# VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

## VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

## AGENDA

## JULY 10, 2023

**Regular Meeting** **7:00 PM**

## I. ROLL CALL

## II. PLEDGE TO THE FLAG

## III. APPROVAL OF MINUTES

1. Village Council Special Meeting - June 12, 2023
2. Village Council & Committee of the Whole - Regular Meeting - June 12, 2023

## IV. MAYOR'S REPORT

1. As Submitted

## V. RECESS TO THE COMMITTEE OF THE WHOLE

## VI. COMMITTEE OF THE WHOLE

### A. POLICE POLICY & CODE SERVICES COMMITTEE

*TIM MILLAR, CHAIRMAN*

1. Consider an Ordinance Granting a Special Use to Permit a Fence in a Side Yard Abutting a Street at 1036 W. Hunting Drive (Council District: Two)
2. Consider an Ordinance Granting a Special Use to Permit a Fence in the Side Yard Abutting a Street, Where the Side Yard Abutting the Street Abuts the Front Yard of an Adjacent Lot, at 1507 E. Gloria Drive (Council District: Five)
3. Consider an Ordinance Granting a Variation to Permit a Circular Driveway at 1170 W. Illinois Avenue (Council District: Two)
4. 1170 E. Dundee Rd. (Council District: Four)

   A. Consider an Ordinance Granting a Special Use to Permit a Banquet Facility at 1170 E. Dundee Road

B. Consider an Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses for Saahar Group, Inc. d/b/a Cosmopolitan Eventos Located at 1170 E. Dundee Road

5. As Submitted

**B. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**

*GREG SOLBERG, CHAIRMAN*

1. Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for the 2nd Annual St. Thomas of Villanova Parish Picnic on Saturday, August 5, 2023 (Council District: Four)

2. As Submitted

**C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**

*KOLLIN KOZLOWSKI, CHAIRMAN*

1. Consider a Motion to Award a Contract for Electronic Data Management Consulting with OPG-3

2. As Submitted

**D. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

*BRAD HELMS, CHAIRMAN*

1. Consider an Ordinance Approving the Village of Palatine's 2023 CDBG Action Plan

2. As Submitted

**E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE**

*DOUG MYSLINSKI, CHAIRMAN*

1. Consider a Motion to Award a Contract for the Palatine Road Sanitary Sewer Replacement Project (Council District: Two)

2. As Submitted

**F. BUSINESS FINANCE & BUDGET COMMITTEE**

*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted

## VII. RECONVENE THE VILLAGE COUNCIL MEETING

## VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider a Motion to Approve 2023 Warrant # 13

2. Consider an Ordinance Granting a Special Use to Permit a Fence in a Side Yard Abutting a Street at 1036 W. Hunting Drive (Council District: Two)

3. Consider an Ordinance Granting a Special Use to Permit a Fence in the Side Yard Abutting a Street, Where the Side Yard Abutting the Street Abuts the Front Yard of an Adjacent Lot, at 1507 E. Gloria Drive (Council District: Five)

4. Consider an Ordinance Granting a Variation to Permit a Circular Driveway at 1170 W. Illinois Avenue (Council District: Two)

5. Consider an Ordinance Granting a Special Use to Permit a Banquet Facility at 1170 E. Dundee Road (Council District: Four)

6. Consider an Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses for Saahar Group, Inc. d/b/a Cosmopolitan Eventos Located at 1170 E. Dundee Road (Council District: Four)

7. Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for the 2nd Annual St. Thomas of Villanova Parish Picnic on Saturday, August 5, 2023 (Council District: Four)

8. Consider a Motion to Award a Contract for Electronic Data Management Consulting with OPG-3

9. Consider an Ordinance Approving the Village of Palatine's 2023 CDBG Action Plan

10. Consider a Motion to Award a Contract for the Palatine Road Sanitary Sewer Replacement Project (Council District: Two)

11. Consider a Motion to Amend the 2023 Fee Schedule Supplement of the Village of Palatine's Code of Ordinances

12. Consider a Resolution Releasing the Grove Avenue Resubdivision Security Deposit (Council District: One)

## IX. REPORTS OF STANDING COMMITTEE

### A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted

**B. BUSINESS FINANCE & BUDGET COMMITTEE**

*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted

**C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

*BRAD HELMS, CHAIRMAN*

1. As Submitted

**D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**

*GREG SOLBERG, CHAIRMAN*

1. As Submitted

**E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE**

*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted

**F. POLICE POLICY & CODE SERVICES COMMITTEE**

*TIM MILLAR, CHAIRMAN*

1. As Submitted

## X. REPORTS OF THE VILLAGE OFFICERS

**A. VILLAGE MANAGER**

1. As Submitted

**B. VILLAGE CLERK**

1. As Submitted

**C. VILLAGE ATTORNEY**

1. As Submitted

## XI. CLOSED SESSION AS REQUIRED

## XII. RECOGNITION OF AUDIENCE

## XIII. ADJOURNMENT

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## VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

## JUNE 12, 2023

**Village Hall - Council Chambers** | **Special Meeting** | **6:45 PM**

## I. ROLL CALL – Time: 6:45 PM

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Jim Schwantz | Mayor | Present | |
| Tim Millar | District 1 Councilman | Present | |
| Scott Lamerand | District 2 Councilman | Present | |
| Doug Myslinski | District 3 Councilman | Present | |
| Greg Solberg | District 4 Councilman | Present | |
| Kollin Kozlowski | District 5 Councilman | Present | |
| Brad Helms | District 6 Councilman | Present | |

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Police Chief Dave Daigle

## II. REQUEST FOR CLOSED SESSION

1. Consider a Motion Requesting a Closed Session Pursuant to 5 ILCS 120/2 (c) (11) and (21) **- Approved by Voice Vote**

   Village Manager Reid Ottesen requested a Closed Session under 5 ILCS 120-2 (c) (11) (21) to report on Litigation and approve Closed Session Minutes of March 20, 2023.

| | |
|---|---|
| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Brad Helms, District 6 Councilman |
| **SECONDER:** | Tim Millar, District 1 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

## III. ADJOURNMENT – Time: 7:01 PM

Adjourn the Special Meeting **- Motion Carried by Voice Vote**

| | |
|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Jim Schwantz, Mayor |
| **SECONDER:** | Brad Helms, District 6 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

Minutes Acceptance: Minutes of Jun 12, 2023 6:45 PM (APPROVAL OF MINUTES)

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## VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

## MINUTES

## JUNE 12, 2023

**Regular Meeting** **7:00 PM**

Minutes Acceptance: Minutes of Jun 12, 2023 7:00 PM (APPROVAL OF MINUTES)

### I. ROLL CALL – Time: 7:03 PM

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Jim Schwantz | Mayor | Present | |
| Tim Millar | District 1 Councilman | Present | |
| Scott Lamerand | District 2 Councilman | Present | |
| Doug Myslinski | District 3 Councilman | Present | |
| Greg Solberg | District 4 Councilman | Present | |
| Kollin Kozlowski | District 5 Councilman | Present | |
| Brad Helms | District 6 Councilman | Present | |

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratzianna, IT Director Larry Schroth, Director of Finance Paul Mehring

### II. PLEDGE TO THE FLAG – Time: 7:03 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

### III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - June 5, 2023 - **Accepted**

| | |
|---|---|
| **RESULT:** | **ACCEPTED [UNANIMOUS]** |
| **MOVER:** | Doug Myslinski, District 3 Councilman |
| **SECONDER:** | Tim Millar, District 1 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

## IV. MAYOR'S REPORT

1. Resolution of Appreciation - Dennis Dwyer, Plan Commission Chairman **-**

   Mayor Schwantz recognized Dennis Dwyer for his 39 years of dedicated service on the Plan Commission since 1984, and serving as Chairman of the Plan Commission since 1989.

   Resolution #R-18-23

2. As Submitted **-**

   Mayor Schwantz announced upcoming events:

   Saturday, June 17: 8:30AM- 10:30AM
   Journeys The Road Home Superhero 5K
   Deer Grove East

   Saturday June 17: 10AM-2PM
   Boy Scout Troop #188 Car Wash
   Christ Lutheran Church

   Saturday June 17: 9:30AM - 10:30AM
   Clayson House Flag Day Celebration
   Clayson House Museum

   Saturday June 17: 12:00PM -4:00PM
   Good Old Summertime Event
   Clayson House Museum

   Saturday June 25: 12:00PM -4:00PM
   House and Garden Walk
   Palatine Historical Society - Clayson House Museum

   Hometown Fest
   Palatine Jaycees
   Friday June 30 - July 4 (Carnival only Thursday June 29)
   Fireworks July 3 rd

## V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:10 PM

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

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|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Brad Helms, District 6 Councilman |
| **SECONDER:** | Kollin Kozlowski, District 5 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

## VI. COMMITTEE OF THE WHOLE

### A. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:11 PM

*TIM MILLAR, CHAIRMAN*

1. Consider an Ordinance Transferring Special Use #O-87-12 to Permit the Continued Operation of a Yoga Studio at 1 N. Bothwell Street **- Motion Carried by Voice Vote** (Council District: Six)

   Planning & Zoning Director Ben Vyverberg presented the request for a transfer of the existing Special Use to permit continued operation of a yoga studio. Staff recommends approval of the Special Use Transfer.

   | | |
   |---|---|
   | **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
   | **MOVER:** | Brad Helms, District 6 Councilman |
   | **SECONDER:** | Doug Myslinski, District 3 Councilman |
   | **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

2. Consider an Ordinance Granting a Minor Amendment to Allow a Business Plan and Floor Plan Amendment to Special Use #O-15-21 at Madcats (117 W. Slade Street) **- Motion Carried by Voice Vote** (Council District: Six)

   Village Manager Reid Ottesen presented the request for a Minor Amendment to their Special Use to allow a pool table and stools in the auxiliary room, where restaurant service would be provided. The proposed hours of operation would be limited to those hours in which the adjacent My Flavor It is closed. Village Manager recommended approval.

   | | |
   |---|---|
   | **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
   | **MOVER:** | Brad Helms, District 6 Councilman |
   | **SECONDER:** | Scott Lamerand, District 2 Councilman |
   | **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

3. As Submitted **-**

   Nothing was submitted.

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**B. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE** – Time: 7:13 PM

*KOLLIN KOZLOWSKI, CHAIRMAN*

1. Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for the St. Theresa Picnic on Friday, June 30, 2023 **- Approved by Voice Vote** (Council District: Six)

   Village Manager Reid Ottesen presented St. Theresa's request for a waiver of the Village Sound Amplification Ordinance to host a picnic with a live band from 6 PM to 9 PM on Friday, June 30 at 457 N. Benton Street. Staff recommends approval.

   Tom Galvan, business manager of St. Theresa invited parishioners, the Council and community to come Friday, June 30.

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| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Jim Schwantz, Mayor |
| **SECONDER:** | Doug Myslinski, District 3 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

2. Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 15 - 17, 2023 **- Approved by Voice Vote** (Council District: Six)

   Village Manager Reid Ottesen presented Rotary Club's request for waiver of the Sound Amplification Ordinance, Village fees and construction hours, closure of portions of Slade Street and Village parking lots for Oktoberfest, September 15-17, 2023.

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| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Brad Helms, District 6 Councilman |
| **SECONDER:** | Scott Lamerand, District 2 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

3. Motion to Award Contract for Replacement Phone Handsets **- Approved by Voice Vote**

   IT Director Larry Schroth recommended awarding a contract for replacement of 300 Village-wide phone handsets to the lowest compliant bid in the amount of $46,748.00 to Prospect Communications.

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| | |
|---|---|
| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Jim Schwantz, Mayor |
| **SECONDER:** | Scott Lamerand, District 2 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

4. Discussion Related to Video Gaming -

Village Manager Reid Ottesen opened discussion regarding Video Gaming. There are 11 Video Gaming approved establishments. There have been no operating issues. Nine of the eleven establishments attended a meeting for input and discussion of the process.

Village Manager Ottesen indicated there are 3 areas for discussion this evening.

1. The two-year trial period will expire in June 2024. Discussion should take place this fall.

2. Reinvestment requirement needs parameters--If there are four officials who want to mandate reinvestment, we need to establish percentage, time-period, when to begin, (after sunset period ends), procedure to audit. Ottesen listed possible areas for reinvestment.

3. Moratorium status: Ottesen reviewed the process of approving applicants, or those who have inquired. Seven were not acted upon for various reasons including not meeting the requirements. Ottesen indicated several options including hard cap of licenses at 11, consider accepting applications from two establishments that had inquired but did not meet one year of operations, open up process; or modify license requirements based upon alcohol sales. Ottesen suggested considering a percentage of the sales needed to come from alcoholic beverages. Consider, when the moratorium ends, if a hard limit on number of Video Gaming establishments is desired.

The following Councilmen commented:

Councilman Kozlowski mentioned this gives clarity to applicants. He favored a 20-33% reinvestment with an audit process. Target 20%, define types of improvements to make. Have establishments report to the Council. If proposing a sunset provision, target March.

Councilman Helms agrees having reinvestment from proceeds, maybe we don't need to dictate the amount to reinvestment. Rather have a check and balance annually or biannually for them to report with no mandate.

Councilman Solberg agrees with Councilman Helms and opposes mandating how establishments spend proceeds. Compliance nightmare. Agrees with 13 maximum licenses.

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Mayor Schwantz quoted Ottesen's proposal of a two-year time-period to congratulate those who are meeting reinvestment, and to set a percentage for others who are not and to let them know they risk losing their video gaming license. He supports a hard limit at 11 licensed establishments but no mandate reinvestment.

Councilman Myslinski mentioned there is no need for a predetermined percentage to reinvest. Use this tool to attract business in Palatine.

Councilman Lamerand opposes a mandate, but favors criteria and a limit 13 establishments. He struggles with a percentage of alcohol served as a criteria.

Councilman Millar opposes objective criteria, open to all, not limited to alcohol.

Village Attorney Brankin stated that you can always add parameters and use a list of qualifying reinvestments as options but not limiting.

Ottesen bases the decisions on impact on health, safety, welfare and wants to get through 2 full years before opening to more applicants. That is when discussion could take place regarding broadening eligible establishments. So far, establishments have been very positive to work with.

Roman Golash, American Legion, thanked Council for working with gaming and business has returned. It is not packed, but doing OK.

Frank Brey, TJ Obrien's, stated they are constantly making improvements.

Jeremy Casiello, Alley 64, believes all businesses will reinvest, some may not do larger investments because of the potential sunset.

Village Council consensus was to not mandate reinvestment and have the Village Manager work with the establishments. The Council concurred with reviewing license criteria before lifting the moratorium.

5. As Submitted **-**

   Nothing was submitted.

**C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE** – Time: 8:01 PM

*BRAD HELMS, CHAIRMAN*

1. Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2023 CDBG Action Plan **- Approved by Voice Vote**

   Planning & Zoning Director Ben Vyverberg reported on the FY2023 CDBG requirements and recommended a motion to open the 30-day public review

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and comment period for the 2023 CDBG Action Plan with an anticipated entitlement of $497,467.

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|---|---|
| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Jim Schwantz, Mayor |
| **SECONDER:** | Doug Myslinski, District 3 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

2. As Submitted **-**

Nothing was submitted.

**D. BUSINESS FINANCE & BUDGET COMMITTEE** – Time: 8:02 PM

*SCOTT LAMERAND, CHAIRMAN*

1. Consider a Motion to Accept and Place on File the Annual Comprehensive Financial Report for the Year Ended December 31, 2022 **- Approved by Voice Vote**

Finance Director Paul Mehring recommended the Village Council accept and place on file the Annual Comprehensive Financial Report for the year ended December 31, 2022, as state statute requires. Village auditors, Sikich LLP, rendered the very best audit report possible.

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| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Jim Schwantz, Mayor |
| **SECONDER:** | Kollin Kozlowski, District 5 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

2. Reserve and Fund Balance Policy

Motion was to approve items A. and B.

Village Manager Reid Ottesen reported since overcoming the economic difficulties of the pandemic, it is now appropriate to amend the reserve policy to formalize our past actions in the Economic Stabilization Reserve (ESR) to establish an increased level in the ESR and to drop the other set-aside funds. Ottesen recommended formalizing the ESR at $2.5 million, reflecting the original $1.0 million from the original policy (2001) and an additional $1.5 million that has administratively been held in the ESR for several years, and further recommended adopting the Resolution amending the Village of Palatine Reserve Policy.

Village Manager Reid Ottesen recommended the $40.5 million in reserves be allocated pursuant to the Policy as follows: $23.1 million - Operating Reserve (4 months of operations); $2.5 million - Economic Stabilization; $3.0 million - Balance of Unfunded Pension Liability Paydown Program. This leaves $11.9 million for allocation. Ottesen recommends the $11.9 million be allocated to a Debt Service Reserve account. These actions position the Village to call and

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redeem the 2020 Bond Issue on 12/01/2028 - realizing a savings of approximately $1.0 million in interest expense; have the dollars on deposit to pay all debt service from 12/01/2026 to 12/01/2029; eliminate future planned transfers of $1,642,000 in CY 2026 and CY 2027 to the Debt Service Reserve - freeing up those resources for Additional Pension Payments to accelerate the pay-down of the unfunded liability; stop levying taxes for Debt Service effective with the 2025 Levy collected in 2026- a reduction of $2.45 million in the levy that can be allocated to additional Pension Payments to accelerate the pay-down of the unfunded liability; and/or Capital Project Reserves; and/or Permanent Property Tax relief. In summary, the above recommendation would position the Village to be debt-free no later than 2026, in that 100% of the dollars to retire the bonds will be in a dedicated reserve account. Further, it saves the Village $1 million in interest payments; provides an additional $3.28 million to supplemental pension payments over the five-year commitment, bringing total supplemental payments to $9.28 million. Additionally, this would allow the Council in 2026 to determine the appropriate use of tax levy dollars that were otherwise committed to debt service. Staff recommends accepting these recommendations.

Mayor Schwantz and the Councilmen complimented staff, recognizing the magnitude of the feat that has been accomplished by these budgetary controls. We are a model for other communities.

Roman Golash, Palatine resident, expressed his appreciation for the fiscal conservatism of Palatine Village Council and the Village Manager.

Village Manager Ottesen stated this is the most rewarding report he's given in his career, both personally and for the benefit of the Village. He and staff set this ambitious goal for 15 years, not sure if it could be attained. We did it and this will transform the future of the Village.

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| **RESULT:** | **ADOPTED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Tim Millar, District 1 Councilman |
| **SECONDER:** | Doug Myslinski, District 3 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

A. Consider a Resolution Authorizing the Amendment of the Village of Palatine's Reserve Policy **- Adopted by Voice Vote**

B. Consider a Motion to Accept Staff Recommendations for CY 2022 Reserves **-**

3. Consider an Ordinance Amending Chapter 2, Division 2, Section 2-481, Issuance of Bonds, Authority of the Code of Ordinances of the Village of Palatine **- Motion Carried by Voice Vote**

   Village Manager Reid Ottesen explained and recommended amending Chapter 2, Division 2, Section 2-481, Issuance of Bonds, authority of the Code of Ordinances of the Village of Palatine to accommodate various important programs including Flood Control, Economic Development, and

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Provision of Lake Michigan Water which have been either completed or shifted to pay-as-you-go funding by the current administration, and the outstanding bonds issued for these programs will be fully paid-off within the next several years.

Proposed amendments:

eliminate the current "exceptions" to exceed the statutory 3% of EAV limitation for outstanding bonds; provide for various levels of authority: a simple majority vote for debt up to 1.5% of EAV - currently up to $28.4M; and a 2/3 vote for debt from 1.5% to 3.0% of EAV - currently up to $56.8M; require a 2/3 vote for any new exceptions, which exceptions must identify the specific purpose of borrowing, the source of revenues to pay debt service, and the specific termination date of exemption borrowing; and require a 2/3 vote for any change to the borrowing capacity ordinance.

Councilman Lamerand appreciates the transparency this puts in Village bonding and spending.

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| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Kollin Kozlowski, District 5 Councilman |
| **SECONDER:** | Tim Millar, District 1 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

4. Consider a Resolution Amending the Village of Palatine Investment Policy **- Adopted by Voice Vote**

Finance Director Paul Mehring explained and recommended approval of the proposed amendment to update the language in the collateralization section, to allow for a broader range of acceptable collateral in conjunction with banking best practices and allow for a less expensive type of collateral, which in turn will increase the earnings credit rate the Village receives on its deposits with banking institutions. Specifically, it will now allow for a Federal Home Loan Bank (FHLB) Letter of Credit to be utilized as collateral.

Mehring reported key aspects of an FHLB LOC are: the FHLB is highly rated by both S&P and Moody's Ratings Services; unlike securities, FHLB LOC's do not fluctuate in value; an FLHB LOC cannot be called or revoked prior to the stated expiration date; an FHLB LOC can be quickly and efficiently drawn upon, if required. There were no other substantive changes made to the Investment Policy.

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| **RESULT:** | **ADOPTED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Doug Myslinski, District 3 Councilman |
| **SECONDER:** | Jim Schwantz, Mayor |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

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5. As Submitted **-**

   Nothing was submitted.

**E. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE** – Time: 8:25 PM

*GREG SOLBERG, CHAIRMAN*

1. As Submitted **-**

   Nothing was submitted.

**F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE** – Time: 8:25 PM

*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted **-**

   Nothing was submitted.

## VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 8:25 PM

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

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|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Brad Helms, District 6 Councilman |
| **SECONDER:** | Greg Solberg, District 4 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

## VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

| | |
|---|---|
| **RESULT:** | **ADOPTED BY ROLL CALL [UNANIMOUS]** |
| **MOVER:** | Scott Lamerand, District 2 Councilman |
| **SECONDER:** | Doug Myslinski, District 3 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

1. Consider an Ordinance Transferring Special Use #O-87-12 to Permit the Continued Operation of a Yoga Studio at 1 N. Bothwell Street **- Approved** (Council District: Six)

   Ordinance #O-69-23

Minutes Acceptance: Minutes of Jun 12, 2023 7:00 PM (APPROVAL OF MINUTES)

2. Consider an Ordinance Granting a Minor Amendment to Allow a Business Plan and Floor Plan Amendment to Special Use #O-15-21 at Madcats (117 W. Slade Street) **- Approved** (Council District: Six)

   Ordinance #O-70-23

3. Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for the St. Theresa Picnic on Friday, June 30, 2023 **- Approved** (Council District: Six)

4. Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 15 - 17, 2023 **- Approved** (Council District: Six)

5. Motion to Award Contract for Replacement Phone Handsets **- Approved**

6. Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2023 CDBG Action Plan **- Approved**

7. Consider a Motion to Accept and Place on File the Annual Comprehensive Financial Report for the Year Ended December 31, 2022 **- Approved**

8. Consider a Resolution Authorizing the Amendment of the Village of Palatine's Reserve Policy **- Adopted by Roll Call**

   Resolution #R-19-23

9. Consider a Motion to Accept Staff Recommendations for CY 2022 Reserves **-**

10. Consider an Ordinance Amending Chapter 2, Division 2, Section 2-481, Issuance of Bonds, Authority of the Code of Ordinances of the Village of Palatine **- Approved**

    Ordinance #O-71-23

11. Consider a Resolution Amending the Village of Palatine Investment Policy **- Adopted by Roll Call**

    Resolution #R-20-23

12. Consider an Ordinance Decreasing the Number of Class G (Restaurant - Beer & Wine) Liquor Licenses by One for Bacci Pizzeria Located at 1116 W. Northwest Highway **- Approved** (Council District: One)

    Ordinance #O-72-23

13. Consider a Motion to Accept and Place on File the Annual Treasurer's Report for Calendar Year 2022 **- Approved**

Minutes Acceptance: Minutes of Jun 12, 2023 7:00 PM (APPROVAL OF MINUTES)

14. Consider an Ordinance Authorizing the Village Manager to Grant Administrative Approval for Certain Items Recommended for Approval by the Planning and Zoning Commission **- Approved**

    Ordinance #O-73-23

## IX. REPORTS OF STANDING COMMITTEE

**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE** – Time: 8:26 PM

*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted **-**

   No Report

**B. BUSINESS FINANCE & BUDGET COMMITTEE**

*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted **-**

   No Report

**C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE** – Time: 8:26 PM

*BRAD HELMS, CHAIRMAN*

1. As Submitted **-**

   No Report

**D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**

*GREG SOLBERG, CHAIRMAN*

1. As Submitted **-**

   No Report

**E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE** – Time: 8:26 PM

*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted **-**

   No Report

Minutes Acceptance: Minutes of Jun 12, 2023 7:00 PM (APPROVAL OF MINUTES)

**F. POLICE POLICY & CODE SERVICES COMMITTEE** – Time: 8:26 PM

*TIM MILLAR, CHAIRMAN*

1. As Submitted **-**

No Report

## X. REPORTS OF THE VILLAGE OFFICERS – Time: 8:26 PM

**A. VILLAGE MANAGER** – Time: 8:26 PM

1. As Submitted **-**

No Report

**B. VILLAGE CLERK**

1. As Submitted **-**

No Report

**C. VILLAGE ATTORNEY** – Time: 8:27 PM

1. As Submitted **-**

No Report

## XI. CLOSED SESSION AS REQUIRED – Time: 8:27 PM

No Closed Session requested.

## XII. RECOGNITION OF AUDIENCE – Time: 8:27 PM

No one came forward.

## XIII. ADJOURNMENT – Time: 8:27 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

| | |
|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Brad Helms, District 6 Councilman |
| **SECONDER:** | Kollin Kozlowski, District 5 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

Submitted by:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Jun 12, 2023 7:00 PM (APPROVAL OF MINUTES)

# Consider an Ordinance Granting a Special Use to Permit a Fence in a Side Yard Abutting a Street at 1036 W. Hunting Drive

**BACKGROUND:**
The Petitioner is proposing to install a 6-foot-tall solid vinyl fence behind the existing trees and other landscaping, which would be set back approximately 12 feet from the side property line abutting Raven Lane. Therefore, the Petitioner is requesting approval of the following:

> **Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting a street abuts the side lot line of the front yard of an adjacent lot.**

**KEY ISSUES:**
- The Petitioners are proposing to construct a 6-foot-tall vinyl privacy fence in their rear side yard abutting Raven Lane. The proposed fence would be directly adjacent to the side lot line of the front yard of the property directly west (1032 W. Raven Lane).
- The proposed fence would be set back a minimum of 12 feet from the side property line abutting Raven Lane and would be behind the densely planted trees and shrubs.
- Per the submitted application, the fence will be utilized to enclose their dog and to create a safe play area for a child, who is hard of hearing.
- There are two properties with comparable fences within the surrounding neighborhood, 658 S. Mallard Drive (legal non-conforming) and 824 S. Mallard Drive (SU #O-4-21). 824 S. Mallard Drive was granted a SU in 2021, permitting a 5-foot-tall vinyl privacy fence to be located 20 feet from the side lot line abutting the street.

**ALTERNATIVES:**
1. Approve the Special Use to permit a fence in a side yard abutting a street.
2. Do not approve the Special Use to permit a fence in a side yard abutting a street.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on June 13, 2023. |
| Residents testifying: | 1, No issues with proposed location of fence, but requested a particular fence color (clay). |
| Vote: | The PZC voted unanimously to approve a Special Use to permit a fence in the side yard abutting a street and Staff concurs. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a fence in the side yard abutting a street.

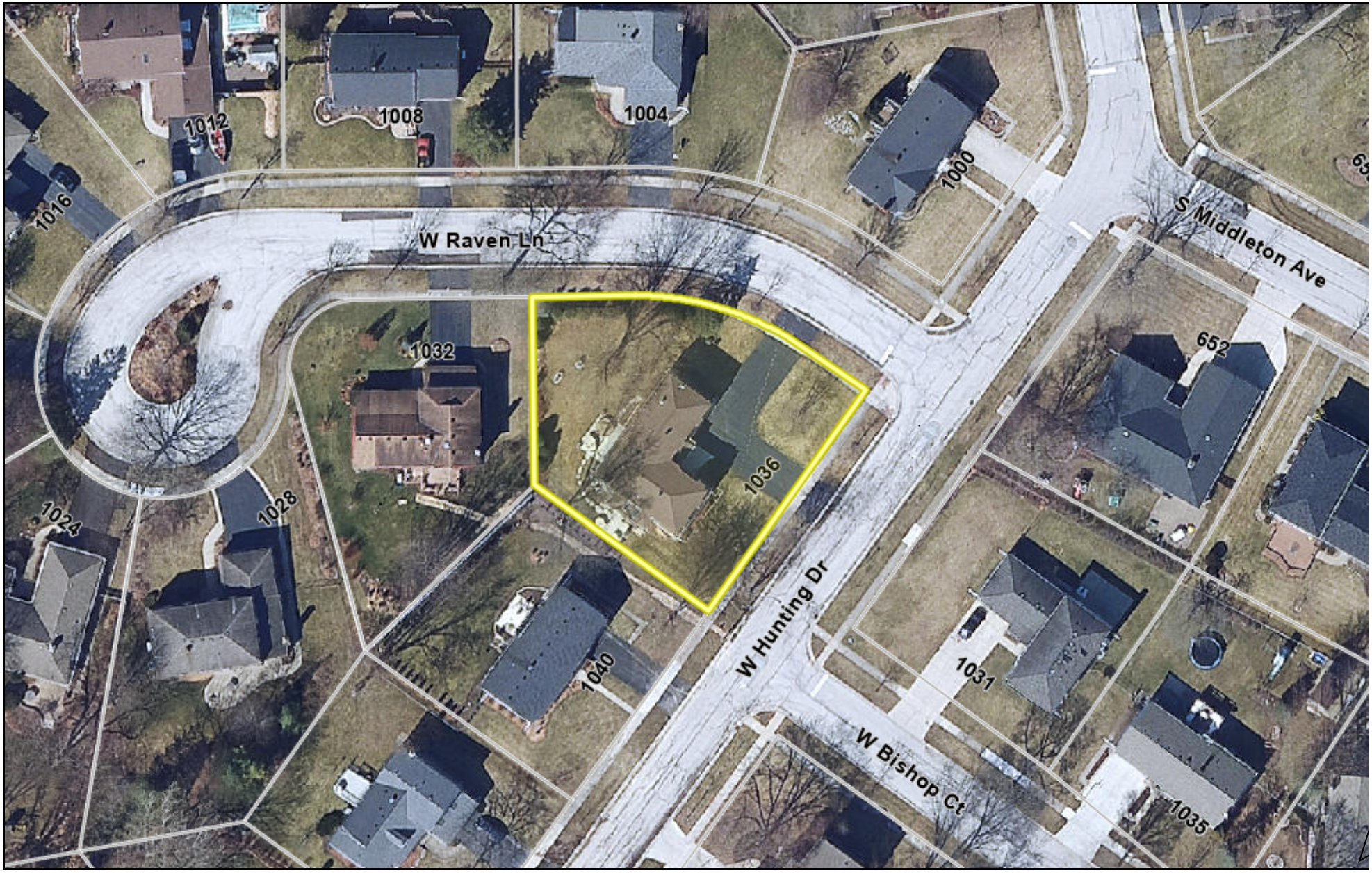
**ATTACHMENTS:**

- Aerial Map
- ORD SU 1036 W Hunting Dr

- EXHIBIT - Fence Elevation
- EXHIBIT - Fence Site Plan
- PZC Materials - June 13, 2023
- PZC Minutes - June 13, 2023
- Letter of Objection - received 7-5-23
- Objection Letter Exhibit - Exhibit 1 1032 West Raven Lane - submitted on 7-5-23
- Objector Exhibit - Exhibit 2 Fence plan on survey - submitted on 7-5-23
- Objector Exhibit - Exhibit 3 Proposed Vinyl Fence - submitted on 7-5-23
- Objector Exhibit - Exhibit 4 658 South Mallard Drive - submitted on 7-5-23
- Objector Exhibit - Exhibit 5 824 South Mallard Drive - submitted on 7-5-23
- Objector Exhibit - Exhibit 6 814 California Avenue - submitted on 7-5-23

GISConsortium

# 1036 W. Hunting Drive




0 100 200 ft

**Print Date: 5/5/2023**

**Notes**

Cook County Aerial 2020

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

Attachment: Aerial Map (1036 W. Hunting Drive - SU Fence in SYAS)

**ORDINANCE NO. _____**

**AN ORDINANCE GRANTING A SPECIAL USE**
**1036 W. Hunting Drive**

**WHEREAS, pursuant to a petition and public hearing on June 13, 2023, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings, relative to a request for a Special Use to permit a fence to be located in the side yard abutting a street, which abuts the side lot line of an adjacent front yard, pursuant to Section 6.03 (b) (6) (b) of the Village of Palatine Zoning Ordinance, on the following legally described property:**

> **LOT 39 IN BLOCK 3 IN HUNTING RIDGE UNIT NO. 1. BEING A SUBDIVISION IN SECTIONS 21 AND 28, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED IN THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS ON JANUARY 12, 1968, AS DOCUMENT NUMBER 20377710 IN COOK COUNTY, ILLINOIS.**

**commonly known as 1036 W. Hunting Drive (02-21-407-039-0000).**

**NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:**

**SECTION 1: A Special Use to permit a fence to be located in the side yard abutting a street, which abuts the side lot line of an adjacent front yard, pursuant to Section 6.03 (b) (6) (b) of the Village of Palatine Zoning Ordinance, is hereby granted,**

Attachment: ORD SU 1036 W Hunting Dr (1036 W. Hunting Drive - SU Fence in SYAS)

**subject to the following condition(s):**

1. **The Special Use shall substantially conform to the site plan and elevation plan submitted by the Petitioner, Elizabeth Stienstra, except as said plans may be changed to conform to the Village Code of Ordinances.**
2. **The existing landscaping between the proposed fence and the side lot line abutting W. Raven Lane shall be maintained or, if necessary, replaced in the future.**

**SECTION 2:** **That a copy of the public notice be attached hereto and form a part of this ordinance.**

**SECTION 3:** **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

**PASSED: This _____day of _____, 2023**

**AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____**

**APPROVED by me this _____day of _____, 2023**

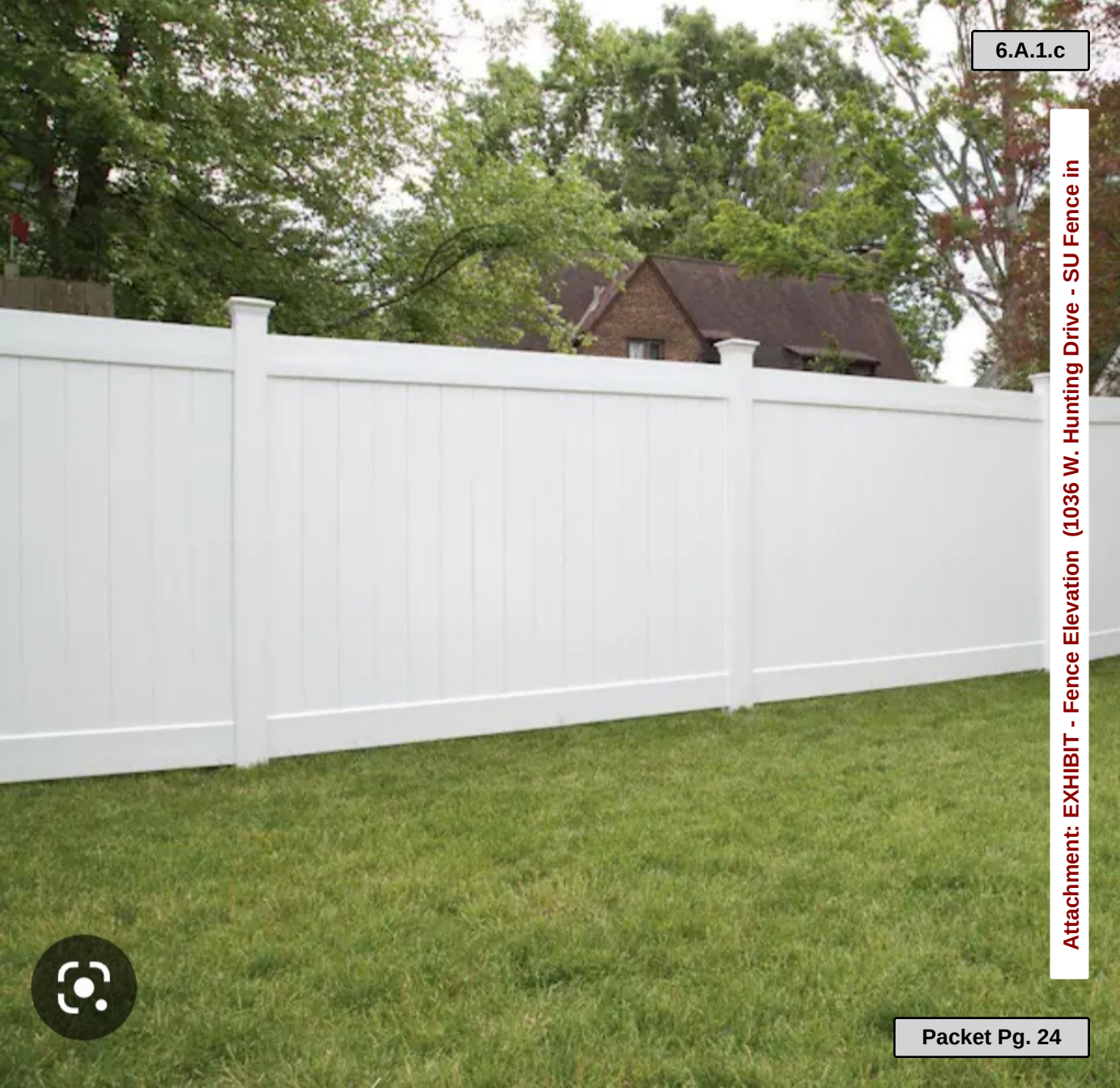
_____
**Mayor of the Village of Palatine**

**ATTESTED and FILED in the office of the Village Clerk this**

**_____day of _____, 2023**

_____
**Village Clerk**

Attachment: ORD SU 1036 W Hunting Dr (1036 W. Hunting Drive - SU Fence in SYAS)



Attachment: EXHIBIT - Fence Elevation (1036 W. Hunting Drive - SU Fence in

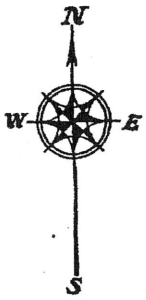
# MURRY AND MOODY, LTD.

Land Surveyors

Illinois Professional Land Surveying Firm Corporation License No. 184-002845

933 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

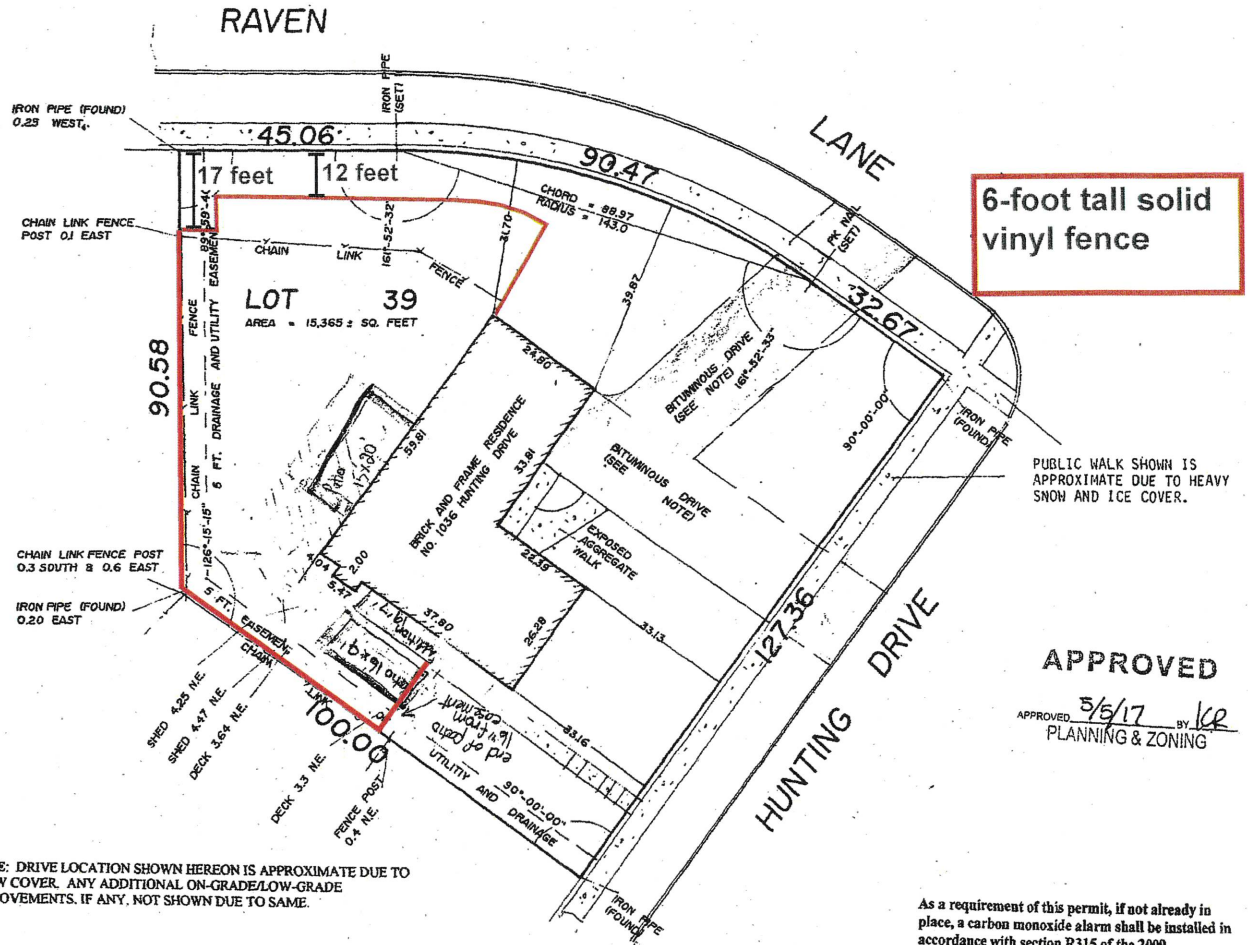
Phone: (847) 358-5960


# PLAT OF SURVEY

OF

LOT 39 IN BLOCK 3 IN HUNTING RIDGE UNIT NO. 1, BEING A SUBDIVISION IN SECTIONS 21 AND 28, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED IN THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS ON JANUARY 12, 1968, AS DOCUMENT NUMBER 20,377,710 IN COOK COUNTY, ILLINOIS.




6-foot tall solid vinyl fence

APPROVED

APPROVED 5/5/17 BY KR

PLANNING & ZONING

**NOTE:** DRIVE LOCATION SHOWN HEREON IS APPROXIMATE DUE TO SNOW COVER. ANY ADDITIONAL ON-GRADE/LOW-GRADE IMPROVEMENTS, IF ANY, NOT SHOWN DUE TO SAME.

**As a requirement of this permit, if not already in place, a carbon monoxide alarm shall be installed in accordance with section R315 of the 2009 International Residential Code. A copy of this code Section can be found on the Village of Palatine website.**

***LEGEND AND NOTES***

*Dimensions shown thus: 50.25 are feet and decimal parts thereof. Angular data shown thus: 90° 00' 00" indicate degrees, minutes and seconds.*

*50.25 / N 90° 00' 00" E indicates measure dimension / bearing.*
*(50.25) / (N 90° 00' 00" E) indicates record dimension / bearing.*
*(50.25 d) / (N 90° 00' 00" E d) indicates deed call dimension / bearing.*

*Bearings shown hereon, if any, per local or assumed data, unless shown otherwise.*

*Compare your points before using same and report any differences immediately.*

*Check legal description with deed or title policy and report any discrepancy immediately. Building lines and easements, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.*

**STATE OF ILLINOIS }**
**COUNTY OF COOK }**

*Barbara C. Murry*

*I, , an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.*

*Date of completion of field work:* MARCH 10, 2008

*Palatine, Illinois* MARCH 13, 2008

*Illinois Professional Land Surveyor*

*Barbara C. Murry* 03-003529
*License Renewal date:* November 30, 2008

**ORDER No.** 08-1029 208M52 **SURVEY MADE FOR** LAURA CLUKEY, ATTY. AT LAW **SCALE** 1" = 20'

REFER TO: 68-514 101M48

RECEIVED
MAY 05 2017
BUILDING SERVICES

Attachment: EXHIBIT - Fence Site Plan (1036 W. Hunting Drive - SU Fence in SYAS)

VILLAGE OF PALATINE

**VILLAGE OF PALATINE**
**Planning and Zoning Commission**

**SCHEDULED 06/13/23 07:00 PM**

**STAFF REPORT (ID # 8422)**

# 1036 W. Hunting Drive

**TO:** Palatine Planning and Zoning Commission
Jan Wood, Chair

**FROM:** Alex Bradshaw

**PETITIONER:** Elizabeth Stienstra

**PLAN NUMBER:** SU-000037-2023

**ADDRESS:** 1036 W. Hunting Drive

**PROPOSAL:**
Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting a street abuts the side lot line of the front yard of an adjacent lot.

| | | | |
|---|---|---|---|
| **LOCATION:** | 1036 W. Hunting Drive<br>District 2 (Lamerand) | **CURRENT ZONING:** | R-1B Single-Family Residential |

**SURROUNDING CONDITIONS:**

| | |
|---|---|
| **North:** | R-1B Single-Family Residential |
| **South** | R-1B Single-Family Residential |
| **East:** | R-1B Single-Family Residential |
| **West:** | R-1B Single-Family Residential |

**BACKGROUND:**
The Petitioner is proposing to install a 6-foot tall solid vinyl fence, behind the existing trees and other landscaping, which would be set back approximately 12 feet from the side property line abutting W. Raven Lane. Therefore, the Petitioner is requesting:

> **Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting a street abuts the side lot line of the front yard of an adjacent lot.**

**SITE ANALYSIS:**

- The Subject Property is zoned R-1B and is part of the Hunting Ridge Unit No. 1 subdivision. The property currently contains a single-family residence and has a circular driveway with curb cuts on both W. Hunting Drive and W. Raven Lane.
- The Petitioners are proposing to construct a 6-foot tall vinyl privacy fence in their

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

rear side yard abutting W. Raven Lane. The proposed fence would be directly adjacent to the front side yard of the property to the west, 1032 W. Raven Lane

- The proposed fence would be set back 12 feet from the side property line abutting W. Raven Lane and would be behind the existing line of densely planted trees and shrubs.
- Per the submitted application, the Petitioner indicated that the fence will be utilized to enclose their dog and to create a safe place for a child who is hard of hearing to play.
- There are two properties with comparable fences within the surrounding neighborhood, 658 S. Mallard Drive (legal non-conforming) and 824 S. Mallard Drive (SU O-4-21).
    - 824 S. Mallard Drive was granted a SU in 2021, permitting a 5-foot tall vinyl privacy fence to be located 20 feet from the side lot line abutting the street. One of the conditions of approval for the SU was that the landscaping on the between the fence and the lot line abutting the street be maintained or, if necessary, replace in the future.

**DEPARTMENTAL REVIEWS:**

| | |
|---|---|
| **Community Services** | No Issues Identified. |
| **Engineering** | No Issues Identified. |
| **Environmental Health** | N/A |
| **Fire Prevention** | N/A |
| **Public Works** | N/A |
| **Police** | N/A |

**STANDARDS FOR SPECIAL USE:** Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2), (3), and (5) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

(5) With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:
    i. Will not destroy existing vistas in the area;
    ii. Will enhance the appearance of the homes and the streets in the area; and

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

**STAFF RECOMMENDATION:**

The Petitioner is proposing to enclose their rear and side yard abutting W. Raven Lane with a 6-foot tall solid vinyl privacy fence. The proposed fence will be set back 12 feet from the side property line, which places the fence behind a line of densely planted landscaping and trees. Additionally, there are a couple comparable fences in the surrounding neighborhood, one of which was granted Special Use approval in 2021. As there were no issues that have been identified with the two comparable fences, the proposed fence should ultimately not cause substantial injury to the value of the surroundings properties. Therefore, Staff recommends approval of the Special Use, subject to the following conditions:

1. The Special Use shall substantially conform to the Site Plan and Elevations submitted by the Petitioner, Elizabeth Stienstra, except as such plans may be changed to conform to the Village Codes and Ordinances.

2. The existing landscaping between the proposed fence and the side lot line abutting W. Raven Lane shall be maintained or, if necessary replaced in the future.

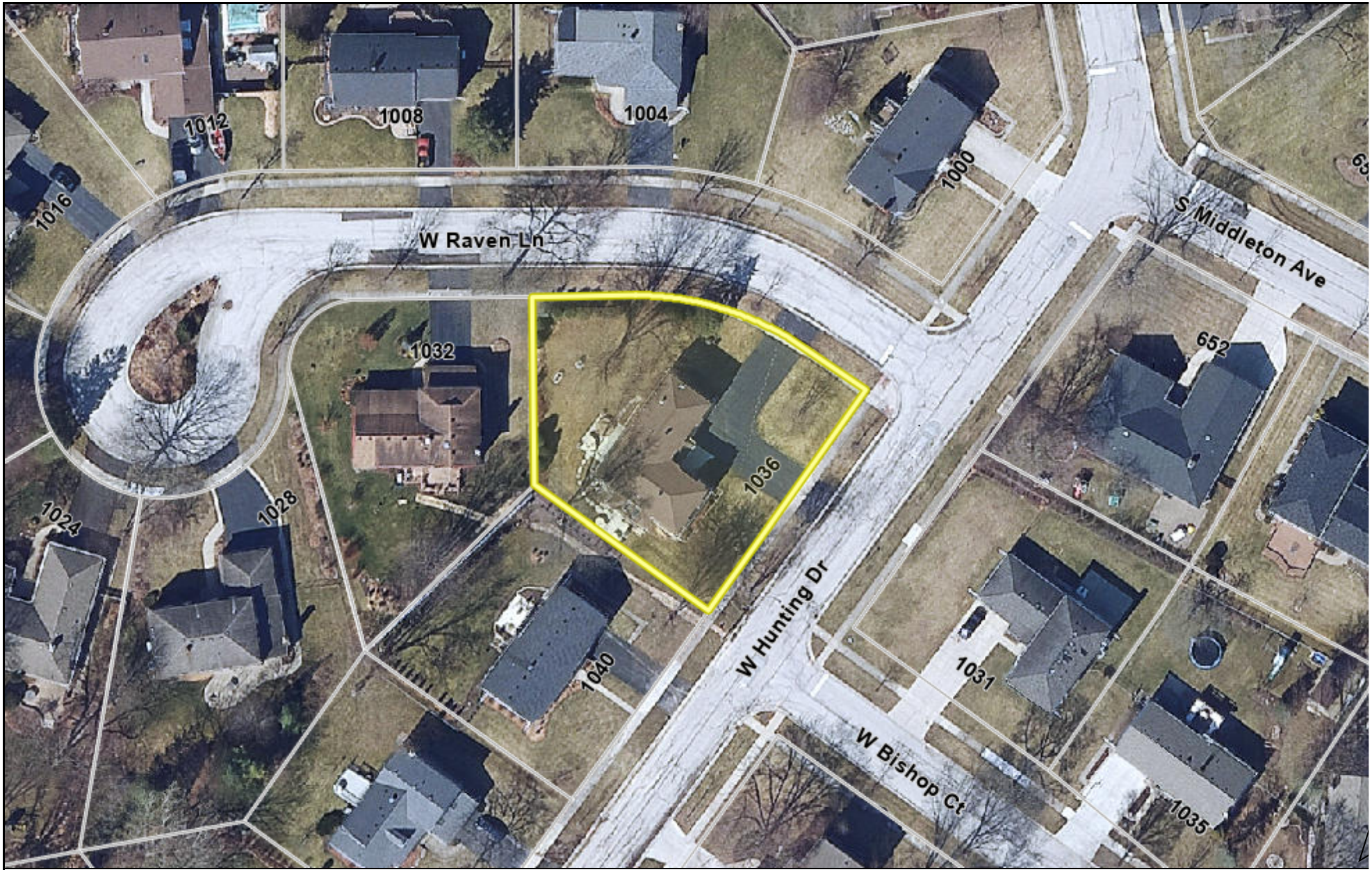
**ATTACHMENTS:**

- Aerial Map
- Special Use Application
- Plat of Survey
- Site Plan
- Fence Elevation
- neighbor letter of support - M.Turinsky
- neighbor letter of support - D.Dwyer
- Public Notice

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

GISConsortium

# 1036 W. Hunting Drive

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**Print Date: 5/5/2023**

**Notes**

Cook County Aerial 2020

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Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

VILLAGE OF PALATINE

# SPECIAL USE APPLICATION

**Department of Planning & Zoning**
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

Elizabeth Stienstra

Business Name (if applicable)

Subject Property Address

1036 W. Hunting Drive

Please provide a description of your proposed request:

6 ft privacy fence around rear of backyard > vinyl

**Petitioner Justification**

Special Uses shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That use deemed necessary for the public convenience at that location. Explain:

-enclose 65 lb goldendoodle dog
-limit vision for dog as to limit loud barking
-create a safe space for dog at night ie coyotes
-create a safe space for my children past dark (1 child hard of hearing)

The use is designed, located, and proposed to be operated that the public health, safety, welfare will be protected. Explain:

-enclose 65 lb goldendoodle dog
-limit vision for dog as to limit loud barking
-create a safe space for dog at night ie coyotes
-create a safe space for my children past dark (1 child hard of hearing)

The use will not cause substantial injury to nearby property values. Explain:

-fence will not cause injury to nearby property values as it will not interfered with any current sight lines as is
-I imagine it would increase the property values as it will be done well and hide any interference from a neighboring dog

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

In order to supplement the above standards, the Zoning Board of may also consider the following:

With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

i. Will not destroy existing vistas in the area;

ii. Will enhance the appearance of the homes and the streets in the area; and

iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

-the fence will be a tasteful white vinyl
-the fence does not limit any existing sight lines due to already present landscape

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

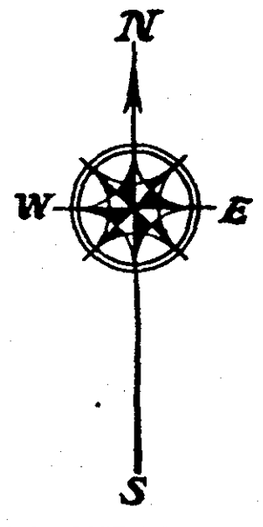
# MURRY AND MOODY, LTD.

Land Surveyors

*Illinois Professional Land Surveying Firm Corporation License No. 184-002845*

933 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

Phone: (847) 358-5960

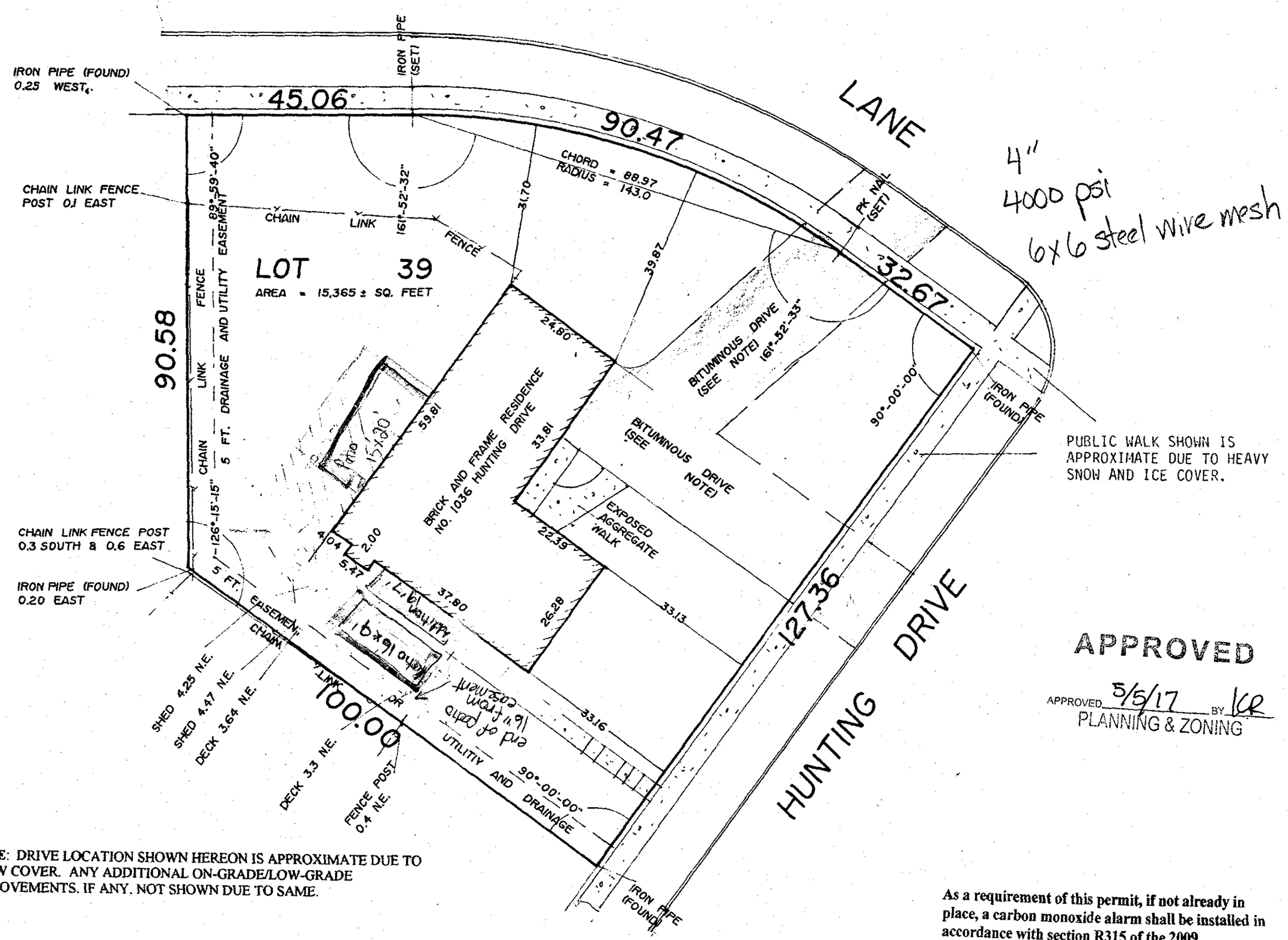




# PLAT OF SURVEY

OF

LOT 39 IN BLOCK 3 IN HUNTING RIDGE UNIT NO. 1, BEING A SUBDIVISION IN SECTIONS 21 AND 28, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED IN THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS ON JANUARY 12, 1968, AS DOCUMENT NUMBER 20,377,710 IN COOK COUNTY, ILLINOIS.

RAVEN




**NOTE**: DRIVE LOCATION SHOWN HEREON IS APPROXIMATE DUE TO SNOW COVER. ANY ADDITIONAL ON-GRADE/LOW-GRADE IMPROVEMENTS. IF ANY, NOT SHOWN DUE TO SAME.

APPROVED

APPROVED 5/5/17 BY KR

PLANNING & ZONING

**As a requirement of this permit, if not already in place, a carbon monoxide alarm shall be installed in accordance with section R315 of the 2009 International Residential Code. A copy of this code Section can be found on the Village of Palatine website.**

***LEGEND AND NOTES***

*Dimensions shown thus: 50.25 are feet and decimal parts thereof. Angular data shown thus: 90° 00' 00" indicate degrees, minutes and seconds.*

*50.25 / N 90° 00' 00" E indicates measure dimension / bearing.*
*(50.25) / (N 90° 00' 00" E) indicates record dimension / bearing.*
*(50.25 d) / (N 90° 00' 00" E d) indicates deed call dimension / bearing.*

*Bearings shown hereon, if any, per local or assumed data, unless shown otherwise.*

*Compare your points before using same and report any differences immediately.*

*Check legal description with deed or title policy and report any discrepancy immediately. Building lines and easements, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.*

**STATE OF ILLINOIS }**
**COUNTY OF COOK }** **Ss.**

*Barbara C. Murry*

*I, , an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.*

*Date of completion of field work:* MARCH 10, 2008

*Palatine, Illinois* MARCH 13, 2008

*Illinois Professional Land Surveyor*

*Barbara C. Murry* *03-003529*
*License Renewal date:* *November 30, 2008*

**ORDER No.** 08-1029 208M52 **SURVEY MADE FOR** LAURA CLUKEY, ATTY. AT LAW **SCALE** 1" = 20'
REFER TO: 68-514 101M48

RECEIVED
MAY 05 2017
BUILDING SERVICES

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

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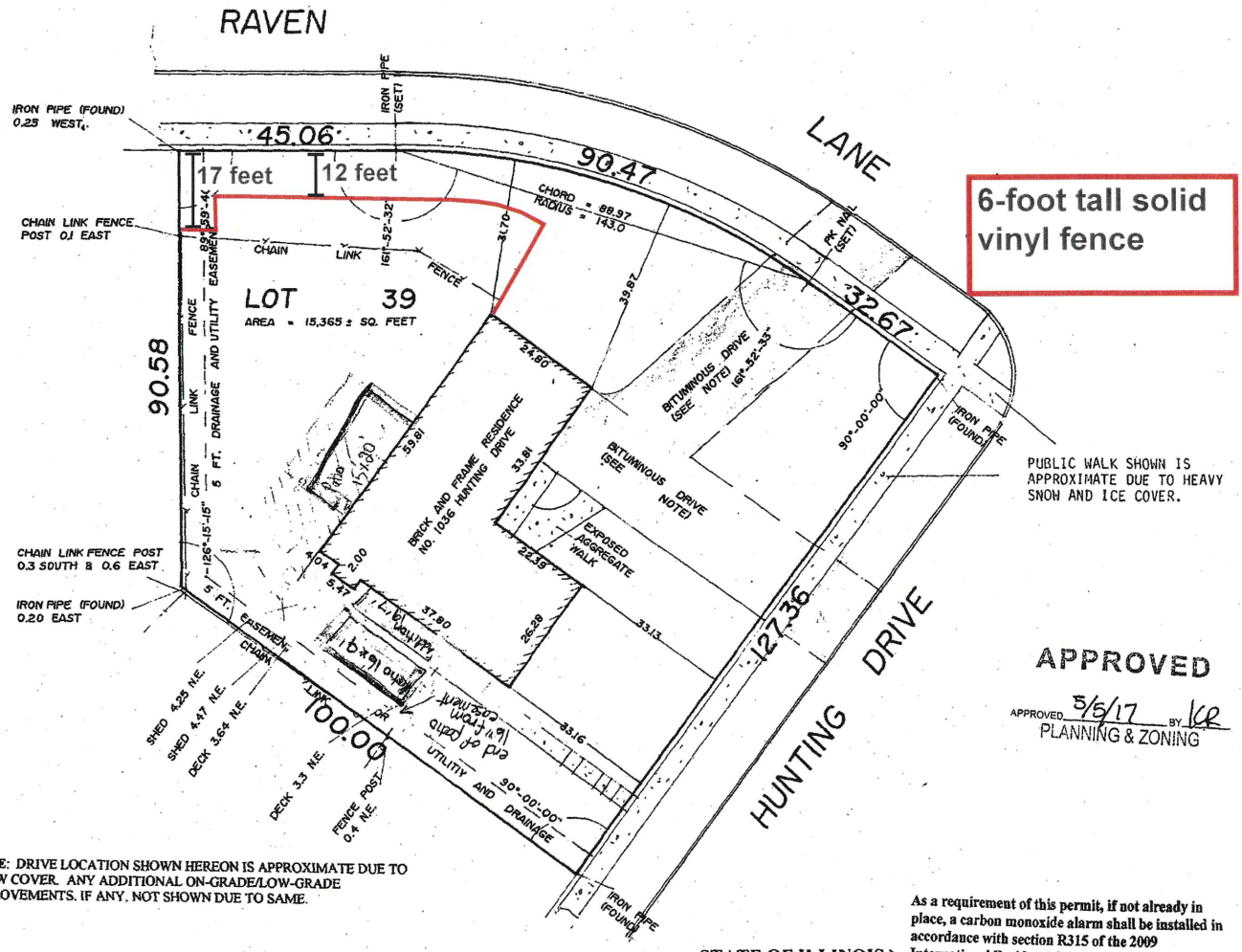
# PLAT OF SURVEY

OF

LOT 39 IN BLOCK 3 IN HUNTING RIDGE UNIT NO. 1, BEING A SUBDIVISION IN SECTIONS 21 AND 28, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED IN THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS ON JANUARY 12, 1968, AS DOCUMENT NUMBER 20,377,710 IN COOK COUNTY, ILLINOIS.




APPROVED

APPROVED 5/5/17 BY KR

PLANNING & ZONING

NOTE: DRIVE LOCATION SHOWN HEREON IS APPROXIMATE DUE TO SNOW COVER. ANY ADDITIONAL ON-GRADE/LOW-GRADE IMPROVEMENTS, IF ANY, NOT SHOWN DUE TO SAME.

As a requirement of this permit, if not already in place, a carbon monoxide alarm shall be installed in accordance with section R315 of the 2009 International Residential Code. A copy of this code Section can be found on the Village of Palatine website.

## LEGEND AND NOTES

*Dimensions shown thus: 50.25 are feet and decimal parts thereof. Angular data shown thus: 90° 00' 00" indicate degrees, minutes and seconds.*

*50.25 / N 90° 00' 00" E indicates measure dimension / bearing.*
*(50.25) / (N 90° 00' 00" E) indicates record dimension / bearing.*
*(50.25 d) / (N 90° 00' 00" E d) indicates deed call dimension / bearing.*

*Bearings shown hereon, if any, per local or assumed data, unless shown otherwise.*

*Compare your points before using same and report any differences immediately.*

*Check legal description with deed or title policy and report any discrepancy immediately. Building lines and easements, if any, shown hereon are as shown on the recorded subdivision plat or as indicated.*

STATE OF ILLINOIS }
COUNTY OF COOK }

Barbara C. Murry

I, , an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.

Date of completion of field work: MARCH 10, 2008

Palatine, Illinois MARCH 13, 2008

Illinois Professional Land Surveyor

Barbara C. Murry 03-003529
License Renewal date: November 30, 2008

ORDER No. 08-1029 208M52 SURVEY MADE FOR LAURA CLUKEY, ATTY. AT LAW SCALE 1" = 20'
REFER TO: 68-514 101M48

RECEIVED
MAY 05 2017
BUILDING SERVICES

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

## Alex Bradshaw

**From:** Matt Turinsky [redacted]
**Sent:** Tuesday, June 6, 2023 7:01 PM
**To:** Alex Bradshaw
**Subject:** 1036 W. Hunting Drive

**Follow Up Flag:** Follow up
**Flag Status:** Flagged

**Categories:** Neighbor Support

**Caution:** This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

Good evening

I am emailing you in regards to the fence going in at 1036 W. Hunting Dr. I know the property is under zoning review for a fence, and I just want to provide you with my endorsement.

I live on Raven lane(court), and there are many houses that have fences, they all differ, and that it absolutely fine with me. My hope is the family at 1036 W. Hunting Drive gets the fence they want and deserve, as they are tax payers of palatine and owners of the property.

I know there are codes and oridances that need to be followed and they should be. I just wanted to send a note of support, please feel free to share during zoning hearing if needed.

Sincerely,

Matt Turinsky
1016 W. Raven Lane
Palatine, IL 60067

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

## Alex Bradshaw

**From:** [redacted]
**Sent:** Monday, June 5, 2023 4:11 PM
**To:** Alex Bradshaw
**Cc:** 'Derek Stienstra'
**Subject:** Special Use For a Fence at 1036 West Hunting Drive

**Follow Up Flag:** Follow up
**Flag Status:** Completed

**Categories:** Neighbor Support

**Caution:** This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

Hi Alex,

We're fine with a special use for the fence proposed at 1036 West Hunting Drive provided the following conditions are included in the special use approval and are met:

the color of the fence shall be clay,
the fence shall be maintained, and
the landscaping on the West Raven Lane side of the fence shall be maintained.

Please let us know if you have any questions on this.

Carolyn & Dennis Dwyer

Dennis & Carolyn Dwyer [redacted]
1032 West Raven Lane, Palatine, IL 60067-6649
[redacted]

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

# CERTIFICATE OF PUBLICATION

**DES PLAINES JOURNAL, INC.,** a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE (1036 W. Hunting Dr.)

● ○ ○ ○

County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 25TH day of MAY, A.D. 20 23., and the last publication thereof was made on the 25TH day of MAY, A.D. 20 23.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

- ☑ Des Plaines Journal
- ☑ Elk Grove Village Journal
- ☑ Mt. Prospect Journal
- ☑ Niles Journal
- ☑ Park Ridge-Golf Mill Journal
- ☑ Prospect Heights Journal
- ☑ Rosemont Journal
- ☑ Arlington Heights Topics
- ☑ Buffalo Grove Topics
- ☑ Palatine Topics
- ☑ Rolling Meadows Topics
- ☑ Wheeling Topics
- ☐ Suburban Journal
- ☐ Northwest Journal
- ☐ Glenview Journal

"OFFICIAL SEAL"
MARY ALICE WENZL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, **THE DES PLAINES JOURNAL, INC.,** has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 25TH day of MAY A.D., 20 23.

By Todd Wessel

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 25TH day of MAY A.D., 20 23.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: PZC Materials - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

## III. PUBLIC HEARING

1. 1036 W. Hunting Drive **- Recommend To Approve**

   **File #SU-000037-2023 - 1036 W. Hunting Dr**.

   Notice was published in the Journal and Topics on May 25th, 2023 and mailed to the owners of the surrounding properties.

   **Petitioner's Exhibits:**

1. **Special Use Application**
2. **Proof of Ownership**
3. **Plat of Survey**
4. **Site Plan**
5. **Fence Elevation**
6. **Neighbor Letter of Support - M. Turinsky**
7. **Neighbor Letter of Support - D. Dwyer**
8. **Public Notice**

Mr. Bradshaw gave a brief overview of the request stating the petitioner is proposing to install a 6' tall solid vinyl fence behind the existing trees and other landscaping which would be set back approx. 12 feet from the side property line abutting W. Raven Lane.
Therefore, requesting a special use to permit a fence in the side yard abutting a street where the side lot line of said yard abutting a street abuts the side lot line of the front yard of an adjacent lot.

**Sworn in petitioner**: Elizabeth & Derik Stienstra - 1036 W. Hunting Drive

Ms. Stienstra states that they recently purchased their house in Palatine and were unaware of the guidelines and standards for Palatine. They received information that their fence installation would require a special use approval.
The privacy fence is being requested for the safety of their young children and to keep their dog's barking at a minimum.

Chairman Wood confirms that it would be a vinyl privacy fence and asks if a picture is available or if the color has been chosen.

Ms. Stienstra presents a site plan and shows a picture of the fence. She states the color has not been chosen.
Mr. Stienstra confirms that the fence color is pending pricing from the vendor but is leaning toward clay. Final choice has not been made.

Attachment: PZC Minutes - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

Commissioner Roth-Wurster requests information regarding the Plat of Survey and asks for clarification on the fence installation at the left corner of the property.

Mr. Stienstra states that there is an existing condition and the fence would be installed behind the bushes. The landscaping would stay as is.

Commissioner Cavanaugh asks if the fence would be visible at that corner.

Ms. Stienstra states that there is no existing fence and the new fence would be covered by the landscaping.

Mr. Bradshaw provides further information and refers to the site plan. Explains that it is zoned R-1B - side yard abutting a street set back is 35'. Property contains a single-family residence with a circular driveway. Proposed fence would be set back 12' from the side property line abutting W. Raven Lane. There are 2 properties with comparable fences and conditions. Community services and engineering reviewed this request and no issues were identified.

Commissioner Friedman asks if the petitioner matched the existing location of the fence would they still have been required to apply for the special use.
Mr. Bradshaw states the chain link fence has since been removed and the proposed 6-foot tall solid fence in the same location would still require a special use.

**Palatine Resident:**
Dennis Dwyer - 1032 W. Raven Lane - Property adjacent to the west of the subject property.
Mr. Dwyer states he is in favor of the fence but request the color chosen be Clay. He states the white fence is just too stark.
Mr. Cavanaugh asks if they could choose White and add landscaping would that be acceptable.
Mr. Dwyer doesn't think it would be acceptable.

Ms. Stienstra asks if the fence is not approved will they have the opportunity to revise the request to meet the requirements.
Mr. Bradshaw states that it could be revised if needed but the Petitioner may want to wait to find out how the commission votes.

Additional conversation regarding the color of the fence

**STAFF RECOMMENDATION:**
The Petitioner is proposing to enclose their rear and side yard abutting W. Raven Lane with a 6-foot tall solid vinyl privacy fence. The proposed fence will be set back 12 feet from the side property line, which places the fence behind a line of

Attachment: PZC Minutes - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

densely planted landscaping and trees. Additionally, there are a couple comparable fences in the surrounding neighborhood, one of which was granted Special Use approval in 2021.
As there were no issues that have been identified with the two comparable fences, the proposed fence should ultimately not cause substantial injury to the value of the surroundings properties. Therefore, Staff recommends approval of the Special Use, subject to the following conditions:

1. The Special Use shall substantially conform to the Site Plan and Elevations submitted by the Petitioner, Elizabeth Stienstra, except as such plans may be changed to conform to the Village Codes and Ordinances.

2. The existing landscaping between the proposed fence and the side lot line abutting W. Raven Lane shall be maintained or, if necessary replaced in the future.

Chairman Wood asks if the petitioner were to change the color from the white fence on the petition to a different color would it still conform.
Mr. Bradshaw states that there is no code section to regulate the color of the fence. The request is to approve location, solid style of fence and height.
Ms. Wood states the motion to approve would be for the fence to conform to those conditions.

**There were no further questions. The public hearing was closed.**

**Commissioner Luszczak made a motion to approve subject to staff's conditions; seconded by Commissioner Cavanaugh.**

**DELIBERATIONS:**

Commissioner Cavanaugh states that the petitioner's request is reasonable and the committee is not here to determine color. He believes the request is appropriate.

Chairman Wood states that there are opinions regarding fence style and color but believes it is up to the petitioner in the end to decide what color they would like.

Commissioner Friedman asks if any of the standard colors are not chosen but they pick a bright yellow would the request conform to what was submitted.
Mr. Bradshaw states that if it is not part of our code, the color would not be addressed. As long as they provide the fence materials, height and location as approved, the color would not have a bearing on the approved installation. Palatine has no code for fence colors.

Commissioner Friedman talks about fencing and landscaping and the village

Attachment: PZC Minutes - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

code does not always address landscaping. He states the added condition to this request works.

Commissioner Cavanaugh does not feel that the vista of the neighborhood would be impacted.

**Chairman Wood summarized that this request has met the standards and was unanimously approved by a vote of 7-0. This item will tentatively go to Village Council on Monday, July 10th, 2023.**

| | |
|---|---|
| **RESULT:** | **RECOMMEND TO APPROVE [UNANIMOUS]** |
| **AYES:** | Noonan, Roth-Wurster, Friedman, Wood, Luszczak, Bettenhausen, Cavanaugh |
| **ABSENT:** | Kolososki, Fedota |

Attachment: PZC Minutes - June 13, 2023 (1036 W. Hunting Drive - SU Fence in SYAS)

LAW OFFICES
PINDERSKI & PINDERSKI, LTD.

Jerome W. Pinderski, Jr.
Paul C. Pinderski
Polly J. Pinderski

Jerome W. Pinderski
1925-1993

Louis Pinderski
1883-1943

115 West Colfax Street
Palatine, Illinois 60067-5086 USA

847-358-5220
FAX 847-358-4506
PinderLaw@aol.com

www.pinderski.com

July 3, 2023

Ben Vyverberg
Director, Planning & Zoning
Village of Palatine
200 E. Wood Street
Palatine, IL 60067

**RE: Stienstra special use petition/1036 W. Hunting Drive**

Dear Ben:

I am writing you today in conjunction with a zoning petition filed by Elizabeth Stienstra for a special use permit for her property at 1036 W. Hunting Dr., Palatine, IL 60067. She is seeking issuance of a special use permit to allow for the construction of a large fence along the side yard of her property which abuts the street, and also along the rear yard of her property which is also the front yard of her neighbor.

I represent the neighbors, Dennis & Carolyn Dwyer. Their home at 1032 West Raven Lane is the property that will be affected by the fence, if built. I have been engaged by the Dwyers to raise formal objections to the special use petition.

The Dwyer family has resided in their home since 1969. They live in a beautiful neighborhood that has retained its charm, character and value since its inception in the late 1960s. My clients are concerned that the proposed special use will allow for the construction of an unsightly fence structure that will protrude approximately 15.6 feet into their front yard space, and block an existing street vista that they have enjoyed for decades.

I have attached to this letter as *Exhibit 1* a copy of a photograph taken from the Dwyer driveway in its front yard looking east across the neighboring property owned by Elizabeth Stienstra. The proposed solid vinyl fence will replace the section of chain-link fence depicted in the photograph, and otherwise meander east and north as depicted in the survey document I have attached as *Exhibit 2*. The proposed vinyl fence will look similar to fence structure depicted in *Exhibit 3* attached hereto. Solid vinyl fences by their nature are stark, hard structures that



Attachment: Letter of Objection - received 7-5-23 (1036 W. Hunting Drive - SU Fence in SYAS)

physically block any view. The proposed fence will forever change the street view of the neighborhood that my clients have enjoyed for many decades.

There is a mistake within the original staff analysis of the project that was presented to the Planning & Zoning Commission for consideration of this project . The staff report indicates that "the proposed fence would be set back 12 feet from the side property line abutting West Raven Lane and would be behind the existing line of densely planted trees and shrubs." *(Village of Palatine Staff Report #8422)* This is not accurate. As shown on Exhibit 1, a significant portion of the proposed vinyl fencing, being approximately 15.6 feet in length, will in fact to be in front of the vegetation areas depicted within the photograph. The proposed new "plastic wall" immediately adjacent to the Dwyer home will intrude into their front yard area, both physically and visually. The staff statement and petitioner's evidence do not properly identify the most egregious intrusion into the Dwyer front yard area which is a principal objection being raised by the Dwyer family.

In addition to the line of sight issues, the Dwyer family is genuinely concerned that the proposed fence, and especially a white fence as we understand the proposal from the petitioner, will likely detract from the overall appearance of the community. The neighborhood in which both the Dwyer home and Stienstra home are located makes significant use of earth tones in its architecture. This color palate adds to the beauty and ambience of the neighborhood. A stark white fence, especially of the size and scope being proposed, will forever damage the existing neighborhood ambiance.

The proposed fence would damage the appearance and ambience of the Dwyer home.

It is my professional opinion that the petitioner has not met her obligations under the Village Code for the issuance of a special use permit to build the fence in question. The fence project, as proposed, is not permitted by the Village Code. The Code is very specific in its mandate that residential fences honor the existing setbacks within a subdivision, and not intrude into front yard areas as being proposed by the petitioner.

The Village Code does provide for the issuance of special use permits on a case by case basis to allow exceptions to the basic fence rules when special circumstances are present. That said, the Village Council is under a legal obligation to deny a special use petition for a non-compliant fence, absent objective proof that the special use standards set forth in the Village Code have been meet:

**14.05. Special Uses, Special Use Amendments and Administrative Special Uses. (Ord. #0-122-10, §1, 10/4/10; Ord O-36-17, 4/3/17; Ord. O-86-22, 09/06/22)**



Attachment: Letter of Objection - received 7-5-23 (1036 W. Hunting Drive - SU Fence in SYAS)

(d) *Standards*. No special use shall be granted by the Village Council unless the special use or special use amendment: (Ord. #0-122-10, §7, 10/4/10)

(1) N/A

(2) Is so designed, located, and proposed to be operated that the public health, safety and welfare will be protected.

(3) Will not cause substantial injury to the value of other property in the neighborhood in which it is located.

(4) N/A.

(5) With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

i. Will not destroy existing vistas in the area;
ii. Will enhance the appearance of the homes and the streets in the area; and
iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

We do not believe that the special use standards, being items 2, 3 and 5, have been met by the petitioner. She alone carries the burden of proof that all of the standards have been met as a precondition to the issuance of any special use permit.

The proposed location as well as the size and scope of the fence project will not protect the public health, safety and welfare of the neighborhood. As noted above, we believe that the construction of the fence will tarnish the neighborhood as well as forever damage the neighborhood's aesthetic value that has been painstakingly built over the years.

Petitioner carries a special burden under the Ordinance as noted in item 5 above wherein specific aesthetic criteria are established by the Village Code to protect properties like the Dwyer's home from non-code compliant fence systems as being proposed by the petitioner.



Attachment: Letter of Objection - received 7-5-23 (1036 W. Hunting Drive - SU Fence in SYAS)

It is an objective fact that the proposed fence project will destroy the Dwyer's existing neighborhood view is depicted in *Exhibit 1*. The large vinyl fence system will not enhance the appearance of the homes and the streets in the area. In fact, we assert that the size, scope and bulk of the vinyl fence, and its color white, will damage the value of the neighborhood. A stark white vinyl fence system, given its size, bulk and scope will be a strange looking structure as it fails to honor the earth tone qualities of the neighborhood. The proposed white vinyl fence system is a structure that we believe will detract from the overall appearance of the community. Its size, scope and color will look odd, out of place and simply not represent an appropriate architectural structure to be built in the neighborhood.

Village staff notes in its Staff Statement to the Planning & Zoning Commission that like fencing exceptions for which special uses have been granted exist in the neighborhood at 658 S. Mallard Drive and 824 S. Mallard Drive. Though not mentioned by staff, there is also a fence along the rear yard of 814 California Avenue which abuts the front yard of the neighboring property at 137 East Illinois. Staff suggest that these represent precedents to support the existing petition. Please note, however that none of these fence projects are compatible to the proposed vinyl fence proposed for 1036 W. Hunting Drive. The neighborhood properties being referenced as rule executions are enclosed in voluminous landscaping, and are effectively hidden from view from neighboring properties. *See Exhibits 4, 5 and 6*. These existing projects are not comparable to the project being proposed by Elizabeth Stienstra as her fence will be highly visible, not only to the Dwyer family, but to the whole neighborhood.

The Dwyer family is not attempting to be a poor neighbor, or otherwise objecting on mere personal grounds. Their objections are rooted within the Village Code, and the requirements which the Village has established for granting special uses for front yard fencing. As a general rule, the Village does not allow fences to protrude into front yards as a community aesthetic. The Village Code promotes beautiful vistas throughout our many neighborhoods without visual interference. Any type of front yard fencing is an exception to this rule. Any requested exception should be closely reviewed, and only granted in those unique situations wherein all Code requirements are met without exception or reservation.

Though petitioner has articulated reasons for wanting a fence in her yard for the purposes of managing her dog and children, the proposed fencing system is simply too much and too invasive to be built on her property as planned.

For all the reasons stated, I urge the Village Council, on behalf of Dennis & Carolyn Dwyer to deny the special use petition being presented by Elizabeth Stienstra.



Attachment: Letter of Objection - received 7-5-23 (1036 W. Hunting Drive - SU Fence in SYAS)

Sincerely,

PINDERSKI & PINDERSKI, LTD.

Jerome W. Pinderski, Jr.
JWP, Jr./

encl.

**via email**

c.c. Village Manager
Village President
Village Council

Attachment: Letter of Objection - received 7-5-23 (1036 W. Hunting Drive - SU Fence in SYAS)

# MURRY AND MOODY, LTD.

Land Surveyors

Illinois Professional Land Surveying Firm Corporation License No. 184-002845

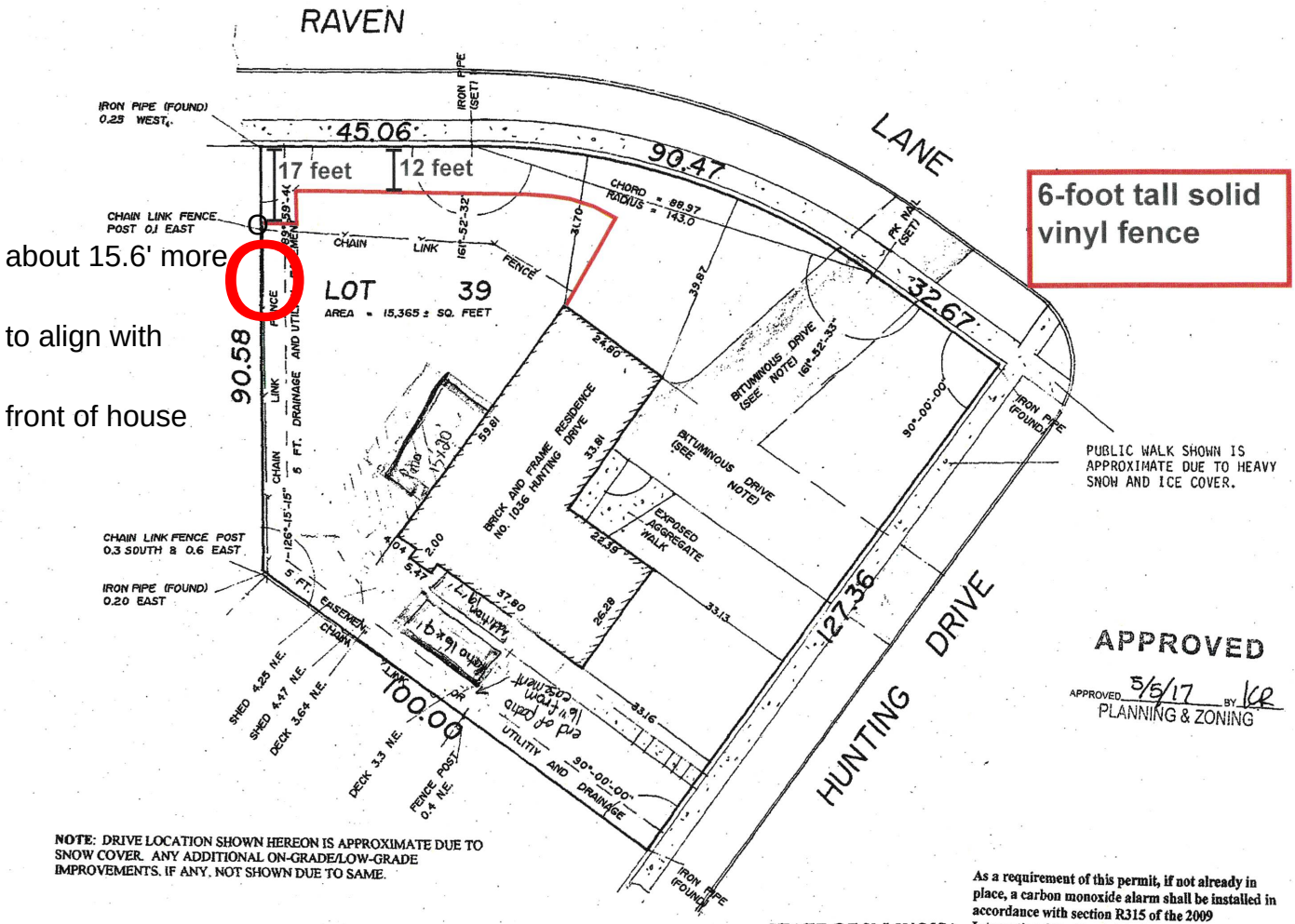
933 S. Plum Grove Road Suite 101 Palatine, Illinois 60067

Phone: (847) 358-5960

# PLAT OF SURVEY

OF

LOT 39 IN BLOCK 3 IN HUNTING RIDGE UNIT NO. 1, BEING A SUBDIVISION IN SECTIONS 21 AND 28, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED IN THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS ON JANUARY 12, 1968, AS DOCUMENT NUMBER 20,377,710 IN COOK COUNTY, ILLINOIS.




about 15.6' more

to align with

front of house

6-foot tall solid vinyl fence

APPROVED

APPROVED 5/5/17 BY KR

PLANNING & ZONING

NOTE: DRIVE LOCATION SHOWN HEREON IS APPROXIMATE DUE TO SNOW COVER. ANY ADDITIONAL ON-GRADE/LOW-GRADE IMPROVEMENTS, IF ANY, NOT SHOWN DUE TO SAME.

As a requirement of this permit, if not already in place, a carbon monoxide alarm shall be installed in accordance with section R315 of the 2009 International Residential Code. A copy of this code Section can be found on the Village of Palatine website.

STATE OF ILLINOIS }
COUNTY OF COOK }

Barbara C. Murry

I, , an Illinois Professional Land Surveyor, do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey and that this professional service conforms to the current Illinois minimum standards for a boundary survey.

Date of completion of field work: MARCH 10, 2008

Palatine, Illinois MARCH 13, 2008

Illinois Professional Land Surveyor

Barbara C. Murry 03-003529

License Renewal date: November 30, 2008

***LEGEND AND NOTES***

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ORDER No. 08-1029 208M52 SURVEY MADE FOR LAURA CLUKEY, ATTY. AT LAW SCALE 1" = 20'

REFER TO: 68-514 101M48

RECEIVED
MAY 05 2017
BUILDING SERVICES

Attachment: Objector Exhibit - Exhibit 2 Fence plan on survey - submitted on 7-5-23 (1036 W. Hunting Drive - SU Fence in SYAS)

# Consider an Ordinance Granting a Special Use to Permit a Fence in the Side Yard Abutting a Street, Where the Side Yard Abutting the Street Abuts the Front Yard of an Adjacent Lot, at 1507 E. Gloria Drive

**BACKGROUND:**
The Petitioner is proposing to build a 4-foot-tall picket fence to be set 5 feet off the property line along Richards Drive, which is the side yard abutting a street yard and requires a minimum 20-foot setback. Therefore, the Petitioner is requesting approval of the following:

> **Special Use to permit a fence in the side yard abutting a street, where the side lot line of said side yard abutting a street abuts the side lot line of the front yard of an adjacent lot.**

**KEY ISSUES:**

- The Subject Property, zoned R-2 Single-Family Residential, is located on the corner of Gloria Drive and Richard Drive. The Petitioner is proposing to install a 4-foot tall open-picket style fence in the required front yard setback approximately 5 feet from the property line requiring a Special Use.
- The proposed fence abuts the 30-foot required front yard of the adjacent property to the south, 124 S. Richards Drive. The fence will be approximately 10 feet from that property's driveway. Given the proposed height and setback from the driveway to the south, Staff did not identify a line-of-sight concern with the proposed fence location. The property owner directly south of the fence location also submitted a statement supporting the proposed fence.
- Per code, a 4-foot open style fence does not require landscaping on the street side of the fence. The Petitioner also included a list of other properties in the area with similar fences.

**ALTERNATIVES:**

1. Approve the Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting the street abuts the side lot line of the front yard of an adjacent lot.
2. Do not approve the Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting the street abuts the side lot line of the front yard of an adjacent lot.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | ZBA meeting on June 27, 2023. |
| Residents testifying: | None. |
| Vote: | The ZBA voted 7-1 to approve a Special Use to permit a fence in the side yard abutting the street and adjacent to the front yard of the adjacent lot and Staff Concurs. |

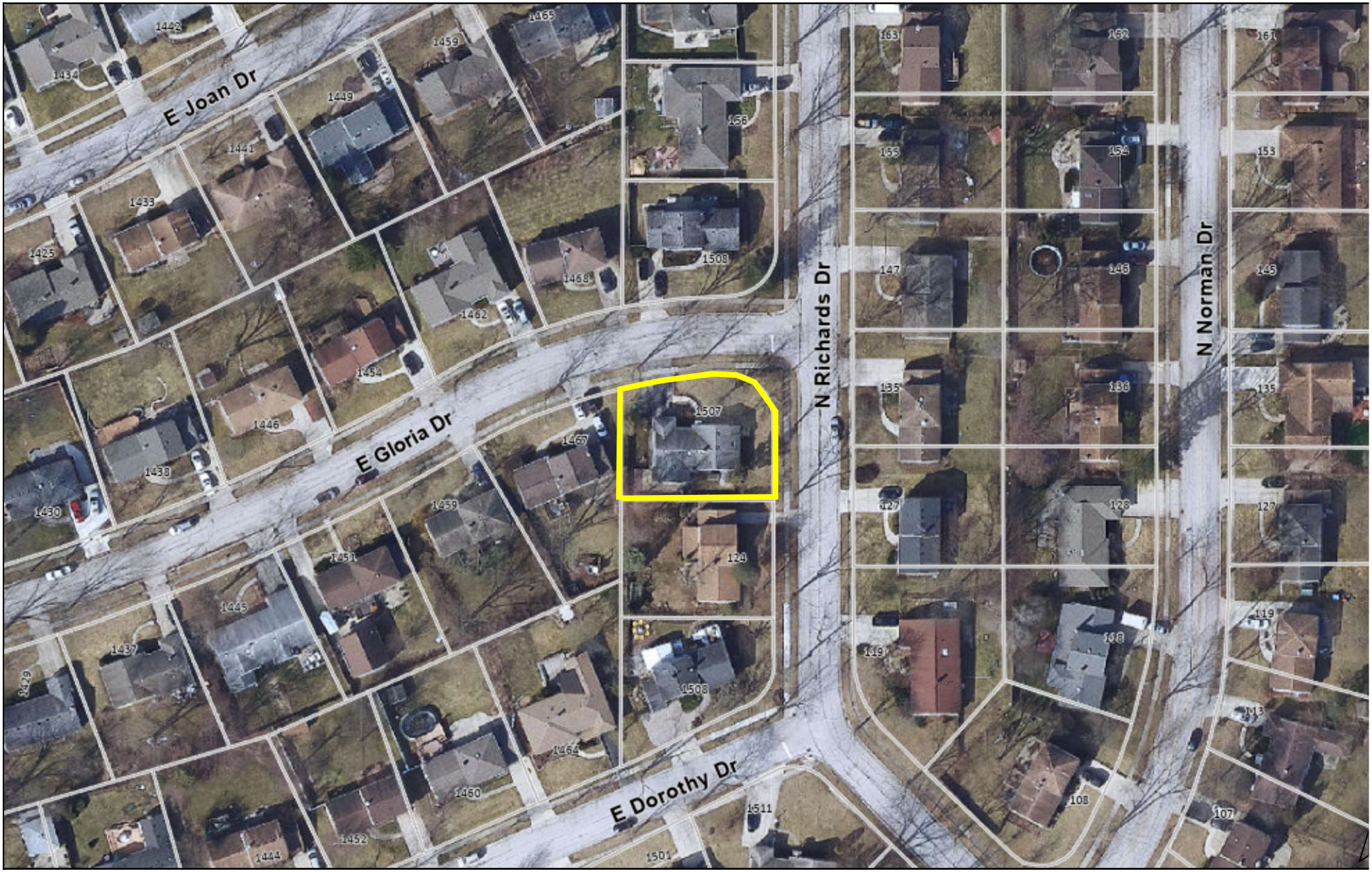
**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting the street abuts the side lot line of the front yard of an adjacent lot.

**ATTACHMENTS:**

- Aerial Map
- ORD SU 1507 E. Gloria Dr
- EXHIBIT - Site Plan
- EXHIBIT - Fence Elevation
- PZC Materials 6-27-23
- Draft PZC Minutes 6-27-23

GISConsortium

# 1507 E Gloria Drive




Attachment: Aerial Map (1507 E Gloria Dr. - SU Fence)

0 150 300 ft

**Print Date: 6/20/2023**

**Notes**

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

**ORDINANCE NO. _____**

**AN ORDINANCE GRANTING A SPECIAL USE**
**1507 E. GLORIA DRIVE**

**WHEREAS, pursuant to a petition and public hearing on June 27, 2023, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings, relative to a request for a Special Use to permit a fence to be located in the side yard abutting a street, which abuts the side lot line of an adjacent front yard, pursuant to Section 6.03 (b) (6) (b) of the Village of Palatine Zoning Ordinance, on the following legally described property:**

**LOT 1 IN BLOCK 12 IN WINSTON PARK NORTHWEST UNIT 1, A SUBDIVISION IN SECTION 13. TOWNSHIP 42 NORTH. RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 30, 1957 AS DOCUMENT 16972069 , IN COOK COUNTY, ILLINOIS.**

**commonly known as 1507 E. Gloria Drive (02-13-406-039-0000).**

**NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:**

**SECTION 1: A Special Use to permit a fence to be located in the side yard abutting a street, which abuts the side lot line of an adjacent front yard, pursuant to Section 6.03 (b) (6) (b) of the Village of Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):**

Attachment: ORD SU 1507 E. Gloria Dr (1507 E Gloria Dr. - SU Fence)

1. **The Special Use shall substantially conform to the Site Plan and Elevation Plan submitted by the Petitioner, Christopher Mortiz, except as such plans may be changed to conform to the Village Codes and Ordinances.**

**SECTION 2:** **That a copy of the public notice be attached hereto and form a part of this ordinance.**

**SECTION 3:** **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

**PASSED: This _____day of _____, 2023**

**AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____**

**APPROVED by me this _____day of _____, 2023**

_____
**Mayor of the Village of Palatine**

**ATTESTED and FILED in the office of the Village Clerk this**

**_____day of _____, 2023**

_____
**Village Clerk**

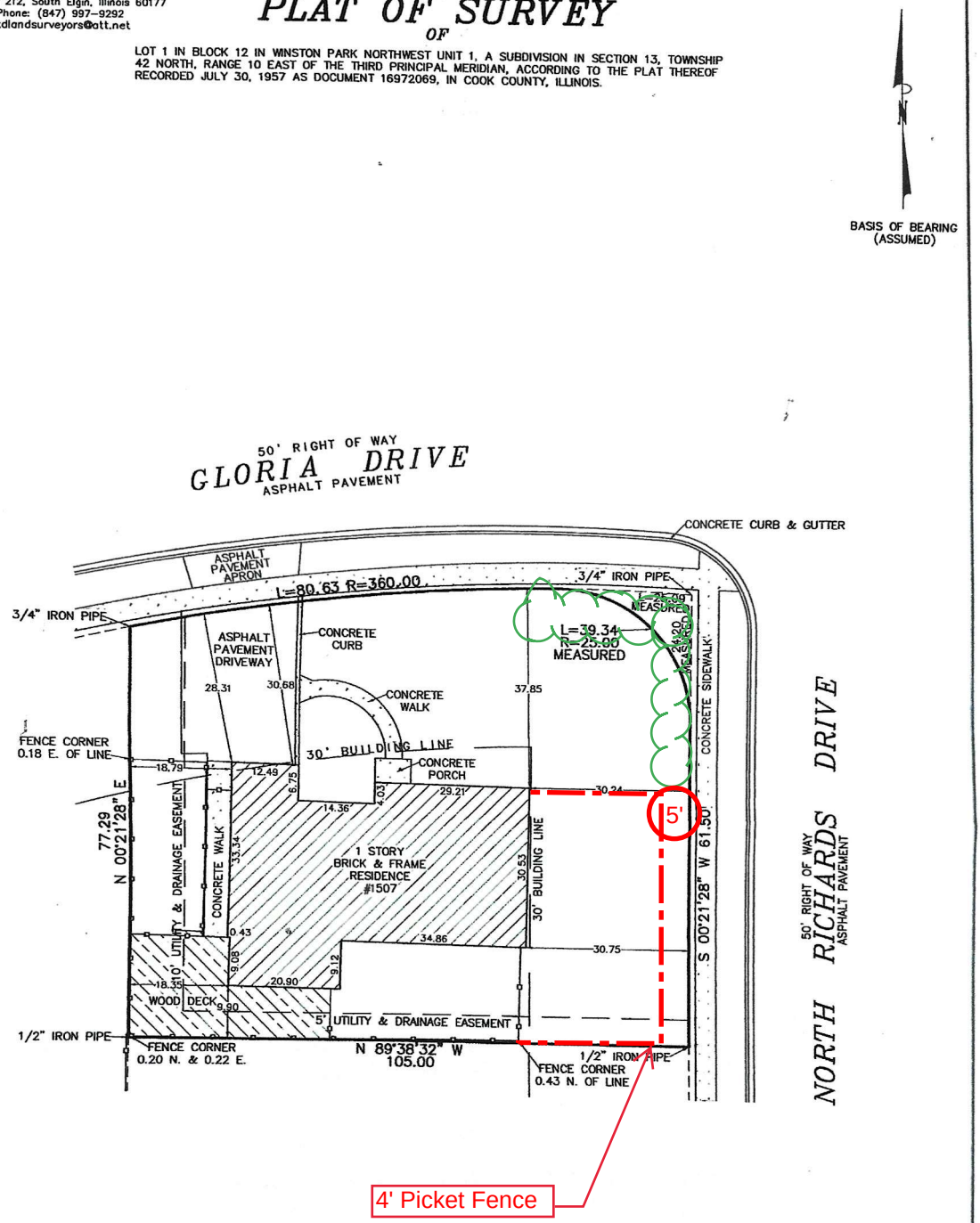
Attachment: ORD SU 1507 E. Gloria Dr (1507 E Gloria Dr. - SU Fence)

T.K.D. Land Surveyors, Inc.
P.O. Box 212, South Elgin, Illinois 60177
Phone: (847) 997-9292
tkdlandsurveyors@att.net

# PLAT OF SURVEY

OF

LOT 1 IN BLOCK 12 IN WINSTON PARK NORTHWEST UNIT 1, A SUBDIVISION IN SECTION 13, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 30, 1957 AS DOCUMENT 16972069, IN COOK COUNTY, ILLINOIS.




LEGEND

WOOD FENCE

MEASURED LOT AREA = 8,702 SQ. FT. (0.200 ACRES)

* All dimensions shown are given in feet & decimal parts thereof
* No angles or distances are to be assumed by scaling
* Legal description, building lines and easements are taken from recorded subdivision plat and/or other available documentation. Refer to title policy, deed or local jurisdiction for building setbacks and easements not shown hereon and report any discrepancies.

Scale: 1"=20'
Order # 22-183
Address: 1507 E. Gloria Dr.
Palatine, IL 60074
P.I.N. 02-13-406-039-0000
Ordered by: Erickson Law Office, Ltd.

KEITH E. DELANEY
035-003385
PROFESSIONAL LAND SURVEYOR
STATE OF ILLINOIS
SOUTH ELGIN, ILLINOIS

THIS SURVEY IS VALID ONLY WITH EMBOSSED SEAL

STATE OF ILLINOIS } ss.
COUNTY OF KANE }

I, Keith E. DeLaney, an Illinois Professional Land Surveyor do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey.

Lic. Exp. 11-30-22

Keith E. DeLaney Illinois P.L.S. #035-003385
Dated: June 20, 2022
Field work completed: June 20, 2022
Professional Design Firm Lic. No. 184.005204
This professional service conforms to the current Illinois minimum standards for a boundary survey.

Attachment: EXHIBIT - Site Plan (1507 E Gloria Dr. - SU Fence)

# Fence Elevation

Attachment: EXHIBIT - Fence Elevation (1507 E Gloria Dr. - SU Fence)

VILLAGE OF PALATINE
Planning and Zoning Commission

SCHEDULED 06/27/23 07:00 PM

STAFF REPORT (ID # 8450)

# 1507 E. Gloria Drive

**1507 TO:** Palatine Planning and Zoning Commission
Jan Wood, Chair

**FROM:** Lyn Bremanis

**PETITIONER:** Christopher Mortiz

**PLAN NUMBER:** SU-000038-2023

**ADDRESS:** 1507 E. Gloria Drive

**PROPOSAL:**
Special Use to permit a fence in the side yard abutting a street, where the side lot line of said side yard abutting a street abuts the side lot line of the front yard of an adjacent lot.

| | | | |
|---|---|---|---|
| **LOCATION:** | 1507 E. Gloria Dr.<br>District 5 (Kozlowski) | **CURRENT ZONING:** | R-2 Single Family Residential |

**SURROUNDING CONDITIONS:**

| | |
|---|---|
| **North:** | R-2 Single Family Residential |
| **South** | R-2 Single Family Residential |
| **East:** | R-2 Single Family Residential |
| **West:** | R-2 Single Family Residential |

**BACKGROUND:**
The Petitioner is proposing to build a 4-foot tall picket fence set 5 feet off the property line along N. Richards Drive, which is the side yard abutting a street yard and a minimum setback of 20 feet is required. Therefore, the Petitioner is requesting:

> **Special Use to permit a fence in the side yard abutting a street, where the side lot line of said side yard abutting a street abuts the side lot line of the front yard of an adjacent lot.**

**SITE ANALYSIS:**

- The Subject Property is zoned R-2 Single-Family and located on the corner of E. Gloria Dr and N. Richard Dr. The required minimum front yard setback is 30 feet. The Petitioner is proposing to install a 4-foot tall open-picket style fence in the

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

required front yard setback approximately 5 feet from the property line requiring a Special Use.

- The proposed fence abuts the 30-foot front yard of the adjacent neighbor to the south, 124 S. Richards Dr. and will be approximately 10 feet from the existing driveway. Given the proposed height and setback from the driveway to the south, Staff does not have a line of sight concern with the proposed fence location. Additionally, the neighbor directly south of the fence location submitted a statement of support for the proposed fence.
- Per code a 4-foot open style fence does not require landscaping.
- The Petitioner submitted a letter of support from the neighbor to the south at 124 S. Richards Dr.
- In addition, the Petitioner included a list of other properties in the area with similar fences.

**DEPARTMENTAL REVIEWS:**

| | |
|---|---|
| **Community Services** | No Issues Identified |
| **Engineering** | No Issues Identified |
| **Environmental Health** | N/A |
| **Fire Prevention** | N/A |
| **Public Works** | N/A |
| **Police** | N/A |

**STANDARDS FOR SPECIAL USE:** Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2), (3), and (5) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

(5) With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:
   i. Will not destroy existing vistas in the area;
   ii. Will enhance the appearance of the homes and the streets in the area; and
   iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

safety of the inhabitants of the property.

**STAFF RECOMMENDATION:**

The Petitioner is proposing to enclose their rear and side yard abutting N. Richards Drive with a 4-foot tall picket fence. The proposed fence will be set back 5 feet from the side property line. Until recently there were bushes at the lot line along N. Richards Ave. The Petitioner removed these bushes and is proposing to replace them with a 4-foot picket style fence which allows for a better line of sight than the bushes allowed. In addition, the Petitioner indicated several properties in the area with fences corner side yards. Therefore, Staff recommends approval of the Special Use, subject to the following conditions:

1. The Special Use shall substantially conform to the Site Plan submitted by the Petitioner, Christopher Mortiz, except as such plans may be changed to conform to the Village Codes and Ordinances.

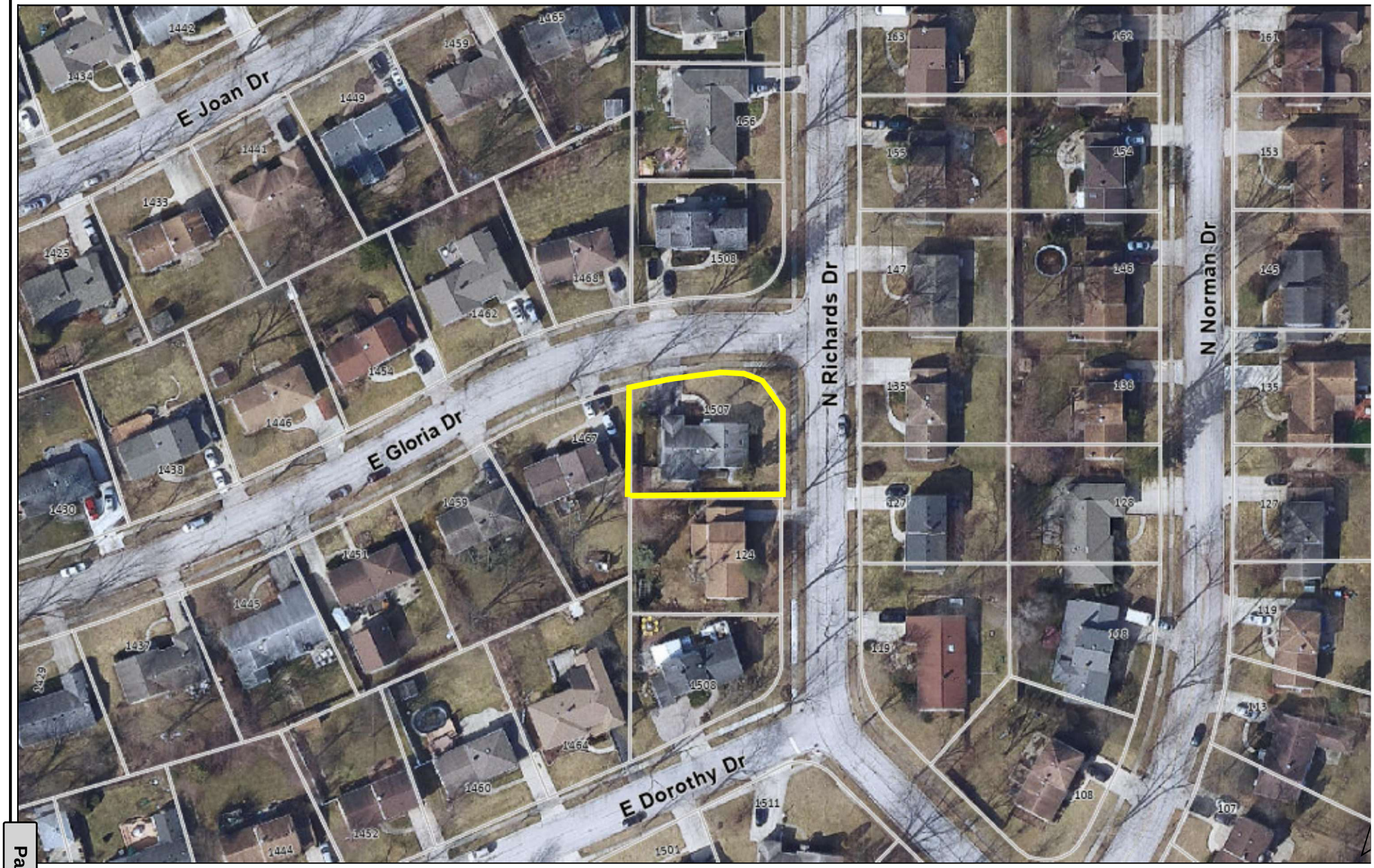
**ATTACHMENTS:**

- Aerial Map
- Special Use Application
- Petitioner Statement
- Site Plan
- Fence Elevation
- Site Photos
- Petitioner Pictures
- Neighbor Support
- Public Notice

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

GISConsortium

# 1507 E Gloria Drive




0 150 300 ft

Print Date: 6/20/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and t



Attachment: Aerial Map (1507 E Gloria Drive - SU Fence)

VILLAGE OF PALATINE

# SPECIAL USE APPLICATION

**Department of Planning & Zoning**
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

Christopher Mortiz

Business Name (if applicable)

Subject Property Address

1507 E. Gloria Drive

Please provide a description of your proposed request:

As a Marine Corps veteran I understand strict adherence to policy and code. However, I would like to request an exception. I believe this will improve the looks of my house and area and provide a better viewing area by removing the 5 ft bushes that are obstructing the current view. This would also give dogs and children more room to play given the current configuration of my yard is restricting. I plan to plant shrubs and flowers along the fence line to further improve the looks. 1507 Rosita is identical to my house and yard and they currently have an extending fence that is a 4 foot picket. I would like to do exactly what they currently have done. I have included pictures.

**Petitioner Justification**

Special Uses shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That use deemed necessary for the public convenience at that location. Explain:

The 5 foot bushes that were there when I moved in last year cause a substantially greater safety risk than a 4 foot see through picket fence due to obstructions of view.

The use is designed, located, and proposed to be operated that the public health, safety, welfare will be protected. Explain:

Public health, safety, welfare will be protected.

The use will not cause substantial injury to nearby property values. Explain:

Removing 5 foot shrubs and replacing it with a 4 foot picket fence will eliminate possible injury due to obstructions of view

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

In order to supplement the above standards, the Planning and Zoning Commission may also consider the following:

With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

i. Will not destroy existing vistas in the area;

ii. Will enhance the appearance of the homes and the streets in the area; and

iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

I believe this will improve the looks of my house and area and provide a better viewing area by removing the 5 ft bushes that are obstructing the current view. This would also give dogs and children more room to play given the current configuration of my yard is restricting. I plan to plant shrubs and flowers along the fence line to further improve the looks.

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

Dear Committee,

As a Marine Corps veteran, I understand strict adherence to policy and code. However, I would like to request an exception. I believe this will improve the looks of my house and area and provide a better viewing area by removing the 5-foot bushes that are obstructing the current view. This would also give dogs and children more room to play given the current configuration of my yard is restricting. I plan to plant shrubs and flowers along the fence line to further improve the looks. 1507 Rosita is identical to my house and yard, and they currently have an extending fence that is a 4-foot picket. I would like to do exactly what they currently have done. I have included pictures.

Also included are pictures of fences near my house that I believe cause more of an obstruction and safety issue than what I plan to do with a 4-foot picket fence which would cause no obstructions to the surrounding area.

I have spoken with my neighbor Derrick, and he has given his approval since this would greatly improve his view when coming and going out of his driveway.

I have also included a picture of a neighbor with a white picket fence which also represents what I want to do and shows that the neighbors view is unobstructed.

The 5-foot bushes that were there when I moved in last year cause a substantially greater safety risk than a 4-foot see through picket fence.

Listed below are just 8 corner addresses in my immediate area that have various styles of fence for your review.

164 Winston
109 Winston
125 Winston
1507 Rosita (The same layout I would like to do)
108 Norman
1520 Norman
1549 Anderson
1358 Reynolds

Thank you for your consideration,

C. Moritz

Christopher Moritz

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

T.K.D. Land Surveyors, Inc.
P.O. Box 212, South Elgin, Illinois 60177
Phone: (847) 997-9292
tkdlandsurveyors@att.net

# PLAT OF SURVEY

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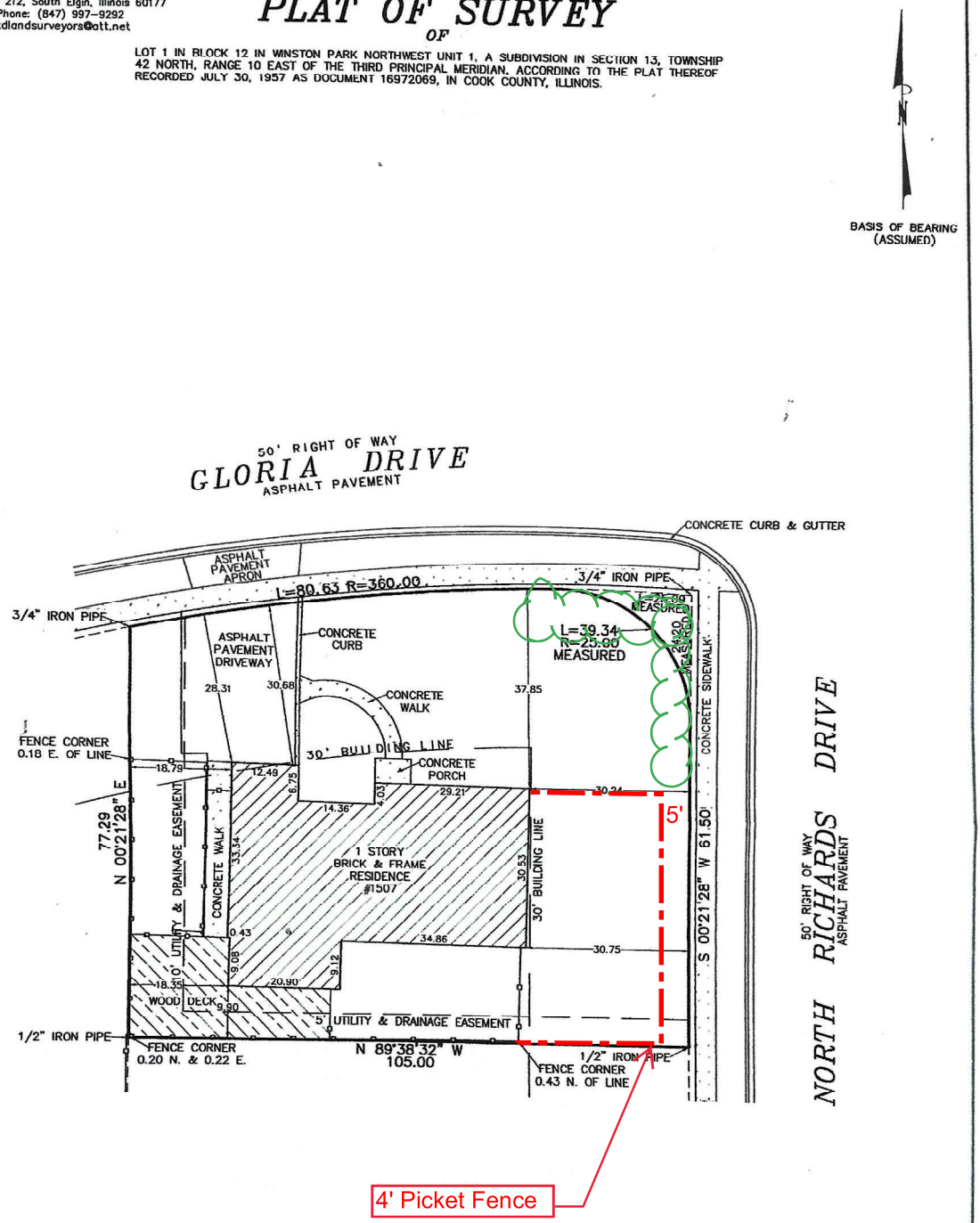



LEGEND

WOOD FENCE

MEASURED LOT AREA = 8,702 SQ. FT. (0.200 ACRES)

* All dimensions shown are given in feet & decimal parts thereof
* No angles or distances are to be assumed by scaling
* Legal description, building lines and easements are taken from recorded subdivision plat and/or other available documentation. Refer to title policy, deed or local jurisdiction for building setbacks and easements not shown hereon and report any discrepancies.

Scale: 1"=20'
Order # 22-183
Address: 1507 E. Gloria Dr.
Palatine, IL 60074
P.I.N. 02-13-406-039-0000
Ordered by: Erickson Law Office, Ltd.

KEITH E. DELANEY
035-003385
PROFESSIONAL LAND SURVEYOR
STATE OF ILLINOIS
SOUTH ELGIN, ILLINOIS

THIS SURVEY IS VALID ONLY WITH EMBOSSED SEAL

STATE OF ILLINOIS } SS.
COUNTY OF KANE }

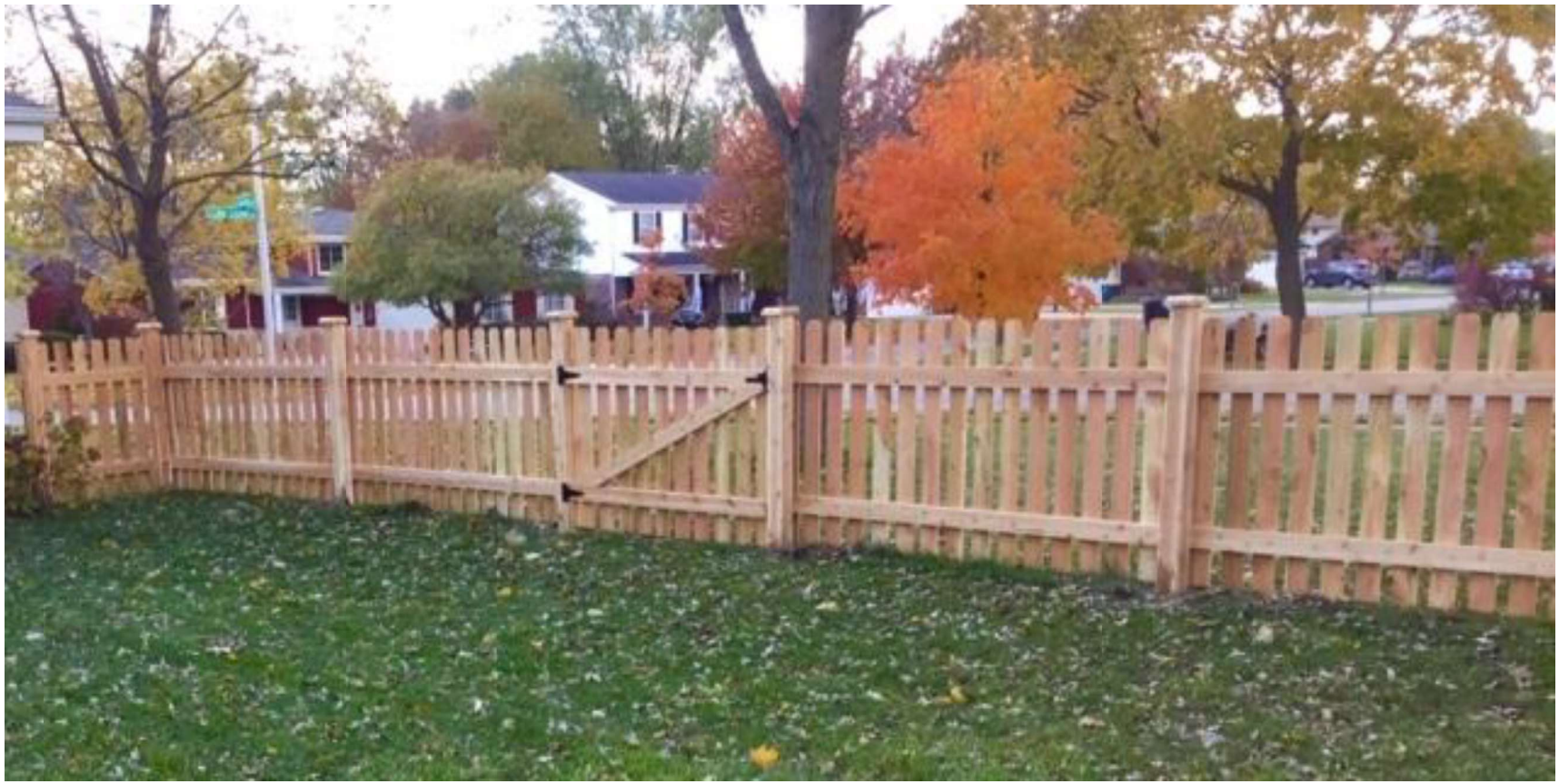
I, Keith E. DeLaney, an Illinois Professional Land Surveyor do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey.

Lic. Exp. 11-30-22

Keith E. DeLaney Illinois P.L.S. #035-003385
Dated: June 20, 2022
Field work completed: June 20, 2022
Professional Design Firm Lic. No. 184.005204
This professional service conforms to the current Illinois minimum standards for a boundary survey.

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

# Fence Elevation



Attachment: Fence Elevation (1507 E Gloria Drive - SU Fence)



Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

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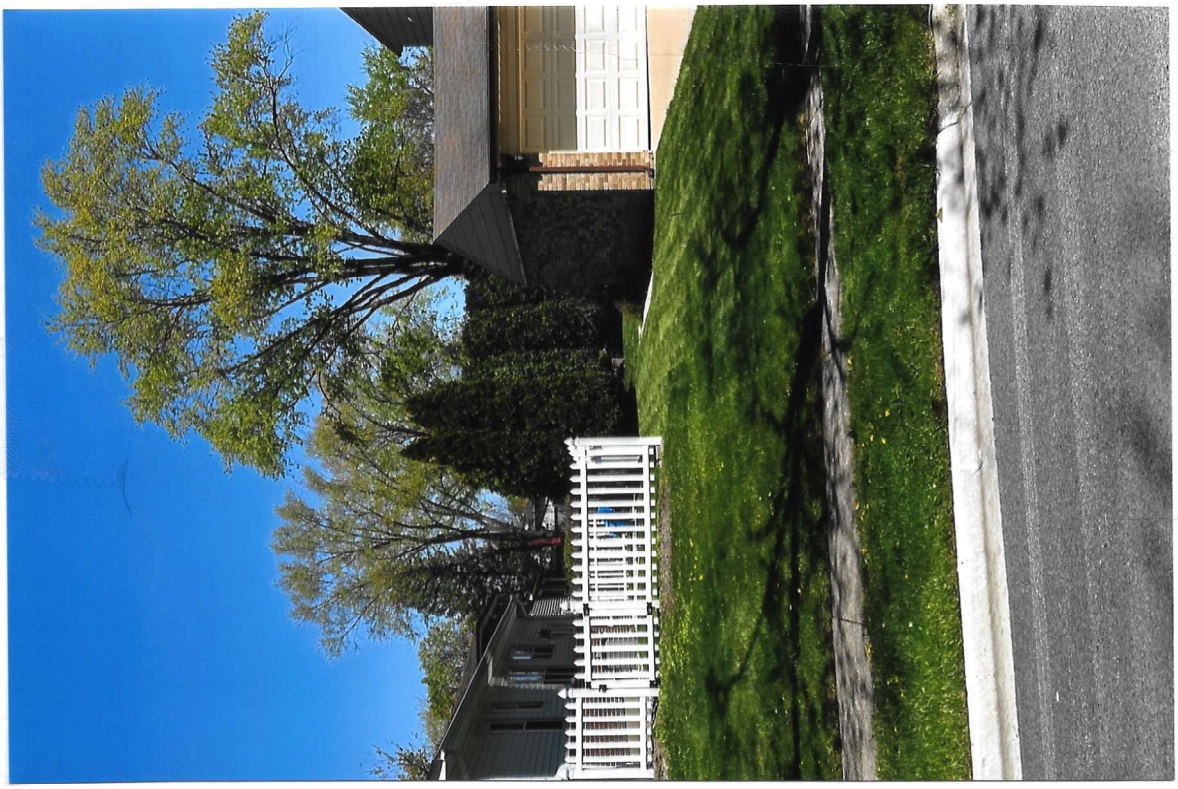
Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

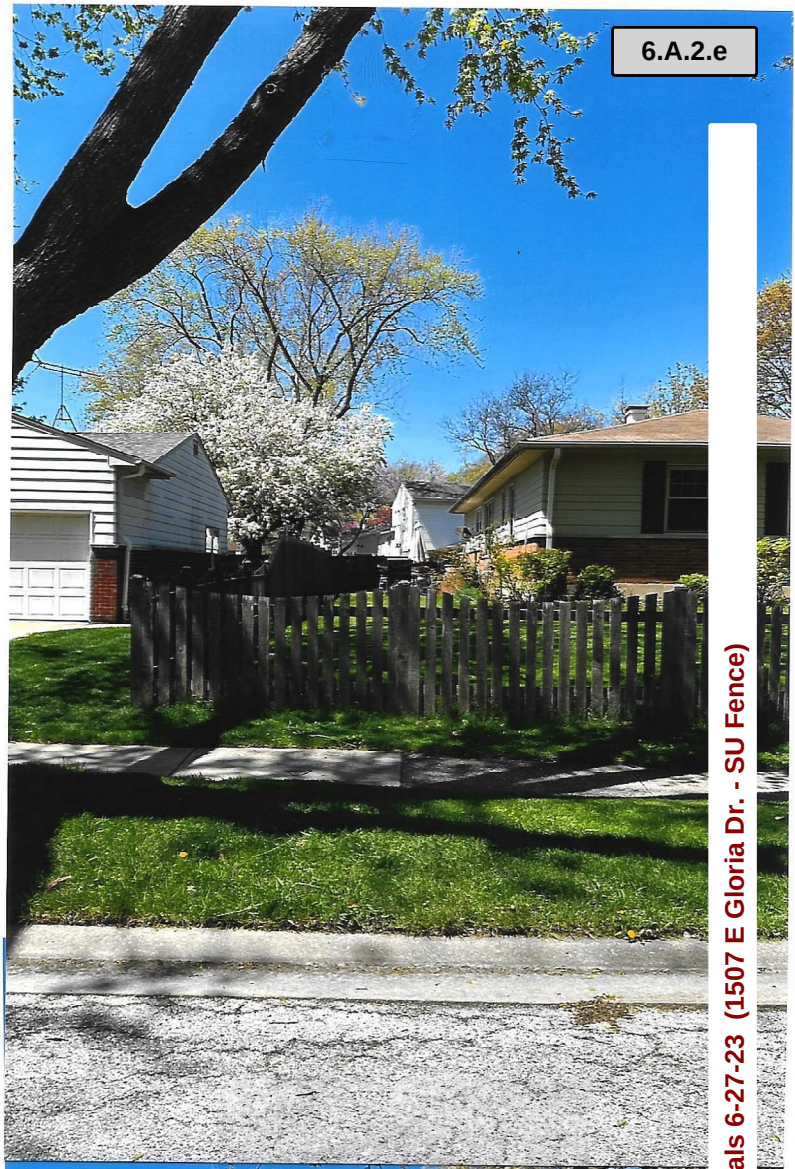
A winter picture, but still shows the 5ft. bushes obstructing along the sidewalk on Richards & especially to the right along my neighbors driveway. A 4ft. picket fence would eliminate this issue.

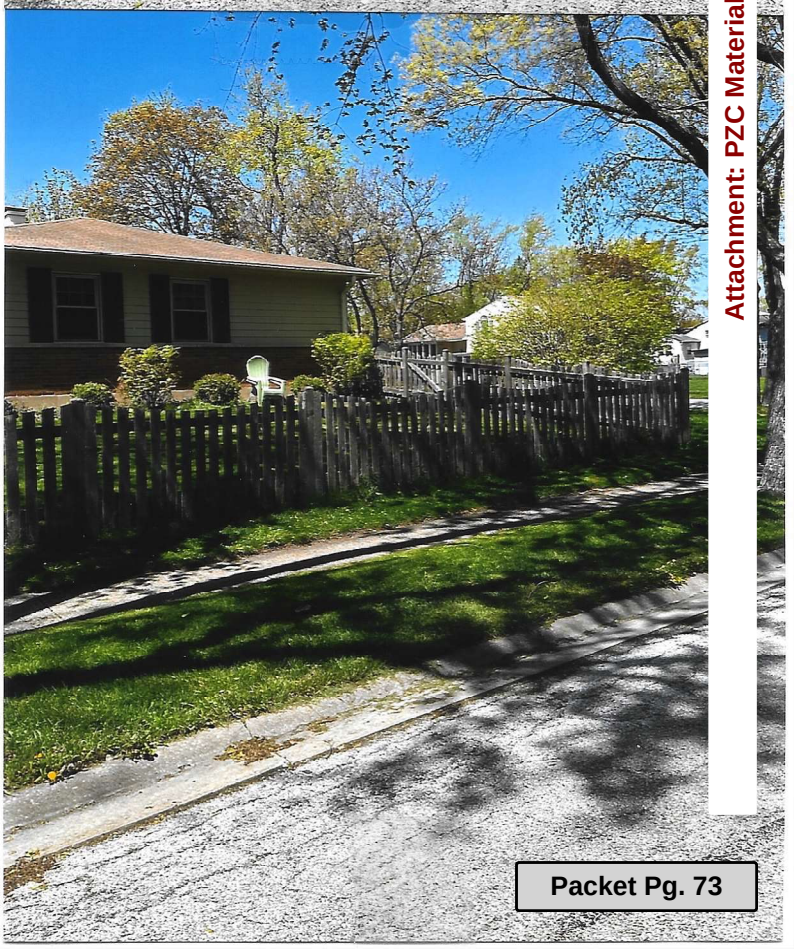


The corner of 125 Winston. This demonstra s what our pick - would look li along the neigh s driveway.

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

1507 E. Rosita has the exact same house as mine and the same type of picket fence I would like. There are no obstructions of views with this fence.

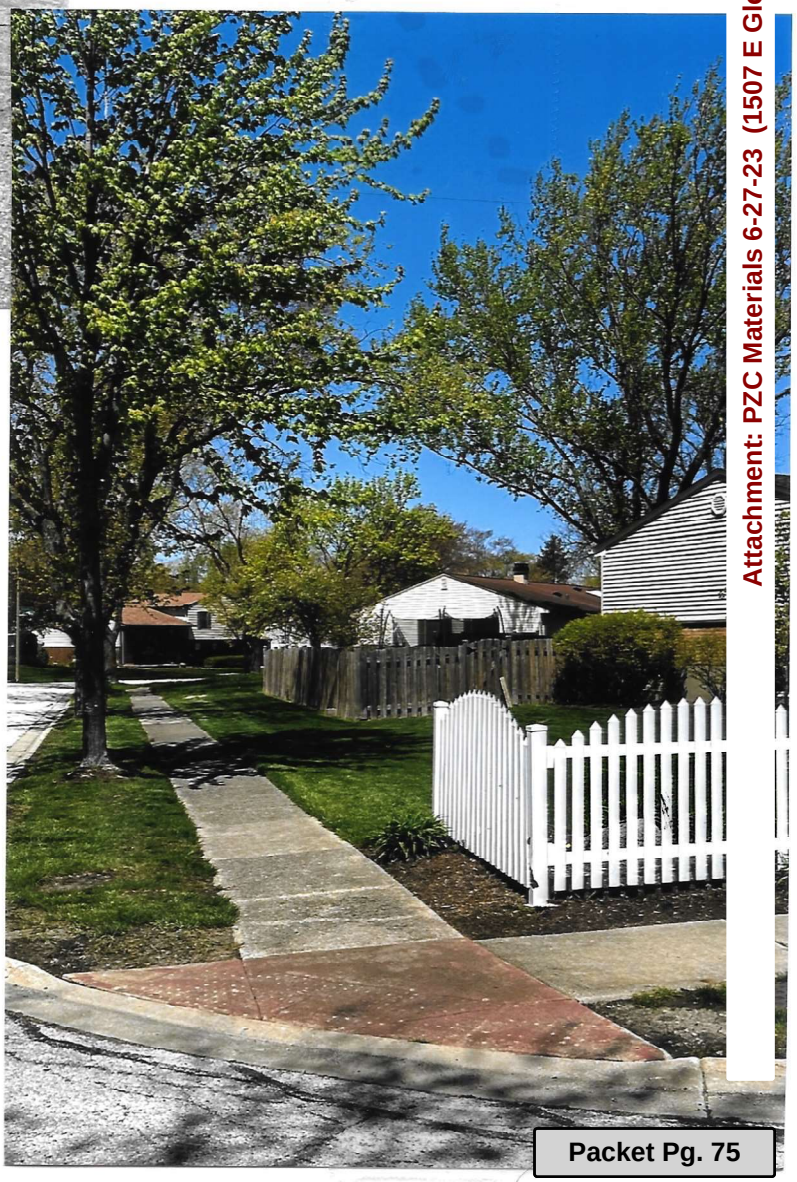




Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

The corner of 1520 Norman. 6 ft. privacy fence. Ours would only be a 4 ft. Picket.

←

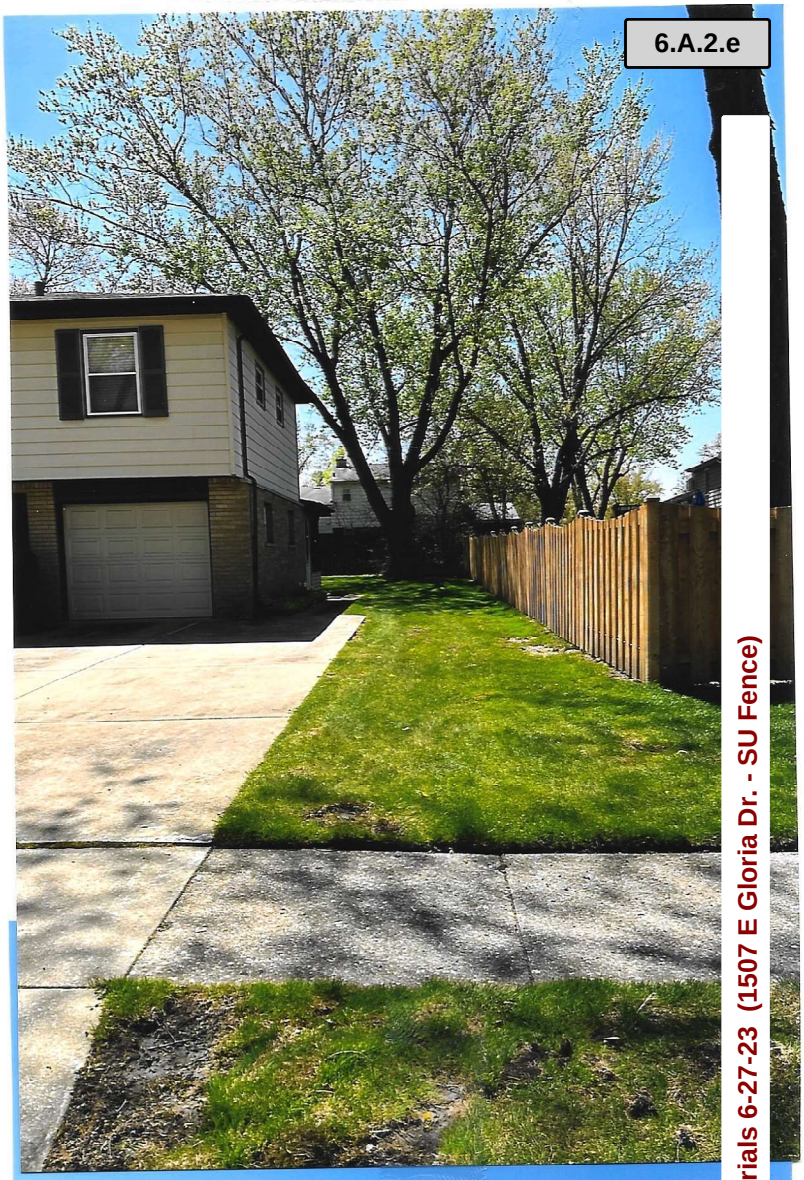


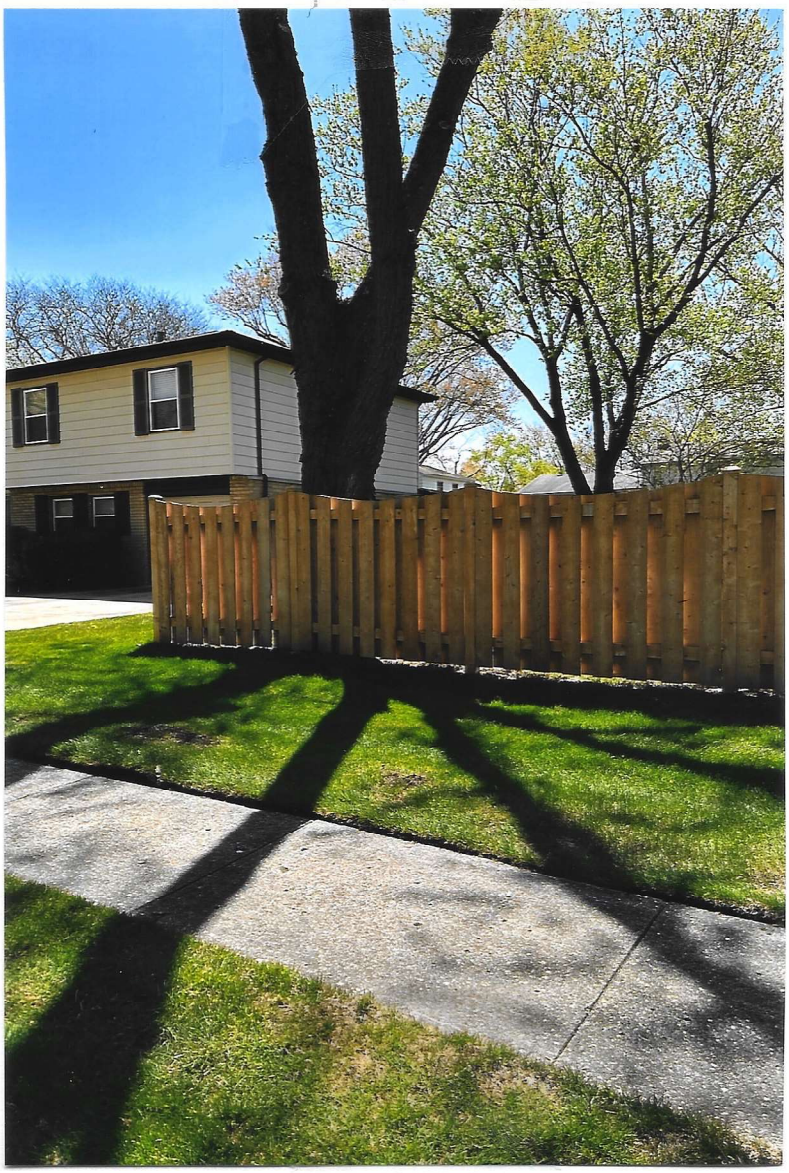
→

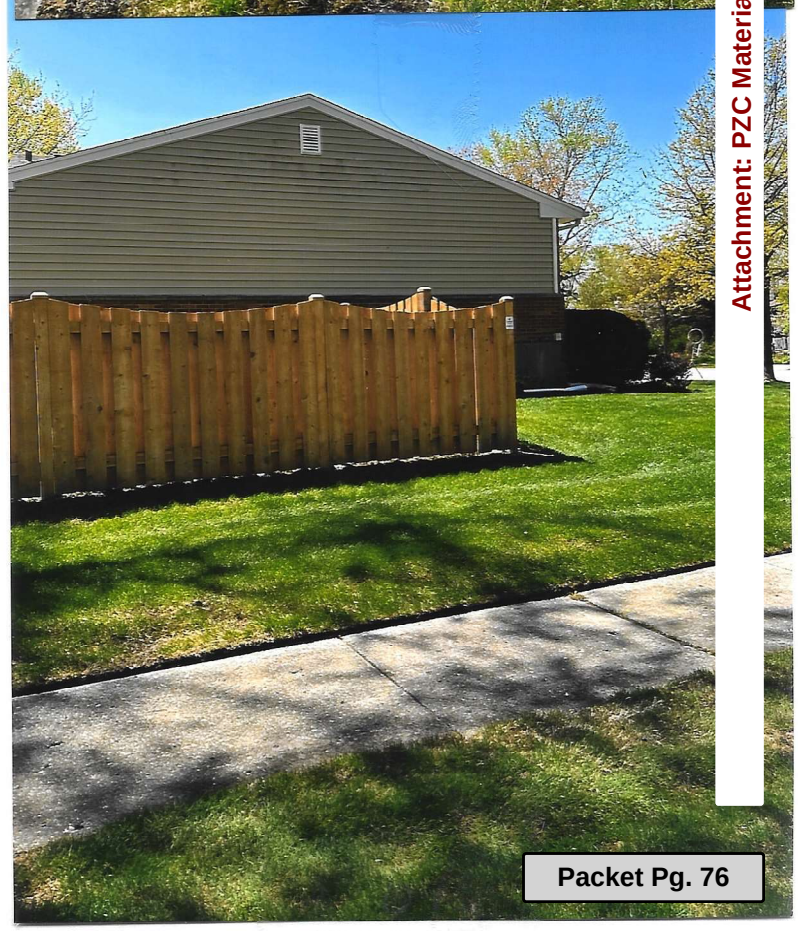
The corner of 108 Norman.

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

The corner of 109 Winston. A 6ft. Privacy fence obstructing all views. Along the neighbors driveway ours would only be 4ft. picket







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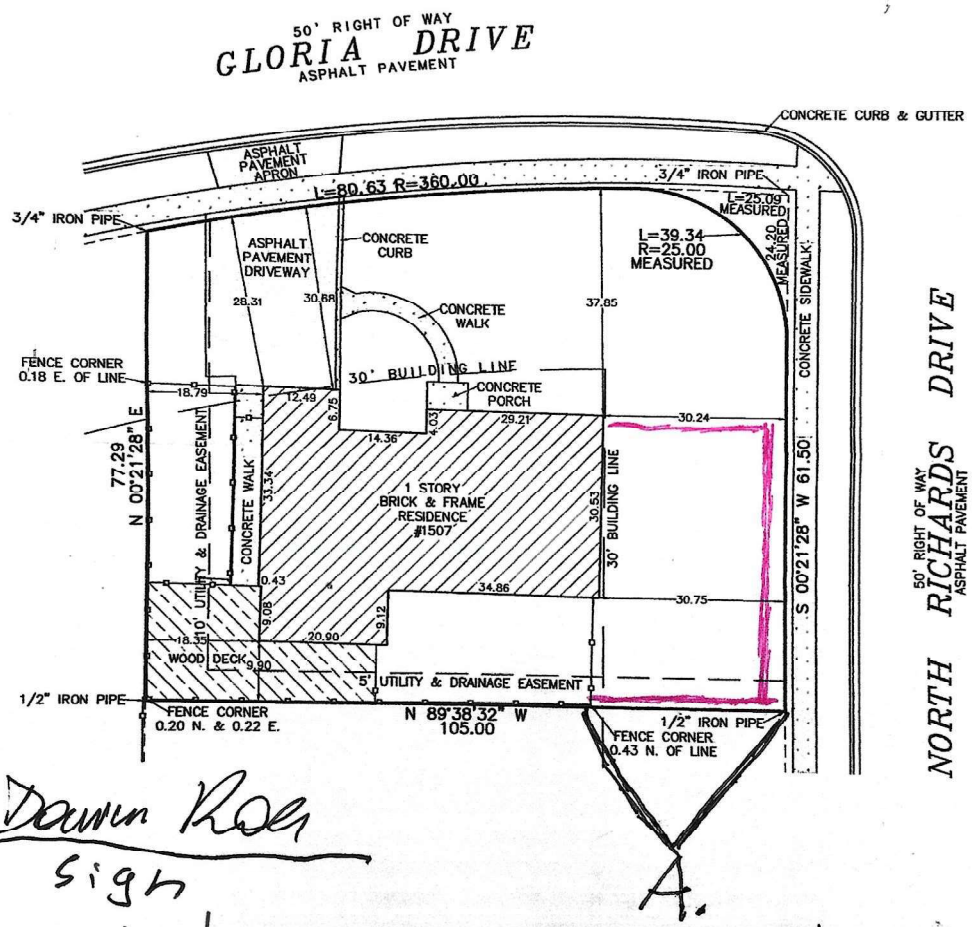
I, DARIUSZ RALE, approve and have no issue with Chris Moritz removing his 5 foot bushes along the lot line, adjacent to my driveway, marked below with the letter A., and replacing it with a 4 foot picket fence. This would benefit me greatly and improve my visibility when backing in and out of my driveway.




x Dawin Rale
Sign

x 05/09/23
Date

Fence line along neighbors driveway.

LEGEND

WOOD FENCE

MEASURED LOT AREA = 8,702 SQ. FT. (0.200 ACRES)

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STATE OF ILLINOIS
SOUTH ELGIN, ILLINOIS

THIS SURVEY IS VALID ONLY WITH EMBOSSED SEAL

STATE OF ILLINOIS } SS.
COUNTY OF KANE }

I, Keith E. DeLaney, an Illinois Professional Land Surveyor do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey.

Lic. Exp. 11-30-22
Keith E. DeLaney Illinois P.L.S. #035-003385
Dated: June 20, 2022
Field work completed: June 20, 2022
Professional Design Firm Lic. No. 184.005204
This professional service conforms to the current Illinois minimum standards for a boundary survey.

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

# CERTIFICATE OF PUBLICATION

**DES PLAINES JOURNAL, INC.,** a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE 1507 E. GLORIA DR.

(●) ( ) ( ) ( )

County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 8TH day of JUNE, A.D. 20 23., and the last publication thereof was made on the 8TH day of JUNE, A.D. 20 23.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

- [x] Des Plaines Journal
- [x] Elk Grove Village Journal
- [x] Mt. Prospect Journal
- [x] Niles Journal
- [x] Park Ridge-Golf Mill Journal
- [x] Prospect Heights Journal
- [x] Rosemont Journal
- [x] Arlington Heights Topics
- [x] Buffalo Grove Topics
- [x] Palatine Topics
- [x] Rolling Meadows Topics
- [x] Wheeling Topics
- [ ] Suburban Journal
- [ ] Northwest Journal
- [ ] Glenview Journal

"OFFICIAL SEAL"
MARY ALICE WENZL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, **THE DES PLAINES JOURNAL, INC.,** has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 8TH day of JUNE A.D., 20 23.

By Todd Wessell

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 8TH day of JUNE A.D., 20 23.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: PZC Materials 6-27-23 (1507 E Gloria Dr. - SU Fence)

2. 1507 E. Gloria Drive

SU-000038 - 1507 E. Gloria Drive

Notice was published in the Journal & Topics on June 8th, 2023 and mailed to the owners of the surrounding properties.

**Petitioner's Exhibits:**

1. **Special Use Application**
2. **Petitioner Statement**
3. **Site Plan**
4. **Fence Elevation**
5. **Site Photos**
6. **Petitioner Pictures**
7. **Neighbor Support**
8. **Certificate of Publication**
9. **Public Notice**

Ms. Bremanis gave a brief overview of the request stating the petitioner is proposing to build a 4' tall picket fence set 5' off the property line along N. Richards Dr. which is the side yard abutting a street yard and a minimum set back of 20 feet is required.

**Sworn in petitioner**: Chris Mortiz - 1507 E. Gloria Drive

Mr. Mortiz states that he and his wife would like to extend the backyard so that his kids and pets would have more room to play in the yard. He doesn't want to close off his yard to the neighborhood and explains that his yard is a u-shape configuration and provides pictures of the existing conditions. The picket fence would deter people from cutting through his yard or theft of his lawn furniture. He states that they purchased the house recently and there were bushes in the corner lot that he removed before realizing a special use would be required for the 4-foot picket fence.

Commissioner Cavanaugh confirms that it would be an open style fence and that there would be no issues with the neighbor's driveway.
Mr. Mortiz states that is correct.
Ms. Woods asks how long they have lived in the home and have they spoke to the neighbor.
Mr. Mortiz states they have lived there since July of 2022 and the neighbor has no issues.

Ms. Bremanis give an overview of the property and states the required minimum

Attachment: Draft PZC Minutes 6-27-23 (1507 E Gloria Dr. - SU Fence)

front yard setback is 30 feet and the petitioner is proposing to install a 4-foot tall open picket style fence in the front yard approximately 5' from the property line. She states that the height and setback from the driveway to the south was reviewed by Staff and should not pose a line of site concern with the proposed fence location. She also states the neighbor to the south has submitted a letter of support for the proposed fence.

Building and Engineering reviewed and had no issues.

**STAFF RECOMMENDATION:**

The Petitioner is proposing to enclose their rear and side yard abutting N. Richards Drive with a 4-foot tall picket fence. The proposed fence will be set back 5 feet from the side property line. Until recently there were bushes at the lot line along N. Richards Ave. The Petitioner removed these bushes and is proposing to replace them with a 4-foot picket style fence which allows for a better line of sight than the bushes allowed. In addition, the Petitioner indicated several properties in the area with fences corner side yards. Therefore, Staff recommends approval of the Special Use, subject to the following conditions:

1. The Special Use shall substantially conform to the Site Plan submitted by the Petitioner, Christopher Mortiz, except as such plans may be changed to conform to the Village Codes and Ordinances.

Ms. Bremanis notes states that it should say "Site Plan & Elevation Plan" in the "Conditions".

Commissioner Friedman asks if landscaping screening is applicable to this request as per the ordinance.
Ms. Bremanis states that ordinance was changed approximately a year ago that allows open style 4' fencing to not have landscaping. If it was a closed fence, it would be required.

**There were no further questions. The public hearing was closed.**

**Commissioner Cavanaugh made a motion to approve subject staff's conditions; seconded by Commission Kolososki.**

**DELIBERATIONS:**

Commissioner Cavanaugh states this is a unique case and technically the front yard is more of a side yard. He states the open style fence at 4 feet tall is an easy "yes".

Commissioner Kolososki states the fence would address and solve the safety issue factor that the petitioner mentioned.

Attachment: Draft PZC Minutes 6-27-23 (1507 E Gloria Dr. - SU Fence)

Commissioner Friedman stated his concern regarding the line of site risk factor backing out of the driveway even with an open style picket it is an L-shape configuration which would put you at risk.

Commissioner Kolososki notes the 4-foot height would provide visual access.

Commissioner Friedman notes that would be true if you were driving a truck.

Commissioner Roth-Wurster states it is a bit of a concern but states the open fence would reduce the risk factor.

Commissioner Wood states it fits in with the neighborhood and they are duplicating similar styles.

**Chairman Wood summarized that this request has met the standards and was approved by a vote of 7-1. This item will tentatively go to Village Council on July 10th, 2023.**

| | |
|---|---|
| **RESULT:** | **RECOMMEND TO APPROVE [7 TO 1]** |
| **MOVER:** | Kevin Cavanaugh, Commissioner |
| **SECONDER:** | Robert Kolososki, Plan Commissioner |
| **AYES:** | Noonan, Roth-Wurster, Wood, Luszczak, Bettenhausen, Kolososki, Cavanaugh |
| **NAYS:** | Friedman |
| **ABSENT:** | Fedota |

Attachment: Draft PZC Minutes 6-27-23 (1507 E Gloria Dr. - SU Fence)

# Consider an Ordinance Granting a Variation to Permit a Circular Driveway at 1170 W. Illinois Avenue

**BACKGROUND:**
The Petitioner is proposing to construct a circular driveway, which exceeds the maximum permitted driveway width. The circular driveway would result in two curb cuts on Illinois Avenue. Therefore, the Petitioner is requesting approval of the following:

> **Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.**

**KEY ISSUES:**
- The Subject Property had been a vacant lot until a building permit was issued for a new home in 2022. The existing residence is currently being constructed under an active building permit. In addition to the new home, the Petitioner is proposing to install a new circular driveway, which exceeds the maximum allowable total driveway width.
- The Subject Property is a corner lot located on an active thoroughfare, Illinois Avenue and intersection of White Willow Bay. It is only a few blocks west of Fremd High School and Hunting Ridge Elementary School, which generates increased traffic when school is in session. The driveway expansion would allow for easier access in and out of the property.
- At the widest point, the proposed driveway would have a total width of 50 feet. Per Code, the maximum allowable total driveway width for a 2-car garage is 30 feet.
- Staff identified 2 properties within the immediate area of the Subject Property that have similar circular driveways (1234 W. Illinois Avenue & 1162 W. Illinois Avenue). In each case, the driveways were constructed prior to 2005 without any zoning relief.
- Both the building coverage and lot coverage (0.42-acre lot) are within the allowable percentage per Code.

**ALTERNATIVES:**
1. Approve the Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.
2. Do not approve the Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on June 13, 2023. |
| Residents testifying: | None. |
| Vote: | The PZC voted unanimously to approve a Variation to permit a circular driveway and Staff recommends action at the discretion of the Village Council. |

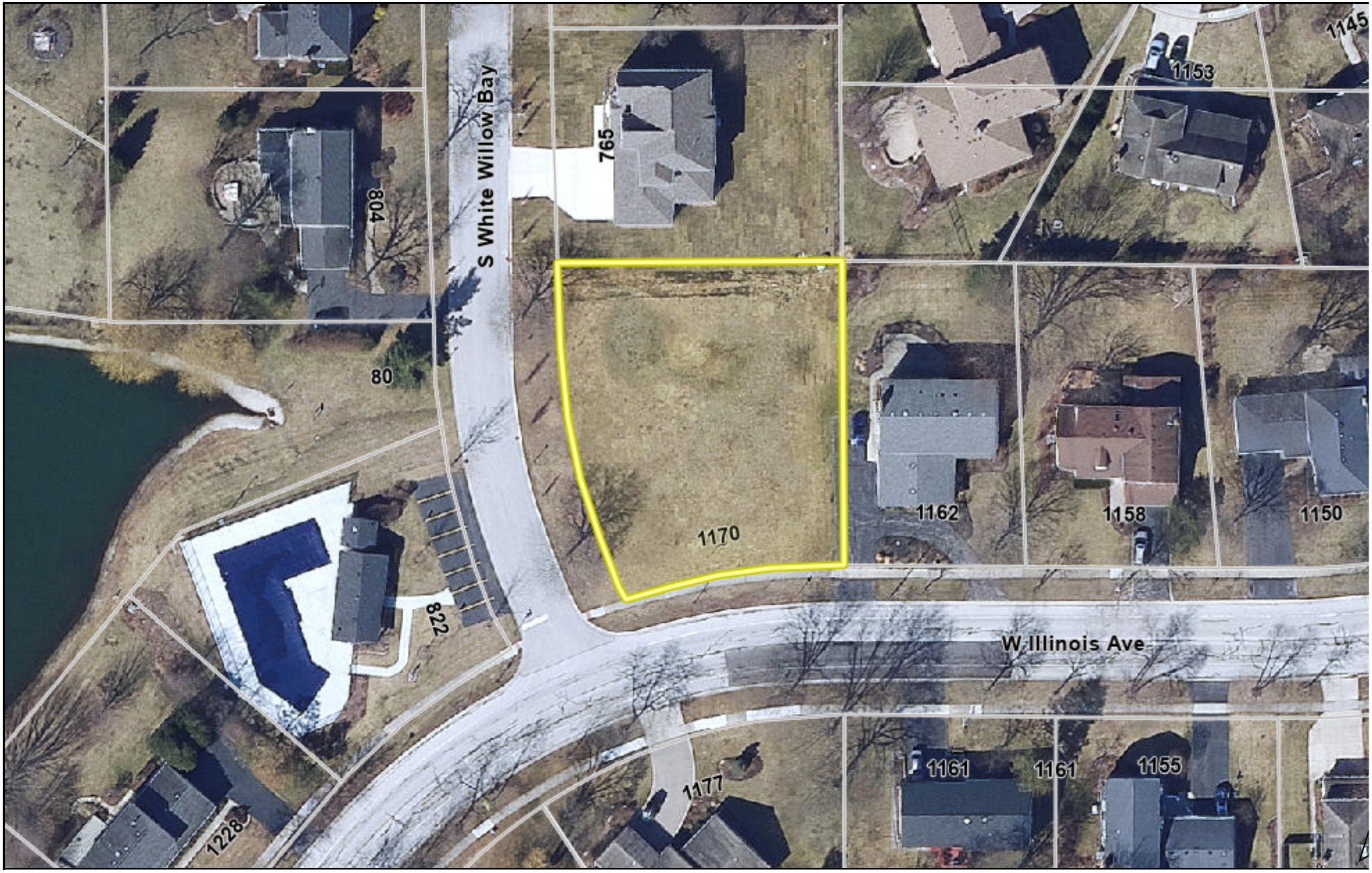
**ACTION REQUIRED:**
A motion to approve the ordinance granting a Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.

**ATTACHMENTS:**

- Aerial Map
- ORD VAR 1170 W Illinois Ave
- EXHIBIT - Site Plan
- PZC Materials - June 13, 2023
- PZC Minutes - June 13, 2023

GISConsortium

# 1170 W. Illinois Avenue




0 100 200 ft

**Print Date: 4/24/2023**

**Notes**

Cook County Aerial 2020

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

Attachment: Aerial Map (1170 W. Illinois Ave - VAR Circular Driveway)

**ORDINANCE NO. _____**

**AN ORDINANCE GRANTING A VARIATION**
**1170 W. ILLINOIS AVENUE**

**WHEREAS, pursuant to a petition and public hearing on June 13, 2023, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for Variation to permit a residential driveway to be a total of 50 feet in width, instead of the maximum permitted 30 feet pursuant to Section 7.04 (i) (4) of the Village of Palatine Zoning Ordinance, legally described property:**

> **LOT ONE HUNDRED THIRTY FOUR (134) IN WILLOW WALK UNIT TWO, BEING A SUBDIVISION OF PART OF THE SOUTH EAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21 AND PART OF THE NORTH EAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 28, BOTH IN TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS, ON OCTOBER 17, 1972, AS DOCUMENT NUMBER 2654687.**
>
> **commonly known as 1170 W. Illinois Avenue (PIN #02-28-108-001-0000).**

**NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:**

**SECTION 1: Variation to permit a residential driveway to be a total of 50 feet in width, instead of the maximum permitted 30 feet pursuant to Section 7.04 (i) (4) of the Village of Palatine Zoning Ordinance, subject to the following condition(s):**

Attachment: ORD VAR 1170 W Illinois Ave (1170 W. Illinois Ave - VAR Circular Driveway)

**1. The Variation shall substantially conform to the Site Plan submitted by the Petitioner, Dan Beniek, Skycrest Homes, LLC, except as such plans may be changed to conform to Village of Palatine Codes and Ordinances**

**SECTION 2: That a copy of the public notice is attached hereto and form a part of this ordinance.**

**SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

**PASSED: This _____day of _____, 2023**

**AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____**

**APPROVED by me this _____day of _____, 2023**

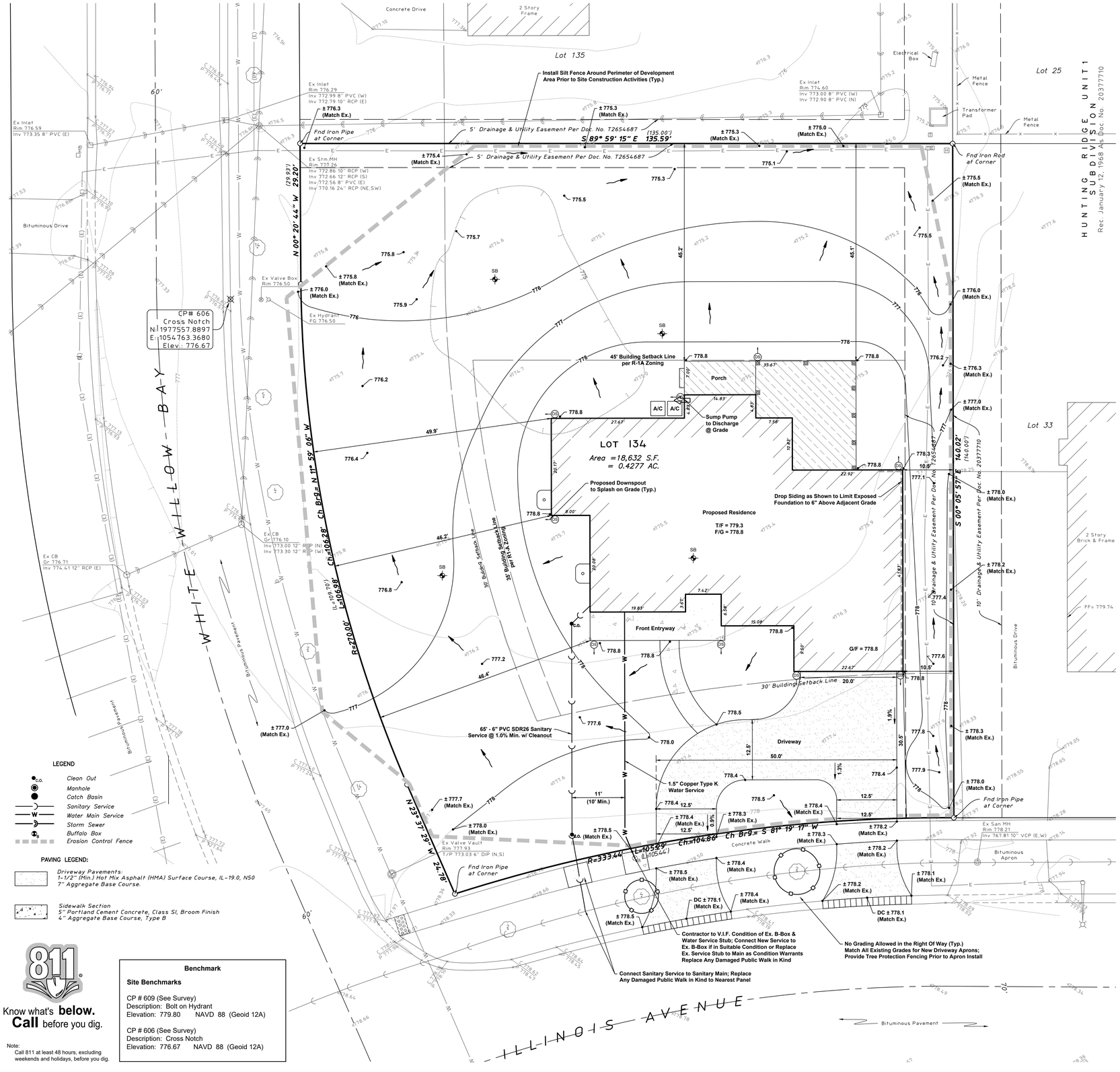
_____
**Mayor of the Village of Palatine**

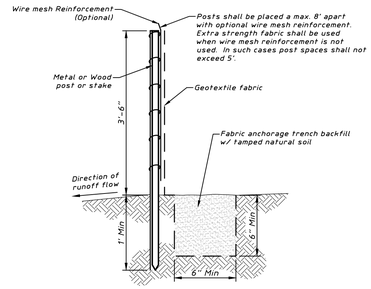
**ATTESTED and FILED in the office of the Village Clerk this**

**_____day of _____, 2023**

_____
**Village Clerk**

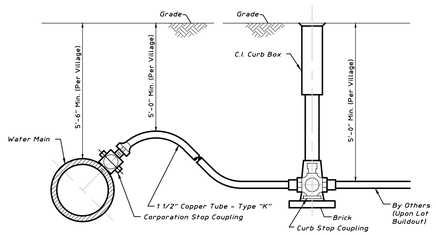
Attachment: ORD VAR 1170 W Illinois Ave (1170 W. Illinois Ave - VAR Circular Driveway)




NOTES: Depending upon configuration, attach fabric to wire mesh w/ hog rings, steel posts w/ tie wires, wood posts w/ nails.

## SILT FENCE




**WATER SERVICE NOTES**

1. Water service lines shall be laid at a minimum depth of five (5) feet below the finished grade ground level.
2. A "W" shall be marked in the curbing when poured opposite to the water service as a permanent record of location.
3. Corporation stops shall be Mueller No. H15050
4. Curb stops shall be Mueller No. H15150
5. Service boxes shall be extension type with stationary rods, Mueller No. C-10302
6. Taps into the main shall be made between thirty (30) degrees and ninety (90) degrees from the vertical.

## CURB BOX INSTALLATION




## PORTLAND CEMENT CONCRETE SIDEWALK




## SANITARY SEWER SERVICE CONNECTION

**LEGAL DESCRIPTION**

LOT ONE HUNDRED THIRTY FOUR (134) IN WILLOW WALK UNIT TWO, BEING A SUBDIVISION OF PART OF THE SOUTH EAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21 AND PART OF THE NORTH EAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 28, BOTH IN TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS, ON OCTOBER 17, 1972, AS DOCUMENT NUMBER 2654687.

| IMPERVIOUS COVERAGE CALCULATIONS | | | |
|---|---|---|---|
| LOT AREA = | | 18,632 | |
| EXISTING | | PROPOSED | |
| (VACANT) | - | HOUSE & GARAGE… | 2,922 |
| | | DRIVEWAY… | 1,040 |
| | | COVERED ENTRY… | 191 |
| | | REAR PORCH… | 498 |
| | | WALK & PADS… | 100 |
| TOTAL IMPERVIOUS… | - | TOTAL IMPERVIOUS… | 4,751 |
| % IMPERVIOUS | 0.00% | % IMPERVIOUS | 25.50% |
| | | NET INCREASE | 4,751 |

LEGEND

- C.O. Clean Out
- Manhole
- Catch Basin
- Sanitary Service
- W Water Main Service
- Storm Sewer
- Buffalo Box
- Erosion Control Fence

PAVING LEGEND:

- Driveway Pavements: 1-1/2" (Min.) Hot Mix Asphalt (HMA) Surface Course, IL-19.0, N50; 7" Aggregate Base Course.
- Sidewalk Section: 5" Portland Cement Concrete, Class SI, Broom Finish; 4" Aggregate Base Course, Type B

Know what's **below.** **Call** before you dig.

Note: Call 811 at least 48 hours, excluding weekends and holidays, before you dig.

**Benchmark**

**Site Benchmarks**

CP # 609 (See Survey)
Description: Bolt on Hydrant
Elevation: 779.80 NAVD 88 (Geoid 12A)

CP # 606 (See Survey)
Description: Cross Notch
Elevation: 776.67 NAVD 88 (Geoid 12A)

| No. | Revision | Date |
|---|---|---|
| 4 | Added Cumulative Driveway Width Dimension | 04/21/2023 |
| 3 | Revised Driveway Footprint | 01/09/2023 |
| 2 | Revised per Village Review Comments | 07/12/2022 |
| 1 | per Village of Palatine Review Comments | 06/22/2022 |

HAEGER ENGINEERING
consulting engineers • • land surveyors
100 East State Parkway, Schaumburg, IL 60173 • Tel: 847.394.4600 Fax: 847.394.6608
Illinois Professional Design Firm License No.: 184.003152
www.haegerengineering.com

SITE IMPROVEMENT PLAN

FINN RESIDENCE
1170 W. ILLINOIS AVENUE
PALATINE, ILLINOIS

Project Manager: L A K
Engineer: K P N
Date: 03/24/2022
Project No. 21262
Sheet 1/1




EXPIRES 11-30-23

Attachment: EXHIBIT - Site Plan (1170 W. Illinois Ave - VAR Circular Driveway)

VILLAGE OF PALATINE

**VILLAGE OF PALATINE**
**Planning and Zoning Commission**

**SCHEDULED 06/13/23 07:00 PM**

**STAFF REPORT (ID # 8421)**

# 1170 W. Illinois Avenue

**TO:** Palatine Planning and Zoning Commission
Jan Wood, Chair

**FROM:** Alex Bradshaw

**PETITIONER:** Dan Beniek, Skycrest Homes, LLC (agent) / Bill Finn (owner)

**PLAN NUMBER:** VAR-000034-2023

**ADDRESS:** 1170 W. Illinois Avenue

**PROPOSAL:**
Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.

| | | | |
|---|---|---|---|
| **LOCATION:** | 1170 W. Illinois Avenue<br>District 2 (Lamerand) | **CURRENT ZONING:** | R-1A Single-Family Residential |

**SURROUNDING CONDITIONS:**

| | |
|---|---|
| **North:** | R-1A Single-Family Residential |
| **South** | R-1A Single-Family Residential |
| **East:** | R-1B Single-Family Residential |
| **West:** | R-1A Single-Family Residential |

**BACKGROUND:**
The Petitioner is proposing to construct a circular driveway, which will exceed the maximum permitted driveway width by 20 feet. The circular driveway would result in two curb cuts on West Illinois Avenue. Therefore, the Petitioner is requesting:

> **Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.**

**SITE ANALYSIS:**

- The Subject Property is corner lot located in Willow Walk Unit Two Subdivision. The lot is zoned R-1A Single-Family Residential and is approximately 18,630 sf in size. The Subject Property had been a vacant lot, until a building permit was issued for a new home in 2022. The existing residence is currently being constructed under an active building permit.

Attachment: PZC Materials - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

- The Petitioner is proposing to install a new circular driveway, which exceeds the maximum allowable total driveway width.
- The subject property is a corner lot located on an active thoroughfare, Illinois Ave, and is only a couple blocks west of Fremd High School and Hunting Ridge Elementary School, which generate increased quantities of traffic when school is in session. The driveway expansion would allow for easier access in and out of the property.
- At the widest point, the proposed driveway would have a total width of 50 feet. Per Code, the maximum allowable total driveway width for a 2-car garage is 30 feet.
- The combined width of the proposed driveway, measured at the lot line, will be 25 feet. The Zoning Ordinance allows a maximum width of 25 feet within 5 feet of the lot line.
- Staff identified 2 properties within the immediate area surrounding the subject property that have similar circular driveways (1234 W. Illinois Ave & 1162 W. Illinois Ave). In each case, the driveways were constructed prior to 2005 without any zoning relief.
- Both the building coverage and lot coverage (.42-acre lot) are within the allowable percentage per Code.

**DEPARTMENTAL REVIEWS:**

| | |
|---|---|
| **Community Services** | No Issues Identified. |
| **Engineering** | No Issues Identified. |
| **Environmental Health** | N/A |
| **Fire Prevention** | N/A |
| **Public Works** | N/A |
| **Police** | N/A |

**STANDARDS FOR A VARIATION:** Standards for a Variation are found in Section 14.03 D (1) and (2) of the Zoning Code. Specifically, the Petitioners must show that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; that the plight of the owner is due to unique circumstances; and that the variation, if granted, will not alter the essential character of the locality. The Petition for Variation is attached, and the Petitioners have attempted to address the required standards.

**STAFF RECOMMENDATION:**
The Petitioner is proposing to construct a circular driveway on the subject property, with both curb cuts on Illinois Avenue. Staff also notes that there are two properties in the immediate area that have similar circular driveways, with curb cuts on Illinois Avenue.

Attachment: PZC Materials - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

However, both comparable driveways were constructed prior to 2005 without zoning relief. Nevertheless, the subject property on a corner lot does not itself represent a unique circumstance, as there is ample space to construct a 30-foot wide driveway meeting code. The larger lot size should allow maneuvering on a compliant single drive, with lot coverage implications. This would seem to allow the necessary turning movement for vehicles entering and exiting the property.

Therefore, Staff recommends action at the discretion of the Planning and Zoning Commission. If the Planning and Zoning Commission recommends approval, Staff recommends the following condition:

1. The Variation shall substantially conform to the Site Plan submitted by the Petitioner, Dan Beniek, Skycrest Homes, LLC, except as such plans may be changed to conform to the Village Codes and Ordinances.

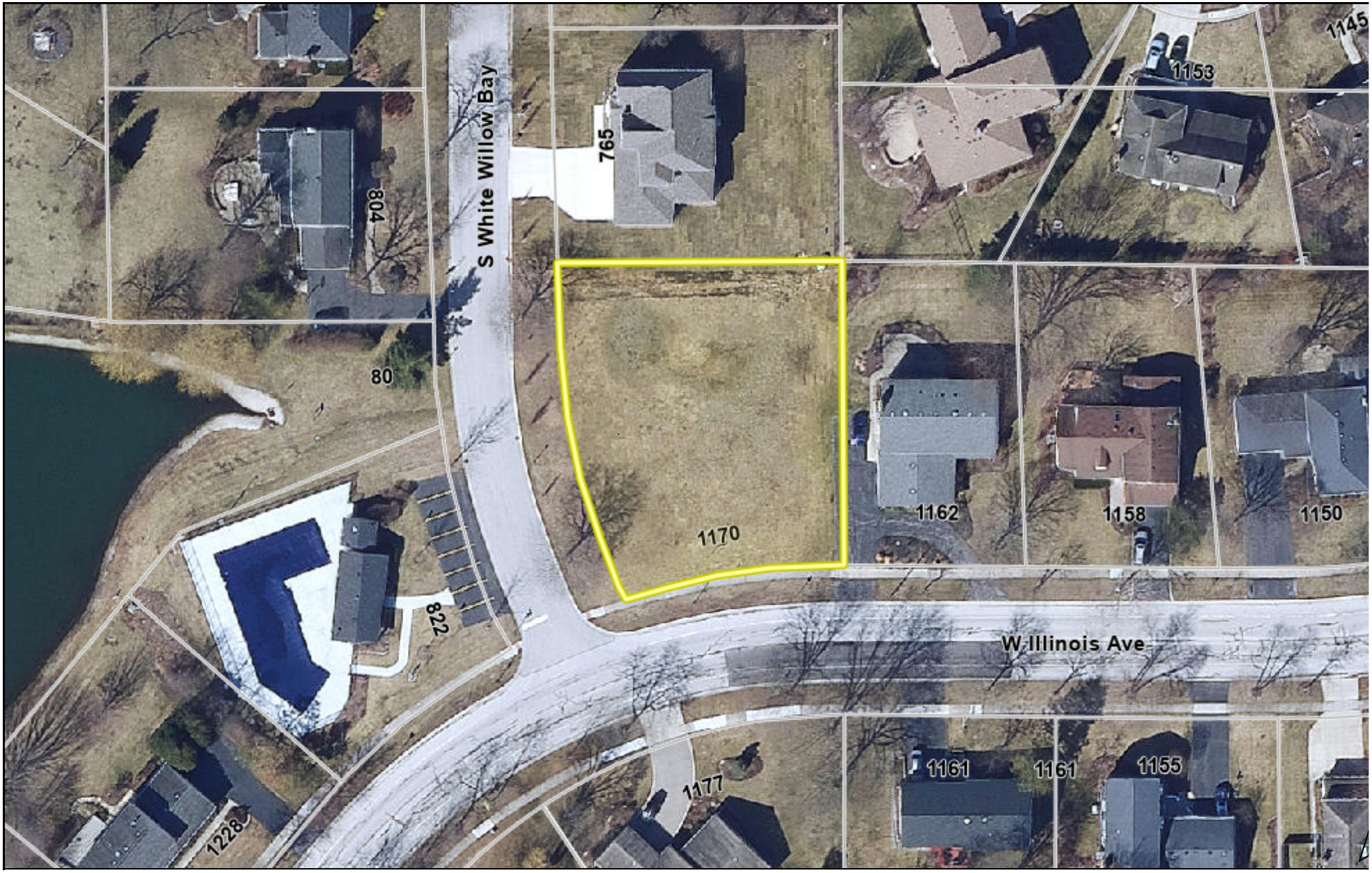
**ATTACHMENTS:**

- Aerial Map
- Variation Application
- Plat of Survey
- Site Plan
- Public Notice

Attachment: PZC Materials - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

GISConsortium

# 1170 W. Illinois Avenue




0 100 200 ft

**Print Date: 4/24/2023**

**Notes**

Cook County Aerial 2020

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

VILLAGE OF PALATINE

# VARIATION APPLICATION

**Department of Planning & Zoning**
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

Dan Beniek

Business Name (if applicable)

Subject Property Address

1170 W. Illinois Avenue

Please provide a description of your proposed request:

Client would like to have a circular driveway for the new single family detached home we are building for them.

**Petitioner Justification**

Variations shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That the property cannot yield a reasonable return if used only under the conditions allowed by the regulations governing the zoning district in which it is located:

We meet the max 25' wide total width at the property line but are looking to have the width of the circular driveway to be approx 55' compared to the allowed standard of 30' to make it functional.

That the plight of the owner is due to unique circumstances:

We were required to rotate the home to face Illinois due to the setbacks. As a result, the home now fronts Illinois Avenue which is a busy street. Clients are concerned about entering and exiting their home safely without impeding traffic.

That the Variation, if granted, will not alter the essential character of the locality:

The proposed circular driveway isn't excessively large and fits with the scale of the home.

Attachment: PZC Materials - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

In order to supplement the above standards, the Zoning Board of may also consider the following:

a. The particular surroundings, shape, or topographical conditions of the property.
b. A unique hardship for the property not generally applicable to other properties in the same zoning district.
c. The request is not based on a desire to make more money out of the property.
d. The petitioner has not created the alleged hardship for the property.
e. The request will not be detrimental the public welfare or other properties in the neighborhood.
f. The request will not impair supply of light and air to adjacent properties, substantially increase the danger of fire, endanger the public safety, or substantially diminish or impair neighboring property values.

| |
|---|
| n/a |

Attachment: PZC Materials - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

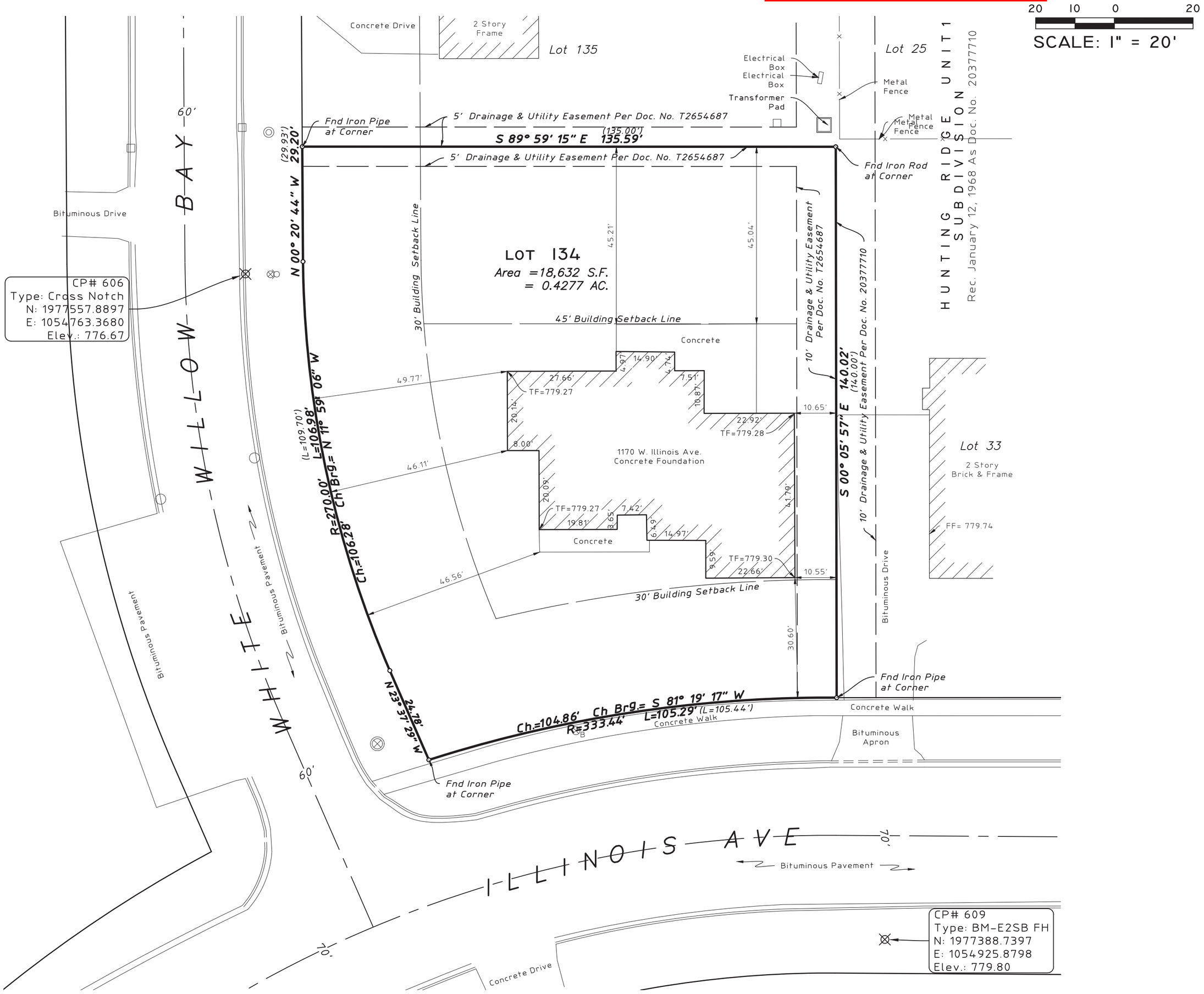
P.I.N. 02-28-108-001

# PLAT OF SURVEY

OF

LOT ONE HUNDRED THIRTY FOUR (134) IN WILLOW WALK UNIT TWO, BEING A SUBDIVISION OF PART OF THE SOUTH EAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21 AND PART OF THE NORTH EAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 28, BOTH IN TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS, ON OCTOBER 17, 1972, AS DOCUMENT NUMBER 2654687.

**SPOT SURVEY**
APPROVED ON :12/07/2022
APPROVED BY: jnelson




**Benchmark**

**Site Benchmarks**

CP # 609 (See Survey)
Description: Bolt on Hydrant
Elevation: 779.80 NAVD 88 (Geoid 12A)

CP # 606 (See Survey)
Description: Cross Notch
Elevation: 776.67 NAVD 88 (Geoid 12A)

**NOTE:**

Improvements other than building foundation have not been shown.

Foundation dimensions shown are to outside of the foundation walls.

Foundation tie dimensions are normal or radial to property lines.

The basis for the bearings shown hereon is assumed.

Completion of field work: November 21, 2022

**LEGEND**

| | |
|---|---|
| ◎ | Manhole |
| ○ | Catch Basin |
| □ | Inlet |
| | Fire Hydrant |
| ⊗ | Valve Vault |
| ⊗ | Valve Box |
| $\otimes_B$ | B-Box |
| | Light Pole |
| H | Hand Hole |
| ×—×—× | Fence |
| ○ | Pipe Bollard |
| | Sign |
| E | Electrical Pedestal |
| T | Telephone Pedestal |
| $\square_M$ | Mailbox |
| ═══ | Curb & Gutter |
| - - - - - | Depressed Curb |
| ( ) | Record |

STATE OF ILLINOIS
JEFFREY W. GLUNT
035-3695
SCHAUMBURG, ILLINOIS
PROFESSIONAL LAND SURVEYOR

EXPIRES 11-30-24

State of Illinois )
) SS:
County of Cook )

We hereby certify that we have located the foundation on the above described property, and that the plat hereon drawn is a correct representation of said location. This professional service conforms to the current Illinois minimum standards for a boundary survey.

Schaumburg, Illinois November 28, 2022

By: _____
Illinois Professional Land Surveyor No. 3695

**Project No. 21-262**

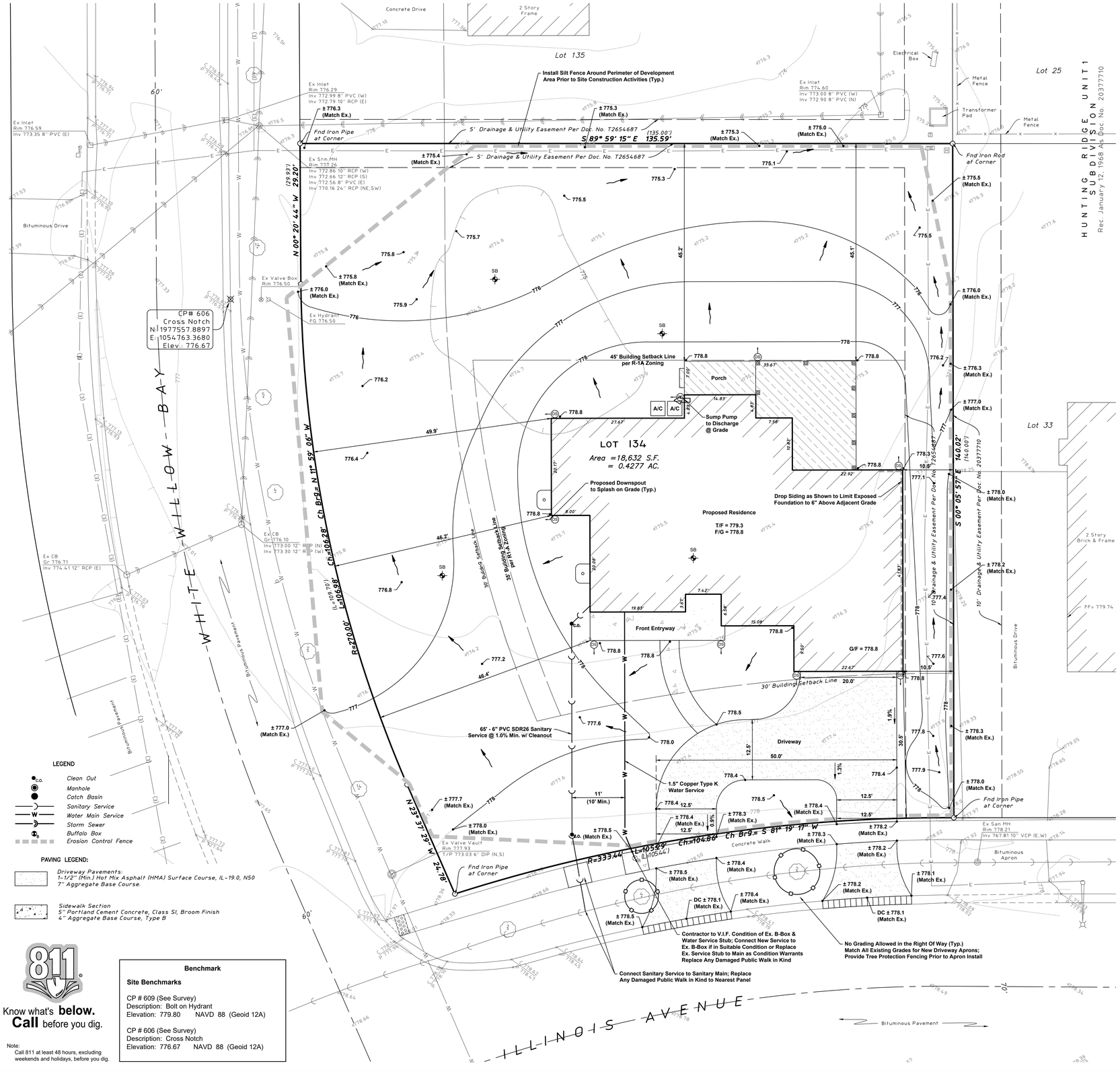
HAEGER ENGINEERING
consulting engineers • land surveyors
100 East State Parkway, Schaumburg, IL 60173
Tel: 847.394.6600 Fax: 847.394.6608
Illinois Professional Design Firm License No. 184-003152
www.haegerengineering.com

Plot Date: Nov 28, 2022 - 8:58am Plotted By: karl-n Layout: Spot Survey
File Name: P:\2021\21262\Drawings\House Line\21262-Spot Survey.dwg

© 2022 Haeger Eng



Attachment: PZC Materials - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)




LEGEND

- C.O. Clean Out
- Manhole
- Catch Basin
- Sanitary Service
- W Water Main Service
- Storm Sewer
- Buffalo Box
- Erosion Control Fence

PAVING LEGEND:

Driveway Pavements
1-1/2" (Min.) Hot Mix Asphalt (HMA) Surface Course, IL-19.0, N50
7" Aggregate Base Course.

Sidewalk Section
5" Portland Cement Concrete, Class SI, Broom Finish
4" Aggregate Base Course, Type B

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Note: Call 811 at least 48 hours, excluding weekends and holidays, before you dig.

**Benchmark**

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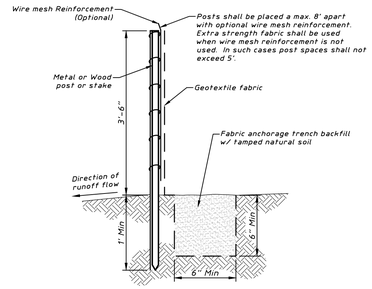
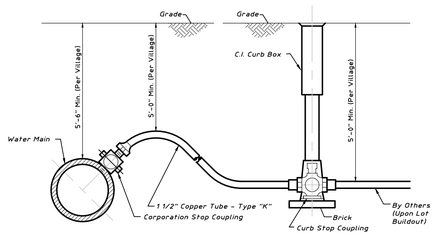
Elevation: 776.67 NAVD 88 (Geoid 12A)




NOTES: Depending upon configuration, attach fabric to wire mesh w/ hog rings, steel posts w/ tie wires, wood posts w/ nails.

## SILT FENCE



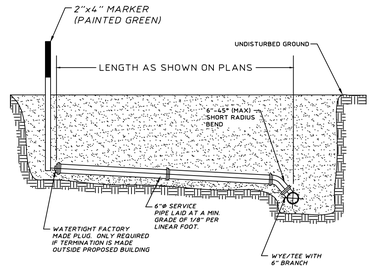

**WATER SERVICE NOTES**

1. Water service lines shall be laid at a minimum depth of five (5) feet below the finished grade ground level.
2. A "W" shall be marked in the curbing when poured opposite to the water service as a permanent record of location.
3. Corporation stops shall be Mueller No. H15050
4. Curb stops shall be Mueller No. H15150
5. Service boxes shall be extension type with stationary rods, Mueller No. C-10302
6. Taps into the main shall be made between thirty (30) degrees and ninety (90) degrees from the vertical.

## CURB BOX INSTALLATION




## PORTLAND CEMENT CONCRETE SIDEWALK




## SANITARY SEWER SERVICE CONNECTION

**LEGAL DESCRIPTION**

LOT ONE HUNDRED THIRTY FOUR (134) IN WILLOW WALK UNIT TWO, BEING A SUBDIVISION OF PART OF THE SOUTH EAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21 AND PART OF THE NORTH EAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 28, BOTH IN TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS, ON OCTOBER 17, 1972, AS DOCUMENT NUMBER 2654687.

| IMPERVIOUS COVERAGE CALCULATIONS | | | |
|---|---|---|---|
| LOT AREA = | | 18,632 | |
| EXISTING | | PROPOSED | |
| (VACANT) | - | HOUSE & GARAGE… | 2,922 |
| | | DRIVEWAY… | 1,040 |
| | | COVERED ENTRY… | 191 |
| | | REAR PORCH… | 498 |
| | | WALK & PADS… | 100 |
| TOTAL IMPERVIOUS… | - | TOTAL IMPERVIOUS… | 4,751 |
| % IMPERVIOUS | 0.00% | % IMPERVIOUS | 25.50% |
| | | NET INCREASE | 4,751 |




EXPIRES 11-30-23

NORTH
5 0 10
Scale: 1" = 10'

| No. | Date | Revision |
|---|---|---|
| 4 | 04/21/2023 | Added Cumulative Driveway Width Dimension |
| 3 | 01/09/2023 | Revised Driveway Footprint |
| 2 | 07/12/2022 | Village of Palatine Review Comments |
| 1 | 04/22/2022 | per Village of Palatine Review Comments |

HAEGER ENGINEERING
consulting engineers • • land surveyors
100 East State Parkway, Schaumburg, IL 60173 • Tel: 847.394.6600 Fax: 847.394.6608
Illinois Professional Design Firm License No.: 184.003152
www.haegerengineering.com

# SITE IMPROVEMENT PLAN

# FINN RESIDENCE
# 1170 W. ILLINOIS AVENUE
PALATINE, ILLINOIS

| | |
|---|---|
| Project Manager: | L A K |
| Engineer: | K P N |
| Date: | 03/24/2022 |
| Project No. | 21262 |
| Sheet | 1 / 1 |

Attachment: PZC Materials - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

# CERTIFICATE OF PUBLICATION

**DES PLAINES JOURNAL, INC.,** a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE (1170 W. Illinois Ave)

◉ ○ ○ ○

County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 25TH day of MAY, A.D. 20 23., and the last publication thereof was made on the 25TH day of MAY, A.D. 20 23.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

- ☑ Des Plaines Journal
- ☑ Elk Grove Village Journal
- ☑ Mt. Prospect Journal
- ☑ Niles Journal
- ☑ Park Ridge-Golf Mill Journal
- ☑ Prospect Heights Journal
- ☑ Rosemont Journal
- ☑ Arlington Heights Topics
- ☑ Buffalo Grove Topics
- ☑ Palatine Topics
- ☑ Rolling Meadows Topics
- ☑ Wheeling Topics
- ☐ Suburban Journal
- ☐ Northwest Journal
- ☐ Glenview Journal

"OFFICIAL SEAL"
MARY ALICE WENZL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, **THE DES PLAINES JOURNAL, INC.,** has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 25TH day of MAY A.D., 20 23.

By Todd Wessell

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 25TH day of MAY A.D., 20 23.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: PZC Materials - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

3. 1170 W. Illinois Avenue **- Recommend To Approve**

**File #VAR-000034-2023 - 1170 W. Illinois Ave.**

Notice was published in the Journal and Topics on May 25th, 2023 and mailed to the owners of the surrounding properties.

**Petitioner's Exhibits:**

1. **Variation Application**
2. **Proof of Ownership**
3. **Plat of Survey**
4. **Site Plan**
5. **Public Notice**

Mr. Bradshaw gave a brief overview of the request stating the petitioner is proposing to construct a circular driveway, which will exceed the maximum permitted driveway width by 20 feet. The circular driveway would result in two curb cuts on West Illinois Avenue. Therefore, the Petitioner is requesting:

**Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.**

**Sworn in petitioner**: Dan Beniek, Owner, Skycrest Homes, LLC - 26303 W. Merton Rd, Barrington, IL

Mr. Beniek explains that he is building the home on this lot. His client has 2 young children and sites the heavy traffic on Illinois Ave. during high school and elementary school hours, especially during drop off or pick up times. He states that the neighbor also has a circular drive. The request would not exceed lot coverage or impervious coverage. The circular driveway would allow them to get on and off Illinois safer.

Chairman Wood asks if there is a way to design to code or not as wide as 50'.
Mr. Beniek explains that there is no way to have a circular driveway to allow a turn around without exceeding the 30' requirement.

Commissioner Friedman asks how the village defines the measurement of driveway width.
Mr. Bradshaw explains it is determined by maximum width of pavement looking at the house.
Commissioner Friedman states that in effect it is 2 single lane driveways that give you the length of 50'.

Commissioner Bettenhausen asks how he determined the street was so busy.

Attachment: PZC Minutes - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

Mr. Beniek states he has witnessed the traffic while working on the construction of the house and notes that it is the main artery for the schools and residents.
Chairman Wood confirms that it is a very busy location during morning arrival, release times, games and special events. She asks if the owners find this a necessity.

Mr. Beniek states that he is unaware of his client's hours but notes with 2 toddlers they have an active lifestyle and deem it necessary.

Mr. Bradshaw provides a Site Analysis of the subject property.

**STAFF RECOMMENDATION:**

The Petitioner is proposing to construct a circular driveway on the subject property, with both curb cuts on Illinois Avenue. Staff also notes that there are two properties in the immediate area that have similar circular driveways, with curb cuts on Illinois Avenue. However, both comparable driveways were constructed prior to 2005 without zoning relief. Nevertheless, the subject property on a corner lot does not itself represent a unique circumstance, as there is ample space to construct a 30-foot wide driveway meeting code. The larger lot size should allow maneuvering on a compliant single drive, with lot coverage implications. This would seem to allow the necessary turning movement for vehicles entering and exiting the property.

Therefore, Staff recommends action at the discretion of the Planning and Zoning Commission. If the Planning and Zoning Commission recommends approval, Staff recommends the following condition:

1. The Variation shall substantially conform to the Site Plan submitted by the Petitioner, Dan Beniek, Skycrest Homes, LLC, except as such plans may be changed to conform to the Village Codes and Ordinances.

Commissioner Cavanaugh asks Mr. Bradshaw to view the proposed driveway slide. He asks if staff would allow a 2nd cut if it continued to the North/South St.
Mr. Bradshaw states it would have to be reviewed by the Village Engineer/Public Works Dept. He cannot say if it would be supported.

Commissioner Cavanaugh speculates that the builder seems to think you would not be able to turn around without this accommodation.
Mr. Bradshaw states that with one car in the driveway there should be space to accommodate the turning movements, two cars would complicate things. You could feasibly accomplish the turnaround but with difficulty. It is possible and it could be to code and would not require a variation but reiterates it would be difficult.

Discussion ensues regarding driveway measurements and how code is interpreted.

**There were no further questions. The public hearing was closed.**

Attachment: PZC Minutes - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

**Commissioner Noonan made a motion to approve subject staff's conditions; seconded by Commissioner Roth- Wurster.**

**DELIBERATIONS:**

Commissioner Bettenhausen states he doesn't think the request is justified.

Commissioner Roth-Wurster states for safety reasons she believes it is a reasonable request. It doesn't alter the neighborhood and is not a structure. She viewed the property and feels it would fit within the neighborhood. She would go forward with it.

Commissioner Luszczak states he agrees that it is a reasonable request and the type of cars that the residents drive has no bearing on the request.

Commissioner Friedman notes that the property is large enough for this request and agrees it is a reasonable request.

Chairman Wood states that having the circular driveway approved during the new construction period is a good time to have this permitted.

**Chairman Wood summarized that this request has met the standards and was unanimously approved by a vote of 7-0. This item will tentatively go to Village Council on Monday, July 10th, 2023.**

| | |
|---|---|
| **RESULT:** | **RECOMMEND TO APPROVE [UNANIMOUS]** |
| **AYES:** | Noonan, Roth-Wurster, Friedman, Wood, Luszczak, Bettenhausen, Cavanaugh |
| **ABSENT:** | Kolososki, Fedota |

Attachment: PZC Minutes - June 13, 2023 (1170 W. Illinois Ave - VAR Circular Driveway)

# Consider an Ordinance Granting a Special Use to Permit a Banquet Facility at 1170 E. Dundee Road

**BACKGROUND:**
The Petitioner is proposing to open a banquet event facility, which will host events such as weddings, social club events, reunions, and luncheons. The hosted events will include the service of food, liquor, and live entertainment. Therefore, the Petitioner is requesting a:

> **Special Use to permit a banquet facility including the service of food, liquor, and live entertainment.**

**KEY ISSUES:**
- The Subject Property was previously occupied by Excellence Banquet Hall (#O-49-19 SU) which closed in November 2020. Prior to Excellence, it was occupied by Rosa Bella Banquets (#O-95-13 SU Transfer).
- The floor plan indicates 300 seats total. The Petitioners intend to use approximately the same floor plan, as the two previous banquet hall tenants. It appears that the kitchen configuration will remain the same.
- There are 224 existing parking spaces for the shopping center. This plaza was granted a parking variation in 2009 (#O-77-09) to allow 224 spaces instead of the required 311 for the previous banquet hall. The Special Use and variation were transferred in 2013 to Rosa Bella Banquets. With the petitioner proposing to use the same floor plan and approximate seating arrangement, the existing parking variation remains in place and no additional parking is required.
- Per the business plan, the hours of operation vary, depending on the scheduled events. Previous banquet hall Special Uses at this location limited hours of operation to 1:00 AM (Mon-Fri) and 2:00 AM (Sat-Sun).
- Per the submitted business plan, a DJ or Live Entertainment will be at most events. The subject tenant space has been previously designed to provide sound dampening and maintain noises to a reasonable level.
- The business plan indicates that security will be provided by Black Eagle Security, who will work in coordination with Palatine Police Department guidelines. This is reflected in a condition of the proposed Special Use Ordinance.

**ALTERNATIVES:**
1. Approve the Special Use to permit a banquet facility including the service of food, liquor, and live entertainment.
2. Do not approve the Special Use to permit a banquet facility including the service of food, liquor, and live entertainment.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on June 13, 2023. |
| Residents testifying: | None. |
| Vote: | The PZC voted unanimously to approve a Special Use to permit a Banquet Facility, and Staff concurs. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a banquet facility

including the service of food, liquor, and live entertainment.

**ATTACHMENTS:**

- Aerial Map
- ORD SU 1170 E Dundee Road
- EXHIBIT - Floor Plan
- EXHIBIT - Business Plan
- PZC Materials - June 13, 2023
- PZC Minutes - June 13, 2023

GISConsortium

# 1170 E. Dundee Road

Attachment: Aerial Map (1170 E. Dundee Road - SU Banquet Hall)

0 300 600 ft

**Print Date: 3/20/2023**

**Notes**

Cook County Aerial 2020

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

**ORDINANCE NO. _____**

**AN ORDINANCE GRANTING A SPECIAL USE**
**1170 E. DUNDEE ROAD**

**WHEREAS, pursuant to a petition and public hearing on June 13, 2023, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for Special Use to permit a banquet facility pursuant to Section 11.02 (d) (3) of the Palatine Zoning Ordinance, on the following legally described property:**

> **Lot 1A in Laredo Plaza Resubdivision of Lots 1 and 2 in Laredo Plaza Subdivision of part of the East 1/2 of the Southwest 1/4 of Section 1, Township 42 North, Range 10,East of the Third Principal Meridian, according to the plat of said resubdivision recorded December 20, 2002 as Document 0021418691, in Cook County, Illinois.**
>
> **Commonly known as 1170 E. Dundee Road (02-01-302-081-0000).**

**NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:**

**SECTION 1: Special Use to permit a banquet facility pursuant to Section 11.02 (d) (3) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition:**

1. **The Special Use shall substantially conform to the Floor Plan and Business Plan submitted by the Petitioner, Eduardo Haro, SAAHAR Group, Inc., except as such plans may be changed to conform to the Village Codes and Ordinances.**

2. **Hours of Operation: Monday - Friday until 1AM, Saturday & Sunday until 2AM.**

Attachment: ORD SU 1170 E Dundee Road (1170 E. Dundee Road - SU Banquet Hall)

**3. Security shall be provided until 1:00 AM (Monday-Friday) or 2:00 AM (Saturday-Sunday) or 30 minutes after closing, whichever is later. Prior to the first event, the Petitioner and Staff will schedule a meeting with the Police Department to coordinate the proposed security plan information and services for the banquet hall. The provided security shall be coordinated with the Police Department for the banquet facility, as well as the rest of the shopping center, during these times of operation.**

**4. Food service, including either full multiple course meals, hors d'oeuvres, buffet or smorgasbord, will be provided at all events in accordance with the Class H Liquor License.**

**5. The facility shall be permitted to hold events such as weddings, baptisms, cotillions, quinceneras, social club events, reunions, family events, funeral luncheons, scheduled events or cultural events supporting a non-profit, religious or community organization, or similar events.**

**6. The Village shall conduct a 6-month review of the operations, parking, and traffic after the Petitioner receives a Certificate of occupancy.**

**SECTION 2: That a copy of the public notice is attached hereto and form a part of this ordinance.**

**SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

**PASSED: This _____day of _____, 2023**

**AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____**

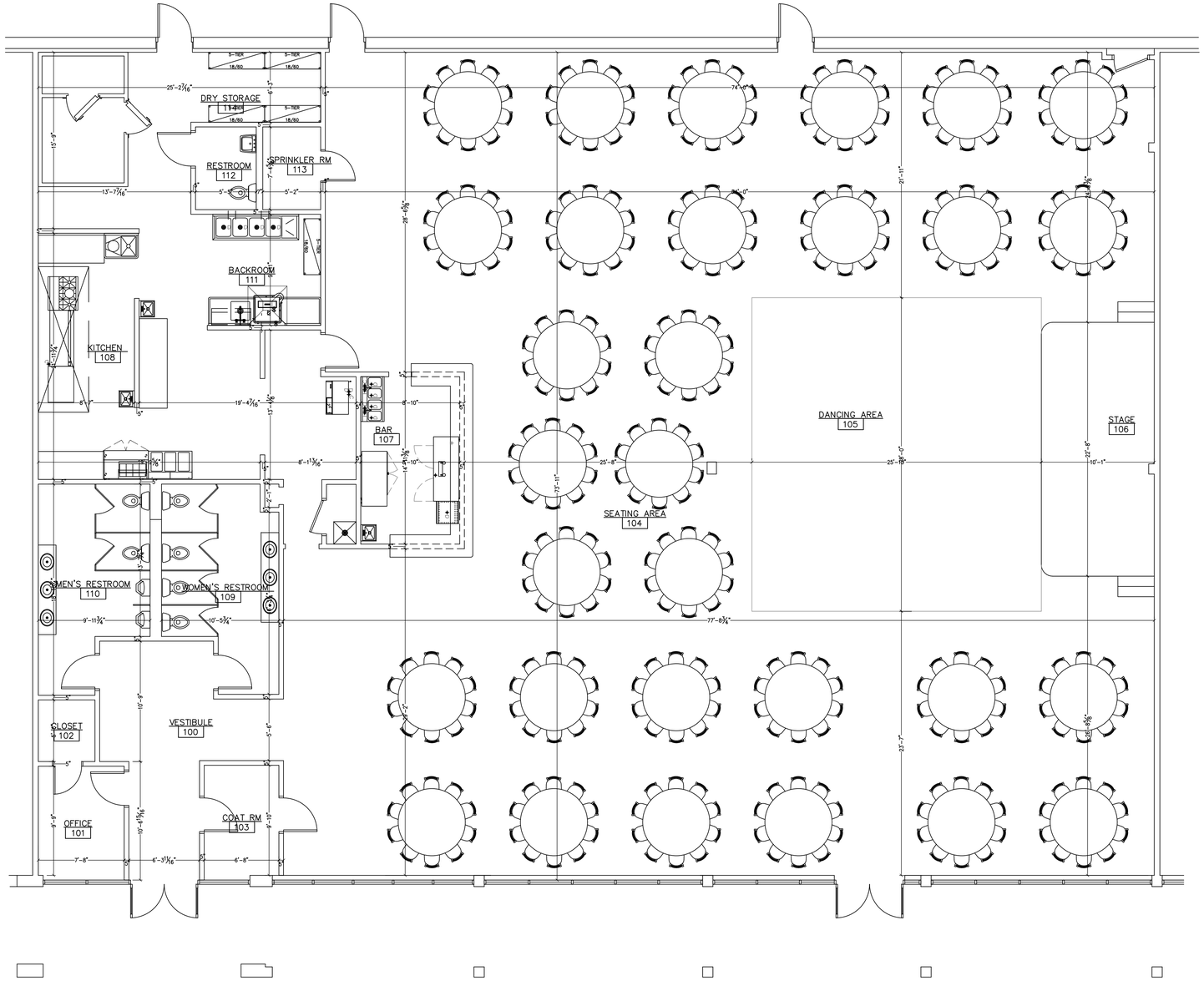
**APPROVED by me this _____day of _____, 2023**

_____
**Mayor of the Village of Palatine**

**ATTESTED and FILED in the office of the Village Clerk this _____day of _____, 2023**

_____
**Village Clerk**

Attachment: ORD SU 1170 E Dundee Road (1170 E. Dundee Road - SU Banquet Hall)




1 / A1-1 BANQUE HALL FLOOR PLAN
SCALE 3/16"=1'-0"

BERON DESIGN GROUP
ARCHITECTS, PLANERS & DESIGNERS
150 WEST WASHINGTON ST.
WEST CHICAGO IL 60185
TEL. (630) 768-7323
HAROLD@BERONDESIGNGROUP.COM

# COSMOPOLITAN EVENTOS BANQUET HALL
## 1170 E DUNDEE ROAD
## PALATINE, ILLINOIS 60074

| NO. | REVISIONS | DATE |
|---|---|---|
| 1 | PER OWNER REVIEW | 02/237/2023 |

DSGN. HB CHKD. HB
DWN. HB
SCALE: AS SHOWN

SHEET TITLE :
BANQUET HALL FLOOR PLAN

PROJECT NO. 7016
SHEET NO. A1-1
DATE 02/21/2023

9/11.30.2024 DATE
STATE OF ILLINOIS HAROLD L BERON 001-015361 LICENSED ARCHITECT

DESIGN FIRM LICENSE
No.184.007748-0001

I HEREBY CERTIFY THAT THIS PLANS WERE PREPARED UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE COMPLY WITH THE VILLAGE OF PALATINEK BUILDING CODE AND ORDINANCES.

5'-4" 2'-8" 0 5'-4"

Attachment: EXHIBIT - Floor Plan (1170 E. Dundee Road - SU Banquet Hall)

# Saahar Group Inc dba Cosmopolitan Eventos

**Business Plan**

**Identity:**

Cosmopolitan Eventos will be Banquet Hall venue that will hold gatherings
for all kind of celebrations, corporate functions, luncheons and charitable events.

**Our Objective**

To offer  a well planned event the meets the needs of the family or organization
occasion, to make memorable events carefully designed to have a safe and joyous
Celebration.

**Our competition.**

We will be proud to be one more option to the  increasing demand for this kind of facilities,
we will be offering professional and well organized events with flexible budget options.
existing venues offering similar services may not have the flexibility that our location will offer
regarding budget, capacity minimums and menu assortment.

**Marketing**

Our team is composed of experienced event planners, customer service oriented team
members ready to provide customized solutions to any event.

**Team and key roles.**

Mr. Haro President will assume the operations manager position to direct and make sure all
areas run correctly, as planned and as smoothly as possible.

General Manager, Mrs. Saavedra will oversee administration and supervise all steps from
Initial event reservation to the day of the event.

Marketing Manager and Reservations Coordinator Mrs. Guzman will be in charge of booking
and availability, making sure the community knows we are a great destination for their events
thru print and social media.

Attachment: EXHIBIT - Business Plan  (1170 E. Dundee Road - SU Banquet Hall)

**Challenges**

Families and different organizations sometimes find it difficult to secure a venue for their events, either because of budget, location or schedule availability, we will do our best to meet most requests.

**Our Target Market**

Small to medium size events, from weddings, baptisms, cotillions, quinceaneras, family events, luncheons, charitable and or cultural events.

Always meeting our diverse community demands.

Attachment: EXHIBIT - Business Plan (1170 E. Dundee Road - SU Banquet Hall)

## Responsibilities

Provide Security at every event according to size, to the venue and the whole shopping center. Our 7,500 sf facility is part of the Laredo Plaza anchored by  La Rosita Grocery Store.

Security will be provided by us in coordination and per Police Department Guidelines.
A manager will be on site at every event.

Meet schedules specially for evening and night events.

Hire Basset trained or train staff on Basset practices to ensure proper alcohol consumption.

Alcohol consumption will only be a part of the meal package, we will not serve alcohol as a Bar only.

Ensure sufficient staff is available according to size of the event either for table service or buffet service, number of servers will vary depending of size of event.

DJ or Live Entertainment will be at most events,  this space has been designed to handle this kind of events, noise should be reasonably  contained.

Safety and compliance will be a key element of our operations, that, not only is a must but will be a foundation for the good name that we want to build for our organizations (we are signing a 5 (five) year lease with an option to an additional 5 (five) years, our commitment to build a good name and be part of many joyous occasions is strong.

Attachment: EXHIBIT - Business Plan  (1170 E. Dundee Road - SU Banquet Hall)

# Business Plan Addendum

April 12, 2023

Village of Palatine
Department of Planning & Zoning
Attention: Mr Alex Bradshaw

RE: Special Use Petition - 1170 E Dundee Road

Dear Mr. Alex Bradshaw,

We are in receipt of your Staff Review Summary and we would like to present the following:

## Additional Context to the Security Plan

Our Security provider will be:

Black Eagle Security
4415 Harrison St Suite 210
Hillside, IL 60162
Lic # 122001165

Security will be provide by Black Eagle Security in coordination with Palatine Police Department following and complying with all and every guideline.

Meet all schedules and keep security 30 minutes after closing.

We are planning to have security at the venue and all the Shopping Plaza.
Ensure sufficient staff is available according to size of the event.

Provide security personnel as needed at every event

Once inside, BASSET trained staff will follow the rules for Alcohol consumption and behavior.

Safety and compliance with all rules will be a Key Element of our operation, that not only is a must but will be a foundation for the name and good reputation that we want to build for our Organization, we are committing to a five (5) year lease with and option for additional five (5) years, that shows our commitment to build a solid business based on good business practices which includes safety.



Attachment: EXHIBIT - Business Plan (1170 E. Dundee Road - SU Banquet Hall)

**Noise attenuating drywall**

Existing walls seem to be consistent with the requirement, if additional measures should be taken later during the operation, we are willing to explore additional options.

**Permanent Food Establishment Permit**

A Permanent Food Establishment Permit thru the CSS portal will be applied for.

**Any Modifications**

No modifications are planned to the existing floor, all food services will have the appropriate Food Service Equipment.

Thank you very much for the consideration to this response.

Sincerely

Eduardo Haro
President
Saahar Group Inc dba Cosmopolitan Eventos
1170 E Dundee Rd
Palatine IL 60074



Attachment: EXHIBIT - Business Plan (1170 E. Dundee Road - SU Banquet Hall)

VILLAGE OF PALATINE

**VILLAGE OF PALATINE**
**Planning and Zoning Commission**

**SCHEDULED 06/13/23 07:00 PM**

**STAFF REPORT (ID # 8423)**

# 1170 E. Dundee Road

**TO:** Palatine Planning and Zoning Commission
Jan Wood, Chair

**FROM:** Alex Bradshaw

**PETITIONER:** Eduardo Haro, SAAHAR Group, Inc.

**PLAN NUMBER:** SU-000022-2023

**ADDRESS:** 1170 E. Dundee Road

**PROPOSAL:**
Special Use to permit a banquet facility including the service of food, liquor, and live entertainment.

| | | | |
|---|---|---|---|
| **LOCATION:** | 1170 E. Dundee Road<br>District 4 (Solberg) | **CURRENT ZONING:** | B-1 Shopping Center District |

**SURROUNDING CONDITIONS:**

| | |
|---|---|
| **North:** | P - Planned Development (Multi-Family Residential) |
| **South** | B-2 General Business |
| **East:** | R-2 Single-Family Residential |
| **West:** | B-2 General Business |

**BACKGROUND:**
The Petitioner is proposing to open a banquet event facility, which will host a number of events such as weddings, social club events, reunions, and luncheons. The hosted events will include the service of food, liquor, and live entertainment. Therefore, the Petitioner is requesting:

> **Special Uses to permit a banquet facility including the service of food, liquor, and live entertainment.**

**SITE ANALYSIS:**

- The Subject Property is zoned B-1 Shopping Center District. The tenant space is approximately 7,500 square feet. It was previously occupied by Excellence Banquet Hall (#O-49-19 SU) which closed in November 2020. Prior to Excellence, it was occupied by Rosa Bella Banquets (#O-95-13 SU Transfer).

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

- The floor plan indicates 300 seats total. The petitioners plan to use approximately the same floor plan as the two previous banquet hall tenants. It appears that the kitchen configuration will remain the same.
- There are 224 existing parking spaces for the shopping center. This plaza was granted a parking variation in 2009 (#O-77-09) to allow 224 spaces instead of the required 311 for Brandi's Banquet. The Special Use and variation were transferred in 2013 to Rosa Bella Banquets. With the petitioner proposing to use the same floor plan and approximate seating arrangement, no additional parking is anticipated for this new facility.
- Per the business plan, the hours of operation will vary depending on the scheduled events. Previous Banquet Hall Special Uses at this location limited hours of operation to 1:00 AM (Mon-Fri) and 2:00 AM (Sat-Sun).
- Per the submitted business plan, a DJ or Live Entertainment will be at most events. The subject tenant space has been previously designed to dampen and contain noise to a reasonable level.
- Total number of employees will vary depending on size of the event. Sufficient staff will be available for table or buffet service.
- The Petitioner has indicated that security will be provided by Black Eagle Security who will work in coordination with Palatine Police Department guidelines.

**DEPARTMENTAL REVIEWS:**

| | |
|---|---|
| **Community Services** | No Issues Identified. |
| **Engineering** | N/A |
| **Environmental Health** | An application for a permanent food establishment permit shall be submitted and reviewed during the permit stage. |
| **Fire Prevention** | No Issues Identified. |
| **Public Works** | N/A |
| **Police** | No Issues Identified. |

**STANDARDS FOR SPECIAL USE:** Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2) and (3) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

**STAFF RECOMMENDATION:**
The Petitioner is proposing to reintroduce a banquet hall to the subject property. The

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

subject tenant space within the shopping center has historically been utilized as a banquet hall, and the Petitioner has indicated that the space is already designed to fit their needs. Noise attenuating drywall had been installed by a previous tenant, however, if additional measures need to be taken the Petitioner has stated in their business plan that they will explore and pursue other noise dampening options. Ultimately, the proposed use is consistent with previous uses of the subject space, and should not cause substantial injury to the value of other properties in the surrounding neighborhood.

Therefore, Staff recommends approval of the Special Use, subject to the following conditions:

1. The Special Use shall substantially conform to the Floor Plan and Business Plan submitted by the Petitioner, Eduardo Haro, SAAHAR Group, Inc., except as such plans may be changed to conform to the Village Codes and Ordinances.

2. Hours of Operation - Monday thru Friday until 1AM, Saturday & Sunday until 2AM.

3. Security shall be provided until 1:00 AM (Monday-Friday) or 2:00 AM (Saturday-Sunday) or 30 minutes after closing, whichever is later. Prior to the first event, the Petitioner and Staff will schedule a meeting with the Police Department to coordinate the proposed security plan information and services for the banquet hall. The provided security and should be coordinated with the Police Department and shall be provided for the banquet facility, as well as the rest of the shopping center during these times of operation.

4. Food service including either full multiple course meals, hors d'oeuvres, buffet or smorgasbord will be provided at all events in accordance with the Class H Liquor License.

5. The facility shall be permitted to hold events such as weddings, baptisms, cotillions, quinceneras, social club events, reunions, family events, funeral luncheons, scheduled events or cultural events supporting a non-profit, religious or community organization, or similar events.

6. The Village shall conduct a 6-month review of the operations, parking, and traffic after the petitioner receives a Certificate of occupancy.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

**ATTACHMENTS:**

- Aerial Map
- Special Use Application
- Plat of Survey
- Business Plan
- Floor Plan
- O-049-19 - 1170 E. Dundee Road - SU
- Public Notice

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

GISConsortium

# 1170 E. Dundee Road

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

0 300 600 ft

**Print Date: 3/20/2023**

**Notes**

Cook County Aerial 2020

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

VILLAGE OF PALATINE

# SPECIAL USE APPLICATION

**Department of Planning & Zoning**
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

Eduardo Haro

Business Name (if applicable)

Subject Property Address

1170 E. Dundee Road

Please provide a description of your proposed request:

Existing Banquet Hall Facility
Obtain Use for existing Venue, same capacity and lay out as it is currently.

**Petitioner Justification**

Special Uses shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That use deemed necessary for the public convenience at that location. Explain:

To meet the demand for a Banquet Hall venue of this size and location would make possible more choices and have better options regarding budget and multi-cultural menu among other options

The use is designed, located, and proposed to be operated that the public health, safety, welfare will be protected. Explain:

The Management will ensure that all events take place under a safe environment always meeting or exceeding Police Department guidelines, also our staff is experienced in Food Safety/Handling/Including HACCP Certified.

The use will not cause substantial injury to nearby property values. Explain:

The use will be under compliance and following all preventive measures standard to this type of business.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

In order to supplement the above standards, the Zoning Board of may also consider the following:

With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

i. Will not destroy existing vistas in the area;

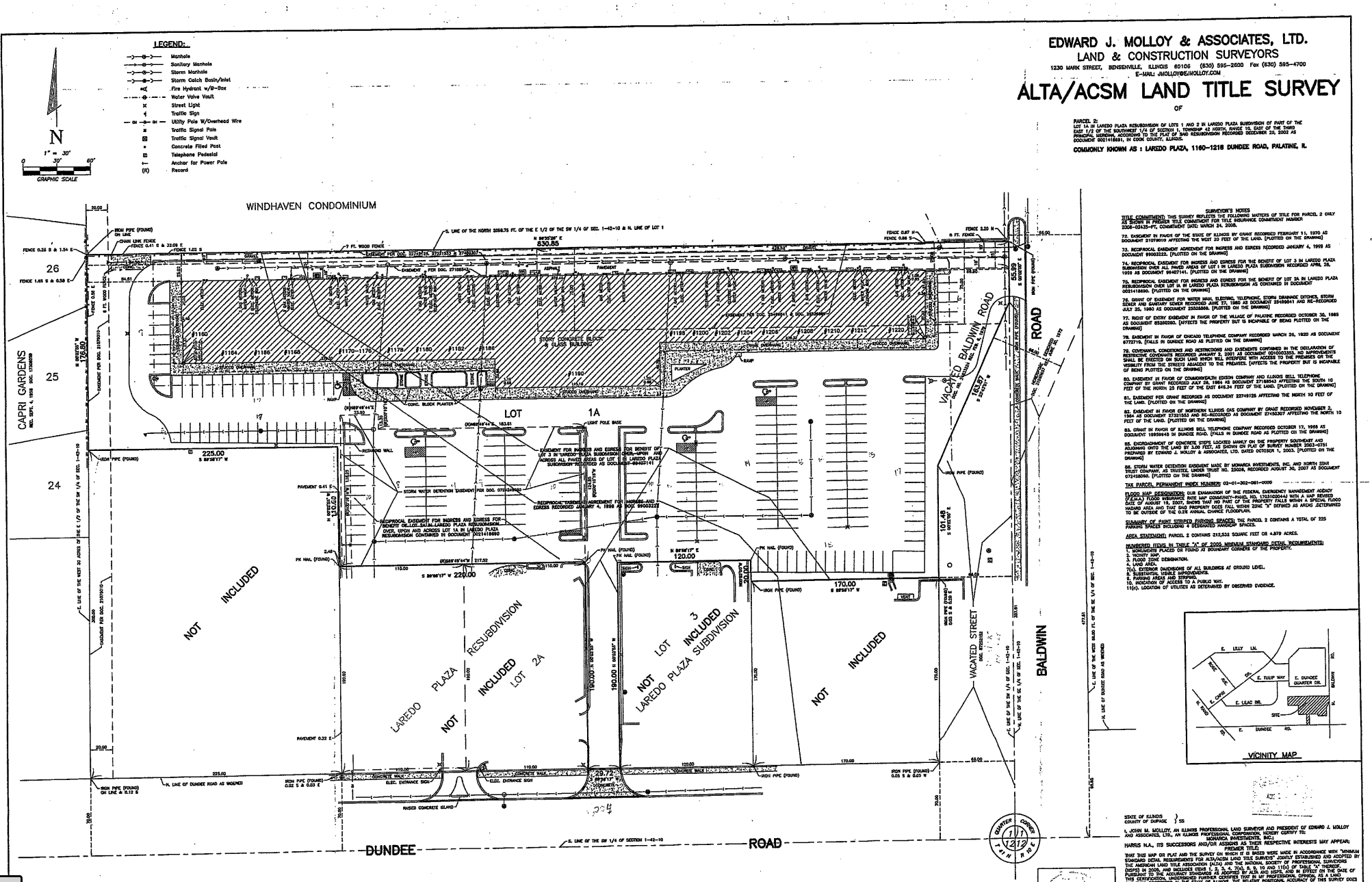
ii. Will enhance the appearance of the homes and the streets in the area; and

iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

The existing space is part of the Laredo Plaza on Dundee Rd, no fencing is required, no construction or demolition is required, all improvements will be cosmetic plus a new sign will be installed.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)




Packet Pg. 118

6.A.4.A.e

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

# Saahar Group Inc dba Cosmopolitan Eventos

**Business Plan**

**Identity:**

Cosmopolitan Eventos will be Banquet Hall venue that will hold gatherings
for all kind of celebrations, corporate functions, luncheons and charitable events.

**Our Objective**

To offer  a well planned event the meets the needs of the family or organization
occasion, to make memorable events carefully designed to have a safe and joyous
Celebration.

**Our competition.**

We will be proud to be one more option to the  increasing demand for this kind of facilities,
we will be offering professional and well organized events with flexible budget options.
existing venues offering similar services may not have the flexibility that our location will offer
regarding budget, capacity minimums and menu assortment.

**Marketing**

Our team is composed of experienced event planners, customer service oriented team
members ready to provide customized solutions to any event.

**Team and key roles.**

Mr. Haro President will assume the operations manager position to direct and make sure all
areas run correctly, as planned and as smoothly as possible.

General Manager, Mrs. Saavedra will oversee administration and supervise all steps from
Initial event reservation to the day of the event.

Marketing Manager and Reservations Coordinator Mrs. Guzman will be in charge of booking
and availability, making sure the community knows we are a great destination for their events
thru print and social media.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

**Challenges**

Families and different organizations sometimes find it difficult to secure a venue for their events, either because of budget, location or schedule availability, we will do our best to meet most requests.

**Our Target Market**

Small to medium size events, from weddings, baptisms, cotillions, quinceaneras, family events, luncheons, charitable and or cultural events.

Always meeting our diverse community demands.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

## Responsibilities

Provide Security at every event according to size, to the venue and the whole shopping center. Our 7,500 sf facility is part of the Laredo Plaza anchored by  La Rosita Grocery Store.

Security will be provided by us in coordination and per Police Department Guidelines.
A manager will be on site at every event.

Meet schedules specially for evening and night events.

Hire Basset trained or train staff on Basset practices to ensure proper alcohol consumption.

Alcohol consumption will only be a part of the meal package, we will not serve alcohol as a Bar only.

Ensure sufficient staff is available according to size of the event either for table service or buffet service, number of servers will vary depending of size of event.

DJ or Live Entertainment will be at most events,  this space has been designed to handle this kind of events, noise should be reasonably  contained.

Safety and compliance will be a key element of our operations, that, not only is a must but will be a foundation for the good name that we want to build for our organizations (we are signing a 5 (five) year lease with an option to an additional 5 (five) years, our commitment to build a good name and be part of many joyous occasions is strong.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

# Business Plan Addendum

April 12, 2023

Village of Palatine
Department of Planning & Zoning
Attention: Mr Alex Bradshaw

RE: Special Use Petition - 1170 E Dundee Road

Dear Mr. Alex Bradshaw,

We are in receipt of your Staff Review Summary and we would like to present the following:

## Additional Context to the Security Plan

Our Security provider will be:

Black Eagle Security
4415 Harrison St Suite 210
Hillside, IL 60162
Lic # 122001165

Security will be provide by Black Eagle Security in coordination with Palatine Police Department following and complying with all and every guideline.

Meet all schedules and keep security 30 minutes after closing.

We are planning to have security at the venue and all the Shopping Plaza.
Ensure sufficient staff is available according to size of the event.

Provide security personnel as needed at every event

Once inside, BASSET trained staff will follow the rules for Alcohol consumption and behavior.

Safety and compliance with all rules will be a Key Element of our operation, that not only is a must but will be a foundation for the name and good reputation that we want to build for our Organization, we are committing to a five (5) year lease with and option for additional five (5) years, that shows our commitment to build a solid business based on good business practices which includes safety.



Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

**Noise attenuating drywall**

Existing walls seem to be consistent with the requirement, if additional measures should be taken later during the operation, we are willing to explore additional options.

**Permanent Food Establishment Permit**

A Permanent Food Establishment Permit thru the CSS portal will be applied for.

**Any Modifications**

No modifications are planned to the existing floor, all food services will have the appropriate Food Service Equipment.

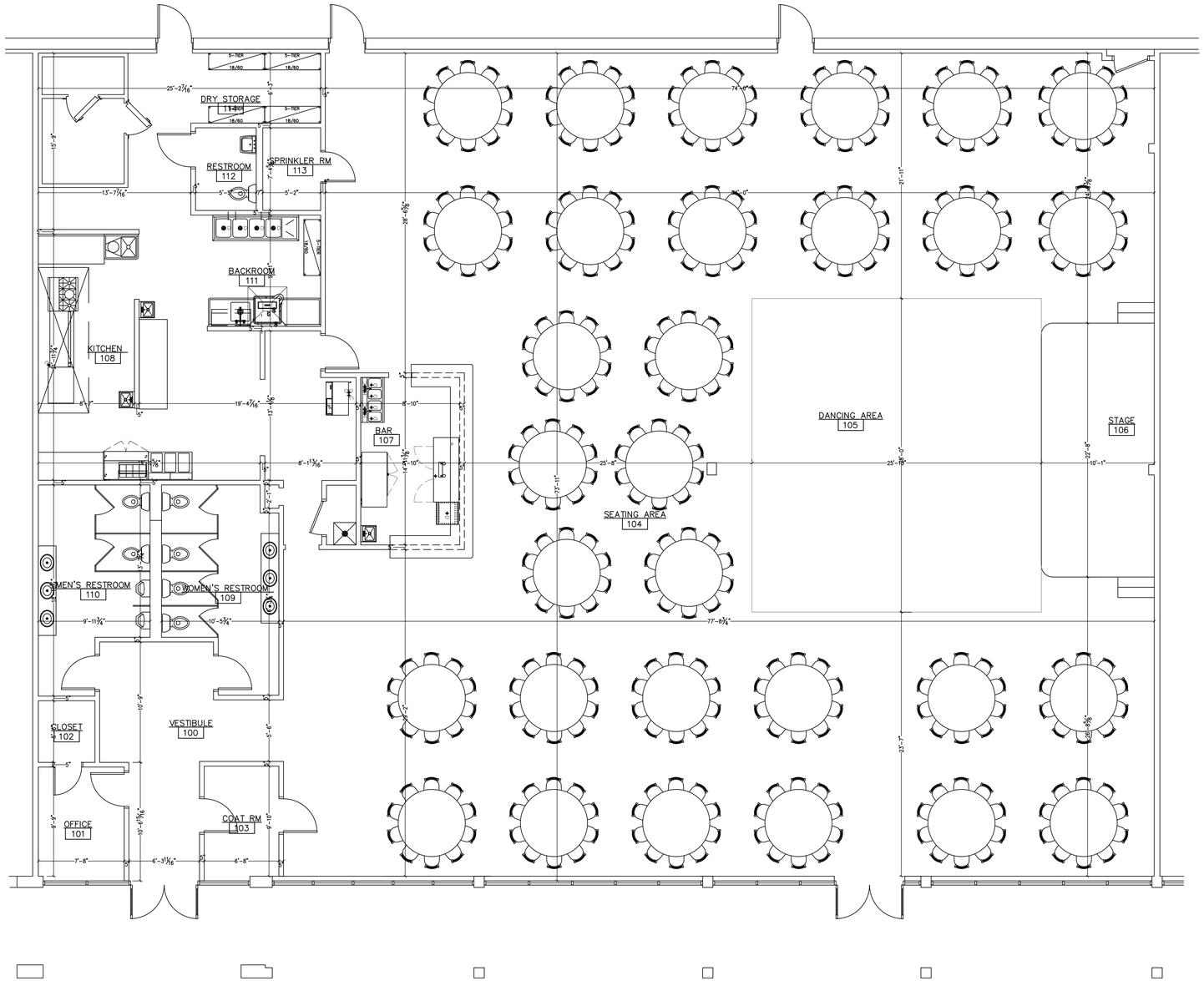
Thank you very much for the consideration to this response.

Sincerely

Eduardo Haro
President
Saahar Group Inc dba Cosmopolitan Eventos
1170 E Dundee Rd
Palatine IL 60074



Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)




1 / A1-1 BANQUE HALL FLOOR PLAN
SCALE 3/16"=1'-0"

BERON DESIGN GROUP
ARCHITECTS, PLANERS & DESIGNERS
150 WEST WASHINGTON ST.
WEST CHICAGO IL 60185
TEL. (630) 768-7323
HAROLD@BERONDESIGNGROUP.COM

# COSMOPOLITAN EVENTOS BANQUET HALL
## 1170 E DUNDEE ROAD
## PALATINE, ILLINOIS 60074

| NO. | REVISIONS | DATE |
|---|---|---|
| 1 | PER OWNER REVIEW | 02/237/2023 |

DSGN. HB CHKD. HB
DWN. HB
SCALE: AS SHOWN

SHEET TITLE :
BANQUET HALL FLOOR PLAN

PROJECT NO. 7016
SHEET NO. A1-1
DATE 02/21/2023

11·30·2024
DATE
STATE OF ILLINOIS
HAROLD BERON
001-013961
LICENSED ARCHITECT

DESIGN FIRM LICENSE
No.184.007748-0001

I HEREBY CERTIFY THAT THIS PLANS WERE PREPARED UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE COMPLY WITH THE VILLAGE OF PALATINEK BUILDING CODE AND ORDINANCES.

5'-4" 2'-8" 0 5'-4"

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

# ORDINANCE NO. O-49-19

## AN ORDINANCE GRANTING A SPECIAL USE AT 1170 E. DUNDEE ROAD

Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
On June 3, 2019

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

ORDINANCE NO. O-49-19

AN ORDINANCE GRANTING A SPECIAL USE
1170 E. DUNDEE ROAD

WHEREAS, pursuant to a petition and public hearing on May 28, 2019, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for Special Use to permit a banquet facility pursuant to Section 11.02 (d) (3) of the Palatine Zoning Ordinance, on the following legally described property:

Lot 1A in Laredo Plaza Resubdivision of Lots 1 and 2 in Laredo Plaza Subdivision of part of the East 1/2 of the Southwest 1/4 of Section 1, Township 42 North, Range 10, East of the Third Principal Meridian, according to the plat of said resubdivision recorded December 20, 2002 as Document 0021418691, in Cook County, Illinois.

Commonly known as 1170 E. Dundee Road (02-01-302-081-0000).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

**SECTION 1:** Special Use to permit a banquet facility pursuant to Section 11.02 (d) (3) of the Palatine Zoning Ordinance, is hereby granted, subject to the following conditions:

1. The Special Use shall substantially conform to the Excellence Banquets business plan dated April 10, 2019, and the floorplan dated April 2, 2019, except as such plans may be changed to conform to Village Codes and Ordinances.

2. The banquet facility may remain open until 1 AM (Monday thru Friday) and 2 AM (Saturday & Sunday).

3. Security shall be provided until 1AM (Monday-Friday) or 2AM (Saturday-Sunday) or 30 minutes after closing, whichever is later. The security plan must be coordinated with the Police Department and shall be provided for the banquet facility as well as the rest of the shopping center. The Petitioner shall revise the security plan, as required and in a manner acceptable to the Police Chief, including increasing the number of security personnel working an event.

4. Food service including either full multiple course meals, hors d'oeuvres, buffet or smorgasbord will be provided at all events in accordance with the Class H Banquet Hall Liquor License.

5. The facility shall be permitted to hold special events celebrations such as weddings, baptisms, cotillions, quinceneras, social club events, reunions, family events, funeral luncheons, scheduled events or cultural events supporting a non-profit, religious or community organization, or similar events.

6. The live entertainment and liquor service activities are only permitted as accessory activities to the principal use as a banquet service. These uses can only occur in conjunction with a banquet service (identified in condition #5) and pursuant to the applicable liquor license, Special Use, and Village Code requirements.

7. The Village shall conduct a 6-month review of the operations, parking and traffic, after the petitioner receives a Certificate of Occupancy.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

**SECTION 2:** That a copy of the public notice is attached hereto and form a part of this ordinance.

**SECTION 3:** That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 3 day of June, 2019

AYES: 5 NAYS: 0 ABSENT: 1 PASS: 0

APPROVED by me this 3 day of June, 2019

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this 3 day of June, 2019

Village Clerk

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

April 10, 2019

**Excellence Banquets – Business Related Information**
Email responses from Jorge Mauricio to my April 8, 2019 review letter.

Following is the information you have requested;

1. It will be a full service banquet hall where it can be utilized for different range of celebratory and corporate events.

- *Evening Events:*

We will offer full and limited packages ranging from having all inclusive to those only including food.

- *Daytime Events:*

Offer corporate and educational packages. Where companies, organizations or small businesses can hold events, seminars, expos, and celebrations.

2. Citlallin Lara (11 years of experience in the food service industry)
2008 - 2015

Owner/manager of a restaurant with Casa Lara Restaurant in Elgin, a full service restaurant with two banquets halls. Her responsibilities were, but not limited to, overall operations of restaurant and banquets, selling banquet packages to patrons, attending all city functions that were business related, and promotion of services offered.

2016 - now
Manager of banquets/party sales at Pulqueria Chicago, in Berwyn and Chicago. Her responsibilities were the sales and promotions of banquets, food, personnel and liquor logistics for banquet events.

Edgar Lara (13 years of experience in the food service industry)
2008 - 2015
Owner/manager of a full service restaurant with Casa Lara Restaurant in Elgin. Responsibilities range from managing the restaurant side as well as supplementing on the banquets side when needed. Would coordinate with personnel to optimize functionality of both restaurant and banquets.

2001 - 2007
Assistant cook supervisor and banquet logistics.

Jorge Mauricio
7 years in the food service and special events industry.
2008 - 2015
Casa Lara as operations manager and security personnel supervisor for special events and banquets.

(1)

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

3. We will provide our own security on daytime events and all evening celebrations with added support according to celebration type and size.

4. As part of our Security Plan the following procedures will be implemented:

*A. Daytime Events* - Manager will be present at all times and responsible to call police or emergency services as needed. If event warrants additional security we will provide as necessary.

*B. Evening Celebrations*

- One security at door at all times
- Second security at parking lot with following duties

a. No loud music playing out of cars permitted after normal plaza business hours.

b. No large gatherings in parking lot after normal plaza business hours

C. Security supervisor or someone with same level of customer service experience will be present at all times.

5. Number of employees will depend on the number of people and food packages requested per event. There will be 1 waiter/waitress per 3 tables.

6. Full service liquor will be offered as part of the different existing packages, but will be determined on a per event basis depending if patron would like to make it and pay for it as part of their package.

7. Overall leasable space: 7500 sq ft. The number of seats per event will vary depending on what the customer contracts our services for. Maximum number of seats will be limited by the number of people allowed by Public Safety (Fire Department).

8. Although we do not plan on doing any reconfiguration to the layout of the space in the near future, it would be better utilized for smaller corporate events, seminars, professional training, and like events during day hours if the space would able to be split up.

9. Live entertainment will be offered as part of the packages upon customer's request. Customers will be allowed to contract out their own entertainment if they desire.

11. As far as our knowledge, noise attenuation measures were taken to dampen sound within the space by previous tenants. We will not be doing any structural nor aesthetic modifications to existing space.

12. Please see attached chart.

Thank you for all your help. If you have any questions please don't hesitate to call.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

4/9/2019 2:49 PM

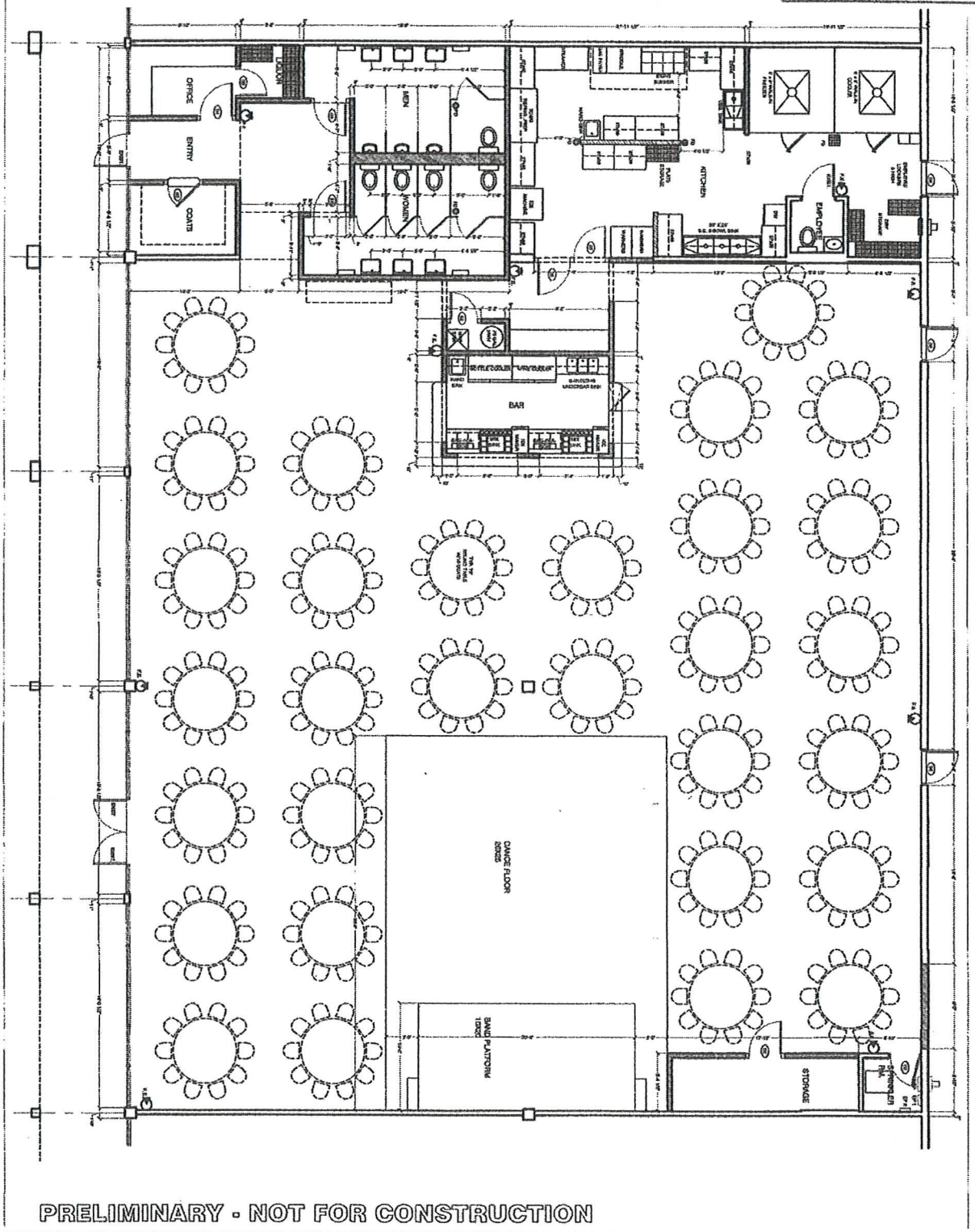
| Unit # | Tenant Name | Area |
|---|---|---|
| 1160 | La Fuenta #3 | 1,500.00 |
| 1162 | El Chicanito Bakery | 3,000.00 |
| 1166 | Centro Medico | 1,500.00 |
| 1178 | Moderno Beauty Salon | 1,500.00 |
| 1180 | EZ Income Tax | 1,500.00 |
| 1182 | Metro Staff, Inc. | 1,500.00 |
| 1184 | La Tienda del Ahorro | 3,000.00 |
| 1190 | Carniceria La Rosita | 15,000.00 |
| 1196 | Palatine Sonrisa Dental PC | 2,700.00 |
| 1200 | Dundee Rand Currency Exchange | 900.00 |
| 1202 | Asian Island | 1,345.00 |
| 1204 | J&J Palatine | 1,055.00 |
| 1206 | Oportun, Inc | 1,200.00 |
| 1208 | Botanica Las Adas | 1,200.00 |
| 1210 | Dulceria Los Girasoles | 1,150.00 |
| 1212 | Lavandaria La Rosita | 3,650.00 |
| 1220 | Amigo Insurance | 1,200.00 |
| 1168 | VACANT | 7,500.00 |

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)



3

RECEIVED
APR 02 2019
VILLAGE OF PALATINE




PRELIMINARY - NOT FOR CONSTRUCTION

BANQUET FACILITY
1170 E. DUNDEE RD., IL

MAEMAR P.C.
A FULL SERVICE ARCHITECTURAL PRACTICE

A1

PROPOSED FLOOR PLAN

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

PUBLIC NOTICE
A public hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, May 28, 2019 at 7:00 PM, in the Village Council Chambers in the Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:
Special Use to permit a banquet facility pursuant to Section 11.02 (d) (3) of the Palatine Zoning Ordinance.
The property is commonly known as 1170 E. Dundee Road (02-01-302-081).
The Petitioner is proposing to open a banquet facility.
The above petition has been filed by Excellence Banquets, Inc and is available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: 19-18
VILLAGE OF PALATINE
Jan Wood, Chair
Palatine Zoning Board of Appeals
DATED: This 13th day of May, 2019
Published in Daily Herald May 13, 2019 (4524561)

# CERTIFICATE OF PUBLICATION

**Paddock Publications, Inc.**

**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin,Antioch,Arlington Heights,Aurora,North Aurora,Bannockburn, Barrington,Barrington Hills,Lake Barrington,North Barrington,South Barrington,Bartlett,Batavia,Buffalo Grove,Burlington,Campton Hills, Carpentersville,Cary,Crystal Lake,Deerfield,Deer Park,Des Plaines,Elburn, East Dundee,Elgin,South Elgin,Elk Grove Village,Fox Lake, Fox River Grove,Franklin Park,Geneva,Gilberts,Glenview,Grayslake, Green Oaks,Gurnee,Hainesville,Hampshire,Hanover Park,Hawthorn Woods, Highland Park,Highwood,Hoffman Estates,Huntley,Inverness,Island Lake, Kildeer,Lake Bluff,Lake Forest,Lake in the Hills,Lake Villa,Lake Zurich, Libertyville,Lincolnshire,Lindenhurst,Long Grove,Melrose Park,Montgomery, Morton Grove,Mt.Prospect,Mundelein,Niles,Northbrook,Northfield,Northlake, Palatine,Park Ridge,Prospect Heights,River Grove,Riverwoods, Rolling Meadows,Rosemont,Round Lake,Round Lake Beach, Round Lake Heights,Round Lake Park,Schaumburg,Schiller Park,Sleepy Hollow, St. Charles,Streamwood,Sugar Grove,Third Lake,Tower Lakes,Vernon Hills, Volo,Wadsworth,Wauconda,Waukegan,West Dundee,Wheeling,Wildwood, Wilmette
County(ies) of Cook, Kane, Lake, McHenry
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published May 13, 2019 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Paula Baltzman
Authorized Agent

Control # 4524561

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

# CERTIFICATE OF PUBLICATION

**DES PLAINES JOURNAL, INC.**, a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE (1170 E. Dundee Rd.)

◉ ○ ○ ○

County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 25TH day of MAY, A.D. 20 23., and the last publication thereof was made on the 25TH day of MAY, A.D. 20 23.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

- ☑ Des Plaines Journal
- ☑ Elk Grove Village Journal
- ☑ Mt. Prospect Journal
- ☑ Niles Journal
- ☑ Park Ridge-Golf Mill Journal
- ☑ Prospect Heights Journal
- ☑ Rosemont Journal
- ☑ Arlington Heights Topics
- ☑ Buffalo Grove Topics
- ☑ Palatine Topics
- ☑ Rolling Meadows Topics
- ☑ Wheeling Topics
- ☐ Suburban Journal
- ☐ Northwest Journal
- ☐ Glenview Journal

"OFFICIAL SEAL"
MARY ALICE WENZL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, **THE DES PLAINES JOURNAL, INC.**, has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 25TH day of MAY A.D., 20 23.

By Todd Wessel

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 25TH day of MAY A.D., 20 23.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: PZC Materials - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

5. 1170 E. Dundee Road **- Recommend To Approve**

**File # SU-000022-2023 - 1170 E. Dundee Rd.**

Notice was published in the Journal and Topics on May 25th, 2023 and mailed to the owners of the surrounding properties.

**Petitioner's Exhibits:**

1. **Special Use Application**
2. **Proof of Ownership**
3. **Plat of Survey**
4. **Business Plan**
5. **Floor Plan**
6. **O-049-19 - 1170 E Dundee Rd - SU**
7. **Public Notice**

Mr. Bradshaw gave a brief overview of the request stating the Petitioner is proposing to open a banquet event facility, which will host a number of events such as weddings, social club events, reunions, and luncheons. The hosted events will include the service of food, liquor, and live entertainment. Therefore, the Petitioner is requesting:

**Special Uses to permit a banquet facility including the service of food, liquor, and live entertainment.**

**Sworn in petitioner**: Eduardo Haro, SAAHAR Group, Inc.- Owner - 1170 E. Dundee Road

Mr. Haro states the previous owner also had this location as a banquet facility but lost the Special Use permit because it was closed for more than a year. He has a business plan to show what they would like to do.

Chairman Wood states she recalls the previous owners request and would like to address the activity and noise behind the plaza.
Mr. Haro explains he has security and they will keep any customers away from the back of the building. He has not seen people in the back of the building and states that it would be protected during these events.

Chairman Wood states the business seems to be similar to the previous use. What would be the difference?
Mr. Haro states that the business would be under new management and have its own business plan and hopes for a successful business.

Chairman Wood asks about his experience.

Attachment: PZC Minutes - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

Mr. Haro states he is experienced and has had a catering business, grocery store and food industry for over 20 years. He is familiar with the procedures and operations.
Chairman Wood asks if the police identified any issues. Were there problems previously?
Mr. Bradshaw states that the noise issue identified was addressed and noted that security would be in place and work with the police department.

Chairman Wood asks about parking and since there were no issues in the past it would not be a concern now.
Mr. Bradshaw states that the previous user addressed parking, and a parking Variation had been approved.

Commissioner Bettenhausen asks about the venue and would there be small parties and live entertainment and would the signage be consistent with the rest of the plaza?
Mr. Haro states it would have live entertainment with small wedding bands and the signage would be consistent.

Chairman Wood asks about any noise complaints previously.
Mr. Bradshaw said the previous tenants had implemented noise dampening features.

Mr. Bradshaw provides a Site Analysis.

**STAFF RECOMMENDATION:**
The Petitioner is proposing to reintroduce a banquet hall to the subject property. The subject tenant space within the shopping center has historically been utilized as a banquet hall, and the Petitioner has indicated that the space is already designed to fit their needs. Noise attenuating drywall had been installed by a previous tenant, however, if additional measures need to be taken the Petitioner has stated in their business plan that they will explore and pursue other noise dampening options. Ultimately, the proposed use is consistent with previous uses of the subject space, and should not cause substantial injury to the value of other properties in the surrounding neighborhood.

Therefore, Staff recommends approval of the Special Use, subject to the following conditions:

1. The Special Use shall substantially conform to the Floor Plan and Business Plan submitted by the Petitioner, Eduardo Haro, SAAHAR Group, Inc., except as such plans may be changed to conform to the Village Codes and Ordinances.

2. Hours of Operation - Monday thru Friday until 1AM, Saturday & Sunday until 2AM.

Attachment: PZC Minutes - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

3. Security shall be provided until 1:00 AM (Monday-Friday) or 2:00 AM (Saturday-Sunday) or 30 minutes after closing, whichever is later. Prior to the first event, the Petitioner and Staff will schedule a meeting with the Police Department to coordinate the proposed security plan information and services for the banquet hall. The provided security and should be coordinated with the Police Department and shall be provided for the banquet facility, as well as the rest of the shopping center during these times of operation.

4. Food service including either full multiple course meals, hors d'oeuvres, buffet or smorgasbord will be provided at all events in accordance with the Class H Liquor License.

5. The facility shall be permitted to hold events such as weddings, baptisms, cotillions, quinceneras, social club events, reunions, family events, funeral luncheons, scheduled events or cultural events supporting a non-profit, religious or community organization, or similar events.

6. The Village shall conduct a 6-month review of the operations, parking, and traffic after the petitioner receives a Certificate of occupancy.

Commissioner Freidman asks if, procedurally, does the petitioner have a plan review if no building changes are being done.
Mr. Bradshaw states it would be addressed prior to the Certificate of Occupancy being issued. Fire Prevention would walk the space prior to opening and this would be addressed.

Environmental Health also does a walk thru prior to opening and they also would identify any changes that would need to be addressed with a permit.

**There were no further questions. The public hearing was closed.**

**Commissioner Cavanaugh made a motion to approve subject staff's conditions; seconded by Commissioner Noonan.**

**DELIBERATIONS:**

Commissioner Cavanaugh states it meets the standards and likes the business plan and would be an appropriate use of the space based on the previous approval and meets the standards

Commissioner Friedman states that the petitioner seems prepared to help this location give it another go.

Commissioner Roth-Wurster agrees.

Attachment: PZC Minutes - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

Commissioner Bettenhausen states it seems to be a good plan.

Chairman Woods believes the standards have been met and believes it will be run very well and will be a positive for the community and the shopping center.

**Chairman Wood summarized that this request has met the standards and was unanimously approved by a vote of 7-0. This item will tentatively go to Village Council on Monday, July 10th, 2023.**

| | |
|---|---|
| **RESULT:** | **RECOMMEND TO APPROVE [UNANIMOUS]** |
| **AYES:** | Noonan, Roth-Wurster, Friedman, Wood, Luszczak, Bettenhausen, Cavanaugh |
| **ABSENT:** | Kolososki, Fedota |

Attachment: PZC Minutes - June 13, 2023 (1170 E. Dundee Road - SU Banquet Hall)

# Consider an Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses for Saahar Group, Inc. d/b/a Cosmopolitan Eventos Located at 1170 E. Dundee Road

**BACKGROUND:**
On this evening's agenda is a request for a Special Use for Cosmopolitan Eventos located at 1170 E. Dundee Road, formerly occupied by Excellence Banquets. The petitioner, Jose Haro, is proposing a full-service banquet hall for celebratory and corporate/charitable events. The hours of operation are Monday - Friday until 1 AM, Saturday and Sunday until 2 AM. The petitioner wishes to apply for a Class H (Banquet Hall) Liquor License and a Live Entertainment License. Permitted liquor hours are Monday - Friday, 6 AM - 1AM and Saturday/Sunday, 6AM - 2AM.

**KEY ISSUES:**
- An Ordinance has been prepared increasing the number of Class H Banquet Hall Liquor Licenses by one for a total of two.

**ALTERNATIVES:**
1. Approve the Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses by one.

2. Do not approve the Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses by one.

**RECOMMENDATION:**
Action is at the discretion of the Committee.

**BUDGET IMPACT:**
$3,970 Annual Fee for a Class H Liquor License.

**ACTION REQUIRED:**
Action is at the discretion of the Committee.

**ATTACHMENTS:**

- ORD Increase Class D Liq Cosmopolitan Eventos
- Floor Plan, Business Plan, Menu -

**ORDINANCE NO._____**

**CONSIDER AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 3, SECTION 3-35 LIQUOR LICENSES INCREASING CLASS H (BANQUET HALL) LIQUOR LICENSES BY ONE FOR SAAHAR GROUP, INC. D/B/A COSMOPOLITAN EVENTOS LOCATED AT 1170 E. DUNDEE ROAD**

**BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:**

**SECTION 1: That the Code of Ordinances of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by increasing the number of Class "H" Liquor Licenses listed in Section 3-35 Chapter 3 by one for a total of 2 for Cosmopolitan Eventos located at 1170 E. Dundee Road.**

**SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.**

**SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

**PASSED this _____day of _____, 2023**

**AYES: _____ NAYS:_____ ABSENT: _____ PASS: _____**

**APPROVED by me this _____day of _____, 2023**

_____

**Mayor of the Village of Palatine**

**ATTESTED and FILED in the office of the Village Clerk this _____day of _____, 2023**

_____

**Village Clerk**

Attachment: ORD Increase Class D Liq Cosmopolitan Eventos (1170 E. Dundee Road - Increase Class H-Banquet Liq. Lic.)

BANQUE HALL FLOOR PLAN
SCALE 3/16"=1'-0"

# COSMOPOLITAN EVENTOS BANQUET HALL
# 1170 E DUNDEE ROAD
# PALATINE, ILLINOIS 60074

| NO. | REVISIONS | DATE |
|---|---|---|
| 1 | PER OWNER REVIEW | 02/21/2023 |

DESIGN HB
DWN. HB
CHKD. HB
SCALE: AS SHOWN

SHEET TITLE :
BANQUET HALL
FLOOR PLAN

PROJECT NO. 7016
DATE 02/21/2023
SHEET NO. A1-1

DESIGN FIRM LICENSE No. 184.007742.0001

I HEREBY CERTIFY THAT THIS PLANS WERE PREPARED UNDER MY DIRECT SUPERVISION AND COMPLY WITH THE VILLAGE OF PALATINE BUILDING CODE AND ORDINANCES.

DATE 11-16-2024

DESIGN CONCEPTS
150 WEST WASHINGTON
WEST DUNDEE IL 60118
TEL: 847.836.4000
HANS@DESIGNCONCEPTS.COM

Attachment: Floor Plan, Business Plan, Menu - (1170 E. Dundee Road - Increase Class H-Banquet Liq. Lic.)

Sahhar Group Inc dba Cosmopolitan Eventos
1170 E Dundee Road, Palatine IL 60074

# Menu

## Dinner

*Entrees*

Double Breast Chicken served with vegetable
Chicken Brochette served with rice
Chicken Parmesan

*Beef*

Beef Tenderloin Brochette served with rice
Beef Medallions with wine sauce served with vegetables
Beef skirt steak mexican style

*Salads*

Caesar Salad
Mediterranean Salad

*Soups*

Tomato bisque
Butternut Squash soup
Mexican inspired style soup (choices)

## Buffet Style (Choice)

Vegetables
Rice pilaf
Rice Mexican style
Mash potatoes
Steak Fajitas
Chicken Fajitas
Roast Prime Rib
Grilled Pork Chops

**Dessert**

Sherbet
Chocolate cake
Pastel Mocha tres leches

**Sweet Table**

Upon request



Attachment: Floor Plan, Business Plan, Menu - (1170 E. Dundee Road - Increase Class H-Banquet Liq. Lic.)

# Saahar Group Inc dba Cosmopolitan Eventos

**Business Plan**

**Identity:**

Cosmopolitan Eventos will be Banquet Hall venue that will hold gatherings for all kind of celebrations, corporate functions, luncheons and charitable events.

**Our Objective**

To offer a well planned event the meets the needs of the family or organization occasion, to make memorable events carefully designed to have a safe and joyous Celebration.

**Our competition.**

We will be proud to be one more option to the increasing demand for this kind of facilities, we will be offering professional and well organized events with flexible budget options. existing venues offering similar services may not have the flexibility that our location will offer regarding budget, capacity minimums and menu assortment.

**Marketing**

Our team is composed of experienced event planners, customer service oriented team members ready to provide customized solutions to any event.

**Team and key roles.**

Mr. Haro President will assume the operations manager position to direct and make sure all areas run correctly, as planned and as smoothly as possible.

General Manager, Mrs. Saavedra will oversee administration and supervise all steps from Initial event reservation to the day of the event.

Marketing Manager and Reservations Coordinator Mrs. Guzman will be in charge of booking and availability, making sure the community knows we are a great destination for their events thru print and social media.

Attachment: Floor Plan, Business Plan, Menu - (1170 E. Dundee Road - Increase Class H-Banquet Liq. Lic.)

**Challenges**

Families and different organizations sometimes find it difficult to secure a venue for their events, either because of budget, location or schedule availability, we will do our best to meet most requests.

**Our Target Market**

Small to medium size events, from weddings, baptisms, cotillions, quinceaneras, family events, luncheons, charitable and or cultural events.

Always meeting our diverse community demands.

Attachment: Floor Plan, Business Plan, Menu - (1170 E. Dundee Road - Increase Class H-Banquet Liq. Lic.)

## Responsibilities

Provide Security at every event according to size, to the venue and the whole shopping center. Our 7,500 sf facility is part of the Laredo Plaza anchored by La Rosita Grocery Store.

Security will be provided by us in coordination and per Police Department Guidelines.
A manager will be on site at every event.

Meet schedules specially for evening and night events.

Hire Basset trained or train staff on Basset practices to ensure proper alcohol consumption.

Alcohol consumption will only be a part of the meal package, we will not serve alcohol as a Bar only.

Ensure sufficient staff is available according to size of the event either for table service or buffet service, number of servers will vary depending of size of event.

DJ or Live Entertainment will be at most events, this space has been designed to handle this kind of events, noise should be reasonably contained.

Safety and compliance will be a key element of our operations, that, not only is a must but will be a foundation for the good name that we want to build for our organizations (we are signing a 5 (five) year lease with an option to an additional 5 (five) years, our commitment to build a good name and be part of many joyous occasions is strong.

Attachment: Floor Plan, Business Plan, Menu - (1170 E. Dundee Road - Increase Class H-Banquet Liq. Lic.)

# Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for the 2nd Annual St. Thomas of Villanova Parish Picnic on Saturday, August 5, 2023

**BACKGROUND:**
St. Thomas of Villanova wishes to hold their 2nd annual Parish Picnic event on Saturday, August 5, 2023 from 11AM to 10PM at 1141 E. Anderson Drive. The picnic entails an outdoor mass, kid's events, food tent, drinks and music. In conjunction with the event, St. Thomas is requesting the following approvals:

**Waiver of the Sound Amplification Ordinance for an outdoor mass on Saturday, August 5 from 5:00 - 6:00 PM and live music from 6:30 - 9:30 PM.**

**KEY ISSUES:**
The Picnic event details are as follows:

- Saturday, August 5 from 11 AM to 10 PM;
- Bring together parish for a day and night of food, drinks and music;
- Estimated attendance of 400 - 500 people;
- Live music, outdoor mass (5 - 6PM), kids events;
- Food tent;
- Beer and wine.

**ALTERNATIVES:**
1. Approve the St. Thomas of Villanova Parish Picnic.
2. Do not approve the event.

**RECOMMENDATION:**
Staff recommends action at the Village Council's discretion for approval of the St. Thomas of Villanova Parish Picnic.

**ACTION REQUIRED:**
A motion to approve the St. Thomas of Villanova Parish Picnic and related sound waiver request.

**ATTACHMENTS:**

- STOV Church Picnic

# VILLAGE OF PALATINE
# SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

**INSTRUCTIONS:** PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## GENERAL EVENT INFORMATION

Name of Event
St. Thomas of Villanova Parish Picnic

Exact Address of Event
1141 e Anderson Dr.

Type of Event (Check all applicable)

☒ Festival ☐ Run/Walk ☐ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ☐ Other _____

| Date(s) of Event | Hours of Event | Total Hours (Step-up - Tear down) |
|---|---|---|
| August 5th 2023 | 11am - 10 pm | 14 Hours |

| Phone number/website for publication | Estimated attendance | Last years actual attendance |
|---|---|---|
| 847 358-6999 | 400-500 | 425 |

Describe the event's community and/or cultural benefit

Parish picnic to bring the community together for some fun and fellowship.

## SPONSORING ORGANIZATION INFORMATION

| Name of Sponsoring Organization | Contact person from Sponsoring Organization | |
|---|---|---|
| St Thomas of Villanova Parish | Vito Manola | |
| **Sponsoring Organization Address** | **City** | **Zip** |
| 1201 e Anderson Dr. | Palatine | 60074 |
| **Phone Number** | **E-Mail** | **Website** |
| 847 358-6999 | vmanola@stov.org | |

## ORGANIZER/COORDINATOR INFORMATION

| Name of Organizer/Coordinator | E-mail | |
|---|---|---|
| Vito Manola | vmanola@stov.org | |
| **Organizer/Coordinator Address** | **City** | **Zip** |
| 1201 e Anderson dr. | Palatine | 60074 |
| **Phone Number** | **Cell Phone Number** | **Fax Number** |
| 847 794-8256 | 847 533-3652 | |

## EMERGENCY CONTACT INFORMATION

| Name of Emergency Contact | E-mail | |
|---|---|---|
| Vito Manola | vmanola@stov.org | |
| **Emergency Contact Address** | **City** | **Zip** |
| 1007 n Plum Grove Rd. | Palatine | 60067 |
| **Phone Number (24hours)** | **Cell Phone Number** | **Fax Number** |
| 847 533-3652 | 847 533-3652 | |

Attachment: STOV Church Picnic (St. Thomas of Villanova Parish Picnic 2023)

# VILLAGE OF PALATINE
# SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

**INSTRUCTIONS:** PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## EVENT OVERVIEW

| | | |
|---|---|---|
| Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk?<br>Below are some foods exempt from a permit (not all are listed):<br>-Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.)<br>-Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (ie. apples, bananas, etc.)<br>QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090. | ☑ Yes ☐ No | If yes, how many vendors? _____<br>Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at: https://permits.palatine.il.us/EnerGov_Prod/SelfService/PalatineILProd#/home Questions? Contact (847) 359-9090. Please see application for full details on what is required. |
| Are you erecting either: **(1)** tent(s) larger than 20'x40' (or 800 sq. ft.) or **(2)** that accommodates more than 100 people or **(3)** temporary structure(s) (ie. stage) taller than 2' in height or **(4)** that will be equipped with temporary electrical power? | ☑ Yes ☐ No | If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at: https://permits.palatine.il.us/EnerGov_Prod/SelfService/PalatineILProd#/home Questions? Contact (847) 359-9037. Electric submissions are required. Please see application for full details on what is required. |
| Are you serving alcoholic beverages at your event? | ☑ Yes ☐ No | Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at: http://www.palatine.il.us/events/forms/applications.aspx. Questions? Contact (847) 359-9031. |
| Will the event include a Race/Walk or Parade? | ☐ Yes ☑ No | If yes, you must complete, Page 3, Section 1. |
| Will electronic sound amplification equipment or a public address system be used at the event? | ☑ Yes ☐ No | If yes, you must complete, Page 3, Section 2. |
| Are you utilizing any public parking lots, Village streets or other Village property for your event? | ☐ Yes ☑ No | If yes, you must complete, Page 3, Section 3. |

## ACKNOWLEDGEMENT/SIGNATURE

**By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.**

V. M. Manola
Signature of Organizer

6/14/23
Date

Application must include the following documentation

- ✓ Special Event Application (Page 1, 2, 3, 4)
- ☐ Certificate of Insurance (see Section 5)
- ✓ Site Plan and/or Race/Parade Route Map

***You MUST submit a new site plan or parade/race route on an annual basis.***

*APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.*

Attachment: STOV Church Picnic (St. Thomas of Villanova Parish Picnic 2023)

# VILLAGE OF PALATINE
# SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

**INSTRUCTIONS:** PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event

St Thomas of Villanova Parish Picnic

## SECTION 1: RACE/WALK, PARADE INFORMATION ■ Not Applicable

| Starting Location | Ending Location |
|---|---|
| Approximate Number of Attendees (runners/marchers) | Approximate Number of Vehicles (cars/floats) |
| Location of Assemble (Registration) | Location of Personal Vehicle Parking |

**Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations**

## SECTION 2: NOISE CONTROL PLAN ☐ Not Applicable

**Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties**

| Amplified sound will be used from: (am/pm) | Amplified sound will be used to: (am/pm) |
|---|---|
| 5pm- 6pm Outdoor Mass | 6:30 pm - 9:30 pm Live Band |

Describe the sound system(s)

Portable sound system for mass. Sound sytem supplied by band ( Scramble Band )

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

Sound monitored by church staff to insure sound is not too loud and abides by village ordinances

**The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.**

## SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION ■ Not Applicable

**Public Parking Lot / Property Intended for "Event"**

| Lot Number or Location | Date of Closure | Time of Closure | Date to Reopen | Time of Reopen |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.



Attachment: STOV Church Picnic (St. Thomas of Villanova Parish Picnic 2023)

# VILLAGE OF PALATINE
# SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

**INSTRUCTIONS:** PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization
St Thomas of Villanova Parish

Name of Event
St Thomas of Villanova Parish Picnic

Date(s) of Event
August 5th 2023

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy .

Vito Manola

SIGNATURE

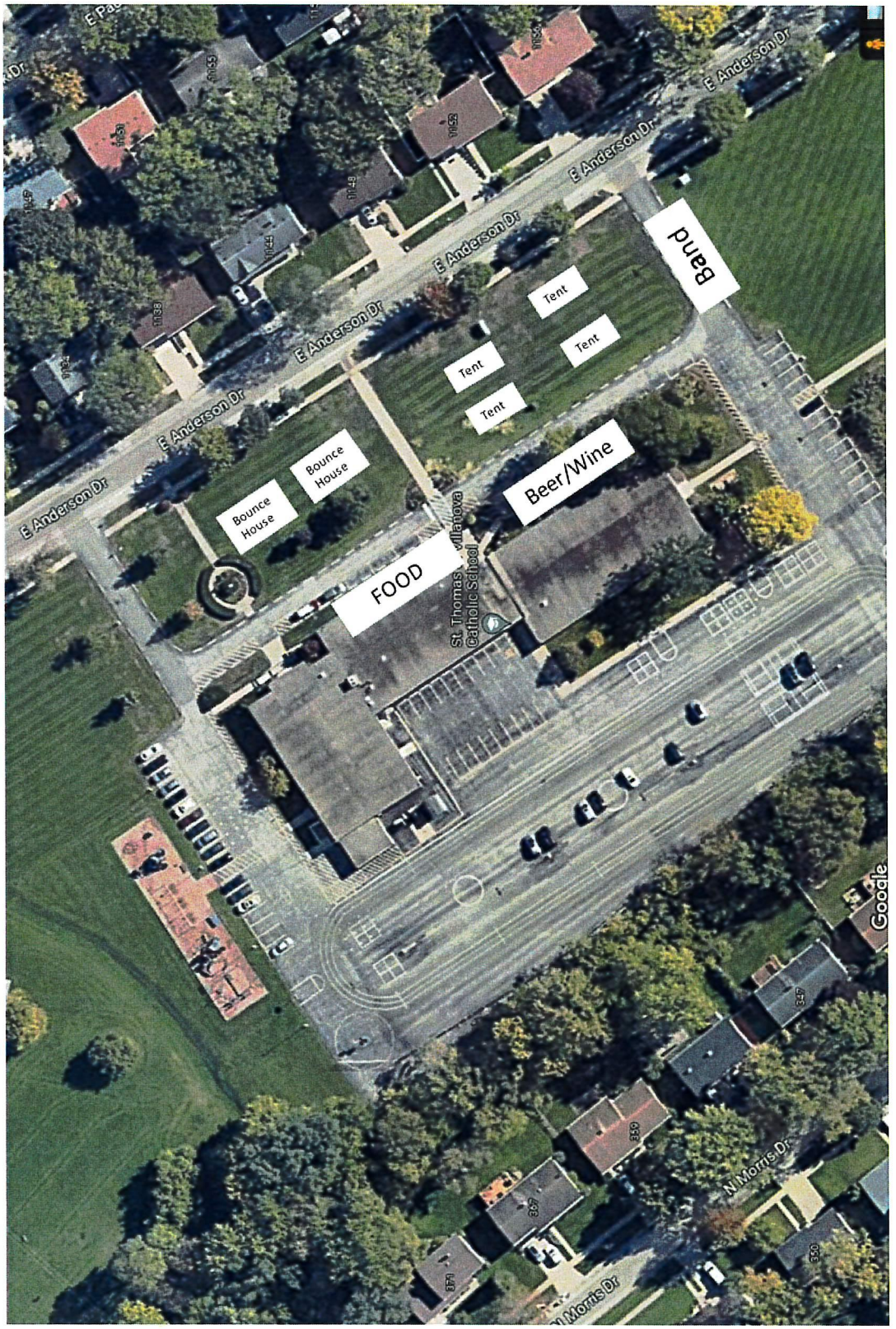
| Vito Manola | Facilities Mgr. | 6/14/2023 |
|---|---|---|
| PRINT NAME | TITLE/POSITION | DATE |

## SECTION 5: INSURANCE REQUIREMENTS

### INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance, as well as the additional insured endorsement evidencing the following insurance minimums: Commercial General Liability - minimum $1,000,000 per occurrence. Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured on a primary and non-contributory basis.

Attachment: STOV Church Picnic (St. Thomas of Villanova Parish Picnic 2023)




Attachment: STOV Church Picnic (St. Thomas of Villanova Parish Picnic 2023)

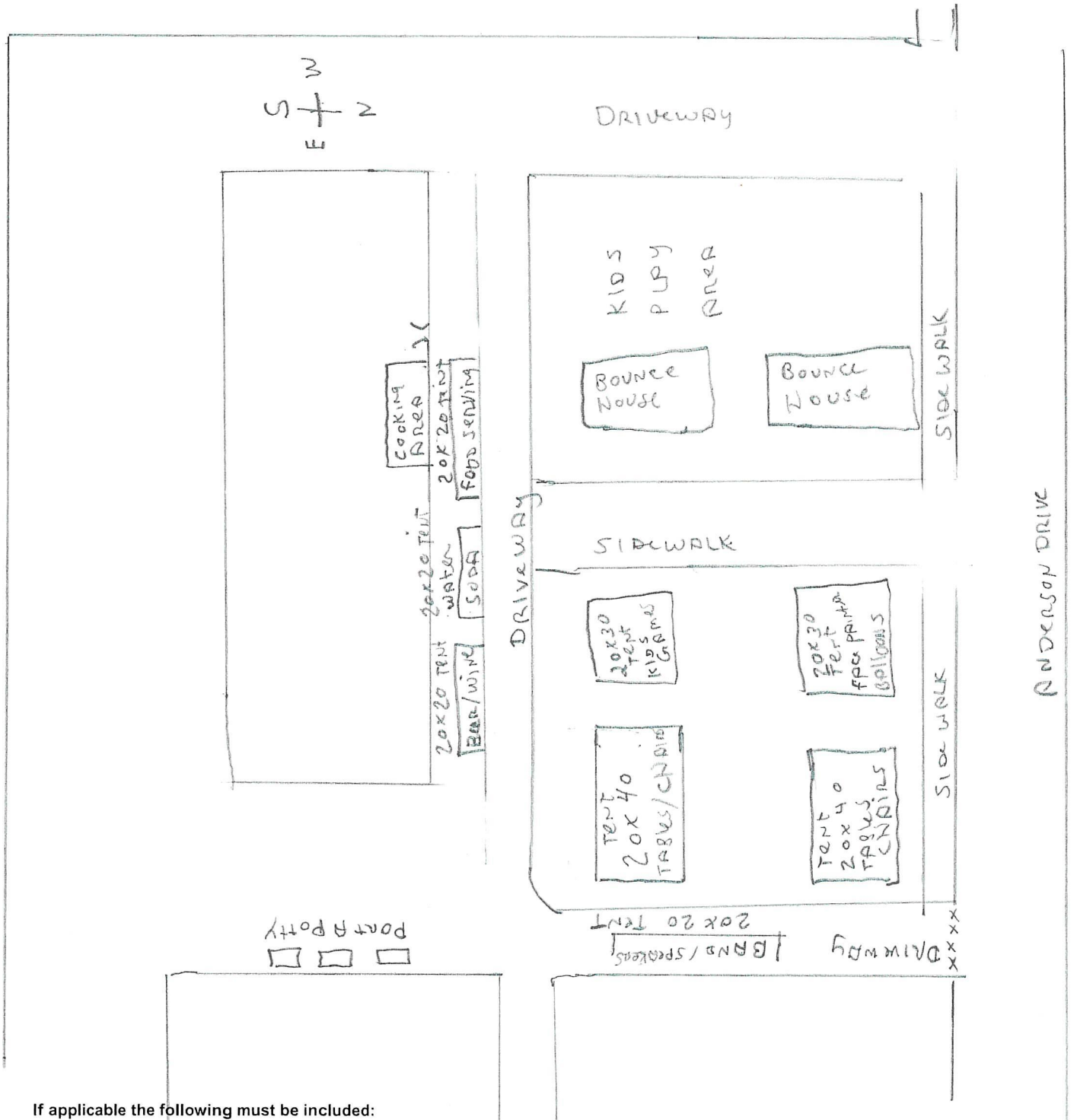
# VILLAGE OF PALATINE
# TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: village@palatine.il.us

**INSTRUCTIONS:** PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## SITE PLAN

**Please use this Site Plan to illustrate the layout of your event. If you need additional space, please attach a separate sheet.**




**If applicable the following must be included:**

- ☐ Location of food vendors (F)
- ☐ Location of beverage vendors both non-alcoholic (NAB) and alcoholic beverages (AB) along with number of serving stations at each location
- ☐ Public entrances and exits
- ☐ Location of sound stages and amplified sound

Attachment: STOV Church Picnic (St. Thomas of Villanova Parish Picnic 2023)

# Consider a Motion to Award a Contract for Electronic Data Management Consulting with OPG-3

**BACKGROUND:**
As part of the CY23 budget, an interface between our Document Management Solution (Laserfiche) and Permit software (Energov) was planned for implementation. After discussion at the Senior staff level, it was identified that a more strategic review of our Electronic Data Management (EDM) environment was needed to not only look at the software capabilities but the overall responsibilities, organization, and management of our long-term records.

An RFQ/P was issued, and we received four responses for consulting services on the strategic review, with OPG-3 being selected as the preferred partner. No additional funds will be needed to accomplish this review with the re-allocation from the interface project.

**KEY ISSUES:**
- As part of the scope of OPG-3's consulting, they will:
  - Identify needs / gaps in our Electronic Data Management;
  - Recommend organizational changes as related to EDM;
  - Recommend electronic data organization and indexing;
  - Recommend areas of automation / interfacing between solutions.

**ALTERNATIVES:**
1. Approved re-allocation of funds and contract with OPG-3.
2. Refer back to staff.

**RECOMMENDATION:**
Staff recommends approval of the re-allocation of funds from Laserfiche Interface to EDM Strategic Plan and approval of a contract with OPG-3 for consulting services.

**ACTION REQUIRED:**
A motion to approve the re-allocation of capital funds to consulting services and contract approval for OPG-3 in the amount of $33,000.

**ATTACHMENTS:**

- OPG-3 Scope of Work - EDM Consulting

OPG-3 | Content Management
Process Automation
Enterprise Transformation

# Statement of Work

## *EDM Consulting*

For: Village of Palatine

June 20, 2023

Laserfiche®
Run Smarter®

OPG-3, Inc. | 8030 Old Cedar Ave, Suite 205
Bloomington, MN 55425 | 651.233.5075
www.opg-3.com

Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

## Statement of Work Approval

By signing this document, the Village of Palatine agrees that the proposed approach detailed in the following document satisfactorily addresses all items in scope for the project.

Village of Palatine, IL:

| | |
|---|---|
| **Signature** | |
| **Name** | |
| **Title** | |
| **Date** | |

OPG-3:

| | |
|---|---|
| **Signature** | |
| **Name** | |
| **Title** | |
| **Date** | |

**NOTE** – This SOW is valid until 9/5/2023. Upon expiration, it may be necessary to perform additional discovery and/or resubmit for pricing and republishing.

Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

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Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

# Statement of Work – EDM Consulting

This Statement of Work ("SOW") defines the professional services ("Services") that OPG-3 will provide for the Village of Palatine (Village of Palatine) in conjunction with the EDM Consulting Project ("Project"). This SOW will be a part of a Professional Services Agreement between OPG-3 and the Village of Palatine.

## Project Scope and Objective

The Village of Palatine would like OPG-3 to perform a professional services project with the objective of leading the Village in the development of organization standards and processes for electronic document management. This process will include:

- Perform a System Audit and Usage Analysis
- Meetings to determine Executive Level Goals and Objectives
- Meetings to determine Departmental Priorities and Requirements
- A final presentation of findings and recommendations

## Change Management Process

It may become necessary to amend this SOW for reasons including, but not limited to, the following:

- Changes to the project schedule, scope or budget
- Changes in priorities (external or internal to the project) that impact the project
- Environmental or architectural impediments not previously identified
- Lack of access to personnel, facilities, or systems necessary to complete the project as scoped

In the event that it is necessary to change this SOW, the following process will be followed:

A Project Scope Change Request (PSCR) will be used to communicate change. The PSCR must describe the change, the reasons for the change, and the effect the change will have on the project, which may include scheduling changes, pricing, etc. A PSCR will be initiated by OPG-3 but must be executed by both parties to make it effective and binding on the parties.

## Parking Projects

The cost estimate for this project is based on the number of Weekly Sprints listed on the following page. If additional Sprints are required to finish the project due to the Village of Palatine's inability to complete scheduled tasks or unplanned inactivity, OPG-3 may charge up to 5 hours per additional Weekly Sprint.

Once a project is started, if work is halted for two consecutive weeks ("Dead Weeks") due to circumstances beyond our control (like users being unavailable for testing), the project may be parked so resources can be allocated to other projects. Once the impediment is removed, the project will be re-activated as soon as resources are available. There may be additional costs associated with the time required to get resources back up to speed.

Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

## Identified Phases

The following Phases (major project areas) are included in the services. Phases will run in parallel where possible. **The estimated project timeline is 22 weeks based on the following:**

| Phase | Number of Weekly Sprints |
|---|---|
| Phase 1 – System Audit and Usage Analysis | 2 |
| Phase 2 – Executive Level Goals and Objectives | 1 |
| Phase 3 – Departmental Priorities and Requirements (10 hours/dept for 9 depts) | 18 |
| Phase 4 – Presentation of Recommendations | 1 |
| **Total** | 22 |

Projects are marked as "Active" and moved from the backlog based on a combination of customer readiness, preferred start (and/or go-live) dates and team availability. In most cases, customer readiness is the determining factor. In order to get projects started quickly, OPG-3's ScrumMaster will send a project onboarding packet and follow up via phone to help determine readiness and confirm the customer's ability to complete the project prerequisites outlined in the next section of this SOW.

The estimated project timeline above is predicated on the assumption that the activities outlined in each phase can be completed within the estimated number of weekly sprints. This is largely dependent on customer availability and ability to complete any items assigned to them within that phase. The primary activities dependent on customer availability/task completion include:

- **Completion of project prerequisites** – completion of prerequisites ensures the OPG-3 team can perform the necessary work unimpeded.
- **Scheduling for Discovery Sessions** – It is imperative that all necessary meetings be promptly organized and diligently attended by the designated individuals. Any delays or rescheduling of meetings may result in corresponding adjustments to the timeline, subject to mutual agreement and the impact on project milestones.
- **Attendance and Participation**- provision stakeholders and their active and constructive participation in all scheduled meetings. The designated personnel must possess the necessary expertise, authority, and decision-making capabilities relevant to the project's objectives. In the event of inadequate representation or insufficient participation, the timeline may be subject to modification, requiring mutual agreement and consideration of the impact on project deliverables.

### Phase 1 – System Audit and Usage Analysis

OPG-3 has developed a series of workflows that are designed to generate baseline statistics regarding the structure and integrity of an organization's repository. Information related to folder structure,

Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

metadata, workflows, etc. will be extracted and applied to a report template. Once that data has been extracted, an engineer will use it to guide their review and analysis of the repository so they're able to provide a holistic analysis and a set of recommendations based on industry best practices.

**Phase 1 Activities**

- Run audit workflows and generate initial report.
- Manual review and analysis of the repository to finalize report and recommendations.

**Phase 1 Deliverables**

- Initial Audit report documenting the current state of repository architecture and recommendations for structural improvements going forward.

## Phase 2 – Executive Level Goals and Objectives

It's important to understand the Village's strategic plan from a top-down perspective so we can ensure our recommendations are aligned with and support near and long-term goals and objectives. Our activities during this phase will include interviews with key stakeholders and a review of the Village's strategic plan. The outcome of this work will be a prioritized solution mapping document that aligns Laserfiche initiatives/solutions with the Village's strategic goals.

**Phase 2 Activities**

- Interviews with executive stakeholders
- Review of the strategic plan

**Phase 2 Deliverables**

- Prioritized Solution Mapping Document

## Phase 3 – Departmental Priorities and Requirements

Interviews with departmental leaders (and current Laserfiche users) will focus on the primary business processes within the department, the core applications they use and the documents they're accountable for managing. These sessions will also include demonstrations of capture workflows and workflow-managed file plans OPG-3 has designed in cooperation with other municipal organizations. OPG-3 will also share curated "Document Type Spreadsheets" that record file plan requirements including document types, parent folder, standardized naming convention, metadata schema and records management rules.

**Phase 3 Activities**

- Conduct On-Site kickoff meeting with all departments
- Interviews with departmental leaders and current Laserfiche users
- Demonstrations of capture workflow processes and best practices file plans

**Phase 3 Deliverables**

- Completed "Document Type Spreadsheet" for each department.

Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

### Phase 4 – Presentation of Recommendations

In this phase, OPG-3 will present the findings and recommendations to the stakeholders and other interested parties. The recommendations will include near-term fixes and infrastructure updates as well as longer-term recommendations aligned with the strategic plan. We will also provide demonstrations of the proposed core file plan and infrastructure and key process automation solutions from our menu for municipal organizations. A written report will accompany our presentation.

**Phase 4 Activities**

- Presentation of Recommendations

**Phase 4 Deliverables**

- Written report (Including recommend 3rd party applications or add-on solutions and any recommendations for organizational / ownership changes)

## Village of Palatine Responsibilities

The following are the Village of Palatine's responsibilities for the Services.

### Project Resources

Village of Palatine agrees to assign the following resources to the project and make them available to work with OPG-3 to complete project tasks in a timely manner.

1. A **Project Manager** responsible for scheduling work sessions as needed, ensuring tasks assigned to the Village of Palatine team are completed on time, attending the Weekly Sprint meetings and handling internal communication.
2. A **Project Stakeholder** who can make decisions regarding project scope, timeline and budget and is accountable for the responsiveness of the Village of Palatine team.
3. A subject matter expert on the "business" side (**SME Business)** who attends the Weekly Sprint and can make timely decisions related to requirements and design.
4. A technical subject matter expert (**SME Technical**) who can remove technical impediments in a timely matter such as:
    a. Providing remote access to the Village of Palatine Laserfiche environment
    b. Configuring ODBC connections to data sources

**NOTE** – It's understood that personnel may be assigned to more than one role.

### Responsiveness

**1.** Village of Palatine will work with OPG-3 to provide any necessary technical and business resources and support. This includes:

**a.** Providing requested documentation and acceptance of key deliverables within two to three business days. If the Village of Palatine does not respond in writing to OPG-3's request for acceptance within three business days of OPG-3's request, or Village of Palatine's refusal of such approval within the three-day period is not reasonable, the Village of Palatine will be deemed to have accepted.



Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

**b.** Providing any access to the Village of Palatine environment that the OPG-3 team will need to develop the solution.

## OPG-3 Responsibilities

The following are OPG-3's responsibilities for the Services.

### Project Resources

OPG-3 agrees to assign the following resources to the project and make them available to work with the *Village of Palatine* to complete the project according to the schedule documented in this SOW.

**1.** OPG-3 will make available, and provide access to (e.g., within two to three business days), necessary personnel to ensure project success, including:

**a.** A designated project manager to help schedule meetings, facilitate project governance, coordinate document requests, provide status updates and other tasks.

**b.** Experienced OPG-3 engineering personnel.

**2.** OPG-3 will work with the Village of Palatine to provide any necessary technical resources and support. This includes escalating any issues to Laserfiche Support and Laserfiche Development as necessary.

## Project Assumptions

**1.** The scope of the engagement will include the Services described in this SOW. Any additional scope requests will be provided in a separate SOW or PSCR.

a. The Services will focus exclusively on Laserfiche and Laserfiche-related products to support the system and solution, except where explicitly noted in this SOW.

**2.** If after OPG-3's request for acceptance on project closeout, the *Village of Palatine* does not respond in writing within three business days, or the *Village of Palatine*'s refusal of such approval in the three-day period is not reasonable, the *Village of Palatine* will be deemed to have accepted.

Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

## Professional Services Pricing

The table below represents the level of effort required for this project, including both onsite and offsite Professional Services work. This is a fixed-bid project. Non-programming work (Standard and Project Management) is billed at $205/h. This SOW is valid for 90 days and will expire on 9/5/2023.

| Phase | Description | Rate | Est. Hours | Est. Cost |
|---|---|---|---|---|
| 1 | System Audit and Usage Analysis | $205 | 20 | $4,100 |
| 2 | Executive Level Goals and Objectives | $205 | 20 | $4,100 |
| 3 | Departmental Priorities and Requirements (10 hours/dept for 9 depts) | $205 | 90 | $18,450 |
| 4 | Presentation of Recommendations | $205 | 20 | $4,100 |
| | | **Totals** | **150** | **$30,750** |

## Payment Plan

All Services will be performed in accordance with this mutually accepted SOW. To provide initial funding for the project an initial payment of 50% of the cost of the SOW will be billed upon execution of the document. Another 40% will be billed upon delivery of the final project deliverable. The remaining 10% will be billed 30 days after delivery of the final project deliverable.

Invoices are due upon receipt. If the customer disputes any portion of an invoice, the customer will pay the undisputed portion when due.

In the event the project is impeded for a period of more than two weeks due to customer delays, OPG-3 will move the project to a parked status. Work will continue once the customer has notified OPG-3 that they are ready to resume work and the project has been onboarded during OPG-3's weekly (Thursday's) backlog grooming meeting.

Changes to project scope or effort required to complete specific work items due to unforeseen complications or issues outside of OPG-3's control will go through the Change Management Process and will be approved by both parties.

Attachment: OPG-3 Scope of Work - EDM Consulting (EDM Consulting)

# Consider an Ordinance Approving the Village of Palatine's 2023 CDBG Action Plan

**BACKGROUND:**
As necessary for the Village's participation in the Community Development Block Grant (CDBG) program, the Department of Housing and Urban Development (HUD) requires that a Draft Action Plan is made available for a 30-day public review and comment period. The Village Council approved the commencement of this review period on June 8, 2023. No public comments were submitted during this time and therefore it is now appropriate to submit the 2023 Action Plan. Therefore, Staff is recommending approval of the following:

**Consider an Ordinance Approving the Village of Palatine's CDBG 2023 Action Plan.**

**KEY ISSUES:**
The Village's anticipated CDBG FY2023 entitlement amount is $497,467, which is a 2.5% increase from last year. Palatine's program-year runs from September 1 through August 31. Per HUD regulations, the Village may recommend up to 15% ($74,620) for social service providers and up to 20% ($99,493) for program administration. The 2023 requested subrecipient funding totaled $81,000. The subrecipient application notice was posted on the Village website on March 24 and staff sent FY2023 CDBG notices to all social service agencies that applied for or received funding over the past four years.

The FY2023 Action Plan recommends CDBG funding for the following activities: program administration, public infrastructure, facility improvements (eligible projects associated with low- to moderate-income areas and clientele), childcare/community center administration, homelessness service and prevention, emergency transitional shelter program, supportive services for senior citizens, and counseling and advocacy for abuse victims. As required, the 30-day public comment period was noticed in the newspaper and began on June 8, 2023. Staff recommends the following CDBG expenditures for FY2023:

| **Administration and Infrastructure/Public Facilities** | | | |
|---|---|---|---|
| **Organization** | **Activity** | **Funding Requested** | **Funding Recommended** |
| **Village of Palatine Planning & Zoning** | CDBG Administration (maximum 20%) | $99,493 | $99,493 |
| **Village of Palatine Public Works** | Public Improvement Projects | $323,354 | $323,354 |
| **Public Services** | Social Service Agencies (maximum 15%) | $81,000 | $74,620 |
| | **Total Requested** | **$503,847** | |
| | **Total Available** | | **$497,467** |

| Organization | Activity | Funding Requested | Funding Recommended |
|---|---|---|---|
| Children's Advocacy Center | Child Abuse Counseling | $5,000 | $5,000 |
| Family Forward | Financial Assistance for Rent and Case Management | $3,000 | $3,000 |
| JOURNEYS | Homeless Services | $19,000 | $19,000 |
| POC | Case Management Service Coordinator | $28,000 | $24,000 |
| Palatine Township | Support Services for Older Adults | $10,000 | $4,620 |
| PTSCC | Resources and Programs for Very Low-Income Clients | $15,000 | $15,000 |
| WINGS | Homeless Services for Domestic Violence Victims | $5,000 | $4,000 |
| | **Total Requested** | **$85,000** | |
| | **Total Available** | | **$74,620** |

The full FY2023 Action Plan can be reviewed on the Village Website at www.palatine.il.us/163/News-Events

**ALTERNATIVES:**
1. Approve the CDBG 2023 Action Plan.
2. Do not approve the CDBG 2023 Action Plan.

**RECOMMENDATION:**
Staff recommends approval of the CDBG 2023 Action Plan.

**ACTION REQUIRED:**
Consider an Ordinance Approving the Village of Palatine's FY 2023 Action Plan.

**ATTACHMENTS:**

- ORD CDBG 2023

**ORDINANCE NO._____**

**AN ORDINANCE ADOPTING AND APPROVING THE VILLAGE OF PALATINE'S 2023 ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS, the Village of Palatine prepared an Action Plan, which includes a housing affordability and public service plan, as well as an application for a Community Development Block Grant; and**

**WHEREAS, the required comment period was opened on June 8, 2023, a Public Hearing was held July 6, 2023 as required and a Public Meeting was held by the Village Council on July 10, 2023 to approve the 2023 Action Plan for the Palatine's Community Development Block Grant Program; and**

**WHEREAS, the 2023 Fiscal Year allocation from the Office of Community Planning and Development for Village of Palatine is $497,467 within the federal Community Development Block Grant (CDBG) Program; and**

**WHEREAS, the U.S. Department of Housing and Urban Development (HUD) oversees the Village's use of the funds; and**

**WHEREAS, the Village of Palatine is required to submit a Consolidated Plan that includes a needs assessment, housing market study, 5-year strategic plan, and 1-year action plan; and**

**WHEREAS, the Action Plan shall be submitted to HUD 45 days prior to starting the Program Year which begins October 1, 2023; and**

**WHEREAS, the Mayor and Village Council of the Village of Palatine has determined that the Consolidated Plan and Action Plan and the use of CDBG funds can be of benefit in providing for resident's health, safety, and welfare and in meeting the community development and housing needs of its citizens.**

**NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois:**

**SECTION 1: The Mayor and Village Council of the Village of Palatine hereby approves the attached 2023 Action Plan, which includes an allocation of Community Development Block Grant funds in the amount of $497,467.**

Attachment: ORD CDBG 2023 (2023 CDBG Action Plan)

**SECTION 2:** **The Mayor and Village Council of the Village of Palatine hereby authorize the Village Manager to prepare and forward to the U.S. Department of Housing and Urban Development a submission of Palatine's Action Plan in accordance with federal guidelines. This Plan includes an application for federal Community Development Block Grant funds.**

**SECTION 3:** **This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

**PASSED: This ____day of _____, 2023**

**AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____**

**APPROVED by me this _____day of _____, 2023**

_____

**Mayor of the Village of Palatine**

**ATTESTED and FILED in the office of the Village Clerk this _____day of**

**_____, 2023**

_____

**Village Clerk**

Attachment: ORD CDBG 2023 (2023 CDBG Action Plan)

# Consider a Motion to Award a Contract for the Palatine Road Sanitary Sewer Replacement Project

**BACKGROUND:**
The sanitary sewer in the rear yards of 619 to 635 West Palatine Road has been identified for replacement due to the failing condition of the pipe structure. The replacement will be approximately 135 feet in length and is required as slip lining the existing condition is not considered viable.

**KEY ISSUES:**

- On Tuesday, June 27, 2023, four bids were received, ranging from a high of $258,930 to a low of $76,025.50.
- The low responsive and responsible bidder was Concept Plumbing, Incorporated of Palatine, Illinois in the amount of $76,025.50.
- The Engineer's estimate was $74,955.

**ALTERNATIVES:**

1. Award the contract for the Palatine Road Sanitary Sewer Replacement to Concept Plumbing, Inc.
2. Refer back to Staff with comments.

**RECOMMENDATION:**
It is recommended that the contract for the Palatine Road Sanitary Sewer Replacement Project be awarded to Concept Plumbing, Incorporated.

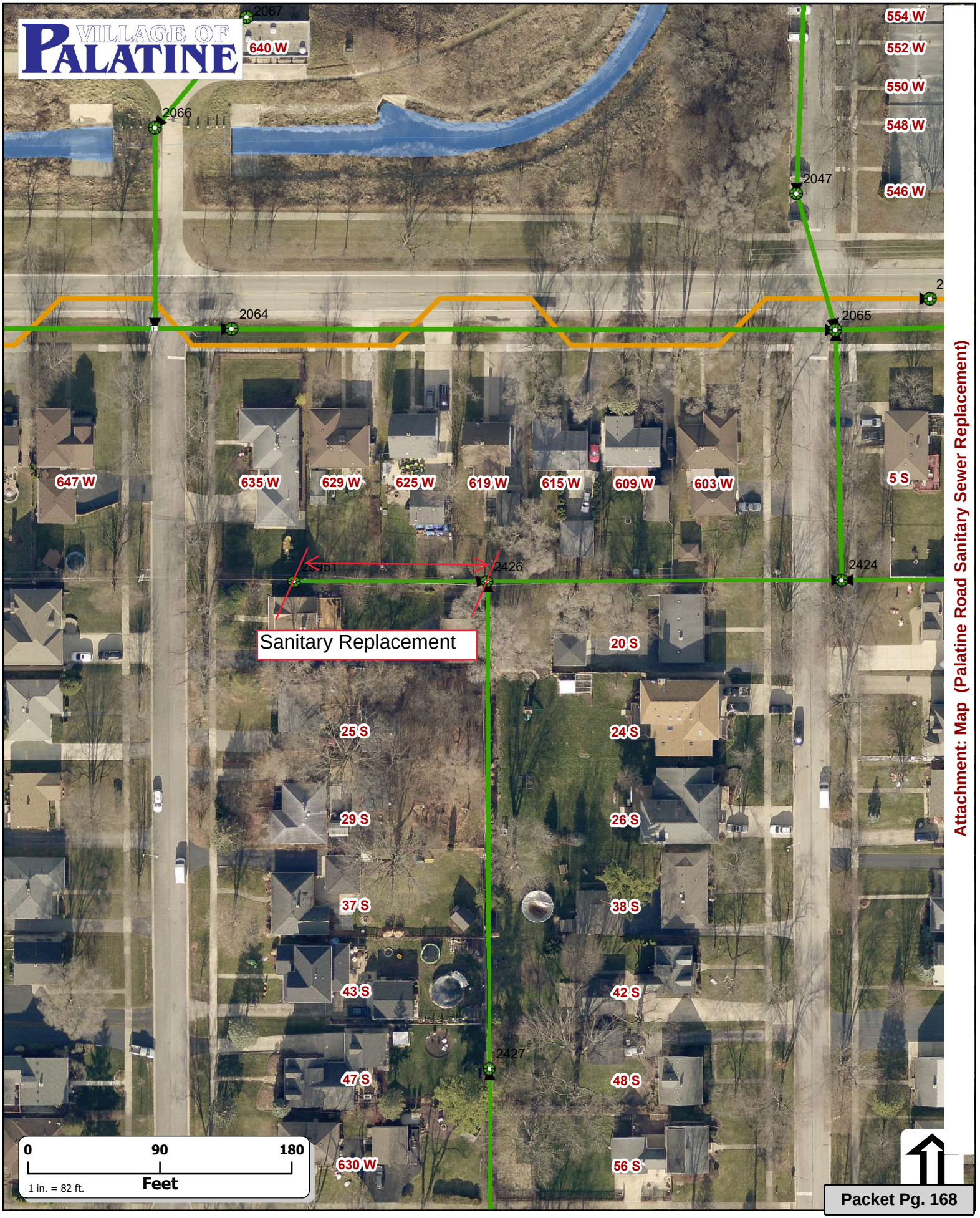
**BUDGET IMPACT:**
Funds in the amount of $149,455 are available from the Community Development Block Grant Program to accommodate this work.

**ACTION REQUIRED:**
Motion to award the contract for the Palatine Road Sanitary Sewer Replacement Project to Concept Plumbing, Incorporated of Palatine, Illinois in the amount of $76,025.50.

**ATTACHMENTS:**

- Map
- Bid Tab-Palatine Road Sanitary Sewer Replacement DPW-2203

# Village of Palatine GIS Viewer




Attachment: Map (Palatine Road Sanitary Sewer Replacement)

VILLAGE OF PALATINE

# Bidding Summary
# Palatine Road Sanitary Sewer Replacement
# 11:00 AM Tuesday, June 27, 2023

| | Bidding Contractors | As Read Bid Amount | As Corrected Bid Amount |
|---|---|---|---|
| 1 | Concept Plumbing, Inc. | $ 76,025.50 | Correct as Read |
| 2 | Misfits Construction Co | $ 116,680.00 | Correct as Read |
| 3 | Trine Construction | $ 120,000.00 | $ 128,000.00 |
| 4 | A Lamp Concrete Contractors | $ 258,930.00 | Correct as Read |

Attachment: Bid Tab-Palatine Road Sanitary Sewer Replacement DPW-2203 (Palatine Road Sanitary Sewer Replacement)

**Bid Opening:** 11:00 AM Tuesday, June 27, 2023
**Location:** Village Hall

# VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
## TABULATION OF BIDS
## FOR
## Palatine Road Sanitary Sewer Replacement
## DPW- 2203
## Section # N/A

COMPUTED BY: GSR

Red unit price = unit price is above median unit price
Blue unit price = unit price is equal to median unit price
Green unit price = unit price is below median unit price

| ITEM NO. | DESCRIPTION | UNIT | QUANTITY | Cost Estimate UNIT PRICE | Cost Estimate TOTAL | Low Bidder: Concept Plumbing, Inc. 554 W. Wood Street Palatine, IL 60067 (847) 776-6180 Fax (847) 776-6189 UNIT PRICE | Low Bidder TOTAL | 2: Misfits Construction Co 333 S Wabash Ave Suite 2700 Chicago IL 60604 312-420-5041 UNIT PRICE | 2 TOTAL | 3: Trine Construction 1041 Trie Ct St. Charles IL 60174 630-668-4226 UNIT PRICE | 3 TOTAL | 4: A Lamp Concrete Contrac 1900 Wright Boulevard Schaumburg, IL 601 (847) 891-6000 Fax (847) 891-1873 UNIT PRICE | 4 TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | MOBILIZATION | L SUM | 1 | $5,000.00 | $5,000.00 | $1,675.00 | $1,675.00 | $26,500.00 | $26,500.00 | $8,496.37 | $8,496.37 | $15,000.00 | $15,000 |
| 2 | PRECONSTRUCTION VIDEO TAPING | L SUM | 1 | $1,000.00 | 1,000.00 | $3,000.00 | $3,000.00 | 1,500.00 | $1,500.00 | 575.00 | 575.00 | 500.00 | 500.( |
| 3 | TREE REMOVAL (6 TO 15 UNITS DIAMETER) | UNIT | 17 | $100.00 | 1,700.00 | $223.00 | $3,791.00 | 100.00 | $1,700.00 | 46.00 | 782.00 | 75.00 | 1,275.( |
| 4 | TREE REMOVAL (OVER 15 UNITS DIAMETER) | UNIT | 18 | $150.00 | 2,700.00 | $280.00 | $5,040.00 | 100.00 | $1,800.00 | 46.00 | 828.00 | 100.00 | 1,800.( |
| 5 | TREE, CATALPA SPECIOSA (NORTHERN CATALPA), 3" CALIPER, BALLED AND BURLAPPED | EACH | 1 | $1,000.00 | 1,000.00 | $1,115.00 | $1,115.00 | 1,500.00 | $1,500.00 | 862.50 | 862.50 | 925.00 | 925.( |
| 6 | TREE, CELTIS OCCIDENTALIS CHICAGOLAND, (CHICAGOLAND HACKBERRY), 3" CALIPER, BALLED AND BURLAPPED | EACH | 2 | $1,000.00 | 2,000.00 | $1,115.00 | $2,230.00 | 1,500.00 | $3,000.00 | 862.50 | 1,725.00 | 925.00 | 1,850.( |
| 7 | TREE, ACER CAMPESTRE (HEDGE MAPLE), 3" CALIPER, TREE FORM, BALLED AND BURLAPPED | EACH | 1 | $1,000.00 | 1,000.00 | $1,115.00 | $1,115.00 | 1,500.00 | $1,500.00 | 862.50 | 862.50 | 925.00 | 925.( |
| 8 | PERIMETER EROSION BARRIER | FOOT | 250 | $5.00 | 1,250.00 | $6.00 | $1,500.00 | 10.00 | $2,500.00 | 6.61 | 1,652.50 | 8.00 | 2,000.( |
| 9 | CLEARING AND GRUBBING | SQ YD | 10 | $10.00 | 100.00 | $218.00 | $2,180.00 | 150.00 | $1,500.00 | 230.00 | 2,300.00 | 100.00 | 1,000.( |
| 10 | SODDING, SPECIAL | SQ YD | 380 | $15.00 | 5,700.00 | $35.00 | $13,300.00 | 30.00 | $11,400.00 | 31.05 | 11,799.00 | 35.00 | 13,300.( |
| 11 | SIDEWALK REMOVAL | SQ FT | 100 | $5.00 | 500.00 | $2.25 | $225.00 | 5.00 | $500.00 | 5.75 | 575.00 | 12.00 | 1,200.( |
| 12 | PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH | SQ FT | 100 | $15.00 | 1,500.00 | $11.00 | $1,100.00 | 40.00 | $4,000.00 | 28.75 | 2,875.00 | 35.00 | 3,500.( |
| 13 | EXPLORATORY EXCAVATION | EACH | 2 | $1,000.00 | 2,000.00 | $280.00 | $560.00 | 500.00 | $1,000.00 | 1,380.00 | 2,760.00 | 250.00 | 500.( |
| 14 | REMOVE SANITARY SEWER, 8" | FOOT | 135 | $30.00 | 4,050.00 | $11.00 | $1,485.00 | 10.00 | $1,350.00 | 82.50 | 11,137.50 | 30.00 | 4,050.( |
| 15 | SANITARY SEWER, PVC, 8" | FOOT | 135 | $100.00 | 13,500.00 | $130.00 | $17,550.00 | 245.00 | $33,075.00 | 116.25 | 15,693.75 | 1,350.00 | 182,250.( |
| 16 | DETECTION WIRE | FOOT | 155 | $1.00 | 155.00 | $1.50 | $232.50 | 1.00 | $155.00 | 9.57 | 1,483.35 | 1.00 | 155.( |
| 17 | SANITARY SERVICE CONNECTION | EACH | 4 | $2,000.00 | 8,000.00 | $2,068.00 | $8,272.00 | 1,500.00 | $6,000.00 | 8,962.50 | 35,850.00 | 1,000.00 | 4,000.( |
| 18 | CONNECT TO EXISTING SANITARY MANHOLE | EACH | 2 | $3,000.00 | 6,000.00 | $3,100.00 | $6,200.00 | 1,500.00 | $3,000.00 | 6,731.96 | 13,463.92 | 6,100.00 | 12,200.( |
| 19 | CHAIN LINK FENCE TO BE REMOVED AND RE-ERECTED | FOOT | 50 | $150.00 | 7,500.00 | $33.50 | $1,675.00 | 100.00 | $5,000.00 | 143.75 | 7,187.50 | 95.00 | 4,750.( |
| 20 | WOOD FENCE TO BE REMOVED AND RE-ERECTED | FOOT | 20 | $200.00 | 4,000.00 | $33.50 | $670.00 | 100.00 | $2,000.00 | 138.00 | 2,760.00 | 95.00 | 1,900.( |
| 21 | TEMPORARY CONSTRUCTION FENCE | FOOT | 220 | $15.00 | 3,300.00 | $5.50 | $1,210.00 | 10.00 | $2,200.00 | 6.61 | 1,454.20 | 5.00 | 1,100.( |
| 22 | SURVEYING, STAKING, AND AS-BUILTS | L SUM | 1 | $3,000.00 | 3,000.00 | $1,900.00 | $1,900.00 | 5,500.00 | $5,500.00 | 2,876.91 | 2,876.91 | 4,750.00 | 4,750.( |
| | **TOTAL BID AS READ** | | | | | $ | **76,025.50** | $ | **116,680.00** | $ | **120,000.00** | $ | **258,930.(** |
| | **TOTAL BID AS CORRECTED** | | | $ | **74,955.00** | | | | | $ | **128,000.00** | | |
| | **PROPOSAL GUARANTEE** | | | | | 5.00% | | 5.00% | | 5.00% | | 5.00% | |

Attachment: Bid Tab-Palatine Road Sanitary Sewer Replacement DPW-2203 (Palatine Road Sanitary

# Consider a Motion to Approve 2023 Warrant # 13

**Village of Palatine**
Warrant approval

_____
Village Clerk

_____
Mayor

Warrant # 13 having been approved by the Village Council on 07/10/2023 authorizes the Treasurer to deposit funds from the accounts indicated below:

| | | Check/ACH Disbursements | Electronic (EFT/W-T) Disbursements | Manual Checks | UB Refunds Processed | Fund Expense |
|---|---|---|---|---|---|---|
| General Fund | 100 | 93,300.63 | - | - | - | 93,300.63 |
| Motor Fuel Tax Fund | 205 | 125,860.58 | - | - | - | 125,860.58 |
| CDBG Fund | 210 | 2,384.00 | - | - | - | 2,384.00 |
| State Equitable Sharing Fund | 222 | 1,766.00 | - | - | - | 1,766.00 |
| Downtown TIF Fund | 233 | 38,375.00 | - | - | - | 38,375.00 |
| CDBG - CV | 255 | 9,415.62 | - | - | - | 9,415.62 |
| ARPA Fund | 256 | 2,703.50 | - | - | - | 2,703.50 |
| Capital Equipment Fund | 401 | 144,030.21 | - | - | - | 144,030.21 |
| Capital Improvements Fund | 402 | 108,266.03 | - | - | - | 108,266.03 |
| Water Fund | 605 | 650,558.23 | - | - | - | 650,558.23 |
| Sewer Fund | 610 | 256,688.40 | - | - | - | 256,688.40 |
| Refuse Fund | 615 | 114,938.00 | - | - | 387.92 | 115,325.92 |
| Parking Fund | 620 | 11,233.07 | - | - | - | 11,233.07 |
| Liability Insurance Fund | 702 | 4,975.00 | - | - | - | 4,975.00 |
| Fleet Services Fund | 710 | 42,055.03 | - | - | - | 42,055.03 |
| **Total Report** | | **1,606,549.30** | **-** | **-** | **387.92** | **1,606,937.22** |

**ATTACHMENTS:**

- Warrant #13

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **4040 - 1st Ayd Corporation** | | | | | | | | | |
| PSI619972 | Sweatshirt Wipes | Open | | 06/12/2023 | 07/12/2023 | 06/28/2023 | | | 180.95 |
| PSI619973 | Parts - Stock | Open | | 06/12/2023 | 07/12/2023 | 06/28/2023 | | | 390.42 |
| | | | Vendor **4040 - 1st Ayd Corporation** Totals | | | Invoices | 2 | | $571.37 |
| Vendor **1553 - Acme Truck & Brake Supply** | | | | | | | | | |
| 01_334164 | Parts - T-426 | Open | | 05/26/2023 | 06/25/2023 | 06/21/2023 | | | 543.23 |
| 01_336696 | Parts - T-381 | Open | | 06/09/2023 | 07/09/2023 | 06/21/2023 | | | 114.36 |
| 01_338191 | Parts - T-381 | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 171.55 |
| | | | Vendor **1553 - Acme Truck & Brake Supply** Totals | | | Invoices | 3 | | $829.14 |
| Vendor **4853 - Advance Auto Parts** | | | | | | | | | |
| 2376-1164940 | Parts - T-367 | Open | | 06/08/2023 | 07/08/2023 | 06/21/2023 | | | 33.96 |
| 2376-1165673 | Parts - Stock / T-497 | Open | | 06/12/2023 | 07/12/2023 | 06/21/2023 | | | 73.47 |
| 2376-1166210 | Parts - T-407 | Open | | 06/14/2023 | 07/14/2023 | 06/21/2023 | | | 171.58 |
| 2376-1167391 | Parts - Stock, PT-415 | Open | | 06/20/2023 | 07/20/2023 | 06/28/2023 | | | 24.13 |
| 2376-1167724 | Parts - Stock/T-391G | Open | | 06/21/2023 | 07/21/2023 | 06/28/2023 | | | 55.11 |
| 2376-1167800 | Parts - T-446 | Open | | 06/21/2023 | 07/21/2023 | 06/28/2023 | | | 94.70 |
| 2376-1167908 | Parts - Stock | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 13.14 |
| 2376-1167929 | Parts - Stock | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 13.10 |
| 2376-1168282 | Parts - T-463 | Open | | 06/23/2023 | 07/23/2023 | 06/28/2023 | | | 94.70 |
| 2376-1168301 | Parts - Stock | Open | | 06/23/2023 | 07/23/2023 | 06/28/2023 | | | 406.23 |
| | | | Vendor **4853 - Advance Auto Parts** Totals | | | Invoices | 10 | | $980.12 |
| Vendor **3030 - Advanced Automation & Control** | | | | | | | | | |
| 23-4023 | Lake Zurich Fire Station Antenna Cable Repair | Open | | 05/05/2023 | 07/05/2023 | 06/27/2023 | | | 663.02 |
| | | | Vendor **3030 - Advanced Automation & Control** Totals | | | Invoices | 1 | | $663.02 |
| Vendor **2890 - Aetna** | | | | | | | | | |
| 2023-00000498 | AMBULANCE FEE REFUND | Open | | 06/16/2023 | 06/16/2023 | 06/16/2023 | | | 536.14 |
| | | | Vendor **2890 - Aetna** Totals | | | Invoices | 1 | | $536.14 |
| Vendor **1437 - Ahlgrim Family Funeral Services** | | | | | | | | | |
| 2023-00000512 | Body Transport to Funeral Home (22-037367 - 12/12/22) | Open | | 06/02/2023 | 07/02/2023 | 06/27/2023 | | | 400.00 |
| 2023-00000513 | Body Transport to Funeral Home (23-004837 - 02/18/23) | Open | | 06/02/2023 | 07/02/2023 | 06/27/2023 | | | 475.00 |
| 2023-00000514 | Body Transport to Funeral Home (23-008447 - 03/23/23) | Open | | 06/02/2023 | 07/02/2023 | 06/27/2023 | | | 475.00 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 2023-00000515 | Body Transport to Funeral Home (23-002938 - 01/30/23) | Open | | 06/02/2023 | 07/02/2023 | 06/27/2023 | | | 475.00 |
| 2023-00000516 | Body Transport to Funeral Home (23-013360 - 05/02/23) | Open | | 06/02/2023 | 07/02/2023 | 06/27/2023 | | | 550.00 |
| | | Vendor **1437 - Ahlgrim Family Funeral Services** Totals | | | | Invoices | 5 | | $2,375.00 |
| Vendor **1759 - Air One Equipment, Inc.** | | | | | | | | | |
| 194409 | Tower 85 Tools | Open | | 06/06/2023 | 07/05/2023 | 06/27/2023 | | | 1,128.00 |
| 194410 | Truck 85 Tools | Open | | 06/06/2023 | 07/05/2023 | 06/27/2023 | | | 254.50 |
| 194571 | Tower 85 Tools | Open | | 06/08/2023 | 07/07/2023 | 06/27/2023 | | | 1,321.00 |
| | | Vendor **1759 - Air One Equipment, Inc.** Totals | | | | Invoices | 3 | | $2,703.50 |
| Vendor **3060 - Allegra Print & Imaging** | | | | | | | | | |
| 101050 | Entered Building Doorhangers | Open | | 06/01/2023 | 07/01/2023 | 06/12/2023 | | | 270.11 |
| 101094 | Business Cards | Open | | 06/08/2023 | 07/07/2023 | 06/12/2023 | | | 54.26 |
| | | Vendor **3060 - Allegra Print & Imaging** Totals | | | | Invoices | 2 | | $324.37 |
| Vendor **2496 - Altorfer Industries, Inc** | | | | | | | | | |
| P56C0031536 | Parts - E-221 | Open | | 05/11/2023 | 06/10/2023 | 06/28/2023 | | | 9.93 |
| P54C0161622 | Parts-E-603 | Open | | 06/15/2023 | 07/15/2023 | 06/21/2023 | | | 285.86 |
| | | Vendor **2496 - Altorfer Industries, Inc** Totals | | | | Invoices | 2 | | $295.79 |
| Vendor **2491 - Anderson Pest Solutions** | | | | | | | | | |
| 47747947 | Pest Control Services June 2023 - CSF | Open | | 06/06/2023 | 07/06/2023 | 06/26/2023 | | | 85.26 |
| | | Vendor **2491 - Anderson Pest Solutions** Totals | | | | Invoices | 1 | | $85.26 |
| Vendor **1730 - Andres Medical Billing** | | | | | | | | | |
| 062023PLIL | BILLING CHARGES - MAY | Open | | 05/31/2023 | 07/13/2023 | 06/13/2023 | | | 5,858.12 |
| | | Vendor **1730 - Andres Medical Billing** Totals | | | | Invoices | 1 | | $5,858.12 |
| Vendor **5021 - Arlington Heights Ford LLC** | | | | | | | | | |
| 96719H | Parts - T-513 | Open | | 06/06/2023 | 07/06/2023 | 06/21/2023 | | | 34.15 |
| 96864H | Parts - T-367 | Open | | 06/08/2023 | 07/08/2023 | 06/21/2023 | | | 549.14 |
| 97526H | Parts - T-480 | Open | | 06/14/2023 | 07/14/2023 | 06/21/2023 | | | 246.26 |
| 155277 | Repairs & Maintenance - T-481 | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 547.03 |
| 98232H | Parts - T-481 | Open | | 06/19/2023 | 07/19/2023 | 06/21/2023 | | | 246.26 |
| 99095H | Parts - T-391 | Open | | 06/23/2023 | 07/23/2023 | 06/28/2023 | | | 520.84 |
| | | Vendor **5021 - Arlington Heights Ford LLC** Totals | | | | Invoices | 6 | | $2,143.68 |
| Vendor **1443 - Arlington Power Equipment** | | | | | | | | | |
| 159934 | Narrow V Belt | Open | | 06/15/2023 | 07/15/2023 | 06/21/2023 | | | 126.92 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 154224 | Parts - PT-60 | Open | | 05/02/2023 | 07/05/2023 | 06/28/2023 | | | 28.49 |
| 154401 | Parts - PT-60 | Open | | 05/03/2023 | 07/05/2023 | 06/28/2023 | | | 129.18 |
| 154402 | Parts - PT-112 | Open | | 05/03/2023 | 07/05/2023 | 06/28/2023 | | | 12.72 |
| 156040 | Parts - PT-09 | Open | | 05/16/2023 | 06/15/2023 | 06/21/2023 | | | 327.67 |
| 157178 | Parts - PT-999 | Open | | 05/24/2023 | 06/23/2023 | 06/21/2023 | | | 434.18 |
| 158070 | Parts - PT-48 | Open | | 05/31/2023 | 06/30/2023 | 06/21/2023 | | | 341.98 |
| 158796 | Parts - PT-109 | Open | | 06/06/2023 | 07/06/2023 | 06/21/2023 | | | 262.14 |
| 159025 | Parts - PT-401 | Open | | 06/08/2023 | 07/08/2023 | 06/21/2023 | | | 5.66 |
| 160011 | Parts - PT-164 | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 31.60 |
| 160012 | Parts - PT-401 | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 9.66 |
| 160014 | Parts - PT-2 | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 23.95 |
| 160275 | Parts - PT-02 | Open | | 06/19/2023 | 07/19/2023 | 06/21/2023 | | | 1.94 |
| | | Vendor **1443 - Arlington Power Equipment** Totals | | | | Invoices | 13 | | $1,736.09 |
| Vendor **2322 - Arrow Road Construction Company** | | | | | | | | | |
| 68723 * 4 | 2023 Street Resurfacing Program MFT Section #23-00000-00-GM | Open | | 06/26/2023 | 07/15/2023 | 06/27/2023 | | | 296,342.92 |
| 68823 * 4 | 2023 Supplemental Street Resurfacing Program DPW-2315 | Open | | 06/26/2023 | 07/15/2023 | 06/27/2023 | | | 34,189.65 |
| | | Vendor **2322 - Arrow Road Construction Company** Totals | | | | Invoices | 2 | | $330,532.57 |
| Vendor **5290 - Benchmark Construction Co** | | | | | | | | | |
| 2308 | 2023 Sewer Rehabilitation Program-CIPP DPW-2301 | Open | | 06/27/2023 | 07/15/2023 | 06/27/2023 | | | 222,516.00 |
| | | Vendor **5290 - Benchmark Construction Co** Totals | | | | Invoices | 1 | | $222,516.00 |
| Vendor **1101 - Beverly Materials LLC** | | | | | | | | | |
| 291893 | Wash Stone-WMB Restoration Repair | Open | | 06/17/2023 | 07/17/2023 | 06/21/2023 | | | 185.13 |
| 292232 | Wash Stone-WMB Restoration Repair | Open | | 06/24/2023 | 07/24/2023 | 06/28/2023 | | | 2,512.87 |
| | | Vendor **1101 - Beverly Materials LLC** Totals | | | | Invoices | 2 | | $2,698.00 |
| Vendor **2747 - Blue Cross Blue Shield Of Illinois** | | | | | | | | | |
| 2023-00000497 | AMBULANCE FEE REFUND | Open | | 06/16/2023 | 06/16/2023 | 06/16/2023 | | | 1,326.80 |
| | | Vendor **2747 - Blue Cross Blue Shield Of Illinois** Totals | | | | Invoices | 1 | | $1,326.80 |
| Vendor **5229 - Bob Ridings Chrysler-Dodge-Jeep-Ram** | | | | | | | | | |
| FL2338 | (3)2023 Ford Police Interceptor Util Hybrids-T-529,T-530 & T-531 | Open | | 06/05/2023 | 07/05/2023 | 06/27/2023 | | | 137,049.00 |
| | | Vendor **5229 - Bob Ridings Chrysler-Dodge-Jeep-Ram** Totals | | | | Invoices | 1 | | $137,049.00 |
| Vendor **1861 - Bolder Contractors** | | | | | | | | | |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 4. | Southwest Water System Improvements Project DPW-2226 | Open | | 06/22/2023 | 07/22/2023 | 06/15/2023 | | | 10,000.00 |
| | | | Vendor **1861 - Bolder Contractors** Totals | | | Invoices | 1 | | $10,000.00 |
| Vendor **1235 - Bonnell Industries Inc** | | | | | | | | | |
| 0210556-IN | Parts - STOCK | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 42.20 |
| 0210591-IN | Parts - T-470 | Open | | 06/21/2023 | 07/21/2023 | 06/28/2023 | | | 107.34 |
| | | | Vendor **1235 - Bonnell Industries Inc** Totals | | | Invoices | 2 | | $149.54 |
| Vendor **2243 - Bristol Hose & Fitting** | | | | | | | | | |
| 3518169 | Parts - Stock | Open | | 06/15/2023 | 07/15/2023 | 06/21/2023 | | | 618.57 |
| | | | Vendor **2243 - Bristol Hose & Fitting** Totals | | | Invoices | 1 | | $618.57 |
| Vendor **5218 - Casey Automotive** | | | | | | | | | |
| 30545405 | Repairs & Maintenance-T-487 | Open | | 06/09/2023 | 07/09/2023 | 06/21/2023 | | | 78.93 |
| 30545526 | Repairs & Maintenance - C-372 | Open | | 06/15/2023 | 07/15/2023 | 06/28/2023 | | | 91.93 |
| 30545703 | Repairs & Maintenance-T-471 | Open | | 06/19/2023 | 07/19/2023 | 06/21/2023 | | | 51.95 |
| | | | Vendor **5218 - Casey Automotive** Totals | | | Invoices | 3 | | $222.81 |
| Vendor **2555 - Chicago Parts & Sound** | | | | | | | | | |
| 1-0361725 | Parts - Stock | Open | | 06/13/2023 | 07/13/2023 | 06/21/2023 | | | 123.12 |
| 1-0361931 | Parts - T-407 | Open | | 06/14/2023 | 07/14/2023 | 06/21/2023 | | | 54.34 |
| 1-0361981 | Parts - T-465 | Open | | 06/14/2023 | 07/14/2023 | 06/21/2023 | | | 498.56 |
| 1-0363911 | Parts - T-391 | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 446.88 |
| 10-0325569 | Parts - T-391 | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 66.42 |
| | | | Vendor **2555 - Chicago Parts & Sound** Totals | | | Invoices | 5 | | $1,189.32 |
| Vendor **3050 - Cintas #22** | | | | | | | | | |
| 4153950543 | Shop Rags | Open | | 04/28/2023 | 06/15/2023 | 06/21/2023 | | | 12.30 |
| 4154664201 | Shop Rags | Open | | 05/05/2023 | 07/05/2023 | 06/21/2023 | | | 12.30 |
| 4154664208 | CSF Carpets | Open | | 05/05/2023 | 07/05/2023 | 06/21/2023 | | | 140.68 |
| 4157278868 | Shop Rags | Open | | 06/01/2023 | 07/01/2023 | 06/21/2023 | | | 10.95 |
| 4157278937 | CSF Carpets | Open | | 06/01/2023 | 07/01/2023 | 06/21/2023 | | | 127.20 |
| 4157279155 | Uniform Cleaning | Open | | 06/01/2023 | 07/01/2023 | 06/21/2023 | | | 165.59 |
| 4157572904 | Village Hall Carpets | Open | | 06/05/2023 | 07/05/2023 | 06/21/2023 | | | 147.85 |
| 4158160289 | Shop Rags | Open | | 06/09/2023 | 07/09/2023 | 06/21/2023 | | | 10.95 |
| 4158160518 | Uniform Cleaning | Open | | 06/09/2023 | 07/09/2023 | 06/21/2023 | | | 151.65 |
| 4158863675 | CSF Carpets | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 140.68 |
| 4158863685 | Shop Rags | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 12.30 |
| 4158863785 | Uniform Cleaning | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 163.77 |
| 4158998728 | Village Hall Carpets | Open | | 06/19/2023 | 07/19/2023 | 06/21/2023 | | | 147.85 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 4159538304 | Uniform Cleaning | Open | | 06/23/2023 | 07/23/2023 | 06/27/2023 | | | 45.02 |
| 4159538393 | Shop Rags | Open | | 06/23/2023 | 07/23/2023 | 06/27/2023 | | | 12.30 |
| 4159538574 | Uniform Cleaning | Open | | 06/23/2023 | 07/23/2023 | 06/27/2023 | | | 151.65 |
| | | | Vendor **3050 - Cintas #22** Totals | | | Invoices | 16 | | $1,453.04 |
| Vendor **2707 - Ciorba Group Inc** | | | | | | | | | |
| 1-27771 | Baldwin Road Culvert Replacement Phase II Engineering Services | Open | | 06/06/2023 | 07/06/2023 | 06/15/2023 | | | 3,089.62 |
| | | | Vendor **2707 - Ciorba Group Inc** Totals | | | Invoices | 1 | | $3,089.62 |
| Vendor **1488 - CNS Tire Supply** | | | | | | | | | |
| 26827 | Parts - T-391 | Open | | 06/07/2023 | 07/07/2023 | 06/21/2023 | | | 335.00 |
| | | | Vendor **1488 - CNS Tire Supply** Totals | | | Invoices | 1 | | $335.00 |
| Vendor **3033 - Comcast Cable** | | | | | | | | | |
| PW 06-23 A | Backup Internet Connections | Open | | 06/02/2023 | 06/30/2023 | 06/19/2023 | | | 325.75 |
| | | | Vendor **3033 - Comcast Cable** Totals | | | Invoices | 1 | | $325.75 |
| Vendor **2364 - Comm Consolidated School District #15** | | | | | | | | | |
| 2nd Qtr 2023 | Impact Fees | Open | | 07/03/2023 | 07/03/2023 | 07/03/2023 | | | 3,303.69 |
| | | | Vendor **2364 - Comm Consolidated School District #15** Totals | | | Invoices | 1 | | $3,303.69 |
| Vendor **2741 - Conserv FS** | | | | | | | | | |
| 65158243 | Flower Fertilizer | Open | | 06/16/2023 | 07/16/2023 | 07/05/2023 | | | 430.30 |
| | | | Vendor **2741 - Conserv FS** Totals | | | Invoices | 1 | | $430.30 |
| Vendor **3706 - Constellation NewEnergy Inc** | | | | | | | | | |
| 63287002901 | Electricity-975 N. Sterling Av. | Open | | 05/30/2023 | 06/29/2023 | 06/26/2023 | | | 283.87 |
| 65558882001 | Electricity-1199 W. Northwest Highway Countryside Pump Station | Open | | 06/12/2023 | 07/12/2023 | 06/28/2023 | | | 3,318.92 |
| 65558882201 | Electricity-884 E. Lilly Lane Rose and Lilly Lift Station | Open | | 06/12/2023 | 07/12/2023 | 06/29/2023 | | | 376.63 |
| 65558959201 | Electricity-700 N. North Court RT/25 Street Lighting | Open | | 06/12/2023 | 07/12/2023 | 06/29/2023 | | | 44.47 |
| 65580750301 | Electricity-0 W. Rohlwing Road RT/25 Street Lighting | Open | | 06/13/2023 | 07/13/2023 | 06/29/2023 | | | 146.38 |
| 65586550401 | Electricity-2175 N. Coach Road Long Grove Well 15 | Open | | 06/14/2023 | 07/14/2023 | 06/28/2023 | | | 161.30 |
| 65586552501 | Electricity-2399 N. Dee Lane Deer Park Booster Station | Open | | 06/14/2023 | 07/14/2023 | 06/29/2023 | | | 208.57 |
| 65586555901 | Electricity-0 Haleyshill Court Dunhaven Woods Lift Station | Open | | 06/14/2023 | 07/14/2023 | 06/28/2023 | | | 151.66 |
| 65586575601 | Electricity-2175 N. Coach Road Long Grove Well 15 | Open | | 06/14/2023 | 07/14/2023 | 06/29/2023 | | | 35.56 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 65586576601 | Electricity-1501 N. Hicks Road Hicks and Dundee Pump Station | Open | | 06/14/2023 | 07/14/2023 | 06/28/2023 | | | 746.16 |
| 65598973801 | Electricity-1484 N. Oak Street Pepper Tree Lift Station | Open | | 06/15/2023 | 07/15/2023 | 06/29/2023 | | | 280.35 |
| 65599050301 | Electricity-1465 E. Evergreen Drive Randville Lift Station | Open | | 06/15/2023 | 07/15/2023 | 06/29/2023 | | | 1,164.15 |
| 65599098901 | Electricity-251 W. Colfax Street Parking Deck | Open | | 06/15/2023 | 07/15/2023 | 06/29/2023 | | | 1,523.74 |
| 65599210201 | Electricity-1 N. Plum Grove Rd. Rotary Plaza Sign | Open | | 06/15/2023 | 07/15/2023 | 06/28/2023 | | | 42.28 |
| 65599259801 | Electricity-150 W. Wilson St. Clu Building | Open | | 06/15/2023 | 07/15/2023 | 06/28/2023 | | | 586.13 |
| 65599291901 | Electricity-803 W. Panorama Drive Deer Grove Lift Station | Open | | 06/15/2023 | 07/15/2023 | 06/28/2023 | | | 147.02 |
| 65599301301 | Electricity-0 N. Hicks Pl./1 W. Northwest Hwy. Holiday Lighting | Open | | 06/15/2023 | 07/15/2023 | 06/28/2023 | | | 59.43 |
| 65599427601 | Electricity-1381 N. Rohlwing Road North Supply Pump Station | Open | | 06/15/2023 | 07/15/2023 | 06/28/2023 | | | 4,943.45 |
| 65599464601 | Electricity-137 W. Wood Street Unit 2 Train Station | Open | | 06/15/2023 | 07/15/2023 | 06/29/2023 | | | 568.78 |
| 65599467801 | Electricity-137 W. Wood Street Unit 1 Parking Lot Lights | Open | | 06/15/2023 | 07/15/2023 | 06/29/2023 | | | 496.88 |
| 65599508901 | Electricity-137 W. Wood Street Unit 3 Conscious Cup | Open | | 06/15/2023 | 07/15/2023 | 06/29/2023 | | | 187.04 |
| 65599519301 | Electricity-550 N. Smith Street Well 7 Pump Station | Open | | 06/15/2023 | 07/15/2023 | 06/29/2023 | | | 277.29 |
| 65599524301 | Electricity-Heron Drive Well 10 Pump Station | Open | | 06/15/2023 | 07/15/2023 | 06/29/2023 | | | 9,044.62 |
| 65599569201 | Electricity-429 N. Hicks Road Holiday Lighting | Open | | 06/15/2023 | 07/15/2023 | 06/28/2023 | | | 18.85 |
| 65616165901 | Electricity-50 N. Brockway Street Parking Lot Lighting | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | 57.47 |
| 65616230301 | Electricity-560 S. Hale Street Storm Water Lift Station | Open | | 06/16/2023 | 07/16/2023 | 06/28/2023 | | | 31.90 |
| 65616243401 | Electricity-47 W. Slade Street RT/25 Street Lighting | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | .43 |
| 65616291601 | Electricity-519 S. Consumers Ave Arlington Crest Lift Station | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | 125.53 |
| 65616322401 | Electricity-0 Kenilworth and Elizabeth Winston Tank | Open | | 06/16/2023 | 07/16/2023 | 06/28/2023 | | | 42.54 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 65616336201 | Electricity-1830 N. Baldwin Road Kasuba Lift Station | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | 1,232.53 |
| 65616336801 | Electricity-0 N. Smith Street Union Pacific Box | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | 176.40 |
| 65616402301 | Electricity-0 Benton and Wilmette Wilmette Lift Station | Open | | 06/16/2023 | 07/16/2023 | 06/28/2023 | | | 66.37 |
| 65616415501 | Electricity-Palatine and Oak Street Lighting | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | 103.90 |
| 65616520601 | Electricity-0 N. Smith St/King George Ct RT/23 Street Lighting | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | 6,023.75 |
| 65616534301 | Electricity-0 N. Smith St/1 N Cherrywood Dr. Street Lighting | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | 342.85 |
| 65616591501 | Electricity-251 W. Colfax Street RT/25 Parking Lot Lighting | Open | | 06/16/2023 | 07/16/2023 | 06/29/2023 | | | 20.62 |
| 65623531901 | Electricity-0 Harper Well 6 | Open | | 06/19/2023 | 07/19/2023 | 06/29/2023 | | | 382.21 |
| 65623555701 | Electricity-914 W. Lukas Avenue Square D Lift Station | Open | | 06/19/2023 | 07/19/2023 | 06/28/2023 | | | 94.93 |
| 65623577201 | Electricity-826 W. Exner Court Pond Aerator | Open | | 06/19/2023 | 07/19/2023 | 06/28/2023 | | | 120.57 |
| 65623577701 | Electricity-1100 W. Illinois Av. Well 5 | Open | | 06/19/2023 | 07/19/2023 | 06/28/2023 | | | 848.04 |
| 65623578401 | Electricity-149 W. Michigan Avenue South Supply Pump Station | Open | | 06/19/2023 | 07/19/2023 | 06/29/2023 | | | 8,711.45 |
| 65623582201 | Electricity-1525-35 S. Roselle Road Shires Lift Station | Open | | 06/19/2023 | 07/19/2023 | 06/28/2023 | | | 294.51 |
| 65623605701 | Electricity-1279 W. Palatine Road Entrance Sign | Open | | 06/19/2023 | 07/19/2023 | 06/28/2023 | | | 5.48 |
| 65659213401 | Electricity-Palatine and Bothwell Street Lighting | Open | | 06/23/2023 | 07/23/2023 | 06/29/2023 | | | 207.26 |
| | | Vendor **3706 - Constellation NewEnergy Inc** Totals | | | | Invoices | 44 | | $43,702.27 |
| Vendor **2773 - Core & Main LP** | | | | | | | | | |
| T040303 | Couplings & Clamps | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 3,740.58 |
| | | Vendor **2773 - Core & Main LP** Totals | | | | Invoices | 1 | | $3,740.58 |
| Vendor **3840 - Crown Trophy** | | | | | | | | | |
| 22018 | Name Plates for Plaques (Guimon/M. Campbell/Puma) | Open | | 06/15/2023 | 07/10/2023 | 06/27/2023 | | | 40.25 |
| 22115 | Retirement Plaque for T. Dowd | Open | | 06/29/2023 | 07/10/2023 | 06/27/2023 | | | 100.25 |
| | | Vendor **3840 - Crown Trophy** Totals | | | | Invoices | 2 | | $140.50 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **2828 - Director Of Illinois State Police** | | | | | | | | | |
| 34717 | Declaration of Asset Forfeiture (22-028393a) | Open | | 06/16/2023 | 07/10/2023 | 06/26/2023 | | | 320.00 |
| 34740 | Declaration of Asset Forfeiture (22-028393) | Open | | 06/16/2023 | 07/10/2023 | 06/26/2023 | | | 1,446.00 |
| | | Vendor **2828 - Director Of Illinois State Police** Totals | | | | Invoices | 2 | | $1,766.00 |
| Vendor **4791 - Eby Graphics, Inc.** | | | | | | | | | |
| 10827 | Command Vehicle Lettering | Open | | 06/23/2023 | 07/22/2023 | 06/20/2023 | | | 1,099.72 |
| | | Vendor **4791 - Eby Graphics, Inc.** Totals | | | | Invoices | 1 | | $1,099.72 |
| Vendor **5089 - Empire Printing, LLC** | | | | | | | | | |
| 51218B | Public Works Coordinator and Management Uniforms | Open | | 06/08/2023 | 07/08/2023 | 07/05/2023 | | | 426.68 |
| 51219A | Public Works T-Shirts, Long Sleeve Shirts and Sweatshirts | Open | | 06/13/2023 | 07/13/2023 | 07/05/2023 | | | 10,446.34 |
| 51218A-BO | Public Works Coordinator and Management Uniforms | Open | | 06/14/2023 | 07/14/2023 | 07/05/2023 | | | 36.80 |
| 51218A | Public Works Coordinator and Management Uniforms | Open | | 06/15/2023 | 07/15/2023 | 07/05/2023 | | | 1,712.07 |
| 51219B | Public Works T-Shirts, Long Sleeve Shirts and Sweatshirts | Open | | 06/19/2023 | 07/19/2023 | 07/05/2023 | | | 831.21 |
| 51219A-BO2 | Public Works T-Shirts, Long Sleeve Shirts and Sweatshirts | Open | | 06/21/2023 | 07/21/2023 | 07/05/2023 | | | 46.63 |
| 51219B-BO | Public Works T-Shirts, Long Sleeve Shirts and Sweatshirts | Open | | 06/22/2023 | 07/22/2023 | 07/05/2023 | | | 86.64 |
| | | Vendor **5089 - Empire Printing, LLC** Totals | | | | Invoices | 7 | | $13,586.37 |
| Vendor **5320 - Anthony Esposito** | | | | | | | | | |
| 2023-00000509 | 50/50 Curb and Apron Replacement Program Reimbursement | Open | | 06/22/2023 | 07/07/2023 | 06/15/2023 | | | 450.00 |
| | | Vendor **5320 - Anthony Esposito** Totals | | | | Invoices | 1 | | $450.00 |
| Vendor **2438 - Federal Express** | | | | | | | | | |
| 8-169-56803 | Shipping Charges | Open | | 06/21/2023 | 07/21/2023 | 06/27/2023 | | | 9.22 |
| | | Vendor **2438 - Federal Express** Totals | | | | Invoices | 1 | | $9.22 |
| Vendor **5321 - David J Fiszer** | | | | | | | | | |
| 2023-00000551 | 50/50 Curb and Apron Replacement Program Reimbursement | Open | | 06/29/2023 | 07/15/2023 | 06/15/2023 | | | 527.00 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | | Vendor **5321 - David J Fiszer** Totals | | | Invoices | 1 | | $527.00 |
| Vendor **2195 - FMP** | | | | | | | | | |
| 162-146336 | Lubricant & Additives - STOCK | Open | | 06/07/2023 | 07/07/2023 | 06/21/2023 | | | 128.22 |
| 50-4573929 | Lubricant & Additives - STOCK | Open | | 06/07/2023 | 07/07/2023 | 06/21/2023 | | | 87.60 |
| 162-146877 | Parts - STOCK | Open | | 06/14/2023 | 07/14/2023 | 06/21/2023 | | | 121.20 |
| 50-4587636 | Parts - STOCK | Open | | 06/15/2023 | 07/15/2023 | 06/21/2023 | | | 74.40 |
| 50-4595499 | Lubricant & Additives - M-991 | Open | | 06/20/2023 | 07/20/2023 | 06/28/2023 | | | 686.97 |
| | | | Vendor **2195 - FMP** Totals | | | Invoices | 5 | | $1,098.39 |
| Vendor **5318 - Full Circle Training Solutions** | | | | | | | | | |
| 230225 | Standard NIBRS Training (B. Hannan) | Open | | 06/21/2023 | 07/10/2023 | 06/27/2023 | | | 429.00 |
| | | | Vendor **5318 - Full Circle Training Solutions** Totals | | | Invoices | 1 | | $429.00 |
| Vendor **5073 - FulLife Safety LLC** | | | | | | | | | |
| 68508 | Parts - STOCK | Open | | 06/19/2023 | 07/19/2023 | 06/21/2023 | | | 416.81 |
| | | | Vendor **5073 - FulLife Safety LLC** Totals | | | Invoices | 1 | | $416.81 |
| Vendor **1667 - Gilio Landscape Contractors** | | | | | | | | | |
| 9431 | 410 N Northwest Hwy - 6/10/2023 | Open | | 06/12/2023 | 07/12/2023 | 06/13/2023 | | | 72.50 |
| 9432 | 636 E Northwest Hwy PIN 02-23-215-012-0000 - 6/10/23 | Open | | 06/12/2023 | 07/12/2023 | 06/13/2023 | | | 72.50 |
| 9433 | 636 E Northwest Hwy PIN 02-23-215-013-0000 - 6/10/23 | Open | | 06/12/2023 | 07/12/2023 | 06/13/2023 | | | 72.50 |
| 9434 | 1550 W Northwest Hwy - 06/10/23 | Open | | 06/12/2023 | 07/12/2023 | 06/13/2023 | | | 72.50 |
| 9436 | 1110 E Dundee Rd - 6/14/23 | Open | | 06/18/2023 | 07/18/2023 | 06/23/2023 | | | 72.50 |
| 9437 | 1426 E Olive St - 6/16/23 | Open | | 06/18/2023 | 07/18/2023 | 06/23/2023 | | | 72.50 |
| 9438 | 249 E Palatine Rd - 6/19/23 | Open | | 06/20/2023 | 07/20/2023 | 06/23/2023 | | | 72.50 |
| 9439 | 440 N Carter St - 6/19/23 | Open | | 06/20/2023 | 07/20/2023 | 06/23/2023 | | | 120.00 |
| | | | Vendor **1667 - Gilio Landscape Contractors** Totals | | | Invoices | 8 | | $627.50 |
| Vendor **1916 - Harvard Maintenance Inc** | | | | | | | | | |
| 1536384 | Village Hall Janitorial Service-June 2023 | Open | | 06/01/2023 | 07/01/2023 | 06/26/2023 | | | 3,422.88 |
| 1536456 | Train Station Janitorial Service -June 2023 | Open | | 06/01/2023 | 07/01/2023 | 06/26/2023 | | | 7,883.98 |
| | | | Vendor **1916 - Harvard Maintenance Inc** Totals | | | Invoices | 2 | | $11,306.86 |
| Vendor **5249 - HBK Engineering, LLC** | | | | | | | | | |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 105211 | 2022 Fiber Optic Link Project Design Engineering DPW-2242 | Open | | 06/13/2023 | 07/12/2023 | 06/02/2023 | | | 2,384.00 |
| | | | Vendor **5249 - HBK Engineering, LLC** Totals | | | Invoices | 1 | | $2,384.00 |
| Vendor **5163 - Healy Asphalt Company LLC** | | | | | | | | | |
| 36112 | Binder and Surface for Hot Paving | Open | | 06/08/2023 | 07/08/2023 | 06/19/2023 | | | 963.84 |
| 36137 | Binder and Surface for Hot Paving | Open | | 06/09/2023 | 07/09/2023 | 06/19/2023 | | | 387.84 |
| 36163 | Binder and Surface for Hot Paving | Open | | 06/12/2023 | 07/12/2023 | 06/19/2023 | | | 193.28 |
| 36192 | Binder and Surface for Hot Paving | Open | | 06/13/2023 | 07/13/2023 | 06/19/2023 | | | 484.48 |
| 36212 | Binder and Surface for Hot Paving | Open | | 06/14/2023 | 07/14/2023 | 06/19/2023 | | | 740.00 |
| 36233 | Binder and Surface for Hot Paving | Open | | 06/15/2023 | 07/15/2023 | 06/19/2023 | | | 137.60 |
| 36261 | Binder and Surface for Hot Paving | Open | | 06/16/2023 | 07/16/2023 | 06/26/2023 | | | 134.40 |
| 36295 | Binder and Surface for Hot Paving | Open | | 06/19/2023 | 07/19/2023 | 06/26/2023 | | | 189.44 |
| 36314 | Binder and Surface for Hot Paving | Open | | 06/20/2023 | 07/20/2023 | 06/26/2023 | | | 124.80 |
| 36333 | Binder and Surface for Hot Paving | Open | | 06/21/2023 | 07/21/2023 | 06/26/2023 | | | 122.88 |
| | | | Vendor **5163 - Healy Asphalt Company LLC** Totals | | | Invoices | 10 | | $3,478.56 |
| Vendor **4993 - Holiday Radiance Lights** | | | | | | | | | |
| 3634 | Holiday Lights - 100ct. warm white wide angle | Open | | 06/22/2023 | 07/22/2023 | 06/30/2023 | | | 2,652.00 |
| | | | Vendor **4993 - Holiday Radiance Lights** Totals | | | Invoices | 1 | | $2,652.00 |
| Vendor **2976 - Huffman Landscape** | | | | | | | | | |
| 2023-00000511 | Memorial Brick Installation | Open | | 06/26/2023 | 07/10/2023 | 06/27/2023 | | | 400.00 |
| | | | Vendor **2976 - Huffman Landscape** Totals | | | Invoices | 1 | | $400.00 |
| Vendor **1046 - Illinois Liquor Control Commission** | | | | | | | | | |
| 2023StFestLiquor | Street Fest Liquor License Application | Open | | 06/26/2023 | 07/10/2023 | 06/26/2023 | | | 25.00 |
| | | | Vendor **1046 - Illinois Liquor Control Commission** Totals | | | Invoices | 1 | | $25.00 |
| Vendor **1604 - Illinois State Police** | | | | | | | | | |
| 20230503601 | Fingerprinting for Employment (3601-May) | Open | | 06/01/2023 | 07/16/2023 | 06/27/2023 | | | 197.75 |
| | | | Vendor **1604 - Illinois State Police** Totals | | | Invoices | 1 | | $197.75 |

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VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
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Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **4951 - Interstate Batteries of North Chicago** | | | | | | | | | |
| 834585 | Parts - PT-242 | Open | | 06/06/2023 | 07/06/2023 | 06/21/2023 | | | 137.72 |
| | | Vendor **4951 - Interstate Batteries of North Chicago** Totals | | | | Invoices | 1 | | $137.72 |
| Vendor **4366 - Interstate Power Systems Inc** | | | | | | | | | |
| C042066700:01 | Parts - STOCK | Open | | 06/14/2023 | 07/14/2023 | 06/21/2023 | | | 396.90 |
| | | Vendor **4366 - Interstate Power Systems Inc** Totals | | | | Invoices | 1 | | $396.90 |
| Vendor **2837 - Intoximeters Inc** | | | | | | | | | |
| 736035 | Portable Breath Test Gas Canister | Open | | 06/09/2023 | 07/09/2023 | 06/27/2023 | | | 170.75 |
| | | Vendor **2837 - Intoximeters Inc** Totals | | | | Invoices | 1 | | $170.75 |
| Vendor **4165 - J.M.L. Overhead Door Inc** | | | | | | | | | |
| 3640 | Station 85 Garage Door Repair | Open | | 06/03/2023 | 07/02/2023 | 06/19/2023 | | | 1,167.00 |
| | | Vendor **4165 - J.M.L. Overhead Door Inc** Totals | | | | Invoices | 1 | | $1,167.00 |
| Vendor **2992 - James Messineo** | | | | | | | | | |
| June 2023 | June 2023 Law Judge | Open | | 06/29/2023 | 07/10/2023 | 07/05/2023 | | | 3,000.00 |
| | | Vendor **2992 - James Messineo** Totals | | | | Invoices | 1 | | $3,000.00 |
| Vendor **2695 - JG Uniforms Inc** | | | | | | | | | |
| 116819 | Misc Uniform/Vest Carriers/Equipment Items (Gonzalez) | Open | | 06/07/2023 | 07/07/2023 | 06/27/2023 | | | 188.00 |
| 117038 | Misc Uniform/Vest Carriers/Equipment Items (Badges) | Open | | 06/12/2023 | 07/12/2023 | 06/27/2023 | | | 398.00 |
| | | Vendor **2695 - JG Uniforms Inc** Totals | | | | Invoices | 2 | | $586.00 |
| Vendor **3869 - John Nelson Architect Inc** | | | | | | | | | |
| JN 6/30/23 | Plan Review / Consultation Services 6/14/23 - 6/30/23 | Open | | 06/30/2023 | 06/30/2023 | 06/23/2023 | | | 2,700.00 |
| | | Vendor **3869 - John Nelson Architect Inc** Totals | | | | Invoices | 1 | | $2,700.00 |
| Vendor **3631 - Johnson Controls Security Solutions LLC** | | | | | | | | | |
| 38950263 | Alarm Monitoring 148 W. Illinois Ave - 07/01/23-09/30/23 | Open | | 06/10/2023 | 07/10/2023 | 06/26/2023 | | | 230.35 |
| | | Vendor **3631 - Johnson Controls Security Solutions LLC** Totals | | | | Invoices | 1 | | $230.35 |
| Vendor **2268 - Journal & Topics Newspapers** | | | | | | | | | |
| 190475 | Legal Notice - Treasurer's Report | Open | | 06/14/2023 | 07/10/2023 | 06/20/2023 | | | 1,550.00 |
| 190437 | CDBG FY 2023 Public Hearing | Open | | 06/14/2023 | 07/14/2023 | 06/23/2023 | | | 55.00 |

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VILLAGE OF PALATINE

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|---|---|---|---|---|---|---|---|---|---|
| | | Vendor **2268 - Journal & Topics Newspapers** Totals | | | | Invoices | 2 | | $1,605.00 |
| Vendor **1129 - Journeys The Road Home** | | | | | | | | | |
| 2023-00000550 | CDBG-CV Journeys | Open | | 06/30/2023 | 06/30/2023 | 06/30/2023 | | | 9,415.62 |
| | | Vendor **1129 - Journeys The Road Home** Totals | | | | Invoices | 1 | | $9,415.62 |
| Vendor **4354 - James E Kernan** | | | | | | | | | |
| 2023-00000502 | Tuition Reimbursement | Open | | 06/20/2023 | 06/20/2023 | 06/20/2023 | | | 813.00 |
| | | Vendor **4354 - James E Kernan** Totals | | | | Invoices | 1 | | $813.00 |
| Vendor **2075 - Kimball Midwest** | | | | | | | | | |
| 101141884 | Parts - Stock | Open | | 06/12/2023 | 07/12/2023 | 06/21/2023 | | | 205.99 |
| | | Vendor **2075 - Kimball Midwest** Totals | | | | Invoices | 1 | | $205.99 |
| Vendor **5137 - Lakeshore Recycling Systems, LLC** | | | | | | | | | |
| V935915 | Waste Disposal | Open | | 06/15/2023 | 07/15/2023 | 06/19/2023 | | | 959.77 |
| | | Vendor **5137 - Lakeshore Recycling Systems, LLC** Totals | | | | Invoices | 1 | | $959.77 |
| Vendor **5035 - Lawson Products, Inc** | | | | | | | | | |
| 9310706878 | Small Tools-Safety Glasses | Open | | 06/20/2023 | 07/20/2023 | 06/28/2023 | | | 102.58 |
| | | Vendor **5035 - Lawson Products, Inc** Totals | | | | Invoices | 1 | | $102.58 |
| Vendor **5299 - Jake Lichty** | | | | | | | | | |
| 2023-00000517 | Drone Pilot Testing | Open | | 06/22/2023 | 07/10/2023 | 06/27/2023 | | | 175.00 |
| | | Vendor **5299 - Jake Lichty** Totals | | | | Invoices | 1 | | $175.00 |
| Vendor **2337 - Line-X Bedliners Of Northern Il** | | | | | | | | | |
| 3105 | Outfitting T-525 | Open | | 06/08/2023 | 07/08/2023 | 06/27/2023 | | | 275.00 |
| | | Vendor **2337 - Line-X Bedliners Of Northern Il** Totals | | | | Invoices | 1 | | $275.00 |
| Vendor **5128 - M.J. Taylor Law, LLC** | | | | | | | | | |
| Taylor Law062823 | Prosecutor June 2023 | Open | | 06/28/2023 | 07/11/2023 | 06/29/2023 | | | 3,450.00 |
| | | Vendor **5128 - M.J. Taylor Law, LLC** Totals | | | | Invoices | 1 | | $3,450.00 |
| Vendor **5298 - Mansfield Oil Company of Gainesville** | | | | | | | | | |
| 24345058 | Motor Fuel | Open | | 06/08/2023 | 07/08/2023 | 06/21/2023 | | | 22,498.82 |
| | | Vendor **5298 - Mansfield Oil Company of Gainesville** Totals | | | | Invoices | 1 | | $22,498.82 |
| Vendor **5066 - Marco Technologies LLC** | | | | | | | | | |
| 503990665 | Copier Maintenance Agreement | Open | | 06/15/2023 | 07/09/2023 | 06/19/2023 | | | 1,156.26 |
| | | Vendor **5066 - Marco Technologies LLC** Totals | | | | Invoices | 1 | | $1,156.26 |
| Vendor **4798 - Mario Prosperi** | | | | | | | | | |
| 2020 | Palatine PT '20 Refund | Open | | 06/23/2023 | 07/01/2023 | 06/23/2023 | | | 17,854.03 |

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VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
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Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | | Vendor **4798 - Mario Prosperi** Totals | | | Invoices | 1 | | $17,854.03 |
| Vendor **1709 - Master Hitch** | | | | | | | | | |
| 81061 | Upfitting T-510 | Open | | 06/12/2023 | 07/12/2023 | 06/27/2023 | | | 294.20 |
| | | | Vendor **1709 - Master Hitch** Totals | | | Invoices | 1 | | $294.20 |
| Vendor **4065 - Master Truck & Trailer Llc** | | | | | | | | | |
| S107881 | Parts - T-525 & T-528 | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 455.66 |
| S106726 | Upfit (1) 2023 Ram 3500 T-527 | Open | | 04/04/2023 | 06/29/2023 | 06/27/2023 | | | 14,702.72 |
| S43450 | Upfit (1) 2023 Ram 3500 T-528 | Open | | 05/25/2023 | 06/24/2023 | 06/27/2023 | | | 14,645.67 |
| S72017 | Upfit (1) 2023 Ram 2500 T-525 | Open | | 06/12/2023 | 07/12/2023 | 06/27/2023 | | | 5,312.29 |
| | | | Vendor **4065 - Master Truck & Trailer Llc** Totals | | | Invoices | 4 | | $35,116.34 |
| Vendor **2756 - Mc Master Carr Supply Co.** | | | | | | | | | |
| 99411808 | Parts - PT-422 | Open | | 06/13/2023 | 07/13/2023 | 06/21/2023 | | | 45.51 |
| | | | Vendor **2756 - Mc Master Carr Supply Co.** Totals | | | Invoices | 1 | | $45.51 |
| Vendor **2738 - Meade, Inc** | | | | | | | | | |
| 704985 | EVP Repairs-Dundee at IL 53 W Ramp | Open | | 06/09/2023 | 07/09/2023 | 06/26/2023 | | | 1,936.00 |
| | | | Vendor **2738 - Meade, Inc** Totals | | | Invoices | 1 | | $1,936.00 |
| Vendor **4600 - Meridian IT Inc** | | | | | | | | | |
| 530882 | Reporting and Support Services: Commvault Licenses | Open | | 05/01/2023 | 06/20/2023 | 06/19/2023 | | | 641.30 |
| | | | Vendor **4600 - Meridian IT Inc** Totals | | | Invoices | 1 | | $641.30 |
| Vendor **3994 - Metro Federal Credit Union** | | | | | | | | | |
| Date 06-15-2023 | 2023 Wellness Screen May 2023 Incentive (1 more Metro Gift Card) | Open | | 06/15/2023 | 06/19/2023 | 06/19/2023 | | | 76.50 |
| | | | Vendor **3994 - Metro Federal Credit Union** Totals | | | Invoices | 1 | | $76.50 |
| Vendor **2332 - Microsystems Inc** | | | | | | | | | |
| 087139 | Annual Maint/Laser Fiche Import Utility 5/15/23 - 5/14/24 | Open | | 05/09/2023 | 06/09/2023 | 06/23/2023 | | | 209.50 |
| | | | Vendor **2332 - Microsystems Inc** Totals | | | Invoices | 1 | | $209.50 |
| Vendor **2421 - Mikes Towing/Auto & Truck Repair** | | | | | | | | | |
| 1071572 | Safety Lane - T523, T510, E474, T503, T367, T502 | Open | | 06/16/2023 | 07/16/2023 | 06/28/2023 | | | 215.00 |
| | | | Vendor **2421 - Mikes Towing/Auto & Truck Repair** Totals | | | Invoices | 1 | | $215.00 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **5199 - Motor Cycle Center Inc** | | | | | | | | | |
| 4320229 | Brake Pad for PD Motorcycle | Open | | 06/14/2023 | 07/10/2023 | 06/27/2023 | | | 39.59 |
| | | | Vendor **5199 - Motor Cycle Center Inc** Totals | | | Invoices | 1 | | $39.59 |
| Vendor **5099 - NAPA Auto Parts** | | | | | | | | | |
| 400253 | Parts - T-523 | Open | | 06/09/2023 | 07/09/2023 | 06/21/2023 | | | 5.11 |
| 400406 | Parts - PT-149 | Open | | 06/12/2023 | 07/12/2023 | 06/21/2023 | | | 18.83 |
| 400663 | Parts - T-407 | Open | | 06/14/2023 | 07/14/2023 | 06/21/2023 | | | 15.08 |
| 401146 | Parts - PT-999 | Open | | 06/20/2023 | 07/20/2023 | 06/28/2023 | | | 40.14 |
| 401281 | Parts - T-391 | Open | | 06/21/2023 | 07/21/2023 | 06/28/2023 | | | 38.99 |
| 401372 | Parts - T-391 | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 13.70 |
| 401379 | Parts - STOCK | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 17.85 |
| 401382 | Parts - STOCK | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 106.60 |
| | | | Vendor **5099 - NAPA Auto Parts** Totals | | | Invoices | 8 | | $256.30 |
| Vendor **2616 - Nicor Gas** | | | | | | | | | |
| 49923400003-5/23 | Natural Gas-148 W. Illinois Ave Combined Service Facility | Open | | 05/18/2023 | 07/05/2023 | 06/15/2023 | | | 931.17 |
| 93126652572-5/23 | Natural Gas-150 W. Wilson Street Clu Building | Open | | 05/18/2023 | 07/05/2023 | 06/15/2023 | | | 348.76 |
| 37917400006-5/23 | Natural Gas-914 W. Lukas Avenue Square D Lift Station | Open | | 05/19/2023 | 07/05/2023 | 06/15/2023 | | | 53.46 |
| 55424779829-5/23 | Natural Gas-1545-47 Shires Court Lift Station | Open | | 05/22/2023 | 07/07/2023 | 06/15/2023 | | | 52.99 |
| 46007255576-5/23 | Natural Gas-804 W. Panorama Drive Deer Grove Lift Station | Open | | 05/25/2023 | 07/11/2023 | 06/15/2023 | | | 57.32 |
| 70018165616-5/23 | Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station | Open | | 05/25/2023 | 07/11/2023 | 06/15/2023 | | | 56.65 |
| 83980510966-5/23 | Natural Gas-550 N. Smith Street Well 7 Generator | Open | | 05/25/2023 | 07/11/2023 | 06/15/2023 | | | 51.63 |
| 19505219626-5/23 | Natural Gas-251 W. Colfax Street Parking Deck | Open | | 05/26/2023 | 07/11/2023 | 06/15/2023 | | | 169.37 |
| 25623386239-5/23 | Natural Gas-1484 N. Oak Street Pepper Tree Lift Station | Open | | 05/26/2023 | 07/11/2023 | 06/15/2023 | | | 53.82 |
| 66457600006-5/23 | Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station | Open | | 05/26/2023 | 07/11/2023 | 06/15/2023 | | | 87.23 |
| 68017400000-5/23 | Natural Gas-137 W. Wood Street Train Station | Open | | 05/26/2023 | 07/11/2023 | 06/15/2023 | | | 226.88 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 88271305703-5/23 | Natural Gas-1465 E. Evergreen Drive Randville Lift Station | Open | | 05/30/2023 | 07/17/2023 | 06/15/2023 | | | 163.88 |
| 36756460568-5/23 | Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station | Open | | 05/31/2023 | 07/18/2023 | 06/15/2023 | | | 169.51 |
| 88097600006-5/23 | Natural Gas-2175 N. Coach Road Long Grove Pump Station | Open | | 05/31/2023 | 07/18/2023 | 06/15/2023 | | | 105.88 |
| | | | Vendor **2616 - Nicor Gas** Totals | | | Invoices | 14 | | $2,528.55 |
| Vendor **2432 - Northern Ill Police Alarm System** | | | | | | | | | |
| 15114 | NIPAS Mobile Field Force Mandatory Uniform (W. Campbell) | Open | | 06/20/2023 | 07/20/2023 | 06/27/2023 | | | 2,403.35 |
| 15115 | NIPAS Mobile Field Force Mandatory Uniform (Porters) | Open | | 06/21/2023 | 07/21/2023 | 06/27/2023 | | | 2,097.86 |
| | | | Vendor **2432 - Northern Ill Police Alarm System** Totals | | | Invoices | 2 | | $4,501.21 |
| Vendor **1414 - Northwest Central 911 System** | | | | | | | | | |
| 1511 | Radio Repair | Open | | 05/31/2023 | 06/30/2023 | 06/19/2023 | | | 47.30 |
| | | | Vendor **1414 - Northwest Central 911 System** Totals | | | Invoices | 1 | | $47.30 |
| Vendor **1567 - Nugent Consulting Group LLC** | | | | | | | | | |
| 1345 | 2023 Consulting Fee Agreement -Nugent (July-Sept 2023) 3Q Instmt | Open | | 06/19/2023 | 06/20/2023 | 06/20/2023 | | | 4,975.00 |
| | | | Vendor **1567 - Nugent Consulting Group LLC** Totals | | | Invoices | 1 | | $4,975.00 |
| Vendor **5203 - ODP Business Solutions, LLC** | | | | | | | | | |
| 26672406 | Shared Office Supplies | Open | | 05/31/2023 | 06/30/2023 | 06/20/2023 | | | 102.56 |
| | | | Vendor **5203 - ODP Business Solutions, LLC** Totals | | | Invoices | 1 | | $102.56 |
| Vendor **4155 - Ozinga Ready Mix Concrete Inc** | | | | | | | | | |
| ARI00630232 | Concrete | Open | | 06/08/2023 | 07/08/2023 | 06/21/2023 | | | 1,013.26 |
| | | | Vendor **4155 - Ozinga Ready Mix Concrete Inc** Totals | | | Invoices | 1 | | $1,013.26 |
| Vendor **2572 - Paddock Publications, Inc** | | | | | | | | | |
| 2023-00000505 | Legal Notice - 4601346 | Open | | 06/18/2023 | 07/18/2023 | 06/23/2023 | | | 145.80 |
| 2023 - 310178 | Daily Herald Annual Subscription | Open | | 06/29/2023 | 07/24/2023 | 06/29/2023 | | | 4.64 |
| | | | Vendor **2572 - Paddock Publications, Inc** Totals | | | Invoices | 2 | | $150.44 |
| Vendor **1583 - Palatine Park District** | | | | | | | | | |
| 2nd Qtr 2023 | Impact Fees | Open | | 07/03/2023 | 07/03/2023 | 07/03/2023 | | | 3,968.92 |
| | | | Vendor **1583 - Palatine Park District** Totals | | | Invoices | 1 | | $3,968.92 |
| Vendor **4309 - Pedley Knowles & Company** | | | | | | | | | |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 473183 | Sensors- QRAE | Open | | 06/07/2023 | 07/06/2023 | 06/20/2023 | | | 292.00 |
| | | Vendor **4309 - Pedley Knowles & Company** Totals | | | | Invoices | 1 | | $292.00 |
| Vendor **5316 - William J Pohlman** | | | | | | | | | |
| 2023-00000496 | 50/50 Curb and Apron Replacement Program Reimbursement | Open | | 06/14/2023 | 07/06/2023 | 06/15/2023 | | | 1,125.00 |
| | | Vendor **5316 - William J Pohlman** Totals | | | | Invoices | 1 | | $1,125.00 |
| Vendor **2167 - Pomp's Tire Service, Inc.** | | | | | | | | | |
| 280149860 | Parts - T-407 | Open | | 06/16/2023 | 07/16/2023 | 06/21/2023 | | | 498.72 |
| 330198879 | Parts - STOCK | Open | | 06/19/2023 | 07/19/2023 | 06/21/2023 | | | 1,538.46 |
| 280150177 | Parts - E-601 | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 72.50 |
| | | Vendor **2167 - Pomp's Tire Service, Inc.** Totals | | | | Invoices | 3 | | $2,109.68 |
| Vendor **5267 - Rainbow Glass & Trim Ltd** | | | | | | | | | |
| 410077 | Parts - T-359 | Open | | 06/22/2023 | 07/22/2023 | 06/28/2023 | | | 335.00 |
| | | Vendor **5267 - Rainbow Glass & Trim Ltd** Totals | | | | Invoices | 1 | | $335.00 |
| Vendor **4545 - Robinson Engineering Ltd** | | | | | | | | | |
| 23060388 | Public Works Utilities Division Phase 2 Assistance | Open | | 06/23/2023 | 07/23/2023 | 06/27/2023 | | | 482.50 |
| | | Vendor **4545 - Robinson Engineering Ltd** Totals | | | | Invoices | 1 | | $482.50 |
| Vendor **4019 - Rush Truck Centers** | | | | | | | | | |
| 3033010272 | Parts - T-381 | Open | | 06/20/2023 | 07/20/2023 | 06/28/2023 | | | 271.21 |
| 3033020370 | Parts - T-381 | Open | | 06/21/2023 | 07/21/2023 | 06/28/2023 | | | 58.08 |
| | | Vendor **4019 - Rush Truck Centers** Totals | | | | Invoices | 2 | | $329.29 |
| Vendor **3208 - Jeffrey A Schlee** | | | | | | | | | |
| 2023-00000510 | NIPAS Emergency Services Team Uniform Items | Open | | 06/26/2023 | 07/10/2023 | 06/27/2023 | | | 120.42 |
| | | Vendor **3208 - Jeffrey A Schlee** Totals | | | | Invoices | 1 | | $120.42 |
| Vendor **3556 - Schroeder Asphalt Services Inc** | | | | | | | | | |
| 2023-228 | Cedar Street and Elm Street Improvements DPW-2216 | Open | | 06/16/2023 | 07/16/2023 | 06/15/2023 | | | 69,222.45 |
| | | Vendor **3556 - Schroeder Asphalt Services Inc** Totals | | | | Invoices | 1 | | $69,222.45 |
| Vendor **4308 - Solid Waste Agency of Northern Cook County** | | | | | | | | | |
| 7327 | Refuse Service - August | Open | | 07/01/2023 | 07/24/2023 | 06/21/2023 | | | 114,938.00 |
| | | Vendor **4308 - Solid Waste Agency of Northern Cook County** Totals | | | | Invoices | 1 | | $114,938.00 |
| Vendor **1422 - Spunky Dunkers** | | | | | | | | | |
| 2023-00000518 | Prisoner Meals (05/10/23 - 06/21/23) | Open | | 06/21/2023 | 07/10/2023 | 06/27/2023 | | | 124.28 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | | Vendor **1422 - Spunky Dunkers** Totals | | | Invoices | 1 | | $124.28 |
| Vendor **1681 - Stanard & Associates, Inc.** | | | | | | | | | |
| SA000054823 | 2023 Services Other (Stanard & Associates) PD one new hire exam | Open | | 06/30/2023 | 06/30/2023 | 06/30/2023 | | | 450.00 |
| | | | Vendor **1681 - Stanard & Associates, Inc.** Totals | | | Invoices | 1 | | $450.00 |
| Vendor **2313 - Standard Equipment Co** | | | | | | | | | |
| W10608 | Repairs & Maintenance - E-224 | Open | | 05/30/2023 | 06/29/2023 | 06/21/2023 | | | 930.70 |
| W10621 | Repairs & Maintenance - E-222 | Open | | 05/30/2023 | 06/29/2023 | 06/21/2023 | | | 878.05 |
| P43579 | Parts - E-224 | Open | | 06/06/2023 | 07/06/2023 | 06/21/2023 | | | 28.28 |
| | | | Vendor **2313 - Standard Equipment Co** Totals | | | Invoices | 3 | | $1,837.03 |
| Vendor **4965 - START Group** | | | | | | | | | |
| S023-6-61 | Trenching and Shoring Training | Open | | 06/15/2023 | 07/15/2023 | 06/27/2023 | | | 650.00 |
| | | | Vendor **4965 - START Group** Totals | | | Invoices | 1 | | $650.00 |
| Vendor **4360 - Strike Tactical Solutions** | | | | | | | | | |
| 061923RR1 | ShotStop Duritium III Ballistic Plate (A. Wagner) | Open | | 06/19/2023 | 07/19/2023 | 06/27/2023 | | | 209.00 |
| | | | Vendor **4360 - Strike Tactical Solutions** Totals | | | Invoices | 1 | | $209.00 |
| Vendor **2725 - Stryker Sales Corp** | | | | | | | | | |
| 4181988 | Lucas Device Equip | Open | | 06/01/2023 | 07/01/2023 | 06/19/2023 | | | 306.00 |
| | | | Vendor **2725 - Stryker Sales Corp** Totals | | | Invoices | 1 | | $306.00 |
| Vendor **2111 - Terminal Supply Co** | | | | | | | | | |
| 50618-00 | Parts - STOCK | Open | | 06/20/2023 | 07/20/2023 | 06/28/2023 | | | 301.23 |
| | | | Vendor **2111 - Terminal Supply Co** Totals | | | Invoices | 1 | | $301.23 |
| Vendor **2545 - Terrace Supply Co** | | | | | | | | | |
| 0071014466 | Oxygen | Open | | 06/22/2023 | 07/21/2023 | 06/20/2023 | | | 240.62 |
| | | | Vendor **2545 - Terrace Supply Co** Totals | | | Invoices | 1 | | $240.62 |
| Vendor **1199 - Thompson Elevator Inspection Service Inc** | | | | | | | | | |
| 23-1440 | 18 inspections & 11 reinspections | Open | | 06/12/2023 | 07/12/2023 | 06/23/2023 | | | 1,102.00 |
| 23-1499 | 2 R&R mod permit insp / Groves of Palatine 440 W Mahogany Ct | Open | | 06/15/2023 | 07/15/2023 | 06/23/2023 | | | 150.00 |
| | | | Vendor **1199 - Thompson Elevator Inspection Service Inc** Totals | | | Invoices | 2 | | $1,252.00 |
| Vendor **3787 - Township High School District 211** | | | | | | | | | |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 2nd Qtr 2023 | Impact Fees | Open | | 07/03/2023 | 07/03/2023 | 07/03/2023 | | | 867.74 |
| | | Vendor **3787 - Township High School District 211** Totals | | | | Invoices | 1 | | $867.74 |
| Vendor **4058 - TransUnion Risk and Alternative Data Solutions Inc** | | | | | | | | | |
| 71751-202305-1 | Online Investigative Search Engine (05/01/23 - 05/31/23) | Open | | 06/01/2023 | 07/15/2023 | 06/27/2023 | | | 195.20 |
| | | Vendor **4058 - TransUnion Risk and Alternative Data Solutions Inc** Totals | | | | Invoices | 1 | | $195.20 |
| Vendor **1628 - Trine Construction** | | | | | | | | | |
| #1 | 2023 Water Main Replacement Contract 3 DPW-2323 | Open | | 06/23/2023 | 07/23/2023 | 06/15/2023 | | | 461,211.95 |
| | | Vendor **1628 - Trine Construction** Totals | | | | Invoices | 1 | | $461,211.95 |
| Vendor **3187 - ULINE** | | | | | | | | | |
| 165050837 | Property & Evidence Bags | Open | | 06/20/2023 | 07/20/2023 | 06/27/2023 | | | 364.33 |
| | | Vendor **3187 - ULINE** Totals | | | | Invoices | 1 | | $364.33 |
| Vendor **3020 - Village of Palatine Petty Cash** | | | | | | | | | |
| 2023-00000546 | Jauch - IAEI Meeting Exp 4/26/23 | Open | | 06/30/2023 | 06/30/2023 | 06/30/2023 | | | 24.00 |
| 2023-00000547 | May - Practice Exam | Open | | 06/30/2023 | 06/30/2023 | 06/30/2023 | | | 29.00 |
| 2023-00000548 | Bremanis - AFFH Conference Expense | Open | | 06/30/2023 | 06/30/2023 | 06/30/2023 | | | 30.50 |
| 2023-00000549 | Banczak - Training Reimb | Open | | 06/30/2023 | 06/30/2023 | 06/30/2023 | | | 69.20 |
| PWPCAB062923 | Begale - Supplies for Hometown Fest Parade | Open | | 06/29/2023 | 07/06/2023 | 06/30/2023 | | | 74.50 |
| | | Vendor **3020 - Village of Palatine Petty Cash** Totals | | | | Invoices | 5 | | $227.20 |
| Vendor **4618 - Vision Marketing Passport System Ltd** | | | | | | | | | |
| 2019 | Name/Locker Tags | Open | | 06/06/2023 | 07/05/2023 | 06/12/2023 | | | 70.25 |
| | | Vendor **4618 - Vision Marketing Passport System Ltd** Totals | | | | Invoices | 1 | | $70.25 |
| Vendor **2258 - Wickstrom Auto Group** | | | | | | | | | |
| 171938 | Parts - C-376 | Open | | 06/09/2023 | 07/09/2023 | 06/21/2023 | | | 300.80 |
| | | Vendor **2258 - Wickstrom Auto Group** Totals | | | | Invoices | 1 | | $300.80 |
| Vendor **4213 - WRS Group, Ltd.** | | | | | | | | | |
| IN43773 | Mood Stadium Cups (Crime Prevention Unit) | Open | | 06/02/2023 | 07/02/2023 | 06/27/2023 | | | 726.92 |
| | | Vendor **4213 - WRS Group, Ltd.** Totals | | | | Invoices | 1 | | $726.92 |
| Vendor **5315 - William C Wukovitz** | | | | | | | | | |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

VILLAGE OF PALATINE

# Warrant #13

Invoice Due Date Range 06/01/23 - 07/25/23
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 2023-00000495 | 50/50 Curb and Apron Replacement Program Reimbursement | Open | | 06/13/2023 | 07/07/2023 | 06/15/2023 | | | 2,114.00 |
| | | | Vendor **5315 - William C Wukovitz** Totals | | | Invoices | 1 | | $2,114.00 |
| Vendor **Achour Esho** | | | | | | | | | |
| 2023-00000507 | sign refund /711 S Vermont/ SU35-2023 | Open | | 06/26/2023 | 06/26/2023 | 06/26/2023 | | | 125.00 |
| | | | Vendor **Achour Esho** Totals | | | Invoices | 1 | | $125.00 |
| Vendor **Eduardo Haro** | | | | | | | | | |
| 2023-00000508 | sign refund /1170 E Dundee Road Suite 1170/ SU22-2023 | Open | | 06/26/2023 | 06/26/2023 | 06/26/2023 | | | 250.00 |
| | | | Vendor **Eduardo Haro** Totals | | | Invoices | 1 | | $250.00 |
| Vendor **HBK Engineering LLC** | | | | | | | | | |
| 2023-00000503 | sign refund / 636-640 W Colfax St / SU13-2023 | Open | | 06/22/2023 | 06/22/2023 | 06/22/2023 | | | 125.00 |
| | | | Vendor **HBK Engineering LLC** Totals | | | Invoices | 1 | | $125.00 |
| Vendor **Henry Hernandez** | | | | | | | | | |
| 2023-00000506 | sign refund / 1242 E Dundee Road /SU20-2023 | Open | | 06/26/2023 | 06/26/2023 | 06/26/2023 | | | 250.00 |
| | | | Vendor **Henry Hernandez** Totals | | | Invoices | 1 | | $250.00 |
| | | | Grand Totals | | | Invoices | 288 | | $1,606,549.30 |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

Village of Palatine

# Payment Batch Register

**Bank Account: AP - Accounts Payable ZBA**

**Batch Date: 06/16/2023**

| Type | Date | Number | Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---|---|---|---|---|---|---|
| **Bank Account:** AP - Accounts Payable ZBA | | | | | | |
| Check | 06/16/2023 | 262675 | Utility Management Refund | SHERIFF , LISA | | 108.75 |

| Account Type | Account Number | Transaction Date | Transaction Type |
|---|---|---|---|

| | | | |
|---|---|---|---|
| AP Accounts Payable ZBA Totals: | | Transactions: 1 | $108.75 |
| Checks: | 1 | $108.75 | |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

Village of Palatine

# Payment Batch Register

**Bank Account: AP - Accounts Payable ZBA**

**Batch Date: 06/23/2023**

| Type | Date | Number | Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---|---|---|---|---|---|---|
| **Bank Account:** AP - Accounts Payable ZBA | | | | | | |
| Check | 06/23/2023 | 262676 | Utility Management Refund | LUEBBERS , ORVILLE | | 193.89 |

| Account Type | Account Number | Transaction Date | Transaction Type |
|---|---|---|---|
| Residential - Single Family | 103937301-001 | 06/16/2023 | Refund |

| | | | |
|---|---|---|---|
| AP Accounts Payable ZBA Totals: | | Transactions: 1 | $193.89 |
| Checks: | 1 | $193.89 | |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

Village of Palatine

# Payment Batch Register

**Bank Account: AP - Accounts Payable ZBA**

**Batch Date: 06/30/2023**

| Type | Date | Number | Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---|---|---|---|---|---|---|
| **Bank Account:** AP - Accounts Payable ZBA | | | | | | |
| Check | 06/30/2023 | 262677 | Utility Management Refund | FLAA , PATRICIA | | 85.28 |

| Account Type | Account Number | Transaction Date | Transaction Type |
|---|---|---|---|

| | | | |
|---|---|---|---|
| AP Accounts Payable ZBA Totals: | | Transactions: 1 | $85.28 |
| Checks: | 1 | $85.28 | |

Attachment: Warrant #13 (2023 Warrant # 13 (CA))

# Consider an Ordinance Granting a Special Use to Permit a Fence in a Side Yard Abutting a Street at 1036 W. Hunting Drive

**BACKGROUND:**
The Petitioner is proposing to install a 6-foot-tall solid vinyl fence behind the existing trees and other landscaping, which would be set back approximately 12 feet from the side property line abutting Raven Lane. Therefore, the Petitioner is requesting approval of the following:

> **Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting a street abuts the side lot line of the front yard of an adjacent lot.**

**KEY ISSUES:**
- The Petitioners are proposing to construct a 6-foot-tall vinyl privacy fence in their rear side yard abutting Raven Lane. The proposed fence would be directly adjacent to the side lot line of the front yard of the property directly west (1032 W. Raven Lane).
- The proposed fence would be set back a minimum of 12 feet from the side property line abutting Raven Lane and would be behind the densely planted trees and shrubs.
- Per the submitted application, the fence will be utilized to enclose their dog and to create a safe play area for a child, who is hard of hearing.
- There are two properties with comparable fences within the surrounding neighborhood, 658 S. Mallard Drive (legal non-conforming) and 824 S. Mallard Drive (SU #O-4-21). 824 S. Mallard Drive was granted a SU in 2021, permitting a 5-foot-tall vinyl privacy fence to be located 20 feet from the side lot line abutting the street.

**ALTERNATIVES:**
1. Approve the Special Use to permit a fence in a side yard abutting a street.
2. Do not approve the Special Use to permit a fence in a side yard abutting a street.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on June 13, 2023. |
| Residents testifying: | 1, No issues with proposed location of fence, but requested a particular fence color (clay). |
| Vote: | The PZC voted unanimously to approve a Special Use to permit a fence in the side yard abutting a street and Staff concurs. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a fence in the side yard abutting a street.

# Consider an Ordinance Granting a Special Use to Permit a Fence in the Side Yard Abutting a Street, Where the Side Yard Abutting the Street Abuts the Front Yard of an Adjacent Lot, at 1507 E. Gloria Drive

**BACKGROUND:**
The Petitioner is proposing to build a 4-foot-tall picket fence to be set 5 feet off the property line along Richards Drive, which is the side yard abutting a street yard and requires a minimum 20-foot setback. Therefore, the Petitioner is requesting approval of the following:

> **Special Use to permit a fence in the side yard abutting a street, where the side lot line of said side yard abutting a street abuts the side lot line of the front yard of an adjacent lot.**

**KEY ISSUES:**
- The Subject Property, zoned R-2 Single-Family Residential, is located on the corner of Gloria Drive and Richard Drive. The Petitioner is proposing to install a 4-foot tall open-picket style fence in the required front yard setback approximately 5 feet from the property line requiring a Special Use.
- The proposed fence abuts the 30-foot required front yard of the adjacent property to the south, 124 S. Richards Drive. The fence will be approximately 10 feet from that property's driveway. Given the proposed height and setback from the driveway to the south, Staff did not identify a line-of-sight concern with the proposed fence location. The property owner directly south of the fence location also submitted a statement supporting the proposed fence.
- Per code, a 4-foot open style fence does not require landscaping on the street side of the fence. The Petitioner also included a list of other properties in the area with similar fences.

**ALTERNATIVES:**
1. Approve the Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting the street abuts the side lot line of the front yard of an adjacent lot.
2. Do not approve the Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting the street abuts the side lot line of the front yard of an adjacent lot.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | ZBA meeting on June 27, 2023. |
| Residents testifying: | None. |
| Vote: | The ZBA voted 7-1 to approve a Special Use to permit a fence in the side yard abutting the street and adjacent to the front yard of the adjacent lot and Staff Concurs. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a fence in the side yard abutting a street, where the side lot line of said yard abutting the street abuts the side lot line of the front yard of an adjacent lot.

# Consider an Ordinance Granting a Variation to Permit a Circular Driveway at 1170 W. Illinois Avenue

**BACKGROUND:**
The Petitioner is proposing to construct a circular driveway, which exceeds the maximum permitted driveway width. The circular driveway would result in two curb cuts on Illinois Avenue. Therefore, the Petitioner is requesting approval of the following:

> **Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.**

**KEY ISSUES:**
- The Subject Property had been a vacant lot until a building permit was issued for a new home in 2022. The existing residence is currently being constructed under an active building permit. In addition to the new home, the Petitioner is proposing to install a new circular driveway, which exceeds the maximum allowable total driveway width.
- The Subject Property is a corner lot located on an active thoroughfare, Illinois Avenue and intersection of White Willow Bay. It is only a few blocks west of Fremd High School and Hunting Ridge Elementary School, which generates increased traffic when school is in session. The driveway expansion would allow for easier access in and out of the property.
- At the widest point, the proposed driveway would have a total width of 50 feet. Per Code, the maximum allowable total driveway width for a 2-car garage is 30 feet.
- Staff identified 2 properties within the immediate area of the Subject Property that have similar circular driveways (1234 W. Illinois Avenue & 1162 W. Illinois Avenue). In each case, the driveways were constructed prior to 2005 without any zoning relief.
- Both the building coverage and lot coverage (0.42-acre lot) are within the allowable percentage per Code.

**ALTERNATIVES:**
1. Approve the Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.
2. Do not approve the Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on June 13, 2023. |
| Residents testifying: | None. |
| Vote: | The PZC voted unanimously to approve a Variation to permit a circular driveway and Staff recommends action at the discretion of the Village Council. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Variation to permit a residential driveway to be 50 feet in total width, instead of the maximum permitted 30 feet.

# Consider an Ordinance Granting a Special Use to Permit a Banquet Facility at 1170 E. Dundee Road

**BACKGROUND:**
The Petitioner is proposing to open a banquet event facility, which will host events such as weddings, social club events, reunions, and luncheons. The hosted events will include the service of food, liquor, and live entertainment. Therefore, the Petitioner is requesting a:

> **Special Use to permit a banquet facility including the service of food, liquor, and live entertainment.**

**KEY ISSUES:**
- The Subject Property was previously occupied by Excellence Banquet Hall (#O-49-19 SU) which closed in November 2020. Prior to Excellence, it was occupied by Rosa Bella Banquets (#O-95-13 SU Transfer).
- The floor plan indicates 300 seats total. The Petitioners intend to use approximately the same floor plan, as the two previous banquet hall tenants. It appears that the kitchen configuration will remain the same.
- There are 224 existing parking spaces for the shopping center. This plaza was granted a parking variation in 2009 (#O-77-09) to allow 224 spaces instead of the required 311 for the previous banquet hall. The Special Use and variation were transferred in 2013 to Rosa Bella Banquets. With the petitioner proposing to use the same floor plan and approximate seating arrangement, the existing parking variation remains in place and no additional parking is required.
- Per the business plan, the hours of operation vary, depending on the scheduled events. Previous banquet hall Special Uses at this location limited hours of operation to 1:00 AM (Mon-Fri) and 2:00 AM (Sat-Sun).
- Per the submitted business plan, a DJ or Live Entertainment will be at most events. The subject tenant space has been previously designed to provide sound dampening and maintain noises to a reasonable level.
- The business plan indicates that security will be provided by Black Eagle Security, who will work in coordination with Palatine Police Department guidelines. This is reflected in a condition of the proposed Special Use Ordinance.

**ALTERNATIVES:**
1. Approve the Special Use to permit a banquet facility including the service of food, liquor, and live entertainment.
2. Do not approve the Special Use to permit a banquet facility including the service of food, liquor, and live entertainment.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on June 13, 2023. |
| Residents testifying: | None. |
| Vote: | The PZC voted unanimously to approve a Special Use to permit a Banquet Facility, and Staff concurs. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a banquet facility

including the service of food, liquor, and live entertainment.

# Consider an Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses for Saahar Group, Inc. d/b/a Cosmopolitan Eventos Located at 1170 E. Dundee Road

**BACKGROUND:**
On this evening's agenda is a request for a Special Use for Cosmopolitan Eventos located at 1170 E. Dundee Road, formerly occupied by Excellence Banquets. The petitioner, Jose Haro, is proposing a full-service banquet hall for celebratory and corporate/charitable events. The hours of operation are Monday - Friday until 1 AM, Saturday and Sunday until 2 AM. The petitioner wishes to apply for a Class H (Banquet Hall) Liquor License and a Live Entertainment License. Permitted liquor hours are Monday - Friday, 6 AM - 1AM and Saturday/Sunday, 6AM - 2AM.

**KEY ISSUES:**
- An Ordinance has been prepared increasing the number of Class H Banquet Hall Liquor Licenses by one for a total of two.

**ALTERNATIVES:**
1. Approve the Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses by one.

2. Do not approve the Ordinance Increasing the Number of Class H (Banquet Hall) Liquor Licenses by one.

**RECOMMENDATION:**
Action is at the discretion of the Committee.

**BUDGET IMPACT:**
$3,970 Annual Fee for a Class H Liquor License.

**ACTION REQUIRED:**
Action is at the discretion of the Committee.

# Consider a Motion Granting Approval of a Waiver of the Village's Sound Amplification Ordinance for the 2nd Annual St. Thomas of Villanova Parish Picnic on Saturday, August 5, 2023

**BACKGROUND:**
St. Thomas of Villanova wishes to hold their 2nd annual Parish Picnic event on Saturday, August 5, 2023 from 11AM to 10PM at 1141 E. Anderson Drive. The picnic entails an outdoor mass, kid's events, food tent, drinks and music. In conjunction with the event, St. Thomas is requesting the following approvals:

**Waiver of the Sound Amplification Ordinance for an outdoor mass on Saturday, August 5 from 5:00 - 6:00 PM and live music from 6:30 - 9:30 PM.**

**KEY ISSUES:**
The Picnic event details are as follows:

- Saturday, August 5 from 11 AM to 10 PM;
- Bring together parish for a day and night of food, drinks and music;
- Estimated attendance of 400 - 500 people;
- Live music, outdoor mass (5 - 6PM), kids events;
- Food tent;
- Beer and wine.

**ALTERNATIVES:**
1. Approve the St. Thomas of Villanova Parish Picnic.
2. Do not approve the event.

**RECOMMENDATION:**
Staff recommends action at the Village Council's discretion for approval of the St. Thomas of Villanova Parish Picnic.

**ACTION REQUIRED:**
A motion to approve the St. Thomas of Villanova Parish Picnic and related sound waiver request.

# Consider a Motion to Award a Contract for Electronic Data Management Consulting with OPG-3

**BACKGROUND:**
As part of the CY23 budget, an interface between our Document Management Solution (Laserfiche) and Permit software (Energov) was planned for implementation. After discussion at the Senior staff level, it was identified that a more strategic review of our Electronic Data Management (EDM) environment was needed to not only look at the software capabilities but the overall responsibilities, organization, and management of our long-term records.

An RFQ/P was issued, and we received four responses for consulting services on the strategic review, with OPG-3 being selected as the preferred partner. No additional funds will be needed to accomplish this review with the re-allocation from the interface project.

**KEY ISSUES:**
- As part of the scope of OPG-3's consulting, they will:
  - Identify needs / gaps in our Electronic Data Management;
  - Recommend organizational changes as related to EDM;
  - Recommend electronic data organization and indexing;
  - Recommend areas of automation / interfacing between solutions.

**ALTERNATIVES:**
1. Approved re-allocation of funds and contract with OPG-3.
2. Refer back to staff.

**RECOMMENDATION:**
Staff recommends approval of the re-allocation of funds from Laserfiche Interface to EDM Strategic Plan and approval of a contract with OPG-3 for consulting services.

**ACTION REQUIRED:**
A motion to approve the re-allocation of capital funds to consulting services and contract approval for OPG-3 in the amount of $33,000.

# Consider an Ordinance Approving the Village of Palatine's 2023 CDBG Action Plan

**BACKGROUND:**
As necessary for the Village's participation in the Community Development Block Grant (CDBG) program, the Department of Housing and Urban Development (HUD) requires that a Draft Action Plan is made available for a 30-day public review and comment period. The Village Council approved the commencement of this review period on June 8, 2023. No public comments were submitted during this time and therefore it is now appropriate to submit the 2023 Action Plan. Therefore, Staff is recommending approval of the following:

> **Consider an Ordinance adopting the Village of Palatine's CDBG 2023 Action Plan.**

**KEY ISSUES:**
The Village's anticipated CDBG FY2023 entitlement amount is $497,467, which is a 2.5% increase from last year. Palatine's program-year runs from September 1 through August 31. Per HUD regulations, the Village may recommend up to 15% ($74,620) for social service providers and up to 20% ($99,493) for program administration. The 2023 requested subrecipient funding totaled $81,000. The subrecipient application notice was posted on the Village website on March 24 and staff sent FY2023 CDBG notices to all social service agencies that applied for or received funding over the past four years.

The FY2023 Action Plan recommends CDBG funding for the following activities: program administration, public infrastructure, facility improvements (eligible projects associated with low- to moderate-income areas and clientele), childcare/community center administration, homelessness service and prevention, emergency transitional shelter program, supportive services for senior citizens, and counseling and advocacy for abuse victims. As required, the 30-day public comment period was noticed in the newspaper and began on June 8, 2023. Staff recommends the following CDBG expenditures for FY2023:

| **Administration and Infrastructure/Public Facilities** | | | |
|---|---|---|---|
| **Organization** | **Activity** | **Funding Requested** | **Funding Recommended** |
| **Village of Palatine Planning & Zoning** | CDBG Administration (maximum 20%) | $99,493 | $99,493 |
| **Village of Palatine Public Works** | Public Improvement Projects | $323,354 | $323,354 |
| **Public Services** | Social Service Agencies (maximum 15%) | $81,000 | $74,620 |
| | **Total Requested** | **$503,847** | |
| | **Total Available** | | **$497,467** |

| Organization | Activity | Funding Requested | Funding Recommended |
|---|---|---|---|
| Children's Advocacy Center | Child Abuse Counseling | $5,000 | $5,000 |
| Family Forward | Financial Assistance for Rent and Case Management | $3,000 | $3,000 |
| JOURNEYS | Homeless Services | $19,000 | $19,000 |
| POC | Case Management Service Coordinator | $28,000 | $24,000 |
| Palatine Township | Support Services for Older Adults | $10,000 | $4,620 |
| PTSCC | Resources and Programs for Very Low-Income Clients | $15,000 | $15,000 |
| WINGS | Homeless Services for Domestic Violence Victims | $5,000 | $4,000 |
| | **Total Requested** | **$85,000** | |
| | **Total Available** | | **$74,620** |

The full FY2023 Action Plan can be reviewed on the Village Website at www.palatine.il.us/163/News-Events

**ALTERNATIVES:**
1. Approve the CDBG 2023 Action Plan.
2. Do not approve the CDBG 2023 Action Plan.

**RECOMMENDATION:**
Staff recommends adoption the CDBG 2023 Action Plan.

**ACTION REQUIRED:**
Consider an Ordinance Approving the Village of Palatine's FY 2023 Action Plan.

# Consider a Motion to Award a Contract for the Palatine Road Sanitary Sewer Replacement Project

**BACKGROUND:**
The sanitary sewer in the rear yards of 619 to 635 West Palatine Road has been identified for replacement due to the failing condition of the pipe structure. The replacement will be approximately 135 feet in length and is required as slip lining the existing condition is not considered viable.

**KEY ISSUES:**
- On Tuesday, June 27, 2023, four bids were received, ranging from a high of $258,930 to a low of $76,025.50.
- The low responsive and responsible bidder was Concept Plumbing, Incorporated of Palatine, Illinois in the amount of $76,025.50.
- The Engineer's estimate was $74,955.

**ALTERNATIVES:**
1. Award the contract for the Palatine Road Sanitary Sewer Replacement to Concept Plumbing, Inc.
2. Refer back to Staff with comments.

**RECOMMENDATION:**
It is recommended that the contract for the Palatine Road Sanitary Sewer Replacement Project be awarded to Concept Plumbing, Incorporated.

**BUDGET IMPACT:**
Funds in the amount of $149,455 are available from the Community Development Block Grant Program to accommodate this work.

**ACTION REQUIRED:**
Motion to award the contract for the Palatine Road Sanitary Sewer Replacement Project to Concept Plumbing, Incorporated of Palatine, Illinois in the amount of $76,025.50.

# Consider a Motion to Amend the 2023 Fee Schedule Supplement of the Village of Palatine's Code of Ordinances

**BACKGROUND:**
The Fee Schedule Supplement to the Village's Code of Ordinances is updated annually, or from time to time, when alterations are warranted.

**KEY ISSUES:**

- References to a section in Chapter 8 were updated to match correctly with the appropriate Code section. This is housekeeping.
- When the chicken-keeping license was approved by Council in February 2023, an application fee of $75 and annual renewal fee of $50 was not included in the Fee Schedule. Those have now been added.
- The Village removed the fee for the Alcoholic Beverage Seller and Server Permit in April in conjunction with an overhaul of the ABSS permitting process and neglected to formally remove the fee from the Fee Schedule. This is housekeeping.
- The current fee for Solicitor Permits ($8) does not cover the cost that the State of Illinois charged the Palatine Police Department for a background check on applicants. An increased cost is proposed to cover the full cost.
- The classification title of “Solicitors - Nametag or Badge” needs to be updated to accurately reflect that it covers the cost of the application (including the background check cost).
- The amount of the fine for Time Limit Violations is recommended to be amended from $221 to $200 to align with solicitor ticket fines across all categories.
- The fee for fingerprinting residents and employees is increased from $15 to $30 based on increases from the State and ensuring the Village can cover the cost that the State charges.
- The Village has not charged the Concealed Carry processing fee for retired officers, so that fee is reduced to $0 to align with current and past practice.

**ALTERNATIVES:**
1. Approve the updated Fee Schedule Supplement.
2. Do not approve the updated Fee Schedule Supplement.

**RECOMMENDATION:**
Staff recommends approval of the updated Fee Schedule Supplement as presented.

**ACTION REQUIRED:**
Motion to approve the updated Fee Schedule Supplement as presented, effective immediately.

**ATTACHMENTS:**

- CY 2023 Updated 7102023 Fee Schedule Supplement

# VILLAGE OF PALATINE

## FEE SCHEDULE SUPPLEMENT

## TO THE

## PALATINE CODE OF ORDINANCES

**PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALATINE, ILLINOIS**

**Updated on July 10, 2023**

Attachment: CY 2023 Updated 7102023 Fee Schedule Supplement (2023 Fee Schedule Supplement Amendment (CA))

# VILLAGE OF PALATINE
## FEE SCHEDULE SUPPLEMENT

| CH.NO. | ART.NO. | SECT.NO. | CLASSIFICATION | | CY 2023 |
|---|---|---|---|---|---|
| | | | **CHAPTER 1 - General Provisions** | | |
| 1 | | 1-11 | Insufficient Funds Administrative Fee | $ | 20 |
| | | | **CHAPTER 2, Article XXX - Administrative Hearing Division** | | |
| 2 | XXX | 2-705(b)(8) | Administrative Adjudication Court Cost | $ | 55 |
| | | | **CHAPTER 3, Article I - Alcoholic Beverages, In General** | | |
| 3 | I | 3-12 | Alcoholic Beverages, In General Violations | $ | 200 |
| | | | **CHAPTER 3, Article II - Alcoholic Beverages, Licenses** | | |
| 3 | II | 3-35(2) | Class "A-1" Liquor License (Sports and Recreation Facility) | $ | 3,970 |
| | | 3-35(3) | Class "B" Liquor License (Package Liquor Store) | $ | 3,995 |
| | | 3-35(4) | Class "B-1" Liquor License (Grocery Store with Package Liquor) | $ | 3,995 |
| | | 3-35(5) | Class "B-2" Liquor License (General Merchandise Store with Package Liquor) | $ | 3,995 |
| | | 3-35(6) | Class "B-3" Liquor License (Drug Store with Package Liquor) | $ | 3,995 |
| | | 3-35(7) | Class "B-4" Liquor License (Restaurant/Convenience Store with Package Liquor) | $ | 3,995 |
| | | 3-35(8) | Class "C" Liquor License (Club) | $ | 527 |
| | | 3-35(9) | Class "D" Liquor License (Restaurant) | $ | 3,970 |
| | | 3-35(13) | Class "G" Liquor License (Restaurant with Beer and Wine) | $ | 2,608 |
| | | 3-35(14) | Class "G-1" Liquor License (Seasonal) | $ | 1,305 |
| | | 3-35(15) | Class "G-2" Liquor License (Beer and Wine Single Serve Package) | $ | 2,608 |
| | | 3-35(16) | Class "H" Liquor License (Banquet Hall) | $ | 3,970 |
| | | 3-35(17) | Class "K" Liquor License (Hotel) | $ | 5,297 |
| | | 3-35(19) | Class "N" Liquor License (Microbrewery) | $ | 3,970 |
| | | 3-35(21) | Class "P" Liquor License (Caterer) | $ | 129 |
| | | 3-35(21) | Class "P" Liquor License (Outside Caterer) $50 any event after | $ | 129 |
| | | 3-35(22)a | Class "LC-1"Liquor License (Late Closing License) | $ | 515 |
| | | 3-35(22)b | Class "LC-2"Liquor License (Late Closing License) | $ | 3,090 |
| | | 3-35(24) | Class "PS-1" Liquor License (Full Serving Product Sampling) | $ | 129 |
| | | 3-35(25) | Class "VG" Liquor License (Video Gaming) | $ | 5,150 |
| | | | **CHAPTER 5, Article I - Animals, In General** | | |
| 5 | I | 5-2 through 5-16 | Animals In General Violations (except for Animal Biting in 5-6 (15,16) & Redemption Fee in 5-13) | | |
| | | | Paid Within 35 Days | $ | 50 |
| | | | Paid Between 36 and 60 Days | $ | 75 |
| | | | Paid After 60 Days | $ | 125 |
| 5 | I | 5-6 (15, 16) | Animal Bite of Person/Bite of Domestic Animal Violations | | |
| | | | First Offense | $ | 50 |
| | | | Second and all subsequent Offense | $ | 100 |
| 5 | I | 5-6 (18) | Chicken Keeping Application Fee | $ | 75 |
| | | 5-6 (18)a | Chicken Keeping Annual License | $ | 50 |
| 5 | I | 5-13 | Redemption Fee | $ | 50 |
| | | | Plus the total boarding fee incurred during the time each animal is retained by the Village | | |
| | | | **CHAPTER 5, Article III - Animals, Dogs and Cats** | | |
| 5 | III | 5-36 through 5-57 | Dog & Cat Violations | | |
| | | | Paid Within 35 Days | $ | 50 |
| | | | Paid Between 36 and 60 Days | $ | 75 |
| | | | Paid After 60 Days | $ | 125 |
| 5 | III | 5-38 | Dog and Cat Registration | $ | - |
| | | | **CHAPTER 6, Article I - Building Codes and Regulations, Building Codes and Amendments** | | |
| 6 | I | 6-1.5(a)(1) | Plan Examination Fees | | |
| | | 6-1.5(a)(1)a | Single Family Detached Dwellings, additions, alterations, remodeling, or detached structure having an estimated valuation of work: | | |
| | | | 1. $5,000 or less | $ | 54 |
| | | | 2. $5,001 or more (in addition to the above fee) per $1,000 valuation of work: | $ | 5 |
| | | 6-1.5(a)(1)b | All other types of construction, based on estimated valuation of work: | | |
| | | | 1. Minimum fee | $ | 50 |
| | | | 2. $100,000 or less per $1,000 (in addition to the minimum fee) | $ | 9 |
| | | | 3. $100,001 or more per $1,000 (in addition to the above fee) | $ | 5 |
| | | 6-1.5(a)(2) | Preliminary Plan Review Services, hourly rate per person | $ | 59 |

Attachment: CY 2023 Updated 7102023 Fee Schedule Supplement (2023 Fee Schedule Supplement Amendment (CA))

# VILLAGE OF PALATINE
## FEE SCHEDULE SUPPLEMENT

| CH.NO. | ART.NO. | SECT.NO. | CLASSIFICATION | CY 2023 |
|---|---|---|---|---|
| | | 6-1.5(a)(3) | Building Permit based on the estimated valuation of work: | |
| | | | $5,000 or less | $ 54 |
| | | | $5,001 or more (in addition to the above fee) per $1,000 valuation of work: | $ 15 |
| 6 | I | 6-1.5(a)(3)a | Building Permit Extension; 10% of bldg permit fee or no less or more than | |
| | | | 1. Residential occupancies | $ 72/217 |
| | | | 2. Non-Residential occupancies | $ 217/650 |
| | | 6-1.5(a)(4) | Certificate of Occupancy; All occupancies, per unit | $ 67 |
| | | 6-1.5(a)(4)a | Temporary Certificate of Occupancy; 10% of bldg permit fee or no less or more than | |
| | | | 1. Residential occupancies | $ 72/217 |
| | | | 2. Non-Residential occupancies | $ 217/650 |
| | | 6-1.5(a)(5) | Permit for demolition for each residential story or for other structures each 10 feet in height | $ 67 |
| | | 6-1.5(a)(6) | Moving of Building | |
| | | | a. Using public right-of-way | $ 265 |
| | | | b. Not using public right-of-way | $ 80 |
| | | 6-1.5(a)(7) | Minimum inspection fee | $ 71 |
| | | 6-1.5(a)(7)(a) | Inspection of Plumbing and Sanitation Fixtures (new and/or replacement) | |
| | | | 1. Up to three (3) fixtures | $ 71 |
| | | | 2. Four to Six (4-6) fixtures | $ 142 |
| | | | 3. In excess of six (6) fixtures, per fixture (in addition to the above fee) | $ 18 |
| | | 6-1.5(a)(7)(b) | Inspection of Fire Suppression System | |
| | | | 1. Up to 100 sprinkler heads | $ 212 |
| | | | 2. Each additional 100 sprinkler heads or fraction thereof in excess of 100 (in addition to above) | $ 34 |
| | | 6-1.5(a)(7)c | Inspection of Electrical Systems | |
| | | | 1. Residential (new and/or renovation) per unit | |
| | | | i. 250 sq. ft. or less | $ 71 |
| | | | ii. 251 to 1000 sq. ft. (in addition to the above) | $ 142 |
| | | | iii. Each additional 1,000 sq. ft. or fraction thereof (in addition to the above fee) | $ 35 |
| | | | 2. In other than residential occupancies (new and/or renovation) | |
| | | | i. 42 circuits or less, per circuit | $ 40 |
| | | | ii. 43 circuits or more, for each additional circuit (in addition to the above) | $ 23 |
| | | 6-1.5(a)(7)(d) | Inspection of HVAC Systems | |
| | | | 1. 250 sq. ft. or less | $ 71 |
| | | | 2. 251 to 10,000 sq. ft. (in addition to the above) | $ 142 |
| | | | 3. Each additional 10,000 sq. ft. or fraction thereof (in addition to the above) | $ 18 |
| | | 6-1.5(a)(7)(e) | Inspection of Carpentry (framing, roofing, concrete, insulation, and similar) | |
| | | | 1. 500 sq. ft. or less | $ 71 |
| | | | 2. 501 to 1,000 sq. ft. (in addition to the above) | $ 212 |
| | | | 3. 1,001 to 10,000 sq. ft., per 1,000 sq. ft. or fraction thereof (in addition to the above) | $ 35 |
| | | | 4. 10,001 to 20,000 sq. ft., per 1,000 sq. ft. or fraction thereof (in addition to the above) | $ 18 |
| | | | 5. 20,001 sq. ft. and up, per 10,000 sq. ft. or fraction thereof (in addition to the above) | $ 9 |
| | | 6-1.5(a)(7)f | Reinspection Fee | $ 71 |
| | | 6-1.5(a)(7)g | Cancellation Fee | $ 85 |
| | | 6-1.5(a)(7)i | Existing Elevator Safety Inspection Fee | $ 94 |
| | | 6-1.5(a)(7)i | Existing Elevator Safety Reinspection Fee | $ 67 |
| | | 6-1.5(a)(7)i | New Elevator Inspection/Reinspection Fee | $ 121 |
| | | 6-1.5(a)(7)i | Repairs of Existing Elevator Inspection/Reinspection Fee | $ 121 |
| | | 6-1.5(f)(1) | Single family residential fence installation | $ 73 |
| | | 6-1.5(f)(2) | Single family residential shed installation | $ 73 |
| | | 6-1.5(f)(3) | Single family residential driveway installation | $ 98 |
| | | 6-1.5(f)(4) | Single family residential patio & private walk installation | $ 98 |
| | | 6-1.5(f)(5) | Single family residential tear-off roof & re-roof installation | $ 98 |
| | | 6-1.5(f)(6) | Single family residential deck installation | $ 98 |
| | | 6-1.5(f)(7) | Single Family above ground swimming pool | $ 98 |
| | | 6-1.5(f)(8) | Single family heating, ventilating and central air conditioning (HVAC) replacement | $ 98 |
| | | 6-1.5(f)(9) | Single family residential sewer repair or replacement | $ 98 |
| | | 6-1.5(f)(10) | Single family residential lawn sprinklers | $ 98 |
| | | 6-1.5(f)(11) | Single family residential electric service revision | $ 98 |
| | | 6-1.5(f)(12) | Dumpster/screening enclosure | $ 98 |
| | | 6-1.5(f)(13) | Single family water heater replacement | $ 98 |

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| | | | **CHAPTER 6, Article III - Building Codes and Regulations, Building Operations** | | |
| 6 | III | 6-32 | Building Operations, Construction - Hours of Service Violations | $ | 200 |
| | | | **CHAPTER 6, Article VII - Building Codes and Regulations, Condominium Conversions & Deconversions** | | |
| 6 | VII | 6-82(b)(2) | Review of Property Report plus $25 for each dwelling unit being converted to condo | $ | 132 |
| 6 | VII | 6-89A(a) | Review of Property Report plus $25 for each dwelling unit being converted from condo | $ | 132 |
| | | | **CHAPTER 7, Article III - Fire Prevention and Protection, Fire Prevention** | | |
| 7 | III | 7-41 | Regular Fire and Life Safety Inspection Fees | | |
| | | | Initial and First Passing Re-Inspection | $ | - |
| | | | Failed First Re-Inspection | $ | 71 |
| | | | Failed Second Re-Inspection | $ | 106 |
| | | | Failed Third or more Re-Inspection Fee (per re-inspection) | $ | 207 |
| | | 7-63 | Fire Lane Violations | | |
| | | | Paid Within 35 Days | $ | 50 |
| | | | Paid Between 36 and 60 Days | $ | 75 |
| | | | Paid After 60 Days | $ | 125 |
| | | | **CHAPTER 7, Article V - Fire Prevention and Protection, Ambulance Service Fees** | | |
| 7 | V | 7-80 | Ambulance Service Fees | | |
| | | | Resident | $ | 1,250 |
| | | | Non-Resident | $ | 1,500 |
| | | | Mileage Fee | $ | 12 |
| | | | **CHAPTER 7, Article V - Fire Prevention and Protection, Ambulance and Emergency Response Service Fees** | | |
| 7 | V | 7-82 | Motor Vehicle Incidents | | |
| | | | Level 1 | $ | 533 |
| | | | Level 2 | $ | 607 |
| | | | Add-On Services | | |
| | | | Extrication | $ | 1,600 |
| | | | Additional Time On-Scene | | |
| | | | Engine/per hour | $ | 491 |
| | | | Truck/per hour | $ | 613 |
| | | | Miscellaneous Equipment/per hour | $ | 368 |
| | | | Chief Response | | |
| | | | per hour | $ | 307 |
| | | | **CHAPTER 8, Garbage and Refuse** | | |
| 8 | | 8-2 | For Each Single-Family Dwelling Unit | | |
| | | | Basic User Billing Charge, per Month | $ | 2.85 |
| | | 8-2(a)(1) | Curbside Pickup Charge, per month | $ | 21.00 |
| | | 8-2(a)(2) | Rear Door Pickup Premium, per month | $ | 13.50 |
| | | 8-2(a)(3) | Yard-Waste Exempt Discount, per month | $ | 1.50 |
| | | 8-2(a)(4) | Senior Citizen Discount, per month | $ | 2.50 |
| | | | **CHAPTER 9, Article I - Health and Sanitation, In General** | | |
| 9 | 1 | 9-9 | Expectoration in Public Places Violations | $ | 200 |

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| | | | **CHAPTER 9, Article IV - Health and Sanitation, Village of Palatine Clean Indoor Air Ordinance** | | |
| 9 | IV | 9-72,73 | Prohibition of Smoking in Public Places Violations | $ | 200 |
| | | | **CHAPTER 10, Article IV - Rental Property Rules and Regulations** | | |
| 10 | IV | 10-15(f) | Rental license fee | | |
| | | | Multiple Dwelling (Apartments) | | |
| | | | 25% of Units Inspected, | | |
| | | | Whichever is Greater | | |
| | | | Per building | $ | 126 |
| | | | Per unit | $ | 26 |
| | | | 50% of Units Inspected | | |
| | | | Per unit | $ | 89 |
| | | | 100% of Units Inspected | | |
| | | | Per unit | $ | 148 |
| | | | All Other Rental Dwelling Types (Condo, Townhome, SFR) | | |
| | | | 0 - 3 Violations | $ | 89 |
| | | | 4 or More Violations | $ | 165 |
| | | | **CHAPTER 10, Article VII - Notice of Violation Procedures, Penalties, Appeals and Conflict of Ordinances** | | |
| | VII | 10-44(b)(2) | 1st Re-inspection Fee | $ | 71 |
| | | | 2nd Re-Inspection Fee | $ | 106 |
| | | | 3rd or more Re-Inspection Fee (per re-inspection) | $ | 207 |
| | | 10-44(b)(3) | Cancellation and absentee fee | $ | 77 |
| | | | **CHAPTER 11, Article I - Licenses, Permits and Business Regulations, In General** | | |
| 11 | I | 11-3 | License Required Violations | | |
| | | | Paid Within 35 Days | $ | 200 |
| | | | Paid Between 36 and 60 Days | $ | 300 |
| | | | Paid After 60 Days | $ | 400 |
| | | 11-8 | Late Fee | | |
| | | | After January 31st | | 50% of Fee |
| | | | After February 28/29th | | 100% of Fee |
| | | | *All Fees in Section 11-21 are Based on Floor Area in Square Feet* | | |
| | | 11-21 | Amusement & Entertainment Establishments (Type A) | | |
| | | | Step 1: 0 - 2,500 sq ft | $ | 94 |
| | | | Step 2: 2,501 sq ft and over | $ | 187 |
| | | 11-21 | Food Establishments (Type B) | | |
| | | | Step 1: 0 - 2,500 sq ft | $ | 265 |
| | | | Step 2: 2,501 - 5,000 sq ft | $ | 394 |
| | | | Step 3: 5,001 - 7,500 sq ft | $ | 525 |
| | | | Step 4: 7,501 sq ft and over | $ | 596 |
| | | 11-21 | Service Establishments (Type C) | | |
| | | | Step 1: 0 - 2,500 sq ft | $ | 94 |
| | | | Step 2: 2,501 sq ft and over | $ | 187 |
| | | 11-21 | Retail and Wholesale Establishments (Type D) | | |
| | | | Step 1: 0 - 2,500 sq ft | $ | 133 |
| | | | Step 2: 2,501 - 5,000 sq ft | $ | 265 |
| | | | Step 3: 5,001 - 7,500 sq ft | $ | 398 |
| | | | Step 4: 7,501 sq ft and over | $ | 596 |
| | | 11-21 | Industrial Establishments (Type E) | | |
| | | | Step 1: 0 - 10,000 sq ft | $ | 198 |
| | | | Step 2: 10,001 - 20,000 sq ft | $ | 398 |
| | | | Step 3: 20,001 sq ft and over | $ | 596 |
| | | 11-21 | Home Occupations (Type F) | $ | 11 |

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| | | | **CHAPTER 11, Article II - Licenses, Permits and Business Regulations, Amusement Facilities** | | |
| 11 | II | 11-32(G) | Coin Operated Amusement Device | $ | 67 |
| | | 11-32.1 | Juke Boxes | $ | 27 |
| | | 11-45 | Circus License; per day | $ | 480 |
| | | | Carnival License; per day | $ | 36 |
| | | | Each sideshow, ride, game & concession (food or other) operated in connection with above; per day | $ | 12 |
| | | | **CHAPTER 11, Article III - Licenses, Permits and Business Regulations, Food Establishments** | | |
| 11 | III | 11-67 | Vending Machine - Only prepackaged, non TCS food or beverages | $ | 14 |
| | | | Vending Machine - Ice Machine not ancillary to primary use | $ | 40 |
| | | | Vending Machine - General Merchandise (no food or beverage of any kind) | $ | 14 |
| | | | Vending Machine - Offers TCS foods or beverages | $ | 40 |
| | | | Mobile food dispensing units and roadside stands | $ | 133 |
| | | | Vehicle used for delivery of TCS food or beverages: | | |
| | | | To individual residences | $ | 67 |
| | | | To retail establishments | $ | 28 |
| | | | **CHAPTER 11, Article IV - Licenses, Permits and Business Regulations, Merchants** | | |
| 11 | IV | 11-127 | Auctioneers Permit - Annual | | |
| | | | Annual | $ | 133 |
| | | | Daily | $ | 14 |
| | | 11-130 | Auctioneers Employees License | $ | 8 |
| | | 11-142 | Cigarette and Tobacco Dealers | $ | 55 |
| | | 11-145(a-c) | Sales to Minors, Possession of Tobacco Products Violations | $ | 200 |
| | | 11-201 | Itinerant Merchants License | $ | 14 |
| | | | **CHAPTER 11, Article V - Licenses, Permits and Business Regulations, Miscellaneous Business Operations** | | |
| 11 | V | 11-369 | Outdoor Advertisers - Annual | $ | 38 |
| | | 11-424 | Residential Scavenger License | $ | 1,416 |
| | | | Commercial, Industrial, Institutional License | $ | 2,378 |
| | | 11-428 | Garbage Collection (Hours of Service) Violations | $ | 200 |
| | | 11-433&434 | Public Passenger Vehicle and Vehicle Operator Violations | $ | 200 |
| | | 11-434 | Public Passenger Vehicle Operator's License | $ | 26 |
| | | 11-442 | Public Passenger Vehicle | | |
| | | | Between 1/1 and 6/30 | $ | 102 |
| | | | Between 7/1 and 12/31 | $ | 64 |
| | | | Each Additional Vehicle | | |
| | | | Between 1/1 and 6/30 | $ | 77 |
| | | | Between 7/1 and 12/31 | $ | 51 |
| | | 11-451,465,466 | Taxi Violations | | |
| | | | Paid Within 35 Days | $ | 50 |
| | | | Paid Between 36 and 60 Days | $ | 75 |
| | | | Paid After 60 Days | $ | 125 |
| | | 11-473 | Building Contractor Annual Registration | | |
| | | 11-473(1) | General Contractor | $ | 265 |
| | | 11-473(2) | All Other Contractors | $ | 67 |
| | | 11-512 | Dealers in Gold and Silver | | |
| | | | Daily Fee | $ | 133 |
| | | | Annual License Fee | $ | 67 |
| | | | **CHAPTER 11, Article VI - Licenses, Permits and Business Regulations, Solicitors** | | |
| 11 | VI | 11-517 | Solicitors - Registration Violations | $ | 200 |
| | | 11-523 | Solicitors - Wearing Identification Badge Violations | $ | 200 |
| | | 11-524 | Solicitors - Application Fee | $ | 30 |
| | | 11-525 | Solicitors - Time Limit Violations | $ | 200 |
| | | 11-527 | Solicitor Registration - Annual Fee | $ | 40 |
| | | | Solicitor Registration - Daily Activity Fee | $ | 13 |
| | | | Solicitors for holders of a Village granted Franchise for the operation of a Cable Communications System - Annual Fee | $ | 40 |
| | | | **CHAPTER 11, Article VIII - Licenses, Permits and Business Regulations, Commercial Vehicle Relocators Licensing Law** | | |
| 11 | VIII | 11-606(11)(a) | Reloacted Vehicle Permit | $ | 20 |
| 11 | VIII | 11-607(1) | Repossessed Vehicle Permit | $ | 20 |
| 11 | VIII | 11-609 | Relocator's License | $ | - |

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| | | | **CHAPTER 12 Offenses and Miscellaneous Provisions** | | |
| 12 | | 12-3 through 12-324 | Offenses and Misc Provisions Violations (except for 12-29) | $ | 200 |
| | | | **CHAPTER 12, Article I, In General** | | |
| 12 | I | 12-29 | Possession of Cannabis 10 grams or less | $ | 200 |
| | | | Possession of Cannabis >10 grams but less than 30 grams | $ | 400 |
| | | | **CHAPTER 16, Article I - Rights of Way, In General And Utilities** | | |
| 16 | I | 16-5(f) | Application Fee | $ | 595 |
| | | | Plus Cable Installation, per foot | $ | 0.16 |
| | | | **CHAPTER 16, Article VI - Rights of Way, Trees & Shrubs** | | |
| 16 | VI | 16-104 | Annual Commercial Tree License Fee | $ | 43 |
| | | | **CHAPTER 17, Article VIII - Taxes, Prepared Food and Beverage Tax** | | |
| 17 | VIII | 17-75 | Transmission of Tax Collections Violations | | |
| | | | Paid Within 35 Days | $ | 200 |
| | | | Paid Between 36 and 60 Days | $ | 300 |
| | | | Paid After 60 Days | $ | 400 |
| | | | **CHAPTER 18, Article IV - Traffic, Parking** | | |
| 18 | IV | 18-81 (16) | Handicapped Parking Violations | $ | 250 |
| | | | **CHAPTER 18, Article VII - Traffic, Violations** | | |
| 18 | VII | 18-173(a) | Minor Violations; Parking Regulations | | |
| | | | Paid Within 35 Days | $ | 50 |
| | | | Paid Between 36 and 60 Days | $ | 75 |
| | | | Paid After 60 Days | $ | 125 |
| | | 18-173(b) | Minor Violations; Certain Sections of the Illinois Vehicle Code | | |
| | | | Paid Within 35 Days | $ | 50 |
| | | | Paid Between 36 and 60 Days | $ | 75 |
| | | | Paid After 60 Days | $ | 125 |
| | | | **CHAPTER 18, Article VIII - Oversize and Overweight Vehicle Permit Fees** | | |
| 18 | VIII | 18-176 | Oversized Vehicles Only | | |
| | | | Single Trip | $ | 40 |
| | | | Round Trip | $ | 80 |
| | | | Overweight Vehicles - Single Trip | | |
| | | | 100,000 pounds or less Gross Weight | $ | 50 |
| | | | 100,001 to 120,000 pounds Gross Weight | $ | 75 |
| | | | 120,001 to 150,000 pounds Gross Weight | $ | 100 |
| | | | 150,001 pounds or more Gross Weight | $ | 125 |
| | | | Overweight Vehicles - Round Trip | | |
| | | | 100,000 pounds or less Gross Weight | $ | 100 |
| | | | 100,001 to 120,000 pounds Gross Weight | $ | 150 |
| | | | 120,001 to 150,000 pounds Gross Weight | $ | 200 |
| | | | 150,001 pounds or more Gross Weight | $ | 250 |

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| | | | **CHAPTER 18, Article IX - Traffic, Motor Driven Scooters** | | |
| 18 | IX | 18-185 | Operation of Motor Driven Scooter Violations | $ | 200 |
| | | | **CHAPTER 19, Article I - Utility Services, In General** | | |
| 19 | I | 19-2 & 19-53 | Turn-On Fees | | |
| | | | Between 8 am and 3 pm | $ | 67 |
| | | | Between 3 pm and 8 am | $ | 191 |
| | | | **CHAPTER 19, Article II - Utility Services, Water** | | |
| 19 | II | 19-16 | Per Unit Construction Fees for Water | | |
| | | | Incorporated Properties | $ | 117 |
| | | | Unincorporated Properties | $ | 140 |
| | | 19-20 | Water Tap and Meter Inspection Fee | | |
| | | | Residential/Business/Manufacturing | $ | 64 |
| 19 | II | 19-20 & 19-51 | Connection and Meter Fees (all served by single meter): | | |
| | | | Single Unit Less than or Equal to 3/4 Inch Meter, 1 Inch Tap | | |
| | | | Meter | $ | 570 |
| | | | Connection Fee | $ | 1,343 |
| | | | 2 Units - 1 Inch Meter, 1 1/4 Inch Tap | | |
| | | | Meter | $ | 628 |
| | | | Connection Fee | $ | 1,571 |
| | | | 2 Units - 1 Inch Meter, 1 1/2 Inch Tap | | |
| | | | Meter | $ | 628 |
| | | | Connection Fee | $ | 1,852 |
| 19 | II | 19-20 & 19-51 | 2-15 Units Inclusive, 1-1/2 Inch Meter, 2 Inch Tap | | |
| | | | Meter | $ | 1,365 |
| | | | Connection Fee | $ | 3,939 |
| | | | 15-35 Units Inclusive, 2 Inch Compound Meter, 3 Inch Tap | | |
| | | | Meter | $ | 1,694 |
| | | | Connection Fee | $ | 10,806 |
| | | | 36-50 Units Inclusive, 3 Inch Compound Meter, 4 Inch Tap | | |
| | | | Meter | $ | 3,820 |
| | | | Connection Fee | $ | 13,920 |
| | | | 51-100 Units Inclusive, 4 Inch Compound Meter, 6 Inch Tap | | |
| | | | Meter | $ | 5,877 |
| | | | Connection Fee | $ | 30,545 |
| | | | 51-100 Units Inclusive, 6 Inch Compound Meter, 8 Inch Tap | | |
| | | | Meter | $ | 9,221 |
| | | | Connection Fee | $ | 47,170 |
| 19 | II | 19-25 | Unauthorized Use - Water Rate per 1,000 Gallons | $ | 23 |
| | | 19-25 | Penalty for Unauthorized Use | | |
| | | | Not Less Than | $ | 62 |
| | | | Not More Than | $ | 927 |
| | | 19-51 | Non Conversion of Meter | | |
| | | | Meter (Per Residential Dwelling Unit Per Billing Cycle) | $ | 53 |
| | | | External Transponder (Per Account Per Billing Cycle) | $ | 80 |
| | | 19-54 | Testing Fees | | |
| | | | Meters No Larger Than 1 1/2 Inch | $ | 183 |
| | | | 1 3/4 and 2 Inch | $ | 311 |
| | | | 3 Inch | $ | 340 |
| | | | 4 Inch | $ | 374 |
| | | | 6 Inch | $ | 374 |
| | | | 8 Inch | $ | 396 |

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| | | 19-62(A) | For All Services to Premises Within the Village | | |
| | | | Basic User Billing Charge, per Month | $ | 2.85 |
| | | | Water Consumption Charge, per 1,000 Gallons (Minimum Charge 5,000 Gallons) | | |
| | | 19-62(A)(1) | For Premises not Exempt from the Payment of Real Estate Taxes | | |
| | | | For the First 74,810 Gallons | $ | 5.30 |
| | | | For All Consumption Over 74,810 Gallons | $ | 6.85 |
| | | 19-62(A)(2) | For Premises Exempt from the Payment of Real Estate Taxes | | |
| | | | For the First 74,810 Gallons | $ | 9.20 |
| | | | For All Consumption Over 74,810 Gallons | $ | 10.75 |
| | | 19-62(B) | For All Services to Premises Not Within the Village | | |
| | | | Basic User Billing Charge, per Month | $ | 3.50 |
| | | | Water Consumption Charge, per 1,000 Gallons (Minimum Charge 5,000 Gallons) | | |
| | | 19-62(B)(1) | For Premises Outside of the Village not in Deer Park | | |
| | | | For the First 74,810 Gallons | $ | 12.20 |
| | | | For All Consumption Over 74,810 Gallons | $ | 13.75 |
| 19 | II | 19-62(B)(2) | For Premises Outside of the Village that are in Deer Park | | |
| | | | For All Consumption | | |
| | | | Regular Rate | $ | 13.80 |
| | | | Maintenance/Replacement Surcharge (included in regular rate) | $ | 1.60 |
| | | | For Consumption in Excess of Daily Average Allotment | | |
| | | | Excess Use Surcharge | $ | 2.00 |
| | | 19-62(D) | For Contractor Usage from a Metered Hydrant, Water Consumption Charge, per 1,000 Gallons | | |
| | | | For All Consumption | $ | 13.75 |
| | | 19-63 | Standardized Billing Rates (Number of Times the Minimum Usage Billing) | | |
| | | | Single Family Residential Dwellings | $ | 2.00 |
| | | | Non-Single Family Residential Dwellings | $ | 5.00 |
| | | 19-63(A) | For All Services to Premises Within the Village | | |
| | | | Basic User Billing Charge, per Month | $ | 2.85 |
| | | | Consumption Charge, per 1,000 Gallons (Minimum Charge 5,000 Gallons) | | |
| | | | Regular Rate | $ | 1.40 |
| | | 19-63(B) | For All Services to Premises Not Within the Village | | |
| | | | Basic User Billing Charge, per Month | $ | 3.50 |
| | | | Consumption Charge, per 1,000 Gallons (Minimum Charge 5,000 Gallons) | | |
| | | | Regular Rate | $ | 3.95 |
| | | 19-64 | Local Capital Financing (Sewer Separation) Surcharge, per Month | $ | - |
| | | 19-65 | Local Storm Water Drainage Facility Surcharge, per Month | $ | 1.50 |
| | | 19-66 | Stormwater Management Fee, per Month | $ | 3.75 |
| | | **CHAPTER 19, Article III - Utility Services, Sewers** | | | |
| 19 | III | 19-83 | Sewer Connection Fees; All connections | | |
| | | | Single Family Residences | $ | 136 |
| | | | Multiple Family Residence for each family unit | $ | 136 |
| | | | Business Establishments | $ | 136 |
| | | 19-88(2) | Penalties, Not to Exceed | $ | 750 |
| | | **CHAPTER 19, Article V - Utility Services, Stormwater Discharge** | | | |
| 19 | V | 19-130 | Criminal Penalty | | |
| | | | Not Less Than | $ | 200 |
| | | | Not More Than | $ | 1,000 |
| | | **CHAPTER 20, Article V - Personal Wireless Telecommunication Services and Facilities** | | | |
| 20 | V | 20.94(3)(A) | Application Fee - Collocate on Existing Utility Pole | $ | 650 |
| | | | Plus Per Each Location | $ | 350 |
| | | 20.94(3)(B) | Application Fee - Collocate on New Utility Pole | $ | 1,000 |

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| | | | **APPENDIX A, Article V - Zoning, Use Districts** | | |
| APP A | V | 5.02(a)(2) | Official Zoning Map | $ | 30 |
| | | | **APPENDIX A, Article VIII - Zoning, Signage** | | |
| APP A | VIII | 8.01(b)(1) | Illuminated and Nonilluminated Signs | $ | 58 |
| | | | Plus one dollar ($1) per square foot of gross surface area of the proposed sign | | |
| | | | Plan Exam Fee | $ | 27 |
| | | | Inspection and Electrical Fees: as outlined in this Fee Schedule | | |
| | | | Supplement shall be in addition to the fees shown above. | | |
| | | | **APPENDIX A, Article XIII - Zoning, Planned Development Districts** | | |
| APP A | XIII | 13.04(a) | Preliminary Review of Planned Development; Plus | $ | 2,361 |
| | | | Per Acre for the first 5 acres | $ | 35 |
| | | | Per Acre for each acre over 5 | $ | 24 |
| | | 13.05(g) | Final Review of Planned Development; Plus | $ | 1,181 |
| | | | Per Acre for the first 5 acres | $ | 35 |
| | | | Per Acre for each acre over 5 | $ | 24 |
| | | | **APPENDIX A, Article XIV - Zoning, Administration** | | |
| APP A | XIV | 14.09 | Text Amendments | | |
| | | | Residential | $ | 398 |
| | | | Non-Residential | $ | 795 |
| | | | Zoning Map Change | | |
| | | | Less than one acre | $ | 398 |
| | | | One acre or more | $ | 941 |
| | | | Variations | | |
| | | | Single Family (excluding zoning relief applications for Lot Coverage) | $ | 265 |
| | | | Administrative (excluding zoning relief applications for Lot Coverage) | $ | 133 |
| | | | Minor Variation | $ | 22 |
| | | | All Others | $ | 861 |
| APP A | X | 10.02-10.07(g) | Residential Lot Coverage applications requiring zoning relief, as a % | | |
| | | | beyond the maximum % allowed per Zoning District: | | |
| | | | Res Lot Coverage up to 14.99% above the maximum % Lot Coverage allowed, per Zoning Dist | $ | 275 |
| | | | Res Lot Coverage from 15% to 25% above the maximum % Lot Coverage allowed, per Zoning Dist | $ | 500 |
| | | | Res Lot Coverage over 25% above the maximum % Lot Coverage allowed, per Zoning Dist | $ | 750 |
| APP A | XIV | 14.09 | Special Use Permits | | |
| | | | Residential Uses | $ | 398 |
| | | | Administrative Special Use | $ | 200 |
| | | | Minor Special Use | $ | 22 |
| | | | Special Use Amendments and for non-conforming businesses requiring a Special Use to | | |
| | | | continue their operations | $ | 171 |
| | | | Special Use Permit for Live Entertainment | $ | 530 |
| | | | All Others | $ | 994 |
| | | | Annexation Hearing | $ | 795 |
| | | | Multiple Application Fee for each Additional Application | $ | 67 |
| | | | In addition to the above fees, a document processing fee of | | |
| | | | plus the actual Cook County Recording Fees shall be charged whenever recording is required. | $ | 188 |

Attachment: CY 2023 Updated 7102023 Fee Schedule Supplement (2023 Fee Schedule Supplement Amendment (CA))

# VILLAGE OF PALATINE
## FEE SCHEDULE SUPPLEMENT

| CH.NO. | ART.NO. | SECT.NO. | CLASSIFICATION | | CY 2023 |
|---|---|---|---|---|---|
| | | | **APPENDIX B, Article III - Subdivision, Site Development and Floodplain Regulations, Preliminary Plat** | | |
| APP B | III | 3.01(a)(4)a | Preliminary Plat; plus | $ | 197 |
| | | | Per Acre for the first five (5) acres | $ | 18 |
| | | | Per Acre for each acre over five (5) acres | $ | 12 |
| | | 3.01(a)(4)b | A Plan Review fee (rounded to the nearest dollar) based on one hundred fifty percent (150%) of the rate per hour of the present salary schedule adopted by the Village Council of those Village personnel participating in the review process shall be paid. | | |
| | | | **APPENDIX B, Article IV - Subdivision, Site Development and Floodplain Regulations, Final Plat** | | |
| APP B | IV | 4.01(a)(2)a | Final Plat Fee; plus | $ | 265 |
| | | | Per Acre for the first five (5) acres | $ | 18 |
| | | | Per Acre for each acre over five (5) acres | $ | 12 |
| | | | In addition to the above fees, a document processing fee of plus the actual Cook County Recording Fees shall be charged whenever recording is required. | $ | 192 |
| | | 4.01(a)(2)b | Plan review fee, based 1.5% of total land improvements costs (which shall consist of, but not exclusively of curb and gutters, sidewalks, pavements, sanitary sewer system, storm sewer system, water distribution system, stormwater detention facilities, parkway trees, landscaping, street lights, plus soil erosion control measures) as estimated by the design engineer and approved by the Village Engineer. | | |
| | | | **APPENDIX B, Article V - Subdivision, Site Development and Floodplain Regulations, Dedication of Park Land and School Sites for Payment of Fees in Lieu Thereof** | | |
| APP B | V | 5.02(a)(1)a | Contribution of fees in lieu of park and school sites<br>The cash contributions in lieu of land shall be based on the **"fair market value"** of the acres of land in the area improved as specified herein, that otherwise would have been dedicated as park and recreation and school sites.<br>It has been determined that the **"fair market value"** per acre of such improved land in and surrounding the village, to be used in calculating the applicable fee in lieu is: | $ | 163,300 |
| | | | **APPENDIX B, Article VI - Subdivision, Site Development and Floodplain Regulations, Design Standards** | | |
| APP B | VI | 6.09(f)(1) | Site Development Permit<br>Plan Review/@ Gross Site Acre (Minimum $16) | | |
| | | 6.09(f)(2) | Site Development Permit<br>On-site Inspections | | |
| | | | 0-3 acres, each inspection | $ | 67 |
| | | | 3-6 acres, each inspection | $ | 133 |
| | | | 6-8 acres, each inspection | $ | 199 |
| | | | Over 8 acres, each inspection | $ | 265 |
| | | 6.09(f)(3) | Filing Fee | $ | 93 |
| | | | **APPENDIX B, Article VIII - Subdivision, Site Development and Floodplain Regulations, Required Land Improvements** | | |
| APP B | VIII | 8.08(a)(1) | Exemption from Live Detention<br>Per Square Foot of Total Land Area to be Developed | $ | 0.26 |
| | | | **General Fees, Provided for Administratively** | | |
| | | | Police: Fingerprinting Fees | | |
| | | | Residents/Employees | $ | 30 |
| | | | Non-Residents | $ | 40 |
| | | | Public Works: Mulch Delivery, per Cubic Yard | | |
| | | | Residential | $ | 16 |
| | | | Commercial | $ | 25 |
| | | | Finance: Utility Bill Fees | | |
| | | | Online Utility Bill Convenience Fee | $ | 3.50 |
| | | | Community Development: Business License Fees | | |
| | | | Online Business License Renewal Convenience Fee | $ | 3.50 |

Attachment: CY 2023 Updated 7102023 Fee Schedule Supplement (2023 Fee Schedule Supplement Amendment (CA))

# Consider a Resolution Releasing the Grove Avenue Resubdivision Security Deposit

**BACKGROUND:**
On June 13, 2019, the Village accepted a security deposit in the amount of $36,463 to ensure completion of the public improvements associated with the Grove Avenue Resubdivision. The Developer has now completed all the improvements and the one-year maintenance period. The improvements were approved and accepted by the Village's Engineering Department. Therefore, the Petitioner is seeking approval of the following:

**Authorization to release all security deposits.**

**KEY ISSUES:**
- The Security Deposit was reduced to its current amount of $18,754 on October 14, 2019. The Petitioner has completed all the improvements, as outlined in their Subdivision Improvement Agreement and Final Engineering Plans, for the Grove Avenue Resubdivision.
- The Petitioner has requested a release of the remaining security deposit for the Grove Avenue Resubdivision. All remaining public improvements were approved and accepted by the Village and the one-year maintenance period has now concluded.

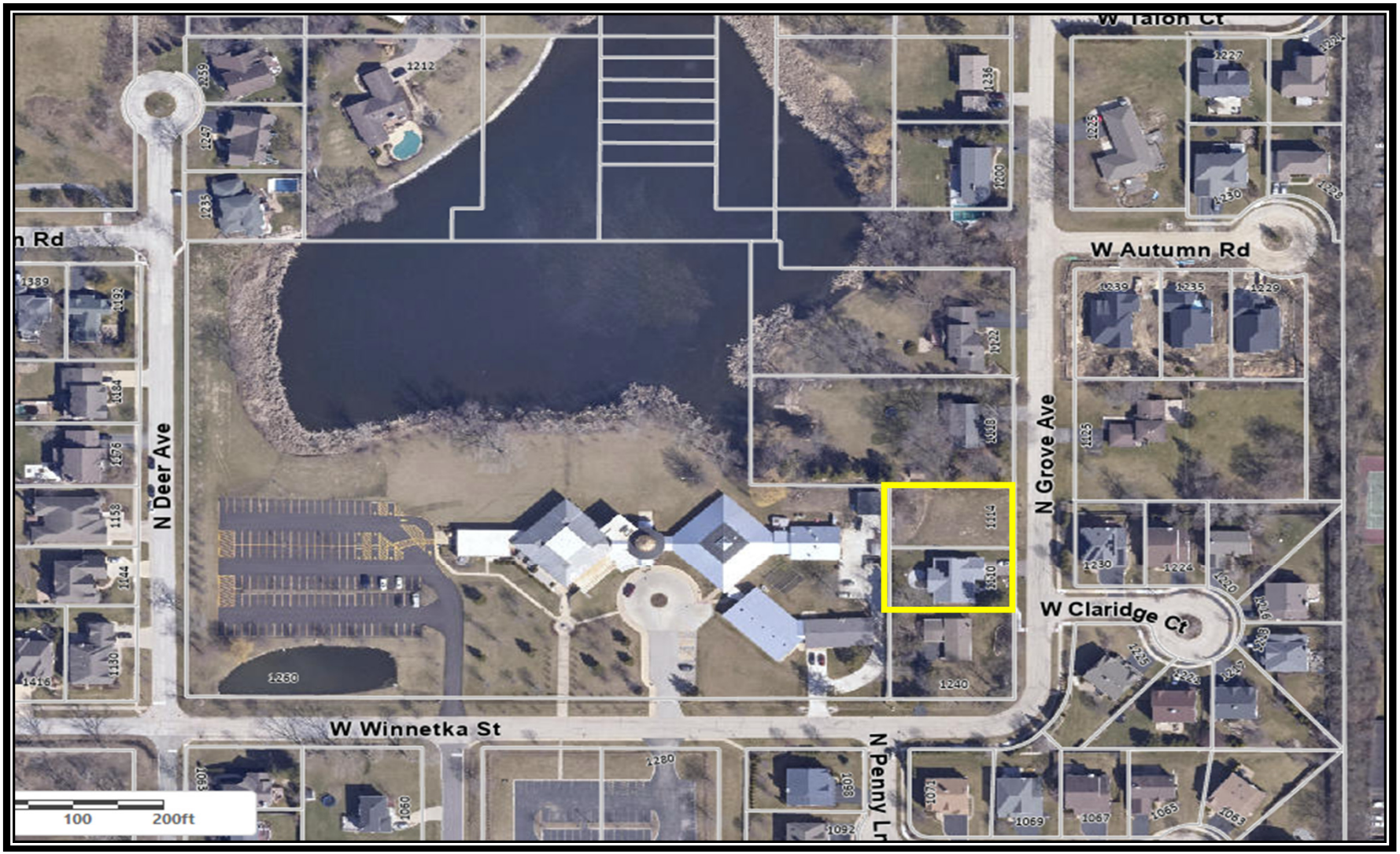
**ALTERNATIVES:**
1. Authorize the release of the security deposit.
2. Do not authorize the release of the security deposit.

**RECOMMENDATION:**
Staff recommends that the security deposits be released, as the one-year maintenance period is now complete.

**ACTION REQUIRED:**
A motion to approve a resolution recognizing the completion of the required one-year maintenance period and releasing the security deposits for the Grove Avenue Resubdivision at 1110 & 1114 N. Grove Avenue.

**ATTACHMENTS:**
- Aerial map - Grove Avenue RESUB
- RES - Grove Avenue Resubdivision Security Deposit release

# Grove Avenue Resubdivision




Attachment: Aerial map - Grove Avenue RESUB (Security Deposit Release - Gove Avenue Resubdivision

**RESOLUTION NO. _____**

**RESOLUTION AUTHORIZING THE RELEASE OF SECURITY DEPOSIT FOR THE GROVE AVENUE RESUBDIVISION**

**WHEREAS, on the 13th day of June 2019, for good and valuable consideration agreed to install certain public improvements in the Grove Avenue Resubdivision; and**

**WHEREAS, pursuant to Section 9.02 of Appendix B of the Palatine Municipal Code, an owner or developer of a subdivision is required to deposit certain security or evidence thereof with the Village of Palatine to guarantee the installation of such planned development and public improvements; and**

**WHEREAS, in the matter of the Grove Avenue Resubdivision located at 1110-1114 N. Grove Avenue, a letter of credit - #SB 196290073 (public improvement security deposit) in the amount of $36,463 was deposited with the Village of Palatine on the 13th day of June 2019 and the public improvement security deposit was subsequently reduced to its current amount of $18,754 to ensure the completion of the public improvements and the one-year maintenance period; and**

**WHEREAS, Deal Construction Company has made application for a final reduction and release of the security deposit in the amount of $18,754; and**

**WHEREAS, an inspector with the Village's Engineering Department has inspected the public improvements and has found these improvements to have been satisfactorily completed and the one-year maintenance period**

Attachment: RES - Grove Avenue Resubdivision Security Deposit release (Security Deposit Release - Gove Avenue Resubdivision (CA))

**is also complete. Therefore, the remaining security deposit shall be released in full.**

**NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Palatine that:**

**SECTION 1: Approval pursuant to the Palatine Municipal Code, Appendix B Section 9.02 be and is hereby granted for the public improvements having a value of $18,754 and the remaining security deposit is hereby released in full.**

**SECTION 2: The one-year maintenance period is now complete and the letter of credit is released.**

**PASSED: This _____ day of _____, 2023.**

**AYES:_____ NAYS:_____ABSENT:_____PASS:_____**

**_____**
**Mayor**

**ATTESTED and FILED in the Office**

**of the Village Clerk this _____**

**day of _____, 2023.**

**_____**
**Village Clerk**

Attachment: RES - Grove Avenue Resubdivision Security Deposit release (Security Deposit Release - Gove Avenue Resubdivision (CA))