



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

AGENDA

AUGUST 5, 2019

Regular Meeting

7:00 PM

I. ROLL CALL

II. PLEDGE TO THE FLAG

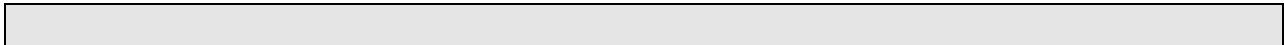
III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Special Meeting - July 15, 2019
2. Village Council & Committee of the Whole - Regular Meeting - July 15, 2019

IV. MAYOR'S REPORT

1. As Submitted

V. RECESS TO THE COMMITTEE OF THE WHOLE



VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. Consider an Ordinance Granting a Variation to Allow a Storage Shed at 1510 W. Northwest Highway (Council District: One)
2. As Submitted

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider a Ordinance Approving the Village of Palatine's FY 2019 CDBG Action Plan
2. As Submitted

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

TIM MILLAR, CHAIRMAN

1. Consider a Motion Authorizing the Village Manager to Execute the Fifth Amendment to the Previously Approved Purchase Agreement for the Vacant Property Located to the West of 1980 N. Rand Road (Council District: Three)
2. As Submitted

D. BUSINESS FINANCE & BUDGET COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted

E. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

VII. RECONVENE THE VILLAGE COUNCIL MEETING**VIII. CONSENT AGENDA**

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider a Motion to Approve 2019 Warrant #15
2. Consider an Ordinance Granting a Variation to Allow a Storage Shed at 1510 W. Northwest Highway (Council District: One)
3. Consider a Ordinance Approving the Village of Palatine's FY 2019 CDBG Action Plan
4. Consider a Motion Authorizing the Village Manager to Execute the Fifth Amendment to the Previously Approved Purchase Agreement for the Vacant Property Located to the West of 1980 N. Rand Road (Council District: Three)
5. Consider an Ordinance Granting a Minor Special Use to Allow a Shed at 257 E. Parallel Street (Council District: Six)

6. Consider an Ordinance Granting a Minor Variation and Special Uses to Allow a Shed at 732 N. Rohlwing Road (Council District: Four)
7. Consider an Ordinance Transferring Special Use #O-183-89 to Permit the Continued Operation of a Restaurant at 1160 E. Dundee Road (Council District: Four)
8. Consider a Motion to Approve the Ordinance Establishing Rates of Compensation for Certain Officers and Employees of the Village, Effective August 1, 2019
9. Consider a Resolution Releasing and Reducing the Auburn Ridge Security Deposits (Council District: Six)
10. Consider a Resolution Authorizing the Release of Security Deposit for Broxburn Subdivision (Council District: One)
11. Consider a Resolution Regarding the Review of Closed Session Minutes

IX. REPORTS OF STANDING COMMITTEE**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**

TIM MILLAR, CHAIRMAN

1. As Submitted

B. BUSINESS FINANCE & BUDGET COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

F. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

B. VILLAGE CLERK

1. As Submitted

C. VILLAGE ATTORNEY

1. As Submitted

XI. CLOSED SESSION AS REQUIRED

XII. RECOGNITION OF AUDIENCE

XIII.ADJOURNMENT



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SPECIAL VILLAGE COUNCIL MEETING

MINUTES

JULY 15, 2019

6:00 PM

I. ROLL CALL

Name	Title	Status	Arri
ntz	Mayor	Present	
	District 1 Councilman	Present	
erand	District 2 Councilman	Absent	
inski	District 3 Councilman	Present	
erg	District 4 Councilman	Late	6:02 PM
owski	District 5 Councilman	Present	
s	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Mike Jacobs, Village Attorneys Patrick Brankin and Nicholas Standiford, Director of Public Works Matt Barry

II. REQUEST FOR CLOSED SESSION

1. Consider a Motion Requesting a Closed Session Pursuant to 5 ILCS 120/2 (c) (1), (5), (6), (11) and (21) - **Approved by Roll Call**

Village Manager Reid Ottesen requested a Closed Session pursuant to 5 ILCS 120/2 (c) (1) Personnel Matters, (5), (6) Real Estate Matters, (11) Litigation and (12) Review of the Closed Session Minutes.

RESULT:	APPROVED BY ROLL CALL [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Myslinski, Kozlowski, Helms
ABSENT:	Lamerand, Solberg

III. ADJOURNMENT

1. Motion to Adjourn the Special Meeting of the Village Council - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Myslinski, Solberg, Kozlowski, Helms
ABSENT:	Lamerand

-

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Jul 15, 2019 6:00 PM (APPROVAL OF MINUTES)



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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

JULY 15, 2019

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	
Jim Schwantz	Mayor	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Mike Jacobs, Village Attorney Nicholas Standiford, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, IT Director Larry Schroth, Director of Finance Paul Mehring, Director of Community Services Harry Spila, Deputy Fire Chief Patrick Gratziana, Director of Human Resources Pam Jackson and Deputy Village Clerk Doris Sadik

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

- Village Council & Committee of the Whole - Regular Meeting - June 17, 2019 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Brad Helms, District 6 Councilman

Minutes Acceptance: Minutes of Jul 15, 2019 7:00 PM (APPROVAL OF MINUTES)

IV. MAYOR'S REPORT – Time: 7:02 PM**1. VILLAGE MANAGER – Time: 8:48 PM****a. Palatine Police Department Promotional Badge Pinning Ceremony -**

Mayor Schwantz brought forward the Village Manager's Report for the recognition and promotions in the Police Department Personnel.

Village Manager Reid Ottesen stated that resulting from the recent retirements of Commander Craig Lesselyoung and Chief Al Stoeckel, promotions have been made in the Command Staff of the Palatine Police Department. In attendance this evening are: Chief David Daigle, Commander Jason Watson, Commander Bryce Baker, and Sergeant Josh Hester. In addition, Commander Bill Nord has been promoted to Deputy Chief and Marty McCarthy to Sergeant.

Chief Daigle received his badge and presented badges to the promoted officers supported by family and members of the Police Department.

Township High School District Superintendent Dan Cates extended heartfelt appreciation for everyone serving in the Palatine Police Department, recognizing all that they do to maintain safety in the Village and in our schools. He praised the high level of service from all members of the Police Department.

Ottesen reported that Video Gaming will be on the published agenda of August 12, 2019.

2. As Submitted -

Mayor Schwantz announced upcoming events:

Every Saturday 7AM - 1PM through October
Palatine Summer Farmers' Market
Palatine Train Station Parking Lot

Saturday July 20: 8AM-3PM
NSSEO Foundation Garage Sale
Kirk School

Saturday July 20: 8:15AM-11:30AM
Community Bike Ride
Lot K - 142 W. Slade Street

Saturday July 20: 9AM-12PM
Electronics Recycling & Document Destruction Event
Harper College

Wednesday July 24: 7PM-9PM

League of Women Voters Palatine - Drinks & Discussion on Affordable Housing
Fox & Hound restaurant in Schaumburg

Friday July 26: 8AM-12PM

St. Thomas of Villanova's 16th Annual Golf Outing
Call (847) 358-6999 for more information

Sunday July 28: 2PM-4PM

Victorian Garden Party
Clayson House Museum

The Village of Palatine's Beautification Commission is accepting nominations for the 2019 Hometown Pride Awards. Nominations must be received by July 19. Visit Palatine.il.us for more information.

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:17 PM

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:18 PM

BRAD HELMS, CHAIRMAN

1. Consider a Motion Approving the 'Pairing Up to Beat Lung Cancer' 5K, Including a Waiver of the Village's Amplified Sound Ordinance, at the Midtown Athletic Club, 1760 N. Hicks Road - **Approved by Voice Vote** (Council District: One)

Deputy Village Manager Mike Jacobs presented Northwest Community Healthcare's request to host a charity run at Midtown Athletic Club, 1760 N. Hicks Road, on November 2, 2019, on a route utilizing a small portion of Hicks Road and the nearby Deer Grove Trail. They request a sound waiver at Midtown Athletic Club from 8:30 - 10:30 a.m. For safety, they seek approval to close a portion of Hicks Road, requiring IDOT approval. Overflow parking has been approved in the UPS lot. Approval is at the discretion of the Committee.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:19 PM

DOUG MYSLINSKI, CHAIRMAN

1. Consider an Ordinance Increasing Class P Liquor Licenses for T. J. O'Brien's, 53 W. Slade Street - **Motion Carried by Voice Vote** (Council District: Six)

Village Manager Reid Ottesen presented T. J. O'Brien's application for a Class P (Caterer) Liquor License to supply/serve liquor at a private wedding in August. They have an existing Class D-1 License. Action is at the discretion of the Committee.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Ordinance Granting Setback Variations, an Accessory Structure Floor Area Variation, and a Lot Coverage Variation all to Permit Various Improvements at 1360 E. Joan Drive - **Motion Carried by Voice Vote** (Council District: Five)

Village Manager Reid Ottesen noted that a 3/4 vote, without the Mayor's vote, is necessary to approve items denied by the Zoning Board of Appeals. If council wants to approve any of the items denied, it will have to come back before the Village Council.

Planning & Zoning Director Ben Vyverberg explained the Petitioner's request for various forms of relief for a deck expansion, above-ground pool, pergola, concrete patio and walkway, driveway expansion, and brick paver walkways that were all constructed without a permit on his 8,500 square foot R-2 Single Family Residential lot. Petitioner is requesting the following variations:

- 6 feet set back from side lot instead of the required 10 feet to permit a deck,
- 5 feet setback from rear lot line instead of the required 25 feet to permit an above-ground pool,
- 20 feet set back from rear lot line instead of the required 25 feet to permit an attached pergola,
- variation to permit the aggregate floor area of all permitted accessory structures to be 22% instead of the maximum 10%,

- 1 foot set back from the side lot line instead of the required 2 feet to permit a brick paver walkway,
- 1 foot set back from the side lot line instead 2 feet to permit a driveway,
- variation to permit lot coverage to be 49% instead of the maximum permitted 45%; and
- variation to permit a pergola attached to the principle structure to be setback 7 feet from the side lot line instead of the required 10 feet.

The sanitary sewer easement was encroached by the expanded deck.

In response to Councilman Kozlowski, Vyverberg stated that others have had to remove illegal changes made without permits. Staff recommends bringing everything up to code.

The Village became aware of this situation in 2018, through a proposed deck expansion, and followed up with the Petitioner. The Petitioner continued with the deck expansion, after the Village notified him of the building permit requirement. When the Petitioner applied for the deck expansion permit, staff became aware of multiple instances of other work completed without required building permits. The property was cited and is within the adjudication process.

Staff recommends **action at the discretion** of the Council on the following variations (items approved by the ZBA):

- permit an above-ground pool to be set back 15 feet from the rear lot line, instead of the required 25 feet (unanimous);
- permit a pergola to be set back 20 feet from the rear lot line instead of the required 25 feet (unanimous);
- permit a pergola attached to the principle structure to be setback 7 feet from the side lot line instead of the required 10 feet (unanimous);
- permit the aggregate floor area of all permitted structures to be 22% instead of the maximum permitted 10% (4-1 vote).

Staff recommends **denial** of the following variations:

- permit lot coverage to be 49% instead of the maximum permitted 45%;
- deck to be set back 6 feet from the side lot line, instead of the required 10 feet;
- permit a brick paver walkway to be set back 1 foot from the side lot line, instead of the required 2 feet; and
- permit a driveway to be set back 1 foot from the side lot line, instead of the required 2 feet.

The Zoning Board of Appeals voted to deny the following Variations:

- permit a brick paver walkway to be set back 1 foot from the side lot line, instead of the required 2 feet (4-1 vote);
- permit lot coverage to be 49% instead of the maximum permitted 45% (4-1 vote);

- permit a deck to be set back 6 feet from the side lot line, instead of the required 10 feet failed (5-0 vote).

Mike Colby, 1360 E. Joan Drive, petitioner, addressed the Council, stating he was issued a stop order with Village and Julie. The driveways were approved by an inspector, original owners had an evergreen tree removed for security, all water runs down and through paver bricks, he had permits for the original deck from the Zoning Board with a circle indicating pool; inspector approved with gates and alarm system. At the time of the original drawing, pools required a 25 foot setback. The pergola was a permanent structure and he does not want to take it down.

Councilmen Kozlowski and Helms agreed the brick paver walkway and lot coverage must be reverted to original; the required 10 foot easement to the west must be preserved for sanitary sewer access. Vyverberg stated the concrete slab is 240 square feet.

Councilman Millar expressed concern for drainage due to the driveway, aggregate floor, pool, deck and pergola potentially affecting neighbors.

Village Manager Reid Ottesen clarified that staff is still awaiting building plans, needing more information and noted the pergola is attached to the house.

Marie Colby, 1360 E. Joan Drive, stated the neighbors wanted to support, but the Colby's advised their presence was not necessary.

Councilmen Lamerand, Solberg and Kozlowski oppose the encroachment in 3 of 4 setbacks, bucking R-2 requirements entirely.

Lynn Ferrell, 45 Cunningham Drive, advised the Council consider the potential for future flooding.

Ottesen stated the building permits will be handled in adjudication for fines. Staff would like a spot survey. Currently, a survey does not exist--only a sketch. It is a piecemeal process.

Colby confirmed that he has a survey, but Vyverberg stated that the improvements are not accurately drawn.

Councilman Lamerand suggested waiting until the petitioner brings accurate drawings of the project.

Ottesen suggested the Council could vote on first reading, allowing the petitioner to get accurate measurements to know what changes are needed. On final reading, staff and Council will have accurate information.

Councilman Kozlowski, seconded by Councilman Solberg, offered a substitute motion to refer back to staff.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. As Submitted -

Nothing was submitted.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 8:09 PM

SCOTT LAMERAND, CHAIRMAN

1. 315 S. HICKS ROAD (COUNCIL DISTRICT: SIX):

The motion was to approve both Items A. and B.

Deputy Village Manager Mike Jacobs reported that Conor Commercial Real Estate would like to purchase the HB Fuller property, demolish the existing building and construct a new 337,800 square foot warehouse/distribution building at 315 S. Hicks Road, with approval of the Site Plan. Staff recommends approval of the proposed building.

Brian Quigley, 9500 W. Bryn Mawr Avenue, Rosemont, IL, has plans to create a Class A Industrial building. Closing will be next month; remediation will be complete mid-2020.

In conjunction with the proposed redevelopment of the former HB Fuller site with a new warehouse/distribution building, the Petitioner, Palatine Industrial 1, LLC, is seeking approval of a Resolution for support for the filing of a 6B Cook County Tax Classification for the property. Palatine Industrial 1, LLC, is seeking to purchase and redevelop the approximately 18.2 acre site with a 337,700 square foot warehouse/distribution facility. Staff recommends approval of the Resolution of Support.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

A. Consider an Ordinance Granting Site Plan Approval for the Proposed Development at 315 S. Hicks Road - **Approved** (Council District: Six)

B. Consider a Resolution of Support for the Filing of a 6B Cook County Tax Classification for the Property Located at 315 S. Hicks Road - **Adopted by Voice Vote** (Council District: Six)

2. As Submitted -

Nothing was submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:14 PM

GREG SOLBERG, CHAIRMAN

1. Discussion of Vehicle Sticker Revenue Alternatives -

As part of the 2018 budget discussions, the Mayor and Council directed staff to research alternative revenue options to provide funding for the Village's road maintenance program in place of vehicle stickers. Specifically, a property tax levy and a "road maintenance fee" to be added to utility bills. Staff has analyzed these specific options and several other potential options including a Local Motor Fuel Tax (MFT) and utility fund revenues. Staff is seeking direction to

- replace Vehicle Sticker revenue with Property Tax Levy,
- enhance the current Vehicle Sticker Program with 90% compliance, or
- take no action on the Vehicle Sticker Program at this time.

Village Manager Reid Ottesen reviewed the various options.

In response to Councilman Solberg, Ottesen stated that the stickers do identify the home city of a car.

Councilman Kozlowski noted that a property tax levy is the least challenge on staff.

Ottesen said we can either step up enforcement, or direct a levy. \$1,900,000 is what we should be collecting while saving the administrative fee; there are mechanisms to collect by using Police Assistants and offering over time.

Councilman Lamerand noted that the state's doubling of the motor fuel tax will put us \$1,000,000 ahead. Ottesen stated our needs are going up.

Councilmen Kozlowski, Myslinski and Millar oppose increasing the property tax bill--residents oppose increasing property tax. They favor increased compliance.

Ottesen stated that the Village will stick with vehicle stickers for a 3 year window to track the costs against the revenues coming in and have a goal of 90% compliance.

Councilman Helms supports the 3 year trial period and suggested going back a few years as well.

Mayor Schwantz stated that we have bought a little time with the increased state tax on motor fuel which will return funds to us.

Ottesen reviewed the administrative costs involved.

Consensus of the Council was to continue and monitor the Vehicle Sticker program for 3 years with increased enforcement.

2. As Submitted -

Nothing was submitted.

E. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

8:46 PM

TIM MILLAR, CHAIRMAN

1. As Submitted -

Nothing was submitted.

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 8:46 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 8:47 PM

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider a Motion to approve 2019 Warrant #14 - **Approved**
2. Consider a Motion Approving the 'Pairing Up to Beat Lung Cancer' 5K, Including a Waiver of the Village's Amplified Sound Ordinance, at the Midtown Athletic Club, 1760 N. Hicks Road - **Approved** (Council District: One)
3. Consider an Ordinance Increasing Class P Liquor Licenses for T. J. O'Brien's, 53 W. Slade Street - **Approved** (Council District: Six)

Ordinance # O-63-19
4. Consider an Ordinance Granting Site Plan Approval for the Proposed Development at 315 S. Hicks Road - **Approved** (Council District: Six)

Ordinance #O-64-19
5. Consider a Resolution of Support for the Filing of a 6B Cook County Tax Classification for the Property Located at 315 S. Hicks Road - **Adopted by Roll Call** (Council District: Six)

Resolution #R-21-19
6. Consider an Ordinance Transferring Special Use Ordinance # O-29-92 for Northwest Oilers, 123 W. Northwest Highway - **Approved** (Council District: Six)

Ordinance #O-65-19
7. Consider a Resolution Approving a Security Deposit Reduction Request for Hillside Subdivision - **Adopted by Roll Call** (Council District: One)

Resolution #R-22-19
8. Consider a Resolution Authorizing a Security Deposit Draw for the KC 1000 Subdivision at 1000 E. Dundee Road - **Adopted by Roll Call** (Council District: Four)

Resolution #R-23-19
9. Consider a Resolution Releasing the Remaining Security Deposit for Lillian Place Subdivision - **Adopted by Roll Call** (Council District: One)

Resolution #R-24-19
10. Consider a Motion to Accept and Place on File the Previously Approved 2019 Warrant #13 - **Approved**

IX. REPORTS OF STANDING COMMITTEE – Time: 8:47 PM**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 8:47 PM***TIM MILLAR, CHAIRMAN*

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 8:47 PM*GREG SOLBERG, CHAIRMAN*

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 8:47 PM*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 8:48 PM*BRAD HELMS, CHAIRMAN*

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 8:48 PM*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 8:48 PM*DOUG MYSLINSKI, CHAIRMAN*

1. Consider an Ordinance Granting Setback Variations, an Accessory Structure Floor Area Variation, and a Lot Coverage Variation all to Permit Various Improvements at 1360 E. Joan Drive - (Council District: Five)

This item was discussed earlier this evening during the Police Policy & Code Services Committee and referred back to staff.

2. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS – Time: 8:48 PM

A. VILLAGE MANAGER

1. As Submitted -

The Village Manager's report was moved to the beginning of the meeting for the Police Promotional Badge Pinning Ceremony.

B. VILLAGE CLERK – Time: 8:48 PM

1. As Submitted -

No Report

C. VILLAGE ATTORNEY – Time: 8:48 PM

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED – Time: 8:48 PM

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE – Time: 8:48 PM

No one came forward.

XIII. ADJOURNMENT – Time: 8:48 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Jul 15, 2019 7:00 PM (APPROVAL OF MINUTES)

Consider an Ordinance Granting a Variation to Allow a Storage Shed at 1510 W. Northwest Highway

BACKGROUND:

The Petitioner is proposing to construct a new 6,000 square foot hay storage shed at the Palatine Stables. Therefore, the Petitioner is requesting approval of the following:

Variation to permit a 6,000 square foot hay storage shed to be located in the side yard instead of the maximum permitted 150 square feet.

KEY ISSUES:

- The Subject Property, zoned R-1 Single-Family, contains the Palatine Stables (approximately 8.5 acres) and related improvements. Palatine Stables is an equestrian facility owned and operated by the Palatine Park District. In addition, the Park District also owns the adjacent property (10.3 acres) directly east of the stables. Park District uses and facilities are permitted within the Village's residential zoning districts.
- The Park District is seeking a Variation to permit a 6,000 square foot hay storage shed at the southeast corner of the Subject Property. The new shed will provide safe and adequate storage for the stable's hay needs (primarily feed for the horses). The shed will be "cold storage" only and will not provide any utility connections.
- The Subject Property has an existing main building/barn and a lower barn. The lower barn is approximately 13,437 square feet; and, when combined with the hay storage shed, the total square footage of accessory structures would be 19,437 square feet.
- Presently, Palatine Stables does not have a formal hay shed and the structure that is currently being used is not designed for or large enough for the Stable's needs. Additionally, the Petitioner indicates that the current location of the hay could present a potential health hazard to the District owned horses.
- The proposed shed would be setback 15 feet from the interior side lot line and more than 100 feet from the front lot line. The side yard setback is measured to the common property line with the adjacent property also owned by the Park District. The proposed shed will have a setback of over 500 feet from the far eastern property line and closest residential property. The shed would be 14'-10" in height. The color of the shed would match the existing barns.
- The building and lot coverage calculations were provided by the Palatine Park District and include the stone parking lot. The proposed building coverage would be approximately 16% (25% maximum), and the property lot coverage would be 27% (35% maximum). Both meet Code.

ALTERNATIVES:

1. Approve the Variation for a 6,000 square foot hay storage shed in the side yard

instead of the maximum permitted 150 square feet.

2. Do not approve the Variation for a 6,000 square foot hay storage shed in the side yard instead of the maximum permitted 150 square feet.

RECOMMENDATION:

Public Hearing: ZBA meeting - July 23, 2019
 Residents testifying: None
 Vote: The ZBA voted unanimously to recommend approval of the request and Staff concurs.

ACTION REQUIRED:

A motion to approve the ordinance granting Variation to permit a 6,000 square foot hay storage shed to be located in the side yard instead of the maximum permitted 150 square feet at 1510 W. Northwest Highway.

ATTACHMENTS:

- Aerial map - 1510 W. Northwest Highway
- Shed Location Exhibit
- VAR ORD - 1510 W. Northwest Highway
- EXHIBIT - Site Plan
- EXHIBIT - Elevations
- Application
- 07-30-19 ZBA Minutes 1510 W. Northwest Highway
- Public Notice

1510 W. Northwest Highway

6.A.1.a

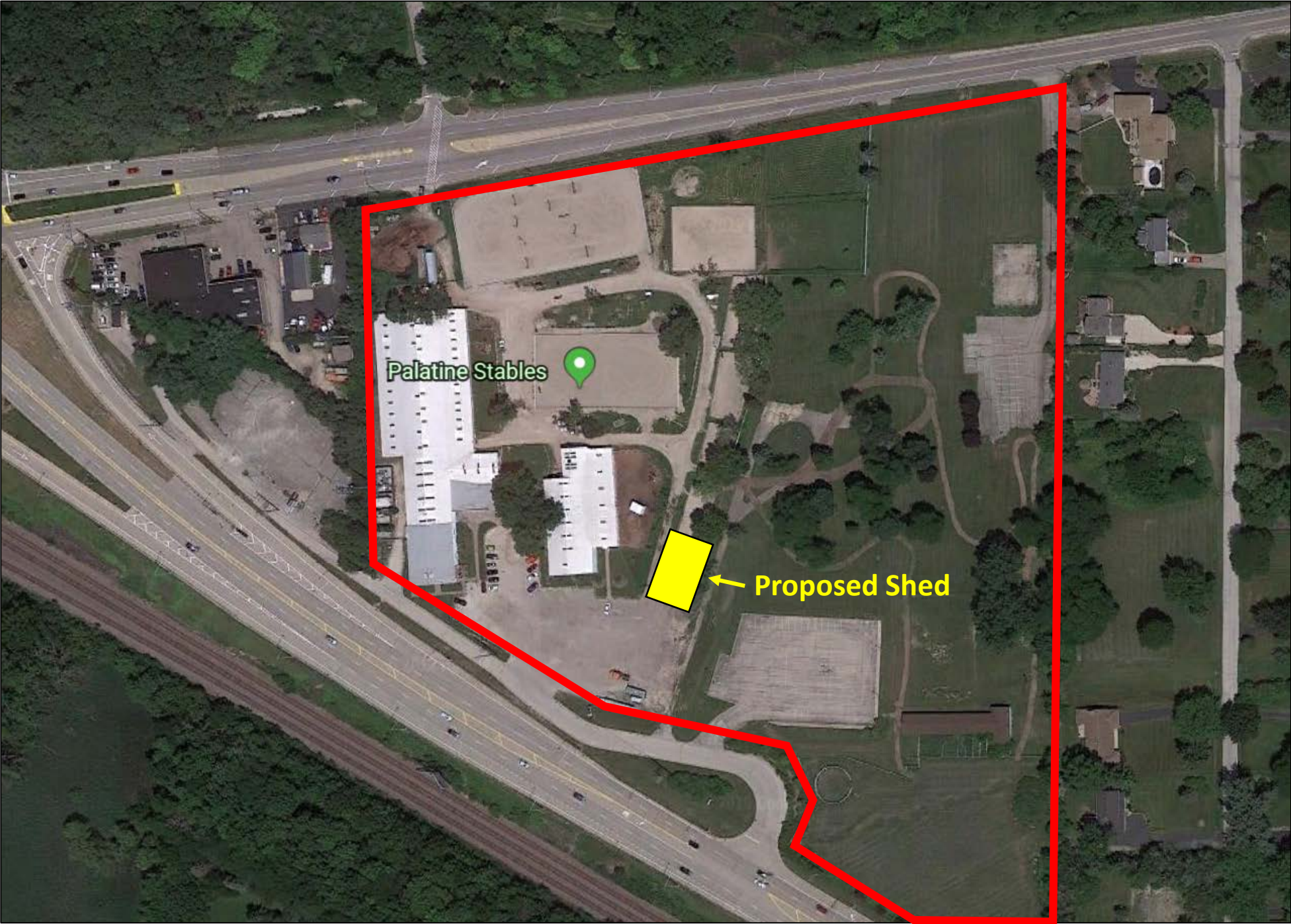
VILLAGE OF
PALATINE



Attachment: Aerial map - 1510 W. Northwest Highway (1510 W. Northwest Highway - VAR Hay Shed)

0 290 580
1 in. = 256 ft. Feet





Attachment: Shed Location Exhibit (1510 W. Northwest Highway - VAR Hay Shed)

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A VARIATION AT
1510 W. NORTHWEST HIGHWAY**

WHEREAS, pursuant to a petition and public hearing on July 23, 2019, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Variation to permit a 6,000 square foot hay storage shed to be located in the side yard instead of the maximum permitted 150 square feet pursuant to Section 6.01 (a) (4) (b) of the Palatine Zoning Ordinance, on the following legally described property:

THAT PART OF THE WEST HALF OF THE EAST HALF OF SECTION 8, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

THAT PART NORTH OF THE CENTER LINE OF NORTHWEST HIGHWAY, LYING SOUTH AND ADJACENT TO THE CENTER LINE OF DUNDEE ROAD (EXCEPT NORTHWEST HIGHWAY AS WIDENED), AND (EXCEPT THE WEST 5 ACRES) AND (EXCEPT THAT PART COMMENCING ON THE EAST LINE 50.4 FEET SOUTH OF THE CENTER LINE OF DUNDEE ROAD; THENCE SOUTH ALONG THE EAST LINE 1,272.45 FEET TO THE ORIGINAL NORTHERLY LINE OF NORTHWEST HIGHWAY; THENCE NORTHWESTERLY ALONG SAID ORIGINAL NORTHERLY LINE 677.61 FEET; THENCE NORTHEASTERLY 102 DEGREES, 42 MINUTES, 03 SECONDS, 582.80 FEET; THENCE NORTH 02 DEGREES, 03 MINUTES, 40 SECONDS EAST, 119.44 FEET TO A POINT 398.34 FEET WEST OF THE EAST LINE; THENCE NORTH 89 DEGREES, 29 MINUTES, 40 SECONDS EAST, 135.38 FEET; THENCE NORTH 01 DEGREES, 31 MINUTES, 20 SECONDS EAST 207.34 FEET; THENCE NORTH 80 DEGREES, 12 MINUTES, 20 SECONDS EAST, 261.26 FEET TO THE POINT OF BEGINNING), IN COOK COUNTY, ILLINOIS.

commonly known as 1510 W. Northwest Highway (02-08-201-013).

Attachment: VAR ORD - 1510 W. Northwest Highway (1510 W. Northwest Highway - VAR Hay Shed)

NOW, THEREFORE, BE IT ORDAINED, by the Mayor of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: Variation to permit a 6,000 square foot hay storage shed to be located in the side yard instead of the maximum permitted 150 square feet pursuant to Section 6.01 (a) (4) (b) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. The Variation shall substantially conform to the site plan and elevations prepared by DLA Architects and submitted on 06/17/2019, except as such plans may be changed to conform to Village codes and Ordinances.

SECTION 2: That a copy of the public notice is attached hereto and form a part of this ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

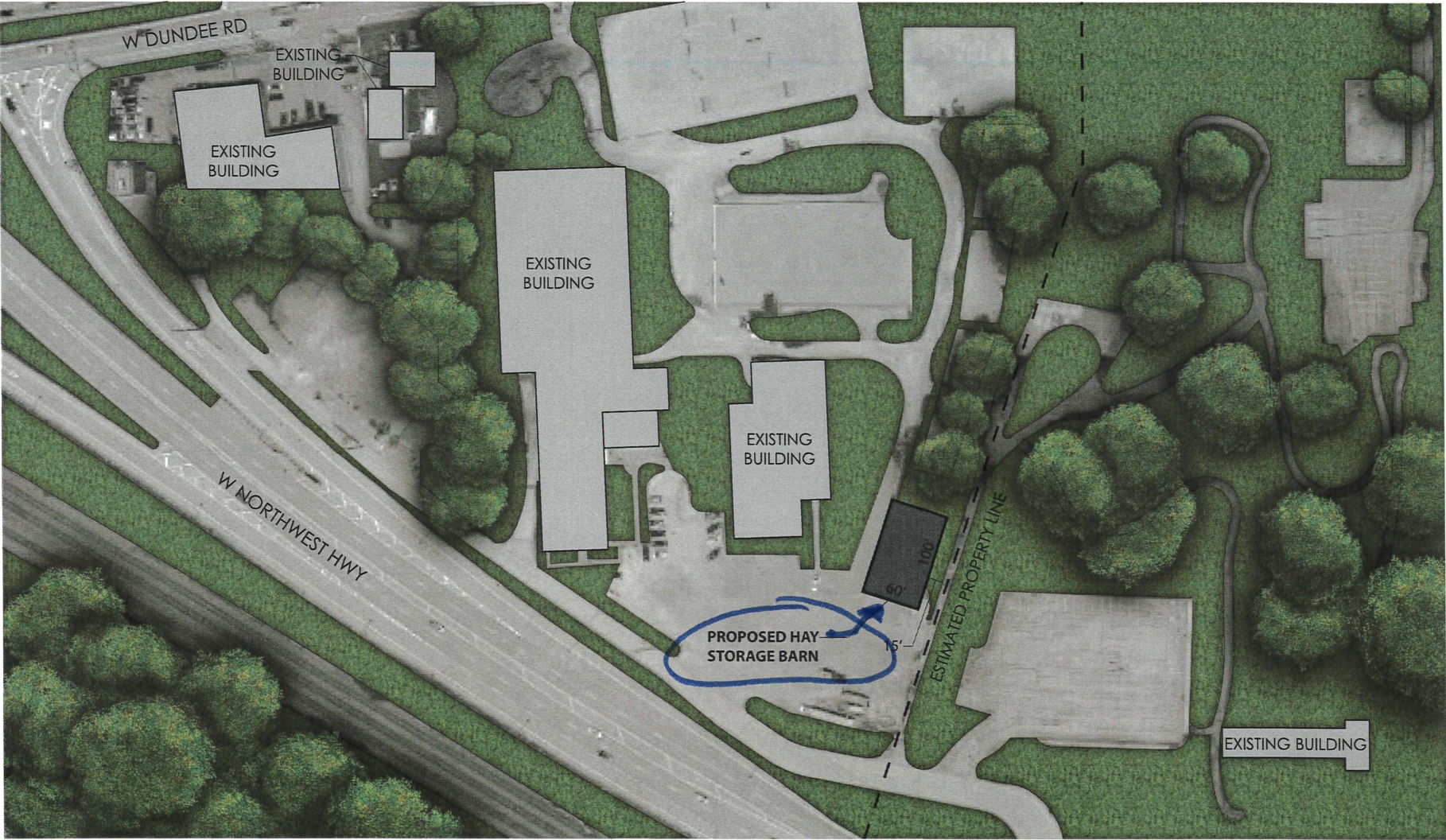
APPROVED by me this ____ day of _____, 2019

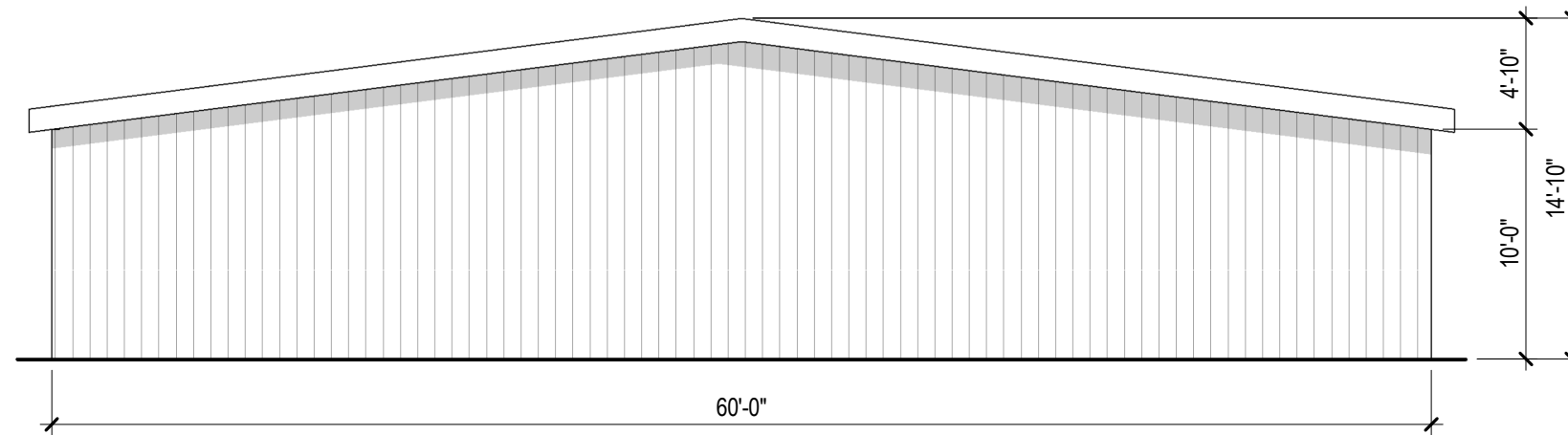
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this
____ day of _____, 2019

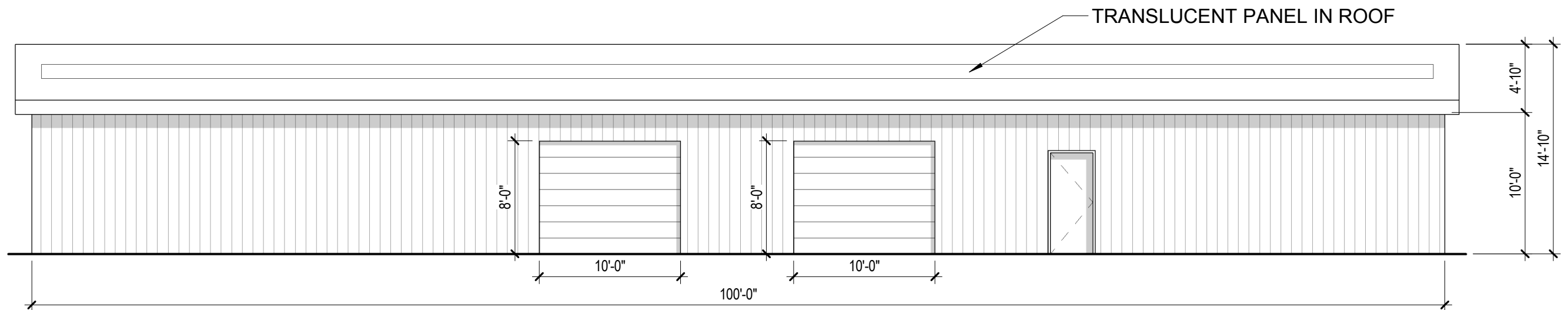
Village Clerk

Attachment: VAR ORD - 1510 W. Northwest Highway (1510 W. Northwest Highway - VAR Hay Shed)





1 SOUTH ELEVATION
1/8" = 1'-0"



2 WEST ELEVATION
1/8" = 1'-0"

PALATINE STABLES - ELEVATIONS

PALATINE PARK DISTRICT

05/29/19

© 1983-2019 DLA ARCHITECTS, LTD.



VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

Office Use Only	Project Planner KR	Zoning Case # 19-34
	Filing Fee	Notification Deadline
	ZBA Public Hearing Date 7/23/19	Village Council Date

date received

Background Information	PETITIONER(S)		Business Name (if applicable) PALATINE PARK DISTRICT	
	Subject Property Address 1510 W. NORTHWEST HWY. PALATINE			
	AUTHORIZED AGENT (if applicable) STEVEN T. NAGLE		Business Name (if applicable) PALATINE PARK DIST.	
	Address 250 E. WOOD ST.		City/State/Zip Code PALATINE, IL	
	Telephone 847-991-0333	Fax -	Email SNAGLE@PALATINEPARKS.IL	
	Relationship to Petitioner (contractor, architect, etc.) Staff.			
	TYPE OF APPLICATION (check one) ☐ Special Use ☐ Special Use Amendment ☒ Variation			
	Existing Zoning District R-1	Existing Land Use Stables (Recreation)	Proposed Land Use Storage	
	Generally describe your request: TO BUILD A 6,000 S.F. Hay Storage SHED ON THE SOUTHWEST CORNER OF THE PROPERTY. THE NEW SHED WILL PROVIDE SAFE AND ENOUGH STORAGE FOR STABLE'S Hay Needs. WHICH IS THE PRIMARY FEED FOR THE HORSES. THE STRUCTURE WILL NOT HAVE LIGHTS OR ELECTRICITY.			

Attachment: Application (1510 W. Northwest Highway - VAR Hay Shed)



VARIATION

Required Materials

- ☐ Filing Fee of \$ _____
- ☐ Application Form
- ☐ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- ☐ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy each, electronic version preferred**
- ☐ Real Estate Interest Disclosure Form (see attached)
- ☐ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)

Additional Materials (as required by the Village)

- ☐ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- ☐ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- ☐ Photographs (e.g. ground-level or aerials)
- ☐ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.03 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. ***If you are applying for a Special Use only, you do not need to answer these items.***

1. That the property cannot yield a reasonable return if used only under the conditions allowed by the regulations governing the zoning district in which it is located

2. That the plight of the owner is due to unique circumstances

3. That the variation, if granted, will not alter the essential character of the locality

4. In order to supplement the above standards, the Zoning Board of Appeals may also consider the following:

- a. The particular surroundings, shape, or topographical conditions of the property
- b. A unique hardship for the property not generally applicable to other properties in the same zoning district
- c. The request is not based on a desire to make more money out of the property
- d. The petitioner has not created the alleged hardship for the property
- e. The request will not be detrimental to the public welfare or other properties in the neighborhood
- f. The request will not impair the supply of light and air to adjacent properties, substantially increase the danger of fire, endanger the public safety, or substantially diminish or impair neighboring property values

ATTACHED

April 25, 2019

Special Use & Variation Application – Petitioner Justification – Page 5 of 9

Palatine Park District – Hay Storage Shed – 1510 W. Northwest Hwy – Palatine

Questions #1: Reasonable return under current conditions

The Palatine Stables currently has no formal Hay Storage Shed. This requires the District to store Hay (feed) in a structure that it is not designed for; is not large enough for, and is in close proximity to the District owned horses/ponies. This represent unsafe conditions for the animals, for staff and requires the storage of hay inside the smaller indoor Arena. Thereby impacting the amount of space we have to perform Riding Lessons. All these conditions contribute to a negative business impact and unsafe conditions.

Questions #2: Plight of Owner

Operating a Stables is unique unto itself. The Palatine Park District continually strives to improve tax-payer owned facilities, operate in a safe environment and contain operating costs. The original stables property was built in the 1950's and underwent an expansion in the mid 70's. Almost no improvements were completed on the property until the Park District took ownership in 1989. The current area where Hay is stored (converted garage) represents a potential health hazard to the District' owned horses. The proximity of the Hay, which has a dust factor, can affect the Horses as they are sensitive to the point of asthmatic/health impact.

Question #3: Variation will not alter character of the property

No, it will not. The Shed structure being proposed will be built with similar materials and color schemes to match the existing buildings. None of the current property features will be disturbed or changed – access roads, parking, lighting or customer access.

Attachment: Application (1510 W. Northwest Highway - VAR Hay Shed)

III. PUBLIC HEARING

1. 1510 W. Northwest Highway

Notice was published in the Daily Herald on July 8, 2019 and mailed to the owners of the surrounding properties.

Petitioner's Exhibits:

1. Application for Variation
2. Proof of Ownership
3. Plat of Survey
4. Site plan
5. Elevations
6. Public Notice

Sworn in staff Ms. Katie Rivard and Ms. Lyn Bremanis

**Sworn in the petitioner: Mr. Steven Nagle - Superintendent of Facilities for the Palatine Park District - 1324 Arbor Avenue Highland Park, IL
Ms. Tony Bruns - Palatine Stables Manager - 440 N. Easy Street Palatine, IL**

Mr. Nagle explained they feel a shed will alleviate some operational issues and safety concerns. He pointed out they are well within the setbacks and ordinances within the Village.

Ms. Wood asked if there is any other place to locate where relief is not needed. Mr. Nagle stated no explaining they need to be close to animals and easy access to vehicles for delivery.

Ms. Wood asked if they own the adjacent property.
Mr. Nagle answered yes.

Mr. Pirog asked where it is stored now.
Mr. Nagle referred to the site plan slide to show location on top right corner of existing building.

Mr. Pirog asked why that can't continue to be used.
Mr. Nagle explained the proximity to the horses raises a health issue. He further explained it is not large enough to purchase hay in sufficient quantity so have to store some in the lower arena which takes away from business. Mr. Nagle stated they have to buy large quantities of hay due to cost and growing seasons.

Mr. Luszczyk asked if there is anything there now.
Mr. Nagle stated there is a grass pen to allow horses time outside.
Ms. Bruns referred to the existing conditions slide to show proposed locations.

Ms. Rivard gave a brief overview of the request explaining they are requesting a

6,000 sq. ft. storage shed to be located in the side yard that has maximum permitted square footage of 150 sq. ft. She stated the property is zoned R-1 Single Family and approximately 8.5 acres. She stated it will not have utilities being cold storage only. She referred to the site plan slide to show the existing buildings and proposed shed location. Ms. Rivard spoke to the setbacks and height that meet code. She stated the color will match the existing buildings. Ms. Rivard stated both building and lot coverage meet code. She stated there were no issues identified by any departments. She went through the slides to show elevations, and existing conditions.

Mr. Pirog asked if it was zoned for business would they need relief.

Ms. Rivard explained there is a maximum limit on accessory structures for any district.

Mr. Cavanaugh asked if there is any standing water in the area.

Ms. Rivard stated staff is not aware of any and Engineering had no issues.

Mr. Nagle explained it appears to be an older swale from the old camp ground.

Ms. Wood asked what the total acreage is.

Mr. Nagle stated 8.75 acres.

Ms. Rivard stated approximately 8.5 acres and the property next door is approximately 10 acres.

Mr. Nagle stated it is just over 11 acres.

STAFF RECOMMENDATION:

The Palatine Park District is proposing to construct a new 6,000 square foot hay storage shed on the Palatine Stables property. The Subject Property currently has two buildings, a main building and a lower barn, but it does not have a formal hay shed that is designed or large enough to meet the needs of the Stables. The proposed hay storage shed will provide a safe and adequate storage for the stables hay needs; however, given the size and location of the proposed hay storage shed, zoning relief is required.

Per the Zoning Ordinance, Park District facilities are permitted uses within all of the residential zoning districts. While the Petitioner is seeking relief for the size and location of the proposed hay barn, it should be noted that the overall size of the Park District property is approximately 8.5 acres and the setback of the structure exceeds the minimum requirements. Also the surrounding 10.3 acres directly east of the subject property are also owned and operated by the Park District. With that being said, the proposed hay storage shed should not impact the surrounding property owners or impact the essential character of the locality.

Therefore, Staff recommends approval of the proposed Variation to the Zoning Board of Appeals. If the Zoning Board of Appeals recommends approval, Staff would recommend the following condition:

1. The Variation shall substantially conform to the site plan and elevations prepared by DLA Architects and submitted on 06/17/2019, except as such plans may be changed to conform to Village Codes and Ordinances.

There were no further questions. The public hearing was closed.

Mr. Pirog made a motion to approve subject staff's conditions; seconded by Mr. Dittrich.

DELIBERATIONS:

Mr. Pirog stated there is no reason not to approve. He stated he feels the standards have been met pointing out there are no homes around so there is no one to object. He pointed out they own adjacent property so it seems like a reasonable request pointing out the space they are using now is insufficient.

Ms. Wood stated it makes sense based on the size. She spoke to reasonable return being met with health concerns with the horses, financial with buying the hay and having a facility to store the large bulk purchased and utilizing the arena space for park district activities instead of for storage.

Ms. Wood summarized that this request has met the standards and was unanimously approved by a vote of 6-0. This item will tentatively go to Village Council on August 5, 2019.

RESULT:	RECOMMENDED TO APPROVE [UNANIMOUS]
MOVER:	John Pirog, Commissioner
SECONDER:	James Dittrich, Commissioner
AYES:	Larson, Wood, Luszczak, Cavanaugh, Dittrich, Pirog
ABSENT:	Roth-Wurster, McGinn

PUBLIC NOTICE
A public hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, July 23, 2019 at 7:00 PM, in the Village Council Chambers in the Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:

Variation to permit a 6,000 square foot hay storage shed to be located in the side yard instead of the maximum permitted 150 square feet pursuant to Section 6.01 (a) (4) (b) of the Palatine Zoning Ordinance.

The property is commonly known as 1510 W. Northwest Highway (02-06-201-013).

The Petitioner is requesting to construct a new 6,000 square foot hay storage shed at the Palatine Stables. The above petition has been filed by Steven Nagle (Palatine Park District) and is available for examination in the office of the Village Clerk, 200 E. Wood Street.

FILE #: 19-34
VILLAGE OF PALATINE
Jan Wood, Chair
Palatine Zoning Board
of Appeals

DATED: This 8th day of July, 2019
Published in Daily Herald
July 8, 2019 (4528175)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, North Aurora, Bannockburn, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Crystal Lake, Deerfield, Deer Park, Des Plaines, Elburn, East Dundee, Elgin, South Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Franklin Park, Geneva, Gilberts, Glenview, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Highland Park, Highwood, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Bluff, Lake Forest, Lake in the Hills, Lake Villa, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Melrose Park, Montgomery Morton Grove, Mt. Prospect, Mundelein, Niles, Northbrook, Northfield, Northlake Palatine, Park Ridge, Prospect Heights, River Grove, Riverwoods, Rolling Meadows, Rosemont, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake Park, Schaumburg, Schiller Park, Sleepy Hollow, St. Charles, Streamwood, Sugar Grove, Third Lake, Tower Lakes, Vernon Hills, Volo, Wadsworth, Wauconda, Waukegan, West Dundee, Wheeling, Wildwood, Wilmette

County(ies) of Cook, Kane, Lake, McHenry

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 08-JUL-19 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY

Authorized Agent

Control # 4528175

Attachment: Public Notice (1510 W. Northwest Highway - VAR Hay Shed)

Consider a Ordinance Approving the Village of Palatine's FY 2019 CDBG Action Plan

BACKGROUND:

As a requirement of the Village's participation in the Community Development Block Grant (CDBG) program, the Department of Housing and Urban Development (HUD) requires that a Draft Action Plan be made available for a 30-day public review and comment period. The Village Council opened this review and comment period on June 17, 2019. There were no public comments submitted during this time. Therefore, it is now appropriate to complete the submission of the 2019 Action Plan. Therefore, Staff is recommending approval of the following:

Consider an Ordinance adopting the Village of Palatine's CDBG FY 2019 Action Plan.

KEY ISSUES:

- The Village's estimated FY 2019 entitlement amount is \$476,996, which represents a 1% decrease from last year. By HUD regulations, 15% (\$71,549) of the funds may be used for social service providers and 20% (\$95,399) may be used for program administration. The requested subrecipient funding was \$101,000. As required, notice was published in the Daily Herald for the Public Hearing and of the sub-recipient application period. Additionally, Staff also sent email notifications for the Public Hearings and CDBG funding applications to all social service agencies that either applied for or received funds over the past 4 years.
- HUD guidelines require that all subrecipient agencies provide services to Palatine residents qualifying as low- to moderate-income. The agencies also submit biannual reports to the Village documenting the number of Palatine residents served.
- All of the funded CDBG programs must also meet the Palatine's FY 2015-2019 Consolidated Plan objectives, the Housing and Homeless Needs Assessment, the Housing Market Analysis, and the Strategic Plan. All of the data analysis is based on 2015 ACS Data (based upon the most recent Census date and required by HUD). HUD also updated all of the CDBG eligible census tract maps for every entitlement community in April 2019. For Palatine, there were additional tracts included in the new map and some areas were removed based upon designated areas of need. This information will be utilized when formulating infrastructure recommendations for future use of CDBG funds.
- As part of the FY2019 Action Plan, Staff is recommending partnering with other Northwest Suburban Chicago CDBG entitlement communities (Mount Prospect, Arlington Heights, Schaumburg, Hoffman Estates, and Cook County) to jointly contribute to the construction activities for the proposed new JOURNEY's Facility. JOURNEY's provides homeless services for all of the participating CDBG jurisdictions. The project is estimated to be approximately \$8,000,000 and Palatine's proposed contribution would be \$25,000 (about 0.3% of the total project). This is consistent with the proposed funding for the other municipalities. Cook County was requested to fund this project at a higher contribution level,

based upon their potential CDBG resources and inclusion with the consortium members.

- There are numerous HUD requirements and processes for such a project. Staff from all of the Northwest Suburban Communities would coordinate with both HUD and JOURNEY's to determine their capacity to adhere to these requirements. If ultimately the capacity cannot be met, the proposed 2019 Action Plan recommends redistributing the \$25,000 expenditure back into Palatine's Public Improvement Projects.
- The FY 2019 Action Plan recommends CDBG funding for the following: program administration, public infrastructure and facility improvements (eligible projects associated with low- to moderate-income areas and clientele), childcare and community center administration, homelessness service & prevention, an emergency transitional shelter program, supportive services for senior citizens, and counseling and advocacy for abuse victims.

Staff recommends the following expenditure of CDBG funds for FY 2019:

Administration and Infrastructure/Public Facilities			
Organization	Activity	Funding Requested	Funding Recommended
Village of Palatine Planning & Zoning	CDBG Administration	\$95,399	\$95,399
Village of Palatine Public Works	Public Improvement Projects	\$285,048	\$285,048
Journey's Hope Center	New Journey's Hope Center Public Facility Project	\$250,000	\$25,000
	Total Requested	\$630,447	
	Total Available		\$405,447

Social Services			
Organization	Activity	Funding Requested	Funding Recommended
Children's Advocacy Center	Child Abuse Counseling	\$4,000	\$3,500
Faith Community Homes	financial assistance for rent and case management	\$3,000	\$-
Journeys - The Road Home	Homeless Services	\$10,000	\$8,549
Northwest Compass	Support services for the Homeless	\$15,000	\$2,500
Palatine Township	Case Management Service Coordinator	\$3,000	\$3,000
Palatine Township	Support Services for Older	\$12,000	\$10,000

Senior Citizens' Council	Adults		
Partners for Our Community	Resources and Programs for Very Low Income Clients	\$24,000	\$24,000
The Bridge Youth & Family Services	Bilingual Child Abuse Counseling	\$15,000	\$15,000
WINGS	Homeless Services for Domestic Violence Victims	\$15,000	\$5,000
	Total Requested	\$101,000	\$71,549
	Total Available		\$71,549

ACTION REQUIRED:

A motion to approve an Ordinance adopting the Village of Palatine's CDBG FY 2019 Action Plan.

ATTACHMENTS:

- ORD 2019 CDBG Action Plan
- FY2019 Action Plan Final

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING AND APPROVING THE
VILLAGE OF PALATINE'S 2019 ACTION PLAN FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, the Village of Palatine has prepared an Action Plan, which includes a housing affordability and public service plan, as well as an application for a Community Development Block Grant; and

WHEREAS, a Public Hearing was held on April 5, 2019 at Palatine Village Hall and a public meeting was held by the Village Council on August 5, 2019 to review the Consolidated Plan for the Community Development Block Grant Program; and

WHEREAS, the 2019 Fiscal Year allocation from the Office of Community Planning and Development for Village of Palatine is \$476,996 within the federal Community Development Block Grant (CDBG) Program; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) oversees the Village's use of the funds; and

WHEREAS, the Village of Palatine is required to annually submit an action plan; and

WHEREAS, the Action Plan shall be submitted to HUD 45 days prior to starting the Program Year which begins October 1, 2019; and

WHEREAS, the Mayor and Village Council of the Village of Palatine has determined that the Consolidated Plan and Action Plan and the use of CDBG funds can be of benefit in providing for resident's health, safety, and welfare and in meeting the community development and housing needs of its citizens.

Attachment: ORD 2019 CDBG Action Plan (2019 CDBG Action Plan)

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois:

SECTION 1: The Mayor and Village Council of the Village of Palatine hereby approves the attached Consolidated Plan and Action Plan, which includes an allocation of Community Development Block Grant funds in the amount of \$476,996.

SECTION 2: The Mayor and Village Council of the Village of Palatine hereby authorize the Village Manager to prepare and forward to the U.S. Department of Housing and Urban development a submission of Palatine's Consolidated Plan and Action Plan in accordance with federal guidelines. This Plan includes an application for federal Community Development Block Grant funds.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This ____ day of _____, 2019

AYES:____ NAYS:____ ABSENT:____ PASS:____

APPROVED by me this ____ day of _____, 2019

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this ____ day of _____, 2019

Village Clerk

Attachment: ORD 2019 CDBG Action Plan (2019 CDBG Action Plan)



FY 2019 Annual Action Plan

Community Development Block Grant

Fiscal Year 2019

Contact:

Lyn Bremanis, CDBG Administrator
Village of Palatine
Planning & Zoning Department
200 East Wood Street
Palatine, Illinois 60067
847-359-9046

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Village of Palatine began as a farm town in the mid 1800's, growing around the railroad which connected it to Chicago. Incorporated in 1866, Palatine has grown around its historical center which still contains homes and other structures from the late 19th century.

Palatine is located approximately thirty miles from downtown Chicago and fourteen miles from O'Hare Airport. Palatine has access to two major highways, which are Interstate 90 and Illinois Route 53. The Union Pacific Railroad (Metra) provides commuter service to the City of Chicago and other suburbs. The Village has an approximate size of 13 square miles.

By contrast the population of the Village has increased at a much faster rate. In 1990 the population count was at 39,253 persons. In 1996, a Special Census recorded a population of 57,066, an increase of 45%. The 2000 Census indicated a total population of 65,000. In 2013, a Special Census indicated the Village's current population is 69,350 persons.

This unprecedented growth has brought about new issues to the former small town. Some of these issues include: addressing the needs the annexed low- moderate-income areas; looking at strategies to provide suitable and affordable housing opportunities; and studying the needs of special populations within the Village (senior citizens, persons with disabilities, etc.).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Village's objectives for the next 5-Year Consolidated Planning period are summarized below. As required by HUD, each local objective corresponds with a HUD-identified objective and a HUD-identified outcome.

Local Objective	HUD Objective	HUD Outcome	Indicators
Improvements to Public Facilities and Infrastructure	Decent Housing/ Suitable Living Environment	Sustainability/Affordability	Number of persons/households with new or approved access to infrastructure
Homelessness Services	Suitable Living Environment	Affordability	Number of persons receiving assistance or shelter
Supportive Services for Low- and Moderate-Income Persons	Suitable Living Environment	Affordability	Number of persons receiving supportive services
Housing Services	Suitable Living Environment	Affordability	Number of persons/households that received assistance to prevent homelessness

Table 1 - Objectives

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Performance Measurements have been developed for each program funded through CDBG. Every program has been assigned an objective, outcome, and indicators. The three objectives are: suitable living environment, decent housing, and creating economic opportunities. The three outcome categories are: availability/accessibility, affordability, and sustainability. Accomplishments for all programs are reported in the Integrated Disbursement and Information System (IDIS). At the end of each Program Year a Consolidated Annual Performance and Evaluation Report (CAPER) is submitted to the U.S. Department of Housing and Urban Development (HUD) and posted on the Village website which identifies the accomplishments and level of progress in meeting the priorities and goals identified in the five year Consolidated Plan for that year.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

As specified in the Citizen Participation Plan, the Village used four primary means of notification of the CDBG Action Plan. Notification included email to nonprofit agency contacts, a public notice ad in the Daily Herald, a posting on the Village's website, a notice of the public hearing on the Village's cable access TV channel.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

See Citizen Participation Comments in Appendix. - **None**

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PALATINE	Planning and Zoning

Table 2 – Responsible Agencies

Narrative

The Village of Palatine's Planning and Zoning Department will administer the CDBG program. The Village is an entitlement community and receives funds on an annual basis from the U.S. Department of Housing and Urban Development.

Consolidated Plan Public Contact Information

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847-359-9046

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

A public hearing was held at Village Hall to allow for an open forum to allow for comments/recommendations for the the CDBG Program and goals for the FY2019 Action Plan. A total of 1 participated in this plan.

The opening of the 30 day comment period on the draft Action Plan occurred on June 17, 2019 at the Village of Palatine Council Meeting. A draft of the Action Plan was available on the Village of Palatine website and a hard copy at Village Hall.

Notices of these hearing were posted online and published in the Daily Herald Newspaper.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Village of Palatine's strategy for helping its residents avoid homelessness includes assessing homeless and near-homeless individuals and families individually, providing emergency shelter and other services as needed and eventually transitioning homeless into permanent housing and independent living. As stated earlier, it is a high priority of the Village to fund homeless services. However, the Village's ability to fund these efforts with CDBG is limited by the 15 percent cap on public services. However, other local agencies that serve the homeless receive federal funding for their programs coordinated under the Regional Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Palatine is within the planning and service boundaries of the Alliance to End Homelessness in Suburban Cook County. In July 2014, the Alliance adopted a 5-year strategic plan, which is available at www.suburbancook.org. Their strategic plan focuses on the following areas:

- Housing and Shelter: A Plan to End Homelessness needs to be a Community Plan, with leadership and buy-in from a variety of population groups, including the public sector, elected officials, faith-based communities, nonprofit groups, business leaders, and others. The Alliance to End Homelessness is committed to engaging the stakeholders who need to be involved in creating and implementing a community plan to end homelessness.
- Supportive Services: While housing is the centerpiece of local responses to homelessness, success in housing and becoming stabilized is often a result of receiving needed services and

supports. The Alliance is committed to improving and enhancing services within the homeless system such as street outreach and homelessness prevention. In addition the Alliance is well positioned to seize new opportunities in the emerging areas of employment and healthcare solutions to homelessness and will continue collaborations and efforts to ensure access to mainstream resources for people experiencing homelessness.

- Systems Operations: It is no small feat to coordinate and manage all of the moving parts of a local homeless system. HUD has issued new guidance to help local homeless systems build needed capacity and institute system improvements. The ultimate goal is to make it as easy as possible for people experiencing homelessness to get matched up quickly and effectively to the services and housing they need. For the Alliance this means developing a coordinated assessment and referral process, formalizing standards for assistance, and continuing to build the functionality and success of the homeless management information system.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Village of Palatine is not an ESG entitlement community. Therefore, it is not responsible for consulting with the Continuum of Care with respect to ESG funds. Cook County is the ESG entitlement jurisdiction for suburban Cook County where Arlington Heights is located. The Village, the Continuum of Care agency (the Alliance to End Homelessness in Suburban Cook County), homeless service providers may participate in the process of determining how Cook County will use ESG funds through Cook County's public participation process and by applying for ESG funding.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 3 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Village of Palatine
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	All
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Planning & Zoning consulted with various other departments of the Village with respect to community needs and services being provided by local non-profit agencies.
2	Agency/Group/Organization	Cook County
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	All
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Village joined the Cook County HOME Consortium effective October 1, 2015. The Village will coordinate its 2019 Annual Action Plan with Cook County.
3	Agency/Group/Organization	Center for Enriched Living
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2019/2020 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Center for Enriched Living provides programs for persons with physical and developmental disabilities. The agency has been invited to provide testimony at a public hearing about its grant application for funding for its expanded REACH Day Program.
4	Agency/Group/Organization	Children's Advocacy Center
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Children's Advocacy Center offers services for child victims of sexual and/or physical abuse and witness to domestic violence. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The Children's Advocacy Center has been a subrecipient agency of the Village of Palatine, and therefore, communication with this agency has been ongoing.
5	Agency/Group/Organization	Faith Community Homes
	Agency/Group/Organization Type	Services-Housing Services - Education
	What section of the Plan was addressed by Consultation?	2019/2020 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Faith Community Homes is a non-profit agency that provides housing subsidies and mentoring (financial, educational, employment, etc.) for families with children that are at risk of homelessness. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding.

6	Agency/Group/Organization	Little City
	Agency/Group/Organization Type	Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	2019/2020 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Little City Homes is a non-profit agency that provides housing and counseling for adults with special needs. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding.
7	Agency/Group/Organization	Journeys from PADS to HOPE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Planning organization
	What section of the Plan was addressed by Consultation?	2019/2020 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Journeys The Road Home provides a wide variety of homeless and homeless prevention programs. The agency operates and emergency shelter program (PADS), the HOPE Center (homeless day center), and five transitional housing units through its Pathway Development Institute Housing Readiness Program. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Journeys have been a subrecipient agency of the Village of Palatine, and therefore, communication with this agency has been on going.
8	Agency/Group/Organization	Northwest Compass, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	2019/2020 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Compass provides emergency services, education, and empowerment programs to foster personal responsibility and to stabilize individuals and families in crisis. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Northwest Compass has been a subrecipient agency of the Village of Palatine, and therefore, communication with this agency has been on going.
9	Agency/Group/Organization	Palatine Township
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	2019/2020 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The program provides social service referral for temporarily or permanently disabled residents between 18 and 55 years old. The Township provides a care plan and coordinates assistance between public and nonprofit agencies. CDBG funds will be used to supplement the salary of the Case Management Service Coordinator. Palatine Township has been a subrecipient agency of the Village of Palatine, and therefore, communication with this agency has been on going.
10	Agency/Group/Organization	PALATINE TOWNSHIP SENIOR CITIZENS COUNCIL
	Agency/Group/Organization Type	Services-Elderly Persons

	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Palatine Township Senior Citizens Center offers bilingual counseling Social Services staff to screen senior citizens for eligibility of other programs to prevent homelessness. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The Senior Center has been a subrecipient agency of the Village of Palatine, and therefore, communication with this agency has been ongoing.
11	Agency/Group/Organization	Partners for Our Communities
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	2019/2020 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Partners for our Communities Services include basic health care, a library, basic counseling, Palatine Park District programs, English classes, GED certification, and adult employment skills training. A second office located at the Baldwin Green apartment complex provides convenient access for a large number of low- and moderate-income residents. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The POC has been a subrecipient agency of the Village of Palatine, and therefore, communication with this agency has been ongoing.

12	Agency/Group/Organization	The Bridge Youth & Family Services
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education Services - Victims
	What section of the Plan was addressed by Consultation?	2019/2020 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Bridge Youth and Family Services offers bilingual counseling to school-aged children and their families for conflict, behavior disorders, substance abuse, and mental illness. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The Bridge has been a subrecipient agency of the Village of Palatine, and therefore, communication with this agency has been ongoing.
13	Agency/Group/Organization	WINGS, INC.
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WINGS Program, Inc. provides housing and wide variety of supportive services to victims of domestic violence and homelessness. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. WINGS Program, Inc. has been a subrecipient agency of the Village of Palatine, and therefore, communication with this agency has been on going.

Identify any Agency Types not consulted and provide rationale for not consulting

There were no agencies or agency types that were intentionally not consulted. Staff individually consulted with a wide array of agency types to ensure all were considered.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	The data and information regarding homeless needs, shelter facilities and services was used in the developing the goals of our Strategic Plan.
Go To 2014	Chicago Metropolitan Agency for Planning (CMAP)	The goals of our Strategic Plan are consistent with the Go to 2014 Comprehensive Plan for the Metropolitan Area, especially with respect to working together as a region to make our communities more livable.
Planning For Progress	Cook County	As the lead agency for the Cook County HOME Consortium, Cook County's Department of Planning and Development developed Planning for Progress which outlined five key priority objectives, all of which are also important to the Village of Palatine. Among these goals were infrastructure and non-housing, both of which the Village intends to address through CDBG funds
Comprehensive Plan	Village of Palatine	The Comprehensive Plan contains a sections regarding addressing both infrastructure and providing effective services.

Table 4 - Other local / regional / federal planning efforts

AP-12 Participation - 91.401, 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

As specified in the Citizen Participation Plan, the Village used five primary means of notification of the CDBG Action Plan. Notification included email to nonprofit agency contacts, a public notice ad in the Daily Herald, a posting on the Village's website, a notice of the public hearing on the Village's cable access TV channel, and a public hearing.

A draft of the Annual Action Plan was also made available for public comment. The Village published notices regarding the public hearings and the availability of the draft Annual Action Plan for public comment.

Input from individuals, representatives of agencies and organization was in the development of the Consolidated Plan to assess needs and develop the Strategic Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A public hearing was held on April 5 th which was during the FY2019 CDBG Application period	None	n/a	
2	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A public meeting held June 17, 2019 before the Village Board of Trustees' Committee of the Whole opening the 30 day comment period for the 2019 Action Plan.	None	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The Village publishes notices in the Daily Herald concerning the availability of CDBG applications, the opening of the comment period for the 30-day Annual Action Plan.	None	n/a	
4	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Notices concerning the availability of CDBG grant applications, the two public hearings, and the 30-day public comment period are posted on the Village's website. The draft Annual Action Plan is posted for review by the public.	None	n/a	

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The Village receives no other direct funding from HUD such as ESG, HOME, Section 8, Low-Income Housing Tax Credits, and McKinney-Vento Homeless Assistance programs.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	476,996	0	12,733	498,725	498,725	The total amount received for the 2015 5-year consolidated plan is \$2,151,569 ranging from \$371,311 to 481,496 over the 5 years.

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village leverages funding of project by requiring that agencies seek additional resources. As part of the application process the applicants are ask if this service would exist without CDBG Funds and require a list of the agencies other funding sources.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Village intends on allocating CDBG funds towards improvements to public infrastructure and social services that will directly lead to accomplishment of said goals.

Discussion

Although there are limited resources available, the Village will try to pursue the priorities identified within the Strategic Plan. The prior year funds that have been committed to Public Infrastructure Improvements but not assigned to a specific project. Those funds will be assigned first as new projects are identified.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facility and Infrastructure Improvements	2015	2019	Non-Housing Community Development	Low – Mod Area	Improvements to Public Facilities & Infrastructure	CDBG: \$310,048	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted
2	Public Service	2015	2019	Non-Homeless Special Needs	Village Wide	Supportive Services for Low and Mod Income Persons	CDBG: \$60,000	Public service activities other than Low/Moderate Income Housing Benefit: 1641 Persons Assisted
3	Homeless Services	2015	2019	Homeless	Village Wide	Homeless Services	CDBG: \$11,549	Public service activities for Low/Moderate Income Housing Benefit: 177 Households Assisted
4	Planning and Zoning Department	2015	2019	Administration			CDBG: \$95,399	Other: 0 Other

Table 7 - Goals Summary

Goal Descriptions

1	Goal Name	Public Infrastructure Improvements
	Goal Description	The number served at this time was input as zero due to activities not being identified at this time. Depending on which census track the project occurs in will affect the number of persons assisted.
2	Goal Name	Public Service
	Goal Description	Improving access to quality public services for residents is a key goal. Public services include but are not limited to mental health, senior services, youth services, and services to address homelessness.
3	Goal Name	Homeless
	Goal Description	Support services to prevent homelessness and to assist those currently experiencing homelessness. These services include but are not limited to case management, access to food pantry, clothing closet, health care, mental health counseling emergency, transitional, or permanent supportive housing.
4	Goal Name	Planning and Zoning Department
	Goal Description	In addition to the standard administration of the CDBG Grant the Village will be participating in a joint Assessment of Fair Housing (AFH) previously known as the Analysis of Impediments through the Home Consortium.

Table 8 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

This is the seventeenth Action Plan that the Village will submit to the U.S. Department of Housing and Urban Development (HUD). The purpose of the Action Plan is to describe the proposed projects for Fiscal Year 2019 and the proposed Community Development Block Grant (CDBG) funding they will receive from the Village.

The Village receives no other direct funding from HUD such as ESG, HOME, Section 8, Low-Income Housing Tax Credits, and McKinney-Vento Homeless Assistance programs.

The Action Plan requires an Outcome Performance Measurement for each funded activity.

#	Project Name
1	Children's Advocacy Center
2	Journeys - The Road Home
3	Northwest Compass
4	Palatine Township
5	Palatine Township Senior Citizens' Council
6	Partners for Our Communities (POC)
7	The Bridge Youth & Family Services
8	WINGS

Table 9 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The primary obstacle for the Village's addressing underserved needs is funding.

AP-38 Project Summary

Project Summary Information

1	Project Name	Children's Advocacy Center
	Target Area	
	Goals Supported	Public Service and Public Facilities
	Needs Addressed	Supportive Services for Low and Mod Income Persons
	Funding	CDBG: \$3,500
	Description	Direct services including crisis intervention, fact-finding interviews, medical evaluations, and court advocacy for child victims of sexual abuse and/or severe physical abuse
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	72 Children
	Location Description	640 Illinois Blvd Hoffman Estates, IL 60469
	Planned Activities	Direct services including crisis intervention, fact-finding interviews, medical evaluations, and court advocacy for child victims of sexual abuse and/or severe physical abuse.
2	Project Name	Journey's The Road Home
	Target Area	
	Goals Supported	Homeless
	Needs Addressed	Homeless Services

	Funding	CDBG: \$8,549
	Description	The PADS Emergency Shelter Program operates 18 shelters sites. The HOPE Center is a drop-in center where clients receive case management, access to food pantry, clothing closet, health care, mental health counseling. Provides affordable housing through Pathway Housing Readiness Program.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	162 Homeless Palatine Residents
	Location Description	1140 E Northwest Hwy Palatine, IL 60074
	Planned Activities	CDBG funds will be used to cover client expenses, staff salaries, and general operating costs of PADS, HOPE Center and Pathway Housing Readiness.
3	Project Name	Northwest Compass
	Target Area	
	Goals Supported	Homeless
	Needs Addressed	Homeless Services
	Funding	CDBG: \$2,500
	Description	Counseling and education to clientele of low to moderate income levels. Most clientele are experiencing a housing crisis caused by loss of employment or illness to avoid homelessness.
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	165
	Location Description	1300 W Northwest Highway Mount Prospect, IL 60056
	Planned Activities	Counseling and education of clientele of low to moderate income levels. Most clientele are experiencing a housing crisis caused by loss of employment or illness to avoid homelessness.
4	Project Name	Palatine Township
	Target Area	
	Goals Supported	Public Service
	Needs Addressed	Supportive Services for Low and Mod Income Persons
	Funding	CDBG: \$3,000
	Description	The focus is to assist Palatine residents ages 18 and older who are in jeopardy of losing their housing/shelter due to eviction in order to avoid more homelessness in Palatine. CDBG funds will be used to supplement the salary of the Case Management Service Coordinator.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	15 Palatine Residents
	Location Description	721 S Quentin Road Palatine, IL 60067

	Planned Activities	The focus is to assist Palatine residents ages 18 and older who are in jeopardy of losing their housing/shelter due to eviction in order to avoid more homelessness in Palatine. CDBG funds will be used to supplement the salary of the Case Management Service Coordinator.
5	Project Name	Palatine Township Senior Citizen's Council
	Target Area	
	Goals Supported	Public Service
	Needs Addressed	Supportive Services for Low and Mod Income Persons
	Funding	CDBG: \$10,000
	Description	Social services staff salaries, helping seniors apply for programs that subsidize the cost of healthcare, utilities, home repair, and public aid
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	979 Palatine Resident Low Mod Seniors
	Location Description	505 S Quentin Road Palatine, IL 60067
	Planned Activities	Social services staff salaries, helping seniors apply for programs that subsidize the cost of healthcare, utilities, home repair, and public aid
6	Project Name	Pathways for Our Communities
	Target Area	
	Goals Supported	Public Service
	Needs Addressed	Supportive Services for Low and Mod Income Persons
	Funding	CDBG: \$24,000

	Description	General operating support and services for Edgebrook Community Center, including rent and direct services (crime preventing and public safety, childcare, health services, educational and recreational programs) for low-income children and families.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	285 Low - Low Mod Palatine Residents
	Location Description	1585 N Rand Road Palatine, IL 60074
	Planned Activities	General operating support and services for Edgebrook Community Center, including rent and direct services (crime preventing and public safety, childcare, health services, educational and recreational programs) for low-income children and families.
7	Project Name	The Bridge Youth & Family Resources
	Target Area	Village Wide
	Goals Supported	Public Service
	Needs Addressed	Supportive Services for Low and Mod Income Persons
	Funding	CDBG: \$15,000
	Description	Bilingual Youth & Family Counseling Services
	Target Date	9/30/18
	Estimate the number and type of families that will benefit from the proposed activities	125 low mod income 0-17 Palatine youth and families
	Location Description	721 S Quentin Road, Ste 103 Palatine, IL 60067

	Planned Activities	The Bridge offers bilingual counseling to school-aged children and their families for conflict, behavior disorders, substance abuse, and mental illness. CDBG funds would be used to support the salaries of two part-time, Spanish-speaking counselors.
8	Project Name	WINGS
	Target Area	
	Goals Supported	Homeless
	Needs Addressed	Homeless Services
	Funding	CDBG: \$5,000
	Description	Funding to supplement shelters to residents from Palatine living in WINGS housing emergency, transitional, or permanent supportive housing
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	15 Palatine residents of low to moderate income.
	Location Description	PO Box 95615 Palatine, IL 60095
	Planned Activities	Funding to supplement shelters to residents from Palatine living in WINGS housing – emergency, transitional, or permanent supportive housing
9	Project Name	Village of Palatine Administration
	Target Area	
	Goals Supported	Planning and Zoning Department
	Needs Addressed	

	Funding	CDBG: \$95,399
	Description	CDBG Planning and Administration
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	200 E Wood Street Palatine, IL 60067
	Planned Activities	Planning and Administration
10	Project Name	JOURNEY's Public Facility
	Target Area	
	Goals Supported	Public Facility Improvement
	Needs Addressed	Improvements to Public Facilities & Infrastructure
	Funding	CDBG: \$25,000
	Description	Shelter and Supportive Housing Facility
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	162 Persons
	Location Description	1140 E Northwest Hwy Palatine, IL 60074
	Planned Activities	The demolition of the existing building and construct a new 3-story shelter and supportive housing facility
	Project Name	Village of Palatine Infrastructure and Public Facilities

11	Target Area	
	Goals Supported	Public Infrastructure Improvements
	Needs Addressed	Improvements to Public Facilities & Infrastructure
	Funding	CDBG: \$285,048
	Description	As per the Five Year Consolidated Plan, the Village will continue to repair deteriorating infrastructure and install non-existent improvements in low- and moderate-income areas.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	800 Persons
	Location Description	To be determined
	Planned Activities	Village will continue to repair deteriorating infrastructure and install non-existent improvements in low- and moderate-income areas.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The low- and moderate-income areas of Palatine have different characteristics than the Village as a whole. The CPD Maps show a higher immigrant and minority population and lower household incomes. The most severe low and moderate income areas are in the northeastern corner of the Village. This area was annexed in the early 2000s, and is comprised of a large number of multi-family residences. In addition to lower income levels, this area has been highlighted as a Village concern for housing inspection. Survey responses from a variety of community service organizations have also indicated concerns in this area related to crime, language barriers, and housing standards.

The Village has prioritized the allocation of 65% of the CDBG funds within specific geographic areas. The projects the Village plans to support have been identified to improve living conditions in the lowest income areas of Palatine. In addition, HUD housing and income data, as well as survey input from a variety of organizations have helped the Village assess areas of greatest need.

Geographic Distribution

Target Area	Percentage of Funds

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Village has prioritized the allocation of 65% of the CDBG funds within specific geographic areas. The projects the Village plans to support have been identified to improve living conditions in the lowest income areas of Palatine. In addition, HUD housing and income data, as well as survey input from a variety of organizations have helped the Village assess areas of greatest need.

Discussion

The Village has chosen to support projects and organizations that have the greatest positive impact on the low- and moderate-income areas or persons, based upon the organization's history of service to the Village and the assessment of needs that is contained within the Consolidated Plan. In addition to public social services, approximately 65% of CDBG funds will be used to provide public improvements in low- and moderate-income areas.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

While the economy seems to be rebounding there is still a decrease in housing values in the Chicago area. The Village has codes that may increase the cost of housing, but these codes are for the health, safety, and welfare of residents. The Community Services Department inspects a percentage of all rental units annually and recommends repairs in order to meet applicable codes.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Since most barriers to affordable housing are from external market (demand) conditions the Village is taking the following steps:

- The Village continues to support redevelopment projects in the downtown area with tax increment financing. The proposal will include a mix of commercial redevelopment and higher density residential developments.
- Village Departments will continue working with property owners to maintain properties up to code without dramatically increasing the burden of costs.
- The Village will continue to work with the Metropolitan Mayors' Caucus, Metropolitan Planning Council, Chicago Metropolitan Agency for Planning, and the municipalities of Arlington Heights, Schaumburg, and Rolling Meadows to address affordable housing issues from a regional perspective. Recent discussions have included sharing of housing data, best practices, and resources to gain a greater understanding of the challenges at hand.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Below are actions the Village intends to take during the program year.

Actions planned to address obstacles to meeting underserved needs

The FY 2019 Action Plan contains assistance with housing issues to help address obstacles to meeting underserved needs. The Palatine Senior Citizens' Council program assists seniors in applying for local, state and federal assistance programs that have the resources to help seniors remain in their current living situation by reducing housing costs, energy costs, and healthcare costs. Given the lack of senior housing options in the Village at the moment, both the Palatine Senior Citizens' Council is an important program.

Actions planned to foster and maintain affordable housing

The Village continues to foster quality housing by requiring rental licenses for all rental properties in the Village. Licensed rentals are inspected on a regular basis, and in order to get a rental license, landlords are required to complete a crime-free housing seminar.

Actions planned to reduce lead-based paint hazards

The Village complies with lead-based paint regulations. Currently the Village does not participate in HOME, any Rehab programs or any other programs where lead paint could be identified. Any concerns brought to the Village's attention are referred to Cook County Department of Public Health, which has the resources to address concerns.

Actions planned to reduce the number of poverty-level families

All public social services supported by the FY 2019 Action Plan have the purpose of reducing the number of persons below the poverty line.

Actions planned to develop institutional structure

Village staff will provide technical assistance to subrecipients throughout the program year, including on-site preconstruction meetings, quarterly reporting assistance, and on-site or desktop monitoring.

Actions planned to enhance coordination between public and private housing and social service agencies

All organizations that receive funds are encouraged to avoid duplication of services. The Plan proposes a diverse use of the funds to prevent identical organizations from duplicating services. Multiple social

services agencies are located at the Pathways for Our Communities in northeast Palatine.

Discussion

The Village of Palatine has the primary responsibility for monitoring activities under the Village's Annual Action Plan. The Department of Planning & Zoning will maintain records on the progress toward meeting the goals of the Annual Action Plan and compliance with statutory and regulatory requirements. Annual accomplishments will be compared to annual goals and will be reported in the FY 2019 year end Comprehensive Annual Performance and Evaluation Report. In addition, Palatine is part of the North Network, which is network of northwest suburban entitlement grantees (i.e. Arlington Height Mt. Prospect, Palatine, Des Plaines, Schaumburg, and Skokie) who have pooled their resources and currently are joint monitoring along with the proposed jointly funded public facility project outlined in the Action Plan.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The Village will comply with the CDBG Program specific requirements. It is anticipated that 100% of CDBG funds will be utilized for low and moderate income persons. All projects identified within the plan will be utilized for CDBG eligible persons, households or areas.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Consider a Motion Authorizing the Village Manager to Execute the Fifth Amendment to the Previously Approved Purchase Agreement for the Vacant Property Located to the West of 1980 N. Rand Road

BACKGROUND:

The Subject Property, containing approximately 1 acre of vacant land, is located near the northwest corner of the Rand Road & Spruce Drive intersection (west of 1980 N. Rand Road).

KEY ISSUES:

- ✓ The Subject Property is adjacent to the existing Firestone Tire Center, located at 1980 N. Rand Road, and does not have frontage on Rand Road.
- ✓ The Subject Property is located within a TIF District, and as such the Village completed a Notice of Development Opportunity process in 2015. Following the Notice of Development Opportunity, the Council directed Staff to negotiate the sale of the property to Spruce Village, LLC.
- ✓ The initial Purchase Agreement was executed in November, 2015, with amendments to the Purchase Agreement approved in May and October of 2016. A fourth amendment was approved which extended the closing date/deadline to no later than July 31, 2019.
- ✓ The Developer is awaiting final approvals from HUD, which they must obtain prior to closing on the property. To provide additional time to obtain HUD approval, they are requesting an amendment to the Purchase Agreement that would extend the deadline closing date/deadline until December 3, 2019.
- ✓ Based on the terms of the previous Purchase Agreements, \$25,000 of earnest money has gone hard. This amendment requires the deposit of an additional \$25,000 in earnest money. All of these funds will be credited towards the purchase price at closing. If there is no closing, the Village will still receive the \$50,000 in earnest money.

ALTERNATIVES:

1. Authorize the Village Manager to execute the Fourth Amendment to the Purchase Agreement.
2. Do not authorize the Village Manager to execute the Fourth Amendment to the Purchase Agreement.

RECOMMENDATION:

Staff recommends a motion authorizing the Village Manager to execute the Fourth Amendment to the previously approved Purchase Agreement with Spruce Village, LLC.

ATTACHMENTS:

- Spruce Village update 071919
- FIFTH AMENDMENT TO PURCHASE AGREEMENT - PALATINE SALE TO SPRUCE VILLAGE (V2) 7-29-19



**HOUSING
OPPORTUNITY
DEVELOPMENT
CORPORATION**

2001 Waukegan Rd, PO Box 480 ♦ Techny, Illinois 60082
(847) 564-2900 ♦ (847) 564-2992 fax ♦ hodc@hodc.org ♦ www.hodc.org

July 19, 2019

Palatine Village Council
200 E. Wood Street
Palatine, IL 60067
Attn.: Mike Jacobs, Deputy Village Manager

RE: Spruce Village Update

Dear Council Members:

I am writing to update you on the status of Spruce Village and to request an extension to purchase the property. Since our last update we have submitted an application for building permits to the village which are almost ready to issue. We have worked with our architect, engineer and contractor to finalize building designs and the contractor is ready to start construction any day. We have been working with village staff to secure the common area around the property in conjunction with our neighbors. And we have coordinated with our multiple funding sources to get all the required legal documents in place. One major delay has been a sign-off that is needed from HUD which could take another six weeks. Since that is past the July 31 contract date, we are requesting an extension or reinstatement of the existing purchase contract for 120 days to buy the property. In the meantime we will continue to finalize the remaining closing items and then close as soon as the final approval is received.

Thank you for your commitment to affordable housing and for the hard work of village staff to get this project developed. Please let me know if there are any questions.

Sincerely,

Richard Koenig, PhD
Executive Director

Attachment: Spruce Village update 071919 (Spruce Village - Purchase Agreement Amend 5)



FIFTH AMENDMENT TO PURCHASE AGREEMENT

THIS FIFTH AMENDMENT TO PURCHASE AGREEMENT (“Fifth Amendment”) is made on this ____ day of August, 2019 (“Effective Date”), by and between **SPRUCE VILLAGE, LP**, an Illinois limited partnership (“Buyer”), successor in interest by assignment from Spruce Village, LLC, an Illinois limited liability company and the **VILLAGE OF PALATINE**, an Illinois home rule municipal corporation (“Seller”). (Seller and Buyer shall each sometimes hereinafter be individually referred to as “Party” or, collectively, “Parties”).

RECITALS

WHEREAS, Seller entered into that certain Purchase Agreement dated November 6, 2015 (“Initial Purchase Agreement”) with Spruce Village, LLC, an Illinois limited liability company (“Spruce Village LLC”), to sell approximately 0.94 acres known as Lot 4 in Palatine’s Re-subdivision of Lot 1, commonly known as 560 East Spruce Drive, Palatine, Illinois (“Property”);

WHEREAS, Seller and Spruce Village LLC entered into that certain First Amendment to the Initial Purchase Agreement dated May, 2016 (“First Amendment”);

WHEREAS, Seller and Spruce Village LLC entered into that certain Second Amendment to the Initial Purchase Agreement dated October 25, 2016 (“Second Amendment”);

WHEREAS, Seller and Spruce Village LLC entered into that certain Third Amendment to the Initial Purchase Agreement dated May 8, 2017 (“Third Amendment”);

WHEREAS, the Initial Purchase Agreement, as amended, was assigned to and assumed by Buyer from Spruce Village LLC on or about June 15, 2017;

WHEREAS, Seller and Buyer entered into that certain Fourth Amendment to the Initial Purchase Agreement dated February 19, 2019 (“Fourth Amendment”) (the Initial Purchase Agreement, First Amendment, Second Amendment, Third Amendment and Fourth Amendment shall hereinafter be collectively referred to as the “Purchase Agreement”);

WHEREAS, on July 31, 2019, Seller delivered a Default Letter to Buyer (“Default Letter”) for Buyer’s failure to close this transaction on or before the outside contractual Closing Date; and

WHEREAS, Seller and Buyer have agreed to enter into this Fifth Amendment for the purpose of further amending the Purchase Agreement, withdrawing the claim of default by Seller in the Default Letter, increasing the amount of non-refundable Earnest Money, provide for the release of a portion of the non-refundable Earnest Money, extending the Closing Date, and other further changes, modifications and amendments as agreed to by Seller and Buyer, all as further hereinafter described.

NOW, THEREFORE, for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) in hand paid, the mutual covenants and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Seller and Buyer hereby agree as follows:

1. **Recitals.** The recitals set forth hereinabove are fully incorporated into and made a part of this Fifth Amendment. In the event any of the terms and/or conditions of the Purchase Agreement conflict with the terms and/or conditions of this Fifth Amendment, Seller and Buyer hereby understand and agree that the terms and/or conditions of this Fifth Amendment shall control. In all other respects, by execution hereof, Seller and Buyer hereby ratify and confirm the remaining terms and conditions of the Purchase Agreement. Any terms not otherwise defined herein this Fifth Amendment shall have the same meaning and definition as ascribed to them in the Purchase Agreement.

2. **Earnest Money.**

(a) **Deposit of Further Additional Earnest Money.** On or before three (3) days after the Effective Date of full execution and delivery of this Fifth Amendment by the Parties, Buyer shall deposit by wire transfer of immediately available funds, Twenty Five Thousand and No/100 Dollars (\$25,000.00) ("Further Additional Non-Refundable Earnest Money") into a Strict Joint Order Escrow by and between Seller, Buyer and Title Services Midwest, LLC, as Escrow Agent. The Parties shall execute and deliver the standard form Title Services Midwest, LLC Strict Joint Order Escrow Agreement attached hereto and incorporated herein as Exhibit "A". The Further Additional Non-Refundable Earnest Money shall be non-refundable to Buyer, except in the event of a Seller default under the Purchase Agreement, but fully applicable as a credit against the Purchase Price of the Property at Closing.

(b) **Release of the Earnest Money and Supplemental Earnest Money to Seller.** On or before three (3) days after the Effective Date of full execution and delivery of this Fifth Amendment by the Parties, the Parties shall authorize and facilitate the release of the Earnest Money and Supplemental Earnest Money in the total amount of Twenty Five Thousand and No/100 Dollars (\$25,000.00) to Seller by executing and delivering the Joint Order Escrow Instructions attached hereto and incorporated herein as Exhibit "B" to Fidelity National Title Insurance Company under Strict Joint Order Escrow Number 999102226. The Earnest Money and Supplemental Earnest Money shall remain non-refundable to Buyer, except in the event of a Seller default under the Purchase Agreement, but fully applicable as a credit against the Purchase Price of the Property at Closing.

3. **Withdrawal of Default.** Upon the last of the following to occur: (i) the Effective Date of full execution and delivery of this Fifth Amendment by the Parties; (ii) the deposit of the Further Additional Non-Refundable Earnest Money in the amount of \$25,000.00 into a Strict Joint Order Escrow by and between Seller, Buyer and Title Services Midwest, LLC, as Escrow Agent; and (iii) the release of the non-refundable Earnest Money and Supplemental Earnest Money in the total amount of Twenty Five Thousand and No/100 Dollars (\$25,000.00) to Seller from Fidelity National Title Insurance Company Strict Joint Order Escrow Number 999102226, the claim of default by Seller in the Default Letter is hereby withdrawn and cancelled.

4. **HUD Approval and Extended Closing Date.**

(a) **HUD Approval.** Buyer represents to Seller that: (i) Buyer is currently waiting for the approval of the Department of Housing and Urban Development (“HUD”) for Buyer’s proposed development of the Property into a 44 unit residential multi family building (“Project”); (ii) Buyer has deposited with HUD any and all documents required by HUD for HUD to review the Project and deliver HUD’s approval of the Project; (iii) Buyer is using and shall continue to use best efforts to obtain the HUD approval for the Project as soon as possible; and (iv) HUD’s approval of the Project is the last issue to be satisfied by Buyer for Buyer to close and fund the transaction under the Purchase Agreement and purchase the Property. Seller and Buyer understand, acknowledge and agree that Buyer shall have up to and including November 20, 2019 (“HUD Approval Date”), to obtain HUD approval for the Project. Buyer shall deliver written notice to Seller (“HUD Approval Notice”) immediately upon its receipt of HUD approval for the Project, but in no event shall HUD Approval Notice be delivered to Seller after the expiration of the HUD Approval Date. In the event HUD approval for the Project is not obtained by Buyer and Buyer does not deliver the HUD Approval Notice to Seller on or before the HUD Approval Date, Buyer may elect, by written notice to Seller (“Buyer HUD Election Notice”) delivered within two (2) days after the HUD Approval Date to either: (I) terminate this transaction whereupon the transaction shall be null and void, the Further Additional Non-Refundable Earnest Money in the amount of \$25,000.00 shall be immediately released to Seller by Title Services Midwest, LLC, Buyer shall reimburse Seller one half of the escrow fee that is paid to Fidelity National Title Insurance Company under Strict Joint Order Escrow Number 999102226 and the Purchase Agreement shall be cancelled and terminated; or (II) Buyer may elect to proceed with the transaction and Buyer shall close and purchase the Property on or before the Extended Closing Date, as defined in Section 4(b) of this Fifth Amendment. In the event Buyer fails to deliver the Buyer HUD Election Notice to Seller within two (2) days after the HUD Approval Date, Buyer shall be deemed to have elected Section 4(a)(I) hereinabove, the transaction shall be automatically deemed null and void without the need for any additional notice, the Further Additional Non-Refundable Earnest Money in the amount of \$25,000.00 shall be immediately released to Seller by Title Services Midwest, LLC, Buyer shall reimburse Seller one half of the escrow fee that is paid to Fidelity National Title Insurance Company under Strict Joint Order Escrow Number 999102226 and the Purchase Agreement shall be cancelled and terminated.

(b) **Extended Closing Date.** Buyer and Seller understand, acknowledge and agree that, subject to Section 4(a) of this Fifth Amendment, Buyer shall close the transaction and purchase the Property on or before seven (7) days after the date of the HUD Approval Notice, but in no event shall the Closing occur after December 3, 2019 (“Extended Closing Date”).

5. **Binding Effect.** This Fifth Amendment shall be binding upon and inure to the benefit of the Seller and Buyer and their respective successors and assigns.

6. **Facsimile and Counterpart Signatures.** This Fifth Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall be one in the same instrument. For purposes of executing this Fifth Amendment, any signed copy of this Fifth Amendment may be transmitted by facsimile machine or electronically and the signature of any Party hereon shall, for purposes of execution hereof, be considered an original signature. Any facsimile or electronic mailing of this Fifth Amendment shall, at the request of either Party, be re-executed by the other Party in an original form, and neither Party shall raise the use of a facsimile machine or electronic mail or the fact that any signature was transmitted thereby, as a defense to the effectiveness of this Fifth Amendment.

7. **Ratification.** In all other respects, the Purchase Agreement, as amended, is hereby ratified and affirmed and shall remain in full force and effect.

(SIGNATURES APPEAR ON THE FOLLOWING PAGE)

IN WITNESS WHEREOF, the parties have executed this Fifth Amendment as of the date first written above.

BUYER:

SPRUCE VILLAGE, LP, an Illinois limited partnership

By: Spruce Village, LLC, an Illinois limited liability company, its general partner

By: Housing Opportunity Development Corporation, an Illinois not for profit corporation, its manager

By: _____
Richard Koenig, Executive Director

SELLER:

VILLAGE OF PALATINE, an Illinois home rule municipal corporation

By: _____
Name: _____
Title: _____

EXHIBIT "A"
JOINT ORDER INSTRUCTION

TO: FIDELITY NATIONAL TITLE INSURANCE COMPANY
ATTENTION: BERNADETTE SHARP; FAX (312) 621-5062

RE: STRICT JOINT ORDER ESCROW NO. 999102226 –RELEASE OF EARNEST MONEY UNDER THAT CERTAIN PURCHASE AGREEMENT DATED NOVEMBER 6, 2015, AS AMENDED (COLLECTIVELY "PURCHASE AGREEMENT") BY AND BETWEEN SPRUCE VILLAGE, LP, AN ILLINOIS LIMITED PARTNERSHIP ("BUYER"), SUCCESSOR IN INTEREST BY ASSIGNMENT FROM SPRUCE VILLAGE, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY, AND THE VILLAGE OF PALATINE, ILLINOIS, AN ILLINOIS HOME RULE MUNICIPAL CORPORATION ("SELLER"), FOR A CERTAIN TRACT OF LAND SITUATED IN PALATINE, ILLINOIS, CONSISTING OF APPROXIMATELY 0.94 ACRES, MORE OR LESS, COMMONLY KNOWN AS 560 EAST SPRUCE DRIVE, PALATINE, ILLINOIS 60074 ("PROPERTY")

DATE: August _____, 2019

Pursuant to the Strict Joint Order Escrow Instructions entered into by the parties, this is Fidelity National Title Insurance Company's authorization that, as Escrow Trustee, Fidelity National Title Insurance Company is hereby authorized and directed to release Twenty Five Thousand and no/100 Dollars (\$25,000.00), less any escrow fee to be paid to Fidelity National Title Insurance Company for acting as Escrow Trustee, from this Escrow to the Seller, The Village of Palatine, Illinois, by issuing a check made payable to The Village of Palatine, Illinois, pursuant to the Purchase Agreement, as amended, between the parties. Please deliver the check to the Seller's counsel, Richard Golab, Schain, Banks, Kenny & Schwartz, Ltd., 70 West Madison, Suite 5300, Chicago, Illinois 60602. This Joint Order Instruction may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall be one in the same instrument. For purposes of executing this Joint Order Instruction, any signed copy of this Joint Order Instruction may be transmitted electronically or by facsimile machine and the signature of any party hereon shall, for purposes of execution hereof, be considered an original signature. Any facsimile or electronic version of this Joint Order Instruction shall, at the request of either party, be re-executed by the other party in an original form, and neither party shall raise the use of a facsimile machine or electronic mail or the fact that any signature was transmitted thereby, as a defense to the effectiveness of this Joint Order Instruction.

BUYER:**SPRUCE VILLAGE, LP**

By: _____
 Name: _____
 Its: _____

SELLER:**THE VILLAGE OF PALATINE, ILLINOIS**

By: _____
 Name: _____
 Its: Authorized Signatory

Attachment: FIFTH AMENDMENT TO PURCHASE AGREEMENT - PALATINE SALE TO SPRUCE VILLAGE (V2) 7-29-19 (Spruce Village -

EXHIBIT "B"**ESCROW INSTRUCTIONS (STRICT JOINT ORDER)**

Escrow #: 212853	Project: Spruce Village	Date: August ____ 2019
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To: TITLE SERVICES, INC., ESCROWEE

The accompanying check/wire transfer in the amount of \$25,000.00 (hereinafter referred to as Escrow Deposit) is/are deposited with you as Escrowee to be delivered by you only upon the joint order of the undersigned or their respective legal representatives or assigns.

You as Escrowee are hereby expressly authorized to disregard in your sole discretion any and all notices or warnings given by any of the parties hereto, or by any other person or corporation, but you are expressly authorized to regard and to comply with and obey any and all orders, judgments or decrees entered or issued by any court with or without jurisdiction, and in case you obey or comply with any such order, judgment or decree of any court you shall not be liable to any of the parties hereto or any other person, firm or corporation by reason of such compliance, notwithstanding any such order, judgment or decree be entered without jurisdiction or be subsequently reversed, modified, annulled, set aside or vacated. In case of any suit or proceeding regarding this Escrow, to which you are or may be at any time a party you shall have a lien on the contents hereof for any and all costs and attorneys' fees, whether such attorneys shall be regularly retained or specially employed and other expenses which you may have incurred or become liable for on account thereof, and you shall be entitled to reimburse yourself therefore out of said deposit, and the undersigned jointly and severally agree to pay to you upon demand all such costs, fees and expenses so incurred. In the event that no funds are available in the Escrow to pay such expenses, you may, at your sole discretion, refuse to deliver any or all Escrow Deposits or to perform any or all actions called for by instructions subsequently received, until you have been completely reimbursed for all such costs, fees and expenses.

You shall have the full right, power and authority to commingle any and all cash at anytime constituting said Escrow Deposit or part thereof with your other escrow funds and all income, if any, derived from any use which you may make of any funds hereunder shall belong to you.

The parties hereto agree that these instructions are not intended to and do not, in any manner, grant or give, by any third party beneficiary theory or any other legal or equitable theory, any benefits, rights, privileges, actions, interests or remedies to any person who is not a named party hereto.

Your escrow fee is to be paid from the escrowed funds upon the opening of this escrow. The parties understand and agree that the terms of this escrow do not take effect until said Escrow Fee is paid. **IF THIS FORM IS MODIFIED, THE ESCROW FEE WILL BE A MINIMUM OF \$250.00.**

In no case shall the above mentioned Escrow Deposits be surrendered except on an order signed by the parties hereto, their respective legal representatives or assigns, or in obedience to the process or order of a court as aforesaid.

Signed:

Buyer: Spruce Village, LP

Seller: The Village of Palatine, Illinois

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Accepted: **TITLE SERVICES, INC.**

By _____

Consider a Motion to Approve 2019 Warrant #15

Village of Palatine Warrant approval

Village Clerk

Mayor

Warrant # 15 having been approved by the Village Council on 08/05/2019 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense
General Fund	100	263,232.85	-	2,629.48	-	265,862.33
CDBG Fund	210	346,715.18	-	-	-	346,715.18
Downtown TIF Fund	233	15,590.00	-	-	-	15,590.00
Capital Equipment Fund	401	63,755.09	-	-	-	63,755.09
Capital Improvements Fund	402	101,175.46	-	-	-	101,175.46
Water Fund	605	352,006.52	-	-	-	352,006.52
Sewer Fund	610	26,109.63	-	-	-	26,109.63
Refuse Fund	615	-	-	-	268.12	268.12
Parking Fund	620	3,603.58	-	-	-	3,603.58
Health Insurance Fund	701	7,301.31	-	-	-	7,301.31
Fleet Services Fund	710	14,582.15	-	-	-	14,582.15
Total Report		1,194,071.77	-	2,629.48	268.12	1,196,969.37

ATTACHMENTS:

- Warrant #15



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4040 - 1st Ayd Corporation									
PSI288812	Food Grade Grease	Open		06/26/2019	07/26/2019	07/19/2019			338.
PSI284775	Parts - STOCK	Open		06/19/2019	07/19/2019	07/29/2019			97.
PSI285274	Parts - STOCK	Open		06/21/2019	07/21/2019	07/29/2019			134.
Vendor 4040 - 1st Ayd Corporation Totals						Invoices	3		\$570.
Vendor 4687 - 3G Safety Supply									
191095	HCN Gas	Open		06/24/2019	07/23/2019	07/17/2019			243.
Vendor 4687 - 3G Safety Supply Totals						Invoices	1		\$243.
Vendor 2247 - Accurate Document Destruction Inc									
15660190	Document Shredding	Open		06/30/2019	07/30/2019	07/15/2019			229.
Vendor 2247 - Accurate Document Destruction Inc Totals						Invoices	1		\$229.
Vendor 1553 - Acme Truck & Brake Supply									
01_50611	Credit Memo	Open		06/21/2019	08/15/2019	07/29/2019			(40.8
01_55284	Parts - T-241	Open		07/16/2019	08/15/2019	07/29/2019			269.
Vendor 1553 - Acme Truck & Brake Supply Totals						Invoices	2		\$229.
Vendor 4879 - ACP CreativIT LLC									
0489242-IN	Office Computers	Open		06/27/2019	07/26/2019	07/15/2019			25,467.
Vendor 4879 - ACP CreativIT LLC Totals						Invoices	1		\$25,467.
Vendor 4516 - Advance Auto Parts									
4051915039878	Parts - STOCK	Open		05/30/2019	06/29/2019	07/29/2019			9.
4051915147840	Parts - STOCK	Open		05/31/2019	07/01/2019	07/29/2019			14.
4051916548457	Parts - M-999	Open		06/14/2019	07/14/2019	07/29/2019			9.
4051917148716	Parts - STOCK	Open		06/20/2019	07/20/2019	07/29/2019			35.
4051917148721	Credit Memo	Open		06/20/2019	07/20/2019	07/29/2019			(8.4
4051917622989	Parts - T-444	Open		06/25/2019	07/25/2019	07/29/2019			11.
4051917730756	Parts - STOCK	Open		06/26/2019	07/26/2019	07/30/2019			9.
4051917830791	Parts - PT-422	Open		06/27/2019	07/27/2019	07/30/2019			54.
4051918323319	Parts - PT-999	Open		07/02/2019	08/01/2019	07/30/2019			17.
4051918323332	Parts - PT-112	Open		07/02/2019	08/01/2019	07/29/2019			9.
4051918323341	Parts - PT-413	Open		07/02/2019	08/01/2019	07/29/2019			20.
4051918423360	Parts - PT-403	Open		07/03/2019	08/02/2019	07/29/2019			9.
4051918431041	Parts - STOCK	Open		07/03/2019	08/02/2019	07/29/2019			14.
4051918949006	Parts - C-345	Open		07/08/2019	08/07/2019	07/29/2019			38.
4051918949020	Parts - PT-230	Open		07/08/2019	08/07/2019	07/29/2019			95.
4051919049079	Parts - STOCK	Open		07/09/2019	08/08/2019	07/30/2019			16.
4051919049083	Parts - T-384	Open		07/09/2019	08/08/2019	07/29/2019			45.
4051919049084	Parts - T-384	Open		07/09/2019	08/08/2019	07/29/2019			224.
4051919349279	Parts - STOCK	Open		07/12/2019	08/12/2019	07/29/2019			19.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
4051919849608	Parts - PT-45	Open		07/17/2019	08/16/2019	07/30/2019			5.
4051919949623	Parts - PT-243	Open		07/18/2019	08/17/2019	07/30/2019			54.
4051919949624	Parts - PT-243	Open		07/18/2019	08/17/2019	07/30/2019			41.
4051919949626	Parts - PT-243	Open		07/18/2019	08/17/2019	07/30/2019			33.
			Vendor 4516 - Advance Auto Parts Totals			Invoices	23		\$784.
Vendor 3030 - Advanced Automation & Control									
19-3109	SCADA Repairs-Randville Lift Station	Open		07/12/2019	08/11/2019	07/19/2019			880.
			Vendor 3030 - Advanced Automation & Control Totals			Invoices	1		\$880.
Vendor 3788 - Advanced Disposal									
F40000033787	Waste Disposal	Open		06/30/2019	07/30/2019	07/22/2019			4,080.
			Vendor 3788 - Advanced Disposal Totals			Invoices	1		\$4,080.
Vendor 4771 - AEC Fire-Safety & Security Inc									
244932	Parts - T-427	Open		07/16/2019	08/15/2019	07/30/2019			76.
244933	Parts - T-427	Open		07/16/2019	08/15/2019	07/30/2019			150.
			Vendor 4771 - AEC Fire-Safety & Security Inc Totals			Invoices	2		\$226.
Vendor 3960 - AED Professionals									
67853	AED Parts-CSF	Open		04/05/2019	07/31/2019	07/15/2019			254.
			Vendor 3960 - AED Professionals Totals			Invoices	1		\$254.
Vendor 1437 - Ahlgrim Family Funeral Services									
2019-00000731	Transport to Medical Examiners Office (19-09491)	Open		07/12/2019	08/11/2019	07/22/2019			275.
			Vendor 1437 - Ahlgrim Family Funeral Services Totals			Invoices	1		\$275.
Vendor 1759 - Air One Equipment, Inc.									
145589	Rubber Boots-Palmer	Open		06/25/2019	07/25/2019	07/19/2019			140.
			Vendor 1759 - Air One Equipment, Inc. Totals			Invoices	1		\$140.
Vendor 3060 - Allegra Print & Imaging									
92318	Water Meter Notice Door Hangers	Open		07/09/2019	08/08/2019	07/01/2019			129.
			Vendor 3060 - Allegra Print & Imaging Totals			Invoices	1		\$129.
Vendor 4901 - Alpha Card									
INV6292692	HID Cards	Open		07/11/2019	08/10/2019	07/25/2019			746.
			Vendor 4901 - Alpha Card Totals			Invoices	1		\$746.
Vendor 2345 - Amerigas									
804295466	Fuel - Propane - E-111	Open		06/17/2019	07/17/2019	07/29/2019			90.
			Vendor 2345 - Amerigas Totals			Invoices	1		\$90.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1443 - Arlington Power Equipment									
822574	Parts - PT-48	Open		07/01/2019	07/31/2019	07/29/2019			12.
822706	Parts - PT-999	Open		07/02/2019	08/01/2019	07/29/2019			3.
822926	Parts - PT-21A	Open		07/03/2019	08/02/2019	07/29/2019			52.
823389	Parts - PT-90	Open		07/08/2019	08/07/2019	07/29/2019			40.
823508	Parts - PT-025	Open		07/09/2019	08/08/2019	07/29/2019			107.
823772	Parts - PT-48	Open		07/10/2019	08/09/2019	07/29/2019			2.
823923	Parts - PT-106	Open		07/11/2019	08/10/2019	07/29/2019			42.
823943	Parts - PT-90	Open		07/11/2019	08/10/2019	07/29/2019			30.
824210	Parts - PT-25	Open		07/12/2019	08/11/2019	07/29/2019			10.
824533	Parts - PT-106	Open		07/15/2019	08/14/2019	07/29/2019			101.
824537	Parts - PT-106	Open		07/15/2019	08/14/2019	07/29/2019			29.
825144	Parts - PT-406	Open		07/18/2019	08/17/2019	07/30/2019			192.
Vendor 1443 - Arlington Power Equipment Totals						Invoices	12		\$627.
Vendor 2322 - Arrow Road Construction Company									
19336	Binder and Surface for Hot Paving	Open		07/03/2019	08/02/2019	07/22/2019			321.
19412	Binder and Surface for Hot Paving	Open		07/09/2019	08/08/2019	07/22/2019			165.
19575	Binder and Surface for Hot Paving	Open		07/16/2019	08/15/2019	07/22/2019			182.
19606	Milling and Paving Phase III	Open		07/17/2019	08/16/2019	07/22/2019			16,611.
19624	Milling and Paving Phase III	Open		07/18/2019	08/17/2019	07/22/2019			4,438.
19660	Milling and Paving Phase III	Open		07/19/2019	08/18/2019	07/22/2019			17,264.
Vendor 2322 - Arrow Road Construction Company Totals						Invoices	6		\$38,985.
Vendor 4900 - AT&T Services Inc									
2019-00000726	Damage Claim #AMER-21-201810 -08-0084-SZB for 119 S. Leonard Road	Open		01/16/2019	07/18/2019	07/18/2019			4,865.
Vendor 4900 - AT&T Services Inc Totals						Invoices	1		\$4,865.
Vendor 1819 - Auto Tech Centers Inc									
296013	Parts - STOCK	Open		06/19/2019	07/19/2019	07/29/2019			1,784.
Vendor 1819 - Auto Tech Centers Inc Totals						Invoices	1		\$1,784.
Vendor 4455 - AutoZone Parts Inc									
2567837368	Parts - STOCK	Open		06/06/2019	07/06/2019	07/29/2019			6.
2567852395	Parts - C-345	Open		06/27/2019	07/27/2019	07/29/2019			127.
2567856066	Parts - M-999	Open		07/02/2019	08/01/2019	07/29/2019			14.
Vendor 4455 - AutoZone Parts Inc Totals						Invoices	3		\$149.
Vendor 2975 - AWWA									
PWEK2019MEM	2019 Annual Membership Dues - Koutas	Open		07/01/2019	07/31/2019	07/31/2019			83.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor	2975 - AWWA Totals		Invoices	1		\$83.
Vendor 4741 - BatteryShip Inc									
260685	Battery Replacement	Open		05/17/2019	06/16/2019	07/16/2019			181.
			Vendor	4741 - BatteryShip Inc Totals		Invoices	1		\$181.
Vendor 2282 - Baxter And Woodman									
0206842	NPDES Phase II Compliance Assistance	Open		06/21/2019	07/31/2019	07/19/2019			2,000.
			Vendor	2282 - Baxter And Woodman Totals		Invoices	1		\$2,000.
Vendor 4583 - Benistar/Hartford - 6795									
08012019	2019 Retiree Health Insurance Premiums (Benistar - August 2019)	Open		07/01/2019	07/16/2019	07/10/2019			7,301.
			Vendor	4583 - Benistar/Hartford - 6795 Totals		Invoices	1		\$7,301.
Vendor 1101 - Beverly Materials LLC									
241585	Wash Stone-WMB Restoration Repair	Open		07/13/2019	08/12/2019	07/19/2019			516.
241880	Wash Stone-WMB Restoration Repair	Open		07/20/2019	08/19/2019	07/19/2019			358.
			Vendor	1101 - Beverly Materials LLC Totals		Invoices	2		\$874.
Vendor 1722 - Bollinger Lach & Associates Inc									
19709-4	Smith Street Resurfacing Phase III Construction Engineering	Open		06/30/2019	07/30/2019	07/31/2019			43,579.
19713-5	Palatine Road Resurfacing Phase I Engineering Services	Open		06/30/2019	07/30/2019	07/31/2019			6,790.
19716-2	Brockway Street Improvements Project Design Engineering	Open		06/30/2019	07/30/2019	07/31/2019			15,395.
			Vendor	1722 - Bollinger Lach & Associates Inc Totals		Invoices	3		\$65,764.
Vendor 1492 - Bound Tree Medical LLC									
83277667	EMS Equipment	Open		07/16/2019	08/15/2019	07/31/2019			35.
			Vendor	1492 - Bound Tree Medical LLC Totals		Invoices	1		\$35.
Vendor 3146 - Boundless Network Inc									
I355091	Public Works Sweatshirt, T-Shirts, and Mock Turtle necks	Open		07/19/2019	08/18/2019	07/30/2019			206.
			Vendor	3146 - Boundless Network Inc Totals		Invoices	1		\$206.
Vendor 4463 - David E Brandwein									
2019-00000751	2019 Tuition Assistance	Open		07/25/2019	07/25/2019	07/25/2019			291.
			Vendor	4463 - David E Brandwein Totals		Invoices	1		\$291.
Vendor 3403 - Call One									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2019-00000700	Landline Phone Service	Open		07/15/2019	08/01/2019	07/15/2019			1,433.
			Vendor 3403 - Call One	Totals		Invoices	1		\$1,433.
Vendor 3162 - Lawrence D Canada									
2019-00000734	FBI NA Conference Room Deposit - Eagle Ridge (x3)	Open		07/15/2019	08/05/2019	07/22/2019			379.
			Vendor 3162 - Lawrence D Canada	Totals		Invoices	1		\$379.
Vendor 2650 - Case Lots									
10463	Custodial Supplies-100	Open		07/08/2019	08/07/2019	07/15/2019			768.
			Vendor 2650 - Case Lots	Totals		Invoices	1		\$768.
Vendor 1576 - CC Cartage Excavating									
8698	Lowboy Move-Roland Machinery to Palatine	Open		07/15/2019	08/14/2019	07/22/2019			550.
8706	Lowboy Move-Palatine to Roland Machinery	Open		07/16/2019	08/15/2019	07/22/2019			550.
			Vendor 1576 - CC Cartage Excavating	Totals		Invoices	2		\$1,100.
Vendor 2453 - CDS Office Technologies									
INV1242612	Copier Usage	Open		06/25/2019	07/25/2019	07/15/2019			563.
			Vendor 2453 - CDS Office Technologies	Totals		Invoices	1		\$563.
Vendor 2732 - CDW Government Inc									
SZR8799	Extreme 3 Slot Mod Shelf for 1005W	Open		07/10/2019	08/09/2019	07/25/2019			144.
			Vendor 2732 - CDW Government Inc	Totals		Invoices	1		\$144.
Vendor 4623 - Chicago Metropolitan Agency for Planning									
FY2020-192	FY2019 Local Contribution	Open		07/01/2019	07/30/2019	07/30/2019			2,597.
			Vendor 4623 - Chicago Metropolitan Agency for Planning	Totals		Invoices	1		\$2,597.
Vendor 2555 - Chicago Parts & Sound									
1CR0014508	Credit Memo	Open		06/26/2019	08/06/2019	07/29/2019			(75.0
1-0084166	Parts - T-384	Open		07/09/2019	08/06/2019	07/29/2019			421.
10-0050428	Parts - T-384	Open		07/09/2019	08/06/2019	07/29/2019			44.
10CR027549	Credit Memo	Open		07/17/2019	08/06/2019	07/29/2019			(44.5
1CR0015038	Credit Memo	Open		07/17/2019	08/06/2019	07/29/2019			(306.1
			Vendor 2555 - Chicago Parts & Sound	Totals		Invoices	5		\$40.
Vendor 2560 - Childrens Advocacy Center									
4	CDBG Public Facility	Open		07/10/2019	07/10/2019	07/10/2019			39.
6	CDBG Public Facility	Open		07/10/2019	07/10/2019	07/10/2019			2,692.
5	CDBG Public Facility	Open		07/10/2019	07/10/2019	07/10/2019			4.
			Vendor 2560 - Childrens Advocacy Center	Totals		Invoices	3		\$2,735.00

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4343 - Christopher B. Burke Engineering Ltd									
151384	Roselle/Euclid Bike Path IEPA NOI Fees 5/26/19-6/29/19	Open		07/10/2019	08/09/2019	07/30/2019			250.
151385	Roselle/Euclid Bike Path-PHIII/5/26/19 - 6/29/19	Open		07/10/2019	08/09/2019	07/30/2019			993.
Vendor 4343 - Christopher B. Burke Engineering Ltd Totals							Invoices	2	\$1,243.
Vendor 3050 - Cintas #22									
4025759936	Uniform Cleaning	Open		07/12/2019	08/11/2019	07/31/2019			228.
4026196618	Uniform Cleaning	Open		07/19/2019	08/18/2019	07/31/2019			183.
Vendor 3050 - Cintas #22 Totals							Invoices	2	\$412.
Vendor 1596 - Clifford Wald Company									
IN00115752	Annual KIP Maintenance	Open		06/25/2019	07/25/2019	07/15/2019			984.
Vendor 1596 - Clifford Wald Company Totals							Invoices	1	\$984.
Vendor 1488 - CNS Tire Supply									
24553	Parts - E-613	Open		06/26/2019	07/26/2019	07/29/2019			248.
24565	Parts - PT-401	Open		07/03/2019	08/02/2019	07/29/2019			740.
24573	Parts - M-11	Open		07/12/2019	08/11/2019	07/29/2019			380.
24578	Parts - PT-109	Open		07/17/2019	08/16/2019	07/30/2019			150.
Vendor 1488 - CNS Tire Supply Totals							Invoices	4	\$1,518.
Vendor 4888 - Michael D Cohen									
2019-00000736	ISP Academy Class Adviser Travel Expenses (Gas & Oil Change)	Open		07/15/2019	08/05/2019	07/22/2019			704.
Vendor 4888 - Michael D Cohen Totals							Invoices	1	\$704.
Vendor 2383 - Colfax Welding & Fabricating									
61410	Aluminum Mailbox Welded	Open		06/26/2019	07/26/2019	07/22/2019			155.
Vendor 2383 - Colfax Welding & Fabricating Totals							Invoices	1	\$155.
Vendor 3033 - Comcast Cable									
FD 83 6-19	Backup Internet Connections	Open		06/24/2019	07/22/2019	07/15/2019			84.
PG 7-19	Backup Internet Connections	Open		06/24/2019	07/22/2019	07/15/2019			25.
CC 6-19 b	Backup Internet Connections	Open		06/25/2019	07/23/2019	07/15/2019			29.
PW 7-19	Backup Internet Connections	Open		07/06/2019	07/30/2019	07/15/2019			226.
Vendor 3033 - Comcast Cable Totals							Invoices	4	\$366.
Vendor 3706 - Constellation NewEnergy Inc									
15147011801	Electricity-1279 W. Palatine Road Entrance Sign	Open		06/24/2019	08/09/2019	07/02/2019			5.
Vendor 3706 - Constellation NewEnergy Inc Totals							Invoices	1	\$5.
Vendor 2605 - Contech-MSI Co									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
153933	Annual Sprinkler Inspection-220 W. Illinois Ave	Open		06/11/2019	07/11/2019	07/16/2019			850.
153951	Annual Sprinkler Inspection-137 W. Wood St	Open		06/17/2019	07/17/2019	07/16/2019			690.
154498	Annual Fire Alarm Inspection-987 E. Palatine Rd	Open		07/11/2019	08/10/2019	07/16/2019			245.
			Vendor 2605 - Contech-MSI Co Totals			Invoices	3		\$1,785.
Vendor 3091 - Cook County Treasurer Electrical & Maintenance									
2019-2	Traffic Signal Maintenance-4/1/19 -6/30/19	Open		07/03/2019	08/02/2019	07/15/2019			1,368.
			Vendor 3091 - Cook County Treasurer Electrical & Maintenance Totals			Invoices	1		\$1,368.
Vendor 4599 - Cummins Sales and Service									
F2-3792	Parts - T-389	Open		06/26/2019	07/26/2019	07/29/2019			81.
			Vendor 4599 - Cummins Sales and Service Totals			Invoices	1		\$81.
Vendor 3852 - De Lage Landen Public Finance									
64126943	Sharp Copier Lease	Open		06/28/2019	08/12/2019	07/15/2019			621.
64224111	Samsung Copier Lease	Open		07/06/2019	08/01/2019	07/15/2019			2,116.
			Vendor 3852 - De Lage Landen Public Finance Totals			Invoices	2		\$2,737.
Vendor 4781 - Document Imaging Services, LLC									
1477	Toner	Open		07/17/2019	08/16/2019	07/22/2019			198.
			Vendor 4781 - Document Imaging Services, LLC Totals			Invoices	1		\$198.
Vendor 2057 - Dojes Forensic Supplies									
21631	CST Unit Supplies (Gloves)	Open		07/14/2019	08/13/2019	07/22/2019			42.
			Vendor 2057 - Dojes Forensic Supplies Totals			Invoices	1		\$42.
Vendor 1728 - Doland Engineering, LLC									
19-8829	Engineering Services for Franklin Avenue Culvert Replacement	Open		07/05/2019	08/04/2019	07/16/2019			2,255.
19-8839	Engineering Services for Site Development Permit Inspections	Open		07/15/2019	08/14/2019	07/16/2019			942.
			Vendor 1728 - Doland Engineering, LLC Totals			Invoices	2		\$3,197.
Vendor 3049 - Robert Doppelt									
2018	Palatine PT '18 Refund	Open		07/23/2019	07/23/2019	07/23/2019			2,740.
			Vendor 3049 - Robert Doppelt Totals			Invoices	1		\$2,740.
Vendor 3270 - Elevated Safety LLC									
1629	Tower Rescue Tech- C Kurka	Open		07/20/2019	08/19/2019	07/31/2019			895.
			Vendor 3270 - Elevated Safety LLC Totals			Invoices	1		\$895.
Vendor 4904 - Joseph & Jillian Faron									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
RP Refund	Refund Rental Licenses	Open		07/30/2019	07/30/2019	07/30/2019			160.
			Vendor 4904 - Joseph & Jillian Faron Totals	Invoices			1		\$160.
Vendor 2706 - FBINAA Illinois Chapter									
2019-00000728	Registration Fee - '19 FBINAA IL Training Conference (Canada)	Open		07/16/2019	08/16/2019	07/22/2019			300.
2019-00000729	Registration Fee - '19 IL State Training Conference (Nord)	Open		07/16/2019	07/16/2019	07/22/2019			300.
2019-00000730	Registration Fee - '19 State Training Conference (Daigle)	Open		07/16/2019	08/16/2019	07/22/2019			300.
			Vendor 2706 - FBINAA Illinois Chapter Totals	Invoices			3		\$900.
Vendor 4167 - FireService Management LLC									
20668	Gear Repair	Open		07/03/2019	08/02/2019	07/15/2019			433.
			Vendor 4167 - FireService Management LLC Totals	Invoices			1		\$433.
Vendor 2665 - Fleet Safety Supply									
72878	Parts - STOCK	Open		06/30/2019	07/30/2019	07/30/2019			498.
72886	Parts - STOCK	Open		07/02/2019	08/01/2019	07/30/2019			461.
			Vendor 2665 - Fleet Safety Supply Totals	Invoices			2		\$959.
Vendor 2195 - FMP									
162-019908	Parts - STOCK	Open		06/28/2019	07/28/2019	07/30/2019			129.
50-2451868	Parts - STOCK	Open		06/28/2019	07/28/2019	07/30/2019			518.
50-2452401	Credit Memo	Open		06/28/2019	07/28/2019	07/30/2019			(432.00)
50-2461396	Credit Memo	Open		07/08/2019	07/28/2019	07/30/2019			(16.00)
			Vendor 2195 - FMP Totals	Invoices			4		\$200.
Vendor 1621 - Fox Valley Fire & Safety									
IN00277344	Annual Fire Alarm Inspection-595 N. Hicks Rd	Open		06/27/2019	07/27/2019	07/15/2019			977.
			Vendor 1621 - Fox Valley Fire & Safety Totals	Invoices			1		\$977.
Vendor 3081 - FullLife Safety Center									
49952	Orange Mesh Vest/Harness-Horwitz	Open		07/09/2019	08/08/2019	07/15/2019			285.
49820	Bunker Boots-Agner & Cvetan	Open		07/17/2019	08/16/2019	07/19/2019			321.
49954	Tools - STOCK	Open		07/01/2019	07/31/2019	07/29/2019			263.
			Vendor 3081 - FullLife Safety Center Totals	Invoices			3		\$870.
Vendor 4358 - David A Gabel									
2019-00000703	Paramedic License Renewal	Open		07/16/2019	07/16/2019	07/16/2019			41.
			Vendor 4358 - David A Gabel Totals	Invoices			1		\$41.
Vendor 4392 - Anthony Garcia									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

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ICC 7/10/19	IACE Quarterly Training	Open		07/02/2019	07/30/2019	07/30/2019			50.
			Vendor 4392 - Anthony Garcia Totals			Invoices	1		\$50.
Vendor 3895 - Garland / DBS Inc									
180447-5	Combined Service Facility and Fire Station 85 Roof Replacements	Open		07/12/2019	08/11/2019	07/18/2019			10,700.
			Vendor 3895 - Garland / DBS Inc Totals			Invoices	1		\$10,700.
Vendor 3196 - Diane L Gartner									
SWANCC7/20	Operating supplies - SWANCC Event 7/20/19	Open		07/20/2019	07/30/2019	07/30/2019			138.
			Vendor 3196 - Diane L Gartner Totals			Invoices	1		\$138.
Vendor 3075 - Gateway Palatine LLC									
August 2019	Parking Agreement - August	Open		07/19/2019	08/06/2019	07/19/2019			2,460.
			Vendor 3075 - Gateway Palatine LLC Totals			Invoices	1		\$2,460.
Vendor 1667 - Gilio Landscape Contractors									
8254	S/E Corner of Dundee & Grove	Open		07/12/2019	08/11/2019	07/30/2019			60.
8256	1142 Dundee Rd	Open		07/14/2019	08/13/2019	07/30/2019			60.
8257	630 E Northwest Hwy	Open		07/14/2019	08/13/2019	07/30/2019			60.
8262	7 N Northwest Hwy	Open		07/14/2019	08/13/2019	07/30/2019			60.
8265	1480 Poplar St	Open		07/16/2019	08/15/2019	07/30/2019			60.
			Vendor 1667 - Gilio Landscape Contractors Totals			Invoices	5		\$300.
Vendor 2060 - Gov Deals									
269-062019	Auction Fees	Open		06/30/2019	07/30/2019	07/23/2019			25.
			Vendor 2060 - Gov Deals Totals			Invoices	1		\$25.
Vendor 2281 - Grainger									
9229526398	High Pressure Sodium Lamp	Open		07/11/2019	08/10/2019	07/16/2019			100.
9232607805	Fluorescent Linear Lamps	Open		07/15/2019	08/14/2019	07/15/2019			74.
9234915040	V-Belt and Batteries	Open		07/17/2019	08/16/2019	07/15/2019			26.
9235614972	Sleeve Coupling Insert	Open		07/17/2019	08/16/2019	07/15/2019			30.
9237985669	Credit Memo	Open		07/19/2019	08/14/2019	07/15/2019			(36.0
9205964001	Vehicle & Equipment Parts - STOCK	Open		06/14/2019	07/14/2019	07/29/2019			380.
9220611892	Vehicle & Equipment Parts - T-426	Open		07/01/2019	07/31/2019	07/30/2019			7.
9221150957	Vehicle & Equipment Parts - STOCK	Open		07/01/2019	07/31/2019	07/30/2019			19.
9222373277	Credit Memo	Open		07/02/2019	07/31/2019	07/30/2019			(5.2
9226868587	Vehicle & Equipment Parts - M-999	Open		07/09/2019	08/08/2019	07/30/2019			5.
			Vendor 2281 - Grainger Totals			Invoices	10		\$604.47

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4753 - Granicus Llc									
114791	Civic Streaming & Agenda & Minutes Renewal	Open		07/01/2019	07/31/2019	07/15/2019			1,540.
Vendor 4753 - Granicus Llc Totals									Invoices 1 \$1,540.
Vendor 1173 - Graybar Electric Company, Inc.									
9310706086	EMG 30-SD/US/15A Sockets	Open		06/19/2019	07/19/2019	07/15/2019			112.
9310706087	LFL T8 32W 3500K PROLINE ECO	Open		06/19/2019	07/19/2019	07/15/2019			111.
9310968402	Linear Fluorescent T5 and 32W UBEND ECO	Open		07/05/2019	08/04/2019	07/15/2019			606.
Vendor 1173 - Graybar Electric Company, Inc. Totals									Invoices 3 \$831.
Vendor 2303 - Great Lakes Fire/Safety Equip Co									
170316	Badges	Open		05/30/2019	06/29/2019	07/30/2019			1,383.
Vendor 2303 - Great Lakes Fire/Safety Equip Co Totals									Invoices 1 \$1,383.
Vendor 3632 - Greetis Associates Structural Engineers, P.C.									
190701	Structural Svcs Napleton Subaru	Open		06/21/2019	07/21/2019	07/30/2019			150.
190702	Structural Svcs Napleton Car Wash	Open		06/21/2019	07/21/2019	07/30/2019			100.
190703	Structural Svcs 1037 N Smith St	Open		06/21/2019	07/21/2019	07/30/2019			200.
190801	Structural Svcs 860 Spruce Dr	Open		07/19/2019	08/18/2019	07/30/2019			450.
190803	Structural Svcs Napleton Subaru	Open		07/19/2019	08/18/2019	07/30/2019			300.
190804	Structural Svcs Children's Land Daycare/1295 N Rand Rd	Open		07/19/2019	08/18/2019	07/30/2019			150.
Vendor 3632 - Greetis Associates Structural Engineers, P.C. Totals									Invoices 6 \$1,350.
Vendor 2905 - Group Link Corp									
2019-02-01-23928	eHelpDesk Software Maintenance	Open		02/13/2019	07/31/2019	07/25/2019			3,330.
Vendor 2905 - Group Link Corp Totals									Invoices 1 \$3,330.
Vendor 1775 - HBK Water Meter Service, Inc.									
190399	MVR 30 Bottom Plate and Liner	Open		07/16/2019	08/15/2019	07/19/2019			29.
Vendor 1775 - HBK Water Meter Service, Inc. Totals									Invoices 1 \$29.
Vendor 2306 - Henry Schein Inc									
66220701	Hi/Lo Solution	Open		06/17/2019	07/16/2019	07/11/2019			119.
Vendor 2306 - Henry Schein Inc Totals									Invoices 1 \$119.
Vendor 2917 - Home Depot Credit Services									
7357839	Vacuum	Open		06/25/2019	07/24/2019	07/22/2019			249.
7582994	30' 3 Outlet Retractable Reel	Open		07/15/2019	08/14/2019	07/15/2019			32.
8012983	14 Gallon Wet/Dry Vac	Open		06/24/2019	07/31/2019	07/19/2019			99.
Vendor 2917 - Home Depot Credit Services Totals									Invoices 3 \$382.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4222 - Ian R Hoogerhyde									
PWCDLIH07192019	CDL Renewal Reimbursement	Open		07/19/2019	08/02/2019	07/31/2019			60.
Vendor 4222 - Ian R Hoogerhyde Totals							Invoices	1	\$60.
Vendor 2420 - Hydraulic Services & Repairs Inc									
341274	Parts & Repairs - E-601	Open		06/24/2019	07/24/2019	07/30/2019			313.
341340	Parts & Repairs - E-644	Open		06/28/2019	07/28/2019	07/30/2019			196.
341399	Parts & Repairs - T-389	Open		07/11/2019	08/10/2019	07/30/2019			1,568.
Vendor 2420 - Hydraulic Services & Repairs Inc Totals							Invoices	3	\$2,078.
Vendor 4700 - IL Emergency Nurses Association									
2019-00000732	Local Fee for Child Safety Seat Update Class (Hess)	Open		06/28/2019	07/28/2019	07/22/2019			15.
2019-00000740	Child Safety Seat Certification Local Fee (Vega)	Open		07/15/2019	08/14/2019	07/22/2019			75.
Vendor 4700 - IL Emergency Nurses Association Totals							Invoices	2	\$90.
Vendor 2470 - ILCMA									
1561	Job Ad Communications Event Coordinator	Open		01/23/2019	07/18/2019	07/18/2019			50.
Vendor 2470 - ILCMA Totals							Invoices	1	\$50.
Vendor 3335 - Illinois Environmental Protection Agency									
ILR4004162019	NPDES Storm Sewer Permit	Open		06/25/2019	08/09/2019	07/01/2019			1,000.
Vendor 3335 - Illinois Environmental Protection Agency Totals							Invoices	1	\$1,000.
Vendor 2588 - Illinois Fire Chiefs Educational & Research									
FO-190129	Training Program Manager	Open		07/17/2019	08/16/2019	07/31/2019			300.
Vendor 2588 - Illinois Fire Chiefs Educational & Research Totals							Invoices	1	\$300.
Vendor 2822 - Illinois Secretary Of State									
PWVM2019C-373	License Plate Renewal - C-373	Open		07/01/2019	07/31/2019	07/29/2019			101.
PWVM2019T466	License Plate Renewal T-466	Open		07/01/2019	07/31/2019	07/29/2019			101.
Vendor 2822 - Illinois Secretary Of State Totals							Invoices	2	\$202.
Vendor 1604 - Illinois State Police									
PD19-1570-JUN	Fingerprinting for Liquor Licensing (1570) - June	Open		07/01/2019	07/31/2019	07/22/2019			28.
PD19-3601-JUN	Fingerprinting for Taxi Licensing (3601) - June	Open		07/01/2019	07/31/2019	07/22/2019			56.
June19	Background Checks	Open		07/01/2019	07/31/2019	07/17/2019			56.
Vendor 1604 - Illinois State Police Totals							Invoices	3	\$141.
Vendor 2625 - Illinois Tollway									
G127000001650	Toll Charges 04/01 - 06/30 (Travel To/From FBI Academy)	Open		07/01/2019	07/31/2019	07/22/2019			86.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2625 - Illinois Tollway Totals									
							Invoices	1	\$86.
Vendor 4616 - Interstate All Battery Center									
1903701035114	Parts - STOCK	Open		07/02/2019	08/01/2019	07/30/2019			71.
Vendor 4616 - Interstate All Battery Center Totals							Invoices	1	\$71.
Vendor 1725 - Interstate Battery Systems									
10000119	Parts - STOCK	Open		07/01/2019	07/31/2019	07/29/2019			194.
909524	Parts - M-11	Open		07/08/2019	08/07/2019	07/30/2019			80.
50108377	Parts - STOCK	Open		07/16/2019	08/15/2019	07/29/2019			142.
Vendor 1725 - Interstate Battery Systems Totals							Invoices	3	\$416.
Vendor 4349 - J & H Magic Stitches									
2019-00000701	Repair	Open		07/02/2019	08/01/2019	07/15/2019			10.
Vendor 4349 - J & H Magic Stitches Totals							Invoices	1	\$10.
Vendor 2992 - James Messineo									
July 28, 2019	JULY 2019 LAW JUDGE	Open		07/28/2019	08/16/2019	07/29/2019			3,037.
Vendor 2992 - James Messineo Totals							Invoices	1	\$3,037.
Vendor 4594 - Lisa B Janisch									
LJ7/23/19	Notary Public Renewal	Open		07/23/2019	07/31/2019	07/31/2019			54.
Vendor 4594 - Lisa B Janisch Totals							Invoices	1	\$54.
Vendor 4842 - Jeffery Jauch									
JJ7/30/19	IAEI Training 7/30/19	Open		07/30/2019	07/31/2019	07/31/2019			20.
Vendor 4842 - Jeffery Jauch Totals							Invoices	1	\$20.
Vendor 2695 - JG Uniforms Inc									
57372	Misc Uniform/Equipment Items (Boborci)	Open		07/05/2019	08/04/2019	07/17/2019			74.
57498	Misc Uniform/Equipment Items (Chief Cap badge)	Open		07/09/2019	08/08/2019	07/17/2019			59.
57576	Misc Uniform/Equipment Items (Mattuck)	Open		07/11/2019	08/10/2019	07/17/2019			805.
57586	Misc Uniform/Equipment Items (Deluca)	Open		07/11/2019	08/10/2019	07/17/2019			93.
57640	Misc Uniform/Equipment Items (Chief Retirement Badge)	Open		07/12/2019	08/11/2019	07/17/2019			124.
Vendor 2695 - JG Uniforms Inc Totals							Invoices	5	\$1,156.
Vendor 3869 - John Nelson Architect Inc									
JN7/29/19	Services 7/10/19 - 7/26/19	Open		07/29/2019	07/29/2019	07/30/2019			3,150.
Vendor 3869 - John Nelson Architect Inc Totals							Invoices	1	\$3,150.
Vendor 2452 - John Neri Construction Co									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Payout No. FINAL	2018 Stonebridge Subdivision Storm Sewer Improvements	Open		07/05/2019	08/04/2019	07/16/2019			10,769.
Vendor 2452 - John Neri Construction Co			Totals			Invoices	1		\$10,769.
Vendor 3631 - Johnson Controls Security Solutions LLC									
32820862	Alarm Monitoring-1215 N Quentin Rd	Open		07/13/2019	08/01/2019	07/25/2019			61.
32820883	Alarm Monitoring-137 W Wood St	Open		07/13/2019	08/01/2019	07/25/2019			61.
32820888	Alarm Monitoring-39 E Colfax St	Open		07/13/2019	08/01/2019	07/25/2019			65.
32820855	Alarm Monitoring 137 W. Wood St-8/1/19-10/31/19	Open		07/13/2019	08/12/2019	07/16/2019			151.
Vendor 3631 - Johnson Controls Security Solutions LLC			Totals			Invoices	4		\$340.
Vendor 1266 - Johnstone Supply Of Elk Grove									
32820854	Alarm Monitoring-250 W Illinois Ave	Open		07/13/2019	08/01/2019	07/25/2019			65.
32820889	Alarm Monitoring-1475 N Hicks Rd	Open		07/13/2019	08/01/2019	07/25/2019			65.
Vendor 1266 - Johnstone Supply Of Elk Grove			Totals			Invoices	2		\$131.
Vendor 1635 - Joseph D. Foreman & Company									
325416	8' C900 DR18 G	Open		07/18/2019	08/17/2019	07/19/2019			367.
325417	10" Bell Encapsulation Sleeve	Open		07/18/2019	08/17/2019	07/19/2019			2,100.
Vendor 1635 - Joseph D. Foreman & Company			Totals			Invoices	2		\$2,467.
Vendor 2609 - Julie, Inc.									
2019-1390-3	JULIE Locates	Open		07/21/2019	08/20/2019	07/31/2019			2,189.
Vendor 2609 - Julie, Inc.			Totals			Invoices	1		\$2,189.
Vendor 4227 - Sanyokta Kapur									
SK7/11/19	Lunch & Learn - Solsmart	Open		07/11/2019	07/31/2019	07/31/2019			61.
Vendor 4227 - Sanyokta Kapur			Totals			Invoices	1		\$61.
Vendor 4354 - James E Kernan									
PWCDLJK07292019	CDL Renewal Reimbursement	Open		07/29/2019	08/09/2019	07/31/2019			60.
Vendor 4354 - James E Kernan			Totals			Invoices	1		\$60.
Vendor 1318 - Knox Company									
INV01780551	Key Tags (10)	Open		07/09/2019	08/09/2019	07/16/2019			66.
Vendor 1318 - Knox Company			Totals			Invoices	1		\$66.
Vendor 3357 - KONE Inc									
1157824219	Fire Alarm System Testing-595 N. Hicks Rd	Open		07/09/2019	08/08/2019	07/15/2019			568.
Vendor 3357 - KONE Inc			Totals			Invoices	1		\$568.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1084 - Logsdon Office Supply									
1061506-001	Green Shut Off Paper	Open		07/17/2019	08/17/2019	07/24/2019			61.
Vendor 1084 - Logsdon Office Supply Totals									Invoices 1 \$61.
Vendor 3443 - Tammy L Maher									
2019-00000733	BEAST Zebra Label Printer (Amazon - Reimbursement)	Open		07/22/2019	08/05/2019	07/22/2019			359.
Vendor 3443 - Tammy L Maher Totals									Invoices 1 \$359.
Vendor 4886 - Brian Marek									
2019-00000787	Dive Class	Open		07/31/2019	07/31/2019	07/31/2019			498.
Vendor 4886 - Brian Marek Totals									Invoices 1 \$498.
Vendor 4780 - Marsh USA, Inc									
349584598895	Liquor Liability Coverage Street Fest	Open		07/19/2019	08/19/2019	07/31/2019			1,510.
Vendor 4780 - Marsh USA, Inc Totals									Invoices 1 \$1,510.
Vendor 3326 - Mary A May									
100735627	ICC Certificate Renewal - Mary May	Open		07/25/2019	07/25/2019	07/30/2019			90.
Vendor 3326 - Mary A May Totals									Invoices 1 \$90.
Vendor 2756 - Mc Master Carr Supply Co.									
97990223	Parts - STOCK	Open		06/18/2019	07/18/2019	07/29/2019			14.
Vendor 2756 - Mc Master Carr Supply Co. Totals									Invoices 1 \$14.
Vendor 2173 - Menards Inc									
08445	5 Gallon Cooler and 24 Pk Terry Cotton	Open		07/16/2019	08/15/2019	07/22/2019			35.
Vendor 2173 - Menards Inc Totals									Invoices 1 \$35.
Vendor 1118 - Mid American Water Of Wauconda Inc									
210527W	Utility System Supplies	Open		07/15/2019	08/14/2019	07/19/2019			4,350.
Vendor 1118 - Mid American Water Of Wauconda Inc Totals									Invoices 1 \$4,350.
Vendor 2421 - Mikes Towing/Auto & Truck Repair									
1064271	Repairs & Safety Lane - T-468	Open		07/11/2019	08/10/2019	07/30/2019			36.
Vendor 2421 - Mikes Towing/Auto & Truck Repair Totals									Invoices 1 \$36.
Vendor 2085 - Moore Industrial Hardware									
501062	Parts - T-389	Open		06/17/2019	07/17/2019	07/29/2019			285.
Vendor 2085 - Moore Industrial Hardware Totals									Invoices 1 \$285.
Vendor 3171 - Municipal Clerk's Assoc-N & NW Suburbs									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
2019-20 NW Clerk	Annual Renewal Membership Duer, Sadik, Cox	Open		07/31/2019	08/20/2019	07/31/2019			50.
Vendor 3171 - Municipal Clerk's Assoc-N & NW Suburbs				Totals		Invoices	1		\$50.
Vendor 4903 - Municipal Services Associates, Inc									
28-1910-19	Cable Franchise Services	Open		07/15/2019	08/15/2019	07/31/2019			300.
Vendor 4903 - Municipal Services Associates, Inc				Totals		Invoices	1		\$300.
Vendor 2360 - Napa Of Palatine									
4460-235193	Parts - STOCK	Open		06/25/2019	07/25/2019	07/29/2019			18.
4460-235451	Parts - PT-995	Open		06/26/2019	07/26/2019	07/29/2019			69.
4460-235737	Parts - STOCK	Open		06/28/2019	07/28/2019	07/29/2019			71.
4460-235755	Parts - T-413	Open		06/28/2019	07/28/2019	07/29/2019			4.
4460-235762	Parts - STOCK & T-413	Open		06/28/2019	07/28/2019	07/29/2019			9.
4460-236232	Parts - T-418	Open		07/02/2019	08/01/2019	07/29/2019			4.
4460-236358	Parts - PT-403	Open		07/03/2019	08/02/2019	07/29/2019			17.
4460-236899	Parts - PT-999	Open		07/08/2019	08/07/2019	07/30/2019			22.
4460-236913	Parts - STOCK	Open		07/08/2019	08/07/2019	07/29/2019			21.
4460-236985	Parts - T-412	Open		07/08/2019	08/07/2019	07/29/2019			198.
4460-237097	Parts - M-999	Open		07/09/2019	08/08/2019	07/29/2019			189.
4460-237164	Parts - PT-401	Open		07/09/2019	08/08/2019	07/29/2019			7.
4460-237502	Parts - M-11	Open		07/11/2019	08/10/2019	07/29/2019			26.
4460-237513	Parts - M-11	Open		07/11/2019	08/10/2019	07/29/2019			6.
4460-237532	Parts - M-11	Open		07/11/2019	08/10/2019	07/29/2019			14.
4460-237688	Parts - C-345	Open		07/12/2019	08/11/2019	07/29/2019			19.
Vendor 2360 - Napa Of Palatine				Totals		Invoices	16		\$704.
Vendor 1041 - National Arbor Day Foundation									
073119-Arbor Day	2019 Membership	Open		07/31/2019	08/16/2019	07/31/2019			15.
Vendor 1041 - National Arbor Day Foundation				Totals		Invoices	1		\$15.
Vendor 2148 - National Business Furniture LLC									
ZK057355-TDQ	Office Chairs	Open		07/11/2019	08/10/2019	07/15/2019			534.
Vendor 2148 - National Business Furniture LLC				Totals		Invoices	1		\$534.
Vendor 2437 - Newark Element 14									
31792278	Conductive Plastic Potentiometer- G-002 Square D Lift Station	Open		07/18/2019	08/17/2019	07/16/2019			49.
Vendor 2437 - Newark Element 14				Totals		Invoices	1		\$49.
Vendor 2616 - Nicor Gas									
37917400006-6/19	Natural Gas-914 W. Lukas Avenue Square D Lift Station	Open		06/19/2019	08/06/2019	07/15/2019			34.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

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93126652572-6/19	Natural Gas-150 W. Wilson Street Clu Building	Open		06/19/2019	08/06/2019	07/15/2019			222.
55424779829-6/19	Natural Gas-1545-47 Shires Court Shires Lift Station	Open		06/21/2019	08/06/2019	07/15/2019			91.
19505219626-6/19	Natural Gas-251 W. Colfax Street Parking Deck	Open		06/25/2019	08/12/2019	07/15/2019			111.
46007255576-6/19	Natural Gas-804 W. Panorama Drive Deer Grove Lift Station	Open		06/25/2019	08/12/2019	07/15/2019			42.
70018165616-6/19	Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station	Open		06/25/2019	08/12/2019	07/15/2019			35.
83980510966-6/19	Natural Gas-550 N. Smith Street Well 7 Generator	Open		06/25/2019	08/12/2019	07/15/2019			34.
25623386239-6/19	Natural Gas-1484 N. Oak Street Pepper Tree Lift Station	Open		06/26/2019	08/13/2019	07/15/2019			49.
66457600006-6/19	Natural Gas-555 E. Dundee Road Hicks & Dundee Pump Station	Open		06/26/2019	08/13/2019	07/15/2019			54.
68017400000-6/19	Natural Gas-137 W. Wood Street Train Station	Open		06/26/2019	08/13/2019	07/15/2019			129.
88271305703-6/19	Natural Gas-1465 E. Evergreen Drive Randville Lift Station	Open		06/27/2019	08/13/2019	07/15/2019			113.
36756460568-6/19	Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station	Open		06/28/2019	08/13/2019	07/15/2019			111.
88097600006-6/19	Natural Gas-2175 N. Coach Road Long Grove Pump Station	Open		06/28/2019	08/13/2019	07/15/2019			45.
				Vendor 2616 - Nicor Gas Totals			Invoices	13	\$1,076.
Vendor 3153 - North Shore University Health System									
012053435-062519	NIPAS Annual Physical (J. Schlee)	Open		06/28/2019	07/28/2019	07/22/2019			88.
012053435-062719	NIPAS Annual Physical (J. Schlee)	Open		06/28/2019	07/28/2019	07/22/2019			414.
				Vendor 3153 - North Shore University Health System Totals			Invoices	2	\$502.
Vendor 1413 - Northwest Central Dispatch Syst									
8782	Member Assessment Fee's (August)	Open		07/01/2019	08/01/2019	07/22/2019			58,278.
				Vendor 1413 - Northwest Central Dispatch Syst Totals			Invoices	1	\$58,278.
Vendor 3002 - Northwest Community Hospital-OEHS									
17023	Quantiferon	Open		07/09/2019	08/08/2019	07/17/2019			435.
16157CM	Credit Memo	Open		06/05/2019	07/05/2019	07/23/2019			(9.0
16461	Physicals/DOT Screening/Hearing & Vision	Open		06/05/2019	07/05/2019	07/23/2019			431.
				Vendor 3002 - Northwest Community Hospital-OEHS Totals			Invoices	3	\$857.
Vendor 4874 - Emily O'Neal									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2019-00000727	Private Storm Sewer Reimbursement Program-902 E. Paddock Drive	Open		07/18/2019	07/26/2019	07/16/2019			2,500.
			Vendor 4874 - Emily O'Neal Totals				Invoices	1	\$2,500.
Vendor 2753 - Office Depot Inc									
11849295	Office Supplies	Open		06/30/2019	07/30/2019	07/09/2019			102.
			Vendor 2753 - Office Depot Inc Totals				Invoices	1	\$102.
			Vendor 1214 - On Time Embroidery Inc.						
E64247	Clothing	Open		07/03/2019	08/02/2019	07/11/2019			16.
ES64072	Clothing	Open		07/03/2019	08/02/2019	07/11/2019			60.
O63148	Clothing	Open		07/03/2019	08/02/2019	07/11/2019			105.
O63318	Clothing	Open		07/03/2019	08/02/2019	07/11/2019			94.
O63737	Clothing	Open		07/03/2019	08/02/2019	07/11/2019			157.
O63311	Clothing	Open		07/18/2019	08/17/2019	07/30/2019			105.
OS64245	Clothing	Open		07/18/2019	08/17/2019	07/30/2019			77.
			Vendor 1214 - On Time Embroidery Inc. Totals				Invoices	7	\$616.
			Vendor 2572 - Paddock Publications, Inc						
4528174	PZB - 211-333 E. Northwest Highway	Open		07/13/2019	08/13/2019	07/29/2019			83.
4528175	PZB - 1510 W. Northwest Highway	Open		07/13/2019	08/13/2019	07/29/2019			54.
			Vendor 2572 - Paddock Publications, Inc Totals				Invoices	2	\$137.
			Vendor 4643 - Paint Platoon USA, Co.						
7943	Pole Painting-Various Locations	Open		07/01/2019	07/31/2019	07/16/2019			4,674.
			Vendor 4643 - Paint Platoon USA, Co. Totals				Invoices	1	\$4,674.
			Vendor 1784 - Parent Petroleum						
1280850	Operating Supplies Lubricants & Additives	Open		06/19/2019	07/19/2019	07/29/2019			1,301.
			Vendor 1784 - Parent Petroleum Totals				Invoices	1	\$1,301.
			Vendor 1455 - Patnick Construction, Inc.						
Pay. App. #2	Rosalie Lane and Westwood Lane Water Main Replacement Project	Open		07/09/2019	08/08/2019	07/19/2019			137,784.
			Vendor 1455 - Patnick Construction, Inc. Totals				Invoices	1	\$137,784.
			Vendor 4309 - Pedley Knowles & Company						
388316	O2 Sensors	Open		07/08/2019	08/07/2019	07/17/2019			472.
			Vendor 4309 - Pedley Knowles & Company Totals				Invoices	1	\$472.
			Vendor 2641 - Pinner Electric Inc						

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
7013	Additional Repairs-Palatine Rd and Winston Dr	Open		07/18/2019	08/17/2019	07/16/2019			173.
Vendor 2641 - Pinner Electric Inc Totals									\$173.
Vendor 1622 - Prime Tack & Seal Co									
60624	Primer for Milling and Paving Program	Open		07/18/2019	08/17/2019	07/22/2019			965.
60633	Primer for Milling and Paving Program	Open		07/19/2019	08/18/2019	07/22/2019			1,158.
Vendor 1622 - Prime Tack & Seal Co Totals									\$2,123.
Vendor 2505 - Pro Fire Sales & Service Inc									
889	Gear Repair	Open		07/15/2019	08/14/2019	07/15/2019			809.
Vendor 2505 - Pro Fire Sales & Service Inc Totals									\$809.
Vendor 1145 - PSG Consulting Inc									
8441	Business Cards - Lisa Janisch	Open		07/16/2019	08/15/2019	07/30/2019			77.
Vendor 1145 - PSG Consulting Inc Totals									\$77.
Vendor 1103 - Ravenswood Event Services/Duff Ent									
62977	2019 Streetfest Ravenswood	Open		07/24/2019	08/16/2019	07/25/2019			42,695.
Vendor 1103 - Ravenswood Event Services/Duff Ent Totals									\$42,695.
Vendor 4300 - Ray O'Herron Co, Inc									
1937021-IN	Misc Uniform/Equipment Items (Baker)	Open		07/05/2019	08/04/2019	07/18/2019			175.
1937022-IN	Misc Uniform/Equipment Items (Morris)	Open		07/05/2019	08/04/2019	07/18/2019			11.
1937595-IN	Misc Uniform/Equipment Items (Watson)	Open		07/09/2019	08/08/2019	07/18/2019			81.
1937813-IN	Misc Uniform/Equipment Items (Thorpe)	Open		07/10/2019	08/09/2019	07/18/2019			135.
1938429-IN	Misc Uniform/Equipment Items (Canada)	Open		07/12/2019	08/11/2019	07/18/2019			59.
Vendor 4300 - Ray O'Herron Co, Inc Totals									\$464.
Vendor 4852 - Red Wing Shoe Store									
2019-00000697	Boots- Hildebrandt	Open		06/29/2019	07/28/2019	07/11/2019			227.
2019-00000702	Boots- Nyczaj	Open		07/10/2019	08/09/2019	07/15/2019			227.
Vendor 4852 - Red Wing Shoe Store Totals									\$455.
Vendor 3427 - A. T Roberts									
TR clothing reim	Clothing reimbursement - shirts	Open		07/08/2019	07/30/2019	07/30/2019			124.
Vendor 3427 - A. T Roberts Totals									\$124.
Vendor 4592 - Rogner's Towing & Recovery									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
13412	Repair & Maintenance - T-449	Open		06/28/2019	07/28/2019	07/29/2019			270.
Vendor 4592 - Rogner's Towing & Recovery Totals									\$270.
Vendor 3743 - Adam W Rothenberg									
2019-00000698	2019 Tutition Assistance	Open		07/11/2019	07/11/2019	07/11/2019			389.
2019-00000699	2019 Tutition Assistance	Open		07/11/2019	07/11/2019	07/11/2019			1,856.
2019-00000786	TRT Equipment	Open		07/31/2019	07/31/2019	07/31/2019			257.
2019-00000788	Strut Mount	Open		07/31/2019	07/31/2019	07/31/2019			151.
Vendor 3743 - Adam W Rothenberg Totals									\$2,653.
Vendor 4019 - Rush Truck Centers									
3015608925	Parts - T-449	Open		07/03/2019	08/02/2019	07/30/2019			210.
3015610326	Parts - T-449	Open		07/03/2019	08/02/2019	07/30/2019			320.
3015675556	Parts - T-449	Open		07/10/2019	08/09/2019	07/29/2019			50.
3015736176	Parts - T-396	Open		07/15/2019	08/14/2019	07/30/2019			204.
Vendor 4019 - Rush Truck Centers Totals									\$785.
Vendor 2673 - Schain Banks Kenny & Schwartz									
47032	Legal Services June 2019	Open		07/14/2019	08/07/2019	07/19/2019			18,838.
Vendor 2673 - Schain Banks Kenny & Schwartz Totals									\$18,838.
Vendor 3299 - Service Sanitation Inc									
7743102	Restrooms Sanitation - 4th of July 2019	Open		07/09/2019	08/09/2019	07/19/2019			282.
Vendor 3299 - Service Sanitation Inc Totals									\$282.
Vendor 4447 - SESAC, Llc									
10325158	Music Licensing for Streetfest 2019	Open		07/10/2019	08/09/2019	07/22/2019			477.
Vendor 4447 - SESAC, Llc Totals									\$477.
Vendor 1609 - Sherwin-Williams									
2396-8	Paint-Parking Deck	Open		07/11/2019	08/10/2019	07/15/2019			60.
Vendor 1609 - Sherwin-Williams Totals									\$60.
Vendor 3694 - SHI International Corp									
B10196993	Replacement Dell Rugged Keyboards/Kickstands	Open		06/28/2019	08/13/2019	07/15/2019			541.
Vendor 3694 - SHI International Corp Totals									\$541.
Vendor 1689 - Smith Ecological Systems Inc									
22302	Repair-North Supply Pump Station	Open		07/12/2019	08/11/2019	07/19/2019			393.
Vendor 1689 - Smith Ecological Systems Inc Totals									\$393.
Vendor 2212 - Soil And Material Consultants Inc									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
44291	Material Testing for 2019 Street Rehabilitation Program	Open		06/30/2019	07/30/2019	07/16/2019			2,405.
Vendor 2212 - Soil And Material Consultants Inc Totals						Invoices	1		\$2,405.
Vendor 1804 - Staples Advantage									
8055095298	office supplies	Open		07/20/2019	08/19/2019	07/31/2019			95.
Vendor 1804 - Staples Advantage Totals						Invoices	1		\$95.
Vendor 3310 - Suburban Concrete Inc									
DPW 1918#1	2019 Sidewalk Replacement Program Phase II	Open		07/17/2019	08/16/2019	07/17/2019			206,195.
Vendor 3310 - Suburban Concrete Inc Totals						Invoices	1		\$206,195.
Vendor 1848 - Suburban Trim & Glass									
I140837	Parts - T-389	Open		06/25/2019	07/25/2019	07/29/2019			203.
Vendor 1848 - Suburban Trim & Glass Totals						Invoices	1		\$203.
Vendor 4667 - Tec Tools Inc									
07111925501	Impact Pentagon Socket	Open		07/11/2019	08/10/2019	07/19/2019			19.
Vendor 4667 - Tec Tools Inc Totals						Invoices	1		\$19.
Vendor 2111 - Terminal Supply Co									
48693-00	Parts - STOCK	Open		07/03/2019	08/02/2019	07/29/2019			125.
Vendor 2111 - Terminal Supply Co Totals						Invoices	1		\$125.
Vendor 2545 - Terrace Supply Co									
70446488	Oxygen	Open		07/16/2019	08/15/2019	07/17/2019			169.
01001663	Parts - M-999	Open		06/30/2019	07/30/2019	07/29/2019			21.
Vendor 2545 - Terrace Supply Co Totals						Invoices	2		\$191.
Vendor 4605 - The Sewer Boss									
1186	3/4" X 25' Leader Hose	Open		06/19/2019	07/31/2019	07/19/2019			173.
Vendor 4605 - The Sewer Boss Totals						Invoices	1		\$173.
Vendor 1844 - Third Millennium Associates Inc									
23618	UB Bill Processing - June 2019	Open		06/30/2019	07/30/2019	07/23/2019			2,473.
23697	UB Bill Processing - July 2019	Open		07/17/2019	07/30/2019	07/23/2019			2,939.
Vendor 1844 - Third Millennium Associates Inc Totals						Invoices	2		\$5,412.
Vendor 1199 - Thompson Elevator Inspection Service Inc									
19-2210	3 elevator plan reviews	Open		07/09/2019	08/08/2019	07/30/2019			225.
19-2376	1 Elevator Plan Review	Open		07/19/2019	08/18/2019	07/30/2019			75.
Vendor 1199 - Thompson Elevator Inspection Service Inc Totals						Invoices	2		\$300.
Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
71751-Jun-19	Online Investigative Search Engine Monthly Usage Fee (June)	Open		07/01/2019	08/05/2019	07/22/2019			145.
Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc Totals							Invoices	1	\$145.
Vendor 1628 - Trine Construction									
B-5013	2018 Warren Avenue Storm Sewer Improvements Project	Open		07/10/2019	08/09/2019	07/16/2019			5,763.
Vendor 1628 - Trine Construction Totals							Invoices	1	\$5,763.
Vendor 3364 - Trittech Forensics									
186407	CST Unit Supplies (Gloves)	Open		07/12/2019	08/11/2019	07/22/2019			146.
Vendor 3364 - Trittech Forensics Totals							Invoices	1	\$146.
Vendor 4403 - Tyler Technologies Inc									
045-255429a	New World Software Maintenance 2019	Open		03/01/2019	08/01/2019	07/23/2019			75,409.
025-252326	Energov Project	Open		03/06/2019	04/20/2019	07/22/2019			29,425.
025-265398	Energov Project	Open		07/03/2019	07/30/2019	07/15/2019			8,837.
Vendor 4403 - Tyler Technologies Inc Totals							Invoices	3	\$113,671.
Vendor 3157 - UniFirst Corporation									
061 1215329	Shop Rags/Carpets	Open		07/08/2019	08/07/2019	07/01/2019			51.
061 1216890	Shop Rags/Carpets	Open		07/15/2019	08/14/2019	07/31/2019			51.
061 1217009	Shop Rags/Carpets	Open		07/15/2019	08/14/2019	07/31/2019			73.
Vendor 3157 - UniFirst Corporation Totals							Invoices	3	\$177.
Vendor 4652 - United Healthcare Insurance									
2019-00000756	Ambulance Fee Refund	Open		07/25/2019	07/26/2019	07/26/2019			489.
Vendor 4652 - United Healthcare Insurance Totals							Invoices	1	\$489.
Vendor 2501 - United Parcel Service									
0000Y1590E289	Misc Shipping Fee (Bice)	Open		07/13/2019	08/12/2019	07/22/2019			4.
0000X6A670289	shipping	Open		07/13/2019	08/12/2019	07/15/2019			9.
0000X6A670299	Shipping Adjustment	Open		07/20/2019	08/19/2019	07/17/2019			.
00004E3E18299	Shipping Charges	Open		07/20/2019	08/19/2019	07/31/2019			8.
Vendor 2501 - United Parcel Service Totals							Invoices	4	\$22.
Vendor 2226 - US Postal Service									
072019	Bulk Rate Permit #2855 Fee	Open		07/20/2019	08/20/2019	07/25/2019			235.
Vendor 2226 - US Postal Service Totals							Invoices	1	\$235.
Vendor 3156 - Utility Service Co, Inc									
481366	North Supply 1 East Reservoir Water Tank Maintenance Semi-Annual	Open		07/01/2019	07/31/2019	07/29/2019			12,500.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
481445	Winston Tank Water Tank Maintenance Semi-Annual Fee	Open		07/01/2019	07/31/2019	07/29/2019			12,500.
481446	North Supply 2 West Reservoir Water Tank Maintenance Semi-Annual	Open		07/01/2019	07/31/2019	07/29/2019			12,500.
481517	Countryside Standpipe Water Tank Maintenance Semi-Annual Fee	Open		07/01/2019	07/31/2019	07/29/2019			185,823.
481732	Countryside Ground Storage Water Tank Maintenance SemiAnnual Fee	Open		07/01/2019	07/31/2019	07/29/2019			80,673.
			Vendor 3156 - Utility Service Co, Inc Totals	Invoices			5		\$303,996.
Vendor 4825 - Verizon Connect NWF Inc									
OSV000001785149	Telematics Program Monthly Service Fee - 5/21/19-5/31/19	Open		06/01/2019	07/29/2019	07/29/2019			122.
			Vendor 4825 - Verizon Connect NWF Inc Totals	Invoices			1		\$122.
Vendor 3709 - Verizon Wireless									
9833150110	Cellular In-Vehicle	Open		07/01/2019	07/24/2019	07/15/2019			1,658.
9834036853	Cellular Usage	Open		07/12/2019	08/04/2019	07/25/2019			1,908.
			Vendor 3709 - Verizon Wireless Totals	Invoices			2		\$3,566.
Vendor 3020 - Village of Palatine Petty Cash									
050819NWClerk	Cox-OMA Presentation Lunch	Open		07/19/2019	07/19/2019	07/19/2019			15.
050919-NWClerk	Sadik- NW Clerk Mtg.	Open		07/19/2019	07/19/2019	07/19/2019			79.
051619-Jewel	Cox-Council Water	Open		07/19/2019	07/19/2019	07/19/2019			2.
2019-00000745	D. Daigle - Fuel for Squad	Open		07/12/2019	08/05/2019	07/24/2019			45.
2019-00000742	T. Gulisano - Cakes for Badge Pinning Ceremony (Costco)	Open		07/16/2019	08/05/2019	07/24/2019			38.
2019-00000748	J. Ferraro-July Peer Jury Hearing Expenses(Pizza Bella/Marianos)	Open		07/24/2019	08/05/2019	07/24/2019			67.
2019-00000743	C. Felde - TK Enforcement Roadblock Lunch (Kostas)	Open		07/10/2019	08/05/2019	07/24/2019			41.
2019-00000747	C. Felde-Lunch for TK Enforcement Roadblock (Tore & Lukes)	Open		07/23/2019	08/05/2019	07/24/2019			26.
2019-00000744	J. Christians - Fuel for Squad	Open		07/10/2019	08/05/2019	07/24/2019			20.
2019-00000746	M. Dominguez - Social Services Unit Supplies (Walmart)	Open		07/17/2019	08/05/2019	07/24/2019			42.
			Vendor 3020 - Village of Palatine Petty Cash Totals	Invoices			10		\$377.
Vendor 2780 - Walgreen Company									
100247094	Prescription Medicine for Detainee (Rpt # 19-09008)	Open		07/01/2019	07/16/2019	07/22/2019			11.

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2780 - Walgreen Company Totals						Invoices	1		\$11.
Vendor 3209 - Warehouse Direct									
4345243-0	Paper	Open		07/09/2019	08/09/2019	07/16/2019			98.
4356612-0	Batteries	Open		07/19/2019	08/18/2019	07/22/2019			64.
4345326-0	Office Supplies	Open		07/09/2019	08/08/2019	07/31/2019			25.
Vendor 3209 - Warehouse Direct Totals						Invoices	3		\$189.
Vendor 2258 - Wickstrom Ford Lincoln Mercury									
708071	Repairs & Maintenance - T-444	Open		07/01/2019	07/31/2019	07/29/2019			27.
708328	Repairs & Maintenance - T-463	Open		07/02/2019	08/01/2019	07/29/2019			29.
709415	Repairs & Maintenance - T-457	Open		07/09/2019	08/08/2019	07/29/2019			28.
709648	Repairs & Maintenance - T-456	Open		07/10/2019	08/09/2019	07/29/2019			39.
710774	Repairs & Maintenance - T-455	Open		07/16/2019	08/15/2019	07/29/2019			14.
711140	Repairs & Maintenance - T-401	Open		07/18/2019	08/17/2019	07/29/2019			163.
Vendor 2258 - Wickstrom Ford Lincoln Mercury Totals						Invoices	6		\$302.
Vendor 4699 - Eric Zimmerman									
EZclothing7/19	Shirt Reimbursement	Open		07/19/2019	07/30/2019	07/30/2019			6.
Vendor 4699 - Eric Zimmerman Totals						Invoices	1		\$6.
Vendor James Cocker									
VS #06857	Refund - Original VS Found	Open		07/11/2019	07/11/2019	07/11/2019			10.
Vendor James Cocker Totals						Invoices	1		\$10.
Vendor Chris Conglis									
VS #11915	Refund - Permanent Handicap Discount	Open		07/11/2019	07/11/2019	07/11/2019			24.
Vendor Chris Conglis Totals						Invoices	1		\$24.
Vendor Deal Construction									
B18-3884	B18-3884 Refund portion concrete & Engineering Insp	Open		07/30/2019	07/30/2019	07/30/2019			372.
Vendor Deal Construction Totals						Invoices	1		\$372.
Vendor Duke of Oil LTD									
2019-00000766	withdrawn application/ 1775 N Rand Rd / 19-29	Open		07/31/2019	07/31/2019	07/31/2019			958.
Vendor Duke of Oil LTD Totals						Invoices	1		\$958.
Vendor Mohammed Hussain									
2019-00000750	Rpt 19-11386 - Charge did not qualify for Admin Tow Fee	Open		07/25/2019	08/05/2019	07/25/2019			500.
Vendor Mohammed Hussain Totals						Invoices	1		\$500.
Vendor Peter & Deborah Jung									

Attachment: Warrant #15 (2019 Warrant # 15)



Invoice Due Date Range 04/01/19 - 08/20/19
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
B19-001792	B19-1792/Refund Partial framing inspection	Open		07/30/2019	07/30/2019	07/30/2019			64.
Vendor Peter & Deborah Jung			Totals			Invoices	1		\$64.
Vendor James Kaufman									
2019-00000764	50/50 Sidewalk Replacement Program Refund	Open		07/29/2019	08/02/2019	07/29/2019			547.
Vendor James Kaufman			Totals			Invoices	1		\$547.
Vendor Korean Bethel Pres Church									
VS #29804	Refund - Vehicle Sold	Open		07/11/2019	07/11/2019	07/11/2019			30.
Vendor Korean Bethel Pres Church			Totals			Invoices	1		\$30.
Vendor Marissa Krupica									
VS #34961-62	Refund - Non-Resident	Open		07/11/2019	07/11/2019	07/11/2019			100.
Vendor Marissa Krupica			Totals			Invoices	1		\$100.
Vendor Christine K. Makino									
VS #29766	Refund - Senior Discount	Open		07/11/2019	07/11/2019	07/11/2019			24.
Vendor Christine K. Makino			Totals			Invoices	1		\$24.
Vendor Niewiadomski Matthew									
VS #27549	Refund - New Resident Late Fee Removal	Open		07/11/2019	07/11/2019	07/11/2019			20.
Vendor Niewiadomski Matthew			Totals			Invoices	1		\$20.
Vendor Medicare B Illinois									
2019-00000704	Ambulance Fee Refund	Open		07/18/2019	07/18/2019	07/18/2019			330.
Vendor Medicare B Illinois			Totals			Invoices	1		\$330.
Vendor Fermin Rosas Perez									
VS #12866	Refund - B Truck Charged as T Truck	Open		07/11/2019	07/11/2019	07/11/2019			75.
Vendor Fermin Rosas Perez			Totals			Invoices	1		\$75.
Vendor Matt Riley									
VS #11907	Refund - Vehicle Sold	Open		07/11/2019	07/11/2019	07/11/2019			30.
Vendor Matt Riley			Totals			Invoices	1		\$30.
Vendor The Estate of Michael Losacco									
2019-00000738	pub improv bond release/ Lillian Place Sub / 865 W Kenilworth	Open		07/23/2019	07/23/2019	07/23/2019			16,158.
Vendor The Estate of Michael Losacco			Totals			Invoices	1		\$16,158.
Grand Totals						Invoices	383		\$1,194,071.

Attachment: Warrant #15 (2019 Warrant # 15)



8.1.a

Warrant #15 Manual Check #1

Payment Date Range 07/26/19 - 07/26/19
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4457 - Jeffrey C Brown									
2019-00000754	Travel Expenses - Investigation 19-06155 (Plane Tickets & Meals)	Paid by Check #251100		07/26/2019	07/26/2019	07/26/2019		07/26/2019	2,275.
Vendor 4457 - Jeffrey C Brown Totals						Invoices	1		\$2,275.
Grand Totals						Invoices	1		\$2,275.

Attachment: Warrant #15 (2019 Warrant # 15)



Warrant #15 Manual Check #2

8.1.a

Payment Date Range 07/26/19 - 07/26/19
Report By Vendor - Invoice
Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3594 - Kyle L Frangiamore									
2019-00000755	Travel Expenses-Investigation 19-06155(Hotel/Car/Meals per Diem)	Paid by Check #251101		07/26/2019	07/26/2019	07/26/2019		07/26/2019	354.
Vendor 3594 - Kyle L Frangiamore Totals						Invoices	1		\$354.
Grand Totals						Invoices	1		\$354.

Attachment: Warrant #15 (2019 Warrant # 15)

Village of Palatine
UB Refunds 07/12/2019

Bank Account: AP - Accounts Payable ZBA

Batch Date: 07/12/2019

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA					
Check	07/12/2019	251097	Utility Management Refund	OLSON , ROBERT	251.33
Check	07/12/2019	251098	Utility Management Refund	TIAN , JUN	9.93
AP Accounts Payable ZBA Totals:				Transactions: 2	\$261.26
Checks:		2			\$261.26

Attachment: Warrant #15 (2019 Warrant # 15)

Village of Palatine
Payment Batch Register
Bank Account: AP - Accounts Payable ZBA
Batch Date: 07/26/2019

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA					
Check	07/26/2019	251099 Utility Management Refund	BEANE , BRYAN		6.86
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential - Single Family	302953001-002	07/22/2019	Refund
AP Accounts Payable ZBA Totals:			Transactions: 1		\$6.86
	Checks:	1	\$6.86		

Consider an Ordinance Granting a Variation to Allow a Storage Shed at 1510 W. Northwest Highway

BACKGROUND:

The Petitioner is proposing to construct a new 6,000 square foot hay storage shed at the Palatine Stables. Therefore, the Petitioner is requesting approval of the following:

Variation to permit a 6,000 square foot hay storage shed to be located in the side yard instead of the maximum permitted 150 square feet.

KEY ISSUES:

- The Subject Property, zoned R-1 Single-Family, contains the Palatine Stables (approximately 8.5 acres) and related improvements. Palatine Stables is an equestrian facility owned and operated by the Palatine Park District. In addition, the Park District also owns the adjacent property (10.3 acres) directly east of the stables. Park District uses and facilities are permitted within the Village's residential zoning districts.
- The Park District is seeking a Variation to permit a 6,000 square foot hay storage shed at the southeast corner of the Subject Property. The new shed will provide safe and adequate storage for the stable's hay needs (primarily feed for the horses). The shed will be "cold storage" only and will not provide any utility connections.
- The Subject Property has an existing main building/barn and a lower barn. The lower barn is approximately 13,437 square feet; and, when combined with the hay storage shed, the total square footage of accessory structures would be 19,437 square feet.
- Presently, Palatine Stables does not have a formal hay shed and the structure that is currently being used is not designed for or large enough for the Stable's needs. Additionally, the Petitioner indicates that the current location of the hay could present a potential health hazard to the District owned horses.
- The proposed shed would be setback 15 feet from the interior side lot line and more than 100 feet from the front lot line. The side yard setback is measured to the common property line with the adjacent property also owned by the Park District. The proposed shed will have a setback of over 500 feet from the far eastern property line and closest residential property. The shed would be 14'-10" in height. The color of the shed would match the existing barns.
- The building and lot coverage calculations were provided by the Palatine Park District and include the stone parking lot. The proposed building coverage would be approximately 16% (25% maximum), and the property lot coverage would be 27% (35% maximum). Both meet Code.

ALTERNATIVES:

1. Approve the Variation for a 6,000 square foot hay storage shed in the side yard

instead of the maximum permitted 150 square feet.

2. Do not approve the Variation for a 6,000 square foot hay storage shed in the side yard instead of the maximum permitted 150 square feet.

RECOMMENDATION:

Public Hearing: ZBA meeting - July 23, 2019

Residents testifying: None

Vote: The ZBA voted unanimously to recommend approval of the request and Staff concurs.

ACTION REQUIRED:

A motion to approve the ordinance granting Variation to permit a 6,000 square foot hay storage shed to be located in the side yard instead of the maximum permitted 150 square feet at 1510 W. Northwest Highway.

Consider a Ordinance Approving the Village of Palatine's FY 2019 CDBG Action Plan

BACKGROUND:

As a requirement of the Village's participation in the Community Development Block Grant (CDBG) program, the Department of Housing and Urban Development (HUD) requires that a Draft Action Plan be made available for a 30-day public review and comment period. The Village Council opened this review and comment period on June 17, 2019. There were no public comments submitted during this time. Therefore, it is now appropriate to complete the submission of the 2019 Action Plan. Therefore, Staff is recommending approval of the following:

Consider an Ordinance adopting the Village of Palatine's CDBG FY 2019 Action Plan.

KEY ISSUES:

- The Village's estimated FY 2019 entitlement amount is \$476,996, which represents a 1% decrease from last year. By HUD regulations, 15% (\$71,549) of the funds may be used for social service providers and 20% (\$95,399) may be used for program administration. The requested subrecipient funding was \$101,000. As required, notice was published in the Daily Herald for the Public Hearing and of the sub-recipient application period. Additionally, Staff also sent email notifications for the Public Hearings and CDBG funding applications to all social service agencies that either applied for or received funds over the past 4 years.
- HUD guidelines require that all subrecipient agencies provide services to Palatine residents qualifying as low- to moderate-income. The agencies also submit biannual reports to the Village documenting the number of Palatine residents served.
- All of the funded CDBG programs must also meet the Palatine's FY 2015-2019 Consolidated Plan objectives, the Housing and Homeless Needs Assessment, the Housing Market Analysis, and the Strategic Plan. All of the data analysis is based on 2015 ACS Data (based upon the most recent Census date and required by HUD). HUD also updated all of the CDBG eligible census tract maps for every entitlement community in April 2019. For Palatine, there were additional tracts included in the new map and some areas were removed based upon designated areas of need. This information will be utilized when formulating infrastructure recommendations for future use of CDBG funds.
- As part of the FY2019 Action Plan, Staff is recommending partnering with other Northwest Suburban Chicago CDBG entitlement communities (Mount Prospect, Arlington Heights, Schaumburg, Hoffman Estates, and Cook County) to jointly contribute to the construction activities for the proposed new JOURNEY's Facility. JOURNEY's provides homeless services for all of the participating CDBG jurisdictions. The project is estimated to be approximately \$8,000,000 and Palatine's proposed contribution would be \$25,000 (about 0.3% of the total project). This is consistent with the proposed funding for the other municipalities. Cook County was requested to fund this project at a higher contribution level,

based upon their potential CDBG resources and inclusion with the consortium members.

- There are numerous HUD requirements and processes for such a project. Staff from all of the Northwest Suburban Communities would coordinate with both HUD and JOURNEY's to determine their capacity to adhere to these requirements. If ultimately the capacity cannot be met, the proposed 2019 Action Plan recommends redistributing the \$25,000 expenditure back into Palatine's Public Improvement Projects.
- The FY 2019 Action Plan recommends CDBG funding for the following: program administration, public infrastructure and facility improvements (eligible projects associated with low- to moderate-income areas and clientele), childcare and community center administration, homelessness service & prevention, an emergency transitional shelter program, supportive services for senior citizens, and counseling and advocacy for abuse victims.

Staff recommends the following expenditure of CDBG funds for FY 2019:

Administration and Infrastructure/Public Facilities			
Organization	Activity	Funding Requested	Funding Recommended
Village of Palatine Planning & Zoning	CDBG Administration	\$95,399	\$95,399
Village of Palatine Public Works	Public Improvement Projects	\$285,048	\$285,048
Journey's Hope Center	New Journey's Hope Center Public Facility Project	\$250,000	\$25,000
	Total Requested	\$630,447	
	Total Available		\$405,447

Social Services			
Organization	Activity	Funding Requested	Funding Recommended
Children's Advocacy Center	Child Abuse Counseling	\$4,000	\$3,500
Faith Community Homes	financial assistance for rent and case management	\$3,000	\$-
Journeys - The Road Home	Homeless Services	\$10,000	\$8,549
Northwest Compass	Support services for the Homeless	\$15,000	\$2,500
Palatine Township	Case Management Service Coordinator	\$3,000	\$3,000
Palatine Township	Support Services for Older	\$12,000	\$10,000

Senior Citizens' Council	Adults		
Partners for Our Community	Resources and Programs for Very Low Income Clients	\$24,000	\$24,000
The Bridge Youth & Family Services	Bilingual Child Abuse Counseling	\$15,000	\$15,000
WINGS	Homeless Services for Domestic Violence Victims	\$15,000	\$5,000
	Total Requested	\$101,000	\$71,549
	Total Available		\$71,549

ACTION REQUIRED:

A motion to approve an Ordinance adopting the Village of Palatine's CDBG FY 2019 Action Plan.

Consider a Motion Authorizing the Village Manager to Execute the Fifth Amendment to the Previously Approved Purchase Agreement for the Vacant Property Located to the West of 1980 N. Rand Road

BACKGROUND:

The Subject Property, containing approximately 1 acre of vacant land, is located near the northwest corner of the Rand Road & Spruce Drive intersection (west of 1980 N. Rand Road).

KEY ISSUES:

- ✓ The Subject Property is adjacent to the existing Firestone Tire Center, located at 1980 N. Rand Road, and does not have frontage on Rand Road.
- ✓ The Subject Property is located within a TIF District, and as such the Village completed a Notice of Development Opportunity process in 2015. Following the Notice of Development Opportunity, the Council directed Staff to negotiate the sale of the property to Spruce Village, LLC.
- ✓ The initial Purchase Agreement was executed in November, 2015, with amendments to the Purchase Agreement approved in May and October of 2016. A fourth amendment was approved which extended the closing date/deadline to no later than July 31, 2019.
- ✓ The Developer is awaiting final approvals from HUD, which they must obtain prior to closing on the property. To provide additional time to obtain HUD approval, they are requesting an amendment to the Purchase Agreement that would extend the deadline closing date/deadline until December 3, 2019.
- ✓ Based on the terms of the previous Purchase Agreements, \$25,000 of earnest money has gone hard. This amendment requires the deposit of an additional \$25,000 in earnest money. All of these funds will be credited towards the purchase price at closing. If there is no closing, the Village will still receive the \$50,000 in earnest money.

ALTERNATIVES:

1. Authorize the Village Manager to execute the Fourth Amendment to the Purchase Agreement.
2. Do not authorize the Village Manager to execute the Fourth Amendment to the Purchase Agreement.

RECOMMENDATION:

Staff recommends a motion authorizing the Village Manager to execute the Fourth Amendment to the previously approved Purchase Agreement with Spruce Village, LLC.

Consider an Ordinance Granting a Minor Special Use to Allow a Shed at 257 E. Parallel Street

BACKGROUND:

The Subject Property, zoned R-2 Single-Family Residential, contains a single-family residence and related improvements. The Petitioners are proposing to replace an existing shed with a new shed in the exact same location. The proposed shed would be located on the side yard lot line. Therefore, the Petitioners are requesting approval of the following:

- **Minor Special Use to permit a shed to be located 0 feet from the interior side lot line, instead of the minimum required 5 feet**

KEY ISSUES:

- Per Code, a shed must be located at least 5 feet from the interior side lot line. The existing shed is located approximately on the side lot line and the proposed shed will be located in the same location (0 feet from the side lot line).
- The proposed shed is 8' x 12' (96 square feet) and approximately 9 feet in height, which is below the maximum allowed height of 15 feet.
- As required, the Petitioners have obtained the required approvals from all owners of property surrounding the Subject Property on all sides.

ALTERNATIVES:

1. Approve the Minor Special Use for a shed to be located within the required side setback.
2. Do not approve the Minor Special Use for a shed to be located within the required side setback.

RECOMMENDATION:

This request was reviewed by all relevant Departments and the Petitioner has submitted sign-off approvals from the surrounding residents, as required. Therefore, Staff recommends approval of the proposal.

ACTION REQUIRED:

A motion to approve a Minor Special Use to permit a shed to be located within the required side yard for the property at 257 E. Parallel Street.

ATTACHMENTS:

- Aerial map - 257 E. Parallel Street
- ORD Minor SU 257 E. Parallel Street
- Site Plan
- Shed Specifications
- Application

257 E. Parallel Street

8.5.a



ORDINANCE NO. _____

**AN ORDINANCE GRANTING A MINOR SPECIAL USE
257 E. PARALLEL STREET**

WHEREAS, pursuant to an application submitted to the Village of Palatine for Minor Special Use to Permit a Shed to be located 0 feet from the interior side lot line pursuant to Section 14.05 (b) (1) (a) of the Palatine Zoning Ordinance on the property commonly known as 257 E. Parallel Street (PIN# 02-23-101-043).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: Minor Special Use to Permit a Shed to be located 0 feet from the interior side lot line pursuant to Section 14.05 (b) (1) (a) of the Palatine Zoning Ordinance is hereby granted, subject to the following condition(s):

1. The Minor Special Use shall substantially conform to the site plan and elevations submitted by the Petitioner, Alyssa Moreno, attached hereto, except as such plans may be changed to conform to Village Codes and Ordinances.

SECTION 2: That the petition for a Minor Special Use be attached hereto and form a part of this ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ day of _____, 2019

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

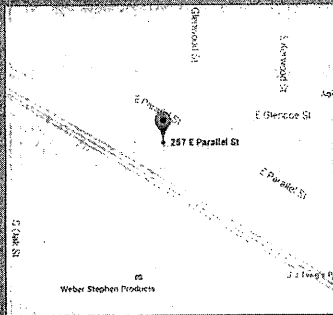
APPROVED by me this _____ day of _____, 2019

 Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this
 _____ day of _____, 2019

 Village Clerk

Attachment: ORD Minor SU 257 E. Parallel Street (257 E. Parallel Street - Minor SU (CA))

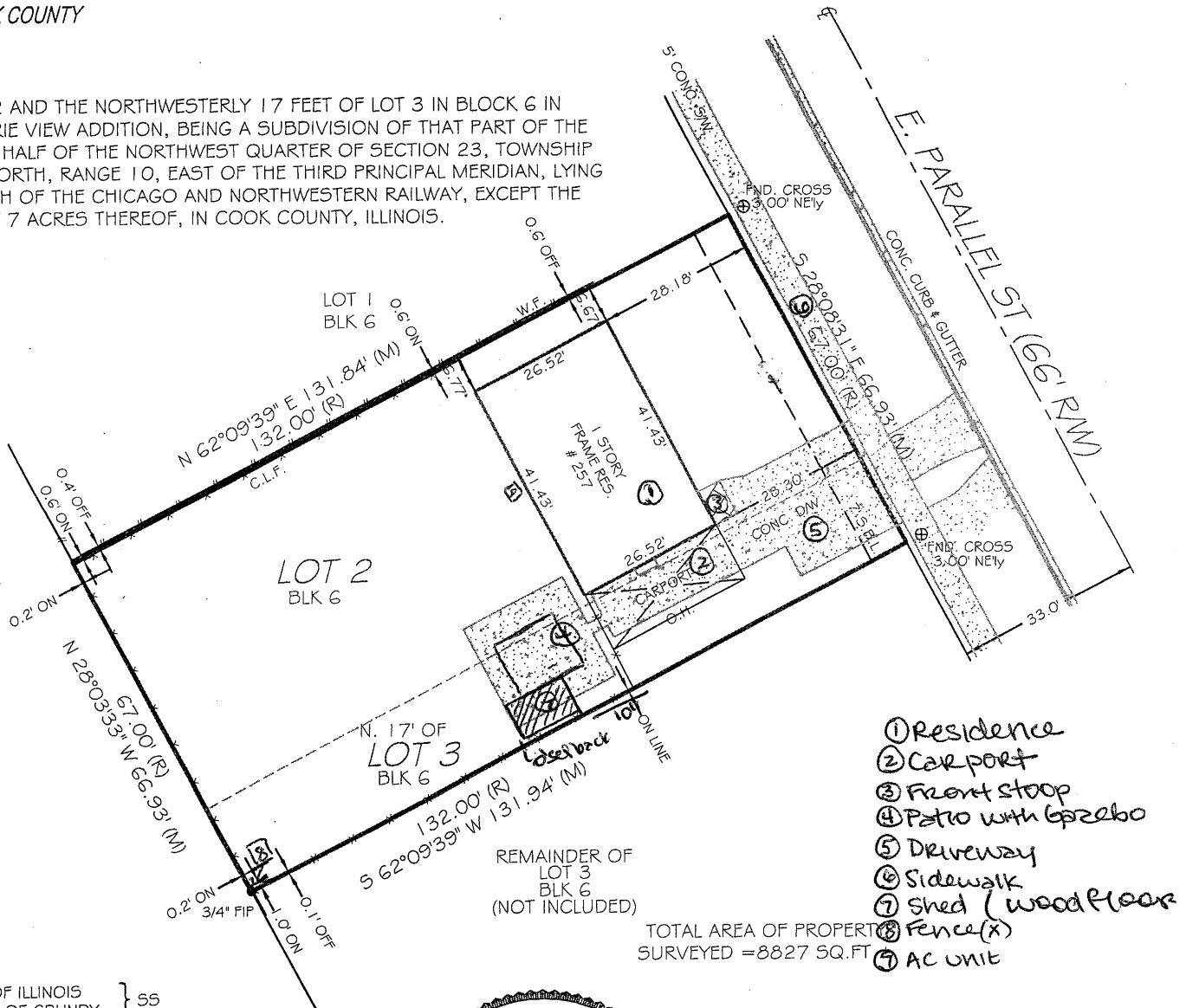


PROPERTY ADDRESS: 257 E. PARALLEL ST PALATINE, ILLINOIS 60067

SURVEY NUMBER: IL1508.2545

FIELD WORK DATE: 9/18/2015
IL1508.2545
BOUNDARY SURVEY
COOK COUNTY

LOT 2 AND THE NORTHWESTERLY 17 FEET OF LOT 3 IN BLOCK 6 IN PRAIRIE VIEW ADDITION, BEING A SUBDIVISION OF THAT PART OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING NORTH OF THE CHICAGO AND NORTHWESTERN RAILWAY, EXCEPT THE WEST 7 ACRES THEREOF, IN COOK COUNTY, ILLINOIS.

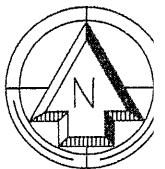
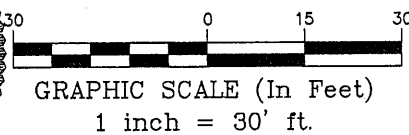


STATE OF ILLINOIS } ss
COUNTY OF GRUNDY

THIS IS TO CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. GIVEN UNDER MY HAND AND SEAL THIS 28TH DAY OF SEPTEMBER, 2015 AT 316 E. JACKSON STREET IN MORRIS, IL 60450.

Kenneth Kennedy

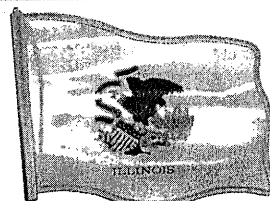
ILLINOIS PROFESSIONAL LAND SURVEYOR No. 3403
LICENSE EXPIRES 11/30/2016
EXACTA LAND SURVEYORS LB# 5763



THE ABOVE SURVEY IS A PROFESSIONAL SERVICE IN COMPLIANCE WITH THE MINIMUM STANDARDS OF THE STATE OF ILLINOIS. NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. PLEASE REFER ALSO TO YOUR DEED, TITLE POLICY AND LOCAL ORDINANCES. COPYRIGHT BY EXACTA ILLINOIS SURVEYORS. THIS DOCUMENT MAY ONLY BE USED BY THE PARTIES TO WHICH IT IS CERTIFIED. PLEASE DIRECT QUESTIONS OR COMMENTS TO EXACTA ILLINOIS SURVEYORS, INC. AT THE NUMBER IN THE BOTTOM RIGHT CORNER.

CLIENT NUMBER: CL15-0549	DATE: 9/28/2015
BUYER: ALYSSA R. MORENO	
SELLER: JOSEPH L. FERLITA	
CERTIFIED TO: ALYSSA R. MORENO; CHICAGO TITLE ; PROSPECT MORTGAGE	

POINTS OF INTEREST
NONE VISIBLE



EXACTA
ILLINOIS SURVEYORS, INC.

LB# 1840057
www.exactachicago.cc
P: (773) 305-4010 • F: (773) 305-4011
316 East Jackson Street, Morris, IL 60450



Handy Home Products >

Installed Majestic 8 ft. x 12 ft. Wood Storage Shed with Black Onyx Shingles

★★★★ (741) Write a Review Questions & Answers (591)

- Purchase includes worry-free delivery and on-site installation
- You will be contacted within 48 hours to schedule installation
- Use zip code locator below to verify availability in your area

\$2,264⁹⁷ (limit 5 per order)

Floor Options: **With Floor and Runners**

With Floor and Runners

Roof Color Family: **Black**

Black Gray Medium-brown Wood

Professional Install: **Included**

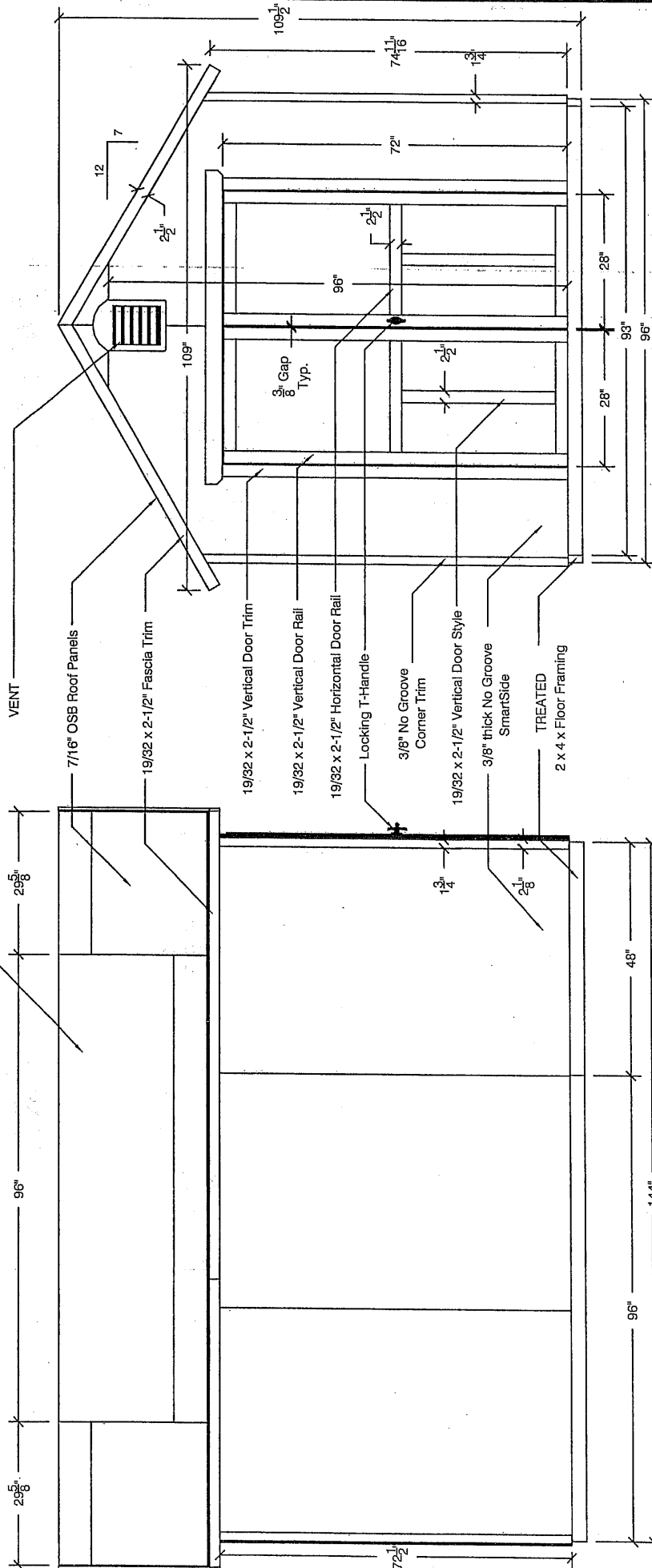
Included

tes Print

The purchase price above of this Majestic 8 ft. x 12 ft. Wood Storage Shed by Handy Home Products includes onyx black shingles with roof felt and drip edge, NEW upgraded LP Pro-Struct floor decking system as well as home delivery and professional installation. Designed for maximum storage potential, the Handy Home Products Majestic 8 ft. x 12 ft. wood storage shed features an additional 48 sq. ft. of overhead storage space. The light brown pre-primed wood siding allows you to customize your shed with paint (not included) to match your home. This wide gable-style building also features 2 over-door transom windows and generous 7 ft. H sidewalls for extra headroom. The lockable door latch will help you feel safe and secure with your stored belongings. Purchase is non-refundable once installation has occurred. Shed must be installed on a flat, level surface (site preparation not included).

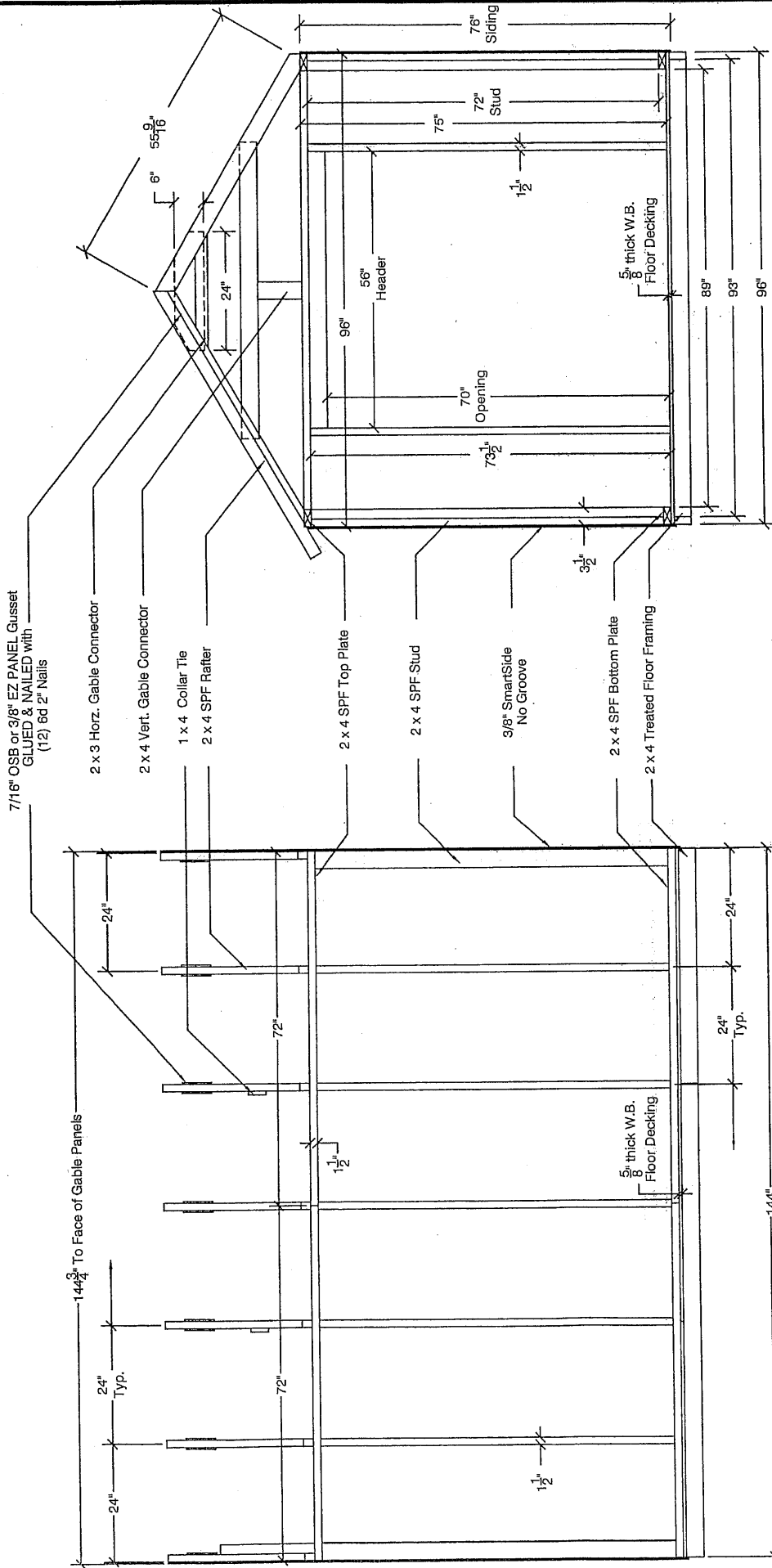
- Includes onyx black shingles, roof felt and drip edge, pro-struct floor decking system, worry-free delivery and on-site installation with purchase
- Within 48 hours after purchase, contact will be made to set installation appointment
- On installation day, contact will be made to confirm and installers will arrive with your new shed
- Installation will be completed along with a follow-up by customer service within 72 hours
- Pre-primed treated siding is ready to paint (paint not included with installation) and resists termites, rot and decay
- Newly upgraded LP pro-struct decking system and treated 12 in. oc floor frame is included with installation
- Included onyx black asphalt shingles, roof felt and drip edge to help to protect against all types of weather
- Includes wrap-around loft for an additional 48 sq. ft. of overhead storage
- Includes 8 ft. shelf or work surface
- 768 cu. ft. storage capacity provides space to stow your gardening tools and yard equipment when not in use
- Includes 2 over-the-door transom windows
- Pre-assembled, pre-hung doors with continuous hinges, feature a large 64 in. wide opening to accommodate most lawn tractors
- Heavy duty locking handle will help make you feel safe and secure with your belongings
- 10-year limited material warranty
- In stock at select locations
- Additional charges may be required for adherence to local building codes
- Purchase is non-refundable once installation has been completed

FIBERGLASS SHINGLES
SECURE SHINGLES TO ROOF
DECKING w/ (4) 1-1/4" ROOFING NAILS
*** NOT INCLUDED WITH KIT ***



A EAVE ELEVATION
SCALE: 3/8" = 1'-0"

B GABLE ELEVATION
SCALE: 3/8" = 1'-0"



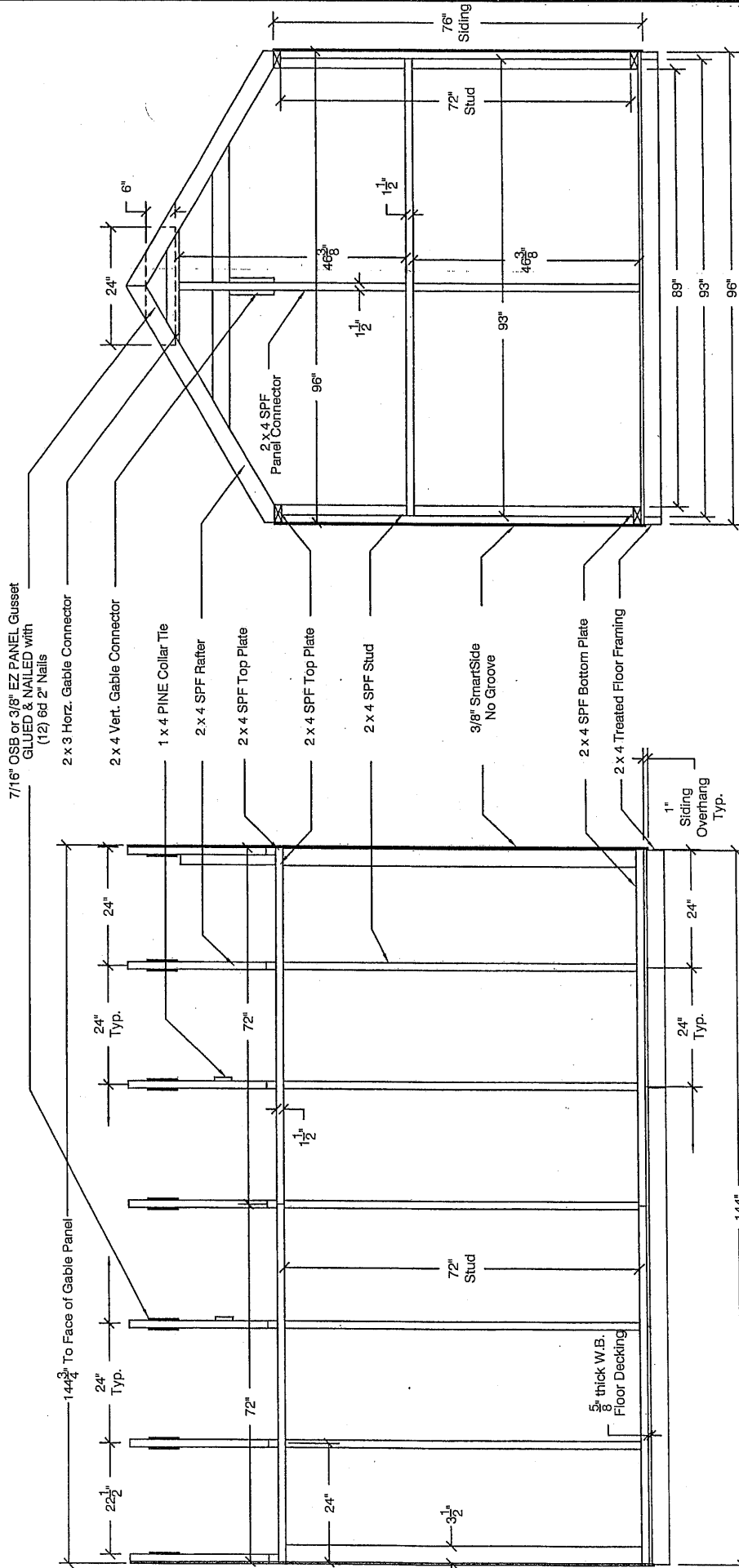
A LEFT SIDE WALL FRAMING
SCALE: 3/8" = 1'-0"

B FRONT WALL FRAMING
SCALE: 3/8" = 1'-0"

8' x 12' MERIDIAN
FRAMING FRONT

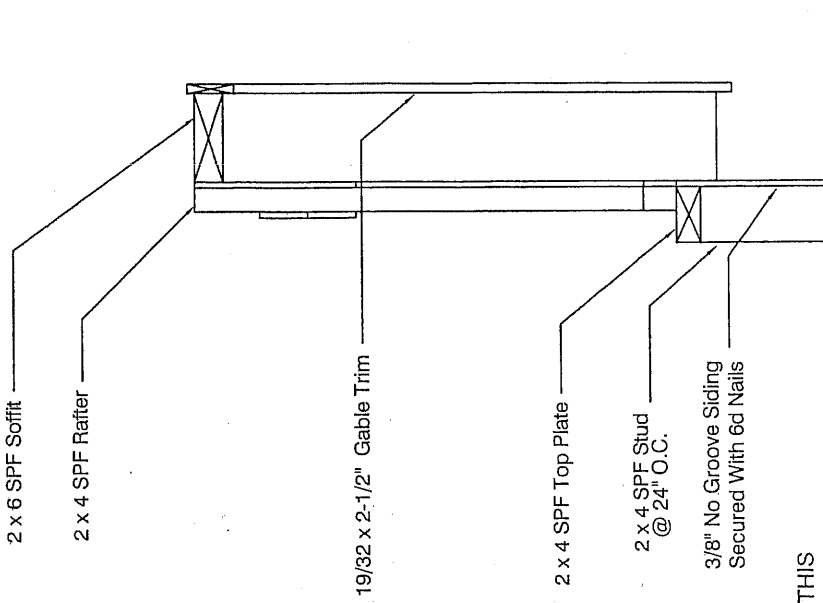


Attachment: Shed Specifications (257 E. Parallel Street - Minor SU (CA))



A RIGHT SIDE WALL FRAMING
SCALE: 3/8" = 1'-0"

B BACK WALL FRAMING
SCALE: 3/8" = 1'-0"



WALL SECTION FRONT
SCALE: 1" = 1'-0"

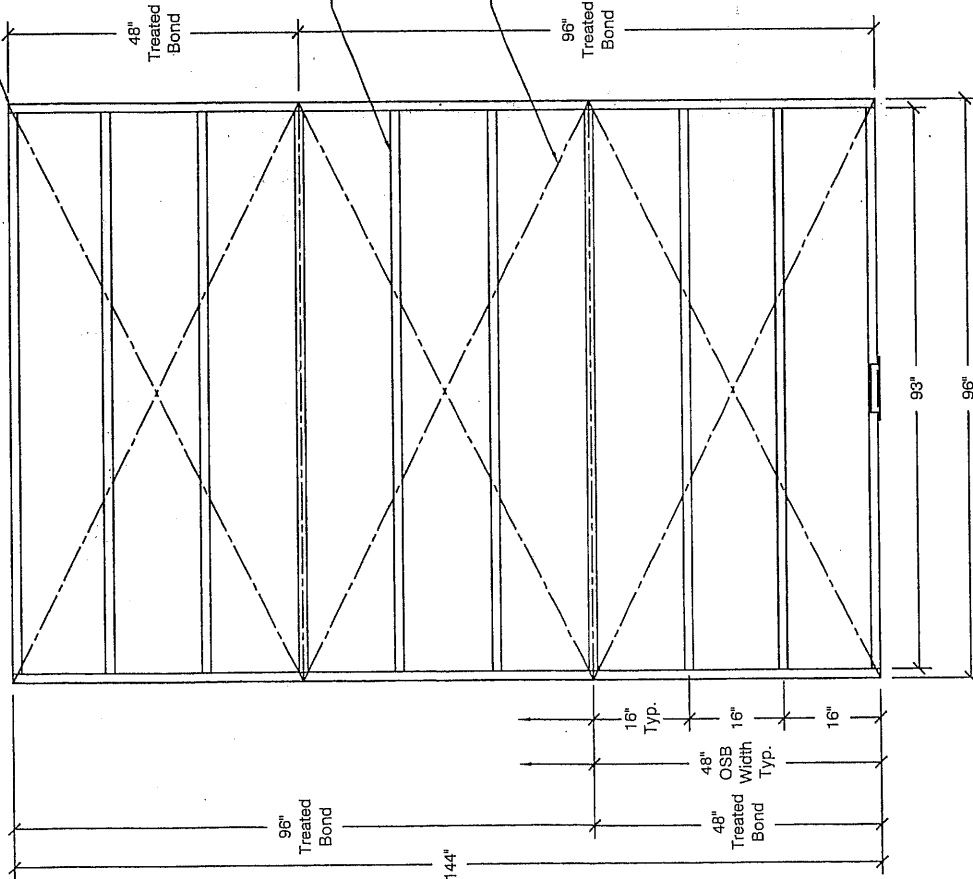
2x4 P.T. BOND BOARD (TYP)...
SECURE BOND @ CORNERS
W/3-16d NAILS

2x4 P.T. JOISTS @ 16" O.C. (TYP)...
SECURE JOIST TO BOX SILL
W/2-16d NAILS @ EACH JOIST

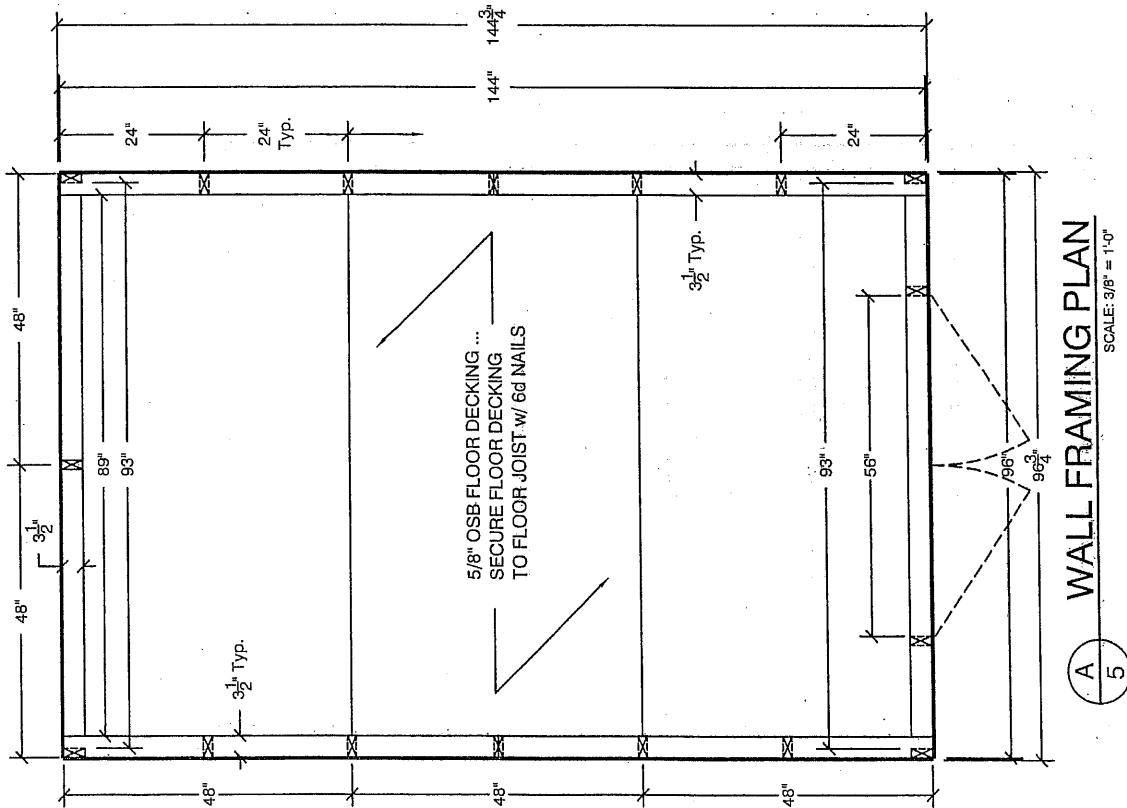
5/8" OSB OR CDX TREATED PLYWOOD
SECURE FLOOR DECKING
TO FLOOR JOIST
W/8d NAILS @ 6" O.C.
@ EDGES & 12" O.C.
@ INTERMEDIATE SUPPORTS

NOTES

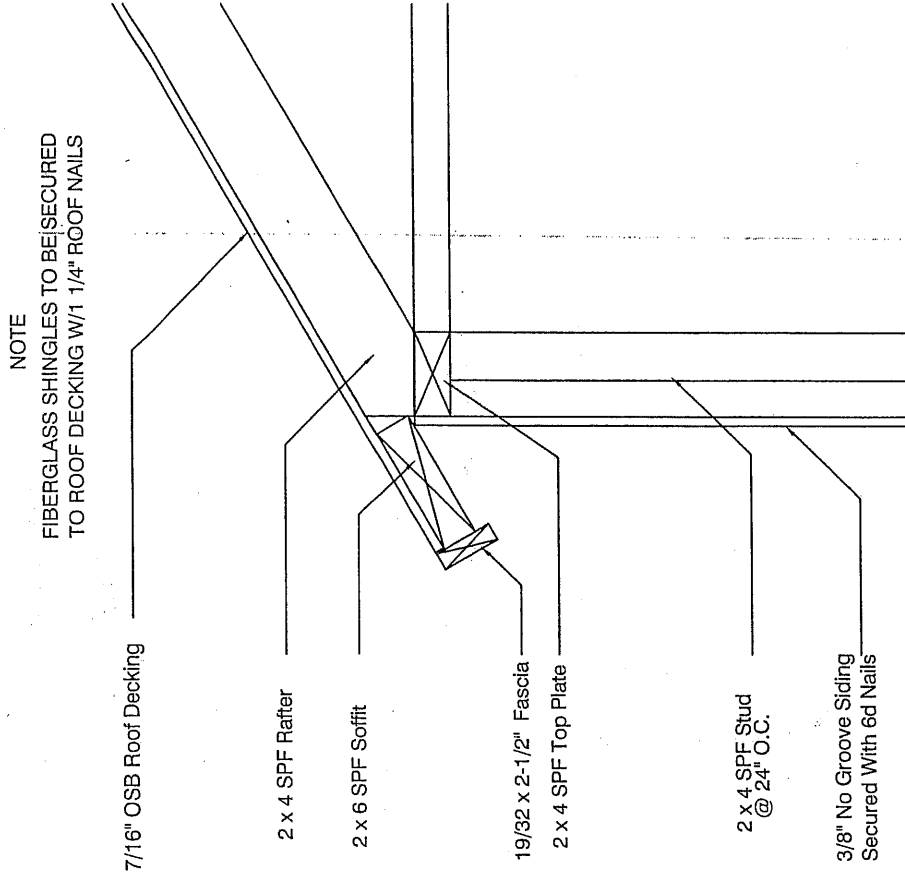
1. WHEN CONCRETE SLAB IS USED, THIS FLOOR FRAMING IS NOT REQUIRED
2. ALL MATERIALS AND LABOR SHALL MEET OR EXCEED APPLICABLE LOCAL CODES.
3. ALL LUMBER TO BE NO. 2 GRADE SPRUCE PINE FIR OR EQUIVALENT.
4. THIS FLOOR FRAMING PLAN IS FOR THE BACKYARD PRODUCTS, LLC. 8' x 12' WIDE MERIDIAN STYLE BUILDING
5. IN THE EVENT OF A DIMENSIONAL OR MATERIAL DISCREPANCY, NOTIFY BACKYARD PRODUCTS, LLC.



WOOD FLOOR FRAMING
SCALE: 3/8" = 1'-0"



WALL FRAMING PLAN
SCALE: 3/8" = 1'-0"



WALL SECTION
SCALE: 1-1/2" = 1'-0"

NOTE
FIBERGLASS SHINGLES TO BE SECURED
TO ROOF DECKING W/ 1 1/4" ROOF NAILS

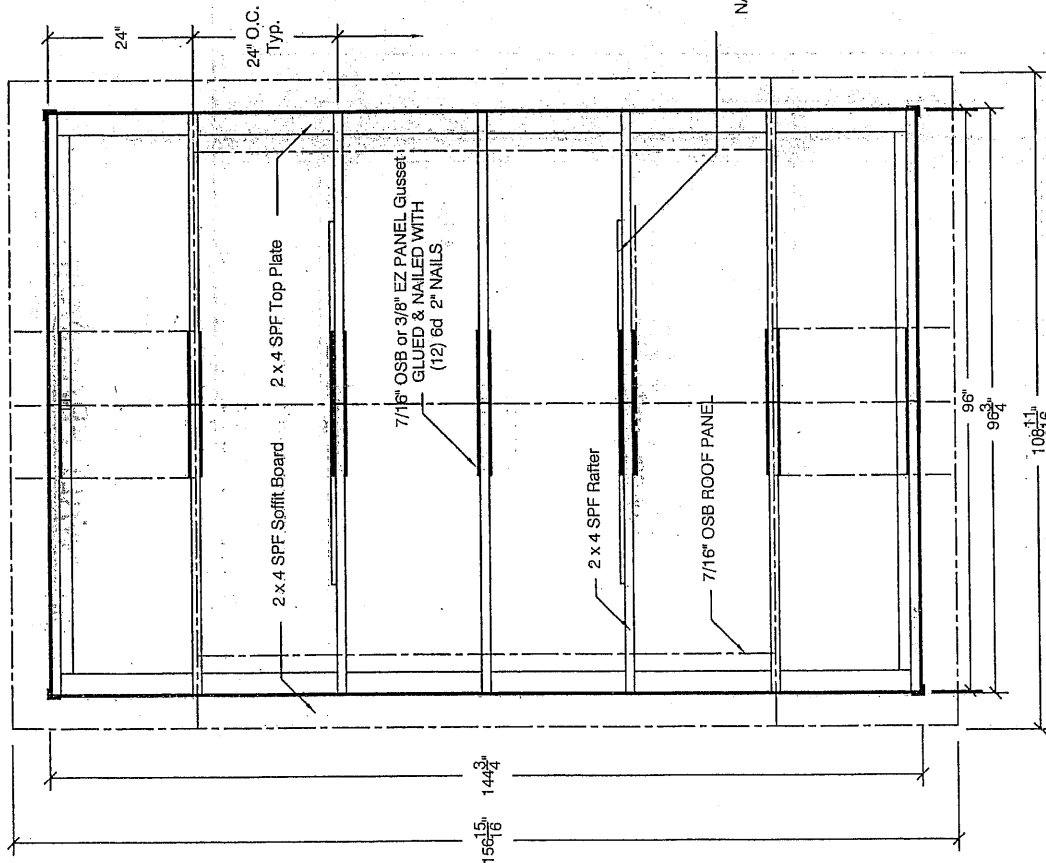
8' x 12' MERIDIAN
WALLS / SECTION



Attachment: Shed Specifications (257 E. Parallel Street - Minor SU (CA))

NOTE:

1. THIS ROOF PLAN IS GOOD FOR THE 8' x 12' WIDE MERIDIAN ONLY. ALL MATERIAL AND LABOR SHALL MEET OR EXCEED APPLICABLE LOCAL CODES.



7/16" OSB or 3/8" EZ PANEL GUSSET
GLUED & NAILED WITH
(12) 6d 2" NAILS

2 x 3 Gable Connector

SECURE ROOF DECKING W/6d
COMMON NAILS

13 7/8"

48"

1 x 4 Pine Collar Tie

2 x 4 SPF Top Plate

2 x 6 SPF Soffit

2 x 4 SPF Stud

89"

96"

96 3/4"

TRUSS SECTION

SCALE: 1/2" = 1'-0"

B
6

1 x 4 COLLAR TIE
SECURE COLLAR TIES
TO RAFTERS W/6-6d
NAILS (3 NAILS EACH RAFTER)

NOTES:

1. Approved Shingles installed per manufactures instructions with 4 nails per shingle
2. If using dripridge, it must overlap 2" and be nailed every 12" max.

A ROOF FRAMING PLAN

SCALE: 3/8" = 1'-0"

A
6

VILLAGE OF PALATINE

DEPARTMENT OF PLANNING & ZONING

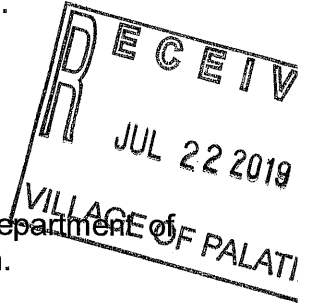
200 E. Wood Street · Palatine, IL · 60067-5339

Telephone: (847) 359-9047 · Fax (847) 963-6247

www.palatine.il.us

MINOR SPECIAL USE REQUEST

Please complete this form in its entirety. If you need help, call the Department of Planning and Zoning at (847) 359-9047. Please print or type all information.



1. Name of Petitioner(s): Alyssa Moreno
 Address: 257 E Parallel St
 Home Telephone: 847-414-8775
 Business Telephone: _____ Email: collinsa@net.elmhurst.edu
2. Describe the proposed Special Use: Place shed with
in the required 5ft side yard setback
with 0ft setback
3. The petitioner's signature below indicates that he/she owns the property and that the information contained in this application and on any accompanying documents is true to the best of his/her knowledge.

Signature(s) of Petitioner(s)

Alyssa Moreno

Date: 7/17/19

Attachment: Application (257 E. Parallel Street - Minor SU (CA))

Consider an Ordinance Granting a Minor Variation and Special Uses to Allow a Shed at 732 N. Rohlwing Road

The Petitioners are proposing to install a shed that encroaches into the side and rear yard setbacks, in addition to encroaching into the utility easement. Therefore, the Petitioners are requesting approval of the following:

- **Minor Special Use to permit a shed to be located 3 feet from the interior side and rear lot lines, instead of the minimum required 5 feet;**
- **Minor Variation to permit a shed to be located in an easement.**

KEY ISSUES:

- The Subject Property is zoned R-2 Single-Family Residential. Per Code, a shed must be located at least 5 feet from the interior side and rear lot lines and located outside of any easement. The proposed shed is located approximately 3 foot from the interior side and rear lot lines. The easement is a 10-foot wide public utility easement.
- The proposed shed will be 8' x 10' (80 square feet) and approximately 8 feet in height, which is below the maximum allowed height of 15 feet.
- As required, the Petitioners have obtained the required approvals from all owners of property surrounding the subject property on all sides. The Petitioners have also obtained the required approval letters from the appropriate utility companies.

ALTERNATIVES:

1. Approve the Minor Administrative Variation and Special Uses for a shed to be located an easement and within the required side and rear yard setbacks.
2. Do not approve the Minor Administrative Variation and Special Uses for a shed to be located an easement and within the required side and rear yard setbacks.

RECOMMENDATION:

Staff recommends approval of the Minor Administrative Variation and Special Uses to allow a shed in the required setbacks and in the easement. The Petitioner submitted the required sign-off approvals from the surrounding residents and utility companies. Therefore, Staff recommends approval of the proposal.

ACTION REQUIRED:

A motion to approve a Minor Variation and Special Uses to permit a shed to be located in an easement and within the required side and rear yards for the property at 732 N. Rohlwing Road.

ATTACHMENTS:

- Aerial map - 732 N. Rohlwing Road

- ORD Minor SU VAR 732 N Rohlwing Rd
- EXHIBIT Site Plan
- EXHIBIT Elevation
- Application

732 N Rohlwing Road

8.6.a

VILLAGE OF
PALATINE



Attachment: Aerial map - 732 N. Rohlwing Road (732 N. Rohlwing Road - Minor SU & VAR (CA))

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A
MINOR ADMINISTRATIVE VARIATION AND MINOR SPECIAL USE
732 N. ROHLWING ROAD**

WHEREAS, pursuant to an application submitted to the Village of Palatine for Minor Administrative Variation to Permit a Shed to be Located in an Easement pursuant to Section 14.03 (b) (2) of the Palatine Zoning Ordinance and a Minor Special Use to Permit a Shed to be located 3 feet from the interior side and rear lot line pursuant to Section 14.05 (b) (1) (a) of the Palatine Zoning Ordinance on the property commonly known as 732 N. Rohlwing Road (PIN# 02-14-206-001).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: Minor Variation to Permit a Shed to be Located in an Easement pursuant to Section 14.03 (b) (2) of the Palatine Zoning Ordinance, Minor Special Use to Permit a Shed to be located 3 feet from the interior side and rear lot line pursuant to Section 14.05 (b) (1) (a) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. The Minor Administrative Variation and Minor Special Use shall substantially conform to the site plan submitted by the Petitioner, Gustavo Correa, attached hereto, except as such plans may be changed to conform to Village Codes and Ordinances.

SECTION 2: That the petition for a Minor Variation and Minor Special Use be attached hereto and form a part of this ordinance.

Attachment: ORD Minor SU VAR 732 N Rohlwing Rd (732 N. Rohlwing Road - Minor SU & VAR (CA))

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ day of _____, 2019

AYES:_____ **NAYS:**_____ **ABSENT:**_____ **PASS:**_____

APPROVED by me this _____ day of _____, 2019

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this
_____ day of _____, 2019

Village Clerk

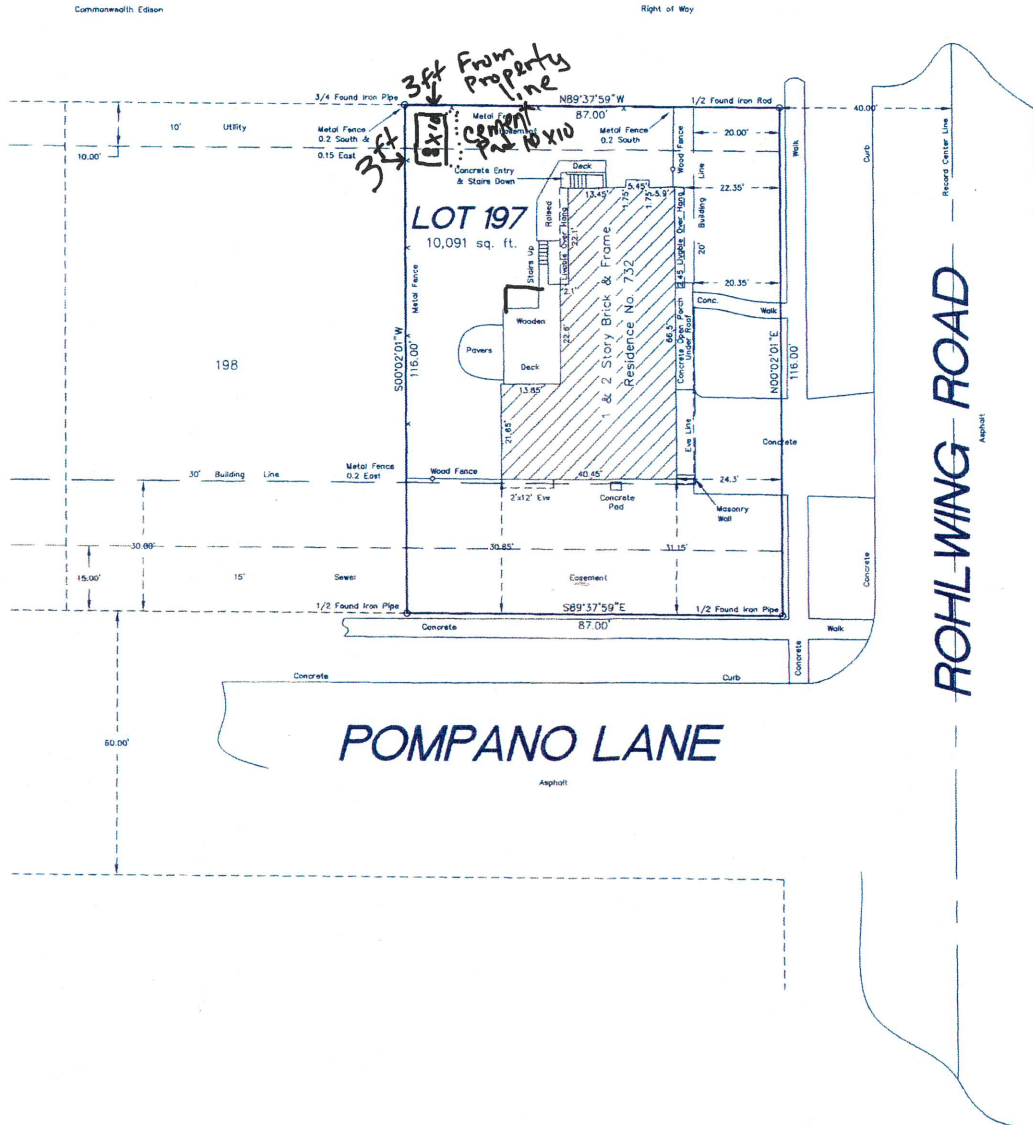
Attachment: ORD Minor SU VAR 732 N Rohlwing Rd (732 N. Rohlwing Road - Minor SU & VAR (CA))

BLACKLEDGE LAND SURVEYING, INC.

528 WEST STREET
LIBERTYVILLE, ILLINOIS 60048
(847) 367-1370

PLAT OF SURVEY

LOT 197 IN WILLOW WOOD, BEING A SUBDIVISION OF PART OF SECTION 14, TOWNSHIP 42 NORTH,
RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



Note !

Regarding Easements and Setbacks, ---
Consult Title Policy, Utility and Village for
existence, size and kind of utility.
We do not certify as to underground utilities.
Legal Description - supplied by client

SCALE: 1 inch equals 20 feet.
No dimension to be assumed by scale
measurement hereon. Distances are
marked in feet and decimal parts thereof.

ORDERED BY: J. Eichholz

ORDER NO: 016-13

DRAWN BY: fl CHECKED BY: J.C.

Refer to abstract deed and local
ordinances for building restrictions.
Compare all points before building by same
and immediately report any discrepancies.
Bearing Basis - Original Subdivision

This plat is not certified
unless an impressed seal
is affixed hereon



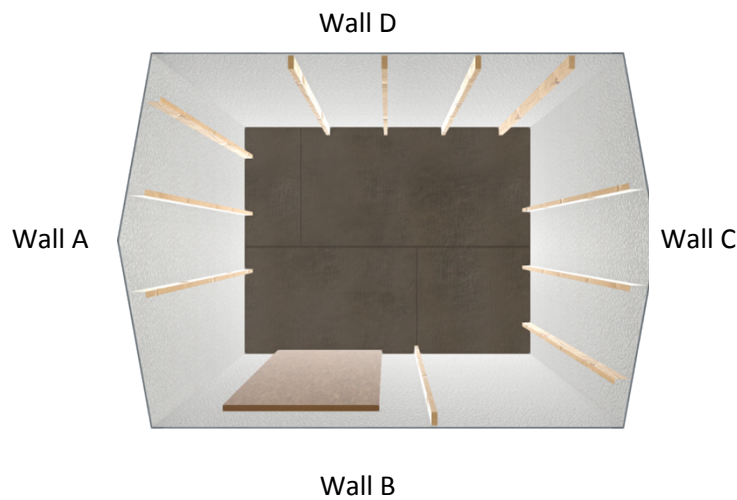
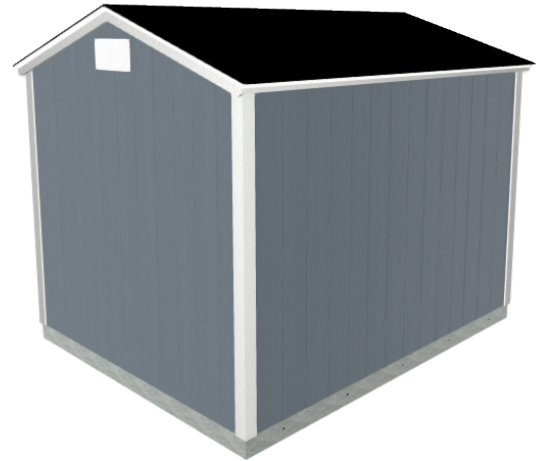
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT
ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

STATE OF ILLINOIS } SS
COUNTY OF LAKE

TO:

WE, BLACKLEDGE LAND SURVEYING, INC. DO HEREBY CERTIFY
THAT WE HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY
AND THAT THE PLAT HEREON DRAWN IS A CORRECT
REPRESENTATION OF SAID SURVEY. THIS SURVEY IS SUBJECT
TO A CURRENT REVIEW OF TITLE POLICY FOR EXCEPTIONS.
PROFESSIONAL DESIGN FIRM LICENSE NO. 184-003789
LIBERTYVILLE, ILLINOIS.
DATED THIS 17th DAY OF September A.D. 2013

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-2657
EXPIRES 11/30/14



Base Details

Building Size & Style

Premier Ranch - 8' wide by 10' long

Door

4' x 6'2" Single Shed Door, Left Hinge Placement

Paint Selection

Base: Sheffield Gray, Trim: Delicate White, Accent: None

Roof Selection

TBD 3 Tab

Drip Edge

White

Options Details

Windows

2'x2' Horizontal Sliding Window

Vents

2 Ea 16"x8" Wall Vent - White

Jobsite/Installer Details

Do you plan to insulate this building after Tuff Shed installs it?

No

Is there a 110-volt/20 AMP power outlet within 100 feet of installation location?

Yes

The building location must be level to properly install the building. How level is the install location?

Within 4" of level

How much space will there be around the area where the building is installed?

At least 18" clearance around all four sides of the building

How close to the installation site can our installers park their vehicle(s)?

Less than 200 feet

Substrate Shed will be installed on?

Dirt/Gravel

Attachment: EXHIBIT Elevation (732 N. Rohlwing Road - Minor SU & VAR (CA))

Customer Signature: _____ Date: _____

VILLAGE OF PALATINE

DEPARTMENT OF PLANNING & ZONING

200 E. Wood Street · Palatine, IL · 60067-5339

Telephone: (847) 359-9047 · Fax (847) 963-6247

www.palatine.il.us ·

VILLAGE OF PALATINE DEPARTMENT OF PLANNING & ZONING

& special use

MINOR VARIATION REQUEST

Please complete this form in its entirety. If you need help, call the Department of Planning and Zoning at (847) 359-9047. Please print or type all information.

1. Name of Petitioner(s): Gustavo Correa
 Address: 732 N. Rohlwing Rd. Palatine, IL 60067
 Home Telephone: [REDACTED]
 Business Telephone: _____ Fax No. _____
2. Describe the proposed Variation: Shed encroaching into
easement and setback
3. The petitioner's signature below indicates that he/she owns the property and that the information contained in this application and on any accompanying documents is true to the best of his/her knowledge.

Signature(s) of Petitioner(s)

Gustavo Correa

Date: July 12, 2019

Attachment: Application (732 N. Rohlwing Road - Minor SU & VAR (CA))

Consider an Ordinance Transferring Special Use #O-183-89 to Permit the Continued Operation of a Restaurant at 1160 E. Dundee Road

BACKGROUND:

The Subject Property contains the existing La Kebrada de Palatine restaurant. Azucena Garcia-Zetina is requesting a transfer of the existing Special Use to permit the continued operation of the restaurant. Therefore, the Petitioner is requesting approval of the following:

- **Transfer of Special Use Ordinance #O-183-89 to Azucena Garcia-Zetina to permit the continued operation of a restaurant at 1160 E. Dundee Road**

KEY ISSUES:

- A Special Use for the existing restaurant was originally approved in 1989. The original Special Use was most recently transferred in January 2014, per Ordinance #O-006-14.
- The Petitioner is not proposing any changes to the business operations or floor plan. The restaurant name will change from "La Kebrada" to "El Rancho Alegre".
- Any future changes in the seating, floorplan, or operations will require an additional Village review.

ALTERNATIVES:

1. Recommend approval of the Special Use Transfer.
2. Do not recommend approval of the Special Use Transfer.

RECOMMENDATION:

Staff recommends approval of the Special Use Transfer at 1160 E. Dundee Road.

ACTION REQUIRED:

A motion transferring Special Use Ordinance #O-183-89 to Azucena Garcia-Zetina to permit the continued operation as a restaurant at 1160 E. Dundee Road.

ATTACHMENTS:

- Aerial map - 1160 E. Dundee Road
- SUT ORD 1160 E. Dundee Road
- Application
- Business Plan
- Menu

1160 E. Dundee Road

8.7.a



ORDINANCE NO. _____

**AN ORDINANCE TRANSFERRING
SPECIAL USE ORDINANCE #O-183-89
1160 E. DUNDEE ROAD**

WHEREAS, Ordinance #O-183-89 granted a Special Use for a restaurant on the property commonly known as 1160 E. Dundee Road; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on August 5, 2019 to review a request by the Azucena Garcia-Zetina that the Special Use be transferred to permit the continued operation of a restaurant with no substantial changes and it was the recommendation of the Village Council that the transfer of the Special Use to Azucena Garcia-Zetina be approved, without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #O-183-89 is hereby transferred to Azucena Garcia-Zetina, to permit the continued operation of a restaurant, subject to the following conditions:

SECTION 2: All conditions of Special Use Ordinance #O-183-89 shall remain in full force and effect.

DATED: This ____ day of _____, 2019

AYES:____ NAYS:____ ABSENT:____ PASS:____

APPROVED by me this ____ day of _____, 2019

Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk
this ____ day of _____, 2019

Village Clerk

Attachment: SUT ORD 1160 E. Dundee Road (1160 E. Dundee Road - SU Transfer (CA))

VILLAGE OF PALATINE

SPECIAL USE TRANSFER

Department of Planning & Zoning
200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

Required Materials

- ☐ Application Form
- ☐ Business Plan (including but not limited to nature of business, hours of operation, number of employees, floor plan, menu, and any proposed changes to the business)
- ☐ Proof of Ownership

Business Owner(s):

Azucena Garcia Zetina

Subject Property Address:

1160 E Dundee Rd. Palatine IL 60074

The owner(s) listed above are requesting that Special Use Ordinance # 0-183-89 be transferred from Benjamin Perez to individuals(s) and/or company listed above. I have read the ordinance(s) and agree to comply with all applicable ordinance(s) and any conditions contained therein. As the new business owner(s), the following changes (if any) are proposed to the business operation and/or floor plan:

There are not going to be any changes. ^{Except} ~~Except~~ on the name.

I understand that if the Village determines the nature or characteristics of the business will substantially change, a new Special Use may be required.

Attachment: Application (1160 E. Dundee Road - SU Transfer (CA))

El Rancho Alegre

1160 E Dundee Rd
Palatine, IL 60074
(847) 348-1055
elranchoalegreresturant@gmail.com

July 17, 2019

Azucena Garcia-Zetina
1978 N Jamestown Dr
Palatine, IL 60074

To Whom It May Concern, ,

I am writing this letter looking forward of the approval of the transfer from the current restaurant "La Kebrada" under the ownership of Benjamin Perez. To "El Rancho Alegre" that will be under my ownership. I am planning on having a Mexican Food Restaurant. A small business that will provide great family environment and good quality food.

I am willing to open the seven day of the week. Which will be specified as Mondays through Thursdays from 10:00am- 10:00pm. On Fridays through Sundays from 9:00am-10:00pm. Also in the restaurant I plan to have 5 employees.

The only major changes that would be done are going to be the new owner and the restaurant's name. Besides that everything plans on being the same from the last business plan.

Sincerely,



Azucena Garcia-Zetina

Garcia's Mexican Food CO.

Attachment: Business Plan (1160 E. Dundee Road - SU Transfer (CA))

Business Hours

Monday- 10:00AM - 10:00PM

Tuesday- 10:00AM - 10:00PM

Wednesday- 10:00AM - 10:00PM

Thursday- 10:00AM - 10:00PM

Friday- 9:00AM - 10:00PM

Saturday- 9:00AM - 10:00PM

Sunday- 9:00AM - 10:00PM

EL RANCHO ALEGRE MEXICAN RESTAURANT

Attachment: Menu (1160 E. Dundee Road - SU Transfer (CA))

1160 E. Dundee Rd. Palatine IL 60074

Tel. (847) 348-1055

www.elranchoalegrerestaurant.com

BREAKFAST / DESAYUNOS

(Desayunos servidos con arroz y frijoles. All breakfast are served with rice and beans).

CHILAQUILES... \$6.99

A fried tortilla served with rice, salsa, cheese and beans.

CHILAQUILES CON CARNE... \$10.99

2 Eggs served over fried tortilla, steak, rice, beans, cheese and cream.

HUEVOS CON JAMON... \$7.99

Scrambled eggs with ham and served with rice and beans.

HUEVOS CON TOCINO... \$7.99

Eggs served with bacon, rice and beans.

HUEVOS CON NOPALES...\$7.99

Eggs served with cactus, rice and beans.

HUEVOS CON CHAMPIÑONES... \$7.99

Eggs served with mushrooms, rice and beans.

HUEVOS CON PAPAS... \$7.99

Eggs served with potatoes, rice and beans.

HUEVOS ALBAÑIL... \$7.99

Eggs served with corandier leaves, rice and beans.

HUEVOS A LA MEXICANA...\$7.99

Scrambled eggs served with onions, jalapenos and tomatoes.

HUEVOS ESTRELLADOS...\$7.99

2 eggs sunny side served with potatoes and onions.

HUEVOS CON CHAMPIÑONES... \$7.99

Scrambled eggs with mushrooms & guajillo sauce.

HUEVOS MACHACADO... \$7.99

Scrambled eggs with tomatoes, jalapeños, onions & guajillo sauce.

DESAYUNO RANCHO ALEGRE...\$9.99

2 eggs over easy served skirt steak.

HUEVOS DIVORCIADOS... \$8.99

2 eggs over easy topped with red guajillo and green tomatillo sauce.

HUEVOS CON SALCHICHA...\$7.99

Scrambled eggs with sausage.

HUEVOS SAN LUIS...\$7.99

Scrambled eggs served on Salsa de Árbol and cactus.

HUEVOS CON CHORIZO... \$7.99

Scrambled eggs served with Mexican Sausage.

BOTANAS / APPETIZERS

Guacamole... Sm. \$3.99 Lg. \$7.99
 Queso Fundido... \$7.99
 Chicken Wings (5)... \$5.99 – (8) \$9.99
 Choriqueso... \$8.99
 Nachos...\$7.99
 Nachos con Carne Asada, Cecina, Chicken or Al Pastor... \$9.99
 Calamari Empanizado / Breaded Calamari... \$11.99
 Calamari al Ajillo / Calamari in Garlic Sauce... \$12.99
 Charales /Tuna Fritos o al Mojo de Ajo... \$10.99
 Tostadas (Fish Ceviche or Shrimp Ceviche) (1) \$4.50 - (2) \$8.99
 Tostadas Mixta (Camarón y Pulpo)... (1) 5.99 (2) \$11.99
 Quesadillas de pescado (4) \$10.99
 Empanadas de Camarón o Pescado (4)... \$10.99
 Empanadas de Carne Asada, Pastor, Pollo o Chorizo (4) \$8.99
 Ceviche Camarón o Pescado orden... \$9.99
 Ceviche Mixto Camarón, Pescado y Pulpo...\$11.99

Tacos

Choice of Carne Asada, Pastor, Chorizo, Chicken...\$2.99
 Barbacoa, Lengua, Cecina, Tripa, Lomo, Camarón y Pescado \$3.99

TORTAS

Choice of Carne Asada, Pastor, Chorizo, Chicken...\$6.99
 Torta de Milanesa, Pollo o Res...\$7.99
 Torta Cubana...\$9.99
 Torta Hawaiana...\$9.99

Quesadillas

Choice of Carne Asada, Pastor, Chorizo, Chicken o Rajas...\$5.99
 Huitlacoche (Mushroom), Lengua or Barbacoa...\$6.99
 Pescado (Fish) / Camarón (Shrimp)...\$6.99

Burritos

Choice of Carne Asada, Pastor, Chorizo, Chicken...\$7.99
(Served with beans, lettuce, tomato, sour cream and cheese)

Burrito Vegetariano / Veggie Burrito...\$7.99
(Served with rice, beans, lettuce, tomato, sour cream and cheese)

Burrito Suizo

(Choice of Carne Asada, Pastor, Chorizo, Chicken or Cecina...\$9.99)
(Served with beans, lettuce, tomato, sour cream and cheese and salsa)

ANTOJITOS MEXICANOS

Gorditas...\$3.99

Popusas...\$2.99
 Huaraches...\$4.29
 Huaraches con Carne...\$5.29
 Sopas...\$3.59
 Sopas con Carne...\$4.59
 Flautas de Pollo...\$7.99

CALDOS / SOUPS

Sopa de Tortilla...\$8.99
 Caldo de Res Natural o en Salsa de Guajillo...\$12.99
 Menudo...\$11.99
 Carne en su Jugo...\$13.99
 Birria de Res...\$12.99
 Pozole...\$12.99
 Caldo 7 Mares...\$16.99
 Caldo de Camarón o Pescado...\$13.99
 Caldo Mixto Camarón y Pescado...\$14.99
 Caldo de Pollo Natural o en Salsa de Guajillo...\$10.99

FAJITAS

(Served with rice, beans and salad)

Choice of Carne Asada o Pollo...\$13.99

Fajita Tejana...15.99

(Carne Asada, Camarón and Chorizo)

Fajita Mixta...\$15.99

(Carne asada, Pollo, Camarón)

CARNES

(Served with rice, beans, salad and tortillas)

Bistec a La Mexicana...\$13.99
 Lomo en Chile de Árbol...\$14.99
 Bistec Empanizado Milanese...\$14.95
 Costillas de Res...\$15.99
 Carne Charra...\$15.99
 Carne con Camarones...\$17.99
 Bistec Ranchero...\$15.99

CECINAS

(Served with rice and beans)

Cecina Pobrecita...\$11.99
 Cecina Alegre...\$12.99
 Cecina Cazadores...\$13.99
 Cecina Ranchera...\$13.99
 Cecina Maya...\$14.99
 Cecina Rollo...\$15.99

ENCHILADAS

(Served with rice and beans and salad)

Enchiladas de Mole...\$9.99
Enchiladas Verdes o Rojas...\$8.99

POLLO / CHICKEN

(Served with rice and beans and salad)

Pechuga Poblana...\$14.99
Pancha a la Plancha...\$12.99
Pechuga Empanizada...\$13.99
Pechuga en Salsa Chipotle...\$13.99
Pechuga Santiago...\$12.99
Pechuga Tampiqueña...\$14.99
Pechuga Rollo...\$14.99
Pollo en Mole Sauce...\$12.99

PARRILLADAS

(Served with rice and beans and salad)

Molcajete de Carne... \$19.99
Molcajete Mariscos... \$23.99
Molcajete Mixto... 24.99
Parrillada de Carnes... \$44.99
Parrillada de Mariscos... \$49.99
Parrillada Mixta...\$52.99

COMIDA DEL MAR / SEAFOOD

Camarones a La Plancha...\$13.99
Camarones Empanizados...\$13.99
Camarones al Mojo de Ajo...\$14.99
Camarones en Chipotle...\$14.99
Camarones a La Diabla...\$15.99
Camarones Momias...\$17.99
Camarones Mar y Tierra...\$15.99
Mariscos Mar y Tierra...\$17.99
Pulpo al Ajillo...\$15.99
Pulpo al Mojo de Ajo...\$15.99
Pulpo Encebollado...\$15.99
Pulpo con Camarones...\$17.99

COCTELES / SEAFOOD COCKTAILS

Coctel de Camarón...\$11.99
Coctel de Camarón y Pulpo...\$13.99
Coctel Campechana...\$13.99
Coctel Vuelve a La Vida...\$15.99

FILETE DE PESCADO / FISH FILLET

Filete a La Plancha...\$12.99
Filete Empanizado...\$13.99
Filete al Mojo de Ajo...\$14.99
Filete a La Diabla...\$14.99
Filete a La Veracruzana...\$15.99

Filete Empapelado...\$15.99

PESCADOS / FISH

Mojarra Frita o Al Mojo de Ajo...\$13.99

Mojarra a La Veracruzana...\$15.99

Mojarra Empapelada...\$15.99

Guachinango al Natural o Al Mojo de Ajo...\$19.99

Guachinango a La Veracruzana...\$21.99

Guachinango Empapelado...\$21.99

Guachinango a La Diabla...\$19.99

KIDS MENU

Chicken Nuggets...\$5.99

Cheese Burger...\$5.99

Taco Kid...\$4.99

Chicken Wings with Fries...\$5.99

Quesadilla with Fries...\$4.99

Chicken Soup...\$3.99

Pancakes...\$3.99

BEBIDAS / BEVERAGES

Aguas Frescas

Horchata, Jamaica, Tamarindo, Mango, Sandia, Guayaba... Md. \$2.00 / Lg. \$3.00

Jugo de Naranja... Md. \$3.99 / Lg. \$7.99

Limonada..Md. \$2.00 / Lg. \$3.00

Licuados / Plátano o Fresa... Md. \$3.00 / Lg. \$4.59

Café...\$2.99

Sodas (Can) \$2.00

Coca Cola Bottle \$3.00

Sangria, Jarritos o Sidral...\$2.50

Cervezas / Beers / 12oz.

Budweiser \$3.00

Miller Lite \$3.00

Corona \$4.00

Modelo Especial \$4.00

Victoria \$4.00

Pacifico \$4.00

Negra Modelo \$4.00

DOS XX \$4.00

Heineken \$4.00

Modelo 32 oz. \$9.99

Corona 32oz. \$9.99

Victoria 32oz. \$9.99

Margarita... \$5.99

Pina Colada...\$6.99

Pina Virgen...\$4.99

Jarrito Borracho...\$7.99

Patrón Tequila...\$7.99

Don Julio...\$7.99

Sauza Tequila...\$5.99

Michelada...\$6.99

Consider a Motion to Approve the Ordinance Establishing Rates of Compensation for Certain Officers and Employees of the Village, Effective August 1, 2019

BACKGROUND:

The Mayor and Village Council annually adopt a salary schedule as part of the budget approval process. The proposed salary schedule remains in effect throughout the year unless formally amended. In this amended schedule for consideration, two positions are added.

KEY ISSUES:

- Comparable community data suggest the Public Works Department would have an additional leadership position of Superintendent. An existing employee has been successfully working in the role on a trial basis, and this salary ordinance amendment will allow the Village to recognize the contributions he has made.
- Prior Council action established an agreement with Northwest Community Hospital to provide mobile integrated health services using off-duty members of the Fire Department. This action establishes a pay rate on the salary schedule that corresponds to the Agreement. The Village will be reimbursed for costs.

BUDGET CONSIDERATIONS:

Both changes have a zero net impact to the 2019 Budget due to reimbursements and vacancy savings.

ALTERNATIVES:

1. Approve the ordinance.
2. Do not approve the ordinance.

RECOMMENDATION:

Staff recommends approval of the ordinance establishing rates of compensation for certain officers and employees of the Village, effective August 1, 2019.

ACTION REQUIRED:

A motion to approve the Ordinance Establishing Rates of Compensation for Certain Officers and Employees of the Village, effective August 1, 2019.

ATTACHMENTS:

- Salary Ord
- CY 2019 Step Schedule - Eff 8-1-19

ORDINANCE NO. _____

**AN ORDINANCE AMENDING ORDINANCE #0-135-18, AS AMENDED,
ESTABLISHING RATES OF COMPENSATION FOR CERTAIN OFFICERS
AND EMPLOYEES OF THE VILLAGE OF PALATINE**

WHEREAS, Ordinance #0-135-18 established the rates of compensation for certain officers and employees of the Village of Palatine, with Salary Schedule I and Schedule II; and

WHEREAS, at the time Ordinance #0-135-18 was adopted, the Agreement with Northwest Community Hospital regarding Mobile Integrated Health was under negotiation; and

WHEREAS, during the initial 2019 budget and salary ordinance creation, the new title to recognize emerging leadership through a Superintendent in the Public Works Department was early in development, and not part of initial salary ordinance; and

WHEREAS, this Ordinance adjusts Salary Schedule II for the new positions; and

WHEREAS, the Mayor and Village Council of the Village of Palatine wish to amend Ordinance #0-135-18, as amended, with an effective date of August 1, 2019.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Village of Palatine, Cook County, Illinois, that:

Attachment: Salary Ord (2019 Revised Salary Ordinance (CA))

SECTION 1: Ordinance #0-135-18, as amended, is hereby amended by deleting Schedule I and Schedule II in their entirety and by substituting therefore a new Schedule I and Schedule II, as attached hereto, with an effective date of August 1, 2019.

SECTION 2: All ordinances or parts of ordinances in conflict with this ordinance be and the same are hereby repealed.

SECTION 3: This ordinance shall be in full force and effect, with an effective date of August 1, 2019.

PASSED: This _____ day of _____, 2019

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this _____ day of _____, 2019

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk

this _____ day of _____, 2019

Village Clerk

Attachment: Salary Ord (2019 Revised Salary Ordinance (CA))

SCHEDULE 1

EFFECTIVE: January 1, 2019

VILLAGE OF PALATINE
CY 2019 SALARY SCHEDULE

Grade Code	Grade Description	Hourly Rates															
		Step 1	Step 1a	Step 2	Step 2a	Step 3	Step 3a	Step 4	Step 4a	Step 5	Step 5a	Step 6	Step 6a	Step 7	Step 7a	Step 8	Step 9
NSC-01	Non-Supv/Conf Grade 1	19.02	19.59	20.18	20.79	21.41	22.05	22.71	23.39	23.97	24.57	25.18	25.81	26.46	27.12	27.80	28.49
NSC-02	Non-Supv/Conf Grade 2	21.30	21.83	22.38	22.94	23.51	24.10	24.70	25.32	25.95	26.60	27.26	27.94	28.64	29.36	30.09	30.83
NSC-03	Non-Supv/Conf Grade 3	24.13	24.73	25.35	25.98	26.63	27.30	27.98	28.68	29.40	30.14	30.89	31.66	32.45	33.26	34.09	34.93
NSC-04	Non-Supv/Conf Grade 4	22.52	23.08	23.66	24.25	24.86	25.48	26.12	26.77	27.44	28.13	28.83	29.55	30.29	31.05	31.83	32.63
NSC-05	Non-Supv/Conf Grade 5	24.84	25.46	26.10	26.75	27.42	28.11	28.81	29.53	30.27	31.03	31.81	32.61	33.43	34.27	35.13	36.00
NSC-06	Non-Supv/Conf Grade 6	23.70	24.29	24.90	25.52	26.16	26.81	27.48	28.17	28.87	29.59	30.33	31.09	31.87	32.67	33.49	34.34
NSC-07	Non-Supv/Conf Grade 7	29.11	29.84	30.59	31.35	32.13	32.93	33.75	34.59	35.45	36.34	37.25	38.18	39.13	40.11	41.11	42.14
NSC-08	Non-Supv/Conf Grade 8	30.32	31.08	31.86	32.66	33.48	34.32	35.18	36.06	36.96	37.88	38.83	39.80	40.79	41.81	42.86	43.93
NSC-09	Non-Supv/Conf Grade 9	34.12	34.97	35.84	36.74	37.66	38.60	39.57	40.56	41.57	42.61	43.68	44.77	45.89	47.04	48.22	49.43
NSC-10	Non-Supv/Conf Grade 10	35.19	36.07	36.97	37.89	38.84	39.81	40.81	41.83	42.88	43.95	45.05	46.18	47.33	48.51	49.72	50.96
SC-01	Supv/Conf Grade 1	24.13	24.73	25.35	25.98	26.63	27.30	27.98	28.68	29.40	30.14	30.89	31.66	32.45	33.26	34.09	34.93
SC-02	Supv/Conf Grade 2	25.43	26.07	26.72	27.39	28.07	28.77	29.49	30.23	30.99	31.76	32.55	33.36	34.19	35.04	35.92	36.82
SC-03	Supv/Conf Grade 3	27.27	27.95	28.65	29.37	30.10	30.85	31.62	32.41	33.22	34.05	34.90	35.77	36.66	37.58	38.52	39.49
SC-04	Supv/Conf Grade 4	29.07	29.80	30.54	31.30	32.08	32.88	33.70	34.54	35.40	36.29	37.20	38.13	39.08	40.06	41.06	42.09
SC-05	Supv/Conf Grade 5	30.32	31.08	31.86	32.66	33.48	34.32	35.18	36.06	36.96	37.88	38.83	39.80	40.79	41.81	42.86	43.93
SC-06	Supv/Conf Grade 6	33.24	34.07	34.92	35.79	36.68	37.60	38.54	39.50	40.49	41.50	42.54	43.60	44.69	45.81	46.96	48.13
SC-07	Supv/Conf Grade 7	34.67	35.54	36.43	37.34	38.27	39.23	40.21	41.22	42.25	43.31	44.39	45.50	46.64	47.81	49.01	50.23
SC-08	Supv/Conf Grade 8	36.90	37.82	38.77	39.74	40.73	41.75	42.79	43.86	44.96	46.08	47.23	48.41	49.62	50.86	52.13	53.43
SC-09	Supv/Conf Grade 9	32.14	32.94	33.76	34.60	35.46	36.35	37.26	38.19	39.14	40.12	41.12	42.15	43.20	44.28	45.39	46.53
SC-10	Supv/Conf Grade 10	38.60	39.57	40.56	41.57	42.61	43.68	44.77	45.89	47.04	48.22	49.43	50.67	51.94	53.24	54.57	55.93
SC-11	Supv/Conf Grade 11	39.86	40.86	41.88	42.93	44.00	45.10	46.23	47.39	48.57	49.78	51.02	52.30	53.61	54.95	56.32	57.72
SC-12	Supv/Conf Grade 12	39.68	40.67	41.69	42.73	43.80	44.89	46.01	47.16	48.34	49.55	50.79	52.06	53.36	54.69	56.06	57.47

Attachment: CY 2019 Step Schedule - Eff 8-1-19 (2019 Revised Salary Ordinance (CA))

SCHEDULE 1 (Continued)

EFFECTIVE: January 1, 2019

VILLAGE OF PALATINE
CY 2019 SALARY SCHEDULE

Grade Code	Grade Description	Hourly Rates							
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
FDU-01	FD Union Grade 1	24.25	25.41	27.43	28.75	30.13	31.58	32.69	33.83
FDU-02	FD Union Grade 2	28.68	30.06	32.45	34.01	35.64	37.35	38.66	40.01
FDU-03	FD Union Grade 3	32.63	34.20	36.92	38.69	40.55	42.50	43.99	45.53
FDU-04	FD Union Grade 4	35.46	37.16	40.11	42.04	44.06	46.18	46.99	47.81
PDU-01	PD Union Grade 1	35.58	37.29	40.25	42.18	44.20	46.32	47.94	49.62
PWU-01	PW Union Grade 1	23.56	24.69	26.65	27.93	29.27	30.67	31.74	32.85
PWU-02	PW Union Grade 2	23.99	25.14	27.14	28.44	29.80	31.23	32.32	33.45
PWU-03	PW Union Grade 3	25.75	26.99	29.13	30.53	32.00	33.54	34.71	35.93
PWU-04	PW Union Grade 4	24.58	25.76	27.81	29.15	30.55	32.02	33.14	34.30
PWU-05	PW Union Grade 5	27.89	29.23	31.55	33.06	34.65	36.31	37.58	38.90
PWU-06	PW Union Grade 6	27.53	28.85	31.14	32.63	34.20	35.84	37.09	38.39
PWU-07	PW Union Grade 7	27.45	28.77	31.05	32.54	34.10	35.74	36.99	38.28
PWU-08	PW Union Grade 8	28.39	29.75	32.11	33.65	35.27	36.96	38.25	39.59
PWU-09	PW Union Grade 9	29.77	31.20	33.68	35.30	36.99	38.77	40.13	41.53
PWU-10	PW Union Grade 10	29.60	31.02	33.48	35.09	36.77	38.54	39.89	41.29
PWU-11	PW Union Grade 11	29.98	31.42	33.91	35.54	37.25	39.04	40.41	41.82
PWU-12	PW Union Grade 12	30.54	32.01	34.55	36.21	37.95	39.77	41.16	42.60

SCHEDULE 1 (Continued)

EFFECTIVE: January 1, 2019

**VILLAGE OF PALATINE
CY 2019 SALARY SCHEDULE ADDENDUM**

Grade Code	Grade Description	Positions Assigned to Grade	
NSC-01	Non-Supv/Conf Grade 1	Customer Service Representative	
NSC-02	Non-Supv/Conf Grade 2	Police Assistant	Animal Warden
NSC-03	Non-Supv/Conf Grade 3	Support Services Specialist	
NSC-04	Non-Supv/Conf Grade 4	Police Clerk	
NSC-05	Non-Supv/Conf Grade 5	Utility Billing Clerk	
NSC-06	Non-Supv/Conf Grade 6	Associate Sanitarian	
NSC-07	Non-Supv/Conf Grade 7	Police Social Worker	Systems Specialist
NSC-08	Non-Supv/Conf Grade 8	Inspector 1	
NSC-09	Non-Supv/Conf Grade 9	Inspector 2	
NSC-10	Non-Supv/Conf Grade 10	Sanitarian	
SC-01	Supv/Conf Grade 1	Human Resources Rep	
SC-02	Supv/Conf Grade 2	Management Analyst (80)	Volunteer Coordinator
SC-03	Supv/Conf Grade 3	Administrative Assistant	Technical Support Specialist
SC-04	Supv/Conf Grade 4	Management Analyst (70)	Finance Clerk
SC-05	Supv/Conf Grade 5	Unassigned	
SC-06	Supv/Conf Grade 6	Human Resources Asst	Accountant 1 Planner 1
SC-07	Supv/Conf Grade 7	Unassigned	
SC-08	Supv/Conf Grade 8	Unassigned	
SC-09	Supv/Conf Grade 9	Unassigned	
SC-10	Supv/Conf Grade 10	Building Plans Examiner	
SC-11	Supv/Conf Grade 11	Police Sergeant	Public Works Coordinator
SC-12	Supv/Conf Grade 12	Unassigned	
PDU-01	PD Union Grade 1	Police Officer	
FDU-01	FD Union Grade 1	Probationary Firefighter	
FDU-02	FD Union Grade 2	Firefighter/Paramedic	
FDU-03	FD Union Grade 3	Fire Lieutenant	
FDU-04	FD Union Grade 4	Fire Captain	
PWU-01	PW Union Grade 1	Asst Bldg Engineer 1	
PWU-02	PW Union Grade 2	Maintenance 1	
PWU-03	PW Union Grade 3	Supply Controller	
PWU-04	PW Union Grade 4	Mechanic 1	
PWU-05	PW Union Grade 5	Utility Tech 1	
PWU-06	PW Union Grade 6	Maintenance 2	Asst Bldg Engineer 2
PWU-07	PW Union Grade 7	Unassigned	
PWU-08	PW Union Grade 8	Utility/Meter Service Worker	Utility Tech 2
PWU-09	PW Union Grade 9	Team Leader	Acting Team Leader
PWU-10	PW Union Grade 10	Electrician	
PWU-11	PW Union Grade 11	Mechanic 2	
PWU-12	PW Union Grade 12	Technical Team Leader	

Attachment: CY 2019 Step Schedule - Eff 8-1-19 (2019 Revised Salary Ordinance (CA))

**VILLAGE OF PALATINE
CY 2019 SALARY SCHEDULE**

EXECUTIVE LEADERSHIP

Deputy Village Manager
Director of Finance and Operations
Fire Chief
Police Chief
Director of Public Works
Director of Information Technology
Director of Community Services
Director of Planning & Zoning
Director of Human Resources

As determined by the Village Manager,
not to exceed \$175,135

MANAGEMENT AND PROFESSIONALS

	<u>Minimum</u>	<u>Maximum</u>
Deputy Fire Chief	\$ 108,680	\$ 149,955
Deputy Police Chief	\$ 108,680	\$ 149,955
Deputy Director Public Works	\$ 103,340	\$ 140,050
Village Engineer	\$ 103,340	\$ 140,050
Public Works Superintendent	\$ 94,420	\$ 133,155
Fire Battalion/Division Chief	\$ 94,420	\$ 133,155
Police Commander	\$ 94,420	\$ 133,155
Assistant Finance Director	\$ 90,120	\$ 129,845
Assistant Village Engineer	\$ 90,120	\$ 129,845
Systems Engineer	\$ 90,120	\$ 129,845
Accounting Manager	\$ 76,870	\$ 113,640
Customer Service Supervisor	\$ 76,870	\$ 113,640
Field Director, Environmental Health	\$ 76,870	\$ 113,640
Field Director, Neighborhood Services	\$ 76,870	\$ 113,640
Assistant Building Official	\$ 76,870	\$ 113,640
Fire Marshal	\$ 76,870	\$ 113,640
Human Resources Coordinator	\$ 76,870	\$ 113,640
Assistant Planning & Zoning Director	\$ 76,870	\$ 113,640
Information Technology Administrator	\$ 73,000	\$ 109,665
Civil Engineer	\$ 67,560	\$ 101,485
Accountant 2	\$ 63,830	\$ 95,875
Planner 2	\$ 63,830	\$ 95,875
Assistant Civil Engineer	\$ 55,820	\$ 95,875
Deputy Village Clerk	\$ 59,645	\$ 82,320

OTHER

Seasonal Snow Plow Operator	Not to exceed, per hour:	\$ 26.74
Fire Inspector	Not to exceed, per hour:	\$ 26.43
Cable TV/Video Operator	Not to exceed, per hour:	\$ 20.43
Intern	Not to exceed, per hour:	\$ 17.28
Seasonal Part Time	Not to exceed, per hour:	\$ 20.43
Crossing Guard	Not to exceed, per hour:	\$ 15.02
Project Manager	Not to exceed, per hour:	\$ 89.31
Mobile Integrated Healthcare - Community Paramedic	Not to exceed, per hour:	\$ 40.01

Attachment: CY 2019 Step Schedule - Eff 8-1-19 (2019 Revised Salary Ordinance (CA))

Consider a Resolution Releasing and Reducing the Auburn Ridge Security Deposits

BACKGROUND:

On August 4, 2017, the Village Council accepted public improvement security deposits in the amount of \$100,000 and \$86,297.73 to ensure completion of the required Project and Public improvements for Auburn Ridge Subdivision. As all of the 10 units have received Certificates of Occupancy and the Public Improvements are complete, the Developer is requesting the release of the Planned Development security deposit and a reduction of the public improvement letter of credit. Therefore, the Petitioner is seeking:

Approval of resolution authorizing the release of the Planned Development security deposit and a reduction of the Public Improvement security deposit for Auburn Ridge Subdivision.

ANALYSIS:

- The Petitioner has completed all of the project and public improvements, as outlined in their Subdivision Improvement Agreement. These items have been inspected and approved by the Village Engineer.
- The Planned Development security deposit may now be released and the Public Improvement security deposit may now be reduced to the required one-year maintenance amount of \$8,629.77. All of the improvements have been inspected and accepted by the Village.

ALTERNATIVES:

1. Approve the resolution authorizing releasing the Planned Development security deposit and reducing the public improvement security deposit to the required one-year maintenance amount.
2. Do not approve the resolution releasing the Planned Development security deposit and reducing the public improvement security deposit to the one-year maintenance amount for Auburn Ridge Subdivision.

RECOMMENDATION:

Staff recommends approval of the resolution authorizing the releasing the Planned Development security deposit and reducing the Public Improvement security deposit to the one year maintenance amount for Auburn Ridge Subdivision.

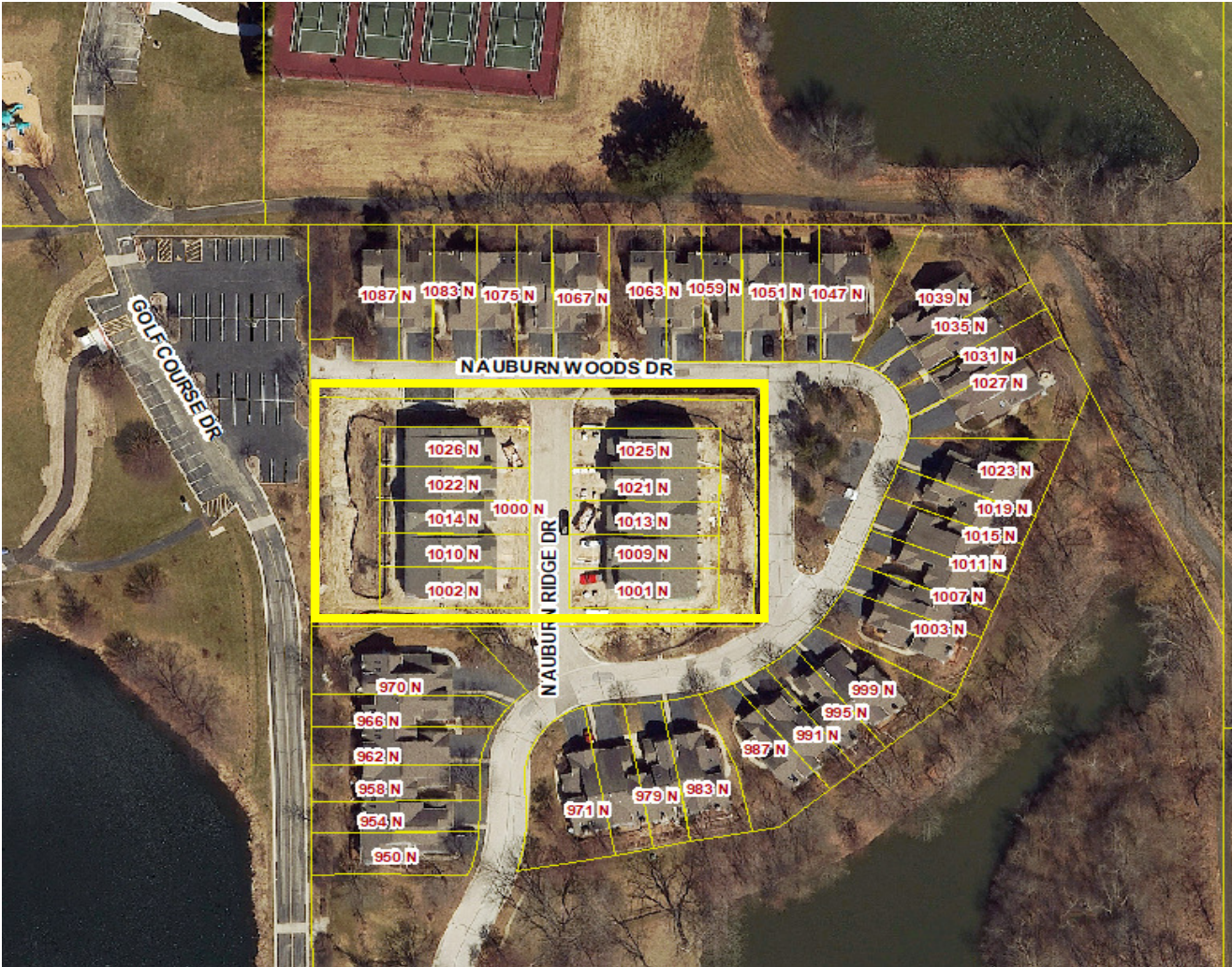
ACTION REQUIRED:

Motion to approve a resolution granting the release and reduction of security deposits for Auburn Ridge subdivision.

ATTACHMENTS:

- Aerial map - Auburn Ridge
- Auburn Ridge - Security Deposit Release & Reduction

Auburn Ridge



RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE RELEASE OF THE PLANNED
DEVELOPMENT SECURITY DEPOSIT AND REDUCTION OF THE PUBLIC
IMPROVEMENT SECURITY DEPOSIT FOR AUBURN RIDGE SUBDIVISION
PURSUANT TO THE VILLAGE OF PALATINE MUNICIPAL CODE**

WHEREAS, on the 4th day of August, 2017, D.R. Horton Inc., for good and valuable consideration agreed to install certain Project Improvements at the Auburn Ridge Subdivision; and

WHEREAS, pursuant to Section 9.02 of Appendix B of the Palatine Municipal Code, an owner or developer of a subdivision is required to deposit certain security or evidence thereof with the Village of Palatine to guarantee the installation of such Project and Public Improvements; and

WHEREAS, in the matter of the development at Auburn Ridge Subdivision, two letters of credit –Planned Development - #IS000009301U (Wells Fargo) and – Public Improvement #IS000009299U (Wells Fargo), in the amount of \$100,000 and \$86,297.73 respectively were deposited with the Village of Palatine on the August 4, 2017 to ensure the completion of the Project and Public improvements; and

WHEREAS, D. R. Horton Inc. has made an application for the release of the Planned Development and the reduction of the Public Improvement letter of credit to \$8,629.77 and to enter into the one-year maintenance period for the Subdivision.

WHEREAS, an inspector with the Village's Engineering Department has determined that the improvements were satisfactorily completed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Palatine that:

SECTION 1: Approval pursuant to the Palatine Municipal Code, Appendix B Section 9.02 be and is hereby granted for release of the Planned Development letter of credit and to reduce the Public Improvement letter of credit to \$8,629.77, with the commencement of the one-year maintenance period.

SECTION 1: Preliminary approval pursuant to the Palatine Municipal Code, Appendix B Section 9.02 be and is hereby granted for the public improvements having a value of \$77,667.96

SECTION 2: The letter of credit is hereby reduced to \$8,629.77 and the one-year maintenance period shall commence.

PASSED: This _____ day of _____, 2019.

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

ATTESTED and FILED in the Office
of the Village Clerk this _____
day of _____, 2019.

Mayor

Village Clerk

Consider a Resolution Authorizing the Release of Security Deposit for Broxburn Subdivision

8.10

BACKGROUND:

On July 31, 2015, the Village Council accepted a public improvement security deposit in the amount of \$387,558.60 to ensure completion of the project improvements for Broxburn Subdivision. It was subsequently reduced to \$38,755.86 and the maintenance period began on February 5, 2018. As the maintenance period has concluded, and the Village has inspected and accepted the improvements, the Developer is now requesting to release the remaining security deposit. Therefore, the Petitioner is seeking:

Approval of resolution authorizing the release of the security deposit for Broxburn Subdivision.

ANALYSIS:

- The Petitioner has completed the public improvements as outlined in their Subdivision Improvement Agreement. These items have been inspected and approved by the Village Engineer.
- The public improvement security deposit was previously reduced to its current remaining total of \$38,755.86 and the one-year maintenance period concluded on February 5, 2019. All of the improvements have been inspected and accepted by the Village.

ALTERNATIVES:

1. Approve the resolution authorizing the release of the public improvement security deposit for Broxburn Subdivision.
2. Do not approve the resolution authorizing a reduction in the public improvement security deposit for Broxburn Subdivision.

RECOMMENDATION:

Staff recommends approval of the resolution authorizing the release of the security deposit for Broxburn Subdivision.

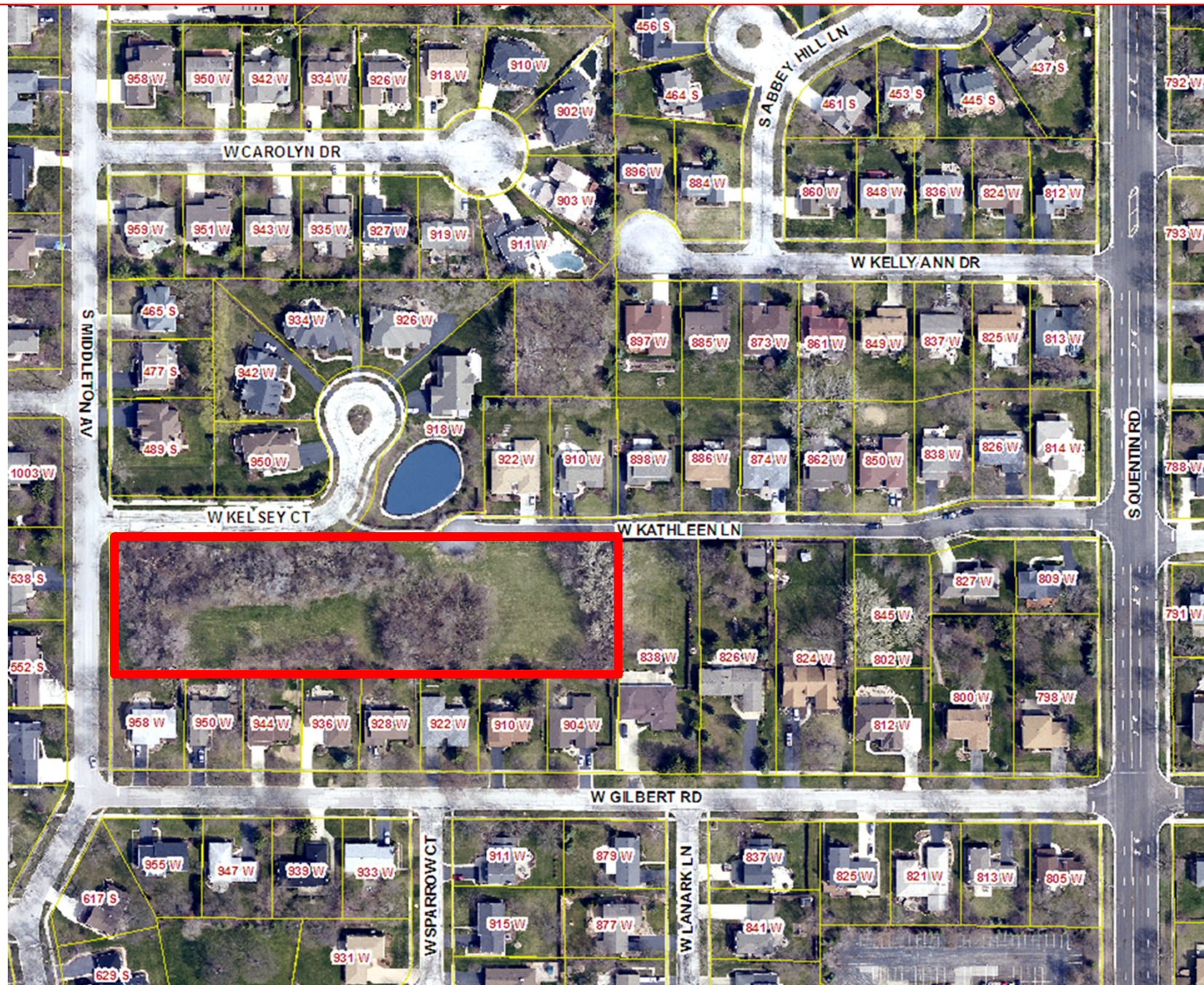
ACTION REQUIRED:

Motion to approve a resolution granting the release of the security deposit for Broxburn Subdivision (located at the southeast corner of Middleton Street and Kelsey Court).

ATTACHMENTS:

- Broxburn Subdivision Area Map
- Brox - PI Release Resolution

Subject Property



RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE RELEASE OF SECURITY
FOR BROXBURN SUBDIVISION PURSUANT TO THE
VILLAGE OF PALATINE MUNICIPAL CODE**

WHEREAS, on the 31st day of July, 2015, KF WALTER HOMES, for good and valuable consideration agreed to install certain Project Improvements at the Broxburn Subdivision; and

WHEREAS, pursuant to Section 9.02 of Appendix B of the Palatine Municipal Code, an owner or developer of a subdivision is required to deposit certain security or evidence thereof with the Village of Palatine to guarantee the installation of such Project Improvements; and

WHEREAS, in the matter of the development at Broxburn Subdivision, a letter of credit - #1206 (Signature Bank), in the amount of \$387,558.60 was deposited with the Village of Palatine on the 31st day of July 2015 to ensure the completion of the project improvements; and

WHEREAS, the letter of credit was further reduced to \$38,755.86 on February 5, 2018 and the one-year maintenance period commenced; and

WHEREAS, the maintenance period has now concluded and KF WALTER HOMES has made an application for the release of the Security Deposit for Broxburn Subdivision.

WHEREAS, an inspector with the Village's Engineering Department has determined that all improvements were satisfactorily completed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Palatine that:

SECTION 1: Approval pursuant to the Palatine Municipal Code, Appendix B Section 9.02 be and is hereby granted for the release of the letter of credit reduction for Broxburn Subdivision.

SECTION 2: The letter of credit is hereby released in full.

PASSED: This _____ day of _____, 2019.

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

Mayor

ATTESTED and FILED in the Office

of the Village Clerk this _____

day of _____, 2019.

Village Clerk

Consider a Resolution Regarding the Review of Closed Session Minutes

BACKGROUND:

Pursuant to the requirements of the Open Meetings Act, public bodies are to periodically review Closed Session minutes and release any that are no longer considered to be confidential. On July 15, 2019, the Village Council met in Closed Session to review the Closed Session Minutes and determined that a need for confidentiality still exists for all minutes on file.

ALTERNATIVES:

- 1) Approve the Resolution regarding review of Closed Session Minutes.
- 2) Refer back to Staff.

RECOMMENDATION:

The attached Resolution indicates that a need for confidentiality still exists for all unreleased Closed Session minutes, therefore no Closed Session Minutes will be released at this time.

ACTION REQUIRED:

Motion to approve the resolution regarding the review of Closed Session Minutes.

ATTACHMENTS:

- Resolution Closed Session Minutes

RESOLUTION NO. _____

**A RESOLUTION
REGARDING CLOSED SESSION MINUTES**

WHEREAS, The Mayor and Village Council of the Village of Palatine, have met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, as required by the Act, the Village Council has kept written minutes of all such closed sessions; and

WHEREAS, pursuant to the requirements of 5ILCS 120/1 et seq., the Mayor and Village Council have met in closed session to review all Closed Session minutes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, as follows:

SECTION 1: The Mayor and Village Council have determined that a need for confidentiality still exists for all of the Closed Session Minutes on file, thus none of the Closed Session minutes will be released at this time.

SECTION 2: This Resolution shall be in full force and effect from and after its passage.

PASSED: This _____ day of _____, 2019

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this _____ day of _____, 2019

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this
_____ day of _____, 2019

Village Clerk

Attachment: Resolution Closed Session Minutes (Closed Session Minutes (CA))