



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

AGENDA

NOVEMBER 4, 2019

Regular Meeting

7:00 PM

I. ROLL CALL

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - October 21, 2019

IV. MAYOR'S REPORT

1. As Submitted

V. RECESS TO THE COMMITTEE OF THE WHOLE



VI. COMMITTEE OF THE WHOLE

A. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider a Request for Temporary Street Closures and Waiver of the Village's Sound Amplification Ordinance for the Sikh Religious Society's 'Birthday Anniversary Parade/Procession' on November 9, 2019 (Council District: One)
2. As Submitted

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Voluntarily Annexing the Property Located at 130 E. Wilmette Avenue (Council District: Two)
2. Consider an Ordinance Rezoning the Property at 1008 N. Deer Avenue from R-1 Single-Family Residential to R-2 Single-Family Residential (Council District: One)

3. As Submitted

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

TIM MILLAR, CHAIRMAN

1. Consider a Motion to Authorize the Purchase of a Replacement Fire Department Video Conference System
2. As Submitted

D. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. Consider a Motion Authorizing the Village Manager to Execute Amendment #1 for Additional Design Engineering Services for the Brockway Street Improvements Project
2. Consider a Resolution Appropriating Funds for the Dundee Road Alterations Project
3. As Submitted

E. BUSINESS FINANCE & BUDGET COMMITTEE

GREG SOLBERG, CHAIRMAN

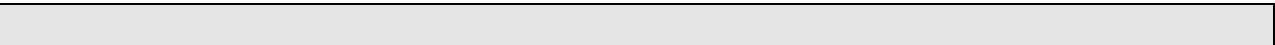
1. Consider Continued Discussion of the CY 2020 Proposed Budget & Capital Investment Plan
2. As Submitted

F. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

VII. RECONVENE THE VILLAGE COUNCIL MEETING



VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider a Motion to Approve 2019 Warrant #21

2. Consider a Request for Temporary Street Closures and Waiver of the Village's Sound Amplification Ordinance for the Sikh Religious Society's 'Birthday Anniversary Parade/Procession' on November 9, 2019 (Council District: One)
3. Consider an Ordinance Rezoning the Property at 1008 N. Deer Avenue from R-1 Single-Family Residential to R-2 Single-Family Residential (Council District: One)
4. Consider a Motion to Authorize the Purchase of a Replacement Fire Department Video Conference System
5. Consider a Motion Authorizing the Village Manager to Execute Amendment #1 for Additional Design Engineering Services for the Brockway Street Improvements Project
6. Consider a Resolution Appropriating Funds for the Dundee Road Alterations Project
7. Consider an Ordinance Transferring Special Use Ordinance #O-145-14, as Amended, to Permit the Continued Operation of a Massage Use at 1709 N. Rand Road (Council District: Four)

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted

B. BUSINESS FINANCE & BUDGET COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Voluntarily Annexing the Property Located at 130 E. Wilmette Avenue (Council District: Two)
2. As Submitted

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

F. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

B. VILLAGE CLERK

1. As Submitted

C. VILLAGE ATTORNEY

1. As Submitted

XI. CLOSED SESSION AS REQUIRED

XII. RECOGNITION OF AUDIENCE

XIII.ADJOURNMENT



VILLAGE OF PALATINE
 VILLAGE HALL - COUNCIL CHAMBERS
 200 E. WOOD STREET
 PALATINE, IL 60067-5339 – (847) 359-9050
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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

OCTOBER 21, 2019

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Absent	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Deputy Village Manager Mike Jacobs, Village Attorney Nicholas Standiford, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Fire Chief Scott Andersen, IT Director Larry Schroth, Director of Finance Paul Mehring, Director of Community Services Harry Spila, Director of Human Resources Pam Jackson, Police Chief Dave Daigle and Deputy Village Clerk Doris Sadik

II. ELECTION OF MAYOR PRO TEM – Time: 7:00 PM

1. Motion to Elect Mayor Pro Tem - Motion Carried by Voice Vote

In the absence of Mayor Schwantz, Clerk Duer opened the floor for nominations to serve as the Mayor Pro Tem for this evening. Councilman Helms was nominated and elected to serve.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Schwantz

III. PLEDGE TO THE FLAG – Time: 7:01 PM

President Pro Tem Helms invited everyone to stand and join him in the Pledge to the Flag.

Minutes Acceptance: Minutes of Oct 21, 2019 7:00 PM (APPROVAL OF MINUTES)

IV. APPROVAL OF MINUTES – Time: 7:02 PM

1. Village Council & Committee of the Whole - Regular Meeting - October 14, 2019
- **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

V. MAYOR'S REPORT

1. As Submitted -

President Pro Tem Helms announced upcoming events:

Friday, October 25: 5:30 -7 PM
Family Bingo at Twin Lakes

Wednesday, October 30: 5 - 6:30 PM
Halloween Party for Kids (under 10) at Salt Creek Sports Center

Saturday, November 2: 9 AM – 4 PM
Palatine High School Craft Fair

Saturday, November 2: Noon – 5 PM
3rd Annual Fall Back Brew Fest Hosted by the Palatine Jaycees
Aquatic Center Parking Lot

Farmers' Market:

Saturday, October 26: 7AM-1PM
Last day for the Summer Farmers' Market in the Train Station Parking Lot

Saturday, November 2: 8AM-Noon
First Day of the Winter Farmers' Market inside the Palatine Train Station

Proposed 2020 Budget Presentation:

On Saturday, November 2, Staff will present the proposed 2020 Operating Budget & Capital Investment Plan to the Village Council for consideration. The meeting, open to the public, will begin at 8:30 AM in the Village Hall Council Chambers.

VI. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:03 PM**Recess to Committee of the Whole - Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VII. COMMITTEE OF THE WHOLE**A. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:04 PM***SCOTT LAMERAND, CHAIRMAN*

1. Consider a Motion Approving the Final Fence and Screening Plan for the Units Backing up to Hicks Road in the Ayreshire Subdivision (Northwest Corner of Hicks Road & Garden Avenue) - **Refer to Staff** (Council District: Three)

Zoning & Planning Director Ben Vyverberg reported that in 2018, the Village Council approved a Preliminary & Final Planned Development to allow for the construction of a 12-unit townhouse subdivision (“Ayreshire”) at Hicks Road and Garden Avenue. As part of that approval, the Village Council and Staff requested a separate review of the fencing and landscaping plan along the east side of the development, adjacent to Hicks Road. Therefore, the Petitioner is seeking approval of a fencing and screening Plan for the units adjacent to Hicks Road. In lieu of a continuous solid fence, the proposed plan includes a mixture of six 16-foot sections of 6-foot tall solid cedar fencing, broken up with sections of evergreen trees, shade trees, and deciduous shrubs located approximately 5 feet from the property line. Staff recommends approval of the fencing and screening plan along Hicks Road for the Ayreshire Subdivision. Vyverberg noted a 4' grade differential on the northern side of the development, reducing to a 3' grade on the southern side, requiring a retaining wall. Vyverberg showed comparable developments on Lake Cook and Northwest Highway with 6' board on board fences, fences with landscaping and wrought iron fencing, stressing the lack of a uniform landscaping plan.

Citing the examples, Councilman Solberg questioned the lack of landscaping in all but one.

The proposed landscaping and fencing alternating placement were presented. Final declarations will come later.

In response to Councilman Myslinski, Vyverberg stated that once the

plantings are installed, the HOA will be responsible for the maintenance. The plantings will be installed at a minimum of 3' and taller with future growth not to overpower the 6' fence.

Councilman Millar expressed concern for the landscaping, fencing and sidewalk to be as far from the street as possible for snow shoveling and safety along Hicks, noting that initial drawings approved in 2018, the sidewalk was shown to be located closer to the property line, away from Hicks, but recognized that Hicks is under IDOT jurisdiction.

Vyverberg stated that the changes occurred due to an attempt to address the grade differential and to save some existing trees.

Councilman Myslinski asked for clarification of the swale shown on the plans and its relationship to the adjacent sidewalk, retaining wall, fencing and landscaping along Hicks.

Tim Spies, Arlington Heights, stated that the variety of plantings and fencing provide a variety of heights for visual appeal not to appear as a wall. Plantings will mature to 5 to 10 feet. The grade differential and attempt to save existing trees necessitated moving the sidewalk close to Hicks. Millar is disappointed for safety and impossible snow removal. He would not have approved the plan originally knowing the location of the sidewalk.

In agreement with Councilman Millar, Councilman Helms questioned the importance of saving a few trees at the cost of pedestrian safety. Spies stated that the sidewalk could be moved away from Hicks by eliminating the old trees that hinder the safer location.

Jacobs stated that there are unique circumstances with both grade and existing trees. Retaining wall would be done in the right of way. The only item before the Council tonight is the fence and planting along Hicks Road. The retaining wall and sidewalk are in IDOT jurisdiction.

In response to Councilman Lamerand, Spies stated that taller trees could be planted. The swale's 15 foot gap can be adjusted. The swale is on Spies property west of the property line, east of the buildings. Trees are all on IDOT property. Landscaping does not go in front of the fence to have an intermittent view. The landscaping is for the homeowner to see vegetation, not board on board fence.

Councilmen Solberg and Millar requested plantings in front of the fence. Jacobs stated that could be added to the conditions. The developer is not present this evening; therefore, it cannot be approved tonight.

Councilman Kozlowski asked for views including the street curb line, sidewalk, retaining wall and all the distances. Spies stated that the engineering for the sidewalk has not been approved by IDOT.

Jacobs stated that in the next week or two, we can learn the answers from IDOT.

Councilman Millar asked for guarantees that this will not happen again where the drawings did not address the location of the sidewalk. The developer must have known as soon as the design was first drawn up.

Jacobs clarified the scope of the decision this evening--landscaping and fencing. He stated the maintenance will come to the Village and be turned over to the homeowners.

Councilmen Lamerand and Helms asked that the engineering for the retaining wall be placed on the private property, off the right of way. Jacobs responded that building is under way and relocating the retaining wall may not be possible. Spies stated that the swale can be moved and located on the private property.

Councilman Lamerand asked for installation of taller trees.

Councilmen Solberg and Millar supported plantings in front of the fence to improve the visual from the road.

In the absence of the Landscape Architect and the Developer, Councilman Lamerand recommended referring this item back to staff to address the concerns of the Council. Spies expects IDOT approval in a week or two.

Councilman Helms, seconded by Councilman Solberg, offered a substitute motion to refer this item back to staff.

RESULT:	REFER TO STAFF
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2. As Submitted -

Nothing was submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:36 PM

DOUG MYSLINSKI, CHAIRMAN

1. 2015 N. Rand Road:

Deputy Village Manager Mike Jacobs presented City Limits Harley-Davidson previously received approval for multiple events they hosted throughout the summer. They are now requesting approval for another event, Wicked Burger Bash, on Saturday, October 26, 2019, from Noon to 5 PM. This event includes a request for a waiver of the Village's Sound Amplification Ordinance, thus Village Council approval is necessary. A DJ will be located on the southwest side of the building and will provide their own sound system, allowing the volume to be adjusted. In conjunction with this event, Alley 64 (located next door) will be

seeking a temporary adjustment to their licensed premise to allow for the sale of beer at the event. Approval is at the discretion of the Committee.

Jason Boever, General Manager for Harley Davidson, was present.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Schwantz

- A. Consider a Motion to Approve a Waiver of the Village's Amplified Sound Ordinance for the Proposed 'Wicked Burger Bash' Event at City Limits Harley-Davidson, 2015 N. Rand Road - **Approved** (Council District: Three)
- B. Consider a Motion Granting a Temporary Amendment to Alley 64's Licensed Premises in Conjunction with the Proposed 'Wicked Burger Bash' on October 26, 2019 Proposed at City Limits Harley-Davidson, 2015 N. Rand Road - **Approved** (Council District: Three)
2. Consider an Ordinance Amending Article 10 - Residential Districts - Section 10.01 General Requirements of all Residential Districts of the Village of Palatine's Zoning Ordinance - **Motion Carried by Voice Vote**

Deputy Village Manager Mike Jacobs reported that staff is recommending a text amendment to Article 10, Appendix A of the Village of Palatine Zoning Ordinance. The proposed amendments will establish the appropriate storage locations for Village approved refuse and recycling carts since everyone will be required to use the new carts. The Plan Commission voted 7-0 to approve the text amendment and staff concurs.

Planning & Zoning Director Ben Vyverberg further explained the generally acceptable practices of location of refuse containers, not in front area of residences, only in rear side yard or back yard. He noted that special circumstances could allow for individual review.

In response to Councilman Myslinski, Vyverberg clarified that policing will be citizen complaint driven, it would be handled like any other zoning violation.

Councilman Helms prefers to require screening of the bins.

Jacobs stated this is the first step. If necessary, we can revisit the issue.

In response to Councilman Solberg, Jacobs stated that currently the Village is silent on the issue of where garbage is stored.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Schwantz

3. As Submitted -

Nothing was submitted.

C. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:50 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. Dundee Road Reconstruction Project:

Public Works Director Matt Barry reported that the Illinois Department of Transportation (IDOT) has received a highway safety grant and plans on altering Dundee Road by installing barrier medians with selective openings between Rand Road and Kennedy Drive. As part of this project, the Village is requested to approve an intergovernmental agreement memorializing our funding commitment for traffic signal pre-emption equipment and sidewalk installation. Separately, the Village has caused adjustments to the water main along the project corridor which is required to accommodate IDOT's work. Plans are additionally in progress to replace a sanitary sewer force main to further accommodate IDOT's work. The Village will reimburse the State for its portion of the improvements including Village owned equipment on traffic signals for Police and Fire response.

The Village will pay 50% of the estimated local costs upon the State's awarding of the contract. The remainder will be paid upon completion of the project based upon final costs and actual expenses incurred. Staff recommends approval of the intergovernmental agreement. The cost of this intergovernmental agreement has been budgeted in the Capital Improvement Plan from the Dundee Road TIF District.

These actions saved the Village over \$21,000 and avoided over \$100,000 in improvements.

Action tonight accepts funding commitments of \$47,035 for part A and \$39,669 for part B all part of 2019 budget.

In response to Councilman Kozlowski, Barry stated that currently the new signal has not been permitted by IDOT.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Schwantz

A. Consider a Motion to Approve an Intergovernmental Agreement with the Illinois Department of Transportation for the Dundee Road Alterations - **Approved by Voice Vote**

B. Consider a Motion Authorizing the Village Manager to Execute a Contract Supplement with Peralte-Clark, LLC for the Dundee Road/Park Place Intersection Design - **Approved by Voice Vote**

2. As Submitted -

Nothing was submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:54 PM

GREG SOLBERG, CHAIRMAN

1. Consider an Ordinance Amending the Village of Palatine's Calendar Year 2019 Budget (3rd Quarter Budget Adjustments) - **Motion Carried by Voice Vote**

Finance Director Paul Mehring reported the Department of Finance & Operations continues to monitor the Village's fiscal activities through quarterly budget reviews. This is done to identify potential problem areas and take corrective action at an early stage. The proposed adjustments include: \$3,230,767 for Budget Increase Using New Revenue Offsets-These adjustments increase the expenditure budget as well as the revenue budget to account for new revenues that are specifically earmarked, thus do not affect fund reserves; and \$4,784,965 for Budget Increase Using Reserves. These adjustments increase the expenditure budget with no revenue offset, thus decrease fund reserves. Staff recommends that the Village Council approve the 3rd Quarter Budget Adjustments.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Schwantz

2. As Submitted -

Nothing was submitted.

E. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

7:55 PM

TIM MILLAR, CHAIRMAN

1. As Submitted -

Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:56 PM*BRAD HELMS, CHAIRMAN*

1. As Submitted -

Nothing was submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:56 PMReconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Item #2 was removed from the Consent Agenda, having been referred to staff in Community & Economic Development Committee.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider a Motion to Approve 2019 Warrant #20 - **Approved**
2. Consider a Motion Approving the Final Fence and Screening Plan for the Units Backing up to Hicks Road in the Ayreshire Subdivision (Northwest Corner of Hicks Road & Garden Avenue) - **Refer to Staff** (Council District: Three)

3. Consider a Motion to Approve a Waiver of the Village's Amplified Sound Ordinance for the Proposed 'Wicked Burger Bash' Event at City Limits Harley-Davidson, 2015 N. Rand Road - **Approved** (Council District: Three)
4. Consider a Motion Granting a Temporary Amendment to Alley 64's Licensed Premises in Conjunction with the Proposed 'Wicked Burger Bash' on October 26, 2019 Proposed at City Limits Harley-Davidson, 2015 N. Rand Road - **Approved** (Council District: Three)
5. Consider an Ordinance Amending Article 10 - Residential Districts - Section 10.01 General Requirements of all Residential Districts of the Village of Palatine's Zoning Ordinance - **Approved**

Ordinance #O-89-19

6. Consider a Motion to Approve an Intergovernmental Agreement with the Illinois Department of Transportation for the Dundee Road Alterations - **Approved**
7. Consider a Motion Authorizing the Village Manager to Execute a Contract Supplement with Peralte-Clark, LLC for the Dundee Road/Park Place Intersection Design - **Approved**
8. Consider an Ordinance Amending the Village of Palatine's Calendar Year 2019 Budget (3rd Quarter Budget Adjustments) - **Approved**

Ordinance #O-90-19

9. Motion to Accept and Place on File the Village's Third Quarter 2018 Financial Report - **Approved**
10. Consider a Resolution Approving a Security Deposit Reduction Request for Hillside Subdivision - **Approved** (Council District: One)

Resolution #R-34-19

11. Consider a Resolution Reducing the Planned Development Security Deposit for the KC 1000 Planned Development - **Adopted by Roll Call** (Council District: Four)

Resolution #R-35-19

12. Consider a Resolution Reducing the Public Improvement Security Deposit and Commencing the One-Year Maintenance Period for KC 1000 Subdivision - **Adopted by Roll Call** (Council District: Four)

Resolution R-36-19

X. REPORTS OF STANDING COMMITTEE**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE***TIM MILLAR, CHAIRMAN*

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:57 PM*GREG SOLBERG, CHAIRMAN*

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:57 PM*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:57 PM*BRAD HELMS, CHAIRMAN*

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:57 PM*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:57 PM*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted -

No Report

Minutes Acceptance: Minutes of Oct 21, 2019 7:00 PM (APPROVAL OF MINUTES)

XI. REPORTS OF THE VILLAGE OFFICERS – Time: 7:57 PM**A. VILLAGE MANAGER – Time: 7:57 PM**

1. As Submitted -

No Report

B. VILLAGE CLERK – Time: 7:57 PM

1. As Submitted -

No Report

C. VILLAGE ATTORNEY – Time: 7:57 PM

1. As Submitted -

No Report

XII. CLOSED SESSION AS REQUIRED – Time: 7:58 PM

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE – Time: 7:58 PM

Marci Lucchesi, 4600 E Osage, 1A, not occupying the premises, due to March discovery of mold infestation. Since then kitchen wall and bath fixtures have been removed. A Village inspector cited my water heater as the cause, yet it seems it is in fact a leak from the third floor. She needs the Village to re-inspect to move forward to find real source of the water damage.

Deputy Village Manager Mike Jacobs directed Community Services Director Harry Spila to meet with her and to move forward.

XIV. ADJOURNMENT – Time: 8:04 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Schwantz

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Oct 21, 2019 7:00 PM (APPROVAL OF MINUTES)

Consider a Request for Temporary Street Closures and Waiver of the Village's Sound Amplification Ordinance for the Sikh Religious Society's 'Birthday Anniversary Parade/Procession' on November 9, 2019

BACKGROUND: The Sikh Religious Society, 1280 Winnetka Street, has requested the temporary closure of streets within a portion of the Village and a waiver of the Village's Sound Amplification Ordinance to allow for a 'Parade/Procession' on Saturday, November 9, 2019. The parade is in recognition of the 550th Guru Nanak Dev Ji Birthday.

This request was considered by the Council on October 14, 2019, but ultimately referred back to Staff to resolve some concerns raised by residents. In response, the Sikh Religious Society has submitted a revised proposal.

KEY ISSUES:

- In response to the concerns raised, a revised parade route (see attached) has been proposed. Correspondingly, the shorter route has also reduced the proposed timing of the event from 10 AM to Noon (originally proposed from 9 AM to 1 PM). Notification of the event to area residents will be required.
- The Petitioner has indicated that the proposed parade will include two floats (with a maximum length of 16 to 24 feet). In addition, the Petitioner has provided information indicating that swords to be used during the parade have been used in past similar events in Palatine.
- The Police Department will use on-duty personnel to assist with the event. In the event additional resources become needed, the Sikh Religious Society will be responsible for any costs incurred by the Village.

ALTERNATIVES:

1. Approve the temporary closure of streets and sound waiver.
2. Do not approve the temporary closure of streets and sound waiver.

RECOMMENDATION: Action is at the discretion of the Committee.

ACTION REQUIRED: Action is at the discretion of the Committee.

ATTACHMENTS:

- Sikh Area Aerial
- Sikh Revised Parade Application & Attachments
- Sikh Religious Society Parade - Original Application



Attachment: Sikh Area Aerial (Sikh Religious Society - 550th Birthday Revised Parade Request)



SIKH Religious Society

PALATINE GURDWARA



1280 Winnetka Street, Palatine, IL 60067 Phone: (847) 358-1117
 Website: www.srschicago.org Email: contactus@srschicago.org
 501 (c) (3) Non-Profit organization IRS Tax ID# 36-4048422R05

2018-20
SRS Board of Trustees

President
 Pardeep Singh Gill
 847-989-5723

Executive Secretary
 Irwin Preet Singh
 847-942-5150

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 847-852-6912

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 Salwinder Kaur Sandhu

**Maintenance &
 Development**
 Amardev Singh Badesha

Gurmat School
 Jai Ram Singh Kahlon

Langar
 Harjit Singh Gill

**Constitution
 Implementation
 Committee**

Chairperson
 Balwant Singh Hansra
 847-991-7761
Secretary
 Dawinder Singh Ranghi
CIC Member
 Gurdip Singh Sangha

October 17th, 2019

Michael Jacobs
 Deputy Village Manager
 200 E Wood Street
 Palatine, IL 60067

Dear Michael Jacobs,

Sikh community throughout the world will be celebrating 550th Birth anniversary of Guru Nanak Dev Ji, founder of Sikh faith. Sikh Religious Society of Chicago, Palatine Gurdwara has planned many events for celebrating the same. One of the events is Nagar Kirtan, which is a Sikh custom involving the processional singing of holy hymns throughout a community. Traditionally, the procession is led by the saffron-robed Panj Piare (the five beloved of the Guru), who are followed by the Guru Granth Sahib, the holy Sikh scripture, which is placed on a float. As part of the attire, the five beloveds will also carry Kirpans (swords). The swords are taken out of the case during the procession. The holy hymns will be sung by religious priests of Gurdwara and congregation member from float. Sound system will be used to relay the holy hymns and all efforts will be made to keep sound levels to minimum needed levels. The procession will start at Palatine Gurdwara and will conclude at the Gurudwara with Ardas (prayer). We expect around 300 people to participate in this procession. We applied for parade permit with village of Palatine for parade to be done in the neighborhood of Palatine Gurdwara. Following the event at Council meeting where the application was discussed, we reached out to the two individuals from community who had concerns and we were able to resolve their concerns. We have agreed on a shorter route than we have submitted with the application. The agreed route map is attached with this letter. The two individuals have also submitted that they don't have any concern with the event now. We are hopeful that with neighbors' concerns resolved, the Council will feel more comfortable in moving forward with our request.

We are also including links to two YouTube videos from Yuba City Parade which draws a crowd of more than 10,000 attendees who come from many different religious, cultural, and ethnical backgrounds. This year on November 3rd will be 40th year of the parade.

Sikh Parade Draws Thousands to Yuba City

<https://www.youtube.com/watch?v=l1vIOXlamK4>

Yuba City Nagar Kirtan 2018

<https://youtu.be/co7E9y4jnRs?t=510>

Please feel free to reach out to us, if you have any questions or need further information for taking the permit application further.

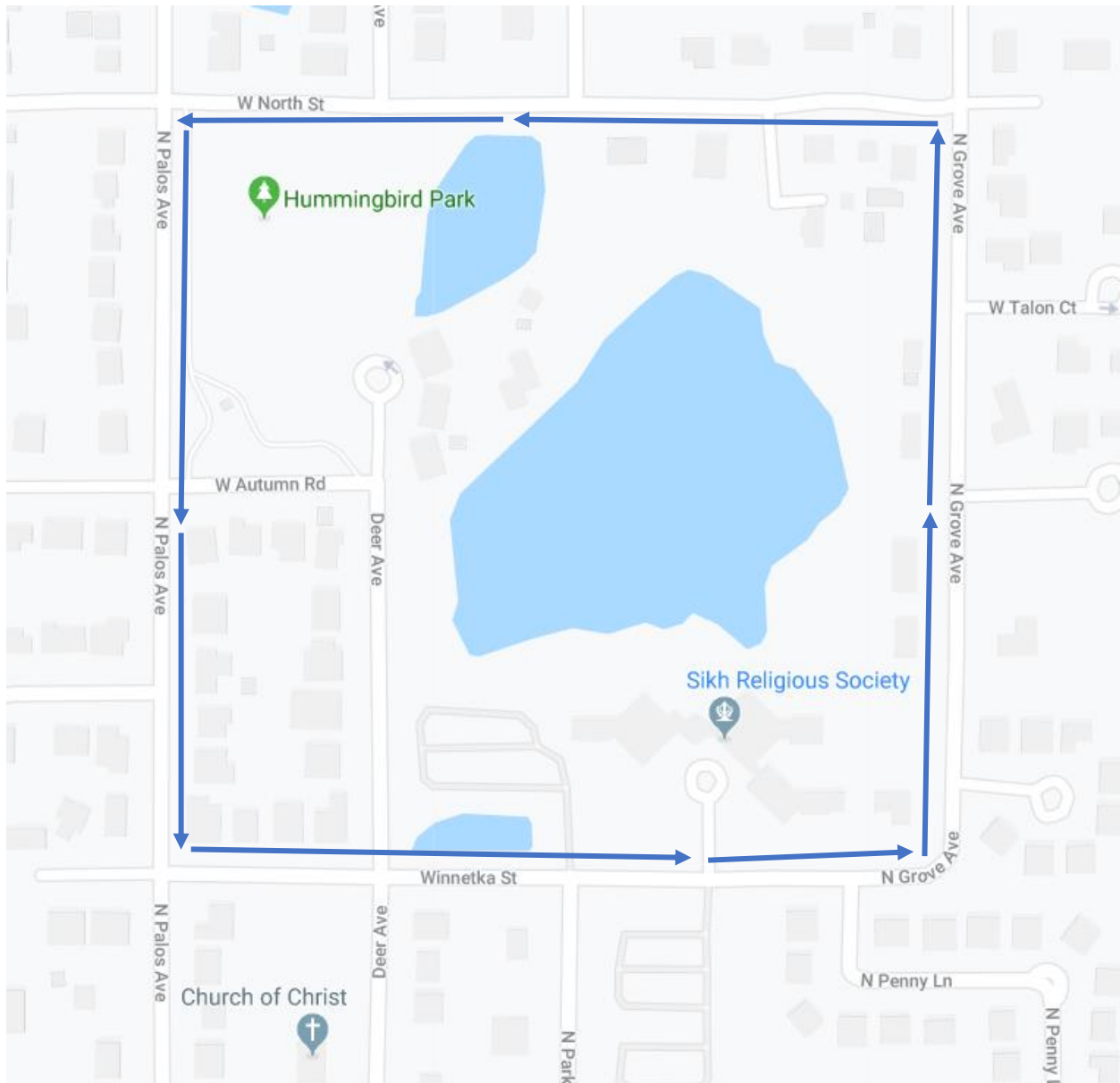
Sincerely,

Pardeep Singh Gill
 President

Attachment: Sikh Revised Parade Application & Attachments - 550th Birth Anniversary of Guru Nanak Dev Ji (Sikh Religious Society Request)

Sikh Religious Society's 'Birthday Anniversary Parade/Procession' on November 9, 2019

Revised Route



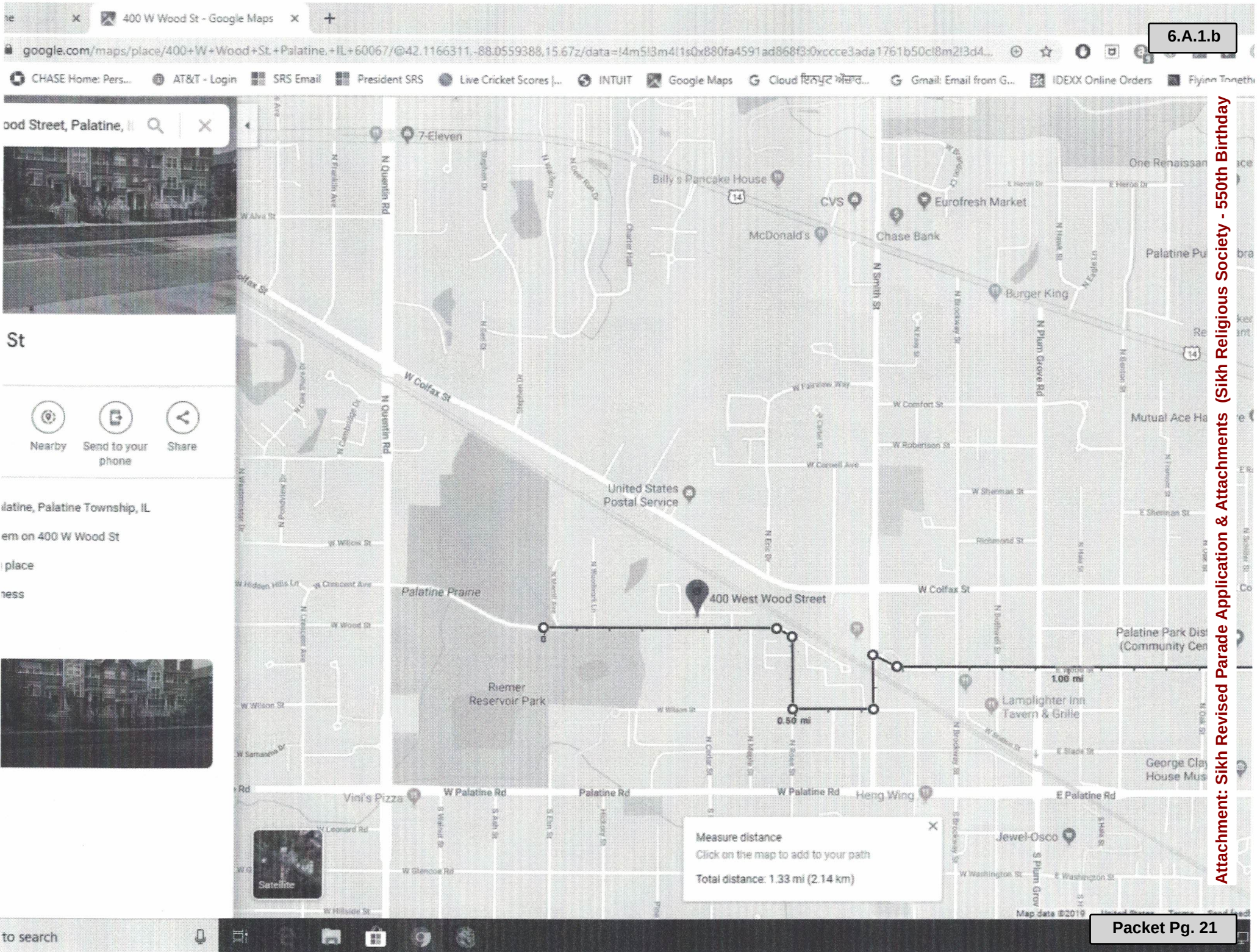
The revised route highlighted above (SRS to N Grove Ave → W North Street → N Palos Ave → Winnetka St → SRS) is agreed upon.

Issues publicly addressed at the Village Council Meeting on October 14th 7pm by SRS (Sikh Religious Society of Palatine) members are internally being resolved with the organizers of the event.

Jimmy Kahlon

Jimmy Kahlon

1314 N. Deer Ave
SRS Member



Guru Granth Sahib celebrations begin amidst gaiety

CHICAGO - The Sikh community of Chicagoland and nearby states gathered at the Palatine Gurudwara Sahib in Chicago on September 4-5, to celebrate the 400th Anniversary of the installation of *Guru Granth Sahib* on September 1, 1604.

Sikhs across Midwest, just like in many other countries around the world, celebrated the 400th Anniversary of the founding of their religion. This special anniversary is an opportunity for Sikhs to share the values and content of the holy book

by Sarabjeet Singh

downtown Palatine, Illinois. Nagar Kirtan started at around 11:00 A.M. and went until 1:00 P.M. Nagar Kirtan was led by the Panj Pyaras followed by *Guru Granth Sahib*. Various Gurudwaras of Chicagoland, Michigan, and Wisconsin participated in the Nagar Kirtan. Different floats from these Gurudwaras were present at Nagar Kirtan to show their presence and to celebrate the 400th Anniversary of the installation



Panj Pyaras leads the Sikh Nagar Kirtan and Parade in Palatine, thus starting the celebrations.



A contingent from the America Region of the World Sikh Council is seen marching past.



Senior Sikhs were equally enthusiastic about participating in the historic event.



The teachers and the young students of the Punjabi School at the Palatine Gurudwara Sahib go past in the parade in their college float.



Gurudwara Sahib of Devon Avenue also participated in the parade.

Nagar Kirtan. Floats from some business units and other organizations were also present. Thousands of people from the Sikh community were present for the celebrations. During the entire Nagar Kirtan, Kirtan was being performed on different floats. In some the floats young kids were singing Kirtan.

After the procession, different leaders spoke to the community. Community leaders thanked all those who joined them to celebrate

Guru Granth Sahib, pg. 29



Young Sikh girls recite the holy Kirtan as their float moves by as part of the parade.

with all of humanity. The holy book contains the scriptures completed by the 10th and last of the Sikh gurus, Gobind Singh, and is acknowledged by most adherents to be the foundation of the religion.

To mark the 400th Anniversary celebration the Sikh Religious Society of Chicago organized a Sikh Day Parade, or Nagar Kirtan, in

of *Guru Granth Sahib*. Many Americans were present to see the celebrations. Some members of the Sikh community were seen talking to the these people, explaining to them about the Sikh religion and this celebration.

Floats from Sikh religious society, Devon Gurudwara, Kala Mazoo in Michigan, and the Gurudwara in Milwaukee were present in the



Thousands of Sikhs attended the celebrations. The photo shows a large number of Sikhs walking in the parade taken just to mark the start of celebrations.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

GENERAL EVENT INFORMATION

Name of Event

550th Guru Nanak Dev Ji Birthday

Exact Address of Event

1280 Winnetka St, Palatine, IL 60067

Type of Event (Check all applicable)

☐ Festival ☐ Run/Walk ☒ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ☐ Other

Date(s) of Event

Nov 9, 2019

Hours of Event

9am - 1pm

Total Hours (Set-Up - Tear Down)

6

Phone number/website for publication

847-358-1117

Estimated attendance

300

Last years actual attendance

Describe the event's community and/or cultural benefit

In November Sikh community will be celebrating 550th Birth Anniversary of Guru Nanak Dev Ji, fi

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization

Sikh Religious Society

Contact person from Sponsoring Organization

Sponsoring Organization Address

City

Zip

IL

Phone Number

E-Mail

Website

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator

E-mail

Organizer/Coordinator Address

City

Zip

Phone Number

Cell Phone Number

Fax Number

EMERGENCY CONTACT INFORMATION

Name of Emergency Contact

E-mail

Emergency Contact Address

City

Zip

Phone Number (24hours)

Cell Phone Number

Fax Number

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk?

☐ Yes ☒ No

Below are some foods exempt from a permit (not all are listed):
-Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.)
-Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (i.e. apples, bananas, etc.)

QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.

If yes, how many vendors? _____

Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9090. Please see application for full details on what is required.

Are you erecting either: (1) tent(s) larger than 20'x40' (or 800 sq. ft.) or (2) that accommodates more than 100 people or (3) temporary structure(s) (i.e. stage) taller than 2' in height or (4) that will be equipped with temporary electrical power?

☐ Yes ☒ No

If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9037. Electric submissions are NOT accepted. Please see application for full details on what is required.

Are you serving alcoholic beverages at your event?

☐ Yes ☒ No

Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9031.

Will the event include a Race/Walk or Parade?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 1.

Will electronic sound amplification equipment or a public address system be used at the event?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 2.

Are you utilizing any public parking lots, Village streets or other Village property for your event?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 3.

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

Balwant K. Kumar
Signature of Organizer

9/24/2019
Date

Application must include the following documentation

- ☒ Special Event Application (Page 1, 2, 3, 4)
- ☒ Certificate of Insurance (see Section 5)
- ☒ Site Plan and/or Race/Parade Route Map

***You MUST submit a new site plan or parade/race route on an annual basis.**

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

VILLAGE OF PALATINE

SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event

550th Guru Nanak Dev Ji Birth Anniversary

SECTION 1: RACE/WALK, PARADE INFORMATION

☐ Not Applicable

Starting Location

1280 Winnetka St

Ending Location

1280 Winnetka St

Approximate Number of Attendees (runners/marchers)

250

Approximate Number of Vehicles (cars/floats)

3

Location of Assemble (Registration)

1280 Winnetka St

Location of Personal Vehicle Parking

1280 Winnetka St

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

SECTION 2: NOISE CONTROL PLAN

☐ Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm)

9 AM

Amplified sound will be used to: (am/pm)

1 PM

Describe the sound system(s)

Will use sound system for music during procession.

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

We will try to keep noise level limited to the procession

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION

☐ Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization

Sikh Religious Society

Name of Event

550th Guru Nanak Dev Ji Birth Anniversary

Date(s) of Event

Nov 9, 2019

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy.

SIGNATURE

Jairam Singh

Board of Trustee

PRINT NAME

TITLE/POSITION

DATE

9/15/19

SECTION 5: INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance evidencing the following insurance minimums:

Commercial General Liability - minimum \$1,000,000 per occurrence

Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured.





CERTIFICATE OF LIABILITY INSURANCE

6.A.1.c

DATE

09/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement of this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Mutual Insurance Company 3000 Schuster Lane P.O. Box 357 Merrill WI 54452		CONTACT NAME: Heidi L. Stevenson PHONE (A/C, No, Ext): 1-800-554-2642 Option 1 E-MAIL ADDRESS: customerservice@churchmutual.com FAX (A/C, No): 855-264-2329	
INSURED SIKH RELIGIOUS SOCIETY 1280 W WINNETKA ST PALATINE IL 60067-1853		INSURER(S) AFFORDING COVERAGE INSURER A: Church Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 18767	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	Y		0259546-02-032299	10/15/2017	10/15/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED ☐ RETENTION \$ ☐						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☐ N	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

11-9-19 walk in compliance with written contract, agreement or permit requirements, certificate holder is an additional insured under the policy. A267.1 Village of Palatine, their employees, agents and officials as additional insured SAAP 502

CERTIFICATE HOLDER**CANCELLATION**

Village of Palatine
200 E Wood St

Palatine

IL 60067

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Heidi Stevenson

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Consider an Ordinance Voluntarily Annexing the Property Located at 130 E. Wilmette Avenue

BACKGROUND:

The Subject Property, located in unincorporated Cook County, contains an existing single-family home and related improvements (on 0.865 acres) and is located directly east of the existing Village of Palatine corporate municipal boundary. The Petitioners, owners of the property, are seeking to annex into the Village of Palatine. Therefore, the Petitioners are requesting approval of the following:

Annexation into the Village of Palatine

KEY ISSUES:

- The property is currently located in unincorporated Cook County, but is located immediately adjacent and contiguous to the Village of Palatine. Per Code, the Subject Property would be zoned R-1 Single-Family Residential upon annexation into the Village. The existing lot and residence conform to all of the R-1 required bulk standards and setbacks.
- The abutting section of Wilmette Avenue is already Village right-of way and includes water, sanitary, and storm sewer improvements.
- Upon approval of the annexation, the Subject Property would be located in Village Council District 2.

ALTERNATIVES:

1. Recommend approval of the Annexation.
2. Do not recommend approval of the Annexation.

RECOMMENDATION:

Staff recommends approval of the Annexation.

ACTION REQUIRED:

A motion to approve the ordinance annexing the property at 130 E. Wilmette Avenue into the Village of Palatine.

ATTACHMENTS:

- 130 E. Wilmette Avenue- Aerial Map
- ORD Annexation - 130 E Wilmette Avenue
- EXHIBIT - 130 E. Wilmette Avenue - Plat of Annexation
- Annexation Application - 130 E. Wilmette Avenue
- 130 E Wilmette Avenue - Plat of Survey



ORDINANCE NO. _____

**AN ORDINANCE ANNEXING CERTAIN UNINCORPORATED TERRITORY
TO THE VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS
130 E. WILMETTE AVENUE**

WHEREAS, the corporate authorities of the Village of Palatine (the “Village”) desire to annex the territory described below (the “Territory”) to the Village, pursuant to 65 ILCS 5/7-1-9;

WHEREAS, the Territory is contiguous to the Village and is not within the corporate limits of any municipality;

WHEREAS, the Territory is located in Cook County, Illinois.

WHEREAS, the Palatine Rural Fire Protection District, the Palatine Township Commissioner of Highways, and the Palatine Township Board of Trustees and Clerk have been duly notified in writing ten (10) days in advance of consideration of this Ordinance, pursuant to statutes;

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, acting in the exercise of home rule power:

The East 125.85 Feet of Lot 3 in Block 11 in Arthur T. McIntosh and Company’s Palatine Estates, Unit No. 2, in the North Half of the Northwest Quarter of Section 26, Township 42 North, Range 10, East of the Third Principal Meridian in Cook County, Illinois

commonly known as 130 E. Wilmette Avenue (PIN 02-26-101-005-0000)

and as shown on the plat of annexation attached hereto and made part of this Ordinance, be and the same is hereby annexed into the Village of Palatine.

SECTION 2: That upon passage of this Ordinance, a copy hereof, including the Plat of Annexation, as certified as correct by the Village Clerk, be filed with the Recorder of Deeds of Cook County, Illinois, in accordance with the 65 ILCS 5/7-1-1 et. Seq.

Attachment: ORD Annexation - 130 E Wilmette Avenue (130 E Wilmette Avenue - Annexation)

SECTION 3: That all ordinances or parts of ordinances in conflict with this Ordinance, be and the same hereby repealed.

SECTION 4: That this Ordinance shall be in full force and effect upon passage and approval as provided by law

PASSED: This ____ day of _____, 2019

AYES: ____ **NAYS:** ____ **ABSENT:** ____ **PASS:** ____

APPROVED by me this ____ day of _____, 2019

Mayor of the Village of Palatine

ATTESTED and **FILED** in the office of the Village Clerk this
____ day of _____, 2019

Village Clerk

Attachment: ORD Annexation - 130 E Wilmette Avenue (130 E Wilmette Avenue - Annexation)

PLAT OF ANNEXATION TO THE VILLAGE OF PALATINE

LEGAL DESCRIPTION

THE AST 126.85 FEET OF LOT 3 IN BLOCK 11 IN ARTHUR T. MCINTOSH AND COMPANY'S PALATINE ESTATES, UNIT NO. 2, IN THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

P.I.N. INCLUDED IN THIS ANNEXATION:

02-26-101-005-0000

VILLAGE COUNCIL CERTIFICATION

APPROVED BY THE MAYOR AND COUNCIL OF THE VILLAGE OF PALATINE, ILLINOIS.

DATE: _____

BY: _____
MAYOR

ATTEST: _____
VILLAGE CLERK

SURVEYOR'S CERTIFICATION

THIS IS TO CERTIFY THAT I HAVE REVIEWED THE PREPARED PLAT OF THE ABOVE DESCRIBED PROPERTY ACCORDING TO THE OFFICIAL RECORDS AND THAT THE PLAT HEREON DRAWN CORRECTLY REPRESENTS SAID REVIEW.

DATE: _____

BY: _____
PROFESSIONAL LAND SURVEYOR

RECORDED BY:

VILLAGE OF PALATINE
200 E. WOOD STREET
PALATINE, ILLINOIS 60067

OCTOBER 3, 2019

DOLAND ENGINEERING, INC.
-CIVIL ENGINEERING ~ LAND SURVEYING ~ LAND PLANNING-
334 EAST COLFAX STREET, SUITE C
PALATINE, ILLINOIS 60067
(847) 991-5088
(847) 934-3427 FAX

02-26-104-022

02-26-105-018

02-26-105-019

02-26-105-020

02-26-105-021

02-26-105-022

02-26-100-083

02-26-100-084

02-26-100-010

BENTON STREET

66' R.O.W.

02-26-101-014

02-26-101-015

02-26-101-013

02-26-101-002

02-26-101-008

02-26-101-009

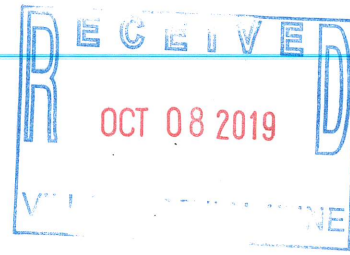
02-26-101-010

WILMETTE AVENUE

66' R.O.W.

DENOTES CURRENT
CORPORATE LIMITS OF THE
VILLAGE OF PALATINE

SCALE: 1" = 50'



TO: The Mayor and Village Council
Village of Palatine, Illinois

VERIFIED PETITION TO ANNEX TERRITORY UNDER
65 ILCS.5/7-1-8

The undersigned petitioner(s) having been first duly placed under oath, states under penalty of perjury as follows:

1. That the undersigned petitioner(s) is/are the owner(s) of record of all of the following legally described property:

(See Exhibit "A")

2. That there are no electors residing on the above described territory, or at least 51% of the electors residing on the above described territory join in this petition.

3. That the above described territory is not within the corporate limits of any municipality but is or will at the time of annexation be contiguous to the Village of Palatine, a municipal corporation in the State of Illinois, as shown by the attached plat.

4. Wherefore, the undersigned petitioners request that the above described territory be annexed to the Village of Palatine.

Attachment: Annexation Application - 130 E. Wilmette Avenue (130 E Wilmette Avenue - Annexation)

NameAddressSignatureOwner Elector

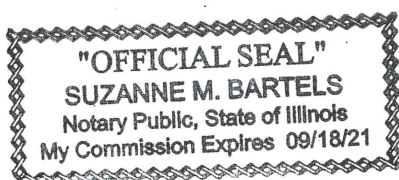
(Check one or both)

RICHARD CICHANSKI 130 E WILMETTE AVE [Signature] ✓ ✓

FLORDELLIS CICHANSKI " " [Signature] ✓ ✓

STATE OF ILLINOIS)
) SS
 COUNTY OF COOK)

UNDER OATH, Signed, Sworn to and Affirmed before me on this 8th day
 of October, 2019.



[Signature]
 Notary Public

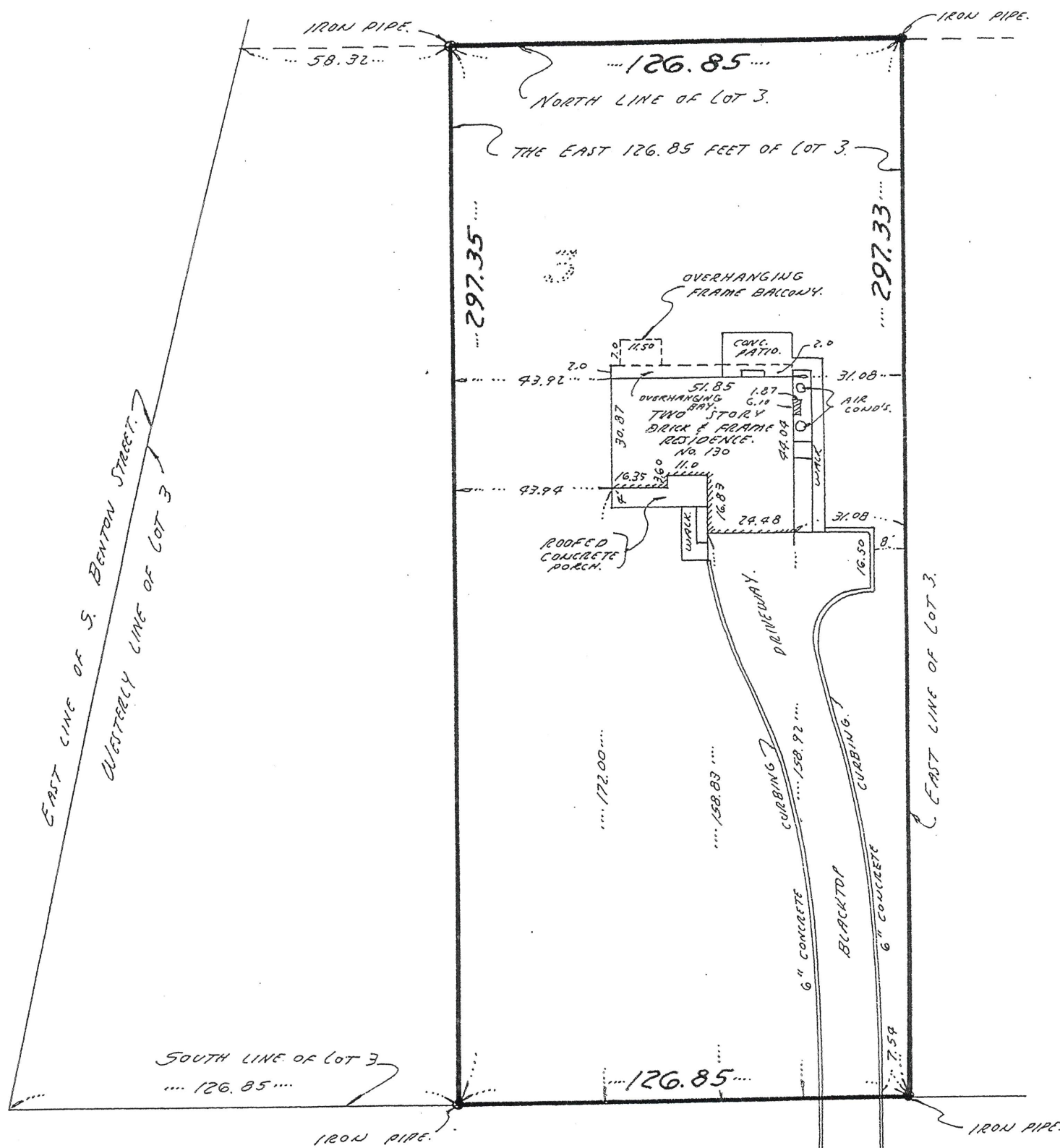


ADAMS AND ADAMS
ILLINOIS REGISTERED LAND SURVEYORS
PLAT OF SURVEY
OF

301 NORTH WILLE STREET
MOUNT PROSPECT, ILLINOIS 60056
PHONE: 255-3512

ANTON J. ADAMS #35-1423
ANTON ADAMS #35-2810

The East 126.85 feet of Lot 3 in Block 11 in ARTHUR T. McINTOSH AND COMPANY'S PALATINE ESTATES, UNIT NO. 2, in the North 1/2 of the Northwest 1/4 of Section 26, Township 42 North, Range 10, East of the Third Principal Meridian, in Cook County, Illinois



SCALE: 1 inch = 30 FEET

ORDER NUMBER: 3/323

FIELD BOOK: 42-10-"U" PAGE: 13

ORDERED BY: EUGENE F. LAPORTE, LTD.

CAUTION: Compare description in this plat with your deed, abstract or certificate of title; also compare all points before building by same and at once report any difference. Building lines shown only where they are so recorded in the maps; otherwise refer to your deed, abstract or Zoning board.

E. WILMETTE (BLACKTOP) STATE OF ILLINOIS } ss AVENUE
COUNTY OF COOK }

We, ADAMS AND ADAMS, Illinois Registered Land Surveyors, hereby certify that we have surveyed the property described above and that the plat hereon drawn is a correct representation of said survey. Measurements are all corrected to a standard of 62 degrees fahrenheit.

MOUNT PROSPECT, ILLINOIS, Nov. 10TH A.D. 19 89

Anton J. Adams
Illinois Registered Land Surveyor.

Attachment: 130 E Wilmette Avenue - Plat of Survey (130 E Wilmette Avenue - Annexation)

Consider an Ordinance Rezoning the Property at 1008 N. Deer Avenue from R-1 Single-Family Residential to R-2 Single-Family Residential

BACKGROUND:

The Subject Property, approximately 17,400 square feet, contains a single-family residence with related improvements. The Petitioner, homeowner, is seeking to rezone the Subject Property from R-1 Single-Family Residential to R-2 Single-Family Residential, but maintain the existing residence. Therefore, the Petitioner is seeking approval of the following:

Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential

KEY ISSUES:

- The Subject Property, zoned R-1 and platted in 1926, is substandard per the current R-1 standards. The current R-1 standards require a minimum lot size of 20,000 square feet.
- In the future, the Petitioner intends to construct a garage addition, which as indicated, would encroach into the required R-1 setbacks. In conjunction with the building permit review for the addition, the Site Development Ordinance will require the installation of a sidewalk section along Deer Avenue. The sidewalk section along Poplar Street already exists and was previously installed.
- The R-1 District setback requirements are more significant than the R-2 District. The proposed rezoning would allow less stringent setbacks and would allow for the proposed addition to meet the required R-2 front yard setback.
- The Subject Property was annexed in 1997 and is located proximate to the Northwest Sub-Area Plan (adopted in 2006), which specifically indicates that certain properties to the north may be developed with R-2 zoning standards. Nevertheless, the Sub-Area Plan does not include or provide any zoning recommendations for this property.
- The property directly west of this site has similar lot dimensions as the Subject Property and was granted a rezoning from R-1 to R-2 in 2011.
- In 2002, Amend Terrace Resubdivision, located directly northwest of the Subject Property was granted a subdivision and rezoning to R-2 for the construction of 3 new single-family homes. Directly north of Amend Terrace Resubdivision is Amend 3 Lot Subdivision, which was subdivided and rezoned to R-2 in 2003 for the construction of 3 new single-family homes. Other nearby subdivisions include Newport Resubdivision and Deer Avenue Subdivision, which received subdivision approval in 2000 and are zoned R-2. The property directly north is owned and used by the Sikh Temple.
- The rezoning would allow setbacks of 30' from Deer Avenue, 20' from Poplar

Street, 40' from the rear (west lot line), and 10' from the interior side (north lot line). Under the R-1 classification, the required setback would be 40' from Deer Avenue, 40' from the Poplar Street, 50' from the rear yard (west lot line), and 15' from the interior side yard (north lot line).

- It should be noted that if the rezoning to R-2 is granted, the property could not be subdivided without relief as the resulting lots could not both meet the applicable R-2 lot width, lot depth, and lot area requirements.

ALTERNATIVES:

1. Approve the Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential.
2. Do not approve the Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential.

RECOMMENDATION:

Public Hearing:	Plan Commission - October 15, 2019
Residents testifying:	None
Vote:	The Plan Commission voted 7-0 to approve this request and Staff concurs with this recommendation.

ACTION REQUIRED:

A motion to approve the rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential

ATTACHMENTS:

- Aerial Map - 1008 N. Deer Avenue
- ORD REZ 1008 N. Deer Avenue
- Plat of Survey
- VOP Current Zoning Map
- Application
- Northwest Sub-Area Plan Map
- 10-15-19 PC Minutes 1008 N. Deer Avenue

1008 N. Deer Avenue

6.B.2.a



ORDINANCE NO. _____

**AN ORDINANCE REZONING CERTAIN PROPERTY FROM
"R-1" SINGLE-FAMILY RESIDENTIAL TO "R-2" SINGLE-FAMILY RESIDENTIAL
1008 N. DEER AVENUE**

WHEREAS, pursuant to a public hearing held on October 15, 2019 before the Plan Commission of the Village of Palatine, in accordance with the applicable provision of the Village Code, and they have reported their findings on a proposal for rezoning the following legally described property from "R-1" Single-Family Residential to "R-2" Single-Family Residential:

**LOT 3 IN BLOCK 17 IN PERCY WILSON'S FOREST VIEW HIGHLANDS, A
SUBDIVISION IN THE WEST ½ OF SECTION 9, TOWNSHIP 42 NORTH, RANGE
10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT
THEREOF RECORDED JULY 23, 1926 AS DOCUMENT 9349722, COOK
COUNTY, ILLINOIS.**

commonly known as 1008 N. Deer Avenue - PIN # 02-09-308-006

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of its home rule power:

SECTION 1: That the Zoning Ordinance of the Village of Palatine, as amended, is hereby further amended by classifying the property described above as "R-2" Single-Family Residential.

SECTION 2: That the Official Zoning Map of the Village of Palatine is hereby amended to reflect this change.

Attachment: ORD REZ 1008 N. Deer Avenue (1008 N. Deer Avenue - Rezoning R-1 to R-2)

SECTION 3: That this ordinance shall be in full force and effect upon passage and approval as provided by law.

PASSED: This ____ day of _____, 2019

AYES: ____ **NAYS:** ____ **ABSENT:** ____ **PASS:** ____

APPROVED by me this ____ day of _____, 2019

Mayor of the Village of Palatine

ATTESTED and **FILED** in the office of the Village Clerk this
____ day of _____, 2019

Village Clerk

Attachment: ORD REZ 1008 N. Deer Avenue (1008 N. Deer Avenue - Rezoning R-1 to R-2)

—CONCRETE 0.8' SOUTH
—WOOD FENCE POST IS 1.1' WEST OF LOT LINE

113.29;

IRON FENCE POST IS
ON LINE & 1.5' WEST
WOOD FENCE POST IS
0.8' SOUTH & 0.9' WEST

10' EASEMENT

3

~~THE POPULAR STREET~~

152.62'

— VINYL FENCE

**ONE STORY
BRICK & FRAME
RESIDENCE
(#1008)**

—CONCRETE
1.0' SOUTH

CONCRET

CONCRETE

0.3

113.92,

33.0'

FOUND IRON PIPE 0.2'
WEST OF LOT CORNER

DEPRESSED CURB

Q DEER AVENUE

LEGEND

(R/M) – RECORD / MEASURED

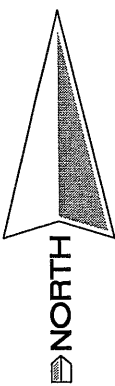
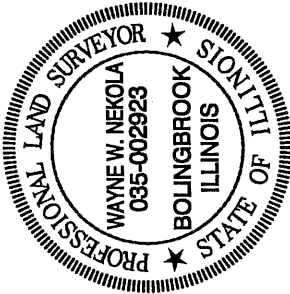
L – ARC LENGTH

R – RADIUS

CH - CHORD

AREA = 17,334 SQ. FT.
MORE OR LESS

MORE OR LESS



SCALE: 20'



ILLINOIS
STATE OF

SCALE: 20'

NEKOLA SURVEY, INC.

PROFESSIONAL LAND SURVEYING SERVICES

WWW.NEKOLASURVEY.COM

400 N. SCHMIDT RD., STE. 203

**BOLINGBROOK, ILLINOIS 60440
(630) 226-1530 PHONE (630) 226-1430 FAX**

☒ - "X" IN BOX INDICATES THE HERON DRAWN PLAT WAS ORDERED AS A NON MONUMENTED SURVEY.

DATED THIS 9TH DAY OF SEPTEMBER, 2019.

DAY OF SEPTEMBER, 2019.

PLS No. 2923
LICENSE RENEWAL DATE: 30 NOVEMBER 2020.

VOP Current Zoning Map

6.B.2.d



VILLAGE OF PALATINE

REZONING

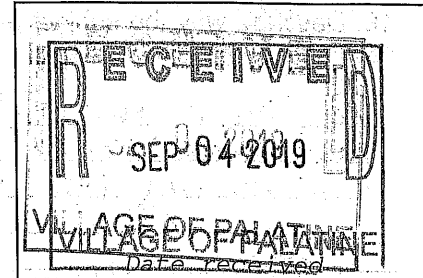
Department of Planning & Zoning

200 E. Wood Street • Palatine, IL • 60067-5339

Telephone: (847) 359-9047 • Fax (847) 963-6247

www.palatine.il.us

Office Use Only	Project Planner KR	Zoning Case # 19-57
	Filing Fee \$360	Notification Deadline



PLEASE TYPE OR PRINT IN INK:

1. Name of Petitioner(s): John Siegmeyer

2. Authorized Agent of Petitioner (if different):

Name: _____

Address: _____

Telephone No. _____ Business No. _____

Relationship to Petitioner: _____

3. Property Interest of Petitioner(s): 1008 N. Deer Ave Palatine
Owner, Lessee, Contract Purchaser, etc.

4. Address of the property for which this application is being filed:

1008 N. Deer Ave Palatine

5. This petition is for: (check one)

- ☒ Rezoning of currently incorporated property (within Village limits)
☐ Rezoning of currently unincorporated property, in conjunction with annexation

6. All existing land use(s) on the property are: Single Family

7. The proposed use(s) on the property, if this petition is approved is (are):

8. Current zoning of property: R-1 Size of the Property: 1/3 acres

9. Proposed new zoning classification: R-2

PETITIONER JUSTIFICATION:

The Petitioner is required to present specific evidence, not opinions, to justify the proposed rezoning. Please respond to the following questions, attaching a separate sheet if necessary:

10. Describe why the subject property cannot be reasonably developed in accordance with the existing zoning classification.

To add in the future a garage in front the
Set back could be 30' to 40', Now with
the zoning its 50'

11. Is the proposed zoning classification similar to or harmonious with the existing zoning of surrounding properties? Explain.

Yes - surrounding houses are 30' set back and
Zone R1

12. Does the proposed zoning classification conflict with the Village's Comprehensive Plan? Explain.

no I don't think so

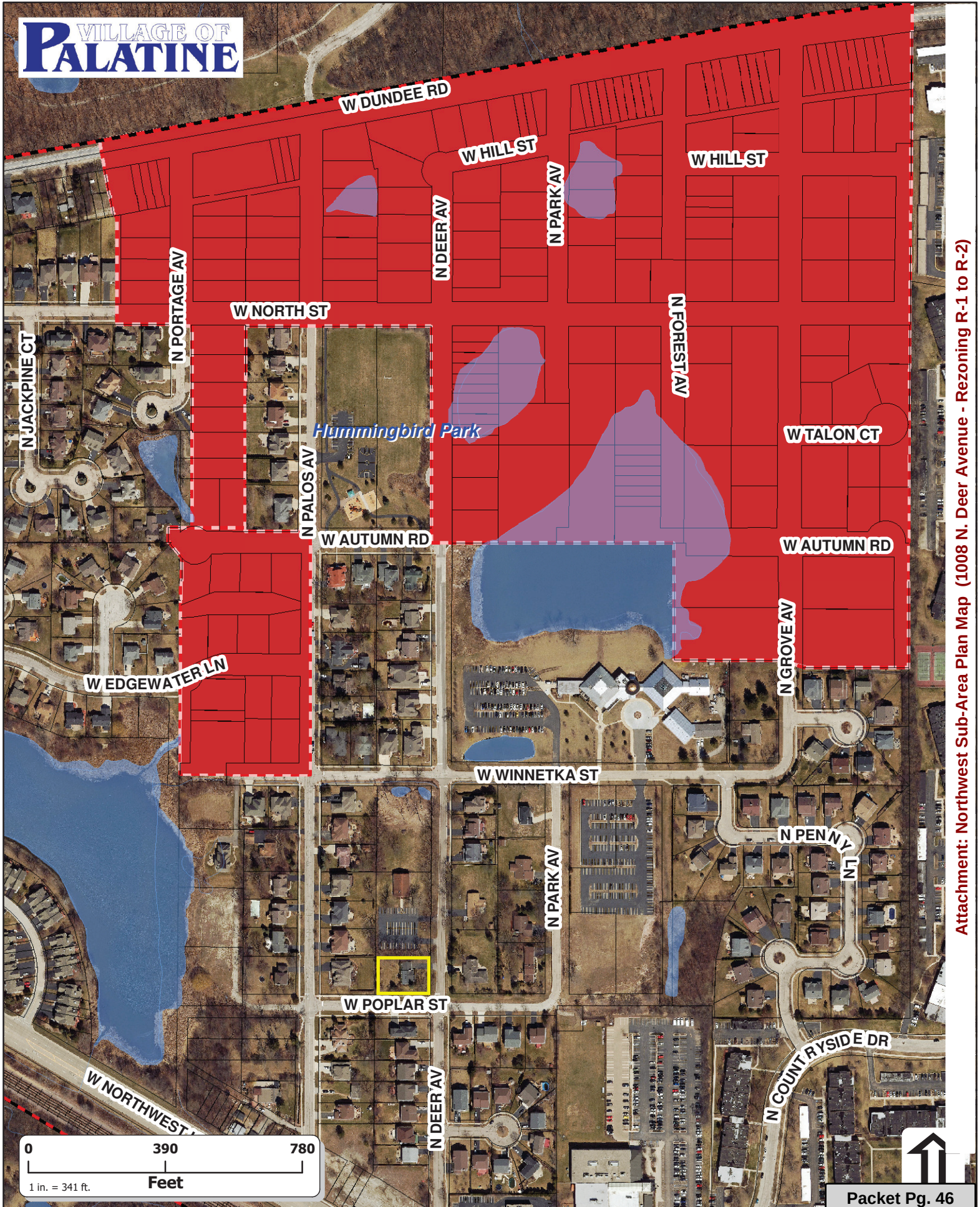
13. Will any of the uses permitted under the proposed zoning classification have an injurious effect on the value and/or the use and enjoyment of surrounding properties?

NO

NORTHWEST SUB-AREA PLAN MAP

6.B.2.f

VILLAGE OF
PALATINE



Attachment: Northwest Sub-Area Plan Map (1008 N. Deer Avenue - Rezoning R-1 to R-2)



VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS 200 E. WOOD STREET
 PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

PLAN COMMISSION MINUTES • OCTOBER 15, 2019

Village Hall - Council Chambers

Regular Meeting

7:00 PM

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Conrad Hansen	Plan Commissioner	Present	
Dennis Dwyer	Chairman	Present	
Jane Robins	Plan Commissioner	Absent	
Patrick Noonan	Plan Commissioner	Present	
Teri Williams	Plan Commissioner	Present	
Eric Friedman	Plan Commissioner	Present	
Rodney Bettenhausen	Plan Commissioner	Present	
Robert Kolososki	Plan Commissioner	Absent	
Stephen Fedota	Plan Commissioner	Present	

Staff present: Ms. Katie Rivard

II. APPROVAL OF MINUTES

1. Plan Commission - Regular Meeting - Sep 17, 2019 7:00 PM

Ms. Williams made a motion to approve the minutes of the September 17, 2019 Plan Commission meeting; seconded by Mr. Hansen.

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Hansen, Dwyer, Noonan, Williams, Friedman, Bettenhausen, Fedota
ABSENT:	Robins, Kolososki

Attachment: 10-15-19 PC Minutes 1008 N. Deer Avenue (1008 N. Deer Avenue - Rezoning R-1 to R-2)

III. PUBLIC HEARING

1. 1008 N. Deer Avenue

Chairman Dwyer read the notice of public hearing that was published in the Daily Herald on September 30, 2019 and mailed to the owners of the surrounding properties.

The following petitioner's exhibits were introduced:

1. Public Notice
2. Petition for Hearing
3. Proof of Ownership
4. Plat of Survey
5. Village of Palatine Current Zoning Map
6. Northwest Sub Area Plan Map

Sworn in staff: Ms. Katie Rivard

Ms. Rivard gave a brief overview explaining the subject property is approximately 17,000 sq. ft. She further explained it is a single family lot with one single family residence. Ms. Rivard stated the homeowner would like to rezone the property from R-1 to R-2. She stated the lot was platted in 1926 and is substandard per the R-1 standards. She spoke to the R-1 standards and the minimum lot sizes. Ms. Rivard explained the Petitioner plans on constructing a garage addition in the future that will encroach into existing required R-1 setbacks. Ms. Rivard spoke to the subdivisions in the area that were granted subdivision approval and rezoned to R-2. She referred to the current zoning map slide showing the surrounding areas zoning explaining a lot of the planned developments follow the R-2 standards. Ms. Rivard spoke to the Northwest Sub-Area Plan that was adopted in 2006 that specifically called out properties to the north to be developed with the R2 standards. She referred to the slides to show existing conditions.

Sworn in Petitioner: John Siegmeier 1008 N. Deer Avenue

Mr. Siegmeier referred to the existing condition slide and pointed out the trailer. He explained the reason for the request is to allow him to bring the garage slightly closer to the road. He further explained the current zoning will not allow this addition.

RECOMMENDATION

The Petitioner has indicated a rezoning from R-1 to R-2 will allow for the construction of a garage addition in the future without seeking zoning relief for setbacks. The Subject Property is substandard per the current R-1 zoning standards, and the proposal conforms to the zoning designation of the recently developed nearby properties. There are several different single-family zoning districts surrounding the Subject Property (R-2, R-1, and P). Also, the rezoning from R-1 to R-2 does not increase the potential for a further subdivision or allow or create allow an opportunity for a 2-lot by-right subdivision. Any contemplated

further subdivision of this property would require significant relief from the Code (lot widths and lot area) and would be directly inconsistent with the bulk standards of the other subdivisions in the area.

Nevertheless, for the proposed rezoning, Staff recommends approval of the Rezoning to R-2 single-family residential.

Mr. Hansen made a motion to close the public hearing; seconded by Ms. Williams

DISCUSSION:

Mr. Noonan stated it is straight-forward.

Mr. Noonan made a motion to approve the request; seconded by Mr. Hansen.

Chairman Dwyer summarized that this request has met the standards and was unanimously approved by a vote of 7-0. This item will tentatively go to the Community and Economic Development Committee of the Village Council on November 4, 2019.

RESULT:	RECOMMENDED TO APPROVE [UNANIMOUS]
MOVER:	Patrick Noonan, Plan Commissioner
SECONDER:	Conrad Hansen, Plan Commissioner
AYES:	Hansen, Dwyer, Noonan, Williams, Friedman, Bettenhausen, Fedota
ABSENT:	Robins, Kolososki

IV. COMMUNICATIONS

Ms. Rivard mentioned some upcoming Petitions:

- Recreational cannabis text amendment
- Northwest Highway Sub-Area Plan

V. ADJOURNMENT

Consider a Motion to Authorize the Purchase of a Replacement Fire Department Video Conference System

BACKGROUND:

The video conference system in the Fire Department is used to facilitate communications and training between the different stations. The system allows the Fire Department employees to stay on station for response, but engage with both training and meetings/discussions when appropriate.

The video conference system used in the Fire Department is now 15+ years old. The equipment, infrastructure, and software is no longer supported by the Vendor and is limited in its capabilities when compared to modern systems.

In recent years, the video conference landscape has changed significantly with the advent of online services. Modern video conference capabilities are cost effectively provided through online services, with the implementation of modern displays and user interfaces.

KEY ISSUES:

- The IT and FD Departments have engaged multiple integrators to develop a solution that meets the needs of the Fire Department while also being cost effective. Due to the complexity of designing a system which contains both online services along with classroom & boardroom equipment, and ensuring an easy-to-use interface to the system, no one vendor's system would provide a complete solution.
- After evaluation of multiple vendors proposals, it was decided that Mindsight solution of Cisco's Webex Touch equipment and services will best fit the needs of the Fire Department. The system provides both the desired capabilities and keeps the ease-of-use for the Fire Department.
- The proposed solution provides three year maintenance for equipment along with three years of cloud services. After three years, the expected total annual maintenance and cloud service costs will be roughly \$7,000 (for equipment and services).

ALTERNATIVES:

1. Approve the purchase of Webex Video Conference system & services from Mindsight
2. Refer back to Staff

RECOMMENDATION:

Staff recommends approval of the purchase of Video Conference System from Mindsight for \$54,855.69

ACTION REQUIRED:

A motion to approve the purchase of the Webex Video Conference System from Mindsight.

ATTACHMENTS:

- Village of Palatine- Webex Video- SOW - 16Oct19
- Cisco Webex Room Kits



STATEMENT OF WORK

VIDEO CONFERENCING WITH CISCO WEBEX VIDEO

10/16/2019

THIS SoW EXPIRES 30 DAYS FROM THE DATE ABOVE UNLESS SIGNED AND ACCEPTED BY CUSTOMER.

PREPARED FOR

Village of Palatine



SALES CONTACT

Frank Muzzalupo
IP Tel: 630-981-5003
fmuzzalupo@gomindsight.com

TECHNICAL CONTACT

Igor Nayshtut
IP Tel: 630-981-5048
inayshtut@gomindsight.com

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1. PROJECT OBJECTIVES

Village of Palatine ("Customer"), has engaged Mindsight, located at 2001 Butterfield Rd, Suite 250, Downers Grove, Illinois 60515.

The Customer currently has an initiative to update their existing video conferencing solution in five different locations.

Mindsight is proposing a solution that will involve the following components:

1. Three New Room Kit Mini
 - a. Fire station Based
2. One New Room Kit
 - a. Fire station Based
3. One New Room Kit Plus
 - a. Training Room
4. Five Webex Meeting Licenses
5. O365 Calendaring for Room Kit Device

Note – Mindsight is assuming that all physical installation will be performed by a third party vendor.

Note – Mindsight is assuming that no travel will be involved in this project.

2. SCOPE OF WORK

In order to complete the objectives listed above (collectively, the “Project”), Mindsight will be responsible for the following:

2.1. PROJECT MANAGEMENT

1. Development of Project Schedule
2. Project Plan
3. Kick-off meeting to be held either at customer location or remotely based on availability
4. Mindsight resource management
5. Project close-out document

2.2. PLANNING & DESIGN

Planning

1. Gather Location Information
2. Gather O365 Tenant Information
3. Gather User Information

2.3. IMPLEMENTATION

Device Configuration

1. Assist with Device Installation
2. Configure Device to Register with Webex Cloud
3. Test Devices

Webex Configuration

1. Configure Webex
2. Configure O365 Integration for Calendaring
3. Test Webex

Training

1. Create Training Documents
2. Train Users

2.4. SYSTEM TESTING

- A custom test plan will be executed in order to test all video functionality

2.5. POST-CUTOVER SERVICE

- No post cutover support has been provided as part of this project.

2.6. TRAINING

- As part of this project, Mindsight will provide up to five hours of user training

2.7. ONGOING SERVICE, MANAGED SERVICES, AND MONITORING

Mindsight can provide long-term management, monitoring, and/or service of the UC solution through its customized Services offerings. Mindsight can take a proactive management and monitoring approach for the long term by implementing a Managed Services agreement, allowing the Mindsight engineering team to assume management and monitoring ownership of the installed system(s). Alternatively, hourly retainer agreements can be purchased to allow for reactive service and/or to handle ongoing changes to the environment.

Please note that the warranty specified in the Mindsight 90-Day Labor Warranty section does apply to any configuration errors or omissions caused by Mindsight engineers during the implementation process, but does not cover change requests or customer-requested configuration adjustments after Project completion.

All requests for service (both warranty and non-warranty) should be submitted to service@gomindsight.com or by calling (630) 981-5119.

2.8. DOCUMENTATION

In addition to the documentation items listed in the Deliverables section, the following custom documentation is included:

2.9. DELIVERABLES

Mindsight will provide the following deliverables throughout the project:

- Custom Test Plan
- Periodic Meeting Notes

3. TIMELINE

This Project will kick off, based on resource availability within 6 weeks of acceptance by Customer. The final 'go live' date will be determined by a variety of factors.

4. ASSUMPTIONS

Mindsight assumes the following in order to provide the services described in this Statement of Work.

4.1. PROJECT MANAGEMENT ASSUMPTIONS

1. Customer will assign a single point of contact (SPOC) for coordination with Mindsight Project Management.
2. SPOC shall use reasonable efforts to ensure that this Project will proceed uninterrupted until Project completion. Significant delays caused by situations beyond Mindsight's control will result in a job change order executed by both parties ("Job Change Order").
3. All training and knowledge transfer not stated in the SoW will require a Job Change Order.
4. Any changes to the design and equipment list in this SoW will require a Job Change Order.
5. Customer will provide notification of at least five business days for any work which must be performed outside of Mindsight Principal Period of Service (8 AM – 5 PM Central, M – F).
6. Customer must sign off on the design documentation before implementation can begin.
7. Customer is responsible for any shipping and insurance charges, from a staging facility to the installation site(s), if any.
8. Customer shall use reasonable efforts to respond within two business days of a Mindsight request for documentation or information reasonably required for performance of the services discussed herein.
9. Customer must notify Mindsight of any scheduling changes at least two business days in advance.

4.2. PROJECT IMPLEMENTATION ASSUMPTIONS

1. Any items not listed above as in Section 2. Scope of Work are Out-of-Scope and will require a Job Change Order.
2. Except as stated in this SoW, Mindsight will not troubleshoot networks, applications and/or hardware with pre-existing configuration/performance problems. If requested, such additional services will require a Job Change Order and be billable at the time and materials rate as agreed upon by the parties in writing.
3. Customer will provide access to any personnel not directly involved in the Project but necessary to its completion.
4. Customer will provide all necessary materials, media, and/or software licenses that were not purchased through Mindsight for this Project.
5. Customer will ensure all existing equipment has a current support contract (such as Cisco SMARTnet) to allow for the implementation of software updates, if necessary.

4.3. FACILITIES RELATED ASSUMPTIONS

1. Customer will ensure all power outlets, patch panels, and all cables (power and patch) are available and verified for correct connector match and length.
2. Customer will ensure that all site preparation (including but not limited to, power, space, HVAC, cables, and racks) will be in place three (3) business days prior to the beginning of the scheduled installation. Delays caused by incomplete site preparation will be billed at the time and materials rate including travel.
3. Customer will provide space to stage and store all equipment.
4. Customer will provide 24x7 VPN access to all necessary equipment.

5. Customer will provide any necessary physical building access Mindsight may require.
6. Customer will provide adequate workspace for Mindsight engineers with power, network, and internet access.
7. If working in a secure facility, a Customer escort must be available to work with the engineer.
8. Customer is responsible for providing all network cabling, including but not limited to patch, network, and telephone cables unless otherwise specified in this SoW.
9. Any additional cabling required will be performed by the Customer's cabling vendor. Any wiring done by Mindsight will be billable at the time and materials rate upon mutual written agreement between the parties and a signed Job Change Order. Mindsight can recommend a cabling vendor.

5. PROJECT PRICING

Mindsight will perform this Project on a fixed fee basis in the amount of:

Line Item	Product Description	Qty	Customer Unit Price	Customer Extended Price
Products				
	Room Kit with integrated microphone, speakers and Touch 10			
	1.0 Room Kit with integrated microphone, speakers and Touch 10	1	\$ 4,165.00	\$ 4,165.00
	2.0 Power Cord for United States of America 2m 10A	2	\$ -	\$ -
	3.0 Spark Room Kit unit	1	\$ -	\$ -
	4.0 Cisco Touch10 controller for collaboration endpoints	1	\$ -	\$ -
	5.0 1.5m GREY HDMI 2.0	1	\$ -	\$ -
	6.0 CAB (16,4 feet / 5m) GREY ETHERNET	2	\$ -	\$ -
	7.0 8 meter flat grey Ethernet cable for Touch 10	1	\$ -	\$ -
	8.0 Powersupply - AC/DC, 12V, 6.25A, grey	1	\$ -	\$ -
9.0 Wall Mount for Cisco Spark Kit	1	\$ -	\$ -	
10.0 Screen Mount for Cisco Spark Kit	1	\$ -	\$ -	
11.0 Touch PoE power injector	1	\$ -	\$ -	
			\$ -	\$ -
	Room Kit Plus w/Codec Plus, Quad Camera and Touch 10.		\$ -	\$ -
13.0 Room Kit Plus w/Codec Plus, Quad Camera and Touch 10.	1	\$ 6,265.00	\$ 6,265.00	
14.0 Power Cord for United States of America 2m 10A	2	\$ -	\$ -	
15.0 Cisco Quad Camera	1	\$ -	\$ -	
16.0 Powersupply - AC/DC, 12V, 6.25A, grey	2	\$ -	\$ -	
17.0 Cisco Touch10 controller for collaboration endpoints	1	\$ -	\$ -	
18.0 Wall mounting bracket for Quad Camera	1	\$ -	\$ -	
19.0 Network cable (ethernet) 8 meter	1	\$ -	\$ -	
20.0 Spark Room Kit Codec Plus for Auto Expand	1	\$ -	\$ -	
			\$ -	\$ -
	Room Kit Mini with microphone array, speakers and Touch 10		\$ -	\$ -
21.0 Room Kit Mini with microphone array, speakers and Touch 10	3	\$ 2,096.50	\$ 6,289.50	
22.0 Power Cord for United States of America 2m 10A	3	\$ -	\$ -	
23.0 1.5m GREY HDMI 2.0	3	\$ -	\$ -	
24.0 Wall Mount for Cisco Room Kit Mini (Default with Mini)	3	\$ -	\$ -	
25.0 CAB (16,4 feet / 5m) GREY ETHERNET	3	\$ -	\$ -	
26.0 Powersupply - AC/DC, 12V, 6.25A, grey	3	\$ -	\$ -	
27.0 Network cable (ethernet) 8 meter	3	\$ -	\$ -	
28.0 Cisco Touch10 controller for collaboration endpoints	3	\$ -	\$ -	
			\$ -	\$ -
	Displays and Mounting Hardware		\$ -	\$ -
29.0 Samsung 75" 7 series LED TV	2	\$ 2,000.22	\$ 4,000.44	
30.0 Vizio 70" E series LED TV	1	\$ 1,375.88	\$ 1,375.88	
31.0 Samsung 65" 4k LED TV	3	\$ 922.20	\$ 2,766.60	
32.0 Universal wall mount bracket 50"-80"	6	\$ 103.88	\$ 623.28	
33.0 25' HDMI cable	6	\$ 44.52	\$ 267.12	
34.0 Single and Dual port trim plate	5	\$ 3.18	\$ 15.90	
35.0 HDMI Snap in Jacks	6	\$ 9.54	\$ 57.24	
36.0 AV brush plates	6	\$ 13.78	\$ 82.68	
37.0 Misc mounting hardware and cable management	1	\$ 31.80	\$ 31.80	
			\$ -	\$ -
			\$ -	\$ -
		Total Product Pricing:		\$25,940.44

Maintenance - 36 Months				
Room Kit with integrated microphone, speakers and Touch 10				
1.1	SNTC-8X5XNBD Room Kit with integrated microphone, spe	1	\$ 3,642.39	\$ 3,642.39
			\$ -	\$ -
Room Kit Plus w/Codec Plus, Quad Camera and Touch 10.				
13.1	SNTC-8X5XNBD Room Kit Plus w/Codec Plus, Quad Camera	1	\$ 4,255.26	\$ 4,255.26
			\$ -	\$ -
Room Kit Mini with microphone array, speakers and Touch 10				
21.1	SOLN SUPP 8X5XNBD Room Kit Mini with microphone array, spe	3	\$ 975.00	\$ 2,925.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Total Maintenance Pricing:				\$10,822.65
Subscription Services				
Initial Term - 36.00 Months Auto Renewal Term - 12 Months Billing Model - Upfront			\$ -	\$ -
29.0	Collaboration Flex Plan	1	\$ -	\$ -
30.0	Basic Support for Cisco Spark	1	\$ -	\$ -
31.0	NU Cloud Meetings - Meetings (1)	5	\$ 812.70	\$ 4,063.50
32.0	Cloud Device Registration (1)	5	\$ 849.60	\$ 4,248.00
33.0	NU Meetings Bridge Country Call Back Audio (1)	5	\$ 115.20	\$ 576.00
34.0	Included VoIP (1)	1	\$ -	\$ -
35.0	File Storage Entitlement	100	\$ -	\$ -
36.0	Cloud Device Registration Entitlement	5	\$ -	\$ -
37.0	Messaging Entitlement	5	\$ -	\$ -
38.0	Meetings Entitlement (1)	5	\$ -	\$ -
39.0	Included Webex Storage for Flex	10	\$ -	\$ -
40.0	A-FLEX Webex Edge Audio	5	\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Total Subscription Services Pricing:				\$8,887.50

Professional Services				
1.3	Mindsight Professional Services	1	\$ 5,612.00	\$ 5,612.00
2.3	GalCon Professional Services	1	\$ 3,333.70	\$ 3,333.70
Total Professional Services Pricing:				\$8,945.70
Total Product Pricing from Above:				
				\$ 25,940.44
Total Maintenance from Above:				
				\$ 10,822.65
Total Subscription Services from Above:				
				\$ 8,887.50
Product Sales Tax:				exempt
Estimated Shipping and Processing Charges:				\$ 259.40
Professional Services Charges:				\$ 8,945.70
GRAND TOTAL:				\$ 54,855.69

**This SOW, detailed Scope and related pricing will expire 60 days from the date delivered. After 60 Days Mindsight will re-scope and create a new SOW for Customer review and signature.*

6. PAYMENT TERMS

Payment Terms: Hardware, Software, SMARTnet, Shipping and Taxes
Due net 45

T-Support Retainers
Due net 45

Projects (with Cutover milestone)
50% Due net 45 Upon Project Kickoff
35% Due net 45 Upon Project Cutover
15% Due net 45 Upon Project Completion
In the event a project will extend beyond 6 months, Mindsight reserves the right to invoice cutover and completion of each site separately.

Projects (without Cutover milestone)
50% Due net 45 Upon Project Kickoff
50% Due net 45 Upon Project Completion

In the event a project will extend beyond 6 months, Mindsight reserves the right to invoice cutover and completion of each site separately.

Remittance Address:

ACH & Wire: ABA Routing #071925402 - Account #250036827

Mail: Hinsdale Bank & Trust, Tympani LLC dba Mindsight, PO Box 6242, Carol Stream, IL 60197

Delivery: 30 Days or Less ARO (unless otherwise noted)

Shipping Via: TBD

Client may elect to expedite shipment at a flat cost of two percent (2%) of the entire hardware purchase or provide a billing account number for Federal Express. This cost is in addition to our standard shipping and handling fee. Expedite timeframe is not guaranteed.

Until paid in full, Mindsight retains Title and a Purchase Money Security Interest in all products sold to secure the payment of all amounts owed to Mindsight under this agreement.

Terms apply regardless of client method of financing.

7. CUSTOMER ACCEPTANCE

The undersigned Customer representative represents that he/she is authorized by Customer to commit to this SoW, including the pricing, warranty terms and conditions, and payment terms described herein.

8. MINDSIGHT 90-DAY LABOR WARRANTY

During the term of this SoW and for a period of 90 days from Customer acceptance of Project completion, Mindsight warrants that its provision of services will be in accordance with prevailing standards in the network industry, and Mindsight will use reasonable efforts under the circumstances consistent with industry standards to remedy any omissions, mistakes, or errors with respect to any part of services. The forgoing warranty shall be limited to the terms and provisions (including the limitations and disclaimers) set forth in this SoW, and any additional Job Changed Orders entered into by the parties.

The foregoing warranty and remedies are exclusive and in lieu of all other warranties or remedies, whether express, implied or statutory, including, without limitation, implied warranties of merchantability and fitness for a particular purpose. In the event of any defect whatsoever in the services, neither Mindsight nor any third-party provider or operator of facilities employed in the provision of any part of such services shall be liable to the Customer or any other party for any direct, indirect, consequential, special, actual, punitive or any other damages, or for any lost profits of any kind or nature whatsoever.

9. CONDITIONS OF WARRANTY

Within ten (10) business days of live cutover as mutually agreed to by the parties, Customer is responsible for providing a detailed list of all system issues, which are to be addressed prior to Customer acceptance of Project completion –or– if the issues cannot be resolved prior to acceptance due to reasons beyond the control of Mindsight, Mindsight will note such issues as contractual obligations of Mindsight on the formal acceptance document. This detailed list and any additional issues that may arise prior to completing the detailed list will constitute the complete and entire list of all issues that need to be addressed for Mindsight to receive formal acceptance and final payment for services described herein. Formal acceptance is to be agreed upon in writing by the parties upon successful testing of detailed list items. Any issues that arise after formal acceptance will be covered by the Mindsight warranty, which begins as described herein. The 90 Day Warranty is valid if (1) the detailed list is delivered within the 10 business day period described herein, and (2) if formal acceptance is executed by Customer upon successful testing of the detailed list items that are within the control of Mindsight.

10. MISCELLANEOUS

This SoW and the Agreement (as hereinafter defined) shall be governed as to its interpretation and construction by the laws of the State of Illinois, United States of America, without giving effect to any conflict of laws doctrine which may result in the application of the laws of another jurisdiction. Neither Party shall assign or transfer any rights or obligations under this SoW or the Agreement without the express prior written consent of the other Party. This SoW and the Agreement will be binding upon the successors and assigns of both Parties. The waiver, by the furnishing party, of a breach of any provision of this SoW or the Agreement by the other Party shall not operate or be construed as a waiver of any other or subsequent breach by the other party. Invalidity of any portion of this SoW or the Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this SoW or the Agreement is held to be invalid, the Parties agree that the remaining provisions shall be deemed to be in full force and effect as if they have been executed by each Party subsequent to the expungement of the invalid provision. This SoW and the Agreement may be modified or waived only by a separate writing executed by all parties expressly so modifying such agreement.

11. PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") and the SoW attached hereto is entered into by and between Mindsight, LLC., an Illinois limited liability company ("Mindsight") and CCHC ("Customer"). Mindsight shall provide those services described in the SoW dated 12/1/2017. All such services and sales under such SoW will be subject to the terms and conditions of this Agreement.

1. TERM AND TERMINATION

The Term of this Agreement and the SOW shall begin at the date of later contract execution and continue until acceptance of Project completion executed by Customer. Either party may terminate this Agreement and the SoW upon thirty (30) days prior written notice to the other party. Notwithstanding the termination of this Agreement, the provisions of this Agreement will continue in full force and effect until each party has fulfilled its obligations pursuant to any SoW that is in effect up until the date of such termination.

In the event this Agreement is terminated, Customer's obligation to Mindsight shall be to pay to Mindsight any fees for services then due and owing to Mindsight as of the effective date of termination as a result of any services completed by Mindsight as of such date.

Upon the expiration or termination of this Agreement and/or any SoW, Mindsight shall deliver to Customer all data and materials provided by Customer to Mindsight for the conduct of services under this Agreement or any SoW. In the event this Agreement is terminated, Mindsight reserves the right to retain one copy of all materials provided to Customer as the result of services performed by Mindsight under a SoW for a period of one (1) year. Such materials shall be categorized as privileged and remain confidential unless a legal dispute arises regarding the services performed by Mindsight hereunder and their disclosure is required by law.

2. EXPENSES

Mindsight shall be reimbursed by Customer for all usual and customary travel and lodging expenses which were separately negotiated and contracted for, and incurred in the performance of services provided herein and which have been approved by Customer in writing. Payment for such expenses shall be made to Mindsight within thirty (30) days of receipt by Customer of invoices or other evidence of such expenditures.

3. CONFIDENTIALITY

It is understood that during the course of this Agreement and any SoW, Mindsight and its employees and/or representatives may be exposed to data and information which is confidential and proprietary to Customer. All such data and information (hereinafter "Customer Confidential Information"), whether written or verbal, tangible or intangible, made available, disclosed, or otherwise made known to Mindsight and its employees and/or representatives as a result of services under this Agreement and any SoW shall be considered confidential and shall be considered the sole property of Customer. All information regarding Mindsight's operations, disclosed by Mindsight to Customer in connection with this Agreement is proprietary, confidential information belonging to Mindsight ("Mindsight Confidential Information", and together with the "Customer" Confidential Information, the "Confidential Information"). The Confidential Information shall be used by the receiving party and its employees/representatives only for purposes of performing the receiving party's obligations hereunder. Each party agrees that it will not reveal, publish or otherwise disclose the Confidential Information of the other party to any third party without the prior written consent of the disclosing party, provided that the foregoing obligations shall not apply to Confidential Information which:

- (a) is or becomes generally available to the public other than as a result of a disclosure by the receiving party;
- (b) becomes available to the receiving party on a non-confidential basis from a source which is not prohibited from disclosing such information by a legal, contractual, or fiduciary obligation to the disclosing party;
- (c) the receiving party develops independently of any disclosure by the disclosing party;

(d) was in the receiving party's possession or known to the receiving party prior to its receipt from the disclosing party without any prior obligation of confidentiality; or

(e) is required by law to be disclosed; provided however in the event that either party is requested, in connection with any legal or regulatory proceeding, to disclose any Confidential Information supplied to it by the other party or its authorized representatives, it will provide the other party with prompt notice of such a request, prior to any disclosure pursuant thereto, so that the other party may seek an appropriate protective order or waive compliance with the provisions required hereunder.

4. OWNERSHIP RIGHTS OF MINDSIGHT

Unless otherwise set forth in a respective SoW, the ideas, concepts, know-how or techniques developed during the course of this Agreement by Mindsight shall be the sole and exclusive property of Mindsight, subject to a royalty-free, full paid-up non-exclusive license to Customer, and may be used by Mindsight in any way it may deem appropriate. Unless otherwise set forth in the respective SoW, all deliverables, including without limitation any software, specifications, data, documentation, discoveries, improvements and inventions conceived, made or developed in the performance of this Agreement and any SoW ("Proprietary Information") shall be the sole and exclusive property of Customer. Mindsight agrees to execute all documents necessary to fully secure and perfect Customer's interest in the Proprietary Information, including the filing of patent and copyright applications.

5. LIMITED WARRANTY

Mindsight warrants that the services furnished hereunder shall be performed in a professional and workmanlike manner. EXCEPT AS EXPRESSLY PROVIDED HEREIN OR IN A SOW HEREUNDER, MINDSIGHT MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, BY OPERATION OF LAW OR OTHERWISE, WITH RESPECT TO ANY SERVICES OR DELIVERABLES SUPPLIED UNDER THIS AGREEMENT. MINDSIGHT EXPRESSLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE FOR THESE SERVICES.

6. LIMITATION OF LIABILITY

IN NO EVENT SHALL MINDSIGHT BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, OR INDIRECT DAMAGES (INCLUDING ANY LOSS OF PROFIT, REVENUE, OR DATA) ARISING OUT OF THE USE, PERFORMANCE OR FURNISHING OF ANY DELIVERABLES OR SERVICES, EVEN IF MINDSIGHT SHALL HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGE, OR FOR ANY CLAIM OR ACTION BROUGHT AGAINST THE CUSTOMER BY ANY THIRD PARTY. Mindsight's liability to the Customer for damages, from any cause whatsoever and regardless of the form of action, shall be limited to the remedies set out in this Agreement, but in any event shall not exceed the charges paid or payable by Customer under this Agreement for the particular services or deliverables from which the liability arises. Customer agrees that Mindsight will not have any responsibility or liability for hardware, software or other items or services provided by persons other than Mindsight or its subcontractors.

7. SECURITY

Mindsight is not responsible for ensuring the data security of installed solutions and is not responsible for security breaches by any third party, unless such breach is the result of Mindsight's negligence or the negligence of its employee(s) or other representative(s).

8. INDEMNIFICATION

Each party shall indemnify, defend and hold harmless Customer, its officers, directors, employees, subcontractors, and representatives, from claims, losses, damage, expense (including reasonable attorney's fees and court costs), or liability (including liability for infringement of a third party's intellectual property rights), personal injury, death and property loss or damage caused by or arising from the breach of their respective obligations set forth hereunder or any gross negligence or willful misconduct of each party and/or its representatives.

9. INDEMNIFICATION PROCEDURE

Each party shall: (a) give the other party notice of any such claim or law suit (including a copy thereof served upon the party) and all relevant data relating thereto within fifteen (15) days after such claim or law suit was served; and (b) Each party and its employees shall fully cooperate with the other party and its legal representatives in the investigation of any matter the subject of indemnification; (c) Each party shall not unreasonably withhold its approval of the settlement of any such claim, liability, or action by the other party the subject of this Indemnification provision; and (d) Each party shall not, except at its own cost, voluntarily make any payment or incur any expense in connection with any losses without the prior written consent of the other party.

10. INDEPENDENT CONTRACTOR

Nothing in this Agreement or any SoW shall be construed to create a partnership, joint venture, agency relationship or employment relationship between the Customer and Mindsight. Neither party has the right or authority to assume or create any obligation on behalf of the other party.

11. THIRD PARTY RESOURCES MANAGEMENT

To the extent that Mindsight may require or incorporate any services, equipment, software or other resources of any third party, Mindsight is solely responsible for coordinating and managing each third party to ensure the provision of such services, equipment, software or other resources required to meet the obligations of this Agreement and any SoW.

12. INSURANCE REQUIREMENTS

Mindsight shall obtain and maintain, during the term of this Agreement and any SoW, insurance in the following amounts: (i) commercial general liability insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the annual aggregate; (ii) professional liability insurance (including coverage for technology errors and omissions, information security failures and privacy breach) with a limit of liability of no less than five million dollars (\$5,000,000); and (iii) workers' compensation insurance as required by applicable state law and employers' liability insurance. Upon written request, Mindsight will provide Customer with proof of the above-mentioned insurance coverage. Customer shall be named as an additional insured on an applicable policy of insurance.

13. ENTIRE AGREEMENT

This Agreement along with each SoW, represents the entire agreement between the parties and supersedes any prior or contemporaneous oral or written agreements, commitments, representations or communications regarding the subject matter of this Agreement and any SoW. All terms other than references to this Agreement or those business terms necessary to process and complete an order, contained in any purchase order or other type of order form Customer may use will be considered

void. Any modification to this Agreement or any SoW between the parties must be in writing and signed by a duly authorized agent of both parties. In the event of a conflict between the provisions of a SoW and the provisions of this Agreement, the provisions of the SoW shall prevail.

14. NON-SOLICITATION

Neither party shall directly or indirectly, during the term of this Agreement, and for two (2) year after its termination, solicit for hire as an employee, consultant or, otherwise any of the other party's personnel who have had direct involvement with the performance of the services hereunder.

15. FORCE MAJEURE

In the event either party shall be delayed or hindered in or prevented from the performance of any act required, hereunder by reasons of strike, lockouts, labor troubles, inability to procure materials, failure of power or restrictive government or judicial orders, or decrees, riots, insurrection, war, Acts of God, inclement weather or other similar reason or cause beyond such party's control, then performance of such act shall be excused for the period of such delay.

16. FAX OR ELECTRONIC CONSENT

Signed facsimile or PDF copies of this Agreement, any SoW, order forms, addenda, attachments and exhibits, each as applicable, will legally bind the parties to the same extent as original documents.

[Remainder of Page Intentionally Blank – Signature Page Follows]

IN WITNESS WHEREOF, the parties have caused this SoW and Professional Services Agreement described therein, to be executed by their duly authorized representatives as of the latest date written below.

Mindsight, LLC

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Village of Palatine

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Cisco Webex Room Kit Series

- Cisco Webex Room Kit
- Cisco Webex Room Kit Mini
- Cisco Webex Room Kit Plus
- Cisco Webex Room Kit Pro

The Cisco Webex Room Kit Series: Team collaboration innovation in a box

Cisco Webex™ Room Kit, Room Kit Mini, Room Kit Plus and Room Kit Pro are powerful collaboration solutions that integrate with flat panel displays to bring more intelligence and usability to your huddle, small, medium, large and specialized meeting rooms.

These integrator solutions deliver the unmatched video and audio experience that customers expect from Cisco. In addition, new capabilities enable even smarter meetings, smarter presentations, and smarter room and device integrations – further removing the barriers to usage and deployment of video collaboration.

The **Room Kit** – which includes camera, codec, speakers, and microphones integrated into a single device – is ideal for rooms that seat up to 7 people.

The **Room Kit Mini** – also integrates camera, codec, speakers into a single device and is custom-designed for huddle spaces, accommodating rooms and spaces ideal for 2-5 people.

The **Room Kit Plus** – with a separate quad-camera bar, can accommodate larger and deeper rooms of up to 14 people.

The **Room Kit Pro** – the most powerful of the three codecs – is designed for the largest rooms and specialized conferencing scenarios such as boardrooms, auditoriums and AV integrations where multiple screens, cameras and content sources may be required; supports Cisco Webex Quad Camera, Precision 60 Camera and SpeakerTrack 60 dual camera.

The Room Kit Series offers sophisticated camera technologies that bring best overview for dynamic framing and speaker tracking* capabilities to every room.

*speaker tracking not available on Room Kit Mini

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Benefits

- **Powerful collaboration solutions:** Integrate with flat panel displays to bring more intelligence and usability to your huddle, small, medium, large and specialized meeting rooms
- **Smart meetings:** Powerful cameras deliver intelligent viewing capabilities, such as automatic framing and speaker tracking; AI capabilities enable automatic noise suppression to reduce meeting interruptions and voice-activated controls for easy dialing
- **Smart presentations:** Supports up to 3 screens and multiple content sources, wireless sharing, and 4K content make for great presentations; see white board content and annotations shared from Cisco Webex Board or Cisco Webex DX80, and participate in white boarding sessions through Cisco Webex Teams app (cloud registered devices only)
- **Smart rooms:** People count for usage metrics and resource allocation; tight integrations with screens to enhance user interactions; APIs and macros allow meeting personalization
- **Flexibility:** Built for both on-premises and cloud deployment, protecting your investment

Next steps

Learn more about the [Cisco Webex Room Kit Series](#).

Download the [Cisco Webex Teams app](#) today.

Figure 1. Cisco Webex Room Kit Mini is modern huddle space



Bringing powerful collaboration to all your meeting rooms

The **Cisco Webex Room Kit, Room Kit Mini, Room Kit Plus** and **Room Kit Pro** offer video innovation in a box, bringing more intelligence and usability to your huddle, small, medium, large and specialized team collaboration rooms. The products are rich in functionality and experience but are priced and designed to be easily scalable to all of your conference rooms – whether registered on the premises or to Cisco Webex in the cloud. The Room Kits are hardware optimized to run on a cloud platform. They offer great experiences for shared rooms and spaces, with easy access to hosted conferences.

Figure 2. Cisco Webex Room Kit Pro in an auditorium setting for training or all-hands meeting



Consider a Motion Authorizing the Village Manager to Execute Amendment #1 for Additional Design Engineering Services for the Brockway Street Improvements Project

BACKGROUND:

At the March 11, 2019 Village Council meeting, the Village hired BLA, Incorporated to design improvements for Brockway Street, from Palatine Road to Wood Street.

KEY ISSUES:

- Additional work is now requested for Phase II design engineering services for improvements to Wood Street, from Smith Street to Plum Grove Road, and Greeley Street, from Palatine Road to Washington Street.
- The proposed amended scope of services includes: a topographic survey of the existing sites; full-depth pavement cores to verify pavement thickness; soil borings to screen for the presence of volatile organic vapors; design the removal of existing monolithic curb on Wood Street with standard curb and gutter; and preparation of final engineering plans, specifications, cost estimates and bidding documents.

ALTERNATIVES:

1. Authorize the Village Manager to execute Amendment #1 from BLA, Incorporated for the Brockway Street Improvements Project.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the Village Manager be authorized to execute Amendment #1 from BLA, Incorporated for additional Design Engineering Services for the Brockway Street Improvements Project in the not-to-exceed amount of \$37,905.

BUDGET IMPACT:

The cost for the proposed work is \$37,905. TIF Funds have been appropriated in the 2019 Capital Improvement Program to accommodate these services. Construction dollars are proposed in the 202 Capital Improvement Plan.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute Amendment #1 from BLA, Incorporated of Itasca, Illinois for additional Design Engineering Services for the Brockway Street Improvements Project in the not-to-exceed amount of \$37,905.

ATTACHMENTS:

- BLA Proposal



October 17, 2019

VIA EMAIL

Village of Palatine
 Attn: Mr. Matt Barry
 Director of Public Works
 148 W. Illinois Avenue
 Palatine, IL 60067

Re: Professional Services Proposal – **Amendment #1 to Brockway Street Agreement (Add Services)**
 Wood Street–Phase II from Smith Street to Plum Grove Road (Locally Funded)
 Greeley Street–Phase II from Palatine Road to Washington Street (Locally Funded)

Dear Mr. Barry:

BLA, Inc. has been requested by the Village of Palatine to perform the Phase II engineering design for resurfacing and rehabilitating for Wood Street from Smith Street to Plum Grove Road as well as resurfacing for Greeley Street from Palatine Road to Washington Street. Wood Street improvements will include replacing the existing monolithic curb with standard curb and gutter. The work performed for Wood Street and Greeley Street will be provided as a supplement to the Brockway Street Rehabilitation contract and plan set.

Wood Street (FA 3090) and Greeley Street (FA 2088) are classified as local roads. The typical section for Wood Street is two lanes with an average width of 22'-0" and a length of improvement is approximately 0.24 miles. For Greeley Street, the typical section is two lanes with an average width of 30'-0" from Palatine Road to Johnson Street with stripped parking along the west side and 24'-0" from Johnson Street to Washington Street and an overall length of improvement of approximately 0.11 miles. The existing pavement is bituminous and is showing signs of distress, rutting and cracking. Both streets are urbanized sections with curb on both sides of the road and a continuous sidewalk is present the entire project length on both sides of the roadway. Monolithic curb is present on both sides of Wood Street from Brockway Street to Plum Grove Road which is to be replaced with this project with traditional curb & gutter.

We have the experience that is required for this project, along with the ability to complete the project on time. All work would be performed out of our Itasca office.

CIVIL ENGINEERING SCOPE OF WORK AND FEES

S.01 – Topographic Survey

BLA will obtain sidewalk-to-sidewalk topographical survey along Wood Street which will include all surface features and additional spot grades. The roadway will be cross-sectioned every 50' and all highs and lows. No below ground features such as sewer inverts, water pipes, or buried utilities will be surveyed. Our team will conduct field survey work along Greeley Street to obtain the required survey information of the subject property to establish the existing topographic features within and directly adjacent to the proposed improvements at intersection corners for purposes of providing ADA compliance.

Due to the length and scope of the improvement along Greeley Street, full cross-sectional topographic survey is not cost-effective. BLA will perform on-site measurements and visual observations in conjunction with Village GIS mapping and existing plan data in order to establish project quantities for the Greeley Street improvements.

This work shall be performed for a lump sum fee of\$7,000.00

Attachment: BLA Proposal (Brockway Street Improvements Design Amendment #1)

G.01 – Exploratory Engineering Services

BLA will obtain a total of 5 pavement cores; 3 pavement cores ground surface along Wood Street at approximate 500' intervals and 2 pavement cores along Greeley Street. Cores will be backfilled with soil cuttings and surface patched to match existing. The resulting cores will provide verification of pavement thickness for use in design.

As part of the IEPA requirements for Source Site Certification and Demolition Debris/Uncontaminated Soil Fill Operation, all soil samples obtained as part of this geotechnical evaluation will be field screened for the presence of volatile organic vapors using a photo ionization detector (PID). Visual and olfactory senses will also be used to screen the soil samples for the presence of petroleum hydrocarbons. If no samples display an elevated PID reading, then the soil will be assumed to be, to the best of our knowledge, clean, uncontaminated fill material. This information will be documented on the IEPA LPC-663 form to be included into the project bidding documents. Fee includes a flagger for traffic protection while cores are being obtained.

This work shall be performed for a budget fee of\$8,000.00

E.01 – Phase II Engineering

BLA will prepare the final engineering contract Plans, Specifications and Estimate of Cost including Pre-final and Final submittals for the Village Palatine regarding the Wood Street and Greeley Street improvements.

The following design criteria shall pertain to the design:

- Improvement limits will be from face-of-curb to face-of curb except where curb ramps require updates to meet current ADA compliance. Curb ramp updating for all non-compliant all pedestrian crossings at the four (4) identified intersections and non-continuous entrances within the project limits will be designed at the following intersections:
 - Brockway Street at Wood Street (2 corners) – *2 southern corners are part of the original Brockway Street Rehabilitation Contract Proposal*
 - Bothwell Street at Wood Street (4 corners)
 - Johnson Street at Greeley Street (2 corners)
 - Washington Street at Greeley Street (4 corners)

Existing mid-block or unsignalized crossings will be evaluated for desirability. The Village of Palatine may wish to improve or eliminate a number of these marked crossings which will be discussed early in the design process.

- The use of milling, leveling course and other methods of re-establishing the base cross slope and/or crown shall be provided as part of the design engineering plans. An HMA overlay up to 3.75" including leveling binder to fill depressions and correct crown deficiencies will be placed upon the pavement surface.
- Any existing drainage corrections that are needed along with locations of failing curb or driveways can be discussed with the Village and implemented into the design plans as applicable.

BLA will perform the following major tasks for the plan preparation:

- | | | |
|---------------------------------|-------------------------------------|---------------------------|
| • Typical Section(s) | • Plan Sheets | • Special Provisions, Bid |
| • Alignment, Ties, & Benchmarks | • Pavement Marking and Signing Plan | Documents (Local) |
| • Removal Plan | • ADA Ramp Grading Plans | • Estimate of Cost |

This work shall be performed for a budget fee of\$22,500.00

Z.01 – Project Direct Costs

Direct costs associated with plan set production and project Vehicle Days have been evaluated for the project. Costs for all exhibits, pre-final, and final plans along with Special Provisions and cost estimates and project Vehicle Days are included. Costs for bidding documents to the Village are also included.

This work shall be performed for a budget fee of\$404.25

Total Fee Proposal

The total fee for the project including all tasks identified above is summarized herein.

This work shall be performed for a budget fee of\$37,904.25

The following items are not included in the above scope of work:

- Plat of Highways
- Storm Sewer Design
- Structural Design (Retaining Wall)
- Detention Calculations
- Phase III Construction Observation
- Public Meetings/Hearing
- Traffic Signal Design
- Environmental Consulting

Rate Table

Any items not specifically included in the above scope of work will be considered extra work to be performed at your direction. Our fees for professional services are listed below:

Principal	\$200.00
Director of Structural Engineering.....	\$170.00
Senior Project Manager.....	\$160.00
Project Manager	\$130.00
Project Engineer.....	\$90.00
Design Engineer`	\$75.00
Structural Engineer	\$85.00
Senior Resident Engineer.....	\$155.00
Resident Engineer II	\$125.00
Resident Engineer I.....	\$115.00
Construction Engineer II.....	\$85.00
Construction Engineer I	\$75.00
Office Engineer	\$100.00
Public Outreach Coordinator	\$70.00
Clerical Assistance.....	\$60.00
Project Surveyor (PLS).....	\$125.00
Vehicle (per day).....	\$48.00

Invoices will be mailed out monthly. Payment is to be made within thirty days after receipt of our invoice.

Client understands and agrees that on January 1, 2021 and yearly thereafter, the fees and quotes for services to be performed shall be increased by an amount not to exceed 10%.

Please let us know if any of the above information is at variance with your instructions. If this correctly reflects

your instructions and is acceptable, please sign below and return one copy for our file.

Thank you for requesting BLA, Inc. to do this work. Should you have any questions or require additional information please contact us at (630) 438-6400.

Sincerely,

BLA, Inc.



Dan Bruckelmeyer, P.E.
President/Chief Executive Officer

ACCEPTANCE:

VILLAGE OF PALATINE

BY: _____

TITLE: _____

DATE: _____

Consider a Resolution Appropriating Funds for the Dundee Road Alterations Project

BACKGROUND:

The Illinois Department of Transportation (IDOT) has received a highway safety grant and plans on altering Dundee Road by installing barrier medians with selective openings between Rand Road and Kennedy Drive. As part of this project, the Village is requested to approve a resolution memorializing our funding commitment for traffic signal pre-emption equipment and sidewalk installation. Separately, the Village has caused adjustments to water main along the project corridor, which is required to accommodate IDOT's work. Plans are additionally in progress to replace a sanitary sewer forcemain to further accommodate IDOT's work.

KEY ISSUES:

- The previously approved intergovernmental agreement approved by the Village Council on October 21st proposes that the State will prepare the plans, award a contract and conduct all engineering inspections during the course of construction. The Village will reimburse the State for its portion of the improvements including Village owned equipment on traffic signals for Police and Fire response.
- This resolution is a formality required by the Illinois Department of Transportation as an exhibit to the Intergovernmental Agreement. It directly ties with the original action approved by the Village Council in October.
- The resolution appropriates \$47,035 for the Village to pay its share of the improvements. The Village will pay 50% of the estimated local costs upon the State's awarding of the contract. The remainder will be paid upon completion of the project based upon final costs and actual expenses incurred. These costs are TIF eligible expenses and will be covered by the Rand/Dundee TIF District.

ALTERNATIVES:

1. Adopt the resolution appropriating funds for the Dundee Road alterations.
2. Do not adopt the resolution.

RECOMMENDATION:

It is recommended that the resolution to appropriate funds for the Dundee Road alterations be adopted.

ACTION REQUIRED:

Motion to adopt the resolution to appropriate funds for the Dundee Road alterations.

ATTACHMENTS:

- Resolution

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE USE OF LOCAL FUNDS AND EXECUTION OF
THE AGREEMENT FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT THE
INTERSECTION OF DUNDEE ROAD AND PARK PLACE DRIVE**

WHEREAS, the Village of Palatine, located in the County of Cook, State of Illinois, is attempting to enter into an Agreement with the State of Illinois, hereinafter referred to as “the State”, for the improvement of FAP Route 343, known as IL Route 53/68, State Section 3041-N-2; and

WHEREAS, in compliance with the aforementioned Agreement, it is necessary for the Village of Palatine to appropriate sufficient funds to pay its share of the cost of said improvement.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Village Council of the Village of Palatine that:

SECTION 1: The Mayor and Village Clerk be and are hereby authorized and directed to execute the above-mentioned Agreement and any other such documents related to advancement and completion of said project.

SECTION 2: The Village Council hereby appropriates the sum of forty-seven thousand and thirty-five dollars (\$47,035) or so much thereof as may be necessary, from any money now or hereinafter allotted to the Village of Palatine to pay its share of the cost of this improvement as provided in the Agreement.

SECTION 3: Upon award of the contract for this improvement, the Village of Palatine will pay to the State in a lump sum from any funds allotted to the Village of Palatine an amount equal to fifty percent (50%) of its obligation incurred under this Agreement, and will pay to said State the remainder of the obligation in a lump sum, upon completion of the project based on final costs.

SECTION 4: The Village of Palatine agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient to cover said cost.

PASSED: This _____ day of _____, 2019

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this _____ day of _____, 2019

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk

this _____ day of _____, 2019

Village Clerk

Consider Continued Discussion of the CY 2020 Proposed Budget & Capital Investment Plan

BACKGROUND:

The public discussion and review of the CY 2020 Proposed Budget & Capital Investment Plan began with a presentation to the Business Finance & Budget Committee on Saturday, November 2, 2019.

KEY ISSUES:

The CY 2020 Proposed Annual Budget and Capital Investment Plan totals \$123,157,514. Of this total, \$77,783,063 represents the Operations Budget and the remaining \$45,374,451 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. In total, this represents an increase of 2.41% over the CY 2019 Budget. The Proposed Budget continues to reflect the impact of the economic climate, while offering the core service levels expected by our residents and, most importantly, lives within our financial means.

The Business, Finance & Budget Committee reviewed the proposed budget on November 2 and, if necessary, will continue their review on November 12. The required Public Hearing is scheduled for November 18, with the final budget adoption on December 2.

RECOMMENDATION:

Staff recommends commencement of the public budget review process.

ACTION REQUIRED:

Action is at the discretion of the Village Council.

Consider a Motion to Approve 2019 Warrant #21

8.1

Village of Palatine Warrant approval

Village Clerk

Mayor

Warrant # 21 having been approved by the Village Council on 11/04/2019 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense
General Fund	100	82,973.19	3,000.00	-	-	85,973.19
State Equitable Sharing Fund	222	200.00	-	-	-	200.00
Downtown TIF Fund	233	4,008.53	-	-	-	4,008.53
Rand Corridor TIF Fund	234	1,000.00	-	-	-	1,000.00
Capital Equipment Fund	401	142,535.34	-	-	-	142,535.34
Capital Improvements Fund	402	23,207.69	-	-	-	23,207.69
Water Fund	605	64,705.74	-	-	-	64,705.74
Sewer Fund	610	22,288.96	-	-	-	22,288.96
Refuse Fund	615	-	-	-	234.29	234.29
Parking Fund	620	2,934.25	-	-	-	2,934.25
Fleet Services Fund	710	18,271.43	-	-	-	18,271.43
Total Report		362,125.13	3,000.00	-	234.29	365,359.42

ATTACHMENTS:

- Warrant #21



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2385 - A & A Body Shop, Inc.									
3198	Repairs - T-387	Open		10/15/2019	11/14/2019	10/28/2019			191.
Vendor 2385 - A & A Body Shop, Inc. Totals						Invoices	1		\$191.
Vendor 4516 - Advance Auto Parts									
4051928043463	Parts - STOCK	Open		10/07/2019	11/06/2019	10/09/2019			64.
4051928343584	Parts - STOCK	Open		10/10/2019	11/09/2019	10/30/2019			129.
4051928343627	Parts - STOCK	Open		10/10/2019	11/09/2019	10/09/2019			35.
4051928443673	Parts - STOCK	Open		10/11/2019	11/10/2019	10/30/2019			169.
4051928843836	Parts - STOCK	Open		10/15/2019	11/14/2019	10/30/2019			6.
4051928843859	Parts - STOCK	Open		10/15/2019	11/14/2019	10/30/2019			5.
4051928843885	Parts - T-431	Open		10/15/2019	11/14/2019	10/30/2019			7.
4051928843888	Parts - STOCK	Open		10/15/2019	11/14/2019	10/30/2019			21.
4051929144041	Parts - STOCK	Open		10/18/2019	11/17/2019	10/30/2019			23.
Vendor 4516 - Advance Auto Parts Totals						Invoices	9		\$462.
Vendor 3788 - Advanced Disposal									
F40000033917	Waste Disposal	Open		09/30/2019	10/30/2019	10/22/2019			309.
Vendor 3788 - Advanced Disposal Totals						Invoices	1		\$309.
Vendor 1759 - Air One Equipment, Inc.									
149185	Paratech O-Ring- TRT	Open		10/15/2019	11/14/2019	10/15/2019			20.
149273	Turnout Gear	Open		10/16/2019	11/15/2019	10/21/2019			6,666.
149306	Ponn Conquest Attack Hose	Open		10/16/2019	11/15/2019	10/15/2019			458.
149307	Ponn Conquest Attack Hose	Open		10/16/2019	11/15/2019	10/15/2019			2,290.
149308	Pre-Mixed Fuel	Open		10/16/2019	11/15/2019	10/15/2019			126.
149359	Task Force Tips	Open		10/18/2019	11/17/2019	10/21/2019			844.
Vendor 1759 - Air One Equipment, Inc. Totals						Invoices	6		\$10,405.
Vendor 2213 - Al Piemontes Arlington Hts Ford									
875788	Parts - T-445	Open		09/05/2019	10/05/2019	10/29/2019			724.
875962	Parts - T-430 & STOCK	Open		09/06/2019	10/06/2019	10/29/2019			888.
876862	Parts - T-402	Open		09/17/2019	10/17/2019	10/29/2019			177.
878692	Parts - T-387	Open		10/08/2019	11/07/2019	10/29/2019			28.
879272	Parts - T-431	Open		10/15/2019	11/14/2019	10/29/2019			45.
879276	Parts - STOCK	Open		10/15/2019	11/14/2019	10/29/2019			7.
879356	Parts - T-431	Open		10/15/2019	11/14/2019	10/29/2019			17.
Vendor 2213 - Al Piemontes Arlington Hts Ford Totals						Invoices	7		\$1,889.
Vendor 2645 - Alexander Equipment Company, Inc									
159553	Parts - E-613	Open		10/11/2019	11/10/2019	10/28/2019			733.
Vendor 2645 - Alexander Equipment Company, Inc Totals						Invoices	1		\$733.
Vendor 2496 - Altorfer Industries, Inc									

Attachment: Warrant #21 (Warrant # 21)



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
P54C0147589	Parts - E-603	Open		09/17/2019	10/17/2019	10/28/2019			236.
Vendor 2496 - Altorfer Industries, Inc Totals						Invoices	1		\$236.
Vendor 2491 - Anderson Pest Solutions									
5298008	Pest Control Services August 2019 -Fire Station 83	Open		10/11/2019	11/10/2019	10/22/2019			41.
5298082	Pest Control Services August 2019 -Fire Station 82	Open		10/11/2019	11/10/2019	10/22/2019			48.
Vendor 2491 - Anderson Pest Solutions Totals						Invoices	2		\$89.
Vendor 2322 - Arrow Road Construction Company									
21211	Binder and Surface for Hot Paving	Open		10/07/2019	11/06/2019	10/15/2019			321.
21266	Binder and Surface for Hot Paving	Open		10/09/2019	11/08/2019	10/22/2019			234.
21352	Binder and Surface for Hot Paving	Open		10/15/2019	11/15/2019	10/22/2019			222.
21375	Binder and Surface for Hot Paving	Open		10/16/2019	11/15/2019	10/22/2019			535.
21400	Binder and Surface for Hot Paving	Open		10/17/2019	11/16/2019	10/22/2019			5,465.
Vendor 2322 - Arrow Road Construction Company Totals						Invoices	5		\$6,778.
Vendor 4169 - B & F Construction Code Services Inc									
119966	September Building Inspections	Open		10/16/2019	11/15/2019	10/29/2019			348.
Vendor 4169 - B & F Construction Code Services Inc Totals						Invoices	1		\$348.
Vendor 2976 - Bill Huffman Landscape Services									
HUFF10-16-19	Replacement and 50/50 Parkway Tree Installations	Open		10/16/2019	11/15/2019	10/25/2019			4,340.
Vendor 2976 - Bill Huffman Landscape Services Totals						Invoices	1		\$4,340.
Vendor 1722 - Bollinger Lach & Associates Inc									
19862-8	Palatine Road Resurfacing Phase I Engineering Services	Open		09/30/2019	10/30/2019	10/18/2019			10,733.
19878	2019 Mallard and Wood WM Replacement Construction Engineering	Open		09/30/2019	10/30/2019	10/25/2019			14,065.
Vendor 1722 - Bollinger Lach & Associates Inc Totals						Invoices	2		\$24,798.
Vendor 1492 - Bound Tree Medical LLC									
83373585	BP Cuff	Open		10/07/2019	11/06/2019	10/28/2019			110.
Vendor 1492 - Bound Tree Medical LLC Totals						Invoices	1		\$110.
Vendor 2228 - Bridge Printing & Promotional Products, Inc									
24281	2020 Business License Stickers	Open		10/21/2019	11/05/2019	10/30/2019			797.
24324	2020 Vending Stickers	Open		10/30/2019	11/05/2019	10/30/2019			696.
Vendor 2228 - Bridge Printing & Promotional Products, Inc Totals						Invoices	2		\$1,493.
Vendor 2243 - Bristol Hose & Fitting									

Attachment: Warrant #21 (Warrant # 21)



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3414303	Parts - STOCK	Open		10/18/2019	11/17/2019	10/28/2019			93.
			Vendor 2243 - Bristol Hose & Fitting	Totals		Invoices	1		\$93.
Vendor 3103 - Daniel T Broderick									
PWBRDB102319	Boot Reimbursement	Open		10/23/2019	11/06/2019	10/21/2019			230.
			Vendor 3103 - Daniel T Broderick	Totals		Invoices	1		\$230.
Vendor 3403 - Call One									
144170	Landline Phone Service	Open		10/15/2019	11/01/2019	10/22/2019			1,757.
			Vendor 3403 - Call One	Totals		Invoices	1		\$1,757.
Vendor 2650 - Case Lots									
12536	Custodial Supplies-100	Open		10/08/2019	11/07/2019	10/22/2019			954.
12537	Custodial Supplies-605	Open		10/09/2019	11/08/2019	10/22/2019			535.
			Vendor 2650 - Case Lots	Totals		Invoices	2		\$1,490.
Vendor 3104 - Wade C Caudle									
PWBRWC102119	Boot Reimbursement	Open		10/21/2019	11/04/2019	10/21/2019			182.
			Vendor 3104 - Wade C Caudle	Totals		Invoices	1		\$182.
Vendor 2555 - Chicago Parts & Sound									
1-0100492	Parts - STOCK	Open		09/19/2019	10/19/2019	10/28/2019			58.
1CR0017095	Credit Memo	Open		09/20/2019	10/23/2019	10/28/2019			(50.0
1-0101214	Parts - T-375	Open		09/23/2019	10/23/2019	10/28/2019			80.
1-0102597	Parts - STOCK	Open		09/27/2019	10/27/2019	10/28/2019			72.
1-0103341	Parts - C-345 & STOCK	Open		10/01/2019	10/31/2019	10/28/2019			411.
1-0106608	Parts - STOCK	Open		10/15/2019	11/14/2019	10/28/2019			472.
1CR0018171	Credit Memo	Open		10/24/2019	11/14/2019	10/28/2019			(127.8
			Vendor 2555 - Chicago Parts & Sound	Totals		Invoices	7		\$917.
Vendor 4343 - Christopher B. Burke Engineering Ltd									
153568	Services 9/1/19 - 9/28/19	Open		10/08/2019	11/07/2019	10/15/2019			5,695.
			Vendor 4343 - Christopher B. Burke Engineering Ltd	Totals		Invoices	1		\$5,695.
Vendor 3050 - Cintas #22									
4032266914	Uniform Cleaning	Open		10/11/2019	11/10/2019	10/08/2019			170.
4032810609	Uniform Cleaning	Open		10/18/2019	11/17/2019	10/21/2019			153.
			Vendor 3050 - Cintas #22	Totals		Invoices	2		\$323.
Vendor 1488 - CNS Tire Supply									
24653	Repair and Maintenance - T-438	Open		10/04/2019	11/03/2019	10/29/2019			358.
24657	Repair and Maintenance - T-374	Open		10/08/2019	11/07/2019	10/29/2019			315.
24660	Parts - E-619	Open		10/09/2019	11/08/2019	10/29/2019			163.
24662	Repair and Maintenance - T-416	Open		10/09/2019	11/08/2019	10/29/2019			110.

Attachment: Warrant #21 (Warrant # 21)



Warrant # 21

8.1.a

Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
24663	Parts - T-360	Open		10/09/2019	11/08/2019	10/29/2019			112.
24665	Parts - E-637	Open		10/11/2019	11/10/2019	10/29/2019			1,050.
			Vendor 1488 - CNS Tire Supply Totals			Invoices	6		\$2,109.
Vendor 2383 - Colfax Welding & Fabricating									
61607	Parts - M-999	Open		10/08/2019	11/07/2019	10/15/2019			25.
			Vendor 2383 - Colfax Welding & Fabricating Totals			Invoices	1		\$25.
Vendor 3033 - Comcast Cable									
CC 10-19	Backup Internet Connections	Open		09/25/2019	10/23/2019	10/17/2019			29.
PW 10-19	Backup Internet Connections	Open		10/02/2019	10/30/2019	10/17/2019			227.
			Vendor 3033 - Comcast Cable Totals			Invoices	2		\$256.
Vendor 2741 - Conserv FS									
65084402	Parkway Restoration	Open		10/11/2019	11/10/2019	10/25/2019			1,528.
			Vendor 2741 - Conserv FS Totals			Invoices	1		\$1,528.
Vendor 2605 - Contech-MSI Co									
154636	Fire Alarm/Life Safety Inspection and Repairs-Fire Station 84	Open		07/23/2019	10/31/2019	10/22/2019			2,595.
			Vendor 2605 - Contech-MSI Co Totals			Invoices	1		\$2,595.
Vendor 3091 - Cook County Treasurer Electrical & Maintenance									
2019-3	Traffic Signal Maintenance-7/1/19 -9/30/19	Open		10/03/2019	11/02/2019	10/22/2019			1,368.
			Vendor 3091 - Cook County Treasurer Electrical & Maintenance Totals			Invoices	1		\$1,368.
Vendor 2773 - Core & Main LP									
L374629	2019 Sensus Annual SAAS Fee	Open		10/16/2019	11/15/2019	10/25/2019			29,250.
			Vendor 2773 - Core & Main LP Totals			Invoices	1		\$29,250.
Vendor 4919 - Victoria Cox									
140008	MCI Hotel Expense- Cox	Open		10/24/2019	11/06/2019	10/24/2019			615.
			Vendor 4919 - Victoria Cox Totals			Invoices	1		\$615.
Vendor 3852 - De Lage Landen Public Finance									
65235108	Sharp Copier Lease	Open		09/28/2019	11/12/2019	09/30/2019			621.
65338836	Samsung Copier Lease	Open		10/06/2019	11/01/2019	10/17/2019			1,058.
			Vendor 3852 - De Lage Landen Public Finance Totals			Invoices	2		\$1,679.
Vendor 1337 - Didier Farms									
W-105268	Fall Decor	Open		09/26/2019	10/25/2019	10/28/2019			1,580.
			Vendor 1337 - Didier Farms Totals			Invoices	1		\$1,580.
Vendor 4781 - Document Imaging Services, LLC									

Attachment: Warrant #21 (Warrant # 21)



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1583	Toner	Open		10/08/2019	11/07/2019	10/28/2019			316.
Vendor 4781 - Document Imaging Services, LLC Totals						Invoices	1		\$316.
Vendor 1728 - Doland Engineering, LLC									
19-8955	Engineering Services for Site Development Permit Inspections	Open		10/07/2019	11/06/2019	10/07/2019			441.
19-8960	2019 Drainage Improvements Construction Engineering	Open		10/09/2019	11/08/2019	10/07/2019			2,350.
19-8959	Pressure Zone Revisions Part C Construction Engineering	Open		10/10/2019	11/09/2019	10/18/2019			1,000.
19-8958	Engineering Services for Site Development Permit Inspections	Open		10/14/2019	11/13/2019	10/07/2019			567.
Vendor 1728 - Doland Engineering, LLC Totals						Invoices	4		\$4,358.
Vendor 3270 - Elevated Safety LLC									
1835	TRT Equipment	Open		10/15/2019	11/14/2019	10/15/2019			1,074.
Vendor 3270 - Elevated Safety LLC Totals						Invoices	1		\$1,074.
Vendor 3249 - Fire Investigators Strike Force									
2019-00001073	Intro & Overview for NAFI Certified Fire & Explosion Inv Program	Open		10/11/2019	11/10/2019	10/29/2019			90.
Vendor 3249 - Fire Investigators Strike Force Totals						Invoices	1		\$90.
Vendor 3068 - Erik C Fiscus									
PWBREF102419	Boot Reimbursement	Open		10/24/2019	11/07/2019	10/21/2019			125.
Vendor 3068 - Erik C Fiscus Totals						Invoices	1		\$125.
Vendor 1621 - Fox Valley Fire & Safety									
IN00306458	Fire Extinguisher Re-Charge	Open		10/16/2019	11/15/2019	10/15/2019			85.
Vendor 1621 - Fox Valley Fire & Safety Totals						Invoices	1		\$85.
Vendor 3081 - FullLife Safety Center									
50636	Public Works High Visibility Safety Shirts and Sweatshirts	Open		10/09/2019	11/08/2019	10/21/2019			1,073.
50868	Overalls, Boots, Rain Jacket and Pants-Palmer & Salas	Open		10/16/2019	11/15/2019	10/30/2019			709.
50774	Small Tools - STOCK	Open		10/02/2019	11/01/2019	10/28/2019			53.
Vendor 3081 - FullLife Safety Center Totals						Invoices	3		\$1,836.
Vendor 3075 - Gateway Palatine LLC									
November 2019	Parking Agreement - November	Open		10/23/2019	11/05/2019	10/23/2019			2,460.
Vendor 3075 - Gateway Palatine LLC Totals						Invoices	1		\$2,460.
Vendor 3400 - Gewalt Hamilton Associates Inc									

Attachment: Warrant #21 (Warrant # 21)



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
4510.004 - 7	2019 Palatine @ Winston Water Main Relocation/Replacement Design	Open		10/16/2019	11/15/2019	10/25/2019			557.
		Vendor	3400 - Gewalt Hamilton Associates Inc Totals			Invoices	1		\$557.
Vendor 1667 - Gilio Landscape Contractors									
8406	636 E Northwest Hwy	Open		10/14/2019	11/13/2019	10/15/2019			60.
8407	630 E Northwest Hwy	Open		10/14/2019	11/13/2019	10/15/2019			60.
		Vendor	1667 - Gilio Landscape Contractors Totals			Invoices	2		\$120.
Vendor 1250 - Global Emergency Products Inc									
AG72459	Parts - Parts - T-330	Open		09/18/2019	10/18/2019	10/28/2019			1,840.
		Vendor	1250 - Global Emergency Products Inc Totals			Invoices	1		\$1,840.
Vendor 1234 - Golf Rose Animal Hospital									
264610	Dental Check Up/Teeth Cleaning for K9 Hondo (Contreras)	Open		09/23/2019	10/23/2019	10/29/2019			414.
266510	Check Up & Teeth Cleaning for K9 Puma (Christians)	Open		10/16/2019	11/15/2019	10/29/2019			652.
		Vendor	1234 - Golf Rose Animal Hospital Totals			Invoices	2		\$1,066.
Vendor 2442 - Goodmark Nurseries Llc									
20174B1	Replacement Parkway Trees and 50/50 Parkway Tree Purchases	Open		10/15/2019	11/14/2019	10/17/2019			1,485.
20174B2	Replacement Parkway Trees and 50/50 Parkway Tree Purchases	Open		10/17/2019	11/16/2019	10/25/2019			8,657.
		Vendor	2442 - Goodmark Nurseries Llc Totals			Invoices	2		\$10,142.
Vendor 2281 - Grainger									
9314175135	SP Motor -Fire Station 84 Repair	Open		10/04/2019	11/03/2019	10/22/2019			81.
9314175143	Shrink Tubing	Open		10/04/2019	11/03/2019	10/22/2019			68.
9324276626	Pleated Air Filters, V-Belt & LED Repl Lamps	Open		10/15/2019	11/14/2019	10/22/2019			112.
9321093701	Rain Paints-Mittlestedt	Open		10/11/2019	11/10/2019	10/22/2019			22.
		Vendor	2281 - Grainger Totals			Invoices	4		\$286.
Vendor 3632 - Greetis Associates Structural Engineers, P.C,									
191013	Structural Svcs 1295 N Rand Rd	Open		10/08/2019	11/07/2019	10/29/2019			150.
191014	Structural Svcs 1440-1448 W Algonquin Rd	Open		10/08/2019	11/07/2019	10/29/2019			300.
191101	Structural Svcs Palatine Stables- 1510 W NW Hwy	Open		10/17/2019	11/16/2019	10/29/2019			150.
		Vendor	3632 - Greetis Associates Structural Engineers, P.C, Totals			Invoices	3		\$600.
Vendor 4253 - Holiday Radiance Lights Llc									
1091	Holiday Lights	Open		10/15/2019	11/14/2019	10/28/2019			3,475.00

Attachment: Warrant #21 (Warrant # 21)



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4253 - Holiday Radiance Lights Llc Totals									
							Invoices	1	\$3,475.
Vendor 2917 - Home Depot Credit Services									
4561672	13W LED 4 PK	Open		10/16/2019	11/15/2019	10/22/2019			26.
2010899	Straight-Cut Snips and .27 Caliber Yellow Strips	Open		10/08/2019	11/07/2019	10/11/2019			76.
3011990	Grommet Kits	Open		10/17/2019	11/16/2019	10/22/2019			13.
2012067	1 X 3-8 FT Common Board	Open		10/18/2019	11/17/2019	10/22/2019			63.
Vendor 2917 - Home Depot Credit Services Totals							Invoices	4	\$181.
Vendor 4684 - Howard Lee & Sons, Inc									
63604	Repairs & Maintenance - E-144	Open		10/16/2019	11/15/2019	10/28/2019			420.
Vendor 4684 - Howard Lee & Sons, Inc Totals							Invoices	1	\$420.
Vendor 4591 - IL Department of Innovation & Technology									
T2005988	Custom Bandwidth	Open		10/15/2019	11/14/2019	10/28/2019			428.
Vendor 4591 - IL Department of Innovation & Technology Totals							Invoices	1	\$428.
Vendor 1147 - Illinois Fire Inspectors Assoc.									
20849	Mini Seminar 10/25/19 - Atherton/Tracy	Open		10/16/2019	11/15/2019	10/23/2019			75.
Vendor 1147 - Illinois Fire Inspectors Assoc. Totals							Invoices	1	\$75.
Vendor 1604 - Illinois State Police									
PD19-3601-Sept	Fingerprinting for Taxi Licensing (3601) - Sept	Open		10/01/2019	11/01/2019	10/29/2019			197.
Vendor 1604 - Illinois State Police Totals							Invoices	1	\$197.
Vendor 2625 - Illinois Tollway									
G127000002189	Toll Charges (07/01/19 - 09/30/19)	Open		10/01/2019	11/01/2019	10/29/2019			112.
Vendor 2625 - Illinois Tollway Totals							Invoices	1	\$112.
Vendor 1725 - Interstate Battery Systems									
50108942	Parts - STOCK	Open		09/24/2019	10/24/2019	10/28/2019			401.
50108983	Parts - STOCK & C-361	Open		09/30/2019	10/30/2019	10/28/2019			588.
50109069	Parts - STOCK	Open		10/16/2019	11/15/2019	10/28/2019			171.
Vendor 1725 - Interstate Battery Systems Totals							Invoices	3	\$1,161.
Vendor 3534 - ISFSI									
6401	Health & Safety Officer	Open		10/19/2019	11/18/2019	10/30/2019			350.
Vendor 3534 - ISFSI Totals							Invoices	1	\$350.
Vendor 4537 - J.C. Restoration Inc									
SI-35442	Board up - 130 S Northwest Hwy	Open		10/07/2019	11/06/2019	10/15/2019			874.

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Vendor 4537 - J.C. Restoration Inc Totals									
Invoices							1		\$874.
Vendor 4165 - J.M.L. Overhead Door Inc									
2955	Repair to PD Garage Door	Open		10/08/2019	11/04/2019	10/29/2019			2,400.
2740	Vehicle Storage Cable Repair	Open		10/04/2019	11/03/2019	10/22/2019			757.
Vendor 4165 - J.M.L. Overhead Door Inc Totals							2		\$3,157.
Vendor 2992 - James Messineo									
October 28, 2019	OCTOBER 2019 LAW JUDGE	Open		10/28/2019	11/06/2019	10/28/2019			3,300.
Vendor 2992 - James Messineo Totals							1		\$3,300.
Vendor 4842 - Jeffery Jauch									
100764431	ICC B2-Commercial Building Inspector/Membership	Open		09/24/2019	10/29/2019	10/29/2019			209.
Vendor 4842 - Jeffery Jauch Totals							1		\$209.
Vendor 2695 - JG Uniforms Inc									
62862	Uniform Equipment/Clothing (Cohen)	Open		10/07/2019	11/06/2019	10/29/2019			113.
62956	Uniform Equipment/Clothing (Hannan)	Open		10/08/2019	11/07/2019	10/29/2019			38.
63392	Uniform Equipment/Clothing (Baltz)	Open		10/16/2019	11/15/2019	10/29/2019			44.
Vendor 2695 - JG Uniforms Inc Totals							3		\$196.
Vendor 3869 - John Nelson Architect Inc									
JN10/28/19	Services 10/21/19 - 10/23/19	Open		10/28/2019	10/29/2019	10/29/2019			1,050.
Vendor 3869 - John Nelson Architect Inc Totals							1		\$1,050.
Vendor 3631 - Johnson Controls Security Solutions LLC									
33287893	Alarm Monitoring-250 W Illinois Ave	Open		10/12/2019	11/01/2019	10/23/2019			65.
33287900	Alarm Monitoring-1215 N Quentin Rd	Open		10/12/2019	11/01/2019	10/23/2019			61.
33287919	Alarm Monitoring-137 W Wood St	Open		10/12/2019	11/01/2019	10/23/2019			61.
33287924	Alarm Monitoring-39 E Colfax St	Open		10/12/2019	11/01/2019	10/23/2019			65.
33287925	Alarm Monitoring-1475 N Hicks Rd	Open		10/12/2019	11/01/2019	10/23/2019			65.
33287894	Alarm Monitoring 137 W. Wood St	Open		10/12/2019	11/11/2019	10/22/2019			151.
Vendor 3631 - Johnson Controls Security Solutions LLC Totals							6		\$471.
Vendor 4337 - Jones & Bartlett Learning LLC									
4167442	Class Books	Open		10/09/2019	11/08/2019	10/15/2019			158.
Vendor 4337 - Jones & Bartlett Learning LLC Totals							1		\$158.
Vendor 1635 - Joseph D. Foreman & Company									

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326152	Utility System Supplies-610	Open		10/17/2019	11/16/2019	10/25/2019			364.
		Vendor	1635 - Joseph D. Foreman & Company Totals			Invoices	1		\$364.
Vendor 4927 - John Kalmar									
788	2019 APA-IL State Conf - John Kalmar	Open		09/18/2019	10/29/2019	10/29/2019			375.
			Vendor	4927 - John Kalmar Totals			Invoices	1	\$375.
Vendor 4282 - Edward F Kemper									
2019-00001039	Reflective S&R Patches	Open		10/22/2019	10/22/2019	10/21/2019			71.
2019-00001060	Candy	Open		10/25/2019	10/25/2019	10/23/2019			83.
2019-00001061	ID holders	Open		10/25/2019	10/25/2019	10/23/2019			159.
2019-00001062	Carabiner	Open		10/25/2019	10/25/2019	10/23/2019			8.
2019-00001063	Envelopes	Open		10/25/2019	10/25/2019	10/23/2019			29.
			Vendor	4282 - Edward F Kemper Totals			Invoices	5	\$354.
Vendor 2075 - Kimball Midwest									
7442872	Parts - STOCK	Open		09/30/2019	10/30/2019	10/29/2019			137.
			Vendor	2075 - Kimball Midwest Totals			Invoices	1	\$137.
Vendor 3357 - KONE Inc									
1157857361	Load Traction Tests-595 N. Hicks Rd	Open		09/09/2019	10/31/2019	10/22/2019			1,346.
			Vendor	3357 - KONE Inc Totals			Invoices	1	\$1,346.
Vendor 3294 - Konoso LLC									
2019-00001038	Expedition Equip/Speaker Mics	Open		10/16/2019	11/15/2019	10/21/2019			283.
			Vendor	3294 - Konoso LLC Totals			Invoices	1	\$283.
Vendor 4924 - Laner Muchin, Ltd									
571369	Legal Services	Open		10/01/2019	11/01/2019	10/29/2019			1,406.
			Vendor	4924 - Laner Muchin, Ltd Totals			Invoices	1	\$1,406.
Vendor 3206 - Paul A Macaluso									
2019-00001040	IFCA Annual Conference	Open		10/22/2019	10/22/2019	10/22/2019			507.
			Vendor	3206 - Paul A Macaluso Totals			Invoices	1	\$507.
Vendor 1389 - Martin Implement Sales Inc									
A72437	Bolt & Link-E-612	Open		10/11/2019	11/10/2019	10/25/2019			148.
			Vendor	1389 - Martin Implement Sales Inc Totals			Invoices	1	\$148.
Vendor 4138 - McDonald's #87									
08764	Prisoner Meals (August)	Open		10/21/2019	11/04/2019	10/29/2019			54.
08765	Prisoner Meals (September)	Open		10/21/2019	11/04/2019	10/29/2019			41.
			Vendor	4138 - McDonald's #87 Totals			Invoices	2	\$96.10

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Vendor 2173 - Menards Inc									
14433	10' Gutter Apron	Open		10/07/2019	11/06/2019	10/11/2019			62.
14767	Washer-Fire Station 82	Open		10/11/2019	11/10/2019	10/22/2019			550.
14421	CCL Fiberglass & Dual Measuring Wheel	Open		10/07/2019	11/06/2019	10/11/2019			76.
14519	Chrome Hook	Open		10/08/2019	11/07/2019	10/11/2019			3.
Vendor 2173 - Menards Inc Totals						Invoices	4		\$693.
Vendor 2737 - Mes Inc/Global									
SO1307723	CBRN Adapters	Open		10/08/2019	11/07/2019	10/04/2019			172.
IN1387583	SCBA Repair	Open		10/16/2019	11/15/2019	10/28/2019			210.
IN1387588	MPC Cartridge	Open		10/16/2019	11/15/2019	10/30/2019			172.
Vendor 2737 - Mes Inc/Global Totals						Invoices	3		\$556.
Vendor 1866 - Metro Western Cook Credit Service									
76842	Credit Checks	Open		10/15/2019	11/14/2019	10/21/2019			72.
Vendor 1866 - Metro Western Cook Credit Service Totals						Invoices	1		\$72.
Vendor 2085 - Moore Industrial Hardware									
503420	Parts - T-396	Open		09/06/2019	10/06/2019	10/29/2019			77.
Vendor 2085 - Moore Industrial Hardware Totals						Invoices	1		\$77.
Vendor 3000 - Morton Grove Automotive West									
59185	Parts - T-331	Open		10/07/2019	11/06/2019	10/15/2019			185.
Vendor 3000 - Morton Grove Automotive West Totals						Invoices	1		\$185.
Vendor 1204 - Motorola Solutions, Inc									
16074097	WAVE Radio 3 Year License Renewal	Open		10/04/2019	11/03/2019	10/21/2019			4,700.
Vendor 1204 - Motorola Solutions, Inc Totals						Invoices	1		\$4,700.
Vendor 1405 - MPC Communications & Lighting Inc									
19-1350	Remote Start Installation on Squads C-372. C-373, C-375	Open		10/24/2019	11/04/2019	10/29/2019			900.
Vendor 1405 - MPC Communications & Lighting Inc Totals						Invoices	1		\$900.
Vendor 4907 - Mutual Ace Hardware									
000783	Paint Supplies	Open		10/16/2019	11/15/2019	10/25/2019			75.
Vendor 4907 - Mutual Ace Hardware Totals						Invoices	1		\$75.
Vendor 2360 - Napa Of Palatine									
4460-248176	Parts - STOCK	Open		09/24/2019	10/24/2019	10/29/2019			9.
4460-248209	Parts - T-402	Open		09/24/2019	10/24/2019	10/29/2019			4.
4460-248215	Parts - T-330	Open		09/24/2019	10/24/2019	10/29/2019			28.
4460-249034	Parts - T-330	Open		09/30/2019	10/30/2019	10/29/2019			18.00

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4460-249319	Parts - C-360	Open		10/02/2019	11/01/2019	10/28/2019			14.
4460-249320	Parts - C-360	Open		10/02/2019	11/01/2019	10/28/2019			34.
4460-249321	Parts - C-360	Open		10/02/2019	11/01/2019	10/28/2019			3.
4460-249981	Parts - T-292	Open		10/07/2019	11/06/2019	10/28/2019			213.
4460-250270	Parts - T-443	Open		10/09/2019	11/08/2019	10/28/2019			35.
4460-250610	Parts - M-999	Open		10/11/2019	11/10/2019	10/29/2019			19.
4460-251663	Parts - T-356	Open		10/18/2019	11/17/2019	10/28/2019			21.
			Vendor	2360 - Napa Of Palatine Totals		Invoices	11		\$405.
Vendor 2616 - Nicor Gas									
93126652572-9/19	Natural Gas-150 W. Wilson Street Clu Building	Open		09/17/2019	11/04/2019	10/18/2019			106.
37917400006-9/19	Natural Gas-914 W. Lukas Avenue Square D Lift Station	Open		09/18/2019	11/05/2019	10/18/2019			35.
55424779829-9/19	Natural Gas-1545-47 Shires Court Lift Station	Open		09/19/2019	11/05/2019	10/18/2019			36.
19505219626-9/19	Natural Gas-251 W. Colfax Street Parking Deck	Open		09/24/2019	11/11/2019	10/18/2019			113.
46007255576-9/19	Natural Gas-804 W. Panorama Drive Deer Grove Lift Station	Open		09/24/2019	11/11/2019	10/18/2019			35.
70018165616-9/19	Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station	Open		09/24/2019	11/11/2019	10/18/2019			36.
83980510966-9/19	Natural Gas-550 N. Smith Street Well 7 Generator	Open		09/24/2019	11/11/2019	10/18/2019			35.
25623386239-9/19	Natural Gas-1484 N. Oak Street Pepper Tree Lift Station	Open		09/25/2019	11/12/2019	10/18/2019			38.
66457600006-9/19	Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station	Open		09/25/2019	11/12/2019	10/18/2019			43.
68017400000-9/19	Natural Gas-137 W. Wood Street Train Station	Open		09/25/2019	11/12/2019	10/18/2019			145.
88271305703-9/19	Natural Gas-1465 E. Evergreen Drive Randville Lift Station	Open		09/26/2019	11/12/2019	10/18/2019			119.
36756460568-9/19	Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station	Open		09/27/2019	11/12/2019	10/18/2019			111.
			Vendor	2616 - Nicor Gas Totals		Invoices	12		\$858.
Vendor 1541 - NIPSTA									
16123218	VMO- Forsberg	Open		10/09/2019	11/08/2019	10/09/2019			950.
			Vendor	1541 - NIPSTA Totals		Invoices	1		\$950.
Vendor 3891 - William E Nord									
2019-00001072	Special Investigations - Report # 19-16940	Open		10/18/2019	11/04/2019	10/29/2019			200.
			Vendor	3891 - William E Nord Totals		Invoices	1		\$200.

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Vendor 3793 - Northern Illinois Fire Inspectors Association									
Building/Fire Co	Building/Fire Code Seminar-Atherton/Tracy	Open		10/15/2019	11/06/2019	10/15/2019			30.
Vendor 3793 - Northern Illinois Fire Inspectors Association Totals							Invoices	1	\$30.
Vendor 1480 - Northwest Trucks, Inc.									
01P555633	Parts - T-392	Open		08/16/2019	10/01/2019	10/29/2019			197.
Vendor 1480 - Northwest Trucks, Inc. Totals							Invoices	1	\$197.
Vendor 4155 - Ozinga Ready Mix Concrete Inc									
1347026	Concrete-610	Open		10/09/2019	11/08/2019	10/25/2019			715.
Vendor 4155 - Ozinga Ready Mix Concrete Inc Totals							Invoices	1	\$715.
Vendor 2572 - Paddock Publications, Inc									
30385	PZB - 1008 N. Deer Ave - Control #4533132	Open		10/05/2019	11/05/2019	10/22/2019			48.
Vendor 2572 - Paddock Publications, Inc Totals							Invoices	1	\$48.
Vendor 1583 - Palatine Park District									
PWPDKIT022219	Kitchen Supplies	Open		02/22/2019	10/01/2019	10/21/2019			164.
PWPDKIT032619	Kitchen Supplies	Open		03/26/2019	10/01/2019	10/21/2019			170.
PWPDKIT041819	Kitchen Supplies	Open		04/18/2019	10/01/2019	10/21/2019			76.
PWPDKIT051619	Kitchen Supplies	Open		05/16/2019	10/01/2019	10/21/2019			214.
PWPDKIT061919	Kitchen Supplies	Open		06/19/2019	10/01/2019	10/21/2019			222.
PWPDLFP061919	Ink for Large Format Printer	Open		06/19/2019	10/01/2019	10/21/2019			42.
PWPDKIT080819	Kitchen Supplies	Open		08/08/2019	10/01/2019	10/21/2019			187.
Vendor 1583 - Palatine Park District Totals							Invoices	7	\$1,077.
Vendor 4921 - Penn Care, Inc									
M33447	Drug Lock	Open		10/17/2019	11/16/2019	10/28/2019			100.
Vendor 4921 - Penn Care, Inc Totals							Invoices	1	\$100.
Vendor 2167 - Pomp's Tire Service, Inc.									
280102885	Parts - T-389	Open		10/11/2019	11/10/2019	10/28/2019			861.
Vendor 2167 - Pomp's Tire Service, Inc. Totals							Invoices	1	\$861.
Vendor 1622 - Prime Tack & Seal Co									
62447	Primer for Milling and Paving Program	Open		10/18/2019	11/17/2019	10/22/2019			424.
Vendor 1622 - Prime Tack & Seal Co Totals							Invoices	1	\$424.
Vendor 1145 - PSG Consulting Inc									
8468	Printed forms - hot line stickers	Open		10/07/2019	11/06/2019	10/15/2019			89.
Vendor 1145 - PSG Consulting Inc Totals							Invoices	1	\$89.

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Vendor 4300 - Ray O'Herron Co, Inc									
1954685-IN	Misc Uniform/Equipment Items (Elliott)	Open		10/03/2019	11/02/2019	10/24/2019			42.
1954687-IN	Misc Uniform/Equipment Items (Martino)	Open		10/03/2019	11/02/2019	10/24/2019			123.
1954799-IN	Misc Uniform/Equipment Items (Baltz)	Open		10/03/2019	11/02/2019	10/24/2019			240.
1954800-IN	Misc Uniform/Equipment Items (Woodside-King)	Open		10/03/2019	11/02/2019	10/24/2019			111.
1954801-IN	Misc Uniform/Equipment Items (Bahn)	Open		10/03/2019	11/02/2019	10/24/2019			96.
1954802-IN	Misc Uniform/Equipment Items (Elliott)	Open		10/03/2019	11/02/2019	10/24/2019			160.
1954803-IN	Misc Uniform/Equipment Items (Woodside-King)	Open		10/03/2019	11/02/2019	10/24/2019			41.
1954804-IN	Misc Uniform/Equipment Items (Wilson)	Open		10/03/2019	11/02/2019	10/24/2019			277.
1954805-IN	Misc Uniform/Equipment Items (Ejupovic)	Open		10/03/2019	11/02/2019	10/24/2019			50.
1955702-IN	Misc Uniform/Equipment Items (Marcum)	Open		10/08/2019	11/07/2019	10/24/2019			232.
1955705-IN	Misc Uniform/Equipment Items (Marcum)	Open		10/08/2019	11/07/2019	10/24/2019			988.
1956423-IN	Misc Uniform/Equipment Items (Wilson)	Open		10/11/2019	11/10/2019	10/24/2019			534.
1956427-IN	Misc Uniform/Equipment Items (Liberty)	Open		10/11/2019	11/10/2019	10/24/2019			534.
1956448-IN	Misc Uniform/Equipment Items (Elliott)	Open		10/11/2019	11/10/2019	10/24/2019			534.
1956503-IN	Misc Uniform/Equipment Items (Hannan)	Open		10/11/2019	11/10/2019	10/24/2019			135.
1956505-IN	Misc Uniform/Equipment Items (Woodside-King)	Open		10/11/2019	11/10/2019	10/24/2019			49.
1956507-IN	Misc Uniform/Equipment Items (Ejupovic)	Open		10/11/2019	11/10/2019	10/24/2019			63.
Vendor 4300 - Ray O'Herron Co, Inc Totals							Invoices	17	\$4,220.
Vendor 4274 - Roesch Ford									
VP23066	(2) 2019 Ford F-150 Pickup Trucks - T-471	Open		10/17/2019	11/16/2019	10/29/2019			20,847.
VP23067	(2) 2019 Ford F-150 Pickup Trucks - T-472	Open		10/17/2019	11/16/2019	10/29/2019			22,658.
Vendor 4274 - Roesch Ford Totals							Invoices	2	\$43,505.
Vendor 4019 - Rush Truck Centers									
3016972406	Vehicle Repairs & Maintenance - T-405	Open		10/18/2019	11/17/2019	10/28/2019			3,271.

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Vendor 4019 - Rush Truck Centers Totals									
							Invoices	1	\$3,271.
Vendor 4826 - Sara M Sadoski									
2019-00001041	2019 Tutition Assistance	Open		10/23/2019	10/23/2019	10/23/2019			803.
Vendor 4826 - Sara M Sadoski Totals							Invoices	1	\$803.
Vendor 4782 - SAFEbuilt Illinois, LLC									
0060646-IN	Plumbing Inspections	Open		09/30/2019	10/30/2019	10/29/2019			1,116.
Vendor 4782 - SAFEbuilt Illinois, LLC Totals							Invoices	1	\$1,116.
Vendor 4316 - Siemens Industry, Inc									
5445725974	2019-2020 Water Meter Audit	Open		10/01/2019	10/31/2019	10/21/2019			15,606.
Vendor 4316 - Siemens Industry, Inc Totals							Invoices	1	\$15,606.
Vendor 3246 - Sign Outlet									
CG-261166	Matte White Banner	Open		10/08/2019	11/07/2019	10/22/2019			98.
CG-261339	Double Sided Banner Tape	Open		10/11/2019	11/10/2019	10/22/2019			14.
Vendor 3246 - Sign Outlet Totals							Invoices	2	\$113.
Vendor 3207 - Spaceco, Inc									
80414	Kasuba Forcemain Replacement Phase I and II Engineering Services	Open		10/15/2019	11/14/2019	10/18/2019			12,822.
80415	Kasuba Forcemain Replacement Phase I and II Engineering Services	Open		10/15/2019	11/14/2019	10/18/2019			5,750.
Vendor 3207 - Spaceco, Inc Totals							Invoices	2	\$18,572.
Vendor 2313 - Standard Equipment Co									
P17841	Piranha Segment	Open		10/15/2019	11/14/2019	10/22/2019			383.
Vendor 2313 - Standard Equipment Co Totals							Invoices	1	\$383.
Vendor 1804 - Staples Advantage									
8056168322	office supplies	Open		10/19/2019	11/18/2019	10/28/2019			147.
Vendor 1804 - Staples Advantage Totals							Invoices	1	\$147.
Vendor 3435 - Team Store									
49410	Peer Jury Polo's	Open		10/15/2019	11/14/2019	10/29/2019			447.
Vendor 3435 - Team Store Totals							Invoices	1	\$447.
Vendor 1199 - Thompson Elevator Inspection Service Inc									
19-3225	56 elevator code inspections / 1 code reinsp	Open		10/09/2019	11/08/2019	10/29/2019			2,166.
Vendor 1199 - Thompson Elevator Inspection Service Inc Totals							Invoices	1	\$2,166.
Vendor 2593 - TKB Associates Inc									

Attachment: Warrant #21 (Warrant # 21)



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
13670	DocuNav Maintenance	Open		10/02/2019	11/01/2019	10/22/2019			3,000.
			Vendor 2593 - TKB Associates Inc Totals			Invoices	1		\$3,000.
Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc									
71751-Sept-19	On-Line Investigative Search Engine (Sept)	Open		10/01/2019	11/04/2019	10/29/2019			130.
			Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc Totals			Invoices	1		\$130.
Vendor 4403 - Tyler Technologies Inc									
025-273071	Energov Project	Open		09/25/2019	11/09/2019	10/17/2019			3,662.
045-278284	Executime Implementation	Open		09/26/2019	10/26/2019	10/17/2019			23,023.
025-274650	Energov Project	Open		09/30/2019	11/14/2019	10/17/2019			2,293.
045-279709	Executime Implementation	Open		10/09/2019	11/08/2019	10/17/2019			1,640.
			Vendor 4403 - Tyler Technologies Inc Totals			Invoices	4		\$30,619.
Vendor 3157 - UniFirst Corporation									
061 1235566	Shop Rags/Carpets	Open		10/07/2019	11/06/2019	10/08/2019			58.
061 1235686	Shop Rags/Carpets	Open		10/07/2019	11/06/2019	10/08/2019			81.
061 1237134	Shop Rags/Carpets	Open		10/14/2019	11/13/2019	10/08/2019			58.
			Vendor 3157 - UniFirst Corporation Totals			Invoices	3		\$198.
Vendor 2501 - United Parcel Service									
0000X6A670429	Postage	Open		10/19/2019	11/18/2019	10/23/2019			10.
			Vendor 2501 - United Parcel Service Totals			Invoices	1		\$10.
Vendor 4825 - Verizon Connect NWF Inc									
OSV000001892462	Telematics Program Monthly Service Fee-September	Open		10/01/2019	10/31/2019	10/11/2019			293.
			Vendor 4825 - Verizon Connect NWF Inc Totals			Invoices	1		\$293.
Vendor 3709 - Verizon Wireless									
9839153843	Cellular In-Vehicle	Open		10/01/2019	10/24/2019	10/17/2019			1,712.
9840056012	Cellular Usage	Open		10/12/2019	11/04/2019	10/22/2019			3,145.
			Vendor 3709 - Verizon Wireless Totals			Invoices	2		\$4,857.
Vendor 3020 - Village of Palatine Petty Cash									
2019-00001084	Bremanis - NWHP Workshop	Open		10/30/2019	10/30/2019	10/30/2019			20.
2019-00001085	Erickson - Meeting Exp	Open		10/30/2019	10/30/2019	10/30/2019			34.
2019-00001086	Gartner - Reimb Flu Shot Supplies	Open		10/30/2019	10/30/2019	10/30/2019			27.
2019-00001087	Alden - Executime Training Exp	Open		10/30/2019	10/30/2019	10/30/2019			27.
2019-00001088	Bremanis - APA Conference	Open		10/30/2019	10/30/2019	10/30/2019			51.
2019-00001089	Rivard - APA IL Training Exp	Open		10/30/2019	10/30/2019	10/30/2019			41.
2019-00001078	K. Lesselyoung - LEAP Bosses Day Luncheon x 2	Open		09/30/2019	11/04/2019	10/29/2019			52.

Attachment: Warrant #21 (Warrant # 21)



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
2019-00001079	T. Gulisano - CFMH Training - Refreshments	Open		10/04/2019	11/04/2019	10/29/2019			11.
2019-00001075	P. Raupp - Garbage Bags/Animal Control Unit	Open		10/09/2019	11/04/2019	10/29/2019			15.
2019-00001083	K. Poliquin - Candy for Fall Fest at Palatine Plaza	Open		10/17/2019	11/04/2019	10/29/2019			40.
2019-00001074	J. Ferraro - October Peer Jury Hearing Expenses	Open		10/23/2019	11/04/2019	10/29/2019			63.
2019-00001076	C. Felde - Lunch for Joint TK Roadblock Participants	Open		10/07/2019	11/04/2019	10/29/2019			32.
2019-00001077	C. Felde - Lunch for Joint TK Roadblock Participants	Open		10/17/2019	11/04/2019	10/29/2019			35.
		Vendor	3020 - Village of Palatine Petty Cash Totals			Invoices	13		\$453.
Vendor 3209 - Warehouse Direct									
4455928-0	Paper	Open		10/17/2019	11/05/2019	10/23/2019			65.
4456581-0	Office Supplies	Open		10/17/2019	11/16/2019	10/21/2019			32.
		Vendor	3209 - Warehouse Direct Totals			Invoices	2		\$98.
Vendor 2258 - Wickstrom Ford Lincoln Mercury									
147524	Parts - C-361	Open		10/02/2019	11/01/2019	10/28/2019			113.
725548	Repairs & Maintenance - T-452	Open		10/08/2019	11/07/2019	10/15/2019			27.
726048	Repairs & Maintenance - T-443	Open		10/11/2019	11/10/2019	10/15/2019			376.
725583	Repairs & Maintenance - T-416	Open		10/12/2019	11/11/2019	10/28/2019			27.
716306	Repairs & Maintenance - C-101	Open		10/15/2019	11/14/2019	10/28/2019			734.
727008	Repairs & Maintenance - C-367	Open		10/16/2019	11/15/2019	10/28/2019			27.
727071	Repairs & Maintenance - T-429	Open		10/17/2019	11/16/2019	10/28/2019			27.
726674	Repairs & Maintenance - T-443	Open		10/18/2019	11/17/2019	10/28/2019			941.
		Vendor	2258 - Wickstrom Ford Lincoln Mercury Totals			Invoices	8		\$2,273.
Vendor 4111 - Windshield Centers LLC									
0060104736	Repairs - T-360	Open		10/07/2019	11/06/2019	10/28/2019			311.
0060104737	Repairs - T-359	Open		10/07/2019	11/06/2019	10/28/2019			69.
		Vendor	4111 - Windshield Centers LLC Totals			Invoices	2		\$380.
Vendor 1919 - Zoll Medical Corporation									
2921848	Cardiac Monitors	Open		08/17/2019	09/16/2019	10/30/2019			66,031.
		Vendor	1919 - Zoll Medical Corporation Totals			Invoices	1		\$66,031.
Vendor Nick Bavaro									
VS #29930	Refund - Senior Discount	Open		10/25/2019	10/25/2019	10/25/2019			24.
		Vendor	Nick Bavaro Totals			Invoices	1		\$24.
Vendor Darcy Keegan									
2019-00001066	Ticket C7279638 Paid Twice	Open		10/21/2019	11/04/2019	10/28/2019			50.

Attachment: Warrant #21 (Warrant # 21)



Invoice Due Date Range 09/01/19 - 11/19/19
Report By Vendor - Invoice Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor Darcy Keegan Totals						Invoices	1		\$50.
Vendor Victor Nachev VS #29470	Refund - Senior Discount	Open		10/25/2019	10/25/2019	10/25/2019			24.
Vendor Victor Nachev Totals						Invoices	1		\$24.
Vendor Khadija Nisar 2019-00001037	sign refund/ 19-53 / 803-805 N Quentin Road	Open		10/21/2019	10/21/2019	10/21/2019			250.
Vendor Khadija Nisar Totals						Invoices	1		\$250.
Vendor Emma Ricchio VS #35179	Refund - New Vehicle Late Fee Removal	Open		10/25/2019	10/25/2019	10/25/2019			20.
Vendor Emma Ricchio Totals						Invoices	1		\$20.
Vendor Steven Sorenson 2019-00001064	Ticket P2856053 Paid Twice	Open		10/21/2019	11/04/2019	10/28/2019			75.
Vendor Steven Sorenson Totals						Invoices	1		\$75.
Vendor Mariusz Szlezak RP17-00379	Rental refund 1170 N Sterling Av #110	Open		10/29/2019	10/29/2019	10/29/2019			80.
Vendor Mariusz Szlezak Totals						Invoices	1		\$80.
Grand Totals						Invoices	276		\$362,125.

Attachment: Warrant #21 (Warrant # 21)



Payment Date Range 10/28/19 - 10/28/19
Report By Vendor - Invoices
Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2048 - Neofunds									
10/25/2019	Village Wide Postage for Postage Meter	Paid by EFT #2222		10/25/2019	10/28/2019	10/28/2019		10/28/2019	3,000.
			Vendor 2048 - Neofunds Totals			Invoices	1		\$3,000.
			Grand Totals			Invoices	1		\$3,000.

Attachment: Warrant #21 (Warrant # 21)

Village of Palatine
Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 10/18/2019

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA					
Check	10/18/2019	252055 Utility Management Refund	FREESTYLE INVESTMENTS LLC		9.80
		Account Type	Account Number	Transaction Date	Transaction Type
Check	10/18/2019	252056 Utility Management Refund	HEWITT , LEONA		15.03
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential - Single Family	104201001-001	10/17/2019	Refund
Check	10/18/2019	252057 Utility Management Refund	QIU , LYNN		8.86
		Account Type	Account Number	Transaction Date	Transaction Type
Check	10/18/2019	252058 Utility Management Refund	SCHWELLENBACH , MATTHEW		39.08
		Account Type	Account Number	Transaction Date	Transaction Type
AP Accounts Payable ZBA Totals:			Transactions: 4		\$72.77
Checks: 4			\$72.77		

Attachment: Warrant #21 (Warrant # 21)

Village of Palatine
Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 10/25/2019

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA					
Check	10/25/2019	252059 Utility Management Refund	CAUDLE , WILLIAM		133.88
		Account Type	Account Number	Transaction Date	Transaction Type
Check	10/25/2019	252060 Utility Management Refund	JEREMIAH G CRISE TR		20.70
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential - Single Family	105830001-001	10/18/2019	Refund
Check	10/25/2019	252061 Utility Management Refund	LUNDEEN , JUDY S		6.94
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential - Single Family	201270001-001	10/23/2019	Refund
AP Accounts Payable ZBA Totals:			Transactions: 3		\$161.52
Checks:	3		\$161.52		

Attachment: Warrant #21 (Warrant # 21)

Consider a Request for Temporary Street Closures and Waiver of the Village's Sound Amplification Ordinance for the Sikh Religious Society's 'Birthday Anniversary Parade/Procession' on November 9, 2019

BACKGROUND: The Sikh Religious Society, 1280 Winnetka Street, has requested the temporary closure of streets within a portion of the Village and a waiver of the Village's Sound Amplification Ordinance to allow for a 'Parade/Procession' on Saturday, November 9, 2019. The parade is in recognition of the 550th Guru Nanak Dev Ji Birthday.

This request was considered by the Council on October 14, 2019, but ultimately referred back to Staff to resolve some concerns raised by residents. In response, the Sikh Religious Society has submitted a revised proposal.

KEY ISSUES:

- In response to the concerns raised, a revised parade route (see attached) has been proposed. Correspondingly, the shorter route has also reduced the proposed timing of the event from 10 AM to Noon (originally proposed from 9 AM to 1 PM). Notification of the event to area residents will be required.
- The Petitioner has indicated that the proposed parade will include two floats (with a maximum length of 16 to 24 feet). In addition, the Petitioner has provided information indicating that swords to be used during the parade have been used in past similar events in Palatine.
- The Police Department will use on-duty personnel to assist with the event. In the event additional resources become needed, the Sikh Religious Society will be responsible for any costs incurred by the Village.

ALTERNATIVES:

1. Approve the temporary closure of streets and sound waiver.
2. Do not approve the temporary closure of streets and sound waiver.

RECOMMENDATION: Action is at the discretion of the Committee.

ACTION REQUIRED: Action is at the discretion of the Committee.

Consider an Ordinance Rezoning the Property at 1008 N. Deer Avenue from R-1 Single-Family Residential to R-2 Single-Family Residential

BACKGROUND:

The Subject Property, approximately 17,400 square feet, contains a single-family residence with related improvements. The Petitioner, homeowner, is seeking to rezone the Subject Property from R-1 Single-Family Residential to R-2 Single-Family Residential, but maintain the existing residence. Therefore, the Petitioner is seeking approval of the following:

Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential

KEY ISSUES:

- The Subject Property, zoned R-1 and platted in 1926, is substandard per the current R-1 standards. The current R-1 standards require a minimum lot size of 20,000 square feet.
- In the future, the Petitioner intends to construct a garage addition, which as indicated, would encroach into the required R-1 setbacks. In conjunction with the building permit review for the addition, the Site Development Ordinance will require the installation of a sidewalk section along Deer Avenue. The sidewalk section along Poplar Street already exists and was previously installed.
- The R-1 District setback requirements are more significant than the R-2 District. The proposed rezoning would allow less stringent setbacks and would allow for the proposed addition to meet the required R-2 front yard setback.
- The Subject Property was annexed in 1997 and is located proximate to the Northwest Sub-Area Plan (adopted in 2006), which specifically indicates that certain properties to the north may be developed with R-2 zoning standards. Nevertheless, the Sub-Area Plan does not include or provide any zoning recommendations for this property.
- The property directly west of this site has similar lot dimensions as the Subject Property and was granted a rezoning from R-1 to R-2 in 2011.
- In 2002, Amend Terrace Resubdivision, located directly northwest of the Subject Property was granted a subdivision and rezoning to R-2 for the construction of 3 new single-family homes. Directly north of Amend Terrace Resubdivision is Amend 3 Lot Subdivision, which was subdivided and rezoned to R-2 in 2003 for the construction of 3 new single-family homes. Other nearby subdivisions include Newport Resubdivision and Deer Avenue Subdivision, which received subdivision approval in 2000 and are zoned R-2. The property directly north is owned and used by the Sikh Temple.
- The rezoning would allow setbacks of 30' from Deer Avenue, 20' from Poplar

Street, 40' from the rear (west lot line), and 10' from the interior side (north lot line). Under the R-1 classification, the required setback would be 40' from Deer Avenue, 40' from the Poplar Street, 50' from the rear yard (west lot line), and 15' from the interior side yard (north lot line).

- It should be noted that if the rezoning to R-2 is granted, the property could not be subdivided without relief as the resulting lots could not both meet the applicable R-2 lot width, lot depth, and lot area requirements.

ALTERNATIVES:

1. Approve the Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential.
2. Do not approve the Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential.

RECOMMENDATION:

Public Hearing:	Plan Commission - October 15, 2019
Residents testifying:	None
Vote:	The Plan Commission voted 7-0 to approve this request and Staff concurs with this recommendation.

ACTION REQUIRED:

A motion to approve the rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential

Consider a Motion to Authorize the Purchase of a Replacement Fire Department Video Conference System

BACKGROUND:

The video conference system in the Fire Department is used to facilitate communications and training between the different stations. The system allows the Fire Department employees to stay on station for response, but engage with both training and meetings/discussions when appropriate.

The video conference system used in the Fire Department is now 15+ years old. The equipment, infrastructure, and software is no longer supported by the Vendor and is limited in its capabilities when compared to modern systems.

In recent years, the video conference landscape has changed significantly with the advent of online services. Modern video conference capabilities are cost effectively provided through online services, with the implementation of modern displays and user interfaces.

KEY ISSUES:

- The IT and FD Departments have engaged multiple integrators to develop a solution that meets the needs of the Fire Department while also being cost effective. Due to the complexity of designing a system which contains both online services along with classroom & boardroom equipment, and ensuring an easy-to-use interface to the system, no one vendor's system would provide a complete solution.
- After evaluation of multiple vendors proposals, it was decided that Mindsight solution of Cisco's Webex Touch equipment and services will best fit the needs of the Fire Department. The system provides both the desired capabilities and keeps the ease-of-use for the Fire Department.
- The proposed solution provides three year maintenance for equipment along with three years of cloud services. After three years, the expected total annual maintenance and cloud service costs will be roughly \$7,000 (for equipment and services).

ALTERNATIVES:

1. Approve the purchase of Webex Video Conference system & services from Mindsight
2. Refer back to Staff

RECOMMENDATION:

Staff recommends approval of the purchase of Video Conference System from Mindsight for \$54,855.69

ACTION REQUIRED:

A motion to approve the purchase of the Webex Video Conference System from Mindsight.

Consider a Motion Authorizing the Village Manager to Execute Amendment #1 for Additional Design Engineering Services for the Brockway Street Improvements Project

BACKGROUND:

At the March 11, 2019 Village Council meeting, the Village hired BLA, Incorporated to design improvements for Brockway Street, from Palatine Road to Wood Street.

KEY ISSUES:

- Additional work is now requested for Phase II design engineering services for improvements to Wood Street, from Smith Street to Plum Grove Road, and Greeley Street, from Palatine Road to Washington Street.
- The proposed amended scope of services includes: a topographic survey of the existing sites; full-depth pavement cores to verify pavement thickness; soil borings to screen for the presence of volatile organic vapors; design the removal of existing monolithic curb on Wood Street with standard curb and gutter; and preparation of final engineering plans, specifications, cost estimates and bidding documents.

ALTERNATIVES:

1. Authorize the Village Manager to execute Amendment #1 from BLA, Incorporated for the Brockway Street Improvements Project.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends that the Village Manager be authorized to execute Amendment #1 from BLA, Incorporated for additional Design Engineering Services for the Brockway Street Improvements Project in the not-to-exceed amount of \$37,905.

BUDGET IMPACT:

The cost for the proposed work is \$37,905. TIF Funds have been appropriated in the 2019 Capital Improvement Program to accommodate these services. Construction dollars are proposed in the 202 Capital Improvement Plan.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute Amendment #1 from BLA, Incorporated of Itasca, Illinois for additional Design Engineering Services for the Brockway Street Improvements Project in the not-to-exceed amount of \$37,905.

Consider a Resolution Appropriating Funds for the Dundee Road Alterations Project

BACKGROUND:

The Illinois Department of Transportation (IDOT) has received a highway safety grant and plans on altering Dundee Road by installing barrier medians with selective openings between Rand Road and Kennedy Drive. As part of this project, the Village is requested to approve a resolution memorializing our funding commitment for traffic signal pre-emption equipment and sidewalk installation. Separately, the Village has caused adjustments to water main along the project corridor, which is required to accommodate IDOT's work. Plans are additionally in progress to replace a sanitary sewer forcemain to further accommodate IDOT's work.

KEY ISSUES:

- The previously approved intergovernmental agreement approved by the Village Council on October 21st proposes that the State will prepare the plans, award a contract and conduct all engineering inspections during the course of construction. The Village will reimburse the State for its portion of the improvements including Village owned equipment on traffic signals for Police and Fire response.
- This resolution is a formality required by the Illinois Department of Transportation as an exhibit to the Intergovernmental Agreement. It directly ties with the original action approved by the Village Council in October.
- The resolution appropriates \$47,035 for the Village to pay its share of the improvements. The Village will pay 50% of the estimated local costs upon the State's awarding of the contract. The remainder will be paid upon completion of the project based upon final costs and actual expenses incurred. These costs are TIF eligible expenses and will be covered by the Rand/Dundee TIF District.

ALTERNATIVES:

1. Adopt the resolution appropriating funds for the Dundee Road alterations.
2. Do not adopt the resolution.

RECOMMENDATION:

It is recommended that the resolution to appropriate funds for the Dundee Road alterations be adopted.

ACTION REQUIRED:

Motion to adopt the resolution to appropriate funds for the Dundee Road alterations.

Consider an Ordinance Transferring Special Use Ordinance #O-145-14, as Amended, to Permit the Continued Operation of a Massage Use at 1709 N. Rand Road

BACKGROUND:

The Subject Property contains the Foot Park Spa massage use. Hong Li (Cindy Foot Spa LLC) is requesting to transfer the existing Special Use, without any proposed changes to the business operations, to permit the continued operation of the Massage Business at 1709 N. Rand Road. Therefore, the Petitioner is requesting approval of the following:

Transfer of Special Use #O-145-14, as amended, to permit the continued operation of a massage business at 1709 N. Rand Road.

KEY ISSUES:

- In 2014, a Special Use was granted for this address for foot massage (#O-145-14) and was subsequently transferred in May 2018 (#O-64-18), amended in January 2019 to change the floor plan to allow two private rooms and add full body massage (#O-1-19), and transferred a second time in March 2019 (#O-028-19).
- The current hours of operation are 10 AM - 9 PM Monday through Saturday and 11 AM - 9 PM on Sunday.
- There are no proposed changes to the existing business operations or floor plan. Any changes to the floor plan or business operations would require a Special Use Amendment by the Zoning Board of Appeals and Village Council.
- As required, the various Village Departments, including the Police Department, reviewed the proposed Special Use Transfer application and business plan.

ALTERNATIVES:

1. Recommend approval of the Special Use Transfer.
2. Do not recommend approval of the Special Use Transfer.

RECOMMENDATION:

Staff recommends approval of the Special Use Transfer.

ACTION REQUIRED:

Motion to approve an ordinance transferring Special Use Ordinance #O-145-14, as amended, to permit the continued operation of a Massage Business at 1709 N. Rand Road.

ATTACHMENTS:

- Aerial Map - 1709 N. Rand Road
- ORD SU TRANSFER 1709 N. RAND ROAD
- EXHIBIT- Business Plan
- #O-1-19
- #O-64-18
- #O-145-14
- Application

1709 N Rand Road

8.7.a

VILLAGE OF
PALATINE



Attachment: Aerial Map - 1709 N. Rand Road (1709 N. Rand Road - SU Transfer - Massage Use (CA))

ORDINANCE NO. _____

**AN ORDINANCE TRANSFERRING
SPECIAL USE ORDINANCE #O-145-14
1709 N. RAND ROAD**

WHEREAS, Ordinance #O-145-14 granted a Special Use to permit a foot massage business on the property commonly known as 1709 N. Rand Road; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on November 4, 2019 to review a request by Hong Li (Sunny Spa) that the Special Use be transferred to permit the continued operation of a massage business with no substantial changes and it was the recommendation of the Village Council that the transfer of the Special Use to Hong Li (Sunny Spa) be approved without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #O-145-14 is hereby transferred to Hong Li (Sunny Spa), to permit the continued operation of a massage business.

SECTION 2: All conditions of Special Use Ordinance #O-145-14, as amended, shall remain in full force and effect.

DATED: This _____ day of _____, 2019

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this _____ day of _____, 2019

Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk
this _____ day of _____, 2019.

Village Clerk

Business Plan

Business Name: Sunny Spa LLC

Owner: Hong Li

Type of Service Offered: Foot and Body Massage

Hours of Operation:

Mon ~ Sat : 10:00 AM to 9:00 PM

Sun: 11:00 AM to 9:00 PM

Number of Employees: 2

Perspective Customers: People who need muscle relaxation or relieve of body pain.

Perspective gross income: 150,000 per year

ORDINANCE NO. O-1-19

**Ordinance Transferring Special Use
Amendment to Ordinance #O-145-14
1709 N. Rand Road #100**

Attachment: #O-1-19 (1709 N. Rand Road - SU Transfer - Massage Use (CA))

**Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
on January 7, 2019**

ORDINANCE NO. 0-1-19

**AN ORDINANCE TRANSFERRING
SPECIAL USE AMENDMENT TO ORDINANCE #0-145-14
1709 N. RAND ROAD #100**

WHEREAS, Ordinance #0-145-14 granted a Special Use for physical and health services to permit a foot massage business on the property commonly known as 1709 N Rand Road; and

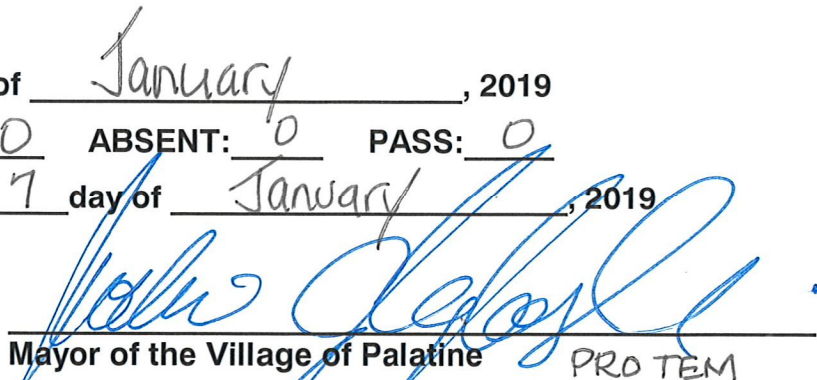
WHEREAS, pursuant to Section 14.04(b) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the Special Use Amendment request, the Special Use Amendment may be approved by the consent of the Village Council; and WHEREAS, since the Village Council did meet on January 7, 2019 to review a request by Shung Yang (Foot Park Spa) that the Special Use granted by Ordinance #0-145-14 is hereby amended, to permit the addition of full body massage to the current foot massage business and it was the recommendation of the Village Council that the Special Use Amendment to O-145-14 be approved without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #0-145-14 is hereby amended, to permit the addition of full body massage to the current foot massage business.

SECTION 2: All conditions of Special Use Ordinance #O-145-14 shall remain in full force and effect.

DATED: This 7 day of January, 2019
 AYES: 6 NAYS: 0 ABSENT: 0 PASS: 0
 APPROVED by me this 7 day of January, 2019


 Mayor of the Village of Palatine

PRO TEM

ATTEST and FILE in the office of the Village Clerk
 this 7 day of January, 2019.


 Village Clerk

Foot Park spa

Nature of Business = Foot Massage Body Massage.

Four massage beds

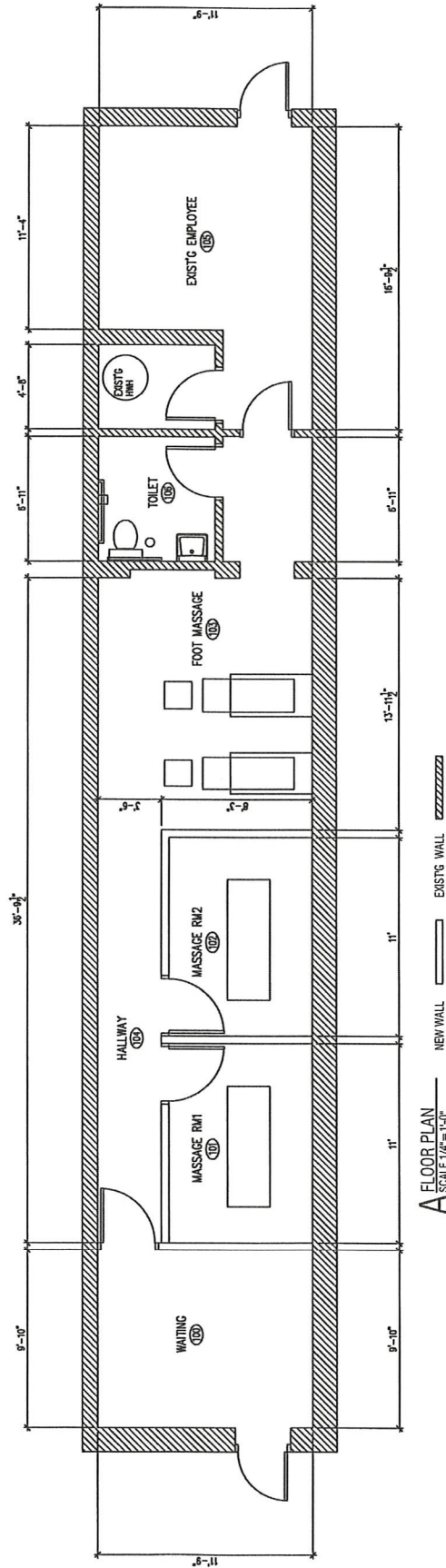
Opening = 10:00 am to 9:00 pm

4 Stations = Two Foot and Two Full Body

Menu:

30 mins	Foot	Massage	\$22
60 mins	Foot	Massage	\$29
90 mins	Foot	Massage	\$45

30 mins	Body	Massage	\$45
60 mins	Body	Massage	\$60
90 mins	Body	Massage	\$100



A FLOOR PLAN
SCALE 1/4" = 1'-0"

ORDINANCE NO. O-64-18

**AN ORDINANCE TRANSFERRING SPECIAL USE ORDINANCE #O-145-14
1709 N. RAND ROAD**

Attachment: #O-64-18 (1709 N. Rand Road - SU Transfer - Message Use (CA))

**Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
on May 21, 2018**

ORDINANCE NO. O-64-18AN ORDINANCE TRANSFERRING
SPECIAL USE ORDINANCE #0-145-14
1709 N. RAND ROAD

WHEREAS, Ordinance #0-145-14 granted a Special Use for a Unique Use to permit a foot massage business on the property commonly known as 1709 N Rand Road; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on May 21, 2018 to review a request by Shung Yang that the Special Use be transferred to permit the continued operation of a foot massage business with no substantial changes and it was the recommendation of the Village Council that the transfer of the Special Use to Shuang Yang be approved without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #0-145-14 is hereby transferred to Shuang Yang, to permit the continued operation of a foot massage business.

SECTION 2: All conditions of Special Use Ordinance #O-145-14 shall remain in full force and effect.

DATED: This 21st day of May, 2018

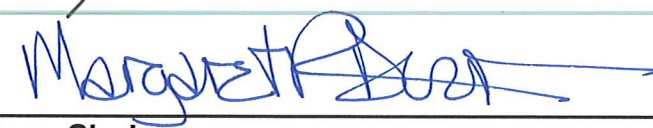
AYES: 5 NAYS: 0 ABSENT: 1 PASS: 0

APPROVED by me this 21st day of May, 2018



Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk
this 21st day of May, 2018.



Village Clerk

Attachment: #O-64-18 (1709 N. Rand Road - SU Transfer - Massage Use (CA))

Lyn Bremanis

To: 美丽的傻女人
Subject: RE: Foot Park Spa

From: 美丽的傻女人 [mailto:
Sent: Monday, May 14, 2018 6:41 PM
To: Lyn Bremanis <LBremanis@palatine.il.us>
Subject: Foot Park Spa

Nature of business :foot massage
six massage beds
opening 10:00am-8:30pm
2 employees

menu:
30 mins foot massage \$22
60mins foot massage \$29
90mins foot massage \$45



Attachment: #O-64-18 (1709 N. Rand Road - SU Transfer - Massage Use (CA))

ORDINANCE NO. 0-145-14

**AN ORDINANCE GRANTING A SPECIAL USE
1709 N. RAND ROAD (CASE NO. 14-100)**

WHEREAS, pursuant to a petition and public hearing on October 28, 2014, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Special Use to permit physical and health services pursuant to Section 11.03 (d) (23) of the Palatine Zoning Ordinance, on the following legally described property:

The Southeast 225.0 feet as measured at right angles to the Southeast line thereof of that part of Lot 1 lying Southwest of a line drawn from a point on the Southeast line thereof, 164.0 feet Northeast of the Southwest corner thereof to a point on the Northwest line thereof, 182.0 feet Northeast of the Northwest corner thereof, in Capri Gardens being a subdivision of part of the Southwest $\frac{1}{4}$ of Section 1 and part of the Southeast $\frac{1}{4}$ of Section 2, Township 42 North, Range 10 East of the Third Principal Meridian, in Cook County, Illinois (excepting from the above described parcel, that part lying Northwest of a line drawn from a point on the Northeast line thereof, 198.25 feet Northwest of the Southeast corner thereof to a point on the Southwest line thereof, 201.39 feet Northwest of the Southwest corner thereof).

commonly known as 1709 N. Rand Rd. (PIN #02-01-307-015)

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

Attachment: #O-145-14 (1709 N. Rand Road - SU Transfer - Massage Use (CA))

SECTION 1: A Special Use to permit physical and health services pursuant to Section 11.03 (d) (23) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition:

1. The Special Use shall substantially conform to the business plan attached hereto as Exhibit 'A,' and the floor plan attached hereto as Exhibit 'B,' except as such plans may be changed to conform to Village Codes and Ordinances.

SECTION 2: That a copy of the public notice and the report of the hearing be attached hereto and form a part of this ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 10th day of November, 2014

AYES: 6 **NAYS:** 0 **ABSENT:** 0 **PASS:** 0

APPROVED by me this 10th day of November, 2014



Mayor of the Village of Palatine

ATTESTED and **FILED** in the office of the Village Clerk this
10th day of November, 2014



Village Clerk

Attachment: #O-145-14 (1709 N. Rand Road - SU Transfer - Massage Use (CA))

Business Plan



■ Projects

Foot massage parlors my business is to give guests a place to relax and body care.

Organs of human organs in various parts of the foot reflex zones have used massage to stimulate reflex zones, through the blood circulation, nerve conduction, can regulate the function of balance and restore organ function, receive healing and fitness effect.

Chinese TCM theory records, people have "four" - the ears, bridge of the nose, breast root and foot root, which is four feet of the root. Old people feet first failure, wood dry root up first, the importance of the foot on the human body visible.

Reflexology principle is: "Because foot ground, the force of gravity so that the blood can not reflow, through foot massage to stimulate blood circulation, so blood flow back up, be fit and healthy.

"There are ten million soles of the feet and toes nerves and blood vessels, if not massage the reflex zones, just a little foot massage, or have a health effect."

Diabetic patients often due to exacerbations derived feet amputated, the key problems of peripheral nerves in the foot. Patients suffering from diabetes, you

should always accept foot massage, let the blood around the peripheral nerves.

Kidney patients also should do foot massage. If the patient has muscle necrosis or ulceration phenomenon, is not suitable for foot massage.

Reflexology helpful for people with chronic diseases of the largest, such as frequent insomnia, physical weakness, etc., were foot massage, a significant effect.

Customers do not need to do daily foot massage, which it will damage the muscles. After a massage, muscles relax, blood circulation to the next day, still have utility in this regard, you can come back every couple of days to do.



■ Hours

7 days a week

10:00 am - 9:00 pm

■ Employees

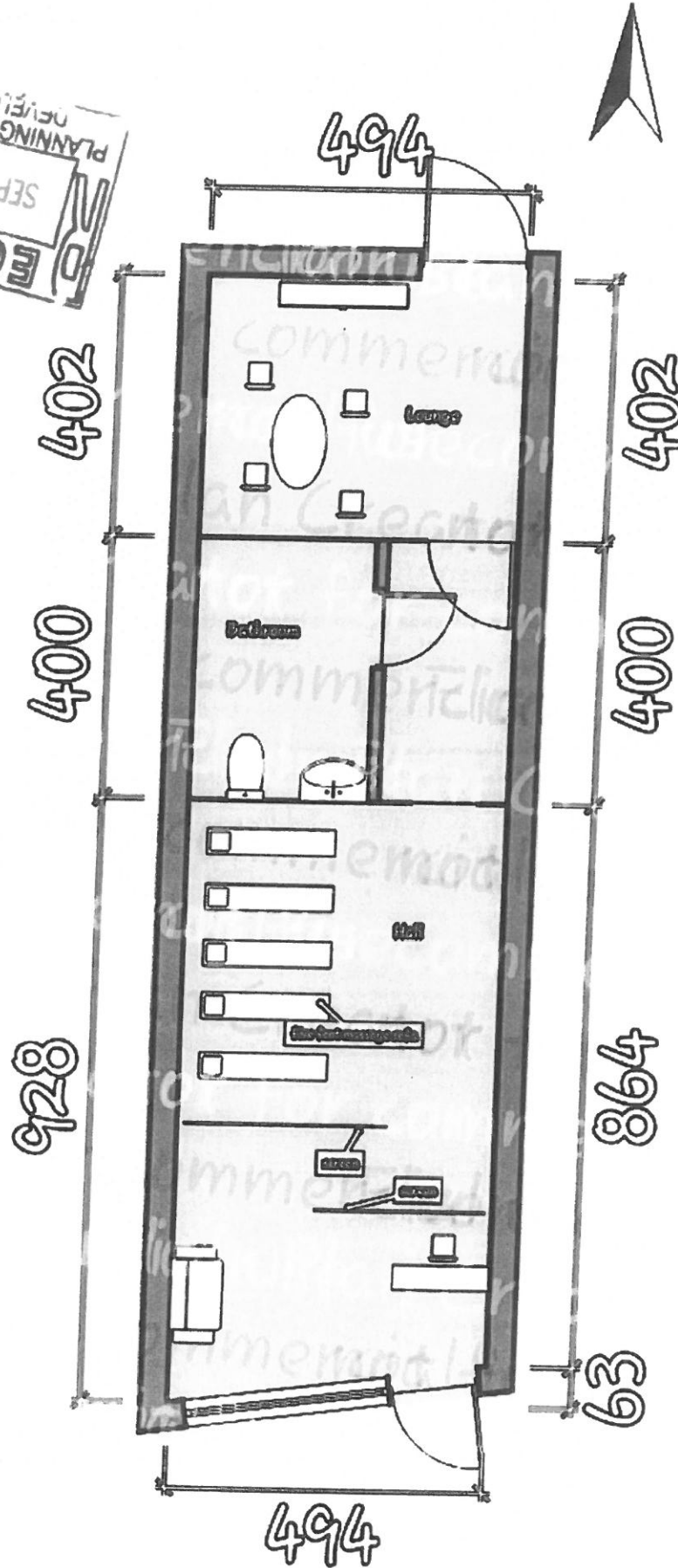
Advance two employees, a steady increase in the number of employees after business. Maximum of 4 to 5 employees

5 total massage chairs

■ menu

Special Foot massage : \$ 28 / per hour

RECEIVED
SEP 22 2014
PLANNING & ECONOMIC
DEVELOPMENT



Attachment: Floor Plan (1286 : 1709 N Rand Road)

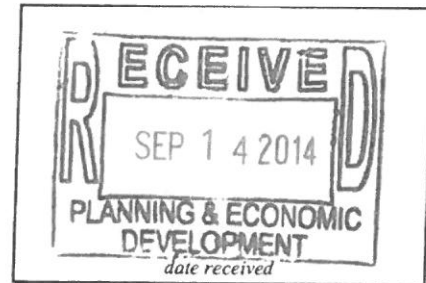
Attachment: #O-145-14 (1709 N. Rand Road - SU Transfer - Massage Use (CA))

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Office Use Only	Project Planner LB	Zoning Case # 14-100
	Filing Fee \$814.00	Notification Deadline
	ZBA Public Hearing Date	Village Council Date



Background Information	Petitioner(s) Song Fei. Dou.		Business Name (if applicable) Chinese foot spa.	
	Subject Property Address 1709 N Rand Road Palatine suite #100. 2L 60074			
	Authorized Agent (if applicable)		Business Name (if applicable)	
	Address 1226 W. 31ST. PL.		City/State/Zip Code Chicago. IL. 60608	
	Telephone 626-632-5453	Fax	Email 605857872@QQ.COM.	
	Relationship to Petitioner (contractor, architect, etc.)			
	Type of Application (check one) ☒ Special Use ☐ Special Use Amendment ☐ Variation			
	Existing Zoning District	Existing Land Use	Proposed Land Use	
	Generally describe your request: Apply only foot massage. (Reflexology)			

Attachment: Application (1324 : 1709 N. Rand Road)

Attachment: #O-145-14 (1709 N. Rand Road - SU Transfer - Massage Use (CA))

VILLAGE OF PALATINE

SPECIAL USE

Required Materials

- ☒ Filing Fee of \$ 814.-
- ☒ Application Form
- ☒ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- ☒ Site Plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy, electronic version preferred**
- ☒ Real Estate Interest Disclosure Form (see attached)
- ☒ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)
- ☒ Business Plan (if applicable; including, but not limited to nature of business, hours of operation, number of employees, floor plan, and menu)

Additional Materials (as required by the Village)

- ☐ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- ☐ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- ☐ Photographs (e.g. ground-level or aerials)
- ☐ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.05 of the Palatine Zoning Ordinance). Attach a separate sheet if necessary.

1. The use is deemed necessary for the public convenience at that location

Be available to the public a place to relax and a simple foot
massage is helpful to health.

2. The use is designed, located, and proposed to be operated that the public health, safety and welfare will be protected

Simple foot massage parlors, elegant environment and warm, is the

best place for all kinds of people such as the elderly, children, adults relax

3. The use will not cause substantial injury to nearby property values

mental and physical fatigue-
Simple foot massage just relax entertainment, no pollution and

voice, but not dangerous.

4. With respect to live entertainment uses, the use shall not:

- ☒ Produce noise levels so great as to constitute an unreasonable interference for persons outside the confines of the establishment
- ☒ Impose undue health, sanitation or safety burdens on the village
- ☒ Create excessive demands on the Village of Palatine Police Department
- ☒ Be of a nature otherwise prohibited by law or village ordinance

5. For fence standards, see Section 14.05 of the Palatine Zoning Ordinance

Attachment: Application (1324 : 1709 N. Rand Road)

Attachment: #O-145-14 (1709 N. Rand Road - SU Transfer - Massage Use (CA))



SPECIAL USE TRANSFER

Department of Planning & Zoning
 200 E. Wood Street • Palatine, IL • 60067-5339
 Telephone: (847) 359-9047 • Fax (847) 963-6247

CONTACT INFORMATION WORKSHEET

PETITIONER(S)		Business Name (If applicable)	
Cindy Foot Spa LLC		Sunny Spa	
Address		City/State/Zip Code	
406 Buchanan Ct,		Vernon Hills, IL 60061	
Telephone	Fax		
[REDACTED]			
Email			
[REDACTED]			
Subject Property Address			
1709 Rand Road, Suite 100, Palatine, IL 60074			
AUTHORIZED AGENT (if applicable)		Business Name (if applicable)	
Address		City/State/Zip Code	
Telephone	Fax		
Email			

Attachment: Application (1709 N. Rand Road - SU Transfer - Massage Use (CA))

VILLAGE OF PALATINE

SPECIAL USE TRANSFER

Department of Planning & Zoning
200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

Required Materials

- Application Form
- Business Plan (including but not limited to nature of business, hours of operation, number of employees, floor plan, menu, and any proposed changes to the business)

Business Owner(s):

Hong Li

Subject Property Address:

1709 Rand Road, Suite 100, Palatine, IL 60074

The owner(s) listed above are requesting that Special Use Ordinance # _____ be transferred from Foot Park Spa INC to individuals(s) and/or company listed above. I have read the ordinance(s) and agree to comply with all applicable ordinance(s) and any conditions contained therein. As the new business owner(s), the following changes (if any) are proposed to the business operation and/or floor plan:

No changes

I understand that if the Village determines the nature or characteristics of the business will substantially change, a new Special Use may be required.

Attachment: Application (1709 N. Rand Road - SU Transfer - Massage Use (CA))

Consider an Ordinance Voluntarily Annexing the Property Located at 130 E. Wilmette Avenue

BACKGROUND:

The Subject Property, located in unincorporated Cook County, contains an existing single-family home and related improvements (on 0.865 acres) and is located directly east of the existing Village of Palatine corporate municipal boundary. The Petitioners, owners of the property, are seeking to annex into the Village of Palatine. Therefore, the Petitioners are requesting approval of the following:

Annexation into the Village of Palatine

KEY ISSUES:

- The property is currently located in unincorporated Cook County, but is located immediately adjacent and contiguous to the Village of Palatine. Per Code, the Subject Property would be zoned R-1 Single-Family Residential upon annexation into the Village. The existing lot and residence conform to all of the R-1 required bulk standards and setbacks.
- The abutting section of Wilmette Avenue is already Village right-of way and includes water, sanitary, and storm sewer improvements.
- Upon approval of the annexation, the Subject Property would be located in Village Council District 2.

ALTERNATIVES:

1. Recommend approval of the Annexation.
2. Do not recommend approval of the Annexation.

RECOMMENDATION:

Staff recommends approval of the Annexation.

ACTION REQUIRED:

A motion to approve the ordinance annexing the property at 130 E. Wilmette Avenue into the Village of Palatine.