VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

AGENDA

JUNE 20, 2022

Regular Meeting **7:00 PM**

I. ROLL CALL

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - June 13, 2022

IV. MAYOR'S REPORT

1. Certificates of Recognition for Palatine High School Boys Gymnastics Team - 1st Place at IHSA State Finals

2. As Submitted

V. RECESS TO THE COMMITTEE OF THE WHOLE

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Granting a Variation to Permit a Driveway Expansion to Create a Circular Driveway which Exceeds the Maximum Allowed Driveway Width at 587 W. Lake Cook Road (Council District: Three)

2. Consider an Ordinance Granting a Special Use to Permit a Medical Office (Chiropractic Office) at 60 W. Illinois Avenue (Council District: Two)

3. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of Mexico Uno Restaurant at 15 N. Brockway Street (Council District: Six)

4. Consider an Ordinance Granting a Variation to Permit a Driveway Expansion to Exceed the Maximum Allowed Driveway Width, within Five (5) Feet of the Lot Line at 102 N. Crescent Avenue (Council District: One)

5. Consider an Ordinance Increasing Class D (Restaurant) Liquor Licenses by Nine

6. Consider an Ordinance Decreasing the Number of Class D-1 (Restaurant with Extended Hours) Liquor Licenses by Nine

7. Consider an Ordinance Decreasing the Number of Class A Liquor Licenses by Two for Oak Alley Saloon, 783 N. Quentin Road and The Wine Cellar, 361 W. Northwest Highway

8. Consider an Ordinance Creating Nine Class VG Liquor Licenses

9. As Submitted

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2022 CDBG Action Plan

2. Historical Preservation Presentation

3. As Submitted

C. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Baldwin Road Culvert Improvement Project

   A. Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Baldwin Road Culvert Replacement Phase II Engineering

   B. Consider a Motion Approving an Agreement with Ciorba Group for Engineering Services for Phase II for the Baldwin Road Culvert Replacement

2. Palatine & Quentin Road Improvement Project

   A. Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Improvement of Palatine Road from Quentin Road to Smith Street

   B. Consider a Motion Approving an Agreement with Bollinger, Lach & Associates for Engineering Services for Phase II of Palatine Road Reconstruction

C. Consider a Motion Approving an Agreement with Bollinger, Lach & Associates for Engineering Services for Roadway Lighting of Palatine Road from Quentin Road to Smith Street

3. Consider a Motion to Approve a Proposal for Engineering Services for the Illinois Avenue Improvements Phase I and Phase II Design (Council District: Two)

4. Consider a Motion to Award a Contract for the 2022 Water Main Replacement Contract 1 Project

5. As Submitted

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG SOLBERG, CHAIRMAN

1. Consider a Motion to Authorize the Village Manager to Execute a Contract for Snow and Ice Control Services at the Gateway Center Parking Deck (Council District: Six)

2. Consider a Resolution to Approve an Intergovernmental Agreement Between the Village of Palatine and the Palatine Township Road District for Snow and Ice Control Services

3. As Submitted

E. BUSINESS FINANCE & BUDGET COMMITTEE

TIM MILLAR, CHAIRMAN

1. Consider a Motion to Authorize the Village Manager to Purchase 2022 Budgeted Vehicles and 2023 Light Duty Fleet Consistent with the Capital Improvement Plan

2. As Submitted

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

VII. RECONVENE THE VILLAGE COUNCIL MEETING

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider a Motion to Approve 2022 Warrant #12

2. Consider an Ordinance Granting a Variation to Permit a Driveway Expansion to Create a Circular Driveway which Exceeds the Maximum Allowed Driveway Width at 587 W. Lake Cook Road (Council District: Three)

3. Consider an Ordinance Granting a Special Use to Permit a Medical Office (Chiropractic Office) at 60 W. Illinois Avenue (Council District: Two)

4. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of Mexico Uno Restaurant at 15 N. Brockway Street (Council District: Six)

5. Consider an Ordinance Increasing Class D (Restaurant) Liquor Licenses by Nine

6. Consider an Ordinance Decreasing the Number of Class D-1 (Restaurant with Extended Hours) Liquor Licenses by Nine

7. Consider an Ordinance Decreasing the Number of Class A Liquor Licenses by Two for Oak Alley Saloon, 783 N. Quentin Road and The Wine Cellar, 361 W. Northwest Highway

8. Consider an Ordinance Creating Nine Class VG Liquor Licenses

9. Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2022 CDBG Action Plan

10. Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Baldwin Road Culvert Replacement Phase II Engineering

11. Consider a Motion Approving an Agreement with Ciorba Group for Engineering Services for Phase II for the Baldwin Road Culvert Replacement

12. Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Improvement of Palatine Road from Quentin Road to Smith Street

13. Consider a Motion Approving an Agreement with Bollinger, Lach & Associates for Engineering Services for Phase II of Palatine Road Reconstruction

14. Consider a Motion Approving an Agreement with Bollinger, Lach & Associates for Engineering Services for Roadway Lighting of Palatine Road from Quentin Road to Smith Street

15. Consider a Motion to Approve a Proposal for Engineering Services for the Illinois Avenue Improvements Phase I and Phase II Design (Council District: Two)

16. Consider a Motion to Award a Contract for the 2022 Water Main Replacement Contract 1 Project

17. Consider a Motion to Authorize the Village Manager to Execute a Contract for Snow and Ice Control Services at the Gateway Center Parking Deck (Council District: Six)

18. Consider a Resolution to Approve an Intergovernmental Agreement Between the Village of Palatine and the Palatine Township Road District for Snow and Ice Control Services

19. Consider a Motion to Authorize the Village Manager to Purchase 2022 Budgeted Vehicles and 2023 Light Duty Fleet Consistent with the Capital Improvement Plan

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted

B. BUSINESS FINANCE & BUDGET COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted

F. POLICE POLICY & CODE SERVICES COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Granting a Variation to Permit a Driveway Expansion to Exceed the Maximum Allowed Driveway Width, within Five (5) Feet of the Lot Line at 102 N. Crescent Avenue (Council District: One)

2. As Submitted

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

B. VILLAGE CLERK

1. As Submitted

C. VILLAGE ATTORNEY

1. As Submitted

XI. CLOSED SESSION AS REQUIRED

XII. RECOGNITION OF AUDIENCE

XIII. ADJOURNMENT

VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

JUNE 13, 2022

Regular Meeting **7:00 PM**

Minutes Acceptance: Minutes of Jun 13, 2022 7:00 PM (APPROVAL OF MINUTES)

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:
Village Clerk Marg Duer, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratzianna, IT Director Larry Schroth, Director of Finance Paul Mehring, and Director of Human Resources Pam Jackson

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES – Time: 7:00 PM

1. Village Council & Committee of the Whole - Regular Meeting - June 6, 2022 - **Accepted**

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. MAYOR'S REPORT

1. Certificates of Recognition - Eagle Scouts -

   Mayor Schwantz invited the local Eagle Scouts and Troop leaders to come

forward to be recognized for their community contribution and for achieving the highest rank in scouting this year.

Troop 182: Scoutmaster Kevin David Reidel
Eagle Scout Charlie Rossi

Troop 188: Scoutmaster Brock Everett Lindquist
Eagle Scouts James Anton John Schmeiderwing, David Saum Gedgaud. Andrew Michael Tobin, Thomas Glenn Haasser

Troop 209: Scoutmasters Mike Blanck and Scott Ziomek
Eagle Scouts: Ken Takao - Estra Honorary, Achieved in 2018
Kai Takao, Joe Nowakowski, Tony Pluta, Nate Szczupaj, Saahili Patel, Marchs Wiseman, Nayan Srinivaaasan, James Hoadley, Trevor Daugerdas, Jack Hagenbuch, Saipranav Venkatakrishnan

2. As Submitted **-**

Mayor Schwantz announced upcoming events:

Relay for Life
Walter R. Sundling Junior High
1100 N. Smith Street
Friday, June 17, 6:00 PM - 11:00 PM

Electronics Recycling Event
Palatine Township
721 S. Quentin Road
Saturday, June 18, 8:00 AM - 12:00 Noon

Journeys The Road Home Superhero 5K
Deer Grove East
1599 Pepper Tree Drive
Saturday, June 18, 8:30 AM - 10:30 AM

Scout Troop 188 Car Wash
Christ Lutheran Church
41 S. Rohlwing Road
Saturday, June 18, 10:00 AM - 2:00 PM

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:09 PM

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

Minutes Acceptance: Minutes of Jun 13, 2022 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:09 PM

BRAD HELMS, CHAIRMAN

1. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Car Wash at 101 W. Northwest Highway **- Motion Carried by Voice Vote** (Council District: Six)

   Planning & Zoning Director Ben Vyverberg reported True Blue Car Wash LLC (d/b/a - Rainstorm) has acquired the business at 101 W. Northwest Highway and is requesting a Transfer of the Special Use to permit the continued operation of the car wash with no other changes. Staff advised the Petitioner about the temporary sign regulations as part of the Special Use transfer. Staff recommends approval of the Special Use Transfer.

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted **-**

   Nothing was submitted.

B. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:11 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

C. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:11 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

Minutes Acceptance: Minutes of Jun 13, 2022 7:00 PM (APPROVAL OF MINUTES)

D. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:11 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

E. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:11 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:11 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

   Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:12 PM

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Car Wash at 101 W. Northwest Highway **- Approved** (Council District: Six)

Minutes Acceptance: Minutes of Jun 13, 2022 7:00 PM (APPROVAL OF MINUTES)

Ordinance #O-55-22

2. Consider a Motion to Approve the Ordinance Establishing Rates of Compensation for Certain Officers and Employees of the Village **- Approved**

Ordinance #O-56-22

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:12 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:12 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:12 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:12 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:12 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted **-**

No Report

Minutes Acceptance: Minutes of Jun 13, 2022 7:00 PM (APPROVAL OF MINUTES)

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:13 PM

BRAD HELMS, CHAIRMAN

1. As Submitted **-**

No Report

X. REPORTS OF THE VILLAGE OFFICERS – Time: 7:13 PM

A. VILLAGE MANAGER – Time: 7:13 PM

1. As Submitted **-**

No Report

B. VILLAGE CLERK – Time: 7:13 PM

1. As Submitted **-**

No Report

C. VILLAGE ATTORNEY – Time: 7:13 PM

1. As Submitted **-**

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII. ADJOURNMENT – Time: 7:13 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Jun 13, 2022 7:00 PM (APPROVAL OF MINUTES)

Certificates of Recognition for Palatine High School Boys Gymnastics Team - 1st Place at IHSA State Finals

BACKGROUND:
Palatine High School Boys Gymnastics Team finished 1st at the IHSA Boys' State Gymnastics Finals at Hoffman Estates High School, May 13-14, 2022 under the coaching staff of Head Coach Scott Hagel and Assistant Coaches: Curt Bendell, Michael Guerrero, Jack Hamman, Abel Martinez and Christian Lunsford.

Here tonight to accept Certificates of Recognition are Team Members: Trey Wilcox (Captain), Dominic Filichia (Captain), Ivan Monay, John Pirone, Jaylin Rover, Ricardo Vital, Cristian Yanez, Jack Hamman and Tanish Mittal

Consider an Ordinance Granting a Variation to Permit a Driveway Expansion to Create a Circular Driveway which Exceeds the Maximum Allowed Driveway Width at 587 W. Lake Cook Road

BACKGROUND:
The Petitioner is proposing a driveway extension to construct a circular driveway, which exceeds the maximum driveway width and maximum driveway width at the lot line. Therefore, the Petitioner is requesting:

> **Variations to permit a residential driveway to be a total of 76.5 feet in width, instead of the maximum permitted 30 feet, and to permit a residential driveway to be 28 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet.**

KEY ISSUES:

- The circular driveway would require an additional curb cut on Lake Cook Road, which is under the jurisdiction of Cook County Highway Department. The additional curb cut requires a permit from the Cook County Highway Department. The Petitioner is aware of this and is concurrently pursuing the County permit.

- The existing driveway currently consists of unimproved gravel. The Petitioner indicates that improving/resurfacing the existing driveway is within the scope of work for this project.

- The Petitioner's adjacent neighbor to the east (571 W. Lake Cook Road) has an existing non-conforming circular driveway, which was constructed prior to annexation and is non-conforming.

ALTERNATIVES:

1. Approve the Variations to permit a circular driveway.
2. Do not approve the Variations to permit a circular driveway.

RECOMMENDATION:

Public Hearing:	June 14, 2022
Residents Testifying:	None
Vote:	The Zoning Board of Appeals voted unanimously to recommend approval of the request, and Staff concurs.

ACTION REQUIRED:
A motion to approve the ordinance granting Variations for driveway width to permit a circular driveway at 587 W. Lake Cook Road.

ATTACHMENTS:

- Aerial Map
- ORD VAR 587 W Lake Cook Rd

- EXHIBIT - Site Plan
- ZBA Materials
- DRAFT ZBA minutes - June 14, 2022

587 W. Lake Cook Road



Attachment: Aerial Map (587 W. Lake Cook Road - VAR Driveway Expansion)

ORDINANCE NO. _____

AN ORDINANCE GRANTING VARIATIONS
587 W. LAKE COOK ROAD

WHEREAS, pursuant to a petition and public hearing on June 14, 2022, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for Variations to permit a residential driveway to be a total of 76.5 feet in width, instead of the maximum permitted 30 feet, pursuant to Section 7.04 (i) (4), and to permit a residential driveway to be 30 feet in width within 5 feet of the lot line, instead of the maximum permitted 25 feet, pursuant to Section 7.04 (i) (3) of the Village of Palatine Zoning Ordinance, legally described property:

> **THE EAST 145.2 FEET OF THE WEST 290.4 FEET OF THE SOUTH 150 FEET OF THE NORTH 200 FEET OF THE NORTH 30 ACHRES OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.**
>
> **commonly known as 587 W. Lake Cook Road (PIN #02-03-104-003).**

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: Variations to permit a residential driveway to be a total of 76.5 feet in width, instead of the maximum permitted 30 feet, pursuant to Section 7.04 (i) (4), and to permit a residential driveway to be 30 feet in width within 5 feet of the lot

Attachment: ORD VAR 587 W Lake Cook Rd (587 W. Lake Cook Road - VAR Driveway Expansion)

line, instead of the maximum permitted 25 feet pursuant to Section 7.04 (i) (3) of the Village of Palatine Zoning Ordinance, subject to the following condition(s):

1. **The Variation shall substantially conform to the Site Plan submitted by the Petitioner, except as such plans may be changed to conform to Village of Palatine Codes and Ordinances**
2. **A building permit will not be issued by the Village of Palatine until a permit is issued by the Cook County Highway Department for the additional curb cut along W. Lake Cook Road.**

SECTION 2: **That a copy of the public notice is attached hereto and form a part of this ordinance.**

SECTION 3: **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

PASSED: This _____day of _____, 2022

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

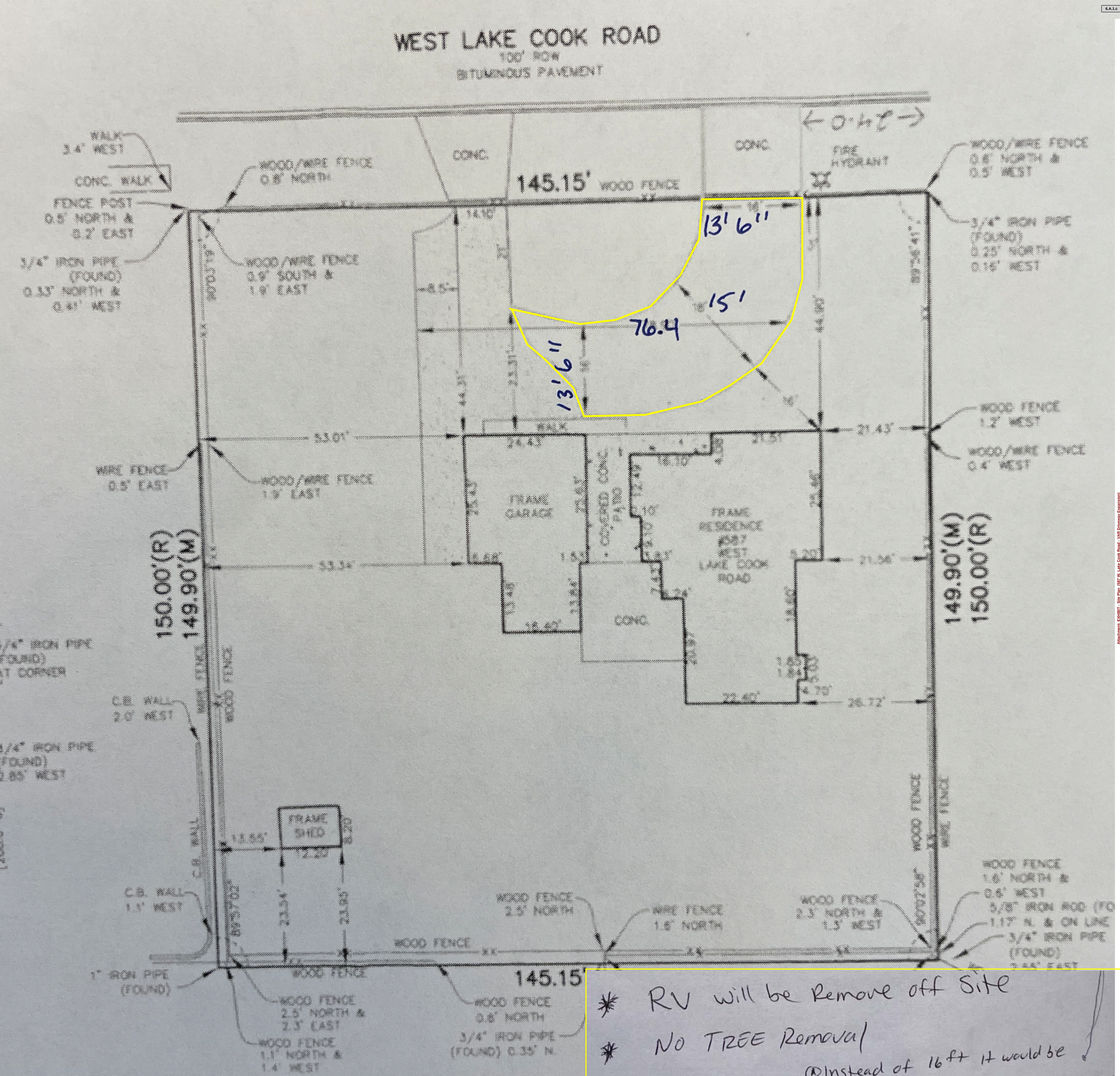
APPROVED by me this _____day of _____, 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____day of _____, 2022

_____
Village Clerk

Attachment: ORD VAR 587 W Lake Cook Rd (587 W. Lake Cook Road - VAR Driveway Expansion)



* RV will be Remove off Site
* No TREE Removal
* modification update
  1. Instead of 16 ft it would be 13 ft 6 inches
  2. Instead of 18 ft it would be 15 ft
  3. Instead of 16 ft it would be 13 ft 6 inches

Attachment: EXHIBIT - Site Plan (587 W. Lake Cook Road - VAR Driveway Expansion)

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Zoning Board of Appeals

SCHEDULED 06/14/22 07:00 PM

CASE STAFF STATEMENT (ID # 7627)

587 W. Lake Cook Road - VAR Circular Driveway

TO: Palatine Zoning Board of Appeals
Jan Wood, Chair

FROM: Alex Bradshaw

PETITIONER: Jose Carranza

CASE NUMBER: 22-14

ADDRESS: 587 W. Lake Cook Road

PROPOSAL:
Variations to permit a residential driveway to be a total of 76.5 feet in width instead of the maximum permitted 30 feet, and to permit a residential driveway to be 28 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet.

LOCATION: 587 W. Lake Cook Road District 1 (Millar)	**CURRENT ZONING:** R-1 Single Family

SURROUNDING CONDITIONS:

North:	Lake County (Hampton Inn & Suites - Chicago Deer Park)
South	R-2 Single Family
East:	R-1 Single Family
West:	P - Planned Development (Hilltop Animal Hospital)

BACKGROUND:
The Petitioner is proposing a driveway extension to construct a circular driveway, which exceeds the maximum driveway width and maximum driveway width at the lot line. Therefore, the Petitioner is requesting:

> **Variations to permit a residential driveway to be a total of 76.5 feet in width, instead of the maximum permitted 30 feet, and to permit a residential driveway to be 28 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet.**

SITE ANALYSIS:

- The Subject Property was annexed into the Village in 2004 (R-12-04). The lot is zoned R-1 Single Family and is approximately 21,750 sf in size.

Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

- At the widest point, the proposed driveway would have a total width of 79 feet. Per Code, the maximum allowable total driveway width for a 2-car garage is 30 feet.
- Additionally, the combined width of the existing and proposed driveways, measured at the lot line, will be 30 feet. The Zoning Ordinance allows a maximum width of 25 feet within five (5) feet of the lot line.
- The circular driveway would result in an additional curb cut on W. Lake Cook Road, which is under the jurisdiction of Cook County. An additional curb cut would require approval from the Cook County Highway Department. The Petitioner is aware of this and is concurrently pursuing the County permit.
- Per the submitted application, the Petitioner's justification for the circular driveway expansion is to allow for a safer access in and out of the property. Currently, to exit the driveway the Petitioner is backing out onto W. Lake Cook Road where the speed limit is 45 mph.
- The existing driveway currently consists of unimproved gravel. The Petitioner has indicated that improving/resurfacing the existing driveway is also within the scope of work for this project.
- The Petitioner's adjacent neighbor to the east (571 W. Lake Cook Road) has an existing non-conforming circular driveway, which was constructed prior to the annexation and is non-conforming.
- There is a recreational vehicle (RV) that has been historically stored on the Subject Property. The Petitioner was made aware of the code requirements for storing a RV in a residential district, and has since made accommodations to store the RV off site.
- Both the building coverage and lot coverage are within the allowable percentage per Code.

DEPARTMENTAL REVIEWS:

Community Services	No Issues Identified.
Engineering	Building permit will not be issued until the Cook County Highway Department permit is issued.
Environmental Health	N/A
Fire Prevention	N/A
Public Works	N/A
Police	N/A

Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

STANDARDS FOR A VARIATION: Standards for a Variation are found in Section 14.03 D (1) and (2) of the Zoning Code. Specifically, the Petitioners must show that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; that the plight of the owner is due to unique circumstances; and that the variation, if granted, will not alter the essential character of the locality. The Petition for Variation is attached, and the Petitioners have attempted to address the required standards.

STAFF RECOMMENDATION:

The Petitioner indicates the proposed circular driveway on the Subject Property will improve access and flow, when entering and leaving the residence. Staff agrees with the Petitioner, as a circular driveway will make access off, and on to, Lake Cook Road significantly safer. However, while Staff understands that there are other proximate properties with circular driveways, none have gone through a Variation process, as they were constructed prior to the adoption of the relevant Zoning Ordinance.

The Petitioner is aware of the recreational vehicle ordinance requirements and has secured off-site parking accommodations. Per the application materials, the driveway expansion will not be utilized for recreational vehicle storage.

Therefore, Staff recommends approval of the requested Variations, subject to the following conditions:

1. The Variation shall substantially conform to the site plan submitted by the Petitioner, Jose Carranza, except as such plans may be changed to conform to the Village's Codes and Ordinances.

2. A building permit will not be issued by the Village of Palatine until a permit is issued by the Cook County Highway Department for the additional curb cut along W. Lake Cook Road.

ATTACHMENTS:

- Aerial Map
- Variation Application
- Site Plan
- Plat of Survey
- Public Notice

Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

587 W. Lake Cook Road



Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Office Use Only		
	Project Planner	Zoning Case #
	Filing Fee	Notification Deadline
	ZBA Public Hearing Date	Village Council Date

RECEIVED
APR 13 2022
PLANNING & ZONING DEPARTMENT
date received

Background Information

PETITIONER(S) **Business Name (if applicable)**
Jose Carranza

Subject Property Address
587 W Lake Cook Rd Palatine IL 60074

AUTHORIZED AGENT (if applicable) **Business Name (if applicable)**

Address City/State/Zip Code

Telephone	Fax	Email

Relationship to Petitioner (contractor, architect, etc.)

TYPE OF APPLICATION (check one)

□ Special Use □ Special Use Amendment □ Variation

Existing Zoning District	Existing Land Use	Proposed Land Use

Generally describe your request:

Urgent need of a circular driveway on my property due to safety concerns, currently it is very dangerous to go in and out of the property especially since Lake cook road vehicles are going obove 45 miles per hour. I am in disability and it affects me to drive in reverse everytime i exit the drive way, there has been many times where other cars almost hit me due to the circumstances of the driveway and lake cook road. My current neighbors already have a circular driveways in there properties and it is important and my right for me to do it in my property as well.

Thank you for your consideration and time.

Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

VILLAGE OF PALATINE

VARIATION

Required Materials

- ☐ Filing Fee of $ _____
- ☐ Application Form
- ☐ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- ☐ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy each, electronic version preferred**
- ☐ Real Estate Interest Disclosure Form (see attached)
- ☐ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)

Additional Materials (as required by the Village)

- ☐ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- ☐ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- ☐ Photographs (e.g. ground-level or aerials)
- ☐ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.03 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. ***If you are applying for a Special Use only, you do not need to answer these items.***

1. That the property cannot yield a reasonable return if used only under the conditions allowed by the regulations governing the zoning district in which it is located

NO

2. That the plight of the owner is due to unique circumstances

yes

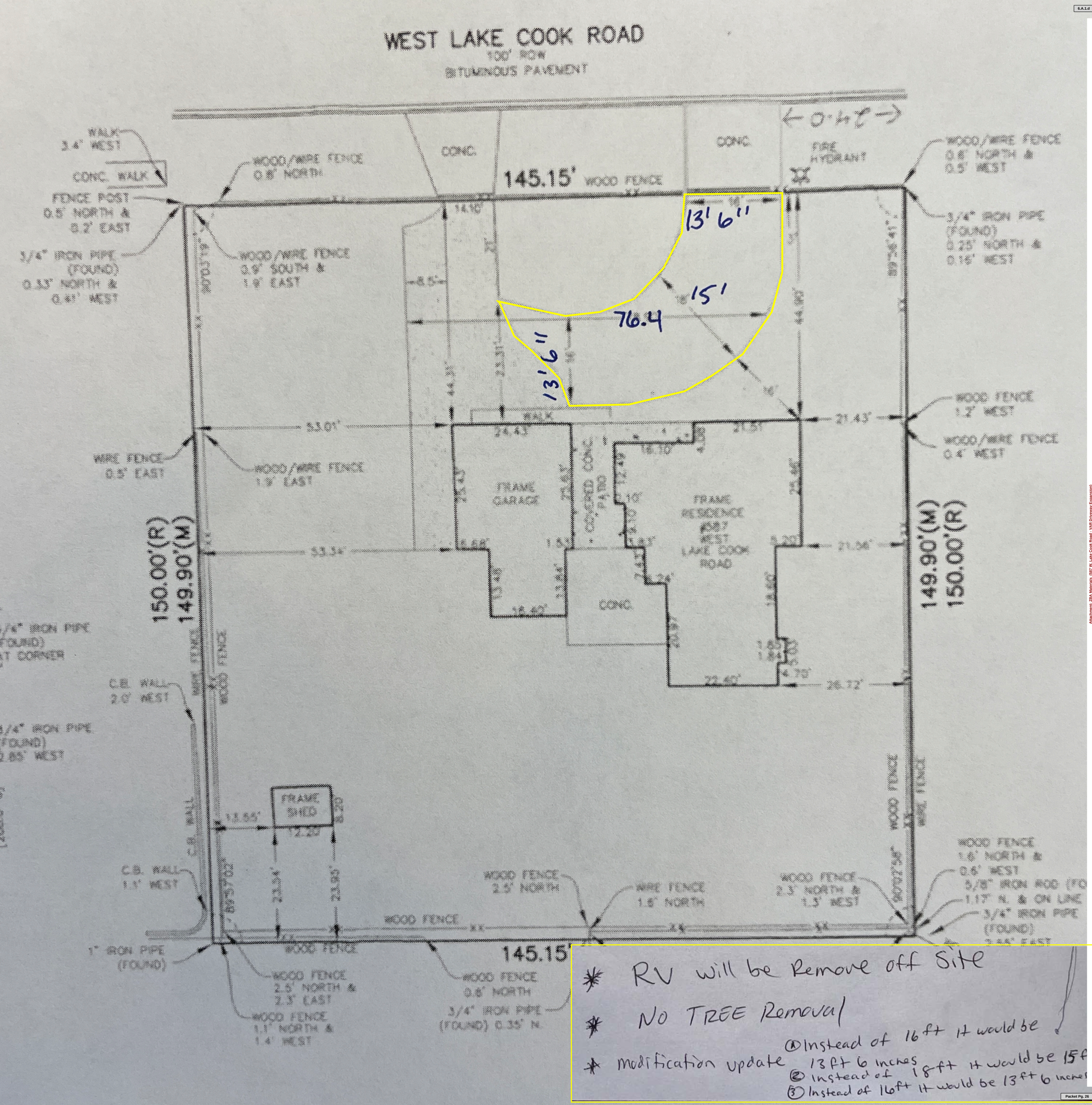
3. That the variation, if granted, will not alter the essential character of the locality

NO neighbor has circle drive

4. In order to supplement the above standards, the Zoning Board of Appeals may also consider the following:
   a. The particular surroundings, shape, or topographical conditions of the property
   b. A unique hardship for the property not generally applicable to other properties in the same zoning district
   c. The request is not based on a desire to make more money out of the property
   d. The petitioner has not created the alleged hardship for the property
   e. The request will not be detrimental to the public welfare or other properties in the neighborhood
   f. The request will not impair the supply of light and air to adjacent properties, substantially increase the danger of fire, endanger the public safety, or substantially diminish or impair neighboring property values

N/A

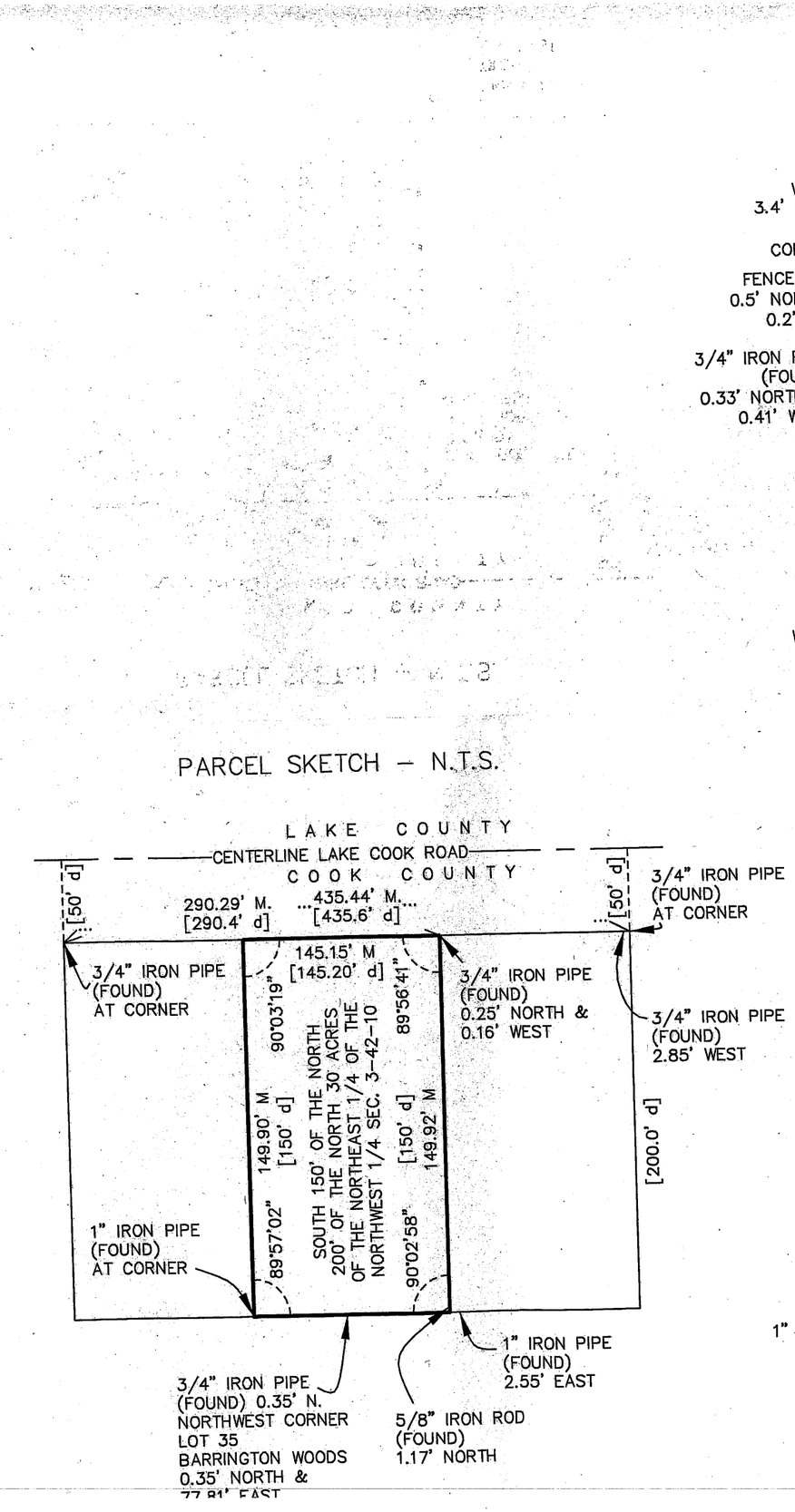
Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

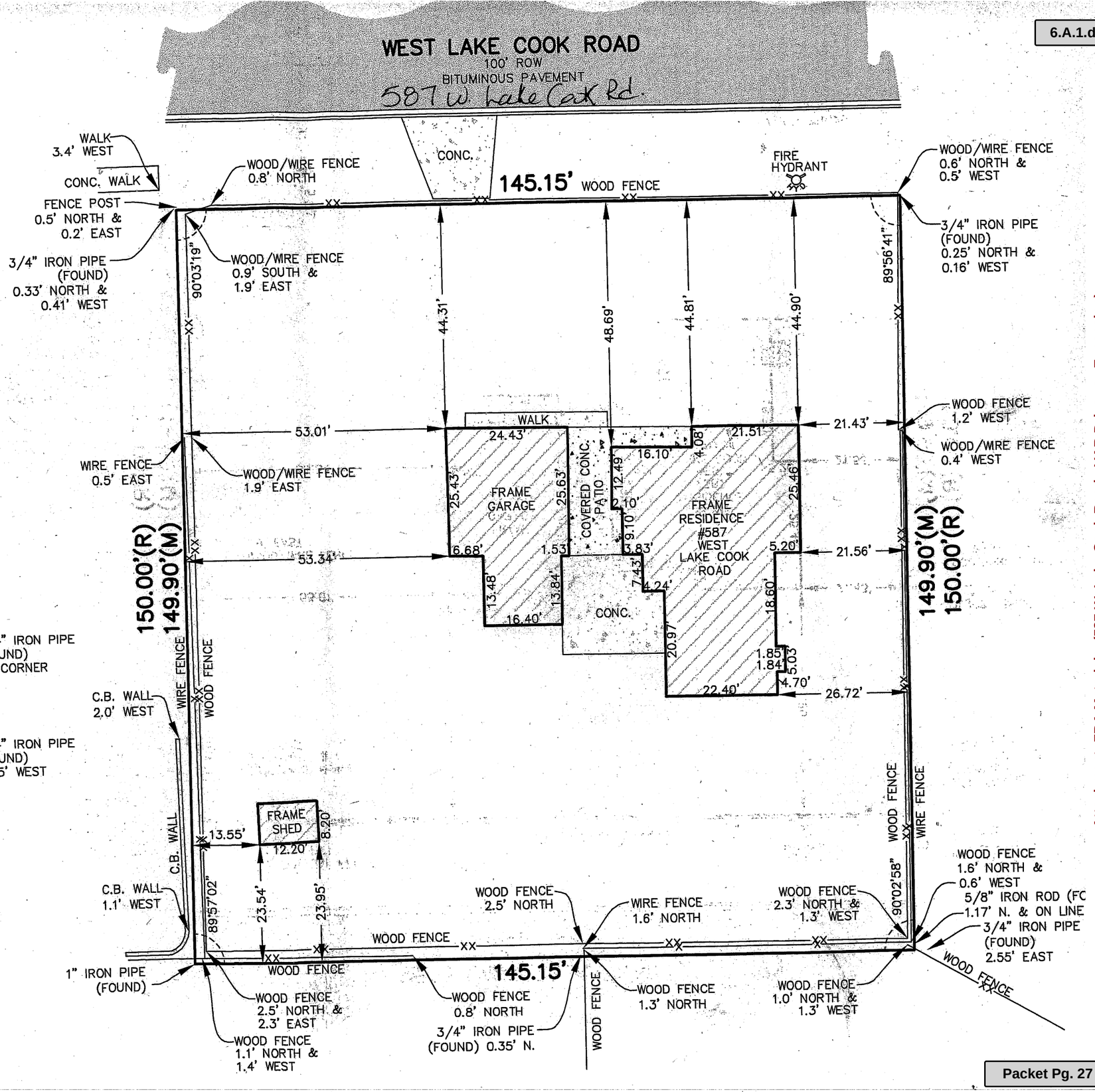


* RV will be Remove off Site
* No TREE Removal
* modification update
  1. Instead of 16 ft it would be 13 ft 6 inches
  2. Instead of 18 ft it would be 15 ft
  3. Instead of 16 ft it would be 13 ft 6 inches

Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

PARCEL SKETCH – N.T.S.





Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

PUBLIC NOTICE
A Public Hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, June 14, 2022 at 7 PM, in the Village Council Chambers at Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:

Variations to permit a residential driveway to be a total of 76.5 feet in width, instead of the maximum permitted 30 feet, and to permit a residential driveway to be 28 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet.

The property is commonly known as 587 W. Lake Cook Road (02-03-104-003-0000). The Petitioner is proposing to expand the existing driveway to create a circular drive that will exceed the maximum allowable total driveway width and the maximum width within five (5) feet of the lot line. The circular driveway would result in an additional curb cut on West Lake Cook Road.
The above petition has been filed by Jose Carranza and is available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: 22-14
VILLAGE OF PALATINE
Jan Wood, Chair
Palatine Zoning Board of Appeals
DATED: This 30th day of May, 2022
Published in Daily Herald May 30, 2022 (4583293)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin,Antioch,Arlington Heights,Aurora,North Aurora,Bannockburn, Barrington,Barrington Hills,Lake Barrington,North Barrington,South Barrington,Bartlett,Batavia,Buffalo Grove,Burlington,Campton Hills, Carpentersville,Cary,Crystal Lake,Deerfield,Deer Park,Des Plaines,Elburn, East Dundee,Elgin,South Elgin,Elk Grove Village,Fox Lake, Fox River Grove,Franklin Park,Geneva,Gilberts,Glenview,Grayslake, Green Oaks,Gurnee,Hainesville,Hampshire,Hanover Park,Hawthorn Woods, Highland Park,Highwood,Hoffman Estates,Huntley,Inverness,Island Lake, Kildeer,Lake Bluff,Lake Forest,Lake in the Hills,Lake Villa,Lake Zurich, Libertyville,Lincolnshire,Lindenhurst,Long Grove,Melrose Park,Montgomery Morton Grove,Mt.Prospect,Mundelein,Niles,Northbrook,Northfield,Northlak Palatine,Park Ridge,Prospect Heights,River Grove,Riverwoods, Rolling Meadows,Rosemont,Round Lake,Round Lake Beach, Round Lake Heights,Round Lake Park,Schaumburg,Schiller Park,Sleepy Hol St. Charles,Streamwood,Sugar Grove,Third Lake,Tower Lakes,Vernon Hills, Volo,Wadsworth,Wauconda,Waukegan,West Dundee,Wheeling,Wildwood, Wilmette
County(ies) of Cook, Kane, Lake, McHenry
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/30/2022 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY _____
Authorized Agent

Control # 4583293

Attachment: ZBA Materials (587 W. Lake Cook Road - VAR Driveway Expansion)

2. 587 W. Lake Cook Road - VAR Circular Driveway **- Recommended to Approve**

Notice was published in the Daily Herald on May 30, 2022 and mailed to the owners of the surrounding properties.

Petitioner's Exhibits:

1. Application for Variation
2. Proof of Ownership
3. Site Plan
4. Plat of Survey
5. Public Notice

Sworn in Mr. Caesar Carranza and Jose Carranza 587 W. Lake Cook Rd
Mr. Carranza explained the reason for the request is safety concerns. He stated that Lake Cook Road is a 45 mph road and there have been near accidents pulling out from the property. Other neighbors have a circular drive on Lake Cook Road, the Petitioner worked with Village staff to determine the length and width of driveway

Ms. Wood clarified why it is difficult to turn around
Mr. Carranza explained it is hard to turn around when multiple vehicles are in the drive. He stated the circular drive will not be used for parking but rather to exit.
Mr. Carranza pointed out they adjusted the width with the Village suggestions

Mr. Pirog asked how the width is calculated
Mr. Bradshaw explained the 76.4 feet at the widest point.

Ms. Roth-Wurster clarified it is currently gravel and will be asphalt
Mr. Carranza stated that is correct. He explained they have been putting off changing the gravel to asphalt because in the future they will connect sewer to the city

Mr. Pirog asked about the location of the fire hydrant
Mr. Bradshaw referred to slide to show location
Mr. Carranza stated it will be 7-8 ft away. He pointed out they have over ½ acre which makes this all possible. He stated it would be great if Cook County could lower the speed limit because people race on the street. He stated he knows that is impossible, so the circular drive is the best solution

Mr. Bradshaw gave a brief overview pointing out the surrounding properties are a mix of planned developments and single family homes. He stated the subject property was annexed into Village in 2004, zoned R-1 and approximately 21,000 square feet. He pointed out the combined width at the lot line will be approximately 30 feet, where the zoning ordinance allows 25 feet. Mr. Bradshaw pointed out the circular drive will also require an additional curb cut which is under the jurisdiction of Cook County and will require additional approval from

Attachment: DRAFT ZBA minutes - June 14, 2022 (587 W. Lake Cook Road - VAR Driveway Expansion)

the county highway department. He pointed out the existing driveway currently consists of unimproved gravel and will be resurfaced as part of the scope of work for this project. Mr. Bradshaw pointed out there is a recreational vehicle (RV) that has been historically stored on the subject property and the petitioner was made aware of the code requirements for storing a RV in a residential district, and has since made accommodations to store the RV off site. He stated both the building coverage and lot coverage are within the allowable percentage per Code. He stated engineering has reviewed and indicated a building permit will not be issued until the Cook County Highway Department permit is issued.

STAFF RECOMMENDATION:

The Petitioner indicates the proposed circular driveway on the Subject Property will improve access and flow, when entering and leaving the residence. Staff agrees with the Petitioner, as a circular driveway will make access off, and on to, Lake Cook Road significantly safer. However, while Staff understands that there are other proximate properties with circular driveways, none have gone through a Variation process, as they were constructed prior to the adoption of the relevant Zoning Ordinance.

The Petitioner is aware of the recreational vehicle ordinance requirements and has secured off-site parking accommodations. Per the application materials, the driveway expansion will not be utilized for recreational vehicle storage.

Therefore, Staff recommends approval of the requested Variations, subject to the following conditions:

1. The Variation shall substantially conform to the site plan submitted by the Petitioner, Jose Carranza, except as such plans may be changed to conform to the Village's Codes and Ordinances.

2. A building permit will not be issued by the Village of Palatine until a permit is issued by the Cook County Highway Department for the additional curb cut along W. Lake Cook Road.

There were no further questions. The public hearing was closed.

Mr. Cavanaugh made a motion to approve subject staff's conditions; seconded by Ms. Roth-Wurster

DELIBERATIONS:

Mr. Cavanaugh stated it meets the standards. He stated it is safer for the petitioner to have ability to pull out on Lake Cook Road, which is a unique circumstance. He pointed out in addition they will pave everything, which will make the property look better

Ms. Roth-Wurster spoke to the standards including reasonable return and safety. She stated in this area this request meets the standards.

Attachment: DRAFT ZBA minutes - June 14, 2022 (587 W. Lake Cook Road - VAR Driveway Expansion)

Ms. Wood summarized that this request has met the standards and was unanimously approved by a vote of 5-0. This item will tentatively go to Village Council on June 20, 2022

RESULT:	**RECOMMENDED TO APPROVE [UNANIMOUS]**
MOVER:	Kevin Cavanaugh, Commissioner
SECONDER:	Cindy Roth-Wurster, Commissioner
AYES:	Roth-Wurster, Wood, Luszczak, Cavanaugh, Pirog
ABSENT:	Larson, McGinn

Attachment: DRAFT ZBA minutes - June 14, 2022 (587 W. Lake Cook Road - VAR Driveway Expansion)

Consider an Ordinance Granting a Special Use to Permit a Medical Office (Chiropractic Office) at 60 W. Illinois Avenue

BACKGROUND:
The Petitioner is proposing to relocate an existing Chiropractic Office (medical use) to 60 W. Illinois Avenue. Therefore, the Petitioner is requesting:

Special Use to permit a medical office (Chiropractic Office).

KEY ISSUES:

- The Subject Property is zoned B-2 General Business District.
- Elite Health and Wellness previously occupied the same tenant space in this center. Nevertheless, the office relocated to 271 E. Helen Road in 2013.
- The Subject Tenant Space is approximately 2,250 square feet. The proposed hours of operation are: Monday - Friday 8 AM -12 PM and 2 PM - 7 PM.
- The business plan indicates a staffing of one and the anticipated patient visits are 3 hours. Based upon the proposed use and current tenant composition for the shopping center, the required parking does not increase.

ALTERNATIVES:

1. Approve the Special Use to Permit a Medical Office (Chiropractic Office).
2. Do not approve the Special Use to Permit a Medical Office (Chiropractic Office).

RECOMMENDATION:

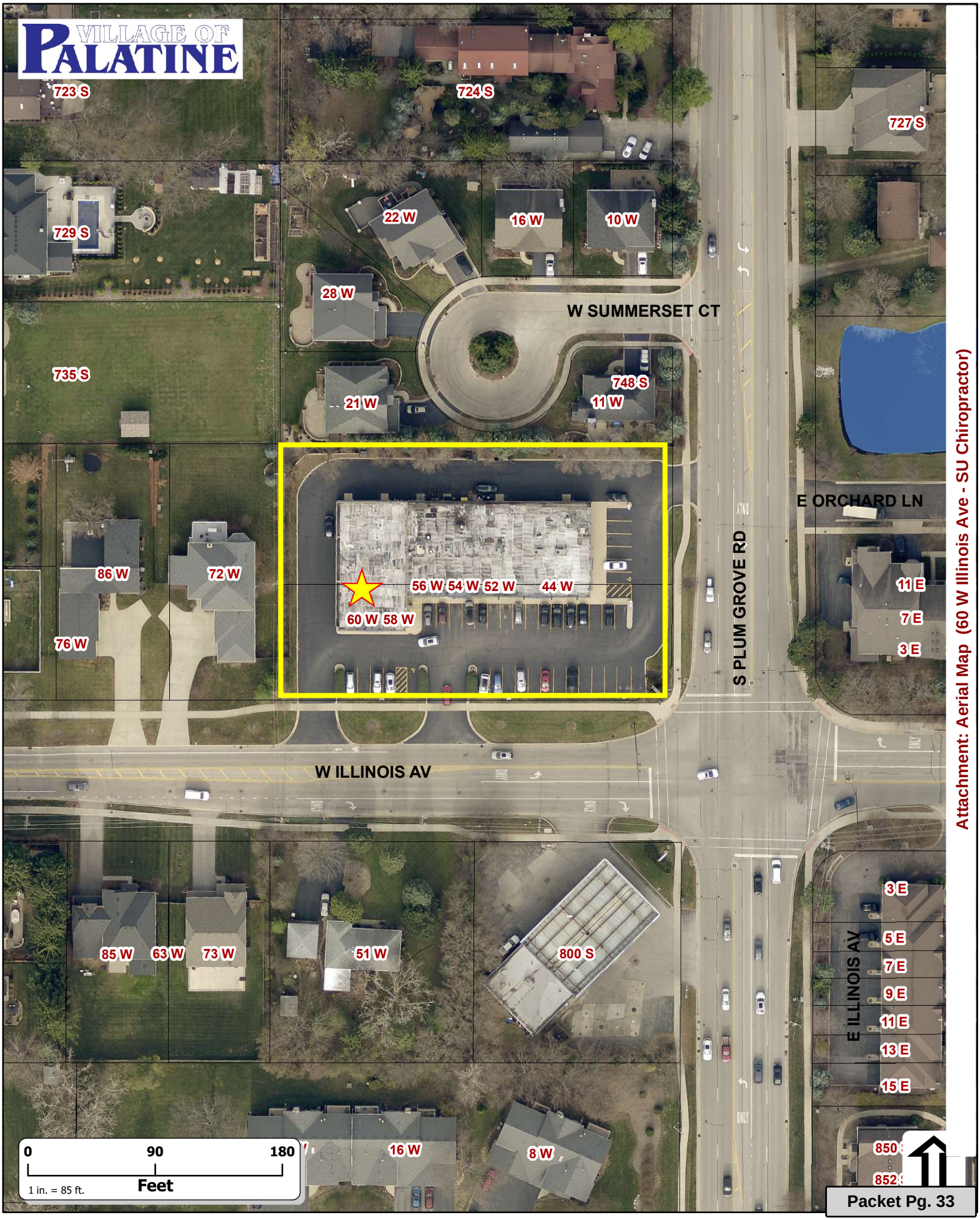
Public Hearing**:**	ZBA meeting on June 14, 2022
Residents testifying:	None.
Vote:	The ZBA voted unanimously approve a Special Use to Permit a Medical Office (Chiropractic Office) and Staff concurs.

ACTION REQUIRED:
A motion to approve the ordinance granting Special Use to Permit a Medical Office (Chiropractic Office) at 60 W. Illinois Avenue.

ATTACHMENTS:

- Aerial Map
- SU ORD - 60 W Illinois Ave
- EXHIBIT - Business Plan
- EXHIBIT - Floor Plan
- ZBA Materials
- DRAFT ZBA minutes - June 14, 2022

60 W Illinois Avenue



Attachment: Aerial Map (60 W Illinois Ave - SU Chiropractor)

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE TO PERMIT A MEDICAL OFFICE AT 60 W. ILLINOIS AVENUE

WHEREAS, pursuant to a petition and public hearing on June 14, 2022, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Special Use to permit a medical office (Chiropractic Office) pursuant to Section 11.03 (d) (43) of the Palatine Zoning Ordinance, on the following legally described property:

PARCEL 1

LOT 5 IN BLOCK 6 IN ARTHUR T. Mc INTOSH AND COMPANY'S PALATINE ESTATE UNIT NO. 1 OF THE SOUTH EAST 1/4 OF THE SOUTH EAST 1/4 OF SECTION 22 AND THE SOUTH WEST 1/4 OF THE SOUTH WEST 1/4 OF SECTION 23, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2

LOT 6 IN BLOCK 6 IN ARTHUR T. Mc INTOSH AND COMPANY'S PALATINE ESTATE UNIT NO. 1 OF THE SOUTH EAST 1/4 OF THE SOUTH EAST 1/4 OF SECTION 22 AND THE SOUTH WEST 1/4 OF THE SOUTH WEST 1/4 OF SECTION 23, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

Commonly known as 60 W. Illinois Avenue (02-22-410-011 and 02-22-410-012).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Special Use to permit a medical office (Chiropractic Office) pursuant to Section 11.03 (d) (43) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

Attachment: SU ORD - 60 W Illinois Ave (60 W Illinois Ave - SU Chiropractor)

1. **The Special Use shall substantially conform to the floor plan and the business plan submitted by the Petitioner on 5/11/22, except as such plan may be changed to conform to Village Codes and Ordinances.**

SECTION 2: **That a copy of the public notice and the report of the hearing be attached hereto and form a part of this ordinance.**

SECTION 3: **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

PASSED: This _____day of _____, 2022

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this

_____day of _____, 2022

_____
Village Clerk

Attachment: SU ORD - 60 W Illinois Ave (60 W Illinois Ave - SU Chiropractor)

Elite Health & Wellness Centers

271 E. Helen Road, Palatine, Illinois 60067
Phone: 847-221-2225 • Fax: 847-358-3544

5/13/2022

Village of Palatine
Department of Planning & Zoning
200 E Wood St
Palatine, IL. 60067

To Whom It May Concern

I am asking the department to consider a special use permit/zoning for the property located at 60 W. Illinois Ave., Palatine, IL., currently zoned B2, in which I previously occupied as a Chiropractic facility. As previously, I had no issues with the tenants, nor surrounding residents nor businesses at this location.

This would be a relocation from my office at 271 E. Helen Rd., Palatine, IL. 60067

My business plan is like previous with the exception that I have eliminated the use of Xray equipment. Average patients visit is 3 per hour, average appointment time 15 minutes and staffing of 1 during that time frame.

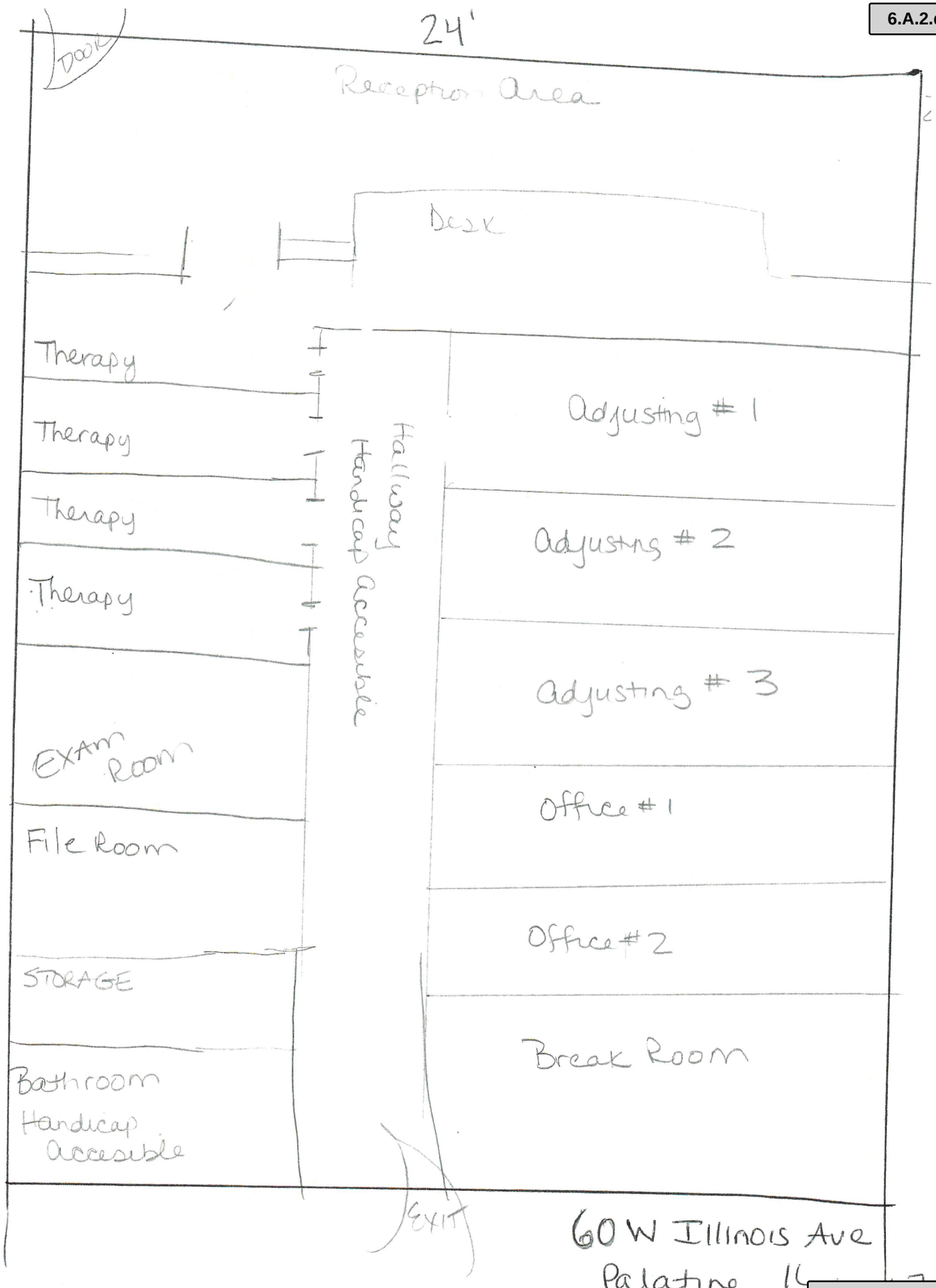
Hours of operation will be Monday-Friday 8am –12p and 2pm-7pm.

Your consideration in this matter is greatly appreciated.

Sincerely,

Dr. Mariann Leahy

Attachment: EXHIBIT - Business Plan (60 W Illinois Ave - SU Chiropractor)



Attachment: EXHIBIT - Floor Plan (60 W Illinois Ave - SU Chiropractor)

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Zoning Board of Appeals

SCHEDULED 06/14/22 07:00 PM

CASE STAFF STATEMENT (ID # 7638)

60 W Illinois Avenue

TO: Palatine Zoning Board of Appeals
Jan Wood, Chair

FROM: Lyn Bremanis

PETITIONER: Dr. Mariann Leahy, Elite Health and Wellness

CASE NUMBER: 21-22

ADDRESS: 60 W. Illinois Avenue

PROPOSAL:
Special Use to permit a medical office (Chiropractic Office) pursuant to Section 11.03 (d) (43) of the Palatine Zoning Ordinance.

LOCATION:	60 W. Illinois Avenue District 2 (Lamerand)	**CURRENT ZONING:**	B-2 General Business District

SURROUNDING CONDITIONS:

North:	P - Planned Development (Single Family Residential)
South	R-2 Single Family Residential
East:	P - Planned Development (Multi-Family Residential)
West:	R-2 Single Family Residential

BACKGROUND:
The Petitioner is proposing to relocate a Chiropractic Office (medical use) to 60 W. Illinois Ave. Therefore, the Petitioner is requesting:

Special Use to permit a medical office (Chiropractic Office).

SITE ANALYSIS:

- The Subject Property is zoned B-2 General Business District.
- Elite Health and Wellness previously occupied this tenant space; however the office relocated to 271 E. Helen Road. They are proposing to return to the original space and have applied for a Special Use for a medical office.
- The Subject Tenant Space is approximately 2,250 square feet.
- The proposed hours of operation are:

Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

- Monday - 8 AM to 12 PM and 2 PM to 7 PM.

- The business plan indicates the staffing for this site will be one.
- The estimated number of patients 3 per hour.
- The parking requirement does not change.

DEPARTMENTAL REVIEWS:

Community Services	No Issues Identified
Engineering	N/A
Environmental Health	N/A
Fire Prevention	No Issues Identified
Public Works	N/A
Police	N/A

STANDARDS FOR SPECIAL USE: Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2) and (3) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

STAFF RECOMMENDATION:

The proposed medical office will occupy a vacant tenant space previously occupied by the proposed tenant. The parking requirements do not change for this use and the Petitioner previously occupied the space with no issue. Therefore, Staff recommends approval of the Special Use subject to the following condition:

1. The Special Use shall substantially conform to the floor plan and the business plan submitted by the Petitioner on 5/11/22, except as such plan may be changed to conform to Village Codes and Ordinances.

ATTACHMENTS:

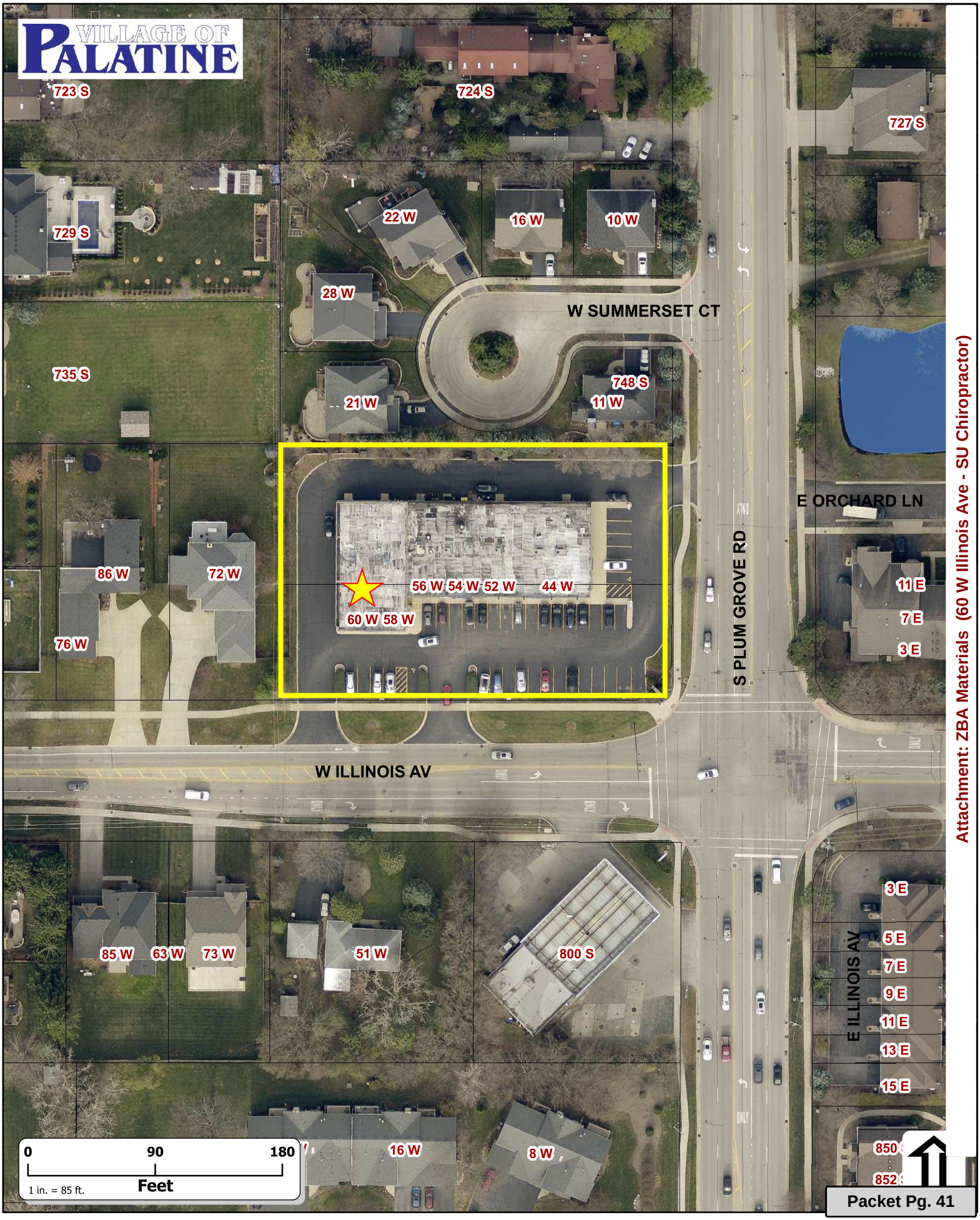
- Aerial Map
- Special Use Application
- Plat of Survey
- Business Plan
- Floor Plan

Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

- Public Notice

Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

60 W Illinois Avenue



Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Office Use Only

Project Planner	Zoning Case #
Filing Fee	Notification Deadline
ZBA Public Hearing Date	Village Council Date

date received

Background Information

PETITIONER(S) — **Business Name (if applicable)**

DR. MARIANN LEAHY — Elite Health & Wellness CTRS AKA Illinois Chiropractic

Subject Property Address
60 W. Illinois Ave Palatine IL 60067

AUTHORIZED AGENT (if applicable) — **Business Name (if applicable)**

Address — City/State/Zip Code

Telephone	Fax	Email

Relationship to Petitioner (contractor, architect, etc.)

TYPE OF APPLICATION (check one)

☒ Special Use ☐ Special Use Amendment ☐ Variation

Existing Zoning District	Existing Land Use	Proposed Land Use
B2		

Generally describe your request:

Re open my Chiropractic practice in my previously occupied space located @ 60 W. Illinois Ave. Not to include any X-ray services as previously.

Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

VILLAGE OF PALATINE

SPECIAL USE

Required Materials

- ☐ Filing Fee of $ _____
- ☐ Application Form
- ☐ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- ☐ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy each, electronic version preferred**
- ☐ Real Estate Interest Disclosure Form (see attached)
- ☐ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)
- ☐ Business Plan (if applicable; including, but not limited to nature of business, hours of operation, number of employees, and menu)

Additional Materials (as required by the Village)

- ☐ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- ☐ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- ☐ Photographs (e.g. ground-level or aerials)
- ☐ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.05 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. ***If you are applying for a Variation only, you do not need to answer these items.***

1. The use is deemed necessary for the public convenience at that location

Previously occupied space to provide Chiropractic CARE to the palatine Community

2. The use is designed, located, and proposed to be operated that the public health, safety and welfare will be protected

Previously used space to treat patients that operated & that of public Health Safety & welfare was protected

3. The use will not cause substantial injury to nearby property values

The use will hopefully increase property values As the space has been vacant ~~and~~ since I left in 2013.

4. With respect to live entertainment uses, the use shall not:
   a. Produce noise levels so great as to constitute an unreasonable interference for persons outside the confines of the establishment
   b. Impose undue health, sanitation or safety burdens on the village
   c. Create excessive demands on the Village of Palatine Police Department
   d. Be of a nature otherwise prohibited by law or village ordinance

N/A

5. For fence standards, see Section 14.05 of the Palatine Zoning Ordinance

Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

IL AVE + P

Trust Agreement, dated August 16 1990 and known as Trust Number 9761

IT IS AGREED:

PARKWAY BANK AND TRUST COMPANY, an Illinois Banking Corporation, as Trustee hereunder, is about to take legal and equitable title to the following described real estate in COOK County, Illinois:

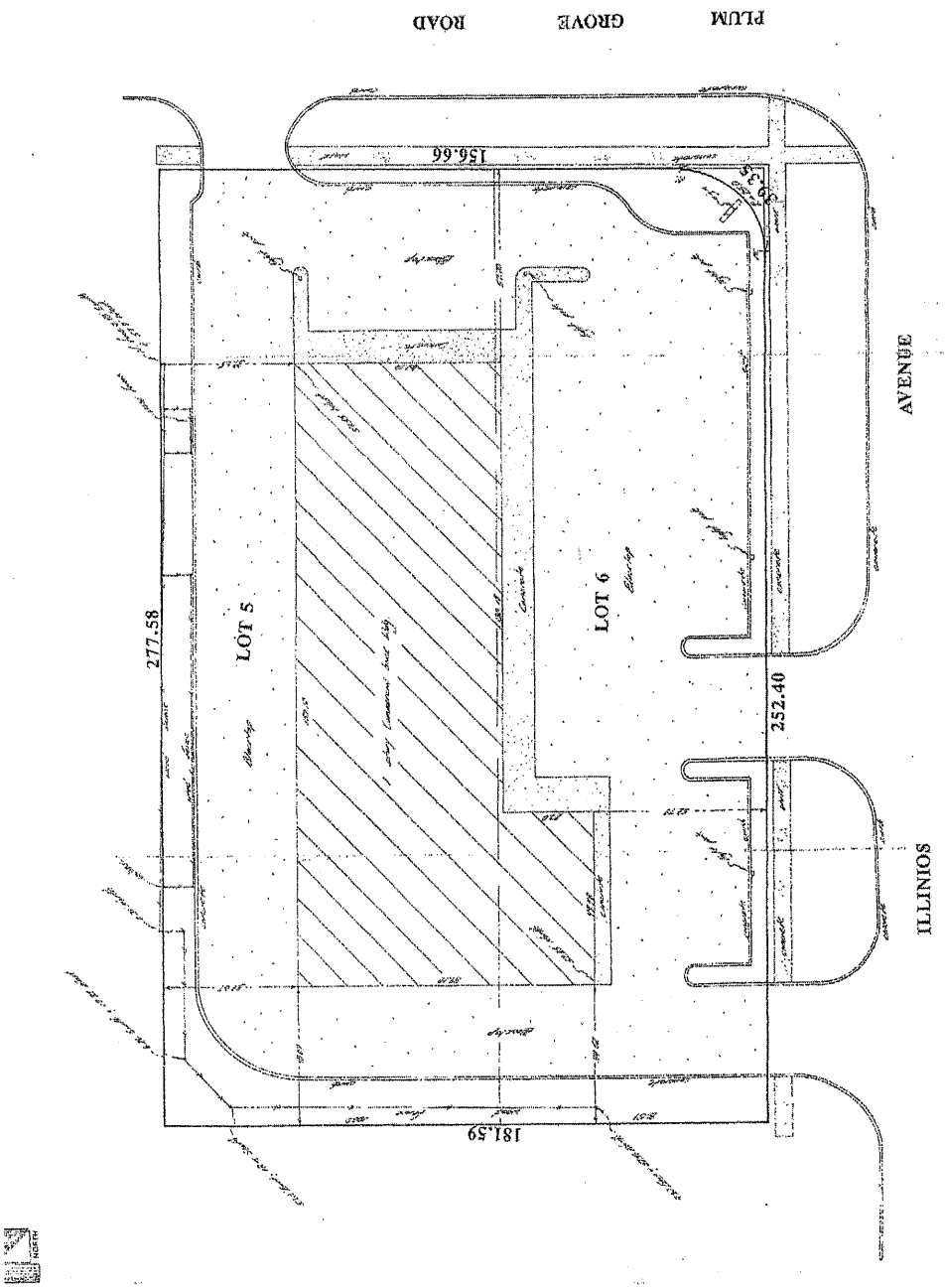
Lot 5 In Block 6 In Arthur T. Mc Intosh and Company's Palatine Estate Unit No. 1 of the South East 1/4 of the South East 1/4 of Section 22 and the South West 1/4 of the South West 1/4 of Section 23, Township 42 North, Range 10 East of the Third Principal Meridian, in Cook County, Illinois. PIN: 02-22-410-011

Lot 6 In Block 6 in McIntosh and Company's Palatine Estates, Unit No. 1, of the South East 1/4 of the South East 1/4 of Section 22, and the South West 1/4 of the South West 1/4 of Section 23, Township 42 North, Range 10, East of the Third PRincipal Meridian, in Cook County, Illinois. - PIN: 02-22-410-012

44-60 Illinois Avenue, Palatine, Ill.

otherwise known as

and that when it has taken the title thereto or to any other real estate deeded to it as Trustee hereunder which it has accepted in writing, it will hold it for the uses and purposes [illegible] on the [illegible] set forth. Any other real estate deeded to the Trustee without written acceptance by the Trustee shall not be subject to this agreement [illegible] will be entitled to the earnings, avails and proceeds of said real estate according to the respective interests herein set forth, to-wit:



Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

Elite Health & Wellness Centers

271 E. Helen Road, Palatine, Illinois 60067
Phone: 847-221-2225 • Fax: 847-358-3544

5/13/2022

Village of Palatine
Department of Planning & Zoning
200 E Wood St
Palatine, IL. 60067

To Whom It May Concern

I am asking the department to consider a special use permit/zoning for the property located at 60 W. Illinois Ave., Palatine, IL., currently zoned B2, in which I previously occupied as a Chiropractic facility. As previously, I had no issues with the tenants, nor surrounding residents nor businesses at this location.

This would be a relocation from my office at 271 E. Helen Rd., Palatine, IL. 60067

My business plan is like previous with the exception that I have eliminated the use of Xray equipment. Average patients visit is 3 per hour, average appointment time 15 minutes and staffing of 1 during that time frame.

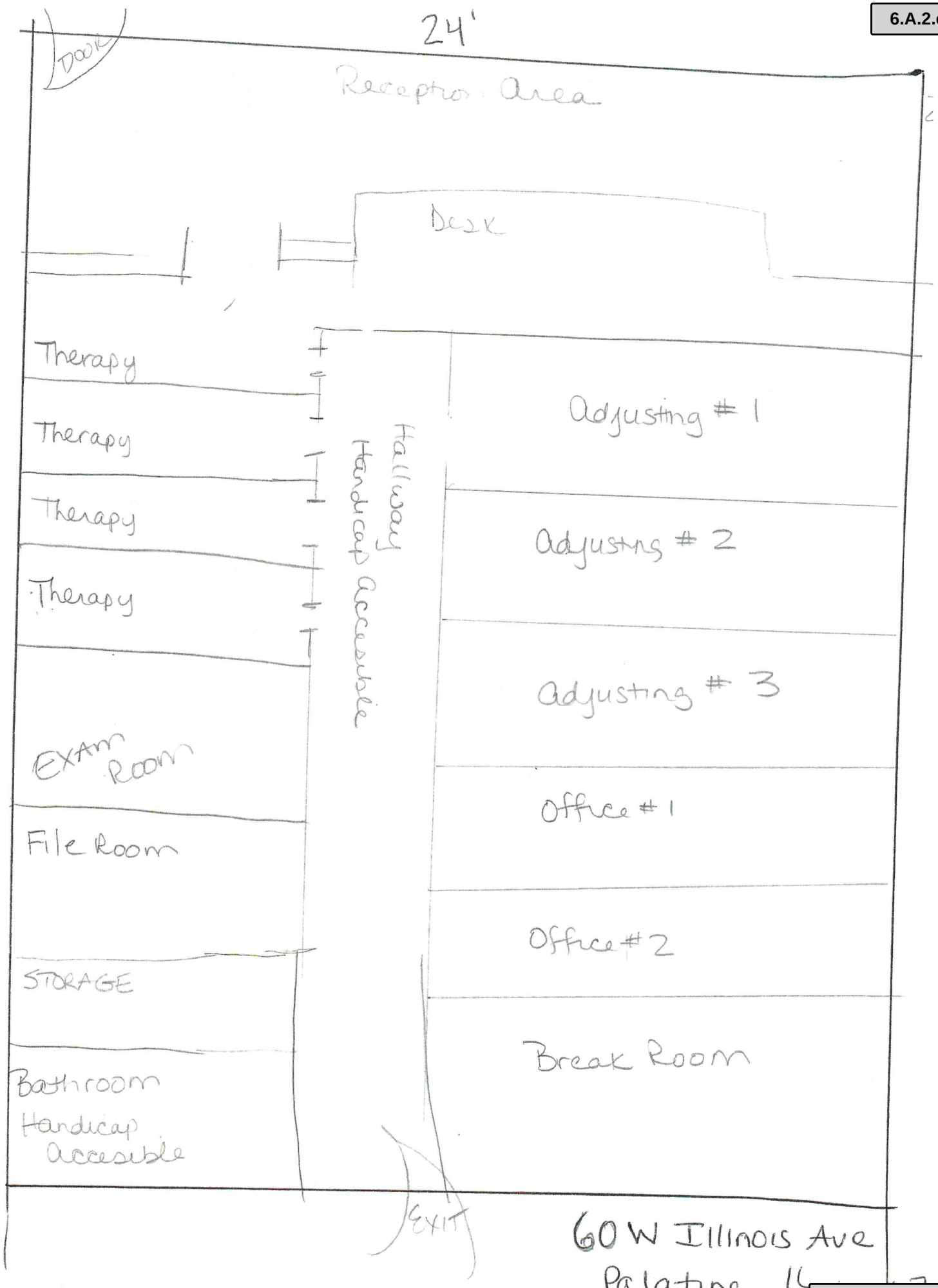
Hours of operation will be Monday-Friday 8am –12p and 2pm-7pm.

Your consideration in this matter is greatly appreciated.

Sincerely,

Dr. Mariann Leahy

Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)



Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

PUBLIC NOTICE
A Public Hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, June 14, 2022 at 7 PM, in the Village Council Chambers at Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:
Special Use to permit a medical office (Chiropractor Office)
The property is commonly known as 60 W. Illinois Avenue (02-22-410-011-0000) (02-22-410-012-0000).
The Petitioner is proposing to relocate an existing chiropractor office, Elite Health & Wellness Center to the subject property.
The above petition has been filed by Dr. Mariann Leahy and is available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: 22-22
VILLAGE OF PALATINE
Jan Wood, Chair
Palatine Zoning Board of Appeals
DATED: This 30th day of May, 2022
Published in Daily Herald May 30, 2022 (4583291)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin,Antioch,Arlington Heights,Aurora,North Aurora,Bannockburn, Barrington,Barrington Hills,Lake Barrington,North Barrington,South Barrington,Bartlett,Batavia,Buffalo Grove,Burlington,Campton Hills, Carpentersville,Cary,Crystal Lake,Deerfield,Deer Park,Des Plaines,Elburn, East Dundee,Elgin,South Elgin,Elk Grove Village,Fox Lake, Fox River Grove,Franklin Park,Geneva,Gilberts,Glenview,Grayslake, Green Oaks,Gurnee,Hainesville,Hampshire,Hanover Park,Hawthorn Woods, Highland Park,Highwood,Hoffman Estates,Huntley,Inverness,Island Lake, Kildeer,Lake Bluff,Lake Forest,Lake in the Hills,Lake Villa,Lake Zurich, Libertyville,Lincolnshire,Lindenhurst,Long Grove,Melrose Park,Montgomer Morton Grove,Mt.Prospect,Mundelein,Niles,Northbrook,Northfield,Northlak Palatine,Park Ridge,Prospect Heights,River Grove,Riverwoods, Rolling Meadows,Rosemont,Round Lake,Round Lake Beach, Round Lake Heights,Round Lake Park,Schaumburg,Schiller Park,Sleepy Ho St. Charles,Streamwood,Sugar Grove,Third Lake,Tower Lakes,Vernon Hills Volo,Wadsworth,Wauconda,Waukegan,West Dundee,Wheeling,Wildwood, Wilmette
County(ies) of Cook, Kane, Lake, McHenry
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/30/2022 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY _____
Authorized Agent

Control # 4583291

Attachment: ZBA Materials (60 W Illinois Ave - SU Chiropractor)

3. 60 W Illinois Avenue **- Recommended to Approve**

Notice was published in the Daily Herald on May 30, 2022 and mailed to the owners of the surrounding properties.

Petitioner's Exhibits:

1. Application for Special Use
2. Proof of Ownership
3. Plat of Survey
4. Business Plan
5. Floor Plan
6. Public Notice

Sworn in petitioner: Ms. Mariann Leahy
Ms. Leahy stated she previously occupied this location for 13 years before relocating to 271 E. Helen Rd. She is now asking to move back to location which has been vacant since she left. She pointed out she previously met the standards before and it will be better for the property to have tenants. Ms. Leahy stated they are no longer doing x-rays and never had parking issues. She stated the floor plan will remain the same as 2001 and will just need to update with flooring and modernization.

Ms. Bremanis gave a brief overview stating the property is zoned B-2 general business which requires a special use for medical use. She stated the tenant space is approximately 2250sf with the hours of operation being 8am-12pm and 2-7pm. She spoke the business plan indicating approximately 3 patients per hour and 1 staff. Ms. Bremanis stated the parking requirements has not changed, so additional parking relief is not required. She stated Community Services and Fire Prevention have reviewed and had no issues.

STAFF RECOMMENDATION:
The proposed medical office will occupy a vacant tenant space previously occupied by the proposed tenant. The parking requirements do not change for this use and the Petitioner previously occupied the space with no issue. Therefore, Staff recommends approval of the Special Use subject to the following condition:

1. The Special Use shall substantially conform to the floor plan and the business plan submitted by the Petitioner on 5/11/22, except as such plan may be changed to conform to Village Codes and Ordinances.

There were no further questions. The public hearing was closed.

Mr. Luszczak made a motion to approve subject staff's conditions; seconded by Mr. Cavanaugh

Attachment: DRAFT ZBA minutes - June 14, 2022 (60 W Illinois Ave - SU Chiropractor)

DELIBERATIONS:

Mr. Luszczak pointed out they were there before with no problems and there are no changes

Ms. Wood stated this is the easiest request since their current and previous operations meets the standards and had no parking or any other issues.

Ms. Wood summarized that this request has met the standards and was unanimously approved by a vote of 5-0. This item will tentatively go to Village Council on June 20, 2022

RESULT:	**RECOMMENDED TO APPROVE [UNANIMOUS]**
MOVER:	Jerry Luszczak, Commissioner
SECONDER:	Kevin Cavanaugh, Commissioner
AYES:	Roth-Wurster, Wood, Luszczak, Cavanaugh, Pirog
ABSENT:	Larson, McGinn

Attachment: DRAFT ZBA minutes - June 14, 2022 (60 W Illinois Ave - SU Chiropractor)

Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of Mexico Uno Restaurant at 15 N. Brockway Street

BACKGROUND:
The Special Use for Mexico Uno was originally approved in 2003. Jaime and Marta Gonzalez are requesting to acquire the business and seeking approval of the following:

> Transfer of Special Use #O-76-03 to permit the continued operation of Mexico Uno at 15 N. Brockway Street.

KEY ISSUES:

- The Subject Property is zoned B-1 Shopping Center District. The Special Use was initially approved in 2003 (Ordinance #O-76-03).
- Other than the ownership change, the Petitioner is not proposing any other changes.
- Any changes to the floor plan or business operations would require additional Village review.

ALTERNATIVES:

1. Recommend approval of the Special Use Transfer.
2. Do not recommend approval of the Special Use Transfer.

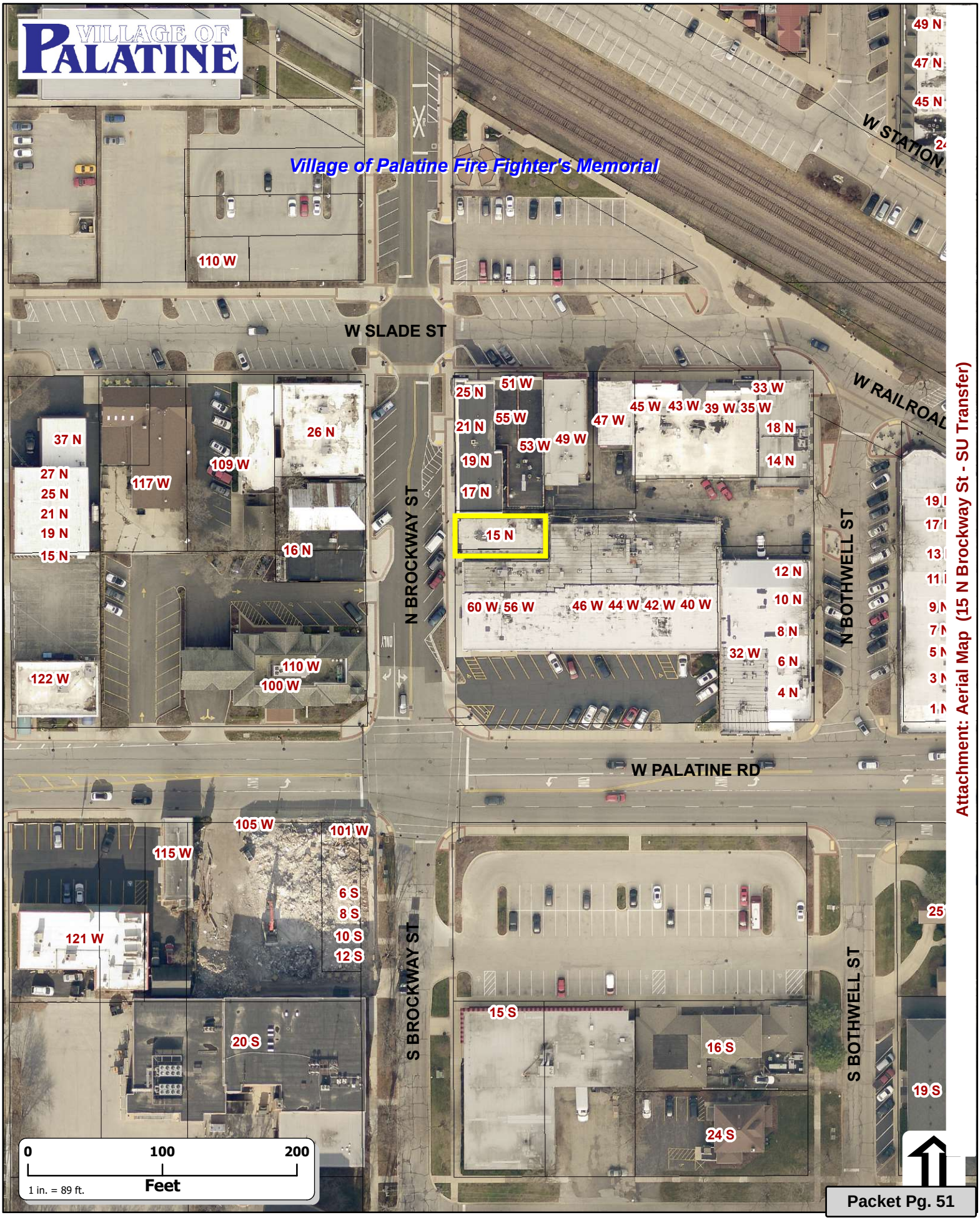
RECOMMENDATION:
Staff recommends approval of the Special Use Transfer at 15 N. Brockway Street.

ACTION REQUIRED:
A motion to approve the Special Use Transfer of Ordinance #O-76-03 to Jaime and Marta Gonzalez to permit the continued operation of Mexico Uno at 15 N. Brockway Street.

ATTACHMENTS:

- Aerial Map
- ORD SUT 15 N Brockway St
- Mexico Uno Hours of Operation
- Special Use Ordinance #O-76-03
- Special Use Transfer Application

15 N. Brockway Street



Attachment: Aerial Map (15 N Brockway St - SU Transfer)

ORDINANCE NO._____

AN ORDINANCE TRANSFERRING SPECIAL USE ORDINANCE #O-76-03
15 N. BROCKWAY STREET

WHEREAS, Ordinance # O-76-03 granted a Special Use for a restaurant on the property commonly known as 15 N. Brockway Street; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on June 20, 2022 to review a request by Jaime and Marta Gonzalez, that the Special Use be transferred to permit the continued operation of a Mexico Uno restaurant, with no substantial changes and it was the recommendation of the Village Council that the transfer of the Special Use to Jaime and Marta Gonzalez, be approved, without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance # O-76-03 is hereby transferred to Jaime and Marta Gonzalez, to permit the continued operation of a restaurant, subject to the following conditions:

SECTION 2: All conditions of Special Use Ordinance #O-76-03 shall remain in full force and effect.

DATED: This _____day of _____, 2022

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2022

_____
Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk

this ____ day of _____, 2022

_____
Village Clerk

Attachment: ORD SUT 15 N Brockway St (15 N Brockway St - SU Transfer)

Mexico Uno Restaurant

Home

Menu

Map & Hours

Pictures

Comments

Special Events

We are located at 15 N Brockway, Palatine, IL 60067



View Larger Map

Hours

Tuesday-Thursday:	11:00 am-8:00 pm
Friday:	11:00 am-9:00 pm
Saturday:	9:00 am-9:00 pm
Sunday:	9:00 am-8:00 pm

(847) 358-6856

http://mexico-uno.net/menu.html

Attachment: Mexico Uno Hours of Operation (15 N Brockway St - SU Transfer)

ORDINANCE NO. 0-76-03

ORDINANCE GRANTING A SPECIAL USE FOR A RESTAURANT WITH OUTDOOR SEATING 15 N. BROCKWAY MEXICO UNO

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
On April 7, 2003

ORDINANCE NO. 0-76-03

AN ORDINANCE GRANTING A SPECIAL USE FOR A RESTAURANT WITH OUTDOOR SEATING 15 N. BROCKWAY STREET – MEXICO UNO

WHEREAS, pursuant to a public hearing held on April 7, 2003 of which public notice was given as required by law, the Village Council of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearings and reported its findings regarding granting a Special Use for a restaurant with outdoor seating to be known as Mexico Uno, pursuant to Sec. 11.03(D)(19) of the Palatine Zoning Ordinance, on the following legally described property:

> Lots 1 and 2 in Block D, in the Subdivision of the North 24.60 acres in the Northwest 1/4 of the Northeast 1/4 of Section 22, Township 42 North, Range 10 East of the Third Principal Meridian in Cook County, Illinois
>
> commonly known as 15 N. Brockway Street

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: A Special Use for a restaurant with outdoor seating to be known as Mexico Uno, pursuant to Sec. 11.03 (D)(19) of the Palatine Zoning Ordinance is hereby granted, subject to the following conditions:

1. The Special Use shall substantially conform to the Site Plans/Floor Plans & Elevation Plans attached hereto as Exhibit "A", except as such plans may be changed to conform to Village Codes and Ordinances and the following conditions: (Staff)

2. The Special Use to permit the operation of the Mexico Uno is granted solely to Juan Gonzalez and Ofelia Gonzalez and may be transferred only after review by the Zoning Board of Appeals and consent of the Village Council, pursuant to the terms of the Redevelopment Agreement. In the event of the sale or lease of this property, the existing and prospective proprietors shall appear before a public meeting of the Zoning Board of Appeals. The Zoning Board of Appeals shall review the request and in its sole discretion, shall either:

   1.1 Recommend that the Village Council approve of the transfer of the lease and/or ownership to the new proprietor without amendment to the Special Use Ordinance, or

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

1.2 If the Zoning Board of Appeals deems that the new proprietor contemplates a change in use which is inconsistent with this Special Use Ordinance, the new proprietor shall be required to petition for a public hearing before the Zoning Board of Appeals to amend the Special Use Ordinance. (Staff)

3. The petitioner shall execute a license agreement for the use of the public sidewalk prior to the operation of the outdoor seating. (Staff)

4. The outdoor seating area may be operated from May 1 to October 31. (Staff)

5. No off-street parking is required for the operation of the restaurant. (Staff)

6. Hours of operation shall be limited to the hours of operation permitted by the liquor license. (Staff)

7. The operation of the restaurant shall conform to the terms and conditions of the Redevelopment Agreement. In the event there is a conflict between the Special Use Ordinance and the Redevelopment Agreement, the more restrictive shall apply. (Staff)

8. Signage shall conform to Village Code. (Code)

9. The treatment of the front façade shall be carried around to the side elevations to the extent they are visible from the public right of way. (Staff)

SECTION 2: That the petition for special use, the minutes of the Village Council and the public notice be attached hereto and form a part of this ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 7th day of April, 2003

AYES: 6 NAYS: 0 ABSENT: 0 PASS: 0

APPROVED by me this 7th day of April, 2003

David A. Mauer

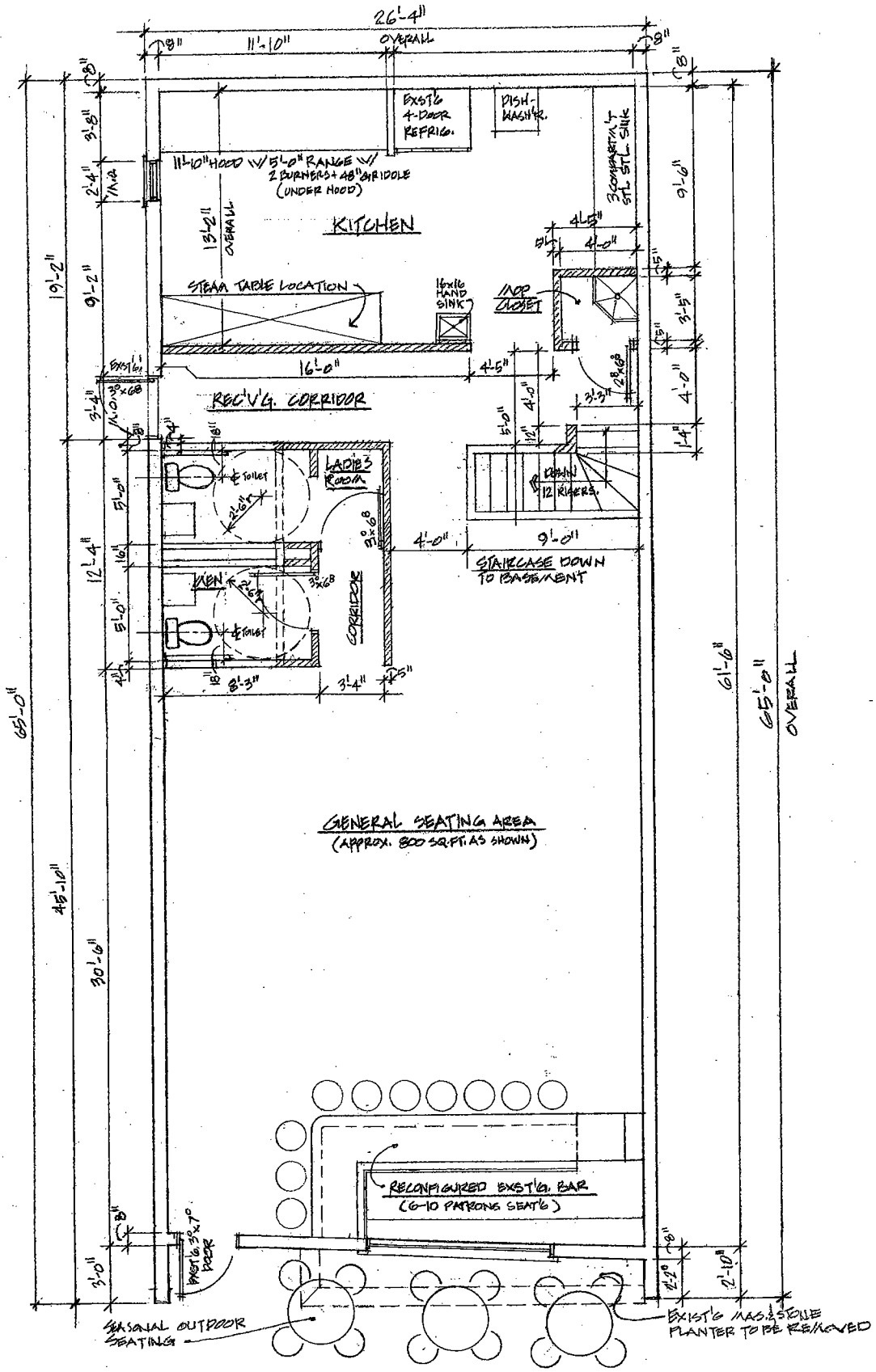
Pro-Tem Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this 7th day of April, 2003

Village Clerk

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)



FLOOR PLAN

SCALE: 3/16"=1'-0"

NORTH

DESIGN DEVELOPMENT: MEXICO UNO

15 N. BROCKWAY

PALATINE, IL.

Date MAR 24, '03

Scale: 3/16"-1'-0"

Drawn G.P.S.

Job

Sheet 1

1

Exhibit "A"
1 of 2

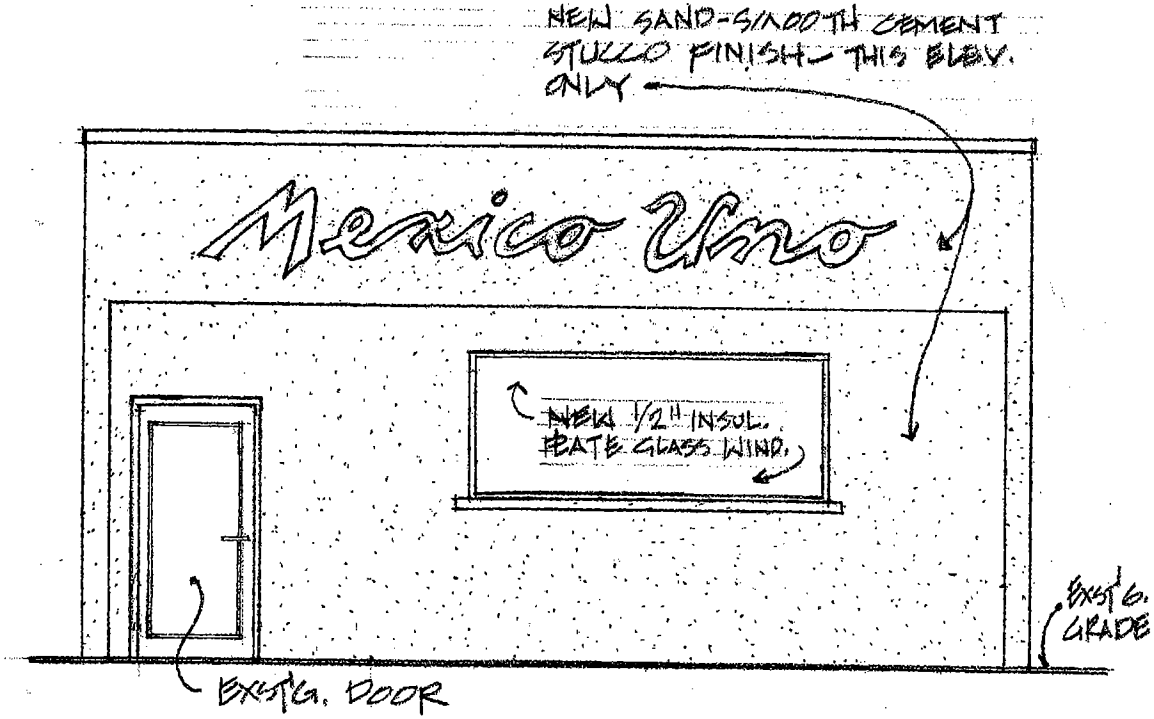
LEGEND:

= EXST'G. WALL CONST.

= NEW WALL CONST.

= NEW CEMENT STUCCO FINISH-EXT'R. GRADE

= NEW RAISED LETTERS ELECT. SIGN (METAL & PLEXIGLAS)



FRONT (WEST) ELEVATION

SCALE = 3/16" = 1'-0"

Exhibit "A"
2 of 2

DEPT. OF COMMUNITY DEVELOPMENT

VILLAGE OF PALATINE

Zoning Docket #

Property recorded in Torrens

Filing Fee $ Date Filed

PETITION FOR HEARING

SPECIAL USE

PLEASE TYPE OR PRINT IN INK:

1. Name of Petitioner(s): Mexico Uno Corporation

   Address: 942 Prairie Ave., Des Plaines, IL 60016
   City, State, Zip

   Telephone No. (847)208-5905 Business No. (847)358-6856 Fax No. _____

2. Authorized Agent of Petitioner (if different):

   Name: John E. O'Connor, Esq.

   Address: 11 South Dunton Avenue, Arlington Heights, IL 60005
   City, State, Zip

   Telephone No. (847) 577-2227 Fax No. (847) 577-2204

   Relationship to Petitioner: attorney

3. Property interest of Petitioner(s): Lessee
   Owner, Lessee, Contract Purchaser, etc.

4. Address of the property for which this application is being filed: 15 N. Brockway

   _____ Palatine, Illinois

5. All existing land use(s) on the property are: Tavern

6. The proposed use(s) on the property, if this petition is approved is (are): Mexican Restaurant

7. Current zoning of property: B-1

8. State the specific action requested. City ordinance numbers and distances where applicable.
   Permission to operate a restaurant on the premises that will include some outdoor seating. The applicant will also apply for a liquor license for the premises.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

PETITIONER JUSTIFICATION:

9 The petitioner is required to present specific evidence, (not opinions) that the general standards for the granting of a special use will be met. Please justify the need for the special use making sure to address the attached standards (Section 14.05 of the Zoning Ordinance.

The applicant has a history of operating a restaurant in the Village of Palatine. The applicant's history of operation includes operation of a restaurant: (i) with no negative affect to the property values of adjoining or other properties located near the restaurant; and (ii) that is consistent with health, safety and welfare standards.

10. The petitioner's signature below indicates that the information contained in this application and on any accompanying documents is true and correct to the best of his/her knowledge.

Date: _____ Juan M. Gonzalez

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

VILLAGE OF PALATINE
REAL ESTATE INTEREST
DISCLOSURE FORM

Check applicable proceeding:

_____	Annexation	_____	Rezoning
_____	Special Use	_____	Variation
_____	Condemnation	_____	Other

1. Name of Disclosing Party (individual, business firm, partnership, corporation, etc.):

   Mexico Uno Corporation

2. Address of Disclosing Party:

   942 Prairie Avenue, Des Plaines, Illinois 60016

3. Brief description of the petition: Permission to operate a Mexican restaurant on the premises.

4. Common street address of real estate or general description:

   15 N. Brockway, Palatine, Illinois

5. Legal description of real estate:

   Lot 1 and 2 in Block D in the Subdivision of the North 24.60 acres in the Northwest 1/4 of the North east 1/4 of Section 22, Township 42 North, Range 10, East of the Third Principal Meridian, in Cook County, Illinois.

6. The name, address, legal nature, and extent of interests of any persons deriving an interest from or through the disclosing or filing party:

Name	Address	Legal Nature and Extent of Interest
Juan Gonzales	942 Prarie Ave, Des Plains, IL	Owner of Tenant

(If additional space is required, please use reverse side or attach rider.)

7. I swear (or affirm) that there are no other persons deriving any interest from or through me or from or through any other person or entities above set forth in the property which is the subject of the contract or application for which I am filing this disclosure notice whom I have not disclosed. I understand that if there are any changes in the interest disclosed in this disclosure notice during the terms of the subject contract or before the Village has taken final action on the matter for which this disclosure notice is filed, I shall file a subsequent disclosure notice disclosing such changes.

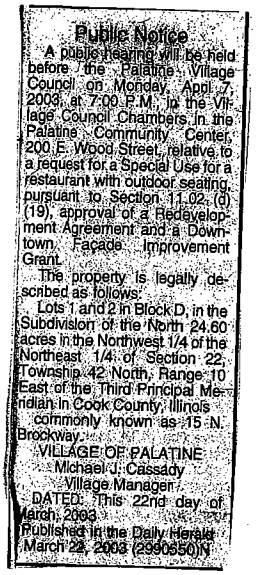
Juan M. Gonzalez
Signature of Disclosing Party

SUBSCRIBED AND SWORN TO before me this 26th day of March 2003.

OFFICIAL SEAL
JOHN E O'CONNOR
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES:06/17/06

Notary Public

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)



Public Notice

A public hearing will be held before the Palatine Village Council on Monday, April 7, 2003, at 7:00 P.M. in the Village Council Chambers in the Palatine Community Center, 200 E. Wood Street, relative to a request for a Special Use for a restaurant with outdoor seating, pursuant to Section 11.02. (d) (19), approval of a Redevelopment Agreement and a Downtown Façade Improvement Grant.

The property is legally described as follows:

Lots 1 and 2 in Block D, in the Subdivision of the North 24.60 acres in the Northwest 1/4 of the Northeast 1/4 of Section 22, Township 42 North, Range 10 East of the Third Principal Meridian in Cook County, Illinois commonly known as 15 N. Brockway.

VILLAGE OF PALATINE
Michael J. Cassady
Village Manager

DATED: This 22nd day of March, 2003

Published in the Daily Herald March 22, 2003 (2990550)N

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinoi DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD.** That said **DAILY HERALD** is a secular newspaper and has been circulated daily in th Village(s) of Algonquin, Arlington Heights,Barrington,Barrington Hills,Bartlett,Batavia, Buffalo Grove, Burlington, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox River Grove, Geneva, Gilberts, Grayslake, Gurnee,Hampshire,Hainesville, Hanover Park, Hawthorn Woods, Hoffman Es s Huntley, Inverness, Island Lake, Kildeer, Lake Barrington, Lake in the Hills, Lake Zurich Libertyville, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows,Schaumburg, Sleepy Hollow,South Barrington,St. Charles, Streamwood Tower Lakes, Vernon Hills, Wauconda, Wheeling, North Barrington

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the firs publication of the notice hereinafter referred to and is of general circulation throughout sai Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revis the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715 Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, wa published March 22, 2003 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc. has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Mary M. Barnett
Authorized Agent

Control # T2990550

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

*(20) RESOLUTION #R-25-03 REQUESTING A TEMPORARY LIQUOR LICENSE, DOWNTOWN PALATINE STREET FEST , AUGUST 22, 23 AND 24, 2003 (STREET FEST) DISTRICT 6

Councilman Varroney, seconded by Councilman Jezierski, moved to adopt a Resolution Requesting a Temporary Liquor License for Downtown Palatine Street Fest on August 22, 23 and 24, 2003.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(21) DESIGNATE THE VILLAGE COUNCIL AS THE PUBLIC HEARING BODY FOR THE SPECIAL USE AND OTHER REQUIRED APPROVALS FOR THE RELOCATION OF MEXICO UNO RESTAURANT, 61 N. BOTHWELL DISTRICT 6

Councilman Varroney, seconded by Councilman Jezierski, moved to Designate the Village Council as the Public Hearing Body for the Special Use and Other Required Approvals for the Relocation of Mexico Uno Restaurant located at 61 N. Bothwell.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(22) WAIVE ALL FEES REQUIRED FOR THE RELOCATION OF MEXICO UNO RESTAURANT, 61 N. BOTHWELL DISTRICT 6

Councilman Varroney, seconded by Councilman Jezierski, moved to Waive all Fees Required for the Relocation of Mexico Uno Restaurant, 61 N. Bothwell.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(23) RESOLUTION #R-26-03 RELEASING LETTER OF CREDIT #981025 IN ITS ENTIRETY IN THE AMOUNT OF $85,555.40 AND ACCEPT $2,500.00 CASH TO ASSURE THE COMPLETION OF THE REMAINING PUBLIC IMPROVEMENTS AT THE QUENTIN WILLOW ESTATES SUBDIVISION DISTRICT 1

Councilman Varroney, seconded by Councilman Jezierski, moved to adopt a Resolution Releasing Letter of Credit #981025 in its Entirety in the Amount of $85,555.40 and Accept $2,500.00 Cash to Assure the Completion of the Remaining Public improvements at the Quentin Willow Estates Subdivision.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(24) RESOLUTION #R-27-03 RELEASING LETTER OF CREDIT #S538361 IN ITS ENTIRETY IN THE AMOUNT OF $15,807.00 AND ACCEPT $15,807.00 IN CASH TO ASSURE THE COMPLETION OF THE PUBLIC IMPROVEMENTS AT THE CRESCENTWOOD UNIT 2 SUBDIVISION DISTRICT 1

Councilman Varroney, seconded by Councilman Jezierski, moved to adopt a Resolution Releasing Letter of Credit #S538361 in its Entirety in the Amount of $15,807.00 and Accept $15,807.00 in Cash to Assure the Completion of the Public

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND VILLAGE COUNCIL AND THE COMMITTEE OF THE WHOLE OF THE VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS HELD IN THE COUNCIL CHAMBERS AT THE PALATINE COMMUNITY CENTER ON MONDAY, APRIL 7, 2003

Mayor Mullins called the meeting to order at 7:08 p.m.

ROLL CALL:

Present:	Mayor Rita L. Mullins, Council Members Michael Jezierski, Jim Wilson, Daniel Varroney, Gregory Solberg, Warren Kostka and Jack Wagner
Absent:	None
Also Present:	Village Clerk Margaret R. Duer, Village Manager Michael Cassady, Village Attorney Tom Burney, Assistant to the Manager Sam Trakas, Director of Planning and Economic Development David Fieldman, Village Engineer Michael Danecki, Director of Public Works Andy Radetski, Police Chief John Koziol, Fire Chief Norm Malcolm, Chief Financial Officer Ken Bonder and Director of Community Services Harry Spila

A quorum was present

PLEDGE TO THE FLAG

Mayor Mullins asked everyone to rise and join her in the Pledge to the Flag.

PUBLIC HEARING – REDEVELOPMENT AGREEMENT AND SPECIAL USE TO PERMIT A RESTAURANT WITH OUTDOOR SEATING FOR THE PROPERTY AT 15 N. BROCKWAY STREET (MEXICO UNO, INC., GONZALEZ, C. GEORGE BUILDERS) DISTRICT 6

OPEN

Councilman Kostka, seconded by Councilman Solberg, moved to open the Public Hearing regarding a Redevelopment Agreement and Special Use to Permit a Restaurant with Outdoor Seating for the Property at 15 N. Brockway Street (Mexico Uno, Inc., Gonzalez, C. George Builders) . Voice Vote – MOTION CARRIED. Time: 7:10 p.m.

Village Manager Michael Cassady provided background information on this item, noting the Village's part in encouraging and supporting local businesses to relocate for the downtown redevelopment. Mexico Uno and Judges Decision are the businesses involved in this redevelopment agreement. He outlined the main points of the agreement.

Nancy Martino, 16 North Brockway, Zimmer's Hardware, expressed concern for parking, focusing on the lack of parking on that block.

Ms. Gonzales, 59 North Bothwell, Mexico Uno, thanked staff for support in this move to continue her business in Palatine.

CLOSE

In the absence of further public testimony, Councilman Wagner, seconded by Councilman Kostka, moved to close the Public Hearing. Voice vote - MOTION CARRIED Time: 7:16 p.m.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

APPROVAL OF MINUTES OF THE REGULAR MEETING OF THE MAYOR AND VILLAGE COUNCIL AND THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND VILLAGE COUNCIL HELD ON MARCH 17, 2003

Councilman Jezierski, seconded by Councilman Varroney, moved approval of the minutes of the Regular Meeting of the Mayor and Village Council and the Committee of the Whole Meeting of the Mayor and Village Council held on March 17, 2003 as submitted. Voice vote - MOTION CARRIED.

TO ACCOMMODATE MEMBERS OF THE AUDIENCE A PORTION OF THE MAYOR'S REPORT WAS BROUGHT FORWARD

REPORT OF MAYOR - RITA L. MULLINS

PROCLAMATION OF APPRECIATION – JOEL GOLDMAN, CHAIRMAN, ZONING BOARD OF APPEALS

Mayor Mullins issued a Proclamation of Appreciation to Joel Goldman, Chairman of the Zoning Board of Appeals for his 22 years of volunteerism to the Village.

Councilman Jezierski, seconded by Councilman Varroney, moved to recess to the Committee of the Whole Meeting. Voice vote – MOTION CARRIED Time: 7:25 p.m.

RECESS TO COMMITTEE OF THE WHOLE

COMMITTEE OF THE WHOLE

A. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – DAN VARRONEY, CHAIRMAN

Chairman Varroney opened the Community & Economic Development Committee at 7:25 p.m.

1. Property at 15 N. Brockway DISTRICT 6
- *A. Consider an Ordinance Providing a Downtown Façade Improvement Grant (C. George Builders)*
- *B. Consider an Ordinance Authorizing the Village Manager to Execute a Redevelopment Agreement (C. George Builders & Mexico Uno)*
- *C. Consider an Ordinance Authorizing the Village Manager to Acquire Certain Property in the Redevelopment Project Area*
- *D. Consider an Ordinance Granting a Special Use for a Restaurant with Outdoor Seating (Mexico Uno, Inc., Gonzalez)*

Councilman Jezierski, seconded by Councilman Solberg, moved to approve items A, B, C, and D. VOICE VOTE, MOTION CARRIED.

2. Property Located at 1580 N. Rand Rd. (Fifth Third Bank) DISTRICT 4
- *A. Consider an Ordinance Granting Site Plan Approval*
- *B. Consider an Ordinance Granting a Compatible Use Designation for a New Fifth Third Bank with a Drive-Thru*

Councilman Solberg, seconded by Councilman Jezierski, moved to approve items A and B.

Lee Winter of Fifth Third Bank, Tom Longhi, architect, and Bill Perry, Civil Engineer offered to field questions.

VOICE VOTE, MOTION CARRIED.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

3. *Consider a Resolution Granting a Time Extension for the Completion of Ryal Estates Planned Development (U. S. Realty Properties, LLC) DISTRICT 2*

Councilman Wilson, seconded by Councilman Jezierski, moved to grant the time extension. VOICE VOTE, MOTION CARRIED.

Chairman Varroney closed the Community & Economic Development Committee at 7:29 p.m.

B. *POLICE POLICY & CODE SERVICES – GREG SOLBERG, CHAIRMAN*

Chairman Solberg opened the Police Policy & Code Services Committee at 7:29 p.m.

1. *Consider an Ordinance Granting a Special Use for a Side Yard Setback Reduction for a House Addition, 104 E. Daniels Road (Zhang) DISTRICT 6*

Councilman Kostka, seconded by Councilman Wagner, moved to approve. VOICE VOTE, MOTION CARRIED.

2. *Consider an Ordinance Granting a Special Use for a Side Yard Setback Reduction to Permit a Fence, 223 W. Wilson Street (Joyce) DISTRICT 6*

Councilman Kostka, seconded by Councilman Wagner, moved to approve. VOICE VOTE, MOTION CARRIED.

3. *Consider an Ordinance Amending Special Use Ordinance #0-225-96 to Permit a Floor Plan Expansion, Changes to Site Plan and Elevations, 1352 N. Rand Road (Forsey's Café) (Sarantopoulos) DISTRICT 4*

Councilman Wagner, seconded by Councilman Kostka, moved to approve. VOICE VOTE, MOTION CARRIED.

4. *Consider an Ordinance Vacating Portions of the Unimproved California Street Right-of-Way (American Ukrainian Youth Assn.) DISTRICT 2*

Councilman Jezierski, seconded by Councilman Varroney, moved to approve. VOICE VOTE, MOTION CARRIED.

Chairman Solberg closed the Police Policy & Code Services Committee at 7:32 p.m.

C. *FIRE POLICY & COMMUNITY INFORMATION – WARREN KOSTKA, CHAIRMAN*

Chairman Kostka opened the Fire Policy & Community Information Committee at 7:32 p.m.

1. *Salt Creek Park District, Party in the Park, July 25, 26 and 27, 2003 DISTRICT 5*
   - *A. Consider a Request for Waiver of the Sound Amplification Ordinance*
   - *B. Consider a Request for Waiver of Fees*

Councilman Wagner, seconded by Councilman Solberg, moved to approve A. and B. VOICE VOTE, MOTION CARRIED.

2. *As submitted*

Councilman Wagner noted Brian Spitt, a Palatine Marine in Iraq, who was injured and has been highlighted in the Herald today.

The Palatine Police Department is collecting donations to send to soldiers serving in Iraq. Names of specific service men are welcome for sending the donations to for distribution. Donations can be brought to the Palatine Police Department Kathy Garcia and Pat McCoy. Mayor Mullins noted that the American Legion is offering service star banner for families who have family members serving the armed forces.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Councilman Kostka suggested a proclamation supporting all serving Armed Forces and listing all the avenues of support on the website.

Councilman Jezierski directed staff to send letters to candidates in April 1 election to please remove their political signs.

Chairman Kostka closed the Fire Policy & Community Information Committee at 7:40 p.m.

D. BUSINESS FINANCE & BUDGET COMMITTEE – MICHAEL JEZIERSKI, CHAIRMAN

Chairman Jezierski opened the Business Finance & Budget Committee at 7:40 p.m.

1. Consider an Ordinance Reserving Volume Cap in Connection With Private Activity Bond Issues and Related Matters

Councilman Solberg, seconded by Councilman Varroney, moved to approve. VOICE VOTE, MOTION CARRIED.

Chairman Jezierski closed the Business Finance & Budget Committee at 7:42 p.m.

E. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH – JIM WILSON, CHAIRMAN

Chairman Wilson opened the Administration, Technology & Community Health Committee at 7:42 p.m.

1. Consider an Ordinance Authorizing the Village Manager to Execute a Second Amendment to the Gateway Center Redevelopment Agreement Between the Village of Palatine and Joseph Freed and Associates DISTRICT 2

Councilman Jezierski, seconded by Councilman Varroney, moved to approve. VOICE VOTE, MOTION CARRIED.

Chairman Wilson closed the Administration, Technology & Community Health Committee at 7:43 p.m.

F. INFRASTRUCTURE & ENVIRONMENT – JACK WAGNER, CHAIRMAN

Chairman Wagner opened the Infrastructure & Environment Committee at 7:43 p.m.

1. Consider Acceptance of Proposal - 47" Tandem Asphalt Roller

Village Manager Cassady reported that the following bids for the 47" Tandem Asphalt Roller were opened on Thursday, March 27, 2003 at 3:00 p.m.

Bidder	***Bid Amount***	***Trade-In***
Patten Tractor & Equip.	*$30,020.00*	*$2,500.00*
McCann	*$28,093.00*	*$7,500.00*
Westside Tractor	*$26,300.00*	*$4,000.00*
Ingersoll-Rand Equip.	*$27,200.00*	*$4,000.00*

Councilman Solberg, seconded by Councilman Jezierski, moved to accept the bid from the low compliant bidder McCann Industries for the purchase of a 47" tandem asphalt roller, including trade-in, in an amount not to exceed $20,593.00. VOICE VOTE, MOTION CARRIED.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

2. *Consider Award of Contract - 2003 Concrete Curb Replacement Program*

Village Manager Cassady reported that the following bids for the 2003 Concrete Curb Replacement Program were opened on Thursday, March 27, 2003 at 3:00 p.m.

Bidder	***Bid Amount***
Strada Construction	*$17,790.00*
Landmark Contractors	*$24,348.00*
Swallow Construction	*$21,490.00*
Meridian Construction	*$21,993.00*
Kovilic Construction	*$42,350.00*
A&R Cement	*$11,890.00*
Sumit Construction	*$18,100.00*
D'Land Construction	*$16,192.50*

Councilman Jezierski, seconded by Councilman Solberg, moved to accept the bid from the low compliant bidder A&R Cement, Inc. of Bartlett in an amount not to exceed $11,890.00. VOICE VOTE, MOTION CARRIED.

3. *Consider Award of Contract - 2003 Electric Street Light Cable Replacement Project DISTRICT 4*

Village Manager Cassady reported that the following bids for the 2003 Electric Street Light Cable Replacement Project were opened on Thursday, March 27, 2003 at 3:00 p.m.

Bidder	***Bid Amount***
Thorne Electric	*$24,926.40*
Meade Electric	*$16,553.75*
R. Cleveland Underground	*$18,663.75*
Nickolson Construction	*$27,806.20*
Lyons Electric	*$23,850.00*
H&H Electric	*$10,734.50*
Hometown Electric	*$27,274.50*
J.F. Edwards Constr.	*$17,111.75*
Benson Electric	*$22,020.45*
Utility Dynamics	*$23,377.00*

Councilman Kostka, seconded by Councilman Jezierski, moved to accept the bid from the low compliant bidder H&H Electric Company in an amount not to exceed $10,734.50. VOICE VOTE, MOTION CARRIED.

4. *Consider a Motion Authorizing the Waiving of the Bid Requirements and Accept the Quotation for the Outfitting of the Traffic Section Sign Truck*

Councilman Jezierski, seconded by Councilman Solberg, moved to approve. VOICE VOTE, MOTION CARRIED.

5. *As submitted*

Councilman Wagner reported that Joseph Stackhouse, of Comcast, responded to the letter from Palatine to appear before the council, stating that he could not attend.

Councilman Wagner noted areas in Palatine where the actions of Comcast have endangered the health safety and welfare of Palatine residents. Unburied cables exist throughout the Village.

Councilman Jezierski explained that new residents are not being serviced by Comcast.

Chairman Wagner closed the Infrastructure & Environment Committee at 7:50 p.m.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Councilman Jezierski, seconded by Councilman Varroney, moved to reconvene the Village Council Meeting at 7:50 p.m. VOICE VOTE, MOTION CARRIED

RECONVENE THE VILLAGE COUNCIL MEETING

Mayor Mullins recused herself from the approval of the Consent Agenda portion of the meeting meeting. Mayor Mullins nominated Councilman Varroney to act as Mayor Pro Tem. Mayor Mullins left the Council Chambers.

CONSENT AGENDA

The following are Consent Agenda items, (indicated by *) and were enacted by one motion and omnibus vote. Councilman Varroney, seconded by Councilman Wagner, moved to approve items #1 through #24 of the Consent Agenda, with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

***(1) APPROVE WARRANT #6 AND AUTHORIZE MAYOR AND CLERK TO SIGN**

Councilman Varroney, seconded by Councilman Wagner, moved approval of Warrant #6 in the following amounts totaling $1,255,481.70 and authorization for the Mayor and Clerk to sign.

General	$156,209.28
Motor Fuel Tax	157,470.77
Downtown TIF	12,344.42
Pkg. Garage Const.	84,748.01
Capital Equip.	61,106.65
Capital Projects	73,392.66
Flood Control Fund	355,251.90
Refuse Fund	267,183.62
Water Fund	27,076.09
Sewer Fund	3,687.46
M.V.P.S.	6,800.41
Central Equipment	37,957.18
Self Insurance	11,718.25
SSA #3 Fund	535.00
Total	$1,255,481.70

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

***(2) RESOLUTION #R-29-03 NOMINATING, ELECTING AND AUTHORIZING COUNCILMAN DAN VARRONEY AS MAYOR PRO TEM TO EXECUTE ORDINANCES #0-61-03, #0-62-03, #0-63-03, #0-64-03, #0-65-03 AND #0-66-03 REGARDING THE PROPERTY LOCATED AT 60 N. BOTHWELL AND 39-41 W. WILSON (LAMPLIGHTER INN)**

Councilman Varroney, seconded by Councilman Wagner, moved to adopt a Resolution Nominating, Electing and Authorizing Councilman Dan Varroney as

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Mayor Pro Tem to Execute Ordinances #0-61-03, #0-62-03, #0-63-03, #0-64-03, #0-65-03 and #0-66-03 Regarding the Property Located at 60 N. Bothwell and 39-41 W. Wilson (Lamplighter Inn).

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(3) DESIGNATE THE VILLAGE COUNCIL AS THE PUBLIC HEARING BODY FOR THE PLANNED DEVELOPMENT PETITION AND RELATED ITEMS FOR THE PROPERTY AT 100 AND 108 N. BROCKWAY STREET (VARGO) DISTRICT 6

Councilman Varroney, seconded by Councilman Wagner, moved to Designate the Village Council as the Public Hearing Body for the Planned Development Petition and Related Items for the Property at 100 and 108 N. Brockway Street.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(4) ORDINANCE #0-72-03 REAUTHORIZING THE MAYOR TO EXECUTE A REDEVELOPMENT AGREEMENT AND NOTE BETWEEN THE VILLAGE OF PALATINE AND WALMART REAL ESTATE BUSINESS TRUST FOR THE PROPERTY AT 1551 N. RAND ROAD (WALMART REAL ESTATE BUSINESS TRUST) DISTRICT 4

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance re-authorizing the Mayor to Execute a Redevelopment Agreement and Note Between the Village of Palatine and Walmart Real Estate Business Trust for the Property at 1551 N. Rand Road (Walmart Real Estate Business Trust), with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(5) RESOLUTION #R-30-03 NOMINATING, ELECTING AND AUTHORIZING COUNCILMAN DAN VARRONEY AS MAYOR PRO TEM TO EXECUTE ORDINANCES REGARDING THE PROPERTY LOCATED AT 15 N. BROCKWAY DISTRICT 6

Councilman Varroney, seconded by Councilman Wagner, moved to adopt a Resolution Nominating, Electing and Authorizing Councilman Dan Varroney as Mayor Pro Tem to Execute Ordinances Regarding the Property Located at 15 N. Brockway.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(6) ORDINANCE #0-73-03 PROVIDING A DOWNTOWN FAÇADE IMPROVEMENT GRANT, PROPERTY AT 15 N. BROCKWAY (C. GEORGE BUILDERS) DISTRICT 6

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Providing a Downtown Façade Improvement Grant, Property at 15 N. Brockway (C. George Builders), with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Nays: None
MOTION CARRIED

*(7) ORDINANCE #0-74-03 AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A REDEVELOPMENT AGREEMENT, PROPERTY AT 15 N. BROCKWAY (C. GEORGE BUILDERS & MEXICO UNO, INC.) DISTRICT 6

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Authorizing the Village Manager to Execute a Redevelopment Agreement, Property at 15 N. Brockway (C. George Builders & Mexico Uno, Inc.), with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(8) ORDINANCE #0-75-03 AUTHORIZING THE VILLAGE MANAGER TO ACQUIRE CERTAIN PROPERTY IN THE REDEVELOPMENT PROJECT AREA, PROPERTY AT 15 N. BROCKWAY DISTRICT 6

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Authorizing the Village Manager to Acquire Certain Property in the Redevelopment Project Area, Property at 15 N. Brockway, with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(9) ORDINANCE #0-76-03 GRANTING A SPECIAL USE FOR A RESTAURANT WITH OUTDOOR SEATING, PROPERTY AT 15 N. BROCKWAY (MEXICO UNO, INC., GONZALEZ) DISTRICT 6

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Granting a Special Use for a Restaurant with Outdoor Seating for thep roperty at 15 N. Brockway (Mexico Uno, Inc., Gonzalez), with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(10) ORDINANCE #0-77-03 GRANTING A SPECIAL USE FOR A SIDE YARD SETBACK REDUCTION FOR A HOUSE ADDITION, 104 E. DANIELS ROAD (ZHANG) DISTRICT 6

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Granting a Special Use for a Side Yard Setback Reduction for a House Addition at 104 E. Daniels Road, with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(11) ORDINANCE #0-78-03 GRANTING A SPECIAL USE FOR A SIDE YARD SETBACK REDUCTION TO PERMIT A FENCE, 223 W. WILSON STREET (JOYCE) DISTRICT 6

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Granting a Special Use for a Side Yard Setback Reduction to Permit a Fence at 223 W. Wilson Street, with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(12) ORDINANCE #0-79-03 AMENDING SPECIAL USE ORDINANCE #0-225-96 TO PERMIT A FLOOR PLAN EXPANSION, CHANGES TO SITE PLAN AND ELEVATIONS, 1352 N. RAND ROAD (FORSEY'S CAFÉ) (SARANTOPOULOS) DISTRICT 4

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance amending Special Use Ordinance 0-225-96 to permit a floor plan expansion, changes to site plan and elevations at Forsey's Café at 1352 N. Rand Road, with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(13) ORDINANCE #0-80-03 VACATING PORTIONS OF THE UNIMPROVED CALIFORNIA STREET RIGHT-OF-WAY (AMERICAN UKRAINIAN YOUTH ASSN.) DISTRICT 2

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Vacating Portions of the Unimproved California Street Right-of-Way, with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(14) ORDINANCE #0-81-03 GRANTING SITE PLAN APPROVAL, PROPERTY LOCATED AT 1580 N. RAND RD. (FIFTH THIRD BANK), DISTRICT 4

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Granting Site Plan Approval for the property Located at 1580 N. Rand Rd., with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(15) ORDINANCE #0-82-03 GRANTING A COMPATIBLE USE DESIGNATION FOR A NEW FIFTH THIRD BANK WITH A DRIVE-THRU, PROPERTY LOCATED AT 1580 N. RAND RD. (FIFTH THIRD BANK), DISTRICT 4

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Granting a Compatible Use Designation for a New Fifth Third Bank with a Drive-Thru at the property Located at 1580 N. Rand Rd., with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

*(16) RESOLUTION #R-31-03 GRANTING A TIME EXTENSION FOR THE COMPLETION OF RYAL ESTATES PLANNED DEVELOPMENT (U. S. REALTY PROPERTIES, LLC) DISTRICT 2

Councilman Varroney, seconded by Councilman Wagner, moved to adopt a Resolution Granting a Time Extension for the Completion of Ryal Estates Planned Development to December 31, 2003.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(17) WAIVE THE SOUND AMPLIFICATION ORDINANCE, SALT CREEK PARK DISTRICT, PARTY IN THE PARK, JULY 25, 26 AND 27, 2003 DISTRICT 5

Councilman Varroney, seconded by Councilman Wagner, moved Waive the Sound Amplification Ordinance for the Salt Creek Park District Party in the Park on Friday, July 25, 2003 from 6:00 p.m. to 11:00 p.m., July 26th from Noon to 11:00 p.m. and July 27th from Noon to 8:00 p.m.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(18) WAIVER OF FEES, SALT CREEK PARK DISTRICT, PARTY IN THE PARK, JULY 25, 26 AND 27, 2003 DISTRICT 5

Councilman Varroney, seconded by Councilman Wagner, moved to Waive the Fees for Salt Creek Park District Party in the Park on July 25-27, 2003.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(19) ORDINANCE #0-83-03 RESERVING VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES AND RELATED MATTERS

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Reserving Volume Cap in Connection With Private Activity Bond Issues and Related Matters.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(20) ORDINANCE #0-84-03 AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A SECOND AMENDMENT TO THE GATEWAY CENTER REDEVELOPMENT AGREEMENT BETWEEN THE VILLAGE OF PALATINE AND JOSEPH FREED AND ASSOCIATES DISTRICT 2

Councilman Varroney, seconded by Councilman Wagner, moved to pass an Ordinance Authorizing the Village Manager to Execute a Second Amendment to the Gateway Center Redevelopment Agreement Between the Village of Palatine and Joseph Freed and Associates, with waiver of first reading.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Nays: None
MOTION CARRIED

*(21) ACCEPT THE PROPOSAL FOR A 47" TANDEM ASPHALT ROLLER

Councilman Varroney, seconded by Councilman Wagner, moved to accept the proposal from the low compliant bidder McCann Industries for the purchase of a 47" tandem asphalt roller, including trade-in, in an amount not to exceed $20,593.00.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(22) AWARD THE CONTRACT FOR THE 2003 CONCRETE CURB REPLACEMENT PROGRAM

Councilman Varroney, seconded by Councilman Wagner, moved to Award the Contract for the 2003 Concrete Curb Replacement Program to the low compliant bidder A&R Cement, Inc. of Bartlett in an amount not to exceed $11,890.00.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(23) AWARD THE CONTRACT FOR THE 2003 ELECTRIC STREET LIGHT CABLE REPLACEMENT PROJECT DISTRICT 4

Councilman Varroney, seconded by Councilman Wagner, moved to Award the Contract for the 2003 Electric Street Light Cable Replacement Project to the low compliant bidder H&H Electric Company in an amount not to exceed $10,734.50.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

*(24) WAIVE THE BID REQUIREMENTS AND ACCEPT THE QUOTATION FOR THE OUTFITTING OF THE TRAFFIC SECTION SIGN TRUCK

Councilman Varroney, seconded by Councilman Wagner, moved to Waive the Bid Requirements and Accept the proposal from Maintainer Corporation for the Outfitting of the Traffic Section Sign Truck in an amount not to exceed $43,847.25.

Upon Roll Call: Ayes: Council Members Jezierski, Wilson, Varroney, Solberg, Wagner and Kostka
Nays: None
MOTION CARRIED

Mayor Mullins returned to the Council Chambers.

REPORTS OF STANDING COMMITTEE

ADMINISTRATION TECHNOLOGY & COMMUNITY HEALTH – JIM WILSON, CHAIRMAN

No report.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

BUSINESS FINANCE & BUDGET – MICHAEL JEZIERSKI, CHAIRMAN

No report.

POLICE POLICY & CODE SERVICES – GREG SOLBERG, CHAIRMAN

No report.

COMMUNITY & ECONOMIC DEVELOPMENT – DAN VARRONEY, CHAIRMAN

No report.

FIRE POLICY & COMMUNITY INFORMATION – WARREN KOSTKA, CHAIRMAN

As submitted

Councilman Kostka stated that although 15 North Brockway does comply with codes, new parking spaces will be available as the redevelopment progresses.

INFRASTRUCTURE & ENVIRONMENT – JACK WAGNER, CHAIRMAN

No report.

REPORTS OF VILLAGE OFFICERS

REPORT OF MAYOR - RITA L. MULLINS

To accommodate members of the audience a portion of the Mayor's Report was heard earlier this evening.

PROCLAMATION – ARBOR DAY – APRIL 25, 2003

Mayor Mullins proclaimed April 25, 2003 as Arbor Day.

PROCLAMATION – BUILDING SAFETY WEEK – APRIL 6-12, 2003

Mayor Mullins proclaimed the week of April 6-12, 2003 as Building Safety Week.

PROCLAMATION – FAIR HOUSING MONTH – APRIL, 2003

Mayor Mullins proclaimed April, 2003 as Fair Housing Month.

AS SUBMITTED

Mayor Mullins is recommending a blue ribbon task force for sign ordinance recommendations. A number of residents have volunteered to serve.

REPORT OF VILLAGE MANAGER - MICHAEL CASSADY

No report.

REPORT OF THE VILLAGE CLERK - MARGARET R. DUER, VILLAGE CLERK

AS SUBMITTED

Farmers market vendors have supported holding an early preview market on May 17th from 8:00 to 12:00 noon, at the train station parking lot. The regular season will begin on June 28, beginning at 7:00 a.m until 1:00 p.m.

Councilman Jezierski, seconded by Mayor Mullins moved to approve the preview market on May 17th. Voice Vote – MOTION CARRIED.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

PIAC, Palatine/Inverness Arts Council is hosting "Photography and Jazz" Friday evening, April 11, from 7:00 to 10:00 p.m. Local photographer Jeff Dionesotes will exhibit accompanied by Ian Robinson on the saxophone in his Jazz trio.

Sister Cities Association is hosting a wine and cheese tasting at Whole Foods Friday, April 11, from 6:00 to 9:00 p.m.

REPORT OF THE VILLAGE ATTORNEY – TOM BURNEY

AS REQUIRED - CLOSED SESSION TO DISCUSS ACQUISITION OF REAL PROPERTY, PENDING AND POTENTIAL LITIGATION AND HIRING, FIRING AND CONDITIONS OF EMPLOYMENT

No Closed Session requested.

RECOGNITION OF AUDIENCE

No one came forward.

ADJOURNMENT

Councilman Jezierski, seconded by Councilman Kostka, moved to adjourn the meeting at 8:03 p.m. Voice Vote – MOTION CARRIED

Margaret R. Duer
Palatine Village Clerk

APPROVED: April 14, 2003

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

TYPE: ORDINANCE **BY:** PLANNING & ECONOMIC DEV. **DATE:** 4/7/03

DESCRIPTION: Consider a Special Use to permit a restaurant with outdoor seating for the property at 15 N. Brockway Street
(Mexico Uno, Inc., Gonzalez) District: 6

COMMITTEE ACTION: **DATE:**

BACKGROUND: The subject site, 15 N. Brockway, is currently improved with an existing 1-story building. The building was previously occupied by the Judge's Decision tavern. C. George Builders has a contract to purchase the property and remodel it. Mexico Uno, now located at 61 N. Bothwell, has been negotiating a lease with C. George Builders and wishes to operate their restaurant at this new location. Therefore, the petitioner is requesting:

Special Use for a restaurant with outdoor seating for the property at 15 N. Brockway Street

KEY ISSUES:

Building Size:	1,700 s.f.
Indoor Seating:	800 s.f. of seating space
Outdoor Seats:	12

Floor Plan

- The building is approximately 1,700 s.f. in area.
- A total of 800 s.f. would be available for interior seating.
- A total of 12 seats and 3 tables would be located on the sidewalk during warm weather months.
- A license agreement for the use of the public sidewalk would be required prior to operating the outdoor seating area (Condition 3 of the draft Ordinance)

Building Design

- The front façade of the building would be remodeled pursuant to the attached elevations. The façade would be constructed with cement stucco.
- Attached signage would conform to Village code (Condition 8 in the draft Ordinance).

Restaurant Operation

- The restaurant would be operated in a similar manner to the Mexico Uno restaurant now located at 61 N. Bothwell.
- The restaurant would include a bar. The petitioners would be required to obtain a liquor license prior to serving any alcoholic beverages.
- The hours of operation would conform to those established by the liquor license.

Parking

- No off-street parking spaces would be provided. Public parking is available on streets and in public parking lots throughout the downtown area. Section 9.04 (e) of the Zoning Ordinance provides an exception for off-street parking for buildings constructed prior to the requirement of off-street parking.

ALTERNATIVES:

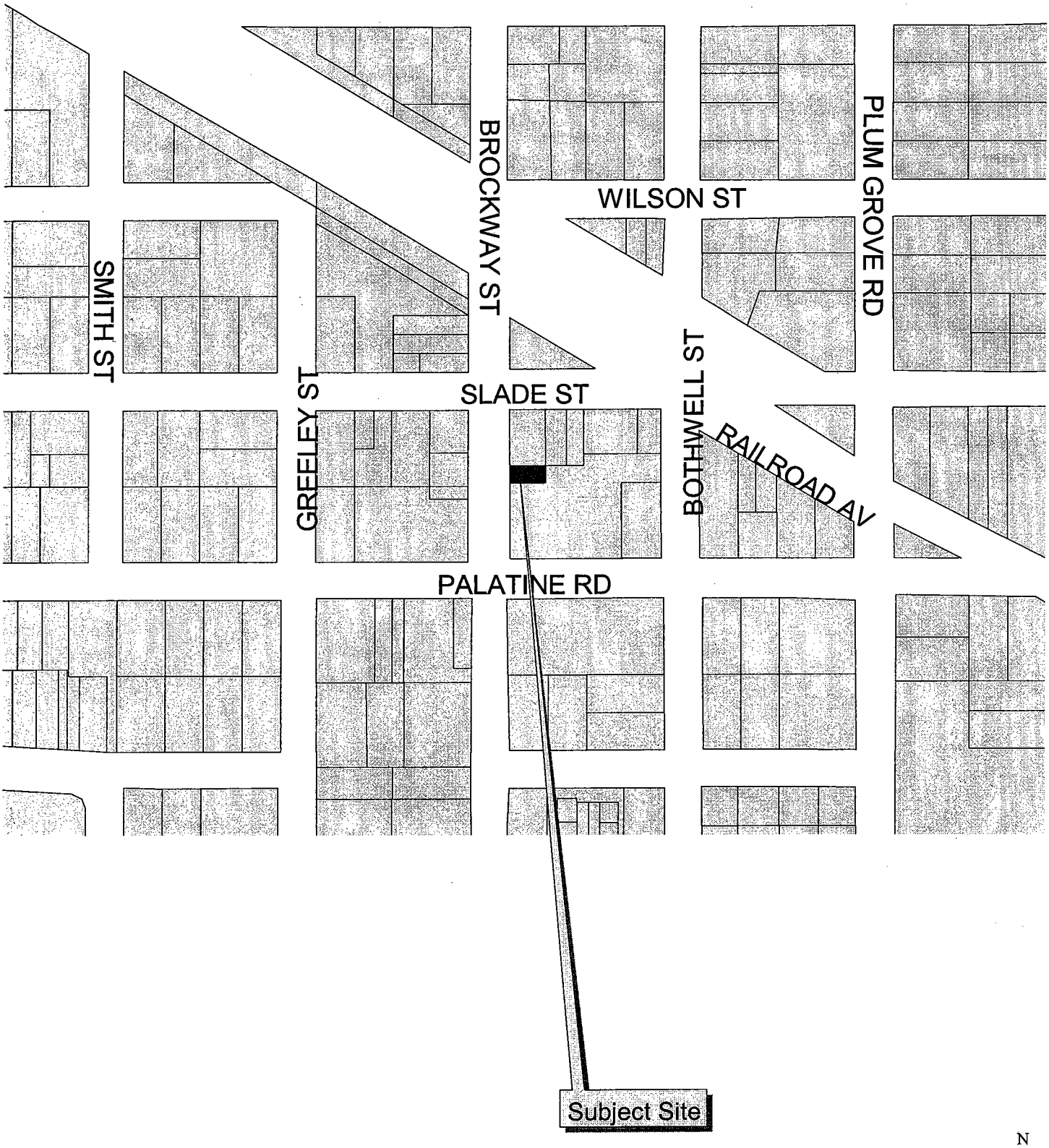
1. Recommend approval of the Special Use.
2. Do not recommend approval of the Special Use.

RECOMMENDATION: Staff recommends that the Special Use be approved, subject to the conditions in the attached draft Ordinance.

ACTION REQUIRED: Motion to recommend approval of the Special Use for a restaurant with outdoor seating for the property at 15 N. Brockway.

Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

Area Map
15 N Brockway



Attachment: Special Use Ordinance #O-76-03 (15 N Brockway St - SU Transfer)

VILLAGE OF PALATINE

SPECIAL USE TRANSFER

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Required Materials

- ☐ Application Form
- ☐ Business Plan (including but not limited to nature of business, hours or operation, number of employees, floor plan, menu, and any proposed changes to the business
- ☐ Proof of Ownership

Business Owner(s):

Jaime Gonzalez
Marta Gonzalez

Subject Property Address:

15N Brockway ST. Palatine ILL 60067

The owner(s) listed above are requesting that Special Use Ordinance # O-76-03 be transferred from ~~Joan Lee~~ Mexico uno inc. to individuals(s) and/or company listed above. I have read the ordinance(s) and agree to comply with all applicable ordinance(s) and any conditions contained therein. As the new business owner(s), the following changes (if any) are proposed to the business operation and/or floor plan:

no changes to bussiness floor plan

I understand that if the Village determines the nature or characteristics of the business will substantially change, a new Special Use may be required.

Attachment: Special Use Transfer Application (15 N Brockway St - SU Transfer)

VILLAGE OF PALATINE

Signature Page

Petitioner's Signature

I affirm that the information contained on page 1 herein and in any accompanying documents is accurate to the best of my knowledge.

Jaime Gonzalez
Name

5/2/2022
Date

Jaime Gonzalez
Signature

Signature of Consent from Landlord, Property Owner(s), or Former Operator

I consent to the Special Use Transfer of the above mentioned property and that the information contained on page 1 herein and in any accompanying documents is accurate to the best of my knowledge.

JUAN M. GONZALEZ
Name

5/02/22
Date

Juan M. Gonzalez
Signature

Attachment: Special Use Transfer Application (15 N Brockway St - SU Transfer)

Consider an Ordinance Granting a Variation to Permit a Driveway Expansion to Exceed the Maximum Allowed Driveway Width, within Five (5) Feet of the Lot Line at 102 N. Crescent Avenue

BACKGROUND:
The Petitioner is proposing to expand the existing driveway, which will exceed the maximum allowable total driveway width, within five (5) feet of the lot line. Therefore the Petitioner is requesting approval of the following:

Variation to permit a residential driveway to be 30 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet.

KEY ISSUES:

- The Petitioner is proposing to expand the existing driveway width by 9 feet, increasing from approximately 21 feet to approximately 30 feet. The proposed expansion exceeds the maximum driveway width, within five (5) feet of the lot line by approximately five (5) feet. The Zoning Ordinance allows a maximum width of 25 feet, within five (5) feet of the lot line.
- Staff has identified several properties on N. Crescent Avenue, and in the immediate surrounding neighborhood, which have expanded driveways. It appears that all of these driveways are compliant, with the maximum width being tapered to a maximum of 25 feet, within five (5) feet of the lot line.
- Per the submitted application, the Petitioner's justification for the driveway expansion is to better accommodate vehicles of family members living at the residence, as well as visitors.
- As the ZBA failed to recommend approval of the requested variation, the Code requires a favorable vote by 2/3 of the Village Council in order to approve the requested relief.

ALTERNATIVES:

1. Approve the Variation for a residential driveway expansion.
2. Do not approve the Variation for a residential driveway expansion.

RECOMMENDATION:

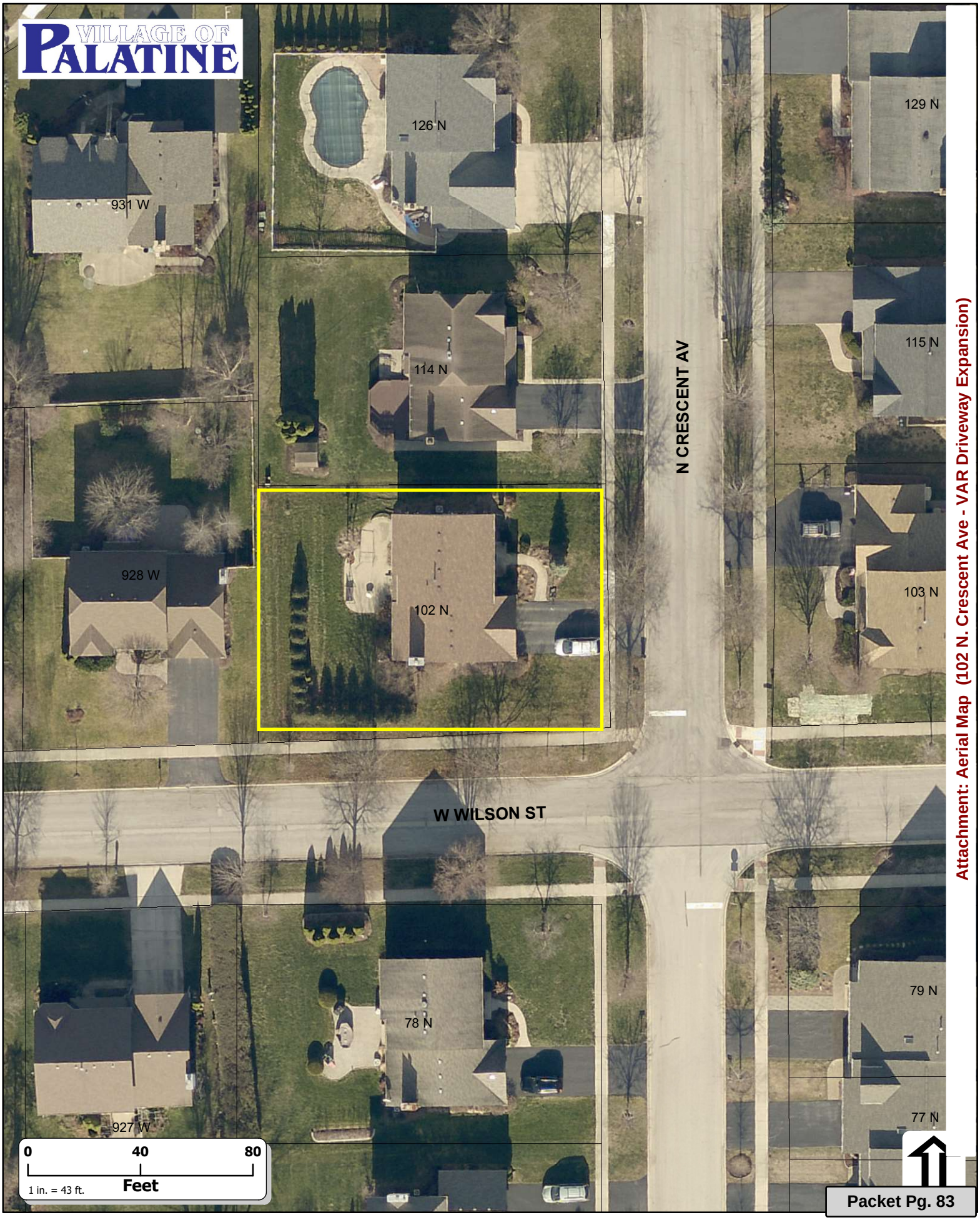
Public Hearing:	June 14, 2022
Residents testifying:	None
Vote:	The Zoning Board of Appeals voted unanimously to recommend denial of the request and Staff concurs.

ACTION REQUIRED:
A motion to approve the ordinance granting a Variation to permit the residential driveway expansion to be greater than the allowable width, within five (5) feet of the lot line at 102 N. Crescent Avenue.

ATTACHMENTS:

- Aerial Map
- ORD VAR 102 N Crescent Ave
- EXHIBIT - Site Plan
- ZBA Materials
- DRAFT ZBA minutes - June 14, 2022

102 N. Crescent Ave



Attachment: Aerial Map (102 N. Crescent Ave - VAR Driveway Expansion)

ORDINANCE NO. _____

AN ORDINANCE GRANTING A VARIATION
102 N. CRESCENT AVENUE

WHEREAS, pursuant to a petition and public hearing on June 14, 2022, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Variation to permit a residential driveway to be 30 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet pursuant to Section 7.04 (i) (3) of the Village of Palatine Zoning Ordinance, legally described property:

LOT 26 IN CRESCENT WOOD SUBDIVISION, BEING A RE-SUBDIVISION OF LOTS 1, 3, AND 4 IN BLOCK 7 AND LOTS 6, 7, 8, AND 10 IN BLOCK 8 IN ARTHUR T. MCINTOSH AND COMPANY'S CHICAGO AVENUE FARMS, BEING A SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 16, TOWHSHIP 24 NORTH, RANGE 10, EAST FO THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

commonly known as 102 N. Crescent Avenue (PIN #02-16-416-016).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Variation to permit a residential driveway to be 30 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet pursuant to Section 7.04 (i) (3) of the Village of Palatine Zoning Ordinance, subject to the

Attachment: ORD VAR 102 N Crescent Ave (102 N. Crescent Ave - VAR Driveway Expansion)

following condition(s):

1. **The Variation shall substantially conform to the Site Plan submitted by the Petitioner, except as such plans may be changed to conform to Village of Palatine Codes and Ordinances**

SECTION 2: **That a copy of the public notice is attached hereto and form a part of this ordinance.**

SECTION 3: **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

PASSED: This _____day of _____, 2022

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2022

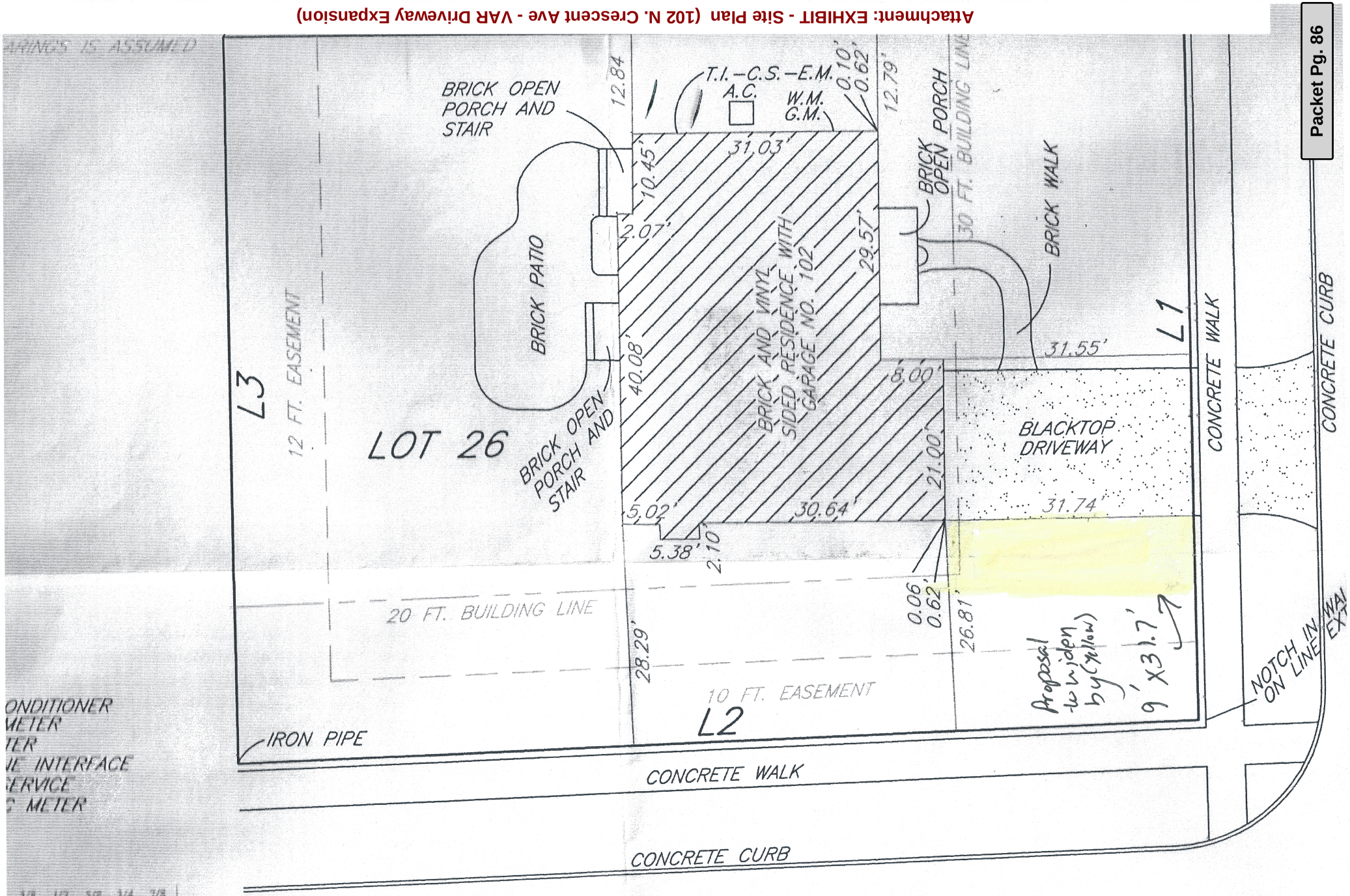
_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this

_____day of _____, 2022

_____
Village Clerk

Attachment: ORD VAR 102 N Crescent Ave (102 N. Crescent Ave - VAR Driveway Expansion)



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3/8	1/2	5/8	3/4	7/8	
.03	.04	.05	.06	.07	.08 = 1 INCH
.11	.125	.14	.15	.16	.17 = 2 INCHES
.20	.21	.22	.23	.24	.25 = 3 INCHES
.28	.29	.30	.31	.32	.33 = 4 INCHES
.36	.375	.39	.40	.41	.42 = 5 INCHES
.43	.46	.47	.48	.49	.50 = 6 INCHES
.53	.54	.55	.56	.57	.58 = 7 INCHES
.61	.635	.64	.65	.66	.67 = 8 INCHES

LINE TABLE

Line	Bearing	Distance	Mea
L1	N.00°14'15"W.	88.89'	88.
L2	N.88°14'16"E.	123.04'	123.
L3	S.00°10'18"E.	93.27'	93.

VILLAGE OF PALATINE

VILLAGE OF PALATINE
Zoning Board of Appeals

SCHEDULED 06/14/22 07:00 PM

CASE STAFF STATEMENT (ID # 7640)

102 N. Crescent Avenue - VAR Driveway Expansion

TO: Palatine Zoning Board of Appeals
Jan Wood, Chair

FROM: Alex Bradshaw

PETITIONER: Vijay Dara

CASE NUMBER: 22-18

ADDRESS: 102 N. Crescent Avenue

PROPOSAL:
Variation to permit a residential driveway to be 30 feet in width within five (5) feet of the lot line, instead of the maximum permitted 25 feet.

LOCATION: 102 N. Crescent Avenue District 1 (Millar)	**CURRENT ZONING:** R-2 Single Family

SURROUNDING CONDITIONS:

North:	R-2 Single Family
South	R-2 Single Family
East:	R-2 Single Family
West:	R-2 Single Family

BACKGROUND:
The Petitioner is proposing to expand the existing driveway that will exceed the maximum allowable total driveway width, within five (5) feet of the lot line. Therefore, the Petitioner is requesting:

> **Variation to permit a residential driveway to be 30 feet in width within 5 feet of the lot line, instead of the maximum permitted 25 feet.**

SITE ANALYSIS:

- The Subject Property is zoned R-2 Single Family and is within the Crescentwood I Subdivision. The property is approximately 11,085 square feet and consists of a single-family residence, with a two-car garage.
- The Petitioner is proposing to expand the existing driveway width by 9 feet, expanding from approximately 21 feet to approximately 30 feet. The proposed expansion exceeds the maximum driveway width, within five (5) feet of the lot

Attachment: ZBA Materials (102 N. Crescent Ave - VAR Driveway Expansion)

line by approximately five (5) feet. The Zoning Ordinance allows a maximum width of 25 feet within five (5) feet of the lot line and the proposed would be 30 feet wide.

- At its widest point, the proposed driveway is 30 feet wide. Per Code, the maximum allowable total driveway width for a 2-car garage is 30 feet, with the first 5 feet not exceeding 25 feet in width.
- Per the submitted application, the Petitioner's justification for the driveway expansion is to better accommodate vehicles of family members living at the residence, as well as visitors.
- There are other properties on N. Crescent Avenue and in the immediate neighborhood that have expanded driveways, but it appears that all of them maintain driveways, tapered down to under 25 feet, within five (5) feet of the lot line. Both the building coverage and lot coverage are within the allowable percentages per Code.

DEPARTMENTAL REVIEWS:

Community Services	Tapering the driveway to 25 feet within 5 feet of the lot line is an achievable alternative that can be done without zoning relief.
Engineering	The Fire Hydrant in the parkway, which is adjacent to the driveway apron and in front of the proposed expansion, is a concern and potential driving conflict.
Public Works	N/A

STANDARDS FOR A VARIATION: Standards for a Variation are found in Section 14.03 D (1) and (2) of the Zoning Code. Specifically, the Petitioners must show that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; that the plight of the owner is due to unique circumstances; and that the variation, if granted, will not alter the essential character of the locality. The Petition for Variation is attached, and the Petitioners have attempted to address the required standards.

STAFF RECOMMENDATION:

The Petitioner is proposing to expand the existing driveway width to 30 feet. Per Code, the proposal will exceed the maximum driveway width within five (5) feet of the front lot line by approximately five (5) feet. While Staff ultimately understands what the Petitioner is trying to accomplish, with increased parking spaces, Staff does not believe that adequate justification for the Variation has been established.

Additionally, Staff identified several other properties in the immediate neighborhood that

Attachment: ZBA Materials (102 N. Crescent Ave - VAR Driveway Expansion)

have expanded driveways, which all appear to taper down to under 25 feet, within five (5) feet of the lot line. Therefore, Staff recommends denial of the request to the Zoning Board of Appeals. If the Zoning Board of Appeals recommends approval, Staff recommends the following conditions:

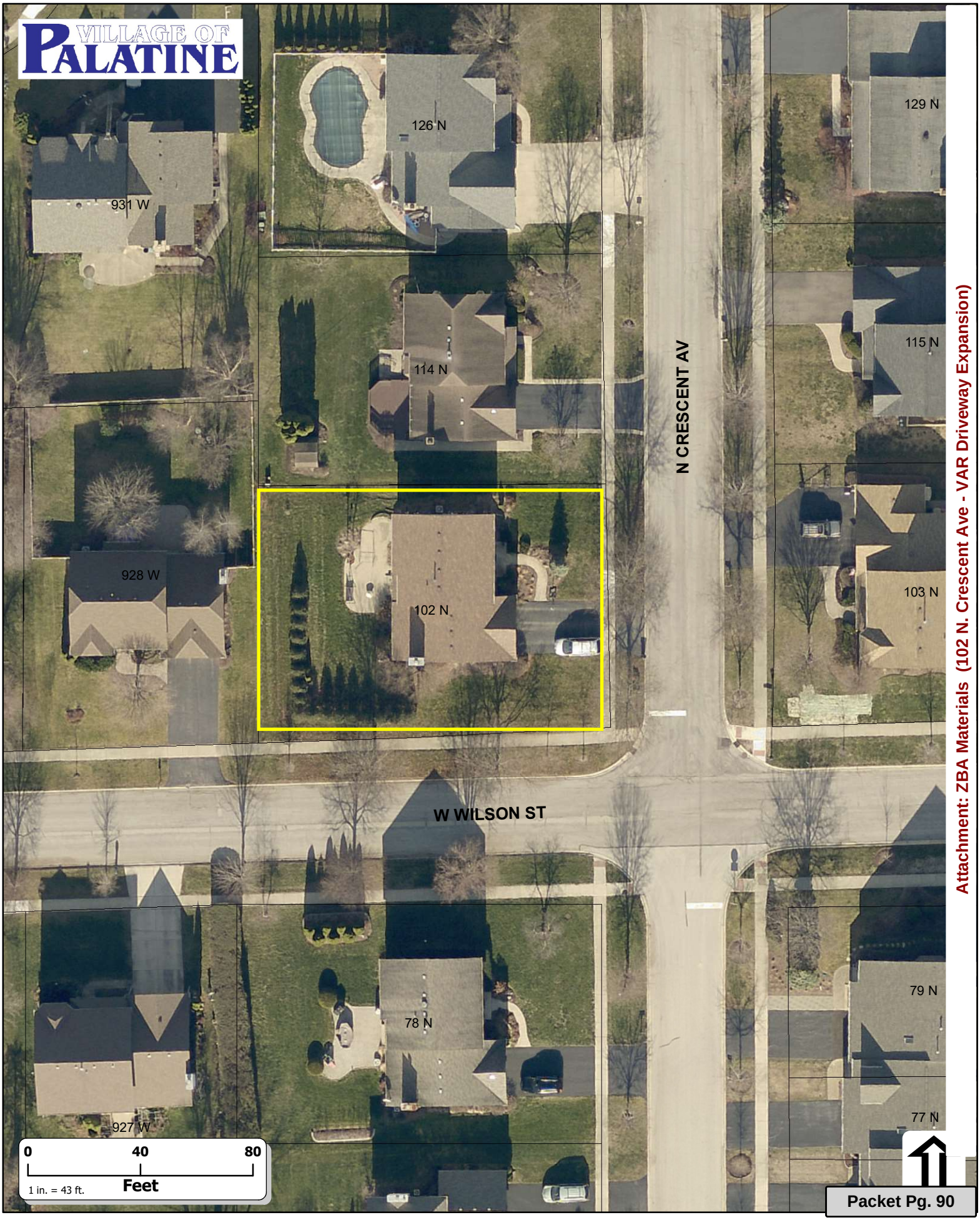
1. The Variation shall substantially conform to the site plan submitted by the Petitioner, Vijay Dara, except as such plans may be changed to conform to Village Codes and Ordinances.

ATTACHMENTS:

- Aerial Map
- Variation Application
- Site Plan
- Plat of Survey
- Public Notice

Attachment: ZBA Materials (102 N. Crescent Ave - VAR Driveway Expansion)

102 N. Crescent Ave



Attachment: ZBA Materials (102 N. Crescent Ave - VAR Driveway Expansion)

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Office Use Only		
	Project Planner	Zoning Case #
	Filing Fee	Notification Deadline
	ZBA Public Hearing Date	Village Council Date

RECEIVED
MAY 03 2022
PLANNING & ZONING DEPARTMENT
date received

Background Information

PETITIONER(S) — **Business Name (if applicable)**
VIJAY DARA

Subject Property Address: 102 N CRESCENT AVENUE

AUTHORIZED AGENT (if applicable) — **Business Name (if applicable)**

Address — City/State/Zip Code

Telephone	Fax	Email

Relationship to Petitioner (contractor, architect, etc.)

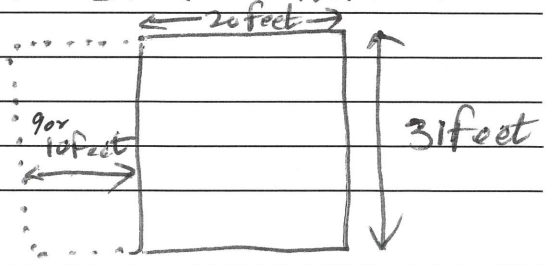
TYPE OF APPLICATION (check one)

~~X Special Use~~ ☐ Special Use Amendment ☐ Variation

Existing Zoning District	Existing Land Use	Proposed Land Use

Generally describe your request:

WIDEN DRIVEWAY BY 9-10 feet for EXISTING 2 CAR GARAGE DRIVEWAY



Attachment: ZBA Materials (102 N. Crescent Ave - VAR Driveway Expansion)

VILLAGE OF PALATINE

VARIATION

Required Materials

- [X] Filing Fee of $ _____
- [X] Application Form
- [X] Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- [X] Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy each, electronic version preferred**
- [ ] Real Estate Interest Disclosure Form (see attached)
- [X] Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)

Additional Materials (as required by the Village)

- [ ] Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- [ ] Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- [ ] Photographs (e.g. ground-level or aerials)
- [ ] Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.03 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. ***If you are applying for a Special Use only, you do not need to answer these items.***

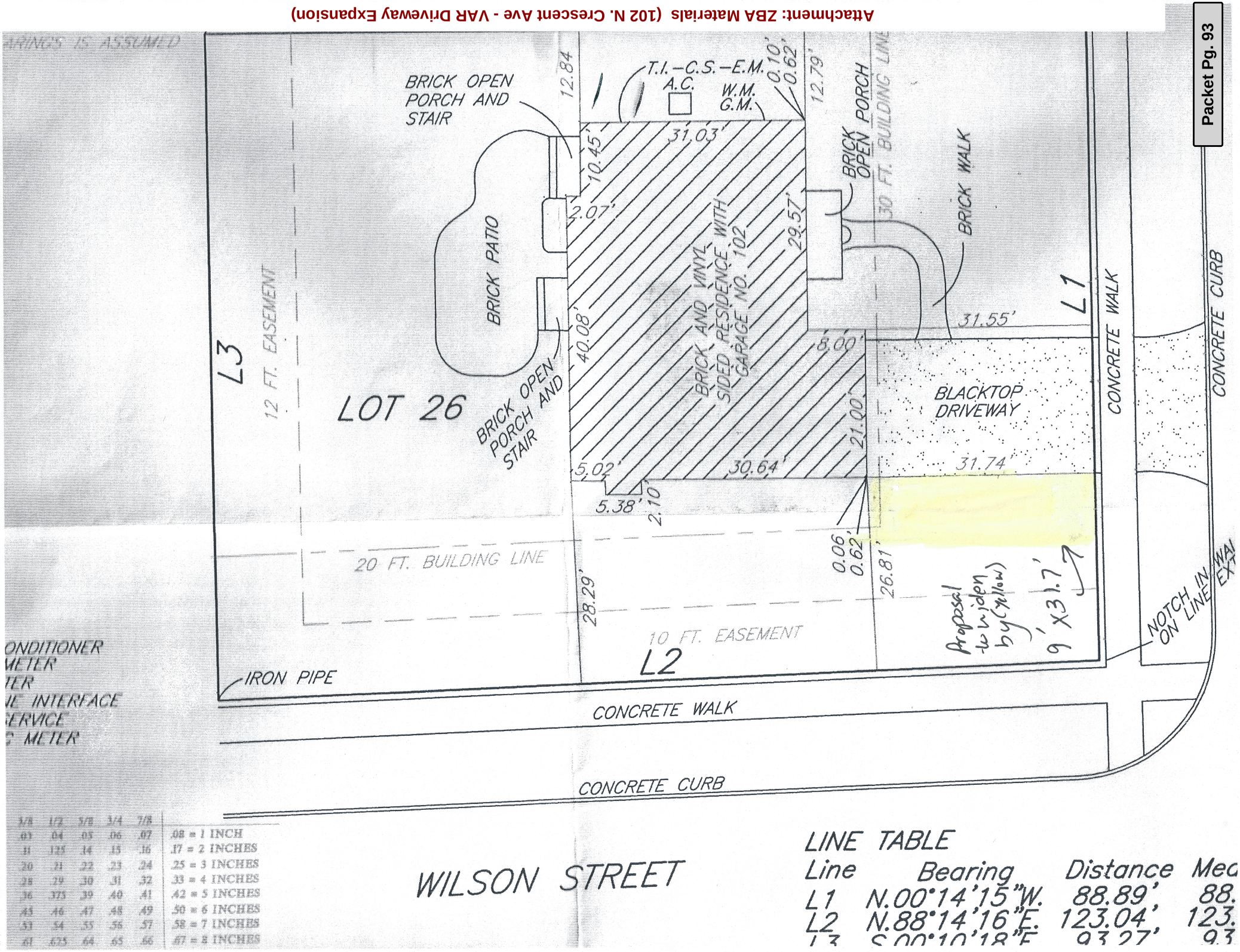
1. That the property cannot yield a reasonable return if used only under the conditions allowed by the regulations governing the zoning district in which it is located YES

2. That the plight of the owner is due to unique circumstances YES
WANT TO BE ABLE TO PARK 2 CARS BACK-TO-BACK & IT REQUIRES 30 FEET. ENABLE ME TO HOST VISITORS AND PARK 3 VEHICLES WITHOUT TROUBLE

3. That the variation, if granted, will not alter the essential character of the locality YES

4. In order to supplement the above standards, the Zoning Board of Appeals may also consider the following:
   a. The particular surroundings, shape, or topographical conditions of the property
   b. A unique hardship for the property not generally applicable to other properties in the same zoning district
   c. The request is not based on a desire to make more money out of the property
   d. The petitioner has not created the alleged hardship for the property
   e. The request will not be detrimental to the public welfare or other properties in the neighborhood
   f. The request will not impair the supply of light and air to adjacent properties, substantially increase the danger of fire, endanger the public safety, or substantially diminish or impair neighboring property values

Attachment: ZBA Materials (102 N. Crescent Ave - VAR Driveway Expansion)



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LINE TABLE

Line	Bearing	Distance	Mea
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L2	N.88°14'16"E.	123.04'	123.
L3	S.00°10'18"E.	93.27'	93.

PLAT OF SURVEY

by

Michael J. Emmert of Surveys, Inc.

of

Property located at: 102 CRESCENT AVENUE

Legally described as:

LOT 26 IN CRESCENT WOOD SUBDIVISION, BEING A RESUBDIVISION OF LOTS 1, 3 AND 4 IN BLOCK 7 AND LOTS 6, 7, 8 AND 10 IN BLOCK 8 IN ARTHUR T. MC INTOSH AND COMPANY'S CHICAGO AVENUE FARMS, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

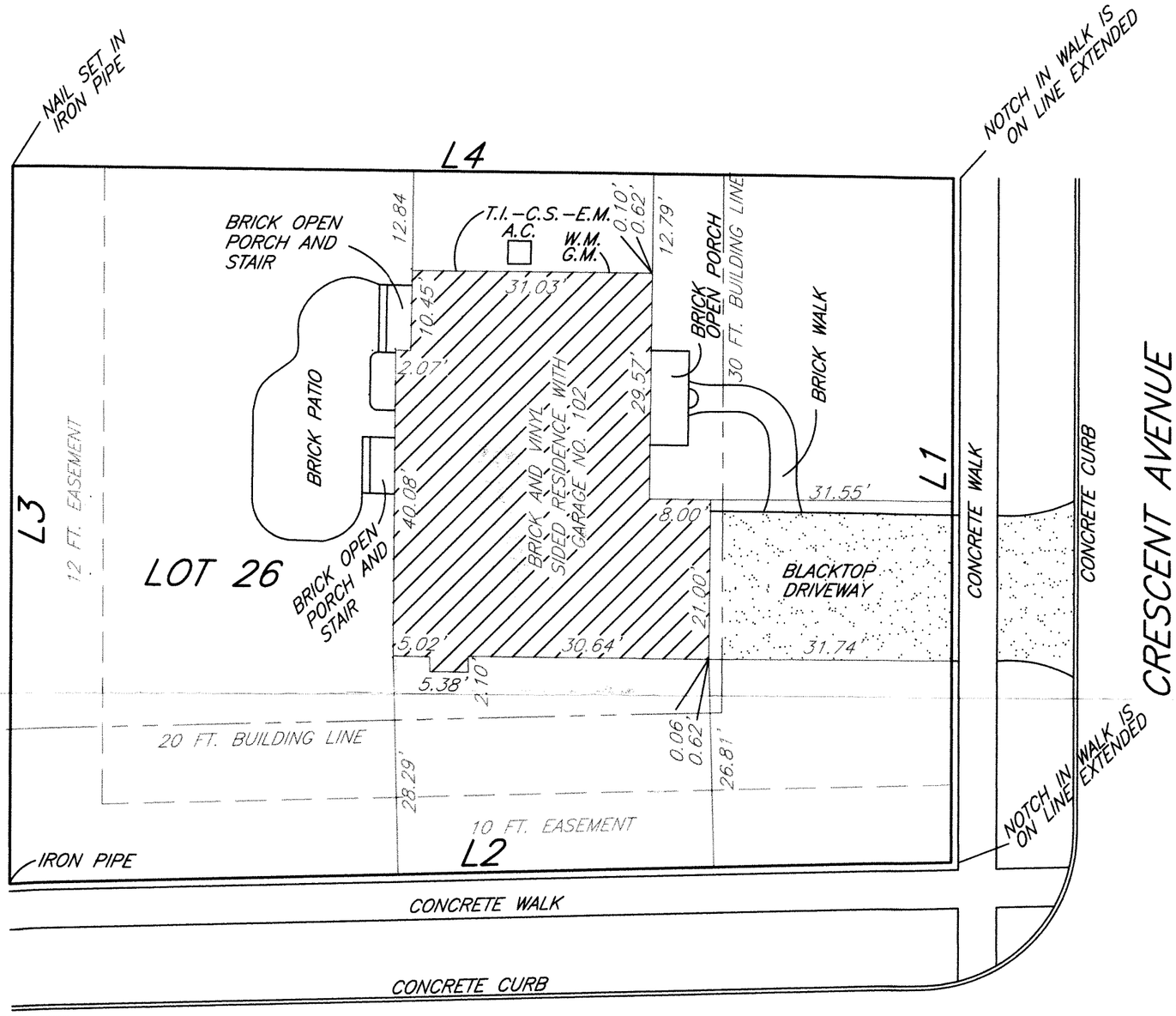
North

W — E

S

0 4 8 16

1 IN. = 16 FT.
VERIFY SCALE AGAINST THIS GRAPHIC
BASIS OF BEARINGS IS ASSUMED



A.C. – AIR CONDITIONER
W.M. – WATER METER
G.M. – GAS METER
T.I. – TELEPHONE INTERFACE
C.S. – CABLE SERVICE
E.M. – ELECTRIC METER

WILSON STREET

	1/8	1/4	3/8	1/2	5/8	3/4	7/8	
0 AND	.01	.02	.03	.04	.05	.06	.07	.08 = 1 INCH
1 AND	.09	.10	.11	.125	.14	.15	.16	.17 = 2 INCHES
2 AND	.18	.19	.20	.21	.22	.23	.24	.25 = 3 INCHES
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6 AND	.51	.52	.53	.54	.55	.56	.57	.58 = 7 INCHES
7 AND	.59	.60	.61	.625	.64	.65	.66	.67 = 8 INCHES
8 AND	.68	.69	.70	.71	.72	.73	.74	.75 = 9 INCHES
9 AND	.76	.77	.78	.79	.80	.81	.82	.83 = 10 INCHES
10 AND	.84	.85	.86	.875	.89	.90	.91	.92 = 11 INCHES
11 AND	.93	.94	.95	.96	.97	.98	.99	1.0 = 1 FOOT

LINE TABLE

Line	Bearing	Distance	Measure
L1	N.00°14'15"W.	88.89'	88.89'
L2	N.88°14'16"E.	123.04'	123.04'
L3	S.00°10'18"E.	93.27'	93.27'
L4	N.89°41'35"W.	123.00	123.00'

Survey ordered by: Law Offices of Schain Burney Ross and Citron

State of Illinois)
County of Du Page)

Michael J. Emmert Surveys, Inc., does hereby certify that we have surveyed the above described property and prepared the plat hereon drawn. The legal description shown hereon is provided by others. Refer to deed or title policy for building setbacks, easements or other restrictions which may exist. Dimensions not noted hereon shall not be assumed by scaling or otherwise. Compare all points before building and report any discrepancies. This professional service conforms to the current Illinois Minimum Standards for a Boundary Survey.
Date of field survey: September 18, 2009

Dated this 22nd. day of September, 2009

By: _____ President
Professional Illinois Land Surveyor No. 2499
License expires on November 30, 2010
Professional Design Firm Land Surveyor Corporation No. 184.004811

STATE OF ILLINOIS
MICHAEL
J. EMMERT
No. 2499
PROFESSIONAL LAND SURVEYOR

original plat is in colors

Michael J. Emmert Surveys, Inc
185 East Vallette Street
Elmhurst, Illinois 60126
Office 630-516-0383
Fax 630-516-0387

Attachment: ZBA Materials (102 N. Crescent Ave - VAR Driveway Expansion)

PUBLIC NOTICE
A Public Hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, June 14, 2022 at 7 PM, in the Village Council Chambers at Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:
Variation to permit a residential driveway to be 30 feet in width within 5 feet of the lot line, instead of the maximum permitted 25 feet.
The property is commonly known as 102 N. Crescent Avenue (02-16-416-016-0000).
The Petitioner is proposing to expand the existing driveway that will exceed the maximum allowable total driveway width within five (5) feet of the lot line.
The above petition has been filed by Vijay Dara and is available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: 22-18
VILLAGE OF PALATINE
Jan Wood, Chair
Palatine Zoning Board of Appeals
DATED: This 30th day of May, 2022
Published in Daily Herald May 30, 2022 (4583292)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin,Antioch,Arlington Heights,Aurora,North Aurora,Bannockburn, Barrington,Barrington Hills,Lake Barrington,North Barrington,South Barrington,Bartlett,Batavia,Buffalo Grove,Burlington,Campton Hills, Carpentersville,Cary,Crystal Lake,Deerfield,Deer Park,Des Plaines,Elburn, East Dundee,Elgin,South Elgin,Elk Grove Village,Fox Lake, Fox River Grove,Franklin Park,Geneva,Gilberts,Glenview,Grayslake, Green Oaks,Gurnee,Hainesville,Hampshire,Hanover Park,Hawthorn Woods, Highland Park,Highwood,Hoffman Estates,Huntley,Inverness,Island Lake, Kildeer,Lake Bluff,Lake Forest,Lake in the Hills,Lake Villa,Lake Zurich, Libertyville,Lincolnshire,Lindenhurst,Long Grove,Melrose Park,Montgomer Morton Grove,Mt.Prospect,Mundelein,Niles,Northbrook,Northfield,Northlak Palatine,Park Ridge,Prospect Heights,River Grove,Riverwoods, Rolling Meadows,Rosemont,Round Lake,Round Lake Beach, Round Lake Heights,Round Lake Park,Schaumburg,Schiller Park,Sleepy Hol St. Charles,Streamwood,Sugar Grove,Third Lake,Tower Lakes,Vernon Hills, Volo,Wadsworth,Wauconda,Waukegan,West Dundee,Wheeling,Wildwood, Wilmette
County(ies) of Cook, Kane, Lake, McHenry
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/30/2022 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY _____
Authorized Agent

Control # 4583292

Attachment: ZBA Materials (102 N. Crescent Ave - VAR Driveway Expansion)

3. 60 W Illinois Avenue **- Recommended to Approve**

Notice was published in the Daily Herald on May 30, 2022 and mailed to the owners of the surrounding properties.

Petitioner's Exhibits:

1. Application for Special Use
2. Proof of Ownership
3. Plat of Survey
4. Business Plan
5. Floor Plan
6. Public Notice

Sworn in petitioner: Ms. Mariann Leahy
Ms. Leahy stated she previously occupied this location for 13 years before relocating to 271 E. Helen Rd. She is now asking to move back to location which has been vacant since she left. She pointed out she previously met the standards before and it will be better for the property to have tenants. Ms. Leahy stated they are no longer doing x-rays and never had parking issues. She stated the floor plan will remain the same as 2001 and will just need to update with flooring and modernization.

Ms. Bremanis gave a brief overview stating the property is zoned B-2 general business which requires a special use for medical use. She stated the tenant space is approximately 2250sf with the hours of operation being 8am-12pm and 2-7pm. She spoke the business plan indicating approximately 3 patients per hour and 1 staff. Ms. Bremanis stated the parking requirements has not changed, so additional parking relief is not required. She stated Community Services and Fire Prevention have reviewed and had no issues.

STAFF RECOMMENDATION:
The proposed medical office will occupy a vacant tenant space previously occupied by the proposed tenant. The parking requirements do not change for this use and the Petitioner previously occupied the space with no issue. Therefore, Staff recommends approval of the Special Use subject to the following condition:

1. The Special Use shall substantially conform to the floor plan and the business plan submitted by the Petitioner on 5/11/22, except as such plan may be changed to conform to Village Codes and Ordinances.

There were no further questions. The public hearing was closed.

Mr. Luszczak made a motion to approve subject staff's conditions; seconded by Mr. Cavanaugh

Attachment: DRAFT ZBA minutes - June 14, 2022 (102 N. Crescent Ave - VAR Driveway Expansion)

DELIBERATIONS:

Mr. Luszczak pointed out they were there before with no problems and there are no changes

Ms. Wood stated this is the easiest request since their current and previous operations meets the standards and had no parking or any other issues.

Ms. Wood summarized that this request has met the standards and was unanimously approved by a vote of 5-0. This item will tentatively go to Village Council on June 20, 2022

RESULT:	**RECOMMENDED TO APPROVE [UNANIMOUS]**
MOVER:	Jerry Luszczak, Commissioner
SECONDER:	Kevin Cavanaugh, Commissioner
AYES:	Roth-Wurster, Wood, Luszczak, Cavanaugh, Pirog
ABSENT:	Larson, McGinn

Attachment: DRAFT ZBA minutes - June 14, 2022 (102 N. Crescent Ave - VAR Driveway Expansion)

Consider an Ordinance Increasing Class D (Restaurant) Liquor Licenses by Nine

BACKGROUND:
A Chapter 3 Code Amendment approved in April 2022 eliminated the Class D-1 liquor license from the Code. Effective July 1, 2022, current D-1 liquor license holders Alley 64, Durty Nellies, Gators Wing Shack, Lamplighter Inn, Schnell's Brauhaus, T.J. O'Brien's, Tacos Y Mariscos La Presa, Tap House and P's & Q's Restaurant will be transferred to a Class D liquor license increasing the number of Class D licenses by nine.

Permitted hours of operation for a Class D Liquor License are Sunday - Wednesday 6 AM to 1 AM and Thursday - Saturday 6 AM to 2 AM, effective July 1, 2022 with the exception of Gator's and Durty Nellie's.

KEY ISSUES:
An Ordinance has been prepared increasing the number of Class D Liquor Licenses from 25 to 34.

ALTERNATIVES:

1. Approve the Ordinance increasing the number of Class D Liquor Licenses.
2. Do not approve the Ordinance increasing the number of Class D Liquor Licenses.

RECOMMENDATION:
Staff recommends approving the ordinance.

ACTION REQUIRED:
Motion to approve the ordinance increasing the number of Class D liquor licenses from 25 to 34.

ATTACHMENTS:

- Increase Class D LIQ ORD

ORDINANCE NO._____

CONSIDER AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 3, SECTION 3-35 LIQUOR LICENSES INCREASING CLASS D (RESTAURANT) LIQUOR LICENSES BY NINE

BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:

SECTION 1: That the Code of Ordinances of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by increasing the number of Class "D" Liquor Licenses listed in Section 3-35, Chapter 3 by nine for a total of 34.

Alley 64,	**P's & Q's Restaurant**
Durty Nellies,	**Schnell's Brauhaus**
Gators Wing Shack,	**T.J. O'Brien's**
Lamplighter Inn,	**Tap House Grill**
Tacos Y Mariscos La Presa	

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of _____, 2022

AYES: _____ NAYS: _____ ABSENT: _____ PASS:_____

APPROVED by me this _____ day of _____, 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____ day of _____, 2022

_____
Village Clerk

Attachment: Increase Class D LIQ ORD (Increase Class D Liquor Licenses by Nine)

Consider an Ordinance Decreasing the Number of Class D-1 (Restaurant with Extended Hours) Liquor Licenses by Nine

BACKGROUND:
On April 11, 2022 Village Council approved a Chapter 3 Code Amendment eliminating the Class D-1 (Restaurant with Extended Hours) Liquor License. The nine establishments holding a Class D-1 license, to be transferred to a Class D (Restaurant) Liquor License, include: Alley 64, Durty Nellies, Gators Wing Shack, Lamplighter Inn, Schnell's Brauhaus, T.J. O'Brien's, Tacos Y Mariscos La Presa, Tap House and P's & Q's Restaurant, effective July 1, 2022.

KEY ISSUES:
Due to the Chapter 3 Code Amendment, it is appropriate to remove all nine Class D-1 liquor licenses from the Code. An ordinance has been prepared reducing the number of Class D-1 liquor licenses from 9 to 0.

ALTERNATIVES:
1. Approve the ordinance.
2. Do not approve the ordinance.

RECOMMENDATION:
Staff recommends approval of the ordinance.

ACTION REQUIRED: Motion to approve the ordinance decreasing the number of Class D-1 liquor licenses from 9 to 0.

ATTACHMENTS:

- Decrease D-1 LIQ ORD

ORDINANCE NO._____

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES
CHAPTER 3, SECTION 3-35 LIQUOR LICENSES
DECREASING CLASS D-1 (RESTAURANT WITH EXTENDED HOURS)**

BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:

SECTION 1: That the Code of Ordinances of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by decreasing the number of Class "D-1" Liquor Licenses listed in Section 3-35 in Chapter 3 from 9 to 0.

Alley 64,	**P's & Q's Restaurant**
Durty Nellies,	**Schnell's Brauhaus**
Gators Wing Shack,	**T.J. O'Brien's**
Lamplighter Inn,	**Tap House Grill**
Tacos Y Mariscos La Presa	

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of _____, 2022

AYES: _____ NAYS: _____ ABSENT: _____ PASS:_____

APPROVED by me this _____ day of _____, 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____ day of _____, 2022

_____
Village Clerk

Attachment: Decrease D-1 LIQ ORD (Decrease the Number of Class D-1 Liquor Licenses by Nine)

Consider an Ordinance Decreasing the Number of Class A Liquor Licenses by Two for Oak Alley Saloon, 783 N. Quentin Road and The Wine Cellar, 361 W. Northwest Highway

BACKGROUND:
Oak Alley Saloon located at 783 N. Quentin Road, did not renew their liquor license for the upcoming 2022/2023 liquor license year. The Village was informed by the Palatine Police Department the establishment was closed, effective June 11, 2022.

The owner of The Wine Cellar, located at 361 W. Northwest Highway, notified the Village by email that they will not be renewing their Class A Tavern Liquor License. They will continue to hold a Class B (Packaged Liquor) and Class PS (Product Sampling) Liquor Licenses.

KEY ISSUES:
It is appropriate to remove two Class A - Tavern liquor licenses from the Code. An ordinance has been prepared reducing the number of Class A liquor licenses from 2 to 0.

ALTERNATIVES:
1. Approve the ordinance decreasing the number of Class A Liquor Licenses by 2.

2. Do not approve the ordinance decreasing the number of Class A Liquor Licenses by 2.

RECOMMENDATION:
Staff recommends approval of the ordinance.

ACTION REQUIRED:
Motion to approve the ordinance decreasing the number of Class A liquor licenses from 2 to 0.

ATTACHMENTS:

- ORD Decrease Class A Liquor by Two

ORDINANCE NO._____

AN ORDINANCE DECREASING THE NUMBER OF CLASS A (TAVERN) LIQUOR LICENSES BY TWO PURSUANT TO CHAPTER 3, SECTION 3-37 OF THE VILLAGE OF PALATINE CODE OF ORDINANCES FOR OAK ALLEY SALOON, 783 N. QUENTIN ROAD AND THE WINE CELLAR, 361 W. NORTHWEST HIGHWAY

BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:

SECTION 1: That the number of Class A (Tavern) Liquor Licenses shall be decreased by two for Oak Alley Saloon, located at 783 N. Quentin Road and The Wine Cellar, 361 W. Northwest Highway for a total of 0 Class A Liquor License.

SECTION 3: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of _____, 2022

AYES: _____ NAYS: _____ ABSENT: _____ PASS:_____

APPROVED by me this _____ day of _____, 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this

_____ day of _____, 2022

_____
Village Clerk

Attachment: ORD Decrease Class A Liquor by Two (Decrease Class A Liquor Licenses by Two)

Consider an Ordinance Creating Nine Class VG Liquor Licenses

BACKGROUND:
Effective July 1, 2022 the Village will have a new Liquor License classification available for holders of Class D or N liquor licenses. The new classification of Class "VG" will permit video gaming subject to compliance with all ordinances and regulations.

KEY ISSUES:
There are nine establishments that have submitted appropriate "VG" license applications and have had an initial staff site inspection. Based upon the information received and site inspections, staff is comfortable with the creation of nine "VG" licenses for issuance.

Any issuance will be subject to final site inspection as well as approval of the Illinois Gaming Board.

The initial licenses would be issued to:

Alley 64 Bar & Grill
Donkey Inn
Durty Nellies
Gators Wing Shack
JL's Pizza & Sports Bar
Lamplighter Inn Tavern and Grill
P's & Q's Restaurant and Lounge
Schnell's Brauhaus
T.J. O'Brien's Bar & Grill

ALTERNATIVES:

1. Approve an ordinance creating nine "VG" Liquor Licenses.
2. Do not approve an ordinance creating nine "VG" Liquor Licenses.

RECOMMENDATION:
Staff recommends approval of the ordinance creating nine "VG" Liquor Licenses.

ACTION REQUIRED:
A motion to approve an ordinance creating nine "VG" Liquor Licenses.

ATTACHMENTS:

- Increase Class VG LIQ ORD

ORDINANCE NO._____

CONSIDER AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 3, SECTION 3-35 LIQUOR LICENSES INCREASING CLASS VG (VIDEO GAMING) LIQUOR LICENSES BY NINE

BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:

SECTION 1: That the Code of Ordinances of the Village of Palatine, Illinois, as amended, be and the same is hereby further amended by increasing the number of Class "VG" Liquor Licenses listed in Section 3-35, Chapter 3 by nine for a total of nine.

Alley 64, **P's & Q's Restaurant**
Durty Nellies, **Schnell's Brauhaus**
Gators Wing Shack, **T.J. O'Brien's**
Lamplighter Inn, **Donkey Inn**
JL's Pizza and Sports Bar

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of _____, 2022

AYES: _____ NAYS: _____ ABSENT: _____ PASS:_____

APPROVED by me this _____ day of _____, 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____ day of _____, 2022

_____
Village Clerk

Attachment: Increase Class VG LIQ ORD (Creation of Nine Class VG Liquor Licenses)

Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2022 CDBG Action Plan

BACKGROUND:
The FY2022 CDBG Subrecipient application period for CDBG funding ran from March 3rd through March 31st. Per HUD requirements, Palatine's Draft Action Plan is now available for the required 30-day Public review and comment period. The required Public Hearing will occur on July 11th at 1 PM at Village Hall (Community Room A) for additional input about the Action Plan. Per the Village's annual process, the Draft Plan will be available at the Village Clerk's Office and posted on the Village's website. The final version of the Action Plan will be submitted to HUD, though the Cook County Consortium in August. Therefore, Staff is recommending the following:

Motion commencing the 30-day Public review and comment period for the FY 2022 Action Plan.

KEY ISSUES:
The Village's anticipated CDBG FY 2022 entitlement amount is $479,813, which represents a 1% decrease from last year. Palatine's program-year runs from September 1st through August 31st. Through HUD regulations, the Village may recommend up to 15% ($71,971) for social service providers and up to 20% ($95,962) for program administration. The 2022 requested subrecipient funding was $115,500. The subrecipient application notice was posted on the Village website on March 3rd. Staff sent FY2022 CDBG notices to each social service agency that either applied for or received funds, over the past four years.

The FY2022 Action Plan recommends CDBG funding for the following activities: program administration, public infrastructure, facility improvements (eligible projects associated with low- to moderate-income areas and clientele), childcare and community center administration, homelessness service and prevention, emergency transitional shelter program, supportive services for senior citizens, and counseling and advocacy for abuse victims. As required, the 30-day public comment period was noticed in the Daily Herald. Staff recommends the following CDBG expenditures for FY 2022:

Administration and Infrastructure/Public Facilities			
Organization	**Activity**	**Funding Requested**	**Funding Recommended**
Village of Palatine Planning & Zoning	CDBG Administration (maximum 20%)	$95,962	$95,962
Village of Palatine Public Works	Public Improvement Projects	$311,880	$311,880
Public Services	Social Service Agencies (maximum 15%)	$115,500	$71,971
	Total Requested	**$523,342**	
	Total Available		**$479,813**

Organization	Activity	Funding Requested	Funding Recommended
Children's Advocacy Center	Child Abuse Counseling	$5,000.00	$4,000.00
Family Forward	Financial Assistance for Rent and Case Management	$3,000.00	$2,000.00
Connection to Care	Transportation Support Service for Seniors	$1,000.00	-
JOURNEYS	Homeless Services	$15,000.00	$9,000.00
Northwest Compass	Support Services for the Homeless	$20,000.00	$1,500.00
POC	Case Management Service Coordinator	$24,000.00	$24,000.00
Palatine Township	Support Services for Older Adults	$3,000.00	$3,000.00
PTSCC	Resources and Programs for Very Low Income Clients	$15,000.00	$10,000.00
The Bridge	Bilingual Child Abuse Counseling	$20,000.00	$14,471.00
WINGS	Homeless Services for Domestic Violence Victims	$9,500.00	$4,000.00
	Total Requested	**$115,500**	
	Total Available		**$71,971**

The full draft FY2022 Action Plan can be reviewed on the Village Website at www.palatine.il.us/163/News-Events

ALTERNATIVES:

1. Recommend commencing the required 30-day public comment period.
2. Do not recommend commencing the required 30-day public comment period.

RECOMMENDATION:

Staff recommends a Motion commencing the required 30-day public review and comment period. If the public comment and review period does not commence, the Village risks losing its CDBG 2022 funding.

ACTION REQUIRED:

A motion commencing the 30-day public review and comment period for the Village of Palatine FY2022 Action Plan.

Historical Preservation Presentation

BACKGROUND

At the November 8, 2021 Council Meeting, a resident requested the Village Council to expand on historic preservation efforts including the creation of a commission as well as controlling the ability to demolish older homes.

Following that meeting, staff spent considerable time researching and compiling information on historical preservation in the northwest suburbs including meeting with the residents that spoke at the Council Meeting and Palatine Historical Society representatives. Comparative data from other northwest suburbs is provided in the presentation and demonstrates that historical preservation ordinances are not common.

DISCUSSION

Through a thorough review by staff, we have determined that there are roles and partnerships we can establish to help preserve the historical neighborhoods and better inform the public as to options available to them. This can be done through partnerships and expansion of information made available by the Village.

Partnership with Historical Society - Through discussions with representatives of the Palatine Historical Society, we identified opportunities to support their efforts and partner with them. Staff is recommending that we allocate up to $5,000 per year to support their efforts. This will include helping with maps for their tours and cemetery walks as well as underwriting the costs of the plaques they use for houses and buildings. Other opportunities to celebrate our history and educate the public have been discussed and will be developed over the coming year or two.

Website Enhancement - We will have a webpage dedicated to historical preservation items including information on how to voluntarily register your house with the National Historic Landmarks. Additionally, there will be links to websites specializing in historical preservation and even information on how a private resident can voluntarily restrict future uses and modifications to their properties.

Controls of Properties - Again, when the Council was approached in November, one specific request was for the Village Council to limit the ability to demolish older homes. This is not something that staff recommends and in fact would strongly recommend that the Council does not consider. There are many circumstances or reasons that people may want to modify or even demolish their property. That is a private right they have as long as they comply with our zoning and building code. There is absolutely nothing that prevents a private property owner from voluntarily imposing a deed restriction on their property that restricts future owners, but I recommend that be used with great caution.

Historic Preservation Commission - Staff has not identified any specific role for such a commission unless the Village Council wants to begin restricting or otherwise controlling private property. Contrary to some of the information provided in November, there are not many Historic Preservation Commissions in the Northwest suburbs. For example, Arlington Heights does not have one. It was contemplated several years ago and determined to not be something they wanted to implement, nor does Arlington Heights have a recognized historic district. Some communities have appearance review committees that review every new construction or significant modification that is

proposed in the community. I personally see this as an overreach of government, and you begin to run into problems of “beauty is in the eye of the beholder”. We have zoning ordinances and codes to protect not only the public health and safety but property values. They have provided adequate oversight as to a comprehensive planning approach for our community.

If the Village Council identifies specific role expansion for the Village, we could consider a separate committee or potentially expanding the role of the Plan Commission or Beautification Commission.

SUMMARY

Staff has identified several areas in which we can do more to celebrate, education and preserve our history. We believe the partnership with the Palatine Historical Society and serving as a resource for our residents is important.

A review of other communities, including a survey done in Barrington, and our own permit data does not lead us to believe that we need to take specific actions to “preserve” our older neighborhoods as there is already significant investment taking place in these areas.

ATTACHMENTS:

- Historical Partnership Presentation Slides
- Historical Society NWMC Survey
- Barrington, IL Historic Overlay District Survey
- Residential Permit Activity Heat Map Slide

VILLAGE OF
PALATINE
Est. 1866

June 20, 2022

Village Council Meeting

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



Historical Society Partnership Overview

Proposed Partnership

- Annual Corporate Sponsorship $200
- Annual Contribution $1,000
- Village Liaison on Historical Society Board
- GIS services for Historical Society maps, tours, and events
- Cross-promotion of Historical Society Events

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Annual Contribution

- Plaques
- Events and programs
- Digitization
  - Partnership with Palatine Historical Society for digitization of records and photographs
- Historic photography (copies) throughout Village





Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

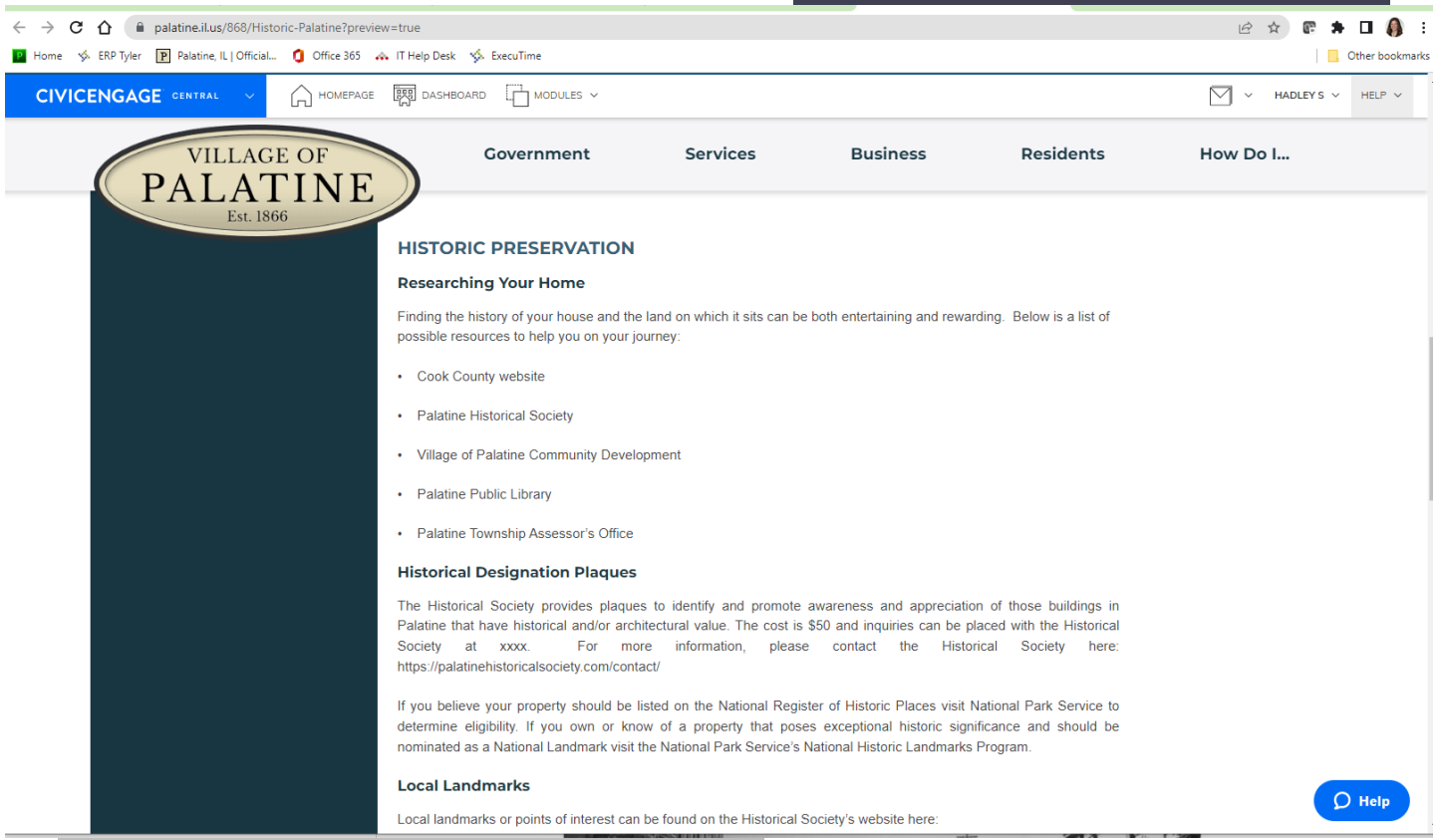
Historical Society Digital Partnership

Village website page

GIS services for creation of maps & tours

Cross-promotion of Historical Society events

- E-newsletter & Quarterly Newsletter
- Website & Village Hall TVs
- Cable Channel
- Social Media
- Rotary Sign/Electronic Sign



Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



Historical Society Digital Partnership

Village website page

GIS services for creation of maps & tours

Cross-promotion of Historical Society events
- E-newsletter & Quarterly Newsletter
- Website & Village Hall TVs
- Cable Channel
- Social Media
- Rotary Sign/Electronic Sign



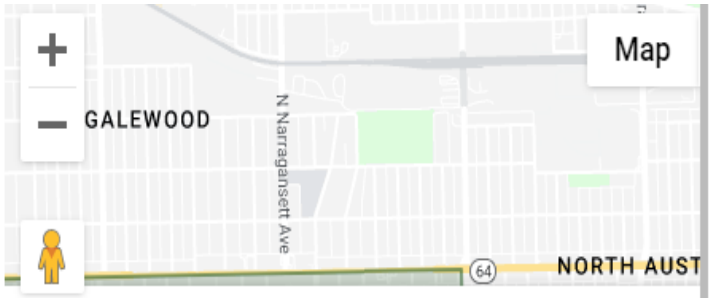
Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



GIS Services

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

GIS Services

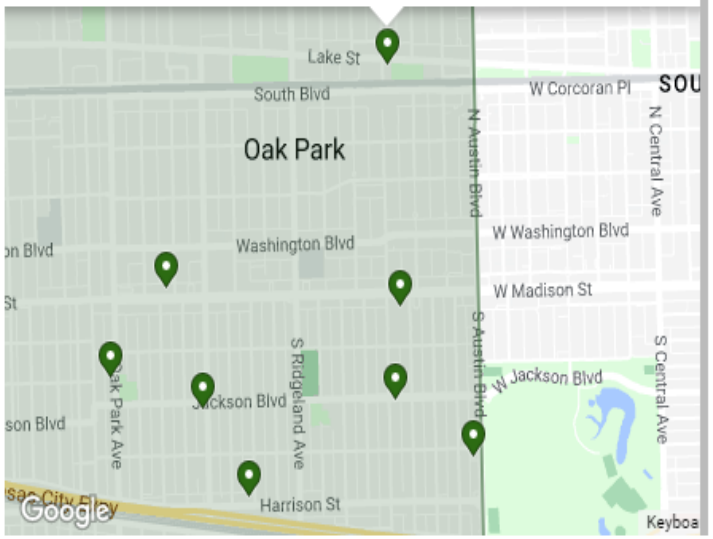


29 Lake St

icero Firehouse No. 2
overnment facility
ichardsonian romanesque

rchitect: William J. Van
euren
ate: 1890-1899 (1897)





Evaluations of Potential Eligibili

Showing 16 of 4960 places

☐	Contributing	2934
☐	Contributing/Individually eligible	42
☑	Individually eligible	16
☐	Non-Contributing	316
☐	Undetermined	1652

CLEAR CHECKBOXES

RE-CENTER MAP

Boundaried Areas

- ☐ I-290 Corridor Architectural Survey
- ☐ Hulbert Architectural Survey
- ☐ Hogans Home Architectural Survey
- ☐ Braucher/Duff/Gowdy Development
- ☐ T. A. Holm Grove Development
- ☐ T. A. Holm Kenilworth Development
- ☐ Braucher/Schilthouse Development
- ☐ T. A. Holm Home Development
- ☐ T. A. Holm Wisconsin Development
- ☐ Hancock/Davis Development
- ☐ R.G. Hancock Highland Development
- ☐ Frank Lloyd Wright-Prairie School Historic District
- ☐ Ridgeland/Oak Park Historic District
- ☐ Gunderson Historic District (Second)
- ☐ Gunderson Historic District (First)
- ☐ David Gowdy Development
- ☑ Village of Oak Park

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation





Historical Society Digital Partnership

Village website page

GIS services for creation of maps and virtual tours

Cross-promotion of Historical Society Events

- E-newsletter & Quarterly Newsletter
- Website
- Cable Channel and Village Hall TV's
- Social Media
- Rotary Sign/Electronic Sign

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



Comprehensive Plan



Historical Society

Historical Preservation – Future Opportunities

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

VILLAGE OF
PALATINE
Est. 1866

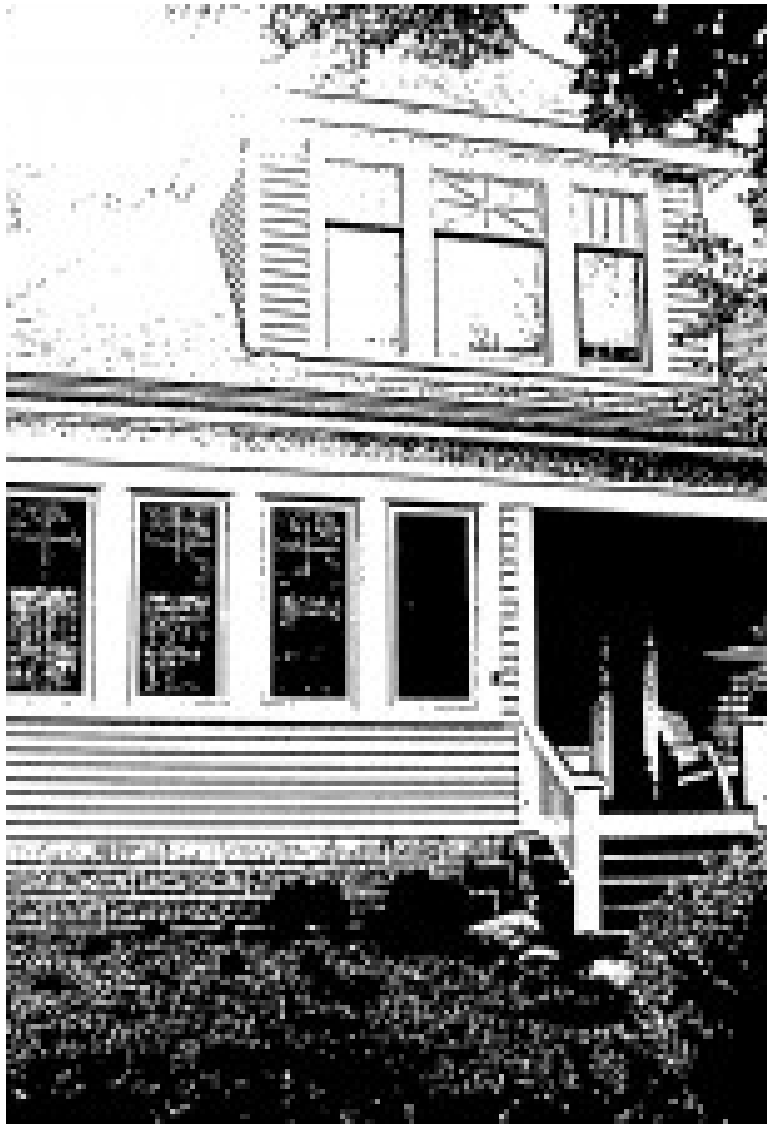
June 20, 2022

Village Council Meeting

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Historical Preservation Options

1. Historic Preservation Ordinance
2. Historic District / Preservation District
3. Architectural Review Board / Design Guidelines
4. Historic Preservation Commission (w/o an Ordinance)



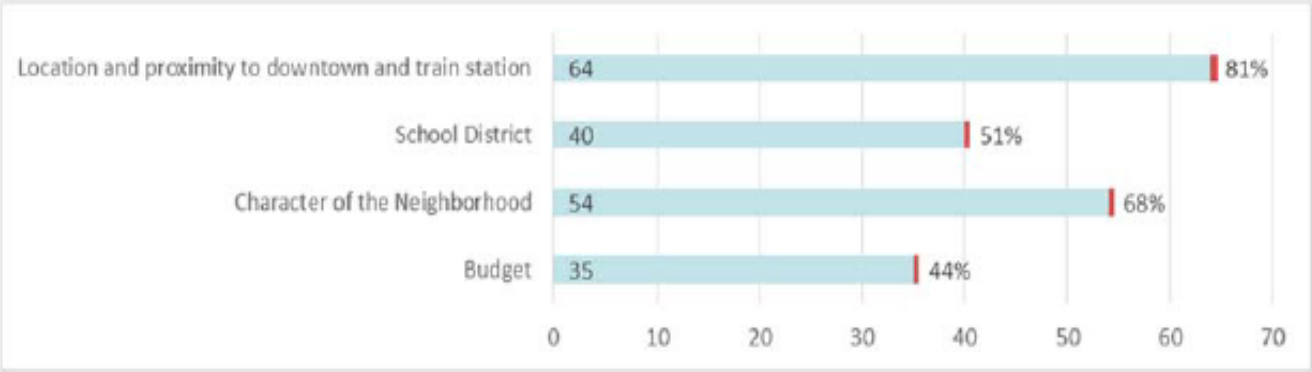
Survey Data

Municipality	Architectural Review Commission	Historical Preservation Commission	Historic District
Park Ridge	Appearance Committee (all homes, not limited to historic)	X (approves landmark status)	
Des Plaines			
Mount Prospect			
Arlington Heights	Design Commission (all homes, not limited to historic)		
Palatine			
Barrington	Architectural Review Commission (all homes + historic review in Overlay District)		x
Fox River Grove			
Cary			
Crystal Lake		X (approves landmark status)	

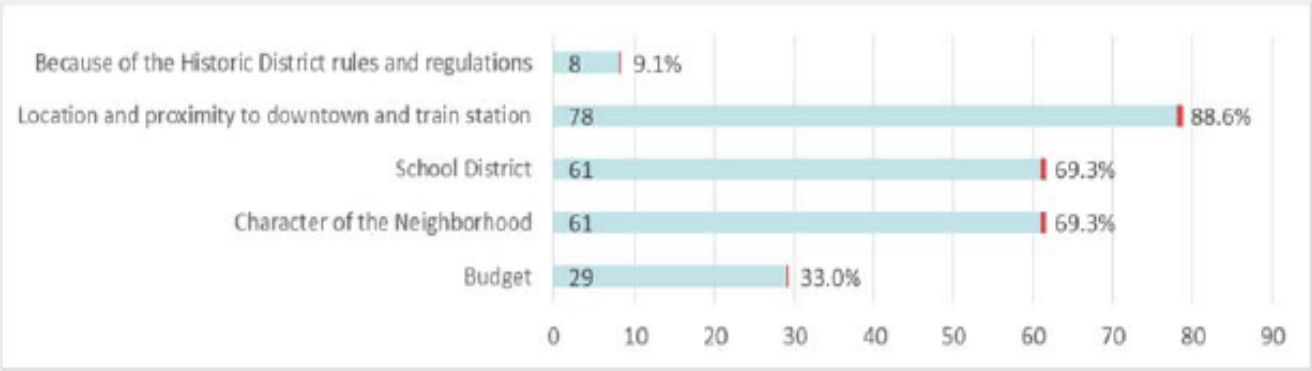
Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Barrington Survey

If you purchased your property BEFORE the Historic District was established in 2001, why did you purchase this particular property? Please select all that apply.



If you purchased your property AFTER the Historic District was established in 2001, why did you purchase this particular property? Please select all that apply.



Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



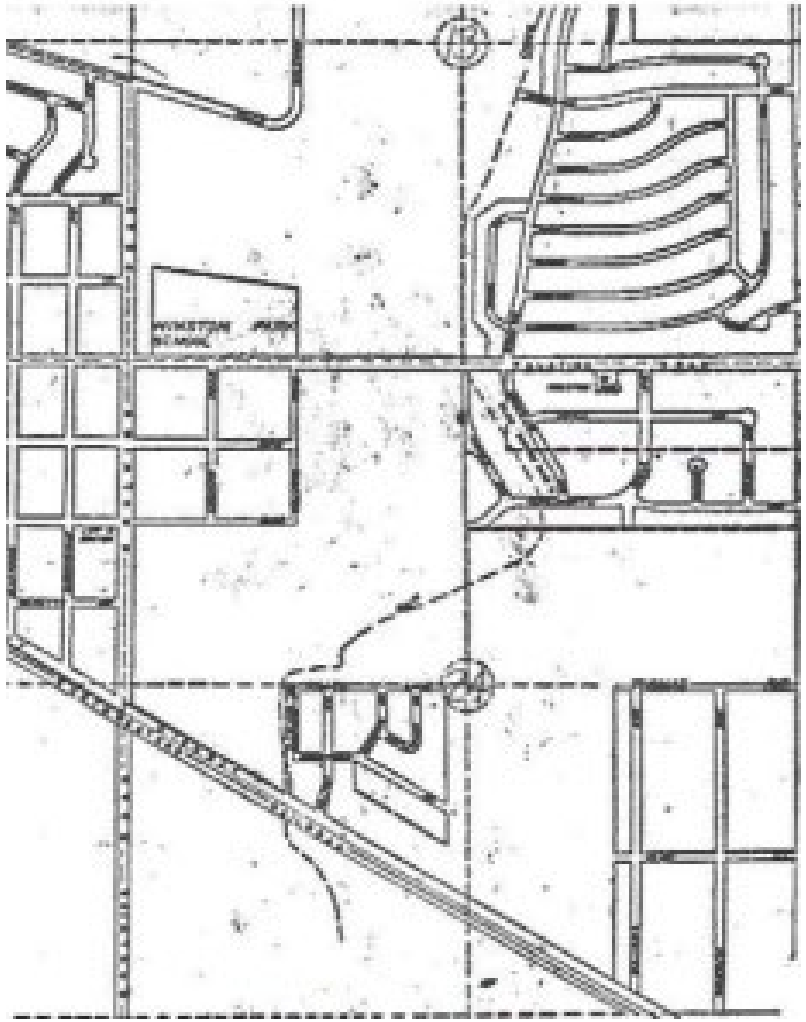
Historic Preservation **Ordinance**

- Puts in place additional approvals for and restricts exterior changes or modifications
- Usually limited to a certain area (district) or designated homes (based on historical significance)
- Requires establishing Board or Commission to create regulations and review any proposed exterior changes/modifications
- Permission needed for demolition
- Penalties for non-compliance

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Historic District or Preservation **District**

- Groupings of structures with historic, architectural or cultural significance within set border or criteria
- Buildings within that district can be designated "conforming" or "non-conforming"
- Establishes Review Commission or Board
  - Modifications and demolitions vetted through Commission/Board
- Structures conform to Architectural or Design Guidelines



Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Design **Guidelines**

- Educational resource for residential remodels or new constructions
- Assists staff towards positive design solutions
- Review conducted by staff and/or a Design Commission or Review Board
- “Certificate of Appropriateness”

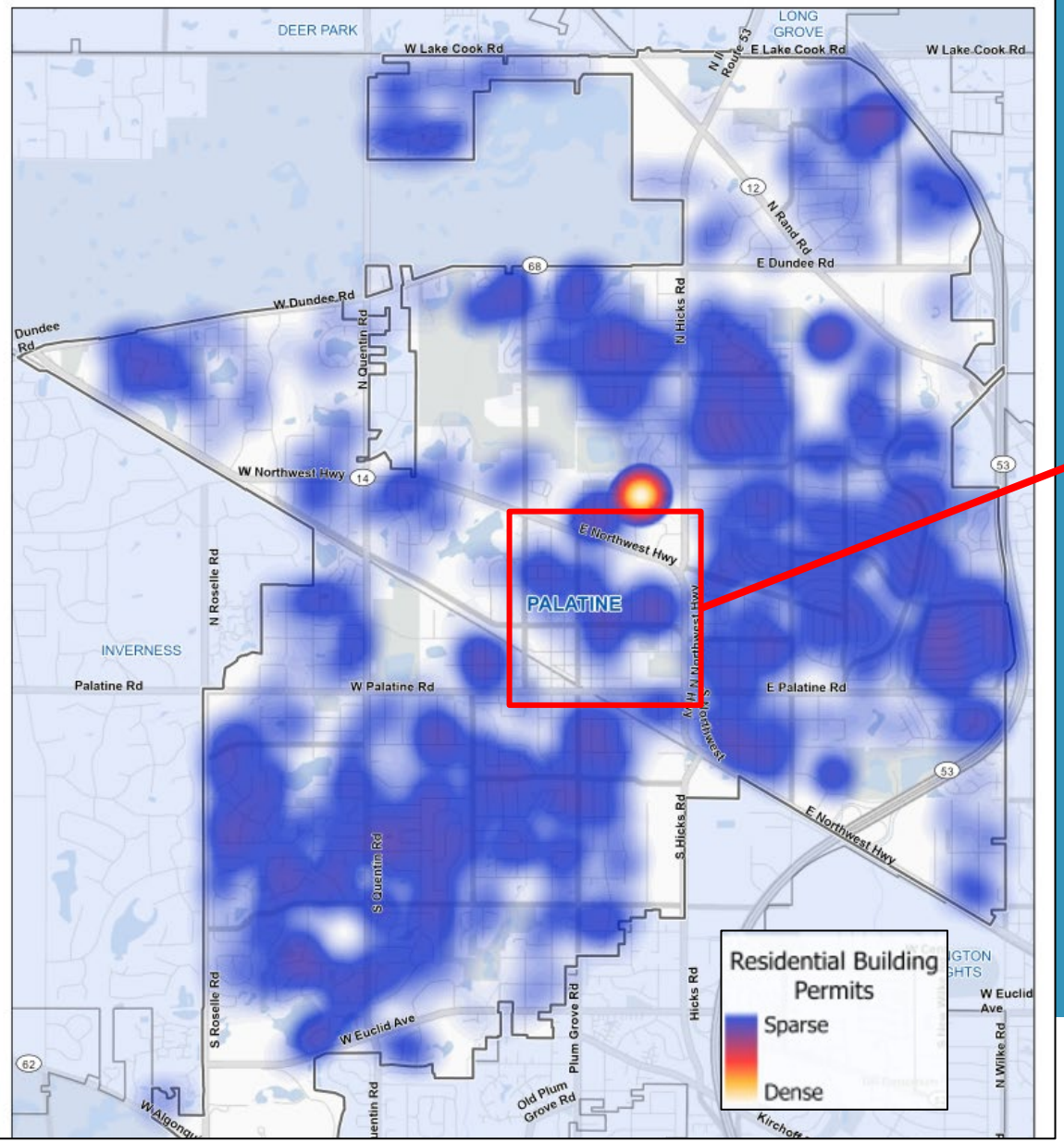
Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

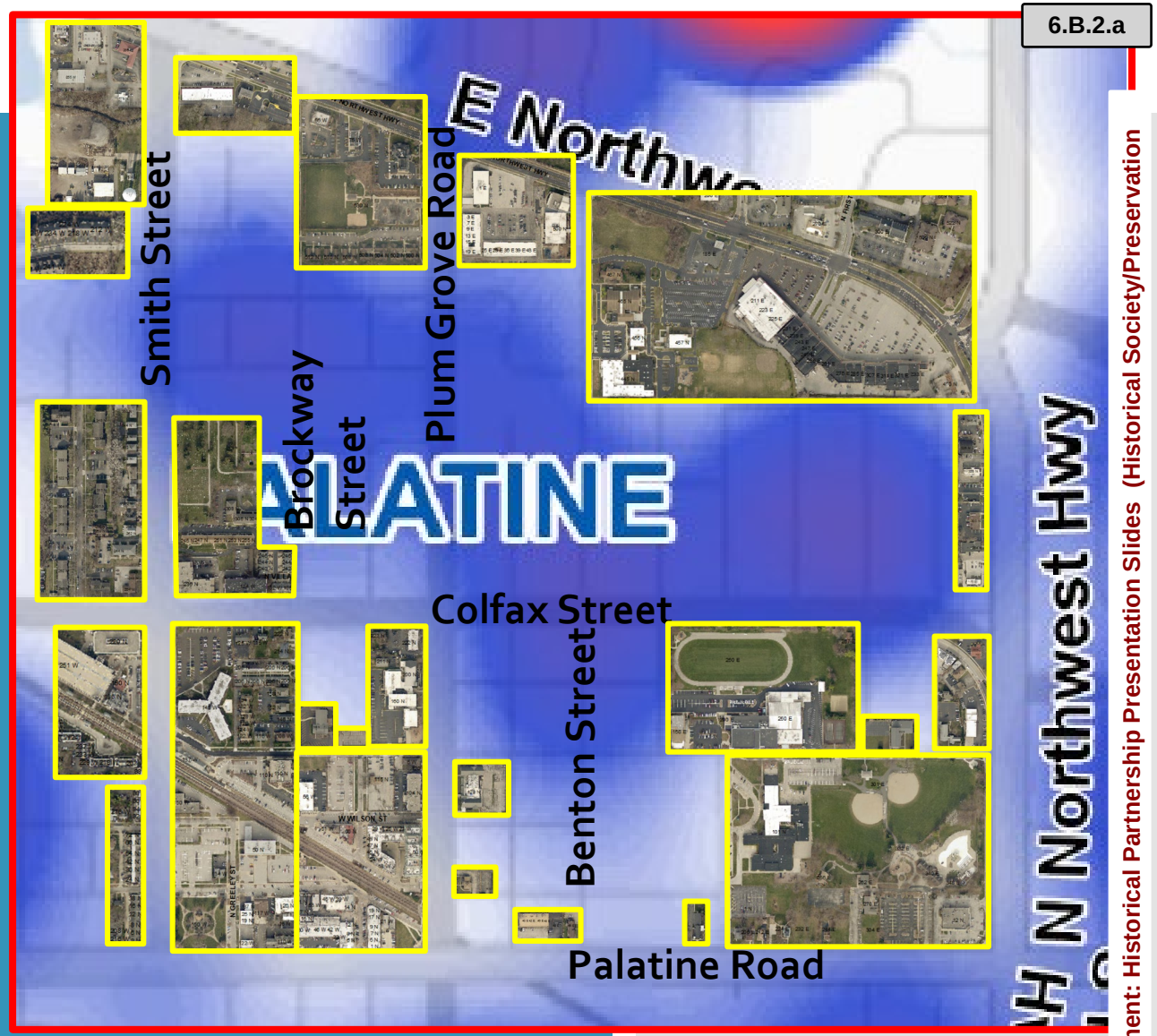
Historic Preservation Commission (w/o regulatory authority)

- No regulatory powers but recognition or program-focused
- Accompanies any historical designation process or awards or grant program
- Sets criteria for evaluating structure's historical significance
- Handles hearing requests for landmark status, certificates of appropriateness, and related grants

Residential Building Permits

1/1/2021 – 5/31/2022





= Not Single-Family Residential Properties/Uses

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

VILLAGE OF
PALATINE
Est. 1866

June 20, 2022

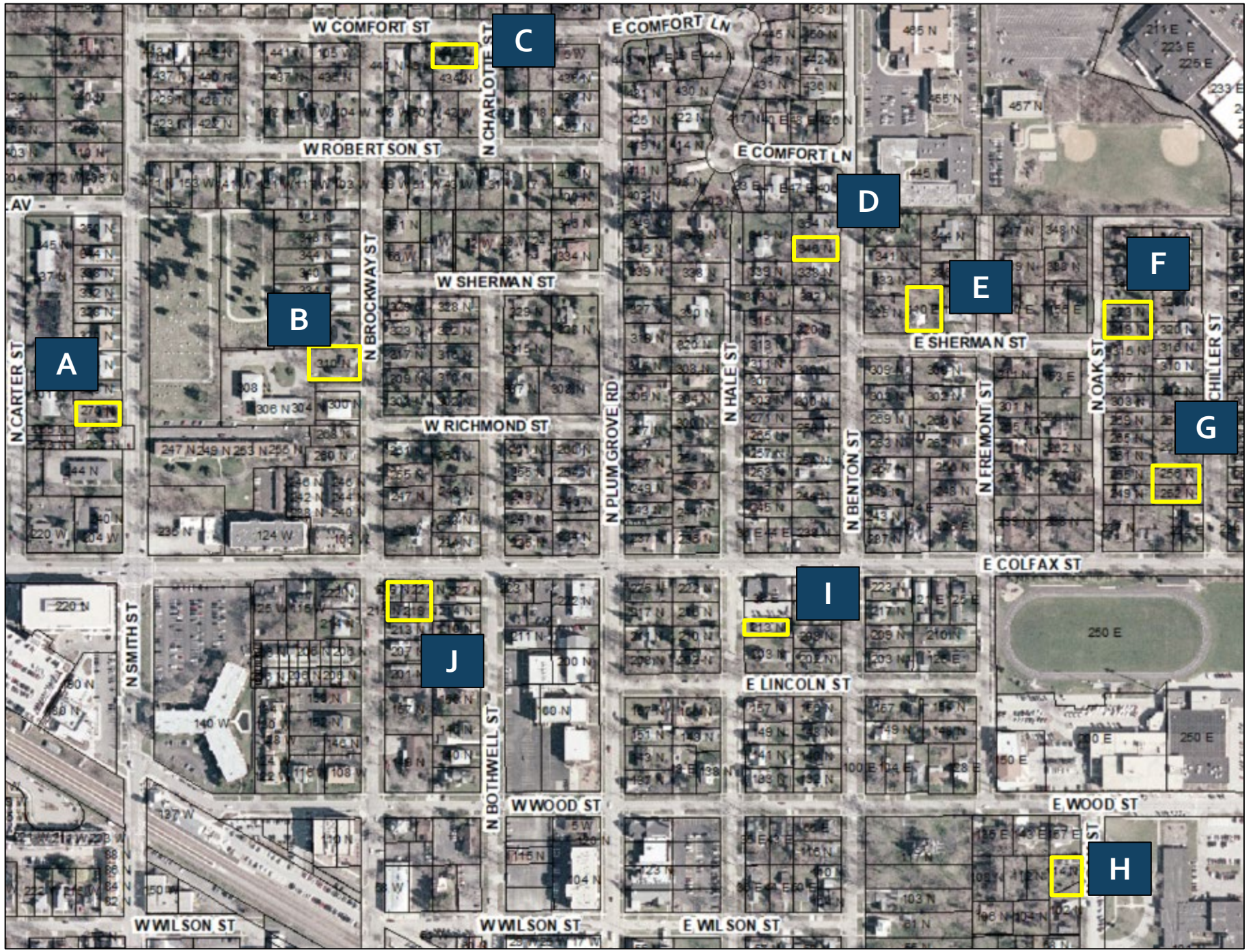
Village Council Meeting

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Palatine Historical Structures

- Palatine Downtown
  - Historical Society lists 121 homes within general downtown area as "historical"
  - Not a comprehensive list
- Home Development Trends in Palatine
  - 114 historical homes (of the 121) still exist
    - 4 replaced with new ones
    - 3 demolished and vacant property remains
    - Remaining homes' conditions vary widely – some preserved, some significant expansions or alterations
- Summary: Development, redevelopment and investment in historic homes is happening in Palatine. NW communities generally do not regulate property rights as it relates to historic status.

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



Recent Teardown Examples within Downtown Palatine Area

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

270 N. Smith Street

A







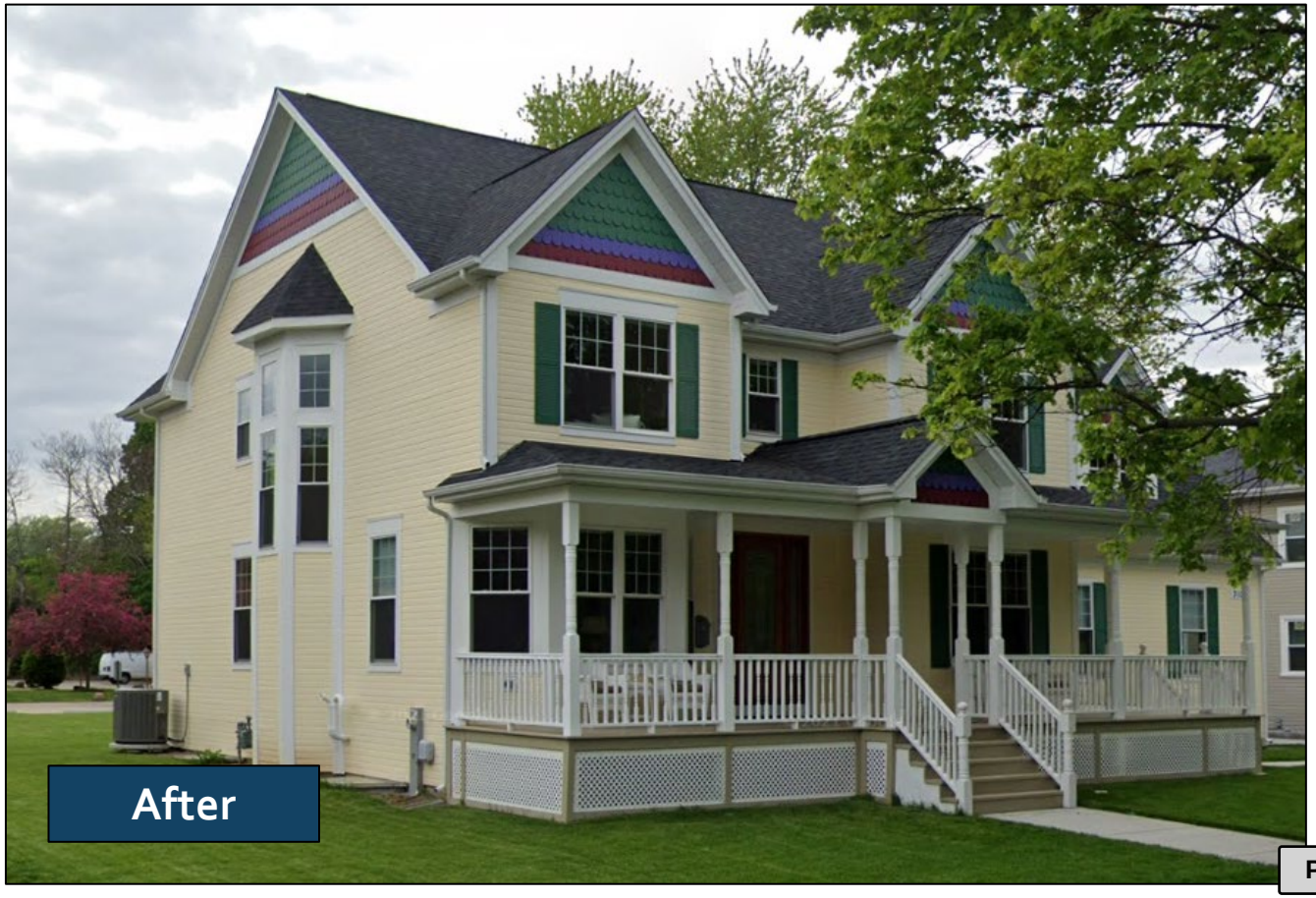
Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



310 N. Brockway Street

B

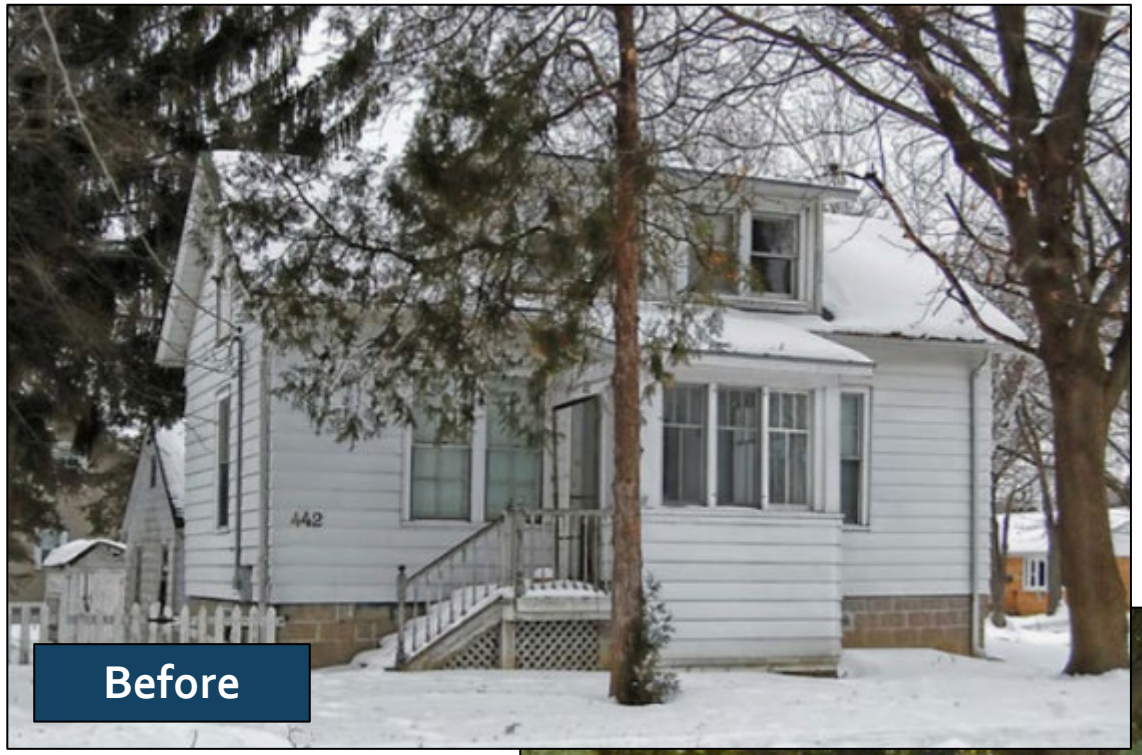




Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

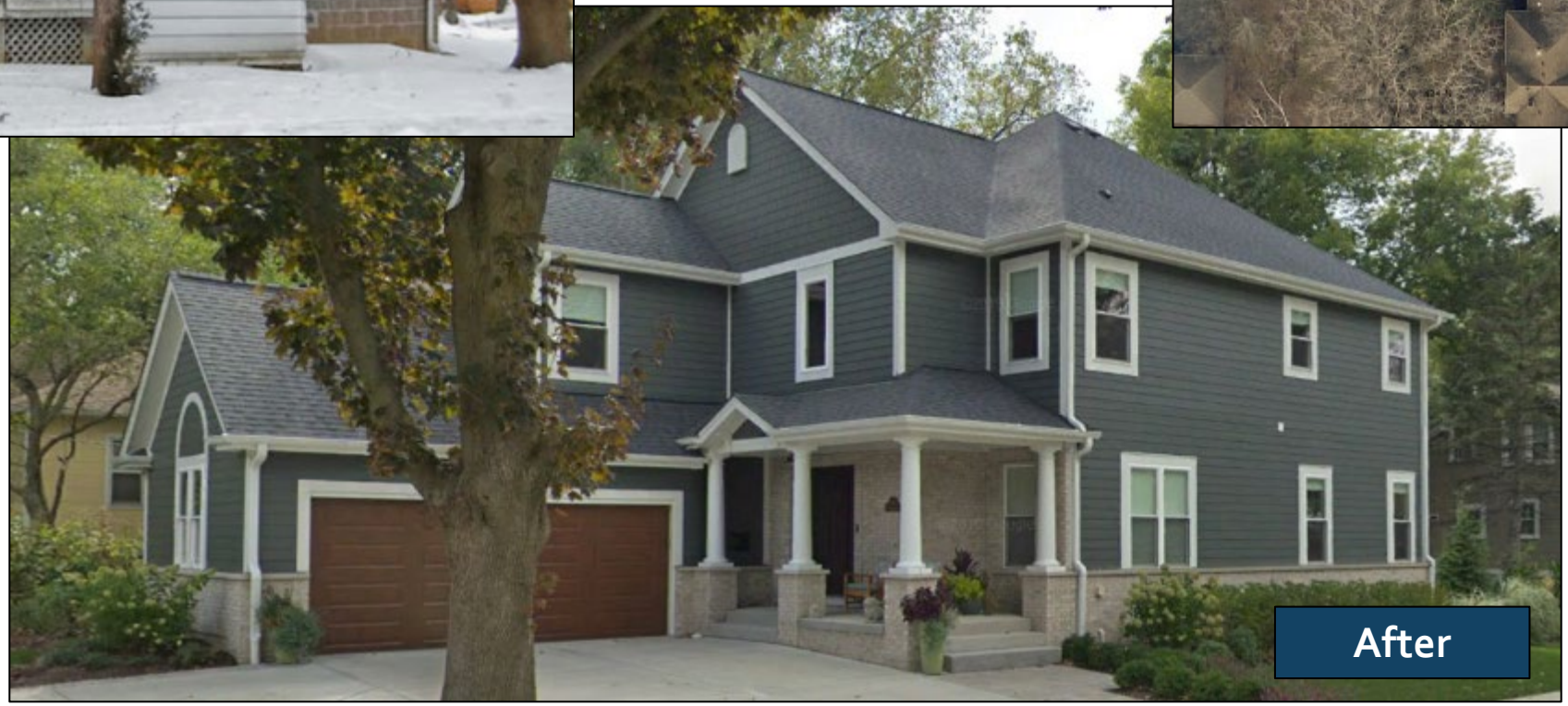
442 N. Charlotte Street

C



Before





After

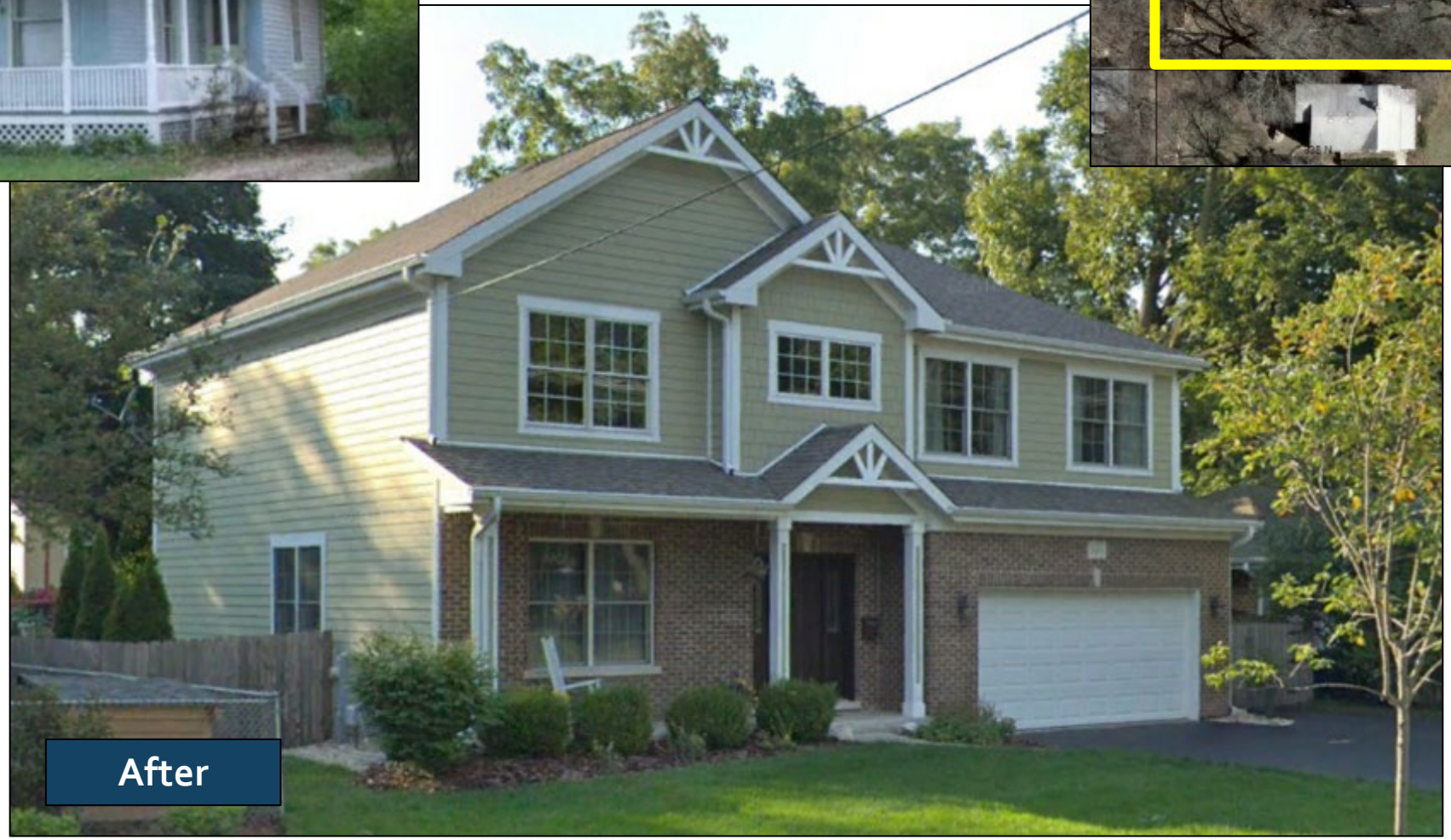
Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

346 N. Benton Street

D

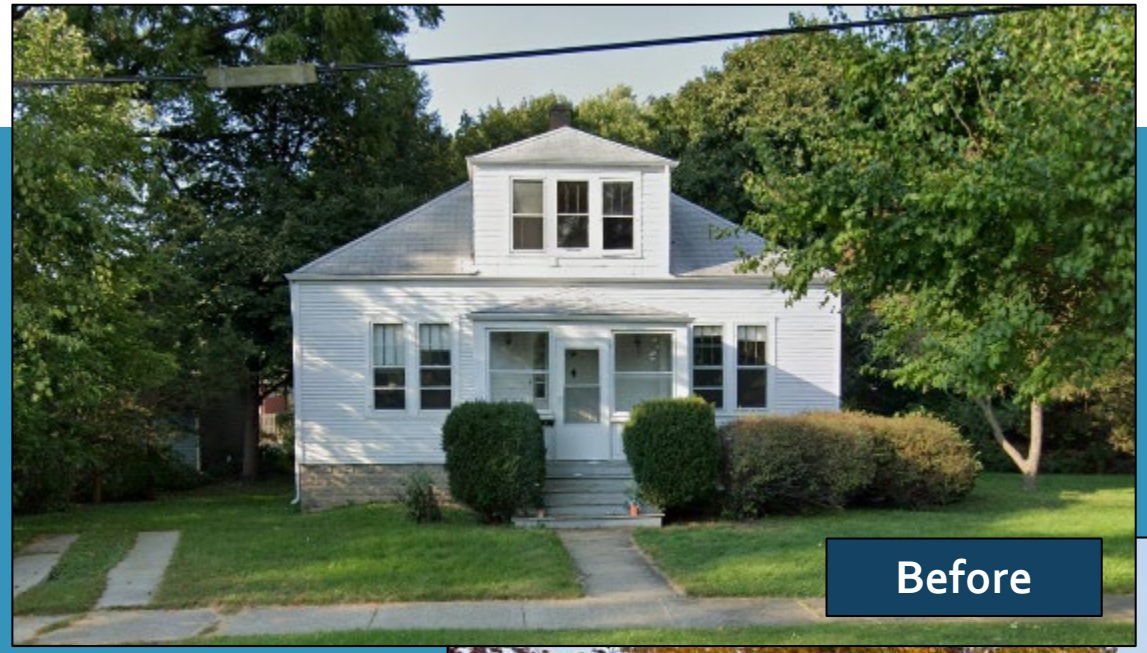






Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

110 E. Sherman Street







Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

323 N. Oak Street

F



Before



After

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

252 – 260 N. Schiller Street

G



Before

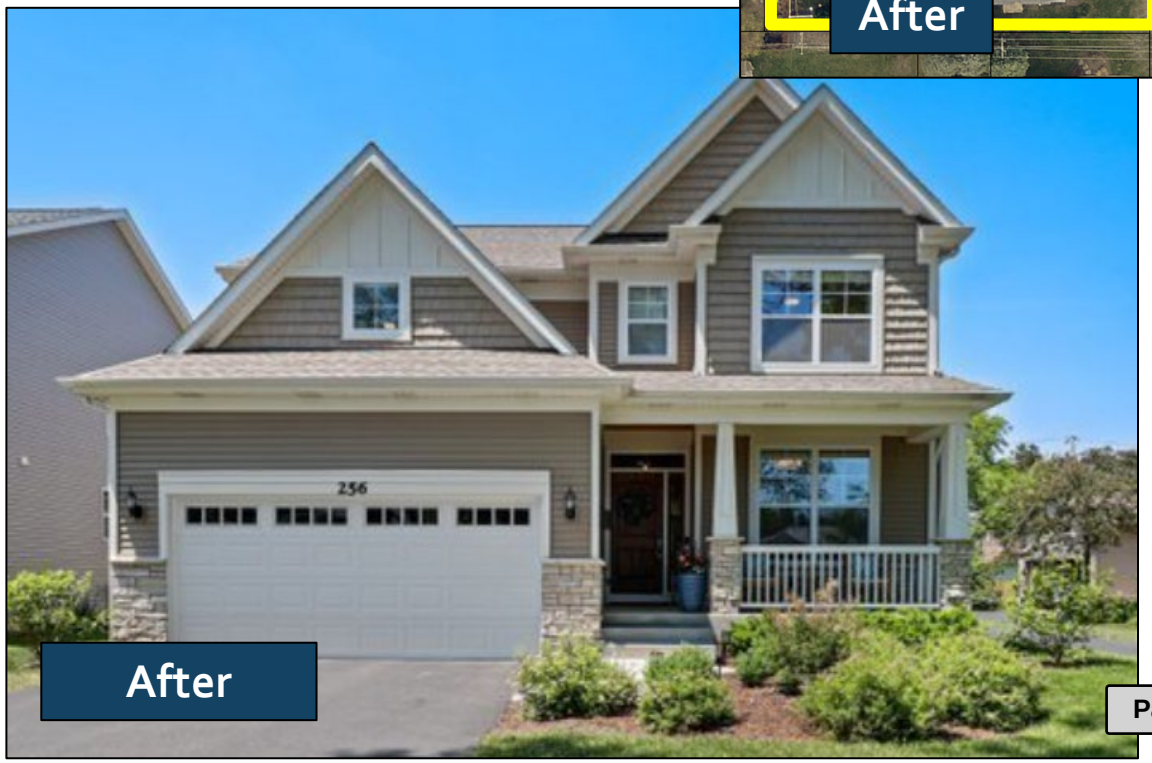




After



After



After

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

114 N. Oak Street

H



Before



After

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

213 N. Hale Street

I







Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

215 & 229 N. Brockway Street

J







Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Homes listed by the Palatine Historical Society that have been demolished and not replaced/ vacant



154 E. Palatine Rd.

1



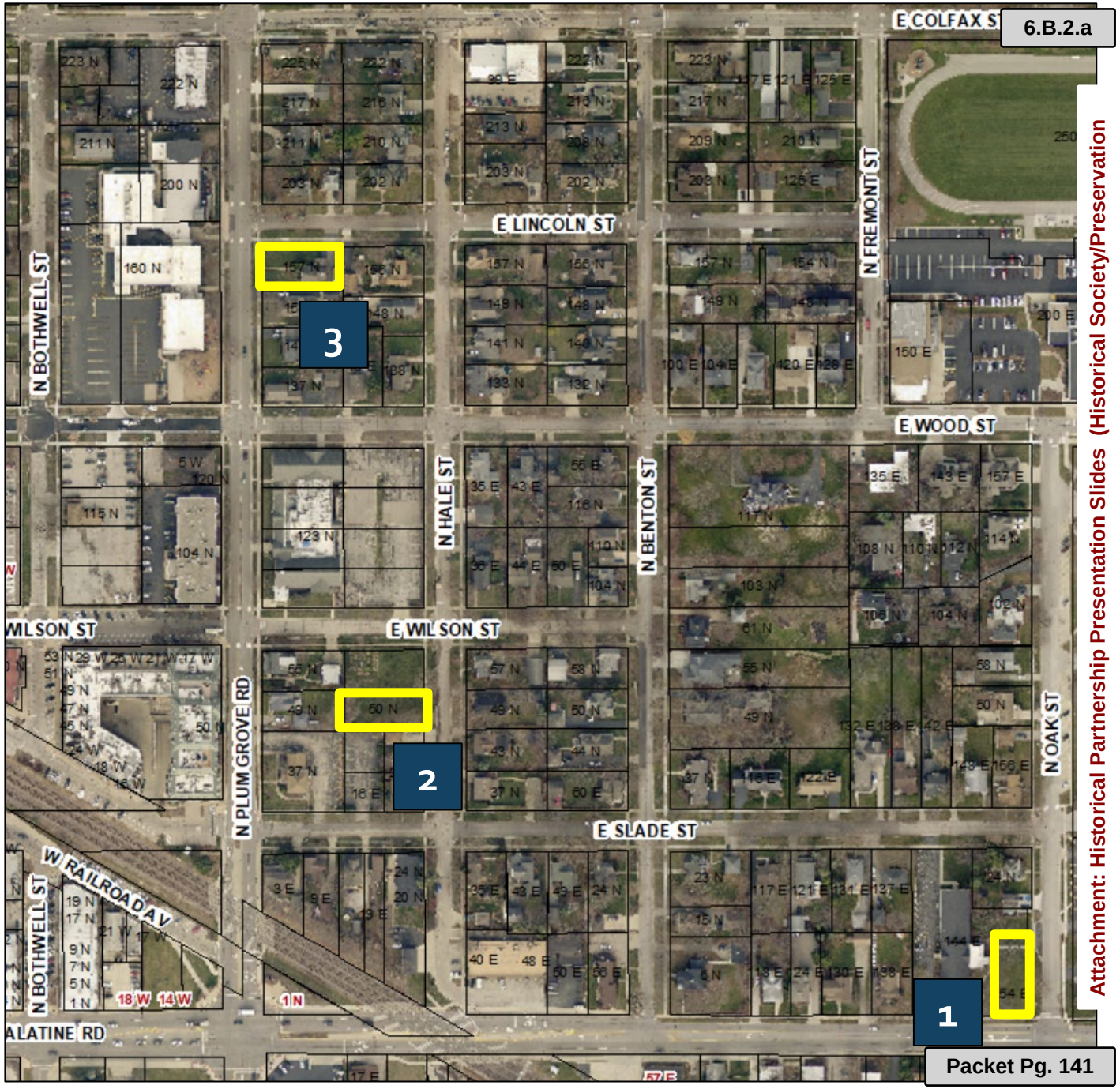
50 N. Hale St.

2



157 N. Plum Grove Rd.

3



Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

VILLAGE OF
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Est. 1866

June 20, 2022

Village Council Meeting

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



= Existing (59)

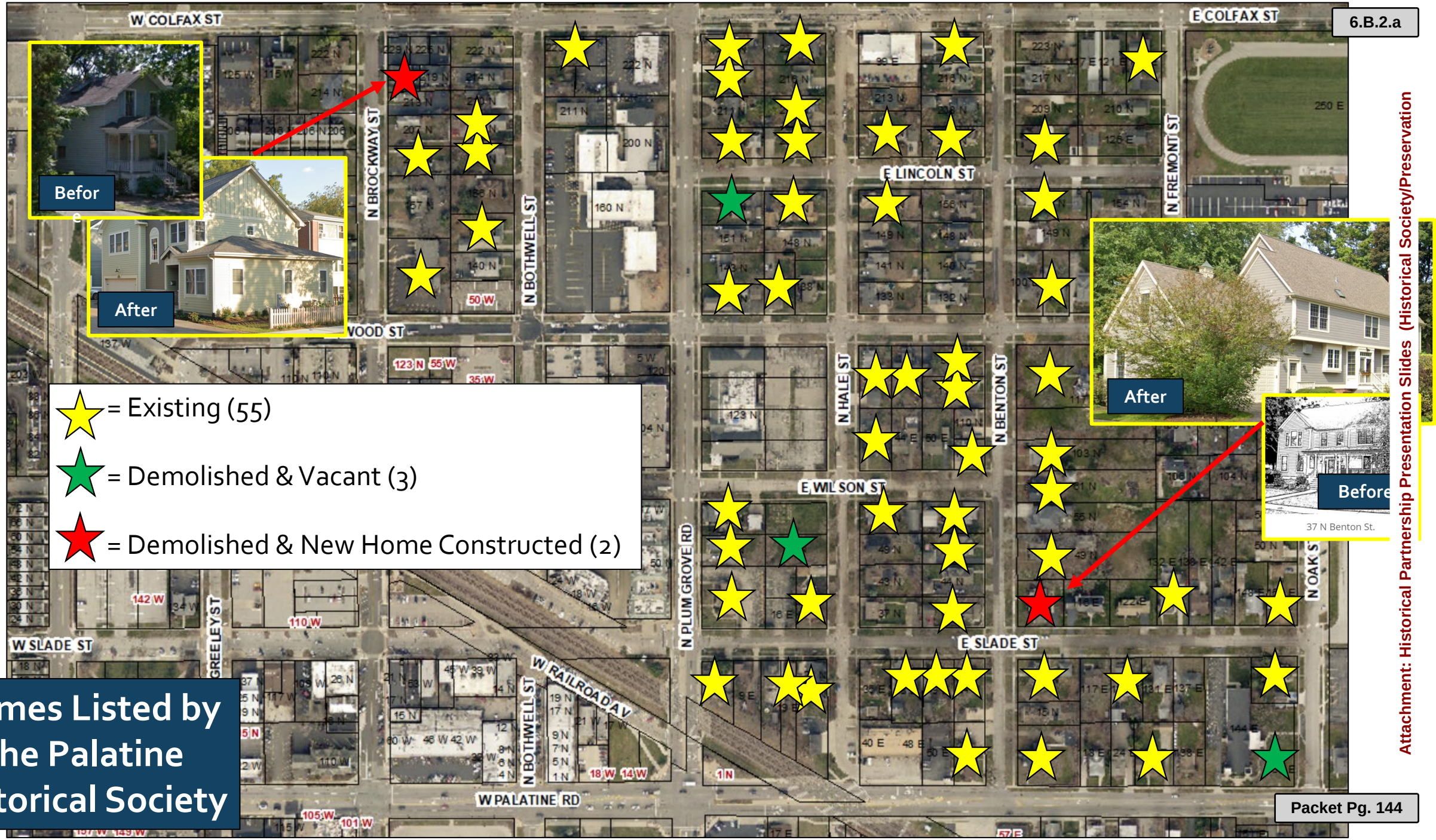
= Demolished & New Home Constructed (2)





Homes Listed by the Palatine Historical Society

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

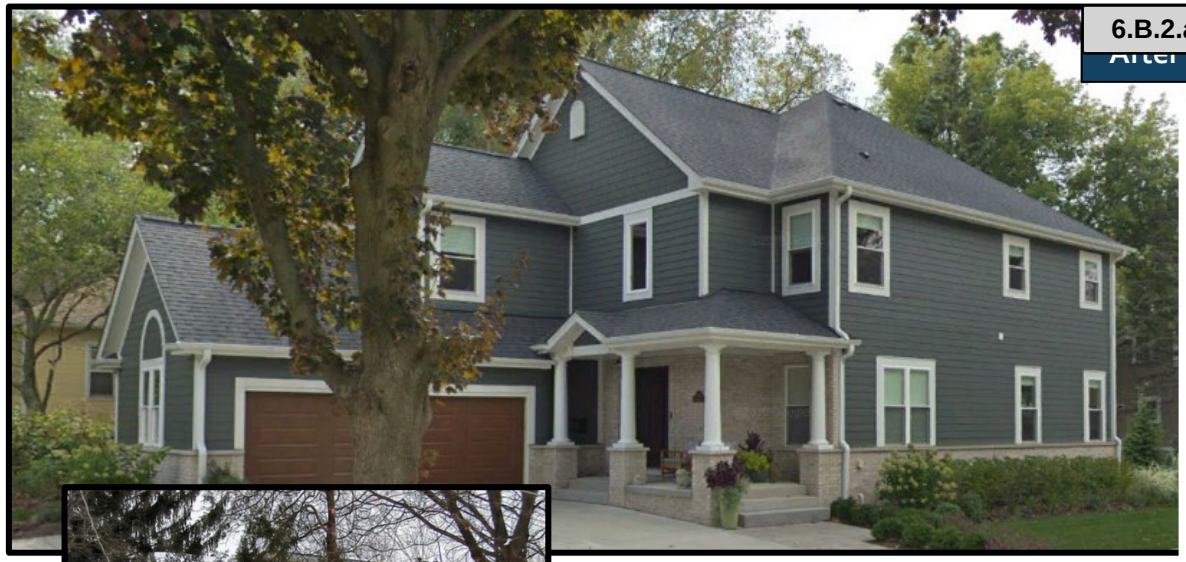


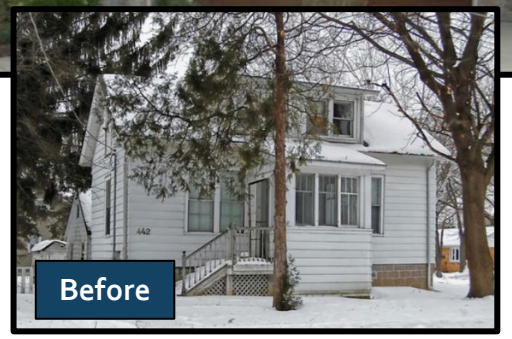
Homes Listed by the Palatine Historical Society

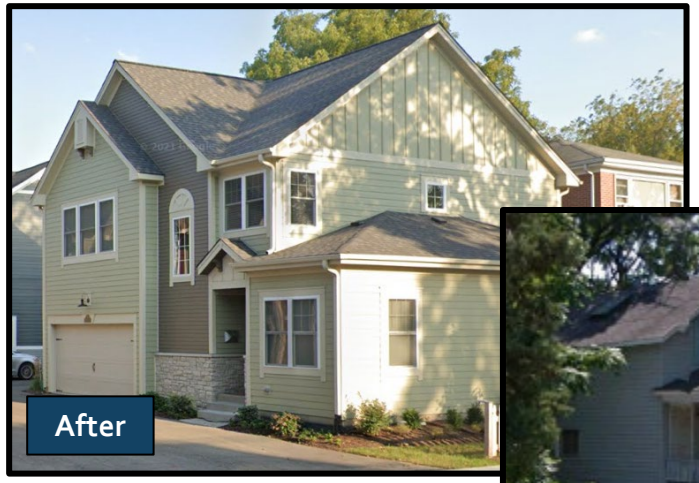
Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

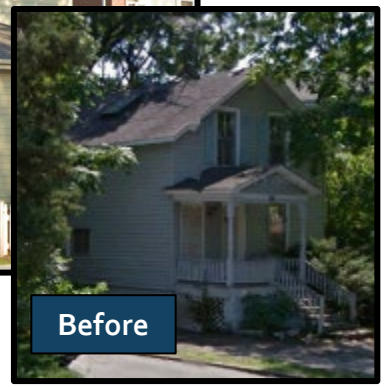




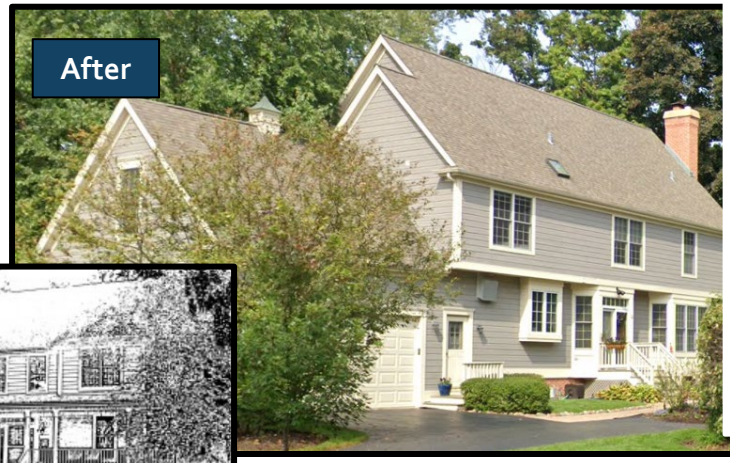








Homes Listed by the Palatine Historical Society that have been demolished and new home constructed





Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



50 N. Hale St.



154 E. Palatine Rd.

Homes listed by the Palatine Historical Society that have been demolished and are currently vacant



157 N. Plum Grove Rd.

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Existing Homes with "This House Dates From" Plaques, but not listed on Palatine Historical Society Website

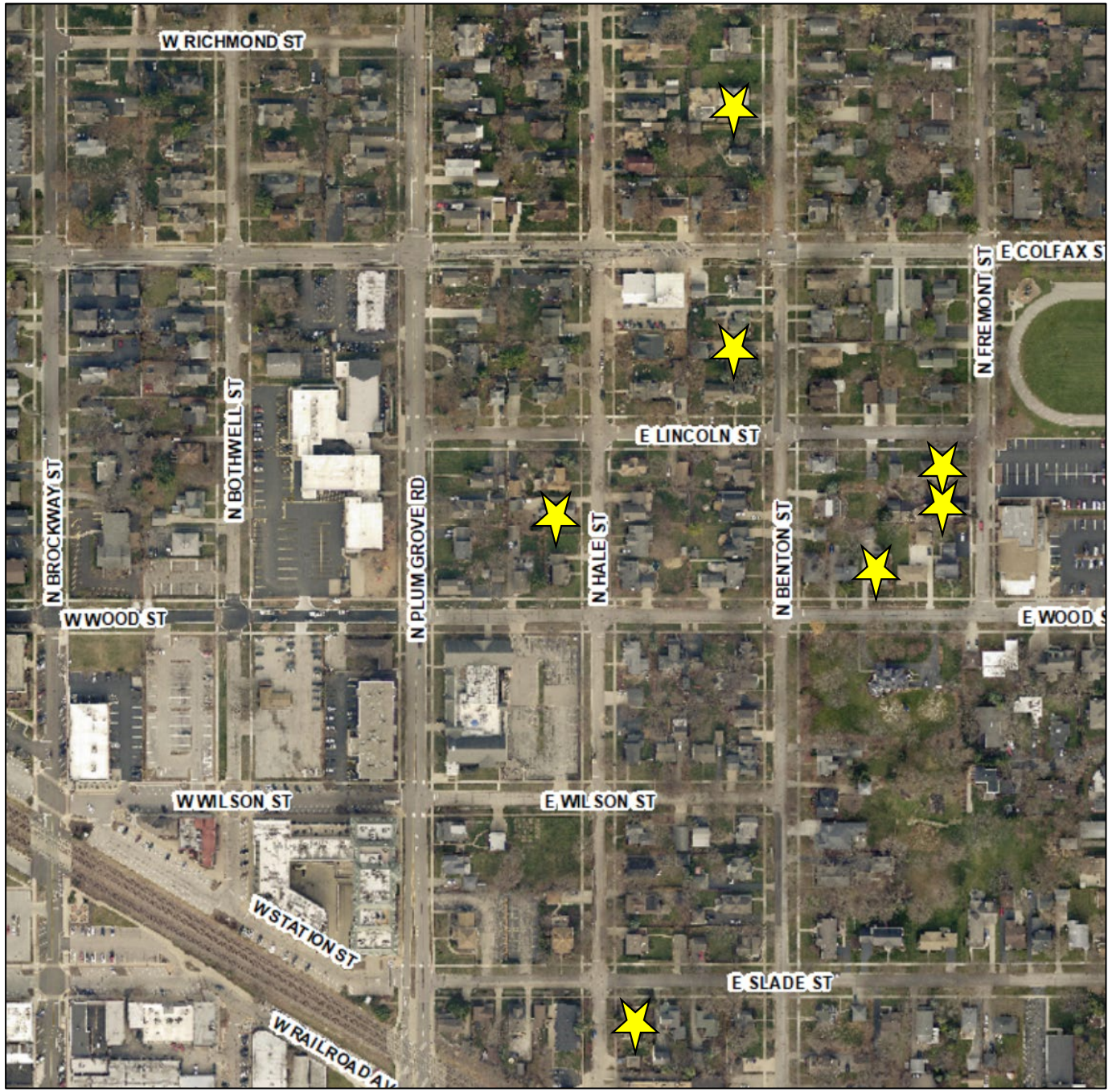


148 N. Hale Street



35 E. Slade Street

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



Homes over 100 years old, but not listed on Palatine Historical Society Website (north of Palatine Road)

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation











Homes over 100 years old, but not listed on Palatine Historical Society Website (north of Palatine Road)

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



Homes over 100 years old, but not listed on Palatine Historical Society Website (south of Palatine Road)

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Homes over 100 years old, but not listed on Palatine Historical Society Website (south of Palatine Road)


227 E. Palatine Road Age 109


217 E. Palatine Road Age 153


400 S. Plum Grove Road Age 115


300 S. Plum Grove Road Age 116



103 S. Plum Grove Road Age 131


138 S. Brockway Street Age 109

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation



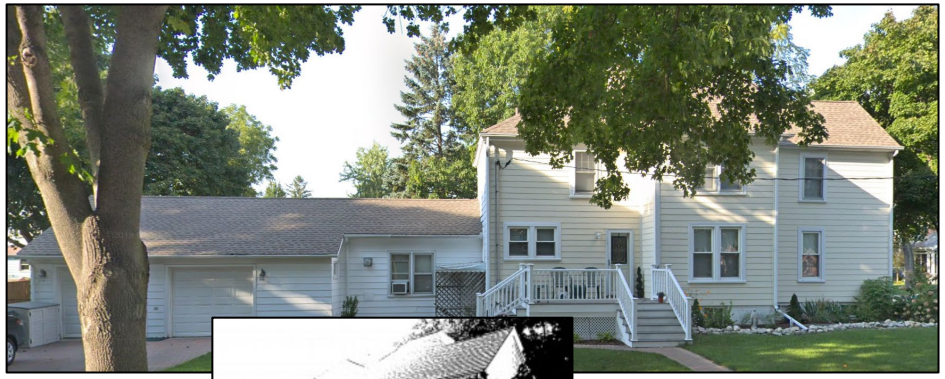


24 W. Robertson St.



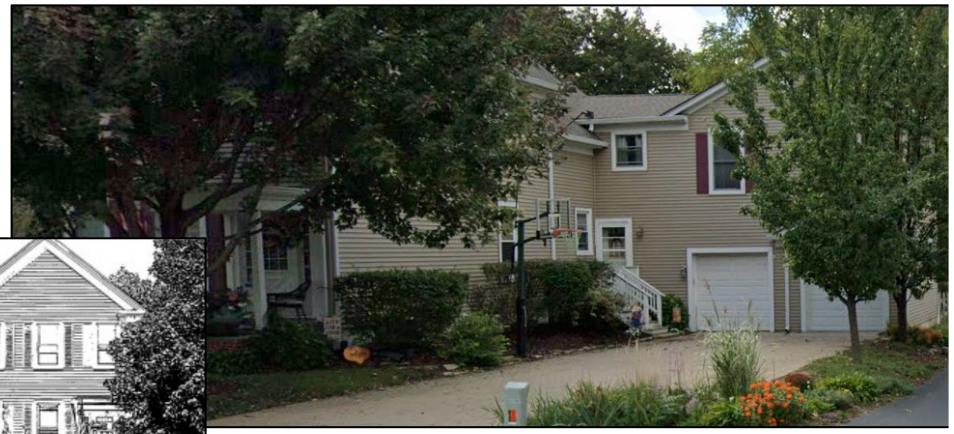


31 W. Robertson St.





202 N. Benton St.





246 N. Plum Grove Rd.

Homes Listed by the Palatine Historical Society With Significant Additions/Alterations

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

VILLAGE OF
PALATINE
Est. 1866

June 20, 2022

Village Council Meeting

Attachment: Historical Partnership Presentation Slides (Historical Society/Preservation

Municipality	Do you have a Historical Commission/ Society in your community?	Is the Historical Commission/ Society supported financially by the municipality?	What role does the Historical group play in Arts and Culture planning/ events, if any?
Arlington Heights	Yes.	No.	Minimal.
Buffalo Grove	Yes.	No. The Historical Society is part of the Buffalo Grove Park District.	None. They are totally separate organizations.
Deer Park			
Deerfield	Yes.	No.	Fine Arts Commission plans the Village's Festival of Fine Arts and sponsors/plans other events including live art demonstrations, antique appraisal fair and selects public art installations.
Des Plaines	Yes.	Historical Society - yes.	Separate Entities - none.
Evanston	Yes.	No.	None.
Hoffman Estates	Yes.	Yes.	None.
Northfield	Not really. Achieved materials kept at the Northfield Library.	No.	
Rolling Meadows	Historical Society.	No - but we do maintain the building (cleaning, lights and gas) See attached.	None.
Schaumburg	Yes.	No.	The historical group has very little direct interaction with the Schaumburg Cultural Commission and has not played a role in the commission's event planning.

Attachment: Historical Society NWMC Survey (Historical Society/Preservation Presentation)

Municipality	Do you have a Historical Commission/ Society in your community?	Is the Historical Commission/ Society supported financially by the municipality?	What role does the Historical group play in Arts and Culture planning/ events, if any?
Skokie	Yes.	No, it's a function of the Skokie Park District.	They are located inside the Skokie's first fire station/village hall and provide tours and reenactments.
Streamwood			
Wheeling	Yes.	No, aside from occasional small donations toward their Lollipop Lane holiday event.	None.

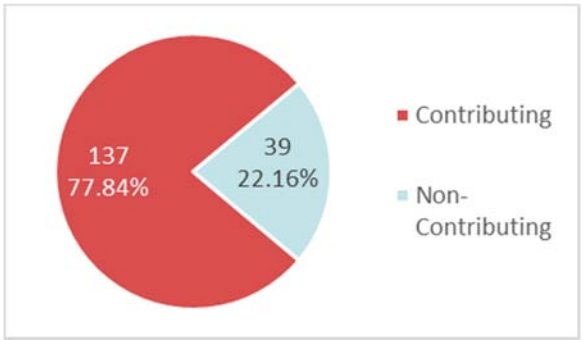
Attachment: Historical Society NWMC Survey (Historical Society/Preservation Presentation)

BARRINGTON
Be Inspired.

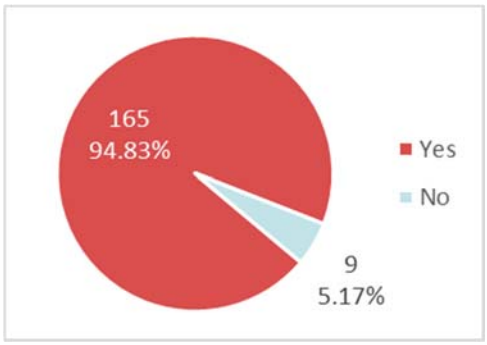
Historic District Survey Results

Total Number of Respondents: 176 **Total Response Rate: 46.44%**

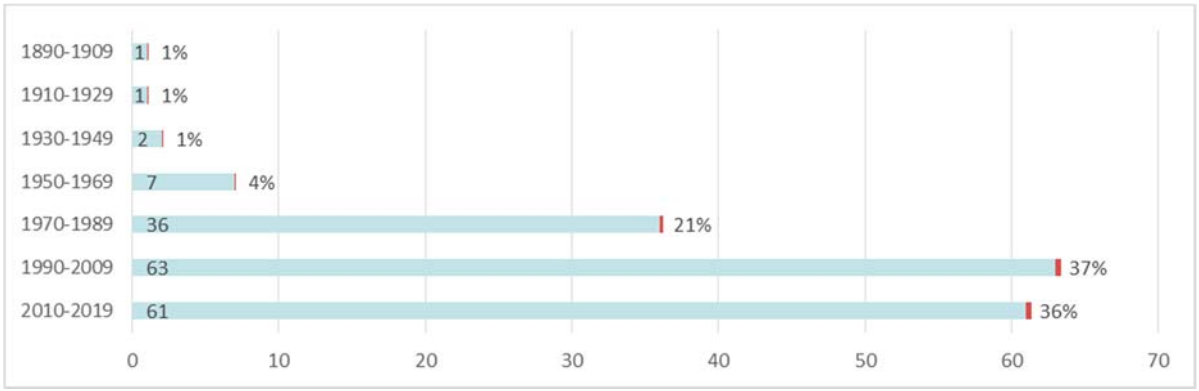
Responses from Contributing Properties vs. Non-Contributing Properties



1. **Are you aware that your property is located in the Historic Preservation Overlay District?**

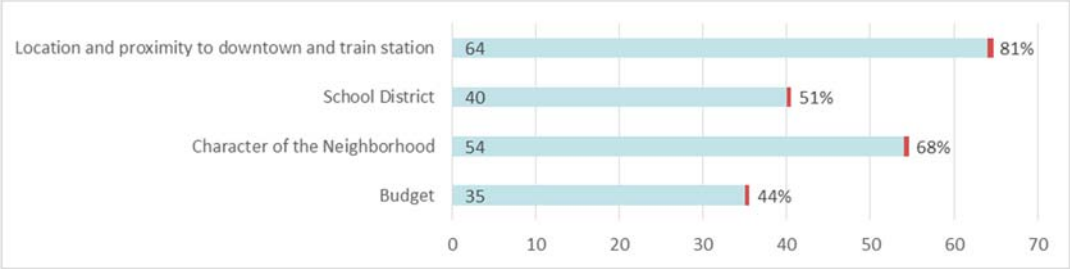


2. **What year did you purchase this property?**

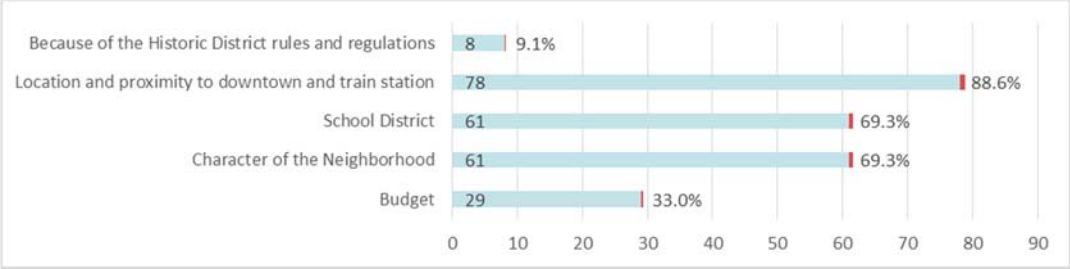


Attachment: Barrington, IL Historic Overlay District Survey (Historical Society/Preservation Presentation)

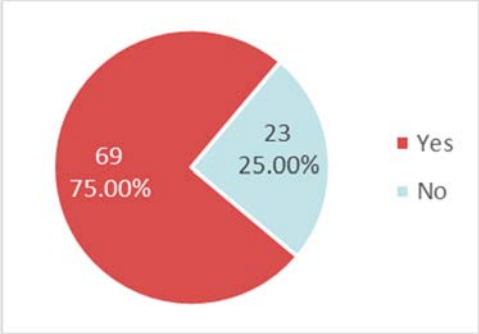
3. **If you purchased your property <u>BEFORE</u> the Historic District was established in 2001, why did you purchase this particular property? Please select all that apply.**



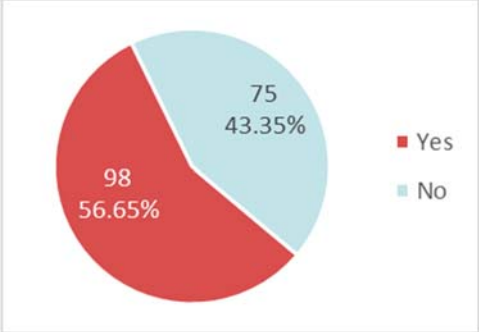
4. **If you purchased your property <u>AFTER</u> the Historic District was established in 2001, why did you purchase this particular property? Please select all that apply.**



5. **If you were not a property owner within the Historic District in 2001, were you aware that your property was located in the Historic District when you purchased it?**

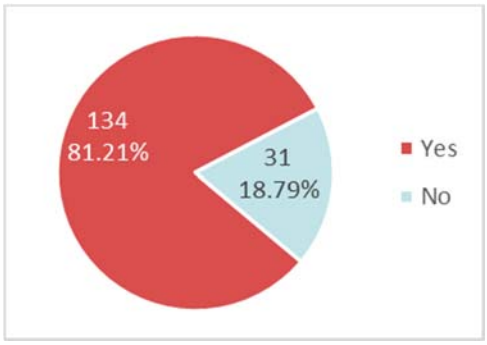


6. **As a property owner in the Historic District, do you feel that you have a good understanding of the Historic District regulations governing your property?**

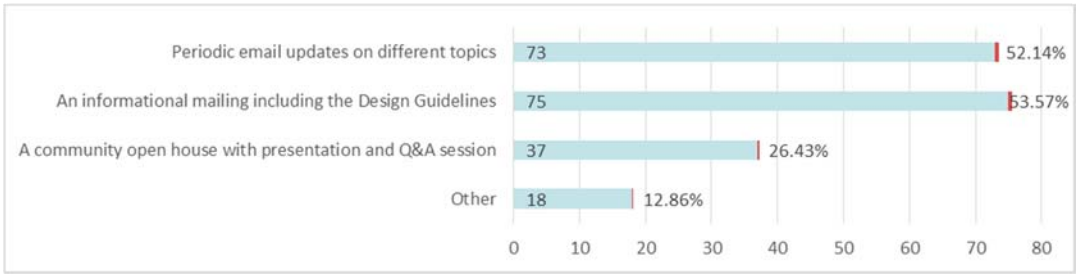


Attachment: Barrington, IL Historic Overlay District Survey (Historical Society/Preservation Presentation)

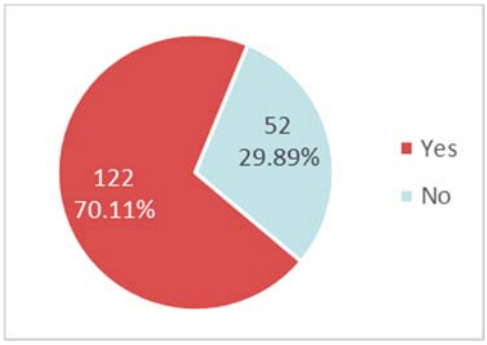
7. **Are you interested in learning more about the Historic District?**



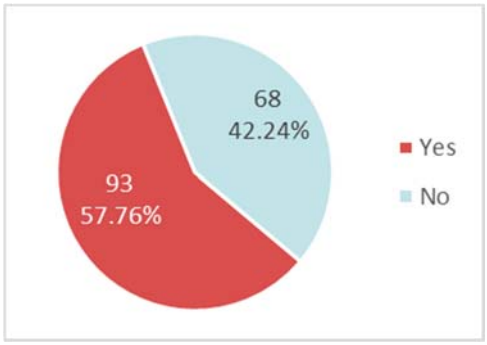
7a. **If yes, in what format?**



8. **Do you know the general boundaries of the Historic District?**

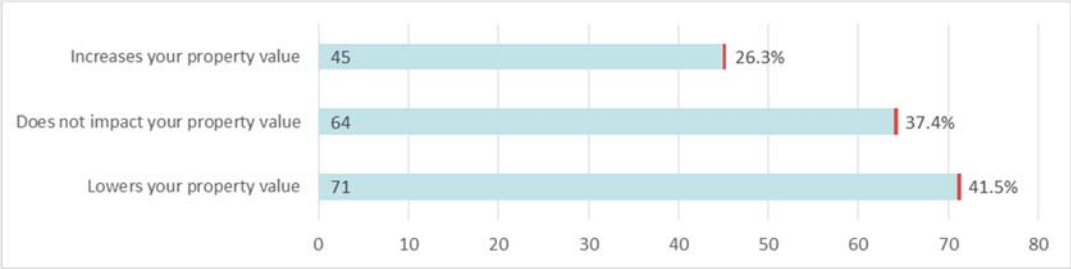


9. **Should the Village visibly delineate the boundaries of the Historic District by adding Historic District designation to the existing street signage?**



Attachment: Barrington, IL Historic Overlay District Survey (Historical Society/Preservation Presentation)

10. How do you believe that the Historic District affects your property values?



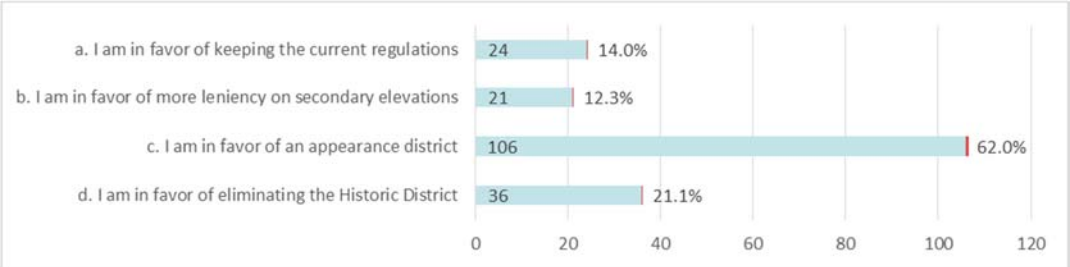
11. Which of the following statements represents your thoughts regarding the Historic Preservation Overlay District:

a. The Village of Barrington Historic Preservation Overlay District is considered a preservation district. This means that all original materials and features (windows, siding, trim, etc.) must be retained and restored. Appearance, architectural design and new/replacement materials are also regulated. **I am in favor of keeping the current Historic District regulations in place.**

b. Certain elements of historic preservation are relaxed at the State level to allow more lenient standards on secondary elevations (side and rear) while still requiring that original materials and features be retained and restored on primary elevations (front and corner side). **I am in favor of changing the Historic District regulations to be more lenient on secondary elevations.**

c. Some other historic districts are considered to be an appearance district rather than a preservation district. This means that appearance, architectural style and building materials are regulated but original materials can be replaced with new materials provided that an in-kind replacement is used (same material, shape and size as original). **I am in favor of changing the Historic District regulations to become an appearance district.**

d. **I am in favor of eliminating the Historic Preservation Overlay District.** This would allow the same type of residential re-development currently occurring in other areas of the Village without any aesthetic oversight, including permitting the demolition of historic structures.



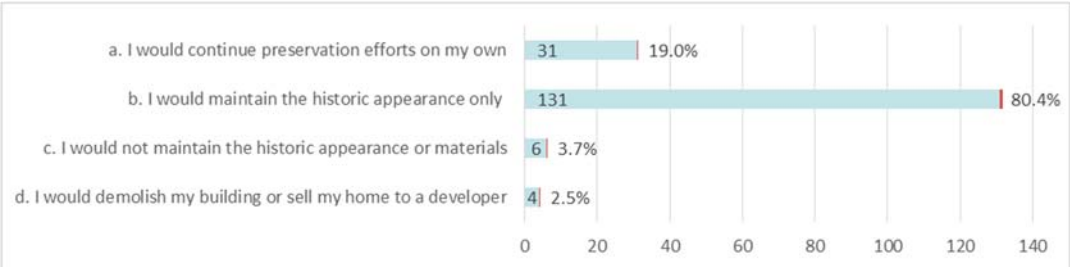
12. If the Historic District was eliminated, how would you elect to maintain your historic property:

a. I would continue historic preservation efforts on my own by retaining and restoring original materials and utilizing proper historic architectural design for all exterior modifications and additions.

b. I would maintain the historic appearance and use proper historic architectural design for all exterior modifications and additions but I would not continue preservation efforts such as retaining and restoring original windows and/or siding.

c. I would not maintain the historic appearance or retain original materials.

d. I would likely demolish my building and rebuild or sell my home to a developer for demolition and re-development.



Attachment: Barrington, IL Historic Overlay District Survey (Historical Society/Preservation Presentation)

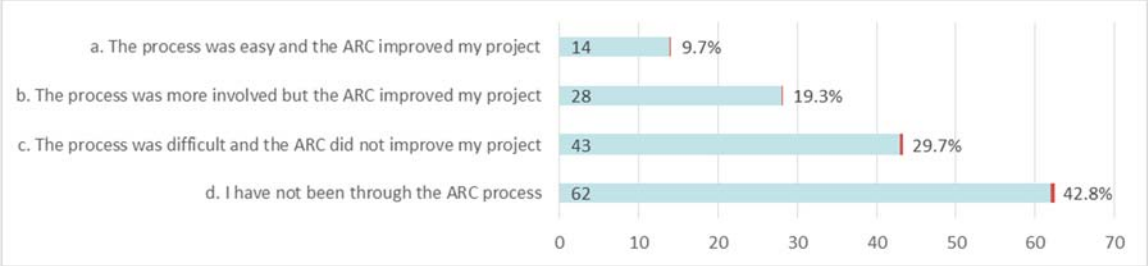
13. If you have been through the Architectural Review Commission (ARC) approval process, please indicate which statement most closely represents your experience:

a. The process was easy and the ARC had good suggestions which improved my project.

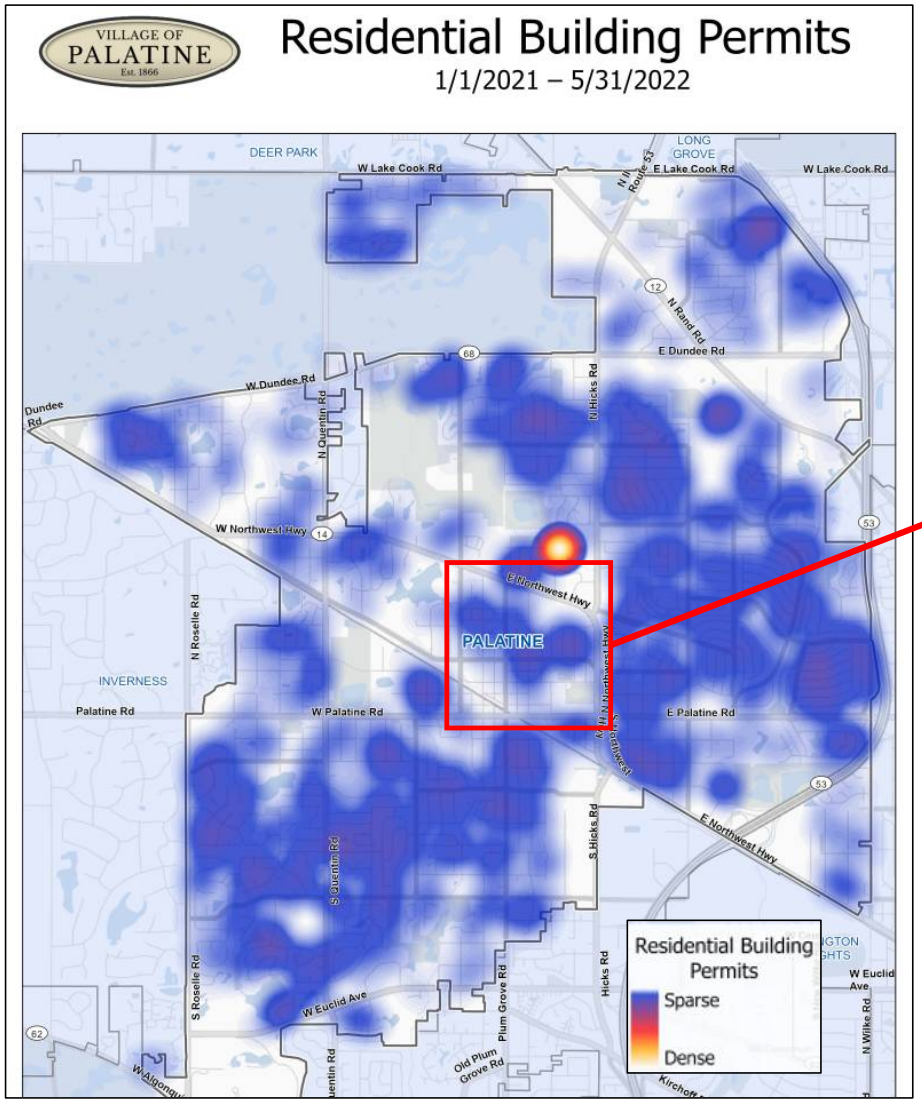
b. The process was more involved than I anticipated but in general the ARC had good suggestions which improved my project.

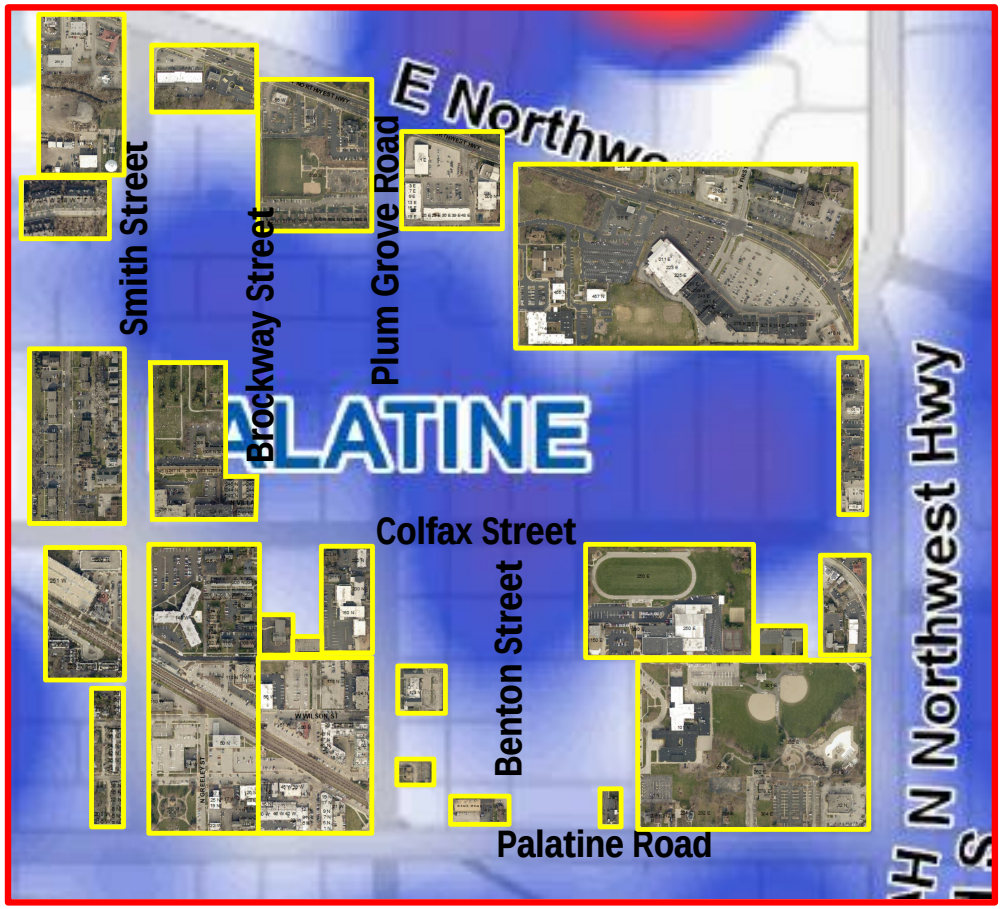
c. The process was very difficult and the ARC's input did not improve my project.

d. I have not been through the ARC process.



Attachment: Barrington, IL Historic Overlay District Survey (Historical Society/Preservation Presentation)





= Not Single-Family Residential Properties/Uses

Attachment: Residential Permit Activity Heat Map Slide (Historical Society/Preservation Presentation)

Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Baldwin Road Culvert Replacement Phase II Engineering

BACKGROUND:
The triple culverts that carry Buffalo Creek under Baldwin Road have been identified as beyond their useful life and require full replacement. The culverts are part of the Illinois Department of Transportation's (IDOT) bridge inventory based on size. As such, they are currently designated as eligible for Illinois Department of Transportation's Bridge Improvement Program funding (STP Br).

KEY ISSUES:
- Village participation for Phase II engineering is estimated at $31,720, which is equal to the remaining 20% of the total anticipated effort of $158,600.
- The Village would engage the consulting engineer, make payment for services rendered, and be reimbursed by IDOT.
- IDOT agrees to reimburse the Village $126,880.
- The estimated cost to replace the culvert is $1M with expected cost to the Village of 20%.

ALTERNATIVES:
1. Approve the Local Public Agency Agreement for Federal Participation with IDOT's Bridge Improvement Program.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Local Public Agency Agreement for Federal Participation with IDOT's Bridge Improvement Program be approved.

BUDGET IMPACT:
$150,000 is available in the Capital Improvement Program to accommodate this proposed agreement with a $126,880 revenue offset recognizing the reimbursement upon completion of the work.

ACTION REQUIRED:
Motion to approve the Local Public Agency Agreement for Federal Participation with IDOT's Bridge Improvement Program for Phase II Engineering of the Baldwin Road Culvert Replacement.

ATTACHMENTS:
- GIS Project Location
- BLR 05310PE PII Joint Funding Agreement Baldwin

VILLAGE OF PALATINE Est. 1866

North Baldwin Road Culvert Replacement



0 1000 2000 ft

Print Date: 6/15/2022

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Attachment: GIS Project Location (Baldwin Road Culvert Improvement Local Agency Agreement for Phase II)

Illinois Department of Transportation

Joint Funding Agreement
PE/ROW for State-Let Construction Projects

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Village of Palatine	Cook	19-00105-00-BR

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STP-BR	N/A	CMAP	03-19-0020

Engineering		**Right-of-Way**	
State Job Number	Project Number	State Job Number	Project Number
D-91-172-19	9CYH(164)		

☒ Local Administered Engineering ☐ Right-of-Way ☐ Other

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "**STATE**". The **STATE** and **LPA** jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "**FHWA**".

LOCATION

			Stationing	
Local Street/Road Name	Key Route	Length	From	To
North Baldwin Road	MUN 0505	0.20 mi	0.50	0.70

Location Termini: at Buffalo Creek

Current Jurisdiction	Existing Structure Number(s)	
LPA	016-8217	Add Location / Remove

PROJECT DESCRIPTION

PHASE II - replacement of Baldwin Road structure over Buffalo Creek, approach pavement reconstruction, and new storm sewer.

THE LPA AGREES:

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for the preliminary engineering work required to complete the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.

Attachment: BLR 05310PE PII Joint Funding Agreement Baldwin (Baldwin Road Culvert Improvement Local Agency Agreement for Phase II)

9. To provide or cause to be provided all of the initial funding, equipment, labor, material, and services necessary to complete the project.
10. Certifies to the best of its knowledge and belief that it's officials:
    a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
    b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
    c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
    d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
11. To include the certifications, listed in item 13 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
12. That for agreements exceeding $100,000 in federal funds, execution of this agreement constitutes the LPA's certification that:
    a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
    b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
    c. The LPA shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA**'s certification of compliance with Title II and III Requirements.
2. For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or other locally administered work.
    a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions
2. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors, and assigns.
4. For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA**'s DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **state** awarded contracts, this agreement shall be administered under the provisions of the **STATE**'S USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the **STATE** is reimbursing the **LPA**, obligation of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

FISCAL RESPONSIBILITIES:

1. **Reimbursement Requests**: For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor

Attachment: BLR 05310PE PII Joint Funding Agreement Baldwin (Baldwin Road Culvert Improvement Local Agency Agreement for Phase II)

receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

2. **Financial Integrity Review and Evaluation (FIRE) program**: **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
3. **Final Invoice**: The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
4. **Project Closeout**: The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result In the immediate close-out of the project and loss of further funding.
5. **Project End Date**: Preliminary engineering projects - the period of performance (end date) for state and federal obligation purposes is ten (10) years. The **LPA** must begin right-of-way acquisition for, or actual construction of, the project for which preliminary engineering work is undertaken with Federal participation is by the close of the tenth (10th) fiscal year following the fiscal year in which the project is federally authorized. In the event that this work is not started within this timeframe, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.

   For Right-of-Way projects - the period of performance (end date) for state and federal obligation purposes is fifteen (15) years from the execution date of the agreement. The **LPA** must begin construction of the project on this right-of-way by the close of the twentieth (20th) fiscal year following the fiscal year in which the project is federally authorized. In the event that construction is not started within this timeframe, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.

   Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
6. **Single Audit Requirements**: If the **LPA** expends $750,000 or more a year in federal financial assistance, they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than $750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (IDOT's Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
7. **Federal Registration**: **LPA's** are required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business Information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: https://www.sam.gov/SAM/
8. **Required Uniform Reporting**: For work not included on a state letting, the Grant Accountability and Transparency Act (30 ILCS 708) requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions or legislation as listed In the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

   NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Granter agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx)

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Location Map
☒	2.	Division of Cost
☒	3.	Gata Reporting

Attachment: BLR 05310PE PII Joint Funding Agreement Baldwin (Baldwin Road Culvert Improvement Local Agency Agreement for Phase II)

The **LPA** further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Jim Schwantz

Title of Official

Mayor

Signature | Date

The above signature certifies the agency's TIN number is

366006038 conducting business as a Governmental Entity.

DUNS Number 72363799

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation | Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets | Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer | Date

Yangsu Kim, Chief Counsel | Date

Vicki Wilson, Chief Fiscal Officer | Date

NOTE: if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

Attachment: BLR 05310PE PII Joint Funding Agreement Baldwin (Baldwin Road Culvert Improvement Local Agency Agreement for Phase II)

ADDENDA NUMBER 2

Local Public Agency	County	Section Number
Village of Palatine	Cook	19-00105-00-BR

	Job Number	Project Number		Job Number	Project Number
Engineering	D-91-172-19	9CYH(164)	**Right-of-Way**		

DIVISION OF COST

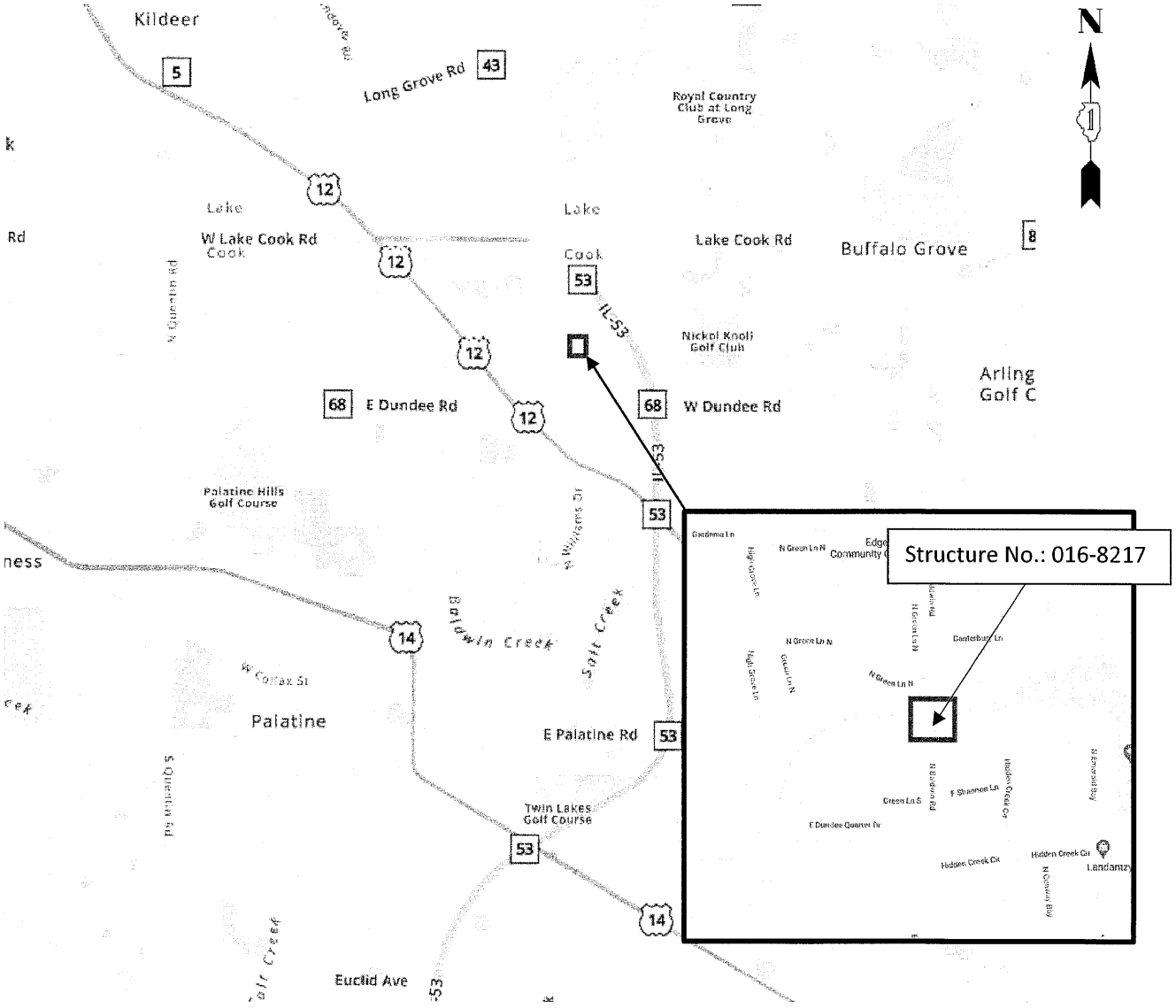
	Federal Funds			State Funds			Local Public Agency			
Type of Work	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	Totals
Preliminary Engineering	STP-Br	$126,880.00	*				LOCAL	$31,720.00	BAL	$158,600.00
Total		$126,880.00		Total			Total	$31,720.00		$158,600.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

* Maximum FHWA (STP-Br) participation 80%, not to exceed $126,880.00

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

Attachment: BLR 05310PE PII Joint Funding Agreement Baldwin (Baldwin Road Culvert Improvement Local Agency Agreement for Phase II)



Project Location Map

Route: **Baldwin Rd over Buffalo Creek**

Section #: **19-00105-00-BR**

County: **Cook**

Municipality: **Village of Palatine**

Attachment: BLR 05310PE PII Joint Funding Agreement Baldwin (Baldwin Road Culvert Improvement Local Agency Agreement for Phase II)

ADDENDA 3

Grant Accountability and Transparency Act (GATA)

Required Uniform Reporting

The Grant Accountability and Transparency Act (30 ILCS 708), requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab.

Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

PLEASE NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "*Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports"* if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx)

Attachment: BLR 05310PE PII Joint Funding Agreement Baldwin (Baldwin Road Culvert Improvement Local Agency Agreement for Phase II)

Consider a Motion Approving an Agreement with Ciorba Group for Engineering Services for Phase II for the Baldwin Road Culvert Replacement

BACKGROUND:
The existing Baldwin Road culverts have been identified as beyond their useful life and require full replacement. The culverts are part of the Illinois Department of Transportation's (IDOT's) bridge inventory and IDOT has identified them as STP bridge funding eligible.

Phase II Engineering consists of detailed engineering which creates the construction plans and contract specifications. It also includes appraisals and negotiations for land rights necessary to accommodate the improvement.

KEY ISSUES:
- Nearly 900 man-hours of specialized professional services are expected to meet documentation, material inspection, and reporting requirements associated with the required federal process.
- Project schedule has IDOT letting for construction in January of 2024.
- The proposed improvements will improve safety, storm water flow/protection, and the aesthetics of the area.
- The estimated cost to replace the culvert is $1M with expected cost to the Village of 20%.

ALTERNATIVES:
1. Approve the Phase II Engineering Services Agreement.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Phase II Engineering Services Agreement with Ciorba Group be approved.

BUDGET IMPACT:
$150,000 is available in the Capital Improvement Program to accommodate this proposed agreement with a $126,880 revenue offset through the reimbursement.

ACTION REQUIRED:
Motion to approve the Local Public Agency Engineering Services Agreement with Ciobra Group, Incorporated for Phase II of the Baldwin Road Culvert Replacement in the amount of $158,444.

ATTACHMENTS:
- GIS Project Location
- BLR 05530 LPA PII Engineering

VILLAGE OF PALATINE Est. 1866

North Baldwin Road Culvert Replacement



0 1000 2000 ft

Print Date: 6/15/2022

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Attachment: GIS Project Location (Baldwin Road Culvert Phase II Engineering Agreement)

Illinois Department of Transportation

Local Public Agency Engineering Services Agreement

Using Federal Funds? ☒ Yes ☐ No

Agreement For: Federal PE

Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Village of Palatine	Cook	19-00105-00-BR	D-91-172-19

Project Number	Contact Name	Phone Number	Email
	George Rupert	(847) 202-6963	gruppert@palatine.il.us

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
North Baldwin Road	00505	.20 mi	Ex SN 016-8217

Location Termini: at Buffalo Creek

Add Location | Remove Location

Project Description: Replacement of Baldwin Road structure over Buffalo Creek, approach pavement reconstruction, and new storm sewer.

Engineering Funding ☒ Federal ☐ MFT/TBP ☐ State ☐ Other

Anticipated Construction Funding ☒ Federal ☐ MFT/TBP ☐ State ☐ Other

AGREEMENT FOR

☐ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Ciorba Group	Eric Spina	(773) 355-2940	espina@ciorba.com

Address	City	State	Zip Code
8725 W Higgans Road Suite 600	Chicago	IL	60631

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge	A full time LPA employee authorized to administer inherently governmental PROJECT activities
Contractor	Company or Companies to which the construction contract was awarded

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

☒ EXHIBIT A: Scope of Services

☒ EXHIBIT B: Project Schedule

☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist

☒ EXHIBIT D: Cost Estimate of Consultant Services (CESCS) Worksheet (BLR 05513 or BLR 05514)

☒ EXHIBIT E: Scope of Services

☐ _____

☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of United States Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Preliminary Engineering Contracts:
    (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
    (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affix the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
    (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
    (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

3. To pay the ENGINEER:
   (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
   (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Anniversary

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,
DC is the total Direct Cost,
OH is the firm's overhead rate applied to their DL and
FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national original or sex in the award and performance of any US DOT assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT: the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARMTENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

   The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.

7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

8. The ENGINEER and LPA certify that their respective firm or agency:

   (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
   (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
   (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
   (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
   (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
   (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph e and
   (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

   Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

   If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

    For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of $5,000 or more from the DEPARTMENT, as defined the Act.

    The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

    (a) Publishing a statement:

        (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

        (2) Specifying actions that will be taken against employees for violations of such prohibition.

        (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
            (a) abide by the terms of the statement; and
            (b) notify the employer of any criminal drug statue conviction for a violation occurring int he workplace no later than (5) days after such conviction.

    (b) Establishing a drug free awareness program to inform employees about:

        (1) The dangers of drug abuse in the workplace;
        (2) The grantee's or contractor's policy of maintain a drug free workplace;

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

(3) Any available drug counseling, rehabilitation and employee assistance program; and
(4) The penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Preliminary Engineering Contracts:

(a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.

(b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Ciorba Group	36-2525351	$125,997.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Huff & Huff	36-3044842	$7,988.00
American Surveying & Engineering	36-3307274	$24,459.00
	Subconsultant Total	$32,447.00
	Prime Consultant Total	$125,997.00
	Total for all work	$158,444.00

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The Village (Local Public Agency Type) of Village of Palatine (Local Public Agency)

By (Signature & Date)

By (Signature & Date)

Name of Local Public Agency: Village of Palatine

Local Public Agency Type: Village

Clerk

Title

(SEAL)

Executed by the ENGINEER:

Attest:

Prime Consultant (Firm) Name: Ciorba Group

By (Signature & Date): Melissa Berg 5/26/22

Title: Corporate Secretary

By (Signature & Date): Duane O'Laughlin 5/26/2022

Title: Chief Operating Officer

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	Ciorba Group	Cook	19-00105-00-BR

FOR FEDERAL PARTICIPATION PROJECTS

EXHIBIT A
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See Exhibit E

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	Ciorba Group	Cook	19-00105-00-BR

EXHIBIT B
PROJECT SCHEDULE

Work will be performed to allow for the project to be on the January 2024 letting

The Schedule will be as follows
Prefinal Submittal - August 2023
Final PSE and Draft CE Agreement- December 2023
Final ROW Documents to District 1 - November 2023
ROW Certified by Bureau of Land Acquisition - December 2023
Letting - January 2024

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	Ciorba Group	Cook	19-00105-00-BR

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes Due date of submittal 12/14/18

Method(s) used for advertisement and dates of advertisement

Village of Palatine - 11/14/2018
Village of Palatine Web Site, Daily Herald X2 11/23/18 & 11/30/18

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
Technical Approach	20%
Firm Experience	20%
Specialized Expertise	10%
Staff Capabilities	25%
Work Load Capacity	10%
Past Performance	15%

8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒

Selection committee (titles) for this project

Director of Public Works, Deputy Director of Public Works, Village Engineer, Assistant Civil Engineer, Village Manager appointed Management Analyst

	Top three consultants ranked for this project in order
1	Ciorba Group, Inc
2	BLA, Inc
3	Civiltech Engineering, Inc

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Palatine	Ciorba Group	Cook	19-00105-00-BR

14	QBS according to State requirements used?	☐	☐
15	Existing relationship used in lieu of QBS process?	☐	☐
16	LPA is a home rule community (Exempt from QBS).	☐	☐

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency Village of Palatine	**County** Cook	**Section Number** 19-00105-00-BR
Prime Consultant (Firm) Name Ciorba Group	**Prepared By** Eric Spina	**Date** 5/25/2022
Consultant / Subconsultant Name Ciorba Group Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.	**Job Number** D-91-172-19	

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	7	MONTHS
START DATE	8/15/2022	
RAISE DATE	1/1/2023	
END DATE	3/14/2023	

OVERHEAD RATE	136.77%
COMPLEXITY FACTOR	0
% OF RAISE	2.00%

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	8/15/2022	1/1/2023	5	71.43%
1	1/2/2023	3/1/2023	2	29.14%

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency	County	Section Number
Village of Palatine	Cook	19-00105-00-BR

Consultant / Subconsultant Name	Job Number
Ciorba Group	D-91-172-19

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	0.57%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	$78.00	$78.00
Project Manager	$78.00	$78.00
Lead Structural Engineer	$78.00	$78.00
Senior Project Engineer	$67.00	$67.38
Project Engineer	$56.10	$56.42
Senior Engineer	$48.92	$49.20
Structures Engineer II	$44.00	$44.25
Engineer II	$38.50	$38.72
Structures Engineer I	$36.75	$36.96
Engineer I	$34.27	$34.47
Senior Technician	$46.75	$47.02
Technician II	$36.50	$36.71

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency	County	Section Number
Village of Palatine	Cook	19-00105-00-BR

Consultant / Subconsultant Name	Job Number
Ciorba Group	D-91-172-19

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant
American Surveying		
Huff and Huff		

Local Public Agency
Village of Palatine

County
Cook

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
Ciorba Group

Job Number
D-91-172-19

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
SWCD Permit Fee		1	$3,000.00	$3,000.00
Wetland Mitigation Fee		1	$3,500.00	$3,500.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	**$6,500.00**

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency
Village of Palatine

County
Cook

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
Ciorba Group

Job Number
D-91-172-19

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 136.77%

COMPLEXITY FACTOR 0

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Meetings, Data Collection & Coordination	53	2,953	4,039	$6,500.00	974		14,466	9.13%
Topographic Survey	9	423	579		140		1,142	0.72%
Water Resources	228	10,927	14,945		3,606		29,478	18.60%
Enginering Studies/Plan	241	10,729	14,675		3,541		28,945	18.27%
Structral Studies/Plans	360	16,582	22,679		5,472		44,733	28.23%
QC/QA	20	1,560	2,134		515		4,209	2.66%
Project Management & Administration	16	1,121	1,533		370		3,024	1.91%
		-	-		-		-	
American Surveying		-	-		-	24,459	24,459	15.44%
Huff and Huff		-	-		-	7,988	7,988	5.04%
		-	-		-		-	
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Subconsultant DL					0		-	
TOTALS	927	44,295	60,584	6,500	14,618	32,447	158,444	100.00%

104,879

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency
Village of Palatine

County
Cook

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
Ciorba Group

Job Number
D-91-172-19

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Meetings, Data Collection & Coordination			Topographic Survey			Water Resources			Enginering Studies/Plan			Structral Studies/Plans		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	12.0	1.29%	1.01															
Project Manager	78.00	34.0	3.67%	2.86							18	7.89%	6.16	4	1.66%	1.29			
Lead Structural Engineer	78.00	28.0	3.02%	2.36	2	3.77%	2.94							5	2.07%	1.62	21	5.83%	4.55
Senior Project Engineer	67.38	48.0	5.18%	3.49	22	41.51%	27.97							14	5.81%	3.91			
Project Engineer	56.42	86.0	9.28%	5.23	13	24.53%	13.84				36	15.79%	8.91	37	15.35%	8.66			
Senior Engineer	49.20	170.0	18.34%	9.02	2	3.77%	1.86				98	42.98%	21.15	28	11.62%	5.72	42	11.67%	5.74
Structures Engineer II	44.25	81.0	8.74%	3.87										8	3.32%	1.47	73	20.28%	8.97
Engineer II	38.72	69.0	7.44%	2.88							12	5.26%	2.04	57	23.65%	9.16			
Structures Engineer I	36.96	98.0	10.57%	3.91										10	4.15%	1.53	88	24.44%	9.03
Engineer I	34.47	156.0	16.83%	5.80	14	26.42%	9.10				64	28.07%	9.67	78	32.37%	11.15			
Senior Technician	47.02	145.0	15.64%	7.35				9	100.00%	47.02							136	37.78%	17.76
Technician II	36.71	0.0																	
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TOTALS		927.0	100%	$47.78	53.0	100.00%	$55.71	9.0	100%	$47.02	228.0	100%	$47.93	241.0	100%	$44.52	360.0	100%	$46.06

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency
Village of Palatine

County
Cook

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
Ciorba Group

Job Number
D-91-172-19

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	QC/QA			Project Management & Administration						American Surveying			Huff and Huff					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	8	40.00%	31.20	4	25.00%	19.50												
Project Manager	78.00	12	60.00%	46.80															
Lead Structural Engineer	78.00																		
Senior Project Engineer	67.38				12	75.00%	50.54												
Project Engineer	56.42																		
Senior Engineer	49.20																		
Structures Engineer II	44.25																		
Engineer II	38.72																		
Structures Engineer I	36.96																		
Engineer I	34.47																		
Senior Technician	47.02																		
Technician II	36.71																		
TOTALS		20.0	100%	$78.00	16.0	100%	$70.04	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

HUFF AND HUFF
SCOPE, HOURS & FEE

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)



Huff & Huff, Incorporated
A Subsidiary of GZA

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION MANAGEMENT

915 Harger Road
Suite 330
Oak Brook, IL 60523
T: 630.684.9100
F: 630.684.9120
www.huffnhuff.com
www.gza.com

February 22, 2022 via email: espina@ciorba.com

Mr. Eric P. Spina, PE
Roadway Project manager
Ciorba Group
8725 W. Higgins Road, Suite 600
Chicago, Illinois 60631

Re: Phase II Environmental Services – CCDD Assessment and Documentation
Baldwin Road (Ridge Road to Green Bay Road)
Palatine, Cook County, Illinois
Proposal No. 81.P002040.22

Dear Mr. Spina:

Huff & Huff, Inc., a subsidiary of GZA GeoEnvironmental, Inc. (GZA), is pleased to present Ciorba Group (Client) with this proposal to provide Phase II environmental services for the proposed Baldwin Road Bridge over Buffalo Creek Culvert Rehabilitation/Replacement Project in Palatine, Cook County, Illinois. The study is located along Baldwin Road from 460 feet north of the bridge over Buffalo Creek to 420 south of Buffalo Creek. The Project Corridor study area is approximately 880 feet in a north south direction along Baldwin Road.

In lieu of a Preliminary Site Investigation (PSI), Client has requested assessment and completion of LPC-663 Form documentation of spoils for consideration of off-site final disposition at a Clean Construction and Demolition Debris (CCDD) facility. GZA presents this proposal in the following sections: project understanding; scope of services; level of effort, costs, and schedule; and proposal acceptance.

1. PROJECT UNDERSTANDING

GZA understands that Client is seeking CCDD assessment and documentation services for the proposed improvements following the Preliminary Environmental Site Assessment (PESA) completed by GZA March 26, 2020. Based on the findings of the PESA, one (1) site was identified as a potentially impacted property (PIP) and/or a Recognized Environmental Condition (REC) to the project corridor, including Site 3 identified as a generator station at the northeast corner of 1846 Green Lane South parking Lot. In addition, Buffalo Creek was identified as de minimis based on the 303d impaired waters listing. However, since disturbance of the sediment is anticipated, sediment in urban areas and receiving roadway runoff are typically considered PIPs by CCDD facilities.

We understand that the improvements are anticipated to include rehabilitation or replacement of the Baldwin Road culvert over Buffalo Creek bridge. The Project Corridor has intersections with Green Lane North and Green Lane South. The Project Corridor study area is approximately 0.17 miles in a north south direction along Baldwin Road. The maximum depth of excavation is currently unknown but is anticipated to be two (2) to eight (8) feet below ground surface (bgs).

2. SCOPE OF SERVICES

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Task 1: CCDD Assessment and Documentation (LPC-663 Form)

We have developed the scope of the CCDD assessment based on our current understanding of the project corridor from the PESA completed on March 26, 2020.

A. Database Review and Comparison to Historic Due Diligence

GZA intends to utilize the existing PESA as the primary basis for the due diligence on the project. However, since industry trends at CCDD facilities indicate that contemporary due diligence and/or sampling is often required, coupled with the IDOT BLRS Manual indicating PESAs require validation once 180 days lapse or new PESA required after 3 years lapse, we have included direct costs to obtain a new database in support of the original findings. We do not anticipate material differences it he findings at this time and the scope below is inclusive of adjustments that may be necessary.

B. Soil Borings and Soil/Sediment Sampling

GZA proposes conducting a series of up to four (4) soil borings via hand auger to depths of up to 5 feet deep, depending on the depth of associated improvements. Since in stream work is proposed, we will sample sediment at two (2) locations, including one (1) each up and down stream of the existing culverts. We anticipate that the field work will require a single day of effort and we will pre-mark the locations in advance of making the required utility locate request.

The borings will be advanced and soil samples collected for laboratory analysis to address sites identified as RECs/PIPs for soil disposal considerations, specifically at locations identified for proposed excavation and also to provide coverage of the corridor in areas without RECs/PIPs for CCDD documentation purposes based on current/local CCDD industry requirements. Samples will be prepared ranging from 1 to 5 foot depth intervals.

C. Analytical

One (1) sample from each hand auger and sediment sampling location will be submitted for laboratory analysis for a total of six (6) samples. The soil samples will be analyzed for the contaminants of concern (COCs) per IDOT protocol, which include:

- 22 Total metals (Target Analyte List (TAL) minus Aluminum)
- SPLP/TCLP Metals (8 RCRA and Be, Co, Cu, Fe, Mn, Ni, and Zn)
- Volatile organic compounds (VOCs)
- Semi-volatile organic compounds (SVOCs)
- Soil pH

D. CCDD (LPC-Form) Documentation

The soil sample results will be compared to the Maximum Allowable Concentrations (MACs) associated with CCDD facility acceptance, including the soil pH range of 6.25 to 9.0. If results achieve the MAC values, GZA will prepare the LPC-663 document that will be signed/stamped by a GZA P.G. or P.E. Any locations that do not achieve the MACs (including soil pH range) will be identified as exclusion zones, not acceptable for CCDD facility disposal, utilizing soil classifications per IDOT 669.05.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Task 2: Project Management

Time under this task includes project administration and management activities that include cost and schedule tracking; coordination with Client on authorized activities; report production and other in-house management activities.

Task 3: QA/QC

Time under this task includes Quality Assurance/Quality Control (QA/QC) time for the report as described above.

3. LEVEL OF EFFORT, COSTS, AND SCHEDULE

GZA will proceed with the scope of work presented in this proposal within one week of authorization from Client. The CCDD Task will require eight (8) weeks to complete and sampling via hand auger assumes that sampling will be conducted once frost conditions no longer exist. The cost estimate for this Scope of Work is presented in the attached cost sheet.

4. CONTRACT CONDITIONS

CONDITIONS OF ENGAGEMENT
The conditions of engagement are described in the attached Terms and Conditions for Professional Services. GZA's report will be prepared on behalf of and for the exclusive use of Client. Client acknowledges and agrees that the report and the findings in the report shall not, in whole or in part, be disseminated or conveyed to any other party, or used or relied upon by any other party, in whole or in part, except for the specific purpose and to the specific parties alluded to above, without the written consent of GZA. GZA would be pleased to discuss the conditions associated with any additional dissemination, use, or reliance by other parties.

GZA is submitting this proposal with the belief that we will be able to fulfill the scope requirements during this COVID-19 Pandemic crisis. If performance is rendered impossible because of the impacts of COVID-19, GZA will notify Client of that Force Majeure event.

ACCEPTANCE
This agreement may be accepted by signing in the appropriate space below and returning one complete copy to GZA. This proposal is valid for a period of 30 days from the date of issue.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-4425 with any questions.

Very truly yours,

Huff & Huff, Inc.

Jeremy J. Reynolds, P.G.
Associate Principal

Attachments: Terms and Conditions

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

This Proposal for Services, Schedule of Fees and Terms and Conditions for Professional Services are hereby accepted and executed by a duly authorized signatory, who by execution hereof, warrants that he/she has full authority to act for, in the name, and on behalf of _____.

By: _____ Title: _____

Printed/Typed Name: _____ Date: _____

The Proposal for Services, Schedule of Fees and Terms and Conditions for Professional Services may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by an e-mail delivery of a document in ".pdf" format, each such signature shall create a valid and binding obligation of the party executing the document, or on whose behalf each document is executed, with the same force and effect as if each such facsimile or ".pdf" signature were an original thereof.

TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

Including Site Investigation, Remediation, Geotechnical, Construction, And Testing

© 2021 by GZA GeoEnvironmental, Inc.

These Terms and Conditions, together with GZA's Proposal, make up the Agreement between GZA and you, Client, named in the attached proposal.

BEFORE SIGNING THE PROPOSAL, BE SURE YOU READ AND UNDERSTAND THE PARAGRAPHS ENTITLED "INDEMNIFICATION" AND "LIMITATION OF REMEDIES" WHICH DEAL WITH THE ALLOCATION OF RISK BETWEEN YOU AND GZA.

1. Services. GZA will perform the services set forth in its Proposal and any amendments or change orders authorized by you. Any request or direction from you that would require extra work or additional time for performance or would result in an increase in GZA's costs will be the subject of a negotiated amendment or change order.

2. Standard of Care; Warranties.

a. GZA will perform the services with the degree of skill and care ordinarily exercised by qualified professionals performing the same type of services at the same time under similar conditions in the same or similar locality.

b. GZA warrants that its construction services will be of good quality, free of faults and defects and in conformance with the Proposal.

c. **EXCEPT AS SET FORTH IN SUBSECTIONS 2a AND 2b, ABOVE, NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING WARRANTY OF MARKETABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS MADE OR INTENDED BY GZA'S PROPOSAL OR BY ANY OF GZA'S ORAL OR WRITTEN REPORTS.**

d. GZA assigns to you any manufacturers' warranties of equipment or materials purchased from others, to the extent they are assignable, and your sole recourse will be against the manufacturer. Full risk of loss of materials and equipment will pass to you upon delivery to the Site, and you will be responsible for insuring and otherwise protecting them against theft and damage.

3. Payment.

a. Except as otherwise stated in the Proposal, you will compensate GZA for the services at the rates set forth in the applicable Proposal, amendment or change order; reimburse its expenses, which will include a communication fee calculated as a percentage of labor invoiced; and pay any sales or similar taxes thereon.

b. Any retainer specified in GZA's Proposal shall be due prior to the start of services and will be applied to the final invoice for services.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

c. GZA will submit invoices periodically, and payment will be due within 20 days from invoice date. Overdue payments will bear interest at 1½ percent per month or, if lower, the maximum lawful rate. GZA may terminate its services upon 10 days' written notice anytime your payment is overdue on this or any other project and you will pay for all services through termination, plus termination costs. You will reimburse GZA's costs of collecting overdue invoices, including reasonable attorneys' fees.

4. Your Responsibilities.

a. Except as otherwise agreed, you will secure the approvals, permits, licenses and consents necessary for performance of the services. If you are the owner or operator of the Site, you will provide GZA with all documents, plans, information concerning underground structures (including but not limited to utilities, conduits, pipes, and tanks), information related to hazardous materials or other environmental or geotechnical conditions at the Site and other information that may be pertinent to the services or, if you are not the owner or operator of the Site, you agree to make reasonable efforts to obtain these same documents and provide them to GZA. Unless otherwise indicated in writing, GZA will be entitled to rely on documents and information you provide.

b. If you use the services of a construction manager at the Site, you agree to use best and reasonable efforts to include in your agreement(s) with the construction contractor provisions obligating the latter:

(i) to indemnify and hold harmless, to the fullest extent permitted by law, you and GZA, its officers, employees and principals, for or on account of any claims, liabilities, costs and expenses, including attorneys' fees, arising out of or relating to the design or implementation of construction means, methods, procedures, techniques, and sequences of construction, including safety precautions or programs, of the contractor, or any of its subcontractors or any engineer engaged by it;

(ii) to name you and GZA as additional insureds under general liability and builder's risk insurance coverages maintained by the contractor, or any of its subcontractors; and

(iii) to require that all of its subcontractors agree and be bound to the obligations set forth in (i) and (ii) above.

c. In the event that you are unable to secure such provisions in the agreement(s) with the construction contractor, you shall promptly notify GZA and GZA shall have the opportunity to negotiate with you reasonable substitute risk allocation and insurance indemnities and protections.

5. Right of Entry; Site Restoration. You grant GZA and its subcontractor(s) permission to enter the Site to perform the services. If you do not own the Site, you represent and warrant that the owner has granted permission for GZA to enter the Site and perform the services; you will provide reasonable verification on request; and you will indemnify GZA for any claims by the Site owner related to alleged trespass by GZA or its subcontractors. GZA will exercise reasonable care to limit damage to landscaping, paving, systems and structures at the Site that may occur and you agree to compensate GZA for any restoration it is asked to perform, unless otherwise indicated in the Proposal.

6. Underground Facilities. GZA's only responsibility under this Section will be to provide proper notification to the applicable state utility "Call-Before-You-Dig" program. You further agree to assume responsibility for and to defend, indemnify and hold harmless GZA with respect to personal injury and property damages due to GZA's interference with subterranean structures including but not limited to utilities, conduits, pipes, and tanks:

(i) that are not correctly shown on any plans and information you or governmental authorities provide to GZA; or

(ii) that are not correctly marked by the appropriate utility.

7. Reliance. The services, information, and other data furnished by you shall be at your expense, and GZA may rely upon all information and data that you furnish, including the accuracy and completeness thereof. You acknowledge that the quality of the services provided by GZA is directly related to the accuracy and completeness of the information and data that you furnish to GZA. **GZA's REPORTS ARE PREPARED FOR AND MADE AVAILABLE FOR YOUR SOLE USE. YOU ACKNOWLEDGE AND AGREE THAT USE OF OR RELIANCE UPON THE REPORT OR THE FINDINGS IN THE REPORT BY ANY OTHER PARTY, OR FOR ANY OTHER PROJECT OR PURPOSE, SHALL BE AT YOUR OR SUCH OTHER PARTY'S SOLE RISK AND WITHOUT ANY LIABILITY TO GZA.**

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

8. Lab Tests and Samples. GZA is entitled to rely on the results of laboratory tests using generally accepted methodologies. GZA may dispose of samples in accordance with applicable laws 30 days after submitting test results to you unless you request in writing for them to be returned to you or to be held longer, in which case you will compensate GZA for storage and/or shipping beyond 30 days.

9. GZA Professionals. GZA employees or consultants may act as licensed, certified or registered professionals (including but not limited to Professional Engineers, Licensed Site or Environmental Professionals, or Certified Industrial Hygienists collectively referred to in this section as "GZA Professionals") whose duties may include the rendering of independent professional opinions. You acknowledge that a federal, state or local agency or other third party may audit the services of GZA or other contractor/consultant(s), which audit may require additional services, even though GZA and such GZA Professionals have each performed such services in accordance with the standard of care set forth herein. You agree to compensate GZA for all services performed in response to such an audit, or to meet additional requirements resulting from such an audit, at the rates set forth in the applicable Proposal, amendment or change order.

10. Hazardous Materials; GZA "Not a Generator". Before any hazardous or contaminated materials are removed from the Site, you will sign manifests naming you as the generator of the waste (or, if you are not the generator, you will arrange for the generator to sign). You will select the treatment or disposal facility to which any waste is taken. GZA will not be the generator or owner of, nor will it possess, take title to, or assume legal liability for any hazardous or contaminated materials at or removed from the Site. GZA will not have responsibility for or control of the Site or of operations or activities at the Site other than its own. GZA will not undertake, arrange for or control the handling, treatment, storage, removal, shipment, transportation or disposal of any hazardous or contaminated materials at or removed from the Site, other than any laboratory samples it collects or tests. You agree to defend, indemnify and hold GZA harmless for any costs or liability incurred by GZA in defense of or in payment for any legal actions in which it is alleged that GZA is the owner, generator, treater, storer or disposer of hazardous waste.

11. Limits on GZA's Responsibility. GZA will not be responsible for the acts or omissions of contractors or others at the Site, except for its own subcontractors and employees. GZA will not supervise, direct or assume control over or the authority to stop any contractor's work, nor shall GZA's professional activities nor the presence of GZA or its employees and subcontractors be construed to imply that GZA has authority over or responsibility for the means, methods, techniques, sequences or procedures of construction, for work site health or safety precautions or programs, or for any failure of contractors to comply with contracts, plans, specifications or laws. Any opinions by GZA of probable costs of labor, materials, equipment or services to be furnished by others are strictly estimates and are not a guarantee that actual costs will be consistent with the estimates.

12. Changed Conditions.

a. You recognize the uncertainties related to environmental and geotechnical services, which often require a phased or exploratory approach, with the need for additional services becoming apparent during the initial services. You also recognize that actual conditions encountered may vary significantly from those anticipated, that laws and regulations are subject to change, and that the requirements of regulatory authorities are often unpredictable.

b. If changed or unanticipated conditions or delays make additional services necessary or result in additional costs or time for performance, GZA will notify you and the parties will negotiate appropriate changes to the scope of services, compensation and schedule.

c. If no agreement can be reached, GZA will be entitled to terminate its services and to be equitably compensated for the services already performed. GZA will not be responsible for delays or failures to perform due to weather, labor disputes, intervention by or inability to get approvals from public authorities, acts or omissions on your part, or any other causes beyond GZA's reasonable control, and you will compensate GZA for any resulting increase in its costs.

13. Documents and Information. All documents, data, calculations and work papers prepared or furnished by GZA are instruments of service and will remain GZA's property. Designs, reports, data and other work product delivered to you are for your use only, for the limited purposes disclosed to GZA. Any delayed use, use at another site, use on another project, or use by a third party will be at the user's sole risk, and without any liability to GZA. Any technology, methodology or technical information learned or developed by GZA will remain its property. Provided GZA is not in default under this Agreement, GZA's designs will not be used to complete this project by others, except by written agreement relating to use, liability and compensation.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

14. Electronic Media. In accepting and utilizing any drawings, reports and data on any form of electronic media generated by GZA, you covenant and agree that all such electronic files are instruments of service of GZA, who shall be deemed the author and shall retain all common law, statutory law and other rights, including copyrights. In the event of a conflict between the signed documents prepared by GZA and electronic files, the signed documents shall govern. You agree not to reuse these electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Any transfer of these electronic files to others or reuse or modifications to such files by you without the prior written consent of GZA will be at the user's sole risk and without any liability to GZA.

15. Confidentiality; Subpoenas. Information about this Agreement and GZA's services and information you provide to GZA regarding your business and the Site, other than information available to the public and information acquired from third parties, will be maintained in confidence and will not be disclosed to others without your consent, except as GZA reasonably believes is necessary: (a) to perform its services; (b) to comply with professional standards to protect public health, safety and the environment; and (c) to comply with laws and court orders. GZA will make reasonable efforts to give you prior notice of any disclosure under (b) or (c) above. Information available to the public and information acquired from third parties will not be considered confidential. You will reimburse GZA for responding to any subpoena or governmental inquiry or audit related to the services, at the rates set forth in the applicable Proposal, amendment or change order.

16. Insurance. During performance of the services, GZA will maintain workers compensation, commercial general liability, automobile liability, and professional liability/contractor's pollution liability insurance. GZA will furnish you certificates of such insurance on request.

17. Indemnification. You agree to hold harmless, indemnify, and defend GZA and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "GZA") against all claims, suits, fines and penalties, including mandated cleanup costs and attorneys' fees and other costs of settlement and defense, which claims, suits, fines, penalties or costs arise out of or are related to this Agreement or the services, except to the extent they are caused by GZA's negligence or willful misconduct.

18. Limitation of Remedies.

a. To the fullest extent permitted by law and notwithstanding anything else in this Agreement to the contrary, the aggregate liability of GZA and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "GZA") for all claims arising out of this Agreement or the services is limited to $50,000 or, if greater, 10% of the compensation received by GZA under this Agreement.

b. You may elect to increase the limit of liability by paying an additional fee, such fee to be negotiated prior to the execution of this Agreement.

c. Any claim will be deemed waived unless received by GZA within one year of substantial completion of the services.

d. GZA will not be liable for lost profits, loss of use of property, delays, or other special, indirect, incidental, consequential, punitive, exemplary, or multiple damages.

e. GZA will not be liable to you or the Site owner for injuries or deaths suffered by GZA's or its subcontractors' employees.

f. You will look solely to GZA for your remedy for any claim arising out of or relating to this Agreement, including any claim arising out of or relating to alleged negligence or errors or omissions of any GZA principal, officer, employee or agent.

19. Disputes.

a. All disputes between you and GZA shall be subject to non-binding mediation.

b. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated within forty-five (45) days of service of notice.

c. The mediation shall be administered by the American Arbitration Association in accordance with its most recent Construction Mediation Rules, or by such other person or organization as the parties may agree upon.

d. No action or suit may be commenced unless mediation has occurred but did not resolve the dispute, or unless a statute of limitation period would expire if suit were not filed prior to such forty-five (45) days after service of notice.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

20. Miscellaneous.

a. Illinois law shall govern this Agreement.

b. The above terms and conditions regarding Limitation of Remedies and Indemnification shall survive the completion of the services under this Agreement and the termination of the contract for any cause.

c. Any amendment to these Terms and Conditions must be in writing and signed by both parties.

d. Having received these Terms and Conditions, your oral authorization to commence services, your actions, or your use of the Report or Work Product constitutes your acceptance of them.

e. This Agreement supersedes any contract terms, purchase orders or other documents issued by you.

f. Neither party may assign or transfer this Agreement or any rights or duties hereunder without the written consent of the other party.

g. Your failure or the failure of your successors or assigns to receive payment or reimbursement from any other party for any reason whatsoever shall not absolve you, your successors or assigns of any obligation to pay any sum to GZA under this agreement.

h. These Terms and Conditions shall govern over any inconsistent terms in GZA's Proposal.

i. The provisions of this Agreement are severable; if any provision is unenforceable it shall be appropriately limited and given effect to the extent it is enforceable.

j. The covenants and agreements contained in this Agreement shall apply to, inure to the benefit of and be binding upon the parties hereto and upon their respective successors and assigns.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Palatine	Cook	19-00105-00-BR
Prime Consultant (Firm) Name	**Prepared By**	**Date**
Huff & Huff, Inc. / GZA, Inc.	JJR	5/24/2022
Consultant / Subconsultant Name	**Job Number**	
Ciorba Group		

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	10	MONTHS
START DATE	5/25/2022	
RAISE DATE	3/1/2023	
END DATE	3/24/2023	

OVERHEAD RATE	182.42%
COMPLEXITY FACTOR	0
% OF RAISE	2.00%

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	5/25/2022	3/1/2023	9	90.00%
1	3/2/2023	4/1/2023	1	10.20%

The total escalation = 0.20%

BLR 05514 (Rev. 05/17/22)

Local Public Agency	County	Section Number
Village of Palatine	Cook	19-00105-00-BR

Consultant / Subconsultant Name	Job Number
Ciorba Group	

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	0.20%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Associate Principal II	$69.75	$69.89
Associate Principal I	$66.04	$66.17
Senior Consultant	$74.06	$74.21
Senior Project Manager III	$63.64	$63.77
Senior Project Manager II	$53.81	$53.92
Senior Project Manager I	$48.20	$48.30
Senior Landscape Architect	$57.23	$57.34
Senior Planning PM	$53.97	$54.08
Senior Geologist PM	$57.26	$57.37
Senior Technical Specialist I	$50.79	$50.89
Senior Scientist PM II	$53.71	$53.82
Senior Technical Scientist	$51.13	$51.23
Scientist PM II	$48.38	$48.48
Scientist PM I	$42.00	$42.08
Assistant PM Scientist	$35.63	$35.70
Environmental Engineer PM I	$44.35	$44.44
Geotechnical Engineer PM I	$43.14	$43.23
Architect PM	$48.56	$48.66
Assistant PM Engineer I	$42.02	$42.10
Engineer I	$31.55	$31.61
Scientist E1	$29.85	$29.91
Technical Graphics Technician	$25.15	$25.20
Administrative Managers	$46.64	$46.73
Senior Administrative Assistant	$32.81	$32.88
Lead Word Processor	$40.46	$40.54

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency	County	Section Number
Village of Palatine	Cook	19-00105-00-BR

Consultant / Subconsultant Name	Job Number
Ciorba Group	

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant

Local Public Agency: Village of Palatine
County: Cook
Section Number: 19-00105-00-BR
Consultant / Subconsultant Name: Ciorba Group
Job Number:

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	140	$0.59	$81.90
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	$3,472.80	$3,472.80
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)	1	$100.00	$100.00
Database Order Package	Actual Cost	1	$120.00	$120.00
Field Kit - Expendible Materials	Daily Rate	1	$30.00	$30.00
GPS	Daily Rate	1	$100.00	$100.00
LAB=6 Ea. 22 mtls $112.50, 15 mtls SPLP / TCLP	$116.00, VOC $72.50, SVOC $145.00, pH $16.8			
			TOTAL DIRECT COSTS:	$3,904.70

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency
Village of Palatine

County
Cook

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
Ciorba Group

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 182.42%

COMPLEXITY FACTOR 0

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Task 1: CCDD Assessment & LPCForm	29	954	1,741	**$0.00**	315	0	3,010	37.68%
Task 2: Project Management	3	155	284	3,905	51	0	4,395	55.02%
Task 3: QAQC	3	185	337	0	61	0	583	7.30%
Subconsultant DL					0		-	
TOTALS	35	1,294	2,362	3,905	427	-	7,988	100.00%

3,656

Local Public Agency
Village of Palatine

County
Cook

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
Ciorba Group

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Task 1: CCDD Assessment & LPCForm			Task 2: Project Management			Task 3: QAQC								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Associate Principal II	69.89	1.5	4.29%	3.00				0.5	16.67%	11.65	1	33.33%	23.30						
Associate Principal I	66.17	0.0																	
Senior Consultant	74.21	0.0																	
Senior Project Manager III	63.77	0.0																	
Senior Project Manager II	53.92	0.0																	
Senior Project Manager I	48.30	0.0																	
Senior Landscape Architect	57.34	0.0																	
Senior Planning PM	54.08	0.0																	
Senior Geologist PM	57.37	3.0	8.57%	4.92				1	33.33%	19.12	2	66.67%	38.25						
Senior Technical Specialist I	50.89	0.0																	
Senior Scientist PM II	53.82	0.0																	
Senior Technical Scientist	51.23	0.0																	
Scientist PM II	48.48	0.0																	
Scientist PM I	42.08	9.0	25.71%	10.82	7.5	25.86%	10.88	1.5	50.00%	21.04									
Assistant PM Scientist	35.70	0.0																	
Environmental Engineer PM I	44.44	0.5	1.43%	0.63	0.5	1.72%	0.77												
Geotechnical Engineer PM I	43.23	0.0																	
Architect PM	48.66	0.0																	
Assistant PM Engineer I	42.10	0.0																	
Engineer I	31.61	0.0																	
Scientist E1	29.91	17.8	50.71%	15.17	17.75	61.21%	18.31												
Technical Graphics Technician	25.20	2.8	7.86%	1.98	2.75	9.48%	2.39												
Administrative Managers	46.73	0.0																	
Senior Administrative Assistant	32.88	0.5	1.43%	0.47	0.5	1.72%	0.57												
Lead Word Processor	40.54	0.0																	
		0.0																	
		0.0																	
TOTALS		35.0	100%	$36.99	29.0	100.00%	$32.91	3.0	100%	$51.82	3.0	100%	$61.55	0.0	0%	$0.00	0.0	0%	$0.00

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

HUFF & HUFF, INC.
SUMMARY OF DIRECT COSTS
Project: Ciorba Baldwin Ph II CCDD

									DIRECT
Task 1 - CCDD Assessment and LPC-Form									
Trips	70 miles	x	2	x	$	0.585	=	$	81.90
Field Kit	1 day	x	1	x	$	30.00	=	$	30.00
GPS	1 day	x	1	x	$	100.00	=	$	100.00
PID	1 day	x	1	x	$	100.00	=	$	100.00
Database			1	x	$	120.00	=	$	120.00
SOIL SAMPLES									
22 total metals	1 ea	x	6	x	$	112.50	=	$	675.00
15 metals TCLP	1 ea	x	6	x	$	116.00	=	$	696.00
15 metals SPLP	1 ea	x	6	x	$	116.00	=	$	696.00
VOCs	1 ea	x	6	x	$	72.50	=	$	435.00
SVOCs	1 ea	x	6	x	$	145.00	=	$	870.00
pH	1 ea	x	6	x	$	16.80	=	$	100.80
					Task Total			**$**	**3,904.70**
Task 2 - Project Management									
Trips	miles	x		x	$	0.585	=	$	-
Tolls				x	$	0.90	=	$	-
			0	x	$	-	=	$	-
					Task Total			**$**	**-**
Task 3 - QAQC									
			0	x	$	-	=	$	-
					Task Total			**$**	**-**
					GRAND TOTAL			**$**	**3,904.70**

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Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

HUFF & HUFF, INC.
SUMMARY OF SERVICES BY OTHERS
Project: Ciorba Baldwin Ph II CCDD

				OUTSIDE
Task 1 - CCDD Assessment and LPC-Form				
	x		= $	-
		Task Total	**$**	**-**
Task 2 - Project Management				
	x		= $	-
		Task Total	**$**	**-**
Task 3 - QAQC				
	0 x	$ -	= $	-
		Task Total	**$**	**-**
		GRAND TOTAL	**$**	**-**

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Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Illinois Department of Transportation

Direct Costs Check Sheet

COMPANY NAME: Huff & Huff, Inc.

PTB NUMBER: M.U.N Rte 0505 / Section: 19-00105-00-BR

TODAY'S DATE: 2/22/2022

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00	$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			$0.00	$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost			$0.00	$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00	$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	X	140	$0.585	$81.90
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day			$0.00	$0.00
Vehicle Rental	Actual cost (Up to $55/day)			$0.00	$0.00
Tolls	Actual cost			$1.50	$0.00
Parking	Actual cost			$0.00	$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00	$0.00
Shift Differential	Actual cost (Based on firm's policy)			$0.00	$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)			$0.00	$0.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)			$0.00	$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			$0.00	$0.00
Project Specific Insurance	Actual cost			$0.00	$0.00
Monuments (Permanent)	Actual cost			$0.00	$0.00
Photo Processing	Actual cost			$0.00	$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost			$0.00	$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			$0.00	$0.00
CADD	Actual cost (Max $15/hour)			$0.00	$0.00
Web Site	Actual cost (Submit supporting documentation)			$0.00	$0.00
Advertisements	Actual cost (Submit supporting documentation)			$0.00	$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			$0.00	$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			$0.00	$0.00
Recording Fees	Actual cost			$0.00	$0.00
Transcriptions (specific to project)	Actual cost			$0.00	$0.00
Courthouse Fees	Actual cost			$0.00	$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Testing of Soil Samples*	Actual cost			$0.00	$0.00
Lab Services*	Actual cost (Provide breakdown of each cost)	X	6	$578.80	$3,472.80
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Field Kit - Expendable Materials	Daily Rate	x	1	$30.00	$30.00
Database	Actual cost - Location Package	x	1	$120.00	$120.00
GPS	Daily Rate	x	1	$100.00	$100.00
Photo-Ionization Detector (PID) Rental	Daily Rate	x	1	$100.00	$100.00
				$0.00	$0.00
Laboratory Services Breakdown:				$0.00	$0.00
22 Metals (total) = $112.50 Ea. / 15 Metals (TCLP) = $116.00 Ea. / 15 Metals (SPLP) = $116.00 Ea.				$0.00	$0.00
VOCs = 72.50 Ea. / SVOCs = $145.00 Ea. / pH = $16.80 Ea.				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
TOTAL DIRECT COST					

If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Ciorba - Palatine Baldwin Rd Culvert

Proposed CCDD Sampling



AMERICAN SURVEYING AND ENGINEERING
SCOPE, HOURS & FEE

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Scope of Work

AMERICAN SURVEYING & ENGINEERING, P.C.

PROJECT SUMMARY

Project Name: North Baldwin Culvert Replacement

ASE Proposal No.: 122018

Owner: Village of Palatine

Date February 14, 2022

Agent: Ciorba

Revision Date May 24, 2022

Project Description – ASE will provide Land Acquisition Surveys and Services including appraisals, appraisal review, and negotiations for the replacement of a culvert.

Project Location – The culvert is on North Baldwin Road over Buffalo Creek in Palatine, IL.

Project limits – The proposal assumes two parcels will be impacted by the improvement, requiring plats, appraisals, appraisal review, and negotiations.

GENERAL CONDITIONS AND SCOPE ASSUMPTIONS

1. Review appraisals services will be done by a sub-consultant to ASE.
2. All previous and relevant survey information such as horizontal and vertical control, existing aerial photography, Right-of-Way plans, construction plans, Plats-of-Highway and Surveys will be furnished to ASE, at no cost, prior to commencement of field operations.
3. Owner/Agent will provide a Letter of Introduction to facilitate field operations.
4. Hazardous Waste sites designated as requiring protective equipment "Class D" or greater will not be entered unless provided for otherwise in the Scope of Work Tasks.
5. American Surveying & Engineering is not signatory to any organized labor agreements. We will not provide services in any capacity where labor disputes may exist. We will not be responsible for costs or delays associated with labor disputes relevant to work on this project.
6. Field work performed on this project are subject to the vagaries of weather. In the event weather impairs our ability to perform any specified professional services, we will contact the Owner/Agent to determine changes in schedule or cost. No additional work will be performed until the owner/agent has reviewed and approved a revised cost or schedule.
7. ASE will utilize the coordinate system and vertical datum specified by the Client.
8. Work will commence at a mutually agreed upon date.
9. This SOW shall become part of the contract between Owner/Agent and ASE.
10. Title commitments will be supplied by others at no additional cost to ASE.

PROPOSED TASKS

1. Administration
   1.1. Meetings with Client. In-house meetings. Progress reports, scheduling, invoicing, etc.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

1.2. Technical direction of staff.
1.3. Project Management

2. Data Compilation
   2.1. Retrieve existing survey information, Right-of-way plats, courthouses, etc. for state and county highways, railroads, canals, township roads, streets and utilities as needed.
   2.2. Prepare working drawings.
   2.3. Review, catalog and summarize data and transfer to working drawings.

3. Horizontal Control
   3.1. Search and reconnaissance for record control points and monumentation search. Recover and verify previous control points.
   3.2. Set additional control points required to facilitate the survey.
   3.3. Traverse/GPS through found monuments to establish primary control. Traverse/GPS through secondary control to densify control.
   3.4. Office calculations, adjustment, tabulations of coordinates, and working drawings.

4. Land Acquisition Surveys - Assume 2 Temporary Easement parcels
   4.1. Review title commitments provided by others, and review boundary information provided/obtained by ASE.
   4.2. Search and locate Section Corners as needed.
   4.3. Search and locate property boundary monumentation and evidence for 2 parcels
   4.4. Calculate property boundaries and Existing Right-of-Way within project location.
   4.5. Calculate areas for proposed Temporary Easements.
   Prepare legal descriptions and individual Temporary Easement exhibits (Parcel Plats). It is our understanding that a Plat of Highway is not required for temporary easements, so a Plat of Highway will not be prepared, and is not a part of this scope.

5. Land Acquisition Services – Assume 2 parcels
   5.1. Appraisal
      5.1.1. Document collection and property visit
      5.1.2. Data analysis and review.
      5.1.3. Prepare Appraisal Report.
      5.1.4. Does not include expert witness or court exhibits for condemnation proceedings.
      5.1.5. Professional service support and coordination time.
   5.2. Appraisal Review
      5.2.1. Perform Appraisal Review in accordance with IDOT Land Acquisition Policies & Procedures.
      5.2.2. Professional service support and coordination time.
   5.3. Negotiations
      5.3.1. Assemble and review title, plat, appraisal, contract plans and conveyance documents.
      5.3.2. Prepare Introductory Letter in name of the Village of Palatine.
      5.3.3. Schedule and conduct meeting with property owner to present Offer to Purchase.
      5.3.4. Negotiate with owner, communicate owner concerns to the Village.
      5.3.5. Present any counteroffers to the Village.
      5.3.6. Prepare and send 60-day letter if necessary.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

5.3.7. Secure proper conveyance documents.
5.3.8. Maintain Negotiator's Log.

6. QA/QC
   6.1. Review contract and prepare QA/QC plan.
   6.2. Periodically review project for compliance.
   6.3. Finalize compliance and prepare written report.

DELIVERABLES

1. Copies of field notes with reductions made.
2. Electronic versions of drawings in MicroStation.
3. legal descriptions and individual Temporary Easement exhibits.
4. Completed Appraisal Dossier.
5. Completed Review Appraisal Dossier.
6. Negotiator's Log and closing documents or recommendation for condemnation.

DIRECT COSTS/SERVICES BY OTHERS

1. Title Commitments – assume 2 at rate of $1,000 per parcel = $2,000
2. Appraisals – assume 2 at unit rate of $2,000 per parcel. Total = $4,000
3. Appraisal Review (performed by others) – assume 2 at unit rate of $1,000 per parcel. Total = $2,000
4. Negotiations – assume 2 at unit rate of $2,500 per parcel. Total = $ 5,000

ITEMS TO BE SUPPLIED BY OTHERS

1. Record plans, including any previous survey information (if available).
2. Any and all pertinent site information including, but not limited to previous horizontal and vertical survey control survey information, existing aerial photography, Construction plans and plats will be furnished to ASE, at no cost to ASE, prior to commencement of field operations.
3. Permission and access to closed or locked areas requiring access to complete the survey.
4. Letter of Introduction and written authorization for access to subject property for ASE's services on subject site.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
VILLAGE OF PALATINE	COOK	19-00105-00-BR
Prime Consultant (Firm) Name	**Prepared By**	**Date**
CIORBA	DAN WOESSNER	5/24/2022
Consultant / Subconsultant Name	**Job Number**	
AMERICAN SURVEYING & ENGINEERING, P.C.	D-91-172-19	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	7	MONTHS	OVERHEAD RATE	145.95%
START DATE	8/15/2022		COMPLEXITY FACTOR	
RAISE DATE	1/1/2023		% OF RAISE	2.00%
END DATE	3/14/2023			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	8/15/2022	1/1/2023	5	71.43%
1	1/2/2023	3/1/2023	2	29.14%

The total escalation p... 0.57%

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency	County	Section Number
VILLAGE OF PALATINE	COOK	19-00105-00-BR

Consultant / Subconsultant Name	Job Number
AMERICAN SURVEYING & ENGINEERING, P.C.	D-91-172-19

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	0.57%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
PRINCIPAL IN CHARGE	$78.00	$78.00
PROJECT MANAGER	$78.00	$78.00
PROJECT SURVEYOR/ENGINEER 4	$74.33	$74.75
PROJECT SURVEYOR/ENGINEER 3	$66.54	$66.92
PROJECT SURVEYOR/ENGINEER 2	$47.26	$47.53
PROJECT SURVEYOR/ENGINEER 1	$35.74	$35.94
CADD TECHNICIANS	$42.12	$42.36
ENGINEERING/SURVEY TECH 4	$62.74	$63.10
ENGINEERING/SURVEY TECH 3	$41.27	$41.51
ENGINEERING/SURVEY TECH 2	$31.57	$31.75
ENGINEERING/SURVEY TECH 1	$21.65	$21.77
RIGHT-OF-WAY SPECIALIST 4	$61.37	$61.72
RIGHT-OF-WAY SPECIALIST 3	$42.85	$43.09
RIGHT-OF-WAY SPECIALIST 2	$33.50	$33.69
RIGHT-OF-WAY SPECIALIST 1	$24.75	$24.89
SUBSURFACE UTILITY ENGINEER 3	$42.13	$42.37
SUBSURFACE UTILITY ENGINEER 2	$27.83	$27.99
SUBSURFACE UTILITY ENGINEER 1	$24.00	$24.14
ADMINISTRATIVE/CLERICAL 3	$28.26	$28.42
ADMINISTRATIVE/CLERICAL 2	$22.40	$22.53
ADMINISTRATIVE/CLERICAL 1	$16.12	$16.21

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency
VILLAGE OF PALATINE

County
COOK

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
AMERICAN SURVEYING & ENGINEERING, P.C.

Job Number
D-91-172-19

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Title Commitments	Per Parcel	2	$1,000.00	$2,000.00
Appraisals (Unit Rate)	Per Parcel	2	$2,000.00	$4,000.00
Appraisal Review (Unit Rate)	Per Parcel	2	$1,000.00	$2,000.00
Negotiations (Unit Rate)	Per Parcel	2	$2,500.00	$5,000.00
			TOTAL DIRECT COST	

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency
VILLAGE OF PALATINE

County
COOK

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
AMERICAN SURVEYING & ENGINEERING, P.C.

Job Number
D-91-172-19

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 145.95%

COMPLEXITY FACTOR 0

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
1.0 ADMINISTRATION	3	173	253	$0.00	57		483	1.97%
2.0 DATA COMPILATION	3	173	253		57		483	1.97%
3.0 HORIZONTAL CONTROL	11	466	680		154		1,300	5.32%
4.0 LAND ACQUISITION SURVEYS	57	2,265	3,305		747		6,317	25.83%
5.0 LAND ACQUISITION SURVEYS	11	858	1,252	13,000	283		15,393	62.93%
6.0 QA/QC	3	173	253		57		483	1.97%
		-	-		-		-	
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ubconsultant DL					0		-	
TOTALS	88	4,108	5,996	13,000	1,355	-	24,459	100.00%

10,104

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Local Public Agency
VILLAGE OF PALATINE

County
COOK

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
AMERICAN SURVEYING & ENGINEERING, P.C.

Job Number
D-91-172-19

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1.0 ADMINISTRATION			2.0 DATA COMPILATION			3.0 HORIZONTAL CONTROL			4.0 LAND ACQUISITION SURVEYS			5.0 LAND ACQUISITION SURVEYS		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL IN CHARGE	78.00	0.0																	
PROJECT MANAGER	78.00	16.0	18.18%	14.18	1	33.33%	26.00	1	33.33%	26.00	1	9.09%	7.09	1	1.75%	1.37	11	100.00%	78.00
PROJECT SURVEYOR/EN	74.75	0.0																	
PROJECT SURVEYOR/EN	66.92	0.0																	
PROJECT SURVEYOR/EN	47.53	12.0	13.64%	6.48	2	66.67%	31.69	2	66.67%	31.69	2	18.18%	8.64	4	7.02%	3.34			
PROJECT SURVEYOR/EN	35.94	0.0																	
CADD TECHNICIANS	42.36	16.0	18.18%	7.70										16	28.07%	11.89			
ENGINEERING/SURVEY T	63.10	0.0																	
ENGINEERING/SURVEY T	41.51	22.0	25.00%	10.38							4	36.36%	15.09	18	31.58%	13.11			
ENGINEERING/SURVEY T	31.75	22.0	25.00%	7.94							4	36.36%	11.55	18	31.58%	10.03			
ENGINEERING/SURVEY T	21.77	0.0																	
RIGHT-OF-WAY SPECIAL	61.72	0.0																	
RIGHT-OF-WAY SPECIAL	43.09	0.0																	
RIGHT-OF-WAY SPECIAL	33.69	0.0																	
RIGHT-OF-WAY SPECIAL	24.89	0.0																	
SUBSURFACE UTILITY E	42.37	0.0																	
SUBSURFACE UTILITY E	27.99	0.0																	
SUBSURFACE UTILITY E	24.14	0.0																	
ADMINISTRATIVE/CLERIC	28.42	0.0																	
ADMINISTRATIVE/CLERIC	22.53	0.0																	
ADMINISTRATIVE/CLERIC	16.21	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		88.0	100%	$46.68	3.0	100.00%	$57.69	3.0	100%	$57.69	11.0	100%	$42.37	57.0	100%	$39.73	11.0	100%	$78.00

Local Public Agency
VILLAGE OF PALATINE

County
COOK

Section Number
19-00105-00-BR

Consultant / Subconsultant Name
AMERICAN SURVEYING & ENGINEERING, P.C.

Job Number
D-91-172-19

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	6.0 QA/QC																	
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL IN CHARGE	78.00																		
PROJECT MANAGER	78.00	1	33.33%	26.00															
PROJECT SURVEYOR/ENG	74.75																		
PROJECT SURVEYOR/ENG	66.92																		
PROJECT SURVEYOR/ENG	47.53	2	66.67%	31.69															
PROJECT SURVEYOR/ENG	35.94																		
CADD TECHNICIANS	42.36																		
ENGINEERING/SURVEY TE	63.10																		
ENGINEERING/SURVEY TE	41.51																		
ENGINEERING/SURVEY TE	31.75																		
ENGINEERING/SURVEY TE	21.77																		
RIGHT-OF-WAY SPECIALIST	61.72																		
RIGHT-OF-WAY SPECIALIST	43.09																		
RIGHT-OF-WAY SPECIALIST	33.69																		
RIGHT-OF-WAY SPECIALIST	24.89																		
SUBSURFACE UTILITY ENG	42.37																		
SUBSURFACE UTILITY ENG	27.99																		
SUBSURFACE UTILITY ENG	24.14																		
ADMINISTRATIVE/CLERICA	28.42																		
ADMINISTRATIVE/CLERICA	22.53																		
ADMINISTRATIVE/CLERICA	16.21																		
TOTALS		3.0	100%	$57.69	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

EXHIBIT E

SCOPE OF SERVICES

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

EXHIBIT E

SCOPE OF SERVICES –DESIGN (PHASE II) ENGINEERING SERVICES

CONSULTANT:	**Ciorba Group, Inc.**
PRINCIPAL:	**Duane O'Laughlin, PE**
PROJECT MANAGER:	**Eric Spina, PE**
LEAD STRUCTURAL ENGINEER	**Brett Sauter, PE, SE**
LEAD DRAINAGE ENGINEER	**Jose Garcia, PE**
ROUTE:	**N. Baldwin Road Culvert Replacement Over Buffalo Creek**
SECTION	**19-00105-00-BR**
COUNTY:	**Cook**
LOCAL AGENCY CONTACT:	**George Ruppert, PE** **Village of Palatine**

Project Understanding

S.N. 016-8217 is a triple cell corrugated metal pipe (CMP) culvert which carries North Baldwin Road over the Buffalo Creek. Based on the IDOT database, the structure is showing advanced signs of deterioration. The culvert will be replaced with a three-sided structure. The structure will be 55' in length and have a 20' span and 6' rise at a 0-degree skew to the roadway. The structure will have precast culvert sections and headwalls and cast in place wingwalls and footings. Approximately 330' of roadway will be reconstructed with a clear width of 35' (f-f) consisting of one 11' lane in each direction, one 11' striped median, and combination curb and gutter. Roadway drainage will continue to be captured in the Village's existing closed system, which will require removal and replacement of the existing drainage structures within the project limits.

All plans, special provisions and estimates will be completed in accordance with the Bureau of Local Roads and Streets requirements.

Scope of Services

1. Coordination & Meetings

   A. Attend two meetings with the Village
   B. Attend kick off meeting with IDOT.
   C. Prepare agenda, exhibits, and minutes for each meeting.
   D. Coordinate project with the Village, IDOT (BLR&S and BBS) and private utility companies.

2. Topographic Survey

   Perform supplemental survey as needed using the benchmarks and control points established in Phase I.

3. Water Resources
   A. Design proposed drainage plan.
   B. Design sanitary sewer relocation.
   C. Design compensatory storage area.
   D. Design erosion control and landscaping plans.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

EXHIBIT A

SCOPE OF SERVICES –DESIGN (PHASE II) ENGINEERING SERVICES

E. Update hydraulic model for final design.
F. Permitting
    a. Prepare and submit application for IDNR-OWR Part 3708 Individual floodway permit.
    b. Prepare and submit application for USACE 404 permit.
    c. Prepare and submit application for SWCD approval.
    d. Prepare and submit application for MWRD permit.
    e. Prepare and submit application for NPDES permit, including SWPPP.

4. Engineering Design/Plans

A. Roadway Design
    a. Prepare pavement design.
    b. Finalize roadway centerline profile.
    c. Determine length of need for guardrail replacement at end of the bridge barrier wall.
B. Prepare Roadway Plans – pre-final (90%) and final (100%) submittals to Village. Submit pre-final and final plans to IDOT for review.
    a. Title Sheet
    b. General Notes/Index/Highway Standards
    c. Summary of Quantities
    d. Existing and Proposed Typical Sections
    e. Alignment, Ties, and Benchmarks
    f. Existing Conditions and Removal Items
    g. Plan and Profile (pavement marking)
    h. Maintenance of Traffic
    i. Special Details
    j. Cross Sections
C. Calculate quantities for the pre-final and final plan submittals.
D. Prepare specifications for the pre-final and final submittals.
E. Prepare estimate of time and cost for the pre-final and final plan submittals.

5. Structural Design/Plans

A. Prepare Structural Plans – pre-final (90%) and final (100%) submittals to Village. Submit pre-final and final plans to IDOT for review.
    a. General Plan and Elevation
    b. General Notes and Bill of Material
    c. Staging Plan, Temporary Soil Retention System
    d. Three Sided Structure Plan, Elevation and Cross Section showing precast dimensions and elevations. Foundation elevations will be shown but design will be performed by fabricator
    e. Railing Details-IDOT base sheet utilized
    f. Headwall Details. Headwall will be precast so dimensions of headwalls will be shown but details will be designed by manufacturer
    g. Wingwall Details-Wingwalls and footings will be cast in place with design performed by Ciorba
    h. Soil Boring Logs

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

EXHIBIT A

SCOPE OF SERVICES –DESIGN (PHASE II) ENGINEERING SERVICES

6. QC/QA

   Perform Quality Control / Quality Assurance during the project per Ciorba Group's Quality Assurance/Quality Control plan.

7. Project Management and Administration
8. Right of Way Plats, Legals, Acquisition and Negotiations
   A. Services to be provided by American Surveying per attached scope of work.
9. Environmental Services
   A. Services to be provided by Huff and Huff per attached scope of work.

Attachment: BLR 05530 LPA PII Engineering (Baldwin Road Culvert Phase II Engineering Agreement)

Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Improvement of Palatine Road from Quentin Road to Smith Street

BACKGROUND:
Palatine Road, from Quentin Road to Smith Street, is the maintenance responsibility of the Illinois Department of Transportation (IDOT). As such, it is currently designated as eligible for Federal Aid. The Northwest Municipal Conference, as the clearing house for regional Federal Roadway Aid, accepted the Village's application to fund design engineering for Palatine Road (Phase II Engineering).

KEY ISSUES:

- The reimbursement agreement is in an amount not to exceed $479,000 to fund 50% of the cost to complete the Phase II Engineering for Palatine Road, from Quentin Road to Smith Street, which is approximately three-quarters of a mile.
- Village participation for preliminary engineering is estimated at $479,000 which is equal to the remaining 50% of the anticipated effort.
- The Village would engage the consulting engineer, make payment for services rendered, and be reimbursed by IDOT who functions as the clearing house for Federal Aid.

ALTERNATIVES:

1. Approve the Local Public Agency Agreement for Federal Participation with IDOT.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Local Public Agency Agreement for Federal Participation with IDOT be approved.

BUDGET IMPACT:
$744,000 is available in the Capital Improvement Program to accommodate this proposed agreement.

ACTION REQUIRED:
Motion to approve the Local Public Agency Agreement for Federal Participation with IDOT for design engineering for the widening and improvement of Palatine Road from Quentin Road to Smith Street.

ATTACHMENTS:

- Local Agency Agreement for Federal Participation

Illinois Department of Transportation

Joint Funding Agreement
PE/ROW for State-Let Construction Projects

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number

Engineering

State Job Number	Project Number
D-91-142-22	7E8J(898)

Right-of-Way

State Job Number	Project Number

☒ Local Administered Engineering ☐ Right-of-Way ☐ Other

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "**STATE**". The **STATE** and **LPA** jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "**FHWA**".

LOCATION

Local Street/Road Name	Key Route	Length	Stationing From	Stationing To
Palatine Road	FAU 1285	0.73 Mi.	5.55	6.28

Location Termini: North Quentin Road to North Smith Street

Current Jurisdiction	Existing Structure Number(s)
IDOT	N/A

Add Location | Remove

PROJECT DESCRIPTION

Phase II - reconstruction of Palatine Rd from Quentin Rd to Smith St. Add left turn lanes at Rose St and intersections of Quentin Rd and Smith St, otherwise bi-directional turn lane throughout the project. Right turn lanes to all approaches at Quentin Rd. Replacement of sidewalk on south side of road, replacement of sidewalk on north side of road with 10 ft shared use path, extension of culvert under Palatine Rd. Traffic signal modernization and signal timing updates at Quentin Rd and Smith St.

THE LPA AGREES:

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for the preliminary engineering work required to complete the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

Attachment: Local Agency Agreement for Federal Participation (Palatine Road Improvement Local Agency Agreement for Phase II)

8. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
9. To provide or cause to be provided all of the initial funding, equipment, labor, material, and services necessary to complete the project.
10. Certifies to the best of its knowledge and belief that it's officials:
    a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
    b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
    c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
    d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
11. To include the certifications, listed in item 13 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
12. That for agreements exceeding $100,000 in federal funds, execution of this agreement constitutes the LPA's certification that:
    a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
    b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
    c. The LPA shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA**'s certification of compliance with Title II and III Requirements.
2. For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or other locally administered work.
    a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions
2. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors, and assigns.
4. For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA**'s DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **state** awarded contracts, this agreement shall be administered under the provisions of the **STATE**'S USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the **STATE** is reimbursing the **LPA**, obligation of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

FISCAL RESPONSIBILITIES:

1. **Reimbursement Requests**: For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
2. **Financial Integrity Review and Evaluation (FIRE) program**: **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
3. **Final Invoice**: The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
4. **Project Closeout**: The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result In the immediate close-out of the project and loss of further funding.
5. **Project End Date**: Preliminary engineering projects - the period of performance (end date) for state and federal obligation purposes is ten (10) years. The **LPA** must begin right-of-way acquisition for, or actual construction of, the project for which preliminary engineering work is undertaken with Federal participation is by the close of the tenth (10th) fiscal year following the fiscal year in which the project is federally authorized. In the event that this work is not started within this timeframe, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.

   For Right-of-Way projects - the period of performance (end date) for state and federal obligation purposes is fifteen (15) years from the execution date of the agreement. The **LPA** must begin construction of the project on this right-of-way by the close of the twentieth (20th) fiscal year following the fiscal year in which the project is federally authorized. In the event that construction is not started within this timeframe, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.

   Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
6. **Single Audit Requirements**: If the **LPA** expends $750,000 or more a year in federal financial assistance, they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than $750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (IDOT's Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
7. **Federal Registration**: **LPA's** are required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business Information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: https://www.sam.gov/SAM/
8. **Required Uniform Reporting**: For work not included on a state letting, the Grant Accountability and Transparency Act (30 ILCS 708) requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions or legislation as listed In the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

   NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Granter agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx)

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Location Map
☒	2.	Division of Cost
☒	4.	GATA Reporting

The **LPA** further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Jim Schwantz

Title of Official

Mayor

Signature | Date

The above signature certifies the agency's TIN number is

366006038 conducting business as a Governmental Entity.

DUNS Number 72363799

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation | Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets | Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer | Date

Yangsu Kim, Chief Counsel | Date

Vicki Wilson, Chief Fiscal Officer | Date

NOTE: if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

Attachment: Local Agency Agreement for Federal Participation (Palatine Road Improvement Local Agency Agreement for Phase II)

ADDENDA NUMBER 2

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

	Job Number	Project Number		Job Number	Project Number
Engineering	D-91-142-22	7E8J(898)	**Right-of-Way**		

DIVISION OF COST

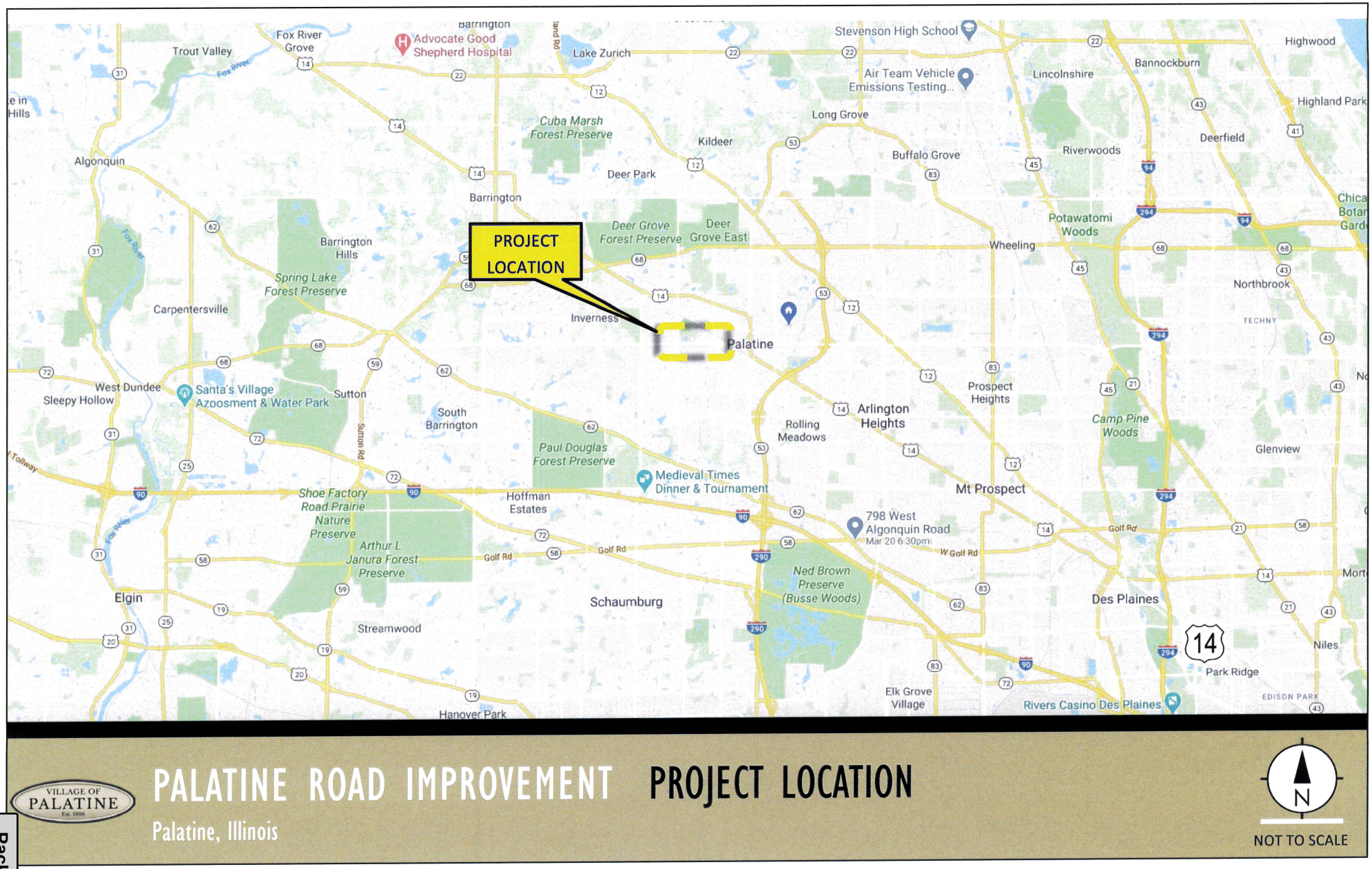
	Federal Funds			State Funds			Local Public Agency			
Type of Work	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	Totals
Preliminary Engineering	STU	$479,000.00	*				LOCAL	$479,000.00	BAL	$958,000.00
Total		$479,000.00		Total			Total	$479,000.00		$958,000.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

*Maximum FHWA (STU) participation 50%, not to exceed $479,000

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

Attachment: Local Agency Agreement for Federal Participation (Palatine Road Improvement Local Agency Agreement for Phase II)

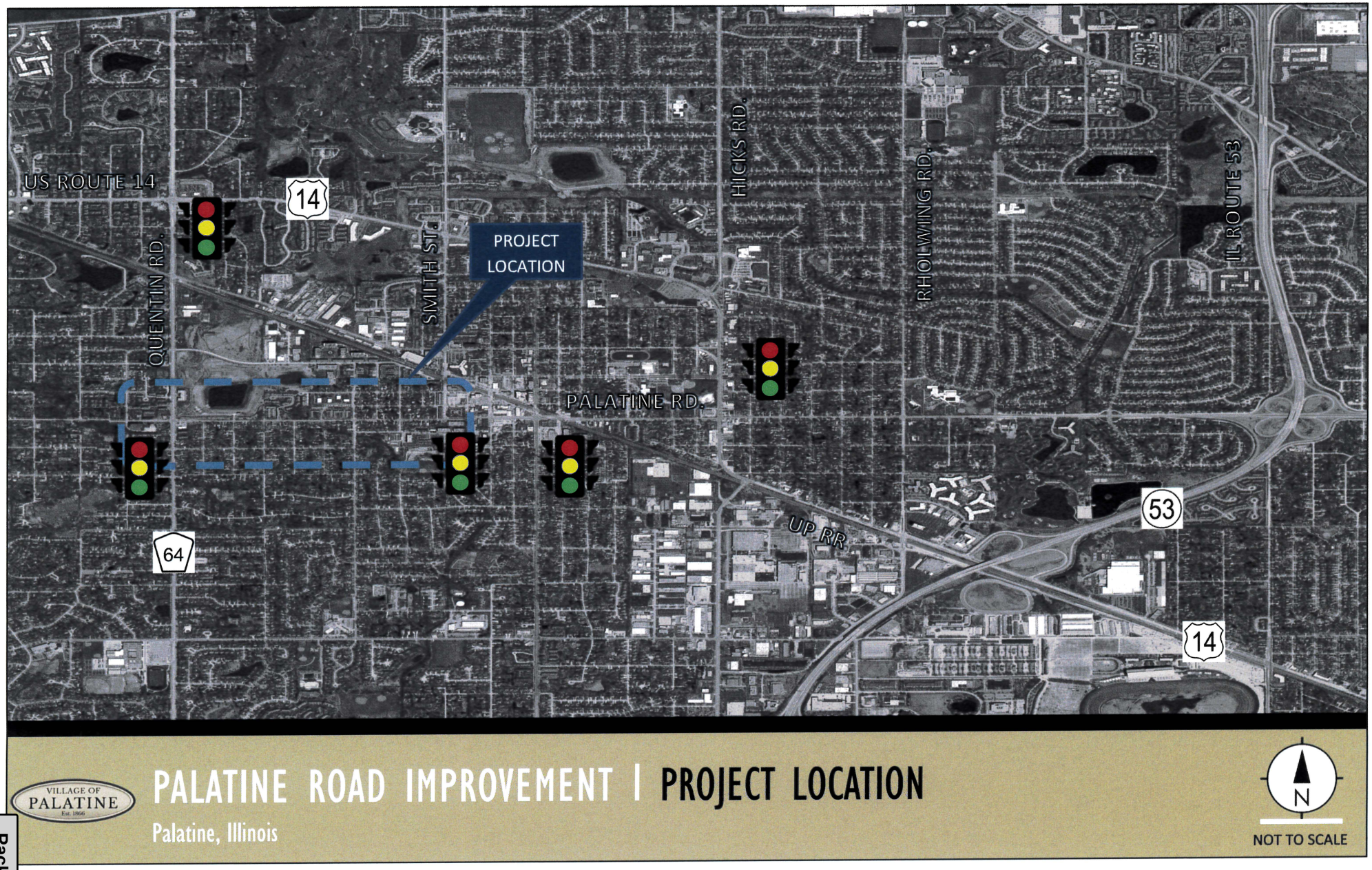


VILLAGE OF PALATINE Est. 1866

PALATINE ROAD IMPROVEMENT PROJECT LOCATION

Palatine, Illinois

NOT TO SCALE



VILLAGE OF PALATINE Est. 1866

PALATINE ROAD IMPROVEMENT | PROJECT LOCATION

Palatine, Illinois

ADDENDA 3

Grant Accountability and Transparency Act (GATA)

Required Uniform Reporting

The Grant Accountability and Transparency Act (30 ILCS 708), requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab.

Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

PLEASE NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "*Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports*" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx)

Attachment: Local Agency Agreement for Federal Participation (Palatine Road Improvement Local Agency Agreement for Phase II)

Consider a Motion Approving an Agreement with Bollinger, Lach & Associates for Engineering Services for Phase II of Palatine Road Reconstruction

BACKGROUND:
Palatine Road, from Quentin Road to Smith Street, is the maintenance responsibility of the Illinois Department of Transportation (IDOT). As such, it is currently designated as eligible for Federal Aid. The Northwest Municipal Conference, as the clearing house for regional Federal Roadway Aid, accepted the Village's application to fund 50% of the design engineering for Palatine Road (Phase II Engineering).

Phase II Engineering creates the construction plans and contract specifications. It further includes appraisals and negotiation of land acquisition to accommodate the public improvement.

Multiple public informational meetings, meetings with focus groups, and a Village Council presentation in April of 2022 have occurred in preparation of advancing to the design phase for this project. The Village Council recently directed staff to coordinate a design engineering agreement to address the full corridor improvement from Quentin Road to Smith Street.

KEY ISSUES:

- Over 5,200 man-hours of specialized professional services are expected to meet requirements associated with the required federal aid process.
- Consulting Engineering is recommended to meet procedural requirements and to assure our ability to leverage addition federal participation for the construction of the contemplated improvement.
- A qualification-based selection process was followed to select Bollinger, Lach & Associates for this project after advertising, reviewing written qualification statements, and conducting interviews.
- The proposed improvement will improve safety, congestion and provide much needed multi-modal accommodations within the corridor to connect residential neighborhoods on the west side of Quentin Road with the Downtown Palatine.

ALTERNATIVES:

1. Approve the Phase II Engineering Proposal.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Phase II Engineering Proposal with Bollinger, Lach & Associates be approved.

BUDGET IMPACT:
$744,000 is available in the Capital Improvement Program to accommodate this proposed agreement. Half of the costs of the work up to $479,000 have been approved for reimbursement from the Federal Highway Authority.

ACTION REQUIRED:

Motion to approve the Agreement with Bollinger, Lach & Associates for engineering services for Phase II engineering for Palatine Road from Quentin Road to Smith Street in the amount of $957,314.

ATTACHMENTS:

- Agreement for Federal Participation

Illinois Department of Transportation

Local Public Agency Engineering Services Agreement

Using Federal Funds? ☒ Yes ☐ No

Agreement For: Federal PE

Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Palatine	Cook	17-00102-00-PV	

Project Number	Contact Name	Phone Number	Email
61KG(953)	Mr. Matt Barry	(847) 705-5200	mbarry@palatine.il.us

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Palatine Road	FAU 1285	0.73 miles	

Location Termini: Quentin Road (west limit) / Smith Street (east limit) — Add Location / Remove Location

Project Description: Phase II design engineering for the roadway reconstruction and widening of Palatine Road. The improvement consists of the traffic signal modernization at Quentin Road and Smith Street, construction of a multi-use path, drainage system replacement, and box culvert extension.

Engineering Funding: ☒ Federal ☐ MFT/TBP ☐ State ☐ Other

Anticipated Construction Funding: ☒ Federal ☐ MFT/TBP ☐ State ☐ Other

AGREEMENT FOR

☐ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
BLA, Inc	Matthew Cesario	(630) 438-6400	mcesario@bla-inc.com

Address	City	State	Zip Code
333 Pierce Road, Suite 200	Itasca	IL	60143

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge	A full time LPA employee authorized to administer inherently governmental PROJECT activities
Contractor	Company or Companies to which the construction contract was awarded

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CESCS) Worksheet (BLR 05513 or BLR 05514)
- ☒ Exhibit E: Work Hour Summary
- ☒ Exhibit F: Sub-Consultant CECS and Direct Cost
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of United States Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Preliminary Engineering Contracts:
    (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
    (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affix the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
    (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
    (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

3. To pay the ENGINEER:
   (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
   (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

   Method of Compensation:

   ☐ Lump Sum

   ☐ Specific Rate

   ☒ Cost plus Fixed Fee: Anniversary

   Total Compensation = DL + DC + OH + FF

   Where:

   DL is the total Direct Labor,
   DC is the total Direct Cost,
   OH is the firm's overhead rate applied to their DL and
   FF is the Fixed Fee.

   Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

   The Fixed Fee cannot exceed 15% of the DL + OH.
5. The recipient shall not discriminate on the basis of race, color, national original or sex in the award and performance of any US DOT assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT: the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARMTENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

   The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.

7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

8. The ENGINEER and LPA certify that their respective firm or agency:

   (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
   (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
   (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
   (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
   (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
   (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph e and
   (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

   Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

   If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

    For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of $5,000 or more from the DEPARTMENT, as defined the Act.

    The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

    (a) Publishing a statement:

        (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

        (2) Specifying actions that will be taken against employees for violations of such prohibition.

        (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
            (a) abide by the terms of the statement; and
            (b) notify the employer of any criminal drug statue conviction for a violation occurring int he workplace no later than (5) days after such conviction.

    (b) Establishing a drug free awareness program to inform employees about:

        (1) The dangers of drug abuse in the workplace;
        (2) The grantee's or contractor's policy of maintain a drug free workplace;

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

(3) Any available drug counseling, rehabilitation and employee assistance program; and
(4) The penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Preliminary Engineering Contracts:

(a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.

(b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
BLA, Inc	36-4263432	$501,146.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Weaver Consultants Group	01-0822268	$106,430.00
Huff and Huff, Inc / GZA	36-3094075	$33,338.00
Santacruz Land Acquisitions	36-3851733	$316,400.00
	Subconsultant Total	$456,168.00
	Prime Consultant Total	$501,146.00
	Total for all work	$957,314.00

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The Village (Local Public Agency Type) of Palatine (Local Public Agency)

By (Signature & Date)

By (Signature & Date)

Name of Local Public Agency: Palatine

Local Public Agency Type: Village

Clerk

Title

(SEAL)

Executed by the ENGINEER:

Attest:

Prime Consultant (Firm) Name: BLA, Inc

By (Signature & Date)

By (Signature & Date) 6/10/22

Title: CEO / President

Title: Vice President

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Palatine	BLA, Inc	Cook	17-00102-00-PV

FOR FEDERAL PARTICIPATION PROJECTS

EXHIBIT A
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See Attached Exhibit A

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

VILLAGE OF
PALATINE
Est. 1866

Exhibit A

Scope of Services

CONSULTING ENGINEERS
BLA, Inc.
333 Pierce Road, Suite 200 • Itasca, IL 60143
630 438 6400 • FAX 630 438 6444 • www.bla-inc.com

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

BLA, Inc.
9/29/2021

Phase II Design Engineering
Village of Palatine
Palatine Road (FAU 1285)
Quentin Road to Smith Street
Section Number: 17-00102-00-PV

PROJECT SCOPE DESCRIPTION

BLA, Inc. proposes to complete design engineering, plan preparation, and contract documents (Phase II) for the Palatine Road project from west of Quentin Road to Smith Street, following the STP guidelines and federal funding process. The scope of work shall consist of the preparation of the design engineering plans, specifications, and estimates, permitting, and outside agency coordination for the purpose of providing roadway and infrastructure improvement to Palatine Road. BLA has teamed with Weaver Consultant Group (Supplemental Survey / Plats and Legals), Huff and Huff (Preliminary Site Investigation / CCDD), and Santacruz Land Acquisitions (Appraisals, Negotiations, and Acquisitions) to assist in the preparation of the design plans.

The project is located on Palatine Road from west of Quentin Road and extending east to Smith Street. The project improvement consists of roadway reconstruction and widening to accommodate a three lane cross section (one lane in each direction with a bi-directional center turn lane). Traffic signal modernization to the existing signals at the intersection of Quentin Road / Palatine Road and Smith Street / Palatine Road are included in the scope of the improvement, which includes the addition of designated right turn lanes at the intersection of Quentin Road. Also included in the scope is the storm sewer system improvements and the potential for a water main system improvement, at the direction of the Village. A multi-use path is proposed on the north side of Palatine Road to be consistent with the Village Bikeway Plan. The process and design shall fulfill Village, Illinois Department of Transportation (IDOT), and Federal Highway Administration (FHWA) requirements in order to maintain eligibility for STP Funding.

The following is a detailed scope of work to perform the Phase II tasks required for the Palatine Road project.

Supplemental Survey

BLA will utilize the topographic survey obtained in the Phase I design so a full survey is not anticipated. However, a supplemental survey task and hours have been included to be utilized to verify existing information, inverts, grades, etc as the detailed design progresses.

Refer to the scope of work with fee proposal from Weaver Consultant Group for this task, attached

Plan Preparation and Contract Documents (Preliminary, Prefinal, Final):

This task includes the preparation, submittals, comments, and revisions of the engineering plan set, contract documents, special provisions, and estimates. Below is a list of the included plan sheets.

Title Sheet: BLA will prepare a title sheet according to the IDOT Bureau of Design and Environment manual and/or Village of Palatine standard. This shall depict design criteria, a list

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

of details and highway standards, location map, signature block, and other pertinent items. At the completion of Phase II prior to advertising for bid, the title sheet will be signed and sealed by a State of Illinois Licensed Professional Engineer.

General Notes, Index and Standards: The sheet will include a list of applicable highway standards; Village of Palatine standards; IDOT District 1 standards; general notes (IDOT, Village and utilities), list of commitments and index of all plan sheets. In addition, any pertinent general notes relating to County, Army Corps of Engineers, and additional permitting agencies t will be included.

Summary of Quantities: BLA will prepare the sheets to include construction and funding code breakdowns for potential Federal/State/Village/Other Participating Entity cost share. Quantity calculations/take off for each pay item and quantity books will be prepared and delivered to the Village. The Summary of Quantities sheets will follow the IDOT standard format and include approximately 14 pay items per sheet.

Typical Sections: The typical section sheets will be prepared which will include existing and proposed typical sections for Palatine Road and Quentin Road. It is anticipated that ten (10) typical sections will be created; four (4) existing typical sections and four (4) proposed typical sections for Palatine Road and two (2) existing and two (2) proposed typical sections for Quentin Road, at two sections per sheet.

Schedule of Quantities: These sheets will have all necessary pay items (except lump sum) and estimated items scheduled according to plan location helping to locate quantities. The earthwork schedule will be comprehensive and list all assumptions so that excess, borrow, pavement removal, and unsuitable quantities are clearly calculated and shown.

Alignment, Ties and Benchmarks: The sheet will include complete alignment with curve data, ties with northing and easting, and benchmarks for the roadway per the alignment determined in preliminary design. The control points will be set in a secure location where they can be recovered and utilized during construction. It is anticipated that alignments of the minor side streets as they can be completed from the Palatine Road alignment.

Removal Plan: The removal plan will be prepared for the extent of the project to take into account the existing features (existing roadway pavement, existing sidewalk, storm sewer, etc.) which will be removed as a result of the improvements. The removal plans will have two panel views per sheet. These will be prepared at 1"=20' scale.

Plan and Profile: The plans will be prepared utilizing the BLRS manual. All the plans will be prepared at a 1:20 scale for roadway reconstruction. The roadway plans with existing roadway topography and proposed improvements will be shown in plan view and dimensioned accordingly; existing and proposed roadway stations and elevations will be shown in the profile view. Plan and profile sheets are anticipated for Palatine Road and Quentin Road. When necessary, BLA will also prepare plan and profile sheets for side roads.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Suggested Maintenance of Traffic (MOT): A concept Maintenance of traffic plan will be prepared for the project with a brief concept write up, following the Phase I recommendation. This will be submitted to the Village for approval. Upon approval plans will be prepared for proposed traffic staging. At least two stages of Palatine Road reconstruction / widening is estimated at this time with sub-stages as needed. The various MOT stage typical sections sheet, MOT general notes, sequence of operations and MOT sign legend sheets will be provided. AutoTurn movements will be performed per stage to ensure the construction zones can adequately accommodate vehicle movements. It is anticipated that a partial detour is necessary to detour the westbound traffic, maintaining eastbound flow. Detour sheets will be created as part of this task. The MOT sheets will be prepared at 1"=50' scale, double panel views and the detour plan will be single view at a minimum scale of 1"=50'.

Erosion Control Plans and Details: BLA will prepare permanent and temporary erosion control plans for the roadway during the multiple stages of construction. Special attention will be paid to the wetland discharge points at Salt Creek as well as the compensatory storage area, in the development of the best management practices. The sheet format will follow the Maintenance of Traffic layout. Village, IDOT, and project specific details will be incorporated into the Erosion Control plans under the scope of this task as well as all Erosion and Sediment Control notes. These will be prepared at 1"=50' scale, double panel view, per stage corresponding to the Maintenance of Traffic plans.

Drainage and Utility / Drainage Tables: The plans will be similar in format to the Plan and Profile sheets and also indicate all existing and proposed drainage system improvements along with all existing utilities. The trunk lines of the storm sewer, sanitary sewer, and dry utility crossings (existing and proposed) will be shown in the profile view. Temporary drainage, if any, will be included on the staging plans. The proposed storm sewer and structures will be identified in the plan view via labels. These labels will correspond to the drainage tables indicating size, length, slopes, trench backfill, material, etc. The complete removal and replacement of the existing storm sewer is proposed. This task includes the detailed design of the storm sewer based on the Phase I design. This includes, inlet spacing, lateral capacity analysis, structure sizing, hydraulic grade line determinations, etc.

Plat of Highways: This task will include providing Plat(s) of Highway and Legal Descriptions for any potential land acquisition requirements. Several parcels will require a temporary easement, permanent easement or permanent right of way. This task shall consist of following all State requirements for land acquisition, title research, obtainment of title commitments, legals and setting of right-of-way monuments for permanent right-of-way.

Refer to the scope of work with fee proposal from Weaver Consultant Group for this task, attached

Intersection Plan: BLA will detailed intersection plans for the intersection of Quentin Road / Palatine Road as well as Smith Street / Palatine Road. The sheets will detail out radi grades and dimensions to correctly identify drainage flow, low points, and elevation changes potentially required to differentiate from the standard roadway cross slope to maintain positive flow and connection to existing points. One sheet per intersection is anticipated and will be prepared at a 1"=20' scale.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Pavement Marking and Signing Plans: BLA will prepare roadway pavement marking and signing plans that will illustrate the roadway and pedestrian striping for Palatine Road, Quentin Road, and the adjacent side streets. A pavement marking schedules will be prepared. Two panel views per sheet will be prepared for this project at 1"=20' scale. Also included on the plan sheets, with a separate schedule will be the roadway and pedestrian signage. Existing and proposed signage will be identified for removal, relocation, or replacement. Signage for the Village Bikeway Route will be included where applicable along the multi-use path on Palatine Road.

Landscaping and Restoration Plans: BLA will prepare restoration plans which depict areas of proposed seeding / sodding as part of the impacts resulting from the improvement as well as any necessary tree replacement. Any proposed tree type and location is anticipated to be provided by the Village. Formal and elaborate landscaping designs are not anticipated to be part of this scope of work. These shall be prepared at 1"=20' scale.

Traffic Signal Plans: Included in the scope of work is the preparation of traffic signal plans at the intersections of Palatine Road / Quentin Road and Palatine Road / Smith Street. This shall consist of temporary signal sheets, temporary cable sheets, proposed signal sheets, proposed cable sheets, street name sign sheets, temporary and permanent interconnect sheets, interconnect schematic sheet and one summary of signal quantity sheets. Scope will also include coordination with IDOT's and Cook County's signal departments for review & obtaining all interconnect information pertaining to that system.

Structural Plans: Detailed plan sheets will be prepared for the box culver extension carrying Salt Creek under Palatine Road. The plans will identify the proposed improvement, bill of materials, and details necessary to complete the work. The existing 2-cell cast-in-place concrete box culvert (SN 016-2416), built in 1930 with sufficiency rating of 90.3, will be extended at the north end with structural concrete repairs done elsewhere along the culvert as required per the approved Bridge Condition Report (BCR). A Type, Size, & Location (TSL) plan will be prepared for the box culvert extension. The TSL will follow the requirements and guidelines found in Section 2.3 of the IDOT Bridge Manual and will include submittal of the BBS 153 Structure Report form. The TSL plans will be submitted to the IDOT BBS Local Bridge Unit for review and approval per the requirements of the IDOT BLRS Manual.

Final Phase II contract documents, including plans and specifications, will be prepared and submitted per the approved TSL. The structural design plans will detail a cast-in-place reinforced concrete box culvert extended end section to accommodate the proposed roadway improvements. Plan details will include a general plan & elevation sheet, general notes, removal details, culvert barrel extension & tie-in details, new wingwall details, structural concrete repair locations & details, and a soil boring sheet (borings by others). Other structural work for Phase II submittals will include quantity calculations, estimate of cost, estimate of time, and any required contract special provisions for the structural design plans.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

ADA Plan: BLA will prepare ADA plan sheets for all pedestrian roadway crossings within the project limits. The plan sheets will be formatted per the IDOT and Village standard and incorporate grades, slopes, stationing offset, northing and easting, all detectable warning panels specified. Detectable warning panel installation will be clearly labeled to enable field layout including panel sizes, radii (if applicable) and dimensions as appropriate.

Cross Sections: The cross section sheets will have a full cross section every 50 feet and as well as at all accesses/driveways. They will show the existing and proposed roadway, existing and proposed utilities, cut and fill, unsuitable material per construction stage, etc. at 10-scale horizontal and 5-scale vertical. For accesses/driveways at even (+00 or +50) stations, full sections will be cut and analyzed. The cross section will also show the centerline, PGL and edge of pavement call outs with elevations as well as any land acquisition required for the project.

District One Details/IDOT Highway Standards/Village/Consultant Details: When a IDOT standard or detail is not available BLA will utilize IDOT district details as needed and include them in the plans. In addition, project specific details will be developed and incorporated into the plan set. BLA anticipates details for entrances, special drainage connections, customized bikeway signage, etc.

Specifications & Special Provisions: Detailed project specifications and special provisions will be prepared for the project, front end documents, and job-specific special provisions written or obtained. The contract documents will be prepared for the Preliminary, Pre-final and Final submittal. The special provisions will include all applicable Village and IDOT specifications, check sheets, and front-end documents required to facilitate a local letting following the STP requirements. Format, content, and order of the specification documents will be as per the IDOT requirements to maintain funding eligibility. The specifications and special provisions will require updating per the revision forms, D1 specifications, and the BDE special provisions performed by IDOT throughout the course of the design phase.

Estimate of Cost / Estimate of Time / Lump Sum Breakdown: Detailed estimates of cost will be prepared and provided at the preliminary, prefinal, and final submittals. The forms will be prepared and updated per each submittal and utilize recent unit price results. Lump Sum items within the Estimate of Cost will have a separate Lump Sum breakdown sheet, as required by IDOT. In addition, the IDOT Estimate of Time Form will be prepared and updated per submittal.

Watermain Design and Plan Preparation (Directed by Village):

BLA understands that the Village is in the process of assessing their current watermain system on Palatine Road and the desire to update the system. With the roadway improvement of Palatine Road, now would be the time to update the watermain as part of this project. At the direction of the Village, the Palatine Road plan set will include a proposed watermain. This task shall consist of water main design, layout, and plan preparation, at the direction of the Village. Water main shall be designed on a concept routing basis and presented to the Village for approval. This concept shall consist of a proposed alignment which identifies water main routing, cross connections, cuts/plugs/stubs, bends, tees, hydrant placement, and all other criteria germane to the design of the water main. Following approval of this concept, the water main shall be detailed within the engineering plans and contract documents. As part of this task, the IEPA Watermain Permit will

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

be complied and submitted for permit approval. Also included in this task, separate from the ***Agency Involvement & Meetings*** task is two (2) meetings with the Village on the proposed design and layout of the watermain.

Preliminary Site Investigation / CCDD:

During Phase I a Preliminary Environmental Site Assessment was performed. The results of the assessment identified sites having recognized environmental conditions and were considered potentially impacted properties. For this reason the Phase II design engineering requires a Preliminary Site Investigation and CCDD services to address the findings of the PESA.

Refer to the scope of work with fee proposal from Huff and Huff, Inc for this task, attached

Permits:

- Cook County Permit: BLA will prepare the necessary exhibits, design plans, and forms for the permit application submittal to Cook County for the portion of the improvement along Quentin Road.
- MWRD Permit: It is anticipated that an MWRD permit will be required for the proposed improvements. BLA will prepare the necessary exhibits, design plans, and forms for the permit application submittal to MWRD.
- North Cook County Soil and Water Conservation District Permit: The required exhibits, specifications, data and project information will be compiled and assembled in a permit application submittal package to the North Cook SWCD for the storm sewer design, water quality, erosion control, wetland and threatened and endangered species items.
- United States Army Corps of Engineers Permit: The required exhibits, specifications, data and project information will be compiled and assembled in a permit application submittal package to the USACOE and to the IEPA for Section 404 of the Clean Water Act compliance. We will coordinate development of documents with the Village.
- IEPA - Stormwater Pollution Prevention Plan (SWPPP): BLA will prepare the SWPPP form BDE 2342 and erosion control and sediment control plan measures for the proposed phase II improvements as it has been required to be prepared to comply with the provisions of the NPDES Permit Number ILR10, by IEPA for the storm water discharges from construction activities in a project with greater than 1 acre disturbances.
- Environmental Survey Request Updates: BLA will prepare exhibits and narrative to update the Environmental Survey Request Form (ESR) as necessary throughout the design process. This information will be submitted online through IDOT-BLRS. This shall include preparation of a map identifying survey/study area request limits along with the photo log obtained in the "Data Collection", National Wetland Inventory Map and the USGS Map for purposes of obtaining Wetland, Biological, and Cultural Clearances along the project locations. The ESR was completed in August 2020 and is set to expire in August 2022, prior to the letting, therefore the update is necessary.

This task includes the hours anticipated for permit application revisions based on reviewing agencies comments and inquiries.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Utility Coordination:

Based on the JULIE One-Call performed in the Phase I, BLA will gather the present utility atlas' and perform a check against the improvements (roadway, traffic signal, drainage, utility, etc). Upon the review a conflict list will be prepared and coordination with the utilities will commence. BLA will make submittals to all utility companies with the proposed impacts at the preliminary, pre-final and final milestone dates. BLA will track the responsiveness of each utility, which has submitted for permit, status of relocation if necessary, etc. Coordination will begin early and often. If it appears significant utilities are present and unavoidable, early coordination will occur to facilitate relocation efforts. If utility relocation is necessary, BLA will coordinate with the affected utilities, provide electronic files as needed, and provide a review of the relocation permit(s).

Land Acquisition and Negotiations:

This task will consist of managing and leading the right of way acquisition process. Each parcel along the project that requires property for the improvement will be appraised, negotiated and acquired on behalf of the Village. An anticipated 34 parcels will require a temporary easement, 1 parcel require permanent easement, and 18 parcels require a permanent take.

Refer to the Land Acquisition and Negotiation scope of work with fee proposal from Santacruz Land Acquisitions, attached

Public Involvement:

BLA anticipates one (1) Open House style public meeting for the proposed project. This meeting is anticipated to be held near the end of the design stage / prior to construction. Work shall include:

- Coordination of meeting location;
- Preparation of notification letters and/or newspaper advertisements;
- Preparation of meeting brochure and handouts;
- Preparation of meeting exhibits;
- Attendance at the meeting;
- Meeting minutes summary as well as responding to comments received.

Agency Involvement & Meetings:

We are proposing the following meetings (15) and agency involvement:

- Consultant & Village
  - Kickoff Meeting (1)
  - Coordination Meetings (3)
- Palatine Park District (2)
- Illinois Department of Transportation (2)
- IDOT Detour Committee Meeting (1)
- Cook County (2)
- MWRD (2)
- Private Utility Company Meetings (2)

BLA will prepare appropriate exhibits, agendas, and meeting summaries for all meetings attended.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

QC/QA:
BLA will perform the QC/QA throughout the project; the detailed QC/QA will be emphasized at the time of the three-milestone submittal and the QC/QA statement will be submitted with each submittal. This effort includes QC/QA oversight for sub-consultants' tasks.

Administration / Management:
This task will consist of project startup, scope of work reviews, scheduling, PPI updates, budget control, and contract administration for the project. Also included is the management and coordination of the sub-consultants and ensuring the plans conform to the IDOT and STP funding requirements.

Bidding Assistance / Phase III Coordination:
This task includes the responding to RFI during the bidding process, attend the pre-construction meeting, compilation of bid tabs for verification, and provide the Village a recommendation. Also included is the review of shop drawings necessary for storm sewer structures, culvert extension items, and Village specific details / items.

Project Deliverables / Submittals:
Deliverables to the Village will consist of the Word, Excel, MicroStation and PDF files that comprise the final plans, specifications, estimates, and reports / exhibits prepared for this project. In addition, BLA anticipates the deliverables following the below format:

- PDF file of the entire plan set, combined into a single file with appropriate naming designation per the attachment.
- Compiled .pdf file of the final contract book along with individual documents in .PDF format with appropriate naming designation per the attachment.
- PSI report, electronic format, with appropriate naming designation.
- DVD of all final project digital files (Excel, Word, Microstation .DGN files, etc.).

If additional project deliverables are requested by the Village, BLA will provide.

Submittals will follow the IDOT Local Roads schedule to stay consistent with the desired construction year as well as staying eligible with the STP funding application.

  - Preliminary (60% - Village)
  - Prefinal (90% - Village and IDOT)
  - Final (100% - Village and IDOT)

✓ BLA will meet with Village staff, as required, to discuss review comments after each milestone submittal

✓ Final plan submittal will be signed and sealed by a Registered Professional Engineer in the State of Illinois

(This task does not have hours associated)

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)



Not Included Scope of Work Items

- *Structural Design – Complete Culvert Replacement*
- *Landscaping Decorative Planting Type, Materials, Size, and Location*
    - *(above general landscaping and tree replacement)*
- *Roadway or Intersection Lighting Plans*
- *Implementation of the Complete Village Bikeway Plan*
- *Structural Improvements to Culvert under the Intersection of Palatine Road / Quentin Road*

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Palatine	BLA, Inc	Cook	17-00102-00-PV

EXHIBIT B
PROJECT SCHEDULE

See Attached Exhibit B

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

VILLAGE OF
PALATINE
Est. 1866

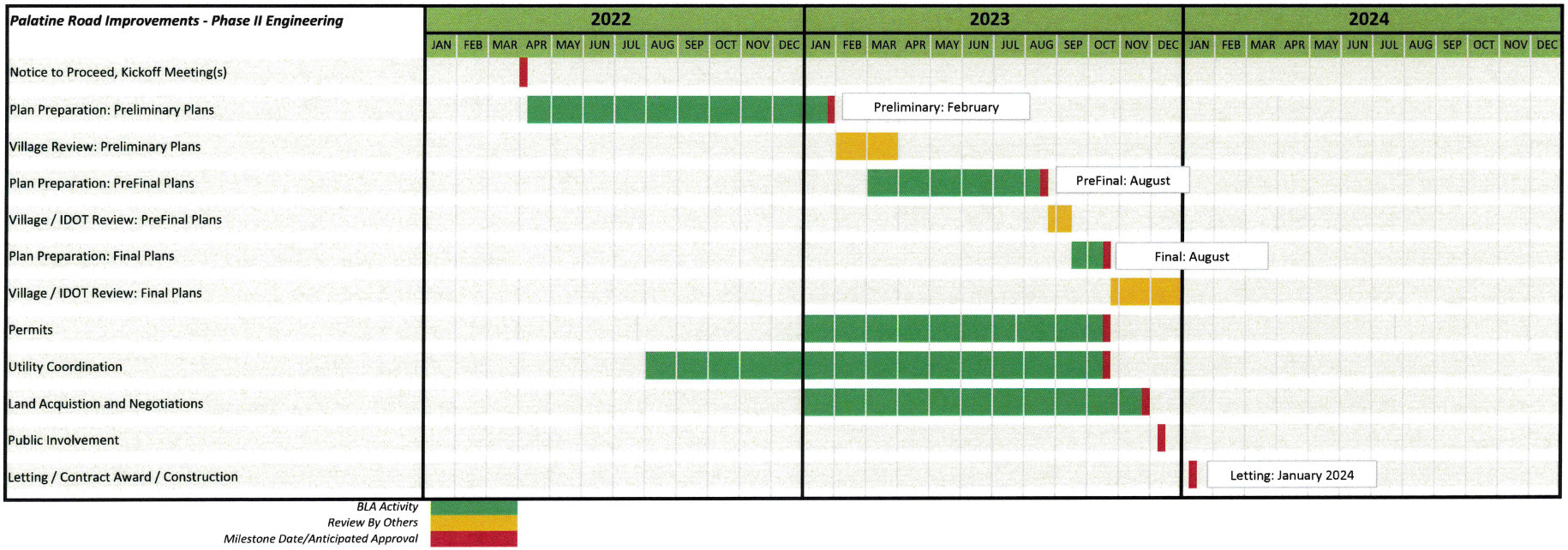
Exhibit B

Project Schedule

CONSULTING ENGINEERS
BLA, Inc.
333 Pierce Road, Suite 200 • Itasca, IL 60143
630 438 6400 • FAX 630 438 6444 • www.bla-inc.com

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

EXHIBIT B - PROJECT SCHEDULE



VILLAGE OF
PALATINE
Est. 1866

Exhibit C

QBS Checklist

CONSULTING ENGINEERS
BLA, Inc.
333 Pierce Road, Suite 200 • Itasca, IL 60143
630 438 6400 • FAX 630 438 6444 • www.bla-inc.com

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Palatine	BLA, Inc	Cook	17-00102-00-PV

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes Due date of submittal 05/04/16

Method(s) used for advertisement and dates of advertisement

Advertised via email and hardcopy letter via standard mail

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
Education and Experience of Principal	10%
Qualifications, Competence, Past Performance of Key Individuals	10%
General Experience, Stability, & History of Performance on Sim Project	10%
Workload with Atten. to Current and Future Commitments of Personal	10%
Approach to Planning Effort with Focus on Comm. & Problem Solving,	10%
QC/QA Plan	10%
Financial Stability	10%
Ability to Meet Deadlines and Remain on Budget	10%
Reputation and Integrity in Professional Field	10%
Familiarity with IDOT/CDOTH/VOP Process	10%

8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒

Selection committee (titles) for this project

Matt Barry (Public Works Director), George Ruppert (Village Engineer), Mike Danecki

Top three consultants ranked for this project in order	
1	BLA, Inc
2	Ciorba
3	STV

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Palatine	BLA, Inc	Cook	17-00102-00-PV

12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒
14	QBS according to State requirements used?	☐	☒
15	Existing relationship used in lieu of QBS process?	☒	☐
16	LPA is a home rule community (Exempt from QBS).	☒	☐

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

VILLAGE OF
PALATINE
Est. 1866

Exhibit D

CECS

CONSULTING ENGINEERS
BLA, Inc.
333 Pierce Road Suite 200 • Itasca, IL 60143
630 438 6400 • FAX 630 438 6444 • www.bla-inc.com

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV
Prime Consultant (Firm) Name	**Prepared By**	**Date**
BLA, Inc	Matthew Cesario, PE	9/17/2021
Consultant / Subconsultant Name	**Job Number**	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	24	MONTHS	OVERHEAD RATE	102.02%
START DATE	6/1/2022		COMPLEXITY FACTOR	0
RAISE DATE	ANNIVERSARY		% OF RAISE	2.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

12

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

2.00%

The total escalation for this project would be: 2.00%

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

Consultant / Subconsultant Name	Job Number

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	2.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	$78.00	$78.00
Senior Project Manager	$66.05	$67.37
Project Manager	$51.69	$52.72
Project Engineer	$38.13	$38.89
Design Engineer	$30.94	$31.56
Dir. Structural Engineering	$75.00	$76.50
Senior Structural Manager	$67.30	$68.65
Structural Engineer I	$33.00	$33.66
Dir. Environmental Services	$56.00	$57.12
Senior Marketing Coordinator	$34.41	$35.10

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

Consultant / Subconsultant Name	Job Number

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

Name	Direct Labor Total	Contribution to Prime Consultant
Weaver Consultants Group	106,430.00	10,643.00
Huff and Huff, Inc / GZA	33,338.00	3,333.80
Santacruz Land Acquistions	316,400.00	31,640.00

Local Public Agency
Village of Palatine

County
Cook

Section Number
17-00102-00-PV

Consultant / Subconsultant Name

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	20	$65.00	$1,300.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)	3335	$0.10	$333.50
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)	1	$500.00	$500.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)-Color	Actual Cost (Submit supporting documentation)	775	$0.19	$147.25
Copies of Deliverables/Mylars (In-house)-Color (Full Size)	Actual Cost (Submit supporting documentation)	90	$0.26	$23.40
				$0.00
			TOTAL DIRECT COSTS:	**$2,304.15**

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

BLA, INC
PALATINE ROAD RECONSTRUCTION
VILLAGE OF PALATINE
PHASE II DIRECT COST
SECTION No.: 17-00102-00-PV

Task and Description	Sheets	Sets	Rate	Extended Cost
Supplemental Survey				
Vehicle Days - BLA, Inc		1	$65.00	$65.00
(Refer to Sub-Consultant's Fee for additional Direct Costs)				
			Subtotal:	$65.00
Plan Preparation / Contract Documents				
Internal Plan Review (11x17)	150	5	$0.10	$75.00
Internal Specification Review (8.5x11)	200	5	$0.10	$100.00
Submittals - Plan Set (11x17)	150	3	$0.10	$45.00
Submittals - Specifications (8.5x11)	200	3	$0.10	$60.00
			Subtotal:	$280.00
Watermain Design and Plan Preparation (Directed by Village)				
Internal Plan Review (11x17)	10	5	$0.10	$5.00
Internal Specification Review (8.5x11)	20	5	$0.10	$10.00
Submittals - Design Exhibits (11x17)	10	2	$0.10	$2.00
Submittals - IEPA Water Application (8.5x11)	20	2	$0.10	$4.00
Vehicle Days - BLA, Inc		2	$65.00	$130.00
			Subtotal:	$151.00
Preliminary Site Investigation / CCDD				
(No Direct Cost - Included in subconsultant's Cost)	---	---	---	---
			Subtotal:	---
Permits				
Cook County (11x17 Color)	5	6	$0.19	$5.70
Cook County (8.5x11 BW)	10	6	$0.10	$6.00
MWRD (11x17 Color)	5	6	$0.19	$5.70
MWRD (8.5x11 BW)	10	6	$0.10	$6.00
North Cook SWCD (11x17 Color)	5	6	$0.19	$5.70
North Cook SWCD (8.5x11 BW)	10	6	$0.10	$6.00
Army Corps (11x17 Color)	5	6	$0.19	$5.70
Army Corps (8.5x11 BW)	10	6	$0.10	$6.00
IEPA SWPPP (11x17 Color)	5	6	$0.19	$5.70
IEPA SWPPP (8.5x11 BW)	10	6	$0.10	$6.00
			Subtotal:	$58.50
Utility Coordination				
Conflict List (8.5x11)	5	5	$0.10	$2.50
Location Map (8.5x11 Color)	5	5	$0.19	$4.75
Plan Sheets (11x17 Color)	5	5	$0.19	$4.75
Plan Sheets (22x34 Color)	5	5	$0.26	$6.50
			Subtotal:	$18.50
Land Acquisition and Negotiations				
(No Direct Cost - Included in subconsultant's Cost)	---	---	---	---
			Subtotal:	---

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Public Involvement				
Exhibits (22x34 Color)	10	2	$0.26	$5.20
Brochures, Handouts, Etc.(8.5x11 Color)	5	100	$0.19	$95.00
Advertisement		1	$500.00	$500.00
Vehicle Days		1	$65.00	$65.00
			Subtotal:	$665.20
Agency Involvement and Meetings				
Agendas, Handhouts, Minutes, etc. (8.5x11 Color) - 15 meetings	5	15	$0.19	$14.25
Exhibits (22x34 Color) - 15 meetings	3	15	$0.26	$11.70
Vehicle Days - 15 meetings		15	$65.00	$975.00
			Subtotal:	$1,000.95
QC/QA				
(No Direct Cost)	---	---	---	---
			Subtotal:	---
Adminstration Management				
(No Direct Cost)	---	---	---	---
			Subtotal:	---
Bidding Assistance / Phase III Coordination				
Vehicle Days		1	$65.00	$65.00
			Subtotal:	$65.00
	Total			**$2,304.15**

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV
Consultant / Subconsultant Name		**Job Number**

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

OVERHEAD RATE 102.02% **COMPLEXITY FACTOR** 0.00%

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Supplemental Survey	24	985	1,005	$2,304.15	299	20,027	24,620	2.57%
Plan Prep: Preliminary	2302	89,768	91,582		27,202		208,552	21.79%
Plan Prep: PreFinal	1138	44,996	45,905		13,635	86,403	190,939	19.95%
Plan Prep: Final	558	22,100	22,547		6,697		51,344	5.36%
Watermain Design / Plan Prep	232	8,809	8,987		2,669		20,465	2.14%
Prelim Site Invest / CCDD	16	733	748		222	33,338	35,041	3.66%
Permits	304	13,072	13,336		3,961		30,369	3.17%
Utility Coordination	100	4,011	4,092		1,215		9,318	0.97%
Land Acquisition and Negotiations	40	2,223	2,268		674	316,400	321,565	33.59%
Public Involvement	28	1,241	1,266		376		2,883	0.30%
Agency Involvement and Meetings	90	4,267	4,354		1,293		9,914	1.04%
QA/QC	180	10,572	10,786		3,204		24,562	2.57%
Administration / Management	180	10,572	10,786		3,204		24,562	2.57%
Bidding Assist / Phase III Coor.	24	1,369	1,396		415		3,180	0.33%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
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		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
Subconsultant DL					0		-	0.00%
TOTALS	5216	214,718	219,058	2,304	65,066	456,168	957,314	100.00%
		433,776						

The subconsultant fee has been adjusted due to 15% fixed

BLR 05513 (Rev. 05/17/22)

Local Public Agency
Village of Palatine

County
Cook

Section Number
17-00102-00-PV

Consultant / Subconsultant Name

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Supplemental Survey			Plan Prep: Preliminary			Plan Prep: PreFinal			Plan Prep: Final			Watermain Design / Plan Prep		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	78.0	1.50%	1.17															
Manager	67.37	0.0																	
Project Manager	52.72	1,244.0	23.85%	12.57	8	33.33%	17.57	456	19.81%	10.44	228	20.04%	10.56	76	13.62%	7.18	46	19.83%	10.45
Project Engineer	38.89	1,590.0	30.48%	11.86	8	33.33%	12.96	800	34.75%	13.52	362	31.81%	12.37	174	31.18%	12.13	70	30.17%	11.73
Design Engineer	31.56	1,832.0	35.12%	11.08	8	33.33%	10.52	928	40.31%	12.72	430	37.79%	11.92	188	33.69%	10.63	116	50.00%	15.78
Engineering	76.50	80.0	1.53%	1.17				12	0.52%	0.40	12	1.05%	0.81	12	2.15%	1.65			
Manager	68.65	76.0	1.46%	1.00				24	1.04%	0.72	24	2.11%	1.45	24	4.30%	2.95			
Structural Engineer I	33.66	248.0	4.75%	1.60				82	3.56%	1.20	82	7.21%	2.43	84	15.05%	5.07			
Services	57.12	60.0	1.15%	0.66															
Coordinator	35.10	8.0	0.15%	0.05															
		0.0																	
		0.0																	
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TOTALS		5216.0	100%	$41.17	24.0	100.00%	$41.06	2302.0	100%	$39.00	1138.0	100%	$39.54	558.0	100%	$39.61	232.0	100%	$37.97

Local Public Agency
Village of Palatine

County
Cook

Section Number
17-00102-00-PV

Consultant / Subconsultant Name

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Prelim Site Invest / CCDD			Permits			Utility Coordination			Land Acquisition and Negotiations			Public Involvement			Agency Involvement and Meetings		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00										10	25.00%	19.50	4	14.29%	11.14	16	17.78%	13.87
Senior Project Manager	67.37																		
Project Manager	52.72	8	50.00%	26.36	60	19.74%	10.41	30	30.00%	15.82	20	50.00%	26.36	4	14.29%	7.53	24	26.67%	14.06
Project Engineer	38.89	8	50.00%	19.45	92	30.26%	11.77	30	30.00%	11.67	10	25.00%	9.72	8	28.57%	11.11	24	26.67%	10.37
Design Engineer	31.56				92	30.26%	9.55	40	40.00%	12.62				4	14.29%	4.51	26	28.89%	9.12
Dir. Structural Engineerin	76.50																		
Senior Structural Manage	68.65																		
Structural Engineer I	33.66																		
Dir. Environmental Servic	57.12				60	19.74%	11.27												
Senior Marketing Coordir	35.10													8	28.57%	10.03			
TOTALS		16.0	100%	$45.81	304.0	100%	$43.00	100.0	100%	$40.11	40.0	100%	$55.59	28.0	100%	$44.32	90.0	100%	$47.41

BLR 05513 (Rev. 05/17/22)

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency
Village of Palatine

County
Cook

Section Number
17-00102-00-PV

Consultant / Subconsultant Name

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

SHEET 3 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	QA/QC			Administration / Management			Bidding Assist / Phase III Coor.												
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	24	13.33%	10.40	24	13.33%	10.40												
Senior Project Manager	67.37																		
Project Manager	52.72	136	75.56%	39.84	136	75.56%	39.84	12	50.00%	26.36									
Project Engineer	38.89							4	16.67%	6.48									
Design Engineer	31.56																		
Dir. Structural Engineerin	76.50	20	11.11%	8.50	20	11.11%	8.50	4	16.67%	12.75									
Senior Structural Manage	68.65							4	16.67%	11.44									
Structural Engineer I	33.66																		
Dir. Environmental Servic	57.12																		
Senior Marketing Coordin	35.10																		
TOTALS		180.0	100%	$58.74	180.0	100%	$58.74	24.0	100%	$57.04	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

BLR 05513 (Rev. 05/17/22)

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

VILLAGE OF
PALATINE
Est. 1866

Exhibit E

Workhour Summary

CONSULTING ENGINEERS
BLA, Inc.
333 Pierce Road, Suite 200 • Itasca, IL 60143
630 438 6400 • FAX 630 438 6444 • www.bla-inc.com

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

BLA, Inc.
Palatine Road Reconstruction
Village of Palatine
Phase II Design Engineering: Manhours
Section: 17-00102-00-PV

Task and Description	Manhours per Sheet	No. of Sheets	Total Manhours
Supplemental Survey			
Coordination, Identification, Exhibits, Verification - BLA, Inc			24
(Refer to Sub-Consultant's Scope and Hours)			
Subtotal:			24
Plan Preparation / Contract Documents (Prelim=60% / PreFinal=30% / Final=10%)			
Title Sheet	4	1	6
General Notes, Index, and Standards	8	1	8
Summary of Quantities	16	16	256
Typical Sections	12	5	60
Schedule of Quantities	16	16	256
Alignment, Ties, and Benchmarks	4	2	8
Removal Plan (20 scale: 6,000 feet at 600 feet per sht=10 sht / 2 views)	32	5	160
Plan and Profile Sheet (20 scale: 6,000 feet at 600 feet per sht=10 sht / 1 views)	48	10	480
Suggested Maintenance of Traffic (MOT): Notes / Signage Sheet, Plan Sheet	24	12	288
Erosion Control Plan and Details	12	15	180
Drainage and Utility / Drainage Tables (20 scale: 6,000 feet at 600 feet per sht=10 sht / 1 views)	32	14	448
(Drainage Table = 4 sheets)			
Plat of Highways and Legals (Coordination Hours - BLA, Inc)			40
(Refer to Sub-Consulant's Scope and Hours)			
Intersection Plan (1 sheet Quentin Road / 1 Sheet Smith Street)	16	2	32
Pavement Marking and Signing Plan (20 scale: 6,000 feet at 600 feet per sht=10 sht / 2 views)	16	5	80
Landscaping and Restoration Plans(20 scale: 6,000 feet at 600 feet per sht=10 sht / 2 views)	16	5	80
Traffic Signal Plan, Temporary Signal Plan, Interconnect, Schematic	24	14	336
6 sheets per intersection (Prop / Temp), 4 Interconnect, 2 schematic, 2 signage			
Structural Plans - Box Culvert Extension			356
ADA Plan (38 corners: 3 hours per corner = 114 hours			114
Cross Sections (6,000 ft / 50 foot sec=120 sec + 66 driveways / sideroads @ 3 hours per sec)			558
District One Details / IDOT Highway Standards /Village / Consultant Details	8	4	32
Specifications & Special Provisions			100
Estimate of Cost / Estimate of Time			120
Subtotal:			3998
Watermain Design and Plan Preparation (Directed by Village)			
Watermain Plan / WatermainTables (20 scale: 6,000 feet at 600 feet per sht=10 sht / 1 views)	16	13	208
(Watermain Table = 3 sheets)			
IEPA Water Permit Application			16
Watermain Village Coordination Meeting (2 meetings / 2 ppl / 2 hours each)			8
Subtotal:			232
Preliminary Site Investigation / CCDD			
Subconsultant Coordination and Review			16
Subtotal:			16
Permits			
Cook County Permit Application			80
MWRD Permit Application			80
North Cook Soil and Water Conservation District Permit Application			40
United States Army Corps Permit Application			80
IEPA Stormwater Pollution Prevention Plan			24
Subtotal:			304
Utility Coordination			
Tracking, Location Verification, Relocation Review, Conflict Analysis, Exhibits			100
Subtotal:			100
Land Acquisition and Negotiations			
Subconsultant Coordination and Review			40
Subtotal:			40
Public Involvement			
Open House Meeting (1 meeting x 3 attendees x 4 hours)			12
Meeting Preparation - notifications, brochures, exhibits, etc)			16
Subtotal:			28
Agency Involvement & Meetings			
Village and Consultant Coordination (4 meeting x 2 attendees x 2 hours)			16
Palatine Park District and Consultant (2 meeting x 2 attendees x 2 hours)			8
IDOT-BLRS Kick Off Meeting / Coordination (2 meeting x 2 attendees x 2 hours)			8
IDOT Detour Committee Meeting (1 meeting x 2 attendees x 2 hours)			4
Cook County Coordination Meeting (2 meetings x 2 attendees x 2 hours)			8
MWRD Coordination Meeting (2 meetings x 2 attendees x 2 hours)			8
Private Utility Company Meeting (2 meeting x 2 attendees x 2 hours)			8
Preparation of Meeting Agendas, Exhibits, Minutes, etc (2 hr per meeting)			30
Subtotal:			90
QC/QA			
Internal QA/QC and subconsultant QA/QC (4.0%)			180
Subtotal:			180
Administration Management			
Scheduling, budget control, contract administration (4.0%)			180
Subtotal:			180
Bidding Assistance / Phase III Coordination			
RFIs, shop drawing review, attend Pre-Construction Meeting			**24**
Subtotal:			24
Total			**5216**

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

VILLAGE OF
PALATINE
Est. 1866

Exhibit F

Sub-Consultant Backup

CONSULTING ENGINEERS
BLA, Inc.
333 Pierce Road, Suite 200 • Itasca, IL 60143
630 438 6400 • FAX 630 438 6444 • www.bla-inc.com

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Weaver Consultants Group

October 7, 2021

Matt Cesario, P.E.
Bollinger, Lach & Associates, Inc.
333 Pierce Road, Suite 200
Itasca, IL 60143

Re: Land Surveying Services Proposal
Plat of Highways and Supplemental Topographic Survey Services
Palatine Road and Quentin Road, Palatine, IL

Dear Mr. Cesario,

Thank you for this opportunity to submit a proposal to you for providing professional land surveying services as outlined herein.

For purposes of the Agreement, **Bollinger, Lach & Associates, Inc.** will be identified as the "CLIENT", and **Weaver Consultants Group, Inc.** will be identified as "WCG".

Pursuant to your request, WCG proposes to provide you with the survey services of the aforementioned roadways in Palatine, Illinois as detailed here within. Weaver understands this to be approximately 1,300 feet of right-of-way along Palatine Road & 800 feet of right-of-way along Quentin Road as depicted in Exhibit A (attached). We will perform this work based upon a fixed fee basis as indicated in this agreement.

We will undertake this work on the following basis:

SECTION 1 – SCOPE OF SERVICES

Preliminary Platting $29,366.

- WCG will conduct field surveys and evaluate the right-of-way limits of the existing and proposed parcels.

Platting and Legal Description Writing $27,048.

- WCG will draw a Plat of Highways and write the required legal descriptions of the subject areas utilizing Illinois Department of Transportation conventions.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

- WCG will monument and station the ends of the centerline alignment of Palatine Road and Quentin Road within the surveyed areas and any points of curvature or angle points.

Monumentation of Parcels $9,989.

- WCG will monument approximately 18 parcels which will be subject to right-of-way takings.

Title Commitment Work $20,000.

- WCG will order Title Commitments for the forty parcels which will be affected by easements to right-of-way takings at an estimated $500 per parcel.

OPTIONAL - Supplemental Topographic Survey $20,027.

- WCG will conduct a supplemental topographic survey, as requested by client based on village review comments up to the blanket fee provided by client and as stated above.
- The Topographic Survey will be completed in accordance with the LCDOT Design Survey procedures.
- Said topographic survey will be delivered to the client in Adobe Acrobat and an appropriate digital format. This represents a one-time execution of the above-described services based on the information received at the time of authorization to proceed. Any additional re-executions of said services based upon circumstances outside of the quality of our work product or change of scope as defined herein, will be done at an additional cost based on the Hourly Fee Schedule contained herein.

SECTION 2 - PERFORMANCE

Within two weeks of authorization to proceed and receipt of an executed copy of this agreement as well as the receipt of the above-mentioned documents, the SURVEYOR shall begin an on the ground survey of the premises.

In addition to the above professional fee, reimbursable expenses including purchased documents (maps, photos, etc.) overnight mail services, messenger services, and other miscellaneous reimbursable expenses will be billed separate and beyond the professional fee, at cost plus 15% for handling.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Weaver Consultants Group, Inc. will consider your signing and returning one (1) original of the "Proposal Acceptance Sheet" (attached hereto) as our authorization to proceed, based upon your development schedule. Thank you again for the opportunity to submit our proposal on this matter.

Very Truly Yours
Weaver Consultants Group, North Central, LLC

Kurt K. Aper, P.L.S.
Director of Emerging Technologies

Attachments: Acceptance Sheet
Fee Schedule
Terms and Conditions

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

EXHIBIT A: Survey Area



Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Illinois Department of Transportation

EXHIBIT E

COST ESTIMATE OF CONSULTANT SERVICES WORKSHEET

ANNIVERSARY RAISE

Local Public Agency	County	Section Number
	Cook	

Consultant (Firm) Name	Prepared By	Date
Weaver Consultants Group North Central, LLC	Eric Janus	10/1/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM	24	MONTHS	OVERHEAD RATE	165.10%
START DATE	1/1/2022		COMPLEXITY FACTOR	0
RAISE DATE	ANNIVERSARY		% OF RAISE	2.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

12

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

2.00%

The total escalation for this project would be: **2.00%**

BLR 05513 (Rev. 04/30/21)
Escalation

Local Public Agency	County	Section Number
	Cook	

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Anniversary Raise

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	2.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Senior Professional Land Surveyor	$60.10	$61.30
Senior Project Manager	$40.87	$41.69
Survey Party Chief	$31.00	$31.62
Survey Project Coordinator	$40.63	$41.44
Survey Technician II	$23.50	$23.97
CAD Designer III	$33.00	$33.66
CAD Designer II	$18.00	$18.36

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	County	Section Number
	Cook	

SUBCONSULTANTS

Exhibit E Cost Estimate of Consultant Services Worksheet Anniversary Raise

Name	Direct Labor Total	Contribution to Prime Consultant

Total **0.00** **0.00**

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	County	Section Number
	Cook	

COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Anniversary Raise

OVERHEAD RATE 165.10% **COMPLEXITY FACTOR** 0.00%

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Pre Plat	250	9,851	16,264		3,251		29,366	27.59%
Platting and Legal Writing	206	8,973	14,814	300	2,961		27,048	25.41%
Monument Setting	89	3,351	5,532		1,106		9,989	9.39%
Supplemental topo	178.5	6,718	11,092		2,217		20,027	18.82%
Title Commitment		-	-		-	20,000	20,000	18.79%
		-	-		-		-	
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Subconsultant DL					0		-	
TOTALS	723.5	28,893	47,702	300	9,535	20,000	106,430	100.00%
		76,595						

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency

County
Cook

Section Number

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Anniversary Raise

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Pre Plat			Platting and Legal Writing			Monument Setting			Supplemental topo			Title Commitment		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Professional Land Surveyor	61.30	108.0	14.93%	9.15	36	14.40%	8.83	54	26.21%	16.07	6	6.74%	4.13	12	6.72%	4.12			
Senior Project Manager	41.69	144.0	19.90%	8.30	60	24.00%	10.00	54	26.21%	10.93	10	11.24%	4.68	20	11.20%	4.67			
Survey Party Chief	31.62	156.0	21.56%	6.82	60	24.00%	7.59	0			32	35.96%	11.37	64	35.85%	11.34			
Survey Project Coordinator	41.44	208.0	28.75%	11.91	54	21.60%	8.95	58	28.16%	11.67	32	35.96%	14.90	64	35.85%	14.86			
Survey Technician II	23.97	41.0	5.67%	1.36	16	6.40%	1.53	16	7.77%	1.86	3	3.37%	0.81	6	3.36%	0.81			
CAD Designer III	33.66	33.5	4.63%	1.56	12	4.80%	1.62	12	5.83%	1.96	3	3.37%	1.13	6.5	3.64%	1.23			
CAD Designer II	18.36	33.0	4.56%	0.84	12	4.80%	0.88	12	5.83%	1.07	3	3.37%	0.62	6	3.36%	0.62			
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TOTALS		723.5	100%	$39.93	250.0	100.00%	$39.40	206.0	100%	$43.56	89.0	100%	$37.65	178.5	100%	$37.64	0.0	0%	$0.00

BLR 05513 (Rev. 04/30/21)
Avg Hr 1



Huff & Huff incorporated
A Subsidiary of GZA

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION MANAGEMENT

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Oak Brook, IL 60523
T: 630.684.9100
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www.huffnhuff.com
www.gza.com

September 24, 2021

via email: mcesario@bla-inc.com

Mr. Matthew Cesario, P.E.
Vice President
BLA, Inc.
333 Pierce Road, Suite 200
Itasca, IL 60143

Re: Phase II Environmental Services – PSI and CCDD
Palatine Road Improvements - Village of Palatine, Cook County, Illinois
Proposal No.: 81.P013066.22

Dear Mr. Cesario:

Huff & Huff, Inc., a subsidiary of GZA, Inc. (GZA) is pleased to submit this proposal to BLA, Inc. (Client) to provide Phase II environmental services in conjunction with the proposed Palatine Road Improvements project located in the Village of Palatine, Cook County, Illinois. Specifically, this scope includes tasks for performing a Preliminary site Investigation (PSI), including documentation for off-site final disposition of soils at a clean construction and demolition debris (CCDD) or uncontaminated soil fill operation (USFO) facility.

In addition, due to the age of the Preliminary Environmental Site Assessment (PESA) completed March 25, 2019, Client has requested either a PESA validation or a new PESA depending on the timing of the project letting. Per BLRS and BDE Manual guidelines, a PESA requires validation after 180 days have lapsed and a new PESA is required after 3 years have lapsed from the original PESA. Therefore, the current PESA will be considered invalid after March 25, 2022.

This proposal presents our project understanding based on the Village of Palatine RFQ including our proposed scope of services and associated fee.

1. PROJECT UNDERSTANDING

The project limits include Palatine Road from approximately 200 feet west of Crescent Avenue to 200 feet east of Smith Street, also inclusive of Quentin Road from Leonard Road to Drew Lane. The proposed project includes signalized intersection improvements, GZA understands that Palatine Road is an unmarked IDOT route and Quentin Road is Cook County Department of Transportation and Highway Roadway.

GZA has been requested to provide environmental services including a PSI for the local roads (non-IDOT jurisdiction) portions of the project corridor, currently understood to be along Quentin Road and Smith Street. GZA previously completed a Preliminary Environmental Site Assessment (PESA) during Phase I, dated March 25, 2019.

The findings of the PESA indicate that five (5) potentially impacted properties (PIPs) and/or sites containing Recognized Environmental Conditions (RECs) were identified along the project corridor, including:

An Equal Opportunity Employer M/F/V/H

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

PESA Site ID	Site Name	Address
1	Quentin and Palatine Citgo/Uno Ven 76/Unocal Corporation/Active/Union 76/Union Oil Co.	802 W. Palatine Road
2	Salt Creek	Quentin Road and Palatine Road/446 W. Palatine Road
8	Gold Kim Tailor and Cleaners/7-Eleven	749-53 W. Palatine Road
9	Inverness Cleaners and Tailors Inc/Inverness Cleaners	735-45 W. Palatine Road
L	Carriage Cleaners	26 S. Greely Street

The purpose of the PSI is to further assess the sites identified as PIPs and to also assess the soils in locations where work is proposed that includes excavation for consideration of final disposition of the spoils generated from the project. A series of soil borings with soil sample collection and laboratory analysis will be conducted in support of Phase II activities as described below.

2. SCOPE OF SERVICES

Since it is anticipated that the current PESA will be invalid after March 25, 2022, Task 1 below is to complete a new PESA for the project corridor to ensure there are no changes that need to be addressed for the PSI/CCDD scope in Task 2. Please note, it appears the project limits have been adjusted slightly, the new PESA will include the current (final) project limits which will then be consistent with limits included in the PSI.

Task 1 – Preliminary Environmental Site Assessment (PESA)

The process will follow general protocols contained within:

- A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation (IDOT) Highway Projects (Erdmann et al., 2012)
- ASTM International (ASTM) standard 1527-13
- The IDOTs Bureau of Design and Environment (BDE) Procedure Memorandum Number 10-07, *Special Waste Procedures*. This memo was incorporated into Chapter 27-3 of the IDOT BDE Manual in June 2012.
- IDOT Bureau of Local Roads and Streets (BLRS) Manual, Chapter 20-12, Special Waste, July 2013.
- Public Act 96-1416
- Clean Construction or Demolition Debris Fill Operations (CCDD) and Uncontaminated Soil Fill Operations: Amendments to 35 Illinois Administrative Code 1100. Effective on August 27, 2012.

A. Historical Research

The site's historical land use/ownership record will be developed from standard historical sources. Historic aerial photographs will be reviewed to identify land use over time and potential areas of environmental concern, such as areas of surface disturbance and outside storage.

B. Site Evaluation

Current environmental features and conditions of sites adjacent to the right-of-way/project area will be evaluated. A site walkover of potential right-of-way/project areas designated for excavation and/or acquisition will be conducted for first-hand evaluation of current environmental conditions within the project limits. All of the features and

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

conditions listed above will be investigated and, as appropriate, documented in photographs. The land-use and housekeeping practices of adjacent properties also will be evaluated in accordance with ASTM protocols.

C. Records Review

A records review will be conducted to determine potential environmental concerns within the study area. It will include a search of standard state and federal environmental record databases in accordance with the specifications of ASTM standards. This search is based on the outline of the study area. Specifically, GZA will search each database to identify any potential sources requiring further investigation. As appropriate, Freedom of Information Act (FOIA) requests will be filed with the IEPA to obtain additional data pertaining to identified sites.

D. Report Preparation

One report summarizing the results of the evaluation will be prepared and will include the following information:

a) The project location and description
b) Historical uses of corridor.
c) The area geology and hydrology.
d) The environmental status of sites adjacent to the corridor regarding chemical use and storage, underground and aboveground storage tanks, solid waste, special waste, and hazardous waste, and PCBs.
e) An analysis of the site inspection.
f) A summary of the findings regarding environmental concerns. This will include IDOT's BDE Manual Chapter 27-3, Special Waste Procedures, and identification of Potentially Impacted Properties (PIPs) per Subpart F, Section 1100, 35 IAC, related to Clean Construction or Demolition Debris management.
g) A comparison of the findings of the March 25, 2019 PESA with the findings of the current PESA.

Task 2 – <u>Preliminary Site Investigation / CCDD</u>

GZA proposes conducting a series of up to twenty-two (22) soil borings, for full project corridor coverage from Quentin to Smith (and both N/S along Quentin). In addition, we have included scope for completing up to four (4) hand auger sediment sampling locations in areas of proposed disturbance sediment associated with culvert work at Salt Creek crossing intersection of Palatine Road and Quentin and also the crossing approximately 200 feet east of Hickory. The soil borings are proposed to be advanced to depths consistent with the maximum depth of the proposed improvements, currently estimated to range from 5 to 10 feet below ground surface.

A. Soil Borings and Soil/Sediment Sampling

We anticipate that the field work will require two days of effort and we expect that our drilling subcontractor will coordinate the JULIE utility locate request and we will arrange for traffic control services for borings along the roadway.

The borings will be advanced and soil samples collected for laboratory analysis to address sites identified as RECs/PIPs for soil disposal considerations, specifically at locations identified for proposed excavation and also to provide coverage of the corridor in areas without RECs/PIPs for CCDD documentation purposes for areas with proposed excavation and potential for off-site final disposition of soils. The depths of the soil borings will be dependent upon design details to account for depths of proposed disturbance. GZA will adjust the depths of planned borings prior to mobilization consistent with project plans as provided by Client, in conjunction with PESA findings. Currently it is estimated that borings will be advanced to approximately 5 to 10 feet below ground surface.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

B. Analytical

Soil samples will be collected continuously at each location to terminal depth with field screening of samples in 2 to 5-foot depth increments, depending on the depth of the boring or sampling location. One (1) sample per boring or sediment sampling location will be laboratory analyzed specifically to characterize the soils according to classifications established in IDOT Article 669.05. A total of twenty-six (26) soil/sediment samples are therefore proposed for laboratory analysis for the contaminants of concern (COCs) per IDOT protocol, which include:

- 22 Total metals (Target Analyte List (TAL) minus Aluminum)
- SPLP/TCLP Metals (8 RCRA and Be, Co, Cu, Fe, Mn, Ni, and Zn)
- Volatile organic compounds (VOCs)
- Semi-volatile organic compounds (SVOCs)
- Soil pH

C. PSI Report Preparation

A report summarizing the results of the soil and sediment sample collection activities and analytical results will be prepared. This document will present information pertinent for the bidding documents regarding conditions of soils tested, handling and final disposition considerations, including soil classifications per IDOT Article 669.05 for use in development of pay items and specifications, as necessary.

D. CCDD (LPC-Form) Documentation

The soil sample results will be compared to the Maximum Allowable Concentrations (MACs) associated with CCDD facility acceptance, including the soil pH range of 6.25 to 9.0. If results achieve the MAC values, GZA will prepare the LPC-663 document that will be signed/stamped by the GZA. Any locations that do not achieve the MACs (including soil pH range) will be identified as exclusion zones, not acceptable for CCDD facility disposal, utilizing soil classifications per IDOT 669.05 as discussed above.

Task 3 – QA/QC

Time under this task includes QA/QC time for the PESA and PSI/CCDD documents as described above.

Task 4 – Project Management

Time under this task includes project administration and management activities that include cost and schedule tracking, coordination with Client on authorized activities, document production and other in-house management activities.

3. PROJECT COSTS

Costs are provided on the attached spreadsheets using IDOT Bureau of Local Roads Cost Plus Fixed Fee (CPFF) format.

4. LEVEL OF EFFORT AND SCHEDULE

PESA work will commence within 5 business days of project approval, with a target completion date of four (4) weeks from the date of approval, currently estimated to commence after the current PESA expires in March 2022. The PSI work will commence upon Notice to Proceed from Client, currently estimated to be in Spring or Summer 2022 and will require ten (10) weeks to complete. This schedule can be adjusted to accommodate the schedule of the project owner to ensure milestones are met.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

5. TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

CONDITIONS OF ENGAGEMENT

The conditions of engagement are described in the attached Terms and Conditions for Professional Services. GZA's report will be prepared on behalf of and for the exclusive use of Client. Client acknowledges and agrees that the report and the findings in the report shall not, in whole or in part, be disseminated or conveyed to any other party, or used or relied upon by any other party, in whole or in part, except for the specific purpose and to the specific parties alluded to above, without the written consent of GZA. GZA would be pleased to discuss the conditions associated with any additional dissemination, use, or reliance by other parties.

GZA is submitting this proposal with the belief that we will be able to fulfill the scope requirements during this COVID-19 Pandemic crisis. If performance is rendered impossible because of the impacts of COVID-19, GZA will notify Client of that Force Majeure event.

ACCEPTANCE

This agreement may be accepted by signing in the appropriate space below and returning one complete copy to GZA. Issuance of a Purchase Order implicitly acknowledges acceptance of this proposal. This proposal is valid for a period of 30 days from the date of issue. We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

GZA, inc.

Jeremy J. Reynolds, P.G.
Associate Principal

Attachments: Terms and Conditions

This Proposal for Services, Schedule of Fees and Terms and Conditions for Professional Services are hereby accepted and executed by a duly authorized signatory, who by execution hereof, warrants that he/she has full authority to act for, in the name, and on behalf of _____.

By: _____ Title: _____

Printed/Typed Name: _____ Date: _____

The Proposal for Services, Schedule of Fees and Terms and Conditions for Professional Services may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by an e-mail delivery of a document in ".pdf" format, each such signature shall create a valid and binding obligation of the party executing the document, or on whose behalf each document is executed, with the same force and effect as if each such facsimile or ".pdf" signature were an original thereof.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

Including Site Investigation, Remediation, Geotechnical, Construction, And Testing

© 2021 by GZA GeoEnvironmental, Inc.

These Terms and Conditions, together with GZA's Proposal, make up the Agreement between GZA and you, Client, named in the attached proposal.

BEFORE SIGNING THE PROPOSAL, BE SURE YOU READ AND UNDERSTAND THE PARAGRAPHS ENTITLED "INDEMNIFICATION" AND "LIMITATION OF REMEDIES" WHICH DEAL WITH THE ALLOCATION OF RISK BETWEEN YOU AND GZA.

1. Services. GZA will perform the services set forth in its Proposal and any amendments or change orders authorized by you. Any request or direction from you that would require extra work or additional time for performance or would result in an increase in GZA's costs will be the subject of a negotiated amendment or change order.

2. Standard of Care; Warranties.

a. GZA will perform the services with the degree of skill and care ordinarily exercised by qualified professionals performing the same type of services at the same time under similar conditions in the same or similar locality.

b. GZA warrants that its construction services will be of good quality, free of faults and defects and in conformance with the Proposal.

c. **EXCEPT AS SET FORTH IN SUBSECTIONS 2a AND 2b, ABOVE, NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING WARRANTY OF MARKETABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS MADE OR INTENDED BY GZA'S PROPOSAL OR BY ANY OF GZA'S ORAL OR WRITTEN REPORTS.**

d. GZA assigns to you any manufacturers' warranties of equipment or materials purchased from others, to the extent they are assignable, and your sole recourse will be against the manufacturer. Full risk of loss of materials and equipment will pass to you upon delivery to the Site, and you will be responsible for insuring and otherwise protecting them against theft and damage.

3. Payment.

a. Except as otherwise stated in the Proposal, you will compensate GZA for the services at the rates set forth in the applicable Proposal, amendment or change order; reimburse its expenses, which will include a communication fee calculated as a percentage of labor invoiced; and pay any sales or similar taxes thereon.

b. Any retainer specified in GZA's Proposal shall be due prior to the start of services and will be applied to the final invoice for services.

c. GZA will submit invoices periodically, and payment will be due within 20 days from invoice date. Overdue payments will bear interest at 1½ percent per month or, if lower, the maximum lawful rate. GZA may terminate its services upon 10 days' written notice anytime your payment is overdue on this or any other project and you will pay for all services through termination, plus termination costs. You will reimburse GZA's costs of collecting overdue invoices, including reasonable attorneys' fees.

4. Your Responsibilities.

a. Except as otherwise agreed, you will secure the approvals, permits, licenses and consents necessary for performance of the services. If you are the owner or operator of the Site, you will provide GZA with all documents, plans, information concerning underground structures (including but not limited to utilities, conduits, pipes, and tanks), information related to hazardous materials or other environmental or geotechnical conditions at the Site and other information that may be pertinent to the services or, if you are not the owner or operator of the Site, you agree to make reasonable efforts to obtain these same documents and provide them to GZA. Unless otherwise indicated in writing, GZA will be entitled to rely on documents and information you provide.

b. If you use the services of a construction manager at the Site, you agree to use best and reasonable efforts to include in your agreement(s) with the construction contractor provisions obligating the latter:

(i) to indemnify and hold harmless, to the fullest extent permitted by law, you and GZA, its officers, employees and principals, for or on account of any claims, liabilities, costs and expenses, including attorneys' fees, arising out of or relating to the design or implementation of

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

construction means, methods, procedures, techniques, and sequences of construction, including safety precautions or programs, of the contractor, or any of its subcontractors or any engineer engaged by it;

(ii) to name you and GZA as additional insureds under general liability and builder's risk insurance coverages maintained by the contractor, or any of its subcontractors; and

(iii) to require that all of its subcontractors agree and be bound to the obligations set forth in (i) and (ii) above.

c. In the event that you are unable to secure such provisions in the agreement(s) with the construction contractor, you shall promptly notify GZA and GZA shall have the opportunity to negotiate with you reasonable substitute risk allocation and insurance indemnities and protections.

5. Right of Entry; Site Restoration. You grant GZA and its subcontractor(s) permission to enter the Site to perform the services. If you do not own the Site, you represent and warrant that the owner has granted permission for GZA to enter the Site and perform the services; you will provide reasonable verification on request; and you will indemnify GZA for any claims by the Site owner related to alleged trespass by GZA or its subcontractors. GZA will exercise reasonable care to limit damage to landscaping, paving, systems and structures at the Site that may occur and you agree to compensate GZA for any restoration it is asked to perform, unless otherwise indicated in the Proposal.

6. Underground Facilities. GZA's only responsibility under this Section will be to provide proper notification to the applicable state utility "Call-Before-You-Dig" program. You further agree to assume responsibility for and to defend, indemnify and hold harmless GZA with respect to personal injury and property damages due to GZA's interference with subterranean structures including but not limited to utilities, conduits, pipes, and tanks:

(i) that are not correctly shown on any plans and information you or governmental authorities provide to GZA; or

(ii) that are not correctly marked by the appropriate utility.

7. Reliance. The services, information, and other data furnished by you shall be at your expense, and GZA may rely upon all information and data that you furnish, including the accuracy and completeness thereof. You acknowledge that the quality of the services provided by GZA is directly related to the accuracy and completeness of the information and data that you furnish to GZA. **GZA's REPORTS ARE PREPARED FOR AND MADE AVAILABLE FOR YOUR SOLE USE. YOU ACKNOWLEDGE AND AGREE THAT USE OF OR RELIANCE UPON THE REPORT OR THE FINDINGS IN THE REPORT BY ANY OTHER PARTY, OR FOR ANY OTHER PROJECT OR PURPOSE, SHALL BE AT YOUR OR SUCH OTHER PARTY'S SOLE RISK AND WITHOUT ANY LIABILITY TO GZA.**

8. Lab Tests and Samples. GZA is entitled to rely on the results of laboratory tests using generally accepted methodologies. GZA may dispose of samples in accordance with applicable laws 30 days after submitting test results to you unless you request in writing for them to be returned to you or to be held longer, in which case you will compensate GZA for storage and/or shipping beyond 30 days.

9. GZA Professionals. GZA employees or consultants may act as licensed, certified or registered professionals (including but not limited to Professional Engineers, Licensed Site or Environmental Professionals, or Certified Industrial Hygienists collectively referred to in this section as "GZA Professionals") whose duties may include the rendering of independent professional opinions. You acknowledge that a federal, state or local agency or other third party may audit the services of GZA or other contractor/consultant(s), which audit may require additional services, even though GZA and such GZA Professionals have each performed such services in accordance with the standard of care set forth herein. You agree to compensate GZA for all services performed in response to such an audit, or to meet additional requirements resulting from such an audit, at the rates set forth in the applicable Proposal, amendment or change order.

10. Hazardous Materials; GZA "Not a Generator". Before any hazardous or contaminated materials are removed from the Site, you will sign manifests naming you as the generator of the waste (or, if you are not the generator, you will arrange for the generator to sign). You will select the treatment or disposal facility to which any waste is taken. GZA will not be the generator or owner of, nor will it possess, take title to, or assume legal liability for any hazardous or contaminated materials at or removed from the Site. GZA will not have responsibility for or control of the Site or of operations or activities at the Site other than its own. GZA will not undertake, arrange for or control the handling, treatment, storage, removal, shipment, transportation or disposal of any hazardous or contaminated materials at or removed from the Site, other than any laboratory samples it collects or tests. You agree to defend, indemnify and hold GZA harmless for any costs or liability incurred by GZA in defense of or in payment for any legal actions in which it is alleged that GZA is the owner, generator, treater, storer or disposer of hazardous waste.

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11. Limits on GZA's Responsibility. GZA will not be responsible for the acts or omissions of contractors or others at the Site, except for its own subcontractors and employees. GZA will not supervise, direct or assume control over or the authority to stop any contractor's work, nor shall GZA's professional activities nor the presence of GZA or its employees and subcontractors be construed to imply that GZA has authority over or responsibility for the means, methods, techniques, sequences or procedures of construction, for work site health or safety precautions or programs, or for any failure of contractors to comply with contracts, plans, specifications or laws. Any opinions by GZA of probable costs of labor, materials, equipment or services to be furnished by others are strictly estimates and are not a guarantee that actual costs will be consistent with the estimates.

12. Changed Conditions.

a. You recognize the uncertainties related to environmental and geotechnical services, which often require a phased or exploratory approach, with the need for additional services becoming apparent during the initial services. You also recognize that actual conditions encountered may vary significantly from those anticipated, that laws and regulations are subject to change, and that the requirements of regulatory authorities are often unpredictable.

b. If changed or unanticipated conditions or delays make additional services necessary or result in additional costs or time for performance, GZA will notify you and the parties will negotiate appropriate changes to the scope of services, compensation and schedule.

c. If no agreement can be reached, GZA will be entitled to terminate its services and to be equitably compensated for the services already performed. GZA will not be responsible for delays or failures to perform due to weather, labor disputes, intervention by or inability to get approvals from public authorities, acts or omissions on your part, or any other causes beyond GZA's reasonable control, and you will compensate GZA for any resulting increase in its costs.

13. Documents and Information. All documents, data, calculations and work papers prepared or furnished by GZA are instruments of service and will remain GZA's property. Designs, reports, data and other work product delivered to you are for your use only, for the limited purposes disclosed to GZA. Any delayed use, use at another site, use on another project, or use by a third party will be at the user's sole risk, and without any liability to GZA. Any technology, methodology or technical information learned or developed by GZA will remain its property. Provided GZA is not in default under this Agreement, GZA's designs will not be used to complete this project by others, except by written agreement relating to use, liability and compensation.

14. Electronic Media. In accepting and utilizing any drawings, reports and data on any form of electronic media generated by GZA, you covenant and agree that all such electronic files are instruments of service of GZA, who shall be deemed the author and shall retain all common law, statutory law and other rights, including copyrights. In the event of a conflict between the signed documents prepared by GZA and electronic files, the signed documents shall govern. You agree not to reuse these electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Any transfer of these electronic files to others or reuse or modifications to such files by you without the prior written consent of GZA will be at the user's sole risk and without any liability to GZA.

15. Confidentiality; Subpoenas. Information about this Agreement and GZA's services and information you provide to GZA regarding your business and the Site, other than information available to the public and information acquired from third parties, will be maintained in confidence and will not be disclosed to others without your consent, except as GZA reasonably believes is necessary: (a) to perform its services; (b) to comply with professional standards to protect public health, safety and the environment; and (c) to comply with laws and court orders. GZA will make reasonable efforts to give you prior notice of any disclosure under (b) or (c) above. Information available to the public and information acquired from third parties will not be considered confidential. You will reimburse GZA for responding to any subpoena or governmental inquiry or audit related to the services, at the rates set forth in the applicable Proposal, amendment or change order.

16. Insurance. During performance of the services, GZA will maintain workers compensation, commercial general liability, automobile liability, and professional liability/contractor's pollution liability insurance. GZA will furnish you certificates of such insurance on request.

17. Indemnification. You agree to hold harmless, indemnify, and defend GZA and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "GZA") against all claims, suits, fines and penalties, including mandated cleanup costs and attorneys' fees and other costs of settlement and defense, which claims, suits, fines, penalties or costs arise out of or are related to this Agreement or the services, except to the extent they are caused by GZA's negligence or willful misconduct.

18. Limitation of Remedies.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

a. To the fullest extent permitted by law and notwithstanding anything else in this Agreement to the contrary, the aggregate liability of GZA and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "GZA") for all claims arising out of this Agreement or the services is limited to $50,000 or, if greater, 10% of the compensation received by GZA under this Agreement.

b. You may elect to increase the limit of liability by paying an additional fee, such fee to be negotiated prior to the execution of this Agreement.

c. Any claim will be deemed waived unless received by GZA within one year of substantial completion of the services.

d. GZA will not be liable for lost profits, loss of use of property, delays, or other special, indirect, incidental, consequential, punitive, exemplary, or multiple damages.

e. GZA will not be liable to you or the Site owner for injuries or deaths suffered by GZA's or its subcontractors' employees.

f. You will look solely to GZA for your remedy for any claim arising out of or relating to this Agreement, including any claim arising out of or relating to alleged negligence or errors or omissions of any GZA principal, officer, employee or agent.

19. Disputes.

a. All disputes between you and GZA shall be subject to non-binding mediation.

b. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated within forty-five (45) days of service of notice.

c. The mediation shall be administered by the American Arbitration Association in accordance with its most recent Construction Mediation Rules, or by such other person or organization as the parties may agree upon.

d. No action or suit may be commenced unless mediation has occurred but did not resolve the dispute, or unless a statute of limitation period would expire if suit were not filed prior to such forty-five (45) days after service of notice.

20. Miscellaneous.

a. Illinois law shall govern this Agreement.

b. The above terms and conditions regarding Limitation of Remedies and Indemnification shall survive the completion of the services under this Agreement and the termination of the contract for any cause.

c. Any amendment to these Terms and Conditions must be in writing and signed by both parties.

d. Having received these Terms and Conditions, your oral authorization to commence services, your actions, or your use of the Report or Work Product constitutes your acceptance of them.

e. This Agreement supersedes any contract terms, purchase orders or other documents issued by you.

f. Neither party may assign or transfer this Agreement or any rights or duties hereunder without the written consent of the other party.

g. Your failure or the failure of your successors or assigns to receive payment or reimbursement from any other party for any reason whatsoever shall not absolve you, your successors or assigns of any obligation to pay any sum to GZA under this agreement.

h. These Terms and Conditions shall govern over any inconsistent terms in GZA's Proposal.

i. The provisions of this Agreement are severable; if any provision is unenforceable it shall be appropriately limited and given effect to the extent it is enforceable.

j. The covenants and agreements contained in this Agreement shall apply to, inure to the benefit of and be binding upon the parties hereto and upon their respective successors and assigns.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Illinois Department of Transportation

EXHIBIT E

COST ESTIMATE OF CONSULTANT SERVICES WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV
Consultant (Firm) Name	**Prepared By**	**Date**
Huff & huff, Inc. / GZA, Inc.	JJR	9/24/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	182.42%
START DATE	12/1/2021		COMPLEXITY FACTOR	0
RAISE DATE	3/1/2022		% OF RAISE	2.00%
END DATE	11/30/2022			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	12/1/2021	3/1/2022	3	25.00%
1	3/2/2022	12/1/2022	9	76.50%

The total escalation = 1.50%

BLR 05514 (Rev. 04/30/21)
Payroll Escalation

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

MAXIMUM PAYROLL RATE 78.00
ESCALATION FACTOR 1.50%

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Associate Principal II	$69.10	$70.14
Associate Principal I	$62.14	$63.07
Senior Consultant	$70.16	$71.21
Senior Project Manager III	$61.88	$62.81
Senior Project Manager II	$50.21	$50.96
Senior Project Manager I	$43.74	$44.40
Senior Landscape Architect	$55.01	$55.84
Senior Planning PM	$51.85	$52.63
Senior Geologist PM	$54.03	$54.84
Senior Technical Specialist I	$50.43	$51.19
Senior Scientist PM II	$51.49	$52.26
Senior Technical Scientist	$48.82	$49.55
Scientist PM II	$46.53	$47.23
Scientist PM I	$39.16	$39.75
Assistant PM Scientist	$32.81	$33.30
Environmental Engineer PM I	$42.37	$43.01
Geotechnical Engineer PM I	$39.19	$39.78
Architect PM	$45.19	$45.87
Assistant PM Engineer I	$38.89	$39.47
Engineer I	$29.63	$30.07
Scientist E1	$29.93	$30.38
Scientist E2	$24.72	$25.09
Technical Graphics Technician	$24.60	$24.97
Administrative Managers	$44.42	$45.09
Senior Administrative Assistant	$31.22	$31.69
Lead Word Processor	$38.77	$39.35

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

SUBCONSULTANTS

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

NAME	Direct Labor Total	Contribution to Prime Consultant

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

OVERHEAD RATE 182.42%

COMPLEXITY FACTOR 0

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Task 1: PESA	45	1,336	2,437	343	441	0	4,557	13.67%
Task 2: PSI/CCDD	70	2,084	3,801	12,850	688	7,800	27,223	81.66%
Task 3: QAQC	5	305	556	0	101	0	962	2.89%
Task 4: Project Management	4	189	345	0	62	0	596	1.79%
		-	-		-		-	
Subconsultant DL					0		-	
TOTALS	124	3,914	7,139	13,193	1,292	7,800	33,338	100.00%
		11,053						

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Task 1: PESA			Task 2: PSI/CCDD			Task 3: QAQC			Task 4: Project Management					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Associate Principal II	70.14	2.0	1.61%	1.13							2	40.00%	28.05						
Associate Principal I	63.07	0.0																	
Senior Consultant	71.21	0.0																	
Senior Project Manager III	62.81	0.0																	
Senior Project Manager II	50.96	0.0																	
Senior Project Manager I	44.40	0.0																	
Senior Landscape Architect	55.84	0.0																	
Senior Planning PM	52.63	0.0																	
Senior Geologist PM	54.84	5.0	4.03%	2.21							3	60.00%	32.90	2	50.00%	27.42			
Senior Technical Specialist I	51.19	0.0																	
Senior Scientist PM II	52.26	0.0																	
Senior Technical Scientist	49.55	0.0																	
Scientist PM II	47.23	0.0																	
Scientist PM I	39.75	14.0	11.29%	4.49	4	8.89%	3.53	8	11.43%	4.54				2	50.00%	19.87			
Assistant PM Scientist	33.30	0.0																	
Environmental Engineer PM I	43.01	0.0																	
Geotechnical Engineer PM I	39.78	0.0																	
Architect PM	45.87	0.0																	
Assistant PM Engineer I	39.47	9.0	7.26%	2.87	4	8.89%	3.51	5	7.14%	2.82									
Engineer I	30.07	0.0																	
Scientist E1	30.38	41.0	33.06%	10.04	16	35.56%	10.80	25	35.71%	10.85									
Scientist E2	25.09	41.0	33.06%	8.30	16	35.56%	8.92	25	35.71%	8.96									
Technical Graphics Technician	24.97	10.0	8.06%	2.01	4	8.89%	2.22	6	8.57%	2.14									
Administrative Managers	45.09	0.0																	
Senior Administrative Assistant	31.69	2.0	1.61%	0.51	1	2.22%	0.70	1	1.43%	0.45									
Lead Word Processor	39.35	0.0																	
		0.0																	
TOTALS		124.0	100%	$31.56	45.0	100.00%	$29.69	70.0	100%	$29.77	5.0	100%	$60.96	4.0	100%	$47.29	0.0	0%	$0.00

HUFF & HUFF, INC.
SUMMARY OF DIRECT COSTS
Project: BLA Palatine Rd Ph II

								DIRECT
Task 1 - PESA								
Trips	60 miles	x	1	x	$ 0.56	=	$	33.60
Tolls			6	x	$ 1.50	=	$	9.00
Database			1	x	$ 300.00	=	$	300.00
					Task Total		**$**	**342.60**
Task 2 - PSI/CCDD								
Trips	60 miles	x	3	x	$ 0.56	=	$	100.80
Tolls			18	x	$ 1.50	=	$	27.00
Field Kit	1 day	x	2	x	$ 30.00	=	$	60.00
PID	1 day	x	2	x	$ 50.00	=	$	100.00
IDOT Lab Protocol (EMT):		x					$	-
VOC	1 ea	x	26	x	$ 50.00	=	$	1,300.00
SVOC	1 ea	x	26	x	$ 110.00	=	$	2,860.00
TAL Metals-Al (total	1 ea	x	26	x	$ 96.00	=	$	2,496.00
TCLP RCRA+7	1 ea	x	26	x	$ 103.00	=	$	2,678.00
SPLP RCRA+7	1 ea	x	26	x	$ 103.00		$	2,678.00
pH	1 ea	x	26	x	$ 8.00	=	$	208.00
		x					$	-
			0	x	$ -	=	$	-
					Task Total		**$**	**12,507.80**
Task 3 - QAQC								
			0	x	$ -	=	$	-
					Task Total		**$**	**-**
Task 4 -Project Management								
			0	x	$ -	=	$	-
					Task Total		**$**	**-**
					GRAND TOTAL		**$**	**12,850.40**

F:\Proposal-FY2022\BLA\Palatine Rd\[81.P013066.22 BLA Palatine Rd Ph II IDOT Direct Costs.xls]Direct Costs

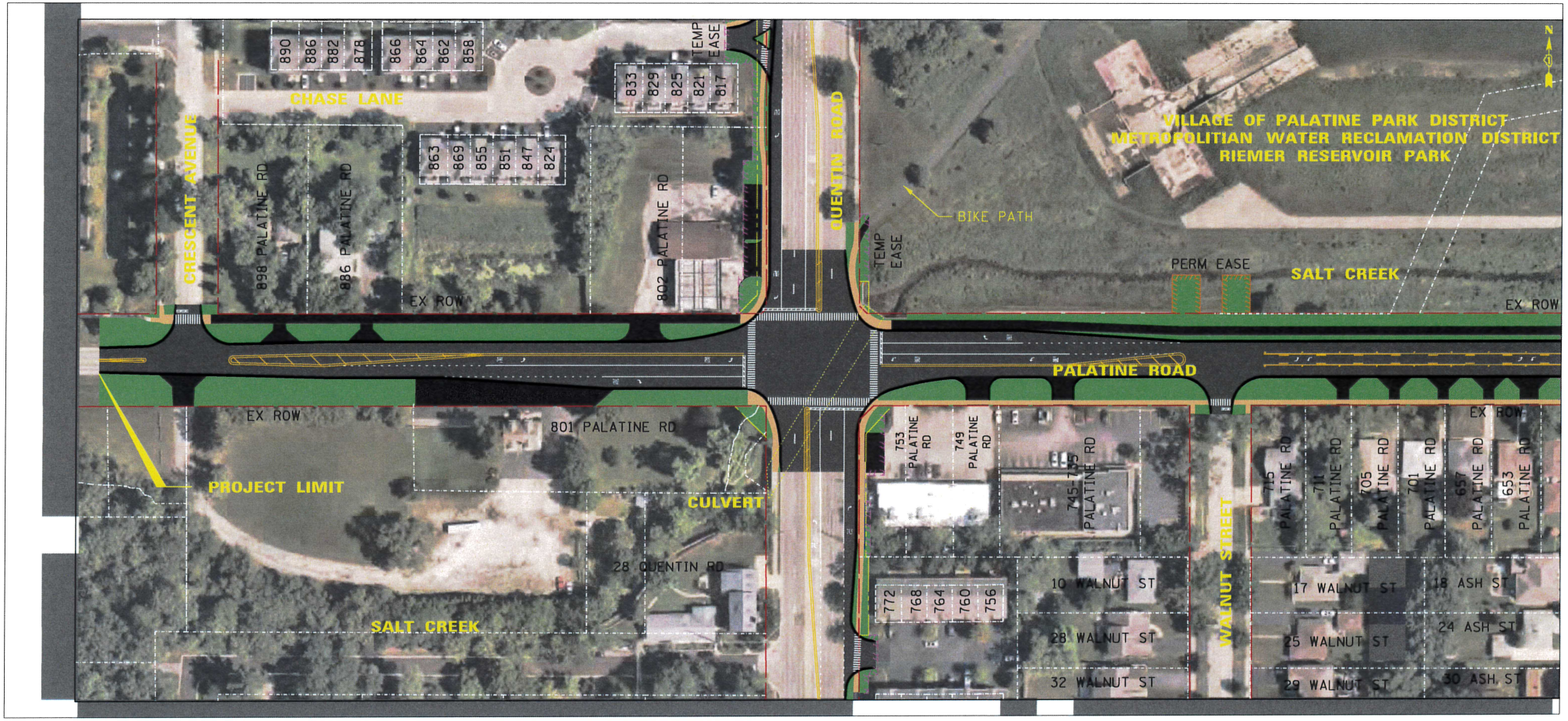
Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

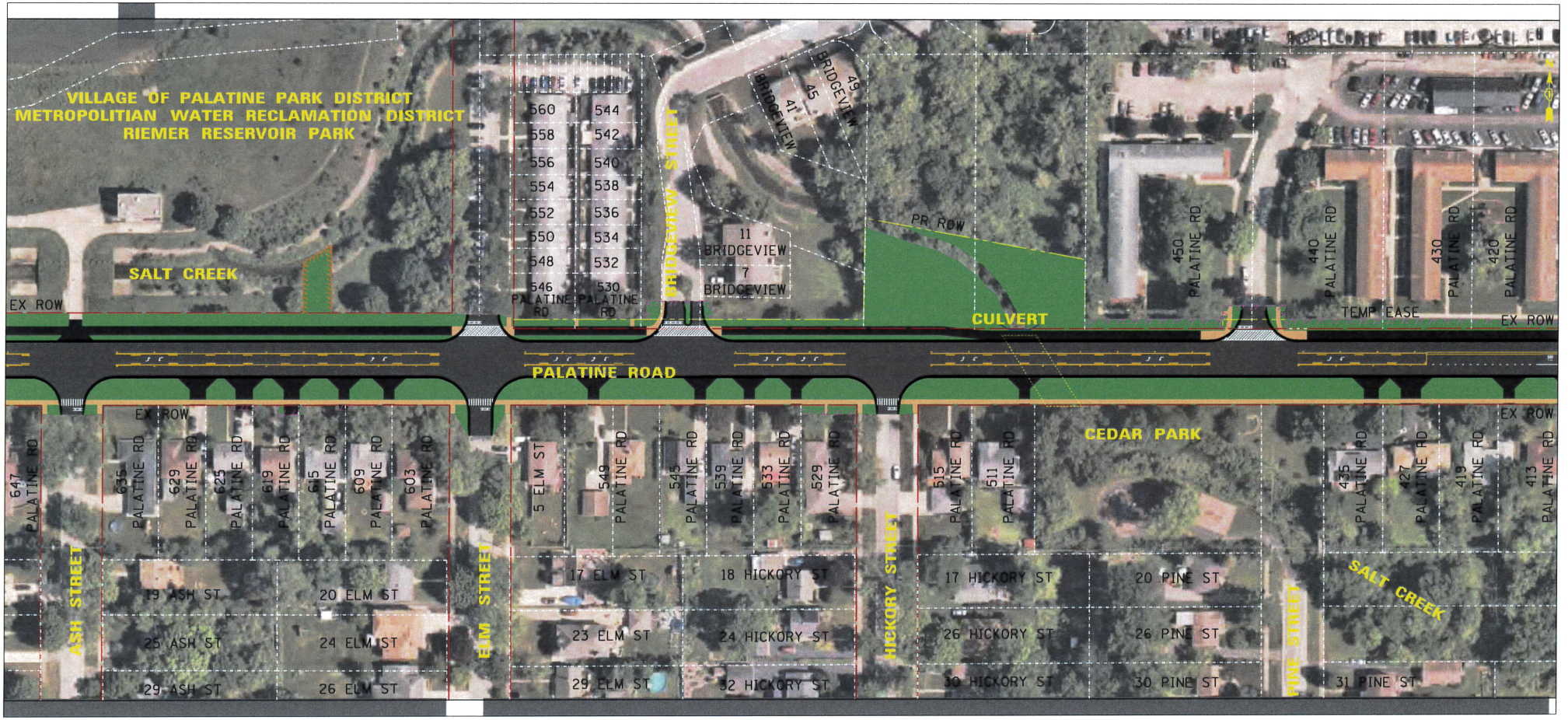
HUFF & HUFF, INC.
SUMMARY OF SERVICES BY OTHERS
Project: BLA Palatine Rd Ph II

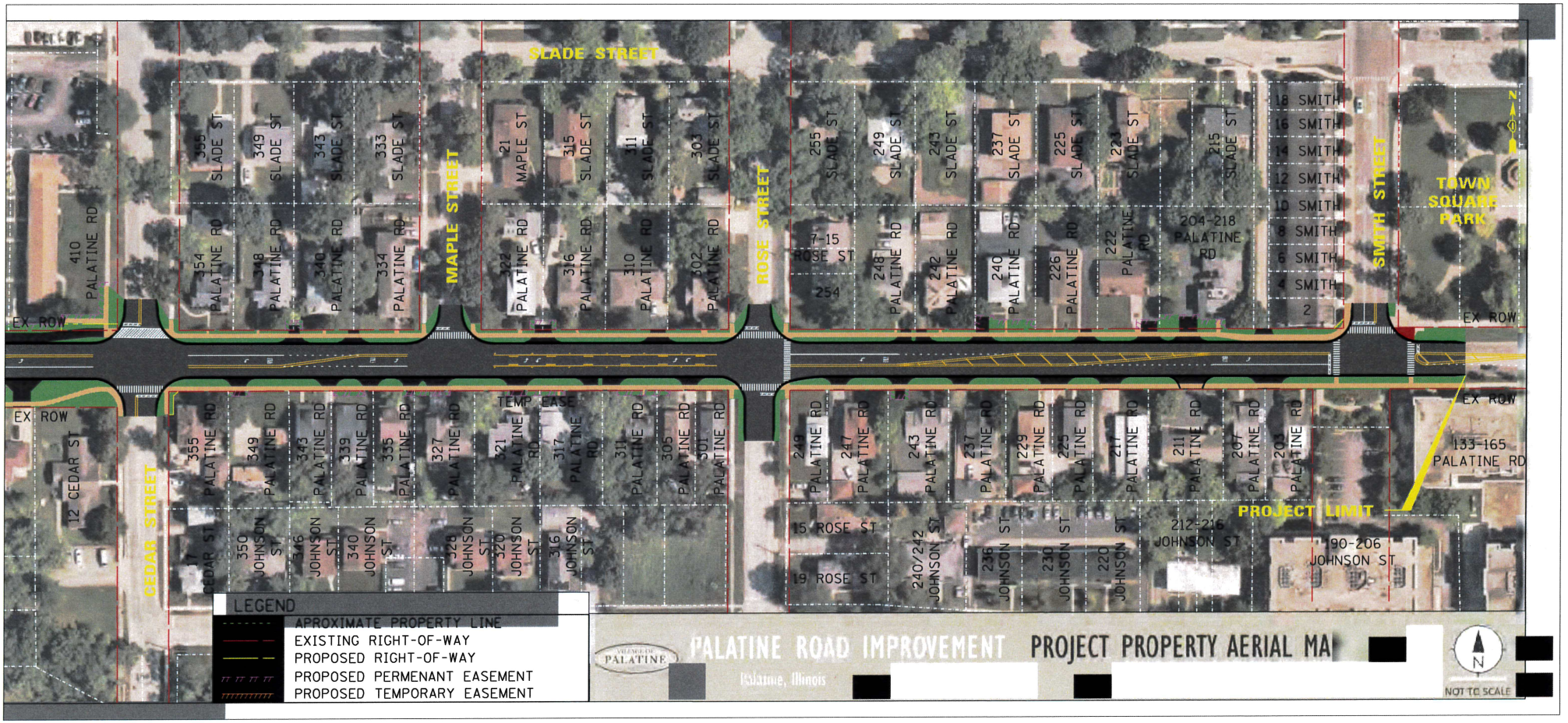
				OUTSIDE
Task 1 - PESA				
		Task Total	**$**	**-**
Task 2 - PSI/CCDD				
Driller (day)	2 x	$ 2,000.00	= $	4,000.00
Traffic control	2 x	$ 1,900.00	= $	3,800.00
		Task Total	**$**	**7,800.00**
Task 3 - QAQC				
	0 x	$ -	= $	-
		Task Total	**$**	**-**
Task 4 -Project Management				
	0 x	$ -	= $	-
		Task Total	**$**	**-**
		GRAND TOTAL	**$**	**7,800.00**

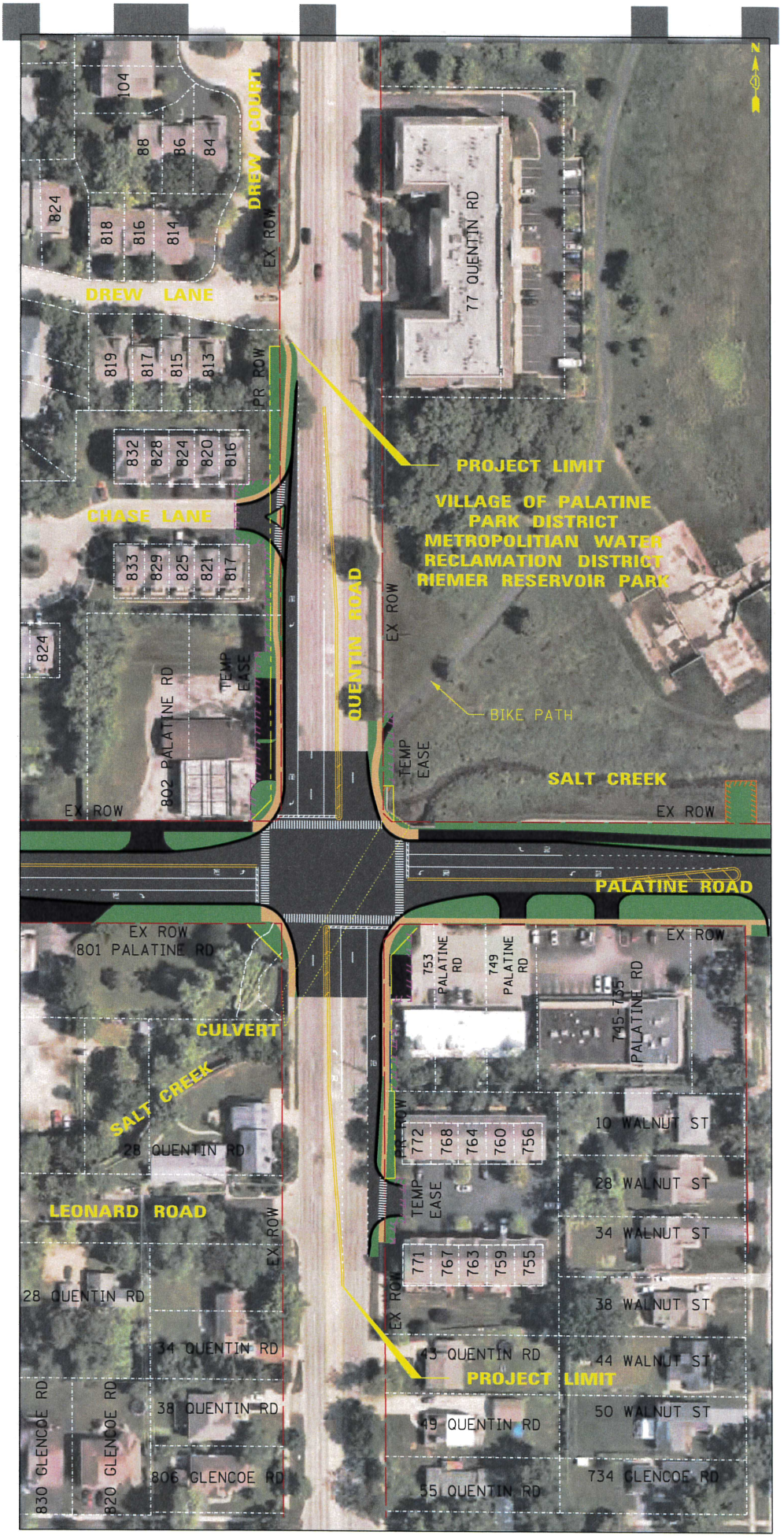
F:\Proposal-FY2022\BLA\Palatine Rd\[81.P013066.22 BLA Palatine Rd Ph II BLR 05514 CECS.xlsm]AVG 1

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)


CHASE LANE
CRESCENT AVENUE
898 PALATINE RD
886 PALATINE RD
802 PALATINE RD
QUENTIN ROAD
TEMP EASE
EX ROW
BIKE PATH
VILLAGE OF PALATINE PARK DISTRICT
METROPOLITIAN WATER RECLAMATION DISTRICT
RIEMER RESERVOIR PARK
PERM EASE
SALT CREEK
PALATINE ROAD
801 PALATINE RD
PROJECT LIMIT
CULVERT
28 QUENTIN RD
753 PALATINE RD
749 PALATINE RD
745-735 PALATINE RD
715 PALATINE RD
711 PALATINE RD
705 PALATINE RD
701 PALATINE RD
657 PALATINE RD
653 PALATINE RD
WALNUT STREET
10 WALNUT ST
28 WALNUT ST
32 WALNUT ST
17 WALNUT ST
25 WALNUT ST
29 WALNUT ST
18 ASH ST
24 ASH ST
30 ASH ST

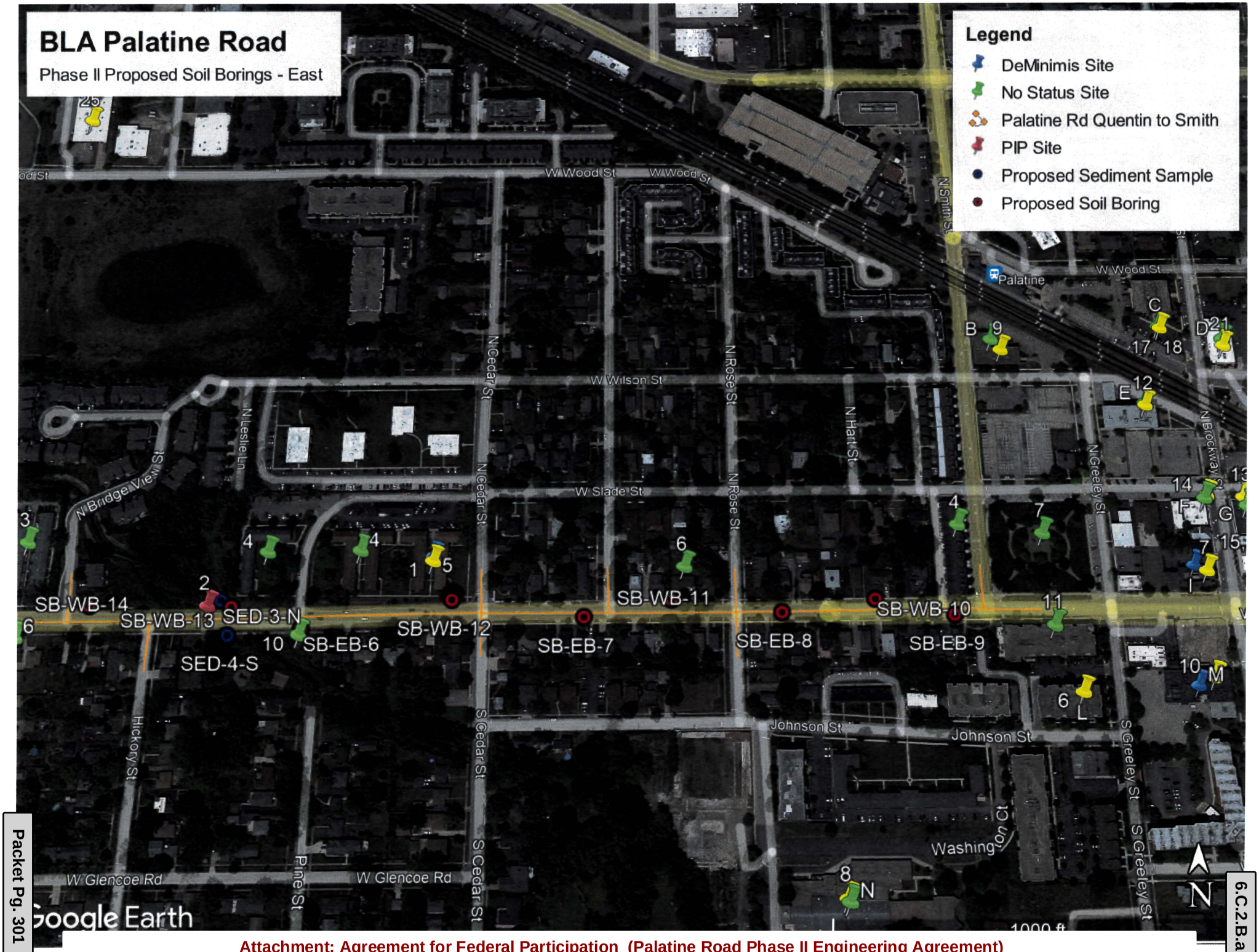

VILLAGE OF PALATINE PARK DISTRICT
METROPOLITIAN WATER RECLAMATION DISTRICT
RIEMER RESERVOIR PARK
SALT CREEK
EX ROW
560
558
556
554
552
550
548
546 PALATINE RD
544
542
540
538
536
534
532
530 PALATINE RD
BRIDGEVIEW STREET
49 BRIDGEVIEW
45 BRIDGEVIEW
41 BRIDGEVIEW
11 BRIDGEVIEW
7 BRIDGEVIEW
PR ROW
CULVERT
450 PALATINE RD
440 PALATINE RD
430 PALATINE RD
420 PALATINE RD
TEMP EASE
EX ROW
PALATINE ROAD
EX ROW
647 PALATINE RD
635 PALATINE RD
629 PALATINE RD
625 PALATINE RD
619 PALATINE RD
615 PALATINE RD
609 PALATINE RD
603 PALATINE RD
ASH STREET
19 ASH ST
25 ASH ST
29 ASH ST
20 ELM ST
24 ELM ST
26 ELM ST
ELM STREET
5 ELM ST
549 PALATINE RD
545 PALATINE RD
539 PALATINE RD
533 PALATINE RD
529 PALATINE RD
17 ELM ST
23 ELM ST
29 ELM ST
18 HICKORY ST
24 HICKORY ST
32 HICKORY ST
HICKORY STREET
515 PALATINE RD
511 PALATINE RD
CEDAR PARK
17 HICKORY ST
26 HICKORY ST
30 HICKORY ST
20 PINE ST
26 PINE ST
30 PINE ST
PINE STREET
EX ROW
435 PALATINE RD
427 PALATINE RD
419 PALATINE RD
413 PALATINE RD
SALT CREEK
31 PINE ST


SLADE STREET
MAPLE STREET
ROSE STREET
SMITH STREET
CEDAR STREET
TOWN SQUARE PARK
EX ROW
TEMP EASE
PROJECT LIMIT
133-165 PALATINE RD
190-206 JOHNSON ST
212-216 JOHNSON ST
204-218 PALATINE RD
LEGEND
APROXIMATE PROPERTY LINE
EXISTING RIGHT-OF-WAY
PROPOSED RIGHT-OF-WAY
PROPOSED PERMENANT EASEMENT
PROPOSED TEMPORARY EASEMENT
PALATINE ROAD IMPROVEMENT PROJECT PROPERTY AERIAL MA
Palatine, Illinois
NOT TO SCALE



Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)


BLA Palatine Road
Phase II Proposed Soil Borings - West
Legend
DeMinimis Site
No Status Site
Palatine Rd Quentin to Smith
PIP Site
Proposed Sediment Sample
Proposed Soil Boring
A
SB-NB-21
SED-1-NE
SB-WB-18
SB-WB-19
SB-EB-1
SB-EB-2
SB-EB-3
SB-WB-15
SB-WB-16
SB-EB-4
SB-WB-14
SB-EB-5
SED-2-SW
SB-NB-20
N Quentin Rd
S Quentin Rd
W Drew Ln
W Chase Ln
W Leonard Rd
W Kristen Ct
W Glencoe Rd
S Walnut St
S Ash St
S Elm St
N Bridge View St
N Silverton Ct
N Crescent Ave
Google Earth
N


BLA Palatine Road
Phase II Proposed Soil Borings - East
Legend
DeMinimis Site
No Status Site
Palatine Rd Quentin to Smith
PIP Site
Proposed Sediment Sample
Proposed Soil Boring
W Wood St
W Wilson St
W Slade St
W Glencoe Rd
Johnson St
N Cedar St
S Cedar St
N Rose St
N Hart St
N Smith St
N Greeley St
S Greeley St
N Leslie Ln
N Bridge View St
Hickory St
Pine St
N Brockway St
Palatine
SB-WB-14
SB-WB-13
SED-3-N
SED-4-S
SB-EB-6
SB-WB-12
SB-EB-7
SB-WB-11
SB-EB-8
SB-WB-10
SB-EB-9
Google Earth
N
1000 ft

PROPOSAL FOR LAND ACQUISITION SERVICES

Village of Palatine

BLA, Inc.



Palatine Road from Quentin Road to Smith Street

Santacruz Land Acquisitions

222 Northfield Road · Suite 201
Northfield, IL 60093
www.santacruz-associates.com

Contact:
Javier Steve Santacruz
847-868-9620
javier@santacruz-associates.com

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

1 EXECUTIVE SUMMARY

Having extensive experience with right of way projects, we understand the importance of keeping on schedule. On-time lettings gives the Village of Palatine, the Local Public Agency ("LPA") the best use of its resources and strengthens the efficiencies in the implementation of its roadway improvement program. To achieve your goals, it is critical that your land acquisition consultant understands the importance and addresses three critical issues in your acquisition of right of way:

- Deliver the right of way on-time to meet the letting
- Manage the acquisition risks, including the cost of condemnation litigation
- Compliance with land acquisition policies and procedures and FWHA policies that effect the certification and funding of your project.

CRITICAL ISSUE 1: DELIVER THE RIGHT-OF-WAY ON-TIME TO MEET LETTING

Delivery of right of way on-time keeps the project on its letting schedule. We understand that nothing is more important to the LPA. Santacruz Land Acquisitions knows delays can impact the project budget, cause scheduling conflicts with potential contractors and affect other economic factors which govern the delivery of the overall infrastructure improvement program for the LPA.

Santacruz Land Acquisitions ("**Santacruz**") will work with the staff for the LPA and/or, BLA, Inc., Engineer for the LPA, ("Consultant") to develop a land acquisition plan for the reconstruction of Palatine Road from Quentin Road to Smith Street (the "Project") to assure that the goals are met.

Our solution is to assemble a team of industry leading right-of-way professionals that have years of experience working on land acquisition projects with the understanding of what needs to be done to complete an acquisition on time.

CRITICAL ISSUE 2: MANAGE THE RIGHT-OF-WAY PROCESS & RISKS

With over twenty-five years working on land acquisition projects, Santacruz Land Acquisitions understands the workload associated with this project and the level of performance the LPA is seeking with this engagement. As such, we have assembled a team of professionals with vast experience in delivering right-of-way services for IDOT, the Tollway and other such agencies on various infrastructure projects.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Equally important as the scheduled letting is the acquisition budget for the Project. Our team will suggest ways to minimize impacts and reduce costs in challenging acquisitions. We will also work with the LPA to minimize the condemnation referrals that impact the budget for this Project. At the same, our team will quickly identify parcels in the very beginning of the process that have title issues that can only be resolved through condemnation so that the team can develop strategies on moving the land acquisition process forward.

Your land acquisition consultant needs to have knowledge of the legal requirements necessary to position an agency for a successful acquisition of the right-of-way.

Our solution is to compile extensive experience in law, real estate and civil engineering which gives us the ability to recognize issues and resolve them before they create bigger problems. Santacruz has over 25 years of providing right-of-way services including managing land acquisition projects of various sizes.

CRITICAL ISSUE 3: COMPLIANCE WITH GOVERNMENT REGULATIONS

All land acquisition services must be performed in accordance with the Uniform Relocation Assistance and Real Property Act. In addition, we are familiar with IDOT's land acquisition guidelines, policies and procedures.

Our solution is to apply our team's extensive collective decades of experience complying with federal and state laws and maximizing the team's knowledge of the land acquisition policies of IDOT.

ADDITIONAL COMPONENT OF OUR PROPOSAL: BEP UTILIZATION

Santacruz is a BEP with Central Management Services, a DBE with IDOT and an MBE with Cook County and the City of Chicago.

WHY SANTACRUZ LAND ACQUISITIONS?

As you review our proposal, you will see that the team that Santacruz Land Acquisitions has assembled is versatile, experienced and qualified to deliver the full scope of the land acquisition needs for the LPA. What sets apart our team is:

- Years of successful on-time delivery of right of way land acquisition services to various other agencies
- Diverse set of real estate acquisition disciplines including backgrounds in law and civil engineering
- Extensive experience with complex valuations and acquisitions
- Title review experience, including familiarity with all types of recorded documents affecting real estate and knowledge on how to the clear title
- Experience in reviewing plats and legal descriptions, as well as an ability to review and understand roadway construction plans
- Expertise with the Uniform Relocation Assistance and Real Property Act of 1970, as amended (Uniform Act), Illinois Eminent Domain Act (735 ILCS 30), IDOT Land Acquisition Guidelines.
- Familiarity with IDOT policies and procedures related to land acquisition and appraisals.

SUMMARY

With a long history of successful delivery of a variety of right of way projects on-time, within budget and to our client's satisfaction, we look forward to the opportunity to assist the LPA with its land acquisition needs.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

COMPENSATION

Santacruz shall be entitled to the compensation as shown on the attached schedule. Our cost proposal, based on **thirty-eight (38)** projected parcels of right-of-way, is as follows:

APPRAISALS:	**$121,600.00.**
REVIEW APPRAISALS:	**$57,000.00.**
NEGOTIATIONS:	**$114,000.00.**

As directed, **Santacruz** shall invoice the LPA or Consultant for any fees and charges related to the acquisitions including, without limitation, (i) the cost of the later date title commitments, (ii) the cost of title insurance policies obtained on the parcels to be acquired, (iii) the cost of recording any necessary documents to complete the conveyance and obtain clear title, (iv) lender's fees related to the processing of any partial releases needed to provide clear title, and (v) land trustee processing fees. **Santacruz** shall include $**600.00** per parcel for these charges. **Santacruz** shall pay any such fees and charges in excess of the $**600.00** per parcel allowance for which Santacruz Land Acquisitions shall be entitled to additional compensation in the amount of any such payments pursuant to a separate work order issued.

In fulfillment of its project management responsibilities, **Santacruz** will attend and/or participate in up to four (4) hours of meetings and conference calls for consultations on the project. This will include, without limitation, kick-off meetings, planning discussions, project strategy development and review of parcels with acquisition challenges.

Based on the projected total number of parcels of right-of-way to be acquired for the Project, the land acquisition negotiation services provided herein are offered at a cost not to exceed **$316,400.00** as follows (per the pricing schedule in Exhibit 3.a.):

Land Acquisition Services	**$292,600.00**
Project Management Services	**$1,000.00**
Estimated Direct Billable Expenses	**$22,800.00**

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

2 TECHNICAL APPROACH

Santacruz shall provide Right-of-Way Acquisition Services including, but not limited to:

- Project Management
- Appraisals
- Acquisition negotiations and settlements

In addition, as may be required in order to complete the processing of any parcel and subject to the approval in advance by the LPA, **Santacruz** can also provide specialty engineering reports and relocation assistance of displaced property owners. All services shall be performed at the direction of the LPA and in accordance with the policies and procedures of IDOT, as applicable, the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 ("Uniform Act"), as amended (49 CFR Part 24), the Illinois Eminent Domain Act (735 ILCS 30) ("Eminent Domain Act"), and the Illinois Code of Civil Procedure ("Code of Civil Procedure").

Santacruz Land Acquisitions agrees to perform the services as set forth herein. **This process has been the roadmap to many successful right-of-way projects. This Road Map will help us help you keep your project on schedule.**

LAND ACQUISITION CRITICAL PATH STEPS – "OUR ROAD MAP"

Task 1: Notice to Proceed

Our services start after authorization to proceed from the LPA and IDOT (as may be necessary).

Task 2: Kick-off Meeting

Santacruz will meet with the LPA and/or Consultant to discuss the Project, identify issues and develop any necessary strategies to assure the timely completion of the Project.

Task 3: Delivery and Review of Project Information

The LPA or Consultant will provide **Santacruz** with plats of highway, legal descriptions, the most recent title commitments and any other pertinent information regarding the property owner for each parcel assigned for acquisition. In addition, the LPA or Consultant will also provide **Santacruz** with a set of project plans, including, (i) plan and profile, (ii) drainage and utilities, (iii) pavement markings and (iv) cross sections.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Task 4: Introductory Notice to Owners

The appraiser will notify the property owner of the proposed taking and will invite the property owner to be present during the inspection by the appraiser.

Task 5: Appraisal

The appraiser shall make a detailed inspection of the properties and make such investigations and studies as are consistent with industry standard and necessary to derive sound conclusions for the preparation of appraisal reports. All appraisal work shall be completed within eight to ten weeks after commencement.

The Appraiser shall assist in analyzing and responding to valuation information provided by a property owner in support of a counter-offer.

As necessitated by a change of ownership, a revision to the right of way or for condemnation purposes, **Santacruz** will furnish and deliver updated or revised appraisals. Such requests may be pursuant to a separate work order.

Task 6: Review Appraisal

All appraisals will be reviewed by the review appraiser assuring that all items affecting the value of the property have been considered in the appraisal.

As necessitated by a change of ownership, a revision to the right of way or for condemnation purposes, **Santacruz** will furnish and deliver updated or revised reviews. Such requests may be pursuant to a separate work order.

Task 7: Negotiation and Acquisition

Santacruz shall commence negotiations after approval by the LPA of the appraisals and the amount of just compensation to be offered to the property owner.

Before contacting the property owner, **Santacruz** will prepare and send the introductory letter to the property owner on the LPA's letterhead.

Santacruz will present the property owner with an offer package, which shall contain the Offer to Purchase and other documents to assist the property owner with reviewing the right-of-way request.

Santacruz will make all reasonable efforts to complete the acquisition of the right-of-way from the property owner.

Santacruz will not have any authority to determine administrative settlements. **Santacruz** will consult with the LPA for approval of any counter offers and upon acceptance by the LPA of any such counter-offer, **Santacruz** will prepare the necessary documentation for administrative settlement.

Santacruz will review the title commitment provided for each parcel to determine the liens and encumbrances that will need to be addressed in order to complete the acquisition process for the LPA.

If, during its discussions with the property owner, errors in the plans are discovered or the property owner requests design changes, **Santacruz** will immediately notify LPA or Consultant with this information. At any time during negotiations for situations involving design changes, errors in plans or for any other reason, if requested by LPA or Consultant, **Santacruz** will cease negotiations on certain parcels until corrected information or further instruction is provided to **Santacruz**.

Upon successful negotiations with the property owner, **Santacruz** will prepare all necessary conveyance documents in order to complete the acquisition and obtain title approval for the property. **Santacruz** will submit the completed parcel file with original conveyance documents, any documents necessary for title clearance, the Negotiator's Log documenting all negotiation activities, copies of all correspondence with the property owner, title commitments, plats, and all

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

other documentation as required by the LPA and IDOT (as necessary).

Task 7: Project Management

Santacruz Land Acquisitions shall appoint a Project Manager for this project. The Project Manager will provide proposed project time-line with milestones on delivery. The Project Manager will coordinate all deliverables, keep project on schedule and maintain the channels of communication with the LPA.

The Project Manager will attend project kick-off meetings and project status meetings. In addition, when needed, the Project Manager will review construction plans and provide comments.

The Project Manager shall provide QA/QC oversight for this contract. Santacruz Land Acquisitions has a very strong commitment to QA/QC for all its projects. In addition to monthly status reports prepared for our clients in which we review the progress of each parcel, Santacruz Land Acquisitions meets on a bi-weekly basis with its production team to assure that projects are on schedule and proceeding to letting.

The paralegal team at Santacruz Land Acquisitions reviews every title commitment to alert the negotiator of title concerns and to prepare for title clearance. Also, all conveyance documents prepared by the paralegals are reviewed by the head paralegal and/or the negotiator. Finally, all final packages of settled or condemned parcels are compiled using QA/QC checklist and reviewed by the Project Manager to assure proper completion.

Condemnation Support

Santacruz understands that appearances in court and/or pretrial conferences, which may include depositions, and preparation for litigation or pre-trial conferences may be required by the LPA so that it may complete the acquisition of the property through condemnation.

In the event, after making every reasonable effort to contact and negotiate with a property owner, **Santacruz** is unable to obtain a settlement for the acquisition of the right-of-way, **Santacruz** shall refer the parcel to the LPA for acquisition by condemnation.

In such case, at the request of the LPA or its trial counsel, the Appraiser assigned to appraise the parcel shall make any such appearances or complete such preparation work in order to assist with this process. In addition, at the request of the LPA or its trial counsel, the Negotiator assigned to negotiate the parcel shall make any such appearances or complete such preparation work in order to assist with this process. Such requests for trial appearances or condemnation support will be pursuant to a separate work order.

PERSONNEL

The experience and talent of the right of way professionals that make up the team for **Santacruz** will, to a large extent, be the basis for the success of keeping this Project on-time and within budget. **Santacruz** brings over twenty-five years of right of way acquisition experience. Santacruz has worked on thousands of acquisition parcels for ISTHA, IDOT, Cook, Kane, Lake, and Will Counties. We have also worked for numerous township and municipalities. **Santacruz** has years of experience handling some of the most complex land acquisition transactions.

The **Santacruz** staff includes two negotiators and two paralegals with years of experience in acquiring a variety of right-of-way parcels.

PRIOR EXPERIENCE

Santacruz Land Acquisitions was founded in 1992 and has grown to be one of the most dependable right-of-way negotiation firms in Illinois. **Santacruz** has been providing comprehensive right-of-way solutions, including negotiation activities and the coordination of the valuations of parcels for various public agencies.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

3 EXHIBITS

a. Pricing Schedule

b. BEP Certification

c. Team Resumes

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Compensation for Services

Appraisal Services (per parcel)

Appraisals	$3,200.00
Revision to appraisal due to change in ROW or plans[1]	$1,500.00 - $4,000.00

Review Appraisal Services (per parcel)

Review Appraisals	$1,500.00
Revision to review appraisal due to change in ROW or plans[1]	$900.00 - $2,000.00

Negotiation Services (per parcel)

Negotiation and acquisition services for Right of Way including, without limitation, documentation of conveyance of property interest	$3,000.00
Additional negotiations due to change in ownership or plans[1]	$1,900.00 - $3,500.00

Witness Services (if applicable)

Rate for each ½ day in pretrial conference or in court for Negotiator[1]	$1,000.00
Rate for each ½ day in pretrial conference or in court for Appraiser[1]	$1,000.00
Hourly rate for consultation not otherwise specifically provided for herein	$250.00

Title Services (if applicable)

Later date commitment – In addition to actual recording costs + Administrative fee	$25.00
Title insurance policies – In addition to actual recording costs + Administrative fee	$25.00
Recording of Documents – In addition to actual recording costs + Administrative fee	$25.00
Copies of recorded documents – In addition to actual copying costs & research fees + Administrative fee	$25.00

[1] May requires supplemental work order.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

BEP CERTIFICATION

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

May 7, 2021

CERTIFIED-RETURN RECEIPT REQUESTED

Mr. J. Steve Santacruz
Santacruz Associates, Ltd.
dba Santacruz Land Acquisitions
222 Northfield Rd., Ste. 201
Northfield, IL 60093

Dear Mr. Santacruz:

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for Santacruz Associates, Ltd. dba Santacruz Land Acquisitions and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit.* Your firm's next affidavit is due on **May 1, 2022**. IDOT will send an affidavit form 60 days prior to that date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

Note: Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

Tony L. Day

Tony L. Day, Manager
DBE Certification Section
Bureau of Small Business Enterprises

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Illinois Department of Transportation

Santacruz Associates, Ltd.

is hereby certified as a

Disadvantaged Business Enterprise

This certificate is valid under current firm ownership and operational control only and supercedes any authorization or listing previously issued.

Ann L. Schneider
Acting Secretary
Illinois Department of Transportation

Carol Lyle
Bureau Chief
Bureau of Small Business Enterprises

Effective the 26th day of July 2011

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

OFFICE OF CONTRACT COMPLIANCE
JACQUELINE GOMEZ
DIRECTOR
118 N Clark Street • Chicago, Illinois 60602 • (312) 603-5502

TONI PRECKWINKLE
PRESIDENT
Cook County Board of Commissioners

RICHARD R. BOYKIN
1st District

ROBERT STEELE
2nd District

JERRY BUTLER
3rd District

STANLEY MOORE
4th District

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5th District

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8th District

PETER N. SILVESTRI
9th District

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10th District

JOHN P. DALEY
11th District

JOHN A. FRITCHEY
12th District

LARRY SUFFREDIN
13th District

GREGG GOSLIN
14th District

TIMOTHY O. SCHNEIDER
15th District

JEFFREY R. TOBOLSKI
16th District

ELIZABETH ANN DOODY GORMAN
17th District

December 5, 2014

Mr. J. Steve Santacruz, President
Santacruz Associates, Ltd.
2650 Valor Drive
Glenview, IL 60026

Dear Mr. Santacruz,

Cook County Board President Toni Preckwinkle and City of Chicago Mayor Rahm Emanuel have launched a reciprocal Minority and Women Business Enterprise initiative. This initiative will allow your business to be certified by either the County or City, and have that certification apply to both agencies. This combined effort by the County and City will lessen the financial burden and streamline the certification process by providing a "one stop shop" for MBE/WBEs interested in participating in County and City procurement opportunities.

Santacruz Associates, Ltd. is currently certified by the City of Chicago as a **MBE**.

This letter is to notify you that your designated Host Agency will be the City of Chicago and your M/WBE certification will be recognized for Cook County contracts, provided that your status with the City of Chicago's M/WBE Program remains in good standing. As such, you will no longer be required to submit your annual No Change Affidavit to Cook County Government.

Please note that if you are currently certified with the City of Chicago in a *non-construction* area i.e., professional services or goods, the County Code requires that you do not exceed 1.) the S.B.A. Size Standards and, 2.) Personal Net Worth standards of approximately $2MM. If you are a non-construction firm and wish to participate as an MBE/WBE in an upcoming County contract, you must submit an affidavit regarding your Size and Personal Net Worth at the time of the bid. You can download the affidavit from www.cookcountyil.gov/contractcompliance.

If you have further questions and/or comments, please contact Lisa Alexander at 312-603-5513.

Sincerely,

Lisa Alexander
Deputy Director

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

MAY 03 2019

J. Steve Santacruz
Santacruz Associates, Ltd. dba Santacruz Land Acquisition
222 Northfield Rd., Suite 201
Northfield, IL 60093

Dear Mr. Santacruz:

We are pleased to inform you that **Santacruz Associates, Ltd. dba Santacruz Land Acquisition** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **1/15/2024**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **1/15/2020, 1/15/2021, 1/15/2022, and 1/15/2023.** Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **1/15/2024**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **11/15/2023.**

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than $5,000 and not more than $10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):
531390- Consultants, Real Estate (Except Appraisers), Offices

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) of specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,

Shannon E. Andrews
Chief Procurement Officer

SEA/fn

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

CMS

ILLINOIS JB Pritzker, Governor
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
Janel L. Forde, Acting Director

February 26, 2020
Certification Term Expires: February 26, 2021

J. Steve Santacruz
Santacruz Associates, Ltd. DBA Santacruz Land Acquisitions
Suite 201
Suite 206
Northfield, IL 60093

Re: Minority Business Enterprise (MBE)
Dear J. Steve Santacruz:

Congratulations! After reviewing the information that you supplied, we are pleased to inform you that your firm has been granted certification as a Minority Business Enterprise (MBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities

This certification is in effect with the State of Illinois until the date specified above. Please note that you have been granted certification under the Recognition Application because you are certified with one of our partner organizations and, as such, must recertify each year.

At least 15 days prior to the anniversary date of your certification, you will be notified by BEP through email to update your certification as a condition of continued certification. It is your responsibility to ensure that the contact email address listed in the system is accurate and up to date and that the email account is checked regularly so that you do not miss any important notifications. In addition, should any changes occur in ownership and/or control of the business, in the business' certification status with the partner organization, or other changes affecting the firm's operations, you are required to notify BEP within two weeks. Failure to notify our office of changes will result in decertification of your firm

Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

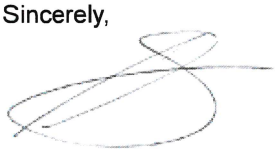
NIGP 95883: REAL ESTATE MANAGEMENT SERVICES, INCLUDING LISTING, SALES AND BROKER SERVICES

Your firm will only show up in the database of BEP-certified vendors the NIGP codes listed above, so PLEASE REVIEW THE LIST CAREFULLY TO ENSURE THAT ALL RELEVANT NIGP CODES ARE INCLUDED.

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on www.opportunities.illinois.gov and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the Business Enterprise Program. We welcome your participation and wish you continued success.

Sincerely,



Carlos Gutiérrez
Certification Manager
Business Enterprise Program

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

TEAM RESUMES

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Javier Steve Santacruz

Mr. Santacruz has spent his career as a real estate professional working as a controller for VMS Realty Partners and general counsel of Continental Offices. He has extensive experience in lease negotiation, property management, debt restructuring, acquisitions/dispositions and the development of real estate investment vehicles.

Role:
President/Project Manager
Right of Way Consultant

Years of Experience: *25+*

Education:
Juris Doctorate
DePaul University Law, 2015
B. S. in Accounting
DePaul University, 1983

Professional Credentials:
International Right of Way Association

For the past twenty years, Mr. Santacruz has been providing right-of- way services for a variety of governmental agencies. He has assisted on planning of right-of-way during plan development stages, as well as worked as a right-of-way agent in the acquisition and facilitation of right- of-way necessary for the completion of a project. He has extensive experience working with the Illinois Department of Transportation and the Illinois State Toll Highway Authority gaining a thorough understanding of the policies and procedures of those agencies in meeting their right-of-way requirements. Representative project experience includes:

- O'Hare Modernization Program, O'Hare Airport expansion for the City of Chicago – Right-of-Way Agent. Completed the acquisition or referral for condemnation of over 300 parcels in a seven month period. Coordinated the acquisition process with relocation agents assigned to provide relocation benefits to displaced property owners under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

- Washington Street in Lake County, Illinois, Lake County Division of Transportation – Right-of-way Agent. Engaged to provide negotiation/acquisition and appraisal services for 135 parcels over a 2.5 mile corridor. Project involved roadway widening and a grade separation of METRA rails from the roadway.

- Grand Avenue Grade Separation, Grand Avenue Railroad Relocation Authority, Franklin Park, Illinois – Right-of-way Agent. Provided negotiation services and facilitated acquisition of over eighty parcels of right-of-way necessary to complete a rail-road grade separation along Grand Avenue in Franklin Park involving the Soo Line Railroad, CP Rail Systems, Wisconsin Central and Indiana Harbor Belt Railroad.

- I57 and I294 Interchange, Illinois State Toll Highway Authority – Right-of-Way Agent. Engaged to provide a combination of negotiation/acquisition and appraisal services for over one hundred parcels for the construction of an interchange connecting two major interstates.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Jonathan Abplanalp

Mr. Abplanalp is in his eighth year providing right-of-way services for a variety of governmental agencies. He has worked as a right-of-way agent in the acquisition and facilitation of right-of-way necessary for the completion of a project. Prior to becoming an IDOT-approved Fee Negotiator, Mr. Abplanalp worked for Santacruz Land Acquisitions as a Right of Way Administrative Assistant. Representative project experience includes:

Role:
Vice-President/
Right of Way Consultant

Years of Experience: *10+*

Education:
B. S. in Architectural Studies
University of Illinois, 2011

Professional Credentials:
International Right of Way Association

- Weiland Road in Lake County, Illinois, Lake County Division of Transportation – Right-of-way Agent. Assisted in negotiation of 48 parcels over a two- mile corridor. Project involved several relocations of residences.
- IL 31 in Carpentersville, Illinois, Village of Carpentersville – Right- of-way Agent. Assisted in negotiation of 40 parcels for major intersection reconfiguration. Project involved two relocations of businesses.
- Ohio Street at BNSF Railway Crossing in Aurora for City of Aurora – Right-of-Way Agent. Engaged to provide negotiation/acquisition services for 14 parcels. Project involved a grade separation of railroad from the roadway.
- Washington Street in Lake County, Illinois, Lake County Division of Transportation – Right-of-way Agent. Assisted in negotiation of 135 parcels over a 2.5 mile corridor. Project involved roadway widening and a grade separation of METRA rails from the roadway.
- Lake Cook Road in Lake County & Cook County, IL – Right-of-way Agent. Assisted in negotiation and facilitated acquisition of 48 parcels of right-of-way for major reconstruction of Lake Cook Road. Parcels were acquired on behalf of Lake County, Cook County, and the Illinois Department of Transportation.
- IL 72 at Big Timber Road in Kane County for Illinois Department of Transportation – Right-of-way Agent. Provided negotiation services and facilitated acquisition of eight parcels of right-of-way necessary for the reconstruction of intersection of IL 72 and Big Timber Road.
- Plum Grove Road in Schaumburg, IL for Village of Schaumburg – Right-of-way Agent. Provided negotiation services and facilitated acquisition of 25 parcels of right-of-way necessary to reconstruct 2 sections of Plum Grove Road. One section included the installation of a roundabout.
- National Parkway in Schaumburg, IL for Village of Schaumburg – Right-of-way Agent. Provided negotiation services and facilitated acquisition of 17 parcels of right-of-way necessary to reconstruct National/State Parkway. Project consisted of reduced traffic lanes and the addition of a bike lane.

Attachment: Agreement for Federal Participation (Palatine Road Phase II Engineering Agreement)

Consider a Motion Approving an Agreement with Bollinger, Lach & Associates for Engineering Services for Roadway Lighting of Palatine Road from Quentin Road to Smith Street

BACKGROUND:
Lighting of Palatine Road is not included in eligible items for design or construction for Palatine Road. Similar to the Village-led improvement to Palatine Road east of Smith Street, the Village would design and construct roadway lighting with local funding.

KEY ISSUES:

- A stand-alone design engineering agreement is proposed as lighting is excluded from the Village's list of eligible items for federal participation for design engineering.
- It is intended that the construction of the lighting be part of the construction contract with light poles like those on Palatine Road from Quentin Road to Smith Street.
- A qualification-based selection process was followed to select Bollinger, Lach & Associates for this project after advertising, reviewing written qualification statements, and conducting interviews.

ALTERNATIVES:

1. Approve the Engineering Proposal.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Engineering Proposal with Bollinger, Lach & Associates be approved.

BUDGET IMPACT:
$744,000 is available in the Capital Improvement Program to accommodate this proposed agreement.

ACTION REQUIRED:
Motion to approve the Agreement with Bollinger, Lach & Associates for engineering services roadway lighting of Palatine Road from Quentin Road to Smith Street in the amount of $45,825.

ATTACHMENTS:

- Palatine Road_Lighting Design Engineering

CONSULTING ENGINEERS
BLA, Inc.
333 Pierce Road, Suite 200 ▪ Itasca, IL 60143
630 438 6400 ▪ FAX 630 438 6444 ▪ www.bla-inc.com

June 15, 2022

VIA EMAIL

Village of Palatine
Attn: Mr. Matt Barry
Director of Public Works
148 W. Illinois Avenue
Palatine, IL 60067

Re: Professional Services Proposal
Palatine Road: Quentin Road to Smith Street
Roadway Lighting Design

Dear Mr. Barry:

BLA, Inc. has been requested by the Village of Palatine to perform roadway lighting design services for the Palatine Road project from Quentin Road to Smith Street. The lighting design will be completed as a separate project and the plans and specifications inserted into Palatine Road Reconstruction engineering set and bid documents.

We have the experience that is required for this project, along with the ability to complete the project on time. All work would be performed out of our Itasca office.

CIVIL ENGINEERING SCOPE OF WORK AND FEES

E.01 – Roadway Lighting Design

BLA along with their sub-consultant AMES Engineering, Inc will prepare the roadway lighting plans. The scope shall include photometric calculations, proposed lighting plans, estimates, and specifications. It is anticipated that two meetings will be required with the Village for coordination on the lighting type, locations, and details.

The lighting plans and design will be developed in a manner to ensure compatibility with the Palatine Road reconstruction plans.

This work shall be performed for a budget fee of $44,825.00

Total Fee Proposal

The total fee for the project including all tasks identified above is summarized herein.

This work shall be performed for a budget fee of .....……..……$44,825.00

The following items are not included in the above scope of work:

- Plat of Highways
- Roadway Design
- Structural Design
- Phase III Construction Observation
- Environmental Elements
- Public Meetings/Hearing
- Topographic Survey
- Permitting

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

Invoices will be mailed out monthly. Payment is to be made within thirty days after receipt of our invoice.

Client understands and agrees that on January 1, 2023 and yearly thereafter, the fees and quotes for services to be performed shall be increased by an amount not to exceed 10%.

Please let us know if any of the above information is at variance with your instructions. If this correctly reflects your instructions and is acceptable, please sign below and return one copy for our file.

Thank you for requesting BLA, Inc. to do this work. Should you have any questions or require additional information please contact us at (630) 438-6400.

Sincerely,

BLA, Inc.



Dan Bruckelmeyer, P.E.
President/Chief Executive Officer

ACCEPTANCE:

VILLAGE OF PALATINE

BY: _____

TITLE: _____

DATE: _____

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

BLA, Inc.
Palatine Road Reconstruction - Lighting
Village of Palatine
Phase II Lighting Design: Manhours
Section: 17-00102-00-PV

Task and Description	Manhours per Sheet	No. of Sheets	Total Manhours
Roadway Lighting Design			
Coordination, Plan Inclusion, Review - BLA, Inc			20
(Refer to Sub-Consultant's Scope and Hours)			
Subtotal:			20
Agency Involvement & Meetings			
Village and Consultant Coordination (2 meeting x 2 attendees x 2 hours)			8
Subtotal:			8
QC/QA			
Internal QA/QC and subconsultant QA/QC			8
Subtotal:			8
Administration Management			
Scheduling, budget control, contract administration			8
Subtotal:			8
Bidding Assistance / Phase III Coordination			
RFIs, shop drawing review			4
Subtotal:			4
Total			**48**

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV
Prime Consultant (Firm) Name	**Prepared By**	**Date**
BLA, Inc	Matthew Cesario, PE	6/15/2022
Consultant / Subconsultant Name	**Job Number**	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	24	MONTHS	OVERHEAD RATE	102.02%
START DATE	7/1/2022		COMPLEXITY FACTOR	0
RAISE DATE	ANNIVERSARY		% OF RAISE	2.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

12

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

2.00%

The total escalation for this project would be: **2.00%**

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

Consultant / Subconsultant Name	Job Number

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	2.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	$78.00	$78.00
Senior Project Manager	$66.05	$67.37
Project Manager	$51.69	$52.72
Project Engineer	$38.13	$38.89
Design Engineer	$30.94	$31.56
Dir. Structural Engineering	$75.00	$76.50
Senior Structural Manager	$67.30	$68.65
Structural Engineer I	$33.00	$33.66
Dir. Environmental Services	$56.00	$57.12
Senior Marketing Coordinator	$34.41	$35.10

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

Consultant / Subconsultant Name	Job Number

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

Name	Direct Labor Total	Contribution to Prime Consultant
AMES Engineering Inc	13,789.00	1,378.90

Total	13,789.00	1,378.90

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

Local Public Agency: Village of Palatine

County: Cook

Section Number: 17-00102-00-PV

Consultant / Subconsultant Name:

Job Number:

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

OVERHEAD RATE 102.02%

COMPLEXITY FACTOR 0.00%

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Roadway Lighting Design	20	916	935	$0.00	278	39,459	41,588	92.78%
Agency Involvement and Meetings	8	366	374		111		851	1.90%
QA/QC	8	422	430		128		980	2.19%
Administration / Management	8	422	430		128		980	2.19%
Bidding Assist / Phase III Coor.	4	183	187		56		426	0.95%
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Subconsultant DL					0		-	0.00%
TOTALS	48	2,309	2,356	-	701	39,459	44,825	100.00%
		4,665						

The subconsultant fee has been adjusted due to 15% fixed

BLR 05513 (Rev. 05/17/22)

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement

Local Public Agency
Village of Palatine

County
Cook

Section Number
17-00102-00-PV

Consultant / Subconsultant Name

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Roadway Lighting Design			Agency Involvement and Meetings			QA/QC			Administration / Management			Bidding Assist / Phase III Coor.		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	0.0																	
Senior Project Manager	67.37	0.0																	
Project Manager	52.72	32.0	66.67%	35.15	10	50.00%	26.36	4	50.00%	26.36	8	100.00%	52.72	8	100.00%	52.72	2	50.00%	26.36
Project Engineer	38.89	16.0	33.33%	12.96	10	50.00%	19.45	4	50.00%	19.45							2	50.00%	19.45
Design Engineer	31.56	0.0																	
Dir. Structural Engineering	76.50	0.0																	
Senior Structural Manager	68.65	0.0																	
Structural Engineer I	33.66	0.0																	
Dir. Environmental Services	57.12	0.0																	
Senior Marketing Coordinator	35.10	0.0																	
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TOTALS		48.0	100%	$48.11	20.0	100.00%	$45.81	8.0	100%	$45.81	8.0	100%	$52.72	8.0	100%	$52.72	4.0	100%	$45.81

BLR 05513 (Rev. 05/17/22)

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement

Project: Palatine Rd. May 26, 2022
Cook County
AEI Ref. # 2022-05

Ames Engineering, Inc. (AEI) will be the sub-consultant to BLA to provide lighting PS&E and to provide CADD services for the above project.

Scope of Work – Lighting

Ames Engineering, Inc. (AEI) scope of services consists of providing lighting plans for the installation of decorative lighting on Palatine Rd. from Crescent Ave. to Smith Rd. The work will consist of the following items:

1. Providing General Notes, Legend and Schedule of Quantities
2. Provide proposed lighting plans
3. Wiring Diagram/Load table
4. Electrical Detail sheets
5. Photometric Calculations
6. Special Provisions
7. Voltage Drop Calculations
8. Field visit
9. Engineers Cost Estimate
10. QA/QC
11. Project management and administration

Items not included in scope:

1. Any items outside the scope of work and project limits as shown above.
2. Additional hours will be required if changes to geometry are made after the final plan submittal.

Items to be furnished to AEI:

1. Base sheets in dgn format.
2. All underground utilities (dgn format).
3. Electronic files (dgn format) of proposed roadway geometry, alignment shall be provided by the Prime.

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

Project: Palatine Rd.
Cook County
AEI Ref. # 2022-05

May 26, 2022

Manhour Estimate - Lighting

Item	Task	Hours
1.	General Notes, Legend and Schedule of Quantities (1sheet)	8
2.	Proposed Lighting Plan (5 sheet @ 36 hrs/sheet) = 180 hrs	180
3.	Wiring Diagram/Load Table (1 sheet @ 12 hrs/sheet) = 12 hrs	12
4.	Electrical Detail sheets (5 sheets @ 1hr /sheet)	5
5.	Photometric Calculations (mainline, intersections)	12
6.	Special Provisions	8
7.	Voltage Drop Calculations	8
8.	Field Visit (1 field trip 2 persons @ 4 hrs/trip)	8
9.	Engineer's Cost Estimate	8
10.	QA/QC	8
11.	Project management and administration	10
	Total	**267**

Direct Cost Estimate – Lighting

Travel/Vehicle:
Field Trip: 1 trip @ $65/day=$65 $ 65.00

In-House Miscellaneous:
105 CADD Hrs: x $10/hr= $1050 $ 1050.00

TOTAL $ 1115.00

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

Illinois Department of Transportation

EXHIBIT E

COST ESTIMATE OF CONSULTANT SERVICES WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

Consultant (Firm) Name	Prepared By	Date
AMES Engineering, Inc.	Joan Somer	5/31/2022

PAYROLL ESCALATION TABLE

CONTRACT TERM	24	MONTHS	OVERHEAD RATE	145.08%
START DATE	6/1/2022		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2023		% OF RAISE	2.00%
END DATE	5/31/2024			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	6/1/2022	1/1/2023	7	29.17%
1	1/2/2023	1/1/2024	12	51.00%
2	1/2/2024	6/1/2024	5	21.68%

The total escalation = 1.84%

BLR 05514 (Rev. 04/30/21)

Payroll Escalation

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

MAXIMUM PAYROLL RATE 78.00

ESCALATION FACTOR 1.84%

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Sr Electrical Engineer	$61.30	$62.43
Project Engineer	$51.70	$52.65
CADD Technician	$37.60	$38.29

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

OVERHEAD RATE 145.08% **COMPLEXITY FACTOR** 0

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAN TOTAL
Lighting	267	13,789	20,005	1,115	4,550		39,459	100.00
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Subconsultant DL					0		-	
TOTALS	267	13,789	20,005	1,115	4,550	-	39,459	100.00

33,794

BLR 05514 (Rev. 04/30/21)

Cost Estimate Worksheet

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement

Local Public Agency	County	Section Number
Village of Palatine	Cook	17-00102-00-PV

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Lighting															
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	W A
Sr Electrical Engineer	62.43	90.0	33.71%	21.04	90	33.71%	21.04												
Project Engineer	52.65	97.0	36.33%	19.13	97	36.33%	19.13												
CADD Technician	38.29	80.0	29.96%	11.47	80	29.96%	11.47												
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TOTALS		267.0	100%	$51.65	267.0	100.00%	$51.65	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement

Illinois Department of Transportation

Direct Costs Check Sheet

COMPANY NAME: AMES Engineering, Inc.

PTB NUMBER: N/A

TODAY'S DATE: 5/31/2022

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00	$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			$0.00	$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost			$0.00	$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00	$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.000	$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	X	1	$65.00	$65.00
Vehicle Rental	Actual cost (Up to $55/day)			$0.00	$0.00
Tolls	Actual cost			$0.00	$0.00
Parking	Actual cost			$0.00	$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00	$0.00
Shift Differential	Actual cost (Based on firm's policy)			$0.00	$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)			$0.00	$0.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)			$0.00	$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			$0.00	$0.00
Project Specific Insurance	Actual cost			$0.00	$0.00
Monuments (Permanent)	Actual cost			$0.00	$0.00
Photo Processing	Actual cost			$0.00	$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost			$0.00	$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			$0.00	$0.00
CADD	Actual cost (Max $15/hour)	X	105	$10.00	$1,050.00
Web Site	Actual cost (Submit supporting documentation)			$0.00	$0.00
Advertisements	Actual cost (Submit supporting documentation)			$0.00	$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			$0.00	$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			$0.00	$0.00
Recording Fees	Actual cost			$0.00	$0.00
Transcriptions (specific to project)	Actual cost			$0.00	$0.00
Courthouse Fees	Actual cost			$0.00	$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Testing of Soil Samples*	Actual cost			$0.00	$0.00
Lab Services*	Actual cost (Provide breakdown of each cost)			$0.00	$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
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				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
TOTAL DIRECT COST					**$1,115.00**

**If other allowable costs are needed and not listed, please add in the above spaces provided.*

LEGEND

W.O. = Work Order

J.S. = Job Specific

Attachment: Palatine Road_Lighting Design Engineering (Palatine Road Phase II Engineering Agreement for Lighting)

Consider a Motion to Approve a Proposal for Engineering Services for the Illinois Avenue Improvements Phase I and Phase II Design

BACKGROUND:
Illinois Avenue from Quentin Road to Plum Grove Road is eligible for Federal Aid. The Northwest Municipal Conference (NWMC), as the clearing house for regional Federal Roadway Aid, recently had a call for projects and this road segment scored first on the contingency list for federal participation with funding of just over $1 million on an estimated $1.5 million. project. As funded projects frequently encounter delays allowing projects on the contingency list to be moved up, it is recommended the Village proceed with Phase I and Phase II engineering to increase project readiness and support acceleration of future Federal Aid.

KEY ISSUES:
- The Village has applied for Federal funding in excess of $1M to fund 80% of the cost to resurface this road section.
- Accelerating engineering allowed for 80% grants to proceed in the recent past on Plum Grove Road, Smith Street, and Colfax Street.
- To obtain the grant funds the Village has applied for, it is required to cause and fund Phase I (assessment of impacts) and Phase II (detailed plan preparation) in accordance with the Federal Aid process. This would be an appropriation out of our current fund balance but allow us to leverage over $1 million in federal funds.

ALTERNATIVES:
1. Approve the proposal for engineering services with BLA in the not-to-exceed amount of $154,808.
2. Refer back to Staff with comment.

RECOMMENDATION:
It is recommended that the proposal with BLA of Itasca, Illinois for engineering services for Phase I and Phase II design of Illinois Avenue Improvements in the not-to-exceed amount of $154,808 be approved.

BUDGET IMPACT:
It is recommended the resources to accommodate this work be from fund balance. This could be part of the third quarter budget adjustments.

ACTION REQUIRED:
Motion to approve the proposal with BLA for engineering services for Phase I and Phase II design of the Illinois Avenue Improvements in the not-to-exceed amount of $154,808.

ATTACHMENTS:
- Illinois Avenue

CONSULTING ENGINEERS
BLA, Inc.
333 Pierce Road, Suite 200 ▪ Itasca, IL 60143
630 438 6400 ▪ FAX 630 438 6444 ▪ www.bla-inc.com

May 17th, 2022

VIA EMAIL

Village of Palatine
Attn: Mr. Matt Barry
Director of Public Works
148 W. Illinois Avenue
Palatine, IL 60067

Re: Professional Services Proposal
Illinois Avenue Improvements – Phase I (Locally Funded)
Illinois Avenue Improvements – Phase II (Locally Funded)

Dear Mr. Barry:

BLA, Inc. has been requested by the Village of Palatine to perform Phase I and Phase II engineering design for Illinois Avenue Improvements from Quentin Road to Plum Grove Road

Illinois Avenue (FAU 4480) is classified as a Minor Collector with a an AADT of 6,566. The typical section varies between a two-lane section and four-lane section with on street bike lanes on both sides of the roadway within the project limits. Illinois Avenue also has an existing 8' wide path that travels from Quentin Road to Elm Street along the south side as well as 5' wide sidewalk along the north and south side within the project limits. The total length of proposed improvements is approximately 1.0 miles. The existing pavement is bituminous and is showing signs of distress, rutting, and cracking and will be resurfaced. The existing sidewalk and partial bike path along the south side of Illinois Avenue will be removed and replaced with a singular 10' multi-use path from Quentin Road to Plum Grove Road. Two Rectangular Rapid Flashing Beacons (RRFB) will be installed at the mid-block crossing at the western entrance of Pleasant Hill School and Birchwood Park.

We have the experience that is required for this project, along with the ability to complete the project on time. All work would be performed out of our Itasca office.

CIVIL ENGINEERING SCOPE OF WORK AND FEES

S.01 – Topographic Survey

BLA shall field verify and measure the existing site condition and prepare a current topographic plan of the area proposed for the project improvements. Our team will conduct field survey work to obtain the required survey information of the subject property to establish the existing topographic features within and directly adjacent to the proposed improvements. The topographical survey will extend to roughly five feet beyond the existing right of way and will include survey and location of all elements within the south side parkway including utilities and trees.

BLA will perform on-site measurements and visual observations in conjunction with Village GIS mapping and existing plan data in order to establish project quantities.

This work shall be performed for a lump sum fee of $17,000.00

G.01 – Exploratory Engineering Services

BLA will obtain 9 pavement cores at approximately 600' intervals and 5 soil boring in the southside parkway along Illinois Avenue. Cores and borings will be backfilled with soil cuttings and surface patched to match existing. The resulting cores will provide verification of pavement thickness for use in design.

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

As part of the IEPA requirements for Source Site Certification and Demolition Debris/Uncontaminated Soil Fill Operation, all soil samples obtained as part of this geotechnical evaluation will be field screened for the presence of volatile organic vapors using a photo ionization detector (PID). Visual and olfactory senses will also be used to screen the soil samples for the presence of petroleum hydrocarbons. If no samples display an elevated PID reading, then the soil will be assumed to be, to the best of our knowledge, clean, uncontaminated fill material. This information will be documented on the IEPA LPC-662/663 form to be included into the project bidding documents. Fee includes a flagger for traffic protection while cores are being obtained.

This work shall be performed for a budget fee of $11,035.00

E.01 – Phase I Engineering

BLA will prepare all necessary documentation for a Phase I approval administered by the Illinois Department of Transportation – Bureau of Local Roads & Streets (IDOT-BLRS) for compliance with STP Funding by means of a Categorical Exclusion I (CE I) utilizing BLR-19100.

It is anticipated that work in this phase will require processing of a Project Program Information (PPI) form though the Northwest Council of Mayors and Managers. BLA will work with the planning liaison to coordinate processing efforts. The form will need to be reviewed by and submitted to IDOT by the planning liaison. BLA will prepare the form and update it during project milestones to maintain funding eligibility.

BLA will contact IDOT-BLRS for assignment of a Section Number and schedule a kick-off meeting.

It is assumed that the signalized intersections of Quentin Road and Plum Grove Road will not be analyzed for traffic and level of service as the improvements are stopping short of the intersection.

Phase I Deliverables shall include the required IDOT documentation along with location map, typical sections, project limits and exhibits overlaid with aerial mapping.

BLA will submit through the IDOT online program the Environmental Survey Request (ESR) to obtain historical and biological clearances. Exhibits and documentation will be prepared and submitted as necessary.

This work shall be performed for a budget fee of $66,702.50

E.02 – Phase II Engineering

BLA will prepare the final engineering contract Plans, Specifications and Estimate of Cost including Pre-final and Final submittals for the Village of the Illinois Road improvements.

The following design criteria shall pertain to the design:

- The use of milling, leveling course and other methods of re-establishing the base cross slope and/or crown shall be provided as part of the design engineering plans. An HMA overlay up to 3.75" including leveling binder to fill depressions and correct crown deficiencies will be placed upon the pavement surface.
- The existing path and sidewalk along the south side of Illinois Avenue will be removed and replaced with a 10' wide PCC multi-use path that will require a proposed alignment and profile that follows IDOT Bureau of Local Roads design criteria. Signage for the new multi-use path will be included in the plans.
- Rectangular Rapid Flashing Beacon Assembly will be installed on both the south side and north side of Illinois Avenue at the mid block crossing near the western entrance to Pleasant Hill School and Birchwood Park. BLA will provide details and specifications of the assembly. Whether the assembly will

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

be connected to existing electrical system or will be solar power is yet to be determined.

- Along Illinois Avenue, curb ramp updating for all non-compliant all pedestrian crossings at the ten (10) identified intersections and non-continuous entrances within the project limits will be designed at the following intersections:
    - Quentin Road (2 corners)
    - Greenleaf Court (2 corners)
    - Elm Street (4 corners)
    - Bennett Avenue (2 corners)
    - Peregrine Drive (2 corners)
    - Pleasant Hill School Entrances and mid block crossing (5 corners)
    - Cedar Street (4 corners)
    - Parkplace Drive (2 corners)
    - Brockway Street (4 corners)
    - Plum Grove Road (2 corners)

  BLA will coordinate with the Village to determine appropriate ramp crossing and whether receiving ramps shall be proposed or crossings shall be removed.

- Only drainage corrections to restore the cross section or to correct drainage problems within the eligible segments shall be allowed under this type of funding. This includes replacement/repair of damaged curb and gutter, inlets, catch basins, and manholes but shall not include any additional drainage structures.

- Pavement patching shall not exceed 10% of the pavement area.

- BLA will coordinate with Cook County in regards to possible detector loop impacts at Quentin Road with possible inclusion of maintenance of traffic special provision to be included in the project specifications.

BLA will perform the following major tasks for the plan preparation:

- *Cover Sheet with Index, State Standards, Location Map*
- *General Notes*
- *Summary and Schedule of Quantities*
- *Typical Section(s)*
- *Alignment, Ties, & Benchmarks*
- *Removal Plan*
- *Plan Sheets*
- *Pavement Marking and Signing Plan*
- *Storm Sewer and Utility Plans*
- *ADA Ramp Grading Plans*
- *IDOT District One Highway Standards and Village Standards*
- *Cross Sections*
- *Special Provisions, Bid Documents (IDOT & Local)*
- *Estimate of Cost*

This work shall be performed for a budget fee of $60,070.00

<u>Total Fee Proposal</u>

The total fee for the project including all tasks identified above is summarized herein.

This work shall be performed for a budget fee of .....……..……$154,808.00

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

The following items are not included in the above scope of work:

- Plat of Highways
- Structural Design (Retaining Wall)
- Phase III Construction Observation
- Detention Calculations
- Public Meetings/Hearing
- Traffic Signal Design

Rate Table & Fees

Any items not specifically included in the above scope of work will be considered extra work to be performed at your direction. Our fees for professional services are listed below:

Principal	$235.00
Director of Construction Engineering	$200.00
Director of Structural Engineering	$190.00
Director of Preliminary Design Services	$190.00
Senior Transportation Engineer	$180.00
Senior Project Manager	$175.00
Senior Structural Manager	$175.00
Director of Environmental Services	$135.00
Project Manager	$135.00
Project Engineer	$95.00
Structural Engineer II	$95.00
Structural Engineer I	$82.50
Design Engineer	$80.00
Senior Resident Engineer	$175.00
Resident Engineer II	$135.00
Resident Engineer I	$110.00
Construction Engineer II	$90.00
Construction Engineer I	$80.00
Documentation Engineer	$125.00
Public Outreach Coordinator	$80.00
Clerical Assistance	$60.00
Project Surveyor (PLS)	$125.00
Vehicle (design, per day)	$48.00
Vehicle (construction, per day)	$65.00

These rates are based on average hourly rates and invoices will be based on actual rates with a multiplier of 2.5 and are subject to change with annual performance appraisals.

Invoices will be mailed out monthly. Payment is to be made within thirty days after receipt of our invoice.

Client understands and agrees that on January 1, 2023 and yearly thereafter, the fees and quotes for services to be

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

performed shall be increased by an amount not to exceed 10%.

Please let us know if any of the above information is at variance with your instructions. If this correctly reflects your instructions and is acceptable, please sign below and return one copy for our file.

Thank you for requesting BLA, Inc. to do this work. Should you have any questions or require additional information please contact us at (630) 438-6400.

Sincerely,

BLA, Inc.



Dan Bruckelmeyer, P.E.
President/Chief Executive Officer

ACCEPTANCE:

VILLAGE OF PALATINE

BY: _____

TITLE: _____

DATE: _____

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

BLA Manhours
PROJECT: Illinois Avenue
Village of Palatine
Roadway Resurfacing and Pedestrian Improvements

Design Engineering Manhours - Phase I

ITEM	TOTAL MH'S
Data Review (Obtain GIS Atlases, Review Existing Data, Etc.)	
Collect City Maps (Zoning, Park District, School District, Etc.)	4
Obtain Utility Atlases (JULIE & Village)	4
Site Visit, Photo Log Generation	8
Topographical Survey Coordination, Conversion, and Review	8
Geotechnical Survey Report Review and Coordination	4
Environmental Engineering	
Prepare/Submit ESR Exhibits & Forms	40
Crash Study	
Acquire 5 Year Accident History	4
Collision Diagrams (8 intersections)	32
Crash Analysis, Identify Potential Countermeasures	24
Alternate Geometric Studies	
Alignment & Plan Sheets for Multi-Use Path (5200' Total, 600' scale = 5 Sheets @ 40hrs/ea)	200
Cross Sections - 1/2 sections @ 100' Intervals, 5200/100 = 52 @ 2 hrs ea	104
Utility Coordination	24
Project Development Report - Draft	
Prepare Report Exhibits (Tyipcal Sections, MOT, Location Map, Etc.)	40
IDOT BLR 19100	40
Estimate of Cost	24
Project Development Report - Final	
Exhibit Revisions	24
IDOT BLR 19100 Revisions	24
Estimate of Cost Revisions	8
Public Involvement	
Prepare Brochures / Exhibits / Handouts	16
Meeting Attendance, Minutes, and Followup	8
Agency Involvement & Meetings	
Preparation & Attendance - IDOT Kickoff, 1 @ 1 hrs + 1 hr minutes	2
Village/BLA (2 Meetings @ 2 People @ 4 Hrs/Ea Inc. Drive & Meeting Minutes)	16
NWMC Meeting	4
IDOT BLR 5310 Local Agency Agreement	8
TOTAL	**670**

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

BLA Manhours
PROJECT: Illinois Avenue
Village of Palatine
Roadway Resurfacing and Pedestrian Improvements

Direct Cost - Phase II

	Sheets	Sets	$/Sht			
ESR						
Exhibits and forms	20	2	$0.25	=	$	10.00
				Total=	$	10.00
Alternate Geometric Studies						
Quarter size plans (11x17) Alternatives	5	4	$0.25	=	$	5.00
				Total=	$	5.00
Project Development Report - Draft and Final						
Prepare Report Exhibits (Tyipcal Sections, MOT, Location Map, Etc.)	40	4	$0.25	=	$	40.00
IDOT BLR 19100	10	4	$0.15	=	$	6.00
				Total=	$	46.00
VEHICLES						
3 Vehicle Days x $48.00/day	3	=	$48.00		$	144.00
				Grand Total=	**$**	**205.00**

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

BLA Manhours
PROJECT: Illinois Avenue
Village of Palatine
Roadway Resurfacing and Pedestrian Improvements

Design Engineering Manhours - Phase II

ITEM	# OF SHEETS	MH PER SHEET	TOTAL MH'S
PHASE II PLAN SET			
Title Sheet	1	4	4
General Notes, Index, Standards	1	2	2
Summary of Quantities @ 14 items / sheet [IDOT std]	5	4	20
Typical Sections (2 existing, 2 proposed, notes, legend, mix-chart)	2	8	16
Schedule of Quantities	2	4	8
Alignment, Ties, and Benchmarks	2	8	16
Roadway Removal Plans (600' scale, 2 panel views @ 4 hrs/view)	5	8	40
Roadway Plan & Pavement Marking (600' scale, 2 panel views @ 8 hrs/view)	5	16	80
Multi-Use Path Plan and Profile (600' scale, plan and profile, @ 10 hours/sheet)	9	8	72
Erosion and Landscaping Restoration (600' scale, 2 panel views @ 4 hrs/view)	5	8	40
ADA Ramps (10 intersections @ 1 per sheet @ 8 hours / intersection)	10	8	80
District One Details / Village Specific Details	10	1	10
Cross Sections (Every 50' for the multi-use path, 104 sections total) (4 sections per sheet)	26	4	104
Total Sheets	83	**Subtotal**	492
PHASE II - ADDITIONAL REQUIREMENTS			
Estimate of Cost (2 Submittals @ 8 hours each)			16
Estimate of Time (2 Submittals @ 1 hour each)			2
Special Provisions and Specifications / Bid Documents (IDOT & Palatine)			40
IDOT Coordination			16
Utility Coordination / Adjustment of Structures			24
Site Visit (2 visit with 2 people @ 3 hour each person)			12
Meetings (1 meeting with 3 people @ 2 hours each person)			6
Bidding and Letting Assistance			8
		Total	**616**

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

BLA Manhours
PROJECT: Illinois Avenue
Village of Palatine
Roadway Resurfacing and Pedestrian Improvements

Direct Cost - Phase II

60% PRELIMINARY PLANS - Village / Utilities

	Sheets	Sets	$/Sht			
Quarter size plans (11x17) - 2 check set	83	2	$0.25	=	$	41.50
Preliminary Total					$	41.50

90% PRE-FINAL PLANS - IDOT / Village / Utilities

Quarter size plans (11x17) - 2 Palatine/IDOT each	83	4	$0.25	=	$	83.00
Quarter size plans (11x17) - 3 Utilities	83	3	$0.25	=	$	62.25
Special provisions and Estimates - 1 Palatine/IDOT each	250	2	$0.15	=	$	75.00
Pre-Final Total					$	220.25

100% FINAL PLANS - IDOT / Village / Utilities

Quarter size plans (11x17) - 2 Palatine/IDOT each	83	4	$0.25	=	$	83.00
Quarter size plans (11x17) - 3 Utilities	83	3	$0.25	=	$	62.25
Special provisions and Estimates - 1 Palatine/IDOT each	250	2	$0.15	=	$	75.00
Final Total					$	220.25

VEHICLES

3 Vehicle Days x $48.00/day	3	=	$48.00	$	144.00
Grand Total				**$**	**626.00**

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

JADE Hanna Surveyors

155 N. 3rd St., DeKalb, IL 60115
Phone: 815-756-2189 Fax: 815-748-2532
Email: info@hannasurveyors.com

L. Aaron Doogs
IPLS No. 3833

May 5th, 2022

BLA, Inc
Jacob Thede
Project Manager
333 Pierce Rd. Suite 200, Itasca, IL. 60143
Phone: 630-948-5923
Email: jthede@bla-inc.com

Re: Topography of approx. 1 mile along Illinois Avenue between Quentin Road and Plum Grove Road, Palatine, Cook County, Illinois.

Dear Jacob,

Thank you for this opportunity to provide a proposal for surveying services. JADE Hanna Surveyors will provide Topography of the above referenced area for a fee of $17,000 and begin field work August 2022 and have it completed by months end.

Project Detail:

- Full topo along the south side of Illinois Avenue from south edge of pavement to existing fence line by R-O-W. Limited on the west by Quentin Road and east by Plum Grove Road. Does not include structure dips. Does include showing benchmarks and found monuments.
- Sidewalk topo of 29 keyways

We believe we can offer you the best service available. Again, we thank you for considering JADE Hanna Surveyors and look forward to working with you on this project. Should this proposal be acceptable, please sign and return one copy as acceptance and notice to proceed.

Sincerely,

L. Aaron Doogs
P.L.S.

Accepted by: _____ Date: _____

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

Construction Monitoring & Observations
Construction Materials Testing
Tunnels and Underground Openings
Geotechnical Engineering & Evaluation

SEECO Consultants Inc.
CONSULTING ENGINEERS

Subsurface Explorations
Foundation Analysis & Design
Structural Rehabilitation Condition Surveys
Dams and Drainage Studies

April 27, 2022

Mr. Jacob Thede
BLA, Inc.
333 Pierce Rd., Ste. 200
Itasca, IL 60143

PROPOSAL & CONTRACT
Subsurface Exploration, Laboratory Testing and Geotechnical Engineering and Analysis for the Illinois Ave. – Plum Grove to Quentin Road Street Improvements, Palatine, IL

Dear Mr. Thede,

Pursuant to your request, SEECO Consultants, Inc. is pleased to present our proposal for the above referenced project. In preparing our proposal, we have reviewed pertinent information and have discussed the project with you.

The scope of work SEECO is proposing is as follows:

- Perform a total of five (5) soil borings/cores to 5' for the proposed reconstruction section improvements. Additionally, nine (9) pavement cores will be obtained to determine the existing pavement cross-sections in the resurfacing section. The core/boreholes will be located at locations consistent with the improvements and will be field staked by SEECO. Traffic control will consist of cones and signage.

- The resulting soil samples will be returned to SEECO's laboratory for further testing and analysis. Visual Classification, Moisture Content and Unconfined Compressive Strength utilizing a penetrometer will be performed on all applicable samples. Representative samples will be tested for plasticity, grain size distribution and pH.

- Representative soil samples will be collected and field screened for the presence of volatile organic vapors using a photo ionization detector (PID). Visual and olfactory senses will also be used to screen the soil samples for the presence of petroleum hydrocarbons. If no samples display an elevated PID reading, then the soil will be assumed to be, to the best of our knowledge, clean, uncontaminated fill material.

- Since Preliminary Due Diligence indicates the roadway is adjacent to several PIPs, representative soil samples will be collected and field screened for the presence of volatile organic vapors utilizing a photoionization detector (PID). Visual and olfactory senses will also be used to screen the soil samples for the presence of petroleum hydrocarbons and deleterious materials. Five (5) samplse collected will be chemically analyzed by an Environmental Laboratory for the following parameters: pH, VOCs, SVOCs, Total Iron and Total 8 RCRA Metals. One additional sample will be tested for pH. If chemical analysis results indicate no contamination above MAC objectives, then the soils tested will be assumed to be, to the best of our knowledge, clean, uncontaminated fill material. This information will be documented on the IEPA LPC-663 form. If test results indicate that the soils are contaminated above said objectives, we will consult with you regarding alternate means of disposal.

- Note: Above scenarios assume that materials are not from locations listed or adjacent to sites with known, or high potential for, soil contaminant issues. Screening or pre-screening of samples

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

at job site is no guarantee that landfill facility will accept/not reject materials. Nor is it a determination that the site is entirely clean of contaminants per IEPA standards. Preparation of LPC 662 and 663 Forms and performance of environmental chemical analysis is no guarantee that material will be accepted by landfills or CCDD facilities. Landfill acceptance chemical testing is not included.

- Upon completion of the field exploration and laboratory testing a written geotechnical report will be prepared under the direction of a Registered Professional/Structural Engineer of Illinois. The report will address encountered subsurface soil conditions, laboratory data, pavement recommendations and general construction considerations. Boring logs will be prepared in lieu of profile drawings. This report will not be prepared as an IDOT RGR, but will address IDOT criteria.

- It is anticipated that right of entry and access locations to the site will be provided to us. Boring locations may be offset as required. No utility R.O.W. conflicts are anticipated. SEECO will not be responsible for restoration costs, if any. This contract is not assignable. No permits or bonds are required.

The cost for these services will be $11,035.00.

It is assumed that no permits or restoration bonds/costs are required. Assumes right of entry will be provided to SEECO. Includes union labor. Weekday/day time work hours are anticipated. Prior approval will be secured from you before the inception of additional work at negotiated costs. Borings will be backfilled with drill cuttings and surface patched to match existing. JULIE will be contacted for utility locates. Invoicing terms are net due 30 days from date of invoice. We will proceed with the work as outlined after we receive a signed copy of this proposal. It should be noted that the attached General Conditions are an integral part of our contract for professional services and that by signing and dating this proposal, it is represented that you have read this proposal and the attachments in their entirety and accept the terms and conditions set forth. Assumes all drilling locations will be accessible to a truck mounted drill rig.

If there are any questions with regard to this proposal, I would be glad to discuss them with you. We are very interested in providing you with our services on this project and assure you of our utmost cooperation.

Respectfully submitted,

SEECO Consultants, Inc.

APPROVED:

_____
Name of Firm

_____
Authorized Signature

_____
Date

Please sign one copy and return it to our office and retain one copy for your files.

Donald C. Cassier
Director of Field Services

Collin W. Gray, S.E., P.E.
President

DCC:arm

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Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

SEECO Consultants Inc. - General Conditions-11/10

Scope of Work
SEECO Consultants Inc. (hereinafter called SEECO) shall perform the services defined in this contract and shall invoice the Client for those services at the stated amount or standard rates shown on the attached fee schedule. The estimate of cost to the Client as stated in this contract shall not be considered as a firm figure, but only an estimate unless otherwise specifically stated in this contract. SEECO will provide additional services under this contract as requested by the Client and invoice the Client for those additional services at the standard rates, as quoted. Contract does not include the provision for prevailing wage rates unless otherwise stated. Acceptance of services proposed herewith - prior to contract execution- implies and constitutes acceptance of rates and conditions set forth in this contract unless explicitly agreed upon mutually in writing prior to inception of services.

Soil Boring Locations
It is understood that the Client will furnish SEECO with a diagram indicating both the location of the site and the borings on that site. SEECO reserves the right to deviate a reasonable distance from the boring location specified unless this right is specifically revoked by the Client in writing at the time the location diagram is supplied. SEECO reserves the right to terminate this contract if conditions preventing the drilling at the specified locations are encountered which were not made known to SEECO prior to the date of this contract. SEECO will contact the underground utility locate network responsible in the locale being drilled. However, SEECO is not responsible for damage to underground utilities that are not marked, located or mislocated/mismarked whether said utility is party to the locating network or not. Client is responsible for locating proprietary utilities and/or underground structures and appurtenances. SEECO will backfill the boreholes with soil cuttings and match the surface to existing conditions, unless otherwise stated in the contract. SEECO is not responsible to maintain boreholes beyond initial backfilling, for any repair of settled backfill, or any costs associated with potential borehole settlement, including reparations or personal injury beyond our active on site exploration time.

Construction Observation and Testing
Unless otherwise stated in contract, field personnel charges are subject to an eight hour minimum, including portal-to-portal travel time. Any cancellations onsite will incur said eight hour minimum. Cancellations after travel time has commenced will incur a minimum charge of 3 hours to the client.

Access to Sites
Unless otherwise agreed, the Client will furnish SEECO with right-of-access to the site in order to conduct the planned investigation or inspection. SEECO will take responsible precautions to minimize damage to the site due to its operations, but has not included in the fee the cost of restoration of any damage resulting from the operations. This includes crop damage/restoration costs. If the Client desires, SEECO will restore any damage to the site and add the cost of restoration to the fee stated in the proposal contract.

Samples/Reports
All samples of soil and rock will be discarded 60 days after submission of the report unless the Client advises SEECO in writing to the contrary. SEECO will furnish three copies of each report to the client.

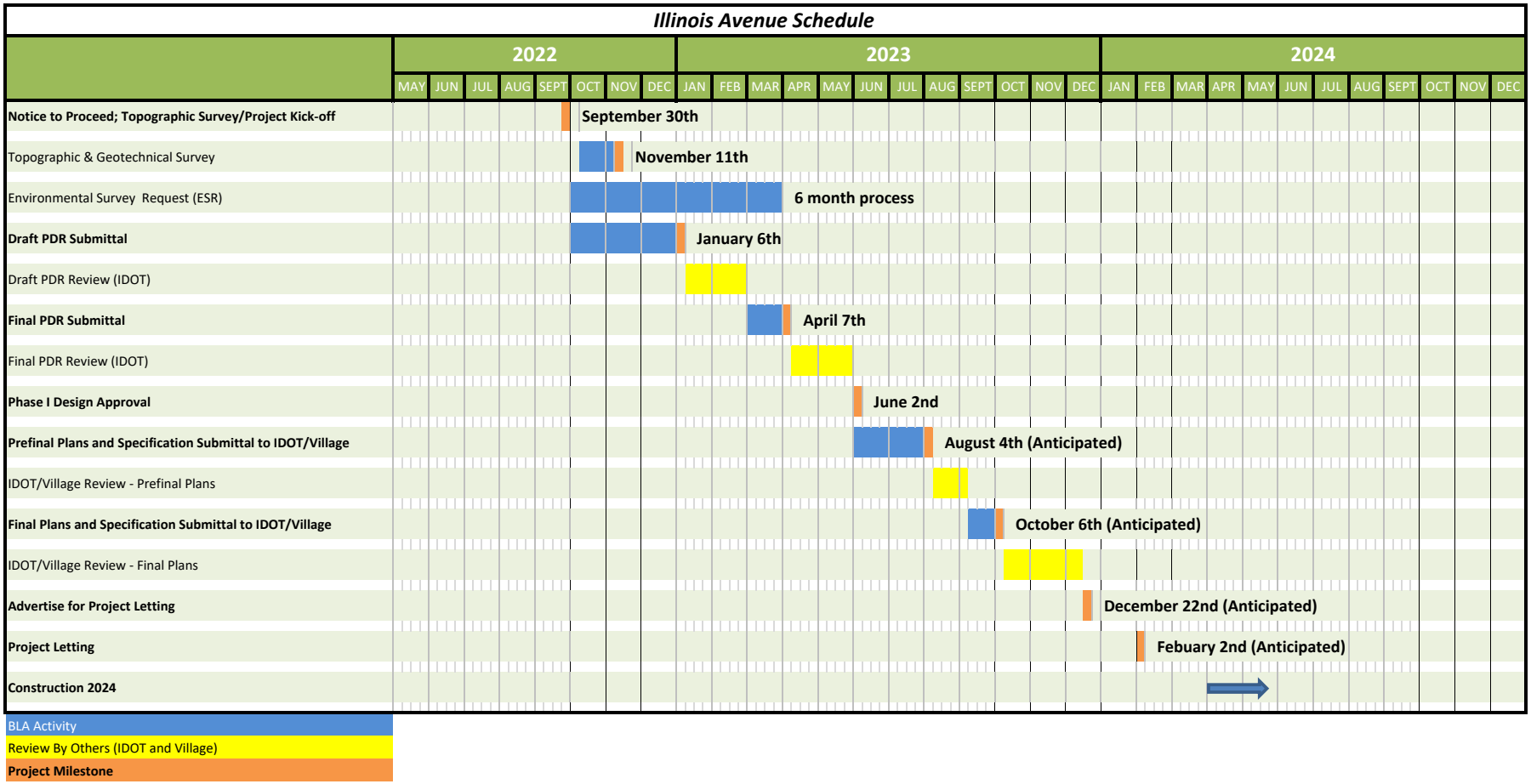
Subcontracts/Assignments
SEECO reserves the right to subcontract drilling and related support services to SEECO Environmental Services Inc. and construction inspection, observation and testing services to SEECO Construction Services, Inc. Subcontracting rights are not limited to stated services or entities. Client may not assign this contract without express written consent of SEECO.

Invoices
Invoices will be submitted once a month for services performed during the prior month. Payment will be due within 30 days of receipt of invoice unless otherwise stated in contract. Interest will be added to delinquent accounts at the rate of two percent per month for each month of delinquency. The billing rates as described in the contract may be increased on the annual anniversary of the effective date of this contract at an annual rate not to exceed 10%. Any and all costs incurred in collecting delinquent invoices, including but not limited to legal fees, filing fees and costs, court costs, etc. will be added to the amount due.

Liability
SEECO is protected by Workman's Compensation Insurance (and/or employer's liability insurance) and by public liability insurance for bodily injury (limit $1,000,000) and property damage (limit $1,000,000) and will furnish certificates of insurance upon request. Within the limits of the insurance, SEECO agrees to save the Client harmless from loss, damage, injury or liability arising directly from the negligent acts or omissions of SEECO and its employees. If the Client's contract places greater responsibility upon SEECO or requires increased insurance coverage, SEECO will, if specifically directed by the Client, take out additional insurance, if obtainable, at the Client's expense, but will not be responsible for property damage from any causes, including fire and/or explosion beyond the limits of the insurance coverage.

Limitation of Liability
The Client recognizes the inherent risks connected with construction. In performing their professional services, SEECO will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of their profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the proposal for consulting services or by furnishing oral or written reports of the findings made. It is agreed that the Client will limit any and all liability, claim for damages, cost of defense, or expenses to be levied against SEECO on account of any design defect, error, omission, or professional negligence to a sum not to exceed $1,000.00. Further, the Client agrees to notify any contractor or subcontractor who may perform work in connection with any design, report or study prepared by SEECO of such limitation of liability for design defects, omissions, or professional negligence, and require as a condition precedent to their performing the work a like limitation of liability on their part as against SEECO. In the event the Client fails to obtain a like limitation of liability provision as to design defects, errors, omissions, or professional negligence, any liability of the Client and SEECO in such a manner that the aggregate liability for SEECO for such design defect to all parties, including the Client shall not exceed $1,000.00. Limitation of liability stated herewith is extended to include SEECO Construction Services, Inc. and SEECO Environmental Services, Inc., and any and all officers, shareholders, employees and/or agents of SEECO Consultants Inc., SEECO Construction Services, Inc., and/or SEECO Environmental Services, Inc.

Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)



Attachment: Illinois Avenue (Illinois Avenue Improvements Phase I & Phase II Design)

Consider a Motion to Award a Contract for the 2022 Water Main Replacement Contract 1 Project

BACKGROUND:
Chewink Court, Wren Avenue, Willow Wood Drive, Willow Court and Salem Court are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Chewink Court will be from Benton Street to the dead-end (approximately 550 feet). The water main replacement on Wren Avenue will be from Chewink Court to the dead end (approximately 1,463 feet). The water main on Willow Wood Drive will be from Baldwin Road to Warwick Road, including Willow Court and Salem Court (approximately 2,756 feet).

KEY ISSUES:
- On Tuesday, May 24, 2022, seven bids were received, ranging from a high of $2,848,731 to a low of $1,948,736.
- The lowest responsive and responsible bidder was Concept Plumbing, Incorporated of Palatine, Illinois in the amount of $1,948,736.
- The Engineer's estimate was $1,537,670.
- Included in the scope of work bid, was the replacement of a water main in an easement near Plum Grove Road and Comfort Street as well as an extension to fill a gap on Leonard Road south of Palatine Road.
- As the low bid exceeds the original estimate and funding now available for the project, we have coordinated with the low bidder and reached an agreement to remove the work in the bid for Leonard and near Plum Grove and Comfort. This reduces the cost of the proposed work to $1,675,000.

ALTERNATIVES:
1. Award the contract for the 2022 Water Main Replacement Contract 1 to Concept Plumbing, Inc.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the contract for the 2022 Water Main Replacement Contract 1 Project be awarded to Concept Plumbing.

BUDGET IMPACT:
Funding is available in the water fund of the 2022 Capital Improvement Program to accommodate this work. It would be a blend of the water main replacement program (947,000), the water extension program ($400,000), and the water system reinforcement program ($328,000). Subsequent water capital projects remaining to extend water mains and reinforce the system on Algonquin east of Roselle Road will likely require consideration of water fund balance, member rebates from the Northwest Water Commission, or ARPA funds.

ACTION REQUIRED:
Motion to award the contract for the 2022 Water Main Replacement Contract 1 Project to Concept Plumbing, Incorporated of Palatine, Illinois in the amount of $1,675,000.

ATTACHMENTS:

- Bid Tabulation
- Location Maps

VILLAGE OF PALATINE

Bidding Summary
2022 Water Main Replacement Contract 1
11:00 AM Tuesday, May 24, 2022

	Bidding Contractors	As Read Bid Amount	As Corrected Bid Amount
1	Concept Plumbing, Inc.	$ 1,948,736.00	Correct as Read
2	Performance Construction & Engineering, LLC	$ 2,127,770.00	Correct as Read
3	Holiday Sewer and Water Construction, Inc.	$ 2,155,000.00	Correct as Read
4	J. Congdon Sewer Service, Inc.	$ 2,494,936.56	Correct as Read
5	Mauro Sewer Construction, Inc.	$ 2,589,969.00	Correct as Read
6	Gerardi Sewer & Water Co.	$ 2,787,300.00	Correct as Read
7	A Lamp Concrete Contractors, Inc.	$ 2,848,731.00	Correct as Read

Attachment: Bid Tabulation (2022 Water Main Replacement Contract 1)

Bid open: 11:00 AM Tuesday, May 24, 2022
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR
2022 Water Main Replacement Contract 1
DPW- 2221
Section # N/A

COMPUTED BY: KML

Red unit price = unit price is above median unit price
Blue unit price = unit price is equal to median unit price
Green unit price = unit price is below median unit price

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Cost Estimate UNIT PRICE	Cost Estimate TOTAL	Low Bidder: Concept Plumbing, Inc 554 W. Wood Street Palatine, IL 60067 (847) 776-6180 Fax (847) 776-6189 UNIT PRICE	Low Bidder TOTAL	2: Performance Construction & Eng 217 W. John Street Plano, IL 60545 (630) 273-2693 UNIT PRICE	2 TOTAL	3: Holiday Sewer and Water Co 1000 N. Rand Rd., Ste. 116 Wauconda, IL 60084 (847) 526-3738 Fax (847) 526-3739 UNIT PRICE	3 TOTAL	4: J. Congdon Sewer Service, I 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255 UNIT PRICE	4 TOTAL
1	EXPLORATION TRENCH	CY	98	$35.00	$3,430.00	$80.00	$7,840.00	$50.00	$4,900.00	$10.00	$980.00	$50.00	$4,900.00
2	INLET FILTERS	EA	37	$100.00	3,700.00	$220.00	8,140.00	125.00	4,625.00	25.00	925.00	25.00	925.00
3	SODDING	SY	721	$10.00	7,210.00	$15.00	10,815.00	20.00	14,420.00	25.00	18,025.00	17.00	12,257.00
4	SUPPLEMENTAL WATERING	EA	12.0	$50.00	600.00	$415.00	4,980.00	1.00	12.00	10.00	120.00	1.00	12.00
5	GRADING AND SHAPING DITCHES	LF	51	$25.00	1,275.00	$32.00	1,632.00	65.00	3,315.00	5.00	255.00	45.00	2,295.00
6	DRIVEWAY CULVERT REMOVE AND REPLACE	LF	25	$75.00	1,875.00	$118.00	2,950.00	70.00	1,750.00	85.00	2,125.00	70.00	1,750.00
7	TRENCH BACKFILL	CY	156	$50.00	7,800.00	$53.00	8,268.00	55.00	8,580.00	30.00	4,680.00	0.01	1.56
8	COMB CONCRETE CURB & GUTTER REM & REPL	LF	357	$50.00	17,850.00	$56.00	19,992.00	55.00	19,635.00	70.00	24,990.00	70.00	24,990.00
9	PCC SIDEWALK REM & REPL, 5"	SF	172	$15.00	2,580.00	$17.00	2,924.00	22.00	3,784.00	15.00	2,580.00	15.00	2,580.00
10	PCC SIDEWALK REM & REPL, 6"	SF	50	$20.00	1,000.00	$20.00	1,000.00	30.00	1,500.00	20.00	1,000.00	20.00	1,000.00
11	DETECTABLE WARNINGS	SF	30	$30.00	900.00	$36.00	1,080.00	45.00	1,350.00	40.00	1,200.00	40.00	1,200.00
12	PCC DRIVEWAY, REM & REPL, 6"	SY	46	$140.00	6,440.00	$116.00	5,336.00	90.00	4,140.00	135.00	6,210.00	135.00	6,210.00
13	HMA DRIVEWAY, REM & REPL, 2"	SF	300	$10.00	3,000.00	$8.00	2,400.00	25.00	7,500.00	60.00	18,000.00	25.00	7,500.00
14	CLASS D PATCHES, TYPE IV, 6"	SY	3,829	$40.00	153,160.00	$70.00	268,030.00	50.00	191,450.00	45.00	172,305.00	39.00	149,331.00
15	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 8"	LF	68	$60.00	4,080.00	$96.00	6,528.00	80.00	5,440.00	85.00	5,780.00	60.00	4,080.00
16	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 10"	LF	22	$80.00	1,760.00	$114.00	2,508.00	85.00	1,870.00	90.00	1,980.00	70.00	1,540.00
17	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 12"	LF	240	$110.00	26,400.00	$99.00	23,760.00	100.00	24,000.00	100.00	24,000.00	80.00	19,200.00
18	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 18"	LF	73	$130.00	9,490.00	$197.00	14,381.00	165.00	12,045.00	115.00	8,395.00	125.00	9,125.00
19	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 24"	LF	22	$160.00	3,520.00	$290.00	6,380.00	260.00	5,720.00	200.00	4,400.00	220.00	4,840.00
20	SANITARY SEWER REM & REPL, 6"	LF	60	$100.00	6,000.00	$88.00	5,280.00	65.00	3,900.00	50.00	3,000.00	25.00	1,500.00
21	DIP WATER MAIN, CL52, ZINC COATED, 6"	LF	140	$100.00	14,000.00	$77.00	10,780.00	150.00	21,000.00	125.00	17,500.00	135.00	18,900.00
22	DIP WATER MAIN, CL52, ZINC COATED, 8", <8' DEPTH	LF	5350	$110.00	588,500.00	$124.00	663,400.00	140.00	749,000.00	155.00	829,250.00	145.00	775,750.00
23	DIP WATER MAIN, CL52, ZINC COATED, 8", >8' DEPTH	LF	60	$130.00	7,800.00	$141.00	8,460.00	200.00	12,000.00	165.00	9,900.00	250.00	15,000.00
24	DIP WATER MAIN, CL52, ZINC COATED, 10"	LF	62	$150.00	9,300.00	$120.00	7,440.00	160.00	9,920.00	175.00	10,850.00	225.00	13,950.00
25	DIP WATER MAIN, DIRECT. BORE, RESTRAINED JOINT, 8"	LF	288	$200.00	57,600.00	$177.00	50,976.00	225.00	64,800.00	400.00	115,200.00	175.00	50,400.00

Attachment: Bid Tabulation (2022 Water Main Replacement Contract 1)

Bid open: 11:00 AM Tuesday, May 24, 2022
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR
2022 Water Main Replacement Contract 1
DPW- 2221
Section # N/A

COMPUTED BY: KML

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ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Cost Estimate UNIT PRICE	Cost Estimate TOTAL	Low Bidder: Concept Plumbing, Inc 554 W. Wood Street Palatine, IL 60067 (847) 776-6180 Fax (847) 776-6189 UNIT PRICE	Low Bidder TOTAL	2: Performance Construction & Eng 217 W. John Street Plano, IL 60545 (630) 273-2693 UNIT PRICE	2 TOTAL	3: Holiday Sewer and Water Co 1000 N. Rand Rd., Ste. 116 Wauconda, IL 60084 (847) 526-3738 Fax (847) 526-3739 UNIT PRICE	3 TOTAL	4: J. Congdon Sewer Service, I 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255 UNIT PRICE	4 TOTAL
26	PVC CASING PIPE, 16"	LF	110	$120.00	13,200.00	$149.00	16,390.00	115.00	12,650.00	85.00	9,350.00	90.00	9,900.00
27	GATE VALVE 8" WITH VAULT 5' DIA	EA	18	$5,000.00	90,000.00	$6,422.00	115,596.00	4,200.00	75,600.00	5,000.00	90,000.00	4,000.00	72,000.00
28	GATE VALVE 10" WITH VAULT 5' DIA	EA	1	$6,000.00	6,000.00	$7,371.00	7,371.00	5,200.00	5,200.00	6,000.00	6,000.00	5,000.00	5,000.00
29	WATER SERVICE CONNECTION, SHORT	EA	39	$1,800.00	70,200.00	$1,754.00	68,406.00	3,000.00	117,000.00	3,000.00	117,000.00	3,300.00	128,700.00
30	WATER SERVICE CONNECTION, LONG	EA	53	$2,200.00	116,600.00	$2,654.00	140,662.00	4,800.00	254,400.00	3,500.00	185,500.00	3,500.00	185,500.00
31	WATER SERVICE CURB STOP	EA	92	$100.00	9,200.00	$434.00	39,928.00	200.00	18,400.00	100.00	9,200.00	200.00	18,400.00
32	WATER SERVICE B-BOX	EA	11	$100.00	1,100.00	$466.00	5,126.00	175.00	1,925.00	100.00	1,100.00	100.00	1,100.00
33	WATER SERVICE 2"	EA	1	$2,000.00	2,000.00	$4,344.00	4,344.00	6,000.00	6,000.00	4,500.00	4,500.00	5,000.00	5,000.00
34	WATER SERVICE 1.5"	EA	1	$1,800.00	1,800.00	$3,118.00	3,118.00	5,500.00	5,500.00	4,000.00	4,000.00	4,500.00	4,500.00
35	LEAD WATER SERVICE REPLACEMENT	EA	3	$5,000.00	15,000.00	$4,882.00	14,646.00	8,000.00	24,000.00	2,500.00	7,500.00	5,500.00	16,500.00
36	FIRE HYDRANT W/AUX VALVE	EA	14	$6,500.00	91,000.00	$7,443.00	104,202.00	6,800.00	95,200.00	9,500.00	133,000.00	8,000.00	112,000.00
37	FIRE HYDRANT TO BE REMOVED	EA	15	$1,000.00	15,000.00	$858.00	12,870.00	500.00	7,500.00	100.00	1,500.00	500.00	7,500.00
38	ABANDON & FILL VALVE VAULT	EA	15	$500.00	7,500.00	$1,162.00	17,430.00	650.00	9,750.00	100.00	1,500.00	250.00	3,750.00
39	CUT & CAP EX WATER MAIN	EA	17	$1,500.00	25,500.00	$2,927.00	49,759.00	3,000.00	51,000.00	2,500.00	42,500.00	3,500.00	59,500.00
40	WATER MAIN LINE STOP 6"	EA	1	$5,000.00	5,000.00	$7,120.00	7,120.00	5,000.00	5,000.00	3,500.00	3,500.00	3,250.00	3,250.00
41	WATER MAIN LINE STOP 8"	EA	4	$5,500.00	22,000.00	$7,557.00	30,228.00	5,500.00	22,000.00	4,000.00	16,000.00	3,650.00	14,600.00
42	CONNECT TO EXISTING WATER MAIN (NON-PRESSURE) 6"	EA	2	$1,500.00	3,000.00	$3,008.00	6,016.00	4,000.00	8,000.00	5,000.00	10,000.00	4,000.00	8,000.00
43	CONNECT TO EXISTING WATER MAIN (NON-PRESSURE) 8"	EA	6	$1,800.00	10,800.00	$4,003.00	24,018.00	4,500.00	27,000.00	6,000.00	36,000.00	4,500.00	27,000.00
44	CONNECT TO EXISTING WATER MAIN (NON-PRESSURE) 10"	EA	2	$2,000.00	4,000.00	$4,893.00	9,786.00	4,800.00	9,600.00	6,500.00	13,000.00	5,000.00	10,000.00
45	PRESSURE CONNECTION 8"X8" WITH VAULT, 5' DIA	EA	3	$8,500.00	25,500.00	$13,981.00	41,943.00	7,000.00	21,000.00	7,500.00	22,500.00	6,000.00	18,000.00
46	MOBILIZATION	LS	1	$10,000.00	10,000.00	$5,162.00	5,162.00	100,000.00	100,000.00	100,000.00	100,000.00	280,000.00	280,000.00
47	TREE PROTECTION	LS	1	$10,000.00	10,000.00	$17,117.00	17,117.00	5,000.00	5,000.00	2,500.00	2,500.00	10,000.00	10,000.00
48	TRAFFIC CONTROL & PROTECTION	LS	1	$25,000.00	25,000.00	$26,887.00	26,887.00	58,889.00	58,889.00	50,000.00	50,000.00	350,000.00	350,000.00
49	CONSTRUCTION STAKING & DOCUMENTATION	LS	1	$10,000.00	10,000.00	$21,266.00	21,266.00	5,000.00	5,000.00	2,500.00	2,500.00	8,000.00	8,000.00
50	PRE-CONSTRUCTION VIDEO	LS	1	$3,000.00	3,000.00	$6,065.00	6,065.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
51	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CY	200	$30.00	6,000.00	$40.00	8,000.00	15.00	3,000.00	1.00	200.00	25.00	5,000.00
	TOTAL BID AS READ					**$ 1,948,736.00**		**$ 2,127,770.00**		**$ 2,155,000.00**		**$ 2,494,936.56**	
	TOTAL BID AS CORRECTED			**$ 1,537,670.00**									
	PROPOSAL GUARANTEE					5.00%		5.00%		5.00%		5.00%	

Attachment: Bid Tabulation (2022 Water Main Replacement Contract 1)

Bid open: 11:00 AM Tuesday, May 24, 2022
Location: Village Hall

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				5		6		7	
				Mauro Sewer Construction, Inc 1251 Redeker Road Des Plaines, IL 60016 (847) 803-2033 Fax (847) 803-2034		Gerardi Sewer & Water Co 1785 Armitage Court Addison, IL 60101 (630) 519-5116 Fax (630) 656-1180		A Lamp Concrete Contractors, 1900 Wright Boulevard Schaumburg, IL 60193 (847) 891-6000 Fax (847) 891-1873	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	EXPLORATION TRENCH	CY	98	$25.00	$2,450.00	$1.00	$98.00	$50.00	$4,900.00
2	INLET FILTERS	EA	37	150.00	5,550.00	150.00	5,550.00	15.00	555.00
3	SODDING	SY	721	25.00	18,025.00	25.00	18,025.00	20.00	14,420.00
4	SUPPLEMENTAL WATERING	EA	12.0	125.00	1,500.00	1.00	12.00	1.00	12.00
5	GRADING AND SHAPING DITCHES	LF	51	35.00	1,785.00	25.00	1,275.00	36.00	1,836.00
6	DRIVEWAY CULVERT REMOVE AND REPLACE	LF	25	100.00	2,500.00	70.00	1,750.00	225.00	5,625.00
7	TRENCH BACKFILL	CY	156	59.00	9,204.00	50.00	7,800.00	51.00	7,956.00
8	COMB CONCRETE CURB & GUTTER REM & REPL	LF	357	100.00	35,700.00	70.00	24,990.00	50.00	17,850.00
9	PCC SIDEWALK REM & REPL, 5"	SF	172	20.00	3,440.00	15.00	2,580.00	12.00	2,064.00
10	PCC SIDEWALK REM & REPL, 6"	SF	50	30.00	1,500.00	20.00	1,000.00	20.00	1,000.00
11	DETECTABLE WARNINGS	SF	30	55.00	1,650.00	40.00	1,200.00	35.00	1,050.00
12	PCC DRIVEWAY, REM & REPL, 6"	SY	46	160.00	7,360.00	135.00	6,210.00	100.00	4,600.00
13	HMA DRIVEWAY, REM & REPL, 2"	SF	300	40.00	12,000.00	30.00	9,000.00	9.00	2,700.00
14	CLASS D PATCHES, TYPE IV, 6"	SY	3,829	65.00	248,885.00	60.00	229,740.00	67.00	256,543.00
15	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 8"	LF	68	90.00	6,120.00	80.00	5,440.00	150.00	10,200.00
16	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 10"	LF	22	100.00	2,200.00	90.00	1,980.00	225.00	4,950.00
17	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 12"	LF	240	115.00	27,600.00	100.00	24,000.00	250.00	60,000.00
18	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 18"	LF	73	300.00	21,900.00	175.00	12,775.00	290.00	21,170.00
19	STORM SEWERS, REM & REPL, TY1, WATER MAIN QUALITY PIPE, 24"	LF	22	500.00	11,000.00	275.00	6,050.00	600.00	13,200.00
20	SANITARY SEWER REM & REPL, 6"	LF	60	95.00	5,700.00	60.00	3,600.00	100.00	6,000.00
21	DIP WATER MAIN, CL52, ZINC COATED, 6"	LF	140	145.00	20,300.00	175.00	24,500.00	180.00	25,200.00
22	DIP WATER MAIN, CL52, ZINC COATED, 8", <8' DEPTH	LF	5350	182.00	973,700.00	200.00	1,070,000.00	190.00	1,016,500.00
23	DIP WATER MAIN, CL52, ZINC COATED, 8", >8' DEPTH	LF	60	400.00	24,000.00	300.00	18,000.00	305.00	18,300.00
24	DIP WATER MAIN, CL52, ZINC COATED, 10"	LF	62	300.00	18,600.00	250.00	15,500.00	300.00	18,600.00
25	DIP WATER MAIN, DIRECT. BORE, RESTRAINED JOINT, 8"	LF	288	300.00	86,400.00	500.00	144,000.00	400.00	115,200.00

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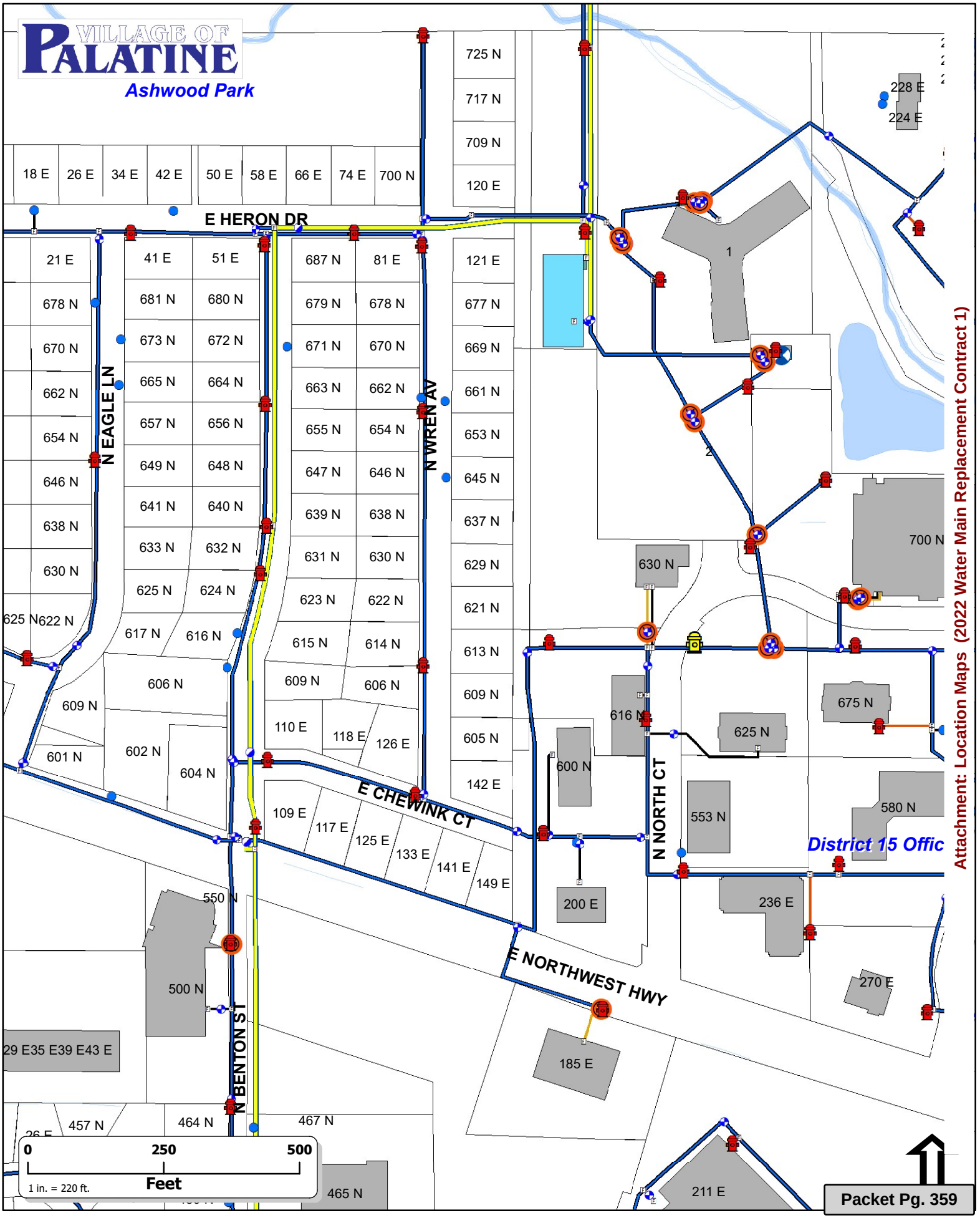
				Mauro Sewer Construction, Inc 1251 Redeker Road Des Plaines, IL 60016 (847) 803-2033 Fax (847) 803-2034		Gerardi Sewer & Water Co 1785 Armitage Court Addison, IL 60101 (630) 519-5116 Fax (630) 656-1180		A Lamp Concrete Contractors, 1900 Wright Boulevard Schaumburg, IL 60193 (847) 891-6000 Fax (847) 891-1873	
ITEM NO.	**DESCRIPTION**	**UNIT**	**QUANTITY**	**UNIT PRICE**	**TOTAL**	**UNIT PRICE**	**TOTAL**	**UNIT PRICE**	**TOTAL**
26	PVC CASING PIPE, 16"	LF	110	275.00	30,250.00	150.00	16,500.00	220.00	24,200.00
27	GATE VALVE 8" WITH VAULT 5' DIA	EA	18	6,000.00	108,000.00	6,000.00	108,000.00	8,000.00	144,000.00
28	GATE VALVE 10" WITH VAULT 5' DIA	EA	1	9,500.00	9,500.00	7,500.00	7,500.00	9,000.00	9,000.00
29	WATER SERVICE CONNECTION, SHORT	EA	39	2,600.00	101,400.00	1,500.00	58,500.00	3,500.00	136,500.00
30	WATER SERVICE CONNECTION, LONG	EA	53	3,600.00	190,800.00	2,600.00	137,800.00	4,500.00	238,500.00
31	WATER SERVICE CURB STOP	EA	92	500.00	46,000.00	200.00	18,400.00	500.00	46,000.00
32	WATER SERVICE B-BOX	EA	11	500.00	5,500.00	150.00	1,650.00	300.00	3,300.00
33	WATER SERVICE 2"	EA	1	8,350.00	8,350.00	4,000.00	4,000.00	8,000.00	8,000.00
34	WATER SERVICE 1.5"	EA	1	6,350.00	6,350.00	3,500.00	3,500.00	7,000.00	7,000.00
35	LEAD WATER SERVICE REPLACEMENT	EA	3	14,900.00	44,700.00	7,500.00	22,500.00	20,000.00	60,000.00
36	FIRE HYDRANT W/AUX VALVE	EA	14	9,200.00	128,800.00	7,500.00	105,000.00	10,000.00	140,000.00
37	FIRE HYDRANT TO BE REMOVED	EA	15	550.00	8,250.00	600.00	9,000.00	750.00	11,250.00
38	ABANDON & FILL VALVE VAULT	EA	15	350.00	5,250.00	375.00	5,625.00	750.00	11,250.00
39	CUT & CAP EX WATER MAIN	EA	17	1,150.00	19,550.00	250.00	4,250.00	1,200.00	20,400.00
40	WATER MAIN LINE STOP 6"	EA	1	6,000.00	6,000.00	5,000.00	5,000.00	6,000.00	6,000.00
41	WATER MAIN LINE STOP 8"	EA	4	8,000.00	32,000.00	5,250.00	21,000.00	6,100.00	24,400.00
42	CONNECT TO EXISTING WATER MAIN (NON-PRESSURE) 6"	EA	2	3,500.00	7,000.00	4,500.00	9,000.00	4,500.00	9,000.00
43	CONNECT TO EXISTING WATER MAIN (NON-PRESSURE) 8"	EA	6	4,000.00	24,000.00	5,000.00	30,000.00	5,000.00	30,000.00
44	CONNECT TO EXISTING WATER MAIN (NON-PRESSURE) 10"	EA	2	6,000.00	12,000.00	5,500.00	11,000.00	6,000.00	12,000.00
45	PRESSURE CONNECTION 8"X8" WITH VAULT, 5' DIA	EA	3	9,450.00	28,350.00	12,500.00	37,500.00	10,500.00	31,500.00
46	MOBILIZATION	LS	1	10,000.00	10,000.00	250,000.00	250,000.00	170,000.00	170,000.00
47	TREE PROTECTION	LS	1	16,500.00	16,500.00	10,000.00	10,000.00	1,000.00	1,000.00
48	TRAFFIC CONTROL & PROTECTION	LS	1	150,000.00	150,000.00	250,000.00	250,000.00	38,000.00	38,000.00
49	CONSTRUCTION STAKING & DOCUMENTATION	LS	1	14,850.00	14,850.00	15,000.00	15,000.00	15,000.00	15,000.00
50	PRE-CONSTRUCTION VIDEO	LS	1	3,500.00	3,500.00	2,500.00	2,500.00	2,000.00	2,000.00
51	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CY	200	120.00	24,000.00	45.00	9,000.00	100.00	20,000.00
	TOTAL BID AS READ			**$**	**2,589,969.00**	**$**	**2,787,300.00**	**$**	**2,848,731.00**
	TOTAL BID AS CORRECTED								
	PROPOSAL GUARANTEE			5.00%		5.00%		5.00%	

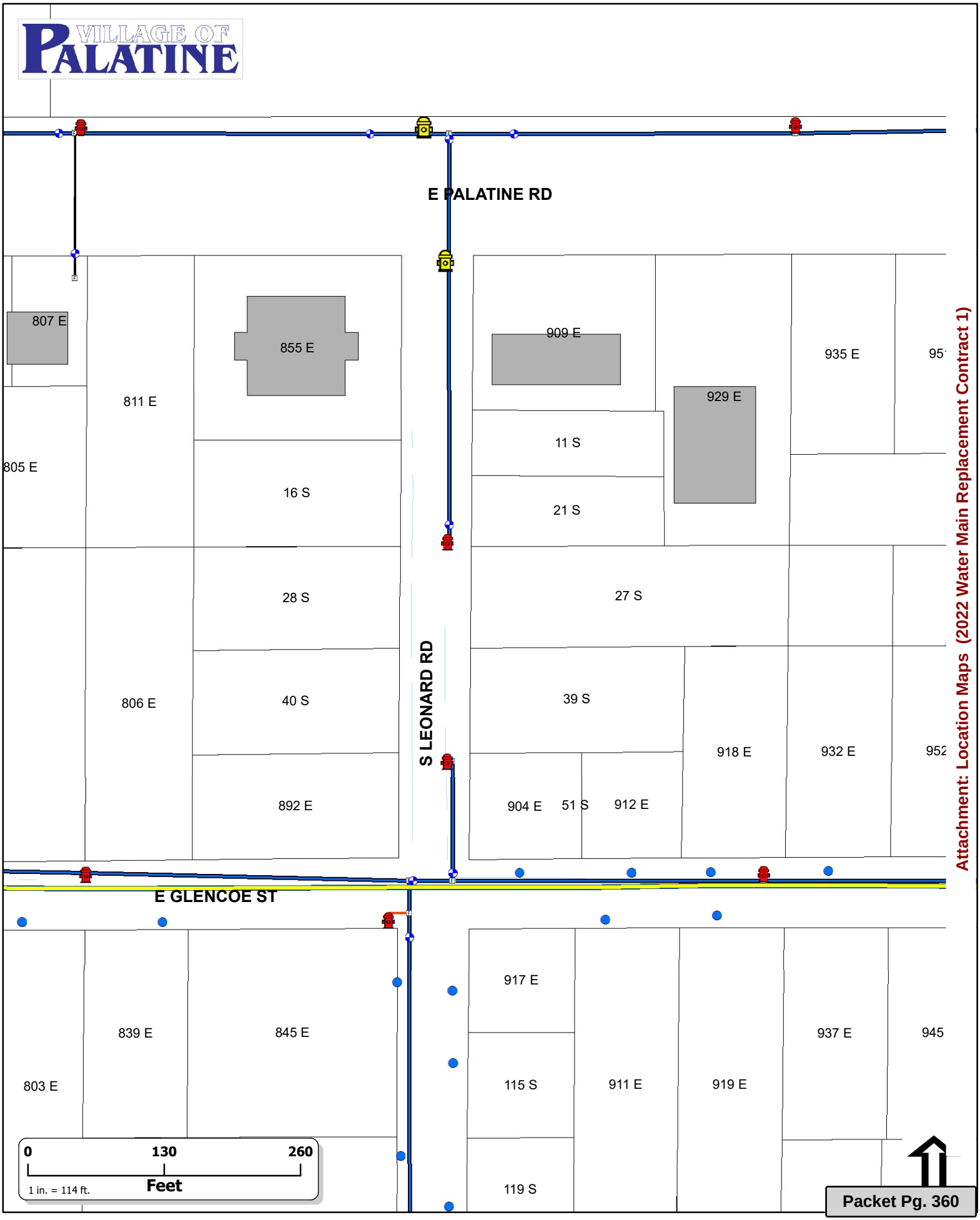
Attachment: Bid Tabulation (2022 Water Main Replacement Contract 1)

Village of Palatine GIS Viewer



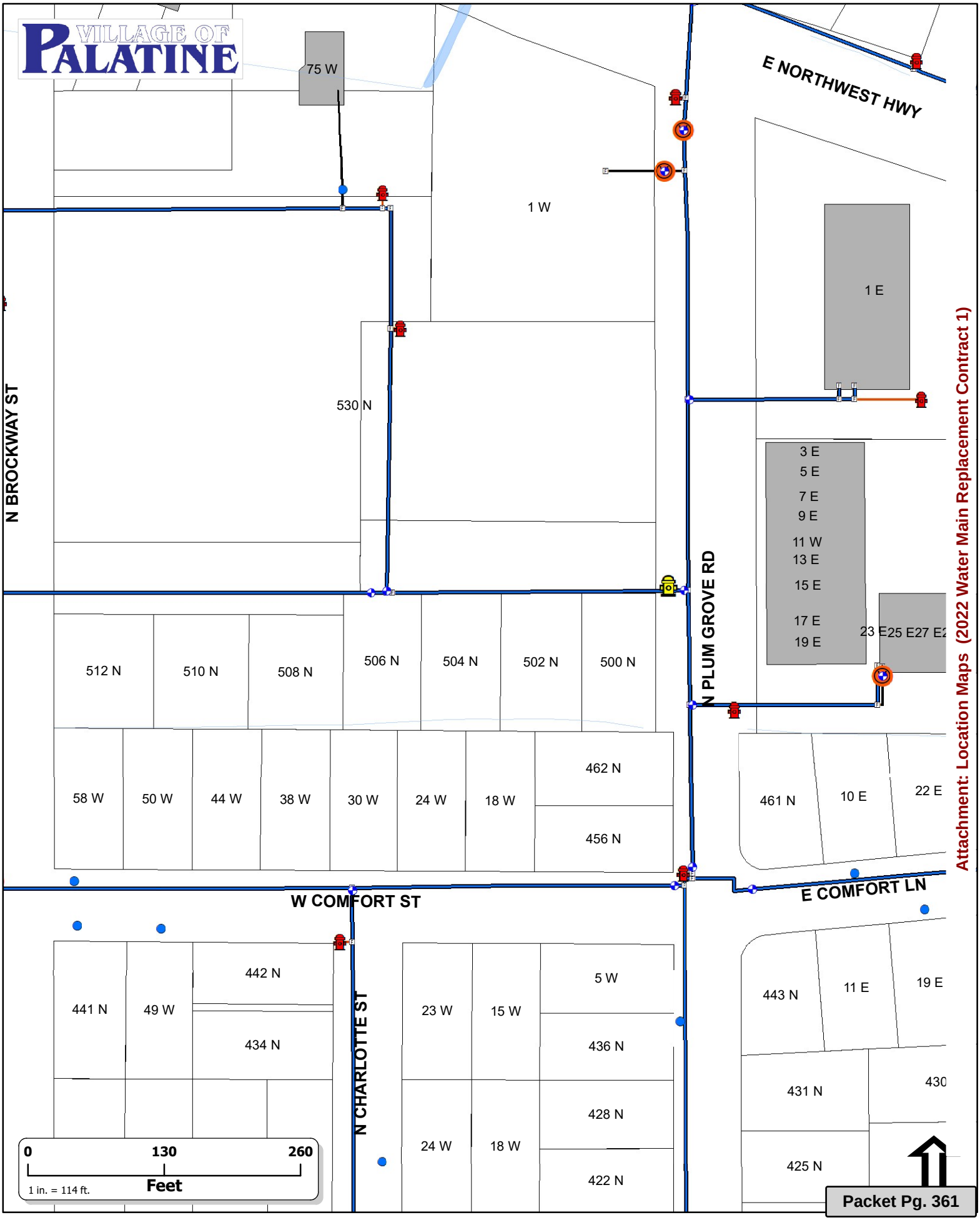
Attachment: Location Maps (2022 Water Main Replacement Contract 1)

Village of Palatine GIS Viewer



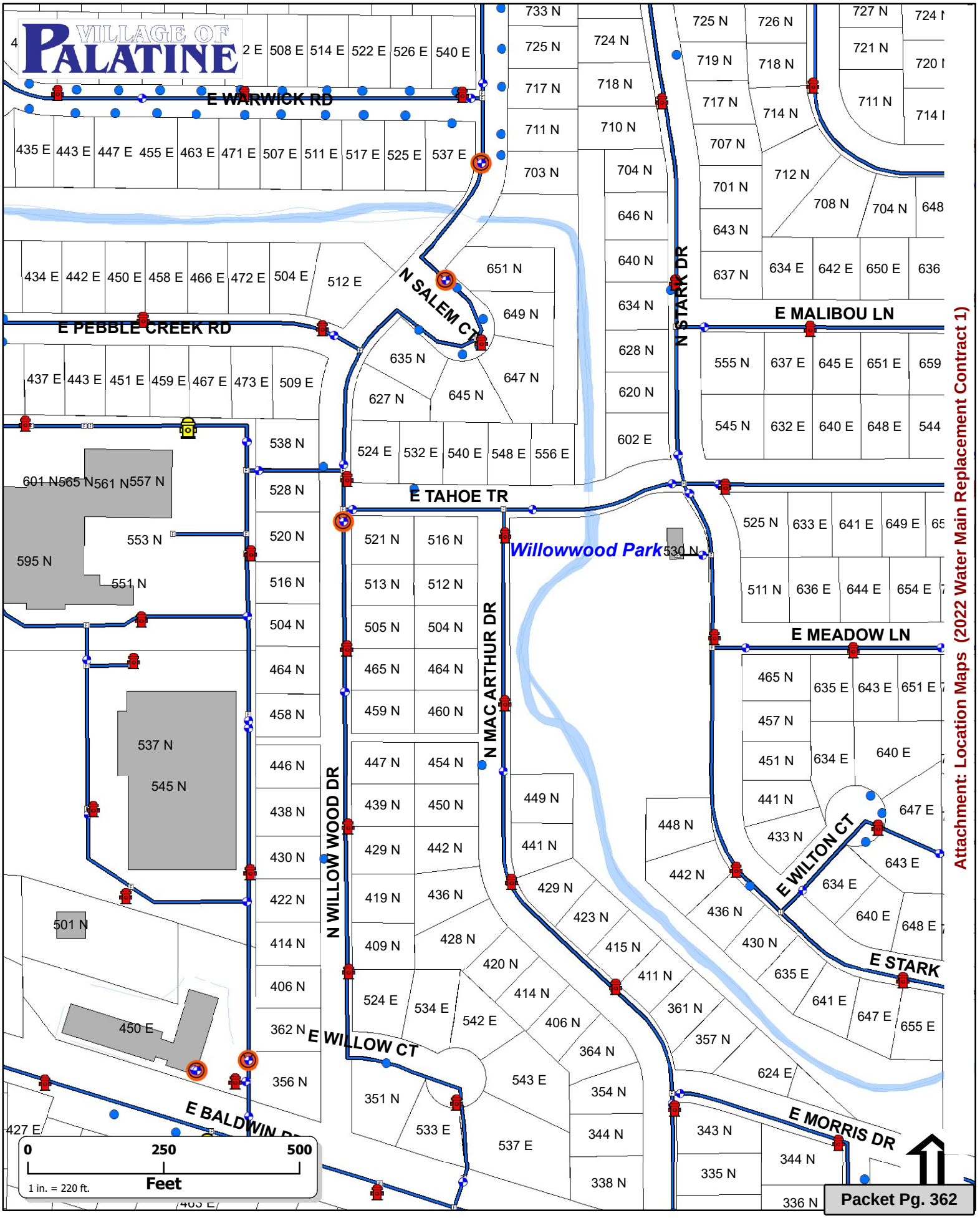
Attachment: Location Maps (2022 Water Main Replacement Contract 1)

Village of Palatine GIS Viewer



Attachment: Location Maps (2022 Water Main Replacement Contract 1)

Village of Palatine GIS Viewer



Attachment: Location Maps (2022 Water Main Replacement Contract 1)

Consider a Motion to Authorize the Village Manager to Execute a Contract for Snow and Ice Control Services at the Gateway Center Parking Deck

BACKGROUND:
When the Gateway Center Parking Deck first opened, the Public Works Department was responsible for snow and ice control services. These duties took personnel away from covering their normal routes throughout the Village and it was difficult to maintain levels of service on public roadways. When Hamilton Partners managed the deck, they found that M & B Landscaping of Palatine, Illinois specialized in snow and ice control for parking decks. M & B Landscaping has the expertise and knowledge of how to distribute snow properly within the deck itself as well as the use of specialized ice control material appropriate for precast concrete structures.

KEY ISSUES:
- The efforts made by M & B Landscaping since 2005 have been outstanding in that few, if any, real complaints were received from the public.
- M & B Landscaping recently concluded a two-year contract for the 2020-2021 and 2021-2022 winter seasons.
- Due to reduced commuter parking demand during the pandemic, routine snow removal has not been needed on levels 4 and 5. Prices have been adjusted to only include snow removal and salting on levels 1, 2 and 3 and the entrances.
- If snow needs to be removed from the top level due to weight concerns, the cost will be billed on an hourly truck rate basis or more likely, completed with in-house crews in available daytime working hours.
- The contract has the same cost provisions as last winter if there was a need to direct snow clearing based on pre-pandemic levels this winter or next winter.
- The typical annual cost for this program is $45,625.
- A multi-year contract with recommended hourly rate adjustments is proposed. Unlike prior years, it is recommended that de-icing material be consider a reimbursable to the contractor recognizing the uncertain materials costs for the next three years.

ALTERNATIVES:

1. Authorize the Village Manager to execute a contract with M & B Landscaping for snow and ice control services at the Gateway Center Parking Deck.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Village Manager be authorized to execute contract with M & B Landscaping for 2022-2025 snow and ice control services at the Gateway Center Parking Deck.

BUDGET IMPACT:
Funding to accommodate this effort have been allotted in the Public Works Operating Budget to cover snow and ice control at the Parking Deck for the winter months remaining in 2022 and would be made part of the recommended 2023 operating budget for future Village Council consideration.

ACTION REQUIRED:
Motion to authorize the Village Manager to execute the contract with M & B Landscaping of Palatine, Illinois for 2022-2025 snow and ice control services at the Gateway Center Parking Deck.

ATTACHMENTS:

- M&B contract sample

M & B LANDSCAPING
186 S. GREELEY
PALATINE, IL 60067
(847) 358-1382
Fax (847) 359-5769

PROPOSAL

PROPOSAL #: 22334
REVISED DATE: 5/12/2022
PAGE: 1 of 2

PROPOSAL SUBMITTED TO:		WORK TO BE PERFORMED AT:	
NAME:	Village of Palatine - Dan Neyfeldt	NAME:	Gateway Center Parking Deck
STREET:	148 W. Illinois	STREET:	Colfax & Smith Streets
CITY:	Palatine	CITY:	Palatine
STATE:	IL 60067	STATE:	IL
PHONE:	847-202-6969	PHONE:	Dneyfeldt@palatine.il.us

SNOW REMOVAL: 3 year contract:

October 2022 - April 2023 - Gateway Center Parking Deck / Garage
October 2023 - April 2024 - Gateway Center Parking Deck / Garage
October 2024 - April 2025 - Gateway Center Parking Deck / Garage

1. Snow removal will commence after 1 inch of snow fall to include:
   - Clearing of 2 access roads, top of deck, inner parking levels w/ snow, and fire lanes
   - All snow will be removed from top of parking deck and dumped over north side of building w/in 24 hours end of snow.

2. Straight road salt will be applied to access roads and fire lanes and CG90 will be applied to top of parking deck and inner parking levels after snow has been removed.
   ALL SALT & CG90 WILL BE SUPPLIED BY THE VILLAGE OF PALATINE.

3. When snow fall (accumulation) is less than one inch, straight road salt will be applied to access roads and fire lanes and CG90 will be applied to top of parking deck and inner parking levels.
   ALL SALT & CG90 WILL BE SUPPLIED BY THE VILLAGE OF PALATINE.

4. Price list of services - **Year #1 - October 2022 - April 2023**:
   - Hourly truck rate for plowing = $125.00 per hour
   - Hourly truck rate for salting = $150.00 per hour
   - Skid Steer loader for snow removal = $155.00 per hour
   - Articulating loader for snow removal = $190.00 per hour
   - Labor (shoveling of doors on upper deck or lower deck if needed) = $55.00 / man hour

5. Price list of services - **Year #2 - October 2023 - April 2024**:
   - Hourly truck rate for plowing = $131.00 per hour
   - Hourly truck rate for salting = $158.00 per hour
   - Skid Steer loader for snow removal = $163.00 per hour
   - Articulating loader for snow removal = $200.00 per hour
   - Labor (shoveling of doors on upper deck or lower deck if needed) = $58.00 / man hour

6. Price list of services - **Year #3 - October 2024 - April 2025**:
   - Hourly truck rate for plowing = $138.00 per hour
   - Hourly truck rate for salting = $166.00 per hour
   - Skid Steer loader for snow removal = $171.00 per hour
   - Articulating loader for snow removal = $210.00 per hour
   - Labor (shoveling of doors on upper deck or lower deck if needed) = $61.00 / man hour

7. All properties will be inspected by M & B Landscaping after snow removal has been completed to provide quality assurance. M & B Landscaping can be reached at the office: 847-358-1382 or Mike Zyer's Cell: 847-812-8301

Attachment: M&B contract sample (Snow and Ice Control Services for the Gateway Center Parking Deck)

M & B LANDSCAPING
186 S. GREELEY
PALATINE, IL 60067
(847) 358-1382

PROPOSAL

PROPOSAL #: 22334
REVISED DATE: 5/12/2022

- Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written or verbal orders, and will be billed as an extra charged over and above the contract amount.
- All payments to be made in full upon receipt of invoice. In the event the account is not paid within 30 days of invoice date, the customer shall pay to M & B Landscaping all past due amounts plus a service charge of 1.5% on all past due amounts, in addition to all associated collection fees, and reasonable attorney's fees.
- M & B Landscaping has the right to impose a salt surcharge in the event that salt prices surge to an increased level not accounted for in this proposal.
- M & B Landscaping has the right to impose a fuel surcharge in the event that fuel prices surge to an increased level not accounted for in this proposal.

All material is guaranteed to be as specified, and the above work to be performed in accordance with any drawings and specifications submitted for above work and completed in a substantial workman like manner. Prices for this proposal are good for 30 days from written date of this proposal

All agreements contingent upon strikes, accidents, or weather delays beyond our control.

Certificate of insurance will be provided upon acceptance of this proposal. M & B Landscaping is a fully insured company carrying workman's compensation, liability, and property damage.

Respectfully Submitted By: M & B Landscaping Per:

Mike Zyer, Owner & Operator
Mike Zyer, Owner & Operator

ACCEPTANCE OF PROPOSAL

The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ **Signature:** _____

Attachment: M&B contract sample (Snow and Ice Control Services for the Gateway Center Parking Deck)

Consider a Resolution to Approve an Intergovernmental Agreement Between the Village of Palatine and the Palatine Township Road District for Snow and Ice Control Services

BACKGROUND:
A number of years ago, the Palatine Township Road District approached the Village offering their assistance with snow and ice control services in areas that the Village had annexed. Analysis indicated that between $6,000 and $8,000 could be saved if the Township participated in the Village's snow and ice control operations. Based upon this information, the Council has previously approved several annual intergovernmental agreements with the Palatine Township Road District.

KEY ISSUES:
- The proposed agreement is like past years, with the Township providing snow and ice control services for over 18 miles of streets in three general areas. These areas include Kenilworth/Middleton, Dunhaven Woods/Barrington Woods, and Old Hicks/Gardenia.
- The cost for the service is based upon the type of equipment used and the number of hours spent on Village streets. The total value of services for the 2021-2022 winter season was approximately $42,000.
- This year brings a decrease of 4.0% from last year, which is in direct relation to the decrease from the FEMA Schedule of Equipment Rates.
- If this agreement is not entered into with the Township, additional contractual services, or full-time employees and expansion to the capital fleet, would be needed to maintain the present level of snow and ice control.

ALTERNATIVES:
1. Approve the proposed intergovernmental agreement between the Village of Palatine and the Palatine Township Road District for snow and ice control services through April 30, 2022.
2. Reject the proposed intergovernmental agreement.

RECOMMENDATION:
It is recommended that a resolution adopting the intergovernmental agreement between the Village of Palatine and the Palatine Township Road District for snow and ice control services through April 30, 2023, be approved.

BUDGET IMPACT:
The Public Works Operating Budget has programmed the cost of this snow and ice control service in November and December of the existing 2022 budget and for the typical snow months for the proposed 2023 budget.

ACTION REQUIRED:
Motion to adopt a resolution approving the intergovernmental agreement between the Village of Palatine and the Palatine Township Road District for snow and ice control services through April 30, 2023.

ATTACHMENTS:

- Resolution
- 2022-04-27-VOP-IGA-letter-01-rsj
- 2022-2023-Snow-IGA-VOP-signed
- Service Area Map

RESOLUTION NO. _____

RESOLUTION APPROVING AN INTERGOVERMENTAL AGREEMENT BETWEEN THE VILLAGE OF PALATINE AND THE PALATINE TOWNSHIP ROAD DISTRICT FOR SNOW AND ICE CONTROL SERVICES

WHEREAS, there are areas where the Village Streets and unincorporated Township Streets are interspersed; and

WHEREAS, it has been determined that it would benefit the health, safety, and welfare of the residents and businesses of the Village of Palatine for the Village to enter into an Intergovernmental Agreement with the Palatine Township Road District (District) that would provide for the District to provide snow and ice control on approximately 18.3 miles of Village Streets; and

WHEREAS, it has also been determined that there would be no lessening of service to the residents of the Village of Palatine; and

WHEREAS, it would benefit both the District and the Village through a sharing of expertise, coordination of efforts, and saving of tax dollars.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Palatine enters into an Intergovernmental Agreement for Snow and Ice Control Services with the Palatine Township Road District (attached hereto as Exhibit "A") and that the Mayor and Village Clerk be authorized to sign said Agreement.

PASSED: This _____ day of _____, 2022

AYES: _____ NAYS:_____ ABSENT:_____ PASS: _____

APPROVED by me this _____ day of _____, 2022

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk
this _____ day of _____, 2022

_____
Village Clerk

Attachment: Resolution (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

PALATINE TWSP

Palatine Township Road District

Aaron B. Del Mar - Highway Commissioner

530 N. Smith S
Palatine, IL 60067
p.: 847.358.6336
f.: 847.358.4056
roaddistrict@palatinetownship.com

HAND DELIVERY

April 27, 2022

Mr. Dan Neyfeldt
Public Works Coordinator
Streets Division
Village of Palatine
148 West Illinois Road
Palatine, Illinois 60067

RE: Intergovernmental Agreement
2022 - 2023 Snow and Ice Control Services

Dear Mr. Neyfeldt,

Included for your review and per our discussion, please find two original copies of the intergovernmental agreement for the above referenced project signed by the Highway Commissioner and Road District Clerk. This year brings a decrease of 4.0% from last year, which is in direct relation to the decrease from the FEMA Schedule of Equipment Rates. If the document is in order and once the Village Council has executed the contact, can you please return a copy for our records? We look forward to providing you and the Village of Palatine with a quality and valued service that you have come to expect. Additionally, we would like to thank you for coordinating and executing this document. Should you have any questions, concerns or need any additional information please feel free to contact us at 847.358.6336.

Regards,

Roland Sachs, Jr.
Road District Director
Palatine Township Road District

Attachment: 2022-04-27-VOP-IGA-letter-01-rsj (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

INTERGOVERNMENTAL AGREEMENT
FOR SNOW AND ICE CONTROL SERVICES

THIS AGREEMENT, entered into this day of , **2022** between the **VILLAGE OF PALATINE**, a unit of local government ("**Village**"), and the **PALATINE TOWNSHIP ROAD DISTRICT**, a unit of local government ("**District**"), provides as follows:

1. This Agreement is entered into pursuant to the Intergovernmental Cooperation provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq.

2. The Village and District enter into this Agreement in order to provide snow plowing and ice control services at various locations within the **VILLAGE OF PALATINE** corporate limits.

   A. The services to be provided pursuant to this Agreement are limited to snow plowing and ice control. The Village shall be responsible for all other services with respect to all roads covered by this Agreement, including but not limited to repair and maintenance (unless the need for such repair or maintenance is due to the negligence of the District).

   B. The roads subject to this Agreement are identified in ***Exhibit A*** and is or will be attached to and made a part of this Agreement.

   C. No Provision within this agreement shall limit the Village's ability to supplement the District's efforts in plowing or salting of Village streets.

3. Prior to the start of any operations, the District will contact the Village to verify the need for salting and or plowing. During operations, periodic updates will be provided by the District as to the status of all Village streets for coordination purposes. Prior to cessation of operations, the District will contact the Village providing a final status report.

4. District agrees that it will provide the same level of services to the Village that it provides within Palatine Township and that the Village will neither be preferred nor discriminated against in terms of the services provided.

5. The Agreement shall be for a term of One (1) year. Either party may terminate this Agreement at any time, with or without cause, upon 30 days prior written notice.

6. Charges to the Village for services rendered by the District through **April 30, 2023** shall be as follows: All prices per hour include driver/operator and overtime and double time for drivers shall be industry standard practice.

A. Anti-Ice Truck	$ 100.00 per hour
B. Plow Truck	$ 161.00 per hour
C. Plow Truck w/ Wing	$ 178.00 per hour
D. Loader / Plow	$ 168.50 per hour
E. Loader w/ Blower	$ 271.50 per hour

Attachment: 2022-2023-Snow-IGA-VOP-signed (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

Snow and ice control materials, bulk treated road salt, shall be reimbursed in like and in the amount as applied to Village roads.

The charges specified above may be revised by the District upon Sixty-(60) day's prior written notice to the Village.

Payment shall be due within 30 days after receipt of an invoice, provided by the District, which will include equipment used and total hours worked, by area salted and or plowed.

7. The Village will be named as an additional insured on all policies of insurance carried by the District. The Village will also apply for insurance coverage insuring the Village against any claims arising out of or relating to work performed by the District on Village roads, rights of way, bridges, or culverts.

   A. Each party shall carry insurance coverage for claims for bodily injury of not less than Ten (10) million dollars, part of which may be provided through what is commonly referred to as umbrella coverage.

   B. Each party shall carry insurance against claims for property damage of not less than One (1) million dollars.

8. All expenses of maintaining equipment, salaries and any and all other expenses connected with the services, equipment, personnel and facilities to be supplied by the District shall be the sole responsibility of the District.

9. The District agrees to hold the Village harmless and to indemnify and defend the Village with respect to any and all causes of action which arise out of or relate to any acts or omissions on the part of the District. The Village likewise agrees to hold the District harmless and to indemnify and defend the District with respect to any and all claims or causes of action which arise out of or relate to any acts or omissions on the part of the Village. Neither party shall be obligated to indemnify or hold the other harmless as to any claims or causes of action which arise out of or relate to the acts or omissions of the other party.

10. This agreement shall be **effective as of October 1, 2022** and retroactive to that date.

VILLAGE OF PALATINE

Attest: _____ By: _____

Village Manager **Deputy Village Clerk**

PALATINE TOWNSHIP ROAD DISTRICT

Attest: _____ By: _____

Highway Commissioner **Road District Clerk**

Attachment: 2022-2023-Snow-IGA-VOP-signed (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

Village of Palatine Intergovernmental Agreement Pay Rates – 2022 – 2023 Winter Season

Labor, equipment and material rates are subject to change within the term of the agreement.

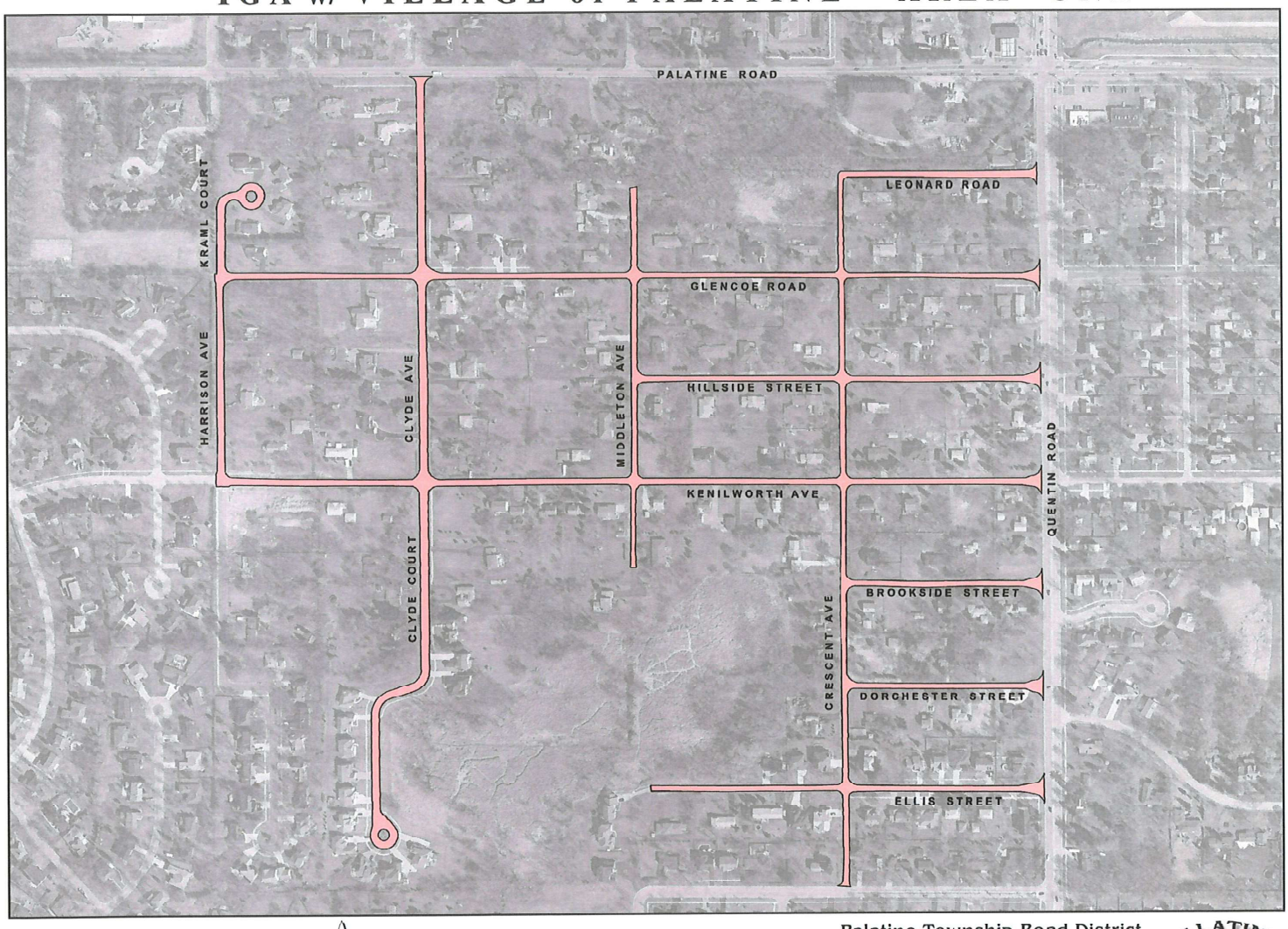
Labor	Regular Time	Over Time	Double Time
Operator/Laborer	$ 57.00	$ 80.00	$ 104.00

Equipment	Time	Item Qualifier	Cost
Anti-Ice Truck	-	*1000 GAL*	$ 43.00
Truck w/Plow w/Spreader	-	*One-Way*	$ 104.00
Truck w/Plow, w/Wing w/Spreader	-	*Leveling Wing*	$ 121.00
Loader w/Plow	-	*10 ft and up*	$ 111.50
Loader w/Snow Blower	-	*1800 tph*	$ 214.50
Anti-Ice Truck w/Operator	Regular Time	1000 GAL	**$ 100.00**
Plow Truck w/Operator	Regular Time	One-Way	**$ 161.00**
Plow Truck w/Operator	Overtime	One-Way	$ 184.00
Plow Truck w/Operator	Double Time	One-Way	$ 208.00
Plow Truck w/ Wing w/Operator	Regular Time	Leveling Wing	**$ 178.00**
Loader w/Plow w/Operator	Regular Time	10 ft and up	**$ 168.50**
Loader w/Blower w/Operator	Regular Time	1800 tph	**$ 271.50**

Attachment: 2022-2023-Snow-IGA-VOP-signed (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

Attachment: 2022-2023-Snow-IGA-VOP-signed (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

IGA w/ VILLAGE of PALATINE - AREA ONE

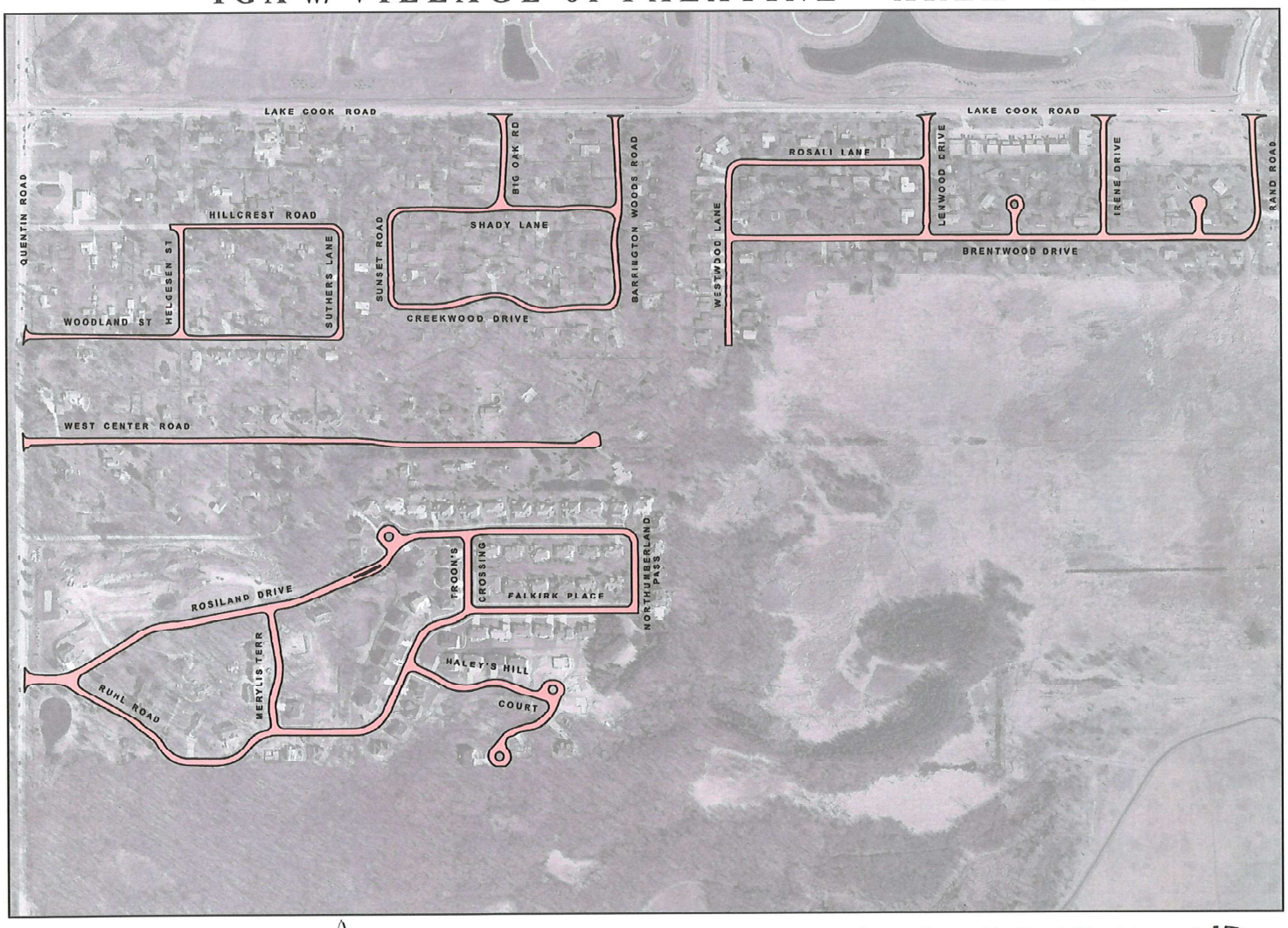


Palatine Township Road District
Aaron B. Del Mar - Highway Commissioner
530 North Smith Street Palatine, IL 60067 p.: 847.358.6336

PALATINE TWSP

Attachment: Service Area Map (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

IGA w/ VILLAGE of PALATINE - AREA TWO



0 250 500 1,000 Feet

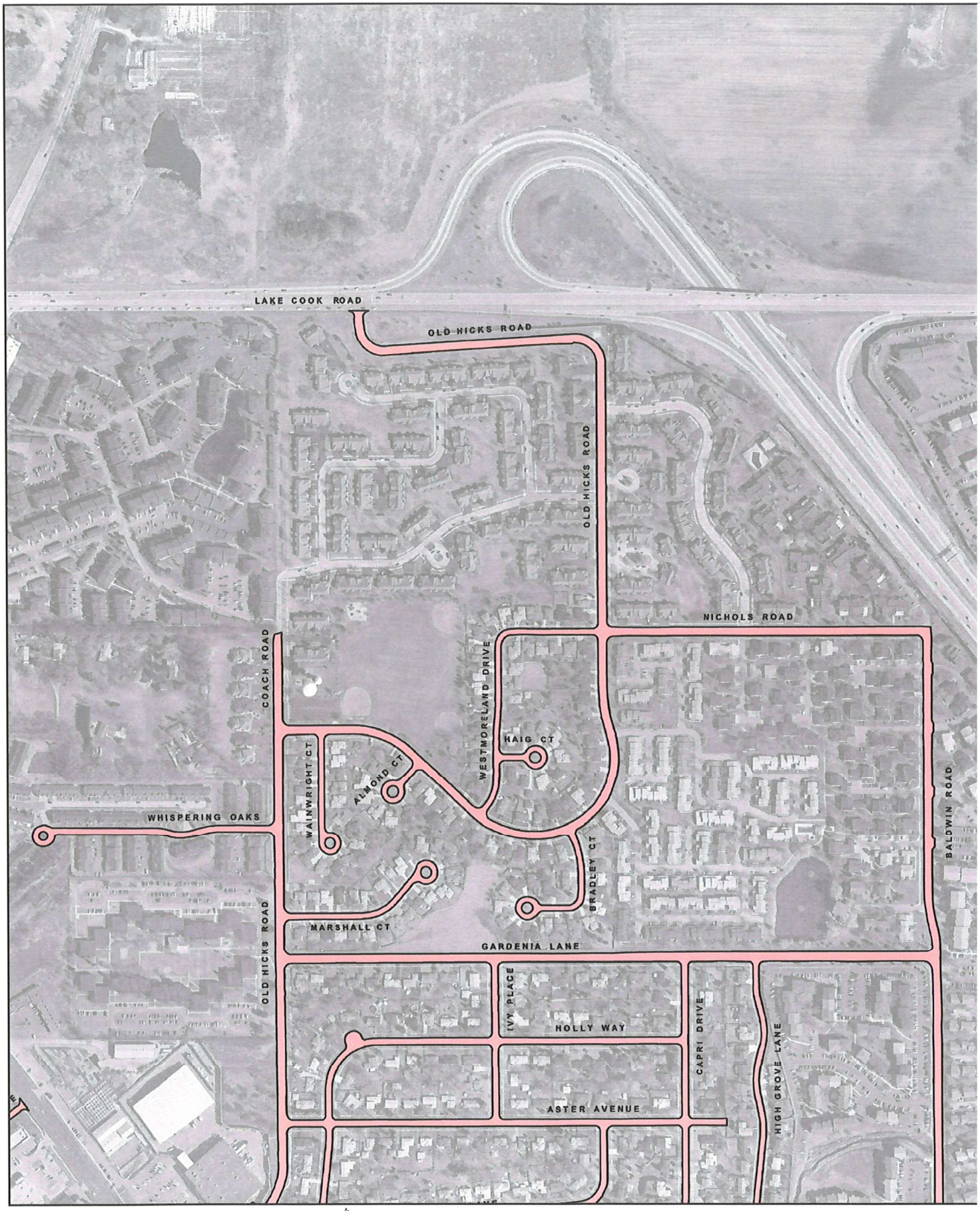
N

Palatine Township Road District
Aaron B. Del Mar - Highway Commissioner
530 North Smith Street Palatine, IL 60067 p.: 847.358.6336

PALATINE TWSP

Attachment: Service Area Map (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

IGA w/ VILLAGE of PALATINE - AREA THREE(a)



0 250 500 1,000 Feet

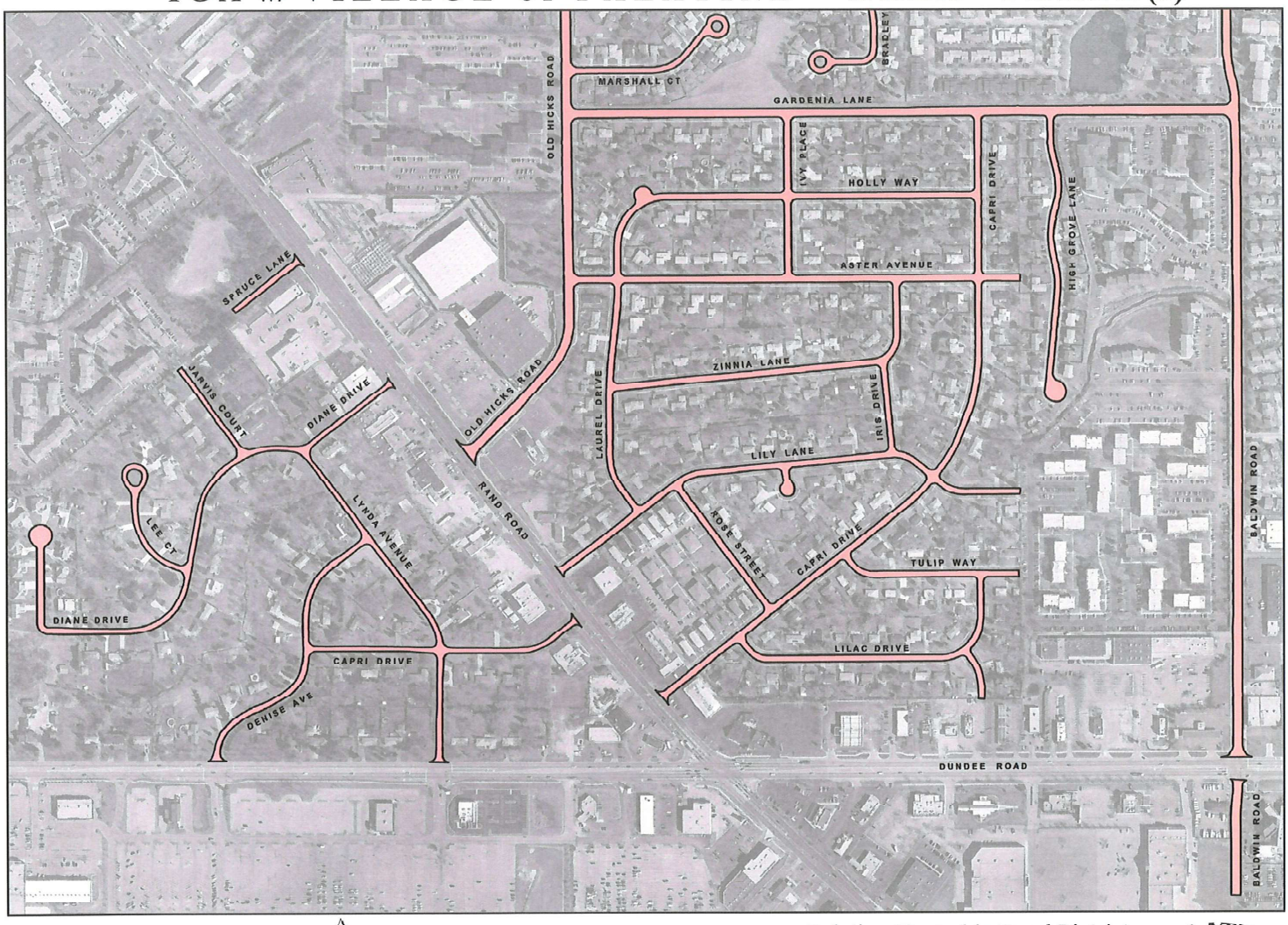
N

Palatine Township Road District
Aaron B. Del Mar - Highway Commissioner
530 North Smith Street Palatine, IL 60067 p.: 847.358.6336

PALATINE TWSP

Attachment: Service Area Map (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

IGA w/ VILLAGE of PALATINE - AREA THREE(b)



0 250 500 1,000 Feet

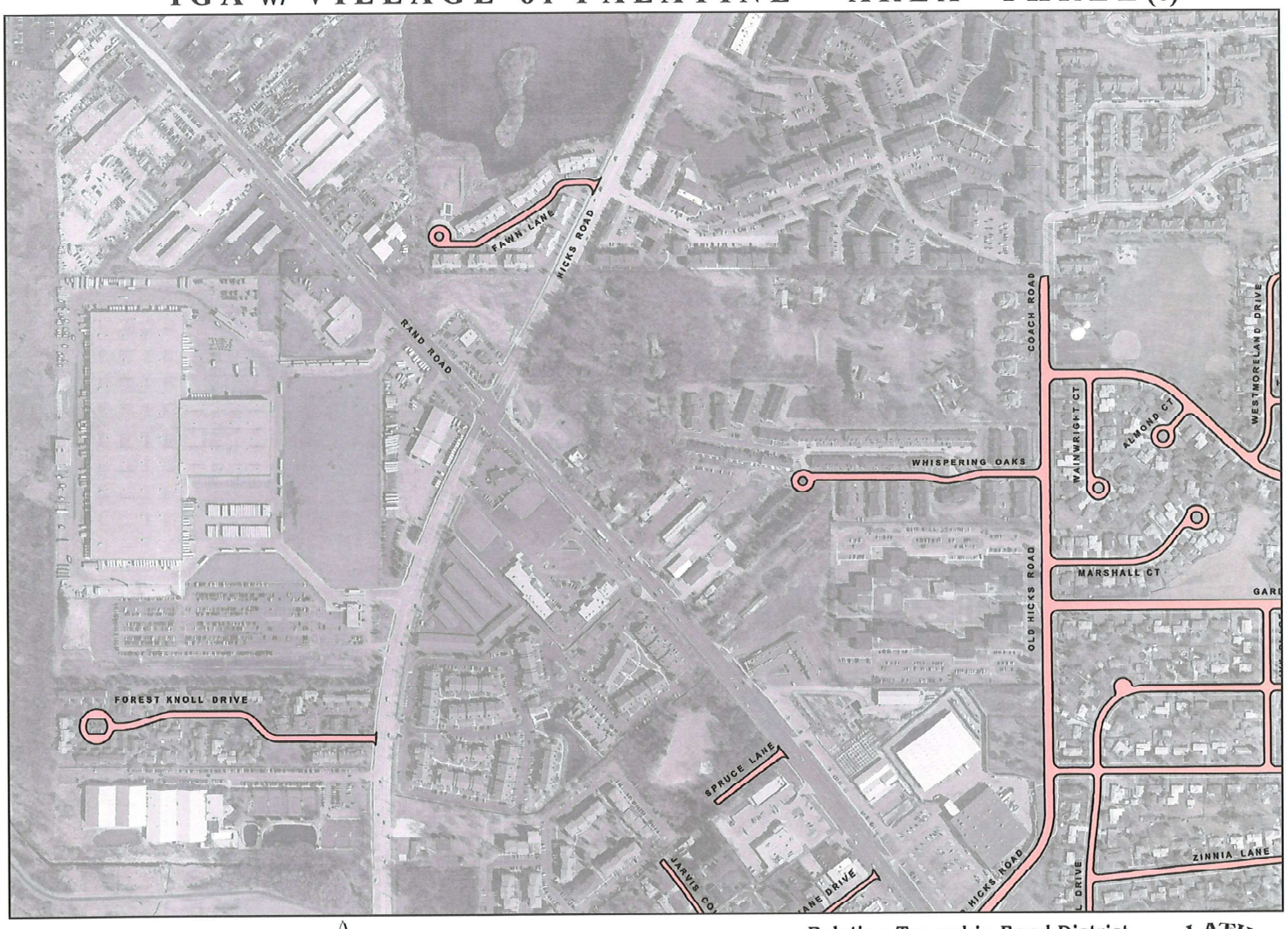
N

Palatine Township Road District
Aaron B. Del Mar - Highway Commissioner
530 North Smith Street Palatine, IL 60067 p.: 847.358.6336

PALATINE TWSP

Attachment: Service Area Map (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

IGA w/ VILLAGE of PALATINE - AREA THREE(c)



0 250 500 1,000 Feet

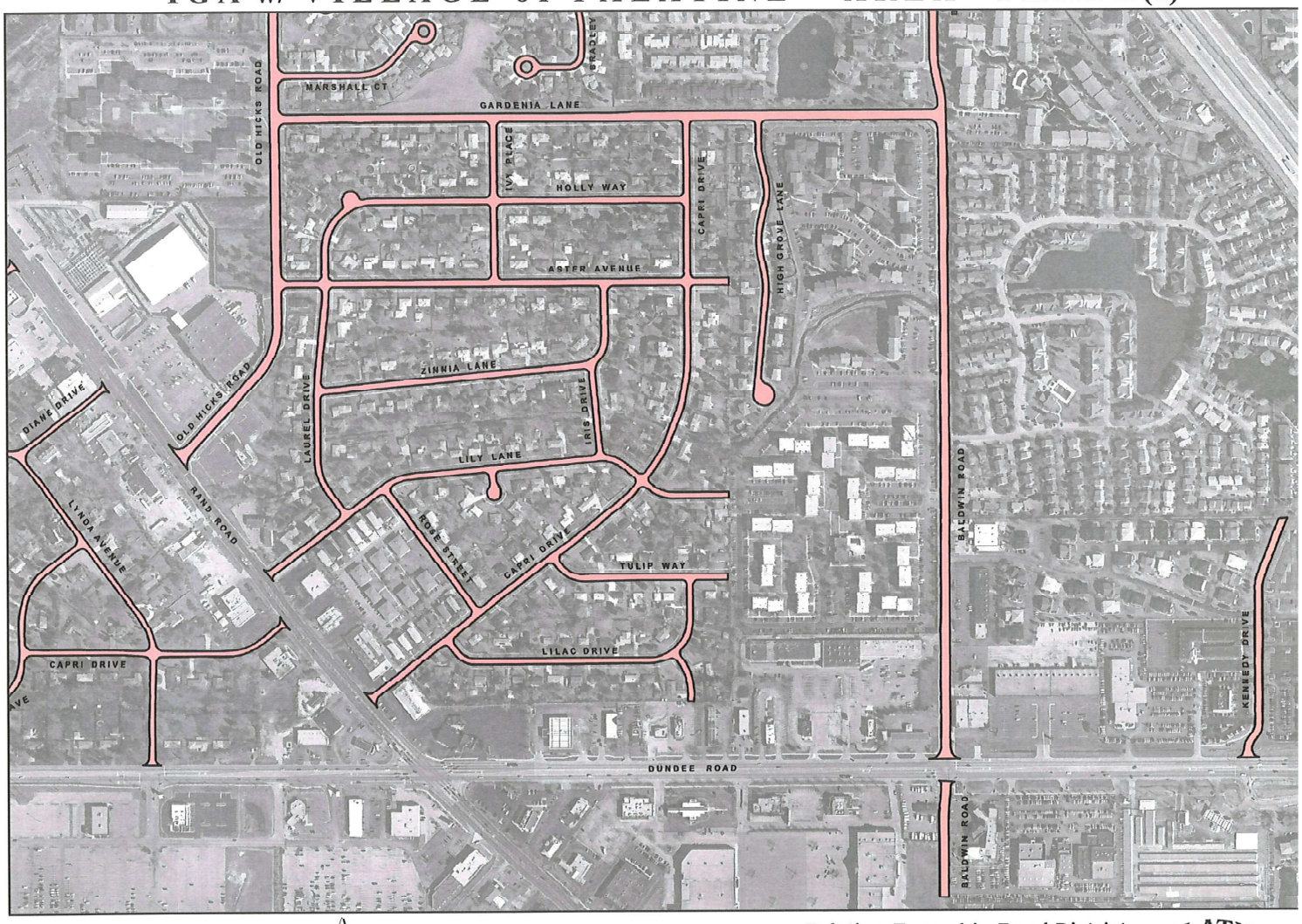
N

Palatine Township Road District
Aaron B. Del Mar - Highway Commissioner
530 North Smith Street Palatine, IL 60067 p.: 847.358.6336

PALATINE TWSP

Attachment: Service Area Map (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

IGA w/ VILLAGE of PALATINE - AREA THREE(d)



0 250 500 1,000 Feet

N

Palatine Township Road District
Aaron B. Del Mar - Highway Commissioner
530 North Smith Street Palatine, IL 60067 p.: 847.358.6336

PALATINE TWSP

Attachment: Service Area Map (IGA Between Village of Palatine and Palatine Township for Snow and Ice Control Services)

Consider a Motion to Authorize the Village Manager to Purchase 2022 Budgeted Vehicles and 2023 Light Duty Fleet Consistent with the Capital Improvement Plan

BACKGROUND:
The 2022 capital vehicle replacement budget includes almost $735,000 for the replacement of public works vehicles and equipment. The remaining purchases for 2022 include a one-ton dump truck, a full-size van, a stump grinder, and miscellaneous small equipment. The vehicles which remain cannot be ordered as a 2022 model anymore because factory capacities have been filled.

Order bank windows through purchasing cooperatives are opening and closing in less than one week and the ability to even order units in the near term has been questionable.

$303,000 remains available in the 2022 budget for the planned purchase of replacements in the Capital Improvement Plan.

Additionally, the 2023 vehicle replacement plan for public works, police, and fire vehicles is projected to be $1,018,000 (excluding Haul Trucks and an Ambulance). That is based on pricing forecasted prior to some of the worst supply chain issues emerging. This could mean the 2023 forecasted amount is low based on increasing costs.

A pre-purchase a 2023 dump truck was authorized earlier this year to reduce the risk of an inability to secure replacement trucks crucial for the Public Works operation.

Greater flexibility on purchasing methods is suggested to address factory capacity issues, short openings of order banks, and long lead times which could result in a threat to the public health, safety or welfare of the general public. It is recommended the Village Manager be authorized to secure the replacement of the remaining units in the 2022 budget as well as the 2023 plan for only the light duty portion of the fleet. Utilizing the emergency purchasing provisions of Village Code Section 2-108.10.c is recommended.

KEY ISSUES:

- The Units originally planned for 2023, which would be accelerated for 2022, include 12 Public Safety patrol and command vehicles and 9 Trucks less than a 1-ton payload capacity should order banks come available or other availability of these vehicles be identified.

- This will allow a prioritization of purchases should resources not allow for all planned units to be replaced.

- Staff would be able to order into order banks when they become offered while also evaluating purchase off a dealer's lot for vehicles that need immediate replacement. Some vehicles such as police squads and public works one-ton dump trucks need more immediate replacement, so purchasing off a dealer's lot

would be the preferred choice. The dealers have some pre-built one-ton dump trucks that may just need some final outfitting such as a front plow or some emergency lighting. For police squads, there are some dealers who ordered extra stock patrol squads that can be purchased with or without outfitting.

- The Village Council would affirm purchase at their next regularly scheduled meeting following any purchases. Further, any advance purchase would reduce the expenditures in the 2023 Capital Budget.

ALTERNATIVES:

1. Authorize the Village Manager to purchase up to $1,321,000 in 2022 and 2023 scheduled replacements for the light duty fleet.

2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Village Manager be authorized to purchase up to $1,321,000 in 2022 and 2023 scheduled replacements for the light duty fleet.

BUDGET IMPACT:
$303,000 is available in the 2022 budget for the replacement of existing units. The remaining $1,018,000 would be from a budget adjustment advancing planned expenditures for 2023 into 2022.

ACTION REQUIRED:
Motion to authorize the Village Manager to purchase up to $1,321,000 in 2022 and 2023 scheduled replacements for the light duty fleet.

ATTACHMENTS:

- gm_buildout
- Currie Motors Email



Division	Vehicle Line	2022 Model Year Final Order Date	2023 Model Year Bank Open	2023 Model Year Start Up Date	2023 Model Year Final Order Date
	CAR				
Cadillac	CT4	Complete	5/5/2022	7/11/2022	TBD
Cadillac	CT5	Complete	5/5/2022	7/11/2022	5/20/2022
Cadillac	XT4	Complete	4/7/2022	6/10/2022	TBD
Cadillac	XT5	Complete	4/7/2022	6/10/2022	TBD
Cadillac	XT6	TBD	4/7/2022	6/10/2022	6/7/2022
Chevrolet	Malibu	Complete	6/30/2022	9/7/2022	TBD
Chevrolet	Bolt EUV	Complete	6/2/2022	7/21/2022	TBD
Chevrolet	Bolt EV	Complete	6/2/2022	7/21/2022	TBD
	TRUCK				
Buick	Enclave	Complete	3/24/2022	6/11/2022	5/20/2022
Buick	Encore	Complete	2/24/2022	5/12/2022	4/28/2022
Buick	Encore GX	Complete	2/24/2022	5/12/2022	4/28/2022
Buick	Envision	Complete	30-Dec	8/1/2022	3/22/2022
Cadillac	Escalade	Complete	5/19/2022	7/18/2022	5/20/2022
Cadillac	Escalade ESV	Complete	5/19/2022	7/18/2022	5/20/2022
Chevrolet	Trax	Complete	TBD	TBD	TBD
Chevrolet	Equinox**	Complete	6/22/2022**	8/22/2022	TBD
Chevrolet	Trailblazer	Complete	2/24/2022	5/12/2022	4/28/2022
Chevrolet	Blazer	4/21/2022	6/2/2022	8/1/2022	6/15/2022
Chevrolet	Express Cargo Cutaway Van**	Complete	6/16/2022**	8/15/2022	TBD
Chevrolet	Express Cargo Van**	Complete	6/16/2022**	8/15/2022	TBD
Chevrolet	Silverado 1500 Crew Cab	Complete	5/26/2022	8/29/2022	5/27/2022
Chevrolet	Siverado 1500 Double Cab	Complete	5/26/2022	9/6/2022	5/27/2022
Chevrolet	Silverado 1500 Reg Cab	Complete	5/26/2022	8/29/2022	5/27/2022
Chevrolet	Silverado 2500/3500 Reg Cab	Complete	5/26/2022	7/18/2022	5/27/2022
Chevrolet	Silverado 2500/3500 Double Cab	Complete	5/26/2022	7/18/2022	5/27/2022
Chevrolet	Silverado 2500/3500 Crew Cab**	Complete	5/26/2022**	7/18/2022	TBD
Chevrolet	Silverado Medium Duty	Complete	TBD	1/3/2023	TBD
Chevrolet	Colorado	Complete	Mid-November	1/25/2023	TBD
Chevrolet	Suburban	Complete	5/19/2022	7/18/2022	5/20/2022
Chevrolet	Tahoe	Complete	5/19/2022	7/18/2022	5/20/2022
Chevrolet	Tahoe Police	Complete	TBD	7/11/2022	5/20/2022

Attachment: gm_buildout (Advance Purchase of Light Duty Fleet)



Division	Vehicle Line	2022 Model Year Final Order Date	2023 Model Year Bank Open	2023 Model Year Start Up Date	2023 Model Year Final Order Date
Chevrolet	Traverse	Complete	3/24/2022	6/11/2022	6/1/2022
Chevrolet	Low Cab Forward (All Models)	Complete	7/1/2021	4/11/2022	3/24/2022
GMC	Acadia	Complete	3/24/2022	6/10/2022	6/1/2022
GMC	Savana Cargo Van**	Complete	6/16/2022**	8/15/2022	TBD
GMC	Sierra 1500 Crew Cab	Complete	5/26/2022	8/29/2022	6/1/2022
GMC	Sierra 1500 Double Cab	Complete	5/26/2022	9/6/2022	5/27/2022
GMC	Sierra 1500 Reg Cab	Complete	5/26/2022	8/29/2022	5/27/2022
GMC	Sierra 2500/3500 Crew Cab**	Complete	5/26/2022**	7/18/2022	TBD
GMC	Sierra 2500/3500 Double Cab	Complete	5/26/2022	7/18/2022	5/27/2022
GMC	Sierra 2500/3500 Reg Cab	Complete	5/26/2022	7/18/2022	5/27/2022
GMC	Canyon	Complete	Mid-November	TBD	TBD
GMC	Terrain**	Complete	6/22/2022**	8/22/2022	TBD
GMC	Yukon	Complete	5/19/2022	7/18/2022	5/27/2022
GMC	Yukon XL	Complete	5/19/2022	7/18/2022	5/27/2022

****REQUIRES REGIONAL ALLOCATION**
(Allocation to begin mid-June)

Attachment: gm_buildout (Advance Purchase of Light Duty Fleet)

Matthew Dusckett

Subject: FW: Palatine Ordering

From: Tom Sullivan <tsullivan@curriemotors.com>
Sent: Monday, June 13, 2022 11:33 AM
To: Matthew Dusckett <MDusckett@palatine.il.us>
Subject: RE: Palatine Ordering

Good Morning

Transit order bank is open but is greatly restricted due to the ongoing and growing supply chain issue
There is most likely enough Transit carryover from 2021/2022 to exhaust any 2023 opportunity

Once we have a better idea on production plans I ll update you directly

Super Duty Specs and pricing won't be released until October currently

The manufacturing challenges are mounting and will probably continue through 2024 production

Most lead times are running 45 weeks plus with cancelations being the end result

I'll let you know when I have more info

Tom

Good morning Tom,

I believe I saw that the Transit ordering bank is open?
Please also keep us in mind for ordering the following as order banks open:

9 – hybrid PIU's
3 – F-450's
3 - F-250's
2 – F-350's
1 – F-150
1 – F150 responder Pursuit
1 – Expedition SSV

We realize the factory incentives may not be as great as in the past, and the SPC may not have bid contracts ready i
time, so we may order using whatever government incentives Ford offers..

Thanks,
Matt
Matthew Dusckett
Superintendent of Support Services
Village of Palatine Public Works
148 W Illinois Ave
Palatine, IL 60067
847-202-6976 – office

Attachment: Currie Motors Email (Advance Purchase of Light Duty Fleet)

Consider a Motion to Approve 2022 Warrant #12

Village of Palatine
Warrant approval

_____
Village Clerk

_____
Mayor

Warrant # 12 having been approved by the Village Council on 06/20/2022 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense
General Fund	100	238,017.84	23,554.93	-	-	261,572.77
Motor Fuel Tax Fund	205	10,747.50	-	-	-	10,747.50
State Equitable Sharing Fund	222	-	693.19	-	-	693.19
Rand Corridor TIF Fund	234	59,535.00	-	-	-	59,535.00
CDBG - CV	255	5,729.70	-	-	-	5,729.70
Capital Equipment Fund	401	2,792.37	325.08	-	-	3,117.45
Capital Improvements Fund	402	33,284.50	-	-	-	33,284.50
Water Fund	605	69,743.44	3,838.41	-	-	73,581.85
Sewer Fund	610	11,210.27	998.32	-	-	12,208.59
Refuse Fund	615	105,915.00	257,631.14	-	1,500.42	365,046.56
Parking Fund	620	7,449.18	-	-	-	7,449.18
Fleet Services Fund	710	95,881.27	2,614.63	-	-	98,495.90
Total Report		**640,306.07**	**289,655.70**	**-**	**1,500.42**	**931,462.19**

ATTACHMENTS:

- Warrant #12

VILLAGE OF PALATINE

Warrant #12

Invoice Due Date Range 05/01/22 - 07/06/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **4040 - 1st Ayd Corporation**									
PSI533245	Wash & Wax-Fire Trucks	Open		05/20/2022	06/19/2022	06/15/2022			494.
PSI534566	Parts - STOCK	Open		05/20/2022	06/19/2022	06/15/2022			195.
			Vendor **4040 - 1st Ayd Corporation** Totals			Invoices	2		$689.
Vendor **1553 - Acme Truck & Brake Supply**									
01_261535	Parts - STOCK	Open		05/26/2022	06/25/2022	06/14/2022			106.
01_262341	Parts - T-504	Open		05/31/2022	06/30/2022	06/15/2022			392.
			Vendor **1553 - Acme Truck & Brake Supply** Totals			Invoices	2		$498.
Vendor **4853 - Advance Auto Parts**									
2376-1083672	Parts - T-466	Open		05/24/2022	06/23/2022	05/26/2022			13.
2376-1083739	Parts - T-380	Open		05/24/2022	06/23/2022	06/14/2022			80.
2376-1084435	Parts - STOCK	Open		05/27/2022	06/26/2022	06/14/2022			24.
2376-1084439	Parts - STOCK	Open		05/27/2022	06/26/2022	06/15/2022			35.
2376-1084440	Parts - PT-999	Open		05/27/2022	06/26/2022	06/15/2022			10.
2376-1084550	Parts - T-422	Open		05/27/2022	06/26/2022	06/15/2022			79.
2376-1084573	Parts - T-422	Open		05/27/2022	06/26/2022	06/15/2022			79.
2376-1084639	Parts - T-422	Open		05/27/2022	06/27/2022	06/15/2022			48.
2376-1085859	Parts - STOCK	Open		06/03/2022	07/03/2022	06/15/2022			51.
			Vendor **4853 - Advance Auto Parts** Totals			Invoices	9		$422.
Vendor **3030 - Advanced Automation & Control**									
22-3907	SCADA Troubleshooting	Open		05/23/2022	06/22/2022	05/24/2022			690.
			Vendor **3030 - Advanced Automation & Control** Totals			Invoices	1		$690.
Vendor **4746 - Advanced Tree Care**									
14042	Creek Tree Removal-153 W Imperial Court	Open		05/28/2022	06/27/2022	06/14/2022			2,500.
			Vendor **4746 - Advanced Tree Care** Totals			Invoices	1		$2,500.
Vendor **2611 - Al Warren Oil Co**									
W1477914	Motor Fuel	Open		06/02/2022	07/02/2022	06/14/2022			32,053.
			Vendor **2611 - Al Warren Oil Co** Totals			Invoices	1		$32,053.
Vendor **2491 - Anderson Pest Solutions**									
24005534	Pest Control Services June 2022-Fire Station 85	Open		06/05/2022	07/05/2022	06/14/2022			41.
			Vendor **2491 - Anderson Pest Solutions** Totals			Invoices	1		$41.
Vendor **4635 - ArchiveSocial, Inc**									
20842	Social Media Archive Renewal	Open		05/26/2022	06/25/2022	05/05/2022			2,539.
			Vendor **4635 - ArchiveSocial, Inc** Totals			Invoices	1		$2,539.
Vendor **1443 - Arlington Power Equipment**									

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12

Invoice Due Date Range 05/01/22 - 07/06/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
113324	Parts - STOCK	Open		04/14/2022	06/01/2022	06/15/2022			59.
114673	Parts - STOCK	Open		04/26/2022	05/26/2022	06/15/2022			31.
114675	Parts - STOCK	Open		04/26/2022	05/26/2022	06/15/2022			86.
115977	Parts - STOCK	Open		05/05/2022	06/04/2022	06/15/2022			38.
118150	Parts - PT-109	Open		05/19/2022	06/18/2022	06/14/2022			223.
118897	Parts - PT-124	Open		05/24/2022	06/23/2022	06/14/2022			389.
120031	Parts - PT-88	Open		06/01/2022	07/01/2022	06/14/2022			22.
			Vendor **1443 - Arlington Power Equipment** Totals			Invoices	7		$851.
Vendor **4455 - AutoZone Stores LLC**									
2567454481	Parts - T-443	Open		05/23/2022	06/22/2022	05/27/2022			105.
			Vendor **4455 - AutoZone Stores LLC** Totals			Invoices	1		$105.
Vendor **2744 - Avalon Petroleum Company**									
023477	Motor Fuel	Open		05/24/2022	06/23/2022	06/14/2022			26,005.
099645	Motor Fuel	Open		05/24/2022	06/23/2022	06/14/2022			3,913.
			Vendor **2744 - Avalon Petroleum Company** Totals			Invoices	2		$29,919.
Vendor **3115 - Mark E Banaszak**									
PWBRMB060622	Boot Reimbursement	Open		06/06/2022	06/20/2022	06/15/2022			198.
			Vendor **3115 - Mark E Banaszak** Totals			Invoices	1		$198.
Vendor **3805 - Bartels Plants Inc**									
19529	Annual Flowers	Open		05/17/2022	06/16/2022	06/10/2022			9,362.
19530	Annual Flowers	Open		05/17/2022	06/16/2022	06/10/2022			8,093.
CM19530	Credit Memo	Open		05/17/2022	06/16/2022	06/10/2022			(703.9
19573	Annual Flowers	Open		05/24/2022	06/23/2022	06/10/2022			831.
19589	Annual Flowers	Open		05/25/2022	06/24/2022	06/10/2022			440.
			Vendor **3805 - Bartels Plants Inc** Totals			Invoices	5		$18,022.
Vendor **2282 - Baxter And Woodman**									
0234734	2022 NPDES Phase II Compliance Assistance	Open		05/23/2022	06/22/2022	05/24/2022			1,386.
0234717	Southwest Palatine Water System Improvements Design Engineering	Open		05/23/2022	06/22/2022	05/17/2022			350.
0235020	Algonquin Road Water Main Extension Design Engineering Services	Open		05/27/2022	06/26/2022	05/17/2022			24,803.
			Vendor **2282 - Baxter And Woodman** Totals			Invoices	3		$26,539.
Vendor **1357 - Bio-Tron, Inc.**									
41266	Zoll Maintenance	Open		05/17/2022	06/16/2022	06/02/2022			1,375.
			Vendor **1357 - Bio-Tron, Inc.** Totals			Invoices	1		$1,375.

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12

Invoice Due Date Range 05/01/22 - 07/06/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1722 - BLA, Inc**									
21906-7	2021 Rohlwing Road Improvements Construction Engineering DPW2115	Open		05/31/2022	06/30/2022	06/06/2022			8,807.
21910-7	Cedar Street and Elm Street Reconstruction Design Engineering	Open		05/31/2022	06/30/2022	06/09/2022			1,940.
			Vendor **1722 - BLA, Inc** Totals			Invoices	2		$10,747.
Vendor **1492 - Bound Tree Medical LLC**									
84534542	EMS Equipment	Open		05/23/2022	06/22/2022	06/10/2022			56.
84545380	EMS Equipment	Open		06/01/2022	07/01/2022	06/10/2022			514.
			Vendor **1492 - Bound Tree Medical LLC** Totals			Invoices	2		$570.
Vendor **1857 - Brian Edward Landscaping Inc**									
24617	June 2022 Landscape Maintenance Program	Open		06/01/2022	07/01/2022	06/10/2022			8,876.
24606	Irrigation Installation-Hicks & Rte. 14, Rte. 14 & Palatine Rd.	Open		05/16/2022	06/15/2022	06/13/2022			30,427.
			Vendor **1857 - Brian Edward Landscaping Inc** Totals			Invoices	2		$39,303.
Vendor **5200 - Busse's Flowers and Gifts Inc**									
00068999	Bereavement Arrangement - Koutas & Koutas	Open		06/01/2022	07/01/2022	06/15/2022			169.
			Vendor **5200 - Busse's Flowers and Gifts Inc** Totals			Invoices	1		$169.
Vendor **4978 - C. Acitelli Heating & Piping Contractors, Inc**									
0000036162	HVAC Police HQ Server Room Compressor Diagnostic Fee	Open		05/11/2022	06/10/2022	06/14/2022			286.
			Vendor **4978 - C. Acitelli Heating & Piping Contractors, Inc** Totals			Invoices	1		$286.
Vendor **3725 - Cambridge Computer Services Inc**									
81502	Renewal	Open		05/31/2022	06/30/2022	06/01/2022			1,848.
			Vendor **3725 - Cambridge Computer Services Inc** Totals			Invoices	1		$1,848.
Vendor **1576 - CC Cartage Excavating**									
9482	Wash Stone & Delivery-WMB Restoration	Open		06/02/2022	07/02/2022	06/14/2022			877.
			Vendor **1576 - CC Cartage Excavating** Totals			Invoices	1		$877.
Vendor **2453 - CDS Office Technologies**									
INV1458796	Copier Usage	Open		05/30/2022	06/29/2022	06/01/2022			710.
			Vendor **2453 - CDS Office Technologies** Totals			Invoices	1		$710.
Vendor **2732 - CDW Government Inc**									
X642424	Adobe Creative Cloud License	Open		05/23/2022	06/22/2022	06/01/2022			948.

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12

Invoice Due Date Range 05/01/22 - 07/06/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
			Vendor **2732 - CDW Government Inc** Totals			Invoices	1		$948.
Vendor **2555 - Chicago Parts & Sound**									
35-0008020	Parts - PT-999	Open		05/13/2022	06/12/2022	06/14/2022			55.
1-0277338	Parts - T-443	Open		05/23/2022	06/22/2022	05/27/2022			45.
1-0278567	Parts - PT-999	Open		05/27/2022	06/26/2022	06/15/2022			115.
1-0278601	Parts - STOCK	Open		05/27/2022	06/26/2022	06/15/2022			112.
1CR0048151	Credit Memo	Open		06/03/2022	06/26/2022	06/15/2022			(33.0
			Vendor **2555 - Chicago Parts & Sound** Totals			Invoices	5		$295.
Vendor **3050 - Cintas #22**									
4120692678	Uniform Cleaning	Open		05/27/2022	06/26/2022	05/20/2022			134.
4121383248	Uniform Cleaning	Open		06/03/2022	07/03/2022	06/15/2022			167.
			Vendor **3050 - Cintas #22** Totals			Invoices	2		$301.
Vendor **4199 - Clark Baird Smith LLP**									
15413	2022 Legal Expenses (May 2022 - Clark Baird Smith LLP)	Open		05/31/2022	06/13/2022	06/13/2022			3,737.
			Vendor **4199 - Clark Baird Smith LLP** Totals			Invoices	1		$3,737.
Vendor **4694 - CMS Communications Inc**									
1721287	Siparator Licenses	Open		06/14/2022	06/14/2022	06/14/2022			5,438.
			Vendor **4694 - CMS Communications Inc** Totals			Invoices	1		$5,438.
Vendor **1488 - CNS Tire Supply**									
26197	Parts - PT-160	Open		05/13/2022	06/12/2022	06/14/2022			546.
26213	Parts - T-466	Open		05/24/2022	06/23/2022	05/27/2022			710.
			Vendor **1488 - CNS Tire Supply** Totals			Invoices	2		$1,256.
Vendor **3033 - Comcast Cable**									
FD83 05-22 A	Backup Internet Connections	Open		05/24/2022	06/21/2022	06/01/2022			84.
PW 05-22 B	Backup Internet Connections	Open		05/24/2022	06/21/2022	06/01/2022			6.
CC 05-22 B	Backup Internet Connections	Open		05/25/2022	06/22/2022	06/01/2022			59.
PW 06-22 A	Backup Internet Connections	Open		06/02/2022	06/30/2022	06/01/2022			547.
PD22-JUN	Monthly Service Charge (06/11/22 - 07/10/22)	Open		06/04/2022	07/02/2022	06/10/2022			18.
			Vendor **3033 - Comcast Cable** Totals			Invoices	5		$717.
Vendor **5132 - Computershare**									
2100649	Paying Agent Fees	Open		06/01/2022	07/01/2022	06/08/2022			250.
			Vendor **5132 - Computershare** Totals			Invoices	1		$250.
Vendor **2741 - Conserv FS**									
65138528	Parkway Restoration	Open		05/29/2022	06/28/2022	06/10/2022			1,758.
			Vendor **2741 - Conserv FS** Totals			Invoices	1		$1,758.7

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12

Invoice Due Date Range 05/01/22 - 07/06/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **3706 - Constellation NewEnergy Inc**									
62445677401	Electricity-1199 W. Northwest Highway Countryside Pump Station	Open		05/12/2022	06/24/2022	06/15/2022			2,320.
62445677701	Electricity-884 E. Lilly Lane Rose and Lilly Lift Station	Open		05/12/2022	06/24/2022	06/15/2022			477.
62445790001	Electricity-700 N. North Court RT/25 Street Lighting	Open		05/12/2022	06/24/2022	06/15/2022			52.
62461069901	Electricity-0 W. Rohlwing Road RT/25 Street Lighting	Open		05/13/2022	06/28/2022	06/15/2022			119.
62470765901	Electricity-2175 N. Coach Road Long Grove Pump Station	Open		05/16/2022	06/24/2022	06/15/2022			139.
62470768701	Electricity-2399 N. Dee Lane Deer Park Booster Station	Open		05/16/2022	06/24/2022	06/15/2022			160.
62470782701	Electricity-2175 N. Coach Road Long Grove Well 15	Open		05/16/2022	06/24/2022	06/15/2022			444.
62470784201	Electricity-1501 N. Hicks Road Hicks and Dundee Pump Station	Open		05/16/2022	06/24/2022	06/15/2022			357.
62470819201	Electricity-0 Haleyshill Court Dunhaven Woods Lift Station	Open		05/16/2022	06/24/2022	06/15/2022			116.
62482081701	Electricity-803 W. Panorama Drive Deer Grove Lift Station	Open		05/17/2022	06/24/2022	06/15/2022			154.
62482085801	Electricity-1381 N. Rohlwing Road North Supply Pump Station	Open		05/17/2022	06/24/2022	06/15/2022			3,824.
62482090201	Electricity-137 W. Wood Street Unit 2 Train Station	Open		05/17/2022	06/24/2022	06/15/2022			504.
62482091101	Electricity-137 W. Wood Street Unit 1 Parking Lot Lights	Open		05/17/2022	06/24/2022	06/15/2022			341.
62482092101	Electricity-137 W. Wood Street Unit 3 Conscious Cup	Open		05/17/2022	06/24/2022	06/15/2022			176.
62482094401	Electricity-550 N. Smith Street Well 7 Pump Station	Open		05/17/2022	06/24/2022	06/15/2022			342.
62482107001	Electricity-429 N. Hicks Road Holiday Lighting	Open		05/17/2022	06/24/2022	06/15/2022			18.
62482113801	Electricity-1484 N. Oak Street Pepper Tree Lift Station	Open		05/17/2022	06/24/2022	06/15/2022			374.
62482123901	Electricity-251 W. Colfax Street Parking Deck	Open		05/17/2022	06/24/2022	06/15/2022			2,793.
62482130501	Electricity-1 N. Plum Grove Road Rotary Plaza Sign	Open		05/17/2022	06/24/2022	06/15/2022			36.
62482133501	Electricity-150 W. Wilson Street Clu Building	Open		05/17/2022	06/24/2022	06/15/2022			549.
62482134201	Electricity-0 N. Hicks Pl./1 W. Northwest Hwy. Holiday Lighting	Open		05/17/2022	06/24/2022	06/15/2022			53.
62494697601	Electricity-50 N. Brockway Street Parking Lot Lighting	Open		05/18/2022	06/24/2022	06/15/2022			44.

Attachment: Warrant #12 (2022 Warrant # 12)

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
62494701601	Electricity-560 S. Hale Street Storm Water Lift Station	Open		05/18/2022	06/24/2022	06/15/2022			86.
62494710501	Electricity-519 S. Consumers Ave Arlington Crest Lift Station	Open		05/18/2022	06/24/2022	06/15/2022			167.
62494730601	Electricity-1830 N. Baldwin Road Kasuba Lift Station	Open		05/18/2022	07/03/2022	06/15/2022			1,200.
62494730901	Electricity-0 N. Smith Street Union Pacific Box	Open		05/18/2022	06/24/2022	06/15/2022			48.
62494744201	Electricity-0 Benton and Wilmette Wilmette Lift Station	Open		05/18/2022	06/24/2022	06/15/2022			63.
62494747801	Electricity-Palatine and Oak Street Lighting	Open		05/18/2022	06/24/2022	06/15/2022			71.
62494759001	Electricity-Palatine and Bothwell Street Lighting	Open		05/18/2022	06/24/2022	06/15/2022			137.
62494762001	Electricity-0 N. Smith St/King George Ct RT/23 Street Lighting	Open		05/18/2022	06/24/2022	06/15/2022			5,813.
62494763101	Electricity-0 N. Smith St/1 N. Cherrywood Dr. Street Lighting	Open		05/18/2022	06/24/2022	06/15/2022			4,256.
62507475301	Electricity-0 Harper Well 6	Open		05/19/2022	06/24/2022	06/15/2022			432.
62507488901	Electricity-0 Kenilworth and Elizabeth Winston Tank	Open		05/19/2022	06/24/2022	06/15/2022			62.
62507489701	Electricity-914 W. Lukas Avenue Square D Lift Station	Open		05/19/2022	06/24/2022	06/15/2022			86.
62507492201	Electricity-826 W. Exner Court Pond Aerator	Open		05/19/2022	06/24/2022	06/15/2022			44.
62507492501	Electricity-1100 W. Illinois Avenue Well 5	Open		05/19/2022	06/24/2022	06/15/2022			443.
62507493101	Electricity-149 W. Michigan Avenue South Supply Pump Station	Open		05/19/2022	06/24/2022	06/15/2022			4,573.
62507504701	Electricity-1465 E. Evergreen Drive Randville Lift Station	Open		05/19/2022	06/24/2022	06/15/2022			1,277.
62507513301	Electricity-1279 W. Palatine Road Entrance Sign	Open		05/19/2022	06/24/2022	06/15/2022			5.
62482095201	Electricity-Heron Drive Well 10 Pump Station	Open		05/20/2022	06/24/2022	06/15/2022			4,899.
62507497001	Electricity-1525-35 S. Roselle Road Shires Lift Station	Open		05/20/2022	06/24/2022	06/15/2022			338.
62494703901	Electricity-47 W. Slade Street RT/25 Street Lighting	Open		05/27/2022	06/24/2022	06/15/2022			24.
62494769801	Electricity-251 W. Colfax Street RT/25 Parking Lot Lighting	Open		06/10/2022	06/29/2022	06/15/2022			12.
		Vendor **3706 - Constellation NewEnergy Inc** Totals				Invoices	43		$37,446.
Vendor **2605 - Contech-MSI Co**									
182584	Fire Station 83 Air Leak Service Call	Open		06/01/2022	06/30/2022	06/14/2022			875.

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			Vendor **2605 - Contech-MSI Co** Totals			Invoices	1		$875.
Vendor **2981 - Continental Weather Service**									
194491	Monthly Weather Forecasting-June 2022	Open		06/01/2022	07/01/2022	06/08/2022			150.
			Vendor **2981 - Continental Weather Service** Totals			Invoices	1		$150.
Vendor **5150 - COPS and FIRE Personnel Testing Service**									
107288	2022 Services Other (COPS & FIRE - PD Pre-employment Polygraph)	Open		06/02/2022	06/07/2022	06/07/2022			160.
			Vendor **5150 - COPS and FIRE Personnel Testing Service** Totals			Invoices	1		$160.
Vendor **2773 - Core & Main LP**									
Q772090	Corp Stop and 2" 90 Bend Swivel	Open		05/24/2022	06/23/2022	05/24/2022			509.
			Vendor **2773 - Core & Main LP** Totals			Invoices	1		$509.
Vendor **4918 - DACRA Tech LLC**									
DT 2022-05-28	Municipal Enforcement Software Monthly Service Fee (May)	Open		05/31/2022	05/31/2022	06/10/2022			2,962.
			Vendor **4918 - DACRA Tech LLC** Totals			Invoices	1		$2,962.
Vendor **1929 - Delta Sonic Car Wash Systems**									
10555846	Car Wash	Open		05/27/2022	06/26/2022	06/14/2022			130.
			Vendor **1929 - Delta Sonic Car Wash Systems** Totals			Invoices	1		$130.
Vendor **2649 - DJ's Scuba Locker Inc**									
60494	SSA Hose Repair	Open		05/01/2022	06/01/2022	06/08/2022			532.
61144	5-Yr Hydro (1 Pack)	Open		05/01/2022	06/01/2022	06/08/2022			554.
61144a	Annual Service Group 1	Open		05/01/2022	06/01/2022	06/10/2022			2,850.
61128	Annual Service Group 2	Open		05/05/2022	06/04/2022	06/08/2022			2,113.
			Vendor **2649 - DJ's Scuba Locker Inc** Totals			Invoices	4		$6,049.
Vendor **1728 - Doland Engineering, LLC**									
22-9912	May 2022 Engineering Plan Review Services	Open		05/31/2022	06/30/2022	06/06/2022			750.
22-9926	May 2022 Site Development Permit Inspection Fees	Open		05/31/2022	06/30/2022	06/06/2022			1,659.
22-9888	2022 WM Replacement Contract 2/3 Const. Engineering DPW2222/2223	Open		05/31/2022	06/30/2022	06/06/2022			10,770.
			Vendor **1728 - Doland Engineering, LLC** Totals			Invoices	3		$13,179.
Vendor **2174 - Duo-Safety Ladder Corporation**									
483985-000	Ladder Parts	Open		05/01/2022	06/01/2022	06/02/2022			83.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
		Vendor **2174 - Duo-Safety Ladder Corporation** Totals				Invoices	1		$83.
Vendor **5212 - Ronald W Erndahl**									
2022-00000498	50/50 Curb and Apron Replacement Program Reimbursement	Open		06/16/2022	06/17/2022	06/16/2022			2,482.
		Vendor **5212 - Ronald W Erndahl** Totals				Invoices	1		$2,482.
Vendor **2438 - Federal Express**									
7-766-69873	Shipping Charges	Open		05/25/2022	06/24/2022	05/20/2022			67.
		Vendor **2438 - Federal Express** Totals				Invoices	1		$67.
Vendor **2195 - FMP**									
162-114142	Parts - STOCK	Open		05/26/2022	06/25/2022	06/14/2022			187.
162-114153	Parts - STOCK	Open		05/26/2022	06/25/2022	06/14/2022			89.
55-808699	Parts - STOCK	Open		05/26/2022	06/25/2022	06/14/2022			89.
63-408850	Parts - STOCK	Open		05/26/2022	06/25/2022	06/14/2022			89.
162-114275	Parts - T-422	Open		05/27/2022	06/26/2022	06/15/2022			383.
		Vendor **2195 - FMP** Totals				Invoices	5		$840.
Vendor **1667 - Gilio Landscape Contractors**									
9033	636 E Northwest Hwy - 6/2/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9034	630 E Northwest Hwy - 6/2/2022	Open		06/06/2022	07/06/2022	06/14/2022			70.
9035	218-220 Northwest Hwy/4 PINS - 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			110.
9036	218-220 Northwest Hwy/4 PINS - 6/5/22-2nd Invoice	Open		06/06/2022	07/06/2022	06/14/2022			110.
9037	741 W Kenilworth Ave - 6/5/2022	Open		06/06/2022	07/06/2022	06/14/2022			70.
9038	40-48 E Palatine Rd - 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9039	749-753 W Palatine Rd #02-22-100-001-0000 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9040	749-753 W Palatine Rd #02-22-100-002-0000 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9041	749-753 W Palatine Rd #02-22-100-003-0000 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9042	43 W King George Ct - 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9043	1550 W Northwest Hwy - 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9044	410 N Northwest Hwy - 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9045	200 E Northwest Hwy - 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9046	587 W Helen Rd #02-22-112-007-0000 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
9047	587 W Helen Rd #02-22-112-020-0000 6/5/22	Open		06/06/2022	07/06/2022	06/14/2022			70.
		Vendor **1667 - Gilio Landscape Contractors** Totals				Invoices	15		$1,130.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2442 - Goodmark Nurseries Llc**									
ARINV-000979	Replacement and 50/50 Parkway Tree Purchases	Open		05/23/2022	06/22/2022	05/24/2022			144.
ARINV-001039	Replacement and 50/50 Parkway Tree Purchases	Open		05/26/2022	06/25/2022	05/24/2022			264.
			Vendor **2442 - Goodmark Nurseries Llc** Totals			Invoices	2		$408.
Vendor **2281 - Grainger**									
9323087966	Motor Start Capacitor-Hale Street Lift Station	Open		05/24/2022	06/23/2022	05/24/2022			133.
			Vendor **2281 - Grainger** Totals			Invoices	1		$133.
Vendor **4753 - Granicus Llc**									
151988	Civic Streaming & Agenda & Minutes Renewal	Open		06/01/2022	07/01/2022	06/01/2022			1,540.
			Vendor **4753 - Granicus Llc** Totals			Invoices	1		$1,540.
Vendor **1173 - Graybar Electric Company, Inc.**									
9327057666	Street Lights-TBT20 Belden Sealant	Open		05/25/2022	06/24/2022	06/01/2022			232.
			Vendor **1173 - Graybar Electric Company, Inc.** Totals			Invoices	1		$232.
Vendor **4573 - Grove Shoe Repair**									
1956	Boot Repair	Open		06/02/2022	07/01/2022	06/10/2022			98.
			Vendor **4573 - Grove Shoe Repair** Totals			Invoices	1		$98.
Vendor **3126 - Keith C Hansen**									
PWCDLKH053122	CDL Renewal Reimbursement	Open		05/31/2022	06/14/2022	06/15/2022			60.
			Vendor **3126 - Keith C Hansen** Totals			Invoices	1		$60.
Vendor **5163 - Healy Asphalt Company LLC**									
31320	Binder and Surface for Hot Paving	Open		05/19/2022	06/18/2022	06/08/2022			21,799.
31352	Binder and Surface for Hot Paving	Open		05/20/2022	06/19/2022	06/08/2022			22,248.
31373	Binder and Surface for Hot Paving	Open		05/23/2022	06/22/2022	06/08/2022			445.
31400	Binder and Surface for Hot Paving	Open		05/24/2022	06/23/2022	06/08/2022			4,846.
31475	Binder and Surface for Hot Paving	Open		05/31/2022	06/30/2022	06/08/2022			341.
31502	Binder and Surface for Hot Paving	Open		06/01/2022	07/01/2022	06/08/2022			14,259.
31527	Binder and Surface for Hot Paving	Open		06/02/2022	07/02/2022	06/08/2022			239.
31550	Binder and Surface for Hot Paving	Open		06/03/2022	07/03/2022	06/08/2022			202.
31673	Binder and Surface for Hot Paving	Open		06/06/2022	07/05/2022	06/08/2022			737.
31613	Binder and Surface for Hot Paving	Open		06/07/2022	07/06/2022	06/08/2022			420.
			Vendor **5163 - Healy Asphalt Company LLC** Totals			Invoices	10		$65,541.
Vendor **5046 - Hoosier Fire Equipment Inc**									
112751	Parts - T-389	Open		05/16/2022	06/15/2022	06/14/2022			757.

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112785	Parts - T-389	Open		05/17/2022	06/16/2022	06/14/2022			251.
112832	Parts - T-389	Open		05/24/2022	06/23/2022	06/15/2022			1,275.
112853	Parts - T-412	Open		05/25/2022	06/24/2022	06/15/2022			130.
			Vendor **5046 - Hoosier Fire Equipment Inc** Totals			Invoices	4		$2,415.
Vendor **2827 - Illinois Dept Of Agriculture**									
38646	2022, 2023, 2024 Pest Control Applicator License - Wharton	Open		06/01/2022	07/01/2022	06/15/2022			60.
			Vendor **2827 - Illinois Dept Of Agriculture** Totals			Invoices	1		$60.
Vendor **1604 - Illinois State Police**									
May22	Background Checks	Open		06/01/2022	07/01/2022	06/10/2022			56.
			Vendor **1604 - Illinois State Police** Totals			Invoices	1		$56.
Vendor **4951 - Interstate Batteries of North Chicago**									
31143934	Parts - STOCK	Open		05/26/2022	06/25/2022	06/14/2022			653.
			Vendor **4951 - Interstate Batteries of North Chicago** Totals			Invoices	1		$653.
Vendor **4366 - Interstate Power Systems Inc**									
R042037504:01	Repairs & Maintenance - T-395	Open		05/03/2022	06/02/2022	06/14/2022			3,185.
			Vendor **4366 - Interstate Power Systems Inc** Totals			Invoices	1		$3,185.
Vendor **2695 - JG Uniforms Inc**									
99716	Exterior Vest Carriers/Uniform Items (Badges)	Open		05/20/2022	06/19/2022	06/10/2022			1,216.
99809	Exterior Vest Carriers/Uniform Items (Nord)	Open		05/23/2022	06/22/2022	06/10/2022			8.
99863	Exterior Vest Carriers/Uniform Items (Badges)	Open		05/24/2022	06/23/2022	06/10/2022			523.
100296	Exterior Vest Carriers/Uniform Items (Kluch)	Open		06/06/2022	07/06/2022	06/10/2022			170.
100297	Exterior Vest Carriers/Uniform Items (Seebacher)	Open		06/06/2022	07/06/2022	06/10/2022			160.
			Vendor **2695 - JG Uniforms Inc** Totals			Invoices	5		$2,077.
Vendor **3301 - JnR Safety Inc**									
1785	Replacement CPR-D Padz for AED	Open		05/24/2022	06/23/2022	06/10/2022			1,242.
			Vendor **3301 - JnR Safety Inc** Totals			Invoices	1		$1,242.
Vendor **3869 - John Nelson Architect Inc**									
JN 06/13/22	Services 6/1/22 - 6/10/2022	Open		06/13/2022	06/14/2022	06/14/2022			2,100.
			Vendor **3869 - John Nelson Architect Inc** Totals			Invoices	1		$2,100.
Vendor **2268 - Journal & Topics Newspapers**									
188080	Treasurer's report	Open		06/01/2022	06/24/2022	06/15/2022			1,550.

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		Vendor **2268 - Journal & Topics Newspapers** Totals				Invoices	1		$1,550.
Vendor **1846 - Kaeser & Blair Inc**									
20427071	"Police Officer" Coloring/Activity Books - Crime Prevention Unit	Open		05/24/2022	06/23/2022	06/10/2022			555.
		Vendor **1846 - Kaeser & Blair Inc** Totals				Invoices	1		$555.
Vendor **2075 - Kimball Midwest**									
100006203	Parts - STOCK	Open		06/07/2022	07/06/2022	06/14/2022			191.
		Vendor **2075 - Kimball Midwest** Totals				Invoices	1		$191.
Vendor **3903 - Robert R Kluzek**									
2022-00000486	Tuition Reimbursement	Open		06/06/2022	06/06/2022	06/06/2022			634.
		Vendor **3903 - Robert R Kluzek** Totals				Invoices	1		$634.
Vendor **3357 - KONE Inc**									
962201900	Service Contract for Elevator Maintenance-5/1/22-7/31/22	Open		05/01/2022	06/17/2022	06/14/2022			5,973.
		Vendor **3357 - KONE Inc** Totals				Invoices	1		$5,973.
Vendor **2290 - Lake Zurich Radiator & A/C Service**									
56061	Parts - STOCK	Open		05/23/2022	06/22/2022	06/01/2022			127.
		Vendor **2290 - Lake Zurich Radiator & A/C Service** Totals				Invoices	1		$127.
Vendor **5137 - Lakeshore Recycling Systems**									
V935185	Waste Disposal	Open		05/31/2022	06/30/2022	06/08/2022			738.
		Vendor **5137 - Lakeshore Recycling Systems** Totals				Invoices	1		$738.
Vendor **2218 - Lampignano & Son Construction Co**									
19166	Water Main Break Restoration-Curbs, Sidewalks and Aprons	Open		05/18/2022	06/17/2022	06/14/2022			3,905.
		Vendor **2218 - Lampignano & Son Construction Co** Totals				Invoices	1		$3,905.
Vendor **4975 - Liquidity Services Operations LLC**									
269-052022	Auction Fees	Open		05/31/2022	06/30/2022	06/13/2022			13.
		Vendor **4975 - Liquidity Services Operations LLC** Totals				Invoices	1		$13.
Vendor **2641 - Lyons Pinner Electric Co.**									
18351	Monthly Traffic Signal Maintenance-May 2022	Open		05/27/2022	06/26/2022	06/01/2022			940.
		Vendor **2641 - Lyons Pinner Electric Co.** Totals				Invoices	1		$940.
Vendor **4957 - MacQueen Equipment, LLC**									
P16275	Parts - T-504	Open		05/19/2022	06/18/2022	06/15/2022			1,488.
P16519	Parts - T-504	Open		06/01/2022	07/01/2022	06/14/2022			1,155.
		Vendor **4957 - MacQueen Equipment, LLC** Totals				Invoices	2		$2,644.

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Vendor **4780 - Marsh USA, Inc**									
349588089375	Street Fest Liquor Liability Policy	Open		06/07/2022	06/24/2022	06/15/2022			1,510.
			Vendor **4780 - Marsh USA, Inc** Totals			Invoices	1		$1,510.
Vendor **2756 - Mc Master Carr Supply Co.**									
78287769	Parts - T-459	Open		05/17/2022	06/16/2022	06/14/2022			14.
78528347	Parts - PT-999	Open		05/20/2022	06/19/2022	06/14/2022			42.
			Vendor **2756 - Mc Master Carr Supply Co.** Totals			Invoices	2		$57.
Vendor **4600 - Meridian IT Inc**									
512895	Reporting and Support Services: Commvault Licenses	Open		06/01/2022	07/01/2022	05/05/2022			539.
			Vendor **4600 - Meridian IT Inc** Totals			Invoices	1		$539.
Vendor **2737 - Mes Inc/Global**									
IN1717900	SCBA Repair	Open		05/27/2022	06/26/2022	06/03/2022			807.
			Vendor **2737 - Mes Inc/Global** Totals			Invoices	1		$807.
Vendor **4129 - Midwest Commercial Fitness**									
23298	Fitness Equipment Maintenance	Open		05/07/2022	06/06/2022	06/08/2022			840.
			Vendor **4129 - Midwest Commercial Fitness** Totals			Invoices	1		$840.
Vendor **2998 - Midwest Groundcovers**									
I701265	Plants	Open		05/19/2022	06/18/2022	06/10/2022			769.
			Vendor **2998 - Midwest Groundcovers** Totals			Invoices	1		$769.
Vendor **2421 - Mikes Towing/Auto & Truck Repair**									
1069574	Repairs & Safety Lane - T380, T367, T450, T319	Open		05/27/2022	06/26/2022	06/14/2022			162.
			Vendor **2421 - Mikes Towing/Auto & Truck Repair** Totals			Invoices	1		$162.
Vendor **1856 - Monroe Truck Equipment**									
14300	Parts - STOCK	Open		05/19/2022	06/18/2022	06/14/2022			454.
			Vendor **1856 - Monroe Truck Equipment** Totals			Invoices	1		$454.
Vendor **1405 - MPC Communications & Lighting Inc**									
22-1166	2nd part of FD outfitting	Open		06/08/2022	06/08/2022	06/08/2022			2,161.
22-1152	Parts - C-371	Open		05/26/2022	06/25/2022	06/15/2022			99.
22-1156	Parts - STOCK	Open		05/26/2022	06/25/2022	06/15/2022			125.
			Vendor **1405 - MPC Communications & Lighting Inc** Totals			Invoices	3		$2,385.
Vendor **3233 - Joseph E Murphy**									
2022-00000489	Travel Expenses - Taser Master Instructor School in Vegas	Open		05/27/2022	06/20/2022	06/10/2022			1,939.
			Vendor **3233 - Joseph E Murphy** Totals			Invoices	1		$1,939.52

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **5099 - NAPA Auto Parts**									
366087	Credit Memo	Open		04/26/2022	06/15/2022	06/14/2022			(132.3
367787	Parts - T-504	Open		05/16/2022	06/15/2022	06/14/2022			455.
368098	Parts - T-360	Open		05/18/2022	06/17/2022	06/14/2022			13.
368529	Parts - E-220	Open		05/24/2022	06/23/2022	06/14/2022			83.
368656	Parts - T-443	Open		05/25/2022	06/24/2022	06/14/2022			43.
368725	Parts - T-504	Open		05/25/2022	06/24/2022	06/15/2022			40.
368795	Parts - T-380	Open		05/26/2022	06/25/2022	06/14/2022			93.
369433	Parts - STOCK	Open		06/03/2022	07/02/2022	06/14/2022			4.
			Vendor **5099 - NAPA Auto Parts** Totals			Invoices	8		$601.
Vendor **5068 - National Testing Network, Inc**									
10293	2022 NTN Annual Membership 05 -11-2022 to 05-11-2023 -Police Dept	Open		05/16/2022	06/15/2022	06/15/2022			750.
			Vendor **5068 - National Testing Network, Inc** Totals			Invoices	1		$750.
Vendor **1468 - Newcastle Electric**									
00020506	Dunhaven Lift Station ATS Removal and Replacement	Open		06/02/2022	07/02/2022	06/14/2022			5,986.
			Vendor **1468 - Newcastle Electric** Totals			Invoices	1		$5,986.
Vendor **5142 - Linda S Niemiec**									
22-0480	Clothing	Open		05/01/2022	06/01/2022	06/03/2022			955.
			Vendor **5142 - Linda S Niemiec** Totals			Invoices	1		$955.
Vendor **1753 - North East Multi-Regional Trng.**									
304407	32-Hr Police Cyclist Class (Gancarz & Porters)	Open		05/23/2022	06/22/2022	06/10/2022			350.
			Vendor **1753 - North East Multi-Regional Trng.** Totals			Invoices	1		$350.
Vendor **2432 - Northern Ill Police Alarm System**									
14498	NIPAS Annual Meeting & Awards Luncheon x6	Open		06/01/2022	07/01/2022	06/10/2022			186.
			Vendor **2432 - Northern Ill Police Alarm System** Totals			Invoices	1		$186.
Vendor **1413 - Northwest Central Dispatch Syst**									
9253	Monthly Member Assessment for PD & FD (July)	Open		06/01/2022	07/01/2022	06/10/2022			42,663.
			Vendor **1413 - Northwest Central Dispatch Syst** Totals			Invoices	1		$42,663.
Vendor **3002 - Northwest Community Hospital-OEHS**									
27230	2022 NCH-O&EH (Fire Dept. new hire physical exam)	Open		06/07/2022	06/08/2022	06/08/2022			1,003.
27180	Physicals/DOT Screening	Open		05/02/2022	06/01/2022	06/13/2022			191.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
27356	Physicals/DOT Screening	Open		06/01/2022	07/01/2022	06/07/2022			389.
		Vendor **3002 - Northwest Community Hospital-OEHS** Totals				Invoices	3		$1,583.
Vendor **1196 - Northwest Compass Inc**									
2022-00000493	CDBG - CV3 Northwest Compass	Open		06/13/2022	06/13/2022	06/13/2022			5,729.
		Vendor **1196 - Northwest Compass Inc** Totals				Invoices	1		$5,729.
Vendor **5203 - ODP Business Solutions, LLC**									
22325788	Shared Office Supplies	Open		05/31/2022	06/15/2022	06/15/2022			373.
22325863	Office Supplies	Open		05/31/2022	06/30/2022	06/14/2022			183.
22325845	Department Copy Paper & Office Supplies	Open		05/31/2022	06/30/2022	06/10/2022			298.
		Vendor **5203 - ODP Business Solutions, LLC** Totals				Invoices	3		$855.
Vendor **1214 - On Time Embroidery Inc.**									
100028	Clothing	Open		05/17/2022	06/16/2022	05/20/2022			182.
100134	Clothing	Open		05/17/2022	06/16/2022	05/20/2022			161.
100264	Clothing	Open		05/17/2022	06/16/2022	05/20/2022			348.
100328	Clothing	Open		05/17/2022	06/16/2022	05/20/2022			409.
100331	Clothing	Open		05/17/2022	06/16/2022	05/20/2022			20.
100375	Clothing	Open		05/17/2022	06/16/2022	05/20/2022			229.
100676	Clothing	Open		05/17/2022	06/16/2022	05/20/2022			211.
101286	Clothing	Open		05/17/2022	06/16/2022	05/20/2022			46.
100930	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			25.
101608	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			12.
101609	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			52.
89179	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			149.
89585	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			149.
91486	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			149.
97091	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			179.
97213	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			179.
97219	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			179.
97280	Clothing	Open		05/25/2022	06/24/2022	05/20/2022			179.
101809	Clothing	Open		06/02/2022	07/01/2022	06/03/2022			229.
101810	Clothing	Open		06/02/2022	07/01/2022	06/03/2022			433.
98714	Clothing	Open		06/02/2022	07/01/2022	06/03/2022			20.
		Vendor **1214 - On Time Embroidery Inc.** Totals				Invoices	21		$3,540.
Vendor **2572 - Paddock Publications, Inc**									
218369	Public Hearing Notice 4582993	Open		05/30/2022	06/20/2022	06/15/2022			66.
219005	4583291	Open		06/06/2022	06/24/2022	06/15/2022			49.
219005-A	4583292	Open		06/06/2022	06/24/2022	06/15/2022			52.
219005-B	4583293	Open		06/06/2022	06/24/2022	06/15/2022			64.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
			Vendor **2572 - Paddock Publications, Inc** Totals			Invoices	4		$233.
Vendor **4921 - Penn Care, Inc**									
M74037	Bags for New Ambulance	Open		05/23/2022	06/22/2022	06/10/2022			618.
			Vendor **4921 - Penn Care, Inc** Totals			Invoices	1		$618.
Vendor **4634 - Pepper Tree Farms**									
HRDRPW05262022	Hydrant Meter Deposit Refund	Open		05/26/2022	06/17/2022	06/15/2022			138.
			Vendor **4634 - Pepper Tree Farms** Totals			Invoices	1		$138.
Vendor **1404 - Porter Lee Corporation**									
27005	Annual Software Support - BEAST Evidence System	Open		06/01/2022	07/01/2022	06/10/2022			1,275.
			Vendor **1404 - Porter Lee Corporation** Totals			Invoices	1		$1,275.
Vendor **1622 - Prime Tack & Seal Co**									
71322	Primer for Milling and Paving Program	Open		05/25/2022	06/24/2022	06/08/2022			752.
			Vendor **1622 - Prime Tack & Seal Co** Totals			Invoices	1		$752.
Vendor **2954 - Quadient Leasing USA, Inc**									
N9431223	Lease 4-2-22 to 7-1-22	Open		05/31/2022	05/31/2022	06/07/2022			967.
			Vendor **2954 - Quadient Leasing USA, Inc** Totals			Invoices	1		$967.
Vendor **5091 - R.W. Dunteman Company**									
212904	Dundee Road and Park Place Traffic Signal Installation DPW-2132	Open		03/31/2022	06/17/2022	06/14/2022			59,535.
			Vendor **5091 - R.W. Dunteman Company** Totals			Invoices	1		$59,535.
Vendor **4019 - Rush Truck Centers**									
3027344712	Navistar Software	Open		04/15/2022	06/01/2022	06/15/2022			561.
3027385442	Parts - T-411	Open		04/18/2022	06/01/2022	06/15/2022			8.
3027410898	Repairs & Maintenance - T-395	Open		04/20/2022	06/01/2022	06/14/2022			10,169.
3027590268	Credit Memo	Open		05/04/2022	06/01/2022	06/14/2022			(226.1
3027614165	Credit Memo	Open		05/05/2022	06/01/2022	06/14/2022			(408.4
3027628127	Credit Memo	Open		05/05/2022	06/01/2022	06/14/2022			(46.9
3027835277	Parts - T-380	Open		05/23/2022	06/22/2022	06/01/2022			2,613.
3027924685	Parts - T-346	Open		06/01/2022	07/01/2022	06/14/2022			248.
3027969751	Parts - T-346	Open		06/02/2022	07/02/2022	06/14/2022			157.
3027973269	Parts - T-411	Open		06/02/2022	07/02/2022	06/15/2022			324.
			Vendor **4019 - Rush Truck Centers** Totals			Invoices	10		$13,400.
Vendor **3255 - Russo's Power Equipment Inc**									
SPI11096554	Parts - PT-999	Open		05/26/2022	06/25/2022	06/15/2022			25.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
		Vendor **3255 - Russo's Power Equipment Inc** Totals				Invoices	1		$25.
Vendor **4947 - Jonathan Salas**									
PWCDLJS060222	CDL Renewal Reimbursement	Open		06/02/2022	06/16/2022	06/15/2022			60.
		Vendor **4947 - Jonathan Salas** Totals				Invoices	1		$60.
Vendor **1825 - SCBAS Inc.**									
117097	SCBA Repairs	Open		05/10/2022	06/09/2022	05/20/2022			119.
		Vendor **1825 - SCBAS Inc.** Totals				Invoices	1		$119.
Vendor **2673 - Schain Banks Kenny & Schwartz**									
00053	Legal Services May 2022	Open		06/13/2022	06/20/2022	06/15/2022			15,414.
		Vendor **2673 - Schain Banks Kenny & Schwartz** Totals				Invoices	1		$15,414.
Vendor **5202 - SDI Presence LLC**									
9708	May Invoice	Open		06/14/2022	06/14/2022	06/14/2022			2,835.
		Vendor **5202 - SDI Presence LLC** Totals				Invoices	1		$2,835.
Vendor **4308 - Solid Waste Agency of Northern Cook County**									
7028	Refuse Service - July	Open		06/01/2022	06/24/2022	06/01/2022			105,915.
		Vendor **4308 - Solid Waste Agency of Northern Cook County** Totals				Invoices	1		$105,915.
Vendor **4744 - Special T Unlimited**									
0125	Academy Clothing - SLEA (S. Krueger)	Open		06/02/2022	07/02/2022	06/10/2022			235.
0129	Academy Clothing - SLEA (J. Zabrin)	Open		06/02/2022	07/02/2022	06/10/2022			235.
0127	Academy Clothing - SLEA (T. Tanner)	Open		06/03/2022	07/03/2022	06/10/2022			235.
		Vendor **4744 - Special T Unlimited** Totals				Invoices	3		$705.
Vendor **1422 - Spunky Dunkers**									
2022-00000494	Prisoner Meals (05/05/22 - 06/03/22)	Open		06/03/2022	06/20/2022	06/10/2022			109.
		Vendor **1422 - Spunky Dunkers** Totals				Invoices	1		$109.
Vendor **2313 - Standard Equipment Co**									
P36269	Parts - STOCK	Open		05/17/2022	06/16/2022	06/14/2022			245.
P36532	Parts - E-160	Open		05/27/2022	06/26/2022	06/14/2022			1,771.
		Vendor **2313 - Standard Equipment Co** Totals				Invoices	2		$2,016.
Vendor **1804 - Staples**									
8066257298	Office Supplies	Open		05/14/2022	06/13/2022	05/20/2022			52.
		Vendor **1804 - Staples** Totals				Invoices	1		$52.
Vendor **4966 - T-Mobile**									

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965537055-0522	CS Telematics Program Monthly Service Fee-May	Open		05/29/2022	06/21/2022	06/08/2022			255.
			Vendor **4966 - T-Mobile** Totals			Invoices	1		$255.
Vendor **5211 - Matthew Teeter**									
PWCDLMT060222	CDL Renewal Reimbursement	Open		06/02/2022	06/16/2022	06/15/2022			60.
			Vendor **5211 - Matthew Teeter** Totals			Invoices	1		$60.
Vendor **2111 - Terminal Supply Co**									
36959-02	Parts - STOCK	Open		04/27/2022	06/24/2022	06/01/2022			52.
9990304	Credit Memo	Open		05/25/2022	06/24/2022	06/01/2022			(10.0
49094-00	Parts - STOCK	Open		06/03/2022	07/03/2022	06/14/2022			10.
			Vendor **2111 - Terminal Supply Co** Totals			Invoices	3		$52.
Vendor **2545 - Terrace Supply Co**									
70533271	Oxygen	Open		06/01/2022	07/01/2022	06/02/2022			182.
01037239	Shop Tanks	Open		05/31/2022	06/30/2022	06/15/2022			23.
			Vendor **2545 - Terrace Supply Co** Totals			Invoices	2		$206.
Vendor **2296 - The Blue Line**									
43199	Police Officer Recruitment Listing (05/09/22 - 08/09/22)	Open		05/13/2022	06/12/2022	06/10/2022			622.
			Vendor **2296 - The Blue Line** Totals			Invoices	1		$622.
Vendor **5069 - Theodore Polygraph Service Incorporated**									
7844	2022 Services Other (PD Pre-employment - Theodore Polygraph)	Open		06/14/2022	06/15/2022	06/15/2022			400.
			Vendor **5069 - Theodore Polygraph Service Incorporated** Totals			Invoices	1		$400.
Vendor **1844 - Third Millennium Associates Inc**									
27829	UB Bill Processing - May 2022	Open		05/31/2022	06/30/2022	06/13/2022			2,881.
			Vendor **1844 - Third Millennium Associates Inc** Totals			Invoices	1		$2,881.
Vendor **1199 - Thompson Elevator Inspection Service Inc**									
22-1226	New Const permit reinsp - 1037 Partridge	Open		05/23/2022	06/22/2022	05/26/2022			75.
22-1302	New Constr permit insp - 457 N Benton St/St Theresa Parish	Open		05/31/2022	06/30/2022	06/14/2022			75.
			Vendor **1199 - Thompson Elevator Inspection Service Inc** Totals			Invoices	2		$150.
Vendor **3106 - Mark A Tito**									
PWCDL060922	CDL Renewal Reimbursement	Open		06/09/2022	06/23/2022	06/15/2022			60.
			Vendor **3106 - Mark A Tito** Totals			Invoices	1		$60.
Vendor **3787 - Township High School District 211**									

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05242022	Motor Fuel	Open		05/24/2022	06/23/2022	06/14/2022			2,076.
			Vendor **3787 - Township High School District 211** Totals			Invoices	1		$2,076.
Vendor **4293 - Peter M Trapani**									
Clothing-PT6/8/2	Clothing Allowance - P Trapani - 6/8/22	Open		06/08/2022	06/14/2022	06/14/2022			114.
			Vendor **4293 - Peter M Trapani** Totals			Invoices	1		$114.
Vendor **1674 - Ultimate Plumbing Supply**									
S1021793	CSF Water Heater Parts	Open		05/13/2022	06/12/2022	06/14/2022			17.
			Vendor **1674 - Ultimate Plumbing Supply** Totals			Invoices	1		$17.
Vendor **4797 - Ultra Cleaning, Inc.**									
1143	Cleaning Services for CSF and Police HQ-May 2022	Open		05/31/2022	06/30/2022	06/14/2022			4,530.
			Vendor **4797 - Ultra Cleaning, Inc.** Totals			Invoices	1		$4,530.
Vendor **3157 - UniFirst Corporation**									
061 1457672	Shop Rags/Carpets	Open		05/23/2022	06/22/2022	05/20/2022			54.
061 1459226	Shop Rags/Carpets	Open		05/30/2022	06/29/2022	05/20/2022			54.
061 1460809	Shop Rags/Carpets	Open		06/06/2022	07/06/2022	06/15/2022			54.
			Vendor **3157 - UniFirst Corporation** Totals			Invoices	3		$163.
Vendor **4825 - Verizon Connect NWF Inc**									
OSV000002783374	PW Telematics Program Monthly Service Fee-May	Open		06/01/2022	07/01/2022	06/08/2022			323.
			Vendor **4825 - Verizon Connect NWF Inc** Totals			Invoices	1		$323.
Vendor **4618 - Vision Marketing Passport System Ltd**									
1945	Clothing	Open		05/09/2022	06/08/2022	05/20/2022			21.
1950	Name/Locker Tags	Open		06/06/2022	07/05/2022	06/10/2022			33.
			Vendor **4618 - Vision Marketing Passport System Ltd** Totals			Invoices	2		$54.
Vendor **3209 - Warehouse Direct**									
5251402-0	Paper	Open		06/02/2022	06/21/2022	06/08/2022			33.
5225335-1	Grout Brush	Open		06/03/2022	07/03/2022	06/14/2022			16.
			Vendor **3209 - Warehouse Direct** Totals			Invoices	2		$50.
Vendor **4824 - Western First Aid & Safety**									
ORD4-009170	Supplies to Replenish First Aid Cabinet	Open		05/23/2022	06/22/2022	05/24/2022			199.
			Vendor **4824 - Western First Aid & Safety** Totals			Invoices	1		$199.
Vendor **2258 - Wickstrom Ford Lincoln Mercury**									
846546	Parts - T-484	Open		03/15/2022	06/01/2022	06/14/2022			159.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
855103	Repairs & Maintenance - T-486	Open		05/24/2022	06/23/2022	06/15/2022			95.
		Vendor **2258 - Wickstrom Ford Lincoln Mercury** Totals				Invoices	2		$255.
Vendor **1919 - Zoll Medical Corporation**									
3507911	Battery Pack	Open		05/24/2022	06/23/2022	06/10/2022			110.
3510476	Peds Pads/ Electrodes	Open		05/27/2022	06/26/2022	06/10/2022			599.
		Vendor **1919 - Zoll Medical Corporation** Totals				Invoices	2		$709.
Vendor **Joseph Amidei**									
2022-00000490	Refund #31124 New Resident	Open		06/10/2022	06/10/2022	06/10/2022			35.
		Vendor **Joseph Amidei** Totals				Invoices	1		$35.
Vendor **Anne Berg**									
2022-00000492	Refund #30765 Duplicate	Open		06/10/2022	06/10/2022	06/10/2022			50.
		Vendor **Anne Berg** Totals				Invoices	1		$50.
Vendor **BP Electric**									
INV-7813	Refund Contr Registration	Open		05/31/2022	06/14/2022	06/14/2022			65.
		Vendor **BP Electric** Totals				Invoices	1		$65.
Vendor **Brothers In Harvest Inc**									
2022-00000496	sign refund/ 300 N Northwest Hwy / 22-12	Open		06/14/2022	06/14/2022	06/14/2022			125.
		Vendor **Brothers In Harvest Inc** Totals				Invoices	1		$125.
Vendor **Jeff Christenholz**									
2022-00000488	50/50 Apron Replacement Program Reimbursement	Open		06/09/2022	06/10/2022	06/09/2022			375.
		Vendor **Jeff Christenholz** Totals				Invoices	1		$375.
Vendor **Jonathon Freeman**									
2022-00000484	VS #30784 - Sold Vehicle	Open		06/03/2022	06/03/2022	06/03/2022			50.
		Vendor **Jonathon Freeman** Totals				Invoices	1		$50.
Vendor **Antonio Guerrero**									
2022-00000491	Refund #31105-07 Duplicates & Trailer	Open		06/10/2022	06/10/2022	06/10/2022			150.
		Vendor **Antonio Guerrero** Totals				Invoices	1		$150.
Vendor **Milan Patel**									
2022-00000435	sign refund/ 44 W Illinois Ave / 21 -106	Open		05/25/2022	05/25/2022	05/25/2022			250.
		Vendor **Milan Patel** Totals				Invoices	1		$250.
Vendor **Larry Postema**									

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12

Invoice Due Date Range 05/01/22 - 07/06/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Inv-8336	Refund 2023 Contractor Registration Fee	Open		06/10/2022	06/14/2022	06/14/2022			258.
			Vendor **Larry Postema** Totals			Invoices	1		$258.
Vendor **Eloisa Rodriguez**									
2022-00000483	VS #24676/24628 New Resident Refund Late Fee	Open		06/03/2022	06/03/2022	06/03/2022			70.
			Vendor **Eloisa Rodriguez** Totals			Invoices	1		$70.
Vendor **Donna Schroeder**									
2022-00000485	VS #09841 - Non Resident	Open		06/03/2022	06/03/2022	06/03/2022			50.
			Vendor **Donna Schroeder** Totals			Invoices	1		$50.
			Grand Totals			Invoices	320		$640,306.

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12 EFT #1

Payment Date Range 06/08/22 - 06/08/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **4466 - JP Morgan Chase Bank Commercial Card**									
HSV-052522-1	Palatine Area Chamber Arlington Hei IL	Paid by EFT #6492		05/25/2022	06/08/2022	06/08/2022		06/08/2022	20.
RTO-052522-1	AMZN MKTP US 1L7155LA1	Paid by EFT #6491		05/25/2022	06/08/2022	06/08/2022		06/08/2022	38.
FIN-052522-1	Groot Industries	Paid by EFT #6393		05/25/2022	06/08/2022	06/08/2022		06/08/2022	257,631.
FIN-052522-2	Amazon	Paid by EFT #6394		05/25/2022	06/08/2022	06/08/2022		06/08/2022	31.
FIN-052522-3	Federal Express	Paid by EFT #6395		05/25/2022	06/08/2022	06/08/2022		06/08/2022	39.
SDC-052522-1	Illinois GFOA	Paid by EFT #6396		05/25/2022	06/08/2022	06/08/2022		06/08/2022	95.
PJ-052522-1	Labor Arbitration Institute	Paid by EFT #6363		05/25/2022	06/08/2022	06/08/2022		06/08/2022	375.
BDK-052522-1	Microsoft	Paid by EFT #6434		05/25/2022	06/08/2022	06/08/2022		06/08/2022	100.
LAS-052522-1	Amazon	Paid by EFT #6481		05/25/2022	06/08/2022	06/08/2022		06/08/2022	44.
LAS-052522-10	Marriott Hotel	Paid by EFT #6490		05/25/2022	06/08/2022	06/08/2022		06/08/2022	152.
LAS-052522-2	Google	Paid by EFT #6482		05/25/2022	06/08/2022	06/08/2022		06/08/2022	30.
LAS-052522-3	Amazon	Paid by EFT #6483		05/25/2022	06/08/2022	06/08/2022		06/08/2022	29.
LAS-052522-4	Digital River	Paid by EFT #6484		05/25/2022	06/08/2022	06/08/2022		06/08/2022	39.
LAS-052522-5	Barcode	Paid by EFT #6485		05/25/2022	06/08/2022	06/08/2022		06/08/2022	218.
LAS-052522-6	Ebay	Paid by EFT #6486		05/25/2022	06/08/2022	06/08/2022		06/08/2022	162.
LAS-052522-7	Archive Social	Paid by EFT #6487		05/25/2022	06/08/2022	06/08/2022		06/08/2022	2,539.
LAS-052522-8	Phone Power	Paid by EFT #6488		05/25/2022	06/08/2022	06/08/2022		06/08/2022	505.
LAS-052522-9	Marriott Hotel	Paid by EFT #6489		05/25/2022	06/08/2022	06/08/2022		06/08/2022	304.
ATR-052522	IL Prof License Fee 217-785-2115 IL	Paid by EFT #6397		05/25/2022	06/08/2022	06/08/2022		06/08/2022	153.
ARC-052522-1	Illinois Truck Enforcement Assoc	Paid by EFT #6479		05/25/2022	06/08/2022	06/08/2022		06/08/2022	245.
BMB-052522-1	US Flag Supply	Paid by EFT #6448		05/25/2022	06/08/2022	06/08/2022		06/08/2022	506.
BMB-052522-2	Walmart.Com	Paid by EFT #6449		05/25/2022	06/08/2022	06/08/2022		06/08/2022	311.
BMB-052522-3	Mariano's	Paid by EFT #6450		05/25/2022	06/08/2022	06/08/2022		06/08/2022	32.
BMB-052522-4	EBAY	Paid by EFT #6451		05/25/2022	06/08/2022	06/08/2022		06/08/2022	582.
BMB-052522-5	Motor Cycle Center, Inc (M C C)	Paid by EFT #6452		05/25/2022	06/08/2022	06/08/2022		06/08/2022	150.
BMB-052522-6	Pizza Bella	Paid by EFT #6453		05/25/2022	06/08/2022	06/08/2022		06/08/2022	405.
BMB-052522-7	Kostas Gyros	Paid by EFT #6454		05/25/2022	06/08/2022	06/08/2022		06/08/2022	64.
BMB-052522-8	Cobblestone Inn	Paid by EFT #6455		05/25/2022	06/08/2022	06/08/2022		06/08/2022	175.
PAC-052522-1	Amazon Marketplace	Paid by EFT #6380		05/25/2022	06/08/2022	06/08/2022		06/08/2022	179.
PAC-052522-2	Ray O'Herron Co	Paid by EFT #6381		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,475.
PAC-052522-3	Maglite Retail	Paid by EFT #6382		05/25/2022	06/08/2022	06/08/2022		06/08/2022	70.
PAC-052522-4	Ray O'Herron Co	Paid by EFT #6383		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,478.
PAC-052522-5	Ray O'Herron Co	Paid by EFT #6384		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,499.
PAC-052522-6	Ray O'Herron Co	Paid by EFT #6385		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,498.
PAC-052522-7	American Airlines	Paid by EFT #6386		05/25/2022	06/08/2022	06/08/2022		06/08/2022	448.
WEN-052522-1	Transunion Shareable	Paid by EFT #6478		05/25/2022	06/08/2022	06/08/2022		06/08/2022	60.
ARL-052522-1	Mutual Ace Hardware	Paid by EFT #6475		05/25/2022	06/08/2022	06/08/2022		06/08/2022	49.
CJZ-052522-1	American Heart Shop CPR	Paid by EFT #6476		05/25/2022	06/08/2022	06/08/2022		06/08/2022	260.
JBS-052522-1	Menards	Paid by EFT #6421		05/25/2022	06/08/2022	06/08/2022		06/08/2022	289.

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12 EFT #1

Payment Date Range 06/08/22 - 06/08/2

Report By Vendor - Invoi

Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
JBS-052522-2	HomeDepot	Paid by EFT #6422		05/25/2022	06/08/2022	06/08/2022		06/08/2022	155.
JBS-052522-3	Menards	Paid by EFT #6423		05/25/2022	06/08/2022	06/08/2022		06/08/2022	24.
JBS-052522-4	Conserv FS	Paid by EFT #6424		05/25/2022	06/08/2022	06/08/2022		06/08/2022	283.
JJA-052522-1	Illinois Fire Inspector	Paid by EFT #6379		05/25/2022	06/08/2022	06/08/2022		06/08/2022	275.
NLB-052522-1	Emery & Associates	Paid by EFT #6425		05/25/2022	06/08/2022	06/08/2022		06/08/2022	100.
NLB-052522-2	Jones & Bartlett	Paid by EFT #6426		05/25/2022	06/08/2022	06/08/2022		06/08/2022	222.
PMG-052522-1	Metro Fire Chief	Paid by EFT #6477		05/25/2022	06/08/2022	06/08/2022		06/08/2022	20.
RRK-052522-1	Aqua Enviornment	Paid by EFT #6366		05/25/2022	06/08/2022	06/08/2022		06/08/2022	92.
RRK-052522-2	Mutual Ace Hardware	Paid by EFT #6367		05/25/2022	06/08/2022	06/08/2022		06/08/2022	17.
SAM-052522-1	Family Express	Paid by EFT #6480		05/25/2022	06/08/2022	06/08/2022		06/08/2022	91.
SEM-052522-1	Amazon	Paid by EFT #6435		05/25/2022	06/08/2022	06/08/2022		06/08/2022	139.
SEM-052522-10	Amazon	Paid by EFT #6444		05/25/2022	06/08/2022	06/08/2022		06/08/2022	29.
SEM-052522-11	Amazon	Paid by EFT #6445		05/25/2022	06/08/2022	06/08/2022		06/08/2022	89.
SEM-052522-12	Amazon	Paid by EFT #6447		05/25/2022	06/08/2022	06/08/2022		06/08/2022	146.
SEM-052522-13	Eurofresh	Paid by EFT #6446		05/25/2022	06/08/2022	06/08/2022		06/08/2022	60.
SEM-052522-2	Amazon	Paid by EFT #6436		05/25/2022	06/08/2022	06/08/2022		06/08/2022	21.
SEM-052522-3	Tyco Integrated Security	Paid by EFT #6437		05/25/2022	06/08/2022	06/08/2022		06/08/2022	70.
SEM-052522-4	Tyco Integrated Security	Paid by EFT #6438		05/25/2022	06/08/2022	06/08/2022		06/08/2022	70.
SEM-052522-5	Tyco Integrated Security	Paid by EFT #6439		05/25/2022	06/08/2022	06/08/2022		06/08/2022	61.
SEM-052522-6	Tyco Integrated Security	Paid by EFT #6440		05/25/2022	06/08/2022	06/08/2022		06/08/2022	61.
SEM-052522-7	Repair Clinic	Paid by EFT #6441		05/25/2022	06/08/2022	06/08/2022		06/08/2022	47.
SEM-052522-8	Amazon	Paid by EFT #6442		05/25/2022	06/08/2022	06/08/2022		06/08/2022	61.
SEM-052522-9	International Assoc Fire Chiefs	Paid by EFT #6443		05/25/2022	06/08/2022	06/08/2022		06/08/2022	215.
AJB-052522-1	Mutual Ace Hardware	Paid by EFT #6428		05/25/2022	06/08/2022	06/08/2022		06/08/2022	20.
AJB-052522-2	Mutual Ace Hardware	Paid by EFT #6429		05/25/2022	06/08/2022	06/08/2022		06/08/2022	24.
AJB-052522-3	Behrens Landscaping, Inc.	Paid by EFT #6430		05/25/2022	06/08/2022	06/08/2022		06/08/2022	126.
AJB-052522-4	Menards	Paid by EFT #6431		05/25/2022	06/08/2022	06/08/2022		06/08/2022	119.
AJB-052522-5	Behrens Landscaping, Inc.	Paid by EFT #6432		05/25/2022	06/08/2022	06/08/2022		06/08/2022	252.
AJB-052522-6	Behrens Landscaping, Inc.	Paid by EFT #6433		05/25/2022	06/08/2022	06/08/2022		06/08/2022	272.
DVN-052522-1	The Home Depot #1927	Paid by EFT #6464		05/25/2022	06/08/2022	06/08/2022		06/08/2022	465.
DVN-052522-2	The Home Depot #1927	Paid by EFT #6465		05/25/2022	06/08/2022	06/08/2022		06/08/2022	57.
DVN-052522-3	SAI Subscription	Paid by EFT #6466		05/25/2022	06/08/2022	06/08/2022		06/08/2022	59.
EDK-052522-1	FMCSA D&A Clearinghouse	Paid by EFT #6365		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1.
GSR-052522-1	ASFPM	Paid by EFT #6427		05/25/2022	06/08/2022	06/08/2022		06/08/2022	50.
JRK-052522-1	Grainger	Paid by EFT #6470		05/25/2022	06/08/2022	06/08/2022		06/08/2022	98.
JRK-052522-2	Grainger	Paid by EFT #6471		05/25/2022	06/08/2022	06/08/2022		06/08/2022	26.
JRK-052522-3	Grainger	Paid by EFT #6472		05/25/2022	06/08/2022	06/08/2022		06/08/2022	14.
JRK-052522-4	Grainger	Paid by EFT #6473		05/25/2022	06/08/2022	06/08/2022		06/08/2022	5.
JRK-052522-5	Grainger	Paid by EFT #6474		05/25/2022	06/08/2022	06/08/2022		06/08/2022	42.
JRK-052522-6	Grainger	Paid by EFT #6467		05/25/2022	06/08/2022	06/08/2022		06/08/2022	33.
JRK-052522-7	Grainger	Paid by EFT #6468		05/25/2022	06/08/2022	06/08/2022		06/08/2022	375.
JRK-052522-8	FinditParts	Paid by EFT #6469		05/25/2022	06/08/2022	06/08/2022		06/08/2022	535.66

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12 EFT #1

Payment Date Range 06/08/22 - 06/08/2

Report By Vendor - Invoi

Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
KML-052522-1	Amazon Marketplace	Paid by EFT #6412		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,200.
KML-052522-10	Amazon Marketplace	Paid by EFT #6403		05/25/2022	06/08/2022	06/08/2022		06/08/2022	49.
KML-052522-11	Amazon Marketplace	Paid by EFT #6404		05/25/2022	06/08/2022	06/08/2022		06/08/2022	197.
KML-052522-12	Amazon Marketplace	Paid by EFT #6416		05/25/2022	06/08/2022	06/08/2022		06/08/2022	35.
KML-052522-13	Amazon Marketplace	Paid by EFT #6409		05/25/2022	06/08/2022	06/08/2022		06/08/2022	129.
KML-052522-14	Amazon Marketplace	Paid by EFT #6405		05/25/2022	06/08/2022	06/08/2022		06/08/2022	63.
KML-052522-15	North American Safety	Paid by EFT #6410		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,049.
KML-052522-16	North American Safety	Paid by EFT #6420		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,430.
KML-052522-17	North American Safety	Paid by EFT #6411		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,412.
KML-052522-18	North American Safety	Paid by EFT #6419		05/25/2022	06/08/2022	06/08/2022		06/08/2022	615.
KML-052522-19	Amazon Marketplace	Paid by EFT #6406		05/25/2022	06/08/2022	06/08/2022		06/08/2022	30.
KML-052522-2	Amazon Marketplace	Paid by EFT #6413		05/25/2022	06/08/2022	06/08/2022		06/08/2022	126.
KML-052522-20	North American Safety	Paid by EFT #6418		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,038.
KML-052522-21	Amazon Marketplace	Paid by EFT #6417		05/25/2022	06/08/2022	06/08/2022		06/08/2022	89.
KML-052522-22	Dunkin #351538	Paid by EFT #6407		05/25/2022	06/08/2022	06/08/2022		06/08/2022	93.
KML-052522-23	Dunkin #351538	Paid by EFT #6408		05/25/2022	06/08/2022	06/08/2022		06/08/2022	(23.3
KML-052522-3	Dollar Tree	Paid by EFT #6398		05/25/2022	06/08/2022	06/08/2022		06/08/2022	3.
KML-052522-4	Amazon Marketplace	Paid by EFT #6399		05/25/2022	06/08/2022	06/08/2022		06/08/2022	241.
KML-052522-5	Amazon Marketplace	Paid by EFT #6400		05/25/2022	06/08/2022	06/08/2022		06/08/2022	39.
KML-052522-6	Amazon Marketplace	Paid by EFT #6414		05/25/2022	06/08/2022	06/08/2022		06/08/2022	22.
KML-052522-7	Amazon Marketplace	Paid by EFT #6401		05/25/2022	06/08/2022	06/08/2022		06/08/2022	33.
KML-052522-8	Amazon Marketplace	Paid by EFT #6402		05/25/2022	06/08/2022	06/08/2022		06/08/2022	17.
KML-052522-9	Amazon Marketplace	Paid by EFT #6415		05/25/2022	06/08/2022	06/08/2022		06/08/2022	80.
MDB-052522-1	Zoro Tools, Inc.	Paid by EFT #6364		05/25/2022	06/08/2022	06/08/2022		06/08/2022	(180.2
MJK-052522-1	Home Depot	Paid by EFT #6378		05/25/2022	06/08/2022	06/08/2022		06/08/2022	56.
MKD-052522-1	Grainger	Paid by EFT #6368		05/25/2022	06/08/2022	06/08/2022		06/08/2022	284.
MKD-052522-10	Grainger	Paid by EFT #6377		05/25/2022	06/08/2022	06/08/2022		06/08/2022	249.
MKD-052522-2	Grainger	Paid by EFT #6369		05/25/2022	06/08/2022	06/08/2022		06/08/2022	194.
MKD-052522-3	Grainger	Paid by EFT #6370		05/25/2022	06/08/2022	06/08/2022		06/08/2022	91.
MKD-052522-4	Home Depot	Paid by EFT #6371		05/25/2022	06/08/2022	06/08/2022		06/08/2022	1,329.
MKD-052522-5	SupplyHouse.com	Paid by EFT #6372		05/25/2022	06/08/2022	06/08/2022		06/08/2022	298.
MKD-052522-6	SupplyHouse.com	Paid by EFT #6373		05/25/2022	06/08/2022	06/08/2022		06/08/2022	298.
MKD-052522-7	Grainger	Paid by EFT #6374		05/25/2022	06/08/2022	06/08/2022		06/08/2022	203.
MKD-052522-8	Grainger	Paid by EFT #6375		05/25/2022	06/08/2022	06/08/2022		06/08/2022	16.
MKD-052522-9	Grainger	Paid by EFT #6376		05/25/2022	06/08/2022	06/08/2022		06/08/2022	58.
RLK-052522-1	Mutual Ace Palatine	Paid by EFT #6387		05/25/2022	06/08/2022	06/08/2022		06/08/2022	34.
RLK-052522-2	Home Depot	Paid by EFT #6388		05/25/2022	06/08/2022	06/08/2022		06/08/2022	420.
RLK-052522-3	Menards	Paid by EFT #6389		05/25/2022	06/08/2022	06/08/2022		06/08/2022	7.
RLK-052522-4	Home Depot	Paid by EFT #6390		05/25/2022	06/08/2022	06/08/2022		06/08/2022	32.
RLK-052522-5	Home Depot	Paid by EFT #6391		05/25/2022	06/08/2022	06/08/2022		06/08/2022	119.
RLK-052522-6	Mutual Ace Palatine	Paid by EFT #6392		05/25/2022	06/08/2022	06/08/2022		06/08/2022	7.
SC-052522-1	Home Depot	Paid by EFT #6456		05/25/2022	06/08/2022	06/08/2022		06/08/2022	169.80

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12 EFT #1

Payment Date Range 06/08/22 - 06/08/2

Report By Vendor - Invoi

Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
SC-052522-2	Menards	Paid by EFT #6457		05/25/2022	06/08/2022	06/08/2022		06/08/2022	44.
SC-052522-3	Home Depot	Paid by EFT #6458		05/25/2022	06/08/2022	06/08/2022		06/08/2022	39.
SC-052522-4	Mutual Ace Palatine	Paid by EFT #6459		05/25/2022	06/08/2022	06/08/2022		06/08/2022	15.
SC-052522-5	Mutual Ace Palatine	Paid by EFT #6460		05/25/2022	06/08/2022	06/08/2022		06/08/2022	2.
SC-052522-6	Menards	Paid by EFT #6461		05/25/2022	06/08/2022	06/08/2022		06/08/2022	29.
SC-052522-7	Home Depot	Paid by EFT #6462		05/25/2022	06/08/2022	06/08/2022		06/08/2022	17.
SC-052522-8	Home Depot	Paid by EFT #6463		05/25/2022	06/08/2022	06/08/2022		06/08/2022	33.
	Vendor **4466 - JP Morgan Chase Bank Commercial Card** Totals					Invoices	130		$289,090.
				Grand Totals		Invoices	130		$289,090.

Attachment: Warrant #12 (2022 Warrant # 12)

VILLAGE OF PALATINE

Warrant #12 EFT #2

Payment Date Range 06/13/22 - 06/13/2
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1462 - Allied Benefit Systems, Inc.**									
2022-00000495	June 2022 Flex Spending Fees	Paid by EFT #6362		06/13/2022	06/13/2022	06/13/2022		06/13/2022	565.
			Vendor **1462 - Allied Benefit Systems, Inc.** Totals			Invoices	1		$565.
				Grand Totals		Invoices	1		$565.

Attachment: Warrant #12 (2022 Warrant # 12)

Village of Palatine

Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 06/03/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	06/03/2022	259980	Utility Management Refund	CHAUDHARY , SHARAD		10.41

Account Type	Account Number	Transaction Date	Transaction Type

AP Accounts Payable ZBA Totals:		Transactions: 1	$10.41
Checks:	1	$10.41	

Attachment: Warrant #12 (2022 Warrant # 12)

Village of Palatine

Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 06/10/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA						
Check	06/10/2022	259981	Utility Management Refund	ALVAREZ , JOE		1,221.92
	Account Type			Account Number	Transaction Date	Transaction Type
	Residential - Single Family			309397001-001	06/03/2022	Refund
Check	06/10/2022	259982	Utility Management Refund	COLLINS , JULIE ANN		7.59
	Account Type			Account Number	Transaction Date	Transaction Type
Check	06/10/2022	259983	Utility Management Refund	CURTIN , SHEILA		71.95
	Account Type			Account Number	Transaction Date	Transaction Type
	Residential - Single Family			400880001-001	06/06/2022	Refund
Check	06/10/2022	259984	Utility Management Refund	KEEGAN , BRIAN		10.79
	Account Type			Account Number	Transaction Date	Transaction Type
Check	06/10/2022	259985	Utility Management Refund	KODALI , ACHYUT		171.19
	Account Type			Account Number	Transaction Date	Transaction Type
Check	06/10/2022	259986	Utility Management Refund	PARK , JUNG		6.57
	Account Type			Account Number	Transaction Date	Transaction Type
AP Accounts Payable ZBA Totals:				Transactions: 6		$1,490.01
	Checks:	6	$1,490.01			

Attachment: Warrant #12 (2022 Warrant # 12)

Consider an Ordinance Granting a Variation to Permit a Driveway Expansion to Create a Circular Driveway which Exceeds the Maximum Allowed Driveway Width at 587 W. Lake Cook Road

BACKGROUND:
The Petitioner is proposing a driveway extension to construct a circular driveway, which exceeds the maximum driveway width and maximum driveway width at the lot line. Therefore, the Petitioner is requesting:

> **Variations to permit a residential driveway to be a total of 76.5 feet in width, instead of the maximum permitted 30 feet, and to permit a residential driveway to be 28 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet.**

KEY ISSUES:

- The circular driveway would require an additional curb cut on Lake Cook Road, which is under the jurisdiction of Cook County Highway Department. The additional curb cut requires a permit from the Cook County Highway Department. The Petitioner is aware of this and is concurrently pursuing the County permit.

- The existing driveway currently consists of unimproved gravel. The Petitioner indicates that improving/resurfacing the existing driveway is within the scope of work for this project.

- The Petitioner's adjacent neighbor to the east (571 W. Lake Cook Road) has an existing non-conforming circular driveway, which was constructed prior to annexation and is non-conforming.

ALTERNATIVES:

1. Approve the Variations to permit a circular driveway.
2. Do not approve the Variations to permit a circular driveway.

RECOMMENDATION:

Public Hearing:	June 14, 2022
Residents Testifying:	None
Vote:	The Zoning Board of Appeals voted unanimously to recommend approval of the request, and Staff concurs.

ACTION REQUIRED:
A motion to approve the ordinance granting Variations for driveway width to permit a circular driveway at 587 W. Lake Cook Road.

Consider an Ordinance Granting a Special Use to Permit a Medical Office (Chiropractic Office) at 60 W. Illinois Avenue

BACKGROUND:
The Petitioner is proposing to relocate an existing Chiropractic Office (medical use) to 60 W. Illinois Avenue. Therefore, the Petitioner is requesting:

Special Use to permit a medical office (Chiropractic Office).

KEY ISSUES:

- The Subject Property is zoned B-2 General Business District.
- Elite Health and Wellness previously occupied the same tenant space in this center. Nevertheless, the office relocated to 271 E. Helen Road in 2013.
- The Subject Tenant Space is approximately 2,250 square feet. The proposed hours of operation are: Monday - Friday 8 AM -12 PM and 2 PM - 7 PM.
- The business plan indicates a staffing of one and the anticipated patient visits are 3 hours. Based upon the proposed use and current tenant composition for the shopping center, the required parking does not increase.

ALTERNATIVES:

1. Approve the Special Use to Permit a Medical Office (Chiropractic Office).
2. Do not approve the Special Use to Permit a Medical Office (Chiropractic Office).

RECOMMENDATION:

Public Hearing**:**	ZBA meeting on June 14, 2022
Residents testifying:	None.
Vote:	The ZBA voted unanimously approve a Special Use to Permit a Medical Office (Chiropractic Office) and Staff concurs.

ACTION REQUIRED:
A motion to approve the ordinance granting Special Use to Permit a Medical Office (Chiropractic Office) at 60 W. Illinois Avenue.

Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of Mexico Uno Restaurant at 15 N. Brockway Street

BACKGROUND:
The Special Use for Mexico Uno was originally approved in 2003. Jaime and Marta Gonzalez are requesting to acquire the business and seeking approval of the following:

> Transfer of Special Use #O-76-03 to permit the continued operation of Mexico Uno at 15 N. Brockway Street.

KEY ISSUES:

- The Subject Property is zoned B-1 Shopping Center District. The Special Use was initially approved in 2003 (Ordinance #O-76-03).
- Other than the ownership change, the Petitioner is not proposing any other changes.
- Any changes to the floor plan or business operations would require additional Village review.

ALTERNATIVES:

1. Recommend approval of the Special Use Transfer.
2. Do not recommend approval of the Special Use Transfer.

RECOMMENDATION:
Staff recommends approval of the Special Use Transfer at 15 N. Brockway Street.

ACTION REQUIRED:
A motion to approve the Special Use Transfer of Ordinance #O-76-03 to Jaime and Marta Gonzalez to permit the continued operation of Mexico Uno at 15 N. Brockway Street.

Consider an Ordinance Increasing Class D (Restaurant) Liquor Licenses by Nine

BACKGROUND:
A Chapter 3 Code Amendment approved in April 2022 eliminated the Class D-1 liquor license from the Code. Effective July 1, 2022, current D-1 liquor license holders Alley 64, Durty Nellies, Gators Wing Shack, Lamplighter Inn, Schnell's Brauhaus, T.J. O'Brien's, Tacos Y Mariscos La Presa, Tap House and P's & Q's Restaurant will be transferred to a Class D liquor license increasing the number of Class D licenses by nine.

Permitted hours of operation for a Class D Liquor License are Sunday - Wednesday 6 AM to 1 AM and Thursday - Saturday 6 AM to 2 AM, effective July 1, 2022 with the exception of Gator's and Durty Nellie's.

KEY ISSUES:
An Ordinance has been prepared increasing the number of Class D Liquor Licenses from 25 to 34.

ALTERNATIVES:

1. Approve the Ordinance increasing the number of Class D Liquor Licenses.
2. Do not approve the Ordinance increasing the number of Class D Liquor Licenses.

RECOMMENDATION:
Staff recommends approving the ordinance.

ACTION REQUIRED:
Motion to approve the ordinance increasing the number of Class D liquor licenses from 25 to 34.

Consider an Ordinance Decreasing the Number of Class D-1 (Restaurant with Extended Hours) Liquor Licenses by Nine

BACKGROUND:
On April 11, 2022 Village Council approved a Chapter 3 Code Amendment eliminating the Class D-1 (Restaurant with Extended Hours) Liquor License. The nine establishments holding a Class D-1 license, to be transferred to a Class D (Restaurant) Liquor License, include: Alley 64, Durty Nellies, Gators Wing Shack, Lamplighter Inn, Schnell's Brauhaus, T.J. O'Brien's, Tacos Y Mariscos La Presa, Tap House and P's & Q's Restaurant, effective July 1, 2022.

KEY ISSUES:
Due to the Chapter 3 Code Amendment, it is appropriate to remove all nine Class D-1 liquor licenses from the Code. An ordinance has been prepared reducing the number of Class D-1 liquor licenses from 9 to 0.

ALTERNATIVES:
1. Approve the ordinance.
2. Do not approve the ordinance.

RECOMMENDATION:
Staff recommends approval of the ordinance.

ACTION REQUIRED: Motion to approve the ordinance decreasing the number of Class D-1 liquor licenses from 9 to 0.

Consider an Ordinance Decreasing the Number of Class A Liquor Licenses by Two for Oak Alley Saloon, 783 N. Quentin Road and The Wine Cellar, 361 W. Northwest Highway

BACKGROUND:
Oak Alley Saloon located at 783 N. Quentin Road, did not renew their liquor license for the upcoming 2022/2023 liquor license year. The Village was informed by the Palatine Police Department the establishment was closed, effective June 11, 2022.

The owner of The Wine Cellar, located at 361 W. Northwest Highway, notified the Village by email that they will not be renewing their Class A Tavern Liquor License. They will continue to hold a Class B (Packaged Liquor) and Class PS (Product Sampling) Liquor Licenses.

KEY ISSUES:
It is appropriate to remove two Class A - Tavern liquor licenses from the Code. An ordinance has been prepared reducing the number of Class A liquor licenses from 2 to 0.

ALTERNATIVES:
1. Approve the ordinance decreasing the number of Class A Liquor Licenses by 2.

2. Do not approve the ordinance decreasing the number of Class A Liquor Licenses by 2.

RECOMMENDATION:
Staff recommends approval of the ordinance.

ACTION REQUIRED:
Motion to approve the ordinance decreasing the number of Class A liquor licenses from 2 to 0.

Consider an Ordinance Creating Nine Class VG Liquor Licenses

BACKGROUND:
Effective July 1, 2022 the Village will have a new Liquor License classification available for holders of Class D or N liquor licenses. The new classification of Class "VG" will permit video gaming subject to compliance with all ordinances and regulations.

KEY ISSUES:
There are nine establishments that have submitted appropriate "VG" license applications and have had an initial staff site inspection. Based upon the information received and site inspections, staff is comfortable with the creation of nine "VG" licenses for issuance.

Any issuance will be subject to final site inspection as well as approval of the Illinois Gaming Board.

The initial licenses would be issued to:

Alley 64 Bar & Grill
Donkey Inn
Durty Nellies
Gators Wing Shack
JL's Pizza & Sports Bar
Lamplighter Inn Tavern and Grill
P's & Q's Restaurant and Lounge
Schnell's Brauhaus
T.J. O'Brien's Bar & Grill

ALTERNATIVES:

1. Approve an ordinance creating nine "VG" Liquor Licenses.
2. Do not approve an ordinance creating nine "VG" Liquor Licenses.

RECOMMENDATION:
Staff recommends approval of the ordinance creating nine "VG" Liquor Licenses.

ACTION REQUIRED:
A motion to approve an ordinance creating nine "VG" Liquor Licenses.

Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2022 CDBG Action Plan

BACKGROUND:
The FY2022 CDBG Subrecipient application period for CDBG funding ran from March 3rd through March 31st. Per HUD requirements, Palatine's Draft Action Plan is now available for the required 30-day Public review and comment period. The required Public Hearing will occur on July 11th at 1 PM at Village Hall (Community Room A) for additional input about the Action Plan. Per the Village's annual process, the Draft Plan will be available at the Village Clerk's Office and posted on the Village's website. The final version of the Action Plan will be submitted to HUD, though the Cook County Consortium in August. Therefore, Staff is recommending the following:

Motion commencing the 30-day Public review and comment period for the FY 2022 Action Plan.

KEY ISSUES:
The Village's anticipated CDBG FY 2022 entitlement amount is $479,813, which represents a 1% decrease from last year. Palatine's program-year runs from September 1st through August 31st. Through HUD regulations, the Village may recommend up to 15% ($71,971) for social service providers and up to 20% ($95,962) for program administration. The 2022 requested subrecipient funding was $115,500. The subrecipient application notice was posted on the Village website on March 3rd. Staff sent FY2022 CDBG notices to each social service agency that either applied for or received funds, over the past four years.

The FY2022 Action Plan recommends CDBG funding for the following activities: program administration, public infrastructure, facility improvements (eligible projects associated with low- to moderate-income areas and clientele), childcare and community center administration, homelessness service and prevention, emergency transitional shelter program, supportive services for senior citizens, and counseling and advocacy for abuse victims. As required, the 30-day public comment period was noticed in the Daily Herald. Staff recommends the following CDBG expenditures for FY 2022:

Administration and Infrastructure/Public Facilities			
Organization	**Activity**	**Funding Requested**	**Funding Recommended**
Village of Palatine Planning & Zoning	CDBG Administration (maximum 20%)	$95,962	$95,962
Village of Palatine Public Works	Public Improvement Projects	$311,880	$311,880
Public Services	Social Service Agencies (maximum 15%)	$115,500	$71,971
	Total Requested	**$523,342**	
	Total Available		**$479,813**

Organization	Activity	Funding Requested	Funding Recommended
Children's Advocacy Center	Child Abuse Counseling	$5,000.00	$4,000.00
Family Forward	Financial Assistance for Rent and Case Management	$3,000.00	$2,000.00
Connection to Care	Transportation Support Service for Seniors	$1,000.00	-
JOURNEYS	Homeless Services	$15,000.00	$9,000.00
Northwest Compass	Support Services for the Homeless	$20,000.00	$1,500.00
POC	Case Management Service Coordinator	$24,000.00	$24,000.00
Palatine Township	Support Services for Older Adults	$3,000.00	$3,000.00
PTSCC	Resources and Programs for Very Low Income Clients	$15,000.00	$10,000.00
The Bridge	Bilingual Child Abuse Counseling	$20,000.00	$14,471.00
WINGS	Homeless Services for Domestic Violence Victims	$9,500.00	$4,000.00
	Total Requested	**$115,500**	
	Total Available		**$71,971**

The full draft FY2022 Action Plan can be reviewed on the Village Website at www.palatine.il.us/163/News-Events

ALTERNATIVES:

1. Recommend commencing the required 30-day public comment period.
2. Do not recommend commencing the required 30-day public comment period.

RECOMMENDATION:

Staff recommends a Motion commencing the required 30-day public review and comment period. If the public comment and review period does not commence, the Village risks losing its CDBG 2022 funding.

ACTION REQUIRED:

A motion commencing the 30-day public review and comment period for the Village of Palatine FY2022 Action Plan.

Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Baldwin Road Culvert Replacement Phase II Engineering

BACKGROUND:
The triple culverts that carry Buffalo Creek under Baldwin Road have been identified as beyond their useful life and require full replacement. The culverts are part of the Illinois Department of Transportation's (IDOT) bridge inventory based on size. As such, they are currently designated as eligible for Illinois Department of Transportation's Bridge Improvement Program funding (STP Br).

KEY ISSUES:
- Village participation for Phase II engineering is estimated at $31,720, which is equal to the remaining 20% of the total anticipated effort of $158,600.
- The Village would engage the consulting engineer, make payment for services rendered, and be reimbursed by IDOT.
- IDOT agrees to reimburse the Village $126,880.
- The estimated cost to replace the culvert is $1M with expected cost to the Village of 20%.

ALTERNATIVES:
1. Approve the Local Public Agency Agreement for Federal Participation with IDOT's Bridge Improvement Program.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Local Public Agency Agreement for Federal Participation with IDOT's Bridge Improvement Program be approved.

BUDGET IMPACT:
$150,000 is available in the Capital Improvement Program to accommodate this proposed agreement with a $126,880 revenue offset recognizing the reimbursement upon completion of the work.

ACTION REQUIRED:
Motion to approve the Local Public Agency Agreement for Federal Participation with IDOT's Bridge Improvement Program for Phase II Engineering of the Baldwin Road Culvert Replacement.

Consider a Motion Approving an Agreement with Ciorba Group for Engineering Services for Phase II for the Baldwin Road Culvert Replacement

BACKGROUND:
The existing Baldwin Road culverts have been identified as beyond their useful life and require full replacement. The culverts are part of the Illinois Department of Transportation's (IDOT's) bridge inventory and IDOT has identified them as STP bridge funding eligible.

Phase II Engineering consists of detailed engineering which creates the construction plans and contract specifications. It also includes appraisals and negotiations for land rights necessary to accommodate the improvement.

KEY ISSUES:
- Nearly 900 man-hours of specialized professional services are expected to meet documentation, material inspection, and reporting requirements associated with the required federal process.
- Project schedule has IDOT letting for construction in January of 2024.
- The proposed improvements will improve safety, storm water flow/protection, and the aesthetics of the area.
- The estimated cost to replace the culvert is $1M with expected cost to the Village of 20%.

ALTERNATIVES:
1. Approve the Phase II Engineering Services Agreement.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Phase II Engineering Services Agreement with Ciorba Group be approved.

BUDGET IMPACT:
$150,000 is available in the Capital Improvement Program to accommodate this proposed agreement with a $126,880 revenue offset through the reimbursement.

ACTION REQUIRED:
Motion to approve the Local Public Agency Engineering Services Agreement with Ciobra Group, Incorporated for Phase II of the Baldwin Road Culvert Replacement in the amount of $158,444.

Consider a Motion to Approve a Local Public Agency Agreement for Federal Participation for the Improvement of Palatine Road from Quentin Road to Smith Street

BACKGROUND:
Palatine Road, from Quentin Road to Smith Street, is the maintenance responsibility of the Illinois Department of Transportation (IDOT). As such, it is currently designated as eligible for Federal Aid. The Northwest Municipal Conference, as the clearing house for regional Federal Roadway Aid, accepted the Village's application to fund design engineering for Palatine Road (Phase II Engineering).

KEY ISSUES:

- The reimbursement agreement is in an amount not to exceed $479,000 to fund 50% of the cost to complete the Phase II Engineering for Palatine Road, from Quentin Road to Smith Street, which is approximately three-quarters of a mile.
- Village participation for preliminary engineering is estimated at $479,000 which is equal to the remaining 50% of the anticipated effort.
- The Village would engage the consulting engineer, make payment for services rendered, and be reimbursed by IDOT who functions as the clearing house for Federal Aid.

ALTERNATIVES:

1. Approve the Local Public Agency Agreement for Federal Participation with IDOT.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Local Public Agency Agreement for Federal Participation with IDOT be approved.

BUDGET IMPACT:
$744,000 is available in the Capital Improvement Program to accommodate this proposed agreement.

ACTION REQUIRED:
Motion to approve the Local Public Agency Agreement for Federal Participation with IDOT for design engineering for the widening and improvement of Palatine Road from Quentin Road to Smith Street.

Consider a Motion Approving an Agreement with Bollinger, Lach & Associates for Engineering Services for Phase II of Palatine Road Reconstruction

BACKGROUND:
Palatine Road, from Quentin Road to Smith Street, is the maintenance responsibility of the Illinois Department of Transportation (IDOT). As such, it is currently designated as eligible for Federal Aid. The Northwest Municipal Conference, as the clearing house for regional Federal Roadway Aid, accepted the Village's application to fund 50% of the design engineering for Palatine Road (Phase II Engineering).

Phase II Engineering creates the construction plans and contract specifications. It further includes appraisals and negotiation of land acquisition to accommodate the public improvement.

Multiple public informational meetings, meetings with focus groups, and a Village Council presentation in April of 2022 have occurred in preparation of advancing to the design phase for this project. The Village Council recently directed staff to coordinate a design engineering agreement to address the full corridor improvement from Quentin Road to Smith Street.

KEY ISSUES:

- Over 5,200 man-hours of specialized professional services are expected to meet requirements associated with the required federal aid process.
- Consulting Engineering is recommended to meet procedural requirements and to assure our ability to leverage addition federal participation for the construction of the contemplated improvement.
- A qualification-based selection process was followed to select Bollinger, Lach & Associates for this project after advertising, reviewing written qualification statements, and conducting interviews.
- The proposed improvement will improve safety, congestion and provide much needed multi-modal accommodations within the corridor to connect residential neighborhoods on the west side of Quentin Road with the Downtown Palatine.

ALTERNATIVES:

1. Approve the Phase II Engineering Proposal.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Phase II Engineering Proposal with Bollinger, Lach & Associates be approved.

BUDGET IMPACT:
$744,000 is available in the Capital Improvement Program to accommodate this proposed agreement. Half of the costs of the work up to $479,000 have been approved for reimbursement from the Federal Highway Authority.

ACTION REQUIRED:

Motion to approve the Agreement with Bollinger, Lach & Associates for engineering services for Phase II engineering for Palatine Road from Quentin Road to Smith Street in the amount of $957,314.

Consider a Motion Approving an Agreement with Bollinger, Lach & Associates for Engineering Services for Roadway Lighting of Palatine Road from Quentin Road to Smith Street

BACKGROUND:
Lighting of Palatine Road is not included in eligible items for design or construction for Palatine Road. Similar to the Village-led improvement to Palatine Road east of Smith Street, the Village would design and construct roadway lighting with local funding.

KEY ISSUES:

- A stand-alone design engineering agreement is proposed as lighting is excluded from the Village's list of eligible items for federal participation for design engineering.
- It is intended that the construction of the lighting be part of the construction contract with light poles like those on Palatine Road from Quentin Road to Smith Street.
- A qualification-based selection process was followed to select Bollinger, Lach & Associates for this project after advertising, reviewing written qualification statements, and conducting interviews.

ALTERNATIVES:

1. Approve the Engineering Proposal.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Engineering Proposal with Bollinger, Lach & Associates be approved.

BUDGET IMPACT:
$744,000 is available in the Capital Improvement Program to accommodate this proposed agreement.

ACTION REQUIRED:
Motion to approve the Agreement with Bollinger, Lach & Associates for engineering services roadway lighting of Palatine Road from Quentin Road to Smith Street in the amount of $45,825.

Consider a Motion to Approve a Proposal for Engineering Services for the Illinois Avenue Improvements Phase I and Phase II Design

BACKGROUND:
Illinois Avenue from Quentin Road to Plum Grove Road is eligible for Federal Aid. The Northwest Municipal Conference (NWMC), as the clearing house for regional Federal Roadway Aid, recently had a call for projects and this road segment scored first on the contingency list for federal participation with funding of just over $1 million on an estimated $1.5 million. project. As funded projects frequently encounter delays allowing projects on the contingency list to be moved up, it is recommended the Village proceed with Phase I and Phase II engineering to increase project readiness and support acceleration of future Federal Aid.

KEY ISSUES:
- The Village has applied for Federal funding in excess of $1M to fund 80% of the cost to resurface this road section.
- Accelerating engineering allowed for 80% grants to proceed in the recent past on Plum Grove Road, Smith Street, and Colfax Street.
- To obtain the grant funds the Village has applied for, it is required to cause and fund Phase I (assessment of impacts) and Phase II (detailed plan preparation) in accordance with the Federal Aid process. This would be an appropriation out of our current fund balance but allow us to leverage over $1 million in federal funds.

ALTERNATIVES:
1. Approve the proposal for engineering services with BLA in the not-to-exceed amount of $154,808.
2. Refer back to Staff with comment.

RECOMMENDATION:
It is recommended that the proposal with BLA of Itasca, Illinois for engineering services for Phase I and Phase II design of Illinois Avenue Improvements in the not-to-exceed amount of $154,808 be approved.

BUDGET IMPACT:
It is recommended the resources to accommodate this work be from fund balance. This could be part of the third quarter budget adjustments.

ACTION REQUIRED:
Motion to approve the proposal with BLA for engineering services for Phase I and Phase II design of the Illinois Avenue Improvements in the not-to-exceed amount of $154,808.

Consider a Motion to Award a Contract for the 2022 Water Main Replacement Contract 1 Project

BACKGROUND:
Chewink Court, Wren Avenue, Willow Wood Drive, Willow Court and Salem Court are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Chewink Court will be from Benton Street to the dead-end (approximately 550 feet). The water main replacement on Wren Avenue will be from Chewink Court to the dead end (approximately 1,463 feet). The water main on Willow Wood Drive will be from Baldwin Road to Warwick Road, including Willow Court and Salem Court (approximately 2,756 feet).

KEY ISSUES:
- On Tuesday, May 24, 2022, seven bids were received, ranging from a high of $2,848,731 to a low of $1,948,736.
- The lowest responsive and responsible bidder was Concept Plumbing, Incorporated of Palatine, Illinois in the amount of $1,948,736.
- The Engineer's estimate was $1,537,670.
- Included in the scope of work bid, was the replacement of a water main in an easement near Plum Grove Road and Comfort Street as well as an extension to fill a gap on Leonard Road south of Palatine Road.
- As the low bid exceeds the original estimate and funding now available for the project, we have coordinated with the low bidder and reached an agreement to remove the work in the bid for Leonard and near Plum Grove and Comfort. This reduces the cost of the proposed work to $1,675,000.

ALTERNATIVES:
1. Award the contract for the 2022 Water Main Replacement Contract 1 to Concept Plumbing, Inc.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the contract for the 2022 Water Main Replacement Contract 1 Project be awarded to Concept Plumbing.

BUDGET IMPACT:
Funding is available in the water fund of the 2022 Capital Improvement Program to accommodate this work. It would be a blend of the water main replacement program (947,000), the water extension program ($400,000), and the water system reinforcement program ($328,000). Subsequent water capital projects remaining to extend water mains and reinforce the system on Algonquin east of Roselle Road will likely require consideration of water fund balance, member rebates from the Northwest Water Commission, or ARPA funds.

ACTION REQUIRED:
Motion to award the contract for the 2022 Water Main Replacement Contract 1 Project to Concept Plumbing, Incorporated of Palatine, Illinois in the amount of $1,675,000.

Consider a Motion to Authorize the Village Manager to Execute a Contract for Snow and Ice Control Services at the Gateway Center Parking Deck

BACKGROUND:
When the Gateway Center Parking Deck first opened, the Public Works Department was responsible for snow and ice control services. These duties took personnel away from covering their normal routes throughout the Village and it was difficult to maintain levels of service on public roadways. When Hamilton Partners managed the deck, they found that M & B Landscaping of Palatine, Illinois specialized in snow and ice control for parking decks. M & B Landscaping has the expertise and knowledge of how to distribute snow properly within the deck itself as well as the use of specialized ice control material appropriate for precast concrete structures.

KEY ISSUES:

- The efforts made by M & B Landscaping since 2005 have been outstanding in that few, if any, real complaints were received from the public.
- M & B Landscaping recently concluded a two-year contract for the 2020-2021 and 2021-2022 winter seasons.
- Due to reduced commuter parking demand during the pandemic, routine snow removal has not been needed on levels 4 and 5. Prices have been adjusted to only include snow removal and salting on levels 1, 2 and 3 and the entrances.
- If snow needs to be removed from the top level due to weight concerns, the cost will be billed on an hourly truck rate basis or more likely, completed with in-house crews in available daytime working hours.
- The contract has the same cost provisions as last winter if there was a need to direct snow clearing based on pre-pandemic levels this winter or next winter.
- The typical annual cost for this program is $45,625.
- A multi-year contract with recommended hourly rate adjustments is proposed. Unlike prior years, it is recommended that de-icing material be consider a reimbursable to the contractor recognizing the uncertain materials costs for the next three years.

ALTERNATIVES:

1. Authorize the Village Manager to execute a contract with M & B Landscaping for snow and ice control services at the Gateway Center Parking Deck.
2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Village Manager be authorized to execute contract with M & B Landscaping for 2022-2025 snow and ice control services at the Gateway Center Parking Deck.

BUDGET IMPACT:
Funding to accommodate this effort have been allotted in the Public Works Operating Budget to cover snow and ice control at the Parking Deck for the winter months remaining in 2022 and would be made part of the recommended 2023 operating budget for future Village Council consideration.

ACTION REQUIRED:
Motion to authorize the Village Manager to execute the contract with M & B Landscaping of Palatine, Illinois for 2022-2025 snow and ice control services at the Gateway Center Parking Deck.

Consider a Resolution to Approve an Intergovernmental Agreement Between the Village of Palatine and the Palatine Township Road District for Snow and Ice Control Services

BACKGROUND:
A number of years ago, the Palatine Township Road District approached the Village offering their assistance with snow and ice control services in areas that the Village had annexed. Analysis indicated that between $6,000 and $8,000 could be saved if the Township participated in the Village's snow and ice control operations. Based upon this information, the Council has previously approved several annual intergovernmental agreements with the Palatine Township Road District.

KEY ISSUES:
- The proposed agreement is like past years, with the Township providing snow and ice control services for over 18 miles of streets in three general areas. These areas include Kenilworth/Middleton, Dunhaven Woods/Barrington Woods, and Old Hicks/Gardenia.
- The cost for the service is based upon the type of equipment used and the number of hours spent on Village streets. The total value of services for the 2021-2022 winter season was approximately $42,000.
- This year brings a decrease of 4.0% from last year, which is in direct relation to the decrease from the FEMA Schedule of Equipment Rates.
- If this agreement is not entered into with the Township, additional contractual services, or full-time employees and expansion to the capital fleet, would be needed to maintain the present level of snow and ice control.

ALTERNATIVES:
1. Approve the proposed intergovernmental agreement between the Village of Palatine and the Palatine Township Road District for snow and ice control services through April 30, 2022.
2. Reject the proposed intergovernmental agreement.

RECOMMENDATION:
It is recommended that a resolution adopting the intergovernmental agreement between the Village of Palatine and the Palatine Township Road District for snow and ice control services through April 30, 2023, be approved.

BUDGET IMPACT:
The Public Works Operating Budget has programmed the cost of this snow and ice control service in November and December of the existing 2022 budget and for the typical snow months for the proposed 2023 budget.

ACTION REQUIRED:
Motion to adopt a resolution approving the intergovernmental agreement between the Village of Palatine and the Palatine Township Road District for snow and ice control services through April 30, 2023.

Consider a Motion to Authorize the Village Manager to Purchase 2022 Budgeted Vehicles and 2023 Light Duty Fleet Consistent with the Capital Improvement Plan

BACKGROUND:
The 2022 capital vehicle replacement budget includes almost $735,000 for the replacement of public works vehicles and equipment. The remaining purchases for 2022 include a one-ton dump truck, a full-size van, a stump grinder, and miscellaneous small equipment. The vehicles which remain cannot be ordered as a 2022 model anymore because factory capacities have been filled.

Order bank windows through purchasing cooperatives are opening and closing in less than one week and the ability to even order units in the near term has been questionable.

$303,000 remains available in the 2022 budget for the planned purchase of replacements in the Capital Improvement Plan.

Additionally, the 2023 vehicle replacement plan for public works, police, and fire vehicles is projected to be $1,018,000 (excluding Haul Trucks and an Ambulance). That is based on pricing forecasted prior to some of the worst supply chain issues emerging. This could mean the 2023 forecasted amount is low based on increasing costs.

A pre-purchase a 2023 dump truck was authorized earlier this year to reduce the risk of an inability to secure replacement trucks crucial for the Public Works operation.

Greater flexibility on purchasing methods is suggested to address factory capacity issues, short openings of order banks, and long lead times which could result in a threat to the public health, safety or welfare of the general public. It is recommended the Village Manager be authorized to secure the replacement of the remaining units in the 2022 budget as well as the 2023 plan for only the light duty portion of the fleet. Utilizing the emergency purchasing provisions of Village Code Section 2-108.10.c is recommended.

KEY ISSUES:

- The Units originally planned for 2023, which would be accelerated for 2022, include 12 Public Safety patrol and command vehicles and 9 Trucks less than a 1-ton payload capacity should order banks come available or other availability of these vehicles be identified.

- This will allow a prioritization of purchases should resources not allow for all planned units to be replaced.

- Staff would be able to order into order banks when they become offered while also evaluating purchase off a dealer's lot for vehicles that need immediate replacement. Some vehicles such as police squads and public works one-ton dump trucks need more immediate replacement, so purchasing off a dealer's lot

would be the preferred choice. The dealers have some pre-built one-ton dump trucks that may just need some final outfitting such as a front plow or some emergency lighting. For police squads, there are some dealers who ordered extra stock patrol squads that can be purchased with or without outfitting.

- The Village Council would affirm purchase at their next regularly scheduled meeting following any purchases. Further, any advance purchase would reduce the expenditures in the 2023 Capital Budget.

ALTERNATIVES:

1. Authorize the Village Manager to purchase up to $1,321,000 in 2022 and 2023 scheduled replacements for the light duty fleet.

2. Refer back to Staff with comments.

RECOMMENDATION:
It is recommended that the Village Manager be authorized to purchase up to $1,321,000 in 2022 and 2023 scheduled replacements for the light duty fleet.

BUDGET IMPACT:
$303,000 is available in the 2022 budget for the replacement of existing units. The remaining $1,018,000 would be from a budget adjustment advancing planned expenditures for 2023 into 2022.

ACTION REQUIRED:
Motion to authorize the Village Manager to purchase up to $1,321,000 in 2022 and 2023 scheduled replacements for the light duty fleet.

Consider an Ordinance Granting a Variation to Permit a Driveway Expansion to Exceed the Maximum Allowed Driveway Width, within Five (5) Feet of the Lot Line at 102 N. Crescent Avenue

BACKGROUND:
The Petitioner is proposing to expand the existing driveway, which will exceed the maximum allowable total driveway width, within five (5) feet of the lot line. Therefore the Petitioner is requesting approval of the following:

Variation to permit a residential driveway to be 30 feet in width, within 5 feet of the lot line, instead of the maximum permitted 25 feet.

KEY ISSUES:

- The Petitioner is proposing to expand the existing driveway width by 9 feet, increasing from approximately 21 feet to approximately 30 feet. The proposed expansion exceeds the maximum driveway width, within five (5) feet of the lot line by approximately five (5) feet. The Zoning Ordinance allows a maximum width of 25 feet, within five (5) feet of the lot line.
- Staff has identified several properties on N. Crescent Avenue, and in the immediate surrounding neighborhood, which have expanded driveways. It appears that all of these driveways are compliant, with the maximum width being tapered to a maximum of 25 feet, within five (5) feet of the lot line.
- Per the submitted application, the Petitioner's justification for the driveway expansion is to better accommodate vehicles of family members living at the residence, as well as visitors.
- As the ZBA failed to recommend approval of the requested variation, the Code requires a favorable vote by 2/3 of the Village Council in order to approve the requested relief.

ALTERNATIVES:

1. Approve the Variation for a residential driveway expansion.
2. Do not approve the Variation for a residential driveway expansion.

RECOMMENDATION:

Public Hearing:	June 14, 2022
Residents testifying:	None
Vote:	The Zoning Board of Appeals voted unanimously to recommend denial of the request and Staff concurs.

ACTION REQUIRED:
A motion to approve the ordinance granting a Variation to permit the residential driveway expansion to be greater than the allowable width, within five (5) feet of the lot line at 102 N. Crescent Avenue.