

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

APRIL 20, 2026 AT 7:00 PM



VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339
(847) 359-9050 www.palatine.il.us

MINUTES

REGULAR MEETING

7:00 PM

I. CALL TO ORDER

Mayor Schwantz called the meeting to order at 7:00 PM.

II. ROLL CALL

PRESENT :	Mayor Jim Schwantz, Councilman District 1 Greg Langer, Councilman District 2 Scott Lamerand, Councilman District 3 Doug Myslinski, Councilman District 4 Joe Falkenberg, Councilman District 5 Kollin Kozlowski
ABSENT :	Councilman District 6 Brad Helms
ARRIVED :	Councilman District 5 Kollin Kozlowski at 7:03 PM

Also Present:

Village Clerk Maureen Pasqualucci, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Deputy Police Chief David Brandwein, Fire Chief Scott Mackeben, IT Director Larry Schroth, Director of Finance Andrew Brown, Director of Human Resources Monika Pandya

III. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

IV. APPROVAL OF MINUTES

A. Village Council & Committee of the Whole - Regular Meeting - April 13, 2026

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Doug Myslinski
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg
NAYS:	None

V. MAYOR'S REPORT

A. As Submitted

Mayor Schwantz announced upcoming events:

Saturday, April 25: 7 AM

Scouts BSA Troop 209 Pancake Breakfast
First United Methodist Church

Saturday, April 25: 10:00 AM

UPC Wellness Resource Fair
Buehler YMCA

Saturday, April 25: 10:00 AM – 2:00 PM

Unwanted Prescription Drug Take Back
Palatine Police Department

VI. RECESS TO THE COMMITTEE OF THE WHOLE

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Scott Lamerand
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg
NAYS:	None

VII. COMMITTEE OF THE WHOLE

A. **POLICE POLICY & CODE SERVICES COMMITTEE**
DOUG MYSLINSKI, CHAIR

1. Consider an Ordinance Approving a Special Use Amendment to Permit Modifications to the Floor Plan and Business Plan for the Tattoo Studio at 574 W. Colfax Street
Council District: Six

Director of Planning and Zoning Ben Vyverberg reported on a special use amendment for a tattoo studio at 574 W. Colfax. The original approval was granted in 2024, and the amendment would allow the petitioner to expand the space for additional employees without increasing square footage. Vyverberg noted that the petitioner was present, there were no concerns with the use, and staff recommended approval.

Councilman Myslinski expressed that he was happy to see the business doing well.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Joe Falkenberg
SECONDER:	Greg Langer
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg
NAYS:	None

2. Consider an Ordinance Approving a Special Use to Permit a Fence in the Front Yard at 1306 W. Hill Street
Council District: One

Director of Planning and Zoning Ben Vyverberg spoke about a special use permit for fencing at 1306 W. Hill Street explaining the proposed 5.5 foot fencing, the required setbacks, the parkway, and similar properties in the area, and noted that staff recommended approval.

Councilman Myslinski raised questions about sight lines and landscaping, and Vyverberg clarified the existing landscaping conditions and the fence placement.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Joe Falkenberg
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	None

3. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of an Automobile Service Station and Mart at 850 E. Northwest Highway
Council District: Six

Director of Planning and Zoning Ben Vyverberg explained the request to transfer the special use to continue operating the automobile service station and mart at 850 E. Northwest Highway, and mentioned that the special use had been renewed in 2023, that the service station is now in the building permit phase, and added further details about electrical connections and inspections.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Scott Lamerand
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	None

- 4. Consider an Ordinance Approving a Special Use for a Unique Use (Dog Groomer) for the Property Located at 811 N. Quentin Road
Council District: One

Director of Planning and Zoning Ben Vyverberg discussed a special use permit for a proposed dog grooming facility at 811 N. Quentin Road. Vyverberg presented the 1,200-square-foot floor plan, reviewed the business plan, and confirmed that there are no noise concerns, noting as well that the Planning & Zoning Commission added a condition requiring a six-month review and that staff agrees and recommended approval.

RESULT:	MOTION BY VOICE VOTE
MOVER:	Greg Langer
SECONDER:	Scott Lamerand
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	None

- 5. Consider an Ordinance Approving a Special Use Amendment to Permit the Expansion of an Alternative Education Facility at 887 E. Wilmette Road
Council District: Six

Director of Planning and Zoning Ben Vyverberg presented a special use amendment for the expansion of the Alternative Education Facility at 887 E. Wilmette. Vyverberg spoke about the proposed increase in space and student capacity, while also providing additional details on virtual learning, existing parking, and the pickup and drop-off procedures.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Scott Lamerand
SECONDER:	Kollin Kozlowski
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	None

- 6. As Submitted
Nothing Submitted.

B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE
KOLLIN KOZLOWSKI, CHAIR

- 1. Slade Street Project
 - a. Consider a Motion to Award a Contract for Slade Street Construction Engineering

Council District: Six

- b. Consider a Motion to Award a Contract for the 2026 Slade Street Improvements
Council District: Six

- c. Consider a Motion to Approve the Slade Street By Owner Items
Council District: Six

Director of Public Works Matt Barry spoke about the Slade Street improvement project, including the proposed roadway, sidewalk and underground utility work, planned improvements to the pedestrian areas, and Barry reported on fiber optics work, landscaping upgrades, and other related improvements.

Barry outlined the three approvals awarded for the Slade Street Construction project. The Martam construction contract in the amount of \$3,212,026; the Doland Engineering contract for construction engineering in the amount of \$149,210; and the By Owner purchases in the amount of \$686,770 for street lighting, café lighting, fencing, structures, cameras, up-lighting, and fiber equipment. Barry explained that due to longer lead times and a tight construction schedule, instead of the general contractor purchasing certain items, it could help expedite the process if the village manager direct purchased these items.

Councilman Kozlowski asked for clarification on who purchases those “By Owner” items, and Barry responded that the Village would direct purchase these certain items.

RESULT:	MOTION APPROVED BY VOICE VOTE FOR ITEMS A - C
MOVER:	Joe Falkenberg
SECONDER:	Scott Lamerand
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	None

- 2. Consider an Ordinance Granting a Variance from Chapter 10 Rights-of-Way of the Village's Code of Ordinances to Allow New Utility Poles on Illinois Avenue and in the Rear Easement of 720 South Vermont Street
Council District: Two

Director of Public Works Matt Barry reported on two utility poles at Illinois Avenue and 720 South Vermont Street. Barry explained that the capacitor bank improves power delivery and that the new poles require approval under the Village Code. Barry also noted that Commonwealth Edison representatives attended the meeting, and that staff recommended approval.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Jim Schwantz
SECONDER:	Scott Lamerand
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	Non

- 3. As Submitted
Nothing Submitted.

C. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE
BRAD HELMS, CHAIR

- 1. Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, for Palatine Street Feast (A Sunday Food Truck Series) in Towne Square, 150 W. Palatine Road on June 7, 2026, from 11 a.m. - 7 p.m.

In the absence of Chairman Helms, Vice-Chairman Langer opened the Fire Policy & Community Information Committee.

Deputy Village Manager Hadley Skeffington-Vos presented the Street Feast event scheduled for June 7, 2026, from 11 a.m. to 7 p.m., along with the request for a waiver of the Sound Amplification Ordinance and Village street and parking lot closures.

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Kollin Kozlowski
SECONDER:	Doug Myslinski
AYES:	Jim Schwantz, Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	None

- 2. As Submitted
Nothing Submitted.

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE
GREG LANGER, CHAIR

- 1. As Submitted
Nothing Submitted.

E. BUSINESS FINANCE & BUDGET COMMITTEE
JOE FALKENBERG, CHAIR

- 1. As Submitted
- Nothing Submitted.

F. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE
SCOTT LAMERAND, CHAIR

- 1. As Submitted
- Nothing Submitted.

VIII. RECONVENE THE VILLAGE COUNCIL MEETING

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Kollin Kozlowski
SECONDER:	Joe Falkenberg
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	None

IX. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

The motion was to approve items A - K.

RESULT:	MOTION APPROVED BY ROLL CALL
MOVER:	Scott Lamerand
SECONDER:	Doug Myslinski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg
NAYS:	None
PRESENT:	Kollin Kozlowski

- A. Consider a Motion to Approve Warrant 2026 #8
- B. Consider an Ordinance Approving a Special Use to Permit a Fence in the Front Yard at 1306 W. Hill Street
Council District: One

Ordinance #O-39-26
- C. Consider an Ordinance Approving a Special Use Amendment to Permit Modifications to the Floor Plan and Business Plan for the Tattoo Studio at 574 W. Colfax Street
Council District: Six

Ordinance #O-40-26

- D. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of an Automobile Service Station and Mart at 850 E. Northwest Highway
Council District: Six

Ordinance #O-41-26

- E. Consider an Ordinance Approving a Special Use for a Unique Use (Dog Groomer) for the Property Located at 811 N. Quentin Road
Council District: One

Ordinance #O-42-26

- F. Consider an Ordinance Approving a Special Use Amendment to Permit the Expansion of an Alternative Education Facility at 887 E. Wilmette Road
Council District: Six

Ordinance #O-43-26

- G. Consider a Motion to Award a Contract for Slade Street Construction Engineering
Council District: Six

- H. Consider a Motion to Award a Contract for the 2026 Slade Street Improvements
Council District: Six

- I. Consider a Motion to Approve the Slade Street By Owner Items
Council District: Six

- J. Consider an Ordinance Granting a Variance from Chapter 10 Rights-of-Way of the Village's Code of Ordinances to Allow New Utility Poles on Illinois Avenue and in the Rear Easement of 720 South Vermont Street
Council District: Two

Ordinance #O-44-26

- K. Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, for Palatine Street Feast (A Sunday Food Truck Series) in Towne Square, 150 W. Palatine Road on June 7, 2026, from 11 a.m. - 7 p.m.

X. REPORTS OF STANDING COMMITTEES

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE
GREG LANGER, CHAIR

1. As Submitted

No Report.

B. BUSINESS FINANCE & BUDGET COMMITTEE

JOE FALKENBERG, CHAIR

1. As Submitted

No Report.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIR

1. As Submitted

No Report.

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIR

1. As Submitted

In the absence of Chairman Helms, Vice-Chairman Langer reported on the Fire Policy & Community Information Committee.

No Report.

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIR

1. As Submitted

No Report.

F. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIR

1. As Submitted

No Report.

XI. REPORTS OF THE VILLAGE OFFICERS**A. VILLAGE MANAGER**

1. As Submitted

No Report.

B. VILLAGE CLERK

1. As Submitted

No Report.

C. VILLAGE ATTORNEY

- 1. As Submitted
- No Report.

XII. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XIII. RECOGNITION OF AUDIENCE

Melissa Ortega, Resident, spoke about a weekly group rally on Fridays at the intersection of Baldwin and Dundee and extended an invitation to the Council to attend.

Roman Golash, 122 E. Palatine Road, asked for clarification and spoke about the Bear's stadium project, noting the comparison of allocated infrastructure costs between Indiana and Illinois. Mr. Golash referenced the State of the Village discussion and inquired about potential costs to the Village of Palatine.

Mayor Schwantz stated that the governor is on record stating that anything over \$700,000,000 would be paid by the local municipality.

Chelsea LaBarnes, a resident from the Winston Campus PTA, mentioned an event on May 5th focused on mental health and a wellness fair, and she extended an invitation to attend.

Amy, Resident, spoke about the April 8 traffic light outage and expressed appreciation to the Chief of Police for the extra patrols and for posting the estimated repair time for the outage on the Village website. She noted that traffic congestion was significant and stated that it would have been helpful to have a police officer directing traffic, and she asked that this be considered in the future while also acknowledging that the roadway is a state highway.

XIV. ADJOURNMENT

RESULT:	MOTION APPROVED BY VOICE VOTE
MOVER:	Scott Lamerand
SECONDER:	Kollin Kozlowski
AYES:	Greg Langer, Scott Lamerand, Doug Myslinski, Joe Falkenberg, Kollin Kozlowski
NAYS:	None

MEETING ADJOURNED AT 7:24 PM.

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk