



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

PALATINE LIQUOR COMMISSION

MINUTES

OCTOBER 14, 2024

Regular Meeting

7:05 PM

I. ROLL CALL – Time: 7:44 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Commissioner	Present	
Tim Millar	Commissioner	Present	
Scott Lamerand	Commissioner	Present	
Doug Myslinski	Commissioner	Present	
Kollin Kozlowski	Commissioner	Present	
Brad Helms	Commissioner	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Deputy Fire Chief Scott Mackeben, IT Director Larry Schroth, Director of Finance Paul Mehring, and Director of Human Resources Monika Pandya

II. MINUTES APPROVAL

1. Palatine Liquor Commission - Regular Meeting - September 9, 2024 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, Commissioner
SECONDER:	Scott Lamerand, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

III. AGENDA ITEMS

1. Consider an Application for a Class E (Temporary) Liquor License for the "Music With a Mission" Fund Raising Event at Countryside Church Unitarian Universalist, 1025 N. Smith Street, Saturday, November 9, 2024 - **Approved by Voice Vote**

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

IV. ADJOURNMENT – Time: 7:46 PM

Motion to Adjourn - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk



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PALATINE LIQUOR COMMISSION

MINUTES

SEPTEMBER 9, 2024

Regular Meeting

7:05 PM

I. ROLL CALL – Time: 7:10 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Commissioner	Present	
Tim Millar	Commissioner	Present	
Scott Lamerand	Commissioner	Present	
Doug Myslinski	Commissioner	Present	
Greg Solberg	Commissioner	Present	
Kollin Kozlowski	Commissioner	Present	
Brad Helms	Commissioner	Present	

Village Clerk Marg Duer, Village Manager Reid Ottesen, Village Attorney Patrick Brankin, Assistant Director of Public Works Brandon Saccone, and IT Director Larry Schroth

II. MINUTES APPROVAL

- Palatine Liquor Commission - Regular Meeting - July 15, 2024 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

III. AGENDA ITEMS

- Consider an Application for a Class B-1 (Packaged Liquor), Class G (Beer & Wine), and Class PS (Product Sampling) Liquor Licenses for 1918 Winter Street Illinois LLC D/B/A Mariano's Located at 545 N. Hicks Road - **Approved by Voice Vote**

Village Manager Reid Ottesen stated this action is subject to the resolution in Federal Court for the purchase of Mariano's and the continuation of business as currently operating.

Minutes Acceptance: Minutes of Sep 9, 2024 7:05 PM (Minutes Approval)

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Application for a Class E (Temporary) Liquor License for the "Girls Night Out" Fundraiser at Palatine Township Senior Center, 505 S. Quentin Road on September 26, 2024 - **Approved by Voice Vote**

Village Manager Reid Ottesen noted this is similar to last year's event.

Kate Johnson, Senior Center, addressed the Council stating this is a not-for-profit fund raiser.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. ADJOURNMENT – Time: 7:14 PM

Motion to Adjourn - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Scott Lamerand, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Consider an Application for a Class E (Temporary) Liquor License for the "Music With a Mission" Fund Raising Event at Countryside Church Unitarian Universalist, 1025 N. Smith Street, Saturday, November 9, 2024

BACKGROUND:

The Countryside Church Unitarian Universalist, at 1025 N. Smith Street, is requesting a one day liquor license for the sale of beer and wine in conjunction with their "Music with a Mission" fundraising event. The event will be held on Saturday, November 9, 2024 from 6 to 10 PM and food will be served.

KEY ISSUES:

A diagram of the serving area is attached. The hours requested are consistent with prior years. All servers will be required to comply with the Police Department seminar regarding identifications. Once the Liquor Commission has approved the request, Countryside Church Unitarian Universalist will obtain the required State of Illinois liquor license.

ALTERNATIVES:

1. Approve the request.
2. Do not approve the request.

RECOMMENDATION:

Action is at the discretion of the Commission.

ACTION REQUIRED:

Action is at the discretion of the Commission.

ATTACHMENTS:

- Music with a Mission

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms

VILLAGE OF PALATINE TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: village@palatine.il.us

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event <u>Music With a Mission</u>		First time event? ☐ Yes ☒ No	
Exact Address of Event <u>1025 North Smith Street, Palatine 60067</u>			
Date(s) of Event <u>11/9/24</u>		Hours of Event <u>6pm - 10pm</u>	
Phone number/website for publication <u>847-359-8440</u>		Estimated attendance <u>125</u>	Last year's actual attendance <u>120</u>
Describe the events community and/or cultural benefit <u>This event raises money for the church's 3 service partners: Palatine Opportunity Center, The Community for Displaced Immigrants, and Faith in place</u>			
CONTACT INFORMATION			
Name of Sponsoring Organization <u>Countryside Church UU</u>		Contact person from Sponsoring Organization <u>[REDACTED]</u>	
Sponsoring Organization Address <u>1025 N. Smith St.</u>		City <u>Palatine</u>	Zip <u>60067</u>
Name of Organizer/Coordinator <u>Michael Berry</u>		Email <u>[REDACTED]</u>	
Organizer/Coordinator Address <u>1025 N. Smith St.</u>		City <u>Palatine</u>	Zip <u>60067</u>
Phone Number <u>[REDACTED]</u>	Cell Phone Number <u>[REDACTED]</u>	Fax Number <u>[REDACTED]</u>	

LIQUOR LICENSE INFORMATION

Dates of Alcohol Service			Type of Alcoholic Beverages
Date <u>11/9/24</u>	Time from: (am/pm) <u>6 pm</u>	Time to: (am/pm) <u>10 pm</u>	☒ Beer
			☒ Wine
			☐ Mixed Drinks
			☐ Other _____

A Copy of the following must be attached to every application:

- ☒ Site Plan
- ☒ Certificate of Insurance evidencing Dramshop Liability
- ☐ Letter from property owner acknowledging service of alcohol (Park District or Private Property Owner)
- ☒ Letter from Organization authorizing the liquor application

Conditions of Liquor License Approval

Must provide copy of State Liquor License upon Issuance to the Village

All persons who sell or serve alcoholic liquor and/ID Check must satisfactorily complete the Village of Palatine Liquor Ordinance Compliance Training Course. To schedule training course, please contact the Crime Prevention Department at (847)-359-9061.

Signature of Organizer
[Signature]

Date
9/24/24

TEMPORARY EVENT LIQUOR LICENSE APPLICATION

Page 1 of 2

