



VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

OCTOBER 13, 2025 AT 7:00 PM

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

MINUTES

REGULAR MEETING

7:00 PM

I. CALL TO ORDER

Mayor Schwantz called the meeting to order at 7:00 PM.

II. ROLL CALL

PRESENT :	Mayor Jim Schwantz, Councilman District 1 Greg Langer, Councilman District 2 Scott Lamerand, Councilman District 3 Doug Myslinski, Councilman District 4 Joe Falkenberg, Councilman District 5 Kollin Kozlowski, Councilman District 6 Brad Helms
ABSENT :	

Also Present:

Village Clerk Maureen Pasqualucci, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Fire Chief Scott Mackeben, IT Manager Rhonda Malcolm, Director of Human Resources Monika Pandya

III. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

IV. APPROVAL OF MINUTES

A. Village Council & Committee of the Whole - Regular Meeting - October 6, 2025

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

V. MAYOR'S REPORT**A. As Submitted**

Mayor Schwantz announced upcoming events:

Wednesday, October 15: 5:00 PM – 7:00 PM

Police Beat 8160 Meeting

Partners of Our Communities

Wednesday, October 15: 7:00 PM

District 1 and 2 Fall Residents' Meeting

Village Hall

Thursday, October 16: 12:00 PM – 4:00 PM

Community Blood Drive

Village Hall

Friday, October 17 and 24:

Fire Department / MDA Fill the Boots Drive

Saturday, October 18: 11:00 AM – 2:00 PM

Children's Fall Fun Fest

Palatine Plaza

Leaf Collection

The Public Works Department will begin its annual Curbside Leaf Collection Program on Monday, October 27, 2025. Be sure to familiarize yourself with the recent changes, highlighted on our website, social media, and newsletters.

VI. RECESS TO THE COMMITTEE OF THE WHOLE

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Greg Langer
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

VII. COMMITTEE OF THE WHOLE**A. POLICE POLICY & CODE SERVICES COMMITTEE**

DOUG MYSLINSKI, CHAIR

1. Consider an Ordinance Granting a Special Use to Permit an Addition Within the Front Yard at 204 S. Ashland Avenue
Council District: Six

Director of Planning & Zoning Ben Vyverberg presented the petitioner's revised site plan for a Special Use at 204 S. Ashland Avenue requesting approval of a side yard setback for an addition. The property owner is seeking relief for a 26.7 foot setback to build a one-story addition and two-car garage, and to demolish the existing detached garage.

Councilman Myslinski thanked the petitioners for returning with a new site plan.

Residents Mike and Mary Fregakis spoke about the property's location, the surrounding areas and their discussion with neighbors.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Scott Lamerand
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. Consider an Ordinance Granting a Special Use Transfer of a Liquor Store at 44 W. Illinois Avenue
Council District: Two

Director of Planning & Zoning Ben Vyverberg spoke about a Special Use Transfer of a liquor store at 44 W. Illinois. Vyverberg mentioned no changes were proposed to hours, sales items, or business plan. Vyverberg also discussed signage, review of other proprietor-owned locations, and the petitioner coordinating with the Palatine Police Department.

Councilman Myslinski commented on the front window signage, stating that it has been addressed and corrected by the new petitioner.

Councilman Lamerand questioned examples of exterior hardening of the outside windows. In response, Village Manager Reid Ottesen discussed the transparent film that can be applied to windows and its resistant properties that give the hardening to the glass.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Scott Lamerand
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

3. Consider an Ordinance Granting a Special Use Amendment to Permit a Solar Energy Conversion System at 2241 N. Rand Road
Council District: Three

Director of Planning & Zoning Ben Vyverberg presented a Special Use Amendment to permit a solar array at 2241 N. Rand Road. The petitioner requested a solar array for proprietary energy use on the Southwest area of the property. Vyverberg commented that MWRD has allowed them to go through this process and will still need to get engineering and permit review.

Council discussed fence aesthetics and landscaping.

Councilman Myslinski and Councilman Helms questioned the fence color and are in favor of a neutral color.

Alan Jacob, general counsel at CW Prozen was present and A.J. Levin, proprietor, 2241 N. Rand Road, said he is agreeable to working with the Village on the fence color.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

4. As Submitted

Nothing Submitted.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE
SCOTT LAMERAND, CHAIR

1. Consider an Ordinance Granting a Planned Development Amendment to Allow Signage Changes at 790 W. Euclid Avenue
Council District: Two

Director of Planning & Zoning Ben Vyverberg presented a façade signage change at True Value, 90 W. Euclid Avenue. Vyverberg discussed a previous amendment from 2007, and mentioned that the condition remains unchanged, and the sign will not be operated outside normal business hours. Vyverberg stated that the square footage is 30 square feet.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Greg Langer
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted

Nothing Submitted.

C. **INFRASTRUCTURE & ENVIRONMENT COMMITTEE**
KOLLIN KOZLOWSKI, CHAIR

1. Consider a Motion to Award a Contract for the 2025 Drainage Improvements Project

Director of Public Works Matt Barry presented the sewer program and 2025 drainage requirements. Barry mentioned that the award had competitive bids and was within budget, and a recommendation was made to award the contract to Devinci.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Doug Myslinski
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. Consider a Motion to Approve Change Order #1 for the 2025 Drainage Improvements Project

Director of Public Works Matt Barry spoke about Change Order #1 for the 2025 Drainage Improvements Project with DeVinci. Barry mentioned expansion of scope and other fall concrete and gutter maintenance to include:

- Advances work with future resurfacing
- Unit costs consistent with original bid
- Expedites drainage improvements and 2026 road program
- Capital Sewer Funds Amount in the amount of \$61,525

Councilman Myslinski questioned the award being half of the estimate and asked whether staff was comfortable proceeding with the selected contractor. Barry responded that the Village has a history with the contractor and is familiar with their performance.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

3. As Submitted

Nothing Submitted.

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE
GREG LANGER, CHAIR

1. As Submitted

Nothing Submitted.

E. BUSINESS FINANCE & BUDGET COMMITTEE
JOE FALKENBERG, CHAIR

1. As Submitted

Nothing Submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE
BRAD HELMS, CHAIR

1. As Submitted

Nothing Submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	MOTION APPROVED BY ROLL CALL
MOVER:	Scott Lamerand
SECONDER:	Doug Myslinski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

- A. Consider an Ordinance Granting a Special Use to Permit an Addition Within the Front Yard at 204 S. Ashland Avenue
Council District: Six
Ordinance #O-98-25
- B. Consider an Ordinance Granting a Special Use Transfer of a Liquor Store at 44 W. Illinois Avenue
Council District: Two
Ordinance #O-99-25
- C. Consider an Ordinance Granting a Special Use Amendment to Permit a Solar Energy Conversion System at 2241 N. Rand Road
Council District: Three
Ordinance #O-100-25
- D. Consider an Ordinance Granting a Planned Development Amendment to Allow Signage Changes at 790 W. Euclid Avenue
Council District: Two
Ordinance #O-101-25
- E. Consider a Motion to Award a Contract for the 2025 Drainage Improvements Project
- F. Consider a Motion to Approve Change Order #1 for the 2025 Drainage Improvements Project

X. REPORTS OF STANDING COMMITTEES

- A. **ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**
GREG LANGER, CHAIR
 - 1. As Submitted
No Report.
- B. **BUSINESS FINANCE & BUDGET COMMITTEE**
JOE FALKENBERG, CHAIR
 - 1. As Submitted
No Report.
- C. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**
SCOTT LAMERAND, CHAIR
 - 1. As Submitted

No Report.

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE
BRAD HELMS, CHAIR

1. As Submitted

No Report.

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE
KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

No Report.

F. POLICE POLICY & CODE SERVICES COMMITTEE
DOUG MYSLINSKI, CHAIR

1. As Submitted

No Report.

XI. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

No Report.

B. VILLAGE CLERK

1. As Submitted

No Report.

C. VILLAGE ATTORNEY

1. As Submitted

No Report.

XII. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE

No one came forward.

XIV. ADJOURNMENT

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

MEETING ADJOURNED AT 7:19 PM.

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk