



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

NOVEMBER 20, 2023

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Absent	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Deputy Village Clerk Doris Sadik, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Paul Mehning, and Director of Human Resources Pam Jackson

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

1. Village Council & Committee of the Whole - Special Meeting - November 13, 2023 - **Accepted**
2. Village Council & Committee of the Whole - Regular Meeting - November 13, 2023 - **Accepted**

IV. MAYOR'S REPORT

1. As Submitted -

Mayor Schwantz announced upcoming events:

November 24: 10:00 AM - 8:00 PM

November 25: 9:00 AM - 8:00 PM

November 26: 10:00 AM - 5:00 PM

Palatine Jaycees Christmas Tree Sale

Palatine Aquatic Center

November Coat Drive Now Through Thursday, November 30th

The Palatine Police Department is collecting new and gently used winter coats and winter clothing for all ages. Drop off is at the Palatine Police Department lobby. The collection will be donated to the Palatine Assisting Through Hope (P.A.T.H.) program benefiting the residents of Palatine.

Public Works continues to monitor the weather and will announce on Wednesday, November 22, 2023, if conditions allow for an additional all zone sweep.

Toys for Tots Holiday Toy Drive

The Village of Palatine has once again partnered with the United States Marine Corps for the annual Toys for Tots Drive. New, unwrapped toys can be dropped off at Village Hall, Fire Station 85 and the Police Dept. through December 11th. Toys collected will be distributed to children in the Palatine area. Your donation is greatly appreciated.

Village Hall will be closed on Thursday, November 23 and Friday, November 24 in observance of the Thanksgiving holiday.

V. PUBLIC HEARING

1. Consider a Motion to Open the Public Hearing on the Proposed CY 2024 Operating Budget & Capital Investment Plan - **Approved by Voice Vote**

Village Manager Reid Ottesen announced the budget has been before the Village Council twice for review. It is a balanced budget with no property tax increase and continues to offer all services to the residents. Formal adoption of the 2024 Budget will be at the Village Council meeting of December 4th.

No one from the public came forward for comment.

Mayor Schwantz noted this budget works toward the Village being debt free by 2025 and complimented Directors and staff on their contribution and continued efforts to raise the bar each year.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

2. Close the Public Hearing - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

VI. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:05 PM

Recess to the Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

VII. COMMITTEE OF THE WHOLE

A. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Annexing 650 W. Hill Road - **Motion Carried by Voice Vote** (Council District: One)

Director of Planning & Zoning Ben Vyverberg reported on the Village applying for annexation of the subject property located directly south and west of the existing Village of Palatine corporate boundary and that all notice requirements have been met.

In response to Councilman Millar's question regarding whether the road is part of the annexation, Vyverberg confirmed the road is included in the annexation and managed by the Palatine Township.

Village Manager Reid Ottesen explained that when annexing property, the portion of the road within the annexation boundary is included. The Village will inform the Township when resurfacing is scheduled and there is coordination between the two governing bodies.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

2. As Submitted -

Nothing was submitted.

B. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

GREG SOLBERG, CHAIRMAN

1. Consider a Motion Approving an Amendment to the Professional Services Agreement for Phase 2 Architectural and Engineering Services for the Remodeling of Fire Stations 82 and 85 - **Approved by Voice Vote**

Director of Public Works Matt Barry reported as part of the 2022 Capital Improvement Program, American Rescue Plan Act (ARPA) funding was appropriated to begin the process to design an addition to and remodeling of Fire Station 82, located at 1475 North Hicks Road, and remodeling of Fire Station 85, located at 39 East Colfax Street. The proposed scope of work for Fire Station 82 includes construction of a building addition of just over 4,000 square feet to house the Fire Department Administrative Offices, replacement of the existing roof, replacement of the existing HVAC equipment, and additive alternates of renovating the existing kitchen and locker rooms and updating the existing day room of the existing building. The scope of work to be designed for Fire Station 85 includes updates to the plumbing system. Interior renovations in the former administrative offices will be considered as a separately-contracted improvement.

Design development and construction services are the second phase and recommended for approval at this time. Construction is anticipated to occur in the spring or summer with move-in date targeted for late 2024 or early 2025.

Staff recommends approving an amendment to the professional services agreement for Phase 2 Architectural and Engineering Services for the Fire Stations 82 and 85 Remodeling with FGM Architects in an amount not-to-exceed \$247,660.

Mayor Schwantz commented on the impressive fore thought of acquiring the land to expand and using ARPA funds towards this renovation project.

In response to Councilman Kozlowski's question regarding the design concept for Station 85, Village Manager Reid Ottesen reported that Station 85 is being re-purposed on the main floor where the Chief and Deputy Chief's office are located converting one office into a conference room. There is plumbing work to be done and workout equipment to bring in.

In response to Councilman Helms, Ottesen mentioned that Station 85 was remodeled 12-15 years ago.

Ottesen explained the Village's 10-year capital program for updating facilities.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

2. As Submitted -

Nothing was submitted

C. POLICE POLICY & CODE SERVICES COMMITTEE

TIM MILLAR, CHAIRMAN

1. Consider an Ordinance Amending Section 18-81 of the Code of Ordinances to Add a Temporary No Parking Restriction on West Johnson Street Between the Temporary Construction Entrance to 301 W. Johnson Street and Rose Street - **Motion Carried by Voice Vote** (Council District: Two)

Village Manager Reid Ottesen explained this is temporary in nature during the course of construction. The Village has requested that all large trucks and equipment utilize only Rose Street for access to/from Palatine Road. To ensure this option remains viable during construction, the contractor has requested a temporary parking restriction on both sides of W. Johnson Street, between the site's temporary construction entrance and Rose Street, until the project is complete.

Councilman Millar asked if we expect any challenges from the school. Ottesen confirmed school officials have had direct contact with the contractor/developer and traffic plans are in place.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

2. As Submitted -

Nothing was submitted.

D. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. Illinois Avenue (Council District: Two)

Motion was to approve items A. and B. with one motion.

Director of Public Works Matt Barry explained the funding for resurfacing Illinois Avenue from Quentin Road to Plum Grove Road. Barry mentioned the Village secured Federal funding in the amount of \$853,000 for 50% of the total construction cost. Village participation for construction is estimated at \$789,338 (\$140,000 in participation is planned from the Palatine Park District for the off-road shared use path and the remaining \$650,000 from the Village). The State requires this resolution to stay on track for January 2024 letting and construction in the spring of 2024.

Staff recommends that the resolution appropriating \$789,338 of Capital Improvement funds for the resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road be approved.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

A. Consider a Resolution Appropriating \$789,338 of Funds for the Resurfacing of a Portion of Illinois Avenue from Quentin Road to Plum Grove Road - **Adopted by Voice Vote** (Council District: Two)

B. Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road - **Approved** (Council District: Two)

2. As Submitted -

Nothing was submitted.

E. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted.

F. BUSINESS FINANCE & BUDGET COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

Nothing was submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:14 PM

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

1. Consider a Motion to Approve 2023 Warrant #22 - **Approved**
2. Consider an Ordinance Annexing 650 W. Hill Road - **Approved** (Council District: One)

Ordinance #O-135-23
3. Consider a Motion Approving an Amendment to the Professional Services Agreement for Phase 2 Architectural and Engineering Services for the Remodeling of Fire Stations 82 and 85 - **Approved**
4. Consider an Ordinance Amending Section 18-81 of the Code of Ordinances to Add a Temporary No Parking Restriction on West Johnson Street Between the Temporary Construction Entrance to 301 W. Johnson Street and Rose Street - **Approved** (Council District: Two)

Ordinance #O-136-23

5. Consider a Resolution Appropriating \$789,338 of Funds for the Resurfacing of a Portion of Illinois Avenue from Quentin Road to Plum Grove Road - **Adopted by Roll Call** (Council District: Two)

Resolution #R-31-23

6. Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road - **Approved** (Council District: Two)

X. REPORTS OF STANDING COMMITTEE**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE***KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE*BRAD HELMS, CHAIRMAN*

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE*GREG SOLBERG, CHAIRMAN*

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted -

No Report

XI. REPORTS OF THE VILLAGE OFFICERS**A. VILLAGE MANAGER**

1. As Submitted -

No Report

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XII. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE

No one came forward.

XIV. ADJOURNMENT – Time: 7:15 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

SUBMITTED BY:

Doris Sadik
Deputy Village Clerk



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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE
NOVEMBER 13, 2023

Village Hall - Council Chambers

Special Meeting

6:30 PM

I. ROLL CALL – Time: 6:30 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Late	6:32 PM
Kollin Kozlowski	District 5 Councilman	Absent	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, and Director of Public Works Matt Barry

II. REQUEST FOR CLOSED SESSION

1. Consider a Motion Requesting a Closed Session Pursuant to 5 ILCS 120/2 (c) (5), (6) and (21) - **Approved by Voice Vote**

Village Manager Reid Ottesen requested a Closed Session pursuant to the 5 ILCS 120/2 (c) (5), (6), and (21).

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

Minutes Acceptance: Minutes of Nov 13, 2023 6:30 PM (APPROVAL OF MINUTES)

III. ADJOURNMENT – Time: 7:02 PM

Adjourn the Closed Session - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Nov 13, 2023 6:30 PM (APPROVAL OF MINUTES)



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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

NOVEMBER 13, 2023

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:04 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Absent	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Paul Mehning, and Director of Human Resources Pam Jackson

II. PLEDGE TO THE FLAG – Time: 7:04 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

- Village Council & Committee of the Whole - Regular Meeting - November 6, 2023
- Accepted

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

Minutes Acceptance: Minutes of Nov 13, 2023 7:00 PM (APPROVAL OF MINUTES)

IV. MAYOR'S REPORT

1. As Submitted -

Mayor Schwantz announced upcoming events:

Friday, November 17th: 5 PM-9 PM

Holidays on the Town

Support Local Businesses of Downtown Palatine

Saturday, November 18th: 4:45 PM-5:45 PM

Village of Palatine's Holiday Tree Lighting Ceremony

Towne Square

November Coat Drive Now Through Thursday, November 30th

The Palatine Police Department is collecting new and gently used winter coats and winter clothing for all ages. Drop off is at the Palatine Police Department lobby. The collection will be donated to the Palatine Assisting Through Hope (P.A.T.H.) program benefiting the residents of Palatine.

Final Curbside Leaf Collection

A final leaf pickup began today, Monday, November 13th and will continue throughout the week until all leaves have been collected. All zones must have their leaves placed into the street and ready for pickup.

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:06 PM

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:07 PM

TIM MILLAR, CHAIRMAN

1. Consider an Ordinance Granting Special Uses to Permit an Addition to Encroach into the Required Side Yard Setback and to Permit a Deck to be Located within the Floodplain at 170 S. Greeley Street - **Motion Carried by Voice Vote** (Council District: Two)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request

for a Special Use to construct an attached garage to the existing residence, with a 4-foot setback (5 foot minimum) from the side lot line, and to construct a replacement deck to the rear of the residence located in the flood plain. The Planning and Zoning Commission voted unanimously to approve the Special Uses, and staff concurs.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. Consider an Ordinance Granting a Special Use to Permit a Tobacco Shop at 157 W. Northwest Highway - **Motion Carried by Voice Vote** (Council District: Six)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Special Use to permit a tobacco shop, Prime Smoke, offering a variety of tobacco, e-cigarette products, and nicotine replacement therapy. The Planning and Zoning Commission voted unanimously to approve the Special Use, and staff concurs.

In response to Councilman Myslinski's concern about serving snacks in the tobacco shop, Ali Omer business owner, stated they are proposing vending machines only, for drinks and snacks.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. Consider an Ordinance Granting a Special Use, Minor Planned Development Amendment, and Parking Variations to Permit a Montessori School at 600 N. First Bank Drive - **Continued** (Council District: Six)

Planning & Zoning Director Ben Vyverberg presented Grow Montessori Academy's request for a:

- Special Use to open a new Montessori School, on the ground floor of 600 North First Bank Drive,
- Variation to permit 90-degree angle parking spaces to be 18 feet deep (19 feet minimum required)
- Minor Planned Development Amendment to reconfigure the parking area for the proposed 3,500 square foot outdoor play area north of the building,
- Minor Planned Development Amendment to allow for the addition of the outdoor play area within the Renaissance Planned Development,
- Variation to permit 90-degree angled parking spaces to be 18 feet deep (19

feet minimum required),

- Variation to permit two-way cross aisle widths to be 21.6 feet (minimum required 24 feet), and
- Variation to permit 51 parking spaces, (minimum required 67 parking spaces).

The initial student enrollment is estimated at 8-13, growing to a maximum of 95.

In response to comments at the Public Hearing, a business plan addendum was submitted outlining staggered drop-off/pick-up procedures and a revised elevation for the main play area with a 5-foot tall open-style wrought iron fence (originally proposed 4-foot-tall fence) with adjacent boulder bollards to provide protection from vehicles. Final directional signage for the parking lot is to be submitted in a manner acceptable to the Village Engineer. The Planning and Zoning Commission voted 4-3 to approve and staff recommends action at the discretion of the Village Council.

Council concerns were voiced regarding the number of cars in line for drop off and pick up, staggering 4 start times to alleviate crowding the lot, positive location near Library, solid fence might reduce noise from playground, initial limit of 50 students maximum with review before requesting approval for more, and adding a condition to restore the property to original state if vacating.

Village Manager Reid Ottesen suggested a limit of 50 students initially. School could return for approval of more after a review process.

Mayor Schwantz suggested a condition of restoring the location back to original state if the school moves to another location.

Mallory Miller, owner of the academy, responded to Council concerns: offering staggered start times, noting that 95 students are far fewer than St. Theresa's population over 425. Her ultimate goal is to have all four classrooms operational in three years. Car-pooling is a possibility. She opposed a solid fence, blocking sunlight to the classroom and to area for gardening.

In response to Councilman Lamerand, Miller stated she believes this location will be manageable, but will work with the landlord. Business owners in the area have written letters of support. Initially three classrooms are planned for 28 children per classroom. Montessori has strict guidelines. It will be three years to get to the maximum enrollment of 95. The garage door would open directly to the playground safely.

Jerome Pinderski, attorney for Moats Office Properties, stated this is a positive endeavor, but not for this location. His client objects to the size and scope of the proposal, potential traffic congestion, and the use is too intense for the long-term tenants in the area. When this was proposed there was only

one start time. Most tenants arrive around 8:30 a.m. The change in start times is welcome. Pinderski asked for a student cap at 50. His concern is to preserve the nature of the office center. Because the proposed Montessori school is directly next to the medical building where business is quiet, Pinderski proposed other alternatives: turning the playground 90 degrees, which could dramatically address the noise and visual distractions, or to relocate the playground. Finally, he proposed a 6 ft privacy fence to the edge of the building, immediately adjacent to the medical building. He cautioned special events impact on the parking lot.

Councilman Millar suggested an agreement with the library for special event parking.

Councilman Helms suggested reconfiguration of playground and the solid fence.

Ottesen stated the drop off hours are addressed, limitation of enrollment and relocation of playground are the two requests of neighboring businesses. Ottesen stated continuing this item would allow time to clearly define issues in conditions.

Miller stated the playground would be used a maximum of one hour per day. Montessori children are not loud. She has staggered start times. After reviewing locations for the playground, Miller said this was the only option. They have a good working relationship with the library. She agreed to consider the solid wall.

Ottesen noted the noise from Sanborn can get loud. A solid fence may mitigate the noise. The 90-degree turn of the playground could impact stacking of cars.

Ottesen suggested continuing this item to Dec. 4, allowing further discussion with staff and petitioner.

Megan Rothenberg, N. Benton, stated she has the benefit to walk and supported Mallory and the Montessori school.

Lauren Cohen, N. Clark Drive, will have 3-5 children going to the school in one car.

Jerry Cope, Kirk Lane, Lauren Cohen's father, noted that each car will deliver more than one student. View it as a blessing to the neighborhood.

Councilman Helms, seconded by Councilman Myslinski, moved to continue this item to December 4, 2023.

RESULT:	CONTINUED [5 TO 1]	Next: 12/4/2023 7:00 PM
MOVER:	Brad Helms, District 6 Councilman	
SECONDER:	Scott Lamerand, District 2 Councilman	
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms	
NAYS:	Schwantz	
ABSENT:	Kozlowski	

4. Consider an Ordinance Granting a Special Use for a Fence in the Front Yard at 1835 N. Laurel Drive - **Motion Failed by Voice Vote** (Council District: Four)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Special Use to permit a 4-foot privacy fence in the front yard, with a 13-foot setback and landscaping, then transition to a 6-foot solid wood fence to enclose part of the front yard, with a 22-foot setback and continue into the interior side yard. The neighboring property owner at 855 E. Aster Avenue submitted a letter of objection. The Planning and Zoning Commission voted 6-1 to approve the Special Use. Staff recommends action at the discretion of the Village Council.

In response to Councilman Solberg, Vyverberg stated landscaping will be part of the building permit approval. Neighboring fencing was built when this area was unincorporated.

In response to Councilman Millar, Village Manager Reid Ottesen noted the petitioner's proposal reduces the side yard fence improving sight lines.

Greg Antoniou, speaking on behalf of the mother Nancy Antoniou, 855 Astor, opposed a 6-foot fence in petitioner's side yard, which is really the front yard. They are willing to install a 6 ft fence from back of garage. He opposes the proposal.

Dennis & Roxanne Galang, 1835 N. Laurel Drive, petitioners, want to provide security for family and privacy. He is open for any changes.

Councilman Solberg cannot support a board-on-board fence and suggested a more open-air 4-foot fence.

Ottesen suggested just voting on what's before you.

RESULT:	MOTION FAILED BY VOICE VOTE [0 TO 6]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
NAYS:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

5. As Submitted -

Nothing was submitted.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Granting a Final Planned Development and a Resolution Approving a Preliminary and Final Plat of Subdivision at 874-920 N. Quentin Road - **Motion Carried by Voice Vote** (Council District: One)

Planning & Zoning Director Ben Vyverberg presented the developer's request for a Final Planned Development to permit a 13-unit (5 duplexes and one 3-unit) development; and a Preliminary and Final Plat of Subdivision to allow a 6-lot; 13-unit development. There are 4 existing curb cuts onto Quentin Road, which is within the Cook County Highway Department's purview. The Preliminary Planned Development approval consolidated access to Quentin Road to two curb cuts, for the 10 units through a shared private driveway. The proposed subdivision plans will convey additional right-of-way to the Village, grade the existing elevation, and widen Poplar Street by up 10-12 feet. Residents expressed concern for traffic signage at the Planning and Zoning Commission meeting. The Planning and Zoning Commission voted unanimously to approve the Subdivision and Final Planned Development to permit a 6-lot, 13 unit (5 duplexes and one 3-unit) and staff concurs.

Councilman Millar noted curb cuts and driveways on Poplar are close to Quentin. Village Manager Reid Ottesen indicated that staff was concerned with the eastern curb cuts.

CJ Johnson, Developer and Mike Anderson, Architect, noted the elevation on the curb cuts.

Councilman Helms suggested reconfiguring and reducing to one curb cut on Poplar losing a unit and asked for assurance that compensatory water storage is sufficient to protect neighbors.

CJ Johnson indicated that he could relocate the drive for the middle unit of Poplar to share with the drive further west and thus, increase the distance from Quentin.

Village Manager Ottesen indicated that this was a good solution and can be handled through the final engineering plans at the time of building permit.

Minutes Acceptance: Minutes of Nov 13, 2023 7:00 PM (APPROVAL OF MINUTES)

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted -

Nothing was submitted.

C. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 8:41 PM

DOUG MYSLINSKI, CHAIRMAN

1. Consider a Motion to Award a Contract for the South Supply Pump Station Roof Replacement - **Approved by Voice Vote** (Council District: Two)

Public Works Director Matt Barry recommended awarding a contract for the South Side Supply Pump Station roof replacement to the lowest responsible bidder, CIC Roofing & Carpentry of Wauconda, Illinois in the amount of \$81,019.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. Consider a Motion Authorizing a Groundwater Ordinance Prohibiting the Installation of Wells in a Defined Area (1245 East Dundee Road) - **Motion Carried by Voice Vote** (Council District: Five)

Public Works Director Matt Barry proposed a limited local groundwater ordinance pursuant to 35 IAC Section 742.1015 for the area surrounding the subject property and recommended authorizing an Ordinance prohibiting groundwater wells within the defined area.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted -

Nothing was submitted.

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

8:43 PM

KOLLIN KOZLOWSKI, CHAIRMAN

In the absence of Chairman Kozlowski, Vice-Chairman Helms opened the Administration, Technology & Community Health Committee

1. As Submitted -

Nothing was submitted.

E. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:43 PM*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 8:43 PM*GREG SOLBERG, CHAIRMAN*

1. As Submitted -

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

1. Consider an Ordinance Granting Special Uses to Permit an Addition to Encroach into the Required Side Yard Setback and to Permit a Deck to be Located within the Floodplain at 170 S. Greeley Street - **Approved** (Council District: Two)

Ordinance #O-131-23

2. Consider an Ordinance Granting a Special Use to Permit a Tobacco Shop at 157 W. Northwest Highway - **Approved** (Council District: Six)

Ordinance #O-132-23

3. Consider an Ordinance Granting a Final Planned Development and a Resolution Approving a Preliminary and Final Plat of Subdivision at 874-920 N. Quentin Road - **Approved** (Council District: One)

Ordinance #O-133-23

Resolution #R-30-23

4. Consider a Motion to Award a Contract for the South Supply Pump Station Roof Replacement - **Approved** (Council District: Two)
5. Consider a Motion Authorizing a Groundwater Ordinance Prohibiting the Installation of Wells in a Defined Area (1245 East Dundee Road) - **Approved** (Council District: Five)

Ordinance #O-134-23

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

8:44 PM

KOLLIN KOZLOWSKI,

In the absence of Chairman Kozlowski, Vice-Chairman Helms opened the Administration, Technology & Community Health Committee

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:44 PM*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 8:44 PM*BRAD HELMS, CHAIRMAN*

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE*GREG SOLBERG, CHAIRMAN*

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 8:28 PM*TIM MILLAR, CHAIRMAN*

1. Consider an Ordinance Granting a Special Use, Minor Planned Development Amendment, and Parking Variations to Permit a Montessori School at 600 N. First Bank Drive - **Continued** (Council District: Six)

This item was discussed at the Police Policy & Code Services Committee meeting earlier this evening and was continued to the Village Council Meeting on December 4, 2023.

RESULT:	CONTINUED [UNANIMOUS]	Next: 12/4/2023 7:00 PM
MOVER:	Brad Helms, District 6 Councilman	
SECONDER:	Scott Lamerand, District 2 Councilman	
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms	
ABSENT:	Kozlowski	

2. Consider an Ordinance Granting a Special Use for a Fence in the Front Yard at 1835 N. Laurel Drive - **Motion Failed by Roll Call** (Council District: Four)

This item was discussed at the Police Policy & Code Services Committee meeting earlier this evening.

RESULT:	MOTION FAILED BY ROLL CALL [0 TO 5]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Brad Helms, District 6 Councilman
NAYS:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted -

No Report

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII.ADJOURNMENT – Time: 8:46 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Nov 13, 2023 7:00 PM (APPROVAL OF MINUTES)

Consider a Motion to Open the Public Hearing on the Proposed CY 2024 Operating Budget & Capital Investment Plan

BACKGROUND:

Municipalities that operate under the Municipal Budget Officer Act must conduct a public hearing prior to adopting an annual budget. Notice of this public hearing must be given at least one week prior to the hearing in a newspaper of general circulation in the municipality.

KEY ISSUES:

- Notice of this Public Hearing was published in the Daily Herald.
- The Proposed CY 2024 Operating Budget & Capital Investment Plan was introduced and reviewed at a Special Business Finance & Budget Committee Meeting held on Saturday, October 28, 2023. Follow up discussions occurred during the regular Village Council meeting on November 6.
- The CY 2024 Proposed Annual Budget and Capital Investment Plan totals \$142,735,843. Of this total, \$89,272,413 represents the Operations Budget and the remaining \$53,463,430 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability Insurance Program, and Pension Administration requirements. The Proposed Budget includes no increase in property taxes. The Proposed Budget continues to reflect the impact of the economic climate, while offering the core service levels expected by our residents and, most importantly, lives within our financial means.

ALTERNATIVES:

1. Open the public hearing, take public testimony, and close the public hearing.
2. Continue the public hearing to a specific date and time.

RECOMMENDATION:

Staff recommends that the public hearing be opened for the purpose of taking public testimony and that the public hearing be subsequently closed.

ACTION REQUIRED:

A motion to open the public hearing to take public testimony on the Proposed CY 2024 Operating Budget & Capital Investment Plan.

ATTACHMENTS:

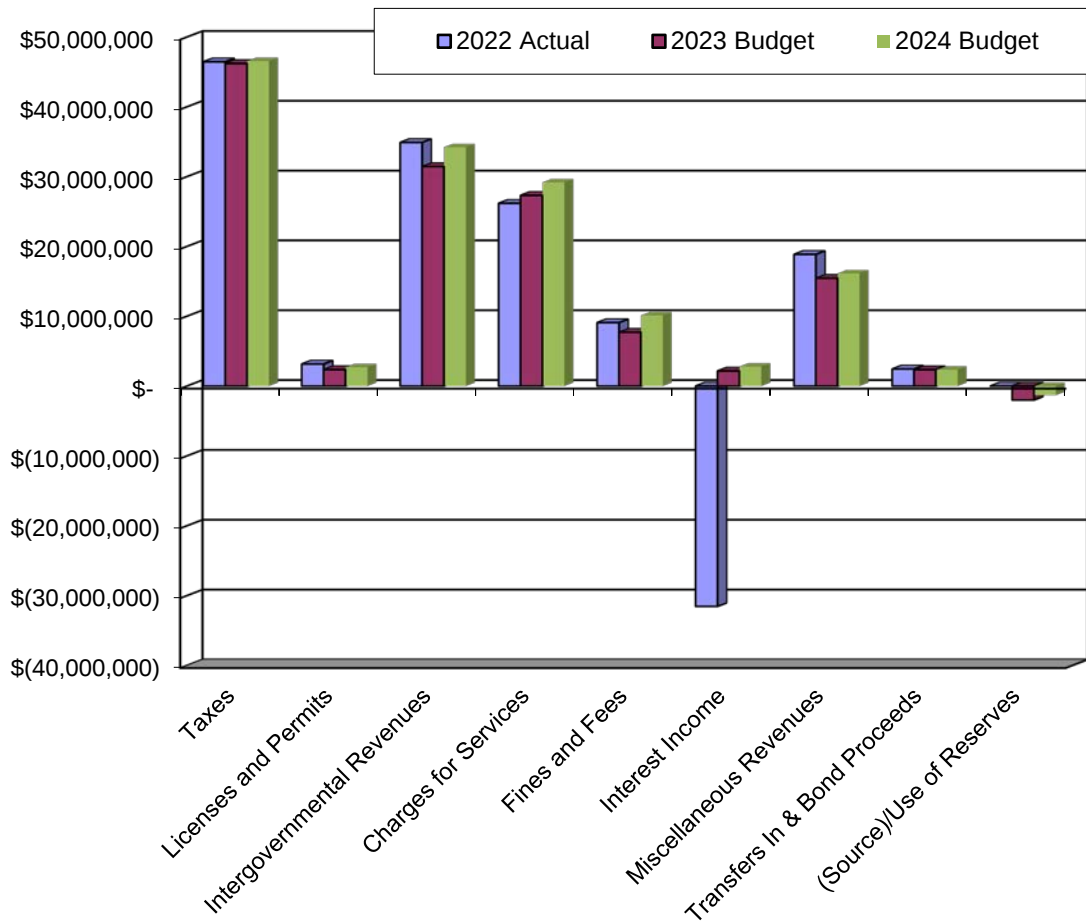
- 01 Budget Overview 2024

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand

Village of Palatine
CY 2024 Proposed Budget - Budget Overview

All Funds Revenues

	2022 Actual	2023 Adopted Budget	2024 Proposed Annual Budget	% Change
Taxes	\$ 46,444,742	\$ 46,201,034	\$ 46,559,334	0.78%
Licenses and Permits	3,150,845	2,350,000	2,698,000	14.81%
Intergovernmental Revenues	34,897,352	31,437,063	34,221,422	8.86%
Charges for Services	26,179,529	27,311,732	29,177,493	6.83%
Fines and Fees	9,083,420	7,700,600	10,122,800	31.45%
Interest Income	(31,541,517)	2,151,675	2,785,330	29.45%
Miscellaneous Revenues	18,861,243	15,441,060	16,139,430	4.52%
Transfers In & Bond Proceeds	2,439,480	2,338,000	2,337,000	-0.04%
(Source)/Use of Reserves	-	(2,005,030)	(1,304,966)	-34.92%
All Revenues Total	\$ 109,515,094	\$ 132,926,134	\$ 142,735,843	7.38%



Village of Palatine
CY 2024 Proposed Budget - Budget Overview

Fund Revenue Summary

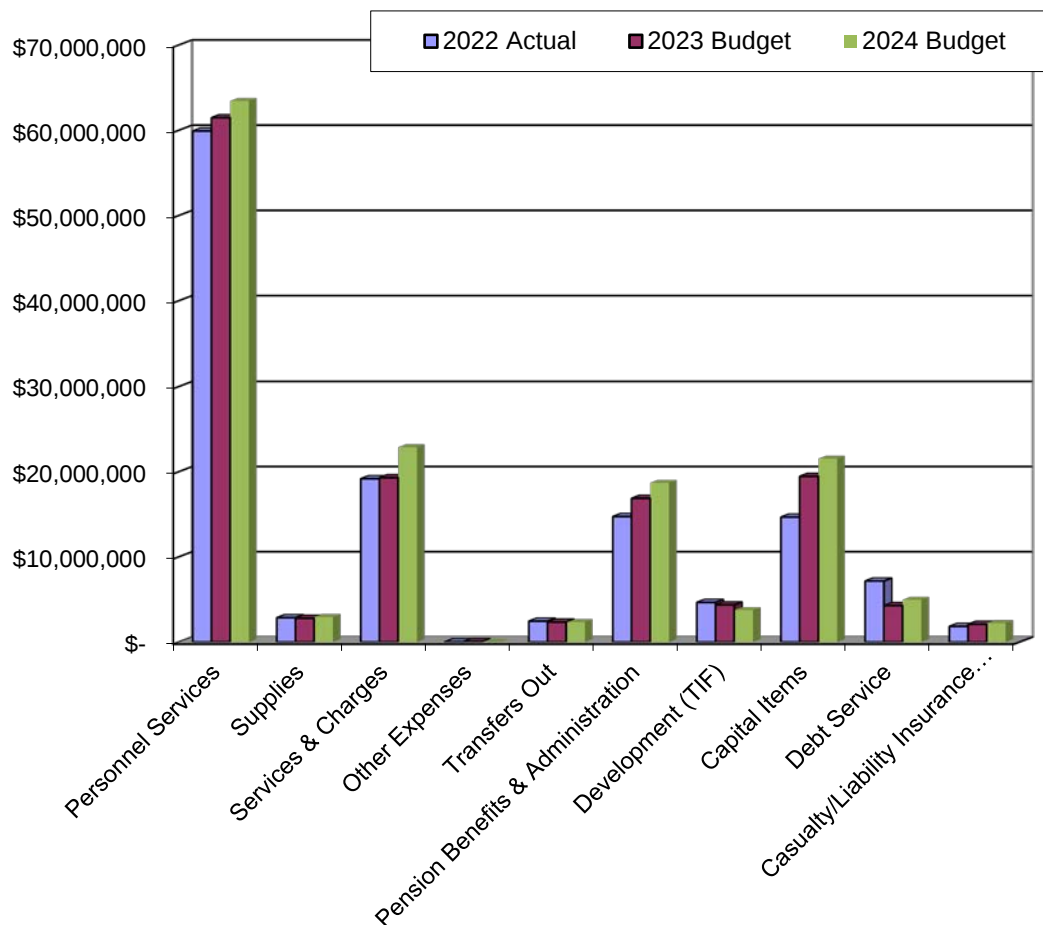
		2022	2023	2024	
		Actual	Adopted	Proposed	% Change
			Budget	Annual Budget	
100	General	\$ 74,173,126	\$ 68,859,310	\$ 73,060,105	6.10%
205	Motor Fuel Tax	4,300,317	2,582,990	3,614,045	39.92%
210	CDBG	194,166	479,813	497,467	3.68%
221	Federal Equitable Sharing	43,270	20,000	132,020	560.10%
222	State Equitable Sharing	530,494	43,500	82,000	88.51%
224	Foreign Fire Insurance Tax	139,320	70,000	100,000	42.86%
233	Downtown TIF (TIF #3)	7,667,946	5,740,000	4,290,000	-25.26%
234	Rand Corridor TIF (TIF #4)	3,827,202	4,713,180	3,910,740	-17.03%
235	Rand/Lake Cook TIF (TIF #5)	1,111,455	1,505,000	1,505,000	0.00%
300	Debt Service	3,221,936	1,780,581	2,474,381	38.96%
401	Capital Equipment	1,566,850	832,405	1,994,640	139.62%
402	Capital Improvements	1,795,227	1,287,140	2,646,070	105.58%
605	Waterworks	12,758,956	14,076,285	15,233,930	8.22%
610	Sewerage	4,411,306	4,601,260	4,623,035	0.47%
615	Refuse	4,617,871	4,697,470	4,861,755	3.50%
620	Parking System	332,892	607,020	611,915	0.81%
702	Liability Insurance	1,708,935	2,076,225	2,213,000	6.59%
710	Fleet Services	1,734,579	2,086,955	2,194,740	5.16%
801	Police Pension	(8,828,477)	8,583,500	9,483,250	10.48%
802	Fire Pension	(5,792,277)	8,283,500	9,207,750	11.16%
All Funds Revenue Total		\$ 109,515,094	\$ 132,926,134	\$ 142,735,843	7.38%

Attachment: 01 Budget Overview 2024 (Public Hearing on Proposed 2024 Budget)

Village of Palatine
CY 2024 Proposed Budget - Budget Overview

All Funds Expenditures

	2022 Actual	2023 Adopted Budget	2024 Proposed Annual Budget	% Change
Personnel Services	\$ 59,908,307	\$ 61,469,825	\$ 63,435,960	3.20%
Supplies	2,848,676	2,782,010	2,937,165	5.58%
Services & Charges	19,173,731	19,293,198	22,871,788	18.55%
Other Expenses	6,701	27,500	27,500	0.00%
Sub-Total Operations	\$ 81,937,415	\$ 83,572,533	\$ 89,272,413	6.82%
Transfers Out	2,439,480	2,338,000	2,337,000	-0.04%
Pension Benefits & Administration	14,730,880	16,867,000	18,691,000	10.81%
Development (TIF)	4,648,308	4,350,000	3,741,860	-13.98%
Capital Items	14,664,715	19,448,515	21,526,834	10.69%
Debt Service	7,156,081	4,273,861	4,953,736	15.91%
Casualty/Liability Insurance Administration	1,830,625	2,076,225	2,213,000	6.59%
All Expenditures Total	\$ 127,407,504	\$ 132,926,134	\$ 142,735,843	7.38%



Village of Palatine
CY 2024 Proposed Budget - Budget Overview

Fund Expenditure Summary

		2022	2023	2024	
		Actual	Adopted Budget	Proposed Annual Budget	% Change
100	General	\$ 68,470,179	\$ 68,859,310	\$ 73,060,105	6.10%
205	Motor Fuel Tax	4,301,315	2,582,990	3,614,045	39.92%
210	CDBG	194,165	479,813	497,467	3.68%
221	Federal Equitable Sharing	39,506	20,000	132,020	560.10%
222	State Equitable Sharing	199,473	43,500	82,000	88.51%
224	Foreign Fire Insurance Tax	148,770	70,000	100,000	42.86%
233	Downtown TIF (TIF #3)	3,785,347	5,740,000	4,290,000	-25.26%
234	Rand Corridor TIF (TIF #4)	4,402,079	4,713,180	3,910,740	-17.03%
235	Rand/Lake Cook TIF (TIF #5)	2,101,030	1,505,000	1,505,000	0.00%
300	Debt Service	1,285,581	1,780,581	2,474,381	38.96%
401	Capital Equipment	1,985,252	832,405	1,994,640	139.62%
402	Capital Improvements	994,657	1,287,140	2,646,070	105.58%
605	Waterworks	13,464,763	14,076,285	15,233,930	8.22%
610	Sewerage	2,598,468	4,601,260	4,623,035	0.47%
615	Refuse	4,611,219	4,697,470	4,861,755	3.50%
620	Parking System	469,827	607,020	611,915	0.81%
702	Liability Insurance	1,830,625	2,076,225	2,213,000	6.59%
710	Fleet Services	1,794,369	2,086,955	2,194,740	5.16%
801	Police Pension	7,508,055	8,583,500	9,483,250	10.48%
802	Fire Pension	7,222,824	8,283,500	9,207,750	11.16%
All Funds Expenditure Total		\$ 127,407,504	\$ 132,926,134	\$ 142,735,843	7.38%

Attachment: 01 Budget Overview 2024 (Public Hearing on Proposed 2024 Budget)

Village of Palatine
CY 2024 Proposed Budget - Budget Overview

Fund Balance Summary

		Estimated Beginning Fund Balance	2024 Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes Economic Stabilization Reserve)	\$ 28,888,737	\$ (102,521)	\$ 28,991,258
205	Motor Fuel Tax	1,481,498	243,945	1,237,553
210	CDBG	-	-	-
221	Federal Equitable Sharing	353,409	32,020	321,389
222	State Equitable Sharing	572,537	62,000	510,537
224	Foreign Fire Insurance Tax	207,395	-	207,395
233	Downtown TIF (TIF #3)	14,838,295	(3,312,500)	18,150,795
234	Rand Corridor TIF (TIF #4)	3,196,781	158,240	3,038,541
235	Rand/Lake Cook TIF (TIF #5)	2,477,930	272,000	2,205,930
255	CDBG - CV Fund	-	-	-
256	ARPA Fund	164,695	-	164,695
300	Debt Service	15,609,099	(2,274,405)	17,883,504
401	Capital Equipment	6,004,244	(359,610)	6,363,854
402	Capital Improvements	4,303,555	507,570	3,795,985
605	Waterworks	5,543,790	883,335	4,660,455
610	Sewerage	1,698,604	11,825	1,686,779
615	Refuse	255,575	(51,865)	307,440
620	Parking System	1,101,119	267,535	833,584
702	Liability Insurance	4,187,873	487,700	3,700,173
710	Fleet Services	678,223	68,765	609,458
801	Police Pension	100,403,801	938,250	99,465,551
802	Fire Pension	89,162,186	862,750	88,299,436
All Funds Total		\$ 281,129,346	\$ (1,304,966)	\$ 282,434,312

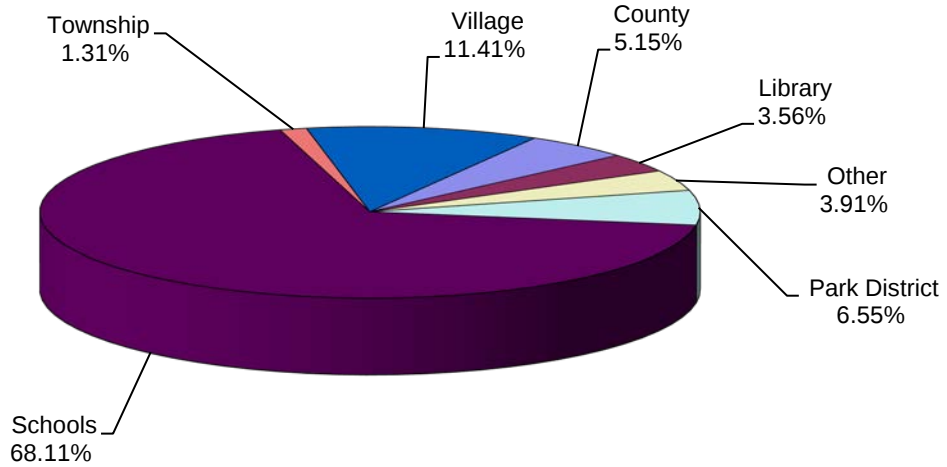
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

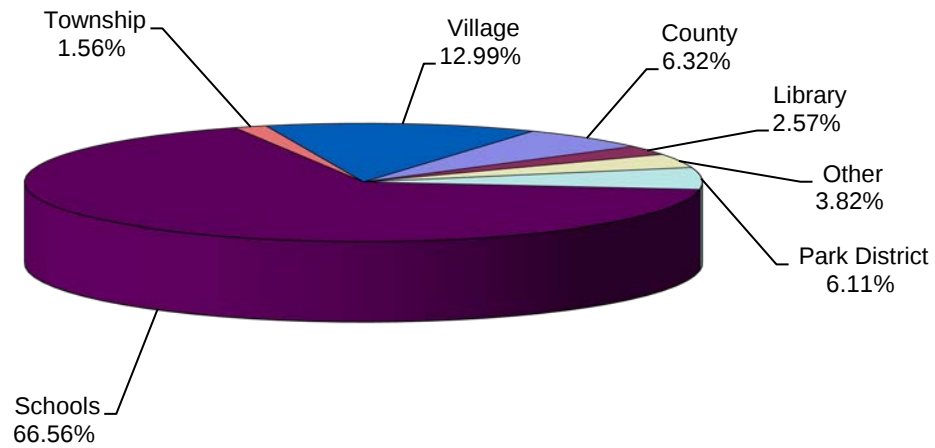
Village of Palatine
CY 2024 Proposed Budget - Budget Overview

Property Taxes

2021 Property Taxes (Payable in 2022)



2012 Property Taxes (Payable in 2013)



Village of Palatine

CY 2024 Proposed Budget - Budget Overview

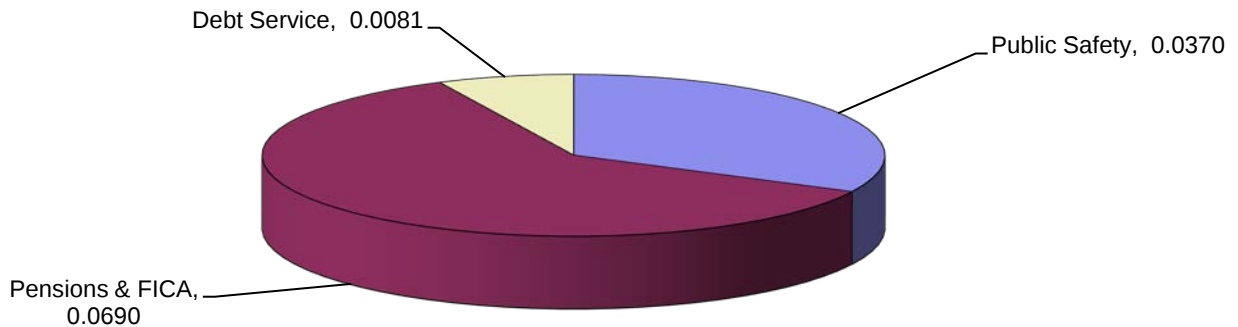
Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is represented in 6 consecutive years of either decreasing or constant property tax levies (2012-2017). Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

For 2024, the Village is proposing No increase to the property tax levy.

Where Does the Village's 11.41 Cents of a Property Tax Dollar Go



Village of Palatine
CY 2024 Proposed Budget - Budget Overview

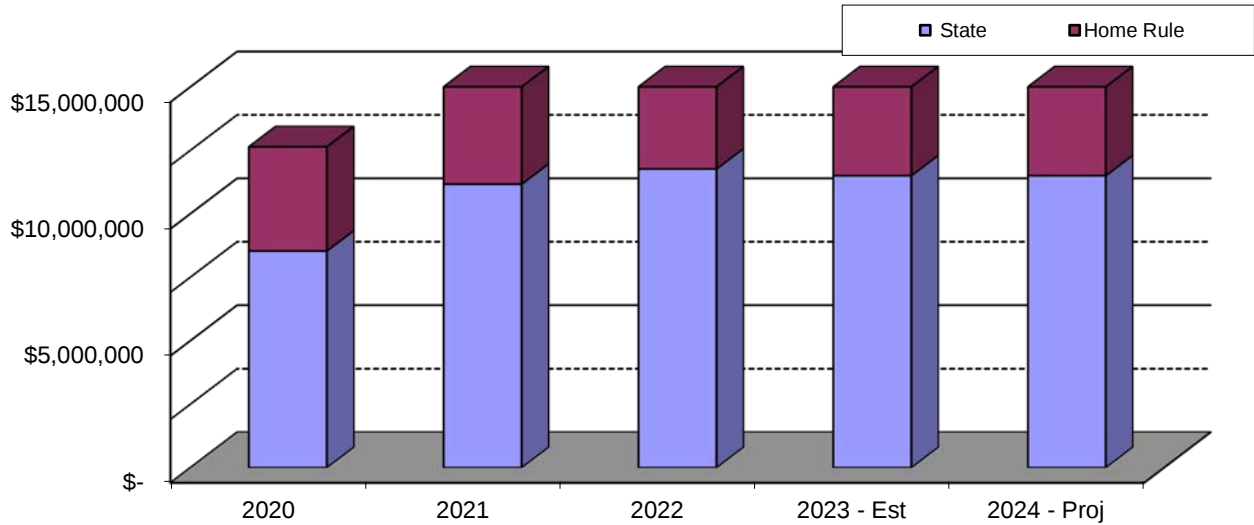
Sales Tax

The CY 2024 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

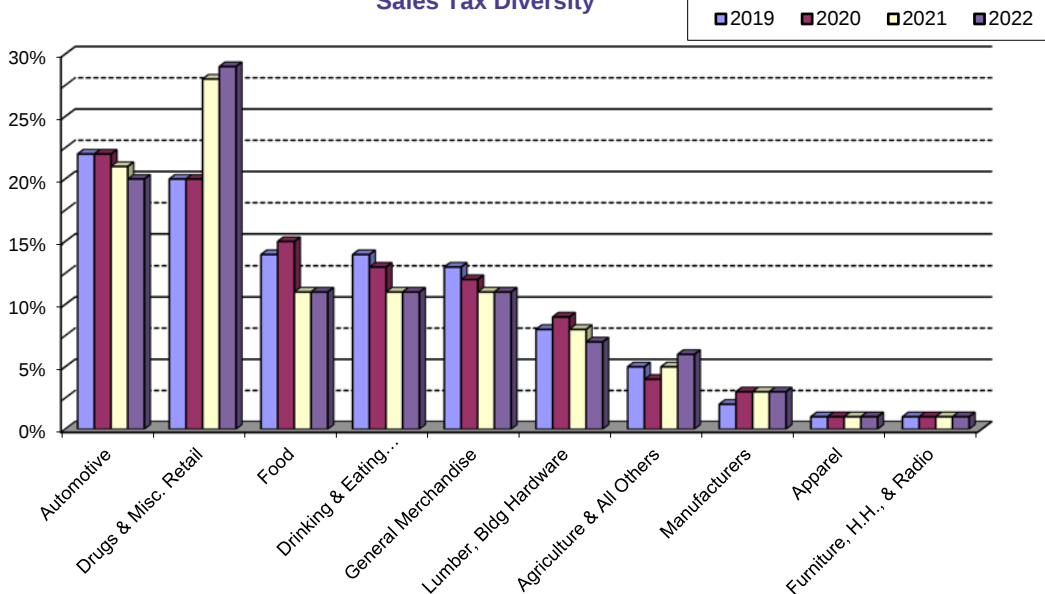
The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As can be seen in the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, four of the top five producers, excluding automotive, account for 61% of sales tax dollars and are for sectors that are not generally discretionary in nature.

Sales Tax Trends



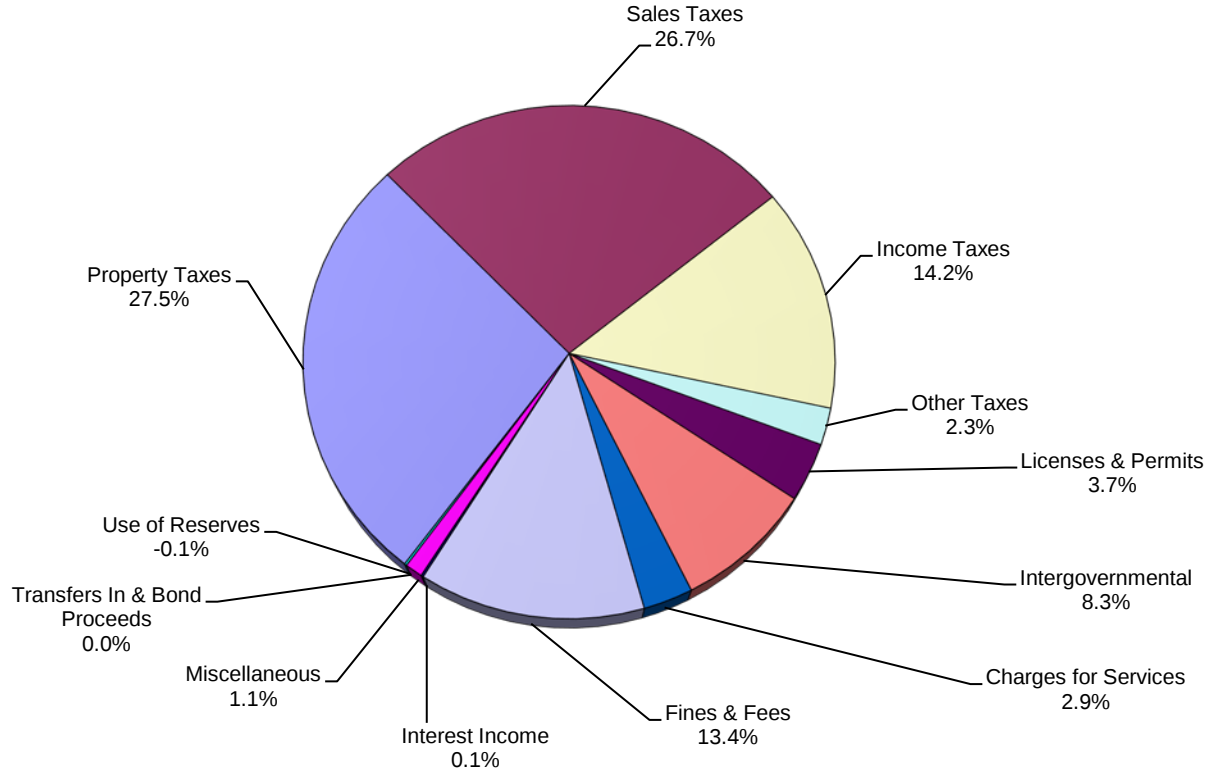
Sales Tax Diversity



Village of Palatine
CY 2024 Proposed Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2024

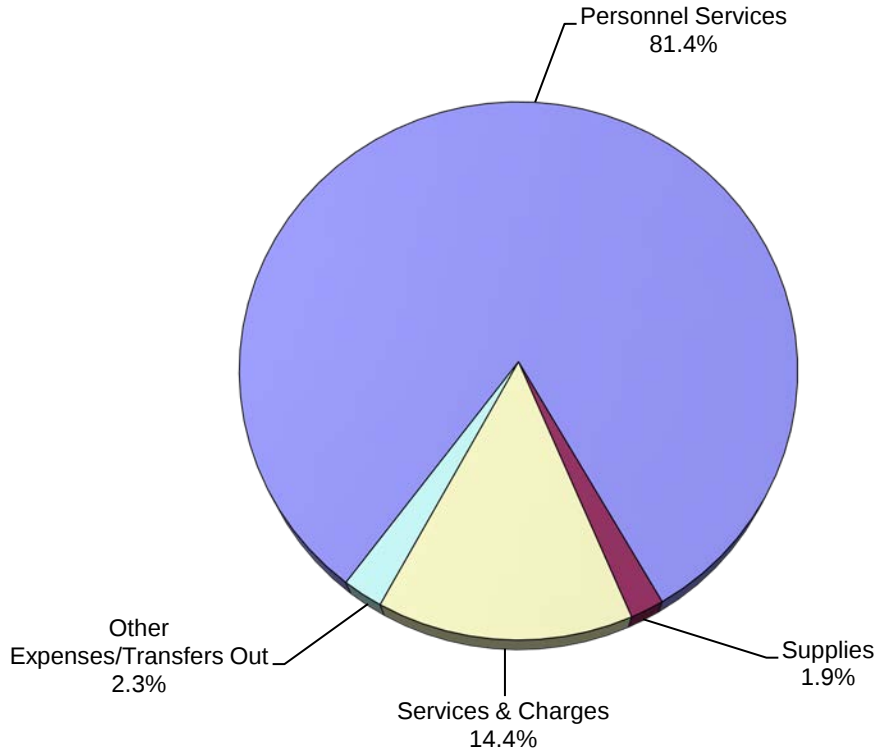


Revenues By Type	2022 Actual	2023 Adopted Budget	2024 Proposed Annual Budget	% Change
Taxes	\$ 30,699,963	\$ 29,282,678	\$ 28,753,878	-1.81%
Licenses & Permits	3,137,926	2,337,000	2,685,000	14.89%
Intergovernmental	29,407,002	27,754,050	28,906,855	4.15%
Charges for Services	1,552,988	1,521,962	2,153,493	41.49%
Fines & Fees	8,615,339	7,398,100	9,792,800	32.37%
Interest Income	(55,988)	100,000	100,000	0.00%
Miscellaneous	815,896	749,675	770,600	2.79%
Transfers In & Bond Proceeds	-	-	-	-
Use of Reserves	-	(284,155)	(102,521)	-63.92%
Total Revenues	\$ 74,173,126	\$ 68,859,310	\$ 73,060,105	6.10%

Village of Palatine
CY 2024 Proposed Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2024



Attachment: 01 Budget Overview 2024 (Public Hearing on Proposed 2024 Budget)

Expenditures by Type	2022 Actual	2023 Adopted Budget	2024 Proposed Annual Budget	% Change
Personnel Services	\$ 57,203,569	\$ 57,746,885	\$ 59,464,100	2.97%
Supplies	1,166,669	1,353,275	1,388,350	2.59%
Services & Charges	8,323,760	8,089,650	10,538,155	30.27%
Other Expenses/Transfers Out	1,776,181	1,669,500	1,669,500	0.00%
Total Expenditures	\$ 68,470,179	\$ 68,859,310	\$ 73,060,105	6.10%

Consider an Ordinance Annexing 650 W. Hill Road

7.A.1

BACKGROUND:

The Subject Property, located in unincorporated Cook County, contains an existing single-family home and related improvements (on 1.14 acres). Currently, this property is located directly south and west of the existing Village of Palatine corporate boundary. The Petitioners, owners of the property, are seeking to annex into the Village of Palatine. Therefore, the Petitioners are requesting approval of the following:

Annexation into the Village of Palatine

KEY ISSUES:

- The property is currently located in unincorporated Cook County, but is located immediately adjacent and contiguous to the Village of Palatine corporate boundary. Per Code, the Subject Property would be zoned R-1 Single-Family Residential upon annexation into the Village. The existing lot and residence conform to all of the R-1 required bulk standards and setbacks, with the exception of the existing easterly interior side yard setback.
- The current R-1 side yard requirement is 15 feet and the existing home provides a 7-foot setback. As the home was lawfully constructed in unincorporated Cook County, its side yard setback (eastern) would be maintained as legally non-conforming and continue to exist within the provisions of the non-conforming section of the Code.
- The abutting section of Hill Road includes a Village-owned water line on the south side of Hill Road. Hill Road is maintained by Palatine Township and Village storm and sanitary sewers exist to the east along Briar Patch Court and to the west toward Quentin Road for the other properties that are within the Village.
- As required, the Village completed the necessary notice of annexation to the other required taxing bodies. Upon approval of the annexation, the Subject Property would be located in Village Council District 1.

ALTERNATIVES:

1. Recommend approval of the Annexation.
2. Do not recommend approval of the Annexation.

RECOMMENDATION:

Staff recommends approval of the Annexation.

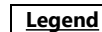
ACTION REQUIRED:

A motion to approve the ordinance annexing the property at 650 W. Hill Road into the Village of Palatine.

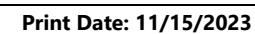
ATTACHMENTS:

- Aerial Map W. Hill
- ORD Annexation
- 650 Hill Road - Palatine - Plat of Annexation
- 650 Hill Road - Palatine - Plat of Survey
- Annexation Application

RESULT: MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER: Tim Millar, District 1 Councilman
SECONDER: Doug Myslinski, District 3 Councilman
AYES: Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT: Scott Lamerand



Attachment: Aerial Map W. Hill (2023-116 : Annexation of 650 W. Hill Road)



Notes

Packet Pg. 38

ORDINANCE NO. _____

**AN ORDINANCE ANNEXING CERTAIN UNINCORPORATED TERRITORY
TO THE VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS
650 W. HILL ROAD**

WHEREAS, the corporate authorities of the Village of Palatine (the “Village”) desire to annex the territory described below (the “Territory”) to the Village, pursuant to 65 ILCS 5/7-1-9;

WHEREAS, the Territory is contiguous to the Village and is not within the corporate limits of any municipality;

WHEREAS, the Territory is located in Cook County, Illinois.

WHEREAS, the Palatine Rural Fire Protection District, the Palatine Township Commissioner of Highways, and the Palatine Township Board of Trustees and Clerk have been duly notified in writing ten (10) days in advance of consideration of this Ordinance, pursuant to statutes;

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, acting in the exercise of home rule power:

Lot 22 in Block 1 in Arthur T. McIntosh and Company’s Deergrove Farms, Being a Subdivision of the West Half of the Northwest quarter of Section 10, Township 42 North, Range 10, East of the Third Principal Meridian, According to the Plat Thereof Recorded July 15, 1938 As Document 12185814, in Cook County, Illinois

Commonly known as 650 W. Hill Road (PIN 02-10-102-025-0000)

and as shown on the plat of annexation attached hereto and made part of this Ordinance, be and the same is hereby annexed into the Village of Palatine.

SECTION 1: That upon passage of this Ordinance, a copy hereof, including the Plat of Annexation, as certified as correct by the Village Clerk, be filed with the Recorder of Deeds of Cook County, Illinois, in accordance with the 65 ILCS 5/7-1-1 et. Seq.

Attachment: ORD Annexation (2023-116 : Annexation of 650 W. Hill Road)

ORDINANCE NO .
Page 2 of 2

SECTION 2: That all ordinances or parts of ordinances in conflict with this Ordinance, be and the same hereby repealed.

SECTION 3: That this Ordinance shall be in full force and effect upon passage and approval as provided by law.

PASSED: This ____ day of _____, 2023

AYES: ____ **NAYS:** ____ **ABSENT:** ____ **PASS:** ____

APPROVED by me this ____ day of _____, 2023

Mayor of the Village of Palatine

ATTESTED and **FILED** in the office of the Village Clerk this

____ day of _____, 2023

Village Clerk

Attachment: ORD Annexation (2023-116 : Annexation of 650 W. Hill Road)

PLAT OF ANNEXATION
TO THE VILLAGE OF PALATINE

LEGAL DESCRIPTION

LOT 22 IN BLOCK 1 IN ARTHUR T. MCINTOSH AND COMPANY’S DEERGROVE FARMS, BEING A SUBDIVISION OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 10, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 15, 1938 AS DOCUMENT 12185814, IN COOK COUNTY, ILLINOIS.

SCALE: 1" = 100'

P.I.N. INCLUDED IN THIS ANNEXATION:

02-10-102-025-0000

RECORDED BY:

VILLAGE OF PALATINE
200 E. WOOD STREET
PALATINE, ILLINOIS 60067

VILLAGE COUNCIL CERTIFICATION

APPROVED BY THE MAYOR AND COUNCIL OF THE VILLAGE OF PALATINE, ILLINOIS.

DATE:

BY:
MAYOR

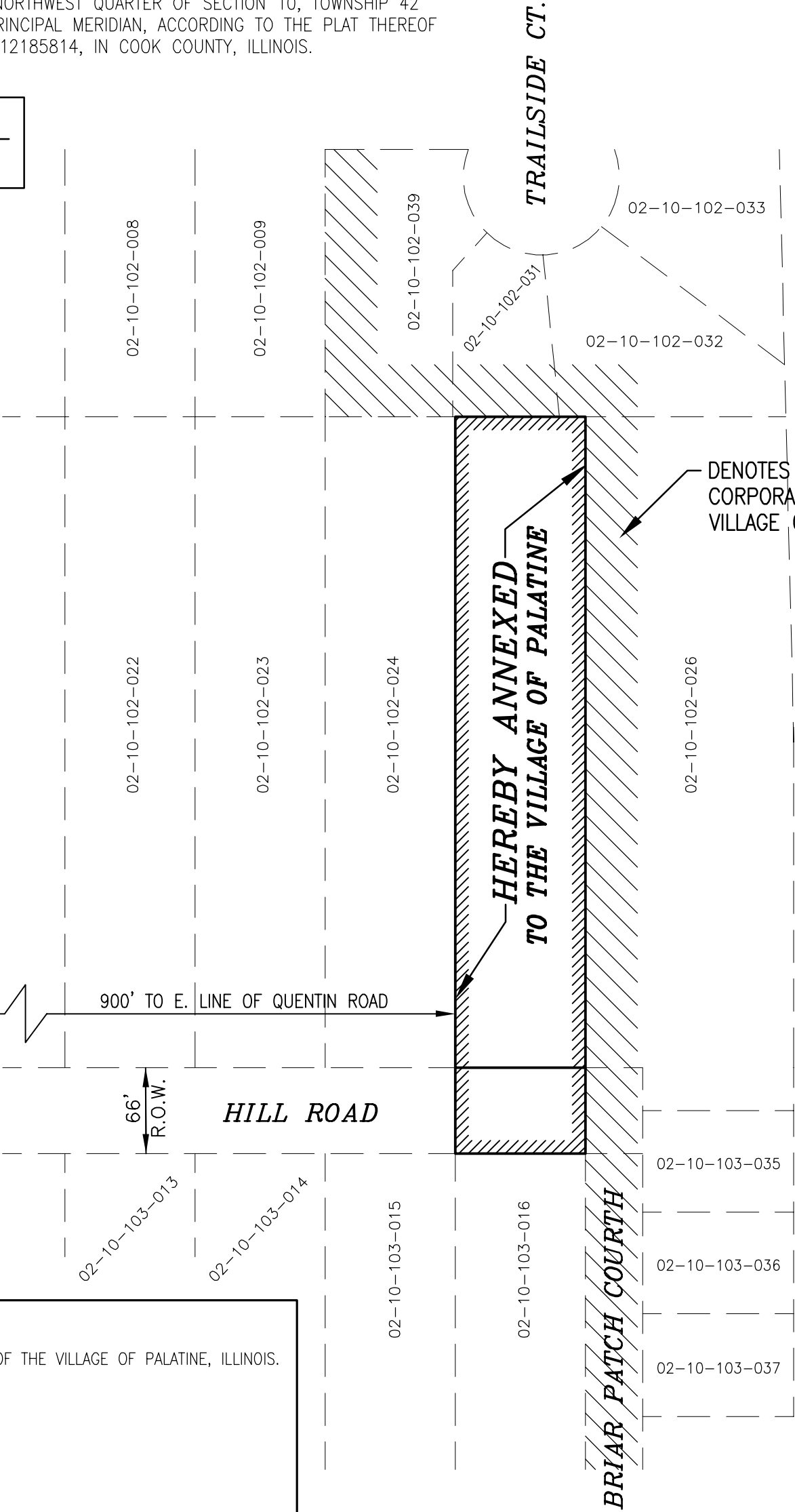
ATTEST:
VILLAGE CLERK

SURVEYOR’S CERTIFICATION

THIS IS TO CERTIFY THAT I HAVE REVIEWED THE PREPARED PLAT OF THE ABOVE DESCRIBED PROPERTY ACCORDING TO THE OFFICIAL RECORDS AND THAT THE PLAT HEREON DRAWN CORRECTLY REPRESENTS SAID REVIEW.

DATE:

BY:
PROFESSIONAL LAND SURVEYOR



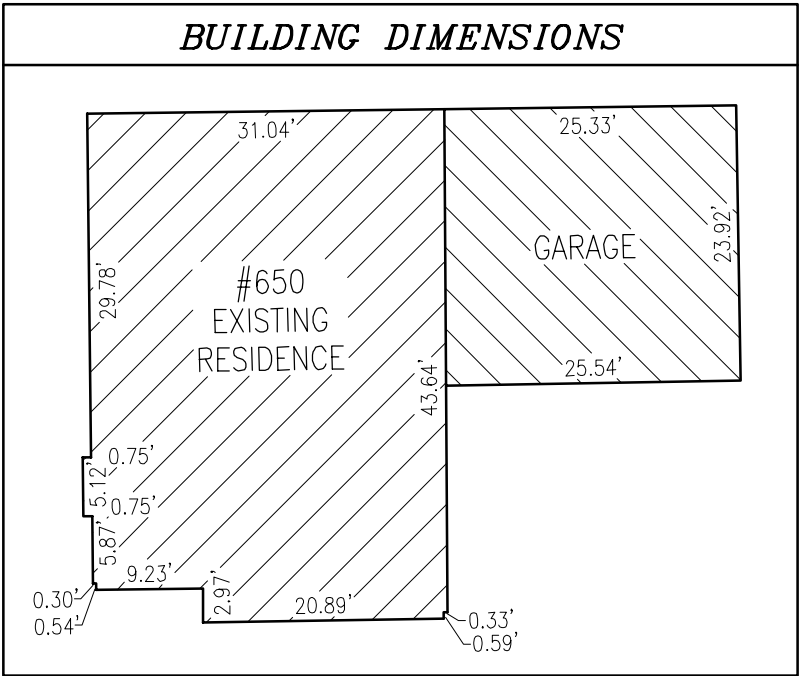
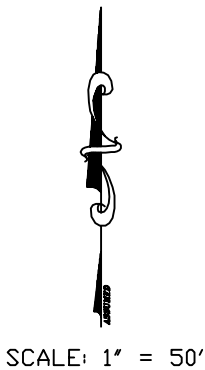
Attachment: 650 Hill Road - Palatine - Plat of Annexation (2023-116 : Annexation of 650 W. Hill Road)

OCTOBER 13, 2023

DOLAND ENGINEERING, INC.
-CIVIL ENGINEERING ~ LAND SURVEYING ~ LAND PLANNING-
334 EAST COLFAX STREET, SUITE C
PALATINE, ILLINOIS 60067
(847) 991-5088
(847) 934-3427 FAX

PLAT OF SURVEY
-OF-

LOT 22 IN BLOCK 1 IN ARTHUR T. MCINTOSH AND COMPANY’S DEERGROVE FARMS, BEING A SUBDIVISION OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 10, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 15, 1938 AS DOCUMENT 12185814, IN COOK COUNTY, ILLINOIS.



THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

COMPARE YOUR POINTS BEFORE BUILDING BY THE SAME AND REPORT ANY DIFFERENCES IMMEDIATELY.

CHECK LEGAL DESCRIPTION WITH DEED AND REPORT ANY DISCREPANCY IMMEDIATELY. REFER TO TITLE POLICY OR VILLAGE ZONING CODE FOR POSSIBLE ADDITIONAL EASEMENTS OR BUILDING LINES NOT SHOWN HEREON.

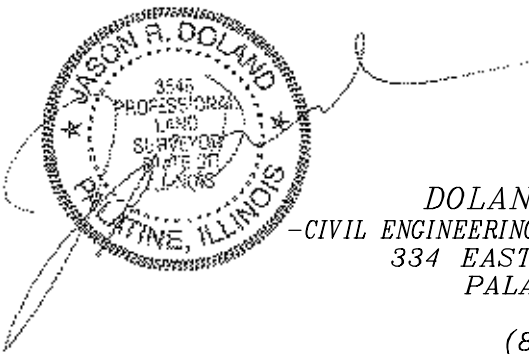
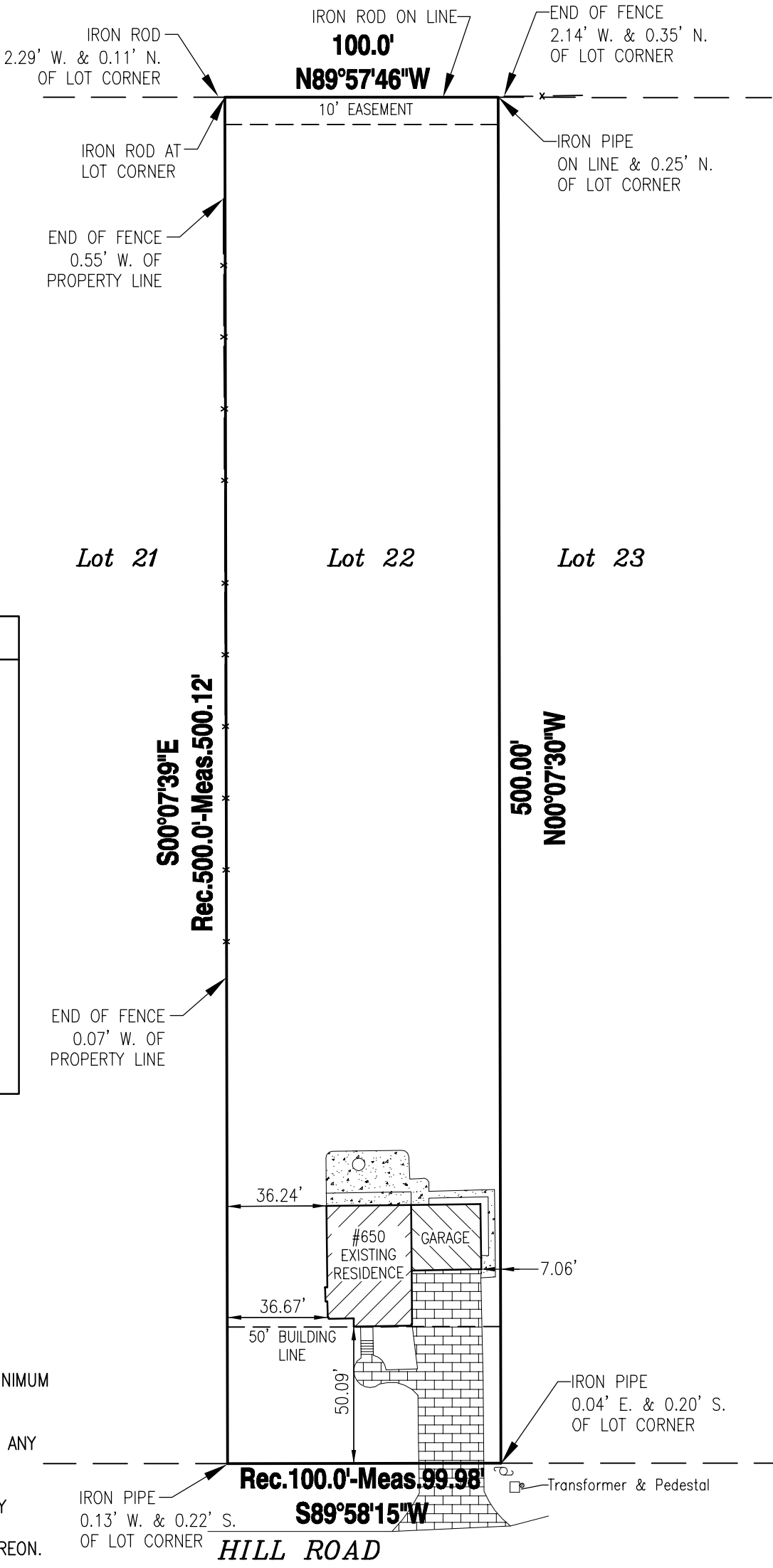
STATE OF ILLINOIS)
COUNTY OF COOK)SS

I, JASON R. DOLAND, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THE ABOVE DESCRIBED PROPERTY HAS BEEN SURVEYED, UNDER MY SUPERVISION, IN THE MANNER REPRESENTED ON THE PLAT HEREON DRAWN.

DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.

DATED AT PALATINE, ILLINOIS 10/23/23

ILLINOIS PROFESSIONAL LAND SURVEYOR



DOLAND ENGINEERING, LLC
-CIVIL ENGINEERING ~ LAND SURVEYING ~ LAND PLANNING-
334 EAST COLFAX STREET, SUITE C
PALATINE, ILLINOIS 60067
(847) 991-5088
(847) 934-3427 FAX

Attachment: 650 Hill Road - Palatine - Plat of Survey (2023-116 : Annexation of 650 W. Hill Road)

TO: The Mayor and Village Council
Village of Palatine, Illinois

**VERIFIED PETITION TO ANNEX TERRITORY UNDER
65 ILCS.5/7-1-8**

The undersigned petitioner(s) having been first duly placed under oath, state under penalty of perjury as follows:

1. That the undersigned petitioners are the owners of record of all of the following legally described property:

LOT 22 IN BLOCK 1 IN ARTHUR T. MCINTOSH AND COMPANY'S DEERGROVE FARMS, BEING A SUBDIVISION OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 10, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 15, 1938 AS DOCUMENT 12185814, IN COOK COUNTY, ILLINOIS

Commonly known as 650 W. Hill Rd., Palatine, IL 60067

Permanent Real Estate Index number 02-10-102-025-0000

2. That there are no electors residing on the above described territory, or at least 51 % of the electors residing on the above described territory join in this petition.
3. That the above described territory is not within the corporate limits of any municipality but is or will at the time of annexation be contiguous to the Village of Palatine, a municipal corporation in the State of Illinois, as shown by the attached plat.

Attachment: Annexation Application (2023-116 : Annexation of 650 W. Hill Road)

Consider a Motion Approving an Amendment to the Professional Services Agreement for Phase 2 Architectural and Engineering Services for the Remodeling of Fire Stations 82 and 85

BACKGROUND:

As part of the 2022 Capital Improvement Program, American Rescue Plan Act (ARPA) funding was appropriated to begin the process to design an addition to and remodeling of Fire Station 82, located at 1475 North Hicks Road, and remodeling of Fire Station 85, located at 39 East Colfax Street. At the February 20, 2023 Village Council meeting, the Village engaged FGM Architects, Incorporated to complete the Phase 1 schematic design phase.

KEY ISSUES:

- Preferred design alternatives have been selected for each building. The proposed scope of work for Fire Station 82 includes construction of a building addition of just over 4,000 square feet to house the Fire Department Administrative Offices, replacement of the existing roof, replacement of the existing HVAC equipment, and additive alternates of renovating the existing kitchen and locker rooms and updating the existing day room of the existing building. The scope of work to be designed for Fire Station 85 includes updates to the plumbing system. Interior renovations in the former Administrative offices will be considered as a separately-contracted improvement.
- Design development and construction services are the second phase and recommended for approval at this time. The proposed cost is \$247,660. Design development and construction services, or Phase 2, will include the completion of the design, construction documentation, bidding and construction administration services.
- Bidding is anticipated to occur in March of 2024 with move-in date targeted for late 2024 or early 2025.

ALTERNATIVES:

1. Authorize the Village Manager to execute the amendment to the professional services agreement for Phase 2 Architectural and Engineering Services for the Fire Stations 82 and 85.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approving an amendment to the professional services agreement for Phase 2 Architectural and Engineering Services for the Fire Stations 82 and 85 Remodeling with FGM Architects in an amount not-to-exceed \$247,660.

BUDGET IMPACT:

ARPA funds in the amount of \$3,250,000 have been appropriated in the Capital Improvement Budget to accommodate these services.

ACTION REQUIRED:

Motion to approve an amendment to the professional services agreement for Phase 2 Architectural and Engineering Services for the Fire Stations 82 and 85 Remodeling with

FGM Architects, Incorporated of Oak Brook, Illinois in the not-to-exceed amount of \$247,660.

ATTACHMENTS:

- FGM Amendment 2
- Fire Stations 82 and 85 Facilities Report

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand

DRAFT

AIA® Document G802™ – 2017***Amendment to the Professional Services Agreement*****PROJECT:** *(name and address)*

Palatine Fire Department Addition
and Remodel of Fire Station Station 82
1475 N Hicks Rd
Palatine, Illinois 60067

Remodel of Station 85
39 E. Colfax Street
Palatine, Illinois 60067

OWNER: *(name and address)*

Village of Palatine
200 E. Wood Street
Palatine, Illinois 60067

AGREEMENT INFORMATION:

Date: May 8, 2023

ARCHITECT: *(name and address)*

FGM Architects, Inc.
1211 West 22nd Street, Suite 700
Oak Brook, Illinois 60523

AMENDMENT INFORMATION:

Amendment Number: 2

Date: November 10, 2023

The Owner and Architect amend the Agreement as follows:

Phase 2 of the projects (Addition and Remodel of Station 82/Remodel of Station 85) will include the completion of design, construction documentation, bidding, and construction administration services for a select scope of work as selected from the Phase 1 Design Study.

The selected scope of work is as follows:

Fire Station 82

1. Building Addition and associated site work
2. Roof replacement at the existing facility
3. Replacement of the existing HVAC equipment
4. Interior renovation of the existing kitchen - ALTERNATE BID ITEM
5. Interior renovation of the existing locker rooms - ALTERNATE BID ITEM
6. Interior finish updates of the existing Day Room - ALTERNATE BID ITEM

Fire Station 85

1. Updates to the existing plumbing system

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:
Stipulated Sum for Phase 2 is Two Hundred Forty Seven Thousand Six Hundred Sixty Dollars (\$247,660.00).

Basic Services (architectural, MEFP, structural): \$215,560

Civil/Landscape Design: \$ 22,800

Environmental Survey at Station 85: \$ 9,300

Schedule Adjustment:

Complete Phase 2 by mutually agreed date to be determined.

The Architect identifies the following representative in accordance with Section 2.3 as follows:

Mr. Raymond Lee

Vice President

FGM Architects Inc.

1211 West 22nd Street, Suite 700 Oak Brook , Illinois 60523

Consultants retained under Basic Services shall be incorporated in a Project Authorization exhibit to this Agreement:

1. Civil Engineer/Site Survey / Landscape Architecture: Webster, McGrath and Ahlberg
2. Structural Engineer: McCluskey Engineering Corporation
3. MEPFB Engineer: W-T Group LLC
4. Environmental Assessment: APTIM

SIGNATURES:

FGM Architects, Inc.

ARCHITECT (*Firm name*)

Village of Palatine

OWNER (*Firm name*)

SIGNATURE

Andrew J Jasek, AIA, Executive
Vice-President

PRINTED NAME AND TITLE

11-07-2023

DATE

SIGNATURE

PRINTED NAME AND TITLE

DATE



FGMAARCHITECTS

VILLAGE OF PALATINE



VILLAGE OF PALATINE

Palatine Fire Department Addition / Remodel of Station 82
Remodel of Station 85

Phase I Building Evaluation and Design Services

SUBMITTED TO:
Village of Palatine
200 E Wood Street
Palatine, IL 60067

October 27, 2023
FGM # 23-3804.01

1211 W. 22nd Street, Suite 700
Oak Brook, Illinois 60523-2109
630.574.8300 PHONE
fgmarchitects.com

Village Study Team

Patrick Gratziana, Fire Chief
Scott Mackeben, Deputy Chief
Jim Sugrue, Battalion Chief
Sarah McKillop – Customer Service Supervisor
Matt Barry, Director of Public Works
Adam Begale, Public Works
Bob King, Public Works
Harry Spila, Doland Engineering

FGM Architects Team

Raymond Lee, Principal-in-Charge
Jason Estes
Mike Elliott
W-T Consulting Engineers, MEP Engineering
Webster, McGrath & Ahlberg, Ltd., Civil Engineer

TABLE OF CONTENTS

SECTION 1	Executive Summary	page 4
SECTION 2	Fire Station 82	page 6
	Existing Building.....	page 6
	Building Space Needs	page 8
	Existing Condition Analysis.....	page 10
	Proposed Design Solutions	page 22
SECTION 3	Fire Station 85	page 26
	Existing Building.....	page 26
	Building Space Needs	page 28
	Existing Condition Analysis.....	page 29
	Proposed Design Solutions	page 40
SECTION 4	Project Budgets	page 41
SECTION 5	Appendix	page 46
	Meeting Minutes.....	page 47

SECTION 1

Executive Summary

Introduction

The Palatine Fire Department's administrative offices are currently located at Fire Station 85 at 39 E Colfax Street. The administrative offices have outgrown this location and is proposed to be relocated to Fire Station 82 at 1475 N Hicks Road. Therefore, the need for a single-story addition to Station 82 will be necessary to accommodate the relocation of the administrative offices. The original plans for Fire Station 82 contemplated an expansion to the north of the building for future growth. After the relocation of the administrative office area from Fire Station 85, these spaces will be re-purposed into uses supporting the Station 85 staff.

The Village of Palatine commissioned FGM Architects to prepare a design study to develop the proposed building addition at Fire Station 82, the re-purposing of spaces within Fire Station 85, and to assess the condition of each of the facilities to identify building deficiencies and/or repairs.

Methodology

FGMA obtained information for this study through data and documents provided through a series of discussions and tours with representatives from the Village and Fire Department. The project team met on June 14, 2023, to tour both Fire Station 82 and 85 and to discuss the space needs at each of the buildings as well as to review a list of items that the Village has identified as known repair items at each of the buildings. A copy of the meeting notes from this meeting has been included in the appendix of this document.

The information was gathered and then analyzed to determine the fire department's space needs requirements and/or facility deficiencies that need to be addressed. The analysis was then summarized into a projection of space requirements called a Program Statement.

While this study was performed in a very collaborative manner with staff members, FGMA consistently reviewed space requests and operating assumptions to ensure that the recommended space size allotments reflect accurate needs.

Existing Conditions Review

For each of the facilities, the primary goal of the existing conditions review is to review the condition of the mechanical and electrical systems to determine the overall condition and life cycle remaining of building components and systems. FGMA's team, including architects, mechanical and electrical engineers reviewed the existing drawings and conducted field surveys of the existing buildings to determine the overall general condition. The field surveys were conducted in conjunction with Village Facilities Maintenance Staff, who are familiar with the buildings and provide valuable insight into building issues.

Conceptual Solution Development

FGMA developed conceptual solutions addressing the needs of each facility. The options include both renovations and a building addition at Station 82, and renovations at Station 85. Conceptual plans are diagrammatic in nature and illustrate graphically potential solutions.

Budgeting Methodology

The project budgeting that has been included within the study identifies both the primary work anticipated at each of the buildings as well as work identified per the existing condition analysis to be considered at the facility.

FGMA has an extensive database of cost information and uses cost per square foot estimates as the budgeting methodology for the conceptual budgets. To verify budgets, FGMA consults with local area contractors. Because no actual design work has been performed, a budget range is provided for construction costs as well as a Total Project Budget.

Project Goals

The primary goal is the village would like options for facility updates and an economical approach to expanding Station 82 to meet with needs of the fire department administrative offices.

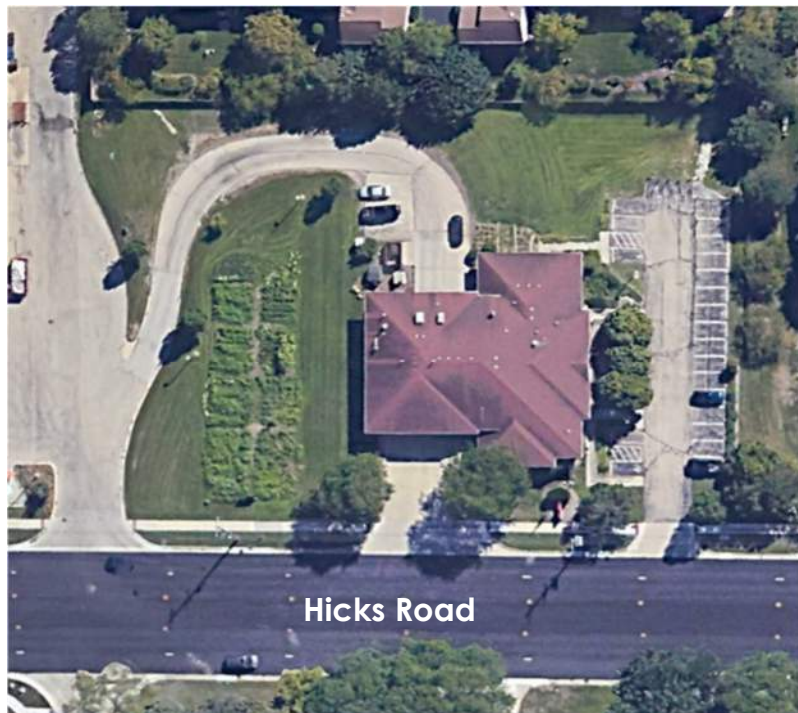
SECTION 2 FIRE STATION 82

Existing Building

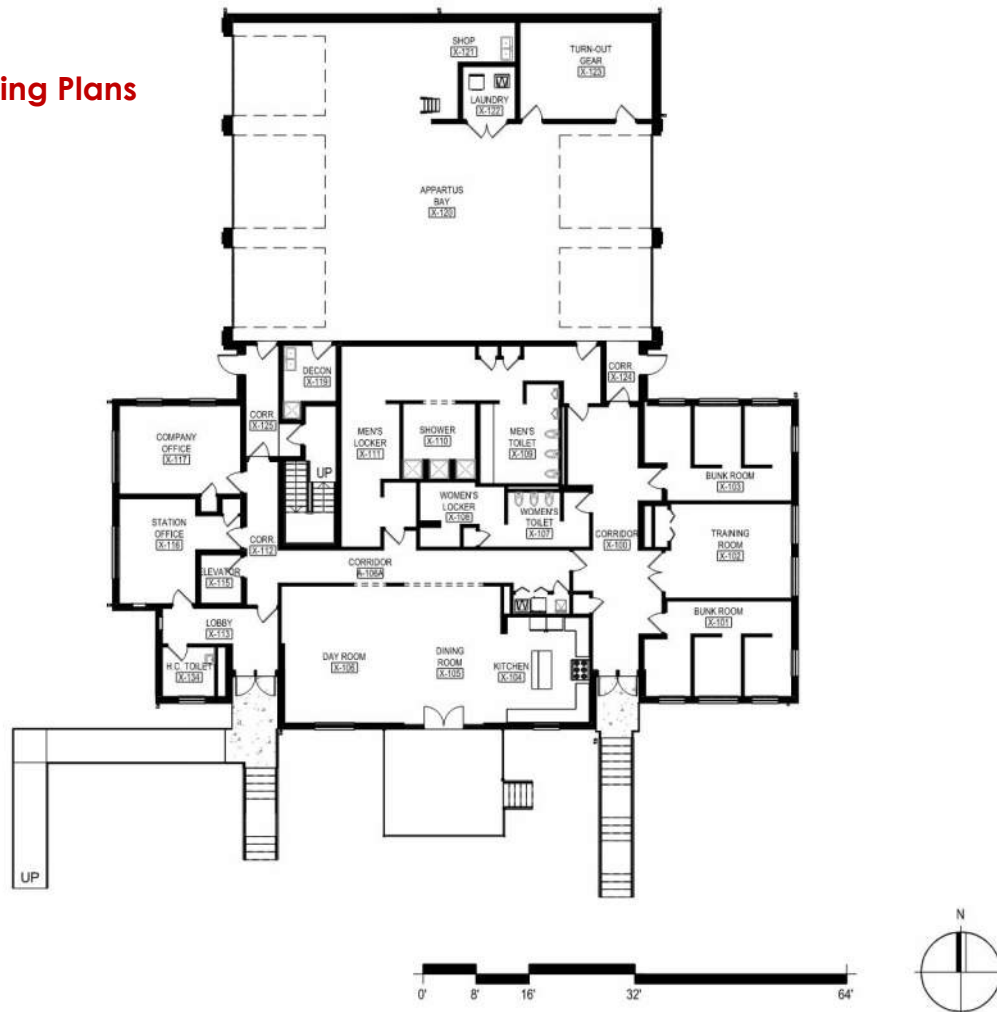
Fire Station 82 is located at 1475 N Hicks Road just south of West Dundee Road and was originally constructed in 1996. The main floor of the building is 8,588 square feet with a walk-out basement. The main floor contains 2 1/2 apparatus bays, offices, locker rooms, day room / kitchen, training room, and two bunk rooms to accommodate six. The basement is unfinished and is being primarily used for fitness training. There is no elevator in the building. Accessible access to the basement level is via the walkout area on the east side of the building.

The main entry to the building is along the south side of the building adjacent to the main parking area which slopes from west to east with the lowest point to the east providing access to the basement level of the building. The current site provides 21 parking stalls in the main parking area with two parking stalls to the east of the apparatus bays.

The apparatus bays exit directly onto Hicks Road at the center of the site. The apparatus bays can be accessed from the east via a separate driveway that is accessed from the adjacent commercial development. An area to the north of the apparatus bays was set aside for a future building addition. Site stormwater detention is located at the southeast corner of the site.



Existing Building Plans



First Floor Plan



Basement Plan

Building Space Needs

Representatives from the Village of Palatine, Palatine Fire Department, and FGMA met to discuss the space needs for a building addition at Fire Station 82 which will house the administrative offices for the Palatine Fire Department. This includes the types and sizes of spaces needed, how the spaces would work together, and future needs. On the following page is the listing of the space needed for the administrative addition.

The discussion also included a list of the items that the Village and Fire Department has identified as repair/replacement items at Fire Station 82. These items will be identified in further detail later in the study.

1. Replacement of the shingled roof at the existing building.
2. Replacement of the existing HVAC units
3. Update the emergency generator to support both the current building and the proposed building addition.
4. Replace the existing exterior concrete stairs.
5. Replace the decking at the outdoor space adjacent to the Day Room.
6. Renovate the existing Kitchen
7. Update finishes in Day Room including acoustic improvements to the space.
8. Renovate men's and women's locker rooms.
9. Replace all interior lighting with LED fixtures.
10. Review the electrical circuit at the Apparatus Bay drop chords. Consistently trip breaker.
11. Overhead door replacements at Apparatus Bays
12. Updates to the bunkrooms to include full height partitions between sleeping areas.

The Village IT Group also provided a list of items to be considered as part of the renovation/ addition project.

1. Move IT Equipment & notification equipment into dedicated room – network and voice
2. One full size server rack and one patch panel rack
3. Key Card security on IT room
4. Provide Conduit to attic for antenna
5. Generator power for all equipment
6. Provide under conference room table electrical and data in existing conference room
7. Provide under conference room table electrical and data and display in new conference room
8. Provide outside camera coverage for fire station milestone servers
9. All exterior doors security integrated to Security System
10. Increase network connection speed to 10Gb
11. TV locations in DC and Chief office – HDMI connects to IT equipment room
12. Room alerting new conference room

FGMARCHITECTS

Building Space Program

Exterior Items

Packet Pg. 57

**EXISTING CONDITON
ANALYSIS**

Parking Lot Pavement



Failing Retaining Wall



Trash Enclosure



Main Entry Stair and Ramp

Exterior Items**Parking Areas**

The asphalt parking area along the south side of the building is beginning to deteriorate. The paved areas have not been seal coated in several years and numerous cracks have formed across the entire parking surface. The surface cracks are also visible in the aerial photograph shown on page 5. There are no concrete curbs at the perimeter so the pavement is also beginning to breakdown along the grassy edges. The areas of concrete pavement are still in good condition.

Retaining Walls

At the sloped area on the east side of the building the multi-tiered segmented retaining wall is beginning to fail in numerous locations.

Trash Enclosure

The existing trash enclosure is constructed of wood fence panels. The panels are leaning, and the gate has been removed, therefore it would be recommended that the enclosure be completely replaced.

Exterior Stairs and Ramps

The building entries along the south side of the building are both accessed via exterior concrete stairs. The main entry to the west has both an exterior ramp and stair which are both in relatively good condition. The second stair to the east has numerous cracks and areas of missing concrete at the raised curbs along the outside edges of the stair. The extent of the cracking is beyond repair and will need replacement.



Southeast Entry Stair



Masonry Exterior



Aluminum Fascia and Soffits



Typical Window

Building Exterior

The building is clad in brick masonry on all sides with decorative brick banding. In general, the masonry is in great condition. The only area of note is that the base flashing is showing signs of deterioration in several areas.

Soffits, Fascia, Gutters, and Downspouts

The soffits and fascia are clad in a light colored pre-finished aluminum and given the age are in great condition. The gutters and downspout are of similar material and appear to also be in good condition. It was observed in several locations that the downspouts were being discharged to grade rather than into the adjacent underground drainage pipe resulting in erosion adjacent to the building. It would be suspected that the underground system might be clogged.



Window and Doors

The windows are metal clad wood window units and given the age of the building the windows appear to be in good condition. This is a visible assessment only. A window-by-window assessment was not performed. The primary exterior doors are dark bronze aluminum and are in good condition. The exterior door leading from the Day Room to the exterior deck is a metal clad wood door is in general good condition however the exterior screen door color is faded from the sun.

Apparatus Bay Doors

There is no visible problems with the apparatus bay doors, however, it was noted by the Village that replacement of the should be considered in the future.



Apparatus Bay Overhead Doors





Closeup of Deck Boards



Outdoor Deck



Bunk Room



Training Room

Exterior Wood Deck

Adjacent to the Dayroom is an exterior wood deck. The wood deck boards are starting to curl and split due to age. It would be recommended to strip the deck down to the structure and replace all the visible decking and screen walls with a composite material. The deck structure should be inspected at that time.

Roof

It was noted by the Village that the existing asphalt shingled roof be replaced as part of the building addition. The roof was not inspected however the aerial photograph and the age of the roof would support the replacement. The replacement roof should include ice and water shield protection that was not available at the time of the original construction. During the replacement the mechanical items extending through the roof should be inspected. From the ground several of the units are beginning to show rust.

Building Interior Spaces

General Description

The typical interior finishes throughout the building are dated and in need of general updates. However, in general the finishes have been well maintained. Floor finishes include 12x12 ceramic tile, carpet, and vinyl composite tile. Walls are painted gypsum board with vinyl cove base and ceilings are 2x2 suspended acoustical tile. Interior doors are solid core wood with hollow metal frames. The doors are generally in good shape with only a few showing wear on the stained finish. The following is more detailed descriptions of the interior areas organized by space.

Bunk Rooms

There are two separate bunk rooms located on the east side of the building and each room contains three sleeping areas divided by partial height walls. An ask by the fire department is to research the possibility of extending the partial height walls to the ceiling to create a full separation between the sleeping spaces.

Training Room

The training room is in relatively good condition. The primary items to note would be the carpet should be replaced and the addition of power and data beneath the table would be beneficial to the space. Currently there is a cable that drops down from the ceiling.



Men's Locker Room

Men's Locker Room

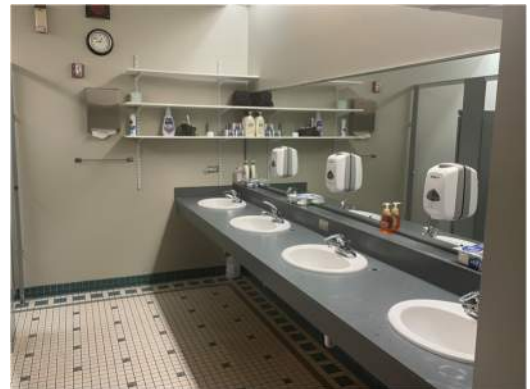
The men's locker room needs a complete interior renovation. The intent would be to leave the plumbing fixtures in their existing locations and focus on new updated finishes, etc. The wood lockers have begun to de-laminate and the door hinges are failing in multiple locations. The fiberglass shower units are leaking and have become difficult to keep clean. The lavatory counters are plastic laminate and are beginning to de-laminate due to years of use. The flooring is a combination of vinyl composite flooring and ceramic tile and has become worn and needs to be replaced.



Failing Locker Unit at Men's



Shower Unit



Sink Area

Women's Locker Room

The women's locker room space was not part of the original buildout. This space also requires a complete interior renovation including replacement of the shower unit, sink area, toilet partitions, and lockers. As with the Men's Locker Room the intent would be to leave fixtures in their current locations.



Failing Locker Unit at Women's



Shower



Sink Area and Toilet



Kitchen



Kitchen

Kitchen Area

The kitchen space is one of the most heavily used spaces within the station. After many years of faithful service, it needs a complete renovation. The original wood cabinets are worn and several of the doors will not close. The original counter tops are plastic laminate and wearing in areas around the stove and sink. The intent would be maintain the current appliance locations and focus on updates to the cabinets, countertops, and flooring. It was noted that the stove and hood are in good shape and should remain. The dining area is larger than is needed so there is the potential to take some space to enlarge the kitchen area to expand storage and maneuverability within the kitchen.

Day Room

The Day Room space is adequate in size and benefits from great natural light from the high windows and door leading to the adjacent outdoor space. The finishes are in need of updating and there were comments that the space can be very loud with only a few people in the space. As part of any interior updates acoustic improvements should be studied.



Day Room Dining Area

Lobby / Toilet Room

The main entry to the building is located at the southwest corner of the building and leads into a secure lobby space with a single user toilet room. The finishes are consistent with the corridors within the building with ceramic tile flooring a painted drywall wall walls. The building was constructed with a space that could accommodate a future elevator, however the elevator has never been installed.

Offices

There are two offices located near the lobby space. Each of the offices are good in size. The only comment would be that the carpet and wall paint could be updated.



Day Room Dining Area



Building Lobby



Lobby Toilet



Lower Level

Lower Level Spaces

The building has a lower level that is accessed by an internal stair and direct access to the exterior on the east side of the building. The area is unfinished and contains storage rooms and mechanical spaces. The primary area is used as a fitness and training area. The space contains exercise equipment and training platforms. There are no plans to add finishes to this area of the building.

Apparatus Bays

The apparatus bay contains space for up to five vehicles. Three overhead doors exit to the west onto Hick Road with two overhead doors at the rear of the building. In general the area has held up very. The floor slab is sealed concrete and only shows signs of regular wear.



Apparatus Bay



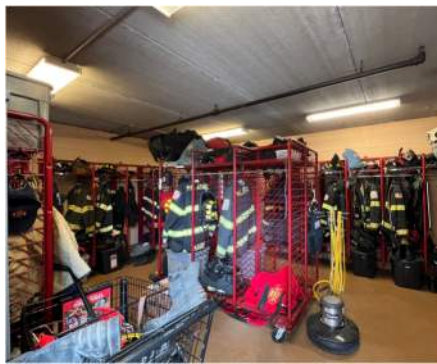
Tool Area



Laundry / Utility Area



Apparatus Bay



Turnout Gear



Mezzanine at Apparatus Bay



Multi-Zone Furnaces (typ. 4)



Air-cooled Condensing Units (typ. 4)

HVAC SYSTEMS ANALYSIS

- The occupied portion of the building is heated/cooled and ventilated with four (4) multi-zone furnaces and associated grade mounted air-cooled condensing units.
- The Apparatus Bay is heated with a gas-fired Infrared heaters and ventilated with an exhaust fan interlocked to the gas detection system.
- General exhaust is provided by multiple exhaust fans.

Condition of Equipment

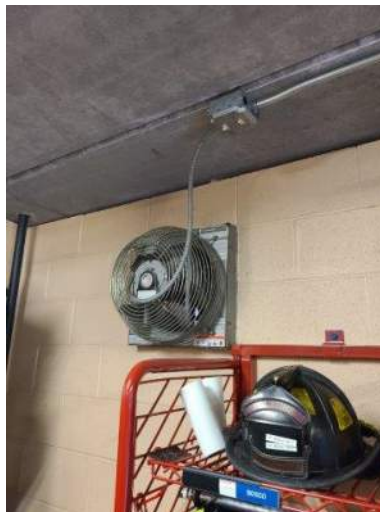
- The Furnaces and associated condensing units appear to be in fair condition.
- The Apparatus Bay infrared heaters appear to be in fair condition.
- The exhaust fans appear to be in fair condition.
- The electric unit heaters appear to be in fair condition.

Code Violations

- There is open-ended supply and return ductwork located and serving the lower level with no air devices for balancing or distribution layout.



Infrared Heaters



General Wall Exhaust



Electric Unit Heater



Open-ended Basement Ductwork



Apparatus Ventilation Exhaust Fan



Exposed Piping at Lower Level

Recommendations

- Provide air devices to basement ductwork for balancing and air distribution to meet ventilation requirements.
- Provide general exhaust for basement fitness area.
- The furnaces and condensing units are beyond their expected useful life and should be replaced in the next few years.
- The Infrared heaters are beyond their expected useful life and should be replaced in the next few years.
- Replace ventilation and exhaust fans upon failure of existing
- Replace electric unit heaters upon failure of existing.

DRAIN WASTE AND VENT SYSTEMS ANALYSIS

- The building has one (1) 6" sewer service. It is believed to sanitary waste. The underground piping is generally hub and spigot cast iron. The above grade sanitary waste and vent system is generally hub and schedule 40 PVC.
- The building roof areas drain by gutters and downspouts.

Condition of Piping

- Exposed piping appears to be in good condition.

Code Violations

- None

Recommendations

- Periodically inspect (camera) and clean (rodding acceptable, jetting preferred) the sanitary system to increase the life expectancy of the system. Fill gaps with sealant at the over cored openings at the concrete floor planks.



Domestic Water Service



Building Exterior



Women's Locker Room

WATER DISTRIBUTION SYSTEMS (Interior and Exterior)

The building is served by separate 4" water service (fire protection) and a 4" water service (domestic water). The domestic water supply employs a 2" water meter.

The water piping is generally copper pipe with soldered joints/fittings.

The building's exterior has one (1) hose connection.

Roof drainage via exterior gutters and downspouts.

Condition of Piping

Exposed water piping is all copper with insulation and in good condition.

The exterior fixtures and equipment appear to be in fair to good condition.

Code Violations

None observed

Recommendations

Maintain existing fixtures/equipment.

LOCKER ROOMS /RESTROOM / DRINKING FOUNTAIN

The women's washroom consists of one (1) wall-mount, manual-operated flush valve water closets, one (1) drop-in lavatories with manual operated faucets, one (1) floor drains and one (1) shower.

The men's locker room consists of three (3) wall-mount, manual-operated flush valve water closets, 2 (2) sensor-operated flush valve urinals, four (4) drop-in lavatories with manual-operated faucets, four,(4) floor drain and three (3) shower stalls.

The single ADA unisex toilet room consists of one (1) wall mount, manual-operated flush valve water closet and one(1) wall mount lavatory with manual operated faucet.



Men's Locker Room

The main building corridor has one dual (1) electric water cooler, but the chiller does not work,

Condition of Fixtures and Equipment

The fixtures are in fair to good condition.

Code Violations

Thermostatic mixing valves were not observed. Code requires public and accessible lavatories to limit hot water temperature to a maximum of 110° F.

Recommendations

- Maintain fixtures and equipment.
Add point-of-use thermostatic mixing valve at each lavatory
- Provide ADA compliant trap and supply insulation under ADA sink
- Install a new electric water cooler with a bottle filler.

KITCHEN

The kitchen consists of one (1) double-bowl, drop-in stainless steel sink with pull-down faucet and one (1) coffee maker.

Condition of Fixtures and Equipment

The fixtures are in fair to good condition.

Code Violations

The coffee maker should have a dual check valve for backflow protection.

Recommendations

- Maintain fixtures and equipment.
Consider adding a point-of-use thermostatic mixing valve at the sink if it is used by anyone with accessibility requirements
- Add dual check valve to coffee maker



Under Kitchen Sink



ELECTRICAL SYSTEMS ANALYSIS

- The existing service is 600 amps 120/208V 3Ph, 4W fed underground from electric utility pad mounted transformer behind building.
- An existing 50kW generator is present to handle existing emergency lighting, exit signage and miscellaneous equipment.
- Main distribution panel is located on the mezzanine to the north of the equipment bays.
- Generator and associated automatic transfer switch are located on the mezzanine to the north of the equipment bays.
- A simplex fire alarm system is present.
- Lighting consists of a variety of types mostly fluorescent.
- There does not appear to be emergency lighting on the exterior of exit discharges.
- Site lighting for the parking area and perimeter drive are pole mounted luminaires.
- Lighting around the perimeter of the building are mounted in the soffit.
- Signage outside is internally illuminated.



Condition of Equipment

- The existing service and branch panelboards appear to be in good condition. The main service disconnect is located on the mezzanine accessible via a ships ladder.
- The existing 50kW generator appears to be in good working condition. It is sized to only handle the current emergency lighting and exit signage, not to handle the entire building. The generator is located on the mezzanine accessible via a ships ladder.
- Most of the fire alarm systems are in good condition.
- The existing lighting is dated and using technology that does not meet current energy codes.
- The exit and emergency lighting systems appear to be in working condition but dated.
- The existing data/communication system is currently located in the boiler room located on the lower level behind other pieces of equipment.





Code Violations

- Lighting controls do not meet today's energy codes.
- Main service disconnect is in a mezzanine with access only via a ships ladder.
- Fire alarm system likely needs additional equipment to meet code.

Recommendations

- Replace existing electric main service disconnect to make it more accessible.
- Electric service is sized to handle the existing building. This might need to be replaced if an addition is added to this existing building.
- Replace existing generator and transfer switch to new, sized to accommodate the entire building load. This might need to be increased even further to accommodate any addition to the building.
- Replace existing interior, exterior and pole lighting with new energy efficient LED type fixtures as replacement is needed.
- Install Occupancy Sensors "Auto on / Auto off" or a modern timeclock to meet energy code requirements.
- Provide and mark on the floor dedicated working clearances around electrical equipment.
- Have the fire alarm system inspected and add devices as needed.
- Relocate devices to meet ADA standards.
- Provide dedicated closet for data/communication equipment. There was also discussion regarding the relocation of the water heater to provide an easier solution to the existing concerns.



RPDA

FIRE PROTECTION SYSTEMS ANALYSIS

The fire protection system is served by a 4" reduced pressure detector assembly (RPDA). The building is protected with a wet-pipe fire protection system. The building has a mix of pendent, sidewall and upright sprinkler heads. The fire department connection (FDC) is located on the north façade.

Condition of Piping

The system appears to be in fair to good condition.

Code Violations

None observed.

Recommendations

Maintain existing equipment.

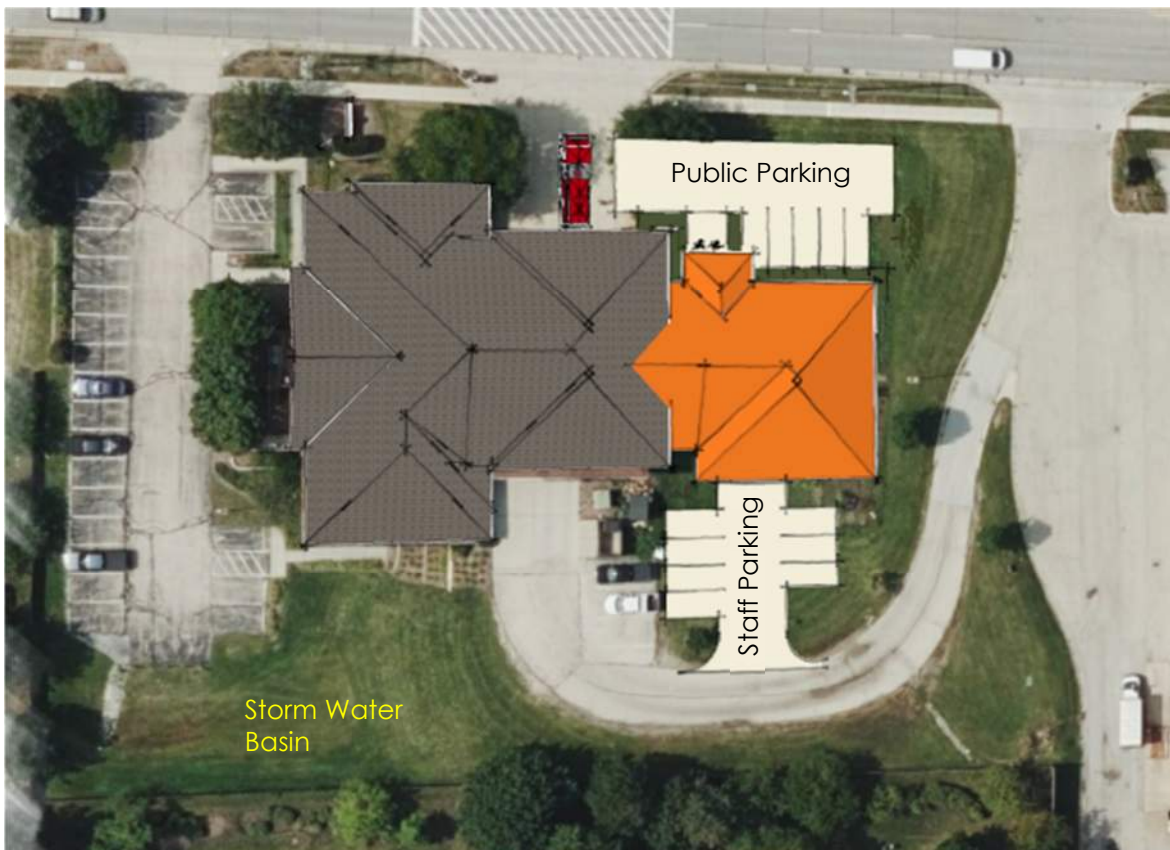
**Proposed Design
Solutions**

View from NW corner of site

Building Administrative Addition

The primary design consideration at Station 82 is the integration of the proposed Administrative Office addition to the building. As stated earlier in the study, when the station was originally built a space on the site to the north of the apparatus bays was set aside for potential building expansion. Using the space needs information gathered in meeting with both the Village and Fire Department the following design concept has been developed.

From a site design perspective, a new public parking area would be developed along Hicks Road and will be accessed from an expansion to the existing drive outside the apparatus bay. The main entry will be adjacent to this parking area. There will also be a separate staff parking area that will be accessed from the drive that rings the back of the building. Webster, McGrath, & Ahlberg Civil Engineers performed a conceptual analysis for the storm water management needs as part of the proposed building addition and site work. Added storage will be required and can be accommodated by modifications to the existing basin.





View from Hicks Road



View at Entry

The intent for the building addition is to blend with the architecture of the existing building, low pitched roofs, deep overhangs, individual windows, and horizontal brick banding. The main entry to the addition will be highlighted with a covered entry supported by two brick columns. The area to the right of the entry could feature a monument sign.

As highlighted in the Existing Condition Analysis the shingled roof of the existing building will be replaced so the shingled roof of the entire building will be the same.

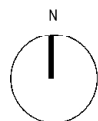
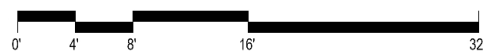


OVERALL MAIN FLOOR PLAN



ENLARGED FLOOR PLAN AT
ADDITION

Gross Area of Addition: 4,027 SF



SECTION 3

FIRE STATION 85



Existing Building

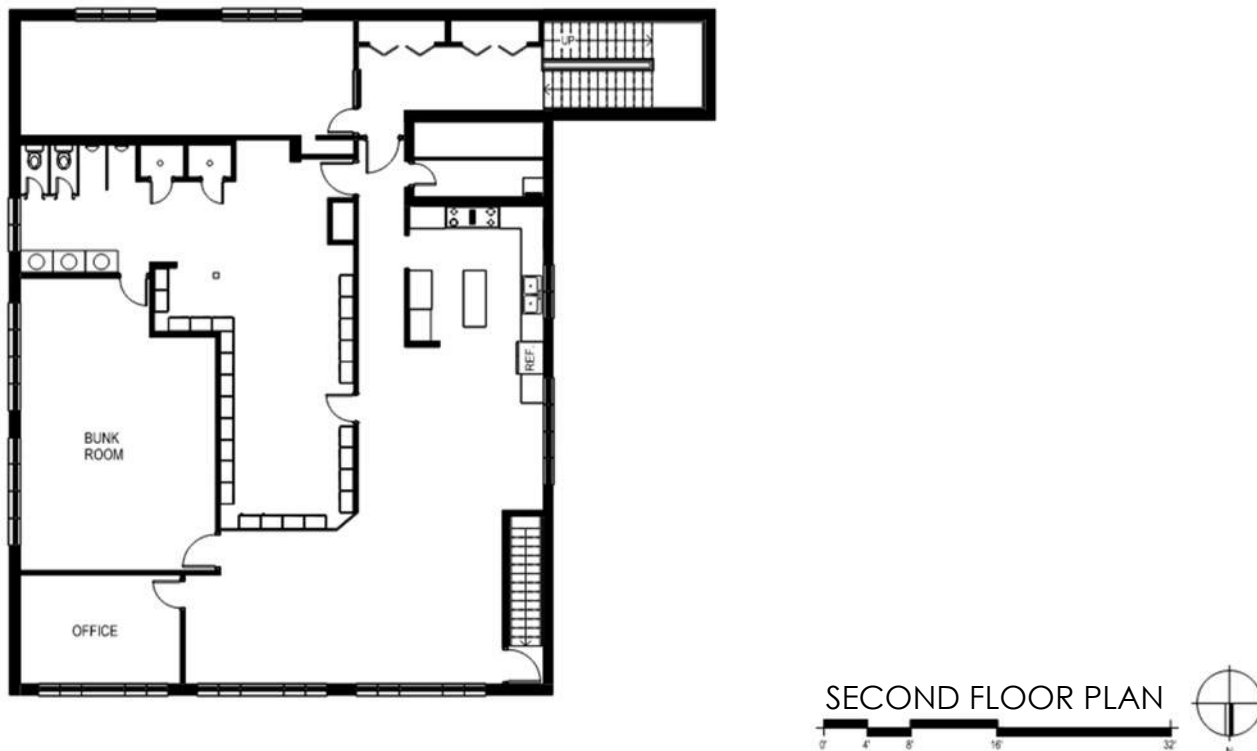
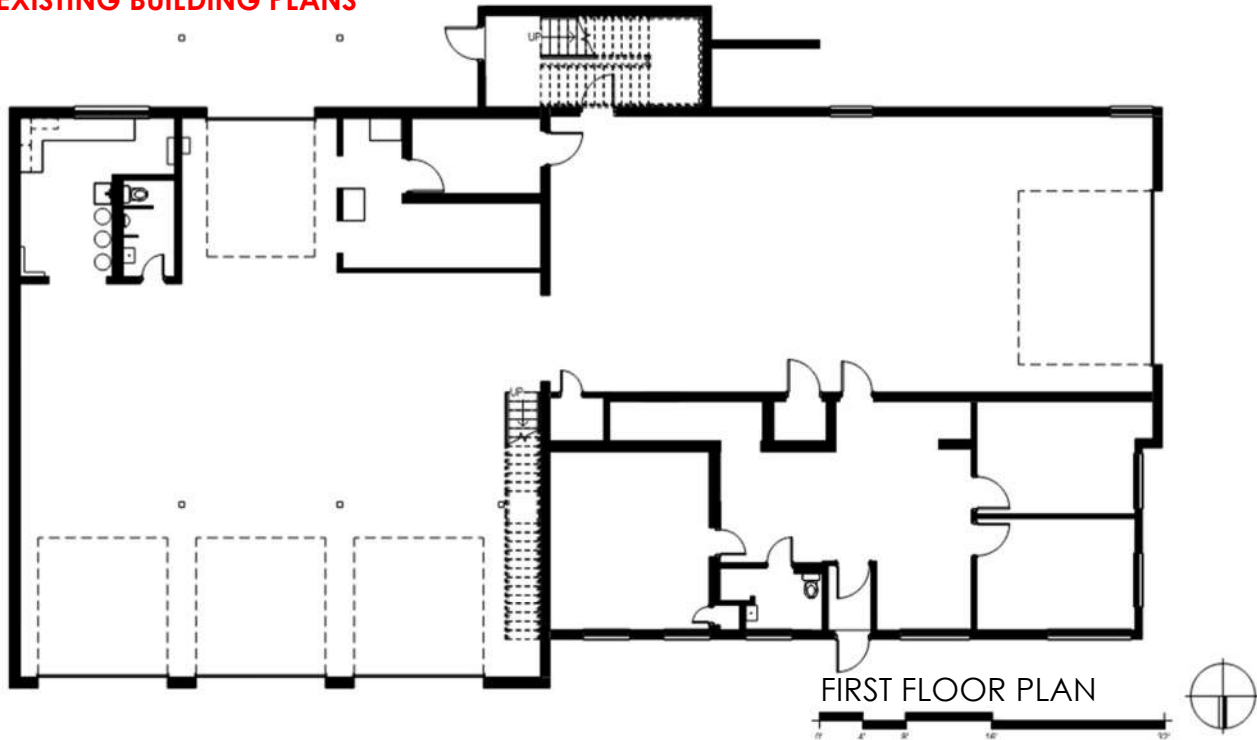
Fire Station 85 is located at 39 E Colfax at the corner of E. Colfax and N Hale Street in a residential neighborhood. The original single story two-bay building was constructed in the 1950s. A two-story addition was later built in 1975. This facility currently houses the Palatine Fire Department Administrative Headquarters offices, the Battalion Commander, and full team of fire fighters.

The first floor of the building is 5,708 square feet and contains the headquarters offices, the apparatus floor, and storage and work areas. There are three bays that face onto E Colfax Street and one bay that faces onto N Hale. One of the bays currently is used as the fitness area for the station. The second floor is approximately 3,340 square feet and contains the Battalion Commander's office, the station office, and living quarters for the on-duty fire fighters.

The current site provides 13 parking stalls in the main parking area on the south side of the building plus space to park vehicles parallel to the side of the building. The overall size of the parcel is 0.353 acres.



EXISTING BUILDING PLANS



Building Space Needs – Station 85

Representatives from the Village of Palatine, Palatine Fire Department, and FGMA met to discuss the space needs for the building renovation at Fire Station 85 after the relocation of the Administrative Headquarters to Fire Station 82. The primary scope will be the renovation of the former Administration Offices into a Fitness Area and Training Room. This work will open up the bay area that is currently being used as a fitness area and provide a training space for this facility.

The discussion also included a list of the items that the Village and Fire Department has identified as repair/replacement items at Fire Station 85. These items will be identified in further detail later in the study.

1. Review building infrastructure including plumbing, HVAC, and electrical.
2. Replace galvanized plumbing pipes with copper where feasible.
3. Review electrical unit heater efficiency for possible replacements.
4. Review emergency generator capacity to add additional circuits.
5. Consider replacement of overhead doors at Apparatus Bays and increasing height of door for ladder truck.
6. Upgrade existing lighting to LED.
7. Renovate toilet room adjacent to Apparatus Bay to be accessible.
8. Repurpose hose tower space for SCBA Tool Room and bottle storage.
9. Work at the second floor will be set as a lower priority. This work includes:
 - a. Renovation of kitchen
 - b. Replacement of all plumbing fixtures
 - c. Bunk room updates
 - d. Creation of female quarters, currently none exist within the building.
10. Based on the existing configuration of the building with the living quarters located at the second floor we will need to balance the amount of renovation work with meeting current accessibility code requirements.
11. The Village IT Group provided a list of items to be considered as part of the renovation/ addition project.
 - a. Move IT equipment & notification equipment into dedicated data / voice equipment room with key card access.
 - b. Generator power for all equipment
 - c. Provide outside camera coverage for fire station using milestone servers.
 - d. New Training Room - Floor power and data/display
 - e. Fire TV location in workout room with HDMI connection to IT Equipment Room
 - f. Maintain speaker coverage in remodeled area.
 - g. Room alerting in new training / workout rooms.

**EXISTING CONDITION
ANALYSIS****Building Exterior**

The original section of the building is a single story with a low sloped pitched roof like a ranch style house and the two-story addition has a flat roof with mansard-style feature above the windows that is clad in a standing seam metal. The building exterior is a light-colored brick masonry. In general, the masonry appears to be in good condition with a few visible areas of masonry repair from past years.

Soffits, Fascia, Gutters, and Downspouts

The soffits and fascia are clad in a dark finish aluminum and are in good condition. Gutters and downspouts drain the lower roof and internal drains are at the upper roof area.

Roof

The low sloped roofs have a reflective coated roof surface over a multi-ply roof system. The roofs appear to be in generally good condition.

Window and Doors

The windows are not original to the building and have been updated with replacement window units at all locations and are in good condition.

Apparatus Bay Doors

There is no visible problems with the apparatus bay doors, however, it was noted by the Village that replacement of the doors should be considered. Increasing the height of the overhead door at the ladder truck bay was also requested given the minimal clearance. This door opening was modified in 1997 to a height of 12'-0". After reviewing the door details, raising the lintel once again is not possible. However, there is a potential to increase the clear opening height by utilizing a side-hung door option.





Apparatus Bay Interior

Given the age of the station the apparatus bay area is smaller than a contemporary station. This results in turnout gear along the interior walls rather than in a dedicated room and items stored along the walls areas. Due to lack of general space the third apparatus bay serves as the Fitness Area. In general, the space has been maintained well less typical deterioration of the floor slabs. Along the west wall is an open stairwell that leads to the dayroom space on the second floor. This stair is part of the egress path from the second floor, depending on the scope of potential renovation work on the second floor it may become a requirement to enclose the stairway.



Tool Room



East Mezzanine

On the south side of the apparatus floor is a tool / work area that also contains the main electrical panels for the building. See the notations on the building electrical components for additional information. Above this space is a small mezzanine that contains mechanical equipment. Adjacent to the tool room is a small toilet room. The toilet room is functional; however, the finishes should be updated. The idea of expanding this toilet was considered, but based on the location of the existing triple basin it is not feasible.

The SCADA equipment is housed within an undersized room; however, the staff is making the space work. Adjacent to this space is the current hose tower that is used for general storage.



Base of Hose Tower



West Mezzanine



SCADA Room



Existing Toilet Room



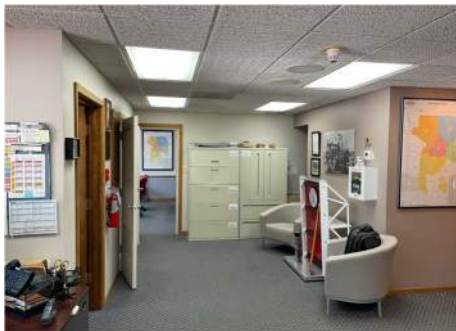
South Stair

South Stairwell

The second stair that leads to the upper level is enclosed and includes an access to the Apparatus Bay and directly to the exterior. The filing cabinets should be removed from the underside of the stair.

Headquarters Offices

The current administrative offices are in the northwest corner of the building. This area contains three private offices for the Fire Chief and the two Deputy Chiefs, an open office space with one open work area and space for file storage. This area also includes an entry vestibule and private bathroom. This is the space that is proposed to be renovated into a new Training Room, Fitness Space, and ADA compliant toilet room as described on the previous page under Building Space Needs.



Offices

Second Floor

The second floor contains the on-duty fire fighters living quarters, locker room, station office, and Battalion Commander's office. This area is accessed via two stairways, however there is no elevator.

Day Room

The existing Day Room is functional with respect to size; however, the finishes are very dated.



Day Room

Kitchen

The kitchen space should be completely remodeled. There is very limited storage, minimal countertop area, and the cabinets and countertops are nearly the end of their useful life. The appliances are newer, and the stove can be reused as part of a future renovation.



Kitchen



Kitchen



Dining Room



Bunk Room



Locker Room



Locker Room

Bunk Room

The current bunk room space is a single room with multiple beds spread throughout the room. Ideally this room should be renovated at a minimum to provide semi-private sleeping areas. The space does not offer any sleeping accommodations for female staff members.

Locker Room

The current locker room is configured as one totally open large space. This area should be completely renovated including the replacement of the sinks, toilet fixtures, and showers. The lockers are in good condition. It is understood that the lockers were salvaged as part of the police station renovation. Based on the one shared space there are no accommodations for female staff members within the facility. Any future renovation will need to provide for a separate locker room space.

Building Code Requirements

Based on the existing configuration of the building with the living quarters located on the second floor we will need to balance the amount of renovation work in this area with the requirements of the building code. Since any work within the second-floor space would not require a building addition this work would be governed by the International Existing Building Code (IEBC). The IEBC categorizes alteration work into three different levels. The following is a high-level summary.

Level 1 alterations represent the most basic level of building alterations. This includes the removal and replacement or the coverings of existing materials, elements, equipment, or fixtures. This would apply to updating finishes and materials within a space without reconfiguring the space.

Level 2 alterations are described as any alteration work that includes the reconfiguration of space.

Level 3 alterations apply when the work area exceeds 50 percent of the aggregate area of the building.

Basically, the extent of the renovations will dictate how much the building spaces will need to be brought up to current buildings codes. This might include fire sprinklers, fire alarm, modifications to the egress stairs, etc. This impact will not be known until the final scope has been determined.



Office Furnace



Ducted Gas-Fired Unit Heater



Ducted Furnace



Gas-fired Unit Heater



Roof Mounted Exhaust (typ.)

HVAC SYSTEMS ANALYSIS

- The Office is heated/cooled and ventilated with a furnace and associated roof mounted air-cooled condensing unit.
- The Single-Door Apparatus Bay is heated with a gas-fired unit heater and ventilated with an exhaust fan interlocked to the gas detection system.
- The Three-Door Apparatus Bay is heated with a ducted gas-fired unit heater.
- The hose tower and stairwell are heated with a ducted furnace and electric unit heaters respectively.
- The Second Floor is heated/cooled and ventilated with a roof mounted packaged rooftop unit.
- General exhaust is provided by ceiling and roof mounted exhaust fans.

Condition of Equipment

- The Furnace and associated condensing unit appear to be in good condition.
- The Single-Door Apparatus Bay gas-fired unit heater appears to be in poor condition.
- The Three-Door Apparatus Bay is ducted gas-fired unit heater appears to be in good condition.
- Ducted furnace and electric unit heaters appear to be in poor condition.
- The rooftop unit appears to be in good condition
- The exhaust fans appear to be in fair condition



Rooftop Unit



Exhaust Fan Unit

**Code Violations**

There are no CO/NO₂ gas detection sensors or ventilation intake/exhaust for the Three-door Apparatus Bay.

Recommendations

- Provide additional gas detection zone control/sensors to existing Toxalert system and interlock with code required ventilation system requiring an intake hood and exhaust fan located in the Three-Door Apparatus bay.
- The Three-Door Apparatus bay Unit Heater is not intended to be a ducted heater. Relocate unit out of the mezzanine to the main bays and reinstall per manufacturer's instructions and recommendations.
- The Single-Door Apparatus bay gas-fired unit heater is beyond its expected useful life and should be replaced in the next few years.
- The Hose Tower ducted furnace is beyond its expected useful life and should be replaced in the next few years.
- Replace exhaust fans upon failure of existing
- Replace electric unit heaters upon failure of existing.

PLUMBING SYSTEM ANALYSIS**Drain Waste & Vent Systems**

The building has one (1) 6" sewer service. It is believed to be a combined sewer serving storm and sanitary waste. The underground piping is generally hub and spigot cast iron. The above grade sanitary waste and vent system is generally hub and spigot cast iron with cut in schedule 40 PVC.

The building has two (2) internal roof drains (RD). Overflow/secondary drains were not observed. The remainder of the roof areas drain by gutters and downspouts.

Condition of Piping

Exposed piping appears to be in poor condition.

Code Violations

A secondary/overflow roof drainage system was not observed; however, the lack of a parapet allows the water to escape the primary systems was blocked.



Recommendations

Needed inspection (camera) and Possible cleaning (rodding acceptable, jetting preferred) of the sanitary system. The sanitary system may be at the end of its life expectancy and may need to be replaced.

Maintain the roof drains by clearing any debris around the roof drain domes (especially in autumn) and ensuring there are no blockages in the piping. There is not a secondary roof drain system; however, the lack of a parapet makes the secondary roof drain system unnecessary.

Water Distribution Systems (Interior and Exterior)

- The building water service not observed
- The water piping is generally galvanized water piping joints/fittings. There is a small section of copper pipe with soldered of the hose bibs and cut in other places.
- The building exterior has one hose connection.



Condition of Piping

Water piping is in poor condition.

Code Violations

No fire protection system observed.

Recommendations

- Remove and replace all galvanized water piping.
- Install a fire protection system





Office Toilet Lavatory



Locker Room Lavatory

Single User Toilet

- There is a unisex washroom in the front office.
- The unisex washroom consists of one (1) floor-mount, manual-operated flush tank water closets, one (1) undercount lavatories with manual-operated faucets.
- No water cooler observed.
- Shower is being used as a storage closet

Condition of Fixtures and Equipment

The fixtures are in fair to good condition.

Code Violations

- Thermostatic mixing valves were not observed. Code requires public and accessible lavatories to limit hot water temperature to a maximum of 110° F.
- Provide ADA lavatory and faucet in unisex washroom
- Provide ADA compliant trap and supply insulation under ADA sink

Recommendations

- Maintain fixtures and equipment.
Add point-of-use thermostatic mixing valve at each lavatory
- Remove trap in the unused shower back to main connection and cap.
- Remove all water piping in the abandoned shower back to main and cap.

Second Floor Locker Room and Apparatus Bay Toilet

- The locker room on the second floor consists of three (3) wall-mount, manual-operated flush tank water closets, three (3) lavatories with manual-operated faucets, two (2) shower stalls, one (1) washing machine and dryer (1) floor drain.
- The apparatus bay washroom on the first floor consists of one (1) floor-mount, manual-operated flush tank water closets, one (1) manual-operated flush valve urinals, one (1) wall hung lavatories with manual-operated faucets.



Sink at Apparatus Bay Toilet



Urinal at Apparatus Bay Toilet



Side Wall Vent for Kitchen Sink

Condition of Fixtures and Equipment

The fixtures on the 2nd floor are in fair to good condition, the fixture on the 1st floor is in fair to poor condition.

Code Violations

Thermostatic mixing valves were not observed. Code requires public and accessible lavatories to limit hot water temperature to a maximum of 110° F.

Recommendations

- Maintain fixtures and equipment.
Add point-of-use thermostatic mixing valve at each lavatory
- Provide ADA compliant fixtures, etc.
- Replace old travertine shower base with new shower base

Kitchen

The kitchen consists of one (1) double-bowl, drop-in stainless steel sink with pull-down faucet and one (1) coffee maker.

Condition of Fixtures and Equipment

The fixtures are in fair to good condition.

Code Violations

- The coffee maker should have a dual check valve for backflow protection.
- The kitchen sink dumps into an open catch basin inside building and has a side wall undersized vent

Recommendations

- Maintain fixtures and equipment.
- Add a new drain line and vent for the kitchen sink and vent thru roof, connect direct to sewer line.



ELECTRICAL SYSTEMS ANALYSIS

- The existing service is 400 amps 120/208V 3Ph, 4W fed underground from pole mounted electric utility transformers behind building.
- An existing 20kW generator is present to handle existing emergency lighting and exit signage.
- A simplex fire alarm system is present.
- Lighting consists of a variety of types mostly fluorescent.
- There does not appear to be emergency lighting on the exterior of exit discharges.
- Site lighting for the parking area is building mounted luminaires.

Condition of Equipment

- The existing service has been worked on multiple times and right now appears in working condition but is past its life expectancy.
- Existing 20kW generator was replaced recently and is in good working condition. It is sized to only handle the current emergency lighting and exit signage, not to handle the entire building.
- Existing branch panelboards are still the original and past their life expectancy.
- Most of the fire alarm system is in good condition.
- The existing lighting is dated and using technology that does not meet current energy codes.
- The exit and emergency lighting systems appear to be in working condition but dated.
- Several underground feeders have been damaged and rendered useless more than likely due to age.
- The existing data/communication system is currently located in a common closet in the office area which is tight and also used for storage.

Code Violations

- Lighting controls do not meet today's energy codes.
- Main service is located in a workshop which does not provide code required clearances and also subject to possible damage.
- Fire alarm system likely needs additional equipment to meet code.
- Panel covers missing on some junction/pull boxes.



Recommendations

- Replace existing electric service from the pole mounted utility company transformers.
- Provide a dedicated electric room for the electric service equipment.
- Provide new main electric service distribution panel.
- Replace existing generator and transfer switch to new, sized to accommodate the entire building load.
- Exercise existing circuit breakers and replace aging panelboards.
- Replace existing lighting with new energy efficient LED type fixtures as replacement is needed.
- Install Occupancy Sensors "Auto on / Auto off" or a modern timeclock to meet energy code requirements.
- Provide and mark on the floor dedicated working clearances around electrical equipment.
- Have the fire alarm system inspected and add devices as needed.
- Relocate devices to meet ADA standards.
- Consider adding parking lot lighting for added safety in the evenings of winter months.
- Provide dedicated closet for data/communication equipment.

FIRE PROTECTION SYSTEM ANALYSIS

No observed fire protection system.

Code Violations

No fire protection system installed

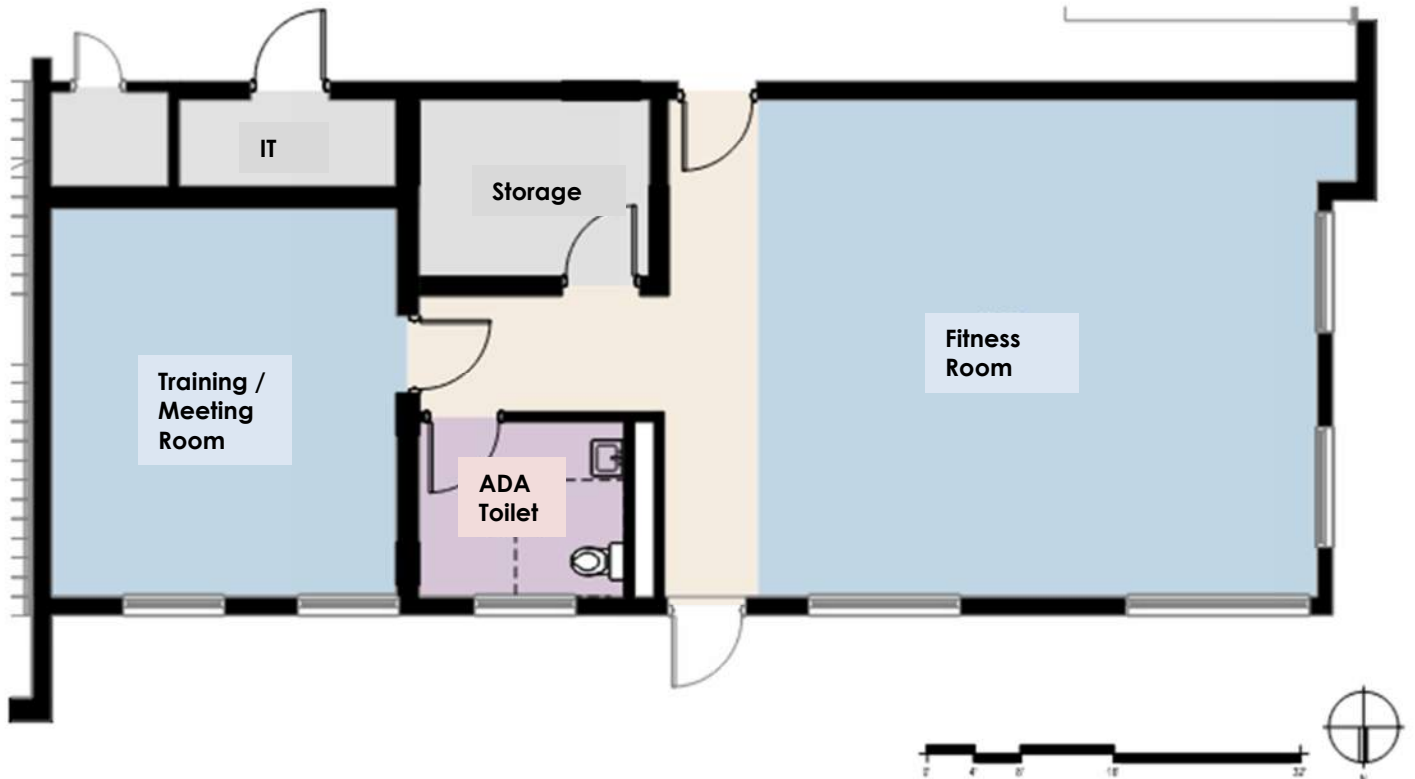
Recommendations

Install a code compliant fire protection system adequate the this building

**PROPOSED DESIGN
SOLUTIONS****Renovations at the former Administrative Offices**

The current Palatine Fire Department's administrative offices are currently located at the main level of Fire Station 85. The administrative offices have outgrown this location and is proposed to be relocated to Fire Station 82 at 1475 N Hicks Road. After the relocation of the administrative office area from Fire Station 85, these spaces will be re-purposed into uses supporting the Station 85 staff. The proposed renovations would include repurposing the current Chiefs Office into a Training / Meeting Room; demolishing the two current Deputy Chiefs Offices to create a large open space that can serve as a Fitness Room to allow for relocating the exercise equipment from the apparatus bay; constructing a ADA compliant restroom; and creating a storage room and IT room from the remaining space.

Other anticipated work at Station 85 will focus on infrastructure replacement and updates.



SECTION 4

Project Budgets

The following project budget has been organized by building and lists scopes of work based on the building space needs discussions and building assessments. The columns indicated as Base Construction Cost would be for the project scope that would be more immediate. The Alternate Construction Cost columns furthest to the right provide budgets for future projects.

Palatine Fire Department

Stations 82 and 85 Design Study

Opinion of Probable Cost

FGMARCHITECTS

October 27, 2023

FGMA#: 23-3804.01

Item	Quantity	Unit	Cost/Unit		Base Construction Cost		Alt. Construction Cost		Remarks
			Low	High	Low	High	Low	High	
1.0 Fire Station 82 Building Addition									
1.1 Building Addition	4,027	s.f.	\$ 330	\$ 380	\$ 1,328,910	\$ 1,530,260			
1.2 Building Addition related site improvements	1	allow			\$ 144,972	\$ 185,242			This includes the new paved areas for parking and entry drives, utilities, etc.
1.3 Storm water detention updates	1	allow			\$ 40,000	\$ 55,000			Modifications to exiting basin including potentially increases to the volume with re-grading.
1.10 Fire Station 82 Exterior Items									
1.11 Roof Replacement	1	allow			\$ 51,720	\$ 68,960			Replacement of the existing asphalt shingled roof with a new shingled roof to match the building addition.
1.12 Exterior Deck Replacement	1	allow					\$ 7,436	\$ 8,580	Replacement of the existing wood decking and screen with new composite decking material.
1.13 Replacement of existing east concrete stair	1	allow					\$ 22,385	\$ 24,200	Replacement of the existing east exterior concrete stair. The intent would be remove and replace the above grade components and maintain the existing foundation.
1.14 General Site Improvements	1	allow					\$ 25,000	\$ 28,000	This includes sealcoating at the existing parking area, rebuilding the existing retaining walls, and replacing the trash enclosure.
1.20 Fire Station 82 Interior Renovations									
1.21 Kitchen Renovation	200	s.f.	\$ 300	\$ 350	\$ 60,000	\$ 70,000			
1.22 Day Room Updates	697	s.f.	\$ 60	\$ 75	\$ 41,820	\$ 52,275			
1.23 Locker Room Renovation	1,095	s.f.	\$ 130	\$ 155	\$ 142,350	\$ 169,725			
1.24 Bunk Room Renovations	580	s.f.	\$ 95	\$ 125			\$ 55,100	\$ 72,500	This includes extending the existing partial height walls to the ceiling, general finish updates, and adjustments to HVAC, lighting, sprinkler, etc. to accommodate the individual spaces within the general room.
1.25 General Finish updates at balance of spaces	1,571	s.f.	\$ 40	\$ 52			\$ 62,840	\$ 81,692	Wall painting, flooring updates, and interior lighting updates to LED fixtures.
1.26 Replacement of the existing HVAC system	1	allow			\$ 85,400	\$ 102,480			Replacement of furnace, condensor equipment, and controls
1.27 Replace the existing apparatus bay doors	1	allow					\$ 50,000	\$ 62,000	Replace the five overhead doors at the apparatus bays
1.28 Update the emergency generator	1	allow					\$ 40,000	\$ 50,000	Replace the five overhead doors at the apparatus bays

Palatine Fire Department

Stations 82 and 85 Design Study

Opinion of Probable Cost

FGMARCHITECTS

October 27, 2023

FGMA#: 23-3804.01

Item	Quantity	Unit	Cost/Unit		Base Construction Cost		Alt. Construction Cost		Remarks
			Low	High	Low	High	Low	High	
1.30 Sub-Total Construction Budget (Station 82)					\$ 1,895,172	\$ 2,233,942	\$ 262,761	\$ 326,972	
1.40 Design and Construction Contingency (10%)					\$ 189,517	\$ 223,394	\$ 26,276	\$ 32,697	
1.50 TOTAL CONSTRUCTION BUDGET (STATION 82)					\$ 2,084,689	\$ 2,457,336	\$ 289,037	\$ 359,669	including contingency
2.0 Fire Station 85 Renovations									
2.1 Interior Renovations at former Office Area	1,143	s.f.	\$ 165	\$ 185	\$ 188,595	\$ 211,455			
2.2 Existing plumbing updates	1	allow			\$ 50,000	\$ 65,000	\$ -	\$ -	placeholder
2.3 Second Floor Kitchen Renovations	200	s.f.	\$ 225	\$ 265			\$ 45,000	\$ 53,000	Complete renovation of the kitchen space
2.4 Second Floor Locker Room Renovations	687	s.f.	\$ 155	\$ 185			\$ 106,485	\$ 127,095	
2.5 Second Floor Bunk Room Renovations	456	s.f.	\$ 95	\$ 125			\$ 43,320	\$ 57,000	
2.6 Second Floor Day Room Renovations	794	s.f.	\$ 40	\$ 85			\$ 31,760	\$ 67,490	Primarily finish updates
2.7 Second Floor Building Code Required Updates									
Smoke protective enclosure at existing stair	1	allow					\$ 12,000	\$ 15,000	
Fire alarm system	9,048	s.f.	\$ 5	\$ 6			\$ 45,240	\$ 54,288	Install throughout building
Fire sprinkler system	9,048	s.f.	\$ 7	\$ 9			\$ 63,336	\$ 81,432	Install throughout building, updates to water service
2.8 Apparatus Bay Door Replacement at West Bay	1	allow					\$ 40,000	\$ 48,000	Replacement of west bay overhead door with bi-fold unit
2.9 Apparatus Bay Overhead Door Replacement	1	allow					\$ 40,000	\$ 48,000	Replacement of four overhead doors
2.10 Sub-Total Construction Budget (Station 85)					\$ 238,595	\$ 276,455	\$ 427,141	\$ 551,305	
2.11 Design and Construction Contingency (10%)					\$ 23,860	\$ 27,646	\$ 42,714	\$ 55,131	
2.12 TOTAL CONSTRUCTION BUDGET (STATION 85)					\$ 262,455	\$ 304,101	\$ 469,855	\$ 606,436	
3.0 Sub-Total Construction Budget (Station 82 and 85)					\$ 2,347,144	\$ 2,761,437	\$ 758,892	\$ 966,105	
4.0 GENERAL CONDITIONS AND OH&P									
4.1 General Contractor General Conditions (5%)					\$ 117,357	\$ 138,072	\$ 37,945	\$ 48,305	
4.2 General Contractor Bonds & Insurance (1.5%)					\$ 35,207	\$ 41,422	\$ 11,383	\$ 14,492	
4.3 General Contractor Overhead and Profit (5%)					\$ 117,357	\$ 138,072	\$ 37,945	\$ 48,305	

FGMARCHITECTS

October 27, 2023

FGMA#: 23-3804.01

Item	Quantity	Unit	Cost/Unit		Base Construction Cost		Alt. Construction Cost		Remarks
			Low	High	Low	High	Low	High	
5.0	TOTAL PRELIMINARY CONSTRUCTION BUDGET								
						\$ 2,617,065	\$ 3,079,002	\$ 846,165	\$ 1,077,207
6.0	Allowances for Items to be Purchased by Owner								
6.1						\$ 52,341	\$ 61,580	\$ 16,923	\$ 21,544
6.2						\$ 52,341	\$ 61,580	\$ 16,923	\$ 21,544
									2% of Construction Cost
									2% of Construction Cost
6.3						\$ 104,683	\$ 123,160	\$ 33,847	\$ 43,088
7.0	Allowances for Fees and Soft Costs								
7.1						\$ 261,707	\$ 307,900	\$ 84,616	\$ 107,721
7.2						\$ 8,000	\$ 10,000	\$ 5,000	\$ 8,000
7.3						\$ 1,200	\$ 1,500	\$ 1,200	\$ 1,500
7.4									Unknown at this time
7.5									Unknown at this time
7.6									Unknown at this time
7.7						\$ -	\$ -	\$ 20,000	\$ 30,000
7.8						\$ 270,907	\$ 319,400	\$ 110,816	\$ 147,221
8.0						\$ 130,853	\$ 153,950	\$ 42,308	\$ 53,860
9.0						\$ 506,442	\$ 596,510	\$ 186,971	\$ 244,169

Palatine Fire Department Stations 82 and 85 Design Study

Opinion of Probable Cost

FGMARCHITECTS

October 27, 2023

FGMA#: 23-3804.01

Item	Quantity	Unit	Cost/Unit		Base Construction Cost		Alt. Construction Cost		Remarks
			Low	High	Low	High	Low	High	
10.0 TOTAL PROJECT BUDGET					\$ 3,123,508	\$ 3,675,512	\$ 1,033,136	\$ 1,321,376	
11.0 Yearly Construction Cost Escalation (6%)					\$ 187,410	\$ 220,531	\$ 61,988	\$ 79,283	Add 6% for each additional year
2025 Construction Cost					\$ 3,310,918	\$ 3,896,043	\$ 1,095,124	\$ 1,400,659	
12.0 Notes:									
12.1 The budget is based upon a construction start in 2024.									
12.2 The budget for this project is preliminary and is based on historical information. These costs may vary significantly as the project becomes more fully developed.									
12.3 Estimate excludes: land purchase, premium costs for work done in phases, out of sequence, out of normal working hours, hazardous material removal, foundation obstructions, traffic signalization									
12.4 Project Budgets do not include legal fees or financing costs.									

SECTION 5
Appendix

MEETING MINUTES

Project Name: Palatine Fire Department Addition and Remodel of Fire Station 82 and Remodeling of Fire Station 85 – Phase 1

FGM Project No. 23-3804.01

Meeting Date: Wednesday, June 14, 2023 at 1pm

Location: Station 82, Station 85, and Palatine Village Hall

Prepared by : Mike Elliott

Atten.	Name	Company / Department
	Adam Begale - Superintendent	Village of Palatine / Public Works
	Bob King	Village of Palatine / Public Works
X	Matt Barry – Dir. Public Works	Village of Palatine / Public Works
X	Pat Gratziana – Fire Chief	Village of Palatine / Fire Department
X	Scott Mackeben – D. Fire Chief	Village of Palatine / Fire Department
X	Jim Sugrue – Battalion Chief	Village of Palatine / Fire Department
X	Ray Lee	FGMA
X	Jason Estes	FGMA
X	Mike Elliott	FGMA
X	Harry Spila	Doland Engineering

The following potential renovation items were discussed during the tour of Station 82.

1. Replacement of the shingled roof at the existing building.
2. Replacement of the existing HVAC units
3. Update the emergency generator to support both the current building and the proposed building addition.
4. Replace the existing exterior concrete stairs.
5. Review the potential need to replace the decking at the outdoor space adjacent to the Day Room.
6. Renovate the existing Kitchen:
 - a. Replace the cabinets and countertops.

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- b. Replace all the appliances, with the exception of the stove. New appliances should include a single refrigerator, countertop microwave, undercounter ice maker, dishwasher, coffee maker with water supply.
 - c. Look at reconfiguring the kitchen island to make the space less congested.
 - d. Update general finishes.
- 7. Update finishes in Day Room including acoustic improvements to the space.
- 8. Renovate men's and women's locker rooms.
 - a. Update general finishes throughout both locker rooms.
 - b. Provide new lockers – double door 24" wide lockers. Provide 28 men's lockers and three females lockers. Do not need integral benches with locker units.
 - c. Reconfigure the Men's shower area. It would be preferred to maintain three showers.
 - d. Replace the sink and counters in both locker rooms.
 - e. Update shower at Women's locker room.
 - f. Replace the plumbing fixtures, but plan to leave in the current location.
- 9. Generally, replace all interior lighting with LED fixtures.
- 10. No planned work at the basement level.
- 11. Review the electrical circuit at the Apparatus Bay drop chords. Consistently trip breaker.
- 12. Alternate items for budget considerations include:
 - a. Overhead door replacements at Apparatus Bays
 - b. Updates to the bunkrooms to include full height partitions between sleeping areas.
- 13. The Village IT Group provided a list of items to be considered as part of the renovation/ addition project.
 - a. Move IT Equipment & notification equipment into dedicated room – network and voice
 - b. One full size server rack and one patch panel rack
 - c. Key Card security on IT room
 - d. Provide Conduit to attic for antenna
 - e. Generator power for all equipment
 - f. Provide under conference room table electrical and data in existing conference room
 - g. Provide under conference room table electrical and data and display in new conference room
 - h. Provide outside camera coverage for fire station milestone servers
 - i. All exterior doors security integrated to Security System
 - j. Increase network connection speed to 10Gb
 - k. Speaker coverage for new addition
 - l. Wifi coverage for new addition

- m. TV locations in DC and Chief office – HDMI connects to IT equipment room
- n. Room alerting new conference room
- o. Doorbell camera for front entrance

The following potential renovation items were discussed during the tour of Station 85.

1. The primary renovation scope is the renovation of the former Administration Offices into a Fitness Area and Training Room. This work will open up the bay area that is currently being used as a fitness area.
2. Review building infrastructure including plumbing, HVAC, and electrical.
3. Replace galvanized plumbing pipes with copper where feasible.
4. Review electrical unit heater efficiency for possible replacements.
5. Review emergency generator capacity to add additional circuits.
6. Consider replacement of overhead doors at Apparatus Bays and increasing height of door for ladder truck.
7. Upgrade existing lighting to LED.
8. Renovate toilet room adjacent to Apparatus Bay to be accessible.
9. Repurpose hose tower space for SCBA Tool Room and bottle storage.
10. Work at the second floor will be set as a lower priority. This work includes:
 - a. Renovation of kitchen
 - b. Replacement of all plumbing fixtures
 - c. Bunk room updates
 - d. Creation of female quarters, currently none exist within the building.
11. Based on the existing configuration of the building with the living quarters located at the second floor we will need to balance the amount of renovation work with meeting current accessibility code requirements.
12. The Village IT Group provided a list of items to be considered as part of the renovation/ addition project.
 - a. Move IT equipment & notification equipment into dedicated data / voice equipment room with key card access.
 - b. Generator power for all equipment
 - c. Provide outside camera coverage for fire station using milestone servers.
 - d. New Training Room - Floor power and data/display
 - e. Fire TV location in workout room with HDMI connection to IT Equipment Room
 - f. Maintain speaker coverage in remodeled area.
 - g. Room alerting in new training / workout rooms.

Administrative Addition Needs Discussion

The group met at the Palatine Village Hall following the building tours and discussed the

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space needs for the planned addition to Station 82. See the attached Building Program document for detailed information on the items and spaces discussed.

Condition Analysis Discussion

We will be scheduling our staff and consultants to perform existing condition building reviews. We will let you know when those will take place as soon as have the dates set. The point person for surveying the buildings will be Jim Sugrue. FGMA will coordinate with Jim. It was noted that Bob King has a history of each of the buildings.

Information being collected

1. Existing plans of Fire Station 85 - Chief Gratianna was able to provide a hard copy of the building drawings for the building. FGMA will make a digital copy of these documents and return them to the village.
2. Existing plans of Fire Station 82 – FGMA assembling drawings from their archives.
3. MWRD permit information, Matt Barry was able to forward the information onto FGMA several days after the meeting.
4. Property Easements, Mike Elliott has asked Matt Barry to look into obtaining any site easement information that is tied to the north driveway of the site. Currently this driveway is shared with the commercial development to the north. This driveway may potentially serve as the primary access for the Department Administration Office.

Project Budget

1. The village stated that the total project budget is \$3.25 million.
2. It was asked that when looking at building improvements beyond the immediate needs that these items be shown as separate budget line items.

Project Timeline

1. The Village goal would like to wrap up this work by Labor Day to assist with the development of the 2024 budget.

Next Steps

Schedule staff and consultants to complete facility condition assessments. It is expected that this work will be completed just after the July 4th holiday. FGMA will coordinate these dates and times with the village.

FGMA will begin to develop schematic floor plans of the Station 82 Addition and primary renovation at Station 85.

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The above summation is our interpretation of the items discussed and the decisions reached at the above referenced meeting. Any persons desiring to add to or correct the minutes are requested to put their comments in writing to FGM Architects Inc. within ten days otherwise the minutes will stand as written.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mike Elliott', followed by a period.

Mike Elliott, AIA NCARB
mikeelliott@fgmarchitects.com

cc: Attendee List

Attachments: Station 82 Addition Building Program

6/28/23
FGM #: 23-3804.01

FGM #: 23-3804.01

Parking for Administrative Office and Visitors: 10-12 vehicles
Allow space for delivery trucks to park in front of entry with access to Bulk Delivery Room

Consider an Ordinance Amending Section 18-81 of the Code of Ordinances to Add a Temporary No Parking Restriction on West Johnson Street Between the Temporary Construction Entrance to 301 W. Johnson Street and Rose Street

BACKGROUND:

Redevelopment of the property at 301 W. Johnson Street (former Kinsch Nursery site) is underway. In conjunction with the project, the Village has requested that all large trucks and equipment utilize only Rose Street for access to/from Palatine Road. To ensure this option remains viable during construction, the contractor has requested a temporary parking restriction on both sides of W. Johnson Street, between the site's temporary construction entrance and Rose Street, until the project is complete.

KEY ISSUES:

- Adding a temporary no parking restriction in this area will ensure that construction traffic has appropriate access to/from Palatine Road and minimize potential traffic impacts in the area.
- The proposed temporary restriction will cease on December 31, 2024 (or earlier if the construction activity is completed).

ALTERNATIVES:

1. Prohibit parking on both sides of West Johnson Street, between the temporary construction entrance to 301 W. Johnson Street and Rose Street, from 7 AM to 4 PM Monday - Friday (until December 31, 2024 or earlier if the development is complete).
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends the no parking restriction be temporarily added (until December 31, 2024 or earlier if the development is complete) to the Village Code.

ACTION REQUIRED:

Motion to approve an ordinance amending Section 18-81 of the Code of Ordinances to add a temporary No Parking Restriction on West Johnson Street between the temporary construction entrance to 301 W. Johnson Street and Rose Street.

ATTACHMENTS:

- Johnson Street - Temporary No Parking Location
- Ordinance - Temporary No Parking 301 W. Johnson Street
- EXHIBIT A 18-81 Temporary No Parking - 301 W Johnson St

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand



**Temporary No Parking
(7AM – 4 PM Monday – Friday)**



Attachment: Johnson Street - Temporary No Parking Location (2023-117 : Amend Section

ORDINANCE NO. _____

**ORDINANCE AMENDING THE VILLAGE OF PALATINE'S TRAFFIC CODE
SECTION 18-81: NO PARKING, STANDING, OR STOPPING PROHIBITION
(BOTH SIDES OF W. JOHNSON STREET, BETWEEN TEMPORARY
CONSTRUCTION ENTRANCE TO 301 W. JOHNSON STREET AND ROSE STREET)**

**Published in pamphlet form by authority of the
Mayor and Council of the Village of Palatine
on November 20, 2023**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE VILLAGE OF PALATINE'S TRAFFIC CODE
SECTION 18-81: NO PARKING, STANDING, OR STOPPING PROHIBITION
(BOTH SIDES OF W. JOHNSON STREET, BETWEEN TEMPORARY
CONSTRUCTION ENTRANCE TO 301 W. JOHNSON STREET AND ROSE STREET)**

WHEREAS, SECTION 18-81 of the Code of Ordinances authorizes NO PARKING, a complete listing of which shall be maintained at all times by the Village Clerk and by the Police Department.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Council of the Village of Palatine, Cook County, Illinois:

SECTION 1: That the following be ADDED to Section 18-81 NO PARKING, STANDING, OR STOPPING, which shall read as follows and indicated in the attached Exhibit A:

“West Johnson Street (both sides): Between the temporary construction entrance to 301 W. Johnson Street and Rose Street (between 7 AM and 4 PM on Monday – Friday) until December 31, 2024 (or earlier if development of 301 W. Johnson Street is complete).”

SECTION 2: That the Public Works Department is hereby directed to erect the appropriate signage.

SECTION 3: That all ordinances in conflict with this ordinance are hereby repealed.

ORDINANCE NO.

Page 2 of 2

SECTION 4: This ordinance shall be in full force and effect seven (7) days after its passage and approvals as provided by law.

PASSED: This _____ day of _____, 2023

AYES:_____ **NAYS:**_____ **ABSENT:**_____ **PASS:**_____

APPROVED by me this _____ day of _____, 2023

Mayor of the Village of Palatine

ATTESTED and FILED in the Office of the Village Clerk

this _____ day of _____, 2023

Village Clerk

EXHIBIT A

SECTION 18-81 (15) NO PARKING, STANDING OR STOPPING

1. 53 frontage road (both sides): Rand Road to the north Village limit
2. Benton Street (west side): From 72.5 feet south of 500 N. Benton Street "Loading Zone" to Comfort Lane
3. Dundee Road (both sides): Baldwin Road to the east Village limit
4. Farm Gate Lane (north side): Between Country Lane and Ridgewood Lane (between 7:00 AM and 4:00 PM when school is in session)
5. Glade Road (both sides): Plum Grove Road to a point 200 feet west
6. Illinois Avenue (south side): From 350 feet west to 900 feet west (creek) of Brockway Street
7. Rohlwing Road (east side): Adjacent to Virginia Lake School (bus loading only)
8. Rohlwing Road (east side): Between Carpenter Drive and Mill Valley Road (between 8:00 AM and 9:00 AM and between 3:30 PM and 5:00 PM on school days)
9. West Aspen Court (south side): Between 909 W. Aspen Court and 933 W. Aspen Court (between 6:30 AM and 9:00 AM and between 2:30 PM and 4:00 PM on school days)
10. West Johnson Street (both sides): Between the temporary construction entrance to 301 W. Johnson Street and Rose Street (between 7 AM and 4 PM on Monday – Friday) until December 31, 2024 (or earlier if development of 301 W. Johnson Street is complete).

Consider a Resolution Appropriating \$789,338 of Funds for the Resurfacing of a Portion of Illinois Avenue from Quentin Road to Plum Grove Road

BACKGROUND:

The Village was successful in acquiring grant funding totaling \$853,000 to fund approximately 50% of the cost to resurface Illinois Avenue from Quentin Road to Plum Grove Road (approximately 1 mile). Local Capital Improvement Funds have been recommended for allocation in the 2024 Budget for the match required to secure these funds. The State requires that resolutions are passed by the Village indicating their intended use. The State then reviews these resolutions, granting or denying their approval.

KEY ISSUES:

- Village participation for construction is estimated at \$789,338.
- Federal participation for construction is estimated at \$853,000.
- After the Palatine Park District's contribution towards the multi-use path, the estimated net participation for the Village is \$649,338.
- The State requires this resolution to stay on track for January 2024 letting and construction in the spring of 2024.

ALTERNATIVES:

1. Approve the resolution appropriating the total amount of \$789,338 in Capital Improvement Funds.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the resolution appropriating \$789,338 of Capital Improvement funds for the resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road be approved.

BUDGET IMPACT:

Capital Improvement funds are anticipated to be allocated in the 2024 Budget. Failure to approve the Resolution would result in the project not being constructed in 2024.

ACTION REQUIRED:

Motion to approve the resolution appropriating \$789,338 of Capital Improvement funds for the resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road.

ATTACHMENTS:

- Illinois Avenue Resolution

RESULT:	ADOPTED BY VOICE VOTE BY CONSENT VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand

R - _____ - 23

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
A JOINT FUNDING AGREEMENT FOR STATE-LET CONSTRUCTION WORK
BY AND BETWEEN
THE VILLAGE OF PALATINE AND
THE ILLINOIS DEPARTMENT OF TRANSPORTATION
IN CONNECTION WITH THE RESURFACING OF
ILLINOIS AVENUE FROM QUENTIN ROAD TO PLUM GROVE ROAD
IN THE VILLAGE OF PALATINE, ILLINOIS**

WHEREAS, the Village of Palatine (the “Village”) has determined that it is necessary to resurface a segment of Illinois Avenue from Quentin Road to Plum Grove Road that is approximately 0.96 miles in length and ADA sidewalk upgrades, spot curb and gutter repairs, and a new multi-use path along the south side of Illinois Avenue from Quentin Road to Brockway Street (the “Project”); and

WHEREAS, the cost of the Project has necessitated the use of federal funds which are administered through the Illinois Department of Transportation (“IDOT”); and

WHEREAS, the federal fund source requires a match of local funds; and

WHEREAS, Illinois Department of Transportation (“IDOT”) requires that each community receiving federal funds as part of a roadway project attest that sufficient moneys have been appropriated or reserved to fund the community’s share of the project costs; and

WHEREAS, the Project is approved for Eight Hundred Fifty-Three Thousand (\$853,000) Dollars for construction and zero (\$0) Dollars for construction engineering in Federal Surface Transportation Program (“STP”)

RESOLUTION NO.
Page 2 of 3

funding through the LAFO program, which was approved through the Northwest Council of Mayors (“NWMC”); and

WHEREAS, the Project is expected to be bid through IDOT in January of 2024 and construction is expected to take place in the Spring of 2024 through Fall of 2024; and

WHEREAS, it is advisable, necessary, and in the public interest that the Village approve the Joint Funding Agreement for State-Let Construction Work (the “Agreement”) for the Project, in substantially the same for of Agreement as is attached hereto as Exhibit “A” and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, as follows:

SECTION 1: That facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: It is hereby determined that it is advisable, necessary, and in the public interest that the Village approve the Agreement with IDOT for the Project.

SECTION 3: The corporate authorities are hereby authorizing the sum of One Million Six Hundred Forty-Two Thousand Three Hundred Thirty-Eight (\$1,642,338.00) Dollars, or as much as may be needed to match federal funds in the completion of the Project, being MFT Section Number 22-00112-00-RS.

RESOLUTION NO.
Page 3 of 3

SECTION 4: The Mayor is hereby authorized to execute and the Village Clerk is hereby authorized to attest the Agreement with IDOT, in substantially the same form of Agreement as is attached hereto as Exhibit “A”.

SECTION 5: This Resolution shall be in full force and effect from and after its passage in the manner provided by law.

PASSED: This _____ day of _____, 2023

AYES:_____ **NAYS:**_____ **ABSENT:**_____ **PASS:**_____

APPROVED by me this _____ day of _____, 2023

**Jim Schwantz, Mayor of the Village of Palatine,
Cook County, Illinois**

ATTESTED and FILED in the office of the Village Clerk
this _____ day of _____, 2023

**Margaret R. Duer, Clerk of the Village of Palatine,
Cook County, Illinois**

Attachment: Illinois Avenue Resolution (Resolution Appropriating Funds for the Illinois Avenue Resurfacing)

Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road

BACKGROUND:

Illinois Avenue, from Quentin Road to Plum Grove Road, is the maintenance responsibility of the Village. It is currently designated as eligible for Federal Aid. The Northwest Municipal Conference, as the clearing house for regional Federal Roadway Aid, recently awarded the Village Federal participation for the improvement of this roadway and pedestrian facilities.

KEY ISSUES:

- The Village was successful in acquiring grant funding totaling \$853,000 to fund approximately 50% of the total construction costs.
- The estimated total construction cost is \$1,643,000. \$140,000 in participation is planned from the Palatine Park District for the off-road shared use path and the remaining \$650,000 from the Village.
- In order to meet a January letting, it is necessary to have final agreements submitted to IDOT in December.

ALTERNATIVES:

1. Approve the Local Public Agency Agreement for Federal Participation with IDOT.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the Local Public Agency Agreement for Federal Participation with IDOT be approved.

BUDGET IMPACT:

Capital improvement dollars are planned in the 2024 proposed budget for the required match to obtain federal participation and in order to cover the balance of the construction cost.

ACTION REQUIRED:

Motion to approve the Local Public Agency Agreement for Federal Participation with IDOT for the resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road.

ATTACHMENTS:

- LAA 853,000 v2

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand


**Illinois Department
of Transportation**
**Joint Funding Agreement
for Construction Work**
LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number
Village of Palatine		Cook	22-00112-00-RS
Fund Type	ITEP, SRTS, HSIP Number(s)		MPO Name
Surface Transportation Program			CMAP
			MPO TIP Number
			03-23-0040

Construction

State Job Number	Project Number
C-91-098-24	FNQ7(511)

☒ State-Let Construction
 ☐ Locally Let Construction
 ☒ Construction Engineering
 ☒ Utilities
 ☐ Railroad Work

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

LOCATION

Local Street/Road Name	Key Route	Length	From	To
Illinois Avenue	4480	0.96	9+46.97	60+73.78

Location Termini

Quentin Road to Plum Grove Road

Current Jurisdiction	Existing Structure Number(s)	Add Location
Village of Palatine		Remove

PROJECT DESCRIPTION

The work consists of the hot mix asphalt surface removal and replacement along Illinois Avenue from Quentin Road to Plum Grove Road, improvement and upgrade of sidewalk corners to current ADA requirements, and spot concrete curb and gutter removal and construction. Also, a new multi-use path, along the south side of Illinois Avenue from Quentin Road to Brockway Street, will replace existing sidewalk and existing path from Quentin Road SE Corner to Elm Street SW Corner and replace existing sidewalk from Elm Street SE Corner to Brockway Street SW Corner. In addition, landscaping items, pavement patching, frame and lid adjustments, pavement markings, as well as all incidental and collateral work necessary to complete the improvements.

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☒ METHOD A - Lump Sum (80% of LPA Obligation --\$830,000--) \$ 8 5 3 , 0 0 0
 Lump Sum Payment - Upon award of the contract for this improvement, the LPA will pay the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.
 Monthly Payments - Upon award of the contract for this improvement, the LPA will pay to the STATE a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the agreement has been paid. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☐ METHOD C - LPA's Share _____ divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to the **LPA** on this or any other contract. The **STATE** at its sole option, upon notice to the **LPA**, may place the debit into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.

THE LPA AGREES:

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum referred to in item 4 above) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
9. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
10. To provide or cause to be provided all of the initial funding, equipment, labor, material, and services necessary to complete locally administered portions of the project.
11. (Railroad Related Work) The **LPA** is responsible for the payment of the railroad related expenses in accordance with the LPA/ railroad agreement prior to requesting reimbursement from the **STATE**. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets Office. Engineer's Payment Estimates shall be in accordance with the Division of Cost.
12. Certifies to the best of its knowledge and belief that it's officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
13. To include the certifications, listed in item 12 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
14. That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
15. That for agreements exceeding \$100,000 in federal funds, execution of this agreement constitutes the LPA's certification that:

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
 - c. The LPA shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements), and that all subrecipients shall certify and disclose accordingly
16. To regulate parking and traffic in accordance with the approved project report.
 17. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
 18. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. To provide all initial funding and payments to the contractor for construction work let by the **STATE**. The **LPA** will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Addendum 2.
4. For agreements with federal and/or state funds in construction engineering, utility work and/or railroad work:
 - a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
 - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions
2. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors, and assigns.
4. For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **state** awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the **STATE** is reimbursing the **LPA**, obligation of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

FISCAL RESPONSIBILITIES:

1. **Reimbursement Requests:** For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

2. **Financial Integrity Review and Evaluation (FIRE) program:** LPA's and the STATE must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the STATE within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
3. **Final Invoice:** The LPA will submit to the STATE a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
4. **Project Closeout:** The LPA shall provide the final report to the appropriate STATE district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
5. **Project End Date:** The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement.

Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
6. **Single Audit Requirements:** If the LPA expends \$750,000 or more a year in federal financial assistance, they shall have an audit made in accordance with 2 CFR 200. LPA's expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the STATE (IDOT's Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The ALN number for all highway planning and construction activities is 20.205. Federal funds utilized for construction activities on projects let and awarded by the STATE (federal amounts shown as "Participating Construction" on Addendum 2) are not included in a LPA's calculation of federal funds expended by the LPA for Single Audit purposes..
7. **Federal Registration:** LPA's are required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Location Map
☒	2.	Division of Cost
☒	3.	Resolution*
☐	4.	

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

The **LPA** further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Title of Official

Signature

Date

The above signature certifies the agency's TIN number is

_____ conducting business as a Governmental Entity.

DUNS Number _____

UEI _____

APPROVED

State of Illinois

Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

Yangsui Kim, Chief Counsel

Date

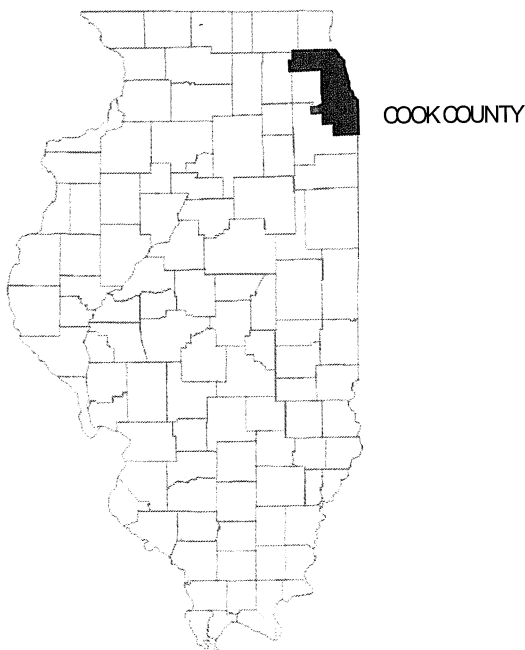
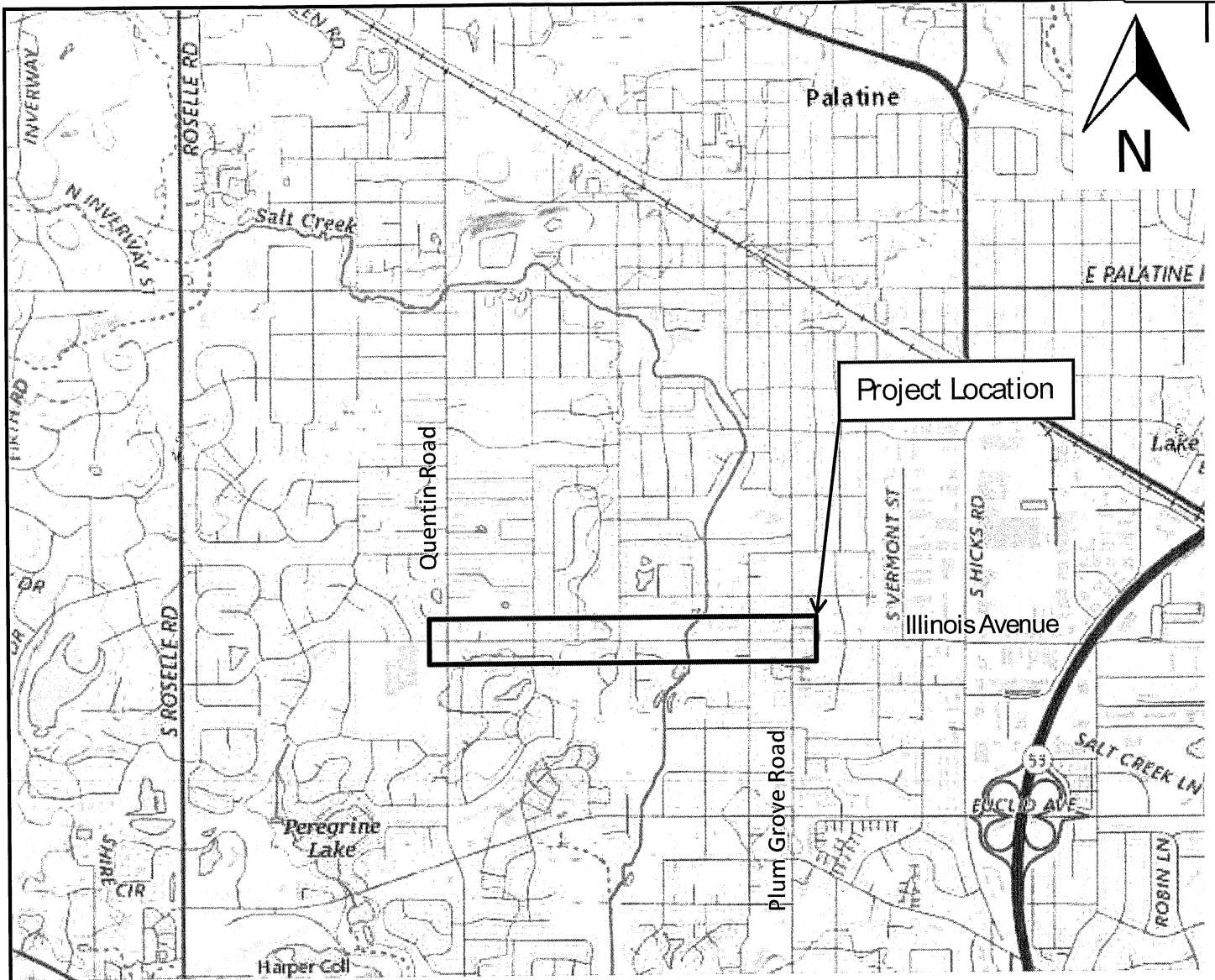
Vicki Wilson, Chief Fiscal Officer

Date

NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required to be attached as an addendum. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

☐ Please check this box to open a fillable Resolution Form within this Addenda.

Attachment: LAA 853,000 v2 (Illinois Avenue Resurfacing Local Agency Agreement)



COOK COUNTY

Village of Palatine

Illinois Avenue
Village of Palatine
Location Map (USGS)

Illinois Avenue Resurfacing and Multi-Use Path



CONSULTING
ENGINEERS



BLA, Inc.

Consider a Motion to Approve 2023 Warrant #22

9.1

Village of Palatine Warrant approval

Village Clerk

Mayor

Warrant # 22 having been approved by the Village Council on 11/20/2023 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense
General Fund	100	198,139.54	19,793.71	-	-	217,933.25
CDBG Fund	210	18,809.50	-	-	-	18,809.50
Federal Equitable Sharing Fund	221	10,000.00	-	-	-	10,000.00
Downtown TIF Fund	233	14,787.06	-	-	-	14,787.06
Rand Corridor TIF Fund	234	-	1,500,840.00	-	-	1,500,840.00
ARPA Fund	256	5,700.00	-	-	-	5,700.00
Debt Service Fund	300	-	1,399,578.13	-	-	1,399,578.13
Capital Equipment Fund	401	2,984.00	1,211.14	-	-	4,195.14
Capital Improvements Fund	402	67,262.56	-	-	-	67,262.56
Water Fund	605	122,115.48	358,991.05	-	-	481,106.53
Sewer Fund	610	177,039.35	89,514.85	-	-	266,554.20
Refuse Fund	615	114,938.00	263,586.08	-	400.50	378,924.58
Parking Fund	620	7,706.32	589.56	-	-	8,295.88
Liability Insurance Fund	702	9,523.75	-	-	-	9,523.75
Fleet Services Fund	710	29,875.91	1,754.20	109.62	-	31,739.73
Total Report		778,881.47	3,635,858.72	109.62	400.50	4,415,250.31

ATTACHMENTS:

- Warrant #22

RESULT: APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER: Greg Solberg, District 4 Councilman
SECONDER: Brad Helms, District 6 Councilman
AYES: Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT: Scott Lamerand



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1553 - Acme Truck & Brake Supply									
01_362501	Parts - T-504	Open		10/25/2023	11/24/2023	11/15/2023			336.80
01_363150	Credit Memo	Open		10/27/2023	11/30/2023	11/13/2023			(47.76)
01_363715	Parts - T-413	Open		10/31/2023	11/30/2023	11/13/2023			395.00
01_363845	Parts - T-504	Open		10/31/2023	11/30/2023	11/13/2023			101.81
01_364214	Parts - STOCK	Open		11/02/2023	12/02/2023	11/15/2023			344.85
01_364338	Credit Memo	Open		11/02/2023	11/30/2023	11/13/2023			(101.81)
Vendor 1553 - Acme Truck & Brake Supply Totals						Invoices	6		\$1,028.89
Vendor 4853 - Advance Auto Parts									
2376-1189875	Parts - PT-247	Open		10/09/2023	11/08/2023	11/07/2023			4.60
2376-1189891	Parts - PT-247	Open		10/09/2023	11/08/2023	11/07/2023			5.30
2376-1189896	Credit Memo	Open		10/09/2023	12/01/2023	11/15/2023			(12.94)
2376-1189908	Credit Memo	Open		10/09/2023	11/23/2023	11/07/2023			(190.83)
2376-1192111	Parts - STOCK	Open		10/19/2023	11/18/2023	11/07/2023			62.58
2376-1192176	Credit Memo	Open		10/19/2023	11/18/2023	11/07/2023			(22.00)
2376-1192328	Parts - STOCK	Open		10/20/2023	11/19/2023	11/07/2023			5.17
2376-1192425	Parts - M-984	Open		10/20/2023	11/19/2023	11/07/2023			63.45
2376-1192769	Parts - STOCK	Open		10/23/2023	11/22/2023	11/07/2023			21.15
2376-1192988	Parts - T-462	Open		10/24/2023	11/23/2023	11/07/2023			169.39
2376-1193011	Credit Memo	Open		10/24/2023	11/23/2023	11/07/2023			(22.00)
2376-1193041	Parts - STOCK	Open		10/24/2023	11/23/2023	11/07/2023			83.98
2376-1193189	Parts - STOCK	Open		10/25/2023	11/24/2023	11/07/2023			22.86
2376-1193358	Credit Memo	Open		10/25/2023	11/24/2023	11/07/2023			(4.60)
2376-1193431	Parts - STOCK	Open		10/26/2023	11/25/2023	11/07/2023			17.08
2376-1193448	Parts - STOCK	Open		10/26/2023	11/25/2023	11/07/2023			91.00
2376-1193481	Parts - STOCK	Open		10/26/2023	11/25/2023	11/07/2023			42.30
2376-1193601	Parts - STOCK	Open		10/26/2023	12/01/2023	11/15/2023			158.38
2376-1193719	Parts - STOCK	Open		10/27/2023	11/26/2023	11/07/2023			6.13
2376-1193903	Parts - C-374	Open		10/27/2023	11/26/2023	11/07/2023			82.81
2376-1194071	Parts - M-999	Open		10/30/2023	11/29/2023	11/07/2023			24.74
2376-1194324	Parts - STOCK	Open		10/31/2023	11/30/2023	11/07/2023			130.16
2376-1194631	Parts - T-504	Open		11/01/2023	12/01/2023	11/15/2023			46.39
2376-1194727	Parts - C-374	Open		11/01/2023	12/02/2023	11/15/2023			38.21
2376-1194761	Credit Memo	Open		11/01/2023	12/01/2023	11/15/2023			(158.38)
2376-1194834	Parts - C-374	Open		11/02/2023	12/02/2023	11/15/2023			382.81
2376-1195194	Parts - T-460	Open		11/03/2023	12/03/2023	11/15/2023			24.78
2376-1195625	Credit Memo	Open		11/06/2023	12/02/2023	11/15/2023			(278.49)
2376-1195878	Credit Memo	Open		11/07/2023	12/02/2023	11/15/2023			(97.00)
Vendor 4853 - Advance Auto Parts Totals						Invoices	29		\$697.03
Vendor 1759 - Air One Equipment, Inc.									
199379	Ponn Conquest Hose	Open		10/24/2023	11/23/2023	10/24/2023			1,260.00

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
199419	SCBA Hydrotest	Open		10/24/2023	11/23/2023	10/24/2023			475.00
199766	Tower Equipment	Open		11/02/2023	12/01/2023	11/09/2023			970.00
199767	Tower Equipment	Open		11/02/2023	12/01/2023	11/09/2023			179.00
			Vendor	1759 - Air One Equipment, Inc. Totals			Invoices	4	\$2,884.00
Vendor 5350 - Airespring Inc									
178098017	Phone Bill	Open		11/03/2023	11/03/2023	11/03/2023			3,892.44
			Vendor	5350 - Airespring Inc Totals			Invoices	1	\$3,892.44
Vendor 3060 - Allegra Print & Imaging									
102055	2024 Calendar	Open		10/26/2023	11/25/2023	10/25/2023			217.07
102152	Envelopes	Open		11/02/2023	12/02/2023	11/07/2023			274.64
			Vendor	3060 - Allegra Print & Imaging Totals			Invoices	2	\$491.71
Vendor 2496 - Altorfer Industries, Inc									
P54C0162618	Parts - E-601	Open		10/02/2023	11/01/2023	11/15/2023			114.65
P56C0040076	Parts - E-211	Open		10/24/2023	11/23/2023	11/13/2023			24.07
P56C0040151	Parts - STOCK	Open		10/25/2023	11/24/2023	11/13/2023			14.88
			Vendor	2496 - Altorfer Industries, Inc Totals			Invoices	3	\$153.60
Vendor 2491 - Anderson Pest Solutions									
53616629	Pest Control Services November 2023-Fire Station 84	Open		11/05/2023	12/05/2023	11/15/2023			42.42
53616631	Pest Control Services November 2023-Fire Station 83	Open		11/05/2023	12/05/2023	11/15/2023			43.14
			Vendor	2491 - Anderson Pest Solutions Totals			Invoices	2	\$85.56
Vendor 1730 - Andres Medical Billing									
112023PLIL	BILLING CHARGES - OCTOBER	Open		10/31/2023	11/09/2023	12/08/2023			6,799.11
			Vendor	1730 - Andres Medical Billing Totals			Invoices	1	\$6,799.11
Vendor 4987 - Aptim Environmental & Infrastructure, LLC									
608364	Pre-Demolition Environmental Survey for 25 W. Palatine Road	Open		10/24/2023	11/23/2023	11/06/2023			1,715.00
			Vendor	4987 - Aptim Environmental & Infrastructure, LLC Totals			Invoices	1	\$1,715.00
Vendor 5021 - Arlington Heights Ford LLC									
165121	Repairs - T-481	Open		10/13/2023	11/12/2023	11/07/2023			202.60
116323H	Parts - T-460	Open		10/28/2023	11/27/2023	11/07/2023			299.81
165861	Repairs - T-495	Open		10/30/2023	11/29/2023	11/07/2023			192.95
115197H	Parts - T-460	Open		10/21/2023	11/20/2023	11/07/2023			166.63

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
114711H	Parts - Stock	Open		10/23/2023	11/22/2023	11/07/2023			42.00
114712H	Parts - T-495	Open		10/23/2023	11/22/2023	11/07/2023			81.43
115813H	Parts - T-462	Open		10/24/2023	11/23/2023	11/07/2023			20.02
115745H	Parts - Stock	Open		10/25/2023	11/24/2023	11/07/2023			17.98
115960H	Parts - T-421	Open		10/25/2023	11/24/2023	11/07/2023			95.93
116575H	Parts - T-464	Open		10/31/2023	11/30/2023	11/07/2023			47.73
			Vendor	5021 - Arlington Heights Ford LLC Totals		Invoices	10		\$1,167.08
Vendor	1443 - Arlington Power Equipment								
172305	Parts - PT-109	Open		10/12/2023	11/11/2023	11/13/2023			108.27
173907	Parts - M-999	Open		10/27/2023	11/26/2023	11/13/2023			125.19
			Vendor	1443 - Arlington Power Equipment Totals		Invoices	2		\$233.46
Vendor	5360 - AT&T								
483816	Cellular Phone Tracking/Tower Dump (23-026552)	Open		10/19/2023	11/18/2023	11/13/2023			295.00
			Vendor	5360 - AT&T Totals		Invoices	1		\$295.00
Vendor	5364 - Audiometric Associates								
17397	Noise Exposure Survey	Open		11/09/2023	11/30/2023	11/15/2023			2,500.00
			Vendor	5364 - Audiometric Associates Totals		Invoices	1		\$2,500.00
Vendor	5357 - Thomas Bell								
2023-00000932	Driveway Apron Reimbursement	Open		10/18/2023	11/17/2023	11/06/2023			3,531.00
			Vendor	5357 - Thomas Bell Totals		Invoices	1		\$3,531.00
Vendor	1722 - BLA, Inc								
22889-7	Illinois Avenue Improvements Phase I and II Engineering Services	Open		10/31/2023	11/30/2023	11/06/2023			5,697.75
22906-6	Palatine and Rohlwing Improvements Phase I Engineering Services	Open		10/31/2023	11/30/2023	11/06/2023			36,246.44
			Vendor	1722 - BLA, Inc Totals		Invoices	2		\$41,944.19
Vendor	5346 - Black Lagoon Pond Management, LLC								
33255	Aquatic Weed and Algae Control Services-October 2023	Open		10/24/2023	11/23/2023	11/08/2023			900.00
			Vendor	5346 - Black Lagoon Pond Management, LLC Totals		Invoices	1		\$900.00
Vendor	2747 - Blue Cross Blue Shield Of Illinois								
2023-00000934	AMBULANCE FEE REFUND	Open		11/07/2023	11/07/2023	11/07/2023			1,582.80

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2747 - Blue Cross Blue Shield Of Illinois Totals						Invoices	1		\$1,582.80
Vendor 1857 - Brian Edward Landscaping Inc									
24962	November 2023 Landscape Maintenance	Open		11/01/2023	12/01/2023	11/01/2023			9,996.00
Vendor 1857 - Brian Edward Landscaping Inc Totals						Invoices	1		\$9,996.00
Vendor 2243 - Bristol Hose & Fitting									
3528894	Parts - Stock	Open		10/20/2023	11/19/2023	11/07/2023			489.83
3529075	Parts - T-454	Open		10/23/2023	11/22/2023	11/07/2023			440.87
Vendor 2243 - Bristol Hose & Fitting Totals						Invoices	2		\$930.70
Vendor 4978 - C. Acitelli Heating & Piping Contractors, Inc									
0000037554	Village Hall Chiller Repair	Open		10/23/2023	11/22/2023	11/15/2023			732.00
Vendor 4978 - C. Acitelli Heating & Piping Contractors, Inc Totals						Invoices	1		\$732.00
Vendor 3725 - Cambridge Computer Services Inc									
86428	DD2200 Maintenance	Open		10/23/2023	11/22/2023	10/05/2023			847.53
Vendor 3725 - Cambridge Computer Services Inc Totals						Invoices	1		\$847.53
Vendor 2095 - Cannon Cochran Mgmnt Services Inc									
0150519	2023 Claims Administrator	Open		10/24/2023	11/08/2023	11/08/2023			9,523.75
Vendor 2095 - Cannon Cochran Mgmnt Services Inc Totals						Invoices	1		\$9,523.75
Vendor 5218 - Casey Automotive									
30549674	Repairs & Maintenance - T-487	Open		10/25/2023	11/24/2023	11/13/2023			78.93
30549702	Repairs & Maintenance - T-484	Open		10/26/2023	11/25/2023	11/13/2023			300.38
30549704	Repairs & Maintenance - C-375	Open		10/26/2023	11/25/2023	11/13/2023			91.93
30549847	Repairs & Maintenance - T-486	Open		10/31/2023	11/30/2023	11/13/2023			55.93
30549873	Repairs & Maintenance - C-375	Open		11/01/2023	12/01/2023	11/13/2023			690.57
30550059	Repairs & Maintenance - C-364	Open		11/04/2023	12/04/2023	11/15/2023			51.95
Vendor 5218 - Casey Automotive Totals						Invoices	6		\$1,269.69
Vendor 2555 - Chicago Parts & Sound									
1CR0067351	Credit Memo	Open		09/29/2023	11/17/2023	11/13/2023			(22.00)
1-0390825	Parts - T-464	Open		10/18/2023	11/17/2023	11/13/2023			108.68
1-0391133	Parts - T-460	Open		10/19/2023	11/18/2023	11/13/2023			72.46
1-0392140	Lubricants & Additives - STOCK	Open		10/24/2023	11/23/2023	11/13/2023			32.52
1-0392908	Parts - STOCK	Open		10/26/2023	11/25/2023	11/13/2023			113.43

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2555 - Chicago Parts & Sound			Totals	Invoices			5		\$305.09
Vendor 3050 - Cintas #22									
4167361413	Village Hall Carpets	Open		09/11/2023	10/10/2023	11/07/2023			147.13
4171591199	Village Hall Carpets	Open		10/23/2023	11/22/2023	10/18/2023			147.13
4172184922	Shop Rags	Open		10/27/2023	11/26/2023	10/18/2023			13.05
4172185084	Uniform Cleaning	Open		10/27/2023	11/26/2023	10/18/2023			135.44
4172888845	Shop Rags	Open		11/03/2023	12/03/2023	11/07/2023			13.05
4172888874	CSF Carpets	Open		11/03/2023	12/03/2023	11/07/2023			151.11
4172889025	Uniform Cleaning	Open		11/03/2023	12/03/2023	11/07/2023			157.26
Vendor 3050 - Cintas #22			Totals	Invoices			7		\$764.17
Vendor 1874 - Civiltech Engineering, Inc.									
53171	Dundee & Hicks Improvements Phase I Engineering Services	Open		10/31/2023	11/30/2023	11/06/2023			8,216.37
Vendor 1874 - Civiltech Engineering, Inc.			Totals	Invoices			1		\$8,216.37
Vendor 4199 - Clark Baird Smith LLP									
17504	2023 Clark Baird Smith LLP - Oct. 2023, legal services rendered	Open		10/31/2023	11/06/2023	11/06/2023			1,186.25
Vendor 4199 - Clark Baird Smith LLP			Totals	Invoices			1		\$1,186.25
Vendor 4694 - CMS Communications Inc									
2306487-IN	Mitel Phones	Open		10/27/2023	11/27/2023	11/06/2023			341.00
Vendor 4694 - CMS Communications Inc			Totals	Invoices			1		\$341.00
Vendor 1488 - CNS Tire Supply									
27029	Parts - T-485	Open		10/19/2023	11/18/2023	11/13/2023			589.20
27035	Parts - PT-241	Open		10/24/2023	11/23/2023	11/13/2023			320.26
27044	Parts - STOCK	Open		10/26/2023	11/25/2023	11/13/2023			380.61
Vendor 1488 - CNS Tire Supply			Totals	Invoices			3		\$1,290.07
Vendor 4888 - Michael D Cohen									
2023-00000944	November Peer Jury Hearing Expenses	Open		11/02/2023	11/20/2023	11/13/2023			101.33
Vendor 4888 - Michael D Cohen			Totals	Invoices			1		\$101.33
Vendor 3033 - Comcast Cable									
FD83 10-23 A	Backup Internet Connections	Open		10/24/2023	11/21/2023	11/06/2023			84.90
PW 10-23 B	Backup Internet Connections	Open		10/24/2023	11/21/2023	11/06/2023			6.33
CC 10-23 B	Backup Internet Connections	Open		10/26/2023	11/23/2023	11/06/2023			59.70
PD23-NOV	Monthly Service Fee's (11/11/23 - 12/10/23)	Open		11/04/2023	12/02/2023	11/13/2023			16.88

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 3033 - Comcast Cable Totals				Invoices	4	\$167.81
Vendor 5132 - Computershare 2276500	Paying Agent Fees	Open		11/01/2023	12/01/2023	11/07/2023			1,000.00
			Vendor 5132 - Computershare Totals				Invoices	1	\$1,000.00
Vendor 4690 - Concept Plumbing, Inc 6662	Palatine Road Sanitary Sewer Replacement	Open		10/23/2023	11/22/2023	10/17/2023			18,809.50
			Vendor 4690 - Concept Plumbing, Inc Totals				Invoices	1	\$18,809.50
Vendor 3810 - Conrad Polygraph Inc 5810	2023 Services Other (Conrad Poly) Fire Dept 1 new candidate (ZH)	Open		10/31/2023	11/01/2023	11/01/2023			180.00
			Vendor 3810 - Conrad Polygraph Inc Totals				Invoices	1	\$180.00
Vendor 3706 - Constellation NewEnergy Inc 66610827001	Electricity-700 N. North Court RT/25 Street Lighting	Open		10/10/2023	11/09/2023	11/06/2023			49.31
66610901301	Electricity-1199 W. Northwest Highway	Open		10/10/2023	11/09/2023	11/06/2023			2,334.89
66610901501	Countryside Pump Station Electricity-884 E. Lilly Lane	Open		10/10/2023	11/09/2023	11/06/2023			362.25
66624072501	Rose and Lilly Lift Station Electricity-0 W. Rohlwing	Open		10/11/2023	11/10/2023	11/06/2023			83.83
66635302301	Road RT/25 Street Lighting Electricity-2175 N. Coach	Open		10/12/2023	11/11/2023	11/06/2023			154.50
66635308301	Road Long Grove Pump Station Electricity-2399 N. Dee Lane	Open		10/12/2023	11/11/2023	11/06/2023			189.68
66635311101	Deer Park Booster Station Electricity-2175 N. Coach	Open		10/12/2023	11/11/2023	11/06/2023			52.47
66635316101	Road Long Grove Well 15 Electricity-1501 N. Hicks	Open		10/12/2023	11/11/2023	11/06/2023			723.37
66635385901	Road Hicks and Dundee Pump Station Electricity-0 Haleyshill Court	Open		10/12/2023	11/11/2023	11/06/2023			136.80
66648829201	Dunhaven Woods Lift Station Electricity-137 W. Wood	Open		10/13/2023	11/12/2023	11/06/2023			662.09
66648831601	Street Unit 2 Train Station Electricity-137 W. Wood	Open		10/13/2023	11/12/2023	11/06/2023			648.12
66648838501	Street Unit 1 Parking Lot Lights Electricity-137 W. Wood	Open		10/13/2023	11/12/2023	11/06/2023			189.53
			Street Unit 3 Conscious Cup						

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
66648850901	Electricity-1 N. Plum Grove Rd. Rotary Plaza Sign	Open		10/13/2023	11/12/2023	11/06/2023			10.23
66648875201	Electricity-150 W. Wilson St. Clu Building	Open		10/13/2023	11/12/2023	11/06/2023			678.90
66648877801	Electricity-0 N. Hicks Pl./1 W. Northwest Hwy. Holiday Lighting	Open		10/13/2023	11/12/2023	11/06/2023			57.27
66648889201	Electricity-803 W. Panorama Drive Deer Grove Lift Station	Open		10/13/2023	11/12/2023	11/06/2023			159.68
66648892901	Electricity-1381 N. Rohlwing Road North Supply Pump Station	Open		10/13/2023	11/12/2023	11/06/2023			3,403.74
66648894301	Electricity-550 N. Smith Street Well 7 Pump Station	Open		10/13/2023	11/12/2023	11/06/2023			290.22
66648900901	Electricity-251 W. Colfax Street Parking Deck	Open		10/13/2023	11/12/2023	11/06/2023			3,595.18
66648909701	Electricity-429 N. Hicks Road Holiday Lighting	Open		10/13/2023	11/12/2023	11/06/2023			18.85
66648920601	Electricity-1484 N. Oak Street Pepper Tree Lift Station	Open		10/13/2023	11/12/2023	11/06/2023			283.88
66648927901	Electricity-1465 E. Evergreen Drive Randville Lift Station	Open		10/13/2023	11/12/2023	11/06/2023			1,115.06
66648895101	Electricity-Heron Drive Well 10 Pump Station	Open		10/16/2023	11/15/2023	11/06/2023			7,608.19
66655349301	Electricity-50 N. Brockway Street Parking Lot Lighting	Open		10/16/2023	11/15/2023	11/06/2023			78.22
66655381301	Electricity-560 S. Hale Street Storm Water Lift Station	Open		10/16/2023	11/15/2023	11/06/2023			32.91
66655396901	Electricity-47 W. Slade Street RT/25 Street Lighting	Open		10/16/2023	11/15/2023	11/06/2023			27.90
66655448801	Electricity-251 W. Colfax Street RT/25 Parking Lot Lighting	Open		10/16/2023	11/15/2023	11/06/2023			6.22
66655496201	Electricity-519 S. Consumers Ave Arlington Crest Lift Station	Open		10/16/2023	11/15/2023	11/06/2023			120.68
66655513101	Electricity-0 Benton and Wilmette Wilmette Lift Station	Open		10/16/2023	11/15/2023	11/06/2023			56.25
66655530201	Electricity-Palatine and Oak Street Lighting	Open		10/16/2023	11/15/2023	11/06/2023			122.42
66655571401	Electricity-0 N. Smith St/King George Ct RT/23 Street Lighting	Open		10/16/2023	11/15/2023	11/06/2023			6,203.48

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
66655582701	Electricity-0 N. Smith St/1 N Cherrywood Dr. Street Lighting	Open		10/16/2023	11/15/2023	11/06/2023			9,739.45
66655608301	Electricity-0 Kenilworth and Elizabeth Winston Tank	Open		10/16/2023	11/15/2023	11/06/2023			39.72
66655612301	Electricity-1830 N. Baldwin Road Kasuba Lift Station	Open		10/16/2023	11/15/2023	11/06/2023			1,259.04
66655613101	Electricity-0 N. Smith Street Union Pacific Box	Open		10/16/2023	11/15/2023	11/06/2023			74.47
66667352601	Electricity-0 Harper Well 6	Open		10/17/2023	11/16/2023	11/06/2023			376.57
66667505201	Electricity-914 W. Lukas Avenue Square D Lift Station	Open		10/17/2023	11/16/2023	11/06/2023			100.86
66667626701	Electricity-1279 W. Palatine Road Entrance Sign	Open		10/17/2023	11/16/2023	11/06/2023			5.89
66667678801	Electricity-826 W. Exner Court Pond Aerator	Open		10/17/2023	11/16/2023	11/06/2023			120.81
66667680101	Electricity-1100 W. Illinois Av. Well 5	Open		10/17/2023	11/16/2023	11/06/2023			893.76
66667682801	Electricity-149 W. Michigan Avenue South Supply Pump Station	Open		10/17/2023	11/16/2023	11/06/2023			6,766.62
66667695101	Electricity-1525-35 S. Roselle Road Shires Lift Station	Open		10/17/2023	11/16/2023	11/06/2023			334.58
66694580801	Electricity-Palatine and Bothwell Street Lighting	Open		10/19/2023	11/18/2023	11/06/2023			270.39
Vendor 3706 - Constellation NewEnergy Inc		Totals				Invoices	43		\$49,438.28
Vendor 2981 - Continental Weather Service									
195414	Monthly Weather Forecasting-November 2023	Open		11/01/2023	12/01/2023	11/08/2023			150.00
Vendor 2981 - Continental Weather Service		Totals				Invoices	1		\$150.00
Vendor 2773 - Core & Main LP									
T771942	Meters-OMNI+ 1-1/2 R2 CHMB 10G,shut off wrench, manhole hook	Open		10/26/2023	11/25/2023	10/18/2023			6,390.63
T837578	Meters-3"gskt bolt,OMNI 20' trpl 3w&20',3brass flg,mtr cplg	Open		10/27/2023	11/26/2023	11/08/2023			3,499.50
Vendor 2773 - Core & Main LP		Totals				Invoices	2		\$9,890.13
Vendor 4918 - DACRA Tech LLC									
DT 2023-10-102	Municipal Enforcement Software Monthly Service Fee (Oct)	Open		10/31/2023	10/31/2023	11/13/2023			2,617.68
Vendor 4918 - DACRA Tech LLC		Totals				Invoices	1		\$2,617.68

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1929 - Delta Sonic Car Wash Systems INV-0010505	Car Wash	Open		10/27/2023	11/26/2023	11/01/2023			151.88
Vendor 1929 - Delta Sonic Car Wash Systems Totals						Invoices	1		\$151.88
Vendor 5342 - Design Workshop, Inc 0075987	Village of Palatine Streetscape Improvement	Open		11/02/2023	12/02/2023	11/13/2023			13,072.06
Vendor 5342 - Design Workshop, Inc Totals						Invoices	1		\$13,072.06
Vendor 5031 - DeVinci Construction, Inc 1	2023 Drainage Improvements Project DPW- 2302	Open		10/27/2023	11/26/2023	10/17/2023			164,808.90
Vendor 5031 - DeVinci Construction, Inc Totals						Invoices	1		\$164,808.90
Vendor 1096 - Display Sales INV1087	Black Adjustable Banding Straps	Open		11/03/2023	12/03/2023	11/07/2023			160.50
Vendor 1096 - Display Sales Totals						Invoices	1		\$160.50
Vendor 2649 - DJ's Scuba Locker Inc 63943	Dive Equip Parts	Open		11/06/2023	12/05/2023	11/10/2023			80.40
Vendor 2649 - DJ's Scuba Locker Inc Totals						Invoices	1		\$80.40
Vendor 1728 - Doland Engineering, LLC 23-10386	October 2023 Engineering Plan Review Services	Open		10/31/2023	11/30/2023	11/06/2023			9,187.50
23-10387	October 2023 Site Development Permit Inspection Fees	Open		10/31/2023	11/30/2023	11/06/2023			5,009.00
23-10399	Fire Stations 82 and 85 Renovations Pre- Construction Services	Open		10/31/2023	11/30/2023	11/06/2023			1,062.50
Vendor 1728 - Doland Engineering, LLC Totals						Invoices	3		\$15,259.00
Vendor 1647 - Drivetrain Service & Components 324633	Parts - T-413	Open		10/31/2023	11/30/2023	11/08/2023			179.00
Vendor 1647 - Drivetrain Service & Components Totals						Invoices	1		\$179.00
Vendor 2786 - EJ Equipment Inc P10751	Parts - T-454	Open		10/24/2023	11/23/2023	11/07/2023			467.80
Vendor 2786 - EJ Equipment Inc Totals						Invoices	1		\$467.80
Vendor 3563 - FGM Architects 23-3804.01-4	Fire Stations 82 & 85 Remodeling (Schematic Design Phase)	Open		10/25/2023	11/24/2023	11/02/2023			5,700.00

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 3563 - FGM Architects Totals				Invoices	1	\$5,700.00
Vendor 5123 - Flock Safety									
INV-25369	Annual Service Fee for Falcon LPR Cameras (4)	Open		11/06/2023	12/05/2023	11/13/2023			10,000.00
			Vendor 5123 - Flock Safety Totals				Invoices	1	\$10,000.00
Vendor 2195 - FMP									
1-9151621	Zip Ties	Open		11/01/2023	12/01/2023	11/07/2023			131.47
162-159122	Parts - Stock	Open		10/18/2023	11/17/2023	11/08/2023			44.76
50-4841961	Parts - Stock	Open		10/18/2023	11/17/2023	11/08/2023			75.30
162-160273	Parts - T-464	Open		10/30/2023	11/29/2023	11/08/2023			472.00
50-4866765	Parts - C-342	Open		10/30/2023	11/29/2023	11/08/2023			270.00
162-160452	Credit Memo	Open		10/31/2023	11/29/2023	11/08/2023			(168.00)
50-4873990	Parts - T-488	Open		11/02/2023	12/02/2023	11/15/2023			72.60
			Vendor 2195 - FMP Totals				Invoices	7	\$898.13
Vendor 3400 - Gewalt Hamilton Associates Inc									
4510.007 - 1	Lilac Drive & Place Reconstruction Design Engineering DPW-2317	Open		06/30/2023	11/17/2023	11/06/2023			436.00
4510.007 - 3	Lilac Drive & Place Reconstruction Design Engineering DPW-2317	Open		08/31/2023	11/17/2023	11/06/2023			10,686.30
4510.007 - 4	Lilac Drive & Place Reconstruction Design Engineering DPW-2317	Open		10/31/2023	11/30/2023	10/17/2023			3,120.20
			Vendor 3400 - Gewalt Hamilton Associates Inc Totals				Invoices	3	\$14,242.50
Vendor 1667 - Gilio Landscape Contractors									
9608	1154 N Maple 11/3/2023	Open		11/03/2023	12/03/2023	11/13/2023			72.50
			Vendor 1667 - Gilio Landscape Contractors Totals				Invoices	1	\$72.50
Vendor 1233 - Golf Rose Boarding Kennel									
2023-00000941	Stray Billing - October	Open		11/01/2023	12/01/2023	11/13/2023			474.40
			Vendor 1233 - Golf Rose Boarding Kennel Totals				Invoices	1	\$474.40
Vendor 2281 - Grainger									
9892356131	Phase Monitor Relay	Open		11/02/2023	12/02/2023	11/08/2023			93.55
			Vendor 2281 - Grainger Totals				Invoices	1	\$93.55
Vendor 4753 - Granicus Llc									
172333	Civic Streaming & Agenda & Minutes Renewal	Open		10/01/2023	10/31/2023	11/06/2023			797.80
			Vendor 4753 - Granicus Llc Totals				Invoices	1	\$797.80

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3419 - Halloran Power Equipment Inc									
131732	Saw Repair	Open		10/01/2023	11/01/2023	11/09/2023			393.19
132956	Saw Repair	Open		10/09/2023	11/08/2023	11/09/2023			102.92
Vendor 3419 - Halloran Power Equipment Inc Totals						Invoices	2		\$496.11
Vendor 3116 - Bryan C Haupt									
PWTRBH110223	Tool Reimbursement	Open		11/02/2023	12/01/2023	11/07/2023			78.93
Vendor 3116 - Bryan C Haupt Totals						Invoices	1		\$78.93
Vendor 5163 - Healy Asphalt Company LLC									
38445	Binder and Surface for Hot Paving	Open		10/23/2023	11/22/2023	10/18/2023			200.96
38477	Binder and Surface for Hot Paving	Open		10/24/2023	11/23/2023	10/18/2023			759.94
38502	Binder and Surface for Hot Paving	Open		10/26/2023	11/25/2023	10/18/2023			66.56
38505	Binder and Surface for Hot Paving	Open		10/27/2023	11/26/2023	11/08/2023			1,709.43
38586	Binder and Surface for Hot Paving	Open		11/01/2023	12/01/2023	11/08/2023			580.58
38609	Binder and Surface for Hot Paving	Open		11/02/2023	12/02/2023	11/08/2023			518.52
38631	Binder and Surface for Hot Paving	Open		11/03/2023	12/02/2023	11/08/2023			451.18
Vendor 5163 - Healy Asphalt Company LLC Totals						Invoices	7		\$4,287.17
Vendor 3815 - High PSI Ltd									
82070	Parts - M-999	Open		10/20/2023	11/19/2023	11/08/2023			198.00
Vendor 3815 - High PSI Ltd Totals						Invoices	1		\$198.00
Vendor 5046 - Hoosier Fire Equipment Inc									
117526	Parts - T-389	Open		10/19/2023	11/18/2023	11/08/2023			241.85
Vendor 5046 - Hoosier Fire Equipment Inc Totals						Invoices	1		\$241.85
Vendor 2976 - Huffman Landscape									
HUFF10-23-23	Replacement and 50/50 Parkway Tree Installations	Open		10/23/2023	11/22/2023	11/15/2023			5,400.00
Vendor 2976 - Huffman Landscape Totals						Invoices	1		\$5,400.00
Vendor 4591 - IL Department of Innovation & Technology									
T2405468	Custom Bandwidth	Open		10/16/2023	11/16/2023	11/06/2023			428.00
Vendor 4591 - IL Department of Innovation & Technology Totals						Invoices	1		\$428.00
Vendor 2822 - Illinois Secretary Of State									
PWVM 2024 C-374	License Plate Renewal C-374	Open		11/01/2023	11/30/2023	11/13/2023			151.00
Vendor 2822 - Illinois Secretary Of State Totals						Invoices	1		\$151.00

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1604 - Illinois State Police									
20231004348	Background Check- Turner	Open		11/01/2023	12/01/2023	11/10/2023			28.25
Vendor 1604 - Illinois State Police Totals							Invoices	1	\$28.25
Vendor 4951 - Interstate Batteries of North Chicago									
11246474	Parts - Stock	Open		10/18/2023	11/17/2023	11/08/2023			266.42
837032	Parts - Stock	Open		10/24/2023	11/23/2023	11/08/2023			250.14
Vendor 4951 - Interstate Batteries of North Chicago Totals							Invoices	2	\$516.56
Vendor 4165 - J.M.L. Overhead Door Inc									
3377	Station 85 Overhead Door Repair	Open		10/16/2023	11/15/2023	11/09/2023			1,466.50
3675	Station 85 Overhead Door Panel	Open		11/01/2023	11/30/2023	11/10/2023			2,500.00
Vendor 4165 - J.M.L. Overhead Door Inc Totals							Invoices	2	\$3,966.50
Vendor 2695 - JG Uniforms Inc									
122268	Misc Uniform/Vest Carriers/Equipment Items (Christians)	Open		10/23/2023	11/22/2023	10/30/2023			65.50
Vendor 2695 - JG Uniforms Inc Totals							Invoices	1	\$65.50
Vendor 3869 - John Nelson Architect Inc									
JN11/13/23	Plan Review/ Consultation Services 11/1-11/9	Open		11/13/2023	11/13/2023	11/13/2023			1,500.00
Vendor 3869 - John Nelson Architect Inc Totals							Invoices	1	\$1,500.00
Vendor 1635 - Joseph D. Foreman & Company									
333662	Mueller Hydrant Stem - 6ft. bury, 3/8" overall	Open		11/03/2023	12/03/2023	11/08/2023			798.00
Vendor 1635 - Joseph D. Foreman & Company Totals							Invoices	1	\$798.00
Vendor 2268 - Journal & Topics Newspapers									
191244	legal notice 28 W Michigan Av	Open		10/25/2023	11/24/2023	11/13/2023			52.50
191245	legal notice 101 & 103 S Northwest Hwy	Open		10/25/2023	11/24/2023	11/13/2023			50.00
191246	legal notice 1 N Oak St	Open		10/25/2023	11/24/2023	11/13/2023			52.50
Vendor 2268 - Journal & Topics Newspapers Totals							Invoices	3	\$155.00
Vendor 5368 - David Kosobucki									
2023-00000943	Landscaping Reimbursement	Open		11/06/2023	11/17/2023	11/06/2023			2,409.00
Vendor 5368 - David Kosobucki Totals							Invoices	1	\$2,409.00
Vendor 5137 - Lakeshore Recycling Systems, LLC									
V936228	Waste Disposal	Open		10/31/2023	11/30/2023	11/08/2023			162.43

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 5137 - Lakeshore Recycling Systems, LLC Totals						Invoices	1		\$162.43
Vendor 2641 - Lyons Electric Company, Inc 18182A	Additional Repairs-JULIE Locates N. Winston and E. Palatine Rd	Open		10/24/2023	11/23/2023	11/01/2023			378.00
18664	Monthly Traffic Signal Maintenance-October 2023	Open		10/30/2023	11/29/2023	11/01/2023			940.00
Vendor 2641 - Lyons Electric Company, Inc Totals						Invoices	2		\$1,318.00
Vendor 4957 - MacQueen Equipment, LLC P25168	Parts - T-492	Open		10/24/2023	11/24/2023	11/15/2023			426.70
Vendor 4957 - MacQueen Equipment, LLC Totals						Invoices	1		\$426.70
Vendor 5366 - Mara Plumbing Inc HRDRPW10242023	Hydrant Meter Deposit Refund	Open		10/24/2023	11/17/2023	11/14/2023			1,100.00
Vendor 5366 - Mara Plumbing Inc Totals						Invoices	1		\$1,100.00
Vendor 5066 - Marco Technologies LLC 514009091	Copier Maintenance Agreement	Open		10/24/2023	11/23/2023	11/06/2023			1,412.28
Vendor 5066 - Marco Technologies LLC Totals						Invoices	1		\$1,412.28
Vendor 2756 - Mc Master Carr Supply Co. 16550469	Zinc-Plated 5/16", 2 1/2" Long Hex Screws	Open		10/25/2023	11/24/2023	10/18/2023			50.56
15531845	Parts - PT- 997	Open		10/06/2023	11/16/2023	11/08/2023			115.27
16526629	Parts - E-208	Open		10/25/2023	11/24/2023	11/08/2023			44.98
Vendor 2756 - Mc Master Carr Supply Co. Totals						Invoices	3		\$210.81
Vendor 2421 - Mikes Towing/Auto & Truck Repair 1072108	Safety Lane - T-460, T-426, T-490, T-524, T-534	Open		10/20/2023	11/19/2023	11/15/2023			220.00
Vendor 2421 - Mikes Towing/Auto & Truck Repair Totals						Invoices	1		\$220.00
Vendor 1856 - Monroe Truck Equipment 30703	Parts - STOCK	Open		10/23/2023	11/22/2023	11/08/2023			6,242.26
Vendor 1856 - Monroe Truck Equipment Totals						Invoices	1		\$6,242.26
Vendor 5118 - Municipal GIS Partners, Inc 6953	invoice	Open		11/13/2023	11/13/2023	11/13/2023			18,540.00
Vendor 5118 - Municipal GIS Partners, Inc Totals						Invoices	1		\$18,540.00
Vendor 2312 - Myers Tire Supply Chicago 31210859	Parts - STOCK	Open		09/13/2023	11/01/2023	11/15/2023			555.76

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2312 - Myers Tire Supply Chicago Totals						Invoices	1		\$555.76
Vendor 5099 - NAPA Auto Parts									
411387	Credit Memo	Open		10/16/2023	12/01/2023	11/15/2023			(185.53)
412452	Parts - T-483	Open		10/24/2023	11/23/2023	11/07/2023			37.47
412755	Parts - STOCK	Open		10/26/2023	11/25/2023	11/07/2023			47.92
412938	Parts - T-425	Open		10/27/2023	11/26/2023	11/07/2023			17.58
413016	Parts - STOCK	Open		10/27/2023	11/26/2023	11/07/2023			11.64
413215	Parts - T-421	Open		10/30/2023	11/29/2023	11/07/2023			24.71
413410	Parts - STOCK	Open		10/31/2023	11/30/2023	11/07/2023			28.64
413577	Parts - STOCK	Open		11/01/2023	12/01/2023	11/15/2023			26.72
413585	Parts - STOCK	Open		11/01/2023	12/01/2023	11/07/2023			53.30
413612	Parts - STOCK	Open		11/01/2023	12/01/2023	11/07/2023			7.98
413784	Parts - T-525	Open		11/02/2023	12/01/2023	11/15/2023			176.95
Vendor 5099 - NAPA Auto Parts Totals						Invoices	11		\$247.38
Vendor 2253 - Nature's Select									
12138	Food for K-9 "Hondo" (Contreras)	Open		11/13/2023	12/03/2023	11/13/2023			82.57
Vendor 2253 - Nature's Select Totals						Invoices	1		\$82.57
Vendor 2616 - Nicor Gas									
39263126664-1023	Natural Gas-25 W. Palatine Rd. American Data	Open		10/17/2023	11/16/2023	10/31/2023			55.27
49923400003-1023	Natural Gas-148 W. Illinois Ave Combined Service Facility	Open		10/17/2023	11/16/2023	10/31/2023			473.46
93126652572-1023	Natural Gas-150 W. Wilson Street Clu Building	Open		10/17/2023	11/16/2023	10/31/2023			204.26
37917400006-1023	Natural Gas-914 W. Lukas Avenue Square D Lift Station	Open		10/18/2023	11/17/2023	10/31/2023			52.06
55424779829-1023	Natural Gas-1545-47 Shires Court Lift Station	Open		10/19/2023	11/18/2023	10/31/2023			51.61
19505219626-1023	Natural Gas-251 W. Colfax Street Parking Deck	Open		10/24/2023	11/23/2023	10/31/2023			174.69
46007255576-1023	Natural Gas-804 W. Panorama Drive Deer Grove Lift Station	Open		10/24/2023	11/23/2023	10/31/2023			55.53
83980510966-1023	Natural Gas-550 N. Smith Street Well 7 Generator	Open		10/24/2023	11/23/2023	10/31/2023			50.37
25623386239-1023	Natural Gas-1484 N. Oak Street Pepper Tree Lift Station	Open		10/25/2023	11/24/2023	10/31/2023			50.49
66457600006-1023	Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station	Open		10/25/2023	11/24/2023	10/31/2023			60.13

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
68017400000-1023	Natural Gas-137 W. Wood Street Train Station	Open		10/25/2023	11/24/2023	10/31/2023			202.24
70018165616-1023	Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station	Open		10/25/2023	11/24/2023	10/31/2023			54.26
88271305703-1023	Natural Gas-1465 E. Evergreen Drive Randville Lift Station	Open		10/26/2023	11/25/2023	10/31/2023			180.11
88097600006-1023	Natural Gas-2175 N. Coach Road Long Grove Pump Station	Open		10/27/2023	11/26/2023	10/31/2023			77.72
36756460568-1023	Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station	Open		10/31/2023	11/30/2023	10/31/2023			171.58
Vendor 2616 - Nicor Gas Totals						Invoices	15		\$1,913.78
Vendor 1414 - Northwest Central 911 System									
1550	Portable Radio Batteries (18)	Open		11/01/2023	12/01/2023	11/13/2023			1,621.00
Vendor 1414 - Northwest Central 911 System Totals						Invoices	1		\$1,621.00
Vendor 1413 - Northwest Central Dispatch Syst									
9505	Monthly Member Assessment for PD & FD (Dec)	Open		11/01/2023	12/01/2023	11/13/2023			40,991.81
Vendor 1413 - Northwest Central Dispatch Syst Totals						Invoices	1		\$40,991.81
Vendor 3002 - Northwest Community Hospital-OEHS									
32256	2023 NCH-O&EH, PD 4 new hires (NC, NL, AR, NS)	Open		11/01/2023	11/14/2023	11/14/2023			1,906.00
32247	Medical exams	Open		11/01/2023	11/30/2023	11/15/2023			3,268.00
32249	Annual Exams	Open		11/01/2023	12/01/2023	11/15/2023			510.00
Vendor 3002 - Northwest Community Hospital-OEHS Totals						Invoices	3		\$5,684.00
Vendor 5203 - ODP Business Solutions, LLC									
28524242	Green Paper	Open		10/31/2023	11/30/2023	11/07/2023			59.99
28524273	Misc Office Supplies/Department Copy Paper	Open		10/31/2023	11/30/2023	11/13/2023			711.68
28524255	Office Supplies	Open		10/31/2023	11/30/2023	11/07/2023			61.18
Vendor 5203 - ODP Business Solutions, LLC Totals						Invoices	3		\$832.85
Vendor 1214 - On Time Embroidery Inc.									
116616	Clothing	Open		10/27/2023	11/26/2023	10/25/2023			127.00
117164	Clothing	Open		10/27/2023	11/26/2023	10/25/2023			609.00
115008	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			46.00
115485	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			72.00
115561	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			88.00



Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
115773	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			15.00
115774	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			108.00
115897	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			64.00
116091	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			70.00
116416	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			318.00
116441	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			147.00
116511	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			160.00
117144	Clothing	Open		11/01/2023	12/01/2023	11/09/2023			244.00
Vendor 1214 - On Time Embroidery Inc. Totals						Invoices	13		\$2,068.00
Vendor 3147 - Reid T Ottesen									
InsurReim2023-2	Insurance Reimbursement Reid 2023	Open		11/15/2023	11/15/2023	11/15/2023			553.00
Vendor 3147 - Reid T Ottesen Totals						Invoices	1		\$553.00
Vendor 5151 - Pace Analytical Services, LLC									
I9574030	Water Sample Testing	Open		10/31/2023	11/30/2023	11/08/2023			1,795.60
Vendor 5151 - Pace Analytical Services, LLC Totals						Invoices	1		\$1,795.60
Vendor 1276 - Pirtek O'Hare									
OH-T00027417	Parts - E-211	Open		10/24/2023	11/23/2023	11/08/2023			94.72
OH-T00027496	Parts - PT-999	Open		10/27/2023	11/26/2023	11/08/2023			417.48
Vendor 1276 - Pirtek O'Hare Totals						Invoices	2		\$512.20
Vendor 2167 - Pomp's Tire Service, Inc.									
280154572	Parts - T-490	Open		10/18/2023	11/17/2023	11/08/2023			1,394.00
280154992	Repairs & Maintenance - T-411	Open		10/31/2023	11/30/2023	11/08/2023			60.00
Vendor 2167 - Pomp's Tire Service, Inc. Totals						Invoices	2		\$1,454.00
Vendor 5362 - Meghann Post									
Notary-MPost2023	Notary Membership	Open		10/24/2023	11/20/2023	11/09/2023			91.10
Vendor 5362 - Meghann Post Totals						Invoices	1		\$91.10
Vendor 5267 - Rainbow Glass & Trim Ltd									
410781	Repairs & Maintenance - C-372	Open		10/26/2023	11/25/2023	11/08/2023			525.70
Vendor 5267 - Rainbow Glass & Trim Ltd Totals						Invoices	1		\$525.70
Vendor 2419 - Rotary Club Of Palatine									
Rotary2023	Rotary Refund Street Fest 2023	Open		11/01/2023	11/20/2023	11/03/2023			751.99
Vendor 2419 - Rotary Club Of Palatine Totals						Invoices	1		\$751.99
Vendor 4019 - Rush Truck Centers									



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
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Summary Listing

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3034399959	Parts - T-411	Open		10/03/2023	11/02/2023	11/15/2023			3,212.39
3034658105	Repairs & Maintenance - T-395	Open		10/20/2023	11/19/2023	11/15/2023			450.00
3034684618	Repairs & Maintenance - T-395	Open		10/20/2023	11/19/2023	11/15/2023			6,501.65
3034732319	Credit Memo	Open		10/25/2023	11/19/2023	11/15/2023			(3,212.39)
3034851837	Parts - T-372	Open		11/03/2023	12/03/2023	11/15/2023			50.84
Vendor 4019 - Rush Truck Centers Totals						Invoices	5		\$7,002.49
Vendor 3260 - SB Friedman Development Advisors, LLC									
1-2023	Palatine-TIF Designation 2023	Open		10/30/2023	11/29/2023	11/15/2023			11,450.00
Vendor 3260 - SB Friedman Development Advisors, LLC Totals						Invoices	1		\$11,450.00
Vendor 2673 - Schain Banks Kenny & Schwartz									
11/3/23 SCHAIN	Schain Legal Services	Open		11/03/2023	11/20/2023	11/15/2023			22,457.40
Vendor 2673 - Schain Banks Kenny & Schwartz Totals						Invoices	1		\$22,457.40
Vendor 2372 - Shires Of Inverness Master Assoc									
HRDRPW11082023	Hydrant Meter Deposit Refund	Open		11/08/2023	11/17/2023	11/14/2023			367.73
Vendor 2372 - Shires Of Inverness Master Assoc Totals						Invoices	1		\$367.73
Vendor 5268 - Snap-on									
11022313616	TMPS4 Software Update	Open		11/02/2023	12/02/2023	11/08/2023			308.00
Vendor 5268 - Snap-on Totals						Invoices	1		\$308.00
Vendor 4308 - Solid Waste Agency of Northern Cook County									
7419	Refuse Service - December	Open		11/01/2023	11/24/2023	11/01/2023			114,938.00
Vendor 4308 - Solid Waste Agency of Northern Cook County Totals						Invoices	1		\$114,938.00
Vendor 1547 - Spring Align									
125421	Repairs & Maintenance - T-413	Open		11/02/2023	12/02/2023	11/15/2023			219.95
Vendor 1547 - Spring Align Totals						Invoices	1		\$219.95
Vendor 2725 - Stryker Sales Corp									
9204947324	Lucas Strap	Open		11/01/2023	11/30/2023	11/13/2023			103.70
Vendor 2725 - Stryker Sales Corp Totals						Invoices	1		\$103.70
Vendor 1776 - Suburban Accents, Inc.									
34070	Police Department Patrol Vehicle Wrapping T-531	Open		10/26/2023	11/25/2023	11/06/2023			575.00
Vendor 1776 - Suburban Accents, Inc. Totals						Invoices	1		\$575.00
Vendor 4855 - Sunrun Installation Services Inc									

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000935	permit withdrawn/ 10176-2022/ 1712 E Shannon	Open		11/09/2023	11/09/2023	11/09/2023			363.00
2023-00000936	permit withdrawn/ 13895-2023/ 1118 W Partridge	Open		11/09/2023	11/09/2023	11/09/2023			417.00
2023-00000937	permit withdrawn/ 11395-2023/ 511 W Revere	Open		11/09/2023	11/09/2023	11/09/2023			402.00
2023-00000938	permit withdrawn/ 13233-2023/ 328 S Harrison	Open		11/09/2023	11/09/2023	11/09/2023			552.00
Vendor 4855 - Sunrun Installation Services Inc		Totals				Invoices	4		\$1,734.00
Vendor 2111 - Terminal Supply Co									
79485-00	Parts - Stock	Open		10/24/2023	11/23/2023	11/08/2023			337.53
Vendor 2111 - Terminal Supply Co		Totals				Invoices	1		\$337.53
Vendor 2296 - The Blue Line									
45673	2023 FD Firefighter/Paramedic Recruitment Listing -The Blue Line	Open		11/07/2023	11/13/2023	11/13/2023			397.00
Vendor 2296 - The Blue Line		Totals				Invoices	1		\$397.00
Vendor 1757 - The Cotillion Banquets Inc									
Cotillion2023	Volunteer Recognition Dinner 2023	Open		11/02/2023	11/20/2023	11/08/2023			5,332.42
Vendor 1757 - The Cotillion Banquets Inc		Totals				Invoices	1		\$5,332.42
Vendor 1283 - The Davey Tree Expert Company									
918115825	Oak Iron Injections	Open		10/24/2023	11/23/2023	11/01/2023			5,230.00
Vendor 1283 - The Davey Tree Expert Company		Totals				Invoices	1		\$5,230.00
Vendor 1844 - Third Millennium Associates Inc									
30631	UB Bill Processing - October 2023	Open		10/31/2023	11/30/2023	11/08/2023			4,684.21
Vendor 1844 - Third Millennium Associates Inc		Totals				Invoices	1		\$4,684.21
Vendor 1199 - Thompson Elevator Inspection Service Inc									
23-2551	2 plan reviews 909 W Kenilworth	Open		10/24/2023	11/23/2023	10/23/2023			150.00
Vendor 1199 - Thompson Elevator Inspection Service Inc		Totals				Invoices	1		\$150.00
Vendor 1674 - Ultimate Plumbing Supply									
S1031285	Pipe Thread Tape, Pipe Joint Compound	Open		10/03/2023	11/02/2023	11/08/2023			14.49
S1031290	3x10, 3x3, PVC Pipe, 3 PVC 45, Combo GXP	Open		10/03/2023	11/02/2023	11/08/2023			64.25
Vendor 1674 - Ultimate Plumbing Supply		Totals				Invoices	2		\$78.74

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4797 - Ultra Cleaning, Inc.									
1160	Cleaning Services for CSF and Police HQ-October 2023	Open		10/31/2023	11/30/2023	10/25/2023			4,670.00
			Vendor 4797 - Ultra Cleaning, Inc. Totals			Invoices	1		\$4,670.00
Vendor 5281 - USA Blue Book									
INV00174542	Claw Grabber; 12' Handy Clam	Open		10/24/2023	11/23/2023	10/18/2023			796.90
			Vendor 5281 - USA Blue Book Totals			Invoices	1		\$796.90
Vendor 3156 - Utility Service Co, Inc									
592382	Smith Street Tank Water Tank Maintenance Semi-Annual Fee	Open		11/01/2023	12/01/2023	11/06/2023			69,018.50
			Vendor 3156 - Utility Service Co, Inc Totals			Invoices	1		\$69,018.50
Vendor 4825 - Verizon Connect NWF Inc									
OSV000003180399	PW Telematics Program Monthly Service Fee - October	Open		11/01/2023	12/01/2023	11/15/2023			323.80
			Vendor 4825 - Verizon Connect NWF Inc Totals			Invoices	1		\$323.80
Vendor 3020 - Village of Palatine Petty Cash									
2023-00000910	Janisch - ABCI Training	Open		11/01/2023	11/01/2023	11/01/2023			22.00
2023-00000947	A. Wagner - Squad Fuel/Univ of IL trip for K-9 Jax	Open		11/01/2023	11/20/2023	11/14/2023			50.88
2023-00000945	B. Baker - GCCPCA Meeting X 2	Open		11/08/2023	11/20/2023	11/14/2023			40.00
2023-00000946	A. Calanca - GCCPCA Meeting/Luncheon x2	Open		11/08/2023	11/20/2023	11/14/2023			40.00
2023-00000948	G. Bell - Child Safety Seat Tech Recertification	Open		10/29/2023	11/20/2023	11/14/2023			55.00
			Vendor 3020 - Village of Palatine Petty Cash Totals			Invoices	5		\$207.88
Vendor 4824 - Western First Aid & Safety									
ORD4-012211	First Aid Cabinet Supplies	Open		11/02/2023	12/02/2023	11/13/2023			97.45
			Vendor 4824 - Western First Aid & Safety Totals			Invoices	1		\$97.45
Vendor 1901 - Wurth Usa Inc									
97910746	Parts - Stock	Open		10/26/2023	11/25/2023	11/08/2023			759.00
			Vendor 1901 - Wurth Usa Inc Totals			Invoices	1		\$759.00
Vendor 2131 - Zarnoth Brush Works									
0195653-IN	Parts - E-610, E-612	Open		10/28/2023	11/27/2023	11/08/2023			727.50
			Vendor 2131 - Zarnoth Brush Works Totals			Invoices	1		\$727.50
Vendor 1919 - Zoll Medical Corporation									

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22

9.1.a

Invoice Due Date Range 10/01/23 - 12/05/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3837694	Patient Cables	Open		10/16/2023	11/15/2023	11/13/2023			590.40
Vendor 1919 - Zoll Medical Corporation Totals						Invoices	1		\$590.40
Vendor Blue Cross Blue Shield of Illinois									
2023-00000933	Refund - Ambulance Fee	Open		11/07/2023	11/07/2023	11/07/2023			859.14
Vendor Blue Cross Blue Shield of Illinois Totals						Invoices	1		\$859.14
Vendor Mike Hajny									
2023-00000931	sign refund/ 519 S Consumers/ Zon-01-2023	Open		11/02/2023	11/02/2023	11/02/2023			125.00
Vendor Mike Hajny Totals						Invoices	1		\$125.00
Vendor Pavel Ivanoff									
2023-00000951	sign refund/ 1280 E Dundee/ SU28-2023	Open		11/15/2023	11/15/2023	11/15/2023			125.00
Vendor Pavel Ivanoff Totals						Invoices	1		\$125.00
Vendor Ken Novotny									
2023-00000949	50/50 Sidewalk Replacement Program Reimbursement	Open		11/09/2023	11/17/2023	11/14/2023			1,065.00
Vendor Ken Novotny Totals						Invoices	1		\$1,065.00
Grand Totals						Invoices	318		\$778,881.47

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22 EFT #1

9.1.a

Payment Date Range 11/08/23 - 11/08/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4466 - JP Morgan Chase Bank Commercial Card									
HSV-102523-1	American	Paid by EFT #10030		10/25/2023	11/08/2023	11/08/2023		11/08/2023	30.00
HSV-102523-2	United	Paid by EFT #10031		10/25/2023	11/08/2023	11/08/2023		11/08/2023	35.00
HSV-102523-3	Hilton Hotel Austin Tx	Paid by EFT #10032		10/25/2023	11/08/2023	11/08/2023		11/08/2023	678.60
RTO-102523-1	Uber Trip	Paid by EFT #10023		10/25/2023	11/08/2023	11/08/2023		11/08/2023	32.30
RTO-102523-2	Uber Trip	Paid by EFT #10024		10/25/2023	11/08/2023	11/08/2023		11/08/2023	12.98
RTO-102523-3	Uber Trip	Paid by EFT #10025		10/25/2023	11/08/2023	11/08/2023		11/08/2023	17.94
RTO-102523-4	Uber Trip	Paid by EFT #10026		10/25/2023	11/08/2023	11/08/2023		11/08/2023	22.26
RTO-102523-5	Uber Trip	Paid by EFT #10027		10/25/2023	11/08/2023	11/08/2023		11/08/2023	28.54
RTO-102523-6	Uber Trip	Paid by EFT #10028		10/25/2023	11/08/2023	11/08/2023		11/08/2023	5.70
RTO-102523-7	Westin (Westin Hotels)	Paid by EFT #10029		10/25/2023	11/08/2023	11/08/2023		11/08/2023	995.01
FIN-102523-1	Amazon	Paid by EFT #9880		10/25/2023	11/08/2023	11/08/2023		11/08/2023	21.11
FIN-102523-2	Groot Industries	Paid by EFT #9881		10/25/2023	11/08/2023	11/08/2023		11/08/2023	263,586.08
FIN-102523-3	Federal Express	Paid by EFT #9882		10/25/2023	11/08/2023	11/08/2023		11/08/2023	45.80
FIN-102523-4	Federal Express	Paid by EFT #9883		10/25/2023	11/08/2023	11/08/2023		11/08/2023	73.74
PDM-102523-1	Heather Vine Floral	Paid by EFT #9884		10/25/2023	11/08/2023	11/08/2023		11/08/2023	120.98
PDM-102523-2	IGFOA	Paid by EFT #9885		10/25/2023	11/08/2023	11/08/2023		11/08/2023	40.00
PJ-102523-1	Society for Human Resources	Paid by EFT #9886		10/25/2023	11/08/2023	11/08/2023		11/08/2023	(244.00)
BDK-102523-1	Microsoft Azure	Paid by EFT #9973		10/25/2023	11/08/2023	11/08/2023		11/08/2023	236.02
BDK-102523-2	ChatGPT	Paid by EFT #9974		10/25/2023	11/08/2023	11/08/2023		11/08/2023	20.00
LAS-102523-1	Amazon	Paid by EFT #10013		10/25/2023	11/08/2023	11/08/2023		11/08/2023	37.00
LAS-102523-10	Airespring	Paid by EFT #10022		10/25/2023	11/08/2023	11/08/2023		11/08/2023	2,683.65
LAS-102523-2	Google	Paid by EFT #10018		10/25/2023	11/08/2023	11/08/2023		11/08/2023	.17
LAS-102523-3	Google	Paid by EFT #10014		10/25/2023	11/08/2023	11/08/2023		11/08/2023	42.00
LAS-102523-4	Amazon	Paid by EFT #10015		10/25/2023	11/08/2023	11/08/2023		11/08/2023	329.97
LAS-102523-5	UPS Battery Replacement	Paid by EFT #10016		10/25/2023	11/08/2023	11/08/2023		11/08/2023	300.19
LAS-102523-6	Amazon	Paid by EFT #10017		10/25/2023	11/08/2023	11/08/2023		11/08/2023	72.00
LAS-102523-7	PosterMyWall	Paid by EFT #10019		10/25/2023	11/08/2023	11/08/2023		11/08/2023	99.95
LAS-102523-8	Ebay	Paid by EFT #10020		10/25/2023	11/08/2023	11/08/2023		11/08/2023	47.45
LAS-102523-9	Ebay	Paid by EFT #10021		10/25/2023	11/08/2023	11/08/2023		11/08/2023	45.00
BV-102523-1	American Planning A	Paid by EFT #9887		10/25/2023	11/08/2023	11/08/2023		11/08/2023	255.00
DLG-102723-1	Illinois Environmental Health Assoc	Paid by EFT #9941		10/25/2023	11/08/2023	11/08/2023		11/08/2023	175.00
DLG-102723-2	Illinois Environmental Health Assoc	Paid by EFT #9942		10/25/2023	11/08/2023	11/08/2023		11/08/2023	175.00
DLG-102723-3	National Environmental Health Assoc	Paid by EFT #9943		10/25/2023	11/08/2023	11/08/2023		11/08/2023	125.00
DLG-102723-4	Walgreens #4355	Paid by EFT #9944		10/25/2023	11/08/2023	11/08/2023		11/08/2023	19.34
BMB-102523-1	Zazzle	Paid by EFT #9975		10/25/2023	11/08/2023	11/08/2023		11/08/2023	233.60
BMB-102523-2	Deskplates.com	Paid by EFT #9976		10/25/2023	11/08/2023	11/08/2023		11/08/2023	38.85
BMB-102523-3	Deskplates.com	Paid by EFT #9977		10/25/2023	11/08/2023	11/08/2023		11/08/2023	38.85
BMB-102523-4	Mariano's	Paid by EFT #9978		10/25/2023	11/08/2023	11/08/2023		11/08/2023	62.18

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22 EFT #1

9.1.a

Payment Date Range 11/08/23 - 11/08/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
DCD-102523-1	CE Continued.Com	Paid by EFT #10005		10/25/2023	11/08/2023	11/08/2023		11/08/2023	99.00
PAC-102523-1	Amazon.Com	Paid by EFT #9926		10/25/2023	11/08/2023	11/08/2023		11/08/2023	51.16
PAC-102523-10	Amazon.Com	Paid by EFT #9935		10/25/2023	11/08/2023	11/08/2023		11/08/2023	38.35
PAC-102523-11	Amazon Marketplace	Paid by EFT #9936		10/25/2023	11/08/2023	11/08/2023		11/08/2023	6.99
PAC-102523-12	Ray O'Herron Co	Paid by EFT #9937		10/25/2023	11/08/2023	11/08/2023		11/08/2023	1,411.97
PAC-102523-2	Amazon Marketplace	Paid by EFT #9927		10/25/2023	11/08/2023	11/08/2023		11/08/2023	139.80
PAC-102523-3	Amazon Marketplace	Paid by EFT #9928		10/25/2023	11/08/2023	11/08/2023		11/08/2023	14.89
PAC-102523-4	Ray O'Herron Co	Paid by EFT #9929		10/25/2023	11/08/2023	11/08/2023		11/08/2023	1,290.83
PAC-102523-5	Amazon Marketplace	Paid by EFT #9930		10/25/2023	11/08/2023	11/08/2023		11/08/2023	135.68
PAC-102523-6	Amazon.Com	Paid by EFT #9931		10/25/2023	11/08/2023	11/08/2023		11/08/2023	139.99
PAC-102523-7	Vistaprint	Paid by EFT #9932		10/25/2023	11/08/2023	11/08/2023		11/08/2023	104.00
PAC-102523-8	Amazon Marketplace	Paid by EFT #9933		10/25/2023	11/08/2023	11/08/2023		11/08/2023	87.99
PAC-102523-9	Maglite Retail	Paid by EFT #9934		10/25/2023	11/08/2023	11/08/2023		11/08/2023	180.00
WEN-102523-1	Transunion Shareable	Paid by EFT #10009		10/25/2023	11/08/2023	11/08/2023		11/08/2023	60.00
WEN-102523-2	Transunion Shareable	Paid by EFT #10010		10/25/2023	11/08/2023	11/08/2023		11/08/2023	60.00
WEN-102523-3	Mariano's	Paid by EFT #10011		10/25/2023	11/08/2023	11/08/2023		11/08/2023	42.95
ARL-102523-1	Home Depot	Paid by EFT #9988		10/25/2023	11/08/2023	11/08/2023		11/08/2023	13.82
ARL-102523-10	Peterson's Bakery	Paid by EFT #9997		10/25/2023	11/08/2023	11/08/2023		11/08/2023	19.00
ARL-102523-11	Peterson's Bakery	Paid by EFT #9998		10/25/2023	11/08/2023	11/08/2023		11/08/2023	38.00
ARL-102523-12	Mutual Ace Hardware	Paid by EFT #9999		10/25/2023	11/08/2023	11/08/2023		11/08/2023	21.55
ARL-102523-13	Mutual Ace Hardware	Paid by EFT #10000		10/25/2023	11/08/2023	11/08/2023		11/08/2023	43.18
ARL-102523-14	Walgreens	Paid by EFT #10001		10/25/2023	11/08/2023	11/08/2023		11/08/2023	96.14
ARL-102523-15	Eagle Engraving	Paid by EFT #10002		10/25/2023	11/08/2023	11/08/2023		11/08/2023	50.95
ARL-102523-16	Capri Deli	Paid by EFT #10003		10/25/2023	11/08/2023	11/08/2023		11/08/2023	59.69
ARL-102523-2	Home Depot	Paid by EFT #9989		10/25/2023	11/08/2023	11/08/2023		11/08/2023	35.84
ARL-102523-3	Harbor Freight Tools	Paid by EFT #9990		10/25/2023	11/08/2023	11/08/2023		11/08/2023	14.99
ARL-102523-4	Goodwill	Paid by EFT #9991		10/25/2023	11/08/2023	11/08/2023		11/08/2023	70.72
ARL-102523-5	Party Plus Events	Paid by EFT #9992		10/25/2023	11/08/2023	11/08/2023		11/08/2023	60.00
ARL-102523-6	Party Plus Events	Paid by EFT #9993		10/25/2023	11/08/2023	11/08/2023		11/08/2023	20.43
ARL-102523-7	HomeDepot	Paid by EFT #9994		10/25/2023	11/08/2023	11/08/2023		11/08/2023	25.93
ARL-102523-8	Jewel Osco	Paid by EFT #9995		10/25/2023	11/08/2023	11/08/2023		11/08/2023	15.97
ARL-102523-9	Jewel Osco	Paid by EFT #9996		10/25/2023	11/08/2023	11/08/2023		11/08/2023	5.61
JBS-102523-1	Home Depot	Paid by EFT #9949		10/25/2023	11/08/2023	11/08/2023		11/08/2023	264.61
JBS-102523-2	Eurofresh	Paid by EFT #9950		10/25/2023	11/08/2023	11/08/2023		11/08/2023	138.62
JBS-102523-3	Home Depot	Paid by EFT #9951		10/25/2023	11/08/2023	11/08/2023		11/08/2023	108.50
JBS-102523-4	Home Depot	Paid by EFT #9952		10/25/2023	11/08/2023	11/08/2023		11/08/2023	10.87
JBS-102523-5	J&R Lock	Paid by EFT #9953		10/25/2023	11/08/2023	11/08/2023		11/08/2023	11.00
JBS-102523-6	Mutual Ace Hardware	Paid by EFT #9954		10/25/2023	11/08/2023	11/08/2023		11/08/2023	7.19
JBS-102523-7	Home Depot	Paid by EFT #9955		10/25/2023	11/08/2023	11/08/2023		11/08/2023	43.15
JBS-102523-8	Station 84 Supplies	Paid by EFT #9956		10/25/2023	11/08/2023	11/08/2023		11/08/2023	13.71
JBS-102523-9	Home Depot	Paid by EFT #9957		10/25/2023	11/08/2023	11/08/2023		11/08/2023	234.37
JJA-102523-1	NFPA	Paid by EFT #9920		10/25/2023	11/08/2023	11/08/2023		11/08/2023	80.15

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22 EFT #1

9.1.a

Payment Date Range 11/08/23 - 11/08/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
JJA-102523-2	Amazon	Paid by EFT #9921		10/25/2023	11/08/2023	11/08/2023		11/08/2023	30.85
JJA-102523-3	Amazon	Paid by EFT #9922		10/25/2023	11/08/2023	11/08/2023		11/08/2023	59.30
JJA-102523-4	Amazon	Paid by EFT #9923		10/25/2023	11/08/2023	11/08/2023		11/08/2023	27.10
JJA-102523-5	Hydo Flow Products	Paid by EFT #9924		10/25/2023	11/08/2023	11/08/2023		11/08/2023	183.73
JJA-102523-6	Northern Illinois	Paid by EFT #9925		10/25/2023	11/08/2023	11/08/2023		11/08/2023	310.00
KV-102523-1	Home Depot	Paid by EFT #10004		10/25/2023	11/08/2023	11/08/2023		11/08/2023	11.47
MON-102523-1	Transunion	Paid by EFT #9938		10/25/2023	11/08/2023	11/08/2023		11/08/2023	60.00
NLB-102523-1	Eurofresh	Paid by EFT #9958		10/25/2023	11/08/2023	11/08/2023		11/08/2023	88.90
NLB-102523-2	Jones & Bartlett	Paid by EFT #9959		10/25/2023	11/08/2023	11/08/2023		11/08/2023	265.76
RRK-102523-1	Constructive Plaything	Paid by EFT #9905		10/25/2023	11/08/2023	11/08/2023		11/08/2023	98.65
SAM-102523-1	NPC	Paid by EFT #10012		10/25/2023	11/08/2023	11/08/2023		11/08/2023	345.32
SEM-102523-1	Amazon	Paid by EFT #10033		10/25/2023	11/08/2023	11/08/2023		11/08/2023	27.98
SEM-102523-10	Amazon	Paid by EFT #10042		10/25/2023	11/08/2023	11/08/2023		11/08/2023	39.99
SEM-102523-11	Amazon	Paid by EFT #10043		10/25/2023	11/08/2023	11/08/2023		11/08/2023	85.27
SEM-102523-12	Amazon	Paid by EFT #10044		10/25/2023	11/08/2023	11/08/2023		11/08/2023	82.70
SEM-102523-13	Amazon	Paid by EFT #10045		10/25/2023	11/08/2023	11/08/2023		11/08/2023	124.99
SEM-102523-14	Amazon	Paid by EFT #10046		10/25/2023	11/08/2023	11/08/2023		11/08/2023	8.99
SEM-102523-15	Aldi	Paid by EFT #10047		10/25/2023	11/08/2023	11/08/2023		11/08/2023	36.83
SEM-102523-16	Amazon	Paid by EFT #10048		10/25/2023	11/08/2023	11/08/2023		11/08/2023	37.26
SEM-102523-17	Ace Hardware	Paid by EFT #10049		10/25/2023	11/08/2023	11/08/2023		11/08/2023	13.99
SEM-102523-18	IL Tollway	Paid by EFT #10050		10/25/2023	11/08/2023	11/08/2023		11/08/2023	12.60
SEM-102523-2	Amazon	Paid by EFT #10034		10/25/2023	11/08/2023	11/08/2023		11/08/2023	22.32
SEM-102523-3	IL DEPT PUB HEALTH	Paid by EFT #10035		10/25/2023	11/08/2023	11/08/2023		11/08/2023	153.38
SEM-102523-4	Tycointegrated Security	Paid by EFT #10036		10/25/2023	11/08/2023	11/08/2023		11/08/2023	76.12
SEM-102523-5	Tycointegrated Security	Paid by EFT #10037		10/25/2023	11/08/2023	11/08/2023		11/08/2023	61.28
SEM-102523-6	Tycointegrated Security	Paid by EFT #10038		10/25/2023	11/08/2023	11/08/2023		11/08/2023	61.28
SEM-102523-7	Amazon	Paid by EFT #10039		10/25/2023	11/08/2023	11/08/2023		11/08/2023	17.98
SEM-102523-8	Amazon	Paid by EFT #10040		10/25/2023	11/08/2023	11/08/2023		11/08/2023	113.49
SEM-102523-9	Amazon	Paid by EFT #10041		10/25/2023	11/08/2023	11/08/2023		11/08/2023	140.93
AJB-102523-1	ebay	Paid by EFT #9961		10/25/2023	11/08/2023	11/08/2023		11/08/2023	80.00
AJB-102523-10	SupplyHouse.com	Paid by EFT #9970		10/25/2023	11/08/2023	11/08/2023		11/08/2023	69.45
AJB-102523-11	Grainger	Paid by EFT #9971		10/25/2023	11/08/2023	11/08/2023		11/08/2023	106.18
AJB-102523-12	Grainger	Paid by EFT #9972		10/25/2023	11/08/2023	11/08/2023		11/08/2023	1,365.04
AJB-102523-2	Zoro Tools	Paid by EFT #9962		10/25/2023	11/08/2023	11/08/2023		11/08/2023	108.99
AJB-102523-3	SupplyHouse.com	Paid by EFT #9963		10/25/2023	11/08/2023	11/08/2023		11/08/2023	71.58
AJB-102523-4	SupplyHouse.com	Paid by EFT #9964		10/25/2023	11/08/2023	11/08/2023		11/08/2023	44.87
AJB-102523-5	Grainger	Paid by EFT #9965		10/25/2023	11/08/2023	11/08/2023		11/08/2023	164.48
AJB-102523-6	Grainger	Paid by EFT #9966		10/25/2023	11/08/2023	11/08/2023		11/08/2023	55.36
AJB-102523-7	Grainger	Paid by EFT #9967		10/25/2023	11/08/2023	11/08/2023		11/08/2023	98.28
AJB-102523-8	ISA	Paid by EFT #9968		10/25/2023	11/08/2023	11/08/2023		11/08/2023	120.00
AJB-102523-9	SupplyHouse.com	Paid by EFT #9969		10/25/2023	11/08/2023	11/08/2023		11/08/2023	621.79
CJG-102523-1	Mutual Ace Hardware	Paid by EFT #10006		10/25/2023	11/08/2023	11/08/2023		11/08/2023	17.98

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22 EFT #1

9.1.a

Payment Date Range 11/08/23 - 11/08/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
CJG-102523-2	Home Depot	Paid by EFT #10007		10/25/2023	11/08/2023	11/08/2023		11/08/2023	93.66
CJG-102523-3	Home Depot	Paid by EFT #10008		10/25/2023	11/08/2023	11/08/2023		11/08/2023	52.47
JM-102523-1	Amazon Marketplace	Paid by EFT #9893		10/25/2023	11/08/2023	11/08/2023		11/08/2023	71.86
JM-102523-10	Amazon	Paid by EFT #9902		10/25/2023	11/08/2023	11/08/2023		11/08/2023	26.04
JM-102523-11	Amazon Marketplace	Paid by EFT #9903		10/25/2023	11/08/2023	11/08/2023		11/08/2023	168.49
JM-102523-12	Einstein Bros Bagels	Paid by EFT #9904		10/25/2023	11/08/2023	11/08/2023		11/08/2023	201.93
JM-102523-2	Amazon	Paid by EFT #9894		10/25/2023	11/08/2023	11/08/2023		11/08/2023	159.99
JM-102523-3	Amazon Marketplace	Paid by EFT #9895		10/25/2023	11/08/2023	11/08/2023		11/08/2023	39.18
JM-102523-4	Amazon Marketplace	Paid by EFT #9896		10/25/2023	11/08/2023	11/08/2023		11/08/2023	27.98
JM-102523-5	Amazon Marketplace	Paid by EFT #9897		10/25/2023	11/08/2023	11/08/2023		11/08/2023	11.99
JM-102523-6	Amazon Marketplace	Paid by EFT #9898		10/25/2023	11/08/2023	11/08/2023		11/08/2023	29.99
JM-102523-7	Amazon	Paid by EFT #9899		10/25/2023	11/08/2023	11/08/2023		11/08/2023	23.56
JM-102523-8	Amazon Marketplace	Paid by EFT #9900		10/25/2023	11/08/2023	11/08/2023		11/08/2023	67.94
JM-102523-9	ComEd	Paid by EFT #9901		10/25/2023	11/08/2023	11/08/2023		11/08/2023	511.87
JRK-102523-1	Amazon	Paid by EFT #9980		10/25/2023	11/08/2023	11/08/2023		11/08/2023	64.02
JRK-102523-2	Amazon Marketplace	Paid by EFT #9981		10/25/2023	11/08/2023	11/08/2023		11/08/2023	144.98
JRK-102523-3	Grainger	Paid by EFT #9982		10/25/2023	11/08/2023	11/08/2023		11/08/2023	27.46
JRK-102523-4	Amazon Marketplace	Paid by EFT #9983		10/25/2023	11/08/2023	11/08/2023		11/08/2023	77.06
JRK-102523-5	Grainger	Paid by EFT #9984		10/25/2023	11/08/2023	11/08/2023		11/08/2023	309.59
JRK-102523-6	Illinois Secretary of State	Paid by EFT #9985		10/25/2023	11/08/2023	11/08/2023		11/08/2023	168.71
JRK-102523-7	WWW.VEVOR.COM	Paid by EFT #9986		10/25/2023	11/08/2023	11/08/2023		11/08/2023	78.99
JRK-102523-8	Vecmar	Paid by EFT #9987		10/25/2023	11/08/2023	11/08/2023		11/08/2023	205.43
KML-102523-1	Lifeloc Technologie	Paid by EFT #9945		10/25/2023	11/08/2023	11/08/2023		11/08/2023	139.95
KML-102523-2	Lifeloc Technologie	Paid by EFT #9946		10/25/2023	11/08/2023	11/08/2023		11/08/2023	139.95
KML-102523-3	Triple Crown Products	Paid by EFT #9947		10/25/2023	11/08/2023	11/08/2023		11/08/2023	42.87
KML-102523-4	SupplyHouse.com	Paid by EFT #9948		10/25/2023	11/08/2023	11/08/2023		11/08/2023	1,634.84
MDB-10-25-23	Brandt's	Paid by EFT #9888		10/25/2023	11/08/2023	11/08/2023		11/08/2023	94.36
MJK-102523-1	Mutual Ace Palatine	Paid by EFT #9919		10/25/2023	11/08/2023	11/08/2023		11/08/2023	30.58
MWK-102523-1	Grainger	Paid by EFT #9906		10/25/2023	11/08/2023	11/08/2023		11/08/2023	84.54
MWK-102523-10	Grainger	Paid by EFT #9914		10/25/2023	11/08/2023	11/08/2023		11/08/2023	24.64
MWK-102523-11	Grainger	Paid by EFT #9915		10/25/2023	11/08/2023	11/08/2023		11/08/2023	40.86
MWK-102523-12	Grainger	Paid by EFT #9916		10/25/2023	11/08/2023	11/08/2023		11/08/2023	10.08
MWK-102523-13	Midwest Remanufacturing, LLC	Paid by EFT #9917		10/25/2023	11/08/2023	11/08/2023		11/08/2023	350.00
MWK-102523-2	Grainger	Paid by EFT #9907		10/25/2023	11/08/2023	11/08/2023		11/08/2023	12.11
MWK-102523-3	Mutual Ace Hardware	Paid by EFT #9908		10/25/2023	11/08/2023	11/08/2023		11/08/2023	1.69
MWK-102523-4	Grainger	Paid by EFT #9909		10/25/2023	11/08/2023	11/08/2023		11/08/2023	91.68
MWK-102523-5	Grainger	Paid by EFT #9910		10/25/2023	11/08/2023	11/08/2023		11/08/2023	48.98
MWK-102523-6	Grainger	Paid by EFT #9911		10/25/2023	11/08/2023	11/08/2023		11/08/2023	91.68
MWK-102523-7	Grainger	Paid by EFT #9918		10/25/2023	11/08/2023	11/08/2023		11/08/2023	80.35
MWK-102523-8	Mutual Ace Hardware	Paid by EFT #9912		10/25/2023	11/08/2023	11/08/2023		11/08/2023	13.49
MWK-102523-9	Home Depot	Paid by EFT #9913		10/25/2023	11/08/2023	11/08/2023		11/08/2023	14.98

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22 EFT #1

9.1.a

Payment Date Range 11/08/23 - 11/08/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
RLK-102523-1	Menards	Paid by EFT #9939		10/25/2023	11/08/2023	11/08/2023		11/08/2023	103.98
RLK-102523-2	Menards	Paid by EFT #9940		10/25/2023	11/08/2023	11/08/2023		11/08/2023	91.25
SAD-102523-1	Mutual Ace Palatine	Paid by EFT #9889		10/25/2023	11/08/2023	11/08/2023		11/08/2023	59.38
SAD-102523-2	ISA	Paid by EFT #9890		10/25/2023	11/08/2023	11/08/2023		11/08/2023	190.00
SAD-102523-3	Menards	Paid by EFT #9891		10/25/2023	11/08/2023	11/08/2023		11/08/2023	33.70
SAD-102523-4	Home Depot	Paid by EFT #9892		10/25/2023	11/08/2023	11/08/2023		11/08/2023	55.94
SC-102523-1	Home Depot	Paid by EFT #9979		10/25/2023	11/08/2023	11/08/2023		11/08/2023	89.85
WES-102523-1	Home Depot	Paid by EFT #9960		10/25/2023	11/08/2023	11/08/2023		11/08/2023	316.36
Vendor 4466 - JP Morgan Chase Bank Commercial Card Totals						Invoices	171		\$287,879.59
Grand Totals						Invoices	171		\$287,879.59

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Payment Date Range 11/30/23 - 11/30/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4650 - Amalgamated Bank of Chicago									
2017B - 12/2023	Debt Service	Paid by EFT #9877		11/02/2023	11/30/2023	11/30/2023		11/30/2023	511,975.00
2017D - 12/2023	Debt Service	Paid by EFT #9878		11/02/2023	11/30/2023	11/30/2023		11/30/2023	729,905.00
2018 - 12/2023	Debt Service	Paid by EFT #9876		11/02/2023	11/30/2023	11/30/2023		11/30/2023	642,000.00
2020 - 12/2023	Debt Service	Paid by EFT #9875		11/02/2023	11/30/2023	11/30/2023		11/30/2023	245,603.13
Vendor 4650 - Amalgamated Bank of Chicago Totals						Invoices	4		\$2,129,483.13
Grand Totals						Invoices	4		\$2,129,483.13

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Payment Date Range 11/30/23 - 11/30/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 5132 - Computershare									
VILLA 01122023	Debt Service	Paid by EFT #9879		11/02/2023	11/30/2023	11/30/2023		11/30/2023	1,218,060.00
		Vendor 5132 - Computershare Totals				Invoices	1		\$1,218,060.00
		Grand Totals				Invoices	1		\$1,218,060.00

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Payment Date Range 11/13/23 - 11/13/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1462 - Allied Benefit Systems, Inc. 0000498560	November 2023 Flex Spending Fees	Paid by EFT #10051		11/13/2023	11/13/2023	11/13/2023		11/13/2023	436.00
Vendor 1462 - Allied Benefit Systems, Inc. Totals						Invoices	1		\$436.00
Grand Totals						Invoices	1		\$436.00

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)



Warrant #22 Manual - Reissue #1

9.1.a

Payment Date Range 11/07/23 - 11/07/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4599 - Cummins Sales and Service									
F2-10264	Tools - M-999	Paid by Check #263600		07/11/2023	08/10/2023	07/18/2023		11/07/2023	109.62
Vendor 4599 - Cummins Sales and Service Totals						Invoices	1		\$109.62
Grand Totals						Invoices	1		\$109.62

Attachment: Warrant #22 (2023-19 : Warrant 2023 # 22)

Village of Palatine
Payment Batch Register
Bank Account: AP - Accounts Payable ZBA
Batch Date: 11/03/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	11/03/2023	263599	Utility Management Refund	CYBORSKI , DONALD		350.64
	Account Type		Account Number		Transaction Date	Transaction Type
	Residential - Single Family		211979802-001		10/31/2023	Refund
AP Accounts Payable ZBA Totals:			Transactions: 1			\$350.64
	Checks:	1	\$350.64			

Village of Palatine
Payment Batch Register
Bank Account: AP - Accounts Payable ZBA
Batch Date: 11/09/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	11/09/2023	263601	Utility Management Refund	BEVILLE , KEN		49.86
	Account Type		Account Number		Transaction Date	Transaction Type
	Residential - Single Family		100625001-002		11/03/2023	Refund
AP Accounts Payable ZBA Totals:				Transactions: 1		49.86
	Checks:	1	\$49.86			

BACKGROUND:

The Subject Property, located in unincorporated Cook County, contains an existing single-family home and related improvements (on 1.14 acres). Currently, this property is located directly south and west of the existing Village of Palatine corporate boundary. The Petitioners, owners of the property, are seeking to annex into the Village of Palatine. Therefore, the Petitioners are requesting approval of the following:

Annexation into the Village of Palatine

KEY ISSUES:

- The property is currently located in unincorporated Cook County, but is located immediately adjacent and contiguous to the Village of Palatine corporate boundary. Per Code, the Subject Property would be zoned R-1 Single-Family Residential upon annexation into the Village. The existing lot and residence conform to all of the R-1 required bulk standards and setbacks, with the exception of the existing easterly interior side yard setback.
- The current R-1 side yard requirement is 15 feet and the existing home provides a 7-foot setback. As the home was lawfully constructed in unincorporated Cook County, its side yard setback (eastern) would be maintained as legally non-conforming and continue to exist within the provisions of the non-conforming section of the Code.
- The abutting section of Hill Road includes a Village-owned water line on the south side of Hill Road. Hill Road is maintained by Palatine Township and Village storm and sanitary sewers exist to the east along Briar Patch Court and to the west toward Quentin Road for the other properties that are within the Village.
- As required, the Village completed the necessary notice of annexation to the other required taxing bodies. Upon approval of the annexation, the Subject Property would be located in Village Council District 1.

ALTERNATIVES:

1. Recommend approval of the Annexation.
2. Do not recommend approval of the Annexation.

RECOMMENDATION:

Staff recommends approval of the Annexation.

ACTION REQUIRED:

A motion to approve the ordinance annexing the property at 650 W. Hill Road into the Village of Palatine.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand

Consider a Motion Approving an Amendment to the Professional Services Agreement for Phase 2 Architectural and Engineering Services for the Remodeling of Fire Stations 82 and 85

BACKGROUND:

As part of the 2022 Capital Improvement Program, American Rescue Plan Act (ARPA) funding was appropriated to begin the process to design an addition to and remodeling of Fire Station 82, located at 1475 North Hicks Road, and remodeling of Fire Station 85, located at 39 East Colfax Street. At the February 20, 2023 Village Council meeting, the Village engaged FGM Architects, Incorporated to complete the Phase 1 schematic design phase.

KEY ISSUES:

- Preferred design alternatives have been selected for each building. The proposed scope of work for Fire Station 82 includes construction of a building addition of just over 4,000 square feet to house the Fire Department Administrative Offices, replacement of the existing roof, replacement of the existing HVAC equipment, and additive alternates of renovating the existing kitchen and locker rooms and updating the existing day room of the existing building. The scope of work to be designed for Fire Station 85 includes updates to the plumbing system. Interior renovations in the former Administrative offices will be considered as a separately-contracted improvement.
- Design development and construction services are the second phase and recommended for approval at this time. The proposed cost is \$247,660. Design development and construction services, or Phase 2, will include the completion of the design, construction documentation, bidding and construction administration services.
- Bidding is anticipated to occur in March of 2024 with move-in date targeted for late 2024 or early 2025.

ALTERNATIVES:

1. Authorize the Village Manager to execute the amendment to the professional services agreement for Phase 2 Architectural and Engineering Services for the Fire Stations 82 and 85.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approving an amendment to the professional services agreement for Phase 2 Architectural and Engineering Services for the Fire Stations 82 and 85 Remodeling with FGM Architects in an amount not-to-exceed \$247,660.

BUDGET IMPACT:

ARPA funds in the amount of \$3,250,000 have been appropriated in the Capital Improvement Budget to accommodate these services.

ACTION REQUIRED:

Motion to approve an amendment to the professional services agreement for Phase 2 Architectural and Engineering Services for the Fire Stations 82 and 85 Remodeling with

FGM Architects, Incorporated of Oak Brook, Illinois in the not-to-exceed amount of \$247,660.

RESULT: **APPROVED BY CONSENT VOTE [UNANIMOUS]**

MOVER: Greg Solberg, District 4 Councilman

SECONDER: Brad Helms, District 6 Councilman

AYES: Millar, Myslinski, Solberg, Kozlowski, Helms

ABSENT: Scott Lamerand

Consider an Ordinance Amending Section 18-81 of the Code of Ordinances to Add a Temporary No Parking Restriction on West Johnson Street Between the Temporary Construction Entrance to 301 W. Johnson Street and Rose Street

BACKGROUND:

Redevelopment of the property at 301 W. Johnson Street (former Kinsch Nursery site) is underway. In conjunction with the project, the Village has requested that all large trucks and equipment utilize only Rose Street for access to/from Palatine Road. To ensure this option remains viable during construction, the contractor has requested a temporary parking restriction on both sides of W. Johnson Street, between the site's temporary construction entrance and Rose Street, until the project is complete.

KEY ISSUES:

- Adding a temporary no parking restriction in this area will ensure that construction traffic has appropriate access to/from Palatine Road and minimize potential traffic impacts in the area.
- The proposed temporary restriction will cease on December 31, 2024 (or earlier if the construction activity is completed).

ALTERNATIVES:

1. Prohibit parking on both sides of West Johnson Street, between the temporary construction entrance to 301 W. Johnson Street and Rose Street, from 7 AM to 4 PM Monday - Friday (until December 31, 2024 or earlier if the development is complete).
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends the no parking restriction be temporarily added (until December 31, 2024 or earlier if the development is complete) to the Village Code.

ACTION REQUIRED:

Motion to approve an ordinance amending Section 18-81 of the Code of Ordinances to add a temporary No Parking Restriction on West Johnson Street between the temporary construction entrance to 301 W. Johnson Street and Rose Street.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand

Consider a Resolution Appropriating \$789,338 of Funds for the Resurfacing of a Portion of Illinois Avenue from Quentin Road to Plum Grove Road

BACKGROUND:

The Village was successful in acquiring grant funding totaling \$853,000 to fund approximately 50% of the cost to resurface Illinois Avenue from Quentin Road to Plum Grove Road (approximately 1 mile). Local Capital Improvement Funds have been recommended for allocation in the 2024 Budget for the match required to secure these funds. The State requires that resolutions are passed by the Village indicating their intended use. The State then reviews these resolutions, granting or denying their approval.

KEY ISSUES:

- Village participation for construction is estimated at \$789,338.
- Federal participation for construction is estimated at \$853,000.
- After the Palatine Park District's contribution towards the multi-use path, the estimated net participation for the Village is \$649,338.
- The State requires this resolution to stay on track for January 2024 letting and construction in the spring of 2024.

ALTERNATIVES:

1. Approve the resolution appropriating the total amount of \$789,338 in Capital Improvement Funds.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the resolution appropriating \$789,338 of Capital Improvement funds for the resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road be approved.

BUDGET IMPACT:

Capital Improvement funds are anticipated to be allocated in the 2024 Budget. Failure to approve the Resolution would result in the project not being constructed in 2024.

ACTION REQUIRED:

Motion to approve the resolution appropriating \$789,338 of Capital Improvement funds for the resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road.

RESULT:	ADOPTED BY ROLL CALL BY CONSENT VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand

Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road

BACKGROUND:

Illinois Avenue, from Quentin Road to Plum Grove Road, is the maintenance responsibility of the Village. It is currently designated as eligible for Federal Aid. The Northwest Municipal Conference, as the clearing house for regional Federal Roadway Aid, recently awarded the Village Federal participation for the improvement of this roadway and pedestrian facilities.

KEY ISSUES:

- The Village was successful in acquiring grant funding totaling \$853,000 to fund approximately 50% of the total construction costs.
- The estimated total construction cost is \$1,643,000. \$140,000 in participation is planned from the Palatine Park District for the off-road shared use path and the remaining \$650,000 from the Village.
- In order to meet a January letting, it is necessary to have final agreements submitted to IDOT in December.

ALTERNATIVES:

1. Approve the Local Public Agency Agreement for Federal Participation with IDOT.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the Local Public Agency Agreement for Federal Participation with IDOT be approved.

BUDGET IMPACT:

Capital improvement dollars are planned in the 2024 proposed budget for the required match to obtain federal participation and in order to cover the balance of the construction cost.

ACTION REQUIRED:

Motion to approve the Local Public Agency Agreement for Federal Participation with IDOT for the resurfacing of Illinois Avenue from Quentin Road to Plum Grove Road.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Scott Lamerand