VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

AUGUST 7, 2023

Regular Meeting **7:00 PM**

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:
Village Clerk Marg Duer, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Richard Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratzianna, IT Director Larry Schroth, Director of Finance Paul Mehring, and Director of Human Resources Pam Jackson

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES – Time: 7:01 PM

1. Village Council & Committee of the Whole - Regular Meeting - July 10, 2023 - **Accepted**

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. MAYOR'S REPORT – Time: 7:01 PM

1. Presentation of the Village of Palatine's 2023 Hometown Pride Awards **-**

   Mayor Schwantz invited Assistant Public Works Director Katie Lapid and the Beautification Commission to join him in presenting the 2023 Beautification Awards.

   Business
   3rd Brandt Financial Concepts, Jim & Carol Brandt
   2nd Emmett's Brewing Company
   1st Sikh Religious Society

   Subdivision Entrance or Cul-de-sac Island
   3rd Plum Grove Manor
   2nd Bridgeview West, Ron Warnstedt
   1st Maple Grove Homeowners Association

   Doors of Palatine
   3rd Carol & Steve MacCabe
   2nd Dave & Laura Barnett
   1st Mary Silvio

   Multi-Family Home
   3rd Shar & Jeff Bonner
   2nd Groves of Palatine HOA
   1st Sandhya Malineni

   Single Family Homes
   3rd Mary Silvio
   2nd Dave & Laura Barnett
   1st Eric & Zoe Wetzel, Anita Lee

2. As Submitted **-**

   Mayor Schwantz announced upcoming events:

   Thursday, August 10: 8PM-9:45 PM
   Outdoor Family Movie Night
   Fred P. Amphitheatre

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

TIM MILLAR, CHAIRMAN

1. Consider an Ordinance Granting a Special Use to Permit a Fence in the Front Yard at 841 N. Martin Drive **- Motion Carried by Voice Vote** (Council District: One)

   Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Special Use to permit a 6-foot solid fence to be set back 29 feet from the front property line (minimum 40 feet required) abutting Northwest Highway. Vyverberg noted that there is an additional 10 foot right of way between the sidewalk and Northwest Highway. The landscaping remains. Planning & Zoning Commission voted unanimously to approve and staff concurs.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Ordinance Granting a Setback Variation for an Accessory Structure at 849 W. Kenilworth Avenue **- Motion Carried by Voice Vote** (Council District: One)

   Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Variation to permit a detached garage to be set back 4.6 feet from the side lot line (instead of the required 5 feet). The Planning & Zoning Commission voted unanimously to approve and staff concurs.

   In response to Councilman Myslinski, Vyverberg noted the arborvitae and 6-foot solid fence along the neighbor's rear lot line.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. Consider a Motion Granting a Preliminary Planned Development for a Residential Supportive Housing Use at 1855 N. Hicks Road **- Approved by Voice Vote** (Council District: Three)

   Planning & Zoning Director Ben Vyverberg presented Housing Opportunity Development Corporation's request for Preliminary Planned Development approval to build a 6,400 square foot supportive residence for up to 12 residents and full-time support staff (Shelter, Inc.). Vyverberg explained the elevation, creek and floodplain area on the property, Zoned R-1. A detention basin is planned on the southern portion of the property.

   Construction is planned to be modular shipping containers and the area will be fenced.

   The 2011 Comprehensive Plan contemplated potential multi-family residential use in this area. This will be the first in the State of Illinois. There are 16 additional letters of support since the Planning and Zoning Commission meeting.

   After meetings with Shelter, Inc and staff, the Police Department is initially satisfied with the proposed operational controls. Staff recommends the proposed front fence setback from Hicks Road. The Village Engineer has accepted the Preliminary Engineering Plans with conditions. The Planning & Zoning Commission voted unanimously to approve.

   Councilman Millar expressed support of the need for this project and noted concern for the relatively new use of shipping containers structurally, long term. The organizations are well vetted.

   Speaking in support of the project are:

   Joyce Slavik, 515 South Benton, Palatine
   Dr. Nina Mcilree, 1323 North Ridge, Arlington Heights,
   Sister Peggy Ryan, Dominican University, River Forest

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. As Submitted **-**

   Nothing was submitted.

B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:35 PM

DOUG MYSLINSKI, CHAIRMAN

1. Consider a Motion Approving Amendment 1 to the Agreement for Right of Way Use with Level 3 Communications LLC. **- Approved by Voice Vote**

   Public Works Director Matt Barry presented the Level 3 Communications, LLC request for approval of an Amendment to Exhibit A (map of Level 3 planned fiber routes) of the 2022 Agreement for the use of Right-of Way with an updated Exhibit A, expanding underground facilities by 2,000 feet located in the Rand Road right of way and extend from the intersection at Rand and Dundee Roads to the Wal-Mart facility. All other terms and conditions of the Agreement remain unchanged.

   Staff recommends authorizing the Village Manager to execute Amendment 1 to the agreement for use of right of way with Level 3 Communications, LLC, which has been certified by the Illinois Commerce Commission to provide telecommunication services by the Public Utilities Act.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted **-**

   Nothing was submitted.

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:36 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:36 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:36 PM

BRAD HELMS, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:36 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:36 PM

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider a Motion to Approve 2023 Warrant #15 **- Approved**

2. Consider an Ordinance Granting a Special Use to Permit a Fence in the Front Yard at 841 N. Martin Drive **- Approved** (Council District: One)

   Ordinance #O-85-23

3. Consider an Ordinance Granting a Setback Variation for an Accessory Structure at 849 W. Kenilworth Avenue **- Approved** (Council District: One)

   Ordinance #O-86-23

4. Consider a Motion Granting a Preliminary Planned Development for a Residential Supportive Housing Use at 1855 N. Hicks Road **- Approved** (Council District: Three)

5. Consider a Motion Approving Amendment 1 to the Agreement for Right of Way Use with Level 3 Communications LLC. **- Approved**

6. Consider an Ordinance Decreasing the Number of Class D Liquor Licenses by One for Pink's Shrimp, 773 N. Quentin Road **- Approved** (Council District: One)

   Ordinance #O-87-23

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:37 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

   No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:37 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

   No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:37 PM

BRAD HELMS, CHAIRMAN

1. As Submitted **-**

   No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:37 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

   No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:37 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:37 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

No Report

X. REPORTS OF THE VILLAGE OFFICERS – Time: 7:38 PM

A. VILLAGE MANAGER

1. As Submitted **-**

No Report

B. VILLAGE CLERK – Time: 7:38 PM

1. As Submitted **-**

No Report

C. VILLAGE ATTORNEY

1. As Submitted **-**

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII. ADJOURNMENT – Time: 7:38 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Submitted by:

Margaret R. Duer
Village Clerk

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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

JULY 10, 2023

Regular Meeting **7:00 PM**

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Absent	

Also Present:
Village Clerk Marg Duer, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Richard Veenstra, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratzianna, IT Director Larry Schroth, Director of Finance Paul Mehring, and Director of Human Resources Pam Jackson

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

1. Village Council & Committee of the Whole - Special Meeting - June 12, 2023 - **Accepted**

2. Village Council & Committee of the Whole - Regular Meeting - June 12, 2023 - **Accepted**

IV. MAYOR'S REPORT

1. As Submitted **-**

Mayor Schwantz announced upcoming events:

Wednesday, July 13: 3:30-6:00 PM
Palatine Township Senior Center's 50th Anniversary Summertime Bash
Palatine Township Senior Center

Saturday, July 22: 9:00 AM-12:00 PM
SWANCC Document Destruction Event
Palatine High School

The Village of Palatine's Beautification Commission is accepting nominations for the 2022 Hometown Pride Awards. Nominations must be received by Friday, July 21. Visit Palatine.il.us for more information.

Mayor Schwantz announced that two proclamations have been executed and are on file recognizing Constitution Week and Payroll Week.

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:01 PM

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:01 PM

TIM MILLAR, CHAIRMAN

1. Consider an Ordinance Granting a Special Use to Permit a Fence in a Side Yard Abutting a Street at 1036 W. Hunting Drive **- Motion Carried by Roll Call** (Council District: Two)

Planning & Zoning Director Ben Vyverberg recommended approving the 1036 W. Hunting Drive homeowner's request for a Special Use to install a 6-foot tall solid vinyl fence in the rear side yard abutting Raven Lane, with a 12-foot setback with landscaping from the side property line (20-foot minimum setback by Code). The Planning & Zoning Commission unanimously recommended approval.

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

Councilman Millar questioned the 12-foot setback in sections where it should be 20-feet to be similar to others in the neighborhood.

Dennis Dwyer, 1032 W. Raven, neighbor, objector, withdrew the objection based on the agreement for the clay color of the fence.

Mayor Schwantz noted that the color of the fence is part of the record tonight, but it is beyond the purview of the Council to dictate color of fencing.

Jerome Pinderski, Jr, 115 W. Colfax, representing Dennis Dwyer, expressed the objector's position, noting that the fence is just 6 inches off Dwyer's property line and asked that there be continuity in the future, that the neutral appearance be maintained since it is a Special Use. Vyverberg agreed the Special Use would include the location and description. Vyverberg stated a change of color in the future would not require Council approval. Color is outside the Special Use.

Councilman Millar stated this item will be removed from the Consent Agenda and reported out in Standing Committee where a condition on color can be considered.

Councilman Kozlowski opposed, noting the variety of colors that could be considered "clay."

RESULT:	**MOTION CARRIED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

2. Consider an Ordinance Granting a Special Use to Permit a Fence in the Side Yard Abutting a Street, Where the Side Yard Abutting the Street Abuts the Front Yard of an Adjacent Lot, at 1507 E. Gloria Drive **- Motion Carried by Voice Vote** (Council District: Five)

   Planning & Zoning Director Ben Vyverberg recommended approving a Special Use to permit a 4-foot-tall picket fence to be set 5 feet off the side-yard property line along Richards Drive, (minimum required 20-foot setback). The fence will be approximately 10 feet from the neighbor's driveway at 124 S. Richards Drive. The property owner is not proposing landscaping. The Planning & Zoning Commission voted 7-1 to approve

   Councilman Kozlowski noted that every corner in this neighborhood has fencing. Vyverberg added the petitioner is not planning landscaping.

   Councilman Millar noted that this is not the traditional picket fence; it is more solid than it is open.

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

3. Consider an Ordinance Granting a Variation to Permit a Circular Driveway at 1170 W. Illinois Avenue **- Motion Carried by Voice Vote** (Council District: Two)

   Planning & Zoning Director Ben Vyverberg presented the 1170 W. Illinois homeowner's request for a Variation to permit a 50-foot wide circular driveway (maximum permitted 30-foot driveway width). The circular drive with two curb cuts on Illinois Avenue, is necessitated by the high traffic volume from Fremd and Hunting Ridge schools. The Planning & Zoning Commission unanimously recommended approval.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

4. 1170 E. Dundee Rd.

The motion was to approve Items A. and B.

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for a Special Use to permit a banquet facility with food, liquor and live entertainment at 1170 E. Dundee. Security will be provided, adhering to Palatine Police Department guidelines. The Planning & Zoning Commission unanimously recommended approval and staff concurs with a 6-month review.

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

A. Consider an Ordinance Granting a Special Use to Permit a Banquet Facility at 1170 E. Dundee Road **- Approved** (Council District: Four)

B. Consider an Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses for Saahar Group, Inc. d/b/a Cosmopolitan Eventos Located at 1170 E. Dundee Road **- Approved** (Council District: Four)

5. As Submitted **-**

   Nothing was submitted.

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

B. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:25 PM

GREG SOLBERG, CHAIRMAN

1. Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for the 2nd Annual St. Thomas of Villanova Parish Picnic on Saturday, August 5, 2023 **- Approved by Voice Vote** (Council District: Four)

   Deputy Village Manager Hadley Skeffington-Vos presented the request for a waiver of the sound ordinance for the second annual St. Thomas of Villanova picnic on Saturday, August 5, from 11 AM to 10 PM at 1141 E. Anderson Drive.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

2. As Submitted **-**

   Nothing was submitted.

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:26 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. Consider a Motion to Award a Contract for Electronic Data Management Consulting with OPG-3 **- Approved by Voice Vote**

   IT Director Larry Schroth recommended the reallocation of funds from Laserfiche Interface to EDM Strategic Plan and to use those funds for a contract with OPG-3 for consulting services.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

2. As Submitted **-**

   Nothing was submitted.

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

D. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:28 PM

BRAD HELMS, CHAIRMAN

In the absence of Chairman Helms, Vice-Chairman Millar opened the Community & Economic Development Committee Meeting

1. Consider an Ordinance Approving the Village of Palatine's 2023 CDBG Action Plan **- Motion Carried by Voice Vote**

   Deputy Village Manager Hadley Skeffington-Vos reported no public comments were submitted during the 30-day public comment period, and recommended approval of an Ordinance adopting the Village of Palatine's CDBG 2023 Action Plan.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

2. As Submitted **-**

   Nothing was submitted.

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:29 PM

DOUG MYSLINSKI, CHAIRMAN

1. Consider a Motion to Award a Contract for the Palatine Road Sanitary Sewer Replacement Project **- Approved by Voice Vote** (Council District: Two)

   Public Works Director Matt Barry reported that 135 feet of sanitary sewer in the rear yards of 619 to 635 West Palatine Road has been identified for replacement due to the failing pipe structure. Four bids were received and staff recommends awarding the contract to the low responsible bidder, Concept Plumbing, Incorporated, Palatine, Illinois in the amount of $76,025.50. Funds are available from the Community Development Block Grant Program for this work.

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

2. As Submitted **-**

   Nothing was submitted.

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

F. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:30 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:30 PM

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

With Item 2 removed, the motion is to approve Items 1 and 3-12.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

1. Consider a Motion to Approve 2023 Warrant # 13 **- Approved**

2. Consider an Ordinance Granting a Special Use to Permit a Fence in a Side Yard Abutting a Street at 1036 W. Hunting Drive **- Approved** (Council District: Two)

   This item was removed from the Consent Agenda to be heard at the Police Policy and Code Services Standing Committee.

3. Consider an Ordinance Granting a Special Use to Permit a Fence in the Side Yard Abutting a Street, Where the Side Yard Abutting the Street Abuts the Front Yard of an Adjacent Lot, at 1507 E. Gloria Drive **- Approved** (Council District: Five)

   Ordinance #O-79-23

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

4. Consider an Ordinance Granting a Variation to Permit a Circular Driveway at 1170 W. Illinois Avenue **- Approved** (Council District: Two)

   Ordinance #O-80-23

5. Consider an Ordinance Granting a Special Use to Permit a Banquet Facility at 1170 E. Dundee Road **- Approved** (Council District: Four)

   Ordinance #O-81-23

6. Consider an Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses for Saahar Group, Inc. d/b/a Cosmopolitan Eventos Located at 1170 E. Dundee Road **- Approved** (Council District: Four)

   Ordinance #O-82-23

7. Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for the 2nd Annual St. Thomas of Villanova Parish Picnic on Saturday, August 5, 2023 **- Approved** (Council District: Four)

8. Consider a Motion to Award a Contract for Electronic Data Management Consulting with OPG-3 **- Approved**

9. Consider an Ordinance Approving the Village of Palatine's 2023 CDBG Action Plan **- Approved**

   Ordinance #O-83-23

10. Consider a Motion to Award a Contract for the Palatine Road Sanitary Sewer Replacement Project **- Approved** (Council District: Two)

11. Consider a Motion to Amend the 2023 Fee Schedule Supplement of the Village of Palatine's Code of Ordinances **- Approved**

12. Consider a Resolution Releasing the Grove Avenue Resubdivision Security Deposit **- Adopted by Roll Call** (Council District: One)

    Resolution #R-21-23

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

   No Report

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

B. BUSINESS FINANCE & BUDGET COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

   No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

BRAD HELMS, CHAIRMAN

In the absence of Chairman Helms, Vice-chairman Millar opened the Community & Economic Development Committee Meeting

1. As Submitted **-**

   No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:31 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

   No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:31 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:31 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **- Motion Carried by Roll Call**

   Councilman Millar brought forward Item 2 from the Consent Agenda regarding the Special Use for a fence at 1036 W. Hunting Drive.

   Councilman Myslinski, seconded by Councilman Millar, moved to amend the Special Use by adding a condition to maintain the original clay color as already agreed upon, for the fence. Upon Roll Call, this motion failed:

   No: Councilmen Lamerand, Solberg, Kozlowski
   Aye: Councilmen Millar, Myslinski
   Absent: Councilman Helms

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

Councilman Solberg stated color is not in the purview of the Council. The initial fence is going to be clay, but if replaced, it is not the Council's power to determine.

Councilman Lamerand, seconded by Councilman Kozlowski, offered a substitute motion to approve the Special Use request in its original form. Unanimous approval.

Ordinance #O-84-23

RESULT:	**MOTION CARRIED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER – Time: 7:37 PM

1. As Submitted -

No Report

B. VILLAGE CLERK – Time: 7:37 PM

1. As Submitted -

No Report

C. VILLAGE ATTORNEY – Time: 7:37 PM

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

XII. RECOGNITION OF AUDIENCE – Time: 7:37 PM
No one came forward.

XIII.ADJOURNMENT – Time: 7:37 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

Submitted by:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Jul 10, 2023 7:00 PM (APPROVAL OF MINUTES)

Presentation of the Village of Palatine's 2023 Hometown Pride Awards

BACKGROUND

For the past thirty years, the Village of Palatine has conducted a program designed to recognize the efforts of individuals, businesses, and organizations that have beautified their surroundings for the pleasure of our community. Once again, the 'Hometown Pride Award' program was conducted in 2023.

KEY ISSUES

Fifty-nine nominations were received this year. Judges for the contest are members of the Village's Beautification Commission. Each entry was reviewed by the judges and the final recommendations were as follows:

Single-Family:
1st Place: 708 N. Coolidge Avenue - Anita Lee
2nd Place: 712 S. White Willow Bay - Dave and Laura Barnett
3rd Place: 177 S. Arlene Avenue - Mary Silvio

Business
1st Place: Sikh Religious Society
2nd Place: Emmett's Brewing Company
3rd Place: Brandt Financial

Multi-Family:
1st Place: 11 N. Rose Street - Sandhya Malineni
2nd Place: Groves of Palatine
3rd Place: 36 W. Fern Court - Jeff and Shar Bonner

Subdivision Entrance or Cul-De-Sac Island:
1st Place: Maple Grove Homeowners Association
2nd Place: Bridge View West Homeowners Association
3rd Place: Plum Grove Manor

'Doors' of Palatine:
1st Place: 177 S. Arlene Avenue - Mary Silvio
2nd Place: 712 S. White Willow Bay - Dave and Laura Barnett
3rd Place: 1065 S. Brockway Street - Carol and Steve MacCabe

ALTERNATIVES

1. Present the 2023 Hometown Pride Awards.
2. Refer back to the Beautification Commission.

RECOMMENDATION

The Beautification Commission recommends the awards be presented to the selected winners.

REQUIRED ACTION

Presentation of the 2023 Hometown Pride Awards.

ATTACHMENTS:

- 2023 Hometown Pride Award Presentation

Village of Palatine

2023 Hometown Pride Awards

Awards in five categories:

- Business
- Subdivision or Cul-de-Sac Island
- Doors of Palatine
- Multi Family Home
- Single Family Home

Business • 3rd Place
Brandt Financial

Business • 2nd Place
Emmett's Brewing Company

Business • 1st Place
Sikh Religious Society

Subdivision or Cul-De-Sac Island • 3rd Place
Plum Grove Manor

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

Subdivision or Cul-De-Sac Island • 2nd Place
Bridge View West Homeowners Association

Subdivision or Cul-De-Sac Island • 1st Place
Maple Grove Homeowners Association

Doors of Palatine • 3rd Place
1065 S. Brockway St. • Carol & Steve MacCabe

Doors of Palatine • 2nd Place
712 S. White Willow Bay • Dave & Laura Barnett

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

Doors of Palatine • 1st Place
177 S. Arlene Av. • Mary Silvio

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

Multi Family Home • 3rd Place
36 W. Fern Ct. • Jeff & Shar Bonner

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

Multi Family • 2nd Place
Groves of Palatine

Multi Family Home • 1st Place
11 N. Rose St. • Sandhya Malineni

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

Single Family Home • 3rd Place
177 S. Arlene Av. • Mary Silvio

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

Single Family Home • 2nd Place
712 S. White Willow Bay • Dave & Laura Barnett

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

Single Family Home • 1st Place
708 N. Coolidge Av. • Anita Lee

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

2023 Hometown Pride Awards

The Village of Palatine

and

Beautification Commission

thank you for keeping Palatine beautiful!

Attachment: 2023 Hometown Pride Award Presentation (2023 Hometown Pride Awards)

Consider an Ordinance Granting a Special Use to Permit a Fence in the Front Yard at 841 N. Martin Drive

BACKGROUND:
The Petitioner is proposing to install a 6-foot tall solid fence, which would be set back approximately 29 feet from the front property line abutting Northwest Highway. Therefore, the Petitioner is requesting approval of the following:

Special Use to permit a fence in the front yard.

KEY ISSUES:

- The Subject Property, zoned R-1 Single-Family Residential, is located at the northeast corner of Martin Drive and Northwest Highway. The minimum required front yard setback is 40 feet. The Petitioner is proposing to install a 6-foot-tall solid fence in the required front yard to be set back approximately 29 feet from the front property line.
- While the house faces Martin Drive, per code, the front yard is the narrowest lot frontage abutting a street, which is along Northwest Highway. There is significant existing landscaping between the proposed fence and Northwest Highway. In addition, the abutting property to the east is vacant and, with the fence being setback 29-feet, there should not be any line-of-sight issues if the property were to be developed.
- The proposed fence does meet the required setback for corner side yard abutting a street (Martin Drive) at 40 feet.
- In addition to the proposed 29-foot setback, there is also approximately 10 feet of parkway between the existing sidewalk in the Northwest Highway right-of-way and the Subject Property's front lot line.
- The home at 840 N. Martin Drive (located at the northwest corner of Martin Drive and Northwest Highway) has a non-conforming building setback from the front (Northwest Highway) property line of 33 feet, while 40 feet is required.

ALTERNATIVES:

1. Approve the Special Use to permit a fence in the front yard.
2. Do not approve the Special Use to permit a fence in the front yard.

RECOMMENDATION:

Public Hearing**:**	PZC meeting on July 25, 2023.
Residents testifying:	None.
Vote:	The PZC voted unanimously to approve a Special Use to permit a fence in the front yard and Staff Concurs.

ACTION REQUIRED:
A motion to approve the ordinance granting a Special Use to permit a fence in the front yard at 841 N. Martin Drive.

ATTACHMENTS:

- Aerial Map
- ORD SU 841 N Martin Dr

- EXHIBIT - Site Plan
- EXHIBIT - Fence Elevation
- PZC Packet 7-25-23
- Draft PZC Minutes

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

GISConsortium

841 N Martin Drive

Attachment: Aerial Map (2023-70 : 841 N Martin Drive - SU Fence)

0 200 400 ft

Print Date: 7/12/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE
841 N MARTIN DRIVE

WHEREAS, pursuant to a petition and public hearing on July 25, 2023, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings, relative to a request for a Special Use to permit a fence to be located in the front yard, pursuant to Section 6.03 (b) (6) (b) of the Village of Palatine Zoning Ordinance, on the following legally described property:

LOT IN BLOCK 6 IN THE LAKE PARK ESTATES, A SUBDIVISION OF THE WEST HALF (1/2) OF THE SOUTHWEST QUARTER (1/4) (EXCEPT THE EAST 100 FEET THEREOF) OF SECTION 10, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

Commonly known as 841 N. Martin Drive

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Special Use to permit a fence to be located in the front yard, pursuant to Section 6.03 (b) (6) (b) of the Village of Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. **The Special Use shall substantially conform to the site plan and fence elevation submitted by the Petitioner, Anthony Cinquegrani submitted 06/27/2023, except as said plans may be changed to conform to the Village Code of Ordinances.**

Attachment: ORD SU 841 N Martin Dr (2023-70 : 841 N Martin Drive - SU Fence)

2. **The existing landscaping between the proposed fence and the front lot line shall be maintained.**

SECTION 2: **That a copy of the public notice be attached hereto and form a part of this ordinance.**

SECTION 3: **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

PASSED: This _____day of _____, 2023

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2023

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this

_____day of _____, 2023

_____
Village Clerk

Attachment: ORD SU 841 N Martin Dr (2023-70 : 841 N Martin Drive - SU Fence)

570 E. NORTHWEST HWY.
DES PLAINES, ILLINOIS 60016
(708) 699-0018

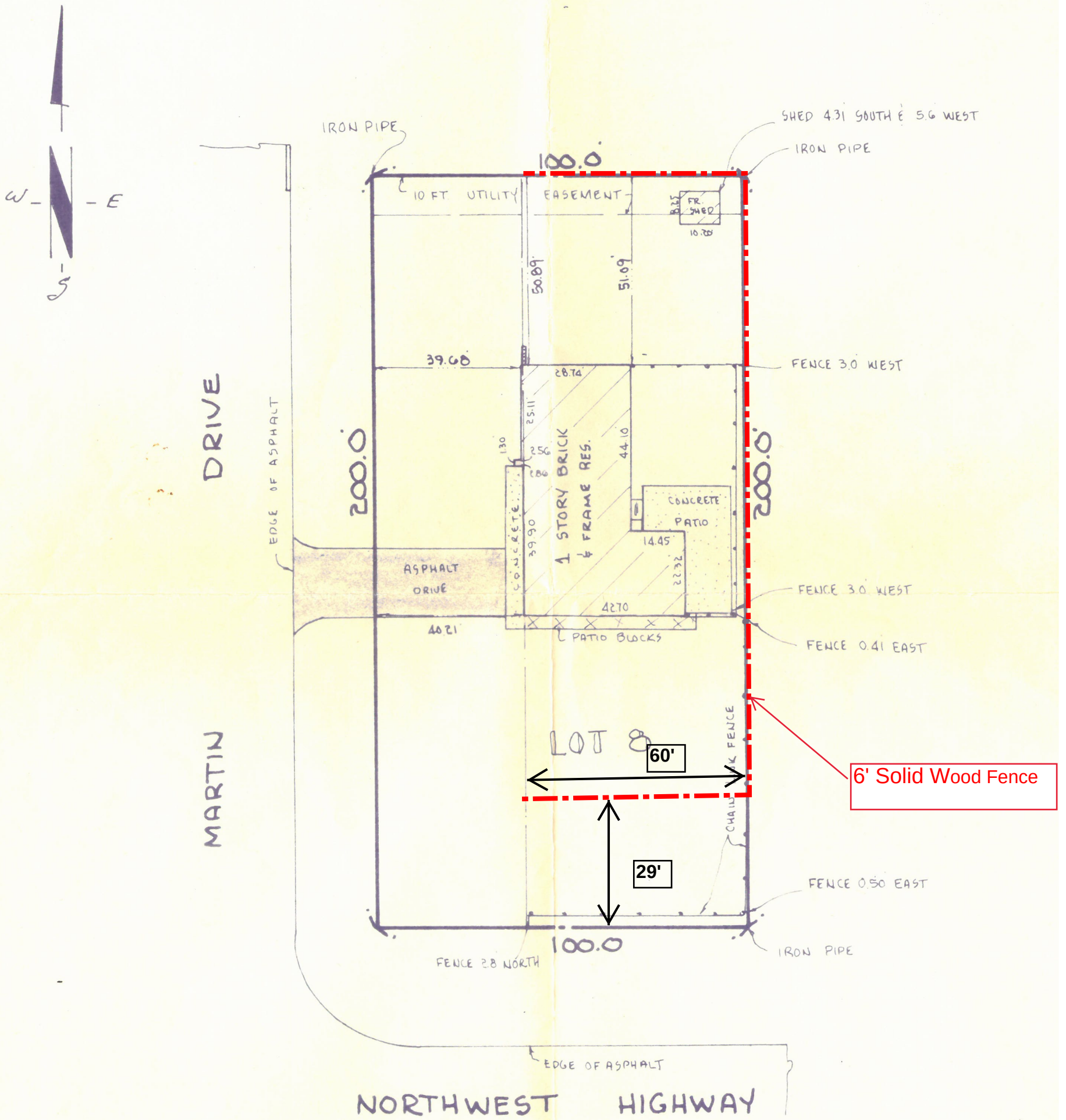
R. W. STANLEY & ASSOCIATES
ILLINOIS REGISTERED LAND SURVEYORS

PHONE (708) 699-0018

PLAT OF SURVEY

Lot 8 in Block 6 in Lake Park Estates, a Subdivision of the West Half (½) of the Southwest Quarter (¼) (except the East 100 feet thereof) of Section 10, Township 42 North, Range 10, East of the Third Principal Meridian, in Cook County, Illinois.

More commonly known as: 841 Martin Drive, Palatine, Illinois



Scale: 1 Inch equals 30 feet
Ordered by STEPHAN DELANTY, ATTORNEY
Order number 90-1366

Note:
Compare the description on this plat with your deed, abstract, or certificate of title, also compare all points before building by same and report any difference at once. For building line and other restrictions not shown hereon, refer to your abstract, deed, contract, or zoning ordinance.

REGISTERED LAND SURVEYOR * RONALD W. STANLEY 35-002723 * ILLINOIS

State of Illinois)
County of Cook) S.S.

I, Ronald W. Stanley, hereby certify that the above described property has been surveyed under my sup... and that the plat hereon drawn is a correct represent... said survey.

Dimensions are shown in feet and decimal parts t... and are corrected to a temperature of 62° Fahrenhei...

Des Plaines, Illinois MAY 11, 19...

Ronald W. Stanley
Illinois Registered Land Surveyor

534776

Attachment: EXHIBIT - Site Plan (2023-70 : 841 N Martin Drive - SU Fence)

Fence Elevation for 841 N Martin Drive

Attachment: EXHIBIT - Fence Elevation (2023-70 : 841 N Martin Drive - SU Fence)

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Planning and Zoning Commission

SCHEDULED 07/25/23 07:00 PM

STAFF REPORT (ID # 8490)

841 N Martin Drive

TO: Palatine Planning and Zoning Commission
Jan Wood, Chair

FROM: Lyn Bremanis

PETITIONER: Anthony Cinquegrani

PLAN NUMBER: SU-000054-2023

ADDRESS: 841 N. Martin Drive

PROPOSAL:
Special Use to permit a fence in the front yard.

LOCATION:	841 N Martin Drive District 1 (Millar)	**CURRENT ZONING:**	R-1 Single Family Residential

SURROUNDING CONDITIONS:

North:	Outside Village Boundaries - unincorporated Cook County (Single Family Residential)
South	R-2 Single Family Residential
East:	Outside Village Boundaries - unincorporated Cook County (Single Family Residential)
West:	R-1 Single Family Residential

BACKGROUND:
The Petitioner is proposing to install a 6-foot tall solid fence, which would be set back approximately 29 feet from the front property line abutting W. Northwest Highway. Therefore, the Petitioner is requesting:

Special Use to permit a fence in the front yard.

SITE ANALYSIS:

- The Subject Property is zoned R-1 Single-Family and located on the corner of N. Martin Drive and W. Northwest Highway. The minimum required front yard setback is 40 feet. The Petitioner is proposing to install a 6-foot tall solid fence in the required front yard to be set back approximately 29 feet from the front property line.

Attachment: PZC Packet 7-25-23 (2023-70 : 841 N Martin Drive - SU Fence)

- While the house faces Martin Drive, per code, the front yard is the narrowest lot frontage abutting a street, which is Northwest Highway. There is significant existing landscaping between the proposed fence and Northwest Highway. In addition, the abutting property to the east is vacant and, with the fence being setback 29-feet, there should not be any line of sight issues if the property were to be developed.
- The proposed fence does meet the required setback for corner side yard abutting a street (N. Martin Drive) at 40 feet. In addition to the proposed 29-foot setback, there is also approximately 10 feet of additional IDOT right of way in front of the property line and on the north side of the sidewalk.

DEPARTMENTAL REVIEWS:

Community Services	No Issues Identified
Engineering	No Issues Identified
Environmental Health	N/A
Fire Prevention	N/A
Public Works	N/A
Police	N/A

STANDARDS FOR SPECIAL USE: Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2), (3), and (5) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

(5) With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:
i. Will not destroy existing vistas in the area;
ii. Will enhance the appearance of the homes and the streets in the area; and
iii. Will not detract from the overall appearance of the community; or
b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

STAFF RECOMMENDATION:

The Petitioner is requesting to construct a 6-foot solid fence to be set back approximately 29 feet off the front lot line along Northwest Highway. There is significant,

Attachment: PZC Packet 7-25-23 (2023-70 : 841 N Martin Drive - SU Fence)

and dense, landscaping that presently exists in the front yard, and the proposed fence would be located behind said landscaping. In addition, the house is situated facing Martin Drive therefore the required front yard functions as a side yard. Given the proposed 29-foot setback, landscaping, and location along a busy roadway the fence should not have a negative impact on surrounding properties. Therefore, Staff recommends approval of the Special Use subject to the following conditions:

1. The Special Use shall substantially conform to the site plan and fence elevation submitted by the Petitioner, Anthony Cinquegrani submitted 06/27/2023, except as said plans may be changed to conform to the Village Code of Ordinances.
2. The existing landscaping between the proposed fence and the front lot line shall be maintained..

ATTACHMENTS:

- Aerial Map
- Application
- Site Plan
- Fence Elevation
- Public Notice

Attachment: PZC Packet 7-25-23 (2023-70 : 841 N Martin Drive - SU Fence)

GISConsortium

841 N Martin Drive

0 200 400 ft

Print Date: 7/12/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and th

Attachment: Aerial Map (841 N Martin Drive - SU Fence)

VILLAGE OF PALATINE

SPECIAL USE APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

ANTHONY Cinquegrani

Business Name (if applicable)

Subject Property Address

841 N. Martin Drive

Please provide a description of your proposed request:

Cedar 6 ft fence that includes lawn and is a barrier from NW Hwy (sight and sound)

Petitioner Justification

Special Uses shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That use deemed necessary for the public convenience at that location. Explain:

N/A

The use is designed, located, and proposed to be operated that the public health, safety, welfare will be protected. Explain:

There are many fences already along NW Hwy nearby.

The use will not cause substantial injury to nearby property values. Explain:

There are many fences already along NW Hwy nearby.

Attachment: PZC Packet 7-25-23 (2023-70 : 841 N Martin Drive - SU Fence)

In order to supplement the above standards, the Planning and Zoning Commission may also consider the following:

With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

i. Will not destroy existing vistas in the area;

ii. Will enhance the appearance of the homes and the streets in the area; and

iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

The fence will be located behind existing dense landscaping and should have no effect. The fence will also further buffer home from Northwest Highway.

Attachment: PZC Packet 7-25-23 (2023-70 : 841 N Martin Drive - SU Fence)

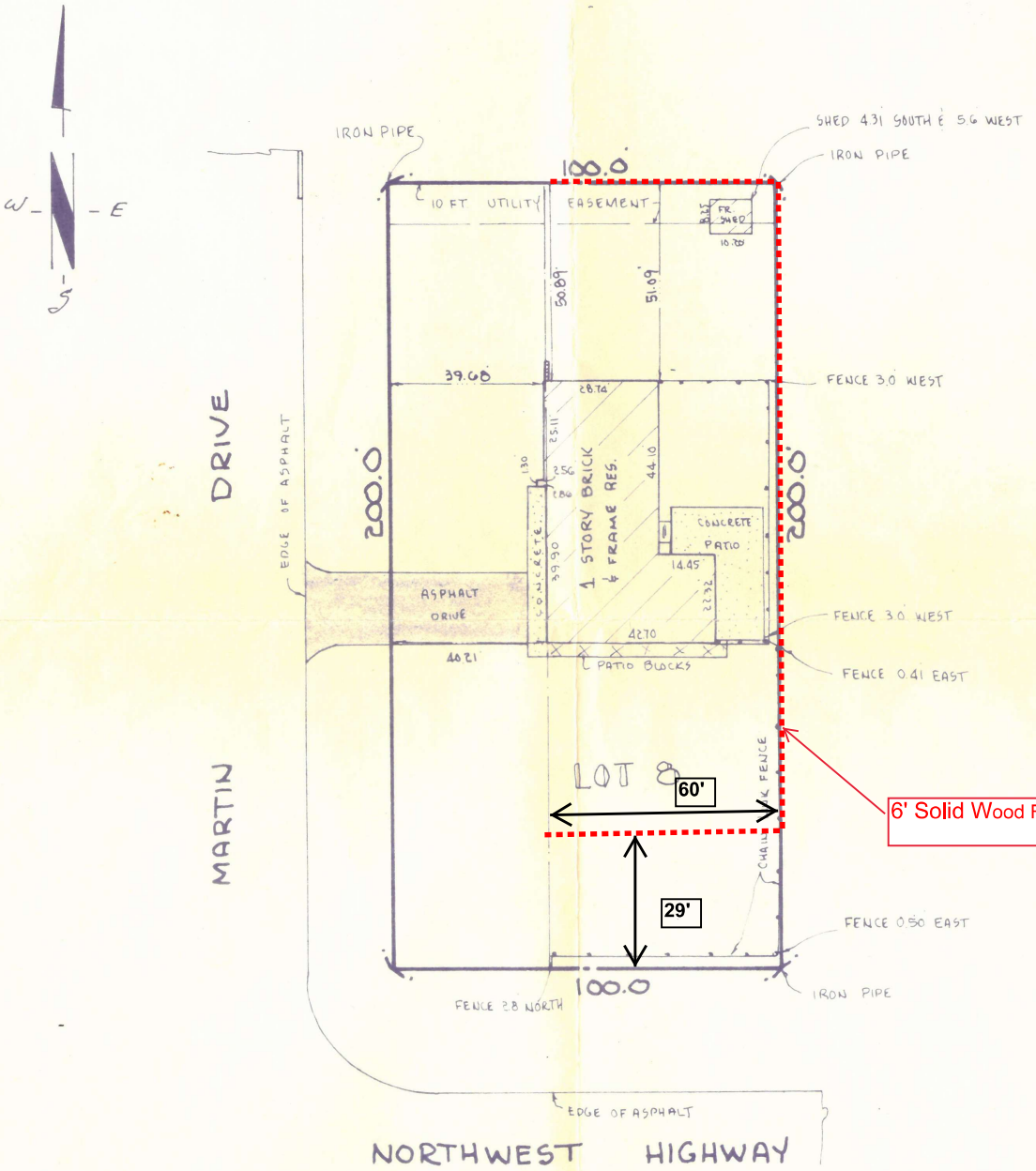
570 E. NORTHWEST HWY.
DES PLAINES, ILLINOIS 60016
(708) 699-0018

R. W. STANLEY & ASSOCIATES
ILLINOIS REGISTERED LAND SURVEYORS

PLAT OF SURVEY

Lot 8 in Block 6 in Lake Park Estates, a Subdivision of the West Half (½) of the Southwest Quarter (¼) (except the East 100 feet thereof) of Section 10, Township 42 North, Range 10, East of the Third Principal Meridian, in Cook County, Illinois.

More commonly known as: 841 Martin Drive, Palatine, Illinois



Scale: 1 Inch equals 30 feet
Ordered by STEPHAN DELANTY, ATTORNEY
Order number 90-1366

Note:
Compare the description on this plat with your deed, abstract, or certificate of title, also compare all points before building by same and report any difference at once. For building line and other restrictions not shown hereon, refer to your abstract, deed, contract, or zoning ordinance.

State of Illinois)
County of Cook) S.S.

I, Ronald W. Stanley, hereby certify that the above described property has been surveyed under my sup and that the plat hereon drawn is a correct represent said survey.

Dimensions are shown in feet and decimal parts t and are corrected to a temperature of 62° Fahrenhe

Des Plaines, Illinois MAY 11 19 90

Ronald W. Stanley
Illinois Registered Land Surveyor

REGISTERED LAND SURVEYOR RONALD W. STANLEY 35-002728 ILLINOIS

534776

Attachment: PZC Packet 7-25-23 (2023-70 : 841 N Martin Drive - SU Fence)

Attachment: Site Plan (841 N Martin Drive - SU Fence)

Fence Elevation for 841 N Martin Drive

Attachment: PZC Packet 7-25-23 (2023-70 : 841 N Martin Drive - SU Fence)

PUBLIC NOTICE
A Public Hearing will be held before the Village of Palatine Planning and Zoning Commission on Tuesday, July 25, 2023 at 7 PM, in the Village Council Chambers in Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:
Special Use to permit a fence in the front yard.
The property is commonly known as 841 N Martin Drive.
The Petitioner is proposing to install a 6-foot tall solid fence, which would be set back approximately 29 feet from the front property line abutting W. Northwest Highway.
The above petition has been filed by Anthony Cinquegrani and is available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: SU-000054-2023
VILLAGE OF PALATINE
Jan Wood, Chair,
Palatine, Planning and Zoning Commission
DATED: This 10th day of July 2023
Published in Daily Herald July 10, 2023 (4602516)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Northwest Suburbs
Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Northwest Suburbs DAILY HERALD**. That said **Northwest Suburl DAILY HERALD** is a secular newspaper, published in Arlington Heights, Cook County, State of Illinois, and has been in general circulation daily throughout Cook County, continuously for more than 50 weeks prior to the fi Publication of the attached notice, and a newspaper as defined by 715 ILCS 5

I further certify that the **Northwest Suburbs DAILY HERALD** is a newspa as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That notice of which the annexed printed slip is a true copy,
was published 07/10/2023
in said **Northwest Suburbs DAILY HERALD**. This notice was also placed a statewide public notice website as required by 5 ILCS 5/2.1.

BY _____
Designee of the Publisher of the Daily Herald

Control # 4602516

PADDOCK PUBLICATIONS, INC. Corporate SEAL ILLINOIS

Attachment: PZC Packet 7-25-23 (2023-70 : 841 N Martin Drive - SU Fence)

3. 841 N Martin Drive

Notice was published in the Daily Herald on July 6, 2023 and mailed to the owners of the surrounding properties.

Petitioner's Exhibits:

1. Application for Special Use
2. Proof of Ownership
3. Site Plan
4. Fence Elevations
5. Public Notice

Ms. Bremanis gave a brief outline of the request explaining the petitioner is proposing to install a 6-foot tall solid fence, which would be set back approximately 29 feet from the front property line abutting W. Northwest Highway. Therefore, the petitioner is requesting:

- Special Use to permit a fence in the front yard.

Sworn in petitioner: Mr. Anthony Cinquegrani 841 N Martin Drive
Mr. Cinquegrani explained he wants to put a 6ft cedar fence along his property that abuts Northwest Highway with a setback of 25ft to provide a site and sound barrier from traffic. He stated he spoke to the neighbor at 840 N Martin Drive who has no objection. He referred to the aerial slide stated they and the other 3 properties along Northwest Highway were annexed in the 90's and are surrounded by unincorporated. Mr. Cinquegrani stated the front of his house faces Martin Drive so they would consider Northwest the side yard but the Village considers it their front yard. He stated someone purchased the lot behind them and there is talk to put townhomes but not sure if that's possible but just in case he wants a fence. He explained it will be a u-shaped fence referring to site plan slide to show location.

Commissioner Cavanaugh asked if the setback is 29ft or 25ft.
Mr. Cinquegrani stated 29ft.

Commissioner Kolososki asked if they are keeping the trees.
Mr. Cinquegrani answered yes.

Commissioner Bettenhausen asked about the chain link fence on the plat of survey.
Mr. Cinquegrani stated they took down in because it was a disarray and in middle of the trees.

Ms. Bremanis gave a brief overview stating the property is zoned R1 which gives the 40ft setback. She spoke to the vacant property to the East pointing out that

Attachment: Draft PZC Minutes (2023-70 : 841 N Martin Drive - SU Fence)

even if it is developed later down road the fence the fence would be setback 29ft so staff does not see any line of site issues even for future construction. She stated Community Services and Engineering have reviewed and had no issues. Ms. Bremanis referred to existing conditions slide to show location of fence and the existing landscaping.

STAFF RECOMMENDATION:

The Petitioner is requesting to construct a 6-foot solid fence to be set back approximately 29 feet off the front lot line along Northwest Highway. There is significant, and dense, landscaping that presently exists in the front yard, and the proposed fence would be located behind said landscaping. In addition, the house is situated facing Martin Drive therefore the required front yard functions as a side yard. Given the proposed 29-foot setback, landscaping, and location along a busy roadway the fence should not have a negative impact on surrounding properties. Therefore, Staff recommends approval of the Special Use subject to the following conditions:

1. The Special Use shall substantially conform to the site plan and fence elevation submitted by the Petitioner, Anthony Cinquegrani submitted 06/27/2023, except as said plans may be changed to conform to the Village Code of Ordinances.
2. The existing landscaping between the proposed fence and the front lot line shall be maintained.

There were no further questions. The public hearing was closed.

Commissioner Cavanaugh made a motion to approve subject staff's conditions; seconded by Commissioner Bettenhausen

DELIBERATIONS:

Commissioner Cavanaugh stated it meets the standards and won't be visible because of landscaping. He stated it won't change any vistas or aesthetics of area.

Commissioner Friedman stated he had concerns about impact of developing neighboring properties but staff addressed and has no issues.

Ms. Bremanis referred to the site plan to show the small area that requires relief.

Chairman Wood agreed with Commissioner Friedman but property is vacant and it doesn't seem to cause a problem with public health safety and welfare and no injury to surrounding areas. She stated the standards have been met.

Ms. Wood summarized that this request has met the standards and was unanimously approved by a vote of 5-0. This item will tentatively go to Village Council on August 7, 2023

Attachment: Draft PZC Minutes (2023-70 : 841 N Martin Drive - SU Fence)

RESULT:	**RECOMMEND TO APPROVE [UNANIMOUS]**
MOVER:	Kevin Cavanaugh, Commissioner
SECONDER:	Rodney Bettenhausen, Commissioner
AYES:	Friedman, Wood, Bettenhausen, Kolososki, Cavanaugh
ABSENT:	Noonan, Roth-Wurster, Luszczak, Fedota

Attachment: Draft PZC Minutes (2023-70 : 841 N Martin Drive - SU Fence)

Consider an Ordinance Granting a Setback Variation for an Accessory Structure at 849 W. Kenilworth Avenue

BACKGROUND:
The Petitioner recently received a Special Use for a front yard setback reduction for an addition. As part of the addition, the detached garage was replaced and upon completion of the spot survey, at the end of construction, the garage was determined to have a 4.6' setback from the side lot line, instead of the required minimum 5 feet. Therefore, the Petitioner is requesting approval of the following:

Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.

KEY ISSUES:

- The Subject Property, zoned R-2 Single-Family Residential, is part of the Schumann Place Subdivision. The Subject Property is approximately 9,900 square feet.
- The detached garage is partially constructed with setbacks ranging from 4.6 feet to 4.9 feet from the side lot line, instead of the required 5 feet. The approved building permit plans indicated the garage would be constructed to meet the minimum 5' setback. It should be noted that the previous detached garage on the Subject Property also had nonconforming setbacks ranging from 4.5 feet to 4.75 feet. There is an existing 6' tall solid fence and landscaping that help to minimize the impacts of the garage setbacks.
- The garage is 13' 8" to mean height and 693 square feet in size, both of which meet Code.
- The current building coverage is approximately 27%, which meets Code (max 35%). In May 2023, the subject property was granted a Variation (#O-66-23) to permit the total lot coverage to be 48%, instead of the maximum permitted 45%. The Variation that permitted the 48% included the 693 square foot detached garage.
- The Subject Property abuts 879 W. Kenilworth Avenue to the west, which includes a newer home that was granted zoning relief to allow for its existing setbacks/configuration. The garage on the Subject Property abuts the side yard and driveway of the home at 879 W. Kenilworth Avenue, with the home at 879 W. Kenilworth Avenue having a setback of just over 40 feet from the common interior side lot line shared with 849 W. Kenilworth Avenue.

ALTERNATIVES:

1. Approve the Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.

2. Do not approve the Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.

RECOMMENDATION:

Public Hearing**:**	PZC meeting on July 25, 2023.
Residents testifying:	None.
Vote:	The PZC voted unanimously to approve a Variation to permit an accessory structure to be set back 4 feet instead of the minimum 5 feet required. Staff believes the requested zoning relief will have little, if any, impact on the adjacent properties, and is generally consistent with the setbacks of the previous detached garage, but recommends action at the discretion of the Village Council.

ACTION REQUIRED:

A motion to approve the ordinance granting a Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet at 849 W. Kenilworth Avenue.

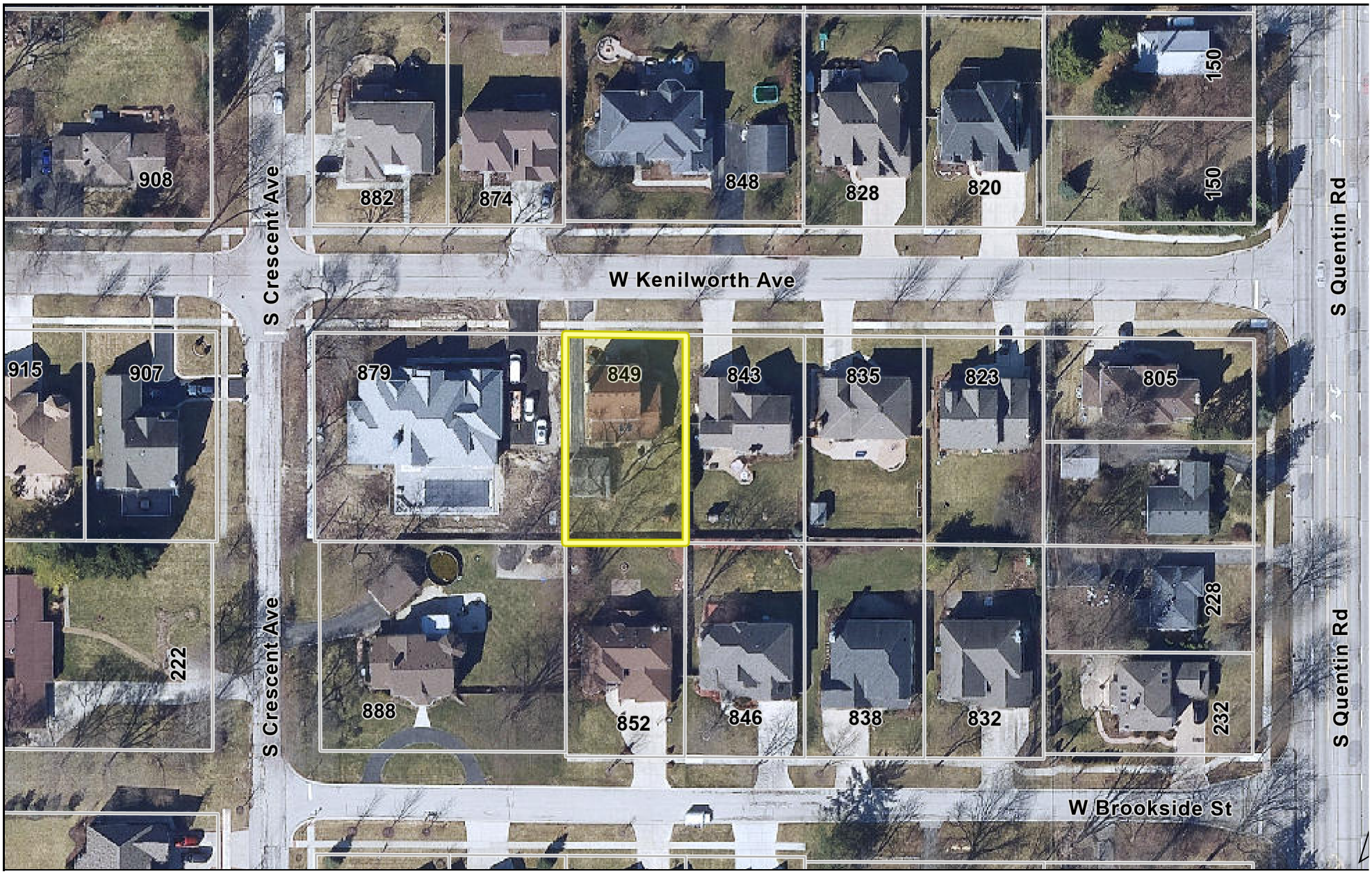
ATTACHMENTS:

- Aerial Map
- ORD VAR 849 N Kenilworth Ave
- EXHIBIT - Spot Survey - Plat of Survey
- Elevation photo of garage with side yard setback
- PZC Packet 7-25-23
- Draft PZC Minutes

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

GISConsortium

849 W. Kenilworth Avenue



0 150 300 ft

Print Date: 4/12/2023

Notes

Cook County Aerial 2020

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Attachment: Aerial Map (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE
849 W KENILWORTH AVENUE

WHEREAS, pursuant to a petition and public hearing on July 25, 2023, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings, relative to a request for a Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet, pursuant to Section 6.01 (a) (2) (b) of the Village of Palatine Zoning Ordinance, on the following legally described property:

LOT 1 IN SCHUMANN PLACE BEING A RESUBDIVISION OF LOT 9 IN BLOCK 9 OF ARTHUR T. MCINTOSH & CO.S PALATINE HILLS, BEING A SUBDIVISION OF THE PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

Commonly known as 849 W Kenilworth Avenue.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet, pursuant to Section 6.01 (a) (2) (b) of the Village of Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

Attachment: ORD VAR 849 N Kenilworth Ave (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

1. **The Variation shall substantially conform to the boundary survey prepared by Exacta Land Surveyors, dated 05/01/2023, except as said plans may be revised to conform to the Village Code of Ordinances**

SECTION 2: **That a copy of the public notice be attached hereto and form a part of this ordinance.**

SECTION 3: **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

PASSED: This _____day of _____, 2023

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2023

_____
Mayor of the Village of Palatine

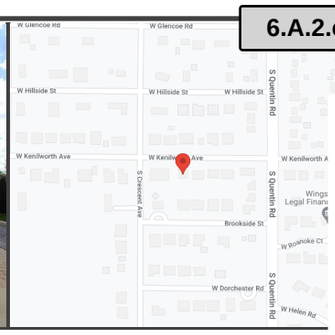
ATTESTED and FILED in the office of the Village Clerk this

_____day of _____, 2023

_____
Village Clerk

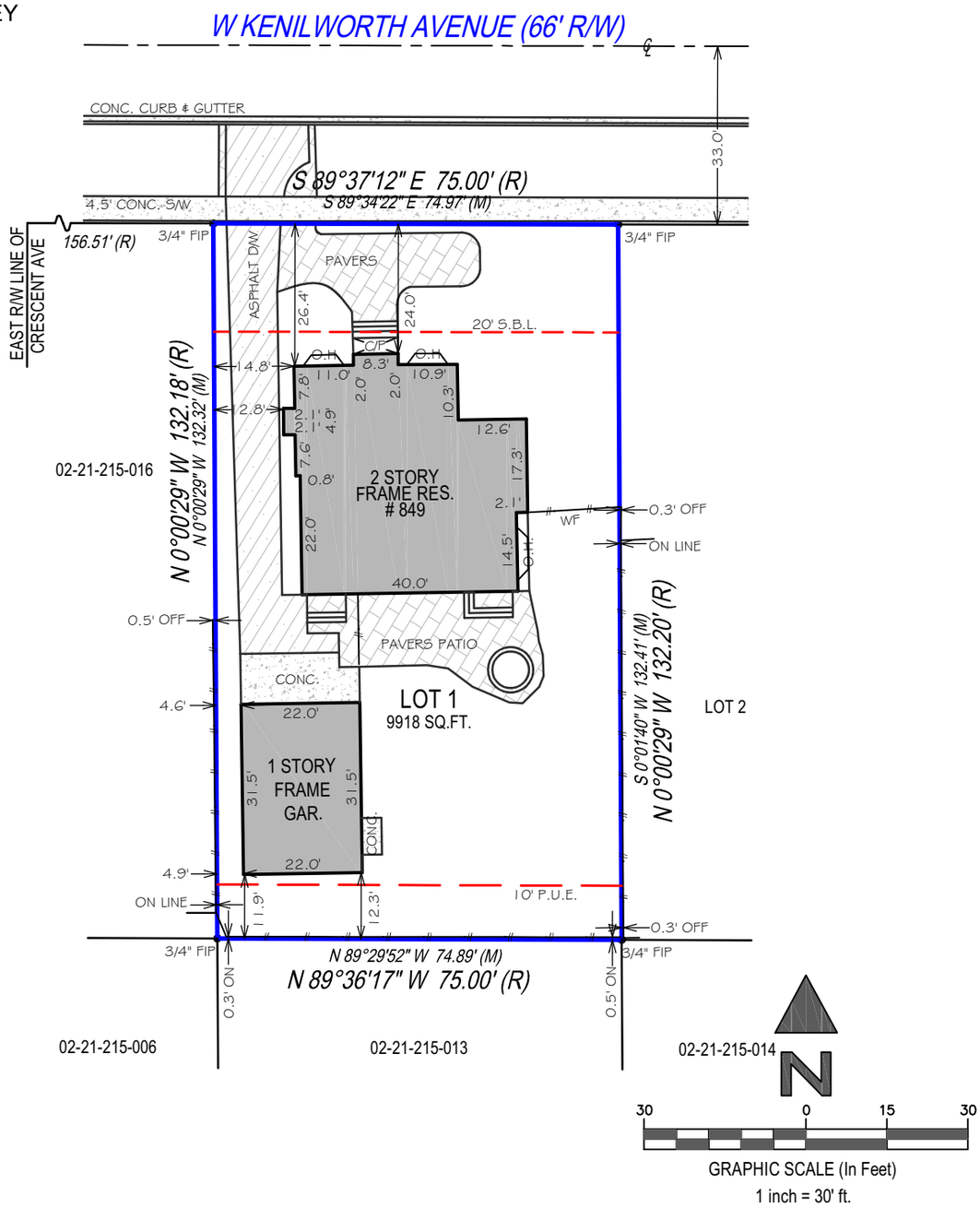
Attachment: ORD VAR 849 N Kenilworth Ave (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

EXACTA
Land Surveyors, LLC
www.exactaland.com | office: 773.305.4011



PROPERTY ADDRESS: 849 W KENILWORTH AVENUE, PALATINE, ILLINOIS 60067 **SURVEY NUMBER:** 2304.5164

23045164
BOUNDARY SURVEY
COOK COUNTY



STATE OF ILLINOIS
COUNTY OF GRUNDY } SS

THIS IS TO CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. GIVEN UNDER MY HAND AND SEAL THIS DATE HEREON.

Kenneth Kennedy

KENNETH A. KENNEDY
035-003403
PROFESSIONAL
LAND SURVEYOR
MORRIS, IL
STATE OF ILLINOIS

ILLINOIS PROFESSIONAL LAND SURVEYOR No. 3403
LICENSE EXPIRES 11/30/2024
EXACTA LAND SURVEYORS, LLC
PROFESSIONAL DESIGN FIRM 184008059-0008

POINTS OF INTEREST:
NONE VISIBLE

EXACTA
Land Surveyors, LLC

Exacta Land Surveyors, I
PLS# 184008
o: 773.305.4(
316 East Jackson Street | Morris, IL 60

SurveySTARS

DATE OF SURVEY: 04/28/23
FIELD WORK DATE: 4/26/2023
REVISION DATE(S): (REV.0 5/1/2023)

SEE PAGE 2 OF 2 FOR LEGAL DESCRIPTION
PAGE 1 OF 2 - NOT VALID WITHOUT ALL PAGES

Attachment: EXHIBIT - Spot Survey - Plat of Survey (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

PROPERTY ADDRESS: 849 W KENILWORTH AVENUE, PALATINE, ILLINOIS 60067 **SURVEY NUMBER:** 2304.5164

JOB SPECIFIC SURVEYOR NOTES:

LEGAL DESCRIPTION:

LOT 1 IN SCHUMANN PLACE BEING A RESUBDIVISION OF LOT 9 IN BLOCK 9 OF ARTHUR T. MCINTOSH & CO.S PALATINE HILLS, BEING A SUBDIVISION OF THE PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

GENERAL SURVEYOR NOTES:

1. The Legal Description used to perform this survey was supplied by others. This survey does not determine nor imply ownership of the lands or any fences shown hereon. Unless otherwise noted, an examination of the abstract of title was NOT performed by the signing surveyor to determine which instruments, if any, are affecting this property.
2. The purpose of this survey is to establish the boundary of the lands described by the legal description provided and to depict the visible improvements thereon for a pending financial transaction. Underground footings, utilities, or other service lines, including roof eave overhangs were not located as part of this survey. Unless specifically stated otherwise the purpose and intent of this survey is not for any construction activities or future planning.
3. If there is a septic tank or drain field shown on this survey, the location depicted hereon was either shown to the surveyor by a third party or it was estimated by visual above ground inspection. No excavation was performed to determine its location.
4. This survey is exclusively for a pending financial transaction and only to be used by the parties to whom it is certified.
5. Alterations to this survey map and report by other than the signing surveyor are prohibited.
6. Dimensions are in feet and decimals thereof.
7. Any FEMA flood zone data contained on this survey is for informational purposes only. Research to obtain said data was performed at www.fema.gov and may not reflect the most recent information.
8. Unless otherwise noted "SIR" indicates a set iron rebar, 5/8 inch in diameter and twenty-four inches long.
9. The symbols reflected in the legend and on this survey may have been enlarged or reduced for clarity. The symbols have been plotted at the approximate center of the field location and may not represent the actual shape or size of the feature.
10. Points of Interest (POI's) are select above-ground improvements, which may appear in conflict with boundary, building setback or easement lines, as defined by the parameters of this survey. These POI's may not represent all items of interest to the viewer. There may be additional POI's which are not shown or called-out as POI's, or which are otherwise unknown to the surveyor.
11. Utilities shown on the subject property may or may not indicate the existence of recorded or unrecorded utility easements.
12. The information contained on this survey has been performed exclusively by and is the sole responsibility of Exacta Land Surveyors, LLC. Additional logos or references to third party firms are for informational purposes only.
13. Due to varying construction standards, building dimensions are approximate and are not intended to be used for new construction or planning.
14. Surveyor bearings are used for angular reference and are used to show angular relationships of lines only and are not related or orientated to true or magnetic north. Bearings are shown as surveyor bearings, and when shown as matching those on the subdivision plats on which this survey is based, they are to be deemed no more accurate as the determination of a north orientation made on and for those original subdivision plats. North 00 degrees East is assumed and upon preparation of this plat, the resulting bearing between found points as shown on this survey is the basis of said surveyor bearings as defined and required to be noted by Illinois Administrative Code Title 68, Chapter VII, Sub-Chapter B, Part 1270, Section 1270.56, Paragraph B, Sub-Paragraph 6, Item k.
15. THIS SURVEY IS A PROFESSIONAL SERVICE IN COMPLIANCE WITH THE MINIMUM STANDARDS OF THE STATE OF ILLINOIS. NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. PLEASE REFER ALSO TO YOUR DEED, TITLE POLICY AND LOCAL ORDINANCES. COPYRIGHT BY EXACTA ILLINOIS SURVEYORS. THIS DOCUMENT MAY ONLY BE USED BY THE PARTIES TO WHICH IT IS CERTIFIED. PLEASE DIRECT QUESTIONS OR COMMENTS TO EXACTA ILLINOIS SURVEYORS, INC. AT THE PHONE NUMBER SHOWN HEREON.

SURVEYOR'S LEGEND

LINETYPES
Boundary Line
Center Line
Chain Link or Wire Fence
Easement
Edge of Water
Iron Fence
Overhead Lines
Structure
Survey Tie Line
Vinyl Fence
Wall or Party Wall
Wood Fence
SURFACE TYPES
Asphalt
Brick or Tile
Concrete
Covered Area
Water
Wood
SYMBOLS
Benchmark
Center Line
Central Angle or Delta
Common Ownership
Control Point
Catch Basin

ELEV.	Elevation
	Fire Hydrant
	Find or Set Monument
	Guywire or Anchor
	Manhole
	Tree
	Utility or Light Pole
W	Well

ABBREVIATIONS

(C) - Calculated
(D) - Deed
(F) - Field
(M) - Measured
(P) - Plat
(R) - Record
(S) - Survey
A/C - Air Conditioning
AE - Access Easement
ANE - Anchor Easement
ASBL - Accessory Setback Line
B/W - Bay/Box Window
BC - Block Corner
BFP - Backflow Preventer
BLDG - Building
BLK - Block
BM - Benchmark
BR - Bearing Reference
BRL - Building Restriction Line
BSMT - Basement
C - Curve
C/L - Center Line
C/P - Covered Porch
C/S - Concrete Slab
CATV - Cable TV Riser
CB - Concrete Block
CH - Chord Bearing
CHIM - Chimney
CLF - Chain Link Fence
CME - Canal Maintenance Easement
CO - Clean Out
CONC - Concrete
COR - Corner
CS/W - Concrete Sidewalk
CUE - Control Utility Easement
CVG - Concrete Valley Gutter
D/W - Driveway
DE - Drainage Easement
DF - Drain Field
DH - Drill Hole
DUE - Drainage & Utility Easement
ELEV - Elevation
EM - Electric Meter
ENCL - Enclosure
ENT - Entrance
EOP - Edge of Pavement
EOW - Edge of Water
ESMT - Easement
EUB - Electric Utility Box
F/DH - Found Drill Hole
FCM - Found Concrete Monument
FF - Finished Floor
FIP - Found Iron Pipe
FIPC - Found Iron Pipe & Cap
FIR - Found Iron Rod
FIRC - Found Iron Rod & Cap
FN - Found Nail
FN&D - Found Nail & Disc
FRRSPK - Found Rail Road Spike
GAR - Garage
GM - Gas Meter
ID - Identification
IE/EE - Ingress/Egress Easement
ILL - Illegible
INST - Instrument
INT - Intersection
IRRE - Irrigation Easement
L - Length
LAE - Limited Access Easement
LB# - License No. (Business)
LBE - Limited Buffer Easement
LE - Landscape Easement
LME - Lake/Landscape Maintenance Easement
LS# - License No. (Surveyor)
MB - Map Book
ME - Maintenance Easement
MES - Mitered End Section
MF - Metal Fence
MH - Manhole
MHWL - Mean High Water Line
NR - Non-Radial
NTS - Not to Scale
NAVD88 - North American Vertical Datum 1988
NGVD29 - National Geodetic Vertical Datum 1929
OG - On Ground
ORB - Official Records Book
ORV - Official Record Volume
O/A - Overall
O/S - Offset
OFF - Outside Subject Property
OH - Overhang
OHL - Overhead Utility Lines
OHWL - Ordinary High Water Line
ON - Inside Subject Property
P/E - Pool Equipment
PB - Plat Book
PC - Point of Curvature
PCC - Point of Compound Curvature
PCP - Permanent Control Point
PI - Point of Intersection
PLS - Professional Land Surveyor
PLT - Planter
POB - Point of Beginning
POC - Point of Commencement
PRC - Point of Reverse Curvature
PRM - Permanent Reference Monument
PSM - Professional Surveyor & Mapper
PT - Point of Tangency
PUE - Public Utility Easement
R - Radius or Radial
R/W - Right of Way
RES - Residential
RGE - Range
ROE - Roof Overhang Easement
RP - Radius Point
S/W - Sidewalk
SBL - Setback Line
SCL - Survey Closure Line
SCR - Screen
SEC - Section
SEP - Septic Tank
SEW - Sewer
SIRC - Set Iron Rod & Cap
SMWE - Storm Water Management Easement
SN&D - Set Nail and Disc
SQFT - Square Feet
STL - Survey Tie Line
STY - Story
SV - Sewer Valve
SWE - Sidewalk Easement
TBM - Temporary Bench Mark
TEL - Telephone Facilities
TOB - Top of Bank
TUE - Technological Utility Easement
TWP - Township
TX - Transformer
TYP - Typical
UE - Utility Easement
UG - Underground
UP - Utility Pole
UR - Utility Riser
VF - Vinyl Fence
W/C - Witness Corner
W/F - Water Filter
WF - Wood Fence
WM - Water Meter/Valve Box
WV - Water valve

CERTIFIED TO:
JOEL E CHRISTELL;

FLOOD ZONE INFORMATION:

DATE SIGNED: 04/28/23

BUYER: JOEL E CHRISTELL

LENDER:

TITLE COMPANY:

COMMITMENT DATE: **CLIENT FILE NO:**

SEE PAGE 1 OF 2 FOR MAP OF PROPERTY
PAGE 2 OF 2 - NOT VALID WITHOUT ALL PAGES

EXACTA Land Surveyors, LLC
Exacta Land Surveyors, LI
PLS# 1840080
o: 773.305.4011
316 East Jackson Street | Morris, IL 60450

Attachment: EXHIBIT - Spot Survey - Plat of Survey (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

849 W Kenilworth Avenue – Constructed garage & setback

Attachment: Elevation photo of garage with side yard setback (2023-71 : 849 W. Kenilworth Avenue - VAR

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Planning and Zoning Commission

SCHEDULED 07/25/23 07:00 PM

STAFF REPORT (ID # 8504)

849 W. Kenilworth Avenue

TO: Palatine Planning and Zoning Commission
Jan Wood, Chair

FROM: Alex Bradshaw

PETITIONER: Joel Christell

PLAN NUMBER: VAR-000051-2023

ADDRESS: 849 W. Kenilworth Ave.

PROPOSAL:
Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.

LOCATION:	849 W. Kenilworth Ave. District 1 (Millar)	**CURRENT ZONING:**	R-2 Single Family Residential

SURROUNDING CONDITIONS:

North:	R-2 Single Family Residential
South	R-2 Single Family Residential
East:	R-2 Single Family Residential
West:	R-2 Single Family Residential

BACKGROUND:
The Petitioner recently received a Special Use for a front yard setback reduction for an addition. As part of the addition, the detached garage was replaced and upon completion of the spot survey, at the end of construction, the garage was determined to have 4.6' setback from the side lot line, instead of the required minimum 5 feet. Therefore, the Petitioner is requesting:

> **Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.**

SITE ANALYSIS:

- The Subject Property is zoned R-2 Single Family and is part of the Schumann Place Subdivision. The Subject Property is approximately 9,900 square feet.

Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

- The proposed detached garage is partially constructed with setbacks ranging from 4.6 feet to 4.9 feet from the side lot line, instead of the required 5 feet.

- The garage is 13' 8" to mean height and 693 square feet in size which meets code.

- The current building coverage is approximately 27%, which meets Code (max 35%). In May 2023 the subject property was granted a Variation (O-66-23) to permit the total lot coverage to be 48%, instead of the maximum permitted 45%. The Variation that permitted the 48% included the 693 square foot detached garage.

DEPARTMENTAL REVIEWS:

Community Services	No Issues Identified
Engineering	No Issues Identified
Environmental Health	N/A
Fire Prevention	N/A
Public Works	N/A
Police	N/A

STANDARDS FOR A VARIATION: Standards for a Variation are found in Section 14.03 D (1) and (2) of the Zoning Code. Specifically, the Petitioners must show that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; that the plight of the owner is due to unique circumstances; and that the variation, if granted, will not alter the essential character of the locality. The Petition for Variation is attached, and the Petitioners have attempted to address the required standards.

STAFF RECOMMENDATION:
The Petitioner is in the process of constructing a new detached garage and the approved plans met code. However, when the spot survey was completed it found that the garage encroached approximately 0.4 feet into the required 5-foot side yard setback. The new garage should not alter the essential character of the neighborhood. In addition, there is an existing solid 6-foot fence along the adjacent side lot line that will buffer the neighbor from the encroachment. Therefore, Staff recommends approval of the Variation subject to the following conditions:

1. The Variation shall substantially conform to the boundary survey prepared by Exacta Land Surveyors, dated 05/01/2023, except as said plans may be revised to conform to the Village Code of Ordinances

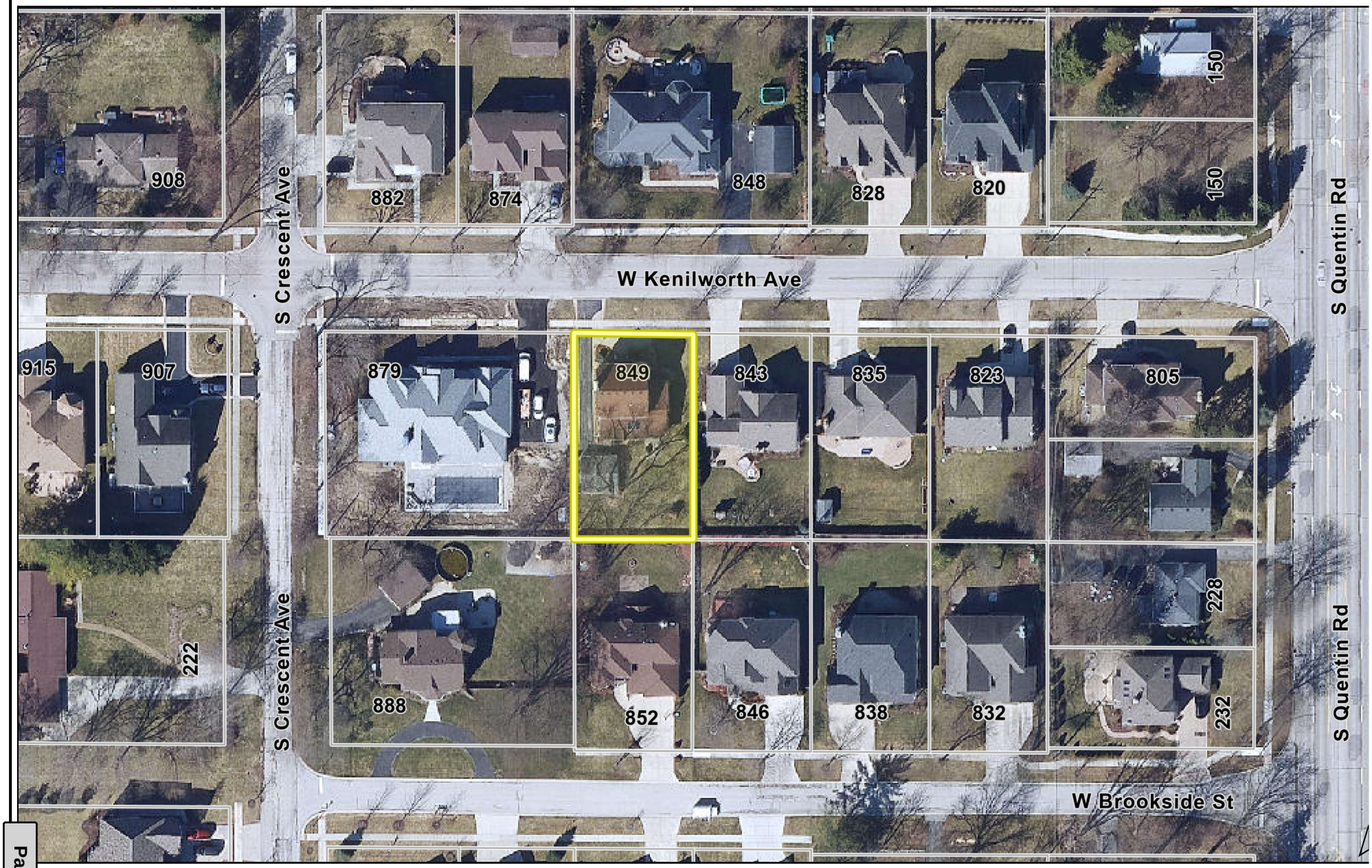
Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

ATTACHMENTS:

- Aerial Map
- Variation Application
- Spot Survey - Plat of Survey_v1
- Elevations
- Public Notice

Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

GISConsortium | 849 W. Kenilworth Avenue



0 150 300 ft

Print Date: 4/12/2023

Notes
Cook County Aerial 2020

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Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

Attachment: Aerial Map (849 W. Kenilworth Avenue - VAR Garage Setback)

VILLAGE OF PALATINE

VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

Christell, Joel

Business Name (if applicable)

Subject Property Address

849 W Kenilworth Ave.

Please provide a description of your proposed request:

Existing detached garage was demolished to construct a new detached garage with dimensions of 22 feet by 31.5 feet. Purpose was to move garage to the south to provide easier access into the two car garage and provide additional storage for our family of five.

Petitioner Justification

Variations shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That the property cannot yield a reasonable return if used only under the conditions allowed by the regulations governing the zoning district in which it is located:

The required side lot line setback is 5 feet. During layout of the new garage, the layout was confirmed to conform to the side lot line setback of 5 feet. However, the slab and foundation were poured 5 inches into the side lot line setback.

That the plight of the owner is due to unique circumstances:

The approved plans for the detached garage meet all required standards and setback. The west slab/foundation was set to be more than 5 feet from the side lot line. Unfortunately, the garage slab and foundation were poured at 4.6 and 4.9 feet from the side lot line. The distance from the slab/foundation to the neighbors fence is 5 feet and 5.3 feet.

That the Variation, if granted, will not alter the essential character of the locality:

The new garage meets all height and rear yard setback requirements. The new garage will match the new aesthetic features of the home addition and will not change the character, but will enhance the character of the neighborhood.

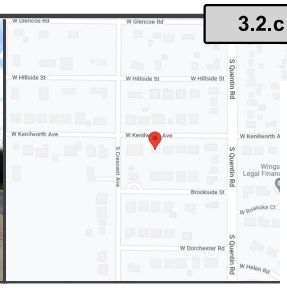
Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

In order to supplement the above standards, the Planning and Zoning Commission may also consider the following:

a. The particular surroundings, shape, or topographical conditions of the property.
b. A unique hardship for the property not generally applicable to other properties in the same zoning district.
c. The request is not based on a desire to make more money out of the property.
d. The petitioner has not created the alleged hardship for the property.
e. The request will not be detrimental the public welfare or other properties in the neighborhood.
f. The request will not impair supply of light and air to adjacent properties, substantially increase the danger of fire, endanger the public safety, or substantially diminish or impair neighboring property values.

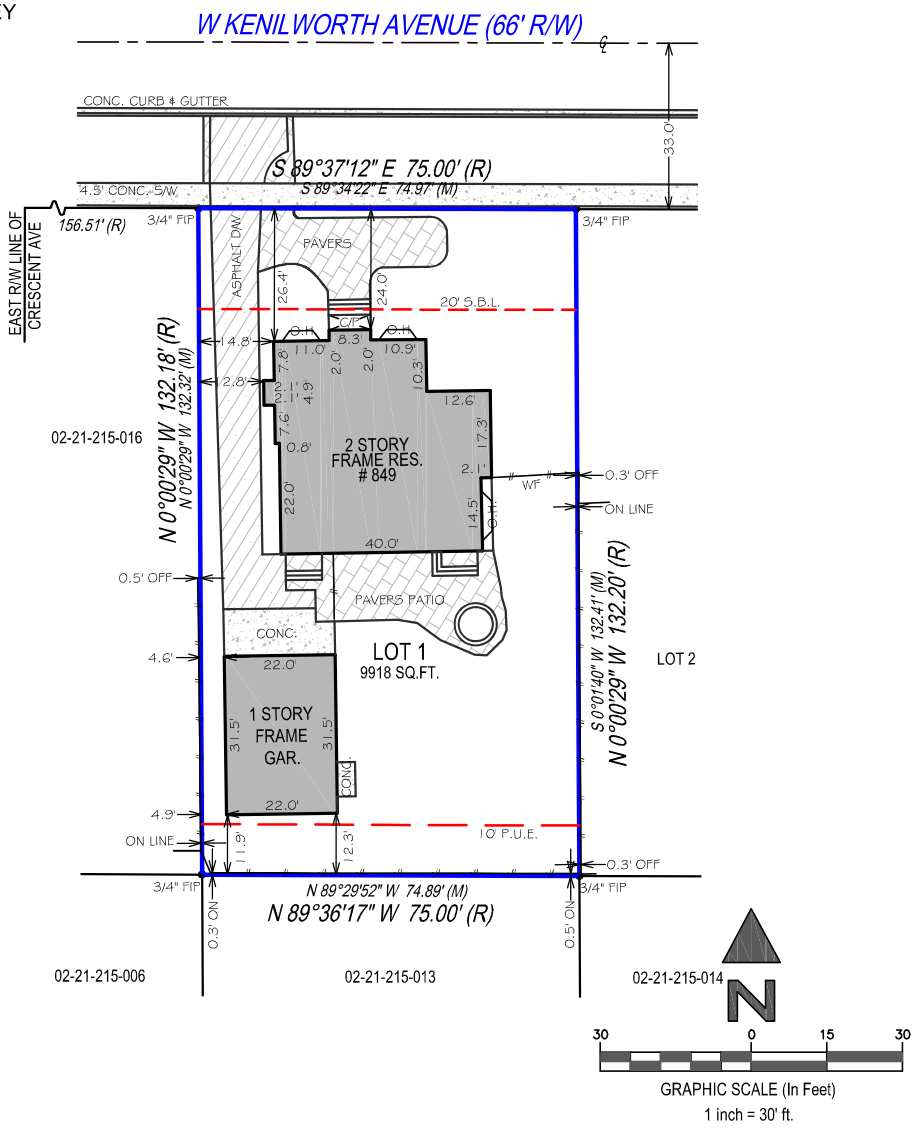
Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

EXACTA
Land Surveyors, LLC
www.exactaland.com | office: 773.305.4011



PROPERTY ADDRESS: 849 W KENILWORTH AVENUE, PALATINE, ILLINOIS 60067 **SURVEY NUMBER:** 2304.5164

23045164
BOUNDARY SURVEY
COOK COUNTY



STATE OF ILLINOIS
COUNTY OF GRUNDY } SS

THIS IS TO CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. GIVEN UNDER MY HAND AND SEAL THIS DATE HEREON.

Kenneth Kennedy

KENNETH A. KENNEDY
035-003403
PROFESSIONAL
LAND SURVEYOR
MORRIS, IL
STATE OF ILLINOIS

ILLINOIS PROFESSIONAL LAND SURVEYOR No. 3403
LICENSE EXPIRES 11/30/2024
EXACTA LAND SURVEYORS, LLC
PROFESSIONAL DESIGN FIRM 184008059-0008

POINTS OF INTEREST:
NONE VISIBLE

EXACTA
Land Surveyors, LLC

Exacta Land Surveyors, I
PLS# 184008
o: 773.305.4
316 East Jackson Street | Morris, IL 60

SurveySTARS

DATE OF SURVEY: 04/28/23
FIELD WORK DATE: 4/26/2023
REVISION DATE(S): (REV.0 5/1/2023)

SEE PAGE 2 OF 2 FOR LEGAL DESCRIPTION
PAGE 1 OF 2 - NOT VALID WITHOUT ALL PAGES

Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)
Attachment: Spot Survey - Plat of Survey_v1 (849 W. Kenilworth Avenue - VAR Garage Setback)

PROPERTY ADDRESS: 849 W KENILWORTH AVENUE, PALATINE, ILLINOIS 60067 **SURVEY NUMBER:** 2304.5164

JOB SPECIFIC SURVEYOR NOTES:

LEGAL DESCRIPTION:

LOT 1 IN SCHUMANN PLACE BEING A RESUBDIVISION OF LOT 9 IN BLOCK 9 OF ARTHUR T. MCINTOSH & CO.S PALATINE HILLS, BEING A SUBDIVISION OF THE PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

GENERAL SURVEYOR NOTES:

1. The Legal Description used to perform this survey was supplied by others. This survey does not determine nor imply ownership of the lands or any fences shown hereon. Unless otherwise noted, an examination of the abstract of title was NOT performed by the signing surveyor to determine which instruments, if any, are affecting this property.
2. The purpose of this survey is to establish the boundary of the lands described by the legal description provided and to depict the visible improvements thereon for a pending financial transaction. Underground footings, utilities, or other service lines, including roof eave overhangs were not located as part of this survey. Unless specifically stated otherwise the purpose and intent of this survey is not for any construction activities or future planning.
3. If there is a septic tank or drain field shown on this survey, the location depicted hereon was either shown to the surveyor by a third party or it was estimated by visual above ground inspection. No excavation was performed to determine its location.
4. This survey is exclusively for a pending financial transaction and only to be used by the parties to whom it is certified.
5. Alterations to this survey map and report by other than the signing surveyor are prohibited.
6. Dimensions are in feet and decimals thereof.
7. Any FEMA flood zone data contained on this survey is for informational purposes only. Research to obtain said data was performed at www.fema.gov and may not reflect the most recent information.
8. Unless otherwise noted "SIR" indicates a set iron rebar, 5/8 inch in diameter and twenty-four inches long.
9. The symbols reflected in the legend and on this survey may have been enlarged or reduced for clarity. The symbols have been plotted at the approximate center of the field location and may not represent the actual shape or size of the feature.
10. Points of Interest (POI's) are select above-ground improvements, which may appear in conflict with boundary, building setback or easement lines, as defined by the parameters of this survey. These POI's may not represent all items of interest to the viewer. There may be additional POI's which are not shown or called-out as POI's, or which are otherwise unknown to the surveyor.
11. Utilities shown on the subject property may or may not indicate the existence of recorded or unrecorded utility easements.
12. The information contained on this survey has been performed exclusively by and is the sole responsibility of Exacta Land Surveyors, LLC. Additional logos or references to third party firms are for informational purposes only.
13. Due to varying construction standards, building dimensions are approximate and are not intended to be used for new construction or planning.
14. Surveyor bearings are used for angular reference and are used to show angular relationships of lines only and are not related or orientated to true or magnetic north. Bearings are shown as surveyor bearings, and when shown as matching those on the subdivision plats on which this survey is based, they are to be deemed no more accurate as the determination of a north orientation made on and for those original subdivision plats. North 00 degrees East is assumed and upon preparation of this plat, the resulting bearing between found points as shown on this survey is the basis of said surveyor bearings as defined and required to be noted by Illinois Administrative Code Title 68, Chapter VII, Sub-Chapter B, Part 1270, Section 1270.56, Paragraph B, Sub-Paragraph 6, Item k.
15. THIS SURVEY IS A PROFESSIONAL SERVICE IN COMPLIANCE WITH THE MINIMUM STANDARDS OF THE STATE OF ILLINOIS. NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. PLEASE REFER ALSO TO YOUR DEED, TITLE POLICY AND LOCAL ORDINANCES. COPYRIGHT BY EXACTA ILLINOIS SURVEYORS. THIS DOCUMENT MAY ONLY BE USED BY THE PARTIES TO WHICH IT IS CERTIFIED. PLEASE DIRECT QUESTIONS OR COMMENTS TO EXACTA ILLINOIS SURVEYORS, INC. AT THE PHONE NUMBER SHOWN HEREON.

SURVEYOR'S LEGEND

LINETYPES
Boundary Line
Center Line
Chain Link or Wire Fence
Easement
Edge of Water
Iron Fence
Overhead Lines
Structure
Survey Tie Line
Vinyl Fence
Wall or Party Wall
Wood Fence
SURFACE TYPES
Asphalt
Brick or Tile
Concrete
Covered Area
Water
Wood
SYMBOLS
Benchmark
Center Line
Central Angle or Delta
Common Ownership
Control Point
Catch Basin

Elevation
Fire Hydrant
Find or Set Monument
Guywire or Anchor
Manhole
Tree
Utility or Light Pole
Well

ABBREVIATIONS

(C) - Calculated
(D) - Deed
(F) - Field
(M) - Measured
(P) - Plat
(R) - Record
(S) - Survey
A/C - Air Conditioning
AE - Access Easement
ANE - Anchor Easement
ASBL - Accessory Setback Line
B/W - Bay/Box Window
BC - Block Corner
BFP - Backflow Preventer
BLDG - Building
BLK - Block
BM - Benchmark
BR - Bearing Reference
BRL - Building Restriction Line
BSMT - Basement
C - Curve
C/L - Center Line
C/P - Covered Porch
C/S - Concrete Slab
CATV - Cable TV Riser
CB - Concrete Block
CH - Chord Bearing
CHIM - Chimney
CLF - Chain Link Fence
CME - Canal Maintenance Easement
CO - Clean Out
CONC - Concrete
COR - Corner
CS/W - Concrete Sidewalk
CUE - Control Utility Easement
CVG - Concrete Valley Gutter
D/W - Driveway
DE - Drainage Easement
DF - Drain Field
DH - Drill Hole
DUE - Drainage & Utility Easement
ELEV - Elevation
EM - Electric Meter
ENCL - Enclosure
ENT - Entrance
EOP - Edge of Pavement
EOW - Edge of Water
ESMT - Easement
EUB - Electric Utility Box
F/DH - Found Drill Hole
FCM - Found Concrete Monument
FF - Finished Floor
FIP - Found Iron Pipe
FIPC - Found Iron Pipe & Cap
FIR - Found Iron Rod
FIRC - Found Iron Rod & Cap
FN - Found Nail
FN&D - Found Nail & Disc
FRRSPK - Found Rail Road Spike
GAR - Garage
GM - Gas Meter
ID - Identification
IE/EE - Ingress/Egress Easement
ILL - Illegible
INST - Instrument
INT - Intersection
IRRE - Irrigation Easement
L - Length
LAE - Limited Access Easement
LB# - License No. (Business)
LBE - Limited Buffer Easement
LE - Landscape Easement
LME - Lake/Landscape Maintenance Easement
LS# - License No. (Surveyor)
MB - Map Book
ME - Maintenance Easement
MES - Mitered End Section
MF - Metal Fence
MH - Manhole
MHWL - Mean High Water Line
NR - Non-Radial
NTS - Not to Scale
NAVD88 - North American Vertical Datum 1988
NGVD29 - National Geodetic Vertical Datum 1929
OG - On Ground
ORB - Official Records Book
ORV - Official Record Volume
O/A - Overall
O/S - Offset
OFF - Outside Subject Property
OH - Overhang
OHL - Overhead Utility Lines
OHWL - Ordinary High Water Line
ON - Inside Subject Property
P/E - Pool Equipment
PB - Plat Book
PC - Point of Curvature
PCC - Point of Compound Curvature
PCP - Permanent Control Point
PI - Point of Intersection
PLS - Professional Land Surveyor
PLT - Planter
POB - Point of Beginning
POC - Point of Commencement
PRC - Point of Reverse Curvature
PRM - Permanent Reference Monument
PSM - Professional Surveyor & Mapper
PT - Point of Tangency
PUE - Public Utility Easement
R - Radius or Radial
R/W - Right of Way
RES - Residential
RGE - Range
ROE - Roof Overhang Easement
RP - Radius Point
S/W - Sidewalk
SBL - Setback Line
SCL - Survey Closure Line
SCR - Screen
SEC - Section
SEP - Septic Tank
SEW - Sewer
SIRC - Set Iron Rod & Cap
SMWE - Storm Water Management Easement
SN&D - Set Nail and Disc
SQFT - Square Feet
STL - Survey Tie Line
STY - Story
SV - Sewer Valve
SWE - Sidewalk Easement
TBM - Temporary Bench Mark
TEL - Telephone Facilities
TOB - Top of Bank
TUE - Technological Utility Easement
TWP - Township
TX - Transformer
TYP - Typical
UE - Utility Easement
UG - Underground
UP - Utility Pole
UR - Utility Riser
VF - Vinyl Fence
W/C - Witness Corner
W/F - Water Filter
WF - Wood Fence
WM - Water Meter/Valve Box
WV - Water valve

CERTIFIED TO:
JOEL E CHRISTELL;

FLOOD ZONE INFORMATION:

DATE SIGNED: 04/28/23

BUYER: JOEL E CHRISTELL

LENDER:

TITLE COMPANY:

COMMITMENT DATE: **CLIENT FILE NO:**

SEE PAGE 1 OF 2 FOR MAP OF PROPERTY
PAGE 2 OF 2 - NOT VALID WITHOUT ALL PAGES

EXACTA Land Surveyors, LLC

Exacta Land Surveyors, LL
PLS# 1840080
o: 773.305.4011
316 East Jackson Street | Morris, I

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Attachment: Spot Survey - Plat of Survey_v1 (849 W. Kenilworth Avenue - VAR Garage Setback)

CHRISTELL RESIDENCE

849 WEST KENILWORTH AVENUE PALATINE, ILLINOIS 60067

DESIGN CRITERIA	
FLOOR SLEEPING ROOMS OTHER ROOMS VEH. GARAGES	30# LL + 10# DL 40# LL + 10# DL 50# LL + 10# DL
WALL	60# PLF OR ACTUAL LOAD 20 PSF WIND 0'-20' HEIGHT 25 PSF WIND 21'-29' HEIGHT 30 PSF WIND 30' HEIGHT AND ABOVE
CEILING UNHAB W/O STOR UNHAB LIM STOR HAB W/ PX STAIR	10# LL + 10# DL 20# LL + 10# DL 30# LL + 10# DL
WIND SPEED	115 MPH 3 SECOND GUST (89 MPH NOMINAL
ROOF	25# LL (SNOW) + 10# DL (ALL SLOPES)
CATHEDRAL	30# LL + 15# DL (ALL SLOPES)
EXT. DECK	40# LL + 10# DL
EXT. BALCONY	40# LL + 10# DL
STAIRS	40# LL + 300# CONCENTRATED LOAD
GUARD+HANDRAILS	200# LL AT ANY DIRECTION APPLIED AT THE TOP
FROST DEPTH	42" (3'-6")

STRUCTURAL FRAMING LUMBER

BASE VALUE (USE NO MULTIPLIERS AGAINST BASE VALUE)

GRADE = 2 SPECIES SPF DOMESTIC OR CANADIAN BASE Fb 1000

SPECIFY MANUFACTURER AND NAME OF SPECIFIC BEAM PRODUCT WITH THE CURRENT SIZE, Fb, AND E VALUES PER MANUFACTURER

MANUFACTURER TRUS-JOIST PRODUCT LVL HEADERS & BEAMS MICRO-LAM

TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD	WIND DESIGN				SEISMIC DESIGN CATEGORY	SUBJECT TO DAMAGE FROM			ICE BARRIER UNDER-LAYMENT REQ.	FLOOD HAZARDS	AIR FREEZING INDEX	MEAN ANNUAL TEMP
	SPEED (MPH)	TOPO EFFECTS	SPECIAL WIND REGION	WIND BORNE DEBRIS ZONE		WEATHERING	FROST LINE DEPTH	TERMITE	WINTER DESIGN TEMP			
25	115	NO	NO	NO	A	severe	42"	MOD TO HEAVY	-4	YES	SEE BELOW	2000	47.4

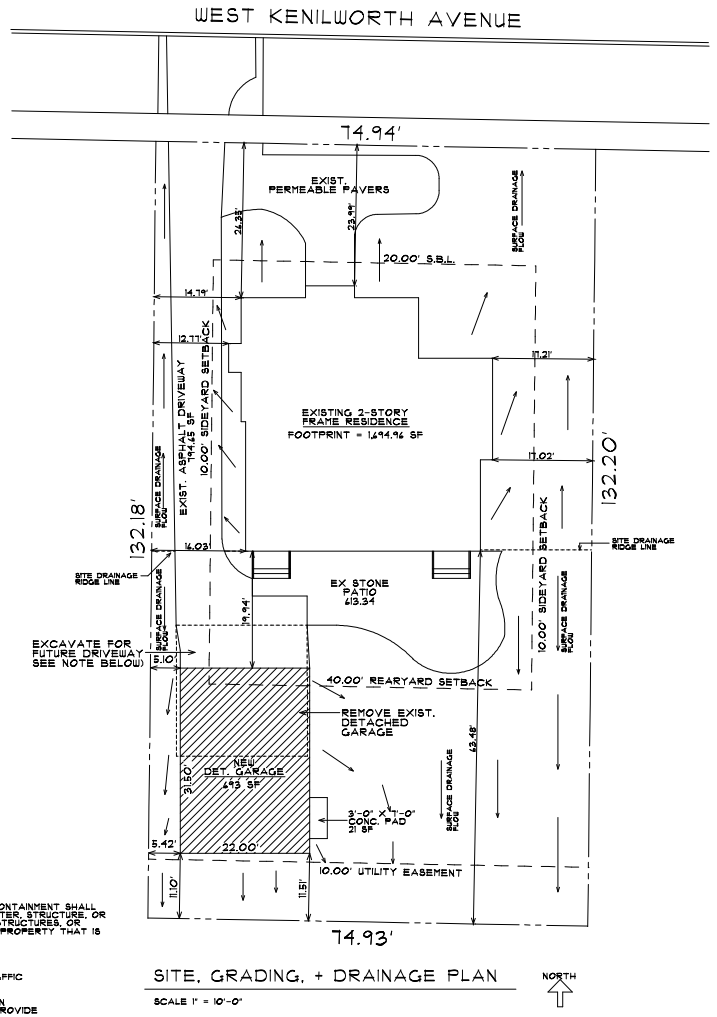
GENERAL NOTE:

1. CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS PRIOR TO COMMENCING WITH THE WORK. ANY DISCREPANCIES IN FIELD CONDITIONS IS TO BE REPORTED TO THE ARCHITECT BEFORE PROCEEDING.
2. PLEASE NOTIFY ARCHITECT IMMEDIATELY IF THERE ARE ANY DISCREPANCIES IN THE CONSTRUCTION DOCUMENTS.

STATE LAW: BEFORE DIGGING, CALL JULIE (811 OR 1-800-892-0123) FOR LOCATION OF PUBLIC AND PRIVATE UTILITIES AT WORK SITE. 48 HOURS NOTICE IS REQUIRED.

SITE NOTES:

1. CONSTRUCTION DEBRIS AND REFUSE CONTAINMENT SHALL BE REQUIRED FOR ALL JOB SITES. CONTAINMENT SHALL OCCUR ON THE PROPERTY THAT IS THE SUBJECT OF THE PERMIT. I SHALL BE WITH A DUMPSTER, STRUCTURE, OR CONTAINER THAT CAN BE COVERED TO PREVENT WINDBLOWN DEBRIS. ALL SUCH DUMPSTERS, STRUCTURES, OR CONTAINERS SHALL BE COVERED AT ALL TIMES WHEN NO WORK IS BEING PERFORMED ON THE PROPERTY THAT IS THE SUBJECT OF THE PERMIT.
2. ALL DISTURBED PARKWAY LAWN AREAS WILL BE RESTORED WITH NEW SOD ON 6" OF TOPSOIL. ALL SOD SHALL BE WATERED AS REQ'D TO SUSTAIN GROWTH.
3. ALL PARKWAY TREES SHALL HAVE A SNOW FENCE THAT EXTENDS TO THE DRIP LINE. NO TRAFFIC SHALL GO OVER THE ROOT SYSTEM.
4. SURFACE DRAINAGE TO BE DIVERTED FROM STRUCTURE SO AS NOT TO CREATE A HAZARD ON THIS OR ADJACENT PROPERTY. GRADE FROM FOUNDATION TO DROP A MINIMUM OF 6" IN 10'. PROVIDE SWALES OR DRAINS TO ENSURE DRAINAGE FROM STRUCTURE AND ADJACENT PROPERTY.
5. TOILET FACILITIES SHALL BE PROVIDED AT ALL JOB SITES PER ILLINOIS PLUMBING CODE. THIS WILL BE A CONDITION OF THE PERMIT.
6. PROVIDE AND MAINTAIN A 4'-0" HIGH FENCE ALONG THE FULL LENGTH OF INTERIOR SIDE YARDS UNTIL EXTERIOR CONSTRUCTION IS COMPLETE.
7. PROVIDE AND MAINTAIN A 4'-0" HIGH CONSTRUCTION FENCE DURING NON-WORKING HOURS THAT WILL ENCLOSE ALL OPEN EXCAVATIONS UNTIL FOUNDATION IS BACK-FILLED & FIRST FLOOR DECK IS COMPLETED.



SITE, GRADING, + DRAINAGE PLAN

SCALE 1" = 10'-0"

NORTH

FINISHED FLOOR ELEVATION OF THE GARAGE SHOULD BE SET TO PROVIDE POSITIVE DRAINAGE TOWARDS THE NORTH FOR THE GARAGE SLAB AND NEW DRIVEWAY EXTENSION.

EXCAVATION OF THE DRIVEWAY EXTENSION AREA TO A DEPTH OF ABOUT 12 INCHES AND PLACEMENT OF AN 8-INCH CRUSHED STONE SUBBASE THAT RAMPS UP TO THE EXISTING DRIVEWAY AND NEW GARAGE SLAB ELEVATIONS. THE STONE SUBBASE WITH RAMPS WOULD ALLOW VEHICLE ACCESS TO THE NEW GARAGE AND AVOID TRACKING OF MUD IN THE INTERIM PERIOD BEFORE THE DRIVEWAY IS PAVED

EXISTING DETACHED GARAGE SHALL BE REMOVED IN ACCORDANCE WITH SEPARATE APPROVED DEMOLITION PERMIT.

INDEX OF DRAWINGS	
SHEET	DESCRIPTION
G-1	SITE PLAN + GENERAL NOTES
A-1	CONSTRUCTION PLANS
A-2	GENERAL NOTES + SECTION

ZONING CALCULATIONS - [R-2]	
LOCATION	REQUIRED AREA (SQ. FT.)
LOT	9,907.07
MAX BUILDING COVERAGE (35%)	3,467.47
PROPOSED BUILDING COVERAGE	2,387.94
MAXIMUM LOT COVERAGE (45%)	4,458.18
PROPOSED LOT COVERAGE	3,886.95
LOCATION	PROPOSED AREA (SQ. FT.)
EXISTING FOOTPRINT	1,694.96
NEW DETACHED GARAGE	693
OTHER LOT COVERAGE SURFACES	1,428.99

DRAWINGS HAVE BEEN PREPARED IN ACCORDANCE W/ THE VILLAGE OF PALATINE AND AMENDMENTS AS LISTED BELOW.

INTERNATIONAL RESIDENTIAL CODE, 2015 EDITION (WITH AMENDMENTS).
INTERNATIONAL ENERGY CONSERVATION CODE, 2018 EDITION (WITH ILLINOIS AMENDMENTS)
INTERNATIONAL FIRE CODE, 2015 EDITION
LIFE SAFETY CODE, NFPA 101, 2000 EDITION
NATIONAL ELECTRIC CODE, 2017 EDITION
VILLAGE OF PALATINE CODE OF ORDINANCES

BUCKLEY FARA
ARCHITECTS
D.B.A. THOMAS BUCKLEY ARCHITECT
P.O. BOX 618
SOUTH ELGIN, IL 60177
TEL. 847-310-9530 e-mail:
tom@thomasbuckleyarchitect.com
2jfara2@gmail.com

CHRISTELL RESIDENCE
849 W. KENILWORTH AVE.
PALATINE
ILLINOIS

PROPOSED DETACHED GARAGE ADDITION

11-2-22 REVISIONS PER PLAN REVIEW

PROJECT NO.	CHR
DRAWN BY	JF

COPYRIGHT BUCKLEY FARA ARCHITECTS D.B.A. THOMAS BUCKLEY ARCHITECT

DATE	DESCRIPTION
8-5-22	PRICING
8-22-22	PRICING
9-28-22	PLAN REVIEW
11-2-22	PLAN REVIEW

ARCHITECT'S CERTIFICATION

I HEREBY CERTIFY THAT THESE DOCUMENTS WERE PREPARED BY ME OR UNDER MY DIRECTION AND THAT TO THE BEST OF MY KNOWLEDGE, COMPLY WITH ALL APPLICABLE CODES AND ORDINANCES.

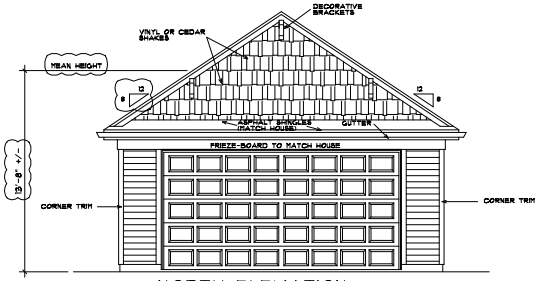
CERT NO. 001.006721
EXP. 11-30-2022 DATE: 11-2-2022

STATE OF ILLINOIS THOMAS W. BUCKLEY 001-006721 LICENSED ARCHITECT

G-1
OF THR

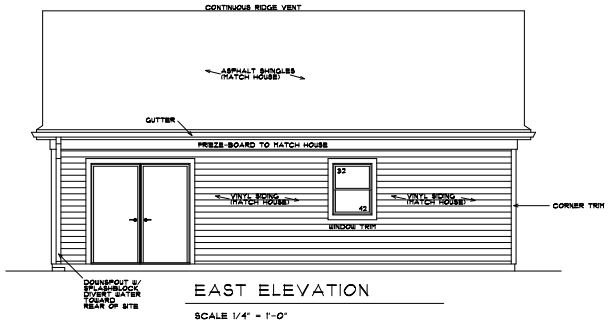
Attachment: Elevations (849 W. Kenilworth Avenue - VAR Garage Setback)

Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)



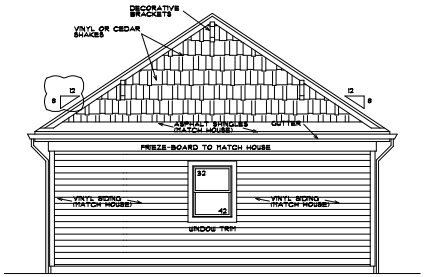
NORTH ELEVATION

SCALE 1/4" = 1'-0"
PROVIDE FLASHING AT ALL ROOF-WALL INTERSECTIONS



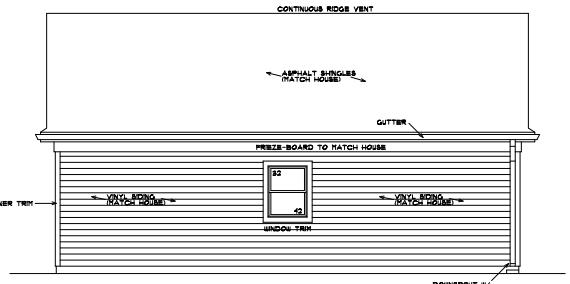
EAST ELEVATION

SCALE 1/4" = 1'-0"



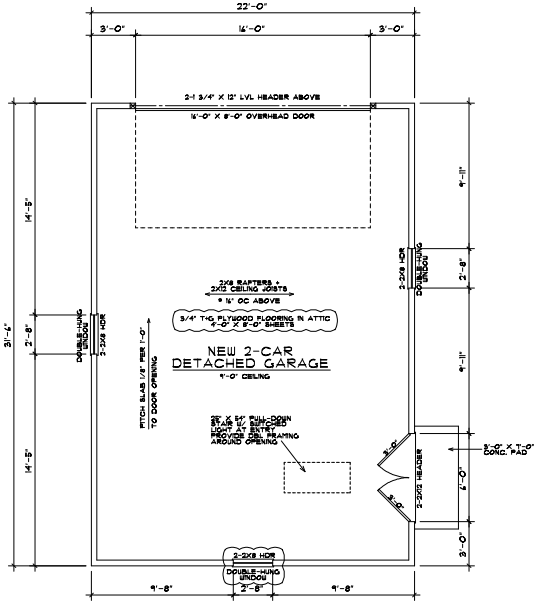
SOUTH ELEVATION

SCALE 1/4" = 1'-0"
PROVIDE FLASHING AT ALL ROOF-WALL INTERSECTIONS



WEST ELEVATION

SCALE 1/4" = 1'-0"



DET. GARAGE CONSTRUCTION PLAN

SCALE 1/4" = 1'-0"

NORTH

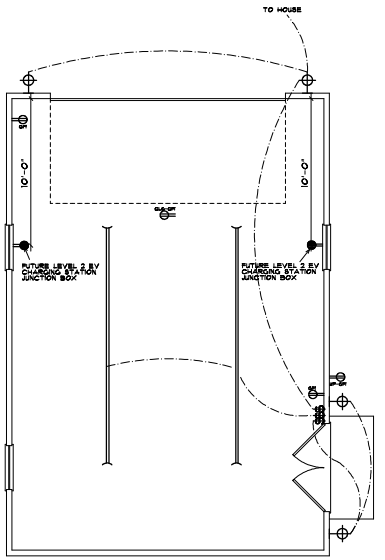
HEADER SUPPORT COLUMNS	
HEADER	COLUMN (IN 2X4 WALL)
DIMENSIONAL LUMBER (3X12/3X10/2X12/2X10)	2X4 JACK STUD 2X4 KING STUD
2-1 3/4" LVLS	(2)-2X4 JACK STUD 2X4 KING STUD

PERMIT COPY

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PRINT OUT A COPY OF THE APPROVED PERMIT SET AND MAKE IT AVAILABLE AT THE JOB SITE AT ALL TIMES. NO CHANGES ARE PERMITTED WITHOUT WRITTEN APPROVAL.

APPROVED DATE: 12/01/2022
APPROVED BY jnelson
FULL PERMIT

Request inspections at: https://Citizen.palatine.il.us or phone: (847) 359 9042
Permit #, Inspection item # and address required
Min. 24 hr. prior notice



DET. GARAGE ELECTRICAL PLAN

SCALE 1/4" = 1'-0"

NORTH

THE GARAGE IS TO BE SERVED BY A 110V/20A GFCI ELECTRIC CIRCUIT AS WELL AS A 240V/40A ELECTRIC VEHICLE CHARGING CIRCUIT.

ALL EXTERIOR LIGHT FIXTURES SHALL BE CONNECTED BY 3-WAY LIGHT SWITCHES IN GARAGE AND HOUSE KITCHEN.

ELECTRICAL LEGEND	
SYMBOL	DESCRIPTION
	CEILING FIXTURE
	WALL-MOUNTED LIGHT FIXTURE
$	SINGLE POLE SWITCH
	DUPLEX RECEPTACLE GROUND-FAULT CIRCUIT INTERRUPTED
	DUPLEX RECEPTACLE WEATHERPROOF + GROUND-FAULT CIRCUIT INTERRUPTED
	4'-0" LONG LED STRIP LIGHTING FIXTURE

BUCKLEY FARA
ARCHITECTS
D.B.A. THOMAS BUCKLEY
ARCHITECT
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TEL. 847-310-9530 e-mail:
tom@thomasbuckleyarchitect.com
2jfara2@gmail.com

CHRISTELL RESIDENCE

849 W. KENILWORTH AVE.
PALATINE
ILLINOIS

PROPOSED DETACHED GARAGE ADDITION

11-2-22 REVISIONS PER PLAN REVIEW

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STATE OF ILLINOIS
THOMAS W. BUCKLEY
I-8721
LICENSED ARCHITECT

A-
OF THR

Attachment: Elevations (849 W. Kenilworth Avenue - VAR Garage Setback)

CONCRETE AND EXCAVATION

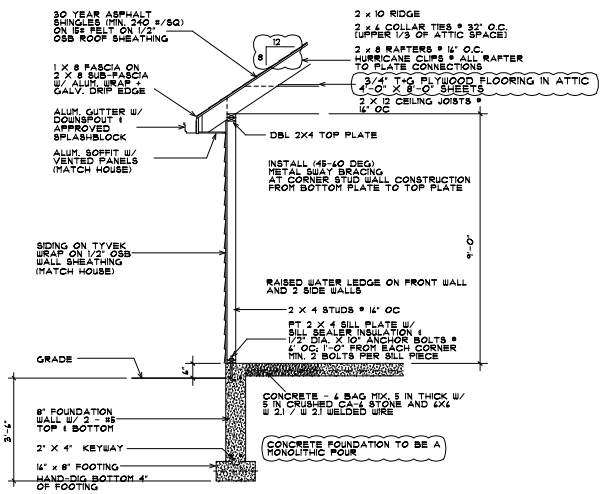
1. FOOTINGS SHALL BEAR ON UNDISTURBED, INORGANIC SOIL WITH MINIMUM BEARING CAPACITY OF 3000 PSF.
2. ALL EXCESS SOIL SHALL BE REMOVED FROM SITE.
3. FOUNDATION CONCRETE TO ACHIEVE COMPRESSIVE STRENGTH OF 3000PSI AT 28 DAYS; MIN. 5 1/2 BAG MIX. SIDEWALKS, PATIOS, & STEPS TO BE AIR-ENTRAINED WITH COMPRESSIVE STRENGTH OF 3500 PSI AT 28 DAYS, MIN. 6 BAG MIX.
4. BACK-FILL SOIL SO THAT GRADE SLOPES AWAY FROM FOUNDATION 6" WITHIN FIRST 10'-0" (MIN).
5. EXISTING GROUND ELEVATIONS WILL NOT BE ALTERED ANYWHERE ON THE SITE IN ORDER TO MAINTAIN THE EXISTING DRAINAGE PATTERN AND NOT OBSTRUCT ANY TRIBUTARY DRAINAGE FROM THE SURROUNDING PROPERTIES.
6. ALL EXCAVATED SOIL/MATERIALS NOT TO BE USED FOR BACKFILL & TO BE IMMEDIATELY REMOVED FROM SITE. NO ON-SITE STOCKPILING OF EXCAVATED MATERIALS WILL BE ALLOWED, WITH THE EXCEPTION OF TOPSOIL FOR FINAL GRADING.
7. FIELD VERIFY CONTROL JOINTS ARE INSTALLED WITHIN 24 HOURS OF FINAL FINISHING OF CONC.
8. PLEASE TAKE CARE WHEN DIGGING FOR THE FOOTINGS. THE USE OF ROCK UNDER FOOTINGS CAN FACILITATE WATER ACCUMULATION UNDER THE FLOOR SLAB/BASEMENT AND CONTRIBUTE TO FLOODING AS THE GROUND WATER LEVEL RISES DURING EXTREMELY WET PERIODS. THEREFORE, CRUSHED ROCK CANNOT BE PERMITTED UNDER FOUNDATIONS UNLESS A SOILS REPORT BY AN ILLINOIS LICENSED SOILS ENGINEER SPECIFICALLY ADDRESSES THE EXISTING AND POTENTIAL HIGH LEVELS OF GROUND WATER TABLE AND ADEQUATE PREVENTIVE MEASURES TO PROTECT THE HOMEOWNER.
9. PORCHES & STEPS EXPOSED TO WEATHER SHALL HAVE CONCRETE W/ A MIN. COMPRESSIVE STRENGTH OF 3,500 PSI AND SHALL BE AIR ENTRAINED NOT LESS THAN 5% OR MORE THAN 7%.
10. SLABS-ON-GRADE REQUIRE A MINIMUM OF #10 WELDED WIRE LOCATED IN THE UPPER ONE THIRD OF THE THICKNESS
11. CONTROL JOINTS FOR 4" SLABS SHALL BE AT A MAXIMUM OF 8' INTERVALS

STRUCTURAL

1. ALL WALLS WILL BE PROVIDED WITH A DOUBLE TOP PLATE LAPPED AT THE CORNERS.
2. CONSTRUCTION LUMBER TO BE SPF CONSTRUCTION GRADE NO. 2
   F_b = 1000 PSI MODULUS OF ELASTICITY 1,100,000
3. LUMBER WITH SPANS GREATER THAN 20' TO BE DOUGLAS FIR CONSTRUCTION GRADE NO. 2
   F_b = 1200 PSI MODULUS OF ELASTICITY 1,100,000
4. CUTS, NOTCHES AND HOLES BORED IN TRUSSES, LAMINATED VENEER LUMBER, GLUE-LAMINATED MEMBERS OR I-JOISTS ARE NOT PERMITTED UNLESS THE EFFECTS OF SUCH ARE SPECIFICALLY ADDRESSED. (SECTION: R502.8.2)
5. EXTERIOR OR LOAD BEARING WALLS WITH STUDS DRILLED WITHIN 5/8" OF THE FACE OF THE STUD SHALL BE REINFORCED WITH A STRUCTURAL STUD SHOE. (SECTION R602.6)
6. PROVIDE DOUBLE JOISTS UNDER ALL PARALLEL PARTITIONS. OPENINGS IN FLOOR CONSTRUCTION SHALL BE FRAMED WITH DOUBLE HEADER AND TRIMMER JOISTS. PROVIDE JOIST HANGERS AS REQUIRED.
7. EXTERIOR OR LOAD BEARING WALLS WITH PLATES CUT, DRILLED OR NOTCHED MORE THAN 50% OF THE WIDTH OF THE STUD SHALL HAVE A GALVANIZED METAL TIE 16 GAGE AND 1 1/2 INCHES (1 1/2") WIDE FASTENED TO EACH PLATE. (SECTION: R602.6.1)
8. WOOD STRUCTURAL PANELS SHALL CONFORM TO DOC PS 1, DOC PS 2, OR ANSI/APA PRP 210 CSA O437 OR CSA O325. PANELS SHALL BE IDENTIFIED BY A GRADE MARK OR CERTIFICATE OF INSPECTION ISSUED BY AN APPROVED AGENCY. IRC TABLE R503.2.1.1(1)
9. ALL RAFTER TIES SHALL BE PROVIDED IN ACCORDANCE WITH IRC R802.11.1. RESULTING UPLIFT FORCES FROM THE TIES SHALL BE TRANSMITTED TO THE FOUNDATION.
10. RIDGE BOARD SHALL BE AT LEAST TWO-INCH (2") NOMINAL THICKNESS & NOT LESS IN DEPTH THAN THE CUT END OF THE RAFTER. VALLEY & HIP RAFTERS SHALL NOT BE LESS THAN TWO-INCH (2") NOMINAL THICKNESS & NOT LESS IN DEPTH THAN THE CUT END OF THE RAFTERS.

ELECTRICAL

1. ALL WIRING 25 VOLTS OR GREATER TO BE IN ELECTRIC METALLIC TUBING. PVC IS NOT PERMITTED.
2. A MIN. OF 90% OF THE LAMPS IN PERMANENTLY INSTALLED LIGHTING FIXTURES SHALL BE HIGH-EFFICACY LAMPS.
3. GARAGES ARE TO BE ON A SEPARATE 20 AMP CIRCUIT.
4. RECEPTACLE RATING FOR A 20 AMP CIRCUIT SHALL BE 20 AMPS.
5. EACH GENERAL LIGHTING CIRCUIT SHALL NOT HAVE MORE THAN 10 POWER CONSUMING DEVICES CONNECTED TO IT + THE CIRCUIT BREAKER SHALL NOT EXCEED 15 AMPS.
6. CEILING MOUNTED ELECTRICAL OUTLETS INSTALLED IN THE GARAGE SHALL BE GFCI PROTECTED.
7. ALL RECEPTACLES REQUIRE A PIGTAIL GROUNDING WIRE TO THE BOX.
8. PROVIDE A GROUND WIRE IN ALL RACEWAYS.
9. ELECTRICAL RECEPTACLES ARE REQUIRED TO BE SELF-GROUNDING.
10. ALL ELECTRICAL CONDUCTORS ARE TO BE SOLID OR STRANDED COPPER IN ELECTRICAL METALLIC TUBING.
11. PROVIDE A NEUTRAL WIRE AT EACH SWITCH BOX LOCATION.
12. SURFACE MOUNTED INCANDESCENT FIXTURES INSTALLED NO CLOSER THAN 12" TO THE NEAREST STORAGE SPACE. SURFACE MOUNTED FLUORESCENT FIXTURES INSTALLED NO CLOSER THAN 6" TO THE NEAREST STORAGE SPACE. RECESSED INCANDESCENT AND FLUORESCENT FIXTURES W/ COMPLETELY ENCLOSED LAMP NO CLOSER AND FLUORESCENT FIXTURES W/ COMPLETELY ENCLOSED LAMP NO CLOSER THAN 6" TO THE NEAREST STORAGE SPACE
13. 14AWG CU CONDUCTORS CANNOT BE USED FOR A BRANCH CIRCUIT LARGER THAN 15A.
14. ALL NEW 125 VOLT, 15- AND 20-AMP RECEPTACLES SHALL BE LISTED TAMPER RESISTANT RECEPTACLES.



1 WALL SECTION
SCALE 1/2" = 1'-0"

LUMBER SPECIES:

UNDER 20 FT LONG 2X4, 2X6, + 2X8 - SPF #2 OR BETTER

UNDER 20 FT LONG 2X12 - SPF / HEM-FIR #2 OR BETTER

OVER 20 FT LONG - DOUGLAS FIR #2 OR BETTER

PERMIT COPY

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PRINT OUT A COPY OF THE APPROVED PERMIT SET AND MAKE IT AVAILABLE AT THE JOB SITE AT ALL TIMES. NO CHANGES ARE PERMITTED WITHOUT WRITTEN APPROVAL.

APPROVED DATE: 12/01/2022
APPROVED BY:jnelson
FULL PERMIT

Request inspections at: https://Citizen.palatine.il.us
or phone: (847) 359 9042
Permit #, Inspection item # and address required
Min. 24 hr. prior notice

BUCKLEY FARA
ARCHITECTS
D.B.A. THOMAS BUCKLEY ARCHITECT
P.O. BOX 618
SOUTH ELGIN, IL 60177
TEL. 847-310-9530 e-mail: tom@thomasbuckleyarchitect.com
2jfara2@gmail.com

CHRISTELL RESIDENCE
849 W. KENILWORTH AVE.
PALATINE
ILLINOIS

PROPOSED DETACHED GARAGE ADDITION

11-2-22 REVISIONS PER PLAN REVIEW

PROJECT NO.	CHR
DRAWN BY	JF

COPYRIGHT BUCKLEY FARA ARCHITECTS D.B.A. THOMAS BUCKLEY ARCHITECT

DATE	DESCRIPTION
8-5-22	PRICING
8-22-22	PRICING
9-28-22	PLAN REVIEW
11-2-22	PLAN REVIEW

STATE OF ILLINOIS THOMAS W. BUCKLEY 1-8721 LICENSED ARCHITECT

A-
OF THR

Attachment: Elevations (849 W. Kenilworth Avenue - VAR Garage Setback)

CERTIFICATE OF PUBLICATION

DES PLAINES JOURNAL, INC., a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE 849 W. KENILWORTH AVE.

(●) ( ) ( ) ( )

County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 6TH day of JULY, A.D. 20 23., and the last publication thereof was made on the 6TH day of JULY, A.D. 20 23.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

- ☐ Des Plaines Journal
- ☐ Elk Grove Village Journal
- ☐ Mt. Prospect Journal
- ☐ Niles Journal
- ☐ Park Ridge-Golf Mill Journal
- ☐ Prospect Heights Journal
- ☐ Rosemont Journal
- ☐ Arlington Heights Topics
- ☐ Buffalo Grove Topics
- ☑ Palatine Topics
- ☐ Rolling Meadows Topics
- ☐ Wheeling Topics
- ☐ Suburban Journal
- ☐ Northwest Journal
- ☐ Glenview Journal

"OFFICIAL SEAL"
MARY ALICE WENZL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, **THE DES PLAINES JOURNAL, INC.,** has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 6TH day of JULY A.D., 20 23.

By Todd Wessell

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 6TH day of JULY A.D., 20 23.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: PZC Packet 7-25-23 (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

2. 849 W. Kenilworth Avenue

Notice was published in the Daily Herald on July 6, 2023 and mailed to the owners of the surrounding properties.

Petitioner's Exhibits:

1. Application for Variation
2. Proof of Ownership
3. Spot Survey
4. Site plan & Elevations
5. Public Notice

Ms. Bremanis gave a brief outline of the request explaining the petitioner recently received a Special Use for a front yard setback reduction for an addition. As part of the addition, the detached garage was replaced and upon completion of the spot survey, at the end of construction, the garage was determined to have 4.6' setback from the side lot line, instead of the required minimum 5 feet. Therefore, the petitioner is requesting:

- Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.

Sworn in petitioner: Mr. Joel Cristol 849 W Kenilworth Ave
Mr. Cristol stated they did not intend to encroach but contractor used neighbors' fence for reference instead of lot line. He explained the fence runs on an angle so garage setbacks run from 4.9 ft to 4.6 ft going north. He stated the garage is built but did not intend to not meet code Mr. Cristol stated they spoke to the neighbor on that side who is in support and has no issues.

Commissioner Kolososki asked if the neighbors provided any written sign off.
Mr. Cristol answered no just a verbal approval.

Commissioner Kolososki asked if the fence runs the along whole side of lot.
Mr. Cristol answered yes along with landscaping.

Commissioner Friedman asked when the issue was discovered.
Mr. Cristol explained during the spot survey review.

Ms. Bremanis gave a brief overview stating the garage size and height did not change and still meet code. She stated they were granted a variation for lot coverage which is still applicable since the size did not change. Ms. Bremanis stated Community Services and Engineering have reviewed and had no issues.

STAFF RECOMMENDATION:
The Petitioner is in the process of constructing a new detached garage and the

Attachment: Draft PZC Minutes (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

approved plans met code. However, when the spot survey was completed, it found that the garage encroached approximately 0.4 feet into the required 5-foot side yard setback. The new garage should not alter the essential character of the neighborhood. In addition, there is an existing solid 6-foot fence along the adjacent side lot line that will buffer the neighbor from the encroachment. Therefore, Staff recommends approval of the Variation subject to the following conditions:

1. The Variation shall substantially conform to the boundary survey prepared by Exacta Land Surveyors, dated 05/01/2023, except as said plans may be revised to conform to the Village Code of Ordinances

There were no further questions. The public hearing was closed.

Commissioner Cavanaugh made a motion to approve subject staff's conditions; seconded by Commissioner Kolososki

DELIBERATIONS:

Commissioner Kolososki stated the relief is only for a few inches and it is not the homeowner's job to make sure layout is correct. He stated it is a mistake but not grieves.

Commissioner Cavanaugh agreed with Commissioner Kolososki. He stated it is in the same position as previous garage that was existing nonconforming.

Chairman Wood stated it meets the standards of reasonable return. She stated it is a small amount of relief and error in laying foundation.

Commissioner Friedman stated it should have been caught during prepour.

Commissioner Kolososki stated the fence probably fooled everyone. He stated many issues such as snow on the ground can make it hard to determine.

Ms. Wood summarized that this request has met the standards and was unanimously approved by a vote of 5-0. This item will tentatively go to Village Council on August 7, 2023

RESULT:	**RECOMMEND TO APPROVE [UNANIMOUS]**
MOVER:	Kevin Cavanaugh, Commissioner
SECONDER:	Robert Kolososki, Commissioner
AYES:	Friedman, Wood, Bettenhausen, Kolososki, Cavanaugh
ABSENT:	Noonan, Roth-Wurster, Luszczak, Fedota

Attachment: Draft PZC Minutes (2023-71 : 849 W. Kenilworth Avenue - VAR Garage Setback)

Consider a Motion Granting a Preliminary Planned Development for a Residential Supportive Housing Use at 1855 N. Hicks Road

BACKGROUND:
The Subject Property, approximately three acres and zoned R-1 Single-Family Residential, contains a vacant single-family home, detached garage, and two vacant lots north of the existing home. The developer (Housing Opportunity Development Corporation - HODC) and operator (Shelter, Inc.) are proposing a residential supportive housing building and use with up 12 residents and full-time support staff. Therefore, the Petitioners are requesting approval of the following:

Preliminary Planned Development to allow for a supportive housing building and use, with up to 12 residents and full-time support staff.

KEY ISSUES:

- The Subject Property, annexed in 1999, is a component of the Hick Road Sub Area (2011 Comprehensive Plan), which recognized the myriad of surrounding land uses and zoning classifications. Ultimately, the Comprehensive Plan contemplated multi-family residential as a potential future land use.
- The Petitioners have applied for initial approval for temporary residential housing use, for up to 12 residents, with full-time Staff support, provided by Shelter Inc. Shelter Inc. is the proposed operator of the residential building and HODC presently operates Spruce Village on Rand Road.
- The residents would be girls, aged 12-18 years old, and identified as human trafficking or sexual exploitation victims who are temporarily homeless. Residents await permanent placement in housing through the Illinois Department of Children and Family Services (DCFS). The time frame for this temporary housing are anticipated to range from six months to two years, prior to permanent residency. During the time of temporary homelessness, the residents are the responsibility of the State of Illinois and DCFS and managed by Shelter Inc.
- Shelter, Inc. has been in operation since 1975 and provides child welfare services, emergency shelter for youth in crisis, foster care services, and licensed clinical support for its residents. Shelter, Inc. operates numerous homes in the area, including a long-standing residence in the Village of Palatine. The proposed home would be the first in the State. Presently, those requiring such services are transferred to other states.
- In addition to counseling services provided by Shelter, Inc., the residents at the home would continue to receive schooling, either through a resident's home school or if necessary, schooling provided at the location.
- Visitors are not allowed at the facility. The home is staffed on a 24-hour basis, at a 3:1 ratio, providing 4 employees when 12 residents are living on-site. Although the facility is not a locked building, it is secure with both 24-hour security cameras and fencing/gates enclosing the building and parking lot. Staff is recommending the proposed fence setback from the front (Hicks Road) lot line be increased to minimize any potential traffic/access issues related to Hicks Road. A recommended condition of approval relates to adjustments to the proposed perimeter fencing.

- The proposed residential building is approximately 6,400 square feet. The Site Plan provides a circular drive, with two curb cuts onto Hicks Road, which transitions into a 15-stall parking lot located in front of the proposed building. The proposed building exceeds the minimum required R-1 setbacks:
    - Front (Hicks Road): 123 feet proposed; 40 feet is required;
    - Rear (east side): 110 feet proposed; 50 feet is required;
    - Side (north side): 80 feet proposed; 15 feet is required; and
    - Side (south side): 189 feet proposed; 15 feet is required.
- The floorplan consists of 12 separate bedrooms and six private bathrooms. The building includes a full-service kitchen (240 square feet), dining room area (377 square feet), and a community space area (1,230 square feet), with several separate sitting areas therein. A study hall is also planned (362 square feet) for continued academic activities.
- There are three separate offices for Shelter Inc. staff to assist and supervise the residents during the occupancy of the building. In addition to the residential and support office components of the floorplan, a covered porch (642 square feet) is planned at the front of the building and a recreation area (2,500 square feet) is contemplated at the southeast corner of the property.
- The proposed building would be of modular construction and utilize container units to design the various building areas and then cladded in an architecturally compliant building material to comply with the Village Code requirements.
- Through the initial Preliminary Planned Development process, the Petitioners and Staff had several meetings with the Police Department to further understand the components of the proposed use. This included the Police Department contacting other communities where Shelter Inc. operates and contacts with other locations, where such homes are operated. The Police Department is initially satisfied with the proposed operational controls for the use.

ENGINEERING:

- The property grades north to south, with a 5-foot grade down from 745 to 740. The Subject Property contains sections encumbered by both the floodplain and a small section of the floodway.
- The engineering plans separate the southerly lot for the stormwater detention and volume control, so as not impact the existing floodway. The plans indicate that fill in some sections of the floodplain will be required. This requires both Special Use review and compensatory storage (per the Subdivision Ordinance, any fill in the floodplain must provide compensatory storage at 110% from opposite or adjacent areas of the volume filled in the floodplain), during Final Planned Development review, if the Preliminary Planned Development is approved.
- The site is heavily landscaped and tree covered. The engineering plans maintain the existing tree line and landscaping within the eastern and southern portions of the detention area. The Village Engineer has preliminarily and conditionally accepted the Preliminary Engineering Plans.

ALTERNATIVES:

1. Approve the Preliminary Planned Development to permit a residential supportive housing use.
2. Do not approve Preliminary Planned Development to permit a residential supportive housing use.

RECOMMENDATION:

Public Hearing**:**	PZC meeting on July 11, 2023.
Residents testifying:	4: All spoke in support of the project, including a resident on Diane Drive.
Vote:	The PZC voted unanimously to approve a Preliminary Planned Development. Staff recommends action at the discretion of the Village Council. Staff notes that the size and location of the Subject Property, and corresponding mix of surrounding land uses, creates a unique circumstance which seems appropriate for the proposed residential supportive housing use.

ACTION REQUIRED:

A motion to approve a Preliminary Planned Development for a residential supportive housing use at 1855. N. Hicks Road.

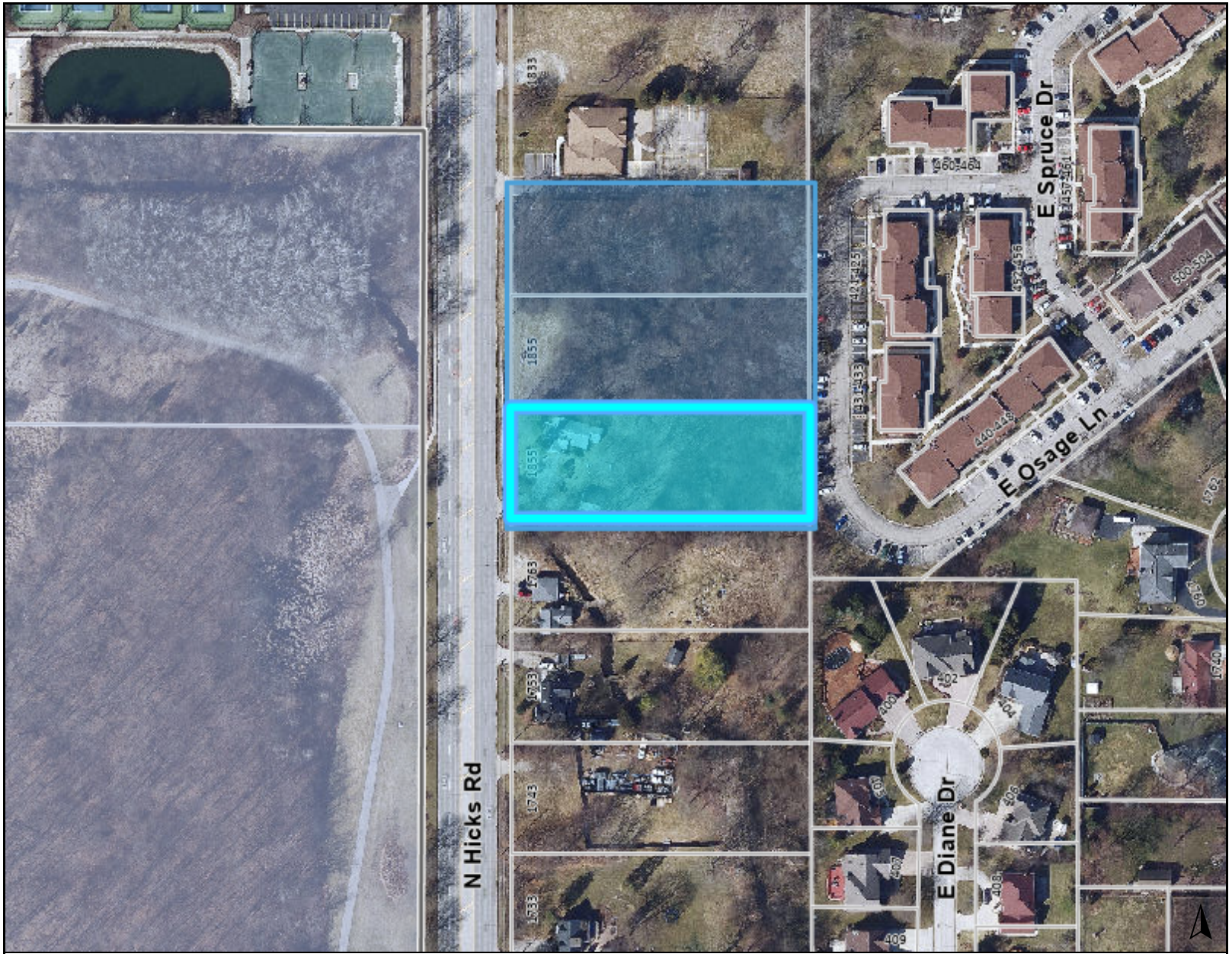
ATTACHMENTS:

- Aerial Map
- Preliminary Planned Development Conditions - HODC & Shelter INC - 1855 N. Hicks Road
- EXHIBIT - HODC Site Plan - Elevation - Floorplan
- EXHIBIT - Revised elevation - 20230605 1855 Hicks Road 5.18.23
- EXHIBIT - Preliminary Engineering Plans
- EXHIBIT - Staff generated Shelter, Inc. policies & protocals through the Preliminary Planned Development application process
- EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002)
- 2023 CSEC Home Shelter General Info (1)
- HODC Shelter INC Preliminary Planned Development correspondence
- NWCH support email
- Barnes email
- Vining email
- Ostry email
- Nechev letter
- Walling email
- 7-11-23 PZC minutes
- 7-11-23 Planning & Zoning Commission materials
- Public Notice - certificate of publication

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

GISConsortium

1855 N Hicks Road & vacant lots



Legend

0 300 600 ft

Print Date: 6/2/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Attachment: Aerial Map (1855 N. Hicks Road)

1. Shelter INC. is the approved supportive housing operator for the proposed residential use on the Subject Property, with Housing Opportunity Development Corporation (HODC) serving as the developer (or some sort of partnership between HODC and Shelter, Inc. as the developer). The formal relationship between Shelter, Inc. and HODC shall be documented as part of their application for final planned development review.

2. Any proposed changes to the designated operator (Shelter, INC.) or the developer (Shelter, Inc., HODC, or some partnership between Shelter, Inc. and HODC) shall require Village review and approval, including a Public Hearing before the Planning and Zoning Commission and/or Village Council review, as determined by the Village Manager.

3. Any proposed changes to the final Shelter Inc. business and operation plan shall require additional Village review and approval. This may include another Public Hearing before the Planning and Zoning Commission and/or Village Council review, as determined by the Village Manager.

4. As a condition of the Final Planned Development, the Village will require an established time frame for an operational review of the residential use and, if determined necessary by the Staff review, an additional Village Council review may be required. If additional Village Council review is required, the Village Council reserves the right to impose any additional conditions on the Planned Development, at such time of the review. Nothing shall preclude the Village from any other enforcement and/or compliance actions afforded under the Code of Ordinances and Planned Development Ordinance.

5. The Final Engineering Plans shall be submitted and revised in a manner acceptable to the Village Engineer, including the parking lot and access to N. Hicks Road.

6. A LOMAF (Letter of Map Amendment Fill) shall be required before the issuance of a building permit. The sanitary on the west side of Hicks Road is a MWRD sanitary Interceptor. The Petitioner should be aware that the sanitary main will likely need to be extended from the rear of the property starting on E. Osage (an easement may be required).

7. The final Shelter, Inc. business and operation plan shall be revised in a manner acceptable to the Village Manager and Police Chief.

8. All extra agency permits shall be submitted in a manner acceptable to the Village Engineer.

9. The Engineers Estimate of Probable Cost (EEOPC) shall be submitted in a manner acceptable to the Village Engineer.

10. Review fees, based upon the finally accepted EEOPC, shall be submitted in a manner acceptable to the Village Engineer.

11. The Final Architectural Plans shall be revised in a manner acceptable to the Director of Community Development/Planning and Zoning, including the final material quantities and distribution and in compliance with the Chapter 6 and the Architectural Design Guidelines of the Village Code.

12. The final fencing plans, including the access gates, shall be submitted in a manner acceptable to the Director of Planning and Zoning and the Fire Marshal.

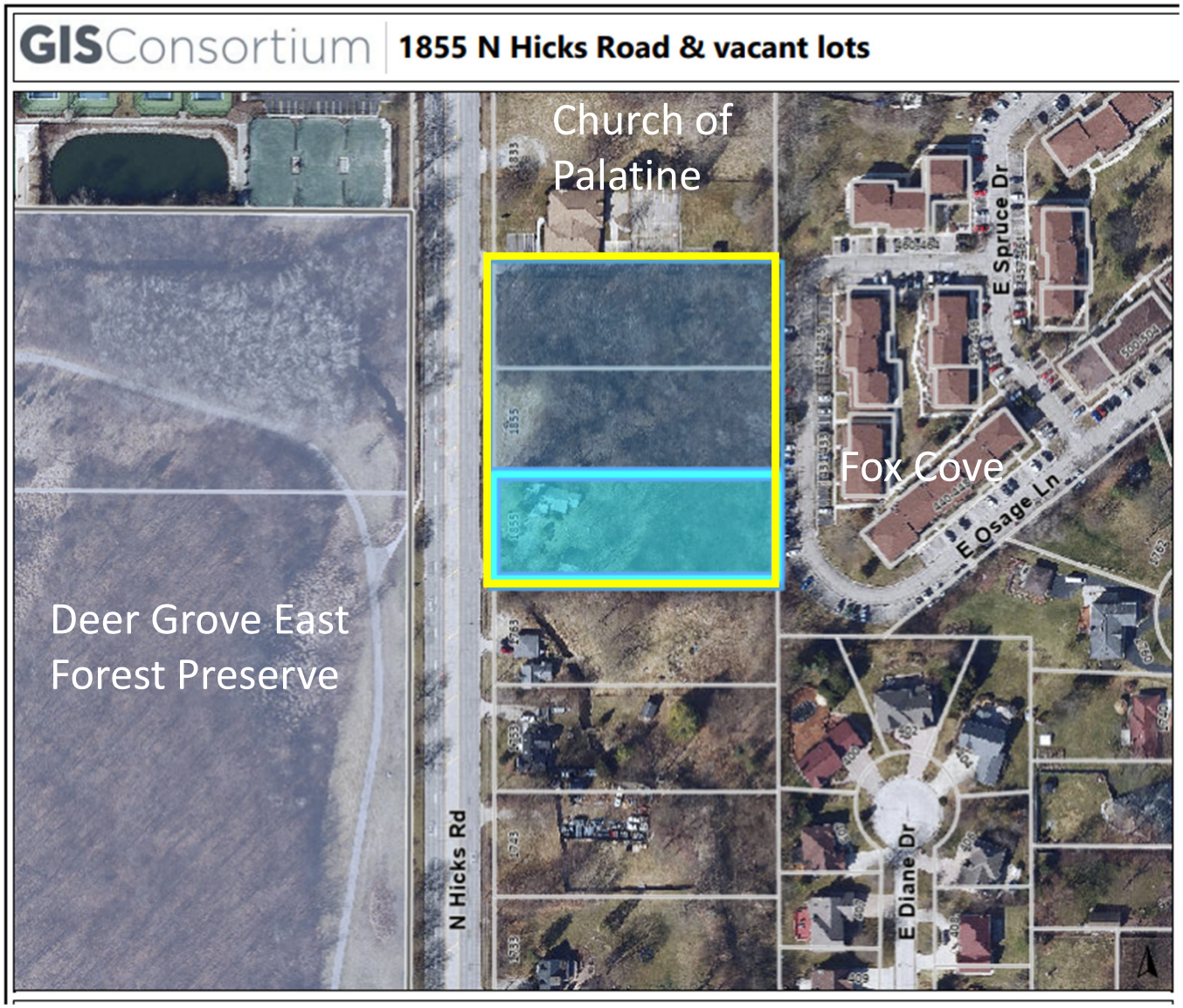
13. The Final Landscaping Plan shall be revised in a manner acceptable to the Director of Planning and Zoning. The plan should review the ability to maintain any of the existing healthy trees within the property.

14. A Public Improvement letter of credit in an amount of 115% of the approved EEOPC, for said public improvements, shall be submitted in a manner acceptable to the Village Engineer.

15. A Planned Development Letter of Credit, per Article 14 of the Zoning Ordinance) shall be submitted in a manner acceptable to the Director of Planning and Zoning.

16. If required, a Final Plat of Subdivision (Consolidation) shall be submitted in a manner acceptable to the Village Engineer and Director of Planning and Zoning, including any additional required easements.

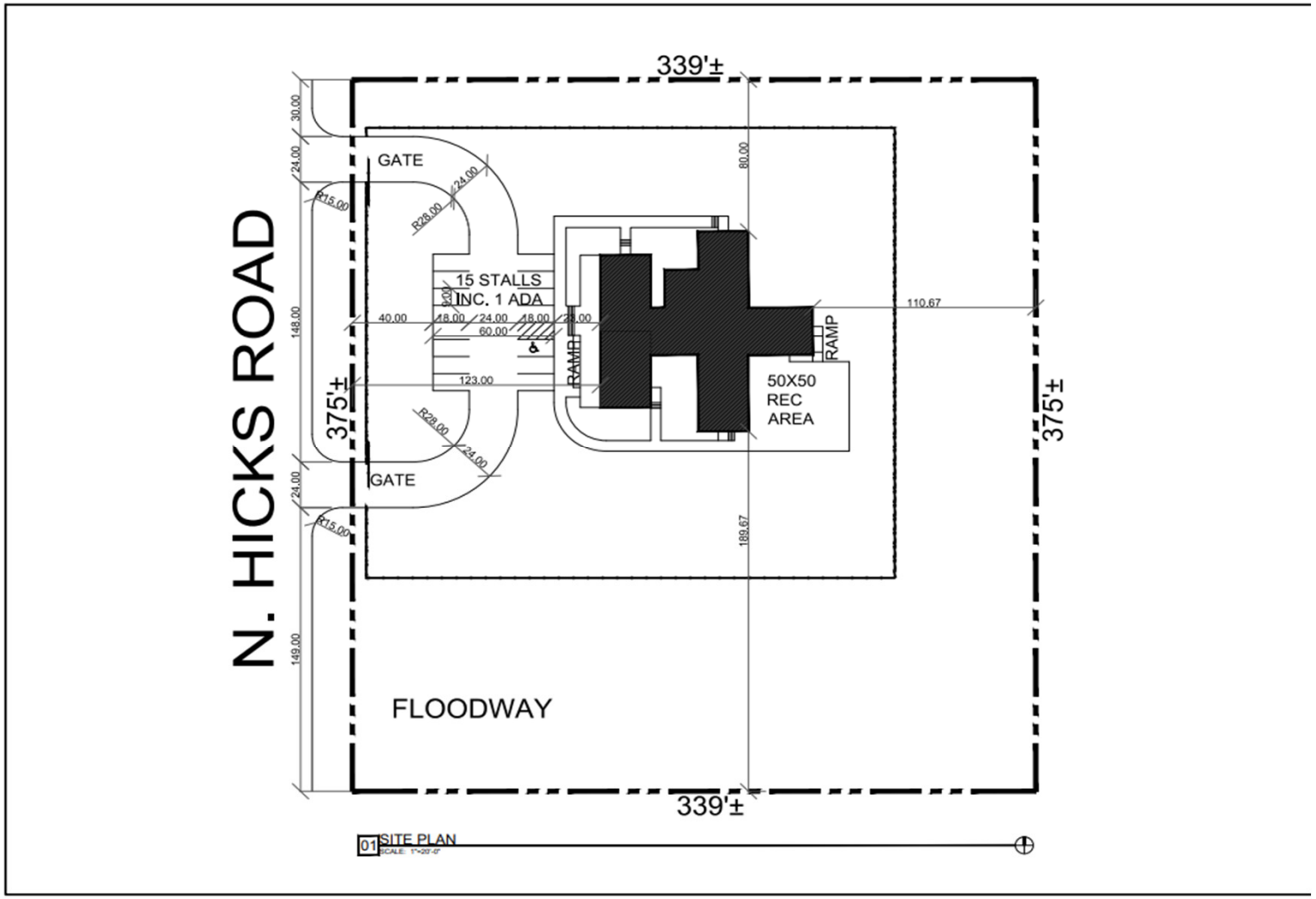
17. A construction management plan shall be submitted in a manner acceptable to the Director of Planning and Zoning and the Village Engineer and shall outline the proposed development schedule and identify the material delivery routes and proposed parking areas for the contractors, in conjunction with the building permit application submission.



Attachment: EXHIBIT - HODC Site Plan - Elevation - Floorplan (1855 N. Hicks Road)

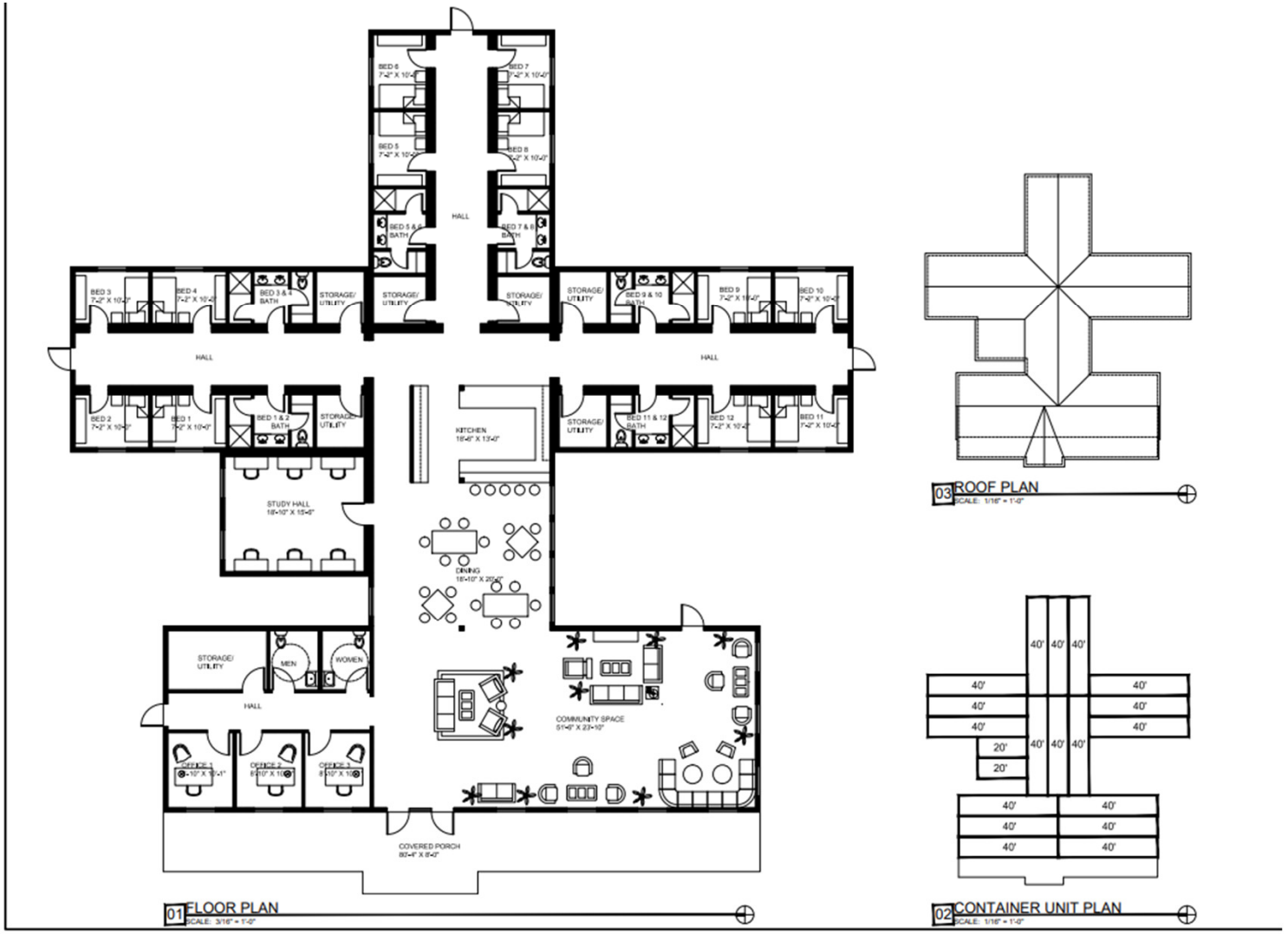
1855 N. Hicks Road - Rendering

1855 N. Hicks Road – Site Plan



Attachment: EXHIBIT - HODC Site Plan - Elevation - Floorplan (1855 N. Hicks Road)

1855 N. Hicks Road – Floorplan



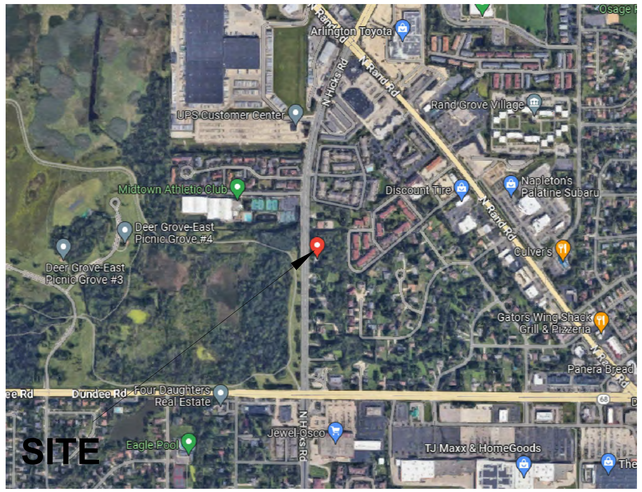
Attachment: EXHIBIT - HODC Site Plan - Elevation - Floorplan (1855 N. Hicks Road)

CONCEPT PLANS
NEW GROUP HOME FOR FOSTER CHILDREN
1855 N. HICK ROAD., PALATINE, COOK COUNTY, IL

SECTION: 2
TOWNSHIP: 42N
RANGE: 10E

PIN(S):
02-02-400-010-0000,
02-02-400-011-0000,
02-02-400-012-0000

SITE LOCATION MAP



NOTE

The location of existing underground utilities, such as water mains, sewers, gas lines, etc., as shown on the plans, has been determined from the best available information and is given for the convenience of the Contractor. However, the Owner and the Engineer do not assume responsibility in the event that during construction, utilities other than those shown may be encountered, and that the actual location of those which are shown may be different from the location as shown on the plans.

Bono Consulting, Inc. is not responsible for the safety of any party at or on the construction site. Safety is the sole responsibility of the contractor and any other person or entity performing work or services. Neither the owner nor engineer assumes any responsibility for the job site safety of persons engaged in the work or the means or methods of construction.

Current Standard Specifications of the Judicial Authority shall apply to the construction on this project.

Note: The exact location of all utilities shall be verified by the contractor prior to construction activities. For utility locations call:
J.U.L.I.E. 1 (800) 892-0123

DRAWING INDEX:

1. TITLE SHEET, LEGEND, SITE LOCATION MAP & AERIAL MAP
1.2 SITE MAPS
2. EXISTING TOPOGRAPHY, DEMOLITION PLAN, SOIL EROSION & SEDIMENTATION CONTROL PLAN
3. PROPOSED GRADING & UTILITY PLAN
4. PROPOSED SITE & GEOMETRIC PLAN

PROJECT NARRATIVE

GENERAL: NEW GROUP HOME TO BE CONSTRUCTED ON EXISTING, WOODED LOT.

AREA SUMMARY:
TOTAL AREA OF SITE: ~2.92 ACRES
DISTURBED AREA OF SITE: ? ACRES

SPECIAL PROTECTION AREAS: THERE IS FLOODWAY AND FLOODPLAIN ZONE AE ON THE SITE. PER FEMA MAPS, 100 YEAR BASE FLOOD ELEVATION IS APPROXIMATELY 739.7. THE CREEK AREA IS CONSIDERED WETLAND ACCORDING TO THE NATIONAL WETLAND INVENTORY, BUT NO OTHER WETLAND AREAS ON SITE.

UPSTREAM TRIBUTARY: THERE IS NO KNWON UPSTREAM TRIBUTARY AREA FOR THE SITE.

COMBINED/SEPARATE SEWER AREA INFO: PROPOSED PROJECT IS LOCATED IN A SEPARATE SEWER AREA.

DETENTION/VOLUME CONTROL FACILITY: DETENTION (SITE AREA<3AC.) IS NOT REQUIRED PER MWRD AND VOLUME CONTROL IS REQUIRED (SITE AREA>0.5AC.) DETENTION IS REQUIRED PER LOCAL REQUIREMENTS, WHICH APPLIES MWRD PROCESS TO CALCULATIONS.

SANITARY SEWERS: NEW SANITARY SERVICE AND INSPECTION MANHOLE PROPOSED.

SOILS/INFILTRATION RATE: N/A.

GROUNDWATER ELEVATION: UNKONWN

EROSION CONTROL: FILTER BASKETS, SILT FENCE, TREE PROTECTION FENCE

AERIAL MAP

3-2-2023

LEGEND:

	EXISTING	PROPOSED
PROPERTY LINE		
SANITARY SEWER LINE		
WATER LINE		
STORM SEWER LINE		
STORM MANHOLE		
SANITARY MANHOLE		
COMBINED SEWER		
COMBINED MANHOLE		
CATCH BASIN		
INLET		
WATER VALVE VAULT		
WATER VALVE		
GRADE		
DRAINAGE DIVIDE		
CURB & GUTTER		
CLEANOUT		
DOWNSPOUT (ROOF DRAINS)		
WATER B. BOX		
TREE PROTECTION FENCE		
CONSTRUCTION FENCE/EROSION EEL		CF/EE
INLET FILTER BASKET		
TRAFFIC DIRECTION PAVEMENT MARKING		
FIRE HYDRANT		
LINEAR REMOVAL		XXXXX
RETAINING WALL W/RAILING		
TOP OF CURB BOTTOM OF CURB		T/C XXX.XX B/C XXX.XX
TOP OF CURB BOTTOM OF GUTTER		T/C XXX.XX B/G XXX.XX
WALK BOTTOM OF WALK		W XXX.XX B/W XXX.XX
SOD GRADES		S XXX.XX
DESPRESSED CURB BOTTOM OF GUTTER		D/C XXX.XX B/G XXX.XX

LICENSED PROFESSIONAL ENGINEER
WILLIAM A. HEPBURN
062-073376
OF ILLINOIS

EXP. 11-30-23

3-31-23

DATE	REVISIONS	ISSUE	PROJECT STAFF
3-31-2023	CONCEPT PLAN	1	PROJECT MANAGER: W. HEPBURN
			ENGINEER:
			ENGINEER:
			TECHNICIAN:

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rwalker@bonoconsulting.com

TITLE SHEET, LEGEND, SITE LOCATION MAP, & AERIAL MAP
GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

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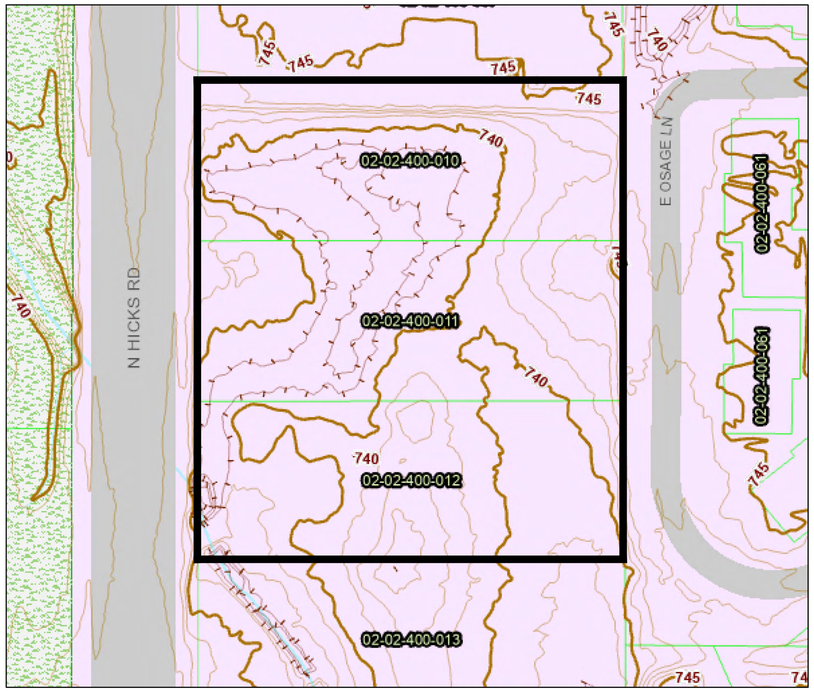
PROJECT NO.: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE 0
SCALE: NTS
SHEET NUMBER 1

Attachment: EXHIBIT - Preliminary Engineering Plans (1855 N. Hicks Road)

NATIONAL WETLANDS INVENTORY

COOK COUNTY VIEWER AERIAL WITH GIS CONTOURS

COOK COUNTY GIS CONTOURS



FEMA FLOOD MAP (ENLARGED AREA)

DATE	REVISIONS	ISSUE	PROJECT STAFF
3-31-2023	CONCEPT PLAN	1	PROJECT MANAGER: W. HEPBURN
			ENGINEER:
			ENGINEER:
			TECHNICIAN:

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SITE MAPS

GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

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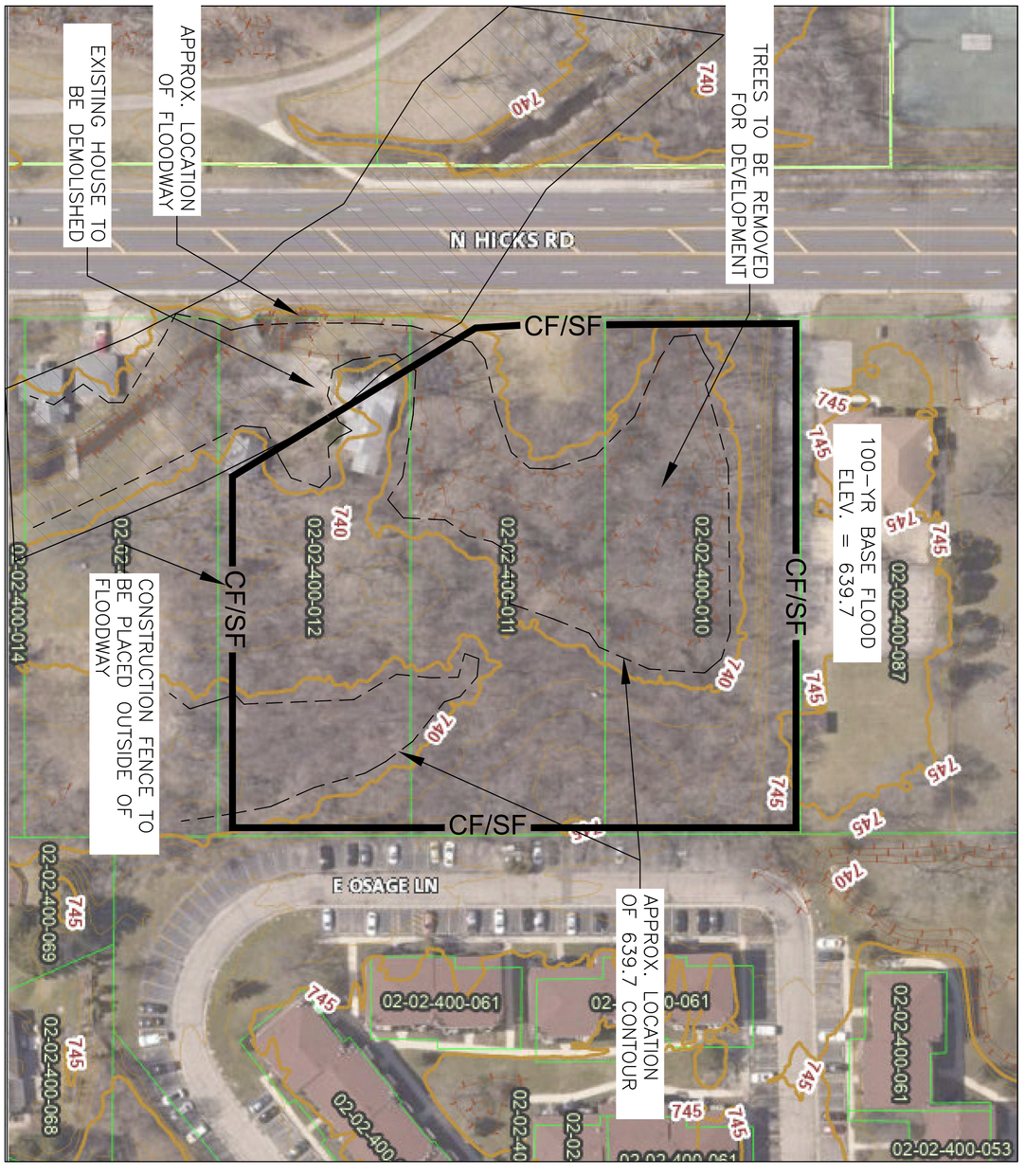
PROJECT NO.: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE
0
SCALE: NTS

SHEET NUMBER
1.2

Attachment: EXHIBIT - Preliminary Engineering Plans (1855 N. Hicks Road)



N

EXIST. TOPOGRAPHY, DEMOLITION, EROSION AND SEDIMENTATION CONTROL PLAN

GROUP HOME FOR FOSTER CHILDREN

1855 N. HICKS RD., PALATINE, IL 60074

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rwalker@bonoconsulting.com

PROJECT STAFF		ISSUE	REVISIONS	DATE
PROJECT MANAGER:	W. HEPBURN	1	CONCEPT PLAN	3-31-2023
ENGINEER:				
ENGINEER:				
TECHNICIAN:				

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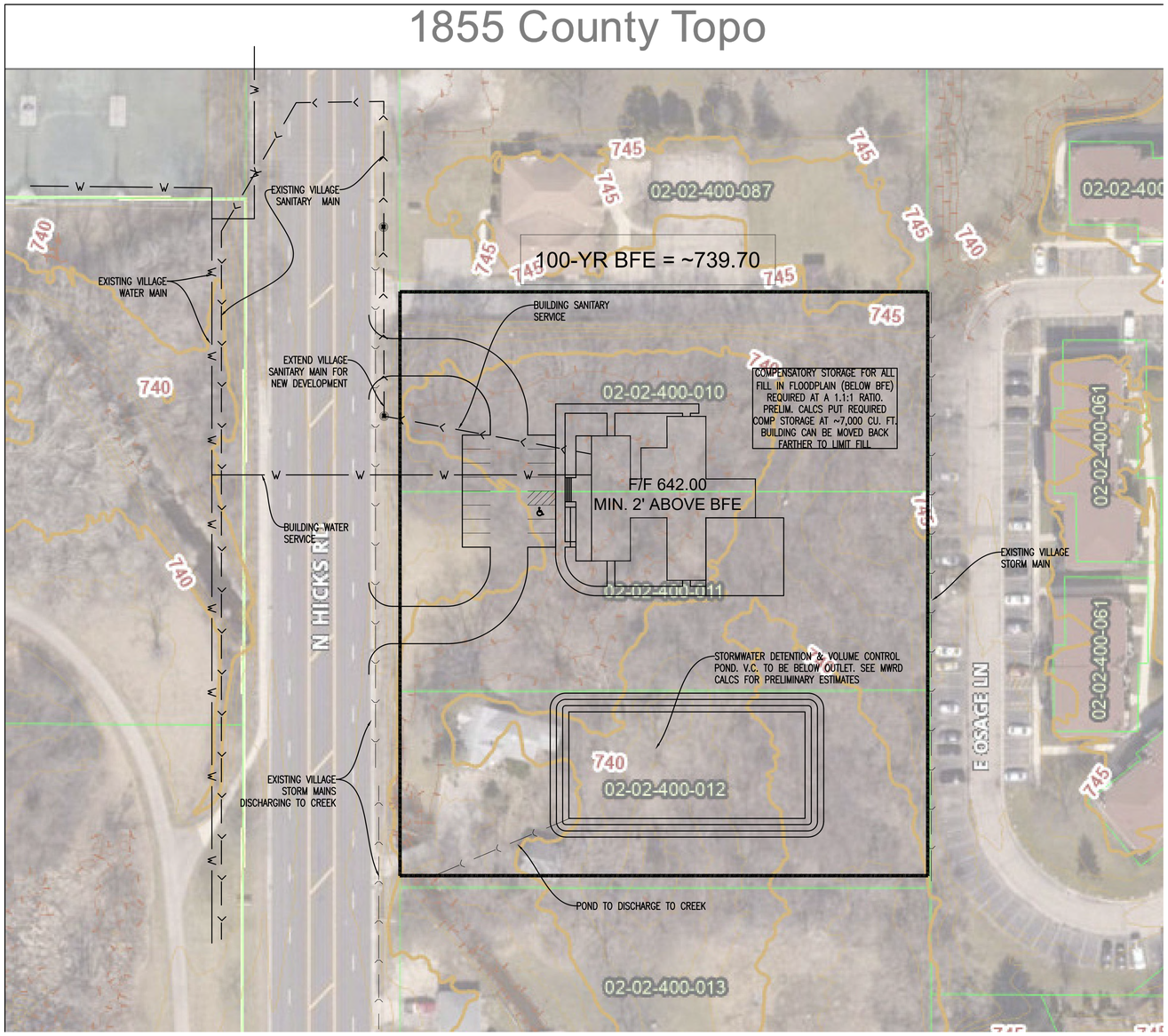
PROJECT NO: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE: 20 0 20
SCALE: NTS

SHEET NUMBER 2

1855 County Topo



STORMWATER SUMMARY

TOTAL DETENTION REQUIRED (IF ZERO RELEASE) = 38,115 CU. FT.
TOTAL VOLUME CONTROL REQUIRED PER MWRD = 1,756 CU. FT.

BOTH V.C. AND DETENTION TO BE PROVIDED IN STORMWATER POND

COMPENSATORY STORAGE CAN BE PROVIDED IN POND IF ABOVE HWL AND BELOW BFE. OTHERWISE COMP STORAGE WILL BE PROVIDED BY CUTTING DOWN SITE IN OTHER AREAS

PRELIMINARY BEST MANAGEMENT PRACTICES

Impervious Area (Disturbed) 21,074 s.f.

VOLUME CONTROL BEST MANAGEMENT PRACTICES

Volume Control Requirements	**1"**	Rainfall	
Volume Control Storage Required	1,756	Cu. Ft.	
Total Volume Control Provided =	**1,800**	**>**	**1,756** Cu. Ft.
	0.041		0.040 ac-ft

COMPOSITE RUNOFF CURVE NUMBER (*CN*)

PROJECT: New Group Home **PERMIT NUMBER:**

LOCATION: 1855 N Hicks **DATE:** 3/30/2023

TYPE OF AREA (SELECT WITH DROP-DOWN)

X DETAINED AREA — MAJOR STORMWATER SYSTEM
UNRESTRICTED AREA — OTHER:
UPSTREAM AREA

CONDITION (SELECT WITH DROP-DOWN)

PROPOSED CONDITION — EXISTING CONDITION

RUNOFF CURVE NUMBER

Surface Description	Hydrologic Soil Group (HSG)	CN	Area (acres)	Product (CN)(Area)
Building & Pavement	d	98	0.48	47.41
Pervious	d	80	1.12	89.85
TOTALS			1.61	137.27

COMPOSITE RUNOFF CURVE NUMBER

Composite CN = Total Product / Total Area = 137.27 / 1.61 → **Composite CN = 85.42**

4/7/2022

ADJUSTED COMPOSITE RUNOFF CURVE NUMBER (*CN*$_{ADJ}$)

PROJECT: **PERMIT NUMBER:**

LOCATION: **DATE:**

DEVELOPMENT INFORMTION			
1. Area Detained, *A*		1.610	acres
2. Total Impervious Area		0.484	acres
3. Composite CN		85.42	
4. Volume Control Storage Provided, VC_P		0.040	ac-ft
5. Depth of Rainfall, *P*		8.57	inches
RUNOFF VOLUME (NRCS EQUATIONS)			
6. Maximum Retention, *S*	$S = \frac{1000}{CN} - 10$	1.71	inches
7. Runoff Depth, Q_A	$Q_A = \frac{(P - 0.2S)^2}{(P + 0.8S)}$	6.81	inches
8. Runoff Volume, V_A	$V_R = Q_A A\left(\frac{1}{12}\right)$	0.91	ac-ft
VOLUME CONTROL STORAGE			
9. Volume Control Storage Required, VC_R		0.040	ac-ft
10. Additional Volume Control Storage Provided		0.000	ac-ft
ADJUSTED RUNOFF VOLUME			
11. Adjusted Runoff Volume, V_{ADJ}	$V_{ADJ} = V_R - VC_P$	0.874	ac-ft
12. Adjusted Runoff Depth, Q_{ADJ}		6.52	inches
13. Adjusted Maximum Retention, S_{ADJ}		2.06	inches
ADJUSTED COMPOSITE RUNOFF CURVE NUMBER			
14. Adjusted Runoff Curve Number, CN_{ADJ}		82.95	

4/7/2022

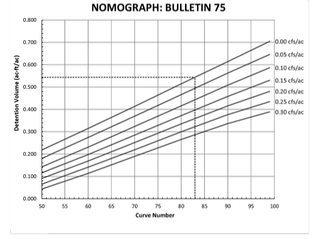
NOMOGRAPH: BULLETIN 75 RAINFALL DATA

PROJECT: New Group Homes **PERMIT NUMBER:**

LOCATION: 1855 N Hicks **DATE:** 3/30/2023

DEVELOPMENT INFORMATION		
1. Detained Area	1.610	acres
2. Curve Number	82.95	
3. Actual Release Rate	**0.000**	cfs
REQUIRED DETENTION VOLUME		
4. Required Detention Volume	**0.875**	ac-ft

NOMOGRAPH



4/7/2022

DETENTION CONSERVATIVELY CALCULATED WITH ZERO RELEASE RATE FOR ASSUMPTION THAT DISCHARGE WILL BELOW BFE

N

PROJECT STAFF		ISSUE	REVISIONS	DATE
PROJECT MANAGER:	W. HERBURN	1	CONCEPT PLAN	3-31-2023
ENGINEER:				
ENGINEER:				
TECHNICIAN:				

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PROPOSED GRADING & UTILITY PLAN

GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

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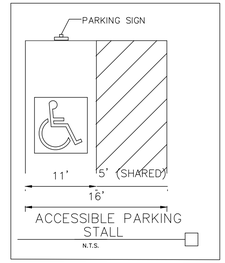
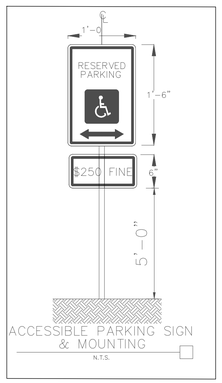
PROJECT NO.: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE
10 0 10
SCALE: N.T.S.
SHEET NUMBER
3

Attachment: EXHIBIT - Preliminary Engineering Plans (1855 N. Hicks Road)





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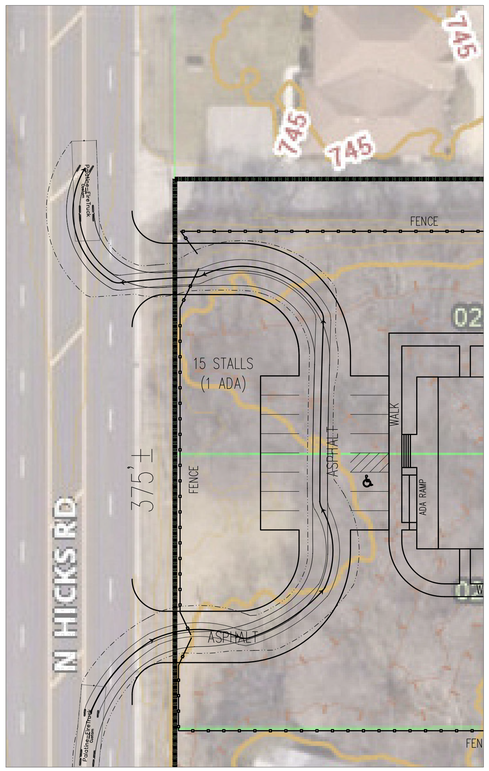
FIRE TRUCK TURNING EXHIBIT



PRELIMINARY IMPERVIOUS CALCS

1855 N. Hicks, Palatine

Date: 3/31/2023

	Existing		Proposed	
	Sq. Ft.	Acres	Sq. Ft.	Acres
Approx. Site Area	127,125	2.918		
Building	1860	0.043	6358	0.146
Pavement/Walks	2500	0.057	14716	0.338
Impervious Area	4,360	0.100	21,074	0.484
Pervious Area	122,765	2.818	106,051	2.435
Increase in Impervious Area	16,714	Sq. Ft.		

PROJECT STAFF		ISSUE	REVISIONS	DATE
PROJECT MANAGER:	W. HEPBURN	1	CONCEPT PLAN	3-31-2023
ENGINEER:				
ENGINEER:				
TECHNICIAN:				

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melissa@bonoconsulting.com

SITE PLAN & GEOMETRIC PLAN
OVERALL SITE
GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

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PROJECT NO.: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE 20 0 20
SCALE: N.T.S.
SHEET NUMBER 4

Attachment: EXHIBIT - Preliminary Engineering Plans (1855 N. Hicks Road)

1855 N. Hicks Road

Preliminary Planned Development

Village Staff compiled business plan information addendum – Shelter, Inc.

This information was compiled from the initial PPD application materials, transmittal letters, and in-person meetings with Shelter Inc. for the proposed use.

1. The residential facility will be staffed by Shelter Inc. on a 24-hour, 7-day a week schedule at a minimum 3:1 ratio. When 12 residents are occupying the building, there will be four Shelter, Inc. employees present.

2. The residents will be females aged 12-18, who are identified as victims of sexual abuse or human trafficking and are placed in the residence in collaboration with DCFS and Shelter Inc. As outlined in the Shelter, Inc. DCFS Empowerment Grant application, all Shelter Inc. employees will have the DCFS minimum certifications necessary to serve in their employment capacities.

3. There will be no outside visitors permitted at the 1855 N. Hicks Road building, excepting known and scheduled visitors, approved by Shelter, Inc., for social workers, attorneys, specific maintenance personnel, and tutors, etc.

4. While residents will be allowed to enter and exit the building freely, during certain hours, it will be within the supervised knowledge of Shelter, Inc. staff. The facility will be secured, pursuant to DCFS requirements. As part of the proposed security protocols, the building will include interior and exterior security cameras.

5. Residents unauthorized leaving of the building: If a resident were to go missing and were located by the Police Department, Shelter, Inc. will accept the resident, without issue. If a circumstance arises where a resident can no longer best be served at this facility, Shelter, Inc. will work internally and directly with DCFS to resolve that transition.

6. Shelter, Inc. will work to establish a point of contact and liaison with the Palatine Police Department to ensure any necessary communication between Shelter, Inc. and Village of Palatine.

Attachment: EXHIBIT - Staff generated Shelter, Inc. policies & protocals through the Preliminary Planned Development application process

CFS 968-PPO
Rev. 3-14-17

Revised: _____
Reviewed: _____

PROGRAM PLAN OUTLINE

Program Plan Name: Shelter, Inc CSEC Housing **Agreement #:** _____

1.0 Provider Descriptive Information

1.1 Provider Agency Name: Shelter, Inc

Address: 1616 N. Arlington Heights Road
Arlington Heights, IL 60004

1.2 Corporate Office Information:

Legal Entity Status: 501C3
License Status, if applicable: Child Welfare Agency License 018607-14
Accreditation Status, if applicable: COA Accredited
Executive Director: Carina H. Santa Maria, MSW, LCSW
Telephone #: 847-595-0135
Email Address: csantamaria@shelter-inc.org

1.2.1 Board of Directors:

Please see attached list

1.2.2 Subcontracts/Sub-grants:

Any subcontractors/sub-grantees submitted to provide services under this Agreement shall meet the same background requirements and credentialing as required for staff funded under this Agreement. Moreover, if subcontractors/sub- grantees are used, the provider must maintain records of services provided, payments made via the subcontract/sub-grant agreement, and proof of monitoring the subcontractor's/sub-grantee's performance. All subcontracts/sub-grants must follow the instructions and use the forms prescribed in Part II, Article XVII, Subcontracts/Sub-grants, of the applicable DCFS Agreement.

1.3 Brief Description of Various Services Offered by Provider: Shelter, Inc has provided child welfare services since 1975. These services include

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

emergency shelter for youth-in-crisis, transitional living program housing, foster care services, youth experiencing homelessness services, child abuse prevention services, and clinical services.

1.4 Brief Description of Services Provided Under DCFS Agreement:

This program would serve as safe housing and clinical care for youth ages 12-18 who identify as female and are victims of human trafficking or involved in commercial sexual exploitation. All youth will be screened using the West Coast CSE-IT tool and have access to housing staff, case management staff, and clinical staff who are specifically trained on working with CSEC victims. Programming also involves working a survivors' network. Provider will ensure the provision of, or access to, services that include by are not limited to: screening, assessment and short term treatment planning; crisis intervention and milieu management/services; recreational services; medical services, dental services, educational services, psychiatric monitoring, and access to therapeutic services.

Services are to promote permanency by maintain, strengthening and safeguarding the functioning of families to (1) prevent substitute care places (2) promote family reunification, (3) stabilize foster care placements, (4) facilitate youth development, and (5) ensure the safety, permanency and wellbeing of children.

Services are to promote permanency by maintaining, strengthening and safeguarding the functioning of families to (1) prevent substitute care placement (2) promote family reunification, (3) stabilize foster care placements, (4) facilitate youth development, and (5) ensure the safety, permanency and wellbeing of children.

1.5 Geographical Service Area(s):

Accessibility Y/N	County of Service	Complete Address of Where Services Are Delivered	Description of Services provided at the Site, Program Contact Name, Telephone #, Fax #, & e-mail address
yes	Cook	Palatine. The location of the services should be confidential to	Trauma sensitive case management services which include: • crisis intervention,

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

		protect the safety of the youth in care, but for purposes of DCFS the address is: 1855 Hicks Road in Palatine	• safety planning, • education support, • mental health services-trauma informed • and employment services. • Support to navigating systems particularly legal systems • Provide leadership for coordination of interdisciplinary services. • case managers also served as counselors, mentors, and advocates,

The provider agrees to notify DCFS in writing of any changes in sites where client services are being delivered.

1.6 DCFS Clients

Client Capacity Under DCFS Agreement: 30
Capacity at Any Given Time: 12

1.7 Agency Clients

Client Capacity Under Program: 500
Capacity at Any Given Time: 150

1.8 Average Length of Services:

The projected average length of service for youth, served under this program is 6 months.

1.8.1 Services beyond the program plan service parameters: ***The provider agrees to obtain prior authorization from DCFS to serve clients outside of the program plan parameters.***

1.9 Definitions:

1.9.1 Client:

Clients for whom the Department is legally responsible and for whom the Department has determined, in consultation with the Agencies, under this program,

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

that the client's needs may be best met by the Program and services provided under this contract.

1.9.2 Unit of Service:

This program is funded by DCFS by purchasing a set capacity.

1.9.3 Other Definitions Pertinent to the Program

Not applicable

2.0 Target Population:

2.1 Inclusions: Clients served under the program plan are between the ages of 12-18, youth identified as female, and females may be pregnant and parenting youth with their children.

2.2 Exclusions: This program cannot accept youth where the medical and mental health needs are such, that the youth cannot be supported and maintained safely, in the Agency's facility.

3.0 Referral and Admission Procedures:

3.1 Provider Responsibility:

3.1.1 Referral Decision-Making Criteria:

Referral Decision-Making Criteria:
Each shelter provider will have a clearly established intake process, which includes a review of the referral information and authorization/ approval by the Statewide Shelter Administrator/designee,8:30AM- 5:00PM during the work week or the DCFS On-Call Area Administrator, for the worker's region, during after hours, weekends and holidays. The intake process is designed to gather pertinent information about the youth, in order to provide relevant services. The intake process will include relevant stakeholders, such as the DCFS/POS Child Welfare Specialists, DCFS Child Protection Specialists, etc.

3.1.2 Admission Notification Procedures:

All admissions to this program will occur in conjunction with the assigned DCFS/POS Child Welfare Specialist, DCFS Child Protection Specialist

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

and Supervisor regarding the youth, as well as the receipt and review of all required information. The discussion must also include any approved visitors to the youth, while placed in the shelter. All admissions to the shelter must be accompanied by the necessary approval authorizations as outlined by DCFS.

3.2 Department Responsibility:

All DCFS/POS staff, referring youth to the shelter are required to complete the referral form (CFS 1901) and CFS 1452-4, as well as obtain authorization from the DCFS Shelter Coordinator/designee, during the work week or DCFS On-Call Area Administrator, for the worker's region. The referring staff must provide, at a minimum, the medical card; signed consent for services; signed consents for routine and ordinary medical services; signed consents for psychotropic medications; specialized formula or special dietary food secured from parents/caregiver, when applicable at the time of custody, any medications/prescriptions secured from the parents/caregiver, other releases of information necessary to service the youth; Initial Health Screening/Passport, copy of court orders, safety plans, when applicable.

3.3 Client Contacts:

When clients are on site, providers are expected to provide supervision. Providers are expected to have written procedures about managing visitation with the clients. Collateral client contacts are coordinated by staff, in consultation with the DCFS/POS case manager

3.4 No Decline Referral Policy

The Provider will accept youth referred by the Department on a "no decline" basis when the youth falls within the program parameters mutually agreed to by the provider and the Department. The Provider and Department shall make reasonable good faith efforts to resolve any disputes, about admission.

Any dispute concerning the appropriateness of a youth's referral for shelter placement should be addressed with the Administrator of Support Services in the Office of Delinquency Prevention or designee. If a Provider has a repeated pattern of not accepting and/or not processing referrals within established Department guidelines, the Department will conduct a program review which may result in corrective action, up to and including intake hold with associated penalties, reduced capacity and contract termination for cause and/or non-renewal.

4.0 Program Staff:

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

The provider shall maintain personnel records of all employees who provide direct or supportive services to Department clients and a personnel information matrix listing staff assigned to/providing services under this program plan. This also includes contracted services for contractual providers. The following information for each employee shall be maintained in the provider's records:

- *Proof of education, including high school, college and training programs.*
- *A detailed summary of each employee or contractor's work experience.*
- *Annual employee performance evaluations.*
- *Documentation that a background check was completed, including but not limited to a CANTS check.*
- *Copy of a valid driver's license (if applicable).*
- *Auto liability insurance coverage (if applicable).*
- *Staff medical exam form, appropriate Form CFS-600 through CFS-604 (if applicable).*
- *Proof of State Required Licensure (if applicable)."*

4.1 Qualifications:

Providers, under this contract, will meet the requirements of all applicable Department rules, including but not limited to the licensing provisions as designated by the license type for the provider facility **(Part 401 Licensing Standards for Child Welfare Agencies, Part 403 Licensing Standards for Group Homes, Part 404 Child Care Institutions and Maternity Centers.)** The provider shall maintain personnel records of all employees who provide direct or supportive services to Department clients and a personnel information matrix listing staff assigned to/providing services under this program plan. This also includes contracted services for contractual providers. The following information for each employee shall be maintained in the provider's records:

- Proof of education, including high school, college and training programs.
- A detailed summary of each employee or contractor's work experience.
- Annual employee performance evaluations.
- Documentation that background check was completed, including but not limited to a CANTS check.
- Copy of a valid driver's license (if applicable).
- Auto liability insurance coverage (if applicable).
- Staff medical exam form, appropriate Form CFS-600 through CFS-604 (if applicable).
- Proof of State Required Licensure (if applicable).

4.1.1 Direct Service:

The Provider certifies that services to youth will be provided by staff that possess at least the minimum required education, training, and experience required by State of Illinois law(s) or regulation(s) applicable to the service(s) provided. Department Rule (Part 401 Licensing Standards for Child Welfare Agencies, Part

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

403 Licensing Standards for Group Homes, Part 404 Child Care Institutions and Maternity Centers) requires that direct service staff will have the following qualifications: be at least 18 years of age, if there is an on-site supervisor. If there is no on-site supervisor, child care staff must be at least 21 years of age; hold a high school diploma or GED certificate; be in good physical and mental health; have the capacity to accept supervision with the child care program and to relate constructively to authority; demonstrate skill in working with and managing children of the type served in the program and demonstrate the ability to work cooperatively with other staff and a variety of persons external to the program, including representatives of other institutions and agencies and parents of the children.

4.1.2 Supervisory:

The Provider certifies further that a supervisory plan is implemented which ensures staff providing services will be supervised and managed by staff who possess at least the minimum qualifications/credentials as required by applicable State of Illinois law(s) and regulations(s). **Department Rule (Part 401 Licensing Standards for Child Welfare Agencies, Part 403 Licensing Standards for Group Homes, Part 404 Child Care Institutions and Maternity Centers)** requires that supervisory staff will have the following minimum qualifications: at least 25 years of age; two years of college credits; two years of full-time experience in a residential child care program; demonstrate skill in working with and managing children of the type served in the program; and demonstrate ability to work cooperatively with administration, staff and persons external to the program.

4.2 Minimum Staffing Expectations:

The Provider certifies that it will always maintain staffing levels necessary to ensure the safety and welfare of youth and consistent with the rate setting methodology employed by the Department to determine per diem rates. Providers will ensure adequate, flexible staffing patterns necessary to safely meet the needs of the specific population served. Staffing patterns will meet minimum licensing standards, commensurate with the license of the program, including but not limited to Part 401 Licensing Standards for Child Welfare Agencies, Part 403 Licensing Standards for Group Homes, Part 404 Child Care Institutions and Maternity Centers.
The Provider shall strive for a staffing pattern which will match the ethnic, racial and language composition of the youth in which it serves.

4.3 Staff Development:

4.3.1 DCFS Required Trainings:

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

The Provider agrees to ensure its staff participates in mandated training provided by DCFS or its designee.

4.3.2 Provider Required Trainings:

Programs under this contract will have a well-established staff development program for all staff, which includes a description of all the types of agency required training, along with the types of staff required to attend. This will be available upon request by DCFS.

4.3.3 Other Staff Development Activities

The provider will submit its staff development plan to DCFS Regional Program Monitor, upon request.

4.4 Board of Directors

A list of the provider's board of directors shall be submitted to the Department with this contract with contact information including, address, email and phone numbers (including fax).

4.5 Subcontracting

Any subcontractors submitted to provide services under this contract shall meet the same background and credentialing as required for staff funded under this contract. Moreover, if subcontractors are used, the agency must maintain records of services provided, payments made via the subcontractor agreement and proof of monitoring the subcontractor's performance. The provider must use the DCFS provider subcontract agreement which must be submitted to the Department within the stipulated timeframes to be included in the executed contract prior to services being provided by a subcontractor.

5.0 Service Parameters:

The provider agrees to support achievement of the outcomes of safety, permanency, and well-being for children and their parents and other family members served under this Agreement. The Provider also agrees to ensure the safety and well-being of all clients while receiving services under this Agreement. The physical plant shall be safe, adequately maintained, and free from damage. Staffing levels shall assure the adequate supervision necessary to provide therapeutic treatment to clients. A safe and caring environment is critical for supporting therapeutic treatment, and the Provider shall facilitate and maintain this environment so that all treatment services provided to clients are supported.

5.1 Provider Physical Plant:

The Provider will maintain a facility that is large enough to safely accommodate the clientele. The facility will contain sufficient equipment and furniture to

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

provide the services offered and which satisfies Department licensing requirements (if applicable).

Based upon the differences in design of each house, each facility should be assessed, especially in consideration of delayed locks, in order to assure state and local fire codes are met and signed off by the State Fire Marshall and any other required local authority.

5.1.1 Accessibility:

The Provider delivery site is handicapped accessible or there are provisions for addressing handicapped accessibility.

5.2 Description of Services:

This CSEC system operates 24 hours a day, 7 days a week**.** The Provider agrees to support achievement of the outcomes of safety, permanency and well- being for children and their parents and other family members under this contract. The Provider also agrees to ensure the safety and well-being of all clients while receiving services under this contract.

The physical plant shall be safe, adequately maintained, and free from damage. Staffing levels shall assure the adequate supervision necessary to provide therapeutic treatment to clients. Staffing levels minimally must be maintained at a 3:1 ratio. Providers are expected to adjust the staffing ratios based on the acuity and the presenting problems of the milieu. A safe and caring environment is critical for supporting therapeutic treatment, and the Provider shall facilitate and maintain this environment so that all treatment services provided to clients are supported.
.
The Provider shall facilitate and maintain this environment so that all services provided to youth are supported and basic rights to food, clothing, medical care, religious freedom and education are ensured. Assessment activities are conducted to ensure the development of an individualized, comprehensive plan of care that guides service delivery, addresses youth strengths and needs.
It is the Providers staff's responsibility to administer all medications which have been approved by the parent/guardian, as evidenced by properly documented release of information signed by the parent/guardian or a contact note documenting that the parent/guardian gave verbal consent OR DCFS Guardian consent documented by the **CFS 438-A and CFS 438-A Cover**

The Provider will arrange for educational services for youth in compliance with Department Rule and Procedure 314, Educational Services, and ensure enrollment in school for all children, within 2 days of admission to the shelter. In no event will any child remain unenrolled for more than five school days. It is preferable that youth continue in their home school, whenever possible, and the provider ensures ongoing support for youth to regularly attend school. If needed, school can be provided at the location.

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

Programs maintain written policies and procedures governing the use and administration of medication to youth in compliance with Policy Guide 2012.03. Policies and procedures governing the use and administration of medication shall be disseminated to all staff responsible for prescribing and administering medication.

It is the Provider's staff responsibility to administer all medications which have been approved by the parent/guardian, as evidenced by properly documented release of information signed by the parent/guardian or a contact note documenting that the parent/guardian gave verbal consent or the DCFS Guardian consent documented on the **CFS 438-A**

The CSEC program is expected to manage the shelter milieu in a manner that maintains a safe, nurturing, and therapeutic environment that protects the rights of all youth, minimizes disruption and utilizes preventive de-escalation techniques prior to more restrictive interventions, and effectively manages acute crisis.

The CSEC program shall encourage and facilitate opportunities for youth to visit and communicate with parent(s), siblings, and other family members, fictive kin or significant adults as prescribed by the representative of the DCFS guardian in order to foster permanent relationships with family. Visitation protocols will adhere to the approved visitation list provided by the assigned caseworker during the youth's shelter placement. All supervised visitation will be documented on the **DCFS Visiting Record (CFS 502) and Sibling Visitation Form (CFS 315).** The CSEC program will ensure that the worker obtains a copy of the completed documents, as well as maintain a copy in the client's respective file.
The amount and duration of passes from the programfor reasons other than visits with family members, fictive kin or significant adults shall be determined by staff in consultation with the youth's assigned caseworker and child and family team. However, the final decision-making authority related to these passes shall rest with provider administration. Shelter, Inc administration shall make those decisions after taking into consideration the following: input from the youth, the caseworker and child and family team, and the provider's assessment of the risks and benefits associated with the youth's age, developmental level, behavior and medical health issues, educational, recreational or other enrichment activity opportunities available at the shelter, and potential risks that may be poised to youth in the surrounding community or to other youth placed, and staff working at, the shelter by the youth's behavior in the community. A written rationale for approval of passes should be documented in the client's file. Programs shall not allow children/youth under the age of 18 to leave the facility unless 1) prior approval is granted by the Department and 2) the youth is accompanied by a responsible adult. The Department may authorize the youth to leave the facility while unsupervised for a specific purpose.

This CSEC program shall have a written run protocol.

Upon admission to this CSEC program an evaluation of children/youths' behaviors which assess the child/youth's proclivity for violent/aggressive behavior and risk of elopement. The findings should be documented in the client's individual

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

treatment plan with appropriate individualized interventions. The plan should be reviewed and updated, as behaviors/circumstances change.

Whenever a child/youth is absent without authorization, the program shall utilize the standards of best practice and adopt actionable steps to locate and return the child/youth to the facility, including but not limited to, calling any known contacts, interviewing peer groups likely to know whereabouts, searching community places frequented by child/youth and checking schools, work sites

The CSEC programs must report all children/youth who run from the emergency shelter to CIRU , contact the police, contact the National Center for Missing and Exploited Children, contact the worker /supervisor and complete the 906 reflecting the absence of the youth, as required by **Procedures 329.Locating and Returning Missing, Runaway and Abducted Children.**

For frequent runners, the program staff in consultation with CIRU should complete the De-Briefing form CFS 680

The CSEC program provides youth with a program of indoor and outdoor recreation and leisure time activities, with such activities being appropriate to the age, gender, and developmental status of the youth as required by the licensing rule commensurate with the license of the program.

Activities to support the religious and spiritual beliefs and practices of youth must be provided by the Shelter program. Such activities will comply with the provisions of **Rule 403.12, Religion, or Rule 404.42, Religion**, as applicable to type of child care license for the facility in which services are provided.

If any youth admitted to the program are pregnant and/or parenting, these programs must comply with the applicable provisions of Department **Procedure 302, Services Delivered by the Department, Appendix J, Pregnant and/or Parenting Program.**

The Shelter case manager will maintain weekly communication with the assigned DCFS or POS worker either in-person, email or phone.

Although the DCFS/POS worker is ultimately responsible for transporting youth for family visits, Administrative Case Reviews and court hearings, the Provider agrees to work collaboratively and coordinate with the worker to arrange transportation in the most efficient manner possible. The Provider is responsible for providing or arranging all transportation necessary to ensure youth access to all services required under this Program Plan, e.g., behavioral health, medical, which may include the comprehensive medical exam for children recently under Department custody, specialty medical appointments, dental and vision appointments, as well as recreational, educational, and after school activities. The shelter provider is responsible to have transportation in all foreseeable circumstances.

The provider will comply with Department Procedures 301.110, Psychiatric Hospitalization, (or as may be revised by the Department), whenever staff determines a child may need hospitalization for psychiatric reasons.

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

5.2.1 Specialized Services:
Specialized services are available to clients on an as-needed basis (e.g.; medical or language).

5.2.2 Hard Goods: Not applicable

5.2.3 Fiscal Agent: Not Applicable

5.3 Outcomes and metrics:

The Department will collect and review data related to Provider performance on indicators that measure the quality of the Provider's service provision, and its compliance with federal and Illinois laws, rules, procedures, court orders and consent decrees. These measures will be a part of an agency dashboard to assess the overall performance of the Provider.

Performance Measures	Benchmark*
Youth will be free of maltreatment while in care	(†) Zero maltreatment
Within 72 hours, the program will have a plan of care with identified goals, which address the immediate needs of the client and support the permanency plan. This includes completing the West Coast CSE-IT assessment tool.	98%
Educational Services: the program will ensure enrollment in school for all children, within 2 business days of admission to the program. This may include onsite educational support.	98%
A health screening will be provided within 72 hours of admission to ensure the safety and well-being of every youth	98%

6.0 Treatment Goals/Service Plans:

All youth will have a plan of care, with identified goals, which address the immediate needs of the client and support the permanency plan, within 72 hours and weekly thereafter. All staff will be trained in working with victims/survivors of CSEC and are THINK Trauma trained and certified. All youth will have access to a clinician and a support specialist.

7.0 Discharge Policy/Conclusion of Services/After Care:

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

7.1 Definition of Grounds for Discharge/Conclusion of Services

7.1.1 Discharge Process when a Client's Treatment Goals are met:

Discharge Process when a Client's Treatment Goals are met
Client goals, which are met under this program, are defined as placement in an identified appropriate long term placement.

7.1.2 Discharge Process when a Client's Treatment Goals are unmet

Discharge Process when a Client's Treatment Goals are unmet
Unmet client goals under this program are defined as youth who have an unplanned discharge due to run away, self-select placement, incarceration or psychiatric hospitalization.

7.2 Aftercare Services (If Applicable): Not applicable under this program

8.0 Client and Program Reporting:

The Provider shall ensure that all services provided to a client are documented in full compliance with applicable Department Rule and Procedure, commensurate with the program license.

8.1 Client Reports:

The provider will ensure that all services provided to a client are documented in full compliance with applicable Department Rule and Procedure. Each youth will have a discharge summary, that is in the file and available upon request from the Department. The report will, at a minimum, summarize the following: the services provided to the client and course of treatment, when applicable; the client's progress in resolving problems, issues and conditions that caused the need for services; the client's emotional and behavioral status at the time of discharge; the reason for discharge, including whether this was a planned discharge or due to the program's inability to manage the client; any safety protocols that must be followed (e.g. Children with Sexual Behavior Problems plans); recommendations for services needed by the client in the future, if applicable.

8.2 Program Reports:

The provider shall develop and administer a Client Satisfaction Survey to clients, as age appropriate, in a manner outlined by the agency's quality assurance plan.

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

According to the provider's Quality Assurance Plan, the provider will compile the results of the survey on a quarterly and annual basis and submit the results in narrative report to the assigned program monitor.

8.3 Immediate Reporting Requirements:

The provider's program supervisor will notify the assigned caseworker within 24 hours of any significant events, changes in family circumstances or unusual incidents involving the client or family members. The assigned caseworker will also be expected to inform the provider of such events. Examples of such events and incidents would include: incidents of suspected abuse or neglect which have been reported to the Child Abuse Hotline, police involvement/intervention with the family; major health problems or death in the immediate family; emotional, mental or physical deterioration; change in household composition; change in residence; suspected drug or alcohol abuse; any circumstance or incident which poses a threat to the safety and well-being of any involved children, or would pose a threat if the children were in the custody of the parent/client; other significant information or changes in family circumstances. The assigned caseworker is also expected to report any modification in the dispositional court order to the provider.

Any provider doing business with the Department is a "mandated reporter" of child abuse or neglect. Failure to comply with the Abused and Neglected Child Reporting Act (ILL. Rev. Stat. 1985, ch.23, pars.2051 et seq.), may result in license suspension or revocation. Furthermore, the acquisition of privileged information from Agency clients regarding abuse or neglect does not excuse the failure to report.

8.4 Reporting Youth Placements, Absences, and Discharges

Providers are required to complete timely and accurate electronic reporting of all placement changes (CFS 906), planned or unplanned, to the Department's designated unit responsible for the payment process according to applicable Department Procedure.

Placement changes include the following:

1) A youth is initially placed at the Provider agency;
2) A youth is placed in a hospital for medical reasons;
3) A youth is placed in a hospital for psychiatric reasons;
4) A youth is placed in an in-patient substance abuse treatment facility;
5) A youth is placed in a jail or a county detention facility;
6) A youth is placed in a juvenile or adult correctional facility; or
7) A youth is missing due to the youth having runaway or is thought to have been abducted in accordance with requirements in Department Procedure 329, Locating and Reporting Missing, Runaway and Abducted Children.

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

The Department reserves the right to conduct "906 Fidelity Reviews" as necessary. Provider failure to report placement changes as required could constitute a material breach of Contract.

9.0 Fiscal and Program Monitoring:

9.1 Provider Self-Monitoring and Self-Assessment:

Each provider will have a well-defined quality assurance process which will be available to the Department, upon request

9.2 DCFS Monitoring:

9.2.1 Program Monitoring:

Under this program, the provider agrees to cooperate with any program review, evaluation or other monitoring activities that are requested or required by the Department. Program monitoring by Department staff may include but are not limited to the following activities:

1) Investigation of a report of suspected child abuse or neglect;
2) Licensing Monitoring visits and, if applicable, enforcement investigations;
3) Monitoring visits by Department residential care monitors; and
4) Department initiated utilization reviews

9.3 Corrective Action and Performance Improvement:

Under this program, the provider agrees to comply with DCFS program monitoring procedures established by DCFS and adhere to any corrective action or performance improvement plan developed through the monitoring process. Failure to comply with the terms of the contract and program plan could result in DCFS pursuing any remedy which is provided under the contract.

Child safety is of paramount importance and no instances of child maltreatment will be deemed acceptable. Instances of youth being maltreated while under the supervision of any agency will be reviewed on a case by case basis. The Division of Regulation and Monitoring will take the lead in ensuring such cases are reviewed, in collaboration with other key Department divisions. The Department will pursue corrective action as deemed necessary up to and including termination of the Provider contract.

10.0 Billing and Payment Procedures

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

10.1 Claim Submittal:
Billing for services will be prepared each month by the provider and presented to the Department for review and verification. The billing will be submitted on the Monthly Claim Statement. The Monthly Claim Statement will be completed in accordance with the instructions, including DCFS ID numbers for all clients.

By the fifth business day of each month, the Provider will submit the Monthly Claim Statement for the previous month to the Department's Central Payment Unit (CPU). CPU will verify the accuracy of the Claim Statement.

10.2 Description of Types of Service(s) that are Billable: All services provided as listed in Section 5.2 of this program plan.

10.3 Payment:

The Department will process monthly payments under this contract on or about the first (1st) business day of each month. The monthly payment amount may be adjusted downward after a review of prior cost reports that indicates previous funding provided under this contract exceeded allowable and reimbursable cost.

Monthly cost reports using the "Costs", "Personnel", and "Contractual" schedule of the consolidated Financial Report (CFR) form must be submitted to the DCFS Office of Planning and Budget within 10 working days after the close of each month.

Annual excess revenue determinations will continue to be conducted consistent with Department Rule 434. No DCFS funds exceeding allowable and reimbursable costs associated with this contract may be retained. In addition, the provider will submit to DCFS quarterly outcome measures report and quarterly personnel matrix.

Provider will be reimbursed for expenses incurred for services provided as stated in sections 5.2. Reimbursement for expenses incurred above the contract budgeted and obligated amount and/ or for services rendered not noted in this contract will require prior written approval of the Department.

The Department will process a current funding payment under this contract and program plan on or about the first (1st) business day of each month. The current funding amount will be based on prior budgeted utilization of the contract. This current funding amount is posted to the Provider's receivable

10.3.1 Payment for "Overage Days"

When the number of DCFS daily clients exceeds the DCFS Client Capacity (see section 1.6), the number of bed-days above capacity will constitute "overage

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

days". At the end of the fiscal year, the Department will calculate the number of overage days delivered for the year using CFS 906 data, and will make additional payment at the agreed upon per diem rate for this contract. Any overage day payment amounts must be included in the Agency's audited costs, will be included in Excess Revenue calculations.

10.4 Requirements for Grant and/or Lump Sum Payments

For grant payments and/or lump sum payments, the provider will submit to DCFS in accordance with the payment cycle: quarterly cost reports, quarterly outcome measures report, quarterly client listing with name and DCFS ID, quarterly personnel matrix and a quarterly progress report describing the services provided and number of clients served**.**

Attachment: EXHIBIT - Shelter Inc.'s DCFS Empowerment Program grant draft materials and description (002) (1855 N. Hicks Road)

Shelter, Inc.

Empowerment Program

SHELTER, INC. EXPERIENCE AND EXPERTISE

Young people exiting the commercial sex trafficking industry require specialized trauma-informed care.

Yet, no programs exist in Illinois to provide safe, affordable, supportive housing and case management for human trafficking victims. Today, these young women are sent out of state for care.

Shelter Inc.'s record of successful outcomes for trauma survivors demonstrates our understanding of both the challenges and paths to healing and the necessity for uniting with our community on their behalf.

Nearly 50 Years of Experience

Since 1975, Shelter, Inc. has been a lifeline to children and families in crisis or suffering from trauma. For nearly 50 years, Shelter has provided the emotional and physical care, programs and services children need to build safer, healthier and brighter futures. We are the only agency in Illinois to provide fully comprehensive and community-based services for children and their families at risk and in need. Our hope and vision is that every child grows up in a safe and loving home.

Shelter, Inc. operates:

- **Two emergency group homes** for children aged 11-17 in Palatine and Schaumburg
- A **transitional living home** for young men aged 17-21 in Arlington Heights
- A housing and support program for **youth experiencing homelessness**
- Home-of -Relative, Traditional and Emergency **Foster Care** programs
- A child abuse prevention **home visiting program** for at-risk parents
- **Mental health counseling** for children and families in our care

Highly-Skilled Staff

Led by an executive director who has been recognized as an expert in human trafficking intervention, Shelter, Inc. staff will be dedicated to assisting with the physical, mental, and social healing of human trafficking victims.

Program staff will be:

- **Experienced** professionals with advanced training in trauma-informed care
- **Knowledgeable** about human trafficking, LGBTQIA+ issues. inclusion, operations and data reporting
- **Compassionate**

The Strength of a Community

Shelter, Inc. is affiliated with over 100 agencies, corporations, and institutions who share our vision. The Empowerment Program will unite our community to provide both intervention and prevention services and bolster service delivery.

Attachment: 2023 CSEC Home Shelter General Info (1) (1855 N. Hicks Road)

HOUSING
OPPORTUNITY
DEVELOPMENT
CORPORATION

5340 Lincoln Avenue ♦ Skokie, Illinois 60077
(847) 564-2900 ♦ (847) 564-2992 fax ♦ hodc@hodc.org ♦ www.hodc.org

RECEIVED
APR 05 REC'D
PLANNING & ZONING
DEPARTMENT

April 3, 2023

Mr. Ben Vyverberg
Village of Palatine
200 E. Wood Street
Palatine, IL 60067

RE: 1855 Hicks Rd.
Zoning Application & Preliminary Plans

Dear Ben:

On behalf of HODC and Shelter Inc. please see attached a Zoning Application and preliminary plans regarding 1855 Hicks Road. HODC is partnering with Shelter Inc. to provide housing for youth in the foster system. Currently there is a serious lack of temporary housing available in the suburbs for youth entering the foster system before they get placed in permanent homes. We have heard that kids are left to sleep in staff offices or get turned away. In response, Shelter Inc. is trying to create a temporary housing solution in this geography for homeless teens similar to their other properties.

HODC proposes to acquire the three properties at 1855 Hicks, demolish the existing house, and build a single 12 bedroom house with six bathrooms, large kitchen, living room, dining room, meeting rooms, and common space. The project would be funded by the Illinois Department of Children and Family Services (DCFS).

Attached are concept plans including preliminary engineering, site plan, building plan, and elevations. Since a portion of the 3 parcels is within the floodway, the site plan has been designed to keep improvements out of the flood zone. The plan includes stormwater detention and retains as many trees as possible while providing a protected site. Construction will use modular units to decrease overall construction timing.

Please let me know if there are any questions or additional information needed to evaluate the feasibility of this development.

Sincerely,

Richard Koenig, PhD
Executive Director

EQUAL HOUSING OPPORTUNITY

Attachment: HODC Shelter INC Preliminary Planned Development correspondence (1855 N. Hicks Road)

HOUSING
OPPORTUNITY
DEVELOPMENT
CORPORATION

5340 Lincoln Avenue ♦ Skokie, Illinois 60077
(847) 564-2900 ♦ (847) 564-2992 fax ♦ hodc@hodc.org ♦ www.hodc.org

May 18, 2023

Mr. Ben Vyverberg
Village of Palatine
200 E. Wood Street
Palatine, IL 60067

RE: 1855 Hicks, Zoning Request

Dear Ben:

This letter is in response to several questions raised by village staff regarding various issues about the proposal for this property.

Regarding Village Engineer comments, we acknowledge that a LOMAF may be required and that the sanitary main may need to be extended; we will work with village staff to complete.

In response to questions from the Police Department, due to confidentiality concerns, existing location information can be provided directly to the Police Department by Shelter Inc. Please provide contact information so that we can reach out to them and provide the address.

The Police Department also asked whether this is a secure facility. It will not be a locked facility as those are not allowed in Illinois for youth, rather it will be staffed 24/7 with trained and qualified staff. In addition, there will be security cameras on property at the exterior and interior of the home. Security is of course a critical concern for serving this population and Shelter has numerous years of experience providing the required security.

In regard to parking needs, as stated in the Program Plan Outline the staffing plan is 3:1 meaning there will be 4 employees on-site when there are 12 residents. At shift change that could mean 8 vehicles on-site temporarily. A maintenance staff person will be on-site as needed to address repair and cleaning needs. No visitors will be allowed. It is anticipated that most residents will be too young to drive and those who might have a license will not likely have their own vehicle; therefore no vehicles are expected for any resident. Deliveries are made to Shelter's main office so no deliveries will be made directly to the facility.

The architectural design is still underway and will meet the monotony code requirements. We are adding dormers and a color scheme to make it attractive to the neighborhood. The current design minimizes sight lines to Hicks Road and the one-story structure is set-back from the road to further reduce impact. An update will be provided prior to the public hearing.

As a group home, this would be licensed by the State of Illinois. We proposed to serve 12 residents in this 12 bedroom house so request the special use needed to do so.

Attachment: HODC Shelter INC Preliminary Planned Development correspondence (1855 N. Hicks Road)

EQUAL HOUSING OPPORTUNITY

Please let me know if there are additional questions or information needed.

Sincerely,

Richard Koenig, PhD
Executive Director

Attachment: HODC Shelter INC Preliminary Planned Development correspondence (1855 N. Hicks Road)

Ben Vyverberg

Subject: FW: Shelter Inc. Proposal
Attachments: Shelter Inc Palatine CSEC Home.pdf

From: Baker, Karen <KBAKER@NCH.ORG>
Sent: Wednesday, July 12, 2023 12:44 PM
To: Jim Schwantz <JSchwantz@palatine.il.us>
Cc: Ben Vyverberg <BVyverberg@palatine.il.us>
Subject: Shelter Inc. Proposal

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This message was sent securely using Zix®

Hi Jim

I am writing on behalf of Northwest Community Healthcare (NCH) in support of Shelter Inc.'s request to build a home in Palatine for girls who have been victims of human trafficking. At NCH we encounter victims of trafficking frequently through our Emergency Department and our work with local municipalities. Having a home where these young women can heal and recover is desperately needed in our community and Shelter Inc. is the perfect organization to launch this important outreach. We have worked with Shelter for many years and have been to their group home in Palatine multiple times. They work closely with the police department to ensure they are respectful of neighbors and are a vibrant part of the community.

Last night the Palatine Planning Commission unanimously approved their plans and it will come to the full village board on August 7. We respectfully ask that the board approves this project and that we welcome this home and the vulnerable young women who will benefit from it into our community.

Thank you for your consideration
Karen

Karen Baker| System Director, Community Impact and Engagement
Northwest Community Healthcare | 3040 W. Salt Creek Lane, Arlington Heights, IL 60005
847-618-5570 | kbaker@nch.org

NorthShore | Edward-Elmhurst HEALTH
MISSION | Help everyone in our communities be their best.
VISION | Safe, seamless and personal. Every person, every time.

Attachment: NWCH support email (1855 N. Hicks Road)

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Attachment: NWCH support email (1855 N. Hicks Road)

Ben Vyverberg

Subject: FW: Support Shelter, Inc.!

From: Chelsea Laliberte Barnes
Sent: Monday, July 10, 2023 2:18 PM
To: Ben Vyverberg <BVyverberg@palatine.il.us>
Subject: Support Shelter, Inc.!

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Dear Ben,

As a resident of Palatine and as a mental health clinician serving folks in and around our community, I want to voice my support for Shelter, Inc.'s plan to build and open a new home for child victims of human trafficking in Palatine.

When I think about organizations that are doing genuine good in this world, Shelter is right at the top of the list. Each year, they give hundreds of young people something they've never had – a real chance at a successful, independent life.

Shelter's latest venture continues its mission of assistance to young people in need, this time offering a much-needed home to young girls who have endured some of the most unthinkable events in their lives.

As civic leaders and as citizens, what could possibly be a higher purpose than helping these young girls achieve these positive outcomes—outcomes that most of us who came from stable homes take for granted?

For the betterment of these youths' lives and for the betterment of our community, I respectfully ask that you allow Shelter, Inc. to build and operate this home for needy girls in Palatine. Thank you for your time.

All the best,

Chelsea Laliberte Barnes
1252 N. Arbor Lane
Palatine, IL 60067

--

Take care,

Attachment: Barnes email (1855 N. Hicks Road)

Chelsea Laliberte Barnes, MSSA, LSW, CCTP
(she/her)
President & CEO at CLB Strategies

P 847-796-0344 **E** chelsea@clbstrategies.com
W clbstrategies.com

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Please consider the environment before printing this e-mail!

Attachment: Barnes email (1855 N. Hicks Road)

Ben Vyverberg

Subject: FW: In Support of Shelter's proposal

From: Erik Vining <>
Sent: Monday, July 10, 2023 7:19 PM
To: Ben Vyverberg <BVyverberg@palatine.il.us>
Subject: In Support of Shelter's proposal

Caution: This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

Dear Mayor Schwantz,

I wanted to offer some words in support of Shelter, Inc.'s plan to build a home for trafficked girls in Palatine. Human trafficking is prevalent in northern Illinois, and its victims are in need of a safe home to recover. Shelter, Inc.'s plan offers a perfect place for these young girls, as their program will inclue counseling and therapeutic care.

These girls will be given opportunities to get involved with the community through schooling, jobs, and participating in community activities. It's the exact atmosphere they need to recover and thrive again.

I would also note that Shelter, Inc.'s has run another group home in Palatine for the past 30 years and they have other homes in Schaumburg and Arlington Heights. Shelter is a fantastic organization, and they enjoy the support of the neighbors there, as well as the police chiefs and other village leaders.

Put simply, approving this home would send a message to these abused young girls that we are a welcoming, inclusive community that truly believes in the idea of being good neighbors. Society didn't give these kids much of a chance when they were younger. We have the opportunity to give them one now. Let's give them that chance and help keep them on track by approving this new home.

Thank you!

Erik Vining , Palatine resident and homeowner

Sent from my T-Mobile 5G Device

Attachment: Vining email (1855 N. Hicks Road)

Ben Vyverberg

Subject: FW: Human Trafficking Letter

From: Ryan Ostry <>
Sent: Thursday, August 3, 2023 10:35 AM
To: Ben Vyverberg <BVyverberg@palatine.il.us>
Subject: Human Trafficking Letter

Caution: This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

Dear Mayor Schwantz,

I want to voice my support for Shelter, Inc.'s plan to build and open a new home for child victims of human trafficking in Palatine.

When I think about organizations that are doing genuine good in this world, Shelter is right at the top of the list. Each year, they give hundreds of young people something they've never had – a real chance at a successful, independent life.

Shelter's latest venture continues their mission of assistance to young people in need, this time offering a much-needed home to young girls who have endured some of the most unthinkable events in their lives.

As civic leaders, and as citizens, what could possibly be a higher purpose than helping these young girls achieve these positive outcomes—outcomes that most of us who came from stable homes take for granted?

For the betterment of these youths' lives, and for the betterment of our community, I respectfully ask that you allow Shelter, Inc. to build and operate this home for needy girls in Palatine. Thank you for your time.

-Ryan Ostry

Attachment: Ostry email (1855 N. Hicks Road)

Agata Nechev

August 3, 2023

Dear Mayor Schwantz,

I am writing this letter to express my wholehearted support for Shelter, Inc.'s initiative to build the first DCFS-approved home for child victims of human trafficking. As a concerned citizen and advocate for the welfare of vulnerable children, I believe that this endeavor is of utmost importance and will undoubtedly make a significant impact on the lives of those who have suffered unimaginable hardships.

Human trafficking is an insidious and heinous crime that preys on the most vulnerable members of our society, including children. These innocent victims often endure unspeakable abuses and trauma, leaving them in dire need of specialized care, support, and rehabilitation. The establishment of a DCFS-approved home specifically tailored to the needs of child victims of human trafficking is a crucial step towards providing them with the safety, stability, and healing they so desperately deserve.

By offering a secure and nurturing environment, this home will serve as a beacon of hope for these young survivors, allowing them to rebuild their lives and regain a sense of normalcy. It will provide them with access to comprehensive services, including trauma-informed counseling, education, healthcare, and life skills training, which are fundamental for their recovery and successful reintegration into society.

Additionally, I commend Shelter, Inc. for its commitment to collaborating with law enforcement agencies, social services, and community organizations to ensure a holistic and victim-centered approach. Building a strong network of support will not only enhance the effectiveness of the home's services but also create a more robust system for identifying and addressing cases of child trafficking in our community.

As a community, we have a collective responsibility to protect our children from exploitation and abuse. Supporting Shelter, Inc. in their endeavor to create a safe haven for child victims of human trafficking is not only the right thing to do, but it is also an investment in the future of these children and our society as a whole. Through our united efforts, we can break the chains of human trafficking and provide these young souls with the chance to heal, grow, and thrive.

I urge you to wholeheartedly support Shelter, Inc. in their pursuit of building the first DCFS-approved home for child victims of human trafficking. Together, we can create a better, safer, and more compassionate community for all.

Thank you for your attention to this important matter, and I look forward to witnessing the positive impact of this initiative.

Sincerely,
Agata Nechev

Attachment: Nechev letter (1855 N. Hicks Road)

Ben Vyverberg

Subject: FW: Shelter, Inc.'s plan to build a home in Palatine for young girls.

From: Walling, Matt <>
Sent: Tuesday, July 11, 2023 9:45 AM
To: Ben Vyverberg <BVyverberg@palatine.il.us>
Subject: Shelter, Inc.'s plan to build a home in Palatine for young girls.

Caution: This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

Dear Mayor Schwantz,

I'm writing today in support of Shelter, Inc.'s plan to build a home in Palatine for young girls who have become victims of sex trafficking. We are hearing more and more about trafficked girls in the area and there is a desperate need to give them a safe and loving home where they can heal and plan their future.
These girls desperately need our help, and the only option for them right now is out of state. I would be so proud of my hometown – Palatine – to be the one to give them a home and welcome them into our community.
Let's allow these girls to join our wonderful community. Please vote yes to allow Shelter, Inc. to build this home so we can give these girls a safe environment along with the support and services they need.

Thanks You,

Matt Walling

Matt Walling
Senior Director of Global IT Business Applications

medela
THE SCIENCE OF CARE™

Medela LLC
1101 Corporate Drive
McHenry, IL 60050
USA
www.medela.com

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Attachment: Walling email (1855 N. Hicks Road)

Emails may be intercepted, altered or read by unauthorized persons. If you send us messages by email, we take this as your authorization to correspond with you by email.

Attachment: Walling email (1855 N. Hicks Road)

2. 1855 N. Hicks Road **- Recommend To Approve**

PPD-000004-2023 - 1855 N. Hicks Road

Notice was published in the Daily Herald on June 22nd, 2023 and mailed to the owners of the surrounding properties.

Petitioner's Exhibits:

1. 1855 Hicks Rd - Preliminary Engineering Plans
2. 1855 Hicks Road Concept Set 3.31/23
3. Revised Elevation - 1855 Hicks Rd
4. 1855 Hicks Rd Elevation 6.2.23
5. 1855 N Hicks Rd - Utility and Firm
6. Preliminary Planned Development Application and pro
7. Shelter Inc.'s Empowerment Program Grant Draft mlm
8. Plat of Survey
9. Public Notice - certificate of publication
10. Email from Mr. Eric Vining
11. Email from Ms. Chelsea Laliberte Barnes
12. Email from Mr. Matt Walling

Mr. Vyverberg gave a brief overview of the request stating the petitioner is proposing to develop a residential supportive housing building and use, with up to 12 residents and support staff provided by Shelter, Inc. He provided information regarding the zoning history and future land use map recommendation. He also gave an overview of the process for Preliminary Planned Development and what is being requested for this meeting. Final Architectural plans and engineering plans would be required at Final Planned Development.

Sworn in petitioners:

Ms. Carina Homann Santa Maria - Executive Director of Shelter, Inc. - Owner and Operator of the proposed property.
Mr. Richard Koenig - Exec Director of Housing Opportunity Development Corporation - 5340 Lincoln Ave - Skokie, IL - developer.

Ms. Santa Maria provides background on Shelter Inc. She explains that the agency would be operating the land and the shelter. They've been operating in Arlington Heights since 1975. Shelter Inc. was founded by a former Arlington Heights Deputy Policeman and a librarian, who identified a need for youth housing. Shelter Inc. has worked in the Northwest suburbs for over 45 years. She states that the staff employed at the shelter receive thorough DCFS training and background checks. Shelter Inc. has operated in Palatine for over 30 years and operates a facility for youth in crisis. She states they have a great working

Attachment: 7-11-23 PZC minutes (1855 N. Hicks Road)

relationship with everyone in the Palatine community, including the school district and the police department.
The Mission of Shelter Inc. is to provide a comprehensive network of services to end the cycle of child abuse. She talks about the programs provided by Shelter, Inc.
Mr. Koenig states that his company is a non-profit affordable housing developer and has been around for 40 years. He states they have done over $200 million of real estate projects throughout the suburbs. They have one property here in Palatine called Spruce Village. The goal is to create housing that benefits the community. This is a unique opportunity that combines the strengths of a service provider and a developer to creates homes for people, who would otherwise not have a place to live.

Ms. Santa Maria talks about their services and their goal is to create a program specific to the trauma that their clients have endured. They are certified in providing trauma services by Northwestern Feinberg School of Medicine. She provided additional information regarding the training and the services provided.

Mr. Koenig states the development will have a positive impact on the community and will be replacing the current dilapidated property. The development would be working with civil engineering on storm water mitigation and reduce area flooding and work to make the property more adaptable for future storm activity. He states that the development would have no impact on traffic and they would provide enough parking for 15 vehicles, but don't anticipate those parking spaces would be fully utilized at any given time. He states the construction for the housing would use shipping containers which is environmentally friendly and cost effective and energy efficient. The site is 3 acres and would maintain many of the current trees. He provides an elevation of the proposed house and states it would be a 12-bedroom house in a very comfortable home environment.
Ms. Santa Maria states they have a great reputation and is requesting support from the Village of Palatine.

Chairman Wood asks if they are the owner of the property.
Mr. Koenig states they have not purchased the property, but have an option to purchase the property.

Chairman Wood confirms that they would be purchasing all three parcels.
Mr. Koenig states they would be purchasing all three.

Chairman Wood asks if the girls accepted in the program have infants or children would they be counted as part of the 12 plus?
Ms. Santa Maria states that children and infants would part of the total count.

Chairman Wood asks if they would be enrolled in local schools.
Ms. Santa Maria explains that they may not be enrolled in the local schools and it would be based on their current educational needs and their trauma needs.

Attachment: 7-11-23 PZC minutes (1855 N. Hicks Road)

Ultimately, the home school of the residents would be providing the financial and educational services.

Chairman Wood asks how the decision was made on the property and the Palatine area.
Ms. Santa Maria states the property size and location would fit the need and the long-standing relationship with Palatine Police, social workers, and school district makes it an ideal location.
Chairman Wood inquires about other locations in the country.
Ms. Santa Maria provides background on other locations.

Chairman Wood asks if there have been any issues with runaways.
Ms. Santa Maria states that it has happened, but would work with police and social workers to address the situation.

Commissioner Kolososki asks if there would be a fence and states that the elevation shows 6 doors and notes they are not locked.
Ms. Santa Maria states that Illinois does not allow locked residential facilities. Security would consist of security cameras, fencing, and overnight staff that would notify police if there were any breach in security.

Chairman Wood asks what staff would be provided.
Ms. Santa Maria states it would be a ratio of 3:1 at all times.

Commissioner Ruth-Wurster asks what measures are taken to keep the residents safe.
Ms. Santa Maria states that based on the situation of the girls, their policy is to remove cell phones and computers. If involved in exploitation this would deter their devices from being pinged. They have no access to social media and they can't contact or have other people contact them. They also work with local police and FBI depending on the severity to keep them safe.

Commissioner Bettenhausen asks what the fence height would be and inquires about the locked doors.
Mr. Koenig states the fence or fence height has not been determined and explains that the doors would be locked so that entry to the inside could not be obtained but access to the outside from the interior is obtainable.

Commissioner Bettenhausen asks if the entrance would be gated.
Mr. Koenig states it would be gated and closed at night.

Commissioner Noonan asks for details about the container construction.
Mr. Koenig gives insight, as to how this would be handled.

Commissioner Bettenhausen inquires what the recreational area would consist of.

Attachment: 7-11-23 PZC minutes (1855 N. Hicks Road)

Ms. Santa Maria states it would have exercise equipment and other activities available that are geared toward teenage girls.

Commissioner Bettenhausen inquires how food would be prepared.
Ms. Santa Maria states it would be catered. Snacks and full kitchen would be provided but main meals would be catered.

Mr. Vyverberg provides an overview of the project and location and talks through Zoning Plans, Site Plans, Floor Plans, Engineering Plans and TOPO plans and provides information from each. He also talks about the construction and would work with the petitioner and the builder through the building requirements. He provides information regarding the standards for Planned Development.

Chairman Wood asks if the property is currently vacant.
Mr. Vyverberg states it is vacant and the adjoining properties have been vacant over the last several years.

Chairman Wood asks how many group homes are in Palatine.
Mr. Vyverberg states that he believes there are eight.

Commissioner Cavanaugh asks if this type of modular building practice near the flood plan anticipates any issues.
Mr. Vyverberg states that the flood plain portion of the property does not impact the construction area and points out where the flood plains are noted on the plans and that the Village Engineer has conditionally accepted the engineering plans.

Ms. Ferdinanda Marcic 4216 W Lawrence Chicago- Daughter of current owner.
She states her mom has occupied the property up until a year ago. Her mom would like it noted that she supports the project and the mission. Ms. Marcic believes this is an amazing project and states that she knows the property well. She states that the property has not flooded in the decade of ownership. She believes that this would be a good location for this project. It is a safe location with good visibility and surrounded by nature and would be a great space for young people to experience nature. Ms. Marcic believes this project would preserve a green space and provide a safe space for young woman. She hopes for village approval and believes it would be a good addition to Palatine.

Mr. Arnold Gould - 502 E Burr Oak - Arlington Heights. - Mr. Gould states he is a member of the Northwest Suburban Task Force developing supportive care facilities for those with disabilities and he is also a member of the District 21 Board of Education. He's worked with Richard and Corina in the past years and has worked with Corina and Shelter Inc within the last year to secure a property, when they needed a new home in Arlington Hts. He states that if you were to call the Village of Arlington Heights or the Police Department, you would find they are a good organization that knows how to take care of children and run a facility.

Attachment: 7-11-23 PZC minutes (1855 N. Hicks Road)

Ms. Chelsea Laliberte Barnes -1252 N Arbor Lane - Palatine
Ms. Barnes states from the social work community/mental health community that this is a community that values and upholds safety of children. She believes this is a great opportunity for Palatine. She states that Shelter Inc. would do an unbelievable job serving these women.

Mr. Alex Smith - 404 E Diane Dr - Palatine - His property is directly behind this location and would be proud to have in his backyard.

STAFF RECOMMENDATION:

The application and narrative indicate that there is a significant lack of temporary youth housing in the suburban area. In a meeting with the Police Department, Shelter Inc. indicates that there is no housing of this type in the State of Illinois for female residents. All of residents in this circumstance are presently taken to other states, while permanent housing is being secured.

From a site plan perspective, the proposed building exceeds the current R-1 minimum setback requirements and bulk standards. While the existing lots do contain both floodplain and floodway areas, the location of the building and parking are situated on the northern portions of the lots, with the stormwater detention and volume control discharging directly to the existing creek.

Shelter Inc. has an established history of providing such counseling services and presently operates various residences in the area.

Nevertheless, the proposed use would be the first in the Village and the State of Illinois. Therefore, the proposed use is a policy decision for the Village Council and therefore Staff recommends action at the Planning and Zoning Commission's discretion. If the Planning and Zoning Commission recommends approval, Staff recommends the following conditions:

1. The Final Engineering Plans shall be submitted and revised in a manner acceptable to the Village Engineer, including the parking lot and access to N. Hicks Road.
2. A LOMAF (Letter of Map Amendment Fill) shall be required before the issuance of a building permit. The Sanitary on the West side of Hicks is a MWRD sanitary Interceptor. The Petitioner should be aware that the sanitary main will likely need to be extended from the rear of the property starting on E. Osage (Easement may be required).
3. The final Shelter Inc. business and operations' plan shall be revised in a manner acceptable to the Police Chief and Village Attorney.
4. All extra agency permits shall be submitted in a manner acceptable to the Village Engineer.
5. The final landscaping plan shall be submitted and revised in a manner

Attachment: 7-11-23 PZC minutes (1855 N. Hicks Road)

acceptable to the Director of Planning and Zoning.

6. The Engineers Estimate of Probable Cost (EEOPC) shall be submitted in a manner acceptable to the Village Engineer.
7. Review fees, based upon the finally accepted EEOPC shall be submitted in a manner acceptable to the Village Engineer.
8. The Final Architectural Plans shall be revised in a manner acceptable to the Director of Community Development/Planning and Zoning, including the final material quantities and distribution and in compliance with the Chapter 6 and the Architectural Design Guidelines of the Village Code.
9. The final fencing plans, including the access gates, shall be submitted in a manner acceptable to the Director of Planning and Zoning and Fire Marshal.
10. The Final Landscaping Plan shall be revised in a manner acceptable to the Director of Planning and Zoning. The plan should review the ability to maintain any of the existing healthy trees within the property.
11. A Public Improvement letter of credit in an amount of 115% of the approved EEOPC, for said public improvements, shall be submitted in a manner acceptable to the Village Engineer.
12. A Planned Development Letter of Credit, per Article 14 of the Zoning Ordinance) shall be submitted in a manner acceptable to the Director of Planning and Zoning.
13. If required, a Final Plat of Subdivision (Consolidation) shall be submitted in a manner acceptable to the Village Engineer and Director of Planning and Zoning, including any additional required easements.
14. A construction management plan shall be submitted in a manner acceptable to the Director of Planning and Zoning and the Village Engineer and shall outline the proposed development schedule and identify the material delivery routes and proposed parking areas for the contractors, in conjunction with the building permit application submission.

Commissioner Cavanaugh reiterates to Mr. Vyverberg that the village's neutral stance is because this is a new use and nothing is listed in code, correct?
Mr. Vyverberg states that there are group homes that are a component of the present zoning ordinance. The support of our neutral position is that it is the first such use in the Village of Palatine.
Commissioner Fedota states the property is currently zoned R1 and no zoning would take place until final approval. What would zoning be?
Mr. Vyverberg states that with Preliminary Planned Development if the developer comes back with final engineering/final architecture and addressing the 14 conditions zoning would then be addressed.
Commissioner Fedota asks about lighting and illumination.
Mr. Vyverberg states it would be part of the final plan development and would meet the village code.
Commissioner Roth-Wurster refers to condition #3 and asks about the integrity of the operations plan and what would change.

Attachment: 7-11-23 PZC minutes (1855 N. Hicks Road)

Mr. Vyverberg states it would identify and finalize the final business/operation plan. It establishes the ground rules for what the village would find acceptable.
Commissioner Roth-Wurster asks if the construction container would have to comply with our building codes.
Mr. Vyverberg states that the container construction is allowed by our code. It would need to meet the monotony codes, but without final architectural plans at this time, it has been added as a condition.

There were no further questions. The public hearing was closed.

Commissioner Fedota Made a motion to approve subject staff's conditions; seconded by Commissioner Cavanaugh

DELIBERATIONS:

Commissioner Fedota states this is an outstanding project and meets the standards.

Commissioner Kolososki states this is the best possibility for this site and project.

Commissioner Bettenhausen states it is a good use of the property.

Chairman Wood states the petitioner is experienced and from a social work standpoint they are experienced and successful. From a development standpoint she believes it is a good use for the property. She sees no substantial injury to surrounding properties. It will be run in a safe manner and will not impede the value of the surrounding properties. Speaking on behalf of the committee she states they would be proud to have this type of development in Palatine.

Chairman Wood summarized that this request has met the standards and was unanimously approved by a vote of 7-0. This item will tentatively go to Village Council on Monday August 7th, 2023.

RESULT:	**RECOMMEND TO APPROVE [UNANIMOUS]**
MOVER:	Stephen Fedota, Commissioner
SECONDER:	Kevin Cavanaugh, Commissioner
AYES:	Noonan, Roth-Wurster, Wood, Bettenhausen, Kolososki, Cavanaugh, Fedota
ABSENT:	Friedman, Luszczak

Attachment: 7-11-23 PZC minutes (1855 N. Hicks Road)

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Planning and Zoning Commission

SCHEDULED 07/11/23 07:00 PM

STAFF REPORT (ID # 8486)

1855 N. Hicks Road

TO: Palatine Planning and Zoning Commission
Jan Wood, Chair

FROM: Ben Vyverberg – Director of Planning and Zoning

PETITIONERS: Housing Opportunity Development Corporation (HODC) and Shelter Inc.

PLAN NUMBER: PPD-000004-2023

ADDRESS: **1855 N. Hicks Road and the 2 vacant lots to the north**

PROPOSAL: Preliminary Planned Development to allow for a residential supportive housing building and use, with up to 12 residents and full-time support staff, provided through Shelter Inc.

LOCATION:	1855 N. Hicks Rd and the 2 vacant lots to the north. District 3 (Myslinski)	**CURRENT ZONING:**	R-1 Single-Family Residential

SURROUNDING ZONING AND USES:

North:	R-1 Single-Family Residential; Meeting Place of the Church of Palatine
South	R-1 Single-Family Residential;
East:	Planned Development - Fox Cove/The Nursery; condominium use
West:	P-1 - Public Land District; Cook County (UNIN.); Deer Grove East Forest Preserve

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

ZONING HISTORY AND COMPREHENSIVE PLAN - FUTURE LAND USE MAP RECOMMENDATION:

The Subject Property was annexed into the Village in 1999 and, per code zoned with an R-1 zoning designation. The home was occupied as a single-family home, with two adjoining vacant lots. The vacant lots were under common ownership, but were never developed and remain vacant. Over the last several years the home has not been occupied. The Subject Property is a component of the Hick Road Sub Area (2011 Comprehensive Plan), which also recognized the myriad of surrounding land uses and zoning classifications. Ultimately, the comprehensive plan contemplated a multi-family use as a potential future land use. As noted, there is not necessarily an established land use pattern in this area.

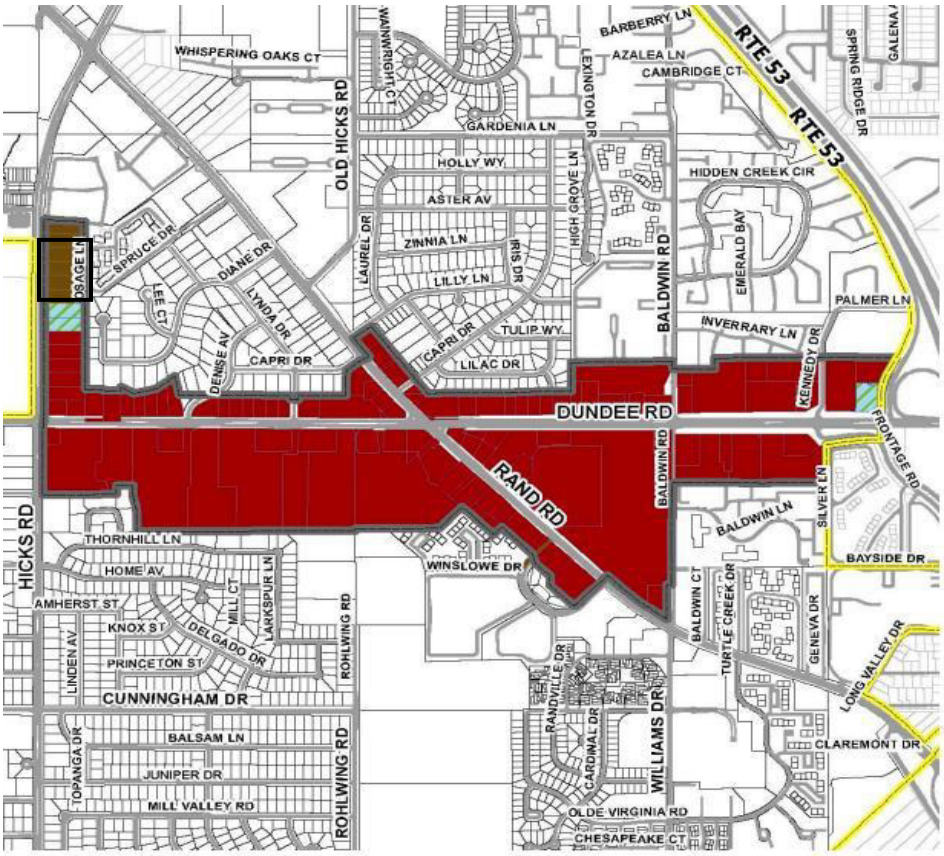


Figure 4.17 Future Land Use Map—Dundee Road Subarea

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

BACKGROUND:

- HODC, which developed and operates Spruce Village on Rand Road, has applied for a Preliminary Planned Development to allow for a supportive housing building and use. HODC would partner with Shelter Inc. (https://www.shelter-

inc.org/) to provide a 12-room home for temporary housing for foster system youth, prior to being placed in permanent homes through DCFS.

- Shelter Inc. has applied for DCFS funding as part of the development of the proposed use. The DCFS grant application and proposed business plan indicates the residents would be females aged 12-18 and identify as being victims of human trafficking or commercial sexual exploitation and are temporarily homeless, awaiting placement in a permanent foster home (comparable to other Shelter Inc. locations). Per the grant application and business plan, there may be clients who are pregnant or parenting youth, during their residency. The maximum number of residents at this location would be 12, but could fluctuate below that number, depending upon the circumstances and needs of the residents.

SITE ANALYSIS:

- The Subject Property and 2 vacant lots contain an existing single-family home and detached garage, which would be demolished to accommodate the new building and parking lot. The subject property contains 3 separate lots, with an aggregate acreage of approximately 2.92 acres.
- Shelter Inc. was established in 1975 in Arlington Heights. It services the needs of both children and young adults, providing both access to temporary shelter and counseling services. In this instance, Shelter Inc. would provide temporary housing and services for a female population of up to 12 residents. The residents are victims of sexual abuse and are awaiting permanent placement in a stable foster home. These activities are in coordination with DCFS. Visitors are not allowed at the facility. The home is staffed on a 24-hour basis, at a 3:1 ratio, providing 4 employees, when 12 residents are living on-site. Although the facility is not a locked building, it is secure with both 24-hour security cameras and fencing/gates ensconcing the building and parking lot.
- The Site Plan provides a circular drive, with two curb cuts onto N. Hicks Road, which transitions into a 15-stall parking lot located in front of the proposed building. The proposed building would maintain the following setbacks:
    - Front (Hicks Road) – 123 feet;
    - Rear (east side, abutting Spruce Drive {private} parking lot) – 110 feet;
    - Side (north side, abutting the church parking lot) – 80 feet;
    - Side (south side; abutting the floodway and residence at 1763 N. Hicks Road) – 189 feet.
- The floorplan consists of 12 separate bedrooms and 6 private bathrooms. The

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

residential building includes a full-service kitchen (240 square feet) and dining room area (377 square feet). There is also a community space area for the residents (1,230 square feet), with several separate sitting areas therein. A study hall is also planned (362 square feet), as the residents will continue to participate in schooling and academic activities, while living at the residence.

- As the building will be staffed on a 24-hour basis, there are 3 separate offices for the Shelter Inc. staff to assist and supervise the residents during the occupancy of the building. In addition to the residential and support office components of the floorplan, a covered porch (642 square feet) is planned at the front of the building and an exterior fenced recreation area (2,500 square feet) is contemplated at the southeast corner of the property.

ARCHITECTURE:

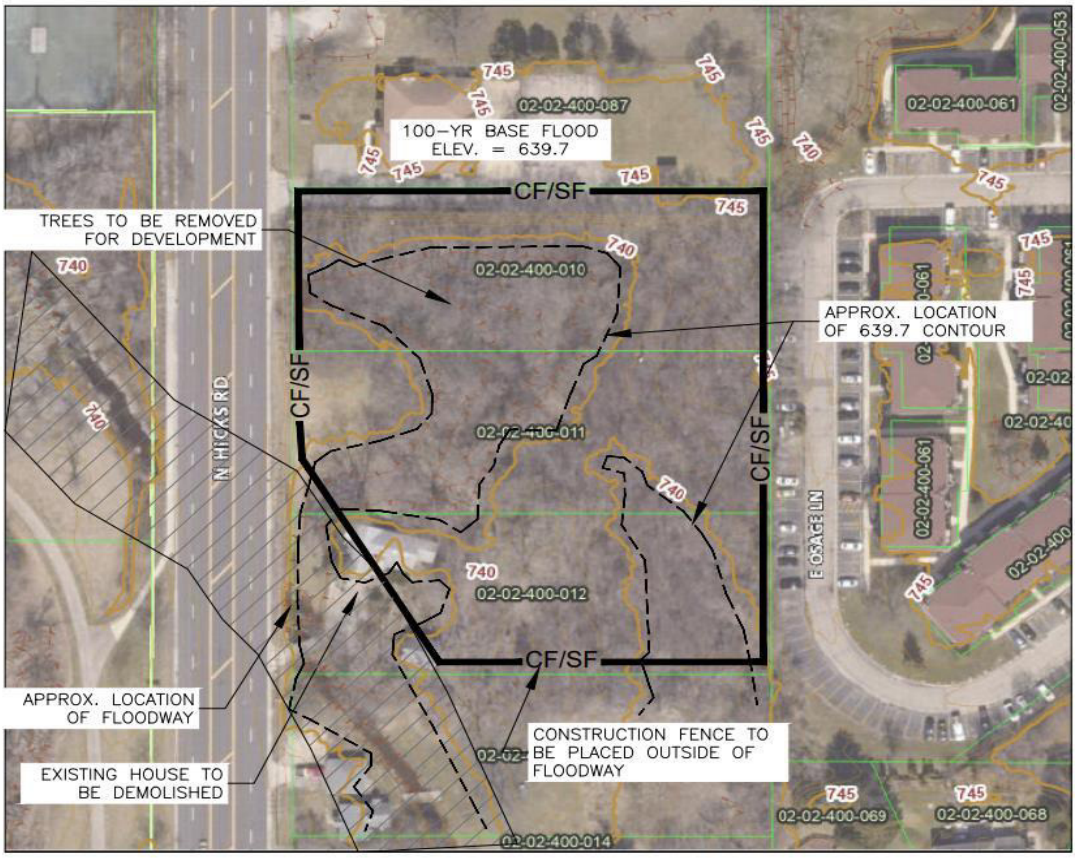
- The proposed building would be of modular construction and then ultimately cladded in an architecturally compliant building material to comply with the Village Code requirements. The proposed building is approximately 6,400 square feet.

- The plans contemplate the use of container units to design the various living, office, and community areas of the building. The units would then be cladded in a compliant exterior material.

ENGINEERING:

- The property grades north to south, with a 5-foot grade down from 745 to 740.
- Also, as an existing condition, the Subject Property contains sections encumbered by both the floodplain and a smaller section of the floodway:

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)



- The engineering plans separate out the southerly lot as the location for the stormwater detention and volume control, so as not impact the existing floodway. Per the engineering plans, it will be necessary to fill some sections of the floodplain. This will require both a Special Use review and compensatory storage (per the Subdivision Ordinance, any fill in the floodplain must provide compensatory storage at 110% from opposite or adjacent areas of the volume filled in the floodplain) during Final Planned Development review, if the Preliminary Planned Development is approved.
- The site is heavily landscaped and tree covered. The engineering plans envision maintaining the existing tree line and landscaping within the eastern portion and portions of the area adjacent to the proposed detention area.
- The Village Engineer has preliminarily and conditionally accepted the Preliminary Engineering Plans.

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

DEPARTMENTAL REVIEWS:

Engineering	Final Engineering Plan review subject to additional comments and conditions.
Fire Prevention	In addition to the review by the Fire Marshal, the site would also be reviewed and inspected by the State Fire Marshal.
Public Works	N/A
Police	Staff and Shelter INC. met to further discuss and review the proposed use and operations. Should the use be approved, Shelter Inc. and the Police Department would coordinate a liaison to address and questions or concerns.

PLANNED DEVELOPMENT STANDARDS:

13.03. Standards. (a) Standards for all planned developments. All planned developments shall comply with the following general standards.

(1) The planned development shall be designed, located and proposed to be operated so that the public health, safety and welfare will be protected.

(2) The planned development shall not cause substantial injury to the value of other property in the area in which it is located.

(3) The establishment of the planned development shall not impede the normal and orderly development and improvement of surrounding property.

(4) Adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

(5) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

STAFF RECOMMENDATION:

The application and narrative indicate that there is a significant lack of temporary youth housing in the suburban area. In a meeting with the Police Department, Shelter Inc. indicates that there is no housing of this type in the State of Illinois for female residents. All of residents in this circumstance are presently taken to other states, while permanent housing is being secured.

From a site plan perspective, the proposed building exceeds the current R-1 minimum setback requirements and bulk standards. While the existing lots do contain both floodplain and floodway areas, the location of the building and parking are situated on the northern portions of the lots, with the stormwater detention and volume control

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

discharging directly to the existing creek.

Shelter Inc. has an established history of providing such counseling services and presently operates various residences in the area.

Nevertheless, the proposed use would be the first in the Village and the State of Illinois. Therefore, the proposed use is a policy decision for the Village Council and therefore Staff recommends action at the Planning and Zoning Commission's discretion. If the Planning and Zoning Commission recommends approval, Staff recommends the following conditions:

1. The Final Engineering Plans shall be submitted and revised in a manner acceptable to the Village Engineer, including the parking lot and access to N. Hicks Road.

2. A LOMAF (Letter of Map Amendment Fill) shall be required before the issuance of a building permit. The Sanitary on the West side of Hicks is a MWRD sanitary Interceptor. The Petitioner should be aware that the sanitary main will likely need to be extended from the rear of the property starting on E. Osage (Easement may be required).

3. The final Shelter Inc. business and operations' plan shall be revised in a manner acceptable to the Police Chief and Village Attorney.

4. All extra agency permits shall be submitted in a manner acceptable to the Village Engineer.

5. The final landscaping plan shall be submitted and revised in a manner acceptable to the Director of Planning and Zoning.

6. The Engineers Estimate of Probable Cost (EEOPC) shall be submitted in a manner acceptable to the Village Engineer.

7. Review fees, based upon the finally accepted EEOPC shall be submitted in a manner acceptable to the Village Engineer.

8. The Final Architectural Plans shall be revised in a manner acceptable to the Director of Community Development/Planning and Zoning, including the final material quantities and distribution and in compliance with the Chapter 6 and the Architectural Design Guidelines of the Village Code.

9. The final fencing plans, including the access gates, shall be submitted in a

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

manner acceptable to the Director of Planning and Zoning and Fire Marshal.

10. The Final Landscaping Plan shall be revised in a manner acceptable to the Director of Planning and Zoning. The plan should review the ability to maintain any of the existing healthy trees within the property.

11. A Public Improvement letter of credit in an amount of 115% of the approved EEOPC, for said public improvements, shall be submitted in a manner acceptable to the Village Engineer.

12. A Planned Development Letter of Credit, per Article 14 of the Zoning Ordinance) shall be submitted in a manner acceptable to the Director of Planning and Zoning.

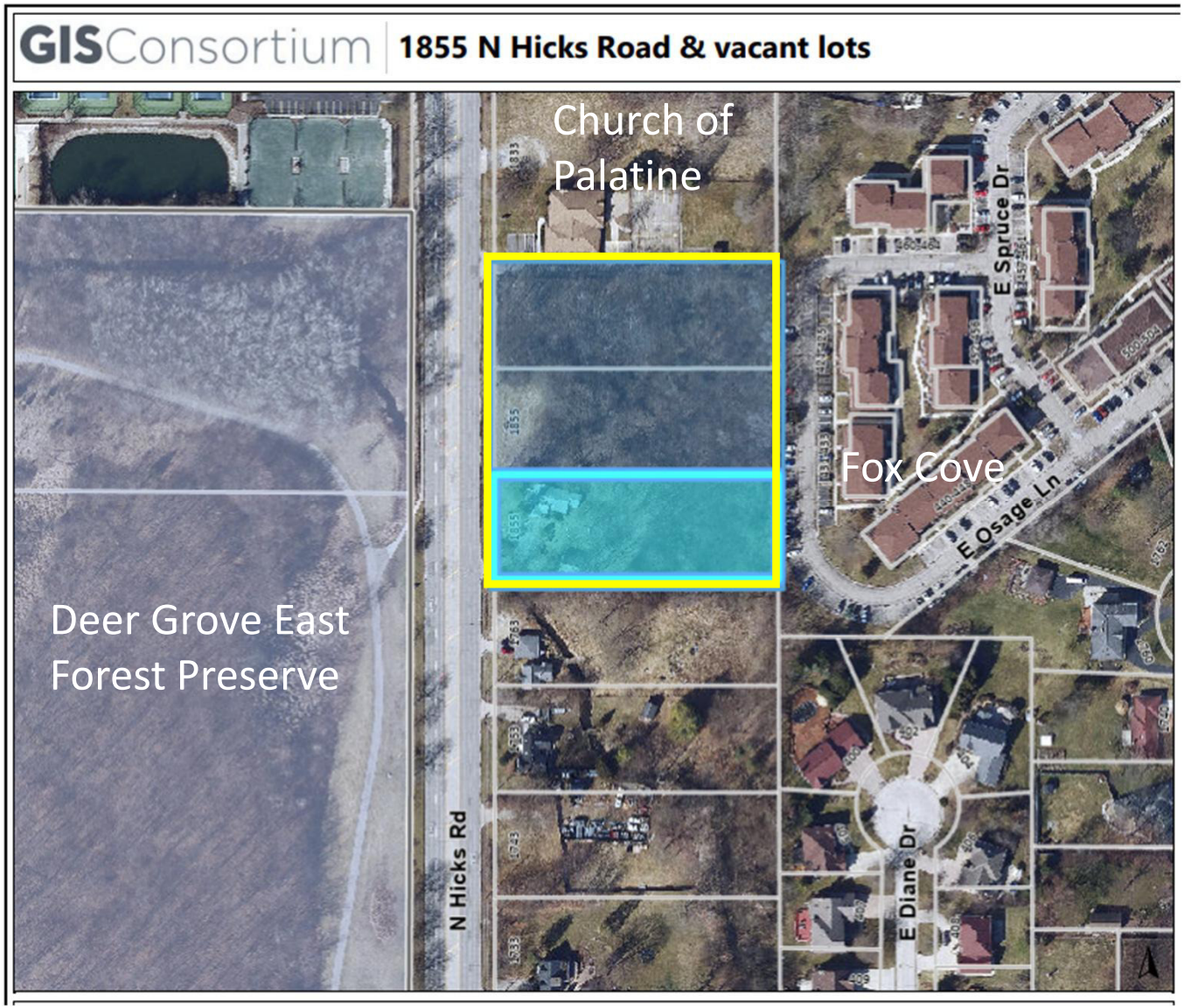
13. If required, a Final Plat of Subdivision (Consolidation) shall be submitted in a manner acceptable to the Village Engineer and Director of Planning and Zoning, including any additional required easements.

14. A construction management plan shall be submitted in a manner acceptable to the Director of Planning and Zoning and the Village Engineer and shall outline the proposed development schedule and identify the material delivery routes and proposed parking areas for the contractors, in conjunction with the building permit application submission.

ATTACHMENTS:

- Aerial Map
- 1855 Hicks Road - Preliminary Engineering Plans
- 1855 Hicks Road Concept Set 3.31.23
- Revised elevation - 1855 Hicks Road
- 1855 Hicks Road Elevation 6.2.23
- 1855 N Hicks Road - utliity and FIRM
- Preliminatry Plannned Development Application and property surveys
- Shelter Inc.'s Empowerment Program grant draft mlm (002)
- Plat of Survey
- Public Notice - certificate of publication

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)



Attachment: Aerial Map (1855 N. Hicks Road - PPD Group Home)

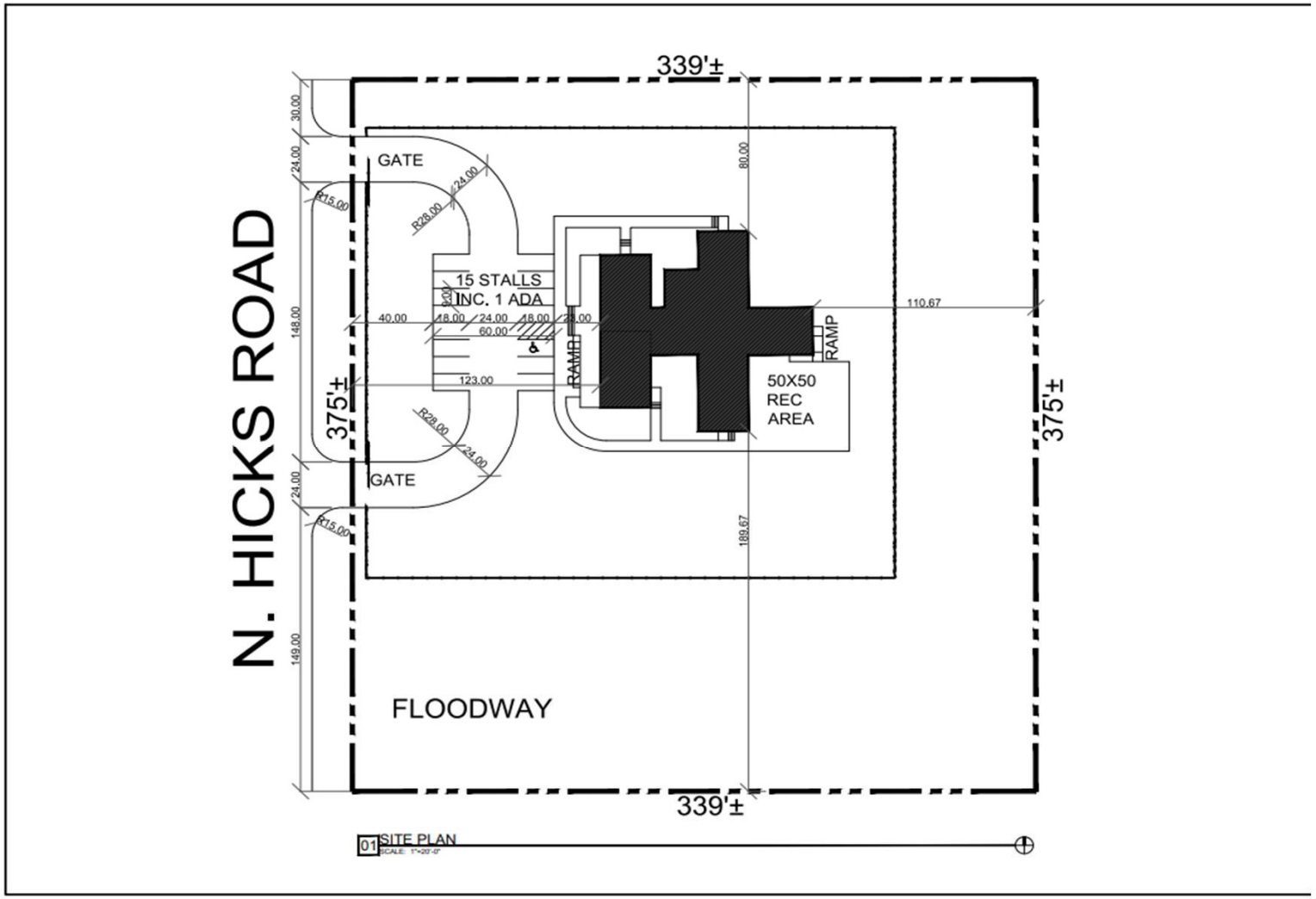
Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

1855 N. Hicks Road - Rendering

Attachment: Aerial Map (1855 N. Hicks Road - PPD Group Home)

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

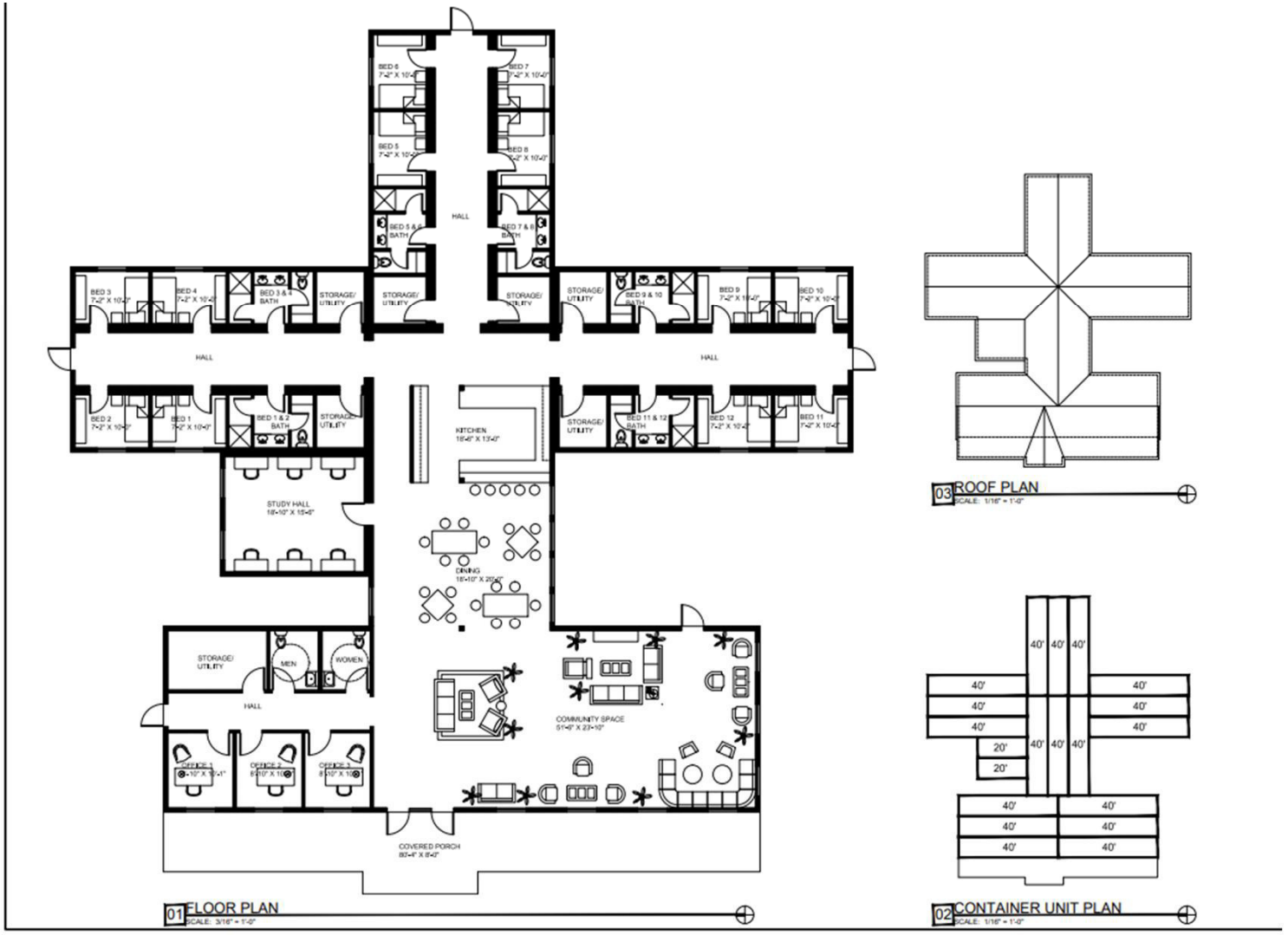
1855 N. Hicks Road – Site Plan



Attachment: Aerial Map (1855 N. Hicks Road - PPD Group Home)

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

1855 N. Hicks Road – Floorplan



Attachment: Aerial Map (1855 N. Hicks Road - PPD Group Home)

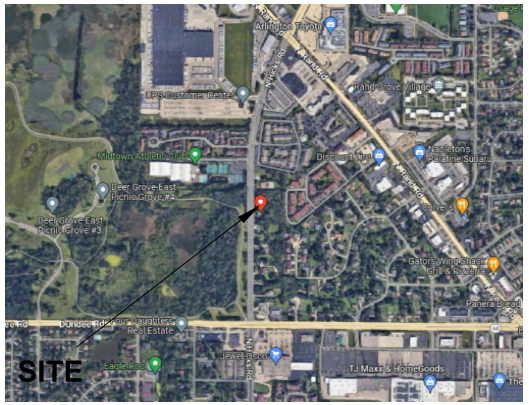
Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

CONCEPT PLANS
NEW GROUP HOME FOR FOSTER CHILDREN
1855 N. HICK ROAD., PALATINE, COOK COUNTY, IL

SECTION: 2
TOWNSHIP: 42N
RANGE: 10E

PIN(S):
02-02-400-010-0000,
02-02-400-011-0000,
02-02-400-012-0000

SITE LOCATION MAP



NOTE

The location of existing underground utilities, such as water mains, sewers, gas lines, etc., as shown on the plans, has been determined from the best available information and is given for the convenience of the Contractor. However, the Owner and the Engineer do not assume responsibility in the event that during construction, utilities other than those shown may be encountered, and that the actual location of those which are shown may be different from the location as shown on the plans.

Bono Consulting, Inc. is not responsible for the safety of any party at or on the construction site. Safety is the sole responsibility of the contractor and any other person or entity performing work or services. Neither the owner nor engineer assumes any responsibility for the job site safety of persons engaged in the work or the means or methods of construction.

Current Standard Specifications of the Judicial Authority shall apply to the construction on this project.

Note: The exact location of all utilities shall be verified by the contractor prior to construction activities. For utility locations call:
J.U.L.I.E. 1 (800) 892-0123

DRAWING INDEX:

1. TITLE SHEET, LEGEND, SITE LOCATION MAP & AERIAL MAP
1.2 SITE MAPS
2. EXISTING TOPOGRAPHY, DEMOLITION PLAN, SOIL EROSION & SEDIMENTATION CONTROL PLAN
3. PROPOSED GRADING & UTILITY PLAN
4. PROPOSED SITE & GEOMETRIC PLAN

PROJECT NARRATIVE

GENERAL: NEW GROUP HOME TO BE CONSTRUCTED ON EXISTING, WOODED LOT.

AREA SUMMARY:
TOTAL AREA OF SITE: ~2.92 ACRES
DISTURBED AREA OF SITE: ? ACRES

SPECIAL PROTECTION AREAS: THERE IS FLOODWAY AND FLOODPLAIN ZONE AE ON THE SITE. PER FEMA MAPS, 100 YEAR BASE FLOOD ELEVATION IS APPROXIMATELY 739.7. THE CREEK AREA IS CONSIDERED WETLAND ACCORDING TO THE NATIONAL WETLAND INVENTORY, BUT NO OTHER WETLAND AREAS ON SITE.

UPSTREAM TRIBUTARY: THERE IS NO KNWON UPSTREAM TRIBUTARY AREA FOR THE SITE.

COMBINED/SEPARATE SEWER AREA INFO: PROPOSED PROJECT IS LOCATED IN A SEPARATE SEWER AREA.

DETENTION/VOLUME CONTROL FACILITY: DETENTION (SITE AREA<3AC.) IS NOT REQUIRED PER MWRD AND VOLUME CONTROL IS REQUIRED (SITE AREA>0.5AC.) DETENTION IS REQUIRED PER LOCAL REQUIREMENTS, WHICH APPLIES MWRD PROCESS TO CALCULATIONS.

SANITARY SEWERS: NEW SANITARY SERVICE AND INSPECTION MANHOLE PROPOSED.

SOILS/INFILTRATION RATE: N/A.

GROUNDWATER ELEVATION: UNKONWN

EROSION CONTROL: FILTER BASKETS, SILT FENCE, TREE PROTECTION FENCE

AERIAL MAP

3-2-2023

LEGEND:

	EXISTING	PROPOSED
PROPERTY LINE		
SANITARY SEWER LINE		
WATER LINE		
STORM SEWER LINE		
STORM MANHOLE		
SANITARY MANHOLE		
COMBINED SEWER		
COMBINED MANHOLE		
CATCH BASIN		
INLET		
WATER VALVE VAULT		
WATER VALVE		
GRADE		
DRAINAGE DIVIDE		
CURB & GUTTER		
CLEANOUT		
DOWNSPOUT (ROOF DRAINS)		
WATER B. BOX		
TREE PROTECTION FENCE		
CONSTRUCTION FENCE/EROSION EEL		CF/EE
INLET FILTER BASKET		
TRAFFIC DIRECTION PAVEMENT MARKING		
FIRE HYDRANT		
LINEAR REMOVAL		
RETAINING WALL W/RAILING		
TOP OF CURB BOTTOM OF CURB		T/C XXX.XX B/C XXX.XX
TOP OF CURB BOTTOM OF GUTTER		T/C XXX.XX B/G XXX.XX
WALK BOTTOM OF WALK		W XXX.XX B/W XXX.XX
SOD GRADES		S XXX.XX
DEPRESSED CURB BOTTOM OF GUTTER		D/C XXX.XX B/G XXX.XX

WILLIAM A. HEPBURN
062-073376
LICENSED PROFESSIONAL ENGINEER OF ILLINOIS
EXP. 11-30-23

3-31-23

DATE	ISSUE	PROJECT STAFF
3-31-2023	1 - CONCEPT PLAN	PROJECT MANAGER: W. HEPBURN ENGINEER: ENGINEER: TECHNICIAN:

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A Spaces & Matter Engineers company
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(847) 825-1123
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NAPERVILLE, IL 60563
(630) 355-1123
rbarke@bonoconsulting.com

TITLE SHEET, LEGEND, SITE LOCATION MAP, & AERIAL MAP

GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

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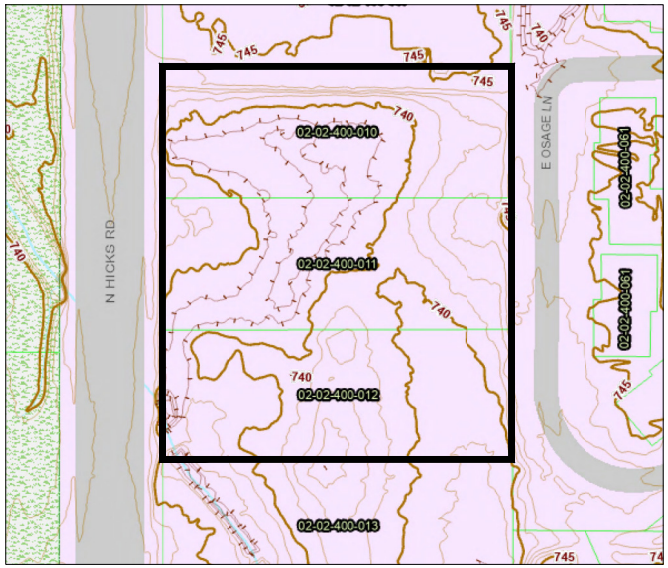
PROJECT NO.: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE
0
SCALE: NTS
SHEET NUMBER
1

Attachment: 1855 Hicks Road - Preliminary Engineering Plans (1855 N. Hicks Road - PPD Group Home)

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

NATIONAL WETLANDS INVENTORY

COOK COUNTY GIS CONTOURS



COOK COUNTY VIEWER AERIAL WITH GIS CONTOURS

FEMA FLOOD MAP (ENLARGED AREA)

SITE MAPS

GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

BCI
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(630) 904-0020
rsedke@bonoconsulting.com

REVISIONS	DATE
CONCEPT PLAN	3-21-2023

PROJECT STAFF
PROJECT MANAGER:
ENGINEER:
ENGINEER:
TECHNICIAN:

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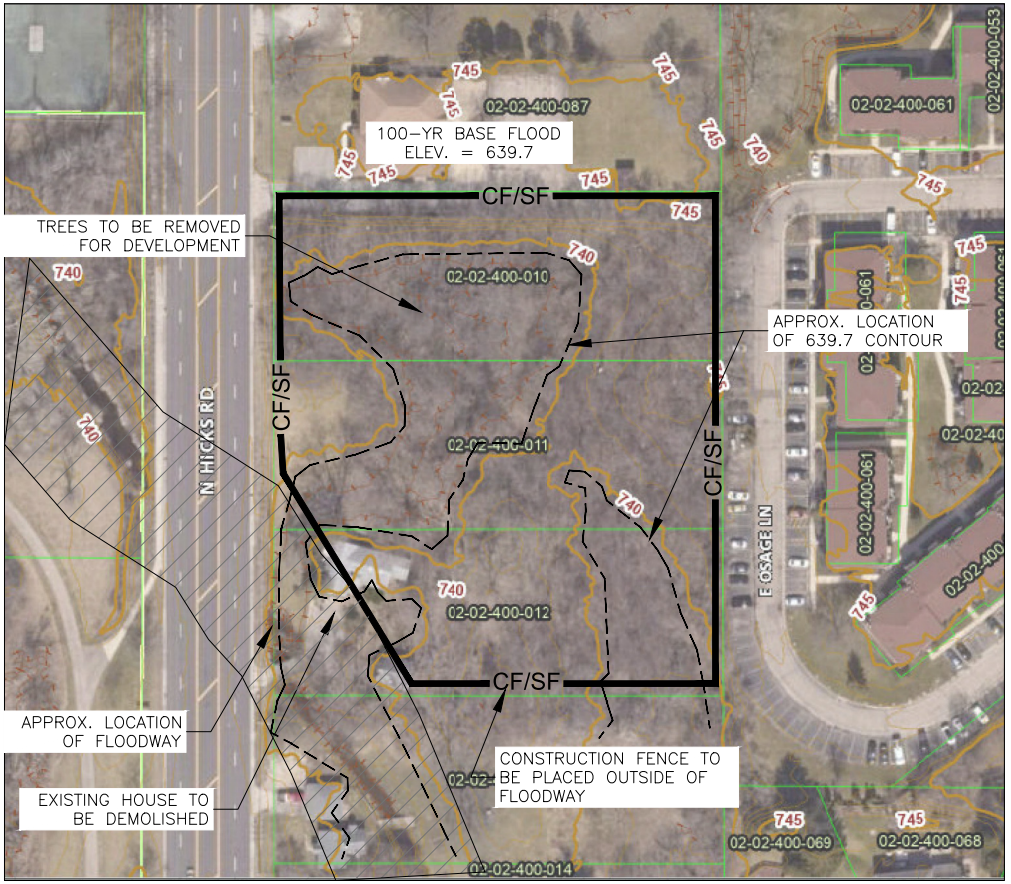
PROJECT NO.: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE
0
SCALE: NTS
SHEET NUMBER
1.2

Attachment: 1855 Hicks Road - Preliminary Engineering Plans (1855 N. Hicks Road - PPD Group Home)



N

DATE	REVISIONS	ISSUE	PROJECT STAFF
		1 CONCEPT PLAN	PROJECT MANAGER: M. HERSHAN
			ENGINEER:
			DRAFTSMAN:
			TECHNICIAN:

BCI
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mark.w@bonoconsulting.com

EXIST. TOPOGRAPHY, DEMOLITION, EROSION AND SEDIMENTATION CONTROL PLAN

GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

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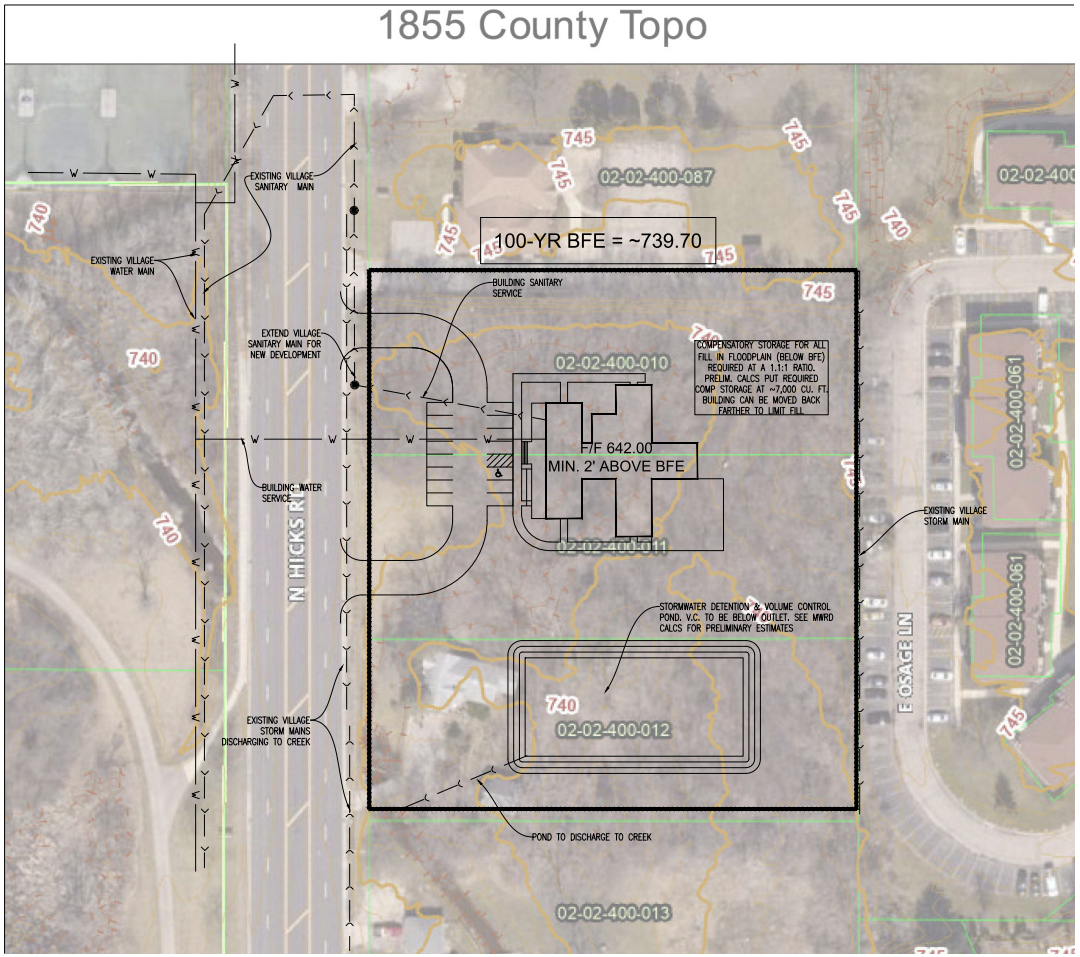
PROJECT NO.: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE
20 0 20
SCALE: NTS
SHEET NUMBER
2

Attachment: 1855 Hicks Road - Preliminary Engineering Plans (1855 N. Hicks Road - PPD Group Home)

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

1855 County Topo



STORMWATER SUMMARY

TOTAL DETENTION REQUIRED (IF ZERO RELEASE) = 38,115 CU. FT.
TOTAL VOLUME CONTROL REQUIRED PER MWRD = 1,756 CU. FT.

BOTH V.C. AND DETENTION TO BE PROVIDED IN STORMWATER POND

COMPENSATORY STORAGE CAN BE PROVIDED IN POND IF ABOVE HWL AND BELOW BFE. OTHERWISE COMP STORAGE WILL BE PROVIDED BY CUTTING DOWN SITE IN OTHER AREAS

PRELIMINARY BEST MANAGEMENT PRACTICES

Impervious Area (Disturbed)	21,074 s.f.	

VOLUME CONTROL BEST MANAGEMENT PRACTICES

Volume Control Requirements	1"	Rainfall
Volume Control Storage Required	1,756	Cu. Ft.
Total Volume Control Provided =	**1,800**	**> 1,756** Cu. Ft.
	0.041	0.040 ac-ft

COMPOSITE RUNOFF CURVE NUMBER (CN)

PROJECT: New Group Home — PERMIT NUMBER:
LOCATION: 1855 N Hicks — DATE: 3/30/2023

TYPE OF AREA (SELECT WITH DROP-DOWN)
X DETAINED AREA — MAJOR STORMWATER SYSTEM
UNRESTRICTED AREA — OTHER:
UPSTREAM AREA

CONDITION (SELECT WITH DROP-DOWN)
PROPOSED CONDITION — EXISTING CONDITION

RUNOFF CURVE NUMBER

Surface Description	Hydrologic Soil Group (HSG)	CN	Area (acres)	Product (CN)(Area)
Building & Pavement	d	98	0.48	47.41
Pervious	d	80	1.12	89.85
TOTALS			1.61	137.27

COMPOSITE RUNOFF CURVE NUMBER

Composite CN = Total Product / Total Area = 137.27 / 1.61 = Composite CN = 85.42

4/7/2022

ADJUSTED COMPOSITE RUNOFF CURVE NUMBER (CN_{adj})

PROJECT: — PERMIT NUMBER:
LOCATION: — DATE:

DEVELOPMENT INFORMATION

1. Area Detained, A	1.610	acres
2. Total Impervious Area	0.484	acres
3. Composite CN	85.42	
4. Volume Control Storage Provided, VC_p	0.040	ac-ft
5. Depth of Rainfall, P	0.57	inches

RUNOFF VOLUME (NRCS EQUATIONS)

6. Maximum Retention, S $S = \frac{1000}{CN} - 10$	1.71	inches
7. Runoff Depth, Q_d $Q_d = \frac{(P-0.2S)^2}{(P+0.8S)}$	0.81	inches
8. Runoff Volume, V_d $V_d = Q_d A\left(\frac{1}{12}\right)$	0.91	ac-ft

VOLUME CONTROL STORAGE

9. Volume Control Storage Required, VC_r	0.040	ac-ft
10. Additional Volume Control Storage Provided	0.000	ac-ft

ADJUSTED RUNOFF VOLUME

11. Adjusted Runoff Volume, V_{adj} $V_{adj} = V_d - VC_p$	0.874	ac-ft
12. Adjusted Runoff Depth, Q_{adj}	6.52	inches
13. Adjusted Maximum Retention, S_{adj}	2.06	inches

ADJUSTED COMPOSITE RUNOFF CURVE NUMBER

14. Adjusted Runoff Curve Number, CN_{adj}	82.95	

4/7/2022

NOMOGRAPH: BULLETIN 75 RAINFALL DATA

PROJECT: New Group Homes — PERMIT NUMBER:
LOCATION: 1855 N Hicks — DATE: 3/30/2023

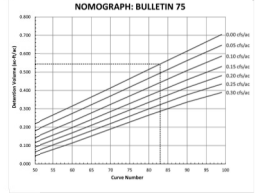
DEVELOPMENT INFORMATION

1. Detained Area	1.610	acres
2. Curve Number	82.95	
3. Actual Release Rate	0.000	c/s

REQUIRED DETENTION VOLUME

4. Required Detention Volume	0.875	ac-ft

NOMOGRAPH



4/7/2022

DETENTION CONSERVATIVELY CALCULATED WITH ZERO RELEASE RATE FOR ASSUMPTION THAT DISCHARGE WILL BELOW BFE

N

REVISIONS			DATE
CONCEPT PLAN	1		3-31-2023

PROJECT STAFF
PROJECT MANAGER: W. HEYBURN
ENGINEER:
DRAFTING:
TECHNICIAN:

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& Land Surveyors & Water Engineering
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PROPOSED GRADING & UTILITY PLAN

GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

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PROJECT NO.: 230522
ISSUE DATE: 3-30-2023
GRAPHIC SCALE
10 0 10
SCALE: N.T.S.
SHEET NUMBER
3

Attachment: 1855 Hicks Road - Preliminary Engineering Plans (1855 N. Hicks Road - PPD Group Home)

PROJECT STAFF	ISSUE	REVISIONS	DATE
PROJECT MANAGER	V. HERMAN	1 CONCEPT PLAN	3-31-2023
ENGINEER			
ENGINEER			
TECHNICIAN			

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CIVIL ENGINEERS
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NAPERVILLE, IL 60563
331-229-3512
steve@bonoconsulting.com

SITE PLAN & GEOMETRIC PLAN
OVERALL SITE
GROUP HOME FOR FOSTER CHILDREN
1855 N. HICKS RD., PALATINE, IL 60074

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PROJECT NO.: 230502
ISSUE DATE: 3-30-2023
20 GRAPHIC SCALE 20
SCALE: N.T.S.
SHEET NUMBER 4

FIRE TRUCK TURNING EXHIBIT

PRELIMINARY IMPERVIOUS CALCS

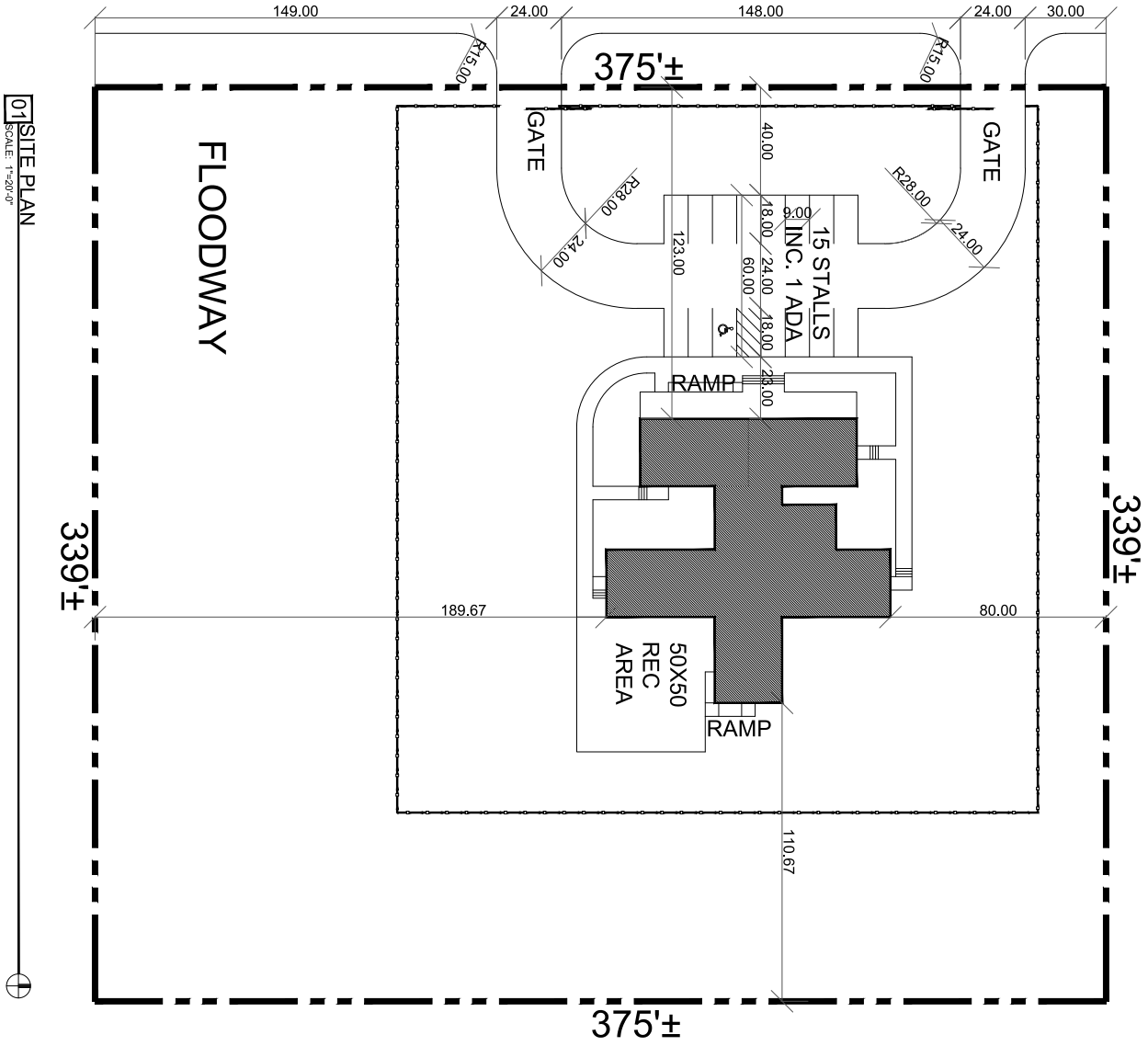
1855 N. Hicks, Palatine

Date: 3/31/2023

	Existing			Proposed		
Approx. Site Area	Sq. Ft.	Acres		Sq. Ft.	Acres	
	127,125	2.918				
Building	1960	0.043		6358	0.146	
Pavement/Walks	2500	0.057		14716	0.338	
Impervious Area	4,360	0.100		21,074	0.484	
Pervious Area	122,765	2.818		106,051	2.435	
Increase in Impervious Area	16,714	Sq. Ft.				

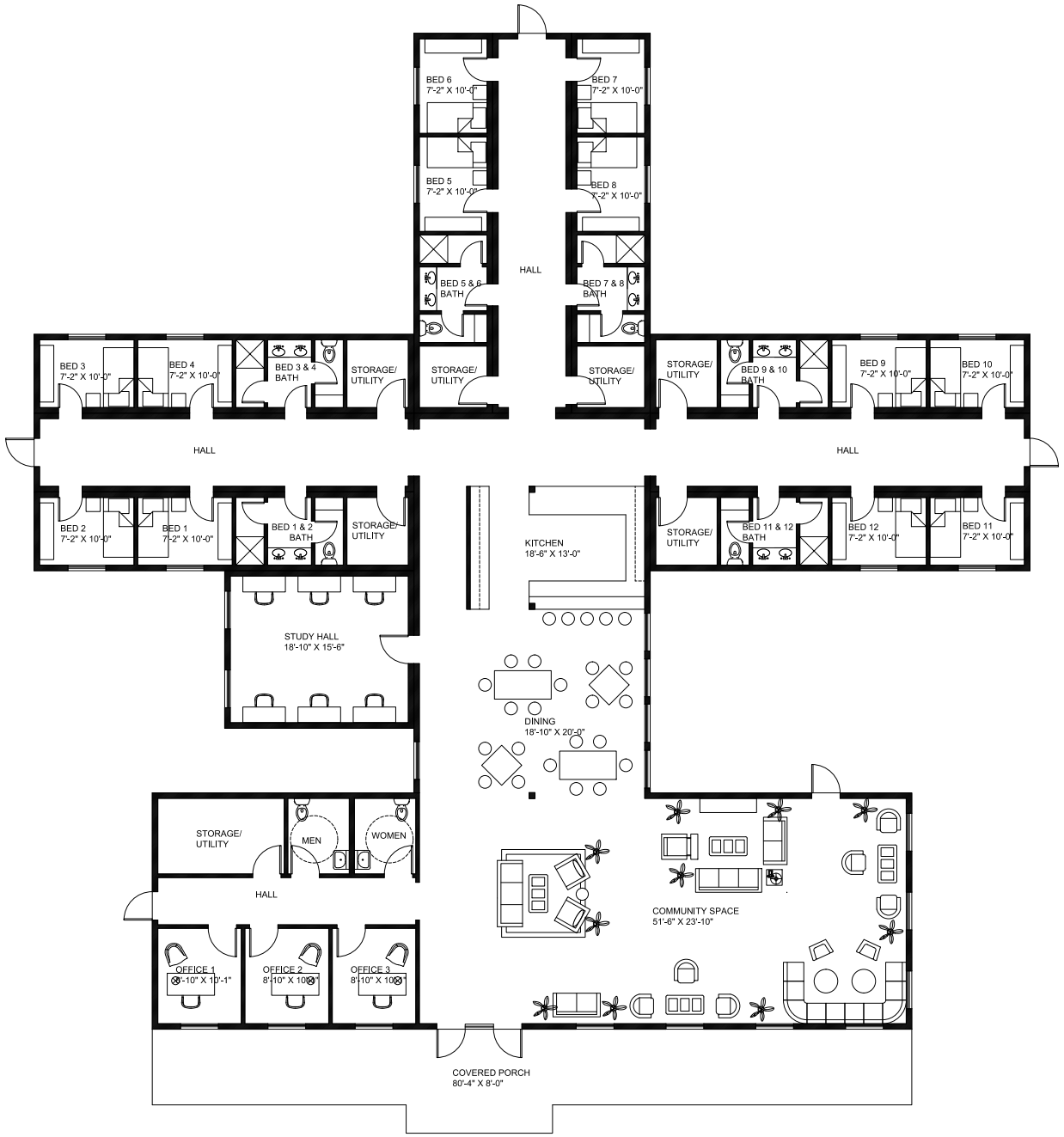
Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

N. HICKS ROAD

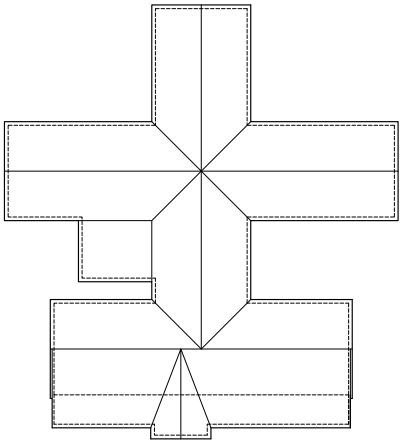


TOWN STUDIOS, INC. 1297 SHERMER ROAD NORTHBROOK, ILLINOIS 60062 PHONE: 847-498-0900 WWW.TOWNSTUDIOS.COM	GROUP HOME FOR FOSTER CHILDREN 1855 HICKS ROAD PALATINE, ILLINOIS	DATE: 03.31.23	SHEET NO. A-1 OF 3 SHEETS

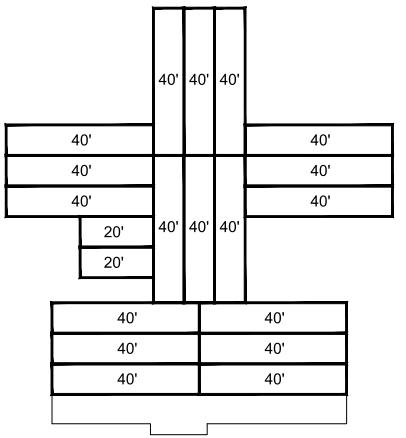
Attachment: 1855 Hicks Road Concept Set 3.31.23 (1855 N. Hicks Road - PPD Group Home)



01 FLOOR PLAN
SCALE: 3/16" = 1'-0"



03 ROOF PLAN
SCALE: 1/16" = 1'-0"



02 CONTAINER UNIT PLAN
SCALE: 1/16" = 1'-0"

SHEET NO. A-2 OF 3 SHEETS

DATE: 03.31.23

GROUP HOME FOR FOSTER CHILDREN
1855 HICKS ROAD
PALATINE, ILLINOIS

TOWN STUDIOS, INC.
1297 SHERMER ROAD
NORTHBROOK, ILLINOIS 60062
PHONE: 847-498-0900
WWW.TOWNSTUDIOS.COM

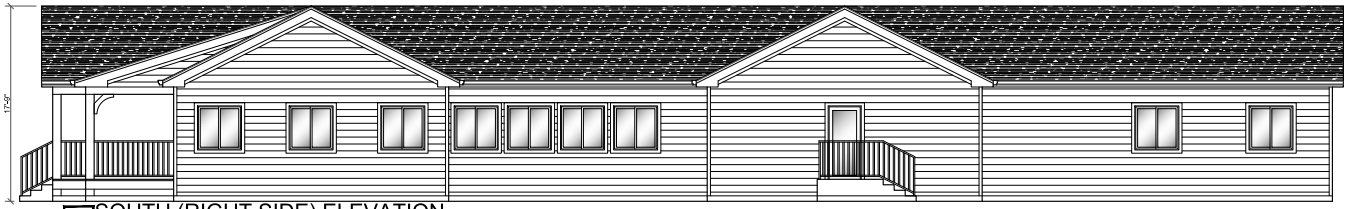
Attachment: 1855 Hicks Road Concept Set 3.31.23 (1855 N. Hicks Road - PPD Group Home)

3.2.c

6.A.3.q

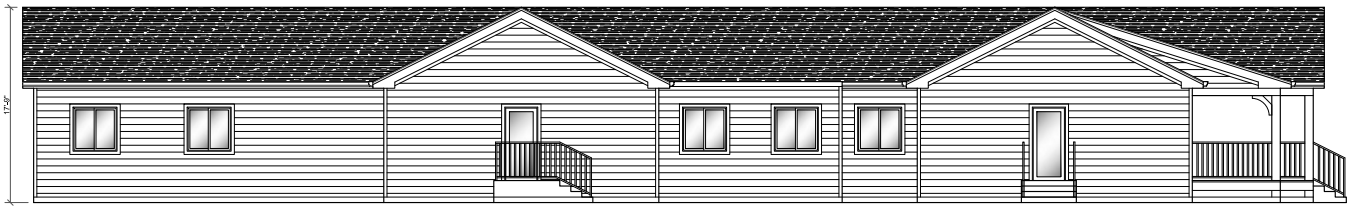
Packet Pg. 153

01 WEST (FRONT) ELEVATION
SCALE: 3/16" = 1'-0"



02 SOUTH (RIGHT SIDE) ELEVATION
SCALE: 3/16" = 1'-0"

03 EAST (REAR) ELEVATION
SCALE: 3/16" = 1'-0"



04 NORTH (LEFT SIDE) ELEVATION
SCALE: 3/16" = 1'-0"

GROUP HOME FOR FOSTER CHILDREN
1855 HICKS ROAD
PALATINE, ILLINOIS

DATE: 03.31.23

SHEET NO. A-3
OF 3 SHEETS

TOWN STUDIOS, INC.
1297 SHERMER ROAD
NORTHBROOK, ILLINOIS 60062
PHONE: 847-498-0900
WWW.TOWNSTUDIOS.COM

Attachment: 1855 Hicks Road Concept Set 3.31.23 (1855 N. Hicks Road - PPD Group Home)

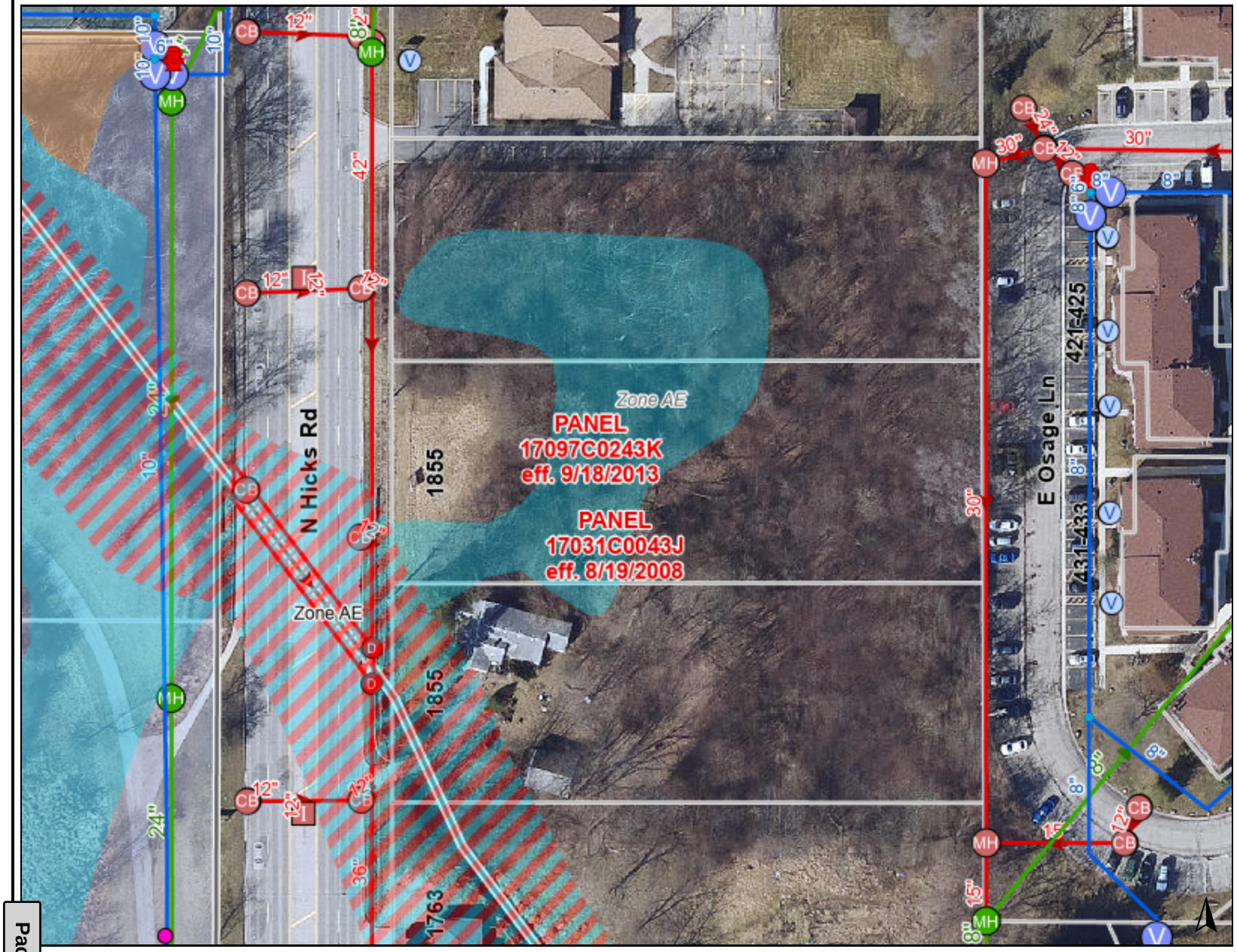
WEST ELEVATION OPTION A 6.2.23

1855 N.HICKS ROAD, PALATINE

Attachment: 1855 Hicks Road Elevation 6.2.23 (1855 N. Hicks Road - PPD Group Home)

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

GISConsortium | 1855 N. Hicks Road - utilities and flood map



Legend

Federal Emergency Management Agency

- FIRM Panels

GISC Third Party Data

- 1% Annual Chance Flood Hazard
- Regulatory Floodway
- Special Floodway
- Area of Undetermined Flood Hazard
- 0.2% Annual Chance Flood Hazard
- Future Conditions 1% Annual Chance Flood Hazard
- Area with Reduced Risk Due to Levee
- Area with Risk Due to Levee

Water Utilities

- Hydrant
- Water Fitting
- Water Valve
- Open
- Water Service Valve
- Open
- Water Main Break
- Water Main
- Active

Sanitary Utilities

- Sanitary Manhole
- Sanitary Main
- Active

0 150 300 ft

Print Date: 4/19/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and t

Attachment: 1855 N Hicks Road - utility and FIRM (1855 N. Hicks Road - PPD Group Home)

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

HOUSING
OPPORTUNITY
DEVELOPMENT
CORPORATION

5340 Lincoln Avenue ♦ Skokie, Illinois 60077
(847) 564-2900 ♦ (847) 564-2992 fax ♦ hodc@hodc.org ♦ www.hodc.org

RECEIVED
APR 05 REC'D
PLANNING & ZONING
DEPARTMENT

April 3, 2023

Mr. Ben Vyverberg
Village of Palatine
200 E. Wood Street
Palatine, IL 60067

RE: 1855 Hicks Rd.
Zoning Application & Preliminary Plans

Dear Ben:

On behalf of HODC and Shelter Inc. please see attached a Zoning Application and preliminary plans regarding 1855 Hicks Road. HODC is partnering with Shelter Inc. to provide housing for youth in the foster system. Currently there is a serious lack of temporary housing available in the suburbs for youth entering the foster system before they get placed in permanent homes. We have heard that kids are left to sleep in staff offices or get turned away. In response, Shelter Inc. is trying to create a temporary housing solution in this geography for homeless teens similar to their other properties.

HODC proposes to acquire the three properties at 1855 Hicks, demolish the existing house, and build a single 12 bedroom house with six bathrooms, large kitchen, living room, dining room, meeting rooms, and common space. The project would be funded by the Illinois Department of Children and Family Services (DCFS).

Attached are concept plans including preliminary engineering, site plan, building plan, and elevations. Since a portion of the 3 parcels is within the floodway, the site plan has been designed to keep improvements out of the flood zone. The plan includes stormwater detention and retains as many trees as possible while providing a protected site. Construction will use modular units to decrease overall construction timing.

Please let me know if there are any questions or additional information needed to evaluate the feasibility of this development.

Sincerely,

Richard Koenig, PhD
Executive Director

EQUAL HOUSING OPPORTUNITY

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

VILLAGE OF PALATINE

PRELIMINARY PLANNED DEVELOPMENT

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247
www.palatine.il.us

CONTACT INFORMATION WORKSHEET

PETITIONER(S)	**Business Name (If applicable)**
Richard Koenig, Executive Director, Housing Opportunity Development Corporation	
Address: 5340 Lincoln Avenue, Skokie IL 60077	City/State/Zip Code
Telephone: 847-564-2900	Fax: 847-564-2992
Email: rkoenig@hodc.org	
Subject Property Address: 1855 Hicks Rd, Palatine	
AUTHORIZED AGENT (if applicable)	**Business Name (if applicable)**
Address	City/State/Zip Code
Telephone	Fax
Email	

I swear that the information contained herein and in any accompanying documents is accurate to the best of my knowledge.

Richard Koenig — Signature

4/2/2023 — Date

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

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PRELIMINARY PLANNED DEVELOPMENT

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www.palatine.il.us

Office Use Only		
	Project Planner	Zoning Case #
	Filing Fee	Notification Deadline
	PC Public Hearing Date	Village Council Date

date received

PLEASE TYPE OR PRINT IN INK:

1. Name of Petitioner(s): Richard Koenig, Executive Director, Housing Opportunity Development Corporation
2. Authorized Agent of Petitioner (if different):

   Name: n/a

   Address: _____

   Telephone No. _____ Business No. _____

   Email: _____

   Relationship to Petitioner: _____

3. Property Interest of Petitioner(s): Contract Purchaser
   Owner, Lessee, Contract Purchaser, etc.

4. Address of the property for which this application is being filed:
   1855 Hicks Rd, Palatine

5. All existing land use(s) on the property are:
   single family house and vacant land

6. Current zoning of property: R-2 Size of the property: 3 acres

7. Briefly describe the proposed Planned Development with regards to types of uses proposed, number and types of units, development mix, amenities to be provided, etc.:
   HODC proposes to partner with Shelter Inc. to construct and operate a transitional group home for youth in the foster system prior to placement in permanent homes. We propose to build a single 12 bedroom house with six bathrooms, a single large kitchen, living room, and dining room.

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

8. Describe any Variations from the Village Ordinances which would be required if the proposed Planned Development ere to be developed as a traditionally zoned project (if any):

To be determined

9. The attached Checklist of Documents outlines all required submittals before a project may be scheduled for the required public hearing before the Plan Commission. All required documents must be submitted with this Petition.

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

10. The petitioner's signature below indicates that the information contained in this application and on any accompanying documents is true and correct to the best of his/her knowledge.

Signature: _____ Date: 4/2/2023

State of Illinois

County of Cook

This instrument was acknowledged before me on April 3rd, 2023 by Jennifer Lynn Peyer

OFFICIAL SEAL
JENNIFER LYNN PEYER
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 11/18/2026

Jennifer Lynn Peyer
Notary Public

(Seal)

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

VILLAGE OF PALATINE

Real Estate Interest Disclosure Form

Name of Disclosing Party (individual, business, etc.)
Richard Koenig, Executive Director, Housing Opportunity Development Corporation

Relationship to Petitioner (check one)

☒ Petitioner ☐ Legal Entity holding an Interest (i.e. realtor, attorney, etc.)

☐ Legal Entity Holding a Right of Control (i.e. landlord, etc.)

Address of Disclosing Party	City/State/Zip Code
5340 Lincoln Avenue, Skokie IL 60077	

Telephone	Fax	Email
847-564-2900	847-564-2992	rkoenig@hodc.org

Address of Subject Property	**City/State/Zip Code**
1855 Hicks Rd, Palatine	

Legal Description of Subject Property (see plat of survey or title)

List All Persons Deriving an Interest in Subject Property (i.e. owner, lessee, etc.)

Name	Address	Legal Interest

I affirm that there are no other persons deriving any interest from or through me or from or through any other person or entities above set forth in the property which is the subject of the contract or application for which I am filing this disclosure notice whom I have not disclosed.

I understand that if there are any changes in the interest disclosed in this disclosure notice during the terms of the subject contract or before the Village has taken final action on the matter for which this disclosure notice is filed, I shall file a subsequent disclosure notice disclosing such changes.

Richard Koenig — Signature

4/2/2023 — Date

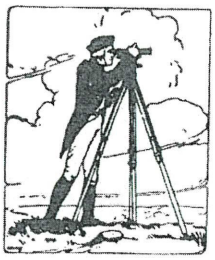
SUBSCRIBED AND SWORN TO before me this 3 day of APRIL 2023.

Jennifer Lynn Peyer — Notary Public Signature

OFFICIAL SEAL
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 11/18/2026

Project Planner	Zoning Case #

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)



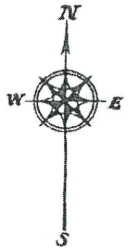
MURRY AND MOODY, LTD.

Land Surveyors

Illinois Professional Land Surveying Firm Corporation License No. 184-002845

933 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

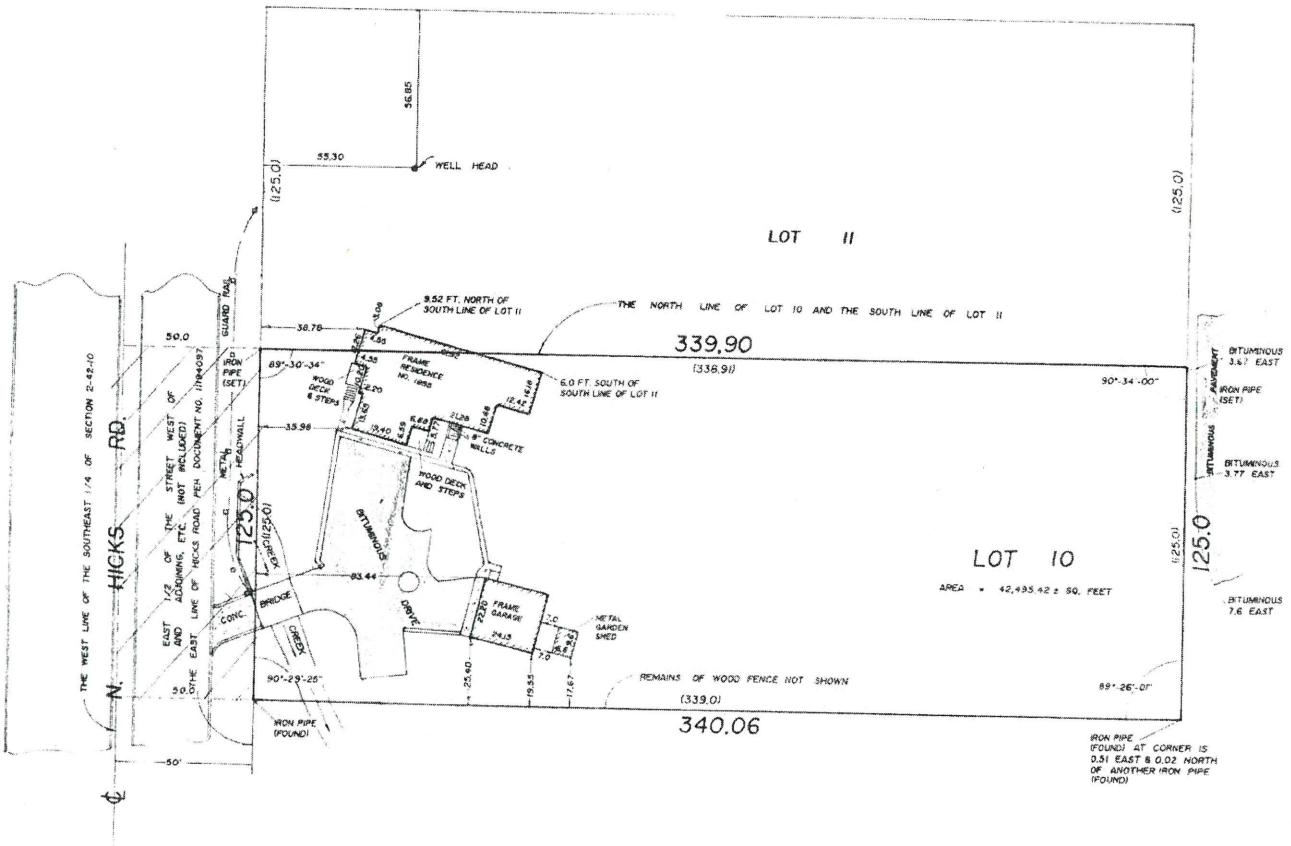
Phone: (847) 358-5960



PLAT OF SURVEY

OF

LOT 10 AND THE EAST HALF OF THE STREET WEST OF AND ADJOINING THERETO (EXCEPT THE WEST 50 FEET THEREOF) IN KLEIN'S SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON OCTOBER 11, 1949 AS DOCUMENT 14651080, IN COOK COUNTY, ILLINOIS.



SURVEY PREPARED WITHOUT BENEFIT OF A TITLE POLICY

REFER TO RIGHT-OF-WAY DEDICATION FOR THE WEST 50 FEET PER DOCUMENT NO. 11194097

WELL LOCATED ON LOT 11 IS FOR RESIDENCE PREDOMINANTLY OCCUPYING LOT 10

LEGEND AND NOTES

Dimensions shown thus: 50.25 are feet and decimal parts thereof. Angular data shown thus: 90° 00' 00" are in degrees, minutes and seconds.

50.25 (N 90° 00' 00" E) indicates measured dimension / bearing.
(50.25) - (N 90° 00' 00" E) indicates record dimension / bearing.
(50.25 d) / (N 90° 00' 00" E d) indicates deed dimension / bearing.

Bearings shown hereon, if any, are local or assumed datum, unless shown otherwise.

Compare your points before using same and report any differences immediately.

Check legal description with deed or title policy and report any discrepancy immediately. Building lines and easements, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.

STATE OF ILLINOIS }
COUNTY OF COOK } S.S.

Barbara C. Murry

I, ..., an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.

Date of completion of field work OCTOBER 5, 2006

Palatine, Illinois NOVEMBER 8, 2006

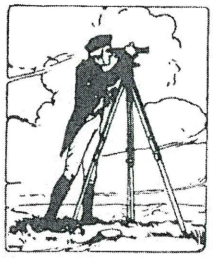
Illinois Professional Land Surveyor
James A. Moody II 03-003529
Barbara C. Murry 03-003529
License Renewal date November 30, 2006

ORDER No. 06-1280.1 132M76
Refer to 77-621 132M76

SURVEY MADE FOR LILLY CAPOYANES

SCALE 1" = 30'

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)



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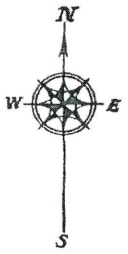
Illinois Professional Land Surveying Firm Corporation License No. 184-002845

933 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

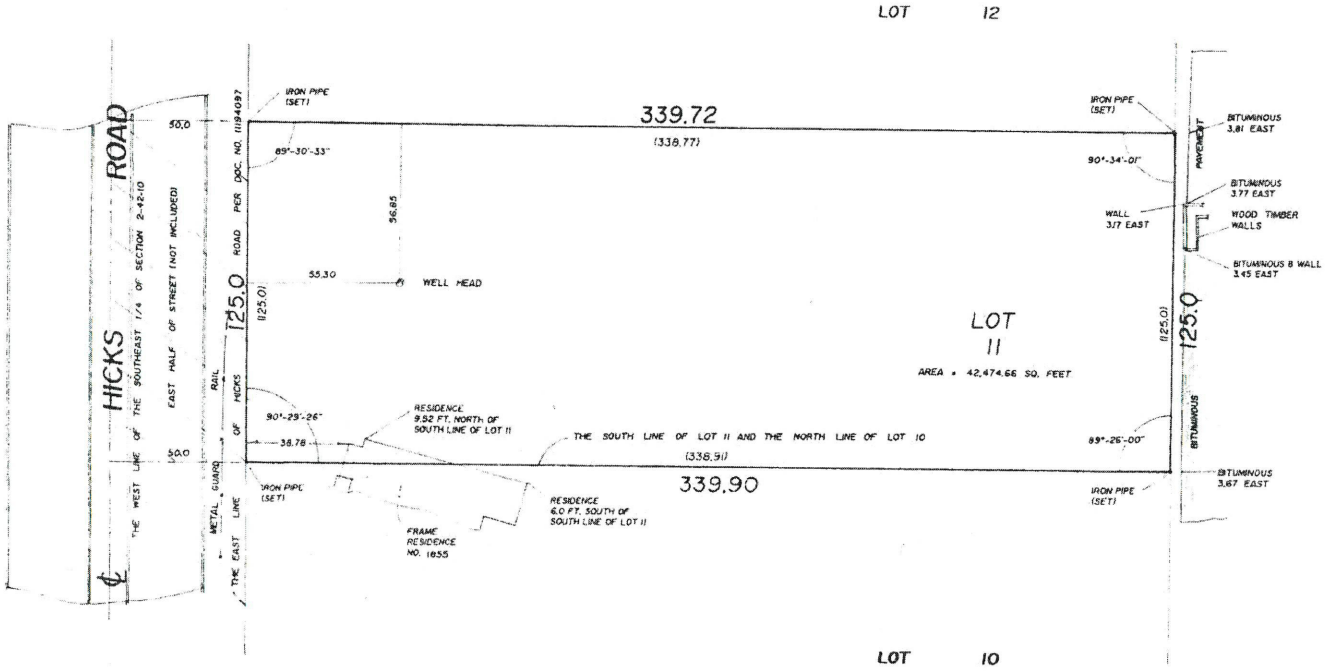
Phone: (847) 358-5960



PLAT OF SURVEY

OF

LOT 11 AND THE EAST HALF OF THE STREET WEST OF AND ADJOINING THERETO (EXCEPT THE WEST 50 FEET THEREOF) IN KLEIN'S SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON OCTOBER 11, 1949 AS DOCUMENT 14651080, IN COOK COUNTY, ILLINOIS.



SURVEY PREPARED WITHOUT BENEFIT OF A TITLE POLICY

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LEGEND AND NOTES

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50.25 (S 90°00'00" E) indicates measured dimension, bearing.
(50.25) (N 90°00'00" E) indicates record dimension, bearing.
(50.25 dr) (N 90°00'00" E, dr) indicates deed call dimension, bearing.

Bearings shown hereon, if any, are local or assumed data, unless shown otherwise.

Compare your points before using same and report any differences immediately.

Check legal description with deed or title policy and report any discrepancies immediately. Building lines and easements, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.

STATE OF ILLINOIS }
COUNTY OF COOK } S.S.

Barbara C. Murry

I, an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.

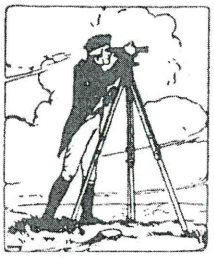
Date of completion of field work: OCTOBER 5, 2006

Palatine, Illinois, NOVEMBER 8, 2006

Illinois Professional Land Surveyor
James C. Moody II 035-003279
Barbara C. Murry 035-003529
My/our Renewal date: November 30, 2006

ORDER No. 06-1280.2 132M76 Refer to 77-021 132M76 SURVEY MADE FOR: LELLY CAPOYANIS SCALE: 1" = 30'

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)



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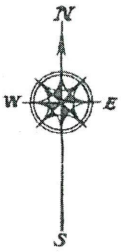
930 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

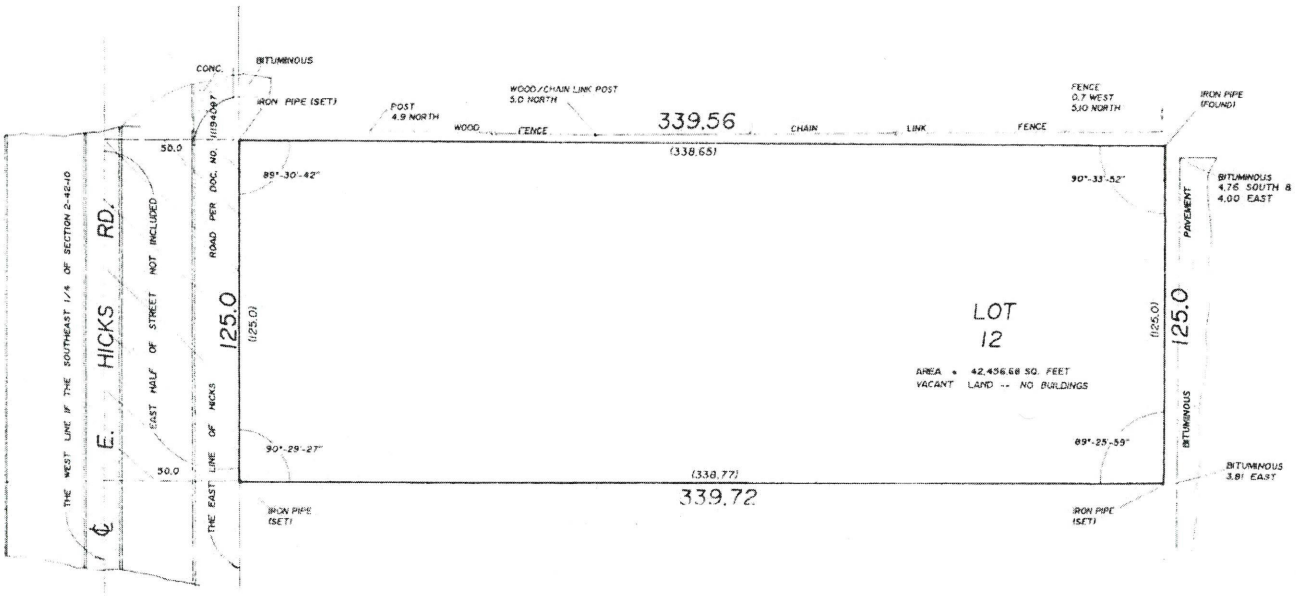
Phone (847) 358-5960



PLAT OF SURVEY

OF

LOT 12 AND THE EAST HALF OF THE STREET WEST OF AND ADJOINING THERETO (EXCEPT THE WEST 50 FEET THEREOF) IN KLEIN'S SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON OCTOBER 11, 1949 AS DOCUMENT 14651080, IN COOK COUNTY, ILLINOIS.



REFER TO RIGHT-OF-WAY DEDICATION FOR THE WEST 50 FEET PER DOCUMENT NO. 11194097

SURVEY PREPARED WITHOUT BENEFIT OF A TITLE POLICY

LEGEND AND NOTES

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(50.25) - (N 90°-00'-00" E) indicates recorded dimension - bearing
150.25 ac. - (N 90°-00'-00" E) indicates exhibit dimension - bearing

Bearings shown hereon, if any, are local or assumed data, unless shown otherwise.

Compare your points before using same and report any differences immediately.

Check legal description with deed or title policy and report any discrepancies immediately. Building lines and restrictions, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.

STATE OF ILLINOIS } S.S.
COUNTY OF COOK }

Barbara C. Murry

I, ..., an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property and that the above plat is a correct representation of said survey and that the ... subdivision conforms to the current Illinois minimum standards for a boundary survey.

Date of completion of field work OCTOBER 5, 2006

Palatine, Illinois NOVEMBER 8, 2006

Illinois Professional Land Surveyor
Barbara C. Murry No. 035-003529
Barbara C. Murry 035-003529
License Renewal date November 30, 2006

ORDER No. 06-12803 132M76
Refer to 77-621 132M76

SURVEY MADE FOR ...

SCALE 1" = 30'

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

CFS 968-PPO
Rev. 3-14-17

Revised: _____
Reviewed: _____

PROGRAM PLAN OUTLINE

Program Plan Name: Shelter, Inc CSEC Housing **Agreement #:** _____

1.0 Provider Descriptive Information

1.1 Provider Agency Name: Shelter, Inc

Address: 1616 N. Arlington Heights Road
Arlington Heights, IL 60004

1.2 Corporate Office Information:

Legal Entity Status: 501C3
License Status, if applicable: Child Welfare Agency License 018607-14
Accreditation Status, if applicable: COA Accredited
Executive Director: Carina H. Santa Maria, MSW, LCSW
Telephone #: 847-595-0135
Email Address: csantamaria@shelter-inc.org

1.2.1 Board of Directors:

Please see attached list

1.2.2 Subcontracts/Sub-grants:

Any subcontractors/sub-grantees submitted to provide services under this Agreement shall meet the same background requirements and credentialing as required for staff funded under this Agreement. Moreover, if subcontractors/sub- grantees are used, the provider must maintain records of services provided, payments made via the subcontract/sub-grant agreement, and proof of monitoring the subcontractor's/sub-grantee's performance. All subcontracts/sub-grants must follow the instructions and use the forms prescribed in Part II, Article XVII, Subcontracts/Sub-grants, of the applicable DCFS Agreement.

1.3 Brief Description of Various Services Offered by Provider: Shelter, Inc has provided child welfare services since 1975. These services include

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

emergency shelter for youth-in-crisis, transitional living program housing, foster care services, youth experiencing homelessness services, child abuse prevention services, and clinical services.

1.4 Brief Description of Services Provided Under DCFS Agreement:

This program would serve as safe housing and clinical care for youth ages 12-18 who identify as female and are victims of human trafficking or involved in commercial sexual exploitation. All youth will be screened using the West Coast CSE-IT tool and have access to housing staff, case management staff, and clinical staff who are specifically trained on working with CSEC victims. Programming also involves working a survivors' network. Provider will ensure the provision of, or access to, services that include by are not limited to: screening, assessment and short term treatment planning; crisis intervention and milieu management/services; recreational services; medical services, dental services, educational services, psychiatric monitoring, and access to therapeutic services.

Services are to promote permanency by maintain, strengthening and safeguarding the functioning of families to (1) prevent substitute care places (2) promote family reunification, (3) stabilize foster care placements, (4) facilitate youth development, and (5) ensure the safety, permanency and wellbeing of children.

Services are to promote permanency by maintaining, strengthening and safeguarding the functioning of families to (1) prevent substitute care placement (2) promote family reunification, (3) stabilize foster care placements, (4) facilitate youth development, and (5) ensure the safety, permanency and wellbeing of children.

1.5 Geographical Service Area(s):

Accessibility Y/N	County of Service	Complete Address of Where Services Are Delivered	Description of Services provided at the Site, Program Contact Name, Telephone #, Fax #, & e-mail address
yes	Cook	Palatine. The location of the services should be confidential to	Trauma sensitive case management services which include: • crisis intervention,

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

		protect the safety of the youth in care, but for purposes of DCFS the address is: 1855 Hicks Road in Palatine	• safety planning, • education support, • mental health services-trauma informed • and employment services. • Support to navigating systems particularly legal systems • Provide leadership for coordination of interdisciplinary services. • case managers also served as counselors, mentors, and advocates,

The provider agrees to notify DCFS in writing of any changes in sites where client services are being delivered.

1.6 DCFS Clients

Client Capacity Under DCFS Agreement: 30
Capacity at Any Given Time: 12

1.7 Agency Clients

Client Capacity Under Program: 500
Capacity at Any Given Time: 150

1.8 Average Length of Services:

The projected average length of service for youth, served under this program is 6 months.

1.8.1 Services beyond the program plan service parameters: ***The provider agrees to obtain prior authorization from DCFS to serve clients outside of the program plan parameters.***

1.9 Definitions:

1.9.1 Client:

Clients for whom the Department is legally responsible and for whom the Department has determined, in consultation with the Agencies, under this program,

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

that the client's needs may be best met by the Program and services provided under this contract.

1.9.2 Unit of Service:

This program is funded by DCFS by purchasing a set capacity.

1.9.3 Other Definitions Pertinent to the Program

Not applicable

2.0 Target Population:

2.1 Inclusions: Clients served under the program plan are between the ages of 12-18, youth identified as female, and females may be pregnant and parenting youth with their children.

2.2 Exclusions: This program cannot accept youth where the medical and mental health needs are such, that the youth cannot be supported and maintained safely, in the Agency's facility.

3.0 Referral and Admission Procedures:

3.1 Provider Responsibility:

3.1.1 Referral Decision-Making Criteria:

Referral Decision-Making Criteria:
Each shelter provider will have a clearly established intake process, which includes a review of the referral information and authorization/ approval by the Statewide Shelter Administrator/designee,8:30AM- 5:00PM during the work week or the DCFS On-Call Area Administrator, for the worker's region, during after hours, weekends and holidays. The intake process is designed to gather pertinent information about the youth, in order to provide relevant services. The intake process will include relevant stakeholders, such as the DCFS/POS Child Welfare Specialists, DCFS Child Protection Specialists, etc.

3.1.2 Admission Notification Procedures:

All admissions to this program will occur in conjunction with the assigned DCFS/POS Child Welfare Specialist, DCFS Child Protection Specialist

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

and Supervisor regarding the youth, as well as the receipt and review of all required information. The discussion must also include any approved visitors to the youth, while placed in the shelter. All admissions to the shelter must be accompanied by the necessary approval authorizations as outlined by DCFS.

3.2 Department Responsibility:

All DCFS/POS staff, referring youth to the shelter are required to complete the referral form (CFS 1901) and CFS 1452-4, as well as obtain authorization from the DCFS Shelter Coordinator/designee, during the work week or DCFS On-Call Area Administrator, for the worker's region. The referring staff must provide, at a minimum, the medical card; signed consent for services; signed consents for routine and ordinary medical services; signed consents for psychotropic medications; specialized formula or special dietary food secured from parents/caregiver, when applicable at the time of custody, any medications/prescriptions secured from the parents/caregiver, other releases of information necessary to service the youth; Initial Health Screening/Passport, copy of court orders, safety plans, when applicable.

3.3 Client Contacts:

When clients are on site, providers are expected to provide supervision. Providers are expected to have written procedures about managing visitation with the clients. Collateral client contacts are coordinated by staff, in consultation with the DCFS/POS case manager

3.4 No Decline Referral Policy

The Provider will accept youth referred by the Department on a "no decline" basis when the youth falls within the program parameters mutually agreed to by the provider and the Department. The Provider and Department shall make reasonable good faith efforts to resolve any disputes, about admission.

Any dispute concerning the appropriateness of a youth's referral for shelter placement should be addressed with the Administrator of Support Services in the Office of Delinquency Prevention or designee. If a Provider has a repeated pattern of not accepting and/or not processing referrals within established Department guidelines, the Department will conduct a program review which may result in corrective action, up to and including intake hold with associated penalties, reduced capacity and contract termination for cause and/or non-renewal.

4.0 Program Staff:

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

The provider shall maintain personnel records of all employees who provide direct or supportive services to Department clients and a personnel information matrix listing staff assigned to/providing services under this program plan. This also includes contracted services for contractual providers. The following information for each employee shall be maintained in the provider's records:

- *Proof of education, including high school, college and training programs.*
- *A detailed summary of each employee or contractor's work experience.*
- *Annual employee performance evaluations.*
- *Documentation that a background check was completed, including but not limited to a CANTS check.*
- *Copy of a valid driver's license (if applicable).*
- *Auto liability insurance coverage (if applicable).*
- *Staff medical exam form, appropriate Form CFS-600 through CFS-604 (if applicable).*
- *Proof of State Required Licensure (if applicable)."*

4.1 Qualifications:

Providers, under this contract, will meet the requirements of all applicable Department rules, including but not limited to the licensing provisions as designated by the license type for the provider facility **(Part 401 Licensing Standards for Child Welfare Agencies, Part 403 Licensing Standards for Group Homes, Part 404 Child Care Institutions and Maternity Centers.)** The provider shall maintain personnel records of all employees who provide direct or supportive services to Department clients and a personnel information matrix listing staff assigned to/providing services under this program plan. This also includes contracted services for contractual providers. The following information for each employee shall be maintained in the provider's records:

- Proof of education, including high school, college and training programs.
- A detailed summary of each employee or contractor's work experience.
- Annual employee performance evaluations.
- Documentation that background check was completed, including but not limited to a CANTS check.
- Copy of a valid driver's license (if applicable).
- Auto liability insurance coverage (if applicable).
- Staff medical exam form, appropriate Form CFS-600 through CFS-604 (if applicable).
- Proof of State Required Licensure (if applicable).

4.1.1 Direct Service:

The Provider certifies that services to youth will be provided by staff that possess at least the minimum required education, training, and experience required by State of Illinois law(s) or regulation(s) applicable to the service(s) provided. Department Rule (Part 401 Licensing Standards for Child Welfare Agencies, Part

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

403 Licensing Standards for Group Homes, Part 404 Child Care Institutions and Maternity Centers) requires that direct service staff will have the following qualifications: be at least 18 years of age, if there is an on-site supervisor. If there is no on-site supervisor, child care staff must be at least 21 years of age; hold a high school diploma or GED certificate; be in good physical and mental health; have the capacity to accept supervision with the child care program and to relate constructively to authority; demonstrate skill in working with and managing children of the type served in the program and demonstrate the ability to work cooperatively with other staff and a variety of persons external to the program, including representatives of other institutions and agencies and parents of the children.

4.1.2 Supervisory:

The Provider certifies further that a supervisory plan is implemented which ensures staff providing services will be supervised and managed by staff who possess at least the minimum qualifications/credentials as required by applicable State of Illinois law(s) and regulations(s). **Department Rule (Part 401 Licensing Standards for Child Welfare Agencies, Part 403 Licensing Standards for Group Homes, Part 404 Child Care Institutions and Maternity Centers)** requires that supervisory staff will have the following minimum qualifications: at least 25 years of age; two years of college credits; two years of full-time experience in a residential child care program; demonstrate skill in working with and managing children of the type served in the program; and demonstrate ability to work cooperatively with administration, staff and persons external to the program.

4.2 Minimum Staffing Expectations:

The Provider certifies that it will always maintain staffing levels necessary to ensure the safety and welfare of youth and consistent with the rate setting methodology employed by the Department to determine per diem rates. Providers will ensure adequate, flexible staffing patterns necessary to safely meet the needs of the specific population served. Staffing patterns will meet minimum licensing standards, commensurate with the license of the program, including but not limited to Part 401 Licensing Standards for Child Welfare Agencies, Part 403 Licensing Standards for Group Homes, Part 404 Child Care Institutions and Maternity Centers.
The Provider shall strive for a staffing pattern which will match the ethnic, racial and language composition of the youth in which it serves.

4.3 Staff Development:

4.3.1 DCFS Required Trainings:

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

The Provider agrees to ensure its staff participates in mandated training provided by DCFS or its designee.

4.3.2 Provider Required Trainings:

Programs under this contract will have a well-established staff development program for all staff, which includes a description of all the types of agency required training, along with the types of staff required to attend. This will be available upon request by DCFS.

4.3.3 Other Staff Development Activities

The provider will submit its staff development plan to DCFS Regional Program Monitor, upon request.

4.4 Board of Directors

A list of the provider's board of directors shall be submitted to the Department with this contract with contact information including, address, email and phone numbers (including fax).

4.5 Subcontracting

Any subcontractors submitted to provide services under this contract shall meet the same background and credentialing as required for staff funded under this contract. Moreover, if subcontractors are used, the agency must maintain records of services provided, payments made via the subcontractor agreement and proof of monitoring the subcontractor's performance. The provider must use the DCFS provider subcontract agreement which must be submitted to the Department within the stipulated timeframes to be included in the executed contract prior to services being provided by a subcontractor.

5.0 Service Parameters:

The provider agrees to support achievement of the outcomes of safety, permanency, and well-being for children and their parents and other family members served under this Agreement. The Provider also agrees to ensure the safety and well-being of all clients while receiving services under this Agreement. The physical plant shall be safe, adequately maintained, and free from damage. Staffing levels shall assure the adequate supervision necessary to provide therapeutic treatment to clients. A safe and caring environment is critical for supporting therapeutic treatment, and the Provider shall facilitate and maintain this environment so that all treatment services provided to clients are supported.

5.1 Provider Physical Plant:

The Provider will maintain a facility that is large enough to safely accommodate the clientele. The facility will contain sufficient equipment and furniture to

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

provide the services offered and which satisfies Department licensing requirements (if applicable).

Based upon the differences in design of each house, each facility should be assessed, especially in consideration of delayed locks, in order to assure state and local fire codes are met and signed off by the State Fire Marshall and any other required local authority.

5.1.1 Accessibility:

The Provider delivery site is handicapped accessible or there are provisions for addressing handicapped accessibility.

5.2 Description of Services:

This CSEC system operates 24 hours a day, 7 days a week**.** The Provider agrees to support achievement of the outcomes of safety, permanency and well- being for children and their parents and other family members under this contract. The Provider also agrees to ensure the safety and well-being of all clients while receiving services under this contract.

The physical plant shall be safe, adequately maintained, and free from damage. Staffing levels shall assure the adequate supervision necessary to provide therapeutic treatment to clients. Staffing levels minimally must be maintained at a 3:1 ratio. Providers are expected to adjust the staffing ratios based on the acuity and the presenting problems of the milieu. A safe and caring environment is critical for supporting therapeutic treatment, and the Provider shall facilitate and maintain this environment so that all treatment services provided to clients are supported.
.
The Provider shall facilitate and maintain this environment so that all services provided to youth are supported and basic rights to food, clothing, medical care, religious freedom and education are ensured. Assessment activities are conducted to ensure the development of an individualized, comprehensive plan of care that guides service delivery, addresses youth strengths and needs.
It is the Providers staff's responsibility to administer all medications which have been approved by the parent/guardian, as evidenced by properly documented release of information signed by the parent/guardian or a contact note documenting that the parent/guardian gave verbal consent OR DCFS Guardian consent documented by the **CFS 438-A and CFS 438-A Cover**

The Provider will arrange for educational services for youth in compliance with Department Rule and Procedure 314, Educational Services, and ensure enrollment in school for all children, within 2 days of admission to the shelter. In no event will any child remain unenrolled for more than five school days. It is preferable that youth continue in their home school, whenever possible, and the provider ensures ongoing support for youth to regularly attend school. If needed, school can be provided at the location.

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

Programs maintain written policies and procedures governing the use and administration of medication to youth in compliance with Policy Guide 2012.03. Policies and procedures governing the use and administration of medication shall be disseminated to all staff responsible for prescribing and administering medication.

It is the Provider's staff responsibility to administer all medications which have been approved by the parent/guardian, as evidenced by properly documented release of information signed by the parent/guardian or a contact note documenting that the parent/guardian gave verbal consent or the DCFS Guardian consent documented on the **CFS 438-A**

The CSEC program is expected to manage the shelter milieu in a manner that maintains a safe, nurturing, and therapeutic environment that protects the rights of all youth, minimizes disruption and utilizes preventive de-escalation techniques prior to more restrictive interventions, and effectively manages acute crisis.

The CSEC program shall encourage and facilitate opportunities for youth to visit and communicate with parent(s), siblings, and other family members, fictive kin or significant adults as prescribed by the representative of the DCFS guardian in order to foster permanent relationships with family. Visitation protocols will adhere to the approved visitation list provided by the assigned caseworker during the youth's shelter placement. All supervised visitation will be documented on the **DCFS Visiting Record (CFS 502) and Sibling Visitation Form (CFS 315).** The CSEC program will ensure that the worker obtains a copy of the completed documents, as well as maintain a copy in the client's respective file.
The amount and duration of passes from the programfor reasons other than visits with family members, fictive kin or significant adults shall be determined by staff in consultation with the youth's assigned caseworker and child and family team. However, the final decision-making authority related to these passes shall rest with provider administration. Shelter, Inc administration shall make those decisions after taking into consideration the following: input from the youth, the caseworker and child and family team, and the provider's assessment of the risks and benefits associated with the youth's age, developmental level, behavior and medical health issues, educational, recreational or other enrichment activity opportunities available at the shelter, and potential risks that may be poised to youth in the surrounding community or to other youth placed, and staff working at, the shelter by the youth's behavior in the community. A written rationale for approval of passes should be documented in the client's file. Programs shall not allow children/youth under the age of 18 to leave the facility unless 1) prior approval is granted by the Department and 2) the youth is accompanied by a responsible adult. The Department may authorize the youth to leave the facility while unsupervised for a specific purpose.

This CSEC program shall have a written run protocol.

Upon admission to this CSEC program an evaluation of children/youths' behaviors which assess the child/youth's proclivity for violent/aggressive behavior and risk of elopement. The findings should be documented in the client's individual

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

treatment plan with appropriate individualized interventions. The plan should be reviewed and updated, as behaviors/circumstances change.

Whenever a child/youth is absent without authorization, the program shall utilize the standards of best practice and adopt actionable steps to locate and return the child/youth to the facility, including but not limited to, calling any known contacts, interviewing peer groups likely to know whereabouts, searching community places frequented by child/youth and checking schools, work sites

The CSEC programs must report all children/youth who run from the emergency shelter to CIRU , contact the police, contact the National Center for Missing and Exploited Children, contact the worker /supervisor and complete the 906 reflecting the absence of the youth, as required by **Procedures 329.Locating and Returning Missing, Runaway and Abducted Children.**

For frequent runners, the program staff in consultation with CIRU should complete the De-Briefing form CFS 680

The CSEC program provides youth with a program of indoor and outdoor recreation and leisure time activities, with such activities being appropriate to the age, gender, and developmental status of the youth as required by the licensing rule commensurate with the license of the program.

Activities to support the religious and spiritual beliefs and practices of youth must be provided by the Shelter program. Such activities will comply with the provisions of **Rule 403.12, Religion, or Rule 404.42, Religion**, as applicable to type of child care license for the facility in which services are provided.

If any youth admitted to the program are pregnant and/or parenting, these programs must comply with the applicable provisions of Department **Procedure 302, Services Delivered by the Department, Appendix J, Pregnant and/or Parenting Program.**

The Shelter case manager will maintain weekly communication with the assigned DCFS or POS worker either in-person, email or phone.

Although the DCFS/POS worker is ultimately responsible for transporting youth for family visits, Administrative Case Reviews and court hearings, the Provider agrees to work collaboratively and coordinate with the worker to arrange transportation in the most efficient manner possible. The Provider is responsible for providing or arranging all transportation necessary to ensure youth access to all services required under this Program Plan, e.g., behavioral health, medical, which may include the comprehensive medical exam for children recently under Department custody, specialty medical appointments, dental and vision appointments, as well as recreational, educational, and after school activities. The shelter provider is responsible to have transportation in all foreseeable circumstances.

The provider will comply with Department Procedures 301.110, Psychiatric Hospitalization, (or as may be revised by the Department), whenever staff determines a child may need hospitalization for psychiatric reasons.

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

5.2.1 Specialized Services:
Specialized services are available to clients on an as-needed basis (e.g.; medical or language).

5.2.2 Hard Goods: Not applicable

5.2.3 Fiscal Agent: Not Applicable

5.3 Outcomes and metrics:

The Department will collect and review data related to Provider performance on indicators that measure the quality of the Provider's service provision, and its compliance with federal and Illinois laws, rules, procedures, court orders and consent decrees. These measures will be a part of an agency dashboard to assess the overall performance of the Provider.

Performance Measures	Benchmark*
Youth will be free of maltreatment while in care	(†) Zero maltreatment
Within 72 hours, the program will have a plan of care with identified goals, which address the immediate needs of the client and support the permanency plan. This includes completing the West Coast CSE-IT assessment tool.	98%
Educational Services: the program will ensure enrollment in school for all children, within 2 business days of admission to the program. This may include onsite educational support.	98%
A health screening will be provided within 72 hours of admission to ensure the safety and well-being of every youth	98%

6.0 Treatment Goals/Service Plans:

All youth will have a plan of care, with identified goals, which address the immediate needs of the client and support the permanency plan, within 72 hours and weekly thereafter. All staff will be trained in working with victims/survivors of CSEC and are THINK Trauma trained and certified. All youth will have access to a clinician and a support specialist.

7.0 Discharge Policy/Conclusion of Services/After Care:

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

7.1 Definition of Grounds for Discharge/Conclusion of Services

7.1.1 Discharge Process when a Client's Treatment Goals are met:

Discharge Process when a Client's Treatment Goals are met
Client goals, which are met under this program, are defined as placement in an identified appropriate long term placement.

7.1.2 Discharge Process when a Client's Treatment Goals are unmet

Discharge Process when a Client's Treatment Goals are unmet
Unmet client goals under this program are defined as youth who have an unplanned discharge due to run away, self-select placement, incarceration or psychiatric hospitalization.

7.2 Aftercare Services (If Applicable): Not applicable under this program

8.0 Client and Program Reporting:

The Provider shall ensure that all services provided to a client are documented in full compliance with applicable Department Rule and Procedure, commensurate with the program license.

8.1 Client Reports:

The provider will ensure that all services provided to a client are documented in full compliance with applicable Department Rule and Procedure. Each youth will have a discharge summary, that is in the file and available upon request from the Department. The report will, at a minimum, summarize the following: the services provided to the client and course of treatment, when applicable; the client's progress in resolving problems, issues and conditions that caused the need for services; the client's emotional and behavioral status at the time of discharge; the reason for discharge, including whether this was a planned discharge or due to the program's inability to manage the client; any safety protocols that must be followed (e.g. Children with Sexual Behavior Problems plans); recommendations for services needed by the client in the future, if applicable.

8.2 Program Reports:

The provider shall develop and administer a Client Satisfaction Survey to clients, as age appropriate, in a manner outlined by the agency's quality assurance plan.

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

According to the provider's Quality Assurance Plan, the provider will compile the results of the survey on a quarterly and annual basis and submit the results in narrative report to the assigned program monitor.

8.3 Immediate Reporting Requirements:

The provider's program supervisor will notify the assigned caseworker within 24 hours of any significant events, changes in family circumstances or unusual incidents involving the client or family members. The assigned caseworker will also be expected to inform the provider of such events. Examples of such events and incidents would include: incidents of suspected abuse or neglect which have been reported to the Child Abuse Hotline, police involvement/intervention with the family; major health problems or death in the immediate family; emotional, mental or physical deterioration; change in household composition; change in residence; suspected drug or alcohol abuse; any circumstance or incident which poses a threat to the safety and well-being of any involved children, or would pose a threat if the children were in the custody of the parent/client; other significant information or changes in family circumstances. The assigned caseworker is also expected to report any modification in the dispositional court order to the provider.

Any provider doing business with the Department is a "mandated reporter" of child abuse or neglect. Failure to comply with the Abused and Neglected Child Reporting Act (ILL. Rev. Stat. 1985, ch.23, pars.2051 et seq.), may result in license suspension or revocation. Furthermore, the acquisition of privileged information from Agency clients regarding abuse or neglect does not excuse the failure to report.

8.4 Reporting Youth Placements, Absences, and Discharges

Providers are required to complete timely and accurate electronic reporting of all placement changes (CFS 906), planned or unplanned, to the Department's designated unit responsible for the payment process according to applicable Department Procedure.

Placement changes include the following:

1) A youth is initially placed at the Provider agency;
2) A youth is placed in a hospital for medical reasons;
3) A youth is placed in a hospital for psychiatric reasons;
4) A youth is placed in an in-patient substance abuse treatment facility;
5) A youth is placed in a jail or a county detention facility;
6) A youth is placed in a juvenile or adult correctional facility; or
7) A youth is missing due to the youth having runaway or is thought to have been abducted in accordance with requirements in Department Procedure 329, Locating and Reporting Missing, Runaway and Abducted Children.

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

The Department reserves the right to conduct "906 Fidelity Reviews" as necessary. Provider failure to report placement changes as required could constitute a material breach of Contract.

9.0 Fiscal and Program Monitoring:

9.1 Provider Self-Monitoring and Self-Assessment:

Each provider will have a well-defined quality assurance process which will be available to the Department, upon request

9.2 DCFS Monitoring:

9.2.1 Program Monitoring:

Under this program, the provider agrees to cooperate with any program review, evaluation or other monitoring activities that are requested or required by the Department. Program monitoring by Department staff may include but are not limited to the following activities:

1) Investigation of a report of suspected child abuse or neglect;
2) Licensing Monitoring visits and, if applicable, enforcement investigations;
3) Monitoring visits by Department residential care monitors; and
4) Department initiated utilization reviews

9.3 Corrective Action and Performance Improvement:

Under this program, the provider agrees to comply with DCFS program monitoring procedures established by DCFS and adhere to any corrective action or performance improvement plan developed through the monitoring process. Failure to comply with the terms of the contract and program plan could result in DCFS pursuing any remedy which is provided under the contract.

Child safety is of paramount importance and no instances of child maltreatment will be deemed acceptable. Instances of youth being maltreated while under the supervision of any agency will be reviewed on a case by case basis. The Division of Regulation and Monitoring will take the lead in ensuring such cases are reviewed, in collaboration with other key Department divisions. The Department will pursue corrective action as deemed necessary up to and including termination of the Provider contract.

10.0 Billing and Payment Procedures

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

10.1 Claim Submittal:
Billing for services will be prepared each month by the provider and presented to the Department for review and verification. The billing will be submitted on the Monthly Claim Statement. The Monthly Claim Statement will be completed in accordance with the instructions, including DCFS ID numbers for all clients.

By the fifth business day of each month, the Provider will submit the Monthly Claim Statement for the previous month to the Department's Central Payment Unit (CPU). CPU will verify the accuracy of the Claim Statement.

10.2 Description of Types of Service(s) that are Billable: All services provided as listed in Section 5.2 of this program plan.

10.3 Payment:

The Department will process monthly payments under this contract on or about the first (1st) business day of each month. The monthly payment amount may be adjusted downward after a review of prior cost reports that indicates previous funding provided under this contract exceeded allowable and reimbursable cost.

Monthly cost reports using the "Costs", "Personnel", and "Contractual" schedule of the consolidated Financial Report (CFR) form must be submitted to the DCFS Office of Planning and Budget within 10 working days after the close of each month.

Annual excess revenue determinations will continue to be conducted consistent with Department Rule 434. No DCFS funds exceeding allowable and reimbursable costs associated with this contract may be retained. In addition, the provider will submit to DCFS quarterly outcome measures report and quarterly personnel matrix.

Provider will be reimbursed for expenses incurred for services provided as stated in sections 5.2. Reimbursement for expenses incurred above the contract budgeted and obligated amount and/ or for services rendered not noted in this contract will require prior written approval of the Department.

The Department will process a current funding payment under this contract and program plan on or about the first (1st) business day of each month. The current funding amount will be based on prior budgeted utilization of the contract. This current funding amount is posted to the Provider's receivable

10.3.1 Payment for "Overage Days"

When the number of DCFS daily clients exceeds the DCFS Client Capacity (see section 1.6), the number of bed-days above capacity will constitute "overage

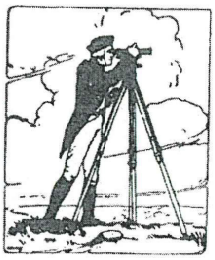
Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

days". At the end of the fiscal year, the Department will calculate the number of overage days delivered for the year using CFS 906 data, and will make additional payment at the agreed upon per diem rate for this contract. Any overage day payment amounts must be included in the Agency's audited costs, will be included in Excess Revenue calculations.

10.4 Requirements for Grant and/or Lump Sum Payments

For grant payments and/or lump sum payments, the provider will submit to DCFS in accordance with the payment cycle: quarterly cost reports, quarterly outcome measures report, quarterly client listing with name and DCFS ID, quarterly personnel matrix and a quarterly progress report describing the services provided and number of clients served**.**

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)



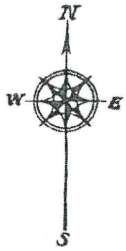
MURRY AND MOODY, LTD.

Land Surveyors

Illinois Professional Land Surveying Firm Corporation License No. 184002843

930 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

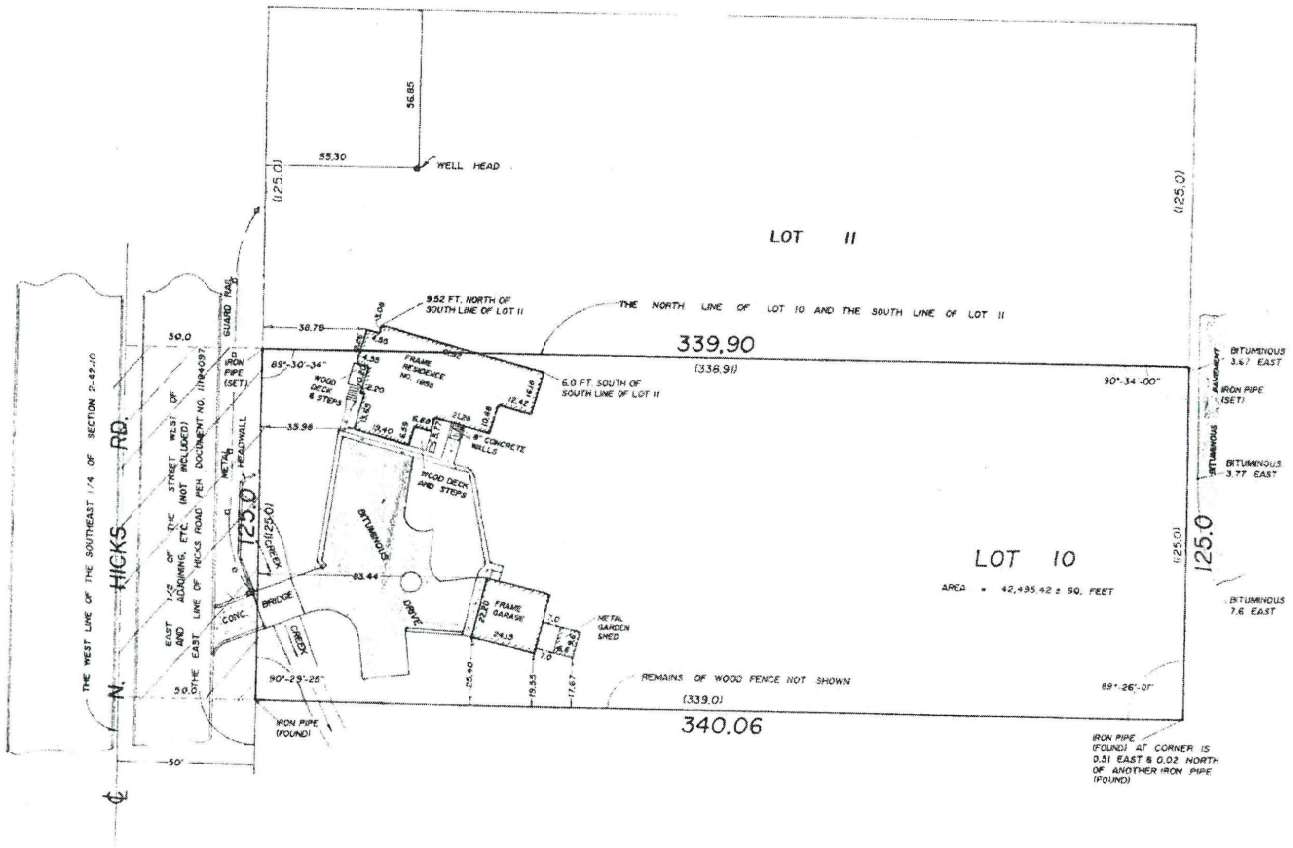
Phone: (847) 358-5960



PLAT OF SURVEY

OF

LOT 10 AND THE EAST HALF OF THE STREET WEST OF AND ADJOINING THERETO (EXCEPT THE WEST 50 FEET THEREOF) IN KLEIN'S SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON OCTOBER 11, 1949 AS DOCUMENT 14651080, IN COOK COUNTY, ILLINOIS.



SURVEY PREPARED WITHOUT BENEFIT OF A TITLE POLICY

REFER TO RIGHT-OF-WAY DEDICATION FOR THE WEST 50 FEET PER DOCUMENT NO. 11194097

WELL LOCATED ON LOT 11 IS FOR RESIDENCE PREDOMINANTLY OCCUPYING LOT 10

LEGEND AND NOTES

Dimensions shown thus: 50.25 etc. feet and decimal parts thereof. Angular data shown thus: 90° 00' 00" indicates degrees, minutes and seconds.

50.25 (N 90° 00' 00" E) indicates measured dimension bearing (50.25) - (N 90° 00' 00" E) indicates record dimension bearing (50.25 dr) - (N 90° 00' 00" E) indicates deed or dedication dimension.

Bearings shown hereon, if any, are local or assumed datum, unless shown otherwise.

Compare site points before using same and report any difference immediately.

Check legal description with deed or title policy and report any discrepancy immediately. Building lines and easements, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.

STATE OF ILLINOIS } S.S.
COUNTY OF COOK }

Barbara C. Murry

I, ..., an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.

Date of completion of field work OCTOBER 5, 2006

Palatine, Illinois NOVEMBER 8, 2006

Illinois Professional Land Surveyor
James C. Moody II 93-003529
Barbara C. Murry 93-003529
License Renewal date November 30, 2006

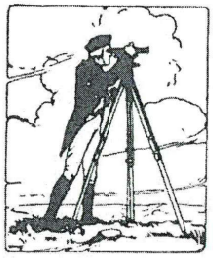
ORDER No. 06-1280.1 132M76
Refer to 77-621 132M76

SURVEY MADE FOR LILLY CAPOYANES

SCALE 1" = 30'

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

Attachment: Plat of Survey (1855 N. Hicks Road - PPD Group Home)



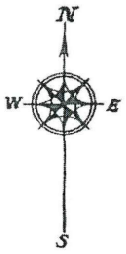
MURRY AND MOODY, LTD.

Land Surveyors

Illinois Professional Land Surveying Firm Corporation License No. 184-002845

933 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

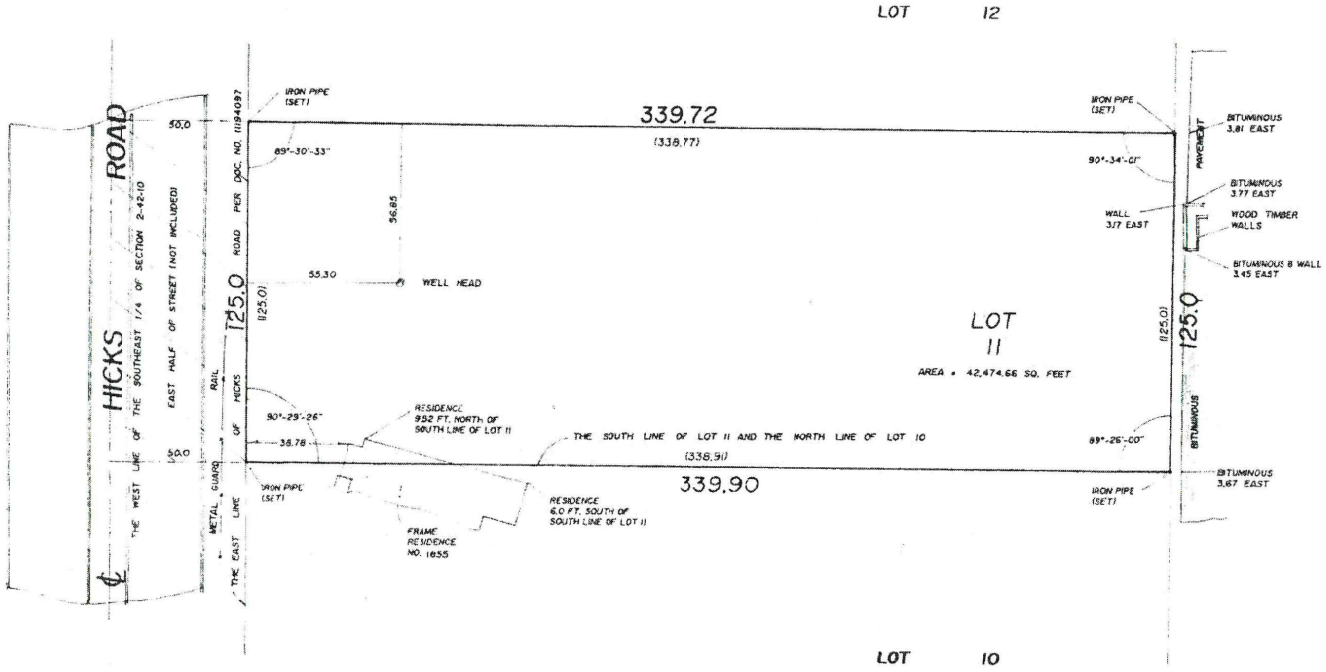
Phone: (847) 358-3960



PLAT OF SURVEY

OF

LOT 11 AND THE EAST HALF OF THE STREET WEST OF AND ADJOINING THERETO (EXCEPT THE WEST 50 FEET THEREOF) IN KLEIN'S SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON OCTOBER 11, 1949 AS DOCUMENT 14651080, IN COOK COUNTY, ILLINOIS.



SURVEY PREPARED WITHOUT BENEFIT OF A TITLE POLICY

REFER TO RIGHT-OF-WAY DEDICATION FOR THE WEST 50 FEET PER DOCUMENT NO. 11194097

WELL LOCATED ON LOT 11 IS FOR RESIDENCE PREDOMINANTLY OCCUPYING LOT 10.

LEGEND AND NOTES

Dimensions shown thus: 50.25 are in feet and decimal parts thereof. Angular data shown thus: 90°00'00" indicate degrees, minutes and seconds.

50.25 - S 90°00'00" E, indicates measured dimension, bearing
(50.25) - (N 90°00'00" E) indicates record dimension, bearing
50.25 d - (N 90°00'00" E, d) indicates deed call dimension, bearing

Bearings shown hereon, if any, are local or assumed data, unless shown otherwise.

Compare your points before using same and report any differences immediately.

Check legal description with deed or title policy and report any discrepancies immediately. Building lines and easements, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.

STATE OF ILLINOIS }
COUNTY OF COOK } S.S.

Barbara C. Murry

I, an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.

Date of completion of field work: OCTOBER 5, 2006

Palatine, Illinois NOVEMBER 8, 2006

Illinois Professional Land Surveyor
James C. Moody II 035-003579
Barbara C. Murry 035-003529
Expires Renewal Date: November 30, 2006

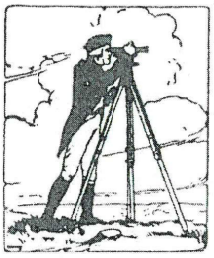
ORDER No. 06-1280.2 132M76
Refer to 77-621 132M76

SURVEY MADE FOR: LILLY CAPOVANI'S

SCALE: 1" = 30'

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

Attachment: Plat of Survey (1855 N. Hicks Road - PPD Group Home)



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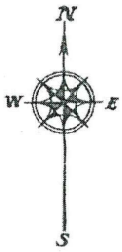
930 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

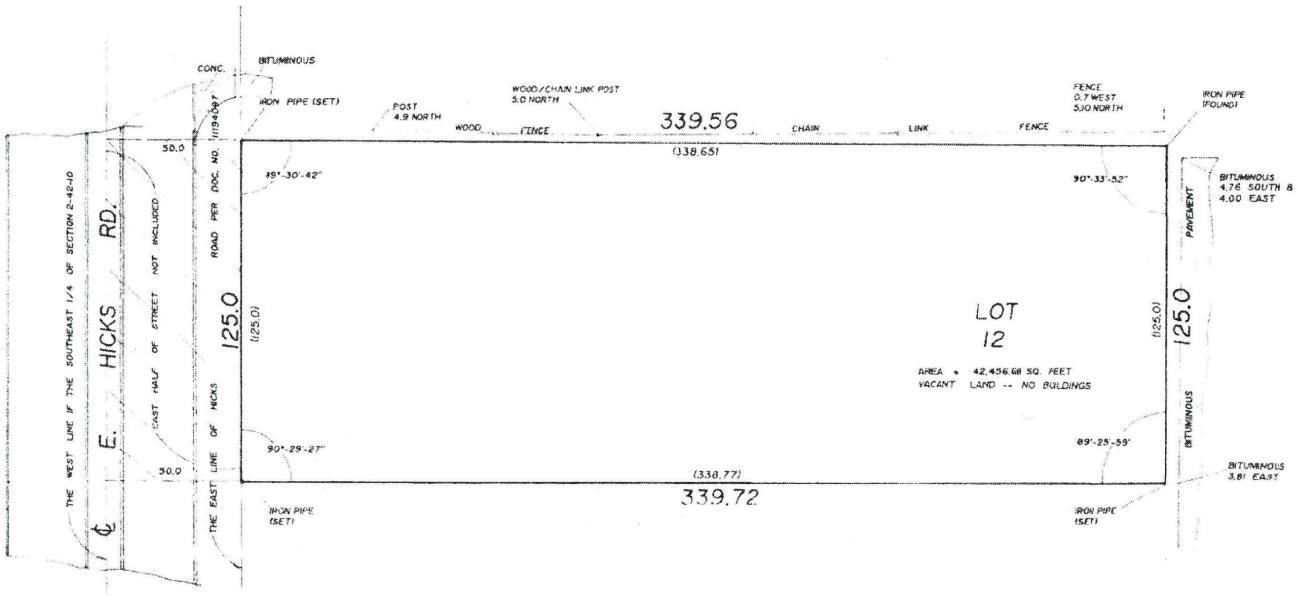
Phone (847) 358-5960



PLAT OF SURVEY

OF

LOT 12 AND THE EAST HALF OF THE STREET WEST OF AND ADJOINING THERETO (EXCEPT THE WEST 50 FEET THEREOF) IN KLEIN'S SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON OCTOBER 11, 1949 AS DOCUMENT 14651080, IN COOK COUNTY, ILLINOIS.



REFER TO RIGHT-OF-WAY DEDICATION FOR THE WEST 50 FEET PER DOCUMENT NO. 11194097

SURVEY PREPARED WITHOUT BENEFIT OF A TITLE POLICY

LEGEND AND NOTES

Dimensions shown thus: 50.25 are feet and decimal parts thereof. Angular data shown thus: 90°-00'-00" indicates degrees, minutes and seconds.

50.25' (S 90°-00'-00" E) indicates measured dimension / bearing

(50.25') (S 90°-00'-00" E) indicates record dimension / bearing

150.25 or (N 90°-00'-00" E) indicates check / all dimension / bearing

Bearing shown hereon is an assumed datum with no check taken to it.

Compare your points before using same and report any differences immediately.

Check legal description with deed or title policy and report any discrepancies immediately. Building lines and restrictions, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.

STATE OF ILLINOIS } S.S.
COUNTY OF COOK }

Barbara C. Moody

I, ..., an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that the above mentioned lot conforms to the current Illinois minimum standards for a boundary survey.

Date of completion of field work OCTOBER 5, 2006

Palatine, Illinois NOVEMBER 8, 2006

Illinois Professional Land Surveyor
Barbara C. Moody 035-003529
Richard C. Murry 035-003529
License Renewal Date November 30, 2006

ORDER No. 06-12803 132M76
Refer to 77-621 132M76

SURVEY MADE FOR ...

SCALE 1" = 30'

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

Attachment: Plat of Survey (1855 N. Hicks Road - PPD Group Home)

CERTIFICATE OF PUBLICATION

DES PLAINES JOURNAL, INC., a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE 1855 N. HICKS RD.

◉ ○ ○ ○

County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 22ND day of JUNE, A.D. 20 23., and the last publication thereof was made on the 22ND day of JUNE, A.D. 20 23.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

- ☐ Des Plaines Journal
- ☐ Elk Grove Village Journal
- ☐ Mt. Prospect Journal
- ☐ Niles Journal
- ☐ Park Ridge-Golf Mill Journal
- ☐ Prospect Heights Journal
- ☑ Rosemont Journal
- ☑ Arlington Heights Topics
- ☐ Buffalo Grove Topics
- ☑ Palatine Topics
- ☐ Rolling Meadows Topics
- ☐ Wheeling Topics
- ☐ Suburban Journal
- ☐ Northwest Journal
- ☐ Glenview Journal

"OFFICIAL SEAL"
MARY ALICE WENZL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, **THE DES PLAINES JOURNAL, INC.**, has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 22ND day of JUNE A.D., 20 23.

By Todd Wessell

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 22ND day of JUNE A.D., 20 23.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: 7-11-23 Planning & Zoning Commission materials (1855 N. Hicks Road)

CERTIFICATE OF PUBLICATION

DES PLAINES JOURNAL, INC., a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

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◉ ○ ○ ○

County of COOK

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- ☐ Buffalo Grove Topics
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"OFFICIAL SEAL"
MARY ALICE WENZL
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By Todd Wessell

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 22ND day of JUNE A.D., 20 23.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: Public Notice - certificate of publication (1855 N. Hicks Road)

Consider a Motion Approving Amendment 1 to the Agreement for Right of Way Use with Level 3 Communications LLC.

BACKGROUND:
An agreement for use of Right-of-Way with Level 3 Communications, LLC was approved at the Village Council meeting on February 22, 2022. Level 3 Communications, LLC is requesting an amendment to the Agreement.

KEY ISSUES:
- Level 3 Communications, LLC, has approached the Village to amend the agreement for use of right of way.
- The amendment seeks to replace the original Exhibit A (a map of Level 3 planned fiber routes) with an updated Exhibit A which includes expanding underground facilities by 2,000 feet.
- The additional length would all be located in the Rand Road right of way and would generally extend from the intersection Rand Road and Dundee Road to the Wal-mart facility.
- All other terms and conditions of the Agreement remain unchanged.

ALTERNATIVES:
1. Authorize the Village Manager to execute Amendment 1 to the agreement for use of right of way with Level 3 Communications.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended the Village Manager be authorized to execute Amendment 1 to the agreement for use of right of way with Level 3 Communications, LLC, which has been certified by the Illinois Commerce Commission to provide telecommunication services by the Public Utilities Act.

ACTION REQUIRED:
Motion to authorize the Village Manger to execute Amendment 1 to the agreement for use of right of way with Level 3 Communications, LLC.

ATTACHMENTS:

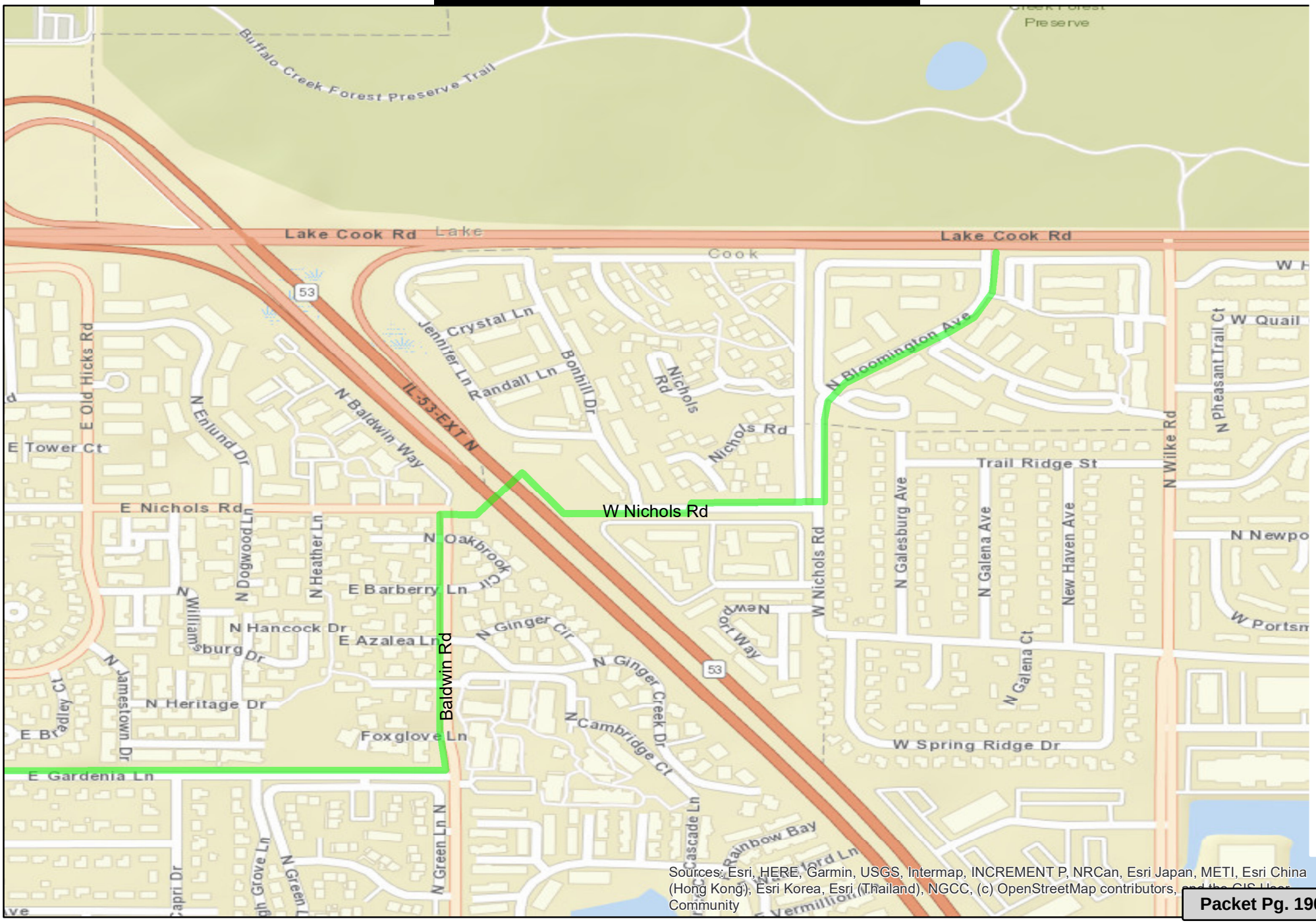
- 3113981 - Village of Palatine, IL - First Amendment -Exhibit A

RESULT:	**APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Proposed Underground total ~28,000 LF
Fiber Pull through ATT total ~ 2,800 LF

Level (3) Communications, a CenturyLink Company

- Proposed Underground
- Existing ATT Structure- Fiber Pull only

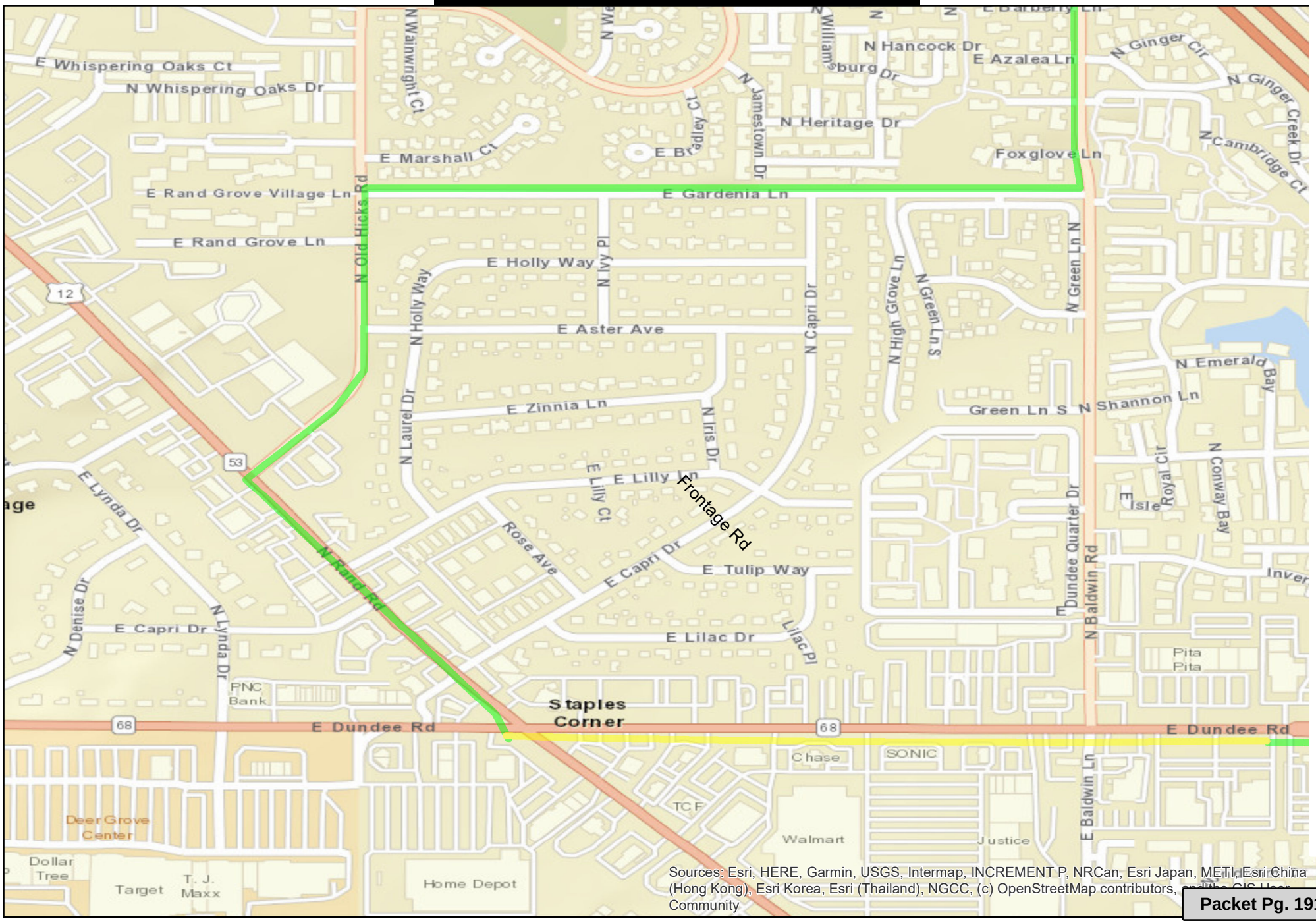


Attachment: 3113981 - Village of Palatine, IL - First Amendment -Exhibit A (AMENDMENT No. 1 LEVEL 3

Proposed Underground total ~28,000 LF
Fiber Pull through ATT total ~ 2,800 LF

Level (3) Communications, a CenturyLink Company

- Proposed Underground
- Existing ATT Structure- Fiber Pull only



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

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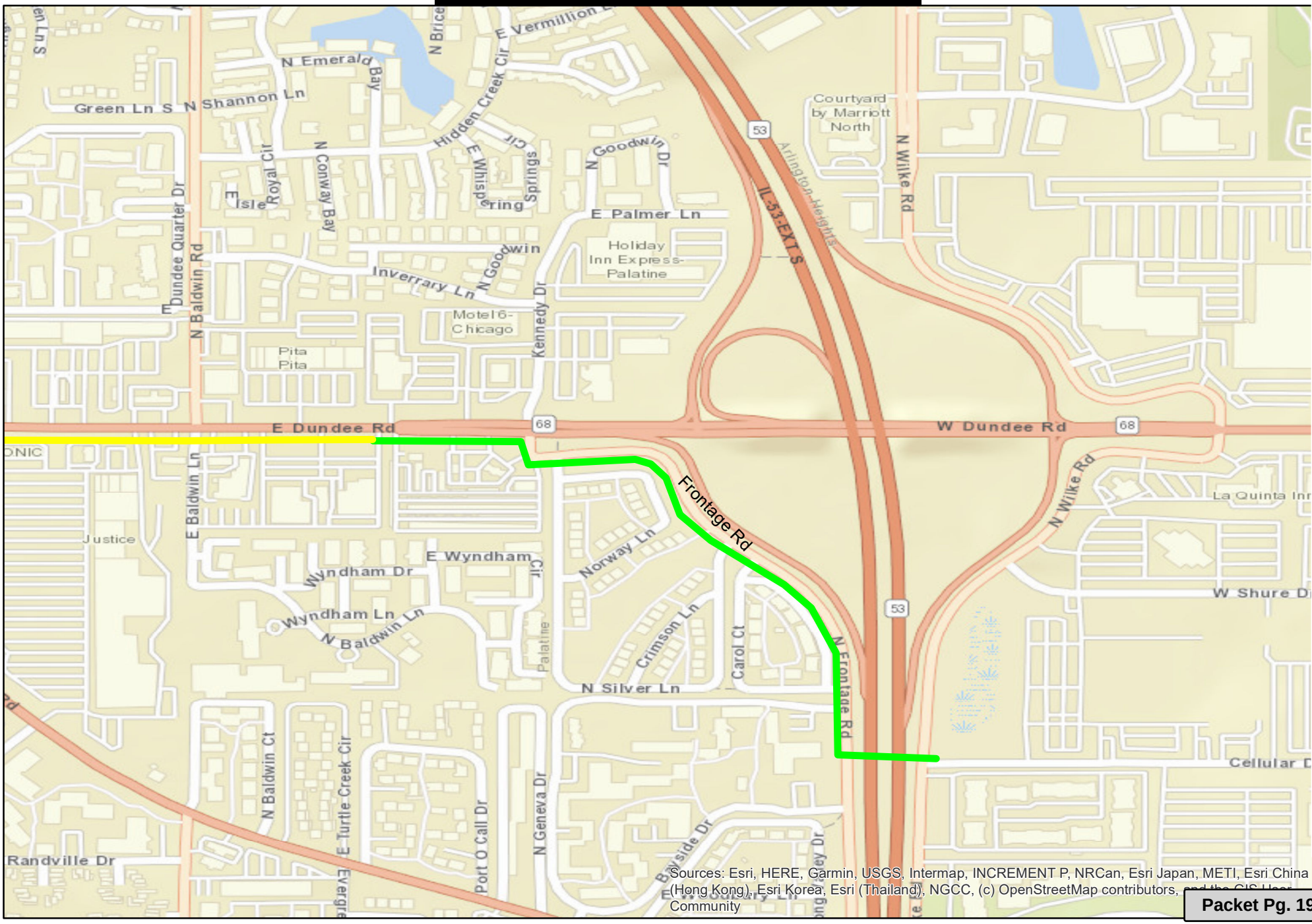

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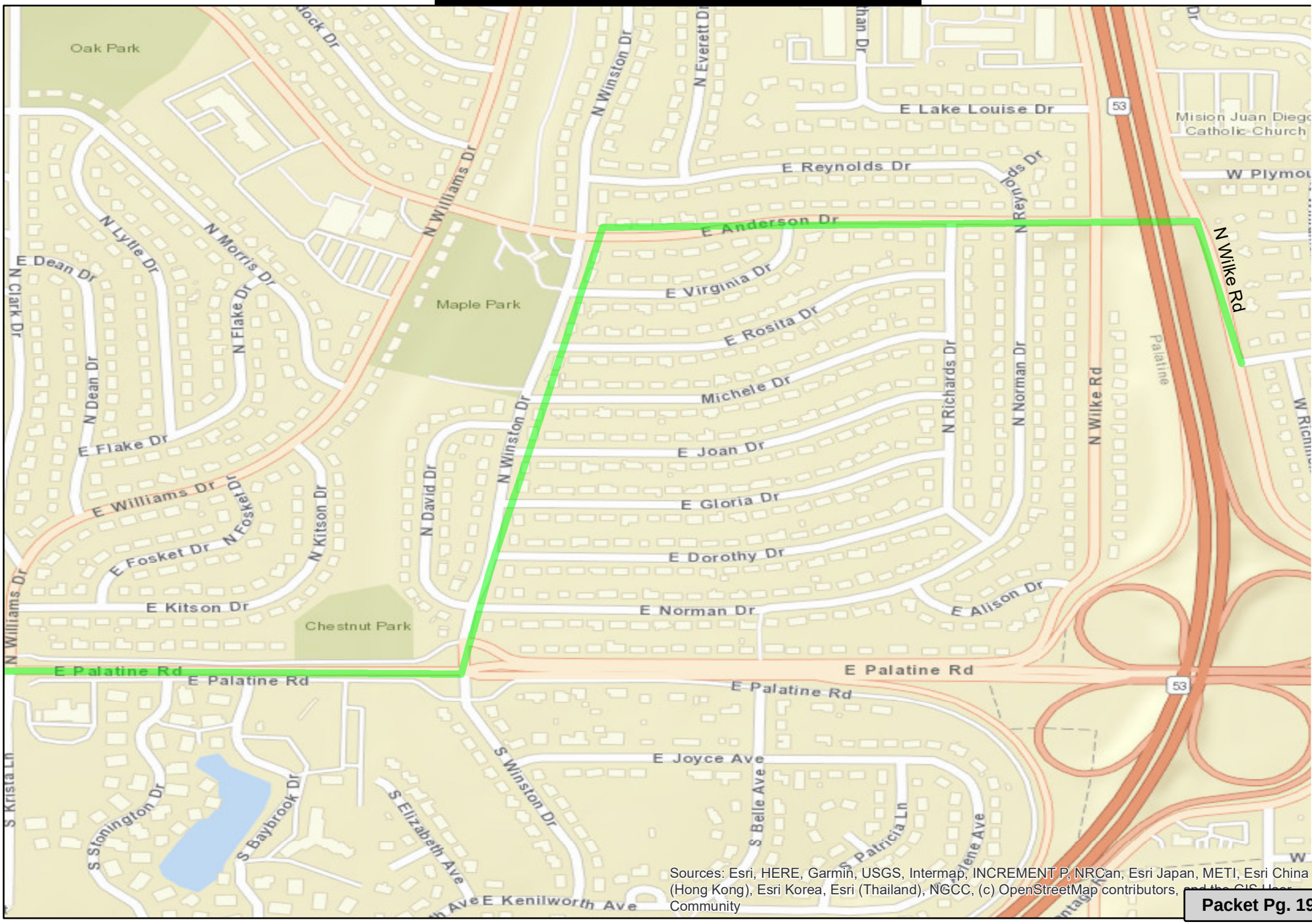

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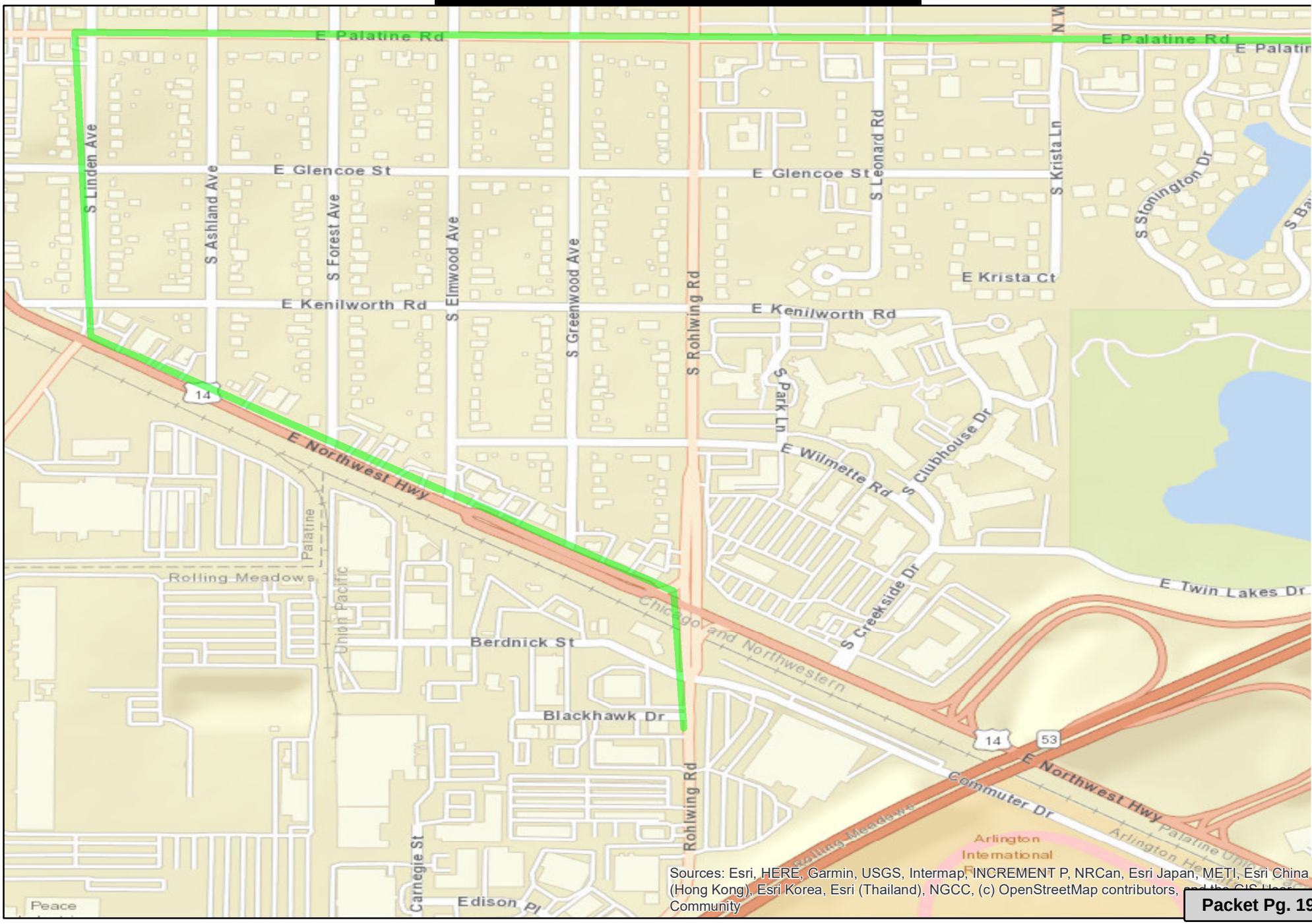

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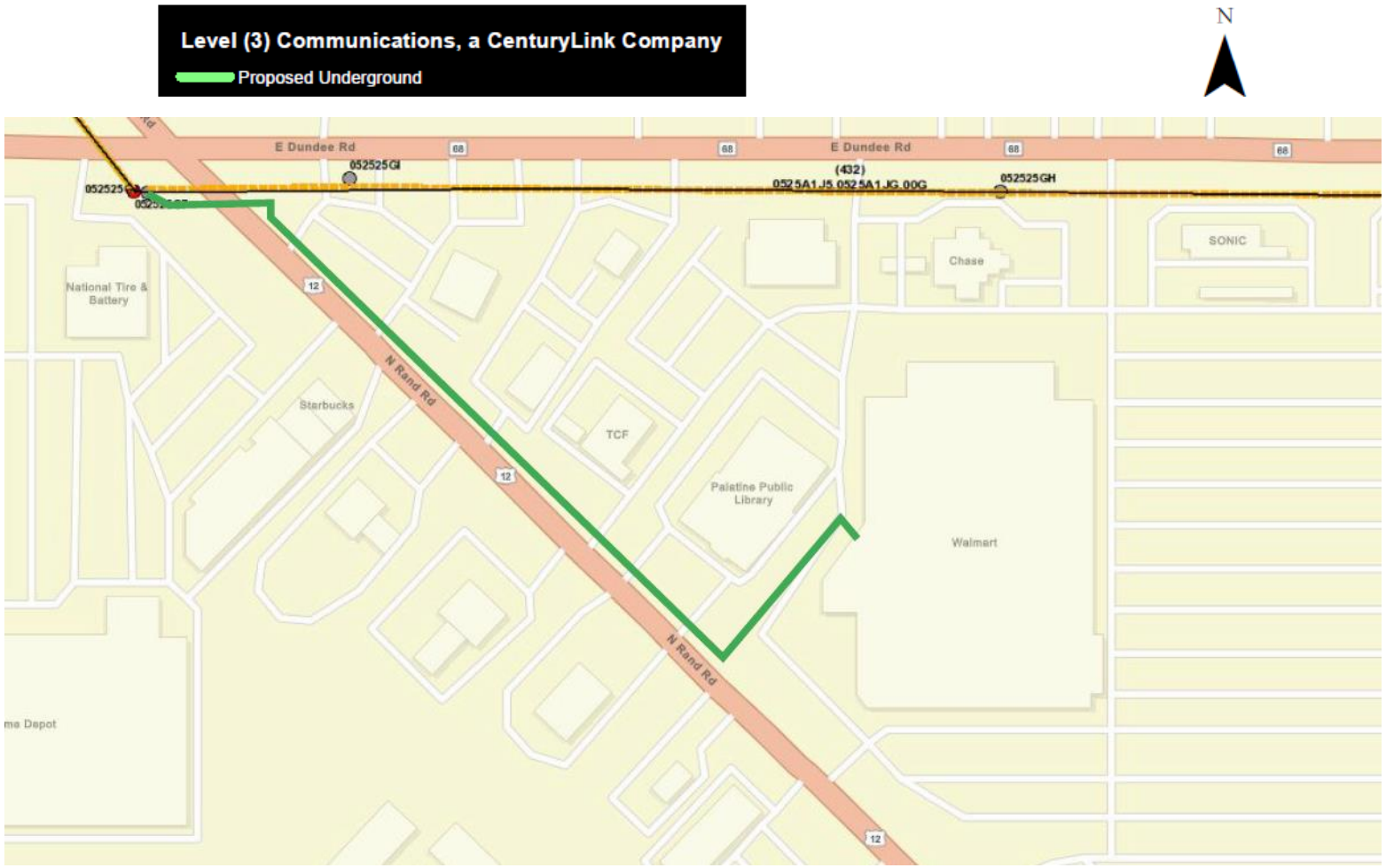

Attachment: 3113981 - Village of Palatine, IL - First Amendment -Exhibit A (AMENDMENT No. 1 LEVEL 3

Consider a Motion to Approve 2023 Warrant #15

Village of Palatine
Warrant approval

_____
Village Clerk

_____
Mayor

Warrant # 15 having been approved by the Village Council on 08/07/2023 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense
General Fund	100	144,869.63	3,000.00	-	-	147,869.63
Motor Fuel Tax Fund	205	331,677.28	-	-	-	331,677.28
CDBG Fund	210	11,226.09	-	-	-	11,226.09
Federal Equitable Sharing Fund	221	24,278.40	-	-	-	24,278.40
Downtown TIF Fund	233	41,861.65	-	-	-	41,861.65
Rand Corridor TIF Fund	234	4,772.00	-	-	-	4,772.00
Rand/Lake Cook TIF Fund	235	250.00	-	-	-	250.00
CDBG - CV	255	7,444.44	-	-	-	7,444.44
Capital Equipment Fund	401	139,299.64	-	-	-	139,299.64
Capital Improvements Fund	402	204,554.63	-	-	-	204,554.63
Water Fund	605	36,976.81	-	-	-	36,976.81
Sewer Fund	610	12,440.28	-	-	-	12,440.28
Refuse Fund	615	-	-	-	163.54	163.54
Parking Fund	620	7,669.88	-	-	-	7,669.88
Liability Insurance Fund	702	20,065.80	-	-	-	20,065.80
Fleet Services Fund	710	17,349.09	-	-	-	17,349.09
Total Report		**1,004,735.62**	**3,000.00**	**-**	**163.54**	**1,007,899.16**

ATTACHMENTS:

- Warrant #15

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

Warrant #15

Invoice Due Date Range 06/01/23 - 08/22/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor **1633 - 3M Company**									
9423828821	ElectroCut Film Clear & High Intensity White Reflective Sheeting	Open		07/20/2023	08/19/2023	07/25/2023			2,187.63
			Vendor **1633 - 3M Company** Totals			Invoices	1		$2,187.63
Vendor **1450 - A-Express Towing**									
23100	Towing - C-371	Open		07/18/2023	08/17/2023	08/02/2023			416.90
			Vendor **1450 - A-Express Towing** Totals			Invoices	1		$416.90
Vendor **4853 - Advance Auto Parts**									
2376-1171997	Parts - STOCK	Open		07/12/2023	08/11/2023	07/17/2023			70.46
2376-1172057	Parts - T-475	Open		07/12/2023	08/11/2023	07/17/2023			303.49
2376-1172462	Parts - T-448	Open		07/14/2023	08/13/2023	07/17/2023			136.10
2376-1172488	Parts - T-448	Open		07/14/2023	08/13/2023	07/17/2023			13.47
2376-1172581	Parts - STOCK	Open		07/14/2023	08/13/2023	07/17/2023			202.93
2376-1173388	Parts - PT-237	Open		07/19/2023	08/18/2023	08/02/2023			39.16
2376-1173429	Parts - C-371	Open		07/19/2023	08/18/2023	08/02/2023			50.13
			Vendor **4853 - Advance Auto Parts** Totals			Invoices	7		$815.74
Vendor **3030 - Advanced Automation & Control**									
23-4024	2023 Win911 license support and Mobile Functionality Renewal	Open		05/05/2023	07/31/2023	07/25/2023			1,200.00
			Vendor **3030 - Advanced Automation & Control** Totals			Invoices	1		$1,200.00
Vendor **2645 - Alexander Equipment Company, Inc**									
199444	Parts - E-637	Open		07/13/2023	08/12/2023	07/17/2023			77.90
			Vendor **2645 - Alexander Equipment Company, Inc** Totals			Invoices	1		$77.90
Vendor **1560 - Applied Geoscience Incorporated**									
071023-1	Material Testing for 2023 Street Resurfacing Program	Open		07/10/2023	08/10/2023	07/17/2023			18,600.00
			Vendor **1560 - Applied Geoscience Incorporated** Totals			Invoices	1		$18,600.00
Vendor **5021 - Arlington Heights Ford LLC**									
100921H	Parts - T-459	Open		07/10/2023	08/09/2023	07/18/2023			130.48
159144	Repairs - T-489	Open		07/11/2023	08/10/2023	07/18/2023			578.77
101219H	Parts - T-448	Open		07/12/2023	08/11/2023	07/18/2023			130.23
101283H	Parts - T-448	Open		07/12/2023	08/11/2023	08/02/2023			76.63
101168H	Parts - T-494	Open		07/13/2023	08/12/2023	07/18/2023			32.25
101333H	Parts - T-448	Open		07/13/2023	08/12/2023	07/18/2023			186.71
101421H	Parts - T-448	Open		07/13/2023	08/12/2023	07/18/2023			36.06
101434H	Parts - T-448	Open		07/13/2023	08/12/2023	07/18/2023			30.80
101475H	Parts - T-448	Open		07/13/2023	08/12/2023	07/18/2023			2.56

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

VILLAGE OF PALATINE

Warrant #15

Invoice Due Date Range 06/01/23 - 08/22/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
101218H	Parts - T-448	Open		07/14/2023	08/13/2023	08/02/2023			248.26
101422H	Parts - Stock	Open		07/14/2023	08/13/2023	07/18/2023			26.94
101856H	Parts - T-478	Open		07/18/2023	08/17/2023	08/02/2023			246.26
102446H	Parts - T-448	Open		07/20/2023	08/19/2023	08/02/2023			12.26
		Vendor **5021 - Arlington Heights Ford LLC** Totals				Invoices	13		$1,738.21
Vendor **1443 - Arlington Power Equipment**									
163590	Parts - PT-3	Open		07/20/2023	08/19/2023	08/02/2023			18.92
163596	Parts - PT-56	Open		07/20/2023	08/19/2023	08/02/2023			526.09
163713	Parts - PT-406	Open		07/21/2023	08/20/2023	08/02/2023			249.90
163712	Sprocket Rebuild Kit	Open		07/21/2023	08/20/2023	07/20/2023			40.39
		Vendor **1443 - Arlington Power Equipment** Totals				Invoices	4		$835.30
Vendor **2322 - Arrow Road Construction Company**									
68723 * 5	2023 Street Resurfacing Program MFT Section #23-00000-00-GM	Open		07/20/2023	08/05/2023	07/31/2023			76,832.31
		Vendor **2322 - Arrow Road Construction Company** Totals				Invoices	1		$76,832.31
Vendor **1819 - Auto Tech Centers Inc**									
INV099562	Parts - T-498	Open		07/17/2023	08/16/2023	08/02/2023			412.35
		Vendor **1819 - Auto Tech Centers Inc** Totals				Invoices	1		$412.35
Vendor **3520 - Axon Enterprise, Inc.**									
INUS171390	Mounts for Body Worn Cameras	Open		07/12/2023	08/11/2023	08/01/2023			62.60
		Vendor **3520 - Axon Enterprise, Inc.** Totals				Invoices	1		$62.60
Vendor **4169 - B & F Construction Code Services Inc**									
62200	Permit BLDC-005693-2022 / 975 W Algonquin	Open		07/20/2023	08/19/2023	08/01/2023			5,264.00
		Vendor **4169 - B & F Construction Code Services Inc** Totals				Invoices	1		$5,264.00
Vendor **2282 - Baxter And Woodman**									
0246491	2023 NPDES Phase II Compliance Assistance	Open		05/24/2023	07/31/2023	07/20/2023			1,206.00
0247567	2023 NPDES Phase II Compliance Assistance	Open		06/20/2023	07/31/2023	07/20/2023			994.00
		Vendor **2282 - Baxter And Woodman** Totals				Invoices	2		$2,200.00
Vendor **1294 - Berland's House of Tools**									
92565	Magnetic Pick-up Tool - Meters	Open		07/19/2023	08/18/2023	07/31/2023			13.99
		Vendor **1294 - Berland's House of Tools** Totals				Invoices	1		$13.99
Vendor **1722 - BLA, Inc**									

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

VILLAGE OF PALATINE

Warrant #15

Invoice Due Date Range 06/01/23 - 08/22/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
22443-7	Illinois Avenue Improvements Phase I and II Engineering Services	Open		03/31/2023	07/31/2023	07/20/2023			13,935.00
22524-2	Palatine Road Reconstruction Phase II Engineering Services	Open		04/30/2023	07/31/2023	07/20/2023			27,592.17
22577-3	Palatine Road Reconstruction Phase II Engineering Services	Open		05/31/2023	07/31/2023	07/20/2023			23,324.30
22642-8	Illinois Avenue Improvements Phase I and II Engineering Services	Open		06/30/2023	07/30/2023	07/20/2023			4,055.00
22667-4	Palatine Road Reconstruction Phase II Engineering Services	Open		06/30/2023	07/30/2023	07/20/2023			24,070.14
			Vendor **1722 - BLA, Inc** Totals			Invoices	5		$92,976.61
Vendor **1492 - Bound Tree Medical LLC**									
85015824	EMS Equipment	Open		07/07/2023	08/06/2023	07/21/2023			98.23
			Vendor **1492 - Bound Tree Medical LLC** Totals			Invoices	1		$98.23
Vendor **1857 - Brian Edward Landscaping Inc**									
24895	2023 July Landscape Maintenance	Open		07/01/2023	07/31/2023	07/27/2023			9,996.00
			Vendor **1857 - Brian Edward Landscaping Inc** Totals			Invoices	1		$9,996.00
Vendor **2555 - Chicago Parts & Sound**									
1-0367067	Parts - Stock	Open		07/10/2023	08/10/2023	07/18/2023			112.88
1-0367346	Parts - Stock	Open		07/11/2023	08/11/2023	07/18/2023			89.56
1-0367534	Parts - Stock	Open		07/11/2023	08/11/2023	07/18/2023			58.43
1-0367849	Parts - Stock	Open		07/12/2023	08/12/2023	07/18/2023			24.67
1-0367909	Parts - T-479	Open		07/12/2023	08/12/2023	07/18/2023			260.51
1-0368337	Parts - T-448	Open		07/14/2023	08/14/2023	07/18/2023			31.02
			Vendor **2555 - Chicago Parts & Sound** Totals			Invoices	6		$577.07
Vendor **2560 - Childrens Advocacy Center**									
2023-00000621	CDBG - Children's Advocacy Center	Open		08/02/2023	08/02/2023	08/02/2023			1,000.00
			Vendor **2560 - Childrens Advocacy Center** Totals			Invoices	1		$1,000.00
Vendor **3050 - Cintas #22**									
4161616606	Shop Rags	Open		07/14/2023	08/14/2023	07/12/2023			10.95
4161616633	CSF Carpets	Open		07/14/2023	08/14/2023	07/12/2023			124.68
4161616863	Uniform Cleaning	Open		07/14/2023	08/14/2023	07/12/2023			136.67
4161746539	Village Hall Carpets	Open		07/17/2023	08/16/2023	07/28/2023			147.13
4162302725	Shop Rags	Open		07/21/2023	08/20/2023	07/28/2023			10.95

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
4162302850	Uniform Cleaning	Open		07/21/2023	08/20/2023	07/28/2023			156.67
			Vendor **3050 - Cintas #22** Totals			Invoices	6		$587.05
Vendor **1874 - Civiltech Engineering, Inc.**									
52759	Dundee & Hicks Improvements Phase I Engineering Services	Open		07/10/2023	08/09/2023	07/10/2023			8,025.87
			Vendor **1874 - Civiltech Engineering, Inc.** Totals			Invoices	1		$8,025.87
Vendor **1488 - CNS Tire Supply**									
26883	Parts - E-473	Open		07/13/2023	08/12/2023	07/18/2023			155.00
26893	Parts - Stock	Open		07/18/2023	08/17/2023	08/02/2023			761.22
			Vendor **1488 - CNS Tire Supply** Totals			Invoices	2		$916.22
Vendor **2980 - Commonwealth Edison**									
1576144012 6/23	Electricity-Dundee Rd and Park Place Traffic Signal	Open		06/15/2023	08/15/2023	07/19/2023			37.30
			Vendor **2980 - Commonwealth Edison** Totals			Invoices	1		$37.30
Vendor **3810 - Conrad Polygraph Inc**									
5699	2023 Services Other (Conrad Polygraph Inc) PD new hire (AM) Poly	Open		07/29/2023	07/31/2023	07/31/2023			180.00
			Vendor **3810 - Conrad Polygraph Inc** Totals			Invoices	1		$180.00
Vendor **5150 - COPS and FIRE Personnel Testing Service**									
108261	2023 Services Other (COPS & FIRE) PD (SM) Pre-employment Poly	Open		07/18/2023	07/31/2023	07/31/2023			175.00
			Vendor **5150 - COPS and FIRE Personnel Testing Service** Totals			Invoices	1		$175.00
Vendor **4599 - Cummins Sales and Service**									
F2-10264	Tools - M-999	Open		07/11/2023	08/10/2023	07/18/2023			109.62
			Vendor **4599 - Cummins Sales and Service** Totals			Invoices	1		$109.62
Vendor **2829 - EFI-Solutions**									
6	Water System Interconnect-Booster Station Procurement DPW-2153	Open		05/31/2023	07/31/2023	07/20/2023			12,365.51
			Vendor **2829 - EFI-Solutions** Totals			Invoices	1		$12,365.51
Vendor **3871 - Extendobed**									
21078	New Command Truck- Pull Out Tray	Open		05/24/2023	06/23/2023	07/11/2023			3,168.00
			Vendor **3871 - Extendobed** Totals			Invoices	1		$3,168.00
Vendor **5271 - FamilyForward**									

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2023-00000622	CDBG - Family Forward	Open		08/02/2023	08/02/2023	08/02/2023			500.00
			Vendor **5271 - FamilyForward** Totals			Invoices	1		$500.00
Vendor **2195 - FMP**									
50-4625817	Parts - Stock	Open		07/10/2023	08/09/2023	07/18/2023			20.00
162-149212	Parts - Stock	Open		07/11/2023	08/10/2023	07/18/2023			117.32
162-149411	Parts - Stock	Open		07/13/2023	08/12/2023	07/18/2023			164.04
162-149889	Parts - Stock	Open		07/18/2023	08/17/2023	08/02/2023			107.76
50-4640645	Parts - Stock	Open		07/18/2023	08/17/2023	08/02/2023			23.96
162-150276	Parts - Stock	Open		07/21/2023	08/20/2023	08/02/2023			38.46
			Vendor **2195 - FMP** Totals			Invoices	6		$471.54
Vendor **5073 - FulLife Safety LLC**									
68547	PW High Visibility Safety Shirts and Sweatshirts	Open		07/17/2023	08/16/2023	08/01/2023			2,511.38
68663	Logo Set-Up and Imprint Charges	Open		07/18/2023	08/17/2023	08/01/2023			270.50
			Vendor **5073 - FulLife Safety LLC** Totals			Invoices	2		$2,781.88
Vendor **1667 - Gilio Landscape Contractors**									
9473	1742 Rand Rd - 7/10/23	Open		07/11/2023	08/10/2023	07/18/2023			72.50
9474	1550 W Northwest Hwy - 7/13/23	Open		07/17/2023	08/16/2023	07/18/2023			72.50
9475	636 E Northwest Hwy PIN 02-23-215-012-0000 - 7/13/23	Open		07/17/2023	08/16/2023	07/18/2023			72.50
9476	636 E Northwest Hwy PIN 02-23-215-013-0000 - 7/13/23	Open		07/17/2023	08/16/2023	07/18/2023			72.50
9477	536 E Dundee Rd - 7/14/23	Open		07/17/2023	08/16/2023	07/18/2023			72.50
9478	517 E Colfax St - 7/14/23	Open		07/17/2023	08/16/2023	07/18/2023			72.50
9481	440 N Carter St - 7/19/23	Open		07/22/2023	08/21/2023	08/01/2023			72.50
9482	410 N Northwest Hwy - 7/19/23	Open		07/22/2023	08/21/2023	08/01/2023			72.50
9483	346 Northwest Hwy - 7/19/23	Open		07/22/2023	08/21/2023	08/01/2023			72.50
9487	200 E Northwest Hwy - 7/26/23	Open		07/28/2023	07/27/2023	08/01/2023			72.50
			Vendor **1667 - Gilio Landscape Contractors** Totals			Invoices	10		$725.00
Vendor **1173 - Graybar Electric Company, Inc.**									
9332885560	LED-8024M345-G7-FW	Open		07/06/2023	08/05/2023	08/02/2023			844.91
			Vendor **1173 - Graybar Electric Company, Inc.** Totals			Invoices	1		$844.91
Vendor **5288 - Grimco, Inc**									
30316177-03	Street Sign Printer	Open		04/21/2023	07/31/2023	07/25/2023			13,032.33

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30316177-04	Street Sign Printer	Open		05/12/2023	07/31/2023	07/25/2023			13,750.32
30477192-01	Street Sign Rollover Flexi Flatbed Applicator	Open		05/16/2023	07/31/2023	07/25/2023			17,556.11
30316177-05	Street Sign Printer	Open		07/07/2023	08/06/2023	07/25/2023			295.88
			Vendor **5288 - Grimco, Inc** Totals			Invoices	4		$44,634.64
Vendor **5092 - Hard Rock Concrete Cutters Inc**									
198750	2023 Sidewalk Saw Cutting Program DPW-2314	Open		06/29/2023	07/29/2023	07/25/2023			24,370.55
			Vendor **5092 - Hard Rock Concrete Cutters Inc** Totals			Invoices	1		$24,370.55
Vendor **5249 - HBK Engineering, LLC**									
105210	2022 Fiber Optic Link Project Design Engineering DPW-2242	Open		06/13/2023	07/31/2023	07/20/2023			7,830.00
105212	2022 Fiber Optic Link Project Design Engineering DPW-2242	Open		06/13/2023	07/31/2023	07/20/2023			4,521.00
			Vendor **5249 - HBK Engineering, LLC** Totals			Invoices	2		$12,351.00
Vendor **5163 - Healy Asphalt Company LLC**									
36601	Binder and Surface for Hot Paving	Open		07/10/2023	08/09/2023	07/12/2023			214.40
36648	Binder and Surface for Hot Paving	Open		07/13/2023	08/12/2023	07/31/2023			392.32
36698	Binder and Surface for Hot Paving	Open		07/17/2023	08/16/2023	07/31/2023			3,791.04
36741	Binder and Surface for Hot Paving	Open		07/18/2023	08/17/2023	07/31/2023			852.48
36776	Binder and Surface for Hot Paving	Open		07/19/2023	08/18/2023	07/31/2023			183.04
36802	Binder and Surface for Hot Paving	Open		07/20/2023	08/19/2023	07/31/2023			382.08
36826	Binder and Surface for Hot Paving	Open		07/21/2023	08/20/2023	07/31/2023			3,520.66
			Vendor **5163 - Healy Asphalt Company LLC** Totals			Invoices	7		$9,336.02
Vendor **5046 - Hoosier Fire Equipment Inc**									
116672	Parts - T-412	Open		07/20/2023	06/19/2023	08/02/2023			89.20
			Vendor **5046 - Hoosier Fire Equipment Inc** Totals			Invoices	1		$89.20
Vendor **3335 - Illinois Environmental Protection Agency**									
ILR4004162023	NPDES Storm Sewer System Permit	Open		06/29/2023	08/15/2023	07/25/2023			1,000.00
			Vendor **3335 - Illinois Environmental Protection Agency** Totals			Invoices	1		$1,000.00
Vendor **2822 - Illinois Secretary Of State**									

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PWVM 2023 C -373	License Plate Renewal C-373	Open		07/01/2023	07/31/2023	07/31/2023			151.00
PWVM 2023 C-377	License Plate Renewal C-377	Open		07/01/2023	07/31/2023	07/31/2023			151.00
PWVM 2023 T- 466	License Plate Renewal T-466	Open		07/01/2023	07/31/2023	07/31/2023			151.00
PWVM 2023 T- 491	License Plate Renewal T-491	Open		07/01/2023	07/31/2023	07/31/2023			151.00
PWVM 2023 T- 509	License Plate Renewal T-509	Open		07/01/2023	07/31/2023	07/31/2023			151.00
		Vendor **2822 - Illinois Secretary Of State** Totals				Invoices	5		$755.00
Vendor **1604 - Illinois State Police**									
20230401570	Fingerprinting for Liquor Licensing (1570-April)	Open		05/01/2023	06/15/2023	08/01/2023			367.25
20230501570	Fingerprinting for Liquor Licensing (1570-May)	Open		06/01/2023	07/16/2023	08/01/2023			762.75
20230601570	Fingerprinting for Liquor Licensing (1570-June)	Open		07/01/2023	08/15/2023	08/01/2023			706.25
20230603601	Fingerprinting for Employment (3601-June)	Open		07/01/2023	08/15/2023	08/01/2023			113.00
		Vendor **1604 - Illinois State Police** Totals				Invoices	4		$1,949.25
Vendor **4951 - Interstate Batteries of North Chicago**									
CM834585	Credit Memo	Open		06/06/2023	08/14/2023	07/17/2023			(25.00)
835266	Parts - Stock	Open		07/14/2023	08/13/2023	07/17/2023			750.42
		Vendor **4951 - Interstate Batteries of North Chicago** Totals				Invoices	2		$725.42
Vendor **4366 - Interstate Power Systems Inc**									
C042067296:01	Parts - STOCK	Open		07/17/2023	08/16/2023	08/01/2023			418.40
		Vendor **4366 - Interstate Power Systems Inc** Totals				Invoices	1		$418.40
Vendor **2992 - James Messineo**									
2023-00000614	Messineo Legal Services	Open		07/28/2023	08/07/2023	07/28/2023			1,462.50
		Vendor **2992 - James Messineo** Totals				Invoices	1		$1,462.50
Vendor **2695 - JG Uniforms Inc**									
118195	2023 Department Ballistic Body Armor	Open		07/11/2023	08/10/2023	07/31/2023			19,800.00
118280	Exterior Vest Carriers (Nord)	Open		07/12/2023	08/11/2023	08/01/2023			190.00
118281	Exterior Vest Carriers (Porters)	Open		07/12/2023	08/11/2023	08/01/2023			220.00
118282	Exterior Vest Carriers (McCarthy)	Open		07/12/2023	08/11/2023	08/01/2023			210.00
118284	Exterior Vest Carriers (Dorn)	Open		07/12/2023	08/11/2023	08/01/2023			220.00

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118285	Exterior Vest Carriers (Chlosta,M)	Open		07/12/2023	08/11/2023	08/01/2023			205.00
118286	Exterior Vest Carriers (Holtz)	Open		07/12/2023	08/11/2023	08/01/2023			185.00
118287	Exterior Vest Carriers (J. Taylor)	Open		07/12/2023	08/11/2023	08/01/2023			10.00
118288	Exterior Vest Carriers (Holtz)	Open		07/12/2023	08/11/2023	08/01/2023			50.00
118292	Exterior Vest Carriers (Cholsta,C)	Open		07/12/2023	08/11/2023	08/01/2023			210.00
			Vendor **2695 - JG Uniforms Inc** Totals			Invoices	10		$21,300.00
Vendor **3869 - John Nelson Architect Inc**									
JN1/31/23	Plan Review / Consultation Services 7/19/23 - 7/28/23	Open		07/31/2023	08/01/2023	08/01/2023			1,800.00
			Vendor **3869 - John Nelson Architect Inc** Totals			Invoices	1		$1,800.00
Vendor **2268 - Journal & Topics Newspapers**									
190583	Legal Notice - 841 N Martin Dr	Open		07/12/2023	08/11/2023	08/01/2023			42.50
190685	Legal Notice - 969 N Carmel Dr	Open		07/19/2023	08/18/2023	08/01/2023			52.50
190686	Legal Notice - 615 E Delgado Dr	Open		07/19/2023	08/18/2023	08/01/2023			52.50
190687	Legal Notice - 874 - 912 N Quentin Rd	Open		07/19/2023	08/18/2023	08/01/2023			52.50
			Vendor **2268 - Journal & Topics Newspapers** Totals			Invoices	4		$200.00
Vendor **2609 - Julie, Inc.**									
2023-1378-3	JULIE Locate Annual Membership	Open		01/06/2023	08/20/2023	07/12/2023			2,700.45
			Vendor **2609 - Julie, Inc.** Totals			Invoices	1		$2,700.45
Vendor **2075 - Kimball Midwest**									
101228623	Parts - Stock	Open		07/10/2023	08/10/2023	07/12/2023			158.33
			Vendor **2075 - Kimball Midwest** Totals			Invoices	1		$158.33
Vendor **3137 - Robert L King**									
PWBRRK071723	Boot Reimbursement	Open		07/17/2023	08/03/2023	07/28/2023			34.45
PWBRRK071923	Boot Reimbursement	Open		07/19/2023	08/03/2023	07/28/2023			21.39
PWBRRK071923-2	Boot Reimbursement	Open		07/19/2023	08/03/2023	07/28/2023			41.79
			Vendor **3137 - Robert L King** Totals			Invoices	3		$97.63
Vendor **3357 - KONE Inc**									
1158549992	Elevator Testing QEI Fees-251 W. Colfax St	Open		06/21/2023	07/31/2023	08/02/2023			3,256.00
1158549993	Service Call-251 W. Colfax Tower 1	Open		06/21/2023	07/31/2023	08/02/2023			1,341.02

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			Vendor **3357 - KONE Inc** Totals			Invoices	2		$4,597.02
Vendor **5137 - Lakeshore Recycling Systems, LLC**									
V935990	Waste Disposal	Open		07/15/2023	08/14/2023	07/12/2023			528.05
			Vendor **5137 - Lakeshore Recycling Systems, LLC** Totals			Invoices	1		$528.05
Vendor **1854 - Leach Enterprises, Inc.**									
1009670	Parts - STOCK	Open		07/19/2023	08/18/2023	08/01/2023			174.16
			Vendor **1854 - Leach Enterprises, Inc.** Totals			Invoices	1		$174.16
Vendor **1176 - Liberty Tire Recycling Llc**									
2538611	Tire Disposal - PT-999 & M-999	Open		07/01/2023	07/31/2023	08/01/2023			293.82
			Vendor **1176 - Liberty Tire Recycling Llc** Totals			Invoices	1		$293.82
Vendor **2337 - Line-X Bedliners Of Northern Il**									
3123	Upfitting T-525	Open		07/05/2023	08/04/2023	07/25/2023			475.00
			Vendor **2337 - Line-X Bedliners Of Northern Il** Totals			Invoices	1		$475.00
Vendor **1671 - Lund Industries, Inc.**									
103289	Parts - STOCK	Open		04/24/2023	08/01/2023	08/01/2023			556.60
			Vendor **1671 - Lund Industries, Inc.** Totals			Invoices	1		$556.60
Vendor **5128 - M.J. Taylor Law, LLC**									
Taylor Law072623	Village Prosecution Legal	Open		07/26/2023	08/07/2023	07/28/2023			3,450.00
			Vendor **5128 - M.J. Taylor Law, LLC** Totals			Invoices	1		$3,450.00
Vendor **4957 - MacQueen Equipment, LLC**									
P23514	Parts - T-467	Open		07/20/2023	08/19/2023	08/01/2023			368.47
P23524	Parts - T-467	Open		07/20/2023	08/19/2023	08/01/2023			206.86
			Vendor **4957 - MacQueen Equipment, LLC** Totals			Invoices	2		$575.33
Vendor **2561 - Major Case Assistance Team**									
2023-00000615	2023 MCAT Awards Banquet	Open		07/01/2023	08/01/2023	08/01/2023			330.00
			Vendor **2561 - Major Case Assistance Team** Totals			Invoices	1		$330.00
Vendor **4780 - Marsh USA, Inc**									
349585658219	2023 Brokerage Consulting Fee	Open		07/14/2023	07/14/2023	07/20/2023			20,065.80
			Vendor **4780 - Marsh USA, Inc** Totals			Invoices	1		$20,065.80
Vendor **1709 - Master Hitch**									
81791	Parts - E-473	Open		07/13/2023	08/13/2023	07/17/2023			23.80
			Vendor **1709 - Master Hitch** Totals			Invoices	1		$23.80
Vendor **1118 - Mid American Water Of Wauconda Inc**									

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261157W	8" SDR 26/3034 PVC pipe; 10" SDR 26/3034 PVC pipe	Open		07/07/2023	08/06/2023	07/31/2023			595.98
	Vendor **1118 - Mid American Water Of Wauconda Inc** Totals					Invoices	1		$595.98
Vendor **2421 - Mikes Towing/Auto & Truck Repair**									
1071702	Safety Lane - T386, T379, T451, T424, E618, T395, T419	Open		07/14/2023	08/13/2023	08/01/2023			269.00
	Vendor **2421 - Mikes Towing/Auto & Truck Repair** Totals					Invoices	1		$269.00
Vendor **1856 - Monroe Truck Equipment**									
1551420	Upfit (1) 2022 Ford F-450 One-Ton Dump Truck- T-513	Open		05/26/2023	07/28/2023	07/25/2023			45,511.00
1551421	Upfit (1) 2022 Ford F-450 One-Ton Dump Truck-T-510	Open		05/26/2023	07/28/2023	07/25/2023			45,511.00
	Vendor **1856 - Monroe Truck Equipment** Totals					Invoices	2		$91,022.00
Vendor **5118 - Municipal GIS Partners, Inc**									
6954	July GIS consultants	Open		08/02/2023	08/02/2023	08/02/2023			18,540.00
	Vendor **5118 - Municipal GIS Partners, Inc** Totals					Invoices	1		$18,540.00
Vendor **5099 - NAPA Auto Parts**									
402202	Credit Memo	Open		06/30/2023	08/04/2023	08/01/2023			(38.50)
402327	Parts - PT-238	Open		07/05/2023	08/04/2023	08/01/2023			204.24
402524	Credit Memo	Open		07/06/2023	08/16/2023	08/01/2023			(224.67)
402748	Parts - STOCK	Open		07/10/2023	08/09/2023	07/17/2023			25.20
403377	Parts - PT-237	Open		07/17/2023	08/16/2023	08/01/2023			143.06
403490	Parts - PT-092	Open		07/18/2023	08/16/2023	08/01/2023			147.97
	Vendor **5099 - NAPA Auto Parts** Totals					Invoices	6		$257.30
Vendor **5016 - National Wash Authority, LLC**									
5897	Elevated Tank Cleaning-Winston Tank	Open		07/20/2023	08/19/2023	07/25/2023			8,900.00
	Vendor **5016 - National Wash Authority, LLC** Totals					Invoices	1		$8,900.00
Vendor **2253 - Nature's Select**									
11713	Food for K-9 "Jax" (Wagner)	Open		07/25/2023	08/14/2023	08/01/2023			70.36
	Vendor **2253 - Nature's Select** Totals					Invoices	1		$70.36
Vendor **2616 - Nicor Gas**									
46007255576-6/23	Natural Gas-804 W. Panorama Drive Deer Grove Lift Station	Open		06/26/2023	08/11/2023	07/07/2023			55.61
83980510966-6/23	Natural Gas-550 N. Smith Street Well 7 Generator	Open		06/26/2023	08/11/2023	07/07/2023			50.69

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
19505219626-6/23	Natural Gas-251 W. Colfax Street Parking Deck	Open		06/27/2023	08/14/2023	07/07/2023			183.35
66457600006-6/23	Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station	Open		06/27/2023	08/14/2023	07/07/2023			56.85
68017400000-6/23	Natural Gas-137 W. Wood Street Train Station	Open		06/27/2023	08/14/2023	07/07/2023			199.91
70018165616-6/23	Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station	Open		06/27/2023	08/14/2023	07/07/2023			54.40
25623386239-6/23	Natural Gas-1484 N. Oak Street Pepper Tree Lift Station	Open		06/28/2023	08/15/2023	07/07/2023			52.79
88271305703-6/23	Natural Gas-1465 E. Evergreen Drive Randville Lift Station	Open		06/28/2023	08/15/2023	07/07/2023			168.93
88097600006-6/23	Natural Gas-2175 N. Coach Road Long Grove Pump Station	Open		06/29/2023	08/15/2023	07/07/2023			65.27
36756460568-6/23	Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station	Open		07/03/2023	08/18/2023	07/07/2023			173.07
			Vendor **2616 - Nicor Gas** Totals			Invoices	10		$1,060.87
Vendor **1196 - Northwest Compass Inc**									
2023-00000623	CDBG - Northwest Compass	Open		08/02/2023	08/02/2023	08/02/2023			476.09
			Vendor **1196 - Northwest Compass Inc** Totals			Invoices	1		$476.09
Vendor **2577 - Northwestern University Center For Public Safety**									
22439	School of Police Staff & Command (M. Dibble)	Open		07/01/2023	08/01/2023	08/01/2023			4,400.00
			Vendor **2577 - Northwestern University Center For Public Safety** Totals			Invoices	1		$4,400.00
Vendor **1214 - On Time Embroidery Inc.**									
113457	Clothing	Open		07/24/2023	06/23/2023	07/31/2023			52.00
			Vendor **1214 - On Time Embroidery Inc.** Totals			Invoices	1		$52.00
Vendor **2572 - Paddock Publications, Inc**									
257535	Legal Notices 4602511 4602516	Open		07/16/2023	08/21/2023	07/21/2023			207.90
			Vendor **2572 - Paddock Publications, Inc** Totals			Invoices	1		$207.90
Vendor **2357 - Palatine Township**									
2023-00000625	CDBG - Township	Open		08/02/2023	08/02/2023	08/02/2023			750.00
			Vendor **2357 - Palatine Township** Totals			Invoices	1		$750.00
Vendor **2376 - Palatine Township Senior Citizens**									

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

VILLAGE OF PALATINE

Warrant #15

Invoice Due Date Range 06/01/23 - 08/22/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000619	CDBG - CV3 Palatine Township Senior Citizens	Open		08/02/2023	08/02/2023	08/02/2023			7,444.44
2023-00000624	CDBG - PTSCC	Open		08/02/2023	08/02/2023	08/02/2023			2,500.00
		Vendor **2376 - Palatine Township Senior Citizens** Totals				Invoices	2		$9,944.44
Vendor **4946 - Brandon Scott Palmer**									
PWBRBP072823	Boot Reimbursement	Open		07/01/2023	08/03/2023	07/28/2023			250.00
		Vendor **4946 - Brandon Scott Palmer** Totals				Invoices	1		$250.00
Vendor **1784 - Parent Petroleum**									
1573925	Operating Supplies Lubricants & Additives	Open		07/11/2023	08/10/2023	07/17/2023			1,808.80
		Vendor **1784 - Parent Petroleum** Totals				Invoices	1		$1,808.80
Vendor **1310 - Partners for Our Communities**									
2022-32 - CDBG 3	CDBG - POC	Open		08/02/2023	08/02/2023	08/02/2023			6,000.00
		Vendor **1310 - Partners for Our Communities** Totals				Invoices	1		$6,000.00
Vendor **5301 - Paul Reilly Company Illinois, Inc**									
112133	Village Hall Loading Dock Lift Repair	Open		07/18/2023	08/17/2023	07/20/2023			5,324.00
		Vendor **5301 - Paul Reilly Company Illinois, Inc** Totals				Invoices	1		$5,324.00
Vendor **4703 - Peralte-Clark Llc**									
3	Smith and Colfax Drainage Improvements Feasibility Study	Open		07/12/2023	08/11/2023	07/10/2023			36,585.65
		Vendor **4703 - Peralte-Clark Llc** Totals				Invoices	1		$36,585.65
Vendor **2167 - Pomp's Tire Service, Inc.**									
411042363	Parts - T-475	Open		07/12/2023	08/11/2023	07/17/2023			807.80
		Vendor **2167 - Pomp's Tire Service, Inc.** Totals				Invoices	1		$807.80
Vendor **4300 - Ray O'Herron Co, Inc**									
2278007	2023 Department Ballistic Body Armor	Open		06/19/2023	07/19/2023	07/31/2023			757.46
2280830	2023 Department Ballistic Body Armor	Open		07/05/2023	08/04/2023	07/31/2023			562.46
2280832	2023 Department Ballistic Body Armor	Open		07/05/2023	08/04/2023	07/31/2023			907.46
2281292	2023 Department Ballistic Body Armor	Open		07/07/2023	08/06/2023	07/31/2023			563.14
2281301	2023 Department Ballistic Body Armor	Open		07/07/2023	08/06/2023	07/31/2023			562.46
2281311	2023 Department Ballistic Body Armor	Open		07/07/2023	08/06/2023	07/31/2023			562.96

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

VILLAGE OF PALATINE

Warrant #15

Invoice Due Date Range 06/01/23 - 08/22/23
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2281588	2023 Department Ballistic Body Armor	Open		07/10/2023	08/09/2023	07/31/2023			562.46
			Vendor **4300 - Ray O'Herron Co, Inc** Totals			Invoices	7		$4,478.40
Vendor **4019 - Rush Truck Centers**									
3033302729	Parts - T-427	Open		07/12/2023	08/11/2023	07/17/2023			399.99
3033352423	Parts - STOCK	Open		07/17/2023	08/16/2023	08/01/2023			434.00
			Vendor **4019 - Rush Truck Centers** Totals			Invoices	2		$833.99
Vendor **5282 - Sam Schwartz Consulting, LLC**									
83287	Professional Services from 4/29/23 - 5/26/23 / Traffic Impact St	Open		06/01/2023	08/01/2023	08/01/2023			5,025.00
			Vendor **5282 - Sam Schwartz Consulting, LLC** Totals			Invoices	1		$5,025.00
Vendor **1825 - SCBAS Inc.**									
120756	SCBA Parts	Open		06/27/2023	07/26/2023	07/18/2023			255.40
			Vendor **1825 - SCBAS Inc.** Totals			Invoices	1		$255.40
Vendor **3556 - Schroeder Asphalt Services Inc**									
2023-275	Crescent Avenue and Ellis Street Improvements DPW-2316	Open		07/20/2023	08/19/2023	07/20/2023			331,677.28
			Vendor **3556 - Schroeder Asphalt Services Inc** Totals			Invoices	1		$331,677.28
Vendor **3008 - Sikich LLP**									
22962	Annual Financial Audit	Open		07/20/2023	08/19/2023	07/25/2023			9,750.00
			Vendor **3008 - Sikich LLP** Totals			Invoices	1		$9,750.00
Vendor **2474 - SKC Construction, Inc**									
9387	2023 Crack Sealing Program	Open		06/21/2023	07/28/2023	07/25/2023			41,024.10
			Vendor **2474 - SKC Construction, Inc** Totals			Invoices	1		$41,024.10
Vendor **5280 - Solitude Lake Management, LLC**									
PSI-71651	2023 Aquatic Weed and Algae Control Services-Smith Street Ditch	Open		05/01/2023	07/31/2023	07/25/2023			342.00
PSI-72243	2023 Aquatic Weed and Algae Control Services-Exner Pond	Open		05/01/2023	07/31/2023	07/25/2023			1,490.00
PSI-72300	2023 Aquatic Weed and Algae Control Services-Police HQ Pond	Open		05/01/2023	07/31/2023	07/25/2023			1,153.00
PSI-72301	2023 Aquatic Weed and Algae Control Services-Middleton Pond	Open		05/01/2023	07/31/2023	07/25/2023			2,841.00

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

VILLAGE OF PALATINE

Warrant #15

Invoice Due Date Range 06/01/23 - 08/22/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor **5280 - Solitude Lake Management, LLC** Totals				Invoices	4		$5,826.00
Vendor **1422 - Spunky Dunkers**									
2023-00000616	Prisoner Meals (06/23/23 - 07/24/23)	Open		07/24/2023	08/07/2023	08/01/2023			114.72
		Vendor **1422 - Spunky Dunkers** Totals				Invoices	1		$114.72
Vendor **2313 - Standard Equipment Co**									
P44224	Parts - E-222	Open		07/12/2023	08/11/2023	07/31/2023			411.28
		Vendor **2313 - Standard Equipment Co** Totals				Invoices	1		$411.28
Vendor **2463 - Standard Industrial & Automotive Equipment Inc**									
WO-00679	Annual Lift Inspections	Open		06/29/2023	07/28/2023	07/31/2023			1,480.00
		Vendor **2463 - Standard Industrial & Automotive Equipment Inc** Totals				Invoices	1		$1,480.00
Vendor **1804 - Staples**									
8070800169	Office Supplies	Open		07/01/2023	07/31/2023	07/11/2023			96.26
		Vendor **1804 - Staples** Totals				Invoices	1		$96.26
Vendor **1848 - Suburban Trim & Glass**									
I142860	Parking Deck 5th Floor Tower 3 Glass Repair	Open		07/14/2023	08/13/2023	08/02/2023			529.60
		Vendor **1848 - Suburban Trim & Glass** Totals				Invoices	1		$529.60
Vendor **4966 - T-Mobile**									
965537055-0623	CS Telematics Program Monthly Service Fee-June	Open		06/29/2023	07/21/2023	07/31/2023			231.48
		Vendor **4966 - T-Mobile** Totals				Invoices	1		$231.48
Vendor **5272 - The Lakota Group, Inc**									
23002-05	Billing Period 6/1/23 - 6/30/23	Open		07/19/2023	08/18/2023	08/01/2023			2,637.90
		Vendor **5272 - The Lakota Group, Inc** Totals				Invoices	1		$2,637.90
Vendor **1199 - Thompson Elevator Inspection Service Inc**									
23-1703	7 insp & 2 code reinspections	Open		07/10/2023	08/09/2023	07/18/2023			342.00
23-1753	1 temp dorm insp & 1 R&R mod permit insp	Open		07/13/2023	08/12/2023	07/18/2023			150.00
		Vendor **1199 - Thompson Elevator Inspection Service Inc** Totals				Invoices	2		$492.00
Vendor **1700 - Traffic Control & Protection,Inc**									
115376	Barricades	Open		07/21/2023	08/20/2023	07/25/2023			4,320.00
		Vendor **1700 - Traffic Control & Protection,Inc** Totals				Invoices	1		$4,320.00
Vendor **4058 - TransUnion Risk and Alternative Data Solutions Inc**									

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

VILLAGE OF PALATINE

Warrant #15

Invoice Due Date Range 06/01/23 - 08/22/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
71751-202306-1	Online Investigative Search Engine (06/01/23 - 06/31/23)	Open		07/01/2023	08/14/2023	08/01/2023			204.20
	Vendor **4058 - TransUnion Risk and Alternative Data Solutions Inc** Totals					Invoices	1		$204.20
Vendor **2501 - United Parcel Service**									
00004E3E18283	Shipping Charges	Open		07/15/2023	08/14/2023	07/28/2023			42.58
00004E3E18293-23	Shipping Charges	Open		07/22/2023	08/21/2023	07/28/2023			25.91
	Vendor **2501 - United Parcel Service** Totals					Invoices	2		$68.49
Vendor **3709 - Verizon Wireless**									
9939547783	Cellular Usage	Open		07/12/2023	08/04/2023	07/25/2023			4,407.94
	Vendor **3709 - Verizon Wireless** Totals					Invoices	1		$4,407.94
Vendor **3020 - Village of Palatine Petty Cash**									
2023-00000617	D. Mesch - Fuel for Squad	Open		07/22/2023	08/07/2023	08/01/2023			20.00
2023-00000618	C. Felde - Lunch for "Scotts Law" Enforcement Helpers	Open		06/21/2023	08/07/2023	08/01/2023			26.60
	Vendor **3020 - Village of Palatine Petty Cash** Totals					Invoices	2		$46.60
Vendor **5325 - Anthony Walker**									
2023-00000583	Irrigation System Repair Reimbursement	Open		07/14/2023	08/04/2023	07/20/2023			1,129.50
	Vendor **5325 - Anthony Walker** Totals					Invoices	1		$1,129.50
Vendor **2258 - Wickstrom Auto Group**									
172544	Parts - C-371	Open		07/20/2023	08/19/2023	07/31/2023			825.02
172586	Parts - C-371	Open		07/21/2023	08/20/2023	07/31/2023			36.10
	Vendor **2258 - Wickstrom Auto Group** Totals					Invoices	2		$861.12
Vendor **1919 - Zoll Medical Corporation**									
3767709	EMS Equipment	Open		07/10/2023	08/09/2023	07/21/2023			446.08
	Vendor **1919 - Zoll Medical Corporation** Totals					Invoices	1		$446.08
Vendor **Housing Opportunity Development**									
2023-00000584	sign refund/ 1855 N Hicks Rd / PPD-04-2023	Open		07/25/2023	07/25/2023	07/25/2023			250.00
	Vendor **Housing Opportunity Development** Totals					Invoices	1		$250.00
Vendor **Ann Marie Jagodzinski**									
2023-00000612	50/50 Sidewalk Replacement Program Refund	Open		07/27/2023	07/31/2023	07/27/2023			151.88
	Vendor **Ann Marie Jagodzinski** Totals					Invoices	1		$151.88
Vendor **KARYN MAKUCH**									
2023-00000579	AMBULANCE FEE REFUND	Open		07/18/2023	07/18/2023	07/18/2023			20.00

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

VILLAGE OF PALATINE

Warrant #15

Invoice Due Date Range 06/01/23 - 08/22/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor **KARYN MAKUCH** Totals			Invoices	1		$20.00
Vendor **Anna Trujillo**									
INV-00015151	con5517-2023/dup payment	Open		08/01/2023	08/01/2023	08/01/2023			33.50
			Vendor **Anna Trujillo** Totals			Invoices	1		$33.50
			Grand Totals			Invoices	225		$1,004,735.62

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

VILLAGE OF PALATINE

Warrant #15 EFT #1

Payment Date Range 07/28/23 - 07/28/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor **2048 - Quadient Finance USA, Inc**									
07/27/2023	Village Wide Postage for Postage Machine	Paid by EFT #9198		07/27/2023	07/28/2023	07/28/2023		07/28/2023	3,000.00
		Vendor **2048 - Quadient Finance USA, Inc** Totals				Invoices	1		$3,000.00
				Grand Totals		Invoices	1		$3,000.00

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

Village of Palatine

Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 07/21/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	07/21/2023	262880	Utility Management Refund	VIPANI , PARESH		152.30

Account Type	Account Number	Transaction Date	Transaction Type
Residential - Single Family	211945604-003	07/21/2023	Refund

AP Accounts Payable ZBA Totals:		Transactions: 1	$152.30
Checks:	1	$152.30	

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

Village of Palatine

Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 07/31/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	07/31/2023	262881	Utility Management Refund	KINCAID , DONALD		11.24

Account Type	Account Number	Transaction Date	Transaction Type

AP Accounts Payable ZBA Totals:		Transactions: 1	$11.24
Checks:	1	$11.24	

Attachment: Warrant #15 (2023-12 : Warrant 2023 #15)

Consider an Ordinance Granting a Special Use to Permit a Fence in the Front Yard at 841 N. Martin Drive

BACKGROUND:
The Petitioner is proposing to install a 6-foot tall solid fence, which would be set back approximately 29 feet from the front property line abutting Northwest Highway. Therefore, the Petitioner is requesting approval of the following:

Special Use to permit a fence in the front yard.

KEY ISSUES:

- The Subject Property, zoned R-1 Single-Family Residential, is located at the northeast corner of Martin Drive and Northwest Highway. The minimum required front yard setback is 40 feet. The Petitioner is proposing to install a 6-foot-tall solid fence in the required front yard to be set back approximately 29 feet from the front property line.
- While the house faces Martin Drive, per code, the front yard is the narrowest lot frontage abutting a street, which is along Northwest Highway. There is significant existing landscaping between the proposed fence and Northwest Highway. In addition, the abutting property to the east is vacant and, with the fence being setback 29-feet, there should not be any line-of-sight issues if the property were to be developed.
- The proposed fence does meet the required setback for corner side yard abutting a street (Martin Drive) at 40 feet.
- In addition to the proposed 29-foot setback, there is also approximately 10 feet of parkway between the existing sidewalk in the Northwest Highway right-of-way and the Subject Property's front lot line.
- The home at 840 N. Martin Drive (located at the northwest corner of Martin Drive and Northwest Highway) has a non-conforming building setback from the front (Northwest Highway) property line of 33 feet, while 40 feet is required.

ALTERNATIVES:

1. Approve the Special Use to permit a fence in the front yard.
2. Do not approve the Special Use to permit a fence in the front yard.

RECOMMENDATION:

Public Hearing**:**	PZC meeting on July 25, 2023.
Residents testifying:	None.
Vote:	The PZC voted unanimously to approve a Special Use to permit a fence in the front yard and Staff Concurs.

ACTION REQUIRED:
A motion to approve the ordinance granting a Special Use to permit a fence in the front yard at 841 N. Martin Drive.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Granting a Setback Variation for an Accessory Structure at 849 W. Kenilworth Avenue

BACKGROUND:
The Petitioner recently received a Special Use for a front yard setback reduction for an addition. As part of the addition, the detached garage was replaced and upon completion of the spot survey, at the end of construction, the garage was determined to have a 4.6' setback from the side lot line, instead of the required minimum 5 feet. Therefore, the Petitioner is requesting approval of the following:

Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.

KEY ISSUES:

- The Subject Property, zoned R-2 Single-Family Residential, is part of the Schumann Place Subdivision. The Subject Property is approximately 9,900 square feet.
- The detached garage is partially constructed with setbacks ranging from 4.6 feet to 4.9 feet from the side lot line, instead of the required 5 feet. The approved building permit plans indicated the garage would be constructed to meet the minimum 5' setback. It should be noted that the previous detached garage on the Subject Property also had nonconforming setbacks ranging from 4.5 feet to 4.75 feet. There is an existing 6' tall solid fence and landscaping that help to minimize the impacts of the garage setbacks.
- The garage is 13' 8" to mean height and 693 square feet in size, both of which meet Code.
- The current building coverage is approximately 27%, which meets Code (max 35%). In May 2023, the subject property was granted a Variation (#O-66-23) to permit the total lot coverage to be 48%, instead of the maximum permitted 45%. The Variation that permitted the 48% included the 693 square foot detached garage.
- The Subject Property abuts 879 W. Kenilworth Avenue to the west, which includes a newer home that was granted zoning relief to allow for its existing setbacks/configuration. The garage on the Subject Property abuts the side yard and driveway of the home at 879 W. Kenilworth Avenue, with the home at 879 W. Kenilworth Avenue having a setback of just over 40 feet from the common interior side lot line shared with 849 W. Kenilworth Avenue.

ALTERNATIVES:

1. Approve the Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.
2. Do not approve the Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet.

RECOMMENDATION:

Public Hearing**:**	PZC meeting on July 25, 2023.
Residents testifying:	None.
Vote:	The PZC voted unanimously to approve a Variation to permit an accessory structure to be set back 4 feet instead of the

minimum 5 feet required. Staff believes the requested zoning relief will have little, if any, impact on the adjacent properties, and is generally consistent with the setbacks of the previous detached garage, but recommends action at the discretion of the Village Council.

ACTION REQUIRED:
A motion to approve the ordinance granting a Variation to permit an accessory structure to be set back 4 feet from the side lot line, instead of the minimum required 5 feet at 849 W. Kenilworth Avenue.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion Granting a Preliminary Planned Development for a Residential Supportive Housing Use at 1855 N. Hicks Road

BACKGROUND:
The Subject Property, approximately three acres and zoned R-1 Single-Family Residential, contains a vacant single-family home, detached garage, and two vacant lots north of the existing home. The developer (Housing Opportunity Development Corporation - HODC) and operator (Shelter, Inc.) are proposing a residential supportive housing building and use with up 12 residents and full-time support staff. Therefore, the Petitioners are requesting approval of the following:

Preliminary Planned Development to allow for a supportive housing building and use, with up to 12 residents and full-time support staff.

KEY ISSUES:

- The Subject Property, annexed in 1999, is a component of the Hick Road Sub Area (2011 Comprehensive Plan), which recognized the myriad of surrounding land uses and zoning classifications. Ultimately, the Comprehensive Plan contemplated multi-family residential as a potential future land use.
- The Petitioners have applied for initial approval for temporary residential housing use, for up to 12 residents, with full-time Staff support, provided by Shelter Inc. Shelter Inc. is the proposed operator of the residential building and HODC presently operates Spruce Village on Rand Road.
- The residents would be girls, aged 12-18 years old, and identified as human trafficking or sexual exploitation victims who are temporarily homeless. Residents await permanent placement in housing through the Illinois Department of Children and Family Services (DCFS). The time frame for this temporary housing are anticipated to range from six months to two years, prior to permanent residency. During the time of temporary homelessness, the residents are the responsibility of the State of Illinois and DCFS and managed by Shelter Inc.
- Shelter, Inc. has been in operation since 1975 and provides child welfare services, emergency shelter for youth in crisis, foster care services, and licensed clinical support for its residents. Shelter, Inc. operates numerous homes in the area, including a long-standing residence in the Village of Palatine. The proposed home would be the first in the State. Presently, those requiring such services are transferred to other states.
- In addition to counseling services provided by Shelter, Inc., the residents at the home would continue to receive schooling, either through a resident's home school or if necessary, schooling provided at the location.
- Visitors are not allowed at the facility. The home is staffed on a 24-hour basis, at a 3:1 ratio, providing 4 employees when 12 residents are living on-site. Although the facility is not a locked building, it is secure with both 24-hour security cameras and fencing/gates enclosing the building and parking lot. Staff is recommending the proposed fence setback from the front (Hicks Road) lot line be increased to minimize any potential traffic/access issues related to Hicks Road. A recommended condition of approval relates to adjustments to the proposed perimeter fencing.

- The proposed residential building is approximately 6,400 square feet. The Site Plan provides a circular drive, with two curb cuts onto Hicks Road, which transitions into a 15-stall parking lot located in front of the proposed building. The proposed building exceeds the minimum required R-1 setbacks:
    - Front (Hicks Road): 123 feet proposed; 40 feet is required;
    - Rear (east side): 110 feet proposed; 50 feet is required;
    - Side (north side): 80 feet proposed; 15 feet is required; and
    - Side (south side): 189 feet proposed; 15 feet is required.
- The floorplan consists of 12 separate bedrooms and six private bathrooms. The building includes a full-service kitchen (240 square feet), dining room area (377 square feet), and a community space area (1,230 square feet), with several separate sitting areas therein. A study hall is also planned (362 square feet) for continued academic activities.
- There are three separate offices for Shelter Inc. staff to assist and supervise the residents during the occupancy of the building. In addition to the residential and support office components of the floorplan, a covered porch (642 square feet) is planned at the front of the building and a recreation area (2,500 square feet) is contemplated at the southeast corner of the property.
- The proposed building would be of modular construction and utilize container units to design the various building areas and then cladded in an architecturally compliant building material to comply with the Village Code requirements.
- Through the initial Preliminary Planned Development process, the Petitioners and Staff had several meetings with the Police Department to further understand the components of the proposed use. This included the Police Department contacting other communities where Shelter Inc. operates and contacts with other locations, where such homes are operated. The Police Department is initially satisfied with the proposed operational controls for the use.

ENGINEERING:

- The property grades north to south, with a 5-foot grade down from 745 to 740. The Subject Property contains sections encumbered by both the floodplain and a small section of the floodway.
- The engineering plans separate the southerly lot for the stormwater detention and volume control, so as not impact the existing floodway. The plans indicate that fill in some sections of the floodplain will be required. This requires both Special Use review and compensatory storage (per the Subdivision Ordinance, any fill in the floodplain must provide compensatory storage at 110% from opposite or adjacent areas of the volume filled in the floodplain), during Final Planned Development review, if the Preliminary Planned Development is approved.
- The site is heavily landscaped and tree covered. The engineering plans maintain the existing tree line and landscaping within the eastern and southern portions of the detention area. The Village Engineer has preliminarily and conditionally accepted the Preliminary Engineering Plans.

ALTERNATIVES:

1. Approve the Preliminary Planned Development to permit a residential supportive housing use.
2. Do not approve Preliminary Planned Development to permit a residential supportive housing use.

RECOMMENDATION:

Public Hearing**:**	PZC meeting on July 11, 2023.
Residents testifying:	4: All spoke in support of the project, including a resident on Diane Drive.
Vote:	The PZC voted unanimously to approve a Preliminary Planned Development. Staff recommends action at the discretion of the Village Council. Staff notes that the size and location of the Subject Property, and corresponding mix of surrounding land uses, creates a unique circumstance which seems appropriate for the proposed residential supportive housing use.

ACTION REQUIRED:

A motion to approve a Preliminary Planned Development for a residential supportive housing use at 1855. N. Hicks Road.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion Approving Amendment 1 to the Agreement for Right of Way Use with Level 3 Communications LLC.

BACKGROUND:
An agreement for use of Right-of-Way with Level 3 Communications, LLC was approved at the Village Council meeting on February 22, 2022. Level 3 Communications, LLC is requesting an amendment to the Agreement.

KEY ISSUES:
- Level 3 Communications, LLC, has approached the Village to amend the agreement for use of right of way.
- The amendment seeks to replace the original Exhibit A (a map of Level 3 planned fiber routes) with an updated Exhibit A which includes expanding underground facilities by 2,000 feet.
- The additional length would all be located in the Rand Road right of way and would generally extend from the intersection Rand Road and Dundee Road to the Wal-mart facility.
- All other terms and conditions of the Agreement remain unchanged.

ALTERNATIVES:
1. Authorize the Village Manager to execute Amendment 1 to the agreement for use of right of way with Level 3 Communications.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended the Village Manager be authorized to execute Amendment 1 to the agreement for use of right of way with Level 3 Communications, LLC, which has been certified by the Illinois Commerce Commission to provide telecommunication services by the Public Utilities Act.

ACTION REQUIRED:
Motion to authorize the Village Manger to execute Amendment 1 to the agreement for use of right of way with Level 3 Communications, LLC.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Decreasing the Number of Class D Liquor Licenses by One for Pink's Shrimp, 773 N. Quentin Road

BACKGROUND:
Kristina Gaardbo, owner of Pink's Shrimp restaurant notified the Village on July 19, 2023 that the business was permanently closed due to excessive labor costs and slow business. Ms. Gaardbo surrendered their liquor license on July 21, 2023. Therefore, it is appropriate to reduce the number of Class D Liquor Licenses from 36 to 35.

KEY ISSUES:
It is appropriate to remove their Class D liquor license from the Code. An ordinance has been prepared reducing the number of Class D liquor licenses by one.

ALTERNATIVES:
1. Approve the ordinance.
2. Do not approve the ordinance.

RECOMMENDATION:
Staff recommends approval of the ordinance.

BUDGET IMPACT:
Class D liquor license annual fee of $3,970.

ACTION REQUIRED:
Motion to approve the ordinance decreasing the number of Class D liquor licenses by one.

ATTACHMENTS:

- ORD Decrease Class D Liq Pink's Shrimp

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO._____

AN ORDINANCE DECREASING THE NUMBER OF CLASS D LIQUOR LICENSES PURSUANT TO CHAPTER 3, SECTION 3-37 OF THE VILLAGE OF PALATINE CODE OF ORDINANCES FOR PINK'S SHRIMP LOCATED AT 773 N. QUENTIN ROAD

BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:

SECTION 1: That the number of Class D (Restaurant) Liquor Licenses shall decrease by one from thirty-six (36) to thirty-five (35), for Pink's Shrimp, 773 N. Quentin Road, Palatine, IL

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____day of _____, 2023

AYES: _____ NAYS:_____ ABSENT: ____ PASS:_____

APPROVED by me this _____day of _____, 2023

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____day of _____, 2023

_____
Village Clerk

Attachment: ORD Decrease Class D Liq Pink's Shrimp (773 N. Quentin Rd. Decrease Class D Liquor - Pink's Shrimp)