



VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

OCTOBER 20, 2025 AT 7:00 PM

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

MINUTES

REGULAR MEETING

7:00 PM

I. CALL TO ORDER

Mayor Schwantz called the meeting to order at 7:01 PM.

II. ROLL CALL

PRESENT :	Mayor Jim Schwantz, Councilman District 1 Greg Langer, Councilman District 2 Scott Lamerand, Councilman District 3 Doug Myslinski, Councilman District 4 Joe Falkenberg, Councilman District 5 Kollin Kozlowski, Councilman District 6 Brad Helms
ABSENT :	
ARRIVED :	

Also Present:

Village Clerk Maureen Pasqualucci, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Public Works Matt Barry, Police Chief William Nord, IT Director Larry Schroth, Director of Finance Andrew Brown

III. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

IV. APPROVAL OF MINUTES

A. Village Council & Committee of the Whole - Regular Meeting - October 13, 2025

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

V. MAYOR'S REPORT**A. As Submitted**

Mayor Schwantz announced upcoming events:

Friday, October 24: 6 PM

Clayson House After Dark: Halloween Open House
Palatine Historical Society

Saturday, October 25: 10 AM – 2 PM

National Prescription Take Back Event
Palatine Police Headquarters

Saturday, October 25: 10 AM

Trick or Treat in Downtown Palatine
Downtown Palatine Businesses

Friday, October 31: 3 PM – 7 PM

Village of Palatine's Halloween Trick or Treat Hours

Leaf Collection

The Public Works Department will begin its annual Curbside Leaf Collection Program on Monday, October 27, 2025. Be sure to familiarize yourself with the recent changes, highlighted on our website, social media, and newsletters.

VI. RECESS TO THE COMMITTEE OF THE WHOLE

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Scott Lamerand
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

VII. COMMITTEE OF THE WHOLE**A. POLICE POLICY & CODE SERVICES COMMITTEE**

DOUG MYSLINSKI, CHAIR

1. Consider an Ordinance Granting Variations for Rear Yard Setback and Aggregate Floor Area to Permit a Deck at 502 N. Brockway Street
Council District: Six

Director of Community Development Mike Jacobs spoke about the petitioner's request at 502 N. Brockway Street to permit a variation for a deck. Jacobs mentioned unique circumstances and a new deck setback of 23 feet.

Councilman Myslinski asked if there were comments from neighbors and Jacobs responded that no neighbors came forward.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Jim Schwantz
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted

Nothing Submitted.

B. BUSINESS FINANCE & BUDGET COMMITTEE
JOE FALKENBERG, CHAIR

1. Consider an Ordinance Amending the Village of Palatine's CY 2025 Budget (3rd Quarter Budget Adjustments)

Director of Finance Andrew Brown discussed the amended CY 2025 3rd Quarter Budget Adjustments. Brown spoke about a standard budget and elaborated on a fiscal surplus transfer, a \$3,250,000 agreement with the Park District for a property exchange, and water contribution revenues. Brown mentioned 95% of the adjustments are similar to last year.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	None
SECONDER:	None
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. Consider a Motion to Accept and Place on File the Village's 3rd Quarter 2025 Financial Report

Director of Finance Andrew Brown explained the 3rd quarter 2025 Financial Report. Brown discussed expenditures performing under trend, retirement vacancies leaving room for personnel benefits and the inflationary environment. Brown mentioned Cook County Property Taxes are delayed and discussed impacted interest accruals.

Councilman Kozlowski questioned the arrival time of property tax information.

Brown responded back that in August the Village requested the estimated time of arrival and December was the County's response.

Mayor Schwantz clarified that the reserves are not for these purposes (delayed Cook County property taxes due to a system update) and mentioned penalties (interest payments) for the county.

Village Manager Reid Ottesen spoke about the property tax payments and said that a discussion will be held at the Northwest Municipal Conference Legislative Committee Meeting. Ottesen thanked Brown for bringing up the subject of property tax payments.

Mayor Schwantz discussed the impact of assessed property values and residents receiving consecutive property tax bills.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Greg Langer
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

3. As Submitted

Nothing Submitted.

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE
GREG LANGER, CHAIR

1. As Submitted

Nothing Submitted.

D. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE
SCOTT LAMERAND, CHAIR

1. As Submitted

Nothing Submitted.

E. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE
BRAD HELMS, CHAIR

1. As Submitted

Nothing Submitted.

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE
KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

Nothing Submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	MOTION APPROVED BY ROLL CALL
MOVER:	Scott Lamerand
SECONDER:	Doug Myslinski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

- A. Consider a Motion to Approve Warrant 2025 #20
- B. Consider an Ordinance Granting Variations for Rear Yard Setback and Aggregate Floor Area to Permit a Deck at 502 N. Brockway Street
Council District: Six
Ordinance #O-102-25
- C. Consider an Ordinance Amending the Village of Palatine's CY 2025 Budget (3rd Quarter Budget Adjustments)
Ordinance #O-103-25
- D. Consider a Motion to Accept and Place on File the Village's 3rd Quarter 2025 Financial Report
- E. Consider a Resolution Granting a Security Deposit Reduction for the Slade Street Crossing Subdivision

Council District: Six

Resolution #R-21-25

- F. Consider a Resolution Granting a Security Deposit Reduction for Wilson Street Subdivision

Council District: One

Resolution #R-22-25

X. REPORTS OF STANDING COMMITTEES

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE
GREG LANGER, CHAIR

1. As Submitted

No Report.

B. BUSINESS FINANCE & BUDGET COMMITTEE
JOE FALKENBERG, CHAIR

1. As Submitted

No Report.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE
SCOTT LAMERAND, CHAIR

1. As Submitted

No Report.

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE
BRAD HELMS, CHAIR

1. As Submitted

No Report.

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE
KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

No Report.

F. POLICE POLICY & CODE SERVICES COMMITTEE
DOUG MYSLINSKI, CHAIR

1. As Submitted

No Report.

XI. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

No Report.

B. VILLAGE CLERK

1. As Submitted

No Report.

C. VILLAGE ATTORNEY

1. As Submitted

No Report.

XII. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE

No one came forward.

XIV. ADJOURNMENT

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

MEETING ADJOURNED AT 7:13 PM.

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk