VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

AUGUST 9, 2021

Regular Meeting **7:00 PM**

I. ROLL CALL – Time: 7:02 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Mike Jacobs, Village Attorney Patrick Brankin, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratzianna, IT Director Larry Schroth, Director of Finance Paul Mehring, and Director of Human Resources Pam Jackson

II. PLEDGE TO THE FLAG – Time: 7:03 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - August 2, 2021 - **Accepted**

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. MAYOR'S REPORT

1. As Submitted **-**

   Mayor Schwantz announced upcoming events:

   Monday, August 16: 10 AM - 7:30 PM
   The Bridge Golf "Fore" Youth Fundraiser
   Inverness Golf Club

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. Consider an Ordinance Granting a Special Use and Variation for the Ground Mounted Solar Panels at 1373 N. Crabtree Drive **- Motion Failed by Roll Call** (Council District: One)

   Planning & Zoning Director Ben Vyverberg presented the Petitioner's request for a Special Use to permit a unique accessory use (430 square feet of ground mounted solar panels) and a Variation to permit an accessory structure located 15 feet from the side lot line (minimum required 20 feet), partially screened with an existing 6-foot fence, 15 feet from the Dundee Road lot line and existing dense landscaping. The ZBA voted unanimously to approve the Special Use and Variation and staff recommends action at the Village Council’s discretion.

   Councilman Millar noted lot size in the area and concern for neighbors' opinions and the impact on neighbor's view.

   Vyverberg added the roof is not capable of holding solar panels.

   Councilman Helms asked about sharp edges, corners on this free standing structure and potential for accidental injury.

   Ranjan & Jaya Akhaury, the petitioners, stated they have talked with

neighbors. No neighbors have expressed opposition or concern. Panels on the roof would impact the insurance coverage and the ground level location allows cleaning of snow in winter and benefits the solar power.

In response to Councilman Millar, petitioners stated distance from neighbors protects them from shade trees impacting the solar panels. Councilman Millar cautioned about more petitioners desiring to also install ground level solar panels.

Vyverberg stated that this lot is unique, having additional square footage beyond most other homes.

Village Manager Reid Ottesen stated that this parcel is very unique backing to a state route. Few other parcels qualify quite like this with the additional right of way and wide state road.

Councilman Millar added the disadvantage to the neighbors who will be seeing the bulk of the panels.

Vyverberg stated the neighbor to the east called regarding confirmation that the proposed panels are parallel to Dundee Road. Ottesen confirmed the panels are against Dundee right of way and the width of the state road in addition to the oversized lot. This particular situation is unique.

Councilman Helms wants to fully vet a policy. This will be a case study. Helms suggested a separate discussion on this type of structure. Ottesen stated that this particular situation is so unique there are few if any similar situations. Anyone has the right to ask for a Special Use for a Unique Use. Helms noted a variety of new products in the solar line.

Councilman Solberg stated this is a unique lot, but is concerned about a ground structure. There is an alternative. Others in town have put panels on the roof. Petitioner claims it is more like a glass fence. Petitioners stated in the case of selling the home, the buyers would have the option to purchase the solar panels.

RESULT:	**MOTION FAILED BY ROLL CALL [3 TO 4]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Myslinski, Kozlowski
NAYS:	Millar, Lamerand, Solberg, Helms

2. As Submitted **-**

Nothing was submitted.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. Consider a Resolution Granting a 3-lot Subdivision and an Ordinance Rezoning the Property from R-1 Single-Family Residential to R-2 Single-Family Residential at 1133 N. Grove Avenue **- Motion Carried by Voice Vote** (Council District: One)

   Planning & Zoning Director Ben Vyverberg presented the Petitioner's request for a Preliminary and Final Plat of Subdivision to permit a 3-lot single-family residential development on 0.89 acres, and Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential. The subject property is adjacent to the unimproved Coolidge Avenue right-of-way which the Village would like to vacate to the adjacent lot. Staff will bring the Vacation back to the Village Council at a future date. The Plan Commission voted unanimously to approve the requested Subdivision and Rezoning, and Staff concurs.

   Village Manager Reid Ottesen confirmed that this proposal is similar to the three homes on West Claridge Court.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted **-**

   Nothing was submitted.

C. BUSINESS FINANCE & BUDGET COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider a Motion Accepting the Village of Palatine's 2021 Mid-Year Financial Review **-**

   Mayor Schwantz, seconded by Councilman Millar, moved to receive and place the Mid-Year Financial Review on file.

   Village Manager Reid Ottesen reported staff has prepared the CY 2021 Mid-Year Review for the Mayor and Council to review how last fall's assumptions are working 9 months later and prepare for the upcoming annual budget process. The Village ended CY 2020 with $26.2 million in fund balance (reserves). After consideration of the planned use of reserves in the 2021 budget, there is an “available” reserve balance of $26.1, broken down as follows:
   1) Economic Stabilization $1.6 million**,**
   2) Pension Smoothing $360 thousand,

3) Operating Reserves $20.7 million and
4) Excess Reserves $3.4 million.

Key Revenue Indicators for 2021 are pointing to revenues tracking slightly above budget projections, while expenditures are tracking in line or slightly better than the budget at the midpoint of the year. Staff recommends the Village Council receive and file the Village's Mid-Year Financial Report and subsequent recommendations.

Ottesen noted the shortage of automobiles in sales rooms. Recovery is taking place. Motor fuel tax is improving. Telecommunications tax and utility taxes are impacting the budget. Main revenue sources are declining and expenses are increasing. Sales taxes are increasing beyond what was budgeted, but currently our car dealerships (our largest sales tax generators) are facing the lack of chips reducing anticipated auto sales tax over the next 6 months. Large building permits have positively impacted budget. We have curtailed training and tree trimming, discretionary supplies and services. Staff is recommending release of hold list: Recommending $500,000 of $700,000 back in training.

Consolidation of pension plans is underway. We recommend not making supplemental contributions to pension plans while consolidation is taking place. Full fire pension consolidation is not anticipated until January 4, 2022. Police pension consolidation is running behind that.

General Fund Balance: Recommend holding Excess Reserve ($3.4 million) through the end of the year and first half of 2022 as we monitor impact of delta variant as well as the impact of chip shortage on auto sales and subsequent tax receipts.

The 2022 Budget Review process has begun with the Annual Budget Review Workshop scheduled for Saturday, November 6.

Voice Vote: Motion Carried

2. Discussion of the Village's Use of American Rescue Plan Act (ARPA) Funds **-**

Village Manager Reid Ottesen reported as part of the American Rescue Plan Act (ARPA), the Federal Government empowered the Department of the Treasury to make payments to the Village from the Coronavirus Local Fiscal Recovery Fund. The Village will receive a total of $12,012,529 in two installments of $6,006,264.50. The first installment was received in May 2021 and the second will be received in May 2022. As these funds are received and are eligible to be spent over a multi-year period, this "ARPA Spending Plan" will be fluid and subject to revision as circumstances warrant. In accordance with the grant agreement, these funds must be obligated by December 31, 2024 and fully disbursed by December 31, 2026. There are very strict regulations as to the use of these funds. Targeted areas are water, sewer and broadband infrastructure and revenue replacement. Staff is

recommending the following allocations in phases as we don't know the impact of the new "delta variant":

1) $3,000,000-Fire Station 82 Build-out,
2) $1,000,000-Creek stabilization,
3) $1,350,000-Replace Fire Tower Truck,
4) $265,000-Replace Fire/Police in-vehicle computer hardware, and
5) $1,000,000-Supplement the Lead Service Line Replacement Program.

The remaining $5,397,529 will come through next year's distribution and staff will formulate a recommendation for Council at that time. Staff recommends the Village Council concur with the Proposed ARPA Spending Plan.

Councilman Helms complimented staff.

In response to Councilman Kozlowski regarding Station 85, Ottesen explained plans to keep it as a functioning station. A separate discussion would have to take place for a future station.

Council concurred with the ARPA Funding Plan.

3. Consider an Ordinance Amending the Village of Palatine's Calendar Year 2021 Budget (2nd Quarter Budget Adjustments) **- Motion Carried by Voice Vote**

Finance Director Paul Mehring reported the Department of Finance & Operations continues to monitor Village fiscal activities through quarterly budget reviews to identify potential problem areas and take early corrective action. The 2nd Quarter Budget Adjustments include $185,125 - Budget Increase Using New Revenue Offsets and $1,396,200 - Budget Increase Using Reserves, increasing the total Village-Wide 2021 budget by $1,581,325. Staff recommends the Village Council approve the 2nd Quarter Budget Adjustments. This recognizes the success of our TIF districts. This also addresses the anticipated new Volkswagen dealership on the Knupper Property. Staff is seeking Council concurrence.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. As Submitted **-**

Nothing was submitted.

D. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:56 PM

TIM MILLAR, CHAIRMAN

1. Consider a Motion to Award a Contract for the 2021 Drainage Improvements Project **- Approved by Voice Vote**

   Public Works Director Matt Barry reported as part of the annual budget, funding is identified for spot drainage improvements at various locations throughout the Village, including improvements behind 165 to 177 East Timberlane Drive, behind 439 to 457 South Whitehall Drive, 48 North Linden Avenue, and in the Plum Grove Hills Unit 4 detention basin. Staff recommends awarding a contract for the 2021 Drainage Improvements Project to the low responsive bidder, DeVinci Construction, Incorporated of Oak Brook, Illinois in the amount of $89,705.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted **-**

   Nothing was submitted.

E. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:56 PM

DOUG MYSLINSKI, CHAIRMAN

1. Code Amendments

Motion was to approve Items A., B., and C., as amended. Item B. 3 was amended limiting Boards and Commissions to 7 members including the Beautification Commission.

Village Manager Reid Ottesen explained the initiative of the Village Manager's Office and the Village Clerk's Office to review all chapters of the Code of Ordinances for necessary updates reflecting statutory or other regulatory changes, organizational changes and other "housekeeping" type matters. The changes recommended for Chapter One (General Provisions) properly reflect the Village officials as the Mayor and Village Council rather than the President and Board of Trustees. This effort is to update the entire Code of Ordinances in the next 18 months.

Ottesen recommended changes to Chapter Two of the Code (Administration) defining the Mayor, Council, all departments, boards and commissions and their responsibilities and authorities. While the majority of the changes to this chapter are "housekeeping" some notable changes include:

1) Giving the Manager authority to approve warrant if Council meeting is canceled,
2) Adjusting the Manager spending authority from $20,000 to $40,000 - due to inflation
3) Changing the ZBA and Plan Commission back to 7 members, and
4) Making the Finance Director the Treasurer in the absence of a Treasurer.

Ottesen recommended deleting Chapter 14 1/2 regulating the conveyance of real estate owned by the Village. The Illinois Complied Statutes provides the regulations for the conveyance of real estate by a municipality; thus, there is no need for a separate chapter in the Code of Ordinances. Staff recommends approval of an Ordinance replacing Chapter One of the Code of Ordinances in its entirety.

In response to Mayor Schwantz noting the number 7 members -- the beautification commission has 7 and 2 vacancies. The Beautification Commission can also be limited to 7. Motion maker and seconder agreed.

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

A. Consider an Ordinance Replacing Chapter One, General Provisions, of the Code of Ordinances of the Village of Palatine **- Motion Carried by Voice Vote**

B. Consider an Ordinance Replacing Chapter Two, Administration, of the Code of Ordinances of the Village of Palatine **- Motion Carried by Voice Vote**

C. Consider an Ordinance Deleting Chapter Fourteen and One-Half, Conveyance of Real Estate Owned by the Village, of the Code of Ordinances of the Village of Palatine **- Motion Carried by Voice Vote**

2. Consider a Motion Approving a Second Amendment to the Intergovernmental Agreement with the Inverness Golf Club for Water Service **- Approved by Voice Vote**

Public Works Director Matt Barry explained the Villages of Palatine and Inverness have had an Intergovernmental Agreement since 1990 where Palatine agreed to supply water to the Inverness Golf Club, amended and extended in 2002 for a snack shop.

To accommodate a clubhouse addition and paddle courts, the Golf Club seeks a second amendment to the water service agreement to modify the water pipe serving the property and further requires an adjustment to the water service agreement. In addition to the water usage fees, the Inverness Golf Club will pay $3,000 for pipe modification and all associated permit fees.

Staff recommends approval of the second amendment to the Intergovernmental Agreement.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. As Submitted **-**

   Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 8:04 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Motion is to approve Items 2-10, moving Item 1 to the Police Policy and Code Services Standing Committee.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider an Ordinance Granting a Special Use and Variation for the Ground Mounted Solar Panels at 1373 N. Crabtree Drive **- Approved** (Council District: One)

This item was removed from the Consent Agenda and heard at the reports of the Police Policy & Code Services Standing Committee.

2. Consider a Resolution Granting a 3-lot Subdivision and an Ordinance Rezoning the Property from R-1 Single-Family Residential to R-2 Single-Family Residential at 1133 N. Grove Avenue **- Approved** (Council District: One)

   Resolution #R-27-21
   Ordinance #O-88-21

3. Consider a Motion Accepting the Village of Palatine's 2021 Mid-Year Financial Review **-**

4. Discussion of the Village's Use of American Rescue Plan Act (ARPA) Funds **-**

5. Consider an Ordinance Amending the Village of Palatine's Calendar Year 2021 Budget (2nd Quarter Budget Adjustments) **- Approved**

   Ordinance #O-89-21

6. Consider a Motion to Award a Contract for the 2021 Drainage Improvements Project **- Approved**

7. Consider an Ordinance Replacing Chapter One, General Provisions, of the Code of Ordinances of the Village of Palatine **- Approved**

   Ordinance #O-90-21

8. Consider an Ordinance Replacing Chapter Two, Administration, of the Code of Ordinances of the Village of Palatine **- Approved**

   Ordinance #O-91-21

9. Consider an Ordinance Deleting Chapter Fourteen and One-Half, Conveyance of Real Estate Owned by the Village, of the Code of Ordinances of the Village of Palatine **- Approved**

   Ordinance #O-92-21

10. Consider a Motion Approving a Second Amendment to the Intergovernmental Agreement with the Inverness Golf Club for Water Service **- Approved**

IX. REPORTS OF STANDING COMMITTEE – Time: 8:05 PM

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:05 PM

BRAD HELMS, CHAIRMAN

1. As Submitted **-**

   No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 8:05 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

   No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 8:05 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

   No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 8:05 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

   No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 8:05 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. Motion 2021-86 : 1373 N Crabtree Dr. - SU Solar Panels **- Motion Failed by Roll Call**

   This Item was discussed earlier this evening in the Police Policy & Code Services Committee Meeting where it failed 4-3.

RESULT:	**MOTION FAILED BY ROLL CALL [2 TO 4]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Myslinski, Kozlowski
NAYS:	Millar, Lamerand, Solberg, Helms

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted **-**

Village Manager Reid Ottesen reported Palatine's Street Fest August 27-29, 2021 in Downtown Palatine.

B. VILLAGE CLERK

1. As Submitted **-**

No Report

C. VILLAGE ATTORNEY

1. As Submitted **-**

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE – Time: 8:07 PM

No one came forward.

XIII.ADJOURNMENT – Time: 8:08 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

AUGUST 2, 2021

Regular Meeting **7:00 PM**

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Absent	
Brad Helms	District 6 Councilman	Present	

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Village Attorney Nicholas Standiford, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratzianna, IT Director Larry Schroth, and Director of Finance Paul Mehring

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - July 12, 2021 - **Accepted**

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

IV. MAYOR'S REPORT

1. Certificates of Recognition - Eagle Scouts **-**

   Mayor Schwantz recognized Scouts from Troops 188, 209 and 335 who achieved the highest rank of Eagle Scout.

2. As Submitted **-**

   Mayor Schwantz announced upcoming events:

   Wednesday, August 4: 7:30 PM - 9 PM
   Sounds of Summer - Allegro Community Chorus
   Fred P. Hall Amphitheater

   Friday, August 6: 6:30 PM
   Turtle Trek Race
   Twin Lakes

   Sunday, August 8: 8 AM - 1 PM
   Blood Drive
   Christ Lutheran Church

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:08 PM

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VI. COMMITTEE OF THE WHOLE

A. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:08 PM

SCOTT LAMERAND, CHAIRMAN

1. Consider a Motion Granting a Waiver of the Village's Sound Amplification Ordinance, the Temporary Closure of a Portion of Bothwell Street, and a Temporary Amendment to Lamplighters Licensed Premises All in Conjunction with the Proposed 'Pipes for Pits' Event on August 8, 2021 at Lamplighter Inn, 60 N. Bothwell Street **- Approved by Voice Vote** (Council District: Six)

   Village Manager Reid Ottesen presented the Lamplighters Inn request for a waiver of the Village's Sound Amplification Ordinance; temporary closure of a

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

portion of Bothwell Street; and temporary amendment to the licensed premises of Lamplighter Inn's existing Liquor License for the 'Pipes for Pits' event with partner Bomb Shell Bullies (Bully Breed Rescue), Sunday, August 8, 2021 from 3 to 6 PM. The closure of Bothwell Street would occur from approximately Noon to 7 PM on Sunday, August 8. Staff recommends action at the Village Council's discretion.

Lindsey Stucka, general manager for Lamplighters, explained the proposal with acoustic music for 2 hours.

Mayor Schwantz announced the multi-family proposal for N. Quentin has been formally withdrawn.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted **-**

Nothing was submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

In the absence of Chairman Kozlowski, Vice Chairman Brad Helms opened the Police Policy & Code Services Committee.

1. 1400 W. Algonquin Road (Council District: Two):

Motion was to approve Items A. and B.

Village Manager Reid Ottesen presented the Pride of Palatine's request for a minor Planned Development Amendment to amend their business plan to recognize the sale of package liquor in a convenience store from 8 AM to 10 PM, in conjunction with the associated B-4 liquor license requirements. Staff recommends approval of the Minor Amendment to the Planned Development Ordinances.

Brian Boylan of Pride of Palatine was present for questions.

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

A. Consider an Ordinance Approving a Minor Planned Development Amendment to Ordinances #O-87-15 and #O-61-16 to Amend the Business Plan to Allow Liquor Sales at The Pride of Palatine, 1400 W. Algonquin Road **- Approved** (Council District: Two)

B. Consider an Ordinance Increasing the Number of Class B-4 Liquor Licenses (Restaurant/Convenient Store with Package Liquor) by One for The Pride of Palatine, 1400 W. Algonquin Road **- Approved** (Council District: Two)

2. Consider an Ordinance Authorizing the Village Manager to Execute a Traffic Enforcement Agreement Between the Village of Palatine and the Homeowners Association of the Groves of Hidden Creek Community and Condominium II **- Motion Carried by Voice Vote** (Council District: Four)

   Village Manager Reid Ottesen presented the Groves of Hidden Creek Community and Condominium II Home Owners' Association's request for the Village to establish and enforce the IL State Vehicle Code and the Village Code of Ordinances on all private streets and roads within the subdivision, including enforcement of Village vehicle sticker compliance, but excluding overnight parking restrictions. Staff recommends approval.

   In response to Councilman Lamerand, Ottesen stated yes, speeding, etc. will be enforced.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. Consider an Ordinance Authorizing the Village Manager to Execute a Traffic Enforcement Agreement Between the Village of Palatine and the Homeowners Association of Kingsbrooke of Palatine **- Motion Carried by Voice Vote** (Council District: Three)

   Village Manager Reid Ottesen explained the traffic agreement for Kingsbrooke of Palatine includes the enforcement of village sticker compliance and overnight parking restrictions from 1 AM to 6 AM. Staff recommends approval.

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

4. As Submitted **-**

   Nothing was submitted.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:16 PM

GREG SOLBERG, CHAIRMAN

1. Consider a Resolution of Support for the Filing of a 7C Cook County Tax Classification for the Property Located at 434 E. Palatine Road **- Adopted by Voice Vote** (Council District: Six)

   Village Manager Reid Ottesen presented the Petitioner's request for the Cook County Tax Classification (7c), referred to as Commercial Urban Relief Eligibility (CURE) facilitating the substantial rehabilitation of 434 E. Palatine Road. Staff recommends action at the discretion of the Council.

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. Consider an Ordinance Approving Planned Development Amendment to the Park Place Shopping Center Planned Development (#O-132-85) to Permit a Self-Storage Use at 1311-1329 N. Rand Road and to Allow Three Additional Outbuildings Within the Center **- Motion Carried by Voice Vote** (Council District: Four)

   Planning & Zoning Director Ben Vyverberg presented the Petitioner's request for a Planned Development Amendment to the Park Place Shopping Center, a Special Use for self-storage use (80,000 square foot U-Haul or other with Council approval), and approval to construct three additional outbuildings for future single-tenant/multi-tenant buildings, 8' wood fence and landscaping. The Plan Commission voted unanimously to approve the requested Planned Development Amendment. Staff recommends action at the Village Council's discretion.

   In response to Councilman Myslinski, Village Manager Reid Ottesen stated that additional parking will be made available on the north end of the center. If a different tenant comes forward, Council approval will be needed. The approval is for three out buildings in concept.

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted **-**

Nothing was submitted

D. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:24 PM

BRAD HELMS, CHAIRMAN

1. Consider a Motion Authorizing the Village Manager to Execute a Foundation Demolition and Site Restoration Agreement for the Property at 301 W. Johnson Street **- Approved by Voice Vote** (Council District: Two)

Village Manager Reid Ottesen presented Kinsch's request for previously approved, but not utilized, Facade Improvement TIF funds be redirected toward the reimbursement of costs related to completion of the demolition and site restoration. Staff recommends action at the Village Council's discretion.

In response to Councilman Helms, Ottesen stated that plans are to sell the property at which time Palatine would reconsider reimbursement.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted **-**

Nothing was submitted

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:27 PM

TIM MILLAR, CHAIRMAN

1. Palatine Road and Winston Drive Water Main (Council District: Three):
Motion was to approve Items A. and B.

Public Works Director Matt Barry explained the proposed 2021 water main replacement on Palatine Road, east of Winston Drive (west side was replaced in 2020) and added proposed water main on north frontage road and small extensions at Palatine and NW Highway and NW Highway and Hicks to provide access for landscape maintenance. Work is scheduled for August-October. Staff recommends awarding the contract for the Palatine Road & Winston Drive Water

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

Main Replacement and Extension Project to the low responsive bidder, Patnick Construction, Incorporated of Franklin Park, Illinois in the amount of $885,278.

Barry recommended authorizing the Village Manager to execute the proposal from Doland Engineering for construction engineering services for the Palatine Road and Winston Drive Water Main Replacement and Extension Project in the not-to-exceed amount of $43,260.

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

A. Consider a Motion to Award a Contract for the Palatine Road & Winston Drive Water Main Replacement & Extension Project **- Approved by Voice Vote** (Council District: Three)

B. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the Palatine Road and Winston Drive Water Main Replacement and Extension Project **- Approved by Voice Vote**

2. As Submitted **-**

Nothing was submitted

F. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:29 PM

DOUG MYSLINSKI, CHAIRMAN

1. Consider an Ordinance Approving the Village of Palatine's 2021 CDBG Action Plan **- Motion Carried by Voice Vote**

Ben Vyverberg explained, as a requirement of the Village's participation in the Community Development Block Grant (CDBG) program, the Department of Housing and Urban Development (HUD) requires a Draft Action Plan be available for a 30-day public review and comment period which the Council opened on June 21, 2021. With no public comments submitted, it is now appropriate to complete the submission of the 2021 Action Plan. Staff recommends approval of an Ordinance adopting the Village of Palatine's CDBG 2021 Action Plan with an anticipated CDBG FY 2021 entitlement amount of $484,944, which represents a 6% decrease from last year.

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted **-**

   Nothing was submitted

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:29 PM

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

1. Consider a Motion to Approve 2021 Warrant #14 **- Approved**

2. Consider a Motion Granting a Waiver of the Village's Sound Amplification Ordinance, the Temporary Closure of a Portion of Bothwell Street, and a Temporary Amendment to Lamplighters Licensed Premises All in Conjunction with the Proposed 'Pipes for Pits' Event on August 8, 2021 at Lamplighter Inn, 60 N. Bothwell Street **- Approved** (Council District: Six)

3. Consider an Ordinance Approving a Minor Planned Development Amendment to Ordinances #O-87-15 and #O-61-16 to Amend the Business Plan to Allow Liquor Sales at The Pride of Palatine, 1400 W. Algonquin Road **- Approved** (Council District: Two)

   Ordinance #O-81-21

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

4. Consider an Ordinance Increasing the Number of Class B-4 Liquor Licenses (Restaurant/Convenient Store with Package Liquor) by One for The Pride of Palatine, 1400 W. Algonquin Road **- Approved** (Council District: Two)

   Ordinance #O-82-21

5. Consider an Ordinance Authorizing the Village Manager to Execute a Traffic Enforcement Agreement Between the Village of Palatine and the Homeowners Association of the Groves of Hidden Creek Community and Condominium II **- Approved** (Council District: Four)

   Ordinance #O-83-21

6. Consider an Ordinance Authorizing the Village Manager to Execute a Traffic Enforcement Agreement Between the Village of Palatine and the Homeowners Association of Kingsbrooke of Palatine **- Approved** (Council District: Three)

   Ordinance #O-84-21

7. Consider a Resolution of Support for the Filing of a 7C Cook County Tax Classification for the Property Located at 434 E. Palatine Road **- Adopted by Roll Call** (Council District: Six)

   Resolution #R-26-21

8. Consider an Ordinance Approving Planned Development Amendment to the Park Place Shopping Center Planned Development (#O-132-85) to Permit a Self-Storage Use at 1311-1329 N. Rand Road and to Allow Three Additional Outbuildings Within the Center **- Approved** (Council District: Four)

   Ordinance #O-85-21

9. Consider a Motion Authorizing the Village Manager to Execute a Foundation Demolition and Site Restoration Agreement for the Property at 301 W. Johnson Street **- Approved** (Council District: Two)

10. Consider a Motion to Award a Contract for the Palatine Road & Winston Drive Water Main Replacement & Extension Project **- Approved** (Council District: Three)

11. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the Palatine Road and Winston Drive Water Main Replacement and Extension Project **- Approved**

12. Consider an Ordinance Approving the Village of Palatine's 2021 CDBG Action Plan **- Approved**

    Ordinance #O-86-21

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

13. Consider an Ordinance Granting a Minor Special Use to Allow a Shed at 1261 E. Dorothy Drive **- Approved** (Council District: Five)

Ordinance #O-87-21

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted **-**

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

No Report

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER – Time: 7:30 PM

1. As Submitted **-**

   No Report

B. VILLAGE CLERK – Time: 7:30 PM

1. As Submitted **-**

   No Report

C. VILLAGE ATTORNEY

1. As Submitted **-**

   No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII.ADJOURNMENT – Time: 7:31 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Aug 2, 2021 7:00 PM (APPROVAL OF MINUTES)

Consider an Ordinance Granting a Special Use and Variation for the Ground Mounted Solar Panels at 1373 N. Crabtree Drive

BACKGROUND:

The Petitioners are proposing to install ground mounted solar panels, which encroach into the required side yard abutting a street yard. Therefore, the Petitioners are requesting:

Special Use to permit for a unique accessory use (ground mounted solar panels).

Variation to permit an accessory structure to be located 15 feet from the side lot line instead of the minimum required 20 feet.

KEY ISSUES:

- The Petitioners are proposing to install 430 square feet of ground-mounted solar panels, which encroach 5 feet into the 20-foot side yard setback. The Zoning Ordinance would regulate the placement of ground mounted solar panels, through the accessory structure regulations. The panels will be located outside of the 15-foot utility and landscaping easement on the property.

- The panels will be partially screened from Dundee Road, with an existing 6-foot fence, which is located 15 feet from the Dundee Road lot line. There is also existing dense landscaping along the north side of the property to further screen the units. The existing 15-foot landscape buffer and the side yard abutting a street yard abutting Dundee Road/State Route 68 are both unique circumstances to this Petition.

- Due to the angle of the panels, the height ranges from approximately 3 feet to a maximum of 10 feet in height.

- At the Public Hearing, a ZBA Boardmember inquired about the potential light glare from the panels. Per GRNE Solar (solar contractor), solar panels are designed to reduce light reflection, in order to convert light into energy and will only reflect approximately 2% of light. Accordingly, the glare will be negligible.

ALTERNATIVES:

1. Approve the Special Use and Variation to permit ground mounted solar panels.
2. Do not approve the Special Use and Variation to permit ground mounted solar panels.

RECOMMENDATION:

Public Hearing**:**	ZBA meeting on July 27, 2021
Residents testifying:	None
Vote:	The ZBA voted unanimously approve the Special Use and

Variation to permit ground mounted solar panels and Staff recommends action at the Village Council's discretion.

ACTION REQUIRED:

A motion to approve the ordinance granting Special Use and Variation to permit ground mounted solar panels at 1373 N. Crabtree Drive.

ATTACHMENTS:

- ORD SU VAR 1373 N Crabtree Dr
- EXHIBIT - Site Plan
- EXHIBIT - Solar panel Elevations
- 1373 N Crabtree Dr 7-27-21 ZBA Packet
- Draft ZBA Minutes

RESULT:	**MOTION FAILED BY ROLL CALL [3 TO 4]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Jim Schwantz, Doug Myslinski, Kollin Kozlowski
NAYS:	Tim Millar, Scott Lamerand, Greg Solberg, Brad Helms

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE AND VARIATION 1373 N. CRABTREE DRIVE

WHEREAS, pursuant to a petition and public hearing on July 27, 2021, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Special Use to permit for a unique accessory use (ground mounted solar panels), per Section 10.06 (c) (17) of the Village of Palatine Zoning Ordinance and Variation to permit an accessory structure to be located 15 feet from the side lot line instead of the minimum required 20 feet per Section 6.01 (a) (2) of the Village of Palatine Zoning Ordinance, on the following legally described property:

> **LOT 9 IN ASPEN MEADOWS SUBDIVISION BEING A RESUBDIVISION IN PART OF THE EAST ½ OF THE NORTHEAST ¼ OF SECION 8 AND PART OF THE WEST ½ OF THE NORTHWEST ¼ OF SECTION 9 TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.**
>
> **Commonly known as 1373 N Crabtree Drive (02-08-209-001-0000).**

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: Special Use to permit for a unique accessory use (ground mounted solar panels), per Section 10.06 (c) (17) of the Village of Palatine Zoning Ordinance and Variation to permit an accessory structure to be located 15 feet from

Attachment: ORD SU VAR 1373 N Crabtree Dr (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

the side lot line instead of the minimum required 20 feet per Section 6.01 (a) (2) of the Village of Palatine Zoning Ordinance, subject to the following condition(s):

1. **The Special Use and Variation shall substantially conform to the Site Plan and Elevations submitted by the Petitioner, except as such plans may be changed to conform to Village of Palatine Codes and Ordinances.**
2. **The panels will be located outside of any easements.**
3. **The existing fencing or a Village approved landscaping barrier substitute shall be maintained on the north side of the solar panels in a manner acceptable to the Village of Palatine through the duration of the placement of the solar panels.**

SECTION 2: **That a copy of the public notice is attached hereto and form a part of this ordinance.**

SECTION 3: **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

PASSED: This _____day of _____, 2021

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2021

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____day of _____, 2021

_____
Village Clerk

Attachment: ORD SU VAR 1373 N Crabtree Dr (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

PLAT OF SURVEY

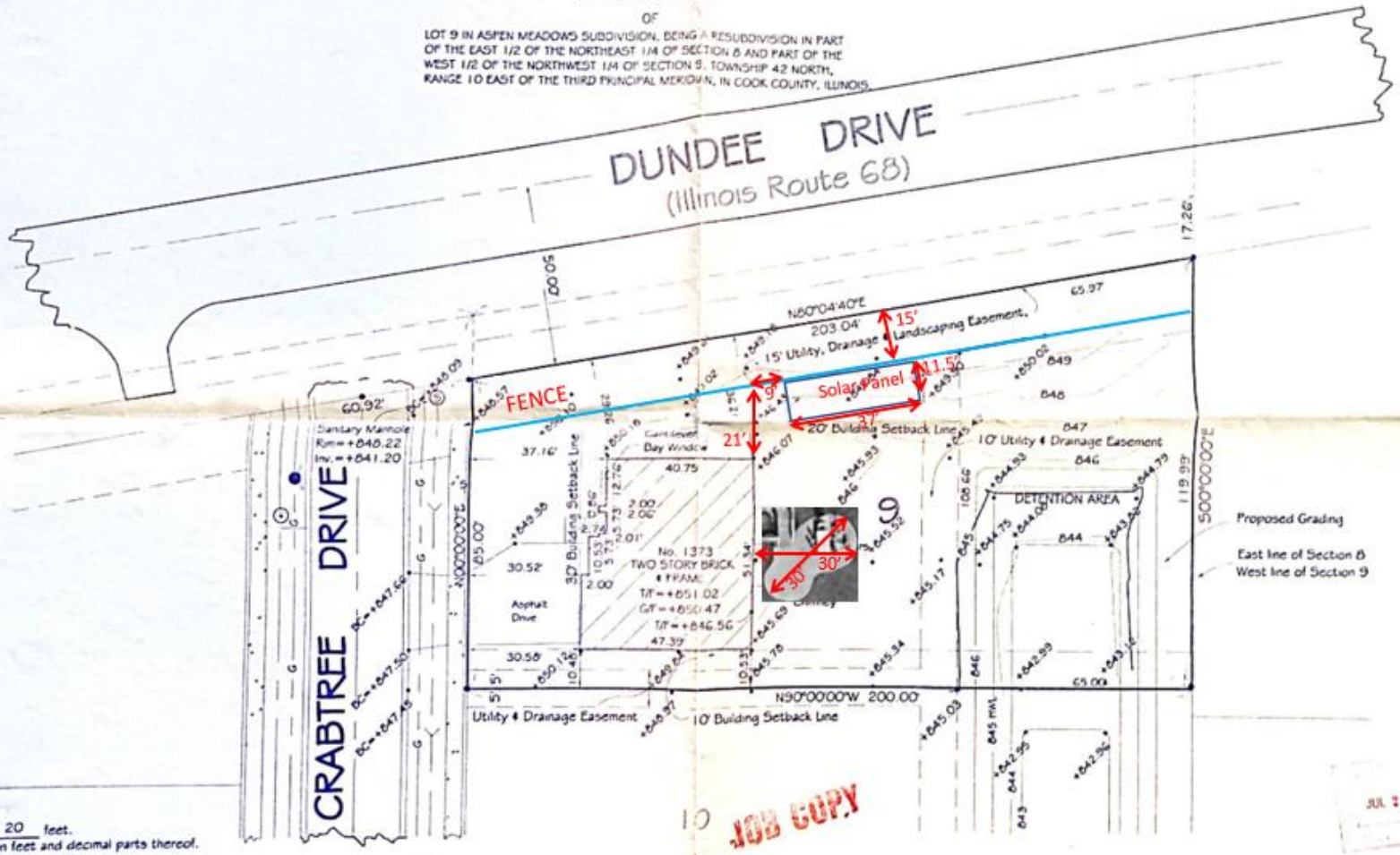
BY

JOHN D. REBIK & ASSOCIATES

Land and Construction Surveys
35 W 388 Miller Road
Dundee, Illinois 60118
(847) 428-3456

OF

LOT 9 IN ASPEN MEADOWS SUBDIVISION, BEING A RESUBDIVISION IN PART OF THE EAST 1/2 OF THE NORTHEAST 1/4 OF SECTION 8 AND PART OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



Scale: 1 inch equals 20 feet.
Distances are marked in feet and decimal parts thereof.

Ordered by: ASPEN HOMES
Checked by: H.G. Surveyed by: R.E.M.

Building lines, if any, shown hereon are building line shown on the recorded subdivision plat. Consult local authorities for building line established by local ordinances.

Please check legal description with Deed; also compare all points before building and report ANY DISCREPANCY IMMEDIATELY.

ORDER No. 03-2935.9.F

Conditional topo approval. The in-field inspection to verify that the grade falls min 6" away from the house within first 10 feet. This applies especially along the sides and back of the house. Even if the water flows down along the sides of the house because of grading it shall be directed away from the foundation wall and not run along it.

TOPO SURVEY.

STATE OF ILLINOIS
COUNTY OF KANE S.S. July 22, 2003.

This is to certify that I have surveyed the above described property according to the Official Record, and the above plat correctly represents said survey.

by _____
Illinois Professional Surveyor No. 2429

Attachment: EXHIBIT - Site Plan (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

Solar panel location is approximate along the fence.

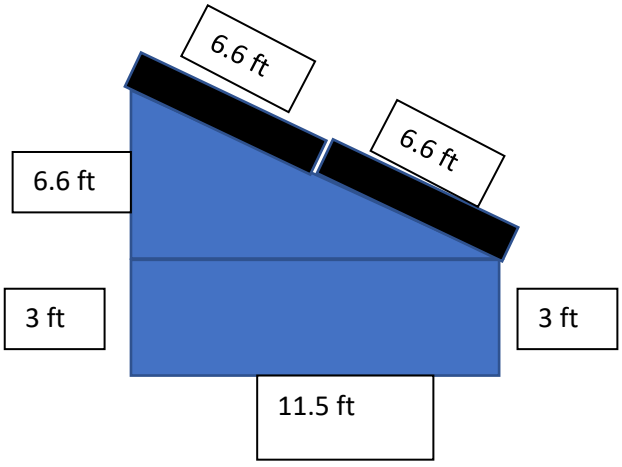
The dimension of each panel = 2031X1011X30 mm or 6.66 ft X 3.32 ft X 0.1 ft

There will be 22 total panels, stacked in 2 rows for 11 panels.

So, the width would be approx. 11 X 3.32 = 36.52 ft for the panels and if we have spacing it would come around 37 ft.

The elevation would look like this based on my estimation. The calculation is done based on the solar panels being at an angle of 30 degree and it is about 3 ft from the ground. The final design would come from the installers, but this is approximately what it would look like.

The solar panels would be 9.6 ft or about 10 ft high assuming the lowest part of panel is 3ft above ground.



Attachment: EXHIBIT - Solar panel Elevations (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

Below is a sample ground mounted solar panels. Don't know if our solar panel would have 3 posts or more. Would need the detailed drawing from the installers.

Attachment: EXHIBIT - Solar panel Elevations (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Zoning Board of Appeals

SCHEDULED 07/27/21 07:00 PM

CASE STAFF STATEMENT (ID # 6949)

1373 N. Crabtree Drive

TO: Palatine Zoning Board of Appeals
Jan Wood, Chair

FROM: Lyn Bremanis

PETITIONER: Ranjan and Jaya Akhaury

CASE NUMBER: 21-48

ADDRESS: 1373 N. Crabtree Drive

PROPOSAL:
Special Use to permit for a unique accessory use (ground mounted solar panels), per Section 10.06 (c) (17) of the Village of Palatine Zoning Ordinance.

Variation to permit an accessory structure to be located 15 feet from the side lot line instead of the minimum required 20 feet per Section 6.01 (a) (2) of the Village of Palatine Zoning Ordinance

LOCATION:	1373 N. Crabtree Drive District 1 (Millar)	**CURRENT ZONING:**	Planned Development

SURROUNDING CONDITIONS:

North:	Unincorporated Cook County (Forest Preserve)
South	P - Planned Development
East:	R-2 Single Family Residential
West:	P - Planned Development

BACKGROUND:

The Petitioners are proposing to install ground mounted solar panels, which encroach into the required side yard. Therefore, the Petitioners are requesting:

Special Use to permit for a unique accessory use (ground mounted solar panels).

Variation to permit an accessory structure to be located 15 feet from the side lot line instead of the minimum required 20 feet.

Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

SITE ANALYSIS:

- The Subject Property is zoned Planned Development and is part of the Aspen Meadows Subdivision, which follows the R-2 Single Family zoning standards. The lot size is approximately 20,398 square feet.
- The Petitioners are requesting to install approximately 425 square feet of ground-mounted solar panels (11.5 feet X 37 feet), along the existing fence line and adjacent to W. Dundee Road.
- The total ground floor area of the panels is less than the maximum allowable for accessory structures and meets the height standards (approximately 10 feet at highest point). However, they do not meet the required setback for side yards abutting a street, as they encroach 5 feet into the required side yard; therefore, the location of the panels requires a variation.
- While the panels encroach into the required side yard, they will be partially screened by a 6-foot tall solid fence, dense landscaping, and are adjacent to W. Dundee Road.
- Both building and lot coverage meet Code at 15.5% and 22%, respectively. The R-2 district has a maximum building coverage of 35% and lot coverage of 45%.

DEPARTMENTAL REVIEWS:

Community Services	No Issues Identified
Engineering	No Issues Identified
Environmental Health	N/A
Fire Prevention	N/A
Public Works	N/A
Police	N/A

STANDARDS FOR SPECIAL USE: Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2) and (3) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

STANDARDS FOR A VARIATION: Standards for a Variation are found in Section 14.03 D (1) and (2) of the Zoning Code. Specifically, the Petitioners must show that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; that

Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

the plight of the owner is due to unique circumstances; and that the variation, if granted, will not alter the essential character of the locality. The Petition for Variation is attached, and the Petitioners have attempted to address the required standards.

STAFF RECOMMENDATION:

The Petitioners are requesting to install ground-mounted solar panels, which encroach into the required 20-foot side yard setback. This property is unique as the lot size is over 20,000 square feet, which is more than twice the size of a standard R-2 corner lot, the side yard abutting a street lot line is adjacent to Dundee Road and the panels will be set back over 30 feet from the road. Additionally, there an existing solid fence set back 15 feet from the side lot line and existing substantial landscaping that would screen the panels from Dundee Road. The panels will also be setback over 70 feet from any neighbor's lot line and it is located across the street from the Cook County Forest Preserve.

Ground-mounted solar panels are not contemplated in the Zoning Ordinance; therefore, they require a Special Use for a Unique Use. Due to the lot size and location of the solar panels, there should not be a negative impact, nor should they change the essential character of the neighborhood. However, this would be the first residential contemplated ground mounted solar panel system in a residential setting in the Village of Palatine. Therefore, Staff recommends action at the discretion of Zoning Board of Appeals subject to the following conditions:

1. The Special Use and Variation shall substantially conform to the Site Plan and Elevations submitted by the Petitioner, except as such plans may be changed to conform to Village of Palatine Codes and Ordinances.

2. The existing fencing or a Village approved landscaping barrier substitute shall be maintained on the north side of the solar panels in a manner acceptable to the Village of Palatine through the duration of the placement of the solar panels.

ATTACHMENTS:

- Aerial Map
- Application
- Site Plan
- Solar Panel Elevations
- Public Notice

Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

1373 N Crabtree Drive

Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Office Use Only		
	Project Planner	Zoning Case #
	Filing Fee	Notification Deadline
	ZBA Public Hearing Date	Village Council Date

date received

Background Information

PETITIONER(S) **Business Name (if applicable)**

Ranjan and Jaya Akhaury

Subject Property Address
1373 N CRABTREE DRIVE, PALATINE, IL 60067

AUTHORIZED AGENT (if applicable) **Business Name (if applicable)**

Address City/State/Zip Code

Telephone	Fax	Email

Relationship to Petitioner (contractor, architect, etc.)

TYPE OF APPLICATION (check one)

■ Special Use □ Special Use Amendment ■ Variation

Existing Zoning District	Existing Land Use	Proposed Land Use

Generally describe your request:

We want to install the solar panel on the gound instead of roof. We have a unique plot where we have a large open yard with south facing fence. We want to install the solar panel along the fence. 1- Our roof is new and most of the solar panel isntallations does not cover the roof warranty but the installers warrant their work for 10 years. The roof lasts longer than 10 years but that warranty is not covered. 2- The solar panels are being manufactured with longer warranties - this solar panel could last for 30 years giving 80% output after 30 years. The roofs don't last that long. If the solar panel is on the roof, then we would need to replace the roof and then re-install solar panels on the roof, incurring additional cost. By putting the solar panel on the ground, it is independent of the roof and the panels would last longer following their own life cycle. 3- If there is snow on the panels, then it does not generate electricity. By the panels being on the ground, one can go and clean the snow very easily from the panels to generate electricity. This is not possible if the panels are on the roof. 4- The solar panel would give us additional privacy and absorb some of the sound coming from Dundee road. 5- Our yard is very open and the strong winds usually knock down the fences from time to time. With the solar panels being in front of the fence, they will absorb all the wind and keep our fences upright. The other side is the forest preserve so that protects from the winds from the north. 6- On the ground, we can install the panel at 30 degrees which is mot efficient rather than depending on the pitch of the roof. We need 22 panels vs 28 on the roof.

Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

VILLAGE OF PALATINE

SPECIAL USE

Required Materials

- □ Filing Fee of $ _____
- □ Application Form
- □ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- □ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) **– one 11x17 copy each, electronic version preferred**
- □ Real Estate Interest Disclosure Form (see attached)
- □ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)
- □ Business Plan (if applicable; including, but not limited to nature of business, hours of operation, number of employees, and menu)

Additional Materials (as required by the Village)

- □ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) **– one 11x17 copy of each plan, electronic versions preferred**
- □ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- □ Photographs (e.g. ground-level or aerials)
- □ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.05 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. ***If you are applying for a Variation only, you do not need to answer these items.***

1. The use is deemed necessary for the public convenience at that location

Palatine already allows use of solar panel on the roof. The solar panel could be installed on the ground also but Palatine does not have a zoning ordinance yet for that.

We have a unique circumstance with a large yard which is open and is south facing, making it ideal to install the solar panels along the fence.

The fence faces Dundee and does not share boundary with any neighbors. This captures all the benefits of installing solar panels.

2. The use is designed, located, and proposed to be operated that the public health, safety and welfare will be protected

The solar panel will sit on the ground and there are no moving parts. The solar panels will be along the fence and will not be near any neighbors property.

Public health, safety and welfare would be protected.

3. The use will not cause substantial injury to nearby property values

The solar panels would be along the fence and would provide greater privacy to all the neighbors from the cars going on the Dundee road.

The fence faces Dundee and does not share boundary with any neighbors. It will not cause injury to property values.

4. With respect to live entertainment uses, the use shall not:
   a. Produce noise levels so great as to constitute an unreasonable interference for persons outside the confines of the establishment
   b. Impose undue health, sanitation or safety burdens on the village
   c. Create excessive demands on the Village of Palatine Police Department
   d. Be of a nature otherwise prohibited by law or village ordinance
5. For fence standards, see Section 14.05 of the Palatine Zoning Ordinance

Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

VILLAGE OF PALATINE

VARIATION

Required Materials

- □ Filing Fee of $ _____
- □ Application Form
- □ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- □ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) **– one 11x17 copy each, electronic version preferred**
- □ Real Estate Interest Disclosure Form (see attached)
- □ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)

Additional Materials (as required by the Village)

- □ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) **– one 11x17 copy of each plan, electronic versions preferred**
- □ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- □ Photographs (e.g. ground-level or aerials)
- □ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.03 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. ***If you are applying for a Special Use only, you do not need to answer these items.***

1. That the property cannot yield a reasonable return if used only under the conditions allowed by the regulations governing the zoning district in which it is located

The existing fence is setback 15 feet from the property line and the property line is 50 feet from Dundee road. The solar panel would be installed adjacent to the fence. The zoning regulations state that the setback should be 20 feet for solar panel installation, so we are seeking a variation to allow the solar panel to be placed after 15 feet.

2. That the plight of the owner is due to unique circumstances

We have a unique circumstance with a large yard which is open and is south facing, making it ideal to install the solar panels along the fence. The fence faces Dundee and does not share boundary with any neighbors. This captures all the benefits of installing solar panels.

3. That the variation, if granted, will not alter the essential character of the locality

The solar panels would be along the fence and would provide greater privacy to all the neighbors from the cars going on the Dundee road. The fence faces Dundee and does not share boundary with any neighbors and it will not alter the essential character of the locality.

4. In order to supplement the above standards, the Zoning Board of Appeals may also consider the following:
   a. The particular surroundings, shape, or topographical conditions of the property
   b. A unique hardship for the property not generally applicable to other properties in the same zoning district
   c. The request is not based on a desire to make more money out of the property
   d. The petitioner has not created the alleged hardship for the property
   e. The request will not be detrimental to the public welfare or other properties in the neighborhood
   f. The request will not impair the supply of light and air to adjacent properties, substantially increase the danger of fire, endanger the public safety, or substantially diminish or impair neighboring property values

Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

PLAT OF SURVEY

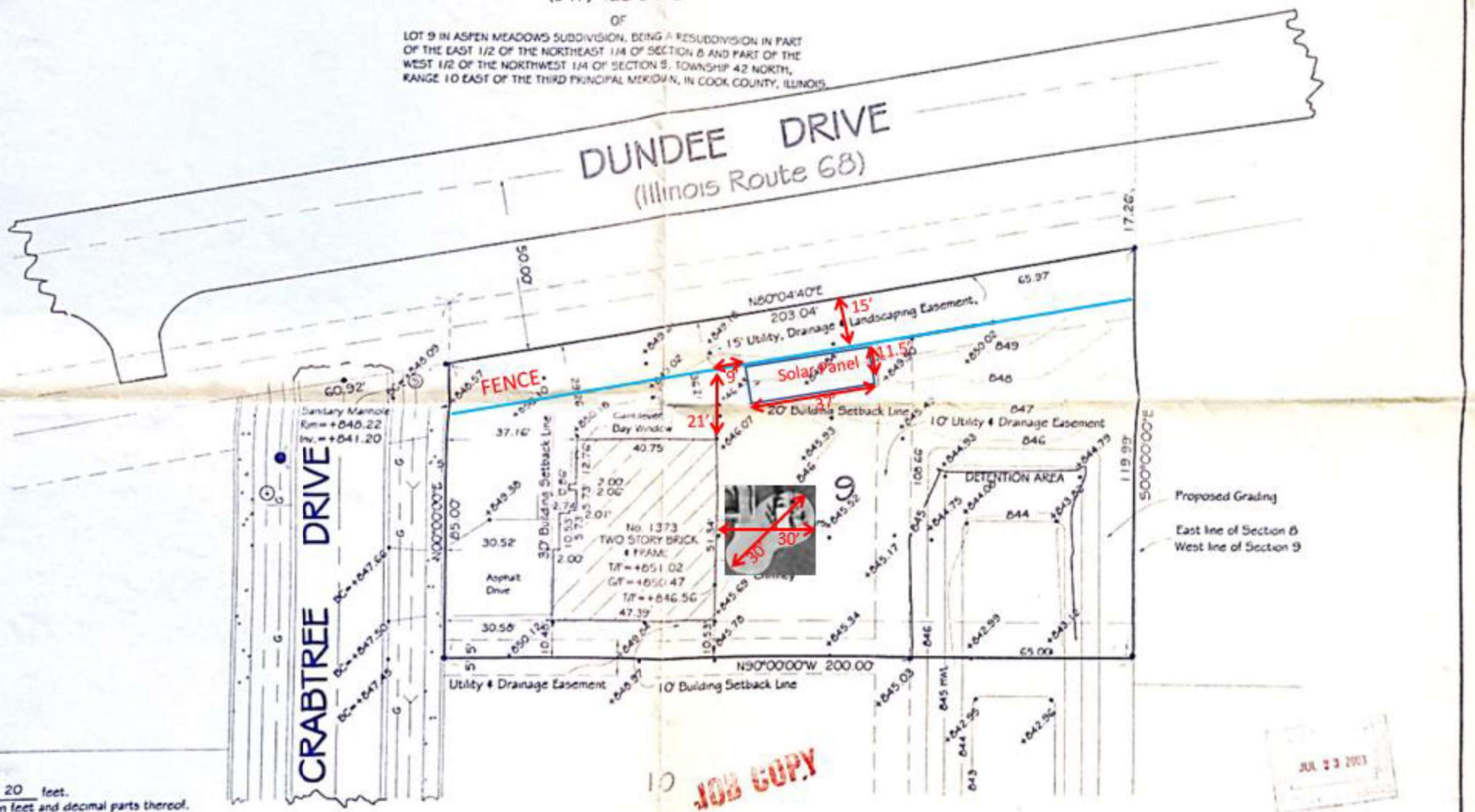
BY

JOHN D. REBIK & ASSOCIATES

Land and Construction Surveys
35 W 388 Miller Road
Dundee, Illinois 60118
(847) 428-3456

OF

LOT 9 IN ASPEN MEADOWS SUBDIVISION, BEING A RESUBDIVISION IN PART OF THE EAST 1/2 OF THE NORTHEAST 1/4 OF SECTION 8 AND PART OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



JOB COPY

JUL 23 2003

Scale: 1 inch equals 20 feet.
Distances are marked in feet and decimal parts thereof.

Ordered by: ASPEN HOMES
Checked by: H.G. Surveyed by: R.E.M.

Building lines, if any, shown hereon are building line shown on the recorded subdivision plat. Consult local authorities for building line established by local ordinances.

Please check legal description with Deed; also compare all points before building and report ANY DISCREPANCY IMMEDIATELY.

ORDER No. 03-2935.9.F

Conditional topo approval. The in-field inspection to verify that the grade falls min 6" away from the house within first 10 feet. This applies especially along the sides and back of the house. Even if the water flows down along the sides of the house because of grading it shall be directed away from the foundation wall and not run along it.

TOPO SURVEY.

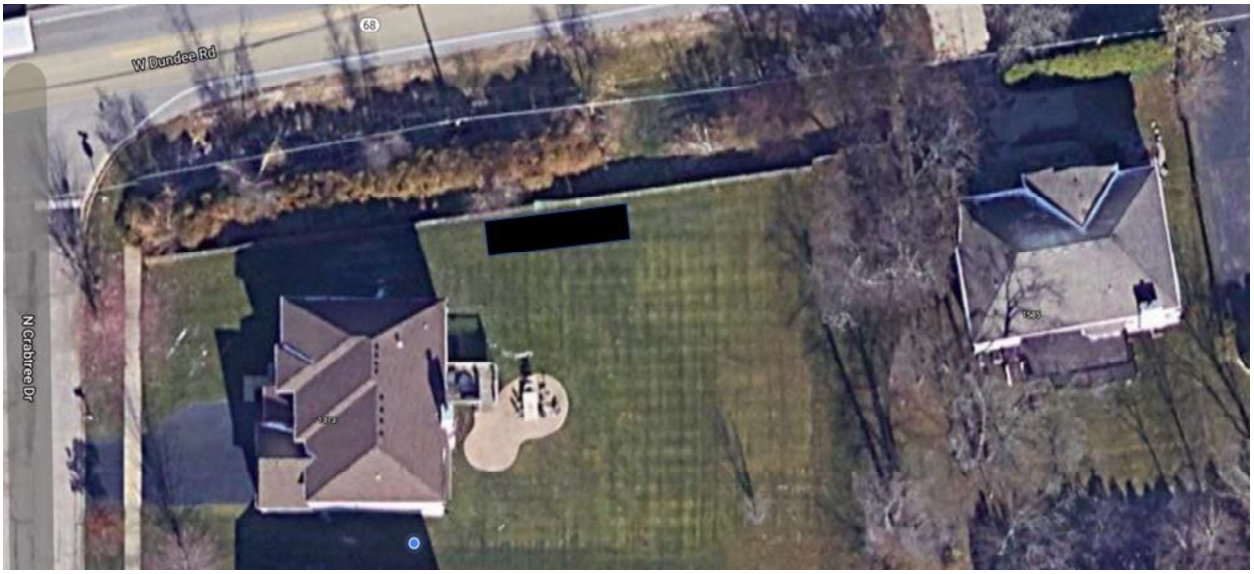
STATE OF ILLINOIS
COUNTY OF KANE S.S. July 22, 2003.

This is to certify that I have surveyed the above described property according to the Official Record, and the above plat correctly represents said survey

by John D Rebik

Illinois Professional Surveyor No. 2429

Attachment: Site Plan (1373 N. Crabtree Drive - SU Solar Panels)



Solar panel location is approximate along the fence.

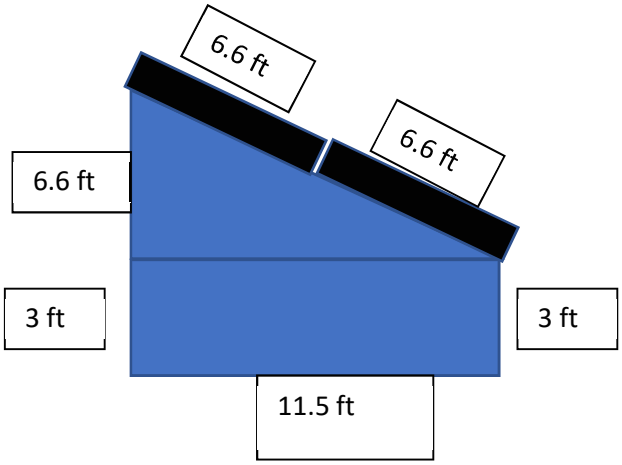
The dimension of each panel = 2031X1011X30 mm or 6.66 ft X 3.32 ft X 0.1 ft

There will be 22 total panels, stacked in 2 rows for 11 panels.

So, the width would be approx. 11 X 3.32 = 36.52 ft for the panels and if we have spacing it would come around 37 ft.

The elevation would look like this based on my estimation. The calculation is done based on the solar panels being at an angle of 30 degree and it is about 3 ft from the ground. The final design would come from the installers, but this is approximately what it would look like.

The solar panels would be 9.6 ft or about 10 ft high assuming the lowest part of panel is 3ft above ground.



Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

Below is a sample ground mounted solar panels. Don't know if our solar panel would have 3 posts or more. Would need the detailed drawing from the installers.

Attachment: 1373 N Crabtree Dr 7-27-21 ZBA Packet (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

III. PUBLIC HEARING

1. 1373 N. Crabtree Drive

Notice was published in the Daily Herald on July 12, 2021 and mailed to the owners of the surrounding properties.

Petitioner's Exhibits:

1. Application for Special Use and Variation
2. Proof of Ownership
3. Plat of Survey/ Site Plan
4. Solar Panel Elevations
5. Public Notice

Sworn in petitioner: Ranjan & Jaya Akhaury 1373 N Crabtree
Mrs. Akhaury stated there have been a lot of solar panels installed in their neighborhood so they looked into it for themselves. She stated most are installed on the roof but their lot size makes their property unique allowing them room to install on the ground. She spoke to the benefits of ground installation including roof warranty, effectiveness and maintainability in the winter and the possibility of sound control from Dundee. She pointed out they are not encroaching on neighbors who she has spoken to and have had no objections rather they may look into getting them for themselves.

Mr. Pirog asked why it can't be set back at 20ft.
Mrs. Akhaury explained the fence was installed by the builder at 15ft before they owned the home.
Mr. Akhaury explained they are looking to put the solar panel next to the already existing fence.

Ms. Wood asked if it can be moved to 20ft.
Mrs. Akhaury referred to aerial to show location of solar panel and closeness to house and the deck inhibiting the walk area around.

Ms. Bremanis explained the property is part of a planned development when fence was built. She referred to the slide showing the plat to show the detention area and the easement in which no structures can encroach on per subdivision.

Mr. Pirog asked how the electricity is run from this to house.
Mr. Akhaury stated it will be run underground.
Mrs. Akhaury pointed out the electric box is right in the corner.

Mr. Pirog asked if it will be professionally installed.
Mrs. Akhaury answered yes by a Palatine based company.

Mr. McGinn asked about the height of the structure.
Mr. Akhaury stated it will be approx. 10ft.

Attachment: Draft ZBA Minutes (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

Mr. McGinn asked about the fence height.
Mr. Akhaury stated it is 6ft.
Ms. Bremanis referred to existing condition slides to show fence and substantial landscaping that will screen the panels from Dundee Road.

Mr. Pirog asked if they add additional fencing around panels to prevent children from climbing on them.
Mrs. Akhaury stated they are empty nesters and do not have kids.
Mr. Akhaury stated they will add some sort of landscaping.

Mr. Cavanaugh asked if they spoke to adjacent neighbors.
Mrs. Akhaury stated they spoke to all neighbors.

Mr. Cavanaugh asked if there were any concerns raised.
Mr. Akhaury answered no.

Ms. Wood asked if there are requirements for fencing or landscaping.
Ms. Bremanis answered no.

Discussion on landscaping.

Mr. Pirog asked about warranty comments in packet.
Mr. Akhaury spoke to the roof warranty if solar installed on roof pointing out if the roof needs to be replaced they need to remove panels and replace after roof is done.

Mr. Pirog asked staff if other suburbs allow solar array.
Ms. Bremanis stated many allow solar panels with varying restrictions.

Ms. Bremanis gave a brief overview explaining the lot is zoned planned development following the R2 standards. She stated it is almost 20,000 sq. which is almost double the typical lot size. She stated the panels are at 425ft being considered as an accessory structure so follows the maximum 700 sq. ft. rule. Ms. Bremanis stated it meets the height standards with the highest point they are at 10ft with accessory structure being allowed up top at 15ft. She spoke to the setback referring to the site plan slide showing the existing fence at 15ft off the lot line. She stated the base of panels would meet the 20ft setback. with the tilted portion encroaching. Ms. Bremanis stated both building and lot coverage meet code. She stated Community Services and Engineering have reviewed and had no issues.

Mr. Pirog asked if Planning and Zoning is considering allowing in code.
Ms. Bremanis stated in needs further review. She pointed out this lot is unique in size which is rare in Palatine.

Ms. Wood asked why they are installing such a large number of panels.
Mrs. Akhaury explained they are installing the minimum size panel that would

Attachment: Draft ZBA Minutes (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

suffice their electricity needs. She state Comed only allows you to install panels that matches up to 10% less of your usage.

Discussion on size and amount of panels on roof vs on ground.

STAFF RECOMMENDATION:

The Petitioners are requesting to install ground-mounted solar panels, which encroach into the required 20-foot side yard setback. This property is unique as the lot size is over 20,000 square feet, which is more than twice the size of a standard R-2 corner lot, the side yard abutting a street lot line is adjacent to Dundee Road and the panels will be set back over 30 feet from the road. Additionally, there an existing solid fence set back 15 feet from the side lot line and existing substantial landscaping that would screen the panels from Dundee Road. The panels will also be setback over 70 feet from any neighbor's lot line and it is located across the street from the Cook County Forest Preserve.

Ground-mounted solar panels are not contemplated in the Zoning Ordinance; therefore, they require a Special Use for a Unique Use. Due to the lot size and location of the solar panels, there should not be a negative impact, nor should they change the essential character of the neighborhood. However, this would be the first residential contemplated ground mounted solar panel system in the Village of Palatine. Therefore, Staff recommends action at the discretion of Zoning Board of Appeals subject to the following conditions:

1. The Special Use and Variation shall substantially conform to the Site Plan and Elevations submitted by the Petitioner, except as such plans may be changed to conform to Village of Palatine Codes and Ordinances.

2. The existing fencing or a Village approved landscaping barrier substitute shall be maintained on the north side of the solar panels in a manner acceptable to the Village of Palatine through the duration of the placement of the solar panels.

Discussion on landscaping and who maintains.

Ms. Roth-Wurster asked if there is any concern about light reflection off solar panels
Ms. Bremanis stated they have not had any complaints but does not have specific specifications to answer.

There were no further questions. The public hearing was closed.

Mr. Cavanuagh made a motion to approve subject staff's conditions; seconded by Ms. Roth-Wurster

Attachment: Draft ZBA Minutes (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

DELIBERATIONS:

Mr. Cavanaugh stated he understands concerns but being the first residential to ask for this he can't think of a better situation to test it out and see if works. He pointed out the buffer so there are no concerns with neighbors, no risk with flooding perfect property and the right situation to test it out. Mr. Cavanaugh spoke to standards pointing out this will most likely increase the value of the home becoming energy dependent.

Ms. Roth-Wurster stated there are a lot of solar panels gong on homes and this is an ideal situation to try out the ground installation. She spoke to standards for unique accessory. She referred to the panels installed on the former Weber property and suggested research on light reflection and how it can effect neighbors. She stated this is a unique property and meets the standards overall

Mr. McGinn spoke to the uniqueness of the property with the drainage easement and detention area. He stated the lot size allows for adequate distance from neighbors so should not have an adverse impact on them.

Ms. Wood stated she thinks it meets the standards for the variation due to placement of fence and detention area. She stated there are not a lot of properties that would have the space to fit the panels. Ms. Wood agreed with Mr. Cavanaugh that it should not have a negative impact based on the way the lot is situated and size. She agreed with Ms. Roth-Wurster the light reflection should be looked at.

Mr. Pirog stated he is torn because he thinks it looks like an eye sore almost mixing industrial with residential. He stated he thinks it meets the standards for a special use but doesn't meet for variation.

Ms. Wood summarized that this request has met the standards and was unanimously approved by a vote of 7-0. This item will tentatively go to Village Council on August 9, 2021

RESULT:	**RECOMMENDED TO APPROVE [UNANIMOUS]**
MOVER:	Kevin Cavanaugh, Commissioner
SECONDER:	Cindy Roth-Wurster, Commissioner
AYES:	Roth-Wurster, Wood, Luszczak, McGinn, Cavanaugh, Pirog
ABSENT:	Larson, Dittrich

Attachment: Draft ZBA Minutes (2021-86 : 1373 N Crabtree Dr - SU Solar Panels)

Consider a Resolution Granting a 3-lot Subdivision and an Ordinance Rezoning the Property from R-1 Single-Family Residential to R-2 Single-Family Residential at 1133 N. Grove Avenue

BACKGROUND:

The Subject Property, approximately 0.89 acres, is one vacant single-family residential lot. The Petitioner, owner, is seeking to rezone the Subject Property from R-1 to R-2 and subdivide the existing lot into three separate lots. Therefore, the Petitioner is seeking approval of the following:

1. **Preliminary and Final Plat of Subdivision to permit a 3-lot single-family residential development**
2. **Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential**

KEY ISSUES:

- The Petitioner proposes to subdivide the existing parcel (38,574 sq. ft. or 0.89 acres) into 3 separate lots and rezone from R-1 Single-Family to R-2 Single-Family.

- The proposed lots meet all of the bulk and setback requirements for the R-2 district. The following table provides an analysis of the proposed lots:

	Proposed Lot Size (9,000 sq. ft. for interior lots; 10,000 sq. ft. for corner lots)	**Lot Width** (75' for interior lots; 85' for corner lots)	**Lot Depth** (110' required)
Lot 1	13,722	91.52'	149.75'
Lot 2	11,988	80'	149.85'
Lot 3	12,814	85.45'	149.95'

- The Subject Property is located within the Northwest Sub-Area. This Sub-Area Plan recommended R-2 zoning for this property.

- The Subject Property is west of and adjacent to the unimproved, Coolidge Avenue right-of-way. The Village has no planned use for the right-of-way. The right-of-way area is 40' x 150' for a total of 0.14 acres (6,000 square feet). Given there is no need for the ROW, the Village would like to vacate the ROW to the adjacent lot. As there would be no additional building lot created, there is no composition for this area. The Plan Commission reviewed and recommended approval of the Coolidge Avenue right-of-way. Staff will bring the vacation back to the Village Council, at a future date, as there is another section of Coolidge Avenue ROW, south of the Subject Property, which could also be a part of this vacation. Both vacations would be complete prior to any certificate of occupancy being issued.

RECOMMENDATION:

Public Hearing:	Plan Commission - July 20, 2021
Residents testifying:	None.
Vote:	The Plan Commission voted unanimously to approve the requested Subdivision and Rezoning, and Staff concurs.

ACTION REQUIRED:

A motion to approve a 3-lot Subdivision and Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential at 1133 N. Grove Avenue.

ATTACHMENTS:

- RES_1133 N. GROVE AVENUE_SUB
- EXHIBIT - Plat of Subdivision
- EXHIBIT - Engineering Plans
- REZ_1133 N. Grove Avenue
- 1133 N. Grove Avenue - July 20th Plan Commission materials
- PC Minutes 7-20-21

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

RESOLUTION NO. _____

A RESOLUTION GRANTING PRELIMINARY AND FINAL SUBDIVISION APPROVAL
1133 N. GROVE AVENUE

WHEREAS, the Palatine Subdivision Ordinance provides qualifications governing final approval of a Subdivision Plat in Article IV FINAL PLAT; and

WHEREAS, 1133 N. Grove Avenue has complied with all the provisions of the Subdivision Ordinance, including a public review before the Plan Commission of the Village of Palatine at the July 20, 2021 meeting.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Village Council of the Village of Palatine, that the Mayor and the Village Clerk be and are hereby directed and authorized to execute a preliminary and final plat of subdivision "Autumn Road Subdivision" pursuant to the Palatine Subdivision Ordinance Article IV, Sec. 4.01 (c) (2) (a) and subject to the following condition(s):

1. **The development shall substantially conform to the Plat of Subdivision and the Engineering Plans prepared by Haeger Engineering, dated 04/21/2021 last revised 06/09/2021, except as such plans may be revised to conform to Village Codes and Ordinances.**
2. **A Public Improvement letter of credit or appropriate security deposit shall be submitted in a manner acceptable to the Village Engineer.**
3. **Review fees in the amount of 1.5% of the total project improvement costs (as defined in the Village Code) shall be submitted in a manner acceptable to the Village Engineer.**
4. **The Final Plat of Subdivision shall be revised in a manner acceptable to the Village Engineer and shall include the additional dedication of right-of-way along the Autumn Road frontage and submitted on Mylar with the required signatures and significantly conform to the Plat of Subdivision prepared by Norman J. Toberman & Associates, LLC.**
5. **Prior to the recording of the plat, the Subdivision Improvement Agreement shall be revised in a manner acceptable to the Village Attorney.**
6. **Recording fees in the amount of $300 shall be submitted.**

Attachment: RES_1133 N. GROVE AVENUE_SUB (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

7. **The Final Engineering Plans and Final Engineer's Cost Estimate shall be revised in a manner acceptable to the Village Engineer.**
8. **Cash-in-lieu of detention shall be submitted in a manner acceptable to the Village Engineer.**
9. **Water recapture fees shall be paid in a manner acceptable to the Village Engineer. This amount is subject to change up to the date of the Village Council approval.**
10. **Sanitary recapture fees shall be paid in a manner acceptable to the Village Engineer. This amount is subject to change up to the date of the Village Council approval.**

DATED: This _____day of _____, 2021

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2021

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk

this _____ day of _____, 2021

_____
Village Clerk

Attachment: RES_1133 N. GROVE AVENUE_SUB (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

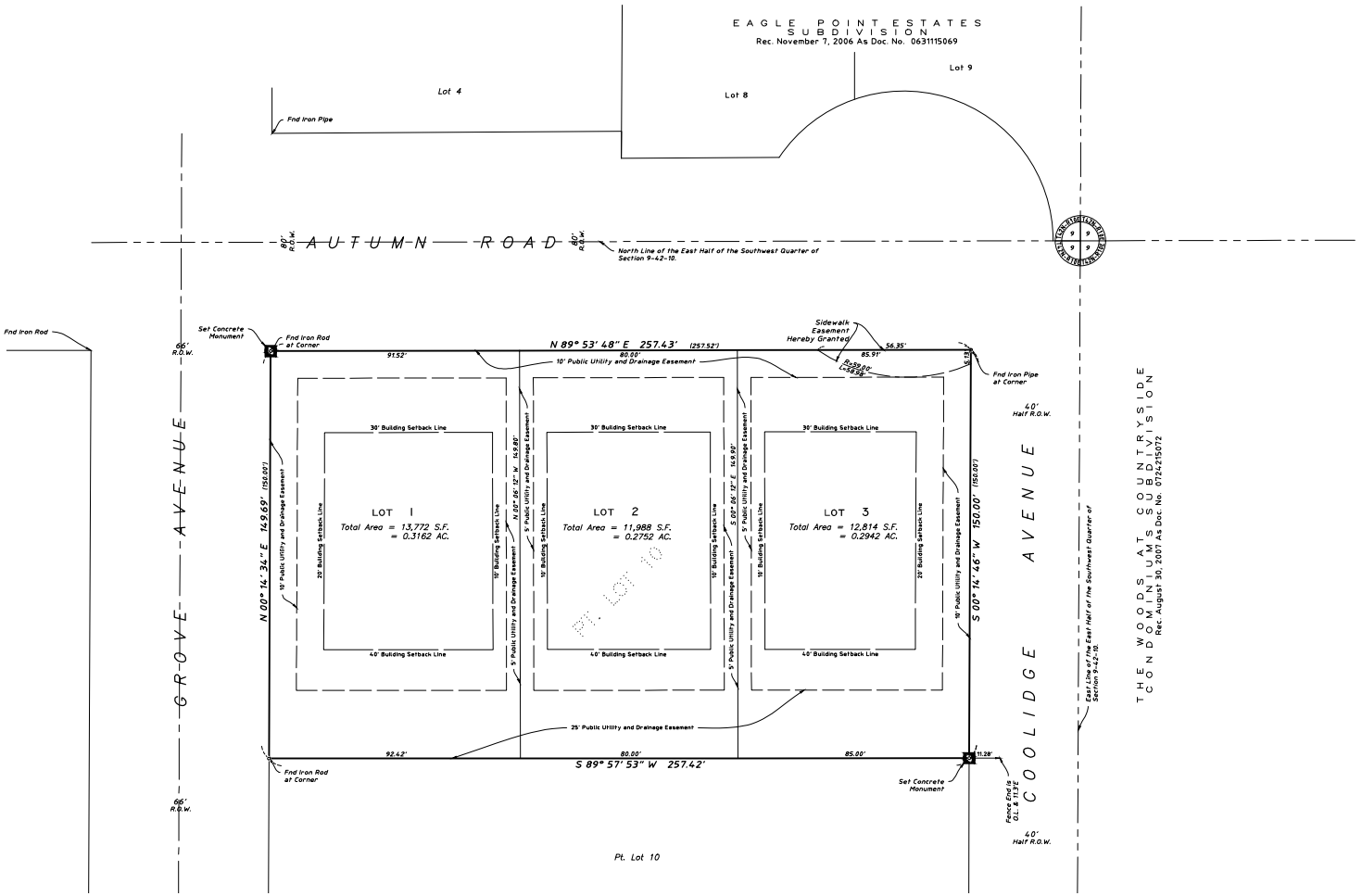
P.I.N. No. 02-09-306-002-0000

MAIL PLAT TO:

HAEGER ENGINEERING LLC
CONSULTING ENGINEERS AND LAND SURVEYORS
100 EAST STATE PARKWAY
SCHAUMBURG, IL 60173

FINAL PLAT
OF
AUTUMN ROAD SUBDIVISION

BEING A SUBDIVISION IN PART OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS.



SCALE: 1" = 20'

LEGEND

- SET CONCRETE MONUMENT
- SET 1/2" PIPE UNLESS OTHERWISE NOTED
- SUBDIVISION BOUNDARY LINE
- ROADWAY CENTER LINE
- EASEMENT LINE
- BUILDING SETBACK LINE
- UNDERLYING LOT LINES
- LOT 1 — NEW LOT NO.
- UNDERLYING PARCEL NO.
- (400.00') — RECORD DATA

SURVEYOR'S NOTES:

1. THE COMPLETION DATE OF THE FIELD WORK FOR THIS SURVEY IS MARCH 15, 2021.
2. THE BASIS OF BEARING SHOWN HEREON BASED ON NAD 83(2011) ILLINOIS EAST ZONE 1201 STATE PLANE COORDINATES AS REFERENCED FROM KARA COMPANY'S RTK NETWORK.
3. UNLESS OTHERWISE NOTED, 3/4" DIAMETER IRON PIPES WILL BE SET AT ALL LOT CORNERS IN ACCORDANCE TO THE PLAT ACT (765 ILCS 205/0.01 ET SEQ.).
4. ALL MEASUREMENTS AND DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.
5. ALL EASEMENTS ARE HEREBY GRANTED UNLESS OTHERWISE NOTED.

AREA SUMMARY

LOT 1	13,772 S.F.	0.3162 AC.
LOT 2	11,988 S.F.	0.2752 AC.
LOT 3	12,814 S.F.	0.2942 AC.
SUBDIVISION TOTAL	38,574 S.F.	0.8855 Ac.

Originally Prepared: 4/20/21 Project No. 20-229

No.	Date	Revision
1	06/09/2021	Per Village Comments

HAEGER ENGINEERING
consulting engineers • land surveyors
100 East State Parkway, Schaumburg, IL 60173
Tel. 847.394.6600 Fax. 847.394.6608
Illinois Professional Design Firm License No. 184-003
www.haegerengineering.com

© 2021 Haeger Engineering, LLC

Attachment: EXHIBIT - Plat of Subdivision (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

P.I.N. No. 02-09-306-002-0000

MAIL PLAT TO:

HAEGER ENGINEERING LLC
CONSULTING ENGINEERS AND LAND SURVEYORS
100 EAST STATE PARKWAY
SCHAUMBURG, IL 60173

FINAL PLAT
OF
AUTUMN ROAD SUBDIVISION

BEING A SUBDIVISION IN PART OF THE SOUTHWEST QUARTER
OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10, EAST OF
THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS.

OWNER'S CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

THIS IS TO CERTIFY THAT THOMAS GEORGE HERZAU AND IRENE PAULINE HERZAU, TRUSTEES OF THE THOMAS GEORGE HERZAU 2005 TRUST, U/D/T DATED NOVEMBER 1, 2005, AS TO AN UNDIVIDED FIFTY PERCENT (50%) INTEREST AND IRENE PAULINE HERZAU AND THOMAS GEORGE HERZAU, TRUSTEES OF THE IRENE PAULINE HERZAU 2005 TRUST, U/D/T DATED NOVEMBER 1, 2005, AS TO AN UNDIVIDED FIFTY PERCENT (50%) INTEREST IS HOLDER OF RECORD TITLE OF THE PROPERTY DESCRIBED HEREON AND THAT HE HAS CAUSED SAID PROPERTY TO BE SURVEYED AND RESUBDIVIDED AS SHOWN HEREON FOR THE USES AND PURPOSES THEREIN SET FORTH AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE HEREON SHOWN. THEY FURTHER CERTIFIES TO THE BEST OF THEIR KNOWLEDGE, THAT THE LAND INCLUDED HEREIN FALLS WITHIN:
GRADE SCHOOL DISTRICT 15,
HIGH SCHOOL DISTRICT 211,
AND JUNIOR COLLEGE DISTRICT 512.

DATED THIS _____ DAY OF _____, A.D., 2021.

BY:_____,_____ (TITLE)

THOMAS GEORGE HERZAU, AS TRUSTEE OF THE THOMAS GEORGE HERZAU 2005 TRUST

BY:_____,_____ (TITLE)

IRENE PAULINE HERZAU, AS TRUSTEE OF THE THOMAS GEORGE HERZAU 2005 TRUST

BY:_____,_____ (TITLE)

THOMAS GEORGE HERZAU, AS TRUSTEE OF THE IRENE PAULINE HERZAU 2005 TRUST

BY:_____,_____ (TITLE)

IRENE PAULINE HERZAU, AS TRUSTEE OF THE IRENE PAULINE HERZAU 2005 TRUST

NOTARY CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY IN THE STATE AFORESAID DO HEREBY CERTIFY THAT THOMAS GEORGE HERZAU AND IRENE PAULINE HERZAU, PERSONALLY KNOWN TO ME OR PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGE THAT THEY SIGNED AND DELIVERED SAID INSTRUMENT AS THEIR OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID TRUST FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____DAY OF_____ , 2021.

_____
PRINT NAME

_____
NOTARY PUBLIC

COMMISSION EXPIRES:_____ (SEAL)

SURFACE WATER DRAINAGE CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

WE HEREBY CERTIFY TO THE BEST OF OUR KNOWLEDGE AND BELIEF THAT ADEQUATE PROVISIONS HAVE BEEN MADE FOR THE DIVERSION AND DETENTION OF SURFACE WATERS INTO PUBLIC AREAS OR DRAINS WITHIN THE RIGHTS OF THE SUBDIVIDER AND THAT SUCH SURFACE WATERS WILL NOT BE DEPOSITED ON ADJACENT LAND OWNERS' PROPERTY IN SUCH CONCENTRATION AS MAY CAUSE DAMAGE BY EROSION OR SEDIMENTATION TO SUCH PROPERTY BECAUSE OF CONSTRUCTION OF THE SUBDIVISION.

BY: _____ DATED: _____
OWNER

BY: _____ DATED: _____
ILLINOIS PROFESSIONAL ENGINEER

PLAN COMMISSION CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS, THIS _____ DAY OF _____, 2021.

SIGNED: _____
CHAIRMAN

ATTEST: _____
SECRETARY

VILLAGE COUNCIL CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

APPROVED BY THE VILLAGE COUNCIL OF PALATINE, COOK COUNTY, ILLINOIS, THIS _____ DAY OF _____, 2021.

SIGNED: _____
MAYOR

ATTEST: _____
VILLAGE CLERK

VILLAGE ENGINEER CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

THIS PLAT HAS BEEN CHECKED FOR CONFORMANCE TO THE VILLAGE OF PALATINE STANDARDS AND REQUIREMENTS, AND WORKING DRAWINGS AND SPECIFICATIONS FOR IMPROVEMENTS HAVE BEEN PREPARED IN CONFORMANCE WITH THE VILLAGE STANDARDS AND REQUIREMENTS, AND ENGINEERING FEES DUE TO THE VILLAGE OF PALATINE HAS BEEN PAID.

DATED THIS _____ DAY OF _____, A.D., 2021.

SIGNED: _____
VILLAGE ENGINEER

VILLAGE COLLECTOR CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

I DO HEREBY CERTIFY THAT THERE ARE NO DEFERRED SPECIAL ASSESSMENTS OR UNPAID CURRENT ASSESSMENTS DUE AGAINST THE LAND INCLUDED IN THE ABOVE PLAT.

DATED THIS _____ DAY OF _____, A.D., 2021.

BY: _____
VILLAGE COLLECTOR

PUBLIC UTILITY AND DRAINAGE EASEMENT (PUDE) PROVISIONS

A NON-EXCLUSIVE EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF PALATINE, AT&T, NICOR, COMMONWEALTH EDISON COMPANY, COMCAST AND HOLDERS OF FRANCHISES GRANTED BY THE VILLAGE OF PALATINE AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, WITHIN THE AREAS DESIGNATED ON THE PLAT AS "PUBLIC UTILITY AND DRAINAGE EASEMENT" (PUDE) TO CONSTRUCT, INSTALL, LAY, RECONSTRUCT, REPAIR, REMOVE, REPLACE, INSPECT, MAINTAIN AND OPERATE UNDERGROUND TRANSMISSION AND DISTRIBUTION SYSTEMS AND LINES IN, UNDER, ACROSS, ALONG AND UPON THE SURFACE OF THE PUBLIC UTILITY AND DRAINAGE EASEMENT INCLUDING WITHOUT LIMITATION WATER MAINS, STORM SEWER, STORMWATER DRAINAGE, SANITARY SEWERS, FORCE MAINS, GAS MAINS, TELECOMMUNICATION CABLES, ELECTRIC CABLES, CABLE TELEVISION LINES AND ALL NECESSARY FACILITIES APPURTENANT THERETO FOR THE PURPOSE OF SERVING THE SUBDIVISION AND ADJOINING PROPERTIES, TOGETHER WITH THE RIGHT OF ACCESS THERETO FOR THE PERSONNEL AND EQUIPMENT NECESSARY AND REQUIRED FOR SUCH USES AND PURPOSES, AND TOGETHER WITH THE RIGHT TO INSTALL REQUIRED SERVICE CONNECTIONS UNDER THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS THEREON; TOGETHER WITH THE RIGHT TO CUT, TRIM, OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENTAL TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE PROPERTY FOR ALL SUCH PURPOSES. ALL INSTALLATIONS SHALL BE UNDERGROUND OR ON THE SURFACE, BUT NOT OVERHEAD. ABOVEGROUND FACILITIES ARE RESTRICTED FROM BEING PLACED ON VILLAGE OF PALATINE PROPERTY OR AT LOCATIONS WHERE AND WHEN THE VILLAGE OF PALATINE HAS JURISDICTION. EACH FACILITY TO BE PLACED UPON AND/OR ON THE GROUND IS SUBJECT TO THE PERMIT REQUIREMENTS OF THE VILLAGE OF PALATINE WHERE AND WHEN THE VILLAGE OF PALATINE HAS JURISDICTION. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES SUCH AS THE INSTALLATION OF SHEDS OR OTHER BUILDINGS. FENCES WHICH DO NOT OBSTRUCT SURFACE WATER DRAINAGE ARE ALLOWABLE IN SAID PUDE BUT WILL NOT BE RESTORED BY GRANTEE IN THE EVENT THEY ARE REMOVED FOR CONSTRUCTION ACCESS. ANY FENCE MUST NOT CONFLICT WITH ANY EXISTING USE OF THE PUDE. SAID PUDE MAY BE USED FOR LANDSCAPING. NO MODIFICATION SHALL BE MADE TO THE EXISTING CONTOURS OR GRADES OR THE EASEMENT SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE OF OVERLAND DRAINAGE AS DESIGNED WITHOUT THE SPECIFIC WRITTEN CONSENT OF THE VILLAGE OF PALATINE.

PLAT PREPARED FOR:

THOMAS HERZAU
3920 WHISPERING TRAILS DR
HOFFMAN ESTATES, IL 60192

SEND NEW TAX BILL TO:

THOMAS HERZAU
3920 WHISPERING TRAILS DR
HOFFMAN ESTATES, IL 60192

THIS PLAT SUBMITTED FOR RECORDING BY:

_____
_____
_____

PROFESSIONAL AUTHORIZATION

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

I, LEENDERT A KLEINJAN, A PROFESSIONAL LAND SURVEYOR OF THE STATE OF ILLINOIS, LICENSE NUMBER 35-3760, DO HEREBY AUTHORIZE AGENT OF THE OWNER, VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS, ITS STAFF OR AUTHORIZED AGENT, TO PLACE THIS DOCUMENT OF RECORD IN THE COUNTY RECORDERS OFFICE IN MY NAME AND IN COMPLIANCE WITH THE ILLINOIS STATUTES CHAPTER 109 PARAGRAPH 2, AS AMENDED.

SCHAUMBURG, ILLINOIS_____

_____
LEENDERT A. KLEINJAN
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3760
MY LICENSE EXPIRES NOVEMBER 30, 2022 AND IS RENEWABLE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

THIS IS TO CERTIFY THAT I, LEENDERT A. KLEINJAN, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3760, HAVE SURVEYED AND SUBDIVIDED THE FOLLOWING DESCRIBED PROPERTY:

THE NORTHERLY 150 FEET OF BLOCK 10 IN PERCY WILSON'S FOREST VIEW HIGHLAND, A SUBDIVISION IN THE WEST HALF OF SECTION 9, TOWNHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AS PER PLAT THEREOF RECORDED JULY 23, 1926 AS DOCUMENT 9349772, IN COOK COUNTY, ILLINOIS.

DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF AND ARE CORRECTED TO A TEMPERATURE OF 68 DEGREES FAHRENHEIT.

I FURTHER CERTIFY THAT UPON COMPLETION OF CONSTRUCTION BUT NOT LONGER THAN ONE YEAR FROM THE RECORDING OF THIS PLAT, CONCRETE MONUMENTS, AS SHOWN, AND IRON PIPES AT ALL LOT CORNERS AND POINTS OF CHANGE IN ALIGNMENT WILL BE SET, AS REQUIRED BY THE PLAT ACT (765 ILCS 205/0.01 ET SEQ.).

THIS IS TO FURTHER CERTIFY THAT THE LAND INCLUDED IN THE ANNEXED PLAT IS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS, WHICH HAS AN OFFICIAL COMPREHENSIVE PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY THE STATE OF ILLINOIS ACCORDING TO 65 ILCS 5/11-12-6 AS HERETOFORE AND HEREAFTER AMENDED.

THIS IS TO FURTHER CERTIFY THAT BASED ON INFORMATION PROVIDED ON THE FLOOD INSURANCE RATE MAP COMMUNITY – PANEL NO. 17031 C0039 J DATED AUGUST 19, 2008 PRODUCED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR COOK COUNTY, ILLINOIS, THE PROPERTY SHOWN AND DESCRIBED HEREON IS LOCATED WITHIN ZONE X, WHICH IS DEFINED BY FEMA AS "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN".

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

SCHAUMBURG, ILLINOIS _____ FOR REVIEW_____

BY: _____
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3760

STATE OF ILLINOIS
LEENDERT KLEINJAN
035-3760
SCHAUMBURG, ILLINOIS
PROFESSIONAL LAND SURVEYOR

EXPIRES 11-30-22

Originally Prepared: 4/20/21 Project No. 20-229

No.	Date	Revision
1	06/09/2021	Per Village Comments

HAEGER ENGINEERING
consulting engineers • land surveyors
100 East State Parkway, Schaumburg, IL 60173
Tel: 847.394.6600 Fax: 847.394.6608
Illinois Professional Design Firm License No. 184-003
www.haegerengineering.com

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Attachment: EXHIBIT - Plat of Subdivision (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS

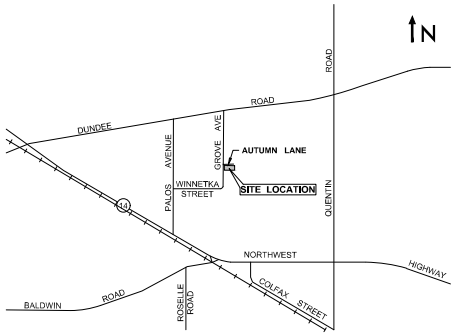
SECTION 9 TOWNSHIP 42 NORTH RANGE 10 EAST

PALATINE, ILLINOIS
COOK COUNTY

OWNER / SUBDIVIDER:
Thomas Herzau
3920 Whispering Trails Drive
Hoffman Estates, IL 60192
Tel: (847) 624-0046

ENGINEER / SURVEYOR:
Haeger Engineering LLC
Illinois Prof. Design Firm #184-003152
100 E. State Parkway
Schaumburg, IL 60173
Tel: (847) 394-6600
Fax: (847) 394-6608
www.haegerengineering.com

VILLAGE OF PALATINE:
200 E. Wood Street
Palatine IL 60067
Tel: (847) 359-9045



LOCATION MAP
Not To Scale

Benchmark

Site Benchmarks

CP # 600 (See Survey)
Description: Bolt on Hydrant
Elevation: 829.20 NAVD 88 (Geoid 12A)

CP # 606 (See Survey)
Description: Bolt on Hydrant
Elevation: 819.60 NAVD 88 (Geoid 12A)

INDEX TO SHEETS

NO.	DESCRIPTION
C1.0	TITLE SHEET
C2.0	GENERAL NOTES & SPECIFICATIONS
C3.0	EXISTING CONDITIONS & DEMOLITION PLAN
C4.0	SITE PLAN
C5.0	ENGINEERING PLAN
C6.0	EROSION CONTROL PLAN
C7.0	TYPICAL DETAILS

LEGEND

Existing Symbol	Description	Proposed Symbol
	Storm Sewer Manhole	
	Catch Basin	
	Inlet	
	Flared End Section	
	Headwall	
	Area Drain	
	Sanitary Sewer Manhole	
C.O.	Clean Out	C.O.
	Storm Sewer	
	Storm Sewer Service	
	Perforated Underdrain	
	Sanitary Sewer	
	Sanitary Sewer Service	
	Combined Sewer	
FM	Force Main	FM
W	Water Main	W
	Water Main Service	
	Fire Hydrant	
	Valve Vault	
	Valve Box	
	B-Box	
	Well Head	
	Light Pole	
	Light Pole With Mast Arm	
	Traffic Signal	
	Traffic Signal With Mast Arm	
	Hand Hole	
	Fence	
	Guardrail	
	Pipe Bollard	
	Sign	
	Gas Valve	
G	Gas Line	G
E	Electric Line	E
OHW	Overhead Utility Line	OHW
FO	Fiber Optic Line	FO
	Electrical Pedestal	
	Electric Manhole	
	Guy Wire	
	Utility Pole	
	Telephone Pedestal	
	Telephone Manhole	
T	Telephone Line	T
CATV	Cable TV Line	CATV
	Cable TV Pedestal	
	Flagpole	
M	Mailbox	MB
	Handicapped Parking Stall	
X	Number of Parking Stalls	X
	Curb & Gutter	
	Reverse Pitch Curb & Gutter	
	Depressed Curb	
	Retaining Wall	
C XXX.XX	Curb Elevation and	C XXX.XX
G/P XXX.XX	Gutter/Pavement Elevation	G XXX.XX
XXX.XX	Pavement Elevation	P XXX.XX
XXX.XX	Sidewalk Elevation	W XXX.XX
XXX.X +	Ground Elevation	XXX.X
T/W XXX.XX	Top of Wall Elevation	TW XXX.XX
B/W XXX.XX	Bottom of Wall Elevation	BW XXX.XX
Gr XXX.XX	Open Lid Frame & Grate	Gr XXX.XX
Rim XXX.XX	Closed Lid Frame & Lid	Rim XXX.XX
FG XXX.XX	Finish Grade	FG XXX.XX
GF XXX.XX	Garage Floor	GF XXX.XX
TF XXX.XX	Top of Foundation	TF XXX.XX
	Swale	
	Hardscape Flow	
	Softscape Flow	
XXX	Contour Line	XXX
	Wetland	
	Wetland Buffer	
	Normal Water Level	
	High Water Level	
	Flood Plain	
	Flood Way	
	Deciduous Tree	
	Coniferous Tree	
	Bush	
	Brushline	
B-1	Soil Boring	B-1
	Over Land Flow Route	
	Recommended Garage Hand With Driveway Slope	X.X%

Know what's **below.**
Call before you dig.

Note:
Call 811 at least 48 hours, excluding weekends and holidays, before you dig.

062-072032
LICENSED PROFESSIONAL ENGINEER
OF
EXPIRES 11-30-21

No.	Date	Revision
1	06/09/2021	Per Village Comments

HAEGER ENGINEERING
consulting engineers | land surveyors
100 East State Parkway, Schaumburg, IL 60173 ♦ tel 847.394.6600 ♦ fax 847.394.6608
Illinois Professional Design Firm License No. 184-003152 ♦ www.haegerengineering.com

TITLE SHEET

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-229
Sheet C1

Jun 09, 2021 - 4:34pm Plotted By: dvmiller
P:\2020\2020229\Drawings\Final Engineering\2020229 Autumn Rd Subdivision Engr.dwg

Attachment: EXHIBIT - Engineering Plans (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

GENERAL NOTES

1. Definition of Terms:
   a. "Owner" shall mean the person or entity with which Haeger Engineering, LLC has been contracted with to prepare the Plans and Specifications.
   b. "Engineer" shall mean Haeger Engineering, LLC.
   c. "Village" shall mean the Village of Lake Zurich.
   d. "Contractor" shall mean the persons or entities responsible for performing and constructing the work described in the Plans, Specifications and other Construction Documents including but not limited to furnishing all labor, materials, tools, equipments, and other incidentals necessary.
   e. "Plans and Specifications" shall mean the Engineering Drawings and any Specifications prepared by Haeger Engineering, LLC, the Engineer.
   f. "Jurisdictional Agency" shall mean any local, municipal, county, township, state or federal entity of government or other entity having jurisdiction of some aspect of the project from whom approval, permit and/or review and approval was required.
2. The Specifications governing this project are as follows:
   a. All applicable Village and other applicable Jurisdictional Agency Ordinances, Codes, Regulations, Requirements, Policies, Specifications, Standards, etc.
   b. Roadway and Earthwork construction shall conform to the Illinois Department of Transportation (IDOT) "Standard Specifications for Road and Bridge Construction", latest edition and any subsequent "Supplemental Specifications and Recurring Special Provisions" as well as any applicable IDOT Highway Standards. Hereafter these items shall be collectively be referred to as the IDOT Standard Specifications.
   c. Water Main, Storm Sewer, and Sanitary Sewer construction shall conform to the "Standard Specifications for Water and Sewer Construction in Illinois", latest edition.
   d. Soil Erosion and Sedimentation Control shall conform to the Illinois Environmental Protection Agency (IEPA) "Illinois Urban Manual" (IUM), latest edition and "Illinois Procedures and Standards for Urban Soil Erosion and Sedimentation Control", latest edition.
   e. Traffic Control shall conform to the "Manual of Uniform Traffic Control Devices" (MUTCD), latest edition, as well as the latest edition of the "Illinois Supplement to the MUTCD", and IDOT "Quality Standard for Work Zone Traffic Control Devices", latest edition.
   f. All handicap accessibility items shall conform to the Illinois Accessibility Code (IAC), latest edition.
   g. General Notes and Specifications contained herein or elsewhere as a separate document.

   If a conflict, contradiction, or discrepancy occurs between any of the above Specifications the more stringent requirement shall apply, unless directed otherwise by the applicable Jurisdictional Agency.
3. Contract Documents:
   a. The Engineer's Plans and Specifications shall be included as part of the Contract Documents.
   b. All Contractors shall carefully examine the Plans and Specifications, and other Contract Documents prepared for the work. They shall visit the site of the work and acquaint themselves with all local conditions, codes, and requirements affecting the contract. If awarded the contract, they shall not be allowed extra compensation by reason of any unforeseen difficulties or obstacles which the Contractor could have discovered or reasonably anticipated or inferred prior to bidding or start of construction.
   c. Should it appear that the work covered by the Plans and Specifications or other Contract Documents is not sufficiently detailed or explained, a Request For Information (RFI) Form shall be submitted to the Engineer for further explanations and drawings as may be necessary to clarify the point in question prior to the contract award. It is the intention of the Contract Documents to provide a job complete in every respect. Incidental items or accessories necessary to complete the work may not be specifically noted or shown but that are necessary to complete the project shall be considered incidental to the Contract. The Contractor is responsible for this result and to turn over the project in complete operating condition, irrespective of whether the contract documents cover every individual item in minute detail.
4. Should any apparent errors, omissions, discrepancies or conflicts be discovered on the Plans, Specifications, Quantities or other Contract Documents by the Contractor, whether prior to or after the award of the contract, the Engineer's attention shall be called to the same before work is begun thereon, so that proper clarification can be provided or revision made. If any work is done without contacting the Engineer, it shall be considered that the Contractor has proceeded at their own risk and expense.
5. Whenever the performance of work is indicated on the Plans, and no specific item is included in the Contract for payment, the work shall be considered incidental to the Contract and no additional compensation will be allowed. The Contractor shall provide all necessary labor, material, equipment, etc. necessary to perform all the work required for construction of the proposed improvements.
6. The base plan/drawing for the Engineering Plans (existing conditions, site topography, utilities, rights-of-way, etc.) was obtained from the topographic survey prepared by:

   Haeger Engineering, LLC
   100 East State Parkway
   Schaumburg, IL 60173
   (847) 394-6600
   Project No.: 20-229
   Dated: March 17, 2021

7. The Owner shall obtain the necessary approvals from the following Jurisdictional Agencies:
   a. Village of Palatine
   b. IHPA (Illinois Historic Preservation Agency)
   c. IDNR EcoCAT (Illinois Department of Natural Recourses Ecological Assessment Tool)
8. The Contractor, unless otherwise agreed upon in writing with the Owner prior to the start of Construction, shall at his own expense, obtain all other approvals including permits, licenses, etc., as may be required for the execution of this work as well as provide all necessary notices, pay all fees required, post bonds, obtain all necessary insurance, and comply with all laws, ordinances, rules, and regulations relating to the work and to the preservation of public health and safety. The Contractor shall also provide all required insurance and/or bonds as may be required by the Jurisdictional Agencies. In addition, the Contractor shall meet all of the requirements of any permits as might be issued for this work by other Agencies, and shall pay for at their sole expense any surety, insurance or bonds as may be required by the Jurisdictional Agencies.
9. No work shall proceed until the appropriate permit or permits have been obtained for the item or items to be constructed. If any work does proceed without the appropriate permits or approvals, it is being done without the permission or consent of the Engineer. The Contractor and Party authorizing the work to proceed shall be assumed to be proceeding at their own risk and the Engineer shall not be held liable or responsible for any work being performed without a permit.
10. The Contractor shall indemnify and hold harmless the Owner, Engineer, Village, and other Jurisdictional Agencies as well as all of their respective officers, employees, agents, and Engineers from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgment of every nature and description brought or recovered against them, by reason of any act, error or omission of said Contractor, their agents or employees in the execution of the work or in the guarding of it.
11. The construction shall be under the general inspection and observation of the designated individual authorized by the Village or other applicable Jurisdictional Agencies. The Village, Jurisdictional Agencies, Owner, and Engineer shall be notified at least two working days prior to the commencement of work.
12. The location of existing underground utilities such as water mains, sewers, gas lines, electric lines, cable TV lines, fiber optic lines, etc., as shown on the Plans, has been determined from the best available information and has been provided for the convenience of the Contractor. However, the Owner and Engineer do not assume responsibility in the event that during construction, utilities other than those shown may be encountered and that the actual location of those which are shown may be different from the location as shown on the Plans. The Contractor is to verify the location of all utilities prior to the start of work and is responsible for damage to the same. The Contractor shall contact J.U.L.I.E. (800-892-0123) and the Village Public Works Department for utility locates at least 48 hours, excluding weekends and holidays, before digging. For any utility companies which are not members of JULIE, the Contractor shall contact the Owners of each respective utility directly for utility locates at least 48 hours, excluding weekends and holidays, before digging.
13. In some instances, the existing utilities are shown on the Plans according to information obtained from the utility companies (atlas information) and/or surveys performed By Others. The Owner and Engineer do not guarantee the accuracy or completeness of this information. The Contractor shall be aware of potential conflicts with existing or other proposed utilities as indicated on the Plans or that become apparent as the result of field locates By Others. The Contractor shall make their own investigations as necessary to determine the existence, nature, and location of all utility lines and related appurtenances within the limits or adjacent to the proposed improvements. The Contractor shall locate all utilities far enough in advance to avoid all conflicts between existing utilities and proposed improvements and make the Engineer aware of any such conflicts. If the Contractor encounters a conflict between the proposed improvements and existing utility that was not located in advance by the Contractor, then the Contractor shall at no cost to Owner, relocate the proposed improvements and/or utility to avoid the conflict.
14. The Contractor will be required to cooperate with all utility companies involved in connection with the removal, temporary relocation, construction, reconstruction or abandonment by these companies of any and all services or facilities owned or operated by them within the limits or general vicinity of the proposed improvements. Further, at the direction of the Owner and Utility Companies the Contractor shall coordinate the location and install PVC sleeves as necessary under the proposed pavement, curbs, walks, etc. for utility companies to run their proposed utility lines.
15. Before doing any work which will damage, disturb or leave unsupported, or unprotected any utility lines or related appurtenances encountered, the Contractor shall notify the respective Owner thereof, who will make all arrangements for relocating, adjusting, bracing, or otherwise maintaining or abandoning service on lines that fall within the limits of the proposed construction without cost to the Contractor, including the removal of all cables, manhole covers and other related appurtenances which the Owner desires to salvage. After such arrangements have been made, the Contractor will proceed with the work as directed by the Engineer. All utility lines and related appurtenances which are abandoned shall be removed if necessary and legally disposed of legally off-site by the Contractor.

    No extra compensation will be allowed by the Contractor for any expense incurred for complying with all of these aforementioned utility coordination and cooperation requirements, or because of delays, inconvenience or interruptions in their work resulting from the failure of any utility company to remove, relocate, construct, reconstruct or abandon their services. The responsibility for prompt and timely removal, relocation, reconstruction or abandonment of their facilities by all utility companies involved, and the coordination of their own work with that of these companies to the end that work on this improvement is not delayed because of the necessary changes in the existing utilities, public or private, shall rest upon the Contractor.
17. Prior to commencing work, the Contractor is to field check and verify all critical locations, elevations, materials, sizes, dimensions, and conditions affecting the work, and notify the Engineer immediately if there are any suspected discrepancies. No work shall be performed until the suspected discrepancy has been resolved. The Contractor shall also call to the attention of the Engineer any errors or discrepancies which may be suspected in the lines and grades which are established by the Surveyor, and shall not proceed with the work until any lines and grades which are to believed to be in error have been verified or corrected by the Engineer.
18. The Contactor shall maintain positive drainage at all times during construction. Construction shall not block off-site drainage and the flow from any drainage ways, field tiles, storm sewers or similar draining off-site properties. All on-site existing field tiles, storm sewers, drainage ways or similar encountered or damaged during construction shall be maintained, restored to their original pre-construction condition or better, properly re-routed, and/or connected to the proposed stormwater drainage system. If this can't be accomplished then the field tile should be repaired or re-routed with new pipe of similar diameter to the original line and put back in service. The Contractor shall notify the Engineer if any such field tiles are encountered. Whenever during any construction activities any loose material is deposited in the flow line of gutters, ditches, drainage structures, etc. such that the natural flow of water is obstructed, this material shall be removed by the responsible party.
19. No construction activities, disturbance or fill shall occur within the limits of natural resources such as wetlands, floodplains, creeks, streams, ponds, lakes, basins, reservoirs, etc. or their respective buffers unless specifically specified on the Plans and further that the work has been permitted. The Contractor shall take sufficient precautions to protect these natural resources that are to remain, whether on-site or on adjacent property, to protect them from sediment, fuels, oils, bitumens, calcium chloride, or other harmful materials that may be a detriment. The Contractor shall conduct and schedule their Construction so as to avoid siltation, or other disturbance or impact to these natural resource areas. The Contractor shall not disturb or otherwise impact these designated natural resource areas, or areas that have been designated to be protected or as essential habitat for State or Federal listed endangered or threatened species, or Prairie or Savannah areas where the Owner has made commitments for protection of these areas. Also, if previously unidentified natural resource areas, prairies, savannahs, or areas or locations suspected of containing protected species are identified during construction, the Contractor shall not disturb them unless written permission to do so is granted by the Owner or applicable Jurisdictional Agency. If the Owner, Engineer, or applicable Jurisdictional Agency determines that additional measures are necessary to prevent or mitigate project effects on natural resource areas, prairies, savannahs, protected species, or essential habitat the Contractor shall cooperate in accomplishing these measures.
20. The Contractor shall confine their activities to within the project boundaries, work areas, or easements specified. No work shall be performed on adjacent private property or outside the project work areas without the written permission of each respective Owner. The Contractor shall be liable for damage caused to existing or newly installed improvements as well as any damage on adjacent property or areas outside designated work areas, provided damage us a result of Contractor action, or lack thereof.
21. The Contractor is responsible for returning all areas affected by equipment, materials and/or laborers to pre-construction condition or better. All existing utilities or improvements, including but not limited to pavements, curbs, drives, trees, and parkways damaged or removed during construction shall be promptly restored to their respective original pre-construction condition or better. The Contractor is also responsible for protecting all newly constructed work from damage until the project has been completed and has been approved and accepted by the Owner.
22. Clean-up and final restoration shall be performed immediately upon completion of each phase of the work or when directed to do so by the Owner, so that these areas will be restored as nearly as possible to their original pre-construction condition or better, and shall include but not be limited to, restoration of maintained lawns and rights-of-way, roadways, driveways, sidewalks, ditches, landscaping, fences, mailboxes, storm sewers, drain tiles, sanitary sewers, water mains, etc. It shall also be the responsibility of the Contractor to remove from the site any and all materials and debris which results from their construction operations at no additional expense to the Owner.
23. All proposed grades shown on the Plans shall be considered to be finished grade surface elevations unless noted otherwise.
24. Construction staking/layout shall be provided by the Contractor and shall be included in the Contract Price unless otherwise agreed upon in writing with the Owner prior to the start of Construction.
25. All Construction means and methods, techniques, procedures, scheduling, sequencing, and job site safety is the sole responsibility of the Contractor.
26. The Contractor shall observe and comply with all the Occupational Safety and Health Administration (OSHA) standards, rules and regulations, as well as any other applicable local, state and federal safety requirements.
27. All trenching, shoring, bracing and construction work performed shall be in accordance with the Occupational Safety and Health Administration (OSHA) standards.
28. The Contractor shall take whatever steps necessary to protect the public from open trenches, excavations, and other site obstructions or hazards. No trenches, excavations or holes in the pavement or parkway are to be left open over a holiday, weekend, or after 3 p.m. on the day preceding a holiday or weekend.
29. During construction the Contractor and their Sub-Contractors shall keep the premises clean by removing all rubbish, debris, waste material and other accumulations as necessary. The Contractor shall clean the premises to the satisfaction of the Village and Owner.
30. The Contractor shall have appropriate equipment and material including street sweepers and end loaders available on-site at all times when equipment or vehicles are using existing public or private roads and/or pavement. The Contractor shall immediately remove any sediment or debris including but not limited to dirt, mud, day, sediment, concrete, gravel, sand, stones, plant material, refuse, garbage, oil, grease, etc. deposited on any roadway, street, walk, alley or other pavement by any equipment, vehicles or personnel associated with this project. This work shall be considered incidental to the Contract.
31. The Contractor shall at all times maintain proper dust control at the site and shall have a watering truck readily available during all working hours. The Contractor shall water the entire site whenever the site conditions become unhealthy due to blowing soil or dust. The site shall be watered as many times per day as necessary to maintain a healthy work site as determined by the Owner or Engineer. Water for non-emergency use shall not be obtained from any fire hydrant, unless the fire hydrant is metered with a proper backflow preventer in accordance with Village or Jurisdictional Agency requirements. The cost to furnish dust control shall be incidental to the cost of Construction.
32. Trees not marked for removal shall be protected as necessary by the Contractor. In the event that a tree is damaged by the Contractor during construction, the Contractor shall replace such tree with a tree or trees in accordance with Village requirements. If the Village does not have specific tree replacement requirements, the damaged existing or newly planted tree shall be replaced in accordance with the procedures outlined in Section 201 of the IDOT Standard Specifications. The Contractor shall ensure that they are familiar with the applicable tree preservation requirements and shall be held responsible for the replacement of all damaged trees not designed for removal, and any penalties associated with the unapproved removal of trees.
33. Where overhanging branches, limbs, or roots interfere with the required construction activities, said branches, limbs, or roots shall be trimmed or pruned as necessary in accordance with Section 201 of the IDOT Standard Specifications. This work shall be performed under the supervision of an approved arborist or landscape architect.
34. The Contractor is responsible for the installation and maintenance of adequate signs, traffic control devices, and warning devices, in accordance with the Plans, applicable IDOT Standard Specifications and the MUTCD Standards to inform and protect the public during all phases of construction. The Contractor shall provide all signage, barricades, devices, equipment, personnel, etc. necessary to provide for safe and efficient traffic flow in all areas where the work will interrupt, interfere or cause to change in any form, the conditions of traffic flow that existed prior to the commencement of any portions of the work. Roadways shall remain open to a degree satisfactory to the Owner or applicable Jurisdictional Agency which at their discretion may require the Contractor to furnish traffic control under these or other circumstances where in their opinion it is necessary for the protection of life and property. Emergency vehicle access along with access to fire hydrants shall be maintained at all times. Further, unless authorized by the Owner, all existing access points shall be maintained at all times by the Contractor.
35. Where noted in the Plans, the Contractor shall have Shop Drawings and any other required supporting documentation or calculations prepared and submitted for review and approval prior to any fabrication, placement, or construction. If structural elements such as retaining walls are required, the drawings and any required supporting design calculations must be prepared, and signed and sealed by an Illinois licensed Structural Engineer.
36. The Contractor is responsible for having a set of approved Plans and Specifications with the latest revision date on the job site at all times during the construction period.
37. The Contractor shall maintain a clean, legible, undamaged set of Field Marked Construction Plans. These Field Marked Construction Plans shall show the location of the actual installed location of all underground utilities including related appurtenances (sanitary, storm, water, service stubs, gas, telephone, electric, cable TV, etc.) giving particular attention to concealed elements that would be difficult to measure and record at a later date. Any approved modifications, deviations, or alterations from the approved Plans should also be noted and shown on these Field Marked Construction Plans. These Field Marked Construction Plans shall be provided to the Owner/Engineer at the completion of construction.
38. All work that is performed that is not in conformity with the Plans, Specifications or other Contract Documents or that is defective shall be removed and replaced, or otherwise corrected or remedied by and at the sole expense of the Contractor. Any unauthorized work or work performed beyond the limits or in excess of that shown on the Plans will not be measured or paid for.
39. All work performed under the Plans, Specifications or other Contract Documents shall be guaranteed against all defects in materials and workmanship of whatever nature by the Contractor and his surety for a minimum period of 12 months from the date of final acceptance of the work by the Village, other applicable Jurisdictional Agencies, and the Owner, unless otherwise agreed upon in writing with the Owner prior to the start of construction.
40. Before acceptance by the Owner and prior to final payment all work shall be inspected and approved by the Owner or designated representative. Final payment will be made after the Contractor's work has been approved and accepted or as required by the Contract Documents.
41. If required, the Owner shall have As-built or Record Drawings prepared and submitted to the Village and all other applicable Jurisdictional Agencies for approval after the completion of construction. These drawings shall be prepared in accordance with the Village and other applicable Jurisdictional Agency requirements. The As-built or Record Drawings must be prepared, and signed and sealed by a registered professional Engineer in Illinois.

EARTHWORK AND GRADING

1. All earthwork and grading activities shall be performed in accordance with the IDOT Standard Specifications or as noted in the Plans. Included in this work, but not necessarily limited to the following are: stripping and stockpiling of topsoil, mass grading and fine grading of the site and roadways, excavation of unsuitable materials and adequate disposal of unsuitable materials and their replacement with suitable materials where required, construction of detention ponds, berm construction, and miscellaneous topsoil respread and seeding.
2. Any earthwork quantities, calculations, summaries that have been furnished by the Engineer are for information purposes only and are provided without any guarantee by the Owner or Engineer whatsoever as to their sufficiency or accuracy. They are intended to be used solely as a guide for the Contractor in determining the scope of the completed project. It is the responsibility of the Contractor to determine all material quantities and apprise themselves of all site conditions. The Contractor warrants that he has performed his own investigations as necessary and his own calculations to determine site soil conditions and earthwork quantities. The Engineer makes no representation or guarantee regarding earthwork quantities or that the earthwork for this project will balance due to the varying field conditions, changing soil types, allowable construction tolerances and construction methods that are beyond the control of the Engineer. In the event that the Earthwork is indicated to be Lump Sum then the Contract Price submitted by the Contractor shall be considered as Lump Sum and shall include all items necessary for the complete project and no claims for extra work will be recognized unless authorized in writing by the Owner.
3. The soil boring reports for the subject property can be obtained from the Owner. The information presented in these reports is solely for the guidance of the Contractor. The Owner and the Engineer make no representation or warranty regarding the information contained in the boring logs or soils report. The Contractor shall make their own investigations and shall plan their work accordingly. Arrangements to enter the property during the bidding phase may be made upon request of the Owner. There will be no additional payment for expenses incurred by the Contractor resulting from adverse soil or ground water conditions.
4. The initial establishment of soil erosion and sediment control measures such as the placement of erosion control silt fence, stabilized construction entrance, inlet protection, etc. shall be installed by the Contractor prior to the start of demolition, clearing and mass grading.
5. All earthwork and grading operations are to be supervised and inspected by a qualified Geotechnical/Soils Engineer or their designated representative. All testing, inspection, observation, and supervision of soil quality, unsuitable soil removal and its replacement, compaction testing, ensuring ponds and retention areas hold/retain water and other soils related operations shall be entirely the responsibility of the Geotechnical/Soils Engineer. Furthermore, no undercut or other recommended remediation work shall be performed without authorization by the Owner and documentation of extent by the Geotechnical/Soils Engineer.
6. A qualified Geotechnical/Soils Engineer or their designated representative shall observe the construction of the retention and detention areas including berming to ensure the areas will be capable of holding the designated normal and high water levels. Gravel or sand seams, or other conditions which may be encountered and which might tend to dewater the area shall be remedied as directed by the Geotechnical/Soils Engineer.
7. Topsoil stripping or excavation shall initially consist of the removal of the uppermost layers of organic soil and stockpiling at a location shown on the Plans, in another area deemed appropriate by the Contractor and approved by the Owner, or at a location specified by the Owner or Engineer. No stockpile location shall be finalized without the explicit approval from the Owner. Further, stockpiles shall not be located within flood prone areas or within designated buffer areas.
8. Stripping of vegetation or ground cover, grading, or other soil disturbance activities shall be done in a manner which will minimize soil erosion. Further, the disturbance shall be kept to a minimum and all disturbed areas shall be stabilized with temporary or permanent measures within fourteen (14) days of active hydrologic disturbance or re-disturbance.
9. The Contractor shall take precautionary measures to minimize earthwork and other activities in the areas where trees are to be saved or protected as to not cause injury to roots or trunks.
10. Embankment placement including preparation of existing ground surface prior to embankment placement and compaction shall be in accordance with Section 205 of the IDOT Standard Specifications. All embankments located within structural fill areas or zones of influence thereof shall be constructed to a minimum 95% of the modified proctor density in accordance with ASTM D1557. Embankments located in non-structural fill areas shall be constructed to a minimum of 90% of the modified proctor density in accordance with ASTM D1557.
11. Topsoil respread shall consist of placing a minimum of a four (4) inch layer of topsoil or depth indicated on the Plans over the disturbed unpaved areas within the construction limits. These areas shall then be seeded, sodded, landscaped, stabilized, etc. as indicated on the Plans.
12. Sod shall be placed on all disturbed areas within the right-of-way and at other locations indicated on the Plans.
13. Refer to the Landscape Plans prepared By Others for additional information on the landscaping and ground cover requirements.
14. Completed subgrade grading and final finished grading for all proposed improvements shall be within a tolerance of plus or minus one-tenth (0.1) foot of the design elevation.
15. Contractor shall provide uniform slopes between proposed grades and smooth vertical curves/transitions through all high and low points. Smooth transitions shall be provided where any proposed improvements match into or abut existing improvements.
16. The subgrade for the proposed streets and other pavement areas shall be proof-rolled by the Contractor in the presence of the Village Engineer or applicable Jurisdictional Agency and the Geotechnical/Soils Engineer. Any unstable areas or failures encountered shall be removed and replaced or remediated as directed by the Village Engineer or applicable Jurisdictional Agency and Geotechnical/Soils Engineer. Any unstable areas or failures encountered and remediation method including approximate size, quantity, etc. shall be documented by the Geotechnical/Soils Engineer.
17. It shall be the responsibility of the Contractor to legally remove from the site any and all materials and debris which results from their construction operations at no additional expense to the Owner. Burning or incineration on the site is not permitted.

SEWER AND WATER MAIN GENERAL NOTES

1. All sanitary sewers, storm sewers and water mains as well as their services and other related appurtenances shall be constructed and tested in accordance with the "Standard Specifications for Water and Sewer Construction in Illinois", latest edition, the requirements of the applicable Jurisdictional Agency, and the applicable Typical Details.
2. Rough grading shall be within one (1) foot of finished subgrade elevation shall be completed prior to the commencement of the underground utility construction.
3. Trench excavation, bedding and backfill, and compaction for sanitary sewers, storm sewers, water mains as well as their services and other related appurtenances shall be in accordance with applicable Trench Section Details.
4. When in the opinion of the Geotechnical/Soils Engineer, unsuitable soil conditions are encountered within utility trenches which require the removal of unsuitable materials below the depth of the bedding specified, the Contractor shall remove the unsuitable soils and replace the material with granular compacted bedding material as directed by the Geotechnical/Soils Engineer, Village or other applicable Jurisdictional Agency. The depth of the required removal and replacement shall be documented by the Geotechnical/Soils Engineer and witnessed by the Contractor. This work, when approved by the Owner and Geotechnical/Soils Engineer, will be measured and paid for at the contract unit price per cubic yard in place for unsuitable soil which price shall include the removal and off-site disposal of unsuitable soil, the additional bedding material, and all labor, materials and equipment required to perform the work as specified.
5. All utility trenches for the proposed sanitary sewer, storm sewer, water main and services lying under or where the inner edge of the trench is within two (2) feet of any pavement area, curb, curb and gutter, stabilized shoulder, sidewalk, building, utility crossing or other structural area shall be backfilled with select granular backfill material and compacted as noted on the Plans.
6. The Contractor shall be responsible for dewatering any excavation for the installation of sanitary sewers, storm sewers, water mains as well as their services and other related appurtenances. Any dewatering required to construct the proposed underground improvements shall be considered incidental to the respective underground improvement.
7. Connections to an existing sewer main shall be to an existing service stub, wye, tee, or manhole where possible. Sewer connections to existing sanitary manholes shall be machine cored. All pipe connections to sanitary structures shall be made with flexible waterstop gasket/boot (resilient connector) conforming to ASTM C923.
8. When connecting to an existing sewer main by means other than an existing service stub, wye, tee, or manhole, one of the following methods shall be used:
   a. Circular saw-cut of sewer main by proper tools ("shewer-tap" machine or similar) and proper installation of a suitable hub-wye saddle or hub-tee saddle.
   b. Remove the entire Section of pipe breaking only the top of one bell and replace with a wye or tee branch Section.
   c. With pipe cutter, neatly and accurately cut out the desired length of pipe for insertion of proper fittings, using "Band-Seal" or similar flexible type couplings to hold it firmly in place.
   d. Other method approved by Jurisdictional Agency.
9. "Band-Seal" or similar flexible type couplings shall be used in the connection of sewer pipe of dissimilar materials.
10. The Contractor shall mark the locations of the ends of the service stubs with 4"x4" wood posts extending a minimum of three (3) feet above the ground. The top twelve (12) inches of post shall be painted green for sanitary, white for storm, and blue for water. The Contractor shall keep accurate records of all service connection locations.
11. All structures including but not limited to frames and lids or grates, cleanouts, b-boxes, etc. shall be adjusted as necessary by the Contractor to final finished grade elevation.
12. All sanitary sewers, storm sewers, water mains as well as their services and other related appurtenances shall be thoroughly cleaned to the satisfaction of the Village, Owner, and Engineer as necessary during construction, prior to inspection and testing, and at the end of the project.
13. The Contractor shall coordinate the testing and televising so that it can be witnessed by the applicable Jurisdiction Agency.
14. The cost of the cleaning, televising, and testing shall be considered incidental to the Contract.
15. All deficiencies and defects observed as well as any necessary corrective work required as the result of testing or television inspection shall be performed by the Contractor at no additional cost to the Owner and without delay. All dips, cracks, leaks, improperly sealed joints and departures from the approved grades and alignment shall be repaired by removing and replacing the involved sections of pipe. Upon completion thereof, the sewer shall be retested and/or re-televised and such further inspection made as may appear warranted by the Owner or as required by the Jurisdictional Agency.
16. Refer to Sanitary Sewer, Storm Sewer, Water Main and Water Main Protection Requirements for additional requirements.

WATER MAIN PROTECTION REQUIREMENTS

Water mains, water services and related appurtenances shall be protected from any existing or proposed drains, sanitary sewers, storm sewers, combined sewers, force mains, and sewer services. All these previously mentioned items shall collectively be referred to as "sewer(s)" for the remainder of this section. Horizontal and vertical separation requirements between water mains and sewers as well as other water main protection requirements shall be in accordance with "Standard Specifications for Water and Sewer Construction in Illinois", latest edition and per the following:

1. Horizontal Separation:
   a. Whenever possible, an existing or proposed water main must be at least ten (10) feet horizontally from any existing or proposed drain, storm sewer, sanitary sewer, combined sewer or sewer service.
   b. Should local conditions exist which would prevent a lateral separation of ten (10) feet, an existing or proposed water main may be closer than ten (10) feet to a sewer provided that the water main invert is at least eighteen (18) inches above the crown of the sewer, and is either in a separate trench or in the same trench on an undisturbed earth shelf located to one side of the sewer.
   c. If it is impossible to obtain proper horizontal and vertical separation as described in Items 1a and 1b above, both the water main and sewer must be constructed of pipe and joint material that conforms to water main quality pipe and joint standards, and be pressure tested to the maximum expected surcharge head to assure water tightness before backfilling.
2. Vertical Separation:
   a. Whenever water mains cross sewers, the water main shall be laid at such an elevation that the invert of the water main is at least eighteen (18) inches above the crown of the sewer. This vertical separation shall be maintained for that portion of the water main located within ten (10) feet horizontally of any sewer crossed. This must be measured as the perpendicular distance from the water main to the sewer. A length of water main pipe shall be centered over the sewer to be crossed with joints placed equidistant from the sewer.
   b. Where conditions exist that the minimum vertical separation set forth in Item 2a above cannot be maintained, or it is necessary for the water main to pass under a sewer, one of the following two measures must be taken:
      i. The water main shall be installed within a PVC casing pipe that conforms to water main quality pipe and joint standards and the casing pipe shall extend on each side of the crossing until the normal distance from the water main to the sewer is at least ten (10) feet.
      ii. The involved sewer shall be constructed of pipe and joint material which would conform to water main quality pipe and joint standards until the normal distance on either side of the crossing from the water main to the sewer is at least ten (10) feet.
   c. In making such crossings, a length of water main pipe shall be centered over the sewer to be crossed with joints equidistant from the sewer. Where a water main must cross under a sewer, a vertical separation of eighteen (18) inches between the invert of the sewer and the crown of the water main shall be maintained, along with means to support the sewer to prevent their settling and breaking the water main.
3. The horizontal and vertical separation between water service lines and sewers or related service lines should be the same as for water mains, as detailed above, except that when minimum horizontal and vertical separation cannot be maintained, water main quality pipe and joints as described under Vertical Separation above, may be used for sewer or related service lines.
4. Water mains or services shall not be allowed to pass through or come into contact with sewer structures.
5. Water mains shall be separated from septic tanks, disposal fields, seepage beds, and sewage lift stations by a minimum of twenty-five (25) feet.
6. Water mains shall be separated from sanitary sewer force mains by a minimum of at least ten (10) feet horizontally and there shall be an eighteen (18) inch vertical separation at crossings.
7. The Contractor shall protect water mains and service lines from the entrance of hydrocarbons through diffusion through any material used in the construction of the line.
8. Casing pipe shall be installed in locations and of material specified on the Plans or where necessary to meet the water main protection requirements. The carrier pipe shall be securely blocked and banded with appropriately spaced spacers, and sanitary and storm sewers shall maintain the specified gradient. Upon installing the carrier pipe the voids between the casing and carrier pipe shall be filled with sand, pea gravel or flowable fill and the ends shall be sealed.

MWRD GENERAL NOTES

A. Referenced Specifications
1. All construction shall be in accordance with the applicable sections of the following, except as modified herein or on the Plans:
   - Standard Specifications for Road and Bridge Construction (Latest Edition), by the Illinois Department of Transportation (IDOT SS) for all improvements except Sanitary Sewer and Water Main construction.
   - Standard Specification for Water and Sewer Main Construction in Illinois, Latest Edition (SSWS) for Sanitary Sewer and Water Main construction.
   - Village of Palatine Municipal Code.
   - The Metropolitan Water Reclamation District of Greater Chicago (MWRD) Watershed Management Ordinance and Technical Guidance Manual.
   - In case of a conflict between the applicable Ordinances noted, the more stringent shall take precedence and shall control all construction.

B. Notifications
1. The MWRD Local Sewer Systems Section Field Office must be notified at least two (2) working days prior to the commencement of any work (Call 708-588-4055)
2. The Village of Palatine Engineering Department and Public Works Department must be notified at least 24 hours prior to the start of construction and prior to each phase of work. Contractor shall determine items requiring inspection prior to start of construction or each phase of work
3. The Contractor shall notify all utility companies prior to beginning construction for the exact locations of utilities and for their protection during construction. If existing utilities are encountered that conflict in location with new construction, immediately notify the engineer so that the conflict can be resolved. Call J.U.L.I.E. at 1-800-892-0123.

C. General Notes
1. All elevations shown on plans reference the North American vertical datum of 1988 (NAVD88). Conversion factor is ZERO ft.
2. MWRD, the municipality and the owner or owner's representative shall have the authority to inspect, approve, and reject the construction improvements.
3. The contractor(s) shall indemnify the owner, engineer, municipality, MWRD, and their agents, etc., from all liability involved with the construction, installation, or testing of this work on the project.
4. The proposed improvements must be constructed in accordance with the engineering plans as approved by MWRD and the municipality unless changes are approved by MWRD, the municipality, or authorized agent. The construction details, as presented on the plans, must be followed. Proper construction techniques must be followed on the improvements indicated on the plans.
5. The location on various underground utilities which are shown on the plans are for information only and represent the best knowledge of the engineer. Verify locations and elevations prior to beginning the construction operations.
6. Any existing pavement, sidewalk, driveway, etc., damaged during construction operations and not called for to be removed shall be replaced at the expense of the contractor.
7. Material and compaction testing shall be performed in accordance with the requirements of the municipality, MWRD, and owner.
8. The underground contractor shall make all necessary arrangements to notify all inspection agencies.
9. All new and existing utility structures on site and in areas disturbed during construction shall be adjusted to finish grade prior to final inspection.
10. Record drawings shall be kept by the contractor and submitted to the engineer as soon as underground improvements are completed. Final payments to the contractor shall be held until they are received. Any changes in length, location or alignment shall be shown in red. All wyes or bends shall be located from the downstream manhole. All valves, B-boxes, tees or bends shall be tied to a fire hydrant.

D. Sanitary Sewer
1. The contractor shall take measures to prevent any polluted water, such as ground and surface water, from entering the existing sanitary sewers.
2. A water-tight plug shall be installed in the downstream sewer pipe at the point of sewer connection prior to commencing any sewer construction. The plug shall remain in place until removal is authorized by the municipality and/or MWRD after the sewers have been tested and accepted.
3. Discharging any unpolluted water into the sanitary sewer system for the purpose of sewer flushing of lines for the deflection test shall be prohibited without prior approval from the municipality or MWRD.
4. All sanitary sewer construction shall be in accordance with the standard specifications for water and sewer main construction in Illinois (latest edition).
5. All floor drains shall discharge to the sanitary sewer system.
6. All downspouts and footing drains shall discharge to the storm sewer system.
7. All sanitary sewer pipe materials and joints (and storm sewer pipe materials and joints in a combined sewer area) shall conform to the following:

Pipe Material	Pipe Specifications	Joint Specifications
Vitrified Clay Pipe	ASTM C-700	ASTM C-425
Reinforced Concrete Sewer Pipe	ASTM C-76	ASTM C-443
Cast Iron Soil Pipe	ASTM A-74	ASTM C-564
Ductile Iron Pipe	ANSI A21.51	ANSI A21.11
Polyvinyl Chloride (PVC) Pipe 6-inch to 15-inch Diameter SDR 26 18-inch to 27-inch Diameter F/DY=46	 ASTM D-3034 ASTM F-679	 ASTM D-3212 ASTM D-3212
High Density Polyethylene (HDPE)	ASTM D-3350	ASTM D-3261, F-2620 (Heat Fusion)
	ASTM D-3035	ASTM D-3212, F-477 (Gasketed)
Water Main Quality PVC SDR 26 4-inch to 36-inch	 ASTM D-2241	 ASTM D-3139
4-inch to 12-inch	AWWA C900	ASTM D-3139
14-inch to 48-inch	AWWA C905	ASTM D-3139

The following materials are allowed on a qualified basis subject to district review and approval prior to permit issuance. A special condition will be added to the permit when the pipe material is used for sewer construction or a connection is made.

Pipe Material	Pipe Specifications	Joint Specifications
Polypropylene (PP) Pipe		
12-inch to 24-inch Double Wall	ASTM F-2736	ASTM D-3212, F-477
30-inch to 60-inch Triple Wall	ASTM F-2764	ASTM D-3212, F-477

8. All sanitary sewer construction (and storm sewer construction in combined sewer areas), requires stone bedding with stone 1/4" to 1" in size, with minimum bedding thickness equal to 1/4 the outside diameter of the sewer pipe, but not less than four (4) inches nor more than eight (8) inches. Material shall be CA-7, CA-11 or CA-13 and shall be extended at least 12" above the top of the pipe when using PVC.
9. Non-shear flexible-type couplings shall be used in the connection of sewer pipes of dissimilar materials.
10. All manholes shall be provided with bolted, watertight covers. Sanitary lids shall be constructed with a concealed pickhole and watertight gasket with the word "SANITARY" cast into the lid.
11. When connecting to an existing sewer main by means other than an existing wye, tee, or an existing manhole, one of the following methods shall be used:
    a. A circular saw-cut of sewer main by proper tools ("Sewer-tap" machine or similar) and proper installation of hubwye saddle or hub-tee saddle.
    b. Remove an entire section of pipe (breaking only the top of one bell) and replace with a wye or tee branch section.
    c. With pipe cutter, neatly and accurately cut out desired length of pipe for insertion of proper fitting, using "Band Seal" or similar couplings to hold it firmly in place.
12. Whenever a sanitary/combined sewer crosses under a watermain, the minimum vertical distance from the top of the sewer to the bottom of the watermain shall be 18 inches. Furthermore, a minimum horizontal distance of 10 feet between sanitary/combined sewers and watermains shall be maintained unless: the sewer is laid in a separate trench, keeping a minimum 18" vertical separation; or the sewer is laid in the same trench with the watermain located at the opposite side on a bench of undisturbed earth, keeping a minimum 18" vertical separation. If either the vertical or horizontal distances described cannot be maintained, or the sewer crosses above the water main, the sewer shall be constructed to water main standards or it shall be encased with a water main quality carrier pipe with the ends sealed.
13. All existing septic systems shall be abandoned. Abandoned tanks shall be filled with granular material or removed.
14. All sanitary manholes, (and storm manholes in combined sewer areas), shall have a minimum inside diameter of 48 inches, and shall be cast in place or pre-cast reinforced concrete.
15. All sanitary manholes, (and storm manholes in combined sewer areas), shall have precast "rubber boots" that conform to ASTM C-923 for all pipe connections. Precast sections shall consist of modified groove tongue and rubber gasket type joints.
16. All abandoned sanitary sewers shall be plugged at both ends with at least 2 feet long non-shrink concreted or mortar plug.
17. Except for foundation/footing drains proved to protect buildings, or perforated pipes associated with volume control facilities, drain tiles/field tiles/underdrains/perforated pipes are not allowed to be connected to or tributary to combined sewers, sanitary sewers, or storm sewers tributary to combined sewers in combined sewer areas. Construction of new facilities of this type is prohibited; and all existing drain tiles and perforated pipes encountered within the project area shall be plugged or removed, and shall not be connected to combined sewers, sanitary sewers, or storm sewers tributary to combined sewers.
18. A backflow preventer is required for all detention basins tributary to combined sewers. Required backflow preventers shall be inspected and exercised annually by the property owner to ensure proper operation, and any necessary maintenances shall be performed to ensure functionality. In the event of a sewer surcharge into an open detention basin tributary to combined sewers, the permittee shall ensure that clean up and wash out of sewage takes place within 48 hours of the storm event.

E. Erosion and Sediment Control
1. The contractor shall install the erosion and sediment control devices as shown on the approved erosion and sediment control plan.
2. Erosion and sediment control practices shall be functional prior to hydrologic disturbance of the site.
3. All design criteria, specifications, and installation of erosion and sediment control practices shall be in accordance with the Illinois Urban Manual.
4. A copy of the approved erosion and sediment control plan shall be maintained on the site at all times.
5. Inspections and documentation shall be performed, at a minimum:
   a. Upon completion of initial erosion and sediment control measures, prior to any soil disturbance.
   b. Once every seven (7) calendar days and within 24 hours of the end of a storm event with greater than 0.5 inch of rainfall or liquid equivalent precipitation.
6. Soil disturbance shall be conducted in such a manner as to minimize erosion. If stripping, clearing, grading, or landscaping are to be done in phases, the co-permittee shall plan for appropriate soil erosion and sediment control measures.
7. A stabilized mat of crushed stone meeting the standards of the Illinois Urban Manual shall be installed at any point where traffic will be entering or leaving a construction site. Sediment or soil reaching an improved public right-of-way, street, alley or parking area shall be removed by scraping or street cleaning as accumulations warrant and transported to a controlled sediment disposal area.
8. Concrete washout facilities shall be constructed in accordance with the Illinois Urban Manual and shall be installed prior to any on site construction activities involving concrete.
9. Mortar washout facilities shall be constructed as necessary to direct all runoff from hydrologically disturbed areas to an appropriate sediment trap or basin.
10. Temporary diversions shall be constructed as necessary to direct all runoff from hydrologically disturbed areas to an appropriate sediment trap or basin. Volume control facilities shall not be used as temporary sediment basins.
11. Disturbed areas of the site where construction activities have temporarily or permanently ceased shall be stabilized with temporary or permanent measures within seven (7) days.
12. All flood protection areas and volume control facilities shall, at a minimum, be protected with a double-row of silt fence (or equivalent).
13. Volume control facilities shall not be constructed until all of the contributing drainage area has been stabilized.
14. Soil stockpiles shall, at a minimum, be protected with perimeter sediment controls. Soil stockpiles shall not be placed in flood protection areas or their buffers.
15. Earthen embankment side slopes shall be stabilized with appropriate erosion control blanket.
16. Storm sewers that are or will be functioning during construction shall be protected by appropriate sediment control measures.
17. The contractor shall either remove or replace any existing drain tiles and incorporate them into the drainage plan for the development. Drain tiles cannot be tributary to a sanitary or combined sewer. Drain tiles allowed in combined sewer area for green infrastructure practices.
18. If dewatering services are used, adjoining properties and discharge locations shall be protected from erosion and sedimentation. Dewatering systems should be inspected daily during operational periods. The site inspector must be present at the commencement of dewatering activities.
19. The contractor shall be responsible for trench dewatering and excavation for the installation of sanitary sewers, storm sewers, water mains as well as their services and other appurtenances. Any trench dewatering, which contains sediment shall pass through a sediment settling pond or equally effective sediment control device. Alternatives may include dewatering into a sump pit, filter bag or existing vegetated upslope area. Sediment laden waters shall not be discharged to waterways, flood protection areas or the combined sewer system.
20. All permanent erosion control practices shall be initiated within seven (7) days following the completion of soil disturbing activities.
21. All erosion and sediment control measures shall be maintained and repaired as needed on a year-round basis during construction and any periods of construction shutdown until permanent stabilization is achieved.
22. All temporary erosion and sediment control measures shall be removed within thirty (30) days after permanent site stabilization.
23. The erosion and sediment control measures shown on the plans are the minimum requirements. Additional measures may be required, as directed by the engineer, site inspector, or MWRD.

Contractor shall review Palatine Village Code for Village specific requirements. Village Code and MWRD notes shall supersede the notes and specifications shown on this plan if a conflict occurs.

No.	Date	Revision
1	06/09/2021	Per Village Comments

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GENERAL NOTES & SPECIFICATIONS

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-229
Sheet C2

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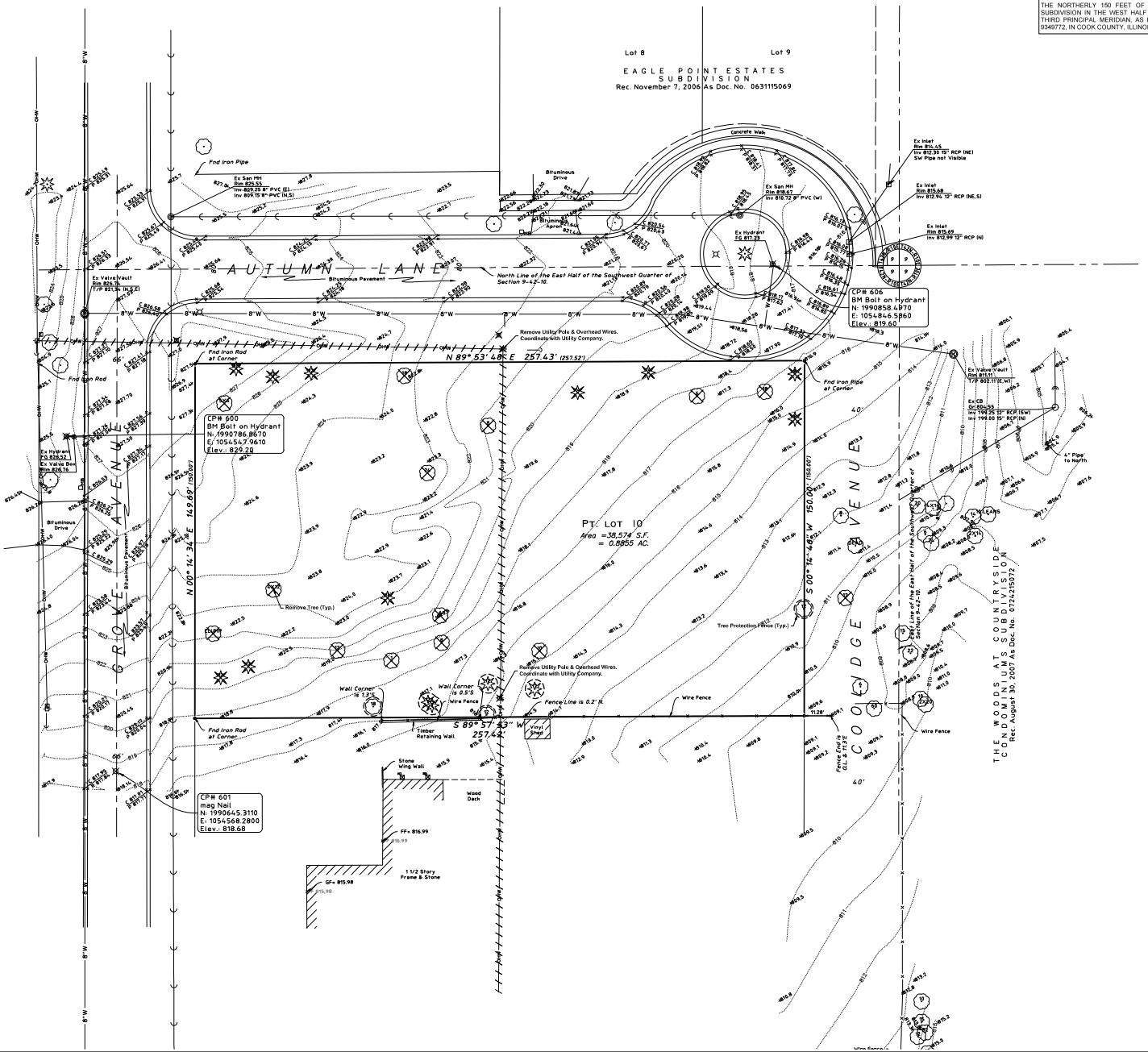
Date: Jun 09, 2021 • 4:34pm Plotted By: daniel-v
Name: P:\2020\20229\Drawings Final Engineering\20229-Autumn Rd Subdivision Eng.dwg



LEGAL DESCRIPTION

THE NORTHERLY 150 FEET OF BLOCK 10 IN PERCY WILSON'S FOREST VIEW HIGHLAND, A SUBDIVISION IN THE WEST HALF OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AS PER PLAT THEREOF RECORDED JULY 23, 1926 AS DOCUMENT 9349772, IN COOK COUNTY, ILLINOIS.

DEMOLITION LEGEND

- UTILITY REMOVAL
- MISCELLANEOUS REMOVAL
- TREE REMOVAL
- TREE PROTECTION

DEMOLITION AND CLEARING NOTES

1. The Contractor shall perform all demolition, clearing, grubbing, and tree removal and protection work in accordance with all applicable Federal, State, County and Local requirements or as noted in the Plans.
2. Prior to the commencement of any demolition or clearing activities, the Owner or Contractor shall obtain all applicable permits to disconnect the existing utility services to each building proposed for demolition.
3. The Contractor shall coordinate all demolition work with the Village, utility companies, and other Jurisdictional Agencies, so as to ensure the protection of all existing sewer, water main, and other utilities, and further to ensure that proper stormwater conveyance is attained until the proposed improvements can be installed and placed into operation.
4. Clearing shall consist of the removal and legal disposal of all obstructions such as trees, hedges, fences, walls, accumulations of rubbish of whatever nature, and all logs, shrubs, brush, grass, weeds, and other vegetation and stumps. These items shall be removed whenever they are found within the street right-of-ways or within the limits of construction. Trees to be saved or protected shall be identified by the Engineer on the Plans or in the field. All trees except those designated to be saved or protected, as well as all stumps and hedges within the limits of construction, shall be removed completely and legally disposed of off-site or as otherwise designated on the Plans or authorized by the Owner. Trees designated to be saved or protected as indicated on the Plans or as directed by the Engineer, shall be protected from damage in accordance with the procedures outlined in Section 201 of the IDOT Standard Specifications.
5. All items shown to be removed on the Plans including items not specifically noted but necessary to be removed to construct the proposed improvements shall be demolished or removed as necessary and disposed of legally off-site or as approved by the Owner.
6. Existing utilities to be disconnected shall be done so at the main or as directed by the applicable Jurisdictional Agency or as noted on the Plans.
7. Utilities marked to be abandoned shall be abandoned as required by the applicable Jurisdictional Agency or as noted on the Plans.
8. All existing pavement or concrete to be removed shall be saw-cut along the limits of the proposed removal to provide a clean vertical edge. The cost of saw-cutting shall be considered incidental to the removal of each item.
9. All voids left by any item removed under any proposed building, pavement walk or other structural areas or within zones of influence thereof shall be properly backfilled with suitable backfill material and/or compacted as necessary by the Contractor.
10. The Contractor shall implement a daily program for dust control as it relates to the demolition and clearing activities. This program is to be approved by the Village prior to the start of any demolition or clearing work.
11. All existing building services serving buildings that are to be removed shall be disconnected and removed as required by the applicable Jurisdictional Agency.
12. All existing wells shown on the Plans to be abandoned or that are discovered during the course of construction shall be exposed and cut-off three (3) feet below the proposed finished grade and sealed by the Contractor in accordance with Section 920 of the "Illinois Water Well Construction Code", latest edition, or as required by the Health Department or by any other Local, County, State or Federal rules and regulations.
13. All existing septic tanks, grease traps or similar shown on the Plans to be abandoned or that are discovered during the course of construction shall have all liquids and solids removed and disposed of legally off-site by a licensed commercial waste hauler in accordance with the requirements of the Health Department or as required by any Local, County, State or Federal rules and regulations. The structures shall then be removed and disposed legally off-site or broken in-place, so as not to hold liquid, and back-filled with suitable materials by the Contractor or as required by the Health Department or by any other Local, County, State or Federal rules and regulations.
14. Any material containing asbestos or other hazardous materials found within existing structures or other items shown to be removed in order to construct the proposed improvements shall be removed from the site and legally disposed of off-site by the Contractor in accordance with applicable County, State or Federal rules or regulations.
15. All fire access lanes or routes located within the existing project area shall remain in service, clean of debris, and accessible for use by emergency vehicles at all times while demolition and clearing work is being performed.
16. It shall be the responsibility of the Contractor to legally remove from the site any and all materials and debris which results from their demolition or clearing operations at no additional expense to the Owner. Burning or incineration on the site is not permitted.
17. Tree Removal is illustrative and will Depend on the Permit Plat Grading for Future Homes.

NORTH
Scale: 1" = 20'

No.	Date	Revision
1	10/09/2021	Per Village Comments

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EXISTING CONDITIONS & DEMOLITION PLAN

AUTUMN ROAD SUBDIVISION SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-220
Sheet C

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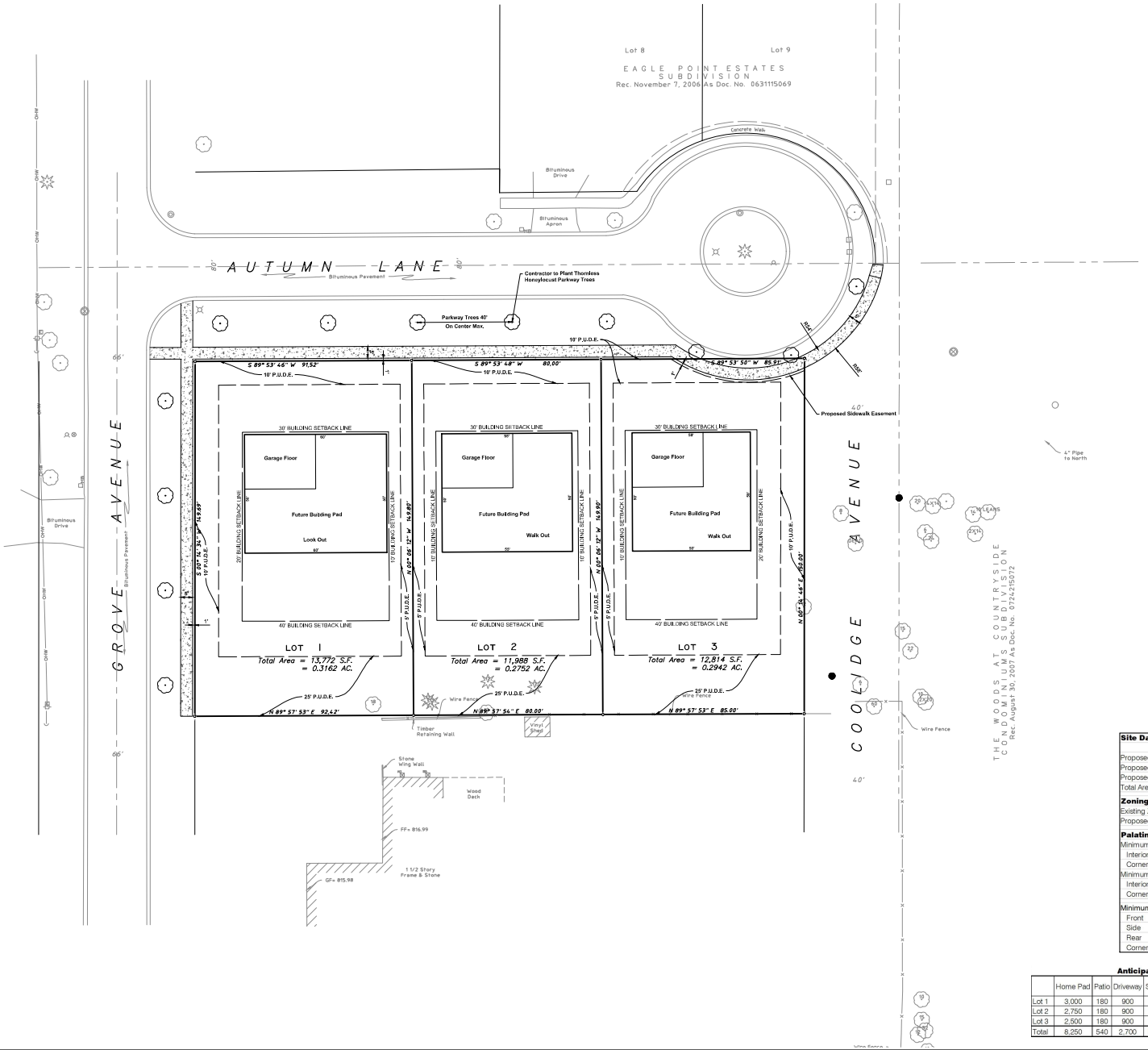
Attachment: EXHIBIT - Engineering Plans (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)



NORTH
Scale: 1" = 20'

No.	Date	Revision
1.	10/09/2021	Per Village Comments

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SITE PLAN

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Site Data

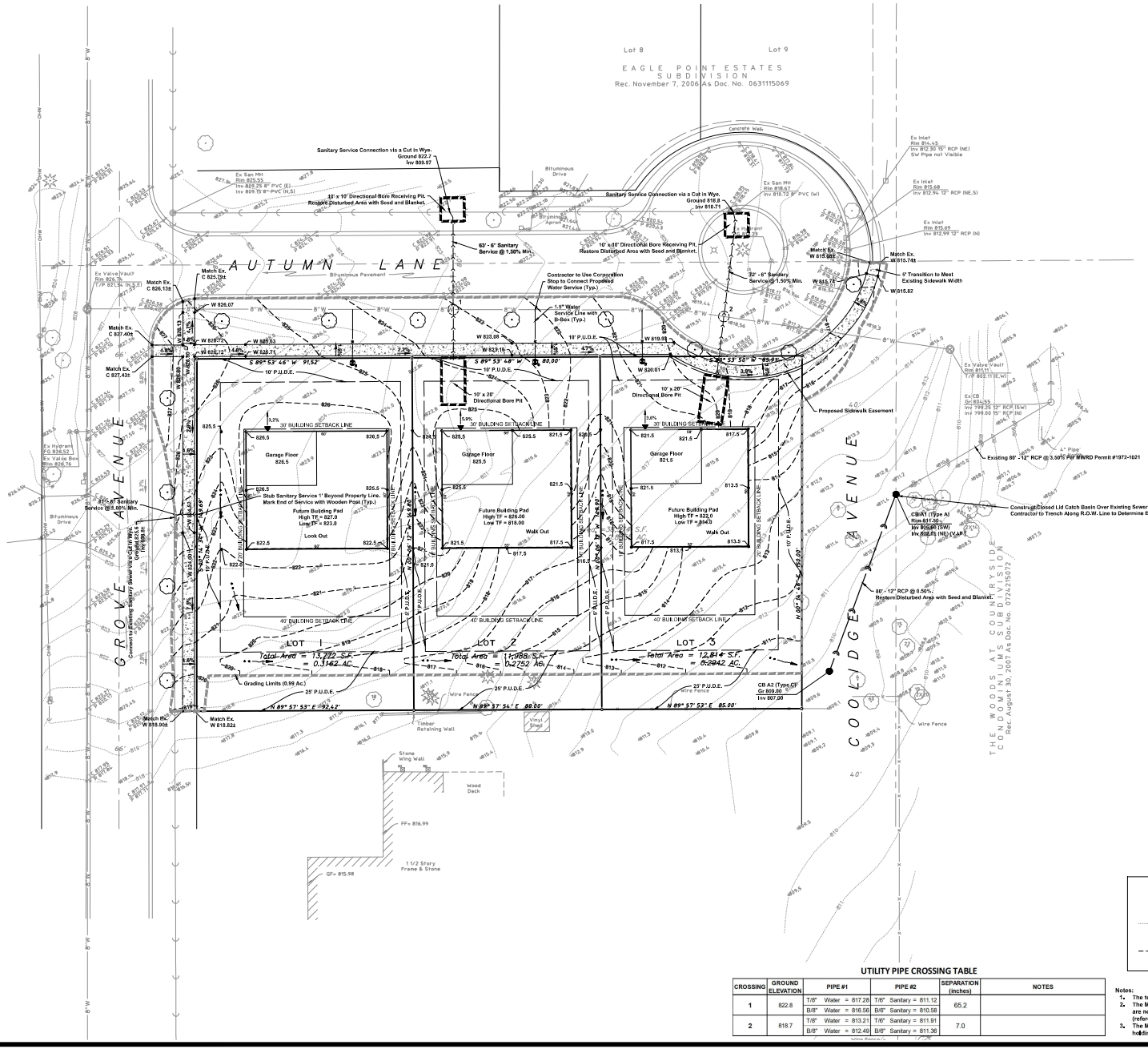
	s.f.	acres	
Proposed Lot 1	13,772	0.32	36%
Proposed Lot 2	11,988	0.28	31%
Proposed Lot 3	12,814	0.29	33%
Total Area	38,574	0.89	100%
Zoning			
Existing Zoning	R-1		
Proposed Zoning	R-2		
Palatine R-2 Lot Requirements			
Minimum Lot Area			
Interior	9,000 s.f.		
Corner	10,000 s.f.		
Minimum Lot Width			
Interior	75 ft.		
Corner	85 ft.		
Minimum Yards			
Front	30 ft.		
Side	10 ft.		
Rear	40 ft.		
Corner	20 ft.		

Anticipated Impervious Areas (SF)

	Home Pad	Patio	Driveway	Shed	Total Imp.	Lot Area	Imp. %	Allowable Imp. %	Additional Allowable Imp.
Lot 1	3,000	180	900	180	4,260	13,772	31%	45%	1,937
Lot 2	2,750	180	900	180	4,010	11,988	33%	45%	1,385
Lot 3	2,500	180	900	180	3,760	12,814	29%	45%	2,006
Total	8,250	540	2,700	540	12,030	38,574	31%	45%	5,328

Project Manager:	D J V
Engineer:	D J V
Date:	04/21/2021
Project No.	20-220
Sheet	0

Packet Pg. 54
6.B.1.c
Attachment: EXHIBIT - Engineering Plans (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)



UTILITY PIPE CROSSING TABLE

CROSSING	GROUND ELEVATION	PIPE #1	PIPE #2	SEPARATION (inches)	NOTES
1	822.8	T/6" Water = 817.28 B/8" Water = 816.56	T/6" Sanitary = 811.12 B/8" Sanitary = 810.58	65.2	
2	818.7	T/8" Water = 813.21 B/8" Water = 812.49	T/8" Sanitary = 811.91 B/8" Sanitary = 811.36	7.0	

Notes:
1. The total property holdings are 0.8855 acres.
2. The MWRD WMO Runoff Requirements & Volume Control Requirements are not required since the property holdings are less than 1 acre (reference - MWRD WMO §502.1.A & §504.1.A).
3. The MWRD WMO detention storage is not required since the property holdings are less than 5 acres (reference - MWRD WMO §504.1.A).

NORTH
Scale: 1" = 20'

No.	Revision	Date
1.	Per Village Comments	10/09/2021

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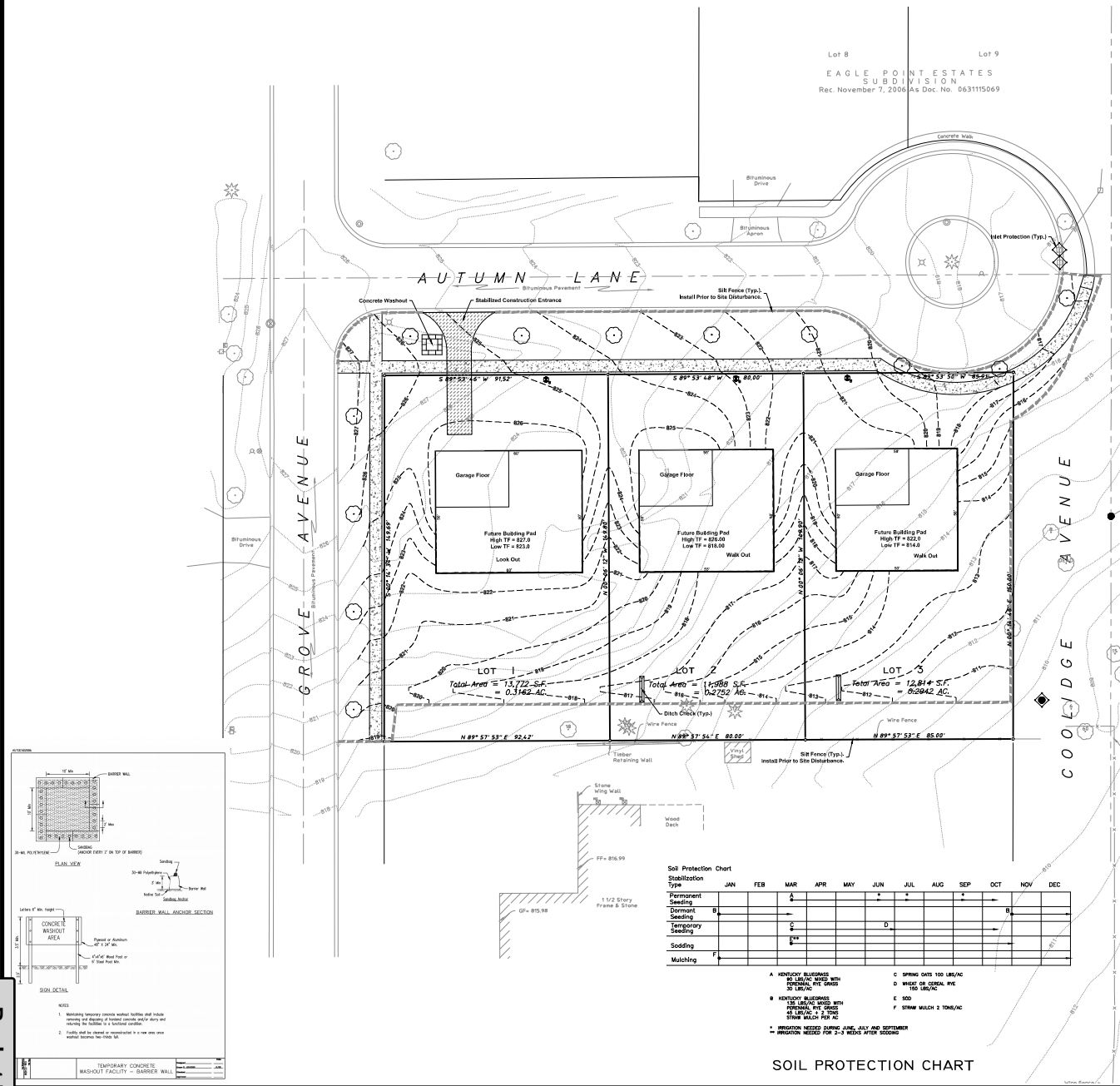
ENGINEERING PLAN

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-220
Sheet 0

Packet Pg. 55

6.B.1.c



Soil Protection Chart

Stabilization Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Permanent Seeding			A *			*	*		*			
Dormant Seeding	B										B	
Temporary Seeding			C *			D						
Sodding			E**									
Mulching	F											

A KENTUCKY BLUEGRASS 90 LBS/AC MIXED WITH PERENNIAL RYE GRASS 30 LBS/AC

B KENTUCKY BLUEGRASS 135 LBS/AC MIXED WITH PERENNIAL RYE GRASS 45 LBS/AC + 2 TONS STRAW MULCH PER AC

C SPRING OATS 100 LBS/AC

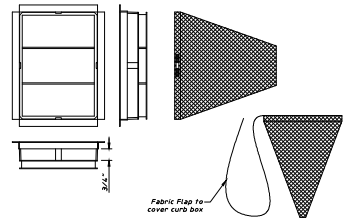
D WHEAT OR CEREAL RYE 150 LBS/AC

E SOD

F STRAW MULCH 2 TONS/AC

* IRRIGATION NEEDED DURING JUNE, JULY AND SEPTEMBER
** IRRIGATION NEEDED FOR 2-3 WEEKS AFTER SODDING

SOIL PROTECTION CHART

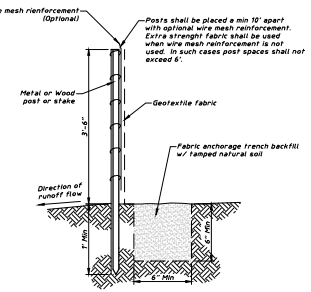


GENERAL NOTES:

FRAME: Top flange fabricated from 1-1/4"x1-1/4"x1/8" angle. Base rim fabricated from 1-1/2"x1/2"x1/8" channel. Handles and suspension brackets fabricated from 1-1/4"x1/4" flat stock. All domestic steel conforming to ASTM-A36.

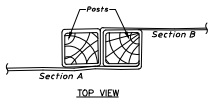
SEDIMENT BAG: Bag fabricated from 4 oz./sq.yd. non-woven polypropylene geotextile reinforced with polyester mesh. Bag secured to base rim with a stainless steel strap and lock. All storm structures must have either a curb silt basket catch-all or an inlet silt basket catch-all inserted prior to construction.

CURB SILT BASKET CATCH-ALL

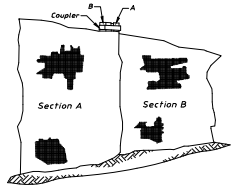


NOTES: Depending upon configuration, attach fabric to wire mesh w/ hog rings, steel posts w/ tie wires, wood posts w/ nails.

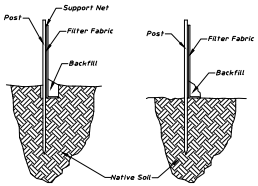
SILT FENCE



TOP VIEW



JOINING SECTIONS OF EROSION CONTROL FENCE



TOE – IN METHODS

EROSION CONTROL FENCE INSTALLATION

NORTH
Scale: 1" = 20'

No.	Revision	Date
1.	Per Village Comments	10/09/2021

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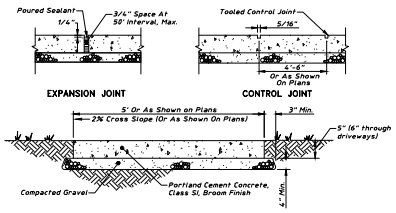
EROSION CONTROL PLAN
AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-226
Sheet 0

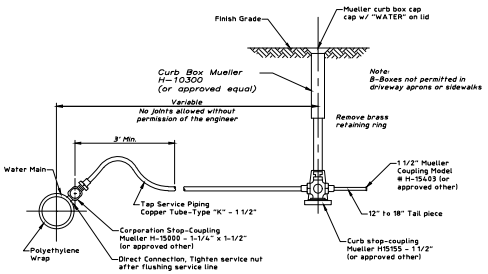
Packet Pg. 56

6.B.1.c

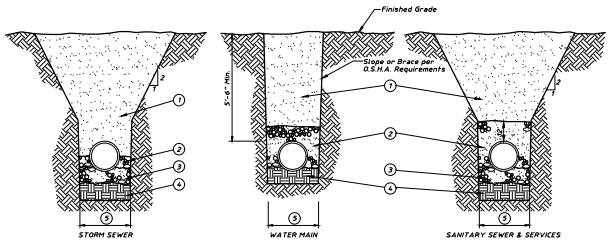
Attachment: EXHIBIT - Engineering Plans (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)



PORTLAND CEMENT CONC. SIDEWALK



WATER SERVICE DETAIL



(1) CA-6 trench backfill under pavement, curb and gutter as indicated in road subgrades and within 2 feet of any proposed curb and gutter or sidewalk. Mechanically compacted backfill of excavated materials in other locations if approved by the Village Engineer. Refer to note 3 below for materials and compaction requirements.

(2) STORM SEWER Compacted granular material CA 11 or CA 13 to springline of pipe (Granular Material = 1/4" to 1"). Compact to 95% (ASTM D-1557) 8" lifts max.

WATER MAIN Compacted granular material CA 6 to 12" above top of of pipe Compact to 95% (ASTM D-1557) 8" lifts max.

SANITARY SEWER (PVC, DUCTILE IRON) Compacted granular material CA 11 or CA 13 to 12" above top of pipe (Granular Material = 1/4" to 1") (also see note 1 below). Compact to 95% (ASTM D-1557) 8" lifts max.

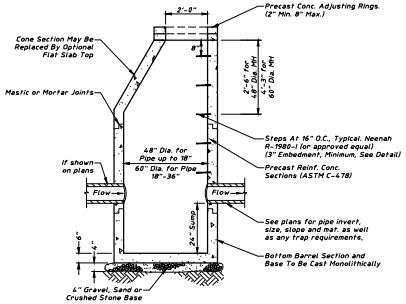
(3) 4" Compacted granular bedding material. CA 11 or CA 13 gradation. 8" Lifts max. (Loose measure). Compact to 95% (ASTM D-1557). Bedding Material to be 1/4" to 1"

(4) Unsuitable material to be removed where directed by Engineer (to a minimum depth of 4") and replaced with suitable material and compacted.

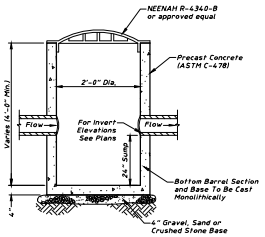
(5) Trench Width - Pipe O.D. + 24" Minimum Refer to Standard Specifications for Water and Sewer Main Construction in Illinois, Current Edition, for Trench Widths.

Notes:
1. PVC pipe conforming to the SDR specified in the plans shall be installed to the latest revised specification requirements of ASTM D-2321 using either compacted granular material CA 11 or CA 13 for bedding, haunching and initial backfill of 12" over the top of pipe to provide the necessary support fot the pipe so that the maximum deflection does not exceed 5% of the pipes original internal diameter.
2. All CA 6, CA 11 and CA 13 to be IDOT approved.
3. Under or within 2 feet of pavement, curbs and walks use trench backfill and compact to 95% Mod. Proctor density (ASTM D-1557) 8" lifts maximum. (Loose Measure). In all other areas use excavated materials (unless noted otherwise) and compact to 90% (ASTM D-1557) 12" lifts maximum, (Loose measure).

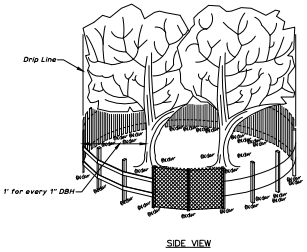
TYPICAL TRENCH CROSS SECTION - MWRD COMPLIANT

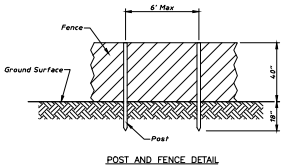


CATCH BASIN - TYPE A



CATCH BASIN - TYPE C



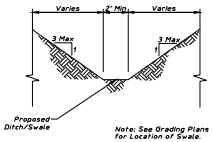


POST AND FENCE DETAIL

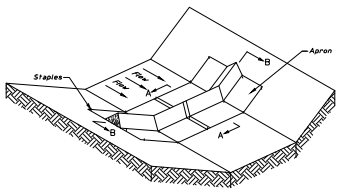
NOTES:

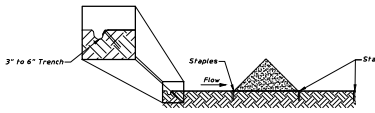
1. The fence shall be located outside the drip line of the tree to be saved and in no case closer than 1 foot for every 1" DBH to the trunk of any tree.
2. Fence posts shall be either standard steel posts or wood posts with a minimum cross sectional area of 3.0 sq. in..
3. The fence may be either 40" high snow fence, 40" plastic web fencing or any other material as approved by the engineer.

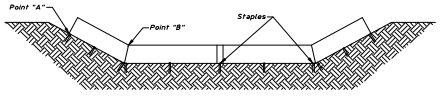
TREE PROTECTION - FENCING



TYPICAL MINIMUM SWALE SECTION



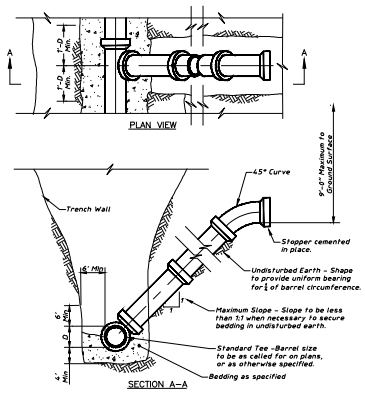




NOTE:

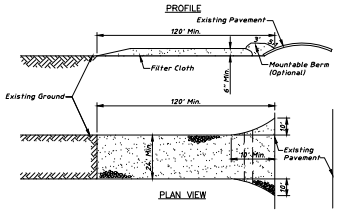
Point "A" must be higher than point "B" to ensure that water flows over the dike and not around the ends.

TRIANGULAR SILT DIKE INSTALLATION FOR ROADWAY DITCH OR DRAINAGE DITCH



Note:
Riser to be constructed in lieu of wyes where sewer depth exceeds 12'-0". For pipe material and concrete see specifications.

SANITARY SERVICE TYPICAL RISER DETAIL



CONSTRUCTION SPECIFICATIONS:

1. Stone Size - Use 2" stone, or reclaimed or recycled concrete equivalent.
2. Length - As required, but not less than 120 feet (except on a single residence lot where a 30 foot minimum length would apply).
3. Thickness - Not less than six (6) inches.
4. Width - Twenty-four (24) feet minimum, but not less than the full width at points where ingress or egress occurs.
5. Filter Cloth - Will be placed over the entire area prior to placing of stone. Filter will not be required on a single family residence lot.
6. Surface Water - All surface water flowing or diverted toward construction entrances shall be piped across the entrance. If piping is impractical, a mountable berm with 5:1 slopes will be permitted.
7. Maintenance - The entrance shall be maintained in a condition which will prevent tracking or flowing of sediment onto public rights-of-way. This may require periodic top dressing with additional stone as conditions demand and repair and/or cleanout of any measures used to trap sediment. All sediment spilled, dropped, washed or tracked onto public rights-of- way must be removed immediately.
8. Washing - Wheels shall be cleaned to remove sediment prior to entrance onto public rights-of-way. When washing is required, it shall be done on an area stabilized with stone and which drains into an approved sediment trapping device.
9. Periodic inspection and needed maintenance shall be provided after each rain.

STABILIZED CONSTRUCTION ENTRANCE

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Illinois Professional Design Firm License No. 184.003.121
www.haegerengineering.com

No.	Revision	Date
1	Per Village Comments	10/09/2021

TYPICAL DETAILS

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-220
Sheet C

© Haeger Engineering, LLC

Jan 09, 2021 - 4:34pm Plotted By: dbrooks
P:\2020\20029\Drawings\Final Engineering\20029-Autumn Rd Subdivision Eng.dwg

Attachment: EXHIBIT - Engineering Plans (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

ORDINANCE NO. _____

AN ORDINANCE REZONING CERTAIN PROPERTY FROM "R-1" SINGLE FAMILY TO "R-2" SINGLE-FAMILY
1133 N. GROVE AVENUE

WHEREAS, pursuant to a public hearing held on July 20, 2021 before the Plan Commission of the Village of Palatine, in accordance with the applicable provision of the Village Code, and they have reported their findings on a proposal for rezoning the following legally described property from "R-1" Single-Family Residential to "R-2" Single-Family Residential.

THE NORTHERLY 150 FEET OF BLOCK 10 IN PERCY WILSON'S FOREST VIEW HIGHLAND, A SUBDIVISION IN THE WEST HALF OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AS PER PLAT THEREOF RECORDED JULY 23, 1926 AS DOUMENT 9349772, IN COOK COUNTY, ILLINOIS.

commonly known as 1133 N. Grove Avenue

PIN: # 02-09-306-002-0000

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of its home rule power:

SECTION 1: That the Zoning Ordinance of the Village of Palatine, as amended, is hereby further amended by classifying the property described above as "R-2" Single-Family.

SECTION 2: That the Zoning Map of the Village of Palatine is hereby amended to reflect this change.

Attachment: REZ_1133 N. Grove Avenue (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

SECTION 3: That this ordinance shall be in full force and effect upon passage and approval as provided by law.

PASSED: This ____day of _____, 2021

AYES: ____ NAYS:____ ABSENT:____ PASS:____

APPROVED by me this ____day of _____, 2021

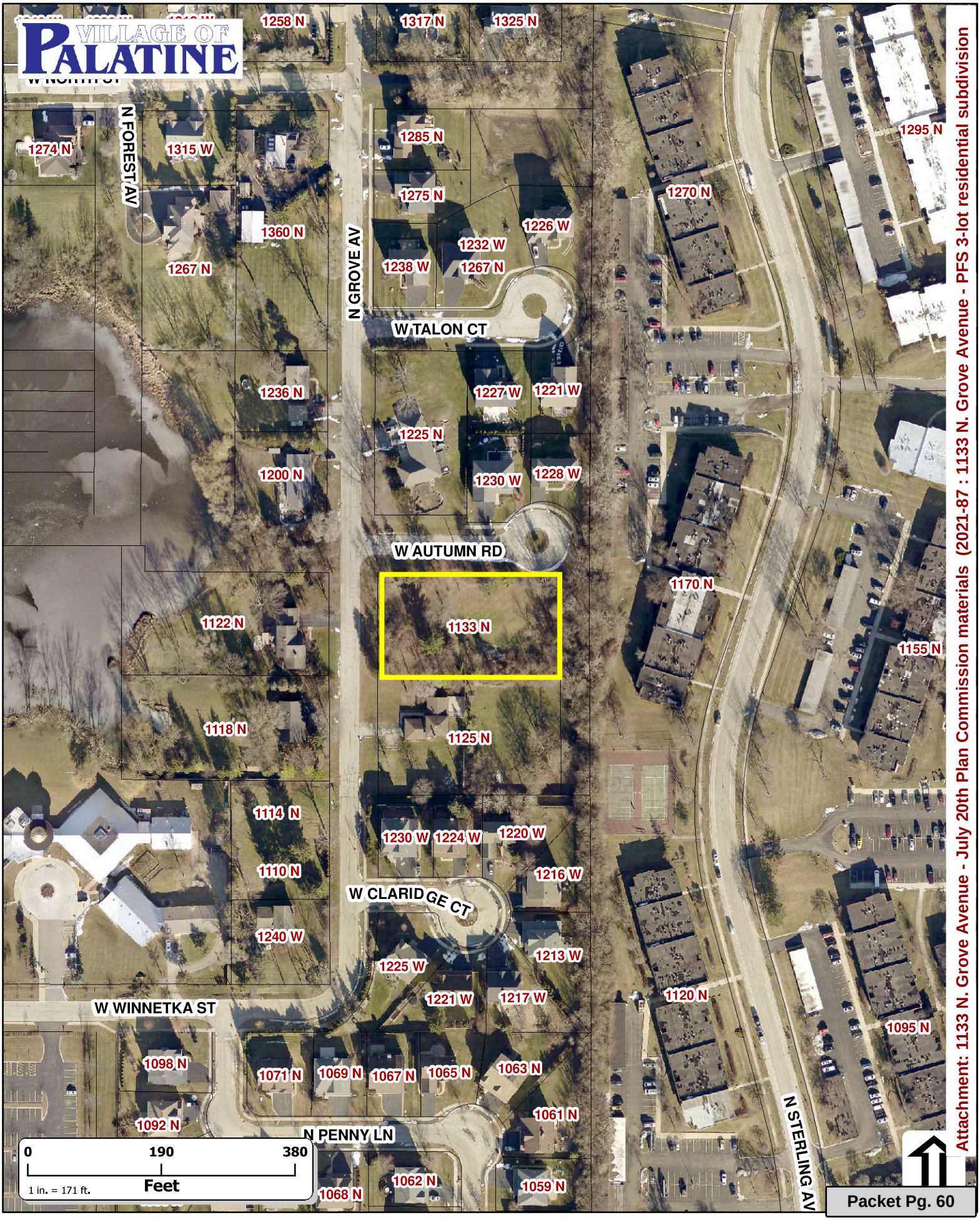
_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this ____ day of _____, 2021

_____
Village Clerk

Attachment: REZ_1133 N. Grove Avenue (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

1133 N. Grove Avenue



Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

CASE NUMBER: 2021-46

PETITIONER: Thomas Herzeau

LOCATION: 1133 N. Grove Avenue

PROPOSAL: Preliminary and Final Plat of Subdivision to permit a 3-lot single-family residential development; and,

Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential.

Vacation of the approximately 40 feet of Coolidge Avenue right-of-way, located directly east of 1133 N. Grove Avenue (Village of Palatine, Petitioner)

ZONING AND LAND USE: R-1 Single-Family Residential

SURROUNDING CONDITIONS:

North:	R-1 Single-Family Residential; Planned Development (Eagle Point Estates)
South:	R-1 Single-Family Residential
East:	Planned Development
West:	R-1 Single-Family Residential

COMPREHENSIVE PLAN: Single-Family Residential

BACKGROUND:

The Subject Property, approximately 0.89 acres, is one single-family vacant residential lot. The Petitioner, owner, is seeking to rezone the Subject Property from R-1 to R-2 and subdivide the lot into three separate lots. Therefore, the Petitioner is seeking approval of the following:

1. **Preliminary and Final Plat of Subdivision to permit a 3-lot single-family residential development**

2. **Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential**
3. **Vacation of the approximately 40 feet of Coolidge Avenue right-of-way, located directly east of 1133 N. Grove Avenue**

ANALYSIS:

Zoning and Site Design

- The Subject Property is currently zoned R-1 Single-Family Residential and is one vacant single-family residential lot. The lot size is 38,574 square feet.
- The proposed lots meet all of the bulk and setback requirements for the R-2 district. The following table provides an analysis of the proposed lots:

	Proposed Lot Size (9,000 sq. ft. for interior lots; 10,000 sq. ft. for corner lots)	**Lot Width** (75' for interior lots; 85' for corner lots)	**Lot Depth** (110' required)
Lot 1	13,722	91.52'	149.75'
Lot 2	11,988	80'	149.85'
Lot 3	12,814	85.45'	149.95'

- Properties northwest, west, and southwest of the subject site remain mostly R-1 zoning with larger lots (approximately 15,000 square feet or more). Recent developments to the north and south have been rezoned to Planned Development that generally conform to the R-2 residential requirements with regards to setbacks and bulk restrictions.
- The Subject Property is located within the Northwest Sub-Area. This Sub-Area recommended R-2 zoning for this property.
- As the Subject Property is east and adjacent to the unimproved, Coolidge Avenue right-of-way, the Village is recommending this area is vacated to the Petitioner as condition of the Subdivision and Rezoning. If approved by Village Council, the Village would retain easement rights.
- The unimproved, Coolidge Avenue right-of-way is 40' x 150' for a total of 0.14 acres (6,000 sq. ft.) With the additional right-of-way, the Subject Property would go from 0.89 acres (38,574 sq. ft.) to 1.04 acres (44,547 sq. ft.). This would push the Subject Property past the 1 acre limit and site runoff and volume control requirements apply for the WMO requirements.
- The Petitioner has indicated he is not interested in the right-of-way. Per the Public Works Department, the Village has no intentions to utilize this corridor and it is not continuous to the north or south.

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

Engineering

- The storm sewer will be installed to complete the necessary connections for services.
- Sanitary will connect to the existing sanitary on the south side of Autumn Road and the west side of Grove Avenue.
- Water service will connect to existing water service on the north side of Autumn Road.
- Sidewalks shall be constructed along the frontage of each lot. Parkway trees would be planted in accordance with Code.

RECOMMENDATIONS:

While several of the immediately adjacent properties remain R-1 zoning with larger lots, the proposal is consistent with recent developments immediately north and south of the Subject Property. Additionally, the Subject Properties are located within Northwest Sub-Area, which recommends that lots fronting Grove Avenue (south of North Avenue) be redeveloped within the Village's current R-2 standards. Ultimately, the approval of the Vacation of the unimproved, Coolidge Avenue right-of-way will remain a policy decision for the Village Council. With that being said, Staff recommends approval of the proposal, subject to the following conditions:

1. The development shall substantially conform to the Plat of Subdivision and the Engineering Plans prepared by Haeger Engineering, dated 04/21/2021 last revised 06/09/2021, except as such plans may be revised to conform to Village Codes and Ordinances.

2. A Public Improvement letter of credit or appropriate security deposit shall be submitted in a manner acceptable to the Village Engineer.

3. Review fees in the amount of 1.5% of the total project improvement costs (as defined in the Village Code) shall be submitted in a manner acceptable to the Village Engineer.

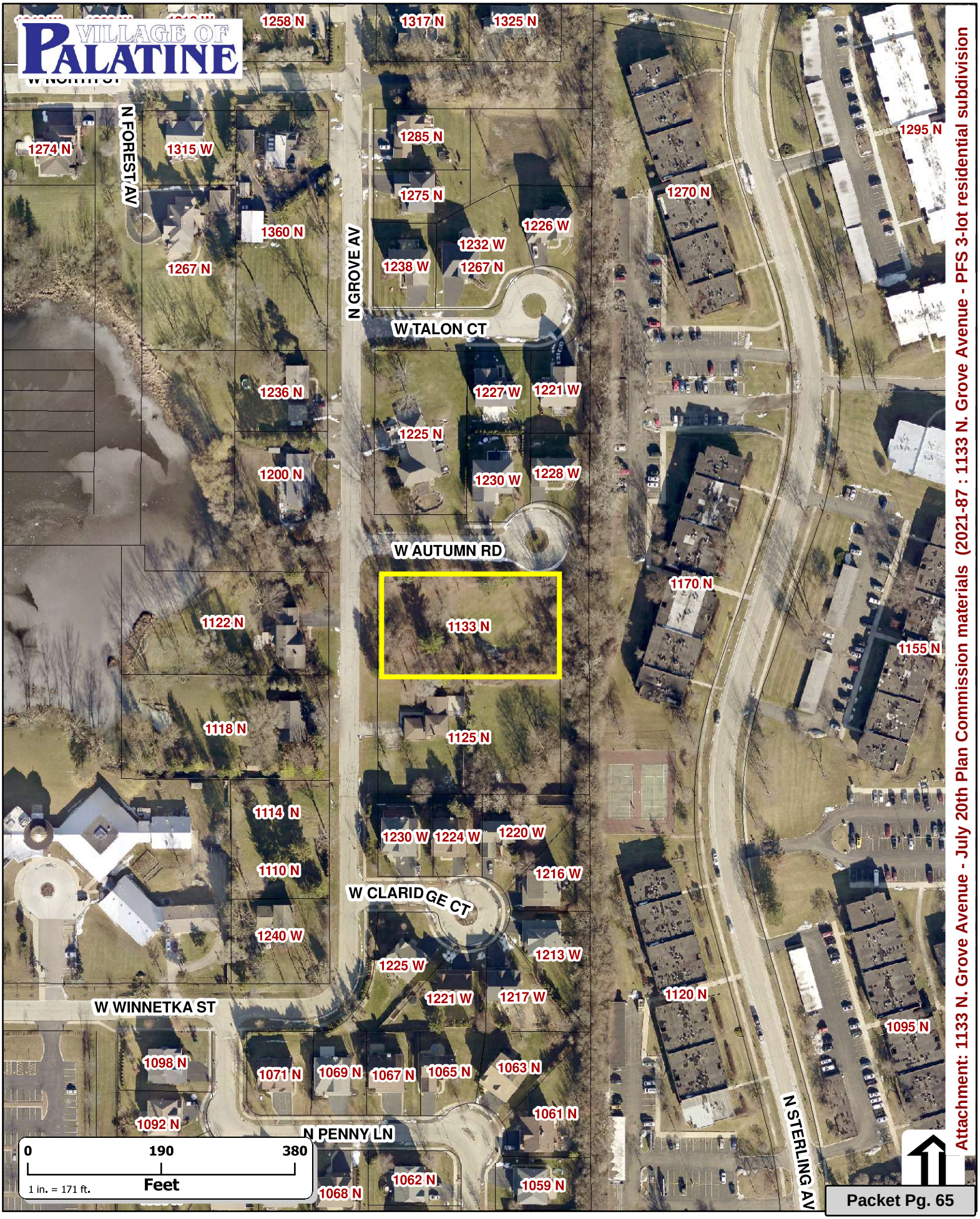
4. The Final Plat of Subdivision shall be submitted on Mylar with the required signatures and significantly conform to the Plat of Subdivision prepared by Norman J. Toberman & Associates, LLC.

5. A Plat of Vacation shall be submitted on Mylar with the required signatures in a manner acceptable to the Village Engineer.

6. A Subdivision Improvement Agreement shall be submitted.
7. Recording fees in the amount of $300 shall be submitted.
8. The Final Engineering Plans and Final Engineer's Cost Estimate shall be revised in a manner acceptable to the Village Engineer.
9. Cash-in-lieu of detention shall be submitted in a manner acceptable to the Village Engineer.
10. Water recapture fees shall be paid in a manner acceptable to the Village Engineer. This amount is subject to change up to the date of the Village Council approval.
11. Sanitary recapture fees shall be paid in a manner acceptable to the Village Engineer. This amount is subject to change up to the date of the Village Council approval.

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

1133 N. Grove Avenue



Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

VILLAGE OF PALATINE

Preliminary & FINAL PLAT OF SUBDIVISION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247
www.palatine.il.us

Office Use Only		
	Project Planner: KR	Zoning Case #: 21-46
	Filing Fee:	Notification Deadline:
	PC Public Hearing Date: 7/20/21	Village Council Date:

date received

PLEASE TYPE OR PRINT IN INK:

1. Name of Petitioner(s): Thomas Herzau

2. Authorized Agent of Petitioner (if different):

   Name: _____

   Address: _____

   Telephone No. _____ Business No. _____

   Email: _____

   Relationship to Petitioner: _____

3. Property Interest of Petitioner(s): Owner
   Owner, Lessee, Contract Purchaser, etc.

4. Address of the property for which this application is being filed:
   1133 N Grove Ave, Palatine, IL 60067

5. All existing land use(s) on the property are:

6. Current zoning of property: R-1 Size of the property: 0.8855 acres

7. Briefly describe the proposed Planned Development with regards to types of uses proposed, number and types of units, development mix, amenities to be provided, etc.:
   Lot subdivision with R-1 to R-2 zoning change to construct 3 single-family homes with related improvements such as utility connections and mass grading.

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

VILLAGE OF PALATINE

REZONING

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247
www.palatine.il.us

Office Use Only	Project Planner	Zoning Case #
	KR	21-46
	Filing Fee	Notification Deadline

RECEIVED
APR 23 2021
PLANNING & ZONING DEPARTMENT
Date received

PLEASE TYPE OR PRINT IN INK:

1. Name of Petitioner(s): Thomas Herzau

2. Authorized Agent of Petitioner (if different):

   Name: _____

   Address: _____

   Telephone No._____ Business No. _____

   Relationship to Petitioner: _____

3. Property Interest of Petitioner(s): Owner
   Owner, Lessee, Contract Purchaser, etc.

4. Address of the property for which this application is being filed:
   1133 N Grove Ave, Palatine, IL 60067

5. This petition is for: (check one)

   X Rezoning of currently incorporated property (within Village limits)

   _____ Rezoning of currently unincorporated property, in conjunction with annexation

6. All existing land use(s) on the property are:

7. The proposed use(s) on the property, if this petition is approved is (are):

8. Current zoning of property: R-1 Size of the Property: 0.8855 acres

9. Proposed new zoning classification: R-2

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

PETITIONER JUSTIFICATION:

The Petitioner is required to present specific evidence, not opinions, to justify the proposed rezoning. Please respond to the following questions, attaching a separate sheet if necessary:

10. Describe why the subject property cannot be reasonably developed in accordance with the existing zoning classification.

The existing lot is only 150' deep which makes the R-1 zoning setbacks (Front & side 40' and rear 50') too restrictive. Subdivision into 2 lots would also not be economically feasible for the project.

11. Is the proposed zoning classification similar to or harmonious with the existing zoning of surrounding properties? Explain.

Yes - lots along the south part of Grove Avenue are already zoned R-2, there is other R-2 zoning in the area such as along North Street and Palos Ave. Properties across Autumn Ln are zoned Planned Unit Development with R-2 type lots.

12. Does the proposed zoning classification conflict with the Village's Comprehensive Plan? Explain.

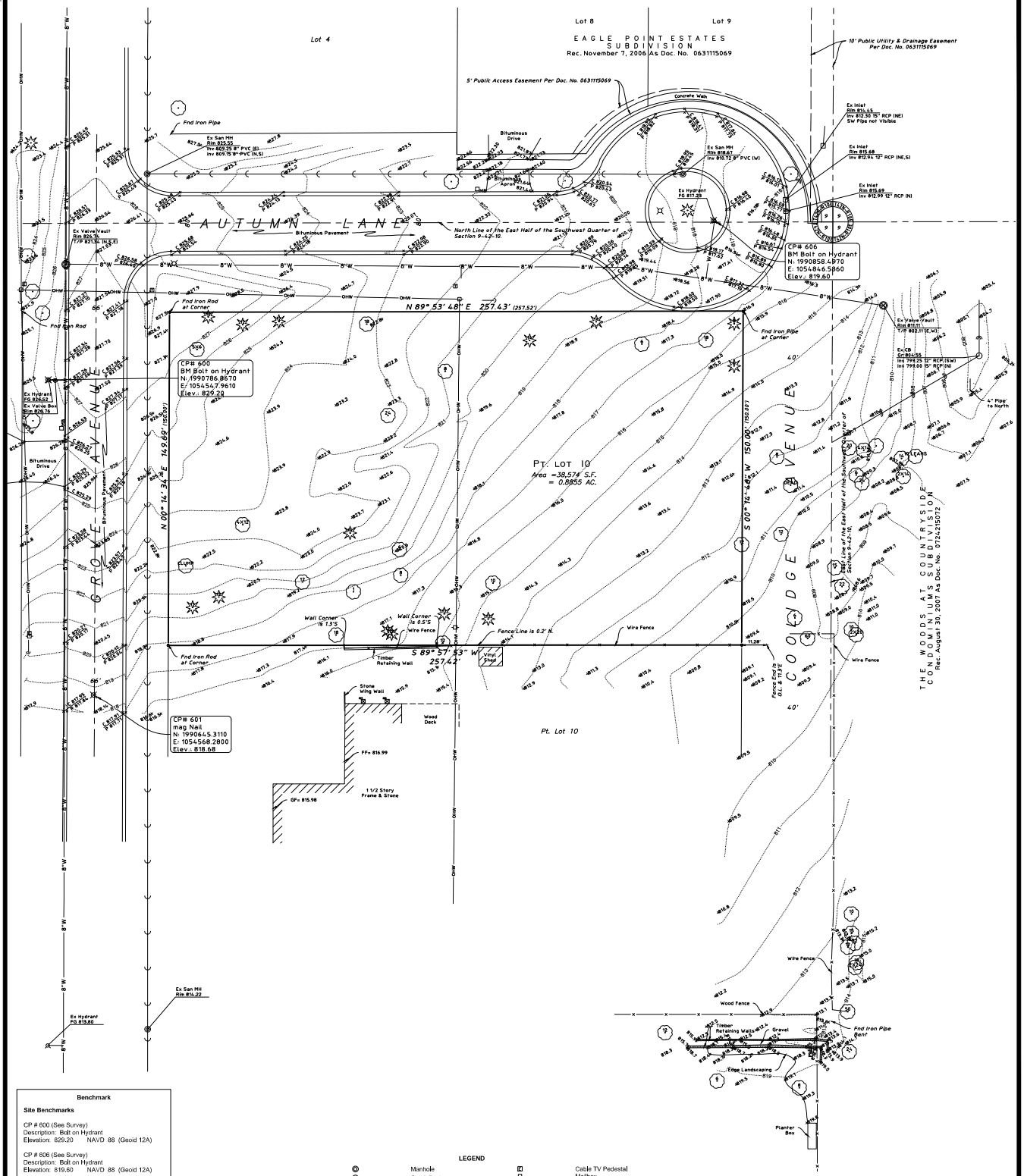
No. This area is indicated as single family which is the intended use.

13. Will any of the uses permitted under the proposed zoning classification have an injurious effect on the value and/or the use and enjoyment of surrounding properties?

No.

LEGAL DESCRIPTION

THE NORTHERLY 150 FEET OF BLOCK 10 IN PERCY WILSON'S FOREST VIEW HIGHLAND, A SUBDIVISION IN THE WEST HALF OF SECTION 9, TOWNHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AS PER PLAT THEREOF RECORDED JULY 23, 1926 AS DOCUMENT 9349772, IN COOK COUNTY, ILLINOIS.



Benchmark

Site Benchmarks

CP # 600 (See Survey)
Description: Bolt on Hydrant
Elevation: 829.20 NAVD 88 (Geoid 12A)

CP # 606 (See Survey)
Description: Bolt on Hydrant
Elevation: 819.60 NAVD 88 (Geoid 12A)

Surveyor's Notes:

1. Field work was completed on March 15, 2021.
2. The Horizontal coordinates and basis of bearing shown hereon are based on NAD 83(2012) Illinois East Zone 1201 State Plane Coordinates as referenced from Kara Company's RTK Network.
3. The Vertical Datum referenced hereon is based on NAVD 88 (Geoid 12A) as referenced from Kara Company's RTK Network.
4. Due to heavy snow coverage at the subject property while conducting the field work, Haeger Engineering, LLC makes no guarantees that the improvements shown comprise all such improvements for this site.
5. A title commitment policy was not provided for this survey. This property may be subject to easements and/or restrictions not provided to the surveyor prior to the completion of this survey.
6. Utility information shown hereon is based upon field measurements, available records. Information from field data is limited to that which is visible and can be measured. This survey does not exclude the possibility of the existence of other underground utilities and or structures. Record information is based upon data collected from both public and private sources. The completeness and/or accuracy of these records cannot be guaranteed, except for those items that can be verified by field measurement. Prior to any excavation contact J.U.L.I.E (1-800-892-0123).

LEGEND

	Manhole		Cable TV Pedestal
	Catch Basin		Mailbox
	Inlet		Curb & Gutter
	Storm Sewer		Depressed Curb
	Sanitary Sewer		Retaining Wall
	Water Main	C XXX.XX G/P XXX.XX	Curb Elevation and Gutter/Pavement Elevation
	Fire Hydrant	XXX.XX	Pavement Elevation
	Valve Vault	XXX.XX	Sidewalk Elevation
	Valve Box	XXX.X +	Ground Elevation
	Light Pole	XXX	Contour Line
	Fence		Deciduous Tree
	Pipe Bollard		
	Gas Meter		Coniferous Tree
	Overhead Utility Line		Record
	Electric Meter	O.L.	On Line
	Guy Wire		
	Utility Pole		
	Telephone Pedestal		

Ordered By: Tom Herzau
Order No. 20229 Lot No. Pt. 10

ILLINOIS PROFESSIONAL LAND SURVEYOR
JEFFREY W. GLUNT
035-3695
SCHAUMBURG, ILLINOIS
EXPIRES 11-30-22

State of Illinois)
) SS:
County of Cook)

This professional service conforms to the current Illinois minimum standards for a boundary and topographic survey.

Schaumburg, Illinois June 9, 2021

By: _____
Illinois Professional Land Surveyor No. 3695

Sheet 1 / 1
Project No. 20229
Date: 2021-06-19
Drawn By: TDK
Project Manager: JWG

BOUNDARY & TOPOGRAPHIC SURVEY

1133 N. GROVE AVE.
PALATINE, ILLINOIS

HAEGER ENGINEERING
consulting engineers ◆ land surveyors
100 East State Parkway, Schaumburg, IL 60173 ◆ tel 847.394.6600 Fax: 847.394.6608
Illinois Professional Design Firm License No. 184-003152
www.haegerengineering.com

No.	Date	Revision

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Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

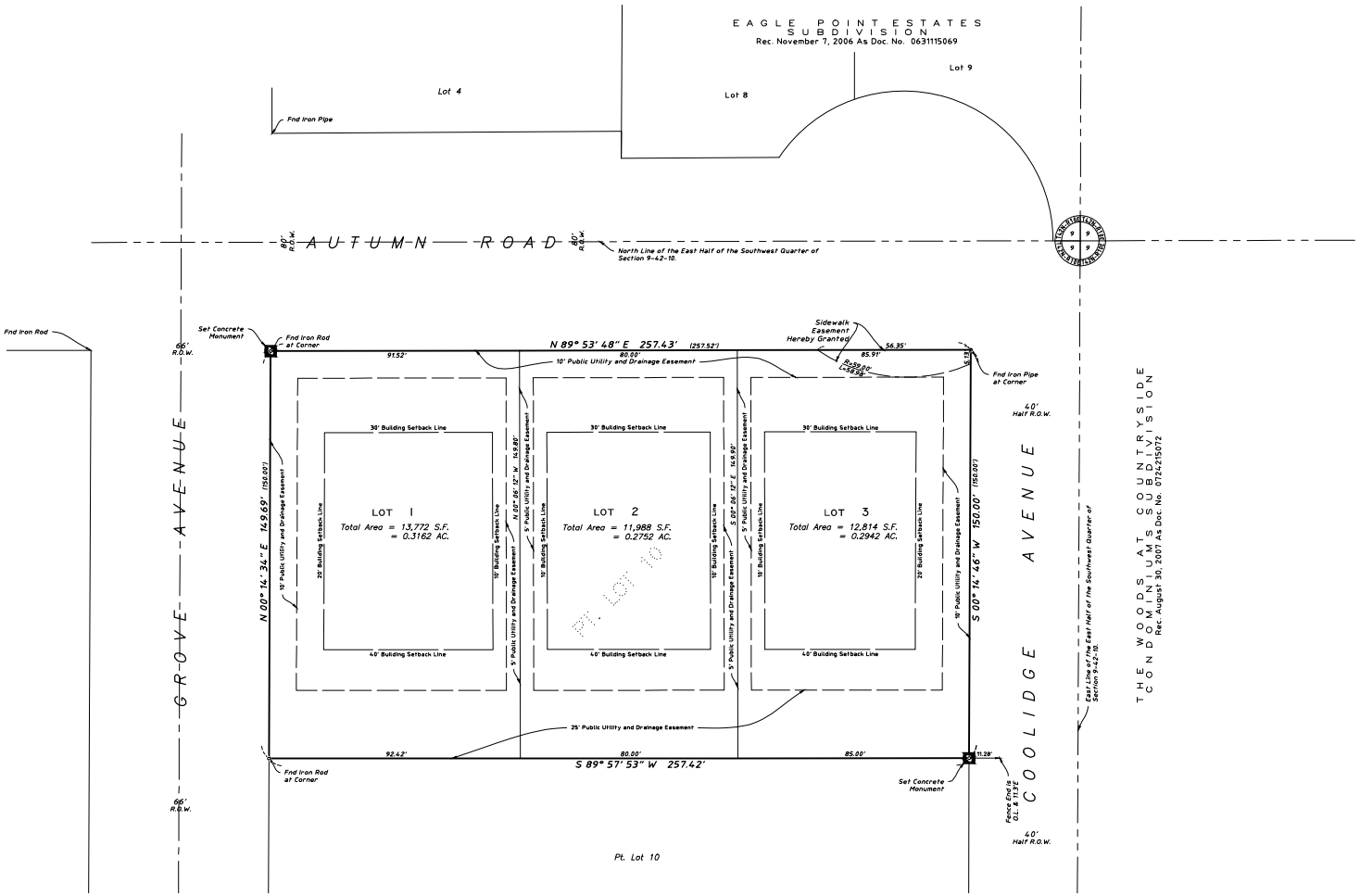
P.I.N. No. 02-09-306-002-0000

MAIL PLAT TO:

HAEGER ENGINEERING LLC
CONSULTING ENGINEERS AND LAND SURVEYORS
100 EAST STATE PARKWAY
SCHAUMBURG, IL 60173

FINAL PLAT
OF
AUTUMN ROAD SUBDIVISION

BEING A SUBDIVISION IN PART OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS.



20 10 0 20
SCALE: 1" = 20'

LEGEND

- SET CONCRETE MONUMENT
- SET 1/2" PIPE UNLESS OTHERWISE NOTED
- SUBDIVISION BOUNDARY LINE
- ROADWAY CENTER LINE
- EASEMENT LINE
- BUILDING SETBACK LINE
- UNDERLYING LOT LINES
- LOT 1 — NEW LOT NO.
- UNDERLYING PARCEL NO.
- (400.00') — RECORD DATA

SURVEYOR'S NOTES:

1. THE COMPLETION DATE OF THE FIELD WORK FOR THIS SURVEY IS MARCH 15, 2021.
2. THE BASIS OF BEARING SHOWN HEREON BASED ON NAD 83(2011) ILLINOIS EAST ZONE 1201 STATE PLANE COORDINATES AS REFERENCED FROM KARA COMPANY'S RTK NETWORK.
3. UNLESS OTHERWISE NOTED, 3/4" DIAMETER IRON PIPES WILL BE SET AT ALL LOT CORNERS IN ACCORDANCE TO THE PLAT ACT (765 ILCS 205/0.01 ET SEQ.).
4. ALL MEASUREMENTS AND DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.
5. ALL EASEMENTS ARE HEREBY GRANTED UNLESS OTHERWISE NOTED.

AREA SUMMARY

LOT 1	13,772 S.F.	0.3162 AC.
LOT 2	11,988 S.F.	0.2752 AC.
LOT 3	12,814 S.F.	0.2942 AC.
SUBDIVISION TOTAL	38,574 S.F.	0.8855 Ac.

Originally Prepared: 4/20/21 Project No. 20-229

No.	Date	Revision
1	06/09/2021	Per Village Comments

HAEGER ENGINEERING
consulting engineers • land surveyors
100 East State Parkway, Schaumburg, IL 60173
Tel. 847.394.6600 Fax. 847.394.6608
Illinois Professional Design Firm License No. 184-003
www.haegerengineering.com

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Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

P.I.N. No. 02-09-306-002-0000

MAIL PLAT TO:

HAEGER ENGINEERING LLC
CONSULTING ENGINEERS AND LAND SURVEYORS
100 EAST STATE PARKWAY
SCHAUMBURG, IL 60173

FINAL PLAT
OF
AUTUMN ROAD SUBDIVISION

BEING A SUBDIVISION IN PART OF THE SOUTHWEST QUARTER
OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10, EAST OF
THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS.

OWNER'S CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

THIS IS TO CERTIFY THAT THOMAS GEORGE HERZAU AND IRENE PAULINE HERZAU, TRUSTEES OF THE THOMAS GEORGE HERZAU 2005 TRUST, U/D/T DATED NOVEMBER 1, 2005, AS TO AN UNDIVIDED FIFTY PERCENT (50%) INTEREST AND IRENE PAULINE HERZAU AND THOMAS GEORGE HERZAU, TRUSTEES OF THE IRENE PAULINE HERZAU 2005 TRUST, U/D/T DATED NOVEMBER 1, 2005, AS TO AN UNDIVIDED FIFTY PERCENT (50%) INTEREST IS HOLDER OF RECORD TITLE OF THE PROPERTY DESCRIBED HEREON AND THAT HE HAS CAUSED SAID PROPERTY TO BE SURVEYED AND RESUBDIVIDED AS SHOWN HEREON FOR THE USES AND PURPOSES THEREIN SET FORTH AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE HEREON SHOWN. THEY FURTHER CERTIFIES TO THE BEST OF THEIR KNOWLEDGE, THAT THE LAND INCLUDED HEREIN FALLS WITHIN:
GRADE SCHOOL DISTRICT 15,
HIGH SCHOOL DISTRICT 211,
AND JUNIOR COLLEGE DISTRICT 512.

DATED THIS _____ DAY OF _____, A.D., 2021.

BY:_____,_____ (TITLE)

THOMAS GEORGE HERZAU, AS TRUSTEE OF THE THOMAS GEORGE HERZAU 2005 TRUST

BY:_____,_____ (TITLE)

IRENE PAULINE HERZAU, AS TRUSTEE OF THE THOMAS GEORGE HERZAU 2005 TRUST

BY:_____,_____ (TITLE)

THOMAS GEORGE HERZAU, AS TRUSTEE OF THE IRENE PAULINE HERZAU 2005 TRUST

BY:_____,_____ (TITLE)

IRENE PAULINE HERZAU, AS TRUSTEE OF THE IRENE PAULINE HERZAU 2005 TRUST

NOTARY CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY IN THE STATE AFORESAID DO HEREBY CERTIFY THAT THOMAS GEORGE HERZAU AND IRENE PAULINE HERZAU, PERSONALLY KNOWN TO ME OR PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGE THAT THEY SIGNED AND DELIVERED SAID INSTRUMENT AS THEIR OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID TRUST FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____DAY OF_____ , 2021.

_____
PRINT NAME

_____
NOTARY PUBLIC

COMMISSION EXPIRES:_____ (SEAL)

SURFACE WATER DRAINAGE CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

WE HEREBY CERTIFY TO THE BEST OF OUR KNOWLEDGE AND BELIEF THAT ADEQUATE PROVISIONS HAVE BEEN MADE FOR THE DIVERSION AND DETENTION OF SURFACE WATERS INTO PUBLIC AREAS OR DRAINS WITHIN THE RIGHTS OF THE SUBDIVIDER AND THAT SUCH SURFACE WATERS WILL NOT BE DEPOSITED ON ADJACENT LAND OWNERS' PROPERTY IN SUCH CONCENTRATION AS MAY CAUSE DAMAGE BY EROSION OR SEDIMENTATION TO SUCH PROPERTY BECAUSE OF CONSTRUCTION OF THE SUBDIVISION.

BY: _____ DATED: _____
OWNER

BY: _____ DATED: _____
ILLINOIS PROFESSIONAL ENGINEER

PLAN COMMISSION CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS, THIS _____ DAY OF _____, 2021.

SIGNED: _____
CHAIRMAN

ATTEST: _____
SECRETARY

VILLAGE COUNCIL CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

APPROVED BY THE VILLAGE COUNCIL OF PALATINE, COOK COUNTY, ILLINOIS, THIS _____ DAY OF _____, 2021.

SIGNED: _____
MAYOR

ATTEST: _____
VILLAGE CLERK

VILLAGE ENGINEER CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

THIS PLAT HAS BEEN CHECKED FOR CONFORMANCE TO THE VILLAGE OF PALATINE STANDARDS AND REQUIREMENTS, AND WORKING DRAWINGS AND SPECIFICATIONS FOR IMPROVEMENTS HAVE BEEN PREPARED IN CONFORMANCE WITH THE VILLAGE STANDARDS AND REQUIREMENTS, AND ENGINEERING FEES DUE TO THE VILLAGE OF PALATINE HAS BEEN PAID.

DATED THIS _____ DAY OF _____, A.D., 2021.

SIGNED: _____
VILLAGE ENGINEER

VILLAGE COLLECTOR CERTIFICATE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

I DO HEREBY CERTIFY THAT THERE ARE NO DEFERRED SPECIAL ASSESSMENTS OR UNPAID CURRENT ASSESSMENTS DUE AGAINST THE LAND INCLUDED IN THE ABOVE PLAT.

DATED THIS _____ DAY OF _____, A.D., 2021.

BY: _____
VILLAGE COLLECTOR

PUBLIC UTILITY AND DRAINAGE EASEMENT (PUDE) PROVISIONS

A NON-EXCLUSIVE EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF PALATINE, AT&T, NICOR, COMMONWEALTH EDISON COMPANY, COMCAST AND HOLDERS OF FRANCHISES GRANTED BY THE VILLAGE OF PALATINE AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, WITHIN THE AREAS DESIGNATED ON THE PLAT AS "PUBLIC UTILITY AND DRAINAGE EASEMENT" (PUDE) TO CONSTRUCT, INSTALL, LAY, RECONSTRUCT, REPAIR, REMOVE, REPLACE, INSPECT, MAINTAIN AND OPERATE UNDERGROUND TRANSMISSION AND DISTRIBUTION SYSTEMS AND LINES IN, UNDER, ACROSS, ALONG AND UPON THE SURFACE OF THE PUBLIC UTILITY AND DRAINAGE EASEMENT INCLUDING WITHOUT LIMITATION WATER MAINS, STORM SEWER, STORMWATER DRAINAGE, SANITARY SEWERS, FORCE MAINS, GAS MAINS, TELECOMMUNICATION CABLES, ELECTRIC CABLES, CABLE TELEVISION LINES AND ALL NECESSARY FACILITIES APPURTENANT THERETO FOR THE PURPOSE OF SERVING THE SUBDIVISION AND ADJOINING PROPERTIES, TOGETHER WITH THE RIGHT OF ACCESS THERETO FOR THE PERSONNEL AND EQUIPMENT NECESSARY AND REQUIRED FOR SUCH USES AND PURPOSES, AND TOGETHER WITH THE RIGHT TO INSTALL REQUIRED SERVICE CONNECTIONS UNDER THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS THEREON; TOGETHER WITH THE RIGHT TO CUT, TRIM, OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENTAL TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE PROPERTY FOR ALL SUCH PURPOSES. ALL INSTALLATIONS SHALL BE UNDERGROUND OR ON THE SURFACE, BUT NOT OVERHEAD. ABOVEGROUND FACILITIES ARE RESTRICTED FROM BEING PLACED ON VILLAGE OF PALATINE PROPERTY OR AT LOCATIONS WHERE AND WHEN THE VILLAGE OF PALATINE HAS JURISDICTION. EACH FACILITY TO BE PLACED UPON AND/OR ON THE GROUND IS SUBJECT TO THE PERMIT REQUIREMENTS OF THE VILLAGE OF PALATINE WHERE AND WHEN THE VILLAGE OF PALATINE HAS JURISDICTION. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES SUCH AS THE INSTALLATION OF SHEDS OR OTHER BUILDINGS. FENCES WHICH DO NOT OBSTRUCT SURFACE WATER DRAINAGE ARE ALLOWABLE IN SAID PUDE BUT WILL NOT BE RESTORED BY GRANTEE IN THE EVENT THEY ARE REMOVED FOR CONSTRUCTION ACCESS. ANY FENCE MUST NOT CONFLICT WITH ANY EXISTING USE OF THE PUDE. SAID PUDE MAY BE USED FOR LANDSCAPING. NO MODIFICATION SHALL BE MADE TO THE EXISTING CONTOURS OR GRADES OR THE EASEMENT SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE OF OVERLAND DRAINAGE AS DESIGNED WITHOUT THE SPECIFIC WRITTEN CONSENT OF THE VILLAGE OF PALATINE.

PLAT PREPARED FOR:

THOMAS HERZAU
3920 WHISPERING TRAILS DR
HOFFMAN ESTATES, IL 60192

SEND NEW TAX BILL TO:

THOMAS HERZAU
3920 WHISPERING TRAILS DR
HOFFMAN ESTATES, IL 60192

THIS PLAT SUBMITTED FOR RECORDING BY:

_____
_____
_____

PROFESSIONAL AUTHORIZATION

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

I, LEENDERT A KLEINJAN, A PROFESSIONAL LAND SURVEYOR OF THE STATE OF ILLINOIS, LICENSE NUMBER 35-3760, DO HEREBY AUTHORIZE AGENT OF THE OWNER, VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS, ITS STAFF OR AUTHORIZED AGENT, TO PLACE THIS DOCUMENT OF RECORD IN THE COUNTY RECORDERS OFFICE IN MY NAME AND IN COMPLIANCE WITH THE ILLINOIS STATUTES CHAPTER 109 PARAGRAPH 2, AS AMENDED.

SCHAUMBURG, ILLINOIS_____

_____
LEENDERT A. KLEINJAN
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3760
MY LICENSE EXPIRES NOVEMBER 30, 2022 AND IS RENEWABLE

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

THIS IS TO CERTIFY THAT I, LEENDERT A. KLEINJAN, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3760, HAVE SURVEYED AND SUBDIVIDED THE FOLLOWING DESCRIBED PROPERTY:

THE NORTHERLY 150 FEET OF BLOCK 10 IN PERCY WILSON'S FOREST VIEW HIGHLAND, A SUBDIVISION IN THE WEST HALF OF SECTION 9, TOWNHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AS PER PLAT THEREOF RECORDED JULY 23, 1926 AS DOCUMENT 9349772, IN COOK COUNTY, ILLINOIS.

DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF AND ARE CORRECTED TO A TEMPERATURE OF 68 DEGREES FAHRENHEIT.

I FURTHER CERTIFY THAT UPON COMPLETION OF CONSTRUCTION BUT NOT LONGER THAN ONE YEAR FROM THE RECORDING OF THIS PLAT, CONCRETE MONUMENTS, AS SHOWN, AND IRON PIPES AT ALL LOT CORNERS AND POINTS OF CHANGE IN ALIGNMENT WILL BE SET, AS REQUIRED BY THE PLAT ACT (765 ILCS 205/0.01 ET SEQ.).

THIS IS TO FURTHER CERTIFY THAT THE LAND INCLUDED IN THE ANNEXED PLAT IS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS, WHICH HAS AN OFFICIAL COMPREHENSIVE PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY THE STATE OF ILLINOIS ACCORDING TO 65 ILCS 5/11-12-6 AS HERETOFORE AND HEREAFTER AMENDED.

THIS IS TO FURTHER CERTIFY THAT BASED ON INFORMATION PROVIDED ON THE FLOOD INSURANCE RATE MAP COMMUNITY – PANEL NO. 17031 C0039 J DATED AUGUST 19, 2008 PRODUCED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR COOK COUNTY, ILLINOIS, THE PROPERTY SHOWN AND DESCRIBED HEREON IS LOCATED WITHIN ZONE X, WHICH IS DEFINED BY FEMA AS "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN".

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

SCHAUMBURG, ILLINOIS _____FOR REVIEW_____

BY: _____
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3760

STATE OF ILLINOIS
LEENDERT
KLEINJAN
035-3760
SCHAUMBURG
ILLINOIS
PROFESSIONAL LAND SURVEYOR

EXPIRES 11-30-22

Originally Prepared: 4/20/21 Project No. 20-229

No.	Date	Revision
1	06/09/2021	Per Village Comments

HAEGER ENGINEERING
consulting engineers • land surveyors
100 East State Parkway, Schaumburg, IL 60173
Tel: 847.394.6600 Fax: 847.394.6608
Illinois Professional Design Firm License No. 184-003
www.haegerengineering.com

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Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS

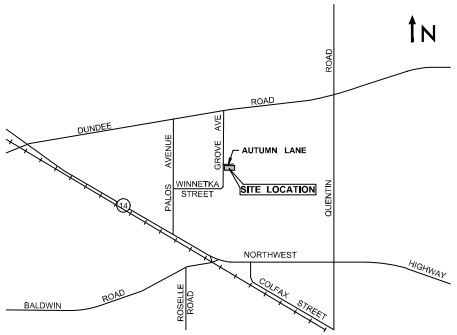
SECTION 9 TOWNSHIP 42 NORTH RANGE 10 EAST

PALATINE, ILLINOIS
COOK COUNTY

OWNER / SUBDIVIDER:
Thomas Herzau
3920 Whispering Trails Drive
Hoffman Estates, IL 60192
Tel: (847) 624-0046

ENGINEER / SURVEYOR:
Haeger Engineering LLC
Illinois Prof. Design Firm #184-003152
100 E. State Parkway
Schaumburg, IL 60173
Tel: (847) 394-6600
Fax: (847) 394-6608
www.haegerengineering.com

VILLAGE OF PALATINE:
200 E. Wood Street
Palatine IL 60067
Tel: (847) 359-9045



LOCATION MAP
Not To Scale

Benchmark

Site Benchmarks

CP # 600 (See Survey)
Description: Bolt on Hydrant
Elevation: 829.20 NAVD 88 (Geoid 12A)

CP # 606 (See Survey)
Description: Bolt on Hydrant
Elevation: 819.60 NAVD 88 (Geoid 12A)

INDEX TO SHEETS

NO.	DESCRIPTION
C1.0	TITLE SHEET
C2.0	GENERAL NOTES & SPECIFICATIONS
C3.0	EXISTING CONDITIONS & DEMOLITION PLAN
C4.0	SITE PLAN
C5.0	ENGINEERING PLAN
C6.0	EROSION CONTROL PLAN
C7.0	TYPICAL DETAILS

LEGEND

Existing Symbol	Description	Proposed Symbol
	Storm Sewer Manhole	
	Catch Basin	
	Inlet	
	Flared End Section	
	Headwall	
	Area Drain	
	Sanitary Sewer Manhole	
C.O.	Clean Out	C.O.
	Storm Sewer	
	Storm Sewer Service	
	Perforated Underdrain	
	Sanitary Sewer	
	Sanitary Sewer Service	
	Combined Sewer	
FM	Force Main	FM
W	Water Main	W
	Water Main Service	
	Fire Hydrant	
	Valve Vault	
	Valve Box	
	B-Box	
	Well Head	
	Light Pole	
	Light Pole With Mast Arm	
	Traffic Signal	
	Traffic Signal With Mast Arm	
	Hand Hole	
	Fence	
	Guardrail	
	Pipe Bollard	
	Sign	
	Gas Valve	
G	Gas Line	G
E	Electric Line	E
OHW	Overhead Utility Line	OHW
FO	Fiber Optic Line	FO
	Electrical Pedestal	
	Electric Manhole	
	Guy Wire	
	Utility Pole	
	Telephone Pedestal	
T	Telephone Manhole	T
T	Telephone Line	T
CATV	Cable TV Line	CATV
	Cable TV Pedestal	
	Flagpole	
M	Mailbox	MB
	Handicapped Parking Stall	
X	Number of Parking Stalls	X
	Curb & Gutter	
	Reverse Pitch Curb & Gutter	
	Depressed Curb	
	Retaining Wall	
C XXX.XX	Curb Elevation and	C XXX.XX
G/P XXX.XX	Gutter/Pavement Elevation	G XXX.XX
XXX.XX	Pavement Elevation	P XXX.XX
XXX.XX	Sidewalk Elevation	W XXX.XX
XXX.X +	Ground Elevation	XXX.X
T/W XXX.XX	Top of Wall Elevation	TW XXX.XX
B/W XXX.XX	Bottom of Wall Elevation	BW XXX.XX
Gr XXX.XX	Open Lid Frame & Grate	Gr XXX.XX
Rim XXX.XX	Closed Lid Frame & Lid	Rim XXX.XX
FG XXX.XX	Finish Grade	FG XXX.XX
GF XXX.XX	Garage Floor	GF XXX.XX
TF XXX.XX	Top of Foundation	TF XXX.XX
	Swale	
	Hardscape Flow	
	Softscape Flow	
XXX	Contour Line	XXX
	Wetland	
	Wetland Buffer	
	Normal Water Level	
	High Water Level	
	Flood Plain	
	Flood Way	
	Deciduous Tree	
	Coniferous Tree	
	Bush	
	Brushline	
B-1	Soil Boring	B-1
	Over Land Flow Route	
	Recommended Garage Hand With Driveway Slope	X.X%

Know what's **below.**
Call before you dig.

Note:
Call 811 at least 48 hours, excluding weekends and holidays, before you dig.

062-072032
LICENSED PROFESSIONAL ENGINEER OF
EXPIRES 11-30-21

No.	Date	Revision
1	06/09/2021	Per Village Comments

HAEGER ENGINEERING
land surveyors
consulting engineers
100 East State Parkway, Schaumburg, IL 60173 ♦ tel 847.394.6600 ♦ fax 847.394.6608
Illinois Professional Design Firm License No. 184-003152
www.haegerengineering.com

TITLE SHEET

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-220
Sheet C1

Date: Jun 09, 2021 - 4:34pm Plotted By: dsmaka
File: P:\2020\2022\Drawings\Final Engineering\20220Autumn Rd Subdivision Engr.dwg

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

GENERAL NOTES

1. Definition of Terms:
 a. "Owner" shall mean the person or entity with which Haeger Engineering, LLC has been contracted with to prepare the Plans and Specifications.
 b. "Engineer" shall mean Haeger Engineering, LLC.
 c. "Village" shall mean the Village of Lake Zurich.
 d. "Contractor" shall mean the persons or entities responsible for performing and constructing the work described in the Plans, Specifications and other Construction Documents including but not limited to furnishing all labor, materials, tools, equipments, and other incidentals necessary.
 e. "Plans and Specifications" shall mean the Engineering Drawings and any Specifications prepared by Haeger Engineering, LLC, the Engineer.
 f. "Jurisdictional Agency" shall mean any local, municipal, county, township, state or federal entity of government or other entity having jurisdiction of some aspect of the project from whom approval, permit and/or review and approval was required.
2. The Specifications governing this project are as follows:
 a. All applicable Village and other applicable Jurisdictional Agency Ordinances, Codes, Regulations, Requirements, Policies, Specifications, Standards, etc.
 b. Roadway and Earthwork construction shall conform to the Illinois Department of Transportation (IDOT) "Standard Specifications for Road and Bridge Construction", latest edition and any subsequent "Supplemental Specifications and Recurring Special Provisions" as well as any applicable IDOT Highway Standards. Hereafter these items shall be collectively be referred to as the IDOT Standard Specifications.
 c. Water Main, Storm Sewer, and Sanitary Sewer construction shall conform to the "Standard Specifications for Water and Sewer Construction in Illinois", latest edition.
 d. Soil Erosion and Sedimentation Control shall conform to the Illinois Environmental Protection Agency (IEPA) "Illinois Urban Manual" (IUM), latest edition and "Illinois Procedures and Standards for Urban Soil Erosion and Sedimentation Control", latest edition.
 e. Traffic Control shall conform to the "Manual of Uniform Traffic Control Devices" (MUTCD), latest edition, as well as the latest edition of the "Illinois Supplement to the MUTCD", and IDOT "Quality Standard for Work Zone Traffic Control Devices", latest edition.
 f. All handicap accessibility items shall conform to the Illinois Accessibility Code (IAC), latest edition.
 g. General Notes and Specifications contained herein or elsewhere as a separate document.
 If a conflict, contradiction, or discrepancy occurs between any of the above Specifications the more stringent requirement shall apply, unless directed otherwise by the applicable Jurisdictional Agency.
3. Contract Documents:
 a. The Engineer's Plans and Specifications shall be included as part of the Contract Documents.
 b. All Contractors shall carefully examine the Plans and Specifications, and other Contract Documents prepared for the work. They shall visit the site of the work and acquaint themselves with all local conditions, codes, and requirements affecting the contract. If awarded the contract, they shall not be allowed extra compensation by reason of any unforeseen difficulties or obstacles which the Contractor could have discovered or reasonably anticipated or inferred prior to bidding or start of construction.
 c. Should it appear that the work covered by the Plans and Specifications or other Contract Documents is not sufficiently detailed or explained, a Request For Information (RFI) Form shall be submitted to the Engineer for further explanations and drawings as may be necessary to clarify the point in question prior to the contract award. It is the intention of the Contract Documents to provide a job complete in every respect. Incidental items or accessories necessary to complete the work may not be specifically noted or shown but that are necessary to complete the project shall be considered incidental to the Contract. The Contractor is responsible for this result and to turn over the project in complete operating condition, irrespective of whether the contract documents cover every individual item in minute detail.
4. Should any apparent errors, omissions, discrepancies or conflicts be discovered on the Plans, Specifications, Quantities or other Contract Documents by the Contractor, whether prior to or after the award of the contract, the Engineer's attention shall be called to the same before work is begun thereon, so that proper clarification can be provided or revision made. If any work is done without contacting the Engineer, it shall be considered that the Contractor has proceeded at their own risk and expense.
5. Whenever the performance of work is indicated on the Plans, and no specific item is included in the Contract for payment, the work shall be considered incidental to the Contract and no additional compensation will be allowed. The Contractor shall provide all necessary labor, material, equipment, etc. necessary to perform all the work required for construction of the proposed improvements.
6. The base plan/drawing for the Engineering Plans (existing conditions, site topography, utilities, rights-of-way, etc.) was obtained from the topographic survey prepared by:

 Haeger Engineering, LLC
 100 East State Parkway
 Schaumburg, IL 60173
 (847) 394-6600
 Project No.: 20-229
 Dated: March 17, 2021

7. The Owner shall obtain the necessary approvals from the following Jurisdictional Agencies:
 a. Village of Palatine
 b. IHPA (Illinois Historic Preservation Agency)
 c. IDNR EcoCAT (Illinois Department of Natural Recourses Ecological Assessment Tool)
8. The Contractor, unless otherwise agreed upon in writing with the Owner prior to the start of Construction, shall at his own expense, obtain all other approvals including permits, licenses, etc., as may be required for the execution of this work as well as provide all necessary notices, pay all fees required, post bonds, obtain all necessary insurance, and comply with all laws, ordinances, rules, and regulations relating to the work and to the preservation of public health and safety. The Contractor shall also provide all required insurance and/or bonds as may be required by the Jurisdictional Agencies. In addition, the Contractor shall meet all of the requirements of any permits as might be issued for this work by other Agencies, and shall pay for at their sole expense any surety, insurance or bonds as may be required by the Jurisdictional Agencies.
9. No work shall proceed until the appropriate permit or permits have been obtained for the item or items to be constructed. If any work does proceed without the appropriate permits or approvals, it is being done without the permission or consent of the Engineer. The Contractor and Party authorizing the work to proceed shall be assumed to be proceeding at their own risk and the Engineer shall not be held liable or responsible for any work being performed without a permit.
10. The Contractor shall indemnify and hold harmless the Owner, Engineer, Village, and other Jurisdictional Agencies as well as all of their respective officers, employees, agents, and Engineers from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgment of every nature and description brought or recovered against them, by reason of any act, error or omission of said Contractor, their agents or employees in the execution of the work or in the guarding of it.
11. The construction shall be under the general inspection and observation of the designated individual authorized by the Village or other applicable Jurisdictional Agencies. The Village, Jurisdictional Agencies, Owner, and Engineer shall be notified at least two working days prior to the commencement of work.
12. The location of existing underground utilities such as water mains, sewers, gas lines, electric lines, cable TV lines, fiber optic lines, etc., as shown on the Plans, has been determined from the best available information and has been provided for the convenience of the Contractor. However, the Owner and Engineer do not assume responsibility in the event that during construction, utilities other than those shown may be encountered and that the actual location of those which are shown may be different from the location as shown on the Plans. The Contractor is to verify the location of all utilities prior to the start of work and is responsible for damage to the same. The Contractor shall contact J.U.L.I.E. (800-892-0123) and the Village Public Works Department for utility locates at least 48 hours, excluding weekends and holidays, before digging. For any utility companies which are not members of JULIE, the Contractor shall contact the Owners of each respective utility directly for utility locates at least 48 hours, excluding weekends and holidays, before digging.
13. In some instances, the existing utilities are shown on the Plans according to information obtained from the utility companies (atlas information) and/or surveys performed By Others. The Owner and Engineer do not guarantee the accuracy or completeness of this information. The Contractor shall be aware of potential conflicts with existing or other proposed utilities as indicated on the Plans or that become apparent as the result of field locates By Others. The Contractor shall make their own investigations as necessary to determine the existence, nature, and location of all utility lines and related appurtenances within the limits or adjacent to the proposed improvements. The Contractor shall locate all utilities far enough in advance to avoid all conflicts between existing utilities and proposed improvements and make the Engineer aware of any such conflicts. If the Contractor encounters a conflict between the proposed improvements and existing utility that was not located in advance by the Contractor, then the Contractor shall at no cost to Owner, relocate the proposed improvements and/or utility to avoid the conflict.
14. The Contractor will be required to cooperate with all utility companies involved in connection with the removal, temporary relocation, construction, reconstruction or abandonment by these companies of any and all services or facilities owned or operated by them within the limits or general vicinity of the proposed improvements. Further, at the direction of the Owner and Utility Companies the Contractor shall coordinate the location and install PVC sleeves as necessary under the proposed pavement, curbs, walks, etc. for utility companies to run their proposed utility lines.
15. Before doing any work which will damage, disturb or leave unsupported, or unprotected any utility lines or related appurtenances encountered, the Contractor shall notify the respective Owner thereof, who will make all arrangements for relocating, adjusting, bracing, or otherwise maintaining or abandoning service on lines that fall within the limits of the proposed construction without cost to the Contractor, including the removal of all cables, manhole covers and other related appurtenances which the Owner desires to salvage. After such arrangements have been made, the Contractor will proceed with the work as directed by the Engineer. All utility lines and related appurtenances which are abandoned shall be removed if necessary and legally disposed of legally off-site by the Contractor.
16. No extra compensation will be allowed by the Contractor for any expense incurred for complying with all of these aforementioned utility coordination and cooperation requirements, or because of delays, inconvenience or interruptions in their work resulting from the failure of any utility company to remove, relocate, construct, reconstruct or abandon their services. The responsibility for prompt and timely removal, relocation, reconstruction or abandonment of their facilities by all utility companies involved, and the coordination of their own work with that of these companies to the end that work on this improvement is not delayed because of the necessary changes in the existing utilities, public or private, shall rest upon the Contractor.
17. Prior to commencing work, the Contractor is to field check and verify all critical locations, elevations, materials, sizes, dimensions, and conditions affecting the work, and notify the Engineer immediately if there are any suspected discrepancies. No work shall be performed until the suspected discrepancy has been resolved. The Contractor shall also call to the attention of the Engineer any errors or discrepancies which may be suspected in the lines and grades which are established by the Surveyor, and shall not proceed with the work until any lines and grades which are to believed to be in error have been verified or corrected by the Engineer.
18. The Contactor shall maintain positive drainage at all times during construction. Construction shall not block off-site drainage and the flow from any drainage ways, field tiles, storm sewers or similar draining off-site properties. All on-site existing field tiles, storm sewers, drainage ways or similar encountered or damaged during construction shall be maintained, restored to their original pre-construction condition or better, properly re-routed, and/or connected to the proposed stormwater drainage system. If this can't be accomplished then the field tile should be repaired or re-routed with new pipe of similar diameter to the original line and put back in service. The Contractor shall notify the Engineer if any such field tiles are encountered. Whenever during any construction activities any loose material is deposited in the flow line of gutters, ditches, drainage structures, etc. such that the natural flow of water is obstructed, this material shall be removed by the responsible party.
19. No construction activities, disturbance or fill shall occur within the limits of natural resources such as wetlands, floodplains, creeks, streams, ponds, lakes, basins, reservoirs, etc. or their respective buffers unless specifically specified on the Plans and further that the work has been permitted. The Contractor shall take sufficient precautions to protect these natural resources that are to remain, whether on-site or on adjacent property, to protect them from sediment, fuels, oils, bitumens, calcium chloride, or other harmful materials that may be a detriment. The Contractor shall conduct and schedule their Construction so as to avoid siltation, or other disturbance or impact to these natural resource areas. The Contractor shall not disturb or otherwise impact these designated natural resource areas, or areas that have been designated to be protected or as essential habitat for State or Federal listed endangered or threatened species, or Prairie or Savannah areas where the Owner has made commitments for protection of these areas. Also, if previously unidentified natural resource areas, prairies, savannahs, or areas or locations suspected of containing protected species are identified during construction, the Contractor shall not disturb them unless written permission to do so is granted by the Owner or applicable Jurisdictional Agency. If the Owner, Engineer, or applicable Jurisdictional Agency determines that additional measures are necessary to prevent or mitigate project effects on natural resource areas, prairies, savannahs, protected species, or essential habitat the Contractor shall cooperate in accomplishing these measures.
20. The Contractor shall confine their activities to within the project boundaries, work areas, or easements specified. No work shall be performed on adjacent private property or outside the project work areas without the written permission of each respective Owner. The Contractor shall be liable for damage caused to existing or newly installed improvements as well as any damage on adjacent property or areas outside designated work areas, provided damage us a result of Contractor action, or lack thereof.
21. The Contractor is responsible for returning all areas affected by equipment, materials and/or laborers to pre-construction condition or better. All existing utilities or improvements, including but not limited to pavements, curbs, drives, trees, and parkways damaged or removed during construction shall be promptly restored to their respective original pre-construction condition or better. The Contractor is also responsible for protecting all newly constructed work from damage until the project has been completed and has been approved and accepted by the Owner.
22. Clean-up and final restoration shall be performed immediately upon completion of each phase of the work or when directed to do so by the Owner, so that these areas will be restored as nearly as possible to their original pre-construction condition or better, and shall include but not be limited to, restoration of maintained lawns and rights-of-way, roadways, driveways, sidewalks, ditches, landscaping, fences, mailboxes, storm sewers, drain tiles, sanitary sewers, water mains, etc. It shall also be the responsibility of the Contractor to remove from the site any and all materials and debris which results from their construction operations at no additional expense to the Owner.
23. All proposed grades shown on the Plans shall be considered to be finished grade surface elevations unless noted otherwise.
24. Construction staking/layout shall be provided by the Contractor and shall be included in the Contract Price unless otherwise agreed upon in writing with the Owner prior to the start of Construction.
25. All Construction means and methods, techniques, procedures, scheduling, sequencing, and job site safety is the sole responsibility of the Contractor.
26. The Contractor shall observe and comply with all the Occupational Safety and Health Administration (OSHA) standards, rules and regulations, as well as any other applicable local, state and federal safety requirements.
27. All trenching, shoring, bracing and construction work performed shall be in accordance with the Occupational Safety and Health Administration (OSHA) standards.
28. The Contractor shall take whatever steps necessary to protect the public from open trenches, excavations, and other site obstructions or hazards. No trenches, excavations or holes in the pavement or parkway are to be left open over a holiday, weekend, or after 3 p.m. on the day preceding a holiday or weekend.
29. During construction the Contractor and their Sub-Contractors shall keep the premises clean by removing all rubbish, debris, waste material and other accumulations as necessary. The Contractor shall clean the premises to the satisfaction of the Village and Owner.
30. The Contractor shall have appropriate equipment and material including street sweepers and end loaders available on-site at all times when equipment or vehicles are using existing public or private roads and/or pavement. The Contractor shall immediately remove any sediment or debris including but not limited to dirt, mud, day, sediment, concrete, gravel, sand, stones, plant material, refuse, garbage, oil, grease, etc. deposited on any roadway, street, walk, alley or other pavement by any equipment, vehicles or personnel associated with this project. This work shall be considered incidental to the Contract.
31. The Contractor shall at all times maintain proper dust control at the site and shall have a watering truck readily available during all working hours. The Contractor shall water the entire site whenever the site conditions become unhealthy due to blowing soil or dust. The site shall be watered as many times per day as necessary to maintain a healthy work site as determined by the Owner or Engineer. Water for non-emergency use shall not be obtained from any fire hydrant, unless the fire hydrant is metered with a proper backflow preventer in accordance with Village or Jurisdictional Agency requirements. The cost to furnish dust control shall be incidental to the cost of Construction.
32. Trees not marked for removal shall be protected as necessary by the Contractor. In the event that a tree is damaged by the Contractor during construction, the Contractor shall replace such tree with a tree or trees in accordance with Village requirements. If the Village does not have specific tree replacement requirements, the damaged existing or newly planted tree shall be replaced in accordance with the procedures outlined in Section 201 of the IDOT Standard Specifications. The Contractor shall ensure that they are familiar with the applicable tree preservation requirements and shall be held responsible for the replacement of all damaged trees not designed for removal, and any penalties associated with the unapproved removal of trees.
33. Where overhanging branches, limbs, or roots interfere with the required construction activities, said branches, limbs, or roots shall be trimmed or pruned as necessary in accordance with Section 201 of the IDOT Standard Specifications. This work shall be performed under the supervision of an approved arborist or landscape architect.
34. The Contractor is responsible for the installation and maintenance of adequate signs, traffic control devices, and warning devices, in accordance with the Plans, applicable IDOT Standard Specifications and the MUTCD Standards to inform and protect the public during all phases of construction. The Contractor shall provide all signage, barricades, devices, equipment, personnel, etc. necessary to provide for safe and efficient traffic flow in all areas where the work will interrupt, interfere or cause to change in any form, the conditions of traffic flow that existed prior to the commencement of any portions of the work. Roadways shall remain open to a degree satisfactory to the Owner or applicable Jurisdictional Agency which at their discretion may require the Contractor to furnish traffic control under these or other circumstances where in their opinion it is necessary for the protection of life and property. Emergency vehicle access along with access to fire hydrants shall be maintained at all times. Further, unless authorized by the Owner, all existing access points shall be maintained at all times by the Contractor.
35. Where noted in the Plans, the Contractor shall have Shop Drawings and any other required supporting documentation or calculations prepared and submitted for review and approval prior to any fabrication, placement, or construction. If structural elements such as retaining walls are required, the drawings and any required supporting design calculations must be prepared, and signed and sealed by an Illinois licensed Structural Engineer.
36. The Contractor is responsible for having a set of approved Plans and Specifications with the latest revision date on the job site at all times during the construction period.
37. The Contractor shall maintain a clean, legible, undamaged set of Field Marked Construction Plans. These Field Marked Construction Plans shall show the location of the actual installed location of all underground utilities including related appurtenances (sanitary, storm, water, service stubs, gas, telephone, electric, cable TV, etc.) giving particular attention to concealed elements that would be difficult to measure and record at a later date. Any approved modifications, deviations, or alterations from the approved Plans should also be noted and shown on these Field Marked Construction Plans. These Field Marked Construction Plans shall be provided to the Owner/Engineer at the completion of construction.
38. All work that is performed that is not in conformity with the Plans, Specifications or other Contract Documents or that is defective shall be removed and replaced, or otherwise corrected or remedied by and at the sole expense of the Contractor. Any unauthorized work or work performed beyond the limits or in excess of that shown on the Plans will not be measured or paid for.
39. All work performed under the Plans, Specifications or other Contract Documents shall be guaranteed against all defects in materials and workmanship of whatever nature by the Contractor and his surety for a minimum period of 12 months from the date of final acceptance of the work by the Village, other applicable Jurisdictional Agencies, and the Owner, unless otherwise agreed upon in writing with the Owner prior to the start of construction.
40. Before acceptance by the Owner and prior to final payment all work shall be inspected and approved by the Owner or designated representative. Final payment will be made after the Contractor's work has been approved and accepted or as required by the Contract Documents.
41. If required, the Owner shall have As-built or Record Drawings prepared and submitted to the Village and all other applicable Jurisdictional Agencies for approval after the completion of construction. These drawings shall be prepared in accordance with the Village and other applicable Jurisdictional Agency requirements. The As-built or Record Drawings must be prepared, and signed and sealed by a registered professional Engineer in Illinois.

EARTHWORK AND GRADING

1. All earthwork and grading activities shall be performed in accordance with the IDOT Standard Specifications or as noted in the Plans. Included in this work, but not necessarily limited to the following are: stripping and stockpiling of topsoil, mass grading and fine grading of the site and roadways, excavation of unsuitable materials and adequate disposal of unsuitable materials and their replacement with suitable materials where required, construction of detention ponds, berm construction, and miscellaneous topsoil respread and seeding.
2. Any earthwork quantities, calculations, summaries that have been furnished by the Engineer are for information purposes only and are provided without any guarantee by the Owner or Engineer whatsoever as to their sufficiency or accuracy. They are intended to be used solely as a guide for the Contractor in determining the scope of the completed project. It is the responsibility of the Contractor to determine all material quantities and apprise themselves of all site conditions. The Contractor warrants that he has performed his own investigations as necessary and his own calculations to determine site soil conditions and earthwork quantities. The Engineer makes no representation or guarantee regarding earthwork quantities or that the earthwork for this project will balance due to the varying field conditions, changing soil types, allowable construction tolerances and construction methods that are beyond the control of the Engineer. In the event that the Earthwork is indicated to be Lump Sum then the Contract Price submitted by the Contractor shall be considered as Lump Sum and shall include all items necessary for the complete project and no claims for extra work will be recognized unless authorized in writing by the Owner.
3. The soil boring reports for the subject property can be obtained from the Owner. The information presented in these reports is solely for the guidance of the Contractor. The Owner and the Engineer make no representation or warranty regarding the information contained in the boring logs or soils report. The Contractor shall make their own investigations and shall plan their work accordingly. Arrangements to enter the property during the bidding phase may be made upon request of the Owner. There will be no additional payment for expenses incurred by the Contractor resulting from adverse soil or ground water conditions.
4. The initial establishment of soil erosion and sediment control measures such as the placement of erosion control silt fence, stabilized construction entrance, inlet protection, etc. shall be installed by the Contractor prior to the start of demolition, clearing and mass grading.
5. All earthwork and grading operations are to be supervised and inspected by a qualified Geotechnical/Soils Engineer or their designated representative. All testing, inspection, observation, and supervision of soil quality, unsuitable soil removal and its replacement, compaction testing, ensuring ponds and retention areas hold/retain water and other soils related operations shall be entirely the responsibility of the Geotechnical/Soils Engineer. Furthermore, no undercut or other recommended remediation work shall be performed without authorization by the Owner and documentation of extent by the Geotechnical/Soils Engineer.
6. A qualified Geotechnical/Soils Engineer or their designated representative shall observe the construction of the retention and detention areas including berming to ensure the areas will be capable of holding the designated normal and high water levels. Gravel or sand seams, or other conditions which may be encountered and which might tend to dewater the area shall be remedied as directed by the Geotechnical/Soils Engineer.
7. Topsoil stripping or excavation shall initially consist of the removal of the uppermost layers of organic soil and stockpiling at a location shown on the Plans, in another area deemed appropriate by the Contractor and approved by the Owner, or at a location specified by the Owner or Engineer. No stockpile location shall be finalized without the explicit approval from the Owner. Further, stockpiles shall not be located within flood prone areas or within designated buffer areas.
8. Stripping of vegetation or ground cover, grading, or other soil disturbance activities shall be done in a manner which will minimize soil erosion. Further, the disturbance shall be kept to a minimum and all disturbed areas shall be stabilized with temporary or permanent measures within fourteen (14) days of active hydrologic disturbance or re-disturbance.
9. The Contractor shall take precautionary measures to minimize earthwork and other activities in the areas where trees are to be saved or protected as to not cause injury to roots or trunks.
10. Embankment placement including preparation of existing ground surface prior to embankment placement and compaction shall be in accordance with Section 205 of the IDOT Standard Specifications. All embankments located within structural fill areas or zones of influence thereof shall be constructed to a minimum 95% of the modified proctor density in accordance with ASTM D1557. Embankments located in non-structural fill areas shall be constructed to a minimum of 90% of the modified proctor density in accordance with ASTM D1557.
11. Topsoil respread shall consist of placing a minimum of a four (4) inch layer of topsoil or depth indicated on the Plans over the disturbed unpaved areas within the construction limits. These areas shall then be seeded, sodded, landscaped, stabilized, etc. as indicated on the Plans.
12. Sod shall be placed on all disturbed areas within the right-of-way and at other locations indicated on the Plans.
13. Refer to the Landscape Plans prepared By Others for additional information on the landscaping and ground cover requirements.
14. Completed subgrade grading and final finished grading for all proposed improvements shall be within a tolerance of plus or minus one-tenth (0.1) foot of the design elevation.
15. Contractor shall provide uniform slopes between proposed grades and smooth vertical curves/transitions through all high and low points. Smooth transitions shall be provided where any proposed improvements match into or abut existing improvements.
16. The subgrade for the proposed streets and other pavement areas shall be proof-rolled by the Contractor in the presence of the Village Engineer or applicable Jurisdictional Agency and the Geotechnical/Soils Engineer. Any unstable areas or failures encountered shall be removed and replaced or remediated as directed by the Village Engineer or applicable Jurisdictional Agency and Geotechnical/Soils Engineer. Any unstable areas or failures encountered and remediation method including approximate size, quantity, etc. shall be documented by the Geotechnical/Soils Engineer.
17. It shall be the responsibility of the Contractor to legally remove from the site any and all materials and debris which results from their construction operations at no additional expense to the Owner. Burning or incineration on the site is not permitted.

SEWER AND WATER MAIN GENERAL NOTES

1. All sanitary sewers, storm sewers and water mains as well as their services and other related appurtenances shall be constructed and tested in accordance with the "Standard Specifications for Water and Sewer Construction in Illinois", latest edition, the requirements of the applicable Jurisdictional Agency, and the applicable Typical Details.
2. Rough grading shall be within one (1) foot of finished subgrade elevation shall be completed prior to the commencement of the underground utility construction.
3. Trench excavation, bedding and backfill, and compaction for sanitary sewers, storm sewers, water mains as well as their services and other related appurtenances shall be in accordance with applicable Trench Section Details.
4. When in the opinion of the Geotechnical/Soils Engineer, unsuitable soil conditions are encountered within utility trenches which require the removal of unsuitable materials below the depth of the bedding specified, the Contractor shall remove the unsuitable soils and replace the material with granular compacted bedding material as directed by the Geotechnical/Soils Engineer, Village or other applicable Jurisdictional Agency. The depth of the required removal and replacement shall be documented by the Geotechnical/Soils Engineer and witnessed by the Contractor. This work, when approved by the Owner and Geotechnical/Soils Engineer, will be measured and paid for at the contract unit price per cubic yard in place for unsuitable soil which price shall include the removal and off-site disposal of unsuitable soil, the additional bedding material, and all labor, materials and equipment required to perform the work as specified.
5. All utility trenches for the proposed sanitary sewer, storm sewer, water main and services lying under or where the inner edge of the trench is within two (2) feet of any pavement area, curb, curb and gutter, stabilized shoulder, sidewalk, building, utility crossing or other structural area shall be backfilled with select granular backfill material and compacted as noted on the Plans.
6. The Contractor shall be responsible for dewatering any excavation for the installation of sanitary sewers, storm sewers, water mains as well as their services and other related appurtenances. Any dewatering required to construct the proposed underground improvements shall be considered incidental to the respective underground improvement.
7. Connections to an existing sewer main shall be to an existing service stub, wye, tee, or manhole where possible. Sewer connections to existing sanitary manholes shall be machine cored. All pipe connections to sanitary structures shall be made with flexible waterstop gasket/boot (resilient connector) conforming to ASTM C923.
8. When connecting to an existing sewer main by means other than an existing service stub, wye, tee, or manhole, one of the following methods shall be used:
 a. Circular saw-cut of sewer main by proper tools ("shewer-tap" machine or similar) and proper installation of a suitable hub-wye saddle or hub-tee saddle.
 b. Remove the entire Section of pipe breaking only the top of one bell and replace with a wye or tee branch Section.
 c. With pipe cutter, neatly and accurately cut out the desired length of pipe for insertion of proper fittings, using "Band-Seal" or similar flexible type couplings to hold it firmly in place.
 d. Other method approved by Jurisdictional Agency.
9. "Band-Seal" or similar flexible type couplings shall be used in the connection of sewer pipe of dissimilar materials.
10. The Contractor shall mark the locations of the ends of the service stubs with 4"x4" wood posts extending a minimum of three (3) feet above the ground. The top twelve (12) inches of post shall be painted green for sanitary, white for storm, and blue for water. The Contractor shall keep accurate records of all service connection locations.
11. All structures including but not limited to frames and lids or grates, cleanouts, b-boxes, etc. shall be adjusted as necessary by the Contractor to final finished grade elevation.
12. All sanitary sewers, storm sewers, water mains as well as their services and other related appurtenances shall be thoroughly cleaned to the satisfaction of the Village, Owner, and Engineer as necessary during construction, prior to inspection and testing, and at the end of the project.
13. The Contractor shall coordinate the testing and televising so that it can be witnessed by the applicable Jurisdiction Agency.
14. The cost of the cleaning, televising, and testing shall be considered incidental to the Contract.
15. All deficiencies and defects observed as well as any necessary corrective work required as the result of testing or television inspection shall be performed by the Contractor at no additional cost to the Owner and without delay. All dips, cracks, leaks, improperly sealed joints and departures from the approved grades and alignment shall be repaired by removing and replacing the involved sections of pipe. Upon completion thereof, the sewer shall be retested and/or re-televised and such further inspection made as may appear warranted by the Owner or as required by the Jurisdictional Agency.
16. Refer to Sanitary Sewer, Storm Sewer, Water Main and Water Main Protection Requirements for additional requirements.

WATER MAIN PROTECTION REQUIREMENTS

Water mains, water services and related appurtenances shall be protected from any existing or proposed drains, sanitary sewers, storm sewers, combined sewers, force mains, and sewer services. All these previously mentioned items shall collectively be referred to as "sewer(s)" for the remainder of this section. Horizontal and vertical separation requirements between water mains and sewers as well as other water main protection requirements shall be in accordance with "Standard Specifications for Water and Sewer Construction in Illinois", latest edition and per the following:

1. Horizontal Separation:
 a. Whenever possible, an existing or proposed water main must be at least ten (10) feet horizontally from any existing or proposed drain, storm sewer, sanitary sewer, combined sewer or sewer service.
 b. Should local conditions exist which would prevent a lateral separation of ten (10) feet, an existing or proposed water main may be closer than ten (10) feet to a sewer provided that the water main invert is at least eighteen (18) inches above the crown of the sewer, and is either in a separate trench or in the same trench on an undisturbed earth shelf located to one side of the sewer.
 c. If it is impossible to obtain proper horizontal and vertical separation as described in Items 1a and 1b above, both the water main and sewer must be constructed of pipe and joint material that conforms to water main quality pipe and joint standards, and be pressure tested to the maximum expected surcharge head to assure water tightness before backfilling.
2. Vertical Separation:
 a. Whenever water mains cross sewers, the water main shall be laid at such an elevation that the invert of the water main is at least eighteen (18) inches above the crown of the sewer. This vertical separation shall be maintained for that portion of the water main located within ten (10) feet horizontally of any sewer crossed. This must be measured as the perpendicular distance from the water main to the sewer. A length of water main pipe shall be centered over the sewer to be crossed with joints placed equidistant from the sewer.
 b. Where conditions exist that the minimum vertical separation set forth in Item 2a above cannot be maintained, or it is necessary for the water main to pass under a sewer, one of the following two measures must be taken:
  i. The water main shall be installed within a PVC casing pipe that conforms to water main quality pipe and joint standards and the casing pipe shall extend on each side of the crossing until the normal distance from the water main to the sewer is at least ten (10) feet.
  ii. The involved sewer shall be constructed of pipe and joint material which would conform to water main quality pipe and joint standards until the normal distance on either side of the crossing from the water main to the sewer is at least ten (10) feet.
 c. In making such crossings, a length of water main pipe shall be centered over the sewer to be crossed with joints equidistant from the sewer. Where a water main must cross under a sewer, a vertical separation of eighteen (18) inches between the invert of the sewer and the crown of the water main shall be maintained, along with means to support the sewer to prevent their settling and breaking the water main.
3. The horizontal and vertical separation between water service lines and sewers or related service lines should be the same as for water mains, as detailed above, except that when minimum horizontal and vertical separation cannot be maintained, water main quality pipe and joints as described under Vertical Separation above, may be used for sewer or related service lines.
4. Water mains or services shall not be allowed to pass through or come into contact with sewer structures.
5. Water mains shall be separated from septic tanks, disposal fields, seepage beds, and sewage lift stations by a minimum of twenty-five (25) feet.
6. Water mains shall be separated from sanitary sewer force mains by a minimum of at least ten (10) feet horizontally and there shall be an eighteen (18) inch vertical separation at crossings.
7. The Contractor shall protect water mains and service lines from the entrance of hydrocarbons through diffusion through any material used in the construction of the line.
8. Casing pipe shall be installed in locations and of material specified on the Plans or where necessary to meet the water main protection requirements. The carrier pipe shall be securely blocked and banded with appropriately spaced spacers, and sanitary and storm sewers shall maintain the specified gradient. Upon installing the carrier pipe the voids between the casing and carrier pipe shall be filled with sand, pea gravel or flowable fill and the ends shall be sealed.

MWRD GENERAL NOTES

A. Referenced Specifications
1. All construction shall be in accordance with the applicable sections of the following, except as modified herein or on the Plans:
 • Standard Specifications for Road and Bridge Construction (Latest Edition), by the Illinois Department of Transportation (IDOT SS) for all improvements except Sanitary Sewer and Water Main construction.
 • Standard Specification for Water and Sewer Main Construction in Illinois, Latest Edition (SSWS) for Sanitary Sewer and Water Main construction.
 • Village of Palatine Municipal Code.
 • The Metropolitan Water Reclamation District of Greater Chicago (MWRD) Watershed Management Ordinance and Technical Guidance Manual.
 • In case of a conflict between the applicable Ordinances noted, the more stringent shall take precedence and shall control all construction.

B. Notifications
1. The MWRD Local Sewer Systems Section Field Office must be notified at least two (2) working days prior to the commencement of any work (Call 708-588-4055)
2. The Village of Palatine Engineering Department and Public Works Department must be notified at least 24 hours prior to the start of construction and prior to each phase of work. Contractor shall determine items requiring inspection prior to start of construction or each phase of work
3. The Contractor shall notify all utility companies prior to beginning construction for the exact locations of utilities and for their protection during construction. If existing utilities are encountered that conflict in location with new construction, immediately notify the engineer so that the conflict can be resolved. Call J.U.L.I.E. at 1-800-892-0123.

C. General Notes
1. All elevations shown on plans reference the North American vertical datum of 1988 (NAVD88). Conversion factor is ZERO ft.
2. MWRD, the municipality and the owner or owner's representative shall have the authority to inspect, approve, and reject the construction improvements.
3. The contractor(s) shall indemnify the owner, engineer, municipality, MWRD, and their agents, etc., from all liability involved with the construction, installation, or testing of this work on the project.
4. The proposed improvements must be constructed in accordance with the engineering plans as approved by MWRD and the municipality unless changes are approved by MWRD, the municipality, or authorized agent. The construction details, as presented on the plans, must be followed. Proper construction techniques must be followed on the improvements indicated on the plans.
5. The location on various underground utilities which are shown on the plans are for information only and represent the best knowledge of the engineer. Verify locations and elevations prior to beginning the construction operations.
6. Any existing pavement, sidewalk, driveway, etc., damaged during construction operations and not called for to be removed shall be replaced at the expense of the contractor.
7. Material and compaction testing shall be performed in accordance with the requirements of the municipality, MWRD, and owner.
8. The underground contractor shall make all necessary arrangements to notify all inspection agencies.
9. All new and existing utility structures on site and in areas disturbed during construction shall be adjusted to finish grade prior to final inspection.
10. Record drawings shall be kept by the contractor and submitted to the engineer as soon as underground improvements are completed. Final payments to the contractor shall be held until they are received. Any changes in length, location or alignment shall be shown in red. All wyes or bends shall be located from the downstream manhole. All valves, B-boxes, tees or bends shall be tied to a fire hydrant.

D. Sanitary Sewer
1. The contractor shall take measures to prevent any polluted water, such as ground and surface water, from entering the existing sanitary sewers.
2. A water-tight plug shall be installed in the downstream sewer pipe at the point of sewer connection prior to commencing any sewer construction. The plug shall remain in place until removal is authorized by the municipality and/or MWRD after the sewers have been tested and accepted.
3. Discharging any unpolluted water into the sanitary sewer system for the purpose of sewer flushing of lines for the deflection test shall be prohibited without prior approval from the municipality or MWRD.
4. All sanitary sewer construction shall be in accordance with the standard specifications for water and sewer main construction in Illinois (latest edition).
5. All floor drains shall discharge to the sanitary sewer system.
6. All downspouts and footing drains shall discharge to the storm sewer system.
7. All sanitary sewer pipe materials and joints (and storm sewer pipe materials and joints in a combined sewer area) shall conform to the following:

Pipe Material	Pipe Specifications	Joint Specifications
Vitrified Clay Pipe	ASTM C-700	ASTM C-425
Reinforced Concrete Sewer Pipe	ASTM C-76	ASTM C-443
Cast Iron Soil Pipe	ASTM A-74	ASTM C-564
Ductile Iron Pipe	ANSI A21.51	ANSI A21.11
Polyvinyl Chloride (PVC) Pipe		
6-inch to 15-inch Diameter SDR 26	ASTM D-3034	ASTM D-3212
18-inch to 27-inch Diameter F/DY=46	ASTM F-679	ASTM D-3212
High Density Polyethylene (HDPE)	ASTM D-3350	ASTM D-3261, F-2620 (Heat Fusion)
	ASTM D-3035	ASTM D-3212, F-477 (Gasketed)
Water Main Quality PVC SDR 26		
4-inch to 36-inch	ASTM D-2241	ASTM D-3139
4-inch to 12-inch	AWWA C900	ASTM D-3139
14-inch to 48-inch	AWWA C905	ASTM D-3139

The following materials are allowed on a qualified basis subject to district review and approval prior to permit issuance. A special condition will be added to the permit when the pipe material is used for sewer construction or a connection is made.

Pipe Material	Pipe Specifications	Joint Specifications
Polypropylene (PP) Pipe		
12-inch to 24-inch Double Wall	ASTM F-2736	ASTM D-3212, F-477
30-inch to 60-inch Triple Wall	ASTM F-2764	ASTM D-3212, F-477

8. All sanitary sewer construction (and storm sewer construction in combined sewer areas), requires stone bedding with stone 1/4" to 1" in size, with minimum bedding thickness equal to 1/4 the outside diameter of the sewer pipe, but not less than four (4) inches nor more than eight (8) inches. Material shall be CA-7, CA-11 or CA-13 and shall be extended at least 12" above the top of the pipe when using PVC.
9. Non-shear flexible-type couplings shall be used in the connection of sewer pipes of dissimilar materials.
10. All manholes shall be provided with bolted, watertight covers. Sanitary lids shall be constructed with a concealed pickhole and watertight gasket with the word "SANITARY" cast into the lid.
11. When connecting to an existing sewer main by means other than an existing wye, tee, or an existing manhole, one of the following methods shall be used:
 a. A circular saw-cut of sewer main by proper tools ("Sewer-tap" machine or similar) and proper installation of hubwye saddle or hub-tee saddle.
 b. Remove an entire section of pipe (breaking only the top of one bell) and replace with a wye or tee branch section.
 c. With pipe cutter, neatly and accurately cut out desired length of pipe for insertion of proper fitting, using "Band Seal" or similar couplings to hold it firmly in place.
12. Whenever a sanitary/combined sewer crosses under a watermain, the minimum vertical distance from the top of the sewer to the bottom of the watermain shall be 18 inches. Furthermore, a minimum horizontal distance of 10 feet between sanitary/combined sewers and watermains shall be maintained unless: the sewer is laid in a separate trench, keeping a minimum 18" vertical separation; or the sewer is laid in the same trench with the watermain located at the opposite side on a bench of undisturbed earth, keeping a minimum 18" vertical separation. If either the vertical or horizontal distances described cannot be maintained, or the sewer crosses above the water main, the sewer shall be constructed to water main standards or it shall be encased with a water main quality carrier pipe with the ends sealed.
13. All existing septic systems shall be abandoned. Abandoned tanks shall be filled with granular material or removed.
14. All sanitary manholes, (and storm manholes in combined sewer areas), shall have a minimum inside diameter of 48 inches, and shall be cast in place or pre-cast reinforced concrete.
15. All sanitary manholes, (and storm manholes in combined sewer areas), shall have precast "rubber boots" that conform to ASTM C-923 for all pipe connections. Precast sections shall consist of modified groove tongue and rubber gasket type joints.
16. All abandoned sanitary sewers shall be plugged at both ends with at least 2 feet long non-shrink concreted or mortar plug.
17. Except for foundation/footing drains proved to protect buildings, or perforated pipes associated with volume control facilities, drain tiles/field tiles/underdrains/perforated pipes are not allowed to be connected to or tributary to combined sewers, sanitary sewers, or storm sewers tributary to combined sewers in combined sewer areas. Construction of new facilities of this type is prohibited; and all existing drain tiles and perforated pipes encountered within the project area shall be plugged or removed, and shall not be connected to combined sewers, sanitary sewers, or storm sewers tributary to combined sewers.
18. A backflow preventer is required for all detention basins tributary to combined sewers. Required backflow preventers shall be inspected and exercised annually by the property owner to ensure proper operation, and any necessary maintenances shall be performed to ensure functionality. In the event of a sewer surcharge into an open detention basin tributary to combined sewers, the permittee shall ensure that clean up and wash out of sewage takes place within 48 hours of the storm event.

E. Erosion and Sediment Control
1. The contractor shall install the erosion and sediment control devices as shown on the approved erosion and sediment control plan.
2. Erosion and sediment control practices shall be functional prior to hydrologic disturbance of the site.
3. All design criteria, specifications, and installation of erosion and sediment control practices shall be in accordance with the Illinois Urban Manual.
4. A copy of the approved erosion and sediment control plan shall be maintained on the site at all times.
5. Inspections and documentation shall be performed, at a minimum:
 a. Upon completion of initial erosion and sediment control measures, prior to any soil disturbance.
 b. Once every seven (7) calendar days and within 24 hours of the end of a storm event with greater than 0.5 inch of rainfall or liquid equivalent precipitation.
6. Soil disturbance shall be conducted in such a manner as to minimize erosion. If stripping, clearing, grading, or landscaping are to be done in phases, the co-permittee shall plan for appropriate soil erosion and sediment control measures.
7. A stabilized mat of crushed stone meeting the standards of the Illinois Urban Manual shall be installed at any point where traffic will be entering or leaving a construction site. Sediment or soil reaching an improved public right-of-way, street, alley or parking area shall be removed by scraping or street cleaning as accumulations warrant and transported to a controlled sediment disposal area.
8. Concrete washout facilities shall be constructed in accordance with the Illinois Urban Manual and shall be installed prior to any on site construction activities involving concrete.
9. Mortar washout facilities shall be constructed as necessary to direct all runoff from hydrologically disturbed areas to an appropriate sediment trap or basin.
10. Temporary diversions shall be constructed as necessary to direct all runoff from hydrologically disturbed areas to an appropriate sediment trap or basin. Volume control facilities shall not be used as temporary sediment basins.
11. Disturbed areas of the site where construction activities have temporarily or permanently ceased shall be stabilized with temporary or permanent measures within seven (7) days.
12. All flood protection areas and volume control facilities shall, at a minimum, be protected with a double-row of silt fence (or equivalent).
13. Volume control facilities shall not be constructed until all of the contributing drainage area has been stabilized.
14. Soil stockpiles shall, at a minimum, be protected with perimeter sediment controls. Soil stockpiles shall not be placed in flood protection areas or their buffers.
15. Earthen embankment side slopes shall be stabilized with appropriate erosion control blanket.
16. Storm sewers that are or will be functioning during construction shall be protected by appropriate sediment control measures.
17. The contractor shall either remove or replace any existing drain tiles and incorporate them into the drainage plan for the development. Drain tiles cannot be tributary to a sanitary or combined sewer. Drain tiles allowed in combined sewer area for green infrastructure practices.
18. If dewatering services are used, adjoining properties and discharge locations shall be protected from erosion and sedimentation. Dewatering systems should be inspected daily during operational periods. The site inspector must be present at the commencement of dewatering activities.
19. The contractor shall be responsible for trench dewatering and excavation for the installation of sanitary sewers, storm sewers, water mains as well as their services and other appurtenances. Any trench dewatering, which contains sediment shall pass through a sediment settling pond or equally effective sediment control device. Alternatives may include dewatering into a sump pit, filter bag or existing vegetated upslope area. Sediment laden waters shall not be discharged to waterways, flood protection areas or the combined sewer system.
20. All permanent erosion control practices shall be initiated within seven (7) days following the completion of soil disturbing activities.
21. All erosion and sediment control measures shall be maintained and repaired as needed on a year-round basis during construction and any periods of construction shutdown until permanent stabilization is achieved.
22. All temporary erosion and sediment control measures shall be removed within thirty (30) days after permanent site stabilization.
23. The erosion and sediment control measures shown on the plans are the minimum requirements. Additional measures may be required, as directed by the engineer, site inspector, or MWRD.

Contractor shall review Palatine Village Code for Village specific requirements, Village Code and MWRD notes shall supersede the notes and specifications shown on this plan if a conflict occurs.

No.	Date	Revision
1	06/09/2021	Per Village Comments

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GENERAL NOTES & SPECIFICATIONS

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-229
Sheet C2

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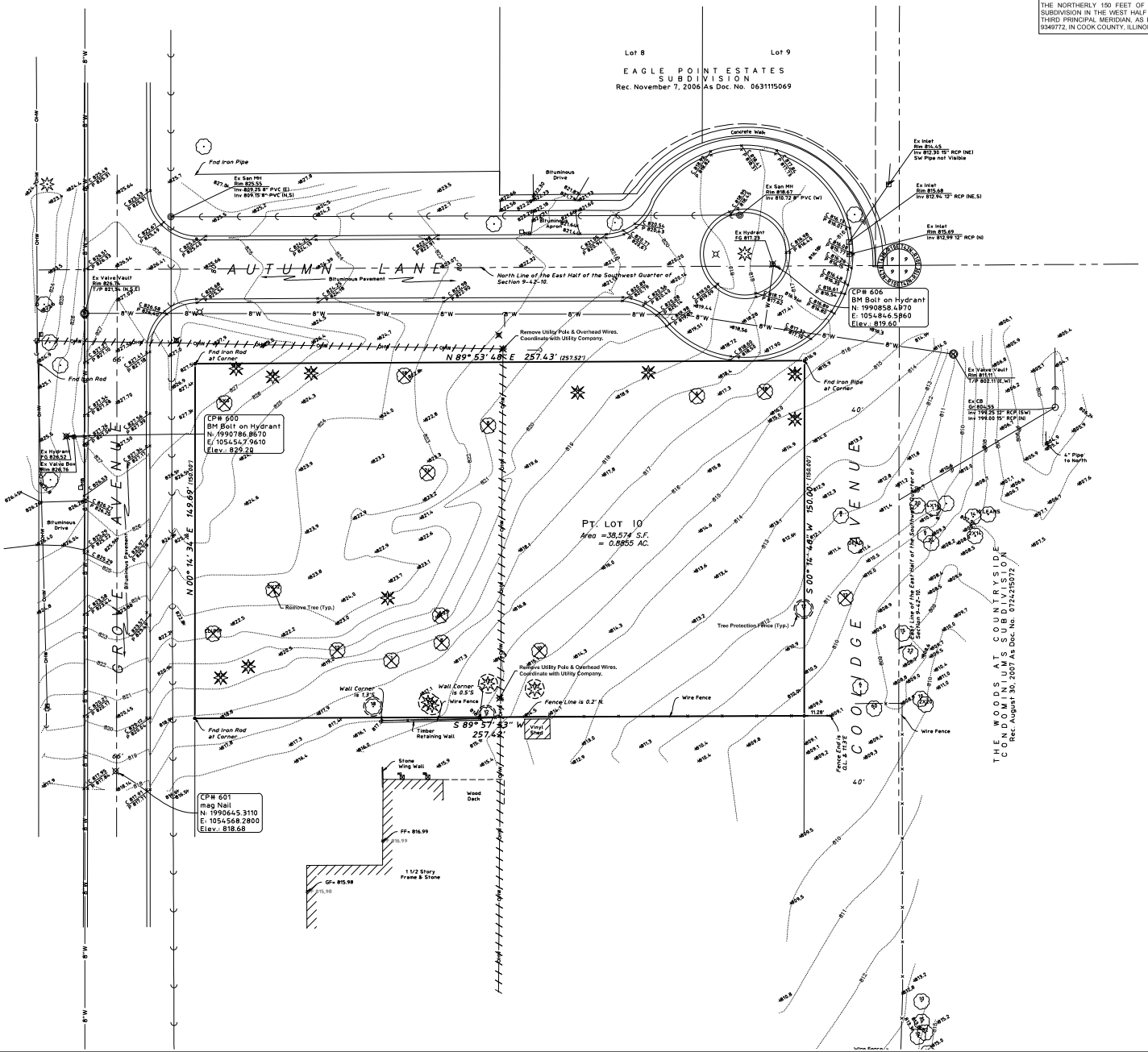
Date: Jun 09, 2021 • 4:34pm Plotted By: daniel-v
Name: P:\2020\20229\Drawings Final Engineering\20229-Autumn Rd Subdivision Eng.dwg



LEGAL DESCRIPTION

THE NORTHERLY 150 FEET OF BLOCK 10 IN PERCY WILSON'S FOREST VIEW HIGHLAND, A SUBDIVISION IN THE WEST HALF OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AS PER PLAT THEREOF RECORDED JULY 23, 1926 AS DOCUMENT 9349772, IN COOK COUNTY, ILLINOIS.

DEMOLITION LEGEND

- UTILITY REMOVAL
- MISCELLANEOUS REMOVAL
- TREE REMOVAL
- TREE PROTECTION

DEMOLITION AND CLEARING NOTES

1. The Contractor shall perform all demolition, clearing, grubbing, and tree removal and protection work in accordance with all applicable Federal, State, County and Local requirements or as noted in the Plans.
2. Prior to the commencement of any demolition or clearing activities, the Owner or Contractor shall obtain all applicable permits to disconnect the existing utility services to each building proposed for demolition.
3. The Contractor shall coordinate all demolition work with the Village, utility companies, and other Jurisdictional Agencies, so as to ensure the protection of all existing sewer, water main, and other utilities, and further to ensure that proper stormwater conveyance is attained until the proposed improvements can be installed and placed into operation.
4. Clearing shall consist of the removal and legal disposal of all obstructions such as trees, hedges, fences, walls, accumulations of rubbish of whatever nature, and all logs, shrubs, brush, grass, weeds, and other vegetation and stumps. These items shall be removed whenever they are found within the street right-of-ways or within the limits of construction. Trees to be saved or protected shall be identified by the Engineer on the Plans or in the field. All trees except those designated to be saved or protected, as well as all stumps and hedges within the limits of construction, shall be removed completely and legally disposed of off-site or as otherwise designated on the Plans or authorized by the Owner. Trees designated to be saved or protected as indicated on the Plans or as directed by the Engineer, shall be protected from damage in accordance with the procedures outlined in Section 201 of the IDOT Standard Specifications.
5. All items shown to be removed on the Plans including items not specifically noted but necessary to be removed to construct the proposed improvements shall be demolished or removed as necessary and disposed of legally off-site or as approved by the Owner.
6. Existing utilities to be disconnected shall be done so at the main or as directed by the applicable Jurisdictional Agency or as noted on the Plans.
7. Utilities marked to be abandoned shall be abandoned as required by the applicable Jurisdictional Agency or as noted on the Plans.
8. All existing pavement or concrete to be removed shall be saw-cut along the limits of the proposed removal to provide a clean vertical edge. The cost of saw-cutting shall be considered incidental to the removal of each item.
9. All voids left by any item removed under any proposed building, pavement walk or other structural areas or within zones of influence thereof shall be properly backfilled with suitable backfill material and/or compacted as necessary by the Contractor.
10. The Contractor shall implement a daily program for dust control as it relates to the demolition and clearing activities. This program is to be approved by the Village prior to the start of any demolition or clearing work.
11. All existing building services serving buildings that are to be removed shall be disconnected and removed as required by the applicable Jurisdictional Agency.
12. All existing wells shown on the Plans to be abandoned or that are discovered during the course of construction shall be exposed and cut-off three (3) feet below the proposed finished grade and sealed by the Contractor in accordance with Section 920 of the "Illinois Water Well Construction Code", latest edition, or as required by the Health Department or by any other Local, County, State or Federal rules and regulations.
13. All existing septic tanks, grease traps or similar shown on the Plans to be abandoned or that are discovered during the course of construction shall have all liquids and solids removed and disposed of legally off-site by a licensed commercial waste hauler in accordance with the requirements of the Health Department or as required by any Local, County, State or Federal rules and regulations. The structures shall then be removed and disposed legally off-site or broken in-place, so as not to hold liquid, and back-filled with suitable materials by the Contractor or as required by the Health Department or by any other Local, County, State or Federal rules and regulations.
14. Any material containing asbestos or other hazardous materials found within existing structures or other items shown to be removed in order to construct the proposed improvements shall be removed from the site and legally disposed of off-site by the Contractor in accordance with applicable County, State or Federal rules or regulations.
15. All fire access lanes or routes located within the existing project area shall remain in service, clean of debris, and accessible for use by emergency vehicles at all times while demolition and clearing work is being performed.
16. It shall be the responsibility of the Contractor to legally remove from the site any and all materials and debris which results from their demolition or clearing operations at no additional expense to the Owner. Burning or incineration on the site is not permitted.
17. Tree Removal is illustrative and will Depend on the Permit Plat Grading for Future Homes.

NORTH
Scale: 1" = 20'

No.	Date	Revision
1	10/09/2021	Per Village Comments

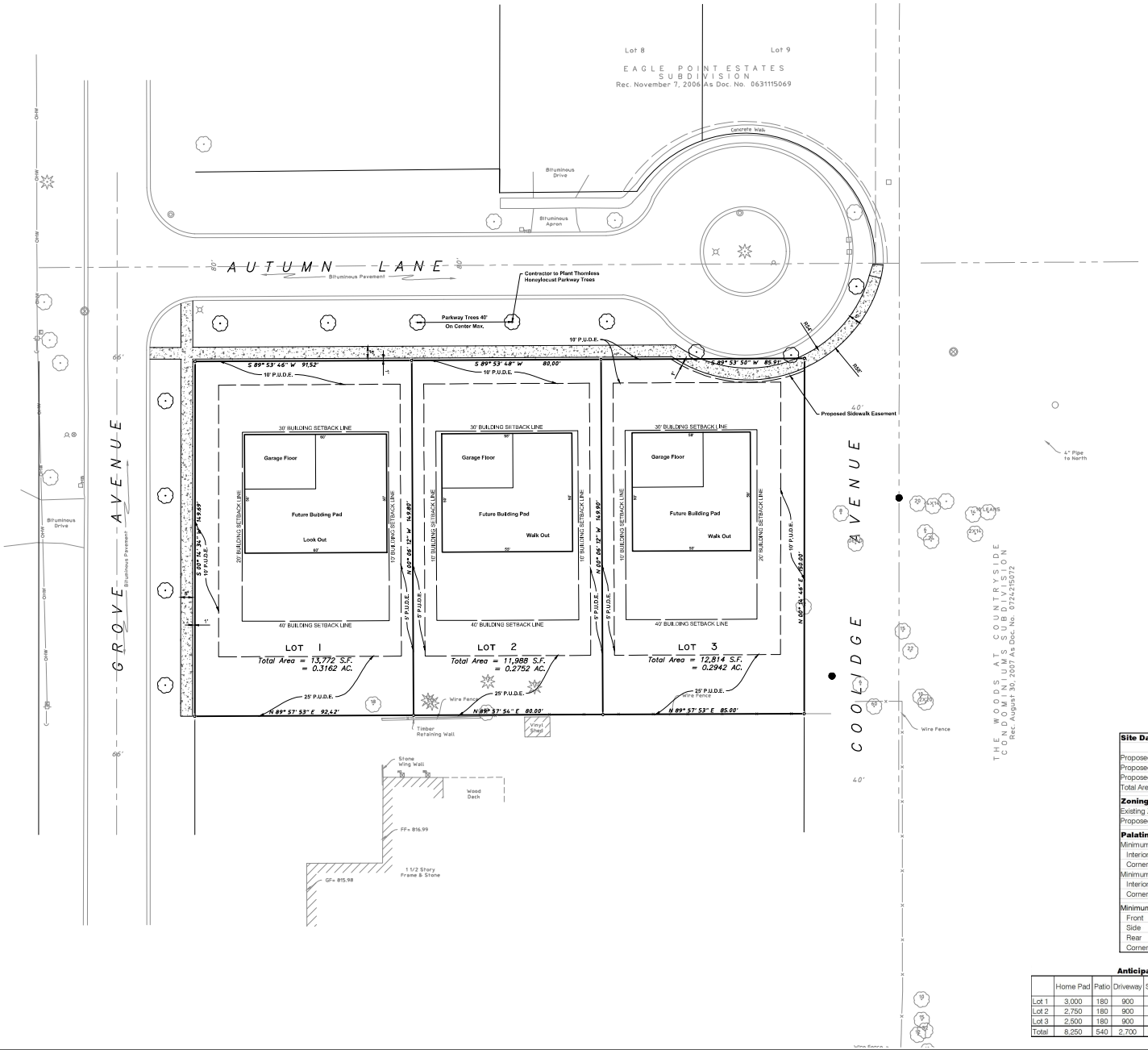
HAEGER ENGINEERING
consulting engineers | land surveyors
150 South Wilke Road, Suite 110 Arlington Heights, Illinois 60005 ph 847-394-2300 fax 847-394-6608
Illinois Professional Design Firm License No. 184.003152
www.haegerengineering.com

EXISTING CONDITIONS & DEMOLITION PLAN

AUTUMN ROAD SUBDIVISION SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager:	D J V
Engineer:	D J V
Date:	04/21/2021
Project No.	20-220
Sheet	C

Packet Pg. 74
6.B.1.e
Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision



NORTH
Scale: 1" = 20'

No.	Revision	Date
1.	Per Village Comments	10/09/2021

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SITE PLAN

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Site Data

	s.f.	acres	
Proposed Lot 1	13,772	0.32	36%
Proposed Lot 2	11,988	0.28	31%
Proposed Lot 3	12,814	0.29	33%
Total Area	38,574	0.89	100%
Zoning			
Existing Zoning	R-1		
Proposed Zoning	R-2		
Palatine R-2 Lot Requirements			
Minimum Lot Area			
Interior	9,000 s.f.		
Corner	10,000 s.f.		
Minimum Lot Width			
Interior	75 ft.		
Corner	85 ft.		
Minimum Yards			
Front	30 ft.		
Side	10 ft.		
Rear	40 ft.		
Corner	20 ft.		

Anticipated Impervious Areas (SF)

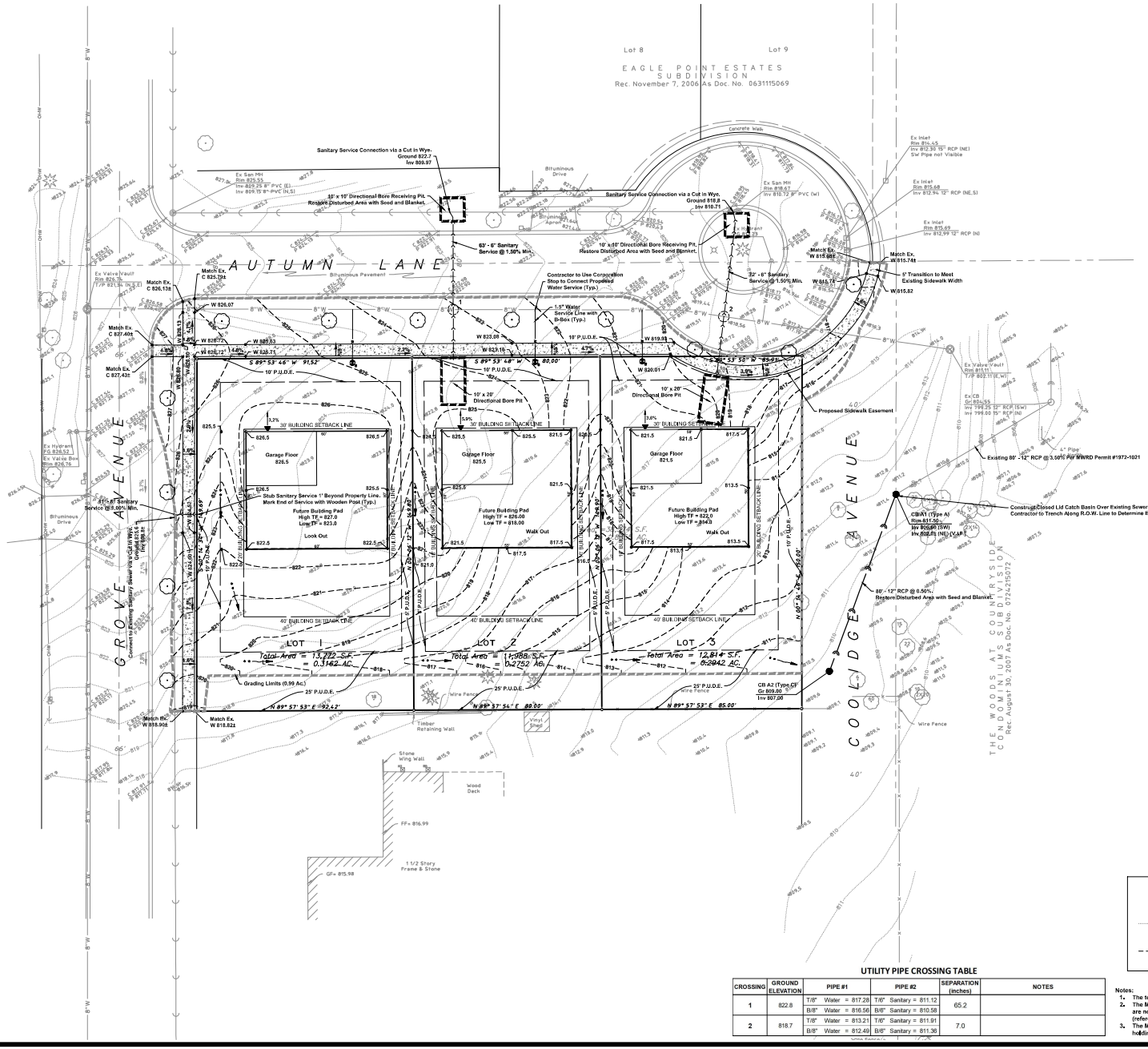
	Home Pad	Patio	Driveway	Shed	Total Imp.	Lot Area	Imp. %	Allowable Imp. %	Additional Allowable Imp.
Lot 1	3,000	180	900	180	4,260	13,772	31%	45%	1,937
Lot 2	2,750	180	900	180	4,010	11,988	33%	45%	1,385
Lot 3	2,500	180	900	180	3,760	12,814	29%	45%	2,006
Total	8,250	540	2,700	540	12,030	38,574	31%	45%	5,328

Project Manager:	D J V
Engineer:	D J V
Date:	04/21/2021
Project No.	20-220
Sheet	0

Packet Pg. 75

6.B.1.e

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision



UTILITY PIPE CROSSING TABLE

CROSSING	GROUND ELEVATION	PIPE #1	PIPE #2	SEPARATION (inches)	NOTES
1	822.8	T/6" Water = 817.28	T/6" Sanitary = 811.12	65.2	
		B/8" Water = 816.56	B/8" Sanitary = 810.58		
2	818.7	T/6" Water = 813.21	T/6" Sanitary = 811.91	7.0	
		B/8" Water = 812.49	B/8" Sanitary = 811.36		

Notes:
1. The total property holdings are 0.8855 acres.
2. The MWRD WMO Runoff Requirements & Volume Control Requirements are not required since the property holdings are less than 1 acre (reference - MWRD WMO §502.1.A & §504.1.A).
3. The MWRD WMO detention storage is not required since the property holdings are less than 5 acres (reference - MWRD WMO §504.1.A).

NORTH
Scale: 1" = 20'

No.	Revision	Date
1.	Per Village Comments	10/09/2021

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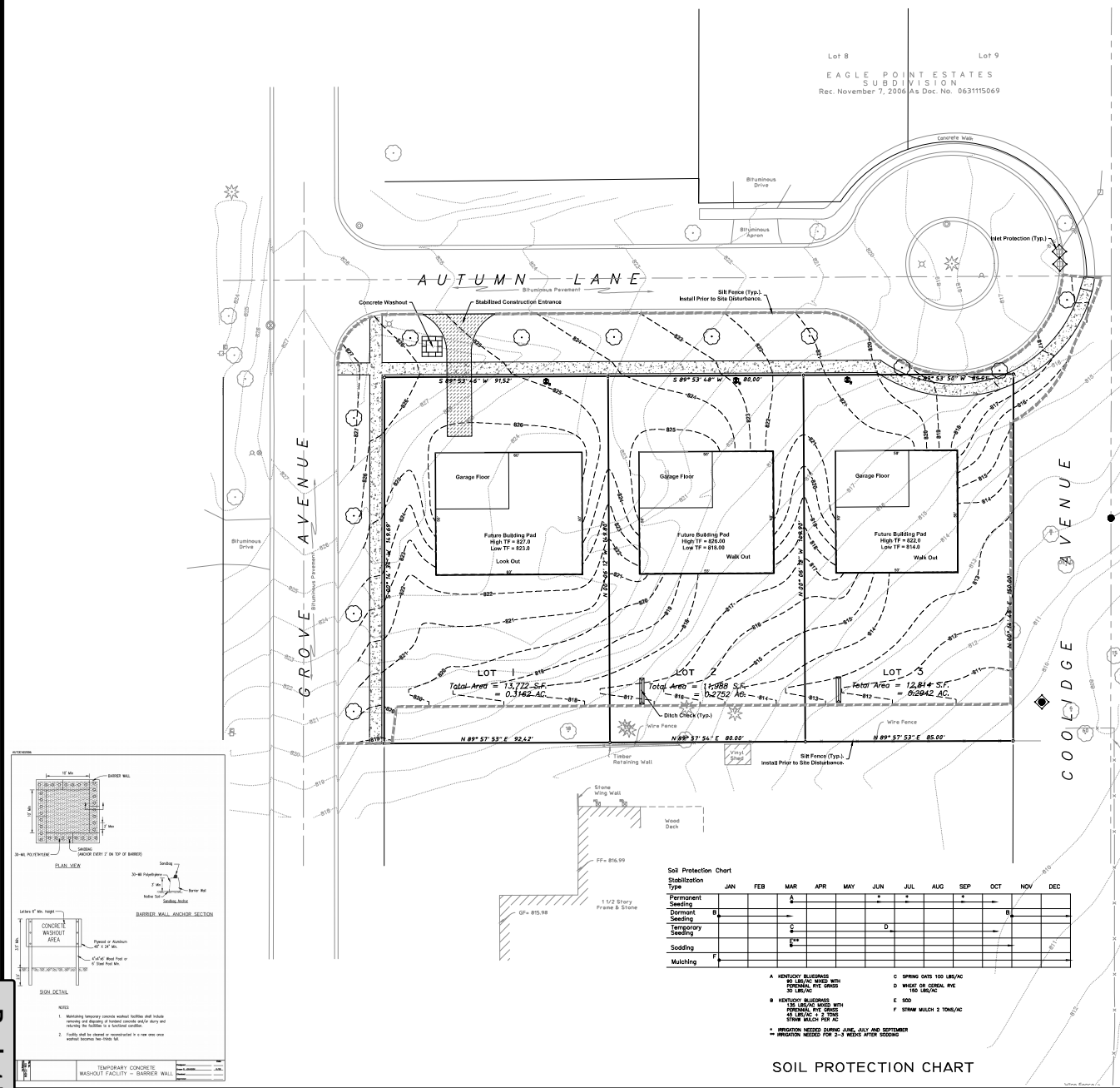
ENGINEERING PLAN

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-220
Sheet C

Packet Pg. 76

6.B.1.e



SOIL PROTECTION CHART

Stabilization Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Permanent Seeding			A			*	*		*			
Dormant Seeding	B										B	
Temporary Seeding			C			D						
Sodding			E**									
Mulching	F											

A KENTUCKY BLUEGRASS 90 LBS/AC MIXED WITH PERENNIAL RYE GRASS 30 LBS/AC

B KENTUCKY BLUEGRASS 135 LBS/AC MIXED WITH PERENNIAL RYE GRASS 45 LBS/AC + 2 TONS STRAW MULCH PER AC

C SPRING OATS 100 LBS/AC

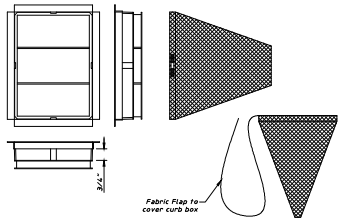
D WHEAT OR CEREAL RYE 150 LBS/AC

E SOD

F STRAW MULCH 2 TONS/AC

* IRRIGATION NEEDED DURING JUNE, JULY AND SEPTEMBER
** IRRIGATION NEEDED FOR 2-3 WEEKS AFTER SODDING

CURB SILT BASKET CATCH-ALL

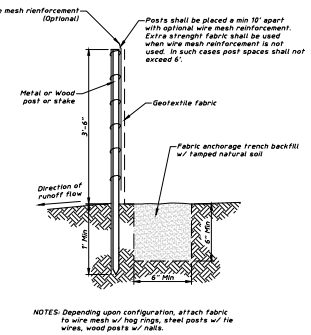


GENERAL NOTES:

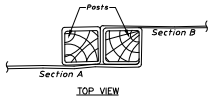
FRAME: Top flange fabricated from 1-1/4"x1-1/4"x1/8" angle. Base rim fabricated from 1-1/2"x1/2"x1/8" channel. Handles and suspension brackets fabricated from 1-1/4"x1/4" flat stock. All domestic steel conforming to ASTM-A36.

SEDIMENT BAG: Bag fabricated from 4 oz./sq.yd. non-woven polypropylene geotextile reinforced with polyester mesh. Bag secured to base rim with a stainless steel strap and lock. All storm structures must have either a curb silt basket catch-all or an inlet silt basket catch-all inserted prior to construction.

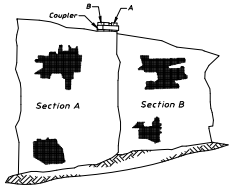
SILT FENCE



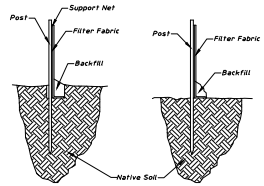
NOTES: Depending upon configuration, attach fabric to wire mesh w/ hog rings, steel posts w/ tie wires, wood posts w/ nails.



TOP VIEW



JOINING SECTIONS OF EROSION CONTROL FENCE



TOE – IN METHODS

EROSION CONTROL FENCE INSTALLATION

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consulting engineers | land surveyors
105 S. State Street, Yorkville, IL 60560 | 630.553.5822 | Fax: 630.553.5823
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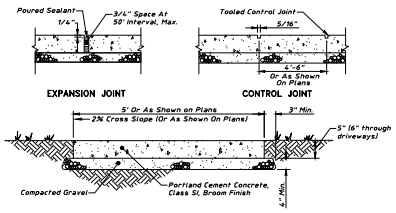
No.	Revision	Date
1	Per Village Comments	10/09/2021

EROSION CONTROL PLAN
AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

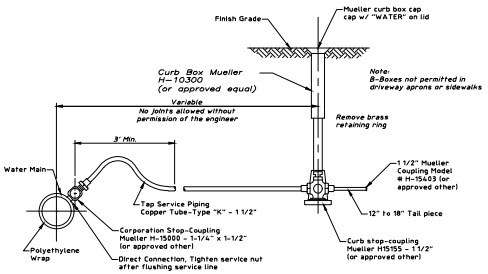
Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-229
Sheet 0

NORTH
Scale: 1" = 20'

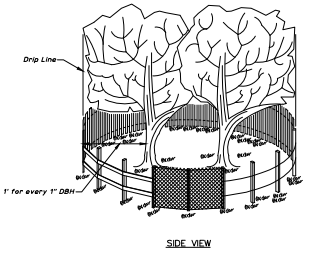
Packet Pg. 77
6.B.1.e
Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

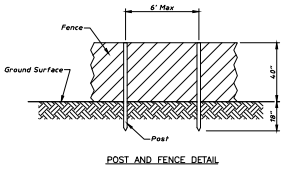


PORTLAND CEMENT CONC. SIDEWALK



WATER SERVICE DETAIL



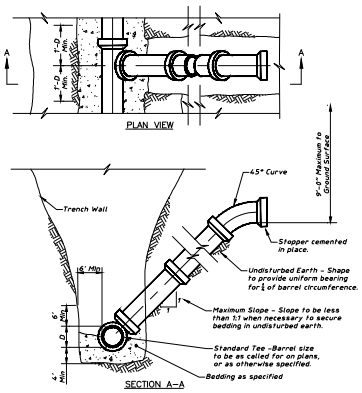


POST AND FENCE DETAIL

NOTES:

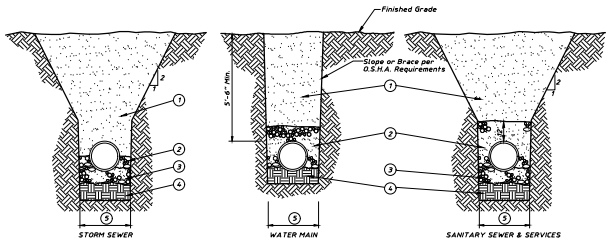
1. The fence shall be located outside the drip line of the tree to be saved and in no case closer than 1 foot for every 1" DBH to the trunk of any tree.
2. Fence posts shall be either standard steel posts or wood posts with a minimum cross sectional area of 3.0 sq. in..
3. The fence may be either 40" high snow fence, 40" plastic web fencing or any other material as approved by the engineer.

TREE PROTECTION - FENCING



Note:
Riser to be constructed in lieu of wyes where sewer depth exceeds 12'-0". For pipe material and concrete see specifications.

SANITARY SERVICE TYPICAL RISER DETAIL



(1) CA-6 trench backfill under pavement, curb and gutter as indicated in road subgrades and within 2 feet of any proposed curb and gutter or sidewalk. Mechanically compacted backfill of excavated materials in other locations if approved by the Village Engineer. Refer to note 3 below for materials and compaction requirements.

(2) STORM SEWER Compacted granular material CA 11 or CA 13 to springline of pipe (Granular Material = 1/4" to 1"). Compact to 95% (ASTM D-1557) 8" lifts max.

WATER MAIN Compacted granular material CA 6 to 12" above top of of pipe Compact to 95% (ASTM D-1557) 8" lifts max.

SANITARY SEWER (PVC, DUCTILE IRON) Compacted granular material CA 11 or CA 13 to 12" above top of pipe (Granular Material = 1/4" to 1") (also see note 1 below). Compact to 95% (ASTM D-1557) 8" lifts max.

(3) 4" Compacted granular bedding material. CA 11 or CA 13 gradation. 8" Lifts max. (Loose measure). Compact to 95% (ASTM D-1557), Bedding Material to be 1/4" to 1"

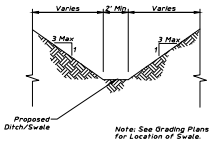
(4) Unsuitable material to be removed where directed by Engineer (to a minimum depth of 4") and replaced with suitable material and compacted.

(5) Trench Width - Pipe O.D. + 24" Minimum Refer to Standard Specifications for Water and Sewer Main Construction in Illinois, Current Edition, for Trench Widths.

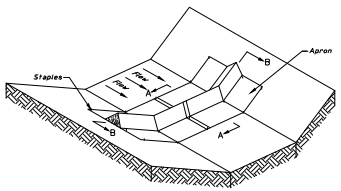
Notes:

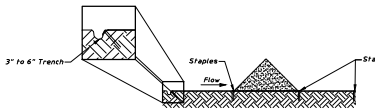
1. PVC pipe conforming to the SDR specified in the plans shall be installed to the latest revised specification requirements of ASTM D-2321 using either compacted granular material CA 11 or CA 13 for bedding, haunching and initial backfill of 12" over the top of pipe to provide the necessary support fot the pipe so that the maximum deflection does not exceed 5% of the pipes original internal diameter.
2. All CA 6, CA 11 and CA 13 to be IDOT approved.
3. Under or within 2 feet of pavement, curbs and walks use trench backfill and compact to 95% Mod. Proctor density (ASTM D-1557) 8" lifts maximum. (Loose Measure). In all other areas use excavated materials (unless noted otherwise) and compact to 90% (ASTM D-1557) 12" lifts maximum, (Loose measure).

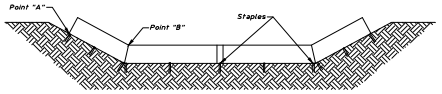
TYPICAL TRENCH CROSS SECTION - MWRD COMPLIANT



TYPICAL MINIMUM SWALE SECTION

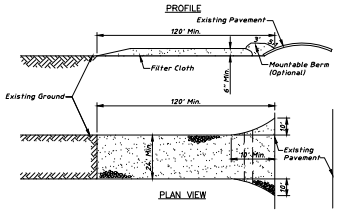






NOTE:
Point "A" must be higher than point "B" to ensure that water flows over the dike and not around the ends.

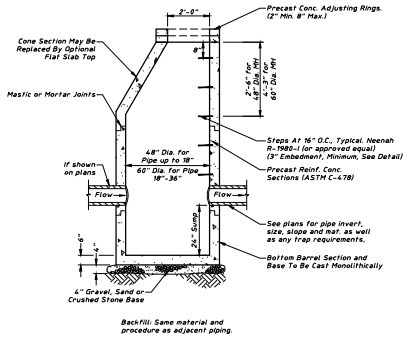
TRIANGULAR SILT DIKE INSTALLATION FOR ROADWAY DITCH OR DRAINAGE DITCH



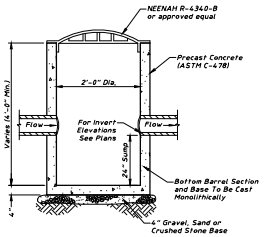
CONSTRUCTION SPECIFICATIONS:

1. Stone Size - Use 2" stone, or reclaimed or recycled concrete equivalent.
2. Length - As required, but not less than 120 feet (except on a single residence lot where a 30 foot minimum length would apply).
3. Thickness - Not less than six (6) inches.
4. Width - Twenty-four (24) feet minimum, but not less than the full width at points where ingress or egress occurs.
5. Filter Cloth - Will be placed over the entire area prior to placing of stone. Filter will not be required on a single family residence lot.
6. Surface Water - All surface water flowing or diverted toward construction entrances shall be piped across the entrance. If piping is impractical, a mountable berm with 5:1 slopes will be permitted.
7. Maintenance - The entrance shall be maintained in a condition which will prevent tracking or flowing of sediment onto public rights-of-way. This may require periodic top dressing with additional stone as conditions demand and repair and/or cleanout of any measures used to trap sediment. All sediment spilled, dropped, washed or tracked onto public rights-of- way must be removed immediately.
8. Washing - Wheels shall be cleaned to remove sediment prior to entrance onto public rights-of-way. When washing is required, it shall be done on an area stabilized with stone and which drains into an approved sediment trapping device.
9. Periodic inspection and needed maintenance shall be provided after each rain.

STABILIZED CONSTRUCTION ENTRANCE



CATCH BASIN - TYPE A



CATCH BASIN - TYPE C

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www.haegerengineering.com

No.	Revision	Date
1	Per Village Comments	10/09/2021

TYPICAL DETAILS

AUTUMN ROAD SUBDIVISION
SITE IMPROVEMENT PLANS
PALATINE, ILLINOIS

Project Manager: D J V
Engineer: D J V
Date: 04/21/2021
Project No. 20-220
Sheet 0

Jan 09, 2021 - 4:34pm Plotted By: dbrooks
File: P:\2020\20029\Drawing\Final Engineering\20029-Autumn Rd Subdivision Eng.dwg

PUBLIC NOTICE
A Public Hearing will be held before the Village of Palatine Plan Commission on Tuesday, July 20, 2021 at 7 PM, in the Village Council Chambers in the Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:

1. **Preliminary and Final Plat of Subdivision to permit a 3-lot single-family residential development; and,**
2. **Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential.**

The property is commonly known as 1133 N. Grove Avenue (PIN #: 02-09-306-002-0000)
The Petitioner is requesting to subdivide the property into three single-family residential lots.
The above petition has been filed by Thomas Herzau available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: 21-46
VILLAGE OF PALATINE
Dennis Dwyer, Chair
Palatine Plan Commission
DATED: This 5th day of July of 2021
Published in Daily Herald July 5, 2021 (4566402)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Northwest Suburbs
Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Northwest Suburbs DAILY HERALD**. That said **Northwest Suburbs DAILY HERALD** is a secular newspaper, published in Arlington Heights and has been circulated daily in the Village(s) of: Arlington Heights, Barrington, Barrington Hills, Bartlett, Buffalo Grove, Deer Park, Des Plaines, Elk Grove, Franklin Park, Glenview, Hanover Park, Hoffman Estates,Inverness, Melrose Park,Morton Grove, Mt Prospect, Niles, Northbrook, Northfield, Northlake, Palatine, Park Ridge, Prospect Heights, River Grove, Rolling Meadows, Rosemont, Schaumburg,Schiller Park, South Barrington, Streamwood, Wheeling, Wilmette

County(ies) of Cook
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the Northwest Suburbs DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 07/05/2021
in said Northwest Suburbs DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY _____
Designee of the Publisher and Officer of the Daily Herald

Control # 4566402

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

PUBLIC NOTICE
A Public Hearing for a 3-lot Subdivision will be held before the Village of Palatine Plan Commission on Tuesday, July 20, 2021 at 7 PM, in the Village Council Chambers in the Palatine Village Hall, 200 E. Wood Street. In conjunction with the Subdivision, the Village of Palatine is requesting the following:

• Vacation of the approximately 40 feet of Coolidge Avenue right-of-way, located directly east of 1133 N. Grove Avenue

The Village of Palatine is requesting the Vacation of the approximately 40 feet of Coolidge Avenue right of way, directly east of the Subject Property located at 1133 N. Grove Avenue (PIN #: 02-09-306-002-0000), in conjunction with the proposed 3-lot subdivision.

The Subdivision petition has been filed by Thomas Herzau available for examination in the office of the Village Clerk, 200 E. Wood Street.

FILE #: 21-46
VILLAGE OF PALATINE
Dennis Dwyer, Chair
Palatine Plan Commission
DATED: This 5th day of July of 2021
Published in Daily Herald July 5, 2021 (4566415)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Northwest Suburbs
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Control # 4566415

Attachment: 1133 N. Grove Avenue - July 20th Plan Commission materials (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision

III. PUBLIC HEARING

1. 1133 N. Grove Avenue

Chairman Dwyer read the notice of public hearing that was published in the Daily Herald on July 5th, 2021.

The following petitioner's exhibits were introduced:

1. Application
2. Topographic Survey
3. Plat of Subdivision
4. Engineering Plans
5. Public Notice Subdivision
6. Public Notice Vacation
7. Objection email
8. Proof of ownership

Sworn in Petitioner - Mr. Len Kleinjan

Mr. Kleinjan states he is representing the petitioner, Mr. Thomas Herzau, and is a civil engineer. The request is to rezone the subject property for R-1 to R-2 with (3) single family lots that will be 80' to 85' in width. Mr. Kleinjan presents a site plan and confirms lot size for each subject property.

Sworn in Staff: Ms. Katie Rivard

Ms. Rivard provides a background of the request and states that the subject property is approximately 0.89 acres, is one single-family vacant residential lot and the petitioner is seeking to rezone from R-1 to R-2. Petitioner is requesting approval of the following:

1. Preliminary and Final Plat of Subdivision to permit a 3-lot single-family residential development
2. Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential
3. Vacation of the approximately 40 feet of Coolidge Avenue right-of-way, located directly east of 1133 N. Grove Avenue

Ms. Rivard provides documentation of proposed site plan and confirms lot sizes for each proposed property. She confirms the lots meet all of the bulk and setback requirements. She also states that the subject property is east and adjacent to the unimproved Coolidge Avenue right-of-way and the Village is recommending this area is vacated to the Petitioner as a condition of the Subdivision and Rezoning. If approved by Council, the Village would retain easement rights. She states that the right-of way would push the Subject Property past the 1-acre limit. She also states that the petitioner has indicated he is not interested in the right-of-way. Ms. Rivard explains the engineering requirements.

Discussion regarding the vacation of the Coolidge Avenue right-of-way.

Mr. Bettenhausen asks if the Coolidge Avenue right-of-way to the north and south are already vacated.

Ms. Rivard confirms that it is vacated to the north but not to the south.

Attachment: PC Minutes 7-20-21 (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

Mr. Bettenhausen asks if it can be used for retention purposes.
Mr. Vyverberg is sworn in.
Mr. Vyverberg states that he would have to confirm with the Village Engineer.

Mr. Kleinjan states that the petitioner is not interested in the right-of-way.

Chairman Dwyer asks if the petitioner can refuse the right-of-way.

Mr. Vyverberg states it could be imposed as a subject of the review.

STAFF RECOMMENDATION:
While several of the immediately adjacent properties remain R-1 zoning with larger lots, the proposal is consistent with recent developments immediately north and south of the Subject Property. Additionally, the Subject Properties are located within Northwest Sub-Area, which recommends that lots fronting Grove Avenue (south of North Avenue) be redeveloped within the Village's current R-2 standards. Ultimately, the approval of the Vacation of the unimproved, Coolidge Avenue right-of-way will remain a policy decision for the Village Council. With that being said, Staff recommends approval of the proposal, subject to the following conditions:

1. The development shall substantially conform to the Plat of Subdivision and the Engineering Plans prepared by Haeger Engineering, dated 04/21/2021 last revised 06/09/2021, except as such plans may be revised to conform to Village Codes and Ordinances.
2. A Public Improvement letter of credit or appropriate security deposit shall be submitted in a manner acceptable to the Village Engineer.
3. Review fees in the amount of 1.5% of the total project improvement costs (as defined in the Village Code) shall be submitted in a manner acceptable to the Village Engineer.
4. The Final Plat of Subdivision shall be submitted on Mylar with the required signatures and significantly conform to the Plat of Subdivision prepared by Norman J. Toberman & Associates, LLC.
5. A Plat of Vacation shall be submitted on Mylar with the required signatures in a manner acceptable to the Village Engineer.
6. A Subdivision Improvement Agreement shall be submitted.
7. Recording fees in the amount of $300 shall be submitted.
8. The Final Engineering Plans and Final Engineer's Cost Estimate shall be revised in a manner acceptable to the Village Engineer.
9. Cash-in-lieu of detention shall be submitted in a manner acceptable to the Village Engineer.
10. Water recapture fees shall be paid in a manner acceptable to the Village Engineer. This amount is subject to change up to the date of the Village Council approval.

Attachment: PC Minutes 7-20-21 (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

11. Sanitary recapture fees shall be paid in a manner acceptable to the Village Engineer. This amount is subject to change up to the date of the Village Council approval.

Mr. Friedman asks that the email letter to be read into the proceeding.

Mr. Dwyer reads the objection letter into the proceeding. He asks Mr. Vyverberg to respond to the letter and Mr. Vyverberg explains the Village's position on the request.

Mr. Noonan made a motion to close the public hearing; seconded by Mr. Fedota. The motion was unanimously approved.

DISCUSSION:

Mr. Fedota states that the adding the right-of-way condition to the approval could be a potential hardship to the developer.

Chairman Dwyer states that the motion to approve can request that the motion be approved without the vacation.

Ms. Williams makes a motion to recommend approval of the Subdivision and Rezoning; seconded by Mr. Noonan. The motion is unanimously approved.

RESULT: RECOMMENDED TO APPROVE [UNANIMOUS] Next: 8/9/2021 7:00 PM
MOVER: Teri Williams, Plan Commissioner
SECONDER: Patrick Noonan, Plan Commissioner
AYES: Hansen, Dwyer, Noonan, Williams, Friedman, Bettenhausen, Kolososki, Fedota
ABSENT: Robins

Ms. Williams makes a motion to approve the Vacation of Coolidge Ave; seconded by Mr. Noonan. Council recommend approval by a vote of 6-2.

RESULT: RECOMMENDED TO APPROVE [6-2] Next: 8/9/2021 7:00 PM
MOVER: Teri Williams, Plan Commissioner
SECONDER: Patrick Noonan, Plan Commissioner
AYES: Hansen, Noonan, Williams, Bettenhausen, Kolososki, Fedota
NAYS: Dwyer, Friedman
ABSENT: Robins

Chairman Dwyer summarized that the request to Subdivide and Rezone Subject property is unanimously approved by a vote of 8-0.
The second motion to approve the vacation of Coolidge Ave Right-of-Way is recommended to approve by a vote of 6-2.

Attachment: PC Minutes 7-20-21 (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

RESULT:	**RECOMMENDED TO APPROVE [UNANIMOUS] Next: 8/9/2021 7:00 PM**
MOVER:	Teri Williams, Plan Commissioner
SECONDER:	Patrick Noonan, Plan Commissioner
AYES:	Hansen, Dwyer, Noonan, Williams, Friedman, Bettenhausen, Kolososki, Fedota
ABSENT:	Robins

Attachment: PC Minutes 7-20-21 (2021-87 : 1133 N. Grove Avenue - PFS 3-lot residential subdivision & RZ R-1 to R-2)

Consider a Motion Accepting the Village of Palatine's 2021 Mid-Year Financial Review

BACKGROUND:

Staff has prepared the CY 2021 Mid-Year Financial Review for the Mayor and Council. A tremendous amount of thought and analysis goes into the formation and adoption of the Annual Budget. However, the budget process never ends. The preparation and approval of the 2021 Budget was unlike any other. A great deal of emphasis was placed on what the future held for us in the way of revenues and expenditures. The Mid-Year Review provides an opportunity to review how the assumptions of last fall are working 9 months later and sets the stage for the upcoming annual budget process.

KEY ISSUES:

The purpose of tonight's discussion is to brief the Mayor and Council where we closed 2020 and where we stood as of June 30, 2021.

- The Village ended CY 2020 with $26.2 million in fund balance (reserves). After consideration of the planned use of reserves in the 2021 budget, there is an "available" reserve balance of $26.1, broken down as follows:
  - $1.6 million - Economic Stabilization (Policy = $1.0M although Council has held at $1.6 million as pension consolidation is ongoing)
  - $360 thousand - Pension Smoothing ($180k per year for 5 years - 2 years remaining)
  - $20.7 million - Operating Reserves (4 months of operations)
  - $3.4 million - "Excess Reserves" (above and beyond policy)
    - $1.9 million resulted from CY202 Budget performance
    - $1.5 million was carryover from CY2019. The Council did not allocate those dollars at last year's mid-year review due to the uncertainty of COVID-19. Those dollars were to be used to offset losses should they occur.
- Key Revenue Indicators for 2021 on paper are pointing to revenues that are tracking slightly above budget projections, while expenditures are tracking in line or slightly better than the budget at the midpoint of the year. Although not fully known yet are the impacts on revenue from 1) the rebound from COVID-19, 2) the impact of current computer chip shortages on new automobile sales, and 3) the financial impact of any further potential restrictions due to the "delta variant". The State reports three months in arrears so the impacts of April, May and June have not been felt as of the writing of this report.
- Staff recommends holding the $3.4 million of "excess reserves" in the General Fund. We anticipate more clarity in the coming months/year as it relates to sales tax generation from auto sales and the financial impact of the "delta variant". Additionally, the impact of pension consolidation should be more measurable. Staff is also having growing concerns over decreasing capital revenue streams. We all know what has been going on with telecommunications taxes over the past 15 years. We are now concerned over the declining MFT dollars as fuel consumption decreases and that may accelerate as more electric vehicles come to market. Additionally, like we have seen efficiencies decreasing

water usage, we now are experiencing an expansion of solar energy and more efficiency in items using electricity. While this is a good environmental impact, the impact on our utility tax that funds the majority of our capital will be adversely impacted. Unfortunately, our capital expenses don't decrease. The holding of the surplus can provide a buffer over the next several years should these revenues continue to decline.

The Village can appropriate these "excess revenues" at any time. Staff will continue to monitor the above situations and advise the Village Council of any changes in our recommendations.

- When the Village Council approved the CY2021 Budget, there was $600,000 of projects, programs and personnel that were "on hold" until the mid-year review. The Council authorized the release of $100,000 for milling and paving following the review and acceptance of the audit. Based upon the strong financial performance over our first six months, it is recommended that the balance of the funds are now released.

ALTERNATIVES:

1. Receive and file the Village's 2021 Mid-Year Financial Report and concur with staff recommendation related to excess reserves and release of "hold" list.
. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends the Village Council receive and file the Village's Mid-Year Financial Report and subsequent recommendations.

ACTION REQUIRED:

Motion to receive and file the Village's 2021 Mid-Year Financial Report and authorize recommendations.

ATTACHMENTS:

- 2Q CY 2021 Quarterly Report

VILLAGE OF PALATINE

FINANCE DEPARTMENT
QUARTERLY REPORT

JUNE 30, 2021

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

GENERAL FUND OPERATING RESULTS

SUMMARY

For the 6 months ended June 30, 2021, revenues totaled $34.2 million, and expenditures totaled $29.9 million, respectively, resulting in a positive result from operations thus far of $4.2 million. Further detail is provided in the following tables.

General Fund Operating Results

	Adopted Budget	*Adjusted Budget*	*YTD Actual*	*Budget %*	*5 Yr Average %*
Revenues	$ 54,838,478	$ 61,993,857	$ 34,167,714	55.1%	51.6%
Expenditures	54,598,115	62,323,588	29,938,723	48.0%	46.2%
Source/(Use) of Reserves	$ 240,363	$ (329,731)	$ 4,228,991		

Note: The "5 Yr Average %" in this and all other tables presented in this report is a five-year average of actual year-to-date activity for the period to total annual activity.

REVENUES

The following table is a summary of revenues by type for this period.

	% of Annual Budget	*Adjusted Budget*	*YTD Actual*	*Budget %*	*5 Yr Average %*
Key Revenues					
Property tax	35.0%	$ 21,719,178	$ 11,668,315	53.7%	53.8%
Home rule sales tax	6.9%	4,250,000	2,310,108	54.4%	49.3%
State sales tax	14.2%	8,800,000	4,696,257	53.4%	48.3%
State income tax	9.7%	5,992,900	5,035,348	84.0%	55.4%
Sub-Total Key Revenues	65.8%	40,762,078	23,710,028	58.2%	52.4%
All Other Revenues					
Other taxes	5.5%	3,423,890	1,776,506	51.9%	45.6%
Licenses & permits	5.7%	3,564,000	1,525,505	42.8%	63.4%
Intergovernmental	9.7%	5,997,450	3,448,827	57.5%	52.3%
Fines and fees	9.4%	5,824,345	2,541,169	43.6%	49.5%
Interest	0.2%	101,400	75,591	74.5%	21.0%
Miscellaneous	1.3%	782,655	295,310	37.7%	25.0%
Transfers In	2.5%	1,538,039	794,778	51.7%	51.9%
Sub-Total All Other Revenues	34.2%	21,231,779	10,457,686	49.3%	49.7%
Total Revenue	**100.0%**	**61,993,857**	**34,167,714**	**55.1%**	**51.6%**

The four key revenues that comprise approximately two-thirds of the General Fund's operating revenues are coming in, relative to the budget, about 6% above their five-year actual averages.

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

Property tax is right at its historical average for the first six months; however, the County has already tentatively extended the second installment due date to October 1.

Home Rule Sales Tax and State Sales Tax are approximately a combined $900,000 above prior year actual receipts and $710,000 above our revenue estimate. In this report, sales tax has covered sales occurring in the period through sales in the month of March 2021.

State Income Tax is running $1.4 million above the prior year and $1.7 million above budget projections. This is an unexpected phenomenon based on the employment climate created by COVID-19.

The current monthly cash collections of these key revenues, their five-year historical monthly cash collection levels, and a graph of the current and prior years' monthly cash collections compared to a "monthly budget" are displayed on pages 8 through 10.

The remaining one third of budgeted revenues are running at the five-year average.

GENERAL FUND EXPENDITURES – BY CATEGORY

The following table is a summary of expenditures by category for this period.

	% of Annual Budget	*Adjusted Budget*	*YTD Actual*	*Budget %*	*5 Yr Average %*
Personnel and Benefits	87.1%	$ 54,271,760	$ 26,179,168	48.2%	46.1%
Supplies and Services	12.8%	7,991,828	3,699,555	46.3%	51.2%
Interfund Transfers	0.1%	60,000	60,000	100.0%	NA
Total Expenditures	**100.0%**	**62,323,588**	**29,938,723**	**48.0%**	**46.2%**

The % breakdown of Annual Budget shown above is a constant reminder that the Village is in the service industry, given that over 87% of the budget is allocated to personnel and benefits. Personnel expenditures are 2.1% above the five-year average.

The Supplies and Services category is approximately 5 percentage points under the five-year average. Representing "discretionary" spending, this category of expenditures is more susceptible to swings based merely on the uneven timing of disbursements and includes many of the items included on the "hold list".

GENERAL FUND EXPENDITURES – BY CATEGORY, BY DEPARTMENT

The chart on the following page displays these categories and how they compare to the five-year average at the Departmental level.

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

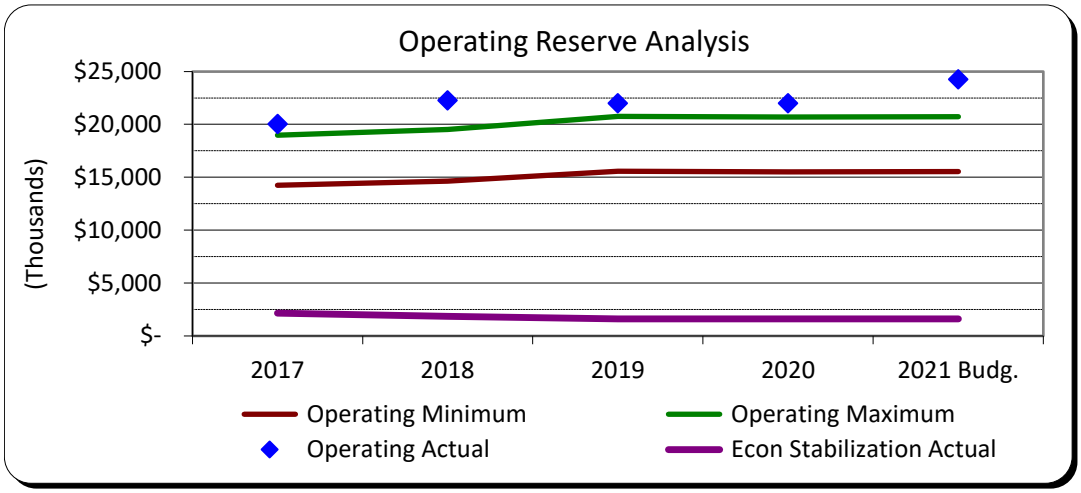
	% of Annual Budget	Adjusted Budget	YTD Actual	Budget %	5 Yr Average %
Personnel and Benefits		264,865	125,317	47.3%	47.7%
Supplies and services		43,565	33,383	76.6%	87.9%
Mayor and council	**0.5%**	**308,430**	**158,700**	**51.5%**	**52.9%**
Supplies and services		54,895	16,019	29.2%	29.5%
Boards and commissions	**0.1%**	**54,895**	**16,019**	**29.2%**	**29.7%**
Personnel and Benefits		136,770	65,711	48.0%	47.7%
Supplies and services		15,950	7,552	47.3%	57.6%
Village clerk	**0.2%**	**152,720**	**73,263**	**48.0%**	**48.2%**
Personnel and Benefits		769,460	316,640	41.2%	44.3%
Supplies and services		297,270	35,044	11.8%	24.9%
Village manager	**1.7%**	**1,066,730**	**351,684**	**33.0%**	**38.8%**
Personnel and Benefits		709,275	312,990	44.1%	45.3%
Supplies and services		1,763,725	845,878	48.0%	50.8%
Interfund Transfers		60,000	60,000	100.0%	NA
Finance and operations	**4.1%**	**2,533,000**	**1,218,868**	**48.1%**	**41.2%**
Personnel and Benefits		67,410	32,790	48.6%	45.2%
Supplies and services		418,100	174,419	41.7%	41.2%
Legal	**0.8%**	**485,510**	**207,209**	**42.7%**	**41.7%**
Personnel and Benefits		919,880	210,544	22.9%	45.9%
Supplies and services		128,795	61,867	48.0%	54.4%
Human resources	**1.7%**	**1,048,675**	**272,411**	**26.0%**	**47.1%**
Personnel and Benefits		513,485	247,496	48.2%	44.8%
Supplies and services		17,888	3,758	21.0%	57.9%
Planning and zoning	**0.9%**	**531,373**	**251,254**	**47.3%**	**45.1%**
Personnel and Benefits		1,038,975	460,701	44.3%	45.5%
Supplies and services		375,799	183,152	48.7%	43.9%
Information technology	**2.3%**	**1,414,774**	**643,853**	**45.5%**	**45.1%**
Personnel and Benefits		2,216,220	1,048,892	47.3%	45.8%
Supplies and services		302,004	128,387	42.5%	47.8%
Community services	**4.0%**	**2,518,224**	**1,177,279**	**46.8%**	**45.9%**
Personnel and Benefits		23,310,885	11,198,776	48.0%	46.3%
Supplies and services		1,441,627	722,846	50.1%	54.1%
Police	**39.7%**	**24,752,512**	**11,921,622**	**48.2%**	**46.8%**
Personnel and Benefits		19,942,840	10,055,668	50.4%	45.9%
Supplies and services		755,535	320,540	42.4%	48.5%
Fire	**33.2%**	**20,698,375**	**10,376,208**	**50.1%**	**46.0%**
Personnel and Benefits		4,381,695	2,103,643	48.0%	46.4%
Supplies and services		2,376,675	1,166,710	49.1%	56.9%
Public Works	**10.8%**	**6,758,370**	**3,270,353**	**48.4%**	**50.1%**
Total Expenditures	**100.0%**	**62,323,588**	**29,938,723**	**48.0%**	**46.2%**

RESERVES AND CASH BALANCES

Reserves:

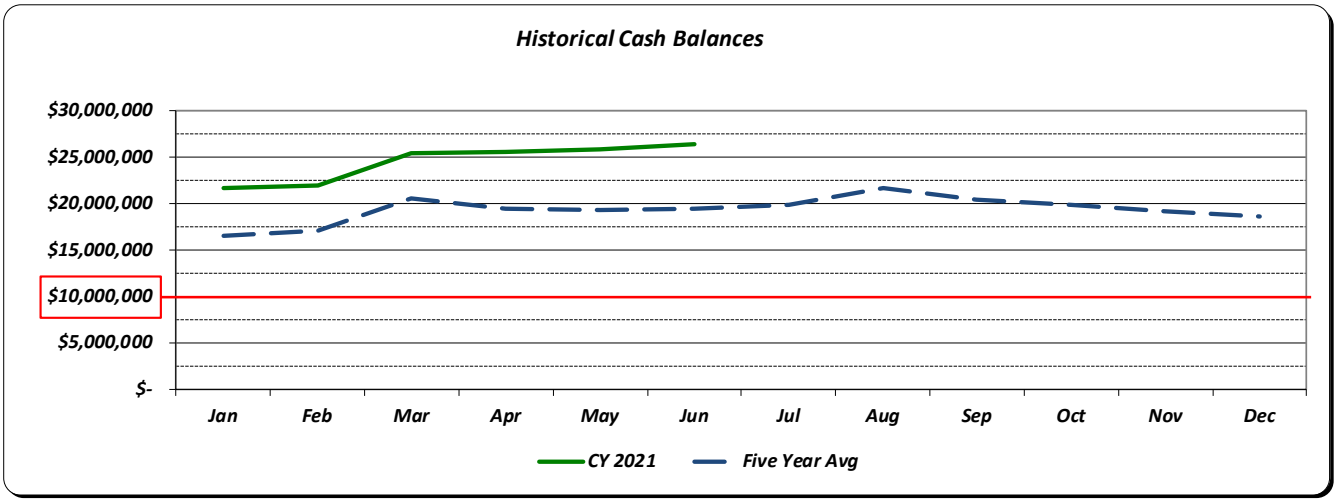
Operating reserves in the General Fund continue to remain at a healthy level. The Reserve Policy calls for operating reserves between 3 and 4 months of operating expenditures. The current level at the end of 2020 is four plus (4.68) months, or $24.3 million. The Economic Stabilization Reserve is currently at $1.6 million. While the Village did plan to draw on this reserve in 2020, it did not end up being necessary. There is also another $360,000 of designated reserves projected for Pension Smoothing. This designation was made with $900,000 of excess reserves from 2016 with a programmed use of $180,000 in each of the succeeding five years (2018 – 2022).

The chart presented below graphically depicts the reserve levels for the past five years.



Cash Balances:

Operating cash balances in the General Fund show continued strength. The cash balance is important to monitor because the Village "pools" its money and periodically makes short-term loans from the General Fund to other funds to cover any short-term cash shortfalls. Additionally, cash represents the "liquid" portion of the reserves. We consider the $10 million mark to be the lowest financially prudent balance that we would like to see. The chart below indicates the historical balances.



Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

REVENUES - ALL OTHER FUNDS

	Adjusted Budget	*YTD Actual*	*Budget %*	*5 Yr Average %*
SPECIAL REVENUE				
Motor Fuel Tax Fund	$ 2,692,750	$ 2,763,842	102.6%	47.5%
CDBG Fund	515,740	122,718	23.8%	40.9%
Federal Equitable Sharing Fund	20,000	17,396	87.0%	NA
State Equitable Sharing Fund	5,000	9,668	193.4%	NA
DUI Fines Fund	20,000	567	2.8%	NA
Foreign Fire Insurance Tax Fund	70,000	38	0.1%	1.0%
Dundee Road TIF (TIF #1) Fund	-	157	-	NA
Rand/Dundee TIF (TIF #2) Fund	-	6	-	58.7%
Downtown Area TIF (TIF #3) Fund	6,352,500	4,058,204	63.9%	45.3%
Rand Corridor TIF (TIF #4) Fund	3,401,500	1,917,295	56.4%	38.6%
Rand/Lake Cook TIF (TIF #5) Fund	1,400,500	902,787	64.5%	47.5%
Police Grant Fund	107,206	64,157	59.8%	NA
Fire Grant Fund	-	-	-	NA
CRF Fund	-	12,000	-	NA
CDBG-CV Fund	717,041	156,826	21.9%	NA
ARPA Fund	-	-	-	NA
	15,302,237	10,025,661	65.5%	
DEBT SERVICE				
Debt Service Fund	1,279,906	720,021	56.3%	28.4%
CAPITAL PROJECTS				
Capital Equipment Fund	1,690,960	908,904	53.8%	50.7%
Capital Improvement Fund	1,141,302	520,516	45.6%	52.1%
	2,832,262	1,429,420	50.5%	
ENTERPRISE				
Waterworks Fund	11,786,100	5,735,687	48.7%	45.1%
Sewerage Fund	4,948,288	2,225,699	45.0%	45.6%
Refuse Fund	4,509,485	2,209,514	49.0%	50.4%
Parking System Fund	294,000	93,781	31.9%	51.2%
	21,537,873	10,264,681	47.7%	
INTERNAL SERVICE				
Health Insurance Fund	-	14,991	-	59.9%
Liability Insurance Fund	1,543,500	816,230	52.9%	49.3%
Fleet Services Fund	1,606,265	811,394	50.5%	48.4%
	3,149,765	1,642,615	52.2%	
PENSION TRUST				
Police Pension Fund	7,999,765	14,535,126	181.7%	NA
Fire Pension Fund	7,610,485	10,014,652	131.6%	NA
	15,610,250	24,549,778	157.3%	
Total Revenues	**59,712,293**	**48,632,176**	**81.4%**	**42.2%**

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

EXPENDITURES - ALL OTHER FUNDS

	Adjusted Budget	*YTD Actual*	*Budget %*	*5 Yr Average %*
SPECIAL REVENUE				
Motor Fuel Tax Fund	$ 3,251,321	$ 2,077,797	63.9%	84.8%
CDBG Fund	515,740	122,718	23.8%	49.0%
Federal Equitable Sharing Fund	20,000	3,954	19.8%	NA
State Equitable Sharing Fund	5,000	750	15.0%	NA
DUI Fines Fund	5,000	1,781	35.6%	NA
Foreign Fire Insurance Tax Fund	70,000	53,409	76.3%	52.5%
Dundee Road TIF (TIF #1) Fund	721,200	721,197	100.0%	NA
Rand/Dundee TIF (TIF #2) Fund	75,000	74,998	100.0%	69.2%
Downtown Area TIF (TIF #3) Fund	5,307,477	82,344	1.6%	7.5%
Rand Corridor TIF (TIF #4) Fund	5,135,493	2,524,699	49.2%	20.7%
Rand/Lake Cook TIF (TIF #5) Fund	53,134	1,000	1.9%	32.5%
Police Grant Fund	107,206	61,794	57.6%	NA
Fire Grant Fund	-	-	-	NA
CRF Fund	-	-	-	NA
CDBG-CV Fund	717,041	156,826	21.9%	NA
ARPA Fund	-	-	-	NA
	15,983,612	5,883,267	36.8%	
DEBT SERVICE				
Debt Service Fund	1,279,906	403,828	31.6%	18.0%
CAPITAL PROJECTS				
Capital Equipment Fund	1,817,502	482,213	26.5%	59.9%
Capital Improvement Fund	1,500,117	267,699	17.8%	35.6%
	3,317,619	749,912	22.6%	
ENTERPRISE				
Waterworks Fund	15,370,165	4,285,246	27.9%	56.1%
Sewerage Fund	7,524,294	1,179,485	15.7%	33.5%
Refuse Fund	4,506,385	2,106,441	46.7%	41.1%
Parking System Fund	619,396	229,905	37.1%	16.9%
	28,020,240	7,801,077	27.8%	
INTERNAL SERVICE				
Health Insurance Fund	-	(76,010)	-	51.1%
Liability Insurance Fund	2,004,752	1,055,529	52.7%	81.0%
Fleet Services Fund	1,808,615	924,083	51.1%	43.9%
	3,813,367	1,903,602	49.9%	
PENSION TRUST				
Police Pension Fund	7,077,800	3,348,891	47.3%	NA
Fire Pension Fund	7,093,500	3,219,218	45.4%	NA
	14,171,300	6,568,109	46.3%	
Total Expenditures	**66,586,044**	**23,309,795**	**35.0%**	**36.8%**

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

KEY REVENUES – NON-UTILITY CAPITAL FUNDS

	Adjusted Budget	*YTD Actual*	*Budget %*	*5 Yr Average %*
Street Program				
Motor Fuel Tax	$ 2,692,000	$ 1,257,262	46.7%	47.1%
Capital Equipment & Improvements				
Simplified Telcom Tax	$ 847,510	$ 383,108	45.2%	55.0%
Total CIP Key Revenues	**3,539,510**	**1,640,370**		

The key revenues of the non-utility capital funds are displayed in the table above. At this point in the year, the Motor Fuel Tax and Simplified Telcom Tax continue to lag the benchmark by several percentage points. For 2021, Electric Use Tax has been temporarily reassigned to the General Fund.

As can be seen on page 11, Motor Fuel Tax monthly cash collections in 2021 are running slightly behind prior year actual collections and slightly ahead of the budget estimate. This continues to put pressure on the Village's road maintenance program. That said, the Village recently received the 4th $750,000 installment of Rebuild Illinois Funds from the State.

We thought that the Simplified Telecommunications Tax stabilized in 2016 after having decreased on a year over year actual basis for the previous seven years. The decline stemmed from the continued erosion of the tax base as consumers continue to switch from land line services to using only cell phones, and other digital and smart devices. As can be seen on page 12, the erosion has resumed as seen in the decrease in actual receipts for the past 4 years. This trend is continuing in 2021.

Electric Use Utility Tax is flat dollar allocation of these collections and are not subject to fluctuations as these collections ebb and flow. Any variance in collections is "absorbed" in the General Fund. For 2021, electric use tax has been assigned wholly to the General Fund.

The current monthly cash collections of these key revenues, their five-year historical monthly cash collection levels, and a graph of the current and prior years' monthly cash collections compared to a "monthly budget" are displayed on pages 11 through 13.

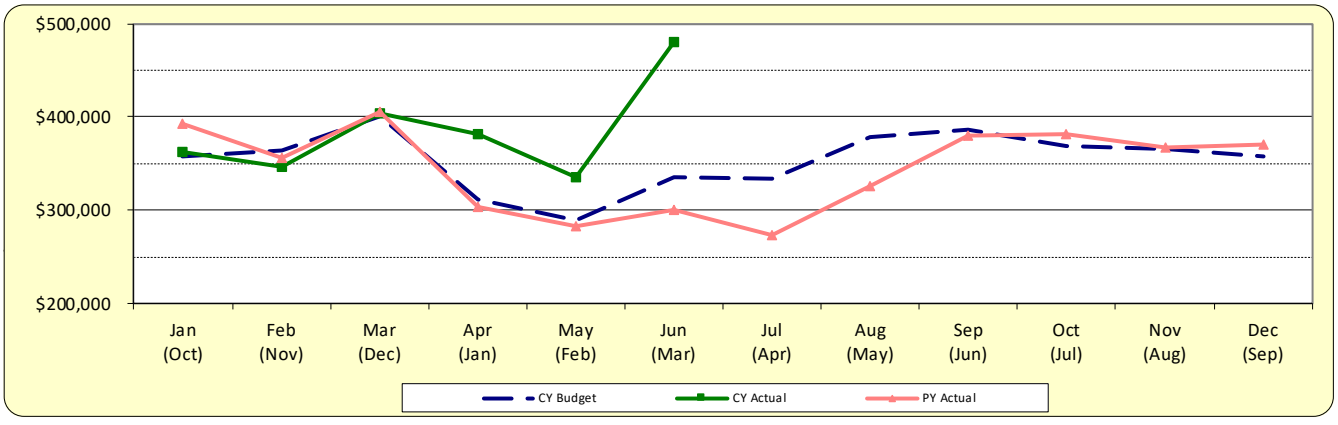
COMPLETE FINANCIAL DATA

The tables on the previous page present a snapshot of the Village's financial condition for this period. Fully detailed income statements of each Village fund are presented in APPENDIX A of this report.

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

HOME RULE SALES TAX RECEIPTS

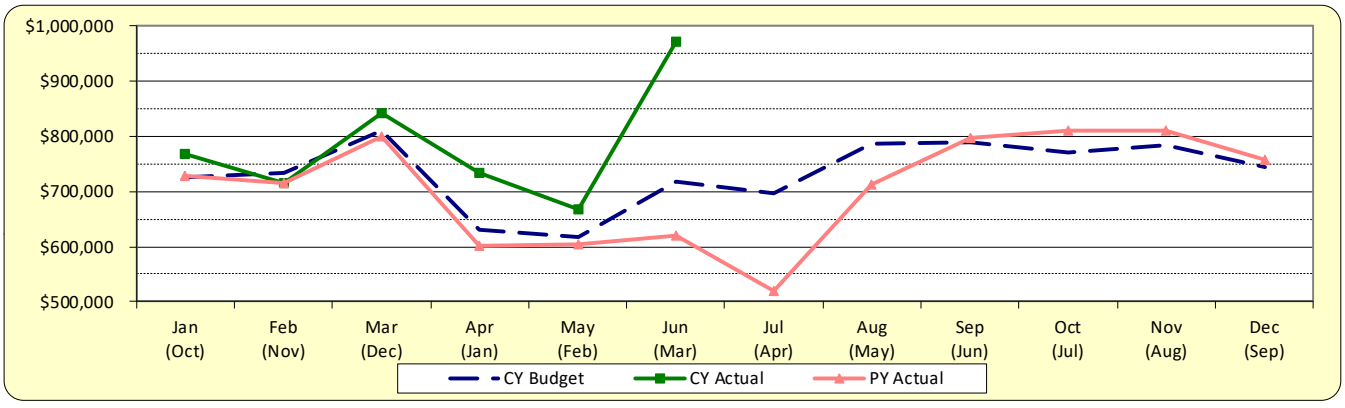
Collection Month / Sales Month	Jan (Oct)	Feb (Nov)	Mar (Dec)	Apr (Jan)	May (Feb)	Jun (Mar)	Jul (Apr)	Aug (May)	Sep (Jun)	Oct (Jul)	Nov (Aug)	Dec (Sep)	YTD Total
CY 2016													
Budget	$ 364,390	$ 361,760	$ 417,390	$ 321,030	$ 289,940	$ 343,810	$ 357,380	$ 389,360	$ 403,810	$ 376,650	$ 384,540	$ 369,640	$ 4,379,700
Actual	$ 375,575	$ 357,691	$ 389,211	$ 305,512	$ 300,750	$ 359,173	$ 338,874	$ 398,023	$ 400,648	$ 362,629	$ 351,158	$ 347,523	$ 4,286,767
												Over/(Under) PY	$ (110,275)
CY 2017													
Budget	$ 372,940	$ 370,700	$ 422,510	$ 326,490	$ 293,440	$ 352,840	$ 362,220	$ 398,840	$ 414,030	$ 383,660	$ 391,250	$ 377,380	$ 4,466,300
Actual	$ 332,970	$ 351,347	$ 404,322	$ 310,074	$ 307,919	$ 336,399	$ 297,246	$ 355,799	$ 343,069	$ 341,897	$ 342,150	$ 342,062	$ 4,065,254
												Over/(Under) PY	$ (221,513)
CY 2018													
Budget	$ 350,360	$ 349,940	$ 397,190	$ 308,550	$ 280,120	$ 332,800	$ 336,140	$ 371,680	$ 382,970	$ 357,470	$ 362,480	$ 351,200	$ 4,180,900
Actual	$ 360,142	$ 348,187	$ 409,846	$ 330,504	$ 299,532	$ 347,506	$ 334,486	$ 414,430	$ 387,080	$ 370,190	$ 360,732	$ 344,196	$ 4,306,831
												Over/(Under) PY	$ 241,577
CY 2019													
Budget	$ 360,730	$ 358,570	$ 408,080	$ 318,110	$ 290,560	$ 344,800	$ 344,370	$ 385,260	$ 392,150	$ 368,040	$ 372,350	$ 361,580	$ 4,304,600
Actual	$ 359,910	$ 477,559	$ 394,918	$ 305,401	$ 277,395	$ 327,678	$ 353,482	$ 395,462	$ 379,784	$ 375,847	$ 364,542	$ 355,093	$ 4,367,071
												Over/(Under) PY	$ 60,240
CY 2020													
Budget	$ 358,530	$ 368,470	$ 406,960	$ 315,710	$ 293,220	$ 345,120	$ 346,850	$ 389,660	$ 393,120	$ 371,930	$ 372,370	$ 362,860	$ 4,324,800
Actual	$ 392,719	$ 355,401	$ 405,858	$ 303,576	$ 282,589	$ 300,020	$ 274,029	$ 325,641	$ 379,814	$ 382,322	$ 366,785	$ 370,301	$ 4,139,055
												Over/(Under) PY	$ (228,016)
CY 2021												TOTAL BUDGET	$ 4,250,000
Budget	$ 357,000	$ 364,650	$ 400,780	$ 311,100	$ 288,580	$ 336,180							$ 2,058,290
Actual	$ 362,031	$ 347,060	$ 403,396	$ 381,562	$ 336,222	$ 479,837							$ 2,310,108
Over/(Under) Budget													
Dollars	5,031	(17,590)	2,616	70,462	47,642	143,657							251,818
Percentage	1.41%	-4.82%	0.65%	22.65%	16.51%	42.73%							12.23%
Over/(Under) Prior Year													
Dollars	(30,688)	(8,341)	(2,462)	77,986	53,633	179,817							269,945
Percentage	-7.81%	-2.35%	-0.61%	25.69%	18.98%	59.94%							6.52%



Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

STATE SALES TAX RECEIPTS

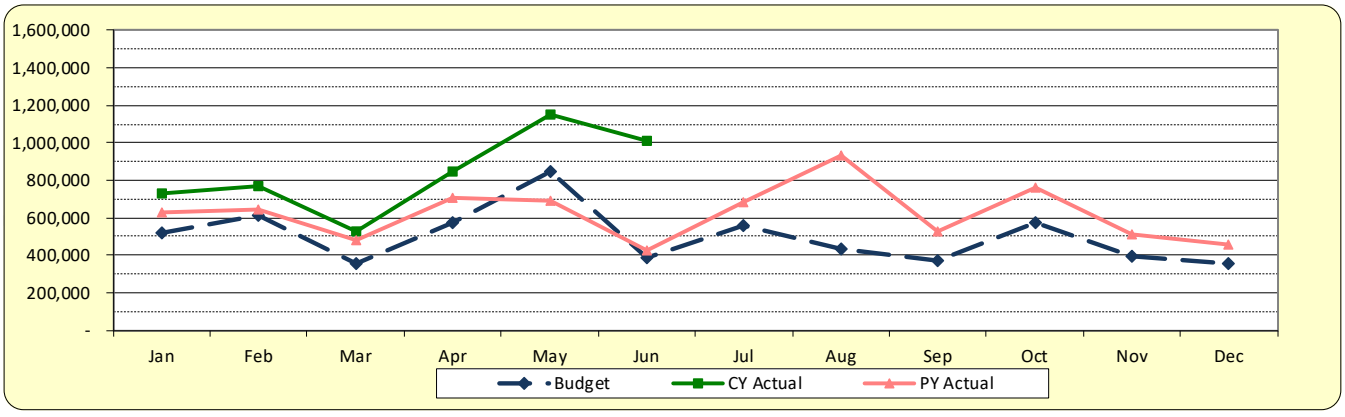
Collection Month Sales Month	Jan (Oct)	Feb (Nov)	Mar (Dec)	Apr (Jan)	May (Feb)	Jun (Mar)	Jul (Apr)	Aug (May)	Sep (Jun)	Oct (Jul)	Nov (Aug)	Dec (Sep)	YTD Total
CY 2016													
Budget	$ 693,760	$ 705,750	$ 785,400	$ 617,530	$ 596,120	$ 702,320	$ 705,750	$ 760,560	$ 781,980	$ 738,290	$ 758,850	$ 718,590	$ 8,564,900
Actual	$677,898	$699,359	$ 715,124	$ 544,287	$ 555,213	$ 687,402	$ 659,367	$ 747,361	$ 719,988	$ 681,485	$ 700,476	$ 671,956	$ 8,059,916
												Over/(Under) PY	$ (525,228)
CY 2017													
Budget	$ 669,610	$ 681,180	$ 758,070	$ 596,040	$ 575,370	$ 677,880	$ 681,180	$ 734,090	$ 754,760	$ 712,600	$ 732,440	$ 693,580	$ 8,266,800
Actual	$642,028	$672,875	$ 744,668	$ 570,895	$ 563,222	$ 644,888	$ 614,246	$ 697,099	$ 664,081	$ 676,122	$ 680,367	$ 670,822	$ 7,841,313
												Over/(Under) PY	$ (218,603)
CY 2018													
Budget	$661,250	$672,570	$ 736,430	$ 577,990	$ 558,590	$ 664,490	$ 656,400	$ 734,820	$ 723,500	$ 701,670	$ 712,180	$ 683,910	$ 8,083,800
Actual	$683,017	$658,853	$ 762,957	$ 621,188	$ 555,215	$ 674,977	$ 615,318	$ 749,628	$ 712,236	$ 699,400	$ 713,613	$ 658,942	$ 8,105,344
												Over/(Under) PY	$ 264,031
CY 2019													
Budget	$679,270	$686,670	$752,370	$590,570	$562,640	$680,920	$654,630	$749,910	$731,840	$713,770	$721,980	$689,130	$8,213,700
Actual	$677,464	$773,736	$ 770,678	$ 565,919	$ 563,873	$ 644,668	$ 668,794	$ 755,592	$ 699,464	$ 716,845	$ 711,537	$ 670,819	$8,219,389
												Over/(Under) PY	$114,045
CY 2020													
Budget	$733,380	$745,990	$ 827,080	$ 646,890	$ 630,670	$ 741,490	$ 731,580	$ 810,860	$ 807,260	$ 780,230	$ 795,550	$ 758,620	$ 9,009,600
Actual	$727,885	$714,040	$ 798,560	$ 602,286	$ 604,485	$ 620,206	$ 520,441	$ 712,261	$ 797,532	$ 809,391	$ 811,131	$ 757,956	$ 8,476,174
												Over/(Under) PY	$ 256,785
CY 2021												TOTAL BUDGET	$ 8,800,000
Budget	$724,240	$733,920	$808,720	$630,960	$616,000	$716,320							$4,230,160
Actual	$768,642	$713,722	$ 840,463	$ 733,679	$ 668,051	$ 971,699							$4,696,256
Over/(Under) Budget													
Dollars	44,402	(20,198)	31,743	102,719	52,051	255,379							466,096
Percentage	6.13%	-2.75%	3.93%	16.28%	8.45%	35.65%							11.02%
Over/(Under) Prior Year													
Dollars	40,757	(318)	41,903	131,393	63,566	351,493							628,794
Percentage	5.60%	-0.04%	5.25%	21.82%	10.52%	56.67%							7.42%



Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

STATE INCOME TAX RECEIPTS

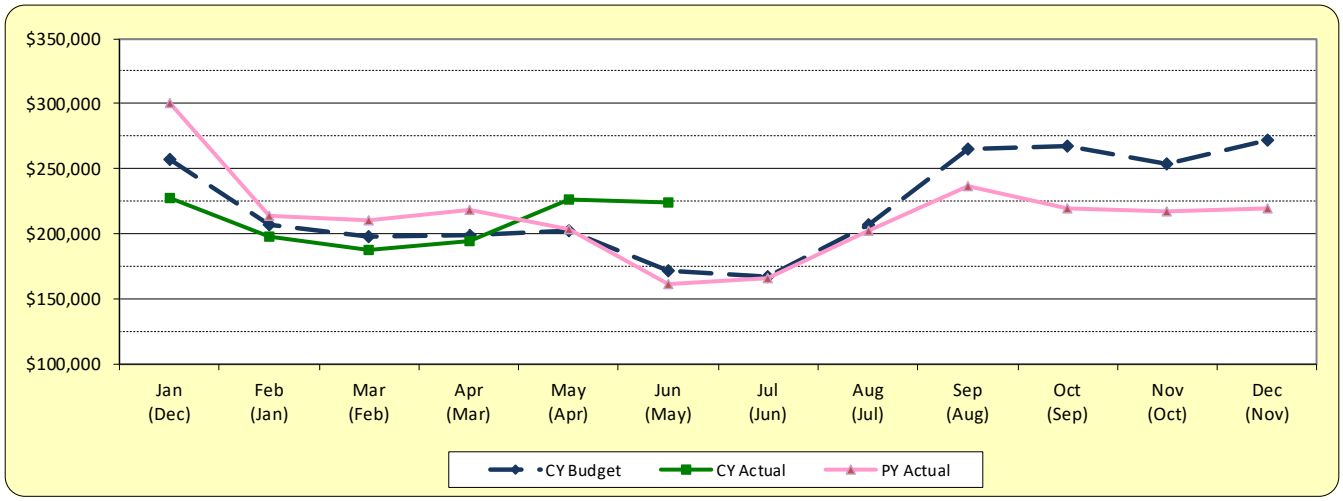
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
CY 2016													
Budget	$ 640,520	$ 790,100	$ 433,190	$ 718,280	$ 1,112,960	$ 542,040	$ 704,950	$ 434,670	$ 430,970	$ 707,170	$ 480,580	$ 409,470	$ 7,404,900
Actual	$ 676,792	$ 740,622	$ 428,769	$ 663,443	$ 935,113	$ 446,987	$ 637,925	$ 371,489	$ 405,776	$ 599,627	$ 402,457	$ 364,616	$ 6,673,616
												Over/(Under) PY	$ (621,069)
CY 2017													
Budget	$ 585,350	$ 722,050	$ 395,880	$ 656,410	$ 1,017,100	$ 495,350	$ 644,230	$ 397,230	$ 393,850	$ 646,260	$ 439,180	$ 374,210	$ 6,767,100
Actual	$ 589,503	$ 681,799	$ 356,857	$ 688,190	$ 918,865	$ 475,207	$ 628,641	$ 300,426	$ 354,359	$ 539,533	$ 406,046	$ 357,477	$ 6,296,903
												Over/(Under) PY	$ (376,713)
CY 2018													
Budget	$ 538,120	$ 639,650	$ 339,240	$ 608,000	$ 946,640	$ 396,570	$ 578,740	$ 329,680	$ 338,640	$ 560,820	$ 382,240	$ 314,160	$ 5,972,500
Actual	$ 520,974	$ 754,106	$ 379,108	$ 582,136	$ 940,264	$ 434,367	$ 587,306	$ 431,121	$ 420,757	$ 653,934	$ 470,982	$ 390,379	$ 6,565,434
												Over/(Under) PY	$ 268,531
CY 2019													
Budget	$ 579,720	$ 716,350	$ 372,170	$ 651,290	$ 985,720	$ 439,180	$ 625,920	$ 368,910	$ 378,670	$ 612,250	$ 424,870	$ 351,350	$ 6,506,400
Actual	$ 568,808	$ 684,322	$ 412,050	$ 661,839	$ 1,376,719	$ 429,944	$ 642,970	$ 460,901	$ 407,920	$ 727,805	$ 475,005	$ 448,859	$ 7,297,142
												Over/(Under) PY	$ 731,708
CY 2020													
Budget	$ 621,030	$ 786,830	$ 413,780	$ 711,200	$ 1,150,430	$ 489,410	$ 685,750	$ 422,500	$ 423,230	$ 686,480	$ 471,950	$ 409,410	$ 7,272,000
Actual	$ 627,391	$ 646,384	$ 480,651	$ 705,955	$ 691,195	$ 428,133	$ 679,858	$ 929,512	$ 526,674	$ 762,670	$ 515,342	$ 456,251	$ 7,450,016
												Over/(Under) PY	$ 152,874
CY 2021												TOTAL BUDGET	$ 5,992,900
Budget	$ 521,380	$ 613,070	$ 359,570	$ 577,120	$ 849,790	$ 387,140							$ 3,308,070
Actual	$ 726,900	$ 768,497	$ 529,645	$ 844,513	$ 1,153,614	$1,012,178							$ 5,035,347
Over/(Under) Budget													
Dollars	205,520	155,427	170,075	267,393	303,824	625,038							1,727,277
Percentage	39.42%	25.35%	47.30%	46.33%	35.75%	161.45%							52.21%
Over/(Under) Prior Year													
Dollars	99,509	122,113	48,994	138,558	462,419	584,045							1,455,638
Percentage	15.86%	18.89%	10.19%	19.63%	66.90%	136.42%							24.28%
Population	68,557	68,557	68,557	68,557	68,557	68,557	68,557						68,557
Per Capita	$ 10.60	$ 11.21	$ 7.73	$ 12.32	$ 16.83	$ 14.76							$ 73.45



Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

MOTOR FUEL TAX RECEIPTS

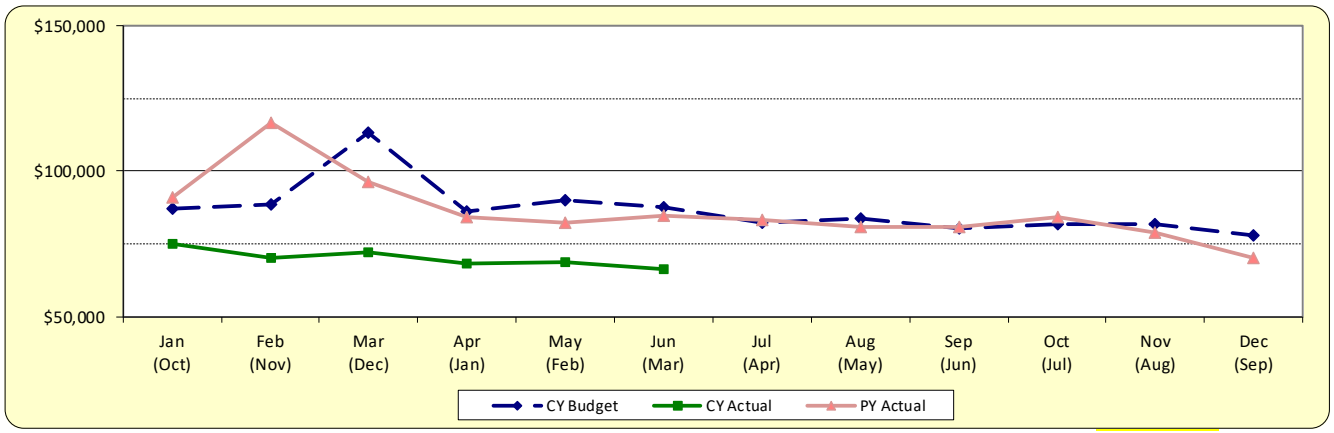
	Jan (Dec)	Feb (Jan)	Mar (Feb)	Apr (Mar)	May (Apr)	Jun (May)	Jul (Jun)	Aug (Jul)	Sep (Aug)	Oct (Sep)	Nov (Oct)	Dec (Nov)	YTD Total
CY 2016													
Budget	$ 144,120	$ 143,800	$ 130,000	$ 122,000	$ 132,380	$ 150,390	$ 112,270	$ 143,160	$ 135,270	$ 120,960	$ 134,630	$ 139,520	$ 1,608,500
Actual	$ 154,726	$ 149,445	$ 150,615	$ 129,535	$ 156,023	$ 154,954	$ 97,719	$ 156,849	$ 148,955	$ 131,484	$ 152,208	$ 155,081	$ 1,737,594
												Over/(Under) PY	$ 42,637
Suppl Allotment - HG									$ 49,786				$ 49,786
CY 2017													
Budget	$ 161,540	$ 161,180	$ 146,000	$ 136,000	$ 148,380	$ 168,570	$ 125,840	$ 160,460	$ 151,620	$ 135,580	$ 150,900	$ 156,830	$ 1,802,900
Actual	$ 162,636	$ 154,603	$ 147,405	$ 125,682	$ 150,104	$ 152,190	$ 120,858	$ 158,470	$ 149,682	$ 132,308	$ 151,483	$ 154,384	$ 1,759,805
												Over/(Under) PY	$ 22,211
Suppl Allotment - HG										$ 24,608			$ 24,608
CY 2018												TOTAL BUDGET	$ 1,814,200
Budget	$ 170,720	$ 160,560	$ 144,000	$ 120,000	$ 150,760	$ 171,800	$ 120,830	$ 165,640	$ 155,480	$ 134,070	$ 158,920	$ 161,420	$ 1,814,200
Actual	$ 151,487	$ 155,094	$ 134,367	$ 133,198	$ 156,945	$ 144,487	$ 132,415	$ 155,414	$ 149,864	$ 125,187	$ 164,248	$ 154,639	$ 1,757,345
												Over/(Under) PY	$ (2,460)
Suppl Allotment - HG		$ 24,609									$ 48,876		$ 73,485
CY 2019													
Budget	$ 164,120	$ 155,920	$ 140,000	$ 113,000	$ 151,200	$ 157,310	$ 117,510	$ 160,460	$ 144,740	$ 129,030	$ 154,000	$ 158,710	$ 1,746,000
Actual	$ 148,903	$ 148,739	$ 135,279	$ 129,369	$ 151,748	$ 139,068	$ 126,779	$ 158,466	$ 227,979	$ 247,632	$ 227,217	$ 255,855	$ 2,097,034
												Over/(Under) PY	$ 339,689
Suppl Allotment - HG												$ 12,185	$ 12,185
CY 2020												TOTAL BUDGET	$ 2,962,000
Budget	$ 270,730	$ 263,920	$ 237,000	$ 199,000	$ 265,100	$ 253,550	$ 196,980	$ 275,170	$ 253,850	$ 221,270	$ 256,220	$ 269,210	$ 2,962,000
Actual	$ 300,944	$ 213,250	$ 210,958	$ 218,389	$ 203,331	$ 160,994	$ 165,640	$ 202,698	$ 236,529	$ 219,704	$ 216,787	$ 219,019	$ 2,568,243
												Over/(Under) PY	$ 471,209
Suppl Allotment - HG							$ 36,556				$ 81,885		$ 118,441
CY 2021												TOTAL BUDGET	$ 2,667,000
Budget	$ 257,100	$ 206,960	$ 197,890	$ 198,690	$ 202,960	$ 171,490							$ 1,235,090
Actual	$ 227,583	$ 198,376	$ 187,339	$ 194,107	$ 225,847	$ 224,010							$ 1,257,262
Suppl Allotment - HG													$ -
Over/(Under) Budget													
Dollars	(29,517)	(8,584)	(10,551)	(4,583)	22,887	52,520							22,172
Percentage	-11.48%	-4.15%	-5.33%	-2.31%	11.28%	30.63%							1.80%
Over/(Under) Prior Year													
Dollars	(73,361)	(14,874)	(23,619)	(24,282)	22,516	63,016							(50,604)
Percentage	-24%	-7%	-11%	-11%	11%	39%							-1.97%
Population	68,557	68,557	68,557	68,557	68,557	68,557	68,557						
Per Capita	$ 3.32	$ 2.89	$ 2.73	$ 2.83	$ 3.29	$ 3.27	$ -						



Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

TELECOMMUNICATION TAX RECEIPTS

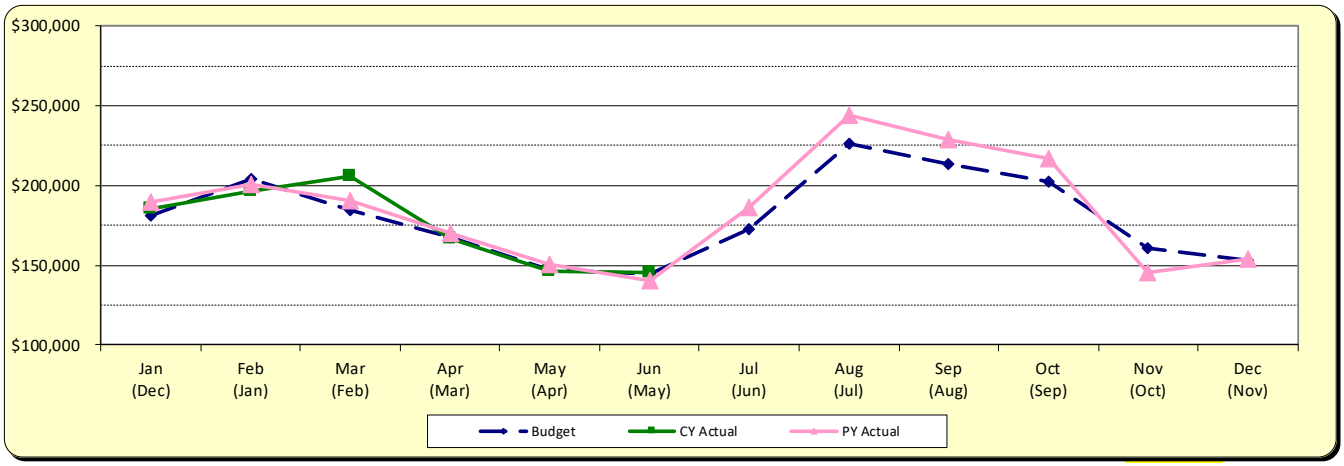
	Jan (Oct)	Feb (Nov)	Mar (Dec)	Apr (Jan)	May (Feb)	Jun (Mar)	Jul (Apr)	Aug (May)	Sep (Jun)	Oct (Jul)	Nov (Aug)	Dec (Sep)	YTD Total
CY 2016													
Budget	$ 129,800	$ 131,500	$ 150,300	$ 141,900	$ 130,600	$ 142,500	$ 135,200	$ 132,500	$ 130,900	$ 140,100	$ 122,600	$ 127,990	$ 1,615,890
Actual	$ 149,240	$ 142,124	$ 319,605	$ 145,530	$ 139,768	$ 151,240	$ 140,960	$ 145,135	$ 140,269	$ 140,818	$ 143,354	$ 139,287	$ 1,897,330
												Over/(Under) PY	$ 16,797
CY 2017													
Budget	$ 131,300	$ 133,100	$ 152,000	$ 143,500	$ 132,100	$ 144,200	$ 136,800	$ 134,100	$ 132,400	$ 141,700	$ 124,100	$ 129,580	$ 1,634,880
Actual	$ 136,124	$ 135,864	$ 139,513	$ 132,482	$ 130,628	$ 138,903	$ 128,522	$ 133,886	$ 124,507	$ 124,690	$ 129,282	$ 123,143	$ 1,577,544
												Over/(Under) PY	$ (319,786)
CY 2018													
Budget	$ 143,000	$ 138,700	$ 171,100	$ 138,500	$ 135,300	$ 146,000	$ 136,600	$ 133,800	$ 131,400	$ 142,200	$ 131,900	$ 130,120	$ 1,678,620
Actual	$ 107,744	$ 104,392	$ 109,316	$ 122,117	$ 109,366	$ 120,729	$ 112,786	$ 113,828	$ 109,578	$ 112,377	$ 114,260	$ 108,956	$ 1,345,449
												Over/(Under) PY	$ (232,095)
CY 2019													
Budget	$ 111,800	$ 108,100	$ 138,100	$ 111,000	$ 107,100	$ 117,300	$ 108,300	$ 107,300	$ 104,300	$ 113,900	$ 105,900	$ 102,530	$ 1,335,630
Actual	$ 110,293	$ 104,966	$ 106,082	$ 101,719	$ 151,905	$ 100,865	$ 94,823	$ 95,881	$ 90,861	$ 94,659	$ 91,317	$ 88,957	$ 1,232,328
												Over/(Under) PY	$ (113,121)
CY 2020													
Budget	$ 108,800	$ 105,600	$ 138,900	$ 108,300	$ 114,300	$ 115,200	$ 105,800	$ 108,200	$ 103,800	$ 115,100	$ 105,600	$ 102,400	$ 1,332,000
Actual	$ 90,993	$ 116,715	$ 96,272	$ 84,508	$ 82,127	$ 84,997	$ 83,557	$ 81,090	$ 80,941	$ 84,290	$ 79,109	$ 70,146	$ 1,034,745
												Over/(Under) PY	$ (197,583)
CY 2021												TOTAL BUDGET	$ 1,039,700
Budget	$ 87,200	$ 88,600	$ 113,100	$ 86,000	$ 90,000	$ 87,500							$ 552,400
Actual	$ 75,000	$ 70,161	$ 72,025	$ 68,240	$ 68,787	$ 66,520							$ 420,733
Over/(Under) Budget													
Dollars	(12,200)	(18,439)	(41,075)	(17,760)	(21,213)	(20,980)							(131,667)
Percentage	-13.99%	-20.81%	-36.32%	-20.65%	-23.57%	-23.98%							-23.84%
Over/(Under) Prior Year													
Dollars	(15,993)	(46,554)	(24,247)	(16,268)	(13,340)	(18,477)							(134,879)
Percentage	-17.58%	-39.89%	-25.19%	-19.25%	-16.24%	-21.74%							-11.53%



Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

ELECTRIC USE UTILITY TAX RECEIPTS

	Jan (Dec)	Feb (Jan)	Mar (Feb)	Apr (Mar)	May (Apr)	Jun (May)	Jul (Jun)	Aug (Jul)	Sep (Aug)	Oct (Sep)	Nov (Oct)	Dec (Nov)	YTD Total
CY 2016													
Budget	$ 130,980	$ 146,630	$ 130,050	$ 116,720	$ 102,460	$ 102,770	$ 121,680	$ 163,530	$ 159,500	$ 156,240	$ 111,760	$ 107,680	$ 1,550,000
Actual	$ 135,821	$ 159,050	$ 145,453	$ 124,597	$ 115,641	$ 107,958	$ 142,382	$ 236,707	$ 265,587	$ 239,309	$ 173,969	$ 148,545	$ 1,995,019
												Over/(Under) PY	$ 194,071
CY 2017													
Budget	$ 208,290	$ 227,340	$ 207,290	$ 191,500	$ 172,700	$ 172,950	$ 201,020	$ 261,430	$ 248,390	$ 247,140	$ 185,730	$ 182,720	$2,506,500
Actual	$ 195,492	$ 234,620	$ 193,592	$ 177,346	$ 161,690	$ 146,677	$ 189,902	$ 228,735	$ 214,486	$ 177,932	$ 192,862	$ 158,490	$2,271,824
												Over/(Under) PY	$276,805
CY 2018													
Budget	$ 195,020	$ 217,160	$ 193,860	$ 178,710	$ 161,700	$ 158,670	$ 188,500	$ 241,160	$ 228,570	$ 220,190	$ 177,780	$ 168,680	$ 2,330,000
Actual	$ 187,153	$ 251,551	$ 207,511	$ 184,570	$ 145,150	$ 157,295	$ 188,690	$ 254,837	$ 226,381	$ 220,280	$ 170,785	$ 156,317	$ 2,350,520
												Over/(Under) PY	$ 78,696
CY 2019													
Budget	$ 197,580	$ 227,580	$ 200,200	$ 183,540	$ 162,110	$ 161,640	$ 192,340	$ 248,520	$ 232,810	$ 224,720	$ 180,200	$ 169,260	$ 2,380,500
Actual	$ 196,749	$ 206,482	$ 211,503	$ 180,746	$ 156,229	$ 144,255	$ 160,529	$ 229,640	$ 228,483	$ 193,732	$ 167,898	$ 155,949	$ 2,232,195
												Over/(Under) PY	$ (118,325)
CY 2020													
Budget	$ 194,780	$ 221,540	$ 199,200	$ 180,580	$ 158,940	$ 156,850	$ 185,000	$ 242,480	$ 228,990	$ 217,120	$ 175,930	$ 165,690	$ 2,327,100
Actual	$ 189,659	$ 200,580	$ 190,319	$ 170,340	$ 150,432	$ 140,548	$ 186,302	$ 243,699	$ 228,303	$ 216,893	$ 145,723	$ 153,655	$ 2,216,453
												Over/(Under) PY	$ (15,742)
CY 2021												Total Budget	$ 2,156,700
Budget	$ 181,160	$ 204,020	$ 184,610	$ 167,140	$ 147,300	$ 144,280							$ 1,028,510
Actual	$ 184,997	$ 196,767	$ 205,364	$ 166,515	$ 146,242	$ 145,232							$ 1,045,117
Over/(Under) Budget													
Dollars	3,837	(7,253)	20,754	(625)	(1,058)	952							16,607
Percentage	2.12%	-3.56%	11.24%	-0.37%	-0.72%	0.66%							1.61%
Over/(Under) Prior Year													
Dollars	(4,662)	(3,813)	15,045	(3,825)	(4,190)	4,684							3,239
Percentage	-2.46%	-1.90%	7.91%	-2.25%	-2.79%	3.33%							0.15%



Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

A P P E N D I X A

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/21
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
REVENUE						
Property Tax Police Protection	3,397,089.00	.00	1,877,667.03	1,519,421.97	55	2,284,588.23
Property Tax Fire Protection	3,397,089.00	.00	1,877,007.00	1,520,082.00	55	2,285,333.00
Property Tax FICA	2,600,000.00	.00	1,436,520.00	1,163,480.00	55	1,281,962.00
Property Tax IMRF	1,200,000.00	.00	663,360.00	536,640.00	55	669,658.00
Property Tax Police Pension	5,640,000.00	.00	2,841,664.36	2,798,335.64	50	2,451,049.24
Property Tax Fire Pension	5,485,000.00	.00	2,972,096.34	2,512,903.66	54	2,596,631.92
Sales Tax Home Rule	4,250,000.00	479,837.12	2,310,108.06	1,939,891.94	54	2,040,162.60
Food & Beverage Tax	1,000,000.00	123,808.33	668,209.11	331,790.89	67	529,261.24
Hotel/Motel Tax	75,000.00	3,892.44	25,555.35	49,444.65	34	27,853.59
Simplified Telecommunications Tax	192,190.00	12,296.00	37,625.00	154,565.00	20	.00
Electric Use Utility Tax	2,156,700.00	145,231.90	1,045,117.03	1,111,582.97	48	659,377.89
Business Licenses & Permits Professional & Occupational	225,600.00	1,874.50	219,461.00	6,139.00	97	212,038.75
Business Licenses & Permits Liquor Licenses	312,800.00	259,257.00	271,802.83	40,997.17	87	46,227.08
Business Licenses & Permits Rental Dwelling License	482,000.00	36,484.00	215,993.00	266,007.00	45	271,605.00
Business Licenses & Permits Other Licenses & Permits	144,200.00	18,949.00	112,873.01	31,326.99	78	92,941.00
Non-Business Licenses & Permits Building Permits & Fees	1,032,900.00	109,620.20	508,801.33	524,098.67	49	636,514.10
Non-Business Licenses & Permits Vehicle Licenses	1,300,000.00	45,034.00	163,080.00	1,136,920.00	13	21,886.00
Non-Business Licenses & Permits Pet Licenses	30,000.00	623.00	2,569.00	27,431.00	9	770.00
Non-Business Licenses & Permits Other Non-Business Lic & Permits	36,500.00	5,670.00	30,925.06	5,574.94	85	15,217.00
Shared Revenues Road & Bridge Tax	708,900.00	.00	389,551.98	319,348.02	55	385,288.71
Shared Revenues Replacement Tax	102,400.00	.00	109,449.33	(7,049.33)	107	67,999.71
Shared Revenues Sales Tax - State	8,800,000.00	971,699.49	4,696,256.57	4,103,743.43	53	4,067,462.52
Shared Revenues Local Use Tax	2,735,900.00	227,939.68	1,574,273.74	1,161,626.26	58	1,293,214.90
Shared Revenues State Income Tax	5,992,900.00	1,012,178.47	5,035,347.88	957,552.12	84	3,579,708.95
Shared Revenues Auto Rental Tax	36,100.00	3,252.60	17,901.83	18,198.17	50	17,499.68
Shared Revenues Charitable Games Tax	1,500.00	.00	.00	1,500.00	0	.00
Shared Revenues TIF Surplus	354,665.00	.00	270,169.62	84,495.38	76	344,398.96
Shared Revenues Cannabis Excise Tax	62,000.00	9,115.18	44,436.99	17,563.01	72	16,951.23
Reimbursements Public Safety	30,000.00	11,792.22	19,325.92	10,674.08	64	21,458.76
Reimbursements Dist 211 Officer	368,500.00	36,850.00	221,100.00	147,400.00	60	236,570.00
Reimbursements Dist 211 Academy Officer	223,440.00	18,620.00	111,720.00	111,720.00	50	119,570.00
Reimbursements Dist 15 Officer	368,500.00	36,850.00	221,100.00	147,400.00	60	236,570.00
Reimbursements Dist 15 Crossing Guards	14,400.00	.00	.00	14,400.00	0	.00
Reimbursements Rural Fire District	708,470.00	354,235.00	354,235.00	354,235.00	50	347,527.00
Reimbursements State Hwy Maintenance	190,370.00	.00	90,200.00	100,170.00	47	45,517.50
Reimbursements Park District - CC & CSF	123,565.00	306.29	1,970.77	121,594.23	2	3,080.70

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/2
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
REVENUE						
Reimbursements Rural/Meadows Agreement	13,605.00	.00	13,694.00	(89.00)	101	13,466.00
Reimbursements PW - Labor	15,600.00	.00	.00	15,600.00	0	.00
Grants	30,000.00	1,985.61	9,697.50	20,302.50	32	19,404.29
Intragovernmental Service Charge Water	574,000.00	47,833.00	286,998.00	287,002.00	50	273,000.00
Intragovernmental Service Charge Sewer	540,000.00	45,000.00	270,000.00	270,000.00	50	236,502.00
Intragovernmental Service Charge Refuse	158,000.00	13,167.00	79,002.00	78,998.00	50	75,000.00
Intragovernmental Service Charge Parking	163,000.00	13,583.00	81,498.00	81,502.00	50	77,502.00
Intragovernmental Service Charge CDBG	103,039.00	12,880.00	77,280.00	25,759.00	75	71,550.00
Gen Govt Fees CATV Franchise Fees	1,054,900.00	500.00	519,599.76	535,300.24	49	538,536.44
Gen Govt Fees Photocopy Fees	12,000.00	960.00	5,234.80	6,765.20	44	6,069.23
Gen Govt Fees Mulch Delivery	25,000.00	.00	28,395.00	(3,395.00)	114	31,560.00
Gen Govt Fees 50/50 Trees	.00	.00	2,152.00	(2,152.00)	+++	1,662.38
Gen Govt Fees Other Fees	20,000.00	1,570.00	6,481.35	13,518.65	32	9,975.00
Comm Dev Fees Plan Review Fees	467,700.00	68,819.51	196,243.37	271,456.63	42	207,338.50
Comm Dev Fees Inspection Fees	364,900.00	26,916.62	114,989.54	249,910.46	32	138,782.00
Other PS Fees Special Police Service	147,800.00	18,612.63	77,345.45	70,454.55	52	57,946.19
Other PS Fees Special Fire Service	20,000.00	300.00	10,804.00	9,196.00	54	1,596.90
Other PS Fees Ambulance Fees	1,860,200.00	128,621.60	831,182.98	1,029,017.02	45	838,602.30
Other PS Fees Vehicle Impound Fees	.00	.00	.00	.00	+++	50,000.00
Other PS Fees False Alarm Fees	2,500.00	200.00	1,625.00	875.00	65	1,150.00
Other PS Fees Spiller Pays Fees	5,000.00	.00	20,675.57	(15,675.57)	414	.00
Other PS Fees MIH Fees	78,045.00	.00	.00	78,045.00	0	.00
Other PS Fees FD Accident Fee	80,000.00	3,613.60	20,323.74	59,676.26	25	24,657.28
Fines Circuit Court Fines	207,000.00	90,963.83	91,033.83	115,966.17	44	107,569.07
Fines Parking Violations	.00	(2,850.00)	.00	.00	+++	55,216.00
Fines Compliance Violations	1,000,000.00	90,373.27	423,118.28	576,881.72	42	122,109.00
Fines Red Light Violations	477,300.00	28,806.40	191,739.38	285,560.62	40	207,881.43
Fines Adjudication Fines	.00	(14,783.77)	.00	.00	+++	46,590.13
Fines Other Fines and Fees	2,000.00	75.00	225.00	1,775.00	11	1,700.00
Interest Income Interest on Investments	101,400.00	559.24	60,794.93	40,605.07	60	92,477.85
Interest Income Interest on Loans	.00	.00	14,796.00	(14,796.00)	+++	16,995.00
Rental Income Buildings	122,655.00	9,954.00	59,724.00	62,931.00	49	20,920.00
Insurance & Property Damage Property Damage Recovery	25,000.00	.00	407.86	24,592.14	2	32,513.02
Insurance & Property Damage Workers Comp Recovery	25,000.00	.00	2,855.43	22,144.57	11	29,295.50
Other Misc Reimbursements/Refunds	415,000.00	86,487.53	219,838.00	195,162.00	53	218,329.30
Other Miscellaneous Donations	.00	.00	1,000.00	(1,000.00)	+++	.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/21
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
REVENUE						
Other Miscellaneous Forfeitures	5,000.00	.00	375.00	4,625.00	8	.00
Other Streetfest Revenue	185,000.00	2,800.00	2,800.00	182,200.00	2	.00
Other Miscellaneous Income	5,000.00	3,806.08	6,580.73	(1,580.73)	132	4,786.18
Other Cash Over/Short	.00	2,498.00	1,728.87	(1,728.87)	+++	.35
(Source)/Use of Reserves	304,436.00	.00	.00	304,436.00	0	.00
REVENUE TOTALS	$62,388,758.00	$4,608,668.57	$34,167,713.51	$28,221,044.49	55%	$30,536,578.60
EXPENSE						
Department **10 - Mayor & Council**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	100,500.00	6,473.08	44,700.02	55,799.98	44	37,238.48
Taxes & Benefits Medicare	1,685.00	76.81	541.46	1,143.54	32	448.47
Taxes & Benefits Social Security	7,145.00	328.50	2,315.31	4,829.69	32	1,917.58
Taxes & Benefits Medical/Dental Insurance	140,735.00	11,727.40	70,364.40	70,370.60	50	70,364.40
Taxes & Benefits Life Insurance	420.00	33.18	199.08	220.92	47	182.49
Taxes & Benefits Allowances	14,380.00	1,199.40	7,196.40	7,183.60	50	6,312.57
Office Supplies General	250.00	.00	51.05	198.95	20	10.32
Office Supplies Paper	100.00	.00	10.79	89.21	11	13.99
Office Supplies Printed Forms	350.00	.00	.00	350.00	0	.00
Operating Supplies Clothing	500.00	.00	.00	500.00	0	.00
Operating Supplies Other	950.00	84.90	193.04	756.96	20	88.69
Services Management Consulting	7,000.00	.00	.00	7,000.00	0	.00
Other Memberships & Publications	33,915.00	28,613.07	33,128.07	786.93	98	30,543.00
Other Training & Travel	500.00	.00	.00	500.00	0	.00
Program **0000 - General** Totals	$308,430.00	$48,536.34	$158,699.62	$149,730.38	51%	$147,119.99
Division **01 - Administration** Totals	$308,430.00	$48,536.34	$158,699.62	$149,730.38	51%	$147,119.99
Department **10 - Mayor & Council** Totals	$308,430.00	$48,536.34	$158,699.62	$149,730.38	51%	$147,119.99
Department **12 - Boards & Commissions**						
Division **04 - Police & Fire Commission**						
Program **0000 - General**						
Office Supplies Printed Forms	9,275.00	.00	7,225.00	2,050.00	78	1,722.00
Services Medical	9,355.00	.00	1,248.00	8,107.00	13	1,836.00
Services Other	1,800.00	.00	200.00	1,600.00	11	392.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/2
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **12 - Boards & Commissions**						
Division **04 - Police & Fire Commission**						
Program **0000 - General**						
Other Memberships & Publications	375.00	.00	375.00	.00	100	375.00
Program **0000 - General** Totals	$20,805.00	$0.00	$9,048.00	$11,757.00	43%	$4,325.00
Division **04 - Police & Fire Commission** Totals	$20,805.00	$0.00	$9,048.00	$11,757.00	43%	$4,325.00
Division **05 - Board of Health**						
Program **0000 - General**						
Office Supplies General	100.00	.00	.00	100.00	0	.00
Office Supplies Paper	225.00	.00	.00	225.00	0	.00
Operating Supplies Other	350.00	.00	.00	350.00	0	.00
Services Medical	3,735.00	.00	.00	3,735.00	0	.00
Printing/Advertising Outside Printing Services	240.00	.00	.00	240.00	0	.00
Program **0000 - General** Totals	$4,650.00	$0.00	$0.00	$4,650.00	0%	$0.00
Division **05 - Board of Health** Totals	$4,650.00	$0.00	$0.00	$4,650.00	0%	$0.00
Division **06 - Beautification Commission**						
Program **0000 - General**						
Office Supplies Paper	100.00	.00	.00	100.00	0	.00
Operating Supplies Other	29,340.00	.00	6,970.62	22,369.38	24	5,728.48
Program **0000 - General** Totals	$29,440.00	$0.00	$6,970.62	$22,469.38	24%	$5,728.48
Division **06 - Beautification Commission** Totals	$29,440.00	$0.00	$6,970.62	$22,469.38	24%	$5,728.48
Department **12 - Boards & Commissions** Totals	$54,895.00	$0.00	$16,018.62	$38,876.38	29%	$10,053.48
Department **14 - Village Clerk**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	97,100.00	7,197.54	46,860.14	50,239.86	48	41,252.92
Salaries Part Time	.00	.00	.00	.00	+++	7,933.06
Salaries Special Compensation	980.00	.00	.00	980.00	0	.00
Taxes & Benefits Medicare	1,445.00	102.69	669.67	775.33	46	704.70
Taxes & Benefits Social Security	6,135.00	439.11	2,863.37	3,271.63	47	3,013.21
Taxes & Benefits IMRF Er Contribution	10,270.00	781.32	4,921.51	5,348.49	48	4,359.62
Taxes & Benefits Medical/Dental Insurance	19,875.00	1,655.64	9,933.84	9,941.16	50	9,933.84
Taxes & Benefits Life Insurance	240.00	17.16	102.35	137.65	43	89.88

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/2
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **14 - Village Clerk**						
Division **01 - Administration**						
Program **0000 - General**						
Taxes & Benefits Allowances	725.00	59.96	359.76	365.24	50	329.78
Office Supplies General	1,050.00	4.19	31.90	1,018.10	3	71.13
Office Supplies Paper	500.00	.00	53.98	446.02	11	70.05
Services Other	3,170.00	.00	3,127.00	43.00	99	616.00
Communications Postage	75.00	.00	56.70	18.30	76	.00
Printing/Advertising Legal Notices	7,000.00	2,157.25	3,546.40	3,453.60	51	4,118.70
Repair and Maintenance Software	200.00	.00	.00	200.00	0	.00
Other Memberships & Publications	1,005.00	.00	736.00	269.00	73	550.00
Other Training & Travel	2,950.00	.00	.00	2,950.00	0	277.99
Program **0000 - General** Totals	$152,720.00	$12,414.86	$73,262.62	$79,457.38	48%	$73,320.88
Division **01 - Administration** Totals	$152,720.00	$12,414.86	$73,262.62	$79,457.38	48%	$73,320.88
Department **14 - Village Clerk** Totals	$152,720.00	$12,414.86	$73,262.62	$79,457.38	48%	$73,320.88
Department **20 - Village Manager's Office**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	456,765.00	22,611.00	190,037.46	266,727.54	42	202,003.26
Salaries Part Time	37,025.00	3,058.04	17,301.50	19,723.50	47	15,112.20
Salaries Special Compensation	15,630.00	.00	.00	15,630.00	0	9,044.80
Taxes & Benefits Deferred Compensation	29,055.00	1,483.34	12,218.88	16,836.12	42	12,861.99
Taxes & Benefits Medicare	8,065.00	407.26	3,281.09	4,783.91	41	3,562.67
Taxes & Benefits Social Security	34,455.00	1,741.44	14,029.60	20,425.40	41	15,233.59
Taxes & Benefits IMRF Er Contribution	64,630.00	3,258.28	26,378.45	38,251.55	41	28,674.30
Taxes & Benefits Medical/Dental Insurance	54,640.00	2,483.44	22,144.03	32,495.97	41	27,317.88
Taxes & Benefits Life Insurance	2,685.00	42.86	1,922.61	762.39	72	1,951.79
Taxes & Benefits RHS Er Contribution	4,705.00	370.84	2,225.04	2,479.96	47	.00
Taxes & Benefits Allowances	16,960.00	755.48	6,580.38	10,379.62	39	7,372.64
Office Supplies General	1,540.00	.00	473.55	1,066.45	31	631.86
Office Supplies Paper	125.00	.00	21.60	103.40	17	28.02
Services Other	3,000.00	.00	.00	3,000.00	0	.00

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **20 - Village Manager's Office**						
Division **01 - Administration**						
Program **0000 - General**						
Communications Postage	45,150.00	3,000.00	21,000.00	24,150.00	47	12,077.85
Rental Office Equipment	4,000.00	967.86	1,935.72	2,064.28	48	1,935.72
Other Small Tools & Equipment	500.00	.00	.00	500.00	0	.00
Other Memberships & Publications	4,690.00	.00	2,800.64	1,889.36	60	1,268.64
Other Training & Travel	8,250.00	.00	.00	8,250.00	0	1,862.14
Program **0000 - General** Totals	$791,870.00	$40,179.84	$322,350.55	$469,519.45	41%	$340,939.35
Division **01 - Administration** Totals	$791,870.00	$40,179.84	$322,350.55	$469,519.45	41%	$340,939.35
Division **09 - Public Information/Events**						
Program **0000 - General**						
Salaries Part Time	37,340.00	2,968.35	18,115.93	19,224.07	49	16,529.44
Taxes & Benefits Medicare	545.00	43.05	262.69	282.31	48	239.68
Taxes & Benefits Social Security	2,320.00	184.04	1,123.19	1,196.81	48	1,024.83
Taxes & Benefits IMRF Er Contribution	4,485.00	356.20	2,173.88	2,311.12	48	1,981.93
Office Supplies General	540.00	.00	11.08	528.92	2	20.78
Office Supplies Paper	125.00	.00	21.60	103.40	17	28.02
Operating Supplies Medical	300.00	.00	119.68	180.32	40	110.04
Operating Supplies Other	7,250.00	.00	.00	7,250.00	0	290.00
Services Data Processing/Technology	1,200.00	.00	.00	1,200.00	0	.00
Rental Machinery	750.00	.00	.00	750.00	0	.00
Other Memberships & Publications	500.00	.00	.00	500.00	0	.00
Other Training & Travel	2,000.00	.00	.00	2,000.00	0	.00
Program **0000 - General** Totals	$57,355.00	$3,551.64	$21,828.05	$35,526.95	38%	$20,224.72
Program **2002 - Cable TV/Channel 6**						
Salaries Part Time	4,500.00	198.00	994.50	3,505.50	22	518.00
Taxes & Benefits Medicare	70.00	2.88	14.42	55.58	21	7.53
Taxes & Benefits Social Security	290.00	12.28	61.66	228.34	21	32.11
Operating Supplies Other	500.00	.00	.00	500.00	0	.00
Other Small Tools & Equipment	750.00	.00	.00	750.00	0	.00
Program **2002 - Cable TV/Channel 6** Totals	$6,110.00	$213.16	$1,070.58	$5,039.42	18%	$557.64

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **20 - Village Manager's Office**						
Division **09 - Public Information/Events**						
Program **2004 - Street Fest**						
Services Other	185,000.00	659.70	8,159.70	176,840.30	4	3,750.00
Program **2004 - Street Fest** Totals	$185,000.00	$659.70	$8,159.70	$176,840.30	4%	$3,750.00
Division **09 - Public Information/Events** Totals	$248,465.00	$4,424.50	$31,058.33	$217,406.67	13%	$24,532.36
Division **10 - Economic Development**						
Program **0000 - General**						
Printing/Advertising Outside Printing Services	1,000.00	.00	500.00	500.00	50	.00
Other Memberships & Publications	100.00	.00	.00	100.00	0	.00
Other Training & Travel	2,500.00	.00	.00	2,500.00	0	.00
Refunds	27,500.00	.00	.00	27,500.00	0	.00
Program **0000 - General** Totals	$31,100.00	$0.00	$500.00	$30,600.00	2%	$0.00
Division **10 - Economic Development** Totals	$31,100.00	$0.00	$500.00	$30,600.00	2%	$0.00
Department **20 - Village Manager's Office** Totals	$1,071,435.00	$44,604.34	$353,908.88	$717,526.12	33%	$365,471.71
Department **30 - Finance & Operations**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	253,105.00	19,469.40	122,657.22	130,447.78	48	111,880.52
Salaries Part Time	3,000.00	230.76	1,499.94	1,500.06	50	1,384.56
Salaries Special Compensation	5,070.00	.00	.00	5,070.00	0	3,230.46
Taxes & Benefits Deferred Compensation	10,360.00	796.64	5,025.44	5,334.56	49	4,577.56
Taxes & Benefits Medicare	4,045.00	299.01	1,884.68	2,160.32	47	1,769.71
Taxes & Benefits Social Security	17,280.00	1,278.54	8,058.56	9,221.44	47	7,566.97
Taxes & Benefits IMRF Er Contribution	32,225.00	2,431.92	15,335.10	16,889.90	48	14,356.49
Taxes & Benefits Medical/Dental Insurance	33,115.00	2,759.38	16,556.28	16,558.72	50	16,556.28
Taxes & Benefits Life Insurance	580.00	43.16	256.27	323.73	44	212.49
Taxes & Benefits Allowances	7,020.00	585.00	3,510.00	3,510.00	50	3,217.50
Office Supplies General	1,000.00	.00	140.80	859.20	14	313.79
Office Supplies Paper	500.00	.00	50.77	449.23	10	49.49
Communications Postage	250.00	32.19	32.19	217.81	13	76.60
Other Small Tools & Equipment	405.00	.00	.00	405.00	0	.00

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **30 - Finance & Operations**						
Division **01 - Administration**						
Program **0000 - General**						
Other Memberships & Publications	2,520.00	.00	1,064.00	1,456.00	42	1,349.00
Other Training & Travel	6,750.00	.00	152.39	6,597.61	2	50.00
Program **0000 - General** Totals	$377,225.00	$27,926.00	$176,223.64	$201,001.36	47%	$166,591.42
Division **01 - Administration** Totals	$377,225.00	$27,926.00	$176,223.64	$201,001.36	47%	$166,591.42
Division **11 - Accounting Services**						
Program **0000 - General**						
Salaries Full Time	176,500.00	13,576.80	85,533.84	90,966.16	48	74,602.92
Salaries Overtime	500.00	22.12	22.12	477.88	4	.00
Salaries Special Compensation	1,000.00	.00	.00	1,000.00	0	.00
Taxes & Benefits Medicare	2,530.00	188.88	1,191.06	1,338.94	47	1,047.08
Taxes & Benefits Social Security	11,105.00	807.65	5,092.85	6,012.15	46	4,477.19
Taxes & Benefits IMRF Er Contribution	21,365.00	1,631.94	10,266.81	11,098.19	48	8,944.92
Taxes & Benefits Medical/Dental Insurance	41,395.00	3,449.24	20,695.44	20,699.56	50	20,695.44
Taxes & Benefits Life Insurance	360.00	30.42	182.52	177.48	51	156.54
Office Supplies General	750.00	.00	11.66	738.34	2	268.54
Office Supplies Paper	500.00	.00	72.05	427.95	14	83.53
Office Supplies Printed Forms	800.00	.00	.00	800.00	0	.00
Services Financial	53,850.00	1,790.00	44,940.00	8,910.00	83	37,844.00
Services Banking	181,400.00	11,585.06	61,825.87	119,574.13	34	50,165.88
Repair and Maintenance Software	24,750.00	.00	19,507.79	5,242.21	79	750.00
Other Small Tools & Equipment	500.00	.00	.00	500.00	0	.00
Other Memberships & Publications	750.00	.00	100.00	650.00	13	100.00
Other Training & Travel	2,250.00	.00	15.00	2,235.00	1	25.00
Program **0000 - General** Totals	$520,305.00	$33,082.11	$249,457.01	$270,847.99	48%	$199,161.04
Division **11 - Accounting Services** Totals	$520,305.00	$33,082.11	$249,457.01	$270,847.99	48%	$199,161.04
Division **12 - Billing & Collections**						
Program **3021 - Cashiering**						
Salaries Part Time	64,735.00	1,965.60	12,440.26	52,294.74	19	24,055.43
Salaries Overtime	10,000.00	5.63	48.03	9,951.97	0	181.87
Taxes & Benefits Medicare	1,090.00	45.19	211.91	878.09	19	351.65

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **30 - Finance & Operations**						
Division **12 - Billing & Collections**						
Program **3021 - Cashiering**						
Taxes & Benefits Social Security	4,645.00	193.25	906.12	3,738.88	20	1,503.65
Taxes & Benefits IMRF Er Contribution	8,250.00	235.88	1,615.63	6,634.37	20	2,907.92
Office Supplies General	500.00	165.11	174.82	325.18	35	60.48
Office Supplies Paper	500.00	.00	50.77	449.23	10	49.49
Services Data Processing/Technology	12,500.00	.00	.00	12,500.00	0	1,050.00
Services Other	3,000.00	.00	.00	3,000.00	0	.00
Communications Postage	12,500.00	.00	12,500.00	.00	100	12,500.00
Printing/Advertising Outside Printing Services	48,000.00	.00	996.65	47,003.35	2	.00
Repair and Maintenance Machinery & Equipment	1,000.00	.00	.00	1,000.00	0	.00
Repair and Maintenance Software	1,000.00	.00	995.00	5.00	100	995.00
Other Small Tools & Equipment	750.00	.00	.00	750.00	0	.00
Other Training & Travel	500.00	.00	.00	500.00	0	.00
Program **3021 - Cashiering** Totals	$168,970.00	$2,610.66	$29,939.19	$139,030.81	18%	$43,655.49
Division **12 - Billing & Collections** Totals	$168,970.00	$2,610.66	$29,939.19	$139,030.81	18%	$43,655.49
Division **17 - Village Wide Benefit Programs**						
Program **0000 - General**						
Insurance Liability Premiums	1,406,500.00	117,208.00	703,248.00	703,252.00	50	698,652.00
Program **0000 - General** Totals	$1,406,500.00	$117,208.00	$703,248.00	$703,252.00	50%	$698,652.00
Division **17 - Village Wide Benefit Programs** Totals	$1,406,500.00	$117,208.00	$703,248.00	$703,252.00	50%	$698,652.00
Division **80 - Interfund Transfers**						
Program **0000 - General**						
Interfund Transfers Out	60,000.00	.00	60,000.00	.00	100	.00
Program **0000 - General** Totals	$60,000.00	$0.00	$60,000.00	$0.00	100%	$0.00
Division **80 - Interfund Transfers** Totals	$60,000.00	$0.00	$60,000.00	$0.00	100%	$0.00
Department **30 - Finance & Operations** Totals	$2,533,000.00	$180,826.77	$1,218,867.84	$1,314,132.16	48%	$1,108,059.95
Department **32 - Legal**						
Division **13 - Village Attorney**						
Program **0000 - General**						
Services Legal	288,750.00	26,833.87	125,931.93	162,818.07	44	97,136.07
Communications Postage	100.00	.00	41.02	58.98	41	67.18
Program **0000 - General** Totals	$288,850.00	$26,833.87	$125,972.95	$162,877.05	44%	$97,203.25
Division **13 - Village Attorney** Totals	$288,850.00	$26,833.87	$125,972.95	$162,877.05	44%	$97,203.25

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **32 - Legal**						
Division **14 - Village Prosecutor**						
Program **0000 - General**						
Services Legal	44,500.00	3,450.00	17,250.00	27,250.00	39	13,800.00
Program **0000 - General** Totals	$44,500.00	$3,450.00	$17,250.00	$27,250.00	39%	$13,800.00
Division **14 - Village Prosecutor** Totals	$44,500.00	$3,450.00	$17,250.00	$27,250.00	39%	$13,800.00
Division **15 - Labor/Collective Bargaining**						
Program **0000 - General**						
Services Legal	45,000.00	1,958.75	15,601.25	29,398.75	35	14,809.75
Program **0000 - General** Totals	$45,000.00	$1,958.75	$15,601.25	$29,398.75	35%	$14,809.75
Division **15 - Labor/Collective Bargaining** Totals	$45,000.00	$1,958.75	$15,601.25	$29,398.75	35%	$14,809.75
Division **16 - Administrative Adjudication**						
Program **0000 - General**						
Salaries Full Time	49,330.00	3,798.20	23,928.66	25,401.34	49	20,798.68
Taxes & Benefits Medicare	720.00	54.04	341.01	378.99	47	295.94
Taxes & Benefits Social Security	3,060.00	231.06	1,458.12	1,601.88	48	1,265.41
Taxes & Benefits IMRF Er Contribution	5,920.00	455.78	2,871.41	3,048.59	49	2,493.81
Taxes & Benefits Medical/Dental Insurance	8,280.00	689.84	4,139.04	4,140.96	50	4,139.04
Taxes & Benefits Life Insurance	100.00	8.66	51.96	48.04	52	43.89
Office Supplies General	1,350.00	.00	185.06	1,164.94	14	129.39
Office Supplies Paper	500.00	.00	53.98	446.02	11	70.05
Office Supplies Printed Forms	300.00	.00	205.74	94.26	69	.00
Services Legal	37,500.00	3,037.50	15,150.00	22,350.00	40	12,712.50
Other Memberships & Publications	100.00	.00	.00	100.00	0	.00
Program **0000 - General** Totals	$107,160.00	$8,275.08	$48,384.98	$58,775.02	45%	$41,948.71
Division **16 - Administrative Adjudication** Totals	$107,160.00	$8,275.08	$48,384.98	$58,775.02	45%	$41,948.71
Department **32 - Legal** Totals	$485,510.00	$40,517.70	$207,209.18	$278,300.82	43%	$167,761.71
Department **34 - Human Resources**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	229,990.00	17,525.20	110,400.57	119,589.43	48	98,763.72
Salaries Part Time	89,235.00	6,534.00	40,966.60	48,268.40	46	37,126.95
Salaries Overtime	.00	.00	25.82	(25.82)	+++	.00
Salaries Special Compensation	3,405.00	.00	.00	3,405.00	0	.00
Taxes & Benefits Deferred Compensation	8,280.00	647.06	4,082.96	4,197.04	49	3,659.60

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **34 - Human Resources**						
Division **01 - Administration**						
Program **0000 - General**						
Taxes & Benefits Medicare	4,880.00	354.13	2,266.64	2,613.36	46	1,998.77
Taxes & Benefits Social Security	20,990.00	1,514.26	9,691.87	11,298.13	46	8,546.48
Taxes & Benefits IMRF Er Contribution	39,720.00	2,964.76	18,670.13	21,049.87	47	16,738.58
Taxes & Benefits Medical/Dental Insurance	41,395.00	3,449.24	20,695.44	20,699.56	50	20,695.44
Taxes & Benefits Life Insurance	470.00	39.04	233.73	236.27	50	204.23
Taxes & Benefits Allowances	7,020.00	585.00	3,510.00	3,510.00	50	3,217.50
Office Supplies General	1,350.00	.00	27.71	1,322.29	2	169.66
Office Supplies Paper	500.00	.00	53.98	446.02	11	70.05
Communications Postage	300.00	.00	.00	300.00	0	26.74
Repair and Maintenance Software	31,600.00	.00	30,225.08	1,374.92	96	9,922.50
Other Small Tools & Equipment	250.00	.00	.00	250.00	0	.00
Other Memberships & Publications	2,270.00	.00	1,083.00	1,187.00	48	881.00
Other Training & Travel	4,750.00	(1,095.00)	129.00	4,621.00	3	578.00
Program **0000 - General** Totals	$486,405.00	$32,517.69	$242,062.53	$244,342.47	50%	$202,599.22
Division **01 - Administration** Totals	$486,405.00	$32,517.69	$242,062.53	$244,342.47	50%	$202,599.22
Division **17 - Village Wide Benefit Programs**						
Program **0000 - General**						
Salaries Special Compensation	414,940.00	.00	.00	414,940.00	0	.00
Taxes & Benefits Medicare	5,910.00	.00	.00	5,910.00	0	.00
Taxes & Benefits Social Security	26,185.00	.00	.00	26,185.00	0	.00
Taxes & Benefits IMRF Er Contribution	27,460.00	.00	.00	27,460.00	0	.00
Services Management Consulting	400.00	.00	.00	400.00	0	239.00
Services Medical	50,000.00	.00	16,716.50	33,283.50	33	.00
Services Management Fees	8,875.00	573.75	4,014.75	4,860.25	45	4,234.35
Other Training & Travel	8,500.00	4,103.30	4,103.30	4,396.70	48	4,908.40
Other Tuition Assistance	20,000.00	1,743.50	5,513.50	14,486.50	28	7,589.27
Program **0000 - General** Totals	$562,270.00	$6,420.55	$30,348.05	$531,921.95	5%	$16,971.02
Division **17 - Village Wide Benefit Programs** Totals	$562,270.00	$6,420.55	$30,348.05	$531,921.95	5%	$16,971.02
Department **34 - Human Resources** Totals	$1,048,675.00	$38,938.24	$272,410.58	$776,264.42	26%	$219,570.24

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **36 - Planning & Zoning**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	319,330.00	24,116.00	153,957.37	165,372.63	48	138,364.44
Salaries Part Time	35,870.00	2,910.84	16,551.20	19,318.80	46	11,174.93
Salaries Special Compensation	3,410.00	.00	.00	3,410.00	0	.00
Taxes & Benefits Deferred Compensation	8,295.00	620.72	3,917.18	4,377.82	47	3,665.51
Taxes & Benefits Medicare	5,440.00	390.94	2,469.40	2,970.60	45	2,175.29
Taxes & Benefits Social Security	23,190.00	1,671.63	10,558.77	12,631.23	46	9,301.22
Taxes & Benefits IMRF Er Contribution	44,035.00	2,968.42	18,958.32	25,076.68	43	17,035.96
Taxes & Benefits Medical/Dental Insurance	66,230.00	6,208.62	37,251.72	28,978.28	56	33,112.68
Taxes & Benefits Life Insurance	665.00	53.76	322.23	342.77	48	287.65
Taxes & Benefits Allowances	7,020.00	585.00	3,510.00	3,510.00	50	3,217.50
Office Supplies General	3,320.00	.00	262.71	3,057.29	8	154.83
Office Supplies Paper	930.00	.00	252.94	677.06	27	.00
Office Supplies Printed Forms	2,000.00	.00	.00	2,000.00	0	.00
Operating Supplies Other	200.00	.00	.00	200.00	0	.00
Communications Cell Phones	468.00	.00	.00	468.00	0	.00
Communications Postage	240.00	.00	.00	240.00	0	.00
Printing/Advertising Legal Notices	5,000.00	434.70	2,362.50	2,637.50	47	1,532.25
Other Memberships & Publications	1,480.00	355.00	355.00	1,125.00	24	820.00
Other Training & Travel	4,250.00	.00	525.00	3,725.00	12	320.81
Program **0000 - General** Totals	$531,373.00	$40,315.63	$251,254.34	$280,118.66	47%	$221,163.07
Division **01 - Administration** Totals	$531,373.00	$40,315.63	$251,254.34	$280,118.66	47%	$221,163.07
Department **36 - Planning & Zoning** Totals	$531,373.00	$40,315.63	$251,254.34	$280,118.66	47%	$221,163.07
Department **38 - Information Technology**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	541,535.00	41,623.60	262,017.00	279,518.00	48	227,580.46
Salaries Part Time	30,470.00	2,914.75	10,618.20	19,851.80	35	8,412.04
Salaries Special Compensation	8,930.00	.00	.00	8,930.00	0	.00
Taxes & Benefits Deferred Compensation	8,680.00	665.96	4,201.47	4,478.53	48	3,836.29
Taxes & Benefits Medicare	8,650.00	655.27	4,014.28	4,635.72	46	3,479.01
Taxes & Benefits Social Security	37,065.00	2,801.92	17,164.47	19,900.53	46	14,875.85
Taxes & Benefits IMRF Er Contribution	70,050.00	5,074.74	31,961.79	38,088.21	46	27,753.96

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/2
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **38 - Information Technology**						
Division **01 - Administration**						
Program **0000 - General**						
Taxes & Benefits Medical/Dental Insurance	57,745.00	4,811.52	28,869.12	28,875.88	50	27,534.96
Taxes & Benefits Life Insurance	1,110.00	92.62	548.95	561.05	49	477.48
Taxes & Benefits Allowances	7,940.00	687.48	4,124.88	3,815.12	52	3,691.14
Office Supplies General	8,350.00	316.00	3,438.00	4,912.00	41	3,650.89
Office Supplies Paper	350.00	.00	.00	350.00	0	.00
Operating Supplies Other	200.00	.00	.00	200.00	0	.00
Services Data Processing/Technology	89,864.00	2,621.65	25,842.40	64,021.60	29	28,863.95
Communications Postage	1,000.00	48.83	48.83	951.17	5	258.55
Communications Other	250.00	.00	.00	250.00	0	.00
Repair and Maintenance Machinery & Equipment	28,200.00	4,761.81	15,814.31	12,385.69	56	3,725.56
Repair and Maintenance Software	58,200.00	7,215.12	51,087.52	7,112.48	88	38,391.60
Rental Office Equipment	50,000.00	4,148.56	19,942.08	30,057.92	40	20,626.71
Other Small Tools & Equipment	200.00	.00	192.59	7.41	96	119.71
Other Memberships & Publications	750.00	.00	.00	750.00	0	.00
Other Training & Travel	14,900.00	.00	6,678.00	8,222.00	45	6,420.00
Program **0000 - General** Totals	$1,024,439.00	$78,439.83	$486,563.89	$537,875.11	47%	$419,698.16
Division **01 - Administration** Totals	$1,024,439.00	$78,439.83	$486,563.89	$537,875.11	47%	$419,698.16
Division **22 - Geographic Information Systems**						
Program **0000 - General**						
Salaries Full Time	193,205.00	6,199.20	57,155.70	136,049.30	30	85,540.56
Salaries Special Compensation	1,750.00	.00	.00	1,750.00	0	.00
Salaries Other	.00	.00	10,271.50	(10,271.50)	+++	.00
Taxes & Benefits Medicare	2,830.00	87.75	962.88	1,867.12	34	1,217.74
Taxes & Benefits Social Security	12,090.00	375.22	4,117.16	7,972.84	34	5,206.84
Taxes & Benefits IMRF Er Contribution	23,400.00	743.90	8,091.23	15,308.77	35	10,256.32
Taxes & Benefits Medical/Dental Insurance	33,120.00	2,912.70	16,479.75	16,640.25	50	16,556.40
Taxes & Benefits Life Insurance	405.00	13.92	102.82	302.18	25	178.42
Office Supplies Paper	900.00	.00	.00	900.00	0	.00
Services Data Processing/Technology	2,400.00	.00	.00	2,400.00	0	1,116.02
Repair and Maintenance Software	19,600.00	.00	19,192.64	407.36	98	18,114.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **38 - Information Technology**						
Division **22 - Geographic Information Systems**						
Program **0000 - General**						
Other Training & Travel	800.00	.00	.00	800.00	0	.00
Program **0000 - General** Totals	$290,500.00	$10,332.69	$116,373.68	$174,126.32	40%	$138,186.30
Division **22 - Geographic Information Systems** Totals	$290,500.00	$10,332.69	$116,373.68	$174,126.32	40%	$138,186.30
Division **23 - Communication Systems**						
Program **0000 - General**						
Operating Supplies Other	100.00	.00	.00	100.00	0	.00
Communications Telephone	25,600.00	2,417.07	12,228.13	13,371.87	48	12,904.69
Communications Cell Phones	22,360.00	2,186.54	10,833.96	11,526.04	48	10,748.19
Communications Other	24,960.00	2,366.63	6,867.23	18,092.77	28	9,405.28
Repair and Maintenance Machinery & Equipment	3,500.00	.00	430.04	3,069.96	12	2,106.11
Repair and Maintenance Software	22,315.00	.00	10,353.00	11,962.00	46	.00
Other Small Tools & Equipment	1,000.00	105.35	203.63	796.37	20	883.02
Program **0000 - General** Totals	$99,835.00	$7,075.59	$40,915.99	$58,919.01	41%	$36,047.29
Division **23 - Communication Systems** Totals	$99,835.00	$7,075.59	$40,915.99	$58,919.01	41%	$36,047.29
Department **38 - Information Technology** Totals	$1,414,774.00	$95,848.11	$643,853.56	$770,920.44	46%	$593,931.75
Department **40 - Community Services**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	159,285.00	12,523.20	77,866.36	81,418.64	49	70,352.78
Salaries Special Compensation	4,065.00	.00	333.33	3,731.67	8	.00
Salaries Other	.00	.00	15,461.43	(15,461.43)	+++	.00
Taxes & Benefits Deferred Compensation	9,560.00	751.40	4,678.62	4,881.38	49	4,224.48
Taxes & Benefits Medicare	2,610.00	196.74	1,452.98	1,157.02	56	1,095.12
Taxes & Benefits Social Security	11,160.00	841.23	6,212.79	4,947.21	56	4,682.55
Taxes & Benefits IMRF Er Contribution	20,750.00	1,592.96	11,813.96	8,936.04	57	8,948.36
Taxes & Benefits Medical/Dental Insurance	24,835.00	2,069.54	10,347.70	14,487.30	42	12,417.24
Taxes & Benefits Life Insurance	325.00	27.82	137.70	187.30	42	146.19
Taxes & Benefits Allowances	7,020.00	585.00	3,510.00	3,510.00	50	3,217.50

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/2
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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **40 - Community Services**						
Division **01 - Administration**						
Program **0000 - General**						
Office Supplies General	4,645.00	174.16	529.36	4,115.64	11	1,366.74
Office Supplies Paper	1,250.00	115.00	115.00	1,135.00	9	335.98
Office Supplies Printed Forms	4,000.00	.00	.00	4,000.00	0	2,639.61
Operating Supplies Chemicals	350.00	.00	107.48	242.52	31	.00
Operating Supplies Other	500.00	.00	375.34	124.66	75	.00
Services Other	600.00	.00	.00	600.00	0	.00
Printing/Advertising Outside Printing Services	500.00	.00	.00	500.00	0	.00
Other Small Tools & Equipment	385.00	.00	359.99	25.01	94	.00
Other Memberships & Publications	475.00	.00	250.00	225.00	53	480.00
Other Training & Travel	1,800.00	.00	.00	1,800.00	0	199.30
Program **0000 - General** Totals	$254,115.00	$18,877.05	$133,552.04	$120,562.96	53%	$110,105.85
Division **01 - Administration** Totals	$254,115.00	$18,877.05	$133,552.04	$120,562.96	53%	$110,105.85
Division **24 - Building Permits & Inspections**						
Program **0000 - General**						
Salaries Full Time	532,390.00	29,428.80	224,060.32	308,329.68	42	281,554.09
Salaries Part Time	40,120.00	3,705.60	15,619.68	24,500.32	39	11,393.98
Salaries Overtime	1,000.00	71.58	459.31	540.69	46	.00
Salaries Special Compensation	6,300.00	.00	.00	6,300.00	0	.00
Salaries Other	.00	.00	11,801.60	(11,801.60)	+++	1,550.54
Taxes & Benefits Medicare	8,345.00	483.37	3,565.35	4,779.65	43	4,168.16
Taxes & Benefits Social Security	36,195.00	2,066.80	15,244.92	20,950.08	42	17,822.53
Taxes & Benefits IMRF Er Contribution	64,785.00	3,540.02	28,244.05	36,540.95	44	33,945.01
Taxes & Benefits Medical/Dental Insurance	98,930.00	6,863.68	50,150.09	48,779.91	51	63,289.24
Taxes & Benefits Life Insurance	1,095.00	66.04	467.61	627.39	43	574.86
Taxes & Benefits Allowances	1,800.00	90.00	630.00	1,170.00	35	495.00
Operating Supplies Clothing	1,400.00	.00	.00	1,400.00	0	370.82
Services Architectual	41,279.00	5,700.00	10,037.50	31,241.50	24	7,150.00
Services Engineering	75,000.00	1,176.00	2,082.00	72,918.00	3	9,638.00
Services Data Processing/Technology	8,500.00	.00	.00	8,500.00	0	9,256.25
Communications Cell Phones	1,872.00	.00	1,872.00	.00	100	.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **40 - Community Services**						
Division **24 - Building Permits & Inspections**						
Program **0000 - General**						
Repair and Maintenance Machinery & Equipment	1,050.00	.00	.00	1,050.00	0	.00
Repair and Maintenance Software	81,000.00	.00	80,997.00	3.00	100	.00
Repair and Maintenance Vehicle Maint Service Charge	11,860.00	988.00	5,928.00	5,932.00	50	6,312.00
Other Memberships & Publications	1,625.00	.00	65.00	1,560.00	4	240.00
Other Training & Travel	3,100.00	.00	.00	3,100.00	0	1,800.00
Program **0000 - General** Totals	$1,017,646.00	$54,179.89	$451,224.43	$566,421.57	44%	$449,560.48
Division **24 - Building Permits & Inspections** Totals	$1,017,646.00	$54,179.89	$451,224.43	$566,421.57	44%	$449,560.48
Division **25 - Neighborhood Services**						
Program **0000 - General**						
Salaries Full Time	496,550.00	37,074.40	234,447.15	262,102.85	47	209,602.22
Salaries Overtime	3,000.00	82.91	578.53	2,421.47	19	305.80
Salaries Special Compensation	3,700.00	.00	1,500.00	2,200.00	41	1,500.00
Taxes & Benefits Medicare	7,340.00	524.02	3,343.97	3,996.03	46	2,980.09
Taxes & Benefits Social Security	31,335.00	2,240.62	14,298.30	17,036.70	46	12,742.55
Taxes & Benefits IMRF Er Contribution	60,400.00	4,458.87	28,386.58	32,013.42	47	25,349.63
Taxes & Benefits Medical/Dental Insurance	99,135.00	8,278.16	49,668.96	49,466.04	50	53,719.68
Taxes & Benefits Life Insurance	1,035.00	83.10	498.32	536.68	48	438.11
Taxes & Benefits Allowances	1,800.00	150.00	900.00	900.00	50	825.00
Operating Supplies Clothing	1,750.00	.00	.00	1,750.00	0	649.96
Communications Cell Phones	1,404.00	.00	90.63	1,313.37	6	.00
Repair and Maintenance Vehicle Maint Service Charge	15,920.00	1,327.00	7,962.00	7,958.00	50	8,466.00
Other Memberships & Publications	1,625.00	.00	270.00	1,355.00	17	676.76
Other Training & Travel	2,525.00	.00	.00	2,525.00	0	532.85
Program **0000 - General** Totals	$727,519.00	$54,219.08	$341,944.44	$385,574.56	47%	$317,788.65
Division **25 - Neighborhood Services** Totals	$727,519.00	$54,219.08	$341,944.44	$385,574.56	47%	$317,788.65
Division **26 - Environmental Health**						
Program **0000 - General**						
Salaries Full Time	348,660.00	26,679.80	168,082.74	180,577.26	48	151,943.88
Salaries Part Time	6,000.00	1,729.00	2,821.00	3,179.00	47	2,184.00
Salaries Overtime	1,750.00	373.48	491.68	1,258.32	28	181.94

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

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Detail Listi
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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **40 - Community Services**						
Division **26 - Environmental Health**						
Program **0000 - General**						
Salaries Special Compensation	4,620.00	.00	.00	4,620.00	0	.00
Taxes & Benefits Medicare	5,260.00	405.70	2,414.62	2,845.38	46	2,157.50
Taxes & Benefits Social Security	22,440.00	1,734.75	10,324.63	12,115.37	46	9,225.21
Taxes & Benefits IMRF Er Contribution	42,615.00	3,246.39	20,230.35	22,384.65	47	18,240.54
Taxes & Benefits Medical/Dental Insurance	48,565.00	4,689.42	28,136.52	20,428.48	58	28,136.52
Taxes & Benefits Life Insurance	725.00	59.42	350.45	374.55	48	315.01
Taxes & Benefits Allowances	720.00	60.00	360.00	360.00	50	330.00
Operating Supplies Clothing	1,050.00	.00	.00	1,050.00	0	(5.24)
Services Custodial	5,500.00	852.50	982.50	4,517.50	18	1,125.00
Communications Cell Phones	1,404.00	.00	.00	1,404.00	0	.00
Utility Services Refuse Disposal	3,500.00	.00	250.00	3,250.00	7	638.00
Repair and Maintenance Software	10,000.00	.00	9,900.00	100.00	99	9,900.00
Repair and Maintenance Vehicle Maint Service Charge	11,860.00	988.00	5,928.00	5,932.00	50	6,312.00
Other Memberships & Publications	1,675.00	.00	285.00	1,390.00	17	875.14
Other Training & Travel	2,600.00	.00	.00	2,600.00	0	245.45
Program **0000 - General** Totals	$518,944.00	$40,818.46	$250,557.49	$268,386.51	48%	$231,804.95
Division **26 - Environmental Health** Totals	$518,944.00	$40,818.46	$250,557.49	$268,386.51	48%	$231,804.95
Department **40 - Community Services** Totals	$2,518,224.00	$168,094.48	$1,177,278.40	$1,340,945.60	47%	$1,109,259.93
Department **42 - Police**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	1,039,650.00	108,288.78	501,027.31	538,622.69	48	472,220.68
Salaries Part Time	58,355.00	4,276.35	26,103.15	32,251.85	45	24,527.40
Salaries Special Compensation	16,730.00	2,813.73	6,535.69	10,194.31	39	4,447.25
Salaries Other	.00	.00	15,762.86	(15,762.86)	+++	9,601.69
Taxes & Benefits Deferred Compensation	9,720.00	753.28	4,746.36	4,973.64	49	4,294.99
Taxes & Benefits Medicare	16,795.00	1,635.66	7,750.63	9,044.37	46	7,211.45
Taxes & Benefits Social Security	69,585.00	6,993.92	33,140.70	36,444.30	48	30,835.20
Taxes & Benefits IMRF Er Contribution	32,030.00	5,616.11	15,196.50	16,833.50	47	15,103.32
Taxes & Benefits Police Pension Er Contribution	424,940.00	554.00	214,119.00	210,821.00	50	184,164.00
Taxes & Benefits Medical/Dental Insurance	190,410.00	17,935.98	84,312.91	106,097.09	44	97,958.34
Taxes & Benefits Life Insurance	2,205.00	235.60	1,030.43	1,174.57	47	972.64

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VILLAGE OF PALATINE

Income Statement

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **42 - Police**						
Division **01 - Administration**						
Program **0000 - General**						
Taxes & Benefits Allowances	3,960.00	330.00	1,920.00	2,040.00	48	1,815.00
Office Supplies General	4,100.00	39.63	851.67	3,248.33	21	660.07
Office Supplies Paper	3,000.00	203.35	833.14	2,166.86	28	904.71
Operating Supplies Custodial	4,045.00	.00	1,021.94	3,023.06	25	1,121.12
Operating Supplies Medical	800.00	66.20	176.60	623.40	22	127.35
Operating Supplies Ammunition	36,480.00	9,070.00	28,628.54	7,851.46	78	16,245.75
Operating Supplies Other	3,000.00	216.67	635.88	2,364.12	21	174.88
Services Medical	1,270.00	.00	.00	1,270.00	0	100.94
Services Management Fees	.00	.00	.00	.00	+++	10,000.00
Services Other	1,730.00	.00	381.96	1,348.04	22	455.74
Communications Postage	225.00	.00	18.24	206.76	8	108.85
Printing/Advertising Outside Printing Services	470.00	464.50	464.50	5.50	99	298.00
Repair and Maintenance Machinery & Equipment	22,505.00	456.76	12,651.92	9,853.08	56	18,011.93
Other Memberships & Publications	13,215.00	98.90	8,412.40	4,802.60	64	8,592.12
Other Training & Travel	7,190.00	50.00	50.00	7,140.00	1	645.00
Program **0000 - General** Totals	$1,962,410.00	$160,099.42	$965,772.33	$996,637.67	49%	$910,598.42
Division **01 - Administration** Totals	$1,962,410.00	$160,099.42	$965,772.33	$996,637.67	49%	$910,598.42
Division **27 - Crime Control & Investigation**						
Program **4201 - Patrol**						
Salaries Full Time	7,907,860.00	604,061.08	3,764,770.61	4,143,089.39	48	3,500,205.63
Salaries Part Time	24,465.00	1,836.00	11,472.72	12,992.28	47	7,257.66
Salaries Overtime	277,875.00	12,840.41	90,003.09	187,871.91	32	100,040.65
Salaries Special Compensation	32,650.00	.00	2,500.00	30,150.00	8	2,520.83
Salaries Other	.00	.00	1,296.54	(1,296.54)	+++	21,817.89
Taxes & Benefits Medicare	119,750.00	8,592.99	54,492.73	65,257.27	46	50,571.97
Taxes & Benefits Social Security	511,250.00	36,742.52	233,003.45	278,246.55	46	216,238.38
Taxes & Benefits IMRF Er Contribution	22,785.00	1,761.25	10,914.47	11,870.53	48	11,705.97
Taxes & Benefits Police Pension Er Contribution	3,925,330.00	4,918.00	1,991,399.18	1,933,930.82	51	1,702,324.29
Taxes & Benefits Medical/Dental Insurance	1,463,965.00	126,467.32	747,866.85	716,098.15	51	746,352.28
Taxes & Benefits Life Insurance	16,405.00	1,369.06	8,008.61	8,396.39	49	7,184.66
Taxes & Benefits Allowances	720.00	60.00	420.00	300.00	58	435.00
Office Supplies Printed Forms	4,000.00	.00	1,240.80	2,759.20	31	.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **42 - Police**						
Division **27 - Crime Control & Investigation**						
Program **4201 - Patrol**						
Operating Supplies Custodial	50.00	.00	.00	50.00	0	.00
Operating Supplies Clothing	83,657.00	13,463.29	29,437.21	54,219.79	35	22,538.46
Operating Supplies Other	3,950.00	272.32	708.53	3,241.47	18	5,236.96
Services Medical	1,925.00	275.00	275.00	1,650.00	14	1,100.00
Services Data Processing/Technology	63,800.00	4,112.00	14,822.00	48,978.00	23	2,350.00
Services Other	800.00	.00	.00	800.00	0	.00
Communications Telephone	240.00	.00	24.20	215.80	10	.00
Repair and Maintenance Machinery & Equipment	2,450.00	111.56	1,089.39	1,360.61	44	258.00
Repair and Maintenance Software	1,800.00	.00	900.00	900.00	50	1,800.00
Other Small Tools & Equipment	1,250.00	.00	.00	1,250.00	0	1,419.60
Program **4201 - Patrol** Totals	$14,466,977.00	$816,882.80	$6,964,645.38	$7,502,331.62	48%	$6,401,358.23
Program **4202 - Investigation**						
Salaries Full Time	2,502,760.00	175,129.20	1,147,564.84	1,355,195.16	46	1,075,279.50
Salaries Overtime	70,500.00	1,982.23	13,442.82	57,057.18	19	22,914.24
Salaries Special Compensation	18,900.00	.00	1,500.00	17,400.00	8	1,000.00
Taxes & Benefits Medicare	37,965.00	2,548.05	16,901.21	21,063.79	45	15,805.21
Taxes & Benefits Social Security	162,030.00	10,895.16	72,267.32	89,762.68	45	67,581.04
Taxes & Benefits IMRF Er Contribution	8,210.00	622.46	3,921.50	4,288.50	48	3,578.94
Taxes & Benefits Police Pension Er Contribution	1,201,805.00	1,684.00	606,154.00	595,651.00	50	560,414.00
Taxes & Benefits Medical/Dental Insurance	429,860.00	36,544.46	221,110.48	208,749.52	51	209,837.28
Taxes & Benefits Life Insurance	5,165.00	390.86	2,424.93	2,740.07	47	2,192.51
Taxes & Benefits Allowances	20,400.00	450.00	16,200.00	4,200.00	79	15,555.00
Operating Supplies Other	4,970.00	648.89	904.30	4,065.70	18	222.76
Services Other	500.00	60.00	60.00	440.00	12	.00
Other Memberships & Publications	15,000.00	407.10	12,313.40	2,686.60	82	7,485.60
Program **4202 - Investigation** Totals	$4,478,065.00	$231,362.41	$2,114,764.80	$2,363,300.20	47%	$1,981,866.08
Program **4204 - Crime Prevention/CFMH**						
Salaries Full Time	325,380.00	25,032.00	157,701.60	167,678.40	48	144,058.80
Salaries Overtime	1,000.00	.00	.00	1,000.00	0	29.06
Salaries Special Compensation	3,750.00	.00	.00	3,750.00	0	.00
Taxes & Benefits Medicare	4,800.00	353.89	2,232.95	2,567.05	47	2,061.01

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

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Detail Listi
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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **42 - Police**						
Division **27 - Crime Control & Investigation**						
Program **4204 - Crime Prevention/CFMH**						
Taxes & Benefits Social Security	20,480.00	1,513.24	9,547.84	10,932.16	47	8,812.61
Taxes & Benefits Police Pension Er Contribution	160,570.00	206.00	80,921.00	79,649.00	50	68,736.00
Taxes & Benefits Medical/Dental Insurance	41,395.00	4,139.08	24,834.48	16,560.52	60	20,695.32
Taxes & Benefits Life Insurance	665.00	55.96	328.48	336.52	49	290.97
Office Supplies General	975.00	.00	.00	975.00	0	.00
Operating Supplies Other	5,090.00	30.64	30.64	5,059.36	1	611.27
Printing/Advertising Outside Printing Services	1,800.00	.00	.00	1,800.00	0	.00
Other Memberships & Publications	250.00	55.00	110.00	140.00	44	.00
Program **4204 - Crime Prevention/CFMH** Totals	$566,155.00	$31,385.81	$275,706.99	$290,448.01	49%	$245,295.04
Program **4205 - Records & Identification**						
Salaries Full Time	348,190.00	(10.64)	167,377.14	180,812.86	48	179,229.02
Salaries Part Time	27,170.00	2,089.60	12,944.32	14,225.68	48	14,065.45
Salaries Special Compensation	4,160.00	.00	1,000.00	3,160.00	24	1,000.00
Taxes & Benefits Medicare	5,530.00	18.56	2,508.44	3,021.56	45	2,694.72
Taxes & Benefits Social Security	23,585.00	79.40	10,725.88	12,859.12	45	11,522.23
Taxes & Benefits IMRF Er Contribution	45,555.00	249.47	21,759.98	23,795.02	48	23,296.74
Taxes & Benefits Medical/Dental Insurance	107,410.00	5,501.40	53,703.60	53,706.40	50	57,858.72
Taxes & Benefits Life Insurance	725.00	6.06	358.45	366.55	49	376.87
Taxes & Benefits Allowances	720.00	60.00	360.00	360.00	50	330.00
Office Supplies Printed Forms	2,200.00	546.00	1,366.62	833.38	62	85.00
Repair and Maintenance Software	11,000.00	2,624.00	7,872.00	3,128.00	72	7,872.00
Program **4205 - Records & Identification** Totals	$576,245.00	$11,163.85	$279,976.43	$296,268.57	49%	$298,330.75
Program **4206 - Evidence Collection**						
Operating Supplies Medical	250.00	.00	.00	250.00	0	.00
Operating Supplies Other	5,400.00	424.17	675.50	4,724.50	13	692.95
Repair and Maintenance Software	3,315.00	1,213.00	1,213.00	2,102.00	37	1,213.00
Program **4206 - Evidence Collection** Totals	$8,965.00	$1,637.17	$1,888.50	$7,076.50	21%	$1,905.95
Program **4207 - Animal Control**						
Salaries Full Time	52,670.00	4,052.80	25,116.00	27,554.00	48	28,584.48
Salaries Overtime	.00	101.32	101.32	(101.32)	+++	.00

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **42 - Police**						
Division **27 - Crime Control & Investigation**						
Program **4207 - Animal Control**						
Salaries Special Compensation	.00	.00	.00	.00	+++	312.50
Taxes & Benefits Medicare	765.00	55.41	336.92	428.08	44	411.61
Taxes & Benefits Social Security	3,270.00	236.91	1,440.60	1,829.40	44	1,759.97
Taxes & Benefits IMRF Er Contribution	6,325.00	498.50	3,026.12	3,298.88	48	3,464.76
Taxes & Benefits Medical/Dental Insurance	24,835.00	2,069.54	12,417.24	12,417.76	50	6,898.50
Taxes & Benefits Life Insurance	115.00	9.22	54.55	60.45	47	51.57
Operating Supplies Other	3,550.00	116.04	964.76	2,585.24	27	1,190.03
Services Medical	2,500.00	67.00	338.46	2,161.54	14	.00
Services Other	12,000.00	241.00	7,867.00	4,133.00	66	1,577.00
Program **4207 - Animal Control** Totals	$106,030.00	$7,447.74	$51,662.97	$54,367.03	49%	$44,250.42
Division **27 - Crime Control & Investigation** Totals	$20,202,437.00	$1,099,879.78	$9,688,645.07	$10,513,791.93	48%	$8,973,006.47
Division **28 - Traffic Control**						
Program **4211 - Selective Traffic Enforcement**						
Salaries Full Time	108,460.00	7,433.60	45,809.28	62,650.72	42	48,021.28
Salaries Overtime	3,000.00	.00	418.14	2,581.86	14	76.88
Taxes & Benefits Medicare	1,620.00	114.52	721.01	898.99	45	711.18
Taxes & Benefits Social Security	6,915.00	489.68	3,082.94	3,832.06	45	3,040.95
Taxes & Benefits Police Pension Er Contribution	53,525.00	69.00	27,029.00	26,496.00	50	22,944.00
Taxes & Benefits Medical/Dental Insurance	8,070.00	2,069.54	12,417.24	(4,347.24)	154	4,050.72
Taxes & Benefits Life Insurance	220.00	16.50	97.30	122.70	44	94.80
Program **4211 - Selective Traffic Enforcement** Totals	$181,810.00	$10,192.84	$89,574.91	$92,235.09	49%	$78,939.81
Program **4212 - Overweight Vehicle Enforcement**						
Salaries Full Time	108,460.00	8,344.00	52,567.20	55,892.80	48	48,021.28
Salaries Overtime	600.00	.00	.00	600.00	0	9.38
Salaries Special Compensation	1,250.00	.00	.00	1,250.00	0	.00
Taxes & Benefits Medicare	1,610.00	116.16	742.85	867.15	46	674.90
Taxes & Benefits Social Security	6,865.00	496.67	3,176.30	3,688.70	46	2,885.77
Taxes & Benefits Police Pension Er Contribution	53,525.00	69.00	27,029.00	26,496.00	50	22,944.00
Taxes & Benefits Medical/Dental Insurance	24,835.00	2,069.54	12,417.24	12,417.76	50	12,417.24
Taxes & Benefits Life Insurance	225.00	18.74	112.44	112.56	50	98.35

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **42 - Police**						
Division **28 - Traffic Control**						
Program **4212 - Overweight Vehicle Enforcement**						
Taxes & Benefits Allowances	360.00	30.00	180.00	180.00	50	165.00
Operating Supplies Other	350.00	.00	29.98	320.02	9	.00
Services Other	2,500.00	38.96	1,677.76	822.24	67	1,594.95
Repair and Maintenance Machinery & Equipment	200.00	.00	.00	200.00	0	.00
Other Memberships & Publications	100.00	.00	100.00	.00	100	100.00
Program **4212 - Overweight Vehicle Enforcement** Totals	$200,880.00	$11,183.07	$98,032.77	$102,847.23	49%	$88,910.87
Program **4214 - Crossing Guards**						
Salaries Part Time	65,000.00	.00	31,708.04	33,291.96	49	15,095.08
Taxes & Benefits Medicare	950.00	.00	395.98	554.02	42	218.89
Taxes & Benefits Social Security	4,050.00	.00	1,693.10	2,356.90	42	935.91
Other Small Tools & Equipment	490.00	.00	.00	490.00	0	.00
Program **4214 - Crossing Guards** Totals	$70,490.00	$0.00	$33,797.12	$36,692.88	48%	$16,249.88
Division **28 - Traffic Control** Totals	$453,180.00	$21,375.91	$221,404.80	$231,775.20	49%	$184,100.56
Division **29 - Police Training**						
Program **0000 - General**						
Other Training & Travel	67,580.00	9,696.42	26,720.68	40,859.32	40	12,649.87
Program **0000 - General** Totals	$67,580.00	$9,696.42	$26,720.68	$40,859.32	40%	$12,649.87
Division **29 - Police Training** Totals	$67,580.00	$9,696.42	$26,720.68	$40,859.32	40%	$12,649.87
Division **30 - Support Services**						
Program **4221 - Communication Services**						
Salaries Full Time	372,480.00	28,564.80	179,288.80	193,191.20	48	159,674.64
Salaries Part Time	12,855.00	2,121.68	9,933.32	2,921.68	77	7,512.85
Salaries Overtime	4,475.00	801.26	1,451.03	3,023.97	32	2,498.11
Salaries Special Compensation	1,300.00	.00	500.00	800.00	38	.00
Taxes & Benefits Medicare	5,695.00	442.59	2,700.51	2,994.49	47	2,348.90
Taxes & Benefits Social Security	24,275.00	1,892.48	11,547.01	12,727.99	48	10,043.60
Taxes & Benefits IMRF Er Contribution	46,660.00	3,523.91	21,748.71	24,911.29	47	19,444.53
Taxes & Benefits Medical/Dental Insurance	82,375.00	6,863.68	41,182.08	41,192.92	50	44,678.04
Taxes & Benefits Life Insurance	800.00	64.08	379.41	420.59	47	337.52
R&M Supplies Equipment Parts	2,790.00	.00	1,288.10	1,501.90	46	.00

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VILLAGE OF PALATINE

Income Statement

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **42 - Police**						
Division **30 - Support Services**						
Program **4221 - Communication Services**						
Communications Dispatch Services	456,185.00	38,015.45	266,108.15	190,076.85	58	264,575.10
Communications Cell Phones	17,100.00	3,224.19	9,096.58	8,003.42	53	6,570.59
Repair and Maintenance Machinery & Equipment	1,000.00	.00	377.41	622.59	38	.00
Program **4221 - Communication Services** Totals	$1,027,990.00	$85,514.12	$545,601.11	$482,388.89	53%	$517,683.88
Program **4222 - Automotive Services**						
Repair and Maintenance Vehicle Maint Service Charge	561,625.00	46,802.00	280,812.00	280,813.00	50	298,818.00
Program **4222 - Automotive Services** Totals	$561,625.00	$46,802.00	$280,812.00	$280,813.00	50%	$298,818.00
Program **4223 - Social Services**						
Salaries Full Time	184,220.00	14,169.60	89,268.48	94,951.52	48	81,561.60
Salaries Special Compensation	1,750.00	.00	500.00	1,250.00	29	500.00
Taxes & Benefits Medicare	2,710.00	188.20	1,196.38	1,513.62	44	1,083.04
Taxes & Benefits Social Security	11,555.00	804.72	5,115.51	6,439.49	44	4,630.97
Taxes & Benefits IMRF Er Contribution	22,320.00	1,700.36	10,772.97	11,547.03	48	9,839.44
Taxes & Benefits Medical/Dental Insurance	49,670.00	4,139.08	24,834.48	24,835.52	50	24,834.48
Taxes & Benefits Life Insurance	380.00	31.88	191.28	188.72	50	170.50
Taxes & Benefits Allowances	360.00	.00	45.00	315.00	13	165.00
Operating Supplies Other	200.00	.00	.00	200.00	0	36.69
Other Memberships & Publications	755.00	.00	296.00	459.00	39	356.00
Program **4223 - Social Services** Totals	$273,920.00	$21,033.84	$132,220.10	$141,699.90	48%	$123,177.72
Division **30 - Support Services** Totals	$1,863,535.00	$153,349.96	$958,633.21	$904,901.79	51%	$939,679.60
Division **31 - Special Detail Services**						
Program **0000 - General**						
Salaries Special Compensation	216,500.00	13,311.63	56,150.88	160,349.12	26	28,521.17
Taxes & Benefits Medicare	3,150.00	193.01	814.22	2,335.78	26	480.71
Taxes & Benefits Social Security	13,425.00	825.35	3,481.31	9,943.69	26	2,055.61
Program **0000 - General** Totals	$233,075.00	$14,329.99	$60,446.41	$172,628.59	26%	$31,057.49
Division **31 - Special Detail Services** Totals	$233,075.00	$14,329.99	$60,446.41	$172,628.59	26%	$31,057.49
Department **42 - Police** Totals	$24,782,217.00	$1,458,731.48	$11,921,622.50	$12,860,594.50	48%	$11,051,092.41

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Income Statement

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **44 - Fire**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	538,690.00	40,873.40	259,369.67	279,320.33	48	236,295.00
Salaries Special Compensation	11,815.00	.00	416.67	11,398.33	4	.00
Salaries Other	.00	.00	18,124.75	(18,124.75)	+++	.00
Taxes & Benefits Deferred Compensation	9,780.00	745.38	4,765.34	5,014.66	49	4,319.26
Taxes & Benefits Medicare	8,170.00	572.45	3,869.84	4,300.16	47	3,408.60
Taxes & Benefits Social Security	34,885.00	2,447.68	16,546.88	18,338.12	47	14,574.68
Taxes & Benefits IMRF Er Contribution	9,660.00	725.00	4,567.49	5,092.51	47	4,066.75
Taxes & Benefits Fire Pension Er Contribution	250,890.00	332.00	135,807.00	115,083.00	54	117,072.00
Taxes & Benefits Medical/Dental Insurance	74,510.00	6,898.46	36,822.23	37,687.77	49	37,251.72
Taxes & Benefits Life Insurance	1,105.00	90.62	516.31	588.69	47	488.96
Taxes & Benefits Allowances	2,160.00	120.00	990.00	1,170.00	46	990.00
Office Supplies General	5,642.00	818.30	1,961.15	3,680.85	35	5,774.27
Office Supplies Paper	750.00	.00	320.00	430.00	43	.00
Office Supplies Printed Forms	500.00	.00	135.00	365.00	27	52.00
Communications Postage	350.00	55.90	103.43	246.57	30	12.07
Other Memberships & Publications	7,675.00	.00	5,650.00	2,025.00	74	5,889.73
Other Training & Travel	5,250.00	28.25	761.25	4,488.75	15	887.70
Program **0000 - General** Totals	$961,832.00	$53,707.44	$490,727.01	$471,104.99	51%	$431,082.74
Division **01 - Administration** Totals	$961,832.00	$53,707.44	$490,727.01	$471,104.99	51%	$431,082.74
Division **31 - Special Detail Services**						
Program **0000 - General**						
Salaries Overtime	20,000.00	1,313.69	13,663.86	6,336.14	68	6,894.71
Salaries Special Compensation	8,390.00	(126.54)	5,693.64	2,696.36	68	246.96
Taxes & Benefits Medicare	415.00	19.05	261.70	153.30	63	92.61
Taxes & Benefits Social Security	1,765.00	81.45	1,118.91	646.09	63	396.04
Program **0000 - General** Totals	$30,570.00	$1,287.65	$20,738.11	$9,831.89	68%	$7,630.32
Division **31 - Special Detail Services** Totals	$30,570.00	$1,287.65	$20,738.11	$9,831.89	68%	$7,630.32
Division **32 - Fire Service**						
Program **4401 - Fire Suppression**						
Salaries Full Time	9,531,800.00	721,122.09	4,609,834.83	4,921,965.17	48	4,261,117.35
Salaries Overtime	538,110.00	89,260.72	324,736.12	213,373.88	60	150,266.58
Salaries Special Compensation	175,515.00	924.00	59,934.20	115,580.80	34	66,911.79

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **44 - Fire**						
Division **32 - Fire Service**						
Program **4401 - Fire Suppression**						
Salaries Other	.00	.00	22,643.30	(22,643.30)	+++	.00
Taxes & Benefits Deferred Compensation	31,560.00	2,189.38	14,704.81	16,855.19	47	15,327.63
Taxes & Benefits Medicare	149,240.00	11,188.45	69,972.57	79,267.43	47	62,829.08
Taxes & Benefits Social Security	637,375.00	47,840.15	299,193.04	338,181.96	47	268,168.01
Taxes & Benefits Fire Pension Er Contribution	5,342,765.00	7,071.00	2,903,486.64	2,439,278.36	54	2,559,813.72
Taxes & Benefits Medical/Dental Insurance	1,802,100.00	150,187.13	918,108.60	883,991.40	51	925,129.68
Taxes & Benefits Life Insurance	19,780.00	1,612.53	9,731.23	10,048.77	49	8,859.88
Operating Supplies Clothing	62,700.00	1,717.25	18,528.05	44,171.95	30	37,029.99
Operating Supplies Other	4,200.00	25.36	423.29	3,776.71	10	909.95
R&M Supplies Equipment Parts	2,700.00	.00	191.53	2,508.47	7	40.47
R&M Supplies Building Repair	17,000.00	292.25	2,261.80	14,738.20	13	9,194.79
Services Medical	31,695.00	.00	1,794.00	29,901.00	6	.00
Repair and Maintenance Machinery & Equipment	42,900.00	2,717.31	15,345.32	27,554.68	36	5,504.88
Repair and Maintenance Buildings	7,500.00	.00	781.97	6,718.03	10	2,752.82
Repair and Maintenance Software	8,058.00	.00	8,057.57	.43	100	5,302.73
Other Small Tools & Equipment	18,350.00	873.50	8,024.36	10,325.64	44	8,887.59
Program **4401 - Fire Suppression** Totals	$18,423,348.00	$1,037,021.12	$9,287,753.23	$9,135,594.77	50%	$8,388,046.94
Program **4402 - Paramedic Service**						
Operating Supplies Medical	14,600.00	1,122.30	6,897.30	7,702.70	47	9,023.97
Repair and Maintenance Machinery & Equipment	10,500.00	.00	7,725.95	2,774.05	74	2,187.08
Repair and Maintenance Software	3,400.00	.00	.00	3,400.00	0	1,390.00
Other Memberships & Publications	1,250.00	164.00	512.00	738.00	41	.00
Other Training & Travel	9,200.00	.00	.00	9,200.00	0	2,168.00
Program **4402 - Paramedic Service** Totals	$38,950.00	$1,286.30	$15,135.25	$23,814.75	39%	$14,769.05
Division **32 - Fire Service** Totals	$18,462,298.00	$1,038,307.42	$9,302,888.48	$9,159,409.52	50%	$8,402,815.99
Division **33 - Fire Prevention & Education**						
Program **4411 - Fire Prevention**						
Salaries Full Time	172,585.00	13,257.80	83,038.38	89,546.62	48	74,988.90
Salaries Part Time	59,450.00	4,138.31	23,027.27	36,422.73	39	24,760.38
Taxes & Benefits Medicare	3,395.00	256.96	1,626.15	1,768.85	48	1,625.42
Taxes & Benefits Social Security	14,450.00	1,098.71	6,953.16	7,496.84	48	6,949.82
Taxes & Benefits IMRF Er Contribution	20,715.00	1,590.94	9,965.99	10,749.01	48	8,991.91

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **44 - Fire**						
Division **33 - Fire Prevention & Education**						
Program **4411 - Fire Prevention**						
Taxes & Benefits Medical/Dental Insurance	49,670.00	4,139.08	24,834.48	24,835.52	50	24,834.48
Taxes & Benefits Life Insurance	360.00	29.64	176.82	183.18	49	156.09
Taxes & Benefits Allowances	720.00	60.00	360.00	360.00	50	330.00
Office Supplies General	905.00	.00	16.22	888.78	2	151.25
Office Supplies Paper	500.00	.00	.00	500.00	0	199.96
Office Supplies Printed Forms	1,000.00	.00	.00	1,000.00	0	.00
Communications Telephone	3,250.00	307.37	1,490.39	1,759.61	46	1,925.48
Other Small Tools & Equipment	2,500.00	.00	235.45	2,264.55	9	15.92
Other Memberships & Publications	1,620.00	.00	680.00	940.00	42	827.50
Other Training & Travel	3,000.00	.00	350.00	2,650.00	12	2,518.81
Program **4411 - Fire Prevention** Totals	$334,120.00	$24,878.81	$152,754.31	$181,365.69	46%	$148,275.92
Program **4412 - Public Education**						
Salaries Overtime	15,000.00	.00	180.16	14,819.84	1	3,699.59
Taxes & Benefits Medicare	220.00	.00	2.61	217.39	1	35.71
Taxes & Benefits Social Security	930.00	.00	11.17	918.83	1	152.69
Office Supplies Printed Forms	500.00	.00	.00	500.00	0	.00
Operating Supplies Other	6,750.00	.00	.00	6,750.00	0	.00
Program **4412 - Public Education** Totals	$23,400.00	$0.00	$193.94	$23,206.06	1%	$3,887.99
Division **33 - Fire Prevention & Education** Totals	$357,520.00	$24,878.81	$152,948.25	$204,571.75	43%	$152,163.91
Division **34 - Fire Training**						
Program **0000 - General**						
Salaries Full Time	136,675.00	10,487.60	66,071.88	70,603.12	48	60,367.62
Salaries Overtime	49,480.00	3,933.54	21,173.35	28,306.65	43	8,767.47
Salaries Special Compensation	1,000.00	.00	.00	1,000.00	0	.00
Taxes & Benefits Medicare	2,725.00	194.11	1,142.55	1,582.45	42	955.89
Taxes & Benefits Social Security	11,630.00	830.01	4,885.29	6,744.71	42	4,087.29
Taxes & Benefits Fire Pension Er Contribution	74,840.00	97.00	40,537.00	34,303.00	54	34,090.00
Taxes & Benefits Medical/Dental Insurance	24,835.00	1,034.77	11,382.47	13,452.53	46	12,417.24
Taxes & Benefits Life Insurance	280.00	11.72	128.92	151.08	46	125.84
Taxes & Benefits Allowances	360.00	30.00	180.00	180.00	50	165.00
Operating Supplies Other	3,500.00	471.56	987.36	2,512.64	28	35.10

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **44 - Fire**						
Division **34 - Fire Training**						
Program **0000 - General**						
Other Small Tools & Equipment	10,940.00	447.80	859.92	10,080.08	8	.00
Other Memberships & Publications	2,780.00	389.63	519.63	2,260.37	19	2,031.21
Other Training & Travel	29,750.00	2,280.02	7,195.02	22,554.98	24	3,469.36
Program **0000 - General** Totals	$348,795.00	$20,207.76	$155,063.39	$193,731.61	44%	$126,512.02
Division **34 - Fire Training** Totals	$348,795.00	$20,207.76	$155,063.39	$193,731.61	44%	$126,512.02
Division **35 - Support Services**						
Program **4421 - Communication Services**						
Communications Dispatch Services	114,045.00	9,503.75	66,526.25	47,518.75	58	66,143.80
Communications Cell Phones	14,000.00	.00	5,281.06	8,718.94	38	3,757.87
Program **4421 - Communication Services** Totals	$128,045.00	$9,503.75	$71,807.31	$56,237.69	56%	$69,901.67
Program **4422 - Automotive Services**						
Repair and Maintenance Vehicle Maint Service Charge	267,240.00	22,270.00	133,620.00	133,620.00	50	142,188.00
Program **4422 - Automotive Services** Totals	$267,240.00	$22,270.00	$133,620.00	$133,620.00	50%	$142,188.00
Division **35 - Support Services** Totals	$395,285.00	$31,773.75	$205,427.31	$189,857.69	52%	$212,089.67
Division **36 - Mobile Integrated Healthcare**						
Program **0000 - General**						
Salaries Part Time	72,495.00	.00	.00	72,495.00	0	.00
Taxes & Benefits Medicare	1,055.00	.00	.00	1,055.00	0	.00
Taxes & Benefits Social Security	4,495.00	.00	.00	4,495.00	0	.00
Program **0000 - General** Totals	$78,045.00	$0.00	$0.00	$78,045.00	0%	$0.00
Division **36 - Mobile Integrated Healthcare** Totals	$78,045.00	$0.00	$0.00	$78,045.00	0%	$0.00
Division **37 - Emergency Management**						
Program **0000 - General**						
Salaries Part Time	45,945.00	3,283.20	20,684.16	25,260.84	45	18,901.24
Taxes & Benefits Medicare	680.00	47.60	300.08	379.92	44	274.16
Taxes & Benefits Social Security	2,895.00	203.55	1,283.14	1,611.86	44	1,172.23
Taxes & Benefits IMRF Er Contribution	5,515.00	393.98	2,483.47	3,031.53	45	2,267.00
Taxes & Benefits Allowances	720.00	60.00	360.00	360.00	50	330.00
Office Supplies General	400.00	.00	.00	400.00	0	80.18
Office Supplies Paper	300.00	.00	.00	300.00	0	.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **44 - Fire**						
Division **37 - Emergency Management**						
Program **0000 - General**						
Operating Supplies Clothing	400.00	.00	.00	400.00	0	49.00
Operating Supplies Other	2,850.00	.00	.00	2,850.00	0	1,026.00
R&M Supplies Equipment Parts	250.00	.00	.00	250.00	0	.00
Services Data Processing/Technology	1,170.00	.00	344.52	825.48	29	1,154.52
Services Other	22,500.00	.00	22,222.60	277.40	99	21,831.29
Repair and Maintenance Machinery & Equipment	7,450.00	100.00	353.00	7,097.00	5	.00
Other Small Tools & Equipment	500.00	.00	.00	500.00	0	.00
Other Memberships & Publications	565.00	65.00	384.89	180.11	68	384.89
Other Training & Travel	2,650.00	.00	.00	2,650.00	0	273.25
Program **0000 - General** Totals	$94,790.00	$4,153.33	$48,415.86	$46,374.14	51%	$47,743.76
Program **9999 - Emergency Response Incident**						
Operating Supplies Other	.00	.00	.00	.00	+++	17,597.02
Program **9999 - Emergency Response Incident** Totals	$0.00	$0.00	$0.00	$0.00	+++	$17,597.02
Division **37 - Emergency Management** Totals	$94,790.00	$4,153.33	$48,415.86	$46,374.14	51%	$65,340.78
Department **44 - Fire** Totals	$20,729,135.00	$1,174,316.16	$10,376,208.41	$10,352,926.59	50%	$9,397,635.43
Department **52 - Public Works**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	677,760.00	52,108.80	328,038.76	349,721.24	48	296,760.77
Salaries Part Time	51,600.00	8,592.00	12,144.00	39,456.00	24	12,419.90
Salaries Overtime	500.00	43.64	43.64	456.36	9	.00
Salaries Special Compensation	60,610.00	630.72	34,388.30	26,221.70	57	28,979.03
Taxes & Benefits Deferred Compensation	10,050.00	772.96	4,870.35	5,179.65	48	4,438.69
Taxes & Benefits Medicare	11,450.00	881.79	5,393.14	6,056.86	47	4,916.10
Taxes & Benefits Social Security	48,820.00	3,770.45	23,061.50	25,758.50	47	21,021.13
Taxes & Benefits IMRF Er Contribution	89,880.00	6,506.78	44,596.11	45,283.89	50	40,092.72
Taxes & Benefits Medical/Dental Insurance	132,245.00	11,692.60	70,155.60	62,089.40	53	66,136.92
Taxes & Benefits Life Insurance	1,410.00	116.36	695.84	714.16	49	616.30
Taxes & Benefits Allowances	1,800.00	180.00	1,080.00	720.00	60	990.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **01 - Administration**						
Program **0000 - General**						
Office Supplies General	2,780.00	118.00	408.55	2,371.45	15	469.35
Office Supplies Paper	2,300.00	.00	459.90	1,840.10	20	350.33
Office Supplies Printed Forms	300.00	.00	133.20	166.80	44	.00
Operating Supplies Clothing	15,500.00	683.37	4,879.51	10,620.49	31	5,664.44
Services Medical	3,325.00	.00	938.00	2,387.00	28	210.00
Communications Postage	750.00	24.98	188.18	561.82	25	133.95
Repair and Maintenance Vehicle Maint Service Charge	19,195.00	1,600.00	9,600.00	9,595.00	50	10,212.00
Other Small Tools & Equipment	1,000.00	.00	377.45	622.55	38	160.60
Other Memberships & Publications	5,600.00	45.00	1,453.00	4,147.00	26	1,628.00
Other Training & Travel	11,120.00	98.00	317.00	10,803.00	3	2,236.54
Program **0000 - General** Totals	$1,147,995.00	$87,865.45	$543,222.03	$604,772.97	47%	$497,436.77
Division **01 - Administration** Totals	$1,147,995.00	$87,865.45	$543,222.03	$604,772.97	47%	$497,436.77
Division **38 - Building, Grounds, Electrical**						
Program **5201 - Buildings & Grounds Maintenance**						
Salaries Full Time	275,200.00	21,080.00	132,679.92	142,520.08	48	116,650.08
Salaries Overtime	5,000.00	231.45	469.46	4,530.54	9	132.91
Salaries Special Compensation	1,500.00	500.00	1,123.00	377.00	75	.00
Salaries Other	.00	9,774.28	9,774.28	(9,774.28)	+++	.00
Taxes & Benefits Medicare	4,095.00	459.94	2,079.23	2,015.77	51	1,696.82
Taxes & Benefits Social Security	17,475.00	1,966.64	8,890.48	8,584.52	51	7,255.31
Taxes & Benefits IMRF Er Contribution	33,810.00	3,790.29	17,216.12	16,593.88	51	14,077.68
Taxes & Benefits Medical/Dental Insurance	66,230.00	3,449.27	31,043.37	35,186.63	47	33,112.92
Taxes & Benefits Life Insurance	570.00	14.57	246.38	323.62	43	243.21
Operating Supplies Custodial	19,800.00	119.59	7,691.95	12,108.05	39	8,968.48
Operating Supplies Clothing	1,200.00	506.25	506.25	693.75	42	260.00
Services Custodial	81,400.00	9,027.34	36,764.04	44,635.96	45	32,494.14
Services Other	22,900.00	2,122.00	9,059.24	13,840.76	40	2,039.42
Utility Services Electric	8,000.00	321.78	2,117.86	5,882.14	26	3,142.40
Utility Services Natural Gas	23,000.00	209.96	2,406.51	20,593.49	10	1,642.74

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VILLAGE OF PALATINE

Income Statement

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **38 - Building, Grounds, Electrical**						
Program **5201 - Buildings & Grounds Maintenance**						
Other Small Tools & Equipment	1,560.00	.00	918.20	641.80	59	715.33
Program **5201 - Buildings & Grounds Maintenance** Totals	$561,740.00	$53,573.36	$262,986.29	$298,753.71	47%	$222,431.44
Program **5202 - Mechanical Maintenance**						
Salaries Full Time	90,765.00	6,982.40	43,989.12	46,775.88	48	40,186.08
Salaries Overtime	2,000.00	206.55	987.44	1,012.56	49	373.20
Salaries Special Compensation	1,250.00	.00	.00	1,250.00	0	.00
Taxes & Benefits Medicare	1,365.00	104.50	653.84	711.16	48	584.18
Taxes & Benefits Social Security	5,830.00	446.86	2,795.69	3,034.31	48	2,497.85
Taxes & Benefits IMRF Er Contribution	11,285.00	862.66	5,397.16	5,887.84	48	4,880.72
Taxes & Benefits Medical/Dental Insurance	24,835.00	2,069.56	12,417.36	12,417.64	50	12,417.36
Taxes & Benefits Life Insurance	190.00	15.72	92.79	97.21	49	83.93
Operating Supplies Custodial	6,000.00	159.60	1,008.59	4,991.41	17	341.21
R&M Supplies Equipment Parts	79,343.00	7,475.86	50,282.32	29,060.68	63	35,386.00
Utility Services Electric	121,430.00	10,545.37	59,283.78	62,146.22	49	63,821.34
Repair and Maintenance Machinery & Equipment	127,848.00	940.00	20,325.37	107,522.63	16	63,262.70
Repair and Maintenance Vehicle Maint Service Charge	5,775.00	481.00	2,886.00	2,889.00	50	3,072.00
Rental Machinery	500.00	.00	166.88	333.12	33	166.88
Other Small Tools & Equipment	1,280.00	.00	37.72	1,242.28	3	86.48
Program **5202 - Mechanical Maintenance** Totals	$479,696.00	$30,290.08	$200,324.06	$279,371.94	42%	$227,159.93
Division **38 - Building, Grounds, Electrical** Totals	$1,041,436.00	$83,863.44	$463,310.35	$578,125.65	44%	$449,591.37
Division **39 - Forestry**						
Program **5211 - Tree Maintenance**						
Salaries Full Time	406,295.00	31,060.80	195,683.04	210,611.96	48	173,516.64
Salaries Overtime	11,500.00	163.28	276.50	11,223.50	2	1,061.98
Salaries Special Compensation	4,550.00	.00	.00	4,550.00	0	.00
Taxes & Benefits Medicare	6,140.00	450.09	2,804.45	3,335.55	46	2,499.47
Taxes & Benefits Social Security	26,215.00	1,924.38	11,991.09	14,223.91	46	10,687.19
Taxes & Benefits IMRF Er Contribution	50,690.00	3,746.88	23,335.71	27,354.29	46	20,906.16
Taxes & Benefits Medical/Dental Insurance	91,065.00	7,588.38	45,530.28	45,534.72	50	45,530.28
Taxes & Benefits Life Insurance	840.00	69.20	404.64	435.36	48	359.76

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Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **39 - Forestry**						
Program **5211 - Tree Maintenance**						
Taxes & Benefits Allowances	360.00	60.00	360.00	.00	100	165.00
Operating Supplies Chemicals	1,600.00	494.00	494.00	1,106.00	31	586.90
Operating Supplies Clothing	2,400.00	.00	.00	2,400.00	0	443.39
Operating Supplies Other	5,540.00	.00	318.53	5,221.47	6	1,464.05
Repair and Maintenance Landscape	239,359.00	62,121.80	89,937.30	149,421.70	38	134,276.02
Repair and Maintenance Vehicle Maint Service Charge	56,165.00	4,680.00	28,080.00	28,085.00	50	29,880.00
Other Small Tools & Equipment	4,000.00	.00	912.97	3,087.03	23	1,273.31
Program **5211 - Tree Maintenance** Totals	$906,719.00	$112,358.81	$400,128.51	$506,590.49	44%	$422,650.15
Program **5212 - Landscape Maintenance**						
Salaries Full Time	174,665.00	13,200.00	83,160.00	91,505.00	48	74,661.07
Salaries Part Time	30,000.00	5,554.00	15,730.00	14,270.00	52	2,452.72
Salaries Overtime	1,000.00	214.31	554.71	445.29	55	.00
Salaries Special Compensation	3,000.00	.00	165.55	2,834.45	6	.00
Taxes & Benefits Medicare	3,035.00	275.40	1,436.04	1,598.96	47	1,107.08
Taxes & Benefits Social Security	12,945.00	1,177.55	6,140.17	6,804.83	47	4,733.59
Taxes & Benefits IMRF Er Contribution	25,045.00	2,276.19	11,866.41	13,178.59	47	9,223.86
Taxes & Benefits Medical/Dental Insurance	49,670.00	4,139.12	24,834.72	24,835.28	50	24,834.72
Taxes & Benefits Life Insurance	365.00	29.76	175.50	189.50	48	156.20
Taxes & Benefits Allowances	.00	30.00	180.00	(180.00)	+++	165.00
Operating Supplies Chemicals	3,000.00	.00	1,381.26	1,618.74	46	388.80
Operating Supplies Clothing	1,200.00	.00	267.63	932.37	22	99.00
Operating Supplies Other	18,000.00	12,699.57	13,196.67	4,803.33	73	15,307.34
Repair and Maintenance Landscape	139,000.00	14,194.17	42,926.20	96,073.80	31	42,175.80
Repair and Maintenance Vehicle Maint Service Charge	56,165.00	4,680.00	28,080.00	28,085.00	50	29,880.00
Other Small Tools & Equipment	3,000.00	245.88	488.79	2,511.21	16	865.64
Program **5212 - Landscape Maintenance** Totals	$520,090.00	$58,715.95	$230,583.65	$289,506.35	44%	$206,050.82
Division **39 - Forestry** Totals	$1,426,809.00	$171,074.76	$630,712.16	$796,096.84	44%	$628,700.97
Division **41 - Streets**						
Program **5231 - Pavement Maintenance**						
Salaries Full Time	676,650.00	47,220.80	297,491.04	379,158.96	44	301,514.08
Salaries Part Time	7,500.00	.00	1,129.36	6,370.64	15	126.06

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **41 - Streets**						
Program **5231 - Pavement Maintenance**						
Salaries Overtime	137,000.00	.00	104,236.95	32,763.05	76	40,910.73
Salaries Special Compensation	6,750.00	.00	123.39	6,626.61	2	.00
Taxes & Benefits Medicare	12,080.00	682.48	5,924.58	6,155.42	49	4,991.94
Taxes & Benefits Social Security	51,380.00	2,918.12	25,332.02	26,047.98	49	21,344.38
Taxes & Benefits IMRF Er Contribution	98,470.00	5,666.44	49,038.52	49,431.48	50	41,261.21
Taxes & Benefits Medical/Dental Insurance	187,065.00	13,107.18	78,643.08	108,421.92	42	88,990.88
Taxes & Benefits Life Insurance	1,410.00	106.32	628.74	781.26	45	632.88
Taxes & Benefits Allowances	.00	90.00	540.00	(540.00)	+++	480.00
Operating Supplies Chemicals	30,000.00	95.00	29,975.00	25.00	100	13,975.02
Operating Supplies Salt	166,929.00	.00	166,928.82	.18	100	262,724.07
Operating Supplies Clothing	4,200.00	.00	.00	4,200.00	0	950.90
Operating Supplies Shop Materials	2,244.00	.00	2,153.97	90.03	96	75.51
R&M Supplies Street Maintenance	337,780.00	5,224.50	186,289.04	151,490.96	55	207,220.68
Services Other	145,220.00	150.00	130,940.81	14,279.19	90	64,295.84
Utility Services Refuse Disposal	20,000.00	5,216.19	9,622.97	10,377.03	48	8,057.40
Repair and Maintenance Streets	95,949.00	.00	14,400.00	81,549.00	15	88,075.40
Repair and Maintenance Vehicle Maint Service Charge	213,355.00	17,780.00	106,680.00	106,675.00	50	113,526.00
Rental Machinery	30,550.00	.00	18,500.00	12,050.00	61	16,507.00
Other Small Tools & Equipment	8,256.00	.00	2,209.07	6,046.93	27	5,891.17
Program **5231 - Pavement Maintenance** Totals	$2,232,788.00	$98,257.03	$1,230,787.36	$1,002,000.64	55%	$1,281,551.15
Program **5232 - Traffic Control & Safety Signs**						
Salaries Full Time	152,810.00	11,526.40	72,616.32	80,193.68	48	49,639.04
Salaries Overtime	500.00	.00	158.39	341.61	32	.00
Salaries Special Compensation	750.00	.00	.00	750.00	0	336.94
Salaries Other	.00	.00	.00	.00	+++	9,911.32
Taxes & Benefits Medicare	2,240.00	167.29	1,040.24	1,199.76	46	715.35
Taxes & Benefits Social Security	9,560.00	715.25	4,447.95	5,112.05	47	3,058.72
Taxes & Benefits IMRF Er Contribution	18,490.00	1,383.18	8,601.53	9,888.47	47	7,127.95
Taxes & Benefits Medical/Dental Insurance	33,115.00	2,759.42	16,556.52	16,558.48	50	10,347.82
Taxes & Benefits Life Insurance	320.00	25.68	149.24	170.76	47	98.94
Taxes & Benefits Allowances	.00	30.00	180.00	(180.00)	+++	.00

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **41 - Streets**						
Program **5232 - Traffic Control & Safety Signs**						
Operating Supplies Clothing	1,200.00	.00	.00	1,200.00	0	.00
Operating Supplies Shop Materials	33,500.00	2,324.35	7,219.02	26,280.98	22	18,756.54
Services Other	20,022.00	.00	.00	20,022.00	0	.00
Utility Services Electric	1,000.00	38.22	199.62	800.38	20	199.15
Repair and Maintenance Vehicle Maint Service Charge	38,070.00	3,173.00	19,038.00	19,032.00	50	20,256.00
Other Small Tools & Equipment	2,800.00	208.03	835.25	1,964.75	30	385.09
Program **5232 - Traffic Control & Safety Signs** Totals	$314,377.00	$22,350.82	$131,042.08	$183,334.92	42%	$120,832.86
Program **5233 - Rights of Way Maintenance**						
Salaries Full Time	217,895.00	16,251.20	102,382.56	115,512.44	47	90,472.96
Salaries Overtime	4,000.00	.00	307.10	3,692.90	8	.00
Salaries Special Compensation	750.00	.00	.00	750.00	0	.00
Taxes & Benefits Medicare	3,235.00	235.82	1,464.75	1,770.25	45	1,286.64
Taxes & Benefits Social Security	13,810.00	1,008.39	6,263.08	7,546.92	45	5,501.59
Taxes & Benefits IMRF Er Contribution	26,725.00	1,950.14	12,112.64	14,612.36	45	10,666.26
Taxes & Benefits Medical/Dental Insurance	57,950.00	4,828.98	28,973.88	28,976.12	50	28,973.88
Taxes & Benefits Life Insurance	450.00	36.24	211.32	238.68	47	188.57
Operating Supplies Clothing	1,800.00	.00	.00	1,800.00	0	396.79
Utility Services Refuse Disposal	2,000.00	.00	.00	2,000.00	0	.00
Repair and Maintenance Landscape	1,530.00	.00	43.98	1,486.02	3	.00
Repair and Maintenance Vehicle Maint Service Charge	104,685.00	8,724.00	52,344.00	52,341.00	50	55,698.00
Other Small Tools & Equipment	1,000.00	.00	344.74	655.26	34	325.20
Program **5233 - Rights of Way Maintenance** Totals	$435,830.00	$33,034.77	$204,448.05	$231,381.95	47%	$193,509.89
Division **41 - Streets** Totals	$2,982,995.00	$153,642.62	$1,566,277.49	$1,416,717.51	53%	$1,595,893.90
Division **43 - Engineering**						
Program **0000 - General**						
Salaries Full Time	105,460.00	8,111.80	51,104.34	54,355.66	48	46,691.42
Salaries Part Time	.00	.00	697.50	(697.50)	+++	6,900.00
Salaries Special Compensation	1,000.00	.00	.00	1,000.00	0	.00
Taxes & Benefits Medicare	1,545.00	117.48	750.80	794.20	49	776.59
Taxes & Benefits Social Security	6,605.00	502.34	3,210.34	3,394.66	49	3,320.62
Taxes & Benefits IMRF Er Contribution	12,780.00	973.42	6,132.55	6,647.45	48	5,598.28

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **General Fund**						
Fund **100 - General Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **43 - Engineering**						
Program **0000 - General**						
Taxes & Benefits Medical/Dental Insurance	8,280.00	689.84	4,139.04	4,140.96	50	4,139.04
Taxes & Benefits Life Insurance	215.00	17.92	103.99	111.01	48	95.57
Office Supplies Paper	200.00	.00	.00	200.00	0	.00
Operating Supplies Other	100.00	.00	.00	100.00	0	.00
Services Architectual	1,950.00	.00	450.00	1,500.00	23	1,959.00
Services Engineering	20,000.00	.00	.00	20,000.00	0	.00
Services Data Processing/Technology	500.00	.00	.00	500.00	0	.00
Repair and Maintenance Machinery & Equipment	500.00	.00	242.68	257.32	49	.00
Program **0000 - General** Totals	$159,135.00	$10,412.80	$66,831.24	$92,303.76	42%	$69,480.52
Division **43 - Engineering** Totals	$159,135.00	$10,412.80	$66,831.24	$92,303.76	42%	$69,480.52
Department **52 - Public Works** Totals	$6,758,370.00	$506,859.07	$3,270,353.27	$3,488,016.73	48%	$3,241,103.53
EXPENSE TOTALS	$62,388,758.00	$3,810,003.18	$29,940,947.82	$32,447,810.18	48%	$27,705,544.08
Fund **100 - General Fund** Totals						
REVENUE TOTALS	62,388,758.00	4,608,668.57	34,167,713.51	28,221,044.49	55%	30,536,578.60
EXPENSE TOTALS	62,388,758.00	3,810,003.18	29,940,947.82	32,447,810.18	48%	27,705,544.08
Fund **100 - General Fund** Net Gain (Loss)	$0.00	$798,665.39	$4,226,765.69	$4,226,765.69	+++	$2,831,034.52
Fund Type **General Fund** Totals						
REVENUE TOTALS	62,388,758.00	4,608,668.57	34,167,713.51	28,221,044.49	55%	30,536,578.60
EXPENSE TOTALS	62,388,758.00	3,810,003.18	29,940,947.82	32,447,810.18	48%	27,705,544.08
Fund Type **General Fund** Net Gain (Loss)	$0.00	$798,665.39	$4,226,765.69	$4,226,765.69	+++	$2,831,034.52

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **205 - Motor Fuel Tax Fund**						
REVENUE						
Shared Revenues Motor Fuel Tax	2,692,000.00	224,010.19	1,257,262.36	1,434,737.64	47	1,307,864.76
Grants	.00	.00	1,506,058.68	(1,506,058.68)	+++	753,029.34
Interest Income Interest on Investments	750.00	37.00	521.00	229.00	69	7,122.00
(Source)/Use of Reserves	558,571.00	.00	.00	558,571.00	0	.00
REVENUE TOTALS	$3,251,321.00	$224,047.19	$2,763,842.04	$487,478.96	85%	$2,068,016.10
EXPENSE						
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6060 - Streets**						
Improvements Other Than Buildings	3,251,321.00	20,861.30	2,077,797.11	1,173,523.89	64	2,270,027.81
Program **6060 - Streets** Totals	$3,251,321.00	$20,861.30	$2,077,797.11	$1,173,523.89	64%	$2,270,027.81
Division **75 - Capital Outlay** Totals	$3,251,321.00	$20,861.30	$2,077,797.11	$1,173,523.89	64%	$2,270,027.81
Department **52 - Public Works** Totals	$3,251,321.00	$20,861.30	$2,077,797.11	$1,173,523.89	64%	$2,270,027.81
EXPENSE TOTALS	$3,251,321.00	$20,861.30	$2,077,797.11	$1,173,523.89	64%	$2,270,027.81
Fund **205 - Motor Fuel Tax Fund** Totals						
REVENUE TOTALS	3,251,321.00	224,047.19	2,763,842.04	487,478.96	85%	2,068,016.10
EXPENSE TOTALS	3,251,321.00	20,861.30	2,077,797.11	1,173,523.89	64%	2,270,027.81
Fund **205 - Motor Fuel Tax Fund** Net Gain (Loss)	$0.00	$203,185.89	$686,044.93	$686,044.93	+++	($202,011.71)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **210 - Community Dev Block Grant Fund**						
REVENUE						
Grants	515,740.00	12,880.00	122,718.31	393,021.69	24	117,279.13
REVENUE TOTALS	$515,740.00	$12,880.00	$122,718.31	$393,021.69	24%	$117,279.13
EXPENSE						
Department **30 - Finance & Operations**						
Division **80 - Interfund Transfers**						
Program **0000 - General**						
Services Administrative Service Charge	103,039.00	12,880.00	77,280.00	25,759.00	75	71,550.00
Program **0000 - General** Totals	$103,039.00	$12,880.00	$77,280.00	$25,759.00	75%	$71,550.00
Division **80 - Interfund Transfers** Totals	$103,039.00	$12,880.00	$77,280.00	$25,759.00	75%	$71,550.00
Department **30 - Finance & Operations** Totals	$103,039.00	$12,880.00	$77,280.00	$25,759.00	75%	$71,550.00
Department **36 - Planning & Zoning**						
Division **21 - Community Development**						
Program **0000 - General**						
Services Other	77,824.00	.00	45,438.31	32,385.69	58	45,729.13
Program **0000 - General** Totals	$77,824.00	$0.00	$45,438.31	$32,385.69	58%	$45,729.13
Division **21 - Community Development** Totals	$77,824.00	$0.00	$45,438.31	$32,385.69	58%	$45,729.13
Department **36 - Planning & Zoning** Totals	$77,824.00	$0.00	$45,438.31	$32,385.69	58%	$45,729.13
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6040 - Rights of Way Improvements**						
Improvements Other Than Buildings	334,877.00	.00	.00	334,877.00	0	(16,960.00)
Program **6040 - Rights of Way Improvements** Totals	$334,877.00	$0.00	$0.00	$334,877.00	0%	($16,960.00)
Division **75 - Capital Outlay** Totals	$334,877.00	$0.00	$0.00	$334,877.00	0%	($16,960.00)
Department **52 - Public Works** Totals	$334,877.00	$0.00	$0.00	$334,877.00	0%	($16,960.00)
EXPENSE TOTALS	$515,740.00	$12,880.00	$122,718.31	$393,021.69	24%	$100,319.13
Fund **210 - Community Dev Block Grant Fund** Totals						
REVENUE TOTALS	515,740.00	12,880.00	122,718.31	393,021.69	24%	117,279.13
EXPENSE TOTALS	515,740.00	12,880.00	122,718.31	393,021.69	24%	100,319.13
Fund **210 - Community Dev Block Grant Fund** Net Gain (Loss)	$0.00	$0.00	$0.00	$0.00	+++	$16,960.00

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **221 - Federal Equitable Sharing Fund**						
REVENUE						
Grants	20,000.00	.00	17,276.70	2,723.30	86	9,799.47
Interest Income Interest on Investments	.00	9.00	119.00	(119.00)	+++	2,622.00
REVENUE TOTALS	$20,000.00	$9.00	$17,395.70	$2,604.30	87%	$12,421.47
EXPENSE						
Department **42 - Police**						
Division **27 - Crime Control & Investigation**						
Program **4201 - Patrol**						
Operating Supplies Other	20,000.00	.00	3,954.01	16,045.99	20	19,313.09
Program **4201 - Patrol** Totals	$20,000.00	$0.00	$3,954.01	$16,045.99	20%	$19,313.09
Division **27 - Crime Control & Investigation** Totals	$20,000.00	$0.00	$3,954.01	$16,045.99	20%	$19,313.09
Department **42 - Police** Totals	$20,000.00	$0.00	$3,954.01	$16,045.99	20%	$19,313.09
EXPENSE TOTALS	$20,000.00	$0.00	$3,954.01	$16,045.99	20%	$19,313.09
Fund **221 - Federal Equitable Sharing Fund** Totals						
REVENUE TOTALS	20,000.00	9.00	17,395.70	2,604.30	87%	12,421.47
EXPENSE TOTALS	20,000.00	.00	3,954.01	16,045.99	20%	19,313.09
Fund **221 - Federal Equitable Sharing Fund** Net Gain (Loss)	$0.00	$9.00	$13,441.69	$13,441.69	+++	($6,891.62)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **222 - State Equitable Sharing Fund**						
REVENUE						
Grants	5,000.00	8,419.41	9,588.11	(4,588.11)	192	668.33
Interest Income Interest on Investments	.00	6.00	80.00	(80.00)	+++	1,608.00
REVENUE TOTALS	$5,000.00	$8,425.41	$9,668.11	($4,668.11)	193%	$2,276.33
EXPENSE						
Department **42 - Police**						
Division **27 - Crime Control & Investigation**						
Program **4201 - Patrol**						
Operating Supplies Other	5,000.00	750.00	750.00	4,250.00	15	320.00
Program **4201 - Patrol** Totals	$5,000.00	$750.00	$750.00	$4,250.00	15%	$320.00
Division **27 - Crime Control & Investigation** Totals	$5,000.00	$750.00	$750.00	$4,250.00	15%	$320.00
Department **42 - Police** Totals	$5,000.00	$750.00	$750.00	$4,250.00	15%	$320.00
EXPENSE TOTALS	$5,000.00	$750.00	$750.00	$4,250.00	15%	$320.00
Fund **222 - State Equitable Sharing Fund** Totals						
REVENUE TOTALS	5,000.00	8,425.41	9,668.11	(4,668.11)	193%	2,276.33
EXPENSE TOTALS	5,000.00	750.00	750.00	4,250.00	15%	320.00
Fund **222 - State Equitable Sharing Fund** Net Gain (Loss)	$0.00	$7,675.41	$8,918.11	$8,918.11	+++	$1,956.33

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **223 - DUI Fines Fund**						
REVENUE						
Fines DUI Fines	20,000.00	.00	546.58	19,453.42	3	4,530.46
Interest Income Interest on Investments	.00	.00	20.00	(20.00)	+++	557.00
(Source)/Use of Reserves	(15,000.00)	.00	.00	(15,000.00)	0	.00
REVENUE TOTALS	$5,000.00	$0.00	$566.58	$4,433.42	11%	$5,087.46
EXPENSE						
Department **42 - Police**						
Division **27 - Crime Control & Investigation**						
Program **4201 - Patrol**						
Operating Supplies Other	5,000.00	.00	1,781.12	3,218.88	36	.00
Program **4201 - Patrol** Totals	$5,000.00	$0.00	$1,781.12	$3,218.88	36%	$0.00
Division **27 - Crime Control & Investigation** Totals	$5,000.00	$0.00	$1,781.12	$3,218.88	36%	$0.00
Department **42 - Police** Totals	$5,000.00	$0.00	$1,781.12	$3,218.88	36%	$0.00
EXPENSE TOTALS	$5,000.00	$0.00	$1,781.12	$3,218.88	36%	$0.00
Fund **223 - DUI Fines Fund** Totals						
REVENUE TOTALS	5,000.00	.00	566.58	4,433.42	11%	5,087.46
EXPENSE TOTALS	5,000.00	.00	1,781.12	3,218.88	36%	.00
Fund **223 - DUI Fines Fund** Net Gain (Loss)	$0.00	$0.00	($1,214.54)	($1,214.54)	+++	$5,087.46

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **224 - Foreign Fire Insurance Tax Fund**						
REVENUE						
Shared Revenues Foreign Fire Insurance Tax	70,000.00	.00	.00	70,000.00	0	4,429.12
Interest Income Interest on Investments	.00	4.70	27.73	(27.73)	+++	83.38
Other Miscellaneous Income	.00	.00	10.00	(10.00)	+++	.00
REVENUE TOTALS	$70,000.00	$4.70	$37.73	$69,962.27	0%	$4,512.50
EXPENSE						
Department **44 - Fire**						
Division **31 - Special Detail Services**						
Program **0000 - General**						
Operating Supplies Other	70,000.00	4,281.71	53,408.79	16,591.21	76	28,259.12
Program **0000 - General** Totals	$70,000.00	$4,281.71	$53,408.79	$16,591.21	76%	$28,259.12
Division **31 - Special Detail Services** Totals	$70,000.00	$4,281.71	$53,408.79	$16,591.21	76%	$28,259.12
Department **44 - Fire** Totals	$70,000.00	$4,281.71	$53,408.79	$16,591.21	76%	$28,259.12
EXPENSE TOTALS	$70,000.00	$4,281.71	$53,408.79	$16,591.21	76%	$28,259.12
Fund **224 - Foreign Fire Insurance Tax Fund** Totals						
REVENUE TOTALS	70,000.00	4.70	37.73	69,962.27	0%	4,512.50
EXPENSE TOTALS	70,000.00	4,281.71	53,408.79	16,591.21	76%	28,259.12
Fund **224 - Foreign Fire Insurance Tax Fund** Net Gain (Loss)	$0.00	($4,277.01)	($53,371.06)	($53,371.06)	+++	($23,746.62)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **231 - Dundee Road TIF (TIF #1) Fund**						
REVENUE						
Interest Income Interest on Investments	.00	.00	157.00	(157.00)	+++	4,238.00
(Source)/Use of Reserves	721,200.00	.00	.00	721,200.00	0	.00
REVENUE TOTALS	$721,200.00	$0.00	$157.00	$721,043.00	0%	$4,238.00
EXPENSE						
Department **20 - Village Manager's Office**						
Division **10 - Economic Development**						
Program **0000 - General**						
Rebates	721,200.00	.00	721,197.37	2.63	100	.00
Program **0000 - General** Totals	$721,200.00	$0.00	$721,197.37	$2.63	100%	$0.00
Division **10 - Economic Development** Totals	$721,200.00	$0.00	$721,197.37	$2.63	100%	$0.00
Department **20 - Village Manager's Office** Totals	$721,200.00	$0.00	$721,197.37	$2.63	100%	$0.00
EXPENSE TOTALS	$721,200.00	$0.00	$721,197.37	$2.63	100%	$0.00
Fund **231 - Dundee Road TIF (TIF #1) Fund** Totals						
REVENUE TOTALS	721,200.00	.00	157.00	721,043.00	0%	4,238.00
EXPENSE TOTALS	721,200.00	.00	721,197.37	2.63	100%	.00
Fund **231 - Dundee Road TIF (TIF #1) Fund** Net Gain (Loss)	$0.00	$0.00	($721,040.37)	($721,040.37)	+++	$4,238.00

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **232 - Rand/Dundee TIF (TIF #2) Fund**						
REVENUE						
Property Tax TIF Increment	.00	.00	.00	.00	+++	172,083.58
Interest Income Interest on Investments	.00	.00	6.00	(6.00)	+++	3,307.15
(Source)/Use of Reserves	75,000.00	.00	.00	75,000.00	0	.00
REVENUE TOTALS	$75,000.00	$0.00	$6.00	$74,994.00	0%	$175,390.73
EXPENSE						
Department **20 - Village Manager's Office**						
Division **10 - Economic Development**						
Program **0000 - General**						
Rebates	75,000.00	.00	74,998.23	1.77	100	500,000.00
Program **0000 - General** Totals	$75,000.00	$0.00	$74,998.23	$1.77	100%	$500,000.00
Division **10 - Economic Development** Totals	$75,000.00	$0.00	$74,998.23	$1.77	100%	$500,000.00
Department **20 - Village Manager's Office** Totals	$75,000.00	$0.00	$74,998.23	$1.77	100%	$500,000.00
EXPENSE TOTALS	$75,000.00	$0.00	$74,998.23	$1.77	100%	$500,000.00
Fund **232 - Rand/Dundee TIF (TIF #2) Fund** Totals						
REVENUE TOTALS	75,000.00	.00	6.00	74,994.00	0%	175,390.73
EXPENSE TOTALS	75,000.00	.00	74,998.23	1.77	100%	500,000.00
Fund **232 - Rand/Dundee TIF (TIF #2) Fund** Net Gain (Loss)	$0.00	$0.00	($74,992.23)	($74,992.23)	+++	($324,609.27)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **233 - Downtown Area TIF (TIF #3) Fund**						
REVENUE						
Property Tax TIF Increment	6,350,000.00	.00	4,056,354.44	2,293,645.56	64	3,389,339.06
Interest Income Interest on Investments	2,500.00	180.00	1,850.00	650.00	74	32,938.15
(Source)/Use of Reserves	(1,045,023.00)	.00	.00	(1,045,023.00)	0	.00
REVENUE TOTALS	$5,307,477.00	$180.00	$4,058,204.44	$1,249,272.56	76%	$3,422,277.21
EXPENSE						
Department **20 - Village Manager's Office**						
Division **10 - Economic Development**						
Program **0000 - General**						
Services Financial	5,000.00	.00	1,000.00	4,000.00	20	2,814.00
Services Legal	5,000.00	.00	757.50	4,242.50	15	.00
Program **0000 - General** Totals	$10,000.00	$0.00	$1,757.50	$8,242.50	18%	$2,814.00
Division **10 - Economic Development** Totals	$10,000.00	$0.00	$1,757.50	$8,242.50	18%	$2,814.00
Department **20 - Village Manager's Office** Totals	$10,000.00	$0.00	$1,757.50	$8,242.50	18%	$2,814.00
Department **30 - Finance & Operations**						
Division **70 - Debt Service**						
Program **3043 - Lim Oblig TIF Notes Series 2006B**						
Principal	13,230.00	.00	13,229.00	1.00	100	10,463.00
Program **3043 - Lim Oblig TIF Notes Series 2006B** Totals	$13,230.00	$0.00	$13,229.00	$1.00	100%	$10,463.00
Program **3063 - Interfund Loan**						
Principal	933,600.00	.00	.00	933,600.00	0	.00
Interest	96,400.00	.00	.00	96,400.00	0	.00
Program **3063 - Interfund Loan** Totals	$1,030,000.00	$0.00	$0.00	$1,030,000.00	0%	$0.00
Program **3066 - GO Tax Ref Series 2012 (TIF 3)**						
Principal	595,000.00	.00	.00	595,000.00	0	.00
Interest	27,250.00	.00	13,625.01	13,624.99	50	19,325.01
Paying Agent Fees	750.00	.00	.00	750.00	0	.00
Program **3066 - GO Tax Ref Series 2012 (TIF 3)** Totals	$623,000.00	$0.00	$13,625.01	$609,374.99	2%	$19,325.01
Program **3067 - GO Ref Series 2014A**						
Interest	.00	.00	.00	.00	+++	6,550.00
Program **3067 - GO Ref Series 2014A** Totals	$0.00	$0.00	$0.00	$0.00	+++	$6,550.00
Program **3070 - GO Ref Series 2017A (TIF 3)**						
Principal	1,995,000.00	.00	.00	1,995,000.00	0	.00
Interest	70,000.00	.00	34,998.75	35,001.25	50	44,486.25
Paying Agent Fees	750.00	.00	.00	750.00	0	.00
Program **3070 - GO Ref Series 2017A (TIF 3)** Totals	$2,065,750.00	$0.00	$34,998.75	$2,030,751.25	2%	$44,486.25

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **233 - Downtown Area TIF (TIF #3) Fund**						
EXPENSE						
Department **30 - Finance & Operations**						
Division **70 - Debt Service**						
Program **3072 - GO Tax Ref Series 2017C (TIF 3)**						
Principal	640,000.00	.00	.00	640,000.00	0	.00
Interest	27,100.00	.00	13,550.00	13,550.00	50	19,175.00
Paying Agent Fees	750.00	.00	.00	750.00	0	.00
Program **3072 - GO Tax Ref Series 2017C (TIF 3)** Totals	$667,850.00	$0.00	$13,550.00	$654,300.00	2%	$19,175.00
Division **70 - Debt Service** Totals	$4,399,830.00	$0.00	$75,402.76	$4,324,427.24	2%	$99,999.26
Department **30 - Finance & Operations** Totals	$4,399,830.00	$0.00	$75,402.76	$4,324,427.24	2%	$99,999.26
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6010 - Buildings & Facilities**						
Improvements Other Than Buildings	734,659.00	2,375.00	17,060.00	717,599.00	2	11,340.30
Program **6010 - Buildings & Facilities** Totals	$734,659.00	$2,375.00	$17,060.00	$717,599.00	2%	$11,340.30
Program **6060 - Streets**						
Improvements Other Than Buildings	162,988.00	.00	(11,876.54)	174,864.54	(7)	428,767.46
Program **6060 - Streets** Totals	$162,988.00	$0.00	($11,876.54)	$174,864.54	(7%)	$428,767.46
Program **6080 - Water System**						
Improvements Other Than Buildings	.00	.00	.00	.00	+++	794.43
Program **6080 - Water System** Totals	$0.00	$0.00	$0.00	$0.00	+++	$794.43
Division **75 - Capital Outlay** Totals	$897,647.00	$2,375.00	$5,183.46	$892,463.54	1%	$440,902.19
Department **52 - Public Works** Totals	$897,647.00	$2,375.00	$5,183.46	$892,463.54	1%	$440,902.19
EXPENSE TOTALS	$5,307,477.00	$2,375.00	$82,343.72	$5,225,133.28	2%	$543,715.45
Fund **233 - Downtown Area TIF (TIF #3) Fund** Totals						
REVENUE TOTALS	5,307,477.00	180.00	4,058,204.44	1,249,272.56	76%	3,422,277.21
EXPENSE TOTALS	5,307,477.00	2,375.00	82,343.72	5,225,133.28	2%	543,715.45
Fund **233 - Downtown Area TIF (TIF #3) Fund** Net Gain (Loss)	$0.00	($2,195.00)	$3,975,860.72	$3,975,860.72	+++	$2,878,561.76

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **234 - Rand Corridor TIF (TIF #4) Fund**						
REVENUE						
Property Tax TIF Increment	3,400,000.00	.45	1,887,112.00	1,512,888.00	56	1,666,980.68
Interest Income Interest on Investments	1,500.00	192.00	30,182.68	(28,682.68)	2,012	42,028.07
(Source)/Use of Reserves	1,733,993.00	.00	.00	1,733,993.00	0	.00
REVENUE TOTALS	$5,135,493.00	$192.45	$1,917,294.68	$3,218,198.32	37%	$1,709,008.75
EXPENSE						
Department **20 - Village Manager's Office**						
Division **10 - Economic Development**						
Program **0000 - General**						
Services Financial	5,000.00	.00	1,000.00	4,000.00	20	.00
Services Legal	5,000.00	.00	.00	5,000.00	0	.00
Rebates	2,250,000.00	.00	2,250,000.00	.00	100	2,250,000.00
TIF Development	800,000.00	.00	147,044.50	652,955.50	18	500,000.00
Program **0000 - General** Totals	$3,060,000.00	$0.00	$2,398,044.50	$661,955.50	78%	$2,750,000.00
Division **10 - Economic Development** Totals	$3,060,000.00	$0.00	$2,398,044.50	$661,955.50	78%	$2,750,000.00
Department **20 - Village Manager's Office** Totals	$3,060,000.00	$0.00	$2,398,044.50	$661,955.50	78%	$2,750,000.00
Department **30 - Finance & Operations**						
Division **70 - Debt Service**						
Program **3068 - GO Tax Ref Series 2014B (TIF 4)**						
Principal	680,000.00	.00	.00	680,000.00	0	.00
Interest	113,420.00	.00	56,710.00	56,710.00	50	66,535.00
Paying Agent Fees	750.00	.00	.00	750.00	0	.00
Program **3068 - GO Tax Ref Series 2014B (TIF 4)** Totals	$794,170.00	$0.00	$56,710.00	$737,460.00	7%	$66,535.00
Program **3073 - GO Tax Ref Series 2017D (TIF 4)**						
Principal	660,000.00	.00	.00	660,000.00	0	.00
Interest	110,195.00	.00	55,096.25	55,098.75	50	61,596.25
Paying Agent Fees	750.00	.00	.00	750.00	0	.00
Program **3073 - GO Tax Ref Series 2017D (TIF 4)** Totals	$770,945.00	$0.00	$55,096.25	$715,848.75	7%	$61,596.25
Division **70 - Debt Service** Totals	$1,565,115.00	$0.00	$111,806.25	$1,453,308.75	7%	$128,131.25
Department **30 - Finance & Operations** Totals	$1,565,115.00	$0.00	$111,806.25	$1,453,308.75	7%	$128,131.25
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6040 - Rights of Way Improvements**						
Improvements Other Than Buildings	275,378.00	.00	14,848.57	260,529.43	5	8,264.93
Program **6040 - Rights of Way Improvements** Totals	$275,378.00	$0.00	$14,848.57	$260,529.43	5%	$8,264.93

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **234 - Rand Corridor TIF (TIF #4) Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6050 - Sanitary Sewer System**						
Improvements Other Than Buildings	.00	.00	.00	.00	+++	50,280.00
Program **6050 - Sanitary Sewer System** Totals	$0.00	$0.00	$0.00	$0.00	+++	$50,280.00
Program **6080 - Water System**						
Improvements Other Than Buildings	235,000.00	.00	.00	235,000.00	0	.00
Program **6080 - Water System** Totals	$235,000.00	$0.00	$0.00	$235,000.00	0%	$0.00
Division **75 - Capital Outlay** Totals	$510,378.00	$0.00	$14,848.57	$495,529.43	3%	$58,544.93
Department **52 - Public Works** Totals	$510,378.00	$0.00	$14,848.57	$495,529.43	3%	$58,544.93
EXPENSE TOTALS	$5,135,493.00	$0.00	$2,524,699.32	$2,610,793.68	49%	$2,936,676.18
Fund **234 - Rand Corridor TIF (TIF #4) Fund** Totals						
REVENUE TOTALS	5,135,493.00	192.45	1,917,294.68	3,218,198.32	37%	1,709,008.75
EXPENSE TOTALS	5,135,493.00	.00	2,524,699.32	2,610,793.68	49%	2,936,676.18
Fund **234 - Rand Corridor TIF (TIF #4) Fund** Net Gain (Loss)	$0.00	$192.45	($607,404.64)	($607,404.64)	+++	($1,227,667.43)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **235 - Rand/Lake Cook TIF (TIF #5) Fund**						
REVENUE						
Property Tax TIF Increment	1,400,000.00	.00	902,083.54	497,916.46	64	246,474.76
Interest Income Interest on Investments	500.00	61.00	703.00	(203.00)	141	4,668.00
(Source)/Use of Reserves	(1,347,366.00)	.00	.00	(1,347,366.00)	0	.00
REVENUE TOTALS	$53,134.00	$61.00	$902,786.54	($849,652.54)	1,699%	$251,142.76
EXPENSE						
Department **20 - Village Manager's Office**						
Division **10 - Economic Development**						
Program **0000 - General**						
Services Financial	5,000.00	.00	1,000.00	4,000.00	20	.00
TIF Development	.00	.00	.00	.00	+++	171,330.00
Program **0000 - General** Totals	$5,000.00	$0.00	$1,000.00	$4,000.00	20%	$171,330.00
Division **10 - Economic Development** Totals	$5,000.00	$0.00	$1,000.00	$4,000.00	20%	$171,330.00
Department **20 - Village Manager's Office** Totals	$5,000.00	$0.00	$1,000.00	$4,000.00	20%	$171,330.00
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6040 - Rights of Way Improvements**						
Improvements Other Than Buildings	48,134.00	.00	.00	48,134.00	0	5,681.06
Program **6040 - Rights of Way Improvements** Totals	$48,134.00	$0.00	$0.00	$48,134.00	0%	$5,681.06
Division **75 - Capital Outlay** Totals	$48,134.00	$0.00	$0.00	$48,134.00	0%	$5,681.06
Department **52 - Public Works** Totals	$48,134.00	$0.00	$0.00	$48,134.00	0%	$5,681.06
EXPENSE TOTALS	$53,134.00	$0.00	$1,000.00	$52,134.00	2%	$177,011.06
Fund **235 - Rand/Lake Cook TIF (TIF #5) Fund** Totals						
REVENUE TOTALS	53,134.00	61.00	902,786.54	(849,652.54)	1,699%	251,142.76
EXPENSE TOTALS	53,134.00	.00	1,000.00	52,134.00	2%	177,011.06
Fund **235 - Rand/Lake Cook TIF (TIF #5) Fund** Net Gain (Loss)	$0.00	$61.00	$901,786.54	$901,786.54	+++	$74,131.70

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **252 - Police Grant Fund**						
REVENUE						
Grants	107,206.00	25,032.94	64,157.32	43,048.68	60	39,022.06
REVENUE TOTALS	$107,206.00	$25,032.94	$64,157.32	$43,048.68	60%	$39,022.06
EXPENSE						
Department **42 - Police**						
Division **31 - Special Detail Services**						
Program **0000 - General**						
Salaries Overtime	107,206.00	10,161.79	61,794.29	45,411.71	58	28,316.15
Program **0000 - General** Totals	$107,206.00	$10,161.79	$61,794.29	$45,411.71	58%	$28,316.15
Division **31 - Special Detail Services** Totals	$107,206.00	$10,161.79	$61,794.29	$45,411.71	58%	$28,316.15
Department **42 - Police** Totals	$107,206.00	$10,161.79	$61,794.29	$45,411.71	58%	$28,316.15
EXPENSE TOTALS	$107,206.00	$10,161.79	$61,794.29	$45,411.71	58%	$28,316.15
Fund **252 - Police Grant Fund** Totals						
REVENUE TOTALS	107,206.00	25,032.94	64,157.32	43,048.68	60%	39,022.06
EXPENSE TOTALS	107,206.00	10,161.79	61,794.29	45,411.71	58%	28,316.15
Fund **252 - Police Grant Fund** Net Gain (Loss)	$0.00	$14,871.15	$2,363.03	$2,363.03	+++	$10,705.91

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **254 - CRF Fund**						
REVENUE						
Grants	.00	.00	12,000.00	(12,000.00)	+++	.00
REVENUE TOTALS	$0.00	$0.00	$12,000.00	($12,000.00)	+++	$0.00
Fund **254 - CRF Fund** Totals						
REVENUE TOTALS	.00	.00	12,000.00	(12,000.00)	+++	.00
EXPENSE TOTALS	.00	.00	.00	.00	+++	.00
Fund **254 - CRF Fund** Net Gain (Loss)	$0.00	$0.00	$12,000.00	$12,000.00	+++	$0.00

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Special Revenue**						
Fund **255 - CDBG - CV Fund**						
REVENUE						
Grants	717,041.00	45,158.26	156,826.20	560,214.80	22	.00
REVENUE TOTALS	$717,041.00	$45,158.26	$156,826.20	$560,214.80	22%	$0.00
EXPENSE						
Department **30 - Finance & Operations**						
Division **80 - Interfund Transfers**						
Program **0000 - General**						
Services Administrative Service Charge	10,000.00	.00	.00	10,000.00	0	.00
Program **0000 - General** Totals	$10,000.00	$0.00	$0.00	$10,000.00	0%	$0.00
Division **80 - Interfund Transfers** Totals	$10,000.00	$0.00	$0.00	$10,000.00	0%	$0.00
Department **30 - Finance & Operations** Totals	$10,000.00	$0.00	$0.00	$10,000.00	0%	$0.00
Department **36 - Planning & Zoning**						
Division **10 - Economic Development**						
Program **0000 - General**						
Services Other	214,000.00	.00	90,000.00	124,000.00	42	.00
Program **0000 - General** Totals	$214,000.00	$0.00	$90,000.00	$124,000.00	42%	$0.00
Division **10 - Economic Development** Totals	$214,000.00	$0.00	$90,000.00	$124,000.00	42%	$0.00
Division **21 - Community Development**						
Program **0000 - General**						
Services Other	493,041.00	45,158.26	66,826.20	426,214.80	14	.00
Program **0000 - General** Totals	$493,041.00	$45,158.26	$66,826.20	$426,214.80	14%	$0.00
Division **21 - Community Development** Totals	$493,041.00	$45,158.26	$66,826.20	$426,214.80	14%	$0.00
Department **36 - Planning & Zoning** Totals	$707,041.00	$45,158.26	$156,826.20	$550,214.80	22%	$0.00
EXPENSE TOTALS	$717,041.00	$45,158.26	$156,826.20	$560,214.80	22%	$0.00
Fund **255 - CDBG - CV Fund** Totals						
REVENUE TOTALS	717,041.00	45,158.26	156,826.20	560,214.80	22%	.00
EXPENSE TOTALS	717,041.00	45,158.26	156,826.20	560,214.80	22%	.00
Fund **255 - CDBG - CV Fund** Net Gain (Loss)	$0.00	$0.00	$0.00	$0.00	+++	$0.00
Fund Type **Special Revenue** Totals						
REVENUE TOTALS	15,983,612.00	315,990.95	10,025,660.65	5,957,951.35	63%	7,810,672.50
EXPENSE TOTALS	15,983,612.00	96,468.06	5,883,268.47	10,100,343.53	37%	6,603,957.99
Fund Type **Special Revenue** Net Gain (Loss)	$0.00	$219,522.89	$4,142,392.18	$4,142,392.18	+++	$1,206,714.51

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Debt Service**						
Fund **300 - Debt Service Fund**						
REVENUE						
Property Tax Debt Service	1,277,656.00	.00	719,903.00	557,753.00	56	927,397.00
Reimbursements Federal Interest Rebate (BAB's)	.00	.00	.00	.00	+++	176,769.69
Interest Income Interest on Investments	2,250.00	9.00	118.00	2,132.00	5	2,989.00
REVENUE TOTALS	$1,279,906.00	$9.00	$720,021.00	$559,885.00	56%	$1,107,155.69
EXPENSE						
Department **30 - Finance & Operations**						
Division **70 - Debt Service**						
Program **3060 - GO (Bld Amer) Series 2010C**						
Interest	.00	.00	.00	.00	+++	532,560.00
Paying Agent Fees	.00	.00	.00	.00	+++	250.00
Program **3060 - GO (Bld Amer) Series 2010C** Totals	$0.00	$0.00	$0.00	$0.00	+++	$532,810.00
Program **3071 - GO Ref Series 2017B**						
Interest	43,950.00	.00	21,975.00	21,975.00	50	21,975.00
Paying Agent Fees	750.00	.00	.00	750.00	0	.00
Program **3071 - GO Ref Series 2017B** Totals	$44,700.00	$0.00	$21,975.00	$22,725.00	49%	$21,975.00
Program **3074 - GO Ref Series 2018**						
Principal	470,000.00	.00	.00	470,000.00	0	.00
Interest	272,500.00	.00	136,250.00	136,250.00	50	147,250.00
Paying Agent Fees	750.00	.00	.00	750.00	0	.00
Program **3074 - GO Ref Series 2018** Totals	$743,250.00	$0.00	$136,250.00	$607,000.00	18%	$147,250.00
Program **3075 - GO Ref Series 2020**						
Interest	491,206.00	.00	245,603.13	245,602.87	50	.00
Paying Agent Fees	750.00	.00	.00	750.00	0	.00
Program **3075 - GO Ref Series 2020** Totals	$491,956.00	$0.00	$245,603.13	$246,352.87	50%	$0.00
Division **70 - Debt Service** Totals	$1,279,906.00	$0.00	$403,828.13	$876,077.87	32%	$702,035.00
Department **30 - Finance & Operations** Totals	$1,279,906.00	$0.00	$403,828.13	$876,077.87	32%	$702,035.00
EXPENSE TOTALS	$1,279,906.00	$0.00	$403,828.13	$876,077.87	32%	$702,035.00
Fund **300 - Debt Service Fund** Totals						
REVENUE TOTALS	1,279,906.00	9.00	720,021.00	559,885.00	56%	1,107,155.69
EXPENSE TOTALS	1,279,906.00	.00	403,828.13	876,077.87	32%	702,035.00
Fund **300 - Debt Service Fund** Net Gain (Loss)	$0.00	$9.00	$316,192.87	$316,192.87	+++	$405,120.69
Fund Type **Debt Service** Totals						
REVENUE TOTALS	1,279,906.00	9.00	720,021.00	559,885.00	56%	1,107,155.69

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
EXPENSE TOTALS	1,279,906.00	.00	403,828.13	876,077.87	32%	702,035.00
Fund Type **Debt Service** Net Gain (Loss)	$0.00	$9.00	$316,192.87	$316,192.87	+++	$405,120.69

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Capital Projects**						
Fund **401 - Capital Equipment Fund**						
REVENUE						
Simplified Telecommunications Tax	579,715.00	37,089.00	214,482.00	365,233.00	37	258,360.00
Electric Use Utility Tax	.00	.00	.00	.00	+++	132,500.00
Interest Income Interest on Investments	7,500.00	161.00	26,925.02	(19,425.02)	359	24,472.00
Rental Income Communication Tower	383,745.00	26,909.08	199,512.50	184,232.50	52	192,923.21
Sales Fixed Assets	50,000.00	(47.52)	102,980.58	(52,980.58)	206	2,843.00
Interfund Transfers In	707,600.00	50,834.00	365,004.00	342,596.00	52	300,000.00
(Source)/Use of Reserves	126,542.00	.00	.00	126,542.00	0	.00
REVENUE TOTALS	$1,855,102.00	$114,945.56	$908,904.10	$946,197.90	49%	$911,098.21
EXPENSE						
Department **38 - Information Technology**						
Division **75 - Capital Outlay**						
Program **6030 - Technology**						
Technology	458,864.00	4,392.58	102,887.61	355,976.39	22	100,235.88
Program **6030 - Technology** Totals	$458,864.00	$4,392.58	$102,887.61	$355,976.39	22%	$100,235.88
Division **75 - Capital Outlay** Totals	$458,864.00	$4,392.58	$102,887.61	$355,976.39	22%	$100,235.88
Department **38 - Information Technology** Totals	$458,864.00	$4,392.58	$102,887.61	$355,976.39	22%	$100,235.88
Department **42 - Police**						
Division **75 - Capital Outlay**						
Program **6070 - Vehicles & Equipment**						
Motor Vehicles	260,688.00	20,191.38	219,680.13	41,007.87	84	132,962.40
Program **6070 - Vehicles & Equipment** Totals	$260,688.00	$20,191.38	$219,680.13	$41,007.87	84%	$132,962.40
Division **75 - Capital Outlay** Totals	$260,688.00	$20,191.38	$219,680.13	$41,007.87	84%	$132,962.40
Department **42 - Police** Totals	$260,688.00	$20,191.38	$219,680.13	$41,007.87	84%	$132,962.40
Department **44 - Fire**						
Division **75 - Capital Outlay**						
Program **6070 - Vehicles & Equipment**						
Motor Vehicles	327,390.00	19,383.78	49,850.78	277,539.22	15	6,714.32
Office and Other Equipment	.00	.00	.00	.00	+++	80,418.84
Program **6070 - Vehicles & Equipment** Totals	$327,390.00	$19,383.78	$49,850.78	$277,539.22	15%	$87,133.16
Division **75 - Capital Outlay** Totals	$327,390.00	$19,383.78	$49,850.78	$277,539.22	15%	$87,133.16
Department **44 - Fire** Totals	$327,390.00	$19,383.78	$49,850.78	$277,539.22	15%	$87,133.16
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6070 - Vehicles & Equipment**						
Motor Vehicles	798,160.00	.00	109,794.63	688,365.37	14	315,047.38

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Capital Projects**						
Fund **401 - Capital Equipment Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6070 - Vehicles & Equipment**						
Office and Other Equipment	10,000.00	.00	.00	10,000.00	0	.00
Program **6070 - Vehicles & Equipment** Totals	$808,160.00	$0.00	$109,794.63	$698,365.37	14%	$315,047.38
Division **75 - Capital Outlay** Totals	$808,160.00	$0.00	$109,794.63	$698,365.37	14%	$315,047.38
Department **52 - Public Works** Totals	$808,160.00	$0.00	$109,794.63	$698,365.37	14%	$315,047.38
EXPENSE TOTALS	$1,855,102.00	$43,967.74	$482,213.15	$1,372,888.85	26%	$635,378.82
Fund **401 - Capital Equipment Fund** Totals						
REVENUE TOTALS	1,855,102.00	114,945.56	908,904.10	946,197.90	49%	911,098.21
EXPENSE TOTALS	1,855,102.00	43,967.74	482,213.15	1,372,888.85	26%	635,378.82
Fund **401 - Capital Equipment Fund** Net Gain (Loss)	$0.00	$70,977.82	$426,690.95	$426,690.95	+++	$275,719.39

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Capital Projects**						
Fund **402 - Capital Improvement Fund**						
REVENUE						
Simplified Telecommunications Tax	267,795.00	17,134.81	168,626.17	99,168.83	63	297,253.29
Electric Use Utility Tax	.00	.00	.00	.00	+++	250,000.00
Reimbursements Park District - CC & CSF	62,500.00	.00	.00	62,500.00	0	.00
Grants	328,507.00	.00	43,140.07	285,366.93	13	49,899.18
Gen Govt Fees 50/50 Curbs & Gutters	.00	.00	44,846.66	(44,846.66)	+++	93,910.58
Gen Govt Fees 50/50 Sidewalks	.00	8,286.25	8,286.25	(8,286.25)	+++	5,782.16
Comm Dev Fees Sidewalks	.00	.00	3,828.50	(3,828.50)	+++	.00
Interest Income Interest on Investments	7,500.00	105.00	14,289.87	(6,789.87)	191	16,944.31
Other Misc Reimbursements/Refunds	.00	.00	.00	.00	+++	9,077.89
Interfund Transfers In	475,000.00	39,583.00	237,498.00	237,502.00	50	237,498.00
(Source)/Use of Reserves	358,815.00	.00	.00	358,815.00	0	.00
REVENUE TOTALS	$1,500,117.00	$65,109.06	$520,515.52	$979,601.48	35%	$960,365.41
EXPENSE						
Department **44 - Fire**						
Division **75 - Capital Outlay**						
Program **6010 - Buildings & Facilities**						
Buildings & Structures	32,513.00	.00	31,793.00	720.00	98	5,400.00
Program **6010 - Buildings & Facilities** Totals	$32,513.00	$0.00	$31,793.00	$720.00	98%	$5,400.00
Division **75 - Capital Outlay** Totals	$32,513.00	$0.00	$31,793.00	$720.00	98%	$5,400.00
Department **44 - Fire** Totals	$32,513.00	$0.00	$31,793.00	$720.00	98%	$5,400.00
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **6010 - Buildings & Facilities**						
Buildings & Structures	10,000.00	.00	.00	10,000.00	0	10,307.88
Program **6010 - Buildings & Facilities** Totals	$10,000.00	$0.00	$0.00	$10,000.00	0%	$10,307.88
Program **6040 - Rights of Way Improvements**						
Improvements Other Than Buildings	35,071.00	.00	1,470.38	33,600.62	4	30,076.50
Program **6040 - Rights of Way Improvements** Totals	$35,071.00	$0.00	$1,470.38	$33,600.62	4%	$30,076.50
Program **6060 - Streets**						
Improvements Other Than Buildings	1,422,533.00	.00	234,436.09	1,188,096.91	16	415,828.24
Program **6060 - Streets** Totals	$1,422,533.00	$0.00	$234,436.09	$1,188,096.91	16%	$415,828.24
Division **75 - Capital Outlay** Totals	$1,467,604.00	$0.00	$235,906.47	$1,231,697.53	16%	$456,212.62
Department **52 - Public Works** Totals	$1,467,604.00	$0.00	$235,906.47	$1,231,697.53	16%	$456,212.62
EXPENSE TOTALS	$1,500,117.00	$0.00	$267,699.47	$1,232,417.53	18%	$461,612.62

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Governmental**						
Fund Type **Capital Projects**						
Fund **402 - Capital Improvement Fund** Totals						
REVENUE TOTALS	1,500,117.00	65,109.06	520,515.52	979,601.48	35%	960,365.41
EXPENSE TOTALS	1,500,117.00	.00	267,699.47	1,232,417.53	18%	461,612.62
Fund **402 - Capital Improvement Fund** Net Gain (Loss)	$0.00	$65,109.06	$252,816.05	$252,816.05	+++	$498,752.79
Fund Type **Capital Projects** Totals						
REVENUE TOTALS	3,355,219.00	180,054.62	1,429,419.62	1,925,799.38	43%	1,871,463.62
EXPENSE TOTALS	3,355,219.00	43,967.74	749,912.62	2,605,306.38	22%	1,096,991.44
Fund Type **Capital Projects** Net Gain (Loss)	$0.00	$136,086.88	$679,507.00	$679,507.00	+++	$774,472.18
Fund Category **Governmental** Totals						
REVENUE TOTALS	83,007,495.00	5,104,723.14	46,342,814.78	36,664,680.22	56%	41,325,870.41
EXPENSE TOTALS	83,007,495.00	3,950,438.98	36,977,957.04	46,029,537.96	45%	36,108,528.51
Fund Category **Governmental** Net Gain (Loss)	$0.00	$1,154,284.16	$9,364,857.74	$9,364,857.74	+++	$5,217,341.90

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **605 - Waterworks Fund**						
REVENUE						
Reimbursements Park District - CC & CSF	30,000.00	1,734.44	13,319.30	16,680.70	44	16,112.30
Water Service Resident - Regular	8,417,000.00	743,403.92	4,314,921.09	4,102,078.91	51	3,989,304.99
Water Service Resident - User Charge	595,000.00	48,100.46	299,243.04	295,756.96	50	283,717.20
Water Service Resident - Penalties	65,000.00	9,210.97	34,062.59	30,937.41	52	42,821.23
Water Service Non-Resident - Regular	1,225,100.00	119,769.25	609,040.25	616,059.75	50	573,130.22
Water Service Non-Resident - IOTP	66,000.00	11,478.68	33,941.29	32,058.71	51	30,855.37
Water Service Non-Resident - Deer Park	333,000.00	30,653.75	151,157.93	181,842.07	45	156,742.58
Water Service Non-Resident - User Charge	35,000.00	4,920.63	18,508.35	16,491.65	53	17,407.43
Water Service Non-Resident - Penalties	10,000.00	563.53	3,238.68	6,761.32	32	5,455.23
Water Service Construction - Hydrant Meter	.00	6,397.96	7,885.70	(7,885.70)	+++	3,045.86
Water Service Water Meter Sales	15,000.00	2,786.00	47,718.00	(32,718.00)	318	12,461.00
Water Service Turn On Fee	20,000.00	.00	63.00	19,937.00	0	3,141.00
Water Service Water Use	10,000.00	(758.21)	1,449.90	8,550.10	14	2,599.75
Water Service Water Syst Dev Surcharge	15,000.00	.00	.00	15,000.00	0	.00
Water Service Water Extensions	20,000.00	.00	4,971.00	15,029.00	25	47,739.00
Water Service Water Connection	10,000.00	.00	98.00	9,902.00	1	.00
Water Service AMR Non-Compliance	.00	250.00	1,000.00	(1,000.00)	+++	1,500.00
Interest Income Interest on Investments	15,000.00	253.00	19,449.72	(4,449.72)	130	57,680.00
Other Misc Reimbursements/Refunds	900,000.00	.00	174,939.60	725,060.40	19	234.00
Other Miscellaneous Income	5,000.00	260.00	680.00	4,320.00	14	1,450.00
(Source)/Use of Reserves	3,584,065.00	.00	.00	3,584,065.00	0	.00
REVENUE TOTALS	$15,370,165.00	$979,024.38	$5,735,687.44	$9,634,477.56	37%	$5,245,397.16
EXPENSE						
Department **30 - Finance & Operations**						
Division **01 - Administration**						
Program **0000 - General**						
Salaries Full Time	133,355.00	10,257.60	64,622.88	68,732.12	48	58,899.70
Salaries Special Compensation	3,565.00	.00	.00	3,565.00	0	2,495.77
Taxes & Benefits Medicare	2,000.00	143.49	905.86	1,094.14	45	860.61
Taxes & Benefits Social Security	8,535.00	613.55	3,873.30	4,661.70	45	3,679.86
Taxes & Benefits IMRF Er Contribution	16,435.00	1,230.92	7,756.20	8,678.80	47	7,362.01
Taxes & Benefits Medical/Dental Insurance	24,835.00	2,069.54	12,417.24	12,417.76	50	12,417.24
Taxes & Benefits Life Insurance	275.00	22.88	137.28	137.72	50	122.76

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **605 - Waterworks Fund**						
EXPENSE						
Department **30 - Finance & Operations**						
Division **01 - Administration**						
Program **0000 - General**						
Taxes & Benefits Allowances	720.00	60.00	360.00	360.00	50	330.00
Other Memberships & Publications	250.00	.00	100.00	150.00	40	.00
Other Training & Travel	2,750.00	.00	.00	2,750.00	0	.00
Program **0000 - General** Totals	$192,720.00	$14,397.98	$90,172.76	$102,547.24	47%	$86,167.95
Division **01 - Administration** Totals	$192,720.00	$14,397.98	$90,172.76	$102,547.24	47%	$86,167.95
Division **11 - Accounting Services**						
Program **0000 - General**						
Salaries Full Time	87,620.00	6,577.20	41,436.36	46,183.64	47	36,922.20
Taxes & Benefits Medicare	1,275.00	94.32	594.77	680.23	47	529.70
Taxes & Benefits Social Security	5,435.00	403.31	2,543.19	2,891.81	47	2,264.98
Taxes & Benefits IMRF Er Contribution	10,515.00	789.26	4,972.34	5,542.66	47	4,427.00
Taxes & Benefits Medical/Dental Insurance	8,280.00	689.84	4,139.04	4,140.96	50	4,139.04
Taxes & Benefits Life Insurance	180.00	14.44	83.80	96.20	47	75.58
Services Financial	13,000.00	.00	13,000.00	.00	100	13,000.00
Services Banking	125,700.00	10,809.42	58,757.71	66,942.29	47	52,253.81
Other Memberships & Publications	600.00	.00	100.00	500.00	17	200.00
Other Training & Travel	920.00	.00	.00	920.00	0	.00
Program **0000 - General** Totals	$253,525.00	$19,377.79	$125,627.21	$127,897.79	50%	$113,812.31
Division **11 - Accounting Services** Totals	$253,525.00	$19,377.79	$125,627.21	$127,897.79	50%	$113,812.31
Division **12 - Billing & Collections**						
Program **3021 - Cashiering**						
Salaries Part Time	51,585.00	3,933.00	24,581.88	27,003.12	48	21,776.41
Taxes & Benefits Medicare	750.00	57.11	370.55	379.45	49	315.54
Taxes & Benefits Social Security	3,205.00	244.20	1,584.39	1,620.61	49	1,349.19
Taxes & Benefits IMRF Er Contribution	6,195.00	472.64	2,948.63	3,246.37	48	2,609.15
Program **3021 - Cashiering** Totals	$61,735.00	$4,706.95	$29,485.45	$32,249.55	48%	$26,050.29
Program **3022 - Utility Billing**						
Salaries Full Time	128,195.00	9,867.20	62,163.36	66,031.64	48	55,236.30
Salaries Overtime	1,500.00	.00	.00	1,500.00	0	393.64
Salaries Special Compensation	550.00	.00	.00	550.00	0	.00

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **605 - Waterworks Fund**						
EXPENSE						
Department **30 - Finance & Operations**						
Division **12 - Billing & Collections**						
Program **3022 - Utility Billing**						
Taxes & Benefits Medicare	1,900.00	140.27	885.39	1,014.61	47	791.53
Taxes & Benefits Social Security	8,080.00	599.80	3,785.79	4,294.21	47	3,384.48
Taxes & Benefits IMRF Er Contribution	15,635.00	1,184.06	7,459.59	8,175.41	48	6,670.04
Taxes & Benefits Medical/Dental Insurance	24,840.00	2,069.54	12,417.24	12,422.76	50	12,417.24
Taxes & Benefits Life Insurance	265.00	22.10	130.61	134.39	49	115.29
Office Supplies General	600.00	325.51	325.51	274.49	54	512.66
Office Supplies Paper	400.00	.00	63.32	336.68	16	63.65
Communications Postage	50,000.00	.00	30,000.00	20,000.00	60	42,500.00
Printing/Advertising Outside Printing Services	39,000.00	5,704.80	16,717.00	22,283.00	43	16,996.06
Repair and Maintenance Software	30,500.00	.00	30,500.00	.00	100	.00
Other Small Tools & Equipment	500.00	.00	.00	500.00	0	.00
Other Training & Travel	500.00	.00	.00	500.00	0	.00
Program **3022 - Utility Billing** Totals	$302,465.00	$19,913.28	$164,447.81	$138,017.19	54%	$139,080.89
Division **12 - Billing & Collections** Totals	$364,200.00	$24,620.23	$193,933.26	$170,266.74	53%	$165,131.18
Division **17 - Village Wide Benefit Programs**						
Program **0000 - General**						
Insurance Liability Premiums	61,000.00	5,083.00	30,498.00	30,502.00	50	28,998.00
Program **0000 - General** Totals	$61,000.00	$5,083.00	$30,498.00	$30,502.00	50%	$28,998.00
Division **17 - Village Wide Benefit Programs** Totals	$61,000.00	$5,083.00	$30,498.00	$30,502.00	50%	$28,998.00
Division **70 - Debt Service**						
Program **3069 - GO Series 2015**						
Principal	580,000.00	.00	288,000.00	292,000.00	50	276,000.00
Interest	140,440.00	.00	73,100.00	67,340.00	52	84,220.00
Paying Agent Fees	600.00	.00	.00	600.00	0	.00
Program **3069 - GO Series 2015** Totals	$721,040.00	$0.00	$361,100.00	$359,940.00	50%	$360,220.00
Division **70 - Debt Service** Totals	$721,040.00	$0.00	$361,100.00	$359,940.00	50%	$360,220.00
Division **80 - Interfund Transfers**						
Program **0000 - General**						
Services Administrative Service Charge	574,000.00	47,833.00	286,998.00	287,002.00	50	273,000.00
Interfund Transfers Out	342,600.00	25,417.00	152,502.00	190,098.00	45	150,000.00
Program **0000 - General** Totals	$916,600.00	$73,250.00	$439,500.00	$477,100.00	48%	$423,000.00
Division **80 - Interfund Transfers** Totals	$916,600.00	$73,250.00	$439,500.00	$477,100.00	48%	$423,000.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **605 - Waterworks Fund**						
EXPENSE						
Department **30 - Finance & Operations** Totals	$2,509,085.00	$136,729.00	$1,240,831.23	$1,268,253.77	49%	$1,177,329.44
Department **34 - Human Resources**						
Division **17 - Village Wide Benefit Programs**						
Program **0000 - General**						
Salaries Special Compensation	2,500.00	.00	.00	2,500.00	0	.00
Taxes & Benefits Medicare	40.00	.00	.00	40.00	0	.00
Taxes & Benefits Social Security	155.00	.00	.00	155.00	0	.00
Taxes & Benefits IMRF Er Contribution	300.00	.00	.00	300.00	0	.00
Program **0000 - General** Totals	$2,995.00	$0.00	$0.00	$2,995.00	0%	$0.00
Division **17 - Village Wide Benefit Programs** Totals	$2,995.00	$0.00	$0.00	$2,995.00	0%	$0.00
Department **34 - Human Resources** Totals	$2,995.00	$0.00	$0.00	$2,995.00	0%	$0.00
Department **38 - Information Technology**						
Division **75 - Capital Outlay**						
Program **6030 - Technology**						
Technology	27,000.00	.00	.00	27,000.00	0	.00
Program **6030 - Technology** Totals	$27,000.00	$0.00	$0.00	$27,000.00	0%	$0.00
Division **75 - Capital Outlay** Totals	$27,000.00	$0.00	$0.00	$27,000.00	0%	$0.00
Department **38 - Information Technology** Totals	$27,000.00	$0.00	$0.00	$27,000.00	0%	$0.00
Department **52 - Public Works**						
Division **01 - Administration**						
Program **0000 - General**						
Office Supplies General	6,508.00	.00	2,436.66	4,071.34	37	1,666.70
Repair and Maintenance Machinery & Equipment	500.00	.00	.00	500.00	0	.00
Other Memberships & Publications	22,182.00	6,697.00	13,326.28	8,855.72	60	6,088.18
Other Training & Travel	5,050.00	.00	1,752.00	3,298.00	35	963.50
Program **0000 - General** Totals	$34,240.00	$6,697.00	$17,514.94	$16,725.06	51%	$8,718.38
Division **01 - Administration** Totals	$34,240.00	$6,697.00	$17,514.94	$16,725.06	51%	$8,718.38
Division **38 - Building, Grounds, Electrical**						
Program **5201 - Buildings & Grounds Maintenance**						
Salaries Full Time	90,255.00	6,942.40	43,737.12	46,517.88	48	39,959.52
Salaries Overtime	1,500.00	.00	40.28	1,459.72	3	127.78
Salaries Special Compensation	750.00	.00	.00	750.00	0	.00
Taxes & Benefits Medicare	1,345.00	101.16	637.83	707.17	47	582.78
Taxes & Benefits Social Security	5,740.00	432.58	2,727.34	3,012.66	48	2,491.87
Taxes & Benefits IMRF Er Contribution	11,105.00	833.08	5,253.28	5,851.72	47	4,863.92

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **605 - Waterworks Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **38 - Building, Grounds, Electrical**						
Program **5201 - Buildings & Grounds Maintenance**						
Taxes & Benefits Medical/Dental Insurance	24,835.00	2,069.56	12,417.36	12,417.64	50	12,417.36
Taxes & Benefits Life Insurance	190.00	15.60	92.07	97.93	48	83.38
Operating Supplies Custodial	12,000.00	503.57	3,883.97	8,116.03	32	6,056.65
Operating Supplies Clothing	1,200.00	168.75	292.24	907.76	24	45.00
R&M Supplies Equipment Parts	12,000.00	.00	1,640.87	10,359.13	14	10,621.56
Services Custodial	19,400.00	1,800.00	5,400.00	14,000.00	28	5,636.46
Utility Services Electric	6,000.00	320.79	2,396.50	3,603.50	40	2,321.82
Utility Services Natural Gas	50,000.00	.00	.00	50,000.00	0	.00
Repair and Maintenance Machinery & Equipment	13,001.00	739.24	3,848.10	9,152.90	30	2,756.89
Repair and Maintenance Vehicle Maint Service Charge	6,145.00	512.00	3,072.00	3,073.00	50	3,072.00
Program **5201 - Buildings & Grounds Maintenance** Totals	$255,466.00	$14,438.73	$85,438.96	$170,027.04	33%	$91,036.99
Program **5202 - Mechanical Maintenance**						
Salaries Overtime	500.00	.00	.00	500.00	0	.00
Taxes & Benefits Medicare	10.00	.00	.00	10.00	0	.00
Taxes & Benefits Social Security	35.00	.00	.00	35.00	0	.00
Taxes & Benefits IMRF Er Contribution	60.00	.00	.00	60.00	0	.00
R&M Supplies Equipment Parts	9,280.00	45.98	1,653.53	7,626.47	18	8,449.11
Repair and Maintenance Machinery & Equipment	4,050.00	.00	1,427.62	2,622.38	35	1,386.04
Other Small Tools & Equipment	300.00	.00	.00	300.00	0	.00
Program **5202 - Mechanical Maintenance** Totals	$14,235.00	$45.98	$3,081.15	$11,153.85	22%	$9,835.15
Division **38 - Building, Grounds, Electrical** Totals	$269,701.00	$14,484.71	$88,520.11	$181,180.89	33%	$100,872.14
Division **39 - Forestry**						
Program **5212 - Landscape Maintenance**						
Services Custodial	15,000.00	2,065.15	4,164.14	10,835.86	28	.00
Program **5212 - Landscape Maintenance** Totals	$15,000.00	$2,065.15	$4,164.14	$10,835.86	28%	$0.00
Division **39 - Forestry** Totals	$15,000.00	$2,065.15	$4,164.14	$10,835.86	28%	$0.00
Division **40 - Utilities**						
Program **5223 - Water System Maintenance**						
Salaries Full Time	650,800.00	49,873.60	313,633.44	337,166.56	48	278,000.67
Salaries Part Time	.00	.00	.00	.00	+++	4,200.00
Salaries Overtime	100,000.00	9,472.24	44,057.80	55,942.20	44	23,316.77
Salaries Special Compensation	22,500.00	1,100.07	7,197.35	15,302.65	32	6,801.87

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **605 - Waterworks Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **40 - Utilities**						
Program **5223 - Water System Maintenance**						
Taxes & Benefits Medicare	11,245.00	877.39	5,313.31	5,931.69	47	4,517.45
Taxes & Benefits Social Security	48,005.00	3,751.63	22,719.21	25,285.79	47	19,316.18
Taxes & Benefits IMRF Er Contribution	92,815.00	7,253.53	43,921.63	48,893.37	47	36,751.41
Taxes & Benefits Medical/Dental Insurance	132,460.00	11,727.50	70,365.00	62,095.00	53	66,225.96
Taxes & Benefits Life Insurance	1,345.00	111.28	647.32	697.68	48	576.44
Taxes & Benefits Allowances	720.00	30.00	180.00	540.00	25	165.00
Operating Supplies Chemicals	5,000.00	1,575.00	1,575.00	3,425.00	32	1,119.00
Operating Supplies Clothing	4,200.00	.00	352.16	3,847.84	8	1,402.60
R&M Supplies Utility System	140,000.00	27,530.79	81,084.20	58,915.80	58	59,657.75
Services Other	95,083.00	4,555.15	24,519.25	70,563.75	26	25,230.00
Utility Services Electric	260,000.00	19,395.77	114,864.50	145,135.50	44	108,417.53
Utility Services Natural Gas	10,000.00	771.21	4,202.10	5,797.90	42	3,960.29
Utility Services Refuse Disposal	30,000.00	1,545.00	1,545.00	28,455.00	5	7,760.00
Repair and Maintenance Utility System	50,162.00	547.53	17,514.39	32,647.61	35	1,813.98
Repair and Maintenance Software	4,500.00	1,967.59	1,967.59	2,532.41	44	2,950.00
Repair and Maintenance Vehicle Maint Service Charge	111,395.00	9,283.00	55,698.00	55,697.00	50	55,698.00
Other Small Tools & Equipment	10,000.00	387.29	2,440.22	7,559.78	24	17,864.46
Program **5223 - Water System Maintenance** Totals	$1,780,230.00	$151,755.57	$813,797.47	$966,432.53	46%	$725,745.36
Program **5224 - Water Purchase**						
Utility Services Water/Sewer	3,017,460.00	.00	1,503,010.00	1,514,450.00	50	1,490,735.00
Program **5224 - Water Purchase** Totals	$3,017,460.00	$0.00	$1,503,010.00	$1,514,450.00	50%	$1,490,735.00
Division **40 - Utilities** Totals	$4,797,690.00	$151,755.57	$2,316,807.47	$2,480,882.53	48%	$2,216,480.36
Division **43 - Engineering**						
Program **0000 - General**						
Salaries Full Time	101,245.00	7,748.80	48,817.44	52,427.56	48	44,038.78
Salaries Special Compensation	1,000.00	.00	.00	1,000.00	0	.00
Taxes & Benefits Medicare	1,465.00	107.66	679.44	785.56	46	611.75
Taxes & Benefits Social Security	6,395.00	460.34	2,905.16	3,489.84	45	2,615.75
Taxes & Benefits IMRF Er Contribution	12,275.00	929.86	5,858.82	6,416.18	48	5,280.59
Taxes & Benefits Medical/Dental Insurance	16,560.00	1,379.70	8,278.20	8,281.80	50	8,278.20
Taxes & Benefits Life Insurance	205.00	17.40	104.40	100.60	51	91.96

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **605 - Waterworks Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **43 - Engineering**						
Program **0000 - General**						
Taxes & Benefits Allowances	360.00	30.00	180.00	180.00	50	165.00
Services Engineering	42,500.00	3,668.00	14,658.50	27,841.50	34	6,036.00
Repair and Maintenance Vehicle Maint Service Charge	6,145.00	512.00	3,072.00	3,073.00	50	3,072.00
Program **0000 - General** Totals	$188,150.00	$14,853.76	$84,553.96	$103,596.04	45%	$70,190.03
Division **43 - Engineering** Totals	$188,150.00	$14,853.76	$84,553.96	$103,596.04	45%	$70,190.03
Division **75 - Capital Outlay**						
Program **6010 - Buildings & Facilities**						
Buildings & Structures	323,747.00	15,153.13	31,713.13	292,033.87	10	3,791.50
Heavy Machinery	62,250.00	.00	15,250.00	47,000.00	24	.00
Program **6010 - Buildings & Facilities** Totals	$385,997.00	$15,153.13	$46,963.13	$339,033.87	12%	$3,791.50
Program **6030 - Technology**						
Improvements Other Than Buildings	105,980.00	.00	.00	105,980.00	0	.00
Technology	100,000.00	.00	56,868.59	43,131.41	57	.00
Program **6030 - Technology** Totals	$205,980.00	$0.00	$56,868.59	$149,111.41	28%	$0.00
Program **6080 - Water System**						
Improvements Other Than Buildings	6,934,327.00	118,220.96	429,022.02	6,505,304.98	6	500,999.55
Program **6080 - Water System** Totals	$6,934,327.00	$118,220.96	$429,022.02	$6,505,304.98	6%	$500,999.55
Division **75 - Capital Outlay** Totals	$7,526,304.00	$133,374.09	$532,853.74	$6,993,450.26	7%	$504,791.05
Department **52 - Public Works** Totals	$12,831,085.00	$323,230.28	$3,044,414.36	$9,786,670.64	24%	$2,901,051.96
EXPENSE TOTALS	$15,370,165.00	$459,959.28	$4,285,245.59	$11,084,919.41	28%	$4,078,381.40
Fund **605 - Waterworks Fund** Totals						
REVENUE TOTALS	15,370,165.00	979,024.38	5,735,687.44	9,634,477.56	37%	5,245,397.16
EXPENSE TOTALS	15,370,165.00	459,959.28	4,285,245.59	11,084,919.41	28%	4,078,381.40
Fund **605 - Waterworks Fund** Net Gain (Loss)	$0.00	$519,065.10	$1,450,441.85	$1,450,441.85	+++	$1,167,015.76

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **610 - Sewerage Fund**						
REVENUE						
Grants	617,908.00	.00	.00	617,908.00	0	.00
Sewer Service Resident - Regular	2,621,265.00	225,844.40	1,349,427.93	1,271,837.07	51	1,310,630.29
Sewer Service Resident - Penalties	25,000.00	3,946.66	14,247.37	10,752.63	57	17,041.71
Sewer Service Non-Resident - Regular	544,065.00	48,806.52	251,461.61	292,603.39	46	249,076.44
Sewer Service Non-Resident - Penalties	2,000.00	184.35	1,069.87	930.13	53	1,750.09
Sewer Service Sewer Connection	6,000.00	.00	4,011.27	1,988.73	67	4,445.95
Sewer Service Fair Meadows Maintenance	1,800.00	375.21	1,137.23	662.77	63	1,104.07
Sewer Service Flood Control	1,125,000.00	90,745.42	570,186.69	554,813.31	51	569,423.14
Sewer Service 50/50 Sewer Extension	.00	.00	12,000.00	(12,000.00)	+++	8,400.00
Sewer Service Detention	.00	.00	14,843.25	(14,843.25)	+++	.00
Interest Income Interest on Investments	5,000.00	236.03	7,225.57	(2,225.57)	145	23,793.38
Interest Income Interest on Loans	.00	.00	88.38	(88.38)	+++	27.48
Other Misc Reimbursements/Refunds	.00	.00	.00	.00	+++	1,639.48
Other Miscellaneous Income	250.00	.00	.00	250.00	0	.00
(Source)/Use of Reserves	2,576,006.00	.00	.00	2,576,006.00	0	.00
REVENUE TOTALS	$7,524,294.00	$370,138.59	$2,225,699.17	$5,298,594.83	30%	$2,187,332.03
EXPENSE						
Department **30 - Finance & Operations**						
Division **17 - Village Wide Benefit Programs**						
Program **0000 - General**						
Insurance Liability Premiums	61,000.00	5,083.00	30,498.00	30,502.00	50	28,998.00
Program **0000 - General** Totals	$61,000.00	$5,083.00	$30,498.00	$30,502.00	50%	$28,998.00
Division **17 - Village Wide Benefit Programs** Totals	$61,000.00	$5,083.00	$30,498.00	$30,502.00	50%	$28,998.00
Division **70 - Debt Service**						
Program **3058 - GO Ref Series 2010A**						
Principal	675,000.00	.00	.00	675,000.00	0	.00
Interest	55,200.00	.00	27,600.00	27,600.00	50	40,600.00
Paying Agent Fees	500.00	250.00	250.00	250.00	50	.00
Program **3058 - GO Ref Series 2010A** Totals	$730,700.00	$250.00	$27,850.00	$702,850.00	4%	$40,600.00
Program **3067 - GO Ref Series 2014A**						
Principal	265,000.00	.00	.00	265,000.00	0	.00
Interest	59,415.00	.00	29,706.25	29,708.75	50	32,256.25
Paying Agent Fees	500.00	.00	.00	500.00	0	.00
Program **3067 - GO Ref Series 2014A** Totals	$324,915.00	$0.00	$29,706.25	$295,208.75	9%	$32,256.25

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **610 - Sewerage Fund**						
EXPENSE						
Department **30 - Finance & Operations**						
Division **70 - Debt Service**						
Program **3069 - GO Series 2015**						
Principal	145,000.00	.00	72,000.00	73,000.00	50	69,000.00
Interest	35,110.00	.00	18,275.00	16,835.00	52	21,055.00
Paying Agent Fees	500.00	.00	.00	500.00	0	.00
Program **3069 - GO Series 2015** Totals	$180,610.00	$0.00	$90,275.00	$90,335.00	50%	$90,055.00
Division **70 - Debt Service** Totals	$1,236,225.00	$250.00	$147,831.25	$1,088,393.75	12%	$162,911.25
Division **80 - Interfund Transfers**						
Program **0000 - General**						
Services Administrative Service Charge	540,000.00	45,000.00	270,000.00	270,000.00	50	236,502.00
Interfund Transfers Out	305,000.00	25,417.00	152,502.00	152,498.00	50	150,000.00
Program **0000 - General** Totals	$845,000.00	$70,417.00	$422,502.00	$422,498.00	50%	$386,502.00
Division **80 - Interfund Transfers** Totals	$845,000.00	$70,417.00	$422,502.00	$422,498.00	50%	$386,502.00
Department **30 - Finance & Operations** Totals	$2,142,225.00	$75,750.00	$600,831.25	$1,541,393.75	28%	$578,411.25
Department **34 - Human Resources**						
Division **17 - Village Wide Benefit Programs**						
Program **0000 - General**						
Salaries Special Compensation	500.00	.00	.00	500.00	0	.00
Taxes & Benefits Medicare	10.00	.00	.00	10.00	0	.00
Taxes & Benefits Social Security	35.00	.00	.00	35.00	0	.00
Taxes & Benefits IMRF Er Contribution	60.00	.00	.00	60.00	0	.00
Program **0000 - General** Totals	$605.00	$0.00	$0.00	$605.00	0%	$0.00
Division **17 - Village Wide Benefit Programs** Totals	$605.00	$0.00	$0.00	$605.00	0%	$0.00
Department **34 - Human Resources** Totals	$605.00	$0.00	$0.00	$605.00	0%	$0.00
Department **52 - Public Works**						
Division **40 - Utilities**						
Program **5221 - Sanitary System Maintenance**						
Salaries Full Time	316,095.00	24,235.20	152,681.76	163,413.24	48	133,623.40
Salaries Overtime	15,000.00	33.09	5,929.24	9,070.76	40	6,463.83
Salaries Special Compensation	1,750.00	.00	.00	1,750.00	0	.00
Taxes & Benefits Medicare	4,840.00	352.39	2,271.03	2,568.97	47	2,028.68
Taxes & Benefits Social Security	20,640.00	1,506.76	9,710.52	10,929.48	47	8,674.37

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **610 - Sewerage Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **40 - Utilities**						
Program **5221 - Sanitary System Maintenance**						
Taxes & Benefits IMRF Er Contribution	39,950.00	2,912.17	18,673.60	21,276.40	47	16,822.83
Taxes & Benefits Medical/Dental Insurance	97,670.00	8,278.24	49,669.44	48,000.56	51	45,530.28
Taxes & Benefits Life Insurance	660.00	54.08	315.55	344.45	48	278.74
Operating Supplies Chemicals	3,500.00	.00	2,230.96	1,269.04	64	1,876.13
Operating Supplies Clothing	2,400.00	.00	.00	2,400.00	0	762.84
R&M Supplies Utility System	13,500.00	2,284.95	3,422.95	10,077.05	25	5,131.75
Services Other	3,500.00	.00	.00	3,500.00	0	.00
Utility Services Refuse Disposal	79,770.00	18,163.09	38,989.84	40,780.16	49	6,439.24
Repair and Maintenance Vehicle Maint Service Charge	40,510.00	3,376.00	20,256.00	20,254.00	50	20,256.00
Other Small Tools & Equipment	3,200.00	13.45	445.01	2,754.99	14	2,169.34
Program **5221 - Sanitary System Maintenance** Totals	$642,985.00	$61,209.42	$304,595.90	$338,389.10	47%	$250,057.43
Program **5222 - Storm System Maintenance**						
Salaries Full Time	83,900.00	6,454.40	40,662.72	43,237.28	48	37,146.40
Salaries Overtime	5,000.00	809.44	1,093.13	3,906.87	22	118.84
Salaries Special Compensation	750.00	.00	.00	750.00	0	.00
Taxes & Benefits Medicare	1,305.00	105.22	604.82	700.18	46	537.82
Taxes & Benefits Social Security	5,560.00	449.87	2,586.00	2,974.00	47	2,299.56
Taxes & Benefits IMRF Er Contribution	10,760.00	871.66	5,010.69	5,749.31	47	4,452.10
Taxes & Benefits Medical/Dental Insurance	24,835.00	2,069.56	12,417.36	12,417.64	50	12,417.36
Taxes & Benefits Life Insurance	175.00	14.48	85.35	89.65	49	77.77
Operating Supplies Clothing	1,340.00	.00	500.90	839.10	37	363.64
R&M Supplies Utility System	13,250.00	.00	1,119.63	12,130.37	8	2,738.80
Services Engineering	34,991.00	6,766.00	12,938.95	22,052.05	37	9,687.70
Services Other	11,500.00	.00	2,550.00	8,950.00	22	.00
Utility Services Refuse Disposal	1,750.00	.00	.00	1,750.00	0	218.21
Repair and Maintenance Utility System	9,000.00	4,097.00	4,097.00	4,903.00	46	3,999.27
Repair and Maintenance Vehicle Maint Service Charge	40,510.00	3,376.00	20,256.00	20,254.00	50	20,256.00
Other Small Tools & Equipment	1,250.00	133.31	1,055.57	194.43	84	1,225.47
Program **5222 - Storm System Maintenance** Totals	$245,876.00	$25,146.94	$104,978.12	$140,897.88	43%	$95,538.94
Division **40 - Utilities** Totals	$888,861.00	$86,356.36	$409,574.02	$479,286.98	46%	$345,596.37

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **610 - Sewerage Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **43 - Engineering**						
Program **0000 - General**						
Salaries Full Time	136,585.00	10,506.60	66,191.58	70,393.42	48	59,649.00
Salaries Special Compensation	3,350.00	.00	.00	3,350.00	0	.00
Taxes & Benefits Medicare	2,010.00	146.43	924.13	1,085.87	46	831.50
Taxes & Benefits Social Security	8,705.00	626.10	3,951.46	4,753.54	45	3,555.36
Taxes & Benefits IMRF Er Contribution	16,795.00	1,260.80	7,943.04	8,851.96	47	7,151.87
Taxes & Benefits Medical/Dental Insurance	24,835.00	2,069.54	12,417.24	12,417.76	50	12,417.24
Taxes & Benefits Life Insurance	280.00	23.44	140.64	139.36	50	123.97
Services Engineering	22,500.00	1,462.50	6,150.00	16,350.00	27	.00
Communications Cell Phones	468.00	.00	.00	468.00	0	.00
Repair and Maintenance Vehicle Maint Service Charge	6,145.00	512.00	3,072.00	3,073.00	50	3,072.00
Program **0000 - General** Totals	$221,673.00	$16,607.41	$100,790.09	$120,882.91	45%	$86,800.94
Division **43 - Engineering** Totals	$221,673.00	$16,607.41	$100,790.09	$120,882.91	45%	$86,800.94
Division **75 - Capital Outlay**						
Program **6010 - Buildings & Facilities**						
Buildings & Structures	70,000.00	15,153.12	15,153.12	54,846.88	22	.00
Program **6010 - Buildings & Facilities** Totals	$70,000.00	$15,153.12	$15,153.12	$54,846.88	22%	$0.00
Program **6020 - Flood Control**						
Improvements Other Than Buildings	1,440,294.00	18,762.53	53,136.78	1,387,157.22	4	263,771.76
Program **6020 - Flood Control** Totals	$1,440,294.00	$18,762.53	$53,136.78	$1,387,157.22	4%	$263,771.76
Program **6050 - Sanitary Sewer System**						
Improvements Other Than Buildings	2,760,636.00	.00	.00	2,760,636.00	0	1,283.10
Program **6050 - Sanitary Sewer System** Totals	$2,760,636.00	$0.00	$0.00	$2,760,636.00	0%	$1,283.10
Division **75 - Capital Outlay** Totals	$4,270,930.00	$33,915.65	$68,289.90	$4,202,640.10	2%	$265,054.86
Department **52 - Public Works** Totals	$5,381,464.00	$136,879.42	$578,654.01	$4,802,809.99	11%	$697,452.17
EXPENSE TOTALS	$7,524,294.00	$212,629.42	$1,179,485.26	$6,344,808.74	16%	$1,275,863.42
Fund **610 - Sewerage Fund** Totals						
REVENUE TOTALS	7,524,294.00	370,138.59	2,225,699.17	5,298,594.83	30%	2,187,332.03
EXPENSE TOTALS	7,524,294.00	212,629.42	1,179,485.26	6,344,808.74	16%	1,275,863.42
Fund **610 - Sewerage Fund** Net Gain (Loss)	$0.00	$157,509.17	$1,046,213.91	$1,046,213.91	+++	$911,468.61

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **615 - Refuse Fund**						
REVENUE						
Business Licenses & Permits Commercial Refuse License	13,500.00	.00	12,544.00	956.00	93	14,786.00
Refuse Service Refuse Collection	3,720,625.00	287,537.64	1,813,492.39	1,907,132.61	49	1,820,938.84
Refuse Service Penalties	37,500.00	6,034.38	16,372.79	21,127.21	44	16,999.58
Refuse Service Multi-Family Disposal Fee	730,360.00	61,149.71	366,898.26	363,461.74	50	357,575.76
Interest Income Interest on Investments	7,500.00	20.00	207.00	7,293.00	3	11,152.15
(Source)/Use of Reserves	(3,100.00)	.00	.00	(3,100.00)	0	.00
REVENUE TOTALS	$4,506,385.00	$354,741.73	$2,209,514.44	$2,296,870.56	49%	$2,221,452.33
EXPENSE						
Department **30 - Finance & Operations**						
Division **80 - Interfund Transfers**						
Program **0000 - General**						
Services Administrative Service Charge	158,000.00	13,167.00	79,002.00	78,998.00	50	75,000.00
Interfund Transfers Out	475,000.00	39,583.00	237,498.00	237,502.00	50	237,498.00
Program **0000 - General** Totals	$633,000.00	$52,750.00	$316,500.00	$316,500.00	50%	$312,498.00
Division **80 - Interfund Transfers** Totals	$633,000.00	$52,750.00	$316,500.00	$316,500.00	50%	$312,498.00
Department **30 - Finance & Operations** Totals	$633,000.00	$52,750.00	$316,500.00	$316,500.00	50%	$312,498.00
Department **52 - Public Works**						
Division **40 - Utilities**						
Program **5225 - Refuse & Recycling**						
Utility Services Refuse Collection	2,673,065.00	252,027.99	1,001,997.77	1,671,067.23	37	983,573.95
Utility Services Refuse Disposal	1,200,320.00	99,902.00	787,943.28	412,376.72	66	737,843.68
Program **5225 - Refuse & Recycling** Totals	$3,873,385.00	$351,929.99	$1,789,941.05	$2,083,443.95	46%	$1,721,417.63
Division **40 - Utilities** Totals	$3,873,385.00	$351,929.99	$1,789,941.05	$2,083,443.95	46%	$1,721,417.63
Department **52 - Public Works** Totals	$3,873,385.00	$351,929.99	$1,789,941.05	$2,083,443.95	46%	$1,721,417.63
EXPENSE TOTALS	$4,506,385.00	$404,679.99	$2,106,441.05	$2,399,943.95	47%	$2,033,915.63
Fund **615 - Refuse Fund** Totals						
REVENUE TOTALS	4,506,385.00	354,741.73	2,209,514.44	2,296,870.56	49%	2,221,452.33
EXPENSE TOTALS	4,506,385.00	404,679.99	2,106,441.05	2,399,943.95	47%	2,033,915.63
Fund **615 - Refuse Fund** Net Gain (Loss)	$0.00	($49,938.26)	$103,073.39	$103,073.39	+++	$187,536.70

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **620 - Parking System Fund**						
REVENUE						
Parking Fees Daily Fee - Commuter	170,000.00	4,607.82	13,586.96	156,413.04	8	103,931.94
Parking Fees Permit Fee - Business	2,500.00	210.00	1,200.00	1,300.00	48	3,957.96
Parking Fees Permit Fee - Commuter	100,000.00	5,101.34	60,301.87	39,698.13	60	93,989.18
Interest Income Interest on Investments	1,000.00	43.00	6,369.02	(5,369.02)	637	5,853.15
Rental Income Buildings	20,500.00	250.00	12,323.40	8,176.60	60	12,297.36
(Source)/Use of Reserves	325,396.00	.00	.00	325,396.00	0	.00
REVENUE TOTALS	$619,396.00	$10,212.16	$93,781.25	$525,614.75	15%	$220,029.59
EXPENSE						
Department **30 - Finance & Operations**						
Division **12 - Billing & Collections**						
Program **3023 - Commuter Parking**						
Services Banking	24,870.00	210.92	886.28	23,983.72	4	7,368.52
Printing/Advertising Outside Printing Services	330.00	.00	330.00	.00	100	.00
Rental Buildings	54,900.00	2,664.00	18,920.00	35,980.00	34	22,927.04
Program **3023 - Commuter Parking** Totals	$80,100.00	$2,874.92	$20,136.28	$59,963.72	25%	$30,295.56
Division **12 - Billing & Collections** Totals	$80,100.00	$2,874.92	$20,136.28	$59,963.72	25%	$30,295.56
Division **80 - Interfund Transfers**						
Program **0000 - General**						
Services Administrative Service Charge	163,000.00	13,583.00	81,498.00	81,502.00	50	77,502.00
Program **0000 - General** Totals	$163,000.00	$13,583.00	$81,498.00	$81,502.00	50%	$77,502.00
Division **80 - Interfund Transfers** Totals	$163,000.00	$13,583.00	$81,498.00	$81,502.00	50%	$77,502.00
Department **30 - Finance & Operations** Totals	$243,100.00	$16,457.92	$101,634.28	$141,465.72	42%	$107,797.56
Department **52 - Public Works**						
Division **38 - Building, Grounds, Electrical**						
Program **5201 - Buildings & Grounds Maintenance**						
Salaries Overtime	4,500.00	.00	39.07	4,460.93	1	.00
Taxes & Benefits Medicare	70.00	.00	.56	69.44	1	.00
Taxes & Benefits Social Security	280.00	.00	2.42	277.58	1	.00
Taxes & Benefits IMRF Er Contribution	540.00	.00	4.69	535.31	1	.00
Services Custodial	95,809.00	7,984.07	47,904.42	47,904.58	50	37,996.75
Services Other	90,395.00	.00	41,296.80	49,098.20	46	35,638.92
Utility Services Electric	52,000.00	3,153.86	19,476.75	32,523.25	37	21,874.55
Utility Services Natural Gas	6,000.00	286.16	2,078.75	3,921.25	35	1,798.43

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Enterprise Fund**						
Fund **620 - Parking System Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **38 - Building, Grounds, Electrical**						
Program **5201 - Buildings & Grounds Maintenance**						
Repair and Maintenance Buildings	56,071.00	893.57	11,713.01	44,357.99	21	11,330.34
Repair and Maintenance Landscape	19,000.00	1,918.00	5,754.00	13,246.00	30	5,754.00
Program **5201 - Buildings & Grounds Maintenance** Totals	$324,665.00	$14,235.66	$128,270.47	$196,394.53	40%	$114,392.99
Division **38 - Building, Grounds, Electrical** Totals	$324,665.00	$14,235.66	$128,270.47	$196,394.53	40%	$114,392.99
Division **75 - Capital Outlay**						
Program **6010 - Buildings & Facilities**						
Buildings & Structures	51,631.00	.00	.00	51,631.00	0	62,984.30
Program **6010 - Buildings & Facilities** Totals	$51,631.00	$0.00	$0.00	$51,631.00	0%	$62,984.30
Division **75 - Capital Outlay** Totals	$51,631.00	$0.00	$0.00	$51,631.00	0%	$62,984.30
Department **52 - Public Works** Totals	$376,296.00	$14,235.66	$128,270.47	$248,025.53	34%	$177,377.29
EXPENSE TOTALS	$619,396.00	$30,693.58	$229,904.75	$389,491.25	37%	$285,174.85
Fund **620 - Parking System Fund** Totals						
REVENUE TOTALS	619,396.00	10,212.16	93,781.25	525,614.75	15%	220,029.59
EXPENSE TOTALS	619,396.00	30,693.58	229,904.75	389,491.25	37%	285,174.85
Fund **620 - Parking System Fund** Net Gain (Loss)	$0.00	($20,481.42)	($136,123.50)	($136,123.50)	+++	($65,145.26)
Fund Type **Enterprise Fund** Totals						
REVENUE TOTALS	28,020,240.00	1,714,116.86	10,264,682.30	17,755,557.70	37%	9,874,211.11
EXPENSE TOTALS	28,020,240.00	1,107,962.27	7,801,076.65	20,219,163.35	28%	7,673,335.30
Fund Type **Enterprise Fund** Net Gain (Loss)	$0.00	$606,154.59	$2,463,605.65	$2,463,605.65	+++	$2,200,875.81

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Internal Service Fund**						
Fund **701 - Health Insurance Fund**						
REVENUE						
Interest Income Interest on Investments	.00	.00	14,990.51	(14,990.51)	+++	1,016.75
REVENUE TOTALS	$0.00	$0.00	$14,990.51	($14,990.51)	+++	$1,016.75
EXPENSE						
Department **34 - Human Resources**						
Division **18 - Health Insurance Program**						
Program **0000 - General**						
Services Claims Administration	.00	(76,009.95)	(76,009.95)	76,009.95	+++	106,622.11
Insurance Health Premiums	.00	.00	.00	.00	+++	574,180.58
Program **0000 - General** Totals	$0.00	($76,009.95)	($76,009.95)	$76,009.95	+++	$680,802.69
Division **18 - Health Insurance Program** Totals	$0.00	($76,009.95)	($76,009.95)	$76,009.95	+++	$680,802.69
Department **34 - Human Resources** Totals	$0.00	($76,009.95)	($76,009.95)	$76,009.95	+++	$680,802.69
EXPENSE TOTALS	$0.00	($76,009.95)	($76,009.95)	$76,009.95	+++	$680,802.69
Fund **701 - Health Insurance Fund** Totals						
REVENUE TOTALS	.00	.00	14,990.51	(14,990.51)	+++	1,016.75
EXPENSE TOTALS	.00	(76,009.95)	(76,009.95)	76,009.95	+++	680,802.69
Fund **701 - Health Insurance Fund** Net Gain (Loss)	$0.00	$76,009.95	$91,000.46	$91,000.46	+++	($679,785.94)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Internal Service Fund**						
Fund **702 - Liability Insurance Fund**						
REVENUE						
Intragovernmental Service Charge Charge to Operations	1,528,500.00	127,374.00	764,244.00	764,256.00	50	756,648.00
Interest Income Interest on Investments	15,000.00	134.00	25,263.92	(10,263.92)	168	22,822.15
Insurance & Property Damage Excess Loss Recovery	.00	4,042.50	10,455.95	(10,455.95)	+++	.00
Other Misc Reimbursements/Refunds	.00	406.67	16,266.62	(16,266.62)	+++	39,277.22
(Source)/Use of Reserves	461,252.00	.00	.00	461,252.00	0	.00
REVENUE TOTALS	$2,004,752.00	$131,957.17	$816,230.49	$1,188,521.51	41%	$818,747.37
EXPENSE						
Department **34 - Human Resources**						
Division **19 - Liability Insurance Program**						
Program **0000 - General**						
Services Management Consulting	18,200.00	4,550.00	13,650.00	4,550.00	75	13,230.00
Services Banking	3,500.00	209.99	1,447.42	2,052.58	41	1,756.39
Services Management Fees	50,000.00	.00	50,000.00	.00	100	.00
Services Claims Administration	36,650.00	8,815.75	26,977.71	9,672.29	74	17,785.50
Services Other	320,000.00	80,000.00	160,000.00	160,000.00	50	160,000.00
Insurance Liability Premiums	607,111.00	525.00	607,110.46	.54	100	521,407.73
Insurance General Liability Claims	117,500.00	.00	34,744.45	82,755.55	30	61,656.02
Insurance Property Claims	78,000.00	.00	407.86	77,592.14	1	29,375.18
Insurance Automotive Claims	49,200.00	3,576.38	53,663.35	(4,463.35)	109	11,568.44
Insurance Work Comp Claims	695,000.00	10,665.23	87,839.63	607,160.37	13	544,191.84
Insurance Unemployment Claims	12,402.00	.00	3,515.50	8,886.50	28	.00
Other Memberships & Publications	17,189.00	.00	16,173.00	1,016.00	94	15,551.00
Program **0000 - General** Totals	$2,004,752.00	$108,342.35	$1,055,529.38	$949,222.62	53%	$1,376,522.10
Division **19 - Liability Insurance Program** Totals	$2,004,752.00	$108,342.35	$1,055,529.38	$949,222.62	53%	$1,376,522.10
Department **34 - Human Resources** Totals	$2,004,752.00	$108,342.35	$1,055,529.38	$949,222.62	53%	$1,376,522.10
EXPENSE TOTALS	$2,004,752.00	$108,342.35	$1,055,529.38	$949,222.62	53%	$1,376,522.10
Fund **702 - Liability Insurance Fund** Totals						
REVENUE TOTALS	2,004,752.00	131,957.17	816,230.49	1,188,521.51	41%	818,747.37
EXPENSE TOTALS	2,004,752.00	108,342.35	1,055,529.38	949,222.62	53%	1,376,522.10
Fund **702 - Liability Insurance Fund** Net Gain (Loss)	$0.00	$23,614.82	($239,298.89)	($239,298.89)	+++	($557,774.73)

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Internal Service Fund**						
Fund **710 - Fleet Services Fund**						
REVENUE						
Shared Revenues County Gas Tax Rebate	13,500.00	.00	.00	13,500.00	0	11,442.13
Reimbursements PW - Fuel	90,000.00	9,310.68	41,831.57	48,168.43	46	38,264.15
Reimbursements PW - Vehicle Parts	40,000.00	5,350.26	21,777.64	18,222.36	54	17,443.67
Reimbursements PW - Labor	30,000.00	2,776.06	16,440.32	13,559.68	55	16,346.73
Intragovernmental Service Charge Charge to Operations	1,572,765.00	131,064.00	786,384.00	786,381.00	50	830,046.00
Interest Income Interest on Investments	5,000.00	17.00	266.00	4,734.00	5	5,425.00
Insurance & Property Damage Property Damage Recovery	15,000.00	.00	22,246.24	(7,246.24)	148	6,072.10
Insurance & Property Damage Workers Comp Recovery	.00	.00	2,197.40	(2,197.40)	+++	57,357.04
Other Miscellaneous Income	.00	300.00	300.00	(300.00)	+++	56.36
(Source)/Use of Reserves	42,350.00	.00	.00	42,350.00	0	.00
REVENUE TOTALS	$1,808,615.00	$148,818.00	$891,443.17	$917,171.83	49%	$982,453.18
EXPENSE						
Department **52 - Public Works**						
Division **42 - Fleet Services**						
Program **0000 - General**						
Salaries Full Time	570,315.00	43,875.20	276,413.76	293,901.24	48	291,620.48
Salaries Part Time	4,770.00	.00	4,765.32	4.68	100	4,249.44
Salaries Overtime	12,030.00	.00	10,161.98	1,868.02	84	2,457.11
Salaries Special Compensation	7,050.00	.00	.00	7,050.00	0	.00
Taxes & Benefits Medicare	8,500.00	637.27	4,230.87	4,269.13	50	3,552.45
Taxes & Benefits Social Security	36,305.00	2,724.87	18,090.54	18,214.46	50	15,189.82
Taxes & Benefits IMRF Er Contribution	70,255.00	5,265.04	34,380.24	35,874.76	49	35,259.89
Taxes & Benefits Medical/Dental Insurance	120,840.00	8,968.08	53,808.48	67,031.52	45	66,225.84
Taxes & Benefits Life Insurance	1,185.00	98.16	578.24	606.76	49	609.12
Operating Supplies Motor Fuel	386,200.00	22,396.51	190,982.61	195,217.39	49	193,093.92
Operating Supplies Lubricants & Additives	20,000.00	2,661.77	8,841.81	11,158.19	44	7,533.69
Operating Supplies Clothing	3,000.00	.00	.00	3,000.00	0	354.50
R&M Supplies Vehicle Parts	381,000.00	42,861.97	203,152.45	177,847.55	53	159,866.26
Services Other	29,850.00	13,318.21	19,889.98	9,960.02	67	5,365.02
Utility Services Refuse Disposal	1,000.00	.00	512.57	487.43	51	593.13
Repair and Maintenance Machinery & Equipment	20,000.00	386.94	8,678.59	11,321.41	43	13,894.30
Repair and Maintenance Vehicles	114,940.00	22,266.93	86,281.39	28,658.61	75	91,900.89
Repair and Maintenance Software	9,000.00	.00	748.92	8,251.08	8	1,602.54

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/2
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Proprietary**						
Fund Type **Internal Service Fund**						
Fund **710 - Fleet Services Fund**						
EXPENSE						
Department **52 - Public Works**						
Division **42 - Fleet Services**						
Program **0000 - General**						
Other Small Tools & Equipment	12,375.00	.00	2,564.96	9,810.04	21	1,126.91
Program **0000 - General** Totals	$1,808,615.00	$165,460.95	$924,082.71	$884,532.29	51%	$894,495.31
Division **42 - Fleet Services** Totals	$1,808,615.00	$165,460.95	$924,082.71	$884,532.29	51%	$894,495.31
Department **52 - Public Works** Totals	$1,808,615.00	$165,460.95	$924,082.71	$884,532.29	51%	$894,495.31
EXPENSE TOTALS	$1,808,615.00	$165,460.95	$924,082.71	$884,532.29	51%	$894,495.31
Fund **710 - Fleet Services Fund** Totals						
REVENUE TOTALS	1,808,615.00	148,818.00	891,443.17	917,171.83	49%	982,453.18
EXPENSE TOTALS	1,808,615.00	165,460.95	924,082.71	884,532.29	51%	894,495.31
Fund **710 - Fleet Services Fund** Net Gain (Loss)	$0.00	($16,642.95)	($32,639.54)	($32,639.54)	+++	$87,957.87
Fund Type **Internal Service Fund** Totals						
REVENUE TOTALS	3,813,367.00	280,775.17	1,722,664.17	2,090,702.83	45%	1,802,217.30
EXPENSE TOTALS	3,813,367.00	197,793.35	1,903,602.14	1,909,764.86	50%	2,951,820.10
Fund Type **Internal Service Fund** Net Gain (Loss)	$0.00	$82,981.82	($180,937.97)	($180,937.97)	+++	($1,149,602.80)
Fund Category **Proprietary** Totals						
REVENUE TOTALS	31,833,607.00	1,994,892.03	11,987,346.47	19,846,260.53	38%	11,676,428.41
EXPENSE TOTALS	31,833,607.00	1,305,755.62	9,704,678.79	22,128,928.21	30%	10,625,155.40
Fund Category **Proprietary** Net Gain (Loss)	$0.00	$689,136.41	$2,282,667.68	$2,282,667.68	+++	$1,051,273.01

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VILLAGE OF PALATINE

Income Statement

Through 06/30/21
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Fiduciary Funds**						
Fund Type **Pension Trust Fund**						
Fund **801 - Police Pension Fund**						
REVENUE						
Interest Income Interest on Investments	750,000.00	327,496.42	803,275.11	(53,275.11)	107	714,560.87
Investment Income Realized Gain/Loss	250,000.00	(2,144,704.99)	2,705,236.45	(2,455,236.45)	1,082	1,645,944.94
Investment Income Unrealized Gain/Loss	.00	2,986,935.83	7,464,279.32	(7,464,279.32)	+++	(3,940,919.05)
Pension Contributions Employer Contributions	5,819,695.00	7,500.00	2,946,651.18	2,873,043.82	51	2,561,526.29
Pension Contributions Employee Contributions	1,157,975.00	85,830.88	563,886.86	594,088.14	49	561,524.12
Pension Contributions Portability/Svc Reinstate Pmts	51,800.00	.00	51,796.58	3.42	100	39,213.51
Other Miscellaneous Income	.00	.00	.00	.00	+++	2,632.98
(Source)/Use of Reserves	(951,670.00)	.00	.00	(951,670.00)	0	.00
REVENUE TOTALS	$7,077,800.00	$1,263,058.14	$14,535,125.50	($7,457,325.50)	205%	$1,584,483.66
EXPENSE						
Department **12 - Boards & Commissions**						
Division **07 - Police Pension Board**						
Program **0000 - General**						
Pension Service	5,600,000.00	443,913.11	2,652,787.42	2,947,212.58	47	2,532,084.50
Pension Duty Disability	325,000.00	21,047.09	126,282.54	198,717.46	39	115,060.20
Pension Non-Duty Disability	90,000.00	7,183.27	43,099.62	46,900.38	48	43,099.62
Pension Surviving Spouse	560,000.00	46,659.20	279,955.20	280,044.80	50	250,474.20
Office Supplies General	500.00	.00	.00	500.00	0	.00
Services Financial	300,000.00	.00	165,274.98	134,725.02	55	130,391.24
Services Banking	2,000.00	135.66	852.89	1,147.11	43	817.58
Services Legal	25,000.00	.00	1,687.50	23,312.50	7	1,956.25
Services Medical	5,000.00	.00	1,840.00	3,160.00	37	475.00
Services Other	12,000.00	.00	8,000.00	4,000.00	67	8,000.00
Other Memberships & Publications	1,500.00	.00	.00	1,500.00	0	.00
Other Training & Travel	5,000.00	.00	485.00	4,515.00	10	185.00
Refunds	151,800.00	.00	68,625.55	83,174.45	45	204,239.10
Program **0000 - General** Totals	$7,077,800.00	$518,938.33	$3,348,890.70	$3,728,909.30	47%	$3,286,782.69
Division **07 - Police Pension Board** Totals	$7,077,800.00	$518,938.33	$3,348,890.70	$3,728,909.30	47%	$3,286,782.69
Department **12 - Boards & Commissions** Totals	$7,077,800.00	$518,938.33	$3,348,890.70	$3,728,909.30	47%	$3,286,782.69
EXPENSE TOTALS	$7,077,800.00	$518,938.33	$3,348,890.70	$3,728,909.30	47%	$3,286,782.69
Fund **801 - Police Pension Fund** Totals						
REVENUE TOTALS	7,077,800.00	1,263,058.14	14,535,125.50	(7,457,325.50)	205%	1,584,483.66
EXPENSE TOTALS	7,077,800.00	518,938.33	3,348,890.70	3,728,909.30	47%	3,286,782.69
Fund **801 - Police Pension Fund** Net Gain (Loss)	$0.00	$744,119.81	$11,186,234.80	$11,186,234.80	+++	($1,702,299.03)

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/2
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Fiduciary Funds**						
Fund Type **Pension Trust Fund**						
Fund **802 - Fire Pension Fund**						
REVENUE						
Interest Income Interest on Investments	750,000.00	73,562.31	545,372.15	204,627.85	73	566,309.86
Investment Income Realized Gain/Loss	250,000.00	10,884.34	96,902.29	153,097.71	39	135,619.02
Investment Income Unrealized Gain/Loss	.00	533,960.53	5,804,413.02	(5,804,413.02)	+++	(1,948,491.09)
Pension Contributions Employer Contributions	5,668,495.00	7,500.00	3,079,830.64	2,588,664.36	54	2,710,975.72
Pension Contributions Employee Contributions	972,750.00	73,191.95	488,133.45	484,616.55	50	481,836.50
(Source)/Use of Reserves	(547,745.00)	.00	.00	(547,745.00)	0	.00
REVENUE TOTALS	$7,093,500.00	$699,099.13	$10,014,651.55	($2,921,151.55)	141%	$1,946,250.01
EXPENSE						
Department **12 - Boards & Commissions**						
Division **08 - Fire Pension Board**						
Program **0000 - General**						
Pension Service	6,070,000.00	477,165.71	2,802,712.31	3,267,287.69	46	2,641,080.54
Pension Duty Disability	440,000.00	30,618.61	183,711.66	256,288.34	42	181,977.24
Pension Non-Duty Disability	80,000.00	6,562.76	39,376.56	40,623.44	49	38,778.30
Pension Surviving Spouse	115,000.00	16,293.92	81,745.67	33,254.33	71	56,181.48
Office Supplies General	500.00	.00	.00	500.00	0	.00
Services Financial	250,000.00	.00	102,480.49	147,519.51	41	86,829.94
Services Banking	2,000.00	133.25	851.00	1,149.00	43	806.48
Services Legal	15,000.00	.00	.00	15,000.00	0	1,098.55
Services Medical	5,000.00	.00	340.00	4,660.00	7	275.00
Services Other	12,000.00	.00	8,000.00	4,000.00	67	8,000.00
Other Memberships & Publications	1,000.00	.00	.00	1,000.00	0	.00
Other Training & Travel	3,000.00	.00	.00	3,000.00	0	370.00
Refunds	100,000.00	.00	.00	100,000.00	0	31,617.90
Program **0000 - General** Totals	$7,093,500.00	$530,774.25	$3,219,217.69	$3,874,282.31	45%	$3,047,015.43
Division **08 - Fire Pension Board** Totals	$7,093,500.00	$530,774.25	$3,219,217.69	$3,874,282.31	45%	$3,047,015.43
Department **12 - Boards & Commissions** Totals	$7,093,500.00	$530,774.25	$3,219,217.69	$3,874,282.31	45%	$3,047,015.43
EXPENSE TOTALS	$7,093,500.00	$530,774.25	$3,219,217.69	$3,874,282.31	45%	$3,047,015.43
Fund **802 - Fire Pension Fund** Totals						
REVENUE TOTALS	7,093,500.00	699,099.13	10,014,651.55	(2,921,151.55)	141%	1,946,250.01
EXPENSE TOTALS	7,093,500.00	530,774.25	3,219,217.69	3,874,282.31	45%	3,047,015.43
Fund **802 - Fire Pension Fund** Net Gain (Loss)	$0.00	$168,324.88	$6,795,433.86	$6,795,433.86	+++	($1,100,765.42)
Fund Type **Pension Trust Fund** Totals						

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/21
Detail Listi
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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Fiduciary Funds**						
REVENUE TOTALS	14,171,300.00	1,962,157.27	24,549,777.05	(10,378,477.05)	173%	3,530,733.67
EXPENSE TOTALS	14,171,300.00	1,049,712.58	6,568,108.39	7,603,191.61	46%	6,333,798.12
Fund Type **Pension Trust Fund** Net Gain (Loss)	$0.00	$912,444.69	$17,981,668.66	$17,981,668.66	+++	($2,803,064.45)

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VILLAGE OF PALATINE

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Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Fiduciary Funds**						
Fund Type **Agency Funds**						
Fund **820 - Letter of Credit Fund**						
REVENUE						
(Source)/Use of Reserves	91,332.00	.00	.00	91,332.00	0	.00
REVENUE TOTALS	$91,332.00	$0.00	$0.00	$91,332.00	0%	$0.00
EXPENSE						
Department **40 - Community Services**						
Division **85 - Other Charges**						
Program **0000 - General**						
Improvements Other Than Buildings	21,462.00	.00	.00	21,462.00	0	.00
Program **0000 - General** Totals	$21,462.00	$0.00	$0.00	$21,462.00	0%	$0.00
Division **85 - Other Charges** Totals	$21,462.00	$0.00	$0.00	$21,462.00	0%	$0.00
Department **40 - Community Services** Totals	$21,462.00	$0.00	$0.00	$21,462.00	0%	$0.00
Department **52 - Public Works**						
Division **75 - Capital Outlay**						
Program **0000 - General**						
Improvements Other Than Buildings	69,870.00	.00	.00	69,870.00	0	.00
Program **0000 - General** Totals	$69,870.00	$0.00	$0.00	$69,870.00	0%	$0.00
Division **75 - Capital Outlay** Totals	$69,870.00	$0.00	$0.00	$69,870.00	0%	$0.00
Department **52 - Public Works** Totals	$69,870.00	$0.00	$0.00	$69,870.00	0%	$0.00
EXPENSE TOTALS	$91,332.00	$0.00	$0.00	$91,332.00	0%	$0.00
Fund **820 - Letter of Credit Fund** Totals						
REVENUE TOTALS	91,332.00	.00	.00	91,332.00	0%	.00
EXPENSE TOTALS	91,332.00	.00	.00	91,332.00	0%	.00
Fund **820 - Letter of Credit Fund** Net Gain (Loss)	$0.00	$0.00	$0.00	$0.00	+++	$0.00

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

VILLAGE OF PALATINE

Income Statement

Through 06/30/21
Detail Listi
Exclude Rollup Accou

Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Fiduciary Funds**						
Fund Type **Agency Funds**						
Fund **825 - Special Service Areas Fund**						
REVENUE						
Property Tax Debt Service	588,050.00	.00	331,311.12	256,738.88	56	333,676.71
Interest Income Interest on Investments	3,000.00	11.20	70.58	2,929.42	2	5,831.47
(Source)/Use of Reserves	(4,825.00)	.00	.00	(4,825.00)	0	.00
REVENUE TOTALS	$586,225.00	$11.20	$331,381.70	$254,843.30	57%	$339,508.18
EXPENSE						
Department **30 - Finance & Operations**						
Division **70 - Debt Service**						
Program **3050 - SSA#5 Series 2008**						
Principal	115,000.00	.00	115,000.00	.00	100	105,000.00
Interest	468,225.00	.00	236,700.00	231,525.00	51	241,425.00
Paying Agent Fees	3,000.00	.00	.00	3,000.00	0	.00
Program **3050 - SSA#5 Series 2008** Totals	$586,225.00	$0.00	$351,700.00	$234,525.00	60%	$346,425.00
Division **70 - Debt Service** Totals	$586,225.00	$0.00	$351,700.00	$234,525.00	60%	$346,425.00
Department **30 - Finance & Operations** Totals	$586,225.00	$0.00	$351,700.00	$234,525.00	60%	$346,425.00
EXPENSE TOTALS	$586,225.00	$0.00	$351,700.00	$234,525.00	60%	$346,425.00
Fund **825 - Special Service Areas Fund** Totals						
REVENUE TOTALS	586,225.00	11.20	331,381.70	254,843.30	57%	339,508.18
EXPENSE TOTALS	586,225.00	.00	351,700.00	234,525.00	60%	346,425.00
Fund **825 - Special Service Areas Fund** Net Gain (Loss)	$0.00	$11.20	($20,318.30)	($20,318.30)	+++	($6,916.82)
Fund Type **Agency Funds** Totals						
REVENUE TOTALS	677,557.00	11.20	331,381.70	346,175.30	49%	339,508.18
EXPENSE TOTALS	677,557.00	.00	351,700.00	325,857.00	52%	346,425.00
Fund Type **Agency Funds** Net Gain (Loss)	$0.00	$11.20	($20,318.30)	($20,318.30)	+++	($6,916.82)
Fund Category **Fiduciary Funds** Totals						
REVENUE TOTALS	14,848,857.00	1,962,168.47	24,881,158.75	(10,032,301.75)	168%	3,870,241.85
EXPENSE TOTALS	14,848,857.00	1,049,712.58	6,919,808.39	7,929,048.61	47%	6,680,223.12
Fund Category **Fiduciary Funds** Net Gain (Loss)	$0.00	$912,455.89	$17,961,350.36	$17,961,350.36	+++	($2,809,981.27)
Grand Totals						
REVENUE TOTALS	129,689,959.00	9,061,783.64	83,211,320.00	46,478,639.00	64%	56,872,540.67
EXPENSE TOTALS	129,689,959.00	6,305,907.18	53,602,444.22	76,087,514.78	41%	53,413,907.03
Grand Total Net Gain (Loss)	$0.00	$2,755,876.46	$29,608,875.78	$29,608,875.78	+++	$3,458,633.64

Attachment: 2Q CY 2021 Quarterly Report (Mid-Year Financial Review)

Discussion of the Village's use of ARPA Funds

BACKGROUND:

As part of the American Rescue Plan Act (ARPA), the Federal Government empowered the Department of the Treasury to make payments to the Village from the Coronavirus Local Fiscal Recovery Fund.

The Village will receive a total of $12,012,529 in two installments of $6,006,264.50. The first installment was received in May 2021 and the second will be received in May 2022.

KEY ISSUES:

The purpose of tonight's discussion is to brief the Mayor and Council regarding the Village's initial proposed use of these ARPA funds. As these funds will be received and are eligible to be spent over a multi-year period, this "ARPA Spending Plan" will be fluid and subject to revision as circumstances warrant. All decisions related to this ARPA Spending Plan will be brought to the Mayor & Council for concurrence.

In accordance with the grant agreement, these funds must be obligated by December 31, 2024 and fully disbursed by December 31, 2026. There are very strict regulations as to the use of these funds. Targeted areas are water, sewer and broadband infrastructure and revenue replacement. However, the revenue replacement dollars are also very restricted in how they can be used. For example they cannot be used for pension contributions or debt service. The projects/uses identified by staff and ultimately approved by Council will be appropriated in 3rd Quarter Budget Adjustments.

Staff is recommending allocations in phases as we don't know the impact of the new "delta variant". The following is our recommendation:

- *Capital investments in public facilities to meet pandemic operational needs*
- $3,000,000 - Fire Station project - This project consists of:
  - Building-out north side of Station 82 (Hicks Road) to accommodate the relocation of Fire Admin offices
  - Remodeling Station 85 (Colfax) to provide for more physical spacing of the living quarters
- *Managing and treating stormwater or subsurface drainage water*
  - $1,000,000 - Creek stabilization projects to be identified through capital budget process
- *Replacing "lost" public sector revenue to support governmental services*
  - $1,350,000 - Replace Fire tower truck
  - $265,000 - Replace Police/Fire in-vehicle computer hardware
- Earmarked projects - these projects are "earmarked" and will require future appropriation
  - $1,000,000 - Supplement the Lead Service Line Replacement Program
  - The remaining $5,397,529 will come through next years distribution and staff will

formulate a recommendation for Council at that time. This will allow us to see how our capital revenues are performing and what other needs we have based upon the ongoing impacts of COVID.

ALTERNATIVES:

1. Concur with the currently Proposed ARPA Spending Plan.

. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends the Village Council concur with the Proposed ARPA Spending Plan.

ACTION REQUIRED:

Motion to concur with the Proposed ARPA Spending Plan.

ATTACHMENTS:

- ARPA Fact Sheet

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver $350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide $350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver $350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Attachment: ARPA Fact Sheet (ARPA Funding Plan)

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of $350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount ($ billions)
States & District of Columbia	$195.3
Counties	$65.1
Metropolitan Cites	$45.6
Tribal Governments	$20.0
Territories	$4.5
Non-Entitlement Units of Local Government	$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

Attachment: ARPA Fact Sheet (ARPA Funding Plan)

- **Support public health expenditures,** by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency,** including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury's Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. **Supporting the public health response**

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
  - ✓ Vaccination programs
  - ✓ Medical expenses
  - ✓ Testing
  - ✓ Contact tracing
  - ✓ Isolation or quarantine
  - ✓ PPE purchases
  - ✓ Support for vulnerable populations to access medical or public health services
  - ✓ Public health surveillance (e.g., monitoring for variants)
  - ✓ Enforcement of public health orders
  - ✓ Public communication efforts
  - ✓ Enhancement of healthcare capacity, including alternative care facilities
  - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
  - ✓ Enhancement of public health data systems
  - ✓ Capital investments in public facilities to meet pandemic operational needs
  - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**

  - ✓ Mental health treatment
  - ✓ Substance misuse treatment
  - ✓ Other behavioral health services
  - ✓ Hotlines or warmlines
  - ✓ Crisis intervention
  - ✓ Services or outreach to promote access to health and social services

- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. **Addressing the negative economic impacts caused by the public health emergency**

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.

- **Supporting small businesses,** helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.

- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.

- **Rebuilding public sector capacity,** by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

Attachment: ARPA Fact Sheet (ARPA Funding Plan)

3. **Serving the hardest-hit communities and families**

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health,** through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments,** including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. **Replacing lost public sector revenue**

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. **Providing premium pay for essential workers**

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- ✓ Staff at nursing homes, hospitals, and home-care settings
- ✓ Workers at farms, food production facilities, grocery stores, and restaurants
- ✓ Janitors and sanitation workers
- ✓ Public health and safety staff
- ✓ Truck drivers, transit staff, and warehouse workers
- ✓ Childcare workers, educators, and school staff
- ✓ Social service and human services staff

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

Attachment: ARPA Fact Sheet (ARPA Funding Plan)

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. **Investing in water and sewer infrastructure**

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. **Investing in broadband infrastructure**

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. **Ineligible Uses**

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

Consider an Ordinance Amending the Village of Palatine's Calendar Year 2021 Budget (2nd Quarter Budget Adjustments)

BACKGROUND:

The Department of Finance & Operations continues to monitor Village fiscal activities through quarterly budget reviews. This is done to identify potential problem areas and take corrective action at an early stage.

KEY ISSUES:

The 2nd Quarter Budget Adjustments make a series of routine adjustments required on a quarterly basis. The adjustments are made up of:

- **$ 185,125 - Budget Increase Using New Revenue Offsets -** These adjustments increase the expenditure budget as well as the revenue budget to account for new revenues that are specifically earmarked, thus do not affect fund reserves. Major components are:
    - $ 122,725 - Public Safety Pensions
    - $ 15,600 - Public Works Seasonal

- **$ 1,396,200 - Budget Increase Using Reserves -** These adjustments increase the expenditure budget with no revenue offset, thus decrease fund reserves. Major components are:
    - $ 796,200 - TIF Surplus Rebates
    - $ 600,000 - TIF Redevelopment Agreement

These changes increase the total Village-Wide 2021 budget in the amount of **$1,581,325**.

ALTERNATIVES:

1. Approve the recommended Budget adjustments.

. Do not approve the recommended Budget adjustments.

RECOMMENDATION:

Staff recommends that the Village Council approve the 2nd Quarter Budget Adjustments.

BUDGET IMPACT:

Increase the Calendar Year 2021 Budget by **$1,581,325**.

ACTION REQUIRED:

Motion to approve the Ordinance providing for the 2nd Quarter Adjustments to the Calendar Year 2021 Budget.

ATTACHMENTS:

- 2nd Qtr 2021 Budget Adj Ordinance
- 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A
- 2nd Qtr 2021 Budget Adj Memo

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO. O - _____ - 21

AN ORDINANCE
AMENDING THE CY 2021 BUDGET

WHEREAS, on December 7, 2020, the Mayor and Village Council of the Village of Palatine passed Ordinance O-99-20 providing for a budget for the fiscal year commencing January 1, 2021 and ending December 31, 2021 and,

WHEREAS, Section 8-2-9 of the Illinois Compiled Statutes, makes provision for amendments or revisions to an annual budget adopted pursuant to 65 ILCS 5/8-2-9.4.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois that:

SECTION 1: The following sums of money heretofore budgeted for the above mentioned fiscal year for the corporate objects and purposes of the Village of Palatine, Cook County, Illinois, are hereby amended as set forth in Exhibit A.

SECTION 2: All ordinances in conflict with this ordinance are hereby repealed.

SECTION 3: This ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

PASSED: This 9th day of August 2021.

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____.

APPROVED by me this 9th day of August 2021.

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the
Office of the Village Clerk this
9th day of August 2021

_____
Village Clerk

Attachment: 2nd Qtr 2021 Budget Adj Ordinance (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 100 General Fund					
430.55 - Shared Revenues TIF Surplus			Amended Balance as of: 4/1/2021		$171,475.00
	05/07/2021	2021-00002390	$59,990.00	$0.00	$231,465.00
	05/07/2021	2021-00002391	$62,735.00	$0.00	$294,200.00
			$122,725.00	$0.00	$294,200.00
432.21 - Reimbursements Dist 15 Crossing Guards			Amended Balance as of: 4/1/2021		$0.00
	06/30/2021	2021-00003869	$14,400.00	$0.00	$14,400.00
			$14,400.00	$0.00	$14,400.00
432.60 - Reimbursements PW - Labor			Amended Balance as of: 4/1/2021		$0.00
	06/07/2021	2021-00002998	$15,600.00	$0.00	$15,600.00
			$15,600.00	$0.00	$15,600.00
474.05 - Other Misc Reimbursements/Refunds			Amended Balance as of: 4/1/2021		$429,400.00
	06/30/2021	2021-00003869	$0.00	$14,400.00	$415,000.00
			$0.00	$14,400.00	$415,000.00
Department: 14 Village Clerk					
Division: 01 Administration					
Program: 0000 General					
540.95 - Services Other			Amended Balance as of: 4/1/2021		$3,000.00
	04/13/2021	2021-00001923	$300.00	$0.00	$3,300.00
			$300.00	$0.00	$3,300.00
565.35 - Repair and Maintenance Software			Amended Balance as of: 4/1/2021		$500.00
	04/13/2021	2021-00001923	$0.00	$300.00	$200.00
			$0.00	$300.00	$200.00
Program: 0000 General Totals:			$300.00	$300.00	
Division: 01 Administration Totals:			$300.00	$300.00	
Department: 14 Village Clerk Totals:			$300.00	$300.00	
Department: 42 Police					
Division: 01 Administration					
Program: 0000 General					
550.15 - Printing/Advertising Outside Printing Services			Amended Balance as of: 4/1/2021		$400.00
	06/08/2021	2021-00003027	$70.00	$0.00	$470.00
			$70.00	$0.00	$470.00
Program: 0000 General Totals:			$70.00	$0.00	
Division: 01 Administration Totals:			$70.00	$0.00	
Division: 27 Crime Control & Investigation					
Program: 4201 Patrol					
510.25 - Taxes & Benefits Police Pension Er Contribution			Amended Balance as of: 4/1/2021		$3,835,635.00
	05/07/2021	2021-00002390	$59,990.00	$0.00	$3,895,625.00
			$59,990.00	$0.00	$3,895,625.00
Program: 4201 Patrol Totals:			$59,990.00	$0.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Program: 4204 Crime Prevention/CFMH					
550.15 - Printing/Advertising Outside Printing Services			Amended Balance as of: 4/1/2021		$1,870.00
	06/08/2021	2021-00003027	$0.00	$70.00	$1,800.00
			$0.00	$70.00	$1,800.00
Program: 4204 Crime Prevention/CFMH Totals:			$0.00	$70.00	
Division: 27 Crime Control & Investigation Totals:			$59,990.00	$70.00	
Department: 42 Police Totals:			$60,060.00	$70.00	
Department: 44 Fire					
Division: 01 Administration					
Program: 0000 General					
520.05 - Office Supplies General			Amended Balance as of: 4/1/2021		$5,700.00
	04/07/2021	2021-00001794	$0.00	$58.00	$5,642.00
			$0.00	$58.00	$5,642.00
Program: 0000 General Totals:			$0.00	$58.00	
Division: 01 Administration Totals:			$0.00	$58.00	
Division: 32 Fire Service					
Program: 4401 Fire Suppression					
510.30 - Taxes & Benefits Fire Pension Er Contribution			Amended Balance as of: 4/1/2021		$5,249,270.00
	05/07/2021	2021-00002391	$62,735.00	$0.00	$5,312,005.00
			$62,735.00	$0.00	$5,312,005.00
565.35 - Repair and Maintenance Software			Amended Balance as of: 4/1/2021		$8,000.00
	04/07/2021	2021-00001794	$58.00	$0.00	$8,058.00
			$58.00	$0.00	$8,058.00
Program: 4401 Fire Suppression Totals:			$62,793.00	$0.00	
Division: 32 Fire Service Totals:			$62,793.00	$0.00	
Department: 44 Fire Totals:			$62,793.00	$58.00	
Department: 52 Public Works					
Division: 01 Administration					
Program: 0000 General					
500.10 - Salaries Part Time			Amended Balance as of: 4/1/2021		$36,000.00
	06/07/2021	2021-00002998	$15,600.00	$0.00	$51,600.00
			$15,600.00	$0.00	$51,600.00
Program: 0000 General Totals:			$15,600.00	$0.00	
Division: 01 Administration Totals:			$15,600.00	$0.00	
Division: 41 Streets					
Program: 5231 Pavement Maintenance					
525.30 - Operating Supplies Salt			Amended Balance as of: 4/1/2021		$163,000.00
	04/05/2021	2021-00001750	$629.00	$0.00	$166,929.00
			$629.00	$0.00	$163,629.00
525.40 - Operating Supplies Shop Materials			Amended Balance as of: 4/1/2021		$265.00
	04/05/2021	2021-00001721	$279.00	$0.00	$2,044.00
	04/22/2021	2021-00002092	$200.00	$0.00	$2,244.00
			$479.00	$0.00	$744.00

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
565.20 - Repair and Maintenance Streets			Amended Balance as of: 4/1/2021		$89,900.00
	06/08/2021	2021-00003032	$6,049.00	$0.00	$95,949.00
			$6,049.00	$0.00	$95,949.00
575.05 - Other Small Tools & Equipment			Amended Balance as of: 4/1/2021		$9,000.00
	04/05/2021	2021-00001721	$0.00	$279.00	$8,456.00
	04/22/2021	2021-00002092	$0.00	$200.00	$8,256.00
			$0.00	$479.00	$8,521.00
Program: 5231 Pavement Maintenance Totals:			$7,157.00	$479.00	
Program: 5232 Traffic Control & Safety Signs					
540.95 - Services Other			Amended Balance as of: 4/1/2021		($3,300.00)
	04/05/2021	2021-00001750	$0.00	$629.00	$26,071.00
	06/08/2021	2021-00003032	$0.00	$6,049.00	$20,022.00
			$0.00	$6,678.00	($9,978.00)
Program: 5232 Traffic Control & Safety Signs Totals:			$0.00	$6,678.00	
Division: 41 Streets Totals:			$7,157.00	$7,157.00	
Department: 52 Public Works Totals:			$22,757.00	$7,157.00	
Fund Totals: General Fund			$298,635.00	$21,985.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 231 Dundee Road TIF (TIF #1) Fund					
499 - (Source)/Use of Reserves			Amended Balance as of: 4/1/2021		$0.00
	05/12/2021	2021-00002470	$721,200.00	$0.00	$721,200.00
			$721,200.00	$0.00	$721,200.00
Department: 20 Village Manager's Office					
Division: 10 Economic Development					
Program: 0000 General					
815 - Rebates			Amended Balance as of: 4/1/2021		$0.00
	05/12/2021	2021-00002470	$721,200.00	$0.00	$721,200.00
			$721,200.00	$0.00	$721,200.00
Program: 0000 General Totals:			$721,200.00	$0.00	
Division: 10 Economic Development Totals:			$721,200.00	$0.00	
Department: 20 Village Manager's Office Totals:			$721,200.00	$0.00	
Fund Totals: Dundee Road TIF (TIF #1) Fund			$1,442,400.00	$0.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 232 Rand/Dundee TIF (TIF #2) Fund					
499 - (Source)/Use of Reserves			Amended Balance as of: 4/1/2021		$0.00
	05/12/2021	2021-00002470	$75,000.00	$0.00	$75,000.00
			$75,000.00	$0.00	$75,000.00
Department: 20 Village Manager's Office					
Division: 10 Economic Development					
Program: 0000 General					
815 - Rebates			Amended Balance as of: 4/1/2021		$0.00
	05/12/2021	2021-00002470	$75,000.00	$0.00	$75,000.00
			$75,000.00	$0.00	$75,000.00
Program: 0000 General Totals:			$75,000.00	$0.00	
Division: 10 Economic Development Totals:			$75,000.00	$0.00	
Department: 20 Village Manager's Office Totals:			$75,000.00	$0.00	
Fund Totals: Rand/Dundee TIF (TIF #2) Fund			$150,000.00	$0.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 234 Rand Corridor TIF (TIF #4) Fund					
499 - (Source)/Use of Reserves			Amended Balance as of: 4/1/2021		$623,615.00
	06/23/2021	2021-00003316	$600,000.00	$0.00	$1,733,993.00
			$600,000.00	$0.00	$1,223,615.00
Department: 20 Village Manager's Office					
Division: 10 Economic Development					
Program: 0000 General					
820 - TIF Development			Amended Balance as of: 4/1/2021		$200,000.00
	06/23/2021	2021-00003316	$600,000.00	$0.00	$800,000.00
			$600,000.00	$0.00	$800,000.00
Program: 0000 General Totals:			$600,000.00	$0.00	
Division: 10 Economic Development Totals:			$600,000.00	$0.00	
Department: 20 Village Manager's Office Totals:			$600,000.00	$0.00	
Fund Totals: Rand Corridor TIF (TIF #4) Fund			$1,200,000.00	$0.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 252 Police Grant Fund					
434 - Grants			Amended Balance as of: 4/1/2021		$112,206.00
	06/08/2021	2021-00003013	$0.00	$5,000.00	$107,206.00
			$0.00	$5,000.00	$107,206.00
Department: 42 Police					
Division: 31 Special Detail Services					
Program: 0000 General					
500.20 - Salaries Overtime			Amended Balance as of: 4/1/2021		$112,206.00
	06/08/2021	2021-00003013	$0.00	$5,000.00	$107,206.00
			$0.00	$5,000.00	$107,206.00
Program: 0000 General Totals:			$0.00	$5,000.00	
Division: 31 Special Detail Services Totals:			$0.00	$5,000.00	
Department: 42 Police Totals:			$0.00	$5,000.00	
Fund Totals: Police Grant Fund			$0.00	$10,000.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 401 Capital Equipment Fund					
Department: 38 Information Technology					
Division: 75 Capital Outlay					
Program: 6030 Technology					
640 - Technology			Amended Balance as of: 4/1/2021		$271,950.00
	04/20/2021	2021-00002039	$0.00	$4,546.00	$416,718.00
	04/20/2021	2021-00002039	$4,546.00	$0.00	$421,264.00
	04/20/2021	2021-00002039	$1,500.00	$0.00	$422,764.00
	04/20/2021	2021-00002039	$0.00	$1,500.00	$421,264.00
			$6,046.00	$6,046.00	$271,950.00
Program: 6030 Technology Totals:			$6,046.00	$6,046.00	
Division: 75 Capital Outlay Totals:			$6,046.00	$6,046.00	
Department: 38 Information Technology Totals:			$6,046.00	$6,046.00	
Fund Totals: Capital Equipment Fund			$6,046.00	$6,046.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 605 Waterworks Fund					
Department: 52 Public Works					
Division: 01 Administration					
Program: 0000 General					
575.10 - Other Memberships & Publications			Amended Balance as of: 4/1/2021		$16,485.00
	05/13/2021	2021-00002506	$5,697.00	$0.00	$22,182.00
			$5,697.00	$0.00	$22,182.00
Program: 0000 General Totals:			$5,697.00	$0.00	
Division: 01 Administration Totals:			$5,697.00	$0.00	
Division: 40 Utilities					
Program: 5223 Water System Maintenance					
540.95 - Services Other			Amended Balance as of: 4/1/2021		$88,680.00
	05/13/2021	2021-00002506	$0.00	$5,697.00	$95,083.00
			$0.00	$5,697.00	$82,983.00
Program: 5223 Water System Maintenance Totals:			$0.00	$5,697.00	
Division: 40 Utilities Totals:			$0.00	$5,697.00	
Department: 52 Public Works Totals:			$5,697.00	$5,697.00	
Fund Totals: Waterworks Fund			$5,697.00	$5,697.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 702 Liability Insurance Fund					
Department: 34 Human Resources					
Division: 19 Liability Insurance Program					
Program: 0000 General					
555.10 - Insurance Liability Premiums			Amended Balance as of: 4/1/2021		$10,300.00
	06/25/2021	2021-00003350	$311.00	$0.00	$607,111.00
			$311.00	$0.00	$10,611.00
575.10 - Other Memberships & Publications			Amended Balance as of: 4/1/2021		$17,500.00
	06/25/2021	2021-00003350	$0.00	$311.00	$17,189.00
			$0.00	$311.00	$17,189.00
Program: 0000 General Totals:			$311.00	$311.00	
Division: 19 Liability Insurance Program Totals:			$311.00	$311.00	
Department: 34 Human Resources Totals:			$311.00	$311.00	
Fund Totals: Liability Insurance Fund			$311.00	$311.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 710 Fleet Services Fund					
Department: 52 Public Works					
Division: 42 Fleet Services					
Program: 0000 General					
500.10 - Salaries Part Time			Amended Balance as of: 4/1/2021		$0.00
	06/07/2021	2021-00002996	$4,770.00	$0.00	$4,770.00
			$4,770.00	$0.00	$4,770.00
500.20 - Salaries Overtime			Amended Balance as of: 4/1/2021		$8,000.00
	06/07/2021	2021-00002996	$4,030.00	$0.00	$12,030.00
			$4,030.00	$0.00	$12,030.00
525.15 - Operating Supplies Motor Fuel			Amended Balance as of: 4/1/2021		$395,000.00
	06/07/2021	2021-00002996	$0.00	$8,800.00	$386,200.00
			$0.00	$8,800.00	$386,200.00
530.10 - R&M Supplies Vehicle Parts			Amended Balance as of: 4/1/2021		$411,000.00
	05/04/2021	2021-00002313	$0.00	$30,000.00	$381,000.00
			$0.00	$30,000.00	$381,000.00
565.10 - Repair and Maintenance Vehicles			Amended Balance as of: 4/1/2021		$78,940.00
	05/04/2021	2021-00002313	$30,000.00	$0.00	$108,940.00
			$30,000.00	$0.00	$108,940.00
Program: 0000 General Totals:			$38,800.00	$38,800.00	
Division: 42 Fleet Services Totals:			$38,800.00	$38,800.00	
Department: 52 Public Works Totals:			$38,800.00	$38,800.00	
Fund Totals: Fleet Services Fund			$38,800.00	$38,800.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 801 Police Pension Fund					
473.05 - Pension Contributions Employer Contributions			Amended Balance as of: 4/1/2021		$5,730,000.00
	05/07/2021	2021-00002390	$59,990.00	$0.00	$5,789,990.00
			$59,990.00	$0.00	$5,789,990.00
473.15 - Pension Contributions Portability/Svc Reinstate Pmts			Amended Balance as of: 4/1/2021		$0.00
	04/21/2021	2021-00002055	$51,800.00	$0.00	$51,800.00
			$51,800.00	$0.00	$51,800.00
499 - (Source)/Use of Reserves			Amended Balance as of: 4/1/2021		($861,975.00)
	05/07/2021	2021-00002390	$0.00	$59,990.00	($921,965.00)
			$0.00	$59,990.00	($921,965.00)
Department: 12 Boards & Commissions					
Division: 07 Police Pension Board					
Program: 0000 General					
805 - Refunds			Amended Balance as of: 4/1/2021		$100,000.00
	04/21/2021	2021-00002055	$51,800.00	$0.00	$151,800.00
			$51,800.00	$0.00	$151,800.00
Program: 0000 General Totals:			$51,800.00	$0.00	
Division: 07 Police Pension Board Totals:			$51,800.00	$0.00	
Department: 12 Boards & Commissions Totals:			$51,800.00	$0.00	
Fund Totals: Police Pension Fund			$163,590.00	$59,990.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

Village of Palatine

Budget Amendments Report

From Date: 4/1/2021 - To Date: 6/30/2021

Account	G/L Date	Journal	Increases	Decreases	Amended Balance
Fund: 802 Fire Pension Fund					
473.05 - Pension Contributions Employer Contributions			Amended Balance as of: 4/1/2021		$5,575,000.00
	05/07/2021	2021-00002391	$62,735.00	$0.00	$5,637,735.00
			$62,735.00	$0.00	$5,637,735.00
499 - (Source)/Use of Reserves			Amended Balance as of: 4/1/2021		($454,250.00)
	05/07/2021	2021-00002391	$0.00	$62,735.00	($516,985.00)
			$0.00	$62,735.00	($516,985.00)
Fund Totals: Fire Pension Fund			$62,735.00	$62,735.00	

Attachment: 2nd Qtr 2021 Budget Adj Ordinance - Exhibit A (2021-88 : 2Q Budget Adjustments)

VILLAGE of PALATINE

DEPARTMENT OF FINANCE & OPERATIONS
INTEROFFICE MEMORANDUM

To: REID T. OTTESEN, VILLAGE MANAGER

From: PAUL D. MEHRING, CPA, FINANCE DIRECTOR

Subject: CY 2021 2ND QUARTER BUDGET ADJUSTMENTS

Date: JULY 27, 2021

The Department of Finance & Operations continues to monitor Village fiscal activities through quarterly budget reviews. This is done to identify potential problem areas and take corrective action at an early stage. The second quarter review is complete with several necessary adjustments to the Village's budget plan.

General Fund			
Increase -	Appropriation of New Revenue	TIF Surplus - Pension Contributions	$ 122,725
Increase -	Appropriation of New Revenue	Arborist Reimbursement	15,600
			$ 138,325
Dundee Road TIF (TIF #1) Fund			
Increase -	Appropriation of Reserves	Final TIF Surplus Rebate	***$ 721,200***
Rand/Dundee TIF (TIF #2) Fund			
Increase -	Appropriation of Reserves	Final TIF Surplus Rebate	***$ 75,000***
Rand Corridor TIF (TIF #4) Fund			
Increase -	Appropriation of Reserves	Volkswagon RDA	***$ 600,000***
Police Grant Fund			
Decrease -	Appropriation of New Revenue	Reduction of Grant Award	***$ (5,000)***
Police Pension Fund			
Increase -	Appropriation of New Revenue	Service Buy-Back Transfer	***$ 51,800***

"Appropriation of New Revenue" - increase the expenditure budget as well as the revenue budget, thus do not affect fund reserves.

A summary of the budget adjustments by fund is shown on the following page.

Attachment: 2nd Qtr 2021 Budget Adj Memo (2021-88 : 2Q Budget Adjustments)

SUMMARY

		Adopted Budget	Rollover Amendments	1st Quarter Amendments	2nd Quarter Amendments	Adjusted Budget
100	General Fund	$ 62,242,635	$ 240,948	$ -	$ (1,194,085)	$ 61,289,498
205	Motor Fuel Tax Fund	3,174,495	-	-	753,029	3,927,524
210	Community Dev Block Grant Fund	476,996	247,358	-	-	724,354
221	Federal Equitable Sharing Fund	20,000	-	-	-	20,000
222	State Equitable Sharing Fund	5,000	-	-	-	5,000
223	DUI Fines Fund	16,000	-	-	-	16,000
224	Foreign Fire Insurance Tax Fund	70,000	-	-	-	70,000
232	Rand/Dundee TIF (TIF #2) Fund	1,062,228	-	-	-	1,062,228
233	Downtown Area TIF (TIF #3) Fund	6,519,930	416,874	-	-	6,936,804
234	Rand Corridor TIF (TIF #4) Fund	4,647,765	1,961,695	-	-	6,609,460
235	Rand-Lake Cook TIF (TIF #5) Fund	321,500	63,983	28,500	-	413,983
239	TIF Reserve Fund	-	-	-	-	-
252	Police Grant Fund	-	-	95,044	-	95,044
253	Fire Grant Fund	-	-	-	-	-
300	Debt Service Fund	1,845,820	-	-	-	1,845,820
401	Capital Equipment Fund	1,767,935	613,354	-	-	2,381,289
402	Capital Improvement Fund	2,129,490	417,040	-	-	2,546,530
605	Waterworks Fund	11,791,670	1,590,197	11,440	(20,850)	13,372,457
610	Sewerage Fund	3,881,035	3,481,920	-	-	7,362,955
615	Refuse Fund	4,435,245	-	-	-	4,435,245
620	Parking System Fund	617,015	166,279	-	-	783,294
701	Health Insurance Fund	-	-	-	-	-
702	Liability Insurance Fund	1,847,800	-	-	-	1,847,800
710	Fleet Services Fund	1,950,930	-	-	-	1,950,930
801	Police Pension Fund	6,766,000	-	-	-	6,766,000
802	Fire Pension Fund	6,583,500	-	-	-	6,583,500
820	Letter of Credit Fund	-	91,332	-	-	91,332
825	Special Service Areas Fund	586,125	-	-	-	586,125
		$ 122,759,114	**$ 9,290,980**	**$ 134,984**	**$ (461,906)**	**$ 131,723,172**

Attachment: 2nd Qtr 2021 Budget Adj Memo (2021-88 : 2Q Budget Adjustments)

Consider a Motion to Award a Contract for the 2021 Drainage Improvements Project

BACKGROUND:
As part of the annual budget, funding is identified for spot drainage improvements at various locations throughout the Village. The program is designed to address smaller, localized areas that experience flooding or drainage issues. As in years past, this project has been combined with the small diameter drainage program in an effort to solicit additional bidders and encompass economies of scale.

KEY ISSUES:
- On Tuesday, August 3, 2021, seven bids were received, ranging from a high of $198,025 to a low of $89,705.
- The drainage projects include improvements behind 165 to 177 East Timberlane Drive, behind 439 to 457 South Whitehall Drive, 48 North Linden Avenue, and in the Plum Grove Hills Unit 4 detention basin.
- The low responsive and responsible bidder was DeVinci Construction, Incorporated of Oak Brook, Illinois in the amount of $89,705.

ALTERNATIVES:
1. Award the contract for the 2021 Drainage Improvements Project to DeVinci Construction.
2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends the contract for the 2021 Drainage Improvements Project be awarded to DeVinci Construction.

BUDGET IMPACT:
Funds in the amount of $94,000 have been appropriated in the Sewer Fund of the 2021 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:
Motion to award a contract for the 2021 Drainage Improvements Project to DeVinci Construction, Incorporated of Oak Brook, Illinois in the amount of $89,705.

ATTACHMENTS:
- Bid Tabulation
- Location Map

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

Bidding Summary
2021 Drainage Improvements
11:00 AM Tuesday, August 3, 2021

	Bidding Contractors	As Read Bid Amount	As Corrected Bid Amount
1	DeVinci Const., Inc.	$ 89,705.00	Correct as Read
2	John Neri Construction Co., Inc.	$ 109,828.00	Correct as Read
3	Copenhaver Construction	$ 149,200.00	Correct as Read
4	Vian Construction Co. , Inc.	$ 178,134.00	Correct as Read
5	Patnick Construction, Inc.	$ 181,515.00	Correct as Read
6	Mauro Sewer Const., Inc.	$ 192,812.82	$ 192,812.90
7	Performance Construction & Engineering, LLC	$ 198,025.00	Correct as Read

Attachment: Bid Tabulation (2021 Drainage Improvements Project)

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR
2021 Drainage Improvements
DPW 2103

Bid open: 11:00 AM Tuesday, August 3, 2
Location: Village Hall
Section #
COMPUTED BY: Matt Grenning

Red unit price = unit price is above median unit price
Blue unit price = unit price is equal to median unit price
Green unit price = unit price is below median unit price

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Cost Estimate UNIT PRICE	Cost Estimate TOTAL	Low Bidder: DeVinci Const., Inc. PO Box 4716 Oak Brook, IL 60522 UNIT PRICE	Low Bidder TOTAL	2: Mauro Sewer Const., Inc. 1251 Redeker Road Des Plaines, IL 60013 UNIT PRICE	2 TOTAL	3: Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120 UNIT PRICE	3 TOTAL	4: Boulder Contractors, In 316 Cary Pointe Road Cary, IL 60013 UNIT PRICE	4 TOTAL
1	8" PVC SDR 26	FT	770	$55.00	$42,350.00	$61.00	$46,970.00	$45.00	$34,650.00	$86.00	$ 66,220.00	$122.00	$ 93,940.0
2	8" PVC C-900	FT	17	$65.00	$1,105.00	$78.00	1,326.00	$50.00	850.00	98.00	1,666.00	132.00	2,244.0
3	Pipe Removal	FT	94	$10.00	$940.00	$5.00	470.00	$12.00	1,128.00	8.00	752.00	25.00	2,350.0
4	Inlet Type A 2' Dia, Frame & Grate as shown on plans	EA	10	$1,000.00	$10,000.00	$1,335.00	13,350.00	$1,200.00	12,000.00	1,680.00	16,800.00	2,300.00	23,000.0
5	Remove and Replace Inlet with Type A 2' Dia, Frame & Grate as shown on plans	EA	1	$1,200.00	$1,200.00	$1,575.00	1,575.00	$1,850.00	1,850.00	1,940.00	1,940.00	2,600.00	2,600.0
6	Remove and Replace CB with Type C Catch Basin 2' Dia, Frame & Grate as shown on plans	EA	1	$1,700.00	$1,700.00	$2,130.00	2,130.00	$2,000.00	2,000.00	2,460.00	2,460.00	2,800.00	2,800.0
7	Galvanized Steel Flared End Section 8"	EA	2	$500.00	$1,000.00	$500.00	1,000.00	$500.00	1,000.00	385.00	770.00	900.00	1,800.0
8	3" Rip-Rap on Geotech Fabric	SY	2	$500.00	1,000.00	$200.00	400.00	$250.00	500.00	268.00	536.00	300.00	600.0
9	Core Connection To existing Structure	EA	2	$900.00	1,800.00	$500.00	1,000.00	$1,000.00	2,000.00	680.00	1,360.00	2,300.00	4,600.0
10	PCC Sidewalk 5" Removal & Replacement	SF	225	$10.00	2,250.00	$12.00	2,700.00	$25.00	5,625.00	22.00	4,950.00	12.00	2,700.0
11	Tree Root Pruning	EA	2	$50.00	100.00	$225.00	450.00	$500.00	1,000.00	310.00	620.00	400.00	800.0
12	Clearing	LS	1	$1,000.00	1,000.00	$985.00	985.00	$5,000.00	5,000.00	3,500.00	3,500.00	1,000.00	1,000.0
13	Curb and Gutter Removal and Replacement	FT	5	$17.00	85.00	$67.00	335.00	$225.00	1,125.00	186.00	930.00	60.00	300.0
14	Class D patch 6"	SY	1	$65.00	65.00	$200.00	200.00	$700.00	700.00	188.00	188.00	600.00	600.0
15	Bituminous Driveway 3" Removal and Replacement	SY	22	$65.00	1,430.00	$112.00	2,464.00	$200.00	4,400.00	86.00	1,892.00	100.00	2,200.0
16	Temporary Barrier Fence	LS	1	$500.00	500.00	$300.00	300.00	$4,000.00	4,000.00	1,500.00	1,500.00	1,000.00	1,000.0
17	Traffic Control & Protection	LS	1	$2,000.00	2,000.00	$1,500.00	1,500.00	$5,000.00	5,000.00	8,500.00	8,500.00	15,500.00	15,500.0
18	Soil Testing and LPC-663	LS	1	$2,000.00	2,000.00	$1,050.00	1,050.00	$2,000.00	2,000.00	10,650.00	10,650.00	1,000.00	1,000.0
19	Construction Layout	LS	1	$2,000.00	2,000.00	$1,500.00	1,500.00	$6,000.00	6,000.00	7,500.00	7,500.00	3,000.00	3,000.0
20	Pre-Construction Video	LS	1	$900.00	900.00	$1,000.00	1,000.00	$1,000.00	1,000.00	1,800.00	1,800.00	100.00	100.0
21	Sod Restoration	LS	1	$16,000.00	16,000.00	$9,000.00	9,000.00	$18,000.00	18,000.00	14,666.00	14,666.00	16,000.00	16,000.0
	TOTAL BASE BID AS READ					**$ 89,705.00**		**$ 109,828.00**		**$ 149,200.00**		**$ 178,134.0**	
	TOTAL BASE BID AS CORRECTED			**$ 89,425.00**									
	PROPOSAL GUARANTEE					5.00%		5.00%		5.00%		5.00%	

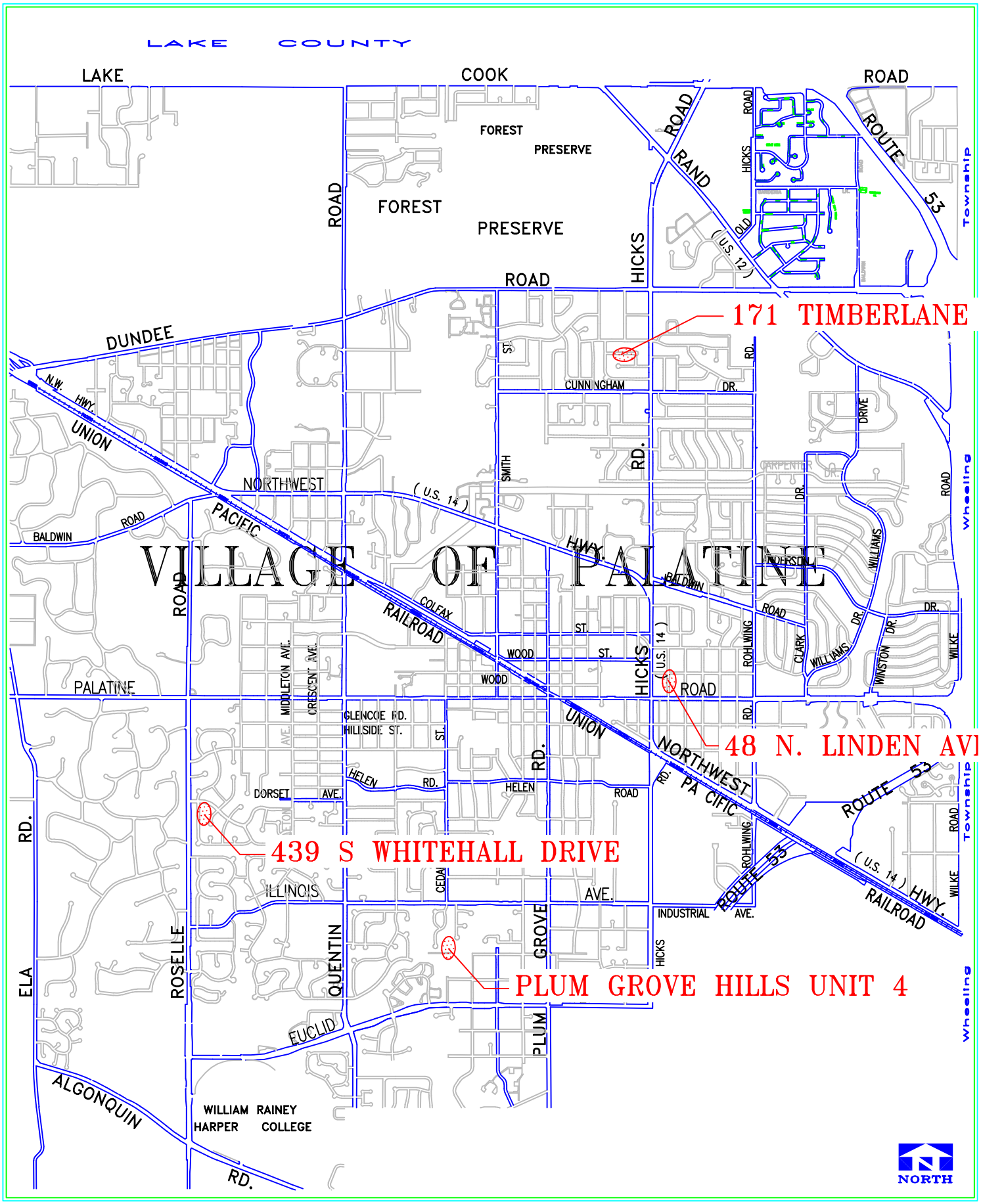
Attachment: Bid Tabulation (2021 Drainage Improvements Project)

Bid open: 11:00 AM Tuesday,
Location: Village Hall

Red unit price = unit price is above median unit price
Blue unit price = unit price is equal to median unit price
Green unit price = unit price is below median unit price

				5		6		7	
				Lifco Construction PO Box 87200 Carol Stream, IL 60188		Neri Brothers Const., Inc. 60 N Garden Ave. Roselle, IL 60172		Misfits Construction Co. 333 S Wabash Ave Suite 800 Chicago, IL 60604	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	8" PVC SDR 26	FT	770	$120.00	$92,400.00	$108.80	$83,776.00	$130.00	$100,100.00
2	8" PVC C-900	FT	17	160.00	2,720.00	115.20	1,958.40	130.00	2,210.00
3	Pipe Removal	FT	94	10.00	940.00	8.00	752.00	10.00	940.00
4	Inlet Type A 2' Dia, Frame & Grate as shown on plans	EA	10	1,500.00	15,000.00	1,880.00	18,800.00	3,000.00	30,000.00
5	Remove and Replace Inlet with Type A 2' Dia, Frame & Grate as shown on plans	EA	1	2,300.00	2,300.00	2,341.00	2,341.00	4,000.00	4,000.00
6	Remove and Replace CB with Type C Catch Basin 2' Dia, Frame & Grate as shown on plans	EA	1	2,400.00	2,400.00	2,370.00	2,370.00	4,500.00	4,500.00
7	Galvanized Steel Flared End Section 8"	EA	2	500.00	1,000.00	665.00	1,330.00	750.00	1,500.00
8	3" Rip-Rap on Geotech Fabric	SY	2	200.00	400.00	300.00	600.00	750.00	1,500.00
9	Core Connection To existing Structure	EA	2	400.00	800.00	1,550.00	3,100.00	2,500.00	5,000.00
10	PCC Sidewalk 5" Removal & Replacement	SF	225	15.00	3,375.00	13.00	2,925.00	25.00	5,625.00
11	Tree Root Pruning	EA	2	500.00	1,000.00	330.00	660.00	500.00	1,000.00
12	Clearing	LS	1	6,500.00	6,500.00	3,960.00	3,960.00	500.00	500.00
13	Curb and Gutter Removal and Replacement	FT	5	60.00	300.00	100.00	500.00	300.00	1,500.00
14	Class D patch 6"	SY	1	1,800.00	1,800.00	1,010.00	1,010.00	250.00	250.00
15	Bituminous Driveway 3" Removal and Replacement	SY	22	140.00	3,080.00	122.75	2,700.50	200.00	4,400.00
16	Temporary Barrier Fence	LS	1	500.00	500.00	500.00	500.00	9,000.00	9,000.00
17	Traffic Control & Protection	LS	1	1,000.00	1,000.00	1,500.00	1,500.00	3,500.00	3,500.00
18	Soil Testing and LPC-663	LS	1	1,200.00	1,200.00	7,920.00	7,920.00	1,500.00	1,500.00
19	Construction Layout	LS	1	3,200.00	3,200.00	2,200.00	2,200.00	5,500.00	5,500.00
20	Pre-Construction Video	LS	1	2,800.00	2,800.00	1,000.00	1,000.00	3,500.00	3,500.00
21	Sod Restoration	LS	1	38,800.00	38,800.00	52,910.00	52,910.00	12,000.00	12,000.00
	TOTAL BASE BID AS READ			**$**	**181,515.00**	**$**	**192,812.82**	**$**	**198,025.00**
	TOTAL BASE BID AS CORRECTED					**$**	**192,812.90**		
	PROPOSAL GUARANTEE			5.00%		5.00%		5.00%	

Attachment: Bid Tabulation (2021 Drainage Improvements Project)



Attachment: Location Map (2021 Drainage Improvements Project)

LOCATION MAP

Consider an Ordinance Replacing Chapter One, General Provisions, of the Code of Ordinances of the Village of Palatine

BACKGROUND: An initiative of the Village Manager's Office and the Village Clerk's Office is to review all chapters of the Code of Ordinance for any necessary updates reflecting statutory or other regulatory changes, organizational changes and other "housekeeping" type matters.

KEY ISSUES: Chapter One is the General Provisions chapter of our Code. The changes recommended properly reflect the Village officials as the Mayor and Village Council rather than the President and Board of Trustees. These are all "housekeeping" changes.

ALTERNATIVES:

1. Approve the update to Chapter One
2. Refer back to staff with comments.

RECOMMENDATION:

Staff recommends approval of an Ordinance replacing Chapter One of the Code of Ordinances in its entirety.

ACTION REQUIRED:

A motion to approve an Ordinance replacing Chapter One of the Code of Ordinances in its entirety.

ATTACHMENTS:

- ORD. Ch. 1 General Provisions Entire Chapt
- Chapter 1 Exhibit A Revisions

RESULT:	**MOTION CARRIED BY VOICE VOTE BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 1 GENERAL PROVISIONS OF THE CODE OF ORDINANCES OF THE VILLAGE OF PALATINE

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: That the Code of Ordinances, of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by deleting Chapter 1, General Provisions in its entirety, and by substituting a new Chapter 1, as indicated on Exhibit "A".

SECTION 2: That the Village Clerk is directed to maintain a record of the modifications to the existing ordinance, all of which are indicated on Exhibit "A" (a redlined version of the modifications approved pursuant to this Ordinance).

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ of _____, 2021

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____ of _____, 2021

_____

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____ of _____, 2021

_____

Village Clerk

Attachment: ORD. Ch. 1 General Provisions Entire Chapt (2021-90 : Replacement of Chapter One of Code of Ordinances)

CODE OF ORDINANCES

Chapter 1 GENERAL PROVISIONS

Sec. 1-1. How Code designated and cited.

The ordinances embraced in the following chapters and sections shall constitute and be designated the "Code of Ordinances, Village of Palatine, Illinois" and may be so cited.

Sec. 1-2. Rules of construction.

In the construction of this Code, and of all ordinances, the following rules shall be observed, unless the context clearly indicates otherwise:

Board or Board of Trustees means the Village Council of Palatine~~Board of Trustees of Palatine~~, Illinois.

Computation of time. Whenever a notice is required to be given or an act to be done, a certain length of time before any proceeding shall be had, the day on which such notice is given or such act is done shall be counted in computing the time, but the day on which such proceeding is to be had shall not be counted.

County. The words "the county" or "this county" shall mean the County of Cook, Illinois.

Debt due and owing or debt means a specified sum of money owed to the Village for fines, penalties, fees, interest, or other types of charges or costs imposed by this code, or administrative or judicial judgments after: (i) the period granted for payment has expired; or (ii) the exhaustion of, or the failure to exhaust or conclusion of judicial review procedures. (Ord. 0-68-10, §2, 6/21/10)

Denial of Village Services means the Village may deny municipal services to any Person. Such municipal services shall include but not limited to issuance of permits, licensing, utility services, inspections, plan review, or consideration of any petitions for zoning relief. (Ord. 0-68-10, §2, 6/21/10)

Any Debt due and owning to the Village shall be deemed to be delinquent and the Village Manager may authorize the Denial of Village Services to any Person who fails to pay any debt when due and/or refer the matter to a firm or agency specializing in collection work to pursue collection of such debt including all fees and charges incurred by the Village in the collection of the debt. These remedies are not exclusive and the Village may pursue any and all other legal remedies that it deems fit."

Gender. A word importing the masculine gender only shall extend to and be applied to females and to firms, partnerships and corporations as well as to males.

Interpretation. In the interpretation and application of any provision of this Code it shall be held to be the minimum requirements adopted for the promotion of the public health, safety, comfort, convenience and general welfare. Where any provision of the Code imposes greater restrictions upon the subject matter than the general provisions imposed by the Code, the provision imposing the greater restriction or regulation shall be deemed to be controlling.

Mayor shall mean the Mayor of the Village of Palatine, Illinois.

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Name or title of officer, board, commission or agency. Whenever reference is made to officials, boards, commissions, departments, etc., by title only, i.e., "village clerk," "chief of police," etc., they shall be deemed to refer to the officials, boards, commissions and departments of the Village of Palatine.

Attachment: Chapter 1 Exhibit A Revisions (2021-90 : Replacement of Chapter One of Code of Ordinances)

Number. A word importing the singular number only may extend and be applied to several persons and things as well as to one (1) person and thing.

Oath. The word "oath" shall be construed to include an affirmation in all cases in which, by law, an affirmation may be substituted for an oath, and in such cases the words "swear" and "sworn" shall be equivalent to the words "affirm" and "affirmed."

Or, and. "Or" may be read "and," and "and" may be read "or" if the sense requires it.

Owner. The word "owner," applied to a building or land, shall include any part owner, joint owner, tenant in common, tenant in partnership, or joint tenant, of the whole or of a part of such building or land.

Person means any natural individual, firm, trust, partnership, association, joint venture, corporation or other legal entity, in his or its own capacity or as administrator, conservator, guardian, executor, trustee, receiver or other representative appointed by the court. Whenever the word "person" is used in any section of this code prescribing a penalty, fine, or cost recovery action as applied to partnerships, associations or joint ventures, the word shall include the members thereof, and as applied to corporations shall include the officers, agents or employees thereof who intentionally, recklessly or negligently cause or allow any violation of the section. (Ord. No. 0-68-10, §1, 6/21/10)

Personal property includes every species of property except real property.

President shall mean the Mayor ~~Village President~~ of the Village of Palatine, Illinois.

Shall, May. Wherever "shall" is used, it shall be mandatory; "may" is permissive.

State. The words "the state" or "this state" shall be construed to mean the State of Illinois.

Tense. Words used in the present or past tense include the future as well as the present or past.

Sec. 1-3. Catchlines of sections.

The catchlines of the several sections of this Code printed in boldface type are intended as mere catchwords to indicate the contents of the sections and shall not be deemed or taken to be titles of such sections, nor as any part of the sections, nor, unless expressly so provided, shall they be so deemed when any of such sections, including the catchlines, are amended or reenacted.

Sec. 1-4. Effect of repeal of ordinances.

The repeal of an ordinance shall not revive any ordinance in force before or at the time the ordinance repealed took effect. The repeal of an ordinance shall not affect any punishment or penalty incurred before the repeal took effect, or any suit, prosecution or proceeding pending at the time of the repeal, for an offense committed under the ordinance repealed.

Sec. 1-5. Severability of parts of Code.

It is hereby declared to be the intention of the board of trustees that the sections, paragraphs, sentences, clauses and phrases of this Code are severable, and if any phrase, clause, sentence, paragraph or section of this Code shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Code.

Attachment: Chapter 1 Exhibit A Revisions (2021-90 : Replacement of Chapter One of Code of Ordinances)

Sec. 1-6. Amendments to Code; effect of new ordinances; amendatory language.

All ordinances passed subsequent to this Code of Ordinances which amend, repeal or in any way affect this Code of Ordinances, may be numbered in accordance with the numbering system of this Code and printed for inclusion therein. When subsequent ordinances repeal any chapter, section or subsection or any portion thereof, such repealed portions may be excluded from said Code by omission from reprinted pages. The subsequent ordinances as numbered and printed, or omitted in the case of repeal, shall be prima facie evidence of such subsequent ordinances until such time that this Code of Ordinances and subsequent ordinances numbered or omitted are readopted as a new Code of Ordinances by the Village Council~~board of trustees~~.

Amendments to any of the provisions of this Code should be made by amending such provisions by specific reference to the section number of this Code in the following language: "That section _____ of the Code of Ordinances, Village of Palatine, Illinois is hereby amended to read as follows . . . ." The new provisions shall then be set out in full as desired.

In the event a new section not heretofore existing in the Code is to be added, the following language shall be used: "That the Code of Ordinances, Village of Palatine, Illinois is hereby amended by adding a section to be numbered _____ which said section reads as follows:. . . ." The section shall then be set out in full as desired.

All sections, articles, chapters or provisions desired to be repealed should be specifically repealed by section, article or chapter number, as the case may be.

Sec. 1-7. Altering Code.

It shall be unlawful for any person to change or amend by additions or deletions, any part or portion of this Code, or to insert or delete pages, or portions thereof, or to alter or tamper with such Code in any manner whatsoever which will cause the law of the Village of Palatine to be misrepresented thereby.

Sec. 1-8. General penalty; continuing violations.

Whenever, in any ordinance of the village, or by any provision of this Code of Ordinances, any act is prohibited or is made or declared to be unlawful or an offense, or whenever, in such ordinance or provision, the doing of any act is required, or the failure to do any act is declared to be unlawful, where no specific penalty is provided therefor, the violation of any such ordinance or provision shall be punished by a fine not exceeding seven hundred fifty dollars ($750.00). Each day any violation of any ordinance or provision of this Code shall continue shall constitute a separate offense. (Ord.No.0-5-98,ə1 1-26-98)

In addition to the penalties hereinabove provided, any condition caused or permitted to exist in violation of any ordinance or provision of this Code shall be deemed a public nuisance, and may be, by the village, abated as provided by law, and each day that such condition continues shall be regarded as a new and separate offense. (Ord. No. O-16-80, ə 1, 2-11-80)

Sec. 1-9. Supervision as an alternative penalty.

In any case involving a charge of violation of an ordinance of the Village of Palatine, upon a) a plea of guilty, or b) a stipulation by the defendant to the facts supporting the charge, or c) a finding of guilt after trial, the court, in its sole discretion, may defer further proceedings and the imposition of a sentence, and enter an order for supervision of the defendant for a period not to exceed two (2) years. In determining whether supervision is appropriate, the court shall consider the circumstances of the offense and the history, character and condition of the defendant. Supervision may be ordered if the court is of the opinion that: (1) the defendant is not likely to commit further ordinance violations or crimes; (2) the defendant and the public would best be served if the offense were not on the defendant's record; (3) in the best interests of justice an order of supervision is more appropriate than a sentence otherwise permitted under the Palatine Code of Ordinances.

Attachment: Chapter 1 Exhibit A Revisions (2021-90 : Replacement of Chapter One of Code of Ordinances)

No order of supervision shall be entered in any matter including violations of section 18-28 of this Code, where the defendant has previously been placed on supervision by any court for any ordinance or statute violation committed less than twelve (12) months prior to the date of the instant offense. Under no circumstances shall any person be placed on supervision for violation of the Code of Ordinances of the Village of Palatine if such person has been previously placed on supervision for any offenses two (2) or more times.

For violation of any traffic offense under the Palatine Code of Ordinances, the court shall consult an available abstract of the driving record of the defendant, or shall question the defendant under oath with regard to his past driving history. The court shall consider the statement of the prosecuting authority with regard to the standards set forth in this section.

Except for parking violations, no order of supervision may be entered for a violation of this Code unless as a condition of supervision, a fine of at least twenty-five dollars ($25.00), exclusive of court costs, is also assessed. This fine may be waived or reduced if the person, testifying under oath, satisfies the court that it would be an undue financial hardship to pay such a fine. (Ord. No. O-32-82, э 1, 4-12-82)

Sec. 1-10. Collection of Debt to the Village; including collection charges.

"Debt due and owing" or "debt" means a specified sum of money owed to the Village for fines, penalties, fees, interest, or other types of charges or costs imposed by this code, or administrative or judicial judgments after: (i) the period granted for payment has expired; or (ii) the exhaustion of, or the failure to exhaust or conclusion of judicial review procedures.

"Denial of Village Services" means the Village may deny municipal services to any Person. Such municipal services shall include but not limited to issuance of permits, licensing, utility services, inspections, plan review, or consideration of any petitions for zoning relief.

Any Debt due and owning to the Village shall be deemed to be delinquent and the Village Manager may authorize the Denial of Village Services to any Person who fails to pay any debt when due and/or refer the matter to a firm or agency specializing in collection work to pursue collection of such debt including all fees and charges incurred by the Village in the collection of the debt. These remedies are not exclusive and the Village may pursue any and all other legal remedies that it deems fit. (Ord. No. O-9-91, □ 1, 1-28-91; Ord. No. 0-68-10 §2, 6/21/10)

Sec. 1-11. Reimbursement for Insufficient Fund Checks.

In addition to the face value of the check, any person having written a check to the Village of Palatine which is returned by a Bank for insufficient funds shall also be liable for the full amount of any Bank charges, in addition to the administration fee as stated in the Village Fee Schedule. Such payment shall be in cash, cashier's check or money order. No further personal checks will be accepted from a person who has had three checks returned for insufficient funds. All subsequent payments shall be in cash, cashier's check or money order. (Ord. No. 0-46-97, э4-14-97; Ord. No. O-102-19, 12/2/19)

Attachment: Chapter 1 Exhibit A Revisions (2021-90 : Replacement of Chapter One of Code of Ordinances)

Consider an Ordinance Replacing Chapter Two, Administration, of the Code of Ordinances of the Village of Palatine

BACKGROUND: An initiative of the Village Manager's Office and the Village Clerk's Office is to review all chapters of the Code of Ordinance for any necessary updates reflecting statutory or other regulatory changes, organizational changes and other "housekeeping" type matters.

KEY ISSUES: Chapter Two of the Code is the Administration chapter of our Code. This chapter defines the Mayor and Council as well as all of our departments, boards and commissions and the responsibilities and authorities of the boards, commissions, departments and officials. While the overwhelming majority of the changes to this chapter are "housekeeping", there are some more notable changes. These include:

- Change all reference from President and Trustee to Mayor and Council
- Recognizes Engineering being a part of Public Works, renames IT and Finance and creates the HR Department that has existed since 2000.
- Eliminates Commissions that we haven't had for over 20 years (if at all) such as:
    - Youth Council
    - Board of Local Improvements
    - Electrical Commission
    - Environmental Commission
    - Business Development Commission
- Changes the parameters of the District Citizen Advisory Council to go from having a formal council to having the opportunity to meet
- New Village seal
- Provides clarity for Citizens Addressing Council - case law suggests that we should have a more formal policy which is included (Sec. 2-28)
- Adjusts Manager spending authority from $20,000 to $40,000 - inflation alone since last change would have it at $37,000.
- Gives Manager authority to approve warrant if Council meeting is canceled.
- Makes Finance Director the Treasurer in the absence of a Treasurer. As a side note, there is no requirement to have a separately appointed Treasurer. In some towns it is the Finance Director.
- Updates the Fire and Police Pension Boards to reflect the consolidation at state level
- Changed the ZBA and Plan Commission back to 7 members. Historically this was the number until a previous administration increased it to address quorum issues. This is not an issue now and both boards have seven current members.

ALTERNATIVES:

1. Approve the ordinance replacing Chapter Two
2. Refer back to staff with comments.

RECOMMENDATION:

Staff recommends approval of an Ordinance replacing Chapter Two of the Code of Ordinances in its entirety.

ACTION REQUIRED:

A motion to approve an Ordinance replacing Chapter Two of the Code of Ordinances in its entirety.

ATTACHMENTS:

- ORD. Ch. 2 Administration Entire Chapt
- Chapt 02 Revisions

RESULT:	**MOTION CARRIED BY VOICE VOTE BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATION OF THE CODE OF ORDINANCES OF THE VILLAGE OF PALATINE

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: That the Code of Ordinances, of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by deleting Chapter 2, Administration in its entirety, and by substituting a new Chapter 2, as indicated on Exhibit "A".

SECTION 2: That the Village Clerk is directed to maintain a record of the modifications to the existing ordinance, all of which are indicated on Exhibit "A" (a redlined version of the modifications approved pursuant to this Ordinance).

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ of _____, 2021

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____ of _____, 2021

_____

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____ of _____, 2021

_____

Village Clerk

Attachment: ORD. Ch. 2 Administration Entire Chapt (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Chapter 2 ADMINISTRATION*

***Cross reference(s)**--Eminent domain, Ch. 20.

Editor's Note: Ordinance #0-15-02 enacted January 28, 2001 replaced Articles II through X, and XXV
Editor's Note: Ordinance #0-132-03 enacted October 20, 2003, added a new Article XXX
Editor's Note: Ordinance #0-109-05 enacted June 6, 2005, amended Article XXX
Editor's Note: Ordinance #0-15-08 enacted January 21, 2008 replaced Article XIX Board of Health
Editor's Note: Ordinance #0-110-11 enacted October 10, 2011 replaced Article XIII Peer Review Board
Editor's Note: Ordinance #0-101-12, enacted July 9, 2012 replaced Article XX Fire & Police Commission

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Art. I. In General, §§ 2-1--2-15
Art. II. Village Council, §§ 2-16--2-41
Art. III. Officers and Employees, §§ 2-42--2-65
Art. IV. Village Clerk, §§ 2-66--2-90
Art. V. Village Mayor, §§ 2-91--2-105
Art. VI. Village Manager, §§ 2-106--2-120
Art. VII. Village Attorney, §§ 2-121--2-135
Art. VIII. Village Prosecutor, §§ 2-136--2-150
Art. IX. Village Treasurer, §§ 2-151--2-170
Art. X. Department of Public Works, §§ 2-171--2-190
Art. XI. Department of Community Development, §§ 2-191--2-210
Art. XII. ~~Palatine Youth Council, §§ 2-211--2-225~~ RESERVED
Art. XIII. Peer Jury and Youth Officer, §§ 2-226--2-250
Art. XIV. Board of Local Improvements, §§ 2-251--2-270
Art. XV. District Citizen Advisory Councils, §§ 2-271--2-290
Art. XVI. ~~Electrical Commission, §§ 2-291--2-305~~ RESERVED
Art. XVII. ~~Environmental~~ Beautification Committee~~s~~, §§ 2-306--2-325
Art. XVIII. Director of Environmental Health, §§ 2-326--2-340
Art. XIX. Board of Health, §§ 2-341--2-360
Art. XX. Fire and Police Commission, §§ 2-361--2-380
Art. XXI. Police Pension Board, §§ 2-381--2-400
Art. XXII. Firemen's Pension Fund, §§ 2-401--2-420
Art. XXIII. Plan Commission, §§ 2-421--2-430
Art. XXIV. Board of Zoning Appeals, §§ 2-431--2-440
Art. XXV. Code of Ethics, §§ 2-441--2-458
Art. XXVI. Finance, ɜɜ 2-459--2-500
Div. 1. Generally, §§ 2-459--2-480
Div. 2. Issuance of Bonds, §§ 2-481--2-500
Art. XXVII. Palatine Emergency Management Agency (PEMA), §§ 2-501--2-614
Art. XXVIII. ~~Palatine Business Development Commission, §§ 2-615--2-619~~RESERVED
Art. XXIX. Department of ~~Data Processing and~~ Information Technology~~Management~~ §§ 2-620--2-622
Art. XXX. Administrative Hearing Division §§ 2-700 – 2-712
Art. XXX1. Administrative Adjudication of Vehicular Standing, Parking, Automated Traffic Law and Compliance Violations §§ 2-720 – 2-739
Art. XXXII Department of Human Resources

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

ARTICLE I. IN GENERAL

Sec. 2-1. Corporate seal.

~~The corporate seal of the village shall be as follows: A circular emblem, with the words "VILLAGE OF" around the top of the circular border and the words "WHERE QUALITY IS A WAY OF LIFE" around the bottom border; the center of the circle will contain the word "PALATINE" in white on a black ground, topped by the Village logo, made up of replicas of the Community Center, the Patton House, the Clayson House, and Renaissance Towers in a half circle, and "1866" under the word "PALATINE", centered, with "COOK COUNTY, IL" on a ribbon below.(Code 1961, § 8.601, Ord. No. 0-61-93 § 2 6-14-93; Ord. No. 0-168-97, § 1, 10-13-97; Ord.No.0-203-97; §1 12-22-97)~~

The corporate seal of the village shall be as follows: An oval emblem with the words "VILLAGE OF" around the top of the oval border with the words "Est 1866" around the bottom of the border; the center of the oval will contain the word "PALATINE" in Black on a taupe colored background. A likeness of the image is:

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Sec. 2-1-1. Organizational Structure.

Council Manager Form of Government

The Village operates under the Council Manager Form of Government as that form of Government is defined in the Illinois Statutes. This statement is declarative of the existing form of Government of the Village.
(Ord. #0-16-09, §1, 1/19/09

Sec. 2-2. Fiscal year.

The fiscal year of the village shall begin on the first day of January and end on the thirty-first day of December of each year. (Code 1961, ə 8.602; Ord.No.0-141-98, ə1, 9-14-98)

State law reference(s)--Similar provisions, 65ILCS5/1-1-2.

Sec. 2-3. Elections.

Elections for municipal offices shall be held as is provided by statute, and at the time prescribed by statute. (Code 1961, ə 8.605)

State law reference(s)--For provisions controlling local elections see 10ILCS5/4-1.

Sec. 2-4. Surety bonds.

Whenever a surety bond to indemnify the village is required as a prerequisite to exercising the duties of any office or position, or to the issuance of a license or permit or for the exercise of any special privilege, the surety on such bond shall be a corporation licensed and authorized to do business in this state as a surety company, in the absence of specific provision to the contrary by ordinance. Whenever in its opinion additional sureties or an additional surety may be needed on any bond to indemnify the village against any loss or liability because of the insolvency of the existing surety or sureties or for any other reason, the board may order a new surety or sureties to be secured on such bond. If such new surety or sureties are not procured within ten (10) days from the time such order is transmitted to the principal on the bond, or his assignee, the board shall declare the bond to be void, and thereupon such principal or assignee,

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

shall be deemed to have surrendered the privilege or position as condition of which the bond was required. (Code 1961, ə 8.606~~)~~

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-5. Use of village-owned or leased building.

No person, group or organization, excepting boards, and agencies of the village, shall be granted a permit to use or occupy a building owned or leased by the village other than meeting rooms unless such person, group or organization shall first furnish and deliver to the village a certificate of insurance, issued by an insurance carrier and approved by the village, providing the Village of Palatine with public liability (and dram shop liability when necessary) insurance covering such use or occupancy, with a policy limit of not less than one million dollars ($1,000,000.00) or any other conditions and requirements set forth by the Corporate Authorities or Village Manager. (Ord. No. O-82-75, §1, 11-24-75; Ord. 0-16-09, §2, 1-19-09)

Editor's note: Ord. No. O-82-75, §1, amended 1961 Code by adding the provisions included herein as § 2-5.

Sec. 2-6. Disposition of unclaimed security deposits.

(a) In all cases where monies are deposited with the village as a bond or security for the satisfactory construction, repair or installation of improvements to property or for the performance of any other act, which monies are refundable upon the satisfactory completion or performance of the same pursuant to this Code or any other ordinance of the village, said monies will be considered abandoned, unclaimed and forfeited to the village if not claimed by the person or persons entitled thereto within two (2) years after the time when such monies have become refundable (hereinafter referred to as the "forfeiture date"). For purposes of this section, "refundable" shall mean repayable by the village to the party depositing such monies with the village, upon such party's meeting or performing the work, improvements or other act for which the same monies were deposited as security under the requirements of the village Code or ordinances.

(b) Except as provided in subparagraph (c) below, not more than ninety (90) nor less than thirty (30) days before the forfeiture date, the V~~v~~illage C~~c~~lerk shall notify the depositor or any successors or assigns of the depositor of which said clerk has notice, by registered mail to such persons at their last known address or addresses, that the deposit will be forfeited to the village if not claimed on or before the forfeiture date. In the event said monies are not claimed by the person or persons entitled thereto on or before the forfeiture date, said monies shall be deemed forfeited to the village and the village clerk shall notify the village treasurer that the monies have been forfeited to the village. The village treasurer thereupon shall promptly transfer said monies to the Palatine General Fund.

(c) In the case of cash deposits made pursuant to section 2.07(a)(9) of the Building Code of Palatine before commencing any work for which a building permit has been issued, such deposits shall become refundable following final inspection and approval by the village of the project for which the building permit has been issued. Refunds shall be made by the village directly to the permittee; provided, however, that final inspection must be requested by the permittee within the two-year term of the building permit, or any extension or renewal thereof. Failure by the permittee to request final inspection within said term, extension or renewal, shall cause the deposit to be forfeited to the village. The village shall send notice of the forfeiture date to the permittee as provided in subparagraph (b) above not more than ninety (90) days nor less than thirty (30) days before the forfeiture date.

~~(d) A copy of this section 2-6 shall be made part of the receipt given by the village to any person depositing monies with the village which are subject to forfeiture hereunder. (Ord. No. O-99-79, ↄ 1, 8-27-79; Ord. No. O-21-84, ↄ 1, 4-23-84)~~

Sec. 2-7. Use of village name, departments, agencies, etc., in solicitations and promotions.

No person, firm or corporation, including any employee, department, division or agency of the village, shall use the name: "The Village of Palatine" or the name of any department, agency, committee, commission or office of the village, or the seal or other insignia or symbol of the village, in the promotion of or solicitation for funds or donations, including fund-raising events or benefits, without the prior written permission of the ~~village manager~~Village Manager. Any application for a permit to promote, solicit or conduct a benefit or fund-raising event shall be made to the ~~village manager~~Village Manager in writing~~upon forms provided by him.~~ Such applications shall set forth the proposed plan for fund raising, including methods of solicitation and promotion, and shall designate a reasonable amount or percent of the proceeds to be allocated for village expenses to be incurred in connection with the event, promotion or solicitation.

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Any approval or fund-raising event shall specify the amount or percent of the proceeds which will be allocated to the village to cover its expenses.

Any denial of an application for such permit may be appealed by a written letter of appeal to the Mayor and Village Council~~president and board of trustees~~ of the village. Such letter of appeal must be delivered to the ~~village manager~~Village Manager within ten (10) days following his denial. The Mayor and Village Council~~president and board of trustees~~ shall hear and act on said appeal at their next regular meeting following receipt of the letter of appeal by the ~~village manager~~Village Manager. The decision of the Mayor and Village Council~~president and board of trustees~~ shall be final. (Ord. No. O-70-81, э 1, 8-10-81)

Sec. 2-8. Displaying the Flag

All Village public buildings shall display the flag(s) at in accordance of the Flag Code, Title 4, United States Code, Chapter 1.

The flags of the United States, the State of Illinois, and the Village of Palatine can be flown at half-staff upon the death of public officials. The flags shall remain at half-staff during each day they are normally flown until lowered at the end of the day on which the funeral is solemnized.

On occasions where Village public safety personnel or military personnel residing in Palatine or employed by the Village are killed in the line of duty or as otherwise determined by the Mayor, the m~~Mayor~~Mayor may deem it appropriate to order all flags flown at half-staff. The flags shall remain at half staff during each day they are normally flown until lowered at the end of the day on which the funeral is solemnized.

The honor and reverence accorded this solemn act shall not be diminished by the display of the Nation's and State's flags at half-staff on occasions of local tragedy wherein the Village's flag flown at half-staff would be more appropriate. (Ord. No. 0-268-04, §1, 12/13/04)

Secs. 2-9--2-15. Reserved.

ARTICLE II. VILLAGE COUNCIL

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article II in its entirety.

Sec. 2-16. Election; functions.

The ~~village council~~Village Council shall consist of six (6) council members. Each council member shall be elected from a district as established by Ordinance 0-100-80, a true copy of which shall be maintained in the office of the ~~village clerk~~Village Clerk. Each of the districts established under said ordinance shall be represented by one council member who shall have been an actual resident of the district for at least six (6) months prior to his or her election. Only the electors of a district shall elect the council member from that district. ~~Commencing with the village council elected in 1981, the office of council member from three (3) of the districts shall be for a two-year term and the office of council member from the other three (3) districts shall be for a four-year term. After the initial election of council members from districts in 1981, the council members elected shall draw lots to determine to which of the districts the two-year terms shall apply and to which of the districts the four-year terms shall apply.~~ Council members shall serve in staggered terms with three (3) districts up for election every two (2) years. Council members in Districts 1, 4 and 6 shall serve four (4) year terms elected in 2021 and every four (4) years thereafter and

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council members in Districts 2, 3 and 5 shall serve four (4) year terms elected in 2019 and every four (4) years thereafter. All council ~~members thereafter elected~~ shall hold office for a four-year term, and until their successors are elected and have qualified. This ~~village council~~Village Council shall be the legislative department of the village government, and shall perform such duties and have such powers as may be delegated to it by statute, this code or ordinance. All policies, directives and requests from the ~~village council~~Village Council or a council member to any department director or employee shall be made or transmitted through the Village M~~m~~anager. (Code 1961, § 2.101; Ord. No. O-34-81, § 1, 4-20-81)

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On and after April 14, 1997, the Board of Trustees of the Village of Palatine shall be the Village Council of the Village of Palatine, and shall be known as Council Members.

The term "Trustee" as used in any ordinance, resolution, motion or other action of the corporate authorities shall mean "Council Member." (Ord. No. O-190-96, § 1, 10-14-96)

The term "Corporate Authorities" as used in this Code, any ordinance, resolution, motion or other action shall mean collectively the "Mayor" and the "Village Council". Nothing contained herein, however, in the use of the term "Corporate Authorities" shall be deemed to modify or otherwise expand the limits on the Mayor's authority to vote pursuant to 2-96 of the Village Code or pursuant to the Illinois Municipal Code.

The terms of the elected municipal officials shall commence at the first regular or special meeting of the corporate authorities ~~during the month of May that is to commence not less than five (5) days~~ following the proclamation of the results of the regular municipal election at which the officers were elected. (Ord. #0-26-09, §2, 3/2/09)

Sec. 2-17. Oath; salary.

Each Council Member shall take the following oath of office:

"I, _____, having been elected to the office of Council Member of the Village of Palatine in the Village of Palatine, County of Cook, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Council Member according to the best of my ability."

and shall receive such compensation as may be from time to time provided by ordinance. (Code 1961, § 2.102)

State law reference(s)--Similar provisions, 65ILCS5/3-14-3.

Sec. 2-18. Meetings--Regular.

The regular meetings of the Corporate Authorities shall be held on the first, second and third Monday of each month, except when such regular meeting falls on one of the following holidays: Memorial Day, Independence Day, Labor Day or any other day that has been designated by the Village Manager as a holiday for employees in a given year~~Veteran's Day, December 24 or December 25~~. In each such case, the regular meeting shall be held on the Tuesday following such holiday~~, except when December 25 falls on a Tuesday or a Wednesday, in which cases the regular meeting shall be held on the next day following such holiday~~. All regular meetings shall begin at 7:00 p.m. and no notice thereof shall be required. (Code 1961, § 2.103; Ord. No. O-143-86, § 1, 10-13-86, Ord. 0-31-03, § 1 2-3-03)

Sec. 2-19. Same--Special.

Special meetings may be called by the Mayor or by any three (3) Council Members upon at least forty-eight (48) hours notice to all Council Members and the Mayor; provided that the Mayor and all Council Members are present at a special meeting, no notice of the meeting shall be necessary other than the public notice required by statute. (Code 1961, § 2.104; Ord. No. 0-55-95, §1, 5-22-95.)

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Sec. 2-20. Committees--Standing.

The following shall be the standing committees of the Village Council:

(1) Administration, Technology and Community Health;

(2) Business, Finance and Budget;

(3) Community and Economic Development;

(4) Fire Policy and Community Information;

(5) Infrastructure and Environment;

(6) Police Policy and Code Services.

The Chair and Vice Chair of each committee shall be appointed by the Mayor, with the consent of the Village Council for a one year term starting May 1. The Chair and Vice Chair shall rotate each year by District. (District 1 shall be succeeded by District 2 on the following May 1, etc.) Each member of the Village Council, including the Mayor, shall, by virtue of his office, be a member of all committees with the right to vote. A quorum of the committee shall be determined to be present whenever four (4) members are present. In the event that the Chair and Vice Chair are not present for a quorum, the remaining members shall select an Acting Chair for that meeting.

Each committee shall have such powers and consider such matters as may be referred to it from time to time by the Mayor and Village Council or assigned to it by the Village Manager. However, each committee shall only make policy recommendations to the Village Council and shall not provide administrative direction to the departments that report to the Village M~~m~~anager. (Code 1961, § 2.106; Ord. No. O-44-76, § 1, 4-26-76; Ord. No. O-43-77, § 1, 5-23-77; Ord. No. O-60-85, § 1, 7-22-85; Ord. No. O-33-91, § 1, 4-15-91; Ord. No. 0-49-95, § 1, 5-22-95; Ord. No. 0-157-96, §1, 8-26-96)

Sec. 2-21. Same--Special.

Special committees shall be created from time to time as is directed by the Mayor and Village Council. (Code 1961, § 2.107)

Sec. 2-22. Advisory referenda.

It shall be the policy of the Corporate Authorities to submit questions of public policy to the voters of the village in special advisory referenda upon receipt of a petition therefor, signed by not less than twenty per cent (20%) of the registered voters residing in the village.

Such special advisory referenda shall be held not more than ninety (90) days after the receipt of such petition. Notice of such election shall be published and given not less than fifteen (15) or more than thirty (30) days prior to the date of such election.

Such petition may be filed with the Corporate Authorities and/or with the clerk. (Code 1961, § 2.108)

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-23. Ordinances; approval; veto.

All ordinances, resolutions and motions:

(1) Which create any liability against the village, or
(2) Which provide for the expenditure or appropriation of its money, or
(3) Sell any village property and all ordinances passed by the Corporate Authorities.

shall be deposited with the clerk. If the Mayor approves of them, the Mayor shall sign them. Those of which the Mayor disapproves, the Mayor shall return to the Village Council, with the Mayor's written objections, at the next regular meeting of the Village Council occurring not less than five (5) days after their passage. The Mayor may disapprove of any one (1) or more sums appropriated in any ordinance, resolution, or motion making an appropriation, and if so, the remainder shall be effective. However, the Mayor may disapprove entirely of an ordinance, resolution or motion making an appropriation. If the Mayor fails to return any ordinance or any specified resolution with the Mayor's written objections, within the designated time, it shall become effective despite the absence of the Mayor's signature. (Code 1961, § 2.111)

Sec. 2-23.1 Ordaining Clause.

The ordaining clause of ordinances in the Village of Palatine shall be: "Be it ordained by the Mayor and Village Council of the Village of Palatine". (Ord. No. 0-90-97,5-27-97)

Sec. 2-24. Reconsideration; passing over veto.

Every ordinance, resolution and motion specified in the preceding section, and every ordinance, which is returned to the Village Council by the Mayor shall be reconsidered by the Village Council. If, after such reconsideration of two-thirds (2/3) of all the Council Members then holding office the Village Council shall agree to pass an ordinance, resolution, or motion notwithstanding the Mayor's refusal to approve it, then it shall be effective. The vote on the question of passage over the Mayor's veto shall be by yeas and nays, and shall be recorded in the journal. (Code 1961, § 2.112)

Sec. 2-25. Order of business.

The order of business to be observed at all meetings of the Corporate Authorities shall be as follows:

1. Roll call;
2. Pledge to the flag;
3. Public hearings;
4. Approval of minutes of previous meeting or meetings;
5. Mayor's Report;
6. Committee of the Whole Meeting
   (Individual Committee Meetings);
7. Consent agenda;
8. Reports of standing committees;
9. Reports of village officers;
10. Closed Session, as required;
11. Recognition of audience-non-agenda items

(Code 1961, § 2.201; Ord. No. O-67-78, § 1, 8-14-78; Ord. No. O-172-86, § 1, 12-8-86; Ord. No. 0-166-96, §1, 9/23/96, Ord. No. 0-149-04, §1, 7-12-04)

Sec. 2-26. Consent agenda.

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The Village M~~m~~anager shall prepare and list on the agenda for each regular meeting of the Corporate Authorities under "consent agenda" all items to be submitted to the Corporate Authorities for a vote which are deemed by the ~~manager~~Village Manager to be non-controversial. The monthly warrant covering the approval of payment of bills shall be a consent agenda item unless the Mayor or any Council Member(s) advise the ~~manager~~Village Manager to the contrary. A copy of the consent agenda shall be posted on the village hall bulletin board not later than 10:00 a.m. of the third calendar day preceding the day of the regular meeting at which it will be considered. The public records of all proceedings held and action taken on each consent agenda item shall be available for public inspection at all reasonable times during normal business hours. Upon request of the Mayor or any Council Member, made prior to the vote on consent agenda items, any item listed on the consent agenda shall be removed therefrom and considered separately.

When the consent agenda shall be reached in the order of business, a single motion shall be in order to act on all such items and a single roll call shall be taken on such motion. The resulting vote shall be deemed to be the vote of the Corporate Authorities on each item on the consent agenda. (Ord. No. O-67-78, § 2, 8-14-78; Ord. No. O-64-81, § 1, 6-22-81)

Sec. 2-27. Resolutions.

Any resolutions submitted to the Corporate Authorities shall be reduced to writing before being voted upon, on request of any two (2) members of the Village Council. (Code 1961, § 2.203)

Sec. 2-28. Addressing meetings.

For non-agenda items, members of the general public may address the Corporate Authorities with concerns or comments regarding issues that are relevant to Village business. Issues that are not relevant to Village business shall not be allowed. Comments shall not include any disrespectful remarks or comments relating to individuals. All members of the public addressing the Corporate Authorities shall, at all times, maintain proper decorum. All public comments shall be addressed to the Corporate Authorities as a whole, and no comments shall be addressed to individual members of the Corporate Authorities, Village staff or other members of the public. Speakers shall use every attempt to not be repetitive of points that have been made by others. Individual citizens may be allotted three (3) minutes to address the Corporate Authorities as determined by the Mayor.

The Corporate Authorities may refer any matter of public comments to the Village Manager or an appropriate agency or other governmental unit for review, or may place the matter on a subsequent agenda for discussion, at their sole discretion.

For matters on the published agenda, comments shall be made during the agenda item, when recognized by the Mayor or Chairman of the respective Committee on which said agenda item is scheduled.

No person other than the Mayor, ~~or~~ a member of the Village Council, or the Village Manager shall address that body at any regular or special meeting except upon consent of a majority of the members present.
(Code 1961, § 2.204)

Sec. 2-29. Procedure for passing ordinances.

(a) Except as otherwise provided in section 2-24 of this Code, each ordinance to be passed shall be introduced at a regular, adjourned or special meeting of the Corporate Authorities. At that time,

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notwithstanding any state statute pertaining to the requirement for an extraordinary vote, if a majority of the Cecorporate Aauthorities then holding office vote to accept the ordinance as to its first reading, the ordinance will be held over until the next regular, special or adjourned meeting. At such subsequent meeting or at any subsequent meeting, said ordinance may be passed as to its final passage. Provided, however, that by a majority of the corporate authorities then holding office any ordinance may be passed at its first reading without following the procedure set forth in this section.

(b) Where any member of the Cecorporate Aauthorityies believes that he or she has a conflict of interest on any matter before the Corporate Authoritiesy, that member shall publicly so state the existence and general nature of the interest prior to the time a vote is taken and shall recuse him or herself from voting on that matter. Where recusal occurs, that member's failure to vote shall not be counted as either an "aye" or "nay" vote, and that member shall be counted toward a quorum, but shall not be counted toward the number of members upon which a majority is based.

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(c) This section shall not otherwise effect the instances in which the Mayor is required to vote under Illinois Municipal Code (65 ILCS 5/5-3-5. (Code 1961, § 2.205; Ord. No. O-154-89, § 1, 10-16-90; Ord. No. O-146-91, § 1, 10-14-91)

Sec. 2-30. Suspension of rules.

The rules of order, other than those prescribed by statute, may be suspended at any time by the consent of a majority of the Corporate Authorities present at any meeting. (Code 1961, § 2.206)

Sec. 2-31. Committee of the whole.

The rules of order governing the Village Council shall permit the committee of the whole to rise to standing or special committees as may from time to time be appointed by the Mayor and Village Council. (Code 1961, § 2.206.1)

Sec. 2-32. Robert's Rrules of Oorder.

Robert's Rrules of Oorder shall govern the deliberations of the Village Council except when in conflict with any of the foregoing rules. (Code 1961, § 2.207)

Secs. 2-33--2-41. Reserved.

ARTICLE III. OFFICERS AND EMPLOYEES

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article III in its entirety.

Sec. 2-42. Effect.

The provisions of this article shall apply alike to all officers and employees of the village, regardless of the time of the creation of the office or position or the time of the appointment of the officer or employee. (Code 1961, § 8.101)

Sec. 2-43. Term of office; vacancies.

Every appointed officer of the village shall hold office until his successor is appointed and qualified, unless otherwise provided by statute, any other provision of this Code or other ordinance. A vacancy in any such office shall be filled in the same manner as the original appointment. (Code 1961, § 8.103)

Sec. 2-44. Reserved.

Sec. 2-45. Oath.

Every officer of the village shall, before entering upon his duties, take an oath of office. (Code 1961, § 8.105)

State law reference(s)--Similar provisions, 65ILCS5/3-14-3.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-46. Salaries.

All officers and employees of the village shall receive such salary as may be from time to time provided by ordinance. (Code 1961, § 8.106)

Sec. 2-47. Assignment of duties.

In the event of a conflict between an appointed officer and the Village M~~m~~anager, the Corporate Authorities shall have the power to resolve any dispute over an assignment to any appointed officer or over any duty which is not assigned by ordinance to some other specific appointed officer; and shall determine disputes or questions relating to the respective powers or duties of such officers. (Code 1961, § 8.107)

Sec. 2-48. Records.

All records kept by any officer of the village shall be open to inspection by the Corporate Authorities at all reasonable times, whether or not such records are required to be kept by statute or ordinance. (Code 1961, § 8.108)

Sec. 2-49. Bond.

Every officer and employee shall, if required by the Corporate Authorities, and at the expense of the village, upon entering upon the duties of his office, to give a bond in such amount and with such sureties as may be determined by said Corporate Authorities, conditioned upon the faithful performance of the duties of the office or position.
(Code 1961, § 8.109)

Sec. 2-50. Termination of office.

Every officer and employee of the village, upon the expiration of his term for any cause whatsoever, shall deliver to his successor all books and records and other items which may be the property of the village, and if no successor has been appointed within one week after the termination of office such property shall be delivered to the Village M~~m~~anager. (Code 1961, § 8.111)

Sec. 2-51. Campaigning and political involvement.

No employee, or compensated officer, other than an elected officer of the village shall campaign for, or make a contribution, either in cash or kind, to the campaign of any candidate for office within the village. It shall be unlawful for any person to coerce or solicit an officer or employee of the village to campaign for or contribute, either in cash or in kind, to the campaign of any candidate for village office within the village. No appointment to employment by the village, or discharge or removal therefrom, or demotion or other unfavorable personnel action affecting an officer or employee of the Village of Palatine shall be conditioned upon a requirement that such officer or employee campaign for, support or contribute, either in cash or in kind, to the campaign of any candidate for village office with the village.

The Village ~~m~~Manager shall ~~post, in prominent locations in the village offices, notices setting~~set forth the text of this section in the Employee Handbook, and in addition, shall serve copies of the same upon each employee of the village as part of their initial employee orientation~~not less than sixty (60) days prior to any village election. (Code 1961, § 8.112)~~

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-52. Power to arrest.

The Mayor, members of the Village Council, the Village ~~m~~Manager, sworn members of the fire department and ~~every~~ sworn member of the police department are hereby declared to be conservators of the peace, with such powers to make arrests as are given to conservators of the peace by statute. (Code 1961, § 8.110)

Sec. 2-53. Actions against employee; defend and indemnify.

For the purposes of only this section, the word "employee" includes the Mayor, a Council Member, the ~~village clerk~~Village Clerk, the ~~manager~~Village Manager, the village attorney, the village prosecutor, the treasurer, an officer, member of a board, commission or committee, servant or employee, whether or not compensated, but does not include an independent contractor.

If any claim or action is instituted against an employee or former employee of the village based on an injury allegedly arising out of an act or omission occurring within the scope of his employment as such employee, the village may elect to do any one or more of the following:

(1) Appear and defend against claim or action;

(2) Indemnify the employee or former employee for his court costs incurred in the defense of such claim or action;

(3) Pay, or indemnify the employee or former employee for a judgment based on such claim or action, or

(4) Pay, or indemnify the employee or former employee for, a compromise or settlement of such a claim or action. (Ord. No. O-58-82, § 1, 6-14-82)

Secs. 2-54--2-65. Reserved.

ARTICLE IV. VILLAGE CLERK*

***State law reference(s)**--For powers and duties of clerk see 65ILCS5/3-10-9.

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article IV in its entirety.

Sec. 2-66. Election; term.

The clerk shall be elected and serve for a four (4) year term and until a successor is elected and qualified. (Code 1961, § 3.001)

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-67. Bond.

Before entering upon the duties of office the clerk shall execute a bond in such amount and with such sureties as is provided by statute, conditioned upon the faithful performance of the clerk's duties. (Code 1961, § 3.002)

Sec. 2-68. Signatures.

The clerk shall seal and attest all ordinances, resolutions and motions adopted by the Corporate Authorities and all contracts of the village and all licenses, permits and such documents that require the clerk's seal and signature. (Code 1961, § 3.003)

Sec. 2-69. Money collected.

The clerk shall turn over all money received on behalf of the village to the village treasurer promptly upon receipt of the same; and with such money he shall give a statement as to the source thereof. (Code 1961, § 3.004)

Sec. 2-70. Reserved.

Sec. 2-71. Records.

The clerk shall keep a record of ordinances and such other records as may be required by the board. (Code 1961, § 3.006)

Sec. 2-72. Seal.

The clerk shall be the custodian of the village seal, and shall affix its impression on documents whenever this is required. (Code 1961, § 3.007)

Sec. 2-73. Documents.

The clerk shall be the custodian of all documents belonging to the village which are not assigned to the custody of some other officer. (Code 1961, § 3.008)

Sec. 2-74. Same--Indices.

The clerk shall keep and maintain a proper index to all documents and records kept, so that ready access thereto may be had. (Code 1961, § 3.009)

Sec. 2-75. Additional duties.

In addition to the duties herein provided the clerk shall perform such other duties and functions which may be required by this Code or ordinance. (Code 1961, § 3.010)

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-76. Vacancies.

In case the office of clerk shall become vacant for any reason, the Corporate Authorities shall appoint a successor. (Code 1961, § 3.011)

Sec. 2-77. Deputy.

There is hereby created office of deputy clerk, to be appointed by the clerk.

The deputy clerk may perform any duty and exercise any power delegated to the clerk. (Code 1961, § 3.012)

State law reference(s)--Appointment of deputy, 65ILCS5/3-6-3.

Secs. 2-78--2-90. Reserved.

ARTICLE V. MAYOR

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article V in its entirety.

Sec. 2-91. Election and term of office.

The Mayor shall be elected for a term of four (4) years. (Code 1961, § 1.001)

On and after April 14, 1997, the Village President shall be the Mayor of the Village of Palatine.

The term "Village President" as used in any ordinance, resolution, motion or other action of the corporate authorities shall mean "Mayor". (Ord. No. 0-190-96, §2, 10-14-96)

State law reference(s)--For provisions relating to election of the Mayor, see 65ILCS5/3-5-1.

Sec. 2-92. Duties.

Pursuant to the Illinois Municipal Code (65 ILCS 5/3.1-15-10 (2001)), the Mayor is recognized as the chief executive officer. The Mayor shall be recognized as the presiding officer at all meetings of the Village Council and on all ceremonial occasions. The Mayor shall be recognized as the official head of the village by the courts for the purpose of serving process and by the governor for all legal purposes. The Mayor shall perform all duties that may be required by statute, this Code or ordinance and shall have the power and authority to inspect all books and records kept by any village officer or employee at any reasonable time. All policies, directives and requests from the Mayor to any department director or employee shall be made or transmitted through the manager. The Mayor shall execute all ordinances, resolutions and motions of the Corporate Authorities, all contracts of the village and all licenses, permits and such and other documents that require the Mayor's signature.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-93. Designation of duties. [Intentionally Deleted]

Sec. 2-94. Bond; oath; salary.

Before entering upon the duties of his office, the Mayor shall give a bond with sureties to be approved by the Village Council and at the expense of the Village, conditioned upon the faithful performance of the Mayor's duties, in the sum of at least three thousand dollars ($3,000.00), or such higher sum as may be directed by the Village Council. The Mayor shall take the following oath of office:

> "I, _____, having been elected to the office of Mayor of the Village of Palatine in the Village of Palatine, County of Cook aforesaid, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Mayor according to the best of my ability."

and shall receive such compensation as may be set from time to time by the Village Council. (Code 1961, § 1.004)

Sec. 2-95. Mayor Ppro-Ttem.

During a temporary absence from the village, or disability of the Mayor, the Village Council shall at the next meeting of the Village Council after the temporary absence or disability is known, elect one of its members to act as Mayor pro-tem, who in the event of a temporary absence shall perform the duties and possess the rights and powers pertaining to the office for the length of that meeting, and in the event of a longer term disability or absence shall perform the duties and possess the rights and powers pertaining to the office for the term specified by the Village Council, but for no longer than the length of the Mayor's disability or absence.. (Code 1961, § 1.005)

Sec. 2-96. Mayor to preside; deciding vote.

The Mayor shall preside at all meetings of the Village Council. The Mayor shall not vote on any ordinance, resolution or motion except:

(1) Where the vote of the Council Members has resulted in a tie; or

(2) Where three (3) ~~one-half~~ of the Council Members ~~then holding office~~ have voted in favor of an ordinance, resolution or motion even though there is no tie vote; or

(3) Where a vote greater than a majority of the Corporate Authorities is required by this Code to adopt an ordinance, resolution or motion.

In each instance specified, the Mayor shall vote.

Nothing in this section shall deprive a Mmayor Ppro-Ttem from voting in the capacity as a Council Member, but the Council Member shall not be entitled to another vote in the capacity as Mmayor Ppro-Ttem. (Code 1961, § 2.110; Ord. No. O-42-81, § 1, 4-27-81)

Secs. 2-97--2-105. Reserved.

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ARTICLE VI. VILLAGE MANAGER

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article VI in its entirety.
Editor's Note: Ordinance 0-16-09 enacted January 19, 2009, replaced several sections in Article VI.

Sec. 2-106. Creation of office.

The office of the Village Manager is hereby created. (Code 1961, § 4.101)

Sec. 2-107. Appointment.

The Village M~~m~~anager shall be appointed by the Mayor by and with the advice and consent of the Village Council for an indefinite term. The Village Manager shall be chosen on the basis of executive and administrative qualifications with special reference to actual experience in or knowledge of accepted practice in respect to the duties set forth in this Chapter. The Village ~~m~~Manager shall only be removed by a two- thirds vote of the Corporate Authorities.

Neither the Mayor nor any Council Member of the village shall receive such appointment during the term for which the Mayor or any Council Member has been elected. (Code 1961, §4.102)

This Section shall only be amended by a two--thirds vote of the Corporate Authorities.

Sec. 2-108. Powers and duties.

The manager shall be the chief administrative officer of the village with full authority to carry out the executive and ministerial functions of government. The manager shall be responsible to the Corporate Authorities for the proper administration of all the affairs of the village and shall perform all duties that may be required by statute, this Code or ordinance. The manager shall be empowered and required to:

(1) Enforce all laws and ordinances of the village.

(2) Attend all meetings of the Corporate Authorities. The manager shall have the right to take part in the discussion of all matters coming before the Corporate Authorities but shall have no right to vote. The manager shall be entitled to notice of all special and regular meetings of the Corporate Authorities.

(3) Recommend to the Corporate Authorities adoption of such measures as the manager may deem necessary or expedient.

(4) Appoint, suspend or remove all department directors and employees of the village, except the village attorney, village prosecutor, village treasurer, members of any advisory bodies appointed by the Corporate Authorities; and such appointments, suspensions or removals shall be based upon the merit and fitness of such employee, without regard to political belief or affiliation. The manager may authorize a department director to appoint, suspend or remove subordinates in such department.

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(5) Whenever there is a question as to the respective duties or powers of any appointed officers of the village in the first instance (subject to the Village Council's authority to settle any disputes between the appointed officer and the manager), this shall be settled by the manager and the manager shall have the power to delegate to any such officer any duty which is to be performed when no specific officer has been directed to perform that duty.

(6) Exercise control and supervision over all department directors, appointed officers and employees of the village.

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(7) Make recommendations to the Corporate Authorities concerning compensation ranges for each department director, appointed officer, and employee in the village service, including minimum, intermediate and maximum rates.

(8) Recommend to the Corporate Authorities the creating, consolidating and combining of offices, positions, departments or units of the village.

(9) Investigate all complaints in relation to matters concerning the administration of the government of the village and services maintained by the public utilities in the village and see that all franchises, permits and privileges granted by the village are faithfully observed. Such investigation shall include the authority to retain special outside counsel.

(10) a. The Village Manager is hereby authorized to make expenditures of ~~twenty~~forty thousand dollars ($40~~20~~,000.00) or less for which funds were provided in the annual budget ordinance for all items necessary for the running of the village.

b. For all materials, supplies, and equipment that for a purchase of more than twenty~~en~~ thousand dollars ($2~~1~~0,000.00), he shall solicit quotations and for all purchases of more than forty ~~twenty~~ thousand dollars ($40~~20~~,000.00) he shall be required to received sealed bids unless quotations are deemed by the Manager to be more appropriate and present such bids or quotations to the Corporate Authorities for approval or rejection.

c. When a purchase that is unbudgeted or exceeds $40~~20~~,000 and is deemed by the Village Manager to be an emergency, meaning an imminent threat to the public health, safety or welfare of the general public, the Village Manager shall be authorized to make such purchase and advise the Village Council of said purchase immediately. The Village Council shall affirm said purchase at the next regularly scheduled meeting.

(Ord.No. 0-2-99,§1,1-11-99, Ord. No. 0-69-07, §1, 5/7/07)

(11) Prepare or cause to be prepared, on or before December 15 of each year, a report of estimated funds necessary to defray the expenses of the village for the fiscal year; prepare, or cause to be prepared the annual budget ordinance in time for consideration and enactment by the Corporate Authorities during the fourth quarter of the fiscal year; and, prepare, or cause to be prepared, the tax levy ordinance and upon enactment thereof file a certified copy with the county clerk before the end of the fourth quarter.(Ord. No. 0-141-98, §2, 9-14-98)

(12) Submit to the Corporate Authorities, promptly following the end of the fiscal year, a complete report on the finances and administrative activities of the village for said fiscal year.

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(13) Present to the Corporate Authorities each quarter a statement showing the exact financial condition of the village as of the end of the preceding quarter and showing amounts appropriated, amounts expended and unexpended balances in the several items of appropriation.

(14) Keep a current inventory of all real and personal property of the village and the location of such property. He shall be responsible for the care and custody of all village property which is not by law assigned to some other officer or body for care and control.

(15) Devote his entire time to the discharge of his official duties.

(16) Perform such other duties as may be required by resolution or ordinance of the Corporate Authorities. (Code 1961, § 4.103; Ord. No. O-83-83, § 1, 12-12-83)

(17) Negotiate and execute all leases and license agreements of Village owned property on behalf of the village. (Ord. No. 0-67-99, §1, 5-24-99)

(18) Waive or otherwise discount required fees associated with Village services and permits when deemed by the Village Manager to be in the best interest of the Village or community.

(19) When more than twenty-one (21) days elapse between regularly scheduled Council meetings and in concurrence with the recommendation of the Director of Finance, approve interim warrants of expenditures as appropriate. Each interim warrant approved by the Village Manager shall be presented to the Corporate Authorities for ratifications at the next regularly scheduled Village Council meeting.

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Sec. 2-109. Bond.

The manager shall furnish a bond, if required by the Corporate Authorities and at the expense of the village in such amount and with such surety as may be approved by the Village Council, said bond to be conditioned on the faithful performance of the manager's duties. (Code 1961, § 4.104)

Sec. 2-110. Acting manager.

During an extended absence or extended disability of the manager the Corporate Authorities shall appoint an acting manager, with all the powers and duties of that office. The acting manager shall perform all the duties thereof without furnishing any additional bond, if such appointee shall already be under bond to the village in any other capacity. If such appointment shall be of a person not already under bond to the village such appointee shall furnish a bond, if required by the Corporate Authorities and at the expense of the village, in such amount and with such surety as may be approved by the Village Council. During a temporary absence or temporary disability, the manager may appoint an acting manager. (Code 1961, § 4.105)

Sec. 2-111. Settlement of Litigation

In the event there is litigation or potential litigation involving the Village of Palatine or Workers Compensation claims, the Village Manager shall be authorized settlement authority on behalf of the Village under the following limitations:

(1) Settlements of $3020,000 or less – Authorized by the Village Manager

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(2) Settlements between $30~~20~~,001 and $75~~50~~,000 – Village Manager shall advise the Corporate Authorities of the proposed settlement and allow the Corporate Authorities the opportunity to discuss the matter at the first regularly scheduled Council Meeting following such notice. Should the Corporate Authorities not elect to discuss the matter and provide other direction, then the Manager shall be authorized to settle.
(3) Settlements over $75~~50~~,000~~1~~ – Corporate Authority discussion and action will be required.

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As it relates to workers compensation claims, the above-guidelines would be for settlement purposes of payments to employees. Medical related expenses and workers compensation wages are paid separately and required under law.

Sec. 2-112. Disposal of Property

(1) Property Less Than $1,00050 In Value.

Whenever the village owns any personal property which is determined by the Village Manager to be no longer necessary or useful to, or for the best interest of the village and having an original value of less than $1,0050, the Village Manager, at his discretion, may authorize the disposal of said property, without any further action of the corporate authorities.

(2) Property Between $1,50000 And $105,000 In Value

Whenever the Village owns any personal property which is determined by the Village Manager, in accordance with this section, to be no longer necessary or useful to, or for the best interest of the Village, and said property originally having a value of $1,00050 or more and currently having a value of less than $510,000, the Village Manager shall be authorized to dispose of such personal property in accordance with the following conditions and procedures:

(A) The Village Manager or his designee shall make a written determination that the property is no longer needed by the village and shall set forth reasons therefor.

(B) The Village Manager or his designee shall set forth in writing, attaching such documentation as he deems necessary, the basis for his determination when the property is of a value of $510,000 or less.

(C) The Village Manager shall solicit proposals for the purchase of such property, sell it at public auction, scrap the property, or authorize a trade of it for the purchase of other property, whichever, in his judgment, such activity will generate a greater return and efficiency to the village. If the Village Manager chooses to solicit proposals, he may do so by such means as he deems suited to generate the best response. If the property cannot be disposed of through the preceding means, the Village Manager shall at his discretion authorize disposal without any further action of the corporate authority.

(D) Following the sale or disposition of such property, the Village Manager shall prepare a written report thereof and file the same with the Mayor and Village Council, on an annual basis.

(E) Disposal or sale of the property hereunder shall not be made to an officer or employee of the village or to a person related by blood or marriage to an officer or employee of the village, except items sold at public auction.

(3) Property Over $510,000 In Value; Having Title.

Whenever the village owns any personal property which is determined by the Village Manager to be no longer necessary or useful to, or for the best interest of the village, and having a value of more than $510,000, or consisting of an item having a title (i.e., vehicle), the items may only be disposed in accordance with the Village Council action.

(Ord. No. O-85-86, § 1, 8-11-86; Ord. No. 0-69-07, §2, 5/7/07)

Secs. 2-113--2-120. Reserved.

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ARTICLE VII. VILLAGE ATTORNEY*

***State law reference(s)**--Appointment of municipal attorney, 65ILCS5/3-7-1, 65ILCS5/3-7-3.

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article VII in its entirety.

Sec. 2-121. Employment; special counsel.

The village attorney shall be appointed by the Mayor by and with the advice and consent of the Village Council. The village attorney shall represent or advise the village on legal matters; and he may likewise retain special counsel to advise or represent the village on special matters or to assist the attorney for the village. The village attorney may be removed by a majority vote of the Corporate Authorities. (Code 1961, § 4.201)

Sec. 2-122. Suits and actions.

The attorney shall prosecute or defend any and all suits or actions at law or equity to which the village may be a party, or in which it may be interested, or which may be brought against or by, any officer of the village on behalf of the village or in the capacity of such person as an officer of the village, except for suits assigned to the village prosecutor. (Code 1961, § 4.202)

Sec. 2-123. Judgments.

It shall be the duty of the attorney to see to the full enforcement of all judgments or decrees entered in favor of the village, and of all similar interlocutory orders. (Code 1961, § 4.203)

Sec. 2-124. Advice.

The attorney shall be the legal adviser of the village and shall render advice on all legal questions affecting it, whenever requested to do so by any village official. Upon request by the Mayor, the M~~m~~anager or a Council Member, the attorney shall reduce any such opinion to writing. (Code 1961, § 4.204)

~~**Sec. 2-125. Special assessments.**~~

~~It shall be the duty of the attorney to see to the completion of all special assessment proceedings and condemnation proceedings. (Code 1961, § 4.205)~~

Secs. 2-125~~6~~--2-135. Reserved.

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ARTICLE VIII. VILLAGE PROSECUTOR

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article VIII in its entirety.

Sec. 2-136. Creation of office.

There is hereby created the office of village prosecutor. (Code 1961, § 4.901)

Sec. 2-137. Appointment and qualifications.

The village prosecutor shall be appointed by the Mayor by and with the advice and consent of the Village Council. The village prosecutor may be removed by a majority vote of the Corporate Authorities. The village prosecutor shall be an attorney, duly licensed to practice in the state. (Code 1961, § 4.902)

Sec. 2-138. Duties.

(a) The village prosecutor shall be responsible for the prosecution under this Code and all other village ordinances, except those which may be from time to time, assigned to the village attorney for prosecution.

(b) The village prosecutor shall consult with the village attorney relative to practices and procedures employed in the discharge of the duties as village prosecutor and shall make recommendations to the village attorney, when deemed advisable or necessary, for improvements of the administration of justice in the area for which the village prosecutor is responsible.

(c) The village prosecutor shall make such other and further reports as may be required by the Corporate Authorities. (Code 1961, § 4.903)

Secs. 2-139--2-150. Reserved.

ARTICLE IX. VILLAGE TREASURER*

***State law reference(s)**--Duties of treasurer, 65ILCS5/3-10-1.

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article IX in its entirety.

Sec. 2-151. Appointment.

There is hereby created the office of village treasurer. The village treasurer shall be appointed by the Mayor by and with the advice and consent of the Village Council. The treasurer shall serve for one (1) year. The village treasurer may be removed by a majority vote of the Corporate Authorities. (Code 1961, § 4.301)

State law reference(s)--Power to appoint treasurer, 65ILCS5/3-8-1.

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Sec. 2-151.1. Qualifications.

The village treasurer shall have competence, derived from a combination of education and employment in one (1) or more of the following areas of financial and investment management:

(1) Certified public accountant.

(2) Registered security principal.

(3) Registered investment adviser.

(4) Certified financial planner.

(5) Public finance.

(Ord. No. O-43-90, § 1, 4-23-90)

Sec. 2-152. Ex-officio collector.

The village treasurer shall be ex-officio collector and shall perform all duties of the office. (Code 1961, § 4.302)

Sec. 2-153. Bond.

The village treasurer shall give the Village a bond, before entering upon the duties of the office, in the sum required by the Corporate Authorities, and at the expense of the village, but such amount shall not be less than that required by statute. This bond shall be conditioned upon the faithful performance of the duties by the treasurer, and shall be conditioned to indemnify the village for any loss by reason of any neglect of duty or any act of the treasurer. (Code 1961, § 4.303)

State law reference(s)--Bonding of officers, 65ILCS3/3-13-3.

Sec. 2-154. General duties.

The treasurer shall perform such duties as may be prescribed by ordinance. The treasurer shall receive all money paid into the village whether directly from the person paying the money or from the hands of such other officer or employee as may receive it, and he shall pay out money only on vouchers or orders properly signed by the Mayor and attested to by the clerk.

In the event that the Village Treasurer is unable to perform the duties setforth in this section, the Director of Finance shall be authorized to perform all said duties.

(Code 1961, § 4.304)

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Sec. 2-155. Deposit of funds.

The treasurer shall deposit the village funds in such depositories, as may be selected from time to time as provided by law; and shall keep the deposit of the village money separate and distinct from the treasurer's own money, and shall not make private or personal use of any village money. (Code 1961, § 4.305)

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Sec. 2-156. Records.

The treasurer shall keep records showing all money received showing the source from which it is received and the purpose for which it is paid and the disposition of it, and shall keep records at all times showing the financial status of the village. (Code 1961, § 4.306)

Sec. 2-157. Accounting.

The treasurer shall keep such books and accounts as may be required by statute, this Code or ordinance, and shall keep them in the manner required by the Corporate Authorities. (Code 1961, § 4.307)

Sec. 2-157.1 Publication of Annual Treasurer's Report.

The ~~village clerk~~Village Clerk shall, within six months after the end of each fiscal year, and after having received a copy of the annual treasurer's report, publish a notice in a newspaper advising of the availability of said annual report and that the same may be inspected or copied at the office of the ~~village clerk~~Village Clerk. (Ord. No. O-33-93, 4-12-93)

Sec. 2-158. Special assessment funds.

All moneys received on any special assessment shall be held by the treasurer as a special fund to be applied only to the payment of the improvement, or bonds and vouchers issued therefor, together with interest thereon, for which the assessment was made, and said money shall be used for no other purpose, unless to reimburse the village for money expended for such improvement. Payments on bonds or vouchers shall be made in accordance with the statutes and the law and the treasurer shall keep the books and accounts in such a manner so that proper prorations in payments of principal and interest can be made and ascertained. (Code 1961, § 4.308)

Sec. 2-159. Warrants--Transfer of funds.

All warrants drawn on the treasurer must be signed by the Mayor and countersigned by the clerk, stating the particular fund or appropriation to which the same is chargeable, and no money shall be otherwise paid except as may be provided by statute. Money shall not be transferred by the treasurer from one fund to another, after it has been received, nor appropriated to any other purpose than that for which it has been collected or paid, except as may be ordered by the Corporate Authorities. (Code 1961, § 4.309)

Secs. 2-160--2-170. Reserved.

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ARTICLE X. DEPARTMENT OF PUBLIC WORKS AND ENGINEERING*

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*Editor's note--Ord. No. O-100-77, § 1, enacted Sept. 12, 1977, repealed former Art. X, §§ 2-171--2-177, relative to the director of public works, and enacted in lieu thereof a new Art. X, §§ 2.171--2-181, as herein set out. Former Art. X was derived from Code 1961, §§ 4.401--4.407.

Subsequent to the above amendment, Ord. No. O-17-92, adopted Feb. 24, 1992, amended Art. X to read as herein set out.

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article X in its entirety.

Sec. 2-171. Department created; composition.

There is hereby created a department of public works and engineering which shall consist of the director of public works and engineering and such other members as may be provided from time to time by the Corporate Authorities.
(Ord. No. O-100-77, § 1, 9-12-77; Ord. No. O-17-92, § 1, 2-24-92)

Sec. 2-172. Office of director of public works and engineering created; appointment.

There is hereby created the office of director of public works and engineering, an executive office of the village. ~~The director of public works and engineering shall be appointed by the village manager.~~
(Ord. No. O-100-77, § 1, 9-12-77; Ord. No. O-17-92, § 1, 2-24-92)

Sec. 2-173. Duties and functions of department.

The department of public works and engineering shall be responsible for the repair and maintenance of all property, facilities and improvements owned by or under the jurisdiction of the village, the landscaping and planting of all trees and shrubs on village property, the design and location of all traffic control devices, the planning, designing and construction of all public streets, alleys and driveways, sewers, sewage disposal plants, street lighting systems, and water systems and all engineering requirements of the village. (Ord. No. O-100-77, § 1, 9-12-77; Ord. No. O-17-92, § 1, 2.24-92)

ARTICLE XI. DEPARTMENT OF COMMUNITY DEVELOPMENT*

***Editor's note**--Ord. No. O-100-77, ə 1, enacted Sept. 12, 1977, repealed former Art. XI, əə 2-191--2-197, relative to the building and zoning administrator, and enacted in lieu thereof a new Art. XI, əə 2-191--2-196, as herein set out. Former Art. XI was derived from Code 1961, əə 4.501--4.506, 4.508.

Sec. 2-191. Department created; composition.

There is hereby created a department of community development which shall consist of the director of community development and such other members as may be provided from time to time by the Corporate Authorities~~president and board of trustees~~. (Ord. No. O-100-77, ə 1, 9-12-77)

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Sec. 2-192. Office of director of community development created; appointment.

There is hereby created the office of director of community development, an executive office of the village. ~~The director of community services~~development ~~shall be appointed by the village manager.~~ (Ord. No. O-100-77, ə 1, 9-12-77)

Cross reference(s)--Director of community development, ə 6-1.03.

Sec. 2-193. Duties and functions of director generally.

The director of community development shall be responsible for enforcement of all ordinance and Code provisions relating to building and zoning, inspection of all buildings and structures being erected or altered, as frequently as may be necessary to ensure compliance with village ordinances, the design, construction and erection of all facilities, buildings, structures and improvements on village-owned property~~, the landscaping and planting of all trees and shrubs on village property, the design and location of all traffic control devices, the planning, designing and construction of all public streets, alleys and driveways, sewers, sewage disposal plants, street lighting systems, and water systems, and all planning, zoning and engineering requirements of the village~~and all planning and zoning requirements of the village.. The director of community development also shall have and perform the duties assigned to him in the building code. (Ord. No. O-100-77, ə 1, 9-12-77)

Cross reference(s)--Building codes and building regulations generally, Ch. 6; qualifications and duties of enforcement of community development director, ə 6-1.03; housing, Ch. 10; streets and sidewalks, Ch. 16; trees and shrubs, ə 16-101 et seq.; traffic, Ch. 18; water and sewer services, Ch. 19; zoning, App. A; subdivisions, App. B.

Sec. 2-194. Duty of director to act as electrical inspector.

The director of community development shall have the authority and be charged with the duty of enforcing all ordinance provisions relating to electrical wiring and equipment. (Ord. No. O-100-77, ə 1, 9-12-77)

Sec. 2-195. Duty of director to act as plumbing inspector.

The director of community development shall have the authority and be charged with the duty of enforcing all ordinance provisions relating to the installation, care and standards of plumbing. (Ord. No. O-100-77, ə 1, 9-12-77)

Sec. 2-196. Duty of director to forward copies of permits to assessor.

In addition to all other duties, the director of community development shall forward to the township assessor and county assessor a copy of each building permit issued as required by law~~within fifteen (15) days of such issuance. Each such copy shall show the legal description of the lot or area concerned, as required~~or by statute. (Ord. No. O-100-77, ə 1, 9-12-77)

Secs. 2-197--2-210. Reserved.

ARTICLE XII~~. PALATINE YOUTH COUNCIL~~RESERVED

Sec. 2-211. ~~General policy~~.

~~It shall be the purpose and general policy of the Palatine Youth Council to provide a forum for youth to participate in and affect the policy and decision making process of the president and board of trustees of the Village of Palatine and other village boards and commissions. The Palatine Youth Council shall communicate to the village government the ideas, concerns, suggestions and proposed solutions to problems confronting youths. It shall seek effective youth participation within village government and promote a greater sense of community pride and responsibility among the youth. (Ord. No. O-77-78, ə 1,~~

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~~9-11-78)~~

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Sec. 2-212. ~~Creation and membership~~.

~~(a) There is hereby created the~~ The director of planning and zoning shall be appointed by the ~~manager.~~Palatine Youth Council of the Village of Palatine (hereinafter referred to as "council") which shall consist of three (3) members each ~~—~~ from the student bodies of William Fremd High School and Palatine High School (with their election supervised by, but not limited to, members of each school's student council) and, upon compliance with section 2-213, one additional member from any organized homeowner group, civic association, community group or other representative citizens group within the village.

~~(b) The members of the council shall be between the ages of twelve (12) and eighteen (18) years inclusive when elected or reelected to the council.~~

~~(c) There shall be a chairman annually elected by the members at a duly constituted meeting of the council.~~

~~(d) There shall be a vice-chairman for youth affairs annually elected by the members at a duly constituted meeting of the council who may attend each scheduled meeting of the Palatine Advisory Board as a representative of the council. (Ord. No. O-77-78, ↄ 1, 9-11-78; Ord. No. O-69-92, ↄ 1, 5-11-92)~~

Sec. 2-213. ~~New members~~.

~~Any organized homeowner group, civic association, community group or other representative citizens group, not holding membership on the council, may apply to the council by written request for membership thereon. The chairman shall present the application to the council for a vote at the next regular scheduled meeting following its receipt. If the council accepts the application, the applicant shall be entitled to immediate membership on the council. If the council rejects the application, the applicant may petition the president and board of trustees of the village in writing for a final determination.~~

~~The chairman shall forward promptly to the president and board of trustees of the village in writing the names of all new members accepted by the council. (Ord. No. O-77-78, ↄ 1, 9-11-78)~~

~~Sec. 2-214. Special membership.~~

~~By approval of the council, any member who has graduated from high school during his or her term may continue to be a member of the council for an additional consecutive term without sponsorship by the group or school that designated him or her as its representative. By approval of the council, such special membership may be renewed annually, subject to the residence and age limitations imposed by section 2-212. Any school or organization whose representative becomes a special member pursuant to this section shall be entitled to select an immediate successor to complete the remaining unexpired term. (Ord. No. O-77-78, ↄ 1, 9-11-78)~~

~~Sec. 2-215. Terms of office.~~

~~All members of the council shall serve for a one-year term commencing the first day of October of each year. Membership shall be renewed annually thereafter by those organizations and schools entitled to representation on the council. There shall be no limit on the number of terms which a member may serve, subject to the age limitations imposed by section 2-212. Vacancies on the council shall be filled in the same manner as herein provided for the original election of members. Two (2) adult advisors shall be appointed by the youth council. (Ord. No. O-77-78, ↄ 1, 9-11-78; Ord. No. O-69-92, ↄ 1, 5-11-92)~~

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Sec. 2-216. Duties.

The duties of the Palatine Youth Council shall be the following:

(1) To hold public meetings, receive communications from any school, group, council, association or individual;

(2) To coordinate communications between the youth and the president and board of trustees of the village and the citizenry of the village;

(3) To hold meetings and formulate recommendations for policies concerning specific topics assigned to it by the president and board of trustees of the village, including but not limited to: Vandalism, liquor and drug law enforcement, automobile and bicycle safety and family life education;

(4) To foster and promote intergovernmental cooperation;

(5) To prepare annually and present to the village manager recommendations for budget expenditures; and

(6) To define and study problems confronting youth in general and present to the president and board of trustees of the village recommendations for their solution.

(Ord. No. O-77-78, ↄ 1, 9-11-78)

Sec. 2-217. Meetings.

The council shall meet each month on a day agreed upon, by the council, possibly changing each year. The chairman may call a special meeting as required or change the date of the monthly meeting to accommodate calendar conflicts. In addition to its regular monthly meeting, the council shall meet in December and June of each year with the business and government relations committee of the village board of trustees. The first priority of these meetings shall be to discuss particular topics currently before the council. The chairman of the council and the business and government relations committee shall mutually agree upon the date of such meetings. Subject to the voting requirements of section 2-218, there shall be no required number of members present to constitute a quorum for any meeting.

(Ord. No. O-77-78, ↄ 1, 9-11-78; Ord. No. O-69-92, ↄ 1, 5-11-92)

Sec. 2-218. Voting.

A majority vote of those members present at a duly constituted meeting of the council shall be required to take final action on any measure before the council; provided, however, that the following actions may be taken only at meetings when not less than one-third (1/3) of the total members of the council are present:

(a) Election of a chairman, vice-chairman for youth affairs or any other officer;

(b) Acceptance of a membership application;

(c) Acceptance of a special membership application or special membership renewal;

(d) Any final recommendation to the village president and board of trustees.

Each member shall have one vote. The chairman shall vote on every final decision of the council.

(Ord. No. O-77-78, ↄ 1, 9-11-78)

Secs. 2-219—2-225. Reserved.

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ARTICLE XIII. PEER JURY AND YOUTH OFFICER

[Editor's Note: Ord. 0-110-11 enacted October 3, 2011 replaced Article XIII]

Sec. 2-226. Establishment.

A peer jury is hereby established for the Village of Palatine. The peer jury shall be operated and conducted in accordance with the provisions of this article. The Palatine Police Department shall designate a police department youth officer to have the duties and perform the functions described in this article. (Ord. No. O-5-80, § 1, 1-14-80)

Sec. 2-227. General policy.

The peer jury shall provide a youth charged with an offense defined in section 2-229 and referred by the youth officer an alternative to criminal prosecution by the Palatine village prosecutor or Cook County States' Attorney by appearing before the peer jury for sentencing to the following, but limited to: community service hours**,** writing a letter of apology to the victim, writing a report that is related to the crime, attending educational workshops and/or counseling, attending an adult bond hearing and, where applicable, making restitution, if directed. It will be the function of the peer jury to conduct hearings, assign appropriate sentences and where applicable, to direct restitution. (Ord. No. O-5-80, §1, 1-14-80)

Sec. 2-228. Peer jury membership.

Membership on the peer jury shall be voluntary. The roster of jurors shall be comprised of no more than twenty-five (25) youth volunteers~~board shall be composed of 20 members~~ or any such other number as determined by the Chief of Police and Village Manager. All members shall be at least thirteen (13) years of age but less than eighteen~~nineteen~~ (1~~9~~8) years of age ~~at the time of selection~~. Members shall be selected by the youth officer, youth unit supervisor, and peer jury moderator. Members of the peer jury shall be residents of Palatine or attend a school in Palatine. Members shall be selected for a term that will end upon graduation from high school, or when they turn 18~~19~~ which ~~-~~ever comes first or until they resign or are removed. There shall be no limit other than the age limitation provided herein on the length of terms members may serve. (Ord. No. O-5-80, §1, 1-14-80; Ord. No. O-13-81, §1, 2-9-81)

Sec. 2-229. Offenses.

Offenses for which the peer jury may be selected shall be violations of the Code of Ordinances of the Village of Palatine, including but not limited to, curfew violations, vandalism, theft, bicycle safety or possession of alcohol or cannabis and minor crimes found in the Illinois Criminal Statutes. (Ord. No. O-5-80, § 1, 1-14-80)

Sec. 2-230. Eligibility to appear before peer jury.

Any person under the age of eighteen (18) charged with an offense described in section 2-229, together with his or her parents or legal guardian, may elect to have his or her case presented to the jury upon the express approval of the youth officer in the manner described in section 2-231. (Ord. No. O-5-80, § 1, 1-14-80)

Sec. 2-231. Procedure.

Upon being charged with an offense described in section 2-229, the youth officer shall determine whether the accused is eligible to appear before the peer jury. Upon a determination that the case may be heard by the peer jury, the youth officer will inform the parents or legal guardian of the accused of the peer jury program and the possibility of having the case referred to the peer jury. If the accused and his or her parents or legal guardian consent to having the accused appear before the peer jury, each of them shall sign a sworn statement evidencing such consent and accepting the provisions of this article, in the following form:

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CONSENT TO APPEAR
BEFORE THE PALATINE PEER JURY

I, _____, "the accused" (a person under the age of eighteen (18) years) and _____ (parent(s) or legal guardian) and each of us, do hereby consent to the appearance of the accused, _____, before the Village of Palatine peer jury for sentencing to but not limited to: community service hours, writing a letter of apology to the victim, writing a report that is related to the crime, attending educational workshops and/or counseling, attending an adult bond hearing and, where applicable, to make restitution, if directed, in accordance with Art. XIII of the Code of Ordinances of the Village of Palatine. We, and each of us, understand and agree that in the event the accused, _____, does not satisfactorily complete the sentence and, where applicable, make restitution, if directed, the Village of Palatine shall be free to prosecute the accused, _____, for the offense of _____ violation of the Code of Ordinances of the Village of Palatine, Sec. _____ or in violation of chapter_____ **Illinois Criminal Statutes act_____/Section_____**; and each of the undersigned having been fully informed of the rights of the accused, _____, to reject referral to the peer jury nevertheless have freely and voluntarily consented to such referral.

The undersigned further consent to having the accused, _____, assume such reasonable risks as may be involved in the performance of the assigned work project.

_____
(Signature of Accused)

_____
(Signature of Parent or Guardian)

Upon proper completion and execution of the above consent form, a date shall be assigned for the accused appearance before the peer jury.

The youth officer shall have complete discretion, even in the case of first offenders, in deciding whether to refer a case to the peer jury. The peer jury may not hear a case without it first having been referred by the youth officer.

On the date assigned, the accused shall appear before the peer jury, and the charges against the accused shall be read to him or her. All sessions of the peer jury shall be closed to the public. The accused may offer an explanation of his conduct with any mitigating or extenuating circumstances. The youth officer may also make a statement to the jury. Members of the peer jury may question the accused. **(a**nd may hear testimony from such other voluntary witnesses as they deem appropriate.- delete) Thereafter, the peer jury will adjourn to private deliberation and members will determine an appropriate sentence) and restitution, if any, for the accused. A sentence, shall be executed by the moderator of the peer jury and delivered to the youth officer. The peer jury will then reconvene and the moderator shall read the sentence) in the presence of the accused.

The youth officer or a person assigned by the youth officer shall be responsible for enforcing the sentence of the peer jury. Upon satisfactory completion of the sentence, the youth officer shall notify the peer jury. If the sentence is not completed satisfactorily within the time period assigned, the youth officer shall determine whether the matter shall be turned over to the Palatine village sentence–or payment of restitution, if any. (Ord. No. O-5-80, § 1, 1-14-80; Ord. No. O-33-80, § 1, 4-14-80)

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Sec. 2-232. Rules, regulations and procedure.

The youth officer shall attend all meetings of the peer jury and shall prepare a docket) of the proceedings. Under no circumstances shall the docket or the events of any proceeding before the peer jury be part of any public record, or the name and address of the accused or his or her parents or legal guardian be made available for public inspection. (Ord. No. O-5-80, § 1, 1-14-80)

Sec. 2-233. Peer Jury Moderator

All meetings of the peer jury shall be presided over by the moderator, who shall be selected by the youth officer, youth unit supervisor and approved by the chief of police ~~members of the peer review board~~. The peer jury adult moderator will be a voluntary position and a resident of Palatine who is licensed to practice law or an attorney that has a law practice within Palatine. The peer jury moderator term will be indefinite. (Ord. No. O-5-80, □ 1, 1-14-80; Ord. No. O-13-81, □ 1, 2-9-81)

Sec. 2-234. Schedule.

The peer jury shall meet monthly on a pre-established weekday evening at 7:00 p.m. and may adjourn and reconvene from time to time as it sees fit. The youth officer may call an extraordinary meeting of the peer jury in his discretion when the situation warrants. (Ord. No. O-5-80, □ § 1, 1-14-80)

Secs. 2-235--2-250. Reserved.

ARTICLE XIV. BOARD OF LOCAL IMPROVEMENTS*

***State law reference(s)--**Authority for board of local improvement, 65ILCS5/5-3-11.

Sec. 2-251. Appointments.

There is hereby established the board of local improvements for the village, which shall consist of the Mayor~~president~~ and all members of the Village Council~~board of trustees~~. (Code 1961, ə 7.101)

Sec. 2-252. General duties.

The board of local improvements shall have the powers and perform the duties assigned to it by statute or ordinance. (Code 1961, ə 7.102)

Sec. 2-253. Meetings.

Meetings of the board of local improvements may be called by the Mayor~~president~~ or any three (3) Council Members~~trustees~~ in the manner provided for calling special meetings of the ~~board of trustees~~Village Council. (Code 1961, ə 7.103)

Secs. 2-254--2-270. Reserved.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

ARTICLE XV. DISTRICT CITIZEN ADVISORY MEETINGS~~COUNCILS~~*

***Editor's note--**Ord. No. O-79-83, ə 1, adopted Nov. 14, 1983, repealed former Art. XV, əə 2-271--2-280, "Palatine Advisory Board," and enacted a new Art. XV, əə 2-271--2-278, as set out herein. The repealed sections derived from Ord. No. O-86-74, adopted Oct. 28, 1974, and Ord. No. O-56-78, adopted July 10, 1978.

Sec. 2-271. General policy.

The purpose of the district citizen advisory meetings~~councils~~ is to provide forums for all citizens of the village to have an increased understanding of village projects, issues and initiatives as well as participate in and affect the policy and decision-making process of the ~~village~~ Village Council~~board of trustees~~. In order to foster widespread participation by all areas of the village, one such advisory group~~council~~ may~~shall~~ exist for each council~~trustee~~ district. The district citizen advisory ~~councils~~meeting shall communicate the ideas, concerns, suggestions, and proposed solutions to problems of the citizens of their district to their ~~council member~~trustee and local government. The citizen advisory meeting~~councils~~ shall seek to increase citizen and community participation and influence upon its local government, and to foster and promote a sense of community pride and responsibility. (Ord. No. O-79-83, § 1, 11-14-83)

~~**Sec. 2-272. Membership.**~~

~~The intention of the district citizen advisory councils is to provide a forum for community leaders; homeowner, condominium owner and apartment dweller associations; business and religious groups; civic groups; community groups; and concerned citizens to provide advice and recommendations to their local government officials.~~

~~A minimum of five (5) district citizen advisory council members shall be appointed by the respective district village trustees for one year terms. The trustee shall appoint one member as chairperson. A list of membership must be filed with the village clerk annually.~~

~~In addition, formal homeowner, condominium owner or apartment dweller organizations which exceed twenty (20) dwelling units in membership and whose majority of membership lives within the district may annually nominate their own delegate to a district citizen advisory council through a written notification to the district's trustee by the organization's president.~~

~~Any such organization seeking membership shall provide the district trustee a nominee and one alternate nominee. The trustee shall choose as the representative the nominee.~~

~~In addition, the village clerk shall be provided annually a membership list of residents of at least twenty (20) dwelling units of the organization. The village clerk shall certify to the appropriate district trustee that the organization and nominee meet the requirements of the article.~~

~~(1) All members of the district citizens' advisory council must live within the district of the council of which they have been appointed, except business and church representatives.~~

~~(2) The district trustee shall serve as an ad hoc, nonvoting member of each district council to foster communication with the village board of trustees.~~

~~(Ord. No. O-79-83, ə 1, 11-14-83)~~

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

~~**Sec. 2-273. Quorum.**~~

~~A majority of the members of each district citizen advisory council shall constitute a quorum and no final action shall be taken on any measure before each district council except with concurrence of the majority of those members present. The chair-person shall vote on all questions that come before the council. (Ord. No. O-79-83, ↄ 1, 11-14-83)~~

~~**Sec. 2-274. Terms of office.**~~

~~All members of the district citizens' advisory council shall serve for a term of one year. There shall be no limit to the number of terms which a member can serve. The terms shall run from May 1st to April 30th of each year, except for the first year of this article, in which year the member shall serve until April 30, 1984. Vacancies shall be filled in the same manner as original appointments. (Ord. No. O-79-83, ↄ 1, 11-14-83)~~

Sec. 2-27~~5~~. Meetings~~.~~

The district citizen advisory meetings shall meet at the discretion of the council member. ~~The meetings do not constitute a public meeting pursuant to the The district citizen advisory councils shall meet at the call of the chairperson. A minimum of two (2) meetings a year is required; quarterly or more frequent meetings are encouraged. Special meetings may be called by the majority of the district citizens' advisory council's membership or by the district's village trustee. Five (5) days' advance written notice of each regular or special meeting shall be mailed or personally delivered to each member of the council by the chairperson or his delegate. Notice shall also be filed with the village manager, the village clerk, and the village president and board of trustees. (Ord. No. O-79-83, § 1, 11-14-83)~~

~~**Sec. 2-276. Standing responsibilities.**~~

~~In addition to the subject and issues determined by the individual district citizen advisory councils to be appropriate for its consideration, traffic problems, community crime prevention and public safety matters shall be considered standing areas of responsibilities. (Ord. No. O-79-83, § 1, 11-14-83)~~

~~**Sec. 2-277. Duties.**~~

~~The duties of the district citizen advisory councils shall be the following:~~

~~(1) To coordinate communications among various citizen groups and councils to the village board and to the citizenry of the village.~~

~~(2) To respond to requests from the village board to hold hearings on and to develop recommendations for policies concerning problems assigned to it.~~

~~(3) To promote fair and equal treatment under the law to all persons.~~

~~(4) To study and survey areas of need and make recommendations for improvement.~~

~~(5) To work towards the lessening of tensions and improvement of understanding within the community.~~

~~(6) To cooperate with local, state and federal agencies and groups whenever it deems such action appropriate.~~
~~(Ord. No. O-79-83, § 1, 11.14-83)~~

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

~~**Sec. 2-278. Staff support.**~~

~~The village manager shall provide such staff support as he determines appropriate to assist the activities of the citizens' advisory council. He shall meet with the chairpersons of the citizen advisory councils quarterly to review staff assistance, coordination of activities and other matters of general concern. (Ord. No. O-79-83, § 1, 11-14-83)~~

~~**Secs. 2-279--2-290. Reserved.**~~

ARTICLE XVI~~. ELECTRICAL COMMISSION~~RESERVED

~~**Sec. 2-291. Created.**~~

~~The electrical commission shall consist of six (6) members as provided by 65ILCS5/11-37-2, and shall be appointed by the president with the advice and consent of the board.~~

~~**Sec. 2-292. Functions.**~~

~~The electrical commission shall recommend safe and practical standards and specifications for the installations, alteration and use of electrical equipment designed to meet the necessities and conditions that prevail in this village, shall recommend reasonable rules and regulations governing the issuance of permits of and for electrical installations and shall recommend reasonable fees to be paid therefor and for inspections; provided that such standards and rules and regulations shall not be effective unless the same have been adopted by ordinance. (Code 1961, ə 7.802)~~
~~**Sec. 2-293. Permits.**~~

~~Upon the adoption by ordinance of such standards, specifications, rules and regulations the same shall at once become operative and no electrical equipment shall be installed or altered except upon a permit first being issued. (Code 1961, ə 7.803)~~

~~**Secs. 2-294--2-305. Reserved.**~~

ARTICLE XVI~~I~~. BEAUTIFICATION COMMISSION~~ENVIRONMENTAL COMMITTEES~~*

***Editor's note--**Section 1 of Ord. No. O-131-89, adopted Sept. 25, 1989, deleted provisions formerly codified as Art. XVII, əə 2-306--2-310, of Ch. 2 in their entirety, such provisions pertaining to the Palatine Environmental Coordinating Council and derived from Ord. No. O-7-78, ə 1, adopted Feb. 13, 1978; Ord. No. O-60-78, ə 1, adopted July 24, 1978; and Ord. No. O-46-82, ə 1, adopted May 24, 1982. In addition, Ord. No. O-131-89 substituted provisions set out as a new Art. XVII.

Sec. 2-306. Palatine Beautification Commission.

There is hereby created a committee of the Village of Palatine to be named the Palatine Beautification Commission, which shall consist of nine (9) members appointed by the Mayor with the consent of the Village Council. The Mayor shall designate one (1) member to act as chair of the commission. Commission members shall be either village residents or individuals operating businesses physically located within the Village of Palatine. (Ord. No. O-131-89, §1, 9/25/89; Ord. No. 0-46-06, §1, 3/6/06; Ord. No. 0-101-11, §§1 & 2, 9/6/11; Ord. No. 0-54-14, §1, 5/5/14)

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-307. Terms of office.

The term of office shall be for two (2) years coinciding with the village fiscal year commencing May 1, 1989. The Mayor~~president~~ may, with the consent of the Village Council~~board of trustees~~, fill vacancies that may from time to time occur. (Ord. No. O-131-89, ə 1, 9-25.89)

Sec. 2-308. Compensation and meetings.

Members of the commission shall serve without compensation. A meeting schedule shall be established by the commission and filed with the ~~village clerk~~Village Clerk. The ~~village manager~~Village Manager, or his designee, shall serve as executive secretary of the commission and shall provide such staff as he deems appropriate to assist the commission. (Ord. No. O-131-89, ə 1, 9-25-89)

Sec. 2-309. Duties.

The duties of the beautification commission are:

(1) To define beautification objectives and recommend a beautification plan to the village board.

(2) To encourage civic awareness in beautification efforts and foster increased awareness in beautification.

(3) To encourage improvement of commercial property by establishing a recognition program.

(4) To influence quality of new development and improvement of existing properties by reviewing existing ordinances and petitioning for modification as appropriate.

(5) To review and recommend specific beautification projects and programs to the ~~village manager~~Village Manager and/or village board as may be appropriate.

(6) To encourage and coordinate volunteer efforts to instill or maintain plantings or other beautification projects on public rights of way.

(Ord. No. O-131-89, ə 1, 9-25-89)

Secs. 2-310--2-3~~14~~25. Reserved.

~~**Sec. 2-315. Palatine Recycling Committee.**~~

~~There is hereby created a committee of the Village of Palatine to be named the Palatine Recycling Committee, which shall consist of five (5) members, each of whom shall be appointed by the president with the consent of the board of trustees. The president shall appoint one (1) member as chairman, with subsequent approval of the board of trustees. The chairman shall serve for the term of his appointment or until his successor is appointed and qualified. Membership in the committee shall be open to all interested residents of the village. (Ord. No. O-131-89, ə 1, 9-25-89)~~

~~**Sec. 2-316. Terms of office.**~~

~~Except as hereinafter provided for original appointees, each member of the recycling committee shall be appointed for a term of two (2) years and shall serve for such period or until their respective successors are appointed. Vacancies on the committee for any unexpired term shall be filled in the same manner as herein provided for the original appointment of members. (Ord. No. O-131-89, ə 1, 9-25-89)~~

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~~**Sec. 2-317. Compensation and meetings.**~~

~~Members of the committee shall serve without compensation. A meeting schedule shall be established by the committee and shall be filed with the village clerk. The village manager, or his designee, shall serve as executive secretary of the committee and shall provide such staff as he deems appropriate to assist the committee. (Ord. No. O-131-89, ↄ 1, 9-25-89)~~

~~**Sec. 2-318. Duties.**~~

~~The duties of the recycling committee are:~~

~~(1) To supervise the operation of the Palatine Recycling Center.~~

~~(2) To evaluate and review the operations of the village wide recycling program.~~

~~(3) To promote community awareness of solid waste recycling programs.~~

~~(4) To make recommendations to the village manager or village board, as appropriate, on improvements to the village recycling programs.~~

~~(Ord. No. O-131-89, ↄ 1, 9-25-89)~~

~~**Secs. 2-319--2-325. Reserved.**~~

ARTICLE XVIII. DIRECTOR OF ENVIRONMENTAL HEALTH

Sec. 2-326. Office created.

There is hereby created the office of director of environmental health~~, who shall be appointed by the manager. (Code 1961, ↄ 4.1001)~~

Sec. 2-327. Duties.

(a) The director of environmental health hereby is designated the village health officer and shall be appointed by the Village Manager.

(b) The director of environmental health hereby is designated as the village law enforcement officer and his duly authorized agent(s) are charged with enforcement responsibilities under the Illinois Environmental Protection Act (415ILCS5/1). As such he shall file complaints and may cite violations or seek other authorized remedies. The director of environmental health shall receive and investigate complaints or violations of the act and regulations thereunder or any rules, regulations and orders of the Illinois Department of Public Health, Cook County Department of Public Health or any ordinances relating to Environmental Health, Public Health and Sanitation, subject to the supervision of the Village ~~M~~manager and the Mayor and Village Council~~president and board~~.

(c) The director of environmental health shall:

(1) Execute and enforce all ordinances of the village relating to public health and sanitation.

(2) Issue such orders as may be necessary to carry out the rules proposed by the B~~b~~oard of H~~h~~ealth and approved by the Mayor and Village Council~~president and board~~.

(3) Execute and enforce all provisions of this Code and other ordinances of the village relating to the health standards maintained in every place of business in the village where services of a personal nature are furnished to the public or where foods, food products, milk, milk products and beverages of every nature and description whatsoever are either handled, sold, given away, stored, manufactured or processed.

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(4) Investigate the existence of any contagious disease within the village and report the same to the village Bboard of Hhealth and to the Ccounty Bboard of Hhealth, and act without delay in carrying out such measures for controlling the progress of the same as the county board of health shall propose.

(5) Make all necessary sanitation and health investigations and inspections and cause all nuisances, whether public or private, affecting the health of persons in private employment and the public generally, to be abated with reasonable promptness.

(6) Initiate plans for dealing with public health problems not included in the public health program.

(7) Perform such other duties relating to health and sanitation as the manager shall direct.

(8) Request the police department and such other state or municipal authorities to provide such assistance as he may deem necessary in the performance of the duties of his office and cause the arrest of offenders violating any of this Code and other, village ordinances relating to public or private nuisances, public health and sanitation.

(d) The director of environmental health shall assist all duly constituted authorities, and other municipal organizations within and without the village, to promote and protect the public health, safety, comfort and general welfare of the people with respect to air, sound, water, and land resources of the village.

(e) The director of environmental health shall establish and maintain liaison as necessary, with the Illinois Environmental Protection Agency, Illinois Attorney General, States Attorney of Cook County, Illinois Department of Public Health, Cook County Department of Public Health, and other branches of state and local government in order to assist and cooperate with them in matters of environmental health law enforcement.

(f) The director of environmental health shall investigate any complaint or other matter directed by the environmental control board or board of health and report his findings to the respective board. His responsibilities to and for the environmental control board and board of health shall be:

(1) To maintain liaison between the board of health and the environmental control board.

(2) To investigate any and all appropriate complaints.

(3) To report findings of these complaints to the environmental control board, the board of health and appropriate village authorities.

(4) To attend, at the request of the appropriate chairman, all regularly scheduled meetings.

(5) To act, advise and consult with the environmental control board and the board of health in environmental and public health problems of special interest and significance.

(6) To serve as an ex-officio non-voting member of the environmental control board and the board of health.

(7) To call emergency meetings of the environmental control board or the board of health, should he deem them necessary.

(Code 1961, ə 4.1002)

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Sec. 2-328. Entry powers.

The director of environmental health shall have authority to enter at all reasonable times upon any private or public property for the purpose of inspecting and investigating to ascertain possible violations of the act or of regulations thereunder or of this Code or other village ordinances and regulations concerning environmental health in accordance with constitutional limitations. (Code 1961, ə 4.1003)

Sec. 2-329. Reports.

The director of environmental health shall make monthly reports to the ~~environmental control board, the~~ board of health or Corporate Authorities~~, the board of trustees and to the manager or as the board of trustees or the~~as the ~~manager~~Village Manager may request. He may initiate recommendations through the manager to the Corporate Authorities ~~board of trustees~~ for ordinances or resolutions concerning public health or the environmental and he will prepare and submit such recommendations when directed to do so by the manager or the board of trustees. (Code 1961, ə 4.1004)

Secs. 2-330--2-340. Reserved.

ARTICLE XIX. BOARD OF HEALTH*

***State law reference(s)**--Power to establish a board of health, 65ILCS5/11-16-1.

Editor's Note: Article XIX was replaced in its entirety by Ordinance 0-15-08, passed on January 21, 2008

Sec. 2-341. Creation; appointment.

There is hereby created the board of health for the Village which shall consist of seven (7) members each of whom shall be appointed by the Mayor with the consent of the ~~village council~~Village Council. The village health officer will be an ex officio member of the board and shall attend board meetings. The Mayor shall designate one (1) member as chairman of the board. No person shall be appointed to or serve on the Board of Health who receives compensation for employment with the village.
(Code 1961, §7.1101; Ord. No. O-50-78, §1, 6-22-78; Ord. No. 0-133-08, §1, 9/15/08, Ord. 0-82-09, §1, 7/6/09; Ord. No. 0-14-11, §1, 2/14/11; Ord. No. 0-26-13, §1, 4/1/13)

Sec. 2-342. Terms of office.

Except as hereinafter provided each member of the board of health shall be appointed for a term of three (3) years on a staggered basis and shall serve for such period or until their respective successors are appointed. Whenever four or more appointees are filled at the same time, the appointees' terms shall be staggered to include four-year terms, three-year terms, and two-year terms. All subsequent terms shall be for 3 year periods. (Code 1961, §7.1102; Ord. No. O-50-78, §2, 6-22-78; Ord. 0-46-06, §2, 3/6/06)

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Sec. 2-343. Qualifications of members.

A member of the board of health shall be a resident of the village or shall be employed for at least one year prior to the appointment for a business located within the corporate limits of the village. A member of the board of health shall be a person whose education, employment or interests provide them with some competence in the public health or medical fields. However, if none is available, a competent and interested person of the community shall be appointed.

Absence from one-third of the regularly scheduled meetings within a twelve-month period shall be grounds for dismissal upon majority vote of the remaining board members, subject to the approval of the Mayor. (Code 1961, ə 7.1103; Ord. No. O-17-93, ə 1, 2-23-93)

Sec. 2-344. Compensation and meetings.

The members of the board shall serve without compensation. The board of health shall meet regularly not less than once every two (2) months except for special or emergency meetings. Such special or emergency meetings may be called by the chairperson or the village health officer. (Code 1961, 7.1104; Ord. No. O-50-78, 3, 6-22-78)

Sec. 2-345. Quorum.

A majority of the members of the board of health assembled shall constitute a quorum and no final action shall be taken on any measure before the board except with the concurrence of a majority of such quorum. The chairman shall vote on all matters which come before the board. In the event the chairman of the board is absent or unable to act for any reason, the board shall elect a chairman pro-tem to perform the functions hereinafter designated for the chairman. (Code 1961, ə 7.1105)

Sec. 2-346. Powers and duties of the board of health.

The board of health shall have general supervision concerning the interests of the health of the people of the village. The board shall cooperate with the state of Illinois Department of Public Health in enforcing the rules and regulations promulgated by the department for the control of communicable diseases, and such other rules and regulations of the state, county, and village as may be related to the sanitation and health of the village. The board of health of the village shall have authority to make recommendations to the Mayor and ~~village council~~Village Council for the passage of ordinances pertaining to reasonable rules, regulations and orders, as they may from time to time deem necessary for the preservation and improvement of the public health and for the suppression of disease. The board of health shall also give to the village authorities such professional advice and information as may be required or requested to preserve the public health. (Code 1961, ə 7.1106)

Sec. 2-347. Hearings.

In the performance of its duties assigned hereunder, the board of health may conduct hearings at reasonable times upon notice as provided for under this Code or other village ordinances, and where not so provided for, upon not less than ten (10) days prior public notice published in a newspaper of general circulation within the village. Rules and regulations governing the conduct of such hearings may be promulgated by the board. (Code 1961, ə 7.1107)

Secs. 2-348--2-360. Reserved.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

ARTICLE XX. FIRE AND POLICE COMMISSION*

***Editor's note**--Ord. No. O-106-76, ə 1, enacted Dec. 13, 1976, repealed former Art. XX; relative to the police and fire commission, and enacted in lieu thereof a new Art. XX pertaining to the same subject matter. Former Art. XX was derived from Code 1961, əə 7.501, 7.502, 7.505, and Ord. No. O-19-75, ə 2, adopted Feb. 10, 1975. - Ord. No. 0-68-98 ə1, enacted May 26, 1998, repealed former Art. XX; and enacted a new Art.XX.

Cross reference(s)--Police pension board, Ch. 2, Art. XXI; firemen's pension fund, Ch. 2, Art. XXII; fire department, Ch. 7, Art. II; police department, Ch. 13; appointments to police department, ə 13-2.

Editor's Note: Ord. No. 0-101-12, enacted July 9, 2012 replaced Article XX Fire & Police Commission

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Sec. 2-361. Creation; composition; term of members.

This Article XX is expressly created and shall be administered pursuant to the home rule powers of the Village of Palatine unless otherwise pre-empted by state statute. There is hereby created a Fire and Police Commission consisting of five (5) members whose terms of office shall be three (3) years and shall continue until their respective successors are appointed and have qualified.

Sec. 2-362. Appointment, qualifications, oath, and removal of members.

The Mayor, with the consent of the Village Council, shall appoint members of the Fire and Police commission. The members shall be considered officers of the Village and shall file an oath. No person shall be appointed a member who is related either by blood or marriage, up to the degree of first cousin, to any elected official of the Village. Members shall not be considered subject to removal except for cause upon written charges, and after an opportunity to be heard within thirty (30) days in his or their own defense, before a regular meeting of the Village Council. A majority vote of the elected members shall be required to remove any such member from office.

Sec. 2-363. Officers.

The Fire & Police commission will elect one of its own members to act as Chair and another to act as Secretary. The Village Administration shall provide staff support to the Commission and will have the responsibility for the keeping of minutes of the proceedings of the Fire and Police Commission, shall be custodian of all papers pertaining to the business of the Commission, shall keep a record of all examinations held, shall provide all official notices in compliance with State Statute and shall perform or cause to be performed such other duties as the Fire and Police Commission shall prescribe.

Sec. 2-364. Meeting and quorum.

The Fire and Police Commission shall meet at such time and place as shall be specified by the call of the Chair, by three (3) other members acting jointly, or by the Village Manager. Meetings also may be called by the Chair or by the other three (3) members acting jointly upon the request of the Fire Chief or the Police Chief. Meetings shall be held on an as-needed basis. The Village Administration shall give written notice of all meetings to each member and notify the public in accordance with the necessary posting requirements. Three (3) members shall constitute a quorum for the transaction of business.

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Sec. 365. Duty to make and/or change rules to establish system of personnel administration for fire and police departments.

The Fire and Police Commission shall make (and have the power to as necessary recommend changes to) rules to establish a system of personnel administration based on merit principles governing the appointment, promotion, dismissal, suspension, demotion and discipline of certified employees of the fire and police departments, all pursuant to 65 ILCS 5/10-2.1-5 through 65 ILCS 5/10-2.1-6.3 inclusive. Changes to the rules shall be approved by the Village Council and shall go into effect ten (10) calendar days subsequent to their publication on the Village's website.

Sec. 2-366. Attorney for Commission.

The Fire Chief or the Police Chief may retain Counsecil to prosecute charges brought before the Commission with prior approval of the Village Manager. The Commission will be represented by an attorney approved by the Village Manager.

Sec. 2-367 – 2-380 Reserved.

ARTICLE XXI. POLICE PENSION BOARD*

***Cross reference(s)**--Police and fire commission, Ch. 2, Art. XX; police department, Ch. 13.

Sec. 2-381. Creation.

There is hereby created a police pension board as provided by statute. (Code 1961, ə 7.601)

Sec. 2-382. Members.

The board shall consist of five (5) members; two (2) of whom shall be appointed by the Mayorpresident and two, (2) of whom shall be elected from the regular police force and one (1) from the beneficiaries under the Police Pension Fund Act as created by statute; the term of such members shall be two (2) years as is provided by statute. (Code 1961, ə 7.602)

State law reference(s)--Similar provisions, 40ILCS5/3-128.

Sec. 2-383. Duties.

The police pension board shall have the powers and duties delegated to it by statute. (Code 1961, ə 7.603)

State law reference(s)--Similar provisions, 40ILCS5/4-122.

Secs. 2-384--2-400. Reserved.

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ARTICLE XXII. FIREMEN'S PENSION FUND*

***Cross reference(s)**--Police and fire commission, Ch. 2, Art. XV; fire department, Ch. 7, Art. II.

Sec. 2-401. Established.

There is hereby created and established a firemen's pension fund in and for the village, in accordance with 40ILCS5/4-101 et. seq. (Code 1961, ə 7.1001)

Sec. 2-402. Definitions.

For the purposes of this article the term *fireman* or *firemen* and *board or board of trustees* are defined, respectively, as: full-time fireman or full-time firemen entitled to participate in the benefits of said pension fund as provided by said article 4 of said statute and the ~~board of trustees~~Village Council of said pension fund. (Code 1961, ə 7.1002)

~~**Sec. 2-403. Segregation of funds required.**~~

~~There shall be set apart by the village and the treasurer thereof beginning as of August 1, 1971, the following moneys to constitute said firemen's pension fund:~~

~~(1) All moneys derived from the taxes levied for the purposes of the fund.~~

~~(2) All fines imposed for the violation of fire ordinances, the enforcement or collection of which may be charged to and be under the supervision of the chief officer or subordinate officers of the fire department.~~

~~(3) All rewards in moneys, fees, gifts and emoluments that may be paid or given to the village or the fire department for or on account of extraordinary services by the fire department or any member thereof (except when allowed to be retained by competitive awards).~~

~~(4) All gifts, grants, transfers, devices or bequests of money, real estate, or personal property of any description received by the board of trustees of the pension fund and also all fines and penalties imposed upon firemen.~~

~~(5) Five per cent (5%) of the salary of each full-time fireman of the village which shall be deducted and withheld from each payment of salary of such firemen and placed by the village treasurer to the credit of the pension fund. (Code 1961, ə 7.1003)~~

~~**Sec. 2-404. Levy of tax.**~~

~~There shall be levied annually a tax upon all the taxable property of the village at the rate on the dollar which will produce an amount, which, when added to the deductions from the salaries or wages of firemen and recipients available from all other sources herein referred to, will equal a sum sufficient to:~~

~~(1) Meet the annual requirements of the fund as computed by the department of insurance of the state;~~

~~(2) Provide actuarial reserves for the annuities and benefits to be earned by the firemen during the year, and said actuarial reserve requirements shall be computed at a rate of not less than seventeen and five-tenths (17.5) per cent of the salaries and wages to be paid to the firemen for the ensuing year; and~~

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~~(3) Provide for the amortization of the unfunded accrued liabilities, including liabilities on account of pensions and benefits in force, in the manner provided by law. (Code 1961, § 7.1004)~~

~~**State law reference(s)** For provisions relating to levy of taxes see 40ILCS5/4-134.~~

~~**Sec. 2-405. Reserve fund established; amount.**~~

~~A reserve fund to insure the payment of all obligations of the pension fund shall be established and maintained. The reserve shall be not less than one thousand dollars ($1,000.00) for each one thousand (1,000) inhabitants of the village. (Code 1961, §7.1005)~~

Sec. 2-406. Board of trustees--Established; composition.

A board of trustees of the firemen's pension fund is hereby created for the administration of said fund. ~~Beginning on the 3rd Monday (17th) in April, 2006, T~~the board shall consist of 5 members. Two (2) members of the board shall be appointed by the Mayor. Two (2) members of the board shall be active participants of the pension fund who are elected from the active participants of the fund. One (1) member of the board shall be a person who is retired under the Firemen's Pension Fund Act of 1919 or this Article who is elected from persons retired under the Firemen's Pension Fund Act of 1919 or this Article. (Code 1961, § 7.1006; Ord. #0-117-07, §1, 7/9/07) State law reference(s)-- 40ILCS5/4-121.

Sec. 2-407. Same--Rights, powers, duties.

The rights, powers, duties and functions of the board and the members thereof, as such, and the rights and benefits of the various beneficiaries of the pension fund shall be as set forth by ~~law, and particularly article 4 of chapter 108 1/2 of the Illinois Revised Statutes and all amendments thereof. (Code 1961, § 7.1007)~~

Sec. 2-408. Village treasurer to be fund treasurer.

The village treasurer shall be ex-officio treasurer and custodian of the pension fund. (Code 1961, § 7.1008)

State law reference(s)--Similar provisions, 40ILCS5/4-130.

Secs. 2-409--2-420. Reserved.

ARTICLE XXIII. PLAN COMMISSION*

***Cross reference(s)--**Department of community development, §2.191 et seq.; board of zoning appeals, §2-431 et seq; zoning ordinances, App. A; subdivision regulations, App. B.

Sec. 2-421. Creation; composition; term; compensation.

There is hereby created a plan commission for the village which shall consist of seven (7)~~nine (9)~~ members, all of whom shall be Village residents, to be appointed by the Mayor with the consent of the Village Council and whose terms of office shall be three (3) years and until their respective successors are appointed. The Mayor shall designate the chairman of the commission. No person shall be appointed to or serve on the plan commission who receives compensation for employment with the village. (Ord. No. O-95-74, §1, 12-9-74; Ord. No. O-56-87, §1, 5-26-87; Ord. No. 0-101-11, §§3 & 4, 9/6/11)

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Sec. 2-422. Quorum.

A majority of the plan commission shall constitute a quorum, but no final action shall be taken on any measure before it except with the concurrence of a majority of those members present. The chairman shall vote with the other members of the commission. (Code 1961,§ 7.402; Ord. No. O-92-80, §1, 11-24-80; Ord. No. O-56-87, §2, 5-26-87; Ord. No. 0-101-11, §5, 9/6/11)

Sec. 2-423. Meetings.

The plan commission shall meet at such times as it may determine. Special meetings may be called by the Mayor~~president~~, the chairman, or by two (2) members of the commission. (Code 1961, §7.403)

Sec. 2-424. Powers.

The plan commission shall have power:

(1) To prepare and recommend to the V~~v~~illage Council~~board~~ a comprehensive plan of public improvements looking to the present and future development of the village, and to provide reasonable requirements in reference to streets, alleys, and public grounds in unsubdivided lands within the corporate limits and in contiguous territory outside and distant not more than one and one-half (1 1/2) miles from the corporate limits of the village, insofar as the same are not included in any city, village, or incorporated towns. After its adoption by the village board, this shall be known as the "official plan."

(2) To recommend from time to time changes in the official plan adopted by the V~~v~~illage Council~~board~~.

(3) To analyze and make recommendations upon housing, commercial and industrial plans.

(4) To prepare and recommend to the V~~v~~illage ~~board~~Council from time to time plans for specific improvements in pursuance of such official plan or with respect to other matters referred to it by the village board.

(5) To exercise such other powers as may be provided by statute, this Code, or ordinance. (Code 1961, §7.404; Ord. No. O-82-86, §1, 8-11-86)

Sec. 2-425. Rules.

The plan commission may adopt rules regulating the procedure of all meetings of the plan commission. Such rules shall be filed in the office of the clerk and may be amended at any meetings, such rules to be effective upon filing in the office of the clerk. (Code 1961, §7.405)

Secs. 2-426--2-430. Reserved.

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ARTICLE XXIV. BOARD OF ZONING APPEALS*

***Cross reference(s)**--Department of community development, §2-191 et seq.; plan commission, §2-421 et seq.; zoning ordinance, App. A; subdivision regulations, App. B.

State law reference(s)--For provisions relating to the zoning board of appeals see 65ILCS5/11-13-3.

Sec. 2-431. Created; composition; appointment; employment by village prohibited.

There is hereby created a board of zoning appeals for zoning matters which shall consist of seven (7)~~nine (9)~~ members, all of whom shall be village residents, to be appointed by the Mayor with the advice and consent of the ~~village council~~Village Council. The Mayor shall designate one (1) member as chairman of the board.~~One (1) member of this board shall be designated as chairman.~~ No person shall be appointed to or serve on the zoning board who receives compensation for employment with the village. (Ord. No. O-95-74, §3, 12-9-74; Ord. No. O-75-87, §1, 5-26-87; Ord.No.0-192-98, 12-14-98; Ord. No. 0-14-11, §2, 2/14/11)

Sec. 2-432. Reserved.

Sec. 2-433. Term.

Each regular member of the board shall serve for three (3) years provided however that the terms of the members shall be staggered as provided by statute.. (Code 1961, §7.702; Ord. No. O-57-87, §2, 5-26-87; Ord. No. 0-14-11, §3, 2/14/11; Ord. No. 0-17-13 §1, 4/1/13)

Sec. 2-434. Duties; meetings.

The board of appeals shall pass upon all appeals from the manager on questions of zoning and shall have such other powers and duties as may be delegated to it by statute or ordinance. The board of zoning appeals shall meet at such times as it may determine upon call of the chairman; and it shall keep records of its official actions. (Code 1961, §7.703; Ord. No. O-91-80, §1, 11-24-80)

Sec. 2-435. Quorum.

A majority of the board of zoning appeals shall constitute a quorum, and no final action shall be taken on any findings of fact or recommendations of the board except with the concurrence of a majority of those members present; provided, however, that a concurring vote of four (4) members as required by statute shall be necessary to reverse any decision of the manager.. (Ord. No. O-91-80, §1, 11-24-80; Ord. No. O-57-87, §3, 5-26-87; Ord. No. 0-14-11, §4. 2/14/11; Ord. No. 0-101-11, §6, 9/6/11)

Sec. 2-436. Rules

The Board of Zoning Appeals may adopt rules regulating the procedure of all meetings of the Board of Zoning Appeals. Such rules shall be filed in the office of the clerk and may be amended at any meetings, such rules to be effective upon filing in the office of the clerk.

~~**Secs. 2-436 - 2-440. Reserved.**~~

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

ARTICLE XXV. CODE OF ETHICS

Editor's Note: Ordinance 0-15-02 enacted January 28, 2002, replaced Article XXV in its entirety.
Editor's Note: Ordinance 0-232-03 enacted October 20, 2003 replaced Article XXV in its entirety.

Sec. 2-441. Definitions.

Unless the contrary is stated, or clearly appears from the context, when used in this Article, the following words and phrases shall have the meanings indicated, and where there may be any variation in interpretation between or among such phrases or terms in this Article, the more restrictive shall apply: (Ord.No.0-87-04, §1, 5-10-04)

Business entity means any organization or enterprise operated for profit, including, but not limited to a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.

Campaign for elective office means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties. (Ord.No.0-87-04, §2, 5-10-04)

Candidate means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as def*ined in section 1-3 of the Election Code (10* ILCS 5/1-3). (Ord.No.0-87-04, §2, 5-10-04)

Collective bargaining has the same meaning as that term is *defined in Section 3 of the Illinoi*s Public Labor Relations Act *(5* ILCS 315/3). (Ord.No.0-87-04, §2, 5-10-04)

Compensated time means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Ordinance, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, "compensated time" includes any period of time when the officer is on premises under the control of the employer and any other time when the officer or employee is executing his or her official duties, regardless of location. (Ord.No.0-87-04, §2, 5-10-04)

Compensatory time off means authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment. (Ord.No.0-87-04, §2, 5-10-04)

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Consultant means the village attorney, the village planner, the village engineer and any person with professional or technical expertise retained by the village to provide professional or technical advice to the village.

Contribution has the same meaning as *that term is defined in section 9-1.4 of the Election Co*de (10 ILCS *5/9-1.4).* (Ord.No.0-87-04, §3, 5-10-04)

Employee means a person employed by the Village of Palatine, whether on a fulltime or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor. (Ord.No.0-87-04, §3, 5-10-04)

Employer means the Village of Palatine. (Ord.No.0-87-04, §3, 5-10-04)

Gift means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee. Gifts of informational material such as books, pamphlets, reports, calendars, or periodicals shall not be considered gifts for the purposes of this definition. (Ord.No.0-87-04, §4, 5-10-04)

Immediate family means an individual's spouse, dependent children, or others claimed by the individual as dependents for Federal income tax purposes.

Income means salary, wage, advance, payment, fee, honorarium or any other consideration for personal, professional, or commercial services, rent, dividends, interest, capital gains received from the sale of real or personal property, stocks or bonds, return of capital, forgiveness or payment of indebtedness, discount in the price of anything of value unless the discount is available to members of the public without regard to official status, rebate, reimbursement for expenses, contribution to an insurance or pension program paid by any person other than all employer. Income also includes a pro rata share of any income of any business entity or trust in which the individual or spouse owns directly, indirectly or beneficially, a five percent or greater interest.

Interest in real property includes, but is not limited to the following: legal or equitable title; a beneficial interest in any trust (including a land trust); any assignment of any interest from a beneficiary or any other party of an interest; a power to direct conveyance; a right to receive rents or proceeds from the property; a lien; a tax sale certificate; an option; or any other financial interest, real or personal, direct or indirect in such property including status as a nominee or undisclosed principal.

Leave of absence means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer. (Ord.No.0-87-04, §5, 5-10-04)

Liquor licensed premises owner means the owner or owners of the legal or beneficial interest in the ideal property for which any liquor license application is filed with the village.

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Officer means a person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity. (Ord.No.0-87-04, §6, 5-10-04)

Payment means a payment, distribution, transfer, loan, advance, deposit, gift or other rendering of money, property, services or anything else of value, whether tangible or intangible.

Person means an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, association, committee, and any other organization or group of persons acting in concert.

Political activity means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties. (Ord.No.0-87-04, §7, 5-10-04)

Political organization means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk *under Section 9*-3 of the Election Code (10 ILCS *5/9-3)*, but only with regard to those activities that require filing with the State Board of Elections or a county clerk. (Ord.No.0-87-04, §7, 5-10-04)

Prohibited political activity means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.

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12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

(Ord.No.0-87-04, §7, 5-10-04)

Prohibited source means any person or entity who:

1. is seeking official action (i) by an officer or (ii) by an employee, or by the officer or another employee directing that employee;
2. does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;
3. conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or
4. has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee. (Ord.No.0-87-04, §7, 5-10-04)

Public official means any person who seeks to be elected or is elected to any public office in the village, the village treasurer, all members of the zoning board of appeals and plan commission of the village, the ~~village manager~~Village Manager and his assistant or assistants, the heads of the various departments within the village and the deputy ~~village clerk~~Village Clerk.

Purchase transaction means a purchase, or a contract to purchase goods or services of any kind.

Sole supplier means any person or business entity which is the only available supplier to the village of a product or service required by the village. Examples of "sole supplier" are such entities as electric, gas and telephone companies.

Supplier means any individual, firm, corporation, association, partnership, joint venture, sole proprietor, or other business entity which enters into a "purchase transaction" with the village. (Ord. No. O-96-74, § 1 (A), 12-9-74; Ord. No. O-31-75, § 1, 4-28-75; Ord. No. O-1-79, § 1, 1-8-79; Ord. No. O-92-79, §§ 1, 7-9-79)

Village shall mean Village of Palatine. (Ord.No.0-87-04, §8, 5-10-04)

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Sec. 2-442. Economic Interest Statements and Ethics Acknowledgement Form

(A) Statement of *Economic Interest* . All public officials shall file, with the County clerk and with the ~~village clerk~~Village Clerk, a verified Statement of Economic Interest responding in detail to the following questions:

1.List the name and instrument of ownership in any entity doing business with the unit of local government in relation to which the person is required to file, in which the ownership interest held by the person at the date of filing is in excess of $5,000 fair market value or from which dividends in excess of $1,200 were received during the preceding calendar year. (In the case of real estate, location thereof shall be listed by street address, or if none, then by legal description.) No time or demand deposit in a financial institution, nor any debt instrument shall be listed.

Business Entity	Instrument of Ownership
_____	_____
_____	_____

2. List the name, address and type of practice of any professional organization in which the person making the statement was an officer, director, associate, partner or proprietor or served in any advisory capacity, from which income in excess of $1,200 was derived during the preceding calendar year.

Name	Address	Type of Practice
_____	_____	_____
_____	_____	_____

3. List the nature of professional services rendered (other than to the unit of government in relation to which the person is required to file) and the nature of the entity to which they were rendered if fees exceeding $5,000 were received during the preceding calendar year from the entity for professional services rendered by the person making the statement. ("Professional services" means services rendered in the practice of law, accounting, engineering, medicine, architecture, dentistry or clinical psychology.)

_____

_____

4. List the identity (including the address or legal description of real estate) of any capital asset from which a capital gain of $5,000 or more was realized during the preceding calendar year.

_____

_____

5. List the name of any entity and the nature of the governmental action requested by any entity which has applied to the unit of local government in relation to which the person must file for any license, franchise or permit for annexation, zoning or rezoning of real estate during the preceding calendar year if the ownership interest of the person filing is in excess of $5,000 fair market value at the time of filing or if income or dividends in excess of $1,200 were received by the person filing from the entity during the preceding calendar year.

_____

_____

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6. List the name of any entity doing business with the unit of local government in relation to which the person is required to file from which income in excess of $1,200 was derived during the preceding calendar year other than for professional services and the title or description of any position held in that entity. No time or demand deposit in a financial institution nor any debt instrument need be listed.

7. List the name of any unit of government which employed the person making the statement during the preceding calendar year other than the unit of government in relation to which the person is required to file.

8. List the name of any entity from which a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of $500, was received during the preceding calendar year.

VERIFICATION

I declare that this statement of economic interests (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of any economic interests as required by the Illinois Governmental Ethics Act. I understand that the penalty for willfully filing a false or incomplete statement shall be a fine not to exceed $750.

Signature of person making the statement Date

(B) *Prohibited Interests In Contracts.* The following interests by an elected or appointed officer in a contract are hereby prohibited as a matter of law (50 ILCS 105/3, 2001)

(1) No person holding any office, either by election or appointment under the laws or Constitution of this State, may be in any manner financially interested directly in his own name or indirectly in the name of any other person, association, trust or corporation in any contract or the performance of any work in the making or letter of which such officer may be called upon to act or vote. No such officer may represent, either as agent or otherwise, any person, association, trust or corporation, with respect to any application or bid for any contract or work in regard to which such officer may be called upon to vote. Nor may any such officer take or receive, or offer to take or receive, either directly or indirectly, any money or other thing of value as a gift or bribe or means of influencing his vote or action in his official character. Any contract made and procured in violation hereof is void. This Section shall not apply to any person serving on an advisory panel or commission or to any director serving on a hospital district board as provided under subsection (a-5) of Section 13 of the Hospital District Law.

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(2) However, any elected or appointed member of the governing body may provide materials, merchandise, property, services, or labor, subject to the following provisions under either subparagraph (a) or (b):

(a) If:

i. the contract is with a person, firm, partnership, association, corporation, or cooperative association in which such interested member of the governing body of the municipality has less than a 7.5% share in the ownership; and

ii. such interested member publicly discloses the nature and extent of his interest prior to or during deliberations concerning the proposed award of the contract; and

iii. such interested member abstains from voting on the award of the contract, though he shall be considered present for the purposes of establishing a quorum; and

iv. such contract is approved by a majority vote of those members presently holding office; and

v. the contract is awarded after sealed bids to the lowest responsible bidder if the amount of the contract exceeds $1,500, or awarded without bidding if the amount of the contract is less than $1,500; and

vi. the award of the contract would not cause the aggregate amount of all such contracts so awarded to the same person, firm, association, partnership, corporation, or cooperative association in the same fiscal year to exceed $25,000.

(b) If:

i. the award of the contract is approved by a majority vote of the governing body of the municipality provided that any such interested member shall abstain from voting; and

ii. the amount of the contract does not exceed $2,000; and

iii. the award of the contract would not cause the aggregate amount of all such contracts so awarded to the same person, firm, association, partnership, corporation, or cooperative association in the same fiscal year to exceed $4,000; and

iv. such interested member publicly discloses the nature and extent of his interest prior to or during deliberations concerning the proposed award of the contract; and

v. such interested member abstains from voting on the award of the contract, though he shall be considered present for the purposes of establishing a quorum.

(c) In addition to the above exemptions, any elected or appointed member of the governing body may provide materials, merchandise, property, services, or labor if:

i. the contract is with a person, firm, partnership, association, corporation, or cooperative association in which the interested member of the governing body of the municipality, advisory panel, or commission has less than a 1 percent share in the ownership; and

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ii. the award of the contract is approved by a majority vote of the governing body of the municipality provided that any such interested member shall abstain from voting; and

iii. such interested member publicly discloses the nature and extent of his interest before or during deliberations concerning the proposed award of the contract; and

iv. such interested member abstains from voting on the award of the contract, though he shall be considered present for the purposes of establishing a quorum.

(3) For the purposes of this Section only, a municipal officer shall not be deemed interested if the officer is an employee of a company or owns or holds an interest of 1 percent or less in the municipal officer's individual name in a company, or both, that company is involved in the transaction of business with the municipality, and that company's stock is traded on a national recognized securities market, provided the interested member:
(i) publicly discloses the fact that he or she is an employee or holds an interest of 1 percent or less in a company before deliberation of the proposed award of the contract; (ii) refrains from evaluating, recommending, approving, deliberating, or otherwise participating in negotiation, approval, or both, of the contract, work, or business; (iii) abstains from voting on the award of the contract though he or she shall be considered present for purposes of establishing a quorum; and (iv) the contract is approved by a majority vote of those members currently holding office.

(4) A municipal officer shall not be deemed interested if the officer owns or holds an interest of 1 percent or less, not in the officer's individual name but through a mutual fund, in a company, that company is involved in the transaction of business with the municipality, and that company's stock is traded on a nationally recognized securities market.

(C) *Pecuniary Interest Allowed in Contracts of Deposit and Financial Service with local Banks and Savings and Loan Associations*. Pursuant to state law (50 ILCS 104/3.2, 2001) pecuniary interests by an elected or appointed office holder are permitted, subject to the following conditions. Nothing in this Code, including the restrictions set forth in subparagraphs (B) (2) and (3) shall preclude a contract of deposit of monies, loans, or other financial services by a unit of local government or a police or firefighter's pension fund established under Article 3 or 4 of the Illinois Pension Code with a local bank or local savings and loan association, regardless of whether a member or members of the governing body of the unit are interested in the bank or savings and loan association as a director, an officer, employee, or holder of less than 7.5 percent of the total ownership interest. A member or members holding such an interest in such a contract shall not be deemed to be holding a prohibited interest for purposes of this Act. The interested member or members of the governing body must publicly state the nature and extent of their interest during deliberations concerning the proposed award of such a contract, but shall not participate in any further deliberations concerning the proposed award. The interested member or members shall not vote on such a proposed award and voting under this Section may be considered present for purposes of establishing a quorum. Award of such a contract shall require approval by a majority vote of those members presently holding office. Consideration and award of any such contract in which a member or members are interested may only be made at a regularly scheduled public meeting of the governing body of the unit or district.

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D. ***Ethics Acknowledgement***. All public officials and consultants shall file with the ~~village clerk~~Village Clerk a verified ethics acknowledgement form in substantially the following form:

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

TO: The Mayor and Village Council of the Village of Palatine, Illinois

ETHICS ACKNOWLEDGEMENT FORM

I, _____, being first duly sworn, upon my oath, state as follows:

(1) I have been ***(please circle one:*** elected, or appointed or hired or I intend to run for election) as the _____ of the Village of Palatine.

(2) I have read and acknowledged the requirements in 50 ILCS 105/3 (the Prohibited Interests and Contracts Act), as fully set forth in Paragraph B above. I understand that I must abide by its terms.

(3) I have read and acknowledge the requirements of 5 ILCS 425/1, et seq, 2001, (the State Gift Ban Act). I understand that I must abide by its terms.

(4) I have read and acknowledge the requirements in 50 ILCS 105/3.2, 2001 (Pecuniary Interests and Contracts requirement), as fully set forth in paragraph C above. I understand that I must abide by its terms.

I, _____, declare that the foregoing statements have been examined by me and are, to the best of my knowledge and belief, true, correct and accurate. I have received from the ~~village clerk~~Village Clerk copies of Article XXV, Chapter 2 of the Municipal Code of the Village of Palatine (Code of Ethics) and statutes of the State of Illinois pertaining to conflicts of interest, income disclosure and misconduct by public office holders (including the State Gift Ban Act, 5 ILCS 425/1, et seq and the Prohibited Interests and Contract Act, 50 ILCS 105/3, 2001). I understand that the penalty for willfully attesting to a false disclaimer is a fine not to exceed seven hundred and fifty dollars ($750.00).

Dated:_____ _____
Signature

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(E) Future Amendments or Declaration of Unconstitutionality of Prohibited Interests in Contracts Act (50 ILCS 105/3, 2001) and State Gift Ban Act (5 ILCS 425/1 et seq, 2001)

(a) Any amendment to the Prohibited Interests in Contracts Act (50 ILCS 105/3 et seq, 2001 or to the State Gift Ban Act (5 ILCS 425/1 et seq. 2001, that becomes effective after the passage of this ordinance, shall be incorporated into this Ordinance by reference and shall be applicable to the solicitation and acceptance of gifts. However, any language that makes its provisions optional for adoption by municipalities shall not be incorporated into this Section by reference without formal action by the Corporate Authorities of the Village.

(b) If the Illinois Supreme Court declares the Prohibited Interests in Contracts Act (50 ILCS 105/3, et seq., 2001) or the State Gift Ban Act (5 ILCS 425/1 et. seq., 2001), unconstitutional in its entirety, then this Section shall be repealed as of the date that the Supreme Court's decision becomes final and not subject to any further appeals or re-hearings.

(c) If the Illinois Supreme Court declares part(s) of the Prohibited Interests in Contracts Act (50 ILCS 105/3, et seq., 2001 or the State Gift Ban Act (5 ILCS 425/1 et. seq., 2001), unconstitutional but upholds the constitutionality of the remainder of these Acts or does not address the remainder of these Acts, then the remainder of these Acts as adopted by this Section, shall remain in full force and effect; however, that part of this Section relating to the part of the Acts found unconstitutional shall be deemed repealed without further action by the Corporate Authorities of the village.

(F) *Filing schedule.* The Economic Interest Statements and Ethics Acknowledgement Form required above shall be completed on forms approved by the Corporate Authorities and provided by the ~~village clerk~~Village Clerk. Economic Interest Statements and/or Ethics Acknowledgement Form shall be filed pursuant to the following schedule:

(1) All public officials and consultants shall file their disclosure statements and/or Ethics Acknowledgement Form annually within thirty (30) days after May 1st.

2) Any candidate for elective public office within the village shall file within fifteen (15) days after his nominating petitions are filed.

(3) Any person appointed as a public official, retained as a consultant or hired as an employee shall, if required to do so by this article, file an Economic Interest Statement and Ethics Acknowledgement Form within thirty (30) days of his appointment, retention or hiring.

(4) Any person elected to public office within the village shall file within thirty (30) days of his election.

(5) Revised Economic Interest Statement and Ethics Acknowledgement Form shall be filed within thirty (30) days following any event which would require a change in any information or disclaimers contained in the statement or disclaimer on file with the ~~village clerk~~Village Clerk.

Not less than fifteen (15) days before the filing dates specified above, except the filing date specified in subparagraph (5), the ~~village clerk~~Village Clerk shall, by first class mail or personal delivery, notify the persons required to file Economic Interest Statements and Ethics Acknowledgement Form of their obligation to file. The ~~village clerk~~Village Clerk shall provide each person filing such statements with a written receipt indicating the date on which the filing took place. In addition, the ~~village clerk~~Village Clerk shall, at least fourteen (14) days prior to the filing dates specified above, provide each person required to file a an Economic Interest Statement and Ethics Acknowledgement Form with a copy of this article and those portions of the statutes of the State of Illinois deemed relevant to governmental ethics by the ~~village~~

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~~council~~Village Council. (Ord. #0-16-09, §4, 1/19/09)

(G) *Public access.* All statements and disclosures filed under this section shall be available for examination and copying by the public at all reasonable times. Each person examining a statement and disclosure must first fill out a form prepared by the ~~village clerk~~Village Clerk identifying the examiner by name, occupation, address and telephone number, and listing the date of examination and reason for such examination. The ~~village clerk~~Village Clerk shall promptly notify each person required to file a statement and disclosure under this article of each instance of an examination of his statement by sending him a duplicate original of the identification form filled out by the person examining his statement.

H . Any person required to file the statement provided for in this section who knowingly fails to so file, or knowingly files a false or incomplete statement shall be guilty of a misdemeanor and shall be fined not more than seven hundred fifty dollars ($750.00). (Ord. No. O-96-74, § 1(B)--(F), 12-9-74; Ord. No. O-31-75, § 3, 4-28-75; Ord. No. O-37-75, § 1, 5-26-75; Ord. No. O-109-77, § 1, 10-10-77; Ord. No. O-1-79, § 2, 1-8-79; Ord. No. O-92-79, §§ 2, 3, 7-9-79; Ord.No.0-5-98§2,1-26-98)

Sec. 2-443. Supplier's statement.

All bidding forms and request for proposals ~~purchase orders~~ for purchase transactions between the village and a supplier shall contain the following provision as one of the terms and conditions of such transaction~~purchase orders~~:

The undersigned supplier hereby represents and warrants to the Village of Palatine as a term and condition of acceptance of this (bid or proposal~~purchase order~~) that none of the following Village officials is either an officer or director of supplier or owns five per cent (5%) or more of supplier: The Mayor; the members of the Village Council; the Village Clerk; the Village Treasurer; the members of the Zoning Board of Appeals and the Plan Commission; the Village Manager and his assistant or assistants; the heads of the various departments within the Village. If the foregoing representation and warranty is inaccurate, state the name of the Village official who either is officer or director of your business entity or owns five per cent (5%) or more thereof.

The ~~village clerk~~Village Clerk shall promptly notify the ~~village council~~Village Council of any person named by suppliers in response to the foregoing inquiry.

Any person who executes a ~~purchase order~~contract knowing that the statement set out above or any part thereof is false shall be guilty of a misdemeanor and shall be fined not more than seven hundred fifty dollars ($750.00). (Ord. No. O-96-74, § 1 (G), 12-9-74; Ord.No.0-5-98§2,1-26-98)

Sec. 2-444. Use of public property for personal convenience or profit prohibited.

No public official shall request or permit the use of village-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally. Public officials may use village-owned vehicles, equipment, materials or property only in the conduct of official business, when consistent with village policy. (Ord. No. O-109-77, § 2, 10-10-77)

[Editor's Note: New Sections. 2-445—2-448 were added pursuant to Ord. 0-87-04, passed on May 10, 2004]

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Sec. 2-445 Prohibited Political Activities

Sec 2-445.1. Prohibited political activities.

(a) No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of the Village of Palatine in connection with any prohibited political activity.

(b) At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as part of that officer or employee's duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).

(c) No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.

(d) Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Ordinance.

(e) No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to giant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

Sec. 2-446 Gift Ban

Sec. 2-446.1. Gift ban. Except as permitted by this Article, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or ordinance. No prohibited source shall intentionally offer or make a gift that violates this Section.

Sec. 2-446.2. Exceptions. Section 2-446.1 is not applicable to the following:

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1) Opportunities, benefits, and services that are available on the same conditions as for the general public.

2) Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value.

3) Any (i) contribution that is lawfully made under the Election Code or (ii) activities associated with a fundraising event in support of a political organization or candidate.

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4) Educational materials and missions.

5) Travel expenses for a meeting to discuss business.

6) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.

7) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

8) Food or refreshments not exceeding *$75.00* per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.

9) Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.

10) Intra-governmental and inter-governmental gifts. For the purpose of this Act, "intragovernmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-governmental gift" means any gift given to an officer or employee by an officer or employee of another governmental entity.

11) Bequests, inheritances, and other transfers at death.

12) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than $100.

Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

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Sec. 2-446.3. Disposition of gifts.

An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Ordinance if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501 (c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

Sec. 2-447 Ethics Commission

Sec. 2-447.1. There is hereby created a commission to be known as the "Ethics Commission of the Village of Palatine" ("Commission"). The Commission shall be comprised of the Mayor, the Village Clerk, and the senior Village Council Member. If any member of the Commission is the subject of a complaint filed under this Ordinance, for that complaint only, the next senior Village Council Member shall serve on the Commission.

Sec. 2-447.2. At the first meeting of the Commission, the commissioners shall choose a chairperson from their number. Meetings shall be held at the call of the chairperson or any 2 Commissioners. A quorum shall consist of two Commissioners, and official action by the Commission shall require the affirmative vote of two members.

Sec. 2-447.3. The Mayor, with the advice and consent of the Village Council~~Board~~, may remove a Commissioner in case of incompetency, neglect of duty or malfeasance in office after service on the Commissioner by certified mail, return receipt requested, of a copy of the written charges against the Commissioner and after providing an opportunity to be heard in person or by counsel upon not less than 10 days' notice. Any vacancy shall be filled by appointment of the next most senior Village Council Member. If in filling any vacancy it is determined that there is more than one Council Member with the same level of highest seniority, then the Commission chair shall decide who is then to be appointed.

Sec. 2-447.4. The Commission shall have the following powers and duties:

1) To meet periodically, if necessary, to promulgate procedures and rules governing the performance of its duties and the exercise of its powers.

2) Upon receipt of a signed, notarized, written complaint, to investigate, conduct

3) hearings and deliberations, issue recommendations for disciplinary actions, impose fines in accordance with Section 2-448.1(c) of this Ordinance and refer violations of Section 2-445 or Section 2-446 of this Ordinance to the appropriate attorney for prosecution. The Commission shall, however, act only upon the receipt of a written complaint alleging a violation of this Ordinance and not upon its own prerogative.

4) To receive information from the public pertaining to its investigations and to require additional information and documents from persons who may have violated the provisions of this Ordinance.

5) To compel the attendance of witnesses by subpoena and to compel the production of books and papers pertinent to an investigation. It is the obligation of all officers and employees of the Village to cooperate with the Commission during the course of its investigations. Failure or refusal to cooperate with requests by the Commission shall constitute grounds for discipline or discharge.

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6) The powers and duties of the Commission are limited to matters clearly within the purview of this Ordinance.

Sec. 2-447.5.

(a) Complaints alleging a violation of this Ordinance shall be filed with the Ethics Commission.

(b) Within three business days after the receipt of a complaint, the Commission shall send by certified mail, return receipt requested, a notice to the respondent that a complaint has been filed against him or her and a copy of the complaint. The Commission shall send by certified mail, return receipt requested, a confirmation of the receipt of the complaint to the complainant within three business days after receipt by the commission. The notices to the respondent and the complainant shall also advise them of the date, time, and place of the meeting to determine the sufficiency of the complaint and to establish whether probable cause exists to proceed.

(c) Upon not less than 48 hours public notice, the Commission shall meet to review the sufficiency of the complaint and, if the complaint is deemed sufficient to allege a violation of this Ordinance, to determine whether there is probable cause, based on the evidence presented by the complainant, to proceed. The meeting may be closed to the public to the extent authorized by the Open Meetings Act. The Commission shall issue notice to the complainant and the respondent of the Commission's ruling on the sufficiency of the complaint and, if necessary, on probable cause to proceed within seven business days after receiving the complaint.

If the complaint is deemed sufficient to allege a violation of Section 2-446 of this Ordinance and there is a determination of probable cause, then the Commission's notice to the parties shall include a hearing date scheduled within four weeks after the complaint's receipt. Alternatively, the Commission may elect to notify in writing the attorney designated by the corporate authorities to prosecute such actions and request that the complaint be adjudicated judicially. If the complaint is deemed not sufficient to allege a violation or if there is no determination of probable cause, then the Commission shall send by certified mail, return receipt requested, a notice to the parties of the decision to dismiss the complaint, and that notice shall be made public.

If the complaint is deemed sufficient to allege a violation of Section 2-445 of this Ordinance, then the Commission shall notify in writing the attorney designated by the corporate authorities to prosecute such actions and shall transmit to the attorney the complaint and all additional documents in the custody of the Commission concerning the alleged violation.

(d) On the scheduled date and upon at least 48 hours public notice of the meeting, the Commission shall conduct a hearing on the complaint and shall allow both parties the opportunity to present testimony and evidence. The hearing may be closed to the public only if authorized by the Open Meetings Act.

(e) Within 30 days after the date the hearing or any recessed hearing is concluded, the Commission shall either (i) dismiss the complaint or (ii) issue a recommendation for discipline of the alleged violator and to the Mayor, Village Board, and Village Manager, and in the instance where the Village Manager is the subject of the complaint, then such recommendation to the Mayor and the Assistant Village Manager , or impose a fine upon the violator, or both. The particular findings in the case, any recommendation for discipline, and any fine imposed shall be a matter of public information.

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(f) If the hearing was closed to the public, the respondent may file a written demand for a public hearing on the complaint within seven business days after the issuance of the recommendation for discipline or imposition of a fine, or both. The filing of the demand shall stay the enforcement of the recommendation or fine. Within fourteen days after receiving the demand, the Commission shall conduct a public hearing on the complaint upon at least 48 hours public notice of the hearing and allow both parties the opportunity to present testimony and evidence. Within seven days thereafter, the Commission shall publicly issue a final recommendation to the alleged violator and to the Mayor, Village Board, and Village Manager or impose a fine upon the violator, or both.

(g) If a complaint is filed during the sixty days preceding the date of any election at which the respondent is a candidate, the Commission shall render its decision as required under subsection (e) within seven days after the complaint is filed, and during the seven days preceding that election, the Commission shall render such decision before the date of that election, if possible.

(h) The Commission may fine any person who intentionally violates any provision of Section 2-446 of this Ordinance in an amount of not less than $1,001 and not more than $5,000. The Commission may fine any person who knowingly files a frivolous complaint alleging a violation of this Ordinance in an amount of not less than $1,001 and not more than $5,000. The Commission may recommend any appropriate discipline up to and including discharge.

(i) A complaint alleging the violation of this Act must be filed within one year after the alleged violation.

Sec. 2-448 Penalties

Sec. 2-448.1. Penalties.

(a) A person who intentionally violates any provision of Section 2-445 of this Ordinance may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed $2,500.

(b) A person who intentionally violates any provision of Section 2-446 of this Ordinance is subject to a fine in an amount of not less than $1,001 and not more than $5,000.

(c) Any person who intentionally makes a false report alleging a violation of any provision of this Ordinance to the local enforcement authorities, the State's Attorney or any other law enforcement official may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed $2,500.

(d) A violation of Section 2-445 of this Ordinance shall be prosecuted as a criminal offense by the Village attorney by filing in the circuit court an information, or sworn complaint, charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt.

1. A violation of Section 2-446 of this Ordinance may be prosecuted as a quasi-criminal offense by the Village attorney, or by the Ethics Commission through the designated administrative procedure.

(e) In addition to any other penalty that may be applicable, whether criminal or civil, an officer or employee who intentionally violates any provision of Section 2-445 or Section 2-446 of this Ordinance is subject to discipline or discharge.

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Sec. 2-449. Use or disclosure of confidential information.

No current or former official or employee shall use or disclose, other than in the performance of his official duties and responsibilities, or as may be required by law, confidential information gained in the course of or by reason of his position or employment. For purposes of this section, "confidential information" means any information that may not be obtained pursuant to the Illinois Freedom of Information Act, as amended. (Ord. 0-51-05, §1, 3/14/05)

Sec. 2-450. Post-employment restrictions.

(a) No former official or employee shall assist or represent any person or entity other than the village in any judicial or administrative proceeding involving the village if the official or employee participated personally and substantively in the proceeding during his term of office or employment.

(b) No former official or employee shall, for a period of one year after the termination of the official's or employee's term of office or employment, be involved in, or assist or represent any person or entity in any business or land use transaction involving the village . This shall not preclude a former official or employee from representing himself or herself or representing any business owned by the former official or employee, regarding any matter or transaction involving the village. (Ord. 0-51-05, §1, 3/14/05)

Secs. 2-451--2-458. Reserved.

ARTICLE XXVI. FINANCE

DIVISION 1. GENERALLY

Sec. 2-459. Office of Director of Finance ~~and Operations~~.

There is hereby created the office of director of finance ~~and operations~~, an executive office of the village. ~~The director of finance shall be appointed by the village manager.~~

Sec. 2-460. Duties and functions, generally.

The director of finance ~~and operations~~ shall be responsible for the oversight and management of all financial operations of the Village. The director shall be responsible for the supervision and direction of the department of finance and operations under the general direction of the ~~village manager~~Village Manager. The director shall advise the ~~village manager~~Village Manager on all financial needs of the village. (Ord. No. O-45-93 э 1 4-26-93)

Sec. 2-461. Budget.

Before the beginning of each fiscal year, the board shall enact a budget ordinance in which shall be itemized all estimated revenues and recommended expenditures to be met during such fiscal year. (Code 1961, э 8.201)

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Sec. 2-462. Tax levy.

A tax levy ordinance shall be enacted, as required by law, levying such taxes as may be needed to meet the anticipated expenses of the coming year, together with such taxes as may be required to meet outstanding bond issues, or for purposes payable from special taxes properly authorized.

A certified copy of the tax levy ordinance shall be filed with the county clerk not later than the fourth Tuesday in December. Such ordinance shall show the total appropriated for each item, and the amount of tax levied therefor. (Code 1961, ə 8.202; Ord.No.0-141-98, ə1, 9-14-98)

Sec. 2-463. Indebtedness.

Except as provided in section 2-490, no indebtedness shall be incurred, excepting such indebtedness as may be payable solely from the proceeds of a duly authorized bond issue or from a designated specified source, unless there is a prior appropriation out of which such indebtedness could be paid, as provided by statute. Provided that during the first quarter of any fiscal year, before the enactment of the current appropriation ordinance, the village may operate under the appropriation ordinance of the preceding year. (Code 1961, ə 8.203; Ord. No. O-127-79, ə 1, 11-13-79)

Sec. 2-464. Contracts.

The Mayor~~president~~, or any other person designated by the council~~board~~, may sign on behalf of the village any contract authorized by the ~~village~~ Village Council~~board~~. No contract may be entered into without the authority of the council ~~board~~ or Village Manager (subject to Village Managers spending authority).
(Code 1961, ə 8.204)

Sec. 2-465. Bills; payroll.

All bills payable by the village, other than for the payment of salaries established by the Village Council ~~board~~and Village Manager, shall be submitted to the board for approval before payment except those budgeted expenses that are subject to the Village Manager's spending authority. (Code 1961, ə 8.205)

Sec. 2-466. Payment by treasurer.

The treasurer shall pay out money in payment of all bills, or for salaries, or for any other purpose other than the retirement of principal or interest on bonds or tax anticipation warrants only upon warrant signed by the Mayor~~president~~ and clerk as provided by statute. Such warrants shall designate the items to be paid and the funds from which they are to be paid. (Code 1961, ə 8.206)

Sec. 2-467. Audit.

As soon as practicable at the close of each fiscal year, and no later than six (6) months thereafter, there shall be an audit of all accounts of the village made by a competent person authorized to act as an auditor under the laws of this state, to be designated by the village board. Copies of such audit report shall be filed with the clerk and with the director of the state department of revenue and in such other places as may be required by law. (Code 1961, ə 8.207)

Sec. 2-468. Contracts for supplies, work or other public improvements.

Except as otherwise provided herein, any supplies, work or other public improvements which are not to be paid for in whole or in part by special assessment or special taxation, when the expense thereof will exceed those limits as set out in section 2-108(9), shall be purchased either:

(1) By a contract let to the lowest responsible, compliant bidder after advertising for bids, in the manner prescribed in section 2-469, except that any such contract may be entered into by the proper officers without advertising for bids, if authorized by a vote of two-thirds (2/3) of all Council Members~~trustees~~ then holding office; or

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(2) In the following manner, if authorized by a vote of two-thirds (2/3) of all Council Members~~trustees~~ then holding office, to wit: The ~~village manager~~Village Manager or other proper person to be designated by him, shall superintend and cause to be carried out the construction of the work or other public improvement and shall employ exclusively for the performance of all manual labor thereon, laborers and artisans whom the village shall pay by the day or hour; and all material used in the construction of the work or other public improvement shall be purchased by contract in the manner prescribed in section 2-108(9).

However, nothing in this section shall apply to any contract by this village with the federal government or any agency thereof. (Ord. No. O-89-77, ə 1, 8-22-77; Ord. No. O-88-87, ə 1, 8-10-87)

Sec. 2-469. Advertisement for bids; deposits.

All proposals to award purchase orders or contracts as designated in section 2-108(9) shall be published at least ten (10) days in advance of the date announced for the receiving of bids, in a newspaper of general circulation within the village or as otherwise determined by the Village Managerand shall be readily accessible in the office of the ~~village manager~~Village Manager. Nothing contained in this section shall be construed to prohibit the ~~village manager~~Village Manager from placing additional announcement in recognized trade journals. In addition, the ~~village manager~~Village Manager, in his discretion, may seek bids from any reputable firms by written solicitation to such firms. Such written solicitations shall be on an impartial basis and shall be made to such firms as the ~~village manager~~Village Manager in his sole discretion shall deem appropriate.

Advertisements for bids shall describe the character of the proposed contract or agreement in sufficient detail to enable the bidders thereon to know what their obligations will be, either in the advertisement itself, or by reference to detailed plans and specifications on file at the time of the publication of the first announcement. Such advertisements shall also state the date, time, and place assigned for the opening of bids, and no bids shall be received at any time subsequent to the time indicated in the announcement. However, an extension of time may be granted for the opening of such bids upon publication in a newspaper of general circulation within the village of the date to which the bid opening has been extended. The time of the bid extension opening shall not be less than five days after the publication thereof, Sundays and legal holidays excluded.

Bid bond, cash, cashier's check, a certified check or a comptroller's certificate of moneys owed the particular vendor, as a deposit of good faith, in a reasonable amount but not in excess of ten (10) per cent of the contract amount may be required of each bidder by the ~~village manager~~Village Manager on all bids involving amounts in excess of five thousand dollars ($5,000.00) and, if so required, the advertisements for bids shall so specify.
(Ord. No. O-89-77, ə 1, 8-22-77; Ord. No. O-88-87, ə 2, 8-10-87)

Sec. 2-470. Awarding of contracts; public inspection.

All bids shall be opened in public at the specified time and place designated in the Legal Notice. Recommendation for award shall be reviewed by the ~~Village Manager~~Village Manager and forwarded to the appropriate Standing Committee or directly to the Village Council.

The award of any contract shall be made to the lowest responsible bidder as provided in section 2-468. Every contract shall be signed by the Mayor or his duly designated agent and by the Village Clerk, respectively, of the Village. Each bid, with the name of the bidder, shall be entered on a record which record with the name of the successful bidder indicated thereon, shall, after award of contract, be open to public inspection in the office of the Village Manager.

An official copy of each awarded purchase order or contract together with all necessary attachments thereto, including assignments and written consents, shall be retained by the Village Manager in an appropriate file open to the public for such period of time after termination of the contract during which action against the Village might ensue applicable laws of limitation. After such period such purchase orders, contracts and attachments may be destroyed by direction of the Village Manager. (Ord. No. O-89-77, ə 1, 8-22-77, Ord. No. 0-28-04, ə1, 2-17-04)

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Sec. 2-471. Indexing of municipal fees.

Village fees, as set out in the Fee Schedule Supplement to the Code of Ordinances, shall be adjusted to reflect the percentage change in the Municipal Cost Index published in the September issue of the American City and County Magazine, with the following exceptions: (Ord.No.0-106-98, §4,5,9-14-98; Ord. No. 0-180-06, §1, 10/16/06)

(1) Chapter 7, Ambulance Service Fees, which are indexed to the Medicare Rate established by the U.S. Department of Health and Human Services Centers for Medicare and Medicaid Services (CMS);

(2) Chapter 8, Garbage and Refuse Fees, and Chapter 19, Water and Sewer Consumption Fees, which are adjusted each year based upon a financial review of the cost of service and contractual obligations.

The Village Manager is hereby authorized to update the fees as in accordance with the above on an annual basis, rounding to the nearest one- dollar. The Village Manager shall cause a schedule of such fees as amended, in accordance with this section, to be prepared, filed with the Mayor and Village Council and made available for public inspection no later than the adoption of the annual operating budget. The new fee schedule shall take effect on the first day of the new budget year; provided, however, that the Mayor and Village Council may modify any fees and cause an amended Fee Schedule Supplement to be published at any time during the year, as they deem necessary. (Ord. No. O-48-82, §1, 5-24-82; Ord. No. O-47-83, □□1, 8-8-83, Ord. No. 0-145-00, §1, 11-13-00; Ord. No. 0-163-12, §1 12-10-12)

Secs. 2-472--2-480. Reserved.

DIVISION 2. ISSUANCE OF BONDS*

***State law reference(s)--**For provisions controlling municipal bonds see 65ILCS5/8-1-1 et seq.

Sec. 2-481. Authority.

(a) The village, acting by its Mayor and Council~~president and board~~, by vote of two-thirds (2/3) of the corporate authorities then holding office, may from time to time borrow money for proper public purposes and in evidence of such borrowing issue its full faith and credit bonds (general obligation) payable from ad valorem taxes to be levied without limitation as to rate or amount against all taxable property situated within the village, exclusive of any bonds issued after submitting the question of their issuance to the electors of the village for their approval, in an amount which, when added to the aggregate principal amount of all then outstanding general obligation bonds so issued without referendum, does not exceed an amount equal to three (3) per cent of the most recent equalized assessed valuation of all of the taxable property in the village. Such bonds may be issued without the submission of the question of their issuance to the electors of the village for their approval. Bonds issued pursuant to paragraph (d) of this section (and bonds which are listed in that paragraph as issued prior to January 1, 1985) and bonds issued pursuant to paragraph (f) or paragraph (g) of this section are deemed for purposes of this paragraph (a) to have been issued pursuant to the approval of the electors of the village of the question of the issuance at a referendum. (Ord. 0-125-00 ∋2 10/9/00, 0-86-02 ∋2 5/28/02)

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(b) In addition, the village, acting by its Mayor and Village Council~~president and board of trustees~~, by vote of a majority of the corporate authorities then holding office may from time to time borrow money for proper public purposes and in evidence of such borrowing issue its full faith and credit bonds (general obligation) payable from ad valorem taxes to be levied without limitation as to rate or amount against all taxable property situated within the village if the question of authorizing such bonds has been submitted to the electors of the village and approved by a majority of the electors voting on that question. The question of issuing bonds may be submitted by the ~~president~~Mayor and Village Council~~board of trustees~~ of the village at any state or municipal election or at any special election called for that purpose. The submission of any such question and the call of any such special election shall be in the form and in the manner as prescribed by the Mayor~~president~~ and Village Council~~board of trustees~~ of the village. The procedures for the issuance of such bonds shall be substantially as herein provided.

(c) Any bond issue or portion thereof issued pursuant to an advisory referendum held prior to the issuance of such bonds shall be deemed to have been issued pursuant to referendum as provided in this section. In the event a portion of a bond issue is issued pursuant to referendum, that portion corresponding to the amount voted upon shall be deemed issued pursuant to the first two sentences of this section.

(d) In addition, the village acting by its ~~president~~Mayor and ~~board of trustees~~Village Council, by vote of a majority of the corporate authorities then holding office, may from time to time borrow money for the purpose of: (i) providing funds to the Northwest Water Commission or financing improvements to the water system of the village necessary to accommodate Lake Michigan water, and to pay the costs of borrowing for those purposes, including costs of issuance of bonds, discount and capitalized interest, or (ii) providing funds (either at or prior to maturity or redemption) to pay principal of (at maturity or upon redemption), and redemption premium and interest on the bonds issued pursuant to clause (i) above (or bonds issued pursuant to this clause (ii)) and to pay the costs of issuance and discount of the bonds issued for that purpose. In evidence of such borrowing, the village may issue its full faith and credit bonds (general obligation) payable from ad valorem taxes to be levied against all taxable property situated within the village without the submission of the question of the issuance of those bonds to the electors of the village for their approval. Bonds may be issued pursuant to this paragraph ~~(d) if the corporate authorities find by the bond ordinance authorizing their issuance, that the portion of the total principal of and interest on those bonds and all bonds previously issued for those purposes which is expected to be paid from receipts of ad valorem taxes levied against the taxable property situated in the village, giving account to expected revenues from provision of water to areas outside the village, is not in excess of $56 million dollars. Bonds issued for those purposes prior to January 1, 1985 are the $2,125,000 corporate purpose bonds dated April 1, 1981, the $3,300,000 corporate purpose bonds dated February 1, 1982, the $6,875,000 corporate purpose bonds dated May 1, 1982 and the $11,600,000 corporate purpose bonds dated September 1, 1982. A finding in a bond ordinance as to the expectation of the portion of principal of and interest on bonds which will be paid from ad valorem property taxes shall be conclusive as to the compliance with the requirements of this paragraph. Such a finding in a bond ordinance shall not restrict the full faith and credit general obligation of the village, nor in any way limit the rate or amount of the taxes that may be levied, to pay principal of and interest on bonds authorized to be issued by that bond ordinance. This paragraph (d) constitutes complete authority for the issuance of bonds for the purposes of refunding bonds issued pursuant to clause (i) above, and the provisions of section 2-488 of the Code of Ordinances shall not apply to the issuance of bonds for that purpose.~~

~~(e) In addition, the village, acting by its president and board of trustees, by vote of a majority of the corporate authorities then holding office, may from time to time borrow money and issue bonds for the purpose of providing funds to pay all or a portion of the local share of a sewer separation project or a sewer rehabilitation project required as a condition of the village's national pollutant discharge elimination system permit and funded or expected to be funded in part by a grant from the United States Environmental Protection Agency and to pay costs of the village in connection with issuance of those bonds and capitalized interest, without submission of the question of issuance of those bonds to the electors of the village for their approval. A finding in a bond ordinance as to the purpose for which bonds are issued shall be conclusive as to the compliance with the requirements of this paragraph. (Code 1961, ↄ 29.101; Ord. No. O-42-77, ↄ 1, 5-23-77; Ord. No. O-8-80, ↄ 1, 1-28-80; Ord. No. O-21-81, ↄ 1, 3-9-81; Ord. No. O-41-82, ↄ 2, 5-10-82; Ord. No. O-9-85, ↄ 2, 2-11-85)~~

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(f) In addition, the village, acting by its Mayor and Village Council, by vote of a majority of the corporate authorities then holding office may from time to time borrow money for the purpose of financing or refinancing ~~A~~redevelopment project costs~~=~~ as such term is defined in the Tax Increment Allocation Redevelopment Act, of any redevelopment project undertaken by the village pursuant to said Act. In evidence of such borrowing, the village may issue its full faith and credit bonds (general obligation) payable from ad valorem taxes to be levied against all taxable property situated within the village without the submission of the question of the issuance of those bonds to the electors of the village for their approval. A finding in a bond ordinance as to the purpose for which bonds are issued shall be conclusive as to compliance with the requirements of this paragraph. This paragraph (f) constitutes full authority for the issuance of bonds for purposed of refunding bonds issued pursuant to this paragraph (f). (Ord. 0-125-00 ∋3 10/9/00)

(g) In addition, the village, acting by its Mayor and Village Council, by vote of a majority of the corporate authorities then holding office may from time to time borrow money for the purpose of financing or refinancing flood control projects (including the flood control projects described in Village Resolution R-53-02 and such additional flood control projects as may be determined from time to time by the Mayor and Village Council). In evidence of such borrowing, the village may issue its full faith and credit bonds (general obligation) payable from ad valorem taxes to be levied against all taxable property situated within the village without the submission of the question of the issuance of those bonds to the electors of the village for their approval. A finding in a bond ordinance as to the purpose for which bonds are issued shall be conclusive as to compliance with the requirements of this paragraph. This paragraph (g) constitutes full authority for the issuance of bonds for purposes of refunding bonds issued pursuant to this paragraph (g). (Ord. 0-86-02 ∋3 5/28/02)

Sec. 2-482. Bond ordinance.

The village shall adopt an ordinance, hereinafter designated as the bond ordinance, describing the public purpose or purposes to be accomplished by such borrowing and in such bond ordinance shall make a finding and determination that such borrowing of money is necessary for the welfare of the government and affairs of the village, is for a proper public purpose or purposes and is in the public interest, which finding and determination shall be deemed conclusive. (Code 1961, ∋ 29.102)

Sec. 2-483. Bond details and contract for sale.

The bond ordinance shall indicate the amount of money necessary to be borrowed, the amount of bonds to be issued in evidence thereof, shall fix the details of such bonds, including the date, number, denomination and maturity, which shall not exceed forty (40) years from the date of said bonds, and the rate or rates of interest, which shall not exceed the legal rate then in effect for Illinois municipal corporations under "An Act to Authorize Public Corporations to Issue Bonds, Other Evidences of Indebtedness and Tax Anticipation Warrants Subject to Interest Rate Limitations Set Forth Therein", as from time to time in effect. If the bonds are sold to bear interest at the maximum rate, they shall be sold at a price of not less than par. If the bonds are sold to bear interest at a rate less than the maximum interest rate, they may be sold at a price of less than par, provided the price shall be such that the interest cost to the village of the money received as proceeds of the sale of said bonds shall not exceed the maximum interest rate per annum, based on the average maturity of all bonds sold as a single issue, computed according to standard tables of bond values.

A contract for the sale of such bonds may be entered into prior to the adoption of the bond ordinance or the bond ordinance may provide for the subsequent sale of the bonds therein authorized. In the event of such subsequent sale and bonds are sold bearing interest at a rate or rates less than that authorized in the bond ordinance, prior to the delivery of such bonds the taxes levied in the bond ordinance shall be abated by that amount representing the savings resulting from the sale of said bonds at a lower rate of interest than authorized in the bond ordinance.

Notwithstanding any other provision of this section, if the Mayor~~president~~ and Village Council~~board of trustees~~ shall determine that prevailing market rates of interest for the bonds are greater than the maximum rate provided by the state statute described above, and that it is necessary for the village to issue the bonds without delay, then the bonds may bear interest at such rate or rates as shall be specified in the bond ordinance, adopted pursuant to the home rule powers of the village, without regard to the rate

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authorized by the state statute described above. (Code 1961, ə 29.103; Ord. No. O-8-80, ə 2, 1-28-80; Ord. No. O-13-82, ə 1, 2-8-82; Ord. No. O-84-82, ə 2, 9-13-82)

Sec. 2-484. Execution.

The bond ordinance shall direct the execution of the bonds therein authorized on behalf of the village by the signatures of the Mayor~~president~~ and the clerk, shall require the seal of the village to be affixed to such bonds, shall determine whether such bonds to be issued shall be registered in the name of the owner as to principal only or whether the same shall be fully registered as to both principal and interest, and shall set forth the form of bonds. The place or places of payment of the maturing principal and interest on said bonds shall be designated by the Mayor and Village Council~~president and board~~ either in the bond ordinance or in the proceedings confirming the sale of the bonds.

The ~~president~~Mayor may designate a deputy to affix his signature to any full faith and credit bonds of the village which are required to be signed by the ~~president~~Mayor. In such case, the ~~president~~Mayor shall deliver to the board a written notice of such designation, such notice stating the name of the person so selected and the specific bonds which such person shall have authority to sign as proxy for the ~~president~~Mayor. Said notice shall have attached thereto a written signature of the ~~president~~Mayor executed by the person so designated to sign, together with the personal signature of the deputy authorized to sign on behalf of the ~~president~~Mayor. Each such notice shall be recorded in the official journal of the proceedings of the ~~president~~Mayor and board and then filed with the clerk. When the signature of the ~~president~~Mayor is placed on a full faith and credit bond of the village at his direction in the specified manner, such signature in all respects shall have the same legal effect as if signed by the ~~president~~Mayor in person. The bond ordinance may provide for the use of a facsimile signature of the ~~president~~Mayor and the ~~village clerk~~Village Clerk to execute bonds authorized to be issued by the bond ordinance. (Code 1961, ə 29.104; Ord. No. O-41-82, ə 3, 5-10-82; Ord. No. O-9-85, ə 3, 2-11-85)

Sec. 2-485. Tax levy.

The bond ordinance shall make provision for the payment of such bonds, both principal thereof and interest thereon until maturity, by the levy of a direct annual tax upon all the taxable property within the village sufficient for such purposes. A copy of such bond ordinance, as adopted, certified to by the clerk, shall be filed in the offices of the county clerk of the county or counties within which any part of the village may be situated. Such bond ordinance, as so filed, shall constitute the authority for the county clerk or county clerks in and for each of the years for which taxes are levied in said bond ordinance, to extend such taxes for collection against all the taxable property situated within the village. The taxes so levied for the payment of principal of and interest on the bonds shall be extended annually by the several county clerks without limitation as to rate or amount and such taxes shall be in addition to and in excess of all other taxes levied or authorized to be levied by the village. Except as provided herein, such taxes so levied shall not be subject to repeal or abatement in any manner whatsoever until such time as all the bonds authorized and issued under the terms of said bond ordinance shall have been paid in full, both principal thereof and interest thereon up to and including the date of maturity; provided, however, that if the village has other funds available, the Mayor and Village Council~~president and board~~ may appropriate such funds and deposit them in trust with the paying agent for the purpose of the payment of any of the maturities of bonds or interest thereon, in which event the taxes so levied to pay such principal or interest may be abated by the amount so deposited, such abatement to be directed by ordinance of the village duly adopted and placed on file with the respective county clerks at any time prior to the extension of such taxes for collection. (Code 1961, ə 29.105)

Sec. 2-486. This Code not a contract with bondholders.

The terms, provisions and limitations of this Code shall not constitute a contract with any holder of bonds or other evidences of indebtedness of the village. The terms, provisions and limitations contained in this Code may be amended, modified or revoked by action of the Mayor and Village Council~~president and board of trustees~~ of the village, at any time before or after the issuance of any bonds or other obligations of the village pursuant to the provisions hereof, provided that no subsequent action may invalidate or modify the constituent terms of any such outstanding obligations as set forth in the ordinance providing for their issuance. (Ord. No. O-8-80, ə 3, 1-28-80)

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Sec. 2-487. Bond ordinance as appropriation; publication.

The provisions of any bond ordinance shall constitute an appropriation of the amounts required as therein referred to and described, and upon the delivery of the bonds therein authorized the proceeds thereof shall be used solely and only for the purpose or purposes for which the bonds were authorized.

Upon the adoption of any bond ordinance by the village, and its approval by the ~~president~~Mayor, the same shall: (1) be printed or published in book or pamphlet form, published by authority of the corporate authorities, or (2) be published in a newspaper published and of general circulation in the village if there be one and if there is no such newspaper then in a newspaper published and of general circulation in the county in which the village or the major portion thereof is situated, and said ordinance shall become effective ten (10) days after the date of either such publication. (Code 1961, ə 29.106; Ord. No. O-9-85, ə 4, 2-11-85)

Sec. 2-488. Refunding bonds.

Any bonds authorized and issued pursuant to the provisions of any bond ordinance adopted pursuant to the provisions hereof, and also any bonds heretofore issued and outstanding, which by their terms are payable from taxes unlimited as to rate or amount and levied against all the taxable property within the village, may be refunded prior to their maturity or at their maturity, and including the refunding of matured interest coupons evidencing interest upon such unpaid bonds. The issuance of refunding bonds shall be authorized by a refunding bond ordinance, which shall be adopted in the manner and subject to the terms, conditions and provisions as herein required for the issuance of bonds for public purposes. (Code 1961, ə 29.107; Ord. No. O-185-89, ə 1, 12-11-89)

Sec. 2-489. Constitutional home rule power.

Pursuant to the authority granted by Section 6 of Article VII of the Constitution of Illinois 1970, the procedures hereinabove set forth for the issuance of full faith and credit bonds, general obligation, shall be controlling and shall be complied with by the village in the borrowing of money through the issuance of general obligation bonds of the village, notwithstanding any provisions to the contrary contained in the Illinois Municipal Code and all acts amendatory thereof and supplementary thereto and in any other law or laws of the state. (Code 1961, ə 29.108)

Sec. 2-490. Loans.

The village, acting by its Mayor and Village Council~~president and board of trustees~~ by vote of two-thirds of the corporate authorities then holding office, may borrow money for proper public purposes from state or federally chartered banks or savings and loan associations, repayable over not to exceed five (5) years, at such rates of interest and on such other terms and conditions as the Mayor and Village Council~~president and board of trustees~~ in their sole judgment deem to be in the best interests of the village. (Ord. No. O-127-79, ə 2, 11-13-79)

Sec. 2-491. Issuance of industrial revenue bonds.

(a) *Legislative declaration of purpose.* It is hereby determined and declared to be the purpose of this section to provide a financing device which will aid in financing the cost of projects in order to relieve conditions of unemployment and to encourage the increase of industry and business within the village thereby reducing the evils attendant upon unemployment, and to provide for the increased welfare and prosperity of the residents of the village; it is hereby further determined and declared to be the purpose of this section to provide a financing device which will aid in financing the cost of pollution control facilities in order to eliminate, abate or reduce the serious dangers to the public health and welfare caused by environmental pollutions; it is hereby further determined and declared to be the purpose of this section to provide a financing device which will aid in financing the cost of new and rehabilitated residential rental housing in order to provide decent, safe and sanitary housing; and the same are hereby declared and determined to be public purposes and functions declared pertaining to the government and affairs of the village.

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(b) *Definitions.* Whenever in this section unless a different meaning clearly appears from the context:

(1) "Economic development project" means any land, interest in land, building, structure, facility, system, fixture, improvement, addition, appurtenance, machinery or equipment or any combination thereof, and all real and personal property deemed necessary in connection therewith, for use by any person, provided that the existence of such economic development project will create or retain employment opportunities in the village or provide decent, safe and sanitary residential rental housing.

(2) "Lease" includes a lease containing an option to purchase the project for a nominal sum upon payment in full, or provision therefor, of all bonds issued in connection with the project and all interest thereon and all other expenses in connection with the project.

(3) "Loan agreement" means an agreement providing for the village to loan the proceeds derived from the issuance of bonds pursuant to this section to one or more persons to be used to pay or finance the cost of one or more projects and providing for the repayment of such loan by the other persons, and which may provide for such loans to be secured or evidenced by one or more notes, debentures, bonds or other secured or unsecured debt obligations of the persons, delivered to the village or to the trustee under the indenture pursuant to which the bonds were issued.

(4) "Person" means any individual, partnership, co-partnership, firm, company, corporation (including public utilities), association, joint stock company, trust, estate, political subdivision, state agency or any other legal entity, or its legal representatives, agent or assigns.

(5) "Pollution" means any form of environmental pollution including but not limited to, water pollution, air pollution, land pollution, solid waste pollution, thermal pollution, radiation contamination or noise pollution as determined by the various standards prescribed by this state, the federal government or other governmental entities and including but not limited to, anything which is considered as pollution or environmental damage in the Environmental Protection Act, compiled as 415ILCS5/1 through 5/51, and any amendment thereto and substitution therefor.

(6) "Pollution control facility" means any land, interest in land, building, structure, facility system, fixture, improvement, appurtenance, addition, machinery or equipment, or any combination thereof, and all real and personal property deemed necessary in connection therewith, having to do with or the end purpose of which is, reducing, controlling or preventing pollution.

(7) "Project" means any economic development project or pollution control facility or any combination thereof.

(8) "Project cost" means and includes the sum total of all reasonable or necessary costs incidental to the acquisition, construction, reconstruction, repair, alteration, improvement and extension of a project including without limitation the cost of studies and surveys; plans, specifications, architectural and engineering services; legal, marketing or other special services; financing, acquisition, demolition, construction, equipment and site development of new and rehabilitated buildings, rehabilitation, reconstruction, repair or remodeling of existing buildings and all other necessary and incidental expenses including an initial bond and interest reserve together with interest on bonds issued to finance a project to a date six (6) months subsequent to the estimated date of completion.

(9) "Revenues" of a project, or derived from a project, include payments under a lease or sale contract and repayments under a loan agreement, or under notes, debentures, bonds and other secured or unsecured debt obligations of a person delivered as herein provided.

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(10) "Sale contract" means a contract providing for the sale of one or more projects to one or more persons and includes a contract providing for payment of the purchase price in one or more installments. If the sale contract permits title to the project to pass to the other person prior to payment in full of the entire purchase price, it shall also provide for the other person to deliver to the municipality or to the trustee under the indenture pursuant to which the bonds were issued one or more notes, debentures, bonds or other secured or unsecured debt obligations of such person providing for timely payments, including, without limitation, interest thereon for the balance of the purchase price at or prior to the passage of such title.

(c) *Additional powers of village.* In addition to powers which it may now have, the village shall have the power under this section:

(1) To finance one or more projects, whether or not now or hereafter in existence, within or without the village or partially within or partially without the village, but in no event further than ten (10) miles from the territorial boundaries of such village.

(2) To acquire, construct, improve, extend, rehabilitate, renovate, and equip one or more projects including any property, real or personal, improved or unimproved, necessary in connection therewith.

(3) To issue its revenue bonds to defray in whole or in part the project costs of any project and to designate an appropriate name for such bonds.

(4) To rent, lease or sell any project to any person pursuant to a lease agreement or sale contract or to enter into a loan agreement with any person with respect to any project in such manner that payments to be received with respect to the project shall produce revenues and receipts sufficient to provide for the prompt payment at maturity or principal, interest and redemption premiums, if any, upon all bonds issued to finance the cost of such project.

(5) To pledge to the punctual payment of bonds authorized under this article, the interest thereon, and the redemption premiums, and if any, the revenues to be received from such project.

(6) To mortgage such project in favor of the holder or holders of bonds issued therefor.

(7) To sell and convey such project, including without limitations the sale and conveyance thereof subject to a mortgage, if any, as provided in this section, for such price and at such time as the governing body of the village may determine. However, no sale or conveyance of such project shall ever be made in such manner as to impair the rights or interests of the holder or holders of any bonds issued to finance the project costs of such project.

(8) To issue its bonds to refund in whole or in part, bonds theretofore, issued by such village under authority of this section.

Any property which is acquired by the village pursuant to the provisions of this section shall be exempt from the imposition and collection of taxes thereon while owned by the village but the use of such property is subject to taxation to be paid by the lessee or occupant as provided in Section 26 of the "Revenue Act of 1939" filed May 17, 1939, or as may hereafter be amended.

(d) *Exercise of powers; bonds generally.* The exercise of all powers granted by this section may be authorized and bonds may be authorized to be issued under this section for the purposes set forth in this section by ordinance of the Mayor and Village Council~~village president and board of trustees~~ which may be adopted at the same meeting at which it is introduced and shall take effect immediately upon adoption.

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The bonds shall bear interest at such rate or rates, payable at such times, may be in one or more series, may bear such date or dates, may mature at such time or times, may be payable in such medium of payment at such place or places, may carry such registration privileges, may be executed in such manner, may contain such terms, covenants and conditions, and may be in such form, including coupon and registered, as such ordinance may provide or as may be subsequently determined by the governing body before the bonds are issued. The bonds may be sold at public or private sale in such manner and upon such terms as may be deemed advisable by the governing body of the village. Pending the preparation of the definitive bonds, interim receipts of certificates in such form and with such provisions as the Mayor and Village Council~~president and board of trustees~~ of the village may determine, may be issued to the purchaser or purchasers of bonds sold pursuant to this section. The bonds and interim receipts or certificates shall be deemed to be securities and negotiable instruments within the meaning and for all purposes of the "Uniform Commercial Code."

(e) *Covenants in bonds; mortgage or indenture of trust.* Any ordinance authorizing the issuance of bonds under this section may contain covenants as to:

(1) The use and disposition of the revenues from the project for which the bonds are to be issued, including the creation and maintenance of reserves;

(2) The issuance of other or additional bonds relating to the project or any rehabilitation, improvements, renovations, enlargements or additions thereto;

(3) The maintenance and repair of such project;

(4) The insurance to be carried thereon and the use and disposition of insurance monies;

(5) The appointment of any bank or trust company within or outside the State of Illinois, having the necessary trust powers as trustee for the benefit of the bondholders, paying agent, and bond registrar;

(6) The investment of any funds held by such trustee; and

(7) The terms and conditions upon which the holders of the bonds or any portion thereof or any trustees therefor, are entitled to the appointment of a receiver.

Any ordinance authorizing the issuance of bonds under this section may provide that the principal of and interest on any bonds issued under this section shall be secured by a mortgage or indenture of trust covering such project for which the bonds are issued and may include any improvements or extensions thereafter made. Such mortgage or indenture of trust may contain such covenants and agreements to properly safeguard the bonds as may be provided for in the ordinance authorizing such bonds and shall be executed in the manner as may be provided for in the ordinance. The provisions of this section and any such ordinance or ordinances and any such mortgage or indenture of trust shall constitute a contract with the holder or holders of the bonds and continue in effect until the principal of, interest on, and the redemption premiums, if any on the bonds so issued have been fully paid and the duties of the village and its corporate authorities and officers under this article and any such ordinance or ordinances and any such mortgage or indenture of trust shall be enforceable by any bondholder by mandamus, foreclosure of any such mortgage or indenture of trust or other appropriate suit, action or proceedings in any court of competent jurisdiction; provided the ordinance or any mortgage or indenture of trust under which the bonds are issued may provide that all such remedies and rights to enforcement may be vested in a trustee for the benefit of all the bondholders which trustee shall be subject to the control of a majority of the holders or owners of any outstanding bonds.

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(f) *Signatures of officers on bonds; validity of bonds.* The bonds shall bear the manual or facsimile signatures of such officers of the village as may be designated in the ordinance authorizing such bonds, and such signatures shall be the valid and binding signatures of the officers of the village, notwithstanding that before the delivery thereof and payments thereof any or all of the persons whose signatures appear thereon have ceased to be officers of the village issuing such bonds. The validity of the bonds is not dependent on nor affected by the validity or regularity of any proceedings relating to the acquisition, purchase, construction, reconstruction, improvement, equipping, betterment or extension of the project for which the bonds are issued. The ordinance authorizing the bonds may provide that the bonds shall contain a recital that they are issued pursuant to this section, which recital shall be conclusive evidence of their validity and of the regularity of their issuance.

(g) *Revenue bonds.* All bonds issued under this section have a lien upon the revenues derived from the project for which the bonds have been issued, and the governing body may provide in the ordinance or ordinances authorizing such bonds for the issuance of additional bonds to be equally and ratably secured by a lien upon such revenues or may provide that the lien upon such revenues is subordinate.

(h) *Liability of bonds.* All bonds issued under and pursuant to this section shall be limited obligations of the village payable solely out of the revenues derived from the project with respect to which such bonds are issued. No holder of any bonds issued under this section has the right to compel any exercise of taxing powers of the village to pay the bonds, the interest or premium, if any, thereon, and the bonds do not constitute an indebtedness of the village or a loan of credit thereof within the meaning of any constitutional or statutory provision. It shall be plainly stated on the face of each bond that it has been issued under the provisions of this section and that it does not constitute an indebtedness of the village or a loan of credit thereof within the meaning of any constitutional or statutory provisions.

(i) *Investment of funds.* The village, or any duly appointed agent on behalf of the village, may invest any funds held by it pursuant to this section in bonds, notes, certificates of indebtedness, treasury bills or other securities issued or fully guaranteed by the United States of America; in certificates of deposit or time deposits constituting direct obligations of any bank as defined by the Illinois Banking Act, as heretofore and hereafter amended or in such other securities (including without limitation repurchase agreements and investment contracts with banks or other financial institutions) as the governing body may provide in the ordinance or ordinances authorizing such bonds. Any such securities may be purchased at the offering or market price thereof at the time of such purchase.

(j) *Exemption from construction and bidding requirements for public buildings.* The acquisition and construction of a project shall not be subject to any requirements relating to public buildings, structures, grounds, works or improvements imposed by the Illinois Revised Statutes or any other similar requirements which may be lawfully waived by this section, and any requirement of competitive bidding or restriction imposed on the procedure for award of contracts for such purpose or the lease, sale or other disposition of property of the village is not applicable to any action taken under authority of this section.

(k) *Powers conferred deemed additional and supplemental; effect of limitations imposed.* The powers conferred by this section are in addition and supplemental to, and the limitations imposed by this section shall not affect, the powers conferred by any law or any other ordinance. Projects may be acquired, purchased, constructed, reconstructed, improved, bettered, equipped, extended and financed, and bonds may be issued under this section for such purposes, notwithstanding that any law or any other ordinance may provide for the acquisition, purchase, construction, reconstruction, improvement, equipping, betterment, extension and financing of a like project, or the issuance of bonds for like purposes, and without regard to the requirements, restrictions, limitations or other provisions contained in any law or any other ordinance.

(l) *Applications.*

(1) Applications for industrial revenue bonds shall be filed with the Village Manager~~Palatine Business Development Commission, established pursuant to Chapter 2 of this Code~~, on application forms issued by the village~~said commission~~.

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(2) The filing fee for industrial revenue bond applications shall be five thousand~~two hundred~~ dollars ($~~200~~5,000.00), payable to the Village of Palatine concurrently with the filing of the application. Said fees shall be nonrefundable.

In addition, applicant shall pay to the village all legal fees and other costs incurred incident to the review of industrial bond applications.

If the industrial revenue bond application is approved and such bonds issued, applicant shall pay the village an administrative fee of one per cent of the total amount of the authorized bond issue, together with any and all legal fees, bond consultant fees, printing fees, and all other fees and costs which may be incurred incident to issuance of such bonds.

Ten (10) per cent of the administrative fee shall be due and payable to the village within ten(10) days following adoption by the village of the inducement resolution approving the issuance of such bonds, and in the event such payment is not made within said ten-day period, the commitment by the village to issue said bonds or reserve such bonds for subsequent issuance under its state and federal allocation shall lapse and be of no further force or effect, and the applicant shall forfeit its priority position with respect to the issuance of industrial revenue bonds by the village.

(3) ~~The Palatine Business Development Commission shall screen and review the application, and shall conduct a public hearing in respect thereto with the applicant or its duly authorized representative present. Thereafter, the commission shall make its recommendation to the president and board of trustees. In the event of a favorable recommendation, the applicant shall file with the village, within thirty (30) days following such commission recommendation, an inducement resolution and execute the customary supporting memorandum of agreement in form acceptable to the village for submittal to the president and board of trustees. In the event said inducement resolution is not submitted within the aforesaid thirty-day period, the commitment by the village to issue said bonds or reserve such bonds for subsequent issuance under its state and federal allocation shall lapse and be of no further force or effect, and the applicant shall forfeit its priority position with respect to the issuance of industrial revenue bonds by the village.~~

The Mayor and Village Council~~president and board of trustees~~ shall determine whether the application shall be approved and the bonds issued. The determination of the Mayor and Village Council~~president and board of trustees~~ in all cases shall be final.

(Ord. No. 105-81, ə 1, 12-14-81; Ord. No. O-35-84, ə 1, 6-11-84; Ord. No. O-25-85, ə 2, 4-8-85)

~~**Sec. 2-492. Grant anticipation notes.**~~

~~The provisions of this Division 2 shall not apply to the seven million three hundred seventy-five thousand dollars ($7,375,000.00) grant anticipation notes of the village, dated December 1, 1982, and issued pursuant to an ordinance adopted by the president and board of trustees on December 13, 1982, and entitled: "Ordinance Authorizing the Issuance of Grant Anticipation Notes of the Village of Palatine, Illinois." (Ord. No. O-122-82, ə 1, 12-20-82)~~

Secs. 2-49~~3~~2--2-500. Reserved.

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ARTICLE XXVII. PALATINE EMERGENCY MANAGEMENT AGENCY (PEMA)*

***Editor's Note** - Ord. No. O-120-17 enacted Dec. 4, 2017, repealed former Art. XXVII PEMA, Sec. 2-501—2-514 and enacted a new Art. XXVII, Sec. 2-501—2-518 Palatine Emergency Management Agency (PEMA)

***Editor's Note--**Ord. No. O-95.77, ə 1, enacted Sept. 12, 1977, repealed former Art. XXVII, əə 2-501--2-513, pertaining to a local civil defense organization, and enacted in lieu thereof a new Art. XXVII, əə 2-501--2-513, as herein set out. Former Art XXVII was derived from Code 1961, əə 7.901--7.913, and Ord. No. O-10-75, ə 1, adopted Jan. 27, 1975. Ord. No. 0-172-96 repealed the former Emergency Services and Disaster Agency (ESDA) and replaces it with Palatine Emergency Management Agency (PEMA) Ordinance.

Cross reference(s)--State of emergency, ə 12-151 et seq.

State law reference(s)--Illinois Civil Defense Act of 1951, 20ILCS3305 et seq.; for provisions relating to local organization, etc., see 20ILCS3305/13.

Sec. 2-501. Establishment.

There is hereby created the Village of Palatine Emergency Management Agency, hereinafter designated as Village EMA, established to prevent, minimize, repair and alleviate injury or damage resulting from disaster caused by enemy attack, sabotage or other hostile actions or from natural or man-made disaster, in accordance with "The Illinois Emergency Management Agency Act", as amended. The Village EMA shall consist of the Village Manager, who shall serve as "EMA Director", and the "Coordinator", as designated by the EMA Director. The Coordinator shall be under the authority, command, and control of the EMA Director.

Sec. 2-502. Coordinator.

Duties: Under the supervision of the Mayor, the EMA Director shall have the responsibility for the management of the Emergency Management Agency, to include the Coordinator and support staff.

Sec. 2-503. Vacancy in office.

In the event of the absence, resignation, death, or inability to serve as the EMA Director, the Mayor or individual designated by the Mayor, shall be and act as EMA Director until a new appointment is made as provided in this Chapter.

Sec. 2-504. Coordinator.

Duties: Under the supervision of the EMA Director, the Coordinator shall have direct responsibility for the planning, coordination, and operation of the emergency management activity in the Village. The Coordinator shall maintain liaison with the State and Federal authorities and the authorities of other nearby political subdivisions to ensure the most effective operation of the Emergency Operations Plan (EOP). The Coordinator's duties shall include, but not be limited to, the following:

A. Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the Village for emergency management purposes.

B. Development and coordination of plans for the immediate use of all Village facilities, equipment, manpower and other resources for the purposes of minimizing or preventing damage to persons and property and protecting and restoring to usefulness governmental services and public utilities necessary for the public health, safety and welfare.

C. Negotiating and concluding agreements with owners or persons in control of buildings or other property for the use of such buildings or other property for emergency management purposes, and designating suitable buildings as public shelters.

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D. Conducting public practice alerts to ensure the efficient operation of emergency management regulations, procedures, and operations.

E. Coordinating the activity of all other public and private agencies engaged in any emergency management activity.

F. Assuming such authority and conducting such activity as the EMA Director may direct to promote and execute the Emergency Operations Plan.

G. Vacancy in Office: In the event of the absence, resignation, death, or inability to serve as the Coordinator, the EMA Director or any person designated by the Mayor, shall be and act as Coordinator until a new appointment is made as provided in this Chapter.

Sec. 2-505. Membership with the Joint Emergency Management System.

The Village of Palatine is a member of the Joint Emergency Management System (JEMS), a regional agreement between neighboring municipalities for emergency management support. The Joint Emergency Management System is over seen by a board which is composed of the Chief Administrative Officer, or their designee, from each of the member communities. The board is led by a Chairman and Vice-Chairman, who are elected by the board members. As a member of JEMS, the Village of Palatine coordinates their emergency management program activities with the JEMS Coordinator in order to establish regional standardization.

Sec. 2-506. Joint Emergency Management System (JEMS) Coordinator.

Duties: In cooperation with the EMA Director, the JEMS Coordinator will have the responsibility for planning, training and exercise coordinator of the emergency management activity in the Village. The JEMS Coordinator's duties shall include, but not be limited to, the following:

A. Maintain, coordinate, and recommend for adoption or amendment, an EOP.

B. Be on-call 24-hours a day.

C. Monitor news and severe weather.

D. Maintain, update and monitor the subscriber community Continuity of Operations Plan (COOP).

E. Serve as the liaison for Subscribers to state emergency management agencies and emergency service and disaster agencies.

F. Act as the NIMS Compliance Officer under the National Incident Management System.

G. Ensure that the Subscribers' Emergency Operations Centers (EOC's) are maintained and ready.

H. Provide training on the use of EOC equipment and readiness including regional disaster exercises to measure the subscriber's preparedness to respond to emergencies and to develop action plans to address any deficiencies identified during such exercises.

I. Oversee the maintenance and evaluation of the emergency warning systems including the outdoor warning sirens or additional warning systems in place in each subscriber community.

J. Assist in the preparation and distribution of Incident Action Plans (IAP) for planned special events.

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Sec. 2-507. Functions.

The Village of Palatine EMA shall perform such EMA functions within the Village as shall be prescribed in and by the State of Illinois EMA plan and program prepared by the Governor, and, in addition, shall perform such duties outside the corporate limits as may be required pursuant to any mutual aid agreement with any other political subdivision, municipality, or quasi- municipality entered into as provided in "The Illinois Emergency Management Agency Act", as amended.

Sec. 2-508. Service as Mobile Support Team.

All or any member of the Village of Palatine EMA organization may be designated as a member of a mobile support team created by the Director of the State of Illinois Emergency Management Agency, as provided by law. The leader of the mobile support team shall be designated by the EMA Director. Any member of a mobile support team who is a Village employee or officer while serving on call to duty by the Governor, or the State Director, shall receive the compensation and have the powers, duties, rights and immunities incident to such employment or office. Any such member who is not a paid officer or employee of the Village, while so serving, shall receive from the State of Illinois, reasonable compensation as provided by law.

Sec. 2-509. Agreement with other political subdivisions.

The EMA Director may negotiate mutual aid agreements with other cities or political subdivisions of the State of Illinois, but no such agreement shall be effective until it has been approved by the Mayor and Village Council.

Sec. 2-510. Emergency Action.

If the Governor proclaims that a disaster or state of emergency exists in the event of actual enemy attack upon the United States or the occurrence within the State of Illinois of a major disaster resulting from enemy sabotage or other hostile action, or from man-made or natural disaster, it shall be the duty of the Village of Palatine EMA to cooperate fully with the State of Illinois EMA and with the Governor in the exercise of emergency powers as provided by law.

Sec. 2-511. Emergency powers and duties.

A. The Mayor may exercise the emergency power and authority necessary to fulfill his general powers and duties as defined in the Village Code of Ordinances. The judgment of the Mayor shall be the sole criteria necessary to invoke emergency powers provided by ordinance and other appropriate authorities. The Village Council may convene to perform its legislative and administrative powers as the situation demands and shall receive reports relative to emergency management activities. Nothing in this Chapter shall be construed as abridging or curtailing the powers or restrictions of the Village Council.

B. During any period when disaster threatens or when the Village has been struck by disaster, within the definition of this Chapter, the Mayor or the EMA Director may promulgate such regulations as deemed necessary to protect life and property and preserve critical resources. Such regulations may include, but shall not be limited to, the following:

1. Regulations prohibiting or restricting the movement of vehicles in order to facilitate the work of emergency management personnel or to facilitate the mass movement of persons from critical areas within or without the Village.

2. Regulations pertaining to the movement of persons from areas deemed to be hazardous or vulnerable to disaster.

3. Such other regulations necessary to preserve public peace, health and safety.

4. Regulations promulgated in accordance with the authority above will be given widespread circulation by proclamations published and expressed by newspaper, radio, televised media and social media.

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C. Emergency Locations; Governmental Powers: Whenever, due to an emergency resulting from the effects of natural or manmade disaster or hostile act or the anticipated effects thereof, it becomes imprudent, inexpedient or impossible to conduct the affairs of local government at the regular or usual place or places, the Village Council may meet at any place within or without the Village limits on the call of the presiding officer or any two members of such governing body and shall proceed to establish and designate by ordinance, resolution, or other manner alternate or substitute sites or places as the emergency temporary location or locations of government where all, or any part of, the public business may be transacted and conducted during the emergency situation. Such sites or places may be within or without the territorial limits of the Village.

D. During the period when the public business is being conducted at the emergency temporary location or locations, the governing body and other officers of the Village shall have and possess and shall exercise, at such location or locations, all of the executive, legislative, and judicial powers and functions conferred upon such body and officers by or under the laws of this State. Such powers and functions may be exercised in the light of the exigencies of the emergency situation without regard to or compliance with time- consuming procedures and formalities prescribed by law and pertaining thereto, and all acts of such body and officers shall be valid and binding as if performed within the territorial limits of their Village.

E. Continuity In Office: In the event that the Mayor is unavailable, the powers of the office shall be exercised and duties shall be discharged by the designated emergency interim successors in the order specified. The emergency interim successor shall exercise the powers and discharge the duties of the office to which designated until such time as a vacancy which may exist shall be filled in accordance with the constitution or statutes; or until the officer, or their deputy or a preceding emergency interim successor, again becomes available to exercise the powers and discharge the duties of the office. Based on the authority of 5 ILCS 275/3 the line of succession for the executive branch of government will be: Mayor, most Senior Council Member, second most Senior Council Member.

In the event that, at the time or as a consequence of any disaster or occurrence described in this Chapter, the Mayor and their three successors on file with the Village shall be absent, killed, or rendered incapable of performing the duties of such office, such office shall be filled until such time as a successor can be selected in the manner prescribed by law, in the following line of succession: the remaining members of the Village Board based on tenure, the Village Manager, the Director of Finance, the Chief of Police, the Fire Chief, the Public Works Director. In the event that, at the time or as a consequence of any disaster or occurrence described in this Chapter, the incumbent of any Municipal office or position shall be absent, killed, or rendered incapable of performing the duties of such office or position, such office or position shall be filled, until such time as a successor can be selected in the manner prescribed by law, by appointment by the Mayor. The Mayor shall give due consideration to the list of three successors on file with the Village but is not required to select from said list.

Sec. 2-512. Emergency management agency and emergency plans.

A. A comprehensive EOP shall be adopted and maintained by resolution of the Corporate Authorities upon the recommendations of the Mayor. In the preparation of the Plan as it pertains to the Village organization, it is the intent that the services, equipment, facilities and approved, it shall be the duty of the EMA Director, all departments, and all employees to perform personnel of all existing departments and agencies shall be utilized to the fullest extent. When the functions assigned by the Plan and to maintain their portion of the Plan in a current state of readiness at all times. The EOP shall be considered supplementary to this Chapter and have the effect of law whenever a disaster has been proclaimed.

B. Each department head assigned responsibility in the EOP shall be responsible for carrying out all duties and functions assigned therein. Duties will include the organization and training of assigned Village employees and volunteers.

C. The Mayor shall prescribe in a Continuity of Operations and Continuity of Government Plan those positions within the disaster organization, in addition to their own, for which lines of succession are necessary. In each instance, the responsible person will designate and keep on file with the

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Village a current list of three persons as successors to the position. The list will be in order of succession and will as nearly as possible designate persons best capable of carrying out all assigned duties and functions.

D. When a required competency or skill for a disaster function is not available within the Village government, the Mayor is authorized to seek assistance from persons outside of government. The assignment of duties, when of a supervisory nature, shall also grant authority for the persons so assigned to carry out such duties prior to, during, and after a disaster. The Village may accept such services from persons outside of government on a volunteer basis. Such persons shall be enrolled as emergency management volunteers in cooperation with the heads of departments affected.

E. Some of the duties ascribed to the Mayor in this Section will ordinarily be handled as a matter of routine by the EMA Director or Coordinator, but the responsibility and authority stem from and remain with the Mayor.

Sec. 2-513. Compensation.

Members of the Village EMA who are paid employees or officers of the Village, if called for training by the State of Illinois Director of EMA, shall receive for the time spent in such training, the same rate of pay as is attached to the position held; members who are not such Village employees or officers shall receive for such training time, such compensation as may be established by the Mayor and Village Council.

Sec. 2-514. Reimbursement by state.

The Treasurer may receive and allocate to the appropriate fund any reimbursement by the State of Illinois to the Village for expenses incident to training members of the EMA as prescribed by the State EMA Director, compensation for services and expenses of members of a mobile support team while serving outside the Village in response to a call by the Governor or State Director of EMA, as provided by law, and any other reimbursement made by the State incident to EMA activities as provided by law.

Sec. 2-515. Purchases and expenditures.

The Village Council, may, on recommendation of the EMA Director, authorize any purchase or contracts necessary to place the Village in a position to combat effectively any enemy attack upon the United States or the occurrence within the State of Illinois of a major disaster resulting from enemy sabotage or other hostile action, or from man-made or natural disasters and to protect the public health and safety, protect property, and provide emergency assistance to victims in the case of such disaster.

In the event of enemy caused or other disaster, the EMA Director is authorized, on behalf of the Village, to procure such services, supplies, equipment or material as may be necessary for such purposes, in view of the emergency without regard to the statutory procedures or formalities normally prescribed by law pertaining to Village contracts or obligations, as authorized by "The Illinois Emergency Management Agency Act", as amended; provided, that if the Mayor is available at such time, the Village Coordinator shall act subject to the direction and restrictions imposed by the Mayor.

Sec. 2-516. Oath.

Every person appointed to serve in any capacity in the EMA organization shall, before entering upon his or her duties, subscribe to the following oath:

"I (state your name) of the Emergency Management Agency of the Village of Palatine do solemnly swear (or affirm) that I will support and defend and bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of Illinois, and the territory, institutions and facilities thereof, both public and private, against all enemies, foreign and domestic; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter, and I do further swear (or affirm) that I do not advocate, nor am I nor have I been a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am affiliated with the Village of Palatine EMA organization, I will not advocate nor become a member of any political party or organization

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that advocates the overthrow of the government of the United States or of this state by force or violence."

Sec. 2-517. Office.

The Village Manager is authorized to designate space in any Village building or elsewhere, as may be provided for by the Village Corporate Authorities for the Village of Palatine EMA organization as its office.

Sec. 2-518. Local disaster emergencies.

See Chapter 12, Article IX of the Village Code of Ordinances regarding Declaration of Emergencies.

Secs. 2-519--2-614. Reserved.

~~ARTICLE XXVIII. PALATINE BUSINESS DEVELOPMENT COMMISSION*~~

~~***Editor's note*** – Section 1 of Ord. No. O-2-86, enacted Jan. 13, 1986, deleted Art. XXVIII, §§ 2-602--2-605, in their entirety. Formerly, Art. XXVIII pertained to departmental employee committees and was derived from Ord. No. O-99-77, § 1, enacted Sept. 12, 1977; Ord. No. O-21-83, § 1, enacted April 11, 1983; and Ord. No. O-62-84, § 1, enacted Aug. 13, 1984. Section 2 of Ord. No. O-2-86 renumbered Art. XXIX as Art. XXVIII, as set out herein, and provided that §§ 2-514--2-614 be reserved for future use.~~

~~**Sec. 2-615. Creation; composition; appointment, terms of members.**~~

~~There is hereby created a commission of the Village of Palatine named Palatine Business Development Commission (PBDC) which shall consist of nine (9) members, not more than four (4) of whom may be elected officials or employees of the village. All members shall be appointed by the village president, with the advice and consent of the board of trustees. The village president, with the advice and consent of the board of trustees, shall appoint a chairman who shall serve for the term of his appointment or until his successor is appointed and qualified.~~

~~Terms of the members shall be three (3) years, except that upon the occasion of the first membership appointments, three (3) members shall be appointed for one year, three (3) members shall be appointed for two (2) years and three (3) members shall be appointed for three (3) years so as to establish staggered terms, and except that the term of any elected official shall expire concurrently with the expiration of his term in office. Vacancies shall be filled in the same manner as the original appointments. (Ord. No. O-104-81, § 1, 12-14-81)~~

~~**Sec. 2-616. Compensation and meetings.**~~

~~The members of the PBDC shall serve without compensation. The PBDC shall meet upon call of the chairman or any three (3) members. Not less than forty eight hours prior written notice by mail or personal delivery, to all PBDC members, shall be required to call any meeting. (Ord. No. O-104-81, § 1, 12-14-81)~~

~~**Sec. 2-617. Quorum.**~~

~~A majority of the members of the PBDC assembled shall constitute a quorum. No final action shall be taken on any measure before the PBDC except with the concurrence of a majority of such quorum. The chairman may vote on any action which comes before the PBDC. (Ord. No. O-104-81, § 1, 12-14-81)~~

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~~**Sec. 2-618. Purpose and duties.**~~

~~It shall be the purpose of the PBDC to stimulate business activity, expand employment opportunities and promote business development in the village consistent with the public health, safety, morals and welfare of the village as a whole. The PBDC shall submit annually a report of its activities to the president and board of trustees. (Ord. No. O-104-81, ↄ 1, 12-14-81)~~

~~**Sec. 2-619. Subcommittees.**~~

~~(a) *Industrial revenue bond subcommittee.* The industrial revenue bond (IRB) subcommittee is hereby created as a permanent subcommittee of the PBDC. The IRB subcommittee shall consist of five (5) members to be appointed by the chairman of the PBDC, with the advice and consent of the remaining members of the PBDC; provided, however, that no elected official shall be appointed to or serve on the IRB subcommittee.~~

~~The members may elect their own chairman for such period as they shall designate. In addition to the five (5) regular members of the IRB subcommittee, the village manager, or his designee, shall serve as an ex officio member.~~

~~The IRB subcommittee shall review and make recommendations with respect to all applications received by the village for industrial revenue bonds pursuant to the provisions of section 2-491 of this Code and shall perform such other duties as are assigned to it under that section or by the PBDC. In addition, it shall be the responsibility of the IRB subcommittee to cause to be prepared all application forms for industrial revenue bonds. The IRB subcommittee is authorized to retain such consultants and obtain such professional assistance as the members of the subcommittee deem necessary in performing their duties and responsibilities; provided, however, that the entire cost of such consultants and assistance shall be charged to and paid by the applicant pursuant to the aforesaid section 2-491.~~

~~Members of the IRB subcommittee shall serve for such terms as shall be designated at the time of their original appointments. Vacancies on the subcommittee for any unexpired term shall be filled in the same manner as herein provided for the original appointment of members. A majority of the members of the subcommittee shall constitute a quorum and no final action shall be taken on any measure before the Subcommittee except with the concurrence of a majority of the full subcommittee. The chairman may vote on all questions which come before the subcommittee.~~

~~(b) *Additional subcommittees.* The chairman of the PBDC, with the advice and consent of the members, may create such additional subcommittees from time to time as he deems appropriate. (Ord. No. O-104-81, ↄ 1, 12-14-81)~~

ARTICLE XXIX. DEPARTMENT OF ~~DATA PROCESSING AND~~ INFORMATION TECHNOLOGY~~MANAGEMENT~~

Sec. 2-620. Department created; composition.

There is hereby created a department of ~~data processing and~~ information technology ~~management~~. (Ord. No. O-57-92, ↄ 1, 4-27-93)

Sec. 2-621. Office of director of ~~data processing and~~ information technology~~management~~.

There is hereby created the office of director of ~~data processing and~~ information technology~~management~~, an executive office of the village. ~~The director of data processing and information technology management shall be appointed by the village manager.~~ (Ord. No. O-57-92, ↄ 1, 4-27-93)

Sec. 2-622. Duties and functions generally.

The director of ~~data processing and~~ information technology~~management~~ shall be responsible for the oversight and management of all ~~data processing~~information technology and information systems operations of the village. The director shall be responsible for the supervision and direction of the

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department of ~~data processing and~~ information technology~~management~~ under the general direction of the ~~village manager~~Village Manager. The director shall advise the ~~village manager~~Village Manager on all ~~data processing and~~ information management needs of the village and shall coordinate all purchases of equipment, systems and maintenance of ~~data processing~~ operations. The director shall coordinate the information management program of the village and such other quality assurance related and management programs as assigned by the ~~village manager~~Village Manager. (Ord. No. O-57-92, ə 1, 4-27-93)

ARTICLE XXX - ADMINISTRATIVE HEARING DIVISION

[Editor's Note: Ordinance 0-132-03 enacted October 20, 2003, added a new Article XXX]
[Editor's Note: Ordinance 0-109-05 enacted June 6, 2005, amended Article XXX]

Sec. 2-700. Preamble

Pursuant to its powers as a home rule municipality and pursuant to the express grant of authority as set forth in Division 2.1 of Article I of the Illinois Municipal Code (65 ILCS 5/1-2.1-1 et seq.), the Village is authorized to provide by ordinance for a system of administrative adjudication of certain Village code violations.

The corporate authorities of the Village of Palatine have determined that it is in the best interests of the Village of Palatine that a system of administrative adjudication of Village code violations be created, as a non-exclusive method of enforcing the various provisions of the Village Code of Ordinances.

Sec. 2-701. Recitals

The foregoing recitals are adopted as express findings of the corporate authorities of the Village of Palatine and are incorporated herein by specific reference.

Sec. 2-702. Purpose

The stated purpose of this Ordinance is to provide for fair and efficient enforcement of the Village Code of Ordinances as may be allowed by law and directed by ordinance, through an administrative adjudication of violations of such Village Code of Ordinances and by establishing a schedule of fines and penalties, and authority and procedures for collection of unpaid fines and penalties.

Sec. 2-703. Creation of Administrative Hearing Division; Jurisdiction

There is hereby created within the Village of Palatine a Administrative Hearing Division, which is authorized to provide for and operate a "system of administrative adjudication," which shall be defined as the adjudication of a violation of any of the following Chapters of the Village of Palatine Code of Ordinances:

(1) Chapter 4, Ambulance and Mobile Intensive Care Units

(2) Chapter 5, Animals

(3) Chapter 6, Building Codes and Building Regulations, as it may be amended from time to time, including the following Codes which have been adopted by reference:
  (a) International Residential Code/2000 Edition (with amendments).
    (1) Swimming pools, Spas and hot tubs, Appendix G
    (2) Patio covers, Appendix H

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(2) Existing buildings and structures, Appendix J

(b) International Building Code, 2000 Edition (with amendments).
(c) International Mechanical Code, 2000 Edition (with amendments).
(d) International Fuel Gas Code, 2000 Edition.
(e) International Energy Conservation Code, 2000 Edition (with amendments).

(f) International Code Council Electrical Code – Administrative Provisions, 2000 Edition (with amendments).
(g) National Electrical Code, 1999 Edition (with amendments).
(h) Illinois Plumbing Code, 1998 (with amendments).
(i) Illinois Accessibility Code, 1997 Edition

(4) Chapter 7, Fire Prevention and Protection, as it may be amended from time to time, including the following Code which has been adopted by reference:
(a) Life Safety Code, NFPA 101, Edition (with amendments)
(b) International Fire Code, 2000 Edition (with amendments)
(c) Building Officials and Code Administrators National Fire Prevention Code;

(5) Chapter 8, Garbage and Refuse, as it may be amended from time to time.

(6) Chapter 9, Health and Sanitation, as it may be amended from time to time.

(7) Chapter 10, Existing Structures' Maintenance and Occupancy, as it may be amended from time to time, including the following Codes which have been adopted by reference:
(a) Building Officials and Code Administrators Building Code
(b) Property Maintenance Code
(c) International Mechanical Code
(d) International Plumbing Code
(e) National Electrical Code

(8) Chapter 11, Licenses, Permits and Business Regulations, as it may be amended from time to time, including the following Codes which have been adopted by reference:
(a) State of Illinois, Department of Health, Food Service Sanitation Rules and Regulations of 1975
(b) State of Illinois, Department of Public Health, Division of Food and Drugs, Rules of Regulations Pertaining of the Sanitation of Retail Food Stores of January 1983

(9) Chapter 12, Offenses and Miscellaneous Provisions, as it may be amended from time to time.

(10) Chapter 15, Emergency Energy Plan, as it may be amended from time to time.

(11) Chapter 16, Construction and Maintenance of Facilities in the Public Rights-of-Way, as it may be amended from time to time.

(12) Chapter 17, Taxes, as it may be amended from time to time.

(13) Chapter 18, Traffic, as it may be amended from time to time, including the following Codes which have been adopted by reference:
(a) Illinois Vehicle Code, 625IL5/1-100 through 5/20-402

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(14) Chapter 19, Water and Sewer Services, as it may be amended from time to time.

(15) Appendix A, Zoning, as it may be amended from time to time.

(16) Appendix B, Subdivisions, as it may be amended from time to time.

Sec. 2-704. Hearing Procedures Non-Exclusive

The provisions of this Ordinance shall not preclude the Village from using other methods or proceedings to enforce the ordinances of the Village of Palatine, including, but not limited to, the institution of any action in the Circuit Court of Cook County, Illinois or any administrative proceeding.

Sec. 2-705. Administrative Hearing Division

The Administrative Hearing Division shall be composed of an Administrative Hearing Officer (Administrative Law Judge), an Administrative Hearing Director (or Village Manager), the Chief of Police or his designee, Hearing Room personnel, and any other duly appointed person or persons deemed necessary for the efficient administration of the Administrative Hearing Division, with the following powers, duties and authority:

(a) All adjudicatory hearings shall be presided over by an Administrative Hearing Officer who shall be appointed by the Village Mayor with the consent of the Village Council.

Prior to conducting administrative adjudication hearings, the Administrative Hearing Officers must be an attorney licensed to practice law in the State of Illinois for at least three (3) years and shall have successfully completed a formal training program, which includes the following:

(1) instruction on the rules of procedure of the administrative hearings which they will conduct;
(2) orientation to each subject area of the code violations that they will adjudicate;
(3) observation of administrative hearings; and
(4) participation in hypothetical cases, including ruling on evidence and issuing final orders.

(b) Administrative Hearing Officers are hereby authorized, empowered and directed to:

(1) hold conferences for the settlement or simplification of the issues;
(2) administer oaths and affirmations to witnesses;
(3) hear testimony and accept evidence that is relevant to the existence of an ordinance violation;
(4) rule upon motions, objections, and the admissibility of evidence;
(5) issue subpoenas directing witnesses to appear and give relevant testimony at the hearing, upon the request of the parties or their representatives or upon the initiative of the Administrative Hearing Officer
(6) preserve and authenticate the record of the hearing, including all exhibits and evidence introduced at the hearing;
(7) issue a determination, based on the evidence presented at the hearing, of whether a code violation occurred or exists. The Administrative Hearing Officer's determination shall be in writing and shall include a written finding of fact, decision, and order including the fine, penalty, or other action with which the respondent must comply;
(8) impose penalties consistent with applicable Village of Palatine Code provisions and assess costs upon finding a party liable for the charged violation, except,

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however, that in no event shall the Administrative Hearing Officer have authority to (i) impose a penalty of incarceration, or (ii) impose a fine in excess of $50,000. The maximum monetary fine under this item (8) shall be exclusive of costs of enforcement or costs incurred by the Village to secure compliance with the Village's ordinances and shall not be applicable to cases to enforce the collection of any tax imposed and collected by the Village.

(9) ordering, regardless of fines imposed or costs assessed, the respondent to perform a term of community service;

(10) imposing, in addition to fines imposed and penalties or costs assessed, administrative and/or enforcement costs;

(11) ordering the respondent to comply with the code provision(s) found to have been violated;

(12) waive any court costs and fine upon a finding of compliance for a violation where that violation required the respondent to take corrective action to comply with the Code of Ordinance;

(13) waive any court costs and fine for one or more code violations upon a finding that the violation(s) occurred under such circumstances as to a reasonable person would constitute an excuse for the violation(s); and

(14) grant equitable relief as otherwise authorized by law or local ordinance.

(c) The Administrative Hearing Director shall either be an employee of the Village of Palatine appointed by the Manager, the Village Manager, or an independent contractor or agency contracted by the Village to perform such duties as enumerated herein. The Administrative Hearing Director is hereby authorized, empowered and directed to:

(1) operate and manage the system of administrative adjudication of vehicular standing and/or parking regulation violations, vehicle compliance violations, vehicle license or sticker requirement violations, building, fire and health code violations, and all other Village ordinance violations as may be permitted by law and directed by ordinance;

(2) adopt, distribute and process all notices as may be required under this Ordinance or as may reasonably be required to carry out the purpose of this ordinance;

(3) collect moneys paid as fines and/or penalties assessed after a final determination of liability;

(4) certify copies of final determinations of vehicular standing and/or parking regulation violation liability, vehicle compliance violations, vehicle license or sticker requirement violations, building, fire and health code violations or any other ordinance violation adjudicated pursuant to this Ordinance, and any factual reports verifying the final determination of any violation liability which were issued in accordance with this Ordinance or the laws of the State of Illinois, including 625 ILCS 5/11-208.3, as from time to time amended;

(5) certify reports to the Secretary of State concerning initiation of suspension of driving privileges in accordance with the provisions of this Article and those of 625 ILCS 5/6-306.5;

(6) promulgate rules and regulations reasonably required to operate and maintain the system of administrative adjudication hereby established; and

(7) collect unpaid fines and penalties through private collection agencies that may be retained by the Village or by filing complaints in the County Circuit Court, or by selecting or appointing an individual or agency to act on behalf of the Village in filing complaints, seeking judgments for unpaid fines or penalties and pursuing all

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post-judgment remedies available under current law.

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(d) The Administrative Hearing Director is hereby further authorized, empowered and directed to operate and maintain the computer programs for the system of administrative adjudication hereby established, on a day-to-day basis, including, but not limited to:

(1) inputting of violation notice information;
(2) establishing hearing dates and notice dates;
(3) recording fine and penalty assessment and payments;
(4) issuing payment receipts;
(5) issuing succeeding notice of hearing dates and/or final determination of liability, issuing notices of immobilization, issuing notices of impending impoundment, and issuing notices of impending driver's license suspension as may be required, in accordance with the Illinois Vehicle Code;
(6) keeping accurate records of appearances and non-appearances at administrative hearings, pleas entered and fines and other penalties assessed and paid.

(e) Hearing room personnel appointed by the Chief of Police shall be any police officer or auxiliary police officer, and such persons are hereby authorized and directed to:

(1) maintain hearing room decorum;
(2) execute authority as is granted to courtroom deputies of the Circuit Court;
(3) perform such other duties or acts as may reasonably be required and as directed by the Administrative Hearing Officer or the Administrative Hearing Director.

Sec. 2-706. Compensation of Administrative Hearing Division Personnel

Authorization for compensation for each of the above-stated positions shall be made by the Village Council through the annual budget process. Compensation shall be determined by the Village Manager within approved budget limitations.

Sec. 2-707. Complaints and Notices of Hearings

(a) A proceeding before an Administrative Hearing Officer shall be instituted upon the filing of a written sworn pleading or complaint by any authorized official of the Village, including police officers, code enforcement officers, and such other employees as authorized.

(b) Respondents shall be served with a copy of the written sworn pleading or complaint along with a notice of adjudicatory hearing in any manner reasonably calculated to give them actual notice of the proceeding instituted against them including:

(1) personal service upon a party or its employees or agents;
(2) service by first class mail, certified mail return receipt requested, express mail or overnight mail, at the party's address;
(3) service by posting a copy of the sworn pleading or complaint upon the property where the violation is found when the party is the owner or manager of the property.

(c) Notices of the adjudicatory hearing shall include:

(1) the type and nature of the ordinance violation to be adjudicated;
(2) the date and location of the adjudicatory hearing;
(3) the legal authority and jurisdiction under which the hearing is to be held; and
(4) the penalties for failure to appear at the hearing.

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Sec. 2-708. Administrative Hearing Procedures

(a) Hearings shall be scheduled with reasonable promptness, provided that for hearings scheduled in all non-emergency situations, if requested by the respondent, the respondent shall have at least 15 days after service of process to prepare for a hearing. For purposes of this subsection, "non-emergency situation" means any situation that does not reasonably constitute a threat to the public interest, safety, health or welfare. If service is provided by mail, the 15-day period shall begin to run on the day that the notice is deposited in the mail.

(b) All hearings shall be open to the public and conducted before an Administrative Hearing Officer.

(c) The Village shall not be represented by an employee of the Administrative Hearing Division; however documentary evidence including the notice of violation, complaint and attached exhibits may be presented by the Administrative Hearing Officer.

(d) Any person appearing on behalf of the Respondent shall file with the Administrative Hearing Officer a written appearance on a form provided by the Administrative Hearing Division.

(e) All testimony shall be given under oath or affirmation.

(f) The formal and technical rules of evidence shall not apply in an adjudicatory hearing authorized under this ordinance. Evidence, including hearsay, may be admitted only if it is of a type commonly relied upon by reasonably prudent persons in the conduct of their affairs.

(g) Parties shall be provided with an opportunity for a hearing during which they may be represented by counsel, present witnesses, and cross-examine opposing witnesses. Parties may request the Administrative Hearing Officer to issue subpoenas to direct the attendance and testimony of a relevant witness and the production of relevant documents. Issuance of the subpoena shall be at the discretion of the Administrative Hearing Officer where it is determined the witness or documents are material and do not constitute a needless presentation of cumulative or repetition evidence.

(h) Continuances may be granted at the discretion of the Administrative Hearing Officer upon a finding of good cause.

(i) No violations may be established except by proof by a preponderance of the evidence; however, the notice of violation, or a copy hereof, issued and signed in accordance with Section 2-707 shall be prima facie evidence of the correctness of the facts specified therein.

(j) Upon the conclusion of a hearing, the Administrative Hearing Officer shall issue a final determination of liability or no liability. Upon issuance, the Administrative Hearing Officer may impose penalties and or fines that are consistent with applicable provisions of the Code of Ordinance, impose a term of community service, assess costs reasonable related to instituting the administrative adjudication proceeding, and, if applicable, order the respondent to immediately correction of the violation.

Sec. 2-709. Judicial Review

Any final decision by an Administrative Hearing Officer that a code violation does or does not exist shall constitute a final determination for purposes of judicial review and shall be subject to review under

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the Illinois Administrative Review Law (735 ILCS 5/3-101 *et seq.*).

Section 2-710. Enforcement of Judgment

(a) Any fine, other sanction, or costs imposed, or part of any fine, other sanction, or costs imposed, remaining unpaid after the exhaustion of or the failure to exhaust judicial review procedures under the Illinois Administrative Review Law are a debt due and owing the Village of Palatine and may be collected in accordance with applicable law.

(b) After expiration of the period in which judicial review under the Illinois Administrative Review Law may be sought for a final determination of an ordinance violation, unless stayed by a court of competent jurisdiction, the findings, decision, and order of the Administrative Hearing Officer may be enforced in the same manner as a judgment entered by a court of competent jurisdiction.

(c) In any case in which a respondent has failed to comply with a judgment ordering that respondent to correct an ordinance violation or imposing any fine or other sanction as a result of an ordinance violation, any expenses incurred by the Village to enforce the judgment entered against that defendant, including, but not limited to, attorney's fees, court costs, and costs related to property demolition or foreclosure, after they are fixed by a court of competent jurisdiction or a hearing officer, shall be a debt due and owing the Village of Palatine and may be collected in accordance with applicable law. Prior to any expenses being fixed by the Administrative Hearing Officer pursuant to this subsection (C), the Village shall provide a notice to the respondent that states that the respondent shall appear at a hearing before the Administrative Hearing Officer to determine whether the respondent has failed to comply with the judgment. The notice shall set the date for such hearing, which shall not be less than seven (7) days from the date that notice is served. If notice is served by mail, the 7-day period shall begin to run on the date that the notice was deposited in the mail.

(d) Upon being recorded in the manner required by Article XII of the Illinois Code of Civil Procedure (735 ILCS 5/12-10 1 *et seq.*), or by the Uniform Commercial Code (810 ILCS 5/1-101 *et seq*.), a lien shall be imposed on the real estate or personal estate, or both, of the respondent in the amount of any debt due and owing the Village under this ordinance. The lien may be enforced in the same manner as a judgment lien pursuant to a judgment of a court of competent jurisdiction.

(e) The Administrative Hearing Officer may set aside any judgment entered by default and set a new hearing date, upon a petition filed by the respondent within twenty-one (21) days after the issuance of the order of default, if the Administrative Hearing Officer determines that the defendant's failure to appear at the hearing was for good cause, or at any time if the respondent establishes, by a preponderance of the evidence, that the Village did not provide proper service of process. If any judgment is set aside pursuant to this subsection, the Administrative Hearing Officer shall have authority to enter an order extinguishing any lien which has been recorded for any debt due and owing the Village as a result of the vacated default judgment. When a judgment is vacated, the Administrative Hearing Officer shall proceed immediately with a new hearing set a new date for a hearing on the underlying violation(s) as soon as practical.

(f) After an order of liability become final, the Village department or agency which instituted or prosecuted an administrative adjudication before the Administrative Hearing Division may file a written petition for relief for a final order of liability entered in error with the Administrative Hearing Division. If the petitioner is granted, the final order of liability shall be vacated and the Administrative Hearing Officer shall have the authority to enter an order extinguishing any lien

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which has been recorded for any debt due and owning as a result of the vacated order and directing the Village to refund any fines and/or penalties as a resulted of the vacated order.

Section 2-711. Election of Remedies

In no case may the Administrative Hearing Division conduct an administrative adjudication proceeding for an alleged violation of the Code of Ordinance where the remedy provided is a punishment of imprisonment; provided, however, where a violation of the code is punishable by fines and other penalties in addition to imprisonment, the Village may elect to institute an action with the Administrative Hearing Division and waive any imprisonment for the code violation. Nothing in this Article, however, shall preclude the Village from seeking the remedy of imprisonment in a court of competent jurisdiction.

Section 2-712. Severability.

The provisions of this article shall be interpreted so as not to be in conflict with the laws of the State of Illinois or any other limitations imposed by law. In the event however that any provision, sentence, or clause of this Article is declared unconstitutional by a court of competent jurisdiction shall not affect the remaining provisions of this Article.

ARTICLE XXXI.
ADMINISTRATIVE ADJUDICATION OF VEHICULAR STANDING, PARKING, AUTOMATED TRAFFIC LAW, AND COMPLIANCE REGULATION VIOLATIONS

[Editor's Note: Ordinance 0-185-08 enacted December 8, 2008, added a new Article XXXI]

Sec. 2-720. Purpose.

The stated purpose of this article is to provide a fair and efficient enforcement of municipal vehicular standing, parking, automated traffic law, and condition of vehicle regulation, compliance regulation violations and municipal wheel tax licenses within the Village, as may be allowed by law, through an administrative adjudication of violations of Village ordinances regulating the standing, parking, automated traffic law, and condition of vehicles within the geographic boundaries of the Village of Palatine and authority and procedures for collection of unpaid fines and penalties, and procedure for vehicle immobilization which shall be in addition to any other system for administrative adjudication of ordinance violations. (Ord. #0-145-12, §1, 10/15/12)

Sec. 2-721. Definitions.

For purposes of this article:

1) *Compliance* regulation *violation* means a violation of a Village of Palatine regulation governing the condition or use of equipment on a vehicle or governing the display of a municipal wheel tax license, or zoning ordinance violation within Appendix A of the Village of Palatine Code of Ordinances, or violations of Article 16 – Rights-of-way of the Village of Palatine Code of Ordinances. (Ord. #0-145-12, §1, 10/15/12)

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2) *Nonresident* means a person that does not reside on a permanent or temporary basis within the corporate limits of the Village of Palatine, Cook County, Illinois or a business or corporation that does not have an office in or license to do business within the Village of Palatine, Cook County, Illinois.

Sec. 2-722 Administrative composition.

The system of administrative adjudication of vehicular standing, parking, automated traffic law, and compliance regulation violations shall provide for a traffic compliance administrator, hearing officer, computer operator/system coordinator and hearing room personnel, all with the power and authority, subject to the limitations, as are hereinafter set forth:

1) *Traffic compliance administrator and/or Village of Palatine Administrative Hearing Division.* The traffic compliance administrator and/or Village of Palatine Administrative Hearing Division shall be empowered and is hereby authorized and directed to:
(Ord. #0-145-12, §1, 10/15/12)

   a) Operate and manage the system of administrative adjudication of vehicular standing, parking, and compliance regulation violations.
   b) Adopt, distribute and process standing, parking, and compliance regulation violation notices and other notices as may be required under this article or as may be reasonably required to carry out the purpose of this article. (Ord. #0-145-12, §1, 10/15/12)
   c) Collect moneys paid as fines and/or penalties assessed after a final determination of vehicular standing, parking, or compliance regulation violations liability.
   d) Certify copies of final determinations of vehicular standing, parking, and compliance regulation violation liability and factual reports verifying that the final determination of liability was issued in accordance with this article and 625 ILCS 5/11-208.3.
   e) Review final determinations of vehicular standing, parking, and compliance regulation violations liability, validity of notices of impending impoundment and/or validity of notices of impending drivers license suspension, in accordance with the provisions of this article, hereinafter set forth.
   f) Promulgate rules and regulations reasonably necessary to operate and maintain the administrative adjudication system hereby created.
   g) Collect unpaid fines and penalties and authorize the Village attorney or prosecutor, or their designee, to file complaints in the circuit court of Cook County on behalf of the Village of Palatine for the purpose of seeking judgments for unpaid fines or penalties and pursue all post-judgment remedies available by current law on behalf of the Village.
   h) Recommend to the ~~Village council~~Village Council selection or appointment of an individual, agency or firm to tow and impound vehicles in accordance with the provisions of this article.

2) *Hearing officer* shall be empowered and is hereby authorized and directed to:

   a) Preside over the administrative hearings, established herein, as the adjudicator.
   b) Administer oaths.
   c) Issue subpoenas to secure the attendance of witnesses and production of relevant papers or documentation.

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d) Assess fines and penalties for the violation of vehicular standing, parking, or compliance regulation violations as set forth in this Code provided no fine shall exceed $250.00 per violation, exclusive of costs excepting as such fines may be otherwise stipulated in the Village of Palatine Code of Ordinances. (Ord. #0-145-12, §1, 10/15/12)

e) Make final determinations of:
   (1) Vehicular standing, parking and compliance regulation violation liability,
   (2) Validity of notice of impending impoundment, and
   (3) Validity of notice of impending drivers license suspension in accordance with the provisions of this article.
   (4) Provide for the accurate recordation of the administrative adjudication hearings.

3) *System coordinator/computer operator*. The system coordinator/ computer operator is hereby authorized and directed to operate and maintain the computer programs for the administrative adjudication system hereby created, on a day-to-day basis, including but not limited to:

a) Input of violation notice information.
b) Issuance of hearing dates and other required notice dates.
c) Fine and penalty assessments and payment(s).
d) Issuance of payment receipts.
e) Issuance of succeeding notices of Hearing dates, final determinations of liability, notices of impending impoundment, and notices of impending drivers license suspension, as directed by the traffic compliance administrator as hereinafter set forth.
f) Keeping of accurate records of appearances and non-appearances at administrative hearings, pleas entered, and fines and penalties assessed and paid.

4) *Hearing room personnel*. The hearing room personnel shall:

a) Maintain hearing room decorum.
b) Have and execute authority as is granted to courtroom deputies of the Circuit Court of Cook County.
c) Perform such other duties or acts as may reasonably be required and as directed by the hearing officer or traffic compliance administrator.

Sec. 2-723. Appointments

1) All adjudicatory hearings shall be presided over by a Hearing Officer who shall be appointed by the Village Mayor with the consent of the Village Council.

2) All other positions shall either be an employee of the Village of Palatine appointed by the Village Manager, or an independent contractor or agency contracted by the Village to perform such duties as enumerated above.

Sec. 2-724. Compensation of Administrative Hearing Division Personnel

Authorization for compensation for each of the above-stated positions shall be made by the Village Council through the annual budget process. Compensation shall be determined by the Village Manager within approved budget limitations.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-725. Procedure.

The system of administrative adjudication of vehicular standing, parking, automated traffic law, and compliance regulation violations shall be in accordance with the following procedures and final determinations of vehicular standing, parking, and compliance regulation violations liability, validity of notice of impending impoundment, validity of notice of impending drivers license suspension, impoundment of vehicles and collections shall be made only in accordance with the provisions set forth below:

1) *Violation notice.* Vehicular standing, parking, and compliance regulation violation notices ("violation notice") shall be issued by the persons authorized herein and shall contain information and shall be served, certified, and have evidentiary admissibility as is hereinafter set forth.

   a) Authorization. All full-time and part-time, commissioned police officers, auxiliary police officers and community service officers, as well as other specifically appointed Village of Palatine employees or individuals shall have the authority to issue violation notices. (Ord. #0-145-12, §1, 10/15/12)
   b) Detection of violations. Any individual authorized hereby to issue violation notices and who detects a violation of any section of any applicable Village Ordinance, shall issue a notice of violation thereof and shall make service thereof as is hereinafter set forth.

2) The vehicular standing, parking, and compliance regulation violation "violation notice" shall contain, but shall not be limited to, the following information: (Ord. #0-145-12, §1, 10/15/12)

   a) The date, time and place of the violation (date of issuance).
   b) The particular vehicular standing, parking, or compliance regulation violated, including the Village Code section of the violation and sufficient description of the violation to inform the violator of the offense and thereby afford the violator an opportunity to defend against the violation.
   c) The fine and any penalty that may be assessed for late payment.
   d) The signature and identification or badge number of the person issuing the notice.
   e) A section entitled "request for hearing" which shall clearly set forth that the party named on the violation including the property owner, or registered owner, tenant, lessee, contractor, or lessee of the vehicle may request an opportunity for a hearing. (Ord. #0-145-12, §1, 10/15/12)

3) Service of the violation notice shall be made by the person issuing such notice by:

   a) Affixing the original or a facsimile of the notice to a violating vehicle, or
   b) Handing the notice to the property owner, registered owner, tenant, lessee, contractor, tenant operator or lessee of the vehicle, if present. (Ord. #0-145-12, §1, 10/15/12)
   c) Mailing the violation by standard mail to the property owner, or registered owner, tenant, lessee, contractor or lessee of the vehicle. (Ord. #0-145-12, §1, 10/15/12)

4) The correctness of facts contained in the vehicular standing, parking, or compliance regulation violation notice shall be certified by the person issuing said notice by signing his/her name to the notice at the time of service; or

5) The original, facsimile or electronic copy of the violation notice shall be retained by the traffic compliance administrator and/or Village of Palatine Administrative Hearing Division and kept as a record in the ordinary course of business. (Ord. #0-145-12, §1, 10/15/12)

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

6) Prima facie evidence of correctness. Any violation notice issued, signed and properly served in accordance with this section, or a copy of the notice, shall be prima facie correct and shall be prima facie evidence of the correctness of the facts shown on the notice. The violation notice or a copy of the notice shall be admissible in any subsequent administrative or legal proceeding.

Sec. 2-726. Request of Hearing Procedure.

The party named on the violation, including the property owner, registered owner, tenant, lessee, contractor, or other registered owner or lessee of a vehicle who have been served vehicular standing, parking, or compliance regulation violation notices may contest the alleged violation on its merits in person or may contest the validity without personally appearing at an administrative hearing within 14 days of the issue date of violation notice. (Ord. #0-145-12, §1, 10/15/12)

The Administrative Hearing Division or System coordinator/computer operator shall provide the registered owner, property owner, tenant, lessee, contractor, or lessee of a vehicle cited in the violation notice requesting a hearing with the following: (Ord. #0-145-12, §1, 10/15/12)

1) In-Person Administrative Hearing Option

   a) The date, time and place of an administrative hearing at which the violation may be contested on its merits.
   b) That payment of the indicated fine and any late payment penalty shall operate as a final disposition of the violation.
   c) The request of hearing shall be deemed filed upon receipt by the traffic compliance administrator and/or Village of Palatine Administrative Hearing Division. (Ord. #0-145-12, §1, 10/15/12)

2) Mail-In Administrative Hearing Option

   a) Signing a Mail-In Administrative Hearing Option request form and acknowledging that their personal appearance is waived and that they submit to an adjudication based upon the notarized statement filed by them and the facts contained in the violation notice; and
   b) Filing the Mail-In Administrative Hearing Option request form fully completed with the traffic compliance administrator and/or Village of Palatine Administrative Hearing Division postmarked within ten days of requesting a Mail-In Administrative Hearing. The request shall be deemed filed upon receipt by the traffic compliance administrator and/or Village of Palatine Administrative Hearing Division. (Ord. #0-145-12, §1, 10/15/12)
   c) The hearing officer shall make an adjudication based upon a review of the facts set forth in the notarized statement of facts filed by the party requesting the hearing, as well as, the factual allegations contained in the violation notice. (Ord. #0-145-12, §1, 10/15/12)
   d) Notice of the hearing officer's determination shall be served upon the party requesting the hearing, as well as, the registered owner or lessee of a vehicle by first class mail, postage prepaid, addressed to the registered owner or lessee of a vehicle at the address set forth in the statement of facts submitted and service of the notice shall be complete on the date the notice is placed in the United States mail. (Ord. #0-145-12, §1, 10/15/12)

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-727. Administrative hearings.

The administrative hearing to adjudicate the alleged standing, parking, or compliance regulation violation on its merits:

1) Shall be granted to the registered owner, property owner, tenant, lessee, contractor, or other registered owner or operator of the "cited vehicle," pursuant to 625 ILCS 5/11-208.3 or the lessee of the "cited vehicle," pursuant to 625 ILCS 5/11-1306, incorporated herein by reference. (Ord. #0-145-12, §1, 10/15/12)

2) Hearings shall be at the date, time and place as is set forth in Section 2-276 of this article.

3) Shall be tape recorded or recorded by a certified court reporter.

4) Shall result in a determination of liability or nonliability, made by the hearing officer, who shall consider testimony and other evidence without the application of the formal or technical rules of evidence. The hearing officer shall, upon a determination of liability, assess fines and penalties in accordance with Village Code of Ordinances.

5) Persons appearing to contest the alleged standing parking, or compliance regulation violation on its merits may be represented by counsel at their own expense. (Ord. #0-145-12, §1, 10/15/12)

6) Judicial review. The final determination of any matter which may be decided by the hearing officer may be reviewed pursuant to the Illinois Administrative Review Act (735 ILCS 5/3-101 et seq.).

Sec. 2-728. Additional notices.

1) If the registered owner or lessee of the "cited vehicle" fails to appear at the administrative hearing on the date as is set forth in Section 2-276 of this article, the traffic compliance administrator and/or Village of Palatine Administrative Hearing Division shall send or cause to be sent additional notices which:

    a) Shall be sent to registered owner or lessee of the "cited vehicle," or the party who requested the hearing, or the registered owner, property owner, tenant, lessee, contractor, or other registered owner where the ordinance violation occurred, or at the address as is recorded with the Secretary of State or to the lessee of the "cited vehicle" at the address last known to the lessor of the "cited vehicle" at the time of the lease or the last best known address of the party. (Ord. #0-145-12, §1, 10/15/12)

2) All such additional notices shall be sent by first class mail, postage prepaid, and service of additional notices shall be complete as of the date of deposit in the United States mail.

3) The additional notices sent pursuant to this section shall be in the following sequence and shall at a minimum contain the following information:

    a) Upon the failure of the party who requested the hearing to appear at the hearing set forth in Section 2-276 of this article additional notices shall be sent and shall contain, but not be limited to, the following information: (Ord. #0-145-12, §1, 10/15/12)

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

i) Date and location of violation cited in the vehicular standing, parking, or compliance regulation violation notice;
ii) Particular standing, parking, or compliance regulation violated, including code section and description of violation sufficient to allow owner or lessee to understand the offense and to prepare a defense;
iii) Fine and any penalty that may be assessed for late payment;
iv) Notice to the registered owner or property owner, tenant, lessee, contractor, or other registered owner where the ordinance violation occurred, or lessee of the current status, other than paid in full; (Ord. #0-145-12, §1, 10/15/12)
v) Date, time and place of the administrative hearing at which the owner, registered owner, or property owner, business owner, contractor, tenant, lessee, or other registered owner or lessee may contest the violation notice on its merits; (Ord. #0-145-12, §1, 10/15/12)
vi) Failure to either pay fine and any applicable late payment penalty or failure to appear at the hearing on its merits on the date and at the time and place specified will result in a final determination of violation liability in the amount of the fine and late payment penalty indicated; and
vii) Statement that upon the entry of a final determination of liability for the failure to appear, or the failure to exhaust available administrative or judicial procedures for review, any remaining unpaid fine and/or late payment penalty will constitute a debt due and owing the Village of Palatine.

4) A notice of final determination of vehicular standing, parking, or compliance regulation violation liability shall be sent following a final determination of liability and the conclusion of administrative review and judicial review procedures as hereinafter set forth. The notice shall state that:

a) The unpaid fine and any late penalty assessed is a debt due and owing the Village of Palatine;
b) A warning that failure to pay the fine and any late penalty due and owing the Village within the time specified may result in the Village filing a complaint in the circuit court to have the unpaid fine or penalty rendered a judgment in accordance with Illinois law including 625 ILCS 5/11-208.3(f); and (Ord. #0-145-12, §1, 10/15/12)
c) The vehicle may be impounded for failure to pay fines or penalties after a final determination of liability for five or more vehicular standing, parking, or compliance regulation violations, or drivers license suspension for failure to pay fines or penalties for ten or more such violations.

Sec. 2-729. Final determination of liability.

A final determination of vehicular standing, parking, or compliance regulation violation liability shall:

1) Occur following the failure to pay the total assessed fine and/or penalty after the hearing officer's determination of vehicular standing, parking, or compliance regulation violation liability and the exhaustion of or the failure to exhaust any administrative review procedures hereinafter set forth; or

2) Where a person fails to appear at a prior hearing or by the third and final administrative hearing (provided proper notice has been given), the hearing officer's determination of liability shall become final:
a) Upon denial of a timely petition to set aside the determination of liability; or
b) Upon the expiration of the period for filing petition to set aside a final determination of liability without such filing having been made.

3) When a person fails to request a hearing or fails to pay the fine in conformance with the time frame specified on the violation.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-730. Schedule of fines/penalties.

1) The fines and penalties which shall be imposed for the violation of vehicular standing, parking, or compliance regulation violation shall be as set forth in Village Code of Ordinances and the fines and penalties therein set forth shall be uniformly applied for each violation of any applicable Village Code of Ordinances.

Sec. 2-731. Illinois Compiled Statues governing the standing, parking, or condition of vehicles--Adopted.

The Village of Palatine adopts by reference all current and future provisions of the Illinois Compiled Statues governing the standing, parking, or condition of vehicles, for its enforcement and adjudication within the corporate boundaries of the Village and in those areas subject to off-street parking agreements, as well as, those sections allowing for the administrative adjudication or municipal code violations.. (Ord. #0-145-12, §1, 10/15/12)

Sec. 2-732. Immobilization/towing and impoundment.

Any motor vehicle may be immobilized or towed and impounded if:

1) The traffic compliance administrator has determined that a person has been found to be liable for five or more vehicular standing, parking, or compliance regulation violations, the fines and penalties for which remain unpaid,

2) The person determined to be liable for the five or more violations is the registered owner of a motor vehicle that is located within the corporate limits of the Village of Palatine at the time of immobilization, impoundment or towing; and

3) A pretowing notice has been sent to the registered owner of the motor vehicle which notice contains the following:

   a) Final determinations of liability have been made on five or more vehicular standing, parking, or compliance regulation violations, the fines and penalties for which remain unpaid;
   b) A list of the violations for which the person has been determined to be liable, which shall include for each violation:
      i) The vehicular standing, parking, or compliance regulation violation notice number.
      ii) Date of issuance.
      iii) Total amount of fine and penalty assessed.
      iv) The motor vehicles owned by the person and located within the Village is subject to immobilization and/or towing and impoundment if the fines and penalties are not paid within 14 days of the date of the notice.
      v) The registered owner may contest the validity of the notice by fully completing and signing the "request for hearing" portion of one notice and by filing the request for hearing with the traffic compliance administrator within, but not later than 14 days of the date of the notice.
      vi) The request for hearing shall be deemed filed upon receipt by the traffic compliance administrator.

4) The motor vehicle of the registered owner to whom notice is sent has failed to make payment of the fines or penalties as specified in the notice and no timely request for hearing has been filed with the traffic compliance administrator to contest the validity of the notice.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-733 Impoundment or pretowing hearing.

Upon the receipt of the request for hearing to contest the validity of the notice of impending immobilization or towing and impoundment, the traffic compliance administrator shall schedule an administrative hearing whereby the registered owner of the vehicle may contest the validity of said notice, by disproving liability for the unpaid Final Determinations of liability listed on the notice. The hearing shall be scheduled on the next available hearing date, if practicable, but in no event shall the hearing be scheduled later than 60 days after the request for hearing is filed.

1) The traffic compliance administrator shall serve notice of the hearing date upon the registered owner by first class mail, postage prepaid to the address on the request for hearing; and
2) Service of the notice shall be complete on the date it is placed in the United States mail.

Sec. 2-734. Posttowing hearing.

The registered owner of a vehicle already immobilized or towed and impounded pursuant to this section, shall have the right to a prompt administrative hearing without the requirement of payment of the outstanding fines and penalties for which final determination has been made.

1) The traffic compliance administrator shall serve a posttowing hearing notice upon the registered owner of a vehicle immobilized or towed and impounded and the notice shall contain the following information:

    a) Date of immobilization or towing and date of impoundment.
    b) Location of vehicle.
    c) That the vehicle was immobilized under this section of the Village Code of Ordinances for nonpayment of fines or penalties assessed for five or more violations of vehicular standing, parking, or compliance regulations violations for which there has been a final determination of liability and for which the owner was previously notified of impending immobilization or towing and impoundment.
    d) Date of notice of impending immobilization or towing and impoundment.
    e) The registered owner may contest the validity of the immobilization or towing and impoundment by completing and signing the "request for hearing" portion of the notice and filing the request for hearing with the traffic compliance administrator within 14 days of the date of the notice.

2) Upon the receipt of the request for hearing to contest the validity of the immobilization or towing and impoundment, the traffic compliance administrator shall schedule an administrative hearing to contest the validity of the immobilization or towing and impoundment on the next available hearing date, if practicable, or sooner if scheduled by the traffic compliance administrator for good cause shown, but in no case shall the hearing be scheduled later than 60 days after the request for hearing is filed.

    a) The traffic compliance administrator shall serve notice of the hearing date upon the registered owner.
    b) Notice shall be sent by first class mail, postage prepaid to the address as is set forth on the request for hearing and service of the notice shall be complete on the date it is placed in the United States mail.

3) An order entered after the hearing to contest the validity of the immobilization or towing and impoundment is a final administrative decision within the meaning of 735 ILCS 5/3-101 et seq.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Sec. 2-735. Release of impounded vehicle.

A vehicle impounded pursuant to this section shall be released to its registered owner or agent, upon payment of the fines and penalties due and owing the Village as specified in the notice plus the payment of towing charges and accrued daily impound charges. Notwithstanding the foregoing, a vehicle may be released upon written order of the hearing officer following a hearing contesting the validity of the impoundment.

Sec. 2-736 Impoundment facility.

The Village shall retain the services of an individual agency or company to tow and impound vehicles and such agency or company shall be:

1) Fully licensed according to local and state law;
2) Fully insured; and
3) Have available a secured impound area within which to retain vehicles impounded hereunder. For the purpose of this section a secured area shall mean an area bounded by a fence, chain-link or otherwise, of a sufficient height and with locking gates so as to minimize or prevent unauthorized entry into the impounded vehicles.

Sec. 2-737 Judicial review.

Judicial review of final determinations of vehicular standing, parking, or compliance regulation violations and final administrative decisions issued after hearings regarding vehicle immobilization or towing and impoundment made under this section shall be subject to judicial review pursuant to the provisions of the Administrative Review Act, 735 ILCS 5/301, et seq.

Sec. 2-738. Debt to municipality.

Any fine or penalty assessed in accordance with the provisions of this article and remaining unpaid after the exhaustion of, or the failure to exhaust, administrative remedies and the conclusion of any judicial review procedures shall be a debt due and owing the Village and such debt may be collected in accordance with the applicable law. Payment in full of any fine or penalty shall constitute a final disposition of that violation.

Sec. 2-739. Judgment.

1) The traffic compliance administrator and/or Village of Palatine Administrative Hearing Division shall, following the expiration of the period within which administrative or judicial review may be sought for a final determination of violation, take all necessary action, execute all required documents and direct the Village attorney or Village prosecutor to obtain a judgment against and collect moneys from the person who has been assessed fines or penalties which remain unpaid and have become a debt due and owing the Village by: (Ord. #0-145-12, §1, 10/15/12)

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

a) Filing a complaint in the Circuit Court of Cook County praying for the entry of a judgment against the person(s) for whom a final determination of liability has been made.
b) The complaint filed on behalf of the Village shall have appended:
   i) A certified copy of a final determination of the standing, parking, or compliance regulation violations, and
   ii) A certification that recites facts sufficient to show that the final determination of standing, parking, or compliance regulation violations were issued in accordance with this article and/or 625 ILCS 5/11-208.3.
c) Nothing herein shall prevent the Village from consolidating multiple final determinations of standing, parking, or compliance regulation violations liability in an action against an individual.

2) Service of summons and a copy of the complaint may be served upon the person against whom a judgment is sought under the provisions of this section by any method provided under 735 ILCS 5/2-203, or by certified mail, return receipt requested, provided the total amount of fines and penalties levied does not exceed $2,500.00, excepting as such fines may be otherwise stipulated in the Village of Palatine Code of Ordinances. (Ord. #0-145-12, §1, 10/15/12)

ARTICLE XXXII. DEPARTMENT OF HUMAN RESOURCES

Sec. 2-620. Department created; composition.

There is hereby created a department of human resources

Sec. 2-621. Office of director of human resources.

There is hereby created the office of director of human resources, an executive office of the village. ~~The director of human resources shall be appointed by the village manager.~~ (Ord. No. O-57-92, ə 1, 4-27-93)

Sec. 2-622. Duties and functions generally.

The director of human resources shall be responsible for the oversight and management of all personnel, health insurance and other non-pension benefit related operations of the village. The director shall be responsible for the supervision and direction of the department of human resources under the general direction of the Village Manager. The director shall advise the Village Manager on all human resources needs of the village and shall coordinate the human resource management program of the village and such other quality assurance related and management programs as assigned by the Village Manager.

Attachment: Chapt 02 Revisions (2021-91 : Replacement of Chapter Two of Code of Ordinances)

Consider an Ordinance Deleting Chapter Fourteen and One-Half, Conveyance of Real Estate Owned by the Village, of the Code of Ordinances of the Village of Palatine

BACKGROUND: An initiative of the Village Manager's Office and the Village Clerk's Office is to review all chapters of the Code of Ordinance for any necessary updates reflecting statutory or other regulatory changes, organizational changes and other "housekeeping" type matters.

KEY ISSUES: Chapter 14 1/2 regulates the conveyance of real estate owned by the Village. The Illinois Complied Statutes provides the regulations for the conveyance of real estate by a municipality and thus, there is no need for a separate chapter of the Code of Ordinances. Deletion of this chapter will also avoid conflicts should the State amend their statutes and there then becomes a conflict with our local code.

ALTERNATIVES:

1. Approve the deletion of Chapter 14.5
2. Refer back to staff with comments.

RECOMMENDATION:

Staff recommends approval of an Ordinance deleting Chapter 14.5 of the Code of Ordinances in its entirety.

ACTION REQUIRED:

A motion to approve an Ordinance deleting Chapter 14.5of the Code of Ordinances in its entirety.

ATTACHMENTS:

- ORD. Ch. 14.5 Conveyance of Real Estate Owned- Delete Entire Chapter
- Ch. 14.5 Deletion EXHIBIT A

RESULT:	**MOTION CARRIED BY VOICE VOTE BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO. _____

AN ORDINANCE DELETING CHAPTER 14.5 CONVEYANCE OF REAL ESTATE OWNED BY THE VILLAGE OF THE CODE OF ORDINANCES OF THE VILLAGE OF PALATINE

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: That the Code of Ordinances, of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by deleting Chapter 14.5 Conveyance of Real Estate Owned by the Village in its entirety, as indicated on Exhibit "A".

SECTION 2: That the Village Clerk is directed to maintain a record of the modifications to the existing ordinance, all of which are indicated on Exhibit "A" (a redlined version of the modifications approved pursuant to this Ordinance).

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ of _____, 2021

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____ of _____, 2021

_____

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____ of _____, 2021

_____

Village Clerk

Attachment: ORD. Ch. 14.5 Conveyance of Real Estate Owned- Delete Entire Chapter (2021-89 : Deletion of Chapter 14.5 of Code of

EXHIBIT A

~~Chapter 14-1/2 CONVEYANCE OF REAL ESTATE OWNED BY THE VILLAGE*~~

~~_____~~

~~***Editor's note** Ord. No. O-30-84, 1, adopted May 14, 1984, added Ch. 14A to the Code, which chapter the editor has redesignated Ch. 14-1/2 to conform to the system of numbering in the Code.~~

~~**Cross reference(s)** Village board of trustees, 2-16 et seq.; real estate disclosure act, 14-1 et seq.; eminent domain, 20-1 et seq.~~

~~_____~~

~~Art. I. In General, 14-1/2-1--14-1/2-4~~

~~Art. II. Deed of Conveyance, 14-1/2-5~~

~~ARTICLE I. IN GENERAL~~

~~Sec. 14-1/2-1. Power to convey.~~

~~The board of trustees of the Village of Palatine has the power to direct the conveyance of any real estate owned by the village when, in the opinion of the board, the real estate is no longer necessary, appropriate, required for the use of, profitable to, or for the best interests of the village. This power shall be exercised by an ordinance passed by three-fourths of the board of trustees then holding office, at any regular meeting or at any special meeting called for that purpose. (Ord. No. O-30-84, 1, 5-14-84)~~

~~Sec. 14-1/2-2. Ordinance directing conveyance.~~

~~An ordinance directing the conveyance of real estate owned by the village shall specify the location of the real estate, the use thereof, and such conditions with respect to further use of the real estate as the board of directors may deem necessary and desirable to the public interest. (Ord. No. O-30-84, 1, 5-14-84)~~

~~Sec. 14-1/2-3. Publication of notice.~~

~~Except as hereinafter provided in section 14 1/2-4 hereof, before the board of trustees shall convey real estate by virtue of the ordinance described in section 14 1/2-2, notice of the proposal to sell shall be published once each week for three (3) successive weeks in a daily or weekly paper published in the village, or if there is none, then in some paper published in Cook County. The first publication shall be not less than thirty (30) days before the day provided in the notice for the opening of bids for the real estate. The notice shall contain an accurate description of the property, state the purpose for which it is used and at what meeting the bids will be considered and opened, and shall advertise for bids therefor. All such bids shall be opened only at a regular meeting of the board of trustees. The board of trustees may accept the high bid or any other bid determined to be in the best interest of the village by a vote of three-fourths of the members of the board then holding office, but by a majority vote of those holding office, they may reject any and all bids. The consideration for such a sale may include but need not be limited to the provision of off-street parking facilities by the purchaser, which parking facilities may be made part of the municipal parking system. Such consideration also may include the provision of other public facilities by the purchaser. (Ord. No. O-30-84, – 1, 5-14-84)~~

~~Sec. 14 1/2-4. Authority to convey without publication.~~

~~If publication for bids fails to attract a bid acceptable to the board or if a majority of the members of the board then holding office determines that publication of notice and advertising for bids would be futile for any reason whatsoever, including but not limited to, matters concerning the condition or marketability of the real estate, as the board in its sole discretion shall determine, the board may authorize and direct appropriate~~

Attachment: Ch. 14.5 Deletion EXHIBIT A (2021-89 : Deletion of Chapter 14.5 of Code of Ordinances)

municipal officers to negotiate the sale or other conveyance of real estate on behalf of the village without further publication. Such designated officers shall negotiate with any and all responsible persons or firms expressing an interest in the real estate and shall submit promptly any firm proposals or offers to the board of trustees of the village, who shall accept or reject the proposals or offers as provided in this Chapter 14 1/2. (Ord. No. O-30-84, 1, 5-14-84)

ARTICLE II. DEED OF CONVEYANCE

Sec. 14 1/2-5. Conveyance of real estate.

When the ordinance described in section 14 1/2-1 has been adopted and the consideration paid or secured, the president and the municipal clerk, may convey the real estate and transfer it, by proper deed of conveyance, stating therein the consideration therefor, with the seal of the village. (Ord. No. O-30-84, 1, 5-14-84)

Attachment: Ch. 14.5 Deletion EXHIBIT A (2021-89 : Deletion of Chapter 14.5 of Code of Ordinances)

Consider a Motion Approving a Second Amendment to the Intergovernmental Agreement with the Inverness Golf Club for Water Service

BACKGROUND:
On May 14, 1990, the Villages of Palatine and Inverness entered into an intergovernmental agreement where Palatine agreed to supply water to the Inverness Golf Club. On September 9, 2002, the first amendment to the agreement was approved to extend water service for the construction of a snack shop. The Golf Club seeks to construct a clubhouse addition and paddle courts which requires an alteration of the water pipe serving the property and further requires an alteration of the water service agreement.

KEY ISSUES:

- An amendment to the water service agreement has been prepared to address the proposed alteration requested by the Golf Club and the Village of Inverness.
- The Village of Inverness is scheduled to review this matter in August and their approval of this second amendment is expected.

ALTERNATIVES:

1. Approve the second amendment to the intergovernmental agreement subject to the Village of Inverness approval.
2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends approval of the second amendment to the intergovernmental agreement with the Village of Inverness and the Inverness Golf Club.

BUDGET IMPACT:
In addition to the water usage fees, the Inverness Golf Club will pay $3,000 in connection and all associated permit fees.

ACTION REQUIRED:
Motion to approve the second amendment to the intergovernmental agreement with the Village of Inverness to supply additional water to the Inverness Golf Club subject to the approval of the Village of Inverness.

ATTACHMENTS:

- Second Amendment Agreement
- Exhibit A

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SECOND AMENDMENT TO AGREEMENT RELATIVE TO WATER SUPPLY FOR THE INVERNESS GOLF CLUB IN THE VILLAGE OF INVERNESS

THIS AGREEMENT, dated this ____ day of_____, 2021 entered into by and among the Village of Inverness and the Village of Palatine, both municipal corporations located in Cook County in the State of Illinois, and the Inverness Golf Club, an Illinois not-for-profit corporation, as the sole record owner of the subject property, as hereinafter described.

WITNESSETH

WHEREAS, the Village of Inverness and the Village of Palatine entered into a certain titled agreement relative to the water supply for the Inverness Golf Club Clubhouse in the Village of Inverness on or about May 14, 1990; and

WHEREAS, on September 9, 2002, the parties entered into an Amendment to said agreement; and WHEREAS, the Village of Inverness and the Village of Palatine are home rule units as provided in the 1990 Illinois Constitution, (Article VII, Section 6); and

WHEREAS, the 1970 Illinois Constitution (Article VII, Section 10) and the Illinois Compiled Statutes, 2021, 5 ILCS 220/1 et seq., provide authority for intergovernmental cooperation; and

WHEREAS, the Inverness Golf Club seeks to construct a clubhouse addition and paddle courts and seeks water service from the Village of Palatine as depicted in Exhibit A attached hereto; and

WHEREAS, water supply for said property can be approached more effectivelyand economically through joint understanding and joint efforts.

NOW, THEREFORE, in consideration of the mutual agreements contained in this Amendment, the Village of Inverness, Village of Palatine, and Inverness Golf Club agree as follows:

The aforesaid recitals are a mutual part of this agreement and are incorporated into the terms of this agreement.

Attachment: Second Amendment Agreement (Amendment to Inverness Golf Club Intergovernmental Agreement)

Section 1: Definitions of the Agreement shall be amended to provide for the following definitions:

B – Clubhouse – means the main structure on the Subject Property at 102 North Roselle Road including clubhouse addition, the appurtenant swimming pool, snack shop and paddle courts and will be the only buildings served by the Palatine water system for the fire protection and domestic water supply purposes pursuant to this Agreement.

C- Club Water System – means all necessary water pipes, mains, pumps and related equipment and appurtenances in and upon the Subject Property which will be erected by the Club to serve the Clubhouse.

Section 2:

Section 2(iii) shall be amended to provide as follows: "such modifications and improvements to the Palatine water system to permit the Clubhouse to be serviced by said system through the Roselle Road water main extension."

Section 2F of the Agreement shall be amended as follows:

"The parties acknowledge that an Agreement relative to water supply to Loch Lomond Greens Planned Unit Development, dated February 23, 1980, among certain parties including among others, the Village of Palatine, the Village of Inverness, provides that the Palatine water system within the Loch Lomond Greens Planned Unit Development (now known as the Inverness on the Ponds Planned Unit Development) would be permitted to serve only said development without the prior written consent of the Village of Palatine and the Village of Inverness, and the parties hereto do therefore consent to the extension of service by the Palatine water system to serve, in addition to the aforesaid development, only the Subject Property and such water supply service shall not further extend outside the boundaries thereof or beyond thereof or beyond its limited service to the Clubhouse on the Subject Property without further and prior written consent of the Authorities of both the Village of Palatine and the Village of Inverness. Connections to and users of the club water systemthe Roselle Road watermain extension and the Palatine water system shall be limited to the Inverness Golf Club Clubhouse only, and no other connection shall be made to the Club water system, the Roselle Road watermain extension or to the Palatine water systemwithin the Village of Inverness, nor shall the use of any said facilities be substantially increased, without the express written approval of the respective Corporate Authorities of both the Village of Inverness and the Village of Palatine, and it is hereby agreed that such approvals may be withheld for any reason whatsoever deemed sufficient by either of said Corporate Authorities."

Section 3: Section 3 shall be amended to provide as follows:

(e). Prior to connecting the clubhouse addition and/or paddle courts to the water system of the Village of Palatine or to the Roselle Road water main extension, the Club shall pay to the Village of Palatine the sum of three thousand dollars ($3,000.00) as reviewfees for the review of plans, preparation of this Amendment, and in consideration of theprivilege of connection to and utilization of the Palatine Water System.

Attachment: Second Amendment Agreement (Amendment to Inverness Golf Club Intergovernmental Agreement)

Section 4: The Agreement shall be amended to add a new paragraph 9 stating as follows:

The Agreement and all Amendments shall be valid from the date of execution of this Second Amendment for a period of 20 years. Thereafter, the Agreement may be extended by mutual agreement of the parties for 3 additional 20 year terms. Said extensions shall be made effective by correspondence executed by the respective Village Manager of the Village of Palatine, the Village Administrator of the Village of Inverness and the President of the Inverness Golf Club agreeing to said extensions without the need to be approved by any of the governing board of any party. Provided however in the event of a threat to the Village of Palatine water system,the Village of Palatine reserves the right in its sole discretion to suspend water service to the Inverness Golf Club until such time as the threat to the Village of Palatine water system has been resolved.

Section 5: All other sections of the Agreement and Amendment not in conflict with this Second Amendment remain in full force and effect.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be fully executed and the municipal parties hereto attached, herewith a copy of their respective resolutions authorizing the execution thereof.

VILLAGE OF INVERNESS

_____

Title: _____

Attest: _____

VILLAGE OF PALATINE

_____

Title: _____

Attest: _____

INVERNESS GOLF CLUB

_____

Title: V President

Notary: Jessica Benitez

JESSICA BENITEZ
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires
December 29, 2024

NOTARY PUBLIC STATE OF ILLINOIS

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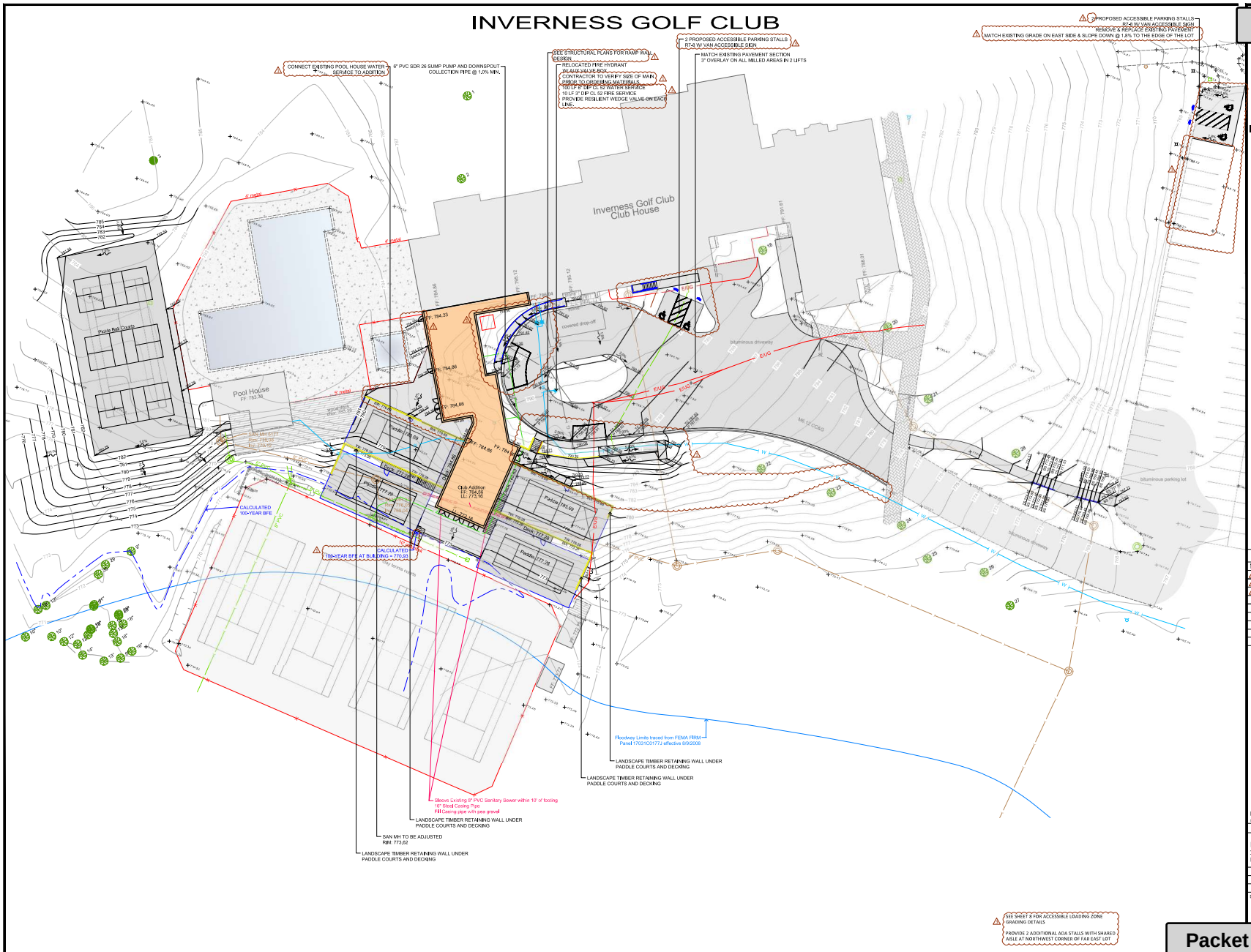
Attachment: Second Amendment Agreement (Amendment to Inverness Golf Club Intergovernmental Agreement)

INVERNESS GOLF CLUB



6.E.2.b

Bleck Engineering Company, Inc.
1375 North Western Avenue
Lake Forest, Illinois 60045
T 847.295.5200 W bl

Inverness Gol
Inverne

ISSUED DATE	ISSUE
04.01.2021	PERMI
05.10.2021	Owner
07.19.2021	Add To
07.30.2021	Village

PROFESSIONAL SEAL

"To the best of our knowled
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such surface waters draina
changed, reasonable provi
been made for the collectio
diversion of such surface w
public areas or drains whic
developer has a right to us
such surface waters will be
in accordance with general
engineering practices so as
the likelihood of the damag
adjoining property because
construction of the project."

Michael G. Bleck, PE

INVERNESS GOLF
102 North Roselle Ro
Inverness, Illinois 600

250-214	Proje
MB	Drawn
MGB	Checked by

Drawing No.

5

Attachment: Exhibit A (Amendment to Inverness Golf Club Intergovernmental

Consider an Ordinance Granting a Special Use and Variation for the Ground Mounted Solar Panels at 1373 N. Crabtree Drive

BACKGROUND:

The Petitioners are proposing to install ground mounted solar panels, which encroach into the required side yard abutting a street yard. Therefore, the Petitioners are requesting:

Special Use to permit for a unique accessory use (ground mounted solar panels).

Variation to permit an accessory structure to be located 15 feet from the side lot line instead of the minimum required 20 feet.

KEY ISSUES:

- The Petitioners are proposing to install 430 square feet of ground-mounted solar panels, which encroach 5 feet into the 20-foot side yard setback. The Zoning Ordinance would regulate the placement of ground mounted solar panels, through the accessory structure regulations. The panels will be located outside of the 15-foot utility and landscaping easement on the property.

- The panels will be partially screened from Dundee Road, with an existing 6-foot fence, which is located 15 feet from the Dundee Road lot line. There is also existing dense landscaping along the north side of the property to further screen the units. The existing 15-foot landscape buffer and the side yard abutting a street yard abutting Dundee Road/State Route 68 are both unique circumstances to this Petition.

- Due to the angle of the panels, the height ranges from approximately 3 feet to a maximum of 10 feet in height.

- At the Public Hearing, a ZBA Boardmember inquired about the potential light glare from the panels. Per GRNE Solar (solar contractor), solar panels are designed to reduce light reflection, in order to convert light into energy and will only reflect approximately 2% of light. Accordingly, the glare will be negligible.

ALTERNATIVES:

1. Approve the Special Use and Variation to permit ground mounted solar panels.
2. Do not approve the Special Use and Variation to permit ground mounted solar panels.

RECOMMENDATION:

Public Hearing**:**	ZBA meeting on July 27, 2021
Residents testifying:	None
Vote:	The ZBA voted unanimously approve the Special Use and

Variation to permit ground mounted solar panels and Staff recommends action at the Village Council's discretion.

ACTION REQUIRED:

A motion to approve the ordinance granting Special Use and Variation to permit ground mounted solar panels at 1373 N. Crabtree Drive.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Resolution Granting a 3-lot Subdivision and an Ordinance Rezoning the Property from R-1 Single-Family Residential to R-2 Single-Family Residential at 1133 N. Grove Avenue

BACKGROUND:

The Subject Property, approximately 0.89 acres, is one vacant single-family residential lot. The Petitioner, owner, is seeking to rezone the Subject Property from R-1 to R-2 and subdivide the existing lot into three separate lots. Therefore, the Petitioner is seeking approval of the following:

1. **Preliminary and Final Plat of Subdivision to permit a 3-lot single-family residential development**
2. **Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential**

KEY ISSUES:

- The Petitioner proposes to subdivide the existing parcel (38,574 sq. ft. or 0.89 acres) into 3 separate lots and rezone from R-1 Single-Family to R-2 Single-Family.

- The proposed lots meet all of the bulk and setback requirements for the R-2 district. The following table provides an analysis of the proposed lots:

	Proposed Lot Size (9,000 sq. ft. for interior lots; 10,000 sq. ft. for corner lots)	**Lot Width** (75' for interior lots; 85' for corner lots)	**Lot Depth** (110' required)
Lot 1	13,722	91.52'	149.75'
Lot 2	11,988	80'	149.85'
Lot 3	12,814	85.45'	149.95'

- The Subject Property is located within the Northwest Sub-Area. This Sub-Area Plan recommended R-2 zoning for this property.

- The Subject Property is west of and adjacent to the unimproved, Coolidge Avenue right-of-way. The Village has no planned use for the right-of-way. The right-of-way area is 40' x 150' for a total of 0.14 acres (6,000 square feet). Given there is no need for the ROW, the Village would like to vacate the ROW to the adjacent lot. As there would be no additional building lot created, there is no composition for this area. The Plan Commission reviewed and recommended approval of the Coolidge Avenue right-of-way. Staff will bring the vacation back to the Village Council, at a future date, as there is another section of Coolidge Avenue ROW, south of the Subject Property, which could also be a part of this vacation. Both vacations would be complete prior to any certificate of occupancy being issued.

RECOMMENDATION:

Public Hearing:	Plan Commission - July 20, 2021
Residents testifying:	None.
Vote:	The Plan Commission voted unanimously to approve the requested Subdivision and Rezoning, and Staff concurs.

ACTION REQUIRED:

A motion to approve a 3-lot Subdivision and Rezoning from R-1 Single-Family Residential to R-2 Single-Family Residential at 1133 N. Grove Avenue.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion Accepting the Village of Palatine's 2021 Mid-Year Financial Review

BACKGROUND:

Staff has prepared the CY 2021 Mid-Year Financial Review for the Mayor and Council. A tremendous amount of thought and analysis goes into the formation and adoption of the Annual Budget. However, the budget process never ends. The preparation and approval of the 2021 Budget was unlike any other. A great deal of emphasis was placed on what the future held for us in the way of revenues and expenditures. The Mid-Year Review provides an opportunity to review how the assumptions of last fall are working 9 months later and sets the stage for the upcoming annual budget process.

KEY ISSUES:

The purpose of tonight's discussion is to brief the Mayor and Council where we closed 2020 and where we stood as of June 30, 2021.

- The Village ended CY 2020 with $26.2 million in fund balance (reserves). After consideration of the planned use of reserves in the 2021 budget, there is an "available" reserve balance of $26.1, broken down as follows:
  - $1.6 million - Economic Stabilization (Policy = $1.0M although Council has held at $1.6 million as pension consolidation is ongoing)
  - $360 thousand - Pension Smoothing ($180k per year for 5 years - 2 years remaining)
  - $20.7 million - Operating Reserves (4 months of operations)
  - $3.4 million - "Excess Reserves" (above and beyond policy)
    - $1.9 million resulted from CY202 Budget performance
    - $1.5 million was carryover from CY2019. The Council did not allocate those dollars at last year's mid-year review due to the uncertainty of COVID-19. Those dollars were to be used to offset losses should they occur.
- Key Revenue Indicators for 2021 on paper are pointing to revenues that are tracking slightly above budget projections, while expenditures are tracking in line or slightly better than the budget at the midpoint of the year. Although not fully known yet are the impacts on revenue from 1) the rebound from COVID-19, 2) the impact of current computer chip shortages on new automobile sales, and 3) the financial impact of any further potential restrictions due to the "delta variant". The State reports three months in arrears so the impacts of April, May and June have not been felt as of the writing of this report.
- Staff recommends holding the $3.4 million of "excess reserves" in the General Fund. We anticipate more clarity in the coming months/year as it relates to sales tax generation from auto sales and the financial impact of the "delta variant". Additionally, the impact of pension consolidation should be more measurable. Staff is also having growing concerns over decreasing capital revenue streams. We all know what has been going on with telecommunications taxes over the past 15 years. We are now concerned over the declining MFT dollars as fuel consumption decreases and that may accelerate as more electric vehicles come to market. Additionally, like we have seen efficiencies decreasing

water usage, we now are experiencing an expansion of solar energy and more efficiency in items using electricity. While this is a good environmental impact, the impact on our utility tax that funds the majority of our capital will be adversely impacted. Unfortunately, our capital expenses don't decrease. The holding of the surplus can provide a buffer over the next several years should these revenues continue to decline.

The Village can appropriate these "excess revenues" at any time. Staff will continue to monitor the above situations and advise the Village Council of any changes in our recommendations.

- When the Village Council approved the CY2021 Budget, there was $600,000 of projects, programs and personnel that were "on hold" until the mid-year review. The Council authorized the release of $100,000 for milling and paving following the review and acceptance of the audit. Based upon the strong financial performance over our first six months, it is recommended that the balance of the funds are now released.

ALTERNATIVES:

1. Receive and file the Village's 2021 Mid-Year Financial Report and concur with staff recommendation related to excess reserves and release of "hold" list.
. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends the Village Council receive and file the Village's Mid-Year Financial Report and subsequent recommendations.

ACTION REQUIRED:

Motion to receive and file the Village's 2021 Mid-Year Financial Report and authorize recommendations.

Discussion of the Village's Use of American Rescue Plan Act (ARPA) Funds

BACKGROUND:

As part of the American Rescue Plan Act (ARPA), the Federal Government empowered the Department of the Treasury to make payments to the Village from the Coronavirus Local Fiscal Recovery Fund.

The Village will receive a total of $12,012,529 in two installments of $6,006,264.50. The first installment was received in May 2021 and the second will be received in May 2022.

KEY ISSUES:

The purpose of tonight's discussion is to brief the Mayor and Council regarding the Village's initial proposed use of these ARPA funds. As these funds will be received and are eligible to be spent over a multi-year period, this "ARPA Spending Plan" will be fluid and subject to revision as circumstances warrant. All decisions related to this ARPA Spending Plan will be brought to the Mayor & Council for concurrence.

In accordance with the grant agreement, these funds must be obligated by December 31, 2024 and fully disbursed by December 31, 2026. There are very strict regulations as to the use of these funds. Targeted areas are water, sewer and broadband infrastructure and revenue replacement. However, the revenue replacement dollars are also very restricted in how they can be used. For example they cannot be used for pension contributions or debt service. The projects/uses identified by staff and ultimately approved by Council will be appropriated in 3rd Quarter Budget Adjustments.

Staff is recommending allocations in phases as we don't know the impact of the new "delta variant". The following is our recommendation:

- *Capital investments in public facilities to meet pandemic operational needs*
- $3,000,000 - Fire Station project - This project consists of:
  - Building-out north side of Station 82 (Hicks Road) to accommodate the relocation of Fire Admin offices
  - Remodeling Station 85 (Colfax) to provide for more physical spacing of the living quarters
- *Managing and treating stormwater or subsurface drainage water*
  - $1,000,000 - Creek stabilization projects to be identified through capital budget process
- *Replacing "lost" public sector revenue to support governmental services*
  - $1,350,000 - Replace Fire tower truck
  - $265,000 - Replace Police/Fire in-vehicle computer hardware
- Earmarked projects - these projects are "earmarked" and will require future appropriation
  - $1,000,000 - Supplement the Lead Service Line Replacement Program

- The remaining $5,397,529 will come through next years distribution and staff will formulate a recommendation for Council at that time. This will allow us to see how our capital revenues are performing and what other needs we have based upon the ongoing impacts of COVID.

ALTERNATIVES:

1. Concur with the currently Proposed ARPA Spending Plan.

. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends the Village Council concur with the Proposed ARPA Spending Plan.

ACTION REQUIRED:

Motion to concur with the Proposed ARPA Spending Plan.

Consider an Ordinance Amending the Village of Palatine's Calendar Year 2021 Budget (2nd Quarter Budget Adjustments)

BACKGROUND:

The Department of Finance & Operations continues to monitor Village fiscal activities through quarterly budget reviews. This is done to identify potential problem areas and take corrective action at an early stage.

KEY ISSUES:

The 2nd Quarter Budget Adjustments make a series of routine adjustments required on a quarterly basis. The adjustments are made up of:

- **$ 185,125 - Budget Increase Using New Revenue Offsets -** These adjustments increase the expenditure budget as well as the revenue budget to account for new revenues that are specifically earmarked, thus do not affect fund reserves. Major components are:
    - $ 122,725 - Public Safety Pensions
    - $ 15,600 - Public Works Seasonal

- **$ 1,396,200 - Budget Increase Using Reserves -** These adjustments increase the expenditure budget with no revenue offset, thus decrease fund reserves. Major components are:
    - $ 796,200 - TIF Surplus Rebates
    - $ 600,000 - TIF Redevelopment Agreement

These changes increase the total Village-Wide 2021 budget in the amount of **$1,581,325**.

ALTERNATIVES:

1. Approve the recommended Budget adjustments.

. Do not approve the recommended Budget adjustments.

RECOMMENDATION:

Staff recommends that the Village Council approve the 2nd Quarter Budget Adjustments.

BUDGET IMPACT:

Increase the Calendar Year 2021 Budget by **$1,581,325**.

ACTION REQUIRED:

Motion to approve the Ordinance providing for the 2nd Quarter Adjustments to the Calendar Year 2021 Budget.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion to Award a Contract for the 2021 Drainage Improvements Project

BACKGROUND:
As part of the annual budget, funding is identified for spot drainage improvements at various locations throughout the Village. The program is designed to address smaller, localized areas that experience flooding or drainage issues. As in years past, this project has been combined with the small diameter drainage program in an effort to solicit additional bidders and encompass economies of scale.

KEY ISSUES:
- On Tuesday, August 3, 2021, seven bids were received, ranging from a high of $198,025 to a low of $89,705.
- The drainage projects include improvements behind 165 to 177 East Timberlane Drive, behind 439 to 457 South Whitehall Drive, 48 North Linden Avenue, and in the Plum Grove Hills Unit 4 detention basin.
- The low responsive and responsible bidder was DeVinci Construction, Incorporated of Oak Brook, Illinois in the amount of $89,705.

ALTERNATIVES:
1. Award the contract for the 2021 Drainage Improvements Project to DeVinci Construction.
2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends the contract for the 2021 Drainage Improvements Project be awarded to DeVinci Construction.

BUDGET IMPACT:
Funds in the amount of $94,000 have been appropriated in the Sewer Fund of the 2021 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:
Motion to award a contract for the 2021 Drainage Improvements Project to DeVinci Construction, Incorporated of Oak Brook, Illinois in the amount of $89,705.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Replacing Chapter One, General Provisions, of the Code of Ordinances of the Village of Palatine

BACKGROUND: An initiative of the Village Manager's Office and the Village Clerk's Office is to review all chapters of the Code of Ordinance for any necessary updates reflecting statutory or other regulatory changes, organizational changes and other "housekeeping" type matters.

KEY ISSUES: Chapter One is the General Provisions chapter of our Code. The changes recommended properly reflect the Village officials as the Mayor and Village Council rather than the President and Board of Trustees. These are all "housekeeping" changes.

ALTERNATIVES:

1. Approve the update to Chapter One
2. Refer back to staff with comments.

RECOMMENDATION:

Staff recommends approval of an Ordinance replacing Chapter One of the Code of Ordinances in its entirety.

ACTION REQUIRED:

A motion to approve an Ordinance replacing Chapter One of the Code of Ordinances in its entirety.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Replacing Chapter Two, Administration, of the Code of Ordinances of the Village of Palatine

BACKGROUND: An initiative of the Village Manager's Office and the Village Clerk's Office is to review all chapters of the Code of Ordinance for any necessary updates reflecting statutory or other regulatory changes, organizational changes and other "housekeeping" type matters.

KEY ISSUES: Chapter Two of the Code is the Administration chapter of our Code. This chapter defines the Mayor and Council as well as all of our departments, boards and commissions and the responsibilities and authorities of the boards, commissions, departments and officials. While the overwhelming majority of the changes to this chapter are "housekeeping", there are some more notable changes. These include:

- Change all reference from President and Trustee to Mayor and Council
- Recognizes Engineering being a part of Public Works, renames IT and Finance and creates the HR Department that has existed since 2000.
- Eliminates Commissions that we haven't had for over 20 years (if at all) such as:
    - Youth Council
    - Board of Local Improvements
    - Electrical Commission
    - Environmental Commission
    - Business Development Commission
- Changes the parameters of the District Citizen Advisory Council to go from having a formal council to having the opportunity to meet
- New Village seal
- Provides clarity for Citizens Addressing Council - case law suggests that we should have a more formal policy which is included (Sec. 2-28)
- Adjusts Manager spending authority from $20,000 to $40,000 - inflation alone since last change would have it at $37,000.
- Gives Manager authority to approve warrant if Council meeting is canceled.
- Makes Finance Director the Treasurer in the absence of a Treasurer. As a side note, there is no requirement to have a separately appointed Treasurer. In some towns it is the Finance Director.
- Updates the Fire and Police Pension Boards to reflect the consolidation at state level
- Changed the ZBA and Plan Commission back to 7 members. Historically this was the number until a previous administration increased it to address quorum issues. This is not an issue now and both boards have seven current members.

ALTERNATIVES:

1. Approve the ordinance replacing Chapter Two
2. Refer back to staff with comments.

RECOMMENDATION:

Staff recommends approval of an Ordinance replacing Chapter Two of the Code of Ordinances in its entirety.

ACTION REQUIRED:

A motion to approve an Ordinance replacing Chapter Two of the Code of Ordinances in its entirety.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Deleting Chapter Fourteen and One-Half, Conveyance of Real Estate Owned by the Village, of the Code of Ordinances of the Village of Palatine

BACKGROUND: An initiative of the Village Manager's Office and the Village Clerk's Office is to review all chapters of the Code of Ordinance for any necessary updates reflecting statutory or other regulatory changes, organizational changes and other "housekeeping" type matters.

KEY ISSUES: Chapter 14 1/2 regulates the conveyance of real estate owned by the Village. The Illinois Complied Statutes provides the regulations for the conveyance of real estate by a municipality and thus, there is no need for a separate chapter of the Code of Ordinances. Deletion of this chapter will also avoid conflicts should the State amend their statutes and there then becomes a conflict with our local code.

ALTERNATIVES:

1. Approve the deletion of Chapter 14.5
2. Refer back to staff with comments.

RECOMMENDATION:

Staff recommends approval of an Ordinance deleting Chapter 14.5 of the Code of Ordinances in its entirety.

ACTION REQUIRED:

A motion to approve an Ordinance deleting Chapter 14.5of the Code of Ordinances in its entirety.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion Approving a Second Amendment to the Intergovernmental Agreement with the Inverness Golf Club for Water Service

BACKGROUND:
On May 14, 1990, the Villages of Palatine and Inverness entered into an intergovernmental agreement where Palatine agreed to supply water to the Inverness Golf Club. On September 9, 2002, the first amendment to the agreement was approved to extend water service for the construction of a snack shop. The Golf Club seeks to construct a clubhouse addition and paddle courts which requires an alteration of the water pipe serving the property and further requires an alteration of the water service agreement.

KEY ISSUES:

- An amendment to the water service agreement has been prepared to address the proposed alteration requested by the Golf Club and the Village of Inverness.
- The Village of Inverness is scheduled to review this matter in August and their approval of this second amendment is expected.

ALTERNATIVES:

1. Approve the second amendment to the intergovernmental agreement subject to the Village of Inverness approval.
2. Refer back to Staff with comments.

RECOMMENDATION:
Staff recommends approval of the second amendment to the intergovernmental agreement with the Village of Inverness and the Inverness Golf Club.

BUDGET IMPACT:
In addition to the water usage fees, the Inverness Golf Club will pay $3,000 in connection and all associated permit fees.

ACTION REQUIRED:
Motion to approve the second amendment to the intergovernmental agreement with the Village of Inverness to supply additional water to the Inverness Golf Club subject to the approval of the Village of Inverness.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms