



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

PALATINE LIQUOR COMMISSION

MINUTES

SEPTEMBER 9, 2024

Regular Meeting

7:05 PM

I. ROLL CALL – Time: 7:10 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Commissioner	Present	
Tim Millar	Commissioner	Present	
Scott Lamerand	Commissioner	Present	
Doug Myslinski	Commissioner	Present	
Greg Solberg	Commissioner	Present	
Kollin Kozlowski	Commissioner	Present	
Brad Helms	Commissioner	Present	

Village Clerk Marg Duer, Village Manager Reid Ottesen, Village Attorney Patrick Brankin, Assistant Director of Public Works Brandon Saccone, and IT Director Larry Schroth

II. MINUTES APPROVAL

1. Palatine Liquor Commission - Regular Meeting - July 15, 2024 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

III. AGENDA ITEMS

1. Consider an Application for a Class B-1 (Packaged Liquor), Class G (Beer & Wine), and Class PS (Product Sampling) Liquor Licenses for 1918 Winter Street Illinois LLC D/B/A Mariano's Located at 545 N. Hicks Road - **Approved by Voice Vote**

Village Manager Reid Ottesen stated this action is subject to the resolution in Federal Court for the purchase of Mariano's and the continuation of business as currently operating.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Application for a Class E (Temporary) Liquor License for the "Girls Night Out" Fundraiser at Palatine Township Senior Center, 505 S. Quentin Road on September 26, 2024 - **Approved by Voice Vote**

Village Manager Reid Ottesen noted this is similar to last year's event.

Kate Johnson, Senior Center, addressed the Council stating this is a not-for-profit fund raiser.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. ADJOURNMENT – Time: 7:14 PM

Motion to Adjourn - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Scott Lamerand, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk



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PALATINE LIQUOR COMMISSION

MINUTES

JULY 15, 2024

Regular Meeting

7:05 PM

I. ROLL CALL – Time: 7:27 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Commissioner	Present	
Tim Millar	Commissioner	Present	
Scott Lamerand	Commissioner	Present	
Doug Myslinski	Commissioner	Present	
Greg Solberg	Commissioner	Present	
Kollin Kozlowski	Commissioner	Present	
Brad Helms	Commissioner	Absent	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Paul Mehring, Director of Human Resources Pam Jackson, and Human Resources Coordinator Monika Pandya

II. MINUTES APPROVAL

- Palatine Liquor Commission - Regular Meeting - June 17, 2024 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kollin Kozlowski, Commissioner
SECONDER:	Greg Solberg, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

III. AGENDA ITEMS

- Consider an Application for a Class E (Temporary) Liquor License for the 3rd Annual Parish Picnic on Saturday, August 3, 2024 at St. Thomas of Villanova Parish, 1141 E. Anderson Drive - **Approved by Voice Vote**

Mayor Schwantz presented St. Thomas of Villanova's request for a Temporary Class E Liquor License for the 3rd Annual Parish Picnic on Saturday, August 3, 2024.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

IV. ADJOURNMENT – Time: 7:28 PM

Motion to Adjourn - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, Commissioner
SECONDER:	Scott Lamerand, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Jul 15, 2024 7:05 PM (Minutes Approval)

Consider an Application for a Class B-1 (Packaged Liquor), Class G (Beer & Wine), and Class PS (Product Sampling) Liquor Licenses for 1918 Winter Street Illinois LLC D/B/A Mariano's Located at 545 N. Hicks Road

BACKGROUND:

C&S Wholesale Groceries, a national grocery business through its wholly owned subsidiary, 1918 Winter Street Illinois LLC intends to purchase and operate the Mariano's grocery store at 545 N. Hicks Road. C&S has applied for a Class B-1 (packaged liquor), Class G (beer and wine) and a Class PS (product sampling) for the premise, which are the same liquor classifications currently held by Mariano's (Roundy's Illinois LLC).

C&S will maintain the same operations, services, floor layouts, managers/employees as the current licensee and utilize the existing Mariano's branding. From a customer-facing perspective, there will be no discernable impact to the existing grocery store.

Permitted hours of operation for a Class G liquor license are Sunday - Thursday 6 AM to Midnight and Friday & Saturday from 6 AM to 1 AM. Permitted hours of operation for a Class B-1 liquor license are 6 AM -12 AM.

KEY ISSUES:

A copy of the application is on file in the Village Manager's Office. The Petitioner will be present Monday evening to answer any questions of the Commission.

ALTERNATIVES:

1. Approve the liquor licenses.
2. Do not approve the liquor licenses.

RECOMMENDATION:

Action is at the discretion of the Commission

BUDGET IMPACT:

\$6,685 - Annual Fee for a Class G and B-1 liquor license.

ACTION REQUIRED:

Action is at the discretion of the Commission.

ATTACHMENTS:

- Letter From Firm Representing C&S Wholesale

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms



Jennifer R. Niesen | Senior Associate
P: 312-840-4824
Jennifer@CDAIcoholLaw.com

August 1, 2024

VIA UPS OVERNIGHT DELIVERY & EMAIL

Doris Sadik
Village Manager, Liquor Administrative Coordinator
Village of Palatine
200 E. Wood St.,
Palatine, IL 60067
dsadik@palatine.il.us

RE: 1918 Winter Street Illinois LLC
Mariano's #8505 – 545 N. Hicks Rd., Palatine, IL 60067-3608

Dear Doris:

Our firm represents C&S Wholesale Groceries ("C&S"), a national grocery business, which through an affiliate, intends to purchase and operate the Mariano's grocery store located at 545 N. Hicks Rd., Palatine, IL 60067-3608 (the "Premises"). C&S anticipates the purchase to close on October 1, 2024.

C&S is required to apply for new licenses, including Classes B-1, G, and PS liquor licenses for the Premises, which it plans to hold under its wholly owned subsidiary, 1918 Winter Street Illinois LLC (the "License Applicant"); you will please find enclosed the below license applications and required materials for your review. C&S will maintain the same operations, managers, employees, and floor layouts as the current licensee (the "Seller") and will utilize the existing Mariano's branding. From a customer-facing perspective, there will be no discernable impact to the existing grocery store operations or services offered to customers stemming from the ownership change and new licensure.

The Seller will continue to operate the Premises under its existing licenses until the Closing Date. We kindly request that upon approval of the applications that Palatine hold issuance of the new licenses until the closing date to avoid an interruption of business.

- 1) Village of Palatine Classes B-1, G, and PS Liquor License Application
- 2) Check No. 11038 made payable to Village of Palatine in the amount of \$250.00 for the Liquor License Application Fee
- 3) Village of Palatine Business License Application
- 4) Check No. 11037 made payable to Village of Palatine in the amount of \$596.00 for the Business License Application Fee
- 5) Village of Palatine Permanent Food Establishment Permit Application – FILED ONLINE
- 6) Village of Palatine Alarm User Permit Application (w/ updated emergency contact information)
- 7) Check No. 11152 made payable to Village of Palatine in the amount of \$25.00 for the Alarm User Permit Application Fee

Doris Sadik
 July 31, 2024
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- 8) Photo Identification for Kevin McNamara, Officer of 1918 Winter Street Illinois LLC
- 9) Documentation for Katheen Hummel, Onsite Liquor Manager:
 - a) Photo Identification
 - b) Palatine Alcoholic Beverage Seller and Server Permit (ABSS) - FORTHCOMING
- 10) Documentation for Michael Ytsen, Onsite Assistant Liquor Manager:
 - a) Photo Identification - FORTHCOMING
 - b) Palatine Alcoholic Beverage Seller and Server Permit (ABSS)
- 11) Documentation for Chris Robin Zaucha, Onsite Liquor Manager:
 - a) Photo Identification - FORTHCOMING
 - b) Palatine Alcoholic Beverage Seller and Server Permit (ABSS) - FORTHCOMING
- 12) Organizational Chart
- 13) Corporate Documentation for 1918 Winter Street Illinois LLC
 - a) Delaware Certificate of Formation dated 11/27/2023
 - b) IL Secretary of State File Detail Report reflecting 'good standing'
 - c) IL Secretary of State Authorization to Transact Business in Illinois dated 3/28/2024
 - d) LLC Agreement dated 11/27/2023
- 14) Delaware Certificate of Formation dated 11/06/2023 for 1918 Winter Street Operating Co LLC, the 100% owner of License Applicant
- 15) Certificate of Insurance reflecting liquor liability coverage
- 16) Interior floor plan
- 17) Exterior Site plan
- 18) Menu
- 19) Lease
 - a) Shopping Center Lease dated 5/20/2011
 - b) First Amendment to Shopping Center Lease dated 11/01/2012
 - c) Memorandum of Assignment of Lease dated 11/15/2012
 - d) Sublease dated 12/04/2012
 - e) Assignment of Lease to 1918 Winter Street Illinois LLC – FORTHCOMING

Please contact me at 312.840.4824 should you have any questions or requests for additional information.
 We sincerely appreciate your continued assistance with this matter.

Very truly yours,



Jennifer R. Niesen

Enclosures

Consider an Application for a Class E (Temporary) Liquor License for the "Girls Night Out" Fundraiser at Palatine Township Senior Center, 505 S. Quentin Road on September 26, 2024

BACKGROUND:

The Palatine Township Senior Center, at 505 S. Quentin Road, is requesting a one-day liquor license for the sale of wine and champagne in conjunction with their "Girls Night Out" fundraiser. The event will be held on Thursday, September 26, 2024 from 5:30 PM to 8:00 PM.

KEY ISSUES:

A diagram of the serving area is attached. The petitioners are requesting the service of alcohol be from 5:30 PM to 8:00 PM. All servers will be required to comply with the Police Department seminar regarding identifications. Once the Liquor Commission has approved the request, Palatine Township Senior Center will obtain the required State of Illinois liquor license.

ALTERNATIVES:

1. Approve the request.
2. Do not approve the request.

RECOMMENDATION:

Action is at the discretion of the Commission.

ACTION REQUIRED:

Action is at the discretion of the Commission.

ATTACHMENTS:

- PTSC Girls Night Out

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: village@palatine.il.us

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event <u>Girls Night Out</u>		First time event? ☐ Yes ☒ No
Exact Address of Event <u>505 S. Quentin Rd</u>		
Date(s) of Event <u>9/26/2024</u>	Hours of Event <u>5:30-8 PM</u>	
Phone number/website for publication	Estimated attendance <u>100</u>	Last year's actual attendance <u>NA</u>

Describe the events community and/or cultural benefit

fundraising event

CONTACT INFORMATION

Name of Sponsoring Organization <u>Palatine Township Senior Center</u>		Contact person from Sponsoring Organization <u>Amy Hoffman</u>	
Sponsoring Organization Address <u>505 S. Quentin Rd</u>		City <u>Palatine</u>	Zip <u>60067</u>
Name of Organizer/Coordinator <u>Same as above</u>		Email	
Organizer/Coordinator Address		City	Zip
Phone Number	Cell Phone Number	Fax Number	

LIQUOR LICENSE INFORMATION

Dates of Alcohol Service			
Date <u>9/26/24</u>	Time from: (am/pm) <u>5:30PM</u>	Time to: (am/pm) <u>8PM</u>	Type of Alcoholic Beverages
			☐ Beer
			☒ Wine
			☐ Mixed Drinks
			☒ Other <u>champagne</u>

A Copy of the following must be attached to every application:

- ☐ Site Plan
- ☐ Certificate of Insurance evidencing Dramshop Liability
- ☐ Letter from property owner acknowledging service of alcohol (Park District or Private Property Owner)
- ☒ Letter from Organization authorizing the liquor application

Conditions of Liquor License Approval

Must provide copy of State Liquor License upon Issuance to the Village

All persons who sell or serve alcoholic liquor and/ID Check must satisfactorily complete the Village of Palatine Liquor Ordinance Compliance Training Course. To schedule training course, please contact the Crime Prevention Department at (847)-359-9061.

Signature of Organizer
Amy Hoffman

Date
9/6/24

TEMPORARY EVENT LIQUOR LICENSE APPLICATION

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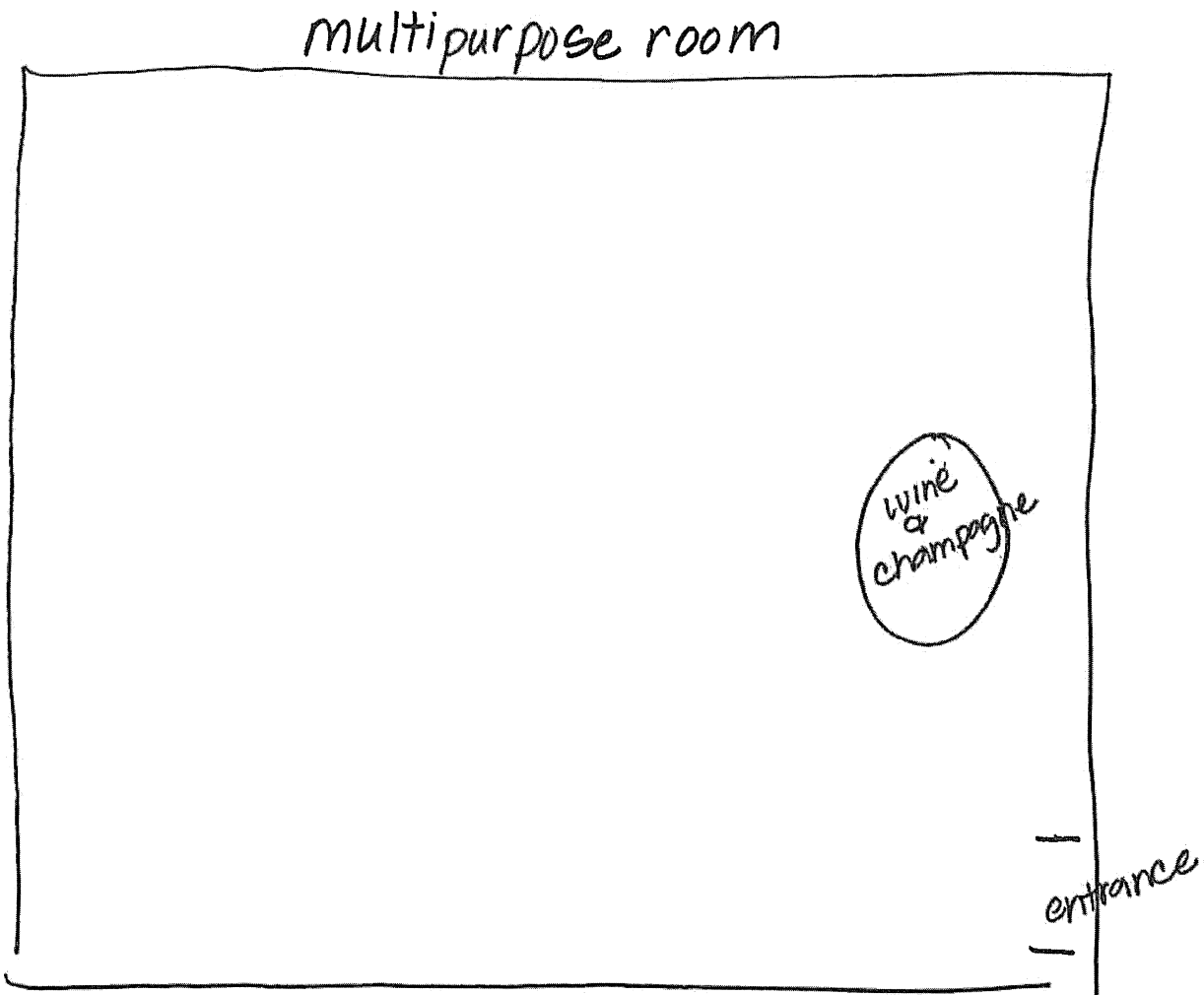
VILLAGE OF PALATINE TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: village@palatine.il.us

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

SITE PLAN

Please use this Site Plan to illustrate the layout of your event. If you need additional space, please attach a separate sheet.



If applicable the following must be included:

- ☐ Location of food vendors (F)
- ☐ Location of beverage vendors both non-alcoholic (NAB) and alcoholic beverages (AB) along with number of serving stations at each location
- ☐ Public entrances and exits
- ☐ Location of sound stages and amplified sound

TEMPORARY EVENT LIQUOR LICENSE APPLICATION

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