VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

SEPTEMBER 6, 2022

Regular Meeting **7:00 PM**

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Nicholas Standiford, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, IT Director Larry Schroth, and Director of Human Resources Pam Jackson

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES – Time: 7:00 PM

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Village Council & Committee of the Whole - Regular Meeting - August 8, 2022 **- Accepted**

2. Village Council & Committee of the Whole - Regular Meeting - August 15, 2022 **- Accepted**

IV. MAYOR'S REPORT – Time: 7:01 PM

1. Consider a Resolution Recommending Halloween Trick or Treat Hours **- Approved by Voice Vote**

   Mayor Schwantz presented the Police Department's recommendation that Halloween festivities occur between 3 PM and 7 PM on Monday, October 31, 2022.

   Councilman Lamerand recommended High Schools alert students to be particularly careful while children are trick-or-treating.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted **-**

   Mayor Schwantz announced upcoming events:

   Saturday September 10 9AM-12PM
   Kiwanis Club of Palatine - Annual Family Kite Fly
   Margreth Riemer Reservoir Park

   Sunday September 11: 9AM
   Patriot Day Remembrance
   Palatine Firefighters Memorial at the corner of N. Brockway and W. Slade St.

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:02 PM

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:02 PM

GREG SOLBERG, CHAIRMAN

1. Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 29, 2022 **- Approved by Voice Vote** (Council District: Six)

   Village Manager Reid Ottesen presented Adrenaline Sports Management's request for a waiver of the Sound Amplification Ordinance for announcements and music. Staff recommends a waiver from 8:00 AM to 10:30 AM for the Halloween Hustle, 5K in downtown Palatine on Saturday, October 29.

   Aaron Del Mar, 1165 N. Lakeside Drive, organizer, stated proceeds will benefit Father's Helping Fathers, and the potential 800 participants will have a positive impact on local businesses.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider a Resolution Approving a Collective Bargaining Agreement Between the Village of Palatine, Illinois and the International Union of Operating Engineers Local No. 150, Public Employees Division **- Adopted by Voice Vote**

   Village Manager Reid Ottesen recommended a resolution approving the proposed 3-year Collective Bargaining Agreement between the Village and the International Union of Operating Engineers Local 150, replacing the previous agreement which expired December 31, 2021. The agreed-upon wage increases are: 2.25% in 2022 retroactive to January 1, 2022; 2.5% in 2023; and 2.75% in 2024. The proposed contract offers a change in work schedule beginning next August from 7:00 AM to 3:30 PM to take advantage of daylight hours in winter and to respond to work requests later in the day.

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. As Submitted **-**

   Nothing was submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:07 PM

BRAD HELMS, CHAIRMAN

1. Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for Patio Music at Chicago Culinary Kitchen, 2391 N. Hicks Road, on Saturday, September 24, 2022 **- Approved by Voice Vote** (Council District: Three)

   Village Manager Reid Ottesen recommended Chicago Culinary Kitchen's request for a waiver of the Sound Amplification Ordinance, for live music on their patio on Saturday, September 24 from 3PM to 7PM.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Ordinance Granting a Special Use for a Fence in a Front Yard at 433 N. Stark Drive **- Motion Failed by Roll Call** (Council District: Four)

   Planning & Zoning Director Ben Vyverberg presented the petitioner's resubmitted request to install a proposed fence:

- 4-foot front yard fence has 1’ x 3’ pickets, spaced 2.5” apart, which allows for 50% of the fence sections (6’ x 4’) to be see-thru and open;

- Including the Wilson Court parkway, the proposed fence is approximately 72 feet north of the intersection of Wilton Court and Stark Drive; and

- Staff reviewed the Village’s Codes and Ordinances for line of sight requirements

   Petitioner presented views of the street site lines, per Village request.

   Councilman Helms summarized the change to have more open fencing by 50% with maximum height of 4 feet in front that does not violate site lines.

   Mayor Schwantz, Councilmen Millar and Myzlinski, stated they cannot support the solid appearance from an angle, blocking view.

   Vyverberg restated the petitioner wants the fence on the property line, not relocating and angling the corners as suggested by Councilman Solberg.

   Councilman Kozlowski favors the fence.

   Jeremy Hall, 433 N Stark, does not favor going back 15 feet, he presented multiple examples of solid fences in front yards: Carpenter and Glenn & Anderson and Norman. He feels his offer to reduce to 4 feet should be

accepted.

Angela Hall, 433 N. Stark, noted that putting in a live hedge would accomplish their goal with no approval.

In response to Councilman Helms, Hall rejected wrought iron. To angle the fence would forfeit half of their yard. Code allows 5 foot setback. Petitioners asked to call the question.

Village Manager Reid Ottesen noted this item comes before the Council in Standing Committee.

The Petitioners maintain their request to allow the 4-foot picket fence to be set back 5 feet from the front property line.

RESULT:	**MOTION FAILED BY ROLL CALL [1 TO 6]**
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Kozlowski
NAYS:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms

3. Consider an Ordinance Imposing a Moratorium on the Issuance of Additional Video Gaming Licenses as Defined in Section 3-35 of the Palatine Code of Ordinances **- Motion Carried by Voice Vote**

Village Manager Reid Ottesen presented staff's response to the Council's request for a moratorium on Video Gaming. Due to the need to evaluate existing code provisions and impacts of gaming licenses Village-wide, staff will continue to process the remaining five applications on file with the Village Manager's office but supports the moratorium through March 31, 2023, on any additional applications, pending review, to determine the necessity of further modifications to our Code of Ordinances. Council may end or extend the moratorium. Staff will prepare a report for the Village Council in the first quarter of 2023. Staff recommends approval.

Councilman Helms noted the timing with Liquor License issuance.

Mayor Schwantz expressed respect for the enormous requirement of staff time and the careful, calculated method of approval.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. Consider an Ordinance Approving Various Text Amendments to Exhibit A (Zoning Ordinance) of the Village of Palatine Code of Ordinances Regarding Article 13 (13.07), Article 14 (14.03, 14.05, and 14.11) and Exhibit B (Subdivision Ordinance) of the Code of Ordinances, Articles 3 and 4 (3.01 and 4.01) **- Motion Carried by Voice Vote**

   Community Development Director Mike Jacobs presented the staff's recommended changes after review of the zoning petitions over the last 5 years. To eliminate confusion or ambiguity, Administrative Special Use/Variations would be processed solely at a staff level (provided the petitioner gets sign offs from the surrounding property owners). Otherwise, the standard Special Use/Variation process would be required. Notice to occupants is replaced with notice to tax payer of record in compliance with the State of Illinois.

   However, the Plan Commission recommended that notice to occupants be reduced to those within 125 feet (250 feet is the current requirement) of the Subject Property. If not supported by staff or neighbors, the standard Special Use/Variation process would be required. The Plan Commission voted unanimously to approve the requested text amendments, including a requirement to send notification to all occupants within 125 feet of a subject property.

   Staff concurs with the other proposed text amendment recommendations but maintains its recommendation to eliminate the notification to occupants.

   Councilman Millar is cautious of 10% setback reduction or less, and recommended 6 month follow up.

   Village Manager Reid Ottesen clarified neighbor notification saving weeks in the streamlined process.

   Any Variation or Special Use request requires written notice. In an Administrative Variation, the petitioner can get approval of neighbors. Legally, notifying the owner or taxpayer of record is required.

   Councilman Solberg favors the Village asking for neighbor approval, noting the possibility of personality conflict among neighbors. Jacobs stated the petitioner can select Administrative Approval or the traditional process.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

5. As Submitted **-**

   Nothing was submitted.

C. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:55 PM

SCOTT LAMERAND, CHAIRMAN

1. Consider a Motion Authorizing the Village Manager to Pre-Purchase a Replacement Five-Ton Dump Truck **- Approved by Voice Vote**

   Public Works Director Matt Barry recommended waiving formal bid procedures and authorizing the Village Manager to pre-purchase one Freightliner 108SD single-axle chassis five-ton dump truck from Northwest Trucks and associated outfitting costs for a total cost not to exceed $217,330.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider a Motion to Affirm the Purchase of 2022 Budgeted Vehicles and Pre-Purchased 2023 Light Duty Vehicles **- Approved by Voice Vote**

   Public Works Director Matt Barry recommended affirming the vehicles purchased as planned for replacement in 2022 and pre-purchased from the 2023 replacement schedule in the total amount of $665,885. Of the $1,321,000 authorized at the June 20 Council meeting, there is a balance of $665,115 for completing the remaining purchases.

   Village Manager Reid Ottesen complimented Public Works for finding the best cost and saving taxpayers.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. Consider a Motion Authorizing the Village Manager to Purchase a Replacement Stump Grinder **- Approved by Voice Vote**

   Public Works Director Matt Barry recommended authorizing the Village Manager to purchase one 2022 Vermeer SC802 tow-behind stump grinder with safety items through the Sourcewell contract from Vermeer Midwest in

the amount of $66,301.74. Barry also recommended approval of trading in the existing Rayco stump grinder to Vermeer Midwest for a credit of $18,000, for a net purchase price of $48,301.74.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. As Submitted **-**

   Nothing was submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:00 PM

TIM MILLAR, CHAIRMAN

1. Consider an Ordinance Amending Chapter 18, Article 2 (Sect 18-41 to 18-60)- Vehicle Licenses of the Code of Ordinances of the Village of Palatine **- Motion Carried by Voice Vote**

   Village Manager Reid Ottesen cited the Council's recommendation to discontinue the Village vehicle sticker program and recommended approval of the Text Amendments to Chapter 18, Article 2 of the Village Code to delete reference to Vehicle Licenses. Ottesen noted that no new tax is being added. This is absolute savings for the taxpayer. Pet registration continues with no tags and no cost, just registration.

   Councilmen Kozlowski and Millar recommended publicizing this action--a direct savings to the residents.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted **-**

   Nothing was submitted.

E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 8:03 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 8:03 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 8:03 PM

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider a Motion to Approve 2022 Warrant #17 **- Approved**

2. Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 29, 2022 **- Approved** (Council District: Six)

3. Consider a Resolution Approving a Collective Bargaining Agreement Between the Village of Palatine, Illinois and the International Union of Operating Engineers Local No. 150, Public Employees Division **- Adopted by Roll Call**

   Resolution #R-24-22

4. Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for Patio Music at Chicago Culinary Kitchen, 2391 N. Hicks Road, on Saturday, September 24, 2022 **- Approved** (Council District: Three)

5. Consider an Ordinance Imposing a Moratorium on the Issuance of Additional Video Gaming Licenses as Defined in Section 3-35 of the Palatine Code of Ordinances **- Approved**

   Ordinance #O-85-22

6. Consider an Ordinance Approving Various Text Amendments to Exhibit A (Zoning Ordinance) of the Village of Palatine Code of Ordinances Regarding Article 13 (13.07), Article 14 (14.03, 14.05, and 14.11) and Exhibit B (Subdivision Ordinance) of the Code of Ordinances, Articles 3 and 4 (3.01 and 4.01) **- Approved**

   Ordinance #O-86-22

7. Consider a Motion Authorizing the Village Manager to Pre-Purchase a Replacement Five-Ton Dump Truck **- Approved**

8. Consider a Motion to Affirm the Purchase of 2022 Budgeted Vehicles and Pre-Purchased 2023 Light Duty Vehicles **- Approved**

9. Consider a Motion Authorizing the Village Manager to Purchase a Replacement Stump Grinder **- Approved**

10. Consider an Ordinance Amending Chapter 18, Article 2 (Sect 18-41 to 18-60)-Vehicle Licenses of the Code of Ordinances of the Village of Palatine **- Approved**

    Ordinance #O-87-22

11. Consider a Motion to Accept a Perpetual Sanitary Sewer Easement from Saint Michael the Archangel Cemetery **- Approved** (Council District: Two)

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

   No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:04 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

   No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 8:04 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

   No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 8:04 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 8:04 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

   No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 8:04 PM

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Granting a Special Use for a Fence in a Front Yard at 433 N. Stark Drive **- Motion Carried by Roll Call** (Council District: Four)

   This item was denied at Committee Level.

   Jeremy Hall, 433 N. Stark, petitioner, proposed a compromise to go to 10 feet off the property line and cut the corners at 45 degrees at 15 feet.

   Mayor Schwantz noted the character of the neighborhood. There will be some landscaping as well.

   Mayor Schwantz thanked Mr. Hall for the compromise. Landscaping is not required, petitioner is offering 4 foot landscaping.

   Discussion ensued with Councilmen expressing various concerns and options.

   Substitute motion: to approve the 4 foot high wood fence with a 15 foot setback.

   Ordinance #O-88-22

RESULT:	**MOTION CARRIED BY ROLL CALL [5 TO 1]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Lamerand, Myslinski, Solberg, Kozlowski, Helms
NAYS:	Millar

2. As Submitted **-**

   No Report

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER – Time: 8:19 PM

1. As Submitted **-**

   Village Manager Reid Ottesen thanked Council and staff, friends and family for over 1,000 volunteer hours for Street Fest.

   Mayor Schwantz suggested the potential for accepting credit cards next year.

B. VILLAGE CLERK

1. As Submitted **-**

   No Report

C. VILLAGE ATTORNEY

1. As Submitted **-**

   No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII.ADJOURNMENT – Time: 8:21 AM

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

AUGUST 8, 2022

Regular Meeting **7:00 PM**

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Absent	
Brad Helms	District 6 Councilman	Present	

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Deputy Police Chief Bill Nord, Deputy Fire Chief Anthony Lavacchi, IT Director Larry Schroth, Director of Finance Paul Mehring, and Director of Human Resources Pam Jackson

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

1. Village Council & Committee of the Whole - Special Meeting - August 1, 2022 - **Accepted**

2. Village Council & Committee of the Whole - Regular Meeting - August 1, 2022 - **Accepted**

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

IV. MAYOR'S REPORT

1. Certificate of Recognition for Lifelong Resident of Palatine, Eleanor S. Williams -

   Mayor Schwantz presented a Certificate of Recognition to family member James Agee, relative of Eleanor Williams for her 100 years of dedication to Palatine.

2. As Submitted -

   Mayor Schwantz announced upcoming events:

   Monday August 11: 9AM-5PM
   Palatine Chamber of Commerce Annual Golf Outing
   Palatine Hills Golf Course

   Sunday August 13: 11AM-9PM
   SummerFest
   St. Thomas of Villanova

   Monday August 15: 12PM-8PM
   The Bridge Youth & Family Services Golf & Bunco Youth Classic Fundraiser
   Inverness Golf Club

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Granting a Special Use for a Rear Yard Setback Reduction for an Addition at 936 S. Mallard Court **- Motion Carried by Voice Vote** (Council District: Two)

   Planning & Zoning Director Ben Vyverberg presented the request for a Special Use to replace a deck with a 205 sq. ft. sunroom addition, with a 21 foot setback (minimum required 45 ft.). Two similar sunrooms exist on Mallard and adjacent homeowners have signed consent forms. The ZBA

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

voted unanimously to approve the Special Use and staff concurs. The petitioner sent his apologies for his unavoidable absence.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted **-**

   Nothing was submitted.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

In the absence of Chairman Kozlowski, Councilman Helms served as Chairman of the Community & Economic Development Committee.

1. Consider an Ordinance Granting a Preliminary & Final Plat of Subdivision, Preliminary & Final Planned Development, and Rezoning from R-1 to Planned Development at 1025 & 1037 W. Kenilworth Avenue **- Motion Carried by Voice Vote** (Council District: One)

   Planning & Zoning Director Ben Vyverberg presented the petitioner's request for Preliminary and Final Planned Development and Preliminary and Final Plat of Subdivision Approval to permit a 4-lot single-family residential development, and to rezone to R-1 Single-Family Residential. Adjacent properties are R-1 Residential with larger lots. This project contains two single-family residential lots with a combined area of 1.39 acres. The proposed plan does not significantly alter the drainage pattern. Three residents testified with concerns about subdividing larger lots, the inability to subdivide surrounding lots, and substandard width of Middleton Ave. Vyverberg announced Council and staff are in receipt of the emailed objection. The Plan Commission voted 3-2 to approve the requested residential subdivision subject to staff's conditions and staff concurs.

   In response to Councilman Lamerand, Vyverberg confirmed accessibility for utility vehicles on Middleton.

   Village Manager Reid Ottesen clarified the requirement for a pad on both sides of Middleton with consideration for homeowners' landscaping on the existing side of Middleton. Fire hydrants will benefit existing homeowners. Ottesen explained the 3-year timeframe for completion of a PUD with the possibility of applying for a one-year extension.

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted **-**

   Nothing was submitted.

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG SOLBERG, CHAIRMAN

1. Approval of a Resolution Directing the Mayor to Execute an Amended and Restated Intergovernmental Agreement between the Village of Palatine and Village of Deer Park for the Provision of Water **- Adopted by Voice Vote**

   Village Manager Reid Ottesen explained the 1999 Intergovernmental Agreement between the Village of Palatine and the Village of Deer Park in which Palatine would provide water to the portion of Deer Park bounded by Lake Cook, Quentin, and Rand Roads. A 2013 Amendment expanded the water service area and provided for a sharing of 20% of sales tax dollars for new developments. Deer Park is seeking an additional 105,000 gallons per day to service the existing and an extended area along Rand Road frontage. The proposed agreement would increase the sales tax sharing in return for the additional water for a term of the shorter of 25 years or the term of our agreement with the Northwest Water Commission. Ottesen noted the unique situation where one community is receiving sales tax from another. Staff recommends approval of the Intergovernmental Agreement.

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted **-**

   Nothing was submitted.

D. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider a Supplemental Resolution Appropriating $46,458.11 of Rebuild Illinois Funds for the Rehabilitation of Rohlwing Road **- Adopted by Voice Vote**

   Public Works Director Matt Barry explained the 2021 rehabilitation of

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

Rohlwing Road, from Palatine Road to Northwest Highway, including sidewalk replacement, and ramp upgrades to meet ADA requirements.

IDOT is offering a grant program using proceeds from a general obligation bond in the Rebuild Illinois capital program to provide Local Public Agencies with funds for capital projects. The Village was awarded a second allotment of $753,029.34 for a capital improvement. $57,500 of the grant was previously appropriated for design engineering services and $695,529.34 was appropriated for construction.

To secure and use these funds, the State requires Resolutions be passed by the Village indicating the intended use, prior to the State granting or denying their approval. This supplemental Resolution appropriates an additional $46,458.11 due to an expansion of repairs beyond the initial estimate associated with actual construction. Notably, additional sidewalks were found to qualify for replacement. $659,870 of Rebuild Illinois funds remain available, targeted for the improvement of Crescent and Ellis in 2023. It is recommended that the Resolution be approved.

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. Consider a Motion Authorizing the Village Manager to Execute an Agreement for Use of Public Rights-of-Way with Everstream GLC Holdings, LLC **- Approved by Voice Vote**

   Public Works Director Matt Barry reported Everstream GLC Holdings, LLC, certified by the Illinois Commerce Commission (ICC), proposes to use select Village of Palatine rights-of-way to install and maintain underground fiber optic cable. The agreement would grant Everstream the ability to install, operate, repair, and replace equipment within the Village's rights-of-way only at the specified locations, for a 20-year agreement with an additional 10-year renewal. Staff recommends authorizing the Village Manager to execute an agreement with Everstream.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted **-**

   Nothing was submitted.

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

E. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:22 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:22 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:22 PM

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

1. Consider an Ordinance Granting a Special Use for a Rear Yard Setback Reduction for an Addition at 936 S. Mallard Court **- Approved** (Council District: Two)

   Ordinance #O-79-22

2. Consider an Ordinance Granting a Preliminary & Final Plat of Subdivision, Preliminary & Final Planned Development, and Rezoning from R-1 to Planned Development at 1025 & 1037 W. Kenilworth Avenue **- Approved** (Council District: One)

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

Resolution #R-19-22
Ordinance #O-80-22
Ordinance #O-81-22

3. Approval of a Resolution Directing the Mayor to Execute an Amended and Restated Intergovernmental Agreement between the Village of Palatine and Village of Deer Park for the Provision of Water **- Adopted by Roll Call**

   Resolution #R-20-22

4. Consider a Supplemental Resolution Appropriating $46,458.11 of Rebuild Illinois Funds for the Rehabilitation of Rohlwing Road **- Adopted by Roll Call**

   Resolution #R-21-22

5. Consider a Motion Authorizing the Village Manager to Execute an Agreement for Use of Public Rights-of-Way with Everstream GLC Holdings, LLC **- Approved**

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

   No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

   No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

   No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   No Report

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER – Time: 7:23 PM

1. As Submitted -

No Report

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

XIII. ADJOURNMENT – Time: 7:23 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Aug 8, 2022 7:00 PM (APPROVAL OF MINUTES)

VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

AUGUST 15, 2022

Regular Meeting **7:00 PM**

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Absent	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Absent	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Nicholas Standiford, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratzianna, IT Director Larry Schroth, and Director of Human Resources Pam Jackson

II. ELECTION OF MAYOR PRO TEM – Time: 7:01 PM

1. Elect Mayor Pro Tem **- Motion Carried by Voice Vote**

   Councilman Lamerand nominated Councilman Solberg as Mayor Pro-Tem for this evening's meeting.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Myslinski

III. PLEDGE TO THE FLAG – Time: 7:01 PM

Mayor Pro Tem Solberg invited everyone to stand and join him in the Pledge to the Flag.

IV. MAYOR'S REPORT – Time: 7:01 PM

1. Presentation of the Village of Palatine's 2022 Hometown Pride Awards -

   Mayor Pro Tem Solberg invited Deputy Public Works Director Elias Koutas and the Beautification Commission Members to join him in recognizing winners of the 2022 Hometown Pride Awards and thanked the Beautification Commission for the time and effort they put in to make our Village beautiful.

   Deputy Director of Public Works Elias Koutas announced the five categories and noted that 32 nominations were received.

   Koutas announced the scarecrows on Parade event coming up September 17, as part of Octoberfest. Scarecrow armatures are available at Public Works on Illinois Avenue.

2. As Submitted -

   Mayor Pro-Tem Solberg announced upcoming events:

   Friday August 19: 5AM-12PM
   Cop on a Rooftop
   Palatine Police Department

   Saturday August 20 9AM-11:30AM
   Document Shredding Event
   Clearbrook Getz Building

   Thursday August 25: 6PM-8PM
   Palatine Park District Canine Carnival
   Fred P. Hall Amphitheater

   Friday through Sunday, August 26-28
   Downtown Palatine Street Fest

   Saturday August 27: Street Fest Events
   9 AM Cycle Fest Tour of Palatine
   11 AM Palatine Police Department K-9 Demonstration
   12 PM Palatine Fire Department Fire Demonstration

   Saturday August 27: 12PM-4PM
   Street Fest Bingo
   American Legion Parking Lot

   Sunday August 28: 11AM-12PM
   Sweet Pea Pet Parade
   Towne Square

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

Monday September 5, 2022
Labor Day - Village Offices are Closed

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Myslinski

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Granting a Special Use for a Fence in a Front Yard at 433 N. Stark Drive **- Continued** (Council District: Four)

   Planning & Zoning Director Ben Vyverberg presented the new request for a front and side yard setback reduction allowing a 4-foot scalloped style wood fence in the front yard and a 6-foot slotted wood fence along the interior side lot fence line. Sight lines were projected. The ZBA voted unanimously to recommend approval of the Special Use and staff concurs.

   Councilman Millar objected to the sight line interference.

   Mayor Pro Tem Solberg noted that a wrought iron fence would be less intrusive to sight lines. The wood fence blocks sight line. Councilman Helms agreed.

   Village Manager Reid Ottesen referenced the wrought iron fence on Wood and Oak. He suggested continuing this issue to the first meeting in September.

   Gerry Hall, Petitioner, stated what he is proposing is allowed for 90% of corner lots in Palatine, noting that he is a few feet short of a normal corner lot. His proposal is not out of line. He referenced sports events, which cause the street to be parked on both sides. He removed the 6 ft. honeysuckle, and now wants a fenced back yard. These conversations have taken place with staff and with the Zoning Board.

   Councilman Helms said we could vote tonight or continue to September meeting. Ottesen stated that staff needs to go to the site to check this unique

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

situation. The Petitioner decided to continue this item to September 6.

Councilman Lamerand offered a substitute motion to continue to September 6.

RESULT:	**CONTINUED [UNANIMOUS]**	**Next: 9/6/2022 7:00 PM**
MOVER:	Scott Lamerand, District 2 Councilman	
SECONDER:	Kollin Kozlowski, District 5 Councilman	
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms	
ABSENT:	Schwantz, Myslinski	

2. Consider an Ordinance Transferring Special Use Ordinance #O-145-14, as Amended, to Permit the Continued Operation of a Massage Use at 1709 N. Rand Road **- Motion Carried by Voice Vote** (Council District: Four)

   Village Manager Reid Ottesen presented a request for a Special Use Transfer for the Sunny Spa, without any changes to business operations. Staff recommends approval.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Schwantz, Myslinski

3. Consider an Ordinance Granting a Variation for Signage at 345 W. Northwest Highway **- Motion Carried by Voice Vote** (Council District: Six)

   Village Manager Reid Ottesen presented a request for a Variation to replace an existing attached sign (56 Sq. Ft.) with a larger sign (2.5 times larger) for the Greater Family Health medical office located in the Steven's Pointe Shopping Center. The proposed sign maintains the same style/text as the existing sign with 45 square feet blank. The Petitioner indicates the 330-foot setback affects visibility from the road. The ZBA voted unanimously to recommend approval of the sign Variation and staff concurs.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Schwantz, Myslinski

4. Consider an Ordinance Transferring Special Use Ordinance #O-46-19, as Amended, to Permit the Continued Operation of a Health Club at 140 W. Northwest Highway **- Motion Carried by Voice Vote** (Council District: Six)

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

Village Manager Reid Ottesen presented The Sweatshop Health Club's request for a Special Use Transfer to permit the continued operation of a Health Club in Eurofresh Plaza, with no changes to business operations. Staff recommends approval.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Schwantz, Myslinski

5. Consider an Ordinance Granting a Special Use for a Fence in the Front Yard at 1835 N. Laurel Drive **- Refer to Staff** (Council District: Four)

Planning & Zoning Director Ben Vyverberg presented a resident's request for a Special Use to replace and expand an existing 6-foot solid wood fence, which is in poor condition. The petitioner feels the proposed fence will add security and reduce cut-through traffic. The proposed front yard setback on Aster will be 14 feet from the front yard with landscaping.

The proposed fence abuts a portion of the 30-foot front yard of the adjacent neighbor at 855 E. Aster who opposed the fence location and requested a 22-foot setback. The Petitioner provided comparable fences in the area and staff determined these fences are existing and non-conforming or in a side yard abutting a street. The ZBA voted unanimously to recommend approval of the Special Use. Staff recommends action at the discretion of the Village Council.

Councilman Helms noted the possibility of the 6-foot fence in what seems to be the side yard, but is in the defined front yard. Helms recommended the fence be limited to the side of the house.

Greg Antoniou, 855 E. Aster, speaking for his mother, stated that he submitted a letter of opposition, one of 8 letters of opposition from 9 neighbors in the area.

Dennis Galang, Petitioner, explained his desire for the 6-foot solid wood fence, to deter people from walking next to his son's bedroom window; they are fearful. This is for security and peace of mind. He was aware of one neighbor opposing the project, but after talking with him, the neighbor understood and now supports.

Village Manager Reid Ottesen stated what is currently being proposed will not be approved. There is not a sightline problem. A 6-foot fence would have to abide by code. A 4-foot fence could be located as proposed.

Councilman Helms supported maintaining the integrity of the neighborhood.

Councilman Kozlowski suggested landscaping to block and create privacy

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

behind a 4- foot fence.

Ottesen stated this is not a line of sight issue, but an aesthetic one. If decided tonight, he suggested a new Condition 2 to state any portion of the fence in the front yard must be limited to 4 feet in height in accordance with the Code.

Councilman Kozlowski, seconded by Mayor Pro Tem Solberg, offered an amended motion to limit the front yard fence to no more than 4 feet in height.

The fence material was discussed.

Councilman Lamerand objected to the transition from 4 feet to 6 feet tall, being poor aesthetically.

Mayor Pro Tem Solberg stated he senses a lack of support for the fence, even at 4 feet.

Councilman Helms suggested continuing this. Ottesen stated that it would be 6 months before the fence code is revised.

The Petitioner and the Councilmen want to see appearance of stockade, picket, wrought iron.

Ottesen referenced the previous fence discussion and asked for consistency.

Councilman Millar, seconded by Mayor Pro Tem Solberg, offered a substitute motion to remand this item back to staff. When it is put on an agenda, neighbors will be notified. The Council wants to know how it will appear.

RESULT:	**REFER TO STAFF [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Schwantz, Myslinski

6. As Submitted -

Councilman Kozlowski asked for status of video gaming in Palatine.

Village Manager Reid Ottesen announced that of the 9 establishments that originally requested licenses, two are approved and active, 7 are coming. An additional 6 have applied, 2 will not qualify, another one is questionable, 3 probably will qualify and may move forward. A lot of time is required to inspect and report back. Others will have to wait while staff catches up. Any new applications will have to wait until April 2023.

Council granted concurrence to have a moratorium on video gaming until

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

March 31, 2023, granting staff time for refinement of operations.

In response to Councilman Lamerand, Ottesen stated the American Legion has not responded after having a review and site visit.

Ottesen stated there can be a limit to the number of licenses the Village will consider.

B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 8:10 PM

SCOTT LAMERAND, CHAIRMAN

1. Consider a Motion to Award a Contract for the 2022 Drainage Improvements Project **- Approved by Voice Vote**

   Village Manager Reid Ottesen reported the low responsive and responsible bidder was DeVinci Construction, Inc. for drainage projects. Staff recommends the contract be awarded to DeVinci Construction in the amount of $156,956.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Schwantz, Myslinski

2. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2022 Fiber Optic Link Project **- Approved by Voice Vote**

   Village Manager Reid Ottesen explained the Fiber Optic Link Project with Water funds in the amount of $300,000 and CDBG funds in the amount of $315,215 are available for the proposed design engineering and construction. Staff recommends approval subject to review and approval from the Village Attorney. Ottesen added that this is a potential benefit to School Districts 211, 15, Park District and Township by tapping in and sharing cost.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Schwantz, Myslinski

3. As Submitted **-**

   Nothing was submitted.

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 8:12 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:12 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 8:12 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 8:12 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 8:12 PM

Motion to Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Myslinski

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Mayor Pro-Tem Solberg noted that Item 2. be removed from the Consent Agenda. The motion is approval of items 1 and 3 through 8.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Myslinski

1. Consider a Motion to Approve 2022 Warrant #16 **- Approved**

2. Consider an Ordinance Granting a Special Use for a Fence in a Front Yard at 433 N. Stark Drive **- Continued** (Council District: Four)

   This item was removed from the Consent Agenda and continued to the Village Council meeting on September 6, 2022.

3. Consider an Ordinance Transferring Special Use Ordinance #O-145-14, as Amended, to Permit the Continued Operation of a Massage Use at 1709 N. Rand Road **- Approved** (Council District: Four)

   Ordinance #O-82-22

4. Consider an Ordinance Granting a Variation for Signage at 345 W. Northwest Highway **- Approved** (Council District: Six)

   Ordinance #O-83-22

5. Consider an Ordinance Transferring Special Use Ordinance #O-46-19, as Amended, to Permit the Continued Operation of a Health Club at 140 W. Northwest Highway **- Approved** (Council District: Six)

   Ordinance #O-84-22

6. Consider a Motion to Award a Contract for the 2022 Drainage Improvements Project **- Approved**

7. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2022 Fiber Optic Link Project **- Approved**

8. Consider a Resolution Granting a Security Deposit Reduction for Ayreshire Subdivision and Complete the One-Year Maintenance Period **- Adopted by Roll Call** (Council District: Three)

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

Resolution #R-22-22

IX. REPORTS OF STANDING COMMITTEE – Time: 8:16 PM

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 8:16 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:16 PM

TIM MILLAR, CHAIRMAN

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 8:16 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 8:16 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 8:16 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

No Report

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 8:16 PM

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Granting a Special Use for a Fence in the Front Yard at 1835 N. Laurel Drive **-** (Council District: Four)

   This Item was heard earlier this evening in Committee and was remanded back to staff.

2. As Submitted **-**

   No Report

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER – Time: 8:16 PM

1. As Submitted **-**

   No Report

B. VILLAGE CLERK – Time: 8:16 PM

1. As Submitted **-**

   No Report

C. VILLAGE ATTORNEY – Time: 8:16 PM

1. As Submitted **-**

   No Report

XI. CLOSED SESSION AS REQUIRED – Time: 8:16 PM

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE – Time: 8:18 PM

The following residents spoke in opposition to the housing project previously approved for the Kinsch property: Nancy Burgess, Chris Strzalka, Julie Ranalli, and Steve Watson from 245 W. Johnson, and Larry Karkos, 55 S. Cedar Street. Their concerns were:

1. Procedural ethics: adjacent residents were not aware of this project,
2. Traffic congestion: especially with school,
3. Potential for increased crime in a moderate income area,
4. Reduced privacy: the windows of 66 units will face existing residents,
5. Potential negative impact on existing property values,

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

6. Potential flooding,
7. Density in the immediate area,
8. Safety of children, especially surrounding Paddock school and Parks,
9. Preservation of the reserved natural area,
10. Preference for ownership rather than rental units

Village Manager Reid Ottesen clarified, the property has been zoned R3 for decades. Other projects 3 times the size have approached the Village. Parking is provided beyond requirements. Ottesen understands the comments. The Village had no legal right to object to this project. This was properly zoned. Everything was done above board and in the open.

Nancy Burgess asked, since it has been approved, what can we do? We want to move the building further away from our building, to know the parking plan. We are fearful of not knowing. Ottesen recommended residents meet with the developer and staff.

XIII.ADJOURNMENT – Time: 8:53 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Lamerand, Solberg, Kozlowski, Helms
ABSENT:	Schwantz, Myslinski

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

Consider a Resolution Recommending Halloween Trick or Treat Hours

BACKGROUND:
Each year, the Palatine Police Department recommends hours for Trick or Treating on Halloween, a time when ghosts and goblins traditionally go door to door for treats. This year, Halloween falls on a Monday and the Police Department is recommending that the festivities occur between 3 PM and 7 PM. When approved, the resolution is distributed to area schools for their students' guidelines.

KEY ISSUES:
The Trick or Treat hours of 3 PM to 7 PM appear to be appropriate. This year's proposed hours are consistent with neighboring communities' trick or treating times and with past year's hours.

The Palatine Police Department strongly suggests that parents accompany their children on their rounds and, if possible, that neighborhood parties be attended. They also remind parents to instruct their children not to eat any of their treats until parents have inspected them.

ALTERNATIVES:
1. Approve the resolution.
2. Approve different hours.

RECOMMENDATION:
At the discretion of the Village Council.

ATTACHMENTS:

- Halloween-Trick or Treat Hours

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

RESOLUTION NO._____

ESTABLISHING HALLOWEEN TRICK OR TREAT HOURS

WHEREAS, certain ghosts and goblins have petitioned the Village of Palatine for numerous block parties within the Village; and

WHEREAS, certain ghosts and goblins propose door-to-door spine-tingling events; and

WHEREAS, the prolongation of such events may unduly stress the residents of the Village of Palatine.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Village Council of the Village of Palatine, that all ghosts and goblins should display compassion by limiting their eerie appearances to the hours from 3:00 P.M. to 7:00 P.M. on Halloween Day, Monday, October 31, 2022.

DATED: September 6, 2022

_____
Mayor of the Village of Palatine

ATTEST:

_____
Village Clerk

Attachment: Halloween-Trick or Treat Hours (Halloween Trick or Treating Hours)

Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 29, 2022

BACKGROUND:
Adrenaline Sports Management is proposing a Halloween Hustle 5K in downtown Palatine on Saturday, October 29, 2022, from 8 AM to 11 AM. This event has been held for the last several years. The Petitioner is requesting Village Council approval.

KEY ISSUES:

- There will be two courses (5K and Kids Dash), with an estimated 1,000 participants.

- Fathers Helping Fathers, Inc. is the event's Sponsoring Organization and Adrenaline Special Events is the Organizer/Coordinator.

- In conjunction with the event, the Petitioner is requesting a waiver of the Village's sound amplification ordinance to allow announcements and music played through a speaker system (amplified sound) from 7 AM - 12 PM. In 2018, 2019 & 2021, the sound amplification was not permitted until 8 AM and the Village received no complaints. Staff recommends the hours of 8 AM - 10:30 AM (consistent with 2021).

- In the past, other components of the event were also not included in the original approval, including an inflatable starting line that was erected over Eric Drive and placement of race related materials on public sidewalks and parkways. Any use or obstruction of the Village right-of-way needs specific Village approval. The request does not provide any details in regards to equipment they wish to utilize in conjunction with the event and thus, unless their plans are amended, there will be no additional encroachment to the ROW.

- The Palatine Police Department will be working with event organizers to determine Police staffing on the route and to conduct traffic control. The event sponsor will be responsible for 100% of all Village services provided as part of this event.

- Approval is contingent upon receiving the required Certificate of Insurance. In addition, the event will be required to comply with any Covid-19 guidelines or restrictions that are in place at the time of the event.

- The Village Council previously discussed a fee for use of ROW if the proceeds were not being reinvested into the community by the not for profit partner. Father's Helping Fathers has provided the attached information on the economic impact their race has on the community but there is no specific information on their donations to other community groups or program/services provided in Palatine.

ALTERNATIVES:

1. Approve the Halloween Hustle 5K on October 29, 2022.
2. Do not approve the Halloween Hustle 5K on October 29, 2022.

RECOMMENDATION:
Staff recommends action at the discretion of the Village Council.

ACTION REQUIRED:
A motion to approve the Halloween Hustle 5K on October 29, 2022.

ATTACHMENTS:

- Halloween Hustle
- Halloween Hustle Report

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

GENERAL EVENT INFORMATION

Name of Event
Halloween Hustle 5K & Kids Dash

Exact Address of Event
345 North Eric Drive; Palatine IL 60067

Type of Event (Check all applicable)

☐ Festival ■ Run/Walk ☐ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ☐ Other

Date(s) of Event	Hours of Event	Total Hours (Step-up - Tear down)
Saturday, October 29, 2022	8:00 - 11:00 AM	4AM-1PM (9 hours)

Phone number/website for publication	Estimated attendance	Last years actual attendance
https://halloweenhustle.com/	1000	700

Describe the event's community and/or cultural benefit

A community event to celebrate fall festivities, family, and friends.

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization	Contact person from Sponsoring Organization	
Fathers Helping Fathers, Inc.	Aaron Del Mar	
Sponsoring Organization Address	**City**	**Zip**
345 North Eric Drive	Palatine	60067
Phone Number	**E-Mail**	**Website**
8478294536	mgrandt@adrenalinespecial	https://fathershelpingfathers.con

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator	E-mail	
Danielle Snare	danielle@adrenalinespecialevents.com	
Organizer/Coordinator Address	**City**	**Zip**
345 North Eric Drive	Palatine	60067
Phone Number	**Cell Phone Number**	**Fax Number**
847-829-4536	630-450-1200	847-829-4577

EMERGENCY CONTACT INFORMATION

Name of Emergency Contact	E-mail	
Aaron Del Mar	aarondelmar@hotmail.com	
Emergency Contact Address	**City**	**Zip**
345 North Eric Drive	Palatine	60067
Phone Number (24hours)	**Cell Phone Number**	**Fax Number**
773-718-1444	773-718-1444	847-829-4577

Attachment: Halloween Hustle (Halloween Hustle 5K & Kids Dash 2022)

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk? Below are some foods exempt from a permit (not all are listed): -Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.) -Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (ie. apples, bananas, etc.) QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.	☐ Yes ☑ No	If yes, how many vendors? _____ Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at: http://www.palatine.il.us/events/forms/applications.aspx. Questions? Contact (847) 359-9090. Please see application for full details on what is required.
Are you erecting either: **(1)** tent(s) larger than 20'x40' (or 800 sq. ft.) or **(2)** that accommodates more than 100 people or **(3)** temporary structure(s) (ie. stage) taller than 2' in height or **(4)** that will be equipped with temporary electrical power?	☐ Yes ☑ No	If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at: http://www.palatine.il.us/events/forms/applications.aspx. Questions? Contact (847) 359-9037. Electric submissions are NOT accepted. Please see application for full details on what is required.
Are you serving alcoholic beverages at your event?	☐ Yes ☑ No	Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at: http://www.palatine.il.us/events/forms/applications.aspx. Questions? Contact (847) 359-9031.
Will the event include a Race/Walk or Parade?	☑ Yes ☐ No	If yes, you must complete, Page 3, Section 1.
Will electronic sound amplification equipment or a public address system be used at the event?	☑ Yes ☐ No	If yes, you must complete, Page 3, Section 2.
Are you utilizing any public parking lots, Village streets or other Village property for your event?	☑ Yes ☐ No	If yes, you must complete, Page 3, Section 3.

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

Digitally signed by Danielle Snare
Date: 2022.03.21 15:34:35 -05'00'

Signature of Organizer

March 21, 2022
Date

Application must include the following documentation

- ☑ Special Event Application (Page 1, 2, 3, 4)
- ☑ Certificate of Insurance (see Section 5)
- ☑ Site Plan and/or Race/Parade Route Map

You MUST submit a new site plan or parade/race route on an annual basis.

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

Attachment: Halloween Hustle (Halloween Hustle 5K & Kids Dash 2022)

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event

Halloween Hustle 5K Run/Walk and Kids Dash

SECTION 1: RACE/WALK, PARADE INFORMATION ☐ Not Applicable

Starting Location	Ending Location
345 North Eric Drive, Palatine	345 North Eric Drive, Palatine
Approximate Number of Attendees (runners/marchers)	**Approximate Number of Vehicles (cars/floats)**
1000	2 (lead and follow-up vehicle)
Location of Assemble (Registration)	**Location of Personal Vehicle Parking**
345 North Eric Drive, Palatine	Palatine parking garage

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

SECTION 2: NOISE CONTROL PLAN ☐ Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm)	Amplified sound will be used to: (am/pm)
7:00 AM	12:00 PM

Describe the sound system(s)

The sound system will be placed facing away (south) from any residential properties.

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

Sound will be controlled by a DJ/Event Staff and can be turned down, if necessary.

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION ☐ Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen
Eric Dr (Colfax to Cornell)	10/29/2022	4AM	10/29/2022	12PM
Eric Dr (Colfax to Cornell)				
Eric Dr (Colfax to Cornell)				

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

Attachment: Halloween Hustle (Halloween Hustle 5K & Kids Dash 2022)

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization

Fathers Helping Fathers, Inc.

Name of Event

Halloween Hustle 5K Run/Walk & Kids Dash

Date(s) of Event

Saturday, October 29, 2022

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy .

SIGNATURE

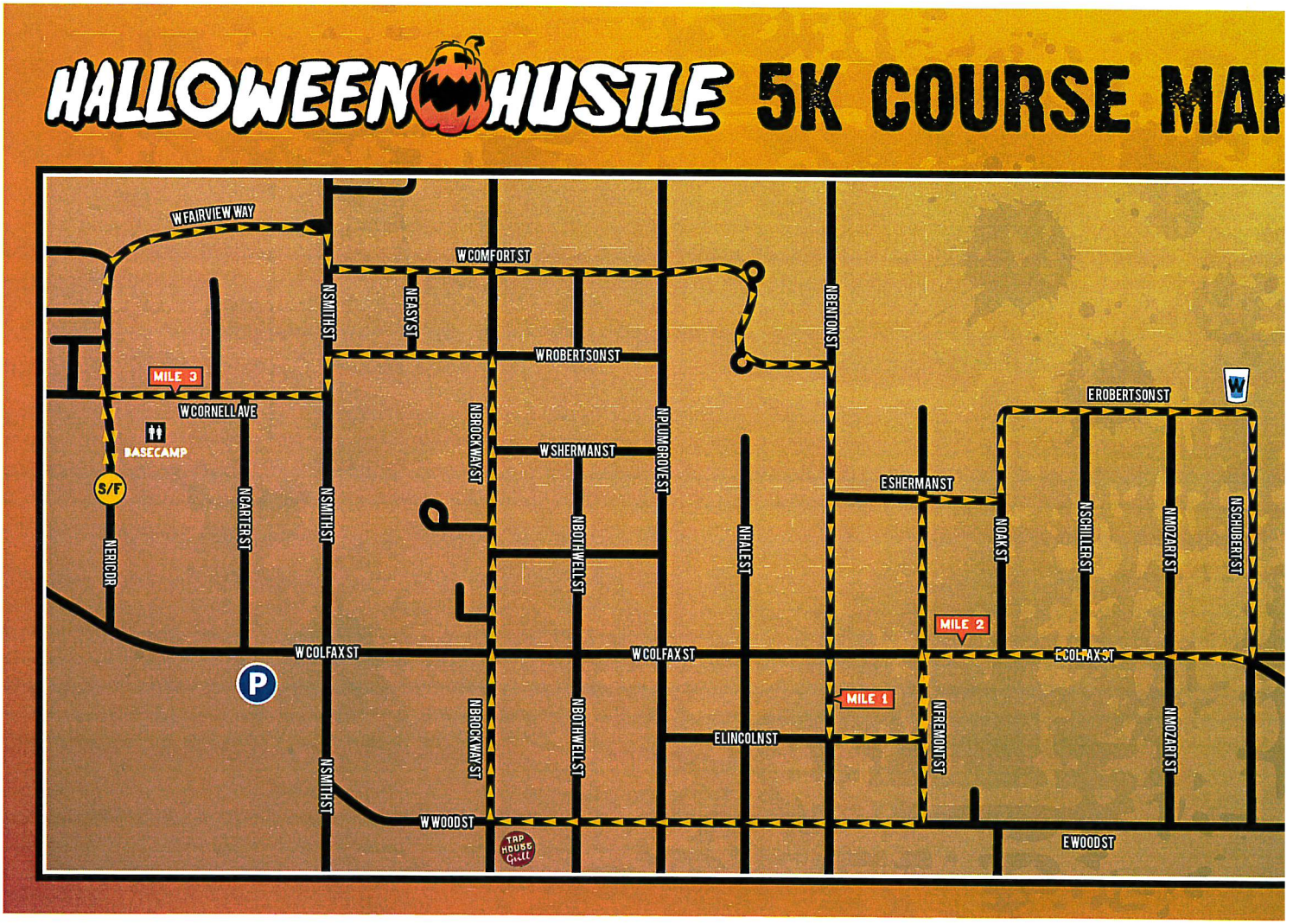
Aaron Del Mar	CEO	3/21/2022
PRINT NAME	TITLE/POSITION	DATE

SECTION 5: INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance, as well as the additional insured endorsement evidencing the following insurance minimums: Commercial General Liability - minimum $1,000,000 per occurrence. Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured on a primary and non-contributory basis.

Attachment: Halloween Hustle (Halloween Hustle 5K & Kids Dash 2022)



Attachment: Halloween Hustle (Halloween Hustle 5K & Kids Dash 2022)

HALLOWEEN HUSTLE

SATURDAY, OCTOBER 29, 2022

THE HALLOWEEN HUSTLE WILL TAKE PLACE ON SATURDAY, OCTOBER 29, 2022. THE HALLOWEEN HUSTLE HAS BECOME AN ANNUAL FAMILY TRADITION FOR MANY. GOING ON IT'S 16TH YEAR, THE RACE CONTINUES TO BE A SPOOKTACULAR EVENT FOR THE CITY AND PEOPLE OF PALATINE, INCLUDING THE CITIES SURROUNDING.

THE RACE HIGHLIGHTS MANY LOCAL BUSINESSES AND IS AN AFFORDABLE EVENT FOR INDIVIDUALS TO PARTICIPANT IN. THE HALLOWEEN HUSTLE INCLUDES A 5K AND KIDS DASH, WHICH IS A PERFECT RACE FOR ALL AGES, ALL FAMILIES.

UPON FINISHING THE 5K, ALL PARTICIPANTS ARE INVITED TO ATTEND AN AFTER PARTY AT TAP HOUSE GRILL IN DOWNTOWN PALATINE FOR FOOD AND DRINKS.








HALLOWEEN HUSTLE - OCTOBER 30, 2021
ECONOMIC IMPACT SUMMARY

GENDER BREAKDOWN

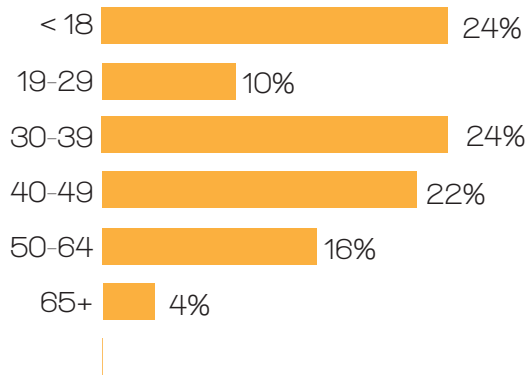


48% Male

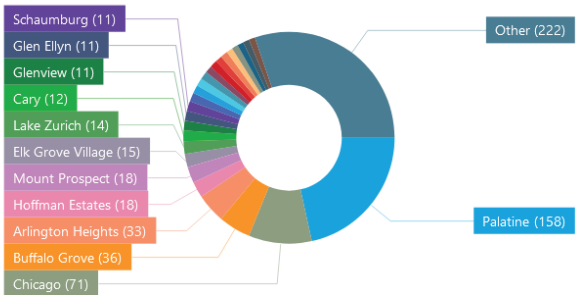
52% Female



AGE BREAKDOWN



RUNNER GEOGRAPHY



TOTAL PARTICIPANTS

2021 734
2019 899
2018 755
2017 807
2016 885

CHARITY INVOLVEMENT

Fathers Helping Fathers

A portion of the proceeds from the Halloween Hustle 5K will go directly to benefit Fathers Helping Fathers (FHF), a national not-for-profit organization dedicated to helping fathers' rights in the areas of parenting and raising awareness about the positive influence committed fathers have on the development of their children.

HALLOWEEN HUSTLE - OCTOBER 30, 2021
ECONOMIC IMPACT SUMMARY

ATTENDANCE COMPONENTS*

AVERAGE NUMBER OF PEOPLE IN GROUP (INCLUDING PARTICIPANT):	2.8
TOTAL NUMBER OF ATTENDEES (BASED ON RATIOS ABOVE):	2,056
EVENT VOLUNTEERS:	75
TOTAL EVENT ATTENDANCE:	**2,130**

DIRECT ECONOMIC IMPACT	$38,340.00
INDIRECT ECONOMIC IMPACT	$52,185.00

Attachment: Halloween Hustle Report (Halloween Hustle 5K & Kids Dash 2022)

Consider a Resolution Approving a Collective Bargaining Agreement Between the Village of Palatine, Illinois and the International Union of Operating Engineers Local No. 150, Public Employees Division

BACKGROUND:
International Union of Operating Engineers (IUOE) Local No. 150, Public Employees Division provides union representation for Palatine's represented Public Works employees. The previous contract expired on December 31, 2021.

KEY ISSUES:
The proposed Collective Bargaining Agreement will result in a three-year contract, expiring on December 31, 2024. The proposed contract includes language changes regarding fair share, right of access for Union representatives to meet with employees, providing contact information for new employees to the Union, amendments to the Drug and Alcohol Policy, sick leave usage, and the education and certification stipend. Agreed-upon wage increases for the unit are as follows: 2.25% in 2022 retroactive to January 1, 2022; 2.5% in 2023; and 2.75% in 2024.

The normal work schedule was changed from 6:30 a.m. through 3:00 p.m. to 7:00 a.m. through 3:30 p.m., Monday through Friday, effective on August 7, 2023.

The personal day buyback was amended to a scale tying the number of days eligible to be bought back to sick leave usage.

The salary schedule was amended from an 8-step plan to a 16-step plan. The increase between steps was equalized to 2.5%, with the former step 8 becoming the new step 13. Advancement from steps 13 through 16 will be merit-based. Employees must attain a “strong” rating in at least three review categories and no rating below “satisfactory” in order to advance. The progression from I to II for Maintenance Workers and Building Engineers was removed and the positions were combined into one pay grade. The ability to advance upon obtaining an Associate’s or Bachelor’s degree was revised to require at least 4 years of full-time service, no accidents resulting in the loss of a safe driving day in the past 24 months, no disciplinary action within the past 36 months, and ratings on the most recent 2 evaluations of at least “satisfactory” in all review categories and “strong” in at least half. Upon meeting those criteria, employees will advance two steps. A new mechanic assistant position was created.

Members of the unit will retain health insurance provided by the IUOE and provide towards the wellness benefit contribution. A side letter sets the formula as the difference between the Union health insurance plan and the Village health insurance plan.

The on-call program was revised to eliminate the alternate employee on call during the winter. For the weekly rotating on-call program, the restriction on the number of exchanges of assigned weeks was removed.

Members of the IUOE Local No. 150 ratified the terms of the contract on August 8, 2022.

BUDGET IMPACT:
2022 wages will be accounted for within the existing budget. 2023 and 2024 wages are consistent with the Village's financial planning models.

RECOMMENDATION:
Staff recommends approval of a resolution authorizing the proposed Collective Bargaining Agreement with the International Union of Operating Engineers Local 150.

ACTION REQUIRED:
Motion to adopt a resolution approving the collective bargaining agreement between the Village of Palatine and International Union of Operating Engineers Local No. 150 and authorizing the Mayor and Village Clerk to sign the agreement.

ATTACHMENTS:

- Resolution-CBA 2022 to 2024
- Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D)
- Revised Palatine Drug and Alcohol Policy (00706315-5xC010D)

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

RESOLUTION NO. _____

A RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VILLAGE OF PALATINE, ILLINOIS AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL NO. 150, PUBLIC EMPLOYEES DIVISION

WHEREAS, negotiations between the Village of Palatine and the International Union of Operating Engineers Local 150 have resulted in the proposed Collective Bargaining Agreement resulting therefrom, a copy of which is attached hereto and incorporated by reference hereof; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Village Council of the Village of Palatine, that said labor agreement for certain employees within the Public Works Department be hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor and Village Clerk of the Village of Palatine be hereby authorized and directed to execute said Labor Agreement on behalf of the Village Council and that it be appropriately filed with the Illinois State Labor Relations Board.

ADOPTED: This _____ day of _____, 2022.

AYES:_____ NAYS:_____ABSENT:_____PASS:_____

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the Office of the Village Clerk

this _____ day of _____, 2022.

_____
Village Clerk

Attachment: Resolution-CBA 2022 to 2024 (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

COLLECTIVE BARGAINING AGREEMENT

BETWEEN

VILLAGE OF PALATINE, ILLINOIS

AND

INTERNATIONAL UNION OF OPERATING ENGINEERS

LOCAL NO. 150, PUBLIC EMPLOYEES DIVISION

January 1, 2022 to December 31, 2024

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

TABLE OF CONTENTS

TABLE OF CONTENTS ii

ARTICLE I. RECOGNITION 1

ARTICLE II. UNION SECURITY 3

ARTICLE III. UNION RIGHTS 4

ARTICLE IV. MANAGEMENT RIGHTS 6

ARTICLE V. NO STRIKE/NO LOCKOUT 7

ARTICLE VI. GRIEVANCE PROCEDURES 8

ARTICLE VII. HOURS OF WORK AND OVERTIME 11

ARTICLE VIII. SENIORITY 16

ARTICLE IX. LAYOFF AND RECALL 19

ARTICLE X. HOLIDAYS AND PERSONAL DAYS 20

ARTICLE XI. VACATIONS 22

ARTICLE XII. SICK LEAVE 24

ARTICLE XIII. WAGES 28

ARTICLE XIV. INSURANCE 31

ARTICLE XV. BIDDING AND POSTING 34

ARTICLE XVI. LEAVES OF ABSENCE 35

ARTICLE XVII. GENERAL PROVISIONS 37

ARTICLE XVIII. DISCIPLINE 41

ARTICLE XIX. LABOR-MANAGEMENT MEETINGS 42

ARTICLE XX. EMPLOYMENT TRAINING AND EDUCATION 43

ARTICLE XXI. TEMPORARY PROMOTION 44

ARTICLE XXII. DISABILITY AND RETIREMENT 44

ARTICLE XXIII. PERSONNEL RECORDS 45

ARTICLE XXIV. NON-DISCRIMINATION **45**

ARTICLE XXV. SUBSTANCE ABUSE **45**

ARTICLE XXVI. EXISTING BENEFITS **46**

ARTICLE XXVII. SUBCONTRACTING **46**

ARTICLE XXVIII. ENTIRE AGREEMENT **47**

ARTICLE XXIX. SAVINGS CLAUSE **47**

ARTICLE XXX. DURATION AND TERM OF AGREEMENT **48**

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

PREAMBLE

In order to establish harmonious employment relations through a mutual process, to provide fair and equitable treatment to all employees, to promote the quality and continuance of public service, to prevent interruptions of work and interference with the operations of the Village, to achieve full recognition for the value of employees and the vital and necessary work they perform, to specify wages, hours, benefits and working conditions, and to provide for the prompt and equitable resolution of disputes, the parties agree as follows:

AGREEMENT

THIS AGREEMENT has been made and entered into by and between the **VILLAGE OF PALATINE** (hereinafter referred to as the "Village" or "Employer") and the **INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 150, PUBLIC EMPLOYEES DIVISION** (hereinafter referred to as the "Union"), on behalf of certain employees described in Article I.

ARTICLE I.
RECOGNITION

Section 1.1 - Recognition. The Village recognizes the Union as the sole and exclusive bargaining representative in all matters establishing and pertaining to wages and salaries, hours, working conditions and other conditions of employment for employees within the following collective bargaining unit within the Public Works Department, as certified by the Illinois Public Labor Relations Board:

> All full-time and regular part-time employees within the Village of Palatine Public Works Department presently in the following job classifications:

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

UTILITY TECHNICIAN I	UTILITY TECHNICIAN II
RADIO TECHNICIAN	CUSTODIAN I
ASSISTANT BUILDING ENGINEER	UTILITY SERVICE MAN
MAINTENANCE WORKER I	MAINTENANCE WORKER II
MAINTENANCE WORKER III	MECHANIC I
ELECTRONICS TECHNICIAN	MECHANIC II
PARTS CLERK	ELECTRICIAN
LABORER	SUPPLY CONTROLLER
ASSISTANT VILLAGE FORESTER	TEAM LEADER
ASSISTANT BUILDING ENGINEER II	MECHANIC ASSISTANT

Excluding all irregular part-time, short term and temporary, managerial, supervisory and confidential employees, as defined under the Illinois Public Labor Relations Act, and the employees in the following job classifications within the Public Works Department: Foreman 1; Mechanic Foreman; Forestry Foreman; Technical Foreman; Building Engineer; Inspection Engineer; Superintendents of Public Works; clerical employees including but not limited to Secretary; and, all other employees employed by the Village of Palatine.

"Regular part-time employees" are defined as those employees who are assigned to work in the above listed classifications for a schedule of less than forty (40) hours per week during at least two (2) consecutive calendar months in any calendar year.

"Temporary employees" are employed in a full-time capacity for no more than 120 calendar days in a calendar year and shall not result in the reduction of regular hours worked by any bargaining unit employees.

Section 1.2 - New Classifications. The Village may establish, modify or eliminate job classifications and the requirements of those classifications provided that the Village shall not do so and/or replace it with a new classification performing the same work as the existing classification for the purpose of lowering wage rates for the same work or reducing regular hours worked of bargaining unit employees and must first meet and discuss such modifications and/or eliminations with the Union. In the event the Village establishes any new classifications pertaining to work of a nature performed by employees within the bargaining unit as established in

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 1.1, it shall provide the Union with at least fifteen (15) calendar days' notice prior to the time the new classification will be implemented, together with notice of the proposed salary rate. If the new classification is a successor to a classification included in the bargaining unit or if the new classification will perform a significant amount of work then being performed by a classification in the bargaining unit, the new classification shall be accreted to the bargaining unit and the parties shall file an appropriate petition for accretion with the Illinois Public Labor Relations Board. The Union may notify the Village within seven (7) calendar days of a desire to meet for the purposes of negotiating the proposed salary rate for the new classification. If the parties are unable to agree on a salary rate, the Village may temporarily implement its proposed rate while the Union grieves the issue of the proposed wage rate only, pursuant to the Grievance Procedures contained herein, commencing at Step III therein.

ARTICLE II.
UNION SECURITY

Section 2.1 - Dues Checkoff. During the term of this Agreement, the Village shall deduct from each employee's paycheck the Union dues and initiation fees for each employee covered by this Agreement for whom a written dues checkoff authorization, signed by the employee, has been filed with the Village. Any employee electing to join the Union during the term of this Agreement or who is a Union member at the time of signing this Agreement, shall maintain said membership for the duration of this Agreement and the Village shall deduct from such employees the appropriate dues for the duration of this Agreement. Such dues deduction shall be irrevocable for the life of this Agreement. The actual dues amounts to be deducted, as determined by the Union, shall be uniform. The Union may change the amounts once each year during life of this Agreement by giving the Village at least thirty (30) days' notice of any change in the amounts of the dues to

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

be deducted. If an employee has no earnings or insufficient earnings to cover the amount of the dues deduction, the Union shall be responsible for the collection of dues.

The amount of the above employee deductions shall be remitted to the Union by the Village after the deduction(s) is made by the Village with a listing of the employee, social security number, address and the individual employee deduction(s), along with deductions remitted pursuant to this Article.

Section 2.2- Indemnification. The Union shall indemnify and hold harmless the Village, its elected officials, officers, administrators, agents and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability (monetary or otherwise) that may arise out of or by reason of any action taken or not taken by the Village for purposes of complying with the provisions of this Article, or in reliance on any written checkoff authorization or notice which is furnished pursuant to the provisions of this Article. If an improper deduction is made, the Union shall refund directly to the employee any improper amount received.

ARTICLE III.
UNION RIGHTS

Section 3.1 - Union Release Time. Upon prior request and approval of the appropriate supervisor, an employee shall be allowed to attend meetings with management or supervisors scheduled on work time for the purpose of discussing disciplinary grievances provided the employee is directly involved in the matter or is a designated Union steward.

Union stewards shall be allowed to request to use paid leave (e.g., vacation, personal days) or unpaid leave (leaves of absence) for attending Union business. Such requests shall be handled under the same procedures and provisions of this Agreement that apply to such leave requests in all other situations and shall not be unreasonably denied.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 3.2 - Right of Access. The Village shall provide to the Union, including its agents and employees, reasonable access to employees in the bargaining unit. This access shall be at all times conducted in a manner so as not to impede normal operations. This access includes the right to meet with one or more employees on the employer's premises during the workday to investigate and discuss grievances and workplace-related complaints without charge to pay or leave time of employees. Representatives of the Union shall have the right to conduct worksite meetings during lunch and other non-work breaks, and before and after the workday, on the employer's premises to discuss collective bargaining negotiations, the administration of the collection bargaining agreements, other matters related to the duties of the exclusive representative, and internal matters involving the governance or business of the exclusive representative, without charge to pay or leave time of the employees.

Section 3.3 - Union Bulletin Boards. The Village shall provide a bulletin board or space on a board at the Public Works garage facility to be used by the Union for posting information pertaining to the Union. Items or information shall not be posted which are political, partisan, defamatory or inflammatory in nature.

Section 3.4- New Employees. Within 10 calendar days from the date of hire of a bargaining unit employees, the Village shall provide to the Union in an electronic file or other mutually agreed format, the following information about the new employee: the employee's name, job title, worksite location, home address, work telephone numbers, and any home and personal cellular telephone on file with the employer, date of hire, work email address and any personal email address om file with the employer.

The Union shall have the right to meet with newly hired employees, without charge to pay or leave time of the employee, on the employer's premises or at a location mutually agreed to by

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

the employer and the exclusive representative for up to one hour within the first two weeks of employment in the bargaining unit or at a later date and time if mutually agreed upon by the Village and the Union.

ARTICLE IV.
MANAGEMENT RIGHTS

Except as specifically limited by the express provisions of the Agreement, the Village retains all traditional rights through its Village Manager and his agents and designees to manage and direct the affairs of the Village of Palatine in all of their various aspects and to manage and direct employees, including the following: to determine the mission of the Village and its various departments; to determine the number and location of facilities and offices as well as the staffing and equipment for such offices and facilities; to determine whether and to what extent it will contract and/or subcontract for the provisions of any services and upon what terms and conditions such contracts will be entered into, pursuant to this Agreement; to plan, direct, control and determine all the operations and services of the Village and its various departments; to supervise and direct the working forces; to assign and transfer employees; to establish the qualifications of employment; determine the number of employees, and to employ employees; to schedule and assign work; to establish performance standards and objectives and from time to time, to change those standards; to assign overtime; to determine the methods, means, organization and number of personnel by which such operations and services shall be provided or purchased; to make, alter and enforce various rules, regulations, safety rules, orders, procedures and policies; to evaluate employees; to discipline, demote, suspend and discharge employees for just cause (probationary employees without just cause); to change, alter, modify, substitute or eliminate existing methods, equipment, uniforms or facilities; to hire employees and to promote employees; to lay off employees when necessary; to establish dress and appearance standards; to determine and

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

establish, change, combine or abolish positions and job classifications pursuant to this Agreement; and to determine the duties, responsibilities and work assignments of any position or job classification; provided, that the exercise of such management rights by the Village shall not conflict with the provisions of this Agreement. The Village expressly reserves the right under this Agreement to exercise all management rights set forth in Section 4 of the Illinois Public Labor Relations Act. In addition, the Village may establish all requirements, rules, policies and procedures for newly hired employees during their probationary period.

If in the sole discretion of the Mayor and Village Council or Village Manager, it is determined that extreme civil emergency conditions exist, including, but not limited to, riots, civil disorders, tornado conditions, floods, or other similar catastrophes, the provisions of this Agreement may be suspended by the Mayor or the Village Manager during the time of the declared emergency, provided that wage rate and monetary fringe benefits shall not be suspended. Should an emergency arise, the Village Manager or his designee shall advise the President of Local No. 150 or the next highest officer of Local No. 150 of the nature of the emergency. The Village Manager or his designee shall follow up said advice in writing as soon thereafter as practicable and shall forward said written notice to the President of Local No. 150.

ARTICLE V.
NO STRIKE/NO LOCKOUT

Section 5.1 - No Strike/No Lockout Commitment. Neither the Union nor any employees covered by this Agreement, agents or employees of the Union, will call, initiate, authorize, participate in, sanction, encourage or ratify any strike, sympathy strike, slowdown, work stoppage, picketing or concerted interference with any matters involving the Village or its agents, regardless of the reason for so doing. No employee of the Village covered by this Agreement shall refuse to enforce or carry out lawful orders and directives of the Village arising from or related to the

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

performance of functions even if there is a labor dispute involving other persons. The Village agrees not to lockout employees during the term of this Agreement.

Section 5.2 - Resumption of Operations and Union Liability. In the event of action prohibited by Section 1 above, the Union and any stewards appointed under this Agreement immediately shall disavow such action and request the employees to return to work, and shall use its best efforts to achieve a prompt resumption of normal operations. The Union, including its officials and agents, shall not be liable for any damages, direct or indirect, upon complying with the requirements of this Section.

Section 5.3 - Discipline of Strikers. Any employee who violates the provisions of Section 1 above shall be subject to discipline, including immediate discharge. The Village retains all rights set forth in Section 17(b) of the Illinois Public Labor Relations Act.

Section 5.4 - Judicial Restraint. Nothing contained herein shall preclude the Village from obtaining judicial restraint and damages in the event the other party violates this Article. There shall be no obligation to exhaust any other remedies before instituting court action seeking judicial restraint and/or damages.

ARTICLE VI.
GRIEVANCE PROCEDURES

Section 6.1 - Grievance Defined. A "grievance" is defined as meritorious dispute, complaint or difference of opinion raised by an employee or the Union against the Village during the term of this Agreement involving an alleged violation of an express provision of this Agreement.

Section 6.2 - Grievance Procedure. It is mutually desirable for an employee and his immediate supervisor to resolve problems through free and informal discussions. If, however, the informal process does not resolve the matter, a grievance shall be processed as follows:

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Step I: The employee, with or without a Union representative, or the Union, shall take up the grievance in writing with the Foreman responsible for the employee's position within five (5) working days of the first occurrence of the event giving rise to the grievance. (Probationary employees are excluded from this Article and may not file grievances.) The grievance shall be signed by the grievant and shall set forth a statement of relevant facts, the provision or provisions of the Agreement allegedly violated, and the relief requested. The Foreman, in consultation with the appropriate Division Superintendent, if necessary, shall then attempt to adjust the matter and shall respond in writing within five (5) working days.

No grievance shall be entertained or processed unless it is submitted in writing as set forth above within five (5) working days after the first occurrence of the event giving rise to the grievance or within five (5) working days after the employee, through the use of reasonable diligence, could have obtained knowledge of the first occurrence of the event giving rise to the grievance.

Step II: If the grievance remains unsettled after the response in Step I and if the grievant desires to appeal the grievance, the grievant shall within five (5) working days of receipt of the response, present the grievance in writing to the Director of Public Works, giving specific reasons for rejecting the response in Step I. The Director or his designee may, in his discretion, schedule a conference within five (5) working days of receipt of the appeal to discuss the grievance. If no agreement is reached or if no conference is scheduled, the Director or his designee shall submit a written response within ten (10) working days of receipt of the appeal.

Step III: If the grievance remains unsettled after the response in Step II and if the grievant desires to appeal the grievance, the grievant shall within five (5) working days of receipt of the response in Step II, present the grievance in writing to the Village Manager, giving specific reasons for rejecting the response of the Director in Step II. The Manager shall respond to the grievance appeal in writing within ten (10) working days of receipt of the appeal.

Step IV - Arbitration: If the grievance is not settled in Step III, the matter may be referred by the Union only for arbitration by written request made by the Union within ten (10) working days of the Manager's response in Step III. Arbitration shall proceed in the following manner:

1. The parties shall attempt to agree upon an arbitrator within seven (7) calendar days after receipt of the notice of referral. In the event the parties are unable to agree upon the arbitrator, the parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of seven (7) arbitrators. Each party retains the right to reject one panel in its entirety and request that a new panel be submitted. Upon receipt of such list, each party shall alternately strike

a name from the list until there is only one name. The party requesting arbitration shall strike the first name. The person remaining shall be the arbitrator. The arbitrator shall be notified of his selection and shall be requested to set a time and place for the hearing, subject to the availability of the Village and Union representative.

2. The arbitrator shall submit his decision in writing within thirty (30) calendar days following the close of the hearing or the submission of the briefs by the parties, whichever is later. The parties may agree to waive this requirement.

3. The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the Village and the Union provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

4. The arbitrator shall have no right to amend, nullify, ignore, add to, take from or modify any of the provisions of this Agreement. The arbitrator shall consider and decide questions of fact as to whether there has been a violation, misinterpretation or misapplication of the specific provisions of this Agreement. The arbitrator shall have no authority to make a decision on any issue not submitted or raised. The parties shall have the right to request the arbitrator to issue subpoenas compelling the attendance of witnesses and the production of documents. The arbitrator shall be without power to make any decision or award which is contrary to or inconsistent with, in any way, applicable laws or of rules and regulations of administrative bodies that have the force and effect of law. The arbitrator shall not in any way limit or interfere with the powers, duties and responsibilities of the Village which are, under law, applicable court decisions, or pursuant to this Agreement, granted to the Village.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

5. Any decision and award of the arbitrator rendered within the limitations of this Section shall be **final and binding** on the Union, the Village, the grievant(s), and employees by this Agreement.

Section 6.3 - Time Limit for Filing. If a grievance is not presented by the employee within the time limits set forth above, it shall be considered "waived" and may not be further pursued by the employee or Union. If the grievance is not appealed to the next Step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Village's last response. If the Village does not respond to a grievance or an appeal thereof within the specified time limits, the aggrieved employee and/or the Union may elect or treat the grievance as denied at the Step and immediately appeal the grievance at the next Step. Any time period provided under the Steps of the grievance procedure may be extended by mutual agreement.

Section 6.4 - Grievance Forms. The written grievance required under this Article shall be presented on a form approved by the Village and the Union.

Section 6.5 - Union Stewards. Duly authorized representatives of the Union shall be designated in January of each year as stewards by written notice given to the Village Manager or his designee. The Union may designate up to three (3) stewards, who shall be the Union representatives for the purposes of this Agreement.

ARTICLE VII.
HOURS OF WORK AND OVERTIME

Section 7.1 - Application of Article. This Article is intended only as a basis for calculating overtime payments, and nothing in this Article or Agreement shall be construed as a guarantee of hours of work per day or per week or per year.

Section 7.2 - Normal Work Schedule and Work Week. The normal workday and work week for full-time employees consists of eight (8) consecutive hours per scheduled workday, and

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

forty (40) hours per work week of five (5) consecutive calendar days. Regular part-time employees work hours as may be scheduled. The normal starting time currently varies from 6:00 a.m. to 6:00 p.m. Employees are required to report to work at the normal scheduled starting time. Any or all employees covered by this Agreement shall be subject to call twenty-four (24) hours per day in case of emergency. An emergency shall exist if so determined by the Employer or his designee.

However, the normal hours of work for bargaining unit employees other than those listed below shall be 6:30 a.m. through 3:00 p.m., from Monday through Friday, and change to 7:00 a.m. through 3:30 p.m., effective August 7, 2023, with any further changes in work scheduling being discussed with the Union prior to their taking effect. **The following positions have special needs and will observe hours of work consistent with the needs and expectations of their positions: Assistant Building Engineer, Utility Servicemen, Train Station Attendant, Part-time Positions, and Custodian.**

The Village may not change, alter or modify the normal work schedule of employees without first providing at least twenty-four (24) hours prior notice to any such employee, except in the event of an emergency. In the event the Village alters or modifies the regularly scheduled work week for one or more employees to include work on Saturday or Sunday, the Union and the Village shall negotiate the effects of such change upon request by the Union.

Section 7.3 - Lunch/Rest Periods. There shall be two (2) paid rest periods of fifteen (15) minutes each during regular shift: one during the first half and the other during the second half of the employee's normal workday. Subject to emergency needs, employees will be allowed to take one-half (1/2) hour unpaid meal period when they are scheduled for a normal workday. Employees may combine the afternoon break with lunch only when authorized or directed by a supervisor. Employees will take their breaks at their work site or at any other convenient location which is not

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

detrimental to the operation of the Village as determined by the Foreman or Superintendent overseeing the operation. Any employee asked to work without a lunch break shall be paid 1/2 hour additional time actually worked.

Break periods and meal periods shall be available when employees are called-in for or assigned additional duties during work periods outside their regular schedule as follows: After three (3) hours of work, an employee is entitled to one fifteen (15) minute paid break period which shall be scheduled as arranged between the supervisor and the employee; after four and one-half (4 1/2) hours of work, an employee is entitled to a thirty (30) minute meal period. This meal period shall be unpaid except when the assignment involves emergency work (e.g., snowplowing), when it will be a paid meal period. If the employee works eight (8) hours on this assignment, he shall be entitled to a second, fifteen (15) minute paid break period during the last two (2) hours of work, to be scheduled as arranged between the supervisor and employee. If the work assignment exceeds eight (8) hours, this procedure shall be repeated.

Section 7.4 - Overtime. Employees shall be paid overtime pay at the rate of one and one-half (1.5) times their regular hourly rate of pay for all hours worked in excess of forty (40) hours in their normal work week or in excess of eight (8) hours in their normal workday, except employees who work on Sundays or holidays will be paid double time. Employees who work during Street Fest (or the same event with a similar name) shall receive time and one half (1.5) times their regular rate of pay for Sunday work. For the purposes of determining an employee's regular hourly rate of pay for full-time employees, an employee's base salary shall be divided by 52 weeks and then divided by 40. A regular part-time employee's regular hourly rate of pay is that which may be set or the applicable annual base salary amount divided by the method set forth above. For purposes of this Article, "time worked" shall be defined to include those hours for

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

which the employee actively performs services for the Village as well as paid leaves of absence such as: vacation time; sick leave; personal days; holidays, safety days; and, workers disability leave. Overtime shall be assigned as needed by the Director of Public Works or his designee(s).

Section 7.5 - Compensatory Time In Lieu of Compensatory Pay. In situations where it is determined to be in the best interest of the Village and when mutually agreed upon by the Village and an employee covered by this Agreement, the Village shall grant compensatory time off in lieu of overtime at the appropriate overtime rate. In such situations, compensatory time shall be granted in such time blocks as are mutually agreed upon between the employee and the Village. Compensatory time off shall be taken within a reasonable period of time, and in any event it shall be used within three hundred and sixty-five (365) days of when it was earned. Compensatory time which is unused and which has been previously awarded at the rate of time and one-half or double time shall be compensated at the employee's regular hourly rate of pay. Employees may not accumulate more than one hundred twenty (120) hours of compensatory time. Permission to utilize compensatory time will not be unreasonably denied if operating requirements will not be adversely affected, as may be determined by the Public Works Director or his designee. Permission to accrue compensatory time will not be unreasonably withheld.

In the event an employee is called to work outside his/her regularly scheduled working hours, he/she may utilize comp time benefits during his/her regular shift on that day, provided: (a) the remaining provisions of Section 7.5 are satisfied by the employee, and (b) the additional hours were not previously scheduled by the Village. Comp time benefits taken in accordance with this paragraph shall be considered as "hours worked" for purposes of computing overtime payments.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 7.6 - Required Overtime/On-Call. The Village shall have the right to require overtime work when necessary at any time. Employees shall not refuse overtime except in the case of a family or personal emergency relating to the health and safety of the employee or his family, provided that such an emergency situation does not also apply to the Village or a significant portion thereof. The details of the meaning of the term "emergency" shall be determined by a labor- management committee including the Village Manager or his designee. In consideration of this obligation and in recognition that emergency overtime assignments may be necessary at any time, and arise with regularity during winter months for snow removal work, the Village will establish an on-call list pursuant to the mutually agreed upon Department policy. The employee whose name appears on the on-call list during that seven day period is expected to report for any emergency overtime as required and directed during the period. If the employee fails to report when directed or cannot be reached by telephone, he will lose the supplemental on-call pay provided by this Section for that period for the first occurrence. In the event an employee is directed to report for overtime work and he fails to report or cannot be reached on a second and/or subsequent occasion, he shall be appropriately disciplined. The Village may require overtime work by callout or assignment at other times not covered during the months that the rotating list set forth above is in effect.

Section 7.7 - No Pyramiding. Compensation shall not be paid (nor compensatory time taken) more than once for the same hours under any provision of this Article or Agreement.

Section 7.8 - Call-In Pay. Employees who are called in to work outside their regular scheduled hours (i.e., work hours not contiguous to their previously scheduled hours or not on their previously scheduled workday) shall be compensated for time worked at their applicable overtime

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

rate of pay pursuant to this Article. In the event the call-in is for emergency work (not scheduled in advance), a minimum guarantee of two (2) hours of pay shall apply.

Section 7.9 - Overtime Distribution. It is agreed that the nature of overtime work available to employees covered by this Agreement is often of an emergency nature, and may require special skills, qualifications and abilities that may limit the potential assignment of the work. The Village will seek to make overtime work opportunities primarily available to the employee in the Public Works Department divisions that are normally assigned to that work who have the necessary skills, qualifications and abilities, these factors being equal, the most senior employees shall be given first opportunity of "on-call" and overtime opportunities. Employees are allowed to lower their position for overtime on the call-out list if they choose. The Union and the Employer agree to use the labor-management meetings to monitor this section.

Section 7.10 - Recording of Time: Effective upon signing of this collective bargaining agreement, the covered employees will utilize the electronic time clock to record their hours of work.

ARTICLE VIII.
SENIORITY

Section 8.1 - Definition of Seniority. As used herein, the term "seniority" shall refer to and be defined as the continuous length of service or employment from the date of last hire as a full-time employee with the Village's Public Works Department. Employees hired on the same date will be ranked in order of seniority alphabetically based on their last name. Seniority accrues retroactively after completion of the probationary period set forth below.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 8.2 - Probationary Period - Newly Hired Employees. All new employees (including employees rehired after loss of seniority) shall be probationary employees until they complete a probationary period of twelve (12) months of work. Upon the recommendation of the Director of Public Works, the Village Manager may extend an employee's probationary period for up to three (3) additional months. Before the Director makes such recommendation, he will notify the Union and discuss the matter with a Union representative if requested.

During an employee's probationary period, the employee may be disciplined, suspended, laid off, or terminated at the sole discretion of the Village without recourse to the grievance procedure. Upon request of the Union made within two (2) workdays of the termination, the Village may meet with a representative of the Union to discuss the termination of a probationary employee. In the event an employee's probationary period is extended pursuant to this Section for up to an additional three (3) months, the employee shall then attain all other rights as may exist under this agreement **except** seniority and recourse to the grievance procedure in the event of termination, discipline, suspension or layoff.

There shall be no seniority among probationary employees. Upon successful completion of the probationary period, an employee shall acquire seniority consistent with Section 8.1 which shall be retroactive to his last date of hire with the Village in a full-time position. In the event a temporary employee becomes a full-time employee performing substantially the same work he was performing for a continuous period immediately prior to becoming a full-time employee, such time served as a temporary employee shall be credited to the probationary period and seniority shall date from the time of hire as a temporary employee.

Section 8.3 - Probationary Period – Following Promotion, Reassignment, or Transfer. If an employee is promoted or receives a voluntary reassignment or voluntary transfer from one

bargaining unit position to another, or from a non-bargaining unit position to a bargaining unit position, the employee will be considered a probationary employee for the first three (3) months following the effective date of the promotion, reassignment, or transfer. During this probationary period, the Village retains the right to demote or transfer such employee, with or without cause, to a position with a rate of pay not less than the rate the employee earned immediately prior to the promotion, reassignment, or transfer.

Section 8.4 - Seniority Termination. An employee shall be terminated and his seniority broken when he:

(a) Quits;

(b) Is discharged for just cause (probationary employees without just cause);

(c) Is laid off pursuant to the provisions of the applicable Agreement for a period of two (2) years;

(d) Retires;

(e) Fails to report to work at the conclusion of an authorized leave of absence or when fit to return to duty after a medical leave as determined by a doctor;

(f) Is laid off and fails to report for work within fourteen (14) calendar days of being recalled;

(g) Does not perform the essential duties of their position for the Village for any reason for a continuous period in excess of eighteen (18) months, which said period shall include any light duty assignments. *E.g.*, if an employee is injured and off work for 12 month, then performs light duty for 3 months, and is back off work for 3 months, said employee has not performed the essential duties of their position for 18 months. The foregoing 18 month period shall not include absence due to military service; or

(h) Fails to report to work or notify the Village during an absence of two consecutive workdays unless the employee is unable to do so for reasons beyond his control which could not be reasonably anticipated or planned for.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

ARTICLE IX.
LAYOFF AND RECALL

Section 9.1 - Layoff. The Village in its discretion shall determine whether layoffs are necessary and shall determine which positions or classification will be subject to layoff. If it is determined that layoffs are necessary in any position covered by this Agreement, any temporary or part-time employees in the affected position shall be laid off first, followed by probationary employees in the affected position, and then followed by the least senior employees in the position in inverse order of their seniority. The Village may layoff employees out of this inverse order of seniority in a position or classification if it determines that retention of a less senior employee is necessary to perform the remaining work based on relative skills and abilities.

In the event an employee is selected for layoff pursuant to the procedure set forth above, the employee may exercise the right to bump into the **last** classification or position he may have held (provided it is not a higher level position), if **any**, provided that he has more seniority than any other person in that classification or position, and further provided that he is qualified to perform the duties of the position within three (3) working days of training and experience. In this circumstance, the least senior employee in the position will then be laid off pursuant to the procedure set forth in the paragraph above, although he may then likewise exercise any bumping rights he might have under this Section. This procedure will be followed until any bumping rights are exhausted.

The Village shall give the Union at least thirty (30) days' notice of any initial layoff under this Section except in emergency situations, during which time the Village and the Union will meet to negotiate the layoffs and any alternatives available.

Section 9.2 - Recall. Employees who are laid off shall be placed on a recall list for a period equivalent to two (2) years. If there is a recall in the employee's job classification or position,

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are fully qualified to perform the work to which they will be recalled without substantial additional training.

Employees who are eligible for recall shall be given fourteen (14) calendar days' notice of recall commencing upon the date of delivery of the recall notice at the employee's last address on file with the Village by certified mail, return receipt requested. The recalled employee shall report for duty within fourteen (14) days following receipt of the recall notice. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation of the employee to provide the Village with his current address. If an employee fails to timely report for duty following receipt of a recall notice, his name shall be removed from the recall list.

ARTICLE X.
HOLIDAYS AND PERSONAL DAYS

Section 10.1 - Holidays. All full-time employees shall receive the following paid holidays:

New Year's Day
Independence Day
Christmas Day
Thanksgiving Day
Day after Thanksgiving
President's Day
Memorial Day
Labor Day
Veterans Day

In addition, full-time employees are entitled to one (1) floating holiday on a calendar year basis, after completion of the probationary period. Floating holidays are scheduled pursuant to policies established by the Director and subject to his approval. Floating holidays must be used within the calendar year in which they are earned and shall be paid at the employee's regular rate of pay for eight (8) hours. Floating holidays may not be carried over from one calendar year to the next, and floating holidays not taken by the end of the calendar year shall be forfeited.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 10.2 - Specific Applications - Holidays.

(a) If a holiday falls on a weekend, Saturday holidays shall be designated as Friday off and Sunday holiday shall be designated as Monday off.

(b) If a holiday occurs during an employee's regularly scheduled vacation, the extra day shall be added to the employee's regularly scheduled vacation period.

(c) In order to qualify for holiday pay, the employee shall work his last scheduled day before the holiday and the scheduled day after the holiday, unless absence is excused by the Director.

(d) In the event one or more of the above-listed holidays is designated a floating holiday by the Village Manager and is scheduled for another day for all other non-represented Village employees, the same shall apply here. This shall not result in any reduction in holiday benefits.

(e) Employees are permitted to use an earned and unused vacation or personal day to celebrate Martin Luther King's Birthday, provided the Employee otherwise satisfies the requirements for receiving such a day off.

Section 10.3 - Holiday Pay. Holiday pay shall be based on eight (8) hours' pay at the regular rate of hourly pay for full-time employees. Employees who work on a holiday shall be paid for time worked at double their applicable rate of pay in addition to eight (8) hours of holiday pay at their regular rate of pay. Compensatory time in lieu of holiday pay may be granted, consistent with Section 7.5 of the contract.

Section 10.4 - Personal Days . Full-time employees are entitled to personal days on a calendar year basis after completion of the probationary period. Personal days are scheduled pursuant to policies established by the Director and subject to his approval. During the term of this Agreement, full-time employees are entitled to three (3) personal days. Personal days must be used within the calendar year in which they are earned and shall be paid at the employee's regular rate of pay for eight (8) hours. Such personal days may not be carried over from one calendar year to the next and may not be taken on any of the above-mentioned holidays. Personal

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

day(s) not taken by the end of the calendar year shall be forfeited without compensation, except as provided below:

Number of Sick Leave Days Used	Number of Personal Days Eligible For Buy Back
0-2	3
In excess of 2 but not to exceed 3	2
In excess of 3 but not to exceed 6	1
More than 6	0

Any accrued personal days outstanding and due to the employee shall be paid to him upon his resignation or retirement from employment.

ARTICLE XI.
VACATIONS

Section 11.1 - Vacation Accrual. Full-time employees shall be eligible to accrue and use vacation leave time pursuant to the terms of this Article. Vacation credits are accrued as follows:

A. Beginning with the first day of service through the completion of six (6) years of continuous service, an employee shall be allowed to accrue ten (10) vacation days' credit. Such vacation day credit shall be calculated on the basis of 5/6th vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed two (2) work weeks (10 workdays).

B. Beginning with the first day following completion of six (6) years of continuous service, an employee shall be allowed to accrue five (5) additional vacation days' credit. Such additional vacation day credit shall be calculated on the basis of 5/12th vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed three (3) work weeks (15 workdays).

C. Beginning with the first day following completion of fourteen (14) years of continuous service, an employee shall be allowed to accrue up to five (5) additional vacation days' credit. Such additional vacation days' credit will be calculated on the basis of 5/12th vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed four (4) work weeks (20 workdays).

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

D. Beginning with the first day following competition of twenty (20) years of continuous service, an employee shall be allowed to accrue up to three (3) additional vacation days' credit. Such additional vacation days' credit will be calculated on the basis of 3/12th vacation day credit for each full month of service.

The total yearly credit under this paragraph shall not exceed twenty-three (23) workdays.

E. Beginning with the first day following completion of twenty-five (25) years of continuous service, an employee shall be allowed to accrue up to two (2) additional vacation days' credit. Such additional vacation days' credit will be calculated on the basis of 3/12th's vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed twenty-five (25) workdays.

F. Probationary employees shall earn vacation credit at the rate of 5/6th of a vacation day for each calendar month of satisfactory service.

G. No employee is entitled to use any vacation time until he has completed six (6) full months of consecutive full-time employment. Entitlement may be granted by the Director for unusual circumstances.

H. In the event the employee completes his six month probationary time before the calendar year ends, the employee may either utilize his vacation credit earned in the current year, or carry them over to the next year.

I. Vacation credits shall not be earned in any calendar month in which the employee actually works less than eighty (80) hours (excluding vacation time, sick leave, and worker's disability leave due to a job-related injury).

J. At the time of separation of employment, the employee will be paid for all unused accrued, vacation credits. If an employee has taken more vacation days than accrued, arrangement will be made to reimburse the Village for the unearned days. All unused, accumulated vacation will be paid sixty (60) days post-retirement.

Section 11.2 - Scheduling and Vacation Pay. Vacations shall be scheduled pursuant to procedures established by the Director, and vacation scheduling shall be subject to the Director's final approval. The number of employees who may schedule vacations during the period of November 15th through May 15th may be limited by the Director in his discretion. Seniority will apply in the event of a dispute over scheduling vacation time that cannot be resolved by other means. Employees must take vacation credits accrued within the twelve (12) month period following the end of the calendar year in which they were earned, and they may not be carried over

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

past that time except upon request to and the approval of the Village Manager. Payment in lieu of vacation time off may be allowed only in the sole discretion of the Village Manager. However, unused vacation time which is not carried over shall be paid to the employee at the end of the calendar year if the Village's scheduling and operational needs resulted in the inability of the employee to take such vacation time off during the calendar year. In the event a holiday occurs during an employee's vacation, the employee will be credited with an additional vacation day. Vacation pay shall be paid at the employee's regular hourly rate of pay (straight time) in effect on the pay date immediately preceding the vacation. Vacation credit is calculated at the beginning of each calendar year. In the event an employee reaches another vacation period level on his anniversary date during the calendar year, he will be given additional pro-rated hours of vacation time from the anniversary date through the end of the calendar year. Regular part-time employees shall not be eligible for vacation.

ARTICLE XII.
SICK LEAVE

Section 12.1 - Sick Leave Purpose. Sick leave with pay is provided as a benefit to full-time employees in recognition that employees do contract various illnesses from time to time; that employees' immediate family members become ill or injured from time-to-time, that employees' financial resources may be diminished in such instances if pay is discontinued; and that it may not be in the best interest or health of the employee or fellow employees for them to work while sick. To the extent permitted by law, sick employees are expected to remain at home unless hospitalized, visiting their physician or other treating professional, or acting pursuant to reasonable instructions for care. Unfortunately, sick leave abuse sometimes occurs. The parties agree that sick leave abuse is a very serious offense, and the parties further agree that the Village may ferret out sick leave abuse. Abuse of sick leave, including but not limited to feigned illness or carrying out of

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

personal chores unrelated to the illness or other employment, are cause for discipline up to and including termination.

Section 12.2 - Allowance. Any full-time employee contracting or incurring any non-job-related sickness or disability shall be eligible for sick leave with pay under the conditions set forth in this Article. In addition, an employee may use six days of his or her accrued sick leave days per year to attend to the illness, injury, or medical appointment of his or her child, step-child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. In the event of an absence due to injuries or illnesses directly attributable to work at other employment, the employee is not eligible for sick leave payments under this Article. Sick leave is not personal time or personal leave, and it will be allowed only in the case of injury or illness as defined herein.

Section 12.3 - Accumulation, Deduction and Buy-Back. Sick leave shall be earned at the rate of eight (8) hours for each calendar month of service. In the event an employee actively works less than eighty (80) hours (excluding vacation time, holiday and personal time) in a calendar month, he will not earn sick leave credit for that month under this Article. Employees may accumulate not more than eight hundred (800) hours of sick leave. Sick leave taken during the year shall be deducted from sick leave earned during the twelve (12) months preceding December 1st.

For employees who have accumulated more than eight hundred (800) hours of sick leave as of April 1, 2013, upon execution of this Agreement in 2013, the Village shall reimburse each such employee at his/her rate of pay in effect as of December 31, 2012, for 50% of all accumulated sick leave in excess of eight hundred (800) hours and deposit it into the Village's RHS Plan, and the remaining 50% of such sick leave accumulated in excess of eight hundred (800) hours shall be set aside and reserved only for the purpose of obtaining IMRF service credit (subject to IMRF

limitations), upon the employee's separation from service with the Village, and such remaining sick leave in excess of eight hundred (800) hours shall not be available for any other purpose, including use as sick leave. For any such employee, after such reduction of sick leave hours to eight hundred (800) has been accomplished, as described hereinabove, except as provided hereinafter, such employee shall not continue to accumulate sick leave unless and until such sick leave accrual has been reduced below eight hundred (800) hours, and thereafter such employee may not accumulate more than eight hundred (800) hours of sick leave.

Once an employee accumulates a sick leave balance of eight hundred (800) hours (100 days), the amount of sick leave accumulated and unused in that calendar year in excess of eight hundred (800) hours shall be set aside and reserved only for the purpose of obtaining IMRF service credit (subject to IMRF limitations) upon the employee's separation from service with the Village, and such remaining sick leave in excess of eight hundred (800) hours shall not be available for any other purpose, including use as sick leave.

Employees who have not exhausted their sick leave credits for the current year are eligible for up to two (2) days' pay, payable on the pay day preceding Christmas, based upon the following schedule:

Effective 1/1/2015:

Number of Sick Leave Days Used	Number of Days Eligible For Buy Back
0-1	2
In excess of 1, but not to exceed 2	1.0
More than 2	0

Sick leave days that are bought back will be deducted from unused sick leave earned, and any remaining sick leave days will be accumulated with sick leave carried over from prior years.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Nothing in this Agreement shall abrogate the rights of certain employees who have letter agreements maintained in their personnel files providing that they may seek reimbursement for specified amounts of sick leave hours upon separation from employment under the terms and conditions set forth in those letter agreements.

Section 12.4 - Sick Leave Payments and Conditions. Sick leave pay shall be equivalent to the employee's regular hourly rate of pay in effect at the time sick leave is taken. In the case of an absence of more than three (3) consecutive scheduled workdays, the Village may require an employee to submit an acceptable physician's certification to be eligible to receive sick leave pay for any such time; such certification may also be required under these circumstances before an employee will be allowed to return to work. Failure to produce such certification when requested results in ineligibility for and forfeiture of sick leave pay for that occurrence. In addition, the Village may, at its discretion, require an employee who is or otherwise eligible to receive sick leave pay for an absence of more than three (3) workdays to submit to an examination by a physician at the Village's expense to determine fitness for duty. Failure to submit to such examination shall result in a forfeiture of eligibility for sick leave pay. Failure to return to work upon a finding of fitness for duty following the examination by the Village physician, if he shall so determine, shall also result in forfeiture of all sick leave pay commencing after the finding is issued. Sick leave will not be paid until the days are earned under the schedule set forth above.

Section 12.5 - Notification. Notification of absence due to sickness shall be given to the Village no later than thirty (30) minutes before the employee's starting time, and before every scheduled workday thereafter (unless the requirements for notification are waived by the appropriate supervisor). A notification procedure shall be posted at all times to inform employees whom they shall notify and how such notification shall be made. Failure to provide proper notice

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

of sickness may be considered an absence without pay and may result in forfeiture of all sick leave pay.

Section 12.6 - Sick Leave Donation. Employees shall continue to be allowed to "donate" accrued sick leave to those employees in need of sick leave, pursuant to prior practice and procedure established by the Village.

ARTICLE XIII.
WAGES

Section 13.1- Base Salary. The base rates for all positions covered by this agreement are set forth in Appendix A, attached. The Appendix includes a COLA adjustment of 2.25% for 2022, 2.5% for 2023 and 2.75% for 2024. For calendar year 2022, such rates shall be retroactive on all hours worked or paid for those in the bargaining unit upon ratification.

Section 13.2 - Longevity Bonus Pay. Senior employees hired before January 1, 2013 shall be paid longevity bonus pay pursuant to the schedule below during the term of this Agreement. Employees hired on or after January 1, 2013 shall not be eligible to receive such longevity bonus pay. The bonus payment shall be included within employee's regular payroll earnings and will be paid on the second regular payday prior to Christmas of the year the employee's longevity anniversary date occurs:

After 8, 9 and 10 years of full-time service	$300.00
After 11, 12, 13 and 14 years of full-time service	$550.00
After 15, 16, 17, 18 and 19 years of full-time service	$750.00
After 20 years of full-time service	$1,000.00

Section 13.3 - Step Advancements. The base salary rates for each position consist of sixteen steps (1 through 16). The rate at which the employee is hired at Step 1 is the base salary

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

range for that employee. After twelve total months of employment, the employee will automatically advance to the next step (Step 2 for the employee). After two years (total) of employment, the employee will automatically advance to the next step (Step 3 for the employee).

Advancement to successive steps (Steps 4 and above for the employee) in the base salary range is based upon review and recommendations conducted prior to each anniversary date commensurate with regularly scheduled performance evaluations. Employees shall be given copies of such performance evaluations. Advancement to Step 4 and above is not automatic but rather is made only if the employee has demonstrated continual development and advancement of skills and abilities; performance of assigned tasks with greater and increasing skills; exemplary behavior; increased work effort; and high quality of work. Advancement from Steps 13 through 16 represent merit ranges where recognition is attained when an employee has rating of "strong" in at least three (3) categories of review and no rating below "satisfactory". Employees who are not advanced when eligible on their anniversary dates shall be reviewed again six months prior to their next anniversary date. If they are advanced at that time, they will remain eligible for consideration to advance to the next step upon their next anniversary date.

Employees eligible for step advancement who may be potentially subjected to an unfavorable performance review evaluation will be notified at least three (3) months prior to their anniversary date. Employees who are denied step advancement may utilize the grievance procedure with all provisions to apply except that the grievance shall be filed in writing commencing at Step 2 within the time limit specified for an initial grievance, and further provided that the denial of a step advancement shall be subject to limited review only to ascertain whether the Village acted arbitrarily and capriciously in denying advancement.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 13.4 - Education Based Step Advancement Program . A full time employee with at least four (4) years of full-time service in the Village's Public Works Department will be considered for additional step increases by the Director (and/or his designee) in the event he/she meets all of the criteria listed for advancement:

A. The employee must have met all of the following conditions as of the time he/she is eligible to be considered for advancement:

1. Completed and presented adequate proof of receipt of an Associate's or Bachelor's Degree from an accredited school, in a previously approved course of study. The Village agrees not to unreasonably withhold approval of a course of study under this provision provided it is reasonably related to the essential job functions of the employee's position and it is consistent with the betterment of the operations of the Public Works Department. For illustrative purposes only, a course of study in Business Management or Maintenance would be deemed to be acceptable whereas a course of study in Art, Music or a similar liberal arts subject would not be acceptable for purposes of this provision.
2. Has no record of work-related and/or driving accidents which resulted in a loss of a safe driving day within the most recent twenty-four (24) month period immediately prior to the time he/she is being considered for promotion. (The determination as to whether this factor has been satisfied is determined by the then-sitting members of the Village-wide Safety Committee.
3. Has a work record that is free of any record of disciplinary action within the thirty-six (36) month period immediately prior to the time he/she is being considered for promotion.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

4. Has achieved minimum ratings of the following on the two (2) most recent annual performance evaluations conducted prior to the time he/she is being considered for promotion: (i) rating of "satisfactory" or higher in all categories of review, and (ii) rating of "strong" in at least ½ of all categories of review.

B. Applicable Rate upon Advancement:

An employee promoted under this "Education Based Step Advancement Program," shall be advanced two steps in the pay range. Employees must maintain satisfactory performance upon advancement. Any employee who was advanced under this Section and who has consecutive years with any rating less than satisfactory in any category of review, shall be reduced one step in the pay range. Thereafter, the employee will be eligible for consideration for an additional step advancement following twelve (12) months of satisfactory performance. Section 13.4 shall be subject to the Grievance Procedure as indicated in Article VI of this Agreement.

C. Performance Counseling Session.

If a non-probationary employee who is not at the top step of his/her classification requests in writing, a coordinator will conduct a counseling session regarding such employee's performance, not to exceed one (1) such counseling session per year.

ARTICLE XIV.
INSURANCE

Section 14.1 - Health Insurance. All covered employees shall remain ineligible for the Village's health, prescription, and dental plans. Full-time bargaining unit employees will participate in the health and dental insurance plans administered by the Midwest Operating Engineers Health and Welfare Fund ("Fund") without exclusions on the basis of active working

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

status, hospital confinement or conditions either treated or untreated prior to the effective date of coverage. Effective May 1, 2021, the Village will continue to contribute for single coverage, single plus one coverage and family coverage; rate increases will be determined by the Fund but shall not exceed 10% of the rates in effect immediately prior to May 1, 2021.

Effective May 1, 2022, the rates for coverage shall be as follows:

Single:	$839.00
Single plus 1:	$1,677.00
Family:	$2558.00

Effective May 1, 2023:

Rate increase determined by Fund, but shall not exceed 10% of the rates in effect as of May 1, 2022.

Effective May 1, 2024:

Rate increase determined by Fund, but shall not exceed 10% of the rates in effect as of May 1, 2023.

All additional premium costs during the term of this agreement (if any) shall be borne exclusively by the covered employees. The Union agrees to provide the covered employees health insurance and the Village agrees to remit payment on a monthly basis. Unless mutually agreed to otherwise, the Village will provide the Union the insurance premium amounts on the tenth (10^{th}) day of the month preceding the coverage month (*i.e.*, February premium payment paid by January 10th).

Section 14.2 – Plan Coverage. The Union and the authorized representatives of the Trustees of the Union's health insurance plan have provided assurances to the Village that they will be responsible for the administration and compliance with all obligations under the COBRA provisions of federal law. Additionally, the Union and the authorized representatives of the

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Trustees of the Union's health insurance plan have represented that all of the employees covered by this collective bargaining agreement are eligible to participate in the union's insurance plan throughout the term of this agreement. In the event that the Union (and/or the Plan Trustees) refuses to cover any of the employees who are covered by the collective bargaining agreement, then this will be deemed to be a breach of this Agreement by the Union.

Section 14.3 - Retiree Health Insurance. Throughout the entire term of this Agreement and for so long as required by law, the Union and the authorized Trustees of the Union's health insurance plan represent and agree that they will comply with all applicable laws to ensure that the health insurance plan offered to the covered employees includes a retiree health insurance to covered employees sufficient to satisfy the obligations of both the Village and the Union as required by applicable law, including the Municipal Employees' Continuance Privilege, 215 ILCS 5/367j.

Section 14.4 - Retirement Health Savings Plan (RHS). Covered employees will participate in the Retiree Health Savings program subject to the remaining terms and conditions of the Plan. Upon separation of employment from the Village, any sick leave buy back benefit available at that time will be deposited into the employee's RHS account.

Section 14.5 - Terms of Plan to Govern. The extent of coverage under the Fund plans and/or policies referred to in this Article shall be governed by the terms and conditions set forth in the plans and/or policies of the Agreement and Declaration of Trust of the Midwest Operating Engineers Welfare Fund, and all subsequent amendments made thereto. Any dispute concerning coverage under such Fund plan and/or policies shall be resolved in accordance with the terms of and conditions of such plan or policy, and shall not be subject to the grievance procedure of this Agreement.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 14.6 - Wellness Benefit Contribution. From and after January 1, 2018, a wellness benefit contribution shall be deducted by the Village from the wages of all bargaining unit employees, the amount of which shall be determined by the Village pursuant to a mutually agreed upon formula with the Union under a Memorandum of Agreement dated May 17, 2021. Such employees will be eligible to participate in the Village's Section 125 Flexible Spending for Medical and Dependent Care Plan, the Village's Voluntary Vision Plan, and the Village's Life & Accidental Death/Dismemberment Insurance, on the same terms as all other full-time non-represented employees of the Village eligible for such plans or coverage, as the same may be changed from time to time by the Village.

ARTICLE XV.
BIDDING AND POSTING

Section 15.1 - Procedure. When the Village determines that there is a vacancy either in an existing classification covered by this Agreement (other than Laborer and Custodian I) or by virtue of the establishment of a new classification covered by this Agreement, a notice of the vacancy shall be posted on bulletin boards regularly used for such purpose accessible to employees covered by this Agreement for at least five (5) working days. The Village may also post notice of such vacancy to other Village employees or take other steps to recruit or advertise the vacancy outside the Village as it deems appropriate. Any employee covered by this Agreement desiring to bid on the posted vacancy shall submit his name and any other materials in support of his bid by the date indicated on the posted notice to be eligible for consideration. An employee may not, however, bid down, i.e., bid upon a vacancy in a lower-rated or lower-paid classification. Nothing herein shall otherwise restrict the Village's management rights under this Agreement. This Section applies only to posted job openings and does not restrict the Village's right to transfer employees.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 15.2 - Selection. The Village shall first consider the bids of any employees covered by this Agreement, and shall award the vacancy to the most senior, qualified bidder (if any). Qualifications shall be judged by the Village Manager and the Public Works Director, whose judgment shall not be overturned unless arbitrary and capricious. In the event it is determined that there is no qualified bidder from among employees covered by this Agreement, the Village may fill or not fill the vacancy as it deems appropriate. In addition, the Village may determine at any time not to fill the vacancy even if there are qualified bidders or applicants, provided that such determination is not for the purpose of discriminating against an employee in contravention of the non-discrimination clause.

Section 15.3 - Trial Period. In the event an employee is selected to fill the vacancy following a bid, the employee will serve a trial period of three (3) months, during such period he may be returned to his original position by the Village for any reason related to work performance or inability to satisfy job expectations. The employee may also return to his original position by written request submitted no later than sixty(60) days following the start of the trial period.

ARTICLE XVI.
LEAVES OF ABSENCE

Section 16.1 - Discretionary Leaves. The Village may grant a leave of absence to any employee without pay under the following circumstances. Any request for a leave of absence shall be submitted in writing by the employee to the Village Manager and the Director of Public Works as far in advance as practicable. The request shall state the reason for the leave of absence and the period of time off desired by the employee. The Village Manager in his sole discretion may grant such a request for a period not to exceed ninety (90) days, and will set forth the terms and period for such leave. An extension may be requested and will be considered only under unusual circumstance. A leave of absence **will not** be granted to enable an employee to seek work, to work

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

at, or to accept other employment; an employee who violates this prohibition may be terminated immediately. Employees who engage in unauthorized employment during such leave may be disciplined or terminated immediately, and their leave shall be immediately revoked in addition to any other action that may be taken. An employee may be disciplined or terminated for violating any conditions imposed upon his leave of absence. Seniority shall not accumulate while an employee is on a discretionary leave of absence, although there will be no loss of accumulated seniority. All other economic benefits under this Agreement are terminated during the period of the leave. Credit for vacation, sick leave and retirement fund shall not be earned during the leave.

Upon timely return from a discretionary leave of absence, the Village will place the employee in his previous position, if the position still exists and is vacant as determined in the Manager's sole discretion; if the position still exists and it is not vacant, the employee will be placed in the first available opening in his position according to seniority if skills and abilities are otherwise equal. If, upon expiration of a leave of absence, there is no work available and if the employee could have been laid off except for his absence on leave, he shall go directly to layoff.

An employee on leave of absence will be terminated if he fails to return from leave at the conclusion of the authorized leave; or if he resigns, quits or is terminated by the Village while on leave.

Section 16.2 - Military Leave. Military leave without pay shall be granted in accordance with applicable law.

Section 16.3 - Maternity Leave. Disability due to pregnancy as certified by an employee's doctor will be treated like any other sickness or disability. Additional unpaid leaves of absence related to maternity where no disability exists may be granted under the conditions set forth in Section 16.1. Return to duty after unpaid maternity leave is governed by Section 16.1.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Section 16.4 - Funeral Leave. In the event of death in the immediate family (defined as the employee's spouse, children, step-children, parents, step-parents, mother-in-law, father-in-law, grandparents, brother, sister, brother-in-law, sister-in-law, son-in-law, daughter-in-law), an employee shall be granted time off with pay up to a maximum of three (3) consecutive workdays as may be needed prior to and including the day of the funeral, if the employee attends the funeral. Additional unpaid time off for the purpose of activities associated with the funeral or a death in the immediate family approved by the Director of Public Works in his sole discretion.

Section 16.5 - Jury Duty. An employee summoned for jury duty before a recognized court of law will be granted an excused absence with pay for the period of jury duty. The employee must show the jury duty summons to their supervisor as soon as possible so that the supervisor may make arrangements to accommodate their absence. The employee shall present the jury duty pay check to their supervisor as demonstration of completed jury duty service. The employee shall keep the jury duty check in addition to receiving their regular pay. Employees are expected to report to work whenever the court schedule permits. Employees who are summoned by subpoena or legal process to testify in a court proceeding shall also receive benefits in accord with this Section.

Section 16.6 - Family and Medical Leave Act. The Employer shall adhere to all terms and conditions under the Federal Family and Medical Leave Act, as hereinafter amended.

ARTICLE XVII.
GENERAL PROVISIONS

Section 17.1 - Employee Safety. Employees are expected to conduct themselves and to perform work in a manner consistent with safe practices. The Village's Public Works Department has established a comprehensive safety policy as well as a safety committee. Nothing in this Agreement shall abrogate or affect in any way the Village's right to establish, modify and enforce

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

its safety rules and regulations, as well as the operation of its safety committee, and matters pertaining to the safety rules and the safety committee are not subject to this Agreement, including but not limited to the grievance and arbitration procedure. In the event an employee reasonably and justifiably believes that his health and safety are in danger due to unsafe working conditions or equipment, he shall immediately inform his Foreman or other supervisor who shall have the responsibility to determine what action, if any, shall be taken, including whether the job should be continued or working conditions should be modified. The employee shall follow the direction given by the supervisor.

Employees are also entitled to receive one additional personal day off with pay during the calendar year as a "safe driving day". Employees covered by this Agreement who are required to drive a motor vehicle and who are determined to have had no preventable accidents (alone or by shared responsibility) during the calendar year are entitled to take this additional personal day under Article X of this Agreement as a safe driving day. Determination of preventable accidents is made pursuant to the established safety rules and regulations set forth in the paragraph above.

Section 17.2 - Uniforms. The Village will provide necessary uniforms and work clothing to employees covered by this Agreement. The Village reserves the right to modify, alter, or change any uniform or uniform items, and to establish all aspect of the type, amount, nature and style or uniforms provided. Uniforms shall be worn during working hours and shall not be worn at any other time except when traveling to and from work.

Section 17.3 - Shoe and Boot Allowance. The Village will provide each full-time employee with a $125.00 allowance each calendar year for purchase of boots and/or work shoes approved by the Director. Employees may carry over the allowance for an additional calendar year,

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

up to a maximum of a $250 allowance. Employees will be reimbursed up to that amount for the purchase of approved shoes and/or boots upon presentation of receipts.

Section 17.4 - Tool Allowance. Employees who are required to purchase or supply tools may request reimbursement from the Director for tools that are broken, lost, stolen or damaged in the conduct of Village work. The annual tool allowance for mechanics shall be $625. The Director shall exercise the sole discretion to approve such requests, as well as to establish the terms and conditions upon which such requests may be granted. The Director may require an employee to supply a minimum required set of tools and an inventory list of the tools he supplies.

Section 17.5 - Driver's License. It is a necessary prerequisite for any position covered by this Agreement that the employee possess and maintain at all times an Illinois driver's license (Class B Commercial Driver's License with an X Endorsement) in good standing that has not been revoked or suspended in any way that would prohibit him from driving as part of his regular work duties with the Village. In the event an employee is unable to legally drive a motor vehicle to carry out his duties with the Village, he may be assigned other work or he may be laid off or terminated by the Village in its discretion. Employees will be reimbursed solely for the Commercial Driver's License with X Endorsement portion of their renewal fee, upon presentation of receipts. Any Classification or Endorsement (other than X), shall not be reimbursed by the Village. Reimbursement amounts shall be based upon the current rates of the Illinois Secretary of State Driver Services Department.

Section 17.6 - Light Duty. The Village may require an employee who is on sick leave or who has incurred an injury compensable under workers' compensation to return to work in an available light duty assignment. Whether a light duty assignment is available shall be determined by the Village in its sole discretion based on operational needs and the skills and qualifications of

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

the employee. Light duty assignments will be made only where there is minimal risk of reaggravating an injury and there is a reasonable expectation the employee will assume regular duties within ninety (90) days or less. The Village reserves the right to require an employee to submit to a physician's examination at its expense for the purpose of determining fitness for light duty. In the case of dispute over whether an employee is fit for a light duty assignment, the employee and the Village shall select a physician to conduct an examination at shared cost who will determine fitness for the light duty assignment.

Section 17.7 - Fitness Examinations. Before an employee returns to duty from an extended leave of absence or if the Village has any nonarbitrary reason to question the fitness of an employee for duty, the Village may require that the employee be examined by a qualified and licensed physician and/or other appropriate medical professional selected by the Village. The foregoing requirement shall be in addition to any requirement that an employee provide a statement from his/her doctor upon returning from sick leave under Article XII or disability leave.

Section 17.8 - Designation of No-Smoking Areas. The Village reserves the right to designate areas where smoking will be allowed or prohibited.

Section 17.9 - Attendance. The Village reserves the right to implement attendance recording and control programs as necessary to establish expectations for tardiness and attendance.

Section 17.10 - Outside Employment. Employees covered by this Agreement shall be subject to the Village's rules and regulations concerning outside employment as such rules and regulations exist upon the effective date of this Agreement. In addition, those rules and regulations shall be interpreted to allow an employee covered by this Agreement to submit a request for permission to engage in outside employment on an annual basis, where the employee requests permission to engage in occasional work of the same type during the year. Such a request shall be

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

submitted before January 1 to request permission for the calendar year, and shall describe with particularity the type and amount of work anticipated, and the persons or business (or the types of persons or businesses) the work will be performed for. In the event that the circumstances substantially change during the calendar year concerning the type, amount, nature and persons for whom work is performed for which permission has been previously granted, the employee shall notify the Village Manager to request approval work under the changed circumstances. In the event the Village Manager denies any request to engage in outside employment, he shall prepare and submit a statement to the employee stating his reasons for the denial.

Section 17.11 - Translation Reward Program. Bargaining unit members shall be eligible to participate in the Village's Translation Reward Program, described in Section 5.11 of the Palatine Employee Handbook, and as such Section may be hereafter amended.

ARTICLE XVIII.
DISCIPLINE

Employees shall not be disciplined except for just cause. When just cause exists, the Village shall have the right to invoke one or more of the following disciplinary measures:

(a) Oral Warning;

(b) Written Reprimand;

(c) Suspension Without Pay;

(d) Demotion; or

(e) Discharge

Discipline shall be appropriate for the circumstances. In instances of poor work performance, inefficiency, failure to follow orders or direction, insubordination, and absenteeism and tardiness, progressive discipline will be imposed prior to discharge.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Prior to the actual imposition of a suspension without pay (other than suspension without pay pending investigation) or discharge, the Village shall give the affected employee an opportunity to discuss the circumstances underlying the disciplinary action, which shall take place as soon as practicable, and the employee shall be informed at that time of the basis for the disciplinary action. The employee upon request shall be allowed to have a Union Steward present during the discussion, although a discussion will not be inordinately delayed if a Steward is not immediately available. The Village shall provide to the employee a copy of a written reprimand that is placed in his file.

Employees must initial any disciplinary documents to be placed in their personnel files; employees upon request shall be given a copy of such documents. Failure to so initial shall constitute insubordination.

Where practicable, employees shall not be disciplined in front of other employees.

ARTICLE XIX.
LABOR-MANAGEMENT MEETINGS

The Village and the Union recognize the need to communicate throughout the term of this Agreement. In order to facilitate an open and candid exchange of information, two representatives from the department (Director and Deputy Director and/or their designees) shall meet quarterly with two representatives from the bargaining unit, one Coordinator, and the business agent. The parties will agree on an agenda at least three days prior to date of the meeting.

Such meetings shall cover topics regarding the implementation and general administration of the Agreement; sharing of general information of interest to the parties; notifying the Union of changes in non-bargaining conditions of employment contemplated by the Village which may affect employees and other mutually agreed upon topics.

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure.

ARTICLE XX.
EMPLOYMENT TRAINING AND EDUCATION

Section 20.1 - Employee Training Programs. The Village's Public Works Department regularly plans and schedules training programs for its employees, and may direct employees to attend and participate in such programs as may be necessary. In addition, the Village may plan, schedule and design training for employees based upon its evaluations of employee performance and upon specific employee requests. The Village agrees to reimburse all employees for the costs, if any, that may be associated with such programs that they are directed to attend and participate in under this Section.

Section 20.2 - Employee Education Assistance. The Village Manager has established a policy regarding reimbursement of certain educational expenses upon request, applicable to all Village employees including those employees included in this bargaining unit. Employees covered by this Agreement shall continue to be eligible to apply for educational assistance pursuant to the policy as may be in effect from time to time. The Village Manager's application of his policy shall be final in all respects, except that he shall not grant or deny assistance to any employee covered by this Agreement for reasons related to the employee's Union status (or lack thereof), and this exception only shall be subject to application of the grievance and arbitration procedure.

Section 20.3 - Special Licensure/Training. The Employer shall pay for all direct expenses incurred by the employee in obtaining any special licensure and/or training related to their work duties, pursuant to present practice and procedures. Commencing in 2018, the Village shall provide a certification stipend to employees who possess the following designated licenses

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

and/or certifications. The employee must show proof of licensure and/or certification by the end of June of every year, with payments to be made during August of that year.

1. Buildings/Grounds/Electrical Division Members:
   - Team Leaders or Assistant Building Engineer confirming IEPA Universal Certification shall be paid $250.

2. Forestry Division Members:
   - Team Leaders or Maintenance Worker confirming Illinois Society of Arboriculture Certified Arborist shall be paid $750.
   - Team Leaders or Maintenance Worker confirming Illinois Department of Agriculture Pesticide Operator license shall be paid $250.
   - Team Leaders or Maintenance Worker confirming Illinois Department of Agriculture Pesticide Applicator license shall be paid $250.
     - Those Forestry Division employees with any combination of the above shall be capped at a maximum stipend of $1,000.

3. Utilities Division Members:
   - Team Leaders, Utility Meter Service Workers, or Maintenance Worker confirming IEPA Class C Water Operator license shall be paid $1,000.

4. Fleet Services Division Members:
   - Mechanic IIs confirming ASE Master Truck Technician shall be paid $750.
   - Mechanic IIs confirming ASE Master Automobile Technician shall be paid $250.

ARTICLE XXI.
TEMPORARY PROMOTION

An employee who is temporarily assigned or promoted by the Village to a Coordinator classification for at least four (4) hours in any day shall be paid one (1) additional hour of pay at the employee's regular hourly rate of pay. The employee must be present for the duration of the temporary promotion in order to receive the additional hour of pay.

ARTICLE XXII.
DISABILITY AND RETIREMENT

Disability and retirement benefits are available to eligible employees under the Illinois Municipal Retirement Fund (IMRF) and federal social security. Any contributions for such benefits, and any such benefits as may be provided, shall be subject exclusively to the law, rules,

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

policies and procedures governing the IMRF and shall not be subject to or affected by this Agreement, including but not limited to the grievance and arbitration procedure.

ARTICLE XXIII.
PERSONNEL RECORDS

An employee's personnel file shall be made available for inspection by the employee upon written request. Upon request of an employee, the Village shall have 48 hours to produce the employee's personnel file. All requests for file inspection are governed solely by the Personnel Record Review Act, as amended hereafter. (820 ILCS 40/1 *et seq.*) An employee involved in a pending grievance may designate in writing a Union representative to inspect his personnel file pursuant to the terms of the Act set forth therein.

ARTICLE XXIV.
NON-DISCRIMINATION

In accordance with applicable law, neither the Village nor the Union will discriminate against any employee covered by this Agreement with regard to employment, tenure or any other term or condition of employment on the basis of race, sex, age, religion, creed, color, or ancestry. Likewise, neither the Village nor the Union shall discriminate in any way against any employee on account of his/her union activity or his/her refraining from such activity. Any dispute concerning the interpretation and application of this paragraph shall be provided through the federal or state agency or court rather than through the grievance procedure set forth in this Agreement.

ARTICLE XXV.
SUBSTANCE ABUSE

The parties recognize that the Village, its employees, and the public generally has the right to expect its employees to be free from the effects of alcohol and illegal drugs. The Village has previously adopted, and has the right to adopt and enforce, policies and procedures pertaining to

alcohol and illegal drugs as they affect the work place. The Village's Drug and Alcohol Policy is set forth in Appendix C.

ARTICLE XXVI.
EXISTING BENEFITS

All direct economic benefits which affect all employees in the bargaining unit and which are neither set forth in this Agreement nor are covered by a subject matter included in this Agreement, and are currently in effect, shall not be diminished or reduced until such time as the Village shall notify the Union of its intention to change them. Upon such notification, and if requested by the Union, the Village shall meet and negotiate the impact of such changes before it is finally implemented by the Village. Any changes made without such notice to the Union shall be considered temporary pending the completion of such impact bargaining by the parties. If the Union becomes aware of such change and has not received notification, the Union must notify the Village as soon as possible and request such meetings if so desired. The failure of the Union to make such request shall act as a waiver of the rights provided herein. This provision shall neither restrict nor apply in any way to the rights of the Village set forth in this Agreement, including the Management Rights clause, Article IV.

ARTICLE XXVII.
SUBCONTRACTING

The Village retains the right to subcontract work as it deems necessary. Except where an emergency exists, if the Village plans to layoff two (2) or more bargaining unit employees and to subcontract the work they perform, the Village shall notify the Union and offer the Union an opportunity to discuss the planned layoffs and subcontracting, including alternatives the Union may propose and the effect of the Village's decision on bargaining unit employees.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

ARTICLE XXVIII.
ENTIRE AGREEMENT

This Agreement constitutes the complete and entire agreement between the parties, and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in this Agreement, it may be changed by the Employer unless otherwise limited or restricted by the Existing Benefits clause, Article XXVI.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. The Union specifically waives any right it might have to bargain collectively or to impact or effect bargaining other than that provided for within this Agreement for the life of this Agreement.

ARTICLE XXIX.
SAVINGS CLAUSE

In the event any Article, section or portion of this Agreement should be held invalid and unenforceable by any board, agency or court of competent jurisdiction or by reason of any subsequently enacted legislation, such decision or legislation shall apply only to the specified Article, section or portion thereof specified in the board, agency or court decision or subsequent legislation, and the remaining parts or portions of this Agreement shall remain in full force and effect.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

ARTICLE XXX.
DURATION AND TERM OF AGREEMENT

This Agreement shall be effective as of the day after it is executed by both parties, and it shall remain in full force and effect until December 31, 2024. The Agreement shall continue in full force and effect for successive yearly periods thereafter **unless** either party shall notify the other in writing mailed at least ninety (90) days prior to the expiration date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the expiration date. This Agreement shall remain in full force and effect following the notice given above during the period of negotiations until written notice of termination is given by either party to the other party not less than ten (10) days prior to the desired termination date, which shall not be before the stated expiration date.

EXECUTED this ____ day of _____, 2022.

VILLAGE OF PALATINE	**INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 150**
_____	_____
Village Mayor	James M. Sweeney
_____	_____
Village Clerk	Bryan P. Diemer

APPENDIX A

SALARY SCHEDULES

		2022 Hourly Rates															
Position	**Grade**	**Step 1**	**Step 2**	**Step 3**	**Step 4**	**Step 5**	**Step 6**	**Step 7**	**Step 8**	**Step 9**	**Step 10**	**Step 11**	**Step 12**	**Step 13**	**Step 14**	**Step 15**	**Step 16**
Mechanic Assistant	**PWU-01**	26.26	26.92	27.59	28.28	28.99	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	36.19	37.09	38.02
Supply Controller	**PWU-02**	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.78	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71
Unassigned	**PWU-03**	26.73	27.40	28.09	28.79	29.51	30.25	31.01	31.79	32.58	33.39	34.22	35.08	35.96	36.86	37.78	38.72
Mechanic 1	**PWU-04**	28.72	29.44	30.18	30.93	31.70	32.49	33.30	34.13	34.98	35.85	36.75	37.67	38.61	39.58	40.57	41.58
Unassigned	**PWU-05**	30.60	31.36	32.14	32.94	33.76	34.60	35.47	36.36	37.27	38.20	39.16	40.14	41.14	42.17	43.22	44.30
Maintenance Worker/Asst Bldg Eng.	**PWU-06**	30.65	31.42	32.21	33.02	33.85	34.70	35.57	36.46	37.37	38.30	39.26	40.24	41.25	42.28	43.34	44.42
Unassigned	**PWU-07**	31.07	31.85	32.65	33.47	34.31	35.17	36.05	36.95	37.87	38.82	39.79	40.78	41.80	42.85	43.92	45.02
Utility/Meter Service Worker	**PWU-08**	31.64	32.43	33.24	34.07	34.92	35.79	36.68	37.60	38.54	39.50	40.49	41.50	42.54	43.60	44.69	45.81
Electrician	**PWU-09**	32.99	33.81	34.66	35.53	36.42	37.33	38.26	39.22	40.20	41.20	42.23	43.29	44.37	45.48	46.62	47.79
Team Leader/Acting Team Leader	**PWU-10**	33.18	34.01	34.86	35.73	36.62	37.54	38.48	39.44	40.43	41.44	42.48	43.54	44.63	45.75	46.89	48.06
Mechanic 2	**PWU-11**	33.40	34.24	35.10	35.98	36.88	37.80	38.75	39.72	40.71	41.73	42.77	43.84	44.94	46.06	47.21	48.39
Unassigned	**PWU-12**	34.04	34.89	35.76	36.65	37.57	38.51	39.47	40.46	41.47	42.51	43.57	44.66	45.78	46.92	48.09	49.29

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining

		2023 Hourly Rates															
Position	**Grade**	**Step 1**	**Step 2**	**Step 3**	**Step 4**	**Step 5**	**Step 6**	**Step 7**	**Step 8**	**Step 9**	**Step 10**	**Step 11**	**Step 12**	**Step 13**	**Step 14**	**Step 15**	**Step 16**
Mechanic Assistant	**PWU-01**	26.93	27.60	28.29	29.00	29.72	30.46	31.22	32.00	32.80	33.62	34.46	35.32	36.20	37.10	38.03	38.98
Supply Controller	**PWU-02**	27.40	28.08	28.78	29.50	30.24	31.00	31.78	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68
Unassigned	**PWU-03**	27.40	28.09	28.79	29.51	30.25	31.01	31.79	32.58	33.39	34.22	35.08	35.96	36.86	37.78	38.72	39.69
Mechanic 1	**PWU-04**	29.44	30.18	30.93	31.70	32.49	33.30	34.13	34.98	35.85	36.75	37.67	38.61	39.58	40.57	41.58	42.62
Unassigned	**PWU-05**	31.36	32.14	32.94	33.76	34.60	35.47	36.36	37.27	38.20	39.16	40.14	41.14	42.17	43.22	44.30	45.41
Maintenance Worker/Asst Bldg Eng.	**PWU-06**	31.43	32.22	33.03	33.86	34.71	35.58	36.47	37.38	38.31	39.27	40.25	41.26	42.29	43.35	44.43	45.54
Unassigned	**PWU-07**	31.85	32.65	33.47	34.31	35.17	36.05	36.95	37.87	38.82	39.79	40.78	41.80	42.85	43.92	45.02	46.15
Utility/Meter Service Worker	**PWU-08**	32.43	33.24	34.07	34.92	35.79	36.68	37.60	38.54	39.50	40.49	41.50	42.54	43.60	44.69	45.81	46.96
Electrician	**PWU-09**	33.81	34.66	35.53	36.42	37.33	38.26	39.22	40.20	41.21	42.24	43.30	44.38	45.49	46.63	47.80	48.99
Team Leader/Acting Team Leader	**PWU-10**	34.02	34.87	35.74	36.63	37.55	38.49	39.45	40.44	41.45	42.49	43.55	44.64	45.76	46.90	48.07	49.27
Mechanic 2	**PWU-11**	34.24	35.10	35.98	36.88	37.80	38.75	39.72	40.71	41.73	42.77	43.84	44.94	46.06	47.21	48.39	49.60
Unassigned	**PWU-12**	34.90	35.77	36.66	37.58	38.52	39.48	40.47	41.48	42.52	43.58	44.67	45.79	46.93	48.10	49.30	50.53

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining

		2024 Hourly Rates															
Position	**Grade**	**Step 1**	**Step 2**	**Step 3**	**Step 4**	**Step 5**	**Step 6**	**Step 7**	**Step 8**	**Step 9**	**Step 10**	**Step 11**	**Step 12**	**Step 13**	**Step 14**	**Step 15**	**Step 16**
Mechanic Assistant	**PWU-01**	27.67	28.36	29.07	29.80	30.54	31.30	32.08	32.88	33.70	34.54	35.40	36.29	37.20	38.13	39.08	40.06
Supply Controller	**PWU-02**	28.15	28.85	29.57	30.31	31.07	31.85	32.65	33.47	34.31	35.17	36.05	36.95	37.87	38.82	39.79	40.78
Unassigned	**PWU-03**	28.16	28.86	29.58	30.32	31.08	31.86	32.66	33.48	34.32	35.18	36.06	36.96	37.88	38.83	39.80	40.79
Mechanic 1	**PWU-04**	30.24	31.00	31.78	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80
Unassigned	**PWU-05**	32.20	33.01	33.84	34.69	35.56	36.45	37.36	38.29	39.25	40.23	41.24	42.27	43.33	44.41	45.52	46.66
Maintenance Worker/Asst Bldg Eng.	**PWU-06**	32.32	33.13	33.96	34.81	35.68	36.57	37.48	38.42	39.38	40.36	41.37	42.40	43.46	44.55	45.66	46.80
Unassigned	**PWU-07**	32.74	33.56	34.40	35.26	36.14	37.04	37.97	38.92	39.89	40.89	41.91	42.96	44.03	45.13	46.26	47.42
Utility/Meter Service Worker	**PWU-08**	33.32	34.15	35.00	35.88	36.78	37.70	38.64	39.61	40.60	41.61	42.65	43.72	44.81	45.93	47.08	48.26
Electrician	**PWU-09**	34.75	35.62	36.51	37.42	38.36	39.32	40.30	41.31	42.34	43.40	44.49	45.60	46.74	47.91	49.11	50.34
Team Leader/Acting Team Leader	**PWU-10**	34.97	35.84	36.74	37.66	38.60	39.56	40.55	41.56	42.60	43.66	44.75	45.87	47.02	48.20	49.40	50.63
Mechanic 2	**PWU-11**	35.20	36.08	36.98	37.90	38.85	39.82	40.82	41.84	42.89	43.96	45.06	46.19	47.34	48.52	49.73	50.97
Unassigned	**PWU-12**	35.84	36.74	37.66	38.60	39.56	40.55	41.56	42.60	43.66	44.75	45.87	47.02	48.20	49.41	50.65	51.92

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining

APPENDIX B

LETTER OF UNDERSTANDING

The Village and Union agree that the practice of job completion and release will continue for snow plow operations for the length of this contract.

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

APPENDIX C

DRUG AND ALCOHOL POLICY

Attachment: Palatine and IUOE Local 150 2021-2024 CBA (00724155-3xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

APPENDIX C

DRUG AND ALCOHOL POLICY

DRUG AND ALCOHOL POLICY STATEMENT AND PROCEDURES

TABLE OF CONTENTS

PURPOSE:.....1
REASONS:.....1
POLICY:.....1
I. CONTRACTED MANAGEMENT ADMINISTRATION.....3
II. TRAINING.....4
III. POST-ACCIDENT TESTING.....4
IV. RANDOM TESTING.....4
V. REASONABLE SUSPICION TESTING.....5
VI. RETURN TO DUTY TESTING.....6
VII. FOLLOW-UP TESTING.....6
VIII. DRUG TESTING PROCEDURES.....7
IX. ALCOHOL TESTING PROCEDURES AND SCREENING.....9
X. POSITIVE TEST RESULT REGULATIONS.....11
XI. DISCIPLINARY ACTION FOR POLICY VIOLATION(S):.....12
XII. CONFIDENTIALITY OF RECORDS.....14
XIII. EMPLOYEE ASSISTANCE PROGRAM.....15

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

VILLAGE OF PALATINE – DEPARTMENT OF PUBLIC WORKS
DRUG AND ALCOHOL POLICY STATEMENT AND PROCEDURES

PURPOSE:
The purpose of this Policy Statement is to establish rules and regulations for the use and misuse of drugs and/or alcohol by Public Works employees who are required to have CDL licenses and are routinely assigned to safety sensitive duties; this includes all bargaining unit employees. This Policy Statement replaces and supersedes the Substance Abuse Policy Statement previously in effect for the Department of Public Works, and it is subject to revision from time to time as agreed to by the Village and the Union and/or as required by law.

REASONS:
The reasons for this Policy Statement include:

Safety: Employees operating equipment or otherwise working while under the influence of intoxicants present a danger of accidents and injuries to themselves and others.

Legality: Federal law and Village Policy Prohibit the use of intoxicants or drugs prior to or while operating heavy equipment. All Public Works employees, except administrative personnel, are expected to operate heavy equipment as a requirement and an essential function of their position. The Village also is required to comply with the government regulations regarding CDL operators.

Liability: Persons operating heavy equipment while intoxicated or under the influence of an illegal substance potentially create a liability.

Treatment: Alcohol and/or substance abuse can be a disease which can be treated if the patient is willing to undergo treatment. The Village of Palatine supports intervention and rehabilitation for employees who recognize their need, subject to the remaining provisions of this Policy Statement.

POLICY:

A. General Prohibitions

The unlawful manufacture, sale, distribution, dispensation, possession, transportation or use of a controlled substance or alcohol is prohibited on all Village property (including parking lots) in any municipality-owned or leased commercial motor vehicles, or other locations where the driver is expected or assigned to perform work.

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

B. Prohibited Alcohol-Related Conduct

An employee shall not operate a Village commercial motor vehicle or perform a related safety-sensitive function if s/he has engaged in any form of alcohol-related conduct listed below:

1. Using alcohol on the job or reporting to work impaired by or under the influence of alcohol;

2. Being in possession of alcohol while on duty or operating a commercial motor vehicle;

3. Having a prohibited breath alcohol concentration while performing a safety-sensitive function;

4. Having consumed alcohol during the four (4) hours before going on duty;

5. Using alcohol within eight (8) hours following an accident requiring a breath-alcohol test or until tested; and/or

6. Refusing to submit to a required alcohol test when requested by management (generally within one hour of the request unless there are extenuating and extraordinary circumstances involved).

C. Prohibited Drug-Related Conduct

An employee shall not perform a safety-sensitive function if s/he has engaged in any of the following activities:

1. Using any of the following controlled substances:

   a. Marijuana (TCH Metabolite);

   b. Cocaine;

   c. Opiates (Morphine and Codeine);

   d. Phencyclidine (PCP); or

   e. Amphetamines.

2. Being in possession of any unauthorized controlled substance;

3. Reporting for duty while impaired or under the influence of any prescribed therapeutic drug or controlled substance usage; and/or

4. Refusing to timely submit to a required controlled substances test when requested by management and/or tampering with a test (see discipline section below).

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

D. Reporting Requirements for Prescribed Controlled Substances

1. Any employee who takes prescribed medication must inquire of his/her treating physician whether the controlled substance would adversely affect his/her ability to operate a commercial motor vehicle or otherwise perform the essential functions of his/her position.

2. If the drug does affect the employee's ability to operate a commercial motor vehicle or otherwise perform the essential functions of the position, then the employee must inform his/her supervisor and the employee shall be assigned an alternate duty, if one is available.

I. CONTRACTED MANAGEMENT ADMINISTRATION

The Village of Palatine, Department of Public Works, will seek out and retain outside management administration of the CDL Drug and Alcohol Program. It is understood that all services provided by the Management Company shall be in compliance with the then-applicable U.S. Department of Transportation drug and alcohol testing regulations for employees in safety sensitive positions. The Management Company shall be retained to provide services such as the following:

A. Maintenance of drug and alcohol Policy Statement in accordance with the then-applicable United States Department of Transportation testing regulations;

B. Assistance with supervisory training;

C. Assistance with employee training and informational materials;

D. Urine specimen collection and breath test provider identification;

E. Specimen analysis;

F. Medical review officer;

G. Substance abuse professional evaluation services;

H. Breath alcohol test data collection and management;

I. Computerized random urine specimen and breath alcohol test donor selection;

J. Blind specimen program management;

K. Post-accident specimen collection assistance;

L. Program status reports; and

M. Administrative support service.

These services will be evaluated generally on an annual basis and contracts shall be maintained for the calendar year (unless the Village provides the Union 30 days of advance notice of the business need to change this service provider).

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

II. TRAINING

The Department of Public Works will develop and maintain a training program consistent with the then-applicable United States Department of Transportation drug and alcohol regulations and consistent with the communication goals of the Village and the Department. The training program will include:

A. Training will be provided for all supervisors on an annual basis generally during the beginning of the calendar year. A minimum of two (2) hours of training in the signs of alcohol and drug intoxication, including at least sixty (60) minutes of training on drug use and sixty (60) minutes of training on alcohol use shall be documented each year. New supervisors will receive the training as part of their orientation.

B. All employee will participate in training session on drug and alcohol abuse generally on an annual basis, including all current changes in the regulations and this Policy Statement. New employees will receive this training as part of their orientation.

III. POST-ACCIDENT TESTING

A. Conducted when an employee was involved in an accident in a Village vehicle or on Village property, as set forth in the then-applicable DOT testing regulations.

B. The timing, documentation and other details of the post-accident testing will comply with the DOT guidelines.

C. Refusal to Undergo Testing: Any employee who refuses a required post-accident alcohol and/or drug test or delays or fails to complete the testing (except for valid medical reasons) shall be deemed to have tested positive and will be subject to disciplinary action up to and including immediate termination for the first offense.

D. In the event that an employee is involved in an accident during working time, he/she will notify a supervisor within a reasonable period of time and in no event later than the end of the assigned work shift. If the police are called to the scene of the accident, the employee shall use the cellular telephone if available from a police officer to contact his/her supervisor promptly after the accident, except if he/she is medically unable to do so.

IV. RANDOM TESTING

Conducted throughout the year on a random, unannounced basis according to the following guidelines:

A. Employees are subject to unannounced random drug or alcohol testing while the driver is performing safety-sensitive functions, just before the driver is to perform

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

safety-sensitive functions, or just after the employee has ceased performing such functions. During overtime assignments, employees will not be subject to random drug and alcohol testing.

1. Frequency. The Village shall conduct random drug testing on at least fifty percent of the average number of employees each year, unless otherwise required by applicable federal regulation. The minimum annual percentage rate shall be determined by the rate set by the then-applicable FHWA Administrator, as published in the Federal Register (pursuant to 49 CFR Part 382 (Sec.382.3052. The Village shall conduct random alcohol testing on at least ten (10%) percent of the average number of employees each year, unless otherwise required by applicable federal regulation. The minimum annual percentage rate in succeeding years shall be determined by the rate set by the FHWA Administrator, as published in the Federal Register (pursuant to 49 CFR Part 382 (Sec. 382.305).

B. Selection

1. The procedure used to determine which employees are subject to random drug or alcohol testing in a given year shall ensure that each Department employee has an equal chance of being selected.

2. Should disputes arise with a bargaining unit employee regarding the random selection process, the Manager of Human Resources or other person responsible for administering the Drug and Alcohol Policy Statement for the Village shall meet with a representative of Local 150 (not a bargaining unit member) and explain the methodology used.

3. Employees selected for random testing who are not routinely assigned to "safety-sensitive functions" shall be released from testing requirements.

V. REASONABLE SUSPICION TESTING

Reasonable suspicion testing will be conducted when a trained supervisor observes behavior or appearance which is characteristic of an individual who is currently under the influence of or impaired by alcohol, impaired by drugs, or a combination of alcohol and drugs, and/or otherwise in violation of this Policy Statement and/or applicable law, according to the following guidelines:

A. A supervisor's determination that reasonable suspicion exists shall be based on specific, contemporaneous, articulable observations or factors concerning the appearance, behavior, speech or body odors of the driver.

B. Prior to directing an employee to test, the supervisor shall contact the Assistant Director of Public Works, or another member of management within the Department. If none of these are available, the member of management should

contact another trained member of management to confirm the reasonable suspicion determination. If none is available, the process will not be inordinately delayed.

C. A bargaining unit employee is entitled to Union representation before being questioned or tested following a reasonable suspicion determination if s/he so requests. Questioning and/or testing shall not be inordinately delayed if a representative is not immediately available.

D. The supervisor(s) must complete and submit a Reasonable Cause Observation Form within twenty-four hours.

E. A "trained supervisor" is one who has received at least two (2) hours of training in the signs of alcohol and drug intoxication, including at least sixty minutes of training on drug use and at least sixty (60) minutes of training on alcohol use.

VI. RETURN TO DUTY TESTING

After engaging in prohibited alcohol conduct, an employee may not return to duty requiring the performance of a safety-sensitive function until s/he takes a return to duty breath alcohol test with a result indicating an alcohol concentration of less than 0.02B. Similarly, after engaging in prohibited controlled substances conduct, an employee may not return to duty requiring the performance of a safety-sensitive function until s/he takes a return to duty urine drug test with a verified negative result for controlled substances use and otherwise complies with all other applicable conditions of returning to work as required by law.

VII. FOLLOW-UP TESTING

A. Upon returning, the employee is subject to at least six (6) unannounced follow-up tests during the first twelve (12) months after s/he returns to duty in a position requiring a CDL license (all non-administrative jobs). The employee may be subject to unannounced follow-up testing for a maximum of sixty (60) months when recommended by the employee's Substance Abuse Professional (SAP), and/or as required by law.

B. If the Substance Abuse Professional does not recommend continued testing, the employee shall no longer be subject to the unannounced testing procedures of this provision.

C. Substance Abuse Professional

For purposes of this Policy Statement, a "Substance Abuse Professional" means a licensed physician (medical doctor or doctor of osteopathy) or a licensed or certified psychologist, social worker, employee assistance professional, or addiction counselor

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

with knowledge of and clinical experience in the diagnosis and treatment of alcohol and controlled substances-related disorders.

VIII. DRUG TESTING PROCEDURES

A. Collection Site

1. Once an employee is asked to submit to a drug test the employee shall go directly to the collection site without delay.

2. Upon arrival at the collection site, the employee will be provided with a form to list any prescription or non-prescription medication s/he is using.

3. Before testing, an employee shall be shown a sealed container which shall be unwrapped in front of him/her.

4. An employee shall be afforded a private area to provide a urine specimen. This area shall be equipped with a toilet.

5. After an employee has provided a urine sample in the collection container, s/he shall hand it to the collection person. The collection person, in the presence of the employee, shall then pour the urine into two specimen bottles. At least thirty milliliters must be poured into the primary specimen bottle and fifteen milliliters into the split specimen bottle.

B. Medical Review Officer (MRO)

The Medical Review Officer shall be a licensed physician designated by the Village as the person responsible for receiving laboratory results generated by the Village's drug testing program. The MRO shall have knowledge of substance abuse disorders and have the appropriate medical training to interpret and evaluate an employee's positive test result together with his/her medical history and any other relevant biomedical information.

C. Laboratory Analysis

1. Analysis of a primary urine specimen shall be performed at a laboratory certified and monitored by the Department of Health and Human Services (DHHS).

2. The laboratory shall analyze the primary specimen with an Enzyme Multiple Immunoassay Test (EMIT) (or similar test with established comparable accuracy results).

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

3. When directed in writing by the MRO that an employee has requested analysis of the split specimen and provided the confirmation test was timely requested by the employee, the laboratory shall forward the split specimen to another DHHS-certified laboratory for testing.

4. When necessary, the confirmation test shall be performed at another DHHS-certified laboratory by the Gas Chromatography/Mass Spectrometer (GC/MS) method.

D. Primary Specimen Test Results

1. Negative Test Results: If the result of the test of the primary specimen is negative, the MRO shall promptly report a negative test to the Village and the employee.

2. Positive Test Results

a. Drug test results reported positive by the laboratory shall not be deemed positive or disseminated to any person until they are reviewed by the MRO.

b. If the result of the test of the primary specimen is positive, the MRO shall contact the employee and conduct an interview to determine if there is an alternative medical explanation for the positive test result.

1) If the MRO determines that the positive result was caused by the legitimate medical use of the prohibited drug or that the positive result was otherwise in error, the MRO shall report the drug test result as negative.

2) If the MRO determines that there is no alternative medical or other explanation for the positive test result, the MRO shall inform the employee that s/he has seventy-two hours in which to request a confirmation test of the split specimen.

3) The employee shall remain out of service pending the result of the split sample analysis.

E. Confirmation Test

1. If, within seventy-two (72) hours of notification of the positive result by the MRO, the employee requests that the confirmation test be conducted, the MRO shall make written notice to the primary specimen laboratory to forward the split sample to a second laboratory.

2. If the employee has not contacted the MRO within seventy-two hours, the employee may present to the MRO information documenting that serious illness, injury,

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

inability to contact the MRO, lack of actual notice of the positive test result, or other unavoidable circumstances prevented the employee from timely contacting the MRO. If the MRO concludes that there is a legitimate explanation for the employee's failure to contact the MRO within seventy-two hours, the MRO shall direct that analysis of the split specimen be performed.

3. Waived or Positive Confirmation Test
   a. If the employee waives his right to a confirmation test or if the confirmation test is positive, the MRO shall report a positive test.

   b. Upon receiving the results of the positive test, the Village shall promptly notify the employee and provide the employee the opportunity to request full information concerning the test results.

4. Alternative Test: If the employee timely requested a confirmation test by the MRO, the employee also may request an alternative test be undertaken, it shall be conducted at the employee's expense. The results of such test may be admitted into evidence at any disciplinary hearing on the issue of prohibited drug use at the employee's discretion but the request of an alternative test will not be determinative in and of itself and all of the test results would be considered by the Village in making a determination about the appropriate level of discipline involved (if any).

F. Inability to Provide Adequate Sample: Employees who are unable to provide a urine sample of forty-five milliliters shall be offered drinking water and provided additional time to provide the sample in accordance with the then-application DOT regulations for safety sensitive positions.

G. Refusal to Take Drug Test: Refusal to take a drug test, and/or unreasonable delay or tampering with a test, shall be considered a positive result and will be grounds for disciplinary action up to and including immediate termination for the first offense.

H. Negative Dilute Results: If the MRO reports a negative dilute specimen, the Village may require the individual to undergo another drug test. If the second test is also reported as negative dilute, that result will be the test of record.

IX. ALCOHOL TESTING PROCEDURES AND SCREENING

A. All breath alcohol testing shall be conducted through the use of an Evidential Breath Testing (EBT) device in accordance with FHA rules and DOT regulations.

B. Only a Breath Alcohol Technician (BAT), trained in accordance with DOT regulations, shall conduct testing with an EBT. Supervisors of Village employees shall <u>not</u> serve as BATs under any circumstances.

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

C. Testing Site

1. Testing locations shall ensure visual and aural privacy to employees, sufficient to prevent unauthorized persons from seeing or hearing test results.

2. Before testing begins, the BAT shall explain the testing procedure to the employee and answer any questions s/he may have.

3. An individually-sealed mouthpiece shall be opened in view of the employee. The mouthpiece shall then be attached to the EBT.

4. After the testing is complete, the BAT shall show the results to the employee.

5. Screening Test

    a. If the result of a screening test is less than 0.02 percent alcohol concentration, the result is negative and no further testing shall be done.

    b. If the result of a screening test is an alcohol concentration of 0.02 percent or greater, a confirmation test shall be performed.

6. Confirmation Test

    a. When required, the confirmation test shall be performed not less than fifteen minutes nor greater than twenty minutes after completion of the screening test.

    b. Employees with a breath alcohol concentration between 0.02 and 0.04 may not perform or continue to perform safety-sensitive functions until the start of the employee's next regularly scheduled duty period, not less than twenty-four hours following administration of the test.

    c. If the result of the confirmation test is 0.04 percent alcohol concentration or greater, the result is positive.

7. Inability to provide an Adequate Amount of Breath

    a. If an employee is unable to provide an adequate amount of breath, the Village may direct the employee to see a licensed physician.

    b. The employee may not perform safety-sensitive functions until s/he is evaluated, provided the evaluation takes place within two hours.

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

c. The physician shall examine the employee to determine whether the employee's inability could have been caused by a medical condition.

d. If the physician determines, in his or her reasonable medical judgment, that a medical condition has, or with a high degree of probability could have precluded the employee from providing an adequate amount of breath, the employee shall not be deemed to have refused to take the test.

e. If the physician is unable to make this determination, the employee shall be deemed to have refused to take the test.

f. The Village shall pay any medical fees assessed for the examination which is required by the Village.

8. Refusal to Take Alcohol Test

Refusal to take an alcohol test, unreasonable delay and/or tampering with a test, shall be considered a positive result and grounds for disciplinary action up to and including immediate termination for the first offense.

X. POSITIVE TEST RESULT REGULATIONS

A. Confirmed Breath Alcohol Test Result between 0.02 and 0.04

An employee with a breath alcohol concentration result between 0.02 and 0.04 shall be removed from performing safety-sensitive functions for a minimum of twenty-four hours (24) or a retest below 0.02, as required by law.

B. Confirmed Breath Alcohol Test Result of 0.04 or More or Other Prohibited Alcohol Conduct

1. An employee with a breath alcohol concentration result of 0.04 or more or who has otherwise violated the alcohol conduct rules set forth above, shall be immediately removed from performing safety-sensitive functions.

2. The employee cannot resume the performance of safety-sensitive functions until s/he satisfies all legal requirements including:

a. Being evaluated by a Substance Abuse Professional (SAP);

b. Complying with and completes any treatment program recommended by the SAP; and,

c. Completing the return to duty testing requirements set forth above with a breath alcohol content of less than 0.02.

C. Confirmed Positive Urine Drug Test

1. An employee who tests positive for any of the prohibited controlled substances or who has otherwise violated the substance abuse rules set forth above, shall be immediately removed from performing safety-sensitive functions.

2. The employee cannot resume the performance of safety-sensitive functions until s/he satisfies all legal requirements, including:

a. Being evaluated by a Substance Abuse Professional (SAP);

b. Complying with and completes any treatment program recommended by the SAP; and

c. Completing the return to duty testing requirements set forth above with a negative test and otherwise complying with the then applicable legal requirements.

XI. DISCIPLINARY ACTION FOR POLICY VIOLATION(S):

A. First Offense: Disciplinary action up to and including 14-day unpaid suspension for alcohol offense AND mandatory follow-up testing and assistance as directed by the SAP and in accordance with the then-applicable DOT testing regulations. Just cause for more serious discipline or dismissal may exist in the event an employee has a confirmed positive drug test, unless otherwise agreed by the Village and the Union in a specific instance.

B. Second Offense: In the event of a second offense of a policy violation, the employer will have just cause to immediately terminate the affected employee.

Provided, however, in the event that the second offense is based on a violation of the alcohol previsions of the policy and that policy violation is based on a random test request, the Employer may impose disciplinary action less than termination if there are extraordinary circumstances involved and the factors considered will include: (a) the level of the positive test result, (b) the employee's overall work and attendance records, (c) the length of time between offenses, and (d) the impact of the policy violation.

Note: It is agree to and understood that the employee will be responsible for all incidental costs incurred for the employee's participation in the rehabilitation program as directed by the SAP, including payment for the second, fourth and sixth drug tests required under the applicable DOT testing regulations.

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

C. Additionally, the following guidelines apply:

1. In the event an employee tests positive for alcohol at or beyond .02 but less than .04, the employee will be removed from performing safety sensitive functions for a minimum period of twenty four (24) hours in accordance with the DOT regulations, and sent home for the remainder of the work day. Disciplinary action under this particular provision will be in accordance with the progressive disciplinary procedure.

2. Any employee who violates this Policy and/or any other DOT drug and alcohol regulation shall be advised by the Village of the resources available to the employee in evaluating and resolving problems associated with the use or misuse of alcohol and/or drugs by providing the employee the name, address and telephone number of one or more SAP's and treatment facilities in the area.

3. Any employee who has violated this Policy or any other DOT drug and alcohol regulations shall have a face-to-face clinical assessment and evaluation by a SAP to determine what assistance is needed for the driver to resolve the problems associated with his/her drug or alcohol use. The SAP must refer the employee to an appropriate education and/or treatment plan and provide a letter to the Village stating the specific recommendations of assistance that they provided to the employee.

4. The employee shall have a face-to-face follow up evaluation to determine if the employee has actively participated in the education and/or treatment program and has demonstrated successful compliance with the initial assessment and evaluation recommendations as determined by the SAP. If the SAP believes that the employee has not successfully complied with the recommendations of assistance, the SAP must provide a letter to the Village stating so. If this occurs, the employee will not be allowed to return to safety sensitive functions and this constitutes just cause for the Village to immediately terminate the employee with no rights of rehire in the future.

5. During the period of treatment, the employee may use his accrued vacation, sick leave, compensatory time or accept the time off as leave without pay (LWOP). The employee also may have this time considered approved FMLA leave (assuming the employee is otherwise eligible and complies with all remaining FMLA obligations).

6. As an alternative, the employee may enter an accredited outpatient program as a substitute for inpatient treatment (upon the referral of a licensed physician). The employee must contact the Union's health insurance provider to arrange approval and payment for either inpatient or outpatient treatment. During outpatient rehabilitation, the employee will be permitted to work if schedules permit. If time must be taken off, the employee may

use his accrued vacation, sick leave, compensatory time or accept the time off as leave without pay.

7. Employees who feel they have an alcoholic or substance abuse concern or problem may voluntarily enter a rehabilitation program according to established Village procedures. Voluntary submission alone will not subject the employee to disciplinary action if submission is prior a violation of this Policy Statement. Acknowledgment of a problem does not constitute a first offense in and of itself.

8. Any employee who refuses and/or delays to undergo required testing as set forth in this Policy Statement shall be considered as having tested positive and shall be immediately removed from performing safety-sensitive functions.

9. Tampering with, unreasonable delay, and/or refusal to submit to a drug test upon request will be considered to be a serious offense and grounds for disciplinary action up to and including termination for the first offense.

10. Any discipline imposed upon bargaining unit employees shall be subject to the grievance provisions contained in the Collective Bargaining Agreement.

XII. CONFIDENTIALITY OF RECORDS

All drug and alcohol test results and records shall be maintained under strict confidentiality by the employer, drug testing laboratory, Medical Review Officer, and, where applicable, the Substance Abuse Professional.

A. Employee Entitled to Information

Upon written request, the employee shall be promptly furnished with copies of any and all records pertaining to his/her use of alcohol and/or drugs, including any records pertaining to conducted tests. The employee's access to the records shall **not** be contingent upon payment for the records.

B. Conditions Under Which the Village Must Release Records

1. To the employee, upon written request;

2. When requested by Federal or State agencies with jurisdiction, when license or certification actions may be required;

3. To a subsequent employer pursuant to written consent of the former employee; and/or;

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

4. To the decision maker in a grievance, arbitration, litigation, or administrative proceeding arising from a positive test result or employee initiated action.

XIII. EMPLOYEE ASSISTANCE PROGRAM

A. Voluntary Referral

1. Before Testing

a. Any employee who voluntarily refers himself or herself pursuant to this Policy Statement to a Substance Abuse Treatment Program (including the Union's EAP program) before being ordered to submit to a random, reasonable suspicion, or return-to-duty drug or alcohol test shall not be subject to discipline. If an employee voluntarily refers himself or herself to this Substance Abuse Treatment Program on subsequent occasions, s/he may be subject to discipline.

b. Any employee who has voluntarily referred himself or herself to a Substance Abuse Treatment Program shall be subject to the same testing procedures as an employee who has tested positive for drug or alcohol use.

c. The employee shall be returned to regular work duties only on the recommendation of the Substance Abuse Treatment Program counselor and successful completion of a return to duty medical exam.

2. At Time of Testing

If an employee voluntarily refers himself or herself to a Substance Abuse Treatment Program upon being ordered to submit to a drug or alcohol test, the Village may consider such voluntary referral in mitigation of any discipline. However, a voluntary request for rehabilitation assistance alone will not excuse a violation of this Policy Statement.

B. Confidentiality of Referral

All substance Abuse Treatment Program referrals shall be kept strictly confidential.

IMPORTANT NOTES:

A. This policy is subject to revision from time to time as necessary to satisfy all applicable laws. In the event of a conflict between the terms of this Policy and the Village's obligations under applicable law, the law will govern in all cases.

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

B. Nothing in this Policy creates a guarantee of employment for a specific term for any employee. Additionally, nothing in this Policy creates a right of an employee to participate in rehabilitation free of disciplinary action in the event of a Policy violation or other violation of a work or safety rule.

C. All employees are expected and required to be familiar with their obligations under this Policy and all legally required obligations as necessary to safely perform their jobs and to comply with all legal obligations.

D. When used throughout this Policy, the term "drugs" includes all controlled substances that are used contrary to a prescription and/or under circumstances in which the employee would pose a potential or actual threat to the safety of the employee, other employees or residents of the Village, and/or damage to Village property or the property of others.

E. Employees covered by the collective bargaining agreement are not considered a member of management and/or supervisor as used in this Policy Statement.

The attached Drug and Alcohol Policy and Procedures was agreed to following good faith bargaining by the Parties and becomes effective immediately.

FOR THE UNION	FOR THE VILLAGE
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Revised Palatine Drug and Alcohol Policy (00706315-5xC010D) (Collective Bargaining Agreement Public Works, IUOE Local 150)

Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for Patio Music at Chicago Culinary Kitchen, 2391 N. Hicks Road, on Saturday, September 24, 2022

BACKGROUND:
Chicago Culinary Kitchen, 2391 N. Hicks Road, would like to host live music on their patio on Saturday, September 24, 2022 from 3:00 PM to 7:00 PM. To accommodate the event, the Petitioner is requesting a waiver of the Village's Sound Amplification Ordinance.

KEY ISSUES:
Chicago Culinary Kitchen is requesting a waiver of the Village's Amplified Sound Ordinance from 3:00 to 7:00 PM to accommodate live music on their patio. The band will be set-up on the east side of the patio facing west, towards Hicks Road.

ALTERNATIVES:

1. Approve the Live Patio Music sound waiver request.
2. Do not approve the Live Patio Music sound waiver request.

RECOMMENDATION:
Staff recommends approval of the proposed 2022 Chicago Culinary Kitchen live patio music.

ACTION REQUIRED:
Motion approving the Chicago Culinary Kitchen live patio music, including the waiver of the Village's amplified noise ordinance.

ATTACHMENTS:

- CCK Patio Music 9.24

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

GENERAL EVENT INFORMATION

Name of Event: CCK Patio Music

Exact Address of Event: 2391 N. Hicks Rd. Palatine IL 60074

Type of Event (Check all applicable)

☐ Festival ☐ Run/Walk ☐ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ☒ Other Patio Music

Date(s) of Event	Time of Event	Total Hours (Step-up - Tear down)
9/24/2022	3pm-7pm	5 hours

Phone number/website for publication	Estimated attendance	Last years actual attendance
847-701-8243 chicagoculinarykitchen.com	50	n/a

Describe the event's community and/or cultural benefit

Summer entertainment for customers and community

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization	Contact person from Sponsoring Organization
Chicago Culinary Kitchen	Kristina Gaardbo

Sponsoring Organization Address	City	Zip
2391 N. Hicks	Palatine	60074

Phone Number	E-Mail	Website
847-701-8243	kristina@shockwavesapparel.com	chicagoculinarykitchen.com

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator	E-mail
Kristina Gaardbo	kristina@shockwavesapparel.com

Organizer/Coordinator Address	City	Zip
2391 N. Hicks Rd.	Palatine	60074

Phone Number	Cell Phone Number	Fax Number
847-305-0055		n/a

EMERGENCY CONTACT INFORMATION

Name of Emergency Contact	E-mail
Kristina Gaardbo	kristina@shockwavesapparel.com

Emergency Contact Address	City	Zip
2391 N. Hicks Rd.	Palatine	60074

Phone Number (24hours)	Cell Phone Number	Fax Number
847-305-0055		n/a

Attachment: CCK Patio Music 9.24 (Chicago Culinary Kitchen Live Patio Music)

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk? Below are some foods exempt from a permit (not all are listed): -Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.) -Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (ie. apples, bananas, etc.) QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.	☐ Yes ☒ No	If yes, how may vendors? _____ Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at: https://permits.palatine.il.us/EnerGov_Prod/SelfService/PalatineILProd#/home Questions? Contact (847) 359-9090. Please see application for full details on what is required.
Are you erecting either: **(1)** tent(s) larger than 20'x40' (or 800 sq. ft.) or **(2)** that accommodates more than 100 people or **(3)** temporary structure(s) (ie. stage) taller than 2' in height or **(4)** that will be equipped with temporary electrical power?	☐ Yes ☒ No	If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at: https://permits.palatine.il.us/EnerGov_Prod/SelfService/PalatineILProd#/home Questions? Contact (847) 359-9037. Electric submissions are required. Please see application for full details on what is required.
Are you serving alcoholic beverages at your event?	☐ Yes ☒ No	Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at: http://www.palatine.il.us/events/forms/applications.aspx. Questions? Contact (847) 359-9031.
Will the event include a Race/Walk or Parade?	☐ Yes ☒ No	If yes, you must complete, Page 3, Section 1.
Will electronic sound amplification equipment or a public address system be used at the event?	☒ Yes ☐ No	If yes, you must complete, Page 3, Section 2.
Are you utilizing any public parking lots, Village streets or other Village property for your event?	☐ Yes ☒ No	If yes, you must complete, Page 3, Section 3.

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

Signature of Organizer

8/5/2022
Date

Application must include the following documentation

- ☐ Special Event Application (Page 1, 2, 3, 4)
- ☐ ~~Certificate of Insurance (see Section 5)~~
- ☐ Site Plan and/or Race/Parade Route Map

You MUST submit a new site plan or parade/race route on an annual basis.

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

Attachment: CCK Patio Music 9.24 (Chicago Culinary Kitchen Live Patio Music)

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization: Chicago Culinary Kitchen

Name of Event: CCK Patio Music

Date(s) of Event: 9/24

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy .

SIGNATURE

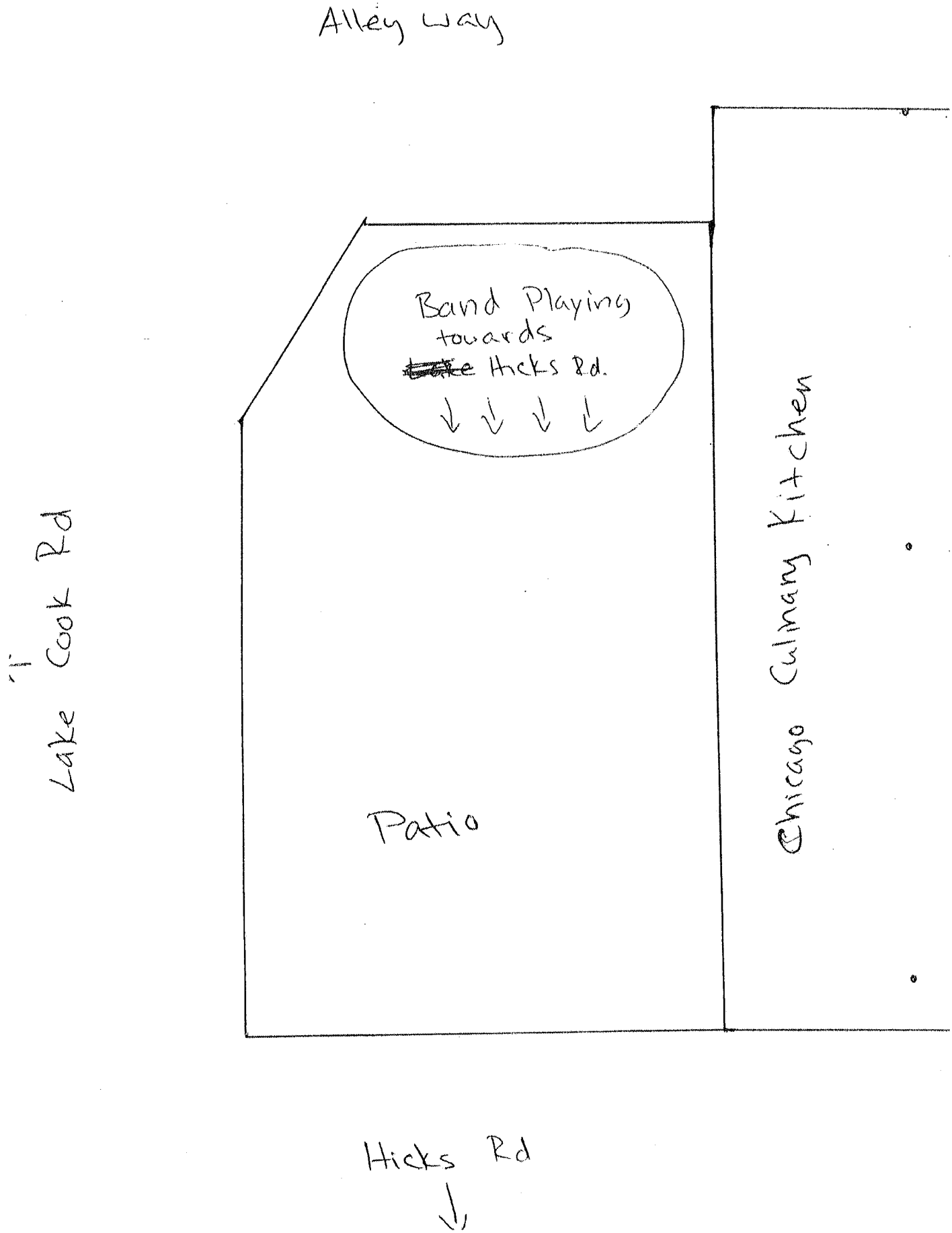
PRINT NAME	TITLE/POSITION	DATE
Kristina Gaardbo	Owner-Operator	8/5/2022

SECTION 5: INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance, as well as the additional insured endorsement evidencing the following insurance minimums: Commercial General Liability - minimum $1,000,000 per occurrence. Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured on a primary and non-contributory basis.

Attachment: CCK Patio Music 9.24 (Chicago Culinary Kitchen Live Patio Music)



Attachment: CCK Patio Music 9.24 (Chicago Culinary Kitchen Live Patio Music)

Consider an Ordinance Granting a Special Use for a Fence in a Front Yard at 433 N. Stark Drive

This item was reviewed at the August 15, 2022, Village Council meeting and continued to allow Staff and the Petitioners to further assess the proposed fence plans and questions raised during the meeting. Staff and the Petitioners met on-sight to further review these items. The Petitioners submitted supplemental information reviewing the line of sight questions, including pictures from north and south of the Subject Property, which included the following information: 1) The Petitions further clarified that the 4-foot fence and elevation is a picket-style fence and the proposed 4-foot fence has 1" x 3" boards, spaced 2.5" apart, which allows for 50% of the fence sections (6' x 4') to be see-thru and open; 2) Including the Wilton Court parkway, the proposed fence is approximately 72 feet north of the intersection of Wilton Court and Stark Drive; and 3) Staff reviewed the Village's Codes and Ordinances for line of sight requirements (Chapter 16 - visual obstructions at intersections; Article 10 - Zoning Ordinance permitted obstructions at intersections) and the proposed fence does not violate those requirements. The Stark Drive speed limit is 25 miles per hour. Per review, the existing tree, adjacent to the garage and patio, is setback approximately 17.5 feet from the Stark Drive front property line.

The Petitioners are maintaining their request to allow the 4-foot picket fence to be set back 5 feet from the front property line.

BACKGROUND:

The Petitioners revised their previous plans for a fence in the required front yard. The initial plans were not recommended by the ZBA. The plans were revised to request a 4-foot tall, scalloped style fence, which is set back approximately 5 feet from the property line abutting Stark Drive. Therefore, the Petitioners are requesting approval of the following:

Special Use to permit a fence in the required front yard.

KEY ISSUES:

- The Petitioners propose to erect a new, 4-foot scalloped-style fence in the front yard abutting Stark Drive. The new fence will enclose a portion of the required front and interior side yard. The portion of the proposed fence abutting Stark Drive will be approximately 50 feet in length and will extend back to connect with the southwest corner of the residence.
- Per the submitted Site Plan, the fence transitions from the 4-foot scalloped-style fence to a 6-foot solid fence along the interior side lot line fence. The 6-foot portion of the fence will be outside of the required front yard and set back 30 feet from the front lot line abutting Stark Drive. The previous plan included a 6-foot fence in a portion of the front yard.
- The proposed fence will be setback 5 feet from the front property line abutting Stark Drive. Although not required, landscaping (plants and/or shrubs) is planned between the proposed fence and property line.

ALTERNATIVES:

1. Approve the Special Use for a fence in the required front yard.
2. Do not approve the Special Use for a fence in the required front yard.

ACTION REQUIRED:
A motion to approve the ordinance granting a Special Use for a 4-foot scalloped-style picket fence in the required front yard at 433 N. Stark Drive.

ATTACHMENTS:

- Aerial Map
- ORD SU 433 N. Stark Drive
- EXHIBIT - Site Plan
- EXHIBIT - Fence Elevation
- 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information
- August 9, 2022 ZBA Materials
- Draft August 9th ZBA minutes

RESULT:	**MOTION FAILED BY ROLL CALL [1 TO 6]**
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Kollin Kozlowski
NAYS:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms

433 N. Stark Drive



Attachment: Aerial Map (2022-72 : 433 N. Stark Drive - SU Fence)

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE
433 N. STARK DRIVE

WHEREAS, pursuant to a petition and public hearing on August 9, 2022, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings, relative to a request for a Special Use to permit a fence to be located in the required front yard, pursuant to Section 6.03 (b) (6) (a) of the Village of Palatine Zoning Ordinance, on the following legally described property:

> **LOT EIGHTY-SEVEN (87), IN WILLOW WOOD, BEING A SUBDIVISION OF PART OF SECTION 14, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTER OF TITLES OF COOK COUNTY, ILLINOIS, ON JULY 30, 1962, AS DOCUMENT NUMBER 2046942.**
>
> **commonly known as 433 N. Stark Drive (02-14-203-025-0000).**

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Special Use to permit a fence to be located in the side yard abutting a street, which abuts the side lot line of an adjacent front yard, pursuant to Section 6.03 (b) (6) (a) of the Village of Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. **The Special Use shall substantially conform to the site plan and elevation plan submitted by the Petitioners, Amanda and Jeremy Hall, except as said plans may be changed to conform to the Village Code of Ordinances.**

Attachment: ORD SU 433 N. Stark Drive (2022-72 : 433 N. Stark Drive - SU Fence)

SECTION 2: **That a copy of the public notice be attached hereto and form a part of this ordinance.**

SECTION 3: **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

PASSED: This _____day of _____, 2022

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2022

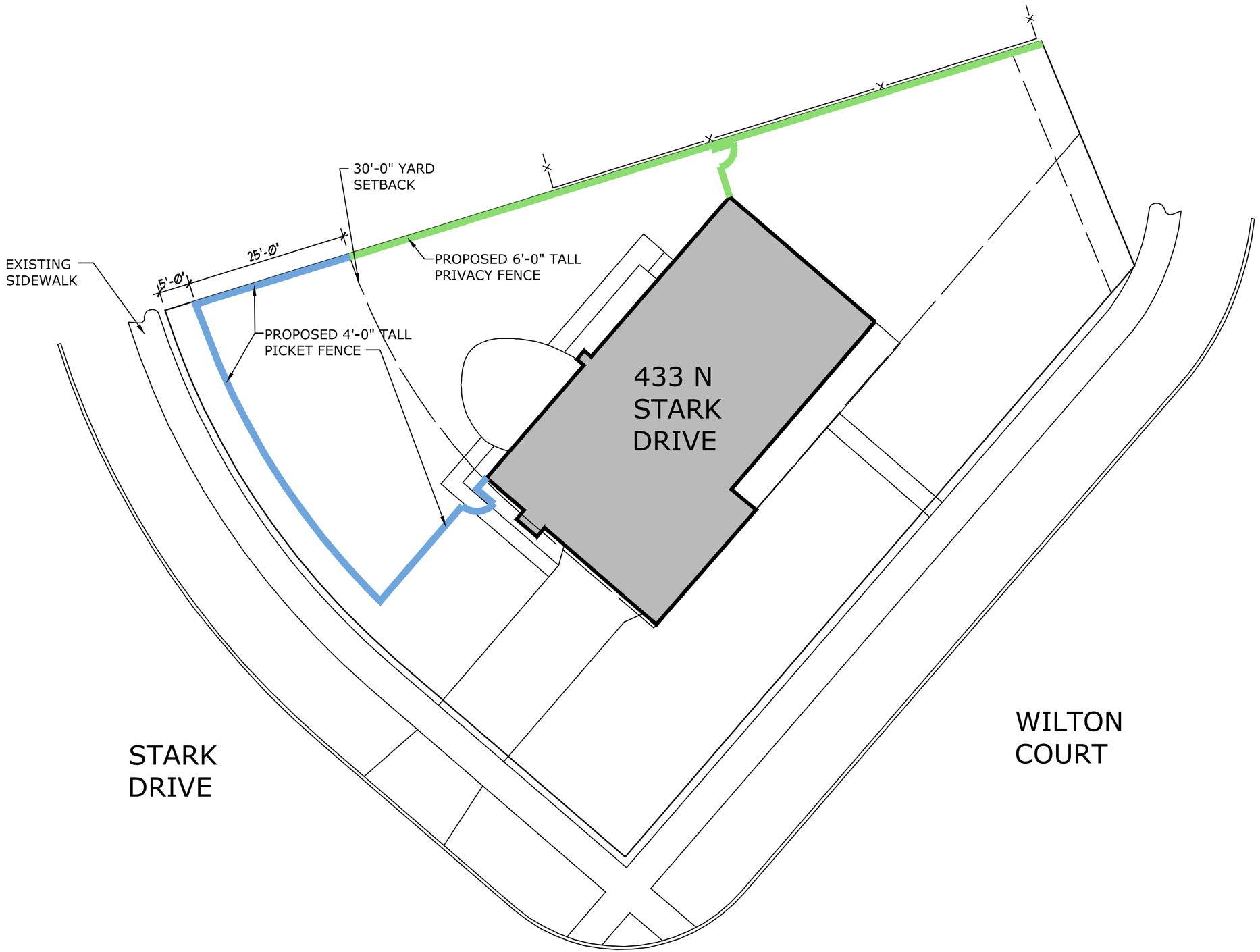
_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this

_____day of _____, 2022

_____
Village Clerk

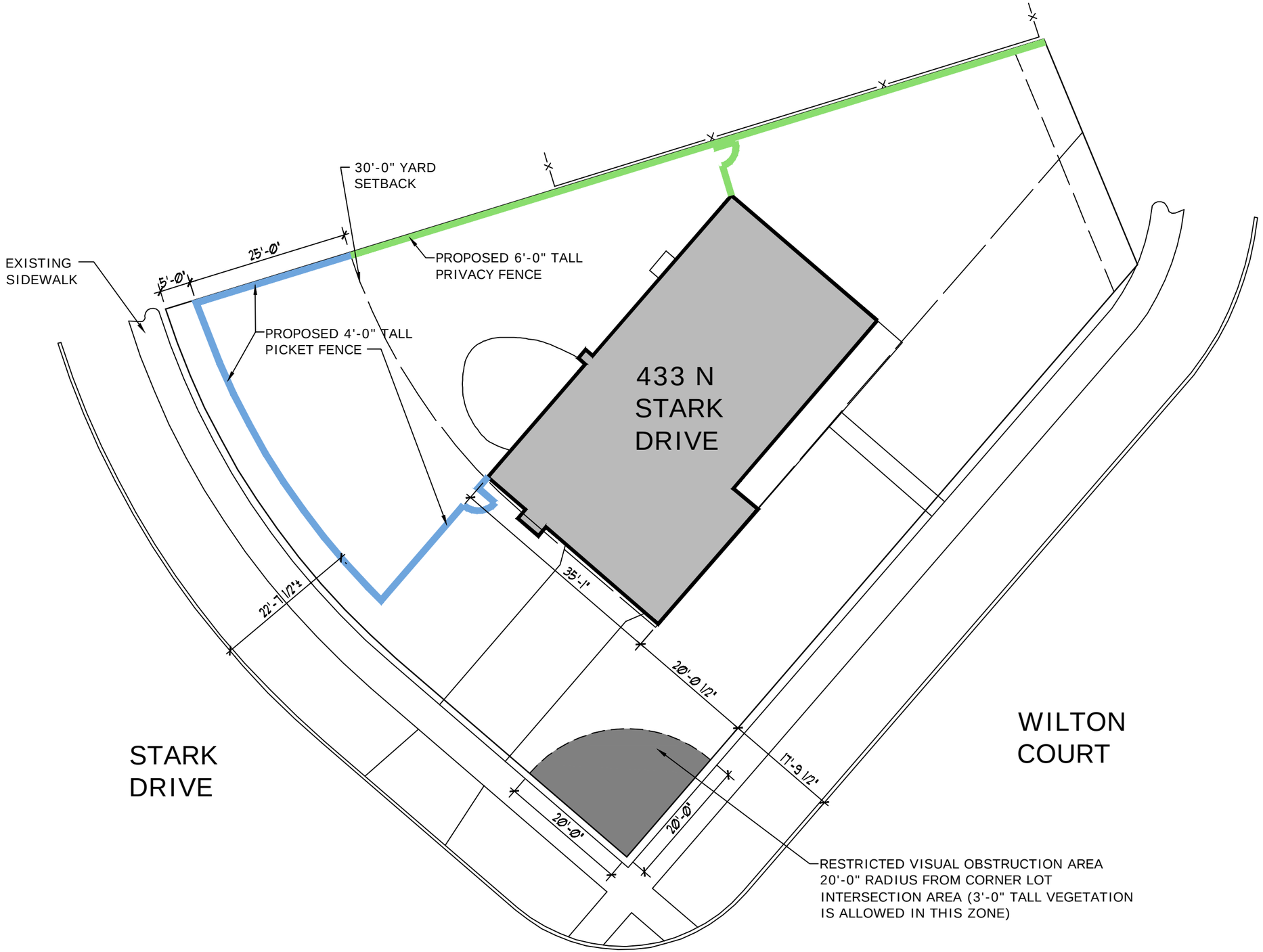
Attachment: ORD SU 433 N. Stark Drive (2022-72 : 433 N. Stark Drive - SU Fence)



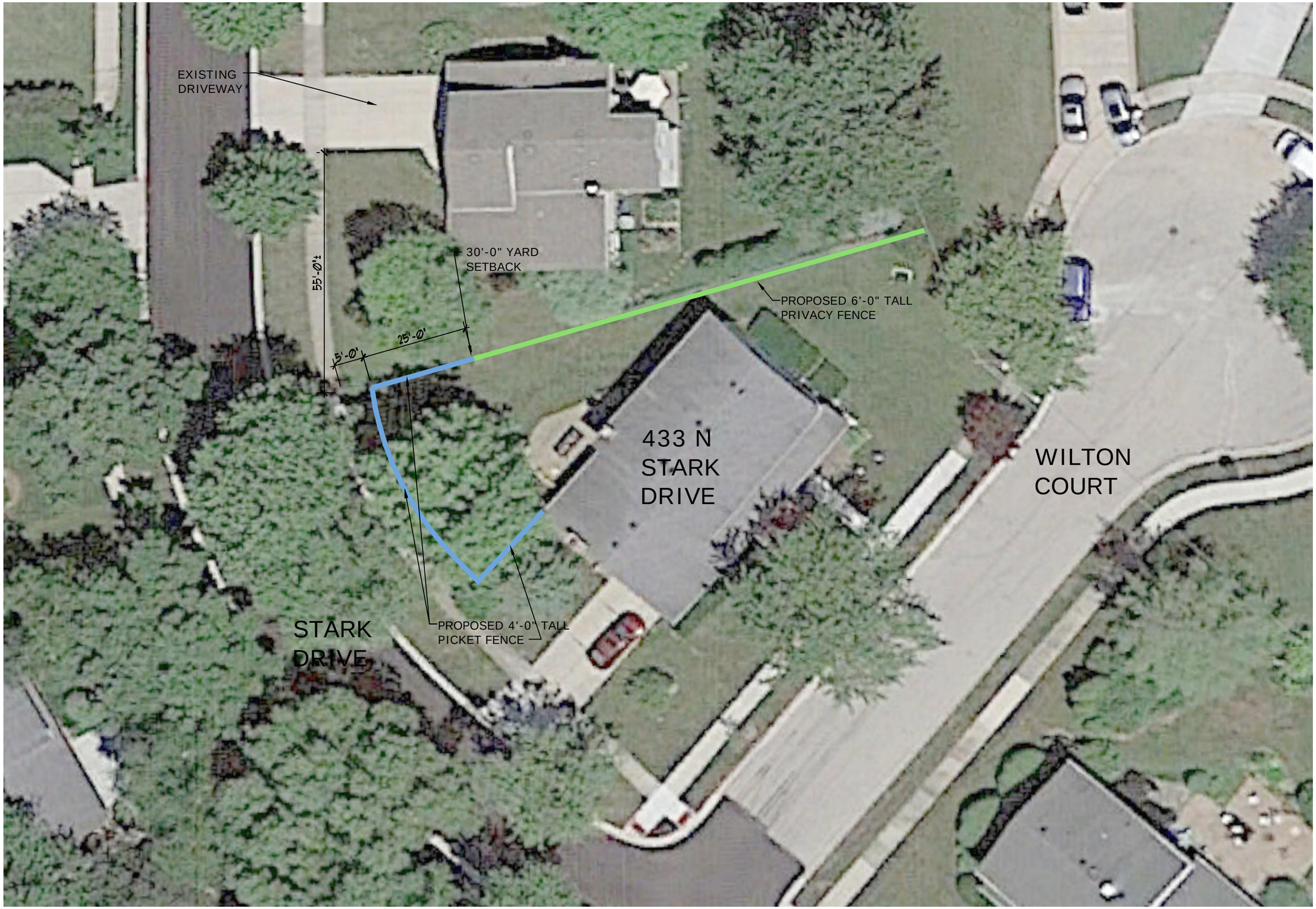
Attachment: EXHIBIT - Site Plan (2022-72 : 433 N. Stark Drive - SU Fence)



Attachment: EXHIBIT - Fence Elevation (2022-72 : 433 N. Stark



Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



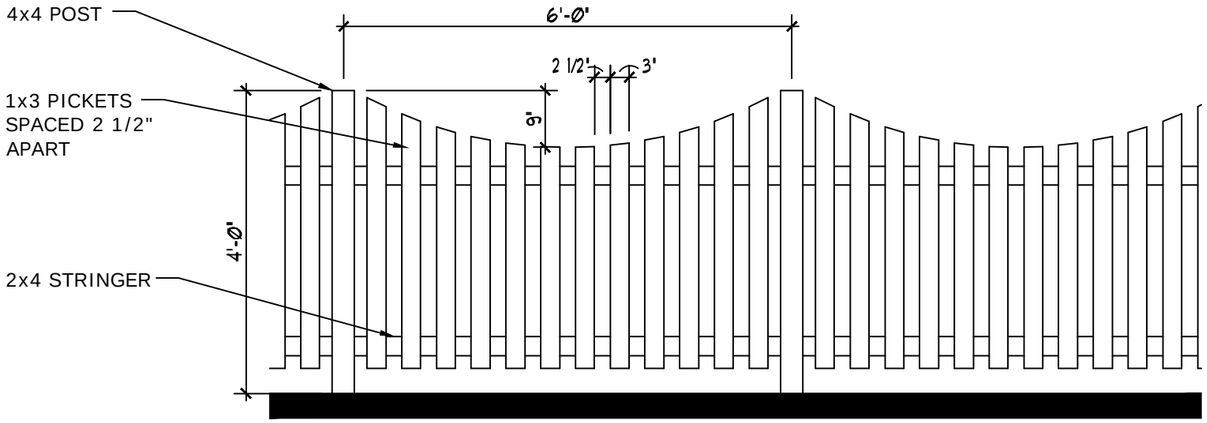
Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)

VISUAL TRAFFIC OBSTRUCTION CODE REFERENCES

Sec. 16-122. Visual Obstruction of Intersection.
Every owner or person in control of any tree, shrub, or plant growing on private property shall trim the same in order that they shall not obstruct the view of motorists, cyclists, and/or pedestrians at street intersections. Specifically such trees, shrubs, or plants shall in every case conform to the following restrictions: With a radius of twenty feet from the corner point of the lot nearest the street intersection, no planted vegetation shall exceed the height of thirty-six inches above the top of the curb except for trees in which case the lowest limb must be at least five feet above the top of the curb or three feet above the top of corner-planted shrubs, whichever is higher. This section shall not apply to trees with a diameter at one foot above ground level of three inches or less provided that not more than two such trees exist in the regulated corner area

10.01 (d) (3) Exceptions to the above permitted obstructions: a. On a corner lot, no obstruction higher than thirty (30) inches above curb level shall be located in any portion of a required front or side yard situated within twenty (20) feet of the lot corners formed by the intersection of any two (2) streets or the street lines extended. b. No permitted obstruction other than landscaping and fences shall be located any closer than two (2) feet to a rear lot line or interior side lot line and no closer than five (5) feet to a front lot line or side lot line abutting a street. (Ord. 0-60-06, §9, 4/3/06).

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



FENCE DIMENSIONS

FENCE VISUAL CALCULATIONS

SOLID AREA OF A 6' X 4' SOLID PRIVACY FENCE	24 SF.	
OPEN AREA OF PROPOSED PICKET FENCE RELATIVE TO A 6'X4' SOLID FENCE	12 SF.	(50% OF THE AREA IS OPEN AND SEE THRU COMPARED TO A SOLID 6'X4' PRIVACY FENCE)







Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



EXISTING VIEW 1

EXISTING VIEW FROM WILTON COURT
LOOKING NORTH

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



EXISTING VIEW 1A

EXISTING VIEW FROM WILTON COURT
LOOKING NORTH
CARS LEGALLY PARKED ALONG STARK DRIVE

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



EXISTING VIEW 2

EXISTING VIEW FROM WILTON COURT LOOKING NORTH WITH CAR PARKED IN DRIVEWAY

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



EXISTING VIEW 3

EXISTING VIEW FROM WILTON COURT
AT THE STREET INTERSECTION
LOOKING NORTH WITH CAR PARKED IN
DRIVEWAY

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



EXISTING VIEW 4

VIEW SOUTHBOUND ON STARK FROM
THE SOUTHBOUND LANE
ALIGNED TO NEIGHBOR'S DRIVEWAY

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



EXISTING VIEW 4A

VIEW SOUTHBOUND ON STARK FROM THE SOUTHBOUND LANE
ALIGNED TO NEIGHBOR'S DRIVEWAY
CARS LEGALLY PARKED ALONG STARK DRIVE

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



EXISTING VIEW 5

VIEW SOUTHBOUND ON STARK FROM THE SOUTHBOUND LANE LOCATED AT PROPERTY LINE EXTENDED

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



EXISTING VIEW 5A

VIEW SOUTHBOUND ON STARK FROM THE SOUTHBOUND LANE
LOCATED AT PROPERTY LINE EXTENDED
CARS LEGALLY PARKED ALONG STARK DRIVE

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



MOCK UP VIEW 1

VIEW FROM WILTON COURT LOOKING NORTH

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



MOCK UP VIEW 2

VIEW FROM WILTON COURT LOOKING NORTH WITH CAR IN DRIVEWAY

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



MOCK UP VIEW 3

VIEW SOUTHBOUND ON STARK FROM
THE SOUTHBOUND LANE
ALIGNED TO NEIGHBOR'S DRIVEWAY

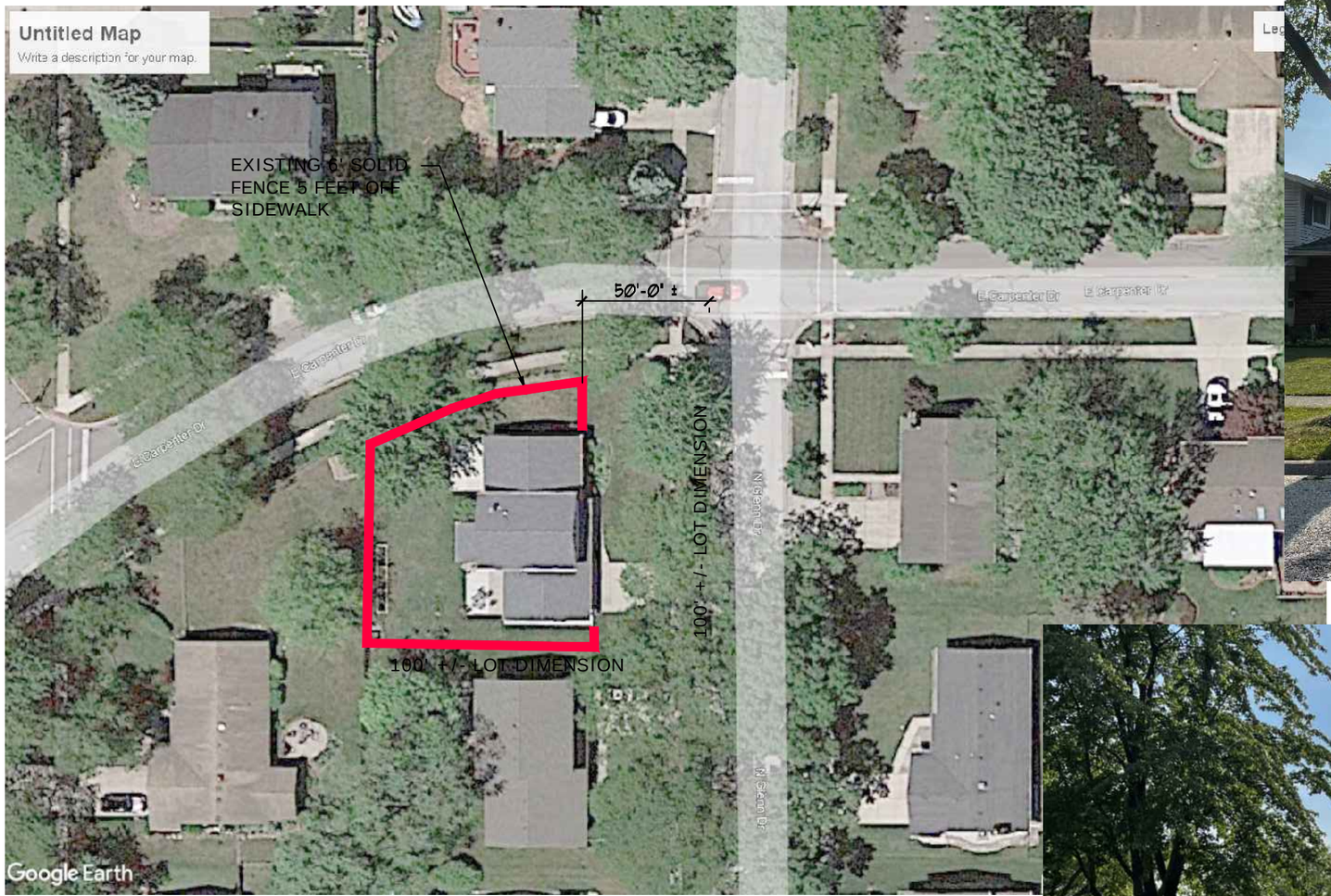
Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



MOCK UP VIEW 4

VIEW SOUTHBOUND ON STARK FROM
THE SOUTHBOUND LANE
LOCATED AT PROPERTY LINE
EXTENDED

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)

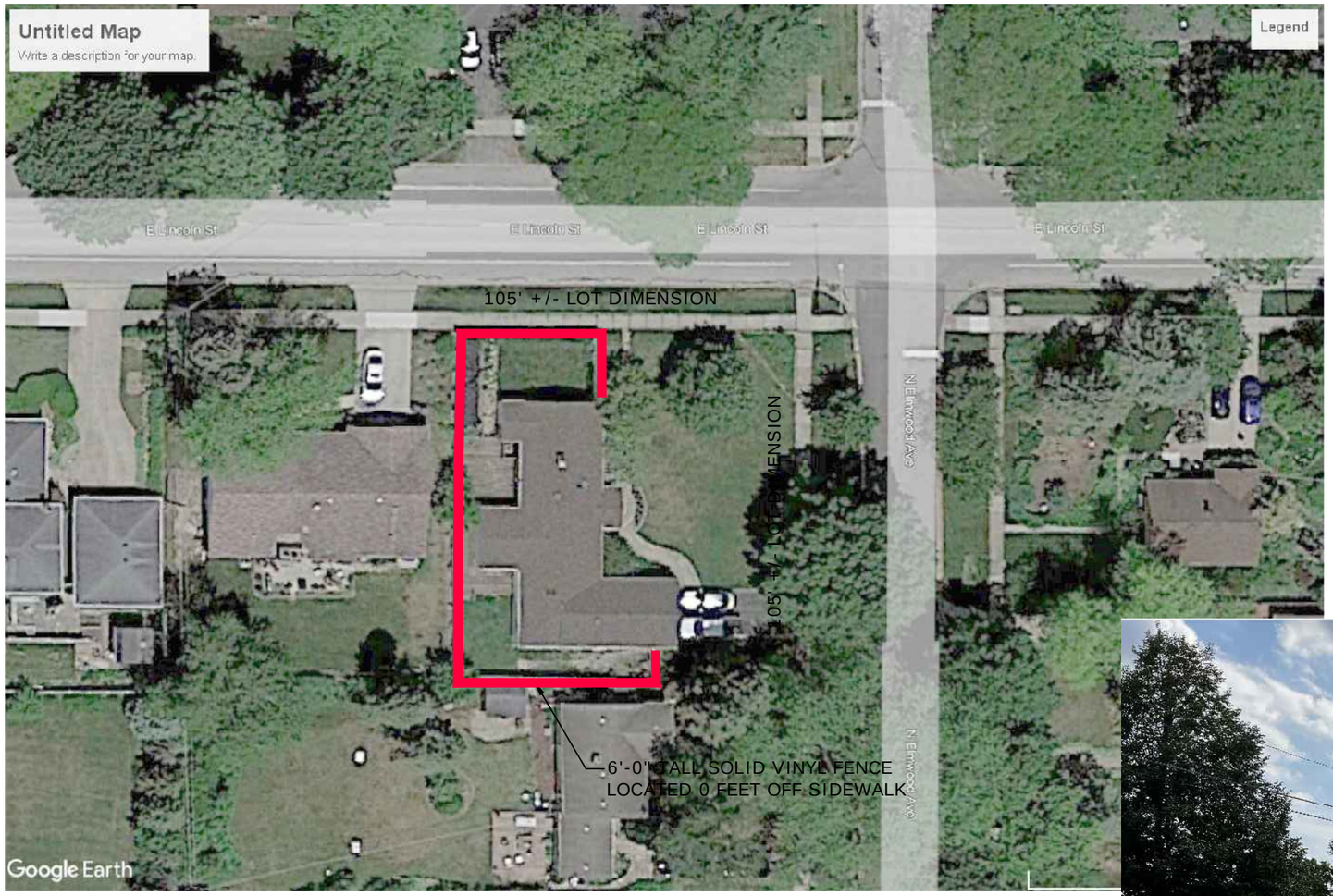






E. CARPENTER DR & N. GLENN DR

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)

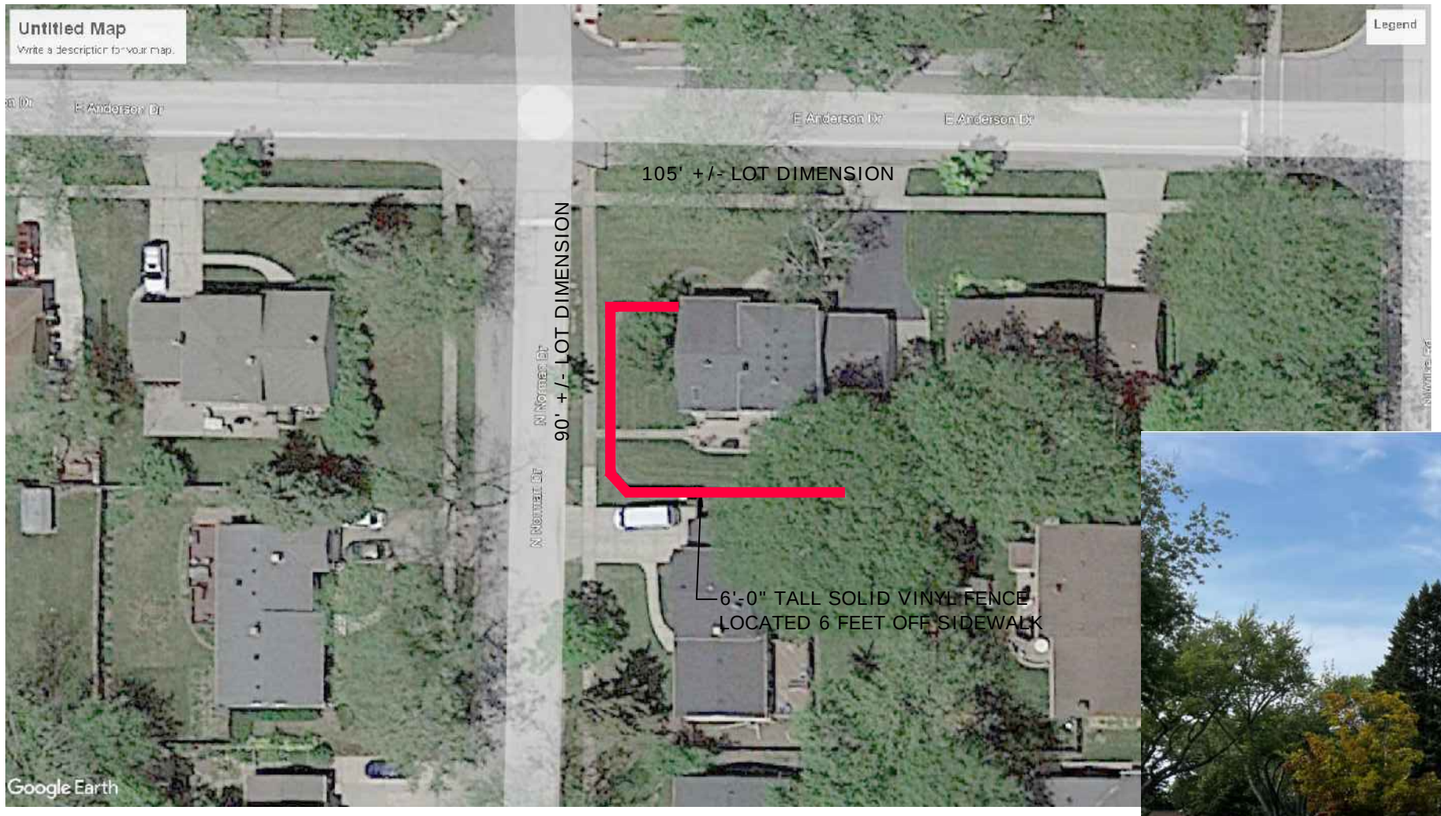


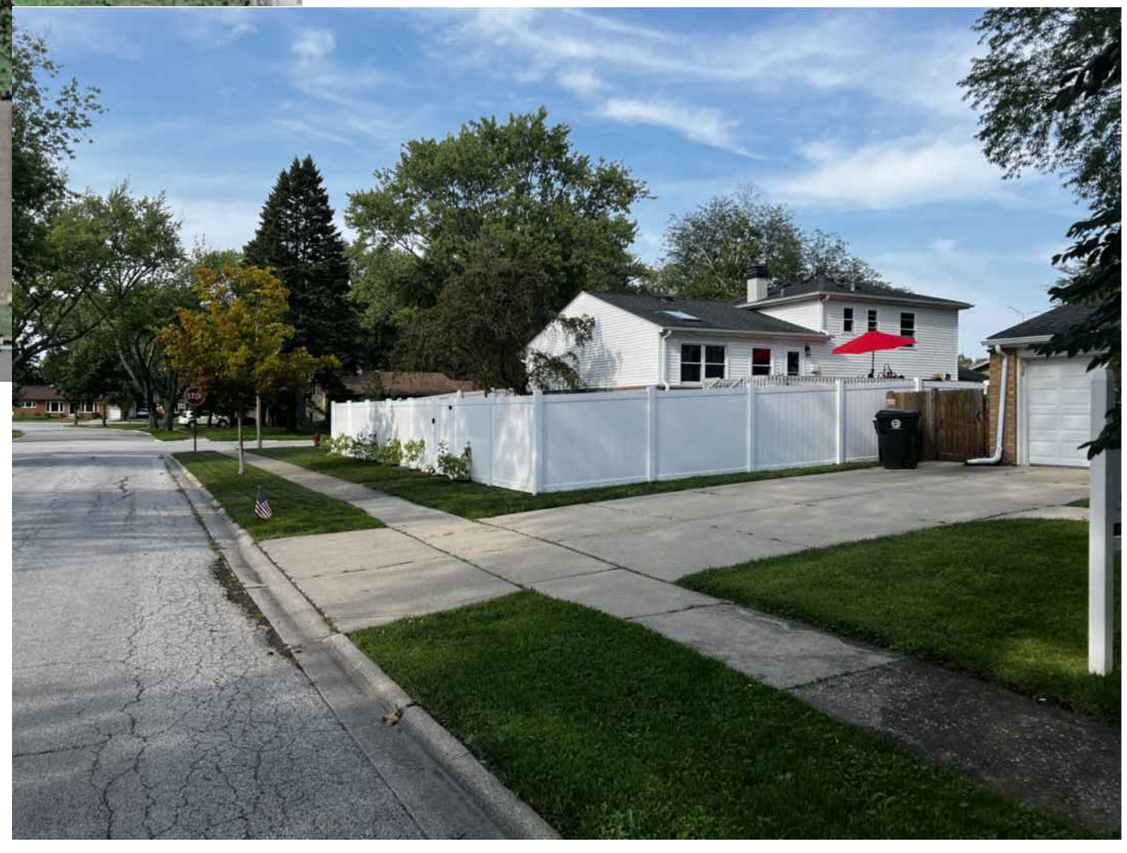




E. LINCOLN ST. & N. ELMWOOD AVE.

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)





E. ANDERSON DR & N. NORMAN DR

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



TOPANGA DR & E. MONTEREY RD.



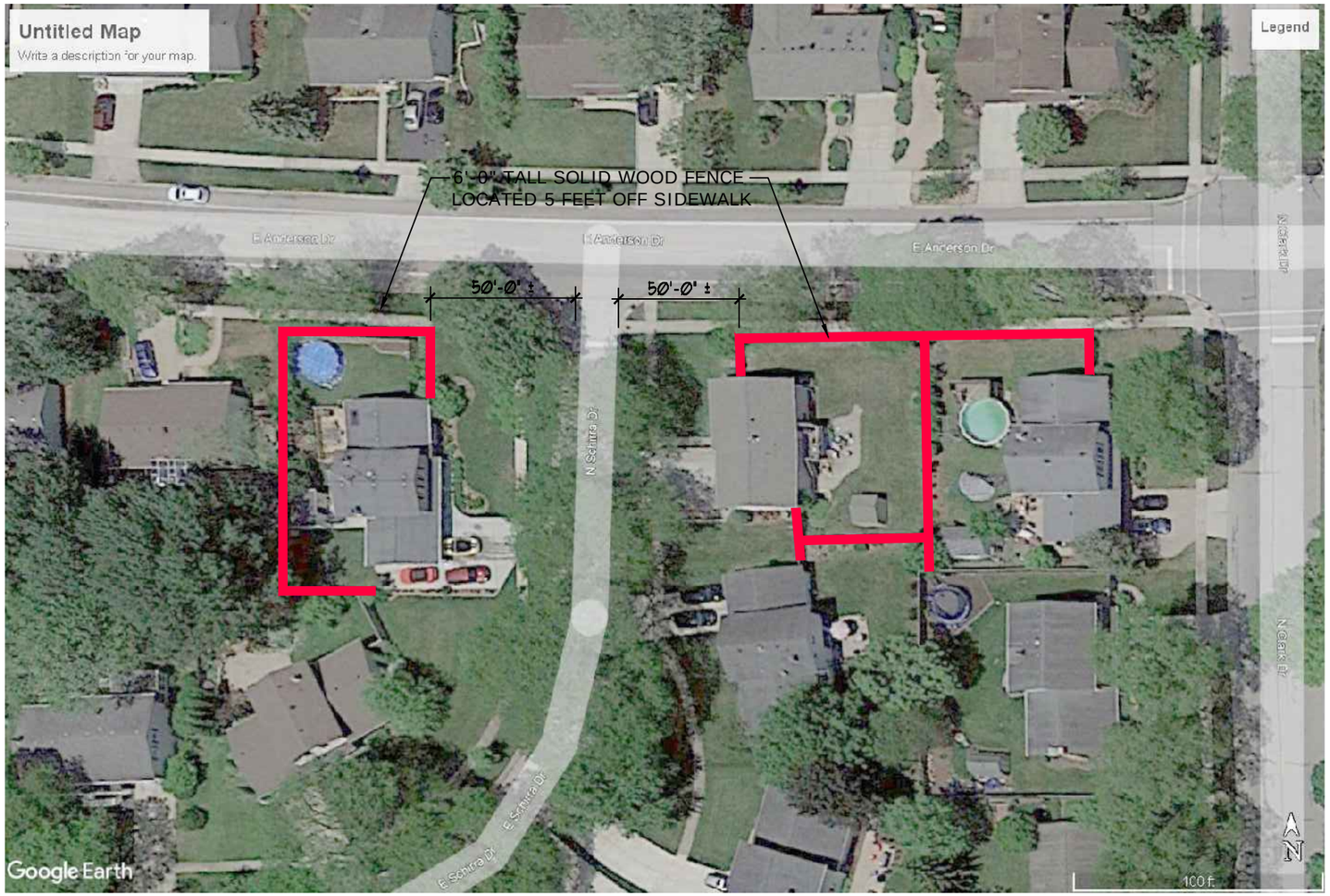


Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



E. CARPENTER DR & N. GLENN DR

Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)



E. ANDERSON DR & N. SCHIRRA DR





Attachment: 433 Stark Drive - Petitioner submitted (8/29/22) supplemental information (2022-72 : 433 N. Stark Drive - SU Fence)

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Zoning Board of Appeals

SCHEDULED 08/09/22 07:00 PM

CASE STAFF STATEMENT (ID # 7813)

433 N. Stark Drive

TO: Palatine Zoning Board of Appeals
Jan Wood, Chair

FROM: Alex Bradshaw

PETITIONER: Amanda & Jeremy Hall

CASE NUMBER: 22-16

ADDRESS: 433 N. Stark Drive

PROPOSAL:
Special Use to permit a fence in the required front yard.

LOCATION: 433 N. Stark Drive District 4 (Solberg)	**CURRENT ZONING:** R-2 Single Family

SURROUNDING CONDITIONS:

North:	R-2 Single Family Residential
South	R-2 Single Family Residential
East:	R-2 Single Family Residential
West:	R-2 Single Family Residential

BACKGROUND:
The Petitioners revised the previous plans for a fence in the required front yard. They now proposing a 4 foot tall open-style picket fence set back approximately 5 feet from the property line abutting N. Stark Drive. Therefore, the Petitioners are requesting:

Special Use to permit a fence in the required front yard.

SITE ANALYSIS:

- The Subject Property is zoned R-2, Single Family (Willow Wood Subdivision) and contains a single-family residence. The lot is approximately 10,000 square feet and is located at the NW corner of N. Stark Drive and E. Wilton Court.
- The Petitioners are proposing to erect a new, four (4) foot open-style picket fence in the front yard abutting N. Stark Drive. The new fence will enclose a portion of the required front and interior side yard. The portion of the proposed fence abutting N. Stark Drive will be approximately 50 feet in length, and will extend back to connect

Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)

with the SW corner of the residence.

- Per the submitted Site Plan, along the interior side lot line the proposed fence will transition from the four (4) foot open-style picket fence to a six (6) foot solid fence, 30 feet from the front lot line abutting N. Stark Drive.
- The proposed fence will be setback 5 feet from the front property line abutting North Stark Drive. Landscaping (plants and/or shrubs), although not required, is planned between the proposed fence and property line.
- The proposed fence abuts the front yard of 441 N. Stark Drive. The Petitioners are aware of front yard line of sight impact questions raised by Staff, and have presented consent from the adjacent neighbor at 441 N. Stark Drive. In addition, the Petitioner has altered the proposed fence to be a 4 foot tall picket fence, instead of the original 6 foot tall solid fence proposal.

DEPARTMENTAL REVIEWS:

Community Services	No Issues Identified.
Engineering	No Issues Identified.
Environmental Health	N/A
Fire Prevention	N/A
Public Works	N/A
Police	N/A

STANDARDS FOR SPECIAL USE: Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2) and (3) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

(5) With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, he following additional standards must be met:

a. Will meet the following aesthetic criteria:
   i. Will not destroy existing vistas in the area;
   ii. Will enhance the appearance of the homes and the streets in the area; and
   iii. Will not detract from the overall appearance of the community; or
b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)

STAFF RECOMMENDATION:

The Petitioners are proposing to construct a 4-foot open style fence in the required front yard of the Subject Property. The proposed fence will be set back approximately 5 feet from the required front property line that abuts N. Stark Drive. Said property line also abuts the side lot line of the front yard of the adjacent lot to the north. Per Code, the required setback is 30 feet. Although it is not required, the Petitioner has proposed landscaping between the existing fence and the front lot line abutting the street, which will provide an effective buffer.

Staff identified a potential line of sight question for the property directly to the north (441 N. Stark Drive), abutting the required front yard of the Subject Property. The proposed fence plan has been amended to maintain a 4-foot tall open-style fence through the entire 30 foot required front yard. Staff did not identify any other negative impacts the proposed fence would have on the overall appearance of the surrounding neighborhood.

Therefore, Staff recommends approval of the requested Special Use, subject to the following condition:

1. The Special Use shall substantially conform to the site plan and elevation plan submitted by the Petitioners, Amanda and Jeremy Hall, except as said plans may be changed to conform to the Village's Codes and Ordinances.

ATTACHMENTS:

- Aerial Map
- Application
- Plat of Survey
- Site Plan
- Fence Elevation (SAMPLE)
- Public Notice

Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)

433 N. Stark Drive



Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Office Use Only		
	Project Planner	Zoning Case #
	Filing Fee	Notification Deadline
	ZBA Public Hearing Date	Village Council Date

date received

PETITIONER(S) **Business Name (if applicable)**
Amanda and Jeremy Hall

Subject Property Address 433 N. Stark Dr.

AUTHORIZED AGENT (if applicable) **Business Name (if applicable)**

Address City/State/Zip Code

Telephone	Fax	Email

Relationship to Petitioner (contractor, architect, etc.)

TYPE OF APPLICATION (check one)

☒ Special Use ☐ Special Use Amendment ☐ Variation

Existing Zoning District	Existing Land Use	Proposed Land Use
Residential	Residential	Residential

Background Information

Generally describe your request:

To install a fence beyond set back line.

Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)

VILLAGE OF PALATINE

SPECIAL USE

Required Materials

- ☐ Filing Fee of $ _____
- ☐ Application Form
- ☐ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- ☐ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy each, electronic version preferred**
- ☐ Real Estate Interest Disclosure Form (see attached)
- ☐ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)
- ☐ Business Plan (if applicable; including, but not limited to nature of business, hours of operation, number of employees, and menu)

Additional Materials (as required by the Village)

- ☐ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- ☐ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- ☐ Photographs (e.g. ground-level or aerials)
- ☐ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.05 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. ***If you are applying for a Variation only, you do not need to answer these items.***

1. The use is deemed necessary for the public convenience at that location — No
2. The use is designed, located, and proposed to be operated that the public health, safety and welfare will be protected — Yes
3. The use will not cause substantial injury to nearby property values — No
4. With respect to live entertainment uses, the use shall not:
   a. Produce noise levels so great as to constitute an unreasonable interference for persons outside the confines of the establishment
   b. Impose undue health, sanitation or safety burdens on the village
   c. Create excessive demands on the Village of Palatine Police Department
   d. Be of a nature otherwise prohibited by law or village ordinance
5. For fence standards, see Section 14.05 of the Palatine Zoning Ordinance — Agree

Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)



MURRY AND MOODY, LTD.

Land Surveyors

Illinois Professional Land Surveying Firm Corporation License No. 184-002845

933 S. Plum Grove Road, Suite 101
Palatine, Illinois 60067

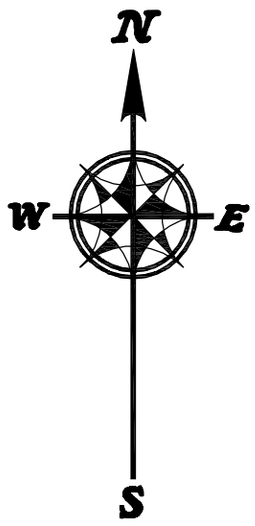
www.murrysurvey.com info@murrysurvey.com Phone: (847)358-5960

PLAT OF SURVEY

OF

LOT EIGHTY-SEVEN (87), IN WILLOW WOOD, BEING A SUBDIVISION OF PART OF SECTION 14, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTER OF TITLES OF COOK COUNTY, ILLINOIS, ON JULY 30, 1962, AS DOCUMENT NUMBER 2046942.

AREA = 10,083.47± S.F. / 0.2315± ACRES



1" = 20'



LEGEND AND NOTES

Dimensions shown thus: 50.25 are feet and decimal parts thereof. Angular data shown thus: 90°00'00" indicate degrees, minutes and seconds.

50.25 / N 90°00'00" E indicates measure dimension / bearing.
(50.25) / (N 90°00'00" E) indicates record dimension / bearing.
[50.25 d] / [N 90°00'00" E d] indicates deed dimension / bearing.

Bearings shown hereon, if any, per local or assumed data, unless shown otherwise.

Compare your points before using same and report any differences immediately.

Check legal description with deed or title policy and report any discrepancy immediately. Building lines and easements, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.

Order Number: 12-1105
Survey Made For: John H. Zelenka, Attorney at Law

STATE OF ILLINOIS } S.S.
COUNTY OF COOK }

I, Barbara C. Murry, an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.

Date of completion of field work: June 5, 2012

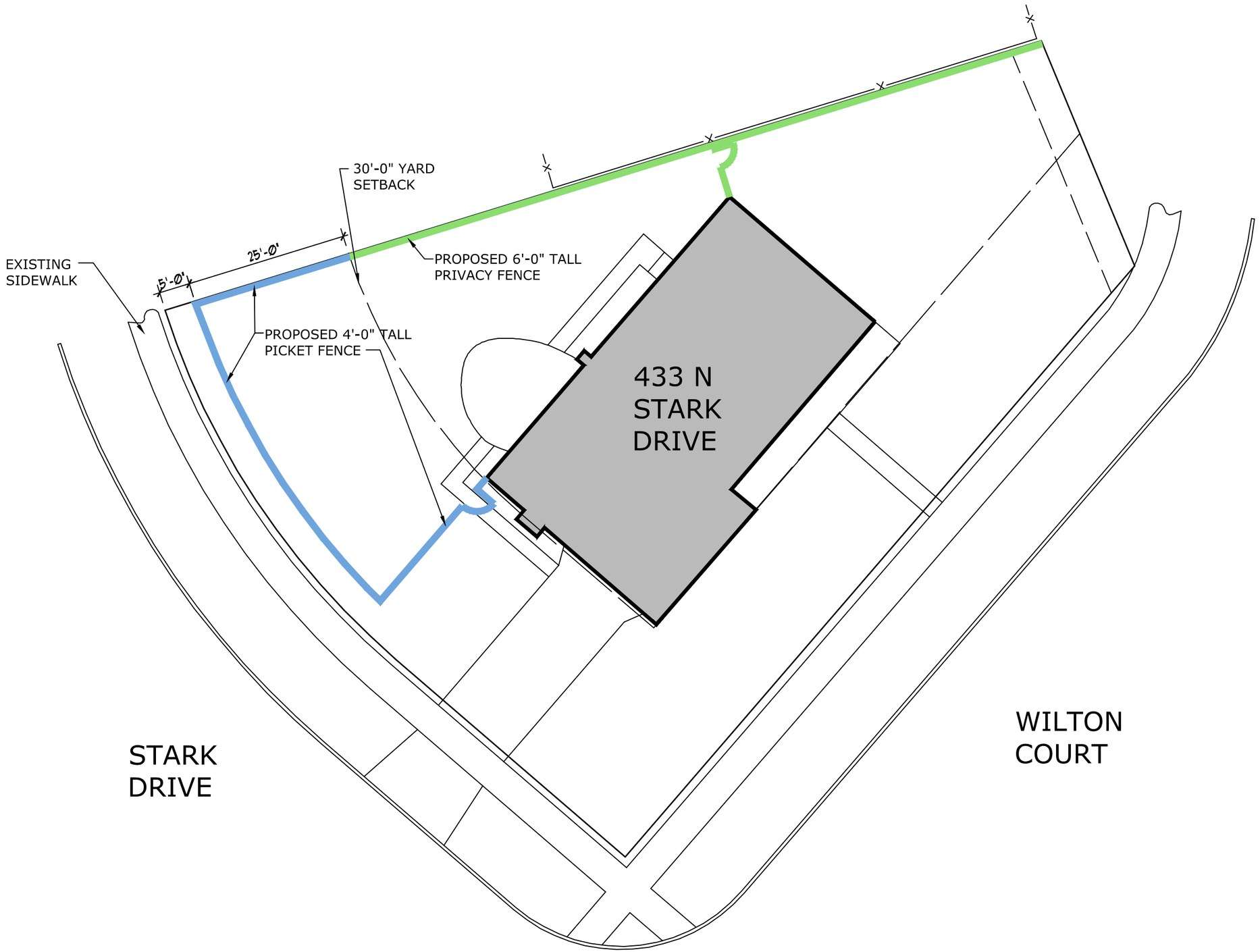
Palatine, Illinois: June 6, 2012

BARBARA C. MURRY
3529
PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS
PALATINE IL

Illinois Professional Land Surveyor - Barbara C. Murry 035-003529
License Renewal date: November 30, 2012

Project Number: 62-649 (75M-42)
Field Book: 240L-16
Drawing File: 12110500.dwg

Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)



Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)



PUBLIC NOTICE
A Public Hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, August 9, 2022 at 7 PM, in the Village Council Chambers at Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:
Special Use to permit a fence in the required front yard.
The property is commonly known as 433 N. Stark Drive.
The Petitioners have revised the previous request for a fence in front yard. They are now proposing a 4 foot tall open-style picket fence set back approximately 5 feet from the property line abutting N. Stark Drive.
The above petition has been filed by Amanda and Jeremy Hall and is available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: 22-16
VILLAGE OF PALATINE
Jan Wood, Chair
Palatine Zoning Board of Appeals
DATED: This 25th day of July, 2022
Published in Daily Herald July 25, 2022 (4585934)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Northwest Suburbs

Daily Herald

Corporation organized and existing under and by virtue of the laws o the State of Illinois, DOES HEREBY CERTIFY that it is the publish of the **Northwest Suburbs DAILY HERALD**. That said **Northwes Suburbs DAILY HERALD** is a secular newspaper, published in Arlington Heights and has been circulated daily in the Village(s) of: Arlington Heights, Barrington, Barrington Hills, Bartlett, Buffalo Gr Deer Park, Des Plaines, Elk Grove, Franklin Park, Glenview, Hanover Park, Hoffman Estates, Inverness, Melrose Park,Morton Gr Mt Prospect, Niles, Northbrook, Northfield, Northlake, Palatine, Park Ridge, Prospect Heights, River Grove, Rolling Meadows, Rosemont, Schaumburg, Schiller Park, South Barrington, Streamwo Wheeling, Wilmette

County(ies) of Cook
and State of Illinois, continuously for more than one year prior to th date of the first publication of the notice hereinafter referred to and i general circulation throughout said Village(s), County(ies) and State

I further certify that the Northwest Suburbs DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notic as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a copy, was published 07/25/2022
in said Northwest Suburbs DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, t authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Paula Battaglia
Designee of the Publisher and Officer of the Daily Herald

Control # 4585934

Attachment: August 9, 2022 ZBA Materials (2022-72 : 433 N. Stark Drive - SU Fence)

III. PUBLIC HEARING

1. 433 N. Stark Drive **- Recommended to Approve**

   Notice was published in the Daily Herald on July 25, 2022 and mailed to the owners of the surrounding properties.

   Petitioner's Exhibits:

1. Application for Special Use
2. Proof of Ownership
3. Plat of Survey
4. Site Plan
5. Fence Elevation
6. Public Notice

Sworn in staff: Mr. Alex Bradshaw

Sworn in petitioner: Mr. Jeremy Hall and Ms. Amanda Hall 433 N Stark Drive. Mr. Hall stated they were before the board a month ago with the same request. He stated they took the comments and revised the proposal. He explained they pulled the 6ft back to setback for zoning and are asking for a 4ft fence in the front yard setback. Mr. Hall stated they also pulled back to 5ft setback. He explained per the zoning ordinance due to the lot line along Stark being 8ft shorter than Wilton is considered their front yard. He pointed out the fence would be permitted if the lot line along Stark was 8ft longer. Mr. Hall stated they took in account the site lines from the neighbor which is farther than others in the area. He stated he doesn't see an issue and neither does neighbors. He spoke to security issues and explained they want to secure their rear yard and are just asking to fence in their yard like all their neighbors.

Mr. Pirog asked if the neighbors have issues with the revised plan
Ms. Hall answered no pointing out they have provided affidavits of approval

Mr. Bradshaw gave a brief overview explaining the proposed fence abuts the front yard of the yard to the north. He stated the petitioner is aware of the original line of site issues and have presented consent from the adjacent neighbor. Mr. Bradshaw stated the petitioner has altered the original request to be a 4ft picket style throughout the entire front yard referring to site plan slide. He stated Community Services and Engineering have reviewed and have no issues.

STAFF RECOMMENDATION:
The Petitioners are proposing to construct a 4-foot open style fence in the required front yard of the Subject Property. The proposed fence will be set back approximately 5 feet from the required front property line that abuts N. Stark Drive. Said property line also abuts the side lot line of the front yard of the

Attachment: Draft August 9th ZBA minutes (2022-72 : 433 N. Stark Drive - SU Fence)

adjacent lot to the north. Per Code, the required setback is 30 feet. Although it is not required, the Petitioner has proposed landscaping between the existing fence and the front lot line abutting the street, which will provide an effective buffer.

Staff previously identified a potential line of sight question for the property directly to the north (441 N. Stark Drive), abutting the required front yard of the Subject Property. The proposed fence plan has been amended to maintain a 4-foot tall open-style fence through the entire 30 foot required front yard. Staff did not identify any other negative impacts the proposed fence would have on the overall appearance of the surrounding neighborhood.

Therefore, Staff recommends approval of the requested Special Use, subject to the following condition:

1. The Special Use shall substantially conform to the site plan and elevation plan submitted by the Petitioners, Amanda and Jeremy Hall, except as said plans may be changed to conform to the Village's Codes and Ordinances.

There were no further questions. The public hearing was closed.

Mr. Pirog made a motion to approve subject staff's conditions; seconded by Mr. Cavanaugh

DELIBERATIONS:

Mr. Pirog stated the standards including the extra standards for fences have been met and this is a reasonable request

Ms. Wood agreed the standards have been met specifically for aesthetics for fences

Ms. Roth-Wurster stated had it been higher she may have an issue

Ms. Wood summarized that this request has met the standards and was unanimously approved by a vote of 5-0. This item will tentatively go to Village Council on August 15, 2022

RESULT:	**RECOMMENDED TO APPROVE [UNANIMOUS]**
MOVER:	John Pirog, Commissioner
SECONDER:	Kevin Cavanaugh, Commissioner
AYES:	Roth-Wurster, Wood, Luszczak, Cavanaugh, Pirog
ABSENT:	McGinn

Attachment: Draft August 9th ZBA minutes (2022-72 : 433 N. Stark Drive - SU Fence)

Consider an Ordinance Imposing a Moratorium on the Issuance of Additional Video Gaming Licenses as Defined in Section 3-35 of the Palatine Code of Ordinances

BACKGROUND:
On April 11, 2022 the Village Council approved the creation of a video gaming, "VG", license through Section 3 of the Code of Ordinances, which were effective July 1, 2022. Since April 11, the Village has received 16 applications for video gaming. Due to the need to evaluate existing code provisions and impacts of gaming licenses on the Village as a whole, the Village Council requested at the August 15th Council meeting that staff draft a moratorium on the issuance of new “VG” licenses as defined in Section 3-35 of the Code of Ordinances.

KEY ISSUES:
Initially nine applications were submitted to the Village and approved on June 20, 2022. Two of those original applicants have been approved by the State, passed final inspection and are operating with video gaming currently.

Of the additional seven applications, two do not meet the basic criteria for gaming and will not proceed in the process. Staff will continue to process the remaining five applications but support the moratorium on any additional applications until we can review the operations of the approved establishments and determine whether further modifications to our Code of Ordinances is necessary. The moratorium would be in place through March 31, 2023 unless the Council ends it earlier or extends it. Staff will prepare a report for the Village Council in the first quarter of 2023 with any recommendations for changes.

ALTERNATIVES:

1. Approve the Ordinance.
2. Do not approve the Ordinance and refer back to staff.

RECOMMENDATION:
Staff recommends approval of an Ordinance Imposing a Moratorium on the Issuance of Additional Video Gaming Licenses as Defined in Section 3-35 of the Palatine Code of Ordinances.

ACTION REQUIRED:
Motion to approve an Ordinance Imposing a Moratorium on the Issuance of Additional Video Gaming Licenses as Defined in Section 3-35 of the Palatine Code of Ordinances.

ATTACHMENTS:

- ORD_Moratorium on VG2022.9.6

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO. O - _____ - 22
AN ORDINANCE IMPOSING A MORATORIUM ON THE ISSUANCE OF ADDITIONAL VIDEO GAMING LICENSES AS DEFINED IN SECTION 3-35 OF THE PALATINE CODE OF ORDINANCES

WHEREAS, the Village of Palatine, Cook County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Mayor and Village Council approved video gaming in the Village of Palatine on April 11, 2022; and

WHEREAS, in addition to its home rule authority, the corporate authorities of the Village may, by ordinance, determine the regulations related to video gaming activities in the Village of Palatine; and

WHEREAS, the Mayor and Village Council have determined that, due to the need to evaluate existing code provisions and impacts of gaming licenses on the Village as a whole, they desire to impose a moratorium on the issuance of new “VG” licenses as defined in Section 3-35 of the Code of Ordinances; and

NOW, THEREFORE BE IT ORDAINED by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, that:

SECTION 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby incorporated as if fully set forth herein.

SECTION 2: There is hereby imposed a moratorium on the creation and issuance of any new video gaming licenses as defined in Sec. 3-35 of the Code of Ordinances.

SECTION 3: This moratorium, as provided in Section 2 above, shall remain in effect until March 31, 2023 unless acted upon earlier by the Village Council.

Attachment: ORD_Moratorium on VG2022.9.6 (2022-79 : Gaming Moratorium)

SECTION 4: This Ordinance shall be in full force and effective upon its passage and approval as provided by law.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of any such conflict.

SECTION 6: Any section or provision of this ordinance that is construed to be invalid or void shall not affect the remaining sections or provisions, which shall remain in full force and effect thereafter.

PASSED: This 6th day of September, 2022

AYES: _____ NAYS: _____ ABSENT:_____ PASS:_____.

APPROVED by me this 6th day of September, 2022.

_____

Mayor of the Village of Palatine

ATTESTED and FILED in the

Office of the Village Clerk this

6th day of September, 2022.

_____

Village Clerk

Attachment: ORD_Moratorium on VG2022.9.6 (2022-79 : Gaming Moratorium)

Consider an Ordinance Approving Various Text Amendments to Exhibit A (Zoning Ordinance) of the Village of Palatine Code of Ordinances Regarding Article 13 (13.07), Article 14 (14.03, 14.05, and 14.11) and Exhibit B (Subdivision Ordinance) of the Code of Ordinances, Articles 3 and 4 (3.01 and 4.01)

BACKGROUND:
Staff initially discussed realigning the zoning review processes and amending the notification requirements to eliminate occupants with the Village Council in May 2022. The Public Hearing before the Plan Commission occurred on June 7, 2022. Therefore, Staff is recommending several text amendments to the Zoning and Subdivision Ordinances:

1. **Zoning Ordinance - Article 13 (Section 13.07 - Planned Development Districts), Article 14 (Section 14.03 and 14.05, and 14.11 - Special Uses, Variations, and Notification); and**

2. **Subdivision, Site Development, and Floodplain Regulation Ordinance Article 3 (Section 3.01 - Preliminary Plat) and Article 4 (Section 4.01 - Final Plat).**

KEY ISSUES:

- Staff continues to assess and evaluate the Village Codes and Ordinances to ensure that the requirements reflect established Village policies and present a process for review. In 2017, the Village adopted several text amendments to the Zoning Ordinance regarding changes to the Special Use and Variation processes to allow several categories of review (including Minor Special Uses/Variations and Administrative Special Uses/Variations). The intention of these amendments was to delineate different review categories and expand the administrative approval for areas that were determined to be non-controversial (based upon unanimous approval of previous similar requests). In review of the zoning petitions over the last 5 years, Staff believes that the numerous existing processes could be further refined to eliminate confusion or ambiguity.

- The Administrative Special Use/Variations would be processed solely at a staff level (provided the petitioner gets sign offs from the surrounding property owners). If staff doesn't support the request, or the required neighbor support is not attained, a standard special use/variation process would be required. The eligible items to be processed as Administrative Special Uses and Variations include the following:

    - **Administrative Special Uses:** Sheds, Pergolas, or Gazebos encroaching upon the setback requirements; Replacement of existing accessory structures with non-conforming setbacks, which maintain or increase the setbacks and are within 10% of the total square footage of the existing accessory structure (not for accessory structures in front or side yards).

- **Administrative Variations:** Lot coverage that exceeds max by 15% or less (not including relief caused by addition to principal structure); Encroachments into required yards of 10% or less of the setback for permitted encroachments; Residential driveway width or setbacks (which exceed max by 10% or less or min by 10% or more); Replacement of legal non-conforming decks in rear and side yards, and Sheds located in easements.
- **Notice Requirements:** As previously reviewed, the proposed notification changes would eliminate the notice to occupants. Notice to occupants is not a State of Illinois Zoning notice requirement and the other available means of notice and information (Public Hearing sign, legal posting, and Village of Palatine Public Notice information through the Village's website) act in concert to provide information about a zoning petition. The Plan Commission recommended that notice to occupants be reduced to those within 125 feet (250 feet is the current requirement) of the Subject Property.

ALTERNATIVES:

1. Approve the Text Amendments to Exhibit A (Zoning Ordinance) of the Village of Palatine Code of Ordinances - Article 13 (13.07), Article 14 (14.03, 14.05, and 14.11), and Exhibit B (Subdivision Ordinance) of the Code of Ordinances, Articles 3 and 4 (3.01 and 4.01).

2. Do not approve the Text Amendments to Exhibit A (Zoning Ordinance) of the Village of Palatine Code of Ordinances - Article 13 (13.07), Article 14 (14.03, 14.05, and 14.11), and Exhibit B (Subdivision Ordinance) of the Code of Ordinances, Articles 3 and 4 (3.01 and 4.01).

RECOMMENDATION:

Public Hearing:	Plan Commission - June 7, 2022.
Residents testifying:	None.
Vote:	The Plan Commission voted unanimously to approve the requested text amendments, including a requirement to send notification to all occupants within 125 feet of a subject property. Staff concurs with the other proposed text amendment recommendation but maintains its recommendation to eliminate the notification to occupants, in compliance with the State of Illinois requirements.

ACTION REQUIRED:

A motion to approve the proposed text amendments to the Zoning and Subdivision Ordinances.

ATTACHMENTS:

- ORD - Various Text Amendments to Exhibits A and B of the Village's Code of Ordinancnes
- EXHIBIT - Comprehensive Notification - Special Use - Variation - Planned Development and Subdivsion Text Amendments
- May 2022 - Village Council notification memo
- Final June 7, 2022 Plan Commission materials - notification and process amendments

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES - APPENDIX A AND APPENDIX B (VILLAGE OF PALATINE ZONING AND SUBDIVISION, SITE DEVELOPMENT, AND FLOODPLAIN REGULATIONS)
ALL OF THE VILLAGE OF PALATINE CODE OF ORDINANCES

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: That the Code of Ordinances of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by amending Appendix A – Zoning Ordinance of the Village of Palatine Code of Ordinances for the following sections - Sections 13 (Planned Developments), Article 14 (Special Uses, Variations, and Notification) and Appendix B of the Village of Palatine Code of Ordinances– Article 3 (Preliminary Plat) and Article 4 (Final Plat) shall be and read as indicated on Exhibit "A."

SECTION 2: That the Village Clerk is directed to maintain a record of the modifications to the existing Ordinance, all of which are indicated on the attached Exhibit "A".

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____day of _____, 2022

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this
_____day of _____, 2022

_____
Village Clerk

Attachment: ORD - Various Text Amendments to Exhibits A and B of the Village's Code of Ordinancnes (2022-80 : Notification and Process Text

14.05. Special Uses, ~~and~~ Special Use Amendments, ~~Minor Special Use~~, and Administrative Special Uses. (Ord. #0-122-10, §1, 10/4/10; Ord O-36-17, 4/3/17)

(a) *Purpose and authorization.* Except as provided in paragraph (b) of this Section, Special Uses and Special use amendments shall be heard by either the Zoning Board of Appeals or the Plan Commission. The development and execution of this ordinance is based upon the division of the Village into districts, within any which district the use of land and buildings, and the bulk and location of buildings and structures as related to the land are substantially uniform. (Ord. #0-171-94 ə2 and ə3, 11-14-94; Ord. #0-122-10, §2, 10/4/10)

(1) It is recognized, however, that there are special uses which, because of their unique characteristics cannot be properly classified in any particular district or districts without consideration, in each individual case, of the impact of those special uses upon neighboring land and upon the public need for the particular special use at the particular location.

(2) While specific regulations for specific zoning districts in this ordinance may recognize particular uses that may be allowable in such zoning district as a special use, all such special uses fall, nevertheless, into two (2) broad categories:

a. Uses publicly operated or traditionally affected with the public interest; and

b. Uses entirely private in character, but of such an unusual nature that the operation may give rise to unique problems with respect to their impact upon neighboring property or public facilities. Such uses may include planned ~~unit~~ developments meeting the standards and requirements of this ordinance.

(b) *Administrative Special ~~Uses, Minor Special Uses, and Special Use Amendments~~.* ~~All~~*Uses All* applications for administrative special uses shall be made on an appropriate application form provided by the Village. (Ord. #0-122-10, §3, 10/4/10)

(1) The Village Manager or designee may recommend approval of the following applications for Administrative ~~Minor~~ Special Uses~~, Administrative Special Use, and Special Use Amendments to the Village Council on the Consent Agenda,~~ or may remand the application to the Zoning Board of Appeals for further action. ~~Any administrative special use involving a residential building or structure addition shall be recommended for approval on the Village Council Consent Agenda.~~ The following types of relief are eligible for A~~a~~dministrative S~~s~~pecial U~~u~~ses, with the sign-off approval of the surrounding property owners, as identified with the applicable application, and Village review:

~~Minor Special Uses which comply with the application and ordinance may be administratively approved, pursuant to the required process in the following category: (Ord. #0-122-10, §4, 10/4/10; Ord. O-36-17, 4/3/17)~~

a. ~~a.~~ Applications for special uses involving sheds, pergolas, or gazebos encroaching upon the setback requirements. ~~.~~ (Ord. No. O-83-96, 5/29/96 ə6; Ord.No.0-188-99,ə2,11-8-99; O-72-20, 9-14-2020)

Formatted: Strikethrough

Formatted: Font: Times New Roman

Formatted: List Paragraph, Numbered + Level: Numbering Style: a, b, c, … + Start at: 1 + Alignı Left + Aligned at: 1" + Indent at: 1.5"

Formatted: Font: Times New Roman

Formatted: Font: Times New Roman

~~b. Changes to existing Special Uses which maintain substantial conformance to the enabled Special Use. (Ord. #0-122-10, §5, 10/4/10)~~

~~(2) Administrative Special Uses. The Village Manager or his designee shall consider the following Administrative Special Uses and may recommend approval to the Village Council on the Consent Agenda or may remand the application to the Zoning Board of Appeals. Residential structures constructed and approved by the Village of Palatine for Final Occupancy as of January 1, 2017 are eligible to apply for this relief. Residential structures not meeting this eligibility date shall follow the standard Special Use process. Any administrative special use involving a residential building or structure addition shall be recommended for approval on the Village Council Consent Agenda. The following types of relief are eligible for administrative special uses:~~

~~a. Residential setback reductions for all yards, for which the proposed setback shall not exceed the minimum requirement by more than 10%, within each zoning district. (For example, if the required front yard is 30 feet, an administrative special use could be applied for, provided that the proposed setback was at least 27 feet).~~

~~Residential fencing, which requires Special Use review.~~

~~b.~~ b. Replacement of existing accessory structures, with non-conforming setbacks, which maintain or increase the existing setbacks and are within 10% of the total square footage of the existing accessory structure. Accessory structures located in the front yard or side yard abutting a street are not eligible for this type of relief

(c) *Application for Administrative Special Uses~~.~~ Special Uses, and Special Use Amendments ~~Special Use and Special Use Amendments.~~* The application for Special Use, Special Use Amendments, and Administrative Special Uses shall be filed and processed in the manner prescribed for applications for amendments and shall be accompanied by the following information: (Ord. #0-122-10, §6, 10/4/10; Ord. O-36-17, 4/3/17)

1. Said application shall contain the following information:

a. Petition for Hearing;
b. Real Estate Interest Disclosure Form;
c. Site Plan, Elevation, Plat of Survey and legal description of the subject property; and

Formatted: Indent: Left: 1", First line: 0"

Formatted: Indent: Left: 0.38", Hanging: 0.63"

Formatted: Indent: Left: 0.38", Hanging: 0.63", bullets or numbering

Formatted: Indent: Left: 0.38", Hanging: 0.63"

Formatted: Indent: Left: 0.5", No bullets or

d. Proof of ownership, including signature(s) of owner(s) on the petition for hearing or on a statement attached to said form giving owner's consent of the petition.

2. The following materials may be required by the Village, either as part of the application or as a condition of approval.

a. Site plan;
b. Floor plans;
c. Building elevations;
d. Preliminary Engineering Plans;
e. Business plan;
f. Signage information;
g. Traffic analysis; and
h. Any other information deemed necessary by the Village.
(Ord. 0-60-06, §19, 4/3/06)

(d) *Standards*. No special use shall be granted by the Village Council unless the special use or special use amendment: (Ord. #0-122-10, §7, 10/4/10)

(1) Is deemed necessary for the public convenience at that location if categorized as (2)(a) by paragraph (a) above.

(2) Is so designed, located, and proposed to be operated that the public health, safety and welfare will be protected.

(3) Will not cause substantial injury to the value of other property in the neighborhood in which it is located.

(4) With respect to requests for live entertainment, the following additional standards must be met. Said live entertainment: (Ord. No. 0-3-10, §2, 1/11/10)

a. Shall not produce noise levels so great as to constitute an unreasonable interference with the rights or wellbeing of persons outside of the confines of such establishment.

b. Shall not impose undue health, sanitation or safety burdens on the V~~v~~illage.

c. Shall not create excessive demands on the police department of the V~~v~~illage so as to impair its ability to maintain the peace in the V~~v~~illage and provide adequate protection for its citizens.

d. Shall not be of a nature otherwise prohibited by law or V~~v~~illage ordinance.

The entertainment proposed shall be fully described in the ordinance granting any special use hereunder and shall be subject to such reasonable conditions as the Mayor ~~president~~ and Village Council ~~board of trustees~~ may prescribe. Any change from the stated entertainment shall require another special use or permit.

(5) With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

i. Will not destroy existing vistas in the area;

ii. Will enhance the appearance of the homes and the streets in the area; and

iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

~~(6) After the administrative special use application is submitted and reviewed by the various Village Departments, the Village will indicate if the applicant may proceed forward with seeking approval of the requested relief, as follows:~~

~~a. Upon review and confirmation of a submitted application to the Village, the applicant reviews the administrative special use application and all associated plans, with the required adjacent property owners. As part of this review, the applicant must obtain and submit a signed statement, on a Village provided form, along with a set of the proposed plans, confirming that those property owners have no objection to the requested administrative special use. Only upon receiving a signed statement along with a signed set of plans from each required property owner, may the administrative special use be recommended for approval. If an administrative special use is not granted, the applicant may file for standard special use.~~

~~b. In conjunction with the submitted approval from all of the required adjacent property owners, the Village will send a copy of the administrative special use~~

~~application and plans by standard mail to all taxpayers of record and occupants within 250 feet of the boundaries of the subject property. If there are no written objections filed with the Department of Planning and Zoning within 10 days of receipt of such notice, the administrative Special Use may be granted. If an administrative special use is not granted, the applicant may file for a standard special use.~~

(Ord. O-36-17, 4-3-17)

(e) *Conditions.* The Plan Commission and the Zoning Board of Appeals may recommend, and the Village Council may provide, such conditions and restrictions upon the construction, location and operation of a special use, including but not limited to provisions for off-street parking and loading, as may be deemed necessary to promote the general objectives of this ordinance and to minimize injury to the value of property in the neighborhood.

(f) *Lapse of special use permit.* A special use permit hereunder granted shall lapse if:

(1) A building permit has not been issued by the V~~v~~illage for such construction, installation, or relocation within one year after the effective date of the ordinance granting said special use.

(2) A building permit has been issued, but such construction, installation or relocation is not completed within two (2) years after its issuance.

In the event a special use lapses, nothing herein shall prohibit any person from applying for the same special use or a new special use on substantially the same terms.

(g) *Enforcement, penalties and termination.*

(1) The Corporate Authorities of the Village may enforce any of the conditions upon which a special use has been granted hereunder or one or more of the standards set forth in subparagraph (d) herein by instituting an appropriate action in the Circuit Court of Cook County, Illinois to enjoin the violation of such condition, and in addition may institute an action in said court to impose appropriate fines for such violations.

(2) The Corporate Authorities of the Village may terminate any special use for violation of a condition upon which such special use has been granted or one or more of the standards set forth in subparagraph (d) herein in the following manner:

a. Written notice of the alleged violation shall be served either personally or by registered or certified mail, upon the owner and upon the occupant, if any, of the premises covered by such special use, allowing thirty (30) days following personal service or mailing of said notice for the violation to be cured, and setting a date certain sometime after said thirty-day period for a public hearing thereon before the Corporate Authorities of the Village.

b. If the alleged violation is cured within the thirty-day period and the Vvillage Mmanager so certifies, the public hearing shall be cancelled.

c. If the Vvillage Mmanager does not certify, the public hearing shall be held and the owner and occupant, if any, given an opportunity to show cause, if any thereby, why the special use should not be terminated.

d. At the conclusion of the hearing, the Corporate Authorities may:

i. Permit the special use to continue generally;

ii. Permit the special use to continue allowing such additional time to cure the alleged violation as they deem warranted under the circumstances;

iii. With the consent of the owner, adopt an ordinance modifying the special use in such manner as they deem appropriate after due notice and public hearing as required by this section; or

iv. Adopt an ordinance repealing the special use, provided that any such ordinance shall contain findings of fact upon which such repeal is based.

(3) All remedies and actions provided in this paragraph (g) shall be in addition to and not in place of those elsewhere provided in this ordinance or available under the laws or statutes of the State of Illinois; specifically including Article XIII, which applies to planned developments.

(Ord. No. O-192-92, ə 1, 12-14-92; Ord. No. 0-171-94 ə2-5 11-14-94; Ord No. O-111-97, ə1, 7-14-97; Ord. O-36-17, 4/3/17)

(h) Transfers of Special Uses

(1) In order to transfer an existing Special Use within the Village of Palatine, a Special Use transfer request shall be submitted to the Department of Planning and Zoning. The transfer shall apply if there is an ownership change for any new owner, operator, lessee, or changes to the corporate structure for a given use operating under a specific Special Use ordinance. The Special Use transfer requirement shall not apply to single-family properties used only for single-family residential purposes.

(2) The Special Use transfer request will indicate that the specific Special Use Ordinance was reviewed and that the proposed new owner/operator will comply with both the Special Use Ordinance and any related conditions therein upon transfer and continue operating the Special Use in a manner consistent with operative Special Use.

(3) Once the Village receives and reviews the Special Use transfer request, the Village Manager will schedule the transfer for Village Council review and either:

Attachment: EXHIBIT - Comprehensive Notification - Special Use - Variation - Planned Development and Subdivsion Text Amendments (2022-80

a. Place the transfer request on the Village Council agenda, for those requests generally consistent with the underlying Special Use.

b. If the Village Manager deems that the new proprietor contemplates a change in use which is inconsistent with the Special Use ordinance, the new proprietor shall be required to Petition for a public hearing before the Zoning Board of Appeals for a new Special Use.

(Ord. No.0-69-10, §1, 6/21/10)

(i) Special Use Amendments

(1) It is recognized that existing Special Uses will contemplate building and site additions, floor plan changes and operational adjustments that may change the underlying approvals granted in the original Special Use.

(2) If a proposed amendment to a Special Use does not substantially conform with the enabled Special Use, a Special Use Amendment will be processed as a new Special Use under Section 14.05 of the Village's Zoning Ordinance. If a proposed change does substantially conform with the enabled Special Use, then the Special Use Amendment may be processed Section 14.05(b) (1). Such conformance or lack thereof shall be determined by the Administrator after reviewing the proposed changes.

(Ord. #0-122-10, §8, 10/4/10)

14.03. Variations, ~~/~~Administrative Variations, and ~~/~~Appeals.

(a) *Purpose.* Except as provided in paragraph (b) of this section or where a~~the~~ variation is requested in conjunction with a Plat of Subdivision or Planned Development, the Zoning Board of Appeals shall hear all petitions for variations, and shall recommend variations of the provisions of this ordinance in harmony with its general purpose and intent, where the zoning board of appeals shall have made a finding of fact based upon the standards hereinafter described that there are practical difficulties or particular hardship in the way of carrying out the strict letter of the regulations of this ordinance. Where a variation is requested in conjunction with a Plat of Subdivision or Planned Development, it shall be heard by the Plan Commission.

~~(b) *Minor Administrative variations for non conforming decks in rear and side yards and sheds in easements.* The Village Manager, or his designee shall consider the following variations and may administratively approve, pursuant to the required application process or may remand the application to the Zoning Board of Appeals for further action. All applications for minor administrative variations shall submit a minor administrative variation provided by the Village along with all of the required plans and materials, within the following categories:~~

~~1. Applications for variations involving non-conforming decks in rear and side yards.~~

~~2. Applications for variations involving sheds located on easements, subject to the applicable utility company authorization, in conjunction with the building permit submission, if such a permit is required.~~

(Ord.No.0-83-95 ə1, 8-14-95)(Ord. No. 0-83-96 ə3, 5/29/96; Ord.No.0-188-99,ə1,11-8-99; Ord. O-36-17, 4/3/17)

(b~~c~~) *Administrative Variations* – The Village Manager or his designee shall consider the following Aadministrative V~~v~~ariations and may either administratively approve ~~or recommend approval to the Village Council on the Consent Agenda~~ or remand to the Zoning Board of Appeals for further action. Only existing residential structures constructed and approved by the Village of Palatine for Final Occupancy as of January 1, 2017 are eligible to apply for this relief. Residential structures not meeting this eligibility date may apply for a standard variation. ~~Any administrative variations involving a residential building or structure addition shall be recommended for approval to the Village Council on the Consent Agenda.~~ The following types of relief are eligible for administrative variations, with the sign-off approval of the surrounding property owners, as identified with the applicable application and Village review:

~~:~~

1. Residential building coverage or lot coverage, which exceed~~s~~ the maximum allowed coverage by 15% or less, not including such relief caused by additions to the principal structure~~.~~ For example, if the maximum allowable lot coverage is 45%, an administrative variation could be applied for, provided the lot coverage did not exceed 51.75%. In addition to the required application process, an administrative variation for residential lot or building coverage is subject to a finding of no significant impact for the proposed improvement by the Village Engineer or his designee. If the Village Engineer determines that there may be a significant impact, a standard variation application must be submitted.
2. Encroachments into residential required yards of 10% or less beyond the minimum required setback for permitted obstructions.
3. Residential driveway width or setbacks which exceed the maximum allowable requirement by 10% or less or minimum required by 10% or more.

(Ord. O-36-17, 4/3/17)

4. Replacement of non-conforming decks in rear and side yards.
5. Sheds located in easements, subject to any required utility company authorization, in conjunction with the building permit submission, if such a permit is required.

Attachment: EXHIBIT - Comprehensive Notification - Special Use - Variation - Planned Development and Subdivsion Text Amendments (2022-80

(cd) *Application for variation.*

1. Said application shall contain the following information:

c.a. Petition for hearing;
d.b. Real Estate Interest Disclosure Form;
e.c. Plat of Survey and legal description of the subject property; and
f.d. Proof of ownership, including signature(s) of owner(s) on the petition for hearing or on a statement attached to said form giving owner's consent of the petition.

2. The following materials may be required by the Village, either as part of the application or as a condition of approval:

a. Site plan;
b. Floor plans;
c. Building elevations;
d. Preliminary engineering plans;
e. Business plan;
f. Signage information;
g. Traffic analysis; and
h. Any other information deemed necessary by the Village.

(Ord. 0-60-06, §18, 4/3/06)

(3) Proof of ownership, proof of authority on behalf of the owner or current contract to purchase or lease the subject property shall also be required at the time of filing for a variation.

(4) Application for Administrative Variation

a. Completed application and required fees;
b. Narrative outlining the nature of the request and applicable Variation standards;
c. Proof of ownership or interest in the property;
d. Plat of survey;
e. Site Plan and/or building plans, as appropriate;

Attachment: EXHIBIT - Comprehensive Notification - Special Use - Variation - Planned Development and Subdivsion Text Amendments (2022-80

f. Support materials - any other relevant information deemed necessary by the applicant in support of the application;

g. List of the required surrounding property addresses, within a one property radius (including those across the street and behind the property) of the subject property. The final required list will be reviewed and confirmed by the Village.

h. Sworn affidavit – Confirming the accuracy of the application and supporting documentation.

(Ord. O-36-17, 4/3/17)

(de) *Standards for variations.*

(1) Variations or Administrative Variations shall not be granted except on findings based upon the evidence in each specific case:

a. That the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; and

b. That the plight of the owner is due to unique circumstances; and

c. That the variation, if granted, will not alter the essential character of the locality.

d. Additionally, variations of the floodplain regulations must comply with the standards listed in the Subdivision regulations section 6.08(f). However, no variation may be granted to any development located in the regulatory floodway.(Ord.No. O-83-96, 5/29/96 ↄ4)

(2) For the purposes of supplementing the above standards, the Village Council, Zoning Board of Appeals, or Administrator may take into consideration the extent to which the following facts favorable to the applicant have been established by the evidence:

a. That the particular physical surroundings, shape, or topographical conditions of the specific property involved would bring a hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulation were to be carried out;

b. That the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning classification;

c. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property;

d. That the alleged difficulty or hardship has not been created by any person presently having an interest in the property;

e. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood

in which the property is located; or

f. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire or otherwise endanger

the public safety, or substantially diminish or impair property values within the neighborhood.

(3) Administrative Variations adhering to the application submittal requirements and Ordinance limitations may be administratively approved as follows:

a. ~~a.~~ After the A~~a~~dministrative V~~v~~ariation application is submitted and reviewed by the various Village Departments, the Village will indicate if the applicant may proceed forward with seeking approval of the requested relief, with the sign-off approval of the surrounding property owners, as identified with the applicable application and Village review. ~~as follows:~~

~~i. Upon review and confirmation of a submitted application to the Village, the applicant reviews the requested relief and all associated proposed plans with the required adjacent property owners. As part of this review, the applicant must obtain and submit a signed statement, on a Village provided form, along with a set of the proposed plans, confirming that those property owners have no objection to the requested administrative variation. Only upon receiving a signed statement along with a signed set of plans from each required property owner, may the administrative variation be recommended for approval. If an administrative variation is not granted, the applicant may file for standard variation.~~

~~ii. In conjunction with the submitted approval from all of the required adjacent property owner, the Village will send a copy of the administrative variation application by standard mail to all taxpayers of record and occupants within 250 feet of the boundaries of the subject property. If there are no written objections filed with the Department of Planning and Zoning within 10 days of receipt of such notice, the administrative variation may be granted. If an administrative variation is not granted, the applicant may file for a standard variation.~~

(Ord. O-36-17, 4/3/17)

(e~~f~~) *Decisions of Z~~z~~oning B~~b~~oard of A~~a~~ppeals.*

(1) Variations. The Zoning Board of Appeals may recommend to the Village Council such conditions and restrictions upon the premises benefited by a variation as may be necessary to comply with the standards set forth in this section.

a. All decisions and findings of the Zoning Board of Appeals on variations arrived at after the hearing shall, in all instances, be referred to the Village Council with report and recommendations.

b. The Village Council, upon report of the Zoning Board of Appeals and without further public hearing, may grant any proposed variation or may refer it back to the Zoning Board of Appeals for further consideration, and any proposed variation which fails to receive the approval of the Zoning Board of Appeals shall not be passed except by the favorable vote of two-thirds (2/3) of all members of the V~~v~~illage Council ~~board~~. Variations from the provisions of this ordinance shall be

Formatted: Font: Times New Roman

Formatted: List Paragraph, Numbered + Level: Numbering Style: a, b, c, … + Start at: 1 + Alignı Left + Aligned at: 0.75" + Tab after: 1" + Inder 1"

Formatted: Font: Times New Roman

Formatted: Font: Times New Roman

granted only by the Village Council. Upon receipt of report and recommendation from the Zoning Board of Appeals the Village Council may:

i. Refer it back to the Z~~z~~oning B~~b~~oard of A~~a~~ppeals for further consideration;

ii. Grant the proposed variation.

c. Any variation which fails to receive the approval of the Zoning Board of Appeals shall not be passed by the Village Council, ~~except~~ by the favorable vote of two-thirds (2/3) of all members.

(f~~g~~) *Appeals.*

(1) Scope of Appeals. Any person aggrieved by any decision made with respect to this zoning ordinance by the Community Development Director (AOfficer≅) may appeal to the Zoning Board of Appeals. Such appeal shall be taken within forty-five (45) days of the decision being appealed, by filing with the Officer from whom the appeal is taken and with the Zoning Board of Appeals, a notice of appeal, specifying the grounds thereof. The Officer shall forthwith transmit to the Zoning Board of Appeals all the papers constituting the record upon which the action appealed from was taken.

(2) Petition for an Appeal. A petition for an appeal shall contain the following information:

a. Name and address of the petitioner
b. Location of property in question
c. Copy of the Officer's letter outlining the decision being appealed
d. Identification of the ordinance provision(s) in dispute
e. A description of the proposed use, including plot plan, if applicable
f. State the grounds for the appeal

(3) Notice of Hearing. The Zoning Board of Appeals shall fix a reasonable time for the hearing of the appeal. The appeal hearing shall be subject to the same notice provisions as variations. At the hearing, any party may appear in person, by agent or by attorney. The Zoning Board of Appeals may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination as in its opinion ought to be made in the premises, and to that end shall have all the powers of the Officer.

(4) Stay of Proceedings. An appeal stays all official proceedings unless the officer from whom the appeal is taken provides the Zoning Board of Appeals with a statement stating that a stay of the proceedings would cause imminent peril to life or property.

Attachment: EXHIBIT - Comprehensive Notification - Special Use - Variation - Planned Development and Subdivsion Text Amendments (2022-80

(5) Decision of the Zoning Board of Appeals. The Zoning Board of Appeals shall reach its decision within thirty (30) days from the date of the public hearing on the appeal. The concurring vote of five (5) members of the Zoning Board of Appeals shall be necessary to reverse any order, requirement, decision or determination of the Officer. The Zoning Board of Appeals shall maintain complete records of all appeal actions. Decisions shall be submitted to the applicant and Officer.

(6) Appeals to Courts. All final administrative decisions of the Zoning Board of Appeals are subject to judicial review pursuant to the provisions of the AAdministrative Review Law≅ and all amendments and modifications thereof and the rules adopted pursuant thereto. The term Aadministrative decision≅ is defined as in Section 3-101 of the Code of Civil Procedure.]

(7) Fees. Any petition for an appeal shall be accompanied by a fee as provided in the fee schedule supplement to the Palatine Municipal Code. In addition, the petitioner will be responsible for the costs of supplying a court reporter and the costs for writing up the transcript. No decision shall be final until the transcript of the record is filed with the Zoning Board and until proof that the court reporter's fees have been paid.

(Ord. No. O-50-90, ээ 1, 2, 5-14-90; Ord. No. 0-171-94 э1, 11-14-94; Ord. No. 0-171-97; 10/27/97 э3)

(Ord. O-36-17, 4/3/17)

Article XIII – Planned Development Districts ~~LANNED DEVELOPMENT DISTRICTS~~

13.07. Implementation of final plan.

(d) *Authorized changes by Village Manager.*

(1) Changes prior to construction. The Village Manager may authorize minor changes in locations, siting, or character of in the Final Planned Development. No changes can be authorized that may lead to the following:

a. Increase the size of any building or structure; or

b. Change the location of any building or structure by more than ten (10) feet in any direction; or

c. Provide for changes beyond the minimum or maximum requirements set forth in the approved Planned Development ordinance.

(2) Changes to ~~in~~ established Planned Developments, with all required project improvements complete. It is recognized that successful, established Planned Developments may require minor changes to ~~e~~insure the continued marketability of the development. The Village Manager may authorize such changes provided that the change shall not significantly alter the character or intent of the Planned Development.

a. Any proposed change shall be clearly accessory to the Planned Development.

b. Any granted change shall be clearly stated in the Village file of the Planned Development.

c. At the discretion of the Village Manager, Village Council review may be required for changes to a ~~the~~ Planned Development. In such instances, the Village shall send a courtesy notice to all taxpayers of record within 250 feet of the boundaries of the subject property, at least ~~seven (~~7~~)~~ days prior to the Village Council meeting advising them of the requested change.

~~c. At the discretion of the Village Manager, Village Council review may be required for a Minor Planned Development Amendment. In such instances the Village shall send a courtesy notice to all property owners and occupants within 250 feet, of the Subject Property seven (7) days prior to the Village Council meeting advising them of the request. (Ord. #O-23-09, §1, 3/2/09; Ord. O-34-17, 4/3/17)~~

14.11 Notification

a) *Notification procedures for public hearings for Residential Special Uses and Variations shall be as follows:*

1) The Village of Palatine shall cause a legal notice of time, place and nature & purpose of the public hearing, as to be published in a newspaper of general circulation within the Village of Palatine for the appropriate hearing.

2) The Village of Palatine shall prepare and post a sign(s) on the subject property, indicating the pending hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view. Said sign shall be approximately 4 square feet~~2'x3'~~ in size

3) The Village of Palatine shall prepare the written notification letter to be sent pursuant to section 14.11 (a) 4. The notification letter shall contain the following information:

a. The common address, if applicable and location of the property in question.

b. The nature and purpose of the hearing as provided by the petitioner in their application.

c. The time and place of the hearing.

d. The name, address and phone number of the petitioner.

e. The location where information may be obtained concerning the petition.

4) The Village of Palatine shall mail the notification letter by standard mail, to all taxpayers of record of property ~~and occupants~~ located within 250 feet of the boundaries of the subject property, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public

hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office.

(Ord. O-36-17, 4-3-17)

b) *Notification procedures for public hearings for Preliminary Planned Developments, Preliminary and Final Planned Developments (one-step), rezoning and commercial Special Uses and Variations shall be as follows*:

1) The Village of Palatine shall cause a legal notice of the time, place and nature & purpose of the public hearing, to be published in a newspaper of general circulation within the Village of Palatine for the appropriate hearing.

2) The petitioner shall post a sign(s) on the subject property, indicating the pending public hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view.

3) The Village of Palatine shall prepare the sign for the petitioner. Said sign shall be a minimum of ~~no less than~~ 12 square feet in size and shall significantly conform to figure 1.

Formatted: Left

PUBLIC NOTICE

PENDING ZONING HEARING

FOR MORE INFORMATION CONTACT 847-359-2047

FIGURE 1

(Ord. 0-87-09, §3, 7/13/09)

4) The petitioner shall obtain the sign(s) timely so as to comply with Section 14.11 (b)2. Prior to the Village of Palatine issuing the sign(s), the Petitioner shall post a $125 refundable deposit for each sign. The refundable deposit shall be refunded to the petitioner upon the return of the sign(s) in acceptable condition. (Ord. #0-13-07, §8, 2/20/07; Ord. O-135-17, 12/11/17)

5) The petitioner shall police the public notification sign(s). Sign(s) removed or destroyed for whatever reason, including but not limited to theft, vandalism or inclement weather conditions during the required posting, must be replaced by the petitioner within 48 hours.

6) The Village of Palatine shall prepare for the petitioner a copy of the written notification letter to be sent pursuant to section 14.11 (b) 7. The notification letter shall contain the following information:

a. The common address, if applicable and location of the property in question.

b. The nature and purpose of the hearing as provided by the petitioner in their application.

c. The time and place of the hearing.

d. The name, address and phone number of the petitioner.

e. The location where information may be obtained concerning the petition.

7) The petitioner shall obtain the written notification letter from the Village of Palatine and mail the notification letter by certified mail to all taxpayers of record of property located within 250 feet of the boundaries of the subject property, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office. Not~~-~~withstanding the forgoing requirement, existing non-conforming businesses requiring a Special Use in order to continue operating shall be permitted to send the written notification letter via standard mail. (Ord. #0-23-09, §2, 3/2/09; Ord. #0-8-15, §2, 1/10/15; Ord. O-36-17, 4/3/17)

~~8) The Village of Palatine shall send the notification letter by standard mail to all occupants within 250 feet of the boundaries of the subject property, at least 15 days prior to the public hearing.~~

8~~9~~) The petitioner shall provide an Affidavit of Compliance with Notice Requirements. The petitioners shall present to the public hearing body an Affidavit swearing that all applicable notice requirements have been p~~r~~erformed in accordance with this Ordinance.

c) *Notification procedures for public hearings for Final Planned Developments shall be as follows*:

1) The petitioner shall post a sign(s) on the subject property, indicating the pending public hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view.

2) The Village of Palatine shall prepare the sign for the petitioner. Said sign shall be a minimum of ~~approximately~~ 12 square feet ~~4'x5'~~ and shall conform to ~~section 14.11 (b) 3~~ figure 1.

PUBLIC NOTICE

PENDING ZONING HEARING

FOR MORE INFORMATION CONTACT 847-359-2047

FIGURE 1

(Ord. 0-87-09, §3, 7/13/09)

Formatted: Space After: 6 pt, Line spacing: sin ab stops: 0.5", List tab + Not at 0" + 1" + 1.5" + 2.5" + 3" + 3.5" + 4" + 4.5" + 5" + 5.5" + 6'

3) The petitioner shall obtain the sign timely so as to comply with Section 14.11 (b) 2. Prior to the Village of Palatine issuing the sign(s), the Petitioner shall post a $125 deposit for each sign. The deposit shall be refunded to the petitioner upon the return of the sign(s). (Ord. O-135-17, 12/11-17)

4) The petitioner shall police the public notification sign(s). Sign(s) removed or destroyed for whatever reason, including but not limited to theft, vandalism or inclement weather conditions

during the required posting, must be replaced by the petitioner within 48 hours.

5) The Village of Palatine shall prepare for the petitioner a copy of the written notification letter to be sent pursuant to section 14.11 (b) 6. The notification letter shall contain the following information:

a. The common address, if applicable and location of the property in question.

b. The nature and purpose of the hearing as provided by the petitioner in their application.

c. The time and place of the hearing.

d. The name, address and phone number of the petitioner.

e. The location where information may be obtained concerning the petition.

6) The petitioner shall obtain the written notification letter from the Village of Palatine and mail the notification letter by certified mail, to all taxpayers of record of property located within 250 feet of the boundaries of the subject property, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office. (Ord. No. 0-82-11, §1, 7/18/11; Ord. O-36-17, 4/3/17)

~~7) The Village of Palatine shall send the notification letter by standard mail to all occupants within 250 feet of the boundaries of the subject property, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing.~~

~~8~~7) The petitioner shall provide an Affidavit of Compliance with Notice Requirements. The petitioners shall present to the public hearing body an Affidavit swearing that all applicable notice requirements have been ~~preformed~~performed in accordance with this Ordinance.

d) Changes to Established Planned Developments

1) At the discretion of the Village Manager, Village Council review may be required for c~~C~~hanges to established Planned Developments. In such instances, the Village shall send a courtesy notice to all taxpayers of record ~~property owners~~ ~~and occupants~~ within 250 feet, of the Subject Property ~~seven (~~7~~)~~ days prior to the Village Council meeting advising them of the request. (Ord. #O-23-09, §1, 3/2/09; Ord. O-34-17, 4/3/17)

[Editor's Note: Ordinance 0-22-02 passed on February 25, 2002 added a new Sec. 14.12 to Article XIV Administration]

Formatted: Indent: First line: 0"

Formatted: Font: Italic

Formatted: Strikethrough

Formatted: Strikethrough

Formatted: Font: Times New Roman

Formatted: List Paragraph, Indent: First line: 0"

Formatted: Font: Italic

Attachment: EXHIBIT - Comprehensive Notification - Special Use - Variation - Planned Development and Subdivsion Text Amendments (2022-80

ARTICLE III. PRELIMINARY PLAT

3.01. General procedure.

(a) *Submittal.* A proposed plat of subdivision shall contain the following information and be submitted for preliminary approval by filing copies of the preliminary plat with the Village

(1) Preliminary plat requirements. Each preliminary plat shall contain the following:

i. Proposed name of subdivision (not duplicating name of any plat heretofore recorded in Cook County).

ii. Location by township, section, town and range, or by other legal description.

iii. Names and addresses of the owners or subdividers having control of tract, and designer of the plat.

iv. Graphic (engineering scale not smaller than one inch to one hundred (100) feet).

v. North-point (designed as true north).

vi. Date of preparation.

vii. The zoning of all surrounding land indicating whether it is in the Village of Palatine, Cook County or other municipalities.

viii. Boundary line of proposed subdivision clearly indicated.

ix. Total acreage of subject property.

x. Location, widths and names of all existing or previously platted streets or other public ways, showing type of improvement, if any, railroad and utility rights-of-way, parks and other public open spaces, permanent buildings and structures, easements, and section and corporation lines, within the tract and to a distance of one hundred (100) feet beyond the tract.

xi. Location and size of existing sewers, water mains, culverts, septic systems (including filter fields) or other underground facilities within the tract and to a distance of one hundred (100) feet beyond the tract; also indicating such data as grades, invert elevations, and locations of catchbasins, manholes and hydrants.

xii. Boundary lines of adjoining unsubdivided or subdivided land-within one hundred (100) feet-identifying by name and ownership.

xiii. Topographic data including contours at vertical intervals of not more than two (2) feet, except that contour lines shall be no more than one hundred (100) feet apart, water courses, marshes, rock outcrops, high water elevation including source of information and other significant features.

xiv. Floodplain lines are to be delineated according to the applicant's USGS Flood Quadrangle; or other documents adopted by the village.

xv. Tree Preservation Plan subject to the regulations in Section 7.01 (B) of this appendix.

xvi. Lines of inflow and outflow, if any.

xvii. Farm drains, inlets and outfalls, if any.

xviii. Location of existing corporate boundary lines at or near the proposed subdivision.

(2) Preliminary engineering plans. The application for preliminary approval shall include preliminary engineering plans which bear the signature and seal of the Illinois Registered Professional Engineer under whose direction they were prepared and containing the following:

i. The location and width of proposed streets, alleys and public ways.

ii. The proposed location and sizes of sewers and storm drains.

iii. The proposed location of public grounds, if any.

iv. The layout, numbers and typical dimensions of lots to the nearest foot, including buildings setback lines.

v. Proposed easements for public utilities.

vi. The proposed method of sewage and waste disposal; storm water disposal; and water supply.

vii. The proposed layout and sizes of water mains, valves, fire hydrants and other appurtenances.

viii. Traffic and other impact studies if required by the village.

ix. Provide information on the gross area of each land use sub-area, i.e., single-family, multifamily, commercial, etc. For residential sub-areas, the number of dwelling units and gross density contained therein based on the ultimate development of the land. The sub-area boundaries are to be clearly delineated.

x. The proposed grading of the subdivision including contours at vertical intervals of not more than two (2) feet, except that contour lines shall be no more than one hundred (100) feet apart.

xi. Preliminary detention calculations including proposed detention areas and emergency overflow routes.

(3) Supporting documents

i. Petition for subdivision

ii. An outline of the restrictive covenants shall accompany the preliminary plat.

iii. Real Estate Interest Disclosure Form

iv. For subdivisions two (2) acres or greater in area, a copy of the receipt from the North Cook County Soil and Water Conservation District showing that the subdivider has submitted a natural resource information request to that agency and has paid the proper fee.

v. Illinois Department of Natural Resources Endangered Species Consultation Program Agency Action Report.

vi. For subdivisions proposing work (whether dredging or filling) in wetlands or waters of the United States, proof that a request has been made to the Army Corps of Engineers for a determination on jurisdiction.

vii. For subdivisions requiring Variations or Special Uses to this appendix or to the Zoning Ordinance, preliminary site plan indicating the proposed site design and setbacks.

viii. Proof of ownership, including signature(s) of owner(s) on the petition for hearing or on a statement attesting to said form giving owner's consent to the petition.

ix. Any additional information requested by the Village, either as part of the submittal or as a condition of approval.

(4) Fees.

a. At the time of filing the preliminary plat with the Village, fees (which is are in addition to any plan review fees) shall be paid to the Village according to the fee schedule supplement to the municipal code.

b. A plan review fee, based on one hundred fifty (150) percent of the rate per hour of the present salary schedule adopted by the Village Council of those village personnel participating in the review process shall be paid to the Village.

(Ord. No. 0-61-06, §1, 4-3-06)

(b) *Distribution of preliminary plat.* The Village of Palatine shall submit copies to the Pplan Ccommission and one copy of the preliminary plat to each of the following:

(1) The appropriate park district in which the area to be platted lies;

(2) Community Consolidated School District No. 15;

(3) High School District No. 211;

(4) Junior College District No. 512;

and shall further notify such districts of the first meeting at which the Pplan Ccommission will consider the said preliminary plats. The plan commission shall permit representatives of said districts to present their views on the proposed plans.

(c) *Notification.* The Village shall send notice, by standard mail, of the first meeting at which the plan commission will consider the said preliminary plats to all taxpayers of record ~~owners of record~~ and all residents of each lot and parcel of property located within the same block as the land proposed to be subdivided, or any portion thereof, as well as all owners of record, and all residents of each lot and parcel of property located within two hundred fifty (250) feet of the land proposed to be subdivided, or any portion thereof, ~~provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement,~~ at least 15 days prior to the public

hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office.

Said notice shall contain a description of the land proposed to be subdivided and a general description of the proposed subdivision. (Ord.No.0-72A-98, §14, 15, & 16, 5/26/98; Od. No. 0-61-06, §3, 4/3/06)

(1) The Village of Palatine shall cause a legal notice of the time, place and nature & purpose of the public hearing, to be published in a newspaper of general circulation within the Village of Palatine for the appropriate hearing.

2) The petitioner shall post a sign(s) on the subject property, indicating the pending public hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view.

3) The Village of Palatine shall prepare the sign for the petitioner. Said sign shall be a minimum of ~~approximately~~ 12 square feet ~~in size~~ and shall significantly conform to figure 1.

PUBLIC NOTICE

PENDING ZONING HEARING

FOR MORE INFORMATION CONTACT 847-359-2047

FIGURE 1

(Ord. 0-87-09, §3, 7/13/09)

4) The petitioner shall obtain the sign(s) timely so as to comply with Section 14.11 (b)2. Prior to the Village of Palatine issuing the sign(s), the Petitioner shall post a $125 refundable deposit for each sign. The refundable deposit shall be refunded to the petitioner upon the return of the sign(s) in acceptable condition. (Ord. #0-13-07, §8, 2/20/07; Ord. O-135-17, 12/11/17)

5) The petitioner shall police the public notification sign(s). Sign(s) removed or destroyed for whatever reason, including but not limited to theft, vandalism or inclement weather conditions during the required posting, must be replaced by the petitioner within 48 hours.

Formatted: Font: Times New Roman, 11 pt

Formatted: List Paragraph, Numbered + Level: Numbering Style: 1, 2, 3, … + Start at: 1 + Align Left + Aligned at: 1" + Indent at: 1.5"

Formatted: Font: Times New Roman

Formatted: List Paragraph, Indent: Left: 1.5"

Formatted: Indent: Left: 0", Hanging: 1.5"

Attachment: EXHIBIT - Comprehensive Notification - Special Use - Variation - Planned Development and Subdivsion Text Amendments (2022-80

ARTICLE IV. FINAL PLAT

[Editor's Note: Ord. No. 0-61-06, replaced Article IV in its entirety]

4.01. General procedure.

(a) *Application.* Application for final approval of the final plat shall be made to the Village Council not later than one year after preliminary approval has been granted, unless time is extended by the Vvillage Council ~~president and board of trustees~~. The applicant may elect to have final approval of a geographic part or parts of the plat that received preliminary approval and may delay application for approval of other parts until a later date or dates beyond one year with the approval of the Village Council ~~village president and board of trustees~~, provided all facilities required to serve the part or parts for which final approval is sought have been provided. In such cases only such part or parts of the plat that have received final approval shall be recorded.

(1) Final plat requirements. The application for approval shall be accompanied by:

a. A final plat shall be prepared on mylar or linen tracing cloth, so as to be suitable for recording with the county recorder of deeds. All revision dates shall be shown as well as the following:

i. Proposed name of subdivision and legal description of subdivision.

ii. An identification system for all lots and blocks.

iii. Accurate angular and lineal dimensions for all lines, angles, and curvatures used to describe boundaries, streets, alleys, easements, areas to be reserved for public use, and other important features. Lot lines to show dimensions in feet and hundredths. Dimensions shown on curved lines shall be arc distances and bearings, radii, and points of tangency and curvature.

iv. The minimum scale shall be one inch equals one hundred (100) feet and the scale must be clearly indicated.

v. True angles and distances to the nearest established street lines or official monuments (not less than two (2)), which shall be accurately described in the plat.

vi. North point (designated as true north).

vii. Township, county or section lines accurately tied to the lines of the subdivision by distance and angles.

viii. All previously dedicated or vacated rights of way and/or easements included in or adjacent to the described real estate along with the document number and date of the recording instrument.

ix. Accurate outlines and legal descriptions of any areas to be dedicated or reserved for public use, or for the exclusive use of the property owners within the subdivision with purposes indicated thereon including scenic or access easements, together with a statement that

dedicates the easements as approved by the Village of Palatine. The required easement provisions are detailed in Section 6.03 of this appendix.

x. All easements required for the installation of electric, gas, telephone, cable television etc., together with a statement that dedicates the easements as approved and executed by the utilities. The required easement provisions are detailed in Section 6.03 of this appendix.

xi. All easements required for installation and/or maintenance of water mains, sanitary and storm sewers, drainage, detention basins, street lights and other facilities to be dedicated to the village together with a statement that dedicates the easements. The required easement provisions are detailed in Section 6.03 of this appendix.

xii. Restrictive covenants shall be lettered on the final plat or appropriately referenced thereon.

xiii. Executed Certification by a licensed surveyor, to the effect that the plat represents a survey made by him/her and that monuments and markers shown thereon exist as located and that all dimensional details are correct.

xiv. Executed and Notarized certification by owner, and by any mortgage holder of record, of the adoption of the plat and the dedication of streets and other public areas as follows:

OWNER'S CERTIFICATE

State of Illinois)

County of Cook) S.S.

This is to certify that _____ are the owners of the property described hereon and that they have caused the said property to be surveyed and subdivided as shown hereon, for the uses and purposes therein set forth, and do hereby acknowledge and adopt the same under the title hereon indicated.

Dated this _____ day of _____ , A.D., 2_____

_____ _____

NOTARY CERTIFICATE

State of Illinois)

County of Cook) S.S.

I, _____ a notary public in and for said county in the state aforesaid, do hereby certify that _____ are personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such owners, appeared before me this day in person and acknowledged that they signed and delivered said instrument of their own free and voluntary act and as the free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ , A.D., 2_____

_____

_____

Notary Public My commission expires on:_____

MORTGAGOR'S CERTIFICATE (if applicable)

State of _____)

County of _____) S.S.

This is to certify that _____ hereby consents to the plat shown hereon for the uses and purposes therein set forth, and does hereby acknowledge and adopt the same under the title hereon indicated.

Dated this _____ day of _____ , A.D., 2_____

By:_____ Title:_____

Attest:_____ Title:_____

NOTARY CERTIFICATE

I, _____ a notary public in and for said county in the state aforesaid, do hereby certify that _____ and _____ of are personally known to me to be the same persons whose names are subscribed to the foregoing instrument such officers, appeared before me this day in person and acknowledged that they signed and delivered said instrument of their own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth, and that the said _____ did also then and there acknowledge that he/she, as custodian of the corporate seal of said corporation, did affix said seal to said instrument as his/her own free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ , A.D., 2_____

_____

_____

_____

Notary Public My commission expires on:_____

xv. Form for approval of the Pplan Ccommission as follows:

Approved by the Plan Commission of the Village of Palatine, Cook County, Illinois, this _____ day of _____ 2_____

Signed:_____

Chairman

Attest: _____

Secretary

xvi. Form for approval of the Village Council as follows:

Approved by the Village Council of the Village of Palatine, Cook County, Illinois, this _____ day of _____, 2_____.

Signed:_____

Mayor

Attest:_____

Village Clerk

xvii Form for approval of the Village Engineer as follows:

State of Illinois)

County of Cook) S.S.

This plat has been checked for conformance to the Village of Palatine standards and requirements, and working drawings and specifications for improvements have been prepared in conformance with the Village standards and requirements, and engineering fees due to the Village of Palatine have been paid.

Dated this _____ day of _____, 2_____

Signed:_____

Village Engineer

Attachment: EXHIBIT - Comprehensive Notification - Special Use - Variation - Planned Development and Subdivsion Text Amendments (2022-80

xviii. Form for approval by the Village Collector as follows:

VILLAGE COLLECTOR

I do hereby certify that there are no deferred special assessments or unpaid current assessments due against the land included in the above plat.

Dated this _____ day of _____, 2___

By:_____

Village Collector

xix. Form executed by an Illinois Professional Engineer stating that adequate provisions have been made for surface water drainage as follows:

SURFACE WATER DRAINAGE CERTIFICATE

State of Illinois)

County of Cook) S.S.

We hereby certify to the best of our knowledge and belief that adequate provisions have been made for the diversion and detention of surface waters into public areas or drains within the rights of the subdivider and that such surface waters will not be deposited on adjacent land owners property in such concentration as may cause damage by erosion or sedimentation to such property because of construction of the subdivision.

By:_____ Dated:_____

Owner

By:_____ Dated:_____

Illinois Professional Engineer

xx. Adequate space, approximately 4" by 2", for approval stamps by Cook County authorities and the Illinois Department of Transportation as required.

xxi. The square footage of each lot shall be indicated on the plat.

xxii Property Identification Number (PIN number).

xxiii. Completed statement indicating party responsible for the tax bill as follows:

Send next tax bill to *(Name, Address)*

b. Supporting documents with final plat. The following supporting documents and data, shall be submitted with said final plat:

i. All covenants such as homeowners association covenants and agreements which are to be applied to the property. All documents and agreements shall be executed prior to submittal.

ii. A description and justification for any variation from the preliminary plat and a description of any external factors which have changed since preliminary plat affecting the layout of the final plat.

iii. Where a flood water retention basin or storm sewer system is to be constructed, the date of completion of such basin or system, or a phasing schedule for the completion thereof. Such schedule shall assure the completion of all storm sewers and flood water retention basins necessary to accommodate all storm water associated with the particular phasing of the development prior to the issuance of any building permits.

iv. A statement signed by the subdivider, builder or land subdivider setting forth an agreement executed by such subdivider, builder or land subdivider wherein he/she or they agree to make and install the improvements provided in Article VII, herewith in accordance with the plans and specifications approved by the village.

v. For subdivisions two (2) acres or greater in area, a copy of the receipt from the North Cook County Soil and Water Conservation District showing that the subdivider has submitted a natural resource information request to that agency and has paid the proper fee.

vi. For subdivisions proposing work (whether dredging or filling) in wetlands or waters of the United States, proof that a request has been made to the Army Corps of Engineers for a determination on jurisdiction.

vii. For subdivisions requiring Variations or Special Uses to this appendix or to the Zoning Ordinance, preliminary site plan indicating the proposed site design and setbacks.

viii. Proof of ownership, including signature(s) of owner(s) on the petition for hearing or on a statement attesting to said form giving owner's consent to the petition.

c. Engineering plans and specifications of required land improvements as regulated by Article VI, VII and IX of this appendix. Said plans and specifications shall bear the seal of an Illinois registered professional engineer, along with his/her signed statement that such plans and specifications have been prepared in compliance with this article and with good engineering practices.

d. Tree preservation plans and specifications as regulated by Article VII of this appendix.

e. If the tract of land proposed to be subdivided or any part thereof lies adjacent to a highway over which the Department of Transportation of the State of Illinois or the County of Cook Highway Department has jurisdiction with respect to maintenance and upkeep thereof and an entrance or entrances are desired from such highway to lots, streets, roadway or alleys in such proposed subdivision, the Illinois Department of Transportation or the Cook County Highway Department, whichever is applicable, shall sign the plat.

f. Any additional information including, but not limited to, Marketing Materials and an Economic Impact Analysis, as requested by the Village, either as part of the submittal or as a condition of approval.

(2) Fees. At the time of filing the application for approval of the final plat, the following fees shall be paid to the village clerk;

a. Final plat, according to the fee schedule supplement to the municipal code.

b. Plan review fee, based 1.5% of the total project improvement costs (which shall consist of, but not exclusively of curb and gutters, sidewalks, pavements, sanitary sewer system, storm sewer system, water distribution system, stormwater detention facilities, parkway trees, landscaping, street lights, plus soil erosion control measures) as estimated by the design engineer and approved by the village engineer. (Ord. No. 0-164-97, §1, 10-13-97; Ord. O-34-17, 4/3//17)

(b) *Distribution of final plat.* The Village of Palatine shall submit copies to the plan commission and if the proposed subdivision includes a dedication of land, one copy of the preliminary plat to each of the following:

(1) The appropriate park district in which the area to be platted lies;

(2) Community Consolidated School District No. 15;

(3) High School District No. 211;

and shall further notify such districts of the first meeting at which the plan commission will consider the said final plats. The plan commission shall permit representatives of said districts to present their views on the proposed plans.

(c) *Notification.* The Village shall send notice, by standard mail, of the first meeting at which the Pp~~p~~lan C~~c~~ommission will consider the said final plats to all taxpayers of record ~~owners of record~~ of each lot and parcel of property located within two hundred fifty (250) feet of the land proposed to be subdivided, or any portion thereof, ~~.~~ provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office.

Said notice shall contain a description of the land proposed to be subdivided and a general description of the proposed subdivision. (Ord.No. 0-72A-98, §16 and 17, 5/26/98)

1) The Village of Palatine shall cause a legal notice of the time, place and nature & purpose of the public hearing, to be published in a newspaper of general circulation within the Village of Palatine for the appropriate hearing.

Formatted: Indent: Left: 0", Hanging: 1.5"

2) The petitioner shall post a sign(s) on the subject property, indicating the pending public hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view.

Formatted: Indent: Left: 0", Hanging: 1.5"

3) The Village of Palatine shall prepare the sign for the petitioner. Said sign shall be a minimum of ~~pproximately~~ 12 square feet ~~in size~~ and shall significantly conform to figure 1.

PUBLIC NOTICE

PENDING ZONING HEARING

FOR MORE INFORMATION CONTACT 847-358-8047

FIGURE 1

(Ord. 0-87-09, §3, 7/13/09)

4) The petitioner shall obtain the sign(s) timely so as to comply with Section 14.11 (b)2. Prior to the Village of Palatine issuing the sign(s), the Petitioner shall post a $125 refundable deposit for each sign. The refundable deposit shall be refunded to the petitioner upon the return of the sign(s) in acceptable condition. (Ord. #0-13-07, §8, 2/20/07; Ord. O-135-17, 12/11/17)

5) The petitioner shall police the public notification sign(s). Sign(s) removed or destroyed for whatever reason, including but not limited to theft, vandalism or inclement weather conditions during the required posting, must be replaced by the petitioner within 48 hours.

Consider a Discussion Regarding Potential Amendments to the Village of Palatine's Zoning Ordinance Regarding Notice Requirements and Review Processes

BACKGROUND:
Staff continually reviews the Village's Zoning Code to ensure it facilitates an appropriate review process. Before pursuing formal amendments to the Zoning Code, Staff would like to obtain some feedback from the Council on two procedural issues.

KEY ISSUES:

The following summarizes the issues for which Staff is seeking feedback from the Council:

1) ***Mailed Notice:*** As outlined in the attached, for any request that requires written notice, letters are **sent to the tax payer of record within 250'(as required by State statute) and per Village Code only, the occupants within 250'** (the required written notice to occupants was added in 2004). The required mailing to both taxpayer of record and occupants is a significant drain on resources and results in significant redundancy. As outlined in the attached spreadsheet, in 2021 the Village sent out nearly 10,000 written notices to occupants within 250' of the Subject Property. This written notice was in addition to the written notice sent to the taxpayer of record within 250'. Staff recommends the notice requirement to occupants within 250' (if notice is sent to the taxpayer of record) be eliminated from the Code. The placement of hearing signs is intended to provide notice to nearby residents/occupants, while the written notice to tax payer of record is intended to notify those that may not be present in the area on a regular basis. The change in 2004 was in response to one specific project and the current Village administration has taken significant steps over the past 18 years to improve the notice with signage and what is contained on the Village website related to proposals.

2) ***Review Process:*** As outlined, the minor variation, minor special use, administrative variation, and administrative special use processes include ranging notice requirements and stepped approval authority between Staff and the Council. For those requests that require sign-off from adjacent neighbors and no objections from properties within 250', there are still some cases that require review by the Council. In other cases, Staff can review them and either approve them or forward them to the Council. Staff would like to amend the Code and eliminate those instances where these types of requests could/must go to the Council. Thus, the only way things could get approved at the staff level is if: 1) Staff has no concern/objections; and 2) there is no opposition from neighbors. If there are issues the Council still wants to review then they should just go through the formal variation/special use process.

Staff will review these issues in greater detail during Monday's meeting.

ATTACHMENTS:

- Notice Requirement Spreadsheet March 2022 ver 2.docx

Attachment: May 2022 - Village Council notification memo (2022-80 : Notification and Process Text Amendments Zoning Ordinance)

- 2021 Zoning Mailing Counts
- Variation & Special Use Types

Attachment: May 2022 - Village Council notification memo (2022-80 : Notification and Process Text Amendments Zoning Ordinance)

	Notice Procedures							Approval Process/Options			
Type of Request	Newspaper	Sign(s) (posted by VOP)	Sign(s) (posted by Petitioner)	Written Notice to Tax Payer (regular mail sent to 250')	Written Notice to Occupant (regular mail sent to 250')	Written Notice to Tax Payer (certified mail sent to 250')	Petitioner Must Obtain Written Support from Adjacent Property Owners	Staff	ZBA	PC	VC
Minor Variation								X			
Minor Special Use								X			X
Administrative Variation				X	X		X	X			X
Administrative Special Use				X	X		X				X
Variation (Residential)	X	X		X	X				X		X
Special Use (Residential)	X	X		X	X				X		X
Variation (Commercial)	X		X		X	X			X		X
Special Use (Commercial)	X		X		X	X			X		X
Preliminary PUD	X		X		X	X				X	X
Preliminary/Final PUD	X		X		X	X				X	X
Rezoning	X		X		X	X				X	X
Final PUD	X*		X		X	X				X	X

= Completed by VoP

= Completed by Petitioner

X* = Not required, but completed as part of rezoning in conjunction with Final PUD

Staff recommends this component of the notice requirements be eliminated from the Zoning Code

= Relief related to principal building addition requires VC review

= Required review

Attachment: May 2022 - Village Council notification memo (2022-80 : Notification and Process Text

ADDRESS	RELIEF - Commercial	POST CARDS	POSTAGE $
550 S Vermont	Variation commercial	62	$22.32
117 W Slade	Special Use Commercial	192	$69.12
2017 N Rand rd	Special Use Commercial	148	$53.28
434 E Palatine	Special Use Commercial	55	$19.80
423 E Dundee	Special Use Commercial	141	$50.76
309 E Northwest Hwy	Special Use Commercial	182	$65.52
220 N Smith St Unit 117	Special Use Commercial	472	$169.92
220 N Smith St Unit 120	Special Use Commercial	472	$169.92
2200 N Rand Rd	Special Use Amendment Commercial	60	$21.60
19 W Wilson	Special Use Amendment Commercial	280	$100.80
1120 W Northwest Hwy	Special Use and Variation commercial	126	$45.36
Weber	preliminary/final planned development commercial	150	$54.00
1501 N Hicks Rd	Variations for monopole - VOP project	98	$35.28
789 E Dundee Rd	Special Use and Variation commercial	55	$19.80
2161 N Rand Road	Special Use Commercial	34	$12.24
345 W Northwest Hwy	Special Use	181	$65.16
365 W Northwest Hwy	Special Use and Variation commercial	164	$59.04
700-790 W Euclid (Regency)	Preliminary/final sub, planned Development Amend	338	$121.68
1979 N Rand (Napleton)	Planned Development amendment	491	$176.76
1158 E Dundee	Special Use & Variation Commercial	76	$27.36
1311-1329 N Rand	Planned Development Amendment/Special Use	897	$322.92
896-920 N Quentin Rd	Preliminary Planned Development	544	$195.84
1133 N Grove	Preliminary & Final Subdivision, Rezoning	756	$272.16
874-920 N Quentin Rd	Preliminary Planned Dev	568	$204.48
1611 N Rand Rd	Special Use Commercial	152	$54.72
1630 N Rand Rd	Variation Commercial	129	$46.44
1590 N Rand Rd	Special Use Commercial	44	$15.84
327 W Northwest Hwy	Special Use Commercial	134	$48.24
Belle Tire	Pre & Final Resub, rezone, Plan Dev Amend, SU	317	$114.12
Architects Corner(Northumberland)	Final Planned Dev reinstatement	37	$13.32
1400 W Algonquin	Prelim Plat of Sub, Prelim Pan Dev	76	$27.36
874-920 N Quentin Rd	Preliminary Planned Dev	568	$204.48
1660 N Rand Rd	Special Use Commercial	88	$31.68
1101 E Dundee	Planned Dev Amend, Special Use	62	$22.32
	Total	**7,431**	**$2,647.80**

ADDRESS	RELIEF - Residential	POST CARDS	POSTAGE $
105 A Arlene	Variation residential	29	$10.44
1313 N Ashland	Variation residential	66	$23.76
1248 N Sherwood Ln	Special Use residential	51	$18.36
824 S Mallard	Special Use residential	34	$12.24
308 S Benton St	Special Use and Variation residential	61	$21.96
1158 N Deer Ave	Special Use Amend- residential	35	$12.60
1110 E Palatine	Admin variation residential	264	$95.04
304 W Prestwick	Admin variation residential	32	$11.52
105 N Maple	Admin special use residential	86	$30.96
326 N Clark	Admin Special Use residential	59	$21.24
522 S Stuart Lane	Admin Special Use residential	56	$20.16
128 N Maple St	Admin Special Use residential	148	$53.28
357 N Westminister	Minor Special Use residential	48	$17.28
728 S Warren	Variation Residential	49	$17.64
3 E Slade	Special Use and Variation Residential	186	$66.96
828 W Hillside	Preliminary and Final Sub, rezoning, special Use	52	$18.72

Attachment: May 2022 - Village Council notification memo (2022-80 : Notification and Process Text Amendments Zoning Ordinance)

775 s Middleton	Admin Special Use Residential	29	$10.44
1520 E Norman	Admin Special Use Residential	51	$18.36
432 E Juniper	Admin Special Use Residential	38	$13.68
1024 S Plum Grove Rd	Special Use residential	28	$10.08
1248 N Sherwood Ln	Special Use residential	51	$18.36
1302 W Bedford	Admin Special Use Residential	32	$11.52
55 E Country Club	Admin Special Use Residential	28	$10.08
1373 N Crabtree Dr	Special Use and Variation residential	31	$11.16
1070 S Brockway	Special Use Residential	101	$36.36
1452 E Dorothy	Admin variation residential	39	$14.04
515 S Echo Ln	Variation Residential	50	$18.00
888 W Brookside St	Variation Residential	48	$17.28
161 N Schubert St	Admin Special Use Residential	66	$23.76
237 W Helen Rd	Variation Residential	58	$20.88
117 S Winston Dr	Admin variation residential	31	$11.16
371 S Clyde Ct	Special Use Residential	19	$6.84
519 W Dorset Av	Variation residential	42	$15.12
116 W Robertson St	Admin variation residential	62	$22.32
814 S California Av	Admin Special Use Residential	23	$8.28
347 N Westminster	Admin Special Use Residential	39	$14.04
324 S Maple	Admin variation residential	48	$17.28
893 W Willow St	Variation residential	48	$17.28
409 S Elm	Special Use Residential	47	$16.92
157 E Wood St	Special Use Residential	37	$13.32
	Total	**2,302**	**$544.68**

	Type of Request				Approval Options		
Type of Relief Requested	Minor Variation	Minor Special Use	Administrative Variation	Administrative Special Use	Staff	VC	
Replace non-conforming deck	X				X		
Locate shed in an easement	X				X		
Sheds, pergolas, or gazebos encroaching upon setbacks		X			X	X	
Changes to existing Special Uses		X			X	X	
Residential Lot Coverage (15% or less of max.)			X		X	X	Any relief related to a principal building addition requires VC review
Residential Permitted Obstructions (10% less of min. setback)			X		X	X	
Residential Driveway width/setback (10% of min/max)			X		X	X	
Residential Setbacks (all yards) by 10% or less				X		X	
Residential Fencing that requires a Special Use				X		X	
Replacement of non-conforming structures (setbacks in rear/interior side yards)				X		X	

Attachment: May 2022 - Village Council notification memo (2022-80 : Notification and Process Text

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Plan Commission

REVIEWED 06/07/22 07:00 PM

CASE STAFF STATEMENT (ID # 7631)

Text Amendments to Article 14 - 14.03 Variations, 14.05 Special Uses, and 14.11 Notification of the Village of Palatine Zoning and Subdivision Ordinance

CASE NUMBER: 22-39

PETITIONER: Village of Palatine

PROPOSAL: Staff regularly reviews the Zoning Ordinance to both ensure its consistency in application and evaluates the processes to determine if amendments are recommended.

BACKGROUND: A standard zoning requirement for most zoning processes is written notification. For municipalities, written notification requires mailing to the **taxpayers of record**, **within 250 feet of the Subject Property (not inclusive of right-of-way).** Notice to the taxpayers of record is a State statute requirement, enabled by the Illinois Compiled Statutes.

In 2004, the Village amended the Zoning Ordinance to also include written notification to occupants, which remains the current Code requirement. This amendment was in response to one specific project and, as was noted in the Village Council discussion memo, the current Village Administration has taken significant steps to improve the various types of notification through enhanced signage and website content/availability related to zoning proposals.

In 2017, Staff processed a series of text amendments to provide and introduce a framework and structure to allow for an expanded scope of administrative review processes. With 5 years of operational history, since the initial amendments were approved, Staff is proposing further refinements to both the processes and the required approval body to further clarify these review steps.

ANALYSIS:

NOTIFICATION:

For all of the zoning processes, identified within the Code, there are several types of required notification. This includes both public hearing signs and written notification, presently sent to both taxpayers of record and occupants, within 250 feet of the Subject Property. The current public hearing signs for all non-single-family residential special uses or variations, were increased to the current minimum 12 square-foot contrasting

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

blue and white appearance signs in 2009.

Additionally, there are several other substantial information avenues available and provided through the Village website, including the initial Public Notice (posted in the Daily Herald and a component of the written notice sent to the surrounding properties), the entire Public Hearing packet, and live-streamed and video access for all Public Hearings, since 2015. The information is readily available to any resident wishing to review these materials, regardless of their proximity to the zoning process address. Including notice to all occupants both exceeds the State requirements and has become a significant resource drain and, in many instances, results in redundancy. For example, in 2021, the Village sent out approximately 10,000 written notices to occupants within 250 feet of the Subject Property for zoning processed.

Staff is also proposing that the Subdivision Ordinance notification requirements align with the sign posting and taxpayer of record notification requirements, for consistency.

ZONING REVIEW PROCESS:

In 2017, Staff processed a series of amendments to evaluate the potential for more administrative reviews for certain defined zoning processes, which would be initially reviewed by Staff and, under certain circumstances, could be approved administratively. The amendments attempted to address numerous potential situations and scenarios and provide appropriate latitude, with the potential for Village Council review. These amendments created circumstances where surrounding property owner approvals were provided, but still required Village Council review. In other cases, Staff would review and either approve or forward to the Village Council for review. After review, over the last 5-6 years, Staff is proposing to amend the processes, where requests could/must go to the Village Council and provide additional consistency in how items are reviewed.

RECOMMENDATIONS:

Staff is recommending the proposed text amendments to the notification process and review process, as outlined.

ATTACHMENTS:

- 13.07 Established Planned Developments Notification
- 14.03 Variations
- 14.05 Special Uses
- 14.11 Notification

- SUB ORD Amendment Notification
- Discussion - Notice and Zoning Review Processes - Village Council agenda item - 05-16-22
- Public Notice

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

13.07. Implementation of final plan.

(d) *Authorized changes by Village Manager.*

(1) Changes prior to construction. The Village Manager may authorize minor changes in locations, siting, or character of in the Final Planned Development. No changes can be authorized that may lead to the following:

a. Increase the size of any building or structure; or

b. Change the location of any building or structure by more than ten (10) feet in any direction; or

c. Provide for changes beyond the minimum or maximum requirements set forth in the approved Planned Development ordinance.

(2) Changes in established Planned Developments, with all required project improvements complete. It is recognized that successful, established Planned Developments may require minor changes to insure the continued marketability of the development. The Village Manager may authorize such changes provided that the change shall not significantly alter the character or intent of the Planned Development.

a. Any proposed change shall be clearly accessory to the Planned Development.

b. Any granted change shall be clearly stated in the Village file of the Planned Development.

~~c. At the discretion of the Village Manager, Village Council review may be required for a Minor Planned Development Amendment. In such instances the Village shall send a courtesy notice to all property owners and occupants within 250 feet, of the Subject Property seven (7) days prior to the Village Council meeting advising them of the request. (Ord. #O-23-09, §1, 3/2/09; Ord. O-34-17, 4/3/17)~~

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

14.03. Variations/Appeals.

(a) *Purpose.* Except as provided in paragraph (b) of this section or where the variation is requested in conjunction with a Plat of Subdivision or Planned Development, the Zoning Board of Appeals shall hear all petitions for variations, and shall recommend variations of the provisions of this ordinance in harmony with its general purpose and intent, where the zoning board of appeals shall have made a finding of fact based upon the standards hereinafter described that there are practical difficulties or particular hardship in the way of carrying out the strict letter of the regulations of this ordinance. Where a variation is requested in conjunction with a Plat of Subdivision or Planned Development, it shall be heard by the Plan Commission.

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

~~(b) *Minor Administrative variations for non-conforming decks in rear and side yards and sheds in easements*. The Village Manager, or his designee shall consider the following variations and may administratively approve, pursuant to the required application process or may remand the application to the Zoning Board of Appeals for further action. All applications for minor administrative variations shall submit a minor administrative variation provided by the Village along with all of the required plans and materials, within the following categories:~~

~~1. Applications for variations involving non-conforming decks in rear and side yards.~~

~~2. Applications for variations involving sheds located on easements, subject to the applicable utility company authorization, in conjunction with the building permit submission, if such a permit is required.~~

(Ord.No.0-83-95 ə1, 8-14-95)(Ord. No. 0-83-96 ə3, 5/29/96; Ord.No.0-188-99,ə1,11-8-99; Ord. O-36-17, 4/3/17)

(c) *Administrative Variations* – The Village Manager or his designee shall consider the following administrative variations and may either administratively approve ~~or recommend approval to the Village Council on the Consent Agenda~~ or remand to the Zoning Board of Appeals for further action. Only existing residential structures constructed and approved by the Village of Palatine for Final Occupancy as of January 1, 2017 are eligible to apply for this relief. Residential structures not meeting this eligibility date may apply for a standard variation. Any administrative variations involving a residential building or structure addition shall be recommended for approval to the Village Council on the Consent Agenda. The following types of relief are eligible for administrative variations:

1. Residential building coverage or lot coverage, which exceeds the maximum allowed coverage by 15% or less. For example, if the maximum allowable lot coverage is 45%, an administrative variation could be applied for, provided the lot coverage did not exceed 51.75%. In addition to the required application process, an administrative variation for residential lot or building coverage is subject to a finding of no significant impact for the proposed improvement by the Village Engineer or his designee. If the Village Engineer determines that there may be a significant impact, a standard variation application must be submitted.
2. Encroachments into residential required yards of 10% or less beyond the minimum required setback for permitted obstructions.
3. Residential driveway width or setbacks which exceed the maximum allowable requirement by 10% or less or minimum required by 10% or more.
(Ord. O-36-17, 4/3/17)

4. Applications for variations involving non-conforming decks in rear and side yards.

5. Applications for variations involving sheds located on easements, subject to the applicable utility company authorization, in conjunction with the building permit submission, if such a permit is required.

(d) *Application for variation.*

1. Said application shall contain the following information:

a. Petition for hearing;
b. Real Estate Interest Disclosure Form;
c. Plat of Survey and legal description of the subject property; and
d. Proof of ownership, including signature(s) of owner(s) on the petition for hearing or on a statement attached to said form giving owner's consent of the petition.

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

2. The following materials may be required by the Village, either as part of the application or as a condition of approval:

a. Site plan;
b. Floor plans;
c. Building elevations;
d. Preliminary engineering plans;
e. Business plan;
f. Signage information;
g. Traffic analysis; and
h. Any other information deemed necessary by the Village.

(Ord. 0-60-06, §18, 4/3/06)

(3) Proof of ownership, proof of authority on behalf of the owner or current contract to purchase or lease the subject property shall also be required at the time of filing for a variation.

(4) Application for Administrative Variation

a. Completed application and required fees;
b. Narrative outlining the nature of the request and applicable Variation standards;
c. Proof of ownership or interest in the property;
d. Plat of survey;
e. Site Plan and/or building plans, as appropriate;
f. Support materials - any other relevant information deemed necessary by the applicant in support of the application;
g. List of the required surrounding property addresses, within a one property radius (including those across the street and behind the property) of the subject property. The final required list will be reviewed and confirmed by the Village.
h. Sworn affidavit – Confirming the accuracy of the application and supporting documentation.
(Ord. O-36-17, 4/3/17)

(e) *Standards for variations.*

(1) Variations or Administrative Variations shall not be granted except on findings based upon the evidence in each specific case:

a. That the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; and
b. That the plight of the owner is due to unique circumstances; and
c. That the variation, if granted, will not alter the essential character of the locality.
d. Additionally, variations of the floodplain regulations must comply with the standards listed in the Subdivision regulations section 6.08(f). However, no variation may be granted to any development located in the regulatory floodway.(Ord.No. O-83-96, 5/29/96 ɔ4)

(2) For the purposes of supplementing the above standards, the Village Council, Zoning Board of Appeals, or Administrator may take into consideration the extent to which the following facts favorable to the applicant have been established by the evidence:

a. That the particular physical surroundings, shape, or topographical conditions of the specific property involved would bring a hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulation were to be carried out;
b. That the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning classification;

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

c. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property;

d. That the alleged difficulty or hardship has not been created by any person presently having an interest in the property;

e. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; or

f. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire or otherwise endanger

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

the public safety, or substantially diminish or impair property values within the neighborhood.

(3) Administrative Variations adhering to the application submittal requirements and Ordinance limitations may be administratively approved as follows:

a. After the administrative variation application is submitted and reviewed by the various Village Departments, the Village will indicate if the applicant may proceed forward with seeking approval of the requested relief, as follows:

i. Upon review and confirmation of a submitted application to the Village, the applicant reviews the requested relief and all associated proposed plans with the required adjacent property owners. As part of this review, the applicant must obtain and submit a signed statement, on a Village provided form, along with a set of the proposed plans, confirming that those property owners have no objection to the requested administrative variation. Only upon receiving a signed statement along with a signed set of plans from each required property owner, may the administrative variation be recommended for approval. If an administrative variation is not granted, the applicant may file for standard variation.

ii. In conjunction with the submitted approval from all of the required adjacent property owner, the Village will send a copy of the administrative variation application by standard mail to all taxpayers of record and occupants within 250 feet of the boundaries of the subject property. If there are no written objections filed with the Department of Planning and Zoning within 10 days of receipt of such notice, the administrative variation may be granted. If an administrative variation is not granted, the applicant may file for a standard variation.
(Ord. O-36-17, 4/3/17)

(f) *Decisions of zoning board of appeals.*

(1) Variations. The Zoning Board of Appeals may recommend to the Village Council such conditions and restrictions upon the premises benefited by a variation as may be necessary to comply with the standards set forth in this section.

a. All decisions and findings of the Zoning Board of Appeals on variations arrived at after the hearing shall, in all instances, be referred to the Village Council with report and recommendations.

b. The Village Council, upon report of the Zoning Board of Appeals and without further public hearing, may grant any proposed variation or may refer it back to the Zoning Board of Appeals for further consideration, and any proposed variation which fails to receive the approval of the Zoning Board of Appeals shall not be passed except by the favorable vote of two-thirds (2/3) of all members of the village board. Variations from the provisions of this ordinance shall be granted only by the Village Council. Upon receipt of report and recommendation from the Zoning Board of Appeals the Village Council may:

i. Refer it back to the zoning board of appeals for further consideration;

ii. Grant the proposed variation.

c. Any variation which fails to receive the approval of the Zoning Board of Appeals shall not be passed by the Village Council except by the favorable vote of two-thirds (2/3) of all members.

(g) *Appeals.*

(1) Scope of Appeals. Any person aggrieved by any decision made with respect to this zoning ordinance by the Community Development Director (AOfficer≅) may appeal to the Zoning Board of Appeals. Such appeal shall be taken within forty-five (45) days of the decision

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

being appealed, by filing with the Officer from whom the appeal is taken and with the Zoning Board of Appeals, a notice of appeal, specifying the grounds thereof. The Officer shall forthwith transmit to the Zoning Board of Appeals all the papers constituting the record upon which the action appealed from was taken.

(2) Petition for an Appeal. A petition for an appeal shall contain the following information:

a. Name and address of the petitioner
b. Location of property in question
c. Copy of the Officer's letter outlining the decision being appealed
d. Identification of the ordinance provision(s) in dispute
e. A description of the proposed use, including plot plan, if applicable
f. State the grounds for the appeal

(3) Notice of Hearing. The Zoning Board of Appeals shall fix a reasonable time for the hearing of the appeal. The appeal hearing shall be subject to the same notice provisions as variations. At the hearing, any party may appear in person, by agent or by attorney. The Zoning Board of Appeals may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination as in its opinion ought to be made in the premises, and to that end shall have all the powers of the Officer.

(4) Stay of Proceedings. An appeal stays all official proceedings unless the officer from whom the appeal is taken provides the Zoning Board of Appeals with a statement stating that a stay of the proceedings would cause imminent peril to life or property.

(5) Decision of the Zoning Board of Appeals. The Zoning Board of Appeals shall reach its decision within thirty (30) days from the date of the public hearing on the appeal. The concurring vote of five (5) members of the Zoning Board of Appeals shall be necessary to reverse any order, requirement, decision or determination of the Officer. The Zoning Board of Appeals shall maintain complete records of all appeal actions. Decisions shall be submitted to the applicant and Officer.

(6) Appeals to Courts. All final administrative decisions of the Zoning Board of Appeals are subject to judicial review pursuant to the provisions of the AAdministrative Review Law≅ and all amendments and modifications thereof and the rules adopted pursuant thereto. The term Aadministrative decision≅ is defined as in Section 3-101 of the Code of Civil Procedure.]

(7) Fees. Any petition for an appeal shall be accompanied by a fee as provided in the fee schedule supplement to the Palatine Municipal Code. In addition, the petitioner will be responsible for the costs of supplying a court reporter and the costs for writing up the transcript. No decision shall be final until the transcript of the record is filed with the Zoning Board and until proof that the court reporter's fees have been paid.

(Ord. No. O-50-90, ээ 1, 2, 5-14-90; Ord. No. 0-171-94 э1, 11-14-94; Ord. No. 0-171-97; 10/27/97 э3)
(Ord. O-36-17, 4/3/17)

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

14.05. Special Uses and Special Use Amendments, ~~Minor Special Use~~, and Administrative Special Uses. (Ord. #0-122-10, §1, 10/4/10; Ord O-36-17, 4/3/17)

(a) *Purpose and authorization.* Except as provided in paragraph (b) of this Section, Special Uses and Special use amendments shall be heard by either the Zoning Board of Appeals or the Plan Commission. The development and execution of this ordinance is based upon the division of the Village into districts, within any which district the use of land and buildings, and the bulk and location of buildings and structures as related to the land are substantially uniform. (Ord. #0-171-94 ɔ2 and ɔ3, 11-14-94; Ord. #0-122-10, §2, 10/4/10)

(1) It is recognized, however, that there are special uses which, because of their unique characteristics cannot be properly classified in any particular district or districts without consideration, in each individual case, of the impact of those special uses upon neighboring land and upon the public need for the particular special use at the particular location.

(2) While specific regulations for specific zoning districts in this ordinance may recognize particular uses that may be allowable in such zoning district as a special use, all such special uses fall, nevertheless, into two (2) broad categories:

a. Uses publicly operated or traditionally affected with the public interest; and
b. Uses entirely private in character, but of such an unusual nature that the operation may give rise to unique problems with respect to their impact upon neighboring property or public facilities. Such uses may include planned unit developments meeting the standards and requirements of this ordinance.

(b) *Administrative Special Uses~~, Minor Special Uses, and Special Use Amendments~~.* All applications for administrative special uses shall be made on an appropriate application form provided by the Village. (Ord. #0-122-10, §3, 10/4/10)

(1) The Village Manager or designee may recommend approval of the following applications for Minor Special Uses~~, Administrative Special Use, and Special Use Amendments to the Village Council on the Consent Agenda,~~ or may remand the application to the Zoning Board of Appeals for further action. ~~-~~Any administrative special use involving a residential building or structure addition shall be recommended for approval on the Village Council Consent Agenda. The following types of relief are eligible for administrative special uses:

Administrative ~~Minor~~ Special Uses which comply with the application and ordinance may be administratively approved, pursuant to the required process in the following category: (Ord. #0-122-10, §4, 10/4/10; Ord. O-36-17, 4/3/17)

a. Applications for special uses involving sheds, pergolas, or gazebos encroaching upon the setback requirements. (Ord. No. O-83-96, 5/29/96 ɔ6; Ord.No.0-188-99,ɔ2,11-8-99; O-72-20, 9-14-2020)

~~b. Changes to existing Special Uses which maintain substantial conformance to the enabled Special Use. (Ord. #0-122-10, §5, 10/4/10)~~

~~(2) Administrative Special Uses. The Village Manager or his designee shall consider the following Administrative Special Uses and may recommend approval to the Village Council on the Consent Agenda or may remand the application to the Zoning Board of Appeals. Residential structures constructed and approved by the Village of Palatine for Final Occupancy as of January 1, 2017 are eligible to apply for this relief. Residential structures not meeting this eligibility date shall follow the standard Special Use process. Any administrative special use involving a residential building or structure addition shall be recommended for approval on the Village Council Consent Agenda. The following types of relief are eligible for administrative special uses:~~

~~a. Residential setback reductions for all yards, for which the proposed setback shall not exceed the minimum requirement by more than 10%, within each zoning district. (For example, if the~~

Formatted: Indent: Left: 0.38", Hanging: 0.

Formatted: Indent: Left: 0.38", Hanging: 0. No bullets or numbering

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

~~required front yard is 30 feet, an administrative special use could be applied for, provided that the proposed setback was at least 27 feet).~~

~~b. Residential fencing, which requires Special Use review.~~

~~c. Replacement of existing accessory structures, with non-conforming setbacks, which maintain or increase the existing setbacks and are within 10% of the total square footage of the existing accessory structure. Accessory structures located in the front yard or side yard abutting a street are not eligible for this type of relief~~

(c) *Application for Administrative Special Uses~~,~~ Special Uses and Special Use Amendments ~~Special Use and Special Use Amendments.~~* The application for Special Use, Special Use Amendments, and Administrative Special Uses shall be filed and processed in the manner prescribed for applications for amendments and shall be accompanied by the following information: (Ord. #0-122-10, §6, 10/4/10; Ord. O-36-17, 4/3/17)

1. Said application shall contain the following information:

a. Petition for Hearing;
b. Real Estate Interest Disclosure Form;
c. Site Plan, Elevation, Plat of Survey and legal description of the subject property; and
d. Proof of ownership, including signature(s) of owner(s) on the petition for hearing or on a statement attached to said form giving owner's consent of the petition.

2. The following materials may be required by the Village, either as part of the application or as a condition of approval.

a. Site plan;
b. Floor plans;
c. Building elevations;
d. Preliminary Engineering Plans;
e. Business plan;
f. Signage information;
g. Traffic analysis; and
h. Any other information deemed necessary by the Village.
(Ord. 0-60-06, §19, 4/3/06)

(d) *Standards.* No special use shall be granted by the Village Council unless the special use or special use amendment: (Ord. #0-122-10, §7, 10/4/10)

(1) Is deemed necessary for the public convenience at that location if categorized as (2)(a) by paragraph (a) above.

(2) Is so designed, located, and proposed to be operated that the public health, safety and welfare will be protected.

(3) Will not cause substantial injury to the value of other property in the neighborhood in which it is located.

Formatted: Indent: Left: 0.38", Hanging: 0.

Formatted: Indent: Left: 0.38", Hanging: 0. No bullets or numbering

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

(4) With respect to requests for live entertainment, the following additional standards must be met. Said live entertainment: (Ord. No. 0-3-10, §2, 1/11/10)

a. Shall not produce noise levels so great as to constitute an unreasonable interference with the rights or wellbeing of persons outside of the confines of such establishment.
b. Shall not impose undue health, sanitation or safety burdens on the village.
c. Shall not create excessive demands on the police department of the village so as to impair its ability to maintain the peace in the village and provide adequate protection for its citizens.

d. Shall not be of a nature otherwise prohibited by law or village ordinance.
The entertainment proposed shall be fully described in the ordinance granting any special use hereunder and shall be subject to such reasonable conditions as the president and board of trustees may prescribe. Any change from the stated entertainment shall require another special use or permit.

(5) With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:
i. Will not destroy existing vistas in the area;
ii. Will enhance the appearance of the homes and the streets in the area; and
iii. Will not detract from the overall appearance of the community; or
b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

(6) After the administrative special use application is submitted and reviewed by the various Village Departments, the Village will indicate if the applicant may proceed forward with seeking approval of the requested relief, as follows:

a. Upon review and confirmation of a submitted application to the Village, the applicant reviews the administrative special use application and all associated plans, with the required adjacent property owners. As part of this review, the applicant must obtain and submit a signed statement, on a Village provided form, along with a set of the proposed plans, confirming that those property owners have no objection to the requested administrative special use. Only upon receiving a signed statement along with a signed set of plans from each required property owner, may the administrative special use be recommended for approval. If an administrative special use is not granted, the applicant may file for standard special use.

~~b. In conjunction with the submitted approval from all of the required adjacent property owners, the Village will send a copy of the administrative special use application and plans by standard mail to all taxpayers of record and occupants within 250 feet of the boundaries of the subject property. If there are no written objections filed with the Department of Planning and Zoning within 10 days of receipt of such notice, the administrative Special Use may be granted. If an administrative special use is not granted, the applicant may file for a standard special use.~~
(Ord. O-36-17, 4-3-17)

(e) *Conditions.* The Plan Commission and the Zoning Board of Appeals may recommend, and the Village Council may provide, such conditions and restrictions upon the construction, location and operation of a special use, including but not limited to provisions for off-street parking and loading, as may be deemed necessary to promote the general objectives of this ordinance and to minimize injury to the value of property in the neighborhood.

(f) *Lapse of special use permit.* A special use permit hereunder granted shall lapse if:

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

(1) A building permit has not been issued by the village for such construction, installation, or relocation within one year after the effective date of the ordinance granting said special use.

(2) A building permit has been issued, but such construction, installation or relocation is not completed within two (2) years after its issuance.

In the event a special use lapses, nothing herein shall prohibit any person from applying for the same special use or a new special use on substantially the same terms.

(g) *Enforcement, penalties and termination.*

(1) The Corporate Authorities of the Village may enforce any of the conditions upon which a special use has been granted hereunder or one or more of the standards set forth in subparagraph (d) herein by instituting an appropriate action in the Circuit Court of Cook County, Illinois to enjoin the violation of such condition, and in addition may institute an action in said court to impose appropriate fines for such violations.

(2) The Corporate Authorities of the Village may terminate any special use for violation of a condition upon which such special use has been granted or one or more of the standards set forth in subparagraph (d) herein in the following manner:

a. Written notice of the alleged violation shall be served either personally or by registered or certified mail, upon the owner and upon the occupant, if any, of the premises covered by such special use, allowing thirty (30) days following personal service or mailing of said notice for the violation to be cured, and setting a date certain sometime after said thirty-day period for a public hearing thereon before the Corporate Authorities of the Village.

b. If the alleged violation is cured within the thirty-day period and the village manager so certifies, the public hearing shall be cancelled.

c. If the village manager does not certify, the public hearing shall be held and the owner and occupant, if any, given an opportunity to show cause, if any thereby, why the special use should not be terminated.

d. At the conclusion of the hearing, the Corporate Authorities may:

i. Permit the special use to continue generally;

ii. Permit the special use to continue allowing such additional time to cure the alleged violation as they deem warranted under the circumstances;

iii. With the consent of the owner, adopt an ordinance modifying the special use in such manner as they deem appropriate after due notice and public hearing as required by this section; or

iv. Adopt an ordinance repealing the special use, provided that any such ordinance shall contain findings of fact upon which such repeal is based.

(3) All remedies and actions provided in this paragraph (g) shall be in addition to and not in place of those elsewhere provided in this ordinance or available under the laws or statutes of the State of Illinois; specifically including Article XIII, which applies to planned developments.

(Ord. No. O-192-92, ə 1, 12-14-92; Ord. No. 0-171-94 ə2-5 11-14-94; Ord No. O-111-97, ə1, 7-14-97; Ord. O-36-17, 4/3/17)

(h) Transfers of Special Uses

(1) In order to transfer an existing Special Use within the Village of Palatine, a Special Use transfer request shall be submitted to the Department of Planning and Zoning. The transfer shall apply if there is an ownership change for any new owner, operator, lessee, or changes

to the corporate structure for a given use operating under a specific Special Use ordinance. The Special Use transfer requirement shall not apply to single-family properties used only for single-family residential purposes.

(2) The Special Use transfer request will indicate that the specific Special Use Ordinance was reviewed and that the proposed new owner/operator will comply with both the Special Use Ordinance and any related conditions therein upon transfer and continue operating the Special Use in a manner consistent with operative Special Use.

(3) Once the Village receives and reviews the Special Use transfer request, the Village Manager will schedule the transfer for Village Council review and either:

a. Place the transfer request on the Village Council agenda, for those requests generally consistent with the underlying Special Use.

b. If the Village Manager deems that the new proprietor contemplates a change in use which is inconsistent with the Special Use ordinance, the new proprietor shall be required to Petition for a public hearing before the Zoning Board of Appeals for a new Special Use.

(Ord. No.0-69-10, §1, 6/21/10)

(i) Special Use Amendments

(1) It is recognized that existing Special Uses will contemplate building and site additions, floor plan changes and operational adjustments that may change the underlying approvals granted in the original Special Use.

(2) If a proposed amendment to a Special Use does not substantially conform with the enabled Special Use, a Special Use Amendment will be processed as a new Special Use under Section 14.05 of the Village's Zoning Ordinance. If a proposed change does substantially conform with the enabled Special Use, then the Special Use Amendment may be processed Section 14.05(b) (1). Such conformance or lack thereof shall be determined by the Administrator after reviewing the proposed changes.

(Ord. #0-122-10, §8, 10/4/10)

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

14.11 Notification

a) *Notification procedures for public hearings for Residential Special Uses and Variations shall be as follows:*

1) The Village of Palatine shall cause a legal notice of time, place and nature & purpose of the public hearing, as to be published in a newspaper of general circulation within the Village of Palatine for the appropriate hearing.

2) The Village of Palatine shall prepare and post a sign(s) on the subject property, indicating the pending hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view. Said sign shall be 2'x3' in size

3) The Village of Palatine shall prepare the written notification letter to be sent pursuant to section 14.11 (a) 4. The notification letter shall contain the following information:

a. The common address, if applicable and location of the property in question.
b. The nature and purpose of the hearing as provided by the petitioner in their application.
c. The time and place of the hearing.
d. The name, address and phone number of the petitioner.
e. The location where information may be obtained concerning the petition.

4) The Village of Palatine shall mail the notification letter by standard mail, to all taxpayers of record of property ~~and occupants~~ located within 250 feet of the boundaries of the subject property, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office.
(Ord. O-36-17, 4-3-17)

b) *Notification procedures for public hearings for Preliminary Planned Developments, Preliminary and Final Planned Developments (one-step), rezoning and commercial Special Uses and Variations shall be as follows*:

1) The Village of Palatine shall cause a legal notice of the time, place and nature & purpose of the public hearing, to be published in a newspaper of general circulation within the Village of Palatine for the appropriate hearing.

2) The petitioner shall post a sign(s) on the subject property, indicating the pending public hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view.

3) The Village of Palatine shall prepare the sign for the petitioner. Said sign shall be a minimum of ~~no less than~~ 12 square feet in size and shall significantly conform to figure 1.

PUBLIC NOTICE
PENDING ZONING HEARING

FOR MORE INFORMATION CONTACT 847-359-9047
WWW.PALATINE.IL.US

FIGURE 1

(Ord. 0-87-09, §3, 7/13/09)

4) The petitioner shall obtain the sign(s) timely so as to comply with Section 14.11 (b)2. Prior to the Village of Palatine issuing the sign(s), the Petitioner shall post a $125 refundable deposit for each sign. The refundable deposit shall be refunded to the petitioner upon the return of the sign(s) in acceptable condition. (Ord. #0-13-07, §8, 2/20/07; Ord. O-135-17, 12/11/17)

5) The petitioner shall police the public notification sign(s). Sign(s) removed or destroyed for whatever reason, including but not limited to theft, vandalism or inclement weather conditions during the required posting, must be replaced by the petitioner within 48 hours.

6) The Village of Palatine shall prepare for the petitioner a copy of the written notification letter to be sent pursuant to section 14.11 (b) 7. The notification letter shall contain the following information:

a. The common address, if applicable and location of the property in question.
b. The nature and purpose of the hearing as provided by the petitioner in their application.
c. The time and place of the hearing.
d. The name, address and phone number of the petitioner.
e. The location where information may be obtained concerning the petition.

7) The petitioner shall obtain the written notification letter from the Village of Palatine and mail the notification letter by certified mail to all taxpayers of record of property located within 250 feet of the boundaries of the subject property, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office. Not–withstanding the forgoing requirement, existing non-conforming businesses requiring a Special Use in order to continue operating shall be permitted to send the written notification letter via standard mail. (Ord. #0-23-09, §2, 3/2/09; Ord. #0-8-15, §2, 1/10/15; Ord. O-36-17, 4/3/17)

~~8) The Village of Palatine shall send the notification letter by standard mail to all occupants within 250 feet of the boundaries of the subject property, at least 15 days prior to the public hearing.~~

9) The petitioner shall provide an Affidavit of Compliance with Notice Requirements. The petitioners shall present to the public hearing body an Affidavit swearing that all applicable notice requirements have been p~~r~~erformed in accordance with this Ordinance.

c) *Notification procedures for public hearings for Final Planned Developments shall be as follows*:

1) The petitioner shall post a sign(s) on the subject property, indicating the pending public hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view.

2) The Village of Palatine shall prepare the sign for the petitioner. Said sign shall be a minimum of 12 square feet ~~4'x5'~~ and shall conform to section 14.11 (b) 3 figure 1.

PUBLIC NOTICE
PENDING ZONING HEARING

FOR MORE INFORMATION CONTACT 847-359-9047
WWW.PALATINE.IL.US

FIGURE 1

(Ord. 0-87-09, §3, 7/13/09)

Formatted: Space After: 6 pt, Line spacing: e, Tab stops: 0.5", List tab + Not at 0" + 1" + + 2" + 2.5" + 3" + 3.5" + 4" + 4.5" + 5" + + 6"

3) The petitioner shall obtain the sign timely so as to comply with Section 14.11 (b) 2. Prior to the Village of Palatine issuing the sign(s), the Petitioner shall post a $125 deposit for each sign. The deposit shall be refunded to the petitioner upon the return of the sign(s). (Ord. O-135-17, 12/11-17)

4) The petitioner shall police the public notification sign(s). Sign(s) removed or destroyed for whatever reason, including but not limited to theft, vandalism or inclement weather conditions

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

during the required posting, must be replaced by the petitioner within 48 hours.

5) The Village of Palatine shall prepare for the petitioner a copy of the written notification letter to be sent pursuant to section 14.11 (b) 6. The notification letter shall contain the following information:

a. The common address, if applicable and location of the property in question.
b. The nature and purpose of the hearing as provided by the petitioner in their application.
c. The time and place of the hearing.
d. The name, address and phone number of the petitioner.
e. The location where information may be obtained concerning the petition.

6) The petitioner shall obtain the written notification letter from the Village of Palatine and mail the notification letter by certified mail, to all taxpayers of record of property located within 250 feet of the boundaries of the subject property, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office. (Ord. No. 0-82-11, §1, 7/18/11; Ord. O-36-17, 4/3/17)

~~7) The Village of Palatine shall send the notification letter by standard mail to all occupants within 250 feet of the boundaries of the subject property, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing.~~

8) The petitioner shall provide an Affidavit of Compliance with Notice Requirements. The petitioners shall present to the public hearing body an Affidavit swearing that all applicable notice requirements have been preformed in accordance with this Ordinance.

d) Changes to Established Planned Developments

1) At the discretion of the Village Manager, Village Council review may be required for a Minor Planned Development Amendment. In such instances the Village shall send a courtesy notice to all taxpayers of record ~~property owners~~ ~~and occupants~~ within 250 feet, of the Subject Property seven (7) days prior to the Village Council meeting advising them of the request. (Ord. #O-23-09, §1, 3/2/09; Ord. O-34-17, 4/3/17)

[Editor's Note: Ordinance 0-22-02 passed on February 25, 2002 added a new Sec. 14.12 to Article XIV Administration]

Formatted: Indent: First line: 0"
Formatted: Font: Italic
Formatted: Strikethrough
Formatted: Strikethrough
Formatted: Font: Times New Roman, 11 pt
Formatted: List Paragraph, Indent: First line
Formatted: Font: Italic

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

ARTICLE III. PRELIMINARY PLAT

3.01. General procedure.

(a) *Submittal.* A proposed plat of subdivision shall contain the following information and be submitted for preliminary approval by filing copies of the preliminary plat with the Village

(1) Preliminary plat requirements. Each preliminary plat shall contain the following:

i. Proposed name of subdivision (not duplicating name of any plat heretofore recorded in Cook County).
ii. Location by township, section, town and range, or by other legal description.
iii. Names and addresses of the owners or subdividers having control of tract, and designer of the plat.
iv. Graphic (engineering scale not smaller than one inch to one hundred (100) feet).
v. North-point (designed as true north).
vi. Date of preparation.
vii. The zoning of all surrounding land indicating whether it is in the Village of Palatine, Cook County or other municipalities.
viii. Boundary line of proposed subdivision clearly indicated.
ix. Total acreage of subject property.
x. Location, widths and names of all existing or previously platted streets or other public ways, showing type of improvement, if any, railroad and utility rights-of-way, parks and other public open spaces, permanent buildings and structures, easements, and section and corporation lines, within the tract and to a distance of one hundred (100) feet beyond the tract.
xi. Location and size of existing sewers, water mains, culverts, septic systems (including filter fields) or other underground facilities within the tract and to a distance of one hundred (100) feet beyond the tract; also indicating such data as grades, invert elevations, and locations of catchbasins, manholes and hydrants.
xii. Boundary lines of adjoining unsubdivided or subdivided land-within one hundred (100) feet-identifying by name and ownership.
xiii. Topographic data including contours at vertical intervals of not more than two (2) feet, except that contour lines shall be no more than one hundred (100) feet apart, water courses, marshes, rock outcrops, high water elevation including source of information and other significant features.
xiv. Floodplain lines are to be delineated according to the applicant's USGS Flood Quadrangle; or other documents adopted by the village.
xv. Tree Preservation Plan subject to the regulations in Section 7.01 (B) of this appendix.
xvi. Lines of inflow and outflow, if any.
xvii. Farm drains, inlets and outfalls, if any.
xviii. Location of existing corporate boundary lines at or near the proposed subdivision.

(2) Preliminary engineering plans. The application for preliminary approval shall include preliminary engineering plans which bear the signature and seal of the Illinois Registered Professional Engineer under whose direction they were prepared and containing the following:

i. The location and width of proposed streets, alleys and public ways.
ii. The proposed location and sizes of sewers and storm drains.
iii. The proposed location of public grounds, if any.
iv. The layout, numbers and typical dimensions of lots to the nearest foot, including buildings setback lines.
v. Proposed easements for public utilities.
vi. The proposed method of sewage and waste disposal; storm water disposal; and water supply.
vii. The proposed layout and sizes of water mains, valves, fire hydrants and other appurtenances.
viii. Traffic and other impact studies if required by the village.
ix. Provide information on the gross area of each land use sub-area, i.e., single-family,

multifamily, commercial, etc. For residential sub-areas, the number of dwelling units and gross density contained therein based on the ultimate development of the land. The sub-area boundaries are to be clearly delineated.

x. The proposed grading of the subdivision including contours at vertical intervals of not more than two (2) feet, except that contour lines shall be no more than one hundred (100) feet apart.

xi. Preliminary detention calculations including proposed detention areas and emergency overflow routes.

(3) Supporting documents

i. Petition for subdivision
ii. An outline of the restrictive covenants shall accompany the preliminary plat.
iii. Real Estate Interest Disclosure Form
iv. For subdivisions two (2) acres or greater in area, a copy of the receipt from the North Cook County Soil and Water Conservation District showing that the subdivider has submitted a natural resource information request to that agency and has paid the proper fee.
v. Illinois Department of Natural Resources Endangered Species Consultation Program Agency Action Report.
vi. For subdivisions proposing work (whether dredging or filling) in wetlands or waters of the United States, proof that a request has been made to the Army Corps of Engineers for a determination on jurisdiction.
vii. For subdivisions requiring Variations or Special Uses to this appendix or to the Zoning Ordinance, preliminary site plan indicating the proposed site design and setbacks.
viii. Proof of ownership, including signature(s) of owner(s) on the petition for hearing or on a statement attesting to said form giving owner's consent to the petition.
ix. Any additional information requested by the Village, either as part of the submittal or as a condition of approval.

(4) Fees.

a. At the time of filing the preliminary plat with the Village, fees (which is are in addition to any plan review fees) shall be paid to the Village according to the fee schedule supplement to the municipal code.
b. A plan review fee, based on one hundred fifty (150) percent of the rate per hour of the present salary schedule adopted by the Village Council of those village personnel participating in the review process shall be paid to the Village.

(Ord. No. 0-61-06, §1, 4-3-06)

(b) *Distribution of preliminary plat.* The Village of Palatine shall submit copies to the plan commission and one copy of the preliminary plat to each of the following:

(1) The appropriate park district in which the area to be platted lies;

(2) Community Consolidated School District No. 15;

(3) High School District No. 211;

(4) Junior College District No. 512;

and shall further notify such districts of the first meeting at which the plan commission will consider the said preliminary plats. The plan commission shall permit representatives of said districts to present their views on the proposed plans.

(c) *Notification.* The Village shall send notice, by standard mail, of the first meeting at which the plan commission will consider the said preliminary plats to all taxpayers of record ~~owners of record~~ and all residents of each lot and parcel of property located within the same block as the land proposed to be subdivided, or any portion thereof, as well as all owners of record, and all residents of each lot and parcel of property located within two hundred fifty (250) feet of the land proposed to be subdivided, or any portion

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

thereof, provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office.

Said notice shall contain a description of the land proposed to be subdivided and a general description of the proposed subdivision. (Ord.No.0-72A-98, §14, 15, & 16, 5/26/98; Od. No. 0-61-06, §3, 4/3/06)

(1) The Village of Palatine shall cause a legal notice of the time, place and nature & purpose of the public hearing, to be published in a newspaper of general circulation within the Village of Palatine for the appropriate hearing.

2) The petitioner shall post a sign(s) on the subject property, indicating the pending public hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view.

3) The Village of Palatine shall prepare the sign for the petitioner. Said sign shall be no less than 12 square feet in size and shall significantly conform to figure 1.

PUBLIC NOTICE
PENDING ZONING HEARING

FOR MORE INFORMATION CONTACT 847-359-9047
WWW.PALATINE.IL.US

FIGURE 1

(Ord. 0-87-09, §3, 7/13/09)

4) The petitioner shall obtain the sign(s) timely so as to comply with Section 14.11 (b)2. Prior to the Village of Palatine issuing the sign(s), the Petitioner shall post a $125 refundable deposit for each sign. The refundable deposit shall be refunded to the petitioner upon the return of the sign(s) in acceptable condition. (Ord. #0-13-07, §8, 2/20/07; Ord. O-135-17, 12/11/17)

5) The petitioner shall police the public notification sign(s). Sign(s) removed or destroyed for whatever reason, including but not limited to theft, vandalism or inclement weather conditions during the required posting, must be replaced by the petitioner within 48 hours.

ARTICLE IV. FINAL PLAT

[Editor's Note: Ord. No. 0-61-06, replaced Article IV in its entirety]

4.01. General procedure.

(a) *Application.* Application for final approval of the final plat shall be made to the Village Council not later than one year after preliminary approval has been granted, unless time is extended by the village president and board of trustees. The applicant may elect to have final approval of a geographic part or parts

Formatted: Font: Times New Roman, 11 pt

Formatted: List Paragraph, Numbered + Le + Numbering Style: 1, 2, 3, … + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at

Formatted: List Paragraph, Indent: Left: 1.5

Formatted: Indent: Left: 0", Hanging: 1.5"

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

of the plat that received preliminary approval and may delay application for approval of other parts until a later date or dates beyond one year with the approval of the village president and board of trustees, provided all facilities required to serve the part or parts for which final approval is sought have been provided. In such cases only such part or parts of the plat that have received final approval shall be recorded.

(1) Final plat requirements. The application for approval shall be accompanied by:

a. A final plat shall be prepared on mylar or linen tracing cloth, so as to be suitable for recording with the county recorder of deeds. All revision dates shall be shown as well as the following:

i. Proposed name of subdivision and legal description of subdivision.
ii. An identification system for all lots and blocks.
iii. Accurate angular and lineal dimensions for all lines, angles, and curvatures used to describe boundaries, streets, alleys, easements, areas to be reserved for public use, and other important features. Lot lines to show dimensions in feet and hundredths. Dimensions shown on curved lines shall be arc distances and bearings, radii, and points of tangency and curvature.
iv. The minimum scale shall be one inch equals one hundred (100) feet and the scale must be clearly indicated.
v. True angles and distances to the nearest established street lines or official monuments (not less than two (2)), which shall be accurately described in the plat.
vi. North point (designated as true north).
vii. Township, county or section lines accurately tied to the lines of the subdivision by distance and angles.
viii. All previously dedicated or vacated rights of way and/or easements included in or adjacent to the described real estate along with the document number and date of the recording instrument.
ix. Accurate outlines and legal descriptions of any areas to be dedicated or reserved for public use, or for the exclusive use of the property owners within the subdivision with purposes indicated thereon including scenic or access easements, together with a statement that dedicates the easements as approved by the Village of Palatine. The required easement provisions are detailed in Section 6.03 of this appendix.
x. All easements required for the installation of electric, gas, telephone, cable television etc., together with a statement that dedicates the easements as approved and executed by the utilities. The required easement provisions are detailed in Section 6.03 of this appendix.
xi. All easements required for installation and/or maintenance of water mains, sanitary and storm sewers, drainage, detention basins, street lights and other facilities to be dedicated to the village together with a statement that dedicates the easements. The required easement provisions are detailed in Section 6.03 of this appendix.
xii. Restrictive covenants shall be lettered on the final plat or appropriately referenced thereon.
xiii. Executed Certification by a licensed surveyor, to the effect that the plat represents a survey made by him/her and that monuments and markers shown thereon exist as located and that all dimensional details are correct.
xiv. Executed and Notarized certification by owner, and by any mortgage holder of record, of the adoption of the plat and the dedication of streets and other public areas as follows:

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

OWNER'S CERTIFICATE

State of Illinois)
County of Cook) S.S.

This is to certify that _____ are the owners of the property described hereon and that they have caused the said property to be surveyed and subdivided as shown hereon, for the uses and purposes therein set forth, and do hereby acknowledge and adopt the same under the title hereon indicated.

Dated this _____ day of _____ , A.D., 2_____

_____ _____

NOTARY CERTIFICATE

State of Illinois)
County of Cook) S.S.

I, _____ a notary public in and for said county in the state aforesaid, do hereby certify that _____ are personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such owners, appeared before me this day in person and acknowledged that they signed and delivered said instrument of their own free and voluntary act and as the free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ , A.D., 2_____

_____
Notary Public My commission expires on:_____

MORTGAGOR'S CERTIFICATE (if applicable)

State of _____)
County of _____) S.S.

This is to certify that _____ hereby consents to the plat shown hereon for the uses and purposes therein set forth, and does hereby acknowledge and adopt the same under the title hereon indicated.

Dated this _____ day of _____ , A.D., 2_____

By:_____ Title:_____

Attest:_____ Title:_____

NOTARY CERTIFICATE

I, _____ a notary public in and for said county in the state aforesaid, do hereby certify that _____ and _____ of are personally known to me to be the same persons whose names are subscribed to the foregoing instrument such officers, appeared before me this day in person and acknowledged that they signed

and delivered said instrument of their own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth, and that the said _____ did also then and there acknowledge that he/she, as custodian of the corporate seal of said corporation, did affix said seal to said instrument as his/her own free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ , A.D., 2_____

_____

_____

_____
Notary Public

My commission expires on:_____

xv. Form for approval of the plan commission as follows:

Approved by the Plan Commission of the Village of Palatine, Cook County, Illinois, this _____ day of _____ 2_____

Signed:_____
Chairman

Attest: _____
Secretary

xvi. Form for approval of the Village Council as follows:

Approved by the Village Council of the Village of Palatine, Cook County, Illinois, this _____ day of _____, 2_____.

Signed:_____
Mayor

Attest:_____
Village Clerk

xvii Form for approval of the Village Engineer as follows:

State of Illinois)
County of Cook) S.S.

This plat has been checked for conformance to the Village of Palatine standards and requirements, and working drawings and specifications for improvements have been prepared in conformance with the Village standards and requirements, and engineering fees due to the Village of Palatine have been paid.

Dated this _____ day of _____, 2_____

Signed:_____
Village Engineer

xviii. Form for approval by the Village Collector as follows:

VILLAGE COLLECTOR

I do hereby certify that there are no deferred special assessments or unpaid current

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

assessments due against the land included in the above plat.

Dated this _____ day of _____, 2____

By:_____
Village Collector

xix. Form executed by an Illinois Professional Engineer stating that adequate provisions have been made for surface water drainage as follows:

SURFACE WATER DRAINAGE CERTIFICATE

State of Illinois)
County of Cook) S.S.

We hereby certify to the best of our knowledge and belief that adequate provisions have been made for the diversion and detention of surface waters into public areas or drains within the rights of the subdivider and that such surface waters will not be deposited on adjacent land owners property in such concentration as may cause damage by erosion or sedimentation to such property because of construction of the subdivision.

By:_____ Dated:_____
Owner
By:_____ Dated:_____
Illinois Professional Engineer

xx. Adequate space, approximately 4" by 2", for approval stamps by Cook County authorities and the Illinois Department of Transportation as required.
xxi. The square footage of each lot shall be indicated on the plat.
xxii Property Identification Number (PIN number).
xxiii. Completed statement indicating party responsible for the tax bill as follows:

Send next tax bill to *(Name, Address)*

b. Supporting documents with final plat. The following supporting documents and data, shall be submitted with said final plat:

i. All covenants such as homeowners association covenants and agreements which are to be applied to the property. All documents and agreements shall be executed prior to submittal.
ii. A description and justification for any variation from the preliminary plat and a description of any external factors which have changed since preliminary plat affecting the layout of the final plat.
iii. Where a flood water retention basin or storm sewer system is to be constructed, the date of completion of such basin or system, or a phasing schedule for the completion thereof. Such schedule shall assure the completion of all storm sewers and flood water retention basins necessary to accommodate all storm water associated with the particular phasing of the development prior to the issuance of any building permits.
iv. A statement signed by the subdivider, builder or land subdivider setting forth an agreement executed by such subdivider, builder or land subdivider wherein he/she or they agree to make and install the improvements provided in Article VII, herewith in accordance with the plans and specifications approved by the village.
v. For subdivisions two (2) acres or greater in area, a copy of the receipt from the North Cook County Soil and Water Conservation District showing that the subdivider has submitted a natural resource information request to that agency and has paid the proper fee.
vi. For subdivisions proposing work (whether dredging or filling) in wetlands or waters of the United States, proof that a request has been made to the Army Corps of Engineers for a determination on jurisdiction.
vii. For subdivisions requiring Variations or Special Uses to this appendix or to the Zoning Ordinance,

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

preliminary site plan indicating the proposed site design and setbacks.

viii. Proof of ownership, including signature(s) of owner(s) on the petition for hearing or on a statement attesting to said form giving owner's consent to the petition.

c. Engineering plans and specifications of required land improvements as regulated by Article VI, VII and IX of this appendix. Said plans and specifications shall bear the seal of an Illinois registered professional engineer, along with his/her signed statement that such plans and specifications have been prepared in compliance with this article and with good engineering practices.

d. Tree preservation plans and specifications as regulated by Article VII of this appendix.

e. If the tract of land proposed to be subdivided or any part thereof lies adjacent to a highway over which the Department of Transportation of the State of Illinois or the County of Cook Highway Department has jurisdiction with respect to maintenance and upkeep thereof and an entrance or entrances are desired from such highway to lots, streets, roadway or alleys in such proposed subdivision, the Illinois Department of Transportation or the Cook County Highway Department, whichever is applicable, shall sign the plat.

f. Any additional information including, but not limited to, Marketing Materials and an Economic Impact Analysis, as requested by the Village, either as part of the submittal or as a condition of approval.

(2) Fees. At the time of filing the application for approval of the final plat, the following fees shall be paid to the village clerk;

a. Final plat, according to the fee schedule supplement to the municipal code.

b. Plan review fee, based 1.5% of the total project improvement costs (which shall consist of, but not exclusively of curb and gutters, sidewalks, pavements, sanitary sewer system, storm sewer system, water distribution system, stormwater detention facilities, parkway trees, landscaping, street lights, plus soil erosion control measures) as estimated by the design engineer and approved by the village engineer. (Ord. No. 0-164-97, §1, 10-13-97; Ord. O-34-17, 4/3//17)

(b) *Distribution of final plat.* The Village of Palatine shall submit copies to the plan commission and if the proposed subdivision includes a dedication of land, one copy of the preliminary plat to each of the following:

(1) The appropriate park district in which the area to be platted lies;

(2) Community Consolidated School District No. 15;

(3) High School District No. 211;

and shall further notify such districts of the first meeting at which the plan commission will consider the said final plats. The plan commission shall permit representatives of said districts to present their views on the proposed plans.

(c) *Notification.* The Village shall send notice, by standard mail, of the first meeting at which the plan commission will consider the said final plats to all taxpayers of record ~~owners of record~~ of each lot and parcel of property located within two hundred fifty (250) feet of the land proposed to be subdivided, or any portion thereof, ~~-~~ provided that the number of feet occupied by all public streets, roads, alleys, and any other public ways shall not be included in the calculation of the 250 foot requirement, at least 15 days prior to the public hearing. The taxpayers of record shall be the name(s) of the taxpayer(s) as indicated on the most recent real estate tax records available from the Cook County Assessor's Office.

Said notice shall contain a description of the land proposed to be subdivided and a general description of the proposed subdivision. (Ord.No. 0-72A-98, §16 and 17, 5/26/98)

1) The Village of Palatine shall cause a legal notice of the time, place and nature & purpose of the public hearing, to be published in a newspaper of general circulation within the Village of Palatine for the appropriate hearing.

Formatted: Indent: Left: 0", Hanging: 1.5"

2) The petitioner shall post a sign(s) on the subject property, indicating the pending

Formatted: Indent: Left: 0", Hanging: 1.5"

public hearing, at least 15 days prior to the public hearing. Said sign(s) shall be posted on each lot frontage, clearly legible to the public view.

3) The Village of Palatine shall prepare the sign for the petitioner. Said sign shall be no less than 12 square feet in size and shall significantly conform to figure 1.

PUBLIC NOTICE
PENDING ZONING HEARING

FOR MORE INFORMATION CONTACT 847-359-9047
WWW.PALATINE.IL.US

FIGURE 1

(Ord. 0-87-09, §3, 7/13/09)

4) The petitioner shall obtain the sign(s) timely so as to comply with Section 14.11 (b)2. Prior to the Village of Palatine issuing the sign(s), the Petitioner shall post a $125 refundable deposit for each sign. The refundable deposit shall be refunded to the petitioner upon the return of the sign(s) in acceptable condition. (Ord. #0-13-07, §8, 2/20/07; Ord. O-135-17, 12/11/17)

5) The petitioner shall police the public notification sign(s). Sign(s) removed or destroyed for whatever reason, including but not limited to theft, vandalism or inclement weather conditions during the required posting, must be replaced by the petitioner within 48 hours.

Consider a Discussion Regarding Potential Amendments to the Village of Palatine's Zoning Ordinance Regarding Notice Requirements and Review Processes

BACKGROUND:
Staff continually reviews the Village's Zoning Code to ensure it facilitates an appropriate review process. Before pursuing formal amendments to the Zoning Code, Staff would like to obtain some feedback from the Council on two procedural issues.

KEY ISSUES:

The following summarizes the issues for which Staff is seeking feedback from the Council:

1) ***Mailed Notice:*** As outlined in the attached, for any request that requires written notice, letters are **sent to the tax payer of record within 250'(as required by State statute) and per Village Code only, the occupants within 250'** (the required written notice to occupants was added in 2004). The required mailing to both taxpayer of record and occupants is a significant drain on resources and results in significant redundancy. As outlined in the attached spreadsheet, in 2021 the Village sent out nearly 10,000 written notices to occupants within 250' of the Subject Property. This written notice was in addition to the written notice sent to the taxpayer of record within 250'. Staff recommends the notice requirement to occupants within 250' (if notice is sent to the taxpayer of record) be eliminated from the Code. The placement of hearing signs is intended to provide notice to nearby residents/occupants, while the written notice to tax payer of record is intended to notify those that may not be present in the area on a regular basis. The change in 2004 was in response to one specific project and the current Village administration has taken significant steps over the past 18 years to improve the notice with signage and what is contained on the Village website related to proposals.

2) ***Review Process:*** As outlined, the minor variation, minor special use, administrative variation, and administrative special use processes include ranging notice requirements and stepped approval authority between Staff and the Council. For those requests that require sign-off from adjacent neighbors and no objections from properties within 250', there are still some cases that require review by the Council. In other cases, Staff can review them and either approve them or forward them to the Council. Staff would like to amend the Code and eliminate those instances where these types of requests could/must go to the Council. Thus, the only way things could get approved at the staff level is if: 1) Staff has no concern/objections; and 2) there is no opposition from neighbors. If there are issues the Council still wants to review then they should just go through the formal variation/special use process.

Staff will review these issues in greater detail during Monday's meeting.

ATTACHMENTS:

- Notice Requirement Spreadsheet March 2022 ver 2.docx

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

- 2021 Zoning Mailing Counts
- Variation & Special Use Types

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

	Notice Procedures							Approval Process/Options			
Type of Request	Newspaper	Sign(s) (posted by VOP)	Sign(s) (posted by Petitioner)	Written Notice to Tax Payer (regular mail sent to 250')	Written Notice to Occupant (regular mail sent to 250')	Written Notice to Tax Payer (certified mail sent to 250')	Petitioner Must Obtain Written Support from Adjacent Property Owners	Staff	ZBA	PC	VC
Minor Variation								X			
Minor Special Use								X			X
Administrative Variation				X	X		X	X			X
Administrative Special Use				X	X		X				X
Variation (Residential)	X	X		X	X				X		X
Special Use (Residential)	X	X		X	X				X		X
Variation (Commercial)	X		X		X	X			X		X
Special Use (Commercial)	X		X		X	X			X		X
Preliminary PUD	X		X		X	X				X	X
Preliminary/Final PUD	X		X		X	X				X	X
Rezoning	X		X		X	X				X	X
Final PUD	X*		X		X	X				X	X

= Completed by VoP

= Completed by Petitioner

X* = Not required, but completed as part of rezoning in conjunction with Final PUD

Staff recommends this component of the notice requirements be eliminated from the Zoning Code

= Relief related to principal building addition requires VC review

= Required review

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Attachment: Discussion - Notice and Zoning Review Processes - Village Council agenda item - 05-16-22

ADDRESS	RELIEF - Commercial	POST CARDS	POSTAGE $
550 S Vermont	Variation commercial	62	$22.32
117 W Slade	Special Use Commercial	192	$69.12
2017 N Rand rd	Special Use Commercial	148	$53.28
434 E Palatine	Special Use Commercial	55	$19.80
423 E Dundee	Special Use Commercial	141	$50.76
309 E Northwest Hwy	Special Use Commercial	182	$65.52
220 N Smith St Unit 117	Special Use Commercial	472	$169.92
220 N Smith St Unit 120	Special Use Commercial	472	$169.92
2200 N Rand Rd	Special Use Amendment Commercial	60	$21.60
19 W Wilson	Special Use Amendment Commercial	280	$100.80
1120 W Northwest Hwy	Special Use and Variation commercial	126	$45.36
Weber	preliminary/final planned development commercial	150	$54.00
1501 N Hicks Rd	Variations for monopole - VOP project	98	$35.28
789 E Dundee Rd	Special Use and Variation commercial	55	$19.80
2161 N Rand Road	Special Use Commercial	34	$12.24
345 W Northwest Hwy	Special Use	181	$65.16
365 W Northwest Hwy	Special Use and Variation commercial	164	$59.04
700-790 W Euclid (Regency)	Preliminary/final sub, planned Development Amend	338	$121.68
1979 N Rand (Napleton)	Planned Development amendment	491	$176.76
1158 E Dundee	Special Use & Variation Commercial	76	$27.36
1311-1329 N Rand	Planned Development Amendment/Special Use	897	$322.92
896-920 N Quentin Rd	Preliminary Planned Development	544	$195.84
1133 N Grove	Preliminary & Final Subdivision, Rezoning	756	$272.16
874-920 N Quentin Rd	Preliminary Planned Dev	568	$204.48
1611 N Rand Rd	Special Use Commercial	152	$54.72
1630 N Rand Rd	Variation Commercial	129	$46.44
1590 N Rand Rd	Special Use Commercial	44	$15.84
327 W Northwest Hwy	Special Use Commercial	134	$48.24
Belle Tire	Pre & Final Resub, rezone, Plan Dev Amend, SU	317	$114.12
Architects Corner(Northumberland)	Final Planned Dev reinstatement	37	$13.32
1400 W Algonquin	Prelim Plat of Sub, Prelim Pan Dev	76	$27.36
874-920 N Quentin Rd	Preliminary Planned Dev	568	$204.48
1660 N Rand Rd	Special Use Commercial	88	$31.68
1101 E Dundee	Planned Dev Amend, Special Use	62	$22.32
	Total	**7,431**	**$2,647.80**

ADDRESS	RELIEF - Residential	POST CARDS	POSTAGE $
105 A Arlene	Variation residential	29	$10.44
1313 N Ashland	Variation residential	66	$23.76
1248 N Sherwood Ln	Special Use residential	51	$18.36
824 S Mallard	Special Use residential	34	$12.24
308 S Benton St	Special Use and Variation residential	61	$21.96
1158 N Deer Ave	Special Use Amend- residential	35	$12.60
1110 E Palatine	Admin variation residential	264	$95.04
304 W Prestwick	Admin variation residential	32	$11.52
105 N Maple	Admin special use residential	86	$30.96
326 N Clark	Admin Special Use residential	59	$21.24
522 S Stuart Lane	Admin Special Use residential	56	$20.16
128 N Maple St	Admin Special Use residential	148	$53.28
357 N Westminister	Minor Special Use residential	48	$17.28
728 S Warren	Variation Residential	49	$17.64
3 E Slade	Special Use and Variation Residential	186	$66.96
828 W Hillside	Preliminary and Final Sub, rezoning, special Use	52	$18.72

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

775 s Middleton	Admin Special Use Residential	29	$10.44
1520 E Norman	Admin Special Use Residential	51	$18.36
432 E Juniper	Admin Special Use Residential	38	$13.68
1024 S Plum Grove Rd	Special Use residential	28	$10.08
1248 N Sherwood Ln	Special Use residential	51	$18.36
1302 W Bedford	Admin Special Use Residential	32	$11.52
55 E Country Club	Admin Special Use Residential	28	$10.08
1373 N Crabtree Dr	Special Use and Variation residential	31	$11.16
1070 S Brockway	Special Use Residential	101	$36.36
1452 E Dorothy	Admin variation residential	39	$14.04
515 S Echo Ln	Variation Residential	50	$18.00
888 W Brookside St	Variation Residential	48	$17.28
161 N Schubert St	Admin Special Use Residential	66	$23.76
237 W Helen Rd	Variation Residential	58	$20.88
117 S Winston Dr	Admin variation residential	31	$11.16
371 S Clyde Ct	Special Use Residential	19	$6.84
519 W Dorset Av	Variation residential	42	$15.12
116 W Robertson St	Admin variation residential	62	$22.32
814 S California Av	Admin Special Use Residential	23	$8.28
347 N Westminster	Admin Special Use Residential	39	$14.04
324 S Maple	Admin variation residential	48	$17.28
893 W Willow St	Variation residential	48	$17.28
409 S Elm	Special Use Residential	47	$16.92
157 E Wood St	Special Use Residential	37	$13.32
	Total	**2,302**	**$544.68**

	Type of Request				Approval Options		
Type of Relief Requested	Minor Variation	Minor Special Use	Administrative Variation	Administrative Special Use	Staff	VC	
Replace non-conforming deck	X				X		
Locate shed in an easement	X				X		
Sheds, pergolas, or gazebos encroaching upon setbacks		X			X	X	
Changes to existing Special Uses		X			X	X	
Residential Lot Coverage (15% or less of max.)			X		X	X	Any relief related to a principal building addition requires VC review
Residential Permitted Obstructions (10% less of min. setback)			X		X	X	
Residential Driveway width/setback (10% of min/max)			X		X	X	
Residential Setbacks (all yards) by 10% or less				X		X	
Residential Fencing that requires a Special Use				X		X	
Replacement of non-conforming structures (setbacks in rear/interior side yards)				X		X	

Attachment: Discussion - Notice and Zoning Review Processes - Village Council agenda item - 05-16-22 6.B.4.d

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

PUBLIC NOTICE
A Public Hearing will be held before the Village of Palatine Plan Commission on Tuesday, June 7, 2022 at 7 PM, in the Village Council Chambers in the Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:
The proposed text amendments are all of Appendix A (Village of Palatine Zoning Ordinance) of the Village of Palatine Code of Ordinances and will include amendments to the following:
Text amendments to Article 14 - Administration, 14.03 Variations, 14.05- Special Uses, and 14.11 – Notification
The proposed text amendments to the Village of Palatine Zoning Ordinance will amend the notification requirements for those zoning processes requiring notification. The amendments will also amend the approval processes for Minor Special Uses, Administrative Special Uses and Minor Variations and Administrative Variations.
The above petition has been filed by the Village of Palatine and is available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: 22-39
VILLAGE OF PALATINE
Dennis Dwyer, Chair
Palatine Plan Commission
DATED: This 23th day of May 2022
Published in Daily Herald May 21, 2022 (4582993)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Northwest Suburbs

Daily Herald

Corporation organized and existing under and by virtue of the laws c the State of Illinois, DOES HEREBY CERTIFY that it is the publish of the **Northwest Suburbs DAILY HERALD**. That said **Northwes Suburbs DAILY HERALD** is a secular newspaper, published in Arlington Heights and has been circulated daily in the Village(s) of: Arlington Heights, Barrington, Barrington Hills, Bartlett, Buffalo Gr Deer Park, Des Plaines, Elk Grove, Franklin Park, Glenview, Hanover Park, Hoffman Estates,Inverness, Melrose Park,Morton Gr Mt Prospect, Niles, Northbrook, Northfield, Northlake, Palatine, Park Ridge, Prospect Heights, River Grove, Rolling Meadows, Rosemont, Schaumburg,Schiller Park, South Barrington, Streamwoo Wheeling, Wilmette

County(ies) of Cook
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and i general circulation throughout said Village(s), County(ies) and State

I further certify that the Northwest Suburbs DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notic as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a copy, was published 05/23/2022
in said Northwest Suburbs DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, th authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Paula Ratz
Designee of the Publisher and Officer of the Daily Herald

Control # 4582993

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

III. PUBLIC HEARING

1. Text Amendments to Article 14 - 14.03 Variations, 14.05 Special Uses, and 14.11 Notification of the Village of Palatine Zoning and Subdivision Ordinance - **Recommended to Approve**

   Chairman Dwyer read the notice of public hearing that was published in the Daily Herald on May 23rd, 2022.

   The following petitioner's exhibits were introduced:
1. Text Amendment
2. Public Notice

Sworn in Staff: Mr. Vyverberg

Mr. Vyverberg presents a power point presentation and explains this meeting is to review Text Amendments to Article 14 - 14.03 Variations, 14.05 Special Uses, and 14.11 Notifications to ensure consistency in application and evaluate the process to determine if amendments are recommended.

He provides background information and explains the process pre 2004. Mr. Vyverberg provides examples of signs that were previously provided for posting at property locations and explains that standard zoning requirements for most zoning processes is written notification. Written notification requires mailing to the taxpayers of record, within 250 feet of the Subject Property (not inclusive of right-of-way). Notice to taxpayers of record is a State statute requirement.

In 2004, the Village amended the Zoning Ordinance to also include written notification to occupants, which remains the current Code Requirement. Current Village Administration has taken steps to improve the various types of notification through enhanced signage and website content/availability related to zoning proposals.

Post 2004, Staff introduced framework and structure to allow for an expanded scope of administrative review process. Those processes have been in place for 5 years and staff is proposing to further refine the process.

Mr. Vyverberg further explains the notification process and states that there are several types of required notification which includes public hearing signs, posting public notice to the legal section of the Daily Herald and written notification.

He states that the Village has also enhanced their website to include Public Notice information with a Link on the Home Page. Residents are provided various ways to access information via the Village website or can watch the proceedings live on Channel 6. These elements have been available since 2015 to any resident wishing to review the materials regardless of their proximity to the

zoning address.

He explains that the current process to include notice to all occupants both exceeds the State requirement and has become a significant resource drain and results in redundancy. He states that including occupants as part of the mailing is not furthering the notice requirements and staff is recommending the elimination of notices to occupants.

Staff is also proposing that the Subdivision Ordinance notification requirements align with the sign posting and taxpayer of record notification requirements for consistency.

Mr. Freidman questions the 250' boundary overlapping into multifamily properties with a higher density of occupants. He asks if there would be 1 mailing notification to the property owner for rental properties but Condo Owners in the same type of multi dwelling location would each receive notification.

Mr. Vyverberg states that is correct and does not believe this would be favoring condo owner's vs apartment renters. The Public Notice Sign posted at property locations and the other various ways to access the information are an effective way to provide notification.

Mr. Dwyer questions the taxpayer of record vs. owner and states that the taxpayer of record may not be the same as the owner in some instance and could be the mortgage servicer.

Mr. Freidman states that the tax records don't record the mortgage companies as the tax payer. He believes it is recorded as the owner.

Mr. Fedota further discusses the public notice signs vs. the post card notifications and notes that fees and staff time are a drain to resources.

Mr. Dwyer conquers that the website is good but notes that it requires residents to check the website. He also states that another solution for notifications could be to reduce the 250' surrounding area to 150' and states that post cards should still be a viable way to notify.

Mr. Freidman & Mr. Dwyer discuss the notification guidelines.

Mr. Vyverberg clarifies that the Tax Payer of record is the Person receiving the tax bill.

Mr. Dwyer would like to clarify if the taxpayer is for income tax or property tax and should the ordinance be changed to specifically state Tax Payer of Record?

Mr. Vyverberg states that it was discussed with the Village Attorney and it was his opinion that it is the person that receives the tax bill but will check with the Village attorney as to how it should be defined in the village ordinance.

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Mr. Vyverberg reviews the zoning process and states that in 2017 Staff processed a series of amendments to evaluate the potential for more administrative reviews for certain defined zoning processes, which would be initially reviewed by Staff and, under certain circumstances, could be approved administratively. The amendments attempted to address numerous potential situations and scenarios and provide appropriate latitude, with the potential for Village Council review. These amendments created circumstances where surrounding property owner approvals were provided, but still required Village Council review. In other cases, Staff would review and either approve or forward to the Village Council for review. After review, over the last 5-6 years, Staff is proposing to amend the processes, where requests could/must go to the Village Council and provide additional consistency in how items are reviewed.
Mr. Vyverberg states that staff is proposing to eliminate minor special uses and Special use amendment be reviewed administratively along with the administrative use special use process.

Mr. Vyverberg also notes that Mr. Bettenhausen provided clarifications that would be noted.

Discussion between the commissioners regarding the 250' notification process and who is notified.

Mr. Vyverberg provides clarity and states language reflects how it is read in the State Statue.

Further discussion by commissioners regarding information available on website. Discussion also ensued regarding postage costs and fees that are paid through the application fees. Mr. Vyverberg states that there are more effective avenues out there and the change is more of a staff management vs. costs.

STAFF RECOMMENDATION:
Staff is recommending the proposed text amendments to the notification process and review process, as outlined.

Mr. Fedota made a motion to close the public hearing - 2nd by Mr. Freidman

DELIBERATIONS:
Council members further discuss the Tax Payer of Record Clarification and Notification process - specifically whether the 250' surrounding property notification and be reduced to 150'.

Mr. Vyverberg states that the State Statue does not have a requirement. Procedures for variations also discussed. Mr. Freidman asks if the packet materials are available on the website and questions if they would still be available at the Village Hall.

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Mr. Vyverberg states that the website does not accommodate the packet information as changes would have to be updated and this would require further discussion.

Mr. Fedota made a motion to approve the text amendments with the following changes: maintaining the surrounding property notification for occupants with the reduction of 250 feet to 125 feet required seconded by Mr. Bettenhausen. This was unanimously approved.

COMMUNICATIONS:
This matter will go to Village Council on 6/20/22

RESULT:	**RECOMMENDED TO APPROVE [UNANIMOUS]**
MOVER:	Stephen Fedota, Plan Commissioner
SECONDER:	Rodney Bettenhausen, Plan Commissioner
AYES:	Dwyer, Williams, Friedman, Bettenhausen, Fedota
ABSENT:	Noonan, Kolososki

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

IV. COMMUNICATIONS

There is a full Agenda for the 6/21/22 meeting which includes a 145,000 sq. ft. warehouse on Rand Rd and a proposed 4-Lot subdivision.

V. ADJOURNMENT

Attachment: Final June 7, 2022 Plan Commission materials - notification and process amendments (2022-80 : Notification and Process Text

Consider a Motion Authorizing the Village Manager to Pre-Purchase a Replacement Five-Ton Dump Truck

BACKGROUND:
Due to the supply chain issues and truck manufacturers only allocating a limited number of orders each year, staff is requesting approval to pre-purchase one of the five-ton dumps trucks scheduled for replacement in 2023. T-381 is a 2011 heavy-duty five-ton dump truck with 113,700 miles.

This truck is used year-round for snow and ice control, asphalt patching, leaf collection, and various hauling duties. This truck will be held in reserve status for another 2-3 years, replacing 2009 reserve truck T-370.

Staff received notification from Northwest Trucks, the local Freightliner dealer, that the order bank will open soon for the 2023 models. Given the current allocation system the manufacturers are utilizing, the order bank may only stay open for a few weeks. Therefore, time is of the essence.

The Village Council has authorized the pre-purchase of another 2023 five-ton dump truck earlier this year (T-379) and this request will complete both heavy-duty truck purchases for 2023.

KEY ISSUES:

- Staff requested pricing from Northwest Trucks of Palatine, our local Freightliner dealer. As of August 30, they were working with the factory to get any incentives offered and supply staff with a quote as soon as possible. Based on market costs of purchases earlier this year, staff is requesting $217,330. This figure will allow the purchase of the chassis and have the truck outfitted with a dump body, plow, salt spreader, scraper blade, and emergency lighting.
- For the last three to four years, heavy-duty dump truck purchases have been recommended by Staff to be Freightliner. They have advantages over other manufacturers such as:
    - Freightliner has their repair shop in Palatine versus International whose nearest repair shop is in Huntley. This can save many man-hours in transportation over the course of the vehicle's lifetime when a repair needs to be performed at a dealer.
    - Freightliner can supply a 70-gallon fuel tank without truck modifications. The International would need to add 12" in overall frame length to accommodate the tank, which increases the already challenged turning radius. The majority of the fleet has the 70-gallon fuel tank, which decreases the need to stop and refuel as often when performing tasks such as snowplowing.
    - Finally, the Freightliner has an aluminum cab versus a steel cab on the International. This will help reduce corrosion on components such as the floorboards and doors.

ALTERNATIVES:

1. Waive formal bid procedures and authorize the Village Manager to purchase one

Freightliner 108SD single-axle chassis five-ton dump truck from Northwest Trucks and associated outfitting costs.

2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends waiving formal bid procedures and authorizing the Village Manager to pre-purchase one Freightliner 108SD single-axle chassis five-ton dump truck from Northwest Trucks and associated outfitting costs for a total cost not to exceed $217,330.

BUDGET IMPACT:
Funds were to be requested for appropriation in the 2023 Capital Equipment Replacement Budget for this purchase. Funds in the not-to-exceed amount of $217,330 are needed in 2022 to pre-purchase this truck and to offset any future supply chain issues.

ACTION REQUIRED:
Motion to waive formal bid procedures and authorize the Village Manager to pre-purchase one Freightliner 108SD single-axle chassis five-ton dump truck from Northwest Trucks, Incorporated of Palatine, Illinois and associated outfitting costs for a total cost not to exceed $217,330.

ATTACHMENTS:

- Pre-purchase Second 2023 Heavy-Duty Truck Memorandum 8-30-22

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

Department of Public Works
148 West Illinois Avenue
Palatine, IL 60067
847-705-5200

MEMORANDUM

To: Matt Barry, Director of Public Works

From: Matt Dusckett, Superintendent of Support Services

Date: August 30, 2022

Subject: Pre-purchase of a Public Works Heavy-Duty Dump Truck

---

Issue: Due to the supply chain issues, and truck manufactures only allocated a limited amount of orders each year, Staff is requesting approval to pre-purchase one of the five-ton dumps trucks scheduled for replacement in 2023. T-381 is a 2011 heavy-duty five-ton dump truck with 113,700 miles.

I received an email (attached) from Freightliner Truck relating that the order bank will open in a few days for the 2023 models. Given the current allocation system the manufacturers are utilizing, the order bank may only stay open for a few weeks. Therefore, time is of the essence.

This truck is used year-round for snow and ice control, asphalt patching, leaf collection, and various hauling duties. This truck will be held in reserve status for another 2-3 years, replacing 2009 reserve truck (T-370).

The Village Council has already authorized the pre-purchase of another 2023 five-ton dump truck earlier this year (T-379), and this request will complete both of the heavy-duty truck purchases for 2023.

Analysis: Staff requested pricing from Northwest Trucks of Palatine, our local Freightliner dealer. As of the date of this memorandum, they are working with the factory to get any incentives offered and supply Staff a quote as soon as possible. Based on market costs of purchases earlier this year, Staff is requesting $217,330.

This figure will allow the purchase of the chassis and also have the truck outfitted with a dump body, plow, salt spreader, scraper blade, and emergency lighting.

For the last 3-4 years, heavy-duty dump truck purchases have been recommended by staff to be Freightliner. They have advantages over other manufacturers such as:

- Freightliner has their repair shop in Palatine versus International whose nearest repair shop is in Huntley. This can save many man-hours in transportation over the course of the vehicle's lifetime when a repair needs to be performed at a dealer.

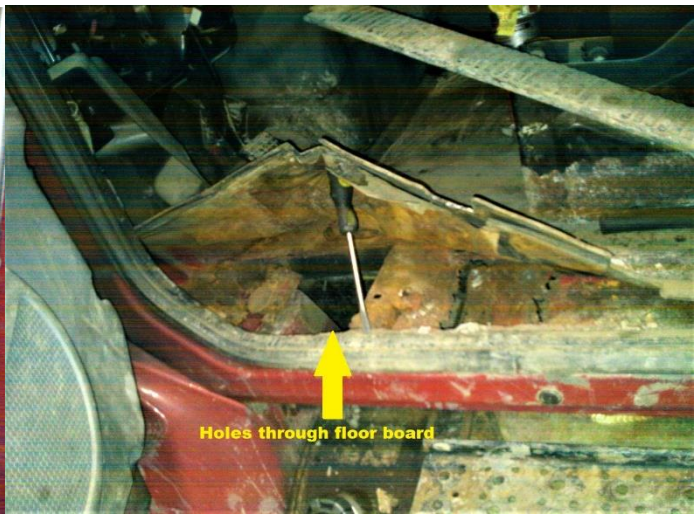
- Also, the freightliner can supply a 70 gallon fuel tank without truck modifications. The International would need to add 12" in overall frame length to accommodate the tank, which increases the already challenged turning radius. The majority of the fleet has the 70 gallon fuel tank, which decreases the need to stop and refuel as often when performing tasks such as snowplowing.

- Finally, the Freightliner has an aluminum cab versus a steel cab on the International. This will help reduce corrosion and rust-through on components such as the floor boards and doors.

I have included a few pictures on the following page from an International truck requested for replacement, which is representative of most of the International trucks at Public Works:

Attachment: Pre-purchase Second 2023 Heavy-Duty Truck Memorandum 8-30-22 (Pre-Purchase One Five-Ton Dump Truck)





These pictures show the corrosion that can take place in the harsh environment the trucks operate in with materials such as sodium chloride and calcium chloride. Staff has had to repair corrosion on the cabs and bodies when the trucks get older.

Recommendation: Due to supply chain issues and manufacturer allocation systems affecting order bank timelines, Staff recommends the Village Council authorize the pre-purchase of a Freightliner 108SD single-axle chassis from Northwest Trucks Inc., 2120 Rand Rd., Palatine, IL 60074 and associated outfitting costs, for a total not to exceed cost of $217,330.

Attachments:
Email From Northwest Truck Inc. (Freightliner)

Attachment: Pre-purchase Second 2023 Heavy-Duty Truck Memorandum 8-30-22 (Pre-Purchase One Five-Ton Dump Truck)

Consider a Motion to Affirm the Purchase of 2022 Budgeted Vehicles and Pre-Purchased 2023 Light Duty Vehicles

BACKGROUND:
Supply chain issues with automobile components and microchips has caused most car and truck manufacturers to create an allocation system to order vehicles. Each manufacturer only allows as many orders as they feel they can fulfill for the 2023 model year. For example, the 2023 Chevrolet/GMC pickup truck order bank opened on May 26 and closed on May 27 after filling all available order slots. The 2023 Ford truck order bank keeps getting delayed and is currently scheduled for October 17. Ordering for all manufacturers' 2022 models closed in 2021.

Staff expressed a desire to get ahead of the ordering backlog by purchasing vehicles in stock at dealers. At the June 20, 2022 Village Council meeting, the Council authorized the funding and the Village Manger was authorized to pre-purchase most of the 2023 replacements with vehicles from dealership lots.

KEY ISSUES:

- Staff began searching for vehicles in the greater Chicago-metro area. Other municipalities were also attempting to find vehicles at dealers. Staff was only able to find one suitable vehicle locally to replace a one-ton dump truck with a 2022 replacement schedule. There was still a need for two more dump truck chassis and Police and Fire vehicles for 2023 replacements.
- Staff increased the search area to include Wisconsin, Iowa, Indiana, and Michigan and was able to locate two hybrid Police Patrol vehicles, two administration pickup trucks (one for Police and one for Fire), a Police Command sedan, and a Police Patrol pickup truck all at downstate dealers. Staff was also able to locate the two additional dump truck chassis at a dealer in Indianapolis, Indiana.
- Five more hybrid Patrol units were needed to complete the 2023 Police purchases. The Ford order bank for the 2023 Police Interceptor Utility Hybrids opened on August 2 and is scheduled to be open only a few more weeks as the build allocation is half full at this point. Staff was able to order the five hybrid Interceptors at a dealer.
- At this point, there are four pickup trucks and one van needed for replacement at Public Works. Staff continues to search for these vehicles, but the priority vehicles were dump trucks and Police Patrol vehicles as Ford is the only manufacturer of hybrid patrol vehicles. The Public Works pickup trucks can be purchased from Ford, Chevrolet, or Dodge since their mission and specifications are similar between manufacturers.
- The purchases thus far include:
    - One 2022 Dodge Ram 1500 SSV pickup truck from Bob Ridings Chrysler-Dodge-Jeep-Ram of Pana, Illinois in the amount of $43,316. This vehicle is for a Fire Deputy Chief and was scheduled for replacement in 2023.
    - One 2022 Ford F-450 one-ton dump truck was purchased from Golf Mill Ford of Niles, Illinois in the amount of $85,638.24. This vehicle is for the Public Works Streets Division and was budgeted for replacement this year.
    - Two 2022 Ford F-450 one-ton dump truck chassis were purchased from Andy Mohr Truck Center, Incorporated of Indianapolis, Indiana in the amount of

$136,001. These vehicles are for the Public Works Forestry and Utilities Divisions and were scheduled for replacement in 2023.

- One 2022 Dodge Ram 1500 SSV pickup truck and one 2021 Dodge Charger Police Pursuit were purchased from Bob Ridings Chrysler-Dodge-Jeep-Ram of Pana, Illinois in the amount of $76,924 for the Police Department. The Ram is for Deputy Chief Nord and the Charger is for the Investigations Commander. Both were scheduled for replacement in 2023.
- Five 2023 Ford Police Interceptor Utility hybrid SUVs were purchased from Bob Ridings Chrysler-Dodge-Jeep-Ram of Pana, Illinois in the amount of $182,732 for the Police Department. One vehicle is for a police supervisor, one is for a Police Assistant, and two are for Patrol. All four were scheduled for replacement in 2023. The fifth is a replacement for a K9 Patrol vehicle that was a total loss earlier this year. This vehicle purchase will be funded from the insurance proceeds, rather than advanced from 2023.
- One 2022 Ford Police Responder F-150 pickup truck was purchased from Morrow Brothers Ford, Incorporated of Greenfield, Illinois in the amount of $41,250. This vehicle is for Police Patrol and was scheduled for replacement in 2023.
- Two 2022 Ford Police Interceptor Utility hybrid SUVs were purchased from Jim Hayes, Incorporated of Harrisburg, Illinois in the amount of $90,024. Both vehicles are for Police Patrol and were scheduled for replacement in 2023.

- It is anticipated that purchase and outfitting costs may exceed the original proposed budgetary figures due to inflationary and supply chain pressures.

ALTERNATIVES:

1. Affirm the vehicles purchased with the 2022 budget and pre-purchased from the 2023 replacement schedule.
2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends affirming the vehicles purchased as planned for replacement in 2022 and pre-purchased from the 2023 replacement schedule in the total amount of $665,885.

BUDGET IMPACT:
Of the $1,321,000 authorized at the June 20 Council meeting, there is a balance of $665,115 for completing the remaining purchases.

ACTION REQUIRED:
Motion to affirm the vehicles purchased as planned for replacement in 2022 and pre-purchased from the 2023 replacement schedule in the total amount of $665,885.

ATTACHMENTS:

- 2022 and 2023 Vehicle Purchase Memorandum 8-29-22
- Bob Ridings Order-2022 Dodge Ram 1500 SSV Pickup Truck (Fire DC)

- Golf Mill Ford Buyer's Order-2022 Ford F-450 One-Ton Dump Truck (Streets)
- Andy Mohr Agreement-2022 Ford F-450 One-Ton Dump Truck Chassis (Forestry)
- Andy Mohr Agreement-2022 Ford F-450 One-Ton Dump Truck Chassis (Utilities)
- Bob Ridings Order-2022 Dodge Ram 1500 SSV Pickup Truck
- Bob Ridings Order-2021 Dodge Charger Police Pursuit
- Bob Ridings Order-(5) 2023 Ford Police Interceptor Utility Hybrid SUVs
- Morrow Brothers Proposal-2022 Ford Police Responder F-150 Pickup Truck
- Jim Hayes Order Forms-(2) 2022 Ford Police Interceptor Utility Hybrid SUVs

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE
Department of Public Works
148 West Illinois Avenue
Palatine, IL 60067
847-705-5200

MEMORANDUM

To: Matt Barry, Director of Public Works

From: Matt Dusckett, Superintendent of Support Services

Date: August 29, 2022

Subject: Status of Purchasing Vehicles For 2022 and Pre-Purchasing Vehicles For 2023

Issue: As you are aware, supply chain issues with automobile components and especially microchips, has caused most car and truck manufacturers to create an allocation system to order vehicles. Each manufacturer only allows as many orders as they feel they can fulfill for the 2023 model year.

As an example, the 2023 Chevy/GMC pickup truck order bank opened on May 26th and closed on May 27th after filling all available order slots in only 24 hours! The Ford truck 2023 order bank opening keeps getting pushed farther back in 2022, and is currently October 17th. The ordering for all manufacturers' 2022 models closed back in 2021.

Staff expressed a desire to get ahead of the ordering backlog by purchasing vehicles in stock at dealers. This concept was presented to the Village Council, who authorized funding for the pre-purchase of most of the 2023 replacements with vehicles from dealership lots.

This memorandum will detail the progress thus far.

Analysis: Staff began searching for vehicles in the greater Chicago-metro area. What was learned is that other municipalities were beginning to attempt to find vehicles at dealers also. Staff was only able to find one suitable vehicle locally to replace a one-ton dump truck with a 2022 replacement schedule. There was still a need for two more dump truck chassis and a host of PD and Fire vehicles for 2023 replacements.

Staff increased the search area to include the surrounding states of Wisconsin, Iowa, Indiana, and Michigan. This proved more successful and Staff was able to locate two hybrid police patrol vehicles, two administration pickup trucks (one for PD and one for Fire), a PD command sedan, and a patrol pickup truck all at downstate dealers. Staff was also able to locate the two additional dump truck chassis at a dealer in Indianapolis, Indiana.

This left five more hybrid patrol units to complete the 2023 PD purchases. The Ford order bank opened on August 2nd for the 2023 hybrid Police Interceptor and is scheduled to be open only a few more weeks because the build allocation is half full at this point. Staff was able to place an order for the five hybrid Interceptors at a dealer who entered them into the Ford ordering system with a good chance they will actually be built since the allocation is still open.

At this point, there are four pickup trucks and one van needed for replacement at Public Works. Staff will continue to search for these vehicles, but the priority vehicles were dump trucks and PD patrol vehicles since Ford is the only manufacturer of a hybrid patrol vehicle. The Public Works pickup trucks can be purchased from Ford, Chevy, or Dodge since their mission and specifications are very similar between manufacturers.

Attachment: 2022 and 2023 Vehicle Purchase Memorandum 8-29-22 (Affirm Vehicle Purchases)

Conclusion: Staff has created the chart below to summarize the purchases thus far, and depict which additional purchases need to be made.

Village of Palatine				
2022 - 2023 CAPITAL VEHICLE REPLACEMENT (8/29/22)				
Fund: 401				
GENERAL FUND CAPTIAL OUTLAY (401)				
Account Number	Account Description	Asset Number	Description/Justification (Current Mileage)	**Status**
401-44-75-607	**VE 0001 Fire Vehicles**			
2023	Administration	T-466	2018 Ford Explorer - Deputy Chief	Upfit Pending
401-52-75-607	**VE 0003 PW Vehicles**			
2022	BGE	T-364	2008 Ford E-250 W/Shelving	Researching
2022	Street Maintenance	T-374	2009 1 - Ton Dump	Upfit Pending
2023	Street Maintenance	T-319	2003 F-450 Utility Sign Truck	Researching
2023	Fleet Services	T-350	2008 Ford F-250	Researching
2023	Utilities	T-382	2011 Ford F-250 4X4 with plow	Researching
2023	Utilities	T-383	2011 Ford F-350 4X4 with plow	Researching
2023	Utilities	T-384	2011 Ford F-350 4X4 with plow	Researching
2023	Utilities	T-387	2011 Ford F-450 one-ton dump	Upfit Pending
2023	Forestry	T-388	2011 Ford F-450 one-ton dump	Upfit Pending
401-42-75-607	**VE 0005 Police Vehicles**			
2023	Administration	C-372	2018 Dodge Charger - DC Nord	Upfit Pending
2023	Administration	C-373	2018 Dodge Charger - Investigations Cmdr.	Upfit Pending
2023	Supervisor Reserve	T-416	2014 Ford Explorer - Supervisor Reserve	Ordered
2023	Support Services	T-441	2016 Ford Explorer - Police Assistant	Ordered
2023	Patrol	T-457	2018 Chevy Tahoe	Ordered
2023	Patrol	T-458	2018 Chevy Tahoe	Upfit Pending
2023	Patrol	T-463	2018 Ford Explorer - gasoline engine	Ordered
2023	Patrol	T-464	2018 Ford Explorer - gasoline engine	Upfit Pending
2023	Patrol	T-465	2018 Ford Explorer - gasoline engine	Upfit Pending
Highlight Denotes Ordered or Purchased Vehicles				

A full spreadsheet along with associated purchase and projected outfitting costs is attached. It is anticipated that purchase and outfitting costs may exceed the original proposed budgetary figures due to inflationary and supply-chain pressures.

Attachments:

2022 and 2023 Vehicle Purchase and Projected Outfitting Cost Spreadsheet

Attachment: 2022 and 2023 Vehicle Purchase Memorandum 8-29-22 (Affirm Vehicle Purchases)

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568

Ph. 217-824-2207 **Email toddfleet@aol.com** **Fax 217-824-4252**

----------*Please Read, this is your Order Confirmation*----------

Friday, August 19, 2022

MATT DUSCKETT
VILLAGE OF PALATINE
148 W ILLINOIS ST
PALATINE, IL 60067

Dear Matt:

This letter is to acknowledge your recent order from our Fleet Sales Program. We are pleased you have again chosen your vehicle from us and we will reserve it as follows upon receipt of your signed copy. Note delivery is estimated around 8-30-22.

2022 Ram 1500 CREW Cab 4x4 SPECIAL SERVICE Pickup w/5.5ft Bed (DS6T98)
Includes: All Standard Equipment, Spl Serv Pkg (25D) 6800 GVWR
(EZH) 5.7 HEMI V8 w/(DFK) 8spd Automatic with Electronic Rotary Shift Knob
Approx 1300 lb Payload, Approx 8000 trailer weight 3.21 Regular Axle
Air Conditioning Tilt Wheel & Cruise Control AM/FM Stereo w/Aux Jack
Power Windows/Locks/Heated Mirrors/Remote Entry Power Driver Seat 115V Power Outlet
SPECIAL SERVICE PKG includes 220 amp Alternator, 730 CCA Battery BLACK Grille & Bumpers
P265/70R17 All Season Tires w/17" Silver Steel Wheels & Full Size Spare
Trailer Pkg w/Hitch, Wiring and HD Cooling Rearview Camera
Black Grille & Bumpers ***FREE SPRAY IN BEDLINER*** PLUS MORE!
Gray CLOTH Front Bucket Seats w/Power Driver Seat & NO Console, Vinyl Rear Seat
(PX8) Black Ext, (D5X8) Gray Cloth Front/Vinyl Rear Seats, NO Console, Full Vinyl Floor

	BASE COST	***$39,175.00***
ADD	***(XB9) RAMBOX Built in Toolboxes***	***$1190.00***
	(ADB) Tow Hooks & Skid Plates	$375.00
	(XHC) Built in Factory Trailer Brake	$275.00
	(DSA) Limited Slip Axle	$475.00
	(GFA) Rear Window Defogger	$185.00
	Tubular Cab Steps, Black Stainless	$550.00
	WeatherTech Premium Floor Liners, Set	$235.00
	Delivery to your Location	$250.00
	Subtotal	$42,475.00
	Document Fee	$300.00
	New Passenger Title & License	$306.00
	YOUR COST, P/O # Pending	***$43,316.00***

Please contact me with any questions and thanks for your business!

Sincerely,

Todd Crews
Fleet Sales Manager

X_____
We accept this proposal and confirm this order as above

Attachment: Bob Ridings Order-2022 Dodge Ram 1500 SSV Pickup Truck (Fire DC) (Affirm Vehicle Purchases)

RETAIL BUYER'S ORDER

9401 N. Milwaukee Avenue · Niles, IL 60714
Tel: 847-470-9800 · Fax: 847-470-0980

Stock No. 220898
Date 08/01/2022
Referred By
Salesman JAKUB MAZGAJ
Wokphone
Home Phone

CUST# 670493
DEAL# 1020969

Purchaser's Name VILLAGE OF PALATINE
Address 200 E WOOD ST
City PALATINE, IL 60067

Enter my order for NEW Year 2022 Type FORD F450

Serial No. 1FDTF4HT7NDA15656 Top Trim Color RACE RED

	SELLING PRICE			85000.00
				N/A
				N/A
				N/A
				N/A
	VIN Etch			299.00
	SUB TOTAL			85299.00
	Used Car Allowance			N/A
	Difference			85299.00
	Elec. File Fee			N/A
	Documentation Fee			324.24
	Tax ILL. SALES TAX			N/A
	Cook Co. Tax			15.00
	License and Title fee			N/A
	COOK COUNTY USE TAX			N/A
	TOTAL			85638.24
	TRADE-IN			
	Miles on Trade			
				N/A
NOTICE: TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE, A DOCUMENTATION FEE MAY BE ADDED FOR DEALER COSTS AND OVERHEAD. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.	Extended Service Plan			N/A
	Safe Gap & GMF			N/A
	Balance Owed on Used Car			N/A
	Net Balance Owed			85638.24
	Deposit			N/A
	Cash on Delivery			N/A
If this instrument is used in conjunction with the sale of a used vehicle: The information you see on the window form (BUYERS GUIDE) for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract sale.	BALANCE			85638.24
BUYER'S SIGNATURE				

For and in consideration of the sum of $ N/A which you have this day credited to my account, I do hereby sell and deliver unto Golf Mill Motor Sales, Inc. one _____ vehicle, Model _____ VIN# _____. I warrant the title to said vehicle to be in my possession, and that said title fee is free from encumbrances an debts, except $ N/A due _____, which amount Golf Mill Motor Sales, Inc. does assume if indeed said vehicle is made part of this transaction with the net payoff figured into the total financeable balance: that I have a good right to sell and deliver the above vehicle, and that title and possession thereto I will warrant against the claims of all parties whatsoever, except as above stated. I further warrant that the block of said vehicle is not cracked, and if it is the repairs are to be made at my expense. I further warrant that the above traded vehicle has sustained no body damage and that engine and transmission performs as they did at time of appraisal. I further warrant that the frame of said vehicle has not been damaged and that said vehicle is structurally sound and street worthy. It is agreed and understood that no warranties of any kind or character, either expressed or implied, are made by you of and concerning the car to be delivered to me, other than the usual manufacturer's warranty. In the event this instrument is used in connection with the sale of used vehicle by Golf Mill Motor Sales, Inc., I understand there is no warranty either expressed or implied unless it is noted on the face of this order. The price quoted is for immediate delivery. If the price of either the vehicle or accessories should be changed by the manufacturer before the vehicle has been assigned to me, then this order shall be constructed as if the charged price was originally inserted herein or shall be annulled at my option. The above comprises the entire agreement pertaining to this purchase and no other agreement of any kind, verbal understanding or promise whatsoever will be recognized. This order is not valid unless signed and accepted by an official of the Company and approved by a responsible Finance Company as to any deferred balance.

DISCLAIMER OF WARRANTIES

The seller, Golf Mill Motor Sales, Inc., is not a co-warrantor on the new vehicle warranty provided by the vehicle manufacturer and hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchant-ability or fitness for a particular purpose, and Golf Mill Motor Sales, Inc. neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this vehicle.

Buyer's Signature _____

Accepted - Golf Mill Motor Sales, Inc. by _____

Attachment: Golf Mill Ford Buyer's Order-2022 Ford F-450 One-Ton Dump Truck (Streets) (Affirm Vehicle Purchases)

Andy Mohr Truck Center

1601 S. High School Road, Indianapolis, Indiana 46241

Purchase Agreement

NEW / USED:	New	DATE:	8/25/2022
SOLD TO:	The Village of Palatine	CONTACT:	Matt Dusckett
ADDRESS:	200 E. Wood St	EMAIL:	mdusckett@palatine.il.us
CITY/ST/ZIP:	Palatine. IL 60067	P.O.#:	
PHONE:	847-202-6976	ODOMETER:	14
YEAR: 2022	MAKE: Ford	STOCK#:	F2211
MODEL:	F450 4x4 with pto prov	VIN#:	1fduf4htxnda19043
FET:		CHASSIS PRICE:	67,630.00
		OPTIONS:	
GROSS TRADE ALLOWANCE:		OPTIONS:	
		OPTIONS:	
		Doc Fee	199.00
YEAR:	MAKE:	TRADE ALLOWANCE:	
MODEL:		SUBTOTAL:	$67,829.00
VIN#:		tax exempt	
LEINHOLDER:			
ADDRESS:			
YEAR:	MAKE:		
MODEL:		Delivery	170.00
VIN#:			
LEINHOLDER:		Tire Tax	1.50
ADDRESS:			
* Trade subject to physical reappraisal at time of delivery.		BALANCE DUE:	68,000.50

* All pricing is subject to availability, manufacture rebates, and incentives program eligibility.

Tax ID #	VEHICLE SOLD AS:
DOT #	New with manufacturer warranty
ADDRESS:	

PURCHASER: _____ DATE: 8/26/22

SALESPERSON: Adam T. Hellinga DATE:

ACCEPTED BY: _____ DATE:

THIS ORDER NOT BINDING UNTIL ACCEPTED BY MANAGEMENT

*All components, material surcharges, or cost increases resulting from government mandates will be passed through on bill of sale.

Attachment: Andy Mohr Agreement-2022 Ford F-450 One-Ton Dump Truck Chassis (Forestry) (Affirm Vehicle Purchases)

OHI-000247 IN 9-NORMAL,NB,100247,NH051 56

ULN				R			I		
CERT	CERT	CERT	TRD	RAMP	BUMP	CAMP	BOOK	EXFL	ROTA

007519 56/421 1FDUF4HTX NDA19043 NB

Ford Go Further ford.com

VEHICLE DESCRIPTION

SUPER DUTY

ND A19043

2022 F450 4X4 REG CHASSIS
XL 169" WB CHASSIS CAB
6.7L POWER STROKE V8 DIESEL
10-SPEED AUTOMATIC

EXTERIOR
OXFORD WHITE
INTERIOR
MEDIUM EARTH GRAY VINYL

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- HEADLAMPS - AUTOLAMP (ON/OFF)
- HEADLAMPS -WIPER ACTIVATED
- ROOF CLEARANCE LIGHTS
- TOW HOOKS
- TRAILER SWAY CONTROL
- TRAILER TOW WIRE HARNESS
- WIPERS- INTERMITTENT

INTERIOR
- AIR COND, MANUAL FRONT
- BLACK VINYL FLOOR COVERING
- OUTSIDE TEMP DISPLAY
- PARTICULATE AIR FILTER
- STEERING - TILT/TELESCOPIC WHEEL WITH AUDIO
- UPFITTER SWITCHES
- VINYL SUN VISORS

FUNCTIONAL
- 4-WHEEL ANTILOCK BRAKE SYS
- ELECT 4X4 SHIFT-ON-FLY
- FORDPASS™ CONNECT
- HILL START ASSIST
- JEWEL EFFECT HEADLAMPS
- MANUAL LOCKING HUBS
- MONO BEAM COIL SPRING FRT SUSPENSION W/STAB BAR
- STABILIZER BAR, FRONT/REAR
- SYNC® WITH APPLINK®

SAFETY/SECURITY
- ADVANCETRAC™ WITH RSC®
- AIRBAGS - SAFETY CANOPY®
- BELT-MINDER CHIME
- DRIVER/PASSENGER AIR BAGS
- SOS POST-CRASH ALERT SYS™

WARRANTY
- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 5YR/100,000 DIESEL ENGINE

INCLUDED ON THIS VEHICLE	(MSRP)
OPTIONAL EQUIPMENT/OTHER	
4018-776N01/01/21 -XH257Y-	
PREFERRED EQUIPMENT PKG.650A	
6.7L POWER STROKE V8 DIESEL	9,325.00
10-SPEED AUTOMATIC	NO CHARGE
225/70R19.5G BSW MAX TRAC TIRE	215.00
4.10 RATIO LIMITED SLIP AXLE	360.00
RAPID HEAT SUPPLEMENTAL HEATER	250.00
POWER EQUIPMENT GROUP	915.00
TELESCPNG TT MIRR-POWR/HTD SIG	
XL DECOR PACKAGE	NO CHARGE
PLATFORM RUNNING BOARDS	320.00
TIRE INFLATION MONITOR DELETE	
4G LTE WI-FI HOTSPOT REMOVAL	- 20.00
16500# GVWR PACKAGE	
ENGINE BLOCK HEATER	100.00
50 STATE EMISSIONS	NO CHARGE
SNOW PLOW PREP PACKAGE	250.00
TRAILER BRAKE CONTROLLER	270.00
JACK	55.00
TRANS POWER TAKE-OFF PROVISION	NO CHARGE
UTILITY LIGHTING SYSTEM	160.00
397 AMP ALTERNATOR	NO CHARGE
XL VALUE PACKAGE	395.00
.CRUISE CONTROL	

PRICE INFORMATION

	(MSRP)
BASE PRICE	$43,340.00
TOTAL OPTIONS/OTHER	12,595.00
TOTAL VEHICLE & OPTIONS/OTHER	55,935.00
DESTINATION & DELIVERY	1,695.00

RAMP ONE: CP07
RAMP TWO:
CONVOY
ITEM #: 47-M327 O/T LM

TOTAL MSRP $57,630.00

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

Ford CREDIT Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

SPECIAL ORDER
NH051 N RB 2X 215 000247 08 05 22

EPA DOT **Fuel Economy and Environment**

FUEL ECONOMY RATINGS NOT REQUIRED ON THIS VEHICLE

Stock #2211

fueleconomy.gov
Calculate personalized estimates and compare vehicles

45 YEARS BUILT FORD TOUGH F-SERIES AMERICA'S BEST SELLING TRUCKS*

The FordPass™ Connect modem is active and sending vehicle data (e.g., diagnostics) to Ford.** See in-vehicle settings for connectivity options.

*Based on 1977–2021 CY total sales.
**FordPass Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.

1FDUF4HTXNDA19043

Ford | FORD PROTECT

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

⚠ WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN OR TEXT 1FNDA19043 TO 48028

Msg & Data rates may apply. Text HELP for help

www.ford.com/help/privacy-terms/

Andy Mohr Truck Center

1601 S. High School Road, Indianapolis, Indiana 46241

Purchase Agreement

NEW / USED:	New	DATE:	8/25/2022
SOLD TO:	The Village of Palatine	CONTACT:	Matt Dusckett
ADDRESS:	200 E. Wood St	EMAIL:	mdusckett@palatine.il.us
CITY/ST/ZIP:	Palatine. IL 60067	P.O.#:	
PHONE:	847-202-6976	ODOMETER:	14
YEAR: 2022	MAKE: Ford	STOCK#:	F2224
MODEL:	F450 4x4 with pto prov	VIN#:	1fduf4ht8nda19042
FET:		CHASSIS PRICE:	67,630.00
		OPTIONS:	
GROSS TRADE ALLOWANCE:		OPTIONS:	
		OPTIONS:	
		Doc Fee	199.00
YEAR:	MAKE:	TRADE ALLOWANCE:	
MODEL:		SUBTOTAL:	$67,829.00
VIN#:		tax exempt	
LEINHOLDER:			
ADDRESS:			
YEAR:	MAKE:		
MODEL:		Delivery	170.00
VIN#:			
LEINHOLDER:		Tire Tax	1.50
ADDRESS:			
* Trade subject to physical reappraisal at time of delivery.		BALANCE DUE:	68,000.50

* All pricing is subject to availability, manufacture rebates, and incentives program eligibility.

Tax ID #	VEHICLE SOLD AS:
DOT #	New with manufacturer warranty
ADDRESS:	

PURCHASER: DATE:

SALESPERSON: *Adam T. Hellinga* DATE:

ACCEPTED BY: DATE: 8/29/22

THIS ORDER NOT BINDING UNTIL ACCEPTED BY MANAGEMENT

*All components, material surcharges, or cost increases resulting from government mandates will be passed through on bill of sale.

Attachment: Andy Mohr Agreement-2022 Ford F-450 One-Ton Dump Truck Chassis (Utilities) (Affirm Vehicle Purchases)

OHI-001865 IN 9-NORMAL,NB,101865,NH031 100

ULN				R			I		
CERT	CERT	CERT	TRD	RAMP	BUMP	CAMP	BOOK	EXFL	ROTA

007462 100/840 1FDUF4HT8 NDA19042 NI

Ford Go Further ford.com

VEHICLE DESCRIPTION

SUPER DUTY

ND A19042

2022 F450 4X4 REG CHASSIS
XL 169" WB CHASSIS CAB
6.7L POWER STROKE V8 DIESEL
10-SPEED AUTOMATIC

EXTERIOR
OXFORD WHITE
INTERIOR
MEDIUM EARTH GRAY VINYL

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- HEADLAMPS - AUTOLAMP (ON/OFF)
- HEADLAMPS -WIPER ACTIVATED
- ROOF CLEARANCE LIGHTS
- TOW HOOKS
- TRAILER SWAY CONTROL
- TRAILER TOW WIRE HARNESS
- WIPERS- INTERMITTENT

INTERIOR
- AIR COND, MANUAL FRONT
- BLACK VINYL FLOOR COVERING
- OUTSIDE TEMP DISPLAY
- PARTICULATE AIR FILTER
- STEERING - TILT/TELESCOPIC WHEEL WITH AUDIO
- UPFITTER SWITCHES
- VINYL SUN VISORS

FUNCTIONAL
- 4-WHEEL ANTILOCK BRAKE SYS
- ELECT 4X4 SHIFT-ON-FLY
- FORDPASS™ CONNECT
- HILL START ASSIST
- JEWEL EFFECT HEADLAMPS
- MANUAL LOCKING HUBS
- MONO BEAM COIL SPRING FRT SUSPENSION W/STAB BAR
- STABILIZER BAR, FRONT/REAR
- SYNC® WITH APPLINK®

SAFETY/SECURITY
- ADVANCETRAC™ WITH RSC®
- AIRBAGS - SAFETY CANOPY®
- BELT-MINDER CHIME
- DRIVER/PASSENGER AIR BAGS
- SOS POST-CRASH ALERT SYS™

WARRANTY
- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 5YR/100,000 DIESEL ENGINE

INCLUDED ON THIS VEHICLE	(MSRP)
OPTIONAL EQUIPMENT/OTHER	
4018-776N01/01/21 XH257Y	
PREFERRED EQUIPMENT PKG.650A	
6.7L POWER STROKE V8 DIESEL	9,325.00
10-SPEED AUTOMATIC	NO CHARGE
225/70R19.5G BSW MAX TRAC TIRE	215.00
4.10 RATIO LIMITED SLIP AXLE	360.00
RAPID HEAT SUPPLEMENTAL HEATER	250.00
POWER EQUIPMENT GROUP	915.00
TELESCPNG TT MIRR-POWR/HTD SIG	
XL DECOR PACKAGE	NO CHARGE
PLATFORM RUNNING BOARDS	320.00
TIRE INFLATION MONITOR DELETE	
4G LTE WI-FI HOTSPOT REMOVAL	- 20.00
16500# GVWR PACKAGE	
ENGINE BLOCK HEATER	100.00
50 STATE EMISSIONS	NO CHARGE
SNOW PLOW PREP PACKAGE	250.00
TRAILER BRAKE CONTROLLER	270.00
JACK	55.00
TRANS POWER TAKE-OFF PROVISION	NO CHARGE
UTILITY LIGHTING SYSTEM	160.00
397 AMP ALTERNATOR	NO CHARGE
XL VALUE PACKAGE	395.00
.CRUISE CONTROL	

PRICE INFORMATION	(MSRP)
BASE PRICE	$43,340.00
TOTAL OPTIONS/OTHER	12,595.00
TOTAL VEHICLE & OPTIONS/OTHER	55,935.00
DESTINATION & DELIVERY	1,695.00

RAMP ONE: CP07
RAMP TWO:
CONVOY
ITEM #: 47-M326 O/T LM

TOTAL MSRP $57,630.00

FORD CREDIT Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

SPECIAL ORDER
NH031 N RB 2X 215 001865 08 03 22

EPA DOT Fuel Economy and Environment

FUEL ECONOMY RATINGS NOT REQUIRED ON THIS VEHICLE

fueleconomy.gov
Calculate personalized estimates and compare vehicles

45 YEARS BUILT FORD TOUGH F-SERIES AMERICA'S BEST SELLING TRUCKS*

The FordPass™ Connect modem is active and sending vehicle data (e.g., diagnostics) to Ford.** See in-veh settings for connectivity options.

*Based on 1977–2021 CY total sales.
**FordPass Connect (optional on select vehi the FordPass App and complimentary Conne Service are required for remote features (s FordPass Terms for details). Connected ser and features depend on compatible AT&T network availability. Evolving technology/cel networks/vehicle capability may limit functio and prevent operation of connected featur Connected service excludes Wi-Fi hotspo

1FDUF4HT8NDA19042

Ford | FORD PROTEC
Insist on Ford Protect! The only extended ser plan fully backed by Ford and honored at eve dealership in the U.S., Canada and Mexico. Se Ford dealer or visit www.FordOwner.com.

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN OR TEXT 1FDUF4HT8NDA19042 TO
Msg & Data rates may apply. Text HELP for help
www.ford.com/help/privacy-

08/28/2022

Attachment: Andy Mohr Agreement-2022 Ford F-450 One-Ton Dump Truck Chassis (Utilities) (Affirm Vehicle Purchases)

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568
Ph. 217-824-2207 **Email toddfleet@aol.com** **Fax 217-824-4252**

----------Please Read, this is your Order Confirmation----------

Friday, August 05, 2022

MATT DUSCKETT
VILLAGE OF PALATINE
148 W ILLINOIS ST
PALATINE, IL 60067

Dear Matt:

This letter is to acknowledge your recent order from our Fleet Sales Program. We are pleased you have again chosen your vehicle from us and we will reserve it as follows upon receipt of your signed copy. Note delivery is estimated before 8-30-22.

2022 Ram 1500 CREW Cab 4x4 SPECIAL SERVICE Pickup w/5.5ft Bed (DS6T98)
Includes: All Standard Equipment, Spl Serv Pkg (25D) 6800 GVWR
(EZH) 5.7 HEMI V8 w/(DFK) 8spd Automatic with Electronic Rotary Shift Knob
Approx 1300 lb Payload, Approx 8000 trailer weight 3.21 Regular Axle
Air Conditioning Tilt Wheel & Cruise Control AM/FM Stereo w/Aux Jack
Power Windows/Locks/Heated Mirrors/Remote Entry Power Driver Seat 115V Power Outlet
SPECIAL SERVICE PKG includes 220 amp Alternator, 730 CCA Battery BLACK Grille & Bumpers
P265/70R17 All Season Tires w/17" Silver Steel Wheels & Full Size Spare
Trailer Pkg w/Hitch, Wiring and HD Cooling Rearview Camera
Black Grille & Bumpers ***FREE SPRAY IN BEDLINER*** PLUS MORE!
Gray CLOTH Front Bucket Seats w/Power Driver Seat & NO Console, Vinyl Rear Seat
(PX8) Black Ext, (D5X8) Gray Cloth Front/Vinyl Rear Seats, NO Console, Full Vinyl Floor

	BASE COST	***$39,175.00***
ADD	***(XB9) RAMBOX Built in Toolboxes***	***$1190.00***
	(ADB) Tow Hooks & Skid Plates	$375.00
	(XHC) Built in Factory Trailer Brake	$275.00
	(DSA) Limited Slip Axle	$475.00
	(GFA) Rear Window Defogger	$185.00
	Tubular Cab Steps, Black Stainless	$550.00
	Delivery to your Location	$250.00
	Subtotal	$42,475.00
	Document Fee	$300.00
	New B Truck Title & License	$306.00
	YOUR COST, P/O # Pending	***$43,081.00***

Please contact me with any questions and thanks for your business!

Sincerely,

Todd Crews
Fleet Sales Manager

X _____
We accept this proposal and confirm this order as above

Attachment: Bob Ridings Order-2022 Dodge Ram 1500 SSV Pickup Truck (Affirm Vehicle Purchases)

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568
Ph. 217-824-2207 **Email toddfleet@aol.com** **Fax 217-824-4252**

----------*Please Read, this is your Order Confirmation*----------

Friday, August 05, 2022

MATT DUSCKETT
VILLAGE OF PALATINE
148 W ILLINOIS ST
PALATINE, IL 60067

Dear Matt:

This letter is to acknowledge your recent order from our Fleet Sales Program. We are pleased you have again chosen your vehicle from us and we will reserve it as follows upon receipt of your signed copy. Note delivery is estimated before 8-30-22.

LAST ONE! 2021 Dodge Charger Police Pursuit 4dr Sedan ***ALL Wheel Drive w/3.6 V6***
INCLUDES All Standard Equipment and all items below: **UNMARKED/ADMIN Spec**
Severe Duty Police Cooling System, 220 Amp Alternator & 800 CCA Battery
Special Police 4 Wheel Disc Anti Lock Brakes, Traction Control w/Electronic Stability
Speed Rated P225/60R18 V Rated Radials w/FULL SIZE Spare
Tilt Wheel & Cruise, AM/FM w/UConnect Bluetooth, Power Windows/Locks/Mirrors, Keyless Remote
Cloth Bucket Seats and Rear Bench, Carpeted Floor, Column Shift, Dual Airbags
160 MPH Certified Speedometer, Tachometer Steel Wheels w/Small Hub Caps
Radio Suppression Pkg, Dome Light Switch Disabled & Stealth Mode, Hour Meter
Police Wiring Feed to IP, Interface Module for Added Wiring, PLUS MORE!!
(PX8) Black Ext, (C8X9) Black Cloth Front Seats/CLOTH Rear w/Carpeted Floor w/Mats

3.6 V6 ALL Wheel Drive Base Price	***$32,497.00***
NO Spotlight	
ADD (AEB) Street Appearance Group w/Full Length Civilian Style Console w/Cupholders & rear air vents, Cloth Rear Seat, Carpeted Floor w/Mats,	
PLUS 18" Full Wheel Covers	$355.00
(GXA) 6 Extra Key Fobs, 8 Total	$135.00
Delivery to your Location	$250.00
Subtotal	$33,237.00
Document Fee	$300.00
New Passenger Title & License	$306.00
YOUR COST, P/O # Pending	***$33,843.00***

Please contact me with any questions and thanks for your business!

Sincerely,

Todd Crews
Fleet Sales Manager

X _____
We accept this proposal and confirm this order as above

Attachment: Bob Ridings Order-2021 Dodge Charger Police Pursuit (Affirm Vehicle Purchases)

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568

Ph. 217-824-2207 **Email toddfleet@aol.com** **Fax 217-824-4252**

Thursday, August 25, 2022

MATT DUSCKETT
VILLAGE OF PALATINE
148 W ILLINOIS ST
PALATINE, IL 60067

Dear Matt:

Thank you for your inquiry about our Fleet Sales Program, please accept this letter as our bid. We are pleased you are again considering us for your new vehicle and we can provide it/them as follows. Note THIS PROPOSAL LETTER IS NOT AN ORDER, you must issue a purchase order to confirm. Note delivery is estimated in 150+ days after your order ***ORDER CUTOFF ESTIMATED 9-30-22 or sooner so ORDER EARLY,*** contact me with any questions and thanks,

5	***2023 Ford Police Interceptor 4dr Utility w/AWD (K8A)***		***Marked Patrol***
	INCLUDES All Pkg 500A Standard Equipment and all items below:		**ALL Wheel Drive**
	Heavy Duty Police Cooling System, 220 Amp Alternator & 750 CCA Battery		
	4 Wheel Disc Anti Lock Brakes w/AdvanceTrac Traction Control		
	Tire Pressure Monitoring System 140 MPH Certified Speedometer & Tachometer		
	Speed Rated P255/60R18 Pursuit Tires w/Full Size Spare, Steel Wheels w/Small Hubcaps		
	Air Conditioning Tilt Wheel & Cruise Control AM/FM Stereo w/Bluetooth		
	Power Windows w/Driver Lockout, Power Locks & Mirrors Power Driver Seat		
	Power Trunk Release on Dash Rear Defogger Intermittent Wipers		
	NOW STANDARD! Bluetooth and 4 Programmable Steering Wheel Switches		
	Automatic LED Headlamps with Wig Wag Functionality and Pre-Drilled for Strobes		
	Class III Trailer Hitch with 5000 lb Trailer Rating		**PLUS MUCH MORE!**
	3yr/36,000 mi Warranty w/5yr/100,000 mi Powertrain Warranty		
	WITH (99W) 3.3 Litre V6 HYBRID w/10spd Auto	***$44,735.00***	***$223,675.00***
	ADD (51P) Spotlight Prep, Driver Side	$135.00	$675.00
	(47A) Factory Ignition Override	$255.00	$1275.00
	(17T) Additional Rear Cargo Area Dome Lamp	No Cost	
	(549) Heated Outside Rearview Mirrors	No Cost	
	NOT ORDERED (55F) Keyless Remote		
	(18D) Global Unlock	No Cost	
	(60A) Grille Lamp & Speaker Prewire	No Cost	
	(43D) Dark Car Courtesy Switch Disable	No Cost	
	(60R) Radio Noise Suppression	$95.00	$475.00
	Delivery to your Location	$250.00	$1250.00
	New Muni Police Lic & Title	$213.00	$1065.00

(4)(UM) Agate Black Ext,
(1)(YZ) White Ext, (96) Black Cloth Front/Vinyl Rear Seats, Full Vinyl Floor
COST EACH $45,683.00

YOUR COST, P/O # Pending $228,415.00

Please contact me with any questions and thanks for your business!

Sincerely,

R J. Ott
APPROVED

Todd Crews
Fleet Sales Manager

Attachment: Bob Ridings Order-(5) 2023 Ford Police Interceptor Utility Hybrid SUVs (Affirm Vehicle Purchases)

MORROW BROTHERS Ford
Greenfield, IL 877-368-3038

WWW.MORROWBROTHERSFORDINC.COM
1242 Main Street • GREENFIELD IL 62044
(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

June 3, 2022

Illinois Government Agency

We have figured the following Pursuit Rated 4x4 4-Door Truck for your consideration.

1-New 2022 Ford Police Responder F150 Crew Cab 4x4 Pursuit Rated

Illinois Government Price $39,890.00

AVAILABLE OPTIONS:

Ignition Override Lock-Out	INCLUDED	Driver's LED Spotlight	Add $470.00
Running Boards	INCLUDED	Chrome Bumpers	Add $380.00
Rear Defrost/Dark Tint Glass	INCLUDED	Trailer Brake Controller	Add $270.00
Reverse Sensing System	INCLUDED	Remote Keyless Entry	Add $360.00
Blind Spot Information	Add $1,090.00	Spray in Bed Liner	Add $620.00
Power Heated Mirrors w/Turn Signal LED Side Lights		Daytime Running Lights	Add $45.00
SYNC 4 w/Navigation System	Add $380.00	WeatherGuard Tool Box	Add $980.00
Interior Up-Grade Package	Add $590.00	Fleet Key Coded	Add $60.00
New IL. M, MP or Sheriff Plates Includes New Title and Filing with SOS	Add $225.00	Molded Splash Guards	Add $290.00

Available Colors: White, Black, Red, Silver, Gray, Blue, and Stone. Complete vehicle up-fitting available.

Factory order lead time is approximately 38+ weeks. Additional options can be added. Any and all trade in vehicles are welcome regardless of miles or condition. Let me know if you have any questions.

Delivery - $375.00

Total W/Options = $41,250.00

Thank you,

Richie Morrow Wellenkamp
Government Sales Manager
Morrow Brothers Ford, Inc.

Customer Acceptance: _____ Date: 8/8/22

Ordering Agency: Village of Palatine PO: _____

Attachment: Morrow Brothers Proposal-2022 Ford Police Responder F-150 Pickup Truck (Affirm Vehicle Purchases)

Jim Hayes, Inc.

2130 U.S. 45 North P.O. Box 365
HARRISBURG, IL. 62946-0365
Phone: (618) 252-8611
www.jimhayesinc.com

Ford · LINCOLN · CHRYSLER · DODGE · RAM · Jeep

DATE 8/15/22

PURCHASER'S NAME Village of Palatine Police Dp
STREET ADDRESS 200 E. Wood
CITY & STATE Palatine, IL ZIP 6000
BUSINESS PHONE RESIDENCE PHONE 847-358750

PLEASE ENTER MY ORDER FOR ONE 67299 ☐ NEW ☐ CAR ☐ USED ☐ TRUCK MDuskett@palati...il.us AS FOLLOWS:

YEAR	MAKE	MODEL OR SERIES	BODY TYPE	COLOR	TRIM	STOCK NUMBER
22	Ford	Explorer	SUV	Black	Police	22103

MV1 OR SERIAL NO. 1FM5K8AW1NNA03786 LAST PLATE NO. STATE YEAR ODOMETER MILEAGE 24 TO BE DELIVERED ON OR ABOUT

CASH PRICE OF VEHICLE	$44,375 —
LIENHOLDER:	
DRIVERS LICENSE #	44,375 plus Fees
DATE OF BIRTH	

DISCLAIMER OF WARRANTIES

~~The Seller, JIM HAYES, Inc., herein expressly disclaims all~~ warranties, either express or implied, including any implied warranty of merchantability, or fitness for a particular purpose and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale.

TOTAL	
SALES TAX	
EXT. SERVICE	
DOCUMENT FEE	324 00
REGISTRATION	163 —
TOTAL CASH DELIVERED PRICE	44,862 —

LICENSE & TITLE FEES LICENSE $8 LIC. TRANSFER TITLE $155

CASH DEPOSIT SUBMITTED WITH ORDER

ALLOWANCE FOR TRADE-IN AS APPRAISED

LESS BALANCE OWING TO- FINANCE COMPANY / ADDRESS / CUSTOMER ACCOUNT NO. / PAYOFF GOOD UNTIL: DATE

DESCRIPTION OF TRADE-IN

YEAR	MAKE	MODEL	BODY TYPE	ODOMETER MILEAGE	STOCK NUMBER

VEHICLE IDENTIFICATION NUMBER | LAST PLATE NUMBER - STATE - YEAR | TITLE

NET EQUITY	
TOTAL CREDITS	
UNPAID CASH BALANCE DUE ON DELIVERY	$44862 —

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of majority age and hereby acknowledge receipt of a copy of this order.

I state that odometer mileage on the VEHICLE ON ORDER described above is _____ at time of transfer.
(Check the following statement, if applicable)
☐ I further state that the actual mileage differs from the odometer reading for reasons other than odometer calibration error and that the actual mileage is unknown.
THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE.

SALESMAN

APPROVED
DEALER OR AUTHORIZED REPRESENTATIVE DATE

X RDJ.OH
SIGNATURE OF PURCHASER 8/15/22 DATE

I state that odometer mileage on the TRADE-IN VEHICLE described above is _____ at time of transfer.
(Check the following statement, if applicable)
☐ I further state that the actual mileage differs from the odometer reading for reasons other than odometer calibration error and that the actual mileage is unknown.

X
SIGNATURE OF PURCHASER (TRANSFEROR OF TRADE-IN) DATE

Federal regulations require the odometer mileage to be stated upon transfer of ownership. An inaccurate statement may make the transferor liable for damages to the transferee, pursuant to section 409 (a) of the Motor Vehicle Information and Cost Savings Act of 1972, Public Law 92-513.

Attachment: Jim Hayes Order Forms-(2) 2022 Ford Police Interceptor Utility Hybrid SUVs (Affirm Vehicle Purchases)

Jim Hayes, Inc.

2130 U.S. 45 North P.O. Box 365
HARRISBURG, IL. 62946-0365
Phone: (618) 252-8611
www.jimhayesinc.com

Ford · LINCOLN · CHRYSLER · DODGE · RAM · Jeep

Village of Palatine Police Department

DATE 8/15/22

PURCHASER'S NAME Palatine Police Department
STREET ADDRESS 250 E Wood
CITY & STATE Palatine, IL ZIP 60067
BUSINESS PHONE RESIDENCE PHONE 847-358-75(
MDuskett@palati il.u

PLEASE ENTER MY ORDER FOR ONE (6736) ☐ NEW ☐ CAR ☐ USED ☐ TRUCK AS FOLLOWS:

YEAR	MAKE	MODEL OR SERIES	BODY TYPE	COLOR	TRIM	STOCK NUMBER
22	Ford	Explorer	SUV	Black	Police	22164

MVI OR SERIAL NO.	LAST PLATE NO. STATE YEAR	ODOMETER MILEAGE	TO BE DELIVERED ON OR ABOUT
1FM5K8AW3NNA03451		11	

CASH PRICE OF VEHICLE	$44,675 —
LIENHOLDER:	
DRIVERS LICENSE #	$44,675 plus Fees
DATE OF BIRTH	

DISCLAIMER OF WARRANTIES

~~The Seller, JIM HAYES, Inc., herein expressly disclaims all~~ warranties, either express or implied, including any implied warranty of merchantability, or fitness for a particular purpose and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale.

TOTAL	
SALES TAX	
EXT. SERVICE	
DOCUMENT FEE	324 00
REGISTRATION	163 —
TOTAL CASH DELIVERED PRICE	45,162 —

LICENSE & TITLE FEES — LICENSE $8 — LIC. TRANSFER — TITLE $155

CASH DEPOSIT SUBMITTED WITH ORDER

ALLOWANCE FOR TRADE-IN AS APPRAISED

LESS BALANCE OWING TO- FINANCE COMPANY / ADDRESS / CUSTOMER ACCOUNT NO. / PAYOFF GOOD UNTIL: DATE

NET EQUITY

TOTAL CREDITS

UNPAID CASH BALANCE DUE ON DELIVERY $ 45,162 —

DESCRIPTION OF TRADE-IN

YEAR	MAKE	MODEL	BODY TYPE	ODOMETER MILEAGE	STOCK NUMBER

VEHICLE IDENTIFICATION NUMBER	LAST PLATE NUMBER - STATE - YEAR	TITLE

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of majority age and hereby acknowledge receipt of a copy of this order.

I state that odometer mileage on the VEHICLE ON ORDER described above is _____ at time of transfer.

(Check the following statement, if applicable)

☐ I further state that the actual mileage differs from the odometer reading for reasons other than odometer calibration error and that the actual mileage is unknown.

THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE.

SALESMAN

APPROVED
DEALER OR AUTHORIZED REPRESENTATIVE — DATE

X RJ Oh
SIGNATURE OF PURCHASER — DATE 8/15/22

I state that odometer mileage on the TRADE-IN VEHICLE described above is _____ at time of transfer.

(Check the following statement, if applicable)

☐ I further state that the actual mileage differs from the odometer reading for reasons other than odometer calibration error and that the actual mileage is unknown.

X
SIGNATURE OF PURCHASER (TRANSFEROR OF TRADE-IN) — DATE

Federal regulations require the odometer mileage to be stated upon transfer of ownership. An inaccurate statement may make the transferor liable for damages to the transferee, pursuant to section 409 (a) of the Motor Vehicle Information and Cost Savings Act of 1972, Public Law 92-513.

Attachment: Jim Hayes Order Forms-(2) 2022 Ford Police Interceptor Utility Hybrid SUVs (Affirm Vehicle Purchases)

Consider a Motion Authorizing the Village Manager to Purchase a Replacement Stump Grinder

BACKGROUND:
As part of the Capital Equipment Replacement Budget for 2022, the Village Council has appropriated $65,920 in funds for the replacement of a 2007 Rayco tow-behind stump grinder (E-613). The existing stump grinder is 15 years old and has 1,525 hours. The stump grinder is scheduled to be replaced at the 15-year service life and is recommended for replacement after an inspection, evaluation, and life cycle cost analysis.

This piece of equipment is used every season and is responsible for safely grinding down the stump left after a tree is removed due to its health or damaged by a storm. This unit is the only one of its kind that we own. In its current condition, it is more suited for occasional use as to not jeopardize its reliability. The Forestry Division responds to a yearly average of 250 stump grindings. It is crucial for this piece of equipment to be reliable and efficient. Research has also shown that the Rayco brand which we currently own has since been eliminated and is not sold any longer. The support for replacement parts does not have a designated timeline.

KEY ISSUES:

- Fleet and Forestry staff researched data and availability of tow-behind stump grinders. Currently, there are three companies that make this style: Vermeer, Bandit, and Carlton. All these companies are US built and have dealers here in Northern Illinois. We have requested demonstrations of each machine, but with low stock and supply chain issues in 2022, we have had to compile our research with information from other unit owners as well as online videos and specs.
- All stump grinders researched have equal 74 horsepower engines and hydrostatic drive systems. The Vermeer SC802 stands out in the drive system comparison because of its patented gearbox cutting wheel design versus the Bandit and Carlton which are belt driven. The drive system on the Vermeer also has a 3-year warranty on their drive system versus 1-year on the others.
- All three units are the same height, length, and weight and get towed and operated the same. The only other comparison that can be made is cutting ability and price. The Bandit and Carlton have larger cutting wheels at 31” and the Vermeer has a 28”. The big advantage winner in this comparison is still the Vermeer due to a large and much more efficient 103” cutting head swing. The other two are 92” for the Carlton and 80” for the Bandit.
- There is a Sourcewell municipal discount contract #031721-VRM for stump grinders. There are currently no State bid listings. The total with machine and setup on each unit are as follows: the Vermeer SC802 $65,971; the Bandit 3100TOW $65,974; and the Carlton 7500 $75,900. Vermeer Midwest of Aurora, Illinois has offered the Village $18,000 in trade for our current machine. Atlas Bobcat (Bandit) and Alexander Equipment (Carlton) have both offered $12,000 in trade allowance. Including the trade-in allowances brings the Vermeer to $47,971, the Bandit to $53,974, and the Carlton to $63,900.
- Optional safety items of flag holders, new wheel chocks, and an amber flashing beacon would add $330.74, for a total purchase price, including trade-in, of $48,301.74.

ALTERNATIVES:

1. Authorize the Village Manager to purchase one 2022 Vermeer stump grinder from Vermeer Midwest through the Sourcewell contract.
2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends authorizing the Village Manager to purchase one 2022 Vermeer SC802 tow-behind stump grinder with safety items through the Sourcewell contract from Vermeer Midwest in the amount of $66,301.74. Staff also recommends the Village Council approve the trade-in of the existing Rayco stump grinder to Vermeer Midwest for a credit of $18,000, for a net purchase price of $48,301.74

BUDGET IMPACT:
Funds in the amount of $65,920 have been appropriated in the Capital Equipment Replacement Budget for this purchase. The savings of $17,618.26 will be

ACTION REQUIRED:
Motion to authorize the Village Manager to purchase one 2022 Vermeer SC802 tow-behind stump grinder with safety items through the Sourcewell Contract #031721-VRM from Vermeer Midwest of Aurora, Illinois in the amount of $66,301.74 and authorize the trade-in of the existing 2007 Rayco tow-behind stump grinder to Vermeer Midwest for a credit of $18,000, for a net purchase price of $48,301.74.

ATTACHMENTS:

- Stump Grinder Purchase Memorandum
- Capital Budget VE 0004
- Stump Grinder Quotes
- Internet Auction Comparison

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

Department of Public Works
148 West Illinois Avenue
Palatine, IL 60067
847-705-5200

MEMORANDUM

To: Matt Barry, Director of Public Works

From: Jim Keats, Acting Fleet Services Coordinator

Adam Begale, Forestry Coordinator

Date: 08/30/2022

Subject: Capital Replacement of E-613 2007 Rayco Stump Grinder

---

Issue:
As part of the Capital Equipment Replacement Budget for CY 2022, the Village Council has appropriated $65,920 in funds for the replacement of the 2007 Rayco Tow-Behind Stump Grinder. The existing stump grinder is 15 years old and has 1,525 hours. The stump grinder is scheduled to be replaced at the 15 year service life.

This piece of equipment is used every season and is responsible for safely grinding down the stump left after a tree is removed due to its health or damaged by a storm. This unit is the only one of its kind that we own. In its current condition, it is more suited for occasional use as to not jeopardize its reliability. The Forestry Division responds to a yearly average of 250 stump grindings. It is crucial for this piece of equipment to be reliable and efficient. Research has also shown that the Rayco brand which we currently own has since been eliminated and is not sold any longer. The support for replacement parts does not have a designated timeline.

Analysis:
With the help of the Fleet and Forestry Divisions of Public Works, research has been performed to collect any data and availability of tow-behind stump grinders. At this time, there are three companies that make this style: Vermeer, Bandit, and Carlton. All these companies are US built and have dealers here in Northern Illinois. We have requested demonstrations of each machine, but with low stock and supply chain issues in 2022, we have had to compile our research with information from other unit owners as well as online videos and specs. All stump grinders researched have equal 74 horsepower engines and hydrostatic drive systems. The Vermeer SC802 stands out in the drive system comparison because of its patented gearbox cutting wheel design versus the Bandit and Carlton which are belt driven. The drive system on the Vermeer also has a 3 year warranty on their drive system versus 1 year on the others.

Moving forward, all three units are the same height, length, and weight. All three units get towed and operated the same. The only other comparison that can be made is cutting ability and price. The Bandit and Carlton have larger cutting wheels at 31” and the Vermeer has a 28”. The big advantage winner in this comparison is still the Vermeer due to a large and much more efficient 103” cutting head swing. The other two are 92” for the Carlton and 80” for the Bandit. As far as pricing goes, we used the Sourcewell municipal discount contract #031721-VRM due to no stump grinders being on State bid listings. The total with machine and setup on each unit are as follows: Vermeer SC802 $65,971; the Bandit 3100TOW $65,974; and the Carlton 7500 $75,900. Vermeer Midwest has offered the Village $18,000 in trade for our current machine. Atlas Bobcat (Bandit) and Alexander Equipment (Carlton) have both offered $12,000 in trade allowance.

Recommendation:

At this time, Staff recommends the Village Council approve replacing our 2007 Rayco RG1672DXH stump grinder with the 2022 Vermeer SC802 from Vermeer Midwest of 2801 Beverly Drive in Aurora, Illinois for $65,971. Staff also recommends the Village Council approve optional safety items of flag holders, new wheel chocks, and an amber flashing beacon. The cost of these options are $330.74. The Vermeer has shown to have the best options for our Department and fortunately happens to be the least expensive. We also recommend the Vermeer due to the availability of parts and close proximity of the dealer. When in need of warranty repairs, Vermeer Midwest is within an hour away. Staff also recommends the Village Council approve trading in our 2007 Rayco SN# 1R94313106M210016 for the price of $18,000. This offer is $6,000 higher than Atlas Bobcat and Alexander Equipment. This is also in line with what similar stump grinders are selling for online. Total with options, freight, prep, and trade-in allowance will be $48,301.74.

Budgetary Numbers:

Capital replacement - $65,920

New Machine - $65,021
Options - $330.74
Freight & Prep - $950.00

Purchase Price - $66,301.74

Trade-in of 2007 Rayco SN# 1R94313106M210016 - $18,000

Total - $48,301.74

Attachments:

Capital Investment Plan VE0004 Public Works Replacement Equipment.
Quotations from Vermeer Midwest, Atlas Bobcat, and Alexander Equipment.
Internet Documents for Stump Grinder Auctions.

Capital Investment Plan

2022 *thru* 2026

Village of Palatine, IL

Project # VE 0004
Project Name Public Works Equipment Replacements

Account # 401-52-75-6070 625

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment

Description

CY 2022 Replacements

$	65,920	- E613	2007 Tow-behind tree stump grinder (Replace with same)
	59,740	- E631	2001 Godwin 6" trash pump (Replace with same)
	40,170	- E249	2012 Street Sign vinyl cutting machine (Replace with digital printing sign machine)
	12,000	- E621	2005 Traffic line striper machine (Replace with same)
	11,255	- E632	2001 Utility shoring trailer (Replace with same)
	11,255	- E475	1987 Tow-behind chemical sprayer and tank (Replace with same)
	11,255	- E127	2012 Tire mounting and dismounting machine (Replace with same)
	10,930	- E141	1991 Shop and ready room air compressor (Replace with same)
	8,240	- E480	1997 Tow-behind arrowboard trailer (Replace with same)
	5,630	- E620	1993 Small utility trailer for line striper (Replace with same)

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2022	2023	2024	2025	2026	Total
140,240	Equipment	236,395	414,625	14,295	560,510	371,965	1,597,790
Total	**Total**	**236,395**	**414,625**	**14,295**	**560,510**	**371,965**	**1,597,790**

Prior	Funding Sources	2022	2023	2024	2025	2026	Total
140,240	Capital Equipment - 401	236,395	414,625	14,295	560,510	371,965	1,597,790
Total	**Total**	**236,395**	**414,625**	**14,295**	**560,510**	**371,965**	**1,597,790**

Attachment: Capital Budget VE 0004 (Purchase a Stump Grinder)

1

Vermeer®
Midwest

2801 Beverly Drive
Aurora, IL 60502
630-820-3030
www.vermeermidwest.com

5/27/2022

Quote #: Q-11698-1
PO #:

Bill To:
Village of Palatine
148 W. Illinois
Palatine, IL 60067

Ship To:
Village of Palatine
148 W. Illinois
Palatine, IL 60067

Please see Attached Sourcewell Pricing:

1 New Vermeer SC802 74HP VALUE PACKAGE TIER 4 FINAL **$65,021.00**

~ 74 HP Deutz TD2.9 Tier 4 Final Diesel Engine
~ Length: 167" (Tongue In) 234" (Tongue Extended)
~ Width: 79.8"~ Weight: 4400 lbs
~ Dexter Rubber Torsional Axle (6000 lbs)~ Electric Brakes
~ Electric Clutch with Brake
~ Hydrostatic Direct Drive Gearbox System
~ Vermeer Patented Smart Sweep System
~ 28" Cutter Wheel
Cutter Wheel Straight Line Dimension: 96"
Cutter Wheel Cut Above Ground: 35"
Cutter Wheel Cut Below Ground: 25"
~ Vermeer Exclusive VCS Cutter wheel System
~ Swing Out Operator Control Station
~ Operator Presence Handles on Control Station
~ 1 year / 1,000 Hour Parts and Labor Standard Vermeer Limited Warranty
~ 3 year/ 3,000 Hours Vermeer Extended Limited Warranty on Gearboxes and Drivelines
~ 2 Year / 2,000 Hour Limited Deutz Engine Warranty per Engine Manufacturer

1 Used 2006 Rayco Trade-in, 1550 hours, SN# 1R94313106M210016 **$-18,000.00**

machine to be in good working condition

Untaxed Machine	**$65,021.00**
Trade	**$-18,000.00**
Freight and Prep	**$950.00**
Grand Total	**$47,971.00**
---	---
Total Due	**$47,971.00**
---	---

#65,971

Finance Options with Approved Credit

Payment Details	Monthly Payment
Approximate payment on 60 months based on $0 down	$937.08

Initials: _____

Quote #:Q-11698

Attachment: Stump Grinder Quotes (Purchase a Stump Grinder)

Vermeer Midwest

Vermeer-Illinois, Inc.
2801 Beverly Dr.
Aurora, IL 60502-9763
Ph 630 820 3030
FX 630 820 3490

Ship to: PICKED UP

Invoice to: Village of Palatine
148 W. Illinois
Palatine IL 60067

Branch		
30 - Aurora, IL		
Date	Time	Page
06/07/2022	11:19:45 (O)	1
Account No.	Phone No.	Estimate No.
PALAT002	8477055200	03 022757
Ship Via	Purchase Order	
366006038		
	Salesperson	
	DTN	

ESTIMATE EXPIRY DATE: 06/14/2022

PARTS ESTIMATE - NOT AN INVOICE

Part#	Description	U	Qty	Price	Amount
S19862 Wheel Chock/Truck	Wheel Chock/Tru		2	26.99	53.98
257205001 SWITCH-SP 2 POSITION	SWITCH-SP 2 POS		1	40.40	40.40
AIG008-B112AM3	AMBER BEACON		1	93.00	93.00
163672203	HOLDER-FLAG		2	71.68	143.36
				Subtotal:	330.74
				TOTAL:	330.74

Authorization: _____

This is not an invoice

Received By

Payment for all services rendered shall be due within (30) days from the date on the invoice from Vermeer-Illinois, Inc. Interest shall accrue on all amounts at the rate of one and one-half percent (1 1/2%) monthly (eighteen percent [18%] per annum) to any outstanding amounts more than (30) days past due. You agree to pay all of Vermeer-Illinois, Inc. costs of collection or attempted collection, including, but not limited to, reasonable attorneys' fees made necessary by your nonpayment pursuant to these terms. All Merchandise returned is subject to a 15% restocking charge and must be returned within 30 days of receipt.

Attachment: Stump Grinder Quotes (Purchase a Stump Grinder)

Additional Options

Quantity	Product Name	Net Total	Additional Price Per Month
1.00	CONFIDENCE PLUS 2 YRS (SC802)-PREMIUM COV W/MNT	$3,711.00	$71.74

CONFIDENCE PLUS PACKAGE
~ 24 Months Total Extended Warranty Coverage with NO HOUR RESTRICTIONS on your Vermeer Equipment Components. Engine Warranty Not Included.
PLANNED MAINTENANCE
~ Includes the first 4 Service Intervals at 250/500/750/1000 hours.
TRAVEL/DIAGNOSTICS
~ Travel and Diagnostics offered at no charge for entire Confidence Plus term(Travel max of $200/event, and diagnostics one hour/ event).

Proposal good for 30 days; we reserve the right at any time prior to acceptance to revoke this quotation.

Accepted by: _____ Date: _____

Above Quote Valid through June 2022. Prices thereafter subject to Change. Thank you for your consideration.

Sincerely,

Kyle Cline
kyle.cline@vermeermidwest.com

Initials: _____

Quote #:Q-11698

Attachment: Stump Grinder Quotes (Purchase a Stump Grinder)

2

Atlas Bobcat

AUTHORIZED Bandit DEALER

Atlas Bobcat LLC
1160 McCabe Ave
Elk Grove Village, IL 60007
USA
224-531-2186 (Phone)
847-678-3587 (Fax)
www.atlasbobcat.com

QUOTATION

Quote #	Quote Created	Last Updated	Salesperson
143652	May 19, 2022 01:18 PM by Atlas Bobcat LLC	May 19, 2022 01:21 PM by Atlas Bobcat LLC	Bryan Westphal

CUSTOMER:	BILL TO:
Village of Palatine 148 W Illinois ave. Palatine, 60067 usa 847-705-5200 (Phone) Adam Begale - Jim Keats (Contact) abegale@palatine.il.us/ jkeats@palatine.il.us	Village of Palatine 148 W Illinois ave. Palatine, 60067 usa 847-705-5200 (Phone) Adam Begale - Jim Keats (Contact) abegale@palatine.il.us/ jkeats@palatine.il.us

MODEL 3100 TOWABLE STUMP GRINDER

Qty	Part #	Description
1	MODEL-3100TOW	Model 3100 Towable - Stump Grinder

STANDARD EQUIPMENT

Qty	Part #	Description
1	STANDARD	25.5 gallon steel fuel tank with Rochester fluid sight gauge & magnetic drain plug
1	STANDARD	27 gallon steel hydraulic tank with glass sight gauge mounted to side of tank & magnetic drain plug
1	STANDARD	Super sweep system for cutter head swing
1	STANDARD	8,000 pound capacity tongue jack with 15" of travel and foot pad
1	STANDARD	600 PSI Gauge
1	STANDARD	3000 PSI Gauge
1	STANDARD	10,000 PSI Gauge
1	STANDARD	Rubber debris chip curtains
1	STANDARD	Travel support chock block with hitch pin
1	STANDARD	12' long coiled power plug, with 6 prong metal connector, includes (2) LED taillights, (4) side marker lights, and (1) license plate light
1	STANDARD	Swing out operator's console with drop down rubber curtain, lexan window and 3-section control valves (Valves control cutter wheel functions and telescoping tongue)
1	STANDARD	60" telescoping tongue with transport lock pin
1	STANDARD	Murphy 380 panel with tach / hour meter (Tier 4 final and gas engines)
1	STANDARD	Weather resistant manual container
1	STANDARD	(1) weatherproof machine manual (includes safety, operation and parts sections) also (1) engine and clutch manual is included if applicable
1	STANDARD	Spanish & English combination safety decals
1	STANDARD	Hydraulic oil cooler
1	STANDARD	Plastic battery storage box with 1,000 CCA battery
1	STANDARD	Lockable aluminum toolbox

PAINT

Qty	Part #	Description
1	333-32273	Standard Imron Industrial Urethane Bandit Yellow

ENGINE

Qty	Part #	Description

Attachment: Stump Grinder Quotes (Purchase a Stump Grinder)

1	990-RC1300-882	Kohler KFI25E401, 74 horsepower Diesel engine - Tier 4 FINAL (Includes 3 year / 2,000 hour engine warranty)

CONTROL SYSTEM AND ENGINE INSTALLATION

Qty	Part #	Description
1	996-6000-04	Superior Diesel enclosure and components for Kohler 74 horsepower engine

AXLE

Qty	Part #	Description
1	990-100447	Single 7,000 pound Torflex EZ lube electric brake axle

TIRES/RIMS

Qty	Part #	Description
1	990-1017-29	(2) ST235/80R 16" tires mounted on 8-bolt white spoke rims (Tire is approximately 9.43" wide, tire capacity is 3,520 pounds each) (7,000 pound axles only)

HITCH

Qty	Part #	Description
1	990-100274	2-1/2" Wallace Forge Pintle Hitch

STUMP GRINDER CUTTER WHEELS

Qty	Part #	Description
1	OPTION-996-5000-03	BELT driven 31" diameter x 1 1/2" thick New Revolution cutter wheel with 44 carbide teeth (features an aggressive cutting action and provides maximum chip containment

ADD-ON OPTIONS

Chocks & Chock Holders

Qty	Part #	Description
1	OPTION-980-1000	Aluminum Bolt On Chock Holders (Does not include chocks)
1	OPTION-980-5001-	Rubber Wheel Chocks (2)

Flag Holder

Qty	Part #	Description
1	OPTION-980-1000	Bolt-on flag holders (includes flags) - aluminum or steel fenders

Stump Grinder Options

Qty	Part #	Description
1	OPTION-996-5000-09	(1) swing out chip containment curtain mounted on opposite side of operator's console (units with swing out console only)

Wiring

Qty	Part #	Description
1	OPTION-905-5000-	Option 7 Prong (Flat/RV Style) to 6 Prong Coiled Cord

CUSTOMER TOTALS

Total Unit Price:		$ 74970.00
Customer Discount:	12.0000 %	- $ 8996.40
Customer Total:		$ 65973.60

COMMENTS

Comment

By Atlas Bobcat LLC on 05/19/2022 01:06 PM

Retail order unit

SIGNATURE

The Buyer, whose name and address appears above, agrees to purchase from the Seller, whose name and address appears above, the above equipment at the prices stated and upon the terms and conditions of this agreement.

X

Signature

Date

Attachment: Stump Grinder Quotes (Purchase a Stump Grinder)

TERMS AND CONDITIONS

1. Buyer agrees to grant Bandit Industries, Inc., a security interest in the equipment covered by this order unit said equipment is paid in full.
2. This is a shipment contract and the goods shall be delivered F.O.B. Bandit Industries, Inc., Remus, Michigan. The risk of loss of the goods shall pass to the buyer as the goods are tendered to the carrier.
3. In the event Buyer defaults in the payment of any amounts due hereunder immediately due and payable without notice or demand, and shall have all of the remedies of a secured party under the Uniform Commercial Code and any other applicable laws. Upon repossession of the equipment by Seller, any notices required to be given by Seller to Buyer with respect to the sale or other disposition. In the event of a default, Buyer agrees upon Seller's request to make the equipment available to the Seller at such place as Seller may designate.
4. The Buyer agrees to keep the above described property insured against loss or damage by fire, wind, theft and accident by an insurance company or companies is to be payable to the Seller as its interest may appear, and the policies to be delivered to and retained by the Seller until the purchase price is paid in full. Such insurance coverage shall begin when Seller tenders the goods to the carrier.
5. Any tax other governmental charge upon the production, sales, or shipment of the goods sold hereunder, now imposed, or hereafter becoming effective during the term of this agreement, shall be added to the price herein provided, and shall be paid by the Buyer to the Seller.
6. This shall become a binding contract and effective as of the date when, but not before, either:
    - (a) It has been accepted by the Seller at its executive office, or
    - (b) The equipment has been delivered to the Buyer with or without acceptance in writing. Notice of acceptance is hereby waived by the Purchaser. The Purchaser acknowledges receipt of a true and complete copy of its sales agreement.
7. Seller shall not be responsible for failure to ship according to the terms and conditions of this contract, where such failure is caused by any fires, strikes, labor difficulties, failure of carriers to furnish facilities or acts of carriers, or other causes beyond the control of Seller: Provided that when such failure does not exist Seller shall perform this contract within a reasonable time.
8. There are no understandings, agreements, or representations, express or implied including any recording, merchantability, or fitness for a particular purpose, not specified herein, respecting this contract or the equipment hereunder. The contract and warranty are intended by the parties as a final expression of their agreement and are intended as a complete and exclusive statement of the terms of their agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even the accepting or acquiescing party had knowledge of the nature of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement the definition contained in the Code is to control.
9. No agent, employee or representative of the Seller has any authority to bind the Seller to any affirmation, representation or warranty concerning the goods sold under this agreement, and unless an affirmation, representation or warranty made by an agent, employee or representative is specifically included with this written agreement, it has not formed a part of the basis of this bargain and shall not in any way be enforceable by the Buyer.
10. This agreement can not be modified or rescinded only by a writing signed by both of the parties or their duty authorized agents.
11. This agreement shall be governed by the Uniform Commercial Code. Whenever the term "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform code as adopted by the State of Michigan as effective and in force on the date of this agreement.
12. The counterpart of this contract held by the Seller shall be considered the original and shall be the binding agreement in case of a variance in any particular between in and the signed copy.

James Keats

From: Bryan Westphal <BWestphal@AtlasBobcat.com>
Sent: Thursday, May 26, 2022 11:29 AM
To: Adam Begale; James Keats
Subject: Re: Quotes for towable stumper

Caution: This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

Adam, Jim,

I got the trade value for your Rayco stumper. He said $12,000. Others are selling for $10k or less. He said due to the engine being newer he could go to $12k. Please let me know your thoughts.

Thank you,

Sent from my iPhone

BRYAN WESTPHAL
Bobcat Bandit Salesman
BWestphal@AtlasBobcat.com
Phone 224-531-2186
Mobile 224-531-2186

ATLAS BOBCAT
(847) 678-3633
ATLASBOBCAT.COM

On May 23, 2022, at 11:18 AM, Bryan Westphal <BWestphal@atlasbobcat.com> wrote:

I'm in Elk Grove right now. I can head over there anytime!?

Sent from my iPhone

On May 23, 2022, at 10:56 AM, Adam Begale <ABegale@palatine.il.us> wrote:

Hi guys,
It's a Rayco (hopefully that's not an issue) and it will be here whenever you can make it.
Give me or Jim a call and I will make sure it's ready.

Palatine Public Works
148 W Illinois Ave.
Palatine Il 60067

Thanks,

Attachment: Stump Grinder Quotes (Purchase a Stump Grinder)

3

ALEXANDER
EQUIPMENT COMPANY INC.

June 10, 2022

Jim Keats
Village of Palatine
Department of Public Works
847-705-5200
jkeats@palatine.il.us

Jim,

Thanks for your interest in a new Carlton 7500 stump grinder. I have prepared a quote for your review.

1) **2022 Carlton 7500** equipped with a **74HP Kohler Diesel** engine and all standard equipment.

EQUIPMENT PRICE	**$75,900.00**
TRADE IN: RAYCO RG1672 (S/N 210016)	**$12,000.00**
TOTAL EQUIPMENT	**$63,900.00**

Est. Delivery: 12 months

***due to supply chain shortages delivery time may vary**

ABOVE PRICE INCLUDES:

- 74 HP Kohler diesel engine
- Low center of gravity.
- Carlton Razor Wheel
- Wireless remote
- 80" Cutting Arc
- 5' Tongue extension
- Cutting depth of 21" below grade
- Cutting height of 50" above grade

Thanks again for your interest, I will call in a few days to answer any questions you may have.

Regards,

Samuel Marshall

Attachment: Stump Grinder Quotes (Purchase a Stump Grinder)

RAYCO RG1635D



Select Your Currency

$24,500

Seller Information

Lewandowski Equipment, Co.
Mount Pleasant, Pennsylvania 15666

Phone:(724) 887-9375
Contact: Tim Lewandowski
Machine Location:

1 Wedding Lane
Mount Pleasant, Pennsylvania 15666

Attachment: Internet Auction Comparison (Purchase a Stump Grinder)



Hide Thumbnails

Description

RAYCO RG1635D, **Only 87 Hours**!!, Deutz Diesel, Call Tim for Details

Specifications

ManufacturerRAYCO
ModelRG1635D
Serial NumberCALL
ConditionUsed

Attachment: Internet Auction Comparison (Purchase a Stump Grinder)

Consider an Ordinance Amending Chapter 18, Article 2 (Sect 18-41 to 18-60)- Vehicle Licenses of the Code of Ordinances of the Village of Palatine

BACKGROUND:
At the August 1st Council Meeting, the Palatine Village Council heard a mid-year financial review presentation from staff. After two years of enhanced enforcement of vehicle sticker compliance, staff recommended, and the Mayor and Council agreed, to discontinue the Village vehicle sticker program.

KEY ISSUES:
The Village Code requires amendment to implement the discontinuance of Vehicle Licenses. The text amendment consists of eliminating, in whole, Article 2 of the Traffic Code that relates to “Vehicle Licenses”.

ALTERNATIVES:

1. Approve the proposed Text Amendments to Chapter 18, Article 2 (Vehicle Licenses) of the Village Code.
2. Do not approve of the Text Amendments to Chapter 18, Article 2 (Vehicle Licenses) of the Village Code.

RECOMMENDATION:
Staff recommends approval of the Text Amendments to Chapter 18, Article 2 of the Village Code to delete reference to Vehicle Licenses.

ACTION REQUIRED:
A motion to approve a Text Amendment to Chapter 18, Article 2 of the Village Code.

ATTACHMENTS:

- Code Amendment Ord
- Exhibit A

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO. O - _____ - 22

AN ORDINANCE AMENDING CHAPTER 18, ARTICLE 2 (SECT 18-41 - 60), VEHICLE LICENSES OF THE CODE OF ORDINANCES OF THE VILLAGE OF PALATINE

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: That the Code of Ordinances, of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by amending Chapter 18, Traffic, Article 2 (Sects 18-41 - 60), Vehicle Licenses be eliminated as indicated on Exhibit A.

SECTION 2: That the Village clerk is directed to maintain a record of the modifications to the existing ordinance, all of which are indicated on Exhibit A (a redlined version of the modifications approved pursuant to this Ordinance).

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 6th day of September 2022

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this 6th day of September 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the
Office of the Village Clerk this
6th day of September 2022

_____
Village Clerk

Attachment: Code Amendment Ord (2022-78 : Ch. 18 Code Amendment)

ARTICLE II. VEHICLE LICENSES

Sec. 18-41. Definition.

Whenever the term "motor vehicle" is used in this article it shall be construed to mean any vehicle that is self-propelled and any vehicle that is propelled by electric power obtained from overhead trolley wires, but not operated on rails. Notwithstanding the foregoing, Antique Vehicles as determined by the registration with the Illinois Secretary of State's Office are specifically exempted from registration requirements found in this article. (Code 1961, §18.001; Ord. No. 0-80-70, 11-23-70; Ord. No. 0-95-04, §1, 5-17-04)

Sec. 18-42. Required.

Every owner or operator of a motor vehicle, unless exempted, shall pay each year a tax or license fee for each motor vehicle or motor bicycle registered with the Office of the Secretary of State of the State of Illinois to an address within the village or principally garaged or stored in the village. Such state registration shall be deemed prima facie evidence that such vehicle shall require a village vehicle license. (Code 1961,§18.002; Ord. No. 0-90-70, 11-23-70; Ord. No. 0-66-72, 10-2-72; Ord. No. 0-50-85, §1, 6-24-85; Ord. 0-163-01, §1, 11-12-01 effect. May 1, 2002)

Attachment: Exhibit A (2022-78 : Ch. 18 Code Amendment)

Section 18-43.Fees

The annual Fee to be paid for each vehicle shall be as follows:

			Annual Fee		(1/2 Year)
	Class	Plate SuffIX	Before Nov 1	After Nov 1	After May 1
Special status					
Senior Citizens (65 and over, proof of age required)	IS		$6.00	$16.00	$3.00
Disabled Veterans (V plate)	ID		6.00	16.00	3.00
Handicapped (proof by Sec. Of State authorization)	IH		6.00	16.00	3.00
Active Military (active green military ID card required)	IM		6.00	16.00	3.00
Antique Vehicles (AV plate)	IA		6.00	16.00	3.00
Motorcycles, motor bikes, mopeds	2		25.00	40.00	13.00
Passenger vehicles	3		30.00	50.00	15.00
Trucks:					
8,000 lbs. or less	4B	B or B truck	35.00	55.00	18.00
8,00I to 12,000 lbs.	4D	D or MD	45.00	65.00	23.00
12,001 to 16,000 lbs.	4F	F or MF	55.00	75.00	28.00
16,001 to 26,000 lbs.	4H	H or MH	65.00	85.00	33.00
26,001 to 28,000 lbs.	4J	J or MJ	70.00	90.00	35.00
28,001 to 32,000 lbs.	4K	K or MK	75.00	95.00	38.00
32,001 to 36,000 lbs.	4L	L or ML	80.00	100.00	40.00
36,001 to 40,000 lbs.	4N	N or MN	85.00	105.00	43.00
40,001 to 45,000 lbs.	4P	P or MP	90.00	110.00	45.00
45,001 to 50,000 lbs.	4Q	Q or MQ	95.00	115.00	48.00
50,001 to 54,500 lbs.	4R	R or MR	100.00	120.00	50.00
54,501 to 59,500 lbs.	4S	S or MS	105.00	125.00	53.00
59,501 to 64,000 lbs.	4T	T or MT	110.00	130.00	55.00
64,001 to 73,280 lbs.	4V	V or MV	115.00	135.00	58.00
73,281 to 77,000 lbs.	4X	X or MX	120.00	140.00	61.00
77,001 to 80,000 lbs.	4Z	Z or MZ	125.00	145.00	64.00
Recreational Vehicles	4RV		35.00	55.00	18.00
Motor vehicles used for public hire	5		35.00	55.00	18.00

The half-year rates provided for above shall apply only to vehicles purchased on or after May I, or persons becoming residents of the Village after May I of any year.

Special status stickers, as noted above, are limited to one per household.

A sticker transfer/replacement may be obtained for a new vehicle for a fee of $10.00.

(Code 1961, §18.003; Ord. No. 0-94-71, 9/20/71; Ord. No. 0-31-73, 5/21/73; Ord. No. 0-44-74, 5/28/74; Ord. No. 0-38-75, §1, 5/26/75; Ord. No. 0-57-82, §1, 6/14/82; Ord. No. 0-32-83, §§1, 2, 5/9/83; Ord. No. 0-32-91,4/8/91; Ord. No. 0-154-91, §1, 10/28/91; Ord. 0-163-01 §2, 11/12/01, effective 5/1/02; Ord. No.0-95-04, §2,5/14/04; Ord. No. 0-167-08, §I, 12/1/08, effective 1/1/09; Ord. No. 0-141-09, §1, 12/14/09 effective 5/1/10; Ord. No. 0-86-13, §1, 7/8/13; Ord. No. 0-92-20, 12/07/2020)

Attachment: Exhibit A (2022-78 : Ch. 18 Code Amendment)

~~Sec. 18-44. Application; issuance.~~

~~(a) Every owner of a motor vehicle that is registered with the Illinois Secretary of State's Office to an address within the Village shall each year file an application for a license setting forth the name and address of the applicant and a description of the vehicle to be licensed.~~

~~(b) An applicant who is a member of a duly recognized foreign mission establishment shall be issued a license without charge, provided he shows proof of valid United States Department of State Motor Vehicle Registration to that effect. (Code 1961, 3 18.004; Ord. No. 0-80-70, 11-23-70; Ord. No. 0- 31-73, 5-21-73; Ord. No. 0-84-86, 3 1, 8-11-86; Ord. No. 0-32-91, 3 1, 4-8-91; Ord. 0-163-01, §3, 11-12-01, effec. May 1, 2002)~~

~~Sec. 18-45. Time of payment; license year.~~

~~Such license fees shall be due and payable annually in advance of the first day of November of each year and the license shall be for one year; provided that if purchase of vehicle is made six (6) months after the start of the license year, then upon application being made to the clerk a license shall be issued for the remainder of the year upon payment of one-half (l/2) of the fee herein required. (Code 1961, 3 18.005; Ord. No. 0-75-82, 3 3, 8-23-82, Ord. No. 0-92-20, 12-07-2020)~~

~~Sec. 18-46. Display of vehicle license.~~

~~Each applicant upon the payment of the prescribed fee, if required, shall be issued a windshield sticker, which shall be fastened on the lower right hand corner of the windshield. (Code 1961, 3 18.006; Ord. No. 0- 80-70, 11-23-70; Ord. No. 0-31-73, 5-21-73; Ord. No. 0-84-86, 3 2, 8-11-86; Ord. No. 0-32-91, 3 1, 4-8-91, Ord. 0-163-01, §4, 11-12-01 effec. May 1, 2002)~~

~~Sec. 18-47. Use of funds.~~

~~All revenue derived from such license fees; except for the cost of the maintaining the vehicle license program, including but not limited to issuing the windshield stickers and collecting the fees, shall be used only for paying the cost of street and alley repairs and improvements, as is provided by statute. (Code 1961, 3 18.007; Ord. 0-163-01 §5, 11-12-01, effec. May 1, 2002)~~

~~Sec. 18-48. Prohibition against violation of article.~~

~~It shall be unlawful for any person to operate a vehicle on any street or public highway in the village in violation of any of the provisions of this article. (Ord. No. 0-115-82, 3 1, 12-13-82)~~

Secs. 18-~~49~~41-18-60. Reserved.

Attachment: Exhibit A (2022-78 : Ch. 18 Code Amendment)

Consider a Motion to Approve 2022 Warrant #17

Village of Palatine
Warrant approval

_____
Village Clerk

_____
Mayor

Warrant # 17 having been approved by the Village Council on 09/06/2022 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense
General Fund	100	141,666.40	556.75	94,473.02	-	236,696.17
Motor Fuel Tax Fund	205	18,531.11	-	-	-	18,531.11
State Equitable Sharing Fund	222	961.37	-	-	-	961.37
Downtown TIF Fund	233	39,481.09	-	-	-	39,481.09
Capital Equipment Fund	401	219,659.00	-	90,024.00	-	309,683.00
Capital Improvements Fund	402	12,439.31	-	-	-	12,439.31
Water Fund	605	30,615.81	-	-	-	30,615.81
Sewer Fund	610	10,630.49	-	-	-	10,630.49
Refuse Fund	615	-	-	-	733.42	733.42
Parking Fund	620	8,062.97	-	-	-	8,062.97
Liability Insurance Fund	702	1,613.28	-	-	-	1,613.28
Fleet Services Fund	710	21,444.54	-	-	-	21,444.54
Total Report		**505,105.37**	**556.75**	**184,497.02**	**733.42**	**690,892.56**

ATTACHMENTS:

- Warrant #17

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1633 - 3M Company**									
9418260462	Prespacing Tape SCPS-2	Open		08/15/2022	09/14/2022	08/25/2022			227.
9418299948	Clear Transfer Tape 9 in x 100 yd	Open		08/17/2022	09/16/2022	08/25/2022			98.
			Vendor **1633 - 3M Company** Totals			Invoices	2		$326.
Vendor **5239 - 500 North Wells Series Miceli Plaza**									
083122-DTTIF	Facade & Property Improvements	Open		08/31/2022	09/06/2022	08/31/2022			20,000.
			Vendor **5239 - 500 North Wells Series Miceli Plaza** Totals			Invoices	1		$20,000.
Vendor **1553 - Acme Truck & Brake Supply**									
01_273618	Parts - STOCK	Open		07/25/2022	08/27/2022	08/30/2022			125.
01_274161	Credit Memo	Open		07/27/2022	08/27/2022	08/30/2022			(57.6
01_276414	Parts - T-410	Open		08/08/2022	09/07/2022	08/30/2022			1,980.
			Vendor **1553 - Acme Truck & Brake Supply** Totals			Invoices	3		$2,047.
Vendor **4853 - Advance Auto Parts**									
2376-1098397	Credit Memo	Open		07/28/2022	09/09/2022	08/25/2022			(29.4
2376-1100634	Parts - T-454	Open		08/08/2022	09/09/2022	08/25/2022			44.
2376-1100781	Parts - STOCK	Open		08/09/2022	09/09/2022	08/25/2022			10.
2376-1100783	Parts - M-999	Open		08/09/2022	09/09/2022	08/25/2022			10.
2376-1100898	Parts - T-446	Open		08/09/2022	09/09/2022	08/25/2022			34.
2376-1101238	Credit Memo	Open		08/10/2022	09/09/2022	08/25/2022			(46.5
2376-1101325	Parts - STOCK	Open		08/11/2022	09/10/2022	08/25/2022			138.
2376-1102162	Parts - T-394	Open		08/15/2022	09/14/2022	08/25/2022			48.
2376-1102700	Parts - STOCK	Open		08/17/2022	09/16/2022	08/25/2022			18.
2376-1102795	Parts - T-394	Open		08/17/2022	09/16/2022	08/25/2022			90.
2376-1102874	Parts - T-394	Open		08/17/2022	09/17/2022	08/25/2022			90.
2376-1104724	Credit Memo	Open		08/25/2022	09/17/2022	08/25/2022			(56.5
			Vendor **4853 - Advance Auto Parts** Totals			Invoices	12		$353.
Vendor **1759 - Air One Equipment, Inc.**									
182231	Appliance Handles	Open		06/14/2022	07/13/2022	08/04/2022			163.
183655	SCBA Hydrotest	Open		08/05/2022	09/04/2022	08/08/2022			432.
			Vendor **1759 - Air One Equipment, Inc.** Totals			Invoices	2		$595.
Vendor **2496 - Altorfer Industries, Inc**									
P54C0158469	Parts - E-221	Open		08/02/2022	09/01/2022	08/30/2022			404.
			Vendor **2496 - Altorfer Industries, Inc** Totals			Invoices	1		$404.
Vendor **2491 - Anderson Pest Solutions**									
26384238	55 W Helen	Open		08/10/2022	09/09/2022	08/25/2022			127.
2639118	1026 N Penny Ln	Open		08/11/2022	09/10/2022	08/25/2022			127.
26397337	203 N Benton St	Open		08/12/2022	09/11/2022	08/25/2022			127.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
25858508	Pest Control Services August 2022 -CSF	Open		08/02/2022	09/01/2022	08/18/2022			85.
25858510	Pest Control Services August 2022 -Fire Station 83	Open		08/16/2022	09/15/2022	08/18/2022			43.
			Vendor **2491 - Anderson Pest Solutions** Totals			Invoices	5		$509.
Vendor **5238 - Andy Mohr Truck Center, Inc**									
F2211	(2) 2022 Ford F-450 One-Ton Dump Truck Chassis	Open		08/25/2022	09/02/2022	08/19/2022			68,000.
F2224	(2) 2022 Ford F-450 One-Ton Dump Truck Chassis - T-387 and T-388	Open		08/25/2022	09/02/2022	08/19/2022			68,000.
			Vendor **5238 - Andy Mohr Truck Center, Inc** Totals			Invoices	2		$136,001.
Vendor **4450 - Approved Tree Care & Landscape Service Inc**									
8243	Tree Removal-257 N. Fremont	Open		07/18/2022	08/17/2022	08/31/2022			1,400.
8244	Tree Removal-163 W Tower	Open		07/18/2022	08/17/2022	08/31/2022			950.
			Vendor **4450 - Approved Tree Care & Landscape Service Inc** Totals			Invoices	2		$2,350.
Vendor **5021 - Arlington Heights Ford LLC**									
60257H	Parts T-402	Open		07/25/2022	08/25/2022	08/30/2022			28.
59176H	Parts - T-465	Open		07/27/2022	08/27/2022	08/30/2022			371.
138043	Repairs & Maintenance - T-441	Open		08/02/2022	09/01/2022	08/30/2022			73.
138066	Repairs & Maintenance - T-496	Open		08/02/2022	09/01/2022	08/30/2022			55.
61358H	Parts - T-464	Open		08/04/2022	09/03/2022	08/30/2022			44.
62127H	Parts - T-456	Open		08/11/2022	09/10/2022	08/30/2022			280.
62274H	Parts - T-480	Open		08/11/2022	09/10/2022	08/30/2022			34.
			Vendor **5021 - Arlington Heights Ford LLC** Totals			Invoices	7		$887.
Vendor **1443 - Arlington Power Equipment**									
128179	Chainsaw Repair	Open		08/08/2022	09/07/2022	08/11/2022			114.
124332	Parts STOCK	Open		07/05/2022	08/25/2022	08/30/2022			191.
125423	Parts - STOCK	Open		07/14/2022	08/14/2022	08/30/2022			479.
125501	Parts - PT-109	Open		07/14/2022	08/25/2022	08/30/2022			31.
125781	Parts - PT-124	Open		07/18/2022	08/17/2022	08/30/2022			120.
126156	Credit Memo	Open		07/20/2022	08/25/2022	08/30/2022			(153.3
126469	Parts - PT-112	Open		07/22/2022	08/21/2022	08/30/2022			10.
129654	Credit Memo	Open		08/22/2022	08/25/2022	08/30/2022			(38.3
			Vendor **1443 - Arlington Power Equipment** Totals			Invoices	8		$756.
Vendor **2322 - Arrow Road Construction Company**									
62422 * 4	2022 Supplemental Street Resurfacing Program-Anderson Drive	Open		08/17/2022	09/02/2022	08/29/2022			5,094.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
62722 * 3	2022 Parking Lots B, C, and F Resurfacing DPW-2215	Open		08/17/2022	09/02/2022	08/30/2022			15,481.
			Vendor **2322 - Arrow Road Construction Company** Totals			Invoices	2		$20,575.
Vendor **1287 - Automatic Appliance Parts Corp**									
20NU7451	Dryer Repair Parts-Fire Station 85	Open		08/11/2022	09/10/2022	08/18/2022			172.
			Vendor **1287 - Automatic Appliance Parts Corp** Totals			Invoices	1		$172.
Vendor **4455 - AutoZone Stores LLC**									
2567510254	Parts - STOCK	Open		08/17/2022	09/16/2022	08/30/2022			282.
			Vendor **4455 - AutoZone Stores LLC** Totals			Invoices	1		$282.
Vendor **1101 - Beverly Materials LLC**									
281331	Wash Stone-WMB Restoration Repair	Open		08/06/2022	09/05/2022	08/26/2022			1,263.
			Vendor **1101 - Beverly Materials LLC** Totals			Invoices	1		$1,263.
Vendor **1198 - Bittners Spray Equipment**									
79756	Drain Valve Repair Kit	Open		07/15/2022	08/14/2022	08/25/2022			207.
			Vendor **1198 - Bittners Spray Equipment** Totals			Invoices	1		$207.
Vendor **1722 - BLA, Inc**									
22027-8	Cedar Street and Elm Street Reconstruction Design Engineering	Open		07/31/2022	08/30/2022	08/17/2022			801.
22056-2	Cedar and Elm Improvements Construction Engineering DPW-2216	Open		07/31/2022	08/30/2022	08/24/2022			17,730.
			Vendor **1722 - BLA, Inc** Totals			Invoices	2		$18,531.
Vendor **4973 - Taylor Black**									
2022-00000748	Impaired Driving Traffic Safety Conference, San Antonio, TX	Open		08/25/2022	09/06/2022	08/25/2022			688.
2022-00000768	Meals per Diem for Daily Training (08/08 - 08/19)	Open		08/26/2022	09/06/2022	08/25/2022			100.
			Vendor **4973 - Taylor Black** Totals			Invoices	2		$788.
Vendor **5229 - Bob Ridings Chrysler-Dodge-Jeep-Ram**									
F6810	(1) 2022 Dodge Ram 1500 Pickup Truck	Open		08/22/2022	09/02/2022	08/19/2022			43,316.
			Vendor **5229 - Bob Ridings Chrysler-Dodge-Jeep-Ram** Totals			Invoices	1		$43,316.
Vendor **1492 - Bound Tree Medical LLC**									
84629339	Safety Seals	Open		08/04/2022	09/03/2022	08/26/2022			66.
84633445	Pedia Tape	Open		08/08/2022	09/07/2022	08/26/2022			26.
84641573	Laryngoscope Handle	Open		08/12/2022	09/11/2022	08/29/2022			58.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
84643596	Oxygen Regulator	Open		08/15/2022	09/14/2022	08/29/2022			72.
			Vendor **1492 - Bound Tree Medical LLC** Totals			Invoices	4		$224.
Vendor **4978 - C. Acitelli Heating & Piping Contractors, Inc**									
0000036352	HVAC Compressor Replacement Police HQ Server Room	Open		06/30/2022	08/30/2022	08/30/2022			8,044.
			Vendor **4978 - C. Acitelli Heating & Piping Contractors, Inc** Totals			Invoices	1		$8,044.
Vendor **2453 - CDS Office Technologies**									
INV1472199	Mobile Computer Parts	Open		08/04/2022	09/03/2022	08/08/2022			436.
INV1475373	mounts	Open		08/22/2022	08/22/2022	08/22/2022			1,020.
			Vendor **2453 - CDS Office Technologies** Totals			Invoices	2		$1,456.
Vendor **2555 - Chicago Parts & Sound**									
10-0254151	Parts - T-393	Open		06/27/2022	08/01/2022	08/25/2022			127.
1-0285531	Parts - STOCK	Open		06/28/2022	08/01/2022	08/25/2022			34.
1CR0049308	Credit Memo	Open		07/01/2022	08/01/2022	08/25/2022			(60.0
1-0286764	Parts - STOCK	Open		07/05/2022	08/04/2022	08/25/2022			111.
1-0287739	Parts - STOCK	Open		07/08/2022	08/07/2022	08/25/2022			25.
1CR0049821	Credit Memo	Open		07/21/2022	09/14/2022	08/25/2022			(652.0
35-0008382	Parts - T-209	Open		07/22/2022	08/21/2022	08/25/2022			108.
10-0259717	Parts - STOCK	Open		07/25/2022	09/14/2022	08/25/2022			185.
1-0292753	Parts - STOCK	Open		07/29/2022	09/14/2022	08/25/2022			125.
1-0293047	Parts - STOCK	Open		08/01/2022	09/14/2022	08/25/2022			26.
1-0296435	Parts - T-394	Open		08/15/2022	09/14/2022	08/25/2022			340.
1-0297363	Parts - STOCK	Open		08/18/2022	09/17/2022	08/25/2022			84.
1-0297376	Parts - STOCK	Open		08/18/2022	09/17/2022	08/25/2022			14.
			Vendor **2555 - Chicago Parts & Sound** Totals			Invoices	13		$471.
Vendor **3746 - Edwin Christudhas**									
2022-00000767	Meals per Diem for Daily Training (08/08 - 08/19)	Open		08/26/2022	09/06/2022	08/25/2022			100.
			Vendor **3746 - Edwin Christudhas** Totals			Invoices	1		$100.
Vendor **3050 - Cintas #22**									
4128093662	Uniform Cleaning	Open		08/11/2022	09/10/2022	08/29/2022			132.
4128917353	Uniform Cleaning	Open		08/19/2022	09/18/2022	08/29/2022			223.
			Vendor **3050 - Cintas #22** Totals			Invoices	2		$356.
Vendor **4199 - Clark Baird Smith LLP**									
15645	2022 Legal Expenses (July 2022 - Clark Baird Smith LLP)	Open		07/31/2022	08/19/2022	08/19/2022			1,807.
			Vendor **4199 - Clark Baird Smith LLP** Totals			Invoices	1		$1,807.
Vendor **4694 - CMS Communications Inc**									

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
2205865-IN	Mitel Bluetooth Phone	Open		07/28/2022	08/28/2022	08/08/2022			50.
2204971-IN	Phone Switches	Open		08/15/2022	08/15/2022	08/15/2022			5,766.
			Vendor **4694 - CMS Communications Inc** Totals			Invoices	2		$5,816.
Vendor **1488 - CNS Tire Supply**									
26328	Parts - T-401	Open		08/05/2022	09/04/2022	08/30/2022			177.
26333	Parts - E-626	Open		08/15/2022	09/14/2022	08/30/2022			246.
26334	Repairs & Maintenance - T-460	Open		08/15/2022	09/14/2022	08/30/2022			35.
26340	Repairs & Maintenance - T-376	Open		08/17/2022	09/16/2022	08/30/2022			257.
26341	Repairs & Maintenance - C-368	Open		08/17/2022	09/16/2022	08/30/2022			372.
			Vendor **1488 - CNS Tire Supply** Totals			Invoices	5		$1,088.
Vendor **3033 - Comcast Cable**									
PW 08-22 A	Backup Internet Connections	Open		08/02/2022	08/30/2022	08/08/2022			274.
			Vendor **3033 - Comcast Cable** Totals			Invoices	1		$274.
Vendor **2980 - Commonwealth Edison**									
1576144012 7/22	Electricity-Dundee Rd and Park Place Traffic Signal	Open		07/18/2022	09/01/2022	08/18/2022			30.
			Vendor **2980 - Commonwealth Edison** Totals			Invoices	1		$30.
Vendor **4690 - Concept Plumbing, Inc**									
6901	Willow Walk Subdivision Drainage Improvements DPW-2105	Open		06/22/2022	08/25/2022	08/24/2022			10,630.
			Vendor **4690 - Concept Plumbing, Inc** Totals			Invoices	1		$10,630.
Vendor **3810 - Conrad Polygraph Inc**									
5133	2022 Services Other (Conrad Polygraph Inc. - PD & FD poly exams)	Open		07/29/2022	08/15/2022	08/15/2022			360.
5134	2022 Services Other (Conrad Polygraph Inc. - PD & FD poly exams)	Open		07/29/2022	08/15/2022	08/15/2022			360.
			Vendor **3810 - Conrad Polygraph Inc** Totals			Invoices	2		$720.
Vendor **4767 - Raul Contreras**									
2022-00000746	H.I.T.S. Conference, Orlando FL (08/17 - 08/19)	Open		08/22/2022	09/06/2022	08/25/2022			153.
			Vendor **4767 - Raul Contreras** Totals			Invoices	1		$153.
Vendor **3607 - Cook County Forest Preserve District**									
2022-00000715	Smith Street Connector Path Tree Mitigation Fee	Open		08/17/2022	08/26/2022	08/17/2022			5,305.
			Vendor **3607 - Cook County Forest Preserve District** Totals			Invoices	1		$5,305.
Vendor **4599 - Cummins Sales and Service**									

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
F2-63740	Parts - T-412	Open		07/27/2022	08/31/2022	08/31/2022			1,412.
F2-64935	Credit Memo	Open		08/01/2022	08/31/2022	08/31/2022			(112.2
F2-64939	Credit Memo	Open		08/01/2022	08/31/2022	08/31/2022			(389.2
			Vendor **4599 - Cummins Sales and Service** Totals			Invoices	3		$911.
Vendor **4781 - Document Imaging Services, LLC**									
2525	Toner	Open		08/18/2022	09/17/2022	08/18/2022			317.
			Vendor **4781 - Document Imaging Services, LLC** Totals			Invoices	1		$317.
Vendor **2829 - EFI-Solutions**									
5	Water System Interconnect-Booster Station Procurement DPW-2153	Open		06/30/2022	08/29/2022	08/17/2022			19,862.
			Vendor **2829 - EFI-Solutions** Totals			Invoices	1		$19,862.
Vendor **2786 - EJ Equipment Inc**									
W05384	Repairs & Maintenance - T-454	Open		07/14/2022	08/14/2022	08/31/2022			7,701.
			Vendor **2786 - EJ Equipment Inc** Totals			Invoices	1		$7,701.
Vendor **5089 - Express Press**									
48070	Public Works Coordinator and Management Uniforms	Open		08/08/2022	09/07/2022	08/23/2022			1,140.
			Vendor **5089 - Express Press** Totals			Invoices	1		$1,140.
Vendor **2195 - FMP**									
50-4000781	Parts - STOCK	Open		07/25/2022	08/25/2022	08/30/2022			49.
55-818433	Parts - STOCK	Open		07/25/2022	08/25/2022	08/30/2022			171.
162-119545	Parts - STOCK	Open		07/28/2022	08/28/2022	08/30/2022			246.
1-7834911	Parts - STOCK	Open		07/29/2022	08/29/2022	08/30/2022			537.
162-120525	Parts - E-404	Open		08/09/2022	09/08/2022	08/30/2022			218.
162-120697	Parts - T-333	Open		08/11/2022	09/10/2022	08/30/2022			52.
			Vendor **2195 - FMP** Totals			Invoices	6		$1,276.
Vendor **5073 - FulLife Safety LLC**									
66586	Black Rubber Hip Boots-Salas	Open		08/16/2022	09/15/2022	08/26/2022			98.
			Vendor **5073 - FulLife Safety LLC** Totals			Invoices	1		$98.
Vendor **1667 - Gilio Landscape Contractors**									
9179	126 S Northwest Hwy - 8/2/22	Open		08/05/2022	09/04/2022	08/25/2022			110.
9180	1550 W Northwest Hwy - 8/10/22	Open		08/10/2022	09/09/2022	08/25/2022			70.
9188	Grass cutting 204 N Hicks Pl 8/10/22	Open		08/10/2022	09/09/2022	08/25/2022			70.
9184	Grass cutting 1200 N Frontage Rd #02-12-402-018-0000	Open		08/12/2022	09/11/2022	08/25/2022			70.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
9185	Grass Cutting 1200 N Frontage Rd 8/10/22 #02-12-402-016-0000	Open		08/12/2022	09/11/2022	08/25/2022			70.
9186	Grass Cutting 636 E Northwest Hwy 8/10/22 #02-23-215-012-0000	Open		08/12/2022	09/11/2022	08/25/2022			70.
9187	Grass Cutting 636 E Northwest Hwy 8/10/22 #02-23-215-013-0000	Open		08/12/2022	09/11/2022	08/25/2022			70.
9189	Grass cutting 206 N Hicks Pl 8/10/22	Open		08/12/2022	09/11/2022	08/25/2022			70.
			Vendor **1667 - Gilio Landscape Contractors** Totals			Invoices	8		$600.
Vendor **1233 - Golf Rose Boarding Kennel**									
2022-00000758	Monthly Stray Billing (July)	Open		08/05/2022	09/05/2022	08/29/2022			1,133.
			Vendor **1233 - Golf Rose Boarding Kennel** Totals			Invoices	1		$1,133.
Vendor **2281 - Grainger**									
9416771823	Station 85 Toilet Repair Parts	Open		08/19/2022	09/18/2022	08/18/2022			3.
			Vendor **2281 - Grainger** Totals			Invoices	1		$3.
Vendor **1173 - Graybar Electric Company, Inc.**									
9328102274	LED-8024M345-G7-FW	Open		08/05/2022	09/04/2022	08/18/2022			1,084.
9328144966	LED-8039E345D-A	Open		08/09/2022	09/08/2022	08/18/2022			495.
			Vendor **1173 - Graybar Electric Company, Inc.** Totals			Invoices	2		$1,580.
Vendor **1916 - Harvard Maintenance Inc**									
1448456	Village Hall Janitorial Service-August 2022	Open		08/01/2022	08/31/2022	08/18/2022			3,324.
1448532	Train Station Janitorial Service-August 2022	Open		08/01/2022	08/31/2022	08/18/2022			7,649.
			Vendor **1916 - Harvard Maintenance Inc** Totals			Invoices	2		$10,974.
Vendor **5163 - Healy Asphalt Company LLC**									
32691	Binder and Surface for Hot Paving	Open		08/04/2022	09/03/2022	08/25/2022			257.
32840	Binder and Surface for Hot Paving	Open		08/11/2022	09/10/2022	08/25/2022			398.
32952	Binder and Surface for Hot Paving	Open		08/17/2022	09/16/2022	08/25/2022			625.
32977	Binder and Surface for Hot Paving	Open		08/18/2022	09/17/2022	08/25/2022			318.
			Vendor **5163 - Healy Asphalt Company LLC** Totals			Invoices	4		$1,600.
Vendor **5088 - HR Green, Inc**									
154929	Professional Svcs 7/1/22 - 7/31/22	Open		08/18/2022	09/17/2022	08/25/2022			1,270.
			Vendor **5088 - HR Green, Inc** Totals			Invoices	1		$1,270.
Vendor **2976 - Huffman Landscape**									

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/22
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
HUFF8-15-22	Reset Brick Pavers in Police Headquarters Parking Lot Islands	Open		08/15/2022	09/14/2022	08/19/2022			2,040.
			Vendor **2976 - Huffman Landscape** Totals			Invoices	1		$2,040.
Vendor **4595 - Identity Automation LP**									
INV-06238	2-Factor Authentication Software Renewal (10/31/22 - 10/20/23)	Open		08/09/2022	09/08/2022	08/29/2022			7,380.
			Vendor **4595 - Identity Automation LP** Totals			Invoices	1		$7,380.
Vendor **2938 - IIMC**									
IIMC 2022-2023	Membership IIMC 2022-2023	Open		08/18/2022	09/01/2022	08/18/2022			215.
			Vendor **2938 - IIMC** Totals			Invoices	1		$215.
Vendor **5061 - Illinois LEAP**									
0000320	2022 Bosses Day Luncheon (x3)	Open		08/31/2022	08/31/2022	08/29/2022			90.
			Vendor **5061 - Illinois LEAP** Totals			Invoices	1		$90.
Vendor **2822 - Illinois Secretary Of State**									
PWVM T-504	Vehicle Title Registration T-504	Open		08/01/2022	08/31/2022	08/25/2022			155.
PWVM T-510	Vehicle Title Registration T-510	Open		08/01/2022	08/31/2022	08/25/2022			163.
			Vendor **2822 - Illinois Secretary Of State** Totals			Invoices	2		$318.
Vendor **1604 - Illinois State Police**									
PD22-1570-JUL	Fingerprinting for Liquor licensing (1570) - July	Open		07/31/2022	09/15/2022	08/29/2022			395.
PD22-3601-JUL	Fingerprinting for Employment - LGE Checks (3601) - July	Open		07/31/2022	09/15/2022	08/29/2022			28.
			Vendor **1604 - Illinois State Police** Totals			Invoices	2		$423.
Vendor **4273 - Illinois Workers' Compensation Commission**									
2022-00000716	IWCC Rate Adjustment 01/01/2022-06/30/2022	Open		08/17/2022	08/17/2022	08/17/2022			1,613.
			Vendor **4273 - Illinois Workers' Compensation Commission** Totals			Invoices	1		$1,613.
Vendor **4951 - Interstate Batteries of North Chicago**									
11239199	Parts - STOCK	Open		07/26/2022	08/26/2022	08/30/2022			326.
			Vendor **4951 - Interstate Batteries of North Chicago** Totals			Invoices	1		$326.
Vendor **4838 - J & R Lock & Safe Inc DBA Henning Brothers**									
0000447557	Police HQ Bathroom Door Lock Repair	Open		08/09/2022	09/08/2022	08/08/2022			302.
			Vendor **4838 - J & R Lock & Safe Inc DBA Henning Brothers** Totals			Invoices	1		$302.
Vendor **2992 - James Messineo**									
August 2022	Legal Services August 2022	Open		08/28/2022	09/07/2022	08/29/2022			2,175.
			Vendor **2992 - James Messineo** Totals			Invoices	1		$2,175.00

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **4368 - Jerry's Transmission Service Inc**									
0039207	Parts - STOCK	Open		06/30/2022	08/01/2022	08/30/2022			116.
		Vendor **4368 - Jerry's Transmission Service Inc** Totals				Invoices	1		$116.
Vendor **2695 - JG Uniforms Inc**									
102933	Exterior Vest Carriers/Uniform Items (Holtz)	Open		08/15/2022	09/14/2022	08/29/2022			51.
103062	Exterior Vest Carriers/Uniform Items (Felde)	Open		08/18/2022	09/06/2022	08/29/2022			80.
		Vendor **2695 - JG Uniforms Inc** Totals				Invoices	2		$131.
Vendor **5237 - Johler Demolition, Inc**									
HRDRPW08182022	Hydrant Meter Deposit Refund	Open		08/18/2022	08/31/2022	08/23/2022			962.
		Vendor **5237 - Johler Demolition, Inc** Totals				Invoices	1		$962.
Vendor **3869 - John Nelson Architect Inc**									
JN 8/29/22	Services 8/10/22 - 8/26/22	Open		08/29/2022	08/29/2022	08/25/2022			3,150.
		Vendor **3869 - John Nelson Architect Inc** Totals				Invoices	1		$3,150.
Vendor **1635 - Joseph D. Foreman & Company**									
331433	Adj Hydrant Wrench, 2" Flare Corps, Repair Clamps & Valve Box	Open		08/16/2022	09/15/2022	08/26/2022			3,543.
331466	Main Valve, O-Ring, Nuts and Valve Plates	Open		08/19/2022	09/18/2022	08/26/2022			1,866.
		Vendor **1635 - Joseph D. Foreman & Company** Totals				Invoices	2		$5,409.
Vendor **2268 - Journal & Topics Newspapers**									
188565	Street Fest Advertising	Open		08/17/2022	09/06/2022	08/26/2022			500.
		Vendor **2268 - Journal & Topics Newspapers** Totals				Invoices	1		$500.
Vendor **4354 - James E Kernan**									
2022-00000723	Tuition Reimbursement	Open		08/22/2022	08/22/2022	08/22/2022			300.
		Vendor **4354 - James E Kernan** Totals				Invoices	1		$300.
Vendor **2075 - Kimball Midwest**									
100216321	Parts - STOCK	Open		08/18/2022	09/17/2022	08/30/2022			127.
		Vendor **2075 - Kimball Midwest** Totals				Invoices	1		$127.
Vendor **5050 - Kinsch Floral Market LLC**									
286541	Bereavement Arrangement - Cvetan	Open		07/15/2022	08/15/2022	08/29/2022			89.
		Vendor **5050 - Kinsch Floral Market LLC** Totals				Invoices	1		$89.
Vendor **5028 - KS Energy Services, LLC**									
HRDRPW08102022	Hydrant Meter Deposit Refund	Open		08/10/2022	09/01/2022	08/22/2022			1,010.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/22
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
			Vendor **5028 - KS Energy Services, LLC** Totals			Invoices	1		$1,010.
Vendor **5137 - Lakeshore Recycling Systems, LLC**									
V935329	Countryside Pump Station Site Clean Up & Waste Disposal	Open		08/15/2022	09/14/2022	08/31/2022			2,829.
			Vendor **5137 - Lakeshore Recycling Systems, LLC** Totals			Invoices	1		$2,829.
Vendor **3324 - Language Testing International Inc**									
L56872	Language Testing	Open		05/07/2022	08/18/2022	08/18/2022			189.
2022-00000720	Language Testing	Open		05/21/2022	08/18/2022	08/18/2022			63.
			Vendor **3324 - Language Testing International Inc** Totals			Invoices	2		$252.
Vendor **5035 - Lawson Products, Inc**									
9309841034	Parts - STOCK	Open		08/15/2022	09/14/2022	08/30/2022			411.
			Vendor **5035 - Lawson Products, Inc** Totals			Invoices	1		$411.
Vendor **2641 - Lyons Electric Company, Inc**									
15133	Additional Repairs-Smith and Colfax	Open		08/19/2022	09/18/2022	08/18/2022			936.
			Vendor **2641 - Lyons Electric Company, Inc** Totals			Invoices	1		$936.
Vendor **5066 - Marco Technologies LLC**									
478785595	Copier Maintenance Agreement	Open		07/28/2022	08/23/2022	08/08/2022			1,555.
INV10220337	Interactive Display	Open		08/04/2022	09/03/2022	08/18/2022			10,237.
			Vendor **5066 - Marco Technologies LLC** Totals			Invoices	2		$11,792.
Vendor **2756 - Mc Master Carr Supply Co.**									
81522928	Liquid Pump Dispenser	Open		08/15/2022	09/14/2022	08/25/2022			29.
82039829	Parts - STOCK	Open		07/26/2022	08/26/2022	08/30/2022			24.
83205031	Parts - STOCK	Open		08/16/2022	09/15/2022	08/30/2022			19.
			Vendor **2756 - Mc Master Carr Supply Co.** Totals			Invoices	3		$74.
Vendor **3070 - Paul D Mehring**									
2022IGFOA	Annual IGFOA Conference Per Diem	Open		08/18/2022	08/18/2022	08/18/2022			206.
			Vendor **3070 - Paul D Mehring** Totals			Invoices	1		$206.
Vendor **2737 - Mes Inc/Global**									
IN1750948	SCBA Repair	Open		08/13/2022	09/12/2022	08/23/2022			711.
IN1751845	SCBA Parts	Open		08/16/2022	09/15/2022	08/24/2022			608.
			Vendor **2737 - Mes Inc/Global** Totals			Invoices	2		$1,319.
Vendor **2421 - Mikes Towing/Auto & Truck Repair**									
1069955	Repairs & Safety Lane - T-405	Open		08/05/2022	09/04/2022	08/30/2022			36.
1070002	Repairs & Safety Lane - T-333, T-410, T-461	Open		08/12/2022	09/11/2022	08/30/2022			108.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
		Vendor **2421 - Mikes Towing/Auto & Truck Repair** Totals				Invoices	2		$144.
Vendor **3542 - Miles Chevrolet**									
316891	(1) 2022 Chevrolet Malibu - C-378	Open		08/15/2022	09/14/2022	08/19/2022			18,417.
		Vendor **3542 - Miles Chevrolet** Totals				Invoices	1		$18,417.
Vendor **3000 - Morton Grove Automotive Inc**									
61115	Parts - E-202	Open		08/10/2022	09/09/2022	08/30/2022			225.
		Vendor **3000 - Morton Grove Automotive Inc** Totals				Invoices	1		$225.
Vendor **2772 - Motion Industries**									
IL33-00865941	Parts - T-454	Open		08/11/2022	09/10/2022	08/30/2022			168.
		Vendor **2772 - Motion Industries** Totals				Invoices	1		$168.
Vendor **1405 - MPC Communications & Lighting Inc**									
22-1143	FD May Outfitting	Open		08/12/2022	08/12/2022	08/12/2022			2,032.
		Vendor **1405 - MPC Communications & Lighting Inc** Totals				Invoices	1		$2,032.
Vendor **3171 - Municipal Clerk's Assoc-N & NW Suburbs**									
NW Clerks 22-23	NW Clerks Membership 2022-2023	Open		08/18/2022	09/01/2022	08/18/2022			40.
		Vendor **3171 - Municipal Clerk's Assoc-N & NW Suburbs** Totals				Invoices	1		$40.
Vendor **5099 - NAPA Auto Parts**									
373946	Parts - STOCK	Open		07/22/2022	08/22/2022	08/31/2022			88.
374139	Parts - T-370	Open		07/25/2022	08/25/2022	08/31/2022			93.
374264	Parts - C-375	Open		07/26/2022	08/26/2022	08/31/2022			19.
374443	Parts - T-504	Open		07/28/2022	08/28/2022	08/31/2022			11.
374845	Parts - STOCK	Open		08/02/2022	09/01/2022	08/31/2022			1.
375138	Parts - STOCK	Open		08/05/2022	09/04/2022	08/31/2022			37.
375389	Parts - T-464	Open		08/09/2022	09/08/2022	08/31/2022			19.
375464	Parts - T-464	Open		08/09/2022	09/08/2022	08/31/2022			27.
375524	Parts - STOCK	Open		08/10/2022	09/09/2022	08/31/2022			63.
375658	Parts - STOCK	Open		08/11/2022	09/10/2022	08/31/2022			51.
375667	Parts - STOCK	Open		08/11/2022	09/10/2022	08/31/2022			5.
375953	Parts - STOCK	Open		08/15/2022	09/14/2022	08/31/2022			11.
375998	Parts - T-490	Open		08/16/2022	09/15/2022	08/31/2022			136.
376392	Parts - E-434	Open		08/19/2022	09/18/2022	08/31/2022			1.
		Vendor **5099 - NAPA Auto Parts** Totals				Invoices	14		$569.
Vendor **2253 - Natures Select Pet Of Chicago**									
10551	Food for K-9 "Jax" (Wagner)	Open		08/17/2022	09/06/2022	08/29/2022			67.
		Vendor **2253 - Natures Select Pet Of Chicago** Totals				Invoices	1		$67.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2616 - Nicor Gas**									
93126652572-7/22	Natural Gas-150 W. Wilson Street Clu Building	Open		07/19/2022	09/06/2022	08/18/2022			161.
37917400006-7/22	Natural Gas-914 W. Lukas Avenue Square D Lift Station	Open		07/20/2022	09/07/2022	08/18/2022			55.
55424779829-7/22	Natural Gas-1545-47 Shires Court Lift Station	Open		07/21/2022	09/07/2022	08/18/2022			62.
19505219626-7/22	Natural Gas-251 W. Colfax Street Parking Deck	Open		07/26/2022	09/12/2022	08/18/2022			157.
70018165616-7/22	Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station	Open		07/26/2022	09/12/2022	08/18/2022			58.
83980510966-7/22	Natural Gas-550 N. Smith Street Well 7 Generator	Open		07/26/2022	09/12/2022	08/18/2022			50.
25623386239-7/22	Natural Gas-1484 N. Oak Street Pepper Tree Lift Station	Open		07/27/2022	09/13/2022	08/18/2022			57.
46007255576-7/22	Natural Gas-804 W. Panorama Drive Deer Grove Lift Station	Open		07/27/2022	09/13/2022	08/18/2022			64.
66457600006-7/22	Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station	Open		07/27/2022	09/13/2022	08/18/2022			58.
68017400000-7/22	Natural Gas-137 W. Wood Street Train Station	Open		07/27/2022	09/13/2022	08/18/2022			255.
88271305703-7/22	Natural Gas-1465 E. Evergreen Drive Randville Lift Station	Open		07/28/2022	09/13/2022	08/18/2022			188.
36756460568-7/22	Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station	Open		07/29/2022	09/13/2022	08/18/2022			178.
88097600006-7/22	Natural Gas-2175 N. Coach Road Long Grove Pump Station	Open		07/29/2022	09/13/2022	08/18/2022			70.
			Vendor **2616 - Nicor Gas** Totals			Invoices	13		$1,418.
Vendor **5142 - Linda S Niemiec**									
22/515	Clothing	Open		07/27/2022	08/26/2022	08/11/2022			303.
			Vendor **5142 - Linda S Niemiec** Totals			Invoices	1		$303.
Vendor **3153 - North Shore University Health System**									
207452210-081222	NIPAS Team Annual Physical Examination (DeLuca)	Open		08/19/2022	09/18/2022	08/29/2022			844.
			Vendor **3153 - North Shore University Health System** Totals			Invoices	1		$844.
Vendor **1414 - Northwest Central 911 System**									
1430	Portable Radio Repair	Open		08/15/2022	09/14/2022	08/29/2022			423.
			Vendor **1414 - Northwest Central 911 System** Totals			Invoices	1		$423.
Vendor **2224 - Northwest Community Hospital-EMS**									
2022-00000673	System Entry Fee- Devan	Open		08/02/2022	09/01/2022	08/04/2022			75.
			Vendor **2224 - Northwest Community Hospital-EMS** Totals			Invoices	1		$75.00

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **3002 - Northwest Community Hospital-OEHS**									
27817	2022 Services Other (Fire Dept 2 new hire physical exams)	Open		08/01/2022	08/23/2022	08/23/2022			2,056.
28004	2022 Services Other (Police Dept 5 new hire physical exams)	Open		08/01/2022	08/23/2022	08/23/2022			2,363.
			Vendor **3002 - Northwest Community Hospital-OEHS** Totals			Invoices	2		$4,419.
Vendor **1480 - Northwest Trucks, Inc.**									
X101080636	Parts - T-427	Open		07/29/2022	08/29/2022	08/30/2022			15.
			Vendor **1480 - Northwest Trucks, Inc.** Totals			Invoices	1		$15.
Vendor **2577 - Northwestern University Center For Public Safety**									
19390	School of Police Staff & Command - Online Course x 2	Open		08/11/2022	09/10/2022	08/29/2022			4,200.
			Vendor **2577 - Northwestern University Center For Public Safety** Totals			Invoices	1		$4,200.
Vendor **3147 - Reid T Ottesen**									
ICMA-Diem2022	ICMA Travel Advance-Columbus	Open		08/17/2022	09/01/2022	08/17/2022			304.
			Vendor **3147 - Reid T Ottesen** Totals			Invoices	1		$304.
Vendor **2572 - Paddock Publications, Inc**									
224165	legal notices 4565932 4585933 4585934 4585985	Open		07/30/2022	09/08/2022	08/17/2022			290.
			Vendor **2572 - Paddock Publications, Inc** Totals			Invoices	1		$290.
Vendor **1583 - Palatine Park District**									
008092022	Kitchen Supplies	Open		08/09/2022	09/08/2022	08/29/2022			229.
08102022	Large Format Printer Ink	Open		08/10/2022	09/09/2022	08/09/2022			92.
			Vendor **1583 - Palatine Park District** Totals			Invoices	2		$321.
Vendor **4309 - Pedley Knowles & Company**									
458847	RAE System Sensor & Detector	Open		08/03/2022	09/02/2022	08/23/2022			265.
459032	Gas Detector	Open		08/04/2022	09/03/2022	08/23/2022			220.
			Vendor **4309 - Pedley Knowles & Company** Totals			Invoices	2		$485.
Vendor **5149 - Peerless Network, Inc.**									
549768	Landline Phone Service	Open		08/15/2022	09/01/2022	08/08/2022			814.
			Vendor **5149 - Peerless Network, Inc.** Totals			Invoices	1		$814.
Vendor **2167 - Pomp's Tire Service, Inc.**									
280137425	Parts - T-490	Open		08/15/2022	09/14/2022	08/30/2022			564.
			Vendor **2167 - Pomp's Tire Service, Inc.** Totals			Invoices	1		$564.
Vendor **4948 - Vincent A Portera**									
PWCDLVP080222	CDL Renewal Reimbursement	Open		08/02/2022	08/16/2022	08/29/2022			60.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
			Vendor **4948 - Vincent A Portera** Totals			Invoices	1		$60.
Vendor **4545 - Robinson Engineering Ltd**									
22080201	Public Works Utilities Division Phase 2 Assistance	Open		08/18/2022	09/17/2022	08/17/2022			667.
			Vendor **4545 - Robinson Engineering Ltd** Totals			Invoices	1		$667.
Vendor **3122 - John K Schmidt**									
PWBRJS083122	Boot Reimbursement	Open		08/31/2022	09/07/2022	08/29/2022			54.
			Vendor **3122 - John K Schmidt** Totals			Invoices	1		$54.
Vendor **5202 - SDI Presence LLC**									
10348	July Invoice	Open		08/22/2022	08/22/2022	08/22/2022			13,082.
			Vendor **5202 - SDI Presence LLC** Totals			Invoices	1		$13,082.
Vendor **5233 - Hadley Skeffington-Vos**									
ICMA-Diem2022	ICMA Travel Advance-Columbus	Open		08/17/2022	09/01/2022	08/17/2022			176.
			Vendor **5233 - Hadley Skeffington-Vos** Totals			Invoices	1		$176.
Vendor **1377 - Southern Computer Warehouse**									
INV00745663	Cat6 Cables	Open		07/27/2022	08/26/2022	08/08/2022			11.
INV-1715666	Cable Scanner	Open		08/19/2022	09/19/2022	08/23/2022			2,433.
			Vendor **1377 - Southern Computer Warehouse** Totals			Invoices	2		$2,445.
Vendor **1422 - Spunky Dunkers**									
2022-00000757	Prisoner Meals (07/06/22 - 08/05/22)	Open		08/05/2022	09/06/2022	08/29/2022			114.
			Vendor **1422 - Spunky Dunkers** Totals			Invoices	1		$114.
Vendor **1804 - Staples**									
8067076858	Office Supplies	Open		07/30/2022	08/29/2022	08/11/2022			29.
8067156682	Paper	Open		08/06/2022	09/05/2022	08/16/2022			444.
			Vendor **1804 - Staples** Totals			Invoices	2		$474.
Vendor **2725 - Stryker Sales Corp**									
3831150M	Preventative Power Load/ Cot Maintenance Agreement	Open		07/20/2022	08/19/2022	08/29/2022			8,276.
			Vendor **2725 - Stryker Sales Corp** Totals			Invoices	1		$8,276.
Vendor **4966 - T-Mobile**									
2022-00000718	Birchwood Cameras	Open		07/03/2022	08/23/2022	08/18/2022			84.
			Vendor **4966 - T-Mobile** Totals			Invoices	1		$84.
Vendor **2545 - Terrace Supply Co**									
01039173	Tank Rental	Open		07/31/2022	08/31/2022	08/30/2022			23.
			Vendor **2545 - Terrace Supply Co** Totals			Invoices	1		$23.07

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2296 - The Blue Line**									
43613	FD Test Posting	Open		08/05/2022	09/04/2022	08/08/2022			298.
			Vendor **2296 - The Blue Line** Totals			Invoices	1		$298.
Vendor **1199 - Thompson Elevator Inspection Service Inc**									
22-1965	23 code insp & 25 code reinspections	Open		08/10/2022	09/09/2022	08/25/2022			1,824.
22-2060	2 R&R mod permit insp - 920 E Northwest Hwy	Open		08/18/2022	09/17/2022	08/25/2022			150.
			Vendor **1199 - Thompson Elevator Inspection Service Inc** Totals			Invoices	2		$1,974.
Vendor **5236 - Town & Country Distributors, Inc**									
24396	Street Fest Beer	Open		08/29/2022	09/07/2022	08/30/2022			43,425.
			Vendor **5236 - Town & Country Distributors, Inc** Totals			Invoices	1		$43,425.
Vendor **3787 - Township High School District 211**									
JUL-AUG 22	Motor Fuel	Open		08/20/2022	09/19/2022	08/25/2022			1,833.
			Vendor **3787 - Township High School District 211** Totals			Invoices	1		$1,833.
Vendor **4058 - TransUnion Risk and Alternative Data Solutions Inc**									
71751-Jul-22	Online Investigative Search Engine (July)	Open		08/01/2022	09/14/2022	08/29/2022			188.
			Vendor **4058 - TransUnion Risk and Alternative Data Solutions Inc** Totals			Invoices	1		$188.
Vendor **3157 - UniFirst Corporation**									
061 1474961	Shop Rags/Carpets	Open		08/08/2022	09/07/2022	08/29/2022			54.
061 1476607	Shop Rags/Carpets	Open		08/15/2022	09/14/2022	08/29/2022			54.
			Vendor **3157 - UniFirst Corporation** Totals			Invoices	2		$108.
Vendor **3601 - United States Alliance Fire Protection, Inc**									
1046-F082032	Annual Sprinkler Inspection-1215 N. Quentin Rd	Open		06/22/2022	07/22/2022	06/23/2022			517.
			Vendor **3601 - United States Alliance Fire Protection, Inc** Totals			Invoices	1		$517.
Vendor **5204 - Valbridge Property Advisors - Chicago Metro**									
IL01-22-0079-00*	Tap House Grill/Preliminary findings & verbal conveyance-Phase1	Open		06/29/2022	06/29/2022	08/17/2022			2,500.
IL01-22-0079-001	Written Report - Phase2-Tap House Grill	Open		07/31/2022	08/17/2022	08/17/2022			1,500.
			Vendor **5204 - Valbridge Property Advisors - Chicago Metro** Totals			Invoices	2		$4,000.
Vendor **3709 - Verizon Wireless**									
9912389480	Cellular In-Vehicle	Open		08/01/2022	08/24/2022	08/23/2022			2,396.
9913395482	Cellular In-Vehicle	Open		08/12/2022	09/04/2022	08/23/2022			3,529.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
			Vendor **3709 - Verizon Wireless** Totals			Invoices	2		$5,926.
Vendor **3020 - Village of Palatine Petty Cash**									
033022	Sadik-Northwest Clerk's Meeting	Open		08/17/2022	08/17/2022	08/17/2022			69.
051222	Sadik-Northwest Clerk's Meeting	Open		08/17/2022	08/17/2022	08/17/2022			54.
2022-00000759	W. Nord - FBINAA Monthly Training Meeting x2	Open		08/18/2022	09/06/2022	08/30/2022			50.
2022-00000766	T. Maher - Subpoenaed Report/CD sent via UPS	Open		08/30/2022	09/06/2022	08/30/2022			13.
2022-00000760	M. Cohen - August Peer Jury Hearing Expenses	Open		08/25/2022	09/06/2022	08/30/2022			36.
2022-00000761	C. Felde - TK Enforcement Roadblock Lunch (Kosta's)	Open		08/17/2022	09/06/2022	08/30/2022			23.
2022-00000762	C. Felde - TK Enforcement Roadblock Lunch (Kosta's)	Open		08/19/2022	09/06/2022	08/30/2022			42.
PWBHIGGINS2022	Higgins - Supplies for Holiday Boxes	Open		08/23/2022	09/01/2022	08/23/2022			24.
			Vendor **3020 - Village of Palatine Petty Cash** Totals			Invoices	8		$314.
Vendor **4618 - Vision Marketing Passport System Ltd**									
1961	Name/Locker Tags	Open		08/01/2022	09/01/2022	08/08/2022			37.
			Vendor **4618 - Vision Marketing Passport System Ltd** Totals			Invoices	1		$37.
Vendor **4730 - Alec C Wagner**									
2022-00000747	H.I.T.S. Conference, Orlando FL (08/17 - 08/19)	Open		08/23/2022	09/06/2022	08/25/2022			120.
			Vendor **4730 - Alec C Wagner** Totals			Invoices	1		$120.
Vendor **3902 - Waist Up Imprinted Sportswear**									
13623	2022 Street Fest T-Shirts	Open		08/08/2022	09/01/2022	08/24/2022			3,315.
13633	2022 Street Fest T-Shirts	Open		08/11/2022	09/01/2022	08/24/2022			1,446.
			Vendor **3902 - Waist Up Imprinted Sportswear** Totals			Invoices	2		$4,761.
Vendor **3209 - Warehouse Direct**									
5305095-0	Post It Flags	Open		08/16/2022	09/15/2022	08/23/2022			12.
5305101-0	Post It Flags	Open		08/16/2022	09/15/2022	08/23/2022			12.
			Vendor **3209 - Warehouse Direct** Totals			Invoices	2		$24.
Vendor **1901 - Wurth Usa Inc**									
97455853	Connector Tools	Open		07/29/2022	08/29/2022	08/30/2022			318.
			Vendor **1901 - Wurth Usa Inc** Totals			Invoices	1		$318.
Vendor **Lynn Bergstrom**									
RP22-206	RP-206/1248 S Parkside - Close out rental-No insp took place	Open		08/22/2022	08/25/2022	08/25/2022			86.
			Vendor **Lynn Bergstrom** Totals			Invoices	1		$86.00

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17

Invoice Due Date Range 06/01/22 - 09/20/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **Tony Defilippis**									
2022-00000711	sign refund/ 16 N Brockway / 22-13	Open		08/15/2022	08/15/2022	08/15/2022			125.
			Vendor **Tony Defilippis** Totals			Invoices	1		$125.
Vendor **Tyler Klein**									
2022-00000717	VS #31187 New Resident	Open		08/18/2022	08/18/2022	08/18/2022			35.
			Vendor **Tyler Klein** Totals			Invoices	1		$35.
Vendor **David Lalowski**									
2022-00000721	withdrawn app/ 942 W Partridge / 21-85	Open		08/22/2022	08/22/2022	08/22/2022			240.
			Vendor **David Lalowski** Totals			Invoices	1		$240.
Vendor **Kathleen Mederich**									
2022-00000714	VS #31350 - New Resident/Senior	Open		08/16/2022	08/16/2022	08/16/2022			47.
			Vendor **Kathleen Mederich** Totals			Invoices	1		$47.
Vendor **Adam Szwarczewski**									
2022-00000722	VS #24293 - Antique Vehicle	Open		08/22/2022	08/22/2022	08/22/2022			50.
			Vendor **Adam Szwarczewski** Totals			Invoices	1		$50.
Vendor **The Missner Group**									
2022-00000749	sign refund/ 2240,2242,2250,2260,2266,2296 N Rand Rd / 22-24	Open		08/29/2022	08/29/2022	08/29/2022			250.
			Vendor **The Missner Group** Totals			Invoices	1		$250.
			Grand Totals			Invoices	263		$505,105.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17 EFT #1

Payment Date Range 08/11/22 - 08/11/22
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1462 - Allied Benefit Systems, Inc.**									
0000478291C	August 2022 Flex Spending Fees	Paid by EFT #6859		08/11/2022	08/11/2022	08/11/2022		08/11/2022	556.
			Vendor **1462 - Allied Benefit Systems, Inc.** Totals				Invoices	1	$556.
				Grand Totals			Invoices	1	$556.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17 Manual #1 & 2

Payment Date Range 08/16/22 - 08/16/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **4976 - Duff Entertainment, Inc**									
1425	Street Fest Duff Management Fee	Paid by Check #260532		08/15/2022	08/15/2022	08/15/2022		08/16/2022	7,500.
1426	Street Fest Duff Bands	Paid by Check #260533		08/15/2022	08/15/2022	08/15/2022		08/16/2022	31,700.
		Vendor **4976 - Duff Entertainment, Inc** Totals				Invoices	2		$39,200.
						Grand Totals	Invoices	2	$39,200.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17 Manual #3

Payment Date Range 08/24/22 - 08/24/2

Report By Vendor - Invoi

Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **5232 - Momentum Beverage Team**									
399413	Street Fest Wine	Paid by Check #260534		08/24/2022	08/24/2022	08/24/2022		08/24/2022	7,599.
		Vendor **5232 - Momentum Beverage Team** Totals				Invoices	1		$7,599.
				Grand Totals		Invoices	1		$7,599.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17 Manual #4

Payment Date Range 08/24/22 - 08/24/2

Report By Vendor - Invoi

Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **5236 - Town & Country Distributors, Inc**									
21561	Street Fest Beer	Paid by Check #260535		08/24/2022	08/24/2022	08/24/2022		08/24/2022	47,673.
		Vendor **5236 - Town & Country Distributors, Inc** Totals				Invoices	1		$47,673.
				Grand Totals		Invoices	1		$47,673.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

VILLAGE OF PALATINE

Warrant #17 Manual #3

Payment Date Range 08/25/22 - 08/25/2

Report By Vendor - Invoi

Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **5234 - Jim Hayes, Inc.**									
67299	(2) 2022 Ford Police Interceptor Utility Hybrids	Paid by Check #260536		08/23/2022	08/26/2022	08/25/2022		08/25/2022	44,862.
67300	(2) 2022 Ford Police Interceptor Utility Hybrids	Paid by Check #260536		08/23/2022	08/26/2022	08/25/2022		08/25/2022	45,162.
			Vendor **5234 - Jim Hayes, Inc.** Totals			Invoices	2		$90,024.
				Grand Totals		Invoices	2		$90,024.

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

Village of Palatine

Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 08/31/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	08/31/2022	260537	Utility Management Refund	CASE , DON		702.36
	Account Type		Account Number	Transaction Date	Transaction Type	
	Residential - Single Family		409695003-001	08/30/2022	Refund	
Check	08/31/2022	260538	Utility Management Refund	GERBER , TEYUAN		15.10
	Account Type		Account Number	Transaction Date	Transaction Type	
Check	08/31/2022	260539	Utility Management Refund	ZALAI , PETER		15.96
	Account Type		Account Number	Transaction Date	Transaction Type	
AP Accounts Payable ZBA Totals:				Transactions: 3		$733.42
	Checks:	3	$733.42			

Attachment: Warrant #17 (2022-14 : 2022 Warrant #17)

Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 29, 2022

BACKGROUND:
Adrenaline Sports Management is proposing a Halloween Hustle 5K in downtown Palatine on Saturday, October 29, 2022, from 8 AM to 11 AM. This event has been held for the last several years. The Petitioner is requesting Village Council approval.

KEY ISSUES:

- There will be two courses (5K and Kids Dash), with an estimated 1,000 participants.

- Fathers Helping Fathers, Inc. is the event's Sponsoring Organization and Adrenaline Special Events is the Organizer/Coordinator.

- In conjunction with the event, the Petitioner is requesting a waiver of the Village's sound amplification ordinance to allow announcements and music played through a speaker system (amplified sound) from 7 AM - 12 PM. In 2018, 2019 & 2021, the sound amplification was not permitted until 8 AM and the Village received no complaints. Staff recommends the hours of 8 AM - 10:30 AM (consistent with 2021).

- In the past, other components of the event were also not included in the original approval, including an inflatable starting line that was erected over Eric Drive and placement of race related materials on public sidewalks and parkways. Any use or obstruction of the Village right-of-way needs specific Village approval. The request does not provide any details in regards to equipment they wish to utilize in conjunction with the event and thus, unless their plans are amended, there will be no additional encroachment to the ROW.

- The Palatine Police Department will be working with event organizers to determine Police staffing on the route and to conduct traffic control. The event sponsor will be responsible for 100% of all Village services provided as part of this event.

- Approval is contingent upon receiving the required Certificate of Insurance. In addition, the event will be required to comply with any Covid-19 guidelines or restrictions that are in place at the time of the event.

- The Village Council previously discussed a fee for use of ROW if the proceeds were not being reinvested into the community by the not for profit partner. Father's Helping Fathers has provided the attached information on the economic impact their race has on the community but there is no specific information on their donations to other community groups or program/services provided in Palatine.

ALTERNATIVES:

1. Approve the Halloween Hustle 5K on October 29, 2022.
2. Do not approve the Halloween Hustle 5K on October 29, 2022.

RECOMMENDATION:
Staff recommends action at the discretion of the Village Council.

ACTION REQUIRED:
A motion to approve the Halloween Hustle 5K on October 29, 2022.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Resolution Approving a Collective Bargaining Agreement Between the Village of Palatine, Illinois and the International Union of Operating Engineers Local No. 150, Public Employees Division

BACKGROUND:
International Union of Operating Engineers (IUOE) Local No. 150, Public Employees Division provides union representation for Palatine's represented Public Works employees. The previous contract expired on December 31, 2021.

KEY ISSUES:
The proposed Collective Bargaining Agreement will result in a three-year contract, expiring on December 31, 2024. The proposed contract includes language changes regarding fair share, right of access for Union representatives to meet with employees, providing contact information for new employees to the Union, amendments to the Drug and Alcohol Policy, sick leave usage, and the education and certification stipend. Agreed-upon wage increases for the unit are as follows: 2.25% in 2022 retroactive to January 1, 2022; 2.5% in 2023; and 2.75% in 2024.

The normal work schedule was changed from 6:30 a.m. through 3:00 p.m. to 7:00 a.m. through 3:30 p.m., Monday through Friday, effective on August 7, 2023.

The personal day buyback was amended to a scale tying the number of days eligible to be bought back to sick leave usage.

The salary schedule was amended from an 8-step plan to a 16-step plan. The increase between steps was equalized to 2.5%, with the former step 8 becoming the new step 13. Advancement from steps 13 through 16 will be merit-based. Employees must attain a “strong” rating in at least three review categories and no rating below “satisfactory” in order to advance. The progression from I to II for Maintenance Workers and Building Engineers was removed and the positions were combined into one pay grade. The ability to advance upon obtaining an Associate’s or Bachelor’s degree was revised to require at least 4 years of full-time service, no accidents resulting in the loss of a safe driving day in the past 24 months, no disciplinary action within the past 36 months, and ratings on the most recent 2 evaluations of at least “satisfactory” in all review categories and “strong” in at least half. Upon meeting those criteria, employees will advance two steps. A new mechanic assistant position was created.

Members of the unit will retain health insurance provided by the IUOE and provide towards the wellness benefit contribution. A side letter sets the formula as the difference between the Union health insurance plan and the Village health insurance plan.

The on-call program was revised to eliminate the alternate employee on call during the winter. For the weekly rotating on-call program, the restriction on the number of exchanges of assigned weeks was removed.

Members of the IUOE Local No. 150 ratified the terms of the contract on August 8, 2022.

BUDGET IMPACT:
2022 wages will be accounted for within the existing budget. 2023 and 2024 wages are consistent with the Village's financial planning models.

RECOMMENDATION:
Staff recommends approval of a resolution authorizing the proposed Collective Bargaining Agreement with the International Union of Operating Engineers Local 150.

ACTION REQUIRED:
Motion to adopt a resolution approving the collective bargaining agreement between the Village of Palatine and International Union of Operating Engineers Local No. 150 and authorizing the Mayor and Village Clerk to sign the agreement.

RESULT:	**ADOPTED BY ROLL CALL BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for Patio Music at Chicago Culinary Kitchen, 2391 N. Hicks Road, on Saturday, September 24, 2022

BACKGROUND:
Chicago Culinary Kitchen, 2391 N. Hicks Road, would like to host live music on their patio on Saturday, September 24, 2022 from 3:00 PM to 7:00 PM. To accommodate the event, the Petitioner is requesting a waiver of the Village's Sound Amplification Ordinance.

KEY ISSUES:
Chicago Culinary Kitchen is requesting a waiver of the Village's Amplified Sound Ordinance from 3:00 to 7:00 PM to accommodate live music on their patio. The band will be set-up on the east side of the patio facing west, towards Hicks Road.

ALTERNATIVES:

1. Approve the Live Patio Music sound waiver request.
2. Do not approve the Live Patio Music sound waiver request.

RECOMMENDATION:
Staff recommends approval of the proposed 2022 Chicago Culinary Kitchen live patio music.

ACTION REQUIRED:
Motion approving the Chicago Culinary Kitchen live patio music, including the waiver of the Village's amplified noise ordinance.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Imposing a Moratorium on the Issuance of Additional Video Gaming Licenses as Defined in Section 3-35 of the Palatine Code of Ordinances

BACKGROUND:
On April 11, 2022 the Village Council approved the creation of a video gaming, "VG", license through Section 3 of the Code of Ordinances, which were effective July 1, 2022. Since April 11, the Village has received 16 applications for video gaming. Due to the need to evaluate existing code provisions and impacts of gaming licenses on the Village as a whole, the Village Council requested at the August 15th Council meeting that staff draft a moratorium on the issuance of new “VG” licenses as defined in Section 3-35 of the Code of Ordinances.

KEY ISSUES:
Initially nine applications were submitted to the Village and approved on June 20, 2022. Two of those original applicants have been approved by the State, passed final inspection and are operating with video gaming currently.

Of the additional seven applications, two do not meet the basic criteria for gaming and will not proceed in the process. Staff will continue to process the remaining five applications but support the moratorium on any additional applications until we can review the operations of the approved establishments and determine whether further modifications to our Code of Ordinances is necessary. The moratorium would be in place through March 31, 2023 unless the Council ends it earlier or extends it. Staff will prepare a report for the Village Council in the first quarter of 2023 with any recommendations for changes.

ALTERNATIVES:

1. Approve the Ordinance.
2. Do not approve the Ordinance and refer back to staff.

RECOMMENDATION:
Staff recommends approval of an Ordinance Imposing a Moratorium on the Issuance of Additional Video Gaming Licenses as Defined in Section 3-35 of the Palatine Code of Ordinances.

ACTION REQUIRED:
Motion to approve an Ordinance Imposing a Moratorium on the Issuance of Additional Video Gaming Licenses as Defined in Section 3-35 of the Palatine Code of Ordinances.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Approving Various Text Amendments to Exhibit A (Zoning Ordinance) of the Village of Palatine Code of Ordinances Regarding Article 13 (13.07), Article 14 (14.03, 14.05, and 14.11) and Exhibit B (Subdivision Ordinance) of the Code of Ordinances, Articles 3 and 4 (3.01 and 4.01)

BACKGROUND:
Staff initially discussed realigning the zoning review processes and amending the notification requirements to eliminate occupants with the Village Council in May 2022. The Public Hearing before the Plan Commission occurred on June 7, 2022. Therefore, Staff is recommending several text amendments to the Zoning and Subdivision Ordinances:

1. **Zoning Ordinance - Article 13 (Section 13.07 - Planned Development Districts), Article 14 (Section 14.03 and 14.05, and 14.11 - Special Uses, Variations, and Notification); and**

2. **Subdivision, Site Development, and Floodplain Regulation Ordinance Article 3 (Section 3.01 - Preliminary Plat) and Article 4 (Section 4.01 - Final Plat).**

KEY ISSUES:

- Staff continues to assess and evaluate the Village Codes and Ordinances to ensure that the requirements reflect established Village policies and present a process for review. In 2017, the Village adopted several text amendments to the Zoning Ordinance regarding changes to the Special Use and Variation processes to allow several categories of review (including Minor Special Uses/Variations and Administrative Special Uses/Variations). The intention of these amendments was to delineate different review categories and expand the administrative approval for areas that were determined to be non-controversial (based upon unanimous approval of previous similar requests). In review of the zoning petitions over the last 5 years, Staff believes that the numerous existing processes could be further refined to eliminate confusion or ambiguity.

- The Administrative Special Use/Variations would be processed solely at a staff level (provided the petitioner gets sign offs from the surrounding property owners). If staff doesn't support the request, or the required neighbor support is not attained, a standard special use/variation process would be required. The eligible items to be processed as Administrative Special Uses and Variations include the following:

    - **Administrative Special Uses:** Sheds, Pergolas, or Gazebos encroaching upon the setback requirements; Replacement of existing accessory structures with non-conforming setbacks, which maintain or increase the setbacks and are within 10% of the total square footage of the existing accessory structure (not for accessory structures in front or side yards).

- **Administrative Variations:** Lot coverage that exceeds max by 15% or less (not including relief caused by addition to principal structure); Encroachments into required yards of 10% or less of the setback for permitted encroachments; Residential driveway width or setbacks (which exceed max by 10% or less or min by 10% or more); Replacement of legal non-conforming decks in rear and side yards, and Sheds located in easements.
- **Notice Requirements:** As previously reviewed, the proposed notification changes would eliminate the notice to occupants. Notice to occupants is not a State of Illinois Zoning notice requirement and the other available means of notice and information (Public Hearing sign, legal posting, and Village of Palatine Public Notice information through the Village's website) act in concert to provide information about a zoning petition. The Plan Commission recommended that notice to occupants be reduced to those within 125 feet (250 feet is the current requirement) of the Subject Property.

ALTERNATIVES:

1. Approve the Text Amendments to Exhibit A (Zoning Ordinance) of the Village of Palatine Code of Ordinances - Article 13 (13.07), Article 14 (14.03, 14.05, and 14.11), and Exhibit B (Subdivision Ordinance) of the Code of Ordinances, Articles 3 and 4 (3.01 and 4.01).

2. Do not approve the Text Amendments to Exhibit A (Zoning Ordinance) of the Village of Palatine Code of Ordinances - Article 13 (13.07), Article 14 (14.03, 14.05, and 14.11), and Exhibit B (Subdivision Ordinance) of the Code of Ordinances, Articles 3 and 4 (3.01 and 4.01).

RECOMMENDATION:

Public Hearing:	Plan Commission - June 7, 2022.
Residents testifying:	None.
Vote:	The Plan Commission voted unanimously to approve the requested text amendments, including a requirement to send notification to all occupants within 125 feet of a subject property. Staff concurs with the other proposed text amendment recommendation but maintains its recommendation to eliminate the notification to occupants, in compliance with the State of Illinois requirements.

ACTION REQUIRED:

A motion to approve the proposed text amendments to the Zoning and Subdivision Ordinances.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion Authorizing the Village Manager to Pre-Purchase a Replacement Five-Ton Dump Truck

BACKGROUND:
Due to the supply chain issues and truck manufacturers only allocating a limited number of orders each year, staff is requesting approval to pre-purchase one of the five-ton dumps trucks scheduled for replacement in 2023. T-381 is a 2011 heavy-duty five-ton dump truck with 113,700 miles.

This truck is used year-round for snow and ice control, asphalt patching, leaf collection, and various hauling duties. This truck will be held in reserve status for another 2-3 years, replacing 2009 reserve truck T-370.

Staff received notification from Northwest Trucks, the local Freightliner dealer, that the order bank will open soon for the 2023 models. Given the current allocation system the manufacturers are utilizing, the order bank may only stay open for a few weeks. Therefore, time is of the essence.

The Village Council has authorized the pre-purchase of another 2023 five-ton dump truck earlier this year (T-379) and this request will complete both heavy-duty truck purchases for 2023.

KEY ISSUES:

- Staff requested pricing from Northwest Trucks of Palatine, our local Freightliner dealer. As of August 30, they were working with the factory to get any incentives offered and supply staff with a quote as soon as possible. Based on market costs of purchases earlier this year, staff is requesting $217,330. This figure will allow the purchase of the chassis and have the truck outfitted with a dump body, plow, salt spreader, scraper blade, and emergency lighting.
- For the last three to four years, heavy-duty dump truck purchases have been recommended by Staff to be Freightliner. They have advantages over other manufacturers such as:
    - Freightliner has their repair shop in Palatine versus International whose nearest repair shop is in Huntley. This can save many man-hours in transportation over the course of the vehicle's lifetime when a repair needs to be performed at a dealer.
    - Freightliner can supply a 70-gallon fuel tank without truck modifications. The International would need to add 12" in overall frame length to accommodate the tank, which increases the already challenged turning radius. The majority of the fleet has the 70-gallon fuel tank, which decreases the need to stop and refuel as often when performing tasks such as snowplowing.
    - Finally, the Freightliner has an aluminum cab versus a steel cab on the International. This will help reduce corrosion on components such as the floorboards and doors.

ALTERNATIVES:

1. Waive formal bid procedures and authorize the Village Manager to purchase one

Freightliner 108SD single-axle chassis five-ton dump truck from Northwest Trucks and associated outfitting costs.

2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends waiving formal bid procedures and authorizing the Village Manager to pre-purchase one Freightliner 108SD single-axle chassis five-ton dump truck from Northwest Trucks and associated outfitting costs for a total cost not to exceed $217,330.

BUDGET IMPACT:
Funds were to be requested for appropriation in the 2023 Capital Equipment Replacement Budget for this purchase. Funds in the not-to-exceed amount of $217,330 are needed in 2022 to pre-purchase this truck and to offset any future supply chain issues.

ACTION REQUIRED:
Motion to waive formal bid procedures and authorize the Village Manager to pre-purchase one Freightliner 108SD single-axle chassis five-ton dump truck from Northwest Trucks, Incorporated of Palatine, Illinois and associated outfitting costs for a total cost not to exceed $217,330.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion to Affirm the Purchase of 2022 Budgeted Vehicles and Pre-Purchased 2023 Light Duty Vehicles

BACKGROUND:
Supply chain issues with automobile components and microchips has caused most car and truck manufacturers to create an allocation system to order vehicles. Each manufacturer only allows as many orders as they feel they can fulfill for the 2023 model year. For example, the 2023 Chevrolet/GMC pickup truck order bank opened on May 26 and closed on May 27 after filling all available order slots. The 2023 Ford truck order bank keeps getting delayed and is currently scheduled for October 17. Ordering for all manufacturers' 2022 models closed in 2021.

Staff expressed a desire to get ahead of the ordering backlog by purchasing vehicles in stock at dealers. At the June 20, 2022 Village Council meeting, the Council authorized the funding and the Village Manger was authorized to pre-purchase most of the 2023 replacements with vehicles from dealership lots.

KEY ISSUES:

- Staff began searching for vehicles in the greater Chicago-metro area. Other municipalities were also attempting to find vehicles at dealers. Staff was only able to find one suitable vehicle locally to replace a one-ton dump truck with a 2022 replacement schedule. There was still a need for two more dump truck chassis and Police and Fire vehicles for 2023 replacements.
- Staff increased the search area to include Wisconsin, Iowa, Indiana, and Michigan and was able to locate two hybrid Police Patrol vehicles, two administration pickup trucks (one for Police and one for Fire), a Police Command sedan, and a Police Patrol pickup truck all at downstate dealers. Staff was also able to locate the two additional dump truck chassis at a dealer in Indianapolis, Indiana.
- Five more hybrid Patrol units were needed to complete the 2023 Police purchases. The Ford order bank for the 2023 Police Interceptor Utility Hybrids opened on August 2 and is scheduled to be open only a few more weeks as the build allocation is half full at this point. Staff was able to order the five hybrid Interceptors at a dealer.
- At this point, there are four pickup trucks and one van needed for replacement at Public Works. Staff continues to search for these vehicles, but the priority vehicles were dump trucks and Police Patrol vehicles as Ford is the only manufacturer of hybrid patrol vehicles. The Public Works pickup trucks can be purchased from Ford, Chevrolet, or Dodge since their mission and specifications are similar between manufacturers.
- The purchases thus far include:
    - One 2022 Dodge Ram 1500 SSV pickup truck from Bob Ridings Chrysler-Dodge-Jeep-Ram of Pana, Illinois in the amount of $43,316. This vehicle is for a Fire Deputy Chief and was scheduled for replacement in 2023.
    - One 2022 Ford F-450 one-ton dump truck was purchased from Golf Mill Ford of Niles, Illinois in the amount of $85,638.24. This vehicle is for the Public Works Streets Division and was budgeted for replacement this year.
    - Two 2022 Ford F-450 one-ton dump truck chassis were purchased from Andy Mohr Truck Center, Incorporated of Indianapolis, Indiana in the amount of

$136,001. These vehicles are for the Public Works Forestry and Utilities Divisions and were scheduled for replacement in 2023.

- One 2022 Dodge Ram 1500 SSV pickup truck and one 2021 Dodge Charger Police Pursuit were purchased from Bob Ridings Chrysler-Dodge-Jeep-Ram of Pana, Illinois in the amount of $76,924 for the Police Department. The Ram is for Deputy Chief Nord and the Charger is for the Investigations Commander. Both were scheduled for replacement in 2023.
- Five 2023 Ford Police Interceptor Utility hybrid SUVs were purchased from Bob Ridings Chrysler-Dodge-Jeep-Ram of Pana, Illinois in the amount of $182,732 for the Police Department. One vehicle is for a police supervisor, one is for a Police Assistant, and two are for Patrol. All four were scheduled for replacement in 2023. The fifth is a replacement for a K9 Patrol vehicle that was a total loss earlier this year. This vehicle purchase will be funded from the insurance proceeds, rather than advanced from 2023.
- One 2022 Ford Police Responder F-150 pickup truck was purchased from Morrow Brothers Ford, Incorporated of Greenfield, Illinois in the amount of $41,250. This vehicle is for Police Patrol and was scheduled for replacement in 2023.
- Two 2022 Ford Police Interceptor Utility hybrid SUVs were purchased from Jim Hayes, Incorporated of Harrisburg, Illinois in the amount of $90,024. Both vehicles are for Police Patrol and were scheduled for replacement in 2023.

- It is anticipated that purchase and outfitting costs may exceed the original proposed budgetary figures due to inflationary and supply chain pressures.

ALTERNATIVES:

1. Affirm the vehicles purchased with the 2022 budget and pre-purchased from the 2023 replacement schedule.
2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends affirming the vehicles purchased as planned for replacement in 2022 and pre-purchased from the 2023 replacement schedule in the total amount of $665,885.

BUDGET IMPACT:
Of the $1,321,000 authorized at the June 20 Council meeting, there is a balance of $665,115 for completing the remaining purchases.

ACTION REQUIRED:
Motion to affirm the vehicles purchased as planned for replacement in 2022 and pre-purchased from the 2023 replacement schedule in the total amount of $665,885.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion Authorizing the Village Manager to Purchase a Replacement Stump Grinder

BACKGROUND:
As part of the Capital Equipment Replacement Budget for 2022, the Village Council has appropriated $65,920 in funds for the replacement of a 2007 Rayco tow-behind stump grinder (E-613). The existing stump grinder is 15 years old and has 1,525 hours. The stump grinder is scheduled to be replaced at the 15-year service life and is recommended for replacement after an inspection, evaluation, and life cycle cost analysis.

This piece of equipment is used every season and is responsible for safely grinding down the stump left after a tree is removed due to its health or damaged by a storm. This unit is the only one of its kind that we own. In its current condition, it is more suited for occasional use as to not jeopardize its reliability. The Forestry Division responds to a yearly average of 250 stump grindings. It is crucial for this piece of equipment to be reliable and efficient. Research has also shown that the Rayco brand which we currently own has since been eliminated and is not sold any longer. The support for replacement parts does not have a designated timeline.

KEY ISSUES:

- Fleet and Forestry staff researched data and availability of tow-behind stump grinders. Currently, there are three companies that make this style: Vermeer, Bandit, and Carlton. All these companies are US built and have dealers here in Northern Illinois. We have requested demonstrations of each machine, but with low stock and supply chain issues in 2022, we have had to compile our research with information from other unit owners as well as online videos and specs.
- All stump grinders researched have equal 74 horsepower engines and hydrostatic drive systems. The Vermeer SC802 stands out in the drive system comparison because of its patented gearbox cutting wheel design versus the Bandit and Carlton which are belt driven. The drive system on the Vermeer also has a 3-year warranty on their drive system versus 1-year on the others.
- All three units are the same height, length, and weight and get towed and operated the same. The only other comparison that can be made is cutting ability and price. The Bandit and Carlton have larger cutting wheels at 31” and the Vermeer has a 28”. The big advantage winner in this comparison is still the Vermeer due to a large and much more efficient 103” cutting head swing. The other two are 92” for the Carlton and 80” for the Bandit.
- There is a Sourcewell municipal discount contract #031721-VRM for stump grinders. There are currently no State bid listings. The total with machine and setup on each unit are as follows: the Vermeer SC802 $65,971; the Bandit 3100TOW $65,974; and the Carlton 7500 $75,900. Vermeer Midwest of Aurora, Illinois has offered the Village $18,000 in trade for our current machine. Atlas Bobcat (Bandit) and Alexander Equipment (Carlton) have both offered $12,000 in trade allowance. Including the trade-in allowances brings the Vermeer to $47,971, the Bandit to $53,974, and the Carlton to $63,900.
- Optional safety items of flag holders, new wheel chocks, and an amber flashing beacon would add $330.74, for a total purchase price, including trade-in, of $48,301.74.

ALTERNATIVES:

1. Authorize the Village Manager to purchase one 2022 Vermeer stump grinder from Vermeer Midwest through the Sourcewell contract.
2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends authorizing the Village Manager to purchase one 2022 Vermeer SC802 tow-behind stump grinder with safety items through the Sourcewell contract from Vermeer Midwest in the amount of $66,301.74. Staff also recommends the Village Council approve the trade-in of the existing Rayco stump grinder to Vermeer Midwest for a credit of $18,000, for a net purchase price of $48,301.74

BUDGET IMPACT:
Funds in the amount of $65,920 have been appropriated in the Capital Equipment Replacement Budget for this purchase. The savings of $17,618.26 will be

ACTION REQUIRED:
Motion to authorize the Village Manager to purchase one 2022 Vermeer SC802 tow-behind stump grinder with safety items through the Sourcewell Contract #031721-VRM from Vermeer Midwest of Aurora, Illinois in the amount of $66,301.74 and authorize the trade-in of the existing 2007 Rayco tow-behind stump grinder to Vermeer Midwest for a credit of $18,000, for a net purchase price of $48,301.74.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Amending Chapter 18, Article 2 (Sect 18-41 to 18-60)- Vehicle Licenses of the Code of Ordinances of the Village of Palatine

BACKGROUND:
At the August 1st Council Meeting, the Palatine Village Council heard a mid-year financial review presentation from staff. After two years of enhanced enforcement of vehicle sticker compliance, staff recommended, and the Mayor and Council agreed, to discontinue the Village vehicle sticker program.

KEY ISSUES:
The Village Code requires amendment to implement the discontinuance of Vehicle Licenses. The text amendment consists of eliminating, in whole, Article 2 of the Traffic Code that relates to “Vehicle Licenses”.

ALTERNATIVES:

1. Approve the proposed Text Amendments to Chapter 18, Article 2 (Vehicle Licenses) of the Village Code.
2. Do not approve of the Text Amendments to Chapter 18, Article 2 (Vehicle Licenses) of the Village Code.

RECOMMENDATION:
Staff recommends approval of the Text Amendments to Chapter 18, Article 2 of the Village Code to delete reference to Vehicle Licenses.

ACTION REQUIRED:
A motion to approve a Text Amendment to Chapter 18, Article 2 of the Village Code.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion to Accept a Perpetual Sanitary Sewer Easement from Saint Michael the Archangel Cemetery

BACKGROUND:
As part of the annexation of the Saint Michael the Archangel Cemetery property, the property owner has installed a sanitary sewer connection to the Metropolitan Water Reclamation District (MWRD) interceptor.

KEY ISSUES:
- The easement proposed for acceptance is with Saint Michael the Archangel Cemetery located at 1185 West Algonquin Road.
- As the property is now part of the Village of Palatine, the MWRD requires the Village to be the permitee for all permit work that involves the MWRD.
- The property owner has installed an 8 inch sanitary sewer from their property to a manhole located in Algonquin Road.
- The Village of Palatine will accept ownership of the portion crossing Algonquin Road up to and including the manhole on the property.
- An easement is required for the Village to confirm ownership of the manhole and pipe portion located on the property and allow access for future maintenance.

ALTERNATIVES:
1. Accept the perpetual easement.
2. Do not accept the perpetual easement.

RECOMMENDATION:
Staff recommends acceptance of the perpetual easement with Saint Michael the Archangel Cemetery.

ACTION REQUIRED:
Motion to accept a grant of a perpetual easement with Saint Michael the Archangel Cemetery.

ATTACHMENTS:
- ST. MICHAEL SANITARY SEWER EASEMENT PLAT 2-22-2022
- Easement agreement

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Attachment: ST. MICHAEL SANITARY SEWER EASEMENT PLAT 2-22-2022 (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

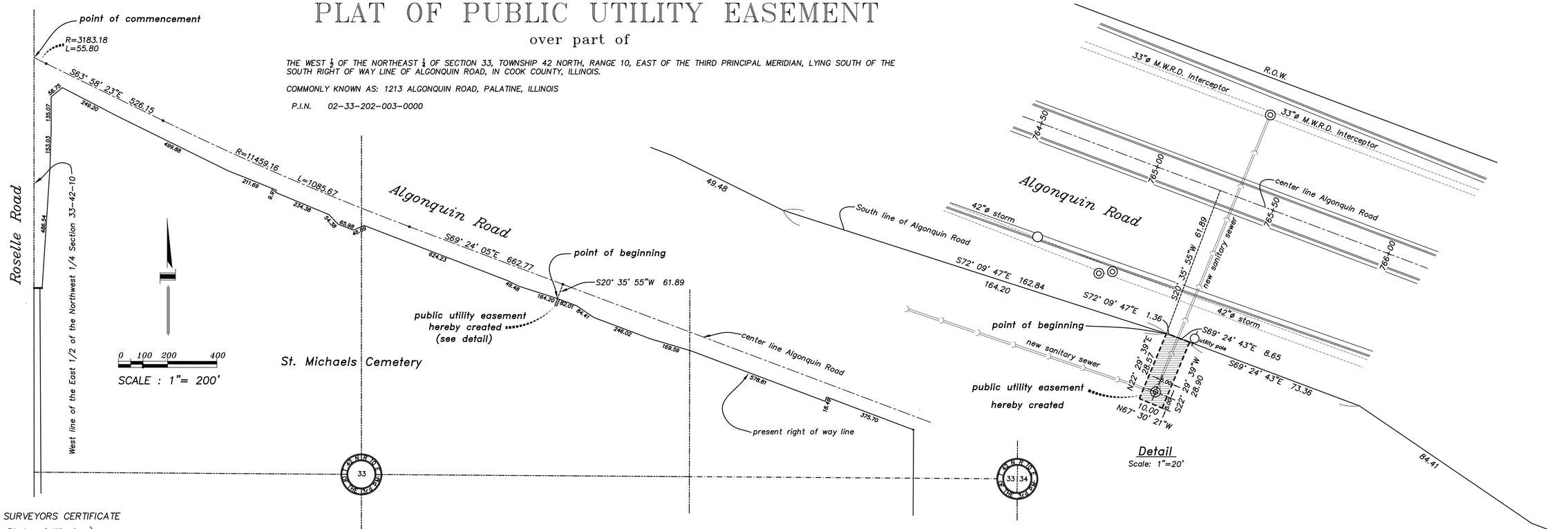
PLAT OF PUBLIC UTILITY EASEMENT

over part of

THE WEST ½ OF THE NORTHEAST ¼ OF SECTION 33, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE SOUTH RIGHT OF WAY LINE OF ALGONQUIN ROAD, IN COOK COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 1213 ALGONQUIN ROAD, PALATINE, ILLINOIS

P.I.N. 02-33-202-003-0000



SURVEYORS CERTIFICATE

State of Illinois } SS.
County of Cook }

I, David R. Bycroft, an Illinois Professional Land Surveyor, do hereby certify that I have prepared this plat for the purpose of creating an easement and that this plat is a correct representation of said office records.

Further, I hereby grant the Village of Palatine permission to record this plat.

dated at Arlington Heights, Illinois, this _____ day of _____ , 2022

by _____
as Illinois Professional Land Surveyor No. 2846

PROFESSIONAL LAND SURVEYOR
35-2846
DAVID R. BYCROFT
ARLINGTON HEIGHTS
STATE OF ILLINOIS
EXPIRES 11-30-2022

OWNERS CERTIFICATE

State of Illinois } SS.
County of Cook }

This is to certify that _____ is the owner of the property described hereon and that he has caused the said property to be surveyed as shown hereon, for the uses and purposes therein set forth, and does hereby acknowledge and adopt the same under the title hereon indicated.

Dated this_____ day of _____, A.D., 2022

NOTARY CERTIFICATE

State of Illinois } SS.
County of Cook }

I,_____ a notary public in and for said county in the state aforesaid, do hereby certify that_____ is personally known to me to be the same person whose name is subscribed to the foregoing instrument as such owner, appeared before me this day in person and acknowledged that he signed and delivered said instrument of his own free and voluntary act and as the free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this_____ day of_____, A.D., 2022

_____
Notary Public

My commission expires on _____

EASEMENT AREA LEGAL DESCRIPTION:

THAT PART OF THE NORTHEAST ¼ OF SECTION 33, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, TO BE CENTERED AROUND THE AS-CONSTRUCTED LOCATION OF A NEWLY CONSTRUCTED SANITARY MANHOLE AND SANITARY SEWER DESCRIBED AS FOLLOWS:

COMMENCING AT THE POINT OF INTERSECTION OF THE EXISTING CENTER LINE OF ALGONQUIN ROAD WITH THE WEST LINE OF THE EAST ½ OF THE NORTHWEST ¼ OF SECTION 33, SAID POINT BEING ON A CURVE TO THE LEFT HAVING A RADIUS OF 3,183.18 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE AND ALONG SAID EXISTING CENTER LINE OF ALGONQUIN ROAD A DISTANCE OF 55.80 FEET; THENCE ALONG TANGENT AND CONTINUING ALONG SAID EXISTING CENTER LINE SOUTH 63°58'23" EAST A DISTANCE OF 526.15 FEET; THENCE CONTINUING SOUTHEASTERLY ALONG SAID EXISTING CENTER LINE ON A TANGENTIAL CURVE TO THE LEFT HAVING A RADIUS OF 11,459.16 FEET A DISTANCE OF 1085.67 FEET; THENCE CONTINUING ALONG SAID CENTER LINE, SOUTH 69°24'05" EAST A DISTANCE OF 662.77 FEET; THENCE SOUTH 20°35'55" WEST A DISTANCE OF 61.89 FEET TO THE SOUTH LINE OF ALGONQUIN ROAD AND THE POINT OF BEGINNING FOR THE EASEMENT AREA; THENCE ALONG SAID SOUTH LINE OF ALGONQUIN ROAD SOUTH 72°09'47" EAST A DISTANCE OF 1.36 TO AN ANGLE POINT IN SAID SOUTH LINE OF ALGONQUIN ROAD; THENCE CONTINUING ALONG SAID SOUTH LINE OF ALGONQUIN ROAD, SOUTH 69°24'43" EAST A DISTANCE OF 8.65 FEET; THENCE SOUTH 22°29'39" WEST A DISTANCE OF 28.90 FEET; THENCE NORTH 67°30'21" WEST A DISTANCE OF 10.00 FEET; THENCE NORTH 22°29'39" WEST A DISTANCE OF 28.57 FEET, TO THE POINT OF BEGINNING.

VILLAGE ENGINEER

State of Illinois } SS.
County of Cook }

This plat has been check for conformance to the Village of Palatine standards and requirements, and working drawing and specifications for improvements have been prepared in conformance with the Village standards and requirements, and engineering fees due to the Village of Palatine have been paid.

Dated this _____day of _____, 2022

Signed: _____
Village Engineer

VILLAGE COUNCIL

Approved by the Village Council of the Village of Palatine, Cook County, Illinois, this _____day of _____, 2022

Signed: _____
Mayor

Attest: _____
Village Clerk

EASEMENT PROVISIONS

Whenever the words "public utilities" or "public utilities and drainage easement" shall appear on this plat, the Village of Palatine, a municipal corporation, Cook County, Illinois, and its successors or assigns, jointly and severally shall hold a perpetual easement under, over and across the surface of the property shown within the lines on the plat marked as such for the installation, construction, use, repair and maintenance of all public utility equipment, including but not limited to, facilities used in connection with the transmission and distribution of electricity and sounds and signals, water and sewage mains and piping, the right to cut, trim or remove trees, bushes and roots, as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. Obstructions shall not be placed over grantees facilities or in, upon or over the property within the lines marked "easement" without the prior written consent of the grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered in a manner so as to unreasonably interfere with the proper operation and maintenance thereof.

VILLAGE COLLECTOR

I do hereby certify that there are no deferred special assessments or unpaid current assessments due against the land included in the above plat.

Dated this _____day of _____, 2022

Signed: _____
Village Collector

This plat submitted for recording by: (name) _____

(address) _____

EXISTING PROPERTY INDEX NUMBER

P.I.N. 02-33-202-003-0000

THIS INSTRUMENT PREPARED BY AND RETURN TO:
Patrick T. Brankin
Schain, Banks, Kenny & Schwartz, Ltd.
Three First National Plaza
70 West Madison Street
Suite 2300
Chicago, Illinois 60602

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

GRANT OF PERPETUAL UILITY EASEMENT AGREEMENT

This **GRANT OF PERPETUAL UTILITY EASEMENT** (the "Agreement") is made and entered into as of the later of the two dates set forth on the signature page below ("Effective Date"), by and between **THE CATHOLIC BISHOP OF CHICAGO,** an Illinois corporation sole ("Grantor") and the **VILLAGE OF PALATINE**, a municipal corporation organized under the laws of the State of Illinois (hereinafter sometimes referred to as "Grantee," or "Village"). (Grantor and Grantee shall each sometimes hereinafter be individually referred to as "Party" or, collectively, "Parties").

R E C I T A L S:

WHEREAS, Grantor is the owner of the real property located in the Village of Palatine, Illinois ("Village"), legally described on Exhibit A attached hereto and made a part hereof (the "Property");

WHEREAS, Grantor has installed a sanitary sewer line ("Sanitary Sewer Improvements"), that will serve the Property and connect to the Village's sanitary sewer main located in Algonquin Road as shown on the Plat of Easement attached hereto as Exhibit B; and

WHEREAS, Grantor desires to dedicate the Sanitary Sewer Improvements within the Easement Area shown on Exhibit B (the "Utility Easement Parcel") to the Village and grant an easement to the Village over, across and under the Utility Easement Parcel for the maintenance, repair and replacement of the Sanitary Sewer Improvements (the "Utility Easement") and the Village desires to accept the dedication of the Sanitary Sewer Improvements and the grant of the Utility Easement; and

NOW, THEREFORE, in consideration of the sum of Ten and 00/100 Dollars ($10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the following grants, agreements, covenants and restrictions are made:

1. **Recitals.** The Recitals set forth hereinabove are fully incorporated into this Agreement by this reference.

2. **Dedication; Grant of Non-Exclusive Perpetual Easement.** Grantor hereby dedicates, transfers and conveys to the Village all of its rights in and to the Sanitary Sewer Improvements located within the Utility Easement Parcel and the Village hereby accepts such dedication. Grantor hereby grants, transfers and conveys to Grantee, its successors and assigns, and Grantee hereby accepts from Grantor, a non-exclusive, perpetual easement on, over, across, above, through, in and under the Utility Easement Parcel, including the right of reasonable access thereto, for the purposes as set forth in Section 3 below.

3. **Purpose of Utility Easement**. The Utility Easement granted hereunder is to be used by Grantee for the maintenance, repair and replacement or extension of the Sanitary Sewer Improvements and to ensure that the Utility Easement Parcel shall, at all times, remain as a public Utility Easement. Grantor may reasonably use the surface and sub-surface of the Utility Easement Parcel subject to Grantee's rights hereunder, provided, however, no building, fence, façade, or other structure or permanent improvement shall be constructed, installed or maintained for any purpose on, within, in or above the Utility Easement Parcel. Grantor shall not permanently hinder, disturb, block or interfere with Grantee's and the general public's rights hereunder. No dumping, planting, filling, excavating or transferring of any earth material or yard clippings which would materially interfere with the Utility Easement Parcel shall permitted on, within, in or under the Utility Easement Parcel except upon the express, prior written approval of both parties, such approval not to be unreasonably withheld or delayed. Notwithstanding anything contained herein to the contrary, Grantor may use or allow the use of the sub-surface of the Utility Easement Parcel for the installation, maintenance, repair and replacement of other utilities, including, but not limited to electric, water, sewer, sanitary sewer, water, natural gas, cable and other similar utilities. The performance of work by either party on or in the Utility Easement Parcel ("Utility Work") shall be subject to the other party's prior written approval, including but not limited to written approval of plans and specifications for the Utility Work, which shall not be unreasonably withheld. Prior to performing any Utility Work, the Party performing such Utility Work shall obtain, at its sole cost and expense, all permits and governmental approvals necessary for the Utility Work, including, without limitation, any building permit, prior to performing such work and all licenses and permits legally necessary for the Utility Work prior to performing the Utility Work. The Party not performing the Utility Work shall not have any liability or responsibility if the Utility Work does not comply with applicable laws, rules and ordinances and the Party performing the Utility Work shall be responsible for such compliance regardless of any Party's approval of plans. Any Utility Work shall be performed in accordance with good construction practices, all applicable laws and ordinances and shall be performed and paid for such that the Utility Easement Parcel, or any portion thereof, shall remain free and clear of mechanic's liens. The Party performing the Utility Work will, at such Party's sole cost and expense, promptly remove any construction equipment and materials from and around the Utility Easement Parcel and will repair and restore the Utility Easement Parcel to the condition of the Parcel prior to the commencement of any such Utility Work.

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

4. **Non-Exclusive Perpetual Utility Easement**. The Parties agree the term of the Utility Easement shall commence on the Effective Date and shall be perpetual.

5. **Remedies**. (a) In the event of a breach, or attempted breach or threatened breach of any of the rights or obligations of any Party hereunder, in addition to any and all remedies available under applicable law, either Party shall be entitled forthwith to obtain an injunction to specifically enforce the rights or performance of such obligation, the Parties hereby acknowledging the inadequacy of legal remedies and the irreparable harm which would be caused by any such breach.

(b) No breach of the provisions of this Utility Easement shall render invalid the lien of any mortgage or deed of trust made in good faith and for value covering any part of the Utility Easement Parcel or the Property, and any improvements which may be located thereon. The provisions of the Utility Easement shall be binding upon and effective against any owner of the Utility Easement Parcel, or any portion thereof, whose title is acquired by foreclosure or trustee sale or any grantee by deed in lieu of foreclosure or trustee sale.

6. **Maintenance and Taxes.** Grantor, its successors and assigns, shall be fully responsible for and shall pay for any and all real estate taxes and special assessments assessed against the Utility Easement Parcel. Grantee shall maintain, at its sole cost and expense, the Utility Easement Parcel pursuant to the terms and conditions of this Agreement and applicable law.

7. **Construction.** This instrument shall be construed in conformity with the laws of the State of Illinois and in accordance with the usage in said State of Illinois regarding easements. The rule of strict construction does not apply to this grant. This grant shall be given a reasonable construction so that the intention of the Parties is carried out.

8. **Grantor and Grantee Representations.** Grantor represents and warrants that it is the sole fee title owner of the Property and that it has full power and authority to execute this Agreement and grant the Utility Easement, without the consent or authorization of any other person. Grantee represents and warrants that it is duly authorized to enter into this Agreement, to accept the dedication of the Sanitary Sewer Improvements and the grant of the Utility Easement and to perform the covenants as set forth herein.

9. **Indemnity**. Grantee shall indemnify, defend and hold Grantor harmless from any liens, injuries, death, loss or property damage which may arise against Grantor, directly or indirectly, as a result of the negligence of Grantee or any party acting by, through or under Grantee.

10. **Insurance.** Grantee shall maintain (or cause to be maintained), general commercial liability insurance (as a separate policy or as a part of a blanket policy covering other insureds and other locations) against claims for personal injury or death and property damage occasioned by accident occurring upon, in or about the Utility Easement such insurance in each case to afford protection to the limit of not less than Two Million and No/100 Dollars

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

($2,000,000.00) in respect of injury or death to any one person and to the limit of not less than Five Million and No/100 Dollars ($5,000,000.00) in respect of injury or death to any number of persons arising out of any one accident and such insurance against property damage to afford protection to the limit of not less than Two Million and No/100 Dollars ($2,000,000.00) in respect of any instance of property damage. The minimum coverage limits set forth above shall be subject to upward adjustment from time to time at the request of Grantor (but not more frequently than once every five (5) years), such adjustment to reflect the percentage increase in the CPI-U as published from time to time by the U.S. Bureau of Labor Statistics (or other commonly accepted measure of cost of living) since the last date of adjustment, or as otherwise agreed in writing by Grantor.

11. Notices. Any notices, requests, or other communications required or permitted to be given by this Agreement shall be in writing and shall be either (i) delivered by hand, (ii) mailed by United States registered mail, return receipt requested, postage prepaid, or (iii) sent by a reputable, national overnight delivery service (e.g., Federal Express, UPS, etc.) and addressed to each Party at the applicable address set forth below. Any such notice, request, or other communication shall be considered given or delivered, as the case may be, on the date of hand delivery (if delivered by hand), on the third (3rd) day following deposit in the United States mail (if sent by United States registered mail), on the next business day following deposit with an overnight delivery service with instructions to deliver on the next day or on the next business day (if sent by overnight delivery service). By giving at least ten (10) days prior written notice thereof, any Party may, from time to time and at any time, change its notice address hereunder.

If to Grantor:	Catholic Cemeteries of the Archdiocese of Chicago 1400 South Wolf Road Hillside, IL 60162 Attention: Executive Director
With a copy to:	Archdiocese of Chicago 835 N. Rush Street Chicago, IL 60611 Attention: Real Estate Office
With a copy to:	Archdiocese of Chicago 835 N. Rush Street Chicago, IL 60611 Attention: Office of Legal Services
If to Grantee:	The Village of Palatine, Illinois, an Illinois Municipal Corporation c/o Mr. Reid Ottesen, Village Manager 200 East Wood Street Palatine, Illinois 60067 Email: rottesen@palatine.il.us

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

with a copy to:

Schain, Banks, Kenny & Schwartz, Ltd.
70 West Madison Street
Suite 2300
Chicago, Illinois 60602
Attention: Patrick T. Brankin
Email: pbrankin@schainbanks.com

12. Compliance with Laws. Grantee shall, at its sole cost and expense, comply with any and all applicable laws, statutes, ordinances and regulations with respect to the ownership, operation, maintenance, repair, preservation and replacement of the Sanitary Sewer Improvements, and the Utility Easement Parcel.

13. No Liens. Grantee shall not record nor permit to be recorded any mechanic's or other lien against the Utility Easement Parcel, and/or the Property for any labor or materials in connection with work of any character performed on the Utility Easement Parcel. In the event of the recordation of any such lien, Grantee shall have such lien immediately discharged. In addition, Grantor shall have the right, but not the obligation, to cause such lien to be released and Grantee shall pay, on demand, all of Grantor's costs and reasonable attorney's fees in connection therewith.

14. Condition of Property. Grantee acknowledges that it has inspected the Utility Easement Parcel and accepts the Utility Easement with full knowledge of the physical condition thereof and the Sanitary Sewer Improvements.

15. Binding Effect. All provisions of this Agreement, including the benefits and burdens, run with the land and are binding upon and inure to the benefit of the heirs, assigns, licensees, invitees, successors, tenants, employees and personal representatives of the Parties.

16. Survival Clause. If any term, provision, covenant or condition in this Agreement shall be or be held to be invalid, whether in general or as to any particular situation or circumstance, the remainder of this instrument and the applicability to any other situation or circumstance, as the case may be, shall not be invalidated or terminated thereby, but shall remain in full force and effect for all intents and purposes as though such invalid term, provision, covenant or condition had never been and it shall not be deemed that any such invalid provision affects the consideration for the Utility Easement; and each provision of the Utility Easement shall be valid and enforceable to the fullest extent permitted by law. If any of the covenants or rights created by this instrument would otherwise violate (a) the rule against perpetuities or some analogous statutory provision, or (b) any other statutory or common law rules imposing time limits, then such provision shall continue only until twenty-one (21) years after the death of the survivor of the now living lawful descendants of the incumbent President of the United States of America as of the Effective Date.

17. No Waiver; Counterpart Execution. No waiver of any default of any obligation by any Party hereto shall be implied from any omission by the other Party to take any action with respect to such default. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

18. Attorney's Fees. In the event of any action or proceeding brought by either Party against the other for any matter arising out of or in any way relating to this Agreement or the Easements contained herein, the non-prevailing party in such action or proceeding shall pay all costs, expenses and reasonable attorneys' fees incurred by the prevailing party in connection with such action or proceeding.

19. Easement Shall Continue Notwithstanding Breach. It is expressly agreed that no breach of this Agreement shall entitle any Party to cancel, rescind, or otherwise terminate the Utility Easement contained herein. However, such limitation shall not affect in any manner any other rights or remedies which any Party may otherwise have hereunder by reason of any such.

20. Entire Agreement. This Agreement contains the complete understanding and agreement of the Parties hereto with respect to all matters referred to herein, and all prior representations, negotiations, and understandings are superseded hereby.

21. Miscellaneous.

(a) The Article headings in this document are for convenience only, shall in no way define or limit the scope or content of the Agreement, and shall not be considered in any construction or interpretation for any part hereof.

(b) Nothing in this Agreement shall be construed to make Grantor and Grantee partners or joint venturers or render either of said parties liable for the debts or obligations of the other.

(c) This Agreement may be amended, modified or terminated at any time by declaration in writing, executed and acknowledged by Grantor and Grantee, or their respective successors or assigns.

(d) Time is of the essence of this Agreement.

(e) Upon full execution and delivery of this Agreement, Grantee, at Grantee's sole cost and expense, shall have this Agreement recorded in the Office of the Cook County Clerk, and, thereafter, deliver a recorded copy of this Agreement to Grantor.

(f) The provisions of this Agreement shall run with the land and be binding upon Grantor and Village and their respective successors and assigns.

(SIGNATURES APPEAR ON THE FOLLOWING PAGE)

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

IN WITNESS WHEREOF, Grantor and Grantee have executed this Agreement on the day and year first above written.

GRANTOR:

THE CATHOLIC BISHOP OF CHICAGO, an Illinois corporation sole

By:_____
Eric Wollan,
Chief Capital Assets Officer

Date: _____

GRANTEE:

VILLAGE OF PALATINE, an Illinois Municipal Corporation

By:_____
Name:_____
Title:_____
Date: _____

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

STATE OF ILLINOIS)
) SS.
COUNTY OF DUPAGE)

I, _____, a notary public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that_____, Authorized Agent of_____ _____, an Illinois _____, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person acknowledged that s/he signed, sealed and delivered the said instrument as his/her free and voluntary act of said corporation, for the uses and purposes therein set forth.

GIVEN under my hand and seal, this _____ day of _____, 2021.

_____
Notary Public

My Commission Expires: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, _____, a notary public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that **REID OTTESEN**, Village Manager of **THE VILLAGE OF PALATINE, ILLINOIS**, an Illinois municipal corporation, who is personally known to me to be the same persons whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered the said instrument as his own free and voluntary act as said Village Manager and as the free and voluntary act of said corporation for the uses and purposes set forth.

GIVEN under my hand and seal, this _____ day of _____, 2021.

_____
Notary Public

My Commission Expires: _____

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

EASEMENT AREA LEGAL DESCRIPTION:

THAT PART OF THE NORTHEAST ¼ OF SECTION 33, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, TO BE CENTERED AROUND THE AS–CONSTRUCTED LOCATION OF A NEWLY CONSTRUCTED SANITARY MANHOLE AND SANITARY SEWER DESCRIBED AS FOLLOWS:

COMMENCING AT THE POINT OF INTERSECTION OF THE EXISTING CENTER LINE OF ALGONQUIN ROAD WITH THE WEST LINE OF THE EAST ½ OF THE NORTHWEST ¼ OF SECTION 33, SAID POINT BEING ON A CURVE TO THE LEFT HAVING A RADIUS OF 3,183.18 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE AND ALONG SAID EXISTING CENTER LINE OF ALGONQUIN ROAD A DISTANCE OF 55.80 FEET; THENCE ALONG TANGENT AND CONTINUING ALONG SAID EXISTING CENTER LINE SOUTH 63°58'23" EAST A DISTANCE OF 526.15 FEET; THENCE CONTINUING SOUTHEASTERLY ALONG SAID EXISTING CENTER LINE ON A TANGENTIAL CURVE TO THE LEFT HAVING A RADIUS OF 11,459.16 FEET A DISTANCE OF 1085.67 FEET; THENCE CONTINUING ALONG SAID CENTER LINE, SOUTH 69°24'05" EAST A DISTANCE OF 662.77 FEET; THENCE SOUTH 20°35'55" WEST A DISTANCE OF 61.89 FEET TO THE SOUTH LINE OF ALGONQUIN ROAD AND THE POINT OF BEGINNING FOR THE EASEMENT AREA; THENCE ALONG SAID SOUTH LINE OF ALGONQUIN ROAD SOUTH 72°09'47" EAST A DISTANCE OF 1.36 TO AN ANGLE POINT IN SAID SOUTH LINE OF ALGONQUIN ROAD; THENCE CONTINUING ALONG SAID SOUTH LINE OF ALGONQUIN ROAD, SOUTH 69°24'43" EAST A DISTANCE OF 8.65 FEET; THENCE SOUTH 22°29'39" WEST A DISTANCE OF 28.90 FEET; THENCE NORTH 67°30'21" WEST A DISTANCE OF 10.00 FEET; THENCE NORTH 22°29'39" WEST A DISTANCE OF 28.57 FEET, TO THE POINT OF BEGINNING.

PIN:

ADDRESS: _____

_____

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

EXHIBIT B

PLAT OF EASEMENT

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

MORTGAGEE CONSENT

_____, as Mortgagee under a Mortgage dated _____ _____, recorded _____, as Document No. _____, by and between _____ _____, as Mortgagor and _____ as Mortgagee, hereby joins in for the purpose of consenting to and approving of the foregoing Perpetual Utility Easement.

_____
, as Mortgagee

By: _____
Name:_____
Its:_____

STATE OF ILLINOIS)
) SS.
COUNTY OF _____)

I, _____, a Notary Public, do hereby certify that_____ _____, personally known to me to be the_____of the_____ _____, and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day, in person, and acknowledged that as such _____ (s)he signed and delivered the said instrument on behalf of said _____ _____ as her/his free and voluntary act and as the free, duly authorized and voluntary act of said _____ for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal, this _____ day _____, 2020.

_____
Notary Public

My Commission expires:

_____

Attachment: Easement agreement (Easement for Sanitary Sewer with Saint Michael Cemetery (CA))

Consider an Ordinance Granting a Special Use for a Fence in a Front Yard at 433 N. Stark Drive

This item was reviewed at the August 15, 2022, Village Council meeting and continued to allow Staff and the Petitioners to further assess the proposed fence plans and questions raised during the meeting. Staff and the Petitioners met on-sight to further review these items. The Petitioners submitted supplemental information reviewing the line of sight questions, including pictures from north and south of the Subject Property, which included the following information:

1) The Petitions further clarified that the 4-foot fence and elevation is a picket-style fence and the proposed 4-foot fence has 1" x 3" boards, spaced 2.5" apart, which allows for 50% of the fence sections (6' x 4') to be see-thru and open; 2) Including the Wilson Court parkway, the proposed fence is approximately 72 feet north of the intersection of Wilton Court and Stark Drive; and 3) Staff reviewed the Village's Codes and Ordinances for line of sight requirements (Chapter 16 - visual obstructions at intersections; Article 10 - Zoning Ordinance permitted obstructions at intersections) and the proposed fence does not violate those requirements. The Stark Drive speed limit is 25 miles per hour. Per review, the existing tree, adjacent to the garage and patio, is setback approximately 17.5 feet from the Stark Drive front property line.

The Petitioners are maintaining their request to allow the 4-foot picket fence to be set back 5 feet from the front property line.

BACKGROUND:

The Petitioners revised their previous plans for a fence in the required front yard. The initial plans were not recommended by the ZBA. The plans were revised to request a 4-foot tall, scalloped style fence, which is set back approximately 5 feet from the property line abutting Stark Drive. Therefore, the Petitioners are requesting approval of the following:

Special Use to permit a fence in the required front yard.

KEY ISSUES:

- The Petitioners propose to erect a new, 4-foot scalloped-style fence in the front yard abutting Stark Drive. The new fence will enclose a portion of the required front and interior side yard. The portion of the proposed fence abutting Stark Drive will be approximately 50 feet in length and will extend back to connect with the southwest corner of the residence.
- Per the submitted Site Plan, the fence transitions from the 4-foot scalloped-style fence to a 6-foot solid fence along the interior side lot line fence. The 6-foot portion of the fence will be outside of the required front yard and set back 30 feet from the front lot line abutting Stark Drive. The previous plan included a 6-foot fence in a portion of the front yard.
- The proposed fence will be setback 5 feet from the front property line abutting Stark Drive. Although not required, landscaping (plants and/or shrubs) is planned between the proposed fence and property line.

ALTERNATIVES:

1. Approve the Special Use for a fence in the required front yard.
2. Do not approve the Special Use for a fence in the required front yard.

ACTION REQUIRED:
A motion to approve the ordinance granting a Special Use for a 4-foot scalloped-style picket fence in the required front yard at 433 N. Stark Drive.

RESULT:	**MOTION CARRIED BY ROLL CALL [5 TO 1]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Lamerand, Myslinski, Solberg, Kozlowski, Helms
NAYS:	Tim Millar