



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

SEPTEMBER 3, 2024

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Absent	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Paul Mehring, and Director of Human Resources Monika Pandya

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

- Village Council & Committee of the Whole - Regular Meeting - August 19, 2024
- Accepted

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

IV. MAYOR'S REPORT

1. As Submitted -

Mayor Schwantz announced upcoming events:

Friday, September 6 - Sunday, September 8:
Par-Tee in the Stacks Mini Golf Fundraiser
Palatine Public Library

Friday, September 20 - Sunday, September 22:
Rotary Club of Palatine Oktoberfest Celebration
Corner of Smith and Slade Streets

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Kids Play Place at 1108 W. Northwest Highway - **Motion Carried by Voice Vote** (Council District: One)

Planning & Zoning Director Ben Vyverberg recommended Larisa Kislov's request for a Special Use Transfer to permit the continued operation of an indoor recreational children's play place, White Rabbit Club LTD, at 1108 W. Northwest Highway.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 26, 2024 - **Approved by Voice Vote** (Council District: Six)

Village Manager Reid Ottesen presented Aaron Del Mar's proposal for a Halloween Hustle 5K in downtown Palatine on Saturday, October 26 from 8 AM to 11 AM on two courses (5K and Kids Dash), with an estimated 1,000 participants. Adrenaline Sports Management will take full responsibility for the event to benefit the Boys' and Girls' Club of Palatine. The Petitioner requests a waiver of the Village's sound amplification ordinance to allow announcements and music played through a speaker system from 8 AM - 10:30 AM (as in past years). The Palatine Police Department will be working with event organizers to determine Police staffing on the route and to conduct traffic control. Adrenaline will be responsible for 100% of all Village services provided as part of this event. Approval is contingent upon receiving the required Hold Harmless and Certificate of Insurance.

Mike Varon, 1320 W. Hamstead Ct. of Boys' and Girls' Club of Palatine, stated he has a memorandum of understanding to receive proceeds. The Boys' and Girls' Club has tremendous shortfalls currently and he supports the waiving of fees.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted -

Nothing was submitted.

B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. Consider a Motion to Adjust the Leaf Collection Program - **Approved by Voice Vote**

Village Manager Reid Ottesen introduced the topic of the popular Palatine Leaf Collection Program and invited Public Works Director Matt Barry to explain the proposed plan based on a new method, a push and load process, revising leaf pick up schedule to:

- Week 1, the last week in October, a full community sweep, requiring all residents to have their leaves out by Monday October 28th;
- Week 2, Residents in zones 1 - 4 would have their leaves out by Monday November 4th;
- Week 3, Residents in zones 5 - 8 would have their leaves out by Monday November 11th;
- Week 4, a final all zone collection would start on Monday November 18th.

Barry added that the equipment for leaf pick up is also used for snow removal, and it takes three days for equipment conversion. Public Works is striving for efficiency and flexibility based on weather. Residents may bag leaves for pick up during the first two weeks in December.

Councilman Solberg confirmed that this will be clearly stated in the Newsletter.

Councilman Millar stressed the need for landscaping contractors to be aware of these changes.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. Consider a Motion to Award a Contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project - **Approved by Voice Vote**

Public Works Director Matt Barry recommended awarding a contract to the low responsible bid, A.J. Johnson Paving, in the amount of \$867,402.15 for the rehabilitation of Tulip Way, Doe Road, Leonard Road and Olive Street

Barry noted that \$361,316 are available from the CDBG Program for the work on Tulip Way. Additionally, \$75,000 (from the \$4,518,176 in Rebuild Illinois funds the Village of Palatine received from the State) are available for the work on Doe Road, Leonard Road and Olive Street. The remaining balance of \$43,0732.15 can be covered by MFT funds.

Councilman Millar added to be sure we are communicating with the Park District regarding Doe Road.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted -

Nothing was submitted.

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider a Motion to Approve a Revision to the 2024-2025 Winter Farmers' Market Hours - **Approved by Voice Vote** (Council District: Six)

Village Manager Reid Ottesen presented the Farmers' Market request to extend the previous 2-hour Winter Market hours (10AM-Noon) by one hour to 9 AM to Noon. Open on the first and third Saturday mornings each month, November through April, the Winter Market is outdoors in the Train Station Parking lot to accommodate the increasing numbers of vendors and customers.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted -

Nothing was submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:22 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted.

E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:22 PM

TIM MILLAR, CHAIRMAN

1. As Submitted -

Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:22 PM

KOLLIN KOZLOWSKI, CHAIRMAN

In the absence of Chairman Kozlowski, Vice-Chairman Helms opened the Fire Policy & Community Information Committee.

1. As Submitted -

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING

1. Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

1. Consider a Motion to Approve Warrant 2024 #17 - **Approved**
2. Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Kids Play Place at 1108 W. Northwest Highway - **Approved** (Council District: One)

Ordinance #O-78-24
3. Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 26, 2024 - **Approved** (Council District: Six)
4. Consider a Motion to Adjust the Leaf Collection Program - **Approved**

5. Consider a Motion to Award a Contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project - **Approved**
6. Consider a Motion to Approve a Revision to the 2024-2025 Winter Farmers' Market Hours - **Approved** (Council District: Six)
7. Consider an Ordinance Amending Chapter 12 - Offenses and Miscellaneous Provisions of the Palatine Code of Ordinances - **Approved**

Ordinance #O-79-24

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

In the absence of Chairman Kozlowski, Vice-Chairman Helms reported on the Fire Policy & Community Information Committee.

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted -

No Report

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII.ADJOURNMENT – Time: 7:23 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

SUBMITTED BY:

Margaret R. Duer
Village Clerk



VILLAGE OF PALATINE
 VILLAGE HALL - COUNCIL CHAMBERS
 200 E. WOOD STREET
 PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

AUGUST 19, 2024

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Deputy Fire Chief Scott Mackeben, IT Director Larry Schroth, Director of Finance Paul Mehring, and Director of Human Resources Monika Pandya, Assistant Public Works Director Katie Lapid

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

- Village Council & Committee of the Whole - Regular Meeting - August 5, 2024 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Minutes Acceptance: Minutes of Aug 19, 2024 7:00 PM (APPROVAL OF MINUTES)

IV. MAYOR'S REPORT

1. Presentation of the Village of Palatine's 2024 Hometown Pride Awards -

Mayor Schwantz thanked the Beautification Commission for all they do to make the community attractive for every season. Assistant Public Works Director Katie Lapid introduced each member and presented 2024 Hometown Pride Awards:

Single-Family:

1st Place: 234 N. Plum Grove Road - Philip and Nathan Etter
 2nd Place: 1149 N. Del Mar Drive - Chris Garlington and Tricia Wood
 3rd Place: 1106 N. Pepper Tree Drive - Ray and Rena Benton

Business:

1st Place: Second City Canine Rescue
 2nd Place: Sikh Religious Society
 3rd Place: Palatine Park District

Multi-Family:

1st Place: 1273 N. Inverrary Way - Camilo Arreguin
 2nd Place: 36 W. Fern Court - Jeff and Shar Bonner
 3rd Place: 124 W. Colfax Street - Wellington Court Condominiums

Subdivision Entrance or Cul-De-Sac Island:

1st Place: Bridge View West Homeowners Association

'Doors' of Palatine:

1st Place: 607 N. Clark Drive - Joseph and Amanda Massaro
 2nd Place: 36 W. Fern Court - Jeff and Shar Bonner
 3rd Place: 1147 N. Knollwood Drive - Mary Unsen

2. As Submitted -

Mayor Schwantz announced upcoming events:

Friday through Sunday, August 23-25

Downtown Palatine Street Fest

Village Hall will be closed on Monday, September 2nd
 in observance of Labor Day.

Tuesday, September 3

The next Village Council Meeting

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:13 PM

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Granting a Special Use to Permit a Frozen Food Store at 1711 N. Rand Road (Unit 100) - **Motion Carried by Voice Vote** (Council District: Four)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for Special Use permit to open a frozen food store. Handmade Frozen Food - Multi Cook, at 1711 N. Rand Road, Unit 100, offering handmade frozen meals for purchase. The Village is requiring a license agreement with the property owner for the parking spaces, which encroach into the right-of-way along Capri Drive. The Planning & Zoning Commission voted unanimously to approve the Special Use and staff concurs.

In response to Councilman Millar, Vyverberg clarified truck delivery is scheduled between 7-8 PM.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Ordinance Amending Special Use Ordinance #O-58-16 to Permit an Expanded Floor Plan for an Existing Day Care Facility at 201-213 W. Dundee Road - **Motion Carried by Voice Vote** (Council District: Three)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Special Use Amendment to permit a 1,000 sq. ft. expansion into the adjoining tenant space to accommodate an additional 20 children at the facility. The Planning & Zoning Commission voted unanimously to approve the Special Use Amendment and staff concurs.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. Consider an Ordinance Granting a Special Use to Permit a Massage Therapy Business at 21 N. Brockway Street (Unit 203) - **Motion Carried by Voice Vote** (Council District: Six)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Special Use to permit a massage therapy business. Healing By Edyta will operate by appointment only, in a single office space, Unit 203, (242 sq. ft.) in the building at 21 N. Brockway Street. The Planning & Zoning Commission voted unanimously to approve the Special Use and staff concurs.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. As Submitted -

Nothing was submitted.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:18 PM

TIM MILLAR, CHAIRMAN

1. Consider a Motion Approving the Downtown TIF District Facade & Interior Building Improvement Grant Program Application for the Property at 34 W. Palatine Road - **Approved by Voice Vote** (Council District: Six)

Community Development Director Mike Jacobs presented the petitioner's request for a Downtown Facade & Interior Building Improvement Grant Program application from Cook, Cork and Fork located at 34 W. Palatine Road. The proposed exterior and interior improvements to the existing tenant space incorporates their new wine bar concept (The Cork @ Cook, Cork & Fork), as reflected in their Special Use Amendment approved by the Council on March 11, 2024. Other improvements include an awning, signage and interior modifications. Based on the costs outlined in the application, the proposed project would be eligible for a total maximum reimbursement amount of \$54,771 to be adjusted if costs are lower. Staff recommends approval of the application with Village participation not to exceed \$54,771.

John and Mica Mahler, addressed the Council with their excitement for the expansion.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

7:21 PM

BRAD HELMS, CHAIRMAN

1. Consider a Motion Authorizing the Purchase of Office Desktop and Rugged Laptop Computers - **Approved by Voice Vote**

IT Director Larry Schroth recommended awarding the bid to the lowest compliant bidder, AKA Computer Solutions Inc. to replace/upgrade 30 office computers and seven rugged laptops at a cost of \$41,907.40.

In response to Councilman Helms, Schroth stated the old computes are sold at auction.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:22 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. Consider an Ordinance Authorizing the Village Manager to Dispose of a Fire Apparatus by Direct Sale - **Motion Carried by Voice Vote**

Deputy Fire Chief Scott Mackeben recommended approving an ordinance authorizing the Village Manager to dispose of a 2009 Pierce Quint by direct sale to Brindlee Mountain for \$75,000 and waive the competitive bidding requirements.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

E. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:23 PM

DOUG MYSLINSKI, CHAIRMAN

1. Consider an Ordinance Amending the Village of Palatine's Calendar Year 2024 Budget (2nd Quarter Budget Adjustments) - **Motion Carried by Voice Vote**

Finance Director Paul Mehring reported the 2nd Quarter budget adjustments: 1) \$ 9,144,856 - Budget increase using new revenue offsets will increase the expenditure budget as well as the revenue budget to account for new revenues that are specifically earmarked, thus do not affect fund reserves. This action is primarily a result of our audit discussions earlier this year and the allocation of the surplus to the public safety pensions, debt service reserve account and Public Works Facility fund; 2) \$ 195,646 - Budget increase using reserves increase the expenditure budget with no revenue offset, thus decrease fund reserves. These changes increase the total Village-Wide 2024 budget in the amount of \$9,340,502. Staff recommends approval of the Ordinance.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider a Discussion Related to the Village of Palatine's 2024 Mid-Year Financial Review -

Finance Director Paul Mehring briefed the Mayor and Council on where the Village finances stand as of June 30, 2024 and previewed the CY 2025 budget process. Revenues are running slightly ahead of estimates and expenditures are performing within budgeted expectations. The 2025 budget process is underway with a stable property tax levy, continued funding for CSF Renovation, funding for a new Police Department organization and other personnel actions.

Village Manager Reid Ottesen added the proposed 2025 budget calendar to include the Budget Review (November 4), Public Hearing (November 18), and Budget Adoption (December 2).

Councilman Myslinski highlighted the debt free position of the Village and the excellent work on the budget for Palatine.

In response to Councilman Kozlowski, Mehring noted the inclusion of the special events sales tax and the new cannabis business sales tax.

3. As Submitted -

Nothing was submitted.

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:30 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted -

Councilman Lamerand congratulated and thanked Public Works for the work on Illinois Avenue.

VII. RECONVENE THE VILLAGE COUNCIL MEETING

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwartz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider a Motion to Approve Warrant 2024 #16 - **Approved**
2. Consider an Ordinance Granting a Special Use to Permit a Frozen Food Store at 1711 N. Rand Road (Unit 100) - **Approved** (Council District: Four)

Ordinance #O-73-24

3. Consider an Ordinance Amending Special Use Ordinance #O-58-16 to Permit an Expanded Floor Plan for an Existing Day Care Facility at 201-213 W. Dundee Road - **Approved** (Council District: Three)

Ordinance #O-74-24

4. Consider an Ordinance Granting a Special Use to Permit a Massage Therapy Business at 21 N. Brockway Street (Unit 203) - **Approved** (Council District: Six)

Ordinance #O-75-24

5. Consider a Motion Approving the Downtown TIF District Facade & Interior Building Improvement Grant Program Application for the Property at 34 W. Palatine Road - **Approved** (Council District: Six)

6. Consider a Motion Authorizing the Purchase of Office Desktop and Rugged Laptop Computers - **Approved**

7. Consider an Ordinance Authorizing the Village Manager to Dispose of a Fire Apparatus by Direct Sale - **Approved**

Ordinance #O-76-24

8. Consider an Ordinance Amending the Village of Palatine's Calendar Year 2024 Budget (2nd Quarter Budget Adjustments) - **Approved**

Ordinance #O-77-24

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

7:31 PM

BRAD HELMS, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:31 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

No Report

Minutes Acceptance: Minutes of Aug 19, 2024 7:00 PM (APPROVAL OF MINUTES)

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:31 PM*TIM MILLAR, CHAIRMAN*

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:31 PM*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:31 PM*GREG SOLBERG, CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:31 PM*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS – Time: 7:31 PM**A. VILLAGE MANAGER – Time: 7:31 PM**

1. As Submitted -

No Report

B. VILLAGE CLERK – Time: 7:31 PM

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED – Time: 7:32 PM

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE – Time: 7:32 PM

Patrick Stewart, representative from Local 150, indicated he is here on behalf of employee, Charles Swanson. Mr. Swanson has a workers compensation matter pending before the Village that could impact his employment. He is asking for the Council to intervene.

Mayor Schwantz indicated that this would be subject to the terms of the collective bargaining agreement.

Roman Golash, Juniper, announced that the American Legion Post 690 will post the colors at the September 14th Chicago Fire game at Soldier Field. He then commented on better use of microphones by Councilmen for audience to hear.

Frank Skorske, 145 West Bryant, apologized for previous comments. He referenced Col. Edward L Hubbard, who was a Prisoner of War for 6 years, 4 months in Hanoi and wrote a book: ESCAPE FROM THE BOX. Skorske suggested thinking outside the box regarding the Palatine Stables issue. Skorske suggested that Village Manager Reid Ottesen mediate the Park District vs resident's situation.

Mayor Schwantz replied that the Park District would need to reach out to Reid for that type of assistance.

XIII. ADJOURNMENT

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Aug 19, 2024 7:00 PM (APPROVAL OF MINUTES)

Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Kids Play Place at 1108 W. Northwest Highway

The Petitioner, White Rabbit Club LTD (Larisa Kislov), is requesting the transfer of the existing Special Use to permit the continued operation of an indoor recreational use at this location. Therefore, the Petitioners are requesting approval of the following:

Transfer of Special Use #O-41-19 to permit the continued operation of an indoor recreational use (kids play place) at 1108 W. Northwest Highway.

KEY ISSUES:

- The Subject Property, zoned Planned Development, follows the B-2 General Business District, previously contained Bee Happy Club (which received a Special Use in 2023).
- White Rabbit Club proposes to acquire the current business and is requesting a Special Use Transfer. Other than the ownership change, the general operations remain the same, with the exception of planned hours of operation being extended to 9 PM.
- Any changes to the floor plan or business operations would require additional Village review.

ALTERNATIVES:

1. Recommend approval of the Special Use Transfer.
2. Do not recommend approval of the Special Use Transfer.

RECOMMENDATION:

Staff recommends approval of the Special Use Transfer at 1108 W. Northwest Highway.

ACTION REQUIRED:

A motion to approve the Special Use Transfer of Ordinance #O-103-23 to White Rabbit Club LTD (Larisa Kislov) to permit the continued operation of an indoor recreational use at 1108 W. Northwest Highway.

ATTACHMENTS:

- Aerial Map
- ORD 1108 W Northwest Hwy SU Trans
- EXHIBIT - Business Plan
- Special Use ORD. #O-103-23
- Application

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski



Attachment: Aerial Map (2024-70 : 1108 W. Northwest Hwy - SU Trans)

0 400 800 ft

Print Date: 8/11/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

ORDINANCE NO. _____

**AN ORDINANCE TRANSFERRING SPECIAL USE ORDINANCE #O-103-23
1108 W. NORTHWEST HIGHWAY**

WHEREAS, Ordinance #O-103-23 granted a Special Use for the operation of an indoor recreational use at the property commonly known as 1108 W. Northwest Hwy; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on September 3, 2024, to review a request by White Rabbit Club LTD (Larisa Kislov), that the Special Use be transferred to permit the continued operation of an indoor recreational use, with no substantial change, and it was the recommendation of the Village Council that the transfer of the Special Use to White Rabbit Club LTD (Larisa Kislov), be approved without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #O-103-23 is hereby transferred to White Rabbit Club LTD (Larisa Kislov).

SECTION 2: All conditions of Special Use Ordinance #O-103-23 shall remain in full force and effect.

DATED: This ____ day of _____, 2024

AYES:____ NAYS:____ ABSENT:____ PASS:____

APPROVED by me this ____ day of _____, 2024

 Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk

this ____ day of _____, 2024.

 Village Clerk

Business Plan for "White Rabbit Club"

1108 W Northwest Hwy, Palatine, IL 60067

Description of the Facility:

White Rabbit Club is designed for children up to 7 years old. Our facility is ideal for development, learning, and socialization, which are very important for children and their parents seeking a safe and engaging place to spend time.

What is White Rabbit Club?

White Rabbit Club is a safe and cozy space specifically created for children's development. Here, your children can have fun and engage in beneficial activities, playing with other kids and participating in interesting tasks. All children must be supervised by parents or guardians while at the club.

Our club has a 2,500 square foot area and includes a variety of educational toys, play structures, and creative activity zones. These elements foster the development of fine and gross motor skills, abstract thinking, and social communication.

Additionally, we have a separate room where parents can rest, have a snack with their own food, or simply socialize with other adults. We also plan to hold themed events for children and their parents, learning classes, play sessions, workshops, story readings, or meetings with guest specialists and teachers.

Target audience:

Parents with children under 7 years old, who live in Cook and Lake Counties are looking for engaging and safe places for their children's development and entertainment.

The club will also be a great alternative for those looking for a replacement for outdoor activities during bad weather.

What Will the Space Include?

The 2,500 square foot space will be divided into several zones: a play area with mazes, slides, trampolines, and a soft ball pit, as well as a role-playing area.

Part of the space will be allocated for an entrance area where parents and children can leave outerwear, strollers, and other items.

A separate room will be designated for rest and snacks, where personal belongings can be stored. Another part of the space will be used for two restrooms, a small office, and a reception area.

Operating Hours:

Monday: 9:00 AM – 9:00 PM

Tuesday: 9:00 AM – 9:00 PM

Wednesday: 9:00 AM – 9:00 PM

Thursday: 9:00 AM – 9:00 PM

Friday: 9:00 AM – 9:00 PM

Saturday: 9:00 AM – 9:00 PM

Sunday: 9:00 AM – 9:00 PM

Operating hours may vary depending on the season.

Management and Employees:

Initially, we will have 4 part-time employees responsible for administrative functions, greeting guests, processing payments, and maintaining cleanliness and safety in the club.

The business will be actively supported by the owner and her family (spouse) to ensure smooth operations and comfortable conditions for all visitors.

ORDINANCE NO. O-103-23

**AN ORDINANCE GRANTING A SPECIAL USE AT
1108 W. NORTHWEST HIGHWAY**

Attachment: Special Use ORD. #O-103-23 (2024-70 : 1108 W. Northwest Hwy - SU Trans)

**Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
on September 5, 2023**

ORDINANCE NO. O-103-23

AN ORDINANCE GRANTING A SPECIAL USE FOR AN INDOOR SPORTS AND
RECREATIONAL USE
1108 W. NORTHWEST HIGHWAY

WHEREAS, pursuant to a petition and public hearing on August 22, 2023, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings, relative to a request for a Special Use for an indoor recreational use, pursuant to Section 13.05 of the Village of Palatine Zoning Ordinance, on the following legally described property:

LOT 11 IN HIDDEN COVE, BEING A SUBDIVISION OF THE EAST 250 FEET OF THE WEST 2/3 OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION TOWNSHIP 42 NORTH RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 21, 1990 AS DOCUMENT NO. 90254792, IN COOK COUNTY. ILLINOIS.

Commonly known as 1108 W. Northwest Highway

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Special Use for an indoor recreational use (1108 W. Northwest Highway), pursuant to Section 13.05 of the Village of Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. The Special Use shall substantially conform to the floor plan and Bee Happy Club business plan, prepared by the petitioner submitted on 07/18/2023, except such plans may be changed to conform to Village Codes and Ordinances.

SECTION 2: That a copy of the public notice be attached hereto and form a part of this ordinance.

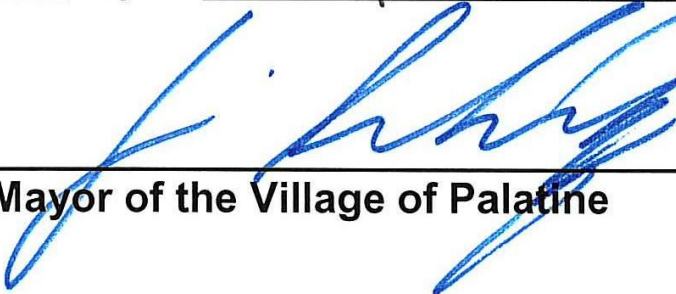
Attachment: Special Use ORD. #O-103-23 (2024-70 : 1108 W. Northwest Hwy - SU Trans)

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 5th day of September, 2023

AYES: 5 NAYS: 0 ABSENT: 1 PASS: 0

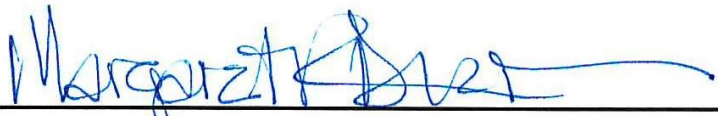
APPROVED by me this 5th day of September, 2023



Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this

5th day of September, 2023



Village Clerk

Business plan of the «BEE HAPPY CLUB» children’s playroom.

1108 w. Northwest Hwy, Palatine, IL 2023

Stay-at-home moms and moms working from home, as our place is ideal for communication and socialization, which is often not enough for both children and mothers who are constantly at home. Babysitters and people who take care of children, as this is a wonderful place to spend time with children in bad **What is a playground/playroom?**

This is a safe, cozy place, specially created and equipped for children up to 7 years old.

This is not a cafe, since we do not plan to cook and sell food, and this is not a daycare center, since we do not offer childcare and do not allow parents to leave children unattended, there is no “drop -in” option. In other words, parents should constantly monitor their children and children must be under supervision of adults (parents or caregivers) all the time.

Our playground/ playroom covers an area of 2500 sq ft and it is an indoor playground with a lot of educational toys and game structures. All toys and structures help to develop fine and large motor skills, abstract thinking, social communication, etc.

Our space can be a venue for small events and meetings, as we have a separate room where parents and children can take a break, eat a snack that they brought with them, or enjoy socializing with each other.

We can also hold thematic events of parents with kids, for example, “mommy and me art and crafts Activities”, storytelling for kids or meetings with invited experts and teachers.

Target audience

Mothers with children under 7 years old living in Cook and Lake Counties

weather and an excellent replacement for outdoor playgrounds and parks.

Parents who are just looking for new interesting places to spend time with their children.

What will it look like?

2500 sq ft of space with toys, a mini maze, slides, a mini trampoline, a soft pool with balls and a zone for a pretended play.

Approximately a quarter of the area will be occupied by entrance area (where kids and parents can leave coats and jackets, strollers etc. and a separate room with tables and chairs, where you can have a snack with food brought with you, leave your belongings, etc.)

Half will be allocated for the play area, you can see in more detail on the floor plan.

Another quarter of the area is allocated for two restrooms, a small office and a reception area.

Opening hours:

Monday: closed

Tuesday: 9 am – 3 pm

Wednesday: 9 am – 3 pm

Thursday: 9 am – 3 pm

Friday: 9 am – 3 pm

Saturday: 9 am – 3 pm

Sunday: 10 am – 7 pm

*CAN BE CHANGE SESSONALLY

How many people do we plan to serve daily?

As a rule, mothers with very young children come to us, they spend an average of 1-2 hours in our facility. (As our experience in our first location shows)

Therefore, we expect to receive about 6-7 children and 6-7 adults at a time. That is, about 14-15 people at most.

On the busiest days (Saturday and Sunday), we plan to use advance booking, which can be made by phone.

Also, if there are no seats in our play area, we make an appropriate announcement on social Media (Facebook and Instagram) and on the website, as well as put up a banner at the entrance.

This practice has proven itself well in our center in Bolingbrook, IL location.

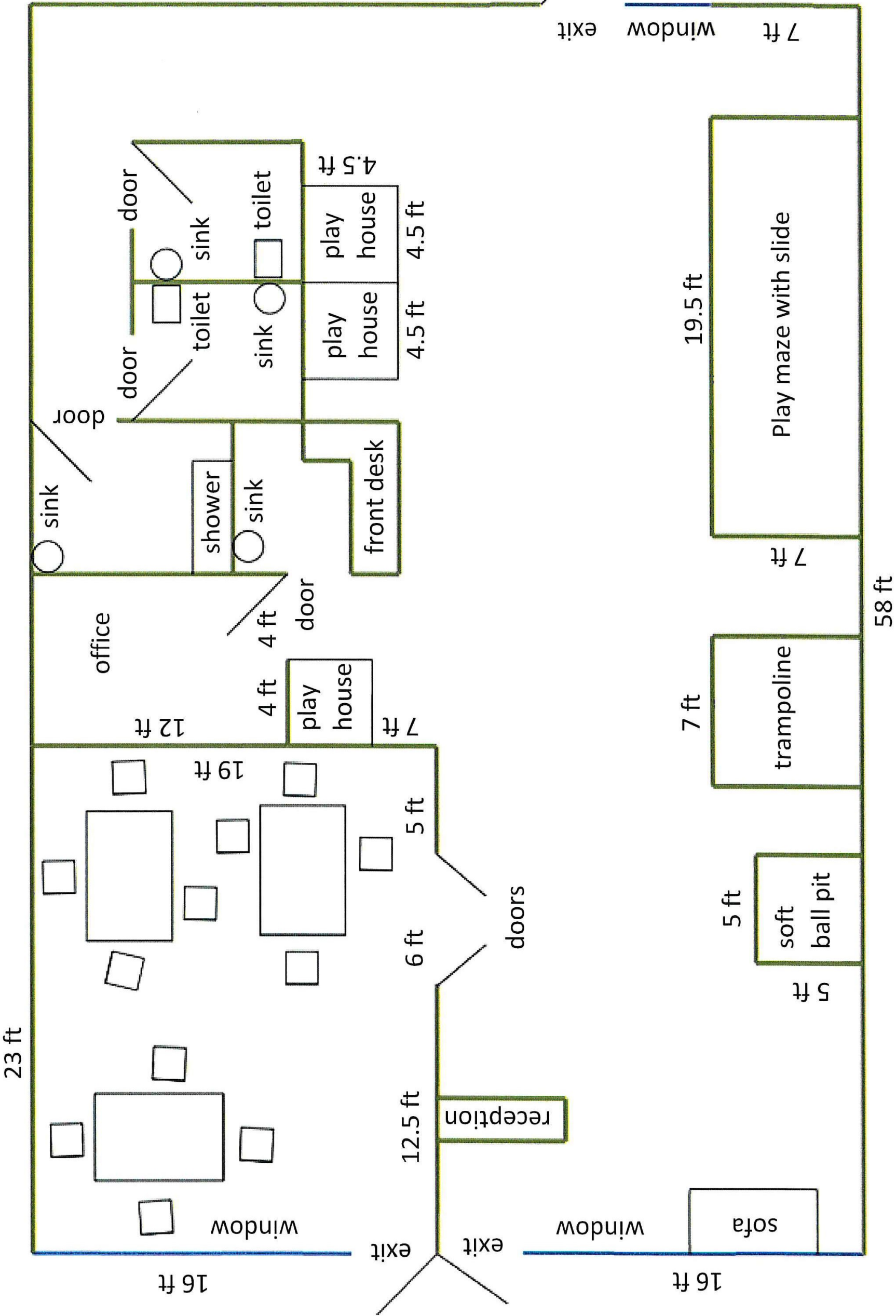
Management and employees

To begin with, we need only 1 employee who will perform the functions of an administrator, cashier and cleaner.

Since we do not provide childcare services (children are always under the supervision of their parents) and the flow of people is not so large, one person will be quite enough for us.

The employee must meet the guests, take payment for the visit, make sure that the guests are informed about the rules and safety precautions, keep clean and do the cleaning.

At the first stage, this function will be performed by the business owner and her family (spouse).



CERTIFICATE OF PUBLICATION

DES PLAINES JOURNAL, INC., a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE 1108 W. NORTHWEST HIGHWAY
☒ ☐ ☐ ☐
County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 3RD day of AUGUST, A.D. 2023, and the last publication thereof was made on the 3RD day of AUGUST, A.D. 2023.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

☐ Des Plaines Journal

☐ Elk Grove Village Journal

☐ Mt. Prospect Journal

☐ Niles Journal

☐ Park Ridge-Golf Mill Journal

☐ Prospect Heights Journal

☐ Rosemont Journal

☐ Arlington Heights Topics

☐ Buffalo Grove Topics

☒ Palatine Topics

☐ Rolling Meadows Topics

☐ Wheeling Topics

☐ Suburban Journal

☐ Northwest Journal

☐ Glenview Journal

"OFFICIAL SEAL"

MARY ALICE WENZL

NOTARY PUBLIC, STATE OF ILLINOIS

My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, THE DES PLAINES JOURNAL, INC., has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 3RD day of AUGUST A.D., 2023.

By Todd Wenzl

President

Title of Corporate Officer

County of Cook

State of Illinois

Subscribed and sworn to before me this 3RD day of AUGUST A.D., 2023.

My commission expires the 15TH day of JULY A.D., 2025.

Attachment: Special Use ORD. #O-103-23 (2024-70 : 1108 W. Northwest Hwy - SU Trans)

Packet Pg. 31



SPECIAL USE TRANSFER

Department of Planning & Zoning

200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

Required Materials

- Application Form
- Business Plan (including but not limited to nature of business, hours of operation, number of employees, floor plan, menu, and any proposed changes to the business)
- Proof of Ownership

Business Owner(s):

Larisa Kislov

Zhanna Anheleniuk

Subject Property Address:

1108 W Northwest Hwy, Palatine, IL 60067

The owner(s) listed above are requesting that Special Use Ordinance # O-103-23 be transferred from Bee Happy Club to individuals(s) and/or company listed above. I have read the ordinance(s) and agree to comply with all applicable ordinance(s) and any conditions contained therein. As the new business owner(s), the following changes (if any) are proposed to the business operation and/or floor plan:

We do not have any changes to the current floor plan.

However, there are some updates to the business operation.

We will be open from Monday to Sunday, from 9:00am - to 9:00 pm.

I understand that if the Village determines the nature or characteristics of the business will substantially change, a new Special Use may be required.

Attachment: Application (2024-70 : 1108 W. Northwest Hwy - SU Trans)

Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 26, 2024

BACKGROUND:

Adrenaline Sports Management is proposing a Halloween Hustle 5K in downtown Palatine on Saturday, October 26, 2024, from 8 AM to 11 AM. This event has been held for the last several years. The Petitioner is requesting Village Council approval.

KEY ISSUES:

- There will be two courses (5K and Kids Dash), with an estimated 1,000 participants.
- Adrenaline will take full responsibility for the event that will benefit the Boys and Girls Club of Palatine.
- In conjunction with the event, the Petitioner is requesting a waiver of the Village's sound amplification ordinance to allow announcements and music played through a speaker system (amplified sound). In past years, sound amplification was not permitted until 8 AM and the Village received no complaints. Staff recommends the hours of 8 AM - 10:30 AM (consistent with past years).
- In the past, other components of the event were also not included in the original approval, including an inflatable starting line that was erected over Eric Drive and placement of race related materials on public sidewalks and parkways. Any use or obstruction of the Village right-of-way needs specific Village approval. The request does not provide any details in regards to equipment they wish to utilize in conjunction with the event and thus, unless their plans are amended, there will be no additional encroachment to the ROW.
- The Palatine Police Department will be working with event organizers to determine Police staffing on the route and to conduct traffic control. The event sponsor will be responsible for 100% of all Village services provided as part of this event.
- In 2023, Adrenaline paid a Usage Fee for the use of public streets (ROW) in the amount of \$1,640.
- Approval is contingent upon receiving the required Hold Harmless and Certificate of Insurance.

ALTERNATIVES:

1. Approve the Halloween Hustle 5K on October 26, 2024.
2. Do not approve the Halloween Hustle 5K on October 26, 2024.

RECOMMENDATION:

Staff recommends action at the discretion of the Village Council.

ACTION REQUIRED:

A motion to approve the Halloween Hustle 5K on October 26, 2024.

ATTACHMENTS:

- Halloween Hustle Application

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

GENERAL EVENT INFORMATION

Name of Event

Halloween Hustle 5K & Kids Dash Benefitting Boys and Girls Club

Exact Address of Event

345 N Eric Dr, Palatine, IL 60067

Type of Event (Check all applicable)

☐ Festival ☒ Run/Walk ☐ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ☐ Other

Date(s) of Event

Saturday, October 26, 2024

Hours of Event

8:30 - 11:00 AM

Total Hours (Set-Up - Tear Down)

4:00 AM - 12:00 PM

Phone number/website for publication

<https://halloweenhustle.com>

Estimated attendance

900

Last years actual attendance

820

Describe the event's community and/or cultural benefit

The 19th Annual Halloween Hustle race is 5K & Kids Dash traditional event in Palatine.

+

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization

Adrenaline Special Events

Contact person from Sponsoring Organization

Aaron Del Mar

Sponsoring Organization Address

345 N Eric Dr

City

Palatine

Zip

60067

Phone Number

E-Mail

Website

adrenalinespecialevents.com

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator

E-mail

Organizer/Coordinator Address

345 N Eric Dr

City

Palatine

Zip

60067

Phone Number

Cell Phone Number

Fax Number

EMERGENCY CONTACT INFORMATION

Name of Emergency Contact

E-mail

Emergency Contact Address

City

Zip

Phone Number (24hours)

Cell Phone Number

Fax Number

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk? ☐ Yes ☒ No

Below are some foods exempt from a permit (not all are listed):
-Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.)
-Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (i.e. apples, bananas, etc.)

QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.

If yes, how many vendors? _____

Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9090. Please see application for full details on what is required.

Are you erecting either: (1) tent(s) larger than 20'x40' (or 800 sq. ft.) or (2) that accommodates more than 100 people or (3) temporary structure(s) (i.e. stage) taller than 2' in height or (4) that will be equipped with temporary electrical power? ☐ Yes ☒ No

If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9037. Electric submissions are NOT accepted. Please see application for full details on what is required.

Are you serving alcoholic beverages at your event? ☐ Yes ☒ No

Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9031.

Will the event include a Race/Walk or Parade? ☒ Yes ☐ No

If yes, you must complete, Page 3, Section 1.

Will electronic sound amplification equipment or a public address system be used at the event? ☒ Yes ☐ No

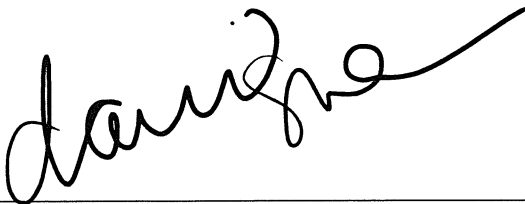
If yes, you must complete, Page 3, Section 2.

Are you utilizing any public parking lots, Village streets or other Village property for your event? ☒ Yes ☐ No

If yes, you must complete, Page 3, Section 3.

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.



Signature of Organizer

March 19, 2024

Date

Application must include the following documentation

- ☒ Special Event Application (Page 1, 2, 3, 4)
- ☒ Certificate of Insurance (see Section 5)
- ☒ Site Plan and/or Race/Parade Route Map

***You MUST submit a new site plan or parade/race route on an annual basis.**

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event

Halloween Hustle 5K & Kids Dash

SECTION 1: RACE/WALK, PARADE INFORMATION

☐ Not Applicable

Starting Location

345 N Eric Dr, Palatine (On Street)

Ending Location

345 N Eric Dr, Palatine (On Street)

Approximate Number of Attendees (runners/marchers)

900

Approximate Number of Vehicles (cars/floats)

2 (Lead & Follow Vehicles)

Location of Assemble (Registration)

345 N Eric Dr, Palatine (Under Tents)

Location of Personal Vehicle Parking

Side of Building & Parking Garage

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

SECTION 2: NOISE CONTROL PLAN

☐ Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm)

8:00 AM

Amplified sound will be used to: (am/pm)

11:30 AM

Describe the sound system(s)

The sound system will have multiple speakers lining the street (Eric Dr). Speakers will be faced so

+

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

The sound will be controlled by a central sound board controlled by a hired sound tech. The volun

+

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION

☐ Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen
Eric Dr (Colfax to Cornell)	10/26/2024	4AM	10/26/2024	12PM
Eric Dr (Colfax to Cornell)				
Eric Dr (Colfax to Cornell)				

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization

Adrenaline Special Events, LLC

Name of Event

Halloween Hustle 5K & Kids Dash Benefitting Boys and Girls Club

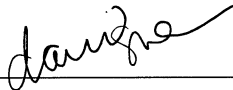
Date(s) of Event

Saturday, October 26, 2024

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy.



SIGNATURE

Danielle Snare

President / Event Director

3/19/2024

PRINT NAME

TITLE/POSITION

DATE

SECTION 5: INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance evidencing the following insurance minimums:

Commercial General Liability - minimum \$1,000,000 per occurrence

Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured.

5K COURSE MAP



Attachment: Halloween Hustle Application (Halloween Hustle 5K & Kids Dash 2024)



Attachment: Halloween Hustle Application (Halloween Hustle 5K & Kids Dash 2024)

Consider a Motion to Adjust the Leaf Collection Program

BACKGROUND:

The Village began a leaf collection program in the fall of 1987. The initial program consisted of vacuum machines, 5-ton dump trucks, equipment with leaf boxes and staff raking leaves into the equipment. In the early 1990's, the Village purchased mechanical leaf machines which were connected to the back of dump trucks with leaf boxes. In the late 1990's, as the Village expanded our corporate territory, the shift was made to primarily using baskets on the front of equipment for pushing and loading as the primary collection method.

The Village's two leaf loading machines are only used when the climate and conditions are dry. The leaf loaders do not operate if the ground and leaves become wet and cannot be replaced as the low number of communities performing this collection process has resulted in discontinuing the production of this equipment. Pushing and loading using baskets requires meaningful volume which is not typical in the early part of the leaf collection program.

KEY ISSUES:

- Leaf collection initially started as a seven-week program. The Village is divided into 8 zones. Each resident had 3 scheduled pick-up dates plus one final sweep of the entire Village.
- The program has recently evolved to a 5-week program, reducing from 3 scheduled pickups to 2 scheduled pickups per zone and one final sweep of the entire Village ending the Friday prior to Thanksgiving.
- The program could stay the same which is expected to be challenging with our focus on pushing and loading. While the most efficient alteration might be the reduction to two scheduled pickups, it seems advisable to stay with the same number of resident collections and attempt to compact the collection period.
- Reducing from a 5-week scheduled collection program to a 4-week collection program would allow for the retirement of the leaf loaders and an eliminated reliance on these limited capabilities. It would additionally free up a week of time for Public Works to focus on pavement and sidewalk maintenance prior to winter conditions.
- The adjustments to the duration for the same total number of pickups is proposed as follows:
 - o Eliminate the first week of leaf pick up.
 - o Week 1, the last week in October, a full community sweep. All residents would need to have their leaves out by Monday October 28th.
 - o Week 2, Residents in zones 1 - 4 would need to have their leaves out by Monday November 4th.
 - o Week 3, Residents in zones 5 - 8 would need to have their leaves out by Monday November 11th.
 - o Week 4, A final all zone collection would start on Monday November 18th.
- Adjusting from scheduled days for specific zones is expected to be less confusing for residents, allows greater flexibility in our collection process, and allows for adjustments into select areas should accumulating rains be forecasted.

ALTERNATIVES:

1. Approve the Motion to adjust the Leaf Collection Program.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the Village Council approve the Leaf Collection Program adjustments.

ACTION REQUIRED:

A motion to approve the Leaf Collection Program adjustments.

ATTACHMENTS:

- 2024 Leaf Collection review and discussion

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS**MEMORANDUM**

To: Matt Barry, Director of Public Works

From: Brandon Saccone, Assistant Director of Public Works

CC: Dan Neyfeldt, Public Works Superintendent
Bill Schumann, Public Works Coordinator Streets

Subject: Leaf Collection Review

Date: July 2, 2024, 2024

Purpose:

This memo provides a review of the hours, equipment, and cost associated with the leaf collection program for 2023 to make recommendations for refining costs for the program.

Background:

The Village started the leaf collection program in the fall of 1987. The initial program consisted of vacuum machines, 5 ton dump trucks, equipment with leaf boxes and staff raking leaves into the equipment. This process worked well only in dry conditions and consumed a large amount of afterhours efforts to complete the program.

In 1990, the Village purchased mechanical leaf machines which were connected to the back of our 5 ton dump trucks with leaf boxes. In 1992, the Village purchased a second mechanical leaf machine which allowed us to retire several of the vacuum machines. In 1994, the Village was expanding its territory and the leaf collection zones expanded accordingly. It was then that an idea was sprung to create a push basket, equipped for our end loader, to mechanically push and pile leaves. Based on the success of this push basket idea, several years later, two additional push baskets were built for our 5 ton dump trucks. The push baskets are versatile in both dry and wet applications when collecting leaves.

Leaf collection has been historically a seven week program where the Village is divided into 8 zones. Each resident had 3 scheduled pick-up dates plus one final sweep of the entire Village. In the past several years, the Village has reduced the program from 7 weeks down to 5 weeks, reducing from 3 scheduled pickups to 2 scheduled pickups per zone and one final sweep of the entire village. This year an additional final sweep was scheduled after the Thanksgiving holiday as the leaves were not completely off the trees as a result of a warm October and November.

Attachment: 2024 Leaf Collection review and discussion (Leaf Collection Program Update)

Palatine Communication Release via Newsletter, Online and E-News Blast:

The final all zone collection will take place the week of Monday, November 13, 2023. All zones must have the final collection of leaves out on the street by 7 a.m. on that day. Crews will start the final pickup on Monday and continue throughout the week until all the leaves have been collected. Only one pass will be made down each street. Leaf piles set out after crews have cleaned the street will not be collected and must be bagged for the weekly household yard waste pickup.

To review the collection guidelines, click [here](#).

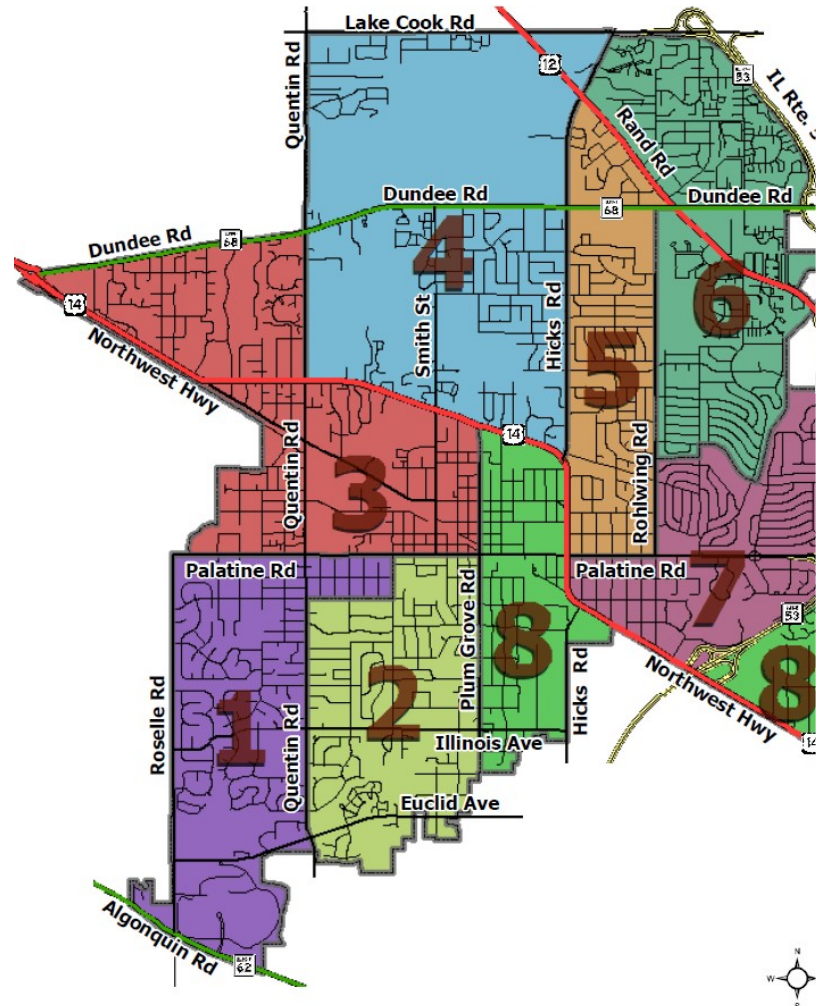
Additional Pickups

The Village does not anticipate adding any additional leaf pickups this season. We will continue to monitor the weather and announce if conditions allow for an additional all zone sweep on our [website](#), in the emailed Palatine E-Newsletter (sign up [here](#)) and on our [Facebook](#) page.

Bag Leaves for Pickup

Residents may continue to bag fallen leaves for their weekly household refuse pickup. The final scheduled pickup for curbside bagged yard waste and bundled brush will occur the week of December 11, 2023.

For more information, call the Public Works Department at (847) 705-5200 or email us at PublicWorks@palatine.il.us.



Operational Results:

In 2023, our 5 week leaf collection program and one additional collection utilized 2374 hours of department labor, which includes 97.5 hours of overtime at a total cost of \$144,589. During the same period, we utilized 22 pieces of equipment which totaled 987 hours at a cost of \$229,532.

As a result of our ability to keep our 1992 leaf loading machines operational, this provides the greatest efficiencies at the onset of the program only when the climate and conditions are dry. The leaf loaders do not operate if the ground and leaves become wet and is the main reason this equipment is on the do not replace list in the CIP along with they are completely obsolete. Parts have and are difficult to find if at all. Generally speaking, the majority of the twenty 5-ton dump trucks, four tandem axle dump trucks are deployed during this program. Additionally, two street sweepers, a backhoe and two rubber tire end loaders are also fully engaged. It takes 9-27 staff, depending on where we are on the schedule and the quantity of leaves on the ground, to complete the entire program. This accounts for approximately 70% of the departments total front-line work force at times from October through November.

A challenge that comes up each year, with our staff, is converting the leaf collection equipment to snow ready operations. The majority of the leaf collection equipment is also used in our snow and ice control operations. The challenge, obviously based on mother nature, is to quickly complete the leaf collection program, inspect, equip, calibrate the same equipment for the snow and ice season.

Equipment

The table below shows the equipment used for the 2023 Leaf Collection, the total numbers of hours each piece of equipment was in operation, the rate per hour including fuel to operate each piece of equipment, and total cost to run the equipment for the 5 week period of leaf collection plus one additional sweep.

Equipment	# of Hours Equipment was Used	Hourly Rate per Unit Including Fuel	2023 Leaf Collection Equipment Costs
5 Ton Leaf Box Truck	120.5	\$56.00	\$6734.00
Street Sweeper	471.75	\$185.00	\$87,274.00
5 Ton (4 Wheeler) Hauling	99.75	\$56.00	\$22,736.00
Tandem Axle (6 Wheeler) Hauling	263.25	\$95.00	\$72,675.00
5 Ton (With Push Basket)	123.6	\$56.00	\$13,510.00
Rubber Tire Loader	125.75	\$77.00	\$19,366.00
Leaf Loader Machine	64	\$66.00	\$6732.00
Backhoe	5.5	\$92.00	\$506.00
Total Equipment	986.9		\$229,532

Equipment Breaks Downs

Total cost for the repairs, labor/parts came to \$25,269.00 We incurred operational breakdowns during this program. The Rubber Tire Loader experienced several break downs, which included bucket malfunctions, hydraulic leaks and. Our two street sweepers also sustained hydraulic leaks, conveyor chain wear, computer software faults as well as several other integral moving parts. Leaf baskets, mounted on the front of the 5-ton dump trucks, endured breakdowns as the caster wheels on the leaf basket frames would heat up and fail, holding brackets damaged and bent from the continuous scrapping and bumping the curb lines which also contributed in the basket frames cracking.

Labor

Total labor hours for the five weeks of collections came to 2276 in regular hours, 97.5 in overtime hours, totaling 1,919 man-hours. Total cost including benefits comes to approximately \$144,588.52.

Total Program Costs:

The table below shows the final costs for the 2023 Leaf Collection including equipment repairs.

	Repair Hours- Regular Time	Repair Hours OT	Parts	Totals
Equipment Repair Costs			\$15,428	\$15,428
Equipment Repair Labor Costs	104	0		\$9,842
			Total Repair Costs	\$25,269.00

	Hours		Cost	
Leaf Collection Equipment Usage Costs	986.9		\$229,532	
	Reg Time	OT	Total Leaf Collection Hrs.	
Leaf Collection Labor Hours	2276	97.5		
Leaf Collection Labor Costs	\$136,437	\$8,151.50	\$144,589	
	Total Leaf Collection Equipment & Labor Costs			\$374,121
	Total Cost			\$399,390

Discussion:

One option is to suspend the leaf collection for one year in order to reduce our overall equipment and overtime costs. Our leaf loaders are obsolete, past or nearing their useful life and are not manufactured any longer. Annually, a large amount of labor and parts (custom fabrication) is required to keeping these two pieces of equipment available for use during the front end of the leaf collection program. This is not our primary option, but none-the-less, it's an option to afford some monetary savings both with the CIP and operating budgets as well as an opportunity for the public to bag their leaves as this is already baked into our waste hauler agreement.

Another option is to modify the leaf collection:

- Eliminate the first week of leaf pick up
- Week 1, the last week in October, a full community sweep
- Week 2 would pick up zones 1 – 4 with none of these days being definitive, meaning we start in zone 1 on Monday and continue until days end. This leaves us the option to finish zone 1 and continue into zone 2 on Monday and so on. This would be communicated daily.
- Week 3 would pick up zones 5 – 8 and follow the same procedure as week 2.
- Week 4 would be a final sweep of the entire town finishing that week or into Thanksgiving week.

Adjusting the schedule this way would eliminate the use of the leaf loaders unless completely necessary.

What are other communities doing?

Municipality	1. Does your municipality currently have a leaf vacuuming program for a defined period of time in the fall?	2. If no, does your municipality have a bag program during a defined period of time for leaf disposal in the fall?	3. If yes, do residents still have to purchase / use stickers for this program or are stickers not needed during the determined leaf pickup period?
Antioch	Yes, done through our contract with Groot.		No stickers required.
Arlington Heights	No. Just an aggressive street sweeping plan.	Yes.	Reduced cost.
Barrington	No.	Residents put leaves in 95-gallon container provided by the waste hauler and/or bio-degradable bags. This service ends in mid-December.	No stickers are required.
Deerfield	Yes.		Stickers are still needed.
Des Plaines	Yes, but only for the main roads. All other streets are pushed into piles and loaded out.	We offer bagged pick up as well through the refuse service until the end of November.	No sticker required.
Elk Grove Village	Yes, we have on street leaf collection for our residents.		Residents do not need to purchase stickers for on-street leaf collection. If the resident choses to bag their leaves, then they would need to purchase a waste sticker for Groot to collect.
Glencoe	Yes.	N/A.	No, residents do not need to purchase stickers to participate in our leaf vacuuming program.
Kenilworth	No.	Not a municipal collection. We do offer seasonal landscape services via either subscription or sticker program via our refuse hauler.	No municipal window for free leaf collection.
Lake Forest	No, we do not have a leaf vacuuming program.	Yes, we do offer a curbside bag program. It does not have a defined period for leaf disposal in the fall.	Residents must purchase / use stickers for all yard waste bags at all times.
Lake Zurich	Yes.		No. Stickers not needed for leaf vacuuming.
Lincolnshire	Yes. (6-weeks) October 23-December 1st.	N/A.	No. \$36.00 annual fee as part of the waste hauler contract.
Mount Prospect	Yes		No stickers needed.
Niles	No.	Yes.	Stickers.

Northbrook	No.	Leaf and other yard waste is collected in a biodegradable paper bag throughout the year through the Village of Northbrook's waste hauler. There is no seasonal program.	Stickers are needed.
Palatine	No. We collect by pushing and loading.	Yes.	No.
Park Ridge	No.	Yes.	Stickers are not needed
Prospect Heights	No.	Residents have unlimited yard waste pickup each week from our refuse hauler Flood Brothers - Spring-Summer-Fall. It is included in standard refuse billing.	
Streamwood	No.	No.	
Vernon Hills	No.	Yes.	Residents must purchase stickers.
West Dundee	Yes. Oct 15th though end of November.		
Wheeling	No.	Yard waste (includes leaves) is collected weekly from April 1st to November 30th on the same day as refuse and recycling. Requirements for yard waste collections: Must be placed in biodegradable paper bags (max 33 gallons and 45 lbs. in weight) or in unlined containers (max 33 gallons and 45 lbs. in weight) clearly marked with a red "X" around the body of the container (at least 12" in diameter to be visible).	No.
Wilmette	Yes, mid-October through early December (8-week program).	No, curbside collection program where residents place loose leaves at the street curb line.	No stickers required for the Village's seasonal leaf collection program.

VILLAGE/TOWN	Program	Schedule	Population
Arlington Heights	2 sweepers and rent 1-2		77,676
Burrillville	Sweep and residents bag		41,105
Buffalo Grove	Sweep and residents bag		43,212
DesPlaines	P/U w/ Baskets then load out and vacums	Oct. 18 - Dec. 1st	60,675
Elk Grove	Leaf vacuum & Push/haul w/ contracted Semis	1st week in Oct. - Nov 19	32,942
Glencoe	LRS (Lake Shore Recycling)		8,888
Hanover Park	Residents bag all leaves Nov. w/ no fee		37,981
Highland Park	LRS (Lake Shore Recycling)		29,628
Hoffman Estates	Residents bag (Groot)		50,841
Libertyville	Residents bag (Groot) 1 sweeper		20,382
Mount Prospect	6 Leaf machines & 4 Backup Machines (Same as Ours)	Oct. 18 - Dec. 3rd	54,604
Park Ridge	Sweepers, Residents not allowed to Rake into Road		37,157
Niles	Trucks w/ Baskets & Load and Sweepers		29,451
Utin	Leaf District pays \$5 a month (4 trailer Leaf vacums 4 1 tons push, Load out into dumpsters, Sweep behind) Non leaf District Bags leaves	Oct. 1st - Dec 3rd	114,797
Morton Grove	2 Sweepers, P/U w/ Basket & load into Semi	Mid Oct. - 1st week Dec.	23,089
Woodstock	3 Leaf vacums (Titans)		25,186
Naperville	2 Contractor companies (1 uses vacums 2nd pushes & loads. PW: 2 leaf vacums, Push w/ plows & load into Semis)		149,540

Recommendation:

Adjusting the leaf collection to a 4-week program from its previous 5-week program. Adjusting the scheduled "Zone" pick up to multiple zones for 1 week with no defined day of that week starting at Zone 1 sequentially moving up. This would eliminate the two leaf loader machines unless in an emergency thus reducing wear and tear. Recommend the custom building of 1 extra leaf push basket with a second after that to have a total of 4. This would give the Village the assurance if catastrophic break downs occur we would have back up equipment. Since they were custom made here at the Village, it is difficult to estimate a cost associated. However, since many of the residents put their leaves in the street several days before their scheduled pick up, this could increase the potential for flooding when there is a substantial rainfall where leaves in the street block drains and inlets.

If the Village chooses to maintain the 5 collection weeks, we could additionally adjust the final sweep to be moved to the week after Thanksgiving. This would allow and compensate for the late falling of the leaves, primarily the Maple Trees, to complete the scheduled final sweep. Every leaf collection season is different due to Mother Nature. Conversely, by moving the final sweep to a week later, this possess a potential impediment for the department's ability to set up the trucks with plows and properly calibrate the spreaders for the winter season in the case of an early snow fall.

Lastly, adjusting the leaf collection to a 4-week program would allow the Street division more time for full depth road repair, sidewalk grinding program, and overall, more time for equipment maintenance and switch over. During that first week it is also recommended that we pick up

leaves throughout the whole day. Meaning instead of stopping after “Zone 1” Monday, we continue until end of business and so on through the week until done. This would allow us to possibly finish earlier in the week and be able to continue said projects on the back end of that week. This will eliminate the days we are in limbo. For example, there are days we would finish a zone at say 10:30am after equipment clean up and maintenance, we are looking at 12:00pm. Being that late in the day makes it difficult to start certain projects hence being in limbo.

Consider a Motion to Award a Contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project

BACKGROUND:

Tulip Way from Capri Drive to the dead end is scheduled to be reconstructed in the 2024 Capital Plan. The scope of reconstruction work includes pavement reconstruction, patching, curb and gutter reconstruction, sidewalk replacement, and sidewalk ramp upgrades to meet ADA requirements. Doe Road, Leonard Road and Olive Street will be rehabilitated as well using savings from projects completed earlier this year, most notably the Crescent and Ellis reconstruction project. The limits include Doe Road from Dundee Road to Northwest Highway, Leonard Road from Palatine Road to Glencoe Street, and Olive Street from Williams Avenue to Wilke Road. The scope of rehabilitation work includes pavement widening and resurfacing, patching, and concrete edging installation. Doe, Leonard, and Olive have been prioritized for this fall road program to achieve the Village's goal of completing all concrete edging by 2025.

KEY ISSUES:

- On Tuesday, August 20, 2024, seven bids were received ranging from a high of \$1,105,597.50 to a low of \$820,074.50.
- The low responsive and responsible bidder was J.A. Johnson Paving Company of Arlington Heights, Illinois in the amount of \$867,402.15.
- The Engineer's Estimate was \$974,400.

ALTERNATIVES:

1. Award the contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project to J.A. Johnson Paving.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project be awarded to J.A. Johnson Paving.

BUDGET IMPACT:

Funds in the amount of \$361,316 are available from the Community Development Block Grant Program to accommodate the work on Tulip Way. Rebuild Illinois (RBI) funds are eligible and available for this project to accommodate the work on Doe Road, Leonard Road and Olive Street. This utilizes final balance of \$75,000 from the \$4,518,176 in Rebuild Illinois funds the Village of Palatine has received from the State. The remaining balance of \$430,732.15 can be covered by Motor Fuel Tax funds.

ACTION REQUIRED:

Motion to award the contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project to J.A. Johnson Paving Company of Arlington Heights, Illinois in the amount of \$867,402.15.

ATTACHMENTS:

- Bid Tabulation
- Location Map-Tulip Way
- Location Map-Doe Road
- Location Map-Leonard Road
- Location Map-Olive Street

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski

VILLAGE OF PALATINE

Bidding Summary

Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements

11:00 AM Tuesday, August 20, 2024

	Bidding Contractors	As Read Bid Amount	As Corrected Bid Amount
1	Schroeder Asphalt Services, Inc.	\$ 820,074.50	Correct as Read
2	J.A. Johnson Paving Co.	\$ 867,402.15	Correct as Read
3	R.W. Dunteman Co.	\$ 886,779.75	Correct as Read
4	A Lamp Concrete Contractors	\$ 887,255.50	Correct as Read
5	Builders Paving, LLC	\$ 887,788.00	Correct as Read
6	Chicagoland Paving Contractors	\$ 1,075,000.00	Correct as Read
7	Everlast Blacktop, Inc.	\$ 1,105,597.50	Correct as Read

Attachment: Bid Tabulation (Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation)

TABULATION OF BIDS

FOR

Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements

DPW- 2415

Section # 24-00115-00-PV

COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder Schroeder Asphalt Services, P.O. Box 831 Huntley, IL 60142 (815) 923-4380		2 J.A. Johnson Paving Co. 1025 E. Addison Court Arlington Heights, IL 60004 (847) 439-2025 Fax (847) 439 2084		3 R.W. Duntelman Co. 600 S. Lombard Road Addison, IL 60101 (630) 932-0994		4 A Lamp Concrete Contra 1900 Wright Boulevard Schaumburg, IL 60193 (847) 891-6000 Fax (847) 891-1873	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
20201200	Removal and Disposal of Unsuitable Materials	CY	50	\$50.00	\$2,500.00	\$60.00	\$3,000.00	\$45.00	\$2,250.00	\$69.25	\$3,462.50	\$50.00	\$2,500.00
21001000	Geotechnical Fabric for Ground Stabilization	SY	4,260	\$2.50	10,650.00	\$2.00	\$8,520.00	\$1.25	\$5,325.00	\$2.00	\$8,520.00	\$1.80	\$7,668.00
30300001	Aggregate Subgrade Improvement	CY	50	\$50.00	2,500.00	\$55.00	\$2,750.00	\$45.00	\$2,250.00	\$75.20	\$3,760.00	\$50.00	\$2,500.00
40600290	Bituminous Materials (Tack Coat)	LB	3,600	\$0.50	1,800.00	\$0.01	\$36.00	\$2.00	\$7,200.00	\$0.01	\$36.00	\$0.01	\$36.00
40602978	HMA Binder Course, IL-9.5, N50	TN	620	\$88.00	54,560.00	\$90.00	\$55,800.00	\$94.00	\$58,280.00	\$89.95	\$55,769.00	\$106.00	\$65,720.00
40603080	HMA Binder Course, IL-19.0, N50	TN	530	\$84.00	44,520.00	\$94.00	\$49,820.00	\$94.00	\$49,820.00	\$82.50	\$43,725.00	\$100.00	\$53,000.00
40603335	HMA Surface Course, Mix D, N50	TN	795	\$92.00	73,140.00	\$94.00	\$74,730.00	\$105.00	\$83,475.00	\$89.50	\$71,152.50	\$108.00	\$85,860.00
42400200	PCC Sidewalk, 5"	SF	870	\$15.00	13,050.00	\$14.00	\$12,180.00	\$12.00	\$10,440.00	\$9.70	\$8,439.00	\$10.25	\$8,917.50
42400300	PCC Sidewalk, 6"	SF	630	\$16.00	10,080.00	\$14.50	\$9,135.00	\$12.00	\$7,560.00	\$13.00	\$8,190.00	\$12.00	\$7,560.00
44000500	Combination Curb and Gutter Removal	FT	125	\$15.00	1,875.00	\$15.00	\$1,875.00	\$10.00	\$1,250.00	\$13.85	\$1,731.25	\$7.00	\$875.00
44000600	Sidewalk Removal	SF	840	\$5.00	4,200.00	\$3.00	\$2,520.00	\$13.00	\$10,920.00	\$3.00	\$2,520.00	\$2.10	\$1,764.00
44000161	HMA Surface Removal, 3"	SY	6,950	\$4.30	29,885.00	\$3.15	\$21,892.50	\$4.50	\$31,275.00	\$8.00	\$55,600.00	\$5.45	\$37,877.50
550A0050	Storm Sewers, Class A, Type I, 12"	FT	275	\$100.00	27,500.00	\$140.00	\$38,500.00	\$125.00	\$34,375.00	\$125.00	\$34,375.00	\$71.00	\$19,525.00
60236800	Inlets, Type A, Type 11 F&G	EA	3	\$2,350.00	7,050.00	\$3,000.00	\$9,000.00	\$2,650.00	\$7,950.00	\$2,650.00	\$7,950.00	\$2,850.00	\$8,550.00
60262700	Inlets to be Reconstructed	EA	1	\$1,250.00	1,250.00	\$1,100.00	\$1,100.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
60300105	Frames & Grates to be Adjusted	EA	7	\$850.00	5,950.00	\$500.00	\$3,500.00	\$425.00	\$2,975.00	\$425.00	\$2,975.00	\$735.00	\$5,145.00
60603800	Combination Concrete Curb and Gutter, B6.12	FT	75	\$100.00	7,500.00	\$46.00	\$3,450.00	\$1.00	\$75.00	\$58.25	\$4,368.75	\$44.00	\$3,300.00
70102620	Traffic Control and Protection, 701501	LS	1	\$35,000.00	35,000.00	\$8,500.00	\$8,500.00	\$83,103.40	\$83,103.40	\$6,250.00	\$6,250.00	\$93,500.00	\$93,500.00
X6060079	Combination Concrete Curb and Gutter, M3.12-SPL	FT	1,465	\$42.00	61,530.00	\$28.50	\$41,752.50	\$34.00	\$49,810.00	\$31.30	\$45,854.50	\$26.25	\$38,456.25
-	Pavement Removal (Full Depth)	SY	2,330	\$18.50	43,105.00	\$13.95	\$32,503.50	\$21.00	\$48,930.00	\$38.15	\$88,889.50	\$25.00	\$58,250.00
-	Pavement Widening (Full Depth)	SY	1,935	\$23.00	44,505.00	\$54.00	\$104,490.00	\$21.00	\$40,635.00	\$23.25	\$44,988.75	\$55.00	\$106,425.00
-	Aggregate Base Course, Type B, 4"	SY	1,935	\$10.00	19,350.00	\$6.25	\$12,093.75	\$8.00	\$15,480.00	\$8.75	\$16,931.25	\$8.25	\$15,963.75
-	Aggregate Base Course, Type B, 5"	SY	325	\$12.00	3,900.00	\$7.90	\$2,567.50	\$12.50	\$4,062.50	\$15.60	\$5,070.00	\$8.80	\$2,864.00
-	Aggregate Base Course, Type B, 8"	SY	2,000	\$15.00	30,000.00	\$12.50	\$25,000.00	\$17.50	\$35,000.00	\$25.60	\$51,200.00	\$13.65	\$27,300.00
-	Trench Backfill	CY	40	\$100.00	4,000.00	\$26.00	\$1,040.00	\$23.00	\$920.00	\$23.00	\$920.00	\$46.00	\$1,840.00
-	Detectable Warnings	SF	40	\$50.00	2,000.00	\$45.00	\$1,800.00	\$40.00	\$1,600.00	\$34.45	\$1,378.00	\$25.00	\$1,000.00
-	General Landscaping	SY	2,875	\$15.00	43,125.00	\$12.65	\$36,368.75	\$11.55	\$33,206.25	\$7.50	\$21,562.50	\$5.00	\$14,375.00
-	HMA Driveway Pavement Remove and Replace, 3"	SY	500	\$55.00	27,500.00	\$38.00	\$19,000.00	\$55.00	\$27,500.00	\$41.10	\$20,550.00	\$36.00	\$18,000.00

Attachment: Bid Tabulation (Tulip Way, Doe Road, Leonard Road and Olive Street Roadway

Bid Opening: 11:00 AM Tuesday, August 15, 2023
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS

6.B.2.a

FOR
Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements
DPW- 2415

Section # 24-00115-00-PV COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder Schroeder Asphalt Services, P.O. Box 831 Huntley, IL 60142 (815) 923-4380		2 J.A. Johnson Paving Co. 1025 E. Addison Court Arlington Heights, IL 60004 (847) 439-2025 Fax (847) 439 2084		3 R.W. Dunteman Co. 600 S. Lombard Road Addison, IL 60101 (630) 932-0994		4 A Lamp Concrete Contr 1900 Wright Boulevard Schaumburg, IL 60193 (847) 891-6000 Fax (847) 891-1873	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY										
-	HMA Pavement Patching, 6"	SY	350	\$80.00	28,000.00	\$60.00	\$21,000.00	\$35.00	\$12,250.00	\$63.35	\$22,172.50	\$61.25	\$21,437.50
-	PCC Driveway Pavement Remove and Replace, 6"	SY	275	\$95.00	26,125.00	\$130.00	\$35,750.00	\$80.00	\$22,000.00	\$93.45	\$25,698.75	\$100.00	\$27,500.00
-	PCC Shoulder (1.5 FT Wide)	FT	5,550	\$50.00	277,500.00	\$28.00	\$155,400.00	\$27.00	\$149,850.00	\$35.10	\$194,805.00	\$22.00	\$122,100.00
-	CCDD Non-Compliant Material Disposal	CY	20	\$100.00	2,000.00	\$110.00	\$2,200.00	\$200.00	\$4,000.00	\$99.25	\$1,985.00	\$90.00	\$1,800.00
-	Storm Sewer Connection	EA	1	\$1,000.00	1,000.00	\$950.00	\$950.00	\$850.00	\$850.00	\$850.00	\$850.00	\$1,225.00	\$1,225.00
-	Mailbox Remove and Replace	EA	45	\$350.00	15,750.00	\$225.00	\$10,125.00	\$125.00	\$5,625.00	\$200.00	\$9,000.00	\$325.00	\$14,625.00
-	Sign Remove and Replace	EA	2	\$250.00	500.00	\$500.00	\$1,000.00	\$275.00	\$550.00	\$400.00	\$800.00	\$475.00	\$950.00
-	Construction Layout	LS	1	\$8,500.00	8,500.00	\$8,000.00	\$8,000.00	\$13,280.00	\$13,280.00	\$8,500.00	\$8,500.00	\$6,600.00	\$6,600.00
-	Preconstruction Video	LS	1	\$500.00	500.00	\$1,500.00	\$1,500.00	\$1,330.00	\$1,330.00	\$4,800.00	\$4,800.00	\$750.00	\$750.00
-	Inlet & Pipe Protection	LS	1	\$2,500.00	2,500.00	\$1,225.00	\$1,225.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00
TOTAL BID AS READ						\$ 820,074.50		\$ 867,402.15		\$ 886,779.75		\$ 887,255.00	
TOTAL BID AS CORRECTED				\$ 974,400.00									
PROPOSAL GUARANTEE						5.00%		5.00%		5.00%		5.00%	
COMMENTS						INCORRECT FORMS USED FOR BID SUBMITTAL.							

Attachment: Bid Tabulation (Tulip Way, Doe Road, Leonard Road and Olive Street Roadway

Bid Opening: 11:00 AM Tuesday, August 15, 2023

Location: Village Hall

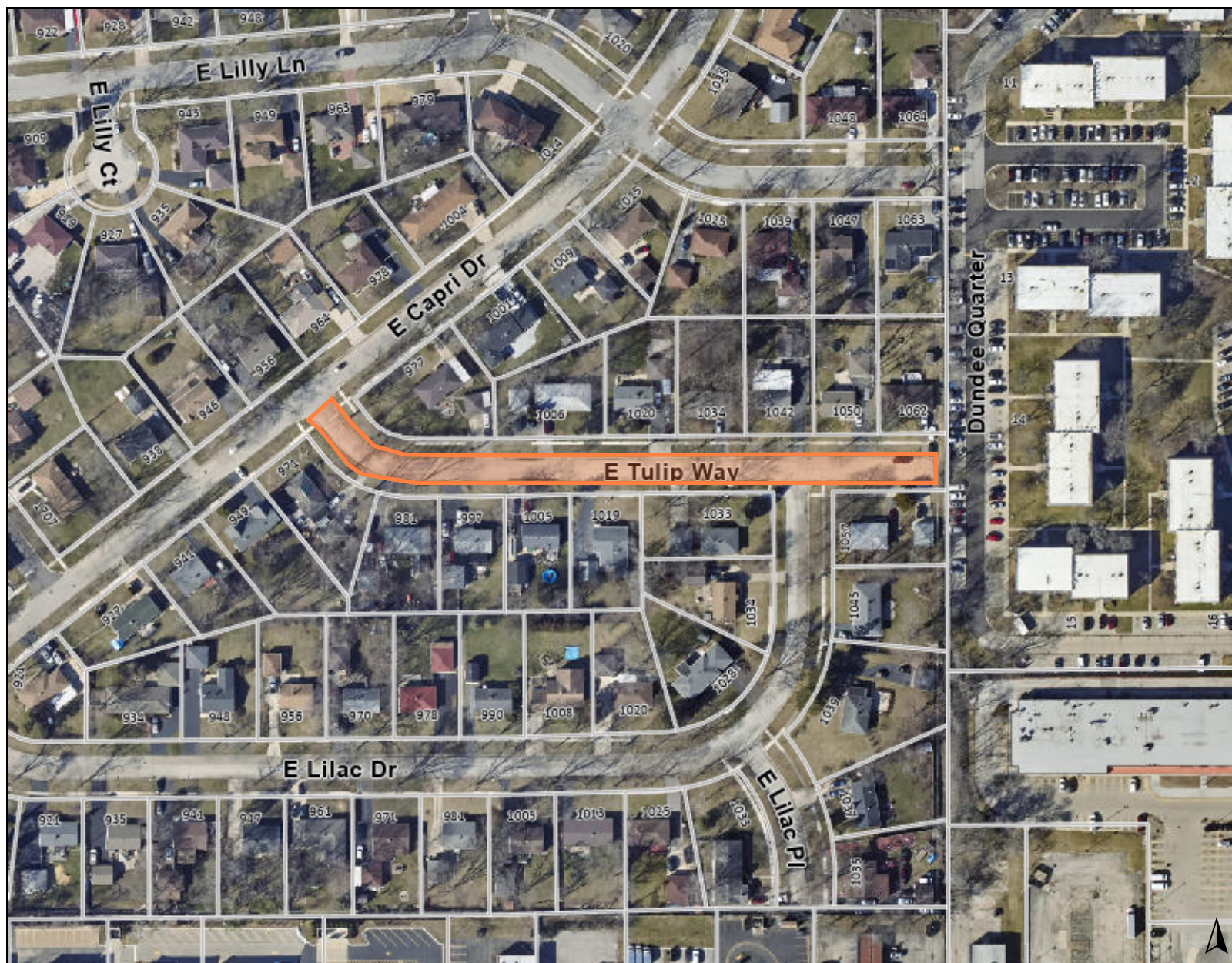
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				5 Builders Paving, LLC 4401 Roosevelt Road Hillside, IL 60162 (847) 418-9000		6 Chicagoland Paving Contract 225 Telser Road Lake Zurich, IL 60047 (847) 550-9681 Fax (847) 550-9684		7 Everlast Blacktop, Inc. 7N540 IL Rt. 25 Elgin, IL 60120 (630) 855-5572 Fax (630) 855-6231	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
20201200	Removal and Disposal of Unsuitable Materials	CY	50	\$25.00	\$1,250.00	\$20.00	\$1,000.00	\$60.00	\$3,000.00
21001000	Geotechnical Fabric for Ground Stabilization	SY	4,260	\$1.00	\$4,260.00	\$1.25	\$5,325.00	\$2.00	\$8,520.00
30300001	Aggregate Subgrade Improvement	CY	50	\$25.00	\$1,250.00	\$20.00	\$1,000.00	\$68.00	\$3,400.00
40600290	Bituminous Materials (Tack Coat)	LB	3,600	\$0.01	\$36.00	\$0.01	\$36.00	\$1.00	\$3,600.00
40602978	HMA Binder Course, IL-9.5, N50	TN	620	\$110.00	\$68,200.00	\$100.00	\$62,000.00	\$112.00	\$69,440.00
40603080	HMA Binder Course, IL-19.0, N50	TN	530	\$90.00	\$47,700.00	\$100.00	\$53,000.00	\$112.00	\$59,360.00
40603335	HMA Surface Course, Mix D, N50	TN	795	\$100.00	\$79,500.00	\$125.00	\$99,375.00	\$109.00	\$86,655.00
42400200	PCC Sidewalk, 5"	SF	870	\$6.00	\$5,220.00	\$19.25	\$16,747.50	\$12.00	\$10,440.00
42400300	PCC Sidewalk, 6"	SF	630	\$6.50	\$4,095.00	\$21.00	\$13,230.00	\$13.00	\$8,190.00
44000500	Combination Curb and Gutter Removal	FT	125	\$5.00	\$625.00	\$10.00	\$1,250.00	\$9.00	\$1,125.00
44000600	Sidewalk Removal	SF	840	\$2.50	\$2,100.00	\$1.50	\$1,260.00	\$2.00	\$1,680.00
44000161	HMA Surface Removal, 3"	SY	6,950	\$6.50	\$45,175.00	\$4.75	\$33,012.50	\$4.10	\$28,495.00
550A0050	Storm Sewers, Class A, Type I, 12"	FT	275	\$74.00	\$20,350.00	\$132.50	\$36,437.50	\$126.00	\$34,650.00
60236800	Inlets, Type A, Type 11 F&G	EA	3	\$2,190.00	\$6,570.00	\$2,825.00	\$8,475.00	\$3,100.00	\$9,300.00
60262700	Inlets to be Reconstructed	EA	1	\$680.00	\$680.00	\$1,075.00	\$1,075.00	\$3,100.00	\$3,100.00
60300105	Frames & Grates to be Adjusted	EA	7	\$480.00	\$3,360.00	\$475.00	\$3,325.00	\$450.00	\$3,150.00
60603800	Combination Concrete Curb and Gutter, B6.12	FT	75	\$33.00	\$2,475.00	\$67.75	\$5,081.25	\$70.00	\$5,250.00
70102620	Traffic Control and Protection, 701501	LS	1	\$98,612.00	\$98,612.00	\$53,691.50	\$53,691.50	\$140,000.00	\$140,000.00
X6060079	Combination Concrete Curb and Gutter, M3.12-SPL	FT	1,465	\$32.00	\$46,880.00	\$67.75	\$99,253.75	\$37.00	\$54,205.00
-	Pavement Removal (Full Depth)	SY	2,330	\$28.00	\$65,240.00	\$25.00	\$58,250.00	\$19.00	\$44,270.00
-	Pavement Widening (Full Depth)	SY	1,935	\$15.00	\$29,025.00	\$17.50	\$33,862.50	\$60.00	\$116,100.00
-	Aggregate Base Course, Type B, 4"	SY	1,935	\$5.00	\$9,675.00	\$6.00	\$11,610.00	\$6.00	\$11,610.00
-	Aggregate Base Course, Type B, 5"	SY	325	\$6.00	\$1,950.00	\$10.00	\$3,250.00	\$12.00	\$3,900.00
-	Aggregate Base Course, Type B, 8"	SY	2,000	\$16.00	\$32,000.00	\$15.00	\$30,000.00	\$15.00	\$30,000.00
-	Trench Backfill	CY	40	\$10.00	\$400.00	\$25.00	\$1,000.00	\$68.00	\$2,720.00
-	Detectable Warnings	SF	40	\$25.00	\$1,000.00	\$88.50	\$3,540.00	\$50.00	\$2,000.00
-	General Landscaping	SY	2,875	\$8.00	\$23,000.00	\$10.00	\$28,750.00	\$5.50	\$15,812.50
-	HMA Driveway Pavement Remove and Replace, 3"	SY	500	\$80.00	\$40,000.00	\$35.00	\$17,500.00	\$45.00	\$22,500.00

Attachment: Bid Tabulation (Tulip Way, Doe Road, Leonard Road and Olive Street Roadway)

Bid Opening: 11:00 AM Tuesday, August 15, 2023

Location: Village Hall

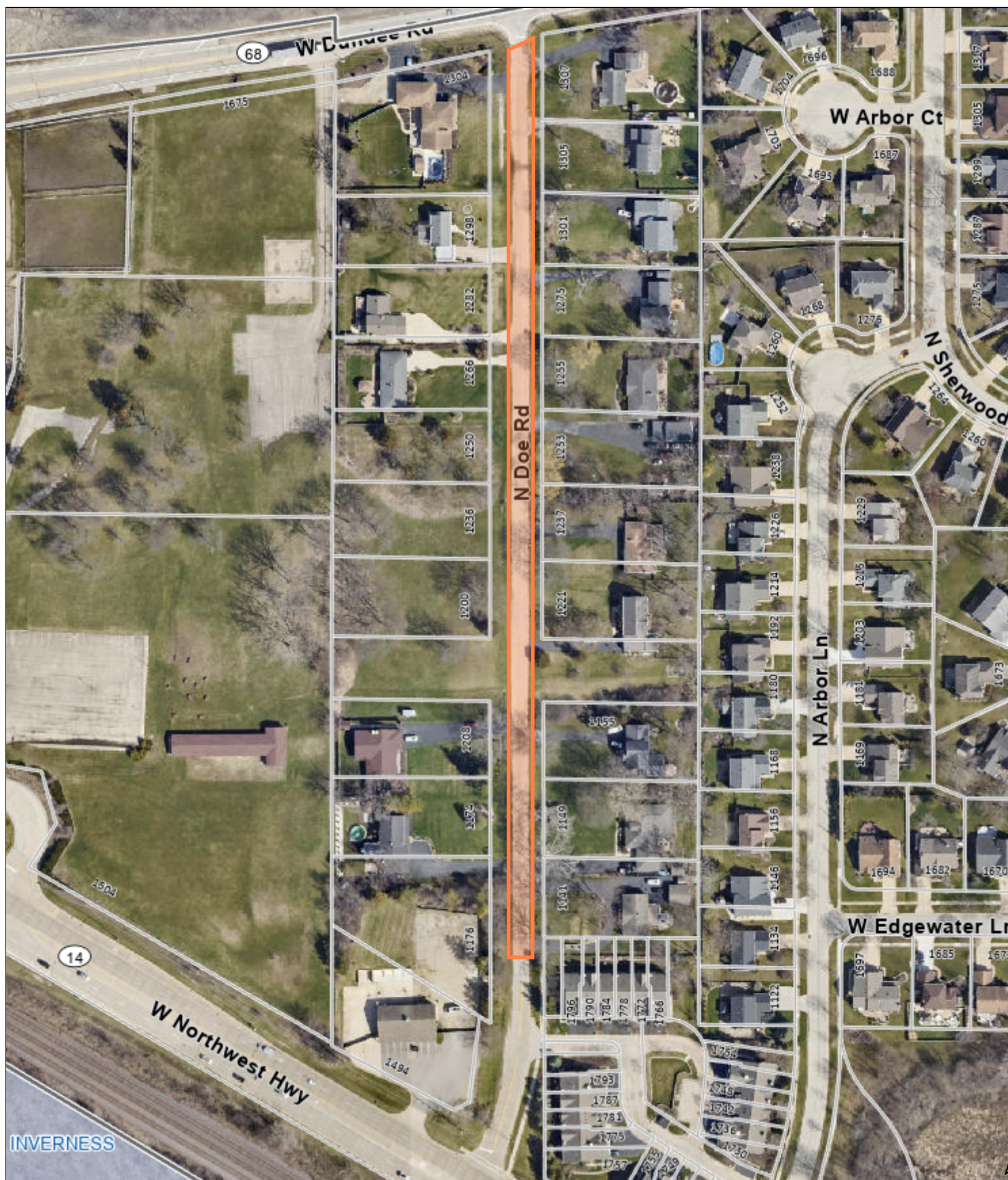
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				5 Builders Paving, LLC 4401 Roosevelt Road Hillside, IL 60162 (847) 418-9000		6 Chicagoland Paving Contract 225 Telser Road Lake Zurich, IL 60047 (847) 550-9681 Fax (847) 550-9684		7 Everlast Blacktop, Inc. 7N540 IL Rt. 25 Elgin, IL 60120 (630) 855-5572 Fax (630) 855-6231	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
-	HMA Pavement Patching, 6"	SY	350	\$55.00	\$19,250.00	\$35.00	\$12,250.00	\$100.00	\$35,000.00
-	PCC Driveway Pavement Remove and Replace, 6"	SY	275	\$77.00	\$21,175.00	\$205.00	\$56,375.00	\$153.00	\$42,075.00
-	PCC Shoulder (1.5 FT Wide)	FT	5,550	\$33.00	\$183,150.00	\$54.75	\$303,862.50	\$41.00	\$227,550.00
-	CCDD Non-Compliant Material Disposal	CY	20	\$100.00	\$2,000.00	\$50.00	\$1,000.00	\$110.00	\$2,200.00
-	Storm Sewer Connection	EA	1	\$480.00	\$480.00	\$925.00	\$925.00	\$3,500.00	\$3,500.00
-	Mailbox Remove and Replace	EA	45	\$5.00	\$225.00	\$150.00	\$6,750.00	\$100.00	\$4,500.00
-	Sign Remove and Replace	EA	2	\$440.00	\$880.00	\$500.00	\$1,000.00	\$300.00	\$600.00
-	Construction Layout	LS	1	\$15,000.00	\$15,000.00	\$7,500.00	\$7,500.00	\$6,000.00	\$6,000.00
-	Preconstruction Video	LS	1	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$900.00	\$900.00
-	Inlet & Pipe Protection	LS	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$800.00	\$800.00
TOTAL BID AS READ				\$ 887,788.00		\$ 1,075,000.00		\$ 1,105,597.50	
TOTAL BID AS CORRECTED									
PROPOSAL GUARANTEE				5.00%		5.00%		5.00%	
COMMENTS									

**Legend**

0 300 600
ft

Print Date: 8/27/2024**Notes**

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



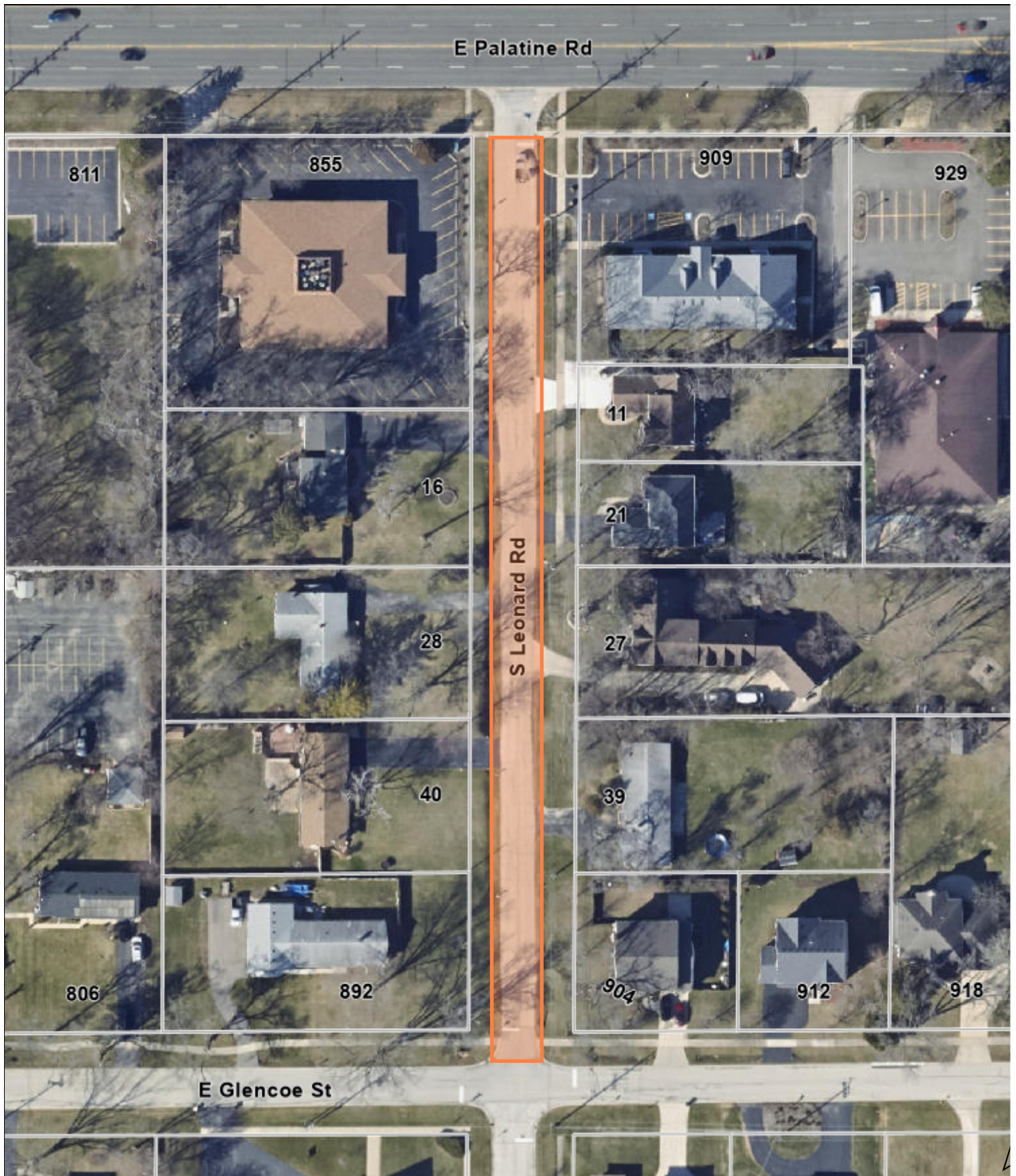
Attachment: Location Map-Doe Road (Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation)

0 200 400
ft

Print Date: 8/27/2024

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



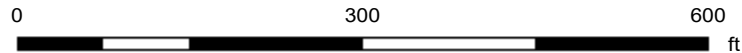
Attachment: Location Map-Leonard Road (Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation)

0 100 200
ft

Print Date: 8/27/2024

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



Print Date: 8/27/2024

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Consider a Motion to Approve a Revision to the 2024-2025 Winter Farmers' Market Hours

BACKGROUND:

On February 12, 2024, Village Council approved the 2024/2025 Winter Farmers' Market hours of 10 AM to noon for every first and third Saturday in November 2024 through April of 2025 at the Palatine Train Station Parking Lot B. For over 15 years, the market has increased with both customers and vendors. Twenty vendors are expected to apply for this year's winter market. A vendor survey indicated unanimous support to increase the time of the winter market to three hours. This would also attract new vendors willing to drive a longer distance for a three-hour market. The Sister Cities Association is requesting to extend the 2024/2025 Winter Farmers' Market hours by one hour, 9 AM to noon; all dates remain the same.

KEY ISSUES:

- The Sister Cities Farmers' Market requests approval to revise the 2024-2025 Winter Market hours from 10 AM to noon to 9 AM to noon for every first and third Saturday in November 2024 through April 2025.

ALTERNATIVES:

- Approve the proposed revised 2024-2025 Winter Market hours.
- Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval.

ACTION REQUIRED:

Motion to approve the proposed 2024-2025 Winter Market hours.

ATTACHMENTS:

- Sister Cities Farmers' Market Hours Request
- Vendor Support Letter

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski



Nghi Loi Pappas, President
1027 N. Cardinal Drive
Palatine, IL 60074

August 28, 2024

To: Mayor Schwantz and Village Council Members,

The Palatine Farmers' Market Management Committee respectfully requests the addition of one hour to the Winter Market days, extending from the current 10 AM start time to requested 9 AM start until 12 Noon. Hosting a Winter Market for over 15 years, we report that numbers have increased, both customers and vendors, which necessitated our move outside in 2000. This Winter Season, we are expecting 20 highest quality vendors. A survey of vendors indicated unanimous support, and a few new vendors will drive over an hour to get here if the Market is at least a three-hour Market.

Dates remain the same, the first and third Saturday morning of each month, November through April.

We appreciate your consideration and continued support.

Sincerely,

Nghi Loi Pappas
President
Sister Cities Association of Palatine

August 28th, 2024

To: Mayor Schwantz
Village Council of Palatine

Dear Sir/madam,

As a vendor of the Palatine Farmers Market since 2001, I have seen many changes of growth and increased community support for the market. We vendors bring our quality products on a weekly basis, we value our customers, the community, market leadership and want to continue that relationship during the winter months. It would be most helpful for vendors who travel a longer distance and for customers who need some extra time on a Saturday morning if we could extend the winter market by an additional hour. Each winter market season, customer support grows, and we vendors want to support our customer needs. Vendor and customer devotion to the Palatine Farmers Market is why our market is such a coveted opportunity to be part of.

Thank you for your time and consideration.

Sincerely,

Barbara Rozny
Maggie's Munchies Dog Treats

Maggie's Munchies Dog Treats
412 N. Seminary Avenue
Park Ridge, IL 60068
847-902-3011 ~ magmunch@hotmail.com

Attachment: Vendor Support Letter (2024-2025 Winter Farmers' Market)

Consider a Motion to Approve Warrant 2024 #17

8.1

Village of Palatine Warrant approval

Village Clerk

Mayor

Warrant #17 having been approved by the Village Council on 09/03/2014 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense	Voids	Fund Expense
General Fund	100	125,368.81	-	57,898.22	-	183,267.03	-	183,267.03
Federal Equitable Sharing Fund	221	20,103.15	-	-	-	20,103.15	-	20,103.15
ARPA Fund	256	406,884.96	-	-	-	406,884.96	-	406,884.96
Capital Equipment Fund	401	184,950.00	-	-	-	184,950.00	-	184,950.00
Capital Improvements Fund	402	18,078.92	-	-	-	18,078.92	-	18,078.92
Water Fund	605	67,495.56	-	-	313.15	67,808.71	-	67,808.71
Sewer Fund	610	10,592.87	-	-	-	10,592.87	-	10,592.87
Refuse Fund	615	-	-	-	923.24	923.24	-	923.24
Parking Fund	620	6,032.06	-	-	-	6,032.06	-	6,032.06
Liability Insurance Fund	702	245.86	1,424.00	-	-	1,669.86	-	1,669.86
Fleet Services Fund	710	20,969.95	-	-	-	20,969.95	(29.00)	20,940.95
Total Report		860,722.14	1,424.00	57,898.22	1,236.39	921,280.75	(29.00)	921,251.75

ATTACHMENTS:

- Warrant #17

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4040 - 1st Ayd Corporation									
PSI720006	Parts - Stock	Open		08/08/2024	09/07/2024	08/15/2024			213.47
Vendor 4040 - 1st Ayd Corporation Totals							Invoices	1	\$213.47
Vendor 1553 - Acme Truck & Brake Supply									
01_415353	Parts - T-459	Open		08/06/2024	09/05/2024	08/15/2024			159.06
Vendor 1553 - Acme Truck & Brake Supply Totals							Invoices	1	\$159.06
Vendor 5416 - Advance Auto Parts									
6432422238785	Parts - Stock	Open		08/09/2024	09/08/2024	08/15/2024			18.54
6432422238809	Parts - Stock	Open		08/09/2024	09/08/2024	08/15/2024			88.07
6432422839030	Parts - T-459	Open		08/15/2024	09/14/2024	08/27/2024			227.64
Vendor 5416 - Advance Auto Parts Totals							Invoices	3	\$334.25
Vendor 4771 - AEC Fire-Safety & Security Inc									
280651	Parts - T-427	Open		08/15/2024	09/14/2024	08/27/2024			674.81
Vendor 4771 - AEC Fire-Safety & Security Inc Totals							Invoices	1	\$674.81
Vendor 5393 - Aero Precision, LLC									
1774105	M4E1-T Complete Rifles w/Front & Rear Flip Up Sights (23)	Open		08/15/2024	09/14/2024	08/27/2024			20,103.15
Vendor 5393 - Aero Precision, LLC Totals							Invoices	1	\$20,103.15
Vendor 3060 - Allegra Print & Imaging									
104019	#10 Window Envelopes	Open		08/16/2024	09/15/2024	08/21/2024			305.85
Vendor 3060 - Allegra Print & Imaging Totals							Invoices	1	\$305.85
Vendor 2496 - Altorfer Industries, Inc									
P56C0052930	Parts - E-601	Open		08/15/2024	09/14/2024	08/27/2024			688.98
Vendor 2496 - Altorfer Industries, Inc Totals							Invoices	1	\$688.98
Vendor 2491 - Anderson Pest Solutions									
66759419	wasp- 1002 N Cove	Open		08/12/2024	09/11/2024	08/12/2024			137.00
66922035	wasp-459 S Royal Ct	Open		08/13/2024	09/12/2024	08/12/2024			137.00
66262650	Pest Control Services August 2024-CSF	Open		08/06/2024	09/05/2024	08/13/2024			85.26
Vendor 2491 - Anderson Pest Solutions Totals							Invoices	3	\$359.26
Vendor 5021 - Arlington Heights Ford LLC									
144182H	Parts - T-419	Open		07/30/2024	08/29/2024	08/27/2024			41.70
144443H	Parts - T-409	Open		07/30/2024	08/29/2024	08/27/2024			134.18
144882H	Parts - T-511	Open		08/09/2024	09/08/2024	08/15/2024			49.01
181657	Repairs - T-500	Open		08/13/2024	09/12/2024	08/27/2024			1,176.84
145485H	Parts - T-459	Open		08/16/2024	09/15/2024	08/27/2024			54.13



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor	5021 - Arlington Heights Ford LLC Totals			Invoices		5	\$1,455.86
Vendor 3058 - Matt D Barry									
2024-00000718	Senior Executive Institute Program Reimbursement- Uber Fare	Open		08/20/2024	08/29/2024	08/23/2024			107.93
2024-00000719	APWA PWX 2024 Conference Meal Per Diem	Open		08/20/2024	08/29/2024	08/23/2024			223.00
		Vendor	3058 - Matt D Barry Totals			Invoices		2	\$330.93
Vendor 1722 - BLA, Inc									
23442-15	Palatine and Rohlwing Improvements Phase I Engineering Services	Open		07/31/2024	08/30/2024	08/27/2024			9,744.52
		Vendor	1722 - BLA, Inc Totals			Invoices		1	\$9,744.52
Vendor 2243 - Bristol Hose & Fitting									
3553183	Parts - Stock	Open		08/15/2024	09/14/2024	08/27/2024			2,536.37
3554242	Credit Memo	Open		08/26/2024	09/14/2024	08/27/2024			(839.00)
		Vendor	2243 - Bristol Hose & Fitting Totals			Invoices		2	\$1,697.37
Vendor 4850 - Builders Asphalt, Llc									
143473	Binder and Surface for Hot Paving	Open		07/30/2024	08/29/2024	08/19/2024			405.28
144211	Binder and Surface for Hot Paving	Open		07/31/2024	08/30/2024	08/19/2024			1,637.44
144303	Binder and Surface for Hot Paving	Open		07/31/2024	08/30/2024	08/19/2024			379.22
145271	Binder and Surface for Hot Paving	Open		08/15/2024	09/14/2024	08/19/2024			282.88
145363	Binder and Surface for Hot Paving	Open		08/15/2024	09/14/2024	08/19/2024			612.68
145626	Binder and Surface for Hot Paving	Open		08/15/2024	09/14/2024	08/19/2024			220.32
		Vendor	4850 - Builders Asphalt, Llc Totals			Invoices		6	\$3,537.82
Vendor 3104 - Wade C Caudle									
PWBRWC082724	Boot Reimbursement	Open		08/27/2024	09/03/2024	08/23/2024			140.23
		Vendor	3104 - Wade C Caudle Totals			Invoices		1	\$140.23
Vendor 2732 - CDW Government Inc									
SS01267	Dell Monitor - R.O.	Open		08/23/2024	09/05/2024	08/23/2024			1,181.85
		Vendor	2732 - CDW Government Inc Totals			Invoices		1	\$1,181.85
Vendor 2555 - Chicago Parts & Sound									
1-0464630	Parts - Stock	Open		08/16/2024	09/15/2024	08/27/2024			78.40

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 2555 - Chicago Parts & Sound	Totals			Invoices	1	\$78.40
Vendor 3050 - Cintas #22									
4201589913	CSF Carpets	Open		08/09/2024	09/08/2024	08/13/2024			155.65
4201589937	Shop Rags	Open		08/09/2024	09/08/2024	08/13/2024			17.60
4201589961	Uniform Cleaning	Open		08/09/2024	09/08/2024	08/13/2024			132.86
4201738419	Village Hall Carpets	Open		08/12/2024	09/11/2024	08/13/2024			151.55
4202307948	Shop Rags	Open		08/16/2024	09/15/2024	08/27/2024			17.60
4202308160	Uniform Cleaning	Open		08/16/2024	09/15/2024	08/27/2024			132.86
			Vendor 3050 - Cintas #22	Totals			Invoices	6	\$608.12
Vendor 1488 - CNS Tire Supply									
27364	Parts - STOCK	Open		08/09/2024	09/08/2024	08/13/2024			1,304.78
			Vendor 1488 - CNS Tire Supply	Totals			Invoices	1	\$1,304.78
Vendor 2383 - Colfax Welding & Fabricating									
64262	Randville Lift Station Repair	Open		08/08/2024	09/07/2024	08/13/2024			44.40
			Vendor 2383 - Colfax Welding & Fabricating	Totals			Invoices	1	\$44.40
Vendor 3033 - Comcast Cable									
PW 08-24 A	Backup Internet Connections	Open		08/02/2024	08/30/2024	08/16/2024			333.31
			Vendor 3033 - Comcast Cable	Totals			Invoices	1	\$333.31
Vendor 2741 - Conserv FS									
65179235	Herbicide and Marker	Open		08/08/2024	09/07/2024	08/13/2024			334.39
65179602	Herbicide	Open		08/14/2024	09/13/2024	08/19/2024			369.00
			Vendor 2741 - Conserv FS	Totals			Invoices	2	\$703.39
Vendor 3706 - Constellation NewEnergy Inc									
68785591701	Electricity-884 E. Lilly Lane	Open		07/16/2024	08/15/2024	08/19/2024			564.41
68785656001	Rose and Lilly Lift Station	Open		07/16/2024	08/15/2024	08/19/2024			50.90
	Electricity-700 N. North								
68785901301	Court RT/25 Street Lighting	Open		07/16/2024	08/15/2024	08/19/2024			2,936.08
	Electricity-1199 W.								
68793839201	Northwest Highway	Open		07/17/2024	08/16/2024	08/19/2024			7,797.26
	Countryside Pump Station								
68794173301	Electricity-0 N. Smith St/1 N	Open		07/17/2024	08/16/2024	08/19/2024			20.79
	Cherrywood Dr. Street								
68794679901	Lighting	Open		07/17/2024	08/16/2024	08/19/2024			35.94
	Electricity-251 W. Colfax								
68794957301	Street RT/25 Parking Lot	Open		07/17/2024	08/16/2024	08/19/2024			196.58
	Lighting								
68794679901	Electricity-47 W. Slade Street	Open		07/17/2024	08/16/2024	08/19/2024			35.94
	RT/25 Street Lighting								
68794957301	Electricity-0 W. Rohlwing	Open		07/17/2024	08/16/2024	08/19/2024			196.58
	Road RT/25 Street Lighting								



Warrant #17

8.1.a

Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
68795155701	Electricity-0 N. Smith St/King George Ct RT/23 Street Lighting	Open		07/17/2024	08/16/2024	08/19/2024			6,489.12
68804880701	Electricity-2399 N. Dee Lane Deer Park Booster Station	Open		07/18/2024	08/17/2024	08/19/2024			187.05
68806056401	Electricity-0 Haleyshill Court Dunhaven Woods Lift Station	Open		07/18/2024	08/17/2024	08/19/2024			121.72
68806223601	Electricity-2175 N. Coach Road Long Grove Pump Station	Open		07/18/2024	08/17/2024	08/19/2024			129.23
68806115801	Electricity-1501 N. Hicks Road Hicks and Dundee Pump Station	Open		07/19/2024	08/18/2024	08/19/2024			839.42
68813993001	Electricity-137 W. Wood Street Unit 2 Train Station	Open		07/19/2024	08/18/2024	08/19/2024			1,018.44
68814290001	Electricity-429 N. Hicks Road Holiday Lighting	Open		07/19/2024	08/18/2024	08/19/2024			21.68
68814985401	Electricity-0 N. Hicks Pl./1 W. Northwest Hwy. Holiday Lighting	Open		07/19/2024	08/18/2024	08/19/2024			59.38
68815582301	Electricity-1465 E. Evergreen Drive Randville Lift Station	Open		07/19/2024	08/18/2024	08/19/2024			1,770.26
68816022501	Electricity-1 N. Plum Grove Rd. Rotary Plaza Sign	Open		07/19/2024	08/18/2024	08/19/2024			44.97
68816916901	Electricity-803 W. Panorama Drive Deer Grove Lift Station	Open		07/19/2024	08/18/2024	08/19/2024			169.16
68817017501	Electricity-137 W. Wood Street Unit 3 Conscious Cup	Open		07/19/2024	08/18/2024	08/19/2024			194.83
68817363401	Electricity-1484 N. Oak Street Pepper Tree Lift Station	Open		07/19/2024	08/18/2024	08/19/2024			574.47
68817564501	Electricity-150 W. Wilson St. Clu Building	Open		07/19/2024	08/18/2024	08/19/2024			1,028.44
68817701201	Electricity-137 W. Wood Street Unit 1 Parking Lot Lights	Open		07/19/2024	08/18/2024	08/19/2024			558.04
68824485801	Electricity-560 S. Hale Street Storm Water Lift Station	Open		07/22/2024	08/21/2024	08/19/2024			92.38
68824631801	Electricity-0 Kenilworth and Elizabeth Winston Tank	Open		07/22/2024	08/21/2024	08/19/2024			46.12
68824639001	Electricity-0 N. Smith Street Union Pacific Box	Open		07/22/2024	08/21/2024	08/19/2024			63.22
68824828601	Electricity-50 N. Brockway Street Parking Lot Lighting	Open		07/22/2024	08/21/2024	08/19/2024			75.37
68824835801	Electricity-2175 N. Coach Road Long Grove Well 15	Open		07/22/2024	08/21/2024	08/19/2024			135.18

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
68824914101	Electricity-Palatine and Oak Street Lighting	Open		07/22/2024	08/21/2024	08/19/2024			82.96
68824976401	Electricity-519 S. Consumers Ave Arlington Crest Lift Station	Open		07/22/2024	08/21/2024	08/19/2024			189.19
68825041401	Electricity-1830 N. Baldwin Road Kasuba Lift Station	Open		07/22/2024	08/21/2024	08/19/2024			1,834.08
68825085901	Electricity-0 Benton and Wilmette Wilmette Lift Station	Open		07/22/2024	08/21/2024	08/19/2024			87.89
68814020501	Electricity-251 W. Colfax Street Parking Deck	Open		07/23/2024	08/22/2024	08/19/2024			3,537.53
68815929901	Electricity-Heron Drive Well 10 Pump Station	Open		07/23/2024	08/22/2024	08/19/2024			7,788.20
68816547501	Electricity-550 N. Smith Street Well 7 Pump Station	Open		07/23/2024	08/22/2024	08/19/2024			131.05
68817698201	Electricity-1381 N. Rohlwing Road North Supply Pump Station	Open		07/23/2024	08/22/2024	08/19/2024			2,893.85
68834399601	Electricity-1100 W. Illinois Av. Well 5	Open		07/23/2024	08/22/2024	08/19/2024			1,067.81
68834497801	Electricity-0 Harper Well 6	Open		07/23/2024	08/22/2024	08/19/2024			588.02
68835087001	Electricity-914 W. Lukas Avenue Square D Lift Station	Open		07/23/2024	08/22/2024	08/19/2024			104.91
68835148201	Electricity-1279 W. Palatine Road Entrance Sign	Open		07/23/2024	08/22/2024	08/19/2024			5.46
68835692301	Electricity-149 W. Michigan Avenue South Supply Pump Station	Open		07/23/2024	08/22/2024	08/19/2024			9,413.29
68835696201	Electricity-826 W. Exner Court Pond Aerator	Open		07/23/2024	08/22/2024	08/19/2024			134.28
68835228401	Electricity-1525-35 S. Roselle Road Shires Lift Station	Open		07/24/2024	08/23/2024	08/19/2024			278.11
68864781501	Electricity-Palatine and Bothwell Street Lighting	Open		07/26/2024	08/25/2024	08/19/2024			34.69
		Vendor	3706 - Constellation NewEnergy Inc Totals			Invoices		43	\$53,391.76
Vendor 2605 - Contech-MSI Co									
200199	5 Year Check Valve Internal Inspection-Fire Station 84	Open		07/12/2024	08/29/2024	08/27/2024			2,700.00
200571	Emergency Dry Pipe Service Call-148 W. Illinois Ave	Open		08/06/2024	09/05/2024	08/27/2024			1,117.00
		Vendor	2605 - Contech-MSI Co Totals			Invoices		2	\$3,817.00
Vendor 2773 - Core & Main LP									

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
U986378	Meters-39A Touchpad Black, OMNI+ 1-1/2 R2 MEAS	Open		08/08/2024	09/07/2024	08/13/2024			352.00
V404234	CHMB 10G 8 WHL SM	Open		08/08/2024	09/07/2024	08/13/2024			3,185.00
V404254	Meters-OMNI+ 4 C2 10G 20LL 8WHL SM	Open		08/08/2024	09/07/2024	08/13/2024			207.70
V404905	36" Manhole Cover Hook, Wrght 9076 5PT Penta Socket 1/2 Drive	Open		08/08/2024	09/07/2024	08/13/2024			775.00
	Meters-Gaskets, Hex Head Bolt, Hex Zinc Nut, Brass MTR FLG Sets,								
			Vendor 2773 - Core & Main LP Totals				Invoices	4	\$4,519.70
Vendor 4599 - Cummins Sales and Service									
F2-77997	Parts - T-427	Open		08/13/2024	09/12/2024	08/27/2024			104.78
			Vendor 4599 - Cummins Sales and Service Totals				Invoices	1	\$104.78
Vendor 5264 - Sean Delaney									
2024-00000724	clothing reimbursement	Open		08/23/2024	08/23/2024	08/22/2024			97.19
			Vendor 5264 - Sean Delaney Totals				Invoices	1	\$97.19
Vendor 4781 - Document Imaging Services, LLC									
3215	Toner	Open		07/09/2024	08/27/2024	08/26/2024			1,390.00
3252	Toner	Open		08/09/2024	09/08/2024	08/26/2024			327.00
			Vendor 4781 - Document Imaging Services, LLC Totals				Invoices	2	\$1,717.00
Vendor 5398 - EMS Management & Consultants, Inc.									
EMS-006672	Ambulance Billing Charges - Jul	Open		07/31/2024	09/11/2024	08/13/2024			10,172.95
			Vendor 5398 - EMS Management & Consultants, Inc. Totals				Invoices	1	\$10,172.95
Vendor 4505 - First Responders Wellness Center									
21821	Fitness for Duty Examination	Open		07/11/2024	09/09/2024	08/27/2024			1,825.00
			Vendor 4505 - First Responders Wellness Center Totals				Invoices	1	\$1,825.00
Vendor 2195 - FMP									
162-185294	Lubricants & Additives - Stock	Open		08/12/2024	09/11/2024	08/21/2024			58.40
50-5369882CM	Credit Memo	Open		08/12/2024	09/11/2024	08/21/2024			(51.69)
162-185397	Parts - T-394	Open		08/13/2024	09/12/2024	08/27/2024			99.60
			Vendor 2195 - FMP Totals				Invoices	3	\$106.31
Vendor 1621 - Fox Valley Fire & Safety									
IN00705295	Annual Fire Alarm Inspection-595 N. Hicks Rd	Open		08/09/2024	09/08/2024	08/27/2024			1,393.00
			Vendor 1621 - Fox Valley Fire & Safety Totals				Invoices	1	\$1,393.00

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3928 - Robert Garcia									
2024-00000726	clothing reimbursement	Open		08/26/2024	08/26/2024	08/22/2024			159.38
Vendor 3928 - Robert Garcia Totals							Invoices	1	\$159.38
Vendor 3400 - Gewalt Hamilton Associates Inc									
4510.008-8	Tulip Way Reconstruction Design Engineering	Open		08/16/2024	09/15/2024	08/27/2024			3,470.40
Vendor 3400 - Gewalt Hamilton Associates Inc Totals							Invoices	1	\$3,470.40
Vendor 1667 - Gilio Landscape Contractors									
9820	grass 501 N Hicks 8/12	Open		08/13/2024	09/12/2024	08/12/2024			80.00
9822	grass 756 E Northwest Hwy 8/12	Open		08/13/2024	09/12/2024	08/12/2024			80.00
9823	grass 756 E Northwest Hwy 8/12	Open		08/13/2024	09/12/2024	08/12/2024			80.00
9824	grass 756 E Northwest Hwy 8/12	Open		08/13/2024	09/12/2024	08/12/2024			80.00
9825	grass 630-636 E Northwest Hwy 8/15/24	Open		08/16/2024	09/15/2024	08/22/2024			80.00
9826	grass 630-636 E Northwest Hwy 8/15/24	Open		08/16/2024	09/15/2024	08/22/2024			80.00
Vendor 1667 - Gilio Landscape Contractors Totals							Invoices	6	\$480.00
Vendor 5145 - Granite Telecommunications, LLC									
655356291	POTs Lines	Open		08/01/2024	09/01/2024	08/16/2024			321.02
Vendor 5145 - Granite Telecommunications, LLC Totals							Invoices	1	\$321.02
Vendor 1173 - Graybar Electric Company, Inc.									
9338432440	LED-8232M345D	Open		08/09/2024	09/08/2024	08/27/2024			755.97
Vendor 1173 - Graybar Electric Company, Inc. Totals							Invoices	1	\$755.97
Vendor 5464 - Raymond C Harding									
2024-00000730	Lead Water Service Line Replacement Program Reimbursement	Open		08/15/2024	08/29/2024	08/27/2024			11,434.00
Vendor 5464 - Raymond C Harding Totals							Invoices	1	\$11,434.00
Vendor 4993 - Holiday Radiance Lights									
4293	Holiday Lights - 100ct. red LED lights	Open		08/09/2024	09/08/2024	08/13/2024			2,880.00
Vendor 4993 - Holiday Radiance Lights Totals							Invoices	1	\$2,880.00
Vendor 2822 - Illinois Secretary Of State									
PWVM 2024 T-515	License Plate Renewal T-515	Open		08/01/2024	08/31/2024	08/21/2024			151.00
Vendor 2822 - Illinois Secretary Of State Totals							Invoices	1	\$151.00

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1604 - Illinois State Police									
20240601570	Fingerprinting for Liquor Licensing (1570-June)	Open		07/01/2024	08/15/2024	08/27/2024			565.00
20240701570	Fingerprinting for Liquor Licensing (1570-July)	Open		08/01/2024	09/15/2024	08/27/2024			56.50
20240704348	July Background Check	Open		08/16/2024	09/15/2024	08/12/2024			28.25
Vendor 1604 - Illinois State Police Totals						Invoices	3		\$649.75
Vendor 4273 - Illinois Workers' Compensation Commission									
2024-00000694	IWCC Rate Adjustment 01.01.2024-06.30.2024	Open		08/15/2024	09/16/2024	08/15/2024			245.86
Vendor 4273 - Illinois Workers' Compensation Commission Totals						Invoices	1		\$245.86
Vendor 4750 - Interspiro Inc									
109707	Dive Mask Repair	Open		07/20/2024	08/19/2024	08/23/2024			300.00
Vendor 4750 - Interspiro Inc Totals						Invoices	1		\$300.00
Vendor 4165 - J.M.L. Overhead Door Inc									
3370	Vehicle Storage Bay 12 Repair	Open		08/05/2024	09/04/2024	08/27/2024			970.80
3374	Fleet Garage Bay 4 Cable Repair	Open		08/07/2024	09/06/2024	08/27/2024			1,909.90
Vendor 4165 - J.M.L. Overhead Door Inc Totals						Invoices	2		\$2,880.70
Vendor 2695 - JG Uniforms Inc									
134892	Maverick Exterior Vest Carrier (Black)	Open		08/05/2024	09/04/2024	08/23/2024			370.00
134919	Point Blank Body Armor (C. Chlosta)	Open		08/05/2024	09/04/2024	08/23/2024			900.00
134920	Point Blank Body Armor (Woodside-King)	Open		08/05/2024	09/04/2024	08/23/2024			900.00
134921	Point Blank Body Armor (DeBellis)	Open		08/05/2024	09/04/2024	08/23/2024			900.00
134922	Point Blank Body Armor (Kazmierczak)	Open		08/05/2024	09/04/2024	08/23/2024			900.00
134923	Point Blank Body Armor (Watson)	Open		08/05/2024	09/04/2024	08/23/2024			900.00
134924	Point Blank Body Armor (Growney)	Open		08/05/2024	09/04/2024	08/23/2024			900.00
134925	Point Blank Body Armor (Frangiamore)	Open		08/05/2024	09/04/2024	08/23/2024			900.00
134926	Point Blank Body Armor (Elliott)	Open		08/05/2024	09/04/2024	08/23/2024			900.00
134927	Point Blank Body Armor (Boborci)	Open		08/05/2024	09/04/2024	08/23/2024			900.00

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
134928	Point Blank Body Armor (Morris)	Open		08/05/2024	09/04/2024	08/23/2024			775.00
134929	Point Blank Body Armor (Calanca)	Open		08/05/2024	09/04/2024	08/23/2024			775.00
134930	Point Blank Body Armor (M. Campbell)	Open		08/05/2024	09/04/2024	08/23/2024			775.00
134931	Point Blank Body Armor (Dibble)	Open		08/05/2024	09/04/2024	08/23/2024			775.00
134932	Point Blank Body Armor (Nord)	Open		08/05/2024	09/04/2024	08/23/2024			775.00
135138	NameTape for Vest Carrier (Coombes)	Open		08/09/2024	09/04/2024	08/23/2024			15.00
			Vendor	2695 - JG Uniforms Inc Totals			Invoices	16	\$12,360.00
Vendor 3869 - John Nelson Architect Inc									
JN 8/26/24	Plan Review/ Consultation Services 8/14-8/23	Open		08/26/2024	08/26/2024	08/22/2024			2,030.00
			Vendor	3869 - John Nelson Architect Inc Totals			Invoices	1	\$2,030.00
Vendor 2268 - Journal & Topics Newspapers									
192940	Street Fest Ad 2024	Open		08/14/2024	09/16/2024	08/22/2024			700.00
			Vendor	2268 - Journal & Topics Newspapers Totals			Invoices	1	\$700.00
Vendor 5137 - Lakeshore Recycling Systems, LLC									
V936867	Waste Disposal	Open		08/15/2024	09/14/2024	08/19/2024			570.45
			Vendor	5137 - Lakeshore Recycling Systems, LLC Totals			Invoices	1	\$570.45
Vendor 4957 - MacQueen Equipment, LLC									
P29803	Parts - T-467	Open		08/15/2024	09/14/2024	08/27/2024			105.79
			Vendor	4957 - MacQueen Equipment, LLC Totals			Invoices	1	\$105.79
Vendor 5066 - Marco Technologies LLC									
535959399	Copier Maintenance Agreement	Open		08/16/2024	09/09/2024	08/26/2024			1,156.26
			Vendor	5066 - Marco Technologies LLC Totals			Invoices	1	\$1,156.26
Vendor 1709 - Master Hitch									
94697	Parts - E-619	Open		07/30/2024	08/29/2024	08/27/2024			75.20
			Vendor	1709 - Master Hitch Totals			Invoices	1	\$75.20
Vendor 2756 - Mc Master Carr Supply Co.									
31513027	Metal-Bonded Sealing Washer w/ Neoprene Seal, 3/8" screw	Open		08/09/2024	09/08/2024	08/12/2024			67.65
31600561	5/8"screw w/sealing washer;5/16"steel hex nut;5/16"hex head scre	Open		08/12/2024	09/11/2024	08/12/2024			342.13



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
31836333	Parts - T-427	Open		08/15/2024	09/14/2024	08/27/2024			43.97
Vendor 2756 - Mc Master Carr Supply Co. Totals						Invoices	3		\$453.75
Vendor 3070 - Paul D Mehring									
2024-00000676	IGFOA Annual Conference	Open		08/08/2024	09/06/2024	08/08/2024			486.34
Vendor 3070 - Paul D Mehring Totals						Invoices	1		\$486.34
Vendor 1118 - Mid American Water Of Wauconda Inc									
272751W	Randville Lift Station Bypass	Open		07/26/2024	08/25/2024	08/28/2024			1,688.06
273483W	Randville Lift Station Bypass	Open		08/13/2024	09/12/2024	08/28/2024			69.85
Vendor 1118 - Mid American Water Of Wauconda Inc Totals						Invoices	2		\$1,757.91
Vendor 5164 - Midwest Power Industry, Inc									
1774	Transfer Switch Service Call- Parking Deck	Open		07/29/2024	08/28/2024	08/27/2024			660.00
Vendor 5164 - Midwest Power Industry, Inc Totals						Invoices	1		\$660.00
Vendor 2421 - Mikes Towing/Auto & Truck Repair									
1073339	Safety Lane - T-395, T-419, T-469	Open		08/09/2024	09/08/2024	08/13/2024			140.00
Vendor 2421 - Mikes Towing/Auto & Truck Repair Totals						Invoices	1		\$140.00
Vendor 5470 - Miller Pipeline, LLC									
HRDRPW008202024	Hydrant Meter Deposit Refund	Open		08/20/2024	09/03/2024	08/22/2024			1,020.42
Vendor 5470 - Miller Pipeline, LLC Totals						Invoices	1		\$1,020.42
Vendor 3171 - Municipal Clerk's Assoc-N & NW Suburbs									
NW Clerks 24-25	NW Clerks Membership 2024 -2025	Open		08/19/2024	08/31/2024	08/19/2024			40.00
Vendor 3171 - Municipal Clerk's Assoc-N & NW Suburbs Totals						Invoices	1		\$40.00
Vendor 5099 - NAPA Auto Parts									
444168	Parts - E-619	Open		07/30/2024	08/29/2024	08/27/2024			139.15
445410	Parts - Stock	Open		08/09/2024	09/08/2024	08/12/2024			39.56
445810	Credit Memo	Open		08/13/2024	08/29/2024	08/27/2024			(139.15)
Vendor 5099 - NAPA Auto Parts Totals						Invoices	3		\$39.56
Vendor 1808 - Newberg Construction Company Inc									
2020592	Sanitary Sewer Repair-240 N. Bothwell	Open		08/14/2024	09/13/2024	08/13/2024			235.00
2024-00000722	refund permit 17747-2024 345 W Helen	Open		08/23/2024	08/23/2024	08/23/2024			399.00
Vendor 1808 - Newberg Construction Company Inc Totals						Invoices	2		\$634.00
Vendor 1753 - North East Multi-Regional Trng.									



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
360033	Building Entry & Control Tactics Training (x2)	Open		08/09/2024	09/08/2024	08/27/2024			350.00
Vendor 1753 - North East Multi-Regional Trng. Totals									Invoices 1 350.00
Vendor 3002 - Northwest Community Hospital-OEHS									
34536	2024 NCH-O&EH -PD 2 New Hires(JA-LO) 1 Repeat(AM) physical exams	Open		08/01/2024	08/20/2024	08/20/2024			1,103.00
Vendor 3002 - Northwest Community Hospital-OEHS Totals									Invoices 1 1,103.00
Vendor 5363 - Laura Okrzesik									
Order #5435	Pam Retirement Party	Open		08/19/2024	08/30/2024	08/19/2024			55.48
Vendor 5363 - Laura Okrzesik Totals									Invoices 1 55.48
Vendor 5467 - Olsson Roofing Company, Inc.									
24002457	Roof Penetration for AC Installation at Police HQ	Open		08/09/2024	09/08/2024	08/28/2024			1,225.00
Vendor 5467 - Olsson Roofing Company, Inc. Totals									Invoices 1 1,225.00
Vendor 1214 - On Time Embroidery Inc.									
121502	Clothing	Open		08/13/2024	09/12/2024	08/21/2024			179.00
126250	Boots Brizzell	Open		08/13/2024	09/12/2024	08/21/2024			179.00
126350	Clothing	Open		08/13/2024	09/12/2024	08/21/2024			323.00
126521	Clothing	Open		08/13/2024	09/12/2024	08/21/2024			65.00
126633	Clothing	Open		08/13/2024	09/12/2024	08/21/2024			53.00
126732	Clothing	Open		08/13/2024	09/12/2024	08/21/2024			61.00
126861	Clothing	Open		08/13/2024	09/12/2024	08/21/2024			48.00
Vendor 1214 - On Time Embroidery Inc. Totals									Invoices 7 908.00
Vendor 2572 - Paddock Publications, Inc									
298377	Legal Notice - 4617656	Open		07/31/2024	08/21/2024	08/15/2024			97.20
300775	4618030	Open		08/16/2024	08/30/2024	08/19/2024			180.90
Vendor 2572 - Paddock Publications, Inc Totals									Invoices 2 278.10
Vendor 1583 - Palatine Park District									
24-8875	Kitchen Supplies	Open		08/12/2024	09/11/2024	08/13/2024			213.53
3426	July 2024 Grass Mowing Services Reimbursement	Open		08/12/2024	09/11/2024	08/13/2024			9,985.56
Vendor 1583 - Palatine Park District Totals									Invoices 2 10,199.09
Vendor 1784 - Parent Petroleum									
1697816	Lubricants and Additives - Stock/Oil	Open		08/18/2024	09/17/2024	08/12/2024			2,072.65
Vendor 1784 - Parent Petroleum Totals									Invoices 1 2,072.65
Vendor 5466 - Peerless Enterprises, LLC									

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
128865	Police HQ Gate Repair	Open		08/08/2024	09/07/2024	08/27/2024			3,000.00
Vendor 5466 - Peerless Enterprises, LLC Totals						Invoices	1		\$3,000.00
Vendor 3512 - Petroleum Technologies Equipment									
35216	Fuel System Electronics	Open		07/24/2024	08/29/2024	08/21/2024			1,753.30
	Repair M-999, PT-999								
35342	SQL Lite Software	Open		08/16/2024	09/15/2024	08/21/2024			6,195.00
Vendor 3512 - Petroleum Technologies Equipment Totals						Invoices	2		\$7,948.30
Vendor 2167 - Pomp's Tire Service, Inc.									
280163872	Repairs & Maintenance - E - 221	Open		08/14/2024	09/13/2024	08/27/2024			548.85
Vendor 2167 - Pomp's Tire Service, Inc. Totals						Invoices	1		\$548.85
Vendor 1404 - Porter Lee Corporation									
30626	Police Beast DB Move	Open		08/15/2024	09/15/2024	08/26/2024			675.00
Vendor 1404 - Porter Lee Corporation Totals						Invoices	1		\$675.00
Vendor 1944 - Quill LLC									
39990237	office supplies- general	Open		08/12/2024	09/11/2024	08/22/2024			15.99
39999662	OFFICE SUPPLIES	Open		08/12/2024	09/11/2024	08/22/2024			224.04
Vendor 1944 - Quill LLC Totals						Invoices	2		\$240.03
Vendor 3026 - George S Ruppert									
2024-00000720	APWA PWX 2024 Conference Meal Per Diem	Open		08/20/2024	08/29/2024	08/23/2024			223.00
Vendor 3026 - George S Ruppert Totals						Invoices	1		\$223.00
Vendor 4019 - Rush Truck Centers									
3038284676	Parts - Stock	Open		08/14/2024	09/13/2024	08/27/2024			38.46
3038387524	Parts - T-427	Open		08/14/2024	09/13/2024	08/27/2024			225.00
Vendor 4019 - Rush Truck Centers Totals						Invoices	2		\$263.46
Vendor 2673 - Schain Banks Kenny & Schwartz									
SCHAIN JULY2024	Schain Legal Services	Open		08/07/2024	08/21/2024	08/19/2024			28,063.23
Vendor 2673 - Schain Banks Kenny & Schwartz Totals						Invoices	1		\$28,063.23
Vendor 5263 - Austin Schramer									
2024-00000723	clothing reimbursement	Open		08/23/2024	08/23/2024	08/22/2024			120.94
Vendor 5263 - Austin Schramer Totals						Invoices	1		\$120.94
Vendor 1609 - Sherwin-Williams									
1432-8	Road Striping Paint, Glass Beads 50# BA	Open		08/08/2024	09/07/2024	08/12/2024			920.32
6870-8	Road Striping Paint	Open		08/13/2024	09/12/2024	08/19/2024			1,321.30

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1609 - Sherwin-Williams Totals						Invoices	2		\$2,241.62
Vendor 1422 - Spunky Dunkers									
2024-00000731	Prisoner Meals (06/29/24 - 08/21/24)	Open		08/21/2024	09/03/2024	08/27/2024			135.20
Vendor 1422 - Spunky Dunkers Totals						Invoices	1		\$135.20
Vendor 5388 - Standard Electric Supply Co									
S3227639.001	Lift Station Relays	Open		08/16/2024	09/15/2024	08/28/2024			8,024.00
Vendor 5388 - Standard Electric Supply Co Totals						Invoices	1		\$8,024.00
Vendor 2313 - Standard Equipment Co									
P51622	Parts - E-224	Open		08/06/2024	09/05/2024	08/27/2024			2,227.65
Vendor 2313 - Standard Equipment Co Totals						Invoices	1		\$2,227.65
Vendor 5426 - Stanley Steemer International, Inc									
13755582-16	Village Hall Carpet Cleaning	Open		08/13/2024	09/12/2024	08/27/2024			4,939.20
13755589-16	Carpet Cleaning-CSF	Open		08/15/2024	09/12/2024	08/27/2024			476.10
13755590-16	Police HQ Carpet Cleaning	Open		08/16/2024	09/12/2024	08/27/2024			2,961.00
Vendor 5426 - Stanley Steemer International, Inc Totals						Invoices	3		\$8,376.30
Vendor 4621 - Stephen A. Laser Associates, PC									
2007974	2024 Stephen A. Laser Associates - FD 1 new hire (ZP) PSFIAssmt	Open		08/27/2024	08/28/2024	08/28/2024			600.00
Vendor 4621 - Stephen A. Laser Associates, PC Totals						Invoices	1		\$600.00
Vendor 3310 - Suburban Concrete Inc									
DPW-2412 #3	2024 Sidewalk Replacement Program DPW-2412	Open		08/22/2024	09/13/2024	08/15/2024			406,884.96
Vendor 3310 - Suburban Concrete Inc Totals						Invoices	1		\$406,884.96
Vendor 5390 - Sutton Ford Inc									
81524-1	(1) 2024 Ford F-550 Chassis Cab-T-540	Open		08/07/2024	09/06/2024	08/27/2024			52,850.00
Vendor 5390 - Sutton Ford Inc Totals						Invoices	1		\$52,850.00
Vendor 4966 - T-Mobile									
983355792-0824	Birchwood Cameras	Open		08/01/2024	09/01/2024	08/16/2024			76.60
965537055-0724	CS Telematics Program Monthly Service Fee-July	Open		07/29/2024	08/28/2024	08/21/2024			23.40
Vendor 4966 - T-Mobile Totals						Invoices	2		\$100.00
Vendor 2545 - Terrace Supply Co									
0071050207	Oxygen	Open		08/12/2024	09/11/2024	08/12/2024			357.16
Vendor 2545 - Terrace Supply Co Totals						Invoices	1		\$357.16



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 5272 - The Lakota Group, Inc									
23002-17	Comprehensive Plan 7/1/24-7/31/24	Open		08/13/2024	09/12/2024	08/12/2024			2,567.50
			Vendor 5272 - The Lakota Group, Inc Totals			Invoices	1		\$2,567.50
Vendor 3190 - Thomas Dodge Chrysler-Jeep									
F46633	(1) 2024 Dodge Durango Pursuit T-541	Open		08/14/2024	08/29/2024	08/27/2024			43,397.00
F46646	(1) 2024 Dodge Durango Pursuit T-542	Open		08/14/2024	08/29/2024	08/27/2024			43,397.00
F46682	(1) 2024 Dodge Ram 3500 T-539	Open		08/14/2024	08/29/2024	08/27/2024			43,906.00
			Vendor 3190 - Thomas Dodge Chrysler-Jeep Totals			Invoices	3		\$130,700.00
Vendor 1199 - Thompson Elevator Inspection Service Inc									
24-1550	23 code insp & 17 code reinspections	Open		08/12/2024	09/11/2024	08/12/2024			1,520.00
24-1569	1 elevator plan review- 455 N Benton	Open		08/14/2024	09/13/2024	08/12/2024			75.00
			Vendor 1199 - Thompson Elevator Inspection Service Inc Totals			Invoices	2		\$1,595.00
Vendor 2593 - TKB Associates Inc									
15416	Laserfiche Site Lic	Open		08/13/2024	09/13/2024	08/16/2024			1,400.00
			Vendor 2593 - TKB Associates Inc Totals			Invoices	1		\$1,400.00
Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc									
71751-202407-1	Online Investigative Search Engine (07/01/24 - 07/31/24)	Open		08/01/2024	09/15/2024	08/27/2024			180.40
			Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc Totals			Invoices	1		\$180.40
Vendor 5465 - Ernest Vatch									
2024-00000729	Lead Water Service Line Replacement Program Reimbursement	Open		08/21/2024	08/29/2024	08/27/2024			11,497.00
			Vendor 5465 - Ernest Vatch Totals			Invoices	1		\$11,497.00
Vendor 3709 - Verizon Wireless									
9971367500	Cellular Usage	Open		08/12/2024	09/04/2024	08/21/2024			5,144.11
			Vendor 3709 - Verizon Wireless Totals			Invoices	1		\$5,144.11
Vendor 3476 - Wirfs Industries Inc									
33893	Parts - T-427	Open		08/15/2024	09/14/2024	08/27/2024			324.00
			Vendor 3476 - Wirfs Industries Inc Totals			Invoices	1		\$324.00
Vendor 1901 - Wurth Usa Inc									
98198551	Parts - Stock	Open		08/09/2024	09/08/2024	08/14/2024			152.85

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Invoice Due Date Range 07/01/24 - 09/17/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor	1901 - Wurth Usa Inc Totals			Invoices	1	\$152.85
Vendor	Kiddie City Learning Center								
2024-00000717	sign refund/ 201-213 Dundee/ SU115-2024	Open		08/22/2024	08/22/2024	08/22/2024			250.00
			Vendor	Kiddie City Learning Center Totals			Invoices	1	\$250.00
Vendor	Craig Lubrano								
2024-00000728	withdraw duplicate permit 16779 /41 N Ashland	Open		08/26/2024	08/26/2024	08/26/2024			99.00
			Vendor	Craig Lubrano Totals			Invoices	1	\$99.00
Vendor	Matthew Panzino								
2024-00000693	Sidewalk Replacement Program Reimbursement	Open		08/15/2024	08/30/2024	08/15/2024			639.00
			Vendor	Matthew Panzino Totals			Invoices	1	\$639.00
			Grand Totals			Invoices	215		\$860,722.14

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Payment Date Range 08/19/24 - 08/19/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2819 - IL Department Of Emplymnt Security									
2024-00000696	IDES	Paid by EFT #12219		08/06/2024	08/19/2024	08/19/2024		08/19/2024	1,424.00
		Vendor 2819 - IL Department Of Emplymnt Security Totals				Invoices	1		\$1,424.00
		Grand Totals				Invoices	1		\$1,424.00

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)



Warrant #17 Manual Check #1

8.1.a

Payment Date Range 08/22/24 - 08/22/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 5236 - Town & Country Distributors, Inc									
129470	Street Fest Beer	Paid by Check #265631		08/21/2024	08/21/2024	08/21/2024		08/22/2024	18,894.87
129471	Street Fest Beer	Paid by Check #265631		08/21/2024	08/21/2024	08/21/2024		08/22/2024	39,003.35
Vendor 5236 - Town & Country Distributors, Inc Totals						Invoices	2		\$57,898.22
Grand Totals						Invoices	2		\$57,898.22

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)

Village of Palatine

Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 08/16/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	08/16/2024	265629	Utility Management Refund	LYZA , THERESA		913.29
		Account Type		Account Number	Transaction Date	Transaction Type
		Residential - Single Family		405508602-001	08/13/2024	Refund
Check	08/16/2024	265630	Utility Management Refund	WEISS , PETER		9.95
		Account Type		Account Number	Transaction Date	Transaction Type
AP Accounts Payable ZBA Totals:				Transactions: 2		\$923.24
	Checks:	2		\$923.24		

Attachment: Warrant #17 (2024-15 : Warrant 2024 #17)

Village of Palatine

Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 08/23/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	08/23/2024	265632	Utility Management Refund	P & M REALTY		313.15
		Account Type	Account Number	Transaction Date	Transaction Type	
AP Accounts Payable ZBA Totals:				Transactions: 1		\$313.15
Checks:		1	\$313.15			

Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Kids Play Place at 1108 W. Northwest Highway

The Petitioner, White Rabbit Club LTD (Larisa Kislov), is requesting the transfer of the existing Special Use to permit the continued operation of an indoor recreational use at this location. Therefore, the Petitioners are requesting approval of the following:

Transfer of Special Use #O-41-19 to permit the continued operation of an indoor recreational use (kids play place) at 1108 W. Northwest Highway.

KEY ISSUES:

- The Subject Property, zoned Planned Development, follows the B-2 General Business District, previously contained Bee Happy Club (which received a Special Use in 2023).
- White Rabbit Club proposes to acquire the current business and is requesting a Special Use Transfer. Other than the ownership change, the general operations remain the same, with the exception of planned hours of operation being extended to 9 PM.
- Any changes to the floor plan or business operations would require additional Village review.

ALTERNATIVES:

1. Recommend approval of the Special Use Transfer.
2. Do not recommend approval of the Special Use Transfer.

RECOMMENDATION:

Staff recommends approval of the Special Use Transfer at 1108 W. Northwest Highway.

ACTION REQUIRED:

A motion to approve the Special Use Transfer of Ordinance #O-103-23 to White Rabbit Club LTD (Larisa Kislov) to permit the continued operation of an indoor recreational use at 1108 W. Northwest Highway.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski

Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 26, 2024

BACKGROUND:

Adrenaline Sports Management is proposing a Halloween Hustle 5K in downtown Palatine on Saturday, October 26, 2024, from 8 AM to 11 AM. This event has been held for the last several years. The Petitioner is requesting Village Council approval.

KEY ISSUES:

- There will be two courses (5K and Kids Dash), with an estimated 1,000 participants.
- Adrenaline will take full responsibility for the event that will benefit the Boys and Girls Club of Palatine.
- In conjunction with the event, the Petitioner is requesting a waiver of the Village's sound amplification ordinance to allow announcements and music played through a speaker system (amplified sound). In past years, sound amplification was not permitted until 8 AM and the Village received no complaints. Staff recommends the hours of 8 AM - 10:30 AM (consistent with past years).
- In the past, other components of the event were also not included in the original approval, including an inflatable starting line that was erected over Eric Drive and placement of race related materials on public sidewalks and parkways. Any use or obstruction of the Village right-of-way needs specific Village approval. The request does not provide any details in regards to equipment they wish to utilize in conjunction with the event and thus, unless their plans are amended, there will be no additional encroachment to the ROW.
- The Palatine Police Department will be working with event organizers to determine Police staffing on the route and to conduct traffic control. The event sponsor will be responsible for 100% of all Village services provided as part of this event.
- In 2023, Adrenaline paid a Usage Fee for the use of public streets (ROW) in the amount of \$1,640.
- Approval is contingent upon receiving the required Hold Harmless and Certificate of Insurance.

ALTERNATIVES:

1. Approve the Halloween Hustle 5K on October 26, 2024.
2. Do not approve the Halloween Hustle 5K on October 26, 2024.

RECOMMENDATION:

Staff recommends action at the discretion of the Village Council.

ACTION REQUIRED:

A motion to approve the Halloween Hustle 5K on October 26, 2024.

RESULT: **APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Scott Lamerand, District 2 Councilman
SECONDER: Doug Myslinski, District 3 Councilman
AYES: Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT: Kollin Kozlowski

Consider a Motion to Adjust the Leaf Collection Program

BACKGROUND:

The Village began a leaf collection program in the fall of 1987. The initial program consisted of vacuum machines, 5-ton dump trucks, equipment with leaf boxes and staff raking leaves into the equipment. In the early 1990's, the Village purchased mechanical leaf machines which were connected to the back of dump trucks with leaf boxes. In the late 1990's, as the Village expanded our corporate territory, the shift was made to primarily using baskets on the front of equipment for pushing and loading as the primary collection method.

The Village's two leaf loading machines are only used when the climate and conditions are dry. The leaf loaders do not operate if the ground and leaves become wet and cannot be replaced as the low number of communities performing this collection process has resulted in discontinuing the production of this equipment. Pushing and loading using baskets requires meaningful volume which is not typical in the early part of the leaf collection program.

KEY ISSUES:

- Leaf collection initially started as a seven-week program. The Village is divided into 8 zones. Each resident had 3 scheduled pick-up dates plus one final sweep of the entire Village.
- The program has recently evolved to a 5-week program, reducing from 3 scheduled pickups to 2 scheduled pickups per zone and one final sweep of the entire Village ending the Friday prior to Thanksgiving.
- The program could stay the same which is expected to be challenging with our focus on pushing and loading. While the most efficient alteration might be the reduction to two scheduled pickups, it seems advisable to stay with the same number of resident collections and attempt to compact the collection period.
- Reducing from a 5-week scheduled collection program to a 4-week collection program would allow for the retirement of the leaf loaders and an eliminated reliance on these limited capabilities. It would additionally free up a week of time for Public Works to focus on pavement and sidewalk maintenance prior to winter conditions.
- The adjustments to the duration for the same total number of pickups is proposed as follows:
 - o Eliminate the first week of leaf pick up.
 - o Week 1, the last week in October, a full community sweep. All residents would need to have their leaves out by Monday October 28th.
 - o Week 2, Residents in zones 1 - 4 would need to have their leaves out by Monday November 4th.
 - o Week 3, Residents in zones 5 - 8 would need to have their leaves out by Monday November 11th.
 - o Week 4, A final all zone collection would start on Monday November 18th.
- Adjusting from scheduled days for specific zones is expected to be less confusing for residents, allows greater flexibility in our collection process, and allows for adjustments into select areas should accumulating rains be forecasted.

ALTERNATIVES:

1. Approve the Motion to adjust the Leaf Collection Program.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the Village Council approve the Leaf Collection Program adjustments.

ACTION REQUIRED:

A motion to approve the Leaf Collection Program adjustments.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski

Consider a Motion to Award a Contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project

BACKGROUND:

Tulip Way from Capri Drive to the dead end is scheduled to be reconstructed in the 2024 Capital Plan. The scope of reconstruction work includes pavement reconstruction, patching, curb and gutter reconstruction, sidewalk replacement, and sidewalk ramp upgrades to meet ADA requirements. Doe Road, Leonard Road and Olive Street will be rehabilitated as well using savings from projects completed earlier this year, most notably the Crescent and Ellis reconstruction project. The limits include Doe Road from Dundee Road to Northwest Highway, Leonard Road from Palatine Road to Glencoe Street, and Olive Street from Williams Avenue to Wilke Road. The scope of rehabilitation work includes pavement widening and resurfacing, patching, and concrete edging installation. Doe, Leonard, and Olive have been prioritized for this fall road program to achieve the Village's goal of completing all concrete edging by 2025.

KEY ISSUES:

- On Tuesday, August 20, 2024, seven bids were received ranging from a high of \$1,105,597.50 to a low of \$820,074.50.
- The low responsive and responsible bidder was J.A. Johnson Paving Company of Arlington Heights, Illinois in the amount of \$867,402.15.
- The Engineer's Estimate was \$974,400.

ALTERNATIVES:

1. Award the contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project to J.A. Johnson Paving.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project be awarded to J.A. Johnson Paving.

BUDGET IMPACT:

Funds in the amount of \$361,316 are available from the Community Development Block Grant Program to accommodate the work on Tulip Way. Rebuild Illinois (RBI) funds are eligible and available for this project to accommodate the work on Doe Road, Leonard Road and Olive Street. This utilizes final balance of \$75,000 from the \$4,518,176 in Rebuild Illinois funds the Village of Palatine has received from the State. The remaining balance of \$430,732.15 can be covered by Motor Fuel Tax funds.

ACTION REQUIRED:

Motion to award the contract for the Tulip Way, Doe Road, Leonard Road and Olive Street Roadway Rehabilitation Improvements Project to J.A. Johnson Paving Company of Arlington Heights, Illinois in the amount of \$867,402.15.

RESULT: **APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Scott Lamerand, District 2 Councilman
SECONDER: Doug Myslinski, District 3 Councilman
AYES: Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT: Kollin Kozlowski

Consider a Motion to Approve a Revision to the 2024-2025 Winter Farmers' Market Hours

8.6

BACKGROUND:

On February 12, 2024, Village Council approved the 2024/2025 Winter Farmers' Market hours of 10 AM to noon for every first and third Saturday in November 2024 through April of 2025 at the Palatine Train Station Parking Lot B. For over 15 years, the market has increased with both customers and vendors. Twenty vendors are expected to apply for this year's winter market. A vendor survey indicated unanimous support to increase the time of the winter market to three hours. This would also attract new vendors willing to drive a longer distance for a three-hour market. The Sister Cities Association is requesting to extend the 2024/2025 Winter Farmers' Market hours by one hour, 9 AM to noon; all dates remain the same.

KEY ISSUES:

- The Sister Cities Farmers' Market requests approval to revise the 2024-2025 Winter Market hours from 10 AM to noon to 9 AM to noon for every first and third Saturday in November 2024 through April 2025.

ALTERNATIVES:

1. Approve the proposed revised 2024-2025 Winter Market hours.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval.

ACTION REQUIRED:

Motion to approve the proposed 2024-2025 Winter Market hours.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski

Consider an Ordinance Amending Chapter 12 - Offenses and Miscellaneous Provisions of the Palatine Code of Ordinances

BACKGROUND:

From time to time, it is necessary to review different sections and chapters of the Village's Code of Ordinances. Village staff have completed such an analysis of Chapter 12 - Offenses and Miscellaneous Provisions and are recommending several minor revisions.

KEY ISSUES:

- Staff conducted a review of the Truancy section of Chapter 12 and determined more clarity was needed as to the assessed penalty for truancy. Clarifying language was added accordingly.

ALTERNATIVES:

1. Approve ordinance amending Chapter 12.
2. Do not approve ordinance amending Chapter 12.

RECOMMENDATION:

Staff recommends approval of the ordinance amending Chapter 12 of the Code of Ordinances.

ACTION REQUIRED:

Motion to approve the ordinance amending Chapter 12 of the Code of Ordinances.

ATTACHMENTS:

- Ordinance Amending Ch 12 Truancy (Sept 2024)
- Track Changes Truancy Ch 12

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kollin Kozlowski

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 12 – OFFENSES AND MISCELLANEOUS PROVISIONS, REGARDING TRUANCY, OF THE
CODE OF ORDINANCES OF THE VILLAGE OF PALATINE**

WHEREAS, the Village of Palatine is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, the Mayor and Council desire to amend Chapter 12- Offenses and Miscellaneous Provisions of the Village Code to clarify the penalties assessed for truancy; and

WHEREAS, the Mayor and Council have determined that it will serve and be in the best interests of the Village and its residents to amend Chapters 12 of the Village Code pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2: ARTICLE I, titled “IN GENERAL”, Section 12-38, Titled “TRUANCY”, of Chapter 12, titled “Offenses and Miscellaneous Provisions,” of the Village Code is hereby amended to add a new sentence, which new Section reads as follows:

Sec. 12-38. Truancy.

(a) It shall be unlawful for any person, who is subject to the compulsory attendance requirement of the Illinois School Code and is enrolled in grades 1 through 12 in a public, private or parochial school within the incorporated limits of the Village of Palatine to absent

himself or herself from attendance at school for a school day or portion thereof without a valid cause. A valid cause for absence shall include absence from school because of illness, observance of a religious holiday, death in the immediate family, family emergency, situations beyond the person's control as determined by the Board of Education, or such other circumstances which cause reasonable concern to the parent or custodian for the safety or the health of the person.

(b) Any person, who is: (1) subject to the compulsory attendance requirement of the Illinois School Code, (2) enrolled in grades 1 through 12 in a public, private or parochial school located outside the incorporated limits of the Village of Palatine; and (3) present within the incorporated limits of the Village of Palatine, without a valid cause for absence from the school in which he or she is enrolled, shall be reported to the municipality having jurisdiction over the person. Jurisdiction shall be determined by the school at which the person is enrolled.

(c) The maximum assessment, inclusive of all costs, fines, and fees, for a person adjudged to be in violation of this section shall not exceed the maximum fine authorized by state law for any one violation.

(Ord. 0-201-06, §1, 12/4/06)

SECTION 3: If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ of _____, 2024

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____ of _____, 2024

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk

this _____ of _____, 2024

Village Clerk

1 Sec. 12-38. Truancy.

2 (a) It shall be unlawful for any person, who is subject to
3 the compulsory attendance requirement of the Illinois School Code
4 and is enrolled in grades 1 through 12 in a public, private or
5 parochial school within the incorporated limits of the Village of
6 Palatine to absent himself or herself from attendance at school
7 for a school day or portion thereof without a valid cause. A valid
8 cause for absence shall include absence from school because of
9 illness, observance of a religious holiday, death in the immediate
10 family, family emergency, situations beyond the person's control
11 as determined by the Board of Education, or such other
12 circumstances which cause reasonable concern to the parent or
13 custodian for the safety or the health of the person.

14 (b) Any person, who is: (1) subject to the compulsory
15 attendance requirement of the Illinois School Code, (2) enrolled
16 in grades 1 through 12 in a public, private or parochial school
17 located outside the incorporated limits of the Village of Palatine;
18 and (3) present within the incorporated limits of the Village of
19 Palatine, without a valid cause for absence from the school in
20 which he or she is enrolled, shall be reported to the municipality
21 having jurisdiction over the person. Jurisdiction shall be
22 determined by the school at which the person is enrolled.

23 (c) The maximum assessment, inclusive of all costs, fines,
24 and fees, for a person adjudged to be in violation of this section

1 shall not exceed the maximum fine authorized by state law for any
2 one violation.

3 (Ord. 0-201-06, §1, 12/4/06)