



# VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

**MARCH 9, 2026 AT 7:00 PM**

VILLAGE HALL - COUNCIL CHAMBERS  
200 E. WOOD STREET  
PALATINE, IL 60067-5339  
(847) 359-9050 [www.palatine.il.us](http://www.palatine.il.us)

## **AGENDA**

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### **REGULAR MEETING**

**7:00 PM**

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- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE TO THE FLAG**
- IV. APPROVAL OF MINUTES**
  - A. Village Council & Committee of the Whole - Regular Meeting - March 2, 2026
- V. MAYOR'S REPORT**
  - A. As Submitted
- VI. RECESS TO THE COMMITTEE OF THE WHOLE**
- VII. COMMITTEE OF THE WHOLE**
  - A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**  
GREG LANGER, CHAIR
    - 1. Consider a Motion to Approve the Farmers' Market to Utilize the Village Train Station Parking Lot (B) for the 2026 Summer Farmers' Market and 2026-2027 Winter Farmers' Market  
Council District: Six
    - 2. As Submitted
  - B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE**  
KOLLIN KOZLOWSKI, CHAIR
    - 1. Consider a Motion Authorizing the Village Manager to Approve Reimbursements to the Palatine Park District for Contractual Grass Mowing Services
    - 2. Consider a Motion to Extend the Contract for the Village's Landscape Maintenance Program

3. Consider a Motion to Award a Contract for the 2026 Supplemental Street Resurfacing Project
  4. Consider a Motion to Award a Contract for the 2026 Water Main Improvements Project  
Council District: Two
  5. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the 2026 Water Main Improvements Project  
Council District: Two
  6. As Submitted
- C. **BUSINESS FINANCE & BUDGET COMMITTEE**  
JOE FALKENBERG, CHAIR
1. As Submitted
- D. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**  
SCOTT LAMERAND, CHAIR
1. As Submitted
- E. **FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**  
BRAD HELMS, CHAIR
1. As Submitted
- F. **POLICE POLICY & CODE SERVICES COMMITTEE**  
DOUG MYSLINSKI, CHAIR
1. As Submitted

## VIII. RECONVENE THE VILLAGE COUNCIL MEETING

### IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- A. Consider a Motion to Approve the Farmers' Market to Utilize the Village Train Station Parking Lot (B) for the 2026 Summer Farmers' Market and 2026-2027 Winter Farmers' Market  
Council District: Six
- B. Consider a Motion Authorizing the Village Manager to Approve Reimbursements to the Palatine Park District for Contractual Grass Mowing Services

- C. Consider a Motion to Extend the Contract for the Village's Landscape Maintenance Program
- D. Consider a Motion to Award a Contract for the 2026 Supplemental Street Resurfacing Project
- E. Consider a Motion to Award a Contract for the 2026 Water Main Improvements Project  
Council District: Two
- F. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the 2026 Water Main Improvements Project  
Council District: Two

## **X. REPORTS OF STANDING COMMITTEES**

- A. **ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**  
GREG LANGER, CHAIR
  - 1. As Submitted
- B. **BUSINESS FINANCE & BUDGET COMMITTEE**  
JOE FALKENBERG, CHAIR
  - 1. As Submitted
- C. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**  
SCOTT LAMERAND, CHAIR
  - 1. As Submitted
- D. **FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**  
BRAD HELMS, CHAIR
  - 1. As Submitted
- E. **INFRASTRUCTURE & ENVIRONMENT COMMITTEE**  
KOLLIN KOZLOWSKI, CHAIR
  - 1. As Submitted
- F. **POLICE POLICY & CODE SERVICES COMMITTEE**  
DOUG MYSLINSKI, CHAIR
  - 1. As Submitted

## **XI. REPORTS OF THE VILLAGE OFFICERS**

- A. VILLAGE MANAGER

1. As Submitted

B. VILLAGE CLERK

1. As Submitted

C. VILLAGE ATTORNEY

1. As Submitted

**XII. CLOSED SESSION AS REQUIRED**

**XIII. RECOGNITION OF AUDIENCE**

**XIV. ADJOURNMENT**

# VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MARCH 2, 2026 AT 7:00 PM



VILLAGE HALL - COUNCIL CHAMBERS  
200 E. WOOD STREET  
PALATINE, IL 60067-5339  
(847) 359-9050 [www.palatine.il.us](http://www.palatine.il.us)

## MINUTES

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REGULAR MEETING

7:00 PM

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### I. CALL TO ORDER

Mayor Schwantz called the meeting to order at 7:00 PM.

### II. ROLL CALL

<b>PRESENT :</b>	Mayor Jim Schwantz, Councilman District 1 Greg Langer, Councilman District 3 Doug Myslinski, Councilman District 4 Joe Falkenberg, Councilman District 5 Kollin Kozlowski, Councilman District 6 Brad Helms
<b>ABSENT :</b>	Councilman District 2 Scott Lamerand
<b>ARRIVED :</b>	

Village Clerk Maureen Pasqualucci, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Public Works Matt Barry, Police Chief William Nord, Deputy Police Chief David Brandwein, Deputy Fire Chief Matthew Buzzard, IT Director Larry Schroth, Director of Finance Andrew Brown, Director of Human Resources Monika Pandya

### III. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

### IV. PUBLIC HEARING

- A. Consider a Motion to Open the Public Hearing on the Proposed Text Amendments to Appendix A - Zoning Ordinance of the Palatine Code of Ordinances

Council considered a motion to open the public hearing on the Proposed Text Amendments to Appendix A - Zoning Ordinance of the Palatine Code of Ordinances.

No one came forward.

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Greg Langer
<b>SECONDER:</b>	Brad Helms
<b>AYES:</b>	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

MOTION TO CLOSE THE PUBLIC HEARING

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Kollin Kozlowski
<b>SECONDER:</b>	Joe Falkenberg
<b>AYES:</b>	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

**V. APPROVAL OF MINUTES**

- A. Village Council & Committee of the Whole - Regular Meeting - February 17, 2026

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Doug Myslinski
<b>SECONDER:</b>	Joe Falkenberg
<b>AYES:</b>	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

**VI. MAYOR'S REPORT**

- A. As Submitted

Mayor Schwantz announced upcoming events:

**March 2 through March 16: Mon. – Sat. 9 AM to 5 PM; Sun. 10 AM to 4 PM**

Early Voting for the March 17 Gubernatorial Primary  
150 W. Wilson Street – Village Hall is NOT a voting site

**Wednesday, March 4: 8 AM – 9 AM**

State of the Village, sponsored by the Palatine Area Chamber of Commerce  
Village Hall Council Chambers

**Thursday, March 5: 8 AM**

Police Beat 8110 Meeting  
Palatine Train Station

**Thursday, March 5: 9 AM**

Police Beat 8100 Meeting  
MOTW Coffee

**Saturday, March 14: 11 AM**

St. Patrick’s Day Parade  
Downtown Palatine

**Wednesday, March 18: 7 PM – 9 PM**

District 1 & 2 Advisory Meeting – Hosted by Councilman Langer and Councilman Lamerand  
Village Hall Council Chambers

**Wood Mulch Delivery Program**

The Public Works Department has started taking appointments for their Wood Mulch Delivery Program through the new online ordering system. Appointments are available on a first come, first served basis, and can only be scheduled online. Deliveries will take place on April 10, April 17, April 24, May 1, and May 8.

**VII. RECESS TO THE COMMITTEE OF THE WHOLE**

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Brad Helms
<b>SECONDER:</b>	Joe Falkenberg
<b>AYES:</b>	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

**VIII. COMMITTEE OF THE WHOLE**

**A. INFRASTRUCTURE & ENVIRONMENT COMMITTEE**

KOLLIN KOZLOWSKI, CHAIR

1. Consider a Motion to Extend the Contract for the Village's Sidewalk and Curb Replacement Program

Director of Public Works Matt Barry discussed extending the Suburban Concrete contract, noting that the company was the low bidder in 2024 and offered pricing below those of 2026. The bid allows for extensions and includes curb and gutter work planned for the 2027 in-house resurfacing program.

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Doug Myslinski
<b>SECONDER:</b>	Joe Falkenberg
<b>AYES:</b>	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

- 2. As Submitted  
Nothing Submitted.

**B. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**  
**GREG LANGER, CHAIR**

- 1. Consider an Ordinance Adopting and Enacting a New Code for the Village of Palatine, Illinois; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and this Ordinance Shall Become Effective

Deputy Village Manager Hadley Skeffington-Vos outlined the updates to the Code of Ordinances, noting that they stem from the ongoing recodification process supported by Municode.

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Jim Schwantz
<b>SECONDER:</b>	Kollin Kozlowski
<b>AYES:</b>	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

- 2. Consider an Ordinance Adopting the 2026 Fee Schedule

Deputy Village Manager Hadley Skeffington-Vos discussed the updates to the fee schedule.

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Brad Helms
<b>SECONDER:</b>	Joe Falkenberg
<b>AYES:</b>	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

- 3. Consider an Ordinance Adopting the 2026 Fine Schedule

Deputy Village Manager Hadley Skeffington-Vos reviewed the proposed updates to the fine schedule.

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Doug Myslinski
<b>SECONDER:</b>	Joe Falkenberg
<b>AYES:</b>	Jim Schwantz, Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

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4. As Submitted

Nothing Submitted.

**C. POLICE POLICY & CODE SERVICES COMMITTEE**

**DOUG MYSLINSKI, CHAIR**

1. Police Department's Community Engagement and Planning Division Update

Police Chief William Nord and Deputy Police Chief David Brandwein presented an update on the Police Department's Community Engagement and Planning Division. Nord described how the division's origin was formed under former Police Chief David Daigle and the Village Manager Reid Ottesen, to strengthen relationships with residents. He further highlighted current grant opportunities that emphasize community-based law enforcement initiatives.

Brandwein outlined the community's social-worker resources, noted a tenant-protection initiative with Officer Murphy, and mentioned an upcoming virtual community resource forum. Brandwein discussed recent 911 responses involving ICE, provided updates on upcoming beat meetings, and shared information about unmarked police vehicles.

Nord summarized the beat-meeting schedule and discussed the use of Flock cameras.

Police Commander Chris Stearns explained what Flock cameras are and how they operate, and Nord followed with examples of ALPR camera usage along with quarterly accomplishments.

Nord mentioned the staff assisting in this division:

Mike Campbell, Joe Murphy, Mike Murphy, Frank Jerz, Nick Heuertz.

Councilman Myslinski thanked the Palatine Police Department for the information and explanation and urged residents to take advantage of the virtual community forum.

Audience discussion -

Resident Laura, Bayside Drive, expressed concerns about ICE, requested transparency, and voiced privacy concerns regarding Flock.

Kara Cermak, 431 W. Glencoe Road, requested ICE free zones and designated safe spaces.

John LaPrise, 110 N. Oak St, expressed concerns with Flock data and the organization.

Chelsea Barnes, 1252 N. Arbor Lane, discussed public policy, expressed concerns about Flock, appreciated community effort by village, and requested more engagement with residents.

Jenny Levin, Gerry Ct, raised concerns about data collection and stressed the need for greater engagement with residents hesitant to speak up.

Roman Golash, Resident, thanked the police for the presentation, expressed concerns over crime, and voiced support for the Flock system.

Mayor Schwantz discussed the Village Services Open House, spoke about the tenant protection group, and mentioned available bilingual resources. Mayor Schwantz said that this effort remains a work in progress.

Yasmeen Bankole, Trustee, Hanover Park urged the Council to consider a welcoming Ordinance and advised the council to listen to residents.

Claudia Silverstein, 476 E Providence Road, concerned resident spoke on behalf of a concerned business owner from No Machas and expressed concerns about ICE.

Jackie, Resident, speaking on behalf of Guzmans at American Video, expressed concerns about ICE affecting business.

Dayna Prochaska, 154 W. Comfort St, thanked Village of Palatine and Palatine Police Department, representing a business owner at 1208 E. Dundee affected by ICE.

Resident at 257 N. Fremont Street, spoke on behalf of El Chicanito, 1164 Dundee, and others affected by ICE.

Kathy Niekrasz, 2259 N. Enlund Drive, business owner, 1635 N. Baldwin Road, expressed concerns over ICE.

Deputy Village Manager Hadley Skeffington-Vos restated that the Village Services Open Houses will be held on the first Monday of April, May, and June.

Mayor Schwantz announced a future zoom meeting date to be determined for the virtual community forum.

2. As Submitted

Nothing Submitted.

**D. BUSINESS FINANCE & BUDGET COMMITTEE**  
JOE FALKENBERG, CHAIR

- 1. As Submitted
- Nothing Submitted.

**E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**  
**SCOTT LAMERAND, CHAIR**

In the absence of Chairman Lamerand, Vice-Chairman Myslinski opened the community & economic development committee.

- 1. As Submitted
- Nothing Submitted.

**F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**  
**BRAD HELMS, CHAIR**

- 1. As Submitted
- Nothing Submitted.

**IX. RECONVENE THE VILLAGE COUNCIL MEETING**

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Kollin Kozlowski
<b>SECONDER:</b>	Greg Langer
<b>AYES:</b>	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

**X. CONSENT AGENDA**

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

The motion was to approve items A. to E.

<b>RESULT:</b>	<b>MOTION APPROVED BY ROLL CALL</b>
<b>MOVER:</b>	Doug Myslinski
<b>SECONDER:</b>	Kollin Kozlowski
<b>AYES:</b>	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

- A. Consider a Motion to Approve Warrant 2026 #5

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- B. Consider a Motion to Extend the Contract for the Village's Sidewalk and Curb Replacement Program
  - C. Consider an Ordinance Adopting and Enacting a New Code for the Village of Palatine, Illinois; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and this Ordinance Shall Become Effective  
Ordinance #O-17-26
  - D. Consider an Ordinance Adopting the 2026 Fee Schedule  
Ordinance #O-18-26
  - E. Consider an Ordinance Adopting the 2026 Fine Schedule  
Ordinance #O-19-26

## **XI. REPORTS OF STANDING COMMITTEES**

### **A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE GREG LANGER, CHAIR**

- 1. As Submitted  
No Report.

### **B. BUSINESS FINANCE & BUDGET COMMITTEE JOE FALKENBERG, CHAIR**

- 1. As Submitted  
No Report.

### **C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE SCOTT LAMERAND, CHAIR**

In the absence of Chairman Lamerand, Vice-Chairman Myslinski reported on the Community & Economic Development Committee.

- 1. As Submitted  
No Report.

### **D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE BRAD HELMS, CHAIR**

- 1. As Submitted  
No Report.

**E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE**

KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

No Report.

**F. POLICE POLICY & CODE SERVICES COMMITTEE**

DOUG MYSLINSKI, CHAIR

1. As Submitted

No Report.

**XII. REPORTS OF THE VILLAGE OFFICERS****A. VILLAGE MANAGER**

1. As Submitted

No Report.

**B. VILLAGE CLERK**

1. As Submitted

Village Clerk Pasqualucci mentioned that early voting has begun for the March 17th primary and continues until March 16th, including weekends.

**C. VILLAGE ATTORNEY**

1. As Submitted

No Report.

**XIII. CLOSED SESSION AS REQUIRED**

No Closed Session requested.

**XIV. RECOGNITION OF AUDIENCE**

Joseph McArthur, Rolling Meadows resident and owner of private wetland structure on Lot 20 of Highland Woods subdivision, addressed the Village Council regarding the Euclid Avenue bike path encroachment, MWRD easements, lack of response from Cook County and a desire for a master IGA for federal funding and encroachment resolution. Mr. McArthur provided a written copy of his statement along with petition signatures which will be made a part of said minutes and placed on file in the Village Clerk's office.

Melissa Ortega, District 2, mentioned meeting with Mayor Schwantz and asked the Council to consider the concerns and points raised by residents at today's meeting. She also requested that the Council reassess the welcoming ordinance.

**XV. ADJOURNMENT**

<b>RESULT:</b>	<b>MOTION APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Kollin Kozlowski
<b>SECONDER:</b>	Brad Helms
<b>AYES:</b>	Greg Langer, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski, Brad Helms
<b>NAYS:</b>	None

MEETING ADJOURNED AT 8:38 PM.

SUBMITTED BY:

Maureen Pasqualucci  
Village Clerk

## **Consider a Motion to Approve the Farmers' Market to Utilize the Village Train Station Parking Lot (B) for the 2026 Summer Farmers' Market and 2026-2027 Winter Farmers' Market**

### **BACKGROUND:**

Since 2001, the Farmers' Market has operated in the Train Station parking lot every Saturday, May through October. In addition to fresh produce and food products, the Market employs ten residents and encourages participation by civic groups and local musicians.

### **KEY ISSUES:**

- The Palatine Farmers' Market Committee requests approval for the 2026 Summer Market dates every Saturday (May 2 - October 31) from 7 AM to 1 PM in the Palatine Train Station Parking Lot B. The Market's layout will be consistent with last year's. The Market includes over 30 vendors with increased organic products, a wider variety of local products, and a knife sharpener. The four green boxes on the map represent proposed additional vendors for 2026.
- The Farmers' Market requests approval of the following 2026-2027 Winter Walk-Up Market dates: November 7, 14 and 21, December 5, 12 and 19 of 2026; and January 16, February 6 and 20, March 6 and 20, April 3 and 17 of 2027. They are requesting an additional day in November and December to take advantage of holiday shopping. The Winter Market hours have previously been held from 9 AM to noon. They are requesting to extend their hours from 9 AM to **1 PM**. The market will be located in Parking Lot B.
- The Farmers' Market is also seeking approval to place three (real estate sized) signs and three flag signs at key intersections on Saturdays between 6 AM and 2 PM.
- To ensure that the Village collects all Sales and Food and Beverage Tax, vendors will be provided with all applicable State and Village forms for remittance. Village staff will periodically check to confirm payments are being made.
- One of the conditions of the Knights of Columbus is that no political organization or individual participate in the market.
- The Village will require a certificate of insurance covering the Village.

### **BUDGET IMPACT:**

N/A

### **RECOMMENDATION:**

Staff recommends approval.

**ACTION REQUIRED:**

Approve the motion for the Farmers' Market to Utilize the Village Train Station Parking Lot (B) for the 2026 Summer Farmers' Market and 2026-2027 Winter Farmers' Market.

**ATTACHMENTS:**

1. Summer Farmers Market
2. KOC Letter & Market List
3. Winter Farmers Market

Mr. Reid Ottesen, Village Manager  
Palatine Village Council  
200 East Wood Street  
Palatine, IL 60067

February 5<sup>th</sup>, 2026

Dear Village Manager, Council and Staff:

Hard to believe that our Farmer Market is now entering its 35<sup>th</sup> year of bringing fresh produce and quality items to the residents of Palatine.

The Farmer Market has become a cultural part of the Palatine community. Since 2001, the Farmers' Market has operated in the Train Station parking lot (B) every Saturday, May through October. In addition to fresh produce and food products, the Market provides local civic groups, such as the Palatine Library, Jaycee's and Rotary Club with the opportunity to bring awareness of their events. We request Council approval the following market schedule:

Publicity: The Farmers' Market seeks approval to place 3 flutter flags at key intersections on Saturdays between 6 a.m. and 2 p.m.

**Summer Market:** Every Saturday, May 2<sup>nd</sup> through October 31<sup>st</sup>, 2026 from 7 AM to 1 PM, in the Train Station Parking Lot (B). We appreciate the current signage and ask that owners of cars parked in the Market area at 5 AM be contacted or towed. Since 2001, the Police have been excellent insuring that parked vehicles are removed from the Market area.

Specific dates for 2026:

May 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup> - June 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>,  
July 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> - August 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>  
September 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup> - October 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup>

**Winter Farmers' Market:** Our 2025-2026 market season has grown this season and we wish to continue that success in our 2026-2027 market season. Market hours 9am to 1pm

Specific dates for 2026-2027:

November 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> -

December 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>

January 16<sup>th</sup> - February 6<sup>th</sup>, 20<sup>th</sup>

March 6<sup>th</sup>, 20<sup>th</sup> - April 3<sup>rd</sup>, 17<sup>th</sup>

As previously granted by the Village Council, we request that our vendor Katich Breads be allowed in the lot to deliver customer pre-orders every Saturday for one hour from 10-11:00.

Starting in May 2026, our Non-Profit sponsor will be the Palatine Knights of Columbus Post #4977. Locally the Knights of Columbus are supporters of Faith Feeds Food Pantry in Palatine with their volunteer activism. This connection allows our participating farmers to donate to the pantry through the KOC to help needy families in the Palatine area. They support events such as the Special Olympics of Illinois, Wreaths Across America, and locally, Little Sisters of the Poor and many other community organizations.

As I assume the market manager position from Marg Duer, I look forward to working with the Council concerning the farmers market and to continue its outstanding reputation within the farmer market arena and the Palatine community. We respectfully request to be listed on the Village agenda in March. Please contact me at 847-902-3011 or this email if you require further explanation.

Thank you,

Barbara Rozny

Marg Duer

Farmer Market of Palatine committee

# VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT  
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## GENERAL EVENT INFORMATION

Name of Event

Farmer Market of Palatine

Exact Address of Event

137 W. Wood Street, Palatine IL 60067

Type of Event (Check all applicable)

Festival
  Run/Walk
  Parade
  Car Show
  Craft Fair
  Fireworks
  Other
 **Farmer market**

Date(s) of Event

Every Saturday 5/2 through 10/31

Hours of Event

7am / 1pm

Total Hours (Step-up - Tear down)

8-9 hours

Phone number/website for publication

847-902-3011

Estimated attendance

1-2.5k per Saturday

Last years actual attendance

1-2k per Saturday

Describe the event's community and/or cultural benefit

The market brings the community fresh and locally grown vegetables, meat and specialty items

## SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization

Palatine Knights of Columbus

Contact person from Sponsoring Organization

[REDACTED]

Sponsoring Organization Address

City

Zip

[REDACTED]

Phone Number

E-Mail

Website

[REDACTED]

## ORGANIZER/COORDINATOR INFORMATION

[REDACTED]

# VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT  
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk?  Yes  No

Below are some foods exempt from a permit (not all are listed):  
-Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.)  
-Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (i.e. apples, bananas, etc.)

QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.

If yes, how many vendors? \_\_\_\_\_

Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at: [https://permits.palatine.il.us/EmerGov\\_Prod/SelfService/PalatineILProd/home](https://permits.palatine.il.us/EmerGov_Prod/SelfService/PalatineILProd/home) Questions? Contact (847) 359-9090. Please see application for full details on what is required.

Are you erecting either: (1) tent(s) larger than 20'x40' (or 800 sq. ft.) or (2) that accommodates more than 100 people or (3) temporary structure(s) (i.e. stage) taller than 2' in height or (4) that will be equipped with temporary electrical power?  Yes  No

If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at: [https://permits.palatine.il.us/EmerGov\\_Prod/SelfService/PalatineILProd/home](https://permits.palatine.il.us/EmerGov_Prod/SelfService/PalatineILProd/home) Questions? Contact (847) 359-9037. Electric submissions are required. Please see application for full details on what is required.

Are you serving alcoholic beverages at your event?  Yes  No

Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at: <http://www.palatine.il.us/events/forms/applications.aspx>. Questions? Contact (847) 359-9031.

Will the event include a Race/Walk or Parade?  Yes  No

If yes, you must complete, Page 3, Section 1.

Will electronic sound amplification equipment or a public address system be used at the event?  Yes  No

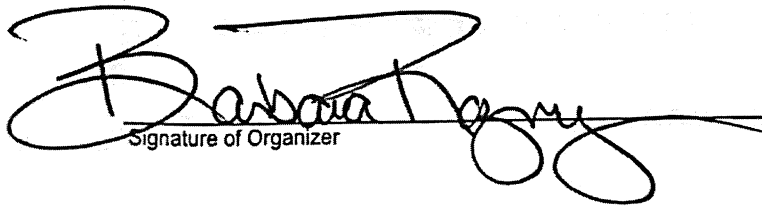
If yes, you must complete, Page 3, Section 2.

Are you utilizing any public parking lots, Village streets or other Village property for your event?  Yes  No

If yes, you must complete, Page 3, Section 3.

## ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

  
Signature of Organizer

1/23/2026

Date

Application must include the following documentation

- Special Event Application (Page 1, 2, 3, 4)
- Certificate of Insurance (see Section 5)
- Site Plan and/or Race/Parade Route Map

**\*You MUST submit a new site plan or parade/race route on an annual basis.**

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

# VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT  
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event  
Farmer Market of Palatine

**SECTION 1: RACE/WALK, PARADE INFORMATION**  Not Applicable

Starting Location	Ending Location
Approximate Number of Attendees (runners/marchers)	Approximate Number of Vehicles (cars/floats)
Location of Assemble (Registration)	Location of Personal Vehicle Parking

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

**SECTION 2: NOISE CONTROL PLAN**  Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm)	Amplified sound will be used to: (am/pm)
--	--

Describe the sound system(s)

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

**SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION**  Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen
Metra Station Lot B	Every Saturday	5am		2pm
Metra Station Lot B	May - October			
Metra Station Lot B				

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

# VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT  
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization

Palatine Knights of Columbus, Council 4977

Name of Event

Farmer Market of Palatine

Date(s) of Event

Every Saturday, May 2nd through October 31st

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy.

SIGNATURE

Barbara Rozny

Market Manager

1/23/2026

PRINT NAME

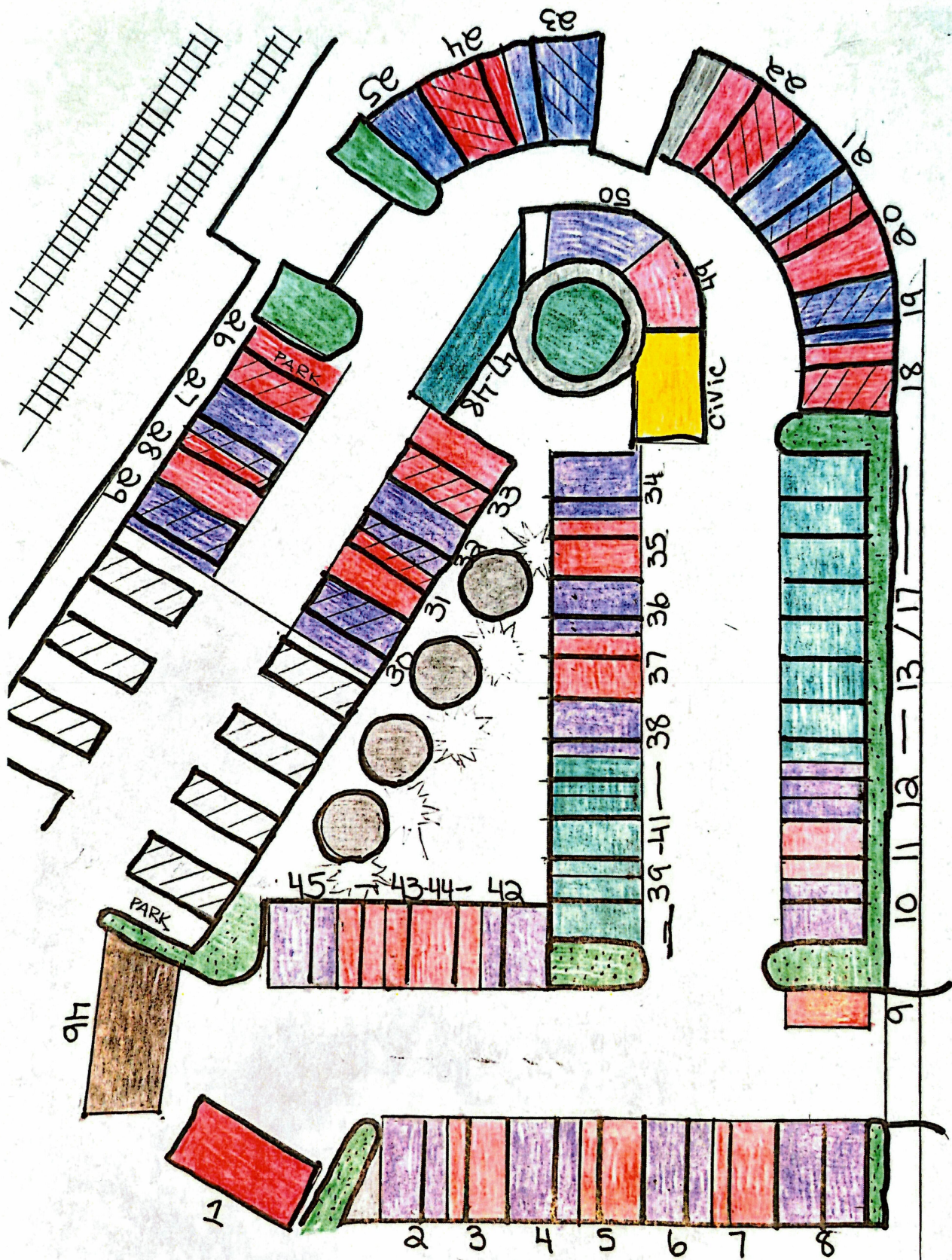
TITLE/POSITION

DATE

## SECTION 5: INSURANCE REQUIREMENTS

### INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance, as well as the additional insured endorsement evidencing the following insurance minimums: Commercial General Liability - minimum \$1,000,000 per occurrence. Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured on a primary and non-contributory basis.





# Knights of Columbus

## Holy Ghost Council #4977



February 3, 2026

Barbara Rozny  
Palatine Farmers Market  
Palatine, IL 60067

Dear Barbara,

This letter serves as formal written confirmation that the Knights of Columbus, Council 4977, agrees to act as a sponsor of the Palatine Farmers Market for the year 2026.

Knights of Columbus Council 4977 is pleased to support the Palatine Farmers Market and its mission to serve the local community. This sponsorship reflects our ongoing commitment to charitable works, community engagement, and service within the Village of Palatine.

Please let us know if any additional documentation, certificates, or information are required. We appreciate the opportunity to partner with you and look forward to a successful season.

Sincerely,

---

Steve Taromina  
Grand Knight  
Knights of Columbus, Council 4977  
Palatine, IL



Thank you again!  
Barbar

VILLAGE OF PALATINE  
SPECIAL EVENT PERMIT APPLICATION

From: Bob Novak <saxonbob@gmail.com>  
Sent: Tuesday, January 6, 2026 12:37 PM

Subject: RE: Knights Of Columbus #4977 - Farmers Market Contact

Hi Barb. Thank you for your time and the conversation yesterday. Very much appreciated.

As I mentioned, the Council Officers had a scheduled meeting last night which included a discussion of sponsoring the Palatine Farmer's Market. Based on our conversation, the Palatine Knights of Columbus Holy Ghost Council #4977 (formal name) is happy to advise you that the Palatine Knights are willing to sponsor the market beginning in May 2026 (yay!).

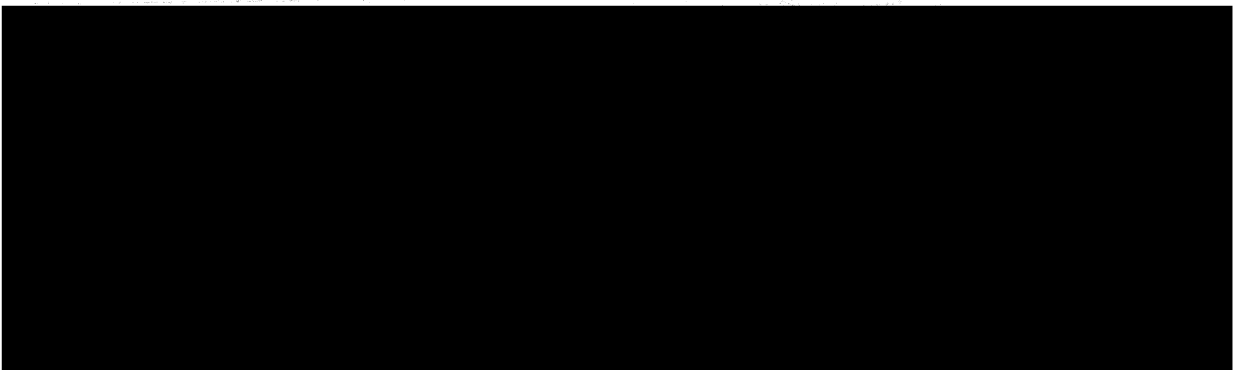
A few of the important points in our discussion that were considered by the Council Officers included: 1) adding the Palatine Knights as a Named Insured on the applicable insurance policy. \$2MM liability coverage was mentioned; 2) that no political organizations or individuals participate; 3) that no financial services or insurance organizations participate; and 4) that the values and ideals of the Farmer's Market stay consistent with those of the Knights of Columbus.

We also had a preliminary discussion about our occasional use of the Civic Booth. We will continue to develop our thoughts, including likely dates of preference. Having not seen this space, are we discussing a 10' x 10' tent or something else? Is the tent provided? Also, is there an opportunity to display our name as a sponsor to the Farmer's Market in some continuing way? Looking for some additional awareness of the Knights and what we do in the community.

Barb. Please let us know what else you need from us. Best of luck to you and the Palatine Farmer's Market in the New Year 😊

Bob Novak (PGK, Advocate)  
Holy Ghost Council #4977

[www.kofc4977.org](http://www.kofc4977.org)



Space Number	Company
1	Katich Breads
2	Fourth Dimension Flavors
3	Lasonic Olive Oil
4	European Cookies
5	Cates Flowers
6	Danielle Bakes
7	Sabor A Mexico
8	Tony Peanuts & Blueline Farm
9	Shine Acai Bowls
10	Maggie's Munchies Dog Treats
11	<b>OPEN SPACE</b>
12	Folklorica Cookies
<b>13 - 17</b>	Geneva Lakes Produce
18	Joe & Dough
19	Heady Cup Coffee
20	Kleverbelly
21	Stay Golden Lemonade
22	Smokin' Sully
23	Sharping by Dave
24	Treat Yourself
25	<b>OPEN SPACE</b>
26	Jennifer Krause / Bags
27	Christine Topolinski / Wood art
28	Anabanana Candles
29	<b>Music space</b>
30	That Pickle Guy
31	Wolf Pack Peppers
32	River Valley Mushrooms
33	Ice Cream Girl
34	Tamales Express
35	Stamper Cheese
36	Aqua Barn Farm Hydroponics
37	Pie O'Clock
38	Gracie Pie Apothecary

<b>39 - 41</b>	<b>Churchill Orchard</b>
42	<b>Skokie Provisions</b>
<b>43 - 44</b>	<b>Honey Lake Bee Co.</b>
45	<b>LUCIANA'S KITCHEN</b>
46	<b>Hasselmann Family Farms</b>
<b>47 - 48</b>	<b>Middlebury Farms</b>
49	<b>Winston - Balloons</b>
50	<b>Pasta Bar Woodstock</b>

Winter Farmer Market  
Mr. Reid Ottesen, Village Manager  
Palatine Village Council  
200 East Wood Street  
Palatine, IL 60067

February 5<sup>th</sup>, 2026

Dear Village Manager, Council and Staff:

Hard to believe that our Farmer Market is now entering its 35<sup>th</sup> year of bringing fresh produce and quality items to the residents of Palatine.

The Farmer Market has become a cultural part of the Palatine community. Since 2001, the Farmers' Market has operated in the Train Station parking lot (B) every Saturday, May through October. In addition to fresh produce and food products, the Market provides local civic groups, such as the Palatine Library, Jaycee's and Rotary Club with the opportunity to bring awareness of their events. We request Council approval the following market schedule:

**Publicity:** The Farmers' Market seeks approval to place 3 flutter flags at key intersections on Saturdays between 6 a.m. and 2 p.m.

**Summer Market:** Every Saturday, May 2<sup>nd</sup> through October 31<sup>st</sup>, 2026 from 7 AM to 1 PM, in the Train Station Parking Lot (B). We appreciate the current signage and ask that owners of cars parked in the Market area at 5 AM be contacted or towed. Since 2001, the Police have been excellent insuring that parked vehicles are removed from the Market area.

Specific dates for 2026:

May 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup> - June 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>,  
July 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> - August 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>  
September 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup> - October 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup>

**Winter Farmers' Market:** Our 2025-2026 market season has grown this season and we wish to continue that success in our 2026-2027 market season. Market hours 9am to 1pm

Specific dates for 2026-2027:

November 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> -

December 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>

January 16<sup>th</sup> - February 6<sup>th</sup>, 20<sup>th</sup>

March 6<sup>th</sup>, 20<sup>th</sup> - April 3<sup>rd</sup>, 17<sup>th</sup>

As previously granted by the Village Council, we request that our vendor Katich Breads be allowed in the lot to deliver customer pre-orders every Saturday for one hour from 10-11:00.

Starting in May 2026, our Non-Profit sponsor will be the Palatine Knights of Columbus Post #4977. Locally the Knights of Columbus are supporters of Faith Feeds Food Pantry in Palatine with their volunteer activism. This connection allows our participating farmers to donate to the pantry through the KOC to help needy families in the Palatine area. They support events such as the Special Olympics of Illinois, Wreaths Across America, and locally, Little Sisters of the Poor and many other community organizations.

As I assume the market manager position from Marg Duer, I look forward to working with the Council concerning the farmers market and to continue its outstanding reputation within the farmer market arena and the Palatine community. We respectfully request to be listed on the Village agenda in March. Please contact me at 847-902-3011 or this email if you require further explanation.

Thank you,

Barbara Rozny

Marg Duer

Farmer Market of Palatine committee

## Susan Storelli

---

**From:** Barbara Rozny <farmermarketofpalatine@gmail.com>  
**Sent:** Tuesday, February 10, 2026 11:12 AM  
**To:** Susan Storelli  
**Subject:** Re: CamScanner 02-02-2026 11.50.pdf. /Farmer Market of Palatine

**Caution:** This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

Hi Susan,

Yes, we would like to take advantage of the three Saturday's prior to the holidays for November and December. I do have the following dates listed on my intro letter: We also would like to increase the hours from 9am to 1pm as customers "think" we are open to 1pm as we are in the summer.

November 7th, 14th, 21st  
December 5th, 12th, 19th

Market resumes in 2027 on January 16th \*Reason being that New Years day is a Friday and customers will not want a January 2nd market.

February, March & April - the 1st & 3rd Saturday of the month.

My meeting with Diane is at 10am.

Barb

On Tue, Feb 10, 2026 at 10:30 AM Susan Storelli <[SStorelli@palatine.il.us](mailto:SStorelli@palatine.il.us)> wrote:

Hi Barb,

Thank you so much for sending all the additional forms. We really appreciate it.

As I was looking over the letter to the Village Manager, Council & Mayor I noticed on p.2, under the Winter Farmers' Market, that you have 3 dates listed for Nov & Dec and one date for January.

I believe its every 1<sup>st</sup> & 3<sup>rd</sup> Saturday, unless you're making a changing???

Would you mind confirming the dates and updating them on the letter?

Also, I'd love to meet you on Wednesday morning. What time is your meeting?



# Knights of Columbus

## Holy Ghost Council #4977



February 3, 2026

Barbara Rozny  
Palatine Farmers Market  
Palatine, IL 60067

Dear Barbara,

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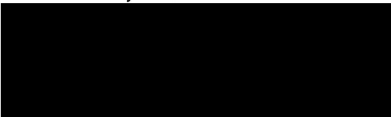
Knights of Columbus Council 4977 is pleased to support the Palatine Farmers Market and its mission to serve the local community. This sponsorship reflects our ongoing commitment to charitable works, community engagement, and service within the Village of Palatine.

Please let us know if any additional documentation, certificates, or information are required. We appreciate the opportunity to partner with you and look forward to a successful season.

Sincerely,

---

Steve Taromina  
Grand Knight  
Knights of Columbus, Council 4977  
Palatine, IL



Thank you again!  
Barbar

VILLAGE OF PALATINE  
SPECIAL EVENT PERMIT APPLICATION

From: Bob Novak <saxonbob@gmail.com>  
Sent: Tuesday, January 6, 2026 12:37 PM



Subject: RE: Knights Of Columbus #4977 - Farmers Market Contact

Hi Barb. Thank you for your time and the conversation yesterday. Very much appreciated.

As I mentioned, the Council Officers had a scheduled meeting last night which included a discussion of sponsoring the Palatine Farmer's Market. Based on our conversation, the Palatine Knights of Columbus Holy Ghost Council #4977 (formal name) is happy to advise you that the Palatine Knights are willing to sponsor the market beginning in May 2026 (yay!).

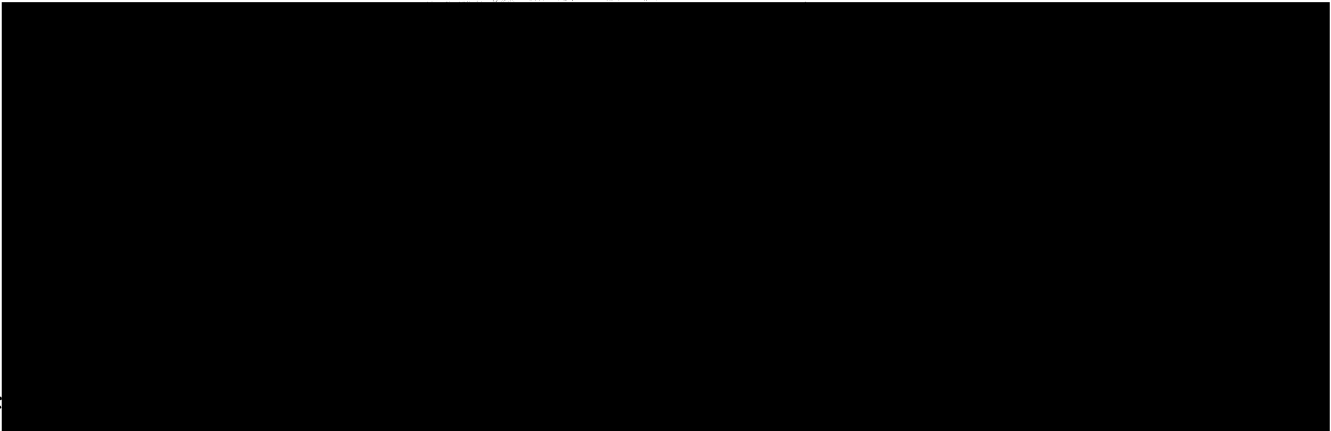
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Barb. Please let us know what else you need from us. Best of luck to you and the Palatine Farmer's Market in the New Year 😊

Bob Novak (PGK, Advocate)  
Holy Ghost Council #4977

(617) 885-4362  
[www.kofc4977.org](http://www.kofc4977.org)



# VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT  
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## GENERAL EVENT INFORMATION

Name of Event <b>Farmer Market of Palatine - Winter Market</b>		
Exact Address of Event <b>137 W. Wood Street, Palatine IL 60067</b>		
Type of Event (Check all applicable) <input type="checkbox"/> Festival <input type="checkbox"/> Run/Walk <input type="checkbox"/> Parade <input type="checkbox"/> Car Show <input type="checkbox"/> Craft Fair <input type="checkbox"/> Fireworks <input checked="" type="checkbox"/> Other <b>Farmer market</b>		
Date(s) of Event <b>1st &amp; 3rd Saturday Nov - April</b>	Hours of Event <b>9am to 1pm</b>	Total Hours (Step-up - Tear down) <b>6 hours</b>
Phone number/website for publication <b>847-902-3011</b>	Estimated attendance <b>600 - 1,000</b>	Last years actual attendance <b>400-500</b>
Describe the event's community and/or cultural benefit		

## SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization <b>Palatine Knights of Columbus</b>	Contact person from Sponsoring Organization <b>Rober Novak</b>
Sponsoring Organization Address [REDACTED]	
City, State, Zip [REDACTED]	

## ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator <b>Barbara Rozny</b>	E-mail <b>farmermarketofpalatine@gmail.com</b>
Organizer/Coordinator Address [REDACTED]	
City, State, Zip [REDACTED]	

## EMERGENCY CONTACT INFORMATION

Name of Emergency Contact [REDACTED]	E-mail [REDACTED]
Address [REDACTED]	
City, State, Zip [REDACTED]	

# VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT  
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

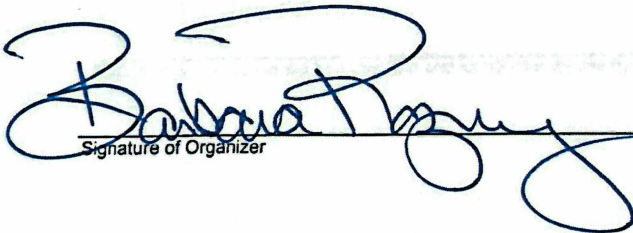
INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

## EVENT OVERVIEW

<p>Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk? Below are some foods exempt from a permit (not all are listed): -Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.) -Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (ie. apples, bananas, etc.) QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>If yes, how many vendors? _____ Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at: <a href="https://permits.palatine.il.us/EmerGov_Prod/SelfService/PalatinelProd/home">https://permits.palatine.il.us/EmerGov_Prod/SelfService/PalatinelProd/home</a> Questions? Contact (847) 359-9090. Please see application for full details on what is required.</p>
<p>Are you erecting either: (1) tent(s) larger than 20'x40' (or 800 sq. ft.) or (2) that accommodates more than 100 people or (3) temporary structure(s) (ie. stage) taller than 2' in height or (4) that will be equipped with temporary electrical power?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at: <a href="https://permits.palatine.il.us/EmerGov_Prod/SelfService/PalatinelProd/home">https://permits.palatine.il.us/EmerGov_Prod/SelfService/PalatinelProd/home</a> Questions? Contact (847) 359-9037. Electric submissions are required. Please see application for full details on what is required.</p>
<p>Are you serving alcoholic beverages at your event?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at: <a href="http://www.palatine.il.us/events/forms/applications.aspx">http://www.palatine.il.us/events/forms/applications.aspx</a>. Questions? Contact (847) 359-9031.</p>
<p>Will the event include a Race/Walk or Parade?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>If yes, you must complete, Page 3, Section 1.</p>
<p>Will electronic sound amplification equipment or a public address system be used at the event?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>If yes, you must complete, Page 3, Section 2.</p>
<p>Are you utilizing any public parking lots, Village streets or other Village property for your event?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, you must complete, Page 3, Section 3.</p>

## ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

  
Signature of Organizer

2-9-2026  
Date

Application must include the following documentation

- Special Event Application (Page 1, 2, 3, 4)
- Certificate of Insurance (see Section 5)
- Site Plan and/or Race/Parade Route Map  
**\*You MUST submit a new site plan or parade/race route on an annual basis.**

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

# VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT  
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

**INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

Name of Event  
**Farmer Market of Palatine - Winter market**

**SECTION 1: RACE/WALK, PARADE INFORMATION**  Not Applicable

Starting Location	Ending Location
Approximate Number of Attendees (runners/marchers)	Approximate Number of Vehicles (cars/floats)
Location of Assemble (Registration)	Location of Personal Vehicle Parking

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

**SECTION 2: NOISE CONTROL PLAN**  Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm)	Amplified sound will be used to: (am/pm)
--	--

Describe the sound system(s)

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

**SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION**  Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen
Metra Station Lot B	Random	7am		2pm
Metra Station Lot B				
Metra Station Lot B				

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

# VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

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## SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization

Palatine Knights of Columbus, Council 4977

Name of Event

Farmer Market of Palatine - Winter Market

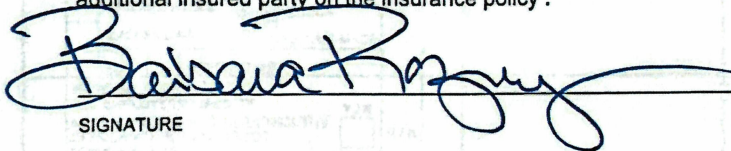
Date(s) of Event

1st & 3rd Saturday, November through April

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy.



SIGNATURE

Barbara Rozny

Market Manager

2/5/2026

PRINT NAME

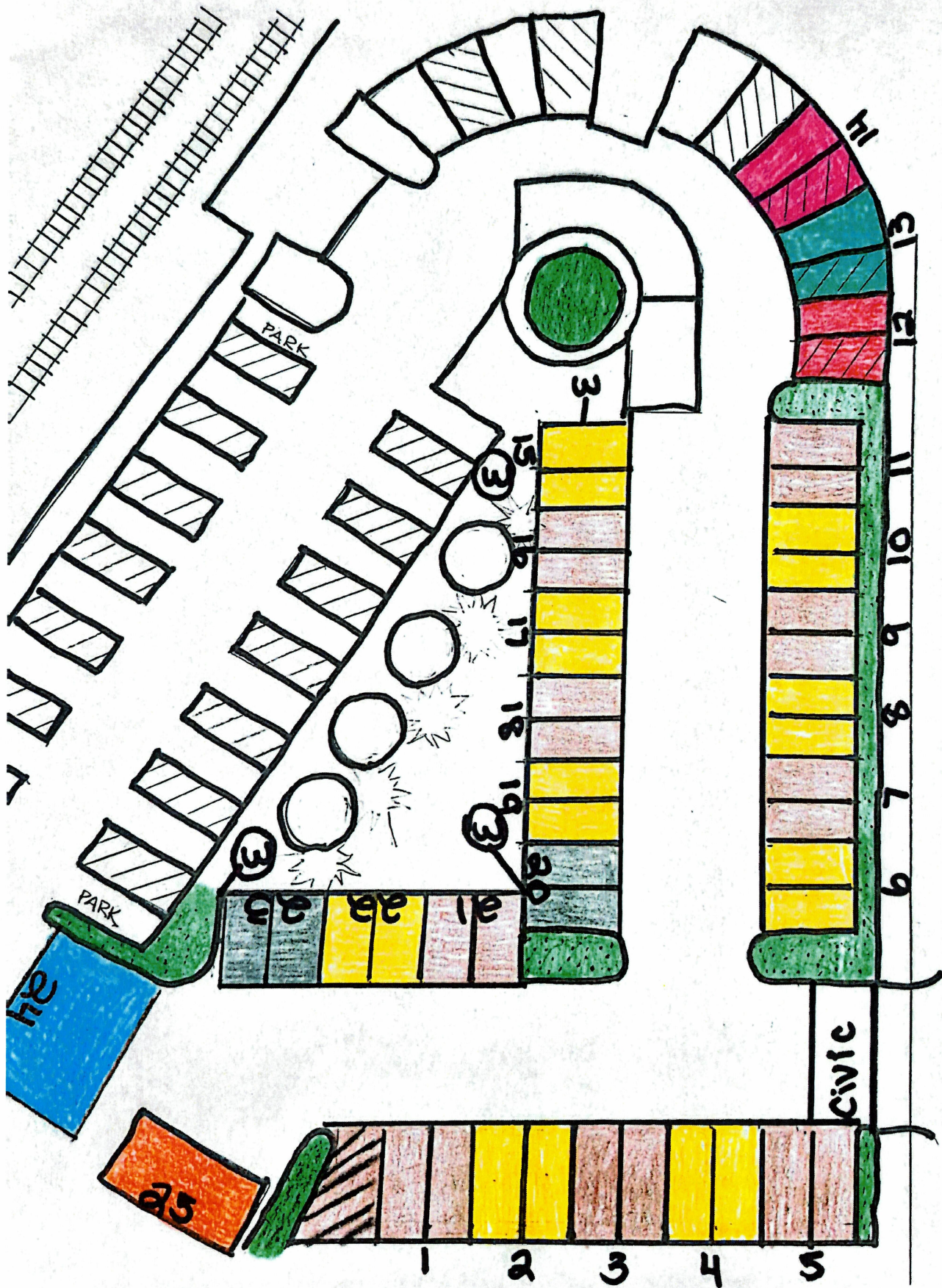
TITLE/POSITION

DATE

## SECTION 5: INSURANCE REQUIREMENTS

### INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance, as well as the additional insured endorsement evidencing the following insurance minimums: Commercial General Liability - minimum \$1,000,000 per occurrence. Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured on a primary and non-contributory basis.



## **Consider a Motion Authorizing the Village Manager to Approve Reimbursements to the Palatine Park District for Contractual Grass Mowing Services**

### **BACKGROUND:**

Over the years, the Village has identified 67 locations (approximately 52 acres) where regular grass mowing is required. Many of these locations are within residential neighborhoods or along major thoroughfares serving Palatine. The Village worked with the Palatine Park District to coordinate a joint-bid for contractual mowing services.

### **KEY ISSUES:**

- On Monday, February 16, 2026, six bids were received and opened by the Palatine Park District.
- The low responsive and responsible bidder was Yellowstone Landscape, Incorporated of Wauconda, Illinois.
- The weekly cost for the Village's portion of the work has decreased by 16.0% compared to last year. The estimated cost of this contract is \$46,214.86 (30 weeks at \$1,539.49 per week plus a firebreak that is cleared once per year at \$30.16).
- The term of the contract would be for the 2026 mowing season, with options to renew for two additional one-year periods for 2027 and 2028. Advisory pricing for 2027 and 2028 was requested in the bid and Yellowstone proposed a 3% increase in 2027 and a 3% increase in 2028.

### **BUDGET IMPACT:**

Funds in the amount of \$72,000 have been appropriated in the Public Works Operating Budget to accommodate these services. Awarding to this contractor will result in savings of over \$25,000 from our budgeted amount.

### **RECOMMENDATION:**

Staff recommends authorizing the Village Manager to approve reimbursements to the Palatine Park District for Contractual Grass Mowing Services for the 2026 mowing season.

### **ACTION REQUIRED:**

Motion to authorize the Village Manager to approve reimbursements to the Palatine Park District for Contractual Grass Mowing Services for the 2026 mowing season and an extension for 2027 if performance is acceptable.

### **ATTACHMENTS:**

1. Palatine Park District Grass Mowing Services Memorandum

# VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS

## MEMORANDUM

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To: Reid Ottesen

From: Matt Barry

Subject: Contractual Grass Mowing Services

Date: February 27, 2026

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In partnership with the Palatine Park District, the Public Works Department coordinated with their Parks & Planning Department to consolidate and bid out contractual grass mowing services on one contract. Each agency has previously conducted separate bids and in 2019, 2022, and 2025 coordinated a joint-bid to achieve greater economies of scale. Apex Landscaping was awarded the contract last year, but due to poor performance, an extension was not sought and a new bid was conducted this year. The Park District took the lead in this solicitation.

On Monday, February 16, 2026, six bids were received and opened by the Park District, ranging from a high of \$333,949.00 to a low of \$163,869.94. The low bidder did not provide an acceptable bid bond and was disqualified. Yellowstone Landscape, Incorporated of Wauconda, Illinois was the low responsive and responsible bidder with a total bid of \$169,760.28 and a Village area price of \$41,135.88.

The Park District assumed a 28 week mowing season when assembling the bid, which generally begins in April and ends in late October or early November, with the option to add or subtract weeks depending on the weather. Based on the five year history for the 2021 to 2025 seasons, we averaged 31 weeks of mowing at \$2,151.87 per week, for an average season cost of \$66,707.95. The bid received from Yellowstone Landscape is \$1,539.49 per week, a decrease of 16.0% compared to last year. The proposed contract includes two optional one-year renewal periods. The Yellowstone bid includes a 3% increase for 2027 and 3% increase for 2028, for a weekly cost of \$1,585.67 in year two and \$1,633.24 in year three.

The Park District awarded the contract to Yellowstone Landscape at their regularly scheduled Board meeting on Monday, February 23, 2026. They have agreed to pay the full cost to the selected contractor on a monthly basis and seek reimbursement from the Village for our areas.

## Consider a Motion to Extend the Contract for the Village's Landscape Maintenance Program

### BACKGROUND:

For more than ten years, the Village has hired outside contractors for landscape maintenance services at various campuses. In previous years, the Village had awarded separate contracts for landscape maintenance services in the downtown business area, the train station and Gateway Center, the Police Headquarters, and the Village Hall. In 2018, Staff consolidated the four contracts into one request for proposals and shifted from an hourly contract to a lump sum.

The scope of services included grass mowing, bush trimming, flower bed preparation and maintenance, fertilization and weed control, watering, and irrigation system certification and maintenance from April through November. This contract was awarded to Brian Edward Landscaping, Incorporated of Palatine, Illinois with renewal options for up to two additional two-year periods through 2022.

### KEY ISSUES:

- In 2023, Brian Edward Landscaping agreed to an extension for up to two additional three-year periods. The 2023 to 2025 seasons were the first renewal period. This would be the second and final three-year renewal period for the 2026 to 2028 seasons.
- An extension to the contract was discussed with price escalations. The vendor proposed an initial cost of \$92,733 which would be an increase of 3% to the base contract from the last year of the previous extension. Annual increases for labor are requested at 3% per year.
- The cost for the downtown area reduced by \$1,640 per season to remove 150 West Wilson Street from the scope of work since it now belongs to the Palatine Park District. Additionally, with the Fire Administrative Headquarters move to Fire Station 82, pricing was requested to add this facility to the contract. The vendor proposes a season cost of \$6,990 to add this building to the contract.
- In the two years leading up to the last solicitation, the supplemental manual watering cost resulted in total cost of maintenance of approximately \$106,000 per year. Through a systematic improvement effort in the last ten years, irrigation has been added to numerous portions of the area to be maintained.
- Irrigation maintenance, storage, testing, and certification is proposed for the 26 irrigation locations for a seasonal cost of \$23,616. This rate would not be escalated during the 3 year contract period.
- In the past, the effort made by Brian Edward Landscaping has been outstanding in that few, if any, real complaints were received from the public.

**BUDGET IMPACT:**

Funds have been appropriated in the 2026 Operating Budget to accommodate this contract and are anticipated to be included in the 2027 and 2028 Operating Budgets.

**RECOMMENDATION:**

Staff recommends that the contract with Brian Edward Landscaping for the Landscape Maintenance Program be extended for 2026-2028 in the initial total annual amount of \$116,349. Final costs will include irrigation maintenance as directed.

**ACTION REQUIRED:**

Motion to extend the contract with Brian Edward Landscaping for the Landscape Maintenance Program for 2026-2028 in the initial total annual amount of \$116,349.

**ATTACHMENTS:**

1. Brian Edward Landscaping Contract Extension Letter



550 W. Wood Street  
Palatine, Illinois 60067

847/358-2835  
Fax 847/358-2897

January 23, 2026

Village of Palatine  
200 East Wood Street  
Palatine, IL 60067

Subject: Landscape maintenance contract renewal

Dear Mr. Barry

The purpose of this letter is in response to your inquiry about the continuation of our landscape and irrigation maintenance contract (DPW-2363). We agree to continue our agreement with Village as in past years with the same terms. This contract will also expand the scope of work to include all lawn and landscape maintenance services for Fire Station 82. and remove all services provided at the CLU building.

Additional seasonal cost for Station 82.....	\$ 6,990.00
Credit for removing CLU building.....	\$ 1,640.00

Year (1) 2026 landscape maintenance cost \$92,733.00  
(3) year contract with 3% annual increase.

Irrigation maintenance to include all previous locations per original contract and the following new and expanded systems:

- Palatine Road and Rt. 14 (2) RPZ units
- Hicks and Rt.14 –all turf within island areas
- Creeside Drive system with (1) RPZ unit
- Brockway Street bedded areas addition / new construction
- Fire Station 82 system with (1) RPZ unit

Irrigation maintenance cost \$23,616.00  
(3) year contract with no annual increase as per original contract.

We thank you for the business and look forward to working again with you and your staff

Sincerely,

Brian Budzisz, President  
Brian Edward Landscaping, Inc.

## Consider a Motion to Award a Contract for the 2026 Supplemental Street Resurfacing Project

### BACKGROUND:

The 2026 budgeted amount for our contractual roadway maintenance programs is \$4,675,000. After the bid openings for our resurfacing and rehabilitation projects, a surplus of \$755,000 remains. Based on the needs of the pavement system as a whole, it is recommended that these project savings be directed towards resurfacing additional lane miles of Village roadway.

Staff reviewed segments tentatively scheduled for resurfacing in 2027 and selected segments with a preference towards advancing the system's condition pursuant to the Village Council's direction in the Ten-Year Road Program adopted for 2020. The supplemental streets selected would improve streets most in need of improvement, reducing our backlog and improving our system average.

The savings are proposed to be used in a two-part approach. First, expanding in-house resurfacing will allow an additional nine streets to be resurfaced using \$215,000. Secondly, an additional five streets, all slated to be resurfaced in 2027, would be advanced to our contractual street resurfacing program competitively bid and awarded to Builders Paving LLC using \$430,000. These five streets are all extensions of limits currently slated to be resurfaced. The unit prices offered in the contractor's recent bid would be utilized. The project will be managed in the same way and have no perceived disconnect to the monitoring public. In addition, \$69,000 is proposed to be used to resurface the two Gateway Driveways on Colfax Street funded from the Downtown TIF District.

### KEY ISSUES:

- Awarding the proposed supplemental effort results in an additional 14 sections of roadway to be improved from the original 2026 plan. This results in streets contemplated for resurfacing in the future years of our 5-year capital plan to be considered for improvement earlier in next year's program.
- Extending our maintenance onto these streets is considered preferable to Village Staff as it addresses a need and is in a dollar amount less than the balance of resurfacing funds available due to our competitive results.
- The remaining \$160,000 balance of capital budget savings is recommended to be held in abeyance as a contingency for other capital needs which may arise or return to fund balance.

### BUDGET IMPACT:

Funds are available in the 2026 Capital Improvement Program to accomplish this work.

\$40,000 of the originally planned \$200,000 Capital Improvement funds would be planned for use. \$160,000 of the Capital Improvement balance is not planned to be used as part of this additional effort.

\$119,000 of TIF funds would be used to accelerate the most in-need portions of the downtown maintenance plan as already budgeted in 2026 but not initially included in the original bid.

**RECOMMENDATION:**

Staff recommends the approval of the 2026 Supplemental Street Resurfacing including \$215,000 in additional in-house resurfacing and additional contractual resurfacing with Builders Paving LLC in an amount of \$499,000.

**ACTION REQUIRED:**

Motion to approve the 2026 Supplemental Street Resurfacing including \$215,000 in additional in-house resurfacing and additional contractual resurfacing with Builders Paving LLC in an amount of \$499,000.

**ATTACHMENTS:**

- 1. Palatine - Parking Deck Rehabilitation Bid Form
- 2. 2026 Supplemental Roads Summary



Builders Paving, LLC  
 4401 Roosevelt Road  
 Hillside, IL 60162  
 Phone: 847.419.9000 Fax: 847.419.9050

<b>To:</b> Village Of Palatine	<b>Contact:</b> Brandon Saccone
<b>Address:</b> 200 E. Wood Street Palatine, IL 60067	<b>Phone:</b> (847) 705-5200
<b>Project Name:</b> Palatine - Parking Deck Rehabilitation	<b>Fax:</b>
<b>Project Location:</b> 304 W Colfax St, Palatine, IL	<b>Bid Number:</b> 12901
	<b>Bid Date:</b> 2/23/2026

The following is a recap of our quantities and pricing for this project.

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1		HMA Surface Removal 3"	917.00	SY	\$18.00	\$16,506.00
2		Hot-Mix Asphalt Binder Course, 9.5, N50	78.00	TON	\$300.00	\$23,400.00
3		Bit Material Tack Coat	620.00	LB	\$0.05	\$31.00
4		Hot-Mix Asphalt Surface Course, 9.5, N50	78.00	TON	\$300.00	\$23,400.00
5		Structures To Be Adjusted, Special	2.00	EACH	\$1,000.00	\$2,000.00
6		Frames & Lids To Be Replaced, Ty 1	2.00	EACH	\$625.00	\$1,250.00
7		Thermoplastic Line 4"	230.00	LF	\$1.50	\$345.00
8		Thermoplastic Line 8"	33.00	LF	\$5.00	\$165.00
9		Thermoplastic Line 24"	22.00	LF	\$14.00	\$308.00
10		Thermoplastic Letters & Symbols	88.00	SF	\$14.00	\$1,232.00
<b>Total Price for above Items:</b>						<b>\$68,637.00</b>

**Total Bid Price: \$68,637.00**

**Notes:**

- Our pricing is based upon completing all work in conjunction with the 2026 Resurfacing Program.
- We have included (1) mobilization to complete our work.
- We have not included any allowance for winter conditions, poor weather conditions and associated costs in our pricing.
- NIC- Furnishing of payment and performance bonds. If requested, these can be provided at an additional cost of 1.20% of the contract value.
- NIC- Engineering and layout work to establish lines and grades, as-builts.
- NIC- Payment of permit fees.
- NIC - Patching, backfilling or landscape restoration work.
- NIC - Aggregate Base or Concrete Work.
- NIC - Labor overtime required or directed by others.
- The above items and our standard terms of payment and insurance coverages strictly define this proposal. No Professional Liability, Builders Risk, OCP or Railroad Insurance is included.
- The subcontractor has a right to an equitable price adjustment in case of delays, accelerations, out-of-sequence work and schedule changes beyond its reasonable control, and can terminate the subcontract in case such events delay work by more than 90 days.
- It is expected that all finished concrete work that abuts flexible pavement will be installed, cured and backfilled before we mobilize to the project.
- Our proposal is based upon all project ingress and egress points indicated on the plans being available and accessible at the time of our installation.
- It is expected that all underground structures, piping, conduits and foundations will be installed, cured and backfilled before we mobilize to the project.
- NIC - Additional testing costs associated with Clean Construction and Demolition Debris (CCDD) Regulations, which require uncontaminated soil certification of construction spoils before they can be hauled to and accepted at a legal dump.
- All roadway and pavement construction to be installed per IDOT Standard Specifications for Road & Bridge Construction, latest edition.
- This proposal is valid for a period of thirty (30) days from the date of issue and may be revised or rescinded thereafter, at our discretion, without prejudice.

**Payment Terms:**

This is a unit price proposal, with the completed cost of each item based upon the unit prices and quantities as measured in the field.

**ACCEPTED:**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

**Buyer:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date of Acceptance:** \_\_\_\_\_

**CONFIRMED:**

**Builders Paving, LLC**

**Authorized Signature:** \_\_\_\_\_

**Estimator:** Chad Tira  
(847) 419-9000 ctira@builderspavingllc.com

**Proposed Contractual Supplement**

Street	From	To	Notes	Originally Targeted Year	MFT/Water/Sewer/Capital	TIF
N Almond Ct	N Old Hicks Rd	Cul De Sac	Curb & Gutter	2027	\$ 25,000	
N Old Hicks Rd	N Coach Rd	E Nichols Rd	Collector	2027	\$ 190,000	
S Glenwood St	E Glencoe St	E Palatine Rd	Curb & Gutter	2027	\$ 45,000	
E Glencoe St	S Glenwood St	S Northwest Hwy	Integral	2027	\$ 65,000	
E Helen Rd	S Plum Grove Rd	S Oak St	Collector	2027	\$ 105,000	
Gateway Driveways	Colfax West	Colfax East	Parking Deck			\$ 69,000

**Proposed In House Supplement**

Street	From	To	Notes	Originally Targeted Year	MFT/Water/Sewer/Capital	TIF
S Middleton Av	W Kenilowrth Av	W Glencoe Rd	Edge	Out Years	\$ 15,000	
S Crescent Av	W Kenilowrth Av	W Leonard Rd	Edge	2028	\$ 15,000	
W Hillside St	S Middleton Av	S Quentin Rd	Edge	2027	\$ 22,000	
Merrill Av	W Palatine Rd	Dead End	Curb & Gutter	2029	\$ 6,000	
E Robertson Av	Dead End	N Northwest Hwy	Curb & Gutter	2028	\$ 7,000	
E Dorothy Dr	N Winston Dr	N Richards Dr	Curb & Gutter	2027	\$ 85,000	
W Johnson St	S Cedar St	S Rose St	Curb & Gutter	2027	\$ 15,000	
W Johnson St	S Rose St	S Greeley St	Curb & Gutter	2027		\$ 30,000
S Smith St	Parking Lot	W Johnson St	Curb & Gutter	2027		\$ 20,000
					<hr/>	
					\$ 595,000	\$ 119,000

Total MFT/Water/Sewer/Capital	\$ 595,000
Total TIF	\$ 119,000
<b>Total Supplement:</b>	<b>\$ 714,000</b>

## Consider a Motion to Award a Contract for the 2026 Water Main Improvements Project

### BACKGROUND:

Quentin Road, Maple Street, Daniels Road, Rose Street, and Kenilworth Avenue are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Quentin Road will be from Medford Drive to Euclid Avenue (approximately 2,200 feet). The water main replacement on Maple Street will be from Kenilworth Avenue to Daniels Road and Daniels Road from Maple Street to Rose Street (approximately 780 feet). The water main replacement on Rose Street will be from Daniels Road to Kenilworth Avenue (approximately 200 feet). The water main replacement on Kenilworth Avenue will be from Rose Street to Smith Street (approximately 700 feet).

### KEY ISSUES:

- On Tuesday, March 3, 2026, six bids were received ranging from a high of \$3,960,798.50 to a low of \$3,398,720.00.
- The low responsive and responsible bidder was Performance Construction & Engineering, LLC of Plano, Illinois in the amount of \$3,398,720.00.
- The Engineer's estimate was \$3,705,670.75.
- The low bid is approximately 10% under the project budget.

### BUDGET IMPACT:

Funding is available in the Water Fund of the 2026 Capital Improvement Program to accommodate this work. The low bid is approximately \$450,000 below the \$3,850,000 budget for this project.

### RECOMMENDATION:

Staff recommends that the contract for the 2026 Water Main Improvements Project be awarded to Performance Construction & Engineering.

### ACTION REQUIRED:

Motion to award the contract for the 2026 Water Main Improvements Project to Performance Construction & Engineering, LLC of Plano, Illinois in the amount of \$3,398,720.

### ATTACHMENTS:

1. Bid Tabulation-2026 Water Main Improvements
2. Location Maps-2026 Water Main Improvements



**Bidding Summary**  
**2026 Water Main Improvements**  
**March 3, 2026**

	<b>Bidding Contractors</b>	<b>As Read Bid Amount</b>	<b>As Corrected Bid Amount</b>
1	Performance Construction & Engineering, LLC	\$ 3,398,720.00	Correct as Read
2	Martam Construction, Inc.	\$ 3,660,364.42	\$ 3,804,112.42
3	Swallow Construction Corp.	\$ 3,683,290.50	Correct as Read
4	J. Congdon Sewer Service, Inc.	\$ 3,771,863.45	Correct as Read
5	Sheridan Plumbing & Sewer, LLC	\$ 3,866,780.00	Correct as Read
6	Bolder Contractors, Inc.	\$ 3,960,798.50	Correct as Read

**BID OPENING**  
**Date:** March 3, 2026  
**Time:** 11:00 AM  
**Location:** Village Hall

**VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS**  
**TABULATION OF BIDS**  
**FOR**  
**2026 Water Main Improvements**  
**DPW- 2621**  
**Section # N/A**

COMPUTED: KML

				<b>Cost Estimate</b>		<b>Low Bidder</b>		<b>2</b>		<b>3</b>		<b>4</b>	
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price						Performance Construction & Engine 217 W. John Street Plano, IL 60545 (630) 273-2693		Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120 (847) 608-6800 Fax (847) 608-6804		Swallow Construction Corp. 490 Topsoil Drive West Chicago, IL 60185 (630) 512-9900 Fax (630) 512-9902		J. Congdon Sewer Service, Inc. 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL01	SUPPLEMENTAL WATERING	UNIT	107	\$ 40.00	\$ 4,280.00	\$ 1.00	\$ 107.00	\$ 0.01	\$ 1.07	\$ 75.00	\$ 8,025.00	\$ 25.00	\$ 2,675.00
PL02	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	3,876	\$ 10.00	\$ 38,760.00	\$ 7.00	\$ 27,132.00	\$ 1.00	\$ 3,876.00	\$ 9.00	\$ 34,884.00	\$ 4.00	\$ 15,504.00
PL03	SODDING (SPECIAL)	SQ YD	3,876	\$ 17.00	\$ 65,892.00	\$ 18.00	\$ 69,768.00	\$ 23.00	\$ 89,148.00	\$ 10.00	\$ 38,760.00	\$ 17.50	\$ 67,830.00
PL04	DRAINAGE STRUCTURE INLET FILTERS & CLEANING	EACH	48	\$ 255.00	\$ 12,240.00	\$ 225.00	\$ 10,800.00	\$ 360.00	\$ 17,280.00	\$ 225.00	\$ 10,800.00	\$ 50.00	\$ 2,400.00
PL05	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	100	\$ 30.00	\$ 3,000.00	\$ 46.00	\$ 4,600.00	\$ 68.00	\$ 6,800.00	\$ 41.50	\$ 4,150.00	\$ 35.00	\$ 3,500.00
PL06	MOBILIZATION	L SUM	1	\$ 150,000.00	\$ 150,000.00	\$ 197,923.00	\$ 197,923.00	\$ 219,000.00	\$ 219,000.00	\$ 150,000.00	\$ 150,000.00	\$ 606,978.79	\$ 606,978.79
PL07	SURVEYING, STAKING & AS-BUILTS	L SUM	1	\$ 17,500.00	\$ 17,500.00	\$ 5,000.00	\$ 5,000.00	\$ 24,000.00	\$ 24,000.00	\$ 18,500.00	\$ 18,500.00	\$ 15,000.00	\$ 15,000.00
PL08	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	\$ 100,000.00	\$ 100,000.00	\$ 133,802.74	\$ 133,802.74	\$ 230,000.00	\$ 230,000.00	\$ 165,000.00	\$ 165,000.00	\$ 349,559.50	\$ 349,559.50
PL09	PRECONSTRUCTION VIDEO TAPING	L SUM	1	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 6,500.00	\$ 6,500.00	\$ 10,500.00	\$ 10,500.00	\$ 3,000.00	\$ 3,000.00
PL10	EXPLORATORY EXCAVATION	FOOT	150	\$ 45.00	\$ 6,750.00	\$ 40.00	\$ 6,000.00	\$ 68.00	\$ 10,200.00	\$ 51.00	\$ 7,650.00	\$ 20.00	\$ 3,000.00
PL11	TREE REMOVAL	UNIT	250	\$ 50.00	\$ 12,500.00	\$ 38.00	\$ 9,500.00	\$ 42.00	\$ 10,500.00	\$ 38.00	\$ 9,500.00	\$ 25.00	\$ 6,250.00
PL12	PCC SIDEWALK	SQ FT	8,420	\$ 14.00	\$ 117,880.00	\$ 9.75	\$ 82,095.00	\$ 14.00	\$ 117,880.00	\$ 12.00	\$ 101,040.00	\$ 8.50	\$ 71,570.00
PL13	PCC SIDEWALK REMOVAL	SQ FT	8420	\$ 3.00	\$ 25,260.00	\$ 1.78	\$ 14,987.60	\$ 2.00	\$ 16,840.00	\$ 0.50	\$ 4,210.00	\$ 1.50	\$ 12,630.00
PL14	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	2,739	\$ 65.00	\$ 178,035.00	\$ 45.00	\$ 123,255.00	\$ 103.00	\$ 282,117.00	\$ 67.50	\$ 184,882.50	\$ 64.25	\$ 175,980.75
PL15	CONCRETE DRIVEWAY REMOVE AND REPLACE, 6"	SQ YD	38	\$ 150.00	\$ 5,700.00	\$ 164.25	\$ 6,241.50	\$ 168.00	\$ 6,384.00	\$ 110.00	\$ 4,180.00	\$ 108.00	\$ 4,104.00
PL16	HMA DRIVEWAY REMOVE AND REPLACE, 3"	SQ YD	36	\$ 85.00	\$ 3,060.00	\$ 157.75	\$ 5,679.00	\$ 66.00	\$ 2,376.00	\$ 51.50	\$ 1,854.00	\$ 32.00	\$ 1,152.00
PL17	PCC CURB AND GUTTER REMOVE AND REPLACE	FOOT	1,516	\$ 60.00	\$ 90,960.00	\$ 48.50	\$ 73,526.00	\$ 61.00	\$ 92,476.00	\$ 51.00	\$ 77,316.00	\$ 60.00	\$ 90,960.00
PL18	DETECTABLE WARNINGS	SQ FT	218	\$ 55.00	\$ 11,990.00	\$ 45.00	\$ 9,810.00	\$ 44.00	\$ 9,592.00	\$ 48.00	\$ 10,464.00	\$ 50.00	\$ 10,900.00
PL19	STORM SEWER REMOVE & REPLACE 8" PVC, C900	FOOT	135	\$ 110.00	\$ 14,850.00	\$ 115.00	\$ 15,525.00	\$ 112.00	\$ 15,120.00	\$ 233.50	\$ 31,522.50	\$ 75.00	\$ 10,125.00

**BID OPENING**  
**Date:** March 3, 2026  
**Time:** 11:00 AM  
**Location:** Village Hall

**VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS**  
**TABULATION OF BIDS**  
**FOR**  
**2026 Water Main Improvements**  
**DPW- 2621**  
**Section # N/A**

COMPUTED: KML

<p>Red unit price = unit price is above median unit price  Blue unit price = unit price is equal to median unit price  Green unit price = unit price is below median unit price</p>				<p><b>Cost Estimate</b></p>		<p><b>Low Bidder</b></p>		<p><b>2</b></p>		<p><b>3</b></p>		<p><b>4</b></p>	
						<p>Performance Construction &amp; Engine  217 W. John Street  Plano, IL 60545  (630) 273-2693</p>		<p>Martam Construction, Inc.  1200 Gasket Drive  Elgin, IL 60120  (847) 608-6800  Fax (847) 608-6804</p>		<p>Swallow Construction Corp.  490 Topsoil Drive  West Chicago, IL 60185  (630) 512-9900  Fax (630) 512-9902</p>		<p>J. Congdon Sewer Service, Inc.  170-A Alexandra Way  Carol Stream, IL 60188  (630) 510-2434  Fax (630) 510-9255</p>	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL20	STORM SEWER REMOVE & REPLACE 12" PVC, C900	FOOT	76	\$ 120.00	\$ 9,120.00	\$ 132.00	\$ 10,032.00	\$ 151.00	\$ 11,476.00	\$ 250.00	\$ 19,000.00	\$ 80.00	\$ 6,080.00
PL21	STORM SEWER REMOVE & REPLACE 18" DUCTILE IRON	FOOT	133	\$ 130.00	\$ 17,290.00	\$ 256.00	\$ 34,048.00	\$ 261.00	\$ 34,713.00	\$ 300.00	\$ 39,900.00	\$ 105.00	\$ 13,965.00
PL22	STORM SEWER REMOVE & REPLACE 18" RCP (RUBBER GASKET)	FOOT	22	\$ 205.00	\$ 4,510.00	\$ 119.00	\$ 2,618.00	\$ 189.00	\$ 4,158.00	\$ 330.00	\$ 7,260.00	\$ 120.00	\$ 2,640.00
PL23	STORM SEWER REMOVE & REPLACE 24" PVC, C905	FOOT	22	\$ 260.00	\$ 5,720.00	\$ 191.00	\$ 4,202.00	\$ 241.00	\$ 5,302.00	\$ 400.00	\$ 8,800.00	\$ 175.00	\$ 3,850.00
PL24	DUCTILE IRON WATER MAIN 8", CL52 ZINC COATED, <8' DEPTH	FOOT	1,938	\$ 185.00	\$ 358,530.00	\$ 225.00	\$ 436,050.00	\$ 160.00	\$ 310,080.00	\$ 195.00	\$ 377,910.00	\$ 170.00	\$ 329,460.00
PL25	DUCTILE IRON WATER MAIN 8", CL52 ZINC COATED, >8' DEPTH	FOOT	448	\$ 200.00	\$ 89,600.00	\$ 249.00	\$ 111,552.00	\$ 175.00	\$ 78,400.00	\$ 245.00	\$ 109,760.00	\$ 175.00	\$ 78,400.00
PL26	DUCTILE IRON WATER MAIN 10", CL52 ZINC COATED, <8' DEPTH	FOOT	20	\$ 250.00	\$ 5,000.00	\$ 308.00	\$ 6,160.00	\$ 311.00	\$ 6,220.00	\$ 405.00	\$ 8,100.00	\$ 185.00	\$ 3,700.00
PL27	DUCTILE IRON WATER MAIN 12", CL52 ZINC COATED, <8' DEPTH	FOOT	24	\$ 300.00	\$ 7,200.00	\$ 271.00	\$ 6,504.00	\$ 347.00	\$ 8,328.00	\$ 300.00	\$ 7,200.00	\$ 200.00	\$ 4,800.00
PL28	DUCTILE IRON WATER MAIN 12", CL52 ZINC COATED, >8' DEPTH	FOOT	41	\$ 325.00	\$ 13,325.00	\$ 286.00	\$ 11,726.00	\$ 368.00	\$ 15,088.00	\$ 325.00	\$ 13,325.00	\$ 200.00	\$ 8,200.00
PL29	DUCTILE IRON WATER MAIN 16", CL52 ZINC COATED, <8' DEPTH	FOOT	1,837	\$ 450.00	\$ 826,650.00	\$ 321.00	\$ 589,677.00	\$ 260.00	\$ 477,620.00	\$ 300.00	\$ 551,100.00	\$ 300.00	\$ 551,100.00
PL30	DUCTILE IRON WATER MAIN 16", CL52 ZINC COATED, >8' DEPTH	FOOT	367	\$ 485.00	\$ 177,995.00	\$ 342.00	\$ 125,514.00	\$ 294.00	\$ 107,898.00	\$ 305.00	\$ 111,935.00	\$ 330.00	\$ 121,110.00
PL31	FIRE HYDRANT TO BE REMOVED	EACH	9	\$ 805.00	\$ 7,245.00	\$ 1,000.00	\$ 9,000.00	\$ 1,060.00	\$ 9,540.00	\$ 300.00	\$ 2,700.00	\$ 350.00	\$ 3,150.00
PL32	WATER MAIN REMOVAL	FOOT	83	\$ 20.00	\$ 1,660.00	\$ 15.00	\$ 1,245.00	\$ 18.00	\$ 1,494.00	\$ 150.00	\$ 12,450.00	\$ 0.01	\$ 0.83
PL33	WATER MAIN LINE STOP 8"	EACH	2	\$ 7,500.00	\$ 15,000.00	\$ 10,250.00	\$ 20,500.00	\$ 6,860.00	\$ 13,720.00	\$ 8,700.00	\$ 17,400.00	\$ 5,100.00	\$ 10,200.00
PL34	WATER MAIN LINE STOP 12"	EACH	1	\$ 15,000.00	\$ 15,000.00	\$ 15,900.00	\$ 15,900.00	\$ 9,160.00	\$ 9,160.00	\$ 11,750.00	\$ 11,750.00	\$ 7,000.00	\$ 7,000.00

**BID OPENING**  
**Date:** March 3, 2026  
**Time:** 11:00 AM  
**Location:** Village Hall

**VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS**  
**TABULATION OF BIDS**  
**FOR**  
**2026 Water Main Improvements**  
**DPW- 2621**  
**Section # N/A**

COMPUTED: KML

				<b>Cost Estimate</b>		<b>Low Bidder</b>		<b>2</b>		<b>3</b>		<b>4</b>	
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price						Performance Construction & Engine 217 W. John Street Plano, IL 60545 (630) 273-2693		Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120 (847) 608-6800 Fax (847) 608-6804		Swallow Construction Corp. 490 Topsoil Drive West Chicago, IL 60185 (630) 512-9900 Fax (630) 512-9902		J. Congdon Sewer Service, Inc. 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL35	WATER SERVICE CONNECTION (SHORT)	EACH	20	\$ 3,000.00	\$ 60,000.00	\$ 3,640.00	\$ 72,800.00	\$ 3,890.00	\$ 77,800.00	\$ 3,075.00	\$ 61,500.00	\$ 4,000.00	\$ 80,000.00
PL36	WATER SERVICE CONNECTION (LONG)	EACH	21	\$ 5,000.00	\$ 105,000.00	\$ 5,300.00	\$ 111,300.00	\$ 4,660.00	\$ 97,860.00	\$ 5,600.00	\$ 117,600.00	\$ 4,500.00	\$ 94,500.00
PL37	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	11	\$ 10,000.00	\$ 110,000.00	\$ 10,000.00	\$ 110,000.00	\$ 11,150.00	\$ 122,650.00	\$ 13,500.00	\$ 148,500.00	\$ 18,000.00	\$ 198,000.00
PL38	GATE VALVE 8" WITH VAULT, 5' DIAMETER	EACH	13	\$ 8,000.00	\$ 104,000.00	\$ 7,100.00	\$ 92,300.00	\$ 9,890.00	\$ 128,570.00	\$ 6,500.00	\$ 84,500.00	\$ 6,000.00	\$ 78,000.00
PL39	GATE VALVE 10" WITH VAULT, 6' DIAMETER (VALVE ATTACHED TO 16"X10" TEE)	EACH	1	\$ 10,000.00	\$ 10,000.00	\$ 13,800.00	\$ 13,800.00	\$ 24,680.00	\$ 24,680.00	\$ 15,500.00	\$ 15,500.00	\$ 7,000.00	\$ 7,000.00
PL40	GATE VALVE 12" WITH VAULT, 5' DIAMETER	EACH	1	\$ 12,000.00	\$ 12,000.00	\$ 9,800.00	\$ 9,800.00	\$ 11,680.00	\$ 11,680.00	\$ 10,500.00	\$ 10,500.00	\$ 8,000.00	\$ 8,000.00
PL41	GATE VALVE 16" WITH VAULT, 5' DIAMETER	EACH	4	\$ 18,500.00	\$ 74,000.00	\$ 16,800.00	\$ 67,200.00	\$ 23,300.00	\$ 93,200.00	\$ 18,500.00	\$ 74,000.00	\$ 12,000.00	\$ 48,000.00
PL42	REMOVE EXISTING WATER VALVE AND ABANDON VAULT	EACH	21	\$ 605.00	\$ 12,705.00	\$ 1,000.00	\$ 21,000.00	\$ 660.00	\$ 13,860.00	\$ 530.00	\$ 11,130.00	\$ 250.00	\$ 5,250.00
PL43	WATER SERVICE B-BOX	EACH	1	\$ 700.00	\$ 700.00	\$ 730.00	\$ 730.00	\$ 350.00	\$ 350.00	\$ 1,600.00	\$ 1,600.00	\$ 500.00	\$ 500.00
PL44	WATER SERVICE CURB STOP	EACH	1	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 250.00	\$ 250.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00
PL45	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 6"	EACH	8	\$ 4,500.00	\$ 36,000.00	\$ 4,450.00	\$ 35,600.00	\$ 3,120.00	\$ 24,960.00	\$ 8,000.00	\$ 64,000.00	\$ 7,000.00	\$ 56,000.00
PL46	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 8"	EACH	5	\$ 5,000.00	\$ 25,000.00	\$ 4,560.00	\$ 22,800.00	\$ 3,340.00	\$ 16,700.00	\$ 8,500.00	\$ 42,500.00	\$ 8,000.00	\$ 40,000.00
PL47	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 10"	EACH	1	\$ 6,000.00	\$ 6,000.00	\$ 5,872.00	\$ 5,872.00	\$ 3,740.00	\$ 3,740.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00
PL48	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 12"	EACH	2	\$ 12,750.00	\$ 25,500.00	\$ 7,132.00	\$ 14,264.00	\$ 4,260.00	\$ 8,520.00	\$ 10,500.00	\$ 21,000.00	\$ 10,000.00	\$ 20,000.00
PL49	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 16"	EACH	1	\$ 12,750.00	\$ 12,750.00	\$ 13,370.00	\$ 13,370.00	\$ 8,860.00	\$ 8,860.00	\$ 13,500.00	\$ 13,500.00	\$ 20,000.00	\$ 20,000.00
PL50	PVC CASING PIPE 16"	FOOT	66	\$ 125.00	\$ 8,250.00	\$ 86.00	\$ 5,676.00	\$ 220.00	\$ 14,520.00	\$ 175.00	\$ 11,550.00	\$ 50.00	\$ 3,300.00
PL51	PVC CASING PIPE 24"	FOOT	44	\$ 175.00	\$ 7,700.00	\$ 152.00	\$ 6,688.00	\$ 295.00	\$ 12,980.00	\$ 225.00	\$ 9,900.00	\$ 60.00	\$ 2,640.00

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**VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS**  
**TABULATION OF BIDS**  
**FOR**  
**2026 Water Main Improvements**  
**DPW- 2621**  
**Section # N/A**

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				<b>Cost Estimate</b>		<b>Low Bidder</b>		<b>2</b>		<b>3</b>		<b>4</b>	
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price						Performance Construction & Engine		Martam Construction, Inc.		Swallow Construction Corp.		J. Congdon Sewer Service, Inc.	
						217 W. John Street		1200 Gasket Drive		490 Topsoil Drive		170-A Alexandra Way	
						Plano, IL 60545		Elgin, IL 60120		West Chicago, IL 60185		Carol Stream, IL 60188	
						(630) 273-2693		(847) 608-6800		(630) 512-9900		(630) 510-2434	
								Fax (847) 608-6804		Fax (630) 512-9902		Fax (630) 510-9255	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL52	DUCTILE IRON WATER MAIN 8", PUSHED THROUGH CASING	FOOT	256	\$ 175.00	\$ 44,800.00	\$ 102.00	\$ 26,112.00	\$ 226.00	\$ 57,856.00	\$ 125.00	\$ 32,000.00	\$ 200.00	\$ 51,200.00
PL53	DUCTILE IRON WATER MAIN 12", PUSHED THROUGH CASING	FOOT	93	\$ 200.00	\$ 18,600.00	\$ 125.00	\$ 11,625.00	\$ 299.00	\$ 27,807.00	\$ 175.00	\$ 16,275.00	\$ 250.00	\$ 23,250.00
PL54	STEEL CASING PIPE, BORED AND JACKED, 18"	FOOT	256	\$ 850.00	\$ 217,600.00	\$ 742.00	\$ 189,952.00	\$ 840.00	\$ 215,040.00	\$ 1,175.00	\$ 300,800.00	\$ 450.00	\$ 115,200.00
PL55	STEEL CASING PIPE, BORED AND JACKED, 24"	FOOT	93	\$ 1,200.00	\$ 111,600.00	\$ 755.00	\$ 70,215.00	\$ 880.00	\$ 81,840.00	\$ 1,200.00	\$ 111,600.00	\$ 500.00	\$ 46,500.00
PL56	CUT AND CAP EXISTING WATERMAIN	EACH	1	\$ 1,500.00	\$ 1,500.00	\$ 870.00	\$ 870.00	\$ 2,360.00	\$ 2,360.00	\$ 4,150.00	\$ 4,150.00	\$ 7,000.00	\$ 7,000.00
PL57	REMOVE AND REPLACE LEAD WATER SERVICE	EACH	1	\$ 8,000.00	\$ 8,000.00	\$ 12,800.00	\$ 12,800.00	\$ 8,800.00	\$ 8,800.00	\$ 21,000.00	\$ 21,000.00	\$ 12,000.00	\$ 12,000.00
PL58	REMOVE AND REPLACE FENCE	FOOT	70	\$ 100.00	\$ 7,000.00	\$ 80.00	\$ 5,600.00	\$ 166.00	\$ 11,620.00	\$ 88.00	\$ 6,160.00	\$ 20.00	\$ 1,400.00
PL59	INSTALL TEMPOARARY PLUG IN 8" WATERMAIN FOR TESTING AND REMOVE	EACH	7	\$ 1,350.00	\$ 9,450.00	\$ 250.00	\$ 1,750.00	\$ 650.00	\$ 4,550.00	\$ 691.75	\$ 4,842.25	\$ 500.00	\$ 3,500.00
PL60	SANITARY SEWER REMOVE & REPLACE 8" PVC, SDR 26 C900	FOOT	44	\$ 150.00	\$ 6,600.00	\$ 150.00	\$ 6,600.00	\$ 189.00	\$ 8,316.00	\$ 307.00	\$ 13,508.00	\$ 200.00	\$ 8,800.00
PL61	BRICK DRIVEWAY REMOVE AND REPLACE	SQ YD	14	\$ 360.00	\$ 5,040.00	\$ 60.00	\$ 840.00	\$ 213.00	\$ 2,982.00	\$ 297.00	\$ 4,158.00	\$ 155.00	\$ 2,170.00
PL62	INSTALL TEMPOARARY PLUG IN 16" WATERMAIN FOR TESTING AND REMOVE	EACH	1	\$ 2,700.00	\$ 2,700.00	\$ 800.00	\$ 800.00	\$ 1,680.00	\$ 1,680.00	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00
PL63	WATER MAIN LINE STOP 6"	EACH	1	\$ 7,000.00	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,250.00	\$ 6,250.00	\$ 3,450.00	\$ 3,450.00	\$ 4,800.00	\$ 4,800.00
PL64	PORTLAND CEMENT CONCRETE BASE COURSE 10 1/2"	SQ YD	634	\$ 125.00	\$ 79,250.00	\$ 165.00	\$ 104,610.00	\$ 198.00	\$ 125,532.00	\$ 120.00	\$ 76,080.00	\$ 135.00	\$ 85,590.00
PL65	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N70	TON	71	\$ 175.00	\$ 12,425.00	\$ 200.00	\$ 14,200.00	\$ 210.00	\$ 14,910.00	\$ 156.00	\$ 11,076.00	\$ 155.33	\$ 11,028.43
PL66	PAVEMENT REMOVAL	SQ YD	634	\$ 30.00	\$ 19,020.00	\$ 12.00	\$ 7,608.00	\$ 28.00	\$ 17,752.00	\$ 6.75	\$ 4,279.50	\$ 22.50	\$ 14,265.00
PL67	DOWEL BARS 1 1/2"	EACH	258	\$ 25.00	\$ 6,450.00	\$ 25.00	\$ 6,450.00	\$ 13.00	\$ 3,354.00	\$ 27.00	\$ 6,966.00	\$ 10.00	\$ 2,580.00

**BID OPENING**  
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**VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS**  
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**2026 Water Main Improvements**  
**DPW- 2621**  
**Section # N/A**

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				<b>Cost Estimate</b>		<b>Low Bidder</b>		<b>2</b>		<b>3</b>		<b>4</b>	
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price						Performance Construction & Engine 217 W. John Street Plano, IL 60545 (630) 273-2693		Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120 (847) 608-6800 Fax (847) 608-6804		Swallow Construction Corp. 490 Topsoil Drive West Chicago, IL 60185 (630) 512-9900 Fax (630) 512-9902		J. Congdon Sewer Service, Inc. 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL68	CHANGEABLE MESSAGE SIGN	CAL DA	28	\$ 50.00	\$ 1,400.00	\$ 50.00	\$ 1,400.00	\$ 40.00	\$ 1,120.00	\$ 61.25	\$ 1,715.00	\$ 800.00	\$ 22,400.00
PL69	TEMPORARY PAVEMENT MARKING - LINE 4" - TYPE IV TAPE	FOOT	2,877	\$ 1.75	\$ 5,034.75	\$ 1.35	\$ 3,883.95	\$ 1.50	\$ 4,315.50	\$ 1.75	\$ 5,034.75	\$ 1.45	\$ 4,171.65
PL70	TEMPORARY PAVEMENT MARKING - LINE 24"-TYPE IV TAPE	FOOT	30	\$ 10.00	\$ 300.00	\$ 10.00	\$ 300.00	\$ 12.00	\$ 360.00	\$ 12.25	\$ 367.50	\$ 8.70	\$ 261.00
PL71	MODIFIED URETHANE PAVEMENT MARKING - LINE 4"	FOOT	660	\$ 6.50	\$ 4,290.00	\$ 1.80	\$ 1,188.00	\$ 220.00	\$ 145,200.00	\$ 2.25	\$ 1,485.00	\$ 2.00	\$ 1,320.00
PL72	MODIFIED URETHANE PAVEMENT MARKING - LINE 6"	FOOT	2,680	\$ 2.50	\$ 6,700.00	\$ 2.75	\$ 7,370.00	\$ 3.20	\$ 8,576.00	\$ 3.50	\$ 9,380.00	\$ 3.00	\$ 8,040.00
PL73	MODIFIED URETHANE PAVEMENT MARKING - LINE 24"	FOOT	80	\$ 12.00	\$ 960.00	\$ 11.00	\$ 880.00	\$ 14.00	\$ 1,120.00	\$ 13.50	\$ 1,080.00	\$ 12.00	\$ 960.00
PL74	PAVEMENT MARKING REMOVAL - WATER BLASTING	SQ FT	1,673	\$ 2.00	\$ 3,346.00	\$ 2.25	\$ 3,764.25	\$ 2.45	\$ 4,098.85	\$ 2.75	\$ 4,600.75	\$ 3.50	\$ 5,855.50
PL75	DRILL AND GROUT #6 TIE BARS	EACH	109	\$ 25.00	\$ 2,725.00	\$ 25.00	\$ 2,725.00	\$ 12.00	\$ 1,308.00	\$ 21.00	\$ 2,289.00	\$ 5.00	\$ 545.00
PL76	TEMPORARY INFORMATION SIGNING	SQ FT	64	\$ 40.00	\$ 2,560.00	\$ 16.00	\$ 1,024.00	\$ 19.00	\$ 1,216.00	\$ 19.75	\$ 1,264.00	\$ 25.00	\$ 1,600.00
PL77	SANITARY SEWER SERVICE REMOVAL AND REPLACEMENT	FOOT	50	\$ 150.00	\$ 7,500.00	\$ 50.00	\$ 2,500.00	\$ 215.00	\$ 10,750.00	\$ 266.50	\$ 13,325.00	\$ 30.00	\$ 1,500.00
PL78	HMA COMMERCIAL DRIVEWAY REMOVE AND REPLACE, CCDOH	SQ YD	151	\$ 130.00	\$ 19,630.00	\$ 157.61	\$ 23,799.11	\$ 90.00	\$ 13,590.00	\$ 86.25	\$ 13,023.75	\$ 45.00	\$ 6,795.00
PL79	PCC DRIVEWAY REMOVE AND REPLACE, CCDOH	SQ YD	45	\$ 175.00	\$ 7,875.00	\$ 164.23	\$ 7,390.35	\$ 212.00	\$ 9,540.00	\$ 150.00	\$ 6,750.00	\$ 108.00	\$ 4,860.00
PL80	TREE REPLACEMENT	EACH	20	\$ 650.00	\$ 13,000.00	\$ 700.00	\$ 14,000.00	\$ 880.00	\$ 17,600.00	\$ 750.00	\$ 15,000.00	\$ 500.00	\$ 10,000.00
PL81	WATER MAIN TO BE ABANDONED, 6"	FOOT	318	\$ 8.00	\$ 2,544.00	\$ 11.25	\$ 3,577.50	\$ 12.00	\$ 3,816.00	\$ 28.00	\$ 8,904.00	\$ 7.00	\$ 2,226.00

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				<b>Cost Estimate</b>		<b>Low Bidder</b>		<b>2</b>		<b>3</b>		<b>4</b>	
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price						Performance Construction & Engine 217 W. John Street Plano, IL 60545 (630) 273-2693		Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120 (847) 608-6800 Fax (847) 608-6804		Swallow Construction Corp. 490 Topsoil Drive West Chicago, IL 60185 (630) 512-9900 Fax (630) 512-9902		J. Congdon Sewer Service, Inc. 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL82	WATER MAIN TO BE ABANDONED, 8"	FOOT	112	\$ 8.00	\$ 896.00	\$ 15.00	\$ 1,680.00	\$ 12.00	\$ 1,344.00	\$ 30.00	\$ 3,360.00	\$ 7.00	\$ 784.00
PL83	WATER MAIN TO BE ABANDONED, 12"	FOOT	2,447	\$ 8.00	\$ 19,576.00	\$ 16.00	\$ 39,152.00	\$ 12.00	\$ 29,364.00	\$ 31.00	\$ 75,857.00	\$ 7.00	\$ 17,129.00
PL84	WATER MAIN TO BE ABANDONED, 10"	FOOT	24	\$ 8.00	\$ 192.00	\$ 44.50	\$ 1,068.00	\$ 22.00	\$ 528.00	\$ 33.00	\$ 792.00	\$ 7.00	\$ 168.00
PL85	GATE VALVE AND BOX, 8"	EACH	2	\$ 3,500.00	\$ 7,000.00	\$ 3,750.00	\$ 7,500.00	\$ 3,550.00	\$ 7,100.00	\$ 3,775.00	\$ 7,550.00	\$ 4,000.00	\$ 8,000.00
PL86	GATE VALVE AND BOX, 12"	EACH	1	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,160.00	\$ 6,160.00	\$ 6,060.00	\$ 6,060.00	\$ 5,000.00	\$ 5,000.00
PL87	GATE VALVE 8" WITH VAULT, 6' DIAMETER (VALVE ATTACHED TO 16"X8" TEE)	EACH	1	\$10,000.00	\$10,000.00	11506.00	\$11,506.00	31,890.00	\$31,890.00	14,500.00	14,500.00	8,000.00	8,000.00
<b>TOTAL BID AS READ</b>						\$ 3,398,720.00		\$ 3,660,364.42		\$ 3,683,290.50		\$ 3,771,863.45	
<b>TOTAL BID AS CORRECTED</b>						\$ 3,705,670.75		\$ 3,804,112.42					
<b>PROPOSAL GUARANTEE</b>						5.00%		5.00%		5.00%		5.00%	
<b>COMMENTS</b>								MULTIPLICATION ERROR IN ITEM PL71.					

**BID OPENING**  
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**Location:** Village Hall

				5		6		7		8		9	
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Sheridan Plumbing & Sewer, LL 6754 W. 74th Street Bedford Park, IL 60638 (708) 475-7100 Fax (708) 475-7138		Bolder Contractors, Inc. 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (224) 888-8130							
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL01	SUPPLEMENTAL WATERING	UNIT	107	\$ 1.00	\$ 107.00	\$ 1.00	\$ 107.00						
PL02	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	3,876	\$ 10.00	\$ 38,760.00	\$ 7.00	\$ 27,132.00						
PL03	SODDING (SPECIAL)	SQ YD	3,876	\$ 20.00	\$ 77,520.00	\$ 18.00	\$ 69,768.00						
PL04	DRAINAGE STRUCTURE INLET FILTERS & CLEANING	EACH	48	\$ 175.00	\$ 8,400.00	\$ 50.00	\$ 2,400.00						
PL05	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	100	\$ 60.00	\$ 6,000.00	\$ 45.00	\$ 4,500.00						
PL06	MOBILIZATION	L SUM	1	\$ 85,000.00	\$ 85,000.00	\$ 230,000.00	\$ 230,000.00						
PL07	SURVEYING, STAKING & AS-BUILTS	L SUM	1	\$ 45,000.00	\$ 45,000.00	\$ 15,000.00	\$ 15,000.00						
PL08	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	\$ 117,000.00	\$ 117,000.00	\$ 232,000.00	\$ 232,000.00						
PL09	PRECONSTRUCTION VIDEO TAPING	L SUM	1	\$ 10,000.00	\$ 10,000.00	\$ 100.00	\$ 100.00						
PL10	EXPLORATORY EXCAVATION	FOOT	150	\$ 120.00	\$ 18,000.00	\$ 180.00	\$ 27,000.00						
PL11	TREE REMOVAL	UNIT	250	\$ 42.00	\$ 10,500.00	\$ 38.00	\$ 9,500.00						
PL12	PCC SIDEWALK	SQ FT	8,420	\$ 15.00	\$ 126,300.00	\$ 12.00	\$ 101,040.00						
PL13	PCC SIDEWALK REMOVAL	SQ FT	8420	\$ 5.00	\$ 42,100.00	\$ 1.50	\$ 12,630.00						
PL14	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	2,739	\$ 75.00	\$ 205,425.00	\$ 57.00	\$ 156,123.00						
PL15	CONCRETE DRIVEWAY REMOVE AND REPLACE, 6"	SQ YD	38	\$ 150.00	\$ 5,700.00	\$ 190.00	\$ 7,220.00						
PL16	HMA DRIVEWAY REMOVE AND REPLACE, 3"	SQ YD	36	\$ 70.00	\$ 2,520.00	\$ 130.00	\$ 4,680.00						
PL17	PCC CURB AND GUTTER REMOVE AND REPLACE	FOOT	1,516	\$ 50.00	\$ 75,800.00	\$ 60.00	\$ 90,960.00						
PL18	DETECTABLE WARNINGS	SQ FT	218	\$ 30.00	\$ 6,540.00	\$ 42.00	\$ 9,156.00						
PL19	STORM SEWER REMOVE & REPLACE 8" PVC, C900	FOOT	135	\$ 90.00	\$ 12,150.00	\$ 180.00	\$ 24,300.00						

**BID OPENING**

**Date:** March 3, 2026

**Time:** 11:00 AM

**Location:** Village Hall

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ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL20	STORM SEWER REMOVE & REPLACE 12" PVC, C900	FOOT	76	\$ 125.00	\$ 9,500.00	\$ 200.00	\$ 15,200.00						
PL21	STORM SEWER REMOVE & REPLACE 18" DUCTILE IRON	FOOT	133	\$ 225.00	\$ 29,925.00	\$ 300.00	\$ 39,900.00						
PL22	STORM SEWER REMOVE & REPLACE 18" RCP (RUBBER GASKET)	FOOT	22	\$ 150.00	\$ 3,300.00	\$ 220.00	\$ 4,840.00						
PL23	STORM SEWER REMOVE & REPLACE 24" PVC, C905	FOOT	22	\$ 240.00	\$ 5,280.00	\$ 270.00	\$ 5,940.00						
PL24	DUCTILE IRON WATER MAIN 8", CL52 ZINC COATED, <8' DEPTH	FOOT	1,938	\$ 275.00	\$ 532,950.00	\$ 286.00	\$ 554,268.00						
PL25	DUCTILE IRON WATER MAIN 8", CL52 ZINC COATED, >8' DEPTH	FOOT	448	\$ 275.00	\$ 123,200.00	\$ 320.00	\$ 143,360.00						
PL26	DUCTILE IRON WATER MAIN 10", CL52 ZINC COATED, <8' DEPTH	FOOT	20	\$ 275.00	\$ 5,500.00	\$ 310.00	\$ 6,200.00						
PL27	DUCTILE IRON WATER MAIN 12", CL52 ZINC COATED, <8' DEPTH	FOOT	24	\$ 300.00	\$ 7,200.00	\$ 330.00	\$ 7,920.00						
PL28	DUCTILE IRON WATER MAIN 12", CL52 ZINC COATED, >8' DEPTH	FOOT	41	\$ 300.00	\$ 12,300.00	\$ 350.00	\$ 14,350.00						
PL29	DUCTILE IRON WATER MAIN 16", CL52 ZINC COATED, <8' DEPTH	FOOT	1,837	\$ 325.00	\$ 597,025.00	\$ 354.00	\$ 650,298.00						
PL30	DUCTILE IRON WATER MAIN 16", CL52 ZINC COATED, >8' DEPTH	FOOT	367	\$ 310.00	\$ 113,770.00	\$ 372.00	\$ 136,524.00						
PL31	FIRE HYDRANT TO BE REMOVED	EACH	9	\$ 500.00	\$ 4,500.00	\$ 1,200.00	\$ 10,800.00						
PL32	WATER MAIN REMOVAL	FOOT	83	\$ 10.00	\$ 830.00	\$ 130.00	\$ 10,790.00						
PL33	WATER MAIN LINE STOP 8"	EACH	2	\$ 16,100.00	\$ 32,200.00	\$ 12,600.00	\$ 25,200.00						
PL34	WATER MAIN LINE STOP 12"	EACH	1	\$ 18,600.00	\$ 18,600.00	\$ 15,800.00	\$ 15,800.00						

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ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL35	WATER SERVICE CONNECTION (SHORT)	EACH	20	\$ 3,000.00	\$ 60,000.00	\$ 3,000.00	\$ 60,000.00						
PL36	WATER SERVICE CONNECTION (LONG)	EACH	21	\$ 4,600.00	\$ 96,600.00	\$ 4,000.00	\$ 84,000.00						
PL37	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	11	\$ 8,165.00	\$ 89,815.00	\$ 15,000.00	\$ 165,000.00						
PL38	GATE VALVE 8" WITH VAULT, 5' DIAMETER	EACH	13	\$ 8,000.00	\$ 104,000.00	\$ 9,000.00	\$ 117,000.00						
PL39	GATE VALVE 10" WITH VAULT, 6' DIAMETER (VALVE ATTACHED TO 16"X10" TEE)	EACH	1	\$ 13,600.00	\$ 13,600.00	\$ 24,000.00	\$ 24,000.00						
PL40	GATE VALVE 12" WITH VAULT, 5' DIAMETER	EACH	1	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00						
PL41	GATE VALVE 16" WITH VAULT, 5' DIAMETER	EACH	4	\$ 20,250.00	\$ 81,000.00	\$ 25,000.00	\$ 100,000.00						
PL42	REMOVE EXISTING WATER VALVE AND ABANDON VAULT	EACH	21	\$ 2,900.00	\$ 60,900.00	\$ 1,200.00	\$ 25,200.00						
PL43	WATER SERVICE B-BOX	EACH	1	\$ 100.00	\$ 100.00	\$ 800.00	\$ 800.00						
PL44	WATER SERVICE CURB STOP	EACH	1	\$ 200.00	\$ 200.00	\$ 1,000.00	\$ 1,000.00						
PL45	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 6"	EACH	8	\$ 5,000.00	\$ 40,000.00	\$ 6,500.00	\$ 52,000.00						
PL46	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 8"	EACH	5	\$ 8,500.00	\$ 42,500.00	\$ 6,700.00	\$ 33,500.00						
PL47	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 10"	EACH	1	\$ 9,500.00	\$ 9,500.00	\$ 6,900.00	\$ 6,900.00						
PL48	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 12"	EACH	2	\$ 10,000.00	\$ 20,000.00	\$ 7,200.00	\$ 14,400.00						
PL49	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 16"	EACH	1	\$ 14,750.00	\$ 14,750.00	\$ 8,200.00	\$ 8,200.00						
PL50	PVC CASING PIPE 16"	FOOT	66	\$ 250.00	\$ 16,500.00	\$ 130.00	\$ 8,580.00						
PL51	PVC CASING PIPE 24"	FOOT	44	\$ 375.00	\$ 16,500.00	\$ 190.00	\$ 8,360.00						

**BID OPENING**

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ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL52	DUCTILE IRON WATER MAIN 8", PUSHED THROUGH CASING	FOOT	256	\$ 100.00	\$ 25,600.00	\$ 80.00	\$ 20,480.00						
PL53	DUCTILE IRON WATER MAIN 12", PUSHED THROUGH CASING	FOOT	93	\$ 150.00	\$ 13,950.00	\$ 100.00	\$ 9,300.00						
PL54	STEEL CASING PIPE, BORED AND JACKED, 18"	FOOT	256	\$ 1,200.00	\$ 307,200.00	\$ 650.00	\$ 166,400.00						
PL55	STEEL CASING PIPE, BORED AND JACKED, 24"	FOOT	93	\$ 1,500.00	\$ 139,500.00	\$ 700.00	\$ 65,100.00						
PL56	CUT AND CAP EXISTING WATERMAIN	EACH	1	\$ 2,800.00	\$ 2,800.00	\$ 5,000.00	\$ 5,000.00						
PL57	REMOVE AND REPLACE LEAD WATER SERVICE	EACH	1	\$ 6,500.00	\$ 6,500.00	\$ 12,000.00	\$ 12,000.00						
PL58	REMOVE AND REPLACE FENCE	FOOT	70	\$ 85.00	\$ 5,950.00	\$ 100.00	\$ 7,000.00						
PL59	INSTALL TEMPOARARY PLUG IN 8" WATERMAIN FOR TESTING AND REMOVE	EACH	7	\$ 2,900.00	\$ 20,300.00	\$ 500.00	\$ 3,500.00						
PL60	SANITARY SEWER REMOVE & REPLACE 8" PVC, SDR 26 C900	FOOT	44	\$ 125.00	\$ 5,500.00	\$ 320.00	\$ 14,080.00						
PL61	BRICK DRIVEWAY REMOVE AND REPLACE	SQ YD	14	\$ 35.00	\$ 490.00	\$ 300.00	\$ 4,200.00						
PL62	INSTALL TEMPOARARY PLUG IN 16" WATERMAIN FOR TESTING AND REMOVE	EACH	1	\$ 4,500.00	\$ 4,500.00	\$ 2,000.00	\$ 2,000.00						
PL63	WATER MAIN LINE STOP 6"	EACH	1	\$ 16,100.00	\$ 16,100.00	\$ 11,000.00	\$ 11,000.00						
PL64	PORTLAND CEMENT CONCRETE BASE COURSE 10 1/2"	SQ YD	634	\$ 125.00	\$ 79,250.00	\$ 125.00	\$ 79,250.00						
PL65	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N70	TON	71	\$ 175.00	\$ 12,425.00	\$ 160.00	\$ 11,360.00						
PL66	PAVEMENT REMOVAL	SQ YD	634	\$ 10.00	\$ 6,340.00	\$ 9.00	\$ 5,706.00						
PL67	DOWEL BARS 1 1/2"	EACH	258	\$ 25.00	\$ 6,450.00	\$ 21.00	\$ 5,418.00						

**BID OPENING**

**Date:** March 3, 2026

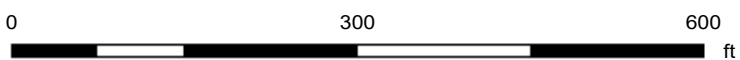
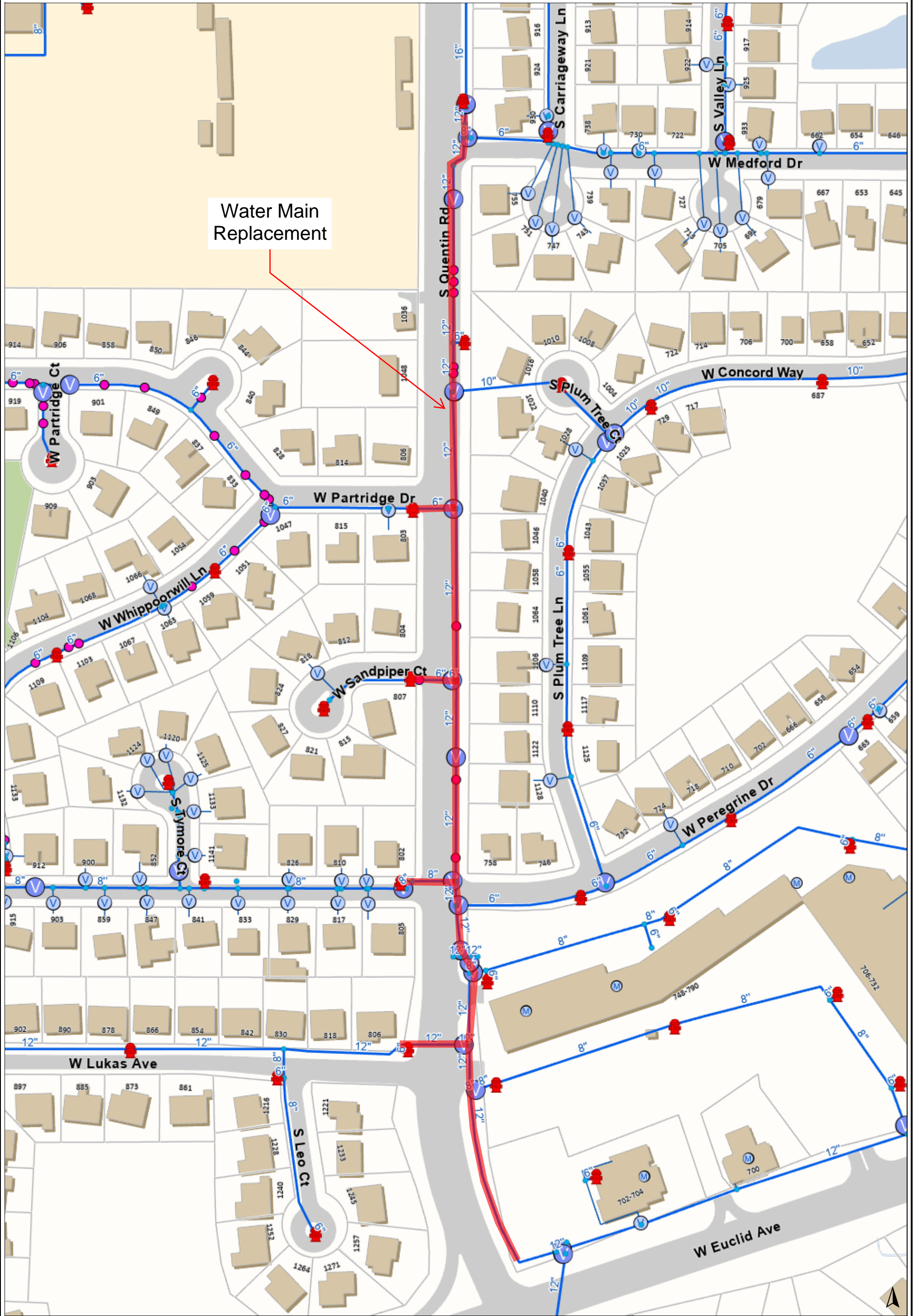
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ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL68	CHANGEABLE MESSAGE SIGN	CAL DA	28	\$ 200.00	\$ 5,600.00	\$ 80.00	\$ 2,240.00						
PL69	TEMPORARY PAVEMENT MARKING - LINE 4" - TYPE IV TAPE	FOOT	2,877	\$ 1.00	\$ 2,877.00	\$ 1.50	\$ 4,315.50						
PL70	TEMPORARY PAVEMENT MARKING - LINE 24"- TYPE IV TAPE	FOOT	30	\$ 45.00	\$ 1,350.00	\$ 9.00	\$ 270.00						
PL71	MODIFIED URETHANE PAVEMENT MARKING - LINE 4"	FOOT	660	\$ 2.00	\$ 1,320.00	\$ 1.50	\$ 990.00						
PL72	MODIFIED URETHANE PAVEMENT MARKING - LINE 6"	FOOT	2,680	\$ 2.75	\$ 7,370.00	\$ 2.00	\$ 5,360.00						
PL73	MODIFIED URETHANE PAVEMENT MARKING - LINE 24"	FOOT	80	\$ 10.00	\$ 800.00	\$ 8.00	\$ 640.00						
PL74	PAVEMENT MARKING REMOVAL - WATER BLASTING	SQ FT	1,673	\$ 1.00	\$ 1,673.00	\$ 3.00	\$ 5,019.00						
PL75	DRILL AND GROUT #6 TIE BARS	EACH	109	\$ 22.00	\$ 2,398.00	\$ 18.00	\$ 1,962.00						
PL76	TEMPORARY INFORMATION SIGNING	SQ FT	64	\$ 25.00	\$ 1,600.00	\$ 30.00	\$ 1,920.00						
PL77	SANITARY SEWER SERVICE REMOVAL AND REPLACEMENT	FOOT	50	\$ 85.00	\$ 4,250.00	\$ 190.00	\$ 9,500.00						
PL78	HMA COMMERCIAL DRIVEWAY REMOVE AND REPLACE, CCDOTH	SQ YD	151	\$ 100.00	\$ 15,100.00	\$ 130.00	\$ 19,630.00						
PL79	PCC DRIVEWAY REMOVE AND REPLACE, CCDOTH	SQ YD	45	\$ 110.00	\$ 4,950.00	\$ 200.00	\$ 9,000.00						
PL80	TREE REPLACEMENT	EACH	20	\$ 775.00	\$ 15,500.00	\$ 1,000.00	\$ 20,000.00						
PL81	WATER MAIN TO BE ABANDONED, 6"	FOOT	318	\$ 15.00	\$ 4,770.00	\$ 12.00	\$ 3,816.00						

**BID OPENING**  
**Date:** March 3, 2026  
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**Location:** Village Hall

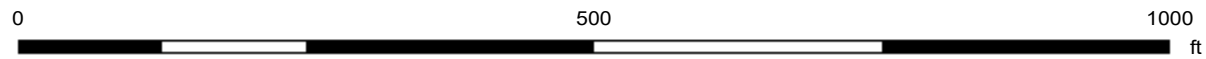
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ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PL82	WATER MAIN TO BE ABANDONED, 8"	FOOT	112	\$ 15.00	\$ 1,680.00	\$ 12.00	\$ 1,344.00						
PL83	WATER MAIN TO BE ABANDONED, 12"	FOOT	2,447	\$ 20.00	\$ 48,940.00	\$ 12.00	\$ 29,364.00						
PL84	WATER MAIN TO BE ABANDONED, 10"	FOOT	24	\$ 20.00	\$ 480.00	\$ 12.00	\$ 288.00						
PL85	GATE VALVE AND BOX, 8"	EACH	2	\$ 3,900.00	\$ 7,800.00	\$ 5,500.00	\$ 11,000.00						
PL86	GATE VALVE AND BOX, 12"	EACH	1	\$ 7,500.00	\$ 7,500.00	\$ 7,400.00	\$ 7,400.00						
PL87	GATE VALVE 8" WITH VAULT, 6' DIAMETER (VALVE ATTACHED TO 16"X8" TEE)	EACH	1	12,100.00	12,100.00	20,000.00	20,000.00						
<b>TOTAL BID AS READ</b>				\$	<b>3,866,780.00</b>	\$	<b>3,960,798.50</b>						
<b>TOTAL BID AS CORRECTED</b>													
<b>PROPOSAL GUARANTEE</b>					5.00%		5.00%		5.00%		5.00%		5.00%
<b>COMMENTS</b>													



Print Date: 3/4/2026

**Notes**

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



Print Date: 3/4/2026

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## **Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the 2026 Water Main Improvements Project**

### **BACKGROUND:**

Construction is scheduled for the 2026 Water Main Improvements Project. Work is tentatively scheduled to commence in April with construction to be substantially completed by late June for the Quentin Road location and by late September for the remaining locations.

### **KEY ISSUES:**

- Utilizing construction engineering services is recommended to meet procedural requirements, assure quality construction, and allow for the necessary intermittent attention needed during this construction project.
- A qualification-based selection process was used for construction engineering.
- Doland Engineering demonstrated their ability to perform construction engineering on behalf of the Village in 2025 for water main replacement projects.

### **BUDGET IMPACT:**

Funding is available in the Water Fund of the 2026 Capital Improvement Program to accommodate this work.

### **RECOMMENDATION:**

Staff recommends authorizing the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the 2026 Water Main Improvements Project.

### **ACTION REQUIRED:**

Motion to authorize the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the 2026 Water Main Improvements Project in the amount of \$183,360.

### **ATTACHMENTS:**

1. Doland Proposal

Request for Proposal  
2026 Water Main Improvements  
DPW-2621  
March 2, 2026

Submitted to:

Mr. George Ruppert, P.E.  
Village Engineer  
Village of Palatine



Submitted by:





March 2, 2026

Mr. George Ruppert  
Village Engineer  
Village of Palatine  
200 E. Wood Street  
Palatine, Illinois 60067

RE: 2026 Water Main Replacement (DPW-2621)

Dear Mr. Ruppert,

It is with pleasure that Doland Engineering, LLC presents the Village of Palatine with this proposal for Water Main Improvements construction engineering services. We have a strong background in municipal engineering as we regularly provide construction engineering services to governmental agencies. We have served the Village of Palatine in the past on projects, and we are confident that the Village staff has been fully satisfied with the quality of our firm's work. During those projects, we have fostered a strong relationship with the Village of Palatine staff by providing the highest quality consulting services. As a result of our highly qualified staff, our clients have full confidence in our leadership, planning, oversight, schedule and budget adherence, through full project completion and close out. The member of our professional staff who will represent our firm regarding all matters related to this proposal will be, Jason Doland. Jason's contact information is as follows:

Jason R. Doland, P.E., P.L.S.  
Doland Engineering, LLC  
334 E. Colfax Street, Suite C Palatine,  
IL 60067  
Ph. (847) 991-5088 x113  
Email: [jdoland@dolandengineering.com](mailto:jdoland@dolandengineering.com)

I look forward to the opportunity to work with you and your staff.

Sincerely,

A handwritten signature in black ink, appearing to read 'Desiree D. Doland', written over a light blue horizontal line.

Desiree D. Doland, P.E.  
C.E.O.

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## *TABLE OF CONTENTS*

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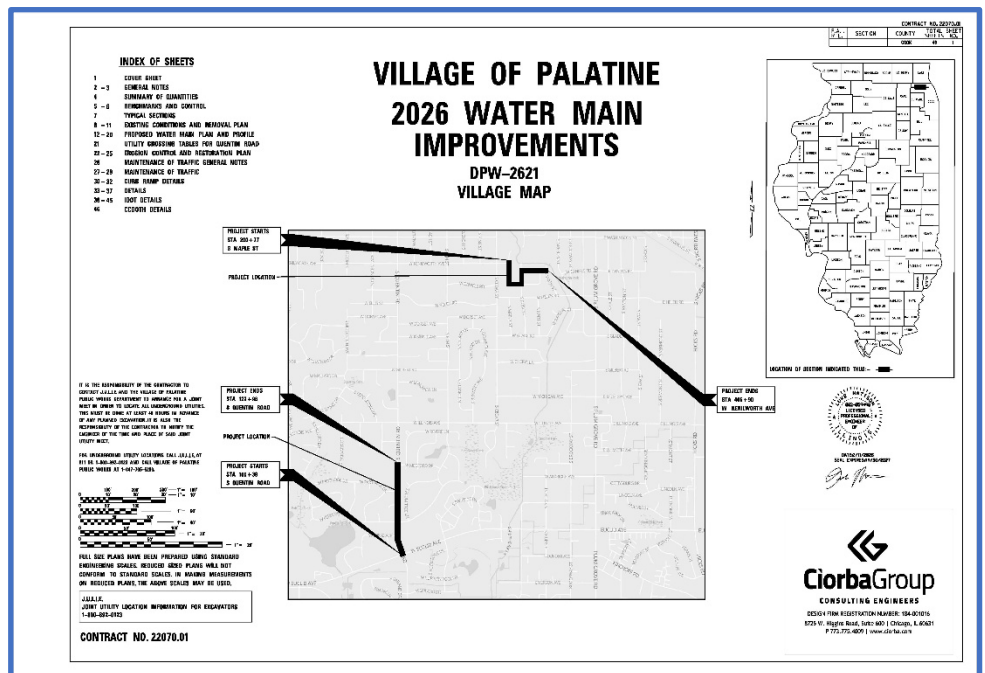
- SECTION 1: Project Understanding/Approach
- A. Project Understanding
  - B. Project Approach
  - C. Project Construction Services
- SECTION 2: Project Organizational Chart
- A. Organizational Chart
- SECTION 3: Proposed Project Timeline and Fees
- A. Project Timeline/Milestones
  - B. Construction Engineering Fee Schedule

# SECTION 1: PROJECT UNDERSTANDING/APPROACH

## A. Project Understanding

We have reviewed the Final Engineering Plans and contract bid documents, including special provisions for the 2025 Water Main Improvements Contract 1 and Contract 2. We have visited the site and performed a thorough inspection of all areas involved, taking special note of areas of concern for construction. This information, combined with our conversations with Village staff and our experience with prior construction engineering work for the Village of Palatine, gives us a complete understanding of this project and the expectations of the Village for a successful completion. Upon reviewing all the information, we find the main components of the project to be:

- Watermain Installation for new 8", 10", 12" and 16" main
- Connections to existing 6", 8", 10", 12" and 16" water main systems at project limits
- Bored and jacked 18" and 24" casing pipes for water main installation
- Service connections to new water main
- Water valves in vaults for system isolation
- Storm Sewer replacements for water main quality pipe (or casing) as necessary to accommodate separation requirements
- Sanitary Sewer replacements for water main quality pipe (or casing) as necessary to accommodate separation requirements
- Roadway pavement, curb & gutter and sidewalk removal and replacement for open cut installations
- Landscape restoration



## B. Project Approach

We approach construction engineering projects with a very detailed eye from start to finish; this secures the success of the project. Upon reviewing the plans and specifications there are several areas we have identified as key concerns that will require special attention to ensure the successful execution of the construction operations. There are traffic control and vehicular access issues to be cognizant of for the safety of pedestrians and motorists alike.

Of particular concern on this project is the traffic control along Quentin Road where boring operations will impact access to Lukas Avenue, Peregrine Drive, Sandpiper Court and Partridge Drive along with the open cut traffic impacts at the commercial shopping center entrance and at Medford Drive. proximity of the work to Lincoln Elementary School and Eagle Pool and Park. The work along Quentin Road is required to be completed by July 1 which will require the contractor to work in the spring semester of Fremd High School. This will necessitates clear communication on traffic closures to the motoring public and to the school specifically due to the close proximity to Fremd High School. The Maple, Daniel, Rose and Kenilworth water main work has very tight working space on these residential streets which will create logistical challenges for material storage and maneuverability of equipment. Furthermore, this residential work has two walking path connections to the playground at Paddock School, so pedestrian safety will be imperative.

Therefore, coordination and scheduling will be of the highest importance throughout the project. Approaching the project with a preemptive view will aid in scheduling, safety, and budget adherence.

### *Project Coordination:*

Involving all parties in the coordination and scheduling of the project from the beginning is essential to its success. There are several public entities whose transportation and access needs will be impacted by this project:

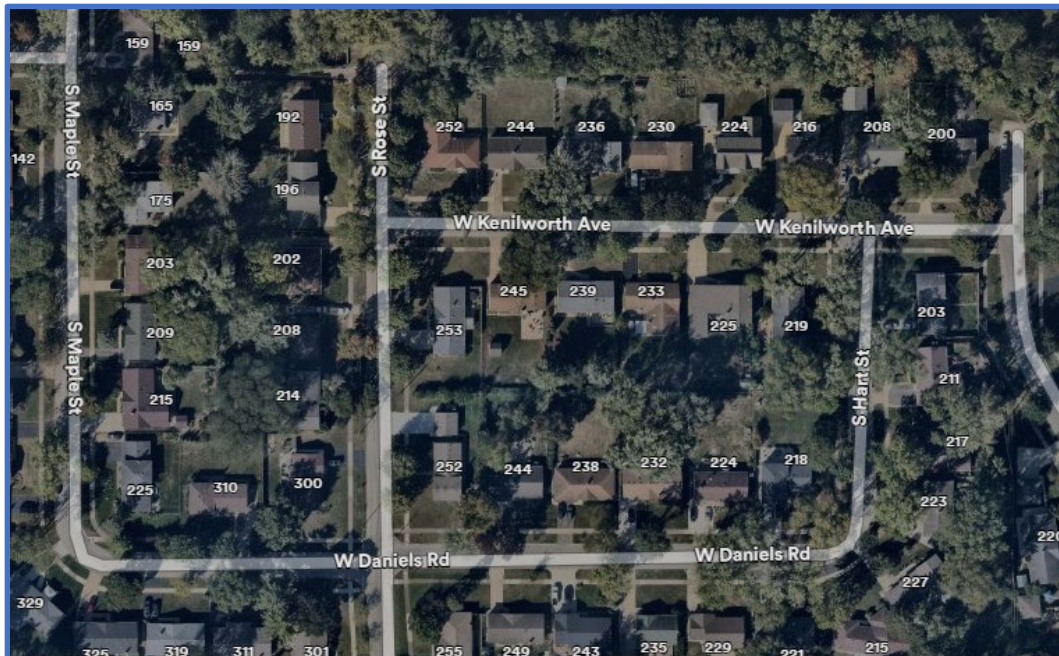
- Fremd High School
- Palatine Police Department
- Palatine Fire Department
- Paddock School



We would like to give the Village, its safety providers (fire and police departments), an opportunity to discuss the project and the potential impact it may have on their organizations. We would like to forward the contractor's schedule, and all schedule updates, to the Police and Fire Departments to keep them informed and to allow them to provide us with any of their concerns related to the construction schedule.

#### *Utility Coordination:*

It is imperative that a full review of all existing utilities and their crossing locations are verified prior to construction. We will work with the Contractor, as needed, for any exploratory excavations to determine elevations of utilities that may be in conflict. If



needed, coordination with the utility companies will begin immediately so that any adjustments to the construction schedule can be made to ensure that there are no delays in the progress of the project.

#### *Traffic Control and Patterns:*

With improvements in close proximity to schools, shopping center and several high-traffic intersections, there will inherently be sensitivity to temporary intersection closures; traffic control and signage will be critical to ensuring safety and continued flow of traffic. It will be imperative that the appropriate signage is in place and verified on a daily basis.

In addition to hauling trucks, there will be many material delivery trucks throughout the construction that will also need to be coordinated with the Contractor and our staff. The storing of materials will need to be determined prior to delivery and no materials will be allowed in areas that reduce sight distance or create a safety issue for both pedestrian and vehicular traffic.

## Project Construction Services

We will perform construction observation and inspection services throughout the project duration on behalf of the Village of Palatine. Our RE services will be performed by professional and technical staff as warranted by the work being undertaken and all work will be under the direct supervision of a licensed professional engineer. The following tasks will be performed by our staff:

### 1) Pre-Construction Services

- ❖ Ascertain the standard practices of the Village and become familiar with the contract documents
- ❖ Prepare conformed bid documents
- ❖ Prepare project files, Quantity and IDR Books

### 2) Construction Services

On-site representation to accurately document and record by measure and/or computation all quantities used on the construction project and to ensure that project details and specifications are being implemented and followed. This observation will be full-time for this project which will allow us to be on-site for approximately 8-hours per day on average so that the construction operations can be viewed and inspected along with quantities and cost items adequately documents.

- ❖ Preparing and submitting daily inspection reports and quality control reporting
- ❖ Maintain a project daily diary
- ❖ Advise and assist Village in resolving construction issues
- ❖ Prepare design clarifications
- ❖ Prepare Requests for Change (RFC)
- ❖ Review and coordinate all Requests for Information (RFI's)
- ❖ Verify contractor's adherence to the plans and special provisions
- ❖ Monitor, maintain and update project schedule
- ❖ Conduct regular meetings with contractor and applicable team members
- ❖ Provide weekly construction activity reports
- ❖ Review change orders for approval of extra work
- ❖ Review contractor's submittals for conformance with contract documents
- ❖ Develop project punchlist
- ❖ Furnish and possess on-site all necessary field survey equipment necessary for measurement verification of contractor's work

### 3) Post-Construction / Project Close-out Services

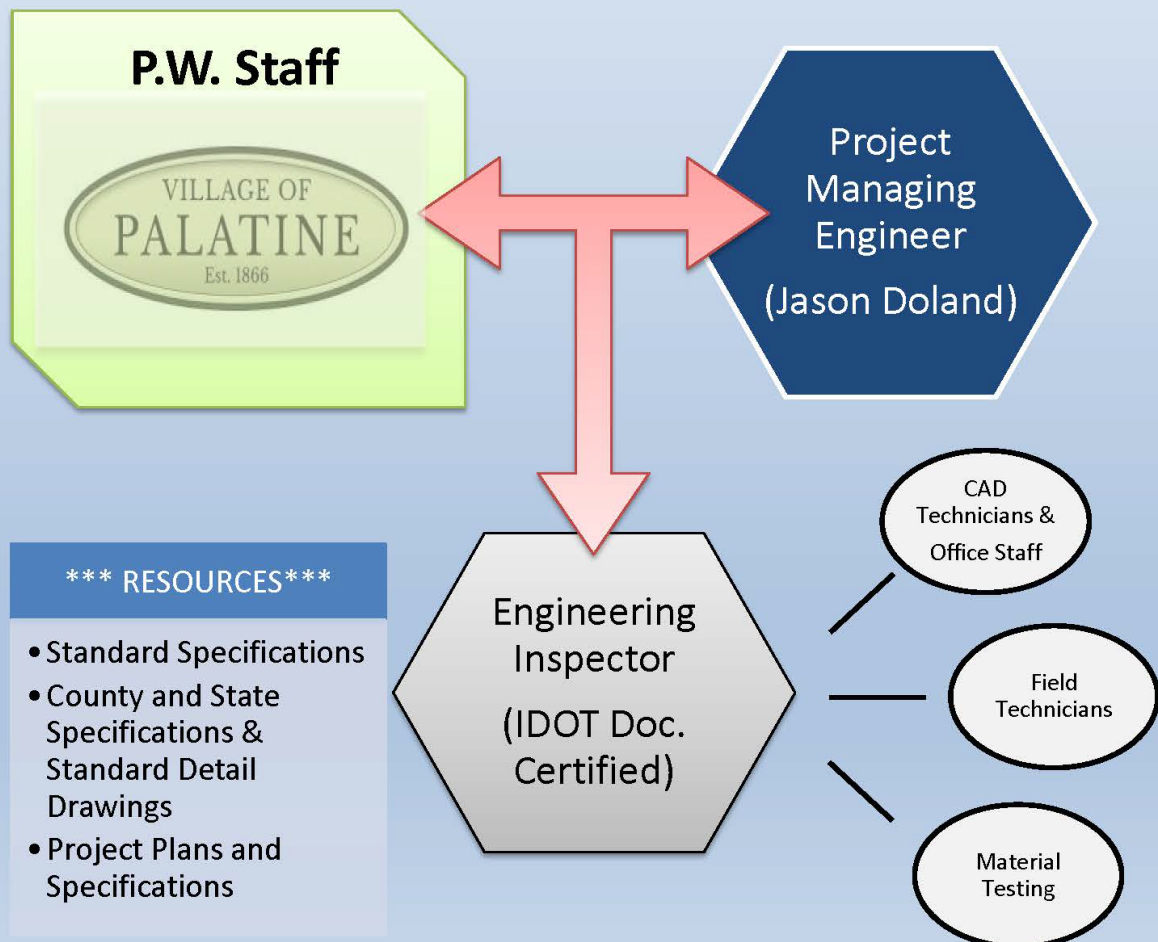
- ❖ Manage punchlist completion and documentation of all final waivers, closeout documents and record drawings
- ❖ Assist in application for payment requests
- ❖ Close-out project accounting and provide status of final project budget

## SECTION 2: PROJECT ORGANIZATIONAL CHART



### 2026 W.M. Improvements Construction Oversight and Inspection Services Organizational Chart

The illustration below represents how the key staff members will utilize necessary resources and identify communication paths



## *SECTION 3: PROJECT TIMELINE AND FEES*

### A. Project Timeline/Milestones

Based upon projects of similar scope of work, we estimate that this project will have a duration for each segment as follows:

(DPW 2621) – 140 days

### B. Construction Engineering Fee Schedule

For our fee establishment, we have used an anticipated 140-days work schedule which supports the project timeline with an October 15 completion date. We further anticipate 8-10 contractor days for attention to punchlist items. This current anticipated contractor's work schedule was the basis for our man-hours for performing RE duties. A tabulation of the contractor's schedule and our associated inspection hours is tallied as follows:

**Fee Forecast:**

While construction oversight is generally calculated to reflect approximately 10% of the construction cost, we have been able to reduce this fee structure down to approximately 4.9% of the construction contract value.

**Total Fee: \$183,360.00**

Task	Contractor's	Professional	Staff	Construction
	Work Days	Engineer (hrs.)	Engineer (hrs.)	Inspector (hrs.)
Task 1 Pre-Construction	0	8	16	32
Task 2 Construction Services	140	115	280	1120
Task 3 Post-Construction	10	24	10	20
Total Estimated Hours		147	306	1172
Hourly Rate		\$150.00	\$125.00	\$105.00
Total Fee		\$22,050.00	\$38,250.00	\$123,060.00
<b>Workign Days Estimated Fee =</b>				<b>\$183,360.00</b>

This fee forecast is based upon the estimated hours of work of the responsible staff as tallied above. The actual billing will be submitted based upon the actual hours worked by our staff. For any work outside the scope of this proposal (including additional contractor's working days), we would provide you with a supplemental proposal based upon the above-listed hourly rates of the individual staff members.

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Consider a Motion to Approve the Farmers' Market to Utilize the Village Train Station Parking Lot (B) for the 2026 Summer Farmers' Market and 2026-2027 Winter Farmers' Market**

### **BACKGROUND:**

Since 2001, the Farmers' Market has operated in the Train Station parking lot every Saturday, May through October. In addition to fresh produce and food products, the Market employs ten residents and encourages participation by civic groups and local musicians.

### **KEY ISSUES:**

- The Palatine Farmers' Market Committee requests approval for the 2026 Summer Market dates every Saturday (May 2 - October 31) from 7 AM to 1 PM in the Palatine Train Station Parking Lot B. The Market's layout will be consistent with last year's. The Market includes over 30 vendors with increased organic products, a wider variety of local products, and a knife sharpener. The four green boxes on the map represent proposed additional vendors for 2026.
- The Farmers' Market requests approval of the following 2026-2027 Winter Walk-Up Market dates: November 7, 14 and 21, December 5, 12 and 19 of 2026; and January 16, February 6 and 20, March 6 and 20, April 3 and 17 of 2027. They are requesting an additional day in November and December to take advantage of holiday shopping. The Winter Market hours have previously been held from 9 AM to noon. They are requesting to extend their hours from 9 AM to **1 PM**. The market will be located in Parking Lot B.
- The Farmers' Market is also seeking approval to place three (real estate sized) signs and three flag signs at key intersections on Saturdays between 6 AM and 2 PM.
- To ensure that the Village collects all Sales and Food and Beverage Tax, vendors will be provided with all applicable State and Village forms for remittance. Village staff will periodically check to confirm payments are being made.
- One of the conditions of the Knights of Columbus is that no political organization or individual participate in the market.
- The Village will require a certificate of insurance covering the Village.

### **BUDGET IMPACT:**

N/A

### **RECOMMENDATION:**

Staff recommends approval.

**ACTION REQUIRED:**

Approve the motion for the Farmers' Market to Utilize the Village Train Station Parking Lot (B) for the 2026 Summer Farmers' Market and 2026-2027 Winter Farmers' Market.

**ATTACHMENTS:**

None

## **Consider a Motion Authorizing the Village Manager to Approve Reimbursements to the Palatine Park District for Contractual Grass Mowing Services**

### **BACKGROUND:**

Over the years, the Village has identified 67 locations (approximately 52 acres) where regular grass mowing is required. Many of these locations are within residential neighborhoods or along major thoroughfares serving Palatine. The Village worked with the Palatine Park District to coordinate a joint-bid for contractual mowing services.

### **KEY ISSUES:**

- On Monday, February 16, 2026, six bids were received and opened by the Palatine Park District.
- The low responsive and responsible bidder was Yellowstone Landscape, Incorporated of Wauconda, Illinois.
- The weekly cost for the Village's portion of the work has decreased by 16.0% compared to last year. The estimated cost of this contract is \$46,214.86 (30 weeks at \$1,539.49 per week plus a firebreak that is cleared once per year at \$30.16).
- The term of the contract would be for the 2026 mowing season, with options to renew for two additional one-year periods for 2027 and 2028. Advisory pricing for 2027 and 2028 was requested in the bid and Yellowstone proposed a 3% increase in 2027 and a 3% increase in 2028.

### **BUDGET IMPACT:**

Funds in the amount of \$72,000 have been appropriated in the Public Works Operating Budget to accommodate these services. Awarding to this contractor will result in savings of over \$25,000 from our budgeted amount.

### **RECOMMENDATION:**

Staff recommends authorizing the Village Manager to approve reimbursements to the Palatine Park District for Contractual Grass Mowing Services for the 2026 mowing season.

### **ACTION REQUIRED:**

Motion to authorize the Village Manager to approve reimbursements to the Palatine Park District for Contractual Grass Mowing Services for the 2026 mowing season and an extension for 2027 if performance is acceptable.

### **ATTACHMENTS:**

1. Palatine Park District Grass Mowing Services Memorandum

## Consider a Motion to Extend the Contract for the Village's Landscape Maintenance Program

### BACKGROUND:

For more than ten years, the Village has hired outside contractors for landscape maintenance services at various campuses. In previous years, the Village had awarded separate contracts for landscape maintenance services in the downtown business area, the train station and Gateway Center, the Police Headquarters, and the Village Hall. In 2018, Staff consolidated the four contracts into one request for proposals and shifted from an hourly contract to a lump sum.

The scope of services included grass mowing, bush trimming, flower bed preparation and maintenance, fertilization and weed control, watering, and irrigation system certification and maintenance from April through November. This contract was awarded to Brian Edward Landscaping, Incorporated of Palatine, Illinois with renewal options for up to two additional two-year periods through 2022.

### KEY ISSUES:

- In 2023, Brian Edward Landscaping agreed to an extension for up to two additional three-year periods. The 2023 to 2025 seasons were the first renewal period. This would be the second and final three-year renewal period for the 2026 to 2028 seasons.
- An extension to the contract was discussed with price escalations. The vendor proposed an initial cost of \$92,733 which would be an increase of 3% to the base contract from the last year of the previous extension. Annual increases for labor are requested at 3% per year.
- The cost for the downtown area reduced by \$1,640 per season to remove 150 West Wilson Street from the scope of work since it now belongs to the Palatine Park District. Additionally, with the Fire Administrative Headquarters move to Fire Station 82, pricing was requested to add this facility to the contract. The vendor proposes a season cost of \$6,990 to add this building to the contract.
- In the two years leading up to the last solicitation, the supplemental manual watering cost resulted in total cost of maintenance of approximately \$106,000 per year. Through a systematic improvement effort in the last ten years, irrigation has been added to numerous portions of the area to be maintained.
- Irrigation maintenance, storage, testing, and certification is proposed for the 26 irrigation locations for a seasonal cost of \$23,616. This rate would not be escalated during the 3 year contract period.
- In the past, the effort made by Brian Edward Landscaping has been outstanding in that few, if any, real complaints were received from the public.

**BUDGET IMPACT:**

Funds have been appropriated in the 2026 Operating Budget to accommodate this contract and are anticipated to be included in the 2027 and 2028 Operating Budgets.

**RECOMMENDATION:**

Staff recommends that the contract with Brian Edward Landscaping for the Landscape Maintenance Program be extended for 2026-2028 in the initial total annual amount of \$116,349. Final costs will include irrigation maintenance as directed.

**ACTION REQUIRED:**

Motion to extend the contract with Brian Edward Landscaping for the Landscape Maintenance Program for 2026-2028 in the initial total annual amount of \$116,349.

**ATTACHMENTS:**

None

## Consider a Motion to Award a Contract for the 2026 Supplemental Street Resurfacing Project

### BACKGROUND:

The 2026 budgeted amount for our contractual roadway maintenance programs is \$4,675,000. After the bid openings for our resurfacing and rehabilitation projects, a surplus of \$755,000 remains. Based on the needs of the pavement system as a whole, it is recommended that these project savings be directed towards resurfacing additional lane miles of Village roadway.

Staff reviewed segments tentatively scheduled for resurfacing in 2027 and selected segments with a preference towards advancing the system's condition pursuant to the Village Council's direction in the Ten-Year Road Program adopted for 2020. The supplemental streets selected would improve streets most in need of improvement, reducing our backlog and improving our system average.

The savings are proposed to be used in a two-part approach. First, expanding in-house resurfacing will allow an additional nine streets to be resurfaced using \$215,000. Secondly, an additional five streets, all slated to be resurfaced in 2027, would be advanced to our contractual street resurfacing program competitively bid and awarded to Builders Paving LLC using \$430,000. These five streets are all extensions of limits currently slated to be resurfaced. The unit prices offered in the contractor's recent bid would be utilized. The project will be managed in the same way and have no perceived disconnect to the monitoring public. In addition, \$69,000 is proposed to be used to resurface the two Gateway Driveways on Colfax Street funded from the Downtown TIF District.

### KEY ISSUES:

- Awarding the proposed supplemental effort results in an additional 14 sections of roadway to be improved from the original 2026 plan. This results in streets contemplated for resurfacing in the future years of our 5-year capital plan to be considered for improvement earlier in next year's program.
- Extending our maintenance onto these streets is considered preferable to Village Staff as it addresses a need and is in a dollar amount less than the balance of resurfacing funds available due to our competitive results.
- The remaining \$160,000 balance of capital budget savings is recommended to be held in abeyance as a contingency for other capital needs which may arise or return to fund balance.

### BUDGET IMPACT:

Funds are available in the 2026 Capital Improvement Program to accomplish this work.

\$40,000 of the originally planned \$200,000 Capital Improvement funds would be planned for use. \$160,000 of the Capital Improvement balance is not planned to be used as part of this additional effort.

\$119,000 of TIF funds would be used to accelerate the most in-need portions of the downtown maintenance plan as already budgeted in 2026 but not initially included in the original bid.

**RECOMMENDATION:**

Staff recommends the approval of the 2026 Supplemental Street Resurfacing including \$215,000 in additional in-house resurfacing and additional contractual resurfacing with Builders Paving LLC in an amount of \$499,000.

**ACTION REQUIRED:**

Motion to approve the 2026 Supplemental Street Resurfacing including \$215,000 in additional in-house resurfacing and additional contractual resurfacing with Builders Paving LLC in an amount of \$499,000.

**ATTACHMENTS:**

None

## Consider a Motion to Award a Contract for the 2026 Water Main Improvements Project

### BACKGROUND:

Quentin Road, Maple Street, Daniels Road, Rose Street, and Kenilworth Avenue are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Quentin Road will be from Medford Drive to Euclid Avenue (approximately 2,200 feet). The water main replacement on Maple Street will be from Kenilworth Avenue to Daniels Road and Daniels Road from Maple Street to Rose Street (approximately 780 feet). The water main replacement on Rose Street will be from Daniels Road to Kenilworth Avenue (approximately 200 feet). The water main replacement on Kenilworth Avenue will be from Rose Street to Smith Street (approximately 700 feet).

### KEY ISSUES:

- On Tuesday, March 3, 2026, six bids were received ranging from a high of \$3,960,798.50 to a low of \$3,398,720.00.
- The low responsive and responsible bidder was Performance Construction & Engineering, LLC of Plano, Illinois in the amount of \$3,398,720.00.
- The Engineer's estimate was \$3,705,670.75.
- The low bid is approximately 10% under the project budget.

### BUDGET IMPACT:

Funding is available in the Water Fund of the 2026 Capital Improvement Program to accommodate this work. The low bid is approximately \$450,000 below the \$3,850,000 budget for this project.

### RECOMMENDATION:

Staff recommends that the contract for the 2026 Water Main Improvements Project be awarded to Performance Construction & Engineering.

### ACTION REQUIRED:

Motion to award the contract for the 2026 Water Main Improvements Project to Performance Construction & Engineering, LLC of Plano, Illinois in the amount of \$3,398,720.

### ATTACHMENTS:

None

## **Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the 2026 Water Main Improvements Project**

### **BACKGROUND:**

Construction is scheduled for the 2026 Water Main Improvements Project. Work is tentatively scheduled to commence in April with construction to be substantially completed by late June for the Quentin Road location and by late September for the remaining locations.

### **KEY ISSUES:**

- Utilizing construction engineering services is recommended to meet procedural requirements, assure quality construction, and allow for the necessary intermittent attention needed during this construction project.
- A qualification-based selection process was used for construction engineering.
- Doland Engineering demonstrated their ability to perform construction engineering on behalf of the Village in 2025 for water main replacement projects.

### **BUDGET IMPACT:**

Funding is available in the Water Fund of the 2026 Capital Improvement Program to accommodate this work.

### **RECOMMENDATION:**

Staff recommends authorizing the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the 2026 Water Main Improvements Project.

### **ACTION REQUIRED:**

Motion to authorize the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the 2026 Water Main Improvements Project in the amount of \$183,360.

### **ATTACHMENTS:**

None