



VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

NOVEMBER 3, 2025 AT 7:00 PM

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

MINUTES

REGULAR MEETING

7:00 PM

I. CALL TO ORDER

Mayor Schwantz called the meeting to order at 7:00 PM.

II. ROLL CALL

PRESENT :	Mayor Jim Schwantz, Councilman District 1 Greg Langer, Councilman District 2 Scott Lamerand, Councilman District 3 Doug Myslinski, Councilman District 4 Joe Falkenberg, Councilman District 5 Kollin Kozlowski, Councilman District 6 Brad Helms
ABSENT :	

Also Present:

Village Clerk Maureen Pasqualucci, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Deputy Police Chief David Brandwein, Deputy Police Chief Brian Growney, Deputy Police Chief Angelo Calanca, Fire Chief Scott Mackeben, IT Director Larry Schroth, Director of Finance Andrew Brown, Director of Human Resources Monika Pandya

III. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

IV. APPROVAL OF MINUTES

- A. Village Council - Special Meeting - October 20, 2025
- B. Village Council & Committee of the Whole - Regular Meeting - October 20, 2025

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

V. MAYOR'S REPORT

A. As Submitted

Mayor Schwantz announced upcoming events:

Thursday, November 6: 5:30 PM – 7:00 PM

Quentin Road Phase I Study Public Hearing
Cotillion Banquets

Tuesday, November 11: 11:00 AM

Veterans Day Ceremony hosted by American Legion Post 690
Cutting Hall

Thursday, November 13: 7:00 PM

District 3 and 4 Fall Residents' Meeting
Village Hall

Holiday Light Recycling Program

The Village of Palatine is partnering with the Solid Waste Agency of Northern Cook County and Elgin Recycling to recycle holiday string lights. They can be dropped off at Palatine Village Hall at the Community Services counter between Monday, November 3rd, 2025 through Friday, January 30, 2026.

VI. RECESS TO THE COMMITTEE OF THE WHOLE

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

VII. COMMITTEE OF THE WHOLE**A. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

SCOTT LAMERAND, CHAIR

1. Consider an Ordinance Reinstating the Planned Development and Designating Custom Design & Product Development LLC as the Builder for Lot 2 in North Haven Estates Subdivision
Council District: One

Director of Planning & Zoning Ben Vyverberg presented an ordinance to reinstate the planned development for Lot 2 in the North Haven Estates subdivision. Vyverberg noted that two homes in the development were never completed and explained that this ordinance resumes the process originally initiated in 2008.

He further stated that a security deposit is required from the petitioner and confirmed that all other conditions remain in place, including the proposed elevations.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Kollin Kozlowski
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted
Nothing Submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIR

1. Consider an Ordinance Granting a Special Use to Permit a Medical Office at 150 W. Northwest Highway
Council District: Six

Director of Planning & Zoning Ben Vyverberg spoke about a permit for a medical office, noting a special use review is necessary for the general business district.

Councilman Myslinski asked about allocated parking, and Vyverberg responded that it should not interfere with nearby businesses or their busy operating hours.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Kollin Kozlowski
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. Consider an Ordinance Granting a Special use to Permit a Medical Office at 60 W. Palatine Road
Council District: Six

Director of Planning & Zoning Ben Vyverberg presented a special use permit request for a medical office facility. Vyverberg explained that the business operates during limited hours and has off-street parking. He stated that there are no parking concerns during regular business hours and noted that, under certain conditions, employees may be required to comply with downtown parking policy requirements.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

3. Consider an Ordinance Granting a Special Use to Permit a Tobacco and Electronic Cigarette Store at 293 N. Northwest Highway
Council District: Six

Director of Planning & Zoning Ben Vyverberg spoke about a special use permit for a tobacco and electronic cigarette store and referenced applicable code requirements. Vyverberg mentioned that emails had been received questioning the tenant mix and its compatibility with nearby businesses. He also addressed matters related to window signage.

Councilman Myslinski asked about the indoor and outdoor smoking policy. In response, Vyverberg stated that the store must comply with the Clean Air Act.

Councilman Helms objected to the type of business due to its proximity to nearby businesses that serve youth.

Resident Joyce Slavick, 515 Benton Street, expressed concerns about the location of the establishment due to nearby businesses and urged that no further tobacco stores be approved.

RESULT:	MOTION FAILED BY ROLL CALL VOTE
MOVER:	Scott Lamerand
SECONDER:	Joe Falkenberg
AYES:	None
NAYS:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms

4. Consider an Ordinance Granting a Special Use to Permit a Fence to be Set Back Eight Feet from the Side Lot Line Abutting a Street at 550 E. Knox Street Council District: Three

Director of Planning & Zoning Ben Vyverberg discussed a fence located in a corner side yard that did not comply with code requirements. He noted that the petitioner had been cited and that the required review process had not been followed.

Councilman Myslinski commented that the homeowner was aware of the rules but chose to proceed regardless.

RESULT:	MOTION FAILED BY ROLL CALL VOTE
MOVER:	Scott Lamerand
SECONDER:	Greg Langer
AYES:	None
NAYS:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms

5. As Submitted

Nothing Submitted.

C. **INFRASTRUCTURE & ENVIRONMENT COMMITTEE**
KOLLIN KOZLOWSKI, CHAIR

1. Consider a Resolution to Approve an Intergovernmental Agreement Between the Village of Palatine and the Palatine Township Road District for Snow and Ice Control Services

Director of Public Works Matt Barry spoke about an intergovernmental agreement for snow and ice services, noting that the relationship with the road district has been in place for 15 years. He explained that service rates are tied to the road district's labor and benefit rates. Barry also mentioned that the geographical coverage area has been reduced. This service is activated during snow events of three inches or more.

Councilman Kozlowski asked who requests these services, and Barry responded that they are initiated by the Village.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. Consider a Motion to Extend the Contract for 2025-2028 Snow and Ice Control Services for Downtown Palatine, Metra Train Station, Ground Level of the Gateway Center, and Arterial Sidewalks

Director of Public Works Matt Barry explained a three-year contract extension for snow and ice services covering sidewalks and ground-level areas in downtown Palatine, the Metra train station, and other locations as directed by the Village. He elaborated that the costs are incorporated into the 2025 operating budget and proposed for CY2026.

Councilman Kozlowski asked about the metrics, and Barry's response indicated that the operational focus is based on timing around peak business and commuter periods.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Scott Lamerand
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

3. As Submitted

Nothing Submitted.

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE
GREG LANGER, CHAIR

1. Consider a Resolution Authorizing an Amendment of the Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission

Deputy Village Manager Hadley Skeffington-Vos spoke about the Intergovernmental Agreement with the O'Hare Noise Compatibility Commission, explaining that the agreement has been in place since 1996 and is set to expire at the end of this year. She noted that a resolution is required to renew the Village's membership.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted

Nothing Submitted.

E. BUSINESS, FINANCE & BUDGET COMMITTEE

JOE FALKENBERG, CHAIR

1. Consider Continued Discussion of the CY 2026 Proposed Budget & Capital Investment Plan

Councilman Falkenberg asked for any additional input into the CY2026 Budget.

Village Manager Reid Ottesen explained that this is \$152,000,000 balanced budget with no property tax increases.

Councilman Helms asked about the meeting video, and Ottesen responded that it is available online.

Ottesen announced the Business, Finance and Budget Committee has follow-up discussions are scheduled for November 10th. The Public Hearing is scheduled for November 17th, with the final budget adoption on December 1st.

2. As Submitted

Nothing Submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIR

1. As Submitted

Nothing Submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

The motion was to approve items A. to D. and F. to I. moving item E. to the Reports of Standing Committee at Police Policy & Code Services Committee.

RESULT:	MOTION APPROVED BY ROLL CALL
MOVER:	Greg Langer
SECONDER:	Doug Myslinski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYES:	None

- A. Consider a Motion to Approve Warrant 2025 #21
- B. Consider an Ordinance Reinstating the Planned Development and Designating Custom Design & Product Development LLC as the Builder for Lot 2 in North Haven Estates Subdivision
Council District: One
Ordinance #O-104-25
- C. Consider an Ordinance Granting a Special Use to Permit a Medical Office at 150 W. Northwest Highway
Council District: Six
Ordinance #O-105-25
- D. Consider an Ordinance Granting a Special use to Permit a Medical Office at 60 W. Palatine Road
Council District: Six
Ordinance #O-106-25
- E. Consider an Ordinance Granting a Special Use to Permit a Tobacco and Electronic Cigarette Store at 293 N. Northwest Highway
Council District: Six

This item was removed from Consent Agenda and moved to the Reports of Standing Committee at Police Policy & Code Services Committee.

- F. Consider a Resolution to Approve an Intergovernmental Agreement Between the Village of Palatine and the Palatine Township Road District for Snow and Ice Control Services

Resolution #R-23-25

- G. Consider a Motion to Extend the Contract for 2025-2028 Snow and Ice Control Services for Downtown Palatine, Metra Train Station, Ground Level of the Gateway Center, and Arterial Sidewalks

- H. Consider a Resolution Authorizing an Amendment of the Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission

Resolution #R-24-25

- I. Consider a Resolution Approving a Security Deposit Reduction for Olms Subdivision Council District: Six

Resolution #R-25-25

X. REPORTS OF STANDING COMMITTEES

- A. **ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**
GREG LANGER, CHAIR

1. As Submitted

No Report.

- B. **BUSINESS FINANCE & BUDGET COMMITTEE**
JOE FALKENBERG, CHAIR

1. As Submitted

Nothing Submitted.

- C. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**
SCOTT LAMERAND, CHAIR

1. As Submitted

No Report.

- D. **FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**
BRAD HELMS, CHAIR

1. As Submitted

No Report.

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE
KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

No Report.

F. POLICE POLICY & CODE SERVICES COMMITTEE
DOUG MYSLINSKI, CHAIR

1. Consider an Ordinance Granting a Special Use to Permit a Tobacco and Electronic Cigarette Store at 293 N. Northwest Highway
Council District: Six

RESULT:	MOTION FAILED BY ROLL CALL VOTE
MOVER:	Brad Helms
SECONDER:	Scott Lamerand
AYES:	None
NAYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms

2. As Submitted

Consider an Ordinance Granting a Special Use to Permit a Fence to be Set Back Eight Feet from the Side Lot Line Abutting a Street at 550 E. Knox Street
Council District: Three

RESULT:	MOTION FAILED BY ROLL CALL VOTE
MOVER:	Brad Helms
SECONDER:	Greg Langer
AYES:	None
NAYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms

3. As Submitted

No Report

XI. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

Village Manager Reid Ottesen spoke about a police call at Laredo Plaza in October. Ottesen explained about a completed review and mentioned the Safety Act and law enforcement statutes.

Police Chief William Nord summarized the occurrence at 1190 E Dundee Road with three subjects, one individual, and local law enforcement. Nord spoke about the circumstance in detail and defined the Trust and Safety acts.

1. As Submitted

No Report.

B. VILLAGE CLERK

1. As Submitted

No Report.

C. VILLAGE ATTORNEY

1. As Submitted

No Report.

XII. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE

The following Palatine residents asked the Mayor and Council to pass a Welcoming City Resolution or Ordinance supporting the immigrant community and setting parameters on ICE raids in Palatine.

- Justin O'Rourke, 529 S. Benton Street send a positive message to immigrant residents.
- Tom Soule, 377 Briarwood Lane cited court cases regarding ICE.
- Judy Janes, 162 S. Middleton Ave suggested providing resources to local businesses.
- Jeanne Scown, 1108 W. Glencoe Road stated people are afraid to come to the POC.
- Joyce Slavick, 515 Benton Street - ICE making community less safe; ICE agents inept and appreciate Nord's review; want Welcoming Village ordinance
- John LePress, 110 Oak St noted his disdain for ICE tactics.
- Melissa, 107 S. Greeley Street, District 2 urged protecting residents from ICE.
- Andrew Namowicz, 639 N. Benton St called for an independent investigation.
- Laura Hernandez, 2100 Bayside Drive echoed support for the immigrant community.
- Carol Kenny, 1361 Peppertree called for adoption of resolution or ordinance.
- Barb & John Figlewicz, 1140 W. Wood Street - Garden Club, helps out at POC; Sanborn students come from everywhere; scared for these kids; children being psychologically impacted by this; shouldn't they identify themselves? Gave Chappy's owner the information from Guillas' information, better than the ICE thugs.

- Cathy Reynolds on Hale St spoke about community trust.
- Laura D. 255 N Schiller St spoke about the effect on children of seeing ICE in the community.

Roman Golash of Juniper Dr spoke about his support of the Palatine Police Department.
Renea Gladstone of Inverness spoke of the impact to visitors to Palatine of ICE.

XIV. ADJOURNMENT

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

MEETING ADJOURNED AT 8PM.

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk