



**VILLAGE OF PALATINE**  
VILLAGE HALL - COUNCIL CHAMBERS  
200 E. WOOD STREET  
PALATINE, IL 60067-5339 – (847) 359-9050  
<http://www.palatine.il.us>

**PALATINE LIQUOR COMMISSION**

**AGENDA**

**JUNE 12, 2023**

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**Regular Meeting**

**7:05 PM**

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**I. ROLL CALL**

**II. MINUTES APPROVAL**

1. Palatine Liquor Commission - Regular Meeting - May 8, 2023

**III. AGENDA ITEMS**

1. Consider a Request for a Class E (Temporary) Liquor License for the Rotary Club of Palatine's 'Oktoberfest' Celebration on September 15-17, 2023

**IV. ADJOURNMENT**



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**PALATINE LIQUOR COMMISSION**

**MINUTES**

**MAY 8, 2023**

**Regular Meeting**

**7:05 PM**

**I. ROLL CALL – Time: 7:28 PM**

| Attendee Name    | Title        | Status  | Arrived |
|------------------|--------------|---------|---------|
| Jim Schwantz     | Commissioner | Present |         |
| Tim Millar       | Commissioner | Present |         |
| Scott Lamerand   | Commissioner | Present |         |
| Doug Myslinski   | Commissioner | Present |         |
| Greg Solberg     | Commissioner | Present |         |
| Kollin Kozlowski | Commissioner | Present |         |
| Brad Helms       | Commissioner | Present |         |

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Paul Mehning, and Director of Human Resources Pam Jackson

**II. MINUTES APPROVAL**

- Palatine Liquor Commission - Regular Meeting - April 17, 2023 - **Accepted**

|                  |                                                                  |
|------------------|------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                                      |
| <b>MOVER:</b>    | Doug Myslinski, Commissioner                                     |
| <b>SECONDER:</b> | Kollin Kozlowski, Commissioner                                   |
| <b>AYES:</b>     | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

**III. AGENDA ITEMS**

- Consider an Application for a Class D (Restaurant) Liquor License for Restaurante El Tio Ramos Located at 1160 E. Dundee Road - **Approved by Voice Vote**

Maria de las Mercedes Perez Garcia thanked the Village staff and expressed her enthusiasm for Restaurante El Tio Ramos.

**RESULT:** APPROVED BY VOICE VOTE [UNANIMOUS]  
**MOVER:** Greg Solberg, Commissioner  
**SECONDER:** Kollin Kozlowski, Commissioner  
**AYES:** Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Application for a Class D (Restaurant) Liquor License for India Foodie Lounge at 383 W. Northwest Highway - **Approved by Voice Vote**

**RESULT:** APPROVED BY VOICE VOTE [UNANIMOUS]  
**MOVER:** Tim Millar, Commissioner  
**SECONDER:** Scott Lamerand, Commissioner  
**AYES:** Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. Consider an Application for a Class G (Beer & Wine) Liquor License for Tievoli Pizza Bar Located at 44 W. Palatine Road - **Approved by Voice Vote**

**RESULT:** APPROVED BY VOICE VOTE [UNANIMOUS]  
**MOVER:** Brad Helms, Commissioner  
**SECONDER:** Tim Millar, Commissioner  
**AYES:** Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. Consider an Application for a Class E (Temporary) Liquor License for the 50th Anniversary Summer Bash Event at Palatine Township Senior Center, 505 S. Quentin Road, Thursday, July 13, 2023 - **Approved by Voice Vote**

Village Manager Reid Ottesen noted time 3:30-6:00 PM on July 13, and that all servers are required to comply with the Police Department seminar on serving liquor.

**RESULT:** APPROVED BY VOICE VOTE [UNANIMOUS]  
**MOVER:** Scott Lamerand, Commissioner  
**SECONDER:** Kollin Kozlowski, Commissioner  
**AYES:** Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

**IV. ADJOURNMENT – Time: 7:32 PM****Motion to Adjourn - Motion Carried by Voice Vote**

|                  |                                                                  |
|------------------|------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>MOTION CARRIED BY VOICE VOTE [UNANIMOUS]</b>                  |
| <b>MOVER:</b>    | Brad Helms, Commissioner                                         |
| <b>SECONDER:</b> | Kollin Kozlowski, Commissioner                                   |
| <b>AYES:</b>     | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms |

Submitted by:

Margaret R. Duer  
Village Clerk

Minutes Acceptance: Minutes of May 8, 2023 7:05 PM (Minutes Approval)

# Consider a Request for a Class E (Temporary) Liquor License for the Rotary Club of Palatine's 'Oktoberfest' Celebration on September 15-17, 2023

**BACKGROUND:**

The Rotary Club of Palatine wishes to hold their annual Oktoberfest Celebration on September 15 - 17 (Friday - Sunday).

**KEY ISSUES:**

The Rotary Club of Palatine is requesting a temporary liquor license for the sale of alcoholic beverages (beer and wine) at this event.

The hours will be:

- Friday, September 15: 5 p.m. to 12 a.m.
- Saturday, September 16: 12 p.m. to 12 a.m.
- Sunday, September 17: 12 p.m. to 6 p.m.

The proposed hours are consistent with previous year.

**ALTERNATIVES:**

1. Approve the request.
2. Recommend different hours.

**RECOMMENDATION:**

Action is at the discretion of the Commission.

**ACTION REQUIRED:**

Action is at the discretion of the Commission.

**ATTACHMENTS:**

- Oktoberfest Liquor App

# VILLAGE OF PALATINE TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT

Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: [village@palatine.il.us](mailto:village@palatine.il.us)

**INSTRUCTIONS:** PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

|                                                                                                                                                                                           |  |                                                                                       |                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------|-----------------------------------------|
| Name of Event<br>OKTOBERFEST                                                                                                                                                              |  | First time event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                                         |
| Exact Address of Event<br>55 N Smith St (Parking Lots J, K and L)                                                                                                                         |  |                                                                                       |                                         |
| Date(s) of Event<br>September 15-17, 2023                                                                                                                                                 |  | Hours of Event<br>5pm-12am, 12pm-12am, 12pm-6pm                                       |                                         |
| Phone number/website for publication<br><a href="http://palatinerotary.org/oktoberfest">palatinerotary.org/oktoberfest</a>                                                                |  | Estimated attendance<br>10,000                                                        | Last year's actual attendance<br>10,000 |
| Describe the events community and/or cultural benefit<br>Raising funds primarily for local charities and organizations with some funds going to international causes and disaster relief. |  |                                                                                       |                                         |

## CONTACT INFORMATION

|                                                            |                   |                                                                               |              |
|------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------|--------------|
| Name of Sponsoring Organization<br>Rotary Club of Palatine |                   | Contact person from Sponsoring Organization<br>Randy Klingner                 |              |
| Sponsoring Organization Address<br>PO Box 412              |                   | City<br>Palatine                                                              | Zip<br>60078 |
| Name of Organizer/Coordinator<br>Michael Reiss             |                   | Email<br><a href="mailto:michael@reissfamily.org">michael@reissfamily.org</a> |              |
| Organizer/Coordinator Address<br>435 S Williams Ave        |                   | City<br>Palatine                                                              | Zip<br>60074 |
| Phone Number<br>847-867-6061                               | Cell Phone Number | Fax Number                                                                    |              |

## LIQUOR LICENSE INFORMATION

| Dates of Alcohol Service |                    |                  |                                          |
|--------------------------|--------------------|------------------|------------------------------------------|
| Date                     | Time from: (am/pm) | Time to: (am/pm) | Type of Alcoholic Beverages              |
| 9/15/2023                | 5pm                | 12am             | <input checked="" type="checkbox"/> Beer |
| 9/16/2023                | 12pm               | 12am             | <input checked="" type="checkbox"/> Wine |
| 9/17/2023                | 12pm               | 6pm              | <input type="checkbox"/> Mixed Drinks    |
|                          |                    |                  | <input type="checkbox"/> Other           |
|                          |                    |                  |                                          |
|                          |                    |                  |                                          |

A Copy of the following must be attached to every application:

- ☐ Site Plan
- ☐ Certificate of Insurance evidencing Dramshop Liability
- ☐ Letter from property owner acknowledging service of alcohol (Park District or Private Property Owner)
- ☐ Letter from Organization authorizing the liquor application

### Conditions of Liquor License Approval

Must provide copy of State Liquor License upon Issuance to the Village

All persons who sell or serve alcoholic liquor and/ID Check must satisfactorily complete the Village of Palatine Liquor Ordinance Compliance Training Course. To schedule training course, please contact the Crime Prevention Department at (847)-359-9061.

*Michael P. Reiss*  
Signature of Organizer

May 2, 2023  
Date

TEMPORARY EVENT LIQUOR LICENSE APPLICATION

# VILLAGE OF PALATINE

## TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT  
 Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: village@palatine.il.us

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

### SITE PLAN

Please use this Site Plan to illustrate the layout of your event. If you need additional space, please attach a separate sheet.

Attachment: Oktoberfest Liquor App (Oktoberfest 2023 - Liquor License)

If applicable the following must be included:

- ☐ Location of food vendors (F)
- ☐ Location of beverage vendors both non-alcoholic (NAB) and alcoholic beverages (AB) along with number of serving stations at each location
- ☐ Public entrances and exits
- ☐ Location of sound stages and amplified sound

TEMPORARY EVENT LIQUOR LICENSE APPLICATION

ROTARY CLUB OF PALATINE  
OKTOBERFEST SITE LAYOUT  
SEPTEMBER 15-17, 2023  
PARKING LOTS J, K, L

