



VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

DECEMBER 8, 2025 AT 7:00 PM

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

MINUTES

REGULAR MEETING

7:00 PM

I. CALL TO ORDER

Mayor Schwantz called the meeting to order at 7:00 PM.

II. ROLL CALL

PRESENT :	Mayor Jim Schwantz, Councilman District 1 Greg Langer, Councilman District 3 Doug Myslinski, Councilman District 4 Joe Falkenberg, Councilman District 5 Kollin Kozlowski, Councilman District 6 Brad Helms
ABSENT :	Councilman District 2 Scott Lamerand
ARRIVED :	

Also Present:

Village Clerk Maureen Pasqualucci, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Fire Chief Scott Mackeben, IT Director Larry Schroth, Director of Finance Andrew Brown, Director of Human Resources Monika Pandya, and Deputy Clerk Kristin La Russo

III. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

IV. APPROVAL OF MINUTES

A. Village Council & Committee of the Whole - Regular Meeting - December 1, 2025

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

V. MAYOR'S REPORT**A. As Submitted**

Mayor Schwantz announced upcoming events:

Saturday, December 13: 9 AM – 4 PM

Fremd Holiday Craft Fair

Fremd High School

Holiday Light Recycling Program

The Village of Palatine, in partnership with the Solid Waste Agency of Northern Cook County (SWANCC) and Elgin Recycling, is pleased to offer a Holiday Light Recycling Program now until January 31, 2026. Holiday string lights can be dropped off at the Palatine Village Hall, Village Services Counter (first floor), Monday through Friday from 8 a.m. to 4 p.m.

Bagged Yard Waste Collection

The final season's collection of bagged yard waste and bundled brush will end the week of December 8, 2025. Final bagged yard waste collection will take place on your regular garbage collection day. Please have yard waste at the curb by 6:30 AM on your collection day. Curbside yard waste collection will resume the week of March 30, 2026.

In observance of the holidays, Village offices will be closed Thursday, December 25, Friday, December 26 and Thursday, January 1, 2026.

Mayor Schwantz expressed gratitude for the Toys for Tots program, highlighting the strong involvement of the community, the fire department, the police department, and the Village of Palatine.

Mayor Schwantz noted that the community leaders' meeting was very well attended, with representatives from 20 different community organizations participating in the discussion, along with Police Chief William Nord, Deputy Police Chief David Brandwein, and Nabeela Syed. Mayor Schwantz emphasized that this is an ongoing process and announced that the next meeting is in January.

VI. RECESS TO THE COMMITTEE OF THE WHOLE

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

VII. COMMITTEE OF THE WHOLE

A. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE SCOTT LAMERAND, CHAIR

1. Consider an Ordinance Granting a Final Planned Development and Rezoning to Planned Development for the Property at 204-216 and 222 W. Palatine Road
Council District: Six

In the absence of Chairman Lamerand, Vice-Chairman Myslinski opened the Community and Economic Development Committee.

Director of Planning & Zoning Ben Vyverberg presented a four-unit planned development that was approved in 2024 and has now returned seeking Final Planned Development approval and rezoning. Vyverberg addressed curb cuts, architectural elements, and other design details.

Councilman Myslinski supported the planned development modification and discussed the aesthetics of the south façade.

Vyverberg mentioned the landscaping around the parking area and the developer's decision regarding the fascia.

Councilman Helms inquired about the Homeowners Association and refuse collection. Vyverberg responded that provisions for shared access and shared parking will be included as required conditions in the declarations.

Developer Mark Silver, 1632 Balmoral Circle, Inverness, spoke about the landscaping around the rental units and noted that he will discuss the façade with the architect.

Village Manager Reid Ottesen proposed beginning with site development, noting that no building permits would be issued until the petitioner returned to Council for approval of the final landscape plan, elevation, and site details. Mark Silver agreed with the proposed approach.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Greg Langer
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted
Nothing Submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE
DOUG MYSLINSKI, CHAIR

1. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Service Station and Mart at 1228 E. Dundee Road
Council District: Four

Director of Planning & Zoning Ben Vyverberg discussed a special use transfer for the service station at 1228 E. Dundee Road, noting that staff recommends approval.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Joe Falkenberg
SECONDER:	Jim Schwantz
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Package Liquor Store at 1565 N. Quentin Road
Council District: One

Director of Planning & Zoning Ben Vyverberg discussed the request for a special use transfer at 1565 N. Quentin Road to permit the continued operation of a package liquor store. Staff recommended approval of the request.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Jim Schwantz
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

3. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Massage Business at 1709 N. Rand Road
Council District: Four

Director of Planning & Zoning Ben Vyverberg discussed the request for a special use transfer at 1709 N. Rand Road to continue operation of a massage business. Staff recommended approval of the request.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Joe Falkenberg
SECONDER:	Greg Langer
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

4. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Car Wash at 1220 N. Rand Road
Council District: Five

Director of Planning & Zoning Ben Vyverberg spoke about a special use transfer at the car wash at 1220 N. Rand Road.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Kollin Kozlowski
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

5. As Submitted
Nothing Submitted.

C. INFRASTRUCTURE & ENVIRONMENT COMMITTEE
KOLLIN KOZLOWSKI, CHAIR

1. Consider a Resolution of Support for the Widening of Quentin Road Between Lake Cook Road and Dundee Road
Council District: Three

Director of Public Works Matt Barry presented a Resolution of Support for the Widening of Quentin Road from Algonquin Road to Dundee Road, which is maintained by the Cook County Highway Department. Barry explained four resolutions have been passed before and that this is a fifth resolution. CCDOTH proposed a 3-lane cross-section which is divergent to the requested 4-lane alternative recommended by staff. Barry referenced the traffic capacity study and its concerns.

Councilman Kozlowski asked if the resolution pertained to four lanes, and Barry confirmed that it did.

Mayor Schwantz mentioned the road's proximity to the forest preserve, stressing its role in easing traffic and voicing support for a four-lane design.

Councilman Helms raised a question regarding the four turning lanes, and Barry elaborated on plans for bridge reconstruction, including the installation of center turn lanes at selected areas along the road, and other modifications.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Jim Schwantz
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. Consider a Motion to Approve an Invest in Cook Grant Agreement to Install New Sidewalk on Both Sides of Quentin Road South of Dundee Road to Fill Existing Pedestrian Gaps
Council District: One

Director of Public Works Matt Barry presented details of an Invest in Cook Grant Agreement to fund sidewalk improvements along Quentin Road. Costs are shared 50/50 between both Cook County and the Village of Palatine for this 2027 grant.

Councilman Kozlowski questioned why the grant could not be completed earlier. Barry explained that maintaining a timeline buffer is necessary to safeguard the process. He noted that, if feasible, the process could be expedited.

Mayor Schwantz asked about redevelopment of nearby parcels and recapture in this area. Mayor Schwantz expressed gratitude for the grant application and questioned the maintenance procedures.

Barry explained that we could present a recapture, allowing eligible developments to take part in the land recapture process.

Councilman Myslinski inquired about the status of a sidewalk in this area and Barry explained the phases.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Jim Schwantz
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

3. Consider a Motion to Approve a Proposal for Quentin Road Sidewalk Extension Design Engineering
Council District: One

Director of Public Works Matt Barry reviewed the proposal process for the Quentin Road Sidewalk Extension in coordination with design consultant BLA, Incorporated as part of the Invest in Cook grant process.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

4. Consider a Motion to Approve a Sidewalk Maintenance Agreement with Cook County for Quentin Road
Council District: Two

Director of Public Works Matt Barry outlined details of a 2026 sidewalk maintenance agreement on Quentin Road. The project will be funded by Cook County and coordinated with scheduled water main replacement.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

5. As Submitted
Nothing Submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE
JOE FALKENBERG, CHAIR

1. Consider a Resolution Supporting and Consenting to the Renewal of the Class 7c Cook County Tax Classification for the Properties Located at 1811 & 1911 N. Rand Road and 1812 N. Old Hicks Road

Village Manager Reid Ottesen presented the 7c Tax Classification for the Mazda and Subaru dealerships and extension.

Councilman Kozlowski asked how many extensions are permitted; Ottesen replied that only one is allowed.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Doug Myslinski
AYES:	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

2. As Submitted

Nothing Submitted.

E. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE
GREG LANGER, CHAIR

1. As Submitted

Nothing Submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE
BRAD HELMS, CHAIR

1. As Submitted

Nothing Submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Doug Myslinski
AYES:	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	MOTION APPROVED BY ROLL CALL
MOVER:	Kollin Kozlowski
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

- A. Consider an Ordinance Granting a Final Planned Development and Rezoning to Planned Development for the Property at 204-216 and 222 W. Palatine Road
Council District: Two

Ordinance #O-120-25
Ordinance #O-121-25
- B. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Service Station and Mart at 1228 E. Dundee Road
Council District: Four

Ordinance #O-122-25
- C. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Package Liquor Store at 1565 N. Quentin Road
Council District: One

Ordinance #O-123-25
- D. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Massage Business at 1709 N. Rand Road
Council District: Four

Ordinance #O-124-25
- E. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Car Wash at 1220 N. Rand Road
Council District: Five

Ordinance #O-125-25
- F. Consider a Resolution of Support for the Widening of Quentin Road Between Lake Cook Road and Dundee Road
Council District: Three

Resolution #R-35-25
- G. Consider a Motion to Approve an Invest in Cook Grant Agreement to Install New Sidewalk on Both Sides of Quentin Road South of Dundee Road to Fill Existing Pedestrian Gaps
Council District: One
- H. Consider a Motion to Approve a Proposal for Quentin Road Sidewalk Extension Design Engineering
Council District: One
- I. Consider a Motion to Approve a Sidewalk Maintenance Agreement with Cook County for Quentin Road
Council District: Two

- J. Consider a Resolution Supporting and Consenting to the Renewal of the Class 7c Cook County Tax Classification for the Properties Located at 1811 & 1911 N. Rand Road and 1812 N. Old Hicks Road

Resolution #R-36-25

X. REPORTS OF STANDING COMMITTEES

- A. **ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**
GREG LANGER, CHAIR

1. As Submitted

No Report.

- B. **BUSINESS FINANCE & BUDGET COMMITTEE**
JOE FALKENBERG, CHAIR

1. As Submitted

No Report.

- C. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**
SCOTT LAMERAND, CHAIR

1. As Submitted

In the absence of Chairman Lamerand, Vice-Chairman Myslinski reported on the Community & Economic Development Committee.

No report.

- D. **FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**
BRAD HELMS, CHAIR

1. As Submitted

No Report.

- E. **INFRASTRUCTURE & ENVIRONMENT COMMITTEE**
KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

No Report.

- F. **POLICE POLICY & CODE SERVICES COMMITTEE**
DOUG MYSLINSKI, CHAIR

1. As Submitted

No Report.

XI. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

No Report.

B. VILLAGE CLERK

1. As Submitted

No Report.

C. VILLAGE ATTORNEY

1. As Submitted

No Report.

XII. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE

Resident Laura Hernandez, 2100 Bayside Drive voiced concerns about ICE activity in her neighborhood and recounted challenging interactions with her family and the police department.

Resident Barbara Sterling, 656 N. Walden Drive provided a description of sidewalk conditions and accessibility challenges following the recent snowfall.

Director of Public Works Matt Barry and Mayor Schwantz commented on the process for sidewalk maintenance during periods of significant snow accumulation.

Roman Golash, Juniper Drive, expressed his support of the Palatine Police Department.

Resident Melissa Ortega, mentioned the Toys for Tots donations, highlighted the successful community engagement meeting, and inquired about the date of the next community engagement meeting.

XIV. ADJOURNMENT

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

MEETING ADJOURNED AT 7:44 PM.

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk