

PALATINE LIQUOR COMMISSION

MINUTES

OCTOBER 10, 2022

Regular Meeting

7:05 PM

I. ROLL CALL – Time: 7:28 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Commissioner	Present	
Tim Millar	Commissioner	Present	
Scott Lamerand	Commissioner	Present	
Doug Myslinski	Commissioner	Present	
Greg Solberg	Commissioner	Absent	
Kollin Kozlowski	Commissioner	Present	
Brad Helms	Commissioner	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Paul Mehrling, and Director of Human Resources Pam Jackson

II. MINUTES APPROVAL

1. Palatine Liquor Commission - Regular Meeting - September 12, 2022 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Solberg

III. AGENDA ITEMS

1. Consider an Application for a Class E (Temporary) Liquor License for the "Music With a Mission" Fund Raising Event at Countryside Church Unitarian Universalist, 1025 N. Smith Street - **Approved by Voice Vote**

Village Manager Reid Ottesen reported that this event has been held many times without issue. All involved in serving alcohol must receive training, and staff recommends approval.

Christine Morgan of the Countryside Unitarian Universalist Church, announced that the Church has hosted "Music with a Mission" for 10 years to benefit area non-profits.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, Commissioner
SECONDER:	Brad Helms, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Solberg

2. Consider a Motion Accepting a Report of Stock Transfer for Los Arcos Taqueria at 1639 N. Baldwin Road - **Approved by Voice Vote**

Village Manager Reid Ottesen explained this action transfers stock to a single 100% owner of the business.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Solberg

IV. ADJOURNMENT – Time: 7:30 PM

Motion to Adjourn the Liquor Commission Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Solberg

SUBMITTED BY:

Margaret R. Duer
Village Clerk



VILLAGE OF PALATINE
 VILLAGE HALL - COUNCIL CHAMBERS
 200 E. WOOD STREET
 PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

PALATINE LIQUOR COMMISSION

MINUTES

SEPTEMBER 12, 2022

Regular Meeting

7:05 PM

I. ROLL CALL – Time: 7:37 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Commissioner	Present	
Tim Millar	Commissioner	Present	
Scott Lamerand	Commissioner	Present	
Doug Myslinski	Commissioner	Present	
Greg Solberg	Commissioner	Present	
Kollin Kozlowski	Commissioner	Present	
Brad Helms	Commissioner	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratziana, IT Director Larry Schroth, IT Manager Rhonda Malcolm, Director of Finance Paul Mehring, and Director of Human Resources Pam Jackson

II. MINUTES APPROVAL

1. Palatine Liquor Commission - Regular Meeting - August 1, 2022 - Accepted

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Minutes Acceptance: Minutes of Sep 12, 2022 7:05 PM (Minutes Approval)

III. AGENDA ITEMS

1. Consider an Application for a Class B Liquor License (Package Liquor Store) for Inverness Wine & Spirits at 1565 N. Quentin Road - **Approved by Voice Vote**

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, Commissioner
SECONDER:	Greg Solberg, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Application for a Class D (Restaurant) Liquor License for Palatine Post #690 American Legion - **Approved by Voice Vote**

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. Consider Applications for Class VG (Video Gaming) Liquor Licenses for Palatine Post #690 American Legion and One Taco Dos Tequilas - **Approved by Voice Vote**

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Greg Solberg, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. Consider an Application for a Class E (Temporary) Liquor License for St. Thomas of Villanova's Oktoberfest event on Saturday, October 8 at St. Thomas of Villanova Parish, 1201 E. Anderson Drive - **Approved by Voice Vote**

Vito Manolo, representing St. Thomas, referred to the success of a recent festival, and the desire to host an October Fest on a smaller scale after the 5:00 Mass on October 8.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, Commissioner
SECONDER:	Doug Myslinski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. ADJOURNMENT – Time: 7:41 PM

Adjourn the Liquor Commission - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Submitted by:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Sep 12, 2022 7:05 PM (Minutes Approval)

Consider an Application for a Class E (Temporary) Liquor License for the "Music With a Mission" Fund Raising Event at Countryside Church Unitarian Universalist, 1025 N. Smith Street

BACKGROUND:

The Countryside Church Unitarian Universalist, at 1025 N. Smith Street, is requesting a one day liquor license for the sale of beer and wine in conjunction with their "Music with a Mission" fund raising event. The event will be held on Saturday, November 12, 2022 from 7 to 10 PM and food will be served.

KEY ISSUES:

A diagram of the serving area is attached. The hours requested are consistent with prior years. All servers will be required to comply with the Police Department seminar in regard to identifications. Once the Liquor Commission has approved the request, Countryside Church Unitarian Universalist will obtain the required State of Illinois liquor license.

ALTERNATIVES:

1. Approve the request.
2. Do not approve the request.

RECOMMENDATION:

Action is at the discretion of the Commission.

ACTION REQUIRED:

Action is at the discretion of the Commission.

ATTACHMENTS:

- Countryside Music with a Mission

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, Commissioner
SECONDER:	Brad Helms, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Greg Solberg

Countryside Church

Unitarian Universalist

The Rev. Hilary Landau Krivchenia – Senior Minister
 The Rev. Colleen L. Vahey – Assistant Minister for Lifespan Religious Education
 Guillermo Muñoz Küster – Interim Choir Conductor
 John Denny – Music Director Emeritus
 Laurie Lantz – Congregational Administrator

1025 N. Smith Rd.
 Palatine, IL 60067
 (847) 359-8440
 e-mail: ccuu@ccuu.org
 website: www.ccuu.org

September 12, 2022

Office of the Mayor
 Village of Palatine
 200 East Wood Street
 Palatine IL 60067

Re: Alcohol Service License Request for November 12, 2022

As the President of the Board of Directors of Countryside Church Unitarian Universalist, I am respectfully requesting that the Village of Palatine IL approve our Temporary Event Liquor License Application for our "Music with a Mission" fundraising event which will be held at the church on November 12, 2022. Countryside Church Unitarian Universalist is both the property owner and the organizer of the event.

We want to open this event up to the public for a fun night of making live music. We appreciate your consideration of this submission and are available to answer any questions you may have.

Sincerely,



Thomas Dempsey
 President, Board of Trustees

Attachment: Countryside Music with a Mission (Countryside Church Temporary Liquor License Request)

VILLAGE OF PALATINE TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT

Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: village@palatine.il.us

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event Music with a Mission		First time event? ☐ Yes ☒ No	
Exact Address of Event 1025 N. Smith Street			
Date(s) of Event November 12, 2022		Hours of Event 7pm-10pm	
Phone number/website for publication www.ccuu.org		Estimated attendance 100	Last year's actual attendance 100
Describe the events community and/or cultural benefit A fundraiser with musical performers to support area non-profit organizations			

CONTACT INFORMATION

Name of Sponsoring Organization Countryside Church Unitarian Universalist		Contact person from Sponsoring Organization Christine Organ	
Sponsoring Organization Address 1025 N. Smith Street		City Palatine	Zip 600067
Name of Organizer/Coordinator Countryside Church Unitarian Universalist		Email info@ccuu.org	
Organizer/Coordinator Address 1025 N. Smith Street		City Palatine	Zip 60067
Phone Number (847) 359-8440	Cell Phone Number	Fax Number	

LIQUOR LICENSE INFORMATION

Dates of Alcohol Service	Time from: (am/pm)	Time to: (am/pm)	Type of Alcoholic Beverages
November 12, 2022	7pm	10pm	☒ Beer ☒ Wine ☐ Mixed Drinks ☐ Other

A Copy of the following must be attached to every application:

- ☐ Site Plan
- ☐ Certificate of Insurance evidencing Dramshop Liability
- ☐ Letter from property owner acknowledging service of alcohol (Park District or Private Property Owner)
- ☐ Letter from Organization authorizing the liquor application

Conditions of Liquor License Approval

Must provide copy of State Liquor License upon Issuance to the Village

All persons who sell or serve alcoholic liquor and/ID Check must satisfactorily complete the Village of Palatine Liquor Ordinance Compliance Training Course. To schedule training course, please contact the Crime Prevention Department at (847)-359-9061.

[Signature]
Signature of Organizer

9/12/22
Date

TEMPORARY EVENT LIQUOR LICENSE APPLICATION

VILLAGE OF PALATINE TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: village@palatine.il.us

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

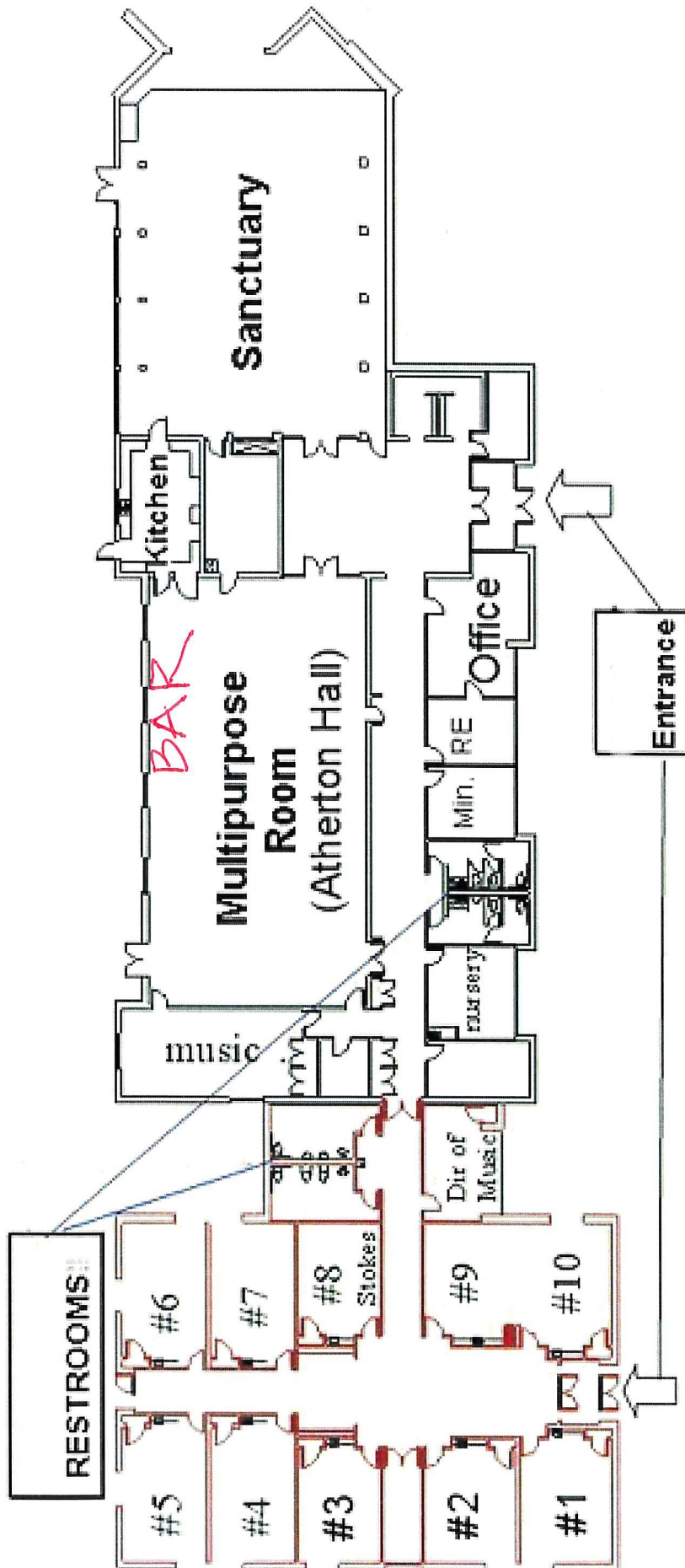
SITE PLAN

Please use this Site Plan to illustrate the layout of your event. If you need additional space, please attach a separate sheet.

If applicable the following must be included:

- ☐ Location of food vendors (F)
- ☐ Location of beverage vendors both non-alcoholic (NAB) and alcoholic beverages (AB) along with number of serving stations at each location
- ☐ Public entrances and exits
- ☐ Location of sound stages and amplified sound

TEMPORARY EVENT LIQUOR LICENSE APPLICATION





CERTIFICATE OF LIABILITY INSURANCE

3.1.a

DATE (MM/DD/YYYY)

09/16/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Mutual Insurance Company 3000 Schuster Lane P.O. Box 357 Merrill WI 54452		CONTACT NAME: Lucas H Skerven PHONE (A/C, No, Ext): 1-800-554-2642 Option 1 FAX (A/C, No): 855-264-2329 E-MAIL ADDRESS: customerservice@churchmutual.com	
INSURED COUNTRYSIDE CHURCH (UNITARIAN UNIVERSALIST) 1025 N SMITH ST PALATINE IL 60067-2603		INSURER(S) AFFORDING COVERAGE INSURER A: Church Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 18767	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	Y		0069439-02-096671	05/12/2020	05/12/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Insurance for liquor license application for Music with a Mission Fund Raiser held on 11/12/22 at Countryside Unitarian Church, 1025 N Smith St, Palatine IL 60067. Coverage includes \$1,000,000 liquor liability coverage, policy includes liability coverage for the sale or distribution of alcohol. Village of Palatine and its elected and appointed officials, employees and agents are additionally insured. A220 - UWAP - 222

CERTIFICATE HOLDER**CANCELLATION**

Village of Palatine C/O of Village Mangers Office 200 E Wood St Palatine IL 60067-5332	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Lucas Skerven</i>
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Consider a Motion Accepting a Report of Stock Transfer for Los Arcos Taqueria at 1639 N. Baldwin Road

BACKGROUND:

Section 3-34 of the Alcoholic Beverages Code requires that each person who acquires in excess of 5% of the total issued and outstanding stock of the corporation shall report to the local liquor control commission not less than 30 days prior to such acquisition.

An update of the stock ownership for Los Arcos Taqueria reflects that Jose Bonilla owns 100% of the stock for Los Arcos de Jalisco, Inc. The original liquor license application listed Jose Bonilla with 51% ownership and Maria Bonilla with 49% ownership dating back to their initial license based upon materials submitted by the establishment. This stock transfer will be provided to the Illinois State Liquor Commission to update Los Arcos Taqueria State Liquor License.

KEY ISSUES:

Articles of Incorporation and an updated Illinois Liquor Control Commission Ownership Report are on file in the Village Manager's office. As the entity holding the liquor license has not changed, this action is merely a report to the Palatine Liquor Commission for their approval. No changes to the operation of the restaurant or menu will be made.

ALTERNATIVES:

1. Approve the change in ownership.
2. Do not approve the change in ownership.

RECOMMENDATION:

Staff recommends approval of the change in ownership.

ACTION REQUIRED:

At the discretion of the Commission.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Greg Solberg