



VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

JANUARY 19, 2026 AT 7:00 PM

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

AGENDA

REGULAR MEETING

7:00 PM

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE TO THE FLAG**
- IV. APPROVAL OF MINUTES**
 - A. Village Council & Committee of the Whole - Regular Meeting - January 12, 2026
- V. MAYOR'S REPORT**
 - A. As Submitted
- VI. RECESS TO THE COMMITTEE OF THE WHOLE**
- VII. COMMITTEE OF THE WHOLE**
 - A. POLICE POLICY & CODE SERVICES COMMITTEE**
DOUG MYSLINSKI, CHAIR
 - 1. Consider an Ordinance Granting a Special Use to Permit Front Yard Setback Reduction at 317 N. MacArthur Drive
Council District: Six
 - 2. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Used Auto Sales and Auto Repair Business at 646-648 E. Northwest Highway
Council District: Six
 - 3. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of the Papa John's Pizza Restaurant at 859 N. Quentin Road
Council District: One
 - 4. As Submitted

B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIR

1. Consider a Motion to Approve a Joint Funding Agreement Federally Funded Professional Engineering at Palatine and Rohlwing Roads
2. Consider a Motion to Approve a Local Public Agency Engineering Services Agreement
3. As Submitted

C. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIR

1. Discussion Related to Downtown Summer Events
2. As Submitted

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG LANGER, CHAIR

1. As Submitted

E. BUSINESS FINANCE & BUDGET COMMITTEE

JOE FALKENBERG, CHAIR

1. As Submitted

F. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIR

1. As Submitted

VIII. RECONVENE THE VILLAGE COUNCIL MEETING**IX. CONSENT AGENDA**

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- A. Consider a Motion to Approve Warrant 2026 #2
- B. Consider an Ordinance Granting a Special Use to Permit Front Yard Setback Reduction at 317 N. MacArthur Drive
Council District: Six

- C. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Used Auto Sales and Auto Repair Business at 646-648 E. Northwest Highway
Council District: Six
- D. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of the Papa John's Pizza Restaurant at 859 N. Quentin Road
Council District: One
- E. Consider a Motion to Approve a Joint Funding Agreement Federally Funded Professional Engineering at Palatine and Rohlwing Roads
- F. Consider a Motion to Approve a Local Public Agency Engineering Services Agreement
- G. Consider a Resolution Granting a Security Deposit Reduction and Release for Taylor Estates Subdivision at 301 & 305 N. Clyde Avenue
Council District: One

X. REPORTS OF STANDING COMMITTEES

- A. **ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**
GREG LANGER, CHAIR
 - 1. As Submitted
- B. **BUSINESS FINANCE & BUDGET COMMITTEE**
JOE FALKENBERG, CHAIR
 - 1. As Submitted
- C. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**
SCOTT LAMERAND, CHAIR
 - 1. As Submitted
- D. **FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**
BRAD HELMS, CHAIR
 - 1. As Submitted
- E. **INFRASTRUCTURE & ENVIRONMENT COMMITTEE**
KOLLIN KOZLOWSKI, CHAIR
 - 1. As Submitted
- F. **POLICE POLICY & CODE SERVICES COMMITTEE**
DOUG MYSLINSKI, CHAIR

1. As Submitted

XI. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

B. VILLAGE CLERK

1. As Submitted

C. VILLAGE ATTORNEY

1. As Submitted

XII. CLOSED SESSION AS REQUIRED

XIII. RECOGNITION OF AUDIENCE

XIV. ADJOURNMENT



VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

JANUARY 12, 2026 AT 7:00 PM

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

MINUTES

REGULAR MEETING

7:00 PM

I. CALL TO ORDER

Mayor Schwantz called the meeting to order at 7:00 PM.

II. ROLL CALL

PRESENT :	Mayor Jim Schwantz, Councilman District 1 Greg Langer, Councilman District 2 Scott Lamerand, Councilman District 3 Doug Myslinski, Councilman District 4 Joe Falkenberg, Councilman District 5 Kollin Kozlowski, Councilman District 6 Brad Helms
ABSENT :	

Also Present:

Village Clerk Maureen Pasqualucci, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Deputy Police Chief David Brandwein, Fire Chief Scott Mackeben, IT Director Larry Schroth, Director of Finance Andrew Brown, Director of Human Resources Monika Pandya

III. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

IV. APPROVAL OF MINUTES

A. Village Council & Committee of the Whole - Regular Meeting - January 5, 2026

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

V. MAYOR'S REPORT**A. As Submitted**

Mayor Schwantz announced upcoming events:

Christmas trees and wreaths can be placed at the curb on your scheduled collection day throughout January.

Holiday Light Recycling Program

The Village of Palatine is still offering the Holiday Light Recycling Program until January 31. Residents can drop their old lights off at the Village Services Counter on the first floor of Village Hall.

Village Hall will be closed to the public on Monday, January 19, in observance of Martin Luther King Jr. Day. The regularly scheduled Village Council meeting at 7:00 PM will still be held.

VI. RECESS TO THE COMMITTEE OF THE WHOLE

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

VII. COMMITTEE OF THE WHOLE**A. POLICE POLICY & CODE SERVICES COMMITTEE**

DOUG MYSLINSKI, CHAIR

1. Consider an Ordinance Granting a Special Use to Permit a Rear Yard Setback Reduction at 609 S. Oak Street
Council District: Two

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Scott Lamerand
SECONDER:	Kollin Kozlowski
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

Director of Planning & Zoning Ben Vyverberg discussed a rear yard setback reduction at 609 S. Oak Street. Vyverberg explained the petitioner is proposing an addition with a 25 feet rear yard setback instead of the required 40 feet, which necessitates a special use permit and does not affect the surrounding properties.

2. Consider an Ordinance Granting a Special Use to Permit a Setback Reduction for a Corner Side Yard Abutting a Street at 1307 N. Doe Road
Council District: One

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Jim Schwantz
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

Director of Planning & Zoning Ben Vyverberg presented a special use permit request for a setback reduction at the corner lot at 1307 N. Doe Road. The petitioner plans to demolish the existing structure and construct a garage. Vyverberg noted that the proposed setback is 21 feet rather than the required 40 feet, and that this request is a reapplication.

Councilman Myslinski asked whether any surrounding neighbors had provided input, and Vyverberg responded that none had commented on the proposed property modifications.

3. As Submitted
Nothing Submitted.

B. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE
GREG LANGER, CHAIR

1. Consider an Ordinance Amending Chapter 5 of the Rules and Regulations of the Fire and Police Commission

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

Village Manager Reid Ottesen presented the amended rules and regulations of the Fire and Police Commission, mentioning that this was a housekeeping item and that the Board of Fire and Police Commissioners approved in November 2025. Ottesen explained that, due to the Code of Ordinances, Council must approve any changes to the rules and regulations.

2. As Submitted

Nothing Submitted.

C. BUSINESS FINANCE & BUDGET COMMITTEE

JOE FALKENBERG, CHAIR

1. As Submitted

Nothing Submitted.

D. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIR

1. As Submitted

Nothing Submitted.

E. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIR

1. As Submitted

Nothing Submitted.

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

Nothing Submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Doug Myslinski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

The motion was to approve items A. to D.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Scott Lamerand
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

- A. Consider an Ordinance Granting a Special Use to Permit a Rear Yard Setback Reduction at 609 S. Oak Street
Council District: Two

Ordinance #O-6-26
- B. Consider an Ordinance Granting a Special Use to Permit a Setback Reduction for a Corner Side Yard Abutting a Street at 1307 N. Doe Road
Council District: One

Ordinance #O-7-26
- C. Consider an Ordinance Amending Chapter 5 of the Rules and Regulations of the Fire and Police Commission

Ordinance #O-8-26
- D. Consider a Resolution Authorizing a Public Improvement Security Deposit Reduction for Carriageway Landing Subdivision
Council District: One

Resolution #R-3-26

X. REPORTS OF STANDING COMMITTEES

- A. **ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**
GREG LANGER, CHAIR
 - 1. As Submitted

No Report.
- B. **BUSINESS FINANCE & BUDGET COMMITTEE**
JOE FALKENBERG, CHAIR

1. As Submitted

No Report.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE
SCOTT LAMERAND, CHAIR

1. As Submitted

No Report.

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE
BRAD HELMS, CHAIR

1. As Submitted

No Report.

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE
KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

No Report.

F. POLICE POLICY & CODE SERVICES COMMITTEE
DOUG MYSLINSKI, CHAIR

1. As Submitted

No Report.

XI. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

No Report.

B. VILLAGE CLERK

1. As Submitted

No Report.

C. VILLAGE ATTORNEY

1. As Submitted

No Report.

XII. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE

No one came forward.

XIV. ADJOURNMENT

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Brad Helms
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
NAYS:	None

MEETING ADJOURNED AT 7:07 PM.

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk

Consider an Ordinance Granting a Special Use to Permit Front Yard Setback Reduction at 317 N. MacArthur Drive

BACKGROUND:

The Petitioner is proposing to construct a second-story upon an existing one-story home. The existing home is a legal non-conforming structure with a setback of 12 feet from the front lot line along Baldwin Road. Therefore, the Petitioner is requesting approval of the following:

Special use to permit a front yard setback of 12 feet, instead of the minimum required front yard setback of 30 feet.

KEY ISSUES:

- The Subject Property, zoned R-2 Single-Family, is located within the Harold Reskin Addition to Palatine Subdivision.
- The existing home has a setback of 12 feet from the front lot line abutting Baldwin Road. The Village of Palatine Zoning Ordinance requires that any non-conforming building that is expanded or extended shall conform to the regulations of the underlying zoning district.
- When the home was constructed, the front yard setback was approved as a side yard setback and conformed to operative zoning ordinance requirements. The original building permit reflects the 12-foot setback as the side yard setback. In 2007, the zoning code was amended and now designates the Baldwin Road lot line as the front yard.
- The proposed second-story addition will not further the existing front yard setback encroachment. A portion of the home at the rear of the building will remain and not include the proposed addition. The proposed addition complies with all other applicable zoning and bulk requirements.

BUDGET IMPACT:

N/A

RECOMMENDATION:

Public Hearing: Planning & Zoning Commission (PZC) meeting on January 13, 2026

Residents testifying: None.

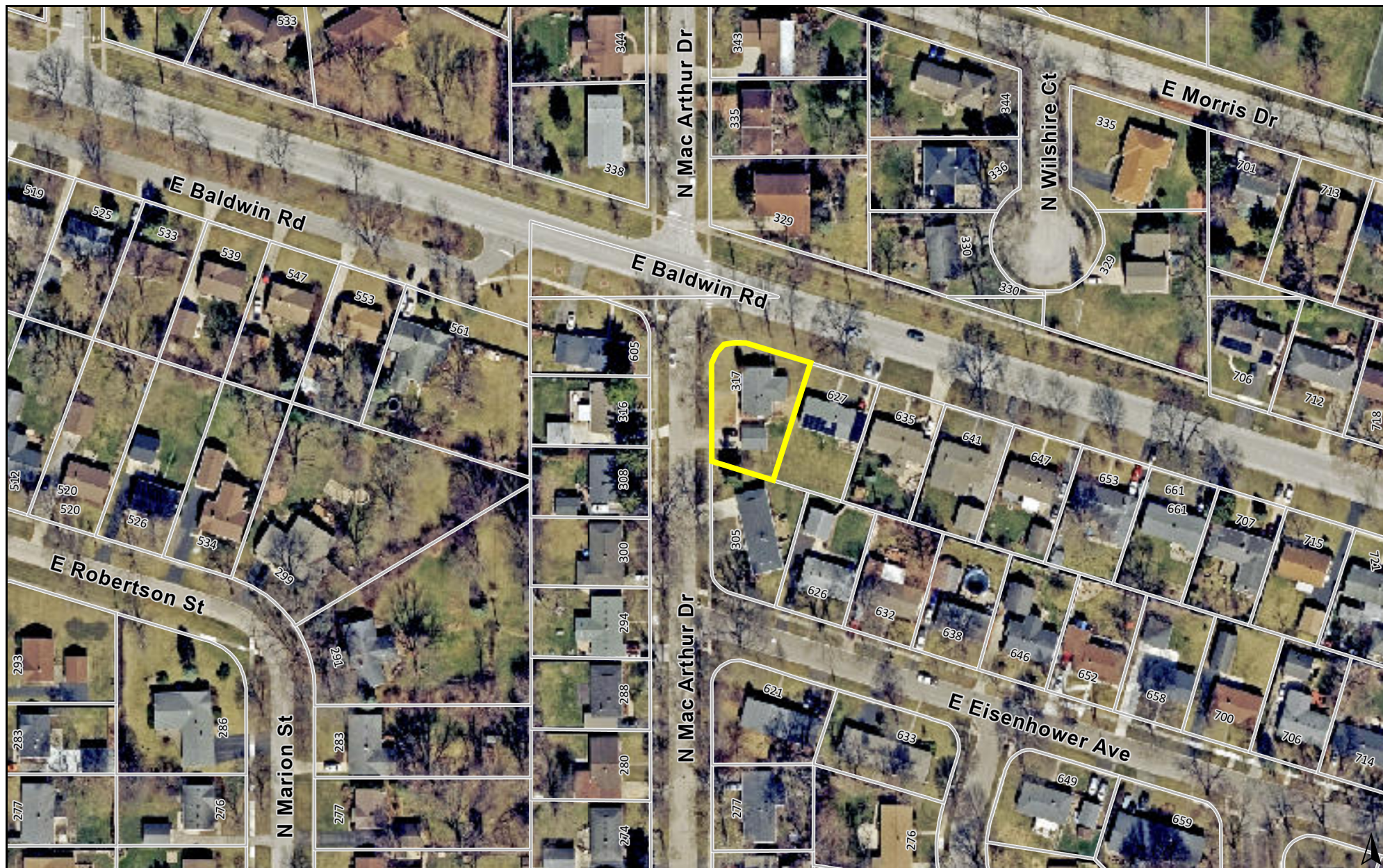
Vote: The PZC voted unanimously to approve the Special Use and Staff concurs.

ACTION REQUIRED:

Motion to approve an ordinance Granting a Special Use to permit a front yard setback at 317 N. Mac Arthur Drive.

ATTACHMENTS:

1. Aerial Map
2. ORD SU - 317 N. Mac Arthur
3. EXHIBIT - Architectural Plans
4. Plat Of Survey_v1 (25)
5. Minutes - PZC 01-13-26
6. Public Notice



0 200 400
ft

Print Date: 12/18/2025

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE TO PERMIT
A FRONT YARD SETBACK REDUCTION AT
317 N. MAC ARTHUR DRIVE**

WHEREAS, pursuant to a petition and public hearing on January 13, 2026, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings, relative to a request for a Special use to permit a front setback of 12 feet, instead of the minimum required front yard setback of 30 feet, pursuant to Section 10.06(c)(12) of the Village of Palatine Zoning Ordinance. The Special Use are hereby granted on the following legally described property:

LOT 12 IN BLOCK 5 OF HAROLD RESKIN ADDITION TO PALATINE, IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, ACCORDING TO PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS, ON JULY 12 1955 AS DOCUMENT NUMBER 16006941, IN COOK COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

Commonly known as 317 N. MAC ARTHUR DRIVE (02-14-418-001-0000).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: The Special use to permit a front setback of 12 feet, instead of the

minimum required front yard setback of 30 feet, pursuant to Section 10.06(c)(12), are hereby granted, subject to the following condition(s):

1. The Special Use shall substantially conform to the plans prepared by Lance Shalzi, architect, dated 06/07/2025, except as such plans may be changed to conform to Village Codes and Ordinances.

SECTION 2: That a copy of the public notice be attached hereto and form a part of this ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ day of _____, 2026

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

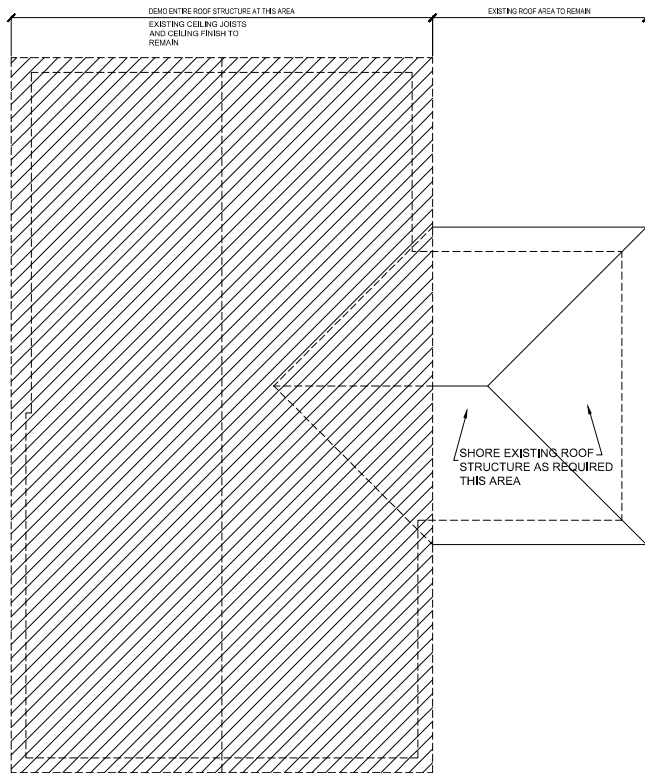
APPROVED by me this _____ day of _____, 2026

Mayor of the Village of Palatine

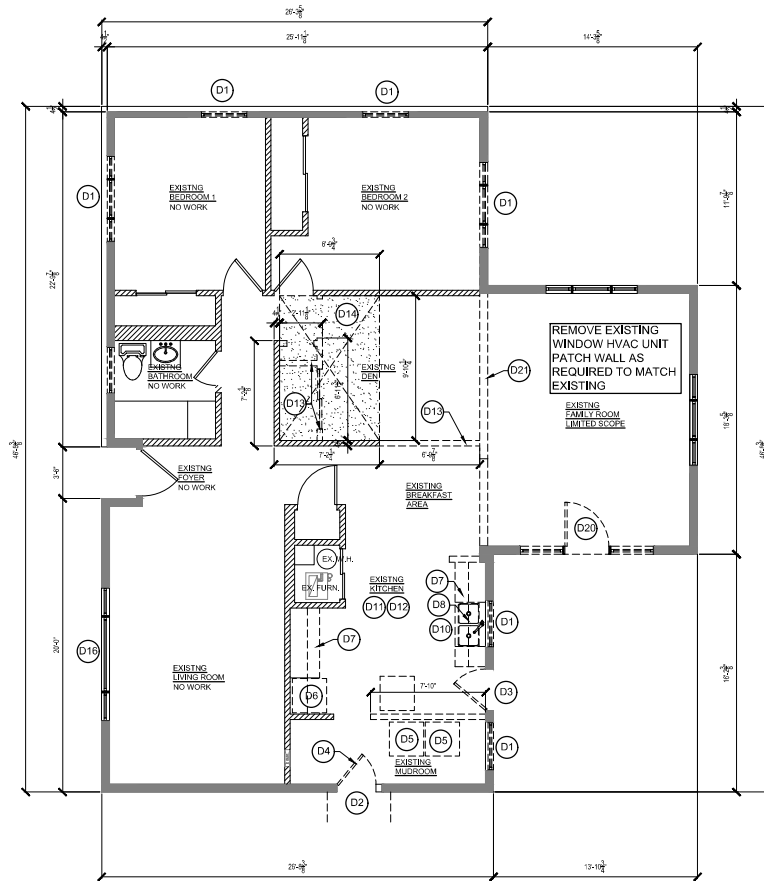
ATTESTED and FILED in the office of the Village Clerk this

_____ day of _____, 2026

Village Clerk



B EXISTING/DEMO ROOF PLAN
EX1.0 Scale: 1/4" = 1'-0"



A EXISTING/DEMO FIRST FLOOR PLAN
EX1.0 Scale: 1/8" = 1'-0"



1 EXISTING RESIDENCE - PHOTO
EX1.0 Scale: N.T.S.

LEGEND	
EXISTING EXTERIOR WALL TO REMAIN	
EXISTING INTERIOR PARTITION TO BE DEMOLISHED	
EXISTING INTERIOR PARTITION TO REMAIN	
EXISTING DOOR TO BE REMOVED	
EXISTING WINDOW TO BE REMOVED	
EXISTING CLG FINISH TO BE REMOVED	
EXISTING HVAC SUPPLY	
EXISTING HVAC RETURN	
EXISTING RECESSED CANLIGHTS	
EXISTING SWITCH	
EXISTING TO REMAIN	E
EXISTING TO BE RELOCATED	REL
EXISTING TO BE REMOVED	DO
EXISTING TO BE REWORKED	R

DEMOLITION NOTES

- (D1) DEMO EXISTING WINDOWS AT FIRST FLOOR. FIELD VERIFY EXISTING ROUGH OPENINGS PRIOR TO ORDERING NEW WINDOWS.
- (D2) EXISTING DOOR OPENING TO BE ENLARGED. NEW HEADER REQUIRED. SEE NEW FIRST FLOOR PLAN FOR SIZE.
- (D3) REMOVE EXISTING DOOR JAMB AND SILL. INFILL OPENING WITH TYPICAL EXTERIOR WALL CONSTRUCTION.
- (D4) REMOVE EXISTING EXTERIOR DOOR, JAMB AND SILL. SEE NOT "D2".
- (D5) EXISTING WASHER AND DRYER TO BE REMOVED SAVE FOR REUSE AT NEW LOCATION. SEE NEW SECOND FLOOR.
- (D6) EXISTING REFRIGERATOR TO BE REMOVED SAVE FOR REUSE.
- (D7) DEMO ALL EXISTING KITCHEN CABINETRY, COUNTERTOPS, DISCARD ALL DEBRIS.
- (D8) DEMO EXISTING SOFFIT AT KITCHEN.
- (D9) REMOVE EXISTING RANGE. SAVE FOR REUSE.
- (D10) REMOVE EXISTING KITCHEN SINK. CAP ALL WASTE AND SUPPLY LINES IN SAME SAME LOCATION.
- (D11) KILL ALL EXISTING ELECTRICAL DEVICES AT KITCHEN. DEMO ALL EXISTING LIGHTING FIXTURES. VERIFY WITH HOMEOWNER IF LIGHTING FIXTURES ARE TO BE SAVED.
- (D12) DEMO EXISTING FLOOR FINISH AT KITCHEN SUBFLOOR TO REMAIN.
- (D13) DEMO EXISTING PARTITIONS AT DIMENSIONS SHOWN.
- (D14) REMOVE EXISTING CEILING FINISH AT THIS AREA. SAWCUT EXISTING CEILING JOISTS TO ALLOW FOR NEW STAIR OPENING TO SECOND FLOOR.
- (D15) REMOVE EXISTING SIDING FROM ENTIRE PERIMETER OF RESIDENCE. PREP FOR NEW VINYL SIDING.
- (D16) THIS WINDOW UNIT TO BE REPLACED.
- (D17) EXISTING PLUMBING VENT TO BE EXTENDED UP THROUGH NEW ROOF STRUCTURE.
- (D18) DEMO EXISTING KITCHEN HOOD EXHAUST.
- (D19) REMOVE EXISTING MASONRY CHIMNEY CAP. EXTEND EXISTING CHIMNEY UP THROUGH NEW ROOF STRUCTURE.
- (D20) REMOVE AND REPLACE EXISTING PATIO DOOR.
- (D21) DEMO EXISTING INTERIOR BEARING WALL.



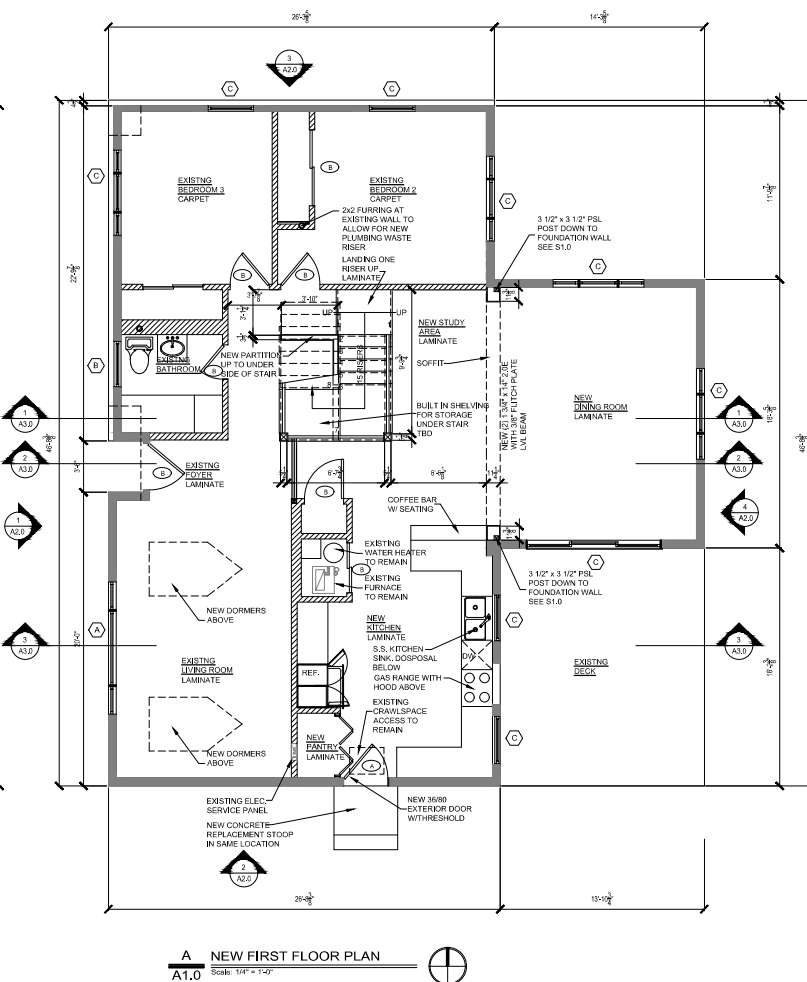
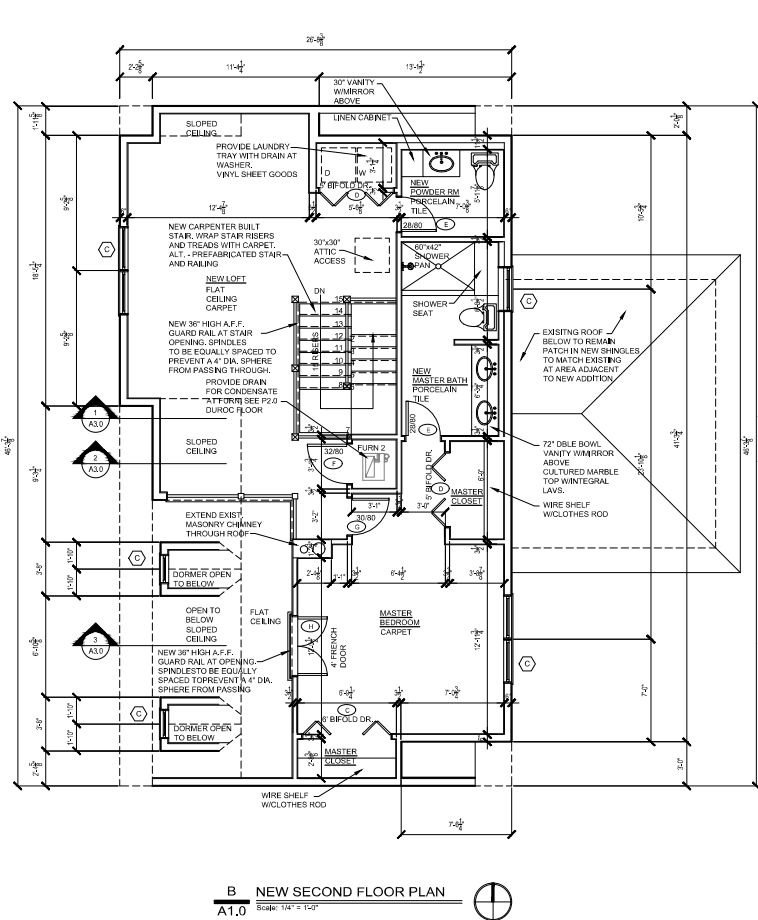
EXPIRATION
12-31-2026

PROJECT:
NEW ADDITION TO:
317 MACARTHUR DRIVE
PALATINE, ILLINOIS

1	

DRAWN
BY: LAS
DATE: JUNE 7, 2025
CHECKED: LAS
PROJECT
NO.: 00725
APPROVED
BY: LAS

SHEET NO.
EX1.0



LEGEND	
ARCHITECTURAL	
EXISTING EXTERIOR WALL TO REMAIN	
NEW INTERIOR PARTITION	
EXISTING INTERIOR PARTITION TO REMAIN	
NEW GYPSUM BOARD CEILING	
HVAC	
HVAC SUPPLY	
HVAC RETURN	
ELECTRICAL	
RECESSED CANLIGHTS	
SWITCH	
RECEPTACLE	
FIRE PROTECTION	
NEW FIRE SPRINKLER HEAD	
EXISTING FIRE SPRINKLER HEAD TO REMAIN	
EXISTING FIRE SPRINKLER HEAD TO BE REMOVED	
ABBREVIATIONS	
EXISTING TO REMAIN	E
EXISTING TO BE RELOCATED	REL
EXISTING TO BE REMOVED	de
EXISTING TO BE REWORKED	R
SYMBOL LEGEND	
SHADE DETECTOR	SD
CARBON MONOXIDE DETECTOR	CM
AUDIO / VISUAL ALARM	AV
THERMOSTAT	T



L.A.S.
LAWRENCE A. SHALZ
ARCHITECT
100 West 10th Street, Suite 400
Chicago, IL 60605
Tel: 312.744.1100
Fax: 312.744.1101

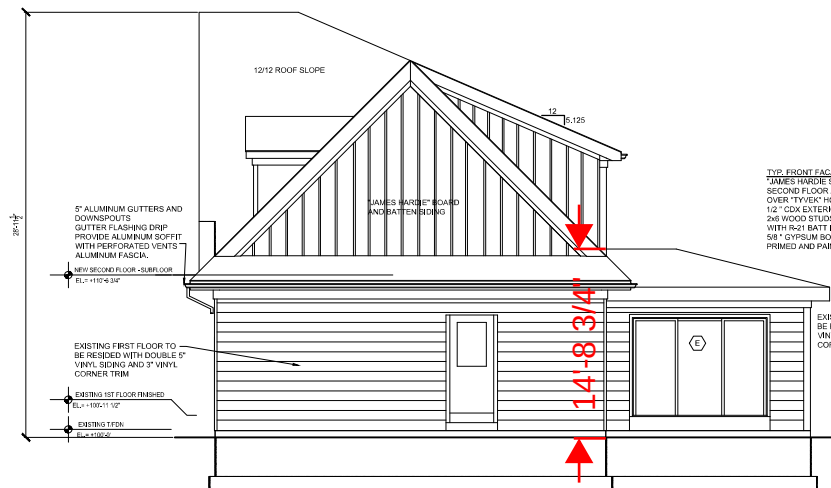


EXPIRATION
11-30-2026

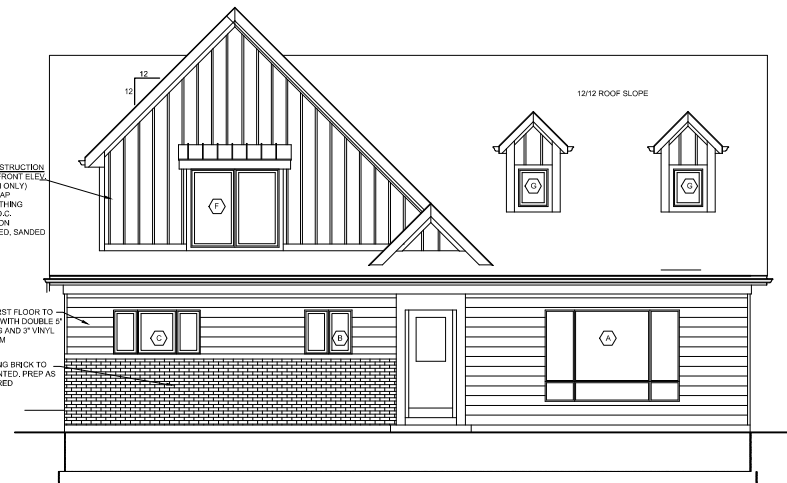
PROJECT:
**NEW ADDITION TO:
317 MACARTHUR DRIVE
PALATINE, ILLINOIS**

DRAWN
BY: LAS
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BY: LAS

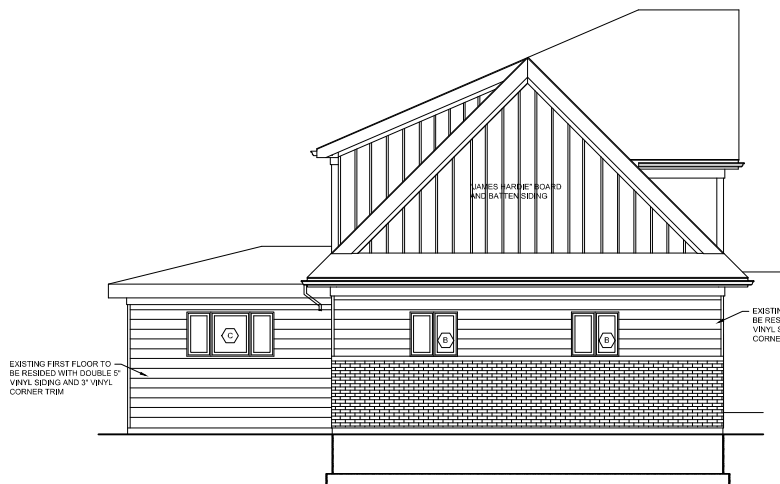
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A1.0



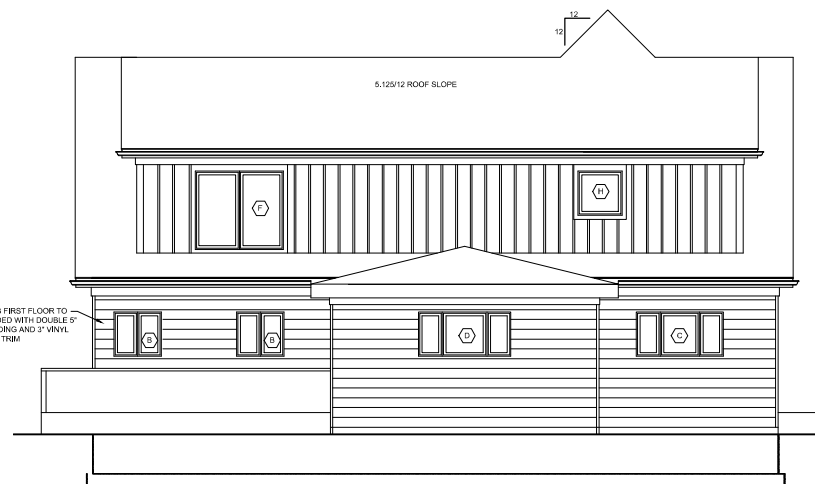
2 RIGHT SIDE ELEVATION
A2.0 Scale: 1/4" = 1'-0"



1 FRONT ELEVATION
A2.0 Scale: 1/4" = 1'-0"



4 LEFT SIDE ELEVATION
A2.0 Scale: 1/4" = 1'-0"



3 REAR ELEVATION
A2.0 Scale: 1/4" = 1'-0"



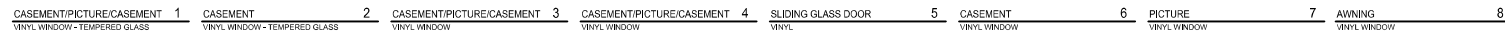
EXPIRATION
11-30-2026

PROJECT:
NEW ADDITION TO:
317 MACARTHUR DRIVE
PALATINE, ILLINOIS

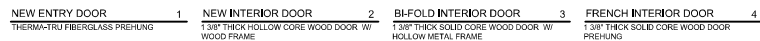
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

DRAWN
BY: LAS
DATE: JUNE 7, 2025
CHECKED: LAS
PROJECT
NO.: 00725
APPROVED
BY: LAS

SHEET NO.
A2.0



Scale: N/A



Scale: N75

NOTE:
FIELD MEASURE ALL EXISTING WINDOW OPENINGS PRIOR TO ORDERING.
ALL WINDOWS TO HAVE A MINIMUM "U" FACTOR OF .30
GLASS TO BE "USHIELD" U-FACTOR .27
ALL WINDOW COLOR TO BE - BLACK

1. ALL INTERIOR DOORS TO BE "MASONITE" TWO PANEL PAINT GRADE HOLLOW CORE DOORS UNLESS NOTED OTHERWISE.
2. SEE PLANS FOR MARK, LOCATIONS AND SWINGS AS SHOWN.
3. ALL INTERIOR DOORS TO BE 6'-6" UNLESS NOTED OTHERWISE. VERIFY ALL SIZES IN FIELD.
4. FRONT ENTRY DOOR SHALL BE SOLID CORE WOOD 1 3/4" THICK "THERMATRU"
5. ALL INTERIOR SWING DOORS 1 3/8" THICK HOLLOW CORE. ALL BI-FOLD DOORS TO BE 1 3/8" THICK HOLLOW CORE.
6. ALL DOOR GLAZING SHALL BE TEMPERED (IF PROVIDED).

1. CONTRACTOR MUST VERIFY ALL ROUGH OPENINGS DIMENSIONS, WITH DOOR AND WINDOW MANUFACTURERS PRIOR TO INSTALLATION
2. CONTRACTOR MUST PROVIDE "B" LABEL DOORS WHERE NOTED, REFER TO PLANS
3. FINAL DOOR AND WINDOW DESIGN, COLOR, AND HARDWARE TO BE SELECTED BY OWNER.

1. FRONT ENTRY DOOR TO HAVE HEAVY DUTY HINGES
2. ALL BATHROOM DOORS TO HAVE PRIVACY LOCKS
3. ALL BI-FOLD DOORS TO HAVE HEAVY DUTY TRACKS
4. COORDINATE ALL KEYING WITH OWNER

1. KEYED ENTRY WITH DEADBOLT
2. PRIVACY
3. PASSAGE
4. BI-FOLD / SLIDER PULLS AND BI-FOLD / SLIDER TRACK HARDWARE
5. KEYED ENTRY WITH PANIC HARDWARE SURFACE MOUNTED CLOSER
6. KEYED LOCK ON OUTSIDE - PASSAGE ON INSIDE
7. KEYED LOCK
8. DUMMY LEVER
9. RECESSED POCKET DOOR PULL/LOCK

1. WINDOW SUPPLIER TO VERIFY ALL OPENINGS IN FIELD PRIOR TO ORDERING OF WINDOW AND EXTERIOR DOORS.
2. ALL WINDOWS TO BE VINYL INSULATED GLASS
3. ALL WINDOWS WITH GLASS BELOW 24" A.F.F. TO BE SUPPLIED WITH TEMPERED SAFETY GLASS
4. WINDOW AND DOOR SUPPLIER OR MANUFACTURER TO VERIFY WITH GENERAL CONTRACTOR IF WINDOWS REQUIRE EXTENDED JAMBS AND SILL
5. ALL OPERABLE WINDOWS AND DOORS TO HAVE REMOVABLE SCREENS CONFORM WITH SPEC.
6. WINDOW AND DOOR SUPPLIER OR MANUFACTURER TO VERIFY ALL FINISHES, HARDWARE AND COLORS WITH GENERAL CONTRACTOR AND OWNER
7. TRANSOMS ABOVE DOOR UNITS, SIDE LIGHTS, GLASS SHOWER DOORS TO BE TEMPERED SAFETY GLASS.

1. ALL INTERIOR WALL & CEILING FINISHES SHALL BE CLASS 1, 0-25 FLAME SPREAD RATING
2. ALL FLOOR COVERINGS SHALL HAVE A FLAME SPREAD RATING OF 75 OR BETTER
3. GENERAL CONTRACTOR TO REVIEW ALL INTERIOR FINISHES WITH OWNER PRIOR TO ORDERING MATERIAL.

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BY: LAS
DATE: JUNE 7, 2025
CHECKED: LAS
PROJECT
NO.: 00725
APPROVED
BY: LAS

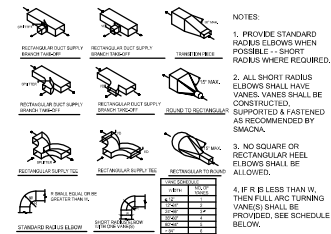
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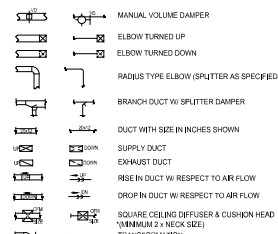
EXPIRATION
1-30-2026

NEW ADDITION TO:
317 MACARTHUR DRIVE
PALATINE, ILLINOIS

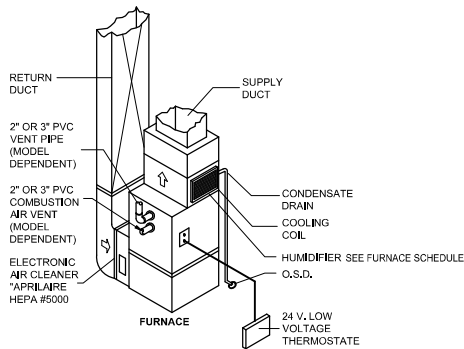




1 TYPICAL DUCT DETAILS
M1.0 Scale: 1/2"



2 DUCT WORK SYMBOLS
M1.0 Scale: 1/2"



3 FURNACE DETAIL
M1.0 Scale: 1/2"

NOTES:

1. EACH UNIT MUST BE PROVIDED WITH PROGRAMMABLE THERMOSTAT.
2. CONTRACTOR TO VERIFY VOLTAGE PRIOR TO ORDER OF EQUIP. AND COORDINATE WITH ELECTRICAL CONTRACTOR.
3. EACH UNIT MUST BE PIPED W/ LOW PRESSURE NATURAL GAS PIPE SCHEDULE 40 BLACK STEEL PIPE.

NOTE: NATURAL GAS DISTRIBUTION PIPING SHALL BE SCHEDULE 40 BLACK PIPE WITH 150# MALLEABLE IRON FITTINGS. GAS PIPING LARGER THAN 2" INSIDE DIAMETER OR CARRYING MORE THAN 5 PSIG SHALL BE SCHEDULE 40 WELDED BLACK PIPE WITH STANDARD WELD FITTINGS

GENERAL H.V.A.C. AND PLUMBING NOTES

MECHANICAL & PLUMBING WORK TO BE PERFORMED ON A "DESIGN BUILD BASIS"

ALL WORK PERFORMED SHALL BE PROVIDED IN A CRAFTSMAN LIKE MANNER. CRAFTSMAN SHALL COME FROM AN STATE APPROVED ACCEPTABLE APPRENTICESHIP PROGRAM REGULATED BY ALL CURRENT STATE LAWS.

THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE COMPLETE DESIGN, ENGINEERING AND INSTALLATION OF THE H.V.A.C. & PLUMB. SYSTEMS AND EQUIPMENT AND SHALL WARRANTY TO THE OWNER THAT SUCH WORK SHALL ADEQUATELY MEET THE NEEDS AND THE REQUIREMENTS OF THE OWNER AND OF THE PROJECT AS PLANNED AND ITS INTENDED USES AS WELL AS COMPLY COMPLETELY WITH ALL APPLICABLE CODES, ORDINANCES, AND GOVERNING REGULATIONS. IN NO WAY SHALL A DESIGN BUILD ARRANGEMENT LIMIT THE RESPONSIBILITY OF THE CONTRACTOR TO COMPLETE HIS OR HER OBLIGATIONS TO MEET SUCH NEEDS AND REQUIREMENTS.

GENERAL CONTRACTOR SHALL REVIEW LOCATION OF ALL REGISTERS, VENTS, EXHAUST FANS AND COVERS IN FIELD WITH MECHANICAL CONTRACTOR, PRIOR TO ANY MECHANICAL WORK.

PLUMB. CONTRACTOR IS FULLY RESPONSIBLE FOR ANY PENETRATIONS THROUGH BRICK, CONC., FOUNDATION WALLS, ETC., CORING IS THE APPROVED PROCEDURE.

SYMBOL LEGEND



MECHANICAL NOTES FOR HIGH EFFICIENCY UNITS:

WHERE LOCATED ADJACENT TO WALKWAYS, THE TERMINATOR OF MECHANICAL DRAFT SYSTEMS SHALL BE NO LESS THAN 7 FEET (2134MM) ABOVE THE LEVEL OF THE WALKWAY.

VENTS SHALL TERMINATE AT LEAST 3 FEET (914MM) ABOVE ANY FORCED AIR INLET LOCATED WITHIN 10 FEET (3048MM) OF THE WALKWAY.

THE VENT SYSTEM SHALL TERMINATE AT LEAST 4 FEET (1219MM) BELOW, 4 FEET (1219MM) HORIZONTALLY FROM OR 1 FOOT (304MM) ABOVE ANY DOOR, WINDOW OR GRAVITY AIR INLET INTO THE BUILDING.

GENERAL MECHANICAL NOTES

1. ALL WORK PERFORMED AND EQUIPMENT INSTALLED SHALL CONFORM TO ALL APPLICABLE LAGE OF PALATINE CODES.
2. OUTSIDE AIR INTAKES SHALL BE 10'-0" ABOVE GRADE AND A MINIMUM OF 10'-0" FROM ALL EXHAUST AIR AND SOURCES OF CONTAMINATION. MAXIMUM VELOCITY THROUGH OUTSIDE AIR INTAKE COVERS AND DUCTWORK SHALL NOT EXCEED 1000 FPM.
3. ALL NEW DUCTWORK SHALL BE FABRICATED OF PRIME FIRST QUALITY GALVANIZED SHEET METAL, UNLESS NOTED OTHERWISE. GAUGES OF METAL, SPACING, ETC. SHALL CONFORM TO THE LATEST EDITION OF ASHRAE CONSTRUCTION STANDARDS FOR DUCTWORK CONSTRUCTION.
4. SUPPLY AIR AND RETURN AIR FAN MOTORS EXPOSED TO DUCTED AIR STREAM SHALL HAVE TOTALLY ENCLOSED MOTORS.
5. SUPPLY AIR AND RETURN AIR FAN MOTORS EXPOSED TO DUCTED AIR STREAM SHALL HAVE TOTALLY ENCLOSED MOTORS.
6. THE MAXIMUM SOUND PRESSURE LEVEL "A-SCALE" LEVELS AT THE PROPERTY LINE BORDERING RESIDENTIAL AREAS SHALL NOT EXCEED 55 db (A) FOR HVAC EQUIPMENT.
7. THE MAXIMUM SOUND PRESSURE LEVEL "A-SCALE" LEVELS AT THE PROPERTY LINE BORDERING BUSINESS-COMMERCIAL AREAS SHALL NOT EXCEED 55 db (A) FOR HVAC EQUIPMENT.
8. COPPER TUBING MAY BE TYPE "A" OR TYPE "K" UNLESS THE PRESSURE EXCEEDS THE RATED CAPACITY OF AIR TUBING. ALL DEVICES AND TUBING TO BE BRAZED.
9. CONTRACTOR SHALL PROVIDE PRESSURE RELIEF VALVE AHEAD OF ANY STOP VALVE ON HIGH PRESSURE SIDE OF SYSTEM.
10. CONTRACTOR SHALL REMOVE OUTSIDE AIR STREAM EXPANSION AND ALL CONNECTION.
11. PROVIDE HUMIDIFYING DEVICE TO FURNACE
12. PROVIDE LOCKING TYPE DAMPERS.
13. ALL REGISTERS ARE 12"X12" UNLESS OTHERWISE SPECIFIED.
14. PROVIDE CARBON MONOXIDE DETECTOR 3'-0" WITHIN HEATING UNIT.
15. HEATING UNIT CAPABLE OF HEATING WHEN OUTSIDE TEMP IS -10° TO -20° F.
16. 3/8" SAFETY VALVE TO BE INSTALLED ON HIGH SIDE OF SYSTEM UPSTREAM FROM ANY LIQUID LINE STOP VALVE.
17. REMOVE EXPANSION VALVE DEVICES FROM THE AIR STREAM.
18. ALL FLOOR REGISTERS NOT TO EXCEED 9" FROM WALL.

LIGHT & VENT SCHEDULE

NAME	AREA	ORDINANCE REQUIRED				PROVIDED				EXH. UNIT NO.	FURN. UNIT NO.	HEAT LOSS	REMARKS
		NAT. LT. & VT. AREA	MECH. VENT.	NAT. LT. & VT. AREA	MECH. VENT.	NAT. LT. & VT. AREA	MECH. VENT.	NAT. LT. & VT. AREA	MECH. VENT.				
EXISTING FIRST FLOOR - NO CHANGE	1407	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	-	EX. FURN 1	98915	
SECOND FLOOR													
NEW MASTER BEDROOM	200	18	8	200	200	25.4	25.4	200	200	-	NEW FURN 2	9300	
NEW MASTER BATHROOM	86.2	N/A	N/A	80	100	-	-	100	100	TEF 1	NEW FURN 2	3879	
NEW POWDER ROOM	48.8	N/A	N/A	50	70	-	-	70	70	EXISTING	EX. FURN 2	2196	
NEW LOFT	316	25.3	12.5	300	300	25.4	25.4	400	400	-	NEW FURN 2	14715	
TOTAL	2137			630				770	770			98165	

GAS FIRED FURNACE SCHEDULE

AMOUNT OF UNITS	UNIT #	SERVICE	CFM	ESP	FAN HP	HEATING BTU/HR		COOLING BTU/HR		REMARKS
						INPUT	OUTPUT	INPUT	OUTPUT	
1	EX. FURN-1	EX. FIRST FLOOR	-	-	-	-	-	-	-	EXISTING FURNACE - NO CHANGE
1	NEW FURN-2	NEW SECOND FLOOR	1000	.12	1/2	48,000	48,000	-	-	NEW FURNACE AMERICAN STANDARD 480X180X20 PSIB HEATING AFUE 96.2% GAS VALVE TECHNOLOGY SINGLE STAGE BLOWER MOTOR TYPE: MULTI SPEED 60 MPH 57.6 MBH OUTPUT, 1200 CFM AT -1" ESP

REFRIGERATION SCHEDULE

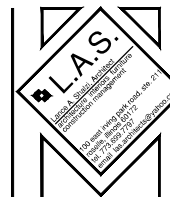
UNIT AMOUNT	UNIT #	% COMP.	COMPTON	COMP HP	REFRIGERANT	WT. REF.	REMOTE	SELF CONT.	LOCATION	AIR COOLED	WATER COOLED	REMARKS
1	EX. COIL	1	-	-	-	-	YES	-	GROUND	YES	-	EXISTING FIELD VERIFY CAPACITY AND SIZE
1	NEW COIL	1	-	-	-	-	YES	-	GROUND	YES	-	EXISTING FIELD VERIFY CAPACITY AND SIZE

EXHAUST FAN SCHEDULE

UNIT #	LOCATION	MANF.	CFM	MODEL #	REMARKS
TEP-1	BATH 1	"BROAN"	70		ULTRA SILENT SERIES FAN WITH LIGHT VENT THRU ROOF
TEP-2	BATH 2, AND MIDROOM	"BROAN"	70	QT0X070FL1	ULTRA SILENT SERIES FAN ONLY VENT THRU ROOF
TEP-3	MASTER BATHROOM	"BROAN"	100		VENT THRU ROOF
KEP-4	KITCHEN	EX.			EXISTING - NO CHANGE

5 AC DIAGRAM

M1.0 Scale: 1/2"



EXPIRATION 11-30-2026

PROJECT:
NEW ADDITION TO:
317 MACARTHUR DRIVE
PALATINE, ILLINOIS

DRAWN BY: LAS
DATE: JUNE 7, 2025
CHECKED: LAS
PROJECT NO.: 00725
APPROVED BY: LAS

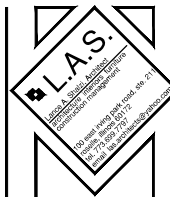
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LEGEND	
<u>ARCHITECTURAL</u>	
EXISTING EXTERIOR WALL TO REMAIN	
NEW INTERIOR PARTITION	
EXISTING INTERIOR PARTITION TO REMAIN	
NEW GYPSUM BOARD CEILING	
<u>HVAC</u>	
HVAC SUPPLY	
HVAC RETURN	
<u>ELECTRICAL</u>	
RECESSED CANLIGHTS	
SWITCH	
RECEPTACLE	
<u>FIRE PROTECTION</u>	
NEW FIRE SPRINKLER HEAD	
EXISTING FIRE SPRINKLER HEAD TO REMAIN	
EXISTING FIRE SPRINKLER HEAD TO BE REMOVED	
<u>ABBREVIATIONS</u>	
EXISTING TO REMAIN	E
EXISTING TO BE RELOCATED	REL
EXISTING TO BE REMOVED	06
EXISTING TO BE REWORKED	R

SYMBOL LEGEND

	SMOKE DETECTOR
	CARBON MONOXIDE DETECTOR
	AUDIO / VISUAL ALARM
	THERMOSTAT



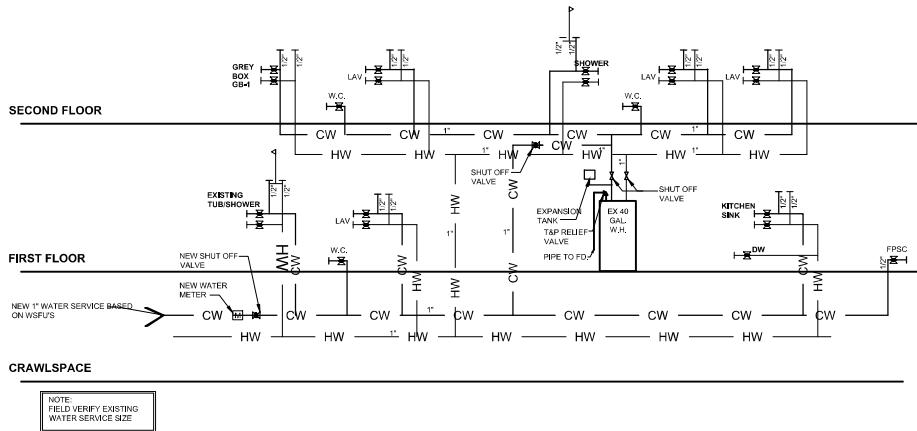
EXPIRATION
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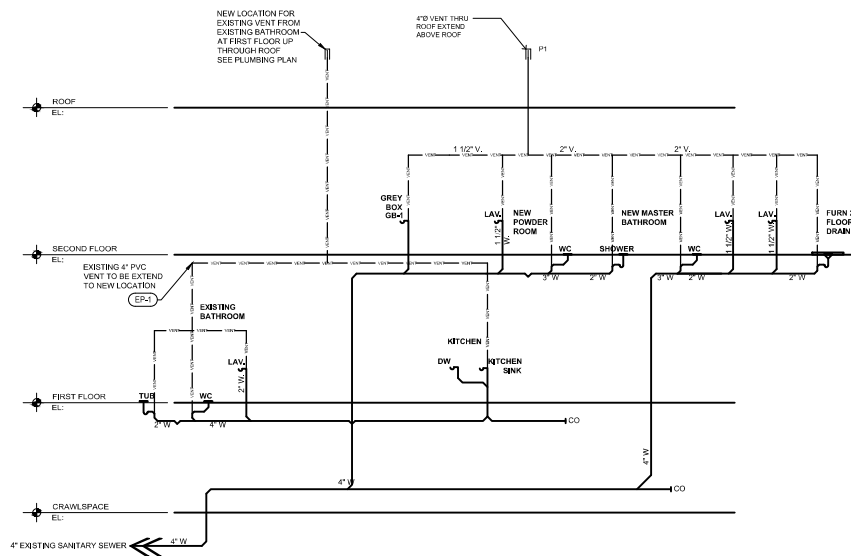
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DATE: JUNE 7, 2025
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M2.0



2 PLUMBING SUPPLY DIAGRAM
P1.0 Scale: N.T.S.



1 PLUMBING WASTE RISER DIAGRAM
P1.0 Scale: 1/8" = 1'-0"

- NOTE 1: CONTRACTOR SHALL VERIFY SEWER & WATER PIPING LOCATIONS IN CRAWLSPACE PRIOR TO CONSTRUCTION.
- NOTE 2: HOT WATER MIXING VALVE, MIXING VALVE TO HOT WATER TO 110 DEGREES F
- NOTE: NEW HORIZONTAL WATER LINES SHOULD PROVIDED WITH SUFFICIENT PRESSURE AT EACH FIXTURE TO ENSURE ITS SATISFACTORY OPERATION.
- NOTE: PROVIDE HOT WATER RETURN LINE FOR RECIRCULATION PROVIDE PUMP AS PER MANUFACTURE REQUIREMENTS.

PLUMBING FIXTURE SCHEDULE							
TOTAL FIXTURE QUANTITY	FIXTURE UNITS	FIXTURE TYPE	QUANTITY	NEW	MODEL	MANUFACTURER	DESCRIPTION
2	2	KITCHEN SINK	1		BY OWNER		
2	2	DISHWASHER	1		BY OWNER		
4	1	LAVATORY	1	3	BY OWNER		
9	3	TOILET	1	2	BY OWNER		
6	3	SHOWER	1	1	BY OWNER		
2	2	WASHER	1		BY OWNER		
2	2	TUB	1		BY OWNER		
27		TOTAL	13				

- GENERAL PLUMBING NOTES
- PLUMBING CONTRACTOR TO BECOME FAMILIAR WITH DRAWINGS AND SET PRIOR TO BEGINNING WORK. PLUMBING CONTRACTOR TO BE PRESENT AT REQUIRED PLUMBING INSPECTIONS BY THE VILLAGE OF PALATINE.
 - ALL NEW WORK AND MATERIAL AND MATERIAL SHALL CONFORM TO THE 2014 ILLINOIS STATE PLUMBING CODE AND ALL VILLAGE OF PALATINE AMENDMENTS.
 - THE INTENT OF THE DRAWINGS IS TO FURNISH THE OWNER A PLUMBING INSTALLATION READY FOR USE AND COMPLETE IN EVERY ASPECT.
 - UNLESS OTHERWISE REQUIRED BY LOCAL CODE PIPING MATERIALS SHALL BE: SOIL, WASTE & STORM UNDERGROUND INSIDE BUILDING - SCHEDULE 40 PVC, VERIFY WITH VILLAGE OF PALATINE. VENT, SOIL, WASTE ABOVE GROUND DWM - SCHEDULE 40 PVC. DOMESTIC WATER ABOVE GROUND INSIDE BUILDING - SEAMLESS TYPE "K" COPPER WITH WROUGHT COPPER FITTINGS SOLDERED. SOLDER SHALL CONFORM TO LOCAL CODE REQUIREMENTS AND ASTM INDICATED REVISION.
 - ALL BID SHALL BE BASED ON THE ABOVE SPECIFIED MATERIALS. WHERE LOCAL CODES PERMIT THE INSTALLATION OF ALTERNATE MATERIALS THE CONTRACTOR SHALL SUBMIT ALONG WITH HIS BASE BID PROPOSAL AN ALTERNATE PRICE INDICATING THE TYPE AND LOCATION OF MATERIALS HE PROPOSES TO SUBSTITUTE AND THE AMOUNT TO BE DEDUCTED FROM HIS BID QUOTE.
 - INSULATION SHALL BE PROVIDED AS FOLLOWS: ABOVE GRADE: LIGHT DENSITY FIBERGLASS PIPE INSULATION, 1/2" THICK, WITH VAPOR BARRIER JACKET. 7. AT CONTRACTORS OPTION 1/2" FIBERGLASS SNAP ON INSULATION WITH FOAM VAPOR BARRIER MAY BE SUBSTITUTED FOR ABOVE.
 - PROVIDE DIELECTRIC FITTINGS WHERE COPPER JOIN FERROUS METAL.
 - FLASHING SHALL BE 4# LEAD MINIMUM.
 - CALCULATION OF DOMESTIC WATER SYSTEM SHALL BE REQUIRED AFTER COMPLETION OF DOMESTIC WATER SYSTEM AND BEFORE USE. AFTER CH OPERATION, OPEN ALL VALVES AND FLUSH WITH WATER UNTIL WATER WASTE INDICATES ALL PROVIDE POLISHED CHROME PLATED ESCUTCHEONS AND VENT THE SITE TO DETERMINE THE MAXIMUM. FURNISH OWNER WITH CERTIFICATION OF COMPLIANCE.
 - WATER AND DRAINAGE SYSTEM SHALL BE TESTED IN COMPLIANCE TO APPLICABLE CODES. FURNISH COPY OF TEST RESULTS TO OWNER.
 - FIXTURES WHERE OTHER EXPOSED PIPES PASS THRU WALLS, FLOORS, CEILINGS AND PARTITIONS, PROVIDE POLISHED DULL CHROME PLATED CAST BRASS SET SCREW FLANGES.
 - CONTRACTOR SHALL EXAMINE ALL DRAWINGS AND VENT THE SITE TO DETERMINE THE FULL EXTENT OF THE WORK AND FACILITY LOCATIONS. CONTRACTOR SHALL VERIFY THE REQUIREMENTS OF LOCAL GOVERNING BODIES. THE SUBMISSION OF A BID SHALL BE CONSIDERED AS CONCLUSIVE EVIDENCE THAT THE BIDDER HAS COMPLIED WITH THE ABOVE.
 - IN GENERAL, RUN ALL HORIZONTAL SOIL & WASTE PIPING AT 2% SLOPE. WHERE EXISTING CONDITIONS AND/OR STRUCTURAL CONDITIONS DICTATE, PIPING 4" AND LARGER MAY RUN AT 1% SLOPE.
 - WATER SUPPLY ISOLATION VALVES REQUIRED AT EACH FIXTURE TO ALLOW WATER SHUTOFF INDEPENDENTLY FOR EACH PLUMBING FIXTURE.
 - EXPOSED PIPES PENETRATING FINISHED WALLS SHALL BE EQUIPPED WITH ESCUTCHEON PLATES.
 - ALL CONNECTIONS TO EXISTING PIPING SHALL BE COMPLETED WITH PROPER ADAPTORS, NOT MISION CONNECTORS.
 - ALL STREAM UNITS (IF APPLICABLE) SHALL HAVE ADEQUATE BACKLOG UNITS PROTECTION AND DRAIN LINES FOR ALL RELIEF VALVES TO DISCHARGE INTO INDIVIDUAL OPENINGS.
 - CONTRACTOR SHALL SUBMIT (1) SETS OF MANUFACTURER'S CATALOG LITERATURE (RE EQUIPMENT TO BE FURNISHED ON THE PROJECT) TO THE ARCHITECT FOR APPROVAL PRIOR TO RELEASE FOR SHIPMENT. SUBSTITUTION OF SPECIFIED EQUIPMENT MUST BE APPROVED BY THE ARCHITECT PRIOR TO SUBMISSION OF CATALOG CUTS. SUBMITTED ITEMS SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:
A. FIXTURES
B. VALVES
C. WATER HEATERS
D. FAUCETS
E. DRAINS
F. SPECIALTIES
 - PRIOR TO FINAL ACCEPTANCE BY OWNER, CONTRACTOR SHALL CLEAN ALL FIXTURES AND REMOVE ALL LABELS.
 - ALL TRENCHING, BACKFILL, CUTTING AND PATCHING FOR PLUMBING TRADES WORK SHALL BE BY PLUMBING CONTRACTOR. ALL BACKFILL OR TRENCHES AND EXCAVATIONS SHALL BE CLEAN YELLOW SAND OR GRAVEL FREE FROM SILT, CLAY OR LOAM. DO NOT BACKFILL WITH ON SITE MATERIAL. ALL BACKFILL SHALL BE COMPACTED IN 4" LAYERS. TAMP AS REQUIRED TO AVOID FUTURE SETTLEMENT. REMOVE ALL EXCESS EXCAVATED MATERIAL FROM SITE.
 - CONTRACTOR SHALL INSTALL ALL NECESSARY SUPPORTS, EXPANSION PIPE LOOPS UNIONS, ACCESSIBLE EXPANSION JOINTS (WHERE ANCHORED PIPING CROSSES BUILDING EXPANSION JOINTS), CLEAN CUTS, ETC. ISOLATE ALL WATER PIPING FROM STRUCTURE TO REDUCE NOISE.
 - CONTRACTOR SHALL GUARANTEE ALL WORK, MATERIAL, EQUIPMENT, ETC., FURNISHED BY HIM FOR A PERIOD OF ONE (1) YEAR AFTER ACCEPTANCE OF INSTALLATION.

L.A.S.

ILLINOIS AGENCY FOR
CONSTRUCTION
DO NOT SCALE OR
COPY THIS DRAWING
FOR ANY PURPOSES
WITHOUT THE
WRITTEN PERMISSION OF
L.A.S.

PROJECT:
NEW ADDITION TO:
317 MACARTHUR DRIVE
PALATINE, ILLINOIS

EXPIRATION
11-30-2026

DRAWN
BY: L.A.S.

DATE: JUNE 7, 2025

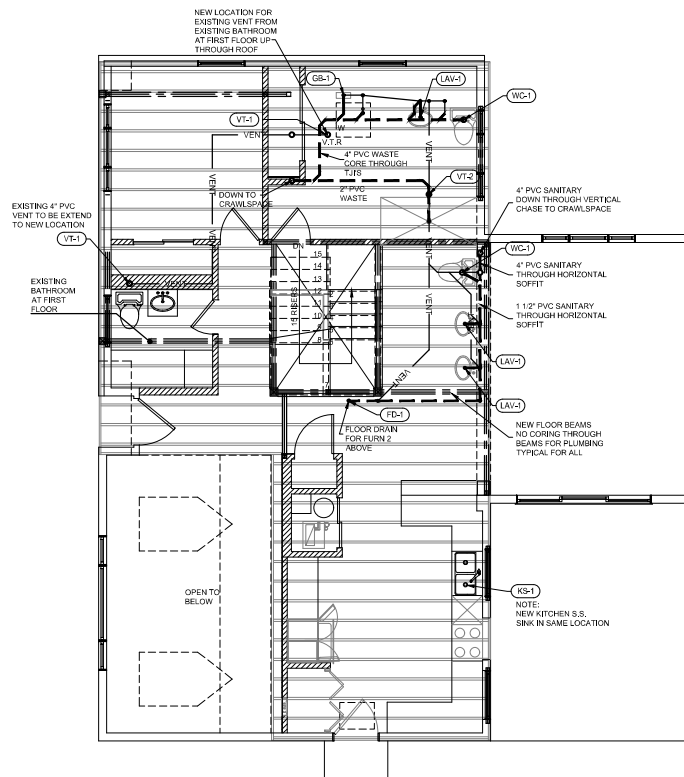
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PROJECT
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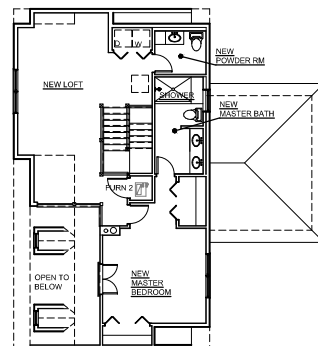
APPROVED
BY: L.A.S.

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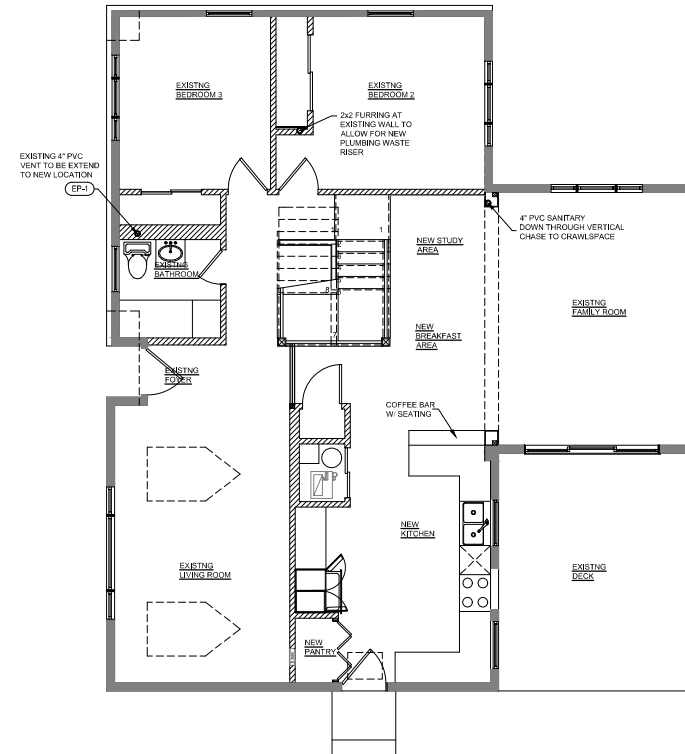


B SECOND FLOOR PLUMBING PLAN
P2.0 Scale: 1/4" = 1'-0"



C SECOND FLOOR PLUMBING KEY PLAN
P2.0 Scale: 1/8" = 1'-0"

ALLOWABLE HOLES	
Table A - Solid Support	Table B - Solid Support
Table C - Intermediate or Composite Support	Table D - Intermediate or Composite Support
Notes to the Tables:	General Notes:



A NEW FIRST FLOOR PLUMBING PLAN
P2.0 Scale: 1/8" = 1'-0"



PROJECT:
NEW ADDITION TO:
317 MACARTHUR DRIVE
PALATINE, ILLINOIS

1	
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DRAWN
BY: L.A.S.
DATE: JUNE 7, 2025
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PROJECT
NO.: 00725
APPROVED
BY: L.A.S.

SHEET NO.
P2.0



www.exactaland.com | office: 773.305.4011



PROPERTY ADDRESS: 317 N MACARTHUR DRIVE, PALATINE, ILLINOIS 60074

SURVEY NUMBER: IL2106.7130

21067130
BOUNDARY SURVEY
COOK COUNTY

C1
R= 25.00'(C)
L= 46.80'(C)
Δ= 107°14'50"(R&C)
N53°30'27"E, 40.26'(R)
N53°32'24"E, 40.26'(C)

NORTH MACARTHUR DRIVE (60' RW)

EAST BALDWIN ROAD (100' RW)

CONC. CURB & GUTTER

CONC. CURB & GUTTER

FIP 1/2"

LOT 12
BLK 5
9759 SQ.FT. ±

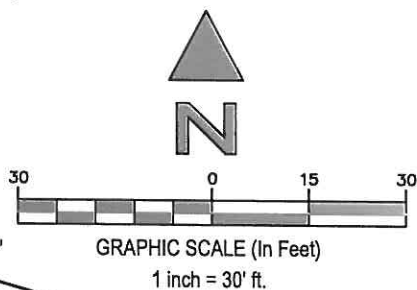
1 STORY
BRICK & FRAME
RES. #317

WOOD
DECK

CONC. DRIVE

LOT 11
BLK 5

LOT 13
BLK 5



STATE OF ILLINOIS } SS
COUNTY OF LASALLE

THIS IS TO CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO
THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY
SURVEY. GIVEN UNDER MY HAND AND SEAL THIS DATE HEREON.



ILLINOIS PROFESSIONAL LAND SURVEYOR No. 2971
LICENSE EXPIRES 11/30/2022
EXACTA LAND SURVEYORS, LLC
PROFESSIONAL DESIGN FIRM 184008059-0008

POINTS OF INTEREST:
NONE VISIBLE



Exacta Land Surveyors, LLC
PLS# 184008059
o: 773.305.4011
316 East Jackson Street | Morris, IL 60450



DATE OF SURVEY: 07/24/21
FIELD WORK DATE: 7/23/2021
REVISION DATE(S): (REV.0 7/24/2021)

SEE PAGE 2 OF 2 FOR LEGAL DESCRIPTION
PAGE 1 OF 2 - NOT VALID WITHOUT ALL PAGES



PLANNING AND ZONING COMMISSION

JANUARY 13, 2026 AT 7:00 PM

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

MINUTES

REGULAR MEETING

7:00 PM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES

RESULT:	APPROVED
MOVER:	MOTIONED_BY SCHUBERT
SECONDER:	SECONDED_BY NOONAN
AYES:	Jan Wood, Cindy Roth Wurster, Tim Schubert, Kevin Cavanaugh, Stephen Fedota, Patrick Noonan, Rodney Bettenhausen, Robert Kolososki
NAYES:	None

- A. Planning & Zoning Commission: 12-23-2025 meeting minutes

IV. PUBLIC HEARING

- A. 158 N. Maple Street

- 1. Variation for a fence to be set back 1 foot from a side lot line abutting a street abutting a side yard, instead of the minimum required 5-foot setback
 - 2. Variation not to install landscaping material between the fence and the lot line abutting a public street.

Village Planner Ryan Auer communicated that the petitioner modified the application and therefore requires new notices to be sent and a new hearing date.

Village Staff tentatively plan to present the item to the Planning & Zoning Commission on Tuesday, January 27th.

- B. 317 N. Macarthur Drive

1. Special use to permit a front yard setback of 12 feet, instead of the minimum required front yard setback of 30 feet in the R-2 zoning district.

SU-000233-2025 – 317 N MacArthur Dr.

Notice was published in the Journal & Topics on December 29, 2025.

Petitioner's Exhibits:

1. Application for Special Use
2. Proof of Ownership
3. Plans
4. Plat of Survey
5. Public Notice

Staff- Mr. Auer gave a brief summary of the request explaining the petitioner is proposing to construct a second story upon an existing one-story residential building. The existing one-story building is currently set back 12 feet from the front lot line along Baldwin Road. Therefore, the Petitioner is requesting a Special use to permit a front yard setback of 12 feet, encroaching upon the minimum required front yard setback of 30 feet in the "R-2" zoning district.

Sworn in petitioner: Mr. Lance Shalzi - Architect 100 E Irving Park Rd Suite 211 Roselle, IL

Mr. Shalzi stated that the property is currently a one-story ranch with six occupants. He explained that the owners are proposing to add a second floor with a master bedroom and to modify the first floor to accommodate a stairway. Mr. Shalzi stated that the design is intended to maintain the character of the neighborhood. He noted that the second floor would include a master bedroom with bathroom, a loft area, and an additional half bath. Mr. Shalzi stated that the home currently has one bathroom serving six residents, creating the need for additional bathroom facilities. He explained that the kitchen remodel is necessary to accommodate the stair configuration. He reviewed the applicable standards and stated that the project will not negatively impact neighboring properties, noting that the lot is a corner property, the scale has been kept minimal, and the overall appearance will be enhanced. Mr. Shalzi also stated that the structure is an existing nonconforming property, and any modifications would require zoning relief. Mr. Shalzi concluded by stating that the proposed construction goes straight up over the existing footprint and does not increase any existing encroachments.

Mr. Auer explained that the petitioner is proposing to construct a second-story addition to the existing one-story residence. He explained the requested setback relief along Baldwin Road, noting that the property is legally nonconforming, as the home was constructed prior to the adoption of the current zoning standards. Auer stated the zoning ordinance requires that, in the event of an expansion of a non-

conforming building or structure, the property must conform to the standards of the zoning code.

Mr. Auer reviewed the presentation slides to illustrate the existing site conditions. Referring to the site plan, he identified the location of the proposed second-floor addition and explained that the east side of the structure will not be expanded vertically. Auer stated the second story addition will not further the setback in question. He stated that the proposal meets the current height and does not further the building or lot coverages.

Mr. Auer discussed the surrounding area, noting that there are two nearby properties with setbacks less than the required 30 feet. He also stated that staff has not received any negative feedback from neighboring property owners regarding the request.

Commissioner Schubert asked whether there were any similar additions in the surrounding area.

Mr. Auer stated that, in the area reviewed, there were no second story additions. He noted there are some two-story homes but no similar additions.

Chairman Fedota asked if the Baldwin homes to the east have 30ft front yard setbacks.

Mr. Auer confirmed that the homes along Baldwin to the east were setback at 30 feet from the front lot line.

STAFF RECOMMENDATION:

The petitioner is requesting to construct a second story upon the existing one-story residence. The proposed addition will not warrant relief beyond the existing setback of 12 feet and does not conflict with any remaining zoning regulations. Staff does not believe that the petition and proposed plans will produce a negative impact upon the value of the surrounding area. Furthermore, the proposal meets the standards of the remaining standards of the R-2 zoning district. Therefore, Staff recommends approval of the proposed Special use, subject to the following conditions:

1. The Special Use shall substantially conform to the plans prepared by Lance Shalzi, architect, dated 06/07/2025, except as such plans may be changed to conform to Village Codes and Ordinances.

There were no further questions. The public hearing was closed.

Commissioner Noonan made a motion to approve subject staff's conditions; seconded by Commissioner Cavanaugh.

DELIBERATIONS:

Commissioner Kolososki stated, given the constraints of the lot, the architect is pursuing enhancements that are compatible with the surrounding area.

Commissioner Fedota stated that his primary concern was the line of sight; however, he noted that the proposal does not alter the existing footprint of the property and only adds vertically. He added that he also finds the project refreshing.

Chairman Wood stated that building upward is a reasonable approach given the family's need for additional space. She noted that having only one bathroom is challenging and agreed there is a clear need for expansion. Chairman Wood stated that the proposal maintains the existing setback line and that she does not see any detriment to the public health, safety, or welfare, nor any negative impact on neighboring properties.

Chairman Wood summarized that this request has met the standards and was unanimously approved by a vote of 8-0. This item will go to Village Council on January 19, 2026

RESULT:	APPROVED
MOVER:	MOTION BY NOONAN
SECONDER:	SECONDED BY CAVANAUGH
AYES:	Jan Wood, Cindy Roth Wurster, Tim Schubert, Kevin Cavanaugh, Stephen Fedota, Patrick Noonan, Rodney Bettenhausen, Robert Kolososki
NAYES:	None

V. PUBLIC COMMENT

VI. ADJOURNMENT

PUBLIC NOTICE

A Public Hearing will be held before the Village of Palatine Planning and Zoning Commission on Tuesday, January 13, 2026 at 7 PM, in the Village Council Chambers in Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:

Special use to permit a front yard setback of 12 feet, instead of the minimum required front yard setback of 30 feet in the R-2 zoning district.

The property is commonly known as 317 N. Mac Arthur Drive.

The Petitioner is proposing to construct a second story addition to the existing one-story residence. The addition does not further the existing setbacks, as the existing one-story building is currently setback 12 feet from the front lot line along Baldwin Road.

The above petition has been filed by Lance Shalzi, Architect, and is available for examination in the office of the Village Clerk, 200 E. Wood Street.

FILE #: SU-000233-2025

VILLAGE OF PALATINE

Jan Wood, Chair
Palatine Planning and Zoning Commission

PUBLIC NOTICE

A Public Hearing will be held before the Village of Palatine Planning and Zoning Commission on Tuesday, January 13, 2026 at 7 P.M., in the Village Council Chambers in Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:

Special use to permit a front yard setback of 12 feet, instead of the minimum required front yard setback of 30 feet in the R-2 zoning district.

The property is commonly known as 317 N. Mac Arthur Drive.

The Petitioner is proposing to construct a second story addition to the existing one-story residence. The addition does not further the existing setbacks, as the existing one-story building is currently setback 12 feet from the front lot line along Baldwin Road.

The above petition has been filed by Lance Shalzi, Architect, and is available for examination in the office of the Village Clerk, 200 E. Wood Street.

FILE #: SU-000233-2025 VILLAGE OF PALATINE

Jan Wood, Chair

Palatine Planning and Zoning Commission

Published in Daily Herald, Dec. 29, 2025 (317170)

CERTIFICATE OF PUBLICATION

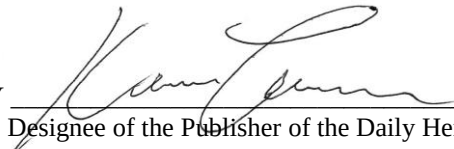
Paddock Publications, Inc.

Northwest Suburbs **Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Northwest Suburbs DAILY HERALD**. That said **Northwest Suburbs DAILY HERALD** is a secular newspaper, published in Arlington Heights, Cook County, State of Illinois, and has been in general circulation daily throughout Cook County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Northwest Suburbs DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 12/29/2025 in said **Northwest Suburbs DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY


Designee of the Publisher of the Daily Herald

Control # 317170



Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Used Auto Sales and Auto Repair Business at 646-648 E. Northwest Highway

BACKGROUND:

The Subject Property is zoned B-2, General Business District, and contains the existing Action Auto automotive sales and repair business. Karim and Rameen Qader of Wizard Werks, LLC is requesting a transfer of the existing automotive sales and repair business. Therefore, the Petitioner is requesting approval of the following:

Transfer of Special Use #O-78-15 to Permit the Continued Operation of a Used Auto Sales and Auto Repair Business at 646-648 E. Northwest Highway.

KEY ISSUES:

- A Special Use for the automotive sales and repair business was originally granted in July 2015 (Ordinance #O-78-15) to Action Auto (Ira Kosova).
- The Petitioner is not proposing any changes to business operations or the floor plan. Any significant changes to the floor plan or business operations could require additional Village Council review or a Special Use Amendment Public Hearing.
- As part of the 2015 Special Use approval, the business plan addendum detailed the company's practices to reduce impacts upon nearby residences. These items included:
 - The use of noise-suppressing devices for auto repair tools
 - Parking for-sale vehicles inside the building during closed hours
 - All repairs performed inside the building
- The Petitioner understands and agreed to the Special Use conditions, which include the business plan addendum from the 2015 Special Use.
- The existing hours of operation would be maintained Monday-Friday 9 AM–5 PM. Staff also shared the temporary sign regulations with the Petitioner and explained the requirements and limitations therein.

BUDGET IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the transfer of the Special Use Ordinance #O-78-15 to Karim and Rameen Qader of Wizard Werks, LLC.

ACTION REQUIRED:

Motion to approve an ordinance transferring Special Use Ordinance #O-78-15 to Karim

and Rameen Qader of Wizard Werks, LLC to permit the continued operation of a Used Auto Sales and Auto Repair Business at 646-648 E. Northwest Highway.

ATTACHMENTS:

1. Aerial Map
2. ORD SUT - 646-648 E. Northwest Highway
3. EXHIBIT - Floor Plan
4. EXHIBIT - Business plan
5. EXHIBIT - Petitioner Special Use Condition Compliance Statement
6. Special Use Transfer Application
7. O-78-15



0 200 400
ft

Print Date: 1/12/2026

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

ORDINANCE NO. _____

**AN ORDINANCE TRANSFERRING
SPECIAL USE ORDINANCE #O-78-15
646-648 E. NORTHWEST HIGHWAY**

WHEREAS, Ordinance # O-78-15 granted a Special Use to permit a Used Auto Sales and Auto Repair Business, on the property commonly known as 646-648 E. Northwest Highway; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on January 19, 2026, to review a request by Karim and Rameen Qader of Wizard Werks, LLC, that the Special Use be transferred to permit the continued operation of a Used Auto Sales and Auto Repair Business, with no substantial changes, and it was the recommendation of the Village Council that the transfer of the Special Use to Karim and Rameen Qader of Wizard Werks, LLC be approved, without additional amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #O-78-15 is hereby transferred to Karim and Rameen Qader of Wizard Werks, LLC, to permit the continued operation of Used Auto Sales and Auto Repair Business, pursuant to the attached Special Use Ordinance and associated plans and subject to the following conditions:

- 1. That the special use by ordinance #O-78-15 is hereby transferred to Karim and Rameen Qader of Wizard Werks, LLC to permit the continued operation of a Used Auto Sales and Auto Repair Business.**

SECTION 2: All conditions of Special Use Ordinance #O-78-15, as amended, shall remain in full force and effect.

DATED: This _____ day of _____, 2026

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____ day of _____, 2026

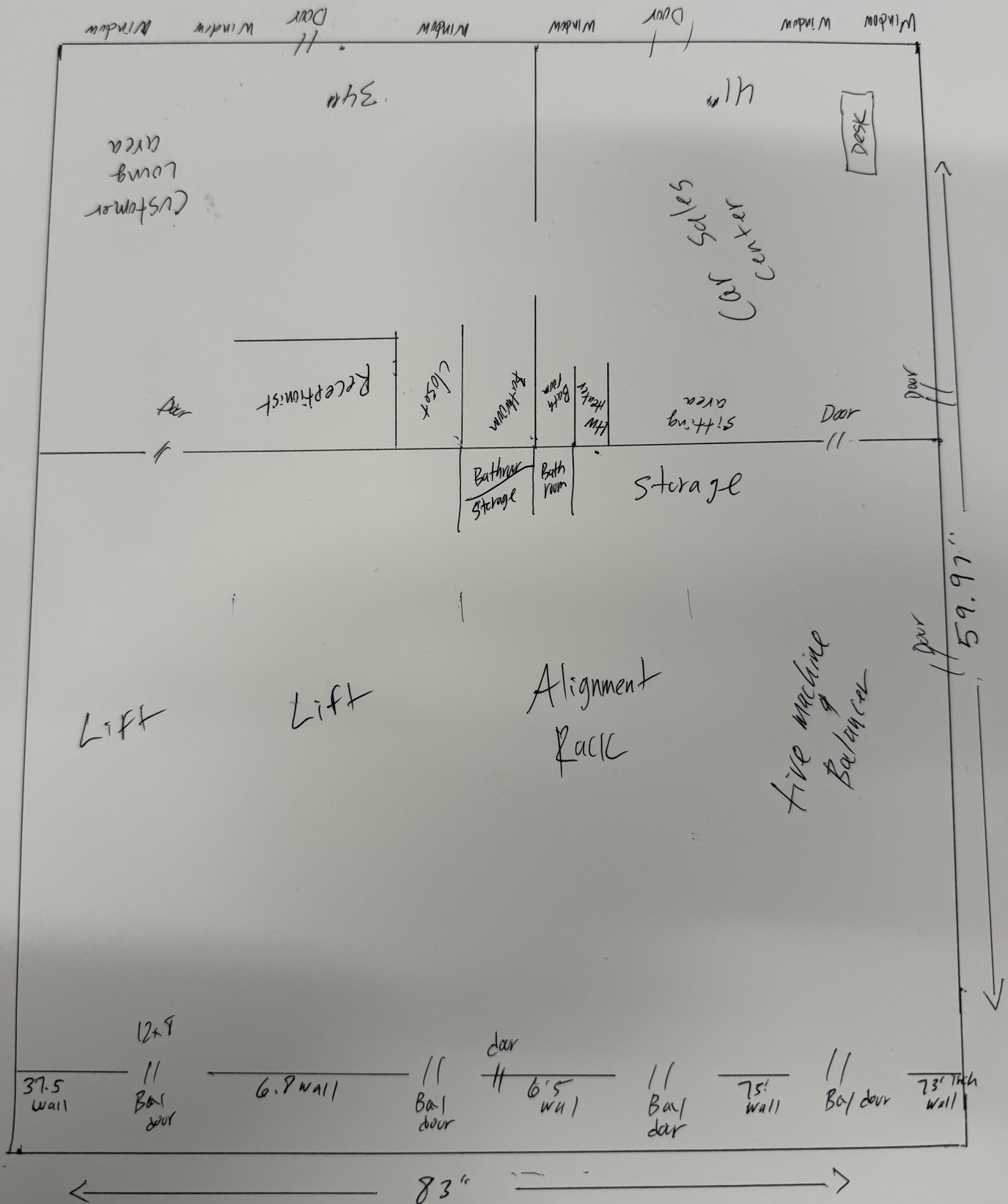
Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk

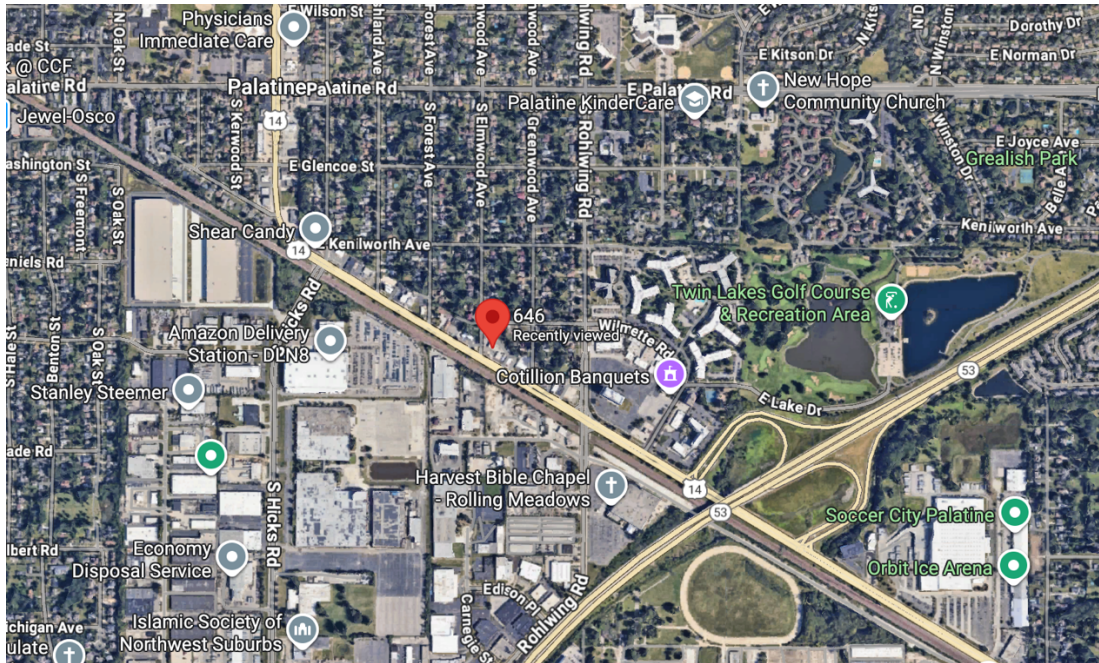
this _____ day of _____, 2026.

Village Clerk

Wizard Werks, LLC
 646-648 E. Northwest Hwy
 Palatine, IL 60074



Wizard Werks (WW) is an auto sales and mechanical repair facility specializing in European brands. WW will be strategically located at 646-648 E. Northwest Highway Palatine, IL as reflected in the map below.



WW estimates first year gross revenue of \$650,000 with anticipated year-over-year growth of 15% as the brand and facility become more established in the northwest Chicago suburban market. Although WW will be capable of working on most vehicle makes and models, there is a focus on European brands such as BMW, Mercedes-Benz, Audi, and Porsche. WW will initially be open 5 days per week, Monday through Friday, 9:00AM – 5:00PM with the intention of expanding the hours with increased business. The shop will offer mechanical repair and maintenance including but not limited to oil changes, tire rotations and balancing, fluid flush and replacements, filter replacements, brake service and replacement, timing chain and belt replacement, suspension and steering service and alignment.

Facility Information



The WW facility is a free-standing building that measures 5,268 square feet on 0.42 acres with 70' of frontage along Northwest Highway. The existing conditions are suitable for auto sales and repairs with four drive-in bays and 23 parking spaces. Mr. Qader plans to make improvements to the property that include but is not limited to an updated office and lobby area, repave the parking lot, and epoxy the shop floors.

About the Owner

Mr. Karim Qader has over 25 years of experience as an auto estimator, manager, owner and founder of two high end auto repair and mechanical shops in Chicago, with annual sales of over \$4.8M. In addition, Mr. Qader owned and managed a repair and mechanical shop in Mesa, AZ with other \$3M in annual sales. Mr. Qader has designed and implemented processes for his shops incorporating the latest technological developments in the industry. He has had full profit and loss and management responsibility including human resources, facility management, procurement, marketing and sales. He has had management responsibility for staff in excess of 25 people.

Ben Vyverberg

Subject: FW: 646-648 E Northwest Highway

From: Karim Qader <>
Sent: Wednesday, January 14, 2026 11:26 AM
To: Ben Vyverberg <BVyverberg@palatine.il.us>
Cc: Ryan Auer <RAuer@palatine.il.us>
Subject: Re: 646-648 E Northwest Highway

Caution: This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

I have reviewed the applicable special use – Ordinance #O-78-15 - and associated business plan and addendum - and agree to comply with all of the conditions and requirement therein. I further understand of there are any proposed changes into the business plan or special use in the future that additional Village approvals may be required.

Karim Qader
Wizard Werks, LLC

Sent from my iPhone

On Jan 14, 2026, at 11:19 AM, Ben Vyverberg <BVyverberg@palatine.il.us> wrote:

I have reviewed the applicable special use – Ordinance #O-78-15 - and associated business plan and addendum - and agree to comply with all of the conditions and requirement therein. I further understand of there are any proposed changes into the business plan or special use in the future that additional Village approvals may be required.

Ryan Auer

From: Karim Qader <[REDACTED]>
Sent: Tuesday, January 6, 2026 3:05 PM
To: Ryan Auer
Subject: Re: Updated

Caution: This is an external email, Please take care when clicking links or opening attachments.
When in doubt, please talk with the sender or check with VOP IT

Ryan- per our conversation everything will remain the same as far as business operation. My target client will be European automotive repair and sales.

Sent from my iPhone

On Jan 6, 2026, at 12:27 PM, Ryan Auer <RAuer@palatine.il.us> wrote:

Karim,

Take a look at the attached file. These files were made part of Ira's business plan.

These two pages outline the expectations of the business operation. I would focus on page 2.

We want to make sure you understand the expectations for the business.

The items listed were used to clarify that the business would not generate negative impacts upon the nearby residential properties.

I plan to add this page to your business plan to make clear of the business operations that you will continue.

Please review the attached file, and confirm if this list can be added to your business plan.

Let me know if there are any of these items that you plan to change.

You can call me at my number below. If you call today, call me between 1-5pm.

Ryan Auer | Planner
Planning & Zoning Department
200 E. Wood Street | Palatine, IL 60067
T: 847-359-9056 | RAuer@palatine.il.us

From: Karim Qader [REDACTED]
Sent: Friday, December 12, 2025 2:27 PM
To: Ryan Auer <RAuer@palatine.il.us>
Cc: Lisa Janisch <LJanisch@palatine.il.us>
Subject: Updated

Caution: This is an external email, Please take care when clicking links or opening attachments.
When in doubt, please talk with the sender or check with VOP IT

Here is an updated shirt version of our business plan. I'll upload it as well. Thanks for all your help.
Please advise if anything else is needed.

Sent from my iPhone
<Business operations and items.pdf>



SPECIAL USE TRANSFER

Department of Planning & Zoning
200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

CONTACT INFORMATION WORKSHEET

PETITIONER(S)		Business Name (If applicable)	
Karim A. Qader Rameen Qader		Wizard Werks, LLC	
Address [REDACTED]		City/State/Zip Code South Barrington, IL 60010	
Telephone [REDACTED]		Fax	
Email [REDACTED]@com			
Subject Property Address 646-648 E. Northwest Highway Palatine IL, 60074			
AUTHORIZED AGENT (if applicable)		Business Name (if applicable)	
Address		City/State/Zip Code	
Telephone		Fax	
Email			

VILLAGE OF PALATINE

SPECIAL USE TRANSFER

Department of Planning & Zoning
200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

Required Materials

- ☐ Application Form
- ☐ Business Plan (including but not limited to nature of business, hours of operation, number of employees, floor plan, menu, and any proposed changes to the business)
- ☐ Proof of Ownership

Business Owner(s):

Karim A Qader
Rameen Qader

Subject Property Address:

The owner(s) listed above are requesting that Special Use Ordinance # O-78-15 be transferred from Ira Kosova to individuals(s) and/or company listed above. I have read the ordinance(s) and agree to comply with all applicable ordinance(s) and any conditions contained therein. As the new business owner(s), the following changes (if any) are proposed to the business operation and/or floor plan:

The Business will remain as is. It is
currently an Auto Sales & Service business.

we will ^{do} cosmetic upgrades. New Asphalt,
new garage doors, modernize the office area,
Epoxy floor in the Shop area.

I understand that if the Village determines the nature or characteristics of the business will substantially change, a new Special Use may be required.

Petitioner's Signature

I affirm that the information contained on page 1 herein and in any accompanying documents is accurate to the best of my knowledge.

Karim A. Qader
Name

Rameen Qader

12-9-25
Date

[Signature]
Signature

[Signature]

Signature of Consent from Landlord, Property Owner(s), or Former Operator

I consent to the Special Use Transfer of the above mentioned property and that the information contained on page 1 herein and in any accompanying documents is accurate to the best of my knowledge.

Ira Kosova
Name

12/9/2035
Date

[Signature]
Signature

ORDINANCE NO. 0-78-15

**AN ORDINANCE GRANTING SPECIAL USES AND VARIATION
646-648 E. NORTHWEST HIGHWAY**

**Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
on July 13, 2015**

ORDINANCE NO. 0-78-15

**AN ORDINANCE GRANTING SPECIAL USES AND VARIATION
646-648 E. NORTHWEST HIGHWAY**

WHEREAS, pursuant to a petition and public hearing on March 24 and April 14, 2015, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Special Use to permit automotive sales; for the sale of used automobiles and including auxiliary service and repairs in conjunction with, if conducted wholly within a completely enclosed building, on not less than one acre pursuant to Section 11.03 (d)(4) of the Palatine Zoning Ordinance, a Variation for automotive sales; for the sale of used automobiles and including auxiliary service and repairs in conjunction with, if conducted wholly within a completely enclosed building, on less than one acre, pursuant to Section 11.03 (d)(4) of the Palatine Zoning Ordinance and a Special Use to permit automobile service and repair; where automobiles are painted, repaired, rebuilt, reconstructed or stored for compensation pursuant to Section 11.03 (d)(5) of the Palatine Zoning Ordinance, on the following legally described property.

Lots 11 and 12 in Block 19 in Merrill's Home Addition to Palatine in the East 1/2 of Section 23, Township 42 North, Range 10, East of the Third Principal Meridian, in Cook County, Illinois.

commonly known as 646-648 E. Northwest Highway (PIN #02-23-218-002 and 02-23-218-003)

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Special Use to permit automotive sales; for the sale of used automobiles and including auxiliary service and repairs in conjunction with, if conducted wholly within a completely enclosed building, on not less than one acre pursuant to Section 11.03 (d)(4) of the Palatine Zoning Ordinance, a Variation

for automotive sales; for the sale of used automobiles and including auxiliary service and repairs in conjunction with, if conducted wholly within a completely enclosed building, on less than one acre, pursuant to Section 11.03 (d)(4) of the Palatine Zoning Ordinance and a Special Use to permit automobile service and repair; where automobiles are painted, repaired, rebuilt, reconstructed or stored for compensation pursuant to Section 11.03 (d)(5) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. The Special Uses shall substantially conform to the floor plan attached hereto, the site plan attached hereto, and the June 1, 2015 revised Business Plan attached hereto, except as such plans may be changed to conform to Village Codes and Ordinances.
2. A landscaping and screening plan shall be submitted in a manner acceptable to the Village.
3. The business and operations plan shall be revised in a manner acceptable to the Director of Planning and Zoning and shall include the sound and noise improvements to the site and garage space identified in the revised business plan and attachments.
4. The Village Council shall conduct a six month review of the operations on the Subject Property. The Village Council reserves the right to impose additional restrictions at the time of said review.

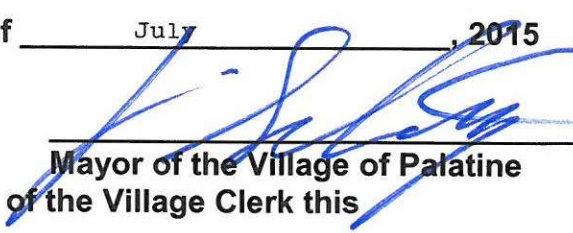
SECTION 2: That a copy of the public notice and the report of the hearing be attached hereto and form a part of this ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 13th day of July, 2015

AYES: 6 **NAYS:** 0 **ABSENT:** 0 **PASS:** 0

APPROVED by me this 13th day of July, 2015



Mayor of the Village of Palatine

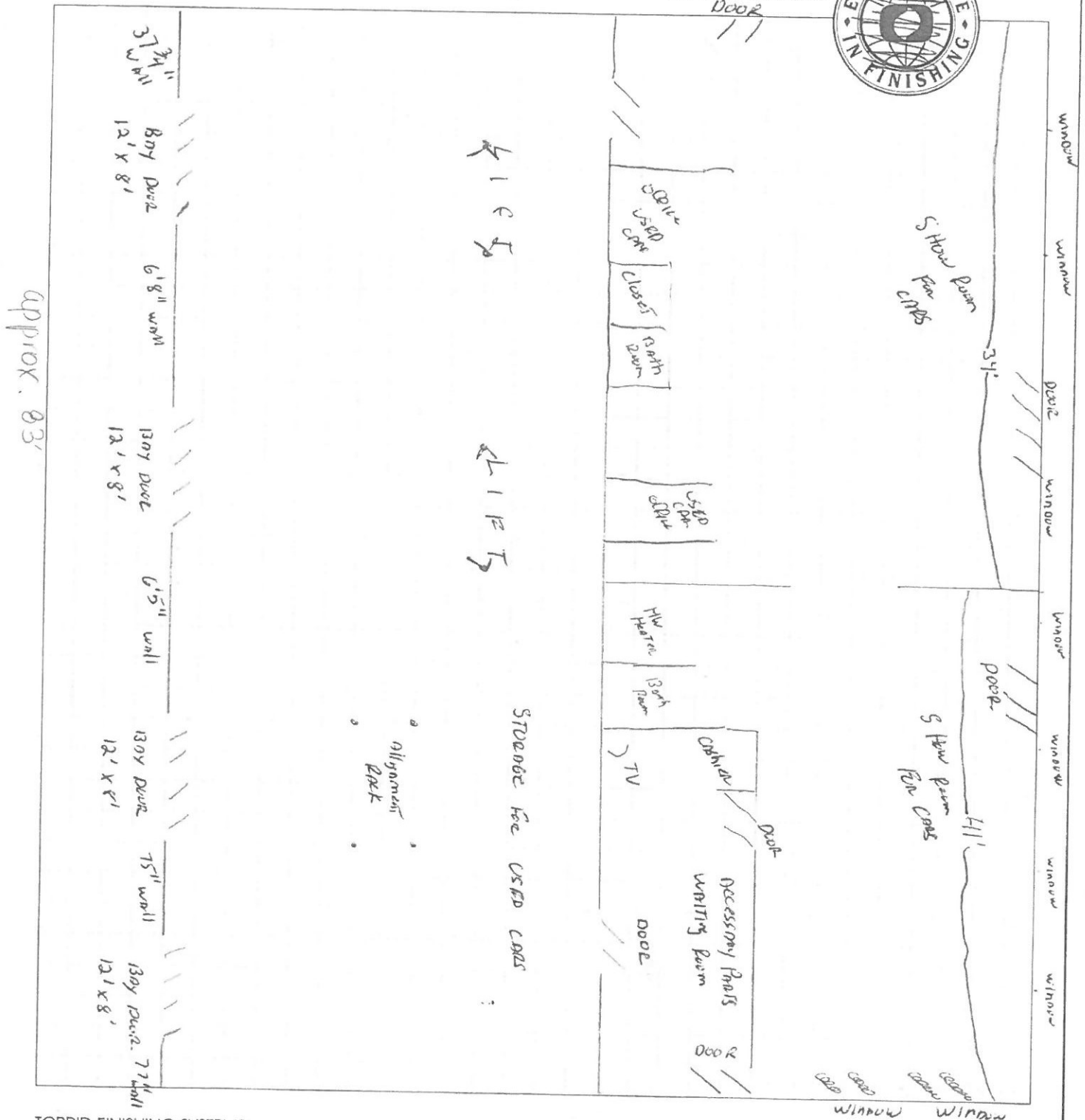
ATTESTED and FILED in the office of the Village Clerk this

13th day of July, 2015



Village Clerk

TORRID *NOTES*



P.O. Box 2778 • Palatine • Illinois • 60078-2778 • TEL. (847) 963-9665 • FAX (847) 963-9670

Revised 2015
General Company Description



This will be an Auto Service Center where I will be a full-time working owner.

Our mission statement: Exceeding customers' expectations with commitment, honesty and fairness. I will inspect what you expect to assure your satisfaction. This is my commitment to you our valued customer.

In any business, trust is the key ingredient that will ultimately bring the customers back and new customers in. I don't prejudge anybody. As my father says everybody puts their pants on one leg at a time. Since the evolving of the Internet and discount stores all customers have many choices as to where to go for their automotive needs. I believe my business might not always be the cheapest, but we will be competitive and trustworthy which in the automotive business is quite a find.

I have broadened my market to include; automotive used-car sales, automotive repair, electronic installations, tires, breathalyzer units, remote starts, high performance work, customization, and more.

The automobile industry has gone through some rough times within the last six years. With the great recession and loss of jobs, people had to make many hard choices. As we pull out of what I believe was a devastating blow to all of us, we now see a light at the end of the tunnel. In general people have been keeping their cars for a longer period of time hence repairs

have been creeping up and putting profits in many repair facilities pockets. Now that people have extra income they're scared. Will this recession happen again is this a calm before the storm. I know I don't have a crystal ball. I do believe this lesson has brought us into a new time where we watch what we spend, to whom we spend it with.

The trends show from all the publications that research data, that the repair business has made millions if not billions of dollars during this recovery. The data shows that used car sales are strong and purchases of new cars are reaching record levels. The accessory business is gaining ground due to the public keeping their cars longer. Wanting a new car look using accessories to achieve their goal at a reasonable price. Tire sales have improved due to the fact that people are keeping their cars longer.

I feel this uptick in the automotive business will continue as the recovery process continues. No one is going to forget what we just went through in this great recession. As a business owner it is up to me to provide a destination that the customer will feel safe and not cheated.

I have over 25 years in the automotive service business, and will provide A. S. E. Qualified mechanics to attend to our customers needs.

I will also provide continual training in mechanical services for our mechanics along with training for our sales and administrative employees.

I have incorporated as a S Corp. in which I am president. The name of the corporation is Action Auto Services Inc. the state Incorporated is Illinois. My accountant is Jeffrey Hartman 224-206-7185. My attorney is Gary Newland 847-797-8000.

Target customers:

- General repair
- Electronics
- Breathalyzer installed
- High performance service, parts, and installations
- Used-car sales

Competitors:

- Busch Tire
- Casey Automotive
- Independents' on Colfax Road

Competitive Advantage:

- Major Road with over 20k cars daily
- Large building use for indoor showroom of used cars
- Close to train station
- Front and side entrance from Northwest Hwy
- Install of specialty electronics and customization of cars

Breakdown of Sales percentage projections

Auto Repair	40%
Auto Sales	30%
Breathalyzers	5%
Tire Sales	5%
Web Sales/Parts	5%
Welding	2.5%
High performance	10%

Other 2.5%

The estimated amount of business of course will vary. I'm expecting to have at most times 6 to 12 cars for sale. Five would be immediately placed in the parking spaces closest to Northwest Highway. The other cars primarily be inside for Internet sales and stopped in traffic. I expect to have all cars that are for sale to be brought inside the close of business every day.

The auto repair department however should be busy with hopes of taking in 10 to 20 cars per day. 6 cars can be inside for repair, 7 cars parked in front of the store and 5 cars on the side with 2 cars behind the building. The average repair is one day with exceptions of major engine work, fabrication, or waiting for parts. I anticipating increasing this as our business grows.

Sales revenue evaluation in the first year should be \$300,000-\$500,000. Year 2-4 are estimated gross sales over 1 million.

These are the breakdowns of the category estimations I am projecting from my shop:

1. Auto sales \$4000-\$6000 at 30%
2. Auto repair and maintenance at 40%
3. Auto high-performance installation and repair at 15%
4. Breathalyzers, electrical remote starts, audiovisual installations at 10%
5. Movie cars, and production cars, at 15%

I have had previously a business in Palatine for over 20 years and have had a positive working relationship with our neighbors and the Village. With keeping that in mind I have created a plan for my shop.

1. No repairs will be made outside the building.
2. There will be no cars operative or inoperative parked over night in the alley behind the building.
3. Our compressor and all our air tools will be silenced using noise suppression devices.
4. Our employee parking will be in the back and on the side of our building.
5. For sale cars will all be moved inside at the close of business each day.
6. All repairs will be performed inside the shop area of our building.

To: The Village of Palatine
From: Ira Kosova (Action Auto Services Inc.)
July 22, 15

Kevin & Kate,

Please note the following is an addendum to my business plan based on the comments from the Zoning Board members at the 4/14/15 meeting.

The reason I cannot eliminate the used cars sales is my business is totally diversified. Diversification will allow me to control any loss of sales in one area by having other areas to rely on. This is why I need the total car center package to make this venture work.

I plan to sell vehicles in \$4000-\$6000 range with other specialty cars higher amounts of \$10,000 plus. We also customize cars, which are considerably higher in price.

During business hours I will have 5 cars in the front parking spots facing Northwest Hwy, also I will use 3 spots in front of the store, 3 cars in the showroom front section of the building, and others inside the garage portion of the building. At the end of business cars will be brought inside the shop area. Parking for employees will be in the back of the store. Customer parking will be on the side, in the back, and in the west side area by Elmwood.

The noise level of our shop has been a major concern to me. I want to be a good neighbor and I respect their quality of life, therefore I used a decibel meter and performed real time checks of Metra and Freight train, heavy traffic, Air compressor, air tools and vehicle lifts. I used the chart issued by the National Institute of Decibel Levels. That chart reports as follows

LEVELS OF NOISE In decibels (dB)

PAINFUL & DANGEROUS		
Use hearing protection or avoid	140	• Fireworks • Gun shots • Custom car stereos (at full volume)
	130	• Jackhammers • Ambulances
UNCOMFORTABLE		
Dangerous over 30 seconds	120	• Jet planes (during take off)
VERY LOUD		
Dangerous over 30 minutes	110	• Concerts (any genre of music) • Car horns • Sporting events
	100	• Snowmobiles • MP3 players (at full volume)
	90	• Lawnmowers • Power tools • Blenders • Hair dryers
Over 85 dB for extended periods can cause permanent hearing loss.		
LOUD		
	80	• Alarm clocks
	70	• Traffic • Vacuums
MODERATE		
	60	• Normal conversation • Dishwashers
	50	• Moderate rainfall
SOFT		
	40	• Quiet library
	30	• Whisper
FAINT		
	20	• Leaves rustling

American Academy of Audiology | 11730 Plaza America Drive, Suite 300, Reston, VA 20190 | 800-AAA-2336 | www.audiology.org

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These are actual readings I recorded on my decibel meter during morning rush hours are as follows:

Heavy Traffic	9am	92DB
Semi truck	9am	79DB
Metra Train	9am	114DB
Air Compressor		45DB
(New noise reduction type)		
Air Tools		45DB
(Using noise reduction device)		
Electric lift		40DB

In addition I intend to purchase air conditioning for the shop area so that we can close the bay doors and continue to work. I am also installing noise suppression devices on air tools. My closest neighbor behind me will be approx. 40' from the back of the building to the lot line. There is another 30' to the back wall of the home and another 15' where we work inside. The DB drops 6db per doubling of the feet from the sound-producing item. Which equates to 12-15 DB less.

Thank you,

Ira Kosova

Pres. Action Auto Services Inc.

847-561-1474



MURRY AND MOODY, LTD.
Land Surveyors

1001 S. Main Street
Suite 200
Joliet, Illinois 60431

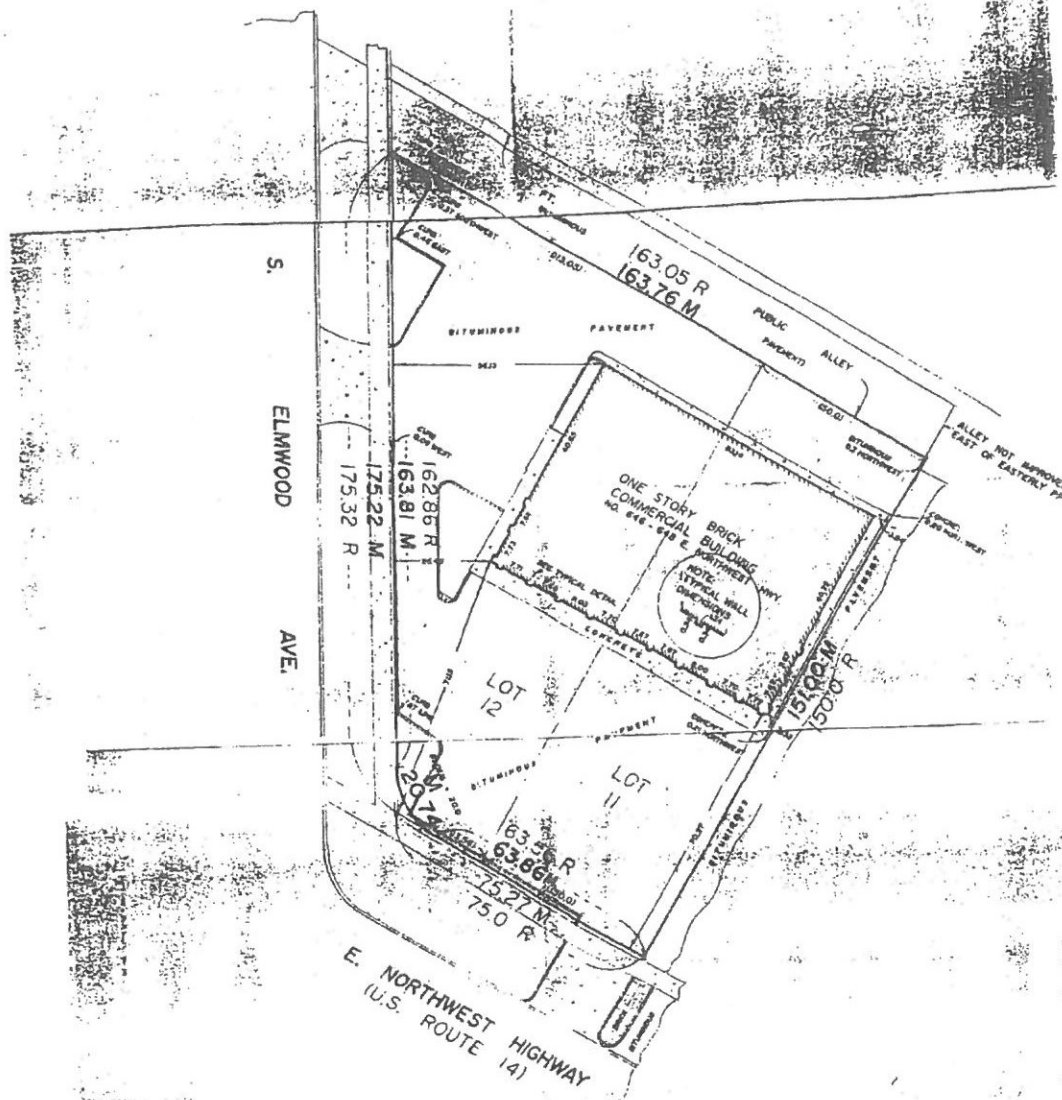
1001 S. Main Street
Suite 200
Joliet, Illinois 60431

*Call 644
New Survey
Plat*



PLAT OF SURVEY OF

LOTS 11 AND 12 IN BLOCK 19 IN PARCELS 15 AND 16 WITHIN THE PALATINE IN THE EAST 1/2 OF SECTION 23,
TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



This survey has been made for mortgage purposes and shall not be used for any other purpose.
Dimensions shown that 20' are feet and decimal parts thereof
Dimensions shown that 20' are feet and decimal parts thereof

Check legal description, building lines and easements with Title Policies
Survey Certificate and report any discrepancies immediately.

STATE OF ILLINOIS
COUNTY OF McHENRY

I, Thomas M. Skelton, Licensed Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a true and correct copy of the original survey.

May 1, 1999
Thomas M. Skelton
Professional Land Surveyor

ORDER No. 96-1281 106156 SURVEY MADE FOR MURPHY, HAYES, & HAYES PHASE GROUP, LTD. SCALE: 1" = 20'

6. 646-648 E. Northwest Highway - **Recommended to Approve**

Notice was published in the Daily Herald on March 9, 2015, and mailed to owners of surrounding properties.

Petitioner's exhibits:

- 1 Petition For Special Use
- 2 Real Estate
- 3 Sales Contract
- 4 Plat Survey
- 5 Business Plan
- 6 Floor Plan

Ms. Romack gave the background of this request. The Petitioner is proposing to operate automotive sales, service and repair facility on a lot less than one acre.

SITE ANALYSIS:

- The Subject Property is zoned B-2 General Business District and the Subject Property is approximately 5,500 sq. ft. The site is approximately 18,000 sq. ft.
- The Subject Property contains a single story commercial building.
- The Subject Property received a Special Use for a Unique Use to permit a car rental facility (Exotic Car Share) in 1993 (O-87-93) and in 2000 (O-91-00).
- The proposed hours of operation are Monday through Friday 7:00 AM to 6:00 PM, 8:00 AM to 6:00 PM Saturday and closed on Sunday. There will be three employees when the business opens with the potential for 10 employees within one year.
- The Petitioner has had previous locations in both Palatine and Mundelein.
- The proposed use will consist of auto repair and maintenance; auto high-performance installation and repair; breathalyzers, electrical remote starts, and audiovisual installations; and, movie and production cars.
- The Petitioner will also have a small powder coating booth for parts and wheels but will not do any bodywork or painting of cars.
- The Petitioner has indicated that no repairs will be made outside the building.
- The Petitioner has also indicated that their compressor and air tools will be silenced using noise suppression devices.
- A Variation is required to have a used auto sales and repair on a lot less than one acre. This property is just less than half an acre.

Parking

- There are 18 striped parking spaces provided. 18 parking spaces are required per code (1 parking space/ 300 square feet). There is one existing handicap parking space.
- The Petitioner expects to have 6 to 12 cars for sale on-site. 5 cars would be parked in the spaces closest to Northwest Highway and the other cars would be parked inside in the front showroom. There will no cars for sale parked outside overnight.
- The Petitioner expects to have 10 to 20 cars per day for service and repair. 6

cars would be inside for repair, 7 cars would be parked in front of the building, 5 cars would be parked on the west side of the building and 2 cars would be parked in the rear of the building. The average repair for cars is one day.

- There is a 20-foot wide public alley located at the rear of the building. The Petitioner has proposed parking for employees and cars for repair in the 20-foot wide public alley. There shall be no cars parking in the public alley overnight.
- The remaining parking spaces will be for customer parking.

Photos of existing conditions were shown.

DEPARTMENTAL REVIEWS:

Community Services There may be building code items that will have to be upgraded as part of the operations proposed. There is not enough detail provided to determine.

Engineering Concerns about the use of the site. There may be upgrades required for the parking lot.

Environmental Health N/A

Fire Prevention The Petitioner has made contact with the Fire Marshall regarding any concerns/issues.

Public Works N/A

Police N/A

STANDARDS FOR SPECIAL USE: Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2) and (3) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, will be operated in a manner consistent with the public health, safety, and welfare, and that the Special Use will not have a negative impact on the value of surrounding properties. The Petition for a Special Use is attached, and the Petitioners have attempted to address the required standards.

STANDARDS FOR A VARIATION: Standards for a Variation are found in Section 14.03 D (1) and (2) of the Zoning Code. Specifically, the Petitioners must show that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; that the plight of the owner is due to unique circumstances; and that the variation, if granted, will not alter the essential character of the locality. The Petition for Variation is attached, and the Petitioners have attempted to address the required standards.

When it was Exotic Car Share, how many cars were outside; 3 or 4 cars outside. Ms. Wood asked if residents nearby made comments to Staff; there were no comments from residents but the Petitioner did state to Staff that he has spoken with residents of the area. We defer to the Petitioner for more information.

The Petitioner, Ira Kosova of Action Auto Services, Inc., was sworn in. Mr. Kosova is a resident of Palatine and has previously owned 2 automotive businesses. This property is currently vacant. This will be an upscale business,

selling cars, parts and accessories. Not a body shop or junkyard, he will renovate the property. He will take action to minimize noise using noise suppression, indoor A/C to allow repair indoors with the overhead doors closed and a ventilation system directly to the outside instead of through the bay doors. He is using electric lifts, not air which are quieter. All cars for sale and customers cars will be put inside to avoid potential vandalizing overnight. Alley would not be blocked. He will have video monitoring. He spoke with neighbors, there were concerns with paint fumes but he will not be painting so no fumes.

Approved storage of oil and waste, using approved waste haulers, parts washers will use green cleaners and hauler. Uniforms will use a green cleaning service.

Used tires will be disposed with waste hauler, stored inside until picked up.

He spoke about noise and decibel reader. It is 40 feet from fence to business and 30 feet from fence to neighbor's house. From the National Institute of Decibel Levels, the suppression equipment will be at a "moderate level". He further researched air compressors with levels low enough where you can speak while using.

He never had complaints with his previous businesses, one being the 76 station at Palatine and Plum Grove Road, next to the Plum Grove Nursing Home.

Mr. Larson asked about the car sales and its signage. He will sell over internet, he has a big following, and will not use print ads. He would advertise on the internet, craigslist, and eBay. he will video the cars and does not intend to have streamers on outside of the building. There is no need for that. Selling used cars priced at \$4000 to \$6000, good and reliable cars. Some will be higher, fabricated, which have a niche market. He also does movie production cars, good revenue making for his business. Those are picked up on a truck.

Mr. Larson said bays are in back; yes bay doors are in rear of building, they could crack open the doors for air, but will not have them wide open. Mr. Larson asked about the decibels; 90 dB at the door, every 6 feet the dB goes down 2 dB. He said the train noise and car traffic on Northwest Highway, is considered a "very loud level". Noise would be tolerable with the bay doors closed.

Ms. Wood asked about maneuverability of cars on the site. Mr. Kosova said the parking spaces in front of the building would be used and spaces along Northwest Highway, 3 cars inside the showroom plus several cars in back room or on the side. There is plenty of room for moving cars on the site.

She asked about cars at night, it will be tight but the cars will be brought inside. This is for safety.

He will have an alarm system.

She asked about the Mundelein store; he had a 3000 s.f. space in shopping center but could not sell cars. Cars on lift and one underneath, stacking them for storage at night.

Potential customers could park on the side as well as the 5 space in front of the building. Employees will park in the back of the building. Cars for sale will face Northwest Highway.

Ms. Wood asked about the building; purchased the entire building. He will submit sign request later.

She asked the petitioner about test driving the cars; He has a dealer's license, with plates for test drive, must have a staff person in the car on the test drive, has insurance for the test drives, require driver's license of the potential buyer. She asked the route; go on Northwest Highway, down a side street, return.

Ms. Roth-Wurster had used car sales previously; no. He sells cars, has a good reputation for it. This size lot is good for his size of business. It allows him control.

Ms. Roth-Wurster asked about the business; he will do no body work, but does powder coating with a small booth about the size of the podium, which is for small parts like rims. Any residue of flakes are swept up for reuse.

Mr. Coleman asked about denial of request because it is close to the neighbors. There is 70 feet between the business property and the closest neighbor. He spoke to the neighbor at 653 E. Wilmette (house directly north), and she only was concerned about fumes, Mr. Kosova said they are not painting.

Mr. Larson asked Staff about the bay doors being open; Mr. Kosova needs to amend his business plan.

Ms. Wood asked if there were similar businesses on this size lot; 1245 W. Northwest Highway was approved by Council last summer, but it was in a traditional commercial corridor. She asked if there were any complaints of that location; none. There are used car sales on less than an acre in the village, some could be prior to the code requirement or with annexation. She asked the reason for the size requirement; Mr. Vyverberg thought perhaps they did not want a 'run' of small used car lots.

Audience members were sworn and commented -

Kent Kunzweiler, 706 E. Northwest Highway, east of subject property, owner of Cabinets Plus - this use is not suitable, prefer this business to be Rand Road. These would be low-end cars.
There were no questions of Mr. Kunzweiler.

Ms. Romack said the previous use of the property was both auto related and included the storage and rental of vehicles on this property. Nevertheless, that use (Exotic Car Share) did not contemplate auto repair activities or vehicle sales. While the proposed used auto sales use may not be entirely dissimilar from the previous activities occurring, Staff is concerned about the potential to generate noise and impact the adjacent single-family residential neighborhood. There is approximately 40 feet between the between the bay doors at the rear of the Subject Property and the single-family residential lot line to the north. Staff is also concerned with the number of cars being parked on the site for sales and repairs.

While the properties along this section of Northwest Highway may present logistical land use difficulties, due to their shallow lot depths and directly adjacent residential properties, Staff cannot support the use, as proposed.

Staff recommends denial of the Special Use and Variation for the automotive sales and repair. If the Zoning Board of Appeals recommends approval of the Special Uses and Variation, Staff recommends the following conditions:

1. The Special Uses shall substantially conform to the floor plan attached hereto as Exhibit "A", the site plan attached hereto as Exhibit "B", and the Business Plan attached hereto as Exhibit "C", except as such plans may be changed to conform to Village Codes and Ordinances.
2. A fencing, landscaping and screening plan shall be submitted in a manner acceptable to the Village.

Mr. Larson asked Staff about the petitioner's changes to the business plan like adding air conditioning; he can change that before the Village Council meeting.

Ms. Wood asked if an auto repair only business was allowed; there is no minimum lot size for auto repair.

There were no further comments from the audience.

The public hearing was closed.

DELIBERATIONS:

Mr. Larson understands the requirement for the lot size, there are internet sales, not used car lot with flags, great lengths by petitioner to research noise and any impact on houses behind the business. Not have a negative impact on surround, a good use for that location.

Mr. Coleman agreed.

Mr. McGinn asked about reasonable return standard for this petition. Ms. Wood said modern methods and tools and up-to-date equipment so not concern with auto repair. There is an auto repair business nearby. She is concerned with number of cars on the site, but added that it would be good to have an active business in this area.

Ms. Roth-Wurster said that the business plan states 30% of income is to be from car sales and would not rely on drive-by traffic but using internet for sales. She is confident the business will meet public health, safety and welfare.

Ms. Roth-Wurster asked if the petition should be taken altogether or in parts.

Mr. Luszczak said he is on the fence.

Ms. Wood summarized that the request had met the standards, and was approved by a vote of 4-2

Ms. Romack stated this Petition was tentatively scheduled for the Monday, May 11 Village Council meeting.

RESULT:	RECOMMENDED TO APPROVE [4 TO 2]
MOVER:	Brent Larson, Commissioner
SECONDER:	Rob Coleman, Commissioner
AYES:	Larson, Wood, Coleman, McGinn
NAYS:	Roth-Wurster, Luszczak
ABSENT:	Christopher, Friedman, Kaider

PUBLIC NOTICE
A public hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, March 24, 2015 at 7:00 PM, in the Police Training Room of the Palatine Police Department, 595 N. Hicks Road, relative to a request for the following:
Special Use to permit automotive sales; for the sale of used automobiles and including auxiliary service and repairs in conjunction with, if conducted wholly within a completely enclosed building, on not less than one acre pursuant to Section 11.03 (d)(4) of the Palatine Zoning Ordinance.
Variation for automotive sales; for the sale of used automobiles and including auxiliary service and repairs in conjunction with, if conducted wholly within a completely enclosed building, on less than one acre, pursuant to Section 11.03 (d)(4) of the Palatine Zoning Ordinance.
Special Use to permit automobile service and repair; where automobiles are painted, repaired, rebuilt, reconstructed or stored for compensation pursuant to Section 11.03 (d)(5) of the Palatine Zoning Ordinance.
The property is commonly known as 646-648 E. Northwest Highway (PIN# 02-23-218-002 and 02-23-218-003).
The Petitioner is proposing to open an automotive center with automobile sales and repair.
The above petition has been filed by Ira Kosova, Action Auto Services, Inc. and is available for examination in the office of the Village Clerk, 150 W. Wilson Street, FILE #: 15-04
VILLAGE OF PALATINE
Jan Wood, Chair
Palatine Zoning Board of Appeals
DATED: This 9th day of March, 2015.
Published in Daily Herald March 9, 2015 (4400237)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

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County(ies) of Cook, Kane, Lake, McHenry

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published March 9, 2015 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY *Danula Baitz*
Authorized Agent

Control # 4400237

Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of the Papa John's Pizza Restaurant at 859 N. Quentin Road

BACKGROUND:

The current Special Use for the Papa John's Pizza restaurant was originally approved in 2005. Yas Partners Chicago, Inc. is now seeking to acquire the business and requesting approval of the following:

Transfer of Special Use #O-162-05 to permit the continued operation of Papa John's Pizza restaurant at 859 N. Quentin Road.

KEY ISSUES:

- The Subject Property, zoned Planned Development, is in an existing tenant space within the Quentin Corners shopping center, which follows the Village's B-2 District requirements. The Special Use was initially approved in 2005 and most recently transferred in April 2022.
- The proposed business hours, 10 AM - 1 AM daily, are consistent with the current operation and the originally approved Special Use. A transfer of the existing Special Use is necessary as the restaurant operates between the hours of 12 AM - 6 AM.
- Any additional changes to the floor plan or business operations would require additional Village review. Staff also advised the Petitioner about the temporary sign regulations as part of the Special Use transfer application process.

BUDGET IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the Special Use Transfer at 859 N. Quentin Road.

ACTION REQUIRED:

A motion to approve the Special Use Transfer of Ordinance #O-162-05 to Yas Partners Chicago, Inc. to permit the continued operation of a Papa John's Pizza restaurant at 859 N. Quentin Road.

ATTACHMENTS:

1. Aerial Map
2. SUT ORD 859 N. Quentin Road
3. EXHIBIT - Transfer Form

4. EXHIBIT - Business Plan
5. ORD #O-162-05 - Initial Special Use



0 200 400
ft

Print Date: 1/12/2026

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

ORDINANCE NO. _____

**AN ORDINANCE TRANSFERRING SPECIAL USE ORDINANCE #O-162-05
859 N. QUENTIN ROAD**

WHEREAS, Ordinance #O-162-05 granted a Special Use for a restaurant on the property commonly known as 859 N. Quentin Road; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on January 19, 2026 to review a request by Yas Partners Chicago, Inc. that the Special Use be transferred to permit the continued operation of a restaurant with no substantial changes and it was the recommendation of the Village Council that the transfer of the Special Use to Yas Partners Chicago, Inc. be approved, without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #O-162-05 is hereby transferred to Yas Partners Chicago, Inc., to permit the continued operation of a restaurant, subject to the following conditions:

SECTION 2: All conditions of Special Use Ordinance #O-162-05, as amended, shall remain in full force and effect.

DATED: This ____ day of _____, 2026

AYES:____ NAYS:____ ABSENT:____ PASS:____

APPROVED by me this ____ day of _____, 2026

Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk
this ____ day of _____, 2026

Village Clerk



SPECIAL USE TRANSFER

Department of Planning & Zoning

200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

Required Materials

- Application Form
- Business Plan (including but not limited to nature of business, hours of operation, number of employees, floor plan, menu, and any proposed changes to the business)

Business Owner(s):

Thirumalai Satish

Anand Shanmugam

Subject Property Address:

859 Quentin Road, Palatine il 60067

The owner(s) listed above are requesting that Special Use Ordinance # O-162-05 be transferred from Ozark pizza company to individuals(s) and/or company listed above. I have read the ordinance(s) and agree to comply with all applicable ordinance(s) and any conditions contained therein. As the new business owner(s), the following changes (if any) are proposed to the business operation and/or floor plan:

Same floor plan. Nothing changed

I understand that if the Village determines the nature or characteristics of the business will substantially change, a new Special Use may be required.

Petitioner's Signature

I affirm that the information contained on page 1 herein and in any accompanying documents is accurate to the best of my knowledge.

Kavitha Satish

Name

Kavitha SATish

Signature

 Digitally signed by Kavitha SATish
Date: 2026.01.09 14:13:51 -06'00'

1/9/26

Date

Signature of Consent from Landlord, Property Owner(s), or Former Operator

I consent to the Special Use Transfer of the above mentioned property and that the information contained on page 1 herein and in any accompanying documents is accurate to the best of my knowledge.

Kirk Brown

Name

Kirk Brown

Signature

 Digitally signed by Kirk Brown
Date: 2026.01.09 14:15:51 -06'00'

1/9/26

Date

Business plan

Hours of operation

Sunday – 10 am-1 am

Monday 10 am-1 am

Tuesday 10 am-1 am

Wednesday 10 am-1 am

Thursday 10 am-1 am

Friday 10 am-1 am

Saturday 10 am-1 am

Number of employees

Approx 8

Papa johns pizza

ORDINANCE NO. 0-162-05

**ORDINANCE GRANTING A SPECIAL USE FOR A RESTAURANT
859 N. QUENTIN ROAD - PAPA JOHN'S PIZZA (CASE NO. 05-99)**

**Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
On September 6, 2005**

ORDINANCE NO. 0-162-05

**AN ORDINANCE
GRANTING A SPECIAL USE FOR A RESTAURANT
859 N. QUENTIN ROAD (PAPA JOHN'S PIZZA) (CASE NO. 05-99)**

WHEREAS pursuant to a petition and public hearing, held on August 23, 2005 of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearings and reported its findings regarding granting a Special Use to permit a restaurant (Papa John's), pursuant to Section 11.03 (d) (26) of the Palatine Zoning Ordinance. The proposal would allow a Papa John's Restaurant to occupy a tenant space in Quentin Corners Plaza, on the following legally described property:

Parcel 1: Lot 1 in Quentin Corners, being a subdivision of part of the West 1/2 of the Southwest 1/4 of Section 10, Township 42 North, Range 10, East of the Third Principal Meridian, in Cook County, Illinois.

Parcel 2: Perpetual non-exclusive easement for pedestrian and vehicular ingress, egress, passage and parking by pedestrians and motor vehicles created by Covenants Conditions Restrictions and Reciprocal Rights Agreement dated October 3, 1990 and recorded October 10, 1990 as Document 90496059 over and across those parts of the shopping center property as are from time to time improved for use as roadways, parking spaces and pedestrian walks.

Parcel 3: Landscape easement in, under, over and across Lot 2, 10 feet in width extending along the Southerly, Easterly, Northerly and Westerly boundaries of Lot 2 created by Covenants, Conditions, Restrictions and Reciprocal Rights Agreement dated October 3, 1990 and recorded October 10, 1990 as document 90496059.

Parcel 4: A non-exclusive, perpetual easement over, under and across the easement area for the purpose of installing, maintaining, repairing, replacing and using an 18 inch storm water drainage facility and related appurtenances, fixtures and equipment together with the right of access as created by the Easement Agreement made by and between American National Bank and Trust Company of Chicago as trustee under Trust Number 111962-01 and Palatine Lake Park Estates Homeowners Association dated October 29, 1990 and recorded February 27, 1991 as Document 91088921 over, under and across the following described property: That part of Block 6 in Lake Park Estates being a subdivision of part of the West 1/2 of the Southwest 1/4 of Section 10, Township 42 North, Range 10, East of the Third Principal Meridian according to the plat thereof recorded March 29, 1955 as Document 16188452, and that part of vacated Pine Drive in said Lake Park Estates, as vacated by ordinance Number 0-29-85 and recorded as Document 85124404, described as follows: Commencing at the Northeast corner of Lot 1 in Quentin Corners, being a subdivision of part of the West 1/2 of the Southwest 1/4 of said Section 10 according to the plat thereof recorded March 23, 1988 as Document 88120312; thence South 57 degrees, 25 minutes, 09 seconds West along said Northerly line a distance of 10.22 feet; thence North 20 degrees, 42 minutes, 49 seconds West 69.94 feet; thence North 64 degrees 09 minutes 22 seconds East 10.04 feet; thence South 20 degrees, 42 minutes, 49 seconds East 68.73 feet to the place of beginning; said parcel of land herein described contains 0.016 acre, more or less; all in Cook County, Illinois.

commonly known as 859 N. Quentin Road (PIN #02-10-306-020).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Illinois, acting in the exercise of their home rule power:

SECTION 1: That a Special Use to permit a restaurant (Papa John's), pursuant to Section 11.03 (d) (26) of the Palatine Zoning Ordinance, is hereby granted, subject to the following conditions:

1. The Special Use shall substantially conform to the floorplan attached hereto as Exhibit 'A' and the business plan attached hereto as Exhibit 'B' except as such plans may change to conform to Village Codes and Ordinances.

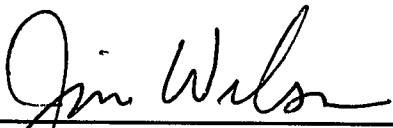
SECTION 2: That the petition for special use, the minutes of the Zoning Board of Appeals and the public notice be attached hereto and form a part of this ordinance.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 6 day of September, 2005

AYES: 6 **NAYS:** 0 **ABSENT:** 0 **PASS:** 0

APPROVED by me this 6 day of September, 2005



Mayor of the Village of Palatine Pro Tem

ATTESTED and FILED in the office of the Village Clerk this 6
day of September, 2005

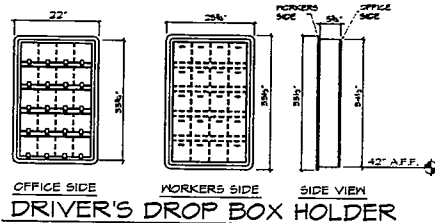
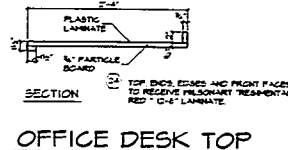
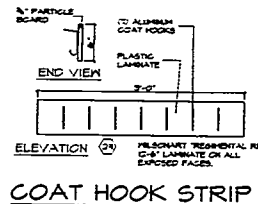


Village Clerk

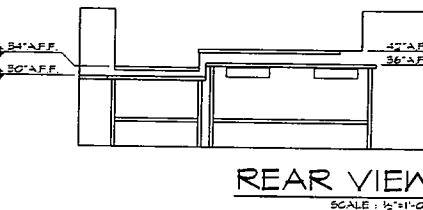
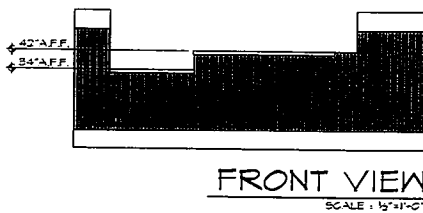
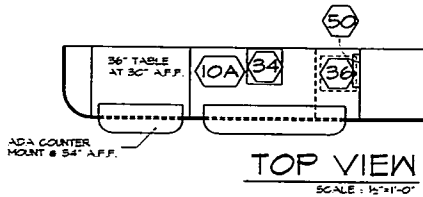
DRAWING

EQUIPMENT SCHEDULE

NO.	DESCRIPTION OF ITEM	QTY.	UNIT	REMARKS
1A	MODULIST MARSHALL MODEL PS-360 PIZZA OVEN	1	EA	SEE NOTE # 1
1B	MODULIST MARSHALL MODEL PS-360 PIZZA OVEN	1	EA	SEE NOTE # 1
1C	MODULIST MARSHALL MODEL PS-360 PIZZA OVEN	1	EA	SEE NOTE # 1
1D	MODULIST MARSHALL MODEL PS-360 PIZZA OVEN	1	EA	SEE NOTE # 1
2	OVEN HOOD	1	EA	SEE NOTE # 2
3	HANGLINE - VICTORY FT. - 88 - 5 - P.J.	1	EA	SEE NOTE # 3
4A	APRIM CUTTING/BOX TABLE W/ 12 HEAT SHELVE	1	EA	SEE NOTE # 4
4B	APRIM CUTTING/BOX TABLE W/ 12 HEAT SHELVE	1	EA	SEE NOTE # 4
4C	APRIM CUTTING/BOX TABLE W/ 12 HEAT SHELVE	1	EA	SEE NOTE # 4
5	TELEPHONE COUNTER W/ ADJUSTABLE SHELVE	1	EA	SEE DETAIL THIS SH.
6	FRONT COUNTER SERVING SHELF	1	EA	SEE DETAIL THIS SH.
7	48"X30" STAINLESS STEEL TABLE W/ 12 S.S. SHELF	1	EA	SEE DETAIL THIS SH.
8A	48"X30" STAINLESS STEEL TABLE W/ 12 S.S. SHELF	1	EA	SEE DETAIL THIS SH.
8B	48"X30" STAINLESS STEEL TABLE W/ 12 S.S. SHELF	1	EA	SEE DETAIL THIS SH.
9	48"X30" STAINLESS STEEL TABLE W/ 12 S.S. SHELF	1	EA	SEE DETAIL THIS SH.
10A	48"X30" STAINLESS STEEL TABLE W/ 12 S.S. SHELF	1	EA	SEE DETAIL THIS SH.
10B	48"X30" STAINLESS STEEL TABLE W/ 12 S.S. SHELF	1	EA	SEE DETAIL THIS SH.
11	CLIP BOARD / DELI TICKET HOLDER	1	EA	SEE DETAIL THIS SH.
12	MILK-INS COOLER (SEE PLAN FOR SIZE)	1	EA	SEE NOTE # 6 & 7
13	WALL PACK SPLIT SYSTEM	1	EA	SEE NOTE # 6 & 7
14	RED 44 GAL. "BUTTERFLY" BARBECUE CAN W/ LID	1	EA	SEE DETAIL THIS SH.
15	24" X 48" PLAT ALUMINUM DRAINAGE RACK	1	EA	SEE DETAIL THIS SH.
16	48" X 36" COMPARTMENT STAINLESS STEEL SINK	1	EA	SEE NOTE # 4
17	HANDRAIL - SEE PLAN FOR DETAIL	1	EA	SEE NOTE # 4
18	FLOOR SINK/PLAT HOOD, HUB 3/4" FIBERGLASS	1	EA	SEE NOTE # 3
19	18" X 48" ALUMINUM DRAINAGE RACK	1	EA	SEE DETAIL THIS SH.
20	18" X 48" - 1/2" S.S. SHELF PLASTIC STORAGE SHET	1	EA	SEE DETAIL THIS SH.
21	18" X 48" - 1/2" S.S. SHELF ZINC STORAGE UNIT	1	EA	SEE DETAIL THIS SH.
22	24" X 36" X 4" HIGH PORTAL S.S. CARRIAGE TABLE	1	EA	SEE DETAIL THIS SH.
23	48" X 36" TYPICAL COUNTER CASTER	1	EA	SEE DETAIL THIS SH.
24	PLASTIC LAMINATE DESK TOP	1	EA	SEE DETAIL THIS SH.
25	CUSTOMER TABLE - 50"X30" RED PLASTIC LAM.	1	EA	SEE DETAIL THIS SH.
26	CASHIER LEGS AND IMPULSIVITY CUSTOMER CHAIR	1	EA	SEE DETAIL THIS SH.
27	CASHIER COOLER W/ CASTERS	1	EA	SEE DETAIL THIS SH.
28	CU 18" X 48" ZINC PING SHELVE W/ BRACKET	1	EA	SEE DETAIL THIS SH.
29	18" X 48" X 2" COAT HOOK STRIP W/ 1 HOOK	1	EA	SEE DETAIL THIS SH.
30	18" X 48" X 2" COAT HOOK STRIP W/ 1 HOOK	1	EA	SEE DETAIL THIS SH.
31	TELEPHONE SYSTEM	1	EA	SEE DETAIL THIS SH.
32	CU - DRAINER LETTER SIZE FILE CABINETS	1	EA	SEE DETAIL THIS SH.
33	PLASTIC LAMINATE DRIVERS DROP BOX HOLDER	1	EA	SEE DETAIL THIS SH.
34	LOCKING CASH DRAWER	1	EA	SEE DETAIL THIS SH.
35	18" LINA. GRAY CERAMIC FIRE EXTINGUISHER	1	EA	SEE DETAIL THIS SH.
36	FLOOR MOUNTED TIME DELAY SAFE	1	EA	SEE DETAIL THIS SH.
37	HAND WASH WALL MOUNTED	1	EA	SEE DETAIL THIS SH.
38	BUBBLE FORD HOLDER	1	EA	SEE DETAIL THIS SH.
39	MENUBOARD 40" X 28" X 3/4"	1	EA	SEE DETAIL THIS SH.
40	STAINLESS STEEL POT HOLDER	1	EA	SEE DETAIL THIS SH.
41	18" X 12" RED PLASTIC LAM. SHELF W/ BRACKET	1	EA	SEE DETAIL THIS SH.
42	COOLER LIGHT	1	EA	SEE DETAIL THIS SH.
43	ONE HAT HANG FROM OFFICE	1	EA	SEE DETAIL THIS SH.
44	DRIVERS TELEPHONE	1	EA	SEE DETAIL THIS SH.
45	GLASS	1	EA	SEE DETAIL THIS SH.
46	FLOOR SHIELD	1	EA	SEE DETAIL THIS SH.
47	2" BASE LINE	1	EA	SEE DETAIL THIS SH.
48	SHAM SHIELD	1	EA	SEE DETAIL THIS SH.
49	COMMERCIAL COMMUNICATION HOLDER	1	EA	SEE DETAIL THIS SH.
50	EMPLOYMENT APPLICATION DEPOSIT	1	EA	SEE DETAIL THIS SH.
51	COUNTER MOUNTED SHIP	1	EA	SEE DETAIL THIS SH.
52	VESSELS SET	1	EA	SEE DETAIL THIS SH.
53	GREASE RACK	1	EA	SEE DETAIL THIS SH.



OFFICE SIDE IS TOP FACE AND DOORS CUT OUT FOR DROP BOX IS TO BE 22" X 5 1/2".



FRONT COUNTER & TELEPHONE DETAILS

PROJECT LEGEND:

OCCUPANT CLASSIFICATION: 101
TYPE OF CONSTRUCTION: 101
SPRINKLED: YES ONE HOUR PROTECTION: YES NO BUILDINGS: YES
NO. OF STORIES: ONE
OCCUPANT LOAD: 30 PER PERSON
NUMBER OF EMPLOYEES: 2 IN STORE PER SHET
EXISTING SQUARE FOOTAGE OF SPACE: 300
PROPOSED SQUARE FOOTAGE OF SPACE: 300-350 GROSS
LIVE LOAD: EXISTING ANNOUNCED

EQUIPMENT FLOOR PLAN

SCALE: 1/2" = 1'-0"

NEW PAPA JOHN'S PIZZA STORE
859 N. QUENTIN ROAD
PALATINE, IL.
COPYRIGHT © BAYUS-EVOLA ARCHITECTS
1984 - 311 EIGHT EIGHTS RD.

PROJECT NUMBER
49-422-1802

PAPA JOHN'S
Better Ingredients.
Better Pizzas.

PAPA JOHN'S INTERNATIONAL, INC.
1442 BLUEGRASS PARKWAY
LOUISVILLE, KENTUCKY 40244

BAYUS-EVOLA
ARCHITECTS

361 SOUTH WATERGATE LANE
LOUISVILLE, KENTUCKY 40202
(502) 436-8877

NEW PAPA JOHN'S PIZZA STORE
859 N. QUENTIN ROAD
PALATINE, IL.

DATE: 10/22/84
DATE REVISION:
1/10/85
3/10/85

SHEET TITLE
EQUIPMENT PLAN
SCHEDULE
NOTES

SHEET NUMBER

A-2

PETITIONER'S EXHIBIT

6

Page 87 of 204

This location, 859 N. Quentin Rd, Palatine, IL, will be operated as a Papa John's Pizza. We will have 15 employees and the hours will be Sunday – Thursday 10:30 a.m. to 12:00 a.m. and Friday & Saturday 10:30 a.m. to 2:00 a.m.

Our resumes are attached for your convenience. If you have any questions, please contact me at 847-925-3333.

Thank you,

Muge Parmaksiz

EXHIBIT "B"

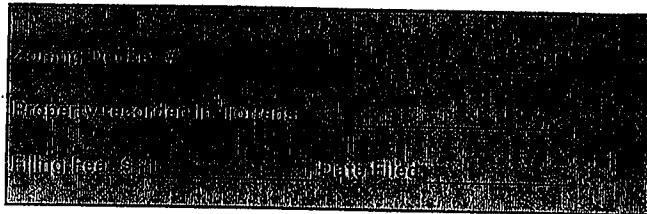
PETITIONER'S EXHIBIT

8

DEPT. OF COMMUNITY DEVELOPMENT

VILLAGE OF PALATINE

PETITION FOR HEARING



SPECIAL USE

PLEASE TYPE OR PRINT IN INK:

1. Name of Petitioner(s): Muge + Yaman Parmaksiz

Address: 31 Sarah's Grove Sch. IL 60193
City, State, Zip

Telephone No. 847 534 7489 Business No. 847 925 3333 Fax No. N/A

2. Authorized Agent of Petitioner (if different): + call 1st

Name: Same as Above

Address: _____
City, State, Zip

Telephone No. _____ Fax No. _____

Relationship to Petitioner: _____

3. Property interest of Petitioner(s): Franchisee Owner
Owner, Lessee, Contract Purchaser, etc.

4. Address of the property for which this application is being filed: 859N @ ~~Quentin~~
Palatine, Illinois Quentin

5. All existing land use(s) on the property are:

Commercial Retail

6. The proposed use(s) on the property, if this petition is approved is (are):

Restaurant

7. Current zoning of property: Commercial Retail

8. State the specific action requested. City ordinance numbers and distances where applicable.

PETITIONER'S EXHIBIT

1

PETITIONER JUSTIFICATION:

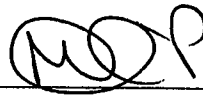
- 9 The petitioner is required to present specific evidence, (not opinions) that the general standards for the granting of a special use will be met. Please justify the need for the special use making sure to address the attached standards (Section 14.05 of the Zoning Ordinance).

Because of its unique ^{circumstances/} situation will not impact negatively upon the surroundings. Public health & safety will be protected.

10. The petitioner's signature below indicates that the information contained in this application and on any accompanying documents is true and correct to the best of his/her knowledge.

Date:

7/25/05





VILLAGE OF PALATINE

200 E. Wood Street • Palatine, IL 60067-5339
Telephone (847) 358-7500 • Fax (847) 359-9040
www.palatine.il.us

MEMBER:
Northwest Municipal Conference
Illinois Municipal League
National League of Cities
U.S. Conference of Mayors

DATE: August 23, 2005

TO: Mayor and Village Council

FROM: Susan Tibbitts, Chair, Zoning Board of Appeals

RE: Findings of Fact

ZONING CASE: 05-99

PETITIONER: Muge and Yaman Parmaksiz
Papa John's Pizza

LOCATION: 859 N. Quentin Road

PROPOSAL: Special Use to permit a restaurant (Papa John's), pursuant to
Section 11.03 (d) (26) of the Palatine Zoning Ordinance.

PUBLIC HEARING:

After due notice as required by law, the Zoning Board of Appeals conducted a hearing relative to the above mentioned petition on August 23, 2005.

The petitioner, Muge Parmaksiz, were present and provided testimony as to the reasons for the request and why she believed that the petition met the necessary standards. No objectors were present.

Nellie Beckner, Planning and Zoning Department, was present and testified it was Staff's recommendation to approve the proposal subject to conditions.

FINDINGS:

The Standards have been met.



ZONING BOARD OF APPEALS
AUGUST 23, 2005
PAGE 4

IV. Z-05-99 859 N. Quentin Road

Special Use to permit a restaurant (Papa John's) pursuant to Section 11.03 (d) 26 of the Palatine Zoning Ordinance.

Notice was published on 8/805 and about 90 surrounding property owners were notified by mail.

Petitioner's exhibits:

- 1 Petition for special use
- 2 Real estate disclosure
- 3 Proposal to lease
- 4 Plat of survey
- 5 Site plan
- 6 Floor plan
- 7 Menu
- 8 Business plan
- 9 #0-47-86
- 10 #0-47-87

Ms. Beckner gave the background of this request. The Subject Property is a tenant space within the Quentin Corners shopping center. The Petitioners, lessees of the property, are seeking to operate a Papa John's pizzeria. The Quentin Corners Planned Development Ordinance 0-47-86 states that any new or subsequent restaurant must obtain a Special Use permit. Therefore, the petitioners are seeking a Special Use.

ANALYSIS:

- The Petitioners are proposing to occupy Store "b" of the Quentin Corners Plaza [859 N. Quentin Rd] to operate a "Papa John's" pizza. The proposed tenant space is formerly a "Papa John's" pizza location operated under different ownership.
- Quentin Corners is zoned "P" planned unit development. Under the PUD ordinance, a special use is required for all restaurants. Special Use Ordinance #0-47-87 permitted a pizza carry-out for this same location, with the same hours of operation. This Special Use is not transferable; therefore the Petitioners are applying for a new Special Use.
- The proposed restaurant would be take-out and delivery only. Menu items proposed include pizza, breadsticks, and sodas.
- The proposed tenant space is 1,154 square feet. Based upon the square footage of proposed tenant space and the proposed use, 4 parking spaces would be required. There are 142 spaces within the plaza, with additional parking in the out lots. The entire plaza has a square footage of 42,588. Staff does not have parking concerns at this time.
- The Petitioners have submitted a business plan. The number of employees would be a maximum of 15; however, there would be 4 employees in the store per shift.
- The proposed hours of operation are 10:30 a.m. to 12 midnight Sunday – Thursday, and 10:30 a.m. to 2:00 a.m. Friday and Saturday.
- The Petitioners propose to use the existing "Papa John's Pizza" sign that was installed by the previous tenants.

Standards for a Special Use

Since this petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2) and (3) are applicable. Specifically, the petitioner must show that the Special Use, if granted, will be operated in a manner consistent with the public health, safety, and welfare, and that the Special Use will not have a negative impact on the value of surrounding properties. The petition for a Special Use is attached, and the petitioners have attempted to address the required standards.

The current Special Use is not transferable.

The Petitioner, Muge Parmakglz, was sworn in. She and her husband are new franchisees and he is currently in Louisville for training. She and her husband own Yummy's in Mount Prospect for the past six years and have worked for Papa John's for ten years. When a franchise opened,

ZONING BOARD OF APPEALS
AUGUST 23, 2005
PAGE 5

they took it. They will have 15 employees, 4 per shift. Her husband has the food handling certification. The equipment will be new, except the remaining sink.

Ms. Tibbitts asked if they'd contacted the other tenants; just the liquor store next to them. Their hours of operation will be Friday and Saturday 10:30 am to 2:00 am and other days 10:30 am to midnight.

Ms. Roth-Wurster asked about training; her husband is taking the 6 week course, 3 in Louisville and 3 at an existing restaurant. They will have 2 or 3 additional delivery employees, depending on demand.

There were no questions by Staff or the audience.

Ms. Becker gave Staff's recommendation for the approval of the Special Use subject to the following condition.

1. The Special Use shall substantially conform to the floor plan attached hereto as Exhibit 'A' and the business plan attached hereto as Exhibit 'B' except as such plans may be changed to conform to Village Codes and Ordinances.

She noted that this Special Use is transferable.

The public hearing was closed.

DELIBERATIONS:

Mr. Goldstein made a motion to approve the petition, subject to Staff's recommendation; 2nd by Ms. Roth-Wurster.

Vote: All Ayes (6-0)

RE: Findings of Fact 05-99
859 N. Quentin Road
August 23, 2005

RECOMMENDATION:

Therefore, by a vote of (6) Ayes to (0) Nays, the Zoning Board of Appeals voted to recommend approval of the Special Use to permit the above proposal subject to the following conditions:

1. The Special Use shall substantially conform to the floor plan attached hereto as Exhibit "A" and the business plan attached hereto as Exhibit "B", except as such plans may be changed to conform to Village Codes and Ordinances.

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Public Notice

A public hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, August 23, 2005, at 7:00 P.M. in the Village Council Chambers in the Palatine Community Center, 200 E. Wood Street, relative to a request for a Special Use to permit a restaurant (Papa John's), pursuant to Section 11.03(d) (26) of the Palatine Zoning Ordinance. The proposal would allow a Papa John's Restaurant to occupy a tenant space in Quentin Corners Plaza.

The property is commonly known as 859 N. Quentin Road (PIN #02-10-308-020).

The above petition has been filed by Muge and Yaman Parmaksiz and is available for examination in the office of the Village Clerk, 200 E. Wood Street. CASE NO: 05-99

VILLAGE OF PALATINE

Susan Tibbitts, Chair
Zoning Board of Appeals

DATED: This 8th day of August, 2005
Published in Daily Herald
August 8, 2005 (3581210)N

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Arlington Heights, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Gurnee, Hampshire, Hainesville, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Green Oaks

County(ies) of Cook, Kane, Lake, McHenry

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published August 8, 2005 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Holly Bratoneck
Authorized Agent

Control # T3581210

Consider a Motion to Approve a Joint Funding Agreement Federally Funded Professional Engineering at Palatine and Rohlwing Roads

BACKGROUND:

Palatine Road is under the jurisdiction of the Illinois Department of Transportation. As such, it is currently designated as eligible for Federal Aid. The Northwest Municipal Conference, as the clearinghouse for regional Federal Roadway Aid, accepted the Village's application to fund a portion of design engineering for an improvement to the intersection of Palatine Road at Rohlwing Road.

The Village has led a study of the intersection, received approval to proceed with design of a widening to add center left turn lanes on both legs of Palatine Road along with new traffic signal equipment, and been awarded \$2,288,000 in construction funding for a project currently targeting calendar year 2028.

KEY ISSUES:

- The reimbursement agreement is in an amount not to exceed \$91,500 to fund 47% of the cost to complete Phase II Engineering for the intersection.
- Village participation for the preliminary engineering is \$103,864 which is equal to the remaining 53% of the expected effort.
- The Village would act as the lead agency to engage the consulting engineer, make payment for services rendered, and be reimbursed by IDOT who functions as the clearinghouse for Federal Aid.

BUDGET IMPACT:

Funding is available in the Capital Improvement Program to accommodate this work from a rollover from 2025.

RECOMMENDATION:

It is recommended that the Joint Funding Agreement with the Illinois Department of Transportation for Federally Funded Professional Engineering be approved.

ACTION REQUIRED:

Motion to approve the Joint Funding Agreement with the Illinois Department of Transportation for Federally Funded Professional Engineering for an improvement to Palatine and Rohlwing Roads.

ATTACHMENTS:

1. Joint Funding Agreement Palatine and Rohlwing Roads



LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	
Village of Palatine	Cook	23-00114-00-TL	
Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STU	N/A	CMAP	03-22-0033

Engineering

Right-of-Way

State Job Number	Project Number	State Job Number	Project Number
D-91-123-26	6VR1(605)		
☒ Local Administered Engineering ☐ Right-of-Way ☐ Other			

LOCATION

Local Street/Road Name	Key Route	Length	Stationing	
Palatine Road	FAP 0305	0.01 MI.	To	From
			6.75	6.76
Location Termini				
At Rohlwing Road				
Current Jurisdiction	Existing Structure Number(s)			
IDOT	Remove			

PROJECT DESCRIPTION

(Phase II) - design engineering for the intersection widening and resurfacing of Palatine Road and Rohlwing Road. The improvement consists of the implementing channelized left turn lanes on Palatine Road equally widening the pavement around the roadway centerline. The 12-foot-wide travel lanes will be maintained, and the channelized left turn lane will be 14 feet wide to match the existing median/turn lane at the project terminus to the east. The Rohlwing Road approaches to Palatine Road will be widened easterly to provide 11-foot wide left-turn, right-turn and through lanes on the north approach and on the south approach 11-foot wide left- and right-turn lanes with 12-foot-wide through lanes. A bi-directional turn lane will be provided to the east. Also included is the ADA improvements at the intersection, sidewalk removal and replacement with a 10 foot side path, and traffic signal modernization.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Palatine	23-00114-00-TL		

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "**STATE**". The **STATE** and **LPA** jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be developed by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "**FHWA**".

I. GENERAL

- 1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The **STATE** may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the **LPA** by the **STATE** or the federal funding source, (ii) the Governor or **STATE** reserves funds, or (iii) the Governor or **STATE** determines that funds will not or may not be available for payment. The **STATE** shall provide notice, in writing, to **LPA** of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.
- 1.2 Domestic Steel Requirement. The project plans and specifications will specify domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and comply with federal Build America-Buy America provisions.
- 1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- 1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.
- 1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the **STATE**, the **STATE** must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the **STATE** determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the **STATE** may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the **STATE** without advance notice:

- a. Pursuant to a funding failure as provided under Article 1.1.
- b. If **LPA** fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

This Agreement and the **LPA's** obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, and any and all license requirements or professional certification provisions.

- 2.1 Compliance with Uniform Grant Rules (2 CFR Part 200). The **LPA** certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.
- 2.2 Compliance with Registration Requirements. **LPA** certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is **LPA's** responsibility to remain current with these registrations and requirements.
- 2.3 Bribery. The **LPA** certifies to the best of its knowledge that its officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).
- 2.4 Bid Rigging. **LPA** certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).
- 2.5 Debt to State. **LPA** certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the **LPA**, or its affiliate(s), is/are delinquent in the payment of any debt to the **STATE**, unless the **LPA**, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and **STATE** acknowledges the **LPA** may declare the Agreement void if the certification is false (30 ILCS 500/50-11).
- 2.6 Debarment. The **LPA** certifies to the best of its knowledge and belief that its officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

Local Public Agency	Section Number	State Job Number	Project Number
Village of Palatine	23-00114-00-TL		

- b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
- c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
- d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

2.7 Criminal Convictions. The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

2.8 Improper Influence. The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

2.9 Telecom Prohibition. The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.

2.10 Personal Conflict of Interest - The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

- a. the employee, officer, board member, or agent;
- b. any member of his or her immediate family;
- c. his or her partner; or
- d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA's** employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2.11 Organizational Conflict of Interest - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.

2.12 Accounting System. The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally-funded program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA's** accounting system. See 2 CFR 200.302.

III. AUDIT AND RECORD RETENTION

3.1 Single Audits: The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31

Local Public Agency	Section Number	State Job Number	Project Number
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USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

- 3.2 **STATE Audits:** The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE's** authorized inspection or review, final audit, the **STATE's** independent audit, or as a result of any duly authorized inspection or review.
- 3.3 **Record Retention.** The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract, adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.
- 3.4 **Accessibility of Records.** The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE's** Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.
- 3.5 **Failure to maintain the books and records.** Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

IV. LPA FISCAL RESPONSIBILITIES

- 4.1 To provide all initial funding and payment for engineering or right of way work.
- 4.2 **LPA Appropriation Requirement.** By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 3.
- 4.3 **Reimbursement Requests:** For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
- 4.4 **Financial Integrity Review and Evaluation (FIRE) program:** **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- 4.5 **Final Invoice:** The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
- 4.6 **Project Closeout:** The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- 4.7 **Project End Date:** The period of performance (end date) for state and federal obligation purposes is five (5) years for projects

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under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

- 5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
- 5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- 5.3 To retain jurisdiction of the completed improvement.
- 5.4 To maintain or cause to be maintained the completed improvement or that portion within its jurisdiction, in a manner satisfactory to the **STATE** and the **FHWA**.
- 5.5 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- 5.6 To regulate parking and traffic in accordance with the approved project report.
- 5.7 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
- 5.8 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
- 5.9 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.

VI. THE STATE AGREES

- 6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
- 6.2 To reimburse the **LPA** for federal and/or state funds on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of expenditures by the **LPA**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Division of Cost
☒	2.	Location Map
☒	3.	Risk Assessment
☒	4.	Attestations
☐	5.	Resolution*
☐		
☐		
☐		
☐		

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Palatine	23-00114-00-TL		

AGREEMENT SIGNATURES EXECUTION

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Jim Schwantz

Title of Official

Mayor

Signature

Date

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The above signature certifies the agency's TIN number is

366006038 conducting business as a Governmental Entity.

DUNS Number 72363799

UEI P2GCGR5DPL66

APPROVED

State of Illinois

Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

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By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

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Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

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Michael Prater, Chief Counsel

Date

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Vicki Wilson, Chief Fiscal Officer

Date

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NOTE: If the LPA Signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

SCHEDULE NUMBER 1

Local Public Agency	County	Section Number	State Job Number	Project Number
Village of Palatine	Cook	23-00114-00-TL	D-91-123-26	6VR1(605)

DIVISION OF COST

Type of Work	Federal Funds			State Funds			Local Public Agency		
	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%
Preliminary Engineering	STU	\$91,500.00	*				Local	\$103,864.00	BAL
Total		\$91,500.00		Total			Total	\$103,864.00	
									\$195,364.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

*Maximum FHWA (STU) Participation 80% NTE \$91,500.00

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

SCHEDULE NUMBER 3

Local Public Agency	Section Number	County	State Job Number	Project Number
Village of Palatine	23-00114-00-TL	Cook	D-91-123-26	6VR1(605)

LRS Federal Funds RISK ASSESSMENT

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	<u>0 points</u> - no significant changes in the last 4 or more years; <u>1 point</u> - minor changes, but majority of key staff and officials have not changed in the last 4 years; <u>2 points</u> - significant key staff or elected leadership changes within the last 3 years; <u>3 points</u> - significant key staff and elected leadership changes within the last 3 years	0
	What is the LPA's history with federal-aid funded transportation projects?	<u>0 points</u> - One or more federal-aid funded transportation projects initiated per year; <u>1 point</u> - At least one project initiated within the past three years; <u>2 points</u> - AT least one project initiated within the past 5 years; <u>3 points</u> - None or more than 5 years	0
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	<u>0 points</u> - Full-time employee with experience designated as being in "responsible charge"; <u>1 point</u> - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; <u>2 points</u> - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; <u>3 points</u> - LPA staff have no prior experience or technical expertise and relying solely on consultant	0
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	<u>0 points</u> - No; <u>1 point</u> - Delays of 6 or more months; <u>2 points</u> - Delays of up to 1 year; <u>3 points</u> - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	<u>0 points</u> - yes; <u>3 points</u> - no	0
	What is the LPA's accounting system?	<u>0 points</u> - Automated accounting software; <u>1 point</u> - Spreadsheets; <u>2 points</u> - paper only; <u>3 points</u> - none	0
Audits	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	<u>0 points</u> - yes; <u>3 points</u> - no	0
	When was the last time a financial statement audit was conducted?	<u>0 points</u> - in the past year; <u>1 point</u> - in the past two years; <u>2 points</u> - in the past three years; <u>3 points</u> - 4 years or more, or never	0
	What type of financial statement audit has the organization had conducted?	<u>0 points</u> - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; <u>1 point</u> - Financial review; <u>2 points</u> - Other type; or no audit required; <u>3 points</u> - none	0
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses? Have the findings been resolved?	<u>0 points</u> - no; <u>3 points</u> - yes, or no audits required	0
Summary of Risk			0

General History of Performance 0 Financial Controls 0 Audits 0 Total 0	District Review Signature & Date Priscilla Soto-Vargas Digitally signed by Priscilla Soto-Vargas Date: 2025.09.11 16:24:49 -05'00'	Central Office Review Signature & Date M. A. Houssein
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Additional Requirements? ☐ Yes ☒ No

Local Public Agency	Section Number	State Job Number	Project Number
Village of Palatine	23-00114-00-TL		

SCHEDULE NUMBER 4
Attestation on Single Audit Compliance

1. In the prior fiscal year, did Village of Palatine LPA expend more than \$750,000 in federal funds in aggregate from all federal sources?

☒ Yes ☐ No

2. Does the Village of Palatine LPA anticipate expending more than \$750,000 in federal funds in aggregate from all federal sources in the current Village of Palatine LPA fiscal year?

☒ Yes ☐ No

If answers to question 1 and 2 are no, please proceed to the signature section.

If answer to question 1 is yes, please answer question 3a.

If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if \$750,000 or more in federal funds are expended in a single fiscal year.

a. Has the Village of Palatine LPA performed a single audit for their previous fiscal year?

☒ Yes ☐ No

i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)?

☒ Yes ☐ No

b. For the current fiscal year, does the Village of Palatine LPA intend to comply with Subpart F of 2 CFR 200?

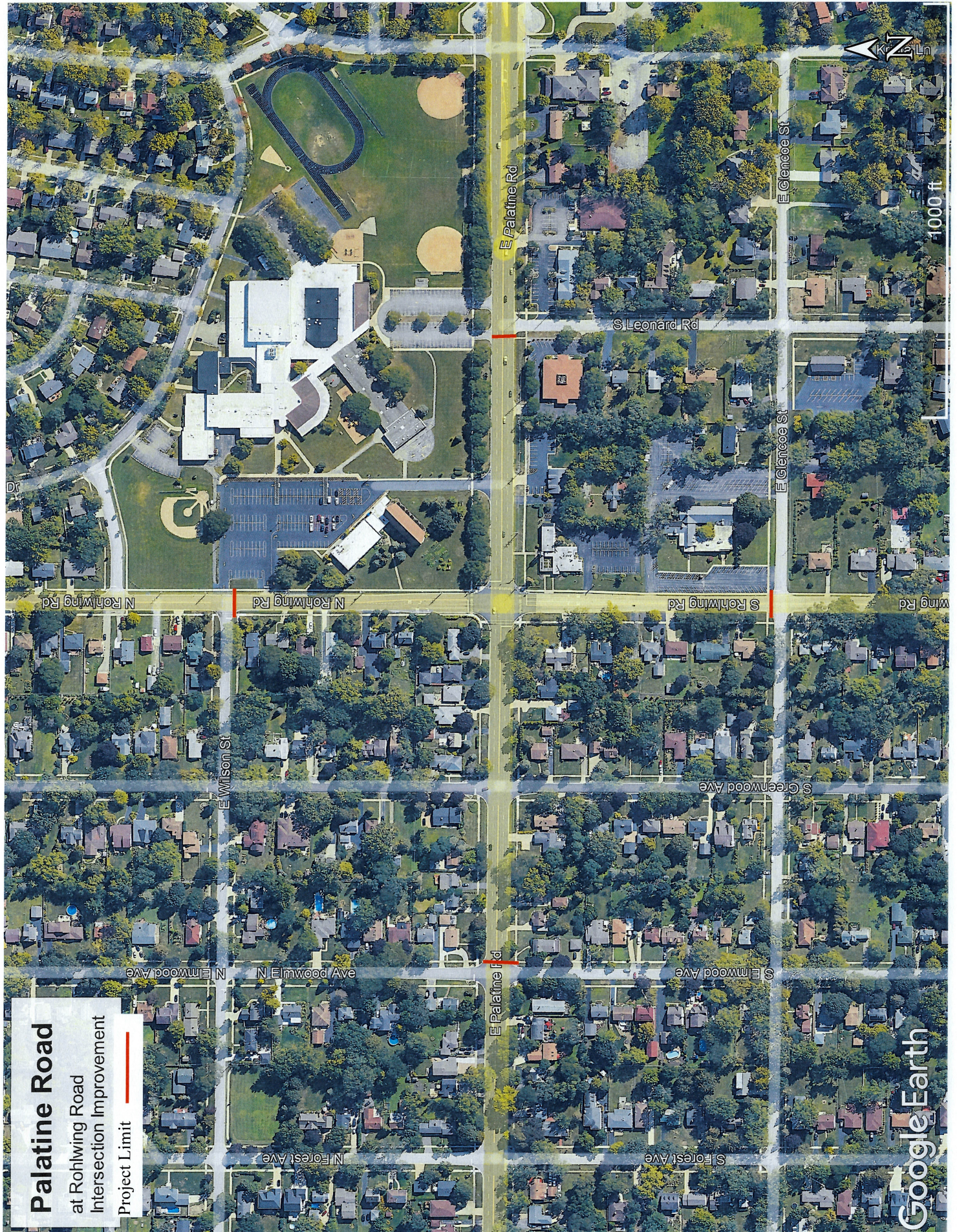
☒ Yes ☐ No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
Matt Barry	Public Works Directory	Village of Palatine

Signature & Date





Palatine Road at Rohlwing Road Intersection Improvement

Project Limit

Consider a Motion to Approve a Local Public Agency Engineering Services Agreement

BACKGROUND:

The signalized intersection of Palatine Road at Rohlwing Road's traffic volumes and delay demonstrate the need for turn lane capacity improvements, pavement widening for turning vehicles, and upgraded pedestrian facilities. The proposed design will complete the design plans, contract documents, and associated tasks to follow State and Federal funding requirements.

The project will consist of roadway widening and resurfacing of Palatine Road to implement channelized left turn lanes on Palatine Road by equally widening the pavement around the centerline of the current roadway. The Rohlwing Road approaches will be widened easily to improve lane width and turning radii. Also included in the project is the traffic signal modernization, including the full removal and replacement of the existing traffic signal, ADA ramp improvements, storm sewer modernization, and replacing the existing sidewalk on the north side of Palatine Road, east of the intersection, with a 10-foot wide side path.

KEY ISSUES:

- Over 1,450 work hours of specialized professional services are expected to meet the requirements associated with the required federal aid process.
- Consulting engineering is recommended to meet the procedural requirements and to assure our ability to leverage additional federal participation in the construction of the planned improvement.
- A qualification-based selection process was followed to select BLA for this project after advertising, reviewing written qualification statements, and conducting interviews.
- The proposed improvement will enhance safety, reduce congestion and provide multi-modal accommodations to connect residential neighborhoods with school and assemblage land uses.

BUDGET IMPACT:

Funding is available in the Capital Improvement Program budget to accommodate this proposed work.

RECOMMENDATION:

It is recommended that the Local Public Agency Engineering Services Agreement be approved.

ACTION REQUIRED:

Motion to approve the Local Public Agency Engineering Services Agreement for Palatine Road at Rohlwing Road with BLA in the amount of \$195,364.

ATTACHMENTS:

1. Engineering Services Agreement



Using Federal Funds? ☒ Yes ☐ No

Agreement For

Federal PE

Agreement Type

Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Village of Palatine	Cook	23-00114-00-TL	D-91-123-26
Project Number	Contact Name	Phone Number	Email
6VR1(605)	Mr. Matt Barry	(847) 705-5200	mbarry@palatine.il.us

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Palatine Road	FAP 305	0.35 miles	N/A
Location Termini			
Intersection of Rohlwing Road			
Add Location			
Remove Location			

Project Description

Phase II design engineering for the intersection widening and resurfacing of Palatine Road and Rohlwing Road. The improvement consists of the implementing channelized left turn lanes on Palatine Road equally widening the pavement around the roadway centerline. The 12-foot-wide travel lanes will be maintained, and the channelized left turn lane will be 14 feet wide to match the existing median/turn lane at the project terminus to the east. The Rohlwing Road approaches to Palatine Road will be widened easterly to provide 11-foot wide left-turn, right-turn and through lanes on the north approach and on the south approach 11-foot wide left- and right-turn lanes with 14-foot-wide through lanes. A bi-directional turn lane will be provided to the east. Also included is the ADA improvements at the intersection, sidewalk removal and replacement with a 10 foot side path, and traffic signal modernization.

Engineering Funding ☒ Federal ☐ MFT/TBP ☐ State ☐ Other

STP-L

Anticipated Construction Funding ☒ Federal ☐ MFT/TBP ☐ State ☐ Other

STP-L

AGREEMENT FOR

☐ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
BLA, Inc	Gregory Ellwanger	(630) 438-6400	gellwanger@bla-inc.com
Address	City	State	Zip Code
333 Pierce Road, Suite 200	Itasca	IL	60143

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CESCS) Worksheet (BLR 05513 or BLR 05514)
- ☒ EXHIBIT E: Sub-consultant Backup
- ☒ EXHIBIT F: Work Hour Summary
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of United States Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affix the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform

the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Anniversary

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT: the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known

post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph e and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. By execution of this AGREEMENT the LPA and ENGINEER certify compliance with the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.

- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
- (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug status conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER and LPA agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
12. For Preliminary Engineering Contracts:
- (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
BLA, Inc	36-4263432	\$183,355.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
True North Consultants	26-1702603	\$12,009.00
Subconsultant Total		\$12,009.00
Prime Consultant Total		\$183,355.00
Total for all work		\$195,364.00

AGREEMENT SIGNATURES

Executed by the LPA:

The

Local Public Agency Type
Village

 of

Local Public Agency
Village of Palatine

Attest:

By (Signature & Date)

--

By (Signature & Date)

--

Name of Local Public Agency

Village of Palatine

Local Public Agency Type

Village

Clerk

Title

--

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name

Attest:

BLA, Inc

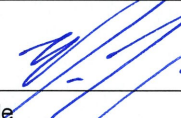
By (Signature & Date)

 12/22/25

Title

CEO / President

By (Signature & Date)

 12/22/25
--

Title

Vice President

For information about IDOT's collection and use of confidential information review the department's [Identity Protection Policy](#).

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	BLA, Inc	Cook	23-00114-00-TL

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

EXHIBIT A SCOPE OF SERVICES
FOR FEDERAL PARTICIPATION PROJECTS
Refer to Exhibit A

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	BLA, Inc	Cook	23-00114-00-TL

EXHIBIT B
PROJECT SCHEDULE

Refer to Exhibit B

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	BLA, Inc	Cook	23-00114-00-TL

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit C. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes, Due date of submittal: 01/24/23

Method(s) used for advertisement and dates of advertisement

Advertised via email (1/24/2023), Daily Herald Ad (1/24/2023) and hardcopy letter (1/24/2023) via standard mail

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

	Project Criteria	Weighting
	Technical Approach	20%
	Firm Experience	20%
	Specialized Expertise	10%
	Staff Capabilities	25%
	Work Load Capacity	10%
	Past Performance	15%
8	Do the written QBS policies and procedures discuss the method of selection?	☐ ☒

Selection committee (titles) for this project

Matt Barry (Public Works Director), George Ruppert (Village Engineer), Katie Lapis (Management Analyst), Cody Ringham (Assistant Village Engineer)

Top three consultants ranked for this project in order

- 1 BLA, Inc.
- 2 CivilTech
- 3 Ciorba

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	BLA, Inc	Cook	23-00114-00-TL

14	QBS according to State requirements used?	☐	☒
15	Existing relationship used in lieu of QBS process?	☒	☐
16	LPA is a home rule community (Exempt from QBS).	☒	☐



Exhibit A

Scope of Services

CONSULTING
ENGINEERS



BLA, Inc.

333 Pierce Road, Suite 200 • Itasca, IL 60143
630 438 6400 • FAX 630 438 6444 • www.bla-inc.com



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

PROJECT DESCRIPTION

The signalized intersection of Palatine Road at Rohlwing Road traffic volumes and delay exhibit the need for turn lane capacity improvements, pavement widening to accommodate turning vehicles, and upgraded non-motorized facilities. BLA, Inc. will complete the Phase II Engineering design, plan preparation, contract documents, and associated tasks following the STP guidelines, Federal funding process and meet the IDOT BLRS letting requirements.

The project is located at the intersection of Palatine Road and Rohlwing Road in the Village of Palatine, Cook County. Along Palatine Road, the west project limit is at Elmwood Avenue and the west project limit is at approximately 300 feet west of Williams Drive. The improvements extend approximately 350 feet south of the intersection along Rohlwing Road and approximately 500 feet north of the intersection along Rohlwing Road.

The project improvements consist of the roadway widening and resurfacing of Palatine Road to implement a channelized left turn lane on Palatine Road by equally widening the pavement around the roadway centerline. The 12-foot wide travel lanes will be maintained and the channelized left turn lane will be 14 feet wide to match the existing median / turn lane at the project terminus. A bi-directional left turn lane will be provided to the east. The Rohlwing Road approaches will be widened easterly to provide 11 foot wide left turn , right turn, and through lanes on the north approach and on the south approach 11 foot wide left and right turn lanes with a 14 foot wide through lane. Also included in the project is the traffic signal modernization including full removal and replacement of the signal, ADA ramp improvements, storm sewer modernization, and replacing the existing sidewalk on the north side of the Palatine Road, east of the intersection with a 10 foot wide side path.

BLA's written scope of services also includes the written scope of services of all subconsultants to BLA contained herein and after.



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

PROJECT DELIVERABLES

Main contract document deliverables will be submitted to PALATINE and the IDOT Bureau of Local Roads and Streets (BLRS) District 1 according to the Region One letting schedule for the January 16, 2026 letting. The deliverables shall consist of the following:

- Preliminary Plans (60%) – Village of Palatine Submittal Only
- Pre-final Plans (90%), Special Provisions and Estimates – Digital submittal including Special Provisions, Estimate of Cost, Estimate of Time, Lump Sum Breakdowns, per latest BLRS D1 Phase II packet. *Paper copies are not anticipated to IDOT. If the Village request paper copies, number of copies will be confirmed.*
- Initial Final & Final PS&E (Plans, Specifications and Estimates) – Digital submittal including Special Provisions, Estimate of Cost, Estimate of Time, and Lump Sum Breakdowns, per latest BLRS D1 Phase II packet. *Paper copies are not anticipated to IDOT. If the Village request paper copies, number of copies will be confirmed.*

Other anticipated independent submittals advance of the Pre-final submittal based on the IDOT Phase II Packet will include:

- Pavement Design
- Soil Reports
- Traffic Signal Plan

SCOPE OF SERVICES

Task 1. Supplemental Survey

Topographic survey was obtained in Phase I for the project site which included survey from ROW to ROW plus 10 to 20 feet. The survey included all existing features within the project corridor including (but not limited to) pavement cross sectional elevations, driveway aprons, visible above-ground “dry” utilities (electric, telephone, etc.), and detailed measure downs of public facilities (sanitary, water, storm) along with top of casting elevations (rim grade, flange elevations, etc.).

The topographic survey obtained in Phase I will be utilized. However, during design, specific locations arise where additional survey and pick up shots are needed to accurately design the improvement. This task includes hours for pick up survey by BLA.

Task 2. Plan Preparation and Contract Documents

Cover / Title Sheet:

BLA will prepare the title sheet according to the IDOT BDE / BLRS manual. The title sheet will be signed by the engineering disciplines and provided to the Village for signature prior to the Final Submittal.



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

Index of Sheets, Highway Standards, General Notes, Commitments:

This sheet will include the index of plan sheets, list of applicable highway standards, Village Standards, IDOT District 1 standards, general notes, and commitments. A list of project contacts and utility contacts will also be included within this sheet.

Summary of Quantities:

BLA will prepare the sheets including construction and funding code breakdowns for potential Federal/State/Village/Other Participating Entity cost share, the quantity calculations/take off for each pay items and preparation of quantity books for delivery to the Village. The pay items will be double spaced in the summary of quantity sheets with spacing and text sizing set according to the latest IDOT standards which list approximately 14 pay items per sheet.

Existing & Proposed Typical Sections:

Typical section sheets will be prepared which will include existing and proposed typical sections for the Rohlwing Road and Palatine Road. It is not anticipated that typical sections will be required for the sideroads within the project limits. The pavement mixture requirement charts legend items will be included on these sheets. We anticipate two (2) existing typical sections and two (2) proposed typical sections for Rohlwing Road. IL Route 72 is anticipated to have two (2) existing typical sections and three (3) proposed sections. The typical section sheets will have two sections per sheet. The number of typical sections are included to accurately and clearly capture the roadway widening, turn lane locations, sidewalk / multi-use path, and other roadside features.

Schedule of Quantities:

These sheets will have pay items except lump sum and estimated items scheduled that will assist in locating quantities within the plans. The earthwork schedule will be comprehensive and list all assumptions so that excess, borrow, pavement removal, and unsuitable quantities are clearly calculated and shown.

Alignment, Ties and Benchmarks:

These sheets will include complete alignment of Rohlwing Road with stationing, alignment data, ties with northing and eastings, benchmarks, and control points for the alignment determined in Phase I. Similar data will be provided for the Palatine Road alignment. It is not anticipated an alignment ties and benchmarks will be required for the multi-use path as it is generally a constant distance associated with the roadway. Where the distance varies station / offset will be provided within the plans for construction layout of the path.



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

Removal Plan:

The removal plan will be prepared for the roadway geometry for the length of the project to consider the existing features (existing roadway pavement, existing curb and gutter, storm sewer, sidewalk, driveways, etc.) which will be removed as a result of the improvements. The removal plans will have two panel views per sheet. The removal sheets will be prepared for Rohlwing Road as well as Palatine Road. These sheets will be prepared at 1" = 20' scale and include a legend to distinguish the different removal items.

Plan and Profile:

The plans will be prepared utilizing the BDE manual chapters 63-66. All the plans will be prepared at a 1"=20' scale. The roadway plans with existing roadway topography and proposed improvements will be shown in plan view and dimensioned accordingly. Existing and proposed roadway stations and elevations will be shown in the profile view. The plan and profile sheets will be created for Rohlwing Road and Palatine Road. The plan sheets will consist of the plan view in the top panel and the profile in the bottom panel. The profile will be established based on topography survey data and existing plan data to be consistent with the Phase I profile.

Suggested Stages of Construction /Maintenance of Traffic (MOT):

A concept Maintenance of Traffic (MOT) plan will be prepared for approval by the Village. The concept submittal will consist of a brief narrative, concept typical MOT sections, and geometric layout of the staging. After the concept submittal is approved, BLA will develop complete MOT plans for the project. The plans will include MOT general notes, sequence of operations, typical sections, signage legend, and MOT plans per stage.

The Traffic Management Plan (TMP) (D1 OP0042) and required supporting documents that was prepared in Phase I is required to be updated and submitted to IDOT in Phase II. The TMP will be reviewed and updated. The supporting documents include Executive Summary Narrative, Project Maps, MOT Typical Sections and Plans. The form will be submitted to the Village and IDOT to gain IDOT approval.

It is anticipated that the improvement will be constructed in two (2) stages. Stage 1 will consist of work occurring on both Rohlwing Road and Palatine Road to perform the roadway widening and storm sewer installation and follow the layout in the Phase I TMP with work occurring on the east side of Rohlwing Road and the north side of Palatine Road. Stage 2 will occur on the west side of Rohlwing Road and the south side of Palatine Road. It will be noted that day time lane closures will be utilized to mill and resurface both roadways at once to allow for a cohesive final surface. A detour route is not proposed.



Palatine Road and Rohlwing Road
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Phase II Engineering Services

Auto-Turn movements will be performed per each stage of construction focusing on movements from Palatine Road to Rohlwing Road and vice versa as well as sideroads and access points, to ensure the construction zone can adequately accommodate vehicle movements, in particular truck and emergency vehicles.

The MOT plans will have two panel views per sheet at 50 scale.

Soil Erosion Control and Sediment Control Plans:

BLA will prepare permanent and temporary erosion control plans *per stage of Maintenance of Traffic* (two stages). BLA will prepare the detail sheets as required for obtaining all permits as well as preparing the documentation needed for the NPDES-SWPPP permit (refer to *Task 4 Permits / Environmental Clearance Updates*). Two panel views per sheet at 50 scale covering the length of the improvement for Rohlwing Road and Palatine Road will be prepared for this project.

Drainage and Utilities Plan:

The drainage and utility plans will be similar to the roadway plan and profile layout. These sheets will be prepared at 1" = 20' scale. They include all existing and proposed drainage system improvements along with all existing utilities. The plans will include storm sewer layout, storm sewer profiles, removals / abandonment of existing storm sewer, and structure / pipe labels. The structure and pipe labels will correlate to the Drainage Tables which will include information on sizes, slopes, material, inverts, rims, and frame / grates. Water main(s) and sanitary sewer(s) present along Rohlwing Road as well as Palatine Road will be checked for cover compliance; it is not anticipated that water main or sanitary sewer relocations are necessary, and hours are not included in this scope of work to prepare a design and/or permitting for those relocations. Temporary drainage items, if any, will be included on the staging plans. Storm sewer restrictor details will be included on individual detail sheets.

Drainage Tables:

These sheets will include all drainage structure and pipe details in a table format. The information provided will include structure type, size, rims, inverts, and station / offset. The pipe information will include size, materials, connections, slopes, and trench backfill.

Pavement Markings & Signing Plan:

The plan will illustrate the striping and signing for Rohlwing Road and Palatine Road. Sign schedules and pavement marking schedules will be prepared. The pavement marking and signing plans will have two panel views per sheet. These will be prepared at 1" = 20' scale.



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

Landscaping / Restoration Plan:

BLA will prepare restoration plans which depict areas of proposed seeding / sodding as part of the impacts resulting from the improvement. These shall be prepared at 1" = 20' scale. Landscaping above and beyond standard restoration design is not included. Tree replacement types, size, location will be provided to BLA to be incorporated into the restoration plans, if tree removal and replacement is necessary.

Traffic Signal Plans and Interconnect Schematic:

As part of the roadway widening, impacts will occur to the traffic signal equipment. Included in the scope of work is the design and plan preparation for the intersection traffic signals. This includes a traffic signal removal sheet, temporary traffic signal plan and cable plan per stage (2 stages), final condition sheet of the temporary traffic signal on the proposed geometry, proposed permanent traffic signal plan, proposed permanent cable plan, and the street sign / signal quantity plan sheet. Per the Phase I IDS the signal is not part of an interconnect system and therefore temporary and proposed plans are not included.

Investigation and coordination with IDOT regarding their existing traffic signal equipment and system will be considered in the design.

The signal plans will be developed and submitted to IDOT for an advance review prior to the Pre-final Submittal.

ADA Plans:

BLA will prepare ADA plan sheets for all pedestrian roadway crossings within the project limits. The plan sheets will incorporate grades, slopes, stationing offset, northing and easting, all detectable warning panels specified. Detectable warning panel installation will be clearly labeled to enable field layout including panel sizes, radii (if applicable) and dimensions as appropriate. It is anticipated that the locations for ADA improvements include all four corners of the Rohlwing Road and Palatine Road intersection, which consists of seven (7) ramps. In addition, ADA plan sheets will be developed for the ramps located at the following intersections:

- Palatine Road / Greenwood Avenue: Four (4) ramps
- Palatine Road / Leonard Road: Two (2) ramps

It is anticipated that each ADA plan sheet will include two ramps.

Village Details / IDOT Details / Project Specific Details:

Village and IDOT District One standard details will be utilized as necessary and included in the plan set. Where standard details are not available, BLA will develop project specific details. These details include but not limited to construction entrances,



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

approaches, special drainage connections, sidewalk connections, etc. as well as incorporation and any special modifications to IDOT standard details.

Cross Sections:

The cross-section sheets will have a full cross section every 50 feet and as well as at all sideroads, and driveways. They will show the existing and proposed roadway, existing and proposed utilities, cut and fill, unsuitable material per construction stage, etc. at 10-scale horizontal and 5-scale vertical. The cross section will also show the centerline, PGL and edge of pavement call outs with elevations as well as any critical existing features and existing right-of-way. Cross sections will be developed for Rohlwing Road and Palatine Road.

Estimates

BLA will prepare the following for the project:

- Estimates of Cost with and without Prices (BLR 11510)
 - Detailed estimates of cost will be prepared and provided at the preliminary, prefinal, and final submittals. The forms will be prepared and updated per each submittal and utilize recent unit price results.
- Cost Breakdowns for Lump Sum Items
- Estimates of Time Required (BDE 220A)

Specifications & Special Provisions

BLA will prepare the required technical special provisions as required by the specific elements of the project, which augment the IDOT Standard Specifications for Road and Bridge Construction, including associated check sheets for Bureau of Design and Environment (BDE) and BLRS District 1. A special provision will be developed for any pay item not covered by the Standard Specifications, BDE Special Provision or District 1 Special Provision. The specifications will also include the SWPPP, LPC 663, and required permits.

Task 3. Calculations and Design Computations

Pavement Design:

A proposed pavement design will be conducted for Palatine Road using the IDOT Bureau of Design and Environment Manual Criteria. The proposed pavement design request package to IDOT will include the Requirements For Pavement Analysis Excell sheet indicating the history of Palatine Road improvements, Location Map, PDR Improvement Description, Typical Sections, and the IDS. The package will be compiled and provided to IDOT to obtain the pavement design for Palatine Road. A pavement design will be prepared utilizing for Rohlwing Road utilizing the IDOT BDE 5401 form which will be submitted to the Village for review and approval.



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

Drainage Calculations & Design:

This task includes the time and effort required to perform the detailed design calculations for the storm sewer design. The overall storm sewer improvement and layout from Phase I will be verified and expanded. The design elements will be incorporated into the Drainage and Utility Plan and Drainage Table plan sheets. The Phase II, the drainage design will be in accordance with Cook County's latest stormwater ordinance and follow the approved Location Drainage Study.

Inlet spacing calculations will be completed based on the roadway geometry and latest Bulletin 75 rainfall data. Encroachments will follow IDOT design standards. Storm sewer calculations shall be completed based on Bulletin 75 rainfall data. Portions of the existing storm sewer systems shall be removed and replaced with proposed storm sewer. Where existing storm sewer is to remain the existing storm sewer will be evaluated for capacity. The storm sewer will be designed to accommodate the 10-year storm event. Hydraulic Grade Line calculations shall be prepared for the proposed drainage systems for the 100-year storm event.

Impervious area calculations shall be updated based on any changes required to the proposed geometry. Updated impervious area calculations shall be used to verify and determine detention requirements for the proposed improvements. Based on the approved Location Drainage Study, detention is required and will be provided in oversized pipes.

Task 4. Preliminary Site Investigation / LPC 663 / CCDD

The COV PESA Review provided by IDOT for the work with the Palatine Road right-of-way determined there are 2 RECs within the limits of the improvement. As such a PESA Response and Work Order form is to be completed and submitted to IDOT for the State right of way. Calculations of excavation per site will be determined and provided on exhibits as well as within the IDOT PESA Response form in order to obtain the state PSI for the work within State right of way. The PESA Response and Work Order form is to be performed by BLA and will be completed early in the Phase II design stage.

The local PESA performed in Phase I for work along Rohlwing Road. The Phase I Project Development Report indicated a PSI is necessary. This work will be performed for Rohlwing Road by BLA's sub-consultant. As part of the scope of work a LPC 663 will be prepared.

Refer to the included scope of work from True North Consultants for this task.



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

Task 5. Permits / Environmental Clearance Updates

- **Environmental Survey Request Updates:** BLA will prepare exhibits and narrative to update the Environmental Survey Request Form (ESR) as necessary throughout the design process. This information will be submitted online through IDOT-BLRS. This shall include preparation of a map identifying survey/study area request limits for purposes of renewing the Biological clearance. The Biological (NRR) clearance was obtained on March 21, 2024 and set to expire on March 21, 2026. The Cultural Clearance was obtained on September 3, 2024 and identified “No Historic Properties Affected” and further coordination is not required. Currently the project is targeting a January 2026 letting however, if the project letting is required to be adjusted to a March 2026 letting the clearances will require updating.
- **IEPA - Stormwater Pollution Prevention Plan (SWPPP):** BLA will prepare the SWPPP form BDE 2342 and erosion control and sediment control plan measures for the proposed improvements as it has been required to be prepared to comply with the provisions of the NPDES Permit Number ILR10, by IEPA for the storm water discharges from construction activities in a project with greater than 1-acre disturbances. This will also include preparation of a Notice of Intent (NOI) form which will be included in the project specifications for use by the Phase III engineering consultant.

Task 6. Agency Coordination & Meetings

BLA will facilitate coordination meetings with the Village of Palatine and IDOT including associated correspondence via conference call, e-mail or in person, as required. All meetings included are assumed to be attended by the BLA project manager and BLA project engineer. Below are the anticipated meetings and agency involvement:

- Consultant & Village (*In person*)
 - Kickoff Meeting (1)
 - Coordination Meetings (4)
- IDOT BLRS Phase II Kickoff Meeting (1) (*Virtual*)
- IDOT BLRS Coordination Meeting (2) (*Virtual*)
- Public Information Meeting (1) (*In person*)
- Private Utility Company Meeting (2) – indicated in *Task 5 Utility Coordination (Virtual)*
- IDOT Preconstruction Meeting (1) (*In person*)

In addition, included in this task are the following site visits:

- Topographic Survey Verification (1)
- Plan In Hand Field Review (2)

BLA will prepare appropriate exhibits, agendas, and meeting summaries for all meetings attended. This task includes the preparation of exhibits at the direction of the Village for discussion purposes with the public.



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

Task 7. Utility Coordination

BLA will update the JULIE One-Call Design Ticket performed in the Phase I to obtain current atlases of utility facilities within and adjacent to the project. These atlases will be reviewed and cross checked against the topographic survey. In the topographic survey the accuracy of the existing facilities will be confirmed which is included in the task *Agency Coordination & Meetings*. All utilities will be analyzed for conflicts with the proposed improvements, which consists of the final condition as well as temporary conditions throughout construction. A conflict list and exhibits will be prepared for each utility company identifying locations of direct conflicts and “watch & protect” locations. These documents will be submitted to the utility companies at various stages throughout the Phase II design to initiate communication and coordinate potential relocations. It is anticipated that the submittals will occur at the preliminary, prefinal, and final stages of the design. BLA will review utility relocation design drawings provided by each utility company as part of this task’s scope of work. A utility coordination log will be maintained to document the process. Also include is the coordination with ComED regarding the relocation / reinstallation of the overhead cobra lighting at the intersection, currently located on the ComED pole.

In addition, it is anticipated that scheduled utility coordination meetings will benefit the project to discuss potential utility conflicts. These meetings will be virtual. The hours for the scheduled utility meetings are included within the scope *Agency Coordination & Meetings* below.

Task 8. QA/QC

BLA will perform the QC/QA continuously throughout the project; the detailed QC/QA will be emphasized at the time of the three-milestone submittal. This includes documentation of the review and verifying the comments are addressed and disposed of properly. This effort includes QC/QA oversight for sub-consultants’ plans and documents for accuracy and capability with the overall design.

Task 9. Administration / Management

This item includes general internal project management, staffing, scheduling, documentation, internal project coordination and sub-consultant coordination. In addition, it includes PPI updates and Quarterly updates per the NWMC and STP funding requirements. Additionally, monthly progress reports will be prepared and transmitted electronically for Village processing on a month end schedule. The progress reports and invoicing shall be prepared utilizing the standard IDOT forms.

Task 10. Bidding Assistance / Phase III Coordination

This task includes responding to RFI during the bidding process, preparation of a letter of recommendation for the low bidder. In addition, included in this task is providing a review and response to the contractor during construction if requested.



Palatine Road and Rohlwing Road
Intersection Improvement
Section: 23-00114-00-TL
Phase II Engineering Services

Not-Included Scope of Work Items

The following items are not included in the project scope of work but can be added at the Village's request:

- Detailed Landscaping Elements
- Irrigation Design
- Geotechnical Investigation
- Phase III Construction Engineering Services
- Plat of Highways & Legal Descriptions
- Land Acquisition Services and/or Appraisals & Negotiations
- Lighting Design, Photometric Calculations, Lighting Plans
- Preliminary Site Investigation (PSI) along Palatine Road (IDOT to perform)
- Tree Survey & Health Condition Assessment
- Structural Design - Retaining walls, culverts, etc.
- IDNR Permit / Army Corps Permit / MWRD Permit / North Cool Soil & Water Permit
- Storm sewer televising
- Watermain / Sanitary Relocation and Design Plans



Exhibit B

Project Schedule

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ENGINEERS



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**ROHLWING ROAD AT PALATINE ROAD
INTERSECTION IMPROVEMENT
SECTION: 23-001114-00-TL**

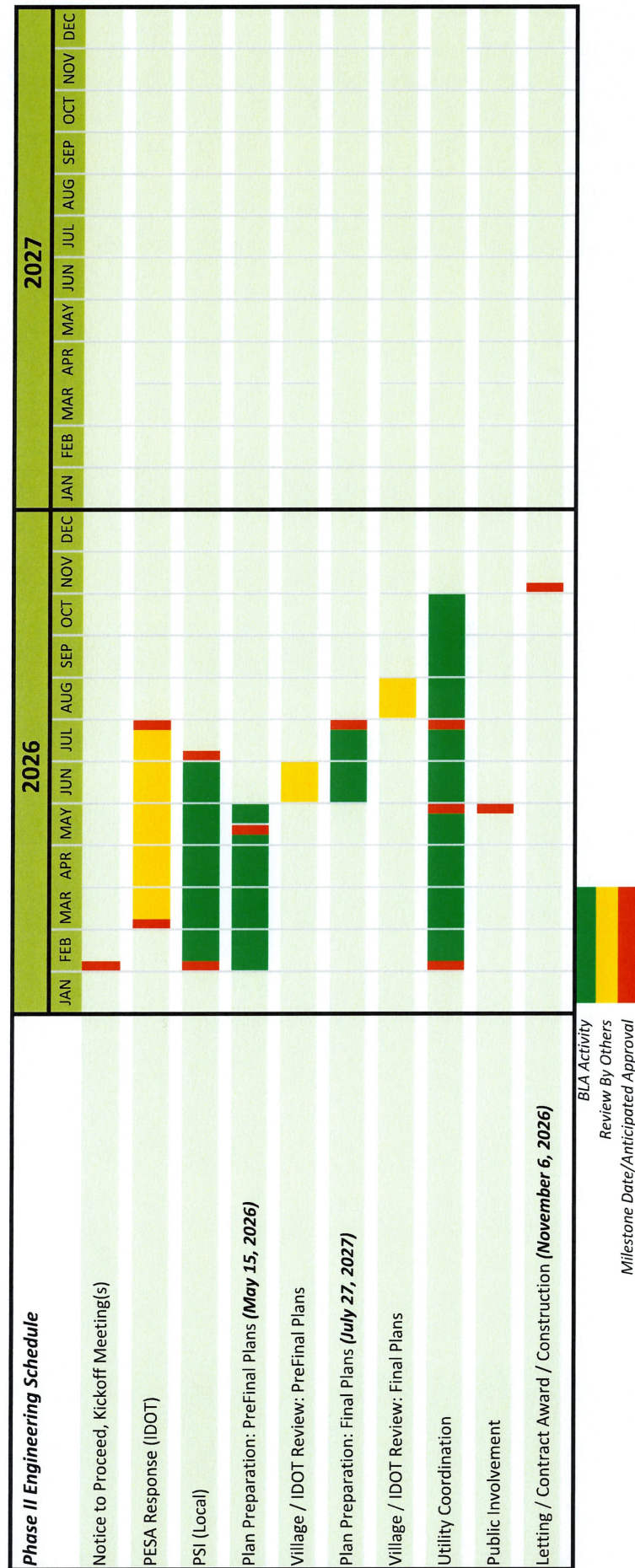




Exhibit C

QBS Checklist

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Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	BLA, Inc	Cook	23-00114-00-TL

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit C. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes, Due date of submittal: 01/24/23

Method(s) used for advertisement and dates of advertisement

Advertised via email (1/24/2023), Daily Herald Ad (1/24/2023) and hardcopy letter (1/24/2023) via standard mail

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

	Project Criteria	Weighting
	Technical Approach	20%
	Firm Experience	20%
	Specialized Expertise	10%
	Staff Capabilities	25%
	Work Load Capacity	10%
	Past Performance	15%
8	Do the written QBS policies and procedures discuss the method of selection?	☐ ☒

Selection committee (titles) for this project

Matt Barry (Public Works Director), George Ruppert (Village Engineer), Katie Lapis (Management Analyst), Cody Ringham (Assistant Village Engineer)

Top three consultants ranked for this project in order

- 1 BLA, Inc.
- 2 CivilTech
- 3 Ciorba

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	BLA, Inc	Cook	23-00114-00-TL

14	QBS according to State requirements used?	☐	☒
15	Existing relationship used in lieu of QBS process?	☒	☐
16	LPA is a home rule community (Exempt from QBS).	☒	☐



Exhibit D

CECS

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Illinois Department
of Transportation

EXHIBIT D
COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET
ANNIVERSARY RAISE

Local Public Agency	County	Section Number
Village of Palatine	Cook	23-00114-00-TL
Prime Consultant (Firm) Name	Prepared By	Date
BLA, Inc.	Gregory Ellwanger, P.E.	12/17/2025
Consultant / Subconsultant Name	Job Number	
BLA, Inc.		

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

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PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	126.27%
START DATE	2/1/2026		COMPLEXITY FACTOR	0
RAISE DATE	ANNIVERSARY		% OF RAISE	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

6

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be:

1.50%

Local Public Agency	County	Section Number
Village of Palatine	Cook	23-00114-00-TL
Consultant / Subconsultant Name		Job Number
BLA, Inc.		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	90.00
ESCALATION FACTOR	1.50%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$86.00	\$87.29
Director of Construction Engineering	\$86.00	\$87.29
Director of Structural Engineering	\$86.00	\$87.29
Director of Environmental Services	\$59.25	\$60.14
Director of Preliminary Design Services	\$86.00	\$87.29
Director of Municipal Services	\$68.25	\$69.27
Senior Transportation Engineer	\$75.34	\$76.47
Senior Project Manager	\$86.00	\$87.29
Director of Design	\$75.00	\$76.13
Senior Structural Engineer	\$82.94	\$84.18
Project Manager	\$53.94	\$54.75
Senior Drainage Manager	\$64.00	\$64.96
Project Engineer	\$42.00	\$42.63
Resident Engineer I	\$30.60	\$31.06
Design Engineer	\$36.86	\$37.41
Senior Resident Engineer	\$70.00	\$71.05
Resident Engineer II	\$52.88	\$53.67
Construction Engineer II	\$41.50	\$42.12
Construction Engineer I	\$31.50	\$31.97
Structural Engineer II	\$44.34	\$45.01
Structural Engineer I	\$38.41	\$38.99
Senior Marketing Coordinator/Public Outreach	\$40.68	\$41.29
Engineering Intern	\$20.00	\$20.30

Local Public Agency	County	Section Number
Village of Palatine	Cook	23-00114-00-TL
Consultant / Subconsultant Name		Job Number
BLA, Inc.		

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

Village of Palatine

County

Cook

Section Number

23-00114-00-TL

Consultant / Subconsultant Name

BLA, Inc.

Job Number**DIRECT COSTS WORKSHEET**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to the federal maximum			\$0.00
Lodging (per Federal GSA)	Actual Cost (up to the federal rate maximum)			\$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage Federal GSA) (per	Up to federal rate maximum			\$0.00
Vehicle Owned or Leased (no mileage charge allowed)	\$45.00/half day (4 hours or less) or \$90.00/full day	14	\$90.00	\$1,260.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)	1989	\$0.19	\$377.91
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$1,637.91

5235

SHEET 1 OF 2

[illegible]

Local Public Agency

Village of Palatine

County

Cook

Section Number

23-00114-00-TI

Consultant / Subconsultant Name

BLA, Inc.

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

SHEET 2 OF 2

PAYROLL CLASSIFICATION		AVG HOURLY RATES	Task 6. Agency Coord. & Mtgs.			Task 7. Utility Coordination			Task 8. QA/QC			Task 9. Admin. / Management			Task 10. Bidding / Phase III Coord.					
			Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal		87.29																		
Director of Construction		87.29																		
Director of Structural Eng		87.29																		
Director of Environmental		60.14																		
Director of Preliminary Design		87.29																		
Director of Municipal Services		69.27																		
Senior Transportation Engineer		76.47																		
Senior Project Manager		87.29																		
Director of Design		76.13	6	7.32%	5.57	4	10.00%	7.61	16	29.63%	22.56	16	29.63%	22.56						
Senior Structural Engineer		84.18	16	19.51%	10.68	8	20.00%	10.95	38	70.37%	38.53	38	70.37%	38.53	4	50.00%	27.37			
Project Manager		54.75																		
Senior Drainage Manager		64.96																		
Project Engineer		42.63	30	36.59%	15.60	14	35.00%	14.92							4	50.00%	21.32			
Resident Engineer I		31.06																		
Design Engineer		37.41	30	36.59%	13.69	14	35.00%	13.09												
Senior Resident Engineer		71.05																		
Resident Engineer II		53.67																		
Construction Engineer II		42.12																		
Construction Engineer I		31.97																		
Structural Engineer II		45.01																		
Structural Engineer I		38.99																		
Senior Marketing Coordinator		41.29																		
Engineering Intern		20.30																		

BLA, Inc.
Rohlwing Road at Palatine Road
Intersection Widening
Village of Palatine
Phase II Design Engineering: Direct Costs
Section: 23-00114-00-TL

<u>Task and Description</u>	<u>Sheets</u>	<u>Sets</u>	<u>Rate</u>	<u>Extended Cost</u>
Task 1. Supplemental Survey -				
<i>Vehicle Days</i>		4	\$90.00	\$360.00
			Subtotal:	\$360.00
Task 2. Plan Preparation and Contract Documents				
<i>(No Direct Cost - Included in Task 8)</i>	---	---	---	---
			Subtotal:	---
Task 3. Calculations and Design Computations				
<i>Calculations / Computations (8.5x11)</i>	10	3	\$0.19	\$5.70
<i>Calculations / Computations (11x17)</i>	10	3	\$0.19	\$5.70
			Subtotal:	\$11.40
Task 4. Preliminary Site Investigation / LPC 663 / CCDD				
<i>(No Direct Cost - Included in Subconsultant's Cost)</i>	---	---	---	---
			Subtotal:	---
Task 5. Permits / Environmental Clearance Update				
<i>(No Direct Cost)</i>	---	---	---	---
			Subtotal:	---
Task 6. Agency Coordination & Meetings				
<i>Exhibits (11x17 Color)</i>	2	16	\$0.19	\$6.08
<i>Agenda, Minutes, Handouts (8.5x11 Color)</i>	4	16	\$0.19	\$12.16
<i>Vehicle Days</i>		10	\$90.00	\$900.00
			Subtotal:	\$918.24
Task 7. Utility Coordination				
<i>(No Direct Cost)</i>	---	---	---	---
			Subtotal:	---
Task 8. QA/QC				
<i>Roadway Plan Set Check Plots - Plans (11x17)</i>	100	6	\$0.19	\$114.00
<i>Roadway Plan Set Check Plots - Specifications (8.5x11)</i>	150	6	\$0.19	\$171.00
<i>Roadway Plan Set Check Plots - Quantities (8.5x11)</i>	50	6	\$0.19	\$57.00
<i>Roadway Plan Set Check Plots - Estimates (8.5x11)</i>	5	6	\$0.19	\$5.70
			Subtotal:	\$347.70
Task 9. Administration / Management				
<i>(No Direct Cost)</i>	---	---	---	---
			Subtotal:	---
Task 10. Bidding Assistance / Phase III Coordination				
<i>(No Direct Cost)</i>	---	---	---	---
			Subtotal:	---
Total				\$1,637.34



Exhibit E

Sub-Consultant Backup

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ENGINEERS



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Local Public Agency	County	Section Number
Village of Palatine	Cook	23-00114-00-TL
Prime Consultant (Firm) Name	Prepared By	Date
BLA, Inc.	Ryan LaDieu	12/10/2025
Consultant / Subconsultant Name	Job Number	
True North Consultants, Inc.	D-91-123-26	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

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PAYROLL ESCALATION TABLE

CONTRACT TERM	12 MONTHS	OVERHEAD RATE	176.70%
START DATE	2/1/2026	COMPLEXITY FACTOR	0
RAISE DATE	1/31/2027	% OF RAISE	3.00%
END DATE	1/31/2027		

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2/1/2026	1/31/2027	12	100.00%

The total escalation = 0.00%

Section Number

23-00114-00-TL

Job Number

D-91-123-26

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

90.00

0.00%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

[illegible]

Local Public Agency

Village of Palatine

County

Cook

Section Number

23-00114-00-TL

Consultant / Subconsultant Name

True North Consultants, Inc.

Job Number

D-91-123-26

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			\$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			\$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			\$0.00
Vehicle Owned or Leased (no mileage charge allowed)	\$45.00/half day (4 hours or less) or \$90/full day	1	\$90.00	\$90.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)	8	\$310.00	\$2,480.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Lab Services		1	\$1,731.00	\$1,731.00
Environmental Driller		1	\$4,320.00	\$4,320.00
				\$0.00
TOTAL DIRECT COSTS:				\$8,621.00

Village of Palatine

Consultant / Subconsultant Name

True North Consultants, Inc.

County

Cook

Section Number

23-00114-00-TL

Job Number

D-91-123-26

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE

170

COMPLEXITY FACTOR

0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Preliminary Env. Assessment Update	8,621	28	1,094	1,933	361	-	12,009	100.00%
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
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Subconsultant DL TOTALS	8,621	28	1,094	1,933	361	-	12,009	100.00%

Village of Palatine

True North Consultants, Inc.

Cook

23-00114-00-TL

D-91-123-26

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Preliminary Env. Assessment Update											
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Consultant	60.18	8.0	28.57%	17.19	8	28.57%	17.19									
Senior Consultant	42.13	0.0			0											
Staff Consultant	36.78	6.0	21.43%	7.88	6	21.43%	7.88									
Associate Consultant	29.22	12.0	42.86%	12.52	12	42.86%	12.52									
Administrative Assistant	20.60	2.0	7.14%	1.47	2	7.14%	1.47									
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TOTALS		28.0	100%	\$39.07	28.0	100.00%	\$39.07	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

Village of Palatine

Cook

23-00114-00-TL

True North Consultants, Inc.

D-91-123-26

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 1

[illegible]



Exhibit F

Workhour Summary

CONSULTING
ENGINEERS



BLA, Inc.

333 Pierce Road, Suite 200 • Itasca, IL 60143
630 438 6400 • FAX 630 438 6444 • www.bla-inc.com

BLA, Inc.

Rohlwing Road at Palatine Road

Intersection Widening

Village of Palatine

Phase II Design Engineering: Manhours

Section: 23-00114-00-TL

Task and Description	Manhours per Sheet	No. of Sheets	Total Manhours
Task 1. Supplemental Survey			
Coordination, Identification, Exhibits, Conduct Survey			16
Subtotal:			16
Task 2. Plan Preparation and Contract Documents			
Cover / Title Sheet	2	1	2
Index of Sheets, Highway Standards, General Notes, Commitments	4	1	4
Summary of Quantities	16	6	96
Existing & Proposed Typical Sections	8	2	16
Schedule of Quantities	12	6	72
Alignment, Ties, and Benchmarks	4	2	8
Removal Plan (20 scale: 3,200 feet at 600 feet per sht - 6 sht / 2 views per sheet)	12	3	36
Plan and Profile Sheet (20 scale: 3,200 feet at 600 feet per sht - 6 sht / 1 view per sheet)	24	6	144
Suggested Maintenance of Traffic (MOT):			
MOT Concept Package and TMP			16
MOT Plans, Typical Sections, General Notes / Seq Ops.	8	12	96
Soil Erosion Control and Sediment Control Plans	4	10	40
Drainage and Utility Plans / Drainage Tables (20 scale: 3,200 feet at 600 feet per sht - 6 sht / 1 view)	24	6	144
Drainage Tables	8	2	16
Pavement Marking and Signing Plan (20 scale: 3,200 feet at 600 feet per sht - 6 sht / 2 views per sht)	6	3	18
Landscaping / Restoration Plans (20 scale: 3,200 feet at 600 feet per sht - 6 sht / 2 views)	6	3	18
Traffic Signal Plan, Temporary Signal Plan			
Removal, Temp Per Stage w/ Cable, Final Temp, Proposed w/ Cable, Street Name	12	9	108
ADA Plan (13 ramps: 2 hours per ramp)			26
District One Details / IDOT Highway Standards / Village / Consultant Details			2
Cross Sections (3,200 ft / 50 foot sec - 64 sec + 28 driveways + 2 sideroads @ 2 hours per sec)			188
Estimates (Cost, Lump Sum, Time)			40
Specifications & Special Provisions			40
Subtotal:			1130
Task 3. Calculations and Design Computations			
Pavement Design: IDOT Request / Rohlwing Road BDE 5401			8
Drainage Calculations and Design			40
Subtotal:			48
Task 4. Preliminary Site Investigation / LPC 663 / CCDD			
IDOT PESA Response / IDOT PSI			8
Subconsultant Coordination and Review			2
Subtotal:			10
Task 5. Permits / Environmental Clearance Updates			
Environmental Survey Request Update			4
IEPA Stormwater Pollution Prevention Plan			8
Subtotal:			12
Task 6. Agency Coordination & Meetings			
Village and Consultant Kick Off Meeting (1 meeting x 2 attendees x 2 hours)			4
Village and Consultant Coordination Meeting (4 meeting x 2 attendees x 2 hours)			16
IDOT-BLRS Kick Off Meeting (1 meeting x 2 attendees x 1 hours)			2
IDOT-BLRS Coordination Meeting (2 meeting x 2 attendees x 1 hours)			4
Public Information Meeting (1 meetings x 3 attendees x 4 hours)			12
Private Utility Company Meeting (2 meeting x 2 attendees x 1 hours)			4
IDOT Preconstruction Meeting (1 meeting x 2 attendees x 2 hours)			4
Preparation of Meeting Agendas, Exhibits, Minutes, etc (1 hr per meeting)			12
Topographic Survey Verification (1 Visit x 2 attendees x 4 hours)			8
Plan In Hand Field Review (2 visits x 2 attendees x 4 hours)			16
Subtotal:			82
Task 7. Utility Coordination			
Tracking, Location Verification, Relocation Review, Conflict Analysis, Exhibits			40
Subtotal:			40
Task 8. QA/QC			
Internal QA/QC and subconsultant QA/QC (4.0%)			54
Subtotal:			54
Task 9. Administration / Management			
Scheduling, budget control, contract administration (4.0%)			54
Subtotal:			54
Task 10. Bidding Assistance / Phase III Coordination			
RFIs, shop drawing review, recommendation letter			8
Subtotal:			8
Total			1454

Discussion Related to Downtown Summer Events

BACKGROUND:

This spring, significant construction will begin in the downtown, on Slade Street from Greeley Street extending east along Railroad Avenue to Plum Grove Road. The project will also encompass the parking lot north of Slade Street (between Brockway Street and the railroad tracks). The location of the work will affect Street Fest in such a way that the event must be relocated or canceled.

KEY ISSUES:

Staff had thoroughly considered the impact of construction on summer events as well as the downtown business community. In order to complete the planned improvements, there will need to be some changes to the outdoor uses and festivals within the downtown. How we phase the construction will impact the ability to use the streets, sidewalks and parking lots within the downtown area. Regardless of the phasing, the area east of Brockway, including the Fire Memorial Parking Lot, streets and sidewalks, would not be able to be utilized as part of the summer events, including Street Fest. The construction will be able to accommodate the July 4th parade without having to alter the parade route.

Staff has explored a construction process that would attempt to complete underground utility work between March and the end of May with a pause until the end of August. Unfortunately, this approach will not only increase construction costs but lead to a full construction phase from September through November and likely risk the onset of winter conditions which could push construction into 2027 as well.

While it is possible to relocate Street Fest and significantly alter the scale of the event to work around the majority of the construction, staff has developed an alternative plan for 2026.

Staff is recommending that the Village host two large food truck/outdoor events in the downtown to replace Street Fest this year. Both would take place on a Sunday in an effort to bring more people and families into the downtown. One would be in June and take place in the area north of Towne Square. The other would be in August and be located in the lot immediately north of Lamplighters. This would allow establishments both south and north of the railroad tracks to enjoy increased pedestrian traffic. In addition to food trucks, staff would explore the ability to allow QR code menus to be available at seating locations, allowing people to order from menus at downtown establishments, which would in turn be able to make deliveries. Similarly, if Council supports the concept, we would further explore how we could manage the sale and take-out service of alcohol as part of the event, potentially helping the downtown establishments.

The timing of these events could be done to work around significant construction activity. Additionally, staff would recommend that we work on expanding some of the activities with the National Night Out which takes place at Falcon Park to bring in some more features, making this another attractive community-wide event.

If the Council concurs with the above concepts, final plans can be developed for the events and brought back for approval. Additionally, staff would work on including project completion incentives in the construction contracts for the infrastructure project to minimize the disruption to the downtown and the businesses.

BUDGET IMPACT:

N/A

RECOMMENDATION:

Staff recommends conducting two separate downtown events in lieu of the 2026 Street Fest and providing construction incentives for early completion of the infrastructure project.

ACTION REQUIRED:

Concurrence with the recommendation.

ATTACHMENTS:

1. Downtown Street Fest Impact



TO: Mayor and Village Council

FROM: Reid Ottesen, Village Manager
Matt Barry, Public Works Director
Hadley Skeffington-Vos, Deputy Village Manager

DATE: December 22, 2025

RE: **2026 DOWNTOWN CONSTRUCTION AND STREET FEST**

We are preparing for a significant 2026 improvement on Slade Street from Greeley Street extending east along Railroad Avenue to Plum Grove Road. The project will also encompass the parking lot north of Slade Street (between Brockway Street and the railroad tracks).

The improvements will consist of roadway resurfacing/reconstruction, water main replacement, storm sewer improvements, fiberoptic installation, sidewalk reconstruction, parking modifications, irrigation, landscaping, roadway lighting and accent lighting.

The majority of the underground work will occur east of Brockway Street.

The project is being designed as one project with the ability to be divided into two construction contracts. The first contract will include underground work related to the water main, fiberoptic backbone, and storm sewer improvements. The intent is to have the underground work bid and substantially complete by Memorial Day. The second contract, consisting of the roadway and surface improvements, is estimated as typically 4 months of work with the ability to accelerate to 3 months with an added cost.

Schedule

The project can accommodate a gaps in work between the major utility work and surface improvements if so desired but at a cost. Options would be:

1. No Pause. Moving directly from utility work to surface improvement would traditionally be used to impact an area from start to finish just one time. This would be the lowest projected cost but impact the area through the summer period and extend until September.

2. **Partial Summer Pause.** After utility work is substantially completed in May, work could suspend until the second half of July and after the Independence Day parade which travels along Slade from Greeley to Brockway Street. This gap allows for some normalcy in the summer period for businesses along the route and is estimated to increase the project cost by 3-5%. Construction is anticipated to complete in late October.
3. **Full Summer Pause.** An extended pause for June, July and August to allow for a Street Fest in August would similarly accommodate the Independence Day parade and extend the typical business period but is expected to increase the project cost to 6-10%. It compresses the amount of work into a September through November time period and risks early winter conditions leaving temperature sensitive items like pavement and landscaping incomplete in 2026.

Street Fest

If No Pause is selected, there would not be an ability to conduct a Street Fest as we would not have the ability to effectively protect a large crowd in the vicinity of the incomplete construction zone.

With the Partial Summer Pause, as adjusted Street Fest layout could be considered. With the bulk of the utility work being east of Brockway, the area between Brockway and Towne Square would be more readily available for a reduced scale Street Fest in August if desired.

The only schedule which could accommodate the typically Street Fest layout is the Full Summer Pause. This would delay the start on road and surface alterations until late August or early September and significantly compress the construction schedule in the fall. There are many concerns over the ability to complete the project during the construction season with this schedule.

We will need to consider our Street Fest contracts at a January Council Meeting and I wanted to get this information to you in advance so you can think about the scenarios.

While I personally would recommend that we move as quickly as possible and be done by Fall and take a year off from Street Fest, I recognize that a majority of the Council may not agree with that approach. Thus, the Partial Summer Pause was developed. While it will raise the cost of the project it provides for:

- This allows utility work to be completed from March-May.
- Provides for some typical business conditions in the front portion of the summer at some premium cost to the project.
- Can accommodate a typical Independence Day parade.
- Can accommodate an adjusted Street Fest layout if desired.
- Completes the entire roadway improvement prior to winter conditions in November.

We would need a reduced stage area most likely in the parking lot similar to Oktoberfest which may not sit well with residents on Smith Street but that would likely be the only option.

We have considered options of relocating Street Fest to other locations but have no viable alternatives.

The only other food for thought would be to partner with Rotary or the Jaycees to expand upon other planned festivals for the year.

Again, this memo is to generate some thoughts so we can have a more informed discussion in January when it is on the agenda.

Village of Palatine

Village Clerk

Mayor

Warrant # 2 having been approved by the Village Council on 01-19-26 hereby authorizes the Treasurer to deposit funds from the accounts indicated below

		Check/ACH	Electronic	Manual	UB Refunds	Fund
		Disbursements	(EFT/W-T) Disbursements	Checks	Processed	Expense
General Fund	100	651,205.55	40,699.81	21,600.00	-	713,505.36
Federal Equitable Sharing Fund	221	19,797.00	3,704.44	-	-	23,501.44
Downtown TIF Fund	233	33,097.53	-	-	-	33,097.53
Rand Corridor TIF Fund	234	9,250.00	-	-	-	9,250.00
Police Grant Fund	252	-	498.00	-	-	498.00
Opioid Settlement Fund	257	2,027.08	-	-	-	2,027.08
Capital Equipment Fund	401	712.38	4,026.29	-	-	4,738.67
Capital Improvements Fund	402	976.00	-	-	-	976.00
Water Fund	605	1,282,420.69	7,077.84	-	314.08	1,289,812.61
Sewer Fund	610	172,942.23	864.67	-	-	173,806.90
Refuse Fund	615	181,681.32	275,089.74	-	2,423.64	459,194.70
Parking Fund	620	28,868.39	181.13	-	-	29,049.52
Liability Insurance Fund	702	63,113.93	-	-	-	63,113.93
Fleet Services Fund	710	32,969.44	7,595.52	-	-	40,564.96
Total Report		2,479,061.54	339,737.44	21,600.00	2,737.72	2,843,136.70



Warrant #2

Invoice Due Date Range 12/01/25 - 02/03/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1450 - A-Express Towing									
30970	Towing - T-481	Open		01/04/2026	02/03/2026	01/13/2026			148.50
			Vendor 1450 - A-Express Towing Totals			Invoices	1		\$148.50
Vendor 5727 - AceK9									
298251	Ace WatchDog Service Subscription Renewal (2026)	Open		12/03/2025	01/03/2026	01/13/2026			474.00
			Vendor 5727 - AceK9 Totals			Invoices	1		\$474.00
Vendor 5416 - Advance Auto Parts									
6432535161994	Parts - PT-234	Open		12/17/2025	01/16/2026	12/31/2025			352.45
6432535262603	Parts - PT-234	Open		12/18/2025	01/17/2026	12/31/2025			138.60
6432565662171	Parts - PT-234	Open		12/22/2025	01/21/2026	12/31/2025			138.60
6432535734558	Parts - T-565	Open		12/23/2025	01/22/2026	12/30/2025			139.98
4051536026423	Parts - PT-202	Open		12/26/2025	01/25/2026	12/31/2025			9.93
4051536526619	Parts - C-376	Open		12/31/2025	01/30/2026	12/31/2025			69.99
			Vendor 5416 - Advance Auto Parts Totals			Invoices	6		\$849.55
Vendor 3030 - Advanced Automation & Control									
25-5195	WIN-911 Pro 3 Year Subscription Renewal & SCADA Troubleshooting	Open		12/23/2025	01/22/2026	12/31/2025			8,960.85
			Vendor 3030 - Advanced Automation & Control Totals			Invoices	1		\$8,960.85
Vendor 1759 - Air One Equipment, Inc.									
230454	Clothing	Open		12/23/2025	01/22/2026	12/23/2025			581.00
			Vendor 1759 - Air One Equipment, Inc. Totals			Invoices	1		\$581.00
Vendor 5350 - Airespring Inc									
204102452	Phone and Internet Service	Open		01/01/2026	01/16/2026	01/08/2026			1,905.70
			Vendor 5350 - Airespring Inc Totals			Invoices	1		\$1,905.70
Vendor 2611 - Al Warren Oil Co									
W1808544	Motor Fuel	Open		12/26/2025	01/25/2026	12/22/2025			19,023.70
			Vendor 2611 - Al Warren Oil Co Totals			Invoices	1		\$19,023.70
Vendor 2718 - Alexander Chemical Corporation									
103395	Water Treatment Chemical Rental Fee	Open		12/26/2025	01/25/2026	12/30/2025			139.50
			Vendor 2718 - Alexander Chemical Corporation Totals			Invoices	1		\$139.50
Vendor 2645 - Alexander Equipment Company, Inc									
222616	Chipper Knife	Open		12/22/2025	01/21/2026	12/30/2025			351.80
			Vendor 2645 - Alexander Equipment Company, Inc Totals			Invoices	1		\$351.80
Vendor 3060 - Allegra Print & Imaging									



Warrant #2

Invoice Due Date Range 12/01/25 - 02/03/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
107103	Envelopes-Regular Qty. 1500	Open		01/02/2026	02/01/2026	01/09/2026			159.55
Vendor 3060 - Allegra Print & Imaging			Totals			Invoices	1		\$159.55
Vendor 5209 - Alpha Card Systems, LLC									
INV7697266	RFID Door Cards	Open		12/23/2025	01/22/2026	12/31/2025			966.42
Vendor 5209 - Alpha Card Systems, LLC			Totals			Invoices	1		\$966.42
Vendor 2496 - Altorfer Industries, Inc									
P56C0076574	Parts - E-221	Open		12/22/2025	01/21/2026	12/31/2025			433.03
Vendor 2496 - Altorfer Industries, Inc			Totals			Invoices	1		\$433.03
Vendor 5021 - Arlington Heights Ford LLC									
170672H	Parts - T-479	Open		12/04/2025	01/03/2026	12/31/2025			133.78
171520H	Parts - T-481	Open		12/26/2025	01/25/2026	12/31/2025			167.10
171781H	Parts - T-460	Open		12/31/2025	01/30/2026	12/31/2025			43.18
Vendor 5021 - Arlington Heights Ford LLC			Totals			Invoices	3		\$344.06
Vendor 1443 - Arlington Power Equipment									
260994	Parts - PT-999	Open		12/29/2025	01/28/2026	12/31/2025			65.73
Vendor 1443 - Arlington Power Equipment			Totals			Invoices	1		\$65.73
Vendor 4455 - AutoZone Stores LLC									
02567216221	Parts - M-982	Open		12/14/2025	01/13/2026	12/31/2025			23.03
Vendor 4455 - AutoZone Stores LLC			Totals			Invoices	1		\$23.03
Vendor 3058 - Matt D Barry									
2025-00001148	Professional Engineer License Renewal Reimbursement	Open		11/30/2025	12/31/2025	12/31/2025			125.00
Vendor 3058 - Matt D Barry			Totals			Invoices	1		\$125.00
Vendor 1101 - Beverly Materials LLC									
330502	Wash Stone-WMB Restoration Repair	Open		12/27/2025	01/26/2026	12/31/2025			1,860.24
Vendor 1101 - Beverly Materials LLC			Totals			Invoices	1		\$1,860.24
Vendor 1722 - BLA, Inc									
24477-1	Slade Street Design Engineering Services	Open		12/31/2025	01/30/2026	12/31/2025			27,047.50
Vendor 1722 - BLA, Inc			Totals			Invoices	1		\$27,047.50
Vendor 1492 - Bound Tree Medical LLC									
85946640	EMS Supplies	Open		12/01/2025	12/31/2025	12/31/2025			280.96
85957333	EMS Supplies	Open		12/01/2025	12/31/2025	12/31/2025			126.65
85973600	EMS Supplies	Open		12/01/2025	12/31/2025	12/31/2025			537.42
85990454	EMS Supplies	Open		12/01/2025	12/31/2025	12/31/2025			813.97



Warrant #2

Invoice Due Date Range 12/01/25 - 02/03/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1492 - Bound Tree Medical LLC Totals						Invoices	4		\$1,759.00
Vendor 1857 - Brian Edward Landscaping Inc									
25418	2025 Bridge View West and Peregrine Lakes Snow and Ice Control	Open		01/01/2026	01/31/2026	12/31/2025			320.00
25419	2025 Snow and Ice Control	Open		01/01/2026	01/31/2026	12/31/2025			579.00
25420	2025 Snow and Ice Control	Open		01/01/2026	01/31/2026	12/31/2025			1,085.00
25421	2025 Snow and Ice Control	Open		01/01/2026	01/31/2026	12/31/2025			1,736.25
25422	2025 Snow and Ice Control	Open		01/01/2026	01/31/2026	12/31/2025			6,323.75
Vendor 1857 - Brian Edward Landscaping Inc Totals						Invoices	5		\$10,044.00
Vendor 5144 - Caguax dba McDonalds #87									
2026-00000041	Prisoner Meals (December)	Open		01/01/2026	01/19/2026	12/31/2025			77.41
Vendor 5144 - Caguax dba McDonalds #87 Totals						Invoices	1		\$77.41
Vendor 5218 - Casey Automotive									
428974	Repairs & Maintenance - C-378	Open		12/31/2025	01/30/2026	12/31/2025			179.34
Vendor 5218 - Casey Automotive Totals						Invoices	1		\$179.34
Vendor 5195 - Castle Chevrolet North LLC									
44897	Parts - PT-204	Open		12/10/2025	01/09/2026	12/31/2025			3.29
Vendor 5195 - Castle Chevrolet North LLC Totals						Invoices	1		\$3.29
Vendor 2732 - CDW Government Inc									
ah4m23u	Digital Sign	Open		12/31/2025	12/31/2025	12/31/2025			712.38
AH46Q3V	Adobe Acrobat Pro License (C. Stearns)	Open		12/27/2025	01/30/2026	12/31/2025			125.00
Vendor 2732 - CDW Government Inc Totals						Invoices	2		\$837.38
Vendor 2555 - Chicago Parts & Sound									
40V0090010	Parts - STOCK	Open		12/23/2025	01/22/2026	12/31/2025			3,298.90
Vendor 2555 - Chicago Parts & Sound Totals						Invoices	1		\$3,298.90
Vendor 3050 - Cintas #22									
4254407246	Shop Rags	Open		12/26/2025	01/25/2026	12/31/2025			18.07
4254407272	CSF Carpets	Open		12/26/2025	01/25/2026	12/31/2025			160.00
4254407304	Uniform Cleaning, Shop Rags & Carpets	Open		12/26/2025	01/25/2026	12/31/2025			136.68
4254508122	Village Hall Carpets	Open		12/29/2025	01/28/2026	12/31/2025			155.79
4255054981	Shop Rags	Open		01/02/2026	02/01/2026	01/09/2026			18.07
4255055106	Uniform Cleaning	Open		01/02/2026	02/01/2026	01/09/2026			136.68
5310836106	Restock Ready Room First Aid Kits	Open		01/02/2026	02/01/2026	01/09/2026			128.75



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			Vendor	3050 - Cintas #22 Totals		Invoices	7		\$754.04
Vendor	4199 - Clark Baird Smith LLP								
3188	2025 CBS (December) Project: PDMatters & PW Matters (Legal Exps)	Open		12/31/2025	12/31/2025	12/31/2025			4,461.78
			Vendor	4199 - Clark Baird Smith LLP Totals		Invoices	1		\$4,461.78
Vendor	1488 - CNS Tire Supply								
27969	Parts - PT-237	Open		12/12/2025	01/11/2026	12/31/2025			390.00
27982	Parts - Stock	Open		12/24/2025	01/23/2026	12/30/2025			486.76
			Vendor	1488 - CNS Tire Supply Totals		Invoices	2		\$876.76
Vendor	2364 - Comm Consolidated School District #15								
4th Qtr 2025	Impact Fees	Open		01/14/2026	01/14/2026	01/14/2026			3,480.52
			Vendor	2364 - Comm Consolidated School District #15 Totals		Invoices	1		\$3,480.52
Vendor	2980 - Commonwealth Edison								
4271086000 12/25	Electricity-0 N Rand Rd N Winslowe Dr/Camera	Open		12/16/2025	01/15/2026	12/31/2025			7.10
6000574000 12/25	Electricity-0 N Rand Rd E Lilly Ln/Camera	Open		12/16/2025	01/15/2026	12/31/2025			6.90
8997338111 12/25	Electricity-0 N Rand Rd N Williams Dr/Camera	Open		12/16/2025	01/15/2026	12/31/2025			8.95
5874509000 12/25	Electricity-135 W. Michigan Ave Heat Meter	Open		12/19/2025	01/18/2026	12/31/2025			719.83
5892617000 12/25	Electricity-Middleton Pond Aerator	Open		12/19/2025	01/18/2026	12/31/2025			31.11
5298556000 12/25	Electricity-0 N Rand Rd N Capri Dr/Camera	Open		12/23/2025	01/21/2026	12/31/2025			9.10
			Vendor	2980 - Commonwealth Edison Totals		Invoices	6		\$782.99
Vendor	5604 - Compassion Funeral Service, Inc								
2600003	Body Transport to Cook County Medical Examiners Ofc (26-00005)	Open		01/02/2026	01/19/2026	01/13/2026			306.50
			Vendor	5604 - Compassion Funeral Service, Inc Totals		Invoices	1		\$306.50
Vendor	3706 - Constellation NewEnergy Inc								
72034564001	Electricity-884 E. Lilly Lane Rose and Lilly Lift Station	Open		12/15/2025	01/14/2026	12/31/2025			464.65
72034582601	Electricity-1199 W. Northwest Highway Countryside Pump Station	Open		12/15/2025	01/14/2026	12/31/2025			2,773.47
72034588401	Electricity-700 N. North Court RT/25 Street Lighting	Open		12/15/2025	01/14/2026	12/31/2025			79.00



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72045754201	Electricity-0 N. Smith St/1 N Cherrywood Dr. Street Lighting	Open		12/16/2025	01/15/2026	12/31/2025			9,980.39
72045873601	Electricity-47 W. Slade Street RT/25 Street Lighting	Open		12/16/2025	01/15/2026	12/31/2025			79.92
72045903801	Electricity-0 N. Smith St/King George Ct RT/23 Street Lighting	Open		12/16/2025	01/15/2026	12/31/2025			7,348.33
72045921601	Electricity-251 W. Colfax Street RT/25 Parking Lot Lighting	Open		12/16/2025	01/15/2026	12/31/2025			25.81
72045937901	Electricity-0 W. Rohlwing Road RT/25 Street Lighting	Open		12/16/2025	01/15/2026	12/31/2025			255.16
72052823501	Electricity-2399 N. Dee Lane Deer Park Booster Station	Open		12/17/2025	01/16/2026	12/31/2025			397.39
72052837301	Electricity-2175 N. Coach Road Long Grove Well 15	Open		12/17/2025	01/16/2026	12/31/2025			32.21
72052864701	Electricity-2175 N. Coach Road Long Grove Pump Station	Open		12/17/2025	01/16/2026	12/31/2025			185.29
72052878601	Electricity-0 Haleyshill Court Dunhaven Woods Lift Station	Open		12/17/2025	01/16/2026	12/31/2025			220.00
72052870201	Electricity-1501 N. Hicks Road Hicks and Dundee Pump Station	Open		12/18/2025	01/17/2026	12/31/2025			806.95
72060039501	Electricity-1465 E. Evergreen Drive Randville Lift Station	Open		12/18/2025	01/17/2026	12/31/2025			1,077.70
72060043901	Electricity-1484 N. Oak Street Pepper Tree Lift Station	Open		12/18/2025	01/17/2026	12/31/2025			378.26
72060050701	Electricity-803 W. Panorama Drive Deer Grove Lift Station	Open		12/18/2025	01/17/2026	12/31/2025			260.27
72060067901	Electricity-251 W. Colfax Street Parking Deck	Open		12/18/2025	01/17/2026	12/31/2025			5,494.61
72060076701	Electricity-137 W. Wood Street Unit 3 Conscious Cup	Open		12/18/2025	01/17/2026	12/31/2025			314.63
72060078901	Electricity-1381 N. Rohlwing Road North Supply Pump Station	Open		12/18/2025	01/17/2026	12/31/2025			3,623.94
72060079101	Electricity-137 W. Wood Street Unit 1 Parking Lot Lights	Open		12/18/2025	01/17/2026	12/31/2025			611.41
72060084201	Electricity-0 N. Hicks Pl./1 W. Northwest Hwy. Holiday Lighting	Open		12/18/2025	01/17/2026	12/31/2025			63.84
72060086801	Electricity-137 W. Wood Street Unit 2 Train Station	Open		12/18/2025	01/17/2026	12/31/2025			379.34



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72060092101	Electricity-Heron Drive Well 10 Pump Station	Open		12/18/2025	01/17/2026	12/31/2025			10,643.50
72060095101	Electricity-1 N. Plum Grove Rd. Rotary Plaza Sign	Open		12/18/2025	01/17/2026	12/31/2025			63.21
72060105401	Electricity-429 N. Hicks Road Holiday Lighting	Open		12/18/2025	01/17/2026	12/31/2025			27.07
72071034101	Electricity-560 S. Hale Street Storm Water Lift Station	Open		12/19/2025	01/18/2026	12/31/2025			41.37
72071043001	Electricity-Dundee Rd and Park Place Traffic Signal	Open		12/19/2025	01/18/2026	12/31/2025			57.07
72071044601	Electricity-0 Kenilworth and Elizabeth Winston Tank	Open		12/19/2025	01/18/2026	12/31/2025			56.25
72071045101	Electricity-0 N. Smith Street Union Pacific Box	Open		12/19/2025	01/18/2026	12/31/2025			289.60
72071066001	Electricity-519 S. Consumers Ave Arlington Crest Lift Station	Open		12/19/2025	01/18/2026	12/31/2025			186.20
72071071501	Electricity-25 W. Palatine Rd American Data Building	Open		12/19/2025	01/18/2026	12/31/2025			48.11
72071072701	Electricity-1830 N. Baldwin Road Kasuba Lift Station	Open		12/19/2025	01/18/2026	12/31/2025			1,221.49
72071077701	Electricity-Palatine and Oak Street Lighting	Open		12/19/2025	01/18/2026	12/31/2025			119.01
72071085401	Electricity-0 Benton and Wilmette Wilmette Lift Station	Open		12/19/2025	01/18/2026	12/31/2025			83.84
72071088701	Electricity-Palatine and Bothwell Street Lighting	Open		12/19/2025	01/18/2026	12/31/2025			314.44
72071093701	Electricity-50 N. Brockway Street Parking Lot Lighting	Open		12/19/2025	01/18/2026	12/31/2025			92.71
72079814001	Electricity-914 W. Lukas Avenue Square D Lift Station	Open		12/22/2025	01/21/2026	12/31/2025			152.34
72079815701	Electricity-1279 W. Palatine Road Entrance Sign	Open		12/22/2025	01/21/2026	12/31/2025			7.25
72079817801	Electricity-1525-35 S. Roselle Road Shires Lift Station	Open		12/22/2025	01/21/2026	12/31/2025			799.44
72079827301	Electricity-149 W. Michigan Avenue South Supply Pump Station	Open		12/22/2025	01/21/2026	12/31/2025			10,894.98
72079827501	Electricity-826 W. Exner Court Pond Aerator	Open		12/22/2025	01/21/2026	12/31/2025			53.36
72079851001	Electricity-1100 W. Illinois Av. Well 5	Open		12/22/2025	01/21/2026	12/31/2025			2,392.22
72079853701	Electricity-0 Harper Well 6	Open		12/22/2025	01/21/2026	12/31/2025			1,359.43
72088958201	Electricity-550 N. Smith Street Well 7 Pump Station	Open		12/23/2025	01/22/2026	12/31/2025			1,926.37



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Vendor 3706 - Constellation NewEnergy Inc Totals						Invoices	44		\$65,681.83
Vendor 2981 - Continental Weather Service 196854	Monthly Weather Forecasting-January 2026	Open		01/01/2026	01/31/2026	01/08/2026			150.00
Vendor 2981 - Continental Weather Service Totals						Invoices	1		\$150.00
Vendor 3091 - Cook County Treasurer Electrical & Mechanical Item 2025-4	Traffic Signal Maintenance- Quarterly 10/1/25-12/31/25	Open		01/03/2026	02/02/2026	12/31/2025			1,810.02
Vendor 3091 - Cook County Treasurer Electrical & Mechanical Item Totals						Invoices	1		\$1,810.02
Vendor 5553 - COPS and FIRE Personnel Testing Service 2143	2025 COPS & FIRE P.T. -PD (PB, ML) 2 Pre-employment Poly	Open		12/26/2025	12/31/2025	12/31/2025			350.00
Vendor 5553 - COPS and FIRE Personnel Testing Service Totals						Invoices	1		\$350.00
Vendor 2773 - Core & Main LP Y317318	Meters	Open		12/30/2025	01/29/2026	12/31/2025			5,553.00
Vendor 2773 - Core & Main LP Totals						Invoices	1		\$5,553.00
Vendor 1460 - Critical Reach 4756	2026 APBnet Annual Support Fee	Open		12/05/2025	01/04/2026	01/13/2026			990.00
Vendor 1460 - Critical Reach Totals						Invoices	1		\$990.00
Vendor 3840 - Crown Trophy 637	Retirement Plaques for Bushore & McCarthy	Open		01/07/2026	01/19/2026	01/13/2026			208.50
Vendor 3840 - Crown Trophy Totals						Invoices	1		\$208.50
Vendor 4821 - Custom Data Processing, Inc 126961	Annual Renewal of CDP's Environmental Health Software Systems	Open		01/01/2026	01/31/2026	01/12/2026			10,395.00
Vendor 4821 - Custom Data Processing, Inc Totals						Invoices	1		\$10,395.00
Vendor 4918 - DACRA Tech LLC 2025-12-083	Municipal Enforcement Software Monthly Service & Citation Fee's	Open		12/31/2025	12/31/2025	12/31/2025			2,017.86
Vendor 4918 - DACRA Tech LLC Totals						Invoices	1		\$2,017.86
Vendor 5406 - DeKind Computer Consultants 44179	Additional IT Glue Licenses	Open		01/06/2026	01/06/2026	01/06/2026			600.00
44108	DeKind consultants and tools	Open		01/07/2026	01/07/2026	01/07/2026			23,068.48



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Vendor 5406 - DeKind Computer Consultants Totals						Invoices	2		\$23,668.48
Vendor 1929 - Delta Sonic Car Wash Systems INV-0033095	Car Wash	Open		01/02/2026	02/01/2026	12/31/2025			169.81
Vendor 1929 - Delta Sonic Car Wash Systems Totals						Invoices	1		\$169.81
Vendor 5031 - DeVinci Construction, Inc #1 DPW-2502	2025 Drainage Improvements Project DPW- 2502	Open		12/08/2025	01/07/2026	12/31/2025			143,519.56
Vendor 5031 - DeVinci Construction, Inc Totals						Invoices	1		\$143,519.56
Vendor 5309 - Digicom Installations, Inc 1748	Station 82 Admin Doorbell	Open		01/01/2026	01/31/2026	01/13/2026			976.00
Vendor 5309 - Digicom Installations, Inc Totals						Invoices	1		\$976.00
Vendor 4781 - Document Imaging Services, LLC 3699	Toner	Open		12/15/2025	01/14/2026	12/31/2025			75.00
Vendor 4781 - Document Imaging Services, LLC Totals						Invoices	1		\$75.00
Vendor 1728 - Doland Engineering, LLC 25-11194	December 2025 Site Development Permit	Open		12/31/2025	01/30/2026	12/31/2025			1,440.00
25-11121	2025 Drainage Improvements Surveying and Mapping	Open		09/30/2025	12/31/2025	12/31/2025			13,308.00
25-11122	2025 Drainage Improvements Design Engineering	Open		10/31/2025	12/31/2025	12/31/2025			10,800.00
Vendor 1728 - Doland Engineering, LLC Totals						Invoices	3		\$25,548.00
Vendor 2786 - EJ Equipment Inc E03207	Televising Rear View Camera	Open		09/16/2025	12/31/2025	12/31/2025			4,440.00
P18695	Clamp Assy and Ripsaw HD	Open		12/30/2025	01/29/2026	12/30/2025			669.22
Vendor 2786 - EJ Equipment Inc Totals						Invoices	2		\$5,109.22
Vendor 3841 - FBI National Academy Associates Inc 428610	2026 Membership Dues (Seebacher)	Open		11/13/2025	01/19/2026	01/13/2026			70.00
451510	2026 Membership Dues (Morris)	Open		11/13/2025	01/19/2026	01/13/2026			145.00
Vendor 3841 - FBI National Academy Associates Inc Totals						Invoices	2		\$215.00
Vendor 5123 - Flock Safety INV-81511	Flock Camera Renewal (x4) - Falcon Flex & LPR System	Open		12/12/2025	01/11/2026	01/13/2026			2,123.00



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			Vendor	5123 - Flock Safety Totals			Invoices	1	\$2,123.00
Vendor 2195 - FMP									
162-222944	Parts - STOCK	Open		12/19/2025	01/18/2026	12/31/2025			165.60
162-223199	Lubricants & Additives	Open		12/23/2025	01/22/2026	12/31/2025			344.26
50-6481824	Lubricants & Additives	Open		12/23/2025	01/22/2026	12/31/2025			261.96
			Vendor	2195 - FMP Totals			Invoices	3	\$771.82
Vendor 1621 - Fox Valley Fire & Safety									
IN00824397	Extinguisher Re-Charge	Open		12/15/2025	01/14/2026	12/30/2025			125.00
IN00826676	Sprinkler Repair-137 W. Wood Street	Open		12/30/2025	01/29/2026	12/31/2025			1,023.80
			Vendor	1621 - Fox Valley Fire & Safety Totals			Invoices	2	\$1,148.80
Vendor 5073 - FulLife Safety LLC									
73202	Gloves - M-999	Open		12/22/2025	01/21/2026	12/30/2025			112.00
			Vendor	5073 - FullLife Safety LLC Totals			Invoices	1	\$112.00
Vendor 5685 - Aaron Gonet									
2025-00001149	Professional Engineer License Renewal Reimbursement	Open		11/30/2025	12/31/2025	12/31/2025			125.00
			Vendor	5685 - Aaron Gonet Totals			Invoices	1	\$125.00
Vendor 3783 - Brian J Growney									
2026-00000043	FBI National Academy - Travel Expenses (1/7/26 - 3/18/26)	Open		01/07/2026	01/19/2026	01/13/2026			1,725.91
			Vendor	3783 - Brian J Growney Totals			Invoices	1	\$1,725.91
Vendor 1916 - Harvard Maintenance Inc									
1812999	Village Hall Janitorial Service - January 2026	Open		01/01/2026	01/31/2026	01/07/2026			3,893.42
1813069	Train Station Janitorial Service - January 2026	Open		01/01/2026	01/31/2026	01/07/2026			8,950.15
			Vendor	1916 - Harvard Maintenance Inc Totals			Invoices	2	\$12,843.57
Vendor 1850 - IACP-Illinois									
20869	2026 Membership Renewal (Nord)	Open		12/15/2025	01/19/2026	01/13/2026			395.00
20887	2026 Membership Renewal (Calanca)	Open		12/15/2025	01/19/2026	01/13/2026			125.00
20900	2026 Membership Renewal (Brandwein)	Open		12/15/2025	01/19/2026	01/13/2026			125.00
20901	2026 Membership Renewal (Growney)	Open		12/15/2025	01/19/2026	01/13/2026			125.00



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			Vendor 1850 - IACP-Illinois Totals				Invoices	4	\$770.00
Vendor 4216 - IAFCI									
4140526	2026 Annual Membership Dues (Mesch)	Open		12/12/2025	01/19/2026	01/13/2026			105.00
			Vendor 4216 - IAFCI Totals				Invoices	1	\$105.00
Vendor 4591 - IL Department of Innovation & Technology									
T2607109	Custom Bandwidth	Open		11/17/2025	01/09/2026	12/31/2025			1,010.00
T2609351	Custom Bandwidth	Open		12/22/2025	01/21/2026	12/31/2025			1,010.00
			Vendor 4591 - IL Department of Innovation & Technology Totals				Invoices	2	\$2,020.00
Vendor 2633 - IL Fire & Police Commissioners Assoc.									
03947	2026 IL F&PCA -Membership Renewal for 2026 (Village of Palatine)	Open		01/01/2026	01/02/2026	01/02/2026			400.00
			Vendor 2633 - IL Fire & Police Commissioners Assoc. Totals				Invoices	1	\$400.00
Vendor 5345 - Illinois Crime Free Association									
2026-00000046	2026 Membership Dues (M. Murphy)	Open		01/01/2026	01/19/2026	01/13/2026			50.00
			Vendor 5345 - Illinois Crime Free Association Totals				Invoices	1	\$50.00
Vendor 5061 - Illinois LEAP									
2026-00000045	2026 Membership Renewal (Cordell)	Open		01/01/2026	01/19/2026	01/13/2026			75.00
			Vendor 5061 - Illinois LEAP Totals				Invoices	1	\$75.00
Vendor 2817 - Illinois Municipal League									
IML2026	IML Membership 2026	Open		01/01/2026	01/14/2026	01/02/2026			3,500.00
			Vendor 2817 - Illinois Municipal League Totals				Invoices	1	\$3,500.00
Vendor 3914 - Illinois Office of the Attorney General									
2026-00000039	Sex Offender Awareness, Training & Education Fund	Open		01/12/2026	01/19/2026	12/31/2025			630.00
			Vendor 3914 - Illinois Office of the Attorney General Totals				Invoices	1	\$630.00
Vendor 2822 - Illinois Secretary Of State									
PWVM 2026 T-475	License Plate Renewal T-475	Open		01/01/2026	01/31/2026	01/13/2026			151.00
			Vendor 2822 - Illinois Secretary Of State Totals				Invoices	1	\$151.00
Vendor 4616 - Interstate All Battery Center									
1903702008959	Batteries	Open		12/01/2025	12/31/2025	12/31/2025			56.16
			Vendor 4616 - Interstate All Battery Center Totals				Invoices	1	\$56.16
Vendor 2992 - James Messineo									



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JM DEC 2025	Administrative Adjudication	Open		12/18/2025	12/31/2025	12/31/2025			675.00
Vendor 2992 - James Messineo Totals				Invoices			1		\$675.00
Vendor 2695 - JG Uniforms Inc									
157035	Misc Uniform/Equipment Items (Villanueva)	Open		12/29/2025	01/28/2026	12/31/2025			459.50
157036	Misc Uniform/Equipment Items (Georgiev)	Open		12/29/2025	01/28/2026	12/31/2025			459.50
157038	Misc Uniform/Equipment Items (Kirby)	Open		12/29/2025	01/28/2026	12/31/2025			459.50
157039	Misc Uniform/Equipment Items (Daliones)	Open		12/29/2025	01/28/2026	12/31/2025			459.50
157042	Misc Uniform/Equipment Items (Ranieri)	Open		12/29/2025	01/28/2026	12/31/2025			459.50
157043	Misc Uniform/Equipment Items (Fitzpatrick)	Open		12/29/2025	01/28/2026	12/31/2025			459.50
157100	Misc Uniform/Equipment Items (Daliones)	Open		12/30/2025	01/29/2026	12/31/2025			1,070.40
157101	Misc Uniform/Equipment Items (Fitzpatrick)	Open		12/30/2025	01/29/2026	12/31/2025			1,070.40
157102	Misc Uniform/Equipment Items (Kirby)	Open		12/30/2025	01/29/2026	12/31/2025			1,070.40
157103	Misc Uniform/Equipment Items (Ranieri)	Open		12/30/2025	01/29/2026	12/31/2025			1,070.40
157105	Misc Uniform/Equipment Items (Villanueva)	Open		12/30/2025	01/29/2026	12/31/2025			1,070.40
157106	Misc Uniform/Equipment Items (Georgiev)	Open		12/30/2025	01/29/2026	12/31/2025			865.40
157237	Misc Uniform/Equipment Items (Villanueva)	Open		12/30/2025	01/29/2026	12/31/2025			630.00
157238	Misc Uniform/Equipment Items (Georgiev)	Open		12/30/2025	01/29/2026	12/31/2025			630.00
157239	Misc Uniform/Equipment Items (Kirby)	Open		12/30/2025	01/29/2026	12/31/2025			630.00
157240	Misc Uniform/Equipment Items (Fitzpatrick)	Open		12/30/2025	01/29/2026	12/31/2025			630.00
157241	Misc Uniform/Equipment Items (Ranieri)	Open		12/30/2025	01/29/2026	12/31/2025			630.00
157242	Misc Uniform/Equipment Items (Daliones)	Open		12/30/2025	01/29/2026	12/31/2025			630.00
Vendor 2695 - JG Uniforms Inc Totals				Invoices			18		\$12,754.40
Vendor 5501 - Joe Johnson Equipment LLC dba Standard Equipment									
S02402	Repairs - E-226	Open		12/23/2025	01/22/2026	12/31/2025			709.92
Vendor 5501 - Joe Johnson Equipment LLC dba Standard Equipment Totals				Invoices			1		\$709.92
Vendor 5100 - Caleb G Johnson									



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PWBRCJ12312025	Boot Reimbursement	Open		12/31/2025	01/14/2026	12/31/2025			300.00
Vendor 5100 - Caleb G Johnson Totals						Invoices	1		\$300.00
Vendor 3631 - Johnson Controls Security Solutions LLC									
41986120	Alarm Monitoring 148 W. Illinois Ave - 1/1/26-3/31/26	Open		12/13/2025	01/12/2026	01/07/2026			230.35
Vendor 3631 - Johnson Controls Security Solutions LLC Totals						Invoices	1		\$230.35
Vendor 1635 - Joseph D. Foreman & Company									
336965	Clamps	Open		12/22/2025	01/21/2026	12/30/2025			681.00
Vendor 1635 - Joseph D. Foreman & Company Totals						Invoices	1		\$681.00
Vendor 2268 - Journal & Topics Newspapers									
195725	legal notice 317 N Mac Arthur	Open		12/24/2025	01/23/2026	12/30/2025			61.88
195726	legal notice 158 N Maple	Open		12/24/2025	01/23/2026	12/30/2025			56.25
Vendor 2268 - Journal & Topics Newspapers Totals						Invoices	2		\$118.13
Vendor 1846 - Kaeser & Blair Inc									
51212056	Supplies for National Night Out & Community Events	Open		12/29/2025	01/28/2026	12/29/2025			658.51
Vendor 1846 - Kaeser & Blair Inc Totals						Invoices	1		\$658.51
Vendor 3137 - Robert L King									
PWCDLRK122325	CDL Reimbursement	Open		12/23/2025	01/14/2026	12/31/2025			60.00
Vendor 3137 - Robert L King Totals						Invoices	1		\$60.00
Vendor 3357 - KONE Inc									
1159057958	Parking Deck Elevator Emergency Phones	Open		12/19/2025	01/18/2026	12/31/2025			3,577.10
Vendor 3357 - KONE Inc Totals						Invoices	1		\$3,577.10
Vendor 3591 - Leads Online LLC									
421438	CellHawk Subscription (01/01/26 - 12/31/26)	Open		11/15/2025	01/01/2026	01/13/2026			6,360.00
422214	Totaltrack Investigation Subscription (01/01/26 - 12/31/26)	Open		11/15/2025	01/01/2026	01/13/2026			10,966.00
Vendor 3591 - Leads Online LLC Totals						Invoices	2		\$17,326.00
Vendor 4044 - Lexipol LLC									
INVLEX11260974	2025 Lexipol (Contract Term Jan-Dec 2026) Annual LEPM & DTB	Open		01/01/2026	01/14/2026	01/14/2026			22,240.57
Vendor 4044 - Lexipol LLC Totals						Invoices	1		\$22,240.57
Vendor 2641 - Lyons Electric Company, Inc									



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20269	Monthly Traffic Signal Maintenance-December 2025	Open		12/31/2025	01/30/2026	12/31/2025			940.00
Vendor 2641 - Lyons Electric Company, Inc		Totals				Invoices	1		\$940.00
Vendor 5066 - Marco Technologies LLC									
571128040	Copier Maintenance Agreement	Open		12/16/2025	01/09/2026	12/31/2025			1,271.91
Vendor 5066 - Marco Technologies LLC		Totals				Invoices	1		\$1,271.91
Vendor 4998 - Marco Technologies, LLC									
INV14712591	Copier Maintenance Agreement	Open		12/29/2025	01/13/2026	12/31/2025			224.71
Vendor 4998 - Marco Technologies, LLC		Totals				Invoices	1		\$224.71
Vendor 4780 - Marsh USA, Inc									
349588906264	2025-2026 Brokerage Consulting Fee	Open		07/08/2025	01/13/2026	01/13/2026			35,000.00
Vendor 4780 - Marsh USA, Inc		Totals				Invoices	1		\$35,000.00
Vendor 4065 - Master Truck & Trailer Llc									
S103345	Parts - E-202	Open		12/18/2025	01/17/2026	12/31/2025			355.60
Vendor 4065 - Master Truck & Trailer Llc		Totals				Invoices	1		\$355.60
Vendor 2756 - Mc Master Carr Supply Co.									
55659948	Alumminum Sheets	Open		12/01/2025	01/31/2026	12/31/2025			127.04
57240053	Parts - T-470	Open		12/22/2025	01/21/2026	12/30/2025			25.29
57244434	Parts - STOCK	Open		12/22/2025	01/21/2026	12/31/2025			157.74
57470080	Parts - T-395	Open		12/31/2025	01/30/2026	12/31/2025			163.22
57503076	Parts - T-460	Open		01/02/2026	02/01/2026	01/13/2026			21.37
57504754	Parts - T-395	Open		01/02/2026	02/01/2026	01/13/2026			107.58
Vendor 2756 - Mc Master Carr Supply Co.		Totals				Invoices	6		\$602.24
Vendor 2738 - Meade, Inc									
715416	EVP Repairs-Dundee Road and Quentin Road	Open		12/30/2025	01/29/2026	12/31/2025			535.00
715417	EVP Repairs-Dundee Road and Denise Ave	Open		12/30/2025	01/29/2026	12/31/2025			503.00
715418	EVP Repairs- Dundee Road and Lynda Drive	Open		12/30/2025	01/29/2026	12/31/2025			4,223.00
Vendor 2738 - Meade, Inc		Totals				Invoices	3		\$5,261.00
Vendor 4831 - Mid-States Organized Crime Information Center									
2601615-IN	2026 Annual Membership Fee	Open		01/07/2026	01/19/2026	01/13/2026			300.00
Vendor 4831 - Mid-States Organized Crime Information Center		Totals				Invoices	1		\$300.00



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Vendor 5661 - Midwest Leadership Institute									
DIZBJDLR	Fall 2026 Seminar - Redlinger/Sadoski	Open		01/01/2026	01/14/2026	01/14/2026			6,800.00
Vendor 5661 - Midwest Leadership Institute Totals							Invoices	1	\$6,800.00
Vendor 5164 - Midwest Power Industry, Inc									
2407	Coolant Level Sensor-FS81	Open		12/01/2025	12/31/2025	12/31/2025			621.85
2486	Repairs - G-026	Open		12/05/2025	01/04/2026	12/31/2025			660.00
Vendor 5164 - Midwest Power Industry, Inc Totals							Invoices	2	\$1,281.85
Vendor 2724 - Morton Salt Inc									
5403937625	2025 Rock Salt	Open		12/29/2025	01/28/2026	12/31/2025			1,572.49
5403937626	2025 Rock Salt	Open		12/29/2025	01/28/2026	12/31/2025			1,554.06
5403943936	2025 Rock Salt	Open		12/31/2025	01/30/2026	12/31/2025			3,459.22
Vendor 2724 - Morton Salt Inc Totals							Invoices	3	\$6,585.77
Vendor 2789 - Municipal Clerks Of Illinois									
012026	2026 MCI Membership Dues	Open		01/09/2026	02/02/2026	01/09/2026			170.00
Vendor 2789 - Municipal Clerks Of Illinois Totals							Invoices	1	\$170.00
Vendor 5118 - Municipal GIS Partners, Inc									
8290	Consultants	Open		12/31/2025	12/31/2025	12/31/2025			20,033.03
Vendor 5118 - Municipal GIS Partners, Inc Totals							Invoices	1	\$20,033.03
Vendor 5599 - Napa Auto Parts									
493659	Parts - PT-234	Open		12/12/2025	01/11/2026	12/31/2025			28.76
494201	Parts - PT-999	Open		12/18/2025	01/17/2026	12/31/2025			9.16
494210	Parts - PT-427	Open		12/18/2025	01/17/2026	12/31/2025			151.29
494276	Parts - Stock	Open		12/19/2025	01/18/2026	12/31/2025			823.16
494955	Parts - STOCK	Open		12/30/2025	01/29/2026	12/31/2025			72.07
494956	Parts - Stock	Open		12/30/2025	01/29/2026	12/31/2025			72.07
495089	Parts - C-376	Open		12/31/2025	01/30/2026	12/31/2025			71.10
495096	Parts - T-411	Open		12/31/2025	01/30/2026	12/31/2025			74.62
495205	Parts - PT-253	Open		01/02/2026	02/01/2026	01/13/2026			8.83
495227	Parts - PT-253	Open		01/02/2026	02/01/2026	01/13/2026			14.05
Vendor 5599 - Napa Auto Parts Totals							Invoices	10	\$1,325.11
Vendor 2616 - Nicor Gas									
33367400000-1225	Natural Gas-987 E. Palatine Rd Station 83	Open		12/15/2025	01/14/2026	12/31/2025			660.94
77309667044-1225	Natural Gas-220 W. Illinois Ave Station 84	Open		12/16/2025	01/15/2026	12/31/2025			586.09
95576400006-1225	Natural Gas-200 W. Illinois Ave Fire Storage Garage	Open		12/16/2025	01/15/2026	12/31/2025			142.72



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37917400006-1225	Natural Gas-914 W. Lukas Avenue Square D Lift Station	Open		12/17/2025	01/16/2026	12/31/2025			61.65
39263126664-1225	Natural Gas-25 W. Palatine Rd. American Data	Open		12/17/2025	01/16/2026	12/31/2025			220.24
55424779829-1225	Natural Gas-1545-47 Shires Court Lift Station	Open		12/18/2025	01/17/2026	12/31/2025			62.93
19505219626-1225	Natural Gas-251 W. Colfax Street Parking Deck	Open		12/23/2025	01/22/2026	12/31/2025			178.39
46007255576-1225	Natural Gas-804 W. Panorama Drive Deer Grove Lift Station	Open		12/23/2025	01/22/2026	12/31/2025			70.05
70018165616-1225	Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station	Open		12/23/2025	01/22/2026	12/31/2025			66.28
83980510966-1225	Natural Gas-550 N. Smith Street Well 7 Generator	Open		12/23/2025	01/22/2026	12/31/2025			61.29
94487607957-1225	Natural Gas-1215 N. Quentin Rd Station 81	Open		12/23/2025	01/22/2026	12/31/2025			816.66
25237600009-1225	Natural Gas-39 E. Colfax Street Station 85	Open		12/26/2025	01/25/2026	12/31/2025			568.54
25623386239-1225	Natural Gas-1484 N. Oak Street Pepper Tree Lift Station	Open		12/26/2025	01/25/2026	12/31/2025			64.91
60365400005-1225	Natural Gas-1475 N. Hicks Rd. Station 82	Open		12/26/2025	01/25/2026	12/31/2025			1,329.69
66457600006-1225	Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station	Open		12/26/2025	01/25/2026	12/31/2025			257.40
68017400000-1225	Natural Gas-137 W. Wood Street Train Station	Open		12/26/2025	01/25/2026	12/31/2025			582.05
88271305703-1225	Natural Gas-1465 E. Evergreen Drive Randville Lift Station	Open		12/29/2025	01/28/2026	12/31/2025			186.79
36756460568-1225	Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station	Open		12/30/2025	01/29/2026	12/31/2025			178.91
88097600006 1225	Natural Gas-2175 N. Coach Road Long Grove Pump Station	Open		12/30/2025	01/29/2026	12/31/2025			288.41
			Vendor	2616 - Nicor Gas Totals		Invoices	19		<u>\$6,383.94</u>
Vendor	1753 - North East Multi-Regional Trng.								
394166	2026 Department Membership Fees	Open		12/05/2025	01/04/2026	01/13/2026			10,450.00
			Vendor	1753 - North East Multi-Regional Trng. Totals		Invoices	1		<u>\$10,450.00</u>
Vendor	5201 - Northern Illinois Dive Training								



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26-106	ERDI Ice Dive Operations (Ochal)	Open		01/02/2026	01/31/2026	01/02/2026			300.00
Vendor 5201 - Northern Illinois Dive Training Totals									Invoices 1 300.00
Vendor 1413 - Northwest Central Dispatch Syst									
9879	2026 Monthly Member Assessment Fee's (January)	Open		12/01/2025	01/02/2026	01/13/2026			41,827.63
Vendor 1413 - Northwest Central Dispatch Syst Totals									Invoices 1 41,827.63
Vendor 5725 - Northwest Central Joint Emergency Mgmt System									
9891	JEMS 2026 Annual Subscription	Open		01/01/2026	01/31/2026	01/02/2026			33,857.58
Vendor 5725 - Northwest Central Joint Emergency Mgmt System Totals									Invoices 1 33,857.58
Vendor 3002 - Northwest Community Hospital-OEHS									
38625	December Physicals	Open		12/23/2025	01/22/2026	12/24/2025			3,611.00
Vendor 3002 - Northwest Community Hospital-OEHS Totals									Invoices 1 3,611.00
Vendor 2367 - Northwest Police Academy									
NWPA-1176	NW Police Academy Seminar x 4	Open		12/30/2025	01/29/2026	01/13/2026			100.00
Vendor 2367 - Northwest Police Academy Totals									Invoices 1 100.00
Vendor 1292 - Northwest Water Commission									
PALQRTLY0126	Quarterly Payment 02/2026	Open		01/14/2026	02/01/2026	01/14/2026			737,515.00
Vendor 1292 - Northwest Water Commission Totals									Invoices 1 737,515.00
Vendor 2577 - Northwestern University Center For Public Safety									
29140	School of Police Staff & Command (1/12/26 - 6/15/26)	Open		12/15/2025	01/12/2026	01/13/2026			4,500.00
Vendor 2577 - Northwestern University Center For Public Safety Totals									Invoices 1 4,500.00
Vendor 2715 - NSN Employer Services Inc									
13365	2026 NSN (Unemployment Claims Management Services 1Q-2026)	Open		01/08/2026	01/13/2026	01/13/2026			329.36
Vendor 2715 - NSN Employer Services Inc Totals									Invoices 1 329.36
Vendor 1567 - Nugent Consulting Group LLC									
1510	2026 Nugent Consulting, LLC (Q1 Jan-Mar 2026 Installment 1 of 4)	Open		01/01/2026	01/02/2026	01/02/2026			5,544.00
Vendor 1567 - Nugent Consulting Group LLC Totals									Invoices 1 5,544.00
Vendor 5203 - ODP Business Solutions, LLC									
39777206	Shared Office Supplies	Open		12/31/2025	01/30/2026	12/31/2025			57.21



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39777257	Department Copy Paper & Supplies	Open		12/31/2025	01/30/2026	12/31/2025			420.74
Vendor 5203 - ODP Business Solutions, LLC		Totals				Invoices	2		\$477.95
Vendor 2824 - Office Of The Il State Treasurer									
2026-00000037	Sex Offender Management Board Fund Fee's	Open		01/12/2026	01/19/2026	12/31/2025			105.00
Vendor 2824 - Office Of The Il State Treasurer		Totals				Invoices	1		\$105.00
Vendor 5151 - Pace Analytical Services, LLC									
257239091	Water Sample Testing	Open		12/31/2025	01/30/2026	12/31/2025			2,157.50
Vendor 5151 - Pace Analytical Services, LLC		Totals				Invoices	1		\$2,157.50
Vendor 2572 - Paddock Publications, Inc									
364707	Legal Notice - Ad# 2399463	Open		01/12/2026	01/26/2026	01/12/2026			62.10
Vendor 2572 - Paddock Publications, Inc		Totals				Invoices	1		\$62.10
Vendor 2350 - Palatine Area Chamber Of Commerce									
20261050	2026 Palatine Chamber of Commerce Membership	Open		01/12/2026	01/30/2026	01/12/2026			450.00
Vendor 2350 - Palatine Area Chamber Of Commerce		Totals				Invoices	1		\$450.00
Vendor 1583 - Palatine Park District									
4th Qtr 2025	Impact Fees	Open		01/14/2026	01/14/2026	01/14/2026			5,381.72
Vendor 1583 - Palatine Park District		Totals				Invoices	1		\$5,381.72
Vendor 2346 - Palatine Township Road District									
25.003	2025 Snow and Ice Control	Open		12/23/2025	01/22/2026	12/31/2025			7,542.50
25.004	2025 Snow and Ice Control	Open		12/23/2025	01/22/2026	12/31/2025			3,663.50
Vendor 2346 - Palatine Township Road District		Totals				Invoices	2		\$11,206.00
Vendor 1618 - Patriot 2000 Inc									
A16726	Asphalt Blade	Open		12/24/2025	01/23/2026	12/30/2025			950.00
Vendor 1618 - Patriot 2000 Inc		Totals				Invoices	1		\$950.00
Vendor 2167 - Pomp's Tire Service, Inc.									
280179528	Parts - T-546	Open		12/12/2025	01/11/2026	12/31/2025			590.60
Vendor 2167 - Pomp's Tire Service, Inc.		Totals				Invoices	1		\$590.60
Vendor 4545 - Robinson Engineering Ltd									
25070462	Lead Service Line Replacement Construction Engineering	Open		07/25/2025	12/31/2025	12/31/2025			4,000.00
25120304	Lead Service Line Replacement Construction Engineering	Open		12/15/2025	01/14/2026	12/31/2025			4,000.00



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Vendor 4545 - Robinson Engineering Ltd Totals						Invoices	2		\$8,000.00
Vendor 2419 - Rotary Club Of Palatine									
3919	2026 Membership Fees (x4)	Open		12/15/2025	01/15/2026	01/13/2026			500.00
Vendor 2419 - Rotary Club Of Palatine Totals						Invoices	1		\$500.00
Vendor 3026 - George S Ruppert									
2025-00001150	Professional Engineer License Renewal Reimbursement	Open		11/30/2025	12/31/2025	12/31/2025			125.00
Vendor 3026 - George S Ruppert Totals						Invoices	1		\$125.00
Vendor 4019 - Rush Truck Centers									
3044438819	Parts - T-411	Open		12/22/2025	01/21/2026	12/30/2025			136.46
3044465642	Parts - T-411	Open		12/29/2025	01/28/2026	12/31/2025			763.30
3044465077	Parts - Stock	Open		12/30/2025	01/29/2026	12/31/2025			207.22
Vendor 4019 - Rush Truck Centers Totals						Invoices	3		\$1,106.98
Vendor 5535 - Brandon T Saccone									
2025-00001147	Professional Engineer License Renewal Reimbursement	Open		11/30/2025	12/31/2025	12/31/2025			125.00
Vendor 5535 - Brandon T Saccone Totals						Invoices	1		\$125.00
Vendor 2673 - Schain Banks Kenny & Schwartz									
SCHAIN DEC 2025A	Schain Legal Services	Open		01/06/2026	01/14/2026	12/31/2025			19,765.43
Vendor 2673 - Schain Banks Kenny & Schwartz Totals						Invoices	1		\$19,765.43
Vendor 4308 - Solid Waste Agency of Northern Cook County									
7993	Refuse Service - January	Open		12/01/2025	12/24/2025	01/14/2026			90,840.66
8016	Refuse Service - February	Open		01/01/2026	01/24/2026	01/14/2026			90,840.66
Vendor 4308 - Solid Waste Agency of Northern Cook County Totals						Invoices	2		\$181,681.32
Vendor 3207 - Spaceco, Inc									
102204	Engineering Services-Rand Road Sidewalk Improvements	Open		09/18/2025	12/31/2025	12/31/2025			8,000.00
Vendor 3207 - Spaceco, Inc Totals						Invoices	1		\$8,000.00
Vendor 1681 - Stanard & Associates, Inc.									
SA000063338	2025 Services Other - S&A, Inc. - PD (GK) One Personality Eval	Open		12/29/2025	12/31/2025	12/31/2025			495.00
Vendor 1681 - Stanard & Associates, Inc. Totals						Invoices	1		\$495.00
Vendor 4966 - T-Mobile									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
L2601050181	Cellular Tower Dumps - Dec (Rpt #: 25-009395)	Open		01/05/2026	01/19/2026	12/31/2025			50.00
			Vendor 4966 - T-Mobile Totals			Invoices	1		\$50.00
Vendor 5211 - Matthew Teeter									
PWBRMT12312025	Boot Reimbursement	Open		12/31/2025	01/14/2026	12/31/2025			257.38
			Vendor 5211 - Matthew Teeter Totals			Invoices	1		\$257.38
Vendor 2545 - Terrace Supply Co									
0071093714	Oxygen	Open		12/23/2025	01/22/2026	12/24/2025			268.08
			Vendor 2545 - Terrace Supply Co Totals			Invoices	1		\$268.08
Vendor 2296 - The Blue Line									
48482	Police Officer Recruitment Listing (01/05/26 - 02/06/26)	Open		12/31/2025	01/30/2026	01/13/2026			348.00
			Vendor 2296 - The Blue Line Totals			Invoices	1		\$348.00
Vendor 1844 - Third Millennium Associates Inc									
33812	UB Bill Processing - January 2026	Open		01/06/2026	02/03/2026	01/14/2026			2,929.61
			Vendor 1844 - Third Millennium Associates Inc Totals			Invoices	1		\$2,929.61
Vendor 2593 - TKB Associates Inc									
15889	Laserfiche Site License	Open		12/16/2025	01/16/2026	01/08/2026			56,289.50
15890	Laserfiche Training Subscription	Open		12/16/2025	01/16/2026	01/08/2026			6,995.00
			Vendor 2593 - TKB Associates Inc Totals			Invoices	2		\$63,284.50
Vendor 3787 - Township High School District 211									
4th Qtr 2025	Impact Fees	Open		01/14/2026	01/14/2026	01/14/2026			774.86
			Vendor 3787 - Township High School District 211 Totals			Invoices	1		\$774.86
Vendor 4403 - Tyler Technologies Inc									
CI100-00237045	Software support & maintenance 2026	Open		11/30/2025	01/14/2026	01/12/2026			68,098.27
			Vendor 4403 - Tyler Technologies Inc Totals			Invoices	1		\$68,098.27
Vendor 1243 - Union Pacific Railroad Company									
2026	Parking Agreement 2026	Open		01/14/2026	01/14/2026	01/14/2026			8,167.00
			Vendor 1243 - Union Pacific Railroad Company Totals			Invoices	1		\$8,167.00
Vendor 3226 - US Postmaster									
2026 - Jan	Permit #1523 Postage	Open		01/14/2026	01/14/2026	01/14/2026			75,000.00
			Vendor 3226 - US Postmaster Totals			Invoices	1		\$75,000.00



Warrant #2

Invoice Due Date Range 12/01/25 - 02/03/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 5281 - USA Blue Book									
INV00919919	Hydrant Meters	Open		12/29/2025	01/28/2026	12/31/2025			8,621.87
			Vendor 5281 - USA Blue Book Totals			Invoices	1		<u>\$8,621.87</u>
Vendor 3156 - Utility Service Co, Inc									
130181	North Supply 1 East Reservoir Water Tank Maintenance SemiAnnual	Open		01/01/2026	01/31/2026	01/13/2026			140,778.00
132180	Winston Tank Water Tank Maintenance Semi-Annual Fee	Open		01/01/2026	01/31/2026	01/13/2026			53,204.50
132182	North Supply 2 West Reservoir Water Tank Maintenance Semi-Annual	Open		01/01/2026	01/31/2026	01/13/2026			157,538.50
134227	Countryside Standpipe Water Tank Maintenance Semi-Annual Fee	Open		01/01/2026	01/31/2026	01/13/2026			12,500.00
136547	Countryside Ground Storage Water Tank Maintenance SemiAnnual Fee	Open		01/01/2026	01/31/2026	01/13/2026			12,500.00
			Vendor 3156 - Utility Service Co, Inc Totals			Invoices	5		<u>\$376,521.00</u>
Vendor 5570 - Vega Building Maintenance and Supplies, Inc.									
101697	Cleaning Services for CSF and Police HQ-December 2025	Open		12/31/2025	01/30/2026	12/31/2025			4,345.30
			Vendor 5570 - Vega Building Maintenance and Supplies, Inc. Totals			Invoices	1		<u>\$4,345.30</u>
Vendor 5122 - Velan Solutions Velan Solutions, LLC									
1189	We Never Walk Alone Peer Support Network - 2026 Renewal	Open		11/14/2025	01/13/2026	01/13/2026			2,736.00
			Vendor 5122 - Velan Solutions Velan Solutions, LLC Totals			Invoices	1		<u>\$2,736.00</u>
Vendor 5547 - Verizon									
601000084044	PW Telematics Program Monthly Service Fee - December	Open		01/02/2026	02/01/2026	12/31/2025			319.00
			Vendor 5547 - Verizon Totals			Invoices	1		<u>\$319.00</u>
Vendor 4730 - Alec C Wagner									
2026-00000047	2026 IPWDA Membership Renewal (Wagner/Contreras)	Open		01/13/2026	01/19/2026	01/13/2026			120.00
			Vendor 4730 - Alec C Wagner Totals			Invoices	1		<u>\$120.00</u>
Vendor 3209 - Warehouse Direct									
6060692-0	Toilet Tissue, Roll Towel	Open		12/19/2025	01/18/2026	12/31/2025			2,276.60



Warrant #2

Invoice Due Date Range 12/01/25 - 02/03/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 3209 - Warehouse Direct Totals				Invoices	1	\$2,276.60
Vendor 4732 - Lee Weiss									
PWLW01062026	Weiss-CDL A Trainer Background Check	Open		01/06/2026	01/20/2026	01/09/2026			65.00
			Vendor 4732 - Lee Weiss Totals				Invoices	1	\$65.00
Vendor 3185 - Ziebell Water Service Products Inc									
271524-000	Ford Tapt SS Repair Sleeve 6x12	Open		12/23/2025	01/22/2026	12/31/2025			277.63
271525-000	6" Boaling Coupling,6x7.5, 6x12.5, 6x24, 6x15 Ford SS Repair Slv	Open		12/23/2025	01/22/2026	12/31/2025			3,119.08
			Vendor 3185 - Ziebell Water Service Products Inc Totals				Invoices	2	\$3,396.71
Vendor 4049 - Zip's Truck Equipment Inc									
SO335242	Parts - T-565	Open		12/23/2025	01/22/2026	12/31/2025			310.99
			Vendor 4049 - Zip's Truck Equipment Inc Totals				Invoices	1	\$310.99
Vendor Carriage Way Development									
2026-00000035	pub imp reduction FPD-000062-2023 874-920 N Quentin RD	Open		01/09/2026	01/09/2026	01/09/2026			165,429.00
			Vendor Carriage Way Development Totals				Invoices	1	\$165,429.00
Vendor J & B Homes of Illinois LLC									
2026-00000049	reduction builders guarantee Taylor Estates 301-305 N Clyde	Open		01/14/2026	01/14/2026	01/14/2026			7,041.76
			Vendor J & B Homes of Illinois LLC Totals				Invoices	1	\$7,041.76
Vendor Nancy Klintworth									
PAF25-00143	Ambulance Fee Refund	Open		12/31/2025	12/31/2025	12/31/2025			175.00
			Vendor Nancy Klintworth Totals				Invoices	1	\$175.00
Vendor Legacy Restoration LLC									
2026-00000002	withdrawn blde 023174-2025	Open		01/07/2026	01/07/2026	01/07/2026			100.00
			Vendor Legacy Restoration LLC Totals				Invoices	1	\$100.00
Vendor Kuldeep Patel									
2026-00000001	Sign Refund - 1597 N Rand Rd	Open		01/06/2026	01/06/2026	01/06/2026			125.00
			Vendor Kuldeep Patel Totals				Invoices	1	\$125.00
Vendor PRS									
PAF24-07758	Ambulance Fee Refund	Open		01/14/2026	01/14/2026	01/14/2026			625.69



Warrant #2

Invoice Due Date Range 12/01/25 - 02/03/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor	PR\$ Totals		Invoices	1		\$625.69
Vendor	Greg Rose								
2026-00000034	pub imp reduction FPD-000132-2024 286 W MICHIGAN AVE	Open		01/09/2026	01/09/2026	01/09/2026			59,229.00
			Vendor	Greg Rose Totals		Invoices	1		\$59,229.00
			Grand Totals			Invoices	298		\$2,479,061.54



Warrant #2 EFT #1

Payment Date Range 01/05/26 - 01/05/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2048 - Quadient Finance USA, Inc BH3807953275	Village Wide Postage for Postage Machine	Paid by EFT #16628		01/05/2026	01/05/2026	01/05/2026		01/05/2026	3,000.00
Vendor 2048 - Quadient Finance USA, Inc Totals						Invoices	1		\$3,000.00
Grand Totals						Invoices	1		\$3,000.00



Warrant #2 EFT #2

Payment Date Range 01/09/26 - 01/09/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4466 - JP Morgan Chase Bank Commercial Card									
HSV-122625-1	JERSEY MIKES ONLINE	Paid by EFT #16772		12/26/2025	01/09/2026	12/31/2025		01/09/2026	136.74
LO-122625-1	AMAZON	Paid by EFT #16718		12/26/2025	01/09/2026	12/31/2025		01/09/2026	38.00
	MKTPL*B21ZR7HR2								
	SEATTLE WA								
LO-122625-10	TST*QUENTIN TAP	Paid by EFT #16727		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,051.00
	PALATINE IL								
LO-122625-11	TST*PIZZA BELLA - BROCC	Paid by EFT #16728		12/26/2025	01/09/2026	12/31/2025		01/09/2026	428.20
	PALATINE IL								
LO-122625-2	ARBOR DAY FOUNDATION	Paid by EFT #16719		12/26/2025	01/09/2026	12/31/2025		01/09/2026	15.43
	LINCOLN NE								
LO-122625-3	AMAZON MKPL*BB1H91FI0	Paid by EFT #16720		12/26/2025	01/09/2026	12/31/2025		01/09/2026	29.98
	SEATTLE WA								
LO-122625-4	TARGET 00008805	Paid by EFT #16721		12/26/2025	01/09/2026	12/31/2025		01/09/2026	72.00
	SCHAUMBURG IL								
LO-122625-5	JEWEL OSCO 3445	Paid by EFT #16722		12/26/2025	01/09/2026	12/31/2025		01/09/2026	57.90
	PALATINE IL								
LO-122625-6	JEWEL OSCO 3445	Paid by EFT #16723		12/26/2025	01/09/2026	12/31/2025		01/09/2026	271.84
	PALATINE IL								
LO-122625-7	AMAZON	Paid by EFT #16724		12/26/2025	01/09/2026	12/31/2025		01/09/2026	24.99
	MKTPL*194GT4VG3								
	SEATTLE WA								
LO-122625-8	TST*NO MANCHES - PALAT	Paid by EFT #16725		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,254.00
	PALATINE IL								
LO-122625-9	THE ORIGINAL JJ TWIGS	Paid by EFT #16726		12/26/2025	01/09/2026	12/31/2025		01/09/2026	550.00
	PALATINE IL								
RTO-122625-1	METRA MOBILE 877-669-8368	Paid by EFT #16763		12/26/2025	01/09/2026	12/31/2025		01/09/2026	13.50
RTO-122625-2	UBER *TRIP 8005928996	Paid by EFT #16764		12/26/2025	01/09/2026	12/31/2025		01/09/2026	20.90
RTO-122625-3	UBER *TRIP 8005928996	Paid by EFT #16765		12/26/2025	01/09/2026	12/31/2025		01/09/2026	22.99
ADB-122625-1	NIU Outreach	Paid by EFT #16729		12/26/2025	01/09/2026	01/09/2026		01/09/2026	109.00
ADB-122625-2	IGFOA	Paid by EFT #16730		12/26/2025	01/09/2026	01/09/2026		01/09/2026	700.00
FIN-122625-1	Amazon	Paid by EFT #16630		12/26/2025	01/09/2026	12/31/2025		01/09/2026	32.99
FIN-122625-2	Amazon	Paid by EFT #16631		12/26/2025	01/09/2026	12/31/2025		01/09/2026	23.96
FIN-122625-3	Groot Industries	Paid by EFT #16632		12/26/2025	01/09/2026	12/31/2025		01/09/2026	275,089.74
FIN-122625-4	Federal Express	Paid by EFT #16633		12/26/2025	01/09/2026	12/31/2025		01/09/2026	87.67
MPP-122625-1	Amazon MKTPL	Paid by EFT #16645		12/26/2025	01/09/2026	12/31/2025		01/09/2026	88.29
RLM-122625-1	Verizon Wireless	Paid by EFT #16644		12/12/2025	01/09/2026	12/31/2025		01/09/2026	10,981.31
LAS-122625-1	SURVEYMONK* T47299158	Paid by EFT #16754		12/26/2025	01/09/2026	12/31/2025		01/09/2026	468.00
	SAN MATEO CA								
LAS-122625-2	GOOGLE *GSUITE_PALATIN	Paid by EFT #16755		12/26/2025	01/09/2026	12/31/2025		01/09/2026	84.00
	MOUNTAIN VIEW CA								
LAS-122625-3	MSFT * E0300YAX9U MSFT	Paid by EFT #16756		12/26/2025	01/09/2026	12/31/2025		01/09/2026	489.52
	AZURE WA								
LAS-122625-4	OPENAI *CHATGPT SUBSCR	Paid by EFT #16757		12/26/2025	01/09/2026	12/31/2025		01/09/2026	20.00
	SAN FRANCISCO CA								



Warrant #2 EFT #2

Payment Date Range 01/09/26 - 01/09/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
LAS-122625-5	SIGNUPGENIUS CHARLOTTE NC	Paid by EFT #16758		12/26/2025	01/09/2026	12/31/2025		01/09/2026	387.53
LAS-122625-6	B&H PHOTO 800-606-696 NEW YORK NY	Paid by EFT #16759		12/26/2025	01/09/2026	12/31/2025		01/09/2026	850.30
LAS-122625-7	TMOBILE*POSTPAID TEL BELLVUE WA	Paid by EFT #16760		12/26/2025	01/09/2026	12/31/2025		01/09/2026	230.60
LAS-122625-8	TAP HOUSE GRILL PALATI PALATINE IL	Paid by EFT #16761		12/26/2025	01/09/2026	12/31/2025		01/09/2026	194.33
ATR-122625-1	ILLINOIS ENVIRONMENTAL MAPLETON IL	Paid by EFT #16676		12/26/2025	01/09/2026	12/31/2025		01/09/2026	55.00
ATR-122625-2	PRO TECT ASSOCIATES LL NORTHBROOK IL	Paid by EFT #16677		12/26/2025	01/09/2026	12/31/2025		01/09/2026	112.11
MWJ-122625-1	NWBOCA SCHAUMBURG IL	Paid by EFT #16794		12/26/2025	01/09/2026	12/31/2025		01/09/2026	40.00
MWJ-122625-2	FSP*SUBURBAN BUILDING WOODRIDGE IL	Paid by EFT #16795		12/26/2025	01/09/2026	12/31/2025		01/09/2026	100.00
MWJ-122625-3	USU EXTENSION ONLINE LOGAN UT	Paid by EFT #16796		12/26/2025	01/09/2026	12/31/2025		01/09/2026	100.00
BJG-122625-1	Expedia	Paid by EFT #16762		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,098.71
DEB-122625-1	Intoximeters, Inc	Paid by EFT #16685		12/26/2025	01/09/2026	12/31/2025		01/09/2026	498.00
DEB-122625-2	Dollar Tree	Paid by EFT #16686		12/26/2025	01/09/2026	12/31/2025		01/09/2026	15.50
DEB-122625-3	The Home Depot	Paid by EFT #16687		12/26/2025	01/09/2026	12/31/2025		01/09/2026	99.97
PAC-122625-1	Vistaprint	Paid by EFT #16663		12/26/2025	01/09/2026	12/31/2025		01/09/2026	124.94
PAC-122625-10	Amazon Marketplace	Paid by EFT #16672		12/26/2025	01/09/2026	12/31/2025		01/09/2026	42.97
PAC-122625-11	Amazon Marketplace	Paid by EFT #16673		12/26/2025	01/09/2026	12/31/2025		01/09/2026	67.66
PAC-122625-2	Ray O'Herron Co	Paid by EFT #16664		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,497.32
PAC-122625-3	Ray O'Herron Co	Paid by EFT #16665		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,493.09
PAC-122625-4	Ray O'Herron Co	Paid by EFT #16666		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,488.56
PAC-122625-5	Amazon.Com	Paid by EFT #16667		12/26/2025	01/09/2026	12/31/2025		01/09/2026	105.73
PAC-122625-6	Ray O'Herron Co	Paid by EFT #16668		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,493.57
PAC-122625-7	Ray O'Herron Co	Paid by EFT #16669		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,487.06
PAC-122625-8	Amazon Marketplace	Paid by EFT #16670		12/26/2025	01/09/2026	12/31/2025		01/09/2026	294.51
PAC-122625-9	Amazon Marketplace	Paid by EFT #16671		12/26/2025	01/09/2026	12/31/2025		01/09/2026	98.66
ARL-122625-1	Blinds.com	Paid by EFT #16713		12/26/2025	01/09/2026	12/31/2025		01/09/2026	151.46
ARL-122625-2	Jewel Osco	Paid by EFT #16714		12/26/2025	01/09/2026	12/31/2025		01/09/2026	26.42
CJZ-122625-1	Menards	Paid by EFT #16715		12/26/2025	01/09/2026	12/31/2025		01/09/2026	122.75
CJZ-122625-2	Menards	Paid by EFT #16716		12/26/2025	01/09/2026	12/31/2025		01/09/2026	132.37
JJA-122625-1	NFPA	Paid by EFT #16766		12/26/2025	01/09/2026	12/31/2025		01/09/2026	785.33
JJA-122625-2	Amazon	Paid by EFT #16767		12/26/2025	01/09/2026	12/31/2025		01/09/2026	67.44
JJA-122625-3	Hydro Flow Products	Paid by EFT #16768		12/26/2025	01/09/2026	12/31/2025		01/09/2026	182.00
JJA-122625-4	Amazon	Paid by EFT #16769		12/26/2025	01/09/2026	12/31/2025		01/09/2026	110.71
JJA-122625-5	Amazon	Paid by EFT #16770		12/26/2025	01/09/2026	12/31/2025		01/09/2026	45.99
JJA-122625-6	NFPA	Paid by EFT #16771		12/26/2025	01/09/2026	12/31/2025		01/09/2026	116.99
KV-122625-1	Home Depot	Paid by EFT #16717		12/26/2025	01/09/2026	12/31/2025		01/09/2026	19.96
MDB-122625-1	Wal-Mart	Paid by EFT #16797		12/26/2025	01/09/2026	12/31/2025		01/09/2026	35.98



Warrant #2 EFT #2

Payment Date Range 01/09/26 - 01/09/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
RRK-122625-1	Wal-Mart	Paid by EFT #16638		12/26/2025	01/09/2026	12/31/2025		01/09/2026	81.89
RRK-122625-2	Jones & Bartlett	Paid by EFT #16639		12/26/2025	01/09/2026	12/31/2025		01/09/2026	56.21
RRK-122625-3	Home Depot	Paid by EFT #16640		12/26/2025	01/09/2026	12/31/2025		01/09/2026	12.72
RRK-122625-4	Jones & Bartlett	Paid by EFT #16641		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(56.21)
RRK-122625-5	Tim Hortons	Paid by EFT #16642		12/26/2025	01/09/2026	12/31/2025		01/09/2026	10.97
RRK-122625-6	Sunoco	Paid by EFT #16643		12/26/2025	01/09/2026	12/31/2025		01/09/2026	20.62
SAM-122625-1	Promotions Now	Paid by EFT #16745		12/26/2025	01/09/2026	12/31/2025		01/09/2026	2,972.63
SAM-122625-2	Home Depot	Paid by EFT #16746		12/26/2025	01/09/2026	12/31/2025		01/09/2026	47.92
SAM-122625-3	Home Depot	Paid by EFT #16747		12/26/2025	01/09/2026	12/31/2025		01/09/2026	2,999.00
SEM-122625-1	Amazon	Paid by EFT #16773		12/26/2025	01/09/2026	12/31/2025		01/09/2026	102.96
SEM-122625-10	Amazon	Paid by EFT #16782		12/26/2025	01/09/2026	12/31/2025		01/09/2026	86.15
SEM-122625-11	Home Depot	Paid by EFT #16783		12/26/2025	01/09/2026	12/31/2025		01/09/2026	20.86
SEM-122625-12	Amazon	Paid by EFT #16784		12/26/2025	01/09/2026	12/31/2025		01/09/2026	44.99
SEM-122625-13	Amazon	Paid by EFT #16785		12/26/2025	01/09/2026	12/31/2025		01/09/2026	111.45
SEM-122625-14	Amazon	Paid by EFT #16787		12/26/2025	01/09/2026	12/31/2025		01/09/2026	35.99
SEM-122625-15	Amazon	Paid by EFT #16788		12/26/2025	01/09/2026	12/31/2025		01/09/2026	44.49
SEM-122625-16	Amazon	Paid by EFT #16789		12/26/2025	01/09/2026	12/31/2025		01/09/2026	35.93
SEM-122625-17	Amazon	Paid by EFT #16786		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,390.00
SEM-122625-18	Amazon	Paid by EFT #16793		12/26/2025	01/09/2026	12/31/2025		01/09/2026	45.98
SEM-122625-19	Amazon	Paid by EFT #16790		12/26/2025	01/09/2026	12/31/2025		01/09/2026	347.48
SEM-122625-2	Illinois Department	Paid by EFT #16774		12/26/2025	01/09/2026	12/31/2025		01/09/2026	153.38
SEM-122625-20	Lands End	Paid by EFT #16791		12/26/2025	01/09/2026	12/31/2025		01/09/2026	84.94
SEM-122625-21	Amazon	Paid by EFT #16792		12/26/2025	01/09/2026	12/31/2025		01/09/2026	7.99
SEM-122625-3	Amazon	Paid by EFT #16775		12/26/2025	01/09/2026	12/31/2025		01/09/2026	42.70
SEM-122625-4	TycoIntegrated Security	Paid by EFT #16776		12/26/2025	01/09/2026	12/31/2025		01/09/2026	78.00
SEM-122625-5	TycoIntegrated Security	Paid by EFT #16777		12/26/2025	01/09/2026	12/31/2025		01/09/2026	78.00
SEM-122625-6	Amazon	Paid by EFT #16778		12/26/2025	01/09/2026	12/31/2025		01/09/2026	49.99
SEM-122625-7	Home Depot	Paid by EFT #16779		12/26/2025	01/09/2026	12/31/2025		01/09/2026	169.00
SEM-122625-8	Amazon	Paid by EFT #16780		12/26/2025	01/09/2026	12/31/2025		01/09/2026	102.96
SEM-122625-9	Amazon	Paid by EFT #16781		12/26/2025	01/09/2026	12/31/2025		01/09/2026	16.86
AJB-122625-1	Grainger	Paid by EFT #16678		12/26/2025	01/09/2026	12/31/2025		01/09/2026	137.60
AJB-122625-2	Supplyhouse.com	Paid by EFT #16679		12/26/2025	01/09/2026	12/31/2025		01/09/2026	167.75
AJB-122625-3	Jewel Osco	Paid by EFT #16680		12/26/2025	01/09/2026	12/31/2025		01/09/2026	52.22
AJB-122625-4	Spunky Dunkers	Paid by EFT #16681		12/26/2025	01/09/2026	12/31/2025		01/09/2026	112.91
AJB-122625-5	ebay	Paid by EFT #16682		12/26/2025	01/09/2026	12/31/2025		01/09/2026	153.30
AJB-122625-6	Grainger	Paid by EFT #16683		12/26/2025	01/09/2026	12/31/2025		01/09/2026	127.98
AJB-122625-7	Supplyhouse.com	Paid by EFT #16684		12/26/2025	01/09/2026	12/31/2025		01/09/2026	13.38
CGJ-122625-1	Menards	Paid by EFT #16741		12/26/2025	01/09/2026	12/31/2025		01/09/2026	76.54
CGJ-122625-2	Home Depot	Paid by EFT #16742		12/26/2025	01/09/2026	12/31/2025		01/09/2026	192.44
CGJ-122625-3	Home Depot	Paid by EFT #16743		12/26/2025	01/09/2026	12/31/2025		01/09/2026	18.20
CGJ-122625-4	Grainger	Paid by EFT #16744		12/26/2025	01/09/2026	12/31/2025		01/09/2026	432.34
CJG-122625-1	Home Depot	Paid by EFT #16731		12/26/2025	01/09/2026	12/31/2025		01/09/2026	18.76



Warrant #2 EFT #2

Payment Date Range 01/09/26 - 01/09/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
CJG-122625-2	Home Depot	Paid by EFT #16732		12/26/2025	01/09/2026	12/31/2025		01/09/2026	337.60
CJG-122625-3	Home Depot	Paid by EFT #16733		12/26/2025	01/09/2026	12/31/2025		01/09/2026	500.00
CJG-122625-4	Home Depot	Paid by EFT #16734		12/26/2025	01/09/2026	12/31/2025		01/09/2026	323.50
CJG-122625-5	Home Depot	Paid by EFT #16735		12/26/2025	01/09/2026	12/31/2025		01/09/2026	500.00
JEK-122625-1	Carhartt	Paid by EFT #16701		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(13.98)
JEK-122625-2	Home Depot	Paid by EFT #16702		12/26/2025	01/09/2026	12/31/2025		01/09/2026	99.01
JM-122625-1	Amazon Marketplace	Paid by EFT #16798		12/26/2025	01/09/2026	12/31/2025		01/09/2026	81.19
JM-122625-10	Amazon.com	Paid by EFT #16807		12/26/2025	01/09/2026	12/31/2025		01/09/2026	11.24
JM-122625-11	Amazon Marketplace	Paid by EFT #16808		12/26/2025	01/09/2026	12/31/2025		01/09/2026	11.15
JM-122625-12	Amazon Marketplace	Paid by EFT #16809		12/26/2025	01/09/2026	12/31/2025		01/09/2026	36.49
JM-122625-13	Amazon Marketplace	Paid by EFT #16810		12/26/2025	01/09/2026	12/31/2025		01/09/2026	56.97
JM-122625-14	Amazon Marketplace	Paid by EFT #16811		12/26/2025	01/09/2026	12/31/2025		01/09/2026	151.18
JM-122625-15	Amazon Marketplace	Paid by EFT #16812		12/26/2025	01/09/2026	12/31/2025		01/09/2026	23.74
JM-122625-16	Home Depot	Paid by EFT #16813		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(4.31)
JM-122625-17	Amazon Marketplace	Paid by EFT #16814		12/26/2025	01/09/2026	12/31/2025		01/09/2026	685.60
JM-122625-18	Amazon Marketplace	Paid by EFT #16815		12/26/2025	01/09/2026	12/31/2025		01/09/2026	235.48
JM-122625-19	Amazon Marketplace	Paid by EFT #16816		12/26/2025	01/09/2026	12/31/2025		01/09/2026	21.29
JM-122625-2	Amazon Marketplace	Paid by EFT #16799		12/26/2025	01/09/2026	12/31/2025		01/09/2026	107.95
JM-122625-20	Amazon Marketplace	Paid by EFT #16817		12/26/2025	01/09/2026	12/31/2025		01/09/2026	167.98
JM-122625-21	Amazon.com	Paid by EFT #16818		12/26/2025	01/09/2026	12/31/2025		01/09/2026	77.10
JM-122625-22	Supplyhouse.com	Paid by EFT #16819		12/26/2025	01/09/2026	12/31/2025		01/09/2026	570.76
JM-122625-23	Home Depot	Paid by EFT #16820		12/26/2025	01/09/2026	12/31/2025		01/09/2026	400.86
JM-122625-24	Amazon Marketplace	Paid by EFT #16821		12/26/2025	01/09/2026	12/31/2025		01/09/2026	70.64
JM-122625-25	Amazon.com	Paid by EFT #16822		12/26/2025	01/09/2026	12/31/2025		01/09/2026	67.02
JM-122625-26	Amazon Marketplace	Paid by EFT #16823		12/26/2025	01/09/2026	12/31/2025		01/09/2026	94.40
JM-122625-27	Amazon Marketplace	Paid by EFT #16824		12/26/2025	01/09/2026	12/31/2025		01/09/2026	38.94
JM-122625-28	Amazon.com	Paid by EFT #16825		12/26/2025	01/09/2026	12/31/2025		01/09/2026	44.99
JM-122625-29	Amazon Marketplace	Paid by EFT #16827		12/26/2025	01/09/2026	12/31/2025		01/09/2026	54.09
JM-122625-3	Amazon.com	Paid by EFT #16800		12/26/2025	01/09/2026	12/31/2025		01/09/2026	295.49
JM-122625-30	Amazon.com	Paid by EFT #16826		12/26/2025	01/09/2026	12/31/2025		01/09/2026	103.60
JM-122625-31	IN *First in Rescue Training	Paid by EFT #16828		12/26/2025	01/09/2026	12/31/2025		01/09/2026	800.00
JM-122625-32	North American Safety	Paid by EFT #16829		12/26/2025	01/09/2026	12/31/2025		01/09/2026	630.00
JM-122625-33	Einstein Bros-Online	Paid by EFT #16830		12/26/2025	01/09/2026	12/31/2025		01/09/2026	208.53
JM-122625-34	Tractor Supply Co	Paid by EFT #16831		12/26/2025	01/09/2026	12/31/2025		01/09/2026	499.99
JM-122625-4	Amazon Marketplace	Paid by EFT #16801		12/26/2025	01/09/2026	12/31/2025		01/09/2026	13.01
JM-122625-5	Amazon.com	Paid by EFT #16802		12/26/2025	01/09/2026	12/31/2025		01/09/2026	44.08
JM-122625-6	Home Depot	Paid by EFT #16803		12/26/2025	01/09/2026	12/31/2025		01/09/2026	47.41
JM-122625-7	Amazon Marketplace	Paid by EFT #16804		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,500.00
JM-122625-8	Amazon Marketplace	Paid by EFT #16805		12/26/2025	01/09/2026	12/31/2025		01/09/2026	317.92
JM-122625-9	Amazon.com	Paid by EFT #16806		12/26/2025	01/09/2026	12/31/2025		01/09/2026	28.02
JRK-122625- 5	Grainger	Paid by EFT #16707		12/26/2025	01/09/2026	12/31/2025		01/09/2026	60.12
JRK-122625-1	Grainger	Paid by EFT #16703		12/26/2025	01/09/2026	12/31/2025		01/09/2026	33.04



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Payment Date Range 01/09/26 - 01/09/26

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
JRK-122625-10	Rainstorm	Paid by EFT #16712		12/26/2025	01/09/2026	12/31/2025		01/09/2026	491.59
JRK-122625-2	Home Depot	Paid by EFT #16704		12/26/2025	01/09/2026	12/31/2025		01/09/2026	94.76
JRK-122625-3	Home Depot	Paid by EFT #16705		12/26/2025	01/09/2026	12/31/2025		01/09/2026	185.96
JRK-122625-4	Grainger	Paid by EFT #16706		12/26/2025	01/09/2026	12/31/2025		01/09/2026	153.70
JRK-122625-6	Grainger	Paid by EFT #16708		12/26/2025	01/09/2026	12/31/2025		01/09/2026	202.19
JRK-122625-7	SP 12Volt.Solutions	Paid by EFT #16711		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(50.00)
JRK-122625-8	DoubleTree Hotels	Paid by EFT #16709		12/26/2025	01/09/2026	12/31/2025		01/09/2026	109.73
JRK-122625-9	DoubleTree Hotels	Paid by EFT #16710		12/26/2025	01/09/2026	12/31/2025		01/09/2026	109.73
KCH-122625-1	Home Depot	Paid by EFT #16736		12/26/2025	01/09/2026	12/31/2025		01/09/2026	69.77
KCH-122625-2	Home Depot	Paid by EFT #16737		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(73.00)
KCH-122625-3	Home Depot	Paid by EFT #16738		12/26/2025	01/09/2026	12/31/2025		01/09/2026	157.85
KCH-122625-4	Home Depot	Paid by EFT #16739		12/26/2025	01/09/2026	12/31/2025		01/09/2026	131.96
KCH-122625-5	Home Depot	Paid by EFT #16740		12/26/2025	01/09/2026	12/31/2025		01/09/2026	76.91
KML-122625-1	Pelra	Paid by EFT #16748		12/26/2025	01/09/2026	12/31/2025		01/09/2026	100.00
KML-122625-2	SQ Ritter Safety & FA	Paid by EFT #16752		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,600.00
KML-122625-3	SQ Ritter Safety & FA	Paid by EFT #16753		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,575.00
KML-122625-4	Jewel Osco	Paid by EFT #16749		12/26/2025	01/09/2026	12/31/2025		01/09/2026	9.99
KML-122625-5	USPS	Paid by EFT #16750		12/26/2025	01/09/2026	12/31/2025		01/09/2026	15.60
KML-122625-6	Rosati's Pizza	Paid by EFT #16751		12/26/2025	01/09/2026	12/31/2025		01/09/2026	1,296.18
MB-122625-1	Metra	Paid by EFT #16634		12/26/2025	01/09/2026	12/31/2025		01/09/2026	13.50
MWK-122625-1	Grainger	Paid by EFT #16646		12/26/2025	01/09/2026	12/31/2025		01/09/2026	89.63
MWK-122625-10	Mouser Electronics, Inc	Paid by EFT #16655		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(12.80)
MWK-122625-11	BH Tubes	Paid by EFT #16656		12/26/2025	01/09/2026	12/31/2025		01/09/2026	408.11
MWK-122625-12	Grainger	Paid by EFT #16657		12/26/2025	01/09/2026	12/31/2025		01/09/2026	57.24
MWK-122625-13	Grainger	Paid by EFT #16658		12/26/2025	01/09/2026	12/31/2025		01/09/2026	14.66
MWK-122625-14	Grainger	Paid by EFT #16659		12/26/2025	01/09/2026	12/31/2025		01/09/2026	100.53
MWK-122625-15	Grainger	Paid by EFT #16660		12/26/2025	01/09/2026	12/31/2025		01/09/2026	19.47
MWK-122625-16	Grainger	Paid by EFT #16661		12/26/2025	01/09/2026	12/31/2025		01/09/2026	85.25
MWK-122625-17	On Scene Solutions	Paid by EFT #16662		12/26/2025	01/09/2026	12/31/2025		01/09/2026	135.65
MWK-122625-2	Grainger	Paid by EFT #16647		12/26/2025	01/09/2026	12/31/2025		01/09/2026	9.77
MWK-122625-3	Grainger	Paid by EFT #16648		12/26/2025	01/09/2026	12/31/2025		01/09/2026	5.75
MWK-122625-4	Grainger	Paid by EFT #16649		12/26/2025	01/09/2026	12/31/2025		01/09/2026	60.56
MWK-122625-5	S Sweepsclub.com	Paid by EFT #16650		12/26/2025	01/09/2026	12/31/2025		01/09/2026	314.50
MWK-122625-6	Grainger	Paid by EFT #16651		12/26/2025	01/09/2026	12/31/2025		01/09/2026	57.24
MWK-122625-7	Grainger	Paid by EFT #16652		12/26/2025	01/09/2026	12/31/2025		01/09/2026	148.85
MWK-122625-8	Grainger	Paid by EFT #16653		12/26/2025	01/09/2026	12/31/2025		01/09/2026	120.24
MWK-122625-9	Mutual Ace Hardware	Paid by EFT #16654		12/26/2025	01/09/2026	12/31/2025		01/09/2026	21.58
RLK-122625-1	Home Depot	Paid by EFT #16674		12/26/2025	01/09/2026	12/31/2025		01/09/2026	24.88
RLK-122625-2	Home Depot	Paid by EFT #16675		12/26/2025	01/09/2026	12/31/2025		01/09/2026	357.65
SAD-122625-1	Arborwear LLC	Paid by EFT #16635		12/26/2025	01/09/2026	12/31/2025		01/09/2026	80.04
SAD-122625-2	Mutual Ace Palatine	Paid by EFT #16636		12/26/2025	01/09/2026	12/31/2025		01/09/2026	59.98
SAD-122625-3	Marianos	Paid by EFT #16637		12/26/2025	01/09/2026	12/31/2025		01/09/2026	256.52



Warrant #2 EFT #2

Payment Date Range 01/09/26 - 01/09/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
SC-122625-1	Home Depot	Paid by EFT #16688		12/26/2025	01/09/2026	12/31/2025		01/09/2026	121.33
SC-122625-10	Menards	Paid by EFT #16697		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(39.50)
SC-122625-11	Menards	Paid by EFT #16698		12/26/2025	01/09/2026	12/31/2025		01/09/2026	17.85
SC-122625-12	Menards	Paid by EFT #16699		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(10.79)
SC-122625-13	Home Depot	Paid by EFT #16700		12/26/2025	01/09/2026	12/31/2025		01/09/2026	118.03
SC-122625-2	Menards	Paid by EFT #16689		12/26/2025	01/09/2026	12/31/2025		01/09/2026	299.82
SC-122625-3	Menards	Paid by EFT #16690		12/26/2025	01/09/2026	12/31/2025		01/09/2026	227.82
SC-122625-4	Menards	Paid by EFT #16691		12/26/2025	01/09/2026	12/31/2025		01/09/2026	23.19
SC-122625-5	Home Depot	Paid by EFT #16692		12/26/2025	01/09/2026	12/31/2025		01/09/2026	119.91
SC-122625-6	Menards	Paid by EFT #16693		12/26/2025	01/09/2026	12/31/2025		01/09/2026	148.99
SC-122625-7	Menards	Paid by EFT #16694		12/26/2025	01/09/2026	12/31/2025		01/09/2026	(23.19)
SC-122625-8	Menards	Paid by EFT #16695		12/26/2025	01/09/2026	12/31/2025		01/09/2026	149.49
SC-122625-9	Home Depot	Paid by EFT #16696		12/26/2025	01/09/2026	12/31/2025		01/09/2026	26.94
Vendor 4466 - JP Morgan Chase Bank Commercial Card Totals						Invoices	202		<u>\$335,833.44</u>
Grand Totals						Invoices	202		<u><u>\$335,833.44</u></u>



Warrant #2 EFT #3

Payment Date Range 01/12/26 - 01/12/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1462 - Allied Benefit Systems, Inc.									
12/29/2025	2025 November FSA Count - ABS - Flex Spending Fees	Paid by EFT #16629		12/29/2025	01/12/2026	12/31/2025		01/12/2026	904.00
Vendor 1462 - Allied Benefit Systems, Inc. Totals						Invoices	1		\$904.00
Grand Totals						Invoices	1		\$904.00



Warrant #2 Manual #1

Payment Date Range 01/08/26 - 01/08/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 5406 - DeKind Computer Consultants 43770	Dekind consultants and tools	Paid by Check #269229		01/07/2026	01/07/2026	01/07/2026		01/08/2026	21,600.00
Vendor 5406 - DeKind Computer Consultants Totals						Invoices	1		\$21,600.00
Grand Totals						Invoices	1		\$21,600.00

Village of Palatine

Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 01/09/2026

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA					
Check	01/09/2026	269230 Utility Management Refund	DUNDEE PROPERTIES LLC		39.75
		Account Type	Account Number	Transaction Date	Transaction Type
		Commercial	510528702-003	01/08/2026	Refund
Check	01/09/2026	269231 Utility Management Refund	FLETCHER , KEVIN		2,423.64
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential - Single Family	310314602-006	01/05/2026	Refund
Check	01/09/2026	269232 Utility Management Refund	THE NIKI GROUP LLC		274.33
		Account Type	Account Number	Transaction Date	Transaction Type
		Commercial	510529106-001	01/08/2026	Refund
AP Accounts Payable ZBA Totals:			Transactions: 3		\$2,737.72
Checks:		3	\$2,737.72		

Consider an Ordinance Granting a Special Use to Permit Front Yard Setback Reduction at 317 N. MacArthur Drive

BACKGROUND:

The Petitioner is proposing to construct a second-story upon an existing one-story home. The existing home is a legal non-conforming structure with a setback of 12 feet from the front lot line along Baldwin Road. Therefore, the Petitioner is requesting approval of the following:

Special use to permit a front yard setback of 12 feet, instead of the minimum required front yard setback of 30 feet.

KEY ISSUES:

- The Subject Property, zoned R-2 Single-Family, is located within the Harold Reskin Addition to Palatine Subdivision.
- The existing home has a setback of 12 feet from the front lot line abutting Baldwin Road. The Village of Palatine Zoning Ordinance requires that any non-conforming building that is expanded or extended shall conform to the regulations of the underlying zoning district.
- When the home was constructed, the front yard setback was approved as a side yard setback and conformed to operative zoning ordinance requirements. The original building permit reflects the 12-foot setback as the side yard setback. In 2007, the zoning code was amended and now designates the Baldwin Road lot line as the front yard.
- The proposed second-story addition will not further the existing front yard setback encroachment. A portion of the home at the rear of the building will remain and not include the proposed addition. The proposed addition complies with all other applicable zoning and bulk requirements.

BUDGET IMPACT:

N/A

RECOMMENDATION:

Public Hearing: Planning & Zoning Commission (PZC) meeting on January 13, 2026

Residents testifying: None.

Vote: The PZC voted unanimously to approve the Special Use and Staff concurs.

ACTION REQUIRED:

Motion to approve an ordinance Granting a Special Use to permit a front yard setback at 317 N. Mac Arthur Drive.

ATTACHMENTS:

None

Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Used Auto Sales and Auto Repair Business at 646-648 E. Northwest Highway

BACKGROUND:

The Subject Property is zoned B-2, General Business District, and contains the existing Action Auto automotive sales and repair business. Karim and Rameen Qader of Wizard Werks, LLC is requesting a transfer of the existing automotive sales and repair business. Therefore, the Petitioner is requesting approval of the following:

Transfer of Special Use #O-78-15 to Permit the Continued Operation of a Used Auto Sales and Auto Repair Business at 646-648 E. Northwest Highway.

KEY ISSUES:

- A Special Use for the automotive sales and repair business was originally granted in July 2015 (Ordinance #O-78-15) to Action Auto (Ira Kosova).
- The Petitioner is not proposing any changes to business operations or the floor plan. Any significant changes to the floor plan or business operations could require additional Village Council review or a Special Use Amendment Public Hearing.
- As part of the 2015 Special Use approval, the business plan addendum detailed the company's practices to reduce impacts upon nearby residences. These items included:
 - The use of noise-suppressing devices for auto repair tools
 - Parking for-sale vehicles inside the building during closed hours
 - All repairs performed inside the building
- The Petitioner understands and agreed to the Special Use conditions, which include the business plan addendum from the 2015 Special Use.
- The existing hours of operation would be maintained Monday-Friday 9 AM–5 PM. Staff also shared the temporary sign regulations with the Petitioner and explained the requirements and limitations therein.

BUDGET IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the transfer of the Special Use Ordinance #O-78-15 to Karim and Rameen Qader of Wizard Werks, LLC.

ACTION REQUIRED:

Motion to approve an ordinance transferring Special Use Ordinance #O-78-15 to Karim

and Rameen Qader of Wizard Werks, LLC to permit the continued operation of a Used Auto Sales and Auto Repair Business at 646-648 E. Northwest Highway.

ATTACHMENTS:

None

Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of the Papa John's Pizza Restaurant at 859 N. Quentin Road

BACKGROUND:

The current Special Use for the Papa John's Pizza restaurant was originally approved in 2005. Yas Partners Chicago, Inc. is now seeking to acquire the business and requesting approval of the following:

Transfer of Special Use #O-162-05 to permit the continued operation of Papa John's Pizza restaurant at 859 N. Quentin Road.

KEY ISSUES:

- The Subject Property, zoned Planned Development, is in an existing tenant space within the Quentin Corners shopping center, which follows the Village's B-2 District requirements. The Special Use was initially approved in 2005 and most recently transferred in April 2022.
- The proposed business hours, 10 AM - 1 AM daily, are consistent with the current operation and the originally approved Special Use. A transfer of the existing Special Use is necessary as the restaurant operates between the hours of 12 AM - 6 AM.
- Any additional changes to the floor plan or business operations would require additional Village review. Staff also advised the Petitioner about the temporary sign regulations as part of the Special Use transfer application process.

BUDGET IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the Special Use Transfer at 859 N. Quentin Road.

ACTION REQUIRED:

A motion to approve the Special Use Transfer of Ordinance #O-162-05 to Yas Partners Chicago, Inc. to permit the continued operation of a Papa John's Pizza restaurant at 859 N. Quentin Road.

ATTACHMENTS:

None

Consider a Motion to Approve a Joint Funding Agreement Federally Funded Professional Engineering at Palatine and Rohlwing Roads

BACKGROUND:

Palatine Road is under the jurisdiction of the Illinois Department of Transportation. As such, it is currently designated as eligible for Federal Aid. The Northwest Municipal Conference, as the clearinghouse for regional Federal Roadway Aid, accepted the Village's application to fund a portion of design engineering for an improvement to the intersection of Palatine Road at Rohlwing Road.

The Village has led a study of the intersection, received approval to proceed with design of a widening to add center left turn lanes on both legs of Palatine Road along with new traffic signal equipment, and been awarded \$2,288,000 in construction funding for a project currently targeting calendar year 2028.

KEY ISSUES:

- The reimbursement agreement is in an amount not to exceed \$91,500 to fund 47% of the cost to complete Phase II Engineering for the intersection.
- Village participation for the preliminary engineering is \$103,864 which is equal to the remaining 53% of the expected effort.
- The Village would act as the lead agency to engage the consulting engineer, make payment for services rendered, and be reimbursed by IDOT who functions as the clearinghouse for Federal Aid.

BUDGET IMPACT:

Funding is available in the Capital Improvement Program to accommodate this work from a rollover from 2025.

RECOMMENDATION:

It is recommended that the Joint Funding Agreement with the Illinois Department of Transportation for Federally Funded Professional Engineering be approved.

ACTION REQUIRED:

Motion to approve the Joint Funding Agreement with the Illinois Department of Transportation for Federally Funded Professional Engineering for an improvement to Palatine and Rohlwing Roads.

ATTACHMENTS:

None

Consider a Motion to Approve a Local Public Agency Engineering Services Agreement

BACKGROUND:

The signalized intersection of Palatine Road at Rohlwing Road's traffic volumes and delay demonstrate the need for turn lane capacity improvements, pavement widening for turning vehicles, and upgraded pedestrian facilities. The proposed design will complete the design plans, contract documents, and associated tasks to follow State and Federal funding requirements.

The project will consist of roadway widening and resurfacing of Palatine Road to implement channelized left turn lanes on Palatine Road by equally widening the pavement around the centerline of the current roadway. The Rohlwing Road approaches will be widened easily to improve lane width and turning radii. Also included in the project is the traffic signal modernization, including the full removal and replacement of the existing traffic signal, ADA ramp improvements, storm sewer modernization, and replacing the existing sidewalk on the north side of Palatine Road, east of the intersection, with a 10-foot wide side path.

KEY ISSUES:

- Over 1,450 work hours of specialized professional services are expected to meet the requirements associated with the required federal aid process.
- Consulting engineering is recommended to meet the procedural requirements and to assure our ability to leverage additional federal participation in the construction of the planned improvement.
- A qualification-based selection process was followed to select BLA for this project after advertising, reviewing written qualification statements, and conducting interviews.
- The proposed improvement will enhance safety, reduce congestion and provide multi-modal accommodations to connect residential neighborhoods with school and assemblage land uses.

BUDGET IMPACT:

Funding is available in the Capital Improvement Program budget to accommodate this proposed work.

RECOMMENDATION:

It is recommended that the Local Public Agency Engineering Services Agreement be approved.

ACTION REQUIRED:

Motion to approve the Local Public Agency Engineering Services Agreement for Palatine Road at Rohlwing Road with BLA in the amount of \$195,364.

ATTACHMENTS:

None

Consider a Resolution Granting a Security Deposit Reduction and Release for Taylor Estates Subdivision at 301 & 305 N. Clyde Avenue

BACKGROUND:

The Subject Property received a Final Plat of Subdivision approval in 2018. The one-year maintenance period began in 2024, after all the required Public Improvements were completed and accepted by the Village Engineer for the 2-lot subdivision. The initial public improvement security deposit of \$70,417.60 was reduced down to its current amount of \$7,041.76, when the one-year maintenance period commenced. Therefore, the developer is requesting approval of the following:

A final Security Deposit Reduction and Release for Taylor Estates Subdivision.

KEY ISSUES:

- Taylor Estates Subdivision consists of 2 single-family residential lots zoned R-2 Single-Family. The homes are complete and all the related public improvements were constructed, inspected, and accepted by the Village Engineer.
- As the maintenance period was completed without any noted defects, it is appropriate to complete the final security deposit reduction and release the security deposit in full.

BUDGET IMPACT:

N/A

RECOMMENDATION:

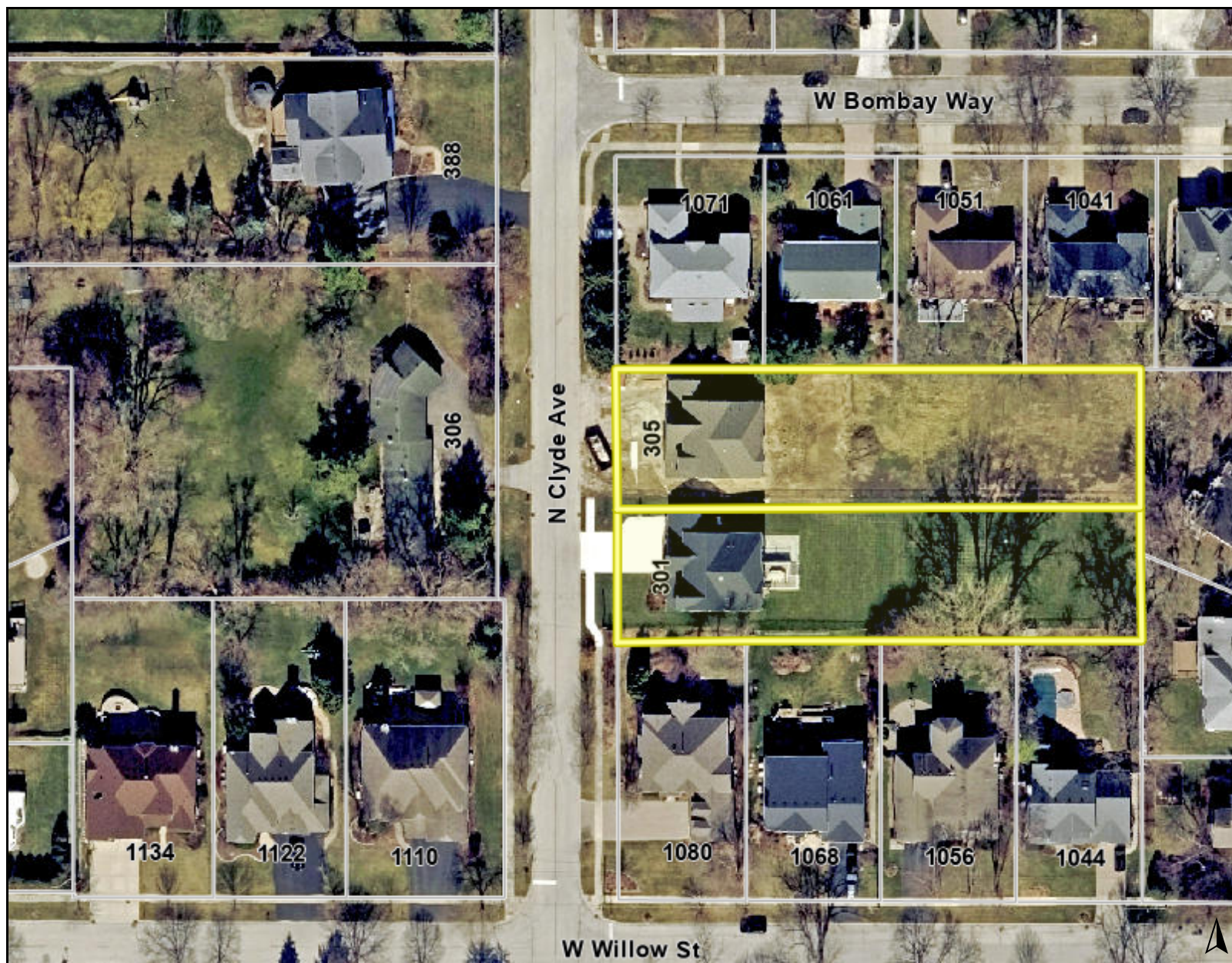
Staff recommends approval of the Security Deposit Reduction and Release for Taylor Estates Subdivision.

ACTION REQUIRED:

A motion to approve a security deposit reduction and release for the Taylor Estates Subdivision.

ATTACHMENTS:

1. Aerial Map
2. RES TE SUB Release



Legend

Notes

0 150 300
ft

Print Date: 1/8/2026

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING A FINAL SECURITY DEPOSIT REDUCTION
AND RELEASE OF THE SECURITY DEPOSIT FOR TAYLOR ESTATES
SUBDIVISION, PURSUANT TO THE VILLAGE OF PALATINE
MUNICIPAL CODE, APPENDIX B, SUBDIVISIONS, SECTION 9.02**

WHEREAS, on the 6th day of May, 2022, JB Homes of Illinois LLC for good and valuable consideration agreed to install certain public improvements in the Taylor Estates Subdivision; and

WHEREAS, pursuant to Section 9.02 of Appendix B of the Palatine Municipal Code, an owner or developer of a subdivision is required to deposit certain security or evidence thereof with the Village of Palatine to guarantee the installation of such public improvements; and

WHEREAS, in the matter of the Taylor Estates Subdivision, located at 301-305 N. Clyde Avenue, a Security Deposit in the amount of \$70,417.60, was deposited with the Village of Palatine on the 6th day of May 2022 to ensure the completion of the project improvements; and subsequently reduced down to its current amount of \$7,041.76

WHEREAS, JB Homes of Illinois LLC has completed the required public improvements, which were inspected and accepted by the Village Engineer and has therefore entered the one-year maintenance period on July 15, 2024; and

WHEREAS, the one-year maintenance period was initiated was completed without any identified defects, the Village's Engineering

Department determined that the found these improvements to have been satisfactorily completed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Palatine that:

SECTION 1: Approval pursuant to the Palatine Municipal Code, Appendix B Section 9.02 be and is hereby granted for the final reduction of the security deposit having a value of \$7,041.76 and the letter of credit is hereby released in full.

PASSED: This _____ day of _____, 2026.

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

Mayor

ATTESTED and FILED in the Office

of the Village Clerk this _____

day of _____, 2026.

Village Clerk