

VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

AGENDA

NOVEMBER 11, 2024

Regular Meeting

7:00 PM

I. ROLL CALL

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - November 4, 2024

IV. MAYOR'S REPORT

1. Consider a Motion Concurring with the Mayor's Appointment for the District 4 Council Member (Council District: Four)
2. As Submitted

V. RECESS TO THE COMMITTEE OF THE WHOLE

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Increasing the Number of Class G Restaurant (Beer & Wine) Liquor Licenses Pursuant to Chapter 3, Section 3-37 of the Village of Palatine Code of Ordinances for Siri Thai II Located at 40 W. Palatine Road (Council District: Six)
2. As Submitted

B. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider a Motion Authorizing the Village Manager to Enter Into an Agreement with Illinois Century Network for Internet Services
2. As Submitted

C. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

JOE FALKENBERG, CHAIRMAN

1. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Replacement Project Contract 1
2. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Replacement Project Contract 2 (Council District: Five)
3. Consider a Resolution Appropriating \$124,181.33 of Motor Fuel Tax Funds for the Rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street
4. Consider a Resolution Appropriating \$374,691 of Rebuild Illinois Funds for the Rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street
5. Consider an Amended Resolution Appropriating \$931,418.76 of Rebuild Illinois Funds for the Rehabilitation of Crescent Avenue and Ellis Street
6. Consider a Supplemental Resolution Appropriating \$60,817.89 of Rebuild Illinois Funds for the Rehabilitation of Cedar Street and Elm Street
7. As Submitted

D. BUSINESS FINANCE & BUDGET COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. Consider Continued Discussion of the CY 2025 Proposed Budget & Capital Investment Plan
2. As Submitted

E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

VII. RECONVENE THE VILLAGE COUNCIL MEETING

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VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider an Ordinance Increasing the Number of Class G Restaurant (Beer & Wine) Liquor Licenses Pursuant to Chapter 3, Section 3-37 of the Village of Palatine Code of Ordinances for Siri Thai II Located at 40 W. Palatine Road (Council District: Six)
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6. Consider a Resolution Appropriating \$374,691 of Rebuild Illinois Funds for the Rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street
7. Consider an Amended Resolution Appropriating \$931,418.76 of Rebuild Illinois Funds for the Rehabilitation of Crescent Avenue and Ellis Street
8. Consider a Supplemental Resolution Appropriating \$60,817.89 of Rebuild Illinois Funds for the Rehabilitation of Cedar Street and Elm Street
9. Consider an Ordinance Amending Chapter 2 - Administration of the Village of Palatine's Code of Ordinances
10. Consider an Ordinance Amending Chapter 12 - Offenses and Miscellaneous Provisions of the Palatine Code of Ordinances

IX. REPORTS OF STANDING COMMITTEE**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**

BRAD HELMS, CHAIRMAN

1. As Submitted

B. BUSINESS FINANCE & BUDGET COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

JOE FALKENBERG, CHAIRMAN

1. As Submitted

F. POLICE POLICY & CODE SERVICES COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

B. VILLAGE CLERK

1. As Submitted

C. VILLAGE ATTORNEY

1. As Submitted

XI. CLOSED SESSION AS REQUIRED

XII. RECOGNITION OF AUDIENCE

XIII. ADJOURNMENT



VILLAGE OF PALATINE
 VILLAGE HALL - COUNCIL CHAMBERS
 200 E. WOOD STREET
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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

NOVEMBER 4, 2024

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Fire Chief Patrick Gratziana, Deputy Fire Chiefs Scott Mackeben & Anthony Lavacchi, IT Director Larry Schroth, Finance Director Paul Mehring, Assistant Finance Directors Sue Conn & Sara Sadoski, and Human Resources Director Monika Pandya

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

- Village Council & Committee of the Whole - Regular Meeting - October 14, 2024
- Accepted

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Kozlowski, Helms

Minutes Acceptance: Minutes of Nov 4, 2024 7:00 PM (APPROVAL OF MINUTES)

IV. MAYOR'S REPORT

1. As Submitted -

Mayor Schwantz announced upcoming events:

Palatine Winter Farmer's Market

1st & 3rd Saturday, November through April, 9 AM - 12 PM
Palatine Train Station Parking Lot

People Helping People (PHP) Comfort Closet Donation Drive

People Helping People, a Palatine-based charity organization, is currently collecting household essentials such as clothing, hygiene items, and non-perishable snacks to benefit at need students now through November 7. A list of collection boxes located throughout the community can be found on php-palatine.com.

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Carry-Out Restaurant at 450-452 E. Dundee Road
- **Motion Carried by Voice Vote** (Council District: Three)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request to transfer the existing Special Use to permit the continued operation of Domino's Pizza carry-out restaurant at this location to accommodate the ownership change.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

2. Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Laundromat at 1550 N. Rand Road - **Motion Carried by Voice Vote** (Council District: Five)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Special Use Transfer to permit the continued operation of a laundromat at 1550 N. Rand Road.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

3. Consider an Ordinance Decreasing the Number of Class G (Restaurant with Beer & Wine) Liquor Licenses by One for Rep's Burgers Located at 139 N. Northwest Highway - **Motion Carried by Voice Vote** (Council District: Six)

Village Manager Reid Ottesen recommended decreasing the number of Class G Liquor Licenses by one at the request of Rep's Burgers who are relinquishing their license.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

4. As Submitted -

Nothing was submitted.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. Consider Ordinances Approving a Preliminary & Final Planned Development and Amending the Vacation of the Abutting Unimproved Gilbert Street and Michigan Avenue Right-of-Way, and a Resolution Granting a Preliminary & Final Plat of Subdivision to Permit a Six Lot Single-Family Subdivision (Estates at Arcadia) at 274 & 286 W. Michigan Avenue - **Motion Carried by Voice Vote** (Council District: Two)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for Preliminary & Final Planned Development approval, amending the Vacation right of way and a 6-lot single-family subdivision with 4 lots connecting through two subdivisions on either side through Prestwick Street and the southern two lots accessing from Michigan Avenue. The stormwater detention basin will be on the northern portions of Lots 1 and 2. Planning & Zoning Commission voted unanimously to approve and staff concurs.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

2. Consider an Ordinance Authorizing a Minor Amendment to the Slade Street Crossing Planned Development to Approve a Ranch-Style Home Design Option at 37 N. Plum Grove Road - **Motion Carried by Voice Vote** (Council District: Six)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Minor Amendment to the Slade Street Crossing Planned Development to approve a ranch style option.

In response to Councilman Helms, the petitioner Greg Rose, 47 N. Bothwell, stated that lots 1 ,2 and 3 are available, 4 and 5 are already spoken for. There will be a few more ranch homes in future plans.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

3. As Submitted -

Nothing was submitted

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider a Motion Authorizing the Mayor to Execute a Water Service Agreement with 783 Lake Cook Enterprises, LLC d/b/a Persin and Robbin - **Approved by Voice Vote**

Public Works Director Matt Barry recommended authorizing the Mayor to execute a Water Service Agreement with 783 Lake Cook Enterprises, LLC D/B/A Persin and Robbin. Wherein the customer will pay to Palatine the standard water rate for properties outside the Village's corporate limits and will make an annual payment to Palatine equivalent to property taxes as if they were in the Village.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

2. As Submitted -

Nothing was submitted

D. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, VICE-CHAIRMAN

1. Consider an Ordinance Granting a Variance from Chapter 16 Rights-of-Way of the Village's Code of Ordinances to Allow Commonwealth Edison to Install a New Utility Pole in the Right-of-Way in Front of 1557-1585 N. Quentin Road - **Motion Carried by Voice Vote** (Council District: One)

In accordance with Palatine Code of Ordinances, Chapter 16, Public Works Director Matt Barry recommended granting a Variance for Com-Ed to install a new utility pole in the Quentin Road right-of-way to provide power to the new 4-lot subdivision on Haven Drive.

Kim Hoffman, of Libertyville, was available for questions.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

2. Consider a Motion to Approve and Authorize the Mayor to Execute a Local Public Agency Agreement for Participation in the Illinois Department of Transportation's Illinois Route 53 Improvement from Kirchoff Road to Anderson Road - **Approved by Voice Vote**

Public Works Director Matt Barry recommended authorizing the Mayor to execute the Local Public Agency Agreement with IDOT. The IDOT plans to improve Route 53 include:

- bridge superstructure replacement over Kirchoff Road
- deck replacement over Industrial Avenue
- deck replacement over US 14
- superstructure replacement over Palatine Road
- substructure and culvert repairs
- resurfacing of IL 53 within project limits
- ramp repairs, including adjustments to the existing traffic signals at the IL-53 entrance and exit ramps at US-14
- ADA ramp improvements, lighting, and aesthetic bridge enhancements

Each of the traffic signals at these ramps have emergency vehicle pre-emption to be removed and reinstalled at the Village expense of \$4,543.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

3. As Submitted -

Nothing was submitted

E. BUSINESS FINANCE & BUDGET COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. Consider a Discussion of the CY 2025 Proposed Budget & Capital Investment Plan -

Chairman of the Business Finance & Budget Committee, Councilman Myslinski introduced the finance overview, expressing his appreciation of staff for creating a transcendent debt-free budget--transcending or going beyond what would normally be thought possible.

Village Manager Reid Ottesen presented the CY 2025 Proposed Annual Budget and Capital Investment Plan which totals \$158,737,230. Of this, \$90,806,468 represents the Operations Budget while the remaining \$67,930,762 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability Insurance Program, and Pension Administration requirements. In total, this represents an increase of 11.21% over the CY 2024 budget. The Proposed Budget includes no change to the property tax levy and no new taxes or fees.

Ottesen proudly announced that property taxes have increased only 2.45% over the last 15 years, less than 10% of the Property Tax bill. He noted that the state, by eliminating the Food Tax, has eliminated \$1.5 million per year to Palatine, ignoring local needs. Palatine will work to reinstate the Illinois Grocery Tax.

While the Operating Budget totals \$90,806,468, Ottesen noted that the staffing levels are the same as they were in 1999, even with an additional 23 employees to police and fire.

Police Chief William Nord reported on the new Community Engagement and Planning Division, Neighborhood Based Policing and Community Services which includes enhanced social service coordination, renewed emergency management, and proactive grant activity. Nord also stressed the initiatives of on-line reporting and maintaining full staffing of specialty units and flexible hiring practices including lateral hiring of experienced officers.

Fire Chief Patrick Gratianna reported a decrease of 1% in the Fire Department proposed budget while initiatives move forward improving facilities including a new administration office, repurposing Colfax station, improving shared services with Inverness and Rolling Meadows and planning for leadership transition.

Public Works Director Matt Barry reported a 3.36% increase in expenditures to cover Smith & Colfax stormwater improvements, silver maple replacement with variety species, monitor electrical usage and costs, complete concrete edging, and continue lead service replacement funding through Village cost-sharing programs and grants.

Ottesen noted that Police, Fire and Public Works account for 84% of the budget.

In response to Councilman Millar, Ottesen addressed the Motor Fuel Tax reductions under Governor Pritzker, which in part are due to electric vehicles that do not contribute to Motor Fuel Tax, but cause equal wear and tear on roads.

Ottesen continued with a brief overview of the other departments.

Regarding the non-operating and capital investment budget, Ottesen referenced the 10-20-year long term planning, with flexibility and grant seeking efforts, highlighting the \$12.43 million received this year. The ARPA funds went to capital projects and public safety. Ottesen noted since its inception in 2010, telecommunication tax has decreased 75%. Compared to neighboring communities, Palatine continues to do more with less.

Finance Director Paul Mehring presented an overview of other expenses, noting 6% increase in pension benefits and administration. Mehring continued with praising the way Palatine manages TIF projects, giving back to the other governing bodies annually, noting that surplus rebates since 2010 total over \$36 million, and concluding that Palatine has met the goal of being fully funded by 2025.

Ottesen announced the Business, Finance and Budget Committee has a follow-up discussion scheduled on November 11, if needed. The required Public Hearing is scheduled for November 18, with the final budget adoption on December 2.

2. As Submitted -

Nothing was submitted

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted

VII. RECONVENE THE VILLAGE COUNCIL MEETING

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Kozlowski, Helms

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Kozlowski, Helms

1. Consider a Motion to Approve 2024 Warrant #21 - **Approved**
2. Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Carry-Out Restaurant at 450-452 E. Dundee Road - **Approved** (Council District: Three)

Ordinance #O-95-24

3. Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Laundromat at 1550 N. Rand Road - **Approved** (Council District: Five)

Ordinance #O-96-24

4. Consider an Ordinance Decreasing the Number of Class G (Restaurant with Beer & Wine) Liquor Licenses by One for Rep's Burgers Located at 139 N. Northwest Highway - **Approved** (Council District: Six)

Ordinance #O-97-24

5. Consider Ordinances Approving a Preliminary & Final Planned Development and Amending the Vacation of the Abutting Unimproved Gilbert Street and Michigan Avenue Right-of-Way, and a Resolution Granting a Preliminary & Final Plat of Subdivision to Permit a Six Lot Single-Family Subdivision (Estates at Arcadia) at 274 & 286 W. Michigan Avenue - **Approved** (Council District: Two)

Ordinance #O-98-24

Resolution #R-39-24

Ordinance #O-99-24

6. Consider an Ordinance Authorizing a Minor Amendment to the Slade Street Crossing Planned Development to Approve a Ranch-Style Home Design Option at 37 N. Plum Grove Road - **Approved** (Council District: Six)

Ordinance #O-100-24

7. Consider a Motion Authorizing the Mayor to Execute a Water Service Agreement with 783 Lake Cook Enterprises, LLC d/b/a Persin and Robbin - **Approved**

8. Consider an Ordinance Granting a Variance from Chapter 16 Rights-of-Way of the Village's Code of Ordinances to Allow Commonwealth Edison to Install a New Utility Pole in the Right-of-Way in Front of 1557-1585 N. Quentin Road - **Approved** (Council District: One)

Ordinance #O-101-24

9. Consider a Motion to Approve and Authorize the Mayor to Execute a Local Public Agency Agreement for Participation in the Illinois Department of Transportation's Illinois Route 53 Improvement from Kirchoff Road to Anderson Road - **Approved**

10. Consider a Resolution Reducing the Olms Corner Public Improvement Security Deposit - **Approved** (Council District: Six)

Resolution #R-40-24

11. Consider a Resolution Reducing the SMT Subdivision Public Improvement Security Deposit - **Adopted by Roll Call** (Council District: One)

Resolution #R-41-24

12. Consider an Ordinance Amending Chapter 18 - Traffic of the Village of Palatine's Code of Ordinances - **Approved**

Ordinance #O-102-24

IX. REPORTS OF STANDING COMMITTEE**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE***BRAD HELMS, CHAIRMAN*

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE*TIM MILLAR, CHAIRMAN*

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE*KOLLIN KOZLOWSKI, VICE-CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS**A. VILLAGE MANAGER**

No Report

1. As Submitted -

B. VILLAGE CLERK

Clerk Duer reported that at 5:00 PM today, election officials reported between 14,000 and 15,000 votes were cast during early voting in Palatine.

Tomorrow is Election Day. Voters will vote at their precinct polling places from 6 AM to 7 PM.

For more election information or to find your polling place, contact Cookcountyclerkil.gov or Illinois State Board of Elections.

1. As Submitted -

C. VILLAGE ATTORNEY

No Report

1. As Submitted -

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE – Time: 8:27 PM

Jim Sandgathe, 122 King Arthur Court, referenced an unscheduled bus that dropped off people, and expressed his appreciation to Palatine for an ordinance that was passed shortly thereafter.

He went on to say that the financial condition of the Village is impressive, and thanked staff for fiscal management, stressing that the services in Palatine are outstanding.

He also described a squatting problem on vacant properties, noting lost rights to the homeowner or property owner. Several states have acted to protect property owners, and asked if there is something similar to be done on the Village or city level.

XIII.ADJOURNMENT – Time: 8:30 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Nov 4, 2024 7:00 PM (APPROVAL OF MINUTES)

Consider a Motion Concurring with the Mayor's Appointment for the District 4 Council Member

4.1

BACKGROUND:

Councilman Greg Solberg stepped down as District 4 Councilman on September 30, 2024.

Pursuant to state statutes, the Mayor is required to present an individual to the Village Council for their consideration to fill the remainder of the term of office.

Mayor Schwantz is recommending Joe Falkenberg to complete the term of office that expires on May 1st. Mr. Falkenberg is a native of Palatine and a longtime resident of District 4.

ACTION REQUIRED:

A motion concurring with the Mayor's appointment of Joe Falkenberg as the District 4 Councilman to be effective immediately.

Consider an Ordinance Increasing the Number of Class G Restaurant (Beer & Wine) Liquor Licenses Pursuant to Chapter 3, Section 3-37 of the Village of Palatine Code of Ordinances for Siri Thai II Located at 40 W. Palatine Road

BACKGROUND:

Siri Thai II, an existing Thai food restaurant at 40 W. Palatine Road, previously held a liquor license from 2012 to 2017. The establishment has maintained their original Special Use, therefore, no action by Planning & Zoning is necessary.

Owner Wanwipa Soramuk wishes to re-apply for a Class G (Beer and Wine) liquor license. The proposed hours of operation are Sunday: 12:00 PM to 8:00 PM and Tuesday through Saturday: 11:00 AM to 9:00 PM.

KEY ISSUES:

- Increase Class G Restaurant (Beer & Wine) Liquor Licenses by one.

ALTERNATIVES:

1. Approve the Ordinance increasing the number of Class G Liquor Licenses by one.
2. Do not approve the Ordinance increasing the number of Class G Liquor Licenses by one.

RECOMMENDATION:

Approve an Ordinance increasing Class G Restaurant (Beer & Wine) Liquor Licenses by one for a total of 12.

ACTION REQUIRED:

Action is at the discretion of the Committee.

ATTACHMENTS:

- ORD Increase Class G Liquor License Siri Thai II
- Siri Thai Business Plan
- Floor Plan
- Siri Thai Menu

ORDINANCE NO. _____

AN ORDINANCE INCREASING THE NUMBER OF CLASS G RESTAURANT (BEER & WINE) LIQUOR LICENSES PURSUANT TO CHAPTER 3, SECTION 3-37 OF THE VILLAGE OF PALATINE CODE OF ORDINANCES FOR SIRI THAI II LOCATED AT 40 W. PALATINE ROAD

BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:

SECTION 1: That the number of Class G Restaurant (Beer & Wine) liquor licenses shall be increased by one for Siri Thai II for a total of 12 Class G liquor licenses, subject to approval of the Liquor Commission.

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of _____, 2024

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this _____ day of _____, 2024

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this

_____ day of _____, 2024

Village Clerk

Attachment: ORD Increase Class G Liquor License Siri Thai II (40 W. Palatine Rd - Inc Class G Liq. Siri Thai II)

Business Plan

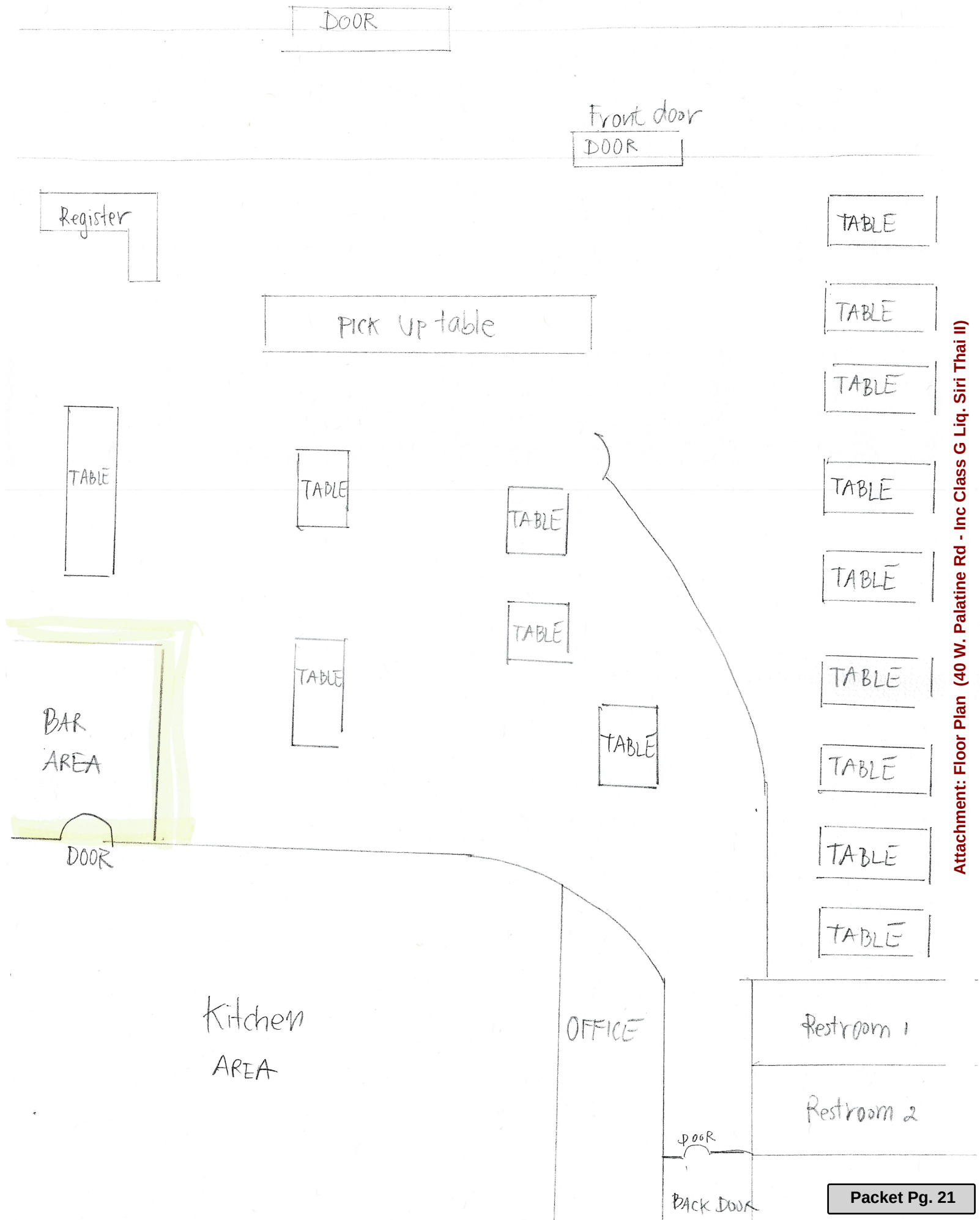
Restaurant Name: Siri Thai, Inc

Location: 40 W Palatine Rd
Palatine, IL 60067

Cuisine: Thai Food

Hours of Operation: Tuesday to Saturday 11:00am to 9:00pm
Sunday 12:00pm to 8:00pm

We serve authentic Thai food for dine-in, take-out and delivery



Attachment: Floor Plan (40 W. Palatine Rd - Inc Class G Liq. Siri Thai II)

APPETIZERS

Chicken Satay \$9.95
Grilled chicken slices marinated in coconut and spices on bamboo skewers, accompanied with spicy peanut sauce and cucumber vinaigrette.

Egg Rolls “Paw Pia Todd” \$6.95
Fried egg rolls stuffed with minced pork, crab, onion, egg, and lots of other vegetables.

Spring Rolls “Paw Pia Sodd” \$8.95
Fresh spring rolls stuffed with shrimp, egg, soft rice noodles, lettuce, beansprouts, and cucumber.

Sample Platter \$15.95
Three pieces of Egg Rolls, Crab Rangoon, Pot Stickers, Crab in the Bag, and Shrimp Tempura.

Crab Rangoon \$7.95
Deep fried rangoon wrappers, stuffed with celery, crab meat, and cream cheese.

Pot Stickers \$7.95
Crispy deep-fried chicken and vegetable dumpling

Crab in the Bag \$8.95
Crab and shrimp stuffed in a deep-fried wheat-flour wrapper.

Queen of Tofu \$10.95
Deep-fried tofu tossed in a sweet and sour chili sauce with a touch of red wine.

Tod Mun Fish Patties \$9.95
Fresh fish mousse blended with savory spices, slices of lime leaves and beans, and deep-fried until golden brown.

Siri Thai Escargot \$12.95
Steamed escargot with spicy coconut milk, fresh basil leaves, and red chili sauce, served with garlic bread.

Siri Butterfly Shrimp \$12.95
Shrimp, dipped delicately in wheat flour and deep-fried. Served with our Special Spicy Sweet Sauce.

SALADS

Cucumber Salad \$6.95
Slices of fresh cucumber with lettuce and onion served with our House Dressing.

Siri Salad \$11.95*
*Your choice of tender chicken, beef, shrimp, squid, or seafood, infused with the tangy citrus flavor of lemon grass, mint, onion, and coriander, served in our Tangy Lime Dressing. *\$2 for chicken \$3 for Shrimp, beef, squid, \$5 for seafood*

Yum Woon Sen “Long Rice Salad” \$11.95
Chicken and fresh herbs, tossed with glass noodles in a delicious Chili-Lime Dressing.

Papaya Salad \$11.95
Shredded green papaya tossed with fresh tomatoes in a tangy and spicy sauce, served with fresh cabbage.

Nam Sod \$11.95
Ground chicken, cashew nuts, fresh ginger, cilantro, and onion gently tossed with fresh mint in a Tangy Lime Dressing

SOUPS

- Tom Yum Soup

\$10.95*
- Piquant broth spiced with lime juice, lemon grass, and mushroom
- Chicken Jasmine Rice Soup

\$10.95
- Jasmine rice in chicken broth with slices of chicken, garlic, cilantro, and pepper.
- Hot and Sour Soup

\$10.95*
- Thai style broth filled with mixed vegetables and cilantro.
- Spicy Coconut Soup “Tom Kha Kai”

\$11.95*
- Mushrooms in a lemon-coconut milk broth with “Kha-Thai” galangal spices.
- Noodle Tom Yum Soup

\$12.95*
- Spicy chili broth, lemon grass, lime juice, fresh mushrooms, tomatoes, and onions in thin and soft noodles. \$2*chicken , \$3*Shrimp Extra

RICE DISHES

- Fried Rice Thai Style

\$12.95
- Fried rice with mixed vegetables, egg, and onions in our delicious House Sauce
- Curry Fried Rice

\$13.95
- Fried rice with pineapple chunks and egg in a Curry Sauce.
- Basil Fried Rice

\$12.95
- Fried rice with green beans, peas, corn, carrots, egg, and fresh basil
- Volcano Fried Rice

\$14.95
- Shrimp fried rice with spicy chili soy beans, mixed veggies, tomatoes, egg, and onions.

NOODLES

- Pad Thai Fried Noodles

\$12.95
- Special Thai thin noodles, pan-fried with egg, and garnished with fresh beansprouts
- Pad Woon Sen

\$13.95
- Delicately seasoned pan-fried glass noodles with vegetables served with our Chef's Special Sauce.
- Pad See Ewe Thai Style

\$13.95
- “Look Fun” noodles briefly stir-fried with Chinese broccoli and eggs with a touch of vinegar, in a thick black soy sauce.
- Pad Kee Mou “Spicy Crazy Noodles”

\$13.95
- Thai style noodles, stir-fried with fresh basil leaves, tomatoes, onions, and bell peppers in our special sauce.
- Pad Mee Wai Wai “Fancy Noodles”

\$13.95
- Stir-fried rice vermicelli noodles with mushrooms, carrots, onions, and bean sprouts. Served in our special sauce with a touch of vinegar
- Rama Noodles

\$13.95
- Steamed, soft, wide noodles topped with your choice of protein in a spicy peanut sauce garnished with steamed broccoli.
- Lad Nar

\$13.95
- Thick noodles stir-fried with soy sauce served with Chinese broccoli in succulent gravy.

\$2 for choice of pork or beef, \$3 for shrimp, \$5 for seafood

CURRIES

Chicken Yellow Curry \$13.95
Spicy chicken with coconut milk, carrots, onions, bell peppers, mixed vegetables and bamboo shoots, flavored with chili and yellow curry paste.

Red Curry \$13.95
Your choice of protein in coconut milk with bamboo shoots, mixed vegetables, bell peppers, green beans, and sweet basil leaves, flavored with chili and red curry paste.

Thai Mussamun \$13.95
Your choice of protein served in coconut milk, flavored with boiled potatoes, pineapple, peanuts and our special mussamun paste.

Siri Roast Duck Curry \$18.95
Our special roasted duck in red curry with basil leaves, bamboo shoots, tomatoes, bell peppers, Thai spices, and chunks of sweet pineapple.

Green Curry “Khiao Wan” \$13.95
Your choice of protein in coconut milk with bamboo shoots, bell peppers, mixed vegetables, sweet basil leaves, and beans, flavored with our very own green curry paste.

Panang Curry \$13.95
Your choice of protein simmered with beans, mixed vegetables, bell peppers, sweet basil leaves, and our special panang curry paste.

SEAFOOD

Hot Chili Garlic Shrimp \$15.95
Stir-fried shrimp in garlic and chili sauce with bamboo shoots, mushrooms, mixed vegetables, bell peppers, carrots, and sweet basil leaves.

Sweet and Sour Shrimp \$15.95
Sautéed shrimp with garlic, onion, tomato, cucumber, bell pepper, and fresh pineapple in a sweet and sour sauce.

Evil Jungle Shrimp \$15.95
Succulent shrimp simmered in red curry, peanut sauce, bamboo shoots, baby corn, and cabbage

Basil Mussel \$18.95
Mussels on the half-shell, stir-fried in garlic, onion, bell peppers, and sweet basil leaves

Garlic Shrimp Bangkok Style \$15.95
Shrimp, stir-fried in rich, browned garlic sauce, served with broccoli, water chestnuts, mixed vegetables, carrots, and bell peppers.

Squid Sumsen \$15.95
Tender chunks of squid, lightly marinated with garlic, mixed vegetable, bell peppers, and a touch of oyster sauce.

\$2 for choice of pork or beef, \$3 for shrimp, \$5 for seafood

PORK and BEEF

Garlic Pepper Pork \$14.95
Tender slices of pork and bell pepper, stir-fried in garlic, white pepper, topped with coriander.

Beef With Green Pepper and Tomato \$14.95
Slices of beef stir-fried with tomatoes, green peppers, and a touch of oyster sauce.

Sweet and Sour Pork \$14.95
Slices of pork stir-fried with onions, tomatoes, cucumber, bell peppers, and pineapple in a zesty sweet and sour sauce.

Beef Broccoli \$14.95
Slices of beef stir-fried with broccoli in our delicate oyster sauce.

Basil Pork or Beef “Paad Krapoa” \$14.95
Your choice of pork or beef stir-fried with fresh basil leaves, onions, bell peppers, garlic, and chili sauce.

Ginger Beef \$14.95
Stir-fried beef with fresh ginger, onions, mushrooms, baby corn, and a touch of oyster sauce.

CHICKEN

Hot Chili Garlic Chicken \$12.95
Chicken stir-fried in a touch of red curry paste with mixed vegetables, bell peppers, bamboo shoots, sweet basil, and carrots.

Basil Chicken Kai “Paad Krapoa” \$12.95
Tender chicken slices stir-fried with bell pepper, fresh basil leaves, garlic, onion, and chili sauce.

Ginger Chicken \$12.95
Chicken sautéed with fresh ginger, onion, mushroom, baby corn, and a touch of oyster sauce.

Siri Fried Chicken \$12.95
Marinated in our chef’s own special seasoning and deep-fried to perfection. Served with our unique sweet hot sauce.

Kung Pau Chicken \$13.95
Thai-style chicken slices stir-fried with dried red chili, carrots, mushrooms, water chestnuts, cashew nuts, and a touch of cooking wine.

Cashew Chicken \$13.95
Sliced chicken stir-fried with pineapple, bell peppers, onions, tomatoes, water chestnuts, and cashew nuts.

Spicy Garlic Chicken \$12.95
Stir-fried slices of chicken in a spicy garlic sauce with carrots, and broccoli.

Lemon Chicken \$16.95
Steamed chicken tossed in lemon grass and fresh chili sauce topped with our lemon dressing.

NO MSG IS USED IN OUR COOKING

VEGETARIAN

Veggie Rolls	\$7.95
<i>Fried vegetarian rolls stuffed with corn, beans, cabbage, carrots, peppers, and peas</i>	
Veggie Pot Stickers	\$7.95
<i>Deep-fried veggie dumplings served with Sesame sauce</i>	
Siri Dumpling	\$7.95
<i>Grilled dumplings stuffed with chives served with Sesame sauce</i>	
Hot Chili Garlic Tofu	\$12.95
<i>Tofu stir-fried in a touch of red curry paste with mixed vegetables, bell peppers, bamboo shoots, and basil.</i>	
Veggie Curry Tofu	\$13.95
<i>Mixture of tofu, carrots, bamboo shoots, onions, and bell peppers served in our delicious curry sauce.</i>	
Sweet and Sour Veggies with Tofu	\$12.95
<i>Crispy tofu, tomatoes, onions, cucumber, and pineapple chunks, stir-fried in our sweet and sour sauce.</i>	
Mixed Veggie Tofu	\$12.95
<i>Delightful combination of vegetables and tofu stir-fried in our house sauce.</i>	
Broccoli Tofu	\$12.95
<i>Broccoli and tofu stir-fried with a touch of delicate stir-fried veggie sauce.</i>	
Bean Sprout with Tofu	\$12.95
<i>Tofu stir-fried with garlic and fresh bean sprouts.</i>	
Veggie Pad Thai	\$12.95
<i>Special Thai noodles pan-fried with egg, mixed veggie, and peanuts garnished with fresh bean sprouts.</i>	
Veggie Fried Rice	\$12.95
<i>Fried rice with egg, mixed vegetables, and fresh pineapple</i>	

DESSERTS

Sweet Mangoes with Sticky Rice	\$7.95
Thai Custard	\$7.95

SIDE ORDERS

Sticky Rice	\$3.00
Steamed Rice	\$2.00
Extra Meat or Vegetables	\$2.00
Extra Shrimp/Seafood	\$3.00
Extra Peanut Sauce/Sweet & Sour Sauce/Hot Chili Paste	\$0.95

BEVERAGES

Thai Iced Coffee with Milk	\$4.95
Thai Iced Tea with Milk	\$4.95
Homemade Lemonade	\$4.95
Hot Coffee/Hot Tea (Free Refills)	\$2.95
Coke, Diet Coke, Sprite	\$2.95

Signature Entrees \$19.95

Beautiful dining experience of our gourmet Thai cuisine, with detailed preparation created just for you!

Sesame Noodles

Our delicious soft egg noodles stir-fried with shrimp, crabmeat, carrots, and cabbage in sesame sauce.

Seafood Dynamite

Combination of shrimp, squid, crabmeat and mussels stir-fried in our special sauce with bell peppers, carrots, green onions, tomatoes, and pineapple.

Chu Chee Catfish

*Thai style red curry and coconut milk on top of crispy catfish.
Delicious!!!*

Basil Duck

Our special boneless, Roasted Duck with fresh basil, onions, bell peppers, and garlic served in our Basil Sauce.

Melanie Chicken

Crisp chicken tosses with hot and spicy sexy sauce. Customers recommend!

Basil Noodle

Steamed rice noodles topped with tender pieces of chicken, stir-fried with fresh basil leaves, garlic, fresh mushrooms, bell pepper, onions, and chili sauce.

Siri Seafood Special Noodle

Combination of seafood, stir-fried in our delicious gravy sauce with Chinese broccoli, carrots, bamboo shoots, bell peppers, mushrooms, and egg noodles.

Chicken or Beef Medley

Stir-fried meat, bell pepper, and onion with our curry sauce on top of stir-fried rice noodles. Delicious!!!

Consider a Motion Authorizing the Village Manager to Enter Into an Agreement with Illinois Century Network for Internet Services

BACKGROUND:

Illinois Century Network (ICN) is a state sponsored internet provider for governments, schools, and libraries. They currently provide internet services to the Village of Palatine. This agreement extends and amends our current agreement for services to incorporate our new fiber connection at Harper College.

KEY ISSUES:

- The agreement provides 200 Mb of internet connectivity via the ICN network for use by the Village of Palatine.
- The Village maintains three unique internet providers, spread across different buildings, to ensure reliability and availability of services, including internet, phone, video, and other services.
- ICN has been one of the providers to the Village of Palatine for over 20 years and this agreement continues that relationship.
- This five-year agreement provides the lowest cost connection for the Village of Palatine with ICN, at \$1,010 per month for a five year total of \$60,600.
- Staff recommends ICN due to their reliable internet services and the lower cost partnership.

ALTERNATIVES:

1. Motion to authorize the Village Manager to enter into a 5-year agreement with ICN for internet services.
2. Refer back to staff.

RECOMMENDATION:

Staff recommends approval of the motion to authorize the Village Manager to enter into a 5-year agreement with ICN.

ACTION REQUIRED:

Motion to authorize the Village Manager to enter into a 5-year agreement with ICN for internet services

ATTACHMENTS:

- ICN Agreement

Broadband Service Order

Illinois Dept. of Innovation & Technology

ICN Site ID: 0032290

Organization Name VILLAGE OF PALATINE

Site Name: VILLAGE OF PALATINE



Illinois Department of Innovation & Technology (DoIT)	Customer
REGIONAL TECHNOLOGY CENTER II 9511 W HARRISON DES PLAINES, IL, 60016 Phone: 847-294-4998 Email: DOIT.ICN.RTC2@ILLINOIS.GOV	LARRY SCHROTH VILLAGE OF PALATINE 200 E WOOD STREET PALATINE, IL, 60067 Phone: 847-963-6270 Email: lschroth@palatine.il.us

	☒ Same As Above
Billing Contact	LARRY SCHROTH
Billing Address 1	VILLAGE OF PALATINE
Billing Address 2	200 E WOOD STREET
Billing City, St, ZIP	PALATINE, IL, 60067
Billing Phone	Phone: 847-963-6270
Billing Contact E-Mail	Email: lschroth@palatine.il.us

Monthly Service Fees/Monthly Recurring Charges (MRC)	Quantity	Unit Cost	Extended Cost
INTERNET EGRESS - 200Mb	200	\$3.80	\$760.00
ADVANCED DDOS PROTECTION, 250MB, (ADOS1)	1	\$50.00	Waived
Port Fee	1	\$250.00	\$250.00
Subtotal:			\$1,010.00
POP Credit			
ILA Credit			
DoIT Consortium Funding / E-rate Discount %			\$0.00
*** This pricing represents a 60 month term from 10/1/2024 through 9/30/2029.			
Total MRC			\$1,010.00

One-Time Charges/Non-Recurring Charges (NRC)	Quantity	Unit Cost	Extended Cost
Total NRC			\$0.00

This Service Order is subject to and fully incorporates the terms and conditions of the Master Service Agreement currently in place between Customer and DoIT. The Service Order may, from time to time, be modified at Customer's written request and upon approval of DoIT.

The pricing in this Service Order is based on a 60 month term (Service Term). Any cancellation or termination of service on or after the date of DoIT's acceptance and execution of this Service Order listed in the signature block below (Service Order Acceptance Date) and before the end of the Service Term shall be subject to certain cancellation fees and early termination penalties as outlined in the Master Service Agreement. Customer acknowledges and agrees to pay these fees upon cancellation or early termination. Customer will be responsible for any applicable taxes in addition to all service-related costs stated in this Service Order.

Please note: This is not an invoice. Customer will be invoiced by DoIT separately. This quote is valid until 02/23/2025. DoIT may invoice, and Customer shall be liable, for any NRC, or for any cancellation fees if applicable, beginning upon the Service Order Acceptance Date. DoIT may invoice, and Customer shall be liable, for the applicable MRC payments, or for any early termination fees if applicable, beginning upon the Service Activation Date (as defined in the Master Service Agreement).

By signing below, you certify that you are authorized to sign on behalf of Customer and that Customer agrees to be bound by the terms and conditions contained herein.

Service Term: 60 months 10/01/2024 - 09/30/2029

Customer FEIN (##-#####)

Print Customer Representative Name

Title

Customer Representative Signature

Date

Print DoIT Representative Name

Title

DoIT Representative Signature

Date

Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Replacement Project Contract 1

BACKGROUND:

Annually, the Village completes water main replacements to address locations that have experienced high volumes of breaks. As planned with the Master Water System Improvement Program, the annual investment has increased to a proposed level of \$3,843,260 in 2025. The increase in volume has exceeded in-house staff's capacity and thus consulting engineering is recommended.

KEY ISSUES:

- The water mains on Farm Gate Lane from Hicks Road to Country Lane, Reseda Parkway from Hicks Road west to the dead end, Thurston Drive from Williams Drive to Sanborn Drive and Oak Street from Dundee Road to Garden Lane have experienced a high number of breaks. Replacement of these facilities is recommended in the 2025 Capital Improvement Plan.
- Ciorba Group is recommended based upon a qualification-based selection process. They completed design engineering in the 2023 and 2024 program with little to no complaints from staff or the general public in their performance.
- Engineering services are recommended to prepare for the installation of a replacement water main and would include site surveying, Illinois Environmental Protection Agency permitting, development of plans, and preparation of specifications for bidding purposes.
- In what has become our typical sequencing, we budget for engineering services to allow for design work to start in the fall, permit and bid in the winter, and construct as soon as spring of the following year.

ALTERNATIVES:

1. Authorize the Village Manager to execute the proposal from Ciorba Group.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends authorizing the Village Manager to execute the proposal from Ciorba Group for design engineering services for the 2025 Water Main Replacement Project Contract 1 in the not-to-exceed amount of \$89,716.09.

BUDGET IMPACT:

Funds are available from this year's budget to accommodate the proposed design engineering services. This proposed contract is one of two proposed at the November 11th Village Council meeting with a combined proposed total cost of \$163,101.09.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute the proposal from Ciorba Group, Incorporated of Chicago, Illinois for design engineering services for the 2025 Water Main Replacement Project Contract 1 in the not-to-exceed amount of \$89,716.09.

ATTACHMENTS:

- Ciorba Proposal - 2025 Water Main Contract 1
- GIS 25 WTM C-1A
- GIS 25 WTM C-1B
- GIS 25 WTM C-1C
- GIS 25 WTM C-1D

October 8, 2024

Mr. George S. Ruppert, P.E.
Village Engineer
Village of Palatine
148 W. Illinois Avenue
Palatine, Illinois 60067

**Subject: 2025 Water Main Improvements - Contract 1
Proposal for Design Engineering Services**

Dear Mr. Ruppert:

Per your request, Ciorba Group, Inc. has prepared a proposal for **Design Engineering Services for the 2025 Water Main Improvements - Contract 1**. Our Scope of Services is defined in attached Agreement and Exhibits, which we understand to include the following:

- Attend meetings and coordinate with Village staff;
- Perform topographic survey and preparation of base sheets;
- Perform soil borings at 500' intervals.
- Coordinate with utilities;
- Develop preliminary and final design plans, specifications, and cost estimates;
- Prepare and submit permit applications;
- Assist with the advertisement and bidding process.

The engineering fee for the design phase is **not to exceed \$89,716.09**. Actual time on the project will be invoiced. A breakdown of the fee is included in the attached Agreement and Exhibits.

Fees in this proposal shall remain fixed until December 31, 2025. Should you have any questions please contact me at 773-892-9795. We appreciate the opportunity of submitting this proposal to the Village on this important public improvement project.

Sincerely,

CIORBA GROUP, INC.



Luke Mattson, P.E.
Water Resources Project Manager

Enclosures: Agreement
Exhibit A - Scope of Services
Exhibit B - Fee Breakdown
Exhibit C - Project Schedule

Agreement for Engineering Services Village of Palatine 2025 Water Main Improvements - Contract 1 Ciorba Project Number 021954.00

This AGREEMENT, made effective this _____ day of _____, 20____ by and between the Village of Palatine (hereinafter referred to as the "CLIENT"), and CIORBA GROUP, INC. located at 8725 W. Higgins Road, Suite 600 in Chicago, Illinois, a firm of Consultants (hereinafter referred to as "CIORBA"), with regard to providing certain engineering services as set forth below in Exhibit A in connection with the 2025 Water Main Improvements - Contract 1.

(hereinafter referred to as the "PROJECT") as detailed in the attached scope of work.

NOW THEREFORE, the CLIENT and CIORBA, in consideration of the mutual covenants hereinafter set forth, agree to as follows:

Basic Agreements of Ciorba

1. CIORBA, in signing this AGREEMENT, certifies that it is in compliance with the state law relating to professional registration of individuals and to corporate practice for rendering such services. CIORBA further certifies that 362525351 is its correct Federal Taxpayer Identification Number and that it is doing business as a corporation.
2. CIORBA represents that it has complied with applicable Federal, State, and local laws pertaining to labor, equal employment opportunity and contract procurement and knows of no violations thereof, and such representation shall survive until time of completion of the project.
3. CIORBA agrees to perform certain enumerated services in connection with the PROJECT hereinafter stated as described in EXHIBIT A—SCOPE OF SERVICES.
4. The work shall commence within five (5) days of receiving written authorization to proceed from the CLIENT. Services shall be completed in accordance with the PROJECT SCHEDULE shown in EXHIBIT C. Time to complete the services excludes from consideration periods of delay caused by CLIENT, circumstances beyond the control of CIORBA and, if applicable, review time by any necessary State and Federal agencies.
5. CIORBA agrees to maintain insurance coverage in the following minimum amounts:

Professional Liability	\$2,000,000 per claim/aggregate
General Liability	\$1,000,000 Each Occurrence - Bodily Injury \$1,000,000 Each Occurrence - Property Damage \$2,000,000 Aggregate
Automotive Liability - including non-ownership and hired car coverage	\$1,000,000 Per Person/Per Accident
Employer's Liability	\$500,000 Each Occurrence
Worker's Compensation	Per Statutory Amount

6. CIORBA shall file with the CLIENT a Certificate of Insurance showing complete coverage of all insurance being furnished, signed by the insurance companies or their authorized agents. CIORBA shall name the CLIENT as an additional insured for general liability and automotive

liability for limits stated above and per its insurers' standard additional insured endorsements. CIORBA shall require all of its subcontractors and subconsultants to carry insurance in the amounts stated above. Additional insured endorsements shall be attached to the Certificate of Insurance.

7. CLIENT agrees to maintain its own General Liability, Automotive Liability, Employer's Liability with amounts no less than that shown for CIORBA. CLIENT also agrees to maintain Workers Compensation insurance with statutory limits. CLIENT agrees to require its other consultants and contractors to maintain similar coverage.
8. CIORBA shall perform its services consistent with the prevailing practices and customs of like firms performing similar services.
9. All plans and other documents furnished by CIORBA pursuant to this AGREEMENT will be endorsed by CIORBA and show the requisite professional seal where such is required by law.

Basic Agreements of the Client

1. The CLIENT'S and CIORBA'S designated representatives for this project shall be:

CLIENT	
Name:	George Ruppert
Title:	Village Engineer
Email:	GRuppert@palatine.il.us
Phone:	847-202-6963
Address:	148 W. Illinois Avenue, Palatine, IL 60067

CIORBA	
Name:	Luke Mattson
Title:	Project Manager
Email:	lmattson@ciorba.com
Phone:	773-892-9795
Address:	8725 W Higgins Rd, Suite 600 Chicago, IL 60631

Such representatives shall have authority to act on behalf of their respective principals and render decisions efficiently. Either party may change its designated representative by a writing sent to the other.

2. The CLIENT will pay CIORBA for the performance of the contract as indicated in Exhibit B - PROJECT FEE:
- On a monthly basis upon receipt of an invoice based on the actual cost of work completed. "Actual Cost" is defined as the direct labor costs associated with the personnel used for the work times a direct labor multiplier (DLM) of 3.0 to cover profit, overhead, payroll burden and fringe benefits, plus direct costs.
 - Direct costs are travel, shipping, and other out-of-pocket company expenses as well as outside costs. Direct costs will be reimbursed to CIORBA at their cost with no additional service charge.
 - The upper limit of compensation shall not exceed \$89,716.09 and is detailed in Exhibit B.
 - If the CLIENT identifies an item in the invoice which appears to be in error, the CLIENT may withhold the payment for that but shall pay the balance of the invoiced amount and provide CIORBA with a statement concerning the questioned item. Alternatively, the CLIENT may pay the full amount of the invoice, provide a statement of the questioned item, and adjustment, if appropriate, will be made in the next subsequent invoice submitted by CIORBA, all pending further discussion between the parties.
3. The CLIENT agrees to furnish CIORBA with all available plans, utility atlases and survey data useful to the work to be done by CIORBA. CIORBA shall have the right to rely on the accuracy of any information provided by the CLIENT or CLIENT other consultants. CIORBA shall not be responsible for the negligent acts or omissions of the CLIENT other consultants, or any other person or entity performing work on the PROJECT who are not under the direct control or authority of CIORBA.
4. The CLIENT agrees that, should the CLIENT require Extra Work, the CLIENT will pay CIORBA for such Extra Work. Extra Work is defined as any engineering services required beyond the Scope of Services identified in the BASIC AGREEMENTS OF CIORBA. Extra Work shall not commence

until written authorization is received from the CLIENT. Extra Work will be paid on the basis of "Actual Cost" being defined in paragraph 2. of the BASIC AGREEMENTS OF THE CLIENT. The compensation for these changes could be limited to an amount mutually agreed to by the CLIENT and CIORBA. Extra Work will be paid on the basis of the "Actual Cost" being defined in paragraph 2. of the BASIC AGREEMENTS OF THE CLIENT.

5. Notwithstanding the foregoing, should CIORBA receive subpoenas or be subject to court orders arising from the Work, CIORBA shall upon notice to the CLIENT be compensated for compliance with said subpoenas or orders by CLIENT at CIORBA'S then prevailing hourly rates.
6. That, should the CLIENT require changes in any of the detailed reports, studies or estimates after they have been approved by the CLIENT, the CLIENT will pay CIORBA for such changes on the basis of the "Actual Cost" being defined in paragraph 2. of the BASIC AGREEMENTS OF THE CLIENT and calculated at CIORBA's then prevailing hourly rates. The compensation for these changes could be limited to an amount mutually agreed to by the CLIENT and CIORBA.

General Conditions

1. This contract shall constitute the entire agreement and understanding by and between the parties hereto, and it shall not be considered modified, altered, changed, or amended in any respect unless done so in writing with signatures by both the CLIENT and CIORBA.
2. The CLIENT and CIORBA each bind themselves and their partners, successors, executors, administrators and assign to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body, which may be a party hereto. Both CLIENT and CIORBA agree that neither shall take any action to assert any claims or lawsuits against an individual officer, employee, agent, owners of the other. This AGREEMENT shall not be construed as giving any rights or benefits hereunder to anyone other than the CLIENT and CIORBA. No third-party beneficiaries are created by this AGREEMENT.
3. Copies of tracings, plans, reports, estimates, maps, survey notes, computations, electronic data files and other documents prepared by CIORBA in accordance with this AGREEMENT shall upon request be delivered to the CLIENT per Exhibit A.
4. That none of the services to be furnished by CIORBA, other than those shown in EXHIBIT A, shall be sublet, assigned, or transferred to any other party or parties without written consent of the CLIENT. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by CIORBA shall not be construed to relieve CIORBA of the responsibility for the fulfillment of this AGREEMENT. Further, CLIENT agrees it shall not assign or transfer this Agreement except upon the written consent of CIORBA. Any such consent by CIORBA shall not be construed to relieve CLIENT of the obligations hereunder.
5. CIORBA assumes no responsibility for the detection or removal of any hazardous substances or archeological finds found at the job site.
6. Any difference between CIORBA and the CLIENT concerning their interpretation of the provisions of this AGREEMENT shall, before any litigation is commenced, be referred to a mediation committee as a condition precedent to litigation. The committee shall consist of one member appointed by CIORBA, one member appointed by the CLIENT and a third member appointed by the two other members.
7. LIMITATIONS - Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of substantial completion of construction for acts or failures to act occurring prior to substantial completion or the date of issuance of the final Certificate of Payment for acts or failures to act occurring after substantial completion.
8. This AGREEMENT may be terminated by the CLIENT upon giving notice in writing to CIORBA at the address indicated in this agreement. Upon such termination, and upon payment in full to CIORBA, CIORBA shall cause to be delivered to the CLIENT all surveys, permits, agreements, reports, drawings, partial and completed estimates and data, if any, from soil survey and subsurface investigations, with the understanding that all such material becomes the property of the CLIENT subject to CIORBA retaining all intellectual property rights including common law, statutory, copyright, and other reserved rights in the instruments of service.
9. The CLIENT agrees that, should the Project or any part thereof be abandoned or terminated at any time after CIORBA has performed any part of the services provided for in this AGREEMENT;

and prior to the completion of such services, the CLIENT shall reimburse CIORBA for their actual costs, incurred up to the time they are notified in writing of such abandonment or termination, Actual Cost being defined in paragraph 2. Under "BASIC AGREEMENTS OF THE CLIENT".

10. In accepting and utilizing any drawings, reports, documentation, and other technical submissions (in any form including electronic media) generated and furnished by CIORBA, the CLIENT agrees that these are all instruments of service of CIORBA, who shall be deemed the author, and shall retain all common law, statutory law, and other rights, including copyrights.

The CLIENT agrees not to reuse any drawings, reports, documentation, and other technical submissions (in any form including electronic media), in whole or in part, for any purpose other than for the Project. The CLIENT agrees not to transfer the drawings, reports, documentation, and other technical submissions (in any form including electronic media) to others without the prior written consent of CIORBA. The CLIENT further agrees to waive all claims against CIORBA resulting in any way from any unauthorized changes to or reuse of any drawings, reports, documentation, and other technical submissions (in any form including electronic media) for any other project by anyone other than CIORBA.

In addition, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless CIORBA, its officers, directors, employees and subconsultants against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than CIORBA or from any unauthorized reuse of any drawings, reports, documentation and other technical submissions (in any form including electronic media) without the prior written consent of CIORBA.

Under no circumstances shall delivery of any drawings, reports, documentation, and other technical submissions (in any form including electronic media) for use by the CLIENT be deemed a sale by CIORBA, and CIORBA makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall CIORBA be liable for indirect or consequential damages as a result of the CLIENT'S reuse of the any drawings, reports, documentation and other technical submissions (in any form including electronic media).

Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any third party, including any contractors, subcontractors, design professionals, or subsequent users.

11. Electronic files furnished by either party shall be subject to an acceptance period of 30 days during which the receiving party agrees to perform appropriate acceptance tests. Ciorba shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and Ciorba shall have no obligations to correct errors or maintain electronic files.
12. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by CIORBA and electronic files, the signed or sealed hard-copy construction documents shall govern.
13. This AGREEMENT and the enforcement therefore shall be governed, construed and controlled in all respect by the laws of the state where the Project is located.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed on the date first above written.

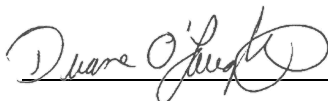
Executed by the:

Village of Palatine of the State of Illinois, acting by and through
its Village Council.

By: _____
Name: _____
Title: _____
Date: _____

Attest: _____
Name: _____
Title: _____
Date: _____

Ciorba Group, Inc.

By: 
Name: Duane O'Laughlin
Title: Chief Operating Officer
Date: 10/8/2024

Attest: 
Name: M. Anthony Wolff
Title: Vice President - Water Resources
Date: 10/08/2024

Attachment: Ciorba Proposal - 2025 Water Main Contract 1 (2025 Water Main Replacement Design - Contract 1)

EXHIBIT A—SCOPE OF SERVICES

Exhibit A - Scope of Services

2025 WATER MAIN IMPROVEMENTS - CONTRACT 1

1. **General** - The scope of the design work includes the replacement of existing water main with 8" water main, associated appurtenances (valves, hydrants, etc.), water services, and removals / restoration of the work directly impacted by the water main improvements. Locations include:

E. Thurston Dr. (N. Williams Dr. - E. Sanborn Dr.):	900 feet
N. Oak St. (E. Garden Ave. - E. Dundee Rd.):	653 feet
E. Reseda Pkwy. (West Limit - N. Hicks Rd.):	1,775 feet
<u>E. Farm Gate Ln. (N. County Ln. - N. Hicks Rd.):</u>	<u>1,097 feet</u>
Total:	4,425 feet

2. **Meetings, Data Collection and Coordination** - Ciorba Group will attend an initial kick off meeting with the Village to review the proposed scope of improvements, engineering parameters, and project schedule. Electronic copies of standard Village specifications, contract conditions and details will be requested at this meeting. Also at the initial meeting, public utility atlases will be obtained and discussions held with Public Works on the location of any known problem areas. Other meetings will be scheduled with the Village for the preliminary, prefinal and final plan submittals or as needed to discuss design issues.
3. **Topographic Survey and Base Sheet Preparation** - Full horizontal and vertical topographic survey will be completed for the entire project length with work beginning soon after Notice to Proceed is received from the Village. Survey tasks will include setting horizontal and vertical control and obtaining utility information such as manhole invert elevations and conditions. Collecting storm sewer and sanitary sewer manhole inverts will be important to identify potential conflicts with the proposed water main. A tree survey of all trees with a diameter over 6-inches, will also be surveyed. Besides obtaining the topographic features in the project area, the survey will establish the centerline alignment of the existing pavement. As directed by the Village, the street right of way can also be established to show its relationship with the existing pavement.

Once the survey is completed, the topographic data will be used to develop base sheets for the design plan preparation. A Digital Terrain model will also be developed to create an existing ground profile over the water main.
4. **Geotechnical Analysis** - Ciorba Group's subconsultant Soil and Material Consultants (SMC) will obtain geotechnical soil borings with pH sampling at 500-foot intervals along the project for the Village's use in preparing an LPC-662 form (source site certification by owner or operator). This certification will be made part of the bid documents to inform the bidding contractors of the existing soil conditions as they relate to CCDD.
5. **Utility Coordination** - Ciorba will obtain atlases from private utility companies once the Notice to Proceed is received from the Village. This information will be added onto our base sheets with the drafted topographic survey data. A critical item is to identify

any private utility adjustments or relocations as soon as possible. During design, the staff will identify any potential conflicts so that the utility company can be contacted immediately to verify the conflict. Utility coordination will go beyond contacting the various companies about potential adjustments of their facilities. Once verified, we will request the private utility company develop a schedule for the adjustment or relocation to avoid delaying the start of construction. We will also discuss with utility companies any known future improvements planned for the project area so that the work can be coordinated with the watermain construction.

6. **Preliminary Plans, Specifications, and Cost Estimates (60%)** - Ciorba Group will prepare preliminary plans, specifications and cost estimates. The plans will include but are not limited to: Title Sheet; General Notes; Summary of Quantities; Typical Sections; Alignment, Ties and Benchmarks; Existing Conditions and Removal Items; Proposed Water Main Plan and Profile; Maintenance of Traffic Plans and Details; Erosion and Sediment Control Plans; Special Details; and Restoration Plans.

All specifications will conform to the Standard Specifications for Water and Sewer Construction in Illinois, IDOT Standard Specifications for Road and Bridge Construction, and Village of Palatine requirements. Special Provisions will be prepared for pay items not addressed by either Standard Specifications. A Status of Utilities will be included in the specifications. An Estimate of Time and an Estimate of Cost will be prepared for submittal.

Before preliminary PS&E are submitted to the Village, a QC/QA Engineer not associated with the project's day to day work efforts will review the documents in accordance with the established QC/QA Plan.

7. **Permits** - Once the preliminary plans and specifications have been developed, Ciorba will submit permit applications to the necessary regulatory agencies. This includes a submittal to the IEPA for a water construction permit and IDOT Utility Permit. We will also coordinate with the Illinois Historic Preservation Agency (IHPA) for any potential historic or cultural concerns.
8. **Final Plans, Specifications, and Cost Estimates (100%)** -The PS&E will be revised per Village comments on the preliminary documents. After a last QC/QA review, the final PS&E will be submitted to the Village for bid letting review. Final last minute adjustments will be made to the documents if required by the Village. Copies of the final PS&E will be submitted in the numbers required by the Village for bidding.
9. **Bidding Assistance** - Ciorba will assist the Village with the advertisement and bidding process. Prior to the Village advertising for bids, Ciorba will assist the Village in identifying qualified contractors in the area to perform the work. Ciorba will remain available to answer any questions from bidders. If any questions raised result in the need for an addendum, Ciorba will prepare and issue the addendum in cooperation with the Village. Finally, once bids are received, Ciorba will assist the Village with review of the bids and identifying the lowest qualified bidder.
10. **Deliverables** - Deliverables will be digital sets of 11" x 17" plans, specifications and cost estimates.

EXHIBIT B—ENGINEERING FEE

Activity			Grand Total	Project Manager III	Project Manager II	Senior Engineer	Engineer II	Engineer I	Senior Technician
TOTAL			509	16	87	183	119	16	88
1.	Meetings, Data Collection & Coordination	Task Total:	18		8	10			
	0100 Meetings	Meetings	10		4	6			
	Meetings with Owner (Water Resources)		8		4	4			
	Plan in Hand Meetings		2			2			
	0120 Coordination	Subtotal:	8		4	4			
	Coordination with Owner and Owner Reps		4		4				
	Coordination with Utilities		4			4			
2.	Survey	Task Total:	104					16	88
	0210 Field Survey	Subtotal:	88					16	72
	Horizontal Topography		88					16	72
	0220 Process Survey	Subtotal:	16						16
	Base Sheet Development		16						16
3.	Water Resources	Task Total:	242		36	112	94		
	0350 Water Main System	Subtotal:	214		30	98	86		
	Conflict Investigation (Utilities)		16		2	10	4		
	Water Main Design		60		14	26	20		
	Water Service Design		6			6			
	Water Main Plan and Profile Sheets		58		4	26	28		
	Water Main Details		14		2	6	6		
	Concrete / Asphalt Restoration Design		28		2	12	14		
	Erosion Control & Landscaping Plans		28		2	12	14		
	Water System Report		4		4				
	0360 Permits	Subtotal:	28		6	14	8		
	Permit - IDOT		16		4	8	4		
	Permit - IEPA (Water)		12		2	6	4		
5.	Engineering Studies/Plans	Task Total:	51		9	25	17		
	0560 Contract Plans	Subtotal:	51		9	25	17		
	Title Sheet		2		1	1			
	General Notes		2			2			
	Summary of Quantities		4			2	2		
	Plan Revisions		31		4	16	11		
	Disposition of Comments		12		4	4	4		
7.	Quantity, Specifications & Estimates	Task Total:	64		24	32	8		
	0700 Quantity, Specifications and Estimates	Subtotal:	64		24	32	8		
	Quantity Calculations and BOM (Water Resources)		36		14	14	8		
	Specifications (Water Resources)		16		4	12			
	Estimate of Time		4		2	2			
	Estimate of Cost		8		4	4			
8.	Construction Engineering / Administration	Task Total:	6		2	4			
	0840 Construction Assistance	Subtotal:	6		2	4			
	Assistance During Bidding		6		2	4			
9.	QC / QA	Task Total:	8	8					
	0900 QC / QA	Subtotal:	8	8					
	Water Resources QC/QA		8	8					
10.	Project Management & Administration	Task Total:	16	8	8				
	1000 Project Management & Administration	Subtotal:	16	8	8				
	Project Administration		8	8					
	Project Management		8		8				

Cost Estimate of
Consultant Services
(Direct Labor Multiple)

Firm Ciorba Group, Inc

Date 10/04/24

ITEM	MANHOURS	PAYROLL	(3+R) TIMES PAYROLL	DIRECT COSTS	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
	(A)	(B)	(C)	(D)	(E)	(C+D+E)	
Meetings, Data Collection & Coordination	18	\$ 1,168.27	\$ 3,504.80	\$ -		\$ 3,504.80	4%
Survey	104	\$ 5,058.76	\$ 15,176.28	\$ 715.00		\$ 15,891.28	18%
Water Resources	242	\$ 12,678.37	\$ 38,035.10	\$ -		\$ 38,035.10	42%
Engineering Studies/Plans	51	\$ 2,738.47	\$ 8,215.41	\$ -		\$ 8,215.41	9%
Quantity, Specifications & Estimates	64	\$ 3,950.38	\$ 11,851.14	\$ -		\$ 11,851.14	13%
Construction Engineering / Administration	6	\$ 367.43	\$ 1,102.29	\$ -		\$ 1,102.29	1%
QC / QA	8	\$ 795.76	\$ 2,387.28	\$ -		\$ 2,387.28	3%
Project Management & Administration	16	\$ 1,461.60	\$ 4,384.80	\$ -		\$ 4,384.80	5%
Soil and Material Consultants					\$ 4,344.00	\$ 4,344.00	5%
TOTALS	509	\$ 28,219.03	\$ 84,657.09	\$ 715.00	\$ 4,344.00	\$ 89,716.09	100%

DIRECT COSTS SUMMARY

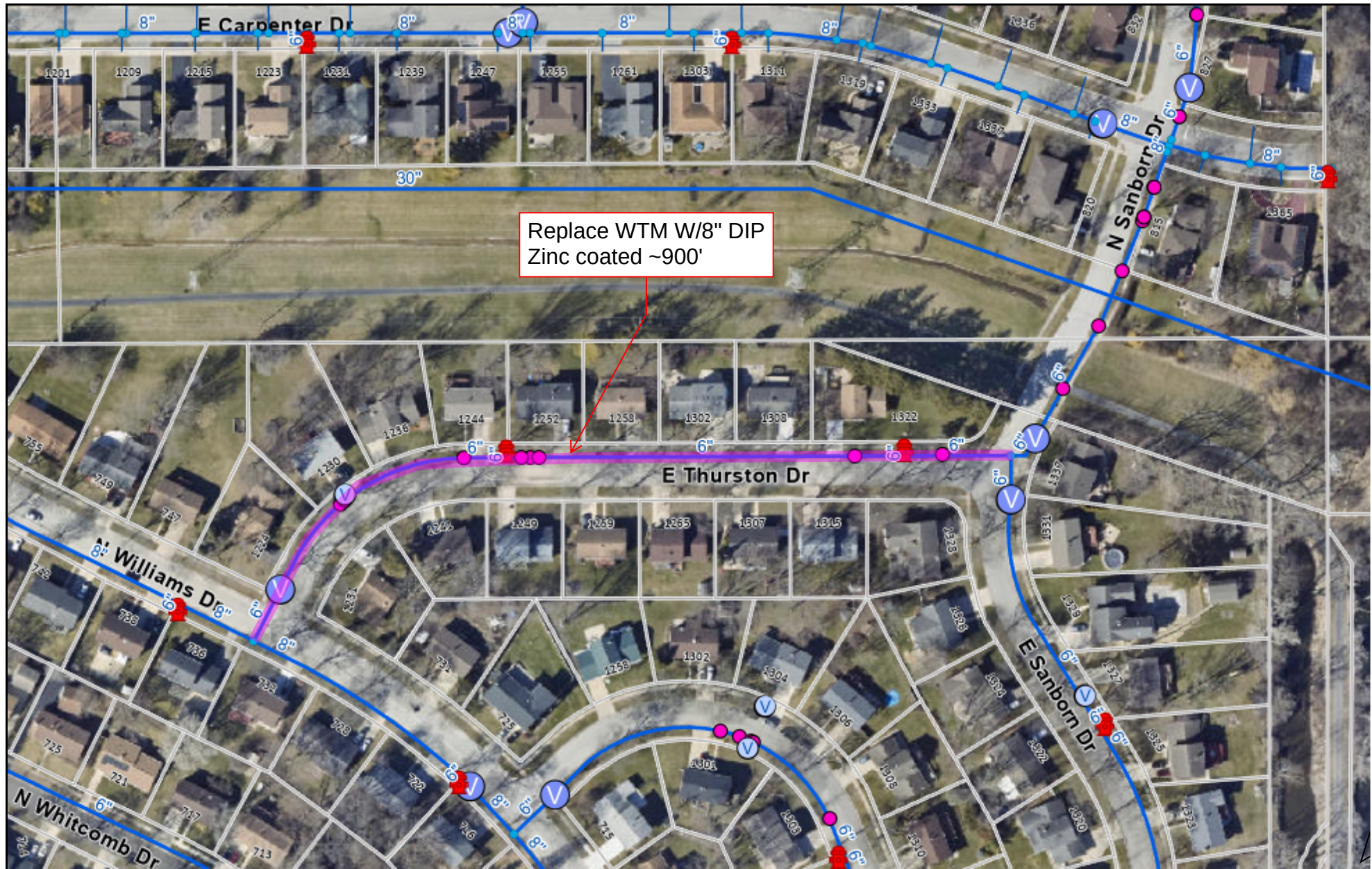
Survey					
Description	Unit	Unit Cost	Quantity	Extended Cost	
Vehicle (day)	day	\$ 65.00	11	\$ 715.00	
				\$ 715.00	Total

EXHIBIT C –SCHEDULE

EXHIBIT C - PROJECT SCHEDULE

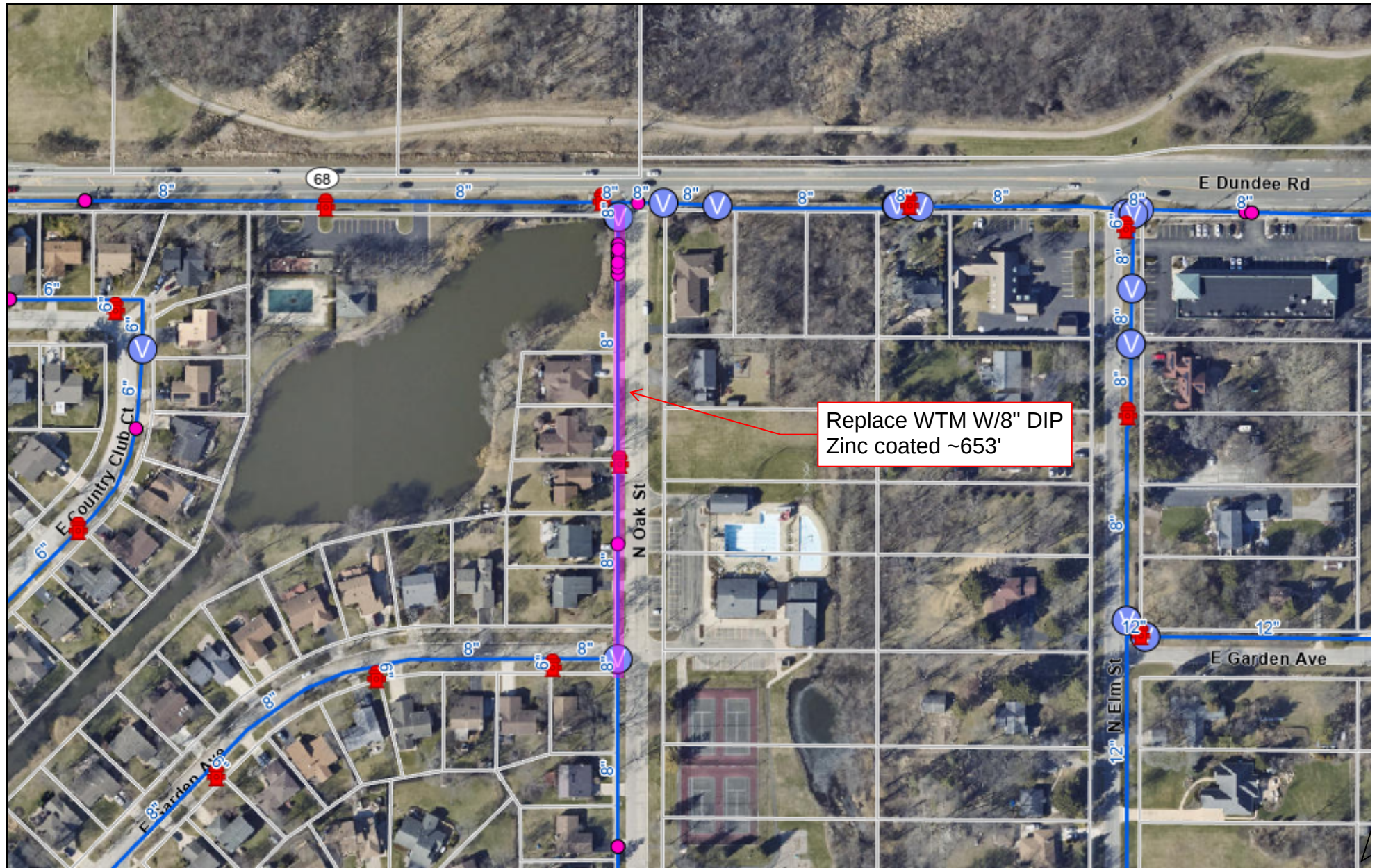
This proposal is based upon the following assumed schedule:

TASK NAME	START	FINISH
DESIGN ENGINEERING	10/28/2024	4/7/2025
Kickoff Meeting	10/28/2024	
Survey	10/28/2024	11/8/2024
Preliminary Design	11/11/2024	12/6/2024
Preliminary Design Submittal	12/6/2024	
Village Review of Preliminary Design	12/9/2024	12/20/2024
Prefinal Design	12/23/2024	1/17/2025
Prefinal Design Submittal	1/17/2025	
Village Review of Prefinal Design	1/20/2025	1/31/2025
Final Design	2/3/2025	2/14/2025
Final Design Submittal	2/14/2025	
PERMITTING	1/17/2025	3/28/2025
Permit Submittals (IDOT, IEPA)	1/17/2025	
Agency Review and Approval	1/20/2025	3/28/2025
BIDDING AND AWARD	2/16/2025	4/7/2025
Advertise for Bid	2/16/2025	
Bidding Period	2/17/2025	3/14/2025
Bid Opening	3/14/2025	
Village Board Approval	4/7/2025	

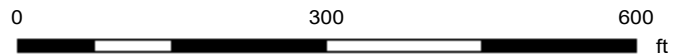


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Notes



Attachment: GIS 25 WTM C-1B (2025 Water Main Replacement Design - Contract 1)



Print Date: 9/30/2024

Notes

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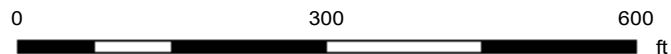
Attachment: GIS 25 WTM C-1C (2025 Water Main Replacement Design - Contract 1)

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Print Date: 9/30/2024

Notes

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Print Date: 9/30/2024

Notes

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Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Replacement Project Contract 2

BACKGROUND:

Annually, the Village completes water main replacements to address locations that have experienced high volumes of breaks. As planned with the Master Water System Improvement Program, the annual investment has increased to a proposed level of \$3,843,260 in 2025. The increase in volume has exceeded in-house staff's capacity and thus consulting engineering is recommended.

KEY ISSUES:

- The water mains on Norman Drive from Winston Drive to Anderson Drive and Alison Drive from Norman to Wilke Road have experienced a high number of breaks. Replacement of these facilities is recommended in the 2025 Capital Improvement Plan.
- BLA Inc. is recommended based upon a qualification-based selection process. They completed design engineering in the 2023 program with little to no complaints from staff or the general public in their performance.
- Engineering services are recommended to prepare for the installation of a replacement water main and would include site surveying, Illinois Environmental Protection Agency permitting, development of plans, and preparation of specifications for bidding purposes.
- In what has become our typical sequencing, we budget for engineering services to allow for design work to start in the fall, permit and bid in the winter, and construct as soon as spring of the following year.

ALTERNATIVES:

1. Authorize the Village Manager to execute the proposal from BLA, Inc.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends authorizing the Village Manager to execute the proposal from BLA Inc. for design engineering services for the 2025 Water Main Replacement Project Contract 2 in the not-to-exceed amount of \$73,385.

BUDGET IMPACT:

Funds are available from this year's budget to accommodate the proposed design engineering services. This proposed contract is one of two proposed at the November 11th Village Council meeting with a combined proposed total cost of \$163,101.09.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute the proposal from BLA, Incorporated of Itasca, Illinois for design engineering services for the 2025 Water Main Replacement Project Contract 2 in the not-to-exceed amount of \$73,385.

ATTACHMENTS:

- BLA proposal 2024-10-02_Palatine_Norman and Alison WM

- GIS C2-DPW-2522



October 8, 2024

VIA EMAIL

Mr. George Ruppert, P.E.
Village of Palatine
148 W. Illinois Avenue – Palatine, Illinois 60067-6816

Re: 2025 Watermain Replacement Contract 2 DPW-2522
Norman Drive and Alison Drive Watermain Replacement Project

Dear Mr. Ruppert:

We at BLA, Inc. (BLA) are pleased to provide you with a professional services proposal for the watermain replacements on Norman Drive and Alison Drive. Limits of the watermain on Norman Drive are Winston Drive at the west and Anderson Drive at the north. Limits of the watermain on Alison Drive are Norman Drive on the west and Wilke Road on the east.

BLA will commence with the following work scope immediately upon your authorization to proceed.

ENGINEERING SCOPE OF WORK

S.01 – Topographic Surveys

BLA will team with JADE Surveyors. Work will include the survey of Norman Drive and Alison Drive within the limits described above and will be from back-of-walk to balk-of-walk on both streets. Features observed at grade will be collected including:

- sidewalk
- back of curb
- edge of pavement
- landscaping and trees
- driveway limits within right-of-way
- buffalo boxes/valve vaults/hydrants
- storm and sanitary manholes (including invert information)
- existing utilities where visible at grade (communications, electric)

These surveys will serve as the base plans for the watermain replacement project. There will be no deliverable as part of this task. BLA will call JULIE for a design stage locate once this contract is approved and use the atlases for an aid in locating utilities while performing field work.

This work shall be performed for a budget fee of \$17,600.00

S.02 – Geotechnical Reports

BLA will team with SEECO Consultants. Work will include three pavement cores and three soil samples. A report will be provided detailing the existing pavement conditions based upon the pavement cores. The soil samples will be used to prepare the necessary LPC-662/663 to include in the project documents.

This work shall be performed for a budget fee of \$6,500.00

Mr. George Ruppert, P.E.
 Village of Palatine
 October 2, 2024
 Page 2

E.01 – Watermain Final Plans and Permitting

Work for this project will include design plans, specifications, estimates of construction cost and permitting with the IEPA and IDOT as required for any work encroaching into their right-of-way along Wilke Road. We have budgeted for two submittals, one prefinal and one final for permitting and construction. Meeting time for a kick-off meeting, prefinal review and a site walkthrough is included. This work includes patching only for the watermain trench and no roadway resurfacing or reconstruction.

Deliverables:

1. *plans (cover, general notes, plan only (no profiles), construction details)*
2. *specifications (bound specification book for contract administration and use of Palatine front-end documentation)*
3. *estimates of probable cost and time at both submittals*
4. *IEPA permit for construction, schedule A and schedule B, IDOT permit*

This work shall be performed for a budget fee of \$48,048.00

Z.01 – Project Direct Costs

Direct costs associated with plan set production and project vehicle days have been evaluated for the project. Costs for all exhibits, prefinal and final plans along with special provisions and cost estimates and project vehicle days are included. Costs for bid documents to contractors are also included.

This work shall be performed for a budget fee of \$1,237.00

TOTAL FEE PROPOSAL

The total fee for the project including all tasks identified above is summarized herein.

Total fee if scope accepted \$73,385.00

The following items are not included in the above scope of work:

- | | |
|--|--|
| → <i>boundary survey of any kind</i> | → <i>public hearing</i> |
| → <i>construction assistance</i> | → <i>title or document research</i> |
| → <i>easement preparation or negotiation</i> | → <i>permitting other than IEPA for water and IDOT</i> |

PROFESSIONAL SERVICES RATES

Our rates for professional services are as follows:

Principal	\$250.00
Director of Structural Engineering	\$225.00
Director of Construction Engineering	\$225.00
Director of Preliminary Design Services.....	\$225.00
Senior Structural Engineer	\$200.00
Senior Transportation Engineer	\$195.00
Senior Resident Engineer	\$175.00
Director of Municipal Services.....	\$170.00
Senior Project Manager	\$170.00
Project Surveyor (PLS)	\$150.00
Director of Environmental Services.....	\$150.00
Resident Engineer II.....	\$140.00
Project Manager.....	\$130.00

Mr. George Ruppert, P.E.
Village of Palatine
October 2, 2024
Page 3

Senior Drainage Engineer.....	\$130.00
Resident Engineer I.....	\$115.00
Project Engineer	\$115.00
Documentation Engineer.....	\$115.00
Construction Engineer II.....	\$110.00
Structural Engineer II	\$100.00
Structural Engineer I	\$97.50
Public Outreach Coordinator.....	\$95.00
Design Engineer	\$90.00
Construction Engineer I.....	\$90.00
Clerical Assistance.....	\$70.00
Engineering Intern.....	\$55.00
Vehicle (per day)	\$65.00
Vehicle (half-day)	\$32.50
Reimbursable Expenses/Direct Costs.....	as incurred (pass through, no markup)

These rates are based on average hourly rates and invoices will be based on actual rates with a multiplier of 2.5 and are subject to change with annual performance appraisals.

In addition to the hourly rates for professional services, expenses for any outside costs such as reproducible, prints and delivery charges will be billed to you at cost plus a 15% fee for handling.

Client understands and agrees that on January 1, 2026 and yearly thereafter, the fees and quotes for services to be performed shall be increased by an amount not to exceed 10%.

Please let us know at once if any of the above information is at variance with your instructions. If this correctly reflects your instructions and is acceptable, please sign below and return one copy for our file.

Thank you for requesting BLA, Inc. for this work.

Should you have any questions or require additional information please contact us at 630 438-6400.

Sincerely,

BLA, Inc.



Daniel B. Bruckmeyer, P.E.
President and Chief Executive Officer



Jeremie Lukowicz, P.E., MPA
Director of Municipal Services

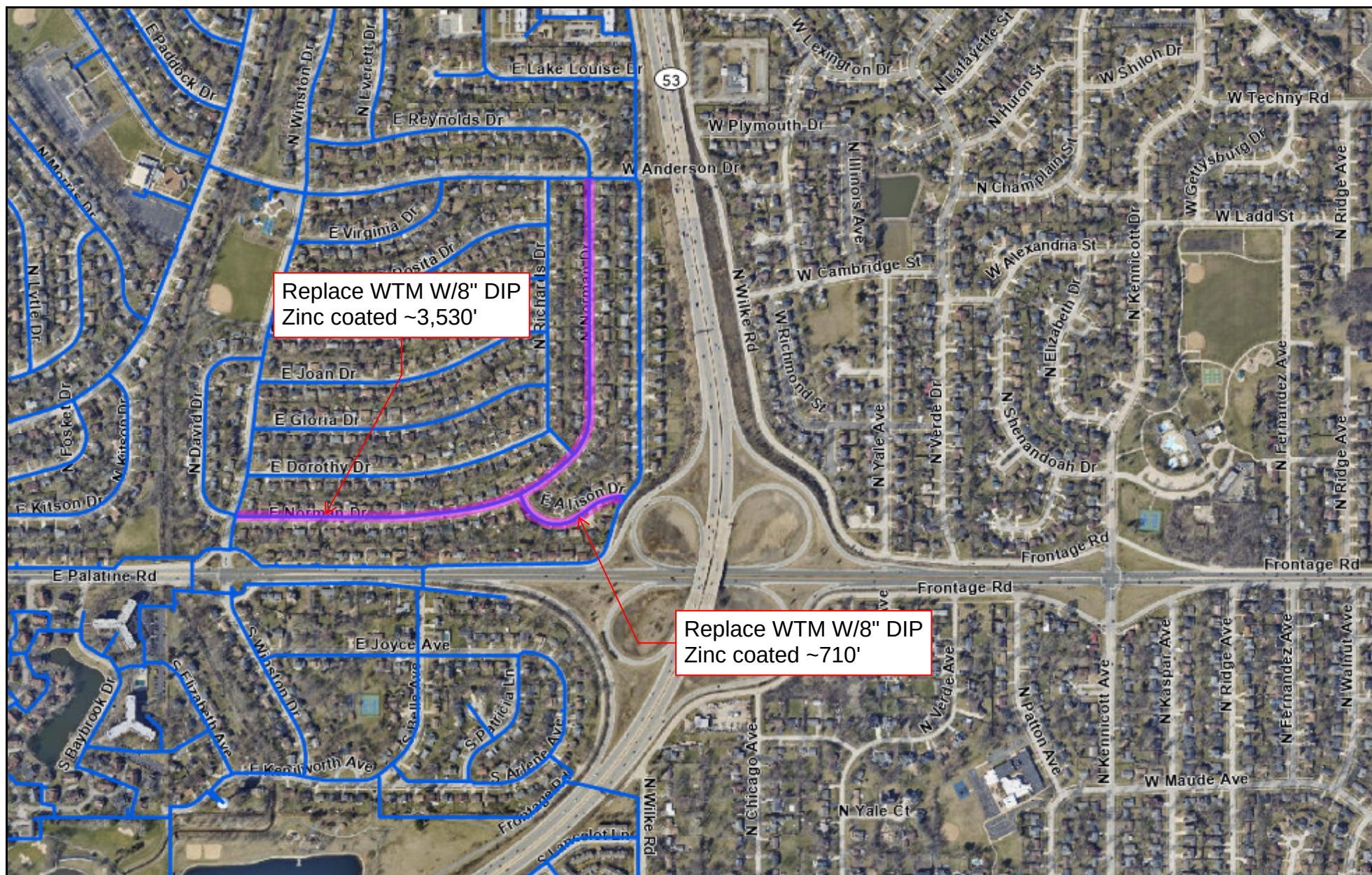
ACCEPTANCE

Village of Palatine

By: _____

Title: _____

Date: _____



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Print Date: 9/30/2024

Notes

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Consider a Resolution Appropriating \$124,181.33 of Motor Fuel Tax Funds for the Rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street

BACKGROUND:

Tulip Way from Capri Drive to the dead end is being reconstructed in the 2024 Capital Plan. The scope of reconstruction work includes pavement reconstruction, patching, curb and gutter reconstruction, sidewalk replacement, and sidewalk ramp upgrades to meet ADA requirements. Doe Road from Dundee Road to Northwest Highway, Leonard Road from Palatine Road to Glencoe Street, and Olive Street from Williams Avenue to Wilke Road are also being rehabilitated in the 2024 Capital Plan. The scope of rehabilitation work includes pavement widening and resurfacing, patching, and concrete edging installation.

Motor Fuel Tax (MFT) funds are available to be directed to this project. Community Development Block Grant and Rebuild Illinois (RBI) funds can be used first for eligible items and then MFT dollars can support any balance as originally indicated when the contract was awarded. In order to allocate and expend these funds, the State requires that a resolution be passed by the Village indicating their intended use. This resolution is one of two proposed at the November 11th Council meeting appropriating MFT and RBI funds for use for this project.

KEY ISSUES:

- Reconstruction activities on Tulip Way include removal of all the asphalt pavement, base and sub-base repair and/or replacement, curb and gutter replacement, and spot sidewalk replacement. The pavement will be replaced with 6" of asphalt.
- Rehabilitation activities on Doe Road, Leonard Road and Olive Street include removal of all the asphalt pavement, base and sub-base repair and/or replacement, concrete edging installation and drainage improvements. The pavement will be widened and replaced.
- This resolution appropriates \$124,181.33 of MFT dollars for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements.

ALTERNATIVES:

1. Approve the resolution appropriating Motor Fuel Tax funds in the amount of \$124,181.33 for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the resolution appropriating \$124,181.33 of Motor Fuel Tax funds for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street be approved.

ACTION REQUIRED:

Motion to approve the resolution appropriating \$124,181.33 of Motor Fuel Tax funds for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street.

ATTACHMENTS:

- Tulip Way, Doe Road, Leonard Road and Olive Street MFT Resolution



Resolution for Maintenance
Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
1	Cook		Original	24-00115-00-PV

BE IT RESOLVED, by the Council of the Village of
Governing Body Type Local Public Agency Type
Palatine Illinois that there is hereby appropriated the sum of one hundred twenty-
Name of Local Public Agency
four thousand, one hundred eighty-one and 33/100 Dollars (\$124,181.33)
of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
09/01/24 to 12/31/24 .
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Palatine
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Margaret R. Duer Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Palatine in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Palatine at a meeting held on 11/11/24
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 11th day of November, 2024 .
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

--

APPROVED

Regional Engineer Signature & Date
Department of Transportation

--

Attachment: Tulip Way, Doe Road, Leonard Road and Olive Street MFT Resolution (Resolution Appropriating MFT Funds for Tulip, Doe,

Consider a Resolution Appropriating \$374,691 of Rebuild Illinois Funds for the Rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street

BACKGROUND:

Tulip Way from Capri Drive to the dead end is being reconstructed in the 2024 Capital Plan. The scope of reconstruction work includes pavement reconstruction, patching, curb and gutter reconstruction, sidewalk replacement, and sidewalk ramp upgrades to meet ADA requirements. Doe Road from Dundee Road to Northwest Highway, Leonard Road from Palatine Road to Glencoe Street, and Olive Street from Williams Avenue to Wilke Road are also being rehabilitated in the 2024 Capital Plan. The scope of rehabilitation work includes pavement widening and resurfacing, patching, and concrete edging installation.

The Illinois Department of Transportation implemented a grant program using proceeds from a general obligation bond in the Rebuild Illinois (RBI) capital program to provide local public agencies with funds for capital projects. Due to savings from the Crescent Avenue and Ellis Street reconstruction project, a portion of this project can be funded with the remaining RBI funds. Community Development Block Grant and RBI funds can be used first for eligible items and then MFT dollars can support any balance as originally indicated when the contract was awarded. This resolution is one of two proposed at the November 11th Council meeting appropriating MFT and RBI funds for use for this project.

To secure and expend these funds, the State requires that resolutions be passed by the Village indicating their intended use similar to the use of Motor Fuel Tax proceeds. The State then reviews these resolutions, granting or denying their approval.

KEY ISSUES:

- Reconstruction activities on Tulip Way include removal of all the asphalt pavement, base and sub-base repair and/or replacement, curb and gutter replacement, and spot sidewalk replacement. The pavement will be replaced with 6" of asphalt.
- Rehabilitation activities on Doe Road, Leonard Road and Olive Street include removal of all the asphalt pavement, base and sub-base repair and/or replacement, concrete edging installation and drainage improvements. The pavement will be widened and replaced.
- In this program, 50/50 apron and curb replacement have also been provided.
- This resolution appropriates \$374,691 of RBI dollars for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements.

ALTERNATIVES:

1. Approve the resolution appropriating Rebuild Illinois funds in the amount of \$374,691 for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the resolution appropriating \$374,691 of Rebuild Illinois funds for

the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street be approved.

ACTION REQUIRED:

Motion to approve the Resolution appropriating \$374,691 of Rebuild Illinois funds for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street.

ATTACHMENTS:

- Tulip Way, Doe Road, Leonard Road and Olive Street RBI Resolution



Resolution for Improvement
Under the Illinois Highway Code

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Original

Resolution Number

Section Number

24-00115-00-PV

BE IT RESOLVED, by the Council

Governing Body Type

of the Village

Local Public Agency Type

of Palatine

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Tulip Way	0.14	N/A	Capri Drive	Dead End East
Doe Road	0.27	N/A	Dundee Road	US-14
Leonard Road	0.12	N/A	Palatine Road	Glencoe Street
Olive Street	0.24	N/A	Williams Avenue	Wilke Road

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Roadway rehabilitation including roadway widening, drainage improvements, curb and gutter replacement, base repairs and asphalt surface replacement.

2. That there is hereby appropriated the sum of three hundred seventy-four thousand, six hundred ninety-one and 00/100

Dollars (\$374,691.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Margaret R. Duer

Name of Clerk

Village

Local Public Agency Type

Clerk in and for said Village

Local Public Agency Type

of Palatine

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

Governing Body Type

of Palatine

Name of Local Public Agency

at a meeting held on November 11, 2024

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 11th day of November, 2024

Day

Month, Year

Consider an Amended Resolution Appropriating \$931,418.76 of Rebuild Illinois Funds for the Rehabilitation of Crescent Avenue and Ellis Street

BACKGROUND:

Crescent Avenue from Dorset Avenue to Kenilworth Avenue and Ellis Street from Quentin Road to the dead-end were rehabilitated in 2023. The scope of rehabilitation work included pavement widening, reconstruction and resurfacing, patching, curb and gutter installation and reconstruction, sidewalk installation and replacement, and ramp upgrades to meet ADA requirements.

The Illinois Department of Transportation implemented a grant program using proceeds from a general obligation bond in the Rebuild Illinois capital program to provide local public agencies with funds for capital projects.

In order to secure and expend these funds, the State requires that resolutions be passed by the Village indicating their intended use similar to the use of Motor Fuel Tax proceeds. The State then reviews these resolutions, granting or denying their approval.

Due to project savings and a reallocation of funds, an amended resolution is being proposed to adjust the appropriation amount.

KEY ISSUES:

- Reconstruction activities included removal of all the asphalt pavement, base and sub-base repair and/or replacement, curb and gutter installation and replacement, sidewalk installation and replacement and extensive drainage improvements. The pavement was widened and replaced.
- In this program, 50/50 apron and curb replacement were also provided.

ALTERNATIVES:

1. Approve the amended resolution appropriating Rebuild Illinois funds in the amount of \$931,418.76 for the rehabilitation of Crescent Avenue and Ellis Street.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the amended resolution appropriating \$931,418.76 of Rebuild Illinois funds for the rehabilitation of Crescent Avenue and Ellis Street be approved.

ACTION REQUIRED:

Motion to approve the amended resolution appropriating \$931,418.76 of Rebuild Illinois funds for the rehabilitation of Crescent Avenue and Ellis Street.

ATTACHMENTS:

- Crescent Avenue and Ellis Street Amended Resolution



Resolution for Improvement
Under the Illinois Highway Code

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Amended

Resolution Number

Section Number

21-00111-00-PV

BE IT RESOLVED, by the Council

Governing Body Type

of the Village

Local Public Agency Type

of Palatine

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Crescent Avenue	0.25	N/A	Dorset Avenue	Kenilworth Avenue
Ellis Street	0.24	N/A	Quentin Road	Dead End West

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Roadway rehabilitation including roadway widening, drainage improvements, curb and gutter replacement, base repairs and asphalt surface replacement.

2. That there is hereby appropriated the sum of nine hundred thirty-one thousand, four hundred eighteen and 76/100

Dollars (\$931,418.76) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Margaret R. Duer

Name of Clerk

Village

Local Public Agency Type

Clerk in and for said Village

Local Public Agency Type

of Palatine

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

Governing Body Type

of Palatine

Name of Local Public Agency

at a meeting held on November 11, 2024

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 11th day of November, 2024

Day

Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

Consider a Supplemental Resolution Appropriating \$60,817.89 of Rebuild Illinois Funds for the Rehabilitation of Cedar Street and Elm Street

BACKGROUND:

Cedar Street from Illinois Avenue to the cul-de-sac and Elm Street from Dorset Avenue to Illinois Avenue were rehabilitated in 2022. The scope of rehabilitation work included pavement reconstruction and resurfacing, patching, curb and gutter reconstruction, sidewalk replacement, and ramp upgrades to meet ADA requirements.

The Illinois Department of Transportation implemented a grant program using proceeds from a general obligation bond in the Rebuild Illinois capital program to provide local public agencies with funds for capital projects. \$89,118 of the grant was previously appropriated for design engineering services and \$1,323,631.04 was appropriated for construction.

In order to secure and expend these funds, the State requires that resolutions be passed by the Village indicating their intended use, similar to the use of Motor Fuel Tax proceeds. The State then reviews these resolutions, granting or denying their approval.

Due to additional project costs, a supplemental resolution is being proposed to adjust the appropriation amount.

KEY ISSUES:

- Rehabilitation activities included removal of all the asphalt pavement, base and sub-base repair and/or replacement, spot curb and gutter replacement, spot sidewalk replacement and drainage improvements. The pavement was replaced with 4" of asphalt.
- In this program, 50/50 apron and curb replacement were also provided.
- This supplemental resolution appropriates an additional \$60,817.89 due to an expansion of the number of repairs beyond the initial estimate of quantities associated with actual construction. The majority of the increase was an increased amount of sidewalk found to qualify for replacement.

ALTERNATIVES:

1. Approve the supplemental resolution appropriating Rebuild Illinois funds in the amount of \$60,817.89 for the rehabilitation of Cedar Street and Elm Street.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the supplemental resolution appropriating \$60,817.89 of Rebuild Illinois funds for the rehabilitation of Cedar Street and Elm Street be approved.

ACTION REQUIRED:

Motion to approve the supplemental resolution appropriating \$60,817.89 of Rebuild Illinois funds for the rehabilitation of Cedar Street and Elm Street.

ATTACHMENTS:

- Cedar Street and Elm Street Supplemental Resolution



Resolution for Improvement
Under the Illinois Highway Code

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Supplemental

Resolution Number

Section Number

21-00110-00-PV

BE IT RESOLVED, by the Council

Governing Body Type

of the Village

Local Public Agency Type

of Palatine

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Cedar Street	0.24	FA 2180	Illinois Avenue	End of cul-de-sac
Elm Street	0.5	FA 2260	Dorset Avenue	Illinois Avenue

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Roadway reconstruction with full depth HMA pavement, HMA resurfacing, drainage improvements, and curb and gutter removal and replacement.

2. That there is hereby appropriated the sum of sixty thousand, eight hundred seventeen and 89/100

Dollars (\$60,817.89) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Margaret R. Duer

Name of Clerk

Village

Local Public Agency Type

Clerk in and for said Village

Local Public Agency Type

of Palatine

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

Governing Body Type

of Palatine

Name of Local Public Agency

at a meeting held on November 11, 2024

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 11th day of November, 2024

Day

Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

Consider Continued Discussion of the CY 2025 Proposed Budget & Capital Investment Plan

BACKGROUND:

The public discussion and review of the CY 2025 Proposed Budget & Capital Investment Plan began with a presentation to the Business Finance & Budget Committee on Monday, November 4, 2024.

KEY ISSUES:

The CY 2025 Proposed Annual Budget and Capital Investment Plan totals \$158,737,230. Of this total, \$90,806,468 represents the Operations Budget and the remaining \$67,930,762 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability Insurance Program, and Pension Administration requirements. In total, this represents an increase of 11.21% over the CY 2024 budget. The Proposed Budget continues to reflect the impact of the economic climate, while offering the core service levels expected by our residents and, most importantly, lives within our financial means. The Budget proposes no change in property taxes.

The remaining schedule includes:

Monday, November 18 - Public Hearing

Monday, December 2 - Budget Adoption

ACTION REQUIRED:

Continued discussion as needed at the discretion of the Village Council.

Consider an Ordinance Increasing the Number of Class G Restaurant (Beer & Wine) Liquor Licenses Pursuant to Chapter 3, Section 3-37 of the Village of Palatine Code of Ordinances for Siri Thai II Located at 40 W. Palatine Road

BACKGROUND:

Siri Thai II, an existing Thai food restaurant at 40 W. Palatine Road, previously held a liquor license from 2012 to 2017. The establishment has maintained their original Special Use, therefore, no action by Planning & Zoning is necessary.

Owner Wanwipa Soramuk wishes to re-apply for a Class G (Beer and Wine) liquor license. The proposed hours of operation are Sunday: 12:00 PM to 8:00 PM and Tuesday through Saturday: 11:00 AM to 9:00 PM.

KEY ISSUES:

- Increase Class G Restaurant (Beer & Wine) Liquor Licenses by one.

ALTERNATIVES:

1. Approve the Ordinance increasing the number of Class G Liquor Licenses by one.
2. Do not approve the Ordinance increasing the number of Class G Liquor Licenses by one.

RECOMMENDATION:

Approve an Ordinance increasing Class G Restaurant (Beer & Wine) Liquor Licenses by one for a total of 12.

ACTION REQUIRED:

Action is at the discretion of the Committee.

Consider a Motion Authorizing the Village Manager to Enter Into an Agreement with Illinois Century Network for Internet Services

BACKGROUND:

Illinois Century Network (ICN) is a state sponsored internet provider for governments, schools, and libraries. They currently provide internet services to the Village of Palatine. This agreement extends and amends our current agreement for services to incorporate our new fiber connection at Harper College.

KEY ISSUES:

- The agreement provides 200 Mb of internet connectivity via the ICN network for use by the Village of Palatine.
- The Village maintains three unique internet providers, spread across different buildings, to ensure reliability and availability of services, including internet, phone, video, and other services.
- ICN has been one of the providers to the Village of Palatine for over 20 years and this agreement continues that relationship.
- This five-year agreement provides the lowest cost connection for the Village of Palatine with ICN, at \$1,010 per month for a five year total of \$60,600.
- Staff recommends ICN due to their reliable internet services and the lower cost partnership.

ALTERNATIVES:

1. Motion to authorize the Village Manager to enter into a 5-year agreement with ICN for internet services.
2. Refer back to staff.

RECOMMENDATION:

Staff recommends approval of the motion to authorize the Village Manager to enter into a 5-year agreement with ICN.

ACTION REQUIRED:

Motion to authorize the Village Manager to enter into a 5-year agreement with ICN for internet services

Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Replacement Project Contract 1

BACKGROUND:

Annually, the Village completes water main replacements to address locations that have experienced high volumes of breaks. As planned with the Master Water System Improvement Program, the annual investment has increased to a proposed level of \$3,843,260 in 2025. The increase in volume has exceeded in-house staff's capacity and thus consulting engineering is recommended.

KEY ISSUES:

- The water mains on Farm Gate Lane from Hicks Road to Country Lane, Reseda Parkway from Hicks Road west to the dead end, Thurston Drive from Williams Drive to Sanborn Drive and Oak Street from Dundee Road to Garden Lane have experienced a high number of breaks. Replacement of these facilities is recommended in the 2025 Capital Improvement Plan.
- Ciorba Group is recommended based upon a qualification-based selection process. They completed design engineering in the 2023 and 2024 program with little to no complaints from staff or the general public in their performance.
- Engineering services are recommended to prepare for the installation of a replacement water main and would include site surveying, Illinois Environmental Protection Agency permitting, development of plans, and preparation of specifications for bidding purposes.
- In what has become our typical sequencing, we budget for engineering services to allow for design work to start in the fall, permit and bid in the winter, and construct as soon as spring of the following year.

ALTERNATIVES:

1. Authorize the Village Manager to execute the proposal from Ciorba Group.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends authorizing the Village Manager to execute the proposal from Ciorba Group for design engineering services for the 2025 Water Main Replacement Project Contract 1 in the not-to-exceed amount of \$89,716.09.

BUDGET IMPACT:

Funds are available from this year's budget to accommodate the proposed design engineering services. This proposed contract is one of two proposed at the November 11th Village Council meeting with a combined proposed total cost of \$163,101.09.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute the proposal from Ciorba Group, Incorporated of Chicago, Illinois for design engineering services for the 2025 Water Main Replacement Project Contract 1 in the not-to-exceed amount of \$89,716.09.

Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Replacement Project Contract 2

BACKGROUND:

Annually, the Village completes water main replacements to address locations that have experienced high volumes of breaks. As planned with the Master Water System Improvement Program, the annual investment has increased to a proposed level of \$3,843,260 in 2025. The increase in volume has exceeded in-house staff's capacity and thus consulting engineering is recommended.

KEY ISSUES:

- The water mains on Norman Drive from Winston Drive to Anderson Drive and Alison Drive from Norman to Wilke Road have experienced a high number of breaks. Replacement of these facilities is recommended in the 2025 Capital Improvement Plan.
- BLA Inc. is recommended based upon a qualification-based selection process. They completed design engineering in the 2023 program with little to no complaints from staff or the general public in their performance.
- Engineering services are recommended to prepare for the installation of a replacement water main and would include site surveying, Illinois Environmental Protection Agency permitting, development of plans, and preparation of specifications for bidding purposes.
- In what has become our typical sequencing, we budget for engineering services to allow for design work to start in the fall, permit and bid in the winter, and construct as soon as spring of the following year.

ALTERNATIVES:

1. Authorize the Village Manager to execute the proposal from BLA, Inc.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends authorizing the Village Manager to execute the proposal from BLA Inc. for design engineering services for the 2025 Water Main Replacement Project Contract 2 in the not-to-exceed amount of \$73,385.

BUDGET IMPACT:

Funds are available from this year's budget to accommodate the proposed design engineering services. This proposed contract is one of two proposed at the November 11th Village Council meeting with a combined proposed total cost of \$163,101.09.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute the proposal from BLA, Incorporated of Itasca, Illinois for design engineering services for the 2025 Water Main Replacement Project Contract 2 in the not-to-exceed amount of \$73,385.

Consider a Resolution Appropriating \$124,181.33 of Motor Fuel Tax Funds for the Rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street

BACKGROUND:

Tulip Way from Capri Drive to the dead end is being reconstructed in the 2024 Capital Plan. The scope of reconstruction work includes pavement reconstruction, patching, curb and gutter reconstruction, sidewalk replacement, and sidewalk ramp upgrades to meet ADA requirements. Doe Road from Dundee Road to Northwest Highway, Leonard Road from Palatine Road to Glencoe Street, and Olive Street from Williams Avenue to Wilke Road are also being rehabilitated in the 2024 Capital Plan. The scope of rehabilitation work includes pavement widening and resurfacing, patching, and concrete edging installation.

Motor Fuel Tax (MFT) funds are available to be directed to this project. Community Development Block Grant and Rebuild Illinois (RBI) funds can be used first for eligible items and then MFT dollars can support any balance as originally indicated when the contract was awarded. In order to allocate and expend these funds, the State requires that a resolution be passed by the Village indicating their intended use. This resolution is one of two proposed at the November 11th Council meeting appropriating MFT and RBI funds for use for this project.

KEY ISSUES:

- Reconstruction activities on Tulip Way include removal of all the asphalt pavement, base and sub-base repair and/or replacement, curb and gutter replacement, and spot sidewalk replacement. The pavement will be replaced with 6" of asphalt.
- Rehabilitation activities on Doe Road, Leonard Road and Olive Street include removal of all the asphalt pavement, base and sub-base repair and/or replacement, concrete edging installation and drainage improvements. The pavement will be widened and replaced.
- This resolution appropriates \$124,181.33 of MFT dollars for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements.

ALTERNATIVES:

1. Approve the resolution appropriating Motor Fuel Tax funds in the amount of \$124,181.33 for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the resolution appropriating \$124,181.33 of Motor Fuel Tax funds for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street be approved.

ACTION REQUIRED:

Motion to approve the resolution appropriating \$124,181.33 of Motor Fuel Tax funds for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street.

Consider a Resolution Appropriating \$374,691 of Rebuild Illinois Funds for the Rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street

BACKGROUND:

Tulip Way from Capri Drive to the dead end is being reconstructed in the 2024 Capital Plan. The scope of reconstruction work includes pavement reconstruction, patching, curb and gutter reconstruction, sidewalk replacement, and sidewalk ramp upgrades to meet ADA requirements. Doe Road from Dundee Road to Northwest Highway, Leonard Road from Palatine Road to Glencoe Street, and Olive Street from Williams Avenue to Wilke Road are also being rehabilitated in the 2024 Capital Plan. The scope of rehabilitation work includes pavement widening and resurfacing, patching, and concrete edging installation.

The Illinois Department of Transportation implemented a grant program using proceeds from a general obligation bond in the Rebuild Illinois (RBI) capital program to provide local public agencies with funds for capital projects. Due to savings from the Crescent Avenue and Ellis Street reconstruction project, a portion of this project can be funded with the remaining RBI funds. Community Development Block Grant and RBI funds can be used first for eligible items and then MFT dollars can support any balance as originally indicated when the contract was awarded. This resolution is one of two proposed at the November 11th Council meeting appropriating MFT and RBI funds for use for this project.

To secure and expend these funds, the State requires that resolutions be passed by the Village indicating their intended use similar to the use of Motor Fuel Tax proceeds. The State then reviews these resolutions, granting or denying their approval.

KEY ISSUES:

- Reconstruction activities on Tulip Way include removal of all the asphalt pavement, base and sub-base repair and/or replacement, curb and gutter replacement, and spot sidewalk replacement. The pavement will be replaced with 6" of asphalt.
- Rehabilitation activities on Doe Road, Leonard Road and Olive Street include removal of all the asphalt pavement, base and sub-base repair and/or replacement, concrete edging installation and drainage improvements. The pavement will be widened and replaced.
- In this program, 50/50 apron and curb replacement have also been provided.
- This resolution appropriates \$374,691 of RBI dollars for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements.

ALTERNATIVES:

1. Approve the resolution appropriating Rebuild Illinois funds in the amount of \$374,691 for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the resolution appropriating \$374,691 of Rebuild Illinois funds for

the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street be approved.

ACTION REQUIRED:

Motion to approve the Resolution appropriating \$374,691 of Rebuild Illinois funds for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street.

Consider an Amended Resolution Appropriating \$931,418.76 of Rebuild Illinois Funds for the Rehabilitation of Crescent Avenue and Ellis Street

BACKGROUND:

Crescent Avenue from Dorset Avenue to Kenilworth Avenue and Ellis Street from Quentin Road to the dead-end were rehabilitated in 2023. The scope of rehabilitation work included pavement widening, reconstruction and resurfacing, patching, curb and gutter installation and reconstruction, sidewalk installation and replacement, and ramp upgrades to meet ADA requirements.

The Illinois Department of Transportation implemented a grant program using proceeds from a general obligation bond in the Rebuild Illinois capital program to provide local public agencies with funds for capital projects.

In order to secure and expend these funds, the State requires that resolutions be passed by the Village indicating their intended use similar to the use of Motor Fuel Tax proceeds. The State then reviews these resolutions, granting or denying their approval.

Due to project savings and a reallocation of funds, an amended resolution is being proposed to adjust the appropriation amount.

KEY ISSUES:

- Reconstruction activities included removal of all the asphalt pavement, base and sub-base repair and/or replacement, curb and gutter installation and replacement, sidewalk installation and replacement and extensive drainage improvements. The pavement was widened and replaced.
- In this program, 50/50 apron and curb replacement were also provided.

ALTERNATIVES:

1. Approve the amended resolution appropriating Rebuild Illinois funds in the amount of \$931,418.76 for the rehabilitation of Crescent Avenue and Ellis Street.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the amended resolution appropriating \$931,418.76 of Rebuild Illinois funds for the rehabilitation of Crescent Avenue and Ellis Street be approved.

ACTION REQUIRED:

Motion to approve the amended resolution appropriating \$931,418.76 of Rebuild Illinois funds for the rehabilitation of Crescent Avenue and Ellis Street.

Consider a Supplemental Resolution Appropriating \$60,817.89 of Rebuild Illinois Funds for the Rehabilitation of Cedar Street and Elm Street

BACKGROUND:

Cedar Street from Illinois Avenue to the cul-de-sac and Elm Street from Dorset Avenue to Illinois Avenue were rehabilitated in 2022. The scope of rehabilitation work included pavement reconstruction and resurfacing, patching, curb and gutter reconstruction, sidewalk replacement, and ramp upgrades to meet ADA requirements.

The Illinois Department of Transportation implemented a grant program using proceeds from a general obligation bond in the Rebuild Illinois capital program to provide local public agencies with funds for capital projects. \$89,118 of the grant was previously appropriated for design engineering services and \$1,323,631.04 was appropriated for construction.

In order to secure and expend these funds, the State requires that resolutions be passed by the Village indicating their intended use, similar to the use of Motor Fuel Tax proceeds. The State then reviews these resolutions, granting or denying their approval.

Due to additional project costs, a supplemental resolution is being proposed to adjust the appropriation amount.

KEY ISSUES:

- Rehabilitation activities included removal of all the asphalt pavement, base and sub-base repair and/or replacement, spot curb and gutter replacement, spot sidewalk replacement and drainage improvements. The pavement was replaced with 4" of asphalt.
- In this program, 50/50 apron and curb replacement were also provided.
- This supplemental resolution appropriates an additional \$60,817.89 due to an expansion of the number of repairs beyond the initial estimate of quantities associated with actual construction. The majority of the increase was an increased amount of sidewalk found to qualify for replacement.

ALTERNATIVES:

1. Approve the supplemental resolution appropriating Rebuild Illinois funds in the amount of \$60,817.89 for the rehabilitation of Cedar Street and Elm Street.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the supplemental resolution appropriating \$60,817.89 of Rebuild Illinois funds for the rehabilitation of Cedar Street and Elm Street be approved.

ACTION REQUIRED:

Motion to approve the supplemental resolution appropriating \$60,817.89 of Rebuild Illinois funds for the rehabilitation of Cedar Street and Elm Street.

Consider an Ordinance Amending Chapter 2 - Administration of the Village of Palatine's Code of Ordinances

8.9

BACKGROUND:

Staff continually reviews the Village's Code of Ordinances to ensure it remains accurate and relevant. Staff wishes to amend language in Chapter 2- Administration regarding lateral police hires. It was determined that the current language in the section needed to be amended to provide flexibility for former officers seeking to re-enter the profession while maintaining standards for recent, relevant experience.

KEY ISSUES:

- Based on the police department's research of other law enforcement agencies' lateral programs, Illinois law, and Illinois Law Enforcement Training and Standards Board rules, former police officers can be rehired as long as they maintain their certified police officer status, which our former officer has done.
- This language would give the Palatine Police department flexibility to rehire former officers as a lateral entry while maintaining standards.

ALTERNATIVES:

- . Recommend approval of the text amendments to Chapter 2.
- . Do not recommend approval of the text amendments to Chapter 2.

RECOMMENDATION:

Staff recommends approval of the text amendments to Chapter 2- Administration.

ACTION REQUIRED:

Motion to approve the ordinance amending Chapter 2- Administration of the Village's Code of Ordinances.

ATTACHMENTS:

- Ordinance Amending Ch 2

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 2 – ADMINISTRATION, OF THE
CODE OF ORDINANCES OF THE VILLAGE OF PALATINE**

WHEREAS, the Village of Palatine is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to personnel administration of the fire and police departments, and

WHEREAS, the Village of Palatine finds it in the best interest of public safety to amend Chapter 2 - Administration of the Village Code to incorporate changes to Police Department lateral hiring requirements;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2: ARTICLE XX, titled “FIRE AND POLICE COMMISSION”, Section 2-366.1, Titled “Police Lateral Entry Applicants”, of Chapter 2, titled “Administration,” of the Village Code is hereby amended to read as follows:

Sec. 2-366.1. Police Lateral Entry Applicants.

Lateral entry to the police department shall be open to any full-time police officer who is currently employed **or was employed in the last 24 months** by any municipal, township, county, parish, university, state, commonwealth, federal or regularly constituted law enforcement agency. In addition to requirements set forth in 65 ILCS 5/10-2.16, applicants must:

- a) Provide documentation of **two years of continuous service as a police officer and a Bachelor’s Degree from an accredited 4-year college; or three years of continuous service as a police officer and an Associate’s Degree from an accredited program, and**
- (b) Be in good standing in the police department in which the person currently serves or at the time of separation, and
 1. ~~If currently serves as a police officer within the State of Illinois,~~ **Maintains** certification from the Illinois **Law Enforcement** Training and Standards Board as a certified full-time police officer, or
 2. If currently ~~serving as a~~ **certified** police officer outside the State of Illinois, be eligible to be granted a waiver of basic training from the Illinois Law

Enforcement Training and Standards Board.

SECTION 3: If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ of _____, 2024

AYES:_____ **NAYS:**_____ **ABSENT:**_____ **PASS:**_____

APPROVED by me this _____ of _____, 2024

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk

this _____ of _____, 2024

Village Clerk

Attachment: Ordinance Amending Ch 2 (Ch 2 Text Amendments (CA))

Consider an Ordinance Amending Chapter 12 - Offenses and Miscellaneous Provisions of the Palatine Code of Ordinances

BACKGROUND:

From time to time, it is necessary to review different sections and chapters of the Village's Code of Ordinances. Various Village Departments have completed such an analysis of Chapter 12 - Offenses and Miscellaneous Provisions and are recommending a revision to the truancy section.

KEY ISSUES:

- Staff identified that the existing truancy language should be adjusted to reflect and conform to periodic changes in state law.

ALTERNATIVES:

1. Approve ordinance amending Chapter 12.
2. Do not approve ordinance amending Chapter 12.

RECOMMENDATION:

Staff recommends approval of the ordinance amending Chapter 12 - Offenses and Miscellaneous Provisions of the Code of Ordinances.

ACTION REQUIRED:

Motion to approve the ordinance amending Chapter 12 - Offenses and Miscellaneous Provisions of the Code of Ordinances.

ATTACHMENTS:

- Ordinance Amending Chapter 12
- Truancy Track Changes
- Final Version_Trucancy

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 12 – OFFENSES AND MISCELLANEOUS PROVISIONS, REGARDING TRUANCY, OF THE CODE OF ORDINANCES OF THE VILLAGE OF PALATINE

WHEREAS, the Village of Palatine is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, the Mayor and Council desire to amend Chapter 12 - Offenses and Miscellaneous Provisions of the Village Code to amend the language regarding truancy; and

WHEREAS, the Mayor and Council have determined that it will serve and be in the best interests of the Village and its residents to amend Chapters 12 of the Village Code pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2: ARTICLE I, titled “IN GENERAL”, Section 12-38, Titled “TRUANCY”, of Chapter 12, titled “Offenses and Miscellaneous Provisions,” of the Village Code is hereby amended, which replaces the Section with the new language that reads as follows:

Sec. 12-38. Truancy.

(a) Truancy prohibited. (1) No child subject to compulsory school attendance as provided in Sec. 26-1 of the School Code shall be absent without valid cause from

Attachment: Ordinance Amending Chapter 12 (Truancy Ordinance Amending Ch 12 (CA))

such attendance for more than two of the past 180 school days. As used in this section, "valid cause" shall have the same meaning as set forth in Section 26-2a of the School Code, as may be amended from time to time. ~~It shall be unlawful for any person, who is subject to the compulsory attendance requirement of the Illinois School Code and is enrolled in grades 1 through 12 in a public, private or parochial school within the incorporated limits of the Village of Palatine to absent himself or herself from attendance at school for a school day or portion thereof without a valid cause. A valid cause for absence shall include absence from school because of illness, observance of a religious holiday, death in the immediate family, family emergency, situations beyond the person's control as determined by the Board of Education, or such other circumstances which cause reasonable concern to the parent or custodian for the safety or the health of the person.~~

(b) Reserved. ~~Any person, who is: (1) subject to the compulsory attendance requirement of the Illinois School Code, (2) enrolled in grades 1 through 12 in a public, private or parochial school located outside the incorporated limits of the Village of Palatine; and (3) present within the incorporated limits of the Village of Palatine, without a valid cause for absence from the school in which he or she is enrolled, shall be reported to the municipality having jurisdiction over the person. Jurisdiction shall be determined by the school at which the person is enrolled.~~

(c) Penalty. (1) A child aged 13 years or older who violates this section shall not be assessed a penalty that, inclusive of all inclusive of all costs, fines, and fees, which exceeds the maximum fine authorized by state law for any one violation. (2) A person who has custody or control of a truant child younger than 13 shall not be assessed a penalty that, inclusive of all inclusive of all costs, fines, and fees, which exceeds the maximum fine authorized by law for any one violation. (3) In addition to the assessments authorized under this paragraph (c), the court or an administrative hearing officer, as the case may be, may require a truant child 13 years of age or older or the person or persons with custody or control of a truant child younger than 13 to perform community service at a location determined by the court or administrative hearing officer. The maximum assessment, inclusive of all costs, fines, and fees, for a person adjudged to be in violation of this section shall not exceed the

maximum fine authorized by state law for any one violation.

SECTION 3: If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ of _____, 2024

AYES:_____ **NAYS:**_____ **ABSENT:**_____ **PASS:**_____

APPROVED by me this _____ of _____, 2024

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk

this _____ of _____, 2024

Village Clerk

Attachment: Ordinance Amending Chapter 12 (Truancy Ordinance Amending Ch 12 (CA))

1 Sec. 12-38. Truancy.

2 (a) Truancy prohibited. (1) No child subject to compulsory
 3 school attendance as provided in Sec. 26-1 of the School Code shall
 4 be absent without valid cause from such attendance for more than
 5 two of the past 180 school days. As used in this section, "valid
 6 cause" shall have the same meaning as set forth in Section 26-2a
 7 of the School Code, as may be amended from time to time. ~~It shall~~

8 ~~be unlawful for any person, who is subject to the compulsory~~
 9 ~~attendance requirement of the Illinois School Code and is enrolled~~
 10 ~~in grades 1 through 12 in a public, private or parochial school~~
 11 ~~within the incorporated limits of the Village of Palatine to absent~~
 12 ~~himself or herself from attendance at school for a school day or~~
 13 ~~portion thereof without a valid cause. A valid cause for absence~~
 14 ~~shall include absence from school because of illness, observance~~
 15 ~~of a religious holiday, death in the immediate family, family~~
 16 ~~emergency, situations beyond the person's control as determined by~~
 17 ~~the Board of Education, or such other circumstances which cause~~
 18 ~~reasonable concern to the parent or custodian for the safety or~~
 19 ~~the health of the person.~~

20 (b) Reserved. ~~Any person, who is: (1) subject to the~~
 21 ~~compulsory attendance requirement of the Illinois School Code, (2)~~
 22 ~~enrolled in grades 1 through 12 in a public, private or parochial~~
 23 ~~school located outside the incorporated limits of the Village of~~
 24 ~~Palatine; and (3) present within the incorporated limits of the~~

~~Village of Palatine, without a valid cause for absence from the school in which he or she is enrolled, shall be reported to the municipality having jurisdiction over the person. Jurisdiction shall be determined by the school at which the person is enrolled.~~

(c) Penalty. (1) A child aged 13 years or older who violates this section shall not be assessed a penalty that, inclusive of all inclusive of all costs, fines, and fees, which exceeds the maximum fine authorized by state law for any one violation. (2) A person who has custody or control of a truant child younger than 13 shall not be assessed a penalty that, inclusive of all inclusive of all costs, fines, and fees, which exceeds the maximum fine authorized by law for any one violation. (3) In addition to the assessments authorized under this paragraph (c), the court or an administrative hearing officer, as the case may be, may require a truant child 13 years of age or older or the person or persons with custody or control of a truant child younger than 13 to perform community service at a location determined by the court or administrative hearing officer. ~~The maximum assessment, inclusive of all costs, fines, and fees, for a person adjudged to be in violation of this section shall not exceed the maximum fine authorized by state law for any one violation.~~

(Prior Code, § 12-38; Ord. 0-201-06, §1, 12/4/06)

Sec. 12-38. Truancy.

(a) Truancy prohibited. (1) No child subject to compulsory school attendance as provided in Sec. 26-1 of the School Code shall be absent without valid cause from such attendance for more than two of the past 180 school days. As used in this section, "valid cause" shall have the same meaning as set forth in Section 26-2a of the School Code, as may be amended from time to time.

(b) Reserved.

(c) Penalty. (1) A child aged 13 years or older who violates this section shall not be assessed a penalty that, inclusive of all inclusive of all costs, fines, and fees, which exceeds the maximum fine authorized by state law for any one violation. (2) A person who has custody or control of a truant child younger than 13 shall not be assessed a penalty that, inclusive of all inclusive of all costs, fines, and fees, which exceeds the maximum fine authorized by law for any one violation. (3) In addition to the assessments authorized under this paragraph (c), the court or an administrative hearing officer, as the case may be, may require a truant child 13 years of age or older or the person or persons with custody or control of a truant child younger than 13 to perform community service at a location determined by the court or administrative hearing officer.

(Prior Code, § 12-38; Ord. 0-201-06, §1, 12/4/06)