



VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

JULY 14, 2025 AT 7:00 PM

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

MINUTES

REGULAR MEETING

7:00 PM

I. CALL TO ORDER

Mayor Schwantz called the meeting to order at 7:00 PM.

II. ROLL CALL

PRESENT :	Mayor Jim Schwantz, Councilman District 1 Greg Langer, Councilman District 2 Scott Lamerand, Councilman District 3 Doug Myslinski, Councilman District 4 Joe Falkenberg, Councilman District 5 Kollin Kozlowski, Councilman District 6 Brad Helms
ABSENT :	

Also Present:

Village Clerk Maureen Pasqualucci, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Deputy Police Chief Brian Gowney, Fire Chief Patrick Gratziana, IT Director Larry Schroth, and Director of Finance Andrew Brown

III. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

IV. APPROVAL OF MINUTES

A. Village Council & Committee of the Whole - Regular Meeting - June 16, 2025

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Greg Langer
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

V. MAYOR'S REPORT**A. As Submitted**

Mayor Schwantz announced upcoming events:

Wednesday, July 16: 7:30 PM - 8:45 PM

Palatine Concert Band Sounds of Summer Concert
Fred P. Hall Amphitheater

Saturday, July 19: 9:00 AM-12:00 PM

SWANCC Document Destruction & Electronics Recycling Event
Palatine High School

Friday, August 1: 4:00 PM – 6:00 PM

All Saints Lutheran Church Family Fun Fair
All Saints Lutheran Church

Wednesday, August 6: 5:00 PM

National Night Out
Falcon Park Recreation Center

The Village of Palatine's Beautification Commission is accepting nominations for the 2025 Hometown Pride Awards. Nominations must be received by Friday, July 25. Visit Palatine.il.us for more information.

Mayor Schwantz referenced a discussion of scooters and electronic bikes that would be on the agenda at a future meeting.

VI. RECESS TO THE COMMITTEE OF THE WHOLE

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

VII. COMMITTEE OF THE WHOLE

A. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE
SCOTT LAMERAND, CHAIR

1. Consider an Ordinance Approving the Village of Palatine's PY2025-2029 CDBG Consolidated Plan and PY2025 Action Plan

Planning and Zoning Director Ben Vyverberg presented the CDBG PY2025-2029 Consolidated Plan and the PY 2025 Action Plan. Vyverberg noted that this is one of the years when both plans occur simultaneously. There was a 30 day comment period in which no feedback was received and there was no feedback at the hearing. The proposal has not changed from the original proposal and staff recommends approval.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Greg Langer
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted

Nothing Submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE
DOUG MYSLINSKI, CHAIR

1. Consider an Ordinance Decreasing the Number of Class B (Package Liquor) Liquor Licenses by One for the Wine Cellar Located at 361 W. Northwest Highway
Council District: Six

Village Manager Reid Ottesen recommended approval to reduce the number of liquor licenses at The Wine Cellar establishment because of non-renewal. The establishment is closing and possibly auctioning off their inventory.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted

Nothing Submitted.

C. BUSINESS FINANCE & BUDGET COMMITTEE
JOE FALKENBERG, CHAIR

1. Consider an Ordinance Amending a Development Agreement Between the Village of Deer Park, Village of Palatine, 783 Lake Cook Enterprises LLC and Persin and Robbin Jewelers Corp

Village Manager Reid Ottesen explained that the State has historically used a form for a municipality to have access to sales tax information. Since the State is no longer using that form, and the form is referenced in the Development Agreement with Deer Park and Persin Robbins, an amendment to the agreement is necessary to remove reference to the form. Palatine and Deer Park have developed a new agreement in order for Palatine to receive sales tax information from Persin Robbins, per the original agreement. The original terms of the agreement remain the same.

RESULT:	MOTION BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Kollin Kozlowski
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. Consider an Ordinance Authorizing the Mayor to Execute the First Amendment to the Amended and Restated intergovernmental Agreement Between the Village of Palatine and the Village of Deer Park Relative to Water Supply

On August 8, 2022, the Village of Palatine entered into an Amended and Restated IGA with the Village of Deer Park for the provision of water to certain areas in Deer Park. The IGA needs to be modified to reflect a new reporting procedure to capture the necessary information to ensure accurate sharing of sales tax receipts. Village Manager Reid Ottesen recommended approval.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Kollin Kozlowski
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

3. As Submitted

Nothing Submitted.

D. **ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**
GREG LANGER, CHAIR

1. Consider an Ordinance Authorizing the Mayor to Execute an Intergovernmental Agreement Between the Village of Palatine and Palatine Park District

Village Manager Reid Ottesen explained the proposed Intergovernmental Agreement between the Village of Palatine and Palatine Park District. Ottesen discussed the history of the shared use of the Village Hall and Combined Services facility. In 2021, a study was conducted to determine where and how to modify the Combined Services Facility. Multiple alternatives were considered, and ultimately it was decided that, a cost effective option did not exist with both parties occupying the property. The Village could consider a new facility at a cost in excess of \$40 million or an exchange of property with the Park District which ultimately saves the Village an estimated \$25-\$30 million compared to building a brand-new facility. The new IGA provides:

- Village convey 150 W. Wilson to the Park District
- Park District convey 150 W. Michigan Avenue to Village
- Park District to convey 100% ownership of 148 W. Illinois to Village
- Park District acquiring new spaces for Illinois Avenue activities
- Village to provide financial assistance towards the renovation of 150 W. Wilson and vacation of 148 W. Illinois Avenue

Ottesen stated that at this point in time, every Village facility has been updated to meet the needs of residents. In 2027, the Park District should have full access to an owner-occupied property on South Hicks Road, giving Public Works full access on Illinois Avenue.

Councilman Langer commented on the taxpayer savings and working with the park district in comparison to building a new facility.

Mayor Schwantz expressed gratitude and spoke about the leadership and cooperation between the Village, Park District, staff and elected officials, while also highlighting the Village's debt-free status. He recognized Board President Terry Ruff and Executive Director Ben Rea from the Palatine Park District who were in attendance.

Councilman Kozlowski questioned the Park District's current location on Wood Street in addition to 150 W. Wilson. Ottesen said that the Park District would maintain its current location next to Village Hall for programming and this would give the Park District the opportunity to add resources and update resident services.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Kollin Kozlowski

AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted

Nothing Submitted.

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE
KOLLIN KOZLOWSKI, CHAIR

1. Consider a Motion to Approve an Engineering Supplement for the Design of the Palatine Road Improvement from Quentin Road to Smith Street
Council District: Two, Council District: Six

Director of Public Works Matt Barry discussed that IDOT has approved the plat of highways and this action memorializes the land and easements to be acquired to complete the improvements. This keeps the lead negotiator in place to handle negotiations and appraisals. This cost is included in the project, which is budgeted for in 2025. Barry discussed the finished project, which will result in new dedicated turn lanes and increased roadway widths.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Scott Lamerand
SECONDER:	Brad Helms
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted

Nothing Submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE
BRAD HELMS, CHAIR

1. As Submitted

Nothing Submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Greg Langer

AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	APPROVED
MOVER:	Scott Lamerand
SECONDER:	Doug Myslinski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYES:	None

- A. Consider an Ordinance Approving the Village of Palatine's PY2025-2029 CDBG Consolidated Plan and PY2025 Action Plan
Ordinance #O-69-25
- B. Consider an Ordinance Decreasing the Number of Class B (Package Liquor) Liquor Licenses by One for the Wine Cellar Located at 361 W. Northwest Highway
Council District: Six
Ordinance #O-70-25
- C. Consider an Ordinance Authorizing the Mayor to Execute an Amended Development Agreement Between the Village of Deer Park, Village of Palatine, 783 Lake Cook Enterprises LLC and Persin and Robbin Jewelers Corp
Ordinance #O-71-25
- D. Consider an Ordinance Authorizing the Mayor to Execute a First Amendment to the Amended and Restated Intergovernmental Agreement Between the Village of Palatine and the Village of Deer Park
Ordinance #O-76-25
- E. Consider an Ordinance Approving an Intergovernmental Agreement between the Village of Palatine and Palatine Park District
Ordinance #O-72-25
- F. Consider a Motion to Approve an Engineering Supplement for the Design of the Palatine Road Improvement from Quentin Road to Smith Street

Council District: Two, Council District: Six

- G. Consider a Resolution Approving a Security Deposit Reduction and Commencement of the One-Year Maintenance Period for the Dundee Park Subdivision
Council District: One

Resolution #R-14-25

- H. Consider an Ordinance to Amend Salary Ordinance, O-040-25, Establishing Rates of Compensation for Certain Officers and Employees of the Village of Palatine Effective July 15, 2025

Ordinance #O-73-25

X. REPORTS OF STANDING COMMITTEES

- A. **ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**
GREG LANGER, CHAIR

1. As Submitted

No Report.

- B. **BUSINESS FINANCE & BUDGET COMMITTEE**
JOE FALKENBERG, CHAIR

1. As Submitted

No Report.

- C. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**
SCOTT LAMERAND, CHAIR

1. As Submitted

No Report.

- D. **FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**
BRAD HELMS, CHAIR

1. As Submitted

No Report.

- E. **INFRASTRUCTURE & ENVIRONMENT COMMITTEE**
KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

No Report.

F. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIR

1. As Submitted

No Report.

XI. REPORTS OF THE VILLAGE OFFICERS**A. VILLAGE MANAGER**

1. As Submitted

No Report.

B. VILLAGE CLERK

1. As Submitted

No Report.

C. VILLAGE ATTORNEY

1. As Submitted

No Report.

XII. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE

Roman Golash, American Legion 122 W. Palatine Road, spoke about an upcoming event in Antioch, where the Vietnam Wall will be on display from July 17th - 20th.

XIV. ADJOURNMENT

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Greg Langer
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

MEETING ADJOURNED - 7:19 PM

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk