



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

AGENDA

JUNE 8, 2020

Regular Meeting

7:00 PM

The June 8, 2020, Village Council & Committee of the Whole meeting will take place in the Village Council Chambers (located at 200 E. Wood Street). The meeting will also be broadcast live on Comcast Channel 6 and streamed live through the Village's 'Agenda & Minutes' section of our website (www.palatine.il.us). Village Hall will be open for any member of the public that would like to provide comment or testimony regarding an agenda item at the meeting, while still adhering to the Governor's Executive Orders. If a member of the public cannot access the meeting through one of the above means, please contact the Village Manager's Office at (847) 359-9050 by no later than 3 PM on Monday, June 8th to be provided with a call in code.

I. ROLL CALL

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - May 11, 2020
2. Village Council & Committee of the Whole - Special Meeting - May 18, 2020
3. Village Council & Committee of the Whole - Special Emergency Village Council Meeting - May 27, 2020

IV. MAYOR'S REPORT

1. Consider a Resolution Re-Appointing Members to Various Village Boards and Commissions
2. As Submitted

V. RECESS TO THE COMMITTEE OF THE WHOLE



VI. COMMITTEE OF THE WHOLE**A. POLICE POLICY & CODE SERVICES COMMITTEE**

GREG SOLBERG, CHAIRMAN

1. Consider a Request for the Waiver of the Village's Sound Amplification Ordinance for Christ Lutheran Church at 41 S. Rohlwing Road (Council District: Five)
2. Consider an Ordinance Increasing the Number of Class D (Restaurant) and Decreasing the Class D-1 Liquor Licenses by One for Donkee Bar & Grill, Inc. d/b/a as The Donkey Inn at 923 S. Plum Grove Road (Council District: Two)
3. As Submitted

B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

BRAD HELMS, CHAIRMAN

1. Thomas Street and Victoria Drive Water Main Replacement
 - A. Consider a Motion to Award a Contract for the Thomas Street and Victoria Drive Water Main Replacement Project (Council District: Multiple)
 - B. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project (Council District: Multiple)
2. Consider a Motion to Award a Contract for the Rand Road and Hale Street Extension Water Main Replacement Project
3. Consider a Motion to Approve Change Order #1 for the Kasuba Lift Station Force Main Replacement Project
4. Consider a Resolution Appropriating \$753,029.34 of Rebuild Illinois Funds for the Rehabilitation of Rohlwing Road
5. As Submitted

C. BUSINESS FINANCE & BUDGET COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. Consider an Ordinance Authorizing the Village Manager to Dispose of Excess Vehicles and Equipment
2. Consider a Resolution to Approve the Terms of the Proposed Successor Contract for the Fraternal Order of Police
3. As Submitted

D. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2020-2024 CDBG Consolidated Plan and 2020 Action Plan
2. As Submitted

E. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

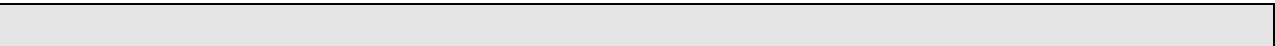
SCOTT LAMERAND, CHAIRMAN

1. Outdoor Dining Following Up Discussion
2. As Submitted

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

TIM MILLAR, CHAIRMAN

1. Discussion Regarding Street Fest 2020
2. As Submitted

VII. RECONVENE THE VILLAGE COUNCIL MEETING**VIII. CONSENT AGENDA**

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider a Motion to Accept and Place on File the Previously Approved 2020 Warrants #10 and #11
2. Consider a Request for the Waiver of the Village's Sound Amplification Ordinance for Christ Lutheran Church at 41 S. Rohlwing Road (Council District: Five)
3. Consider an Ordinance Increasing the Number of Class D (Restaurant) and Decreasing the Class D-1 Liquor Licenses by One for Donkee Bar & Grill, Inc. d/b/a as The Donkey Inn at 923 S. Plum Grove Road (Council District: Two)
4. Consider a Motion to Award a Contract for the Thomas Street and Victoria Drive Water Main Replacement Project (Council District: Multiple)
5. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project (Council District: Multiple)

6. Consider a Motion to Award a Contract for the Rand Road and Hale Street Extension Water Main Replacement Project
7. Consider a Motion to Approve Change Order #1 for the Kasuba Lift Station Force Main Replacement Project
8. Consider a Resolution Appropriating \$753,029.34 of Rebuild Illinois Funds for the Rehabilitation of Rohlwing Road
9. Consider an Ordinance Authorizing the Village Manager to Dispose of Excess Vehicles and Equipment
10. Consider a Resolution to Approve the Terms of the Proposed Successor Contract for the Fraternal Order of Police
11. Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2020-2024 CDBG Consolidated Plan and 2020 Action Plan

IX. REPORTS OF STANDING COMMITTEE**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**

SCOTT LAMERAND, CHAIRMAN

1. As Submitted

B. BUSINESS FINANCE & BUDGET COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted

F. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

B. VILLAGE CLERK

1. As Submitted

C. VILLAGE ATTORNEY

1. As Submitted

XI. CLOSED SESSION AS REQUIRED

XII. RECOGNITION OF AUDIENCE

XIII.ADJOURNMENT



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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

MAY 11, 2020

Regular Meeting

7:00 PM

The May 11, 2020, Village Council & Committee of the Whole meeting will take place in the Village Council Chambers (located at 200 E. Wood Street). The meeting will also be broadcast live on Comcast Channel 6 and streamed live through the Village's 'Agenda & Minutes' section of our website (www.palatine.il.us). Village Hall will be open for any member of the public that would like to provide comment or testimony regarding an agenda item at the meeting, while still adhering to the Governor's Executive Orders. If a member of the public cannot access the meeting through one of the above means, please contact the Village Manager's Office at (847) 359-9050 by no later than 3 PM on Monday, May 11th to be provided with a call in code.

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Mike Jacobs, Village Attorney Nicholas Standiford, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Fire Chief Scott Andersen, IT Director Larry Schroth, Director of Finance Paul Mehning

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES – Time: 7:00 PM

- Village Council & Committee of the Whole - Regular Meeting - April 6, 2020 - **Accepted**

Minutes Acceptance: Minutes of May 11, 2020 7:00 PM (APPROVAL OF MINUTES)

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. MAYOR'S REPORT – Time: 7:01 PM

1. As Submitted -

Mayor Schwantz asked staff to report on status on festivals and events in Palatine, noting contract deadlines for Streetfest and the cancellations of Greekfest and Hometown Fest along with plans for re-opening Illinois.

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:01 PM

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:02 PM

GREG SOLBERG, CHAIRMAN

1. Consider an Ordinance Granting a Special Use for a Rear Yard Setback Reduction at 1355 N. King George Court - **Motion Carried by Voice Vote** (Council District: Three)

Planning & Zoning Director Ben Vyverberg presented the Petitioner's request for approval of a Special Use to permit an addition, completed without permit, of a sun room (15.67' x 19'), set back 35 feet from the rear lot line instead of the minimum required 40 feet. Vyverberg noted that this set back reduction is not uncommon in R-2 district, with three in this subdivision. Although the Petitioner applied for a building permit to replace the deck, with a sun room, in July 2019; the permit was never issued since the sun room was already constructed without a permit and a rear yard setback reduction was required. A citation was issued for the work without a permit, currently in adjudication, pending the outcome of the required zoning relief. An adjacent property owner supports the relief. The ZBA voted to recommend approval of the request 6-0. Action is at the discretion of the Village Council.

Minutes Acceptance: Minutes of May 11, 2020 7:00 PM (APPROVAL OF MINUTES)

Property owner, Brad Sashko, 1355 N. King George Court, apologized for not following the Village process.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider an Ordinance Granting a Special Use to Allow Fill in a Floodplain at 435 W. Illinois Avenue - **Motion Carried by Voice Vote** (Council District: Two)

Councilman Helms recused himself from considering this item.

Planning & Zoning Director Ben Vyverberg presented the Palatine Park District's request for a Special Use to allow the relocation of an existing bike/walking path, currently located in the floodplain in Birchwood South Park and is part of the Parkside Subdivision. The specific section often remains unusable, submerged with mud and debris after heavy rains. Initial engineering plans were revised to increase the compensatory storage from 117% to 150%, well in excess of the minimum 110% requirement. The US Army Corp of Engineers and Illinois Department of Natural Resources authorize the project as proposed with grading. The use of trees to mitigate flooding was considered an insufficient solution. The 262 Bryant Avenue resident among others commented on the relocation. The ZBA recommended approval 7-0 and Staff concurs.

Tom Rychlik, Gewalt Hamilton, Associates, Inc., Senior Engineer, explained the proposed elevations, drainage and calculations, noting that much flooding of the path in this area will be alleviated, it will not eliminate all flooding.

Tom Voitas and Sandra Hurtado, 262 W. Bryant Ave., stated they observe flooding as an adjacent homeowner and are concerned about flooding on their property and potentially in their home.

Councilman Lamerand noted tree trimming allows more sunshine to dry the area. Village's narrow purview is zoning.

In response to Councilman Solberg, Vyverberg confirmed that the subdivision was developed in what was a floodplain.

RESULT:	MOTION CARRIED BY VOICE VOTE [6 TO 0]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
RECUSED:	Helms

3. Consider an Ordinance Amending Chapter 8 Garbage and Refuse of the Village's Code of Ordinances - **Motion Carried by Voice Vote**

Village Manager Reid Ottesen reported that last year the Village Council approved an amended Solid Waste Service Agreement with Groot Industries that commenced on January 1, 2020, including specific language and requirements regarding garbage, refuse, and recycling collection and associated issues. To ensure the Village Code of Ordinances is consistent with the agreement, some amendments to the Code are necessary to provide the Village the ability to enforce the terms of the agreement. Staff recommends approval.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Tim Millar
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. Consider an Ordinance Amending Chapter 11 - Licenses, Permits and Business Regulations of the Village's Code of Ordinances Regarding the Annual Fee for a Live Entertainment License - **Motion Carried by Voice Vote**

Village Manager Reid Ottesen explained to obtain a Live Entertainment license (which allows for indoor performances), a business must have a Special Use (\$479 application fee) and a Live Entertainment License. Presently, four Live Entertainment licenses have been issued (Lamplighters, Durty Nellies, and two banquet facilities). All of these establishments also have Business and Liquor Licenses (fees to offset potential costs to the Village). Due to light impact on Village resources, and other Village fees, Staff is recommending approval of a Code amendment to eliminate the annual fee for a Live Entertainment license.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Brad Helms
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

5. As Submitted -

Nothing was submitted.

B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:38 PM*BRAD HELMS, CHAIRMAN*

1. Consider a Motion Authorizing the Village Manager to Execute an Agreement for Use of the Rights-of-Way with Verizon Access/MCImetro - **Approved by Voice Vote**

Public Works Director Matt Barry reported Verizon, through its wholly owned subsidiary MCImetro Access Transmission Services Corporation (doing business as Verizon Access Transmission Services), is planning to construct a fiber optic communications network in the public rights-of-way. WOW, Internet, Cable and Phone had constructed a fib-optic network in the early 2000's and had previously been licensed by the Village to own and maintain these facilities. Verizon has purchased the facilities located within the Village and seeks to maintain and expand the network. MCImetro Access Transmission Services has approached the Village to enter into an agreement for Use of Right-of-Way granting MCImetro the ability to own, install, maintain, and operate a fiber-optic communications network within the Village's rights-of-way. The majority of the installation will be underground with very limited above ground using existing poles. The initial term of the agreement is for 20 years and includes a renewal for an additional 10-year period. The Village will be entitled to revenues derived from the installation pursuant to State statute. Staff recommends authorizing the Village Manager to execute an Agreement for Use of Right-of-Way with MCImetro as the State of Illinois Small Wireless Facilities Deployment Act requires the Village cooperate with this request.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider a Motion to Award a Contract for the Rohlwing Road Improvements Project - **Approved by Voice Vote**

Village Manager Reid Ottesen reported Rohlwing Road, from Palatine Road to Cunningham Drive, is scheduled to be rehabilitated in the 2020 Capital Plan. The plan includes pavement resurfacing, patching, curb and gutter reconstruction, sidewalk replacement, and ramp upgrades to meet ADA requirements. Staff recommends awarding the contract to the low compliant bidder, Arrow Road Construction Company of Elk Grove Village, Illinois in the amount of \$916,960.33. Funds of \$1,000,000 have been appropriated in the 2020 Capital Improvement Budget to accommodate this project. Most favorably for the Village, the Illinois Department of Transportation recently awarded \$753,029 to Palatine for Rehabilitation to Rohlwing Road. Utilizing all funds from the REBUILD Illinois and combining with \$163,932 of the budget will now accommodate this improvement. The remaining appropriated funds of \$836,000 are savings that can accrue to our general fund.

Minutes Acceptance: Minutes of May 11, 2020 7:00 PM (APPROVAL OF MINUTES)

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. Consider a Motion to Award a Contract for the Hicks Road and Rand Road Sidewalk Improvements Project - **Approved by Voice Vote**

Public Works Director Matt Barry reported that the 2018 Capital Improvement Plan included extending the sidewalk on the west side of Rand Road, from Spruce Drive to Capri Drive, to complete existing gaps in the Rand Road TIF District. In addition to the sidewalk extension, an existing asphalt walkway on the west side of Hicks Road, to the north and south of Fawn Lane, is in need of replacement. Work in both areas will also include improvements to meet the Americans with Disabilities Act (ADA) guidelines. Improvements at these two locations required detailed designs and permits from the Illinois Department of Transportation (IDOT). Staff recommends awarding that the contract to the low compliant bidder, Schroeder & Schroeder, Incorporated of Skokie, Illinois in an amount of \$155,190. Funding is allocated in the 2020 Capital Improvement Plan to accommodate this improvement, with \$116,000 of costs for the proposed work from the Rand Road TIF District, with the remainder budgeted from the Sidewalk Replacement funds of the 2020 budget.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. Kasuba Lift Station Force Main Replacement Project:

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

- A. Consider a Motion to Award a Contract for the Kasuba Lift Station Force Main Replacement - **Approved**

The motion is to approve items A. and B.

Public Works Director Matt Barry reported a portion of the Village's wastewater system includes a lift station & force main located north of the intersection of Dundee Road and Baldwin Road, commonly referred to as the Kasuba Lift Station, originally constructed in the 1970's by a private utility company and annexed into the Village. The Kasuba Lift Station & Force Main are approaching the end of their service life (within 6 to 10 years). The replacement of the 16-inch diameter force main was in the

Village's 6 to 10-year Capital Improvement Plan, but has been prioritized due to the Illinois Department of Transportation's plans to alter Dundee Road from west of US-12 to IL-53. The work planned by IDOT includes additional storm sewer construction, which would impact the existing force main location (now under pavement near US-12). Rather than adjust storm sewer facilities, or partially relocate the force main in isolated areas, it is preferable to reconstruct a replacement force main outside of the State right-of-way. Replacing the force main is anticipated to reduce operational costs by reducing the frequency of breaks requiring repairs and reductions to energy consumed with pumping into a new pipe with increased smoothness. It is recommended that the contract for the Kasuba Lift Station Force Main Replacement be awarded to the low responsive bidder, Bolder Contractors, in the amount of \$1,856,775.

To facilitate the Kasuba Lift Station force main replacement project, more than 750 man-hours, over a four-month time period, are expected to meet documentation, material inspection, and reporting requirements associated with this project. Additionally, business and residential coordination is an important element associated with the success of the project. Consulting Engineering is recommended to meet procedural requirements, assure quality construction, and allow for the necessary intermittent attention needed during a compressed construction time period. Staff recommends authorizing the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the Kasuba Lift Station Force Main Replacement Project in the not-to-exceed amount of \$89,790. All funded by Rand Road TIF district.

- B. Consider a Motion Approving an Agreement with Doland Engineering for Construction Engineering Services for the Kasuba Lift Station Force Main Replacement Project - **Approved** (Council District: Four)

5. East Palatine Road Water Main Improvements Project:

- A. Consider a Motion to Award a Contract for the East Palatine Road Water Main Improvements Project - **Approved by Voice Vote**

Public Works Director Matt Barry explained the highly technical and disruptive repair of several breaks in 2018 of the watermain crossing Palatine Road at Winston Drive required excavations in Palatine Road. Shortly after these breaks, a design began for the replacement and relocation of the crossing away from the intersection. Additionally, in 2018, the Illinois Department of Transportation (IDOT) notified the Village of Palatine that preliminary engineering had started for the box culvert repairs/replacement on Palatine Road west of Winston Drive.

In 2019, the design was amended to address our watermain replacement needs and to relocate the watermain to accommodate the State's planned roadway improvement. Staff recommends awarding the contract for the East Palatine Road Water Main Improvements Project to Lampignano & Son Construction, in the amount of \$446,965.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

- B. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for East Palatine Road Water Main Improvements Project - **Approved by Voice Vote** (Council District: Five)

Staff recommends authorizing the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the East Palatine Road Water Main Improvements Project, in the not-to-exceed amount of \$27,150.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

6. As Submitted -

Nothing was submitted.

C. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:49 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. Consider a Motion to Accept and Place on File the Comprehensive Annual Financial Report and Management Letter for the Year Ended December 31, 2019 - **Approved by Voice Vote**

Village Manager Reid Ottesen reported that State required annual audit of the Village financial records and accounts was performed. The audit will be submitted as required to the Cook County Clerk, State Comptroller of Illinois, and other interested oversight agencies as well as to interested financial institutions that sell or hold Village bonds. This report will also be submitted to the Government Finance Officers' Association for consideration of their Certificate for Excellence in Financial Reporting. The Village's auditors, Sikich LLP, have completed their audit of 2019 and rendered an unmodified opinion, the best opinion they can give, on the Village's financial statements for the year ended December 31, 2019. The General Fund's ending fund balance of \$24.14 million is \$1.25 million in excess of the adopted reserve policy (\$1.6 million Economic Stabilization; \$540,000 Public Safety Pension Levy Smoothing; and \$20.75 million operating {4 months of operating expenditures}). Staff will have a formal discussion of the recommendations for this "excess" balance with consideration given to pension funding and/or addressing revenue shortfalls due to the ongoing COVID-19 pandemic in August during our six-month financial review. Staff recommends that the Mayor & Village Council accept and place on file the Comprehensive Annual

Financial Report and Management Letter for the year ended December 31, 2019.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider a Motion Authorizing the Village Manager to Execute a Lease of Multifunctional Copy Machines - **Approved by Voice Vote**

Village Manager Reid Ottesen reported this year staff is leasing 9 copiers for 4 years for the Village: Administration, Finance, Public Works, Police, and Fire Departments. Staff recommends approval of Marco Technologies LLC (the lowest cost provider of Sharp copiers) for the total lease price of \$838.28 per month with an estimated 4-year total (lease and maintenance) cost of \$78,144.48.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. As Submitted -

Nothing was submitted.

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:53 PM

TIM MILLAR, CHAIRMAN

1. Consider a Motion Approving the Village of Palatine's Summer 2020 E-Newsletter Article Topic List - **Approved by Voice Vote**

Village Manager Reid Ottesen reported with the Village publishing three (spring, summer, and winter) electronic newsletters and one (fall) print newsletter this year, Staff is proposing the summer topics list for the upcoming e-newsletter (to be shared in the month of June 2020). Due to the ongoing COVID-19 issue, and its associated impacts on events, etc., the articles and/or content will be adjusted accordingly to accurately represent the information available at the time the e-newsletter is distributed. Ottesen noted the more timely, up-to-date information made possible by electronic distribution in addition to the dollar savings. Action is at the discretion of the Committee.

Councilman Lamerand suggested adding to the article on fire pit safety and 911 calls.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

E. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:
7:55 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

Nothing was submitted.

F. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:55 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:55 PM

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider an Ordinance Granting a Special Use for a Rear Yard Setback Reduction at 1355 N. King George Court - **Approved** (Council District: Three)

Ordinance #O-31-20

2. Consider an Ordinance Granting a Special Use to Allow Fill in a Floodplain at 435 W. Illinois Avenue - **Approved** (Council District: Two)

Ordinance #O-32-20

3. Consider an Ordinance Amending Chapter 8 Garbage and Refuse of the Village's Code of Ordinances - **Approved**

Ordinance #O-33-20

4. Consider an Ordinance Amending Chapter 11 - Licenses, Permits and Business Regulations of the Village's Code of Ordinances Regarding the Annual Fee for a Live Entertainment License - **Approved**

Ordinance #O-34-20

5. Consider a Motion Authorizing the Village Manager to Execute an Agreement for Use of the Rights-of-Way with Verizon Access/MCImetro - **Approved**

6. Consider a Motion to Award a Contract for the Rohlwing Road Improvements Project - **Approved**

7. Consider a Motion to Award a Contract for the Hicks Road and Rand Road Sidewalk Improvements Project - **Approved**

8. Consider a Motion to Award a Contract for the Kasuba Lift Station Force Main Replacement - **Approved**

9. Consider a Motion Approving an Agreement with Doland Engineering for Construction Engineering Services for the Kasuba Lift Station Force Main Replacement Project - **Approved** (Council District: Four)

10. Consider a Motion to Award a Contract for the East Palatine Road Water Main Improvements Project - **Approved**

11. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for East Palatine Road Water Main Improvements Project - **Approved** (Council District: Five)

Minutes Acceptance: Minutes of May 11, 2020 7:00 PM (APPROVAL OF MINUTES)

12. Consider a Motion to Accept and Place on File the Comprehensive Annual Financial Report and Management Letter for the Year Ended December 31, 2019 - **Approved**
13. Consider a Motion Authorizing the Village Manager to Execute a Lease of Multifunctional Copy Machines - **Approved**
14. Consider a Motion Approving the Village of Palatine's Summer 2020 E-Newsletter Article Topic List - **Approved**
15. Consider a Motion to Approve the Updated Fee Schedule Supplement to the Village's Code of Ordinances - **Approved**
16. Consider a Motion to Accept and Place on File the Annual Treasurer's Report for Calendar Year 2019 - **Approved**
17. Consider a Motion to Accept and Place on File the Previously Approved 2020 Warrants #8 and #9 - **Approved**

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE*BRAD HELMS, CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE*GREG SOLBERG, CHAIRMAN*

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS**A. VILLAGE MANAGER**

1. As Submitted -

Village Manager Reid Ottesen thanked Council and all 325 Village employees for their support during this time.

Mayor Schwantz complimented the most reactive and adjustable staff during these changing times.

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

Minutes Acceptance: Minutes of May 11, 2020 7:00 PM (APPROVAL OF MINUTES)

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII.ADJOURNMENT – Time: 7:57 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of May 11, 2020 7:00 PM (APPROVAL OF MINUTES)



VILLAGE OF PALATINE
 VILLAGE HALL - COUNCIL CHAMBERS
 200 E. WOOD STREET
 PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

SPECIAL VILLAGE COUNCIL MEETING

MINUTES

MAY 18, 2020

3:00 PM

Note: This Special Village Council Meeting is being conducted virtually through Webex. If you would like to listen to, or participate in, the meeting please call (312) 535-8110 and enter meeting access code 962065692 when prompted to.

I. ROLL CALL

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Absent	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Late	3:07 PM

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Village Attorney Patrick Brankin, IT Director Larry Schroth, Director of Human Resources Pam Jackson

II. AGENDA ITEM

1. Consider a Resolution Seeking Immediate Modifications to the Restore Illinois Plan to Reopen Businesses and Resume Civic Activity - **Adopted by Voice Vote**

Mayor Schwantz introduced the topic of the proposed 3-part Resolution, from Palatine to Illinois Governor Pritzker regarding modifications to RESTORE ILLINOIS, the plan to reopen the economy after COVID-19 closings. Mayor Schwantz made it clear that this is not a political statement; it is coming from a nonpartisan Council. Eight Northwest municipalities are preparing similar Resolutions.

Village Manager Reid Ottesen outlined three issues:

1. The Governor has identified 4 regions in Illinois for RESTORE ILLINOIS. Historically, the state is divided into 11 medical regions. Palatine is asking that the Governor use the 11 medical regions for RESTORE ILLINOIS, rather than the proposed regions, which combine the Northwest suburbs with the City of Chicago.

Minutes Acceptance: Minutes of May 18, 2020 3:00 PM (APPROVAL OF MINUTES)

2. Palatine is requesting that restaurants, bars and food establishments be allowed to open in Phase III, May 29, with requirements of occupancy restrictions and precautions in place, based on recommendations from the Illinois Department of Public Health and Illinois Department of Commerce and Economic Opportunity.

3. Palatine is requesting a reduction from a 28-day to a 14-day interim between Phases.

Ottesen stated the Northwest Municipal Conference and 8 suburban municipalities are preparing resolutions this week, in compliance with the guidelines of the rest of the country, for consideration by Governor Pritzker.

In response to Richard Mayer, Journal and Topics, who asked if Palatine would go against the Governor if he denies the request, Mayor Schwantz stated it is not our intent to go head to head. Palatine will follow the Executive Order.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Solberg

III. AS SUBMITTED

Nothing was submitted.

IV. ADJOURNMENT – TIME: 3:31 PM

Adjourn the Special Meeting of the Village Council - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Solberg

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of May 18, 2020 3:00 PM (APPROVAL OF MINUTES)



VILLAGE OF PALATINE
 VILLAGE HALL - COUNCIL CHAMBERS
 200 E. WOOD STREET
 PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

SPECIAL VILLAGE COUNCIL MEETING

MINUTES

MAY 27, 2020

3:00 PM

Note: This Special Emergency Village Council Meeting is being conducted virtually through Webex. If you would like to listen to, or participate in, the meeting please call (312) 535-8110 and enter meeting access code 967018087 when prompted to.

I. ROLL CALL

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Absent	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Deputy Village Manager Mike Jacobs, Village Attorney Patrick Brankin, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Community Development Director Harry Spila and IT Director Larry Schroth

II. AGENDA ITEM

1. Discussion, Direction, and Potential Motion to Authorize Actions Related to the Implementation of Outdoor Dining in Compliance with Governor Pritzker's Executive Order and Associated Restore Illinois Plan -

Note: This Special Emergency Village Council Meeting was conducted virtually, through Webex.

Mayor Schwantz outlined the topic to consider authorizing actions related to the implementation of outdoor dining in compliance with Governor Pritzker's Executive Order and associated Restore Illinois Plan Phase III, announced May 24, 2020. The focus is to establish guidelines particularly for Palatine's unique downtown area. Having received the details just two days ago, and having just two days to implement the details, this must be a flexible plan.

Mayor Schwantz listed the broad issues:

- Hours: some restaurants serve breakfast, suggesting a 7 AM opening. Councilman Lamerand expressed concern for neighboring residents.

Councilman Helms supported the 7 AM opening every day, 10 PM close Sunday-Thursday, midnight close on Friday and Saturday.

- Outdoor seating requires identifying pedestrian and vehicular traffic patterns and potential use of parking spaces.
- No smoking regulations remain in effect.
- Temporary structures (tents) require Village inspection and approval. Councilman Myslinski recommended expediting Village inspection and approval of temporary structures for outdoor seating areas. Councilman Lamerand noted that a tent could occupy 20% of a parking lot but would require property owner permission and not disrupt nearby businesses. In response to Councilman Kozlowski, Attorney Brankin stated no side panels are allowed, not even on one side.
- Required: 6-foot social distancing in outdoor eating areas.
- Food and drink service to be offered to seated customers only, and all open alcohol sales will be suspended from 10 PM - 7 AM (Thursday through Sunday) and 12 AM - 7 AM (Fridays and Saturdays).

Public Comment:

Dave Gagner of J & L's Pizza & Sports Bar requested midnight close on Friday and Saturday. Councilman Kozlowski supported the recommendation, to be reviewed in June.

In response to Richard Mayer, Journal & Topics, Mayor Schwantz stated that live entertainment would not be allowed, but music could be provided.

Mayor Schwantz opened discussion of the closing of sidewalks to accommodate outdoor seating provided safe pedestrian walkway is near. Staff was directed to balance business needs and pedestrian right of way, noting that a few parking spaces may be closed to provide outside seating with careful consideration of pedestrian and traffic safety.

Consensus was to grant the preceding actions.

Public Comment:

Celia Kallenborn, Sweet C's, stated she has space for 2 tables in 2 private parking spaces on the side of the building, with property owner's permission to use them. Deputy Village Manager Mike Jacobs stated that any business will have to balance available parking and area for tables. It is variable.

In response to Richard Mayer, Jacobs said no pets are allowed in outdoor eating areas, and that the restaurant washrooms are open for customers' use.

Attorney Brankin stated that any changes can be made at the next regularly scheduled Village Council Meeting June 8, or prior to that, another Special Village Council Meeting can be called. Staff has flexibility. If a business is in violation, the Village can close it.

Councilman Helms noted that police will be covering the downtown area on foot.

Jacobs stated he will prepare a document for all businesses, containing a tool kit identifying guidelines, noting that the guidelines may change at any time, especially life safety or noise regulations. Businesses will be required to provide a site plan. Councilman Helms added that the Village has some barricades available.

III. AS SUBMITTED

Nothing was submitted.

IV. ADJOURNMENT – TIME: 4:11 PM

Adjourn the Special Emergency Meeting of the Village Council - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Kozlowski, Helms
ABSENT:	Solberg

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of May 27, 2020 3:00 PM (APPROVAL OF MINUTES)

Consider a Resolution Re-Appointing Members to Various Village Boards and Commissions

BACKGROUND: This evening the Mayor is seeking the Village Council's concurrence on re-appointments to several Village Boards and Commissions. All terms are staggered and have an expiration date of April 30.

Fire & Police Commission

- Dan Nallen: 3-year term expiring in 2023

Zoning Board of Appeals

- Cindy Roth Wurster: 3-year term expiring in 2023
- Theodore McGinn: 3-year term expiring in 2023

Plan Commission

- Teri Williams: 3-year term expiring in 2023
- Eric Friedman: 3-year term expiring in 2023
- Patrick Noonan: 3-year term expiring in 2023
- Rodney Bettenhausen: 3-year term expiring in 2023
- Robert Kolososki: 3-year term expiring in 2023

Board of Health

- Dr. Lawrence Pyzik: 3-year term expiring in 2023
- Kathleen Wallace: 3-year term expiring in 2023

Beautification Commission

- Carol Bean: 2-year term expiring in 2022
- Nancy Robinson: 2-year term expiring in 2022
- Nathan Etter: 2-year term expiring in 2022

Police Pension Board

- Christopher Tipper: 2-year term expiring in 2022

Fire Pension Board

- James Brandt: 3-year term expiring in 2023

Village Treasurer

- Jeffrey Boundy: 1-year term expiring in 2021

ALTERNATIVES:

1. Concur with the re-appointments.
2. Do not concur with the re-appointments.

RECOMMENDATION:

Action is at the discretion of the Council.

ACTION REQUIRED:

Motion to approve the re-appointments.

ATTACHMENTS:

- RES 2020 - Reappointments to Boards and Commissions

RESOLUTION NO. _____

**A RESOLUTION CONCURRING WITH THE
MAYOR'S RE-APPOINTMENTS TO BOARDS AND COMMISSIONS OF THE
VILLAGE OF PALATINE**

WHEREAS, pursuant to the Palatine Code of Ordinances, the Mayor, with the concurrence of the Village Council, has the authority to appoint/reappoint members to various Boards and Commissions.

BE IT RESOLVED, the Mayor, with the concurrence of the Village Council, hereby reappoints individuals to several Boards and Commissions.

Plan Commission

Teri Williams: 3-year term expiring 2023

Eric Friedman: 3-year term expiring 2023

Patrick Noonan: 3-year term expiring 2023

Robert Kolososki: 3-year term expiring 2023

Rodney Bettenhausen: 3-year term expiring 2023

Zoning Board of Appeals

Cindy Roth Wurster: 3-year term expiring in 2023

Theodore McGinn: 3-year term expiring in 2023

Board of Health

Dr. Lawrence Pyzik: 3-year term expiring in 2023

Kathleen Wallace: 3-year term expiring in 2023

Beautification Commission

Carol Bean: 2-year term expiring in 2022

Nancy Robinson: 2-year term expiring in 2022

Nathan Etter: 2-year term expiring in 2022

Fire & Police Commission**Dan Nallen: 3-year term expiring 2023****Police Pension Board****Christopher Tipper: 2-year term expiring in 2022****Fire Pension Board****James Brandt: 3-year term expiring in 2023****Village Treasurer****Jeffrey Boundy: 1-year term expiring in 2021****All terms are staggered and have an expiration date of April 30.****BE IT FURTHER RESOLVED, this Resolution shall be in full force and effect upon passage and approval provided by law.****DATED: This _____ day of _____, 2020****AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____****APPROVED by me this _____ day of _____, 2020**_____
Mayor of the Village of Palatine**ATTESTED and FILED in the office of the Village Clerk this****_____ day of _____, 2020**_____
Village Clerk

Consider a Request for the Waiver of the Village's Sound Amplification Ordinance for Christ Lutheran Church at 41 S. Rohlwing Road

BACKGROUND Chapter 12, Article VIII of the Palatine Code of Ordinances prohibits outside sound amplification without first having secured a permit.

KEY ISSUES Christ Lutheran Church, located at 41 S. Rohlwing Road, would like to conduct occasional Sunday worship services outdoors on the south lawn of their property and are thus requesting a waiver of the sound amplification ordinance from 8 AM to Noon from June through September, 2020. A letter from the Congregation President is attached.

ALTERNATIVES

1. Approve waiver.
2. Do not approve waiver.

RECOMMENDATION Staff recommends approval of the request, subject to any applicable measures that must be taken to comply with the Governor's Executive Order. This sound waiver request is similar to their requests from past years and the Village has received no complaints related to their outdoor services.

ACTION REQUIRED Motion to approve the request for waiver of the Village's sound amplification ordinance.

ATTACHMENTS:

- CLC Sound Waiver Letter May 2020

May 4, 2020

Mr. Reid Ottesen
Village Manager
Village of Palatine
200 E. Wood Street
Palatine, IL 60067



Christ
Lutheran
Church

Dear Mr. Ottesen:

Christ Lutheran Church would like to apply to the Village Board for a waiver of the sound amplification ordinance for this summer.

Weather (and pandemic restrictions) permitting, during the summer we would like to conduct occasional Sunday worship services outdoors on either the south or west lawns of our property and are requesting a sound waiver on Sundays from 9:00 a.m. to 12:30 p.m., June through September, 2020.

In the past we have provided this casual worship experience for our congregation and village residents with no objections or complaints. We hope to do so again.

Thank you for your consideration of our request.

Sincerely,

Vera M. Wisniewski
Music Director
Christ Lutheran Church
music.clcpalatine@gmail.com

VILLAGE MANAGER

MAY 06 2020

VILLAGE OF PALATINE

Consider an Ordinance Increasing the Number of Class D (Restaurant) and Decreasing the Class D-1 Liquor Licenses by One for Donkey Bar & Grill, Inc. d/b/a as The Donkey Inn at 923 S. Plum Grove Road

BACKGROUND: Brian Schnell, owner of The Donkey Inn restaurant at 923 S. Plum Grove Road is requesting a Class D Liquor License replacing their current Class D-1 License with extended hours for the 2020/2021 Liquor License year. The restaurant no longer needs the late hours and prefers earlier closing hours during the week and weekends. The hours for a Class D Liquor License are Sunday-Thursday 6 AM - Midnight and Friday-Saturday, 6 AM - 1AM. The Class D Liquor License will be effective on July 1, start date of the new Liquor License

KEY ISSUES:

- A copy of the 2020/2021 Liquor License application is on file in the Village Manager's Office.

ALTERNATIVES:

1. Approve the Ordinance increasing the number of Class D and decreasing Class D-1 Liquor Licenses by one.
2. Do not approve the Ordinance increasing the number of Class D and decreasing Class D-1 Liquor Licenses by one.

RECOMMENDATION: Action is at the discretion of the Committee.

ACTION REQUIRED: Action is at the discretion of the Committee.

ATTACHMENTS:

- Liquor License Change Request Letter
- Increase Class D LIQ-The Donkey Inn ORD

Doris Sadik

From: brian schnell <b.schnell@icloud.com>
Sent: Friday, May 1, 2020 1:55 PM
To: Doris Sadik
Subject: Donkey Inn hours

Good Afternoon Doris,
I apologize for the delayed response, hope all is well during this time?
Here is a little letter for the village meeting, I hope this helps, please let me know if you need anything else to move forward!
Thank you!
Brian Schnell

To whom it may concern,
I, Brian Schnell from The Donkey Inn would like to ask permission to change our current liquor license from a D-1 extended hours to a D class. We simply have no use for the late night hours and prefer to have earlier closing hours during the week and on weekends.
For any questions or concerns regarding this matter please call (847)871-7015 or email me at b.schnell@ymail.com.

Thank you for your time,
Brian Schnell

Sent from my iPhone

Attachment: Liquor License Change Request Letter (Increase Class D Donkey Inn 923 S. Plum Grove Road)

ORDINANCE NO. _____

**AN ORDINANCE INCREASING THE NUMBER OF CLASS D (RESTAURANT)
AND DECREASING CLASS D-1 (RESTAURANT WITH EXTENDED HOURS)
LIQUOR LICENSES PURSUANT TO CHAPTER 3, SECTION 3-37 OF THE
VILLAGE OF PALATINE CODE OF ORDINANCES FOR
DONKEE BAR & GRILL, INC. d/b/a THE DONKEY INN**

BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine,
Cook County, Illinois, acting in the exercise of their home rule power:

SECTION 1: That the number of Class D (Restaurant) Liquor Licenses shall be increased and the number of Class D-1 (Restaurant with Extended Hours) Liquor Licenses be decreased by one for The Donkey Inn, located at 923 S. Plum Grove Road.

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effective July 1, 2020.

PASSED this _____ day of _____, 2020

AYES: _____ **NAYS:** _____ **ABSENT:** _____ **PASS:** _____

APPROVED by me this _____ day of _____, 2020

Mayor of the Village of Palatine

ATTESTED and **FILED** in the office of the Village Clerk this

_____ day of _____, 2020

Village Clerk

Attachment: Increase Class D LIQ-The Donkey Inn ORD (Increase Class D Donkey Inn 923 S. Plum Grove Road)

Consider a Motion to Award a Contract for the Thomas Street and Victoria Drive Water Main Replacement Project

BACKGROUND:

Thomas Street and Victoria Drive are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Victoria Drive will be from Newkirk Lane to Wilke Road (approximately 1,650 feet), while the water main replacement on Thomas Street will be from Williams Avenue to Wilke Road (approximately 1,300 feet).

KEY ISSUES:

- On Tuesday, May 12, 2020, thirteen bids were received, ranging from a high of \$1,225,500 to a low of \$720,706.50.
- The low responsive and responsible bidder was Vian Construction Company, Incorporated of Elk Grove Village, Illinois in the amount of \$720,706.50.
- The Engineer's estimate was \$1,067,210.

ALTERNATIVES:

1. Award the contract for the Thomas Street and Victoria Drive Water Main Replacement to Vian Construction.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the Thomas Street and Victoria Drive Water Main Replacement Project be awarded to Vian Construction.

BUDGET IMPACT:

Funding is available in the water fund of the 2020 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:

Motion to award the contract for the Thomas Street and Victoria Drive Water Main Replacement Project to Vian Construction Company, Incorporated of Elk Grove Village, Illinois in the amount of \$720,706.50.

ATTACHMENTS:

- Bid Tabulation
- Thomas Location Map
- Victoria Location Map

VILLAGE OF PALATINE

Bidding Summary

2020 Water Main Replacment-Thomas Street and Victoria Drive

11:00 AM Tuesday, May 12, 2020

	Bidding Contractors	As Read Bid Amount	As Corrected Bid Amount
1	Vian Construction Co., Inc.	\$ 720,706.50	Correct as Read
2	Gerardi Sewer & Water Co.	\$ 737,737.00	Correct as Read
3	Patnick Construction, Inc.	\$ 755,510.00	Correct as Read
4	WaterWerks Utilities LLC	\$ 788,170.00	Correct as Read
5	Bolder Contractors	\$ 802,870.00	Correct as Read
6	H. Linden & Sons Sewer & Water, Inc.	\$ 811,758.00	Correct as Read
7	Mauro Sewer Construction, Inc.	\$ 877,978.00	Correct as Read
8	J. Congdon Sewer Service, Inc.	\$ 923,564.00	Correct as Read
9	Copenhaver Construction, Inc.	\$ 924,425.00	Correct as Read
10	Performance Construction & Engineering	\$ 958,956.00	Correct as Read
11	Martam Construction, Inc.	\$ 989,688.00	Correct as Read
12	Berger Excavating Contractors, Inc.	\$ 1,029,181.00	Correct as Read
13	Archon Construction Co., Inc.	\$ 1,225,500.00	Correct as Read

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

Bid open: 11:00 AM Tuesday, May 12, 2020

Location: Public Works

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
 FOR
2020 Water Main Replacement-Thomas Street and Victoria Drive
DPW 1921
Section # N/A

6.B.1.A.A

COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder Vian Construction Co., Inc. 1041 Martha Street Elk Grove Village, IL 60007 (847) 364-5369 Fax (847) 364-5371		2 Gerardi Sewer & Water Co. 1785 Armitage Addison, IL 60101 (630) 519-5116 Fax (630) 656-1180		3 Patnick Construction, Inc. 9760 Franklin Avenue #504 Franklin Park, IL 60131 (630) 350-8422 Fax (630) 350-8420		4 WaterWerks Utilities LLC 1240 Lyon Road Batavia, IL 60510 (630) 326-9050 Fax (630) 482-2342	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	DRY CONNECTION TO EXISTING WATER MAIN	EACH	8	\$5,000.00	\$40,000.00	\$5,000.00	\$40,000.00	\$3,800.00	\$30,400.00	\$4,600.00	\$ 36,800.00	\$3,500.00	\$ 28,000.00
2	8" C900/RJ PVC WATER MAIN OPEN CUT WITH TRACER WIRE	FOOT	330	\$75.00	24,750.00	\$65.00	21,450.00	\$105.00	34,650.00	\$81.00	26,730.00	95.00	31,350.00
3	DUCTILE IRON WATER MAIN, CLASS 52 (6"), OPEN CUT WITH TRACER WIRE	FOOT	40	\$100.00	4,000.00	\$82.00	3,280.00	\$95.00	3,800.00	\$45.00	1,800.00	75.00	3,000.00
4	DUCTILE IRON WATER MAIN, CLASS 52 (8"), OPEN CUT WITH TRACER WIRE	FOOT	1750	\$90.00	157,500.00	\$95.30	166,775.00	\$115.00	201,250.00	\$94.00	164,500.00	105.00	183,750.00
5	DUCTILE IRON WATER MAIN, CLASS 52 (10"), OPEN CUT WITH TRACER WIRE	FOOT	80	\$100.00	8,000.00	\$105.00	8,400.00	\$125.00	10,000.00	\$87.00	6,960.00	125.00	10,000.00
6	8" C900/RJ WATER MAIN DIRECTIONALLY DRILLED WITH	FOOT	950	\$175.00	166,250.00	\$96.00	91,200.00	\$82.00	77,900.00	\$100.00	95,000.00	100.00	95,000.00
7	TRENCH BACKFILL, WATER MAIN, SPECIAL	FOOT	2200	\$35.00	77,000.00	\$18.00	39,600.00	\$1.00	2,200.00	\$29.00	63,800.00	10.00	22,000.00
8	GATE VALVE 8" WITH VAULT, 5' DIAMETER	EACH	3	\$6,500.00	19,500.00	\$4,200.00	12,600.00	\$4,250.00	12,750.00	\$3,750.00	11,250.00	3,500.00	10,500.00
9	GATE VALVE 10" WITH VAULT, 5' DIAMETER	EACH	1	\$9,200.00	9,200.00	\$5,400.00	5,400.00	\$4,750.00	4,750.00	\$4,275.00	4,275.00	4,000.00	4,000.00
10	6" LINE STOP	EACH	1	\$8,200.00	8,200.00	\$5,400.00	5,400.00	\$3,600.00	3,600.00	\$3,265.00	3,265.00	3,450.00	3,450.00
11	10" LINE STOP	EACH	1	\$15,000.00	15,000.00	\$7,000.00	7,000.00	\$5,200.00	5,200.00	\$5,080.00	5,080.00	4,450.00	4,450.00
12	FIRE HYDRANT WITH AUXILIARY VALVE, VALVE BOX, AND TEE	EACH	11	\$7,000.00	77,000.00	\$4,140.00	45,540.00	\$5,500.00	60,500.00	\$5,900.00	64,900.00	9,150.00	100,650.00
13	FIRE HYDRANTS TO BE REMOVED AND SALVAGED	EACH	10	\$800.00	8,000.00	\$400.00	4,000.00	\$650.00	6,500.00	\$450.00	4,500.00	100.00	1,000.00
14	6" CUT AND CAP	EACH	6	\$1,800.00	10,800.00	\$400.00	2,400.00	\$150.00	900.00	\$1,300.00	7,800.00	2,000.00	12,000.00
15	10" CUT AND CAP	EACH	3	\$2,600.00	7,800.00	\$600.00	1,800.00	\$225.00	675.00	\$1,300.00	3,900.00	2,500.00	7,500.00
16	ABANDON EXISTING WATER MAIN, FILL WITH CLSM	FOOT	2645	\$20.00	52,900.00	\$4.00	10,580.00	\$1.00	2,645.00	\$4.00	10,580.00	1.00	2,645.00
17	REMOVE AND REPLACE 6" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	23	\$75.00	1,725.00	\$48.00	1,104.00	\$46.00	1,058.00	\$38.00	874.00	35.00	805.00

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

Bid open: 11:00 AM Tuesday, May 12, 2020

Location: Public Works

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
 FOR
2020 Water Main Replacement-Thomas Street and Victoria Drive
DPW 1921
Section # N/A

6.B.1.A.A

COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder		2		3		4	
		Vian Construction Co., Inc. 1041 Martha Street Elk Grove Village, IL 60007 (847) 364-5369 Fax (847) 364-5371				Gerardi Sewer & Water Co. 1785 Armitage Addison, IL 60101 (630) 519-5116 Fax (630) 656-1180		Patnick Construction, Inc. 9760 Franklin Avenue #504 Franklin Park, IL 60131 (630) 350-8422 Fax (630) 350-8420		WaterWerks Utilities LLC 1240 Lyon Road Batavia, IL 60510 (630) 326-9050 Fax (630) 482-2342			
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
18	REMOVE AND REPLACE 8" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	85	\$75.00	6,375.00	\$55.00	4,675.00	50.00	4,250.00	53.00	4,505.00	40.00	3,40
19	REMOVE AND REPLACE 10" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	71	\$80.00	5,680.00	\$60.00	4,260.00	54.00	3,834.00	55.00	3,905.00	45.00	3,19
20	REMOVE AND REPLACE 12" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	55	\$80.00	4,400.00	\$70.00	3,850.00	60.00	3,300.00	60.00	3,300.00	50.00	2,75
21	REMOVE AND REPLACE 18" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	28	\$90.00	2,520.00	\$116.00	3,248.00	100.00	2,800.00	85.00	2,380.00	75.00	2,10
22	REMOVE AND REPLACE 24" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	40	\$300.00	12,000.00	\$146.00	5,840.00	120.00	4,800.00	105.00	4,200.00	80.00	3,20
23	REMOVE AND REPLACE 8" SANITARY SEWER WITH WATER MAIN QUALITY PIPE	FOOT	85	\$75.00	6,375.00	\$68.00	5,780.00	56.00	4,760.00	58.00	4,930.00	75.00	6,37
24	REMOVE AND REPLACE 10" SANITARY SEWER WITH WATER MAIN QUALITY PIPE	FOOT	70	\$80.00	5,600.00	\$75.00	5,250.00	62.00	4,340.00	60.00	4,200.00	80.00	5,60
25	REMOVE AND REINSTALL EXISTING PRECAST REINFORCED CONCRETE FLARED END SECTIONS	EACH	1	\$1,500.00	1,500.00	\$600.00	600.00	250.00	250.00	1,500.00	1,500.00	500.00	50
26	WATER MAIN REMOVAL, 6"	FOOT	48	\$70.00	3,360.00	\$7.00	336.00	1.00	48.00	1.00	48.00	5.00	24
27	WATER MAIN REMOVAL, 10"	FOOT	23	\$90.00	2,070.00	\$7.00	161.00	1.00	23.00	1.00	23.00	5.00	11
28	VALVE VAULTS TO BE ABANDONED	EACH	3	\$1,500.00	4,500.00	\$300.00	900.00	275.00	825.00	350.00	1,050.00	100.00	30
29	REMOVE EXISTING WATER VALVE	EACH	3	\$900.00	2,700.00	\$600.00	1,800.00	100.00	300.00	350.00	1,050.00	100.00	30
30	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	2100	\$50.00	105,000.00	\$47.00	98,700.00	46.00	96,600.00	44.50	93,450.00	40.50	85,05
31	SIDEWALK REMOVAL	SQ FT	325	\$4.00	1,300.00	\$2.00	650.00	1.50	487.50	3.00	975.00	2.50	81

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

Bid open: 11:00 AM Tuesday, May 12, 2020

Location: Public Works

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
 FOR
2020 Water Main Replacement-Thomas Street and Victoria Drive
DPW 1921
Section # N/A

6.B.1.A.A

COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder		2		3		4	
						Vian Construction Co., Inc. 1041 Martha Street Elk Grove Village, IL 60007 (847) 364-5369 Fax (847) 364-5371		Gerardi Sewer & Water Co. 1785 Armitage Addison, IL 60101 (630) 519-5116 Fax (630) 656-1180		Patnick Construction, Inc. 9760 Franklin Avenue #504 Franklin Park, IL 60131 (630) 350-8422 Fax (630) 350-8420		WaterWerks Utilities LLC 1240 Lyon Road Batavia, IL 60510 (630) 326-9050 Fax (630) 482-2342	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
32	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	325	\$10.00	3,250.00	\$8.30	2,697.50	8.50	2,762.50	17.00	5,525.00	6.50	2,11
33	DETECTABLE WARNINGS	SQ FT	60	\$30.00	1,800.00	\$40.00	2,400.00	40.00	2,400.00	37.00	2,220.00	35.00	2,10
34	COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	240	\$50.00	12,000.00	\$38.00	9,120.00	40.00	9,600.00	55.00	13,200.00	32.00	7,68
35	WATER SERVICE, SHORT	EACH	23	\$1,500.00	34,500.00	\$1,290.00	29,670.00	1,500.00	34,500.00	1,500.00	34,500.00	1,850.00	42,55
36	WATER SERVICE, LONG	EACH	14	\$2,500.00	35,000.00	\$2,000.00	28,000.00	2,475.00	34,650.00	1,550.00	21,700.00	1,850.00	25,90
37	SEEDING, CLASS 2A	ACRE	0	\$20,000.00	1,200.00	\$2,000.00	120.00	10,000.00	600.00	15,000.00	900.00	1,000.00	6
38	EROSION CONTROL BLANKET	SQ YD	292	\$40.00	11,680.00	\$5.00	1,460.00	5.00	1,460.00	7.00	2,044.00	10.00	2,92
39	SODDING, SPECIAL	SQ YD	200	\$30.00	6,000.00	\$15.00	3,000.00	12.00	2,400.00	15.00	3,000.00	12.00	2,40
40	INLET FILTERS	EACH	19	\$200.00	3,800.00	\$140.00	2,660.00	10.00	190.00	10.00	190.00	105.00	1,99
41	CLEARING AND GRUBBING	SQ YD	292	\$25.00	7,300.00	\$10.00	2,920.00	2.00	584.00	3.00	876.00	5.00	1,46
42	REMOVE AND REINSTALL GUARD RAIL	FOOT	15	\$300.00	4,500.00	\$40.00	600.00	75.00	1,125.00	100.00	1,500.00	50.00	75
43	CONCRETE TRUCK WASHOUT	LSUM	1	\$1,800.00	1,800.00	\$1,000.00	1,000.00	500.00	500.00	1,100.00	1,100.00	100.00	10
44	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	85	\$35.00	2,975.00	\$48.00	4,080.00	30.00	2,550.00	25.00	2,125.00	25.00	2,12
45	EXPLORATORY EXCAVATION & RESTORATION	EACH	20	\$1,000.00	20,000.00	\$50.00	1,000.00	1.00	20.00	10.00	200.00	25.00	50
46	MOBILIZATION	LSUM	1	\$20,000.00	20,000.00	\$23,000.00	23,000.00	35,000.00	35,000.00	3,000.00	3,000.00	20,000.00	20,00
47	PRECONSTRUCTION VIDEO	LSUM	1	\$12,000.00	12,000.00	\$1,400.00	1,400.00	1,500.00	1,500.00	1,000.00	1,000.00	1,480.00	1,48
48	TRAFFIC CONTROL AND PROTECTION (SPECIAL)	LSUM	1	\$32,000.00	32,000.00	\$3,000.00	3,000.00	15,000.00	15,000.00	21,400.00	21,400.00	35,000.00	35,00
49	SURVEYING, STAKING, AND AS-BUILTS	LSUM	1	\$6,400.00	6,400.00	\$2,000.00	2,000.00	7,500.00	7,500.00	3,500.00	3,500.00	5,000.00	5,00
TOTAL BID AS READ						\$ 720,706.50		\$ 737,737.00		\$ 755,510.00		\$ 788,170	
TOTAL BID AS CORRECTED				\$ 1,067,210.00									
PROPOSAL GUARANTEE						5.00%		5.00%		5.00%		5.00%	

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				5		6		7		8		9	
				Bolder Contractors 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (847) 236-0786		H. Linden & Sons Sewer & Water 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630-522-0955		Mauro Sewer Construction, Inc. 1251 Redeker Road Des Plaines, IL 60016 (847) 803-2033 Fax (847) 803-2034		J. Congdon Sewer Service, Inc. 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255		Copenhaver Construction, Inc. 75 Koppie Drive Gilberts, IL 60136 (847) 428-6696 Fax (847) 428-6798	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	DRY CONNECTION TO EXISTING WATER MAIN	EACH	8	\$3,000.00	\$24,000.00	\$3,000.00	\$24,000.00	\$2,650.00	\$21,200.00	\$4,000.00	\$32,000.00	\$2,000.00	\$16,000.00
2	8" C900/RJ PVC WATER MAIN OPEN CUT WITH TRACER WIRE	FOOT	330	70.00	23,100.00	68.00	22,440.00	95.00	31,350.00	90.00	29,700.00	78.00	25,740.00
3	DUCTILE IRON WATER MAIN, CLASS 52 (6"), OPEN CUT WITH TRACER WIRE	FOOT	40	80.00	3,200.00	72.00	2,880.00	70.00	2,800.00	85.00	3,400.00	105.00	4,200.00
4	DUCTILE IRON WATER MAIN, CLASS 52 (8"), OPEN CUT WITH TRACER WIRE	FOOT	1750	86.00	150,500.00	75.00	131,250.00	110.00	192,500.00	95.00	166,250.00	96.00	168,000.00
5	DUCTILE IRON WATER MAIN, CLASS 52 (10"), OPEN CUT WITH TRACER WIRE	FOOT	80	110.00	8,800.00	95.00	7,600.00	169.00	13,520.00	105.00	8,400.00	107.00	8,560.00
6	8" C900/RJ WATER MAIN DIRECTIONALLY DRILLED WITH	FOOT	950	106.00	100,700.00	120.00	114,000.00	110.00	104,500.00	165.00	156,750.00	112.00	106,400.00
7	TRENCH BACKFILL, WATER MAIN, SPECIAL	FOOT	2200	30.00	66,000.00	10.00	22,000.00	19.00	41,800.00	0.01	22.00	29.00	63,800.00
8	GATE VALVE 8" WITH VAULT, 5' DIAMETER	EACH	3	7,000.00	21,000.00	4,500.00	13,500.00	4,850.00	14,550.00	3,500.00	10,500.00	5,500.00	16,500.00
9	GATE VALVE 10" WITH VAULT, 5' DIAMETER	EACH	1	8,000.00	8,000.00	5,000.00	5,000.00	6,450.00	6,450.00	4,500.00	4,500.00	6,100.00	6,100.00
10	6" LINE STOP	EACH	1	5,000.00	5,000.00	4,500.00	4,500.00	7,950.00	7,950.00	4,000.00	4,000.00	5,100.00	5,100.00
11	10" LINE STOP	EACH	1	7,000.00	7,000.00	8,000.00	8,000.00	11,000.00	11,000.00	5,000.00	5,000.00	6,700.00	6,700.00
12	FIRE HYDRANT WITH AUXILIARY VALVE, VALVE BOX, AND TEE	EACH	11	5,000.00	55,000.00	6,000.00	66,000.00	5,650.00	62,150.00	8,000.00	88,000.00	6,500.00	71,500.00
13	FIRE HYDRANTS TO BE REMOVED AND SALVAGED	EACH	10	400.00	4,000.00	750.00	7,500.00	550.00	5,500.00	350.00	3,500.00	1,100.00	11,000.00
14	6" CUT AND CAP	EACH	6	700.00	4,200.00	500.00	3,000.00	775.00	4,650.00	3,000.00	18,000.00	670.00	4,020.00
15	10" CUT AND CAP	EACH	3	700.00	2,100.00	800.00	2,400.00	1,250.00	3,750.00	4,000.00	12,000.00	710.00	2,130.00
16	ABANDON EXISTING WATER MAIN, FILL WITH CLSM	FOOT	2645	2.00	5,290.00	7.00	18,515.00	5.00	13,225.00	7.00	18,515.00	6.00	15,870.00
17	REMOVE AND REPLACE 6" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	23	90.00	2,070.00	68.00	1,564.00	40.00	920.00	30.00	690.00	50.00	1,150.00

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

				5		6		7		8		9	
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Bolder Contractors 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (847) 236-0786		H. Linden & Sons Sewer & Water 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630) 522-0955		Mauro Sewer Construction, Inc. 1251 Redeker Road Des Plaines, IL 60016 (847) 803-2033 Fax (847) 803-2034		J. Congdon Sewer Service, Inc. 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255		Copenhaver Construction, Inc. 75 Koppie Drive Gilberts, IL 60136 (847) 428-6696 Fax (847) 428-6798	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
18	REMOVE AND REPLACE 8" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	85	95.00	8,075.00	75.00	6,375.00	50.00	4,250.00	45.00	3,825.00	50.00	4,250.00
19	REMOVE AND REPLACE 10" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	71	80.00	5,680.00	82.00	5,822.00	60.00	4,260.00	50.00	3,550.00	55.00	3,905.00
20	REMOVE AND REPLACE 12" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	55	90.00	4,950.00	95.00	5,225.00	70.00	3,850.00	60.00	3,300.00	68.00	3,740.00
21	REMOVE AND REPLACE 18" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	28	120.00	3,360.00	110.00	3,080.00	95.00	2,660.00	90.00	2,520.00	93.00	2,604.00
22	REMOVE AND REPLACE 24" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	40	130.00	5,200.00	150.00	6,000.00	119.00	4,760.00	120.00	4,800.00	125.00	5,000.00
23	REMOVE AND REPLACE 8" SANITARY SEWER WITH WATER MAIN QUALITY PIPE	FOOT	85	100.00	8,500.00	92.00	7,820.00	175.00	14,875.00	60.00	5,100.00	104.00	8,840.00
24	REMOVE AND REPLACE 10" SANITARY SEWER WITH WATER MAIN QUALITY PIPE	FOOT	70	110.00	7,700.00	105.00	7,350.00	225.00	15,750.00	80.00	5,600.00	107.00	7,490.00
25	REMOVE AND REINSTALL EXISTING PRECAST REINFORCED CONCRETE FLARED END SECTIONS	EACH	1	900.00	900.00	500.00	500.00	1,000.00	1,000.00	350.00	350.00	400.00	400.00
26	WATER MAIN REMOVAL, 6"	FOOT	48	9.00	432.00	1.00	48.00	20.00	960.00	1.00	48.00	20.00	960.00
27	WATER MAIN REMOVAL, 10"	FOOT	23	9.00	207.00	1.00	23.00	20.00	460.00	1.00	23.00	25.00	575.00
28	VALVE VAULTS TO BE ABANDONED	EACH	3	250.00	750.00	100.00	300.00	450.00	1,350.00	300.00	900.00	400.00	1,200.00
29	REMOVE EXISTING WATER VALVE	EACH	3	250.00	750.00	100.00	300.00	550.00	1,650.00	1,000.00	3,000.00	300.00	900.00
30	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	2100	24.00	50,400.00	50.00	105,000.00	46.00	96,600.00	47.50	99,750.00	60.00	126,000.00
31	SIDEWALK REMOVAL	SQ FT	325	4.00	1,300.00	2.00	650.00	4.00	1,300.00	1.00	325.00	3.00	975.00

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				5		6		7		8		9	
				Bolder Contractors 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (847) 236-0786		H. Linden & Sons Sewer & Water 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630) 522-0955		Mauro Sewer Construction, Inc. 1251 Redeker Road Des Plaines, IL 60016 (847) 803-2033 Fax (847) 803-2034		J. Congdon Sewer Service, Inc. 170-A Alexandra Way Carol Stream, IL 60188 (630) 510-2434 Fax (630) 510-9255		Copenhaver Construction, Inc. 75 Koppie Drive Gilberts, IL 60136 (847) 428-6696 Fax (847) 428-6798	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
32	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	325	16.00	5,200.00	10.00	3,250.00	15.00	4,875.00	15.00	4,875.00	10.00	3,250.00
33	DETECTABLE WARNINGS	SQ FT	60	40.00	2,400.00	28.00	1,680.00	45.00	2,700.00	35.00	2,100.00	27.00	1,620.00
34	COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	240	34.00	8,160.00	32.00	7,680.00	75.00	18,000.00	50.00	12,000.00	32.00	7,680.00
35	WATER SERVICE, SHORT	EACH	23	1,600.00	36,800.00	1,800.00	41,400.00	1,700.00	39,100.00	2,600.00	59,800.00	2,700.00	62,100.00
36	WATER SERVICE, LONG	EACH	14	2,200.00	30,800.00	3,000.00	42,000.00	2,275.00	31,850.00	2,800.00	39,200.00	3,800.00	53,200.00
37	SEEDING, CLASS 2A	ACRE	0	50,000.00	3,000.00	5,000.00	300.00	18,000.00	1,080.00	10,000.00	600.00	20,000.00	1,200.00
38	EROSION CONTROL BLANKET	SQ YD	292	3.00	876.00	3.00	876.00	5.00	1,460.00	5.00	1,460.00	3.00	876.00
39	SODDING, SPECIAL	SQ YD	200	20.00	4,000.00	14.00	2,800.00	32.00	6,400.00	12.00	2,400.00	15.00	3,000.00
40	INLET FILTERS	EACH	19	50.00	950.00	140.00	2,660.00	115.00	2,185.00	25.00	475.00	45.00	855.00
41	CLEARING AND GRUBBING	SQ YD	292	10.00	2,920.00	10.00	2,920.00	14.00	4,088.00	8.00	2,336.00	5.00	1,460.00
42	REMOVE AND REINSTALL GUARD RAIL	FOOT	15	80.00	1,200.00	100.00	1,500.00	125.00	1,875.00	30.00	450.00	60.00	900.00
43	CONCRETE TRUCK WASHOUT	LSUM	1	500.00	500.00	500.00	500.00	950.00	950.00	500.00	500.00	600.00	600.00
44	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	85	40.00	3,400.00	30.00	2,550.00	45.00	3,825.00	30.00	2,550.00	35.00	2,975.00
45	EXPLORATORY EXCAVATION & RESTORATION	EACH	20	300.00	6,000.00	600.00	12,000.00	400.00	8,000.00	100.00	2,000.00	200.00	4,000.00
46	MOBILIZATION	LSUM	1	48,000.00	48,000.00	30,000.00	30,000.00	13,000.00	13,000.00	25,000.00	25,000.00	18,000.00	18,000.00
47	PRECONSTRUCTION VIDEO	LSUM	1	500.00	500.00	6,000.00	6,000.00	1,500.00	1,500.00	2,500.00	2,500.00	1,100.00	1,100.00
48	TRAFFIC CONTROL AND PROTECTION (SPECIAL)	LSUM	1	56,000.00	56,000.00	45,000.00	45,000.00	35,550.00	35,550.00	64,000.00	64,000.00	51,000.00	51,000.00
49	SURVEYING, STAKING, AND AS-BUILTS	LSUM	1	4,000.00	4,000.00	6,000.00	6,000.00	10,000.00	10,000.00	7,000.00	7,000.00	11,000.00	11,000.00
TOTAL BID AS READ				\$ 802,870.00		\$ 811,758.00		\$ 877,978.00		\$ 923,564.00		\$ 924,425.00	
TOTAL BID AS CORRECTED													
PROPOSAL GUARANTEE				5.00%		5.00%		5.00%		5.00%		5.00%	

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				10 Performance Construction & En 217 W. John Street Plano, IL 60545 (630) 273-2693 Fax (866) 636-1301		11 Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120 (847) 608-6800 Fax (847) 608-6804		12 Berger Excavating Contractors 1205 Garland Road Wauconda, IL 60084 (847) 526-5457 Fax (847) 526-4204		13 Archon Construction Co., Inc. 563 S. Route 53 Addison, IL 60101 (630) 495-0015 Fax (630) 620-1295	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	DRY CONNECTION TO EXISTING WATER MAIN	EACH	8	\$4,000.00	\$32,000.00	\$2,860.00	\$22,880.00	\$4,500.00	\$36,000.00	\$5,100.00	\$40,800.00
2	8" C900/RJ PVC WATER MAIN OPEN CUT WITH TRACER WIRE	FOOT	330	80.00	26,400.00	98.00	32,340.00	90.00	29,700.00	114.55	37,801.50
3	DUCTILE IRON WATER MAIN, CLASS 52 (6"), OPEN CUT WITH TRACER WIRE	FOOT	40	75.00	3,000.00	102.00	4,080.00	95.00	3,800.00	1,152.05	46,082.00
4	DUCTILE IRON WATER MAIN, CLASS 52 (8"), OPEN CUT WITH TRACER WIRE	FOOT	1750	92.00	161,000.00	104.00	182,000.00	102.00	178,500.00	128.50	224,875.00
5	DUCTILE IRON WATER MAIN, CLASS 52 (10"), OPEN CUT WITH TRACER WIRE	FOOT	80	110.00	8,800.00	166.00	13,280.00	140.00	11,200.00	523.75	41,900.00
6	8" C900/RJ WATER MAIN DIRECTIONALLY DRILLED WITH	FOOT	950	96.00	91,200.00	104.00	98,800.00	106.00	100,700.00	67.50	64,125.00
7	TRENCH BACKFILL, WATER MAIN, SPECIAL	FOOT	2200	46.00	101,200.00	31.00	68,200.00	38.00	83,600.00	29.00	63,800.00
8	GATE VALVE 8" WITH VAULT, 5' DIAMETER	EACH	3	5,000.00	15,000.00	5,720.00	17,160.00	4,900.00	14,700.00	5,571.00	16,713.00
9	GATE VALVE 10" WITH VAULT, 5' DIAMETER	EACH	1	5,600.00	5,600.00	6,310.00	6,310.00	5,500.00	5,500.00	9,154.00	9,154.00
10	6" LINE STOP	EACH	1	4,000.00	4,000.00	5,680.00	5,680.00	6,500.00	6,500.00	6,062.00	6,062.00
11	10" LINE STOP	EACH	1	6,000.00	6,000.00	7,120.00	7,120.00	8,600.00	8,600.00	9,367.00	9,367.00
12	FIRE HYDRANT WITH AUXILIARY VALVE, VALVE BOX, AND TEE	EACH	11	6,000.00	66,000.00	4,511.00	49,621.00	6,300.00	69,300.00	5,356.00	58,916.00
13	FIRE HYDRANTS TO BE REMOVED AND SALVAGED	EACH	10	500.00	5,000.00	750.00	7,500.00	800.00	8,000.00	1,478.00	14,780.00
14	6" CUT AND CAP	EACH	6	800.00	4,800.00	1,310.00	7,860.00	1,450.00	8,700.00	1,293.00	7,758.00
15	10" CUT AND CAP	EACH	3	1,000.00	3,000.00	1,566.00	4,698.00	1,950.00	5,850.00	414.00	1,242.00
16	ABANDON EXISTING WATER MAIN, FILL WITH CLSM	FOOT	2645	4.00	10,580.00	9.00	23,805.00	11.00	29,095.00	10.00	26,450.00
17	REMOVE AND REPLACE 6" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	23	66.00	1,518.00	38.00	874.00	94.00	2,162.00	122.20	2,810.60

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

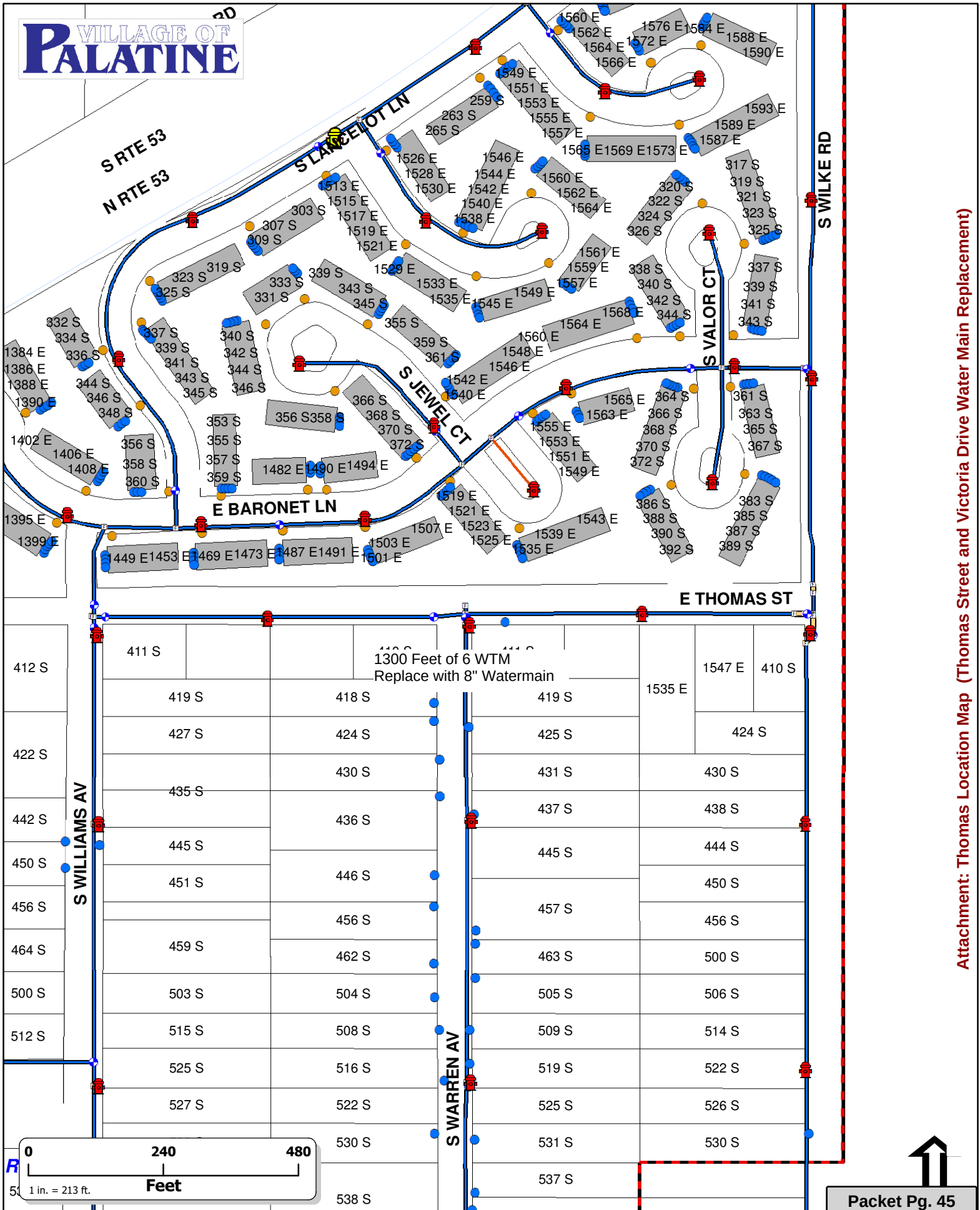
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				10 Performance Construction & En 217 W. John Street Plano, IL 60545 (630) 273-2693 Fax (866) 636-1301		11 Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120 (847) 608-6800 Fax (847) 608-6804		12 Berger Excavating Contractors 1205 Garland Road Wauconda, IL 60084 (847) 526-5457 Fax (847) 526-4204		13 Archon Construction Co., Inc. 563 S. Route 53 Addison, IL 60101 (630) 495-0015 Fax (630) 620-1295	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
18	REMOVE AND REPLACE 8" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	85	67.00	5,695.00	38.00	3,230.00	129.00	10,965.00	102.05	8,674.25
19	REMOVE AND REPLACE 10" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	71	120.00	8,520.00	48.00	3,408.00	130.00	9,230.00	118.95	8,445.45
20	REMOVE AND REPLACE 12" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	55	140.00	7,700.00	67.00	3,685.00	125.00	6,875.00	157.75	8,676.25
21	REMOVE AND REPLACE 18" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	28	145.00	4,060.00	118.00	3,304.00	295.00	8,260.00	319.15	8,936.20
22	REMOVE AND REPLACE 24" STORM SEWER WITH WATER MAIN QUALITY PIPE	FOOT	40	240.00	9,600.00	166.00	6,640.00	365.00	14,600.00	262.35	10,494.00
23	REMOVE AND REPLACE 8" SANITARY SEWER WITH WATER MAIN QUALITY PIPE	FOOT	85	110.00	9,350.00	88.00	7,480.00	190.00	16,150.00	169.90	14,441.50
24	REMOVE AND REPLACE 10" SANITARY SEWER WITH WATER MAIN QUALITY PIPE	FOOT	70	120.00	8,400.00	93.00	6,510.00	240.00	16,800.00	149.40	10,458.00
25	REMOVE AND REINSTALL EXISTING PRECAST REINFORCED CONCRETE FLARED END SECTIONS	EACH	1	800.00	800.00	360.00	360.00	900.00	900.00	874.00	874.00
26	WATER MAIN REMOVAL, 6"	FOOT	48	8.50	408.00	14.00	672.00	40.00	1,920.00	36.20	1,737.60
27	WATER MAIN REMOVAL, 10"	FOOT	23	9.00	207.00	18.00	414.00	49.00	1,127.00	42.40	975.20
28	VALVE VAULTS TO BE ABANDONED	EACH	3	600.00	1,800.00	460.00	1,380.00	600.00	1,800.00	1,033.00	3,099.00
29	REMOVE EXISTING WATER VALVE	EACH	3	250.00	750.00	380.00	1,140.00	1,000.00	3,000.00	1,455.00	4,365.00
30	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	2100	60.00	126,000.00	74.00	155,400.00	60.00	126,000.00	67.65	142,065.00
31	SIDEWALK REMOVAL	SQ FT	325	3.00	975.00	3.00	975.00	3.00	975.00	1.00	325.00

Attachment: Bid Tabulation (Thomas Street and Victoria Drive Water Main Replacement)

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ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
32	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	325	11.00	3,575.00	12.00	3,900.00	18.00	5,850.00	12.60	4,095.00
33	DETECTABLE WARNINGS	SQ FT	60	50.00	3,000.00	31.00	1,860.00	45.00	2,700.00	99.20	5,952.00
34	COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	240	46.00	11,040.00	38.00	9,120.00	82.00	19,680.00	65.85	15,804.00
35	WATER SERVICE, SHORT	EACH	23	2,000.00	46,000.00	2,910.00	66,930.00	2,300.00	52,900.00	3,123.00	71,829.00
36	WATER SERVICE, LONG	EACH	14	2,800.00	39,200.00	3,670.00	51,380.00	3,150.00	44,100.00	8,269.00	115,766.00
37	SEEDING, CLASS 2A	ACRE	0	50,000.00	3,000.00	12,500.00	750.00	2,500.00	150.00	41,374.00	2,482.44
38	EROSION CONTROL BLANKET	SQ YD	292	4.00	1,168.00	6.00	1,752.00	3.00	876.00	3.95	1,153.40
39	SODDING, SPECIAL	SQ YD	200	25.00	5,000.00	15.00	3,000.00	25.00	5,000.00	32.95	6,590.00
40	INLET FILTERS	EACH	19	175.00	3,325.00	190.00	3,610.00	195.00	3,705.00	165.20	3,138.80
41	CLEARING AND GRUBBING	SQ YD	292	5.00	1,460.00	10.00	2,920.00	8.00	2,336.00	44.90	13,110.80
42	REMOVE AND REINSTALL GUARD RAIL	FOOT	15	175.00	2,625.00	62.00	930.00	65.00	975.00	114.70	1,720.50
43	CONCRETE TRUCK WASHOUT	LSUM	1	500.00	500.00	1,300.00	1,300.00	950.00	950.00	1,189.00	1,189.00
44	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	85	30.00	2,550.00	38.00	3,230.00	30.00	2,550.00	44.90	3,816.50
45	EXPLORATORY EXCAVATION & RESTORATION	EACH	20	150.00	3,000.00	480.00	9,600.00	550.00	11,000.00	1,090.00	21,800.00
46	MOBILIZATION	LSUM	1	55,000.00	55,000.00	41,000.00	41,000.00	39,750.00	39,750.00	40,957.01	40,957.01
47	PRECONSTRUCTION VIDEO	LSUM	1	1,500.00	1,500.00	2,800.00	2,800.00	1,650.00	1,650.00	1,057.00	1,057.00
48	TRAFFIC CONTROL AND PROTECTION (SPECIAL)	LSUM	1	37,650.00	37,650.00	30,000.00	30,000.00	6,000.00	6,000.00	11,566.00	11,566.00
49	SURVEYING, STAKING, AND AS-BUILTS	LSUM	1	10,000.00	10,000.00	8,800.00	8,800.00	8,500.00	8,500.00	7,270.00	7,270.00
TOTAL BID AS READ				\$	958,956.00	\$	989,688.00	\$	1,029,181.00	\$	1,225,500.00
TOTAL BID AS CORRECTED											
PROPOSAL GUARANTEE					5.00%		5.00%		5.00%		5.00%

Village of Palatine GIS Viewer

6.B.1.A.B



Village of Palatine GIS Viewer

6.B.1.A.C

VILLAGE OF
PALATINE

1650 Feet of 6" WTM
Replace with 8" WTM

N WINSTON DR

N VICTORIA DR

E CASTLE CT

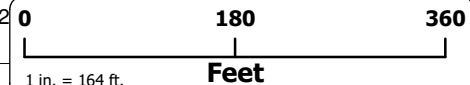
E CHURCHILL DR

N WILKE RD

WILKE RD

S RTE 53

Attachment: Victoria Location Map (Thomas Street and Victoria Drive Water Main Replacement)



Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project

BACKGROUND:

Water main replacement is scheduled at Thomas Street and Victoria Drive. Work is tentatively scheduled to commence in June with construction to be substantially completed by the end of September.

KEY ISSUES:

- Utilizing Construction Engineering Services is recommended to meet procedural requirements, assure quality construction, and allow for the necessary intermittent attention needed during this construction project.

ALTERNATIVES:

1. Authorize the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends authorizing the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project.

BUDGET IMPACT:

Funding is available in the Water Fund of the 2020 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project in the not-to-exceed amount of \$37,940.

ATTACHMENTS:

- Doland Engineering Proposal

**Request for Proposal
N. Victoria Drive & E. Thomas Street Water Main Replacement
Construction Engineering Services
Village of Palatine
May 28, 2020**

Submitted to:

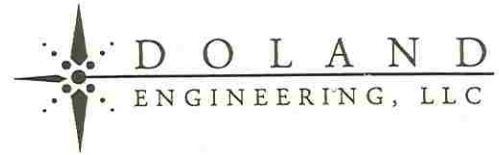
**Mr. Matthew Barry, P.E.
Director of Public Works
Village of Palatine**



Submitted by:



*Celebrating Over 50 years of
Responsible Engineering
- For Now, and the Future -*



May 28, 2020

Mr. Matthew Barry
Director of Public Works
Village of Palatine
200 E. Wood Street
Palatine, Illinois 60067

RE: N. Victoria Drive & E. Thomas Street Water Main Replacement (Project No.: DPW-2023)

Dear Mr. Barry,

It is with pleasure that Doland Engineering, LLC presents the Village of Palatine with this proposal for N. Victoria Drive & E. Thomas Street Water Main Replacement construction engineering services. We have a strong background in municipal engineering as we regularly provide construction engineering services to governmental agencies. We have served the Village of Palatine in the past on projects and we are confident that the Village staff has been fully satisfied with the quality of our firm's work. During those projects, we have fostered a strong relationship with the Village of Palatine staff by providing the highest quality consulting services. As a result of our highly qualified staff, our clients have full confidence in our leadership, planning, oversight, schedule and budget adherence, through full project completion and close out. The member of our professional staff who will represent our firm regarding all matters related to this proposal will be myself, Desiree Doland. My contact information is as follows:

Desiree D. Doland, P.E.
Doland Engineering, LLC
334 E. Colfax Street, Suite C
Palatine, IL 60067
Ph. (847) 991-5088 x117
Email: ddoland@dolandengineering.com

I look forward to the opportunity to work with you and your staff.

Sincerely,

A handwritten signature in cursive script, appearing to read "Desiree Doland".

Desiree D. Doland, P.E.
C.E.O.

334 EAST COLFAX STREET, SUITE C, PALATINE, ILLINOIS 60067
847.991.5088 • FAX 847.934.3427 • WWW.DOLANDENGINEERING.COM

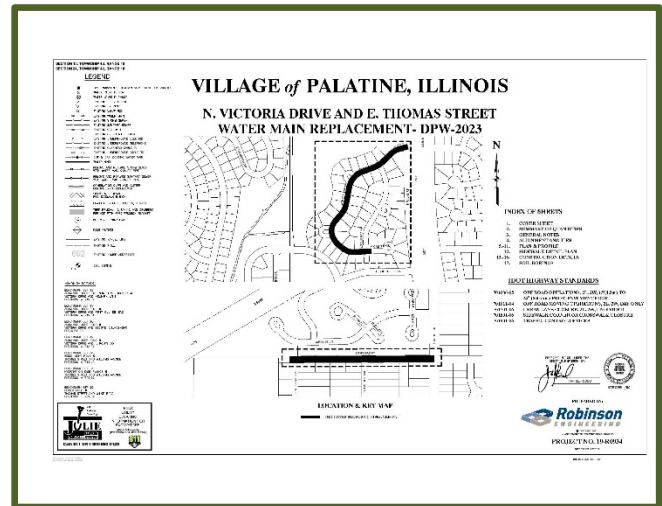
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- SECTION 1: Project Understanding/Approach**
- A. Project Understanding**
 - B. Project Approach**
 - C. Project Construction Services**
- SECTION 2: Project Organizational Chart**
- A. Organizational Chart**
- SECTION 3: Proposed Project Timeline and Fees**
- A. Project Timeline/Milestones**
 - B. Construction Engineering Fee Schedule**

SECTION 1: PROJECT UNDERSTANDING/APPROACH

A. Project Understanding

We have reviewed the Final Engineering Plans and contract bid documents, including special provisions. We have visited the site and performed a thorough inspection of all areas involved, taking special note of areas of concern for construction. This information, combined with our conversations with Village staff and our experience with prior construction engineering work for the Village of Palatine, gives us a complete understanding of this project and the expectations of the Village for a successful completion. Upon reviewing all the information, we find the main components of the project to be:



- Watermain Installation for new 8" mains (utilizing open cut and directional drilling)
- Connections to existing 6" and 10" water main systems at project limits
- Water valves in vaults for system isolation
- Storm Sewer replacements for water main quality pipe as necessary to accommodate separation requirements
- Sanitary Sewer replacements for water main quality pipe as necessary to accommodate separation requirements
- Roadway pavement, curb & gutter and sidewalk removal and replacement for open cut installations
- Landscape restoration

B. Project Approach

We approach construction engineering projects with a very detailed eye from start to finish; this secures the success of the project. Upon reviewing the plans and specifications there are several areas we have identified as key concerns that will require special attention to ensure the successful execution of the construction operations. There is limited traffic access into the neighborhood from Wilke Road and Churchill Drive so communication with law enforcement and emergency services will be important to ensure that no delay in emergency services occurs. This further heightens the sensitivity to ensuring that the contractor has a detailed work schedule which they update continually for accuracy of

temporary intersection closure notices. Therefore, coordination and scheduling will be of the highest importance throughout the project. Approaching the project with a preemptive view will aid in scheduling, safety and budget adherence.

Project Coordination:

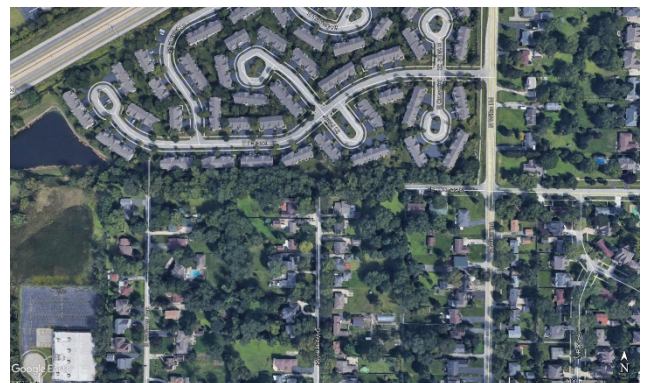
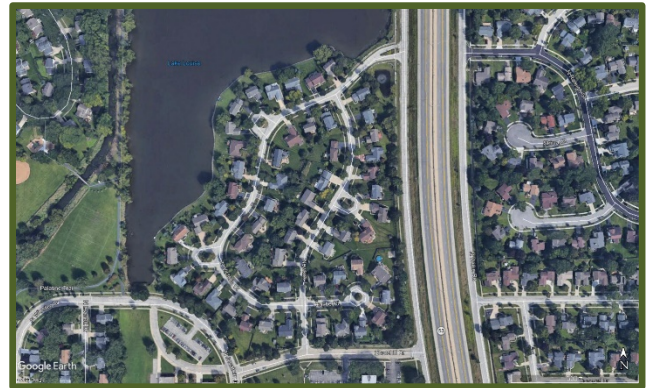
Involving all parties in the coordination and scheduling of the project from the beginning is essential to its success. There are several public entities whose transportation and access needs will be significantly impacted by this project:

- Palatine Police Department
- Palatine Fire Department

We would like to give the Village, its safety providers (fire and police departments), an opportunity to discuss the project and the potential impact it may have on their organizations. We would like to forward the contractor's schedule, and all schedule updates, to the Police and Fire Departments to keep them informed and to allow them to provide us with any of their concerns related to the construction schedule.

Utility Coordination:

It is imperative that a full review of all existing utilities and their crossing locations are verified prior to construction. We will work with the Contractor, as needed, for any exploratory excavations to determine elevations of utilities that may be in conflict. If needed, coordination with the utility companies will begin immediately so that any adjustments to the construction schedule can be made to ensure that there are no delays in progress of the project.



Traffic Control and Patterns:

With improvements crossing two main neighborhood intersections, which will inherently require temporary intersection closures, traffic control and signage will be critical to ensuring safety and continued flow of traffic. It will be imperative that the appropriate signage is in place and verified on a daily basis.

In addition to hauling trucks, there will be many material delivery trucks throughout the construction that will also need to be coordinated with the Contractor and our staff. The

storing of materials will need to be determined prior to delivery and no materials will be allowed in areas that reduce sight distance or create a safety issue for both pedestrian and vehicular traffic.

C. Project Construction Services

We will perform construction observation and inspection services throughout the project duration on behalf of the Village of Palatine. Our RE services will be performed by professional and technical staff as warranted by the work being undertaken and all work will be under the direct supervision of a license professional engineer. The following tasks will be performed by our staff:

1) Pre-Construction Services

- ❖ Ascertain the standard practices of the Village and become familiar with the contract documents
- ❖ Prepare conformed bid documents
- ❖ Prepare project files, Quantity and IDR Books

2) Construction Services

On-site representation to accurately document and record by measure and/or computation all quantities used on the construction project and to ensure that project details and specifications are being implemented and followed. This observation will be full-time for this project which will allow us to be on-site for approximately 8-hours per day on average so that the construction operations can be viewed and inspected along with quantities and cost items adequately documents.

- ❖ Preparing and submitting daily inspection reports and quality control reporting
- ❖ Maintain a project daily diary
- ❖ Advise and assist Village in resolving construction issues
- ❖ Prepare design clarifications
- ❖ Prepare Requests for Change (RFC)
- ❖ Review and coordinate all Requests for Information (RFI's)
- ❖ Verify contractor's adherence to the plans and special provisions
- ❖ Monitor, maintain and update project schedule
- ❖ Conduct regular meetings with contractor and applicable team members
- ❖ Provide weekly construction activity reports
- ❖ Review change orders for approval of extra work
- ❖ Review contractor's submittals for conformance with contract documents
- ❖ Develop project punchlist
- ❖ Furnish and possess on-site all necessary field survey equipment necessary for measurement verification of contractor's work

3) Post-Construction / Project Close-out Services

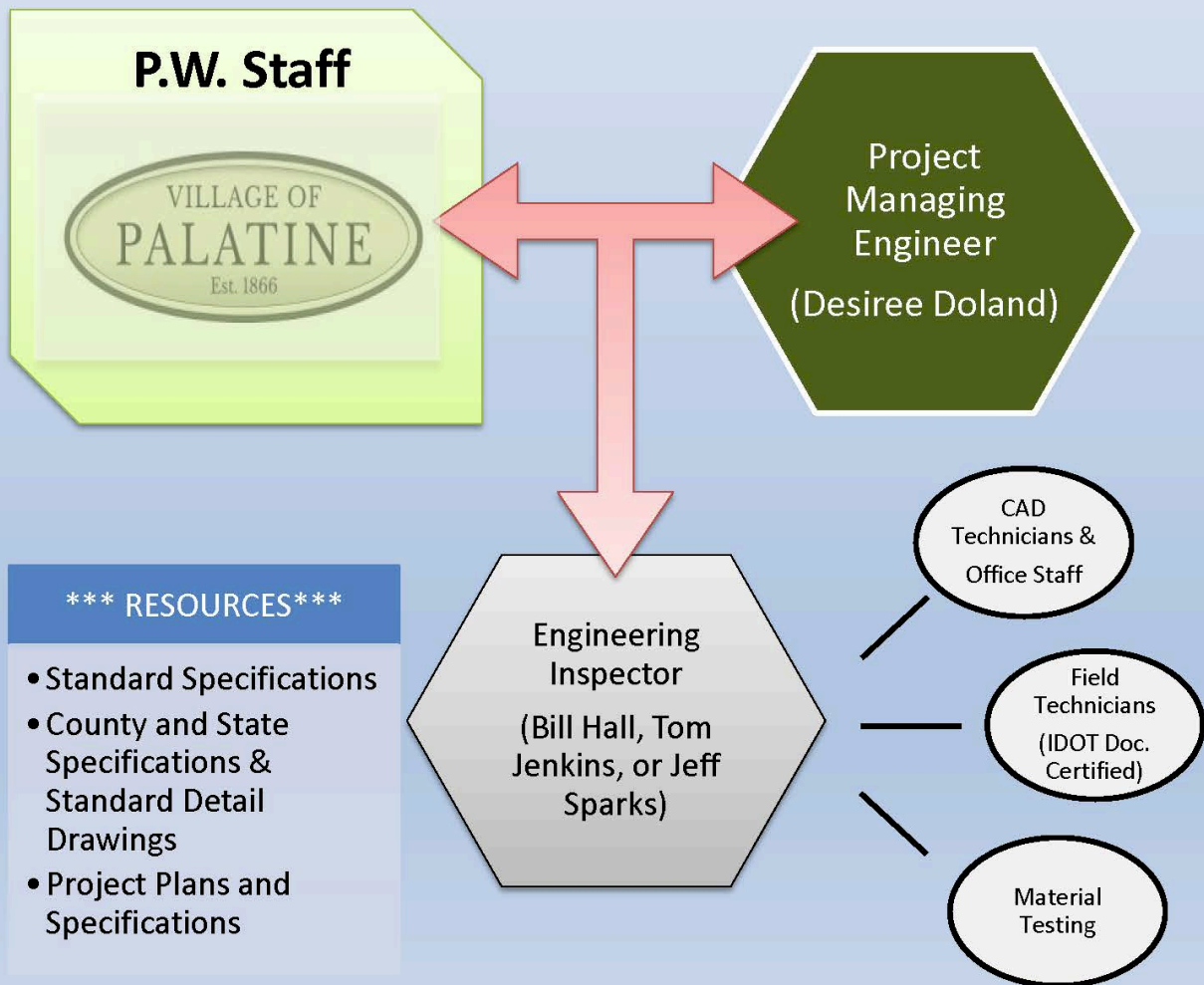
- ❖ Manage punchlist completion and documentation of all final waivers, close-out documents and record drawings
- ❖ Assist in application for payment requests
- ❖ Close-out project accounting and provide status of final project budget

SECTION 2: ORGANIZATIONAL CHART



Victoria & Thomas W.M. Improvements Construction Oversight and Inspection Services Organizational Chart

The illustration below represents how the key staff members will utilize necessary resources and identify communication paths



SECTION 3: PROPOSED PROJECT TIMELINE AND FEES

A. Project Timeline/Milestones

We have arrived at the project schedule and man-hour tabulations provided on the following pages. This data compilation is based upon an expected 35-day construction schedule from project start-up through substantial project completion.

Engineering Task	Date
Receive Award of Contract	Week of June 8th (estimate)
Pre-Construction Meeting with Contractor	Week of June 22nd
Pre-Construction Services, Layout Verification and Project Start-up Coordination	Week of June 29th
Begin Full-Time Construction Observation	Week of July 6th
Begin Weekly Progress Reports and Meetings	Week of July 6th
Contractor to Substantially Complete Work	Week of August 17th
Project Punchlist Compilation	Week of August 24th

B. Construction Engineering Fee Schedule

For our fee establishment, we have used an anticipated 35-days work schedule for the contractor to complete this work. We further anticipate 2 contractor days for attention to punchlist items. This current anticipated contractor's work schedule was the basis for our man-hours for performing RE duties. A tabulation of the contractor's schedule and our associated inspection hours is tallied as follows:

Fee Forecast: \$37,940.00

This fee forecast is based upon the estimated hours of work of the responsible staff as tallied below. The actual billing will be submitted based upon the actual hours worked by our staff.

Task	Contractor's	Professional	Sr. Construction
	Work Days	Engineer (hrs.)	Inspector (hrs.)
Task 1 Pre-Construction	0	4	8
Task 2 Construction Services	35	18	280
Task 3 Post-Construction	2	8	16
Total Estimated Hours		30	304
Hourly Rate		\$150.00	\$110.00
Total Fee		\$4,500.00	\$33,440.00
		Total Fee =	\$37,940.00

For work outside the scope of this proposal (including additional contractor's working days), the above listed hourly rates of the individual staff members will apply.

Accepted By: _____

Title: _____

Date: _____

Consider a Motion to Award a Contract for the Rand Road and Hale Street Extension Water Main Replacement Project

BACKGROUND:

Rand Road and the Hale Street extension are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Rand Road will be from Diane Drive to in front of 1724 North Rand Road (approximately 965 feet), while the water main replacement on the Hale Street extension will be from Washington Street to the railroad right-of-way (approximately 670 feet).

KEY ISSUES:

- On Tuesday, May 26, 2020, nine bids were received, ranging from a high of \$1,140,667.44 to a low of \$681,353.
- The low responsive and responsible bidder was J. Congdon Sewer Service, Incorporated of Carol Stream, Illinois in the amount of \$681,353.
- The Engineer's estimate was \$830,342.

ALTERNATIVES:

1. Award the contract for the Rand Road and Hale Street Extension Main Replacement to J. Congdon Sewer Service.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the Rand Road and Hale Street Extension Water Main Replacement Project be awarded to J. Congdon Sewer Service.

BUDGET IMPACT:

Funding is available in the water fund of the 2020 Capital Improvement Program to accommodate the work on Rand Road. Funding is available in the downtown TIF fund of the 2020 Capital Improvement Program to accommodate the work on Hale Street.

ACTION REQUIRED:

Motion to award the contract for the Rand Road and Hale Street Extension Water Main Replacement Project to J. Congdon Sewer Service, Incorporated of Carol Stream, Illinois in the amount of \$681,353.

ATTACHMENTS:

- Bid Tabulation
- Location Maps

VILLAGE OF PALATINE

Bidding Summary

2020 Water Main Replacement-Rand Road and Hale Street Extension

11:00 AM Tuesday, May 26, 2020

	Bidding Contractors	As Read Bid Amount	As Corrected Bid Amount
1	J. Congdon Sewer Service, Inc.	\$ 681,353.00	Correct as Read
2	WaterWerks Utilities LLC	\$ 687,778.00	Correct as Read
3	H. Linden & Sons Sewer & Water, Inc.	\$ 705,396.00	\$ 710,486.00
4	Patnick Construction, Inc.	\$ 715,308.00	Correct as Read
5	Bolder Contractors	\$ 828,172.00	Correct as Read
6	Lampignano & Son Construction Co.	\$ 830,000.00	Correct as Read
7	Gerardi Sewer & Water Co.	\$ 895,352.50	\$ 895,349.50
8	Performance Construction & Engineering	\$ 928,767.00	Correct as Read
9	Vian Construction Co., Inc.	\$ 1,140,667.44	Correct as Read

Attachment: Bid Tabulation (Rand Road and Hale Street Extension Water Main Replacement)

Bid open: 11:00 AM Tuesday, May 26, 2020

Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS

TABULATION OF BIDS

FOR

6.B.2.a

2020 Water Main Replacement-Rand Road and Hale Street Extension

DPW 2022

Section # N/A

COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder		2		3		4	
						J. Congdon Sewer Service, Inc. 170-A Alexandra Way Elk Grove Village, IL 60007 (630) 510-2434 Fax (630) 510-9255		WaterWerks Utilities LLC 1240 Lyon Road Batavia, IL 60510 (630) 326-9050 Fax (630) 482-2342		H. Linden & Sons Sewer & Water 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630) 522-0955		Patnick Construction, Inc. 9760 Franklin Avenue #50 Franklin Park, IL 60131 (630) 350-8422 Fax (630) 350-8420	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	POROUS GRANULAR EMBANKMENT	CU YD	20	\$45.00	\$900.00	\$15.00	\$300.00	\$25.00	\$500.00	\$62.00	\$ 1,240.00	\$25.00	\$ 500.00
2	TRENCH BACKFILL	CU YD	1,756	\$42.00	73,752.00	\$1.00	1,756.00	17.00	29,852.00	35.00	61,460.00	33.00	57,948.00
3	INLET PROTECTION	EACH	28	\$160.00	4,480.00	\$25.00	700.00	25.00	700.00	140.00	3,920.00	10.00	280.00
4	AGGREGATE BASE COURSE, TYPE B 4"	SQ YD	33	\$12.00	396.00	\$5.00	165.00	4.00	132.00	8.00	264.00	45.00	1,485.00
5	PROTECTIVE COAT	SQ YD	190	\$5.00	950.00	\$1.00	190.00	5.00	950.00	1.00	190.00	2.00	380.00
6	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	334	\$16.00	5,344.00	\$7.50	2,505.00	7.00	2,338.00	10.00	3,340.00	8.50	2,835.00
7	DETECTABLE WARNINGS	SQ FT	9	\$35.00	315.00	\$40.00	360.00	45.00	405.00	38.00	342.00	45.00	405.00
8	SIDEWALK REMOVAL	SQ FT	297	\$8.00	2,376.00	\$1.00	297.00	3.00	891.00	2.00	594.00	3.00	891.00
9	CLASS C PATCHES, TYPE IV, 6 INCH	SQ YD	118	\$100.00	11,800.00	\$81.00	9,558.00	90.00	10,620.00	125.00	14,750.00	85.00	10,030.00
10	CLASS D PATCHES, TYPE I, 6 INCH	SQ YD	7	\$75.00	525.00	\$60.00	420.00	50.00	350.00	250.00	1,750.00	145.00	1,015.00
11	CLASS D PATCHES, TYPE II, 6 INCH	SQ YD	60	\$66.00	3,960.00	\$60.00	3,600.00	50.00	3,000.00	117.00	7,020.00	65.00	3,900.00
12	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	953	\$54.00	51,462.00	\$60.00	57,180.00	40.00	38,120.00	55.00	52,415.00	56.00	53,368.00
13	PARKWAY RESTORATION	SQ YD	177	\$15.00	2,655.00	\$30.00	5,310.00	15.00	2,655.00	28.00	4,956.00	35.00	6,195.00
14	STORM SEWER REMOVAL 6"	FOOT	42	\$17.00	714.00	\$1.00	42.00	5.00	210.00	1.00	42.00	1.00	42.00
15	STORM SEWER REMOVAL 8"	FOOT	135	\$18.00	2,430.00	\$1.00	135.00	5.00	675.00	1.00	135.00	1.00	135.00
16	STORM SEWER REMOVAL 10"	FOOT	227	\$19.00	4,313.00	\$1.00	227.00	5.00	1,135.00	1.00	227.00	1.00	227.00
17	DUCTILE IRON WATER MAIN TEE, 8" X 4"	EACH	1	\$700.00	700.00	\$1.00	1.00	335.00	335.00	800.00	800.00	365.00	365.00
18	DUCTILE IRON WATER MAIN TEE, 8" X 6"	EACH	6	\$800.00	4,800.00	\$1.00	6.00	380.00	2,280.00	800.00	4,800.00	418.00	2,508.00
19	DUCTILE IRON WATER MAIN TEE, 12" X 6"	EACH	3	\$900.00	2,700.00	\$1.00	3.00	660.00	1,980.00	1,000.00	3,000.00	725.00	2,175.00
20	DUCTILE IRON WATER MAIN TEE, 12" X 8"	EACH	3	\$1,000.00	3,000.00	\$1.00	3.00	695.00	2,085.00	1,000.00	3,000.00	765.00	2,295.00
21	DUCTILE IRON WATER MAIN CROSS, 12" X 12" X 8" X 8"	EACH	1	\$2,000.00	2,000.00	\$1.00	1.00	830.00	830.00	1,500.00	1,500.00	910.00	910.00
22	DUCTILE IRON WATER MAIN 4", CLASS 52, WITH TRACER WIRE	FOOT	13	\$60.00	780.00	\$100.00	1,300.00	65.00	845.00	74.00	962.00	65.00	845.00

Attachment: Bid Tabulation (Rand Road and Hale Street Extension Water Main Replacement)

Bid open: 11:00 AM Tuesday, May 26, 2020
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR
2020 Water Main Replacement-Rand Road and Hale Street Extension
DPW 2022
Section # N/A

6.B.2.a

COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder		2		3		4	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
23	DUCTILE IRON WATER MAIN 6", CLASS 52, WITH TRACER WIRE	FOOT	185	\$75.00	13,875.00	\$100.00	18,500.00	70.00	12,950.00	78.00	14,430.00	55.00	10,175.00
24	DUCTILE IRON WATER MAIN 8", CLASS 52, WITH TRACER WIRE	FOOT	1023	\$90.00	92,070.00	\$150.00	153,450.00	105.00	107,415.00	82.00	83,886.00	97.00	99,231.00
25	DUCTILE IRON WATER MAIN 12", CLASS 52, WITH TRACER WIRE	FOOT	731	\$120.00	87,720.00	\$160.00	116,960.00	120.00	87,720.00	105.00	76,755.00	112.00	81,872.00
26	DUCTILE IRON WATER MAIN REDUCER, 8" X 6"	EACH	1	\$750.00	750.00	\$1.00	1.00	221.00	221.00	350.00	350.00	245.00	245.00
27	DUCTILE IRON WATER MAIN REDUCER, 12" X 10"	EACH	1	\$1,050.00	1,050.00	\$1.00	1.00	404.00	404.00	800.00	800.00	445.00	445.00
28	DUCTILE IRON WATER MAIN FITTINGS, 12" MECHANICAL JOINT SLEEVE	EACH	1	\$300.00	300.00	\$1.00	1.00	485.00	485.00	1,000.00	1,000.00	535.00	535.00
29	WATER VALVES 4"	EACH	1	\$1,250.00	1,250.00	\$1,025.00	1,025.00	1,000.00	1,000.00	1,000.00	1,000.00	1,675.00	1,675.00
30	WATER VALVES 6"	EACH	4	\$3,000.00	12,000.00	\$1,175.00	4,700.00	1,500.00	6,000.00	1,000.00	4,000.00	1,700.00	6,800.00
31	WATER VALVES 8"	EACH	7	\$3,250.00	22,750.00	\$1,540.00	10,780.00	2,000.00	14,000.00	2,000.00	14,000.00	2,100.00	14,700.00
32	WATER VALVES 12"	EACH	3	\$3,100.00	9,300.00	\$2,485.00	7,455.00	2,500.00	7,500.00	3,000.00	9,000.00	3,030.00	9,090.00
33	DUCTILE IRON WATER MAIN FITTINGS 8" 11.25 DEGREE BEND	EACH	2	\$750.00	1,500.00	\$1.00	2.00	245.00	490.00	350.00	700.00	268.00	536.00
34	DUCTILE IRON WATER MAIN FITTINGS 8" 22.50 DEGREE BEND	EACH	1	\$1,000.00	1,000.00	\$1.00	1.00	255.00	255.00	350.00	350.00	280.00	280.00
35	DUCTILE IRON WATER MAIN FITTINGS 4" 45.00 DEGREE BEND	EACH	2	\$300.00	600.00	\$1.00	2.00	140.00	280.00	350.00	700.00	155.00	310.00
36	DUCTILE IRON WATER MAIN FITTINGS 6" 45.00 DEGREE BEND	EACH	9	\$800.00	7,200.00	\$1.00	9.00	170.00	1,530.00	350.00	3,150.00	187.00	1,683.00
37	DUCTILE IRON WATER MAIN FITTINGS 8" 45.00 DEGREE BEND	EACH	14	\$1,000.00	14,000.00	\$1.00	14.00	260.00	3,640.00	350.00	4,900.00	285.00	3,990.00
38	DUCTILE IRON WATER MAIN FITTINGS 12" 45.00 DEGREE BEND	EACH	11	\$1,000.00	11,000.00	\$1.00	11.00	505.00	5,555.00	800.00	8,800.00	615.00	6,765.00
39	DUCTILE IRON WATER MAIN FITTINGS 8" 90.00 DEGREE BEND	EACH	1	\$300.00	300.00	\$1.00	1.00	290.00	290.00	350.00	350.00	320.00	320.00
40	FIRE HYDRANTS TO BE REMOVED	EACH	5	\$400.00	2,000.00	\$500.00	2,500.00	100.00	500.00	780.00	3,900.00	350.00	1,750.00
41	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	5	\$4,500.00	22,500.00	\$7,500.00	37,500.00	7,500.00	37,500.00	5,500.00	27,500.00	5,040.00	25,200.00

Attachment: Bid Tabulation (Rand Road and Hale Street Extension Water Main Replacement)

Bid open: 11:00 AM Tuesday, May 26, 2020
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR
2020 Water Main Replacement-Rand Road and Hale Street Extension
DPW 2022
Section # N/A

6.B.2.a

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Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder		2		3		4	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	DOMESTIC WATER SERVICE BOXES TO BE REMOVED	EACH	5	\$50.00	250.00	\$50.00	250.00	100.00	500.00	10.00	50.00	100.00	50
43	VALVE VAULTS, TYPE A, 4'-DIAMETER, NEENAH R-1713 FRAME AND LID	EACH	6	\$3,750.00	22,500.00	\$900.00	5,400.00	1,200.00	7,200.00	2,400.00	14,400.00	1,480.00	8,88
44	VALVE VAULTS, TYPE A, 5'-DIAMETER, NEENAH R-1713 FRAME AND LID	EACH	5	\$5,000.00	25,000.00	\$1,000.00	5,000.00	1,500.00	7,500.00	3,000.00	15,000.00	1,900.00	9,50
45	TEMPORARY LINE STOP	EACH	5	\$5,000.00	25,000.00	\$2,600.00	13,000.00	4,015.00	20,075.00	6,000.00	30,000.00	1,000.00	5,00
46	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, OPEN LID	EACH	4	\$3,500.00	14,000.00	\$3,000.00	12,000.00	3,000.00	12,000.00	2,800.00	11,200.00	3,000.00	12,00
47	INLETS, TYPE A, TYPE 3 FRAME AND GRATE	EACH	1	\$1,500.00	1,500.00	\$1,000.00	1,000.00	1,750.00	1,750.00	1,800.00	1,800.00	1,500.00	1,50
48	REMOVE AND REERECT STEEL PLATE BEAM GUARDRAIL, TYPE A	FOOT	40	\$50.00	2,000.00	\$15.00	600.00	50.00	2,000.00	150.00	6,000.00	25.00	1,00
49	MOBILIZATION	L SUM	1	\$45,000.00	45,000.00	\$35,000.00	35,000.00	25,000.00	25,000.00	20,000.00	20,000.00	2,000.00	2,00
50	SANITARY SEWER REMOVAL AND REPLACEMENT 8"	FOOT	48	\$160.00	7,680.00	\$60.00	2,880.00	150.00	7,200.00	91.00	4,368.00	104.00	4,99
51	STORM SEWER CONNECTION	EACH	5	\$350.00	1,750.00	\$250.00	1,250.00	750.00	3,750.00	1,200.00	6,000.00	1,400.00	7,00
52	VALVE BOX 6"	EACH	3	\$700.00	2,100.00	\$225.00	675.00	750.00	2,250.00	300.00	900.00	240.00	72
53	VALVE VAULTS TO BE ABANDONED	EACH	11	\$2,000.00	22,000.00	\$250.00	2,750.00	100.00	1,100.00	300.00	3,300.00	350.00	3,85
54	WATER MAIN REMOVAL, 4"	FOOT	5	\$20.00	100.00	\$1.00	5.00	5.00	25.00	5.00	25.00	1.00	
55	WATER MAIN REMOVAL, 6"	FOOT	216	\$30.00	6,480.00	\$1.00	216.00	5.00	1,080.00	5.00	1,080.00	1.00	21
56	WATER MAIN REMOVAL, 8"	FOOT	44	\$40.00	1,760.00	\$1.00	44.00	5.00	220.00	5.00	220.00	1.00	4
57	WATER MAIN REMOVAL, 12"	FOOT	10	\$25.00	250.00	\$1.00	10.00	5.00	50.00	5.00	50.00	1.00	1
58	CAP EXISTING WATER MAIN	EACH	6	\$550.00	3,300.00	\$1,500.00	9,000.00	1,500.00	9,000.00	1,200.00	7,200.00	1,600.00	9,60
59	WATER SERVICE CONNECTION	EACH	8	\$1,000.00	8,000.00	\$2,500.00	20,000.00	3,675.00	29,400.00	2,000.00	16,000.00	2,100.00	16,80
60	CONNECTION TO EXISTING WATER MAIN 4"	EACH	1	\$1,000.00	1,000.00	\$1,500.00	1,500.00	2,500.00	2,500.00	3,000.00	3,000.00	3,100.00	3,10
61	CONNECTION TO EXISTING WATER MAIN 6"	EACH	5	\$1,000.00	5,000.00	\$1,500.00	7,500.00	3,000.00	15,000.00	3,200.00	16,000.00	3,200.00	16,00

Attachment: Bid Tabulation (Rand Road and Hale Street Extension Water Main Replacement)

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FOR
2020 Water Main Replacement-Rand Road and Hale Street Extension
DPW 2022
Section # N/A

6.B.2.a

COMPUTED BY: KML

						Low Bidder		2		3		4	
				Cost Estimate		J. Congdon Sewer Service, Inc. 170-A Alexandra Way Elk Grove Village, IL 60007 (630) 510-2434 Fax (630) 510-9255		WaterWerks Utilities LLC 1240 Lyon Road Batavia, IL 60510 (630) 326-9050 Fax (630) 482-2342		H. Linden & Sons Sewer & Wat 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630-522-0955		Patnick Construction, Inc. 9760 Franklin Avenue #50 Franklin Park, IL 60131 (630) 350-8422 Fax (630) 350-8420	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
62	CONNECTION TO EXISTING WATER MAIN 8"	EACH	5	\$1,000.00	5,000.00	\$2,500.00	12,500.00	3,500.00	17,500.00	3,500.00	17,500.00	3,300.00	16,500.00
63	CONNECTION TO EXISTING WATER MAIN 10"	EACH	1	\$1,000.00	1,000.00	\$2,500.00	2,500.00	4,000.00	4,000.00	3,800.00	3,800.00	11,000.00	11,000.00
64	CONNECTION TO EXISTING WATER MAIN 12"	EACH	3	\$1,000.00	3,000.00	\$3,500.00	10,500.00	4,500.00	13,500.00	4,000.00	12,000.00	4,200.00	12,600.00
65	VALVE VAULTS TO BE REMOVED	EACH	3	\$450.00	1,350.00	\$500.00	1,500.00	100.00	300.00	300.00	900.00	350.00	1,050.00
66	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	\$55,000.00	55,000.00	\$35,000.00	35,000.00	35,000.00	35,000.00	20,000.00	20,000.00	25,000.00	25,000.00
67	REMOVE AND RE-ERECT EXISTING SIGN	EACH	1	\$250.00	250.00	\$250.00	250.00	3,000.00	3,000.00	8,000.00	8,000.00	500.00	500.00
68	CONCRETE WASHOUT	L SUM	1	\$3,500.00	3,500.00	\$1,000.00	1,000.00	100.00	100.00	500.00	500.00	1.00	1.00
69	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	232	\$30.00	6,960.00	\$50.00	11,600.00	35.00	8,120.00	38.00	8,816.00	55.00	12,760.00
70	CONSTRUCTION LAYOUT	L SUM	1	\$12,000.00	12,000.00	\$4,800.00	4,800.00	1,700.00	1,700.00	8,000.00	8,000.00	4,000.00	4,000.00
71	DRAINAGE STRUCTURE TO BE REMOVED	EACH	4	\$450.00	1,800.00	\$100.00	400.00	100.00	400.00	100.00	400.00	350.00	1,400.00
72	PRESSURE CONNECTION 12" X 8"	EACH	1	\$6,750.00	6,750.00	\$4,500.00	4,500.00	7,500.00	7,500.00	8,100.00	8,100.00	5,700.00	5,700.00
73	STORM SEWER (WATER MAIN REQUIREMENTS) 6"	FOOT	42	\$60.00	2,520.00	\$50.00	2,100.00	50.00	2,100.00	72.00	3,024.00	43.00	1,806.00
74	STORM SEWER (WATER MAIN REQUIREMENTS) 8"	FOOT	11	\$80.00	880.00	\$60.00	660.00	60.00	660.00	75.00	825.00	114.00	1,254.00
75	STORM SEWER (WATER MAIN REQUIREMENTS) 12"	FOOT	339	\$75.00	25,425.00	\$69.00	23,391.00	125.00	42,375.00	92.00	31,188.00	120.00	40,680.00
76	WOOD FENCE TO BE REMOVED AND RE-ERECTED	FOOT	40	\$55.00	2,200.00	\$20.00	800.00	50.00	2,000.00	55.00	2,200.00	25.00	1,000.00
77	WATER MAIN IN CASING PIPE, 8"	FOOT	41	\$400.00	16,400.00	\$300.00	12,300.00	300.00	12,300.00	82.00	3,362.00	1,500.00	61,500.00
78	VIDEOTAPING OF EXISTING ROADWAY	L SUM	1	\$120.00	120.00	\$2,500.00	2,500.00	1,000.00	1,000.00	3,000.00	3,000.00	1,500.00	1,500.00
TOTAL BID AS READ						\$ 681,353.00		\$ 687,778.00		\$ 705,396.00		\$ 715,308.00	
TOTAL BID AS CORRECTED				\$ 820,342.00						\$ 710,486.00			
PROPOSAL GUARANTEE						5.00%		5.00%		5.00%		5.00%	

Attachment: Bid Tabulation (Rand Road and Hale Street Extension Water Main Replacement)

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Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				5		6		7		8		9	
				Bolder Contractors 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (847) 236-0786		Lampignano & Son Construction 501 S. Arthur Avenue Arlington Heights, IL 60005 (847) 394-0696 Fax (847) 394-0796		Gerardi Sewer & Water Co. 1785 Armitage Court Addison, IL 60101 (630) 519-5116 Fax (630) 656-1180		Performance Construction & Engineering 217 W. John Street Plano, IL 60545 (630) 273-2693 Fax (866) 636-1301		Vian Construction Co., Inc. 1041 Martha Street Elk Grove Village, IL 60007 (847) 364-5369 Fax (847) 364-5371	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	POROUS GRANULAR EMBANKMENT	CU YD	20	\$70.00	\$1,400.00	\$30.00	\$600.00	\$50.00	\$1,000.00	\$50.00	\$1,000.00	\$70.00	\$1,400.00
2	TRENCH BACKFILL	CU YD	1,756	38.00	66,728.00	55.00	96,580.00	40.00	70,240.00	40.00	70,240.00	38.14	66,973.84
3	INLET PROTECTION	EACH	28	50.00	1,400.00	50.00	1,400.00	105.00	2,940.00	150.00	4,200.00	135.00	3,780.00
4	AGGREGATE BASE COURSE, TYPE B 4"	SQ YD	33	20.00	660.00	15.00	495.00	4.00	132.00	12.00	396.00	33.30	1,098.90
5	PROTECTIVE COAT	SQ YD	190	2.00	380.00	3.00	570.00	1.50	285.00	2.00	380.00	8.00	1,520.00
6	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	334	9.00	3,006.00	7.00	2,338.00	7.50	2,505.00	10.00	3,340.00	50.00	16,700.00
7	DETECTABLE WARNINGS	SQ FT	9	50.00	450.00	50.00	450.00	40.00	360.00	50.00	450.00	2.00	18.00
8	SIDEWALK REMOVAL	SQ FT	297	2.00	594.00	3.00	891.00	2.50	742.50	2.00	594.00	140.00	41,580.00
9	CLASS C PATCHES, TYPE IV, 6 INCH	SQ YD	118	60.00	7,080.00	70.00	8,260.00	96.00	11,328.00	150.00	17,700.00	60.00	7,080.00
10	CLASS D PATCHES, TYPE I, 6 INCH	SQ YD	7	100.00	700.00	60.00	420.00	225.00	1,575.00	250.00	1,750.00	68.00	476.00
11	CLASS D PATCHES, TYPE II, 6 INCH	SQ YD	60	60.00	3,600.00	65.00	3,900.00	115.00	6,900.00	130.00	7,800.00	30.00	1,800.00
12	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	953	53.00	50,509.00	65.00	61,945.00	52.00	49,556.00	67.00	63,851.00	33.00	31,449.00
13	PARKWAY RESTORATION	SQ YD	177	30.00	5,310.00	15.00	2,655.00	12.00	2,124.00	32.00	5,664.00	7.00	1,239.00
14	STORM SEWER REMOVAL 6"	FOOT	42	10.00	420.00	5.00	210.00	2.00	84.00	7.50	315.00	8.00	336.00
15	STORM SEWER REMOVAL 8"	FOOT	135	10.00	1,350.00	5.00	675.00	3.00	405.00	12.00	1,620.00	10.00	1,350.00
16	STORM SEWER REMOVAL 10"	FOOT	227	10.00	2,270.00	5.00	1,135.00	4.00	908.00	15.00	3,405.00	450.00	102,150.00
17	DUCTILE IRON WATER MAIN TEE, 8" X 4"	EACH	1	450.00	450.00	500.00	500.00	350.00	350.00	550.00	550.00	500.00	500.00
18	DUCTILE IRON WATER MAIN TEE, 8" X 6"	EACH	6	450.00	2,700.00	750.00	4,500.00	400.00	2,400.00	1,100.00	6,600.00	860.00	5,160.00
19	DUCTILE IRON WATER MAIN TEE, 12" X 6"	EACH	3	800.00	2,400.00	1,000.00	3,000.00	725.00	2,175.00	900.00	2,700.00	920.00	2,760.00
20	DUCTILE IRON WATER MAIN TEE, 12" X 8"	EACH	3	800.00	2,400.00	1,000.00	3,000.00	775.00	2,325.00	1,000.00	3,000.00	1,264.00	3,792.00
21	DUCTILE IRON WATER MAIN CROSS, 12" X 12" X 8" X 8"	EACH	1	1,000.00	1,000.00	1,300.00	1,300.00	900.00	900.00	1,600.00	1,600.00	112.30	112.30
22	DUCTILE IRON WATER MAIN 4", CLASS 52, WITH TRACER WIRE	FOOT	13	100.00	1,300.00	60.00	780.00	100.00	1,300.00	100.00	1,300.00	106.00	1,378.00

Attachment: Bid Tabulation (Rand Road and Hale Street Extension Water Main Replacement)

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				5		6		7		8		9	
				Bolder Contractors 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (847) 236-0786		Lampignano & Son Construction 501 S. Arthur Avenue Arlington Heights, IL 60005 (847) 394-0696 Fax (847) 394-0796		Gerardi Sewer & Water Co. 1785 Armitage Court Addison, IL 60101 (630) 519-5116 Fax (630) 656-1180		Performance Construction & Engineering 217 W. John Street Plano, IL 60545 (630) 273-2693 Fax (866) 636-1301		Vian Construction Co., Inc. 1041 Martha Street Elk Grove Village, IL 60007 (847) 364-5369 Fax (847) 364-5371	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
23	DUCTILE IRON WATER MAIN 6", CLASS 52, WITH TRACER WIRE	FOOT	185	100.00	18,500.00	75.00	13,875.00	110.00	20,350.00	102.00	18,870.00	106.00	19,610.00
24	DUCTILE IRON WATER MAIN 8", CLASS 52, WITH TRACER WIRE	FOOT	1023	115.00	117,645.00	95.00	97,185.00	150.00	153,450.00	110.00	112,530.00	118.00	120,714.00
25	DUCTILE IRON WATER MAIN 12", CLASS 52, WITH TRACER WIRE	FOOT	731	125.00	91,375.00	130.00	95,030.00	175.00	127,925.00	120.00	87,720.00	140.00	102,340.00
26	DUCTILE IRON WATER MAIN REDUCER, 8" X 6"	EACH	1	300.00	300.00	650.00	650.00	250.00	250.00	500.00	500.00	295.00	295.00
27	DUCTILE IRON WATER MAIN REDUCER, 12" X 10"	EACH	1	400.00	400.00	1,000.00	1,000.00	450.00	450.00	700.00	700.00	560.00	560.00
28	DUCTILE IRON WATER MAIN FITTINGS, 12" MECHANICAL JOINT SLEEVE	EACH	1	600.00	600.00	800.00	800.00	750.00	750.00	800.00	800.00	660.00	660.00
29	WATER VALVES 4"	EACH	1	1,500.00	1,500.00	850.00	850.00	1,100.00	1,100.00	1,500.00	1,500.00	800.00	800.00
30	WATER VALVES 6"	EACH	4	1,500.00	6,000.00	2,000.00	8,000.00	1,250.00	5,000.00	1,800.00	7,200.00	950.00	3,800.00
31	WATER VALVES 8"	EACH	7	1,500.00	10,500.00	2,250.00	15,750.00	1,800.00	12,600.00	2,000.00	14,000.00	1,200.00	8,400.00
32	WATER VALVES 12"	EACH	3	3,000.00	9,000.00	3,500.00	10,500.00	2,750.00	8,250.00	3,000.00	9,000.00	2,300.00	6,900.00
33	DUCTILE IRON WATER MAIN FITTINGS 8" 11.25 DEGREE BEND	EACH	2	300.00	600.00	300.00	600.00	275.00	550.00	500.00	1,000.00	320.00	640.00
34	DUCTILE IRON WATER MAIN FITTINGS 8" 22.50 DEGREE BEND	EACH	1	300.00	300.00	300.00	300.00	275.00	275.00	500.00	500.00	337.00	337.00
35	DUCTILE IRON WATER MAIN FITTINGS 4" 45.00 DEGREE BEND	EACH	2	200.00	400.00	450.00	900.00	175.00	350.00	400.00	800.00	180.00	360.00
36	DUCTILE IRON WATER MAIN FITTINGS 6" 45.00 DEGREE BEND	EACH	9	250.00	2,250.00	500.00	4,500.00	200.00	1,800.00	450.00	4,050.00	256.00	2,304.00
37	DUCTILE IRON WATER MAIN FITTINGS 8" 45.00 DEGREE BEND	EACH	14	300.00	4,200.00	500.00	7,000.00	275.00	3,850.00	500.00	7,000.00	341.00	4,774.00
38	DUCTILE IRON WATER MAIN FITTINGS 12" 45.00 DEGREE BEND	EACH	11	650.00	7,150.00	850.00	9,350.00	600.00	6,600.00	800.00	8,800.00	745.00	8,195.00
39	DUCTILE IRON WATER MAIN FITTINGS 8" 90.00 DEGREE BEND	EACH	1	350.00	350.00	600.00	600.00	325.00	325.00	550.00	550.00	392.00	392.00
40	FIRE HYDRANTS TO BE REMOVED	EACH	5	600.00	3,000.00	500.00	2,500.00	600.00	3,000.00	500.00	2,500.00	500.00	2,500.00
41	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	5	7,000.00	35,000.00	6,500.00	32,500.00	5,000.00	25,000.00	6,000.00	30,000.00	4,450.00	22,250.00

Attachment: Bid Tabulation (Rand Road and Hale Street Extension Water Main Replacement)

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				5		6		7		8		9	
				Bolder Contractors 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (847) 236-0786		Lampignano & Son Construction 501 S. Arthur Avenue Arlington Heights, IL 60005 (847) 394-0696 Fax (847) 394-0796		Gerardi Sewer & Water Co. 1785 Armitage Court Addison, IL 60101 (630) 519-5116 Fax (630) 656-1180		Performance Construction & Engineering 217 W. John Street Plano, IL 60545 (630) 273-2693 Fax (866) 636-1301		Vian Construction Co., Inc. 1041 Martha Street Elk Grove Village, IL 60007 (847) 364-5369 Fax (847) 364-5371	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	DOMESTIC WATER SERVICE BOXES TO BE REMOVED	EACH	5	450.00	2,250.00	50.00	250.00	50.00	250.00	150.00	750.00	150.00	750.00
43	VALVE VAULTS, TYPE A, 4'- DIAMETER, NEENAH R-1713 FRAME AND LID	EACH	6	1,500.00	9,000.00	2,500.00	15,000.00	1,600.00	9,600.00	3,000.00	18,000.00	3,000.00	18,000.00
44	VALVE VAULTS, TYPE A, 5'- DIAMETER, NEENAH R-1713 FRAME AND LID	EACH	5	1,900.00	9,500.00	3,000.00	15,000.00	2,100.00	10,500.00	3,500.00	17,500.00	3,360.00	16,800.00
45	TEMPORARY LINE STOP	EACH	5	3,000.00	15,000.00	6,000.00	30,000.00	5,000.00	25,000.00	3,000.00	15,000.00	6,800.00	34,000.00
46	CATCH BASINS, TYPE A, 4'- DIAMETER, TYPE 1 FRAME, OPEN LID	EACH	4	3,500.00	14,000.00	3,000.00	12,000.00	3,200.00	12,800.00	2,500.00	10,000.00	6,040.00	24,160.00
47	INLETS, TYPE A, TYPE 3 FRAME AND GRATE	EACH	1	2,500.00	2,500.00	1,800.00	1,800.00	1,500.00	1,500.00	2,000.00	2,000.00	1,270.00	1,270.00
48	REMOVE AND REERECT STEEL PLATE BEAM GUARDRAIL, TYPE A	FOOT	40	50.00	2,000.00	15.00	600.00	100.00	4,000.00	100.00	4,000.00	40.00	1,600.00
49	MOBILIZATION	L SUM	1	48,000.00	48,000.00	15,000.00	15,000.00	30,000.00	30,000.00	54,000.00	54,000.00	20,100.00	20,100.00
50	SANITARY SEWER REMOVAL AND REPLACEMENT 8"	FOOT	48	140.00	6,720.00	5.00	240.00	60.00	2,880.00	425.00	20,400.00	170.00	8,160.00
51	STORM SEWER CONNECTION	EACH	5	500.00	2,500.00	500.00	2,500.00	250.00	1,250.00	1,500.00	7,500.00	800.00	4,000.00
52	VALVE BOX 6"	EACH	3	900.00	2,700.00	200.00	600.00	750.00	2,250.00	500.00	1,500.00	200.00	600.00
53	VALVE VAULTS TO BE ABANDONED	EACH	11	400.00	4,400.00	350.00	3,850.00	275.00	3,025.00	500.00	5,500.00	800.00	8,800.00
54	WATER MAIN REMOVAL, 4"	FOOT	5	1.00	5.00	5.00	25.00	1.00	5.00	8.00	40.00	20.00	100.00
55	WATER MAIN REMOVAL, 6"	FOOT	216	1.00	216.00	5.00	1,080.00	2.00	432.00	9.00	1,944.00	20.00	4,320.00
56	WATER MAIN REMOVAL, 8"	FOOT	44	1.00	44.00	5.00	220.00	3.00	132.00	10.00	440.00	20.00	880.00
57	WATER MAIN REMOVAL, 12"	FOOT	10	1.00	10.00	10.00	100.00	4.00	40.00	12.00	120.00	20.00	200.00
58	CAP EXISTING WATER MAIN	EACH	6	900.00	5,400.00	1,500.00	9,000.00	1,250.00	7,500.00	1,000.00	6,000.00	2,160.00	12,960.00
59	WATER SERVICE CONNECTION	EACH	8	1,550.00	12,400.00	2,000.00	16,000.00	2,500.00	20,000.00	3,500.00	28,000.00	3,650.00	29,200.00
60	CONNECTION TO EXISTING WATER MAIN 4"	EACH	1	2,700.00	2,700.00	1,500.00	1,500.00	3,500.00	3,500.00	4,000.00	4,000.00	5,000.00	5,000.00
61	CONNECTION TO EXISTING WATER MAIN 6"	EACH	5	2,700.00	13,500.00	2,500.00	12,500.00	3,500.00	17,500.00	4,500.00	22,500.00	5,400.00	27,000.00

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ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
62	CONNECTION TO EXISTING WATER MAIN 8"	EACH	5	2,700.00	13,500.00	3,000.00	15,000.00	3,500.00	17,500.00	5,000.00	25,000.00	5,800.00	29,000.00
63	CONNECTION TO EXISTING WATER MAIN 10"	EACH	1	2,700.00	2,700.00	4,000.00	4,000.00	4,500.00	4,500.00	5,500.00	5,500.00	6,500.00	6,500.00
64	CONNECTION TO EXISTING WATER MAIN 12"	EACH	3	2,700.00	8,100.00	5,000.00	15,000.00	4,500.00	13,500.00	6,000.00	18,000.00	6,900.00	20,700.00
65	VALVE VAULTS TO BE REMOVED	EACH	3	500.00	1,500.00	400.00	1,200.00	300.00	900.00	400.00	1,200.00	1,000.00	3,000.00
66	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	94,000.00	94,000.00	60,000.00	60,000.00	60,000.00	60,000.00	36,000.00	36,000.00	19,000.00	19,000.00
67	REMOVE AND RE-ERECT EXISTING SIGN	EACH	1	100.00	100.00	300.00	300.00	5,000.00	5,000.00	500.00	500.00	2,000.00	2,000.00
68	CONCRETE WASHOUT	L SUM	1	500.00	500.00	1,000.00	1,000.00	500.00	500.00	500.00	500.00	1,000.00	1,000.00
69	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	232	30.00	6,960.00	50.00	11,600.00	50.00	11,600.00	45.00	10,440.00	45.00	10,440.00
70	CONSTRUCTION LAYOUT	L SUM	1	3,000.00	3,000.00	6,500.00	6,500.00	6,500.00	6,500.00	10,000.00	10,000.00	11,000.00	11,000.00
71	DRAINAGE STRUCTURE TO BE REMOVED	EACH	4	275.00	1,100.00	350.00	1,400.00	400.00	1,600.00	500.00	2,000.00	800.00	3,200.00
72	PRESSURE CONNECTION 12" X 8"	EACH	1	4,100.00	4,100.00	12,000.00	12,000.00	6,500.00	6,500.00	7,000.00	7,000.00	6,700.00	6,700.00
73	STORM SEWER (WATER MAIN REQUIREMENTS) 6"	FOOT	42	80.00	3,360.00	80.00	3,360.00	60.00	2,520.00	90.00	3,780.00	80.00	3,360.00
74	STORM SEWER (WATER MAIN REQUIREMENTS) 8"	FOOT	11	120.00	1,320.00	100.00	1,100.00	68.00	748.00	110.00	1,210.00	98.00	1,078.00
75	STORM SEWER (WATER MAIN REQUIREMENTS) 12"	FOOT	339	90.00	30,510.00	120.00	40,680.00	72.00	24,408.00	112.00	37,968.00	158.60	53,765.40
76	WOOD FENCE TO BE REMOVED AND RE-ERECTED	FOOT	40	50.00	2,000.00	30.00	1,200.00	120.00	4,800.00	50.00	2,000.00	2,200.00	88,000.00
77	WATER MAIN IN CASING PIPE, 8"	FOOT	41	900.00	36,900.00	350.00	14,350.00	1,200.00	49,200.00	1,000.00	41,000.00	1,540.00	63,140.00
78	VIDEOTAPING OF EXISTING ROADWAY	L SUM	1	500.00	500.00	6,551.00	6,551.00	1,000.00	1,000.00	1,000.00	1,000.00	2,400.00	2,400.00
TOTAL BID AS READ				\$ 828,172.00		\$ 830,000.00		\$ 895,352.50		\$ 928,767.00		\$ 1,140,667.40	
TOTAL BID AS CORRECTED								\$ 895,349.50					
PROPOSAL GUARANTEE				5.00%		5.00%		5.00%		5.00%		5.00%	

Attachment: Bid Tabulation (Rand Road and Hale Street Extension Water Main Replacement)

Village of Palatine GIS Viewer

6.B.2.b

VILLAGE OF
PALATINE

E DIANE DR

N OLD HICKS RD

Replace 6" water main with 8"
watermain

Attachment: Location Maps (Rand Road and Hale Street Extension Water Main Replacement)

N DENSE AV

N LYNDA DR

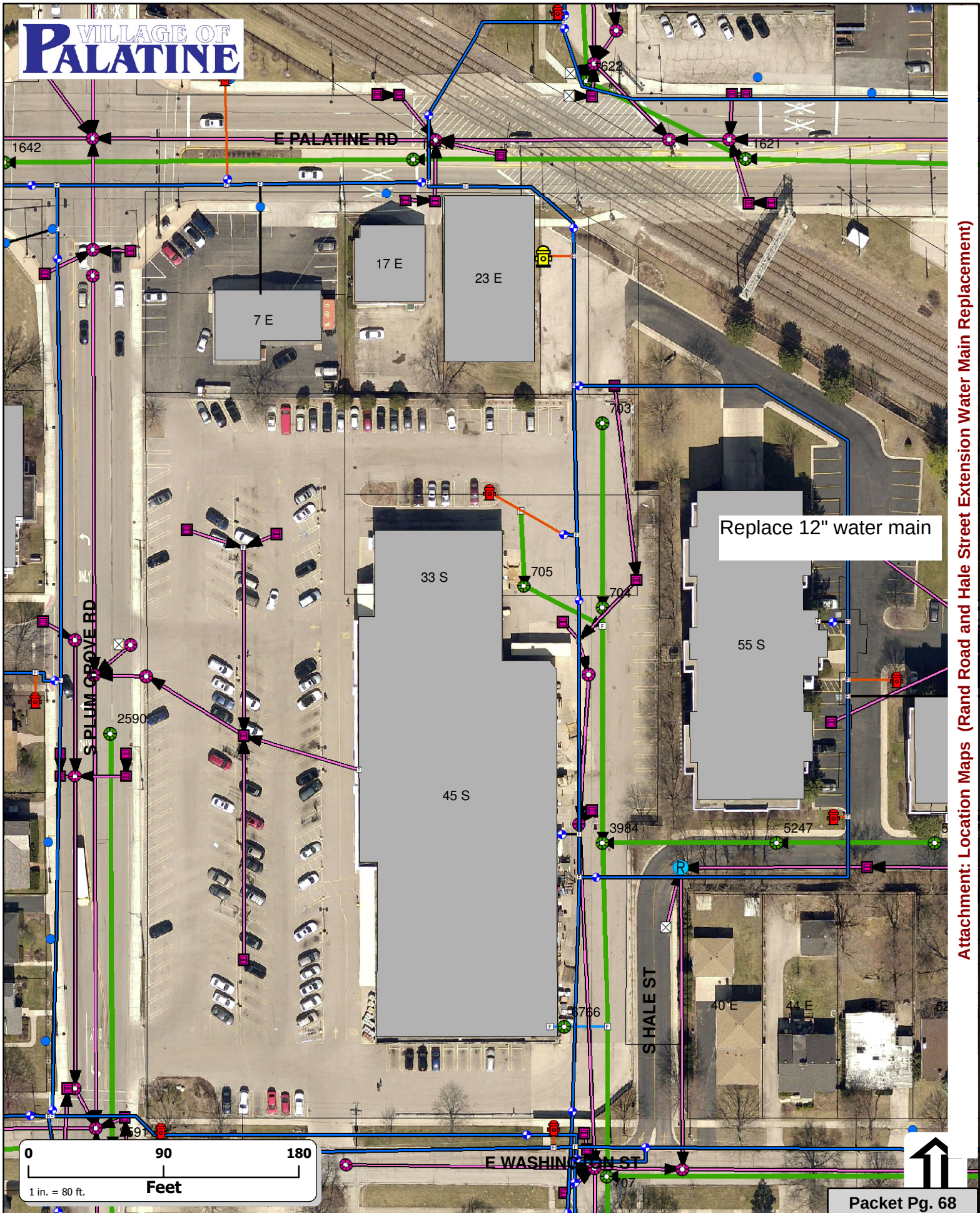
N RAND RD

0 125 250
1 in. = 110 ft. Feet

Packet Pg. 67

Village of Palatine GIS Viewer

6.B.2.b



Consider a Motion to Approve Change Order #1 for the Kasuba Lift Station Force Main Replacement Project

BACKGROUND:

A portion of the Village's wastewater system includes a lift station located north of the intersection of Dundee Road and Baldwin Road, commonly referred to as the Kasuba Lift Station. This lift station was originally constructed by a private utility company and subsequently acquired by the Village when the area was annexed into the Village.

The design plan contemplated more directionally drilled forcemain than open cut installation. In review of the most current options, a value engineering proposal was made to allow for the utility to be installed with more open cut than trench-less installations.

KEY ISSUES:

- Staff has coordinated with the contractor who was awarded this construction contract to adjust payment to be by lump sum at the awarded price. With this change the contractor will now be assigned all risk for non cohesive soils, will patch all pavement and curb damaged associated with his work, will be responsible for all turf restoration, and will resurface all roads worked over from edge of pavement to edge of pavement.
- Altering this construction method via this change order will allow for the resurfacing of Lilly from Rand to Capri, Capri from Rand to Lynda, and Lynda from Capri to Dundee Road. This is approximately \$250,000 of costs for roadway maintenance avoided. The majority of which warrant being included in the 2021 recommended program.
- Staff is requesting a change order to the contract to adjust it to a lump sum contract.

ALTERNATIVES:

1. Approve change order #1 for the Kasuba Lift Station Force Main Replacement with Bolder Contractors.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval of change order #1 for the Kasuba Lift Station Force Main Replacement Project with Bolder Contractors to adjust it to a lump sum contract in the amount of \$1,856,775. All costs associated with this contract are funded from the Rand Road TIF District.

BUDGET IMPACT:

Funding is available to accommodate this project from the Rand Road TIF District in the 2020 Capital Improvement Program. No general fund dollars will be invested in this project.

ACTION REQUIRED:

Motion to approve change order #1 for the Kasuba Lift Station Force Main Replacement Project with Bolder Contractors, Incorporated of Cary, Illinois to a lump sum contract in the amount of \$1,856,775.

ATTACHMENTS:

- CCF06012020_00001



DEPARTMENT OF PUBLIC WORKS
 148 West Illinois Avenue
 Palatine, Illinois 60067
 847 705-5200
 Fax 847 358-4242

May 27, 2020

Bob Gwiasda, President
 Bolder Contractors, Inc.
 316 Cary Point Drive
 Cary, IL 60013

**Re: Acceptance of Value Engineering
 Change Order to Kasuba Lift Station Force Main Replacement (DPW-1804)**

Dear Mr. Gwiasda,

Your value engineering proposal of May 12th as amended is approved with your signing and returning of this letter.

Amendments include:

1. Payment to be lump sum for project. Progress payments to be made no more than monthly calculated at \$200 per foot of installed forcemain with balance due upon full completion. Total project cost not to exceed \$1,856,775 subject to the below exclusion.
2. Open cut with PVC C900 watermain quality push joint shall be allowed.
3. Unless shown to be removed, the protection of all existing structures, conduits, active utility lines and all other facilities shown on the Drawings or otherwise made known to the Contractor shall be replaced, restored, or replaced to a condition equal or better than the original condition at the sole decision of the Engineer at no additional cost to the Owner.
4. Item 4 is amended to exclude as-builts.
5. Item 5 is amended to exclude televising. It is further amended to include all sanitary services identified as requiring replacement during construction at the sole decision of the engineer.
6. Item 6 is amended to include all tree trimming under the supervision of an Illinois Certified Arborist and with the pre-approval of the resident engineer. This item is further amended to require construction fencing to continue within 100 feet of construction activities. No additional compensation will be provided for the removal of trees (including stumping) at the sole decision of the engineer.
7. All pavement patching associated with open cut installation will be included in the project lump sum. Limits of patching will be at the sole decision of the engineer.
8. Any surface improvements disturbed associated with contractor's work including but not limited to; patching, resurfacing, curb, concrete edging, sidewalk, and landscaping shall be replaced in kind.

Attachment: CCF06012020_00001 (Kasuba Lift Station Force Main Replacement Change Order #1)

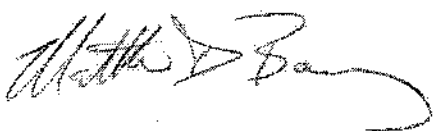
9. A two inch mill and surface included with this change order. Limits shall include full road pavement width from edge of pavement to edge of pavement along the entire forcemain route.
10. Up to an additional 600 feet of concrete curb & gutter beyond what is shown on the project plan and disturbed by the contractor shall be selected by the Village for replacement.
11. Any reduction in the amount of abandonment to the existing forcemain will be prorated based on the cost of \$20,000 with savings made available for additional curb, sidewalk, or pavement improvements at the direction of the Owner.
12. The contractor is proposing to employ their own chosen means and methods for pipe installation. As such, the work along the project route may incur risks of additional work and related costs. The contractor hereby acknowledges and accepts any such risk of both work and related cost that result from the contractor's chosen means and methods. This assumption of risks is acknowledged and equals a not to exceed cost to the Village of \$1,856,775 for which no further compensation will be made from the Village.

Exclusion

1. Soil samples analyzed associated with the improvement found one area compared to the Illinois Environmental Protection Agency maximum allowable concentrations (MAC) for Arsenic and Chromium. The soil can be reused on the project site at no additional cost or disposed at a "Subtitle D" municipal solid waste landfill for \$100 per cubic yard. Delineation of limits and method of management will be at the sole discretion of the engineer.

Please contact me at 847-705-5200 so we may discuss further. Please sign and return indicating your approval.

Sincerely,



Matthew D. Barry
Director of Public Works

Accepted and Approved
Bolder Contractors, Inc.
Authorized Representative



Date: 6/1/20

Consider a Resolution Appropriating \$753,029.34 of Rebuild Illinois Funds for the Rehabilitation of Rohlwing Road

BACKGROUND:

Rohlwing Road, from Palatine Road to Cunningham Drive, is scheduled to be rehabilitated in the 2020 Capital Plan. The scope of rehabilitation work includes pavement resurfacing, patching, curb and gutter reconstruction, sidewalk replacement, and ramp upgrades to meet ADA requirements.

The Illinois Department of Transportation recently notified the Village they are implementing a grant program using proceeds from a general obligation bond in the REBUILD Illinois capital program to provide Local Public Agencies with funds for capital projects. The Village has been awarded \$753,029.34 for a capital improvement.

In order to secure and expend these funds, the State requires that resolutions be passed by the Village indicating their intended use similar to the use of Motor Fuel Tax proceeds. The State then reviews these resolutions, granting or denying their approval.

KEY ISSUES:

- Reconstruction activities include: removal of all the asphalt pavement, base and sub-base repair and/or replacement, spot curb and gutter replacement, spot sidewalk replacement and drainage improvements. The pavement will be replaced with 4" of asphalt.
- In this program, 50/50 apron and curb replacement will also be provided.

ALTERNATIVES:

1. Approve the resolution appropriating Rebuild Illinois funds in the amount of \$753,029.34 for the reconstruction of Rohlwing Road.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the resolution appropriating \$753,029.34 of Rebuild Illinois funds for the rehabilitation/reconstruction of Rohlwing Road, from Palatine Road to Cunningham Drive, be approved.

ACTION REQUIRED:

Motion to approve the resolution appropriating \$753,029.34 of Rebuild Illinois funds for the reconstruction of Rohlwing Road, from Palatine Road to Cunningham Drive.

ATTACHMENTS:

- IDOT CL 2020-11 Bonds approved
- Rebuild Illinois Bond Palatine
- Rebuild Illinois Resolution



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois 62764

CIRCULAR LETTER 2020-11

REBUILD ILLINOIS BOND FUNDS TO LOCAL PUBLIC AGENCIES.

COUNTY ENGINEERS / SUPERINTENDENTS OF HIGHWAYS / MUNICIPAL ENGINEERS / DIRECTORS OF PUBLIC WORKS / MAYORS / METROPOLITAN PLANNING ORGANIZATIONS – DIRECTORS / TOWNSHIP HIGHWAY COMMISSIONERS / CONSULTING ENGINEERS

The Illinois Department of Transportation (IDOT) has been authorized to implement a \$1.5 billion grant program using proceeds from general obligation (transportation, series A) bonds authorized in the REBUILD Illinois capital program to provide Local Public Agencies (LPAs) with the funds for capital projects. The first REBUILD Illinois grants, which will be awarded and disbursed in the week of May 4th, 2020 will total \$250 Million. Grants will be allotted among LPAs based on the regular Motor Fuel tax (MFT) formula. However, keep in mind that these are **not** MFT disbursements. Rather, they are grants made from bond proceeds that must be used for capital projects and for which separate accounting will be required.

The money for REBUILD Illinois grants comes from proceeds of general obligation bonds authorized pursuant to subsection (a) of Section 4 of the General Obligation Bond Act (30 ILCS 330/4). IDOT is authorized to use these funds to make grants “for planning, engineering, acquisition, construction, reconstruction, development, improvement, extension, and all construction-related expenses of the public infrastructure and other transportation improvement projects.” Thus, the grants may be used by LPAs only for those purposes.

At this time IDOT intends to award and disburse REBUILD Illinois grants twice each year over a period of 3 years. We expect to award \$1.5 billion in six (6) disbursements of \$250 million each over the 3 years. The exact dates of the distributions will vary depending on the timing of the bond sales and identifiable needs of the LPAs.

LPA's may view their estimated total allotments online at <http://www.idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/mft-distribution/index#rib>

Funds received from these REBUILD Illinois grants must be deposited into the LPA's MFT account. However, grant funds must be separately accounted for, and expenditures must be in accordance with purposes authorized in subsection (a) of Section 4 of the General Obligation Bond Act. To qualify to be funded with REBUILD Illinois grant proceeds, a project will need to be a bondable capital improvement. In general, transportation improvement projects with an average

Circular Letter 2020-11

Page 2

May 1st, 2020

useful life of greater than or equal to 13 years will be considered bondable capital improvements.

Examples of bondable projects may include, but are not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger bondable project.

Design Standards shall meet the minimum requirements established in the Bureau of Local Roads Manual. Federal projects using bondable matching funds shall meet the minimum Federal requirements established in the Bureau of Local Roads Manual.

Examples of non-bondable expenditures may include, but are not limited to: administrative expenses, paying off existing bond debt, Long Range Development plans, feasibility studies, archeological research and exploration, preservation activities, repairs to existing roads and bridges such as sandblasting, painting, sealing or resurfacing, seeding or sodding for erosion control, normally anticipated repairs such as patching concrete, filling or sealing cracks and painting.

An LPA that receives a grant award of less than \$45,000 out of the \$250,000,000 disbursement may use the grant award for typically non-bondable, but MFT eligible, expenditures for repairs to existing roadways and bridges such as sandblasting, painting, sealing or resurfacing, seeding or sodding for erosion control, normally anticipated repairs such as patching concrete, filling or sealing cracks and painting, but are strongly encouraged to use these grant awards for transportation capital improvements. Design or Maintenance Standards shall meet the minimum requirements established in the Bureau of Local Roads Manual.

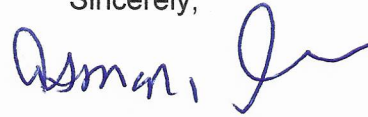
All REBUILD Illinois grants shall be associated with an identified project(s) within one year of receipt. LPA's may accumulate funds, if necessary, during the program period, but all grant funds shall be expended by July 1, 2025, which coincides with the expected end date of the REBUILD Illinois Capital Program.

If you have questions regarding the use of the REBUILD Illinois grants for specific projects, please contact your IDOT District Bureau of Local Roads and Streets office.

If you have any questions regarding this circular letter, please contact Stephane B. Seck-Birhame, Local Program Development Engineer at (217) 782-3972 or Babilbile.Seck@illinois.gov

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April 28, 2020

Sincerely,



Omer M. Osman, P.E.
Acting Secretary

cc: Arlene Kocher, FHWA – Illinois
Erin Aleman, Chicago Metropolitan Agency for Planning
Duane Ratermann, Illinois Association of County Engineers
Brad Cole, Illinois Municipal League
Bryan Smith, Township Officials of Illinois
Donald Goad, Township Highway Commissioners of Illinois

Bcc: Georgina Syas
Doug House
Sheleda Doss
Matt Magalis
Anthony Quigley
Masood Ahmad
Kensil Garnett
Jeff Myers
Keith Roberts

Attachment: IDOT CL 2020-11 Bonds approved (Resolution Appropriating Funds for Rohlwing Road Reconstruction)

FY 2020 - FY 2025
Local REBUILD Illinois Bond Funds
Municipality Allotments

County	Municipality	Bond Distribution (1 of 6)	Total Bond Series Estimates
Cook	Homewood	\$212,243.62	\$1,273,461.72
Cook	Indian Head Park	\$41,838.01	\$251,028.06
Cook	Inverness	\$81,270.54	\$487,623.24
Cook	Justice	\$141,979.04	\$851,874.24
Cook	Kenilworth	\$27,602.76	\$165,616.56
Cook	LaGrange	\$170,801.03	\$1,024,806.18
Cook	LaGrange Park	\$149,151.59	\$894,909.54
Cook	Lansing	\$311,187.40	\$1,867,124.40
Cook	Lemont	\$175,743.83	\$1,054,462.98
Cook	Lincolnwood	\$138,288.42	\$829,730.52
Cook	Lynwood	\$98,932.79	\$593,596.74
Cook	Lyons	\$117,847.22	\$707,083.32
Cook	Markham	\$137,387.74	\$824,326.44
Cook	Matteson	\$208,794.65	\$1,252,767.90
Cook	Maywood	\$264,604.30	\$1,587,625.80
Cook	McCook	\$2,504.35	\$15,026.10
Cook	Melrose Park	\$279,114.15	\$1,674,684.90
Cook	Merrionette Park	\$20,869.58	\$125,217.48
Cook	Midlothian	\$162,771.74	\$976,630.44
Cook	Morton Grove	\$255,597.43	\$1,533,584.58
Cook	Mt Prospect	\$594,969.74	\$3,569,818.44
Cook	Niles	\$327,355.83	\$1,964,134.98
Cook	Norridge	\$160,058.69	\$960,352.14
Cook	North Riverside	\$73,285.18	\$439,711.08
Cook	Northbrook	\$364,338.92	\$2,186,033.52
Cook	Northfield	\$59,533.22	\$357,199.32
Cook	Northlake	\$135,355.70	\$812,134.20
Cook	Oak Forest	\$307,134.30	\$1,842,805.80
Cook	Oak Lawn	\$622,682.34	\$3,736,094.04
Cook	Oak Park	\$569,827.39	\$3,418,964.34
Cook	Olympia Fields	\$54,788.14	\$328,728.84
Cook	Orland Hills	\$78,524.54	\$471,147.24
Cook	Orland Park	\$623,528.11	\$3,741,168.66
Cook	Palatine	\$753,029.34	\$4,518,176.04
Cook	Palos Heights	\$137,464.62	\$824,787.72
Cook	Palos Hills	\$192,044.07	\$1,152,264.42
Cook	Palos Park	\$53,239.40	\$319,436.40
Cook	Park Forest	\$241,373.16	\$1,448,238.96
Cook	Park Ridge	\$411,679.91	\$2,470,079.46
Cook	Phoenix	\$21,572.55	\$129,435.30
Cook	Posen	\$65,761.14	\$394,566.84
Cook	Prospect Heights	\$178,555.73	\$1,071,334.38
Cook	Richton Park	\$149,887.52	\$899,325.12
Cook	River Forest	\$122,713.13	\$736,278.78
Cook	River Grove	\$112,333.26	\$673,999.56
Cook	Riverdale	\$148,822.07	\$892,932.42
Cook	Riverside	\$97,482.90	\$584,897.40
Cook	Robbins	\$58,621.55	\$351,729.30

Attachment: Rebuild Illinois Bond Palatine (Resolution Appropriating Funds for Rohlwing Road Reconstruction)



**Resolution for Improvement
Under the Illinois Highway Code**



Is this project a bondable capital improvement?

☐ Yes ☐ No

Resolution Type

Original

Resolution Number

Section Number

BE IT RESOLVED, by the Council

Governing Body Type

of the Village

Local Public Agency Type

of Palatine

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Rohlwing Road	1.49	N/A	Cunningham Drive	Palatine Road

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Roadway rehabilitation including drainage improvements, curb and gutter removal and replacement, base repairs, and installation of new asphalt.

2. That there is hereby appropriated the sum of Seven hundred fifty three thousand twenty nine and 34 cents-----

----- Dollars (\$753,029.34) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Marg Duer

Name of Clerk

Village

Local Public Agency Type

Clerk in and for said Village

Local Public Agency Type

of Palatine

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

Governing Body Type

of Palatine

Name of Local Public Agency

at a meeting held on

June 08, 2020

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ Month, Year .

(SEAL)

Clerk Signature

Date

Approved

Regional Engineer

Department of Transportation

Date

Consider an Ordinance Authorizing the Village Manager to Dispose of Excess Vehicles and Equipment

BACKGROUND:

Certain equipment and vehicles are deemed no longer useful because they have either been replaced with new vehicles, are not needed due to fleet right-sizing reductions, or have become obsolete and can no longer serve a useful purpose.

For the past several years, the Village has successfully made use of internet auctions through GovDeals.com and PublicSurplus.com for disposal of surplus vehicles and equipment. In addition, the Northwest Municipal Conference (NWMC) has a contract with America's Auto Auction to conduct a live auction on a quarterly basis, with the next scheduled live auction to take place in late summer and October. It is recommended that Staff determine the appropriate auction method based on the item description and likelihood of receiving the most lucrative bids.

KEY ISSUES:

- This year's proposed disposal includes five sedans, one air compressor, eight SUVs, four pickup trucks, one reserve Quint, two dump trucks, and one SUV crossover.
- The disposal of these items does not rely on purchase planned later in this budget year. Should the Village Council approve the disposal of these items, staff will be sure to execute in the later portions of the year to be certain any replacements targeting 2021 are more fully considered to control capital equipment expenditures in both 2020 and 2021.

ALTERNATIVES:

1. Approve an ordinance authorizing the Village Manager to dispose of excess vehicles and equipment.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that an ordinance authorizing the Village Manager to dispose of excess vehicles and equipment be adopted.

ACTION REQUIRED:

Motion to adopt an ordinance authorizing the Village Manager to dispose of excess vehicles and equipment.

ATTACHMENTS:

- 2020 Vehicle Disposition Ordinance
- 2020 Vehicle Disposition Memorandum

ORDINANCE NO. _____

**AN ORDINANCE
AUTHORIZING THE SALE BY PUBLIC AUCTION
OF PERSONAL PROPERTY OWNED BY THE
VILLAGE OF PALATINE**

WHEREAS, in the opinion of at least three-fourths of the corporate authorities of the Village of Palatine, it is no longer necessary, useful, or in the best interest of said jurisdiction to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the Mayor and the Village Council of the Village of Palatine that said personal property should be disposed of:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Village Council of the Village of Palatine:

SECTION ONE: Pursuant to (chapter 65, section 5/11-76-4 of the Illinois Compiled Statute, the Mayor and Village Council for the Village of Palatine find that the following described personal property now owned by said jurisdiction is no longer necessary or useful to said jurisdiction and said jurisdiction would be best served by the properties sale.

2020 VEHICLE AND EQUIPMENT INVENTORY DISPOSITION LIST

UNIT	YEAR	MAKE	MODEL	VIN OR SERIAL #	MILEAGE	DESCRIPTION
C-308	2006	Ford	Crown Victoria	2FAFP71W06X159232	110,269	Fire Prevention Sedan
C-311	2006	Ford	Crown Victoria	2FAFP71W86X159236	120,457	Investigations Sedan
E-617	2008	Atlas-Copco	XAS185	4500A10178R030752	N/A	Air Compressor
T-101	2006	BMW	X-5	5UXFA13576LY38262	120,994	Investigations SUV
T-201	2006	BMW	X-5	5UXFA13566LY27334	129,036	Investigations SUV
T-309	2001	Toyota	Tacoma	5TEVN52N01Z728240	32,470	Investigations Pickup
T-330	2004	Pierce	Air-Ladder	4PICT02A54A004006	74,000	FD Reserve Quint
T-347	2007	Ford	Ranger	1FTYR14U67PA83253	49,300	PW Pickup
T-349	2008	Ford	F-250	1FTNF20578EB00963	42,296	PW Pickup
T-356	2008	International	7400	1HTWHAAR88J634073	83,000	PW Dump Truck
T-362	2008	Ford	Ranger	1FTYR14U58PA65988	83,430	PW Pickup
T-414	2014	Ford	Explorer	1FM5K8AR0EGC26058	142,033	Patrol SUV
T-429	2015	Ford	Explorer	1FM5K8AR9FGC40865	127,713	Patrol SUV
T-430	2015	Ford	Explorer	1FM5K8AR0FGC40866	138,082	Patrol SUV
T-431	2015	Ford	Explorer	1FM5K8AR2FGC40867	123,495	Patrol SUV
T-432	2015	Ford	Explorer	1FM5K8AR4FGC40868	132,986	Patrol SUV
T-434	2015	Ford	Explorer	1FM5K8AR2FGC40870	118,972	Patrol SUV
C-345	2010	Ford	Crown Victoria	2FABP7BV8AX129294	111,371	K9 Sedan
C-330	2008	Dodge	Charger	2B3KA43H38H280021	84,755	Patrol Sedan
C-359	2013	Dodge	Charger	2C3CDXAT7DH647956	150,015	Patrol Sedan
T-292	2001	International	4900	1HTSDAAN21H385452	109,230	PW Dump Truck
T-390	2004	Chevrolet	Avalanche	3GNEC12T44G120855	191,342	Investigations SUT

SECTION TWO: The Village Manager is hereby authorized to select the method of disposal which he deems is in the best interest of the Village for all vehicles and equipment attached hereto and made a part of this ordinance.

SECTION THREE: The Village Manager is further authorized to advertise the sale of the aforementioned personal property through area newspapers, direct mailings, on the internet or any other channels deemed appropriate prior to the date of said sale.

SECTION FOUR: No bid shall be accepted for the sale of an item, unless the Village Manager or the designee of the Village Manager so authorizes at the time of the sale.

SECTION FIVE: Upon payment in full of the sale price for the aforesaid items of personal property by the highest bidder, the Village Manager is authorized to convey and transfer the title and ownership of said personal property to the bidder.

SECTION SIX: This ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the corporate authorities, and approval in the manner provided by law.

PASSED: This _____ day of _____, 2020

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this _____ day of _____, 2020

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk

this _____ day of _____, 2020.

Village Clerk



MEMORANDUM

To: Matt Barry, Director of Public Works

From: Matt Dusckett, Fleet Services Coordinator

Date: May 22, 2020

Subject: 2020 Surplus Vehicle and Equipment Disposition

Issue: Staff has compiled a listing of equipment and vehicles that are deemed no longer useful to the Village.

Discussion: The equipment and vehicles are deemed no longer useful because they have either been replaced with new vehicles, are not needed due to fleet right-sizing reductions, or have become obsolete and can no longer serve a useful purpose. The chart below details the vehicles and equipment recommended for disposition:

UNIT	YEAR	MAKE	MODEL	VIN	MILEAGE	DESCRIPTION
C-308	2006	FORD	CRN VIC	2FAFP71W06X159232	110,269	FIRE PREVENTION SEDAN
C-311	2006	FORD	CRN VIC	2FAFP71W86X159236	120,457	PD INVESTIGATIONS SEDAN
E-617	2008	COPCO	XAS185	4500A10178R030752	N/A	PW AIR COMPRESSOR
T-101	2006	BMW	X-5	5UXFA13576LY38262	120,994	PD INVESTIGATIONS SUV
T-201	2006	BMW	X-5	5UXFA13566LY27334	129,036	PD INVESTIGATIONS SUV
T-309	2001	TOYOTA	TACOMA	5TEVN52N01Z728240	32,470	PD INVESTIGATIONS PICKUP
T-330	2004	PIERC	AIR-LADDER	4PICT02A54A004006	74,000	FD RESERVE QUINT
T-347	2007	FORD	RANGER	1FTYR14U67PA83253	49,300	PW PICK UP
T-349	2008	FORD	F-250	1FTNF20578EB00963	42,296	PW PICK UP
T-356	2008	NAVISTAR	7400	1HTWHAAR88J634073	83,000	PW DUMP TRUCK
T-362	2008	FORD	RANGER	1FTYR14U58PA65988	83,430	PW PICK UP
T-414	2014	FORD	EXPLORER	1FM5K8AR0EGC26058	142,033	POLICE PATROL SUV
T-429	2015	FORD	EXPLORER	1FM5K8AR9FGC40865	127,713	POLICE PATROL SUV
T-430	2015	FORD	EXPLORER	1FM5K8AR0FGC40866	138,082	POLICE PATROL SUV
T-431	2015	FORD	EXPLORER	1FM5K8AR2FGC40867	123,495	POLICE PATROL SUV
T-432	2015	FORD	EXPLORER	1FM5K8AR4FGC40868	132,986	POLICE PATROL SUV
T-434	2015	FORD	EXPLORER	1FM5K8AR2FGC40870	118,972	POLICE PATROL SUV
C-345	2010	FORD	CRN VIC	2FABP7BV8AX129294	111,371	POLICE K9 SEDAN
C-330	2008	DODGE	CHARGER	2B3KA43H38H280021	84,755	POLICE PATROL SEDAN
C-359	2013	DODGE	CHARGER	2C3CDXAT7DH647956	150,015	POLICE PATROL SEDAN
T-292	2001	NAVISTAR	4900	1HTSDAAN21H385452	109,230	PW DUMP TRUCK
T-390	2004	CHEVY	AVALANCHE	3GNEC12T44G120855	191,342	PD INVESTIGATIONS SUT

Traditionally, the Village Council authorizes the sale of these vehicles through auction. Staff has successfully used internet auction sites such as GovDeals.com and PublicSurplus.com in the past, and recommends utilizing these auction services on again.

In addition, the Northwest Municipal Conference has a contract with America's Auto Auction to conduct a live auction on a quarterly basis. The next scheduled live auctions are for late summer and October. Staff will determine the appropriate auction method based on the item description and likelihood of receiving the most lucrative bids.

Recommendation: Staff recommends that the Village Council authorize the disposition of the vehicles and equipment detailed in the chart above. They will be sold via live and/or internet auctions.

Consider a Resolution to Approve the Terms of the Proposed Successor Contract for the Fraternal Order of Police

BACKGROUND: Palatine's Police Officers are represented by the Fraternal Order of Police, Lodge No. 158 (FOP) . The most recent contract expired on December 31, 2019. The Village and FOP met numerous times starting November 2019 through May 2020 to negotiate contract terms and the comparable wages of surrounding communities.

KEY ISSUES: The proposed Collective Bargaining Agreement will result in a three-year contract, expiring on December 31, 2022. This agreement was bargained within the authority granted by Village Council in December 2019.

As for economic change, the proposed wage schedule will increase by 2.5% in 2020, 2.5% in 2021 and 2.25% in 2022. New to the bargaining unit, all authorized pay outs for unused accrued leave at separation will be paid to Retirement Health Savings accounts. This results in a tax savings for the Village.

The proposed contract includes a number of language changes/clarifications that have no economic impact such as removing fair share language as a result of the Janus Supreme Court decision; clarification on holidays; clarification of regular hours to conform to past practice; and identifying the dates for sick leave incentive.

Members of the Fraternal Order of Police (FOP) ratified the terms of the contract on May 28, 2020.

BUDGET IMPACT: 2020 wages were accounted for within the existing budget. In subsequent years, 2021 and 2022, the wages are consistent with the Village's financial planning models.

RECOMMENDATION: Staff recommends approval of a resolution authorizing the proposed Collective Bargaining Agreement with the Palatine FOP, Lodge No. 158.

ACTION REQUIRED: Motion to adopt a resolution approving the collective bargaining agreement between the Village of Palatine and Palatine Fraternal Order of Police, Lodge No. 158 and authorizing the Mayor and Village Clerk to sign the agreement.

ATTACHMENTS:

- Resolution Approve CBA
- FOP CBA 2020
- 2020-2022 FOP CBA (00619328xC010D)

RESOLUTION NO. _____

A RESOLUTION APPROVING A
COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE VILLAGE OF PALATINE, ILLINOIS AND
PALATINE FRATERNAL ORDER OF POLICE LABOR COUNCIL LODGE 158

WHEREAS, negotiations between the Village of Palatine and the Palatine Fraternal Order of Police Labor Council have resulted in the proposed Collective Bargaining Agreement resulting therefrom, a copy of which is attached hereto and incorporated by reference hereof; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Village Council of the Village of Palatine, that said labor agreement for certain employees within the Police Department be hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor and Village Clerk of the Village of Palatine be hereby authorized and directed to execute said Labor Agreement on behalf of the Village Council and that it be appropriately filed with the Illinois State Labor Relations Board.

AYES: _____ NAYS: _____ ABSEBT: _____ PASS: _____

ADOPTED this _____ day of _____, 2020

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____ day of _____, 2020

Village Clerk

Attachment: Resolution Approve CBA (Collective Bargaining Agreement Approval)

LABOR CONTRACT

BETWEEN

VILLAGE OF PALATINE, ILLINOIS

AND

**PALATINE FRATERNAL ORDER OF POLICE,
LABOR COUNCIL, LODGE NO. 158**

JANUARY 1, 2020 THROUGH DECEMBER 31, 2022

Attachment: FOP CBA 2020 (Collective Bargaining Agreement Approval)

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ARTICLE I - PREAMBLE

THIS AGREEMENT entered into by the VILLAGE OF PALATINE, ILLINOIS (hereinafter referred to as the "Village" or the "Employer"), and the PALATINE FRATERNAL ORDER OF POLICE LABOR COUNCIL/LODGE NO.158 (hereinafter referred to as the "Labor Council"), is in recognition of the Labor Council status as the representative of the Village's police officers under the rank of sergeant as per Illinois State Labor Relations Board Case No. S-RC-233 and has as its basic purpose the promotion of harmonious relations between the Village and the Labor Council; the establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of an entire agreement covering all rates of pay, hours of work and conditions of employment applicable to bargaining unit employees.

Therefore, in consideration of the mutual promises and agreements contained in this Agreement, the Village and the Labor Council do mutually promise and agree as follows:

ARTICLE II - RECOGNITION

Section 2.1 - Recognition.

The Village recognizes the Labor Council as the sole exclusive bargaining representative for the purpose of collective bargaining in respect to rates of pay, wages, hours and conditions of employment of the following unit:

All sworn full-time peace officers below the rank of sergeant, excluding Sergeants, Commanders, Deputy Chiefs, Chief, all other supervisory, confidential and managerial employees, and all other employees of the Employer.

Section 2.2 - Probationary Period.

The probationary period shall be twenty-four (24) months in duration from date of hire as a police officer. Time absent from duty or not served for any reason shall not apply toward satisfaction of the probationary period. During the probationary period but not until after thirty (30) days following completion of mandated police academy, an officer is entitled to all rights, privileges or benefits under this Agreement, except that the Village may discharge a probationary officer without cause and such officer shall have no recourse. Newly hired police officers shall earn holiday hours equivalent to the number of remaining holidays in the calendar year. Two (2) personal days/floating holidays shall be earned if the officer is hired before July 1, with only one (1) personal day/floating holiday earned if the officer is hired after July 1.

Section 2.3 - Labor Council Officers.

For purposes of this Agreement, the term "Labor Council Officers" shall refer to the Labor Council's duly elected negotiating team members.

ARTICLE III - NO DISCRIMINATION**Section 3.1- Discrimination Prohibited.**

Neither the Village nor the Labor Council shall discriminate against any employees covered by this Agreement in a manner which would violate any applicable federal or state laws because of race, creed, color, national origin, disability, age or sex. Any dispute concerning the interpretation and application of this section shall be processed through the appropriate federal or state agency rather than through the grievance and arbitration procedure set forth in this Agreement.

Section 3.2 - Labor Council Membership or Activity.

Except as otherwise provided herein, neither the Village nor the Labor Council shall interfere with the right of employees to become or not become members of the Labor Council, and there shall be no discrimination against any such employees because of lawful Labor Council membership or non-membership activity or status.

Section 3.3 - Gender.

Wherever the male gender is used in this Agreement, it shall be construed to include both male and females equally.

ARTICLE IV - LABOR COUNCIL SECURITY AND RIGHTS**Section 4.1 - Dues Checkoff.**

While this Agreement is in effect, the Village will deduct from each employee's paycheck once each pay period the uniform, regular monthly Labor Council dues for each employee in the bargaining unit who has filed with the Village a voluntary, effective checkoff authorization in the form set forth in APPENDIX A of this Agreement. If a conflict exists between that form and this Article, the terms of this Article and Agreement control.

An employee seeking to revoke his dues deduction shall notify the Labor Council and the Village of his intentions, providing at least 30 days' notice.

The actual dues amount deducted, as determined by the Labor Council, shall be uniform in nature for each employee in order to ease the Village's burden of administering this provision.

If the employee has no earnings due for that period, the Labor Council, shall be responsible for collection of dues. The Labor Council agrees to refund to the employee any amounts paid to the Labor Council in error on account of this dues deduction provision. The Labor Council may change the fixed uniform dollar amount which will be considered the regular monthly fees once each year during the life of this Agreement. The Labor Council will give the Village sixty (60) days' notice of any such change in the amount of uniform dues to be deducted.

Section 4.2 - Labor Council Indemnification.

The Labor Council shall indemnify, defend and save the Village harmless against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs that shall arise out of or by reason of action taken or not taken by the Village in complying with the provisions of this Article. If an improper deduction is made, the Labor Council shall refund directly to the employee any such amount.

Section 4.3 - Labor Council Use of Bulletin Boards.

The Village will make available space on a bulletin board for the posting of official Labor Council notices or minutes of a nonpolitical, non-inflammatory nature. The Labor Council will limit the posting of Labor Council notices to such bulletin board, with prior approval of the Chief of Police or Village Manager.

The bulletin board will be four (4) feet by six (6) feet, and shall be located in the roll call room.

Section 4.4 - Personnel Records.

The Village agrees to afford officers the rights set forth in the Illinois Personnel Records Act.

Section 4.5 - Release of Information.

The Village will not disclose to individuals outside of the Village the home address and home telephone number of an employee or of members of an employee's immediate family.

ARTICLE V - MANAGEMENT RIGHTS

Section 5.1 - Management Rights.

It is understood and agreed that the Village possesses the sole right and authority to operate and direct the employees of the Village and its various departments in all aspects, including, but not limited to, all rights and authority exercised by the Village prior to the execution of this Agreement, except as expressly modified in this Agreement. These rights include, but are not limited to the right:

1. To determine the Department's mission and policies and to establish all standards of service to be offered to the public;
2. To plan, direct, schedule, control and determine the operations or services to be conducted by employees of the Village and to change them from time to time;
3. To determine the methods, means, number of personnel needed to carry out the Department mission;
4. To direct the working forces and establish productivity standards;
5. To administer the Department Dual Career Ladder program;
6. To hire, assign and/or transfer employees within the Department or to other duties or functions;
7. To promote and discipline employees and to suspend and discharge employees for just cause;
8. To layoff or relieve employees due to lack of work or funds or for other legitimate reasons;
9. To make, publish and enforce rules and regulations including residency and to change such rules from time to time as circumstances warrant;
10. To introduce new or improved methods, equipment or facilities;
11. To contract out for goods or services;
12. To take any and all actions as may be necessary to carry out the mission of the Village and the Police Department.

If in the sole discretion of the Mayor and Village Council or Village Manager, it is determined that extreme civil emergency conditions exist, including but not limited to riots, civil disorders, tornado conditions, floods, or other similar catastrophes, the provisions of this Agreement may be suspended by the Mayor or the Village Manager during the time of the declared emergency, provided that wage rate and monetary fringe benefits shall not be suspended. Should an emergency arise, the Village Manager or his designee shall advise the President of the Labor Council or the next highest officer of the Labor Council of the nature of the emergency. The Village Manager or his designee shall follow up said advice in writing as soon thereafter as practicable and shall forward said written notice to the President of the Labor Council.

Section 5.2 - Dual Career Ladder.

The parties recognize that the Village has the sole and exclusive authority to continue, discontinue or modify the dual career ladder program and the shooting pay program. The parties further recognize that the Village's administration of the shooting pay program is not grievable. The dual career ladder is grievable, but only to the Manager's level; such grievances are not subject to arbitration.

Section 5.3 - Physical Fitness.

If the Village decides to develop a physical fitness program, it shall do so only after notification to and discussion with the Labor Council. In the event no agreement concerning the program is reached, and the Village decides to implement the program, the Labor Council reserves the right to impact bargain.

ARTICLE VI - GRIEVANCE PROCEDURE

Section 6.1 - Definition of a Grievance.

A grievance is defined as a dispute or difference of opinion raised by an employee, the Labor Council, through one or more of its local representatives, or the Village claiming that an express written provision of this Agreement has been violated, except that any dispute or difference of opinion concerning a matter or issue subject to the jurisdiction of the Palatine Fire and Police Commission (except disciplinary matters) shall not be considered a grievance under this Agreement.

Section 6.2 - Procedure.

It is to the benefit of both parties that issues falling under the jurisdiction of this provision be raised and settled in a prompt, timely fashion. Employees are encouraged to bring to the attention of their immediate supervisors any disputes and concerns about their workplace in order to effect a quick and efficient resolution. Consequently, the following steps and time limits shall be strictly followed.

Step 1: An employee who has cause to believe that the Village has violated an express provision of the Agreement shall submit the Grievance Form found as Appendix D to his immediate supervisor specifically indicating the provision of the contract at issue, remedy requested, signatures of the grievant and the Labor Council representative. The issue must be raised within ten (10) calendar days from the time the grievant becomes aware of or had the opportunity to be aware of the alleged violation.

The supervisor will respond in writing to the employee. The supervisor shall respond no later than ten (10) calendar days following the date the grievance is initially presented.

Step 2: If the issue is not resolved in Step 1, the employee shall be entitled to take the issue to the second step of the procedure within five (5) calendar days from the date he has received the written response from his immediate supervisor at Step 1. The issue at the second Step shall be submitted in written form to the employee's Deputy Chief or the Deputy Chiefs designee.

The written form shall be dated upon receipt by the Deputy Chief. The Deputy Chief or his designee shall meet with the employees at a mutually satisfactory time within five (5) calendar days of receipt of the written grievance.

Following discussion of all facts, and any investigation pertaining to the alleged violation, the Deputy Chief or designee shall respond in writing to the employee. The written response will be made no later than five (5) calendar days following the date of the last discussion.

Step 3: If the employee is not satisfied with the answer from the Deputy Chief in Step 2, he shall be entitled to advance the issue to the next step of the procedure within five (5) calendar days from the date of receipt of the Deputy Chief's written response. The issue(s) at the third step shall be submitted in written form to the Chief of Police or his designee in a manner set forth in Step 2, including also the response in the second step and the employee's points of disagreement with such response.

Within five (5) calendar days, or on a mutually agreed upon date following receipt of the written form, the Police Chief or his designee will schedule a meeting with the grievant, a

Labor Council representative if desired by the grievant, and such other persons as the Chief shall determine appropriate to discuss the issue(s). Following discussion of the issue(s) in this meeting, the Police Chief or designee shall direct a written response to the grievant. This shall occur no later than ten (10) calendar days following the date the issue was discussed in the meeting described above.

- Step 4: If the grievant is not satisfied with the answer from the Police Chief in Step 3, the grievant may submit the grievance in writing to the Village Manager within three (3) calendar days of receipt of the Police Chief's answer in Step 3. This submission shall be as in Step 3 and additionally describe the Police Chief's response and all reasons for disagreeing with such response. The Village Manager at the fourth step will meet with the grievant and, if requested by the grievant, with a Labor Council representative, on a mutually agreed upon date. Within ten (10) calendar days of this discussion, the Village Manager shall respond in writing to the grievant.

If the issue is not satisfactorily resolved, the Union may advance the issue to arbitration only if the Village has (1) failed to respond to the issue or, (2) failed to accurately interpret the relevant specific provision(s) of this Agreement. Such request will be made within ten (10) calendar days from the date of receipt of the Manager's response and will be made in writing to the Village Manager.

In any instance where the issue is not moved to the succeeding step of the procedure by the grievant in a timely manner, it will be considered resolved on the basis of the Village's last response. If the Village fails to respond within the time limits provided, the grievant may treat the matter as denied at the step and proceed in a timely fashion to the next step.

Section 6.3 - Arbitration.

Within five (5) business days after Village Manager's receipt of the notice of arbitration from the grievant, the parties shall attempt to agree upon an arbitrator. Said notice shall contain a full summary of the grievance, all responses made, and the basis of the Union's objection to the Village Manager's final answer. If the parties are unable to agree upon an arbitrator, they shall jointly request the Federal Mediation and Conciliation Service to submit a panel of seven (7) arbitrators. The Village and the Union shall each have the right to reject one panel of seven (7) names in its entirety and request that a new panel of seven (7) names be submitted. The Village and the Union shall alternate striking

names from the list until one name remains and that name shall be the chosen arbitrator. The order of alternate striking shall be determined by coin toss.

The arbitrator shall be notified of his selection and shall be requested to set a time and place for the hearing, subject to the availability of the Union's and the Village's representative. The Village and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the grievant retain the right to employ legal counsel.

The arbitrator shall submit his decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later. More than one grievance may be submitted to the same arbitrator if both parties mutually agree in writing.

The fees and expenses of the arbitrator and the cost of a written transcript(s), if any, shall be divided equally by the parties. All other costs shall be paid by the party which incurs such costs.

Section 6.4 - Limitations on Authority of Arbitrator.

The arbitrator shall have no right to amend, modify, nullify, ignore add to, or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the question of fact as to whether there has been no response or a misinterpretation of the specific provisions of this Agreement. The arbitrator shall only be empowered to determine the issue raised by the grievance as submitted in writing at the second step. The arbitrator shall have no authority to make a decision on any issue not so submitted or raised unless the parties mutually agree otherwise. The arbitrator shall be without power to make any decision or award which is in any way contrary to or inconsistent with this Agreement or applicable rules and regulations of the Palatine Fire and Police Commission (unless pertaining to discipline). The arbitrator shall not in any way limit or interfere with the powers, duties and responsibilities of the Palatine Fire and Police Commission (unless pertaining to discipline). Any decision or award of the arbitrator rendered within the limitations of this Section shall be binding on the grievant and the Village.

Section 6.5 - Paid Time.

The grievant and any Labor Council representative will not be paid by the Village for any time associated with this procedure, except that if a Step 3 or Step 4 meeting is held on working time, the grievant shall be paid during the meeting. Employees or Labor Council representatives otherwise required to be absent from work may use their earned vacation time, personal day, earned holiday, duty trades, or an unpaid absence if

such absence will not adversely impact departmental operations or services as determined by the Police Chief or his designee:

ARTICLE VII - NO STRIKE/NO LOCKOUT

Section 7.1- No Strike Commitment.

Neither the Labor Council nor any of its officers, agents or employees will call, initiate, authorize, participate in, sanction, encourage or ratify any strike, sympathy strike, slowdown, work stoppage, picketing (other than informational picketing conducted during the employee's non-work time, and such informational picketing shall not encourage or advise any other person to refuse to cross such picket line) or concerted slow down, mass illness, sit-down or other concerted stoppage of work, or any unauthorized speed up or work to the rule situation or any other concerted refusal to perform proper duties or the concerted interference with the Village, regardless of the reason for doing so. Neither the Labor Council nor any employee covered by this Agreement shall refuse to cross any picket line, by whomever established during their work time or in the performance of police-related duties.

Section 7.2 - Discipline of Strikers.

Any officer who violates the provisions of this Article shall be subject to immediate discharge. Any action taken by the Employer against any officer who participates in an action prohibited by Section 7.1 shall not be considered a violation of this Agreement and shall not be subject to the provisions of the grievance procedure, except only the issue of whether an employee has been disciplined for violation of this Article. The failure to confer a penalty in any instance is not a waiver of such right in any other instance nor is it a precedent.

Section 7.3 - Labor Council Official Responsibility.

Each employee who holds the position of officer or representative of the Labor Council occupies a position of special trust and responsibility in maintaining and bringing about compliance with the provisions of this Article. In the event of a violation of Section 1 of this Article, the Labor Council, among other things, agrees to inform its members of their obligations under this Agreement and use its best efforts to achieve a prompt resumption of normal operations.

Section 7.4 - No Lockout.

The Village will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Labor Council.

Section 7.5 - Judicial Restraint.

Nothing contained herein shall preclude the Village or the Labor Council from obtaining judicial restraint and damages in the event the other party violates this Article.

ARTICLE VIII - TRAINING**Section 8.1- General Policy.**

The Village understands the need for training for all employees. Training shall be provided insofar as it is economical to do so and insofar as such training does not adversely affect and interfere with the orderly performance and continuity of services within the Police Department. Training shall be scheduled by the Chief of Police or his designee. Employees will attend training sessions as assigned by the Village. Employees covered by this Agreement and assigned to attend required training sessions that extend beyond the hours of a normal work week shall be paid in accordance with the requirements of Section 12.4 of this Agreement.

Section 8.2 - Access to Training.

The Chief of Police shall generally encourage reasonable access to training opportunities to the extent that operational requirements of the Department permit. The Labor Council shall be given an opportunity, upon request, to offer suggestions to the Chief on ways to improve access to training opportunities.

Section 8.3 - Training.

Employees, who are required to use their personal vehicles while attending training, shall receive the standard IRS rate per mile traveled. Each employee attending training that is more than fifteen (15) miles from the Palatine Police Station (595 N. Hicks Road) shall receive a minimum of one (1) hour commuting pay in each direction (2 hours round trip) or the actual hours traveled, whichever is greater, computed at the straight time rate of pay. (Note: The one exception to the above reimbursement shall be: "Those employees assigned to training at Northwestern University Traffic Institute shall receive a maximum 2 hrs. round trip commuting pay.")

ARTICLE IX - SENIORITY**Section 9.1- Definition.**

Seniority for the purpose of determining vacation pay shall be defined as the employee's length of continuous full-time service with the Village since his last date of hire, less any deductions due to layoffs, leaves of absence without pay or other non-paid breaks in service unless otherwise noted herein. For all other purposes of this Agreement,

seniority shall be defined as the employee's length of continuous full-time service with the Village in a job classification or position covered by this Agreement. If more than one person is hired on the same day, seniority preference will be established by final eligibility test score as posted on the official eligibility list by the Palatine Fire and Police Commission.

Section 9.2 - Termination of Seniority and Employment.

The parties agree that the list below may constitute cause for termination of the employment relationship. Seniority may be terminated when, among other reasons, an employee:

1. Quits;
2. Retires or is retired;
3. Is discharged for cause (except a probationary officer need not be discharged for cause).

ARTICLE X - HOLIDAYS

Section 10.1- Holidays.

Each officer covered by this Agreement shall annually receive eleven (11) days off without loss of pay. If an officer elects not to take all eleven (11) days off and the Village agrees, then the officer shall be paid straight time for each holiday not taken to a maximum of five (5) days. Officers shall not be eligible for holiday pay until after the holiday; however, this shall not prevent officers from taking a holiday off before it occurs.

If an officer is working their normal schedule or is requested to work outside of their normal schedule on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving and/or Christmas, the officer will receive a maximum of four (4) hours' extra straight time pay or comp time, unless held over or called in early for manpower, in which case the officer will receive pro-rated holiday pay for the additional hours worked. Provided, however, that such extra pay or comp time will not be granted to an officer performing special/voluntary overtime assignments, including but not limited to special protection details, parades, or IDOT-related-grant overtime when that time is assigned or granted outside of a regularly scheduled shift.

If a partial day is worked, the Officer will receive pro-rated holiday pay (at 50% of the hours worked). For example, an Officer who works four (4) hours will receive two (2) hours extra pay or comp time.

Section 10.2 - Holidays During Officer's Vacation Period.

Any time a holiday occurs during an employee's vacation period, he will be allowed to take that time off at a later time mutually agreed upon between the employee and his Supervisor.

Section 10.3 - Use of Holidays and Vacation Time by Officers Assigned to Specialty Areas.

Officers assigned to specialty areas, such as Investigator, Crime Prevention Officer, Youth Officer, and High School Police Consultant, shall receive the same number of paid holidays and vacation days as all other officers covered by this Agreement. Such officers shall, however, use their holidays and vacation time according to the parameters set for such assignments by the Police Department at the time the assignment was made, unless otherwise modified between the officer and the Chief of Police.

Section 10.4 – Time Limit for Use of Holidays

Credited hours shall be used by each employee within a 12-month period following the end of the calendar year in which the credits were earned. The maximum holiday hours to be rolled over into the next calendar year shall be eighty-eight (88) hours.

Section 10.5 – Holidays at Separation

At the time of separation of employment, the employee will be paid for unused, accrued, holiday credits at 100% of the employee's current hourly rate and shall be deposited into the Village's Post Separation Employment Health Plan into an account in the employee's name. If the employee has taken more holidays than accrued, arrangements will be made to reimburse the Village for the unearned days.

ARTICLE XI - VACATIONS**Section 11.1 - Vacations - Eligibility and Allowances.**

Vacations for full-time police officers are earned according to the following schedule:

1. Beginning with the first day of service through the completion of six (6) years of continued service, an employee shall be allowed to accrue ten (10) vacation days' credit. Such vacation day credit shall be calculated on the basis of 5/6 vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed two (2) work weeks (10 work days).
2. Beginning with the first day following completion of six (6) years of continued service, an employee shall be allowed to accrue five (5) additional vacation days' credit. Such additional vacation day

credit shall be calculated on the basis of 5/12 vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed three (3) work weeks (15 work days).

3. Beginning with the first day following completion of fourteen (14) years of continued service, an employee shall be allowed to accrue up to five (5) additional vacation days' credit. Such additional vacation days credit will be calculated on the basis of 5/12 vacation day credit for each full month service. The total yearly credit under this paragraph shall not exceed four (4) work weeks (20 work days).
4. Beginning with the first day following completion of twenty (20) years of continued service, an employee shall be allowed to accrue up to three (3) additional vacation days' credit. Such additional vacation days' credit will be calculated on the basis of 3/12 vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed twenty-three (23) days.
5. Beginning with the first day following completion of twenty-five (25) years of continued service, an employee shall be allowed to accrue up to two (2) additional vacation days' credit. Such additional vacation days' credit will be calculated on the basis of 3/12 vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed twenty-five (25) days.
6. At the time of separation of employment, the employee will be paid for unused, accrued, vacation credits at 100% of the employee's current hourly rate and shall be deposited into the Village's Post Separation Employment Health Plan into an account in the employee's name. If the employee has taken more vacation days than accrued, arrangements will be made to reimburse the Village for the unearned days.

Section 11.2 - Time Limit for Vacation Accrual.

Vacation credits shall be used by each employee within a 12-month period following the end of the calendar year in which the credits were earned.

Section 11.3 - Extension of Time Limit for Vacation Accrual.

Extension of time for the use of vacation credits as required in the above Section may be authorized in writing by the Village Manager upon written application by an employee; such application must also be recommended by the Chief of Police.

Section 11.4 - Summer Vacation Restriction.

No more than two (2) weeks' vacation shall be picked consecutively between June 1 and September 1. If after each officer on a watch or unit has picked the first 2 weeks of vacation and there are open weeks before or after an officer's original vacation pick, the officer may pick an additional week or weeks, thus allowing 3 (three) or more weeks' vacation during the aforementioned months subject to the need to provide adequate staffing at all times according to the needs of the Department as determined by the Chief.

Section 11.5 - Selection of Vacation Time Periods.

For the purposes of this section, and all other applicable articles and sections of this contract, the terms unit, beat, team, watch and shift shall be defined as follows:

- Unit: A special assignment other than Patrol.
- Beat: A geographically defined area within the Village.
- Team: A group of officers assigned to the same beat (either a traditional beat such as 8110 or a cover beat such as 8110/8150).
- Watch: A group of sergeants and officers working together for a specific commander in the Patrol Division.
- Shift: A temporal period of assignment, (i.e. 2145-0615, 2245-0715, 0545-1415, 0645-1515, 1345-2215, 1445-2315) All vacations shall be selected on the basis of seniority, as defined in Article IX, Section 1. Vacation selections shall be made within each watch or unit, whichever is applicable, subject to the need to provide adequate staffing at all times according to the needs of the Department as determined by the Chief. The Investigations Section (investigators, youth officers, gang officers and tactical officers) will select vacations among themselves based on seniority. All vacations shall be started on Mondays and end on Sundays, unless specific permission is given by the Chief or his designee to deviate from this policy.

All vacations/holidays shall be selected on the basis of seniority, as defined in Article IX, Section 1. Vacation/holiday selections shall be made within each watch or unit, whichever is applicable, subject to the need to provide adequate staffing at all times according to the needs of the Department as determined by the Chief.

The Investigations Section (investigators, youth officers, gang officers and tactical officers) will select vacations/holidays among themselves based on seniority.

All vacation/holiday picks shall be started on Mondays and end on Sundays, unless specific permission is given by the Chief or his designee to deviate from this policy.

ARTICLE XII - HOURS OF WORK AND OVERTIME

Section 12.1- Definition.

This Article defines the normal hours of work, and establishes the basis for the calculation of overtime. It is not, however, a guarantee of hours of work per day, work period, month or year. It is not intended to establish a right to compensation in any form for time not worked except as specifically provided for in this Article.

Section 12.2 - Work Schedule.

The Village shall establish the work schedules for police officers which may be changed from time to time by the Village as circumstances warrant, and if a change in the present police period or shift scheduling system (i.e. 4/10 system, permanent shifts, etc.) will affect a major portion of the bargaining unit, before implementing such changes, the Chief or his designee will discuss such changes with bargaining unit representatives. Where the change only affects one or two officers, the Village will take reasonable steps to obtain volunteers for the change before the change is made. The shift schedules shall be based upon a twenty-eight (28) day departmental work cycle. The Patrol Division shall choose open lines or fixed days off on the basis of seniority within the team or unit, whichever is applicable. Members of the same team working on the same watch may not select lines with overlapping days off. Officers may request a change of beat assignment on an annual basis, at a time to be specified by the Chief or his designee, but prior to the annual vacation selection process. Such requests to be removed from a beat shall be considered on the basis of seniority, however, there shall be nothing in this section that can be construed to guarantee an officer's right to select his team of assignment.

Section 12.3 - Normal Work Week and Workday.

The Village has established the normal work week for police officers. This work week may be changed from time to time by the Village as circumstances warrant. The normal work week shall be a seven (7) consecutive day period (Sunday through Saturday) beginning with the first shift on Sunday, currently 2145 Saturday evening to 0615 Sunday morning or 2245 Saturday evening to 0715 Sunday morning, second shift currently 0545 to 1415 or 0645 to 1515, third shift currently 1345

to 2215 or 1445 to 2315. The normal workday shift will consist of eight and one-half (8-1/2) consecutive hours including an off-duty unpaid thirty (30) minute lunch period each day subject to emergency work duties. If an employee's lunch is seriously interrupted by emergency work duties, he shall be entitled to take an off-duty lunch period, work permitting.

Section 12.4 - Overtime Pay.

Based on the current work schedule, employees shall be paid one and one-half times their regular hourly rate of pay for all hours worked outside of their regularly scheduled shift unless otherwise stated in this Agreement. Paid holiday, personal day, sick leave and vacation day hours will not be deducted from hours paid for the purposes of calculating overtime. Hours determined to be eligible for overtime pay will be compensated by payment of the additional one half-time on the pay period in the same or following pay period. The parties recognize that the Village has adopted a 28-day work cycle for purposes of 7K of the FLSA.

Section 12.5 - Required Overtime.

The Chief of Police or his designee(s) shall have the right to require overtime work and officers may not refuse overtime assignments. In non-emergency situations, the Chief or his designee(s) as a general rule shall take reasonable steps to obtain volunteers for overtime assignments before assigning required overtime work, though work in progress shall not be interrupted at the Village's discretion and specific officers may be selected for specific assignments.

Section 12.6 - Compensatory Time.

Compensatory time at a time and one-half (1 1/2) rate in lieu of overtime pay may be granted at such times and in such time blocks as are mutually agreed upon between the involved employee and his supervisor. However, compensatory time may be earned in lieu of pay, at the officers' discretion, for the first thirty (30) straight time hours of over/court time (forty-five (45) hours when computed at the overtime rate); beyond that cap, compensatory time may be earned by mutual agreement between the officer and the police department. If mutual agreement on compensatory time cannot be reached, the employee shall receive one and one-half (1 1/2) times his rate of pay for overtime worked in accordance with the provisions of Section 12.4 except that the Village may, in times of severe financial pressure, require that compensatory time, in lieu of overtime pay, be taken to the fullest extent permitted under the Fair Labor Standards Act.

No police officers shall be allowed to accumulate over one hundred forty-four (144) hours of compensatory time without written permission of the Village Manager. Any compensatory time over one hundred forty-

four (144) hours shall be paid at a rate of one and one-half (1 1/2) for each hour over one hundred forty-four (144) except upon written request of the employee and permission of the Village Manager.

Compensatory time accrued must be used within a 12-month period of when it was earned. Upon separation either through termination or retirement, the employee will be compensated for the amount of compensation time accrued up to the one hundred forty-four (144) hour limit. Compensation shall be paid at 100% of the employee's current hourly rate and the total amount shall be deposited into the Village's Post Retirement Health Plan into an account in the employee's name. In the event the employee does not utilize compensatory time in a timely fashion due to work requirements beyond the employee's control, the employee may request, in writing, a continuation of accrual from the Village Manager.

Section 12.7 - Court Time.

Employees who would otherwise be off-duty shall, subject to the requirements of Section 12.4, be paid their regular straight-time hourly rate of pay for all hours worked when authorized by a superior to appear in court, adjudication or depositions (depositions shall be held at the station whenever feasible) on behalf of the Village in the capacity of a certified officer or when preparing for an appearance when in the presence of a prosecuting attorney; off-duty lunch periods shall not be counted toward hours worked. Officers shall receive three (3) hours' minimum pay, at the appropriate rate of pay, subject to Section 12.4, for each, including A.M. and P.M. off-duty appearance on the same day, made on behalf of the Village. Officers required to attend court, adjudication or depositions, commencing during their tour of duty and extending beyond the normal end of the tour of duty will be compensated at the appropriate overtime rate subject to Section 12.4.

Section 12.8 - Call-Back Pay.

A call-back is defined as an official assignment of work which does not continuously precede or follow an officer's regularly scheduled working hours. Call-backs shall be compensated at straight-time hourly rates of pay for all hours worked on callback subject to the overtime pay requirements of Section 12.4 of this Agreement. A minimum of two (2) hours' straight-time pay will be guaranteed for all call-backs.

Section 12.9 - No Pyramiding.

Overtime compensation shall not be paid more than once for the same hours under any provision of this Article or this Agreement.

Section 12.10 - Evaluation Period.

If the Village should implement an evaluation period during the term of this Agreement, that period shall be for one entire year in length (364 days) and officers will be made aware of the beginning and the termination dates.

ARTICLE XIII - PERSONAL AND SAFE DRIVING LEAVE**Section 13.1- Personal Leave Day.**

An officer shall be entitled to two (2) personal leave days per year, provided the Officer shall notify and receive approval from the on-duty Watch Commander regarding use of the day. The officer may use the full personal day or one-half (1/2) day but not less than one-half (1/2) day. The use of a personal leave day shall not result in a situation whereby overtime is created. The personal day shall not accumulate. See Section 2.2 for language regarding accrual of time for probationary employees.

Section 13.2 - Safe Driving Leave Pay.

An officer shall be entitled to one (1) safe driving leave day per year provided the Officer shall notify and receive approval from the on-duty Watch Commander regarding use of the day. An officer will only have earned and be eligible to utilize the safe driving leave day if there were no chargeable, preventable accidents incurred by that officer during the prior calendar year. The use of a safe driving day shall not result in a situation whereby overtime is created. The safe driving day shall not be accumulated. Officers are not eligible for a safe driving leave day if during the previous calendar year, the officer was not working in a Department vehicle regularly for more than one hundred sixty (160) working days during the calendar year due to injury, illness or assignment. New officers will be eligible for a safe driving day in the calendar year following their date of hire if they meet the one hundred sixty (160) day standard.

ARTICLE XIV - SICK LEAVE**Section 14.1- Sick Leave.**

Sick leave with pay is provided as a benefit in recognition that employees do contract various illnesses from time to time and that their financial resources may be diminished in such instances if pay is discontinued, and that it may be in the best interest and health of the employee or fellow employees for them not to work while sick. To the extent permitted by law, sick employees are expected to remain at home unless hospitalized, visiting their doctor or dentist, acting pursuant to reasonable instructions for care or caring for a sick member of the immediate family. Unfortunately, sick leave abuse sometimes occurs. The parties agree that sick leave abuse is a very serious offense.

Section 14.2 - Sick Leave Allowance.

All employees covered by this Agreement, except those on leave of absence without pay, shall accumulate sick leave at the rate of one (1) day for each month of satisfactory service. An employee accumulates sick leave beginning with the first full calendar month of employment. Sick leave shall not be considered as personal time that an employee may use at his or her discretion; it shall be allowed only in case of actual sickness or disability or because of illness in the immediate family. Sick leave may also be granted to meet medical or dental appointments, which cannot reasonably be scheduled during non-working hours. Sick leave cannot be taken before it is actually earned.

Section 14.3 - Sick Leave Usage.

Eligible employees shall be paid for eight (8) hours at their straight-time rate of pay for each of the employees' earned sick days properly used in a calendar year.

Section 14.4 - Sick Leave Buy-Back.

Employees who do not utilize more than four (4) sick leave days in the twelve (12) month period from November 17 of the prior year to November 16 of the current year are eligible for up to three (3) extra days' pay, computed pursuant to the schedule set forth below. Such payment shall be made the payday preceding Christmas. Payment shall be at the rate of pay for the position held by the employee. The "up to three (3) days" for which the employee is paid will then be deducted from the unused sick leave earned by the employee during the previous twelve (12) months and any remaining days will accumulate with those of prior years. The officer also has the option of leaving the "up to three (3) days" in their accumulated sick leave.

Sick leave taken during a calendar year shall be deducted from the sick leave earned during the twelve (12) months preceding December 1 of that year. The following schedule shall be used to determine the "up to three (3) days" eligible for the buy-back program:

<u>Number of Sick Leave Days Used</u>	<u>Number of Days Eligible For Buy-Back</u>
0-1	3
2-4	2
5	0
6	0

Once an officer accumulates a sick leave balance of eight hundred (800) hours (one hundred (100) days), or more, the Village shall buy back the sick leave accumulated and unused in the twelve (12) month period from November 17 of the prior year to November 16 of the current year

(after any sick leave buy-back provided for in the previous paragraph) in excess of eight hundred (800) hours at the rate of 50% of the employee's current rate of pay, and deposit it into the Village's Post Employment Health Plan. Upon such payment, the amount of unused sick leave in excess of eight hundred (800) hours shall be deducted from the employee's sick leave bank.

Section 14.5 - Notification.

Notification of absence due to sickness shall be given to the Police Department as soon as possible on the first day of such absence, and notice shall be given every day thereafter (unless this requirement is waived by the Chief of Police); but notice shall not be given later than sixty (60) minutes before the start of the employee's work schedule unless it is shown that such notification was impossible. Failure to properly report an illness shall be considered an absence without pay and may subject the employee to discipline, as well.

Section 14.6 - Medical Examinations.

The Village Manager or Police Chief may require a Physician's Certificate of health examination as a condition for receipt of sick leave pay for an absence of any duration. As mutual protection for the Village and the employee, the Police Chief may also require an employee to submit to a complete physical examination by a physician designated by the Village Manager when, in the Village Manager's or Police Chiefs opinion, the performance of the employee may have become seriously limited or weakened by virtue of impaired health. The cost of such physical examination is the responsibility of the Village.

Section 14.7 - Other Reimbursements.

Upon separation of employment, an employee who leaves employment with the Village voluntarily with at least twenty (20) years of service and has a minimum of 800 hours accumulated sick leave shall be reimbursed for all accumulated sick leave up to 800 hours at 20% (160 hours maximum reimbursement) and for all accumulated sick leave in excess of 800 hours at 50% of his rate of pay in effect at time of separation. Said sum shall be deposited into the Village's Post Employment Health Plan.

Section 14.8 - Sick Leave Donations.

In the event that an ill or injured full-time Village employee has exhausted all sick leave credits, accumulated compensatory time, vacation time, holiday time and all other forms of compensated sick leave, he shall be eligible for a donation from any full-time employee covered by this Agreement. Upon written permission of the Village Manager, both the ailing employee and the donating employee must have at least one (1) year of full-time service with the Village. Any donated sick

leave day must have been accrued for the calendar year prior to the year of the donation. The donating employee must sign a form which directs Human Resources to deduct one or more sick days from prior accrued sick leave. One (1) day may be donated for every five (5) the donating employee has accrued from prior calendar years of service.

ARTICLE XV - ADDITIONAL LEAVES OF ABSENCE

Section 15.1 - Discretionary Leave.

The Village may grant a leave of absence under this Article to any bargaining unit employee where the Village determines there is good and sufficient reason. The Village shall set the terms and conditions of the leave, including whether or not the leave is to be with pay.

Section 15.2 - Application for Leave.

Any request for leave of absence shall be submitted in writing by the employee to the Police Chief or his designee as far in advance as practicable. The request shall state the reasons for the leave of absence and the approximate length of time off the employee desires. Authorization for leave of absence shall, if granted, be furnished to the employee by his immediate supervisor and it shall be in writing.

Section 15.3 - Military Leave.

Military leave shall be granted in accordance with the requirements of applicable law. The Village shall not be expected to exceed such requirements for any officer.

Section 15.4 - Jury Leave.

The Village shall compensate such employee, at their regular rate of pay, for each hour actually spent on jury duty up to eight (8) hours' pay per day.

Section 15.5 - Funeral Leave.

In the event of death in the immediate family (designated as the employee's spouse, grandparents, children, grandchildren, parents, parent of spouse, brother or sisters of employee, and grandparents, brothers and sisters of spouse), an employee shall be granted up to three (3) consecutive work days as funeral leave if the employee attends the funeral. Leave beyond such three (3) days may, upon approval of the Police Chief or his designee, be taken if charged to the employee's sick leave accrual account. In the event of the death of an extended family member, an employee may be granted up to one (1) work day if the employee attends the funeral. Leave beyond one (1) day may, upon approval of the Police Chief or his designee, be taken if charged to the employee's sick leave accrual account.

Section 15.6 - Benefits While on Leave.

A. Unless otherwise stated in this Article or otherwise required by law, length of service shall not accrue for an employee who is on an approved non-pay leave status (including maternity leave). Accumulated length of service shall remain in place during the leave and shall begin to accrue again when the employee returns to work on a pay status. Unless otherwise stated in this Agreement, an employee returning from leave will have his seniority continued after the period of leave. Upon return, the Village will place the employee in his or her previous job if the job is vacant; if not vacant, the employee will be placed in the first available opening in his classification or in a lower-rated classification according to the employee's seniority, where skill and ability to perform the work without additional training is equal.

B. If, upon the expiration of a leave of absence, there is no work available for the employee or if the employee could have been laid off according to this seniority except for his leave, he shall go directly to layoff.

C. During the approved leave of absence or layoff under this Agreement, the employee shall be entitled to coverage under applicable group and life insurance plans to the extent provided in such plan(s), provided the employee makes arrangements for the change and arrangements to pay the entire insurance premium involved, including the amount of premium previously paid by the Village.

Section 15.7 - Non-Employment Elsewhere.

A leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or to try self-employment. Employees who engage in employment elsewhere during an approved leave without express written permission of the Village Manager may immediately be terminated by the Village.

Section 15.8 - Leave for Illness, Injury or Disability.

- A. In the event an employee is unable to work by reason of illness, or injury (including those compensable under workers' compensation) or disability, the Village may grant a leave of absence without pay during which time seniority shall not accrue to the extent permitted by law except that for a work related injury compensable under worker's compensation, an employee shall receive full pay and benefits and shall accrue seniority for the first twelve (12) months of leave.
- B. To qualify for such leave, the employee must report the illness, injury or disability as soon as the illness, injury or disability is known, and thereafter furnish to the Police Chief or his designee at

such times as may be requested a physician's written statement showing the nature of the illness, injury or state of disability and the estimated length of time that the employee will be unable to report for work, together with a written application for such leave. Thereafter, during such leave, the employee shall furnish a current report.

Before returning from a leave of absence for injury, illness or disability, or during such leave, the employee, at the discretion of the Village, may be required to have a physical examination by a doctor designated by the Village to determine the employee's capacity to perform assigned work.

- C. Light duty officers who are capable of performing light duty, and who have received a medical release to perform such work, shall be assigned to a light duty position. Such light duty will be assigned on a first-come-first serve basis; once filled, the Police Department will not be expected nor required to create extra light duty positions. Up to two light duty positions within the Police Department will be available during any given time frame. Light duty positions are not meant to be permanent job assignments and may be limited to six (6) months. The parties recognize that whether a light duty assignment will be made is within the sole discretion of the Chief of Police. This Article notwithstanding, the Village shall comply with the provisions of 775 ILCS 5/2-102(H), of the Illinois Human Rights Act.

Section 15.9 - Family and Medical Leave Act.

The Village agrees to comply with the Family and Medical Leave Act of 1993 as it may be amended from time to time and the rules and regulations issued in conjunction therewith. The parties agree that the Village may adopt such policies as may be necessary or appropriate to implement the Family and Medical Leave Act of 1993 (FMLA) -as it may be amended from time to time and the rules and regulations issued in conjunction therewith. No such policy shall be deemed to violate this Agreement if it is either mandated or legally permitted by the FMLA and the rules and regulations issued in conjunction therewith.

ARTICLE XVI - LAYOFF AND RECALL

Section 16.1- Layoff.

The Village, in its discretion, shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, employees covered by this Agreement will be laid off in accordance with their seniority as provided in 65 ILCS 5/10-2.1-18. Except in an emergency, no layoff will occur without at least twenty-one (21) calendar days'

notification to the Labor Council. The Village agrees to consult the Labor Council, upon request, and afford the Labor Council an opportunity to propose alternatives to the layoff, though such consultation shall not be used to delay the layoff.

Section 16.2 - Recalls.

Employees who are laid off shall be placed on a recall list for a period of two (2) years. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are fully qualified to perform the work to which they are recalled.

Employees who are eligible for recall shall be given five (5) calendar days' notice of recall and notice of recall shall be sent to the employee by certified mail or registered mail, with a copy to the Labor Council. The employee must notify the Chief of Police or his designee of his intention to return to work within three (3) days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Chief of Police or his designee with his latest mailing address. If an employee fails to timely respond to a recall notice as required above, his name shall be removed from the recall list.

ARTICLE XVII - EMPLOYEE DISCIPLINE

Section 17.1- Questioning.

The Village agrees to abide the provisions of Chapter 50, Section 725/1 to and including Section 725/7 of the Illinois Compiled Statutes, commonly known as the Uniform Peace Officers' Disciplinary Act ("UPODA"). The officer under interview, interrogation or questioning, whether by written or oral form, shall be entitled to be represented by a Labor Council representative at any time before or during such interview, interrogation or questioning, if the affected officer reasonably believes such interview, interrogation or questioning may lead to discipline. Reasonable time shall be afforded the officer to arrange for the presence of such representation. This Article and the provisions of the Uniform Peace Officers' Disciplinary Act shall not be subject to the grievance procedure; however, alleged violations of the Act may be raised in grievance arbitrations regarding discipline, for purposes of seeking to exclude statements obtained pursuant to UPODA standards.

Section 17.2 - Discipline.

Final disciplinary authority and responsibility rests with the Chief of Police or Department designee and may be appealable only through the grievance procedure of this Agreement, commencing with Step 4.

Disciplinary measures may include, except as otherwise specifically provided for elsewhere in this Agreement, the following:

- (1) Counseling, with appropriate documentation thereof placed into the employee's personnel file, with a copy to the employee and the Union;
- (2) Written reprimand and/or transfer (provided that where both penalties are imposed there is cause for each) with appropriate documentation thereof placed into the employee's personnel file, with a copy to the employee and the Union;
- (3) Suspension without pay, not to exceed thirty (30) days, and/or transfer (provided that where both penalties are imposed there is cause for each) with appropriate documentation thereof placed into the employee's personnel file, with a copy to the employee and the Union;
- (4) Discharge from service.

Section 17.3 – Causes for Termination.

In addition to other causes for termination of employment or discharge from service that are not set forth herein, the following shall be grounds for an employee to be discharged:

- (1) An employee is absent exceeding the period for which a leave of absence has been granted or extended in writing, or obtains a leave of absence under false pretenses;
- (2) An employee is absent for two (2) consecutive working days without notifying the Village, absent reasonable extenuating circumstances.
- (3) An employee accepts other employment during a leave of absence, unless agreed to in writing by the Village; or
- (4) An employee fails to report to work, after being off due to a compensable injury or accident, within two (2) working days after release by a doctor, absent reasonable extenuating circumstances.

ARTICLE XVIII - LABOR-MANAGEMENT MEETINGS

Section 18.1- Meeting Request.

The Labor Council and the Employer agree that in the interest of efficient management and harmonious employee relations, that meetings be held if mutually agreed between Labor Council representatives and responsible administrative representatives of the Employer. Such meetings may be requested by either party at least seven (7) days in

advance by placing in writing a request to the other for a "labor-management meeting" and expressly providing the agenda for such meeting. Such meetings and locations, if mutually agreed upon, shall be limited to:

1. Discussion on the implementation and general administration of this Agreement;
2. A sharing of general information of interest to the parties; or
3. Notifying the Labor Council of concerns the Employer has which may affect employees.

Section 18.2 - Content.

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Specific grievances being processed under the grievance procedure shall not be considered at "labor management meetings" nor shall negotiations for the purpose of altering any or all of the terms of this Agreement be carried on at such meetings.

Section 18.3 - Attendance.

Attendance at labor-management meetings shall be voluntary on the employee's part, and attendance during such meetings shall not be considered time worked for compensation purposes, except when mutually agreed upon meeting times are during the employee's regular working hours. Normally, three (3) persons from each side shall attend these meetings, schedules permitting.

ARTICLE XIX – INSURANCE

Section 19.1 - Coverage and Cost.

Officers covered by this Agreement shall receive the same group health and hospitalization and dental insurance benefits as provided to all other non-represented Village employees.

Section 19.2 - Health Insurance.

Employees shall be responsible for ten (10%) percent of the monthly premium contributions for health insurance coverage, and the Village shall be responsible for ninety (90%) percent of the monthly health insurance premiums. Bargaining unit police officers will not be responsible for paying a larger percentage for monthly health insurance premiums than any other Village employees enrolled in the same Village insurance plan.

The Village agrees that no significant changes will be made to the insurance program coverage or benefits without first bargaining with the Union over whether such changes will be made, and if so, what if any

other economic offsets the bargaining unit shall receive. Impasses in such bargaining shall be resolved through Section 14 of the IPLRA.

The Village shall also, to the extent required by law, make available to retired employees who are not covered by insurance through another employer, the ability to participate in its group insurance program for individual and dependent coverage, with such premiums to be paid by the retired employee. Arrangements for reimbursement of premiums to the Village shall be made with the Village Manager or his designee.

Nothing in this Agreement restricts the Village's right to change insurance carriers, or to self-insure, to change the method or manner of self-insurance the Village may administer, to change benefit levels as recommended to the Village Council by the Employee Insurance Advisory Committee, to participate in programs to reduce health insurance costs, or to utilize health maintenance organizations or other similar groups, provided that the coverage and economic benefits are the same for Officers under this Agreement as provided to all other non-represented employees.

If an officer leaves employment with the Village on or after the 15th of the month, he shall receive full benefits for the entire calendar month in which he left employment.

Section 19.3 - Cost Containment.

The Village reserves the right to institute cost containment measures relative to insurance coverage. Such changes may include, but are not limited to, mandatory second opinions for elective surgery, pre-admission and continuing admission review, prohibition on weekend admissions except in emergency situations, and mandatory out-patient elective surgery for certain designated surgical procedures.

Section 19.4 - Life Insurance.

Upon ratification of this Agreement, The Village shall supply each full-time employee covered by the terms of this Agreement with at least one and one-half (1 1/2) times their annual salary in term life insurance.

Section 19.5 - Employee Insurance Advisory Committee and Village Safety Committee.

The Council shall name a representative who shall participate in the Village Manager's Employee Insurance Advisory Committee. The Council shall name a representative who shall participate in the Village Safety Committee.

Section 19.6 - Flexible Benefit Plan.

All officers will be permitted to participate in the Village flexible benefit plan.

Section 19.7 - Post-Employment Health Plan.

Bargaining unit members shall be eligible to participate in the Village's Post Employment Health Plan; currently the ICMA Retiree Health Savings Plan.

ARTICLE XX - UNIFORMS

The Village shall continue its current policy concerning uniform maintenance for police officers for the life of this Agreement. Each officer covered by this Agreement shall receive \$700 on account annually for uniform maintenance, with such maintenance being conducted by a vendor approved by the Chief of Police. Any or all of this amount may be used for a bulletproof vest; but not more than \$100 can be spent for a duty bag every two (2) years. Newly hired officers shall be provided the necessary uniforms and equipment, but their clothing allowance shall be deferred 12 months from their date of hire and shall be paid on a prorated basis for the balance of that fiscal year.

ARTICLE XXI - WAGES**Section 21.1 - Salary Schedules.**

The salary schedules set forth in APPENDIX B shall apply.

The salary schedules provide for a 2.5% pay increase as of January 1, 2020, which shall be retroactive for all employees in the bargaining unit at the time this agreement is executed, a 2.5% increase as of January 1, 2021, and a 2.25% increase as of January 1, 2022.

The Village intends that these salary schedules, listed in Appendix B, are anticipated to preserve the Village's ranking in the middle position of the previous comparable communities. The Village and the Union preserve their arguments as to the appropriate ranking of Palatine's police salaries for future negotiations. A pay-step denial may be grieved, but in any arbitration the grievant must show that the denial was arbitrary and capricious.

Section 21.2 - Officers In Charge.

Any officer who is designated either orally or in writing as the "officer in charge" by any supervisor will be compensated with thirty (30) minutes of time for every sixty (60) minutes he acted in that capacity. Such time shall be compensated in compensatory time or at the overtime rate at the discretion of the Chief of Police.

Section 21.3 - Translation Reward Program.

The Translation Reward Program is intended as incentive for those who use their language skills on a regular, on-going basis throughout the year, in any department, as needed. The recognition

reward of \$500 will be paid in February to eligible employees who translated during the prior twelve month period. An eligible employee must first establish their proficiency level as "Advanced" through the testing process with Language Testing International. The employee can test once per year, until certified as "Advanced". Payment for the testing will be made by the Village upon approval of the Village Manager. Employees must also have met minimum performance expectations with ratings of "meets expectations" or "satisfactory" or the equivalent in all categories during the prior rating period. Employees must be actively employed and in good standing at the time the payment is made.

Section 21.4 – Specialty Pay.

FTO's shall receive one hour straight time compensation (pay or comp time) for each shift that they have a trainee assigned to them and perform service as an FTO. Evidence Technicians shall receive one-half hour straight time compensation (pay or comp time) for each shift to which they are required to and actually perform the following activities: photograph, collect and log evidence, and submit a report of such activities.

ARTICLE XXII - LONGEVITY

Employees covered by this Agreement shall be paid longevity pay in addition to their base salaries. Longevity pay shall be included in an employee's base pay for purposes of determining an employee's overtime hourly rate of pay. The payment will occur two (2) pay periods prior to Christmas of the year the employee's longevity anniversary date occurs.

- A. Longevity schedule after completion of years of service, as follows:

8 – 10 years of service	\$350 annually
11 – 14 years of service	\$650 annually
15 – 19 years of service	\$900 annually
20 or more years of service	\$1,250 annually

- B. Proration at Termination:

In the event an employee separates in good standing prior to the longevity pay date, a prorated share of their longevity payment will be paid with the final paycheck.

- C. Proration for Unpaid Leave of Absence:

Longevity will be reduced, pro rata, for unpaid leaves of absence.

ARTICLE XXIII - DRUG TESTING

Section 23.1- Prohibitions.

Employees are prohibited from consuming alcohol or possessing, selling, purchasing or delivering illegal drugs at any time during the work day or anywhere on the Employer's premises, except in accordance with duty requirements, or failing to report to their supervisor any known side effects of medication or prescription drugs which they are taking.

Section 23.2 - Time of Testing.

Where the Employer has reasonable suspicion to believe that an employee is then under the influence of alcohol or illegal drugs during the course of the work day, the Employer shall have the right to require the employee to submit to alcohol or drug testing. There shall be no random or unit-wide testing of Employees, except random testing of an individual employee as authorized in Section 23.8 below.

Section 23.3 - Order to Take Test.

The Employer shall provide the employee at the time he or she is ordered to submit to testing with a written notice of the order, setting forth the facts and inferences upon which the Employer bases its conclusion of reasonable suspicions. The employee shall have the right to consult with a Union representative and/or counsel prior to any questioning. Refusal to comply with the order to test may subject the employee to discipline, but the taking of a test shall not operate to waive any objection or rights the employee may have. No employee shall be subject to any adverse employment action, except temporary reassignment or relief from duty with pay during the pendency of any testing procedure. Such reassignment or relief from duty shall be discontinued immediately in the event of negative test results.

Section 23.4 - Tests to be Conducted.

The Employer shall use only a clinical laboratory or hospital facility that is licensed per the Illinois Central Laboratory Act, which laboratory shall comply with all NIDA standards. The Employer shall establish a chain of custody procedure to insure the integrity of samples and test results, and shall not permit the employee or any other bargaining unit member to be a part of such chain. Sufficient samples shall be collected so as to permit an initial, a confirmatory test, and a subsequent test to be arranged at a facility of the employee's choosing. Confirmatory testing shall be by gas chromatography, plus mass spectrometry (GCMS) or an equivalent scientifically accurate test.

Section 23.5 - Results.

As to drug or alcohol testing, the Employer shall only be notified in the event that a sample has tested positive for a particular drug or

alcohol on both the initial and confirmatory test, and any information otherwise coming into the possession or knowledge of the Employer (e.g., the insurance billings) shall not be used in any manner or forum adverse to the employee's interests. The employee shall receive a copy of all test results, information, documents and other reports received by the Employer.

Section 23.6 - Right to Contest.

If no disciplinary charges are filed, the Union and/or the employee shall have the right to contest and/or grieve any aspect of any testing under this Agreement, including the right to test, the order, the administration of the test, the significance or accuracy of the test, or the consequences of the test results. Nothing herein shall waive or limit any rights employees may have concerning such tests that may arise outside this Agreement, which the employee may pursue with or without the Union.

Section 23.7 - Voluntary Requests for Assistance.

No adverse employment action shall be taken in any manner or forum against any employee who voluntarily seeks assistance for alcohol or prescription drug related problems, other than the Employer may temporarily reassign an employee if he is then unfit for duty in his current assignment. All such requests shall be held strictly confidential and not released or used in any manner or forum contrary to the employee's interests.

Section 23.8 - Discipline.

Except for prohibited drugs, in the first instance an employee tests positive as defined above on a drug or alcohol test, the employee may be subject to disciplinary action, but not discharge (other alleged violations may be just cause for discharge on their own merits, but test results shall not be a factor in aggravation), provided that the employee participates in an appropriate treatment program determined by his physician, discontinues his use of prohibited drugs or abuse of alcohol, and submits to random testing as directed by his counselors in an appropriate after care program. Employees who do not comply with the conditions of this Section, or who test positive for the second time, shall be subject to dismissal. Employees who are unfit to perform reasonable duties to which they may be assigned during the period of their treatment and after care shall be permitted to take accumulated time off and shall be afforded a leave of absence upon request for the period of counseling and after care, at the option of the employee.

ARTICLE XXIV - POLICE AND FIRE COMMISSION

The parties recognize that the Police and Fire Commission of the Village of Palatine has certain statutory authority over employees covered by this Agreement, including but not limited to the right to make, alter and enforce rules and regulations. Except for those provisions specifically identified in this Agreement (i.e., probationary period, discipline, etc.), nothing in this Agreement is intended in any way to replace or diminish the authority of the Police and Fire Commission.

Every newly hired officer will receive a current copy of the rules and regulations of the Palatine Fire and Police Commission. A copy of these rules and regulations will be kept at the Police Department in an area accessible to all police officers who are covered by these rules and regulations.

ARTICLE XXV - IMPASSE RESOLUTION

The resolution of any bargaining impasse shall be in accordance with the Illinois Public Labor Relations Act, as amended (Chapter 5, Section 315/1). If interest arbitration is invoked pursuant to said Act, the arbitrator shall be selected in accordance with the selection procedure set forth in Article 6, Section 4, of this Agreement and the parties shall simultaneously exchange final offers on each issue legitimately in dispute at least seven (7) days prior to the first day of the hearing.

ARTICLE XXVI - MAINTENANCE OF ECONOMIC BENEFITS

All economic benefits which are not set forth in this Agreement and are currently in effect shall continue and remain in effect until such time as the Village shall notify the Labor Council of its intention to change them. Upon such notification, and if requested by the Labor Council, the Village shall meet and discuss such change before it is finally implemented by the Village. Any change made without such notice shall be considered temporary pending the completion of such meet and confer discussions. If the Labor Council becomes aware of such a change and has not received notification, the Labor Council must notify the Village as soon as possible and request discussions if such discussion are desired. The failure of the Labor Council to request discussions shall act as a waiver of the right to such discussions by the Labor Council.

ARTICLE XXVII - SAVINGS CLAUSE

If any provision of this Agreement, or the application of any such provision, should be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation, the

remaining parts or portions of this Agreement shall remain in full force and effect. The parties shall attempt to renegotiate the invalidated provision.

ARTICLE XXVIII - ENTIRE AGREEMENT

This Agreement constitutes the complete and entire agreement between the parties, and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in the Agreement, it may be changed by the-Employer as provided in the management rights clause.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. The Labor Council specifically waives any right it might have to impact or effect bargaining for the life of this Agreement.

ARTICLE XXIX - TERMINATION

This Agreement shall be effective on January 1, 2020, and shall remain in full force and effect until 11:59 p.m. on December 31, 2022. It shall be automatically renewed from year to year thereafter unless notice of renegotiation is given in writing by certified letter to either party no earlier than one hundred eighty (180) calendar days prior, and no later than sixty (60) days prior to the expiration date.

In the event that either party desires to terminate this Agreement, written notice must be given to the other party not less than ten (10) days prior to the desired termination date which shall not be before the anniversary date set forth in the preceding paragraph.

EXECUTED this _____ day of _____, 2020

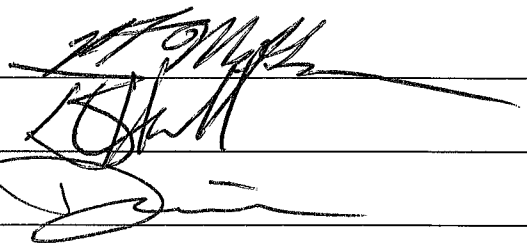
VILLAGE OF PALATINE

FRATERNAL ORDER OF POLICE
LABOR COUNCIL/PALATINE
LABOR COUNCIL NO. 158

Mayor

Attest:

Village Clerk



Attachment: FOP CBA 2020 (Collective Bargaining Agreement Approval)

APPENDIX A**FRATERNAL ORDER OF POLICE
PALATINE LABOR COUNCIL NO.158****CHECK-OFF AUTHORIZATION**

Although I am aware that I am not required to sign any dues or other fee check-off assignments, or any other Fraternal Order Police form, nevertheless, I desire voluntarily to sign and be bound by the provision of this Check-Off Authorization.

I hereby voluntarily authorize and direct the Village of Palatine to deduct from my salary and to pay and forward to said Labor Council (or any successor Labor Council designated by the State Labor Council Fraternal Order of Police) such dues and fees uniformly required to acquire and retain membership in the Labor Council (or any successor Labor Council as described above), in accordance with the written notice filed by the Labor Council with the Village.

The sums which I have authorized to be checked of should be deducted from my salary each pay period. I am aware that this check-off authorization cannot be canceled by me for the life of the Agreement currently in effect. I am also aware that the Labor Council may change the fixed uniform dollar amount once each year upon sixty (60) days' notice to the Village.

Signature _____

NAME (Printed) _____

HOME ADDRESS _____

CITY AND STATE _____ ZIP _____

HOME PHONE _____

SOCIAL SECURITY NO. _____

DATE _____

Attachment: FOP CBA 2020 (Collective Bargaining Agreement Approval)

APPENDIX B - WAGE SCHEDULE

**VILLAGE OF PALATINE
POLICE UNION
SALARY SCHEDULE**

CALENDAR YEAR 2020

	Police Officer (PDU-01)	
	Hourly	Annual
Step 1	36.47	75,857.60
Step 2	38.22	79,497.60
Step 3	41.25	85,800.00
Step 4	43.23	89,918.40
Step 5	45.31	94,244.80
Step 6	47.49	98,779.20
Step 7	49.15	102,232.00
Step 8	50.87	105,809.60

CALENDAR YEAR 2021

	Police Officer (PDU-01)	
	Hourly	Annual
Step 1	37.40	77,792.00
Step 2	39.19	81,515.20
Step 3	42.30	87,984.00
Step 4	44.33	92,206.40
Step 5	46.46	96,636.80
Step 6	48.69	101,275.20
Step 7	50.39	104,811.20
Step 8	52.15	108,472.00

CALENDAR YEAR 2022

	Police Officer (PDU-01)	
	Hourly	Annual
Step 1	38.23	79,518.40
Step 2	40.07	83,345.60
Step 3	43.25	89,960.00
Step 4	45.33	94,286.40
Step 5	47.51	98,820.80
Step 6	48.78	103,563.20
Step 7	51.53	107,182.40
Step 8	53.33	110,926.40

APPENDIX C - LETTER OF UNDERSTANDING

The parties agree that all applicable General Orders and any other applicable Village rules and regulations will be revised to increase the meal allowance for members of the bargaining unit to ten dollars a day for breakfast, ten dollars a day for lunch and twenty dollars a day for dinner.

APPENDIX D – GRIEVANCE FORM

LODGE NUMBER _____

YEAR _____

GRIEVANCE NUMBER _____

GRIEVANCE (Use additional sheets where necessary)

Department _____ Date Filed _____

Grievant's Name _____
Last First MI**STEP ONE**

Date of Incident or Date Knew of Fact Giving Rise to Grievance: _____

Article(s) and Sections of Contract Violated: _____

Briefly state the facts: _____

_____Remedy Sought: _____

Given To: _____ Date/Time: _____

Grievant's Signature_____
FOP Representative Signature**EMPLOYER'S STEP ONE RESPONSE**_____
Employer Representative Signature_____
Position_____
Person to Whom Response Given_____
Date**STEP TWO**Reasons for Advancing Grievance: _____

Given To: _____ Date/time: _____

Grievant's Signature_____
FOP Representative Signature**EMPLOYER'S STEP TWO RESPONSE**_____
Employer Representative Signature_____
Position_____
Person to Whom Response Given_____
Date

STEP THREE

Reasons for Advancing Grievance: _____

Give To: _____ Date/Time: _____

Grievant's Signature_____
FOP Representative Signature**EMPLOYER'S STEP THREE RESPONSE**_____

Employer Representative Signature_____
Position_____
Person to Whom Response Given_____
Date**STEP FOUR**

Reasons for Advancing Grievance: _____

Given To: _____ Date/Time: _____

Grievant's Signature_____
FOP Representative Signature**EMPLOYER'S STEP FOUR RESPONSE**_____

Employer Representative Signature_____
Position_____
Person to Whom Response Given_____
Date**REFERRAL TO ARBITRATION BY ILLINOIS FOP LABOR COUNCIL**_____
Person to Whom Referral Given_____
Date_____
FOP Labor Council Representative

Attachment: FOP CBA 2020 (Collective Bargaining Agreement Approval)

APPENDIX E - SIDE LETTER UNDERSTANDINGS**3. Work Schedule**

(a) The employer agrees to not move the entire patrol workforce from the current 05 permanent shift system unless for operational necessity. The employer reserves the right to move certain groups of 3 officers (1 officer from each shift) to rotating shifts if those officers so desire, or to accommodate the assignment of probationary officers. The employer also reserves the right to select the shift of those officers who receive a below standard annual evaluation and continue that below standard performance for an additional $\frac{3}{4}$ of a year. In the event a new Chief is appointed and the new Chief desires to make a change in the permanent shift system that is currently in place, the Union shall have the right to negotiate over the subject of permanent shifts.

LABOR CONTRACT
BETWEEN
VILLAGE OF PALATINE, ILLINOIS

AND
PALATINE FRATERNAL ORDER OF POLICE,
LABOR COUNCIL, LODGE NO. 158

JANUARY 1, 20~~17~~20 THROUGH DECEMBER 31, 20~~19~~22

{00619328.DOCX v. 1 }

Attachment: 2020-2022 FOP CBA (00619328xC010D) (Collective Bargaining Agreement Approval)

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ARTICLE I - PREAMBLE

THIS AGREEMENT entered into by the VILLAGE OF PALATINE, ILLINOIS (hereinafter referred to as the "Village" or the "Employer"), and the PALATINE FRATERNAL ORDER OF POLICE LABOR COUNCIL/LODGE NO.158 (hereinafter referred to as the "Labor Council"), is in recognition of the Labor Council status as the representative of the Village's police officers under the rank of sergeant as per Illinois State Labor Relations Board Case No. S-RC-233 and has as its basic purpose the promotion of harmonious relations between the Village and the Labor Council; the establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of an entire agreement covering all rates of pay, hours of work and conditions of employment applicable to bargaining unit employees.

Therefore, in consideration of the mutual promises and agreements contained in this Agreement, the Village and the Labor Council do mutually promise and agree as follows:

ARTICLE II - RECOGNITION

Section 2.1 - Recognition.

The Village recognizes the Labor Council as the sole exclusive bargaining representative for the purpose of collective bargaining in respect to rates of pay, wages, hours and conditions of employment of the following unit:

All sworn full-time peace officers below the rank of sergeant, excluding Sergeants, Commanders, Deputy Chiefs, Chief, all other supervisory, confidential and managerial employees, and all other employees of the Employer.

Section 2.2 - Probationary Period.

The probationary period shall be twenty-four (24) months in duration from date of hire as a police officer. Time absent from duty or not served for any reason shall not apply toward satisfaction of the probationary period. During the probationary period but not until after thirty (30) days following completion of mandated police academy, an officer is entitled to all rights, privileges or benefits under this Agreement, except that the Village may discharge a probationary officer without cause and such officer shall have no recourse. Newly hired police officers shall earn holiday hours equivalent to the number of remaining holidays in the calendar year. Two (2) personal days/floating holidays shall be earned if the officer is hired before July 1, with only one (1) personal day/floating holiday earned if the officer is hired after July 1.

Section 2.3 - Labor Council Officers.

For purposes of this Agreement, the term "Labor Council Officers" shall refer to the Labor Council's duly elected negotiating team members.

ARTICLE III - NO DISCRIMINATION**Section 3.1- Discrimination Prohibited.**

Neither the Village nor the Labor Council shall discriminate against any employees covered by this Agreement in a manner which would violate any applicable federal or state laws because of race, creed, color, national origin, disability, age or sex. Any dispute concerning the interpretation and application of this section shall be processed through the appropriate federal or state agency rather than through the grievance and arbitration procedure set forth in this Agreement.

Section 3.2 - Labor Council Membership or Activity.

Except as otherwise provided herein, neither the Village nor the Labor Council shall interfere with the right of employees to become or not become members of the Labor Council, and there shall be no discrimination against any such employees because of lawful Labor Council membership or non-membership activity or status.

Section 3.3 - Gender.

Wherever the male gender is used in this Agreement, it shall be construed to include both male and females equally.

ARTICLE IV - LABOR COUNCIL SECURITY AND RIGHTS**Section 4.1 - Dues Checkoff.**

While this Agreement is in effect, the Village will deduct from each employee's paycheck once each pay period the uniform, regular monthly Labor Council dues for each employee in the bargaining unit who has filed with the Village a voluntary, effective checkoff authorization in the form set forth in APPENDIX A of this Agreement. If a conflict exists between that form and this Article, the terms of this Article and Agreement control.

An employee seeking to revoke his dues deduction shall notify the Labor Council and the Village of his intentions, providing at least 30 days' notice.

The actual dues amount deducted, as determined by the Labor Council, shall be uniform in nature for each employee in order to ease the Village's burden of administering this provision.

If the employee has no earnings due for that period, the Labor Council, shall be responsible for collection of dues. The Labor Council agrees to refund to the employee any amounts paid to the Labor Council in error on account of this dues deduction provision. The Labor Council may change the fixed uniform dollar amount which will be considered the regular monthly fees once each year during the life of this Agreement. The Labor Council will give the Village sixty (60) days' notice of any such change in the amount of uniform dues to be deducted.

Section 4.2 – Fair Share.

The Labor Council shall indemnify, defend and save the Village harmless against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs that shall arise out of or by reason of action taken or not taken by the Village in complying with the provisions of this Article. If an improper deduction is made, the Labor Council shall refund directly to the employee any such amount.

Section 4.43 - Labor Council Use of Bulletin Boards.

The Village will make available space on a bulletin board for the posting of official Labor Council notices or minutes of a nonpolitical, non-inflammatory nature. The Labor Council will limit the posting of Labor Council notices to such bulletin board, with prior approval of the Chief of Police or Village Manager.

The bulletin board will be four (4) feet by six (6) feet, and shall be located in the roll call room.

Section 4.54 - Personnel Records.

The Village agrees to afford officers the rights set forth in the Illinois Personnel Records Act.

Section 4.65 - Release of Information.

The Village will not disclose to individuals outside of the Village the home address and home telephone number of an employee or of members of an employee's immediate family.

ARTICLE V - MANAGEMENT RIGHTS

Section 5.1 - Management Rights.

It is understood and agreed that the Village possesses the sole right and authority to operate and direct the employees of the Village and its various departments in all aspects, including, but not limited to, all rights and authority exercised by the Village prior to the execution of this Agreement, except as expressly modified in this Agreement. These rights include, but are not limited to the right:

1. To determine the Department's mission and policies and to establish all standards of service to be offered to the public;
2. To plan, direct, schedule, control and determine the operations or services to be conducted by employees of the Village and to change them from time to time;
3. To determine the methods, means, number of personnel needed to carry out the Department mission;
4. To direct the working forces and establish productivity standards;
5. To administer the Department Dual Career Ladder program;
6. To hire, assign and/or transfer employees within the Department or to other duties or functions;
7. To promote and discipline employees and to suspend and discharge employees for just cause;
8. To layoff or relieve employees due to lack of work or funds or for other legitimate reasons;
9. To make, publish and enforce rules and regulations including residency and to change such rules from time to time as circumstances warrant;
10. To introduce new or improved methods, equipment or facilities;
11. To contract out for goods or services;
12. To take any and all actions as may be necessary to carry out the mission of the Village and the Police Department.

If in the sole discretion of the Mayor and Village Council or Village Manager, it is determined that extreme civil emergency conditions exist, including but not limited to riots, civil disorders, tornado conditions, floods, or other similar catastrophes, the provisions of this Agreement may be suspended by the Mayor or the Village Manager during the time of the declared emergency, provided that wage rate and monetary fringe benefits shall not be suspended. Should an emergency arise, the Village Manager or his designee shall advise the President of the Labor Council or the next highest officer of the Labor Council of the nature of the emergency. The Village Manager or his designee shall follow up said advice in writing as soon thereafter as practicable and shall forward said written notice to the President of the Labor Council.

Section 5.2 - Dual Career Ladder.

The parties recognize that the Village has the sole and exclusive authority to continue, discontinue or modify the dual career ladder program and the shooting pay program. The parties further recognize that the Village's administration of the shooting pay program is not grievable. The dual career ladder is grievable, but only to the Manager's level; such grievances are not subject to arbitration.

Section 5.3 - Physical Fitness.

If the Village decides to develop a physical fitness program, it shall do so only after notification to and discussion with the Labor Council. In the event no agreement concerning the program is reached, and the Village decides to implement the program, the Labor Council reserves the right to impact bargain.

ARTICLE VI - GRIEVANCE PROCEDURE

Section 6.1 - Definition of a Grievance.

A grievance is defined as a dispute or difference of opinion raised by an employee, the Labor Council, through one or more of its local representatives, or the Village claiming that an express written provision of this Agreement has been violated, except that any dispute or difference of opinion concerning a matter or issue subject to the jurisdiction of the Palatine Fire and Police Commission (except disciplinary matters) shall not be considered a grievance under this Agreement.

Section 6.2 - Procedure.

It is to the benefit of both parties that issues falling under the jurisdiction of this provision be raised and settled in a prompt, timely fashion. Employees are encouraged to bring to the attention of their immediate supervisors any disputes and concerns about their workplace

in order to effect a quick and efficient resolution. Consequently, the following steps and time limits shall be strictly followed.

Step 1: An employee who has cause to believe that the Village has violated an express provision of the Agreement shall submit the Grievance Form found as Appendix D to his immediate supervisor specifically indicating the provision of the contract at issue, remedy requested, signatures of the grievant and the Labor Council representative. The issue must be raised within ten (10) calendar days from the time the grievant becomes aware of or had the opportunity to be aware of the alleged violation.

The supervisor will respond in writing to the employee. The supervisor shall respond no later than ten (10) calendar days following the date the grievance is initially presented.

Step 2: If the issue is not resolved in Step 1, the employee shall be entitled to take the issue to the second step of the procedure within five (5) calendar days from the date he has received the written response from his immediate supervisor at Step 1. The issue at the second Step shall be submitted in written form to the employee's Deputy Chief or the Deputy Chiefs designee.

The written form shall be dated upon receipt by the Deputy Chief. The Deputy Chief or his designee shall meet with the employees at a mutually satisfactory time within five (5) calendar days of receipt of the written grievance.

Following discussion of all facts, and any investigation pertaining to the alleged violation, the Deputy Chief or designee shall respond in writing to the employee. The written response will be made no later than five (5) calendar days following the date of the last discussion.

Step 3: If the employee is not satisfied with the answer from the Deputy Chief in Step 2, he shall be entitled to advance the issue to the next step of the procedure within five (5) calendar days from the date of receipt of the Deputy Chief's written response. The issue(s) at the third step shall be submitted in written form to the Chief of Police or his designee in a manner set forth in Step 2, including also the response in the second step and the employee's points of disagreement with such response.

Within five (5) calendar days, or on a mutually agreed upon date following receipt of the written form, the Police Chief or his designee will schedule a meeting with the grievant, a Labor Council representative if desired by the grievant, and such other persons as the Chief shall determine appropriate to discuss the issue(s). Following discussion of the issue(s) in this meeting, the Police Chief or designee shall direct a written response to the grievant. This shall occur no later than ten (10) calendar days following the date the issue was discussed in the meeting described above.

Step 4: If the grievant is not satisfied with the answer from the Police Chief in Step 3, the grievant may submit the grievance in writing to the Village Manager within three (3) calendar days of receipt of the Police Chief's answer in Step 3. This submission shall be as in Step 3 and additionally describe the Police Chief's response and all reasons for disagreeing with such response. The Village Manager at the fourth step will meet with the grievant and, if requested by the grievant, with a Labor Council representative, on a mutually agreed upon date. Within ten (10) calendar days of this discussion, the Village Manager shall respond in writing to the grievant.

If the issue is not satisfactorily resolved, the Union may advance the issue to arbitration only if the Village has (1) failed to respond to the issue or, (2) failed to accurately interpret the relevant specific provision(s) of this Agreement. Such request will be made within ten (10) calendar days from the date of receipt of the Manager's response and will be made in writing to the Village Manager.

In any instance where the issue is not moved to the succeeding step of the procedure by the grievant in a timely manner, it will be considered resolved on the basis of the Village's last response. If the Village fails to respond within the time limits provided, the grievant may treat the matter as denied at the step and proceed in a timely fashion to the next step.

Section 6.3 - Arbitration.

Within five (5) business days after Village Manager's receipt of the notice of arbitration from the grievant, the parties shall attempt to agree upon an arbitrator. Said notice shall contain a full summary of the grievance, all responses made, and the basis of the Union's objection to the Village Manager's final answer. If the parties are unable to agree upon an arbitrator, they shall jointly request the Federal Mediation and Conciliation Service to submit a panel of seven (7) arbitrators. The

Village and the Union shall each have the right to reject one panel of seven (7) names in its entirety and request that a new panel of seven (7) names be submitted. The Village and the Union shall alternate striking names from the list until one name remains and that name shall be the chosen arbitrator. The order of alternate striking shall be determined by coin toss.

The arbitrator shall be notified of his selection and shall be requested to set a time and place for the hearing, subject to the availability of the Union's and the Village's representative. The Village and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the grievant retain the right to employ legal counsel.

The arbitrator shall submit his decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later. More than one grievance may be submitted to the same arbitrator if both parties mutually agree in writing.

The fees and expenses of the arbitrator and the cost of a written transcript(s), if any, shall be divided equally by the parties. All other costs shall be paid by the party which incurs such costs.

Section 6.4 - Limitations on Authority of Arbitrator.

The arbitrator shall have no right to amend, modify, nullify, ignore add to, or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the question of fact as to whether there has been no response or a misinterpretation of the specific provisions of this Agreement. The arbitrator shall only be empowered to determine the issue raised by the grievance as submitted in writing at the second step. The arbitrator shall have no authority to make a decision on any issue not so submitted or raised unless the parties mutually agree otherwise. The arbitrator shall be without power to make any decision or award which is in any way contrary to or inconsistent with this Agreement or applicable rules and regulations of the Palatine Fire and Police Commission (unless pertaining to discipline). The arbitrator shall not in any way limit or interfere with the powers, duties and responsibilities of the Palatine Fire and Police Commission (unless pertaining to discipline). Any decision or award of the arbitrator rendered within the limitations of this Section shall be binding on the grievant and the Village.

Section 6.5 - Paid Time.

The grievant and any Labor Council representative will not be paid by the Village for any time associated with this procedure, except that if a Step 3 or Step 4 meeting is held on working time, the grievant shall be

paid during the meeting. Employees or Labor Council representatives otherwise required to be absent from work may use their earned vacation time, personal day, earned holiday, duty trades, or an unpaid absence if such absence will not adversely impact departmental operations or services as determined by the Police Chief or his designee:

ARTICLE VII - NO STRIKE/NO LOCKOUT

Section 7.1- No Strike Commitment.

Neither the Labor Council nor any of its officers, agents or employees will call, initiate, authorize, participate in, sanction, encourage or ratify any strike, sympathy strike, slowdown, work stoppage, picketing (other than informational picketing conducted during the employee's non-work time, and such informational picketing shall not encourage or advise any other person to refuse to cross such picket line) or concerted slow down, mass illness, sit-down or other concerted stoppage of work, or any unauthorized speed up or work to the rule situation or any other concerted refusal to perform proper duties or the concerted interference with the Village, regardless of the reason for doing so. Neither the Labor Council nor any employee covered by this Agreement shall refuse to cross any picket line, by whomever established during their work time or in the performance of police-related duties.

Section 7.2 - Discipline of Strikers.

Any officer who violates the provisions of this Article shall be subject to immediate discharge. Any action taken by the Employer against any officer who participates in an action prohibited by Section 7.1 shall not be considered a violation of this Agreement and shall not be subject to the provisions of the grievance procedure, except only the issue of whether an employee has been disciplined for violation of this Article. The failure to confer a penalty in any instance is not a waiver of such right in any other instance nor is it a precedent.

Section 7.3 - Labor Council Official Responsibility.

Each employee who holds the position of officer or representative of the Labor Council occupies a position of special trust and responsibility in maintaining and bringing about compliance with the provisions of this Article. In the event of a violation of Section 1 of this Article, the Labor Council, among other things, agrees to inform its members of their obligations under this Agreement and use its best efforts to achieve a prompt resumption of normal operations.

Section 7.4 - No Lockout.

The Village will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Labor Council.

Section 7.5 - Judicial Restraint.

Nothing contained herein shall preclude the Village or the Labor Council from obtaining judicial restraint and damages in the event the other party violates this Article.

ARTICLE VIII - TRAINING**Section 8.1- General Policy.**

The Village understands the need for training for all employees. Training shall be provided insofar as it is economical to do so and insofar as such training does not adversely affect and interfere with the orderly performance and continuity of services within the Police Department. Training shall be scheduled by the Chief of Police or his designee. Employees will attend training sessions as assigned by the Village. Employees covered by this Agreement and assigned to attend required training sessions that extend beyond the hours of a normal work week shall be paid in accordance with the requirements of Section 12.4 of this Agreement.

Section 8.2 - Access to Training.

The Chief of Police shall generally encourage reasonable access to training opportunities to the extent that operational requirements of the Department permit. The Labor Council shall be given an opportunity, upon request, to offer suggestions to the Chief on ways to improve access to training opportunities.

Section 8.3 - Training.

Employees, who are required to use their personal vehicles while attending training, shall receive the standard IRS rate per mile traveled. Each employee attending training that is more than fifteen (15) miles from the Palatine Police Station (595 N. Hicks Road) shall receive a minimum of one (1) hour commuting pay in each direction (2 hours round trip) or the actual hours traveled, whichever is greater, computed at the straight time rate of pay. (Note: The one exception to the above reimbursement shall be: "Those employees assigned to training at Northwestern University Traffic Institute shall receive a maximum 2 hrs. round trip commuting pay.")

ARTICLE IX - SENIORITY**Section 9.1- Definition.**

Seniority for the purpose of determining vacation pay shall be defined as the employee's length of continuous full-time service with the Village since his last date of hire, less any deductions due to layoffs, leaves of absence without pay or other non-paid breaks in service unless otherwise noted herein. For all other purposes of this Agreement,

seniority shall be defined as the employee's length of continuous full-time service with the Village in a job classification or position covered by this Agreement. If more than one person is hired on the same day, seniority preference will be established by final eligibility test score as posted on the official eligibility list by the Palatine Fire and Police Commission.

Section 9.2 - Termination of Seniority and Employment.

The parties agree that the list below may constitute cause for termination of the employment relationship. Seniority may be terminated when, among other reasons, an employee:

1. Quits;
2. Retires or is retired;
3. Is discharged for cause (except a probationary officer need not be discharged for cause).

ARTICLE X - HOLIDAYS

Section 10.1- Holidays.

Each officer covered by this Agreement shall annually receive eleven (11) days off without loss of pay. If an officer elects not to take all eleven (11) days off and the Village agrees, then the officer shall be paid straight time for each holiday not taken to a maximum of five (5) days. Officers shall not be eligible for holiday pay until after the holiday; however, this shall not prevent officers from taking a holiday off before it occurs. ~~In addition to other pay, officers who work on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving and/or Christmas will receive four (4) hours' extra pay or comp time for each such holiday worked.~~

If an officer is working their normal schedule or is requested to work outside of their normal schedule on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving and/or Christmas, the officer will receive a maximum of four (4) hours' extra straight time pay or comp time. Provided, however, that such extra pay or comp time will not be granted to an officer performing special/voluntary overtime assignments, including but not limited to special protection details, parades, or IDOT-related grant overtime when that time is assigned or granted outside of a regularly scheduled shift.

If a partial day is worked, the Officer will receive pro-rated holiday pay (at 50% of the hours worked). For example, an Officer who works four (4) hours will receive two (2) hours extra pay or comp time.

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Section 10.2 - Holidays During Officer's Vacation Period.

Any time a holiday occurs during an employee's vacation period, he will be allowed to take that time off at a later time mutually agreed upon between the employee and his Supervisor.

Section 10.3 - Use of Holidays and Vacation Time by Officers Assigned to Specialty Areas.

Officers assigned to specialty areas, such as Investigator, Crime Prevention Officer, Youth Officer, and High School Police Consultant, shall receive the same number of paid holidays and vacation days as all other officers covered by this Agreement. Such officers shall, however, use their holidays and vacation time according to the parameters set for such assignments by the Police Department at the time the assignment was made, unless otherwise modified between the officer and the Chief of Police.

Section 10.4 – Time Limit for Use of Holidays

Credited hours shall be used by each employee within a 12-month period following the end of the calendar year in which the credits were earned. The maximum holiday hours to be rolled over into the next calendar year shall be eighty-eight (88) hours.

Section 10.5 – Holidays at Separation

At the time of separation of employment, the employee will be paid for unused, accrued, holiday credits at 100% of the employee's current hourly rate and shall be deposited into the Village's Post Separation Employment Health Plan into an account in the employee's name. If the employee has taken more holidays than accrued, arrangements will be made to reimburse the Village for the unearned days.

ARTICLE XI - VACATIONS**Section 11.1 - Vacations - Eligibility and Allowances.**

Vacations for full-time police officers are earned according to the following schedule:

1. Beginning with the first day of service through the completion of six (6) years of continued service, an employee shall be allowed to accrue ten (10) vacation days' credit. Such vacation day credit shall be calculated on the basis of 5/6 vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed two (2) work weeks (10 work days).
2. Beginning with the first day following completion of six (6) years of continued service, an employee shall be allowed to accrue five (5) additional vacation days' credit. Such additional vacation day

credit shall be calculated on the basis of 5/12 vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed three (3) work weeks (15 work days).

3. Beginning with the first day following completion of fourteen (14) years of continued service, an employee shall be allowed to accrue up to five (5) additional vacation days' credit. Such additional vacation days credit will be calculated on the basis of 5/12 vacation day credit for each full month service. The total yearly credit under this paragraph shall not exceed four (4) work weeks (20 work days).
4. Beginning with the first day following completion of twenty (20) years of continued service, an employee shall be allowed to accrue up to three (3) additional vacation days' credit. Such additional vacation days' credit will be calculated on the basis of 3/12 vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed twenty-three (23) days.
5. Beginning with the first day following completion of twenty-five (25) years of continued service, an employee shall be allowed to accrue up to two (2) additional vacation days' credit. Such additional vacation days' credit will be calculated on the basis of 3/12 vacation day credit for each full month of service. The total yearly credit under this paragraph shall not exceed twenty-five (25) days.
6. At the time of separation of employment, the employee will be paid for unused, accrued, vacation credits [at 100% of the employee's current hourly rate and shall be deposited into the Village's Post Separation Employment Health Plan into an account in the employee's name](#). If the employee has taken more vacation days than accrued, arrangements will be made to reimburse the Village for the unearned days.

Section 11.2 - Time Limit for Vacation Accrual.

Vacation credits shall be used by each employee within a 12-month period following the end of the calendar year in which the credits were earned.

Section 11.3 - Extension of Time Limit for Vacation Accrual.

Extension of time for the use of vacation credits as required in the above Section may be authorized in writing by the Village Manager upon written application by an employee; such application must also be recommended by the Chief of Police.

Section 11.4 - Summer Vacation Restriction.

No more than two (2) weeks' vacation shall be picked consecutively between June 1 and September 1. If after each officer on a watch or unit has picked the first 2 weeks of vacation and there are open weeks before or after an officer's original vacation pick, the officer may pick an additional week or weeks, thus allowing 3 (three) or more weeks' vacation during the aforementioned months subject to the need to provide adequate staffing at all times according to the needs of the Department as determined by the Chief.

Section 11.5 - Selection of Vacation Time Periods.

For the purposes of this section, and all other applicable articles and sections of this contract, the terms unit, beat, team, watch and shift shall be defined as follows:

- Unit: A special assignment other than Patrol.
- Beat: A geographically defined area within the Village.
- Team: A group of officers assigned to the same beat (either a traditional beat such as 8110 or a cover beat such as 8110/8150).
- Watch: A group of sergeants and officers working together for a specific commander in the Patrol Division.
- Shift: A temporal period of assignment, (i.e. 2145-0615, 2245-0715, 0545-1415, 0645-1515, 1345-2215, 1445-2315) All vacations shall be selected on the basis of seniority, as defined in Article IX, Section 1. Vacation selections shall be made within each watch or unit, whichever is applicable, subject to the need to provide adequate staffing at all times according to the needs of the Department as determined by the Chief. The Investigations Section (investigators, youth officers, gang officers and tactical officers) will select vacations among themselves based on seniority. All vacations shall be started on Mondays and end on Sundays, unless specific permission is given by the Chief or his designee to deviate from this policy.

All vacations/holidays shall be selected on the basis of seniority, as defined in Article IX, Section 1. Vacation/holiday selections shall be made within each watch or unit, whichever is applicable, subject to the need to provide adequate staffing at all times according to the needs of the Department as determined by the Chief.

The Investigations Section (investigators, youth officers, gang officers and tactical officers) will select vacations/holidays among themselves based on seniority.

All vacation/holiday picks shall be started on Mondays and end on Sundays, unless specific permission is given by the Chief or his designee to deviate from this policy.

ARTICLE XII - HOURS OF WORK AND OVERTIME

Section 12.1- Definition.

This Article defines the normal hours of work, and establishes the basis for the calculation of overtime. It is not, however, a guarantee of hours of work per day, work period, month or year. It is not intended to establish a right to compensation in any form for time not worked except as specifically provided for in this Article.

Section 12.2 - Work Schedule.

The Village shall establish the work schedules for police officers which may be changed from time to time by the Village as circumstances warrant, and if a change in the present police period or shift scheduling system (i.e. 4/10 system, permanent shifts, etc.) will affect a major portion of the bargaining unit, before implementing such changes, the Chief or his designee will discuss such changes with bargaining unit representatives. Where the change only affects one or two officers, the Village will take reasonable steps to obtain volunteers for the change before the change is made. The shift schedules shall be based upon a twenty-eight (28) day departmental work cycle. The Patrol Division shall choose open lines or fixed days off on the basis of seniority within the team or unit, whichever is applicable. Members of the same team working on the same watch may not select lines with overlapping days off. Officers may request a change of beat assignment on an annual basis, at a time to be specified by the Chief or his designee, but prior to the annual vacation selection process. Such requests to be removed from a beat shall be considered on the basis of seniority, however, there shall be nothing in this section that can be construed to guarantee an officer's right to select his team of assignment.

Section 12.3 - Normal Work Week and Workday.

The Village has established the normal work week for police officers. This work week may be changed from time to time by the Village as circumstances warrant. The normal work week shall be a seven (7) consecutive day period (Sunday through Saturday) beginning with the first shift on Sunday, currently 2145 Saturday evening to 0615 Sunday morning or 2245 Saturday evening to 0715 Sunday morning, second shift currently 0545 to 1415 or 0645 to 1515, third shift currently 1345

to 2215 or 1445 to 2315. The normal workday shift will consist of eight and one-half (8-1/2) consecutive hours including an off-duty unpaid thirty (30) minute lunch period each day subject to emergency work duties. If an employee's lunch is seriously interrupted by emergency work duties, he shall be entitled to take an off-duty lunch period, work permitting.

Section 12.4 - Overtime Pay.

Based on the current work schedule, Employees shall be paid one and one-half times their regular hourly rate of pay for all hours worked outside of their regularly scheduled shift unless otherwise stated in this Agreement paid, beyond forty (40) which may occur in the designated seven (7) day work week. Paid holiday, personal day, sick leave and vacation day hours will not be deducted from hours paid for the purposes of calculating overtime. Hours determined at the conclusion of the seven (7) day work week to be eligible for overtime pay will be compensated by payment of the additional one half-time on the pay period in the same or following pay period. The parties recognize that the Village has adopted a 28-day work cycle for purposes of 7K of the FLSA.

Section 12.5 - Required Overtime.

The Chief of Police or his designee(s) shall have the right to require overtime work and officers may not refuse overtime assignments. In non-emergency situations, the Chief or his designee(s) as a general rule shall take reasonable steps to obtain volunteers for overtime assignments before assigning required overtime work, though work in progress shall not be interrupted at the Village's discretion and specific officers may be selected for specific assignments.

Section 12.6 - Compensatory Time.

Compensatory time at a time and one-half (1 1/2) rate in lieu of overtime pay may be granted at such times and in such time blocks as are mutually agreed upon between the involved employee and his supervisor. However, compensatory time may be earned in lieu of pay, at the officers' discretion, for the first thirty (30) straight time hours of over/court time (forty-five (45) hours when computed at the overtime rate); beyond that cap, compensatory time may be earned by mutual agreement between the officer and the police department. If mutual agreement on compensatory time cannot be reached, the employee shall receive one and one-half (1 1/2) times his rate of pay for overtime worked in accordance with the provisions of Section 12.4 except that the Village may, in times of severe financial pressure, require that compensatory time, in lieu of overtime pay, be taken to the fullest extent permitted under the Fair Labor Standards Act.

No police officers shall be allowed to accumulate over one hundred forty-four (144) hours of compensatory time without written permission of the Village Manager. Any compensatory time over one hundred forty-four (144) hours shall be paid at a rate of one and one-half (1 1/2) for each hour over one hundred forty-four (144) except upon written request of the employee and permission of the Village Manager.

Compensatory time accrued must be used within a 12-month period of when it was earned. Upon separation either through termination or retirement, the employee will be compensated for the amount of compensation time accrued up to the one hundred forty-four (144) hour limit. Compensation shall be paid at 100% of the employee's current hourly rate and the total amount shall be deposited into the Village's Post Retirement Health Plan into an account in the employee's name. In the event the employee does not utilize compensatory time in a timely fashion due to work requirements beyond the employee's control, the employee may request, in writing, a continuation of accrual from the Village Manager.

Section 12.7 - Court Time.

Employees who would otherwise be off-duty shall, subject to the requirements of Section 12.4, be paid their regular straight-time hourly rate of pay for all hours worked when authorized by a superior to appear in court, adjudication or depositions (depositions shall be held at the station whenever feasible) on behalf of the Village in the capacity of a certified officer or when preparing for an appearance when in the presence of a prosecuting attorney; off-duty lunch periods shall not be counted toward hours worked. Officers shall receive three (3) two (2) hours' minimum pay, at the appropriate rate of pay, subject to Section 12.4, for each, including A.M. and P.M. off-duty appearance on the same day, made on behalf of the Village. In addition to court time pay, employees will receive a maximum of one (1) hour of compensatory time per day for court, adjudication or depositions. Officers required to attend court, adjudication or depositions, commencing during their tour of duty and extending beyond the normal end of the tour of duty will be compensated at the appropriate overtime rate subject to Section 12.4.

Section 12.8 - Call-Back Pay.

A call-back is defined as an official assignment of work which does not continuously precede or follow an officer's regularly scheduled working hours. Call-backs shall be compensated at straight-time hourly rates of pay for all hours worked on callback subject to the overtime pay requirements of Section 12.4 of this Agreement. A minimum of two (2) hours' straight-time pay will be guaranteed for all call-backs.

Section 12.9 - No Pyramiding.

Overtime compensation shall not be paid more than once for the same hours under any provision of this Article or this Agreement.

Section 12.10 - Evaluation Period.

If the Village should implement an evaluation period during the term of this Agreement, that period shall be for one entire year in length (364 days) and officers will be made aware of the beginning and the termination dates.

ARTICLE XIII - PERSONAL AND SAFE DRIVING LEAVE**Section 13.1- Personal Leave Day.**

An officer shall be entitled to two (2) personal leave days per year, provided the Officer shall notify and receive approval from the on-duty Watch Commander regarding use of the day. The officer may use the full personal day or one-half (1/2) day but not less than one-half (1/2) day. The use of a personal leave day shall not result in a situation whereby overtime is created. The personal day shall not accumulate. See Section 2.2 for language regarding accrual of time for probationary employees.

Section 13.2 - Safe Driving Leave Pay.

An officer shall be entitled to one (1) safe driving leave day per year provided the Officer shall notify and receive approval from the on-duty Watch Commander regarding use of the day. An officer will only have earned and be eligible to utilize the safe driving leave day if there were no chargeable, preventable accidents incurred by that officer during the prior calendar year. The use of a safe driving day shall not result in a situation whereby overtime is created. The safe driving day shall not be accumulated. Officers are not eligible for a safe driving leave day if during the previous calendar year, the officer was not working in a Department vehicle regularly for more than one hundred sixty (160) working days during the calendar year due to injury, illness or assignment. New officers will be eligible for a safe driving day in the calendar year following their date of hire if they meet the one hundred sixty (160) day standard.

ARTICLE XIV - SICK LEAVE**Section 14.1- Sick Leave.**

Sick leave with pay is provided as a benefit in recognition that employees do contract various illnesses from time to time and that their financial resources may be diminished in such instances if pay is discontinued, and that it may be in the best interest and health of the employee or fellow employees for them not to work while sick. To the extent permitted by law, sick employees are expected to remain at home

unless hospitalized, visiting their doctor or dentist, acting pursuant to reasonable instructions for care or caring for a sick member of the immediate family. Unfortunately, sick leave abuse sometimes occurs. The parties agree that sick leave abuse is a very serious offense.

Section 14.2 - Sick Leave Allowance.

All employees covered by this Agreement, except those on leave of absence without pay, shall accumulate sick leave at the rate of one (1) day for each month of satisfactory service. An employee accumulates sick leave beginning with the first full calendar month of employment. Sick leave shall not be considered as personal time that an employee may use at his or her discretion; it shall be allowed only in case of actual sickness or disability or because of illness in the immediate family. Sick leave may also be granted to meet medical or dental appointments, which cannot reasonably be scheduled during non-working hours. [Sick leave usage shall be allowed pursuant to the Employees Sick Leave Act, 820 ILCS 191.](#) Sick leave cannot be taken before it is actually earned.

Section 14.3 - Sick Leave Usage.

Eligible employees shall be paid for eight (8) hours at their straight-time rate of pay for each of the employees' earned sick days properly used in a calendar year.

Section 14.4 - Sick Leave Buy-Back.

Employees who do not utilize more than four (4) sick leave days in [the twelve \(12\) month period from November 17 of the prior year to November 16 of the current year a full calendar year \(generally December 1 through November 30, but annually, the schedule shall be published on the employee intranet\)](#) are eligible for up to three (3) extra days' pay, computed pursuant to the schedule set forth below. Such payment shall be made the payday preceding Christmas. Payment shall be at the rate of pay for the position held by the employee. The "up to three (3) days" for which the employee is paid will then be deducted from the unused sick leave earned by the employee during the previous twelve (12) months and any remaining days will accumulate with those of prior years. The officer also has the option of leaving the "up to three (3) days" in their accumulated sick leave.

Sick leave taken during a calendar year shall be deducted from the sick leave earned during the twelve (12) months preceding December 1 of that year. The following schedule shall be used to determine the "up to three (3) days" eligible for the buy-back program:

Number of Sick Leave Days Used	Number of Days Eligible For Buy-Back
0-1	3
2-4	2
5	0
6	0

Once an officer accumulates a sick leave balance of eight hundred (800) hours (one hundred (100) days), or more, the Village shall buy back the sick leave accumulated and unused in the twelve (12) month period from November 17 of the prior year to November 16 of the current year (after any sick leave buy-back provided for in the previous paragraph) that calendar year in excess of eight hundred (800) hours at the rate of 50% of the employee's current rate of pay, and deposit it into the Village's Post Employment Health Plan. Upon such payment, the amount of unused sick leave in excess of eight hundred (800) hours shall be deducted from the employee's sick leave bank.

Section 14.5 - Notification.

Notification of absence due to sickness shall be given to the Police Department as soon as possible on the first day of such absence, and notice shall be given every day thereafter (unless this requirement is waived by the Chief of Police); but notice shall not be given later than sixty (60) minutes before the start of the employee's work schedule unless it is shown that such notification was impossible. Failure to properly report an illness shall be considered an absence without pay and may subject the employee to discipline, as well.

Section 14.6 - Medical Examinations.

The Village Manager or Police Chief may require a Physician's Certificate of health examination as a condition for receipt of sick leave pay for an absence of any duration. As mutual protection for the Village and the employee, the Police Chief may also require an employee to submit to a complete physical examination by a physician designated by the Village Manager when, in the Village Manager's or Police Chiefs opinion, the performance of the employee may have become seriously limited or weakened by virtue of impaired health. The cost of such physical examination is the responsibility of the Village.

Section 14.7 - Other Reimbursements.

Upon separation of employment, an employee who leaves employment with the Village voluntarily with at least twenty (20) years of service and has a minimum of 800 hours accumulated sick leave shall be reimbursed for all accumulated sick leave up to 800 hours at 20% (160 hours maximum reimbursement) and for all accumulated sick leave in excess of 800 hours at 50% of his rate of pay in effect at time of

separation. Said sum shall be deposited into the Village's Post Employment Health Plan.

Section 14.8 - Sick Leave Donations.

In the event that an ill or injured full-time Village employee has exhausted all sick leave credits, accumulated compensatory time, vacation time, holiday time and all other forms of compensated sick leave, he shall be eligible for a donation from any full-time employee covered by this Agreement. Upon written permission of the Village Manager, both the ailing employee and the donating employee must have at least one (1) year of full-time service with the Village. Any donated sick leave day must have been accrued for the calendar year prior to the year of the donation. The donating employee must sign a form which directs-Human Resources to deduct one or more sick days from prior accrued sick leave. One (1) day may be donated for every five (5) the donating employee has accrued from prior calendar years of service.

ARTICLE XV - ADDITIONAL LEAVES OF ABSENCE

Section 15.1 - Discretionary Leave.

The Village may grant a leave of absence under this Article to any bargaining unit employee where the Village determines there is good and sufficient reason. The Village shall set the terms and conditions of the leave, including whether or not the leave is to be with pay.

Section 15.2 - Application for Leave.

Any request for leave of absence shall be submitted in writing by the employee to the Police Chief or his designee as far in advance as practicable. The request shall state the reasons for the leave of absence and the approximate length of time off the employee desires. Authorization for leave of absence shall, if granted, be furnished to the employee by his immediate supervisor and it shall be in writing.

Section 15.3 - Military Leave.

Military leave shall be granted in accordance with the requirements of applicable law. The Village shall not be expected to exceed such requirements for any officer.

Section 15.4 - Jury Leave.

The Village shall compensate such employee, at their regular rate of pay, for each hour actually spent on jury duty up to eight (8) hours' pay per day.

Section 15.5 - Funeral Leave.

In the event of death in the immediate family (designated as the employee's spouse, grandparents, children, grandchildren, parents, parent of spouse, brother or sisters of employee, and grandparents,

brothers and sisters of spouse), an employee shall be granted up to three (3) consecutive work days as funeral leave if the employee attends the funeral. Leave beyond such three (3) days may, upon approval of the Police Chief or his designee, be taken if charged to the employee's sick leave accrual account. In the event of the death of an extended family member, an employee may be granted up to one (1) work day if the employee attends the funeral. Leave beyond one (1) day may, upon approval of the Police Chief or his designee, be taken if charged to the employee's sick leave accrual account.

Section 15.6 - Benefits While on Leave.

A. Unless otherwise stated in this Article or otherwise required by law, length of service shall not accrue for an employee who is on an approved non-pay leave status (including maternity leave). Accumulated length of service shall remain in place during the leave and shall begin to accrue again when the employee returns to work on a pay status. Unless otherwise stated in this Agreement, an employee returning from leave will have his seniority continued after the period of leave. Upon return, the Village will place the employee in his or her previous job if the job is vacant; if not vacant, the employee will be placed in the first available opening in his classification or in a lower-rated classification according to the employee's seniority, where skill and ability to perform the work without additional training is equal.

B. If, upon the expiration of a leave of absence, there is no work available for the employee or if the employee could have been laid off according to this seniority except for his leave, he shall go directly to layoff.

C. During the approved leave of absence or layoff under this Agreement, the employee shall be entitled to coverage under applicable group and life insurance plans to the extent provided in such plan(s), provided the employee makes arrangements for the change and arrangements to pay the entire insurance premium involved, including the amount of premium previously paid by the Village.

Section 15.7 - Non-Employment Elsewhere.

A leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or to try self-employment. Employees who engage in employment elsewhere during an approved leave without express written permission of the Village Manager may immediately be terminated by the Village.

Section 15.8 - Leave for Illness, Injury or Disability.

A. In the event an employee is unable to work by reason of illness, or injury (including those compensable under workers' compensation)

or disability, the Village may grant a leave of absence without pay during which time seniority shall not accrue to the extent permitted by law except that for a work related injury compensable under worker's compensation, an employee shall receive full pay and benefits and shall accrue seniority for the first twelve (12) months of leave.

- B. To qualify for such leave, the employee must report the illness, injury or disability as soon as the illness, injury or disability is known, and thereafter furnish to the Police Chief or his designee at such times as may be requested a physician's written statement showing the nature of the illness, injury or state of disability and the estimated length of time that the employee will be unable to report for work, together with a written application for such leave. Thereafter, during such leave, the employee shall furnish a current report.

Before returning from a leave of absence for injury, illness or disability, or during such leave, the employee, at the discretion of the Village, may be required to have a physical examination by a doctor designated by the Village to determine the employee's capacity to perform assigned work.

- C. Light duty officers who are capable of performing light duty, and who have received a medical release to perform such work, shall be assigned to a light duty position. Such light duty will be assigned on a first-come-first serve basis; once filled, the Police Department will not be expected nor required to create extra light duty positions. Up to two light duty positions within the Police Department will be available during any given time frame. Light duty positions are not meant to be permanent job assignments and may be limited to six (6) months. The parties recognize that whether a light duty assignment will be made is within the sole discretion of the Chief of Police. This Article notwithstanding, the Village shall comply with the provisions of 775 ILCS 5/2-102(H), of the Illinois Human Rights Act.

Section 15.9 - Family and Medical Leave Act.

The Village agrees to comply with the Family and Medical Leave Act of 1993 as it may be amended from time to time and the rules and regulations issued in conjunction therewith. The parties agree that the Village may adopt such policies as may be necessary or appropriate to implement the Family and Medical Leave Act of 1993 (FMLA) -as it may be amended from time to time and the rules and regulations issued in conjunction therewith. No such policy shall be deemed to violate this

Agreement if it is either mandated or legally permitted by the FMLA and the rules and regulations issued in conjunction therewith.

ARTICLE XVI - LAYOFF AND RECALL

Section 16.1- Layoff.

The Village, in its discretion, shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, employees covered by this Agreement will be laid off in accordance with their seniority as provided in 65 ILCS 5/10-2.1-18. Except in an emergency, no layoff will occur without at least twenty-one (21) calendar days' notification to the Labor Council. The Village agrees to consult the Labor Council, upon request, and afford the Labor Council an opportunity to propose alternatives to the layoff, though such consultation shall not be used to delay the layoff.

Section 16.2 - Recalls.

Employees who are laid off shall be placed on a recall list for a period of two (2) years. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are fully qualified to perform the work to which they are recalled.

Employees who are eligible for recall shall be given five (5) calendar days' notice of recall and notice of recall shall be sent to the employee by certified mail or registered mail, with a copy to the Labor Council. The employee must notify the Chief of Police or his designee of his intention to return to work within three (3) days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Chief of Police or his designee with his latest mailing address. If an employee fails to timely respond to a recall notice as required above, his name shall be removed from the recall list.

ARTICLE XVII - EMPLOYEE DISCIPLINE

Section 17.1- Questioning.

The Village agrees to abide the provisions of Chapter 50, Section 725/1 to and including Section 725/7 of the Illinois Compiled Statutes, commonly known as the Uniform Peace Officers' Disciplinary Act ("UPODA"). The officer under interview, interrogation or questioning, whether by written or oral form, shall be entitled to be represented by a Labor Council representative at any time before or during such interview, interrogation or questioning, if the affected officer reasonably believes such interview, interrogation or questioning may lead to discipline.

Reasonable time shall be afforded the officer to arrange for the presence of such representation. This Article and the provisions of the Uniform Peace Officers' Disciplinary Act shall not be subject to the grievance procedure; however, alleged violations of the Act may be raised in grievance arbitrations regarding discipline, for purposes of seeking to exclude statements obtained pursuant to UPODA standards.

Section 17.2 - Discipline.

Final disciplinary authority and responsibility rests with the Chief of Police or Department designee and may be appealable only through the grievance procedure of this Agreement, commencing with Step 4. Disciplinary measures may include, except as otherwise specifically provided for elsewhere in this Agreement, the following:

- (1) Counseling, with appropriate documentation thereof placed into the employee's personnel file, with a copy to the employee and the Union;
- (2) Written reprimand and/or transfer (provided that where both penalties are imposed there is cause for each) with appropriate documentation thereof placed into the employee's personnel file, with a copy to the employee and the Union;
- (3) Suspension without pay, not to exceed thirty (30) days, and/or transfer (provided that where both penalties are imposed there is cause for each) with appropriate documentation thereof placed into the employee's personnel file, with a copy to the employee and the Union;
- (4) Discharge from service.

Section 17.3 – Causes for Termination.

In addition to other causes for termination of employment or discharge from service that are not set forth herein, the following shall be grounds for an employee to be discharged:

- (1) An employee is absent exceeding the period for which a leave of absence has been granted or extended in writing, or obtains a leave of absence under false pretenses;
- (2) An employee is absent for two (2) consecutive working days without notifying the Village, absent reasonable extenuating circumstances.
- (3) An employee accepts other employment during a leave of absence, unless agreed to in writing by the Village; or

(4) An employee fails to report to work, after being off due to a compensable injury or accident, within two (2) working days after release by a doctor, absent reasonable extenuating circumstances.

ARTICLE XVIII - LABOR-MANAGEMENT MEETINGS

Section 18.1- Meeting Request.

The Labor Council and the Employer agree that in the interest of efficient management and harmonious employee relations, that meetings be held if mutually agreed between Labor Council representatives and responsible administrative representatives of the Employer. Such meetings may be requested by either party at least seven (7) days in advance by placing in writing a request to the other for a "labor-management meeting" and expressly providing the agenda for such meeting. Such meetings and locations, if mutually agreed upon, shall be limited to:

1. Discussion on the implementation and general administration of this Agreement;
2. A sharing of general information of interest to the parties; or
3. Notifying the Labor Council of concerns the Employer has which may affect employees.

Section 18.2 - Content.

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Specific grievances being processed under the grievance procedure shall not be considered at "labor management meetings" nor shall negotiations for the purpose of altering any or all of the terms of this Agreement be carried on at such meetings.

Section 18.3 - Attendance.

Attendance at labor-management meetings shall be voluntary on the employee's part, and attendance during such meetings shall not be considered time worked for compensation purposes, except when mutually agreed upon meeting times are during the employee's regular working hours. Normally, three (3) persons from each side shall attend these meetings, schedules permitting.

ARTICLE XIX – INSURANCE

Section 19.1 - Coverage and Cost.

Officers covered by this Agreement shall receive the same group health and hospitalization and dental insurance benefits as provided to all other non-represented Village employees.

Section 19.2 - Health Insurance.

Employees shall be responsible for ten (10%) percent of the monthly premium contributions for health insurance coverage, and the Village shall be responsible for ninety (90%) percent of the monthly health insurance premiums. Bargaining unit police officers will not be responsible for paying a larger percentage for monthly health insurance premiums than any other Village employees enrolled in the same Village insurance plan.

The Village agrees that no significant changes will be made to the insurance program coverage or benefits without first bargaining with the Union over whether such changes will be made, and if so, what if any other economic offsets the bargaining unit shall receive. Impasses in such bargaining shall be resolved through Section 14 of the IPLRA.

The Village shall also, to the extent required by law, make available to retired employees who are not covered by insurance through another employer, the ability to participate in its group insurance program for individual and dependent coverage, with such premiums to be paid by the retired employee. Arrangements for reimbursement of premiums to the Village shall be made with the Village Manager or his designee.

Nothing in this Agreement restricts the Village's right to change insurance carriers, or to self-insure, to change the method or manner of self-insurance the Village may administer, to change benefit levels as recommended to the Village Council by the Employee Insurance Advisory Committee, to participate in programs to reduce health insurance costs, or to utilize health maintenance organizations or other similar groups, provided that the coverage and economic benefits are the same for Officers under this Agreement as provided to all other non-represented employees.

If an officer leaves employment with the Village on or after the 15th of the month, he shall receive full benefits for the entire calendar month in which he left employment.

Section 19.3 - Cost Containment.

The Village reserves the right to institute cost containment measures relative to insurance coverage. Such changes may include, but are not limited to, mandatory second opinions for elective surgery, pre-admission and continuing admission review, prohibition on weekend admissions except in emergency situations, and mandatory out-patient elective surgery for certain designated surgical procedures.

Section 19.4 - Life Insurance.

Upon ratification of this Agreement, The Village shall supply each full-time employee covered by the terms of this Agreement with at least one and one-half (1 1/2) times their annual salary in term life insurance.

Section 19.5 - Employee Insurance Advisory Committee and Village Safety Committee.

The Council shall name a representative who shall participate in the Village Manager's Employee Insurance Advisory Committee. The Council shall name a representative who shall participate in the Village Safety Committee.

Section 19.6 - Flexible Benefit Plan.

All officers will be permitted to participate in the Village flexible benefit plan.

Section 19.7 - Post-Employment Health Plan.

Bargaining unit members shall be eligible to participate in the Village's Post Employment Health Plan; currently the ICMA Retiree Health Savings Plan.

ARTICLE XX - UNIFORMS

The Village shall continue its current policy concerning uniform maintenance for police officers for the life of this Agreement. Each officer covered by this Agreement shall receive \$700 on account annually for uniform maintenance, with such maintenance being conducted by a vendor approved by the Chief of Police. Any or all of this amount may be used for a bulletproof vest; but not more than \$100 can be spent for a duty bag every two (2) years. Newly hired officers shall be provided the necessary uniforms and equipment, but their clothing allowance shall be deferred 12 months from their date of hire and shall be paid on a prorated basis for the balance of that fiscal year.

ARTICLE XXI - WAGES**Section 21.1 - Salary Schedules.**

The salary schedules set forth in APPENDIX B shall apply.

[The salary schedules provide for a 2.5% pay increase as of January 1, 2020, which shall be retroactive for all employees in the bargaining unit at the time this agreement is executed, a 2.5% increase as of January 1, 2021, and a 2.25% increase as of January 1, 2022.](#)

The Village intends that these salary schedules, listed in Appendix B, are anticipated to preserve the Village's ranking in the middle position of the previous comparable communities. The Village and the Union

preserve their arguments as to the appropriate ranking of Palatine's police salaries for future negotiations. A pay-step denial may be grieved, but in any arbitration the grievant must show that the denial was arbitrary and capricious.

Section 21.2 - Officers In Charge.

Any officer who is designated either orally or in writing as the "officer in charge" by any supervisor will be compensated with thirty (30) minutes of time for every sixty (60) minutes he acted in that capacity. Such time shall be compensated in compensatory time or at the overtime rate at the discretion of the Chief of Police.

Section 21.3 – Translation Reward Program.

The Translation Reward Program is intended as incentive for those who use their language skills on a regular, on-going basis throughout the year, in any department, as needed. The recognition reward of \$500 will be paid in February to eligible employees who translated during the prior twelve month period. An eligible employee must first establish their proficiency level as "Advanced" through the testing process with Language Testing International. The employee can test once per year, until certified as "Advanced". Payment for the testing will be made by the Village upon approval of the Village Manager. Employees must also have met minimum performance expectations with ratings of "meets expectations" or "satisfactory" or the equivalent in all categories during the prior rating period. Employees must be actively employed and in good standing at the time the payment is made.

Section 21.4 – Specialty Pay.

FTO's shall receive one hour straight time compensation (pay or comp time) for each shift that they have a trainee assigned to them and perform service as an FTO. Evidence Technicians shall receive one-half hour straight time compensation (pay or comp time) for each shift to which they are required to and actually perform the following activities: photograph, collect and log evidence, and submit a report of such activities.

ARTICLE XXII - LONGEVITY

~~The Village shall continue its current longevity schedule for the life of this Agreement.~~

Employees covered by this Agreement shall be paid longevity pay in addition to their base salaries. Longevity pay shall be included in an employee's base pay for purposes of determining an employee's overtime hourly rate of pay. The payment will occur two (2) pay periods prior to Christmas of the year the employee's longevity anniversary date occurs.

A. Longevity schedule after completion of years of service, as follows:

<u>8 – 10 years of service</u>	<u>\$350 annually</u>
<u>11 – 14 years of service</u>	<u>\$650 annually</u>
<u>15 – 19 years of service</u>	<u>\$900 annually</u>
<u>20 or more years of service</u>	<u>\$1,250 annually</u>

B. Proration at Termination:

In the event an employee separates in good standing prior to the longevity pay date, a prorated share of their longevity payment will be paid with the final paycheck.

C. Proration for Unpaid Leave of Absence:

Longevity will be reduced, pro rata, for unpaid leaves of absence.

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ARTICLE XXIII - DRUG TESTING

Section 23.1- Prohibitions.

Employees are prohibited from consuming alcohol or possessing, selling, purchasing or delivering illegal drugs at any time during the work day or anywhere on the Employer's premises, except in accordance with duty requirements, or failing to report to their supervisor any known side effects of medication or prescription drugs which they are taking.

Section 23.2 - Time of Testing.

Where the Employer has reasonable suspicion to believe that an employee is then under the influence of alcohol or illegal drugs during the course of the work day, the Employer shall have the right to require the employee to submit to alcohol or drug testing. There shall be no random or unit-wide testing of Employees, except random testing of an individual employee as authorized in Section 23.8 below.

Section 23.3 - Order to Take Test.

The Employer shall provide the employee at the time he or she is ordered to submit to testing with a written notice of the order, setting forth the facts and inferences upon which the Employer bases its conclusion of reasonable suspicions. The employee shall have the right to consult with a Union representative and/or counsel prior to any questioning. Refusal to comply with the order to test may subject the employee to discipline, but the taking of a test shall not operate to waive any objection or rights the employee may have. No employee shall be subject to any adverse employment action, except temporary

reassignment or relief from duty with pay during the pendency of any testing procedure. Such reassignment or relief from duty shall be discontinued immediately in the event of negative test results.

Section 23.4 - Tests to be Conducted.

The Employer shall use only a clinical laboratory or hospital facility that is licensed per the Illinois Central Laboratory Act, which laboratory shall comply with all NIDA standards. The Employer shall establish a chain of custody procedure to insure the integrity of samples and test results, and shall not permit the employee or any other bargaining unit member to be a part of such chain. Sufficient samples shall be collected so as to permit an initial, a confirmatory test, and a subsequent test to be arranged at a facility of the employee's choosing. Confirmatory testing shall be by gas chromatography, plus mass spectrometry (GCMS) or an equivalent scientifically accurate test.

Section 23.5 - Results.

As to drug or alcohol testing, the Employer shall only be notified in the event that a sample has tested positive for a particular drug or alcohol on both the initial and confirmatory test, and any information otherwise coming into the possession or knowledge of the Employer (e.g., the insurance billings) shall not be used in any manner or forum adverse to the employee's interests. The employee shall receive a copy of all test results, information, documents and other reports received by the Employer.

Section 23.6 - Right to Contest.

If no disciplinary charges are filed, the Union and/or the employee shall have the right to contest and/or grieve any aspect of any testing under this Agreement, including the right to test, the order, the administration of the test, the significance or accuracy of the test, or the consequences of the test results. Nothing herein shall waive or limit any rights employees may have concerning such tests that may arise outside this Agreement, which the employee may pursue with or without the Union.

Section 23.7 - Voluntary Requests for Assistance.

No adverse employment action shall be taken in any manner or forum against any employee who voluntarily seeks assistance for alcohol or prescription drug related problems, other than the Employer may temporarily reassign an employee if he is then unfit for duty in his current assignment. All such requests shall be held strictly confidential and not released or used in any manner or forum contrary to the employee's interests.

Section 23.8 - Discipline.

Except for prohibited drugs, in the first instance an employee tests positive as defined above on a drug or alcohol test, the employee may be subject to disciplinary action, but not discharge (other alleged violations may be just cause for discharge on their own merits, but test results shall not be a factor in aggravation), provided that the employee participates in an appropriate treatment program determined by his physician, discontinues his use of prohibited drugs or abuse of alcohol, and submits to random testing as directed by his counselors in an appropriate after care program. Employees who do not comply with the conditions of this Section, or who test positive for the second time, shall be subject to dismissal. Employees who are unfit to perform reasonable duties to which they may be assigned during the period of their treatment and after care shall be permitted to take accumulated time off and shall be afforded a leave of absence upon request for the period of counseling and after care, at the option of the employee.

ARTICLE XXIV - POLICE AND FIRE COMMISSION

The parties recognize that the Police and Fire Commission of the Village of Palatine has certain statutory authority over employees covered by this Agreement, including but not limited to the right to make, alter and enforce rules and regulations. Except for those provisions specifically identified in this Agreement (i.e., probationary period, discipline, etc.), nothing in this Agreement is intended in any way to replace or diminish the authority of the Police and Fire Commission.

Every newly hired officer will receive a current copy of the rules and regulations of the Palatine Fire and Police Commission. A copy of these rules and regulations will be kept at the Police Department in an area accessible to all police officers who are covered by these rules and regulations.

ARTICLE XXV - IMPASSE RESOLUTION

The resolution of any bargaining impasse shall be in accordance with the Illinois Public Labor Relations Act, as amended (Chapter 5, Section 315/1). If interest arbitration is invoked pursuant to said Act, the arbitrator shall be selected in accordance with the selection procedure set forth in Article 6, Section 4, of this Agreement and the parties shall simultaneously exchange final offers on each issue legitimately in dispute at least seven (7) days prior to the first day of the hearing.

ARTICLE XXVI - MAINTENANCE OF ECONOMIC BENEFITS

All economic benefits which are not set forth in this Agreement and are currently in effect shall continue and remain in effect until such time as the Village shall notify the Labor Council of its intention to change them. Upon such notification, and if requested by the Labor Council, the Village shall meet and discuss such change before it is finally implemented by the Village. Any change made without such notice shall be considered temporary pending the completion of such meet and confer discussions. If the Labor Council becomes aware of such a change and has not received notification, the Labor Council must notify the Village as soon as possible and request discussions if such discussion are desired. The failure of the Labor Council to request discussions shall act as a waiver of the right to such discussions by the Labor Council.

ARTICLE XXVII - SAVINGS CLAUSE

If any provision of this Agreement, or the application of any such provision, should be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation, the remaining parts or portions of this Agreement shall remain in full force and effect. The parties shall attempt to renegotiate the invalidated provision.

ARTICLE XXVIII - ENTIRE AGREEMENT

This Agreement constitutes the complete and entire agreement between the parties, and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in the Agreement, it may be changed by the-Employer as provided in the management rights clause.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. The Labor Council specifically waives any right it might have to impact or effect bargaining for the life of this Agreement.

ARTICLE XXIX - TERMINATION

This Agreement shall be effective on January 1, 20~~2017~~, and shall remain in full force and effect until 11:59 p.m. on December 31, 20~~2019~~. It shall be automatically renewed from year to year thereafter unless notice of renegotiation is given in writing by certified letter to either party no earlier than one hundred eighty (180) calendar days prior, and no later than ~~ninety (90)~~ sixty (60) days prior to the expiration date.

In the event that either party desires to terminate this Agreement, written notice must be given to the other party not less than ten (10) days prior to the desired termination date which shall not be before the anniversary date set forth in the preceding paragraph.

EXECUTED this _____ day of _____, 20~~2017~~

VILLAGE OF PALATINE

FRATERNAL ORDER OF POLICE
LABOR COUNCIL/PALATINE
LABOR COUNCIL NO. 158

Mayor
Attest:

Village Clerk

APPENDIX A**FRATERNAL ORDER OF POLICE
PALATINE LABOR COUNCIL NO.158****CHECK-OFF AUTHORIZATION**

Although I am aware that I am not required to sign any dues or other fee check-off assignments, or any other Fraternal Order Police form, nevertheless, I desire voluntarily to sign and be bound by the provision of this Check-Off Authorization.

I hereby voluntarily authorize and direct the Village of Palatine to deduct from my salary and to pay and forward to said Labor Council (or any successor Labor Council designated by the State Labor Council Fraternal Order of Police) such dues and fees uniformly required to acquire and retain membership in the Labor Council (or any successor Labor Council as described above), in accordance with the written notice filed by the Labor Council with the Village.

The sums which I have authorized to be checked off should be deducted from my salary each pay period. I am aware that this check-off authorization cannot be canceled by me for the life of the Agreement currently in effect. I am also aware that the Labor Council may change the fixed uniform dollar amount once each year upon sixty (60) days' notice to the Village.

Signature _____

NAME (Printed) _____

HOME ADDRESS _____

CITY AND STATE _____ ZIP _____

HOME PHONE _____

SOCIAL SECURITY NO. _____

DATE _____

APPENDIX B - WAGE SCHEDULE**VILLAGE OF PALATINE
POLICE UNION
SALARY SCHEDULE****CALENDAR YEAR 2020**

	Police Officer (PDU-01)	
	Hourly	Annual
Step 1	36.47	75,857.60
Step 2	38.22	79,497.60
Step 3	41.25	85,800.00
Step 4	43.23	89,918.40
Step 5	45.31	94,244.80
Step 6	47.49	98,779.20
Step 7	49.15	102,232.00
Step 8	50.87	105,809.60

CALENDAR YEAR 2021

	Police Officer (PDU-01)	
	Hourly	Annual
Step 1	37.40	77,792.00
Step 2	39.19	81,515.20
Step 3	42.30	87,984.00
Step 4	44.33	92,206.40
Step 5	46.46	96,636.80
Step 6	48.69	101,275.20
Step 7	50.39	104,811.20
Step 8	52.15	108,472.00

CALENDAR YEAR 2022

	Police Officer (PDU-01)	
	Hourly	Annual
Step 1	38.23	79,518.40
Step 2	40.07	83,345.60
Step 3	43.25	89,960.00
Step 4	45.33	94,286.40
Step 5	47.51	98,820.80
Step 6	49.79	103,563.20
Step 7	51.53	107,182.40
Step 8	53.33	110,926.40

~~Effective January 1, 2017 — 2.5%~~

APPENDIX C - LETTER OF UNDERSTANDING

The parties agree that all applicable General Orders and any other applicable Village rules and regulations will be revised to increase the meal allowance for members of the bargaining unit to ten dollars a day for breakfast, ten dollars a day for lunch and twenty dollars a day for dinner.

APPENDIX D – GRIEVANCE FORM

LODGE NUMBER _____

YEAR _____

GRIEVANCE NUMBER _____

GRIEVANCE (Use additional sheets where necessary)

Department _____ Date Filed _____

Grievant's Name _____
Last First MI**STEP ONE**

Date of Incident or Date Knew of Fact Giving Rise to Grievance: _____

Article(s) and Sections of Contract Violated: _____

Briefly state the facts: _____

Remedy Sought: _____

Given To: _____ Date/Time: _____

Grievant's Signature_____
FOP Representative Signature**EMPLOYER'S STEP ONE RESPONSE**

Employer Representative Signature Position_____
Person to Whom Response Given Date**STEP TWO**

Reasons for Advancing Grievance: _____

Given To: _____ Date/time: _____

Grievant's Signature FOP Representative Signature**EMPLOYER'S STEP TWO RESPONSE**_____
Employer Representative Signature Position_____
Person to Whom Response Given Date

STEP THREE

Reasons for Advancing Grievance: _____

Give To: _____ Date/Time: _____

Grievant's Signature_____
FOP Representative Signature**EMPLOYER'S STEP THREE RESPONSE**_____

Employer Representative Signature_____
Position_____
Person to Whom Response Given_____
Date**STEP FOUR**

Reasons for Advancing Grievance: _____

Given To: _____ Date/Time: _____

Grievant's Signature_____
FOP Representative Signature**EMPLOYER'S STEP FOUR RESPONSE**_____

Employer Representative Signature_____
Position_____
Person to Whom Response Given_____
Date**REFERRAL TO ARBITRATION BY ILLINOIS FOP LABOR COUNCIL**_____
Person to Whom Referral Given_____
Date_____
FOP Labor Council Representative

APPENDIX E - SIDE LETTER UNDERSTANDINGS3. Work Schedule

(a) The employer agrees to not move the entire patrol workforce from the current 05 permanent shift system unless for operational necessity. The employer reserves the right to move certain groups of 3 officers (1 officer from each shift) to rotating shifts if those officers so desire, or to accommodate the assignment of probationary officers. The employer also reserves the right to select the shift of those officers who receive a below standard annual evaluation and continue that below standard performance for an additional $\frac{3}{4}$ of a year. In the event a new Chief is appointed and the new Chief desires to make a change in the permanent shift system that is currently in place, the Union shall have the right to negotiate over the subject of permanent shifts.

~~(b) — During calendar year 2003, the period January, 2003 through June, 2003, the parties jointly shall meet at reasonable intervals and discuss the feasibility of implementing a “6 and 3” work schedule during the second year of the contract. The union understands that the Employer will not implement a 6 and 3 work schedule if the same will result in additional expense to the Employer (i.e., additional paid time off and/or overtime expense that is other than nominal) and/or operational disruptions (i.e., manpower allocations). Additionally, if the Employer determines that it is appropriate to make such a change, it will be implemented on a three-month trial basis and then revisited by the Employer for a determination as to whether or not the change should be continued.~~

Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2020-2024 CDBG Consolidated Plan and 2020 Action Plan

BACKGROUND:

The FY2020-24 Consolidated Plan and FY2020 Action Plan Public Meeting was to occur on April 9, 2020. Nevertheless, through HUD COVID 19 guidance, the meeting requirement changed and Public input through submitting any comments in phone call, email and/or letter format was acceptable. There were no Public comments received.

The 30-day subrecipient application period for use of CDBG funds went from March 18 through April 16. Per HUD requirements, the Draft Action Plan is available for a 30-day public review and comment period. As the Village's annual process, the Draft Plan will be available at the Village Clerk's Office and posted on the Village's website. The final version of the Action Plan will be submitted to HUD through the Cook County Consortium in August. Therefore, Staff is recommending the following:

Motion commencing the 30-day public review and comment period for the CDBG 2020-2024 Consolidated Plan and FY 2020 Action Plan.

KEY ISSUES:

The Village's anticipated CDBG FY 2020 entitlement amount is \$515,274, which represents over a 7% increase from last year. Palatine's program year runs from September 1 through August 31. Through HUD regulations, the Village may recommend up to 15% (\$77,291) for social service providers and up to 20% (\$103,064) for program administration. The requested subrecipient funding was \$135,730. As required, the subrecipient application notice was published in the Daily Herald. Additionally, Staff also sent FY2020 CDBG notice to each social service agency that has either applied for or received funds, over the past 4 years.

The 5-Year Consolidated Plan contains a Citizen Participation Plan, Housing and Homeless Needs Assessment, Housing Market Analysis, and a Strategic Plan. As is the HUD required practice, the data analysis is based on 2015 ACS Data.

Staff conducted a survey of non-profits, community organizations, and residents, asking them to identify community needs. The Village received 69 survey responses.

- HUD guidelines require that all subrecipient agencies provide services to Palatine residents qualifying as low- to moderate-income. The agencies also submit biannual reports to the Village documenting the number of Palatine residents served.
- All of the funded CDBG programs must meet the proposed Palatine's FY 2020-2024 Consolidated Plan objectives, the Housing and Homeless Needs Assessment, the Housing Market Analysis, and the Strategic Plan. All data analysis uses the 2015 ACS Data (the most recent Census data and HUD required). Staff will also utilize this information when formulating infrastructure recommendations for use of CDBG funds.

The FY 2020 Action Plan recommends CDBG funding for the following: program administration, public infrastructure, and facility improvements (eligible projects associated with low- to moderate-income areas and clientele), childcare and community center administration, homelessness service & prevention, an emergency transitional shelter program, supportive services for senior citizens, and counseling and advocacy for abuse victims. Staff also notes that HUD's COVID 19 protocols lift the 15% CAP for Social Services 2020 CDBG Funding. This could allow a reallocation of funding for the Village Council to further review during the final Consolidated and Action Plans in July.

Staff recommends the following expenditure of CDBG funds for FY 2020:

Administration and Infrastructure/Public Facilities			
Organization	Activity	Funding Requested	Funding Recommended
Village of Palatine Planning & Zoning	CDBG Administration	\$103,064	\$103,064
Village of Palatine Public Works	Public Improvement Projects	\$334,919	\$334,919
	Total Requested	\$437,983	
	Total Available		\$437,983

Social Services			
Organization	Activity	Funding Requested	Funding Recommended
Asian Human Resources	Support employment for those with disabilities	\$41,230	\$-
Children's Advocacy Center	Child Abuse Counseling	\$4,291	\$4,000
Escort Transportation Services		\$1,000	\$-
Faith Community Homes	financial assistance for rent and case management	\$3,000	\$-
Journeys - The Road Home	Homeless Services	\$10,000	\$9,000
Northwest Compass	Support services for the Homeless	\$15,000	\$4,500
Palatine Township	Case Management Service Coordinator	\$3,000	\$3,000
Palatine Township Senior Citizens' Council	Support Services for Older Adults	\$12,000	\$10,000
Partners for Our Community	Resources and Programs for Very Low Income Clients	\$24,000	\$24,000
The Bridge Youth &	Bilingual Child Abuse	\$15,000	\$15,000

Family Services	Counseling		
WINGS	Homeless Services for Domestic Violence Victims	\$7,000	\$7,000
	Total Requested	\$135,730	
	Total Available		\$77,291

The full draft FY2020-24 Consolidated Plan and FY2020 Action Plan can reviewed on the Village Website at www.palatine.il.us/163/News-Events

ALTERNATIVES:

1. Recommend commencing the required 30-day public comment period.
2. Do not recommend commencing the required 30-day public comment period.

RECOMMENDATION:

Staff recommends a Motion commencing the required 30-day public review and comment period. If the public comment and review period does not commence, the Village will risk losing its CDBG 2020 funding.

ACTION REQUIRED:

A motion commencing the 30-day public review and comment period for the Village of Palatine FY2020-24 Consolidated Plan and FY2020 Action.

Outdoor Dining Following Up Discussion

On May 29th, outdoor consumption of food and beverage service was allowed to begin throughout the State. Many Palatine establishments have reopened with outdoor dining.

Staff has worked with many local establishments to support their efforts to reopen on short notice. The outdoor service has been well received by the public and no significant issues have been identified requiring further regulations at this time.

The Village Manager has reached out to over a dozen of the establishments to discuss how implementation has gone and any concerns they have. Generally things have gone well from the perspective of the establishments. Several are frustrated with the limited space for dining as they can't get above 25% of their normal occupancy which makes the financial commitment to reopen more difficult. There were several other smaller matters brought to the Manager's attention that he has addressed.

The one thing that was brought up by multiple establishments was the ability to have some limited entertainment to add to the outdoor experience. This could be acoustic type music or even just playing through speakers set outside. Staff suggests allowing limited entertainment that is more "ambient" in nature limiting the times to 9:00 p.m. weekdays and 11:00 p.m. weekends, or other hours as the Council deems appropriate.

Staff would ask the Council to allow the Village Manager to modify any operations if issues are identified to make sure this continues in a manner that is safe for the public and establishments.

Discussion Regarding Street Fest 2020

6.F.1

As you know, the Village's annual Street Fest event is scheduled to occur on August 28 - 30. Due to the ongoing COVID-19 pandemic and related issues, Greek Fest (June 26 - 28) and the Jaycees' Home Town Fest (July 2 - 5) have already been canceled by their host organizations. With Street Fest roughly 2 months away, Staff is seeking direction as to how to proceed.

As everyone is aware, we are currently working our way through Governor Pritzker's Restore Illinois Plan. We entered Phase 3 of the Plan, which allows gatherings of no more than 10 people, on May 29. The next step in the Restore Illinois Plan would be to move into Phase 4, which would then allow a maximum gathering of no more than 50. Limits on crowd sizes would then be fully lifted at whatever point we enter Phase 5 of the Plan. However, moving into Phase 5 cannot occur until either a vaccine is developed, a treatment option is readily available, or there are no new cases of COVID-19 over a sustained period of time.

Based on the existing Restore Illinois Plan and related issues, it does not appear that we will enter Phase 5 prior to the scheduled dates for Street Fest. Phase 4 may occur as early as June 26th but all indications are that Phase 5 would be late fall or next year. Unfortunately, we can't just wait for the phases to advance as there are a lot of logistics and fixed costs that we will need to incur in the very near future.

Costs - Bands have been very patient in waiting for their deposits to guarantee their performance at Street Fest. We anticipate that many will need deposits in early July. We will also need to start moving forward to secure our other equipment including the fencing, generators, restroom facilities, stage, etc. Again, everyone is being patient but at some point, deposits will be required.

Last year was one of the most successful for Street Fest in terms of finances. However, if you factor in Village overtime costs (PW, Police and Fire), we still had a small subsidy for the event.

2019 Street Fest Costs:

Music: \$40,000 (11 bands)

Kids Zone Entertainment: \$6,000

Production Costs (tents, porta-potties, equipment, etc.): \$90,000

Beverages (beer, wine, pop/water, etc.): \$57,000

Staff Overtime: \$24,000

Total: \$217,000

2019 Street Fest Revenues:

Sponsors: \$40,000

Beverages (beer, wine, pop/water, etc.): \$162,500

Kids Zone: \$5,900

Total: \$208,400

Another issue to consider is that our festival is entirely driven by volunteers. It takes a significant investment of time to staff all the aspects of the festival and over the past

several years, the volunteer commitment has been dropping and with the status of the COVID-19 pandemic, we are concerned that there could be a significant decrease in volunteers for this year.

Sponsorship levels are not expected to meet the levels of last year which will likely lead to a larger financial commitment of the Village. Street Fest has never been fully self supporting nor was it designed to be. In a great year, we cover our expenses outside of the police and public works staffing and overtime. In a bad year (typically weather related), we may be subsidizing the event by \$60,000 to \$90,000.

The Village has had a long relationship with Duff Entertainment related to Street Fest. As part of our discussions and the realistic approach that Street Fest is not likely to happen, they did indicate the possibility of a Drive In Concert. Information is included with this packet on that concept. This is something that we would likely need to do in conjunction with Harper College to have a facility sized to accommodate this event.

Recommendation: Staff is recommending that we formally cancel the 2020 Street Fest due to logistical issues and the financial commitment required especially as we are seeing millions of dollars in lost revenues. If the Council would like to consider a Drive-In Concert with ticketed admission, we could further discuss the concept and report back.

ATTACHMENTS:

- Carpool Concert Outline
- Carpool Concert Series FAQ
- Restore Illinois Plan



CARPOOL CONCERT TOUR

SAFELY BRINGING LIVE MUSIC TO THE STAGE

CONCEPT

CARPOOL CONCERTS WILL CONNECT FANS BACK TO WHAT THEY LOVE... LIVE MUSIC.

Take the Drive-In backdrop and put a live concert in place of the big screen and you've got it!

Add high standard safety protocols and a community cause, and see what our team of experts have created...

CARPOOL CONCERTS FOR A CAUSE - LET'S TAKE A CLOSER LOOK.



TIMELINE: JUNE 25 – OCTOBER 31

Targeting Chicagoland's high-profile communities such as...

Long Grove
Palatine | Schaumburg
Morton Grove
Wheaton
Oak Lawn | Evergreen Park
Naperville
Elgin
New Lenox
Brookfield

*Audience estimate of 3-4,000 people per market over 2 days | 4 concerts



WHO'S IN THE CARPOOL

URBAN & SUBURBAN ADULTS

25-54 Years Old

DISPOSABLE INCOME

Average Household Income of \$127,000



CENTER STAGE

Just to give you an idea!



SIXTEEN CANDLES

CHICAGO'S HOTTEST 80'S PARTY BAND

Sixteen Candles fills any club or street festival - playing to thousands of very passionate back-up singers.

COVERING ALL THE BASES

6.F.1.a

- **CARPOOLS LIMITED TO FOUR PEOPLE.**

- **NO FOOD OR BEVERAGE SERVICE ON SITE.** (Fans bring their own)

- **NO ALCOHOL WITHIN MESSAGING.**

- **LIMITED AUDIENCE BASED ON SOCIAL DISTANCING GOVERNMENT APPROVED PROTOCOLS.**

- **RESTROOMS WILL BE GATED AND ZONE ALLOCATED. QUANTITY CONTROLLED WITH SOCIAL DISTANCING PROTOCOLS.**

- **HAND SANITATION AND MASK DISTRIBUTION.**

- **RESERVED ZONE PARKING FOR LOGISTICS EASE.**

- **PERFORMANCE LIMITED TO 75 MINUTES.**

- **PROTOCOLS ALIGNED WITH THE STATE OF ILLINOIS.**

- **ALL TICKETS WILL BE SOLD IN ADVANCE THROUGH TICKETWEB. NO ON-SITE SALES OR WILL CALL.**

- **QUANTITY CONTROLLED ENTRANCE AND EXITS WITH 6FT DISTANCING PROTOCOLS IN PLACE.**

- **MEDICAL PERSONNEL ON SITE.**



ENTERTAINMENT

We've been running stages for 25 years. Enough said.



EVENT MANAGEMENT

You need it? We do it. Logistics, booze, permits, staff and top to bottom line budgets.



MARKETING

Not to brag, but we're pretty dang good at all kinds of it. From online to influencers. We've got this for you.

PARTNERSHIPS

Chicago Cubs

Lettuce Entertain You

Cubby Bear

Chicago Bears

Village of Long Grove

Ford Motor Company

St. Charles Business Alliance

River North Residents Assoc.

City of Palatine

Live Nation

Cumulus Media

EXPERTISE & EVENTS

World Series Rally | Gallagher Way Concerts

Windy City Smokeout

Talent Buying | Marketing

Bears Block Party, Fan Appreciation

Chocolate, Strawberry, Apple Festivals

Chicago Auto Show

Scarecrow Festival

Taste of River North

Palatine Street Fest

Concert Production

Concert Talent Buying and Production



CONNECTING TOOLS

6.F.1.a

PRE

Social
Web
Email
Sponsor Cross Promo
Radio Partnership

DURING

Product Sampling
Radio Broadcast
Category Exclusive Activation
Co-branded Signage
Co-branded Merch & Swag
Sponsor Cross Promo

POST

Social
Email
Bounce-Back
Promo
Analytics
Review

PARTNERSHIP INVESTMENT

- Assistance with securing location and applicable permitting.
- Assistance with community Public Works support as applicable
- Cross promotion social and traditional marketing



6.F.1.a

Attachment: Carpool Concert Outline (Street Fest 2020 Discussion)



DUFF
entertainment.

LET THE FUN BEGIN!

DOES ANYONE HAVE ANY QUESTIONS?

Think of any questions later?
Feel free to reach out any time!

Suzy LeClair

suzy@duffentertainment.com

Duff Rice

duff@duffentertainment.com

Sonia Binder

sonia@duffentertainment.com

CARPOOL CONCERT SERIES

Frequently Asked Questions - Event Information

Q: WHAT IS A CARPOOL CONCERT?

A: Carpool Concert is a concert series featuring national and local touring bands. The event is designed to give music fans the live show experience, while still maintaining social distancing. Think concert meets drive-in movie. Shows will last approximately 60-75mins.

Q: WHAT SAFETY PRECAUTIONS ARE BEING TAKEN?

A: All CDC and State of Illinois guidelines will be followed, and we are working closely with local, and state officials to ensure this event meets or exceeds all recommended standards. We will leave every other parking space empty to ensure sufficient distance between you and surrounding vehicles. We ask that all guests remain in their vehicles for the duration of the performance. In the event it is necessary for a fan to leave their vehicle, safe social distancing will be strictly enforced. Failure to follow safe social distancing, or requests of staff members for participants to follow, will cause the participant to be subject to ejection. Event staff will be wearing personal protective equipment as required by CDC guidelines.

Ticket Information

Q: IF I DON'T PURCHASE A TICKET ONLINE, CAN I PURCHASE A TICKET AT THE EVENT?

A: No - tickets are only available online. To ensure safe social distancing, tickets will not be sold in-person on site.

Q: IF I DON'T HAVE A TICKET CAN I LISTEN TO THE SHOW FROM THE SIDEWALK OR OTHER NEARBY AREA?

A: No. All surrounding areas, including parking lots and grass fields will be Inaccessible.



Q: ARE PARKING SPACES ASSIGNED?

A: Parking will be separated into 4 sections. Parking spots in each section will be general admission. Please do not arrival earlier than the scheduled opening as we will NOT be allowing early entry.

Q: WE HAVE A LARGE GROUP COMING. CAN WE RESERVE SPACES IN ADVANCE?

A: Sorry, we cannot reserve parking. We suggest trying to arrive in the lot behind one another as cars will be directed to fill in rows as they arrive. Still, we cannot guarantee that you will be parked next to the other vehicles in your group. It is recommended that you only share a vehicle with household members with whom you have been sheltering in place.

Q: ARE THERE ANY SPECIAL RULES FOR PARKING?

A: Please follow the direction of parking attendants and venue staff. For everyone's safety, it is important that you stay in the space you are assigned throughout the event. Parking spaces between vehicles must remain clear.

Q: WHAT TIME SHOULD I ARRIVE?

A: Parking opens 1(one) hour prior to performance. Please DO NOT arrive any earlier, there will be no place to park or hang-out.

Q: HOW DO I SCAN MY TICKET?

A: Please present your ticket at the driveway entrance for contact-free scanning by holding the ticket against your rolled-up window. Our staff will scan your ticket through the glass.

Q: WHAT IF I AM RUNNING LATE?

A: We encourage everyone to arrive on time to limit disturbances for others in attendance, as well as the talent on stage. Should you arrive late, our parking attendants will assist you in getting to your parking space as quickly as possible without negatively impacting the experience of other fans.



Q: WHAT IF I CAN'T USE MY TICKET?

A: All sales are final and there will be no refunds.

Q: DOES EVERYONE IN MY CAR NEED A TICKET?

A: Yes, every member in your car will be required to purchase a ticket. It is recommended that you only share a vehicle with household members with whom you have been sheltering in place. Limit 4 people per vehicle.

Q: CAN I LEAVE AND COME BACK?

A: Re-entry is not permitted.

Q: IF I NEED TO LEAVE BEFORE THE SHOW IS OVER, WILL I BE ABLE TO EXIT THE PARKING LOT?

A: Unless there is an emergency, we ask that everyone stay in their parking space until the end of the show. In the event you need to leave unexpectedly, please ask one of our parking attendants and they will be happy to assist you.

Q: IS TAILGATING PERMITTED?

A: We welcome you to enjoy the show from inside your vehicle. Any tailgating activities that normally take place outside your vehicle in a parking lot are not permitted at this event. For the safety of all staff and guests, grilling, yard games and other traditional tailgating activities are not permitted.

Q: HOW LONG WILL THE SHOW LAST?

A: Sets will last approximately 75 minutes.



Q: WILL RESTROOMS BE AVAILABLE?

A: We are asking that all fans minimize or eliminate the need to leave their car for any reason. A limited number of restrooms will be available for use and guests who need to use the facilities must follow social distancing restrictions and instructional signs. Restroom use will be limited to one adult at a time. Small children may be accompanied by an adult. Handicap restrooms will be available, and all restrooms will be serviced regularly. **FACE MASKS ARE REQUIRED DURING THIS TIME.**

Q: WILL CONCESSIONS BE AVAILABLE?

A: In an effort to limit person-to-person contact, concessions will not be available.

Q: CAN WE BRING OUR OWN FOOD AND DRINKS?

A: Absolutely. You are welcome to bring your own food and drinks, to be consumed inside your vehicle.

Q: CAN I BRING ALCOHOL TO THE EVENT?

A: Alcohol is permitted at the event for guests 21+. Please drink responsibly and abide by the following rules:

- Do not operate your vehicle while drinking
- Have a designated driver
- Do not bring glass bottles
- Dispose of any open containers in the waste cans provided while you exit



Q: WILL SOMEONE BE PICKING UP TRASH?

A: While we will have staff on site to assist in housekeeping efforts, we kindly ask that you please take your trash with you and dispose of it at home to limit person-to-person contact and potential spreading of germs.

Q: CAN I BRING A CAMERA?

A: Only standard point-and-shoot cameras will be permitted. Cameras with detachable lenses, Go-Pros, or any other professional audio, video, or digital recording devices are prohibited.

Q: WHAT HAPPENS IF IT RAINS?

A: Your safety is our priority. In the event of inclement weather, event management may decide to delay the performance or make necessary arrangements to keep you, the talent and our staff safe. We cannot issue any refunds.

Q: WHAT KINDS OF VEHICLES ARE PERMITTED?

A: Personal vehicles and trucks that fit in a single, standard parking space are welcome. Oversized vehicles such as RVs and trailers are not permitted.

Q: CAN I LEAVE MY CAR RUNNING?

A: Please leave your engine turned off throughout the concert. If you need to turn your car on briefly that is okay.

Q: CAN I ROLL MY WINDOWS DOWN DURING THE SHOW?

A: Absolutely.

Q: DO I NEED TO TURN MY HEADLIGHTS OFF?

A: Yes, headlights should remain off throughout the event.



Q: HOW DO I TURN OFF THE DAYTIME RUNNING LIGHTS ON MY VEHICLE WHICH STAY ON WHEN I HAVE IT IN ACCESSORY MODE?

A: Every vehicle is different. Please consult the owner's manual for your vehicle before arriving at the show. In many newer vehicles, you can disable daytime running lights by using this procedure: 1. Place car in park, or manual shift to neutral 2. Turn off your engine and remove key 3. Set parking or emergency brake just enough to catch (not all the way) 4. Restart your car and the lights should stay off.

Q: CAN I LEAVE THE HATCHBACK OF MY SUV OPEN DURING THE SHOW?

A: In order to maintain safe social distancing, we ask that you please remain inside of your vehicle even with your vehicle's hatchback open. Hatchbacks should be raised no higher than the top of your vehicle (level with your roof). If your hatch opens above your roofline, this blocks the view of others. You are responsible for keeping it lowered using a rope or similar method. Hatchback lights can usually be turned off by using a pen or piece of metal to close the opened latch. To re-open the latch, just pull the lever.

Q: DO I NEED TO STAY INSIDE MY VEHICLE?

A: We ask that all attendees stay inside their vehicle. You will not be permitted to sit on the roof of your vehicle, in folding chairs on the ground, blankets on the ground, etc. You may not be sitting so high as to obstruct the view of others. Please use common courtesy so everyone can enjoy the show.

Q: WHAT IF I NEED ASSISTANCE DURING THE EVENT?

A: Our event staff and security personnel are here to help. If you have a question or concern, please notify the nearest staff member and we will be glad to assist you. You may also call 224.219.2310 for assistance. If you experience an emergency situation during the event, please call 911 first and then notify the nearest staff member.

Q: CAN I SMOKE IN THE PARKING LOT SINCE IT IS OUTSIDE?

A: Please avoid smoking at this event as it may disturb others in attendance.



Q: CAN I BRING MY PET TO THE SHOW?

A: Pets are not allowed to attend.

Q: WILL THERE BE AN ENCORE PERFORMANCE?

A: No, there will not be an encore performance.

Q: CAN WE SIT IN A TRUCK BED?

A: No. All attendees must be inside their vehicle, we will not allow viewing from truck beds.

Q: IS THERE ANYTHING WE CAN'T BRING OR DO?

A: Yes, the following items and activities are prohibited at this event:

- Advertising, selling or promoting any third-party product (including, but not limited to, food and beverage items)
- Amplified sound systems
- Any items to be set up outside your vehicle, such as folding chairs
- Disorderly conduct
- Fireworks
- Generators
- Grills or fryers
- Kerosene lamps or open flames of any kind
- Laser pointers
- Littering



- Noisemakers
- Tents, stand umbrellas and tarps
- Use of drones
- Wagons and strollers
- Weapons

Please note that failure to follow these guidelines will result in ejection from the event.



RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

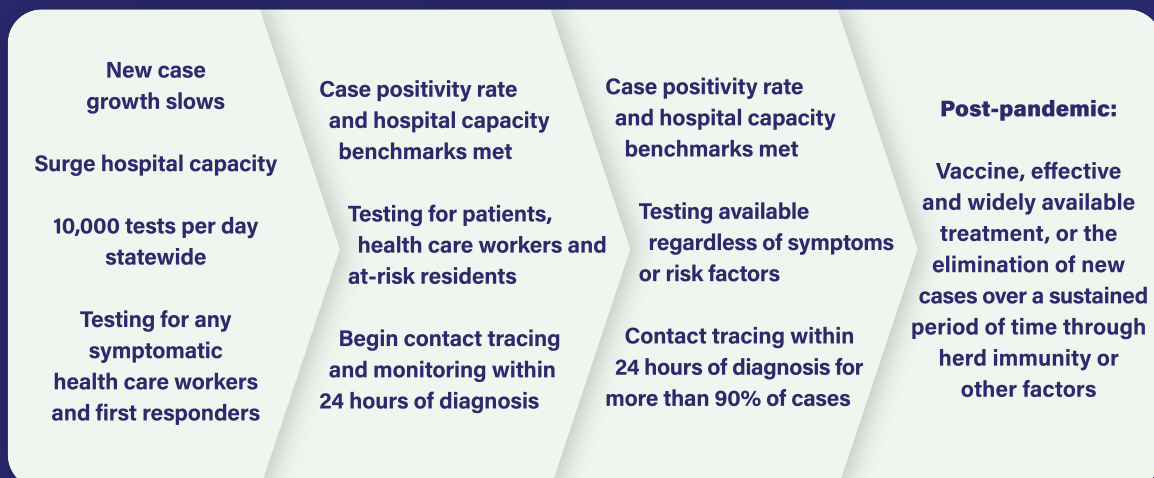


May 5, 2020

RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

Phase 1 Rapid Spread	Phase 2 Flattening	Phase 3 Recovery	Phase 4 Revitalization	Phase 5 Illinois Restored
Strict stay at home and social distancing guidelines are put in place, and only essential businesses remain open. Every region has experienced this phase once already and could return to it if mitigation efforts are unsuccessful.	Non-essential retail stores reopen for curb-side pickup and delivery. Illinoisans are directed to wear a face covering when outside the home and can begin enjoying additional outdoor activities like golf, boating & fishing while practicing social distancing.	Manufacturing, offices, retail, barbershops and salons can reopen to the public with capacity and other limits and safety precautions. Gatherings of 10 people or fewer are allowed. Face coverings and social distancing are the norm.	Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health. Face coverings and social distancing are the norm.	The economy fully reopens with safety precautions continuing. Conventions, festivals and large events are permitted, and all businesses, schools and places of recreation can open with new safety guidance and procedures.



An Introduction



From the beginning of the new coronavirus pandemic, Illinois' response has been guided by data, science, and public health experts. As community spread rapidly increased, Governor Pritzker moved quickly to issue a Disaster Proclamation on March 9, restrict visitors to nursing homes on March 11, close bars and restaurants for on-site consumption on March 16, move schools to remote learning on March 17, and issue a Stay at Home order on March 21. This virus has caused painful, cascading consequences for everyone in Illinois, but the science has been clear: in the face of a new coronavirus with unknown characteristics and in the absence of widespread testing availability and contact tracing, mitigation and maintaining a 6-foot social distance have been the only options to reduce the spread and save as many lives as possible.

Millions of Illinoisans working together by staying at home and following experts' recommendations have proven these mitigation and social distancing measures effective so far. The result has been a lower infection rate, fewer hospitalizations, and lower number of fatalities than projected without these measures. Our curve has begun to flatten. Nevertheless, the risk of spread remains, and modeling and data point to a rapid surge in new cases if all mitigation measures were to be immediately lifted.

Now that Illinois is bending the curve, it is vitally important that we follow a safe and deliberate path forward to get our Illinois economy moving. That path forward is not what everyone wants or hopes for, but it will keep Illinoisans as safe as possible from this virus as our economy is reopening.

Restore Illinois is about saving lives and livelihoods. This five-phased plan will reopen our state, guided by health metrics and with distinct business, education, and recreation activities characterizing each phase. This is an initial framework that will likely be updated as research and science develop and as the potential for treatments or vaccines is realized. The plan is based upon regional healthcare availability, and it recognizes the distinct impact COVID-19 has had on different regions of our state as well as regional variations in hospital capacity. The Illinois Department of Public Health (IDPH) has 11 Emergency Medical Services Regions that have traditionally guided its statewide public health work and will continue to inform this reopening plan. For the purposes of this plan, from those 11, four health regions are established, each with the ability to independently move through a phased approach: Northeast Illinois; North-Central Illinois; Central Illinois; and Southern Illinois.

The five phases for each health region are as follows:

Phase 1 – Rapid Spread: The rate of infection among those tested and the number of patients admitted to the hospital is high or rapidly increasing. Strict stay at home and social distancing guidelines are put in place and only essential businesses remain open. Every region has experienced this phase once already, and could return to it if mitigation efforts are unsuccessful.

Phase 2 – Flattening: The rate of infection among those tested and the number of patients admitted to the hospital beds and ICU beds increases at an ever slower rate, moving toward a flat and even a downward trajectory. Non-essential retail stores reopen for curbside pickup and delivery. Illinoisans are directed to wear a face covering when outside the home and can begin enjoying additional outdoor activities like golf, boating and fishing while practicing social distancing. To varying degrees, every region is experiencing flattening as of early May.

Phase 3 – Recovery: The rate of infection among those surveillance tested, the number of patients admitted to the hospital, and the number of patients needing ICU beds is stable or declining. Manufacturing, offices, retail, barbershops and salons can reopen to the public with capacity and other limits and safety precautions. Gatherings limited to 10 people or fewer are allowed. Face coverings and social distancing are the norm.

Phase 4 – Revitalization: The rate of infection among those surveillance tested and the number of patients admitted to the hospital continues to decline. Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health. Face coverings and social distancing are the norm.

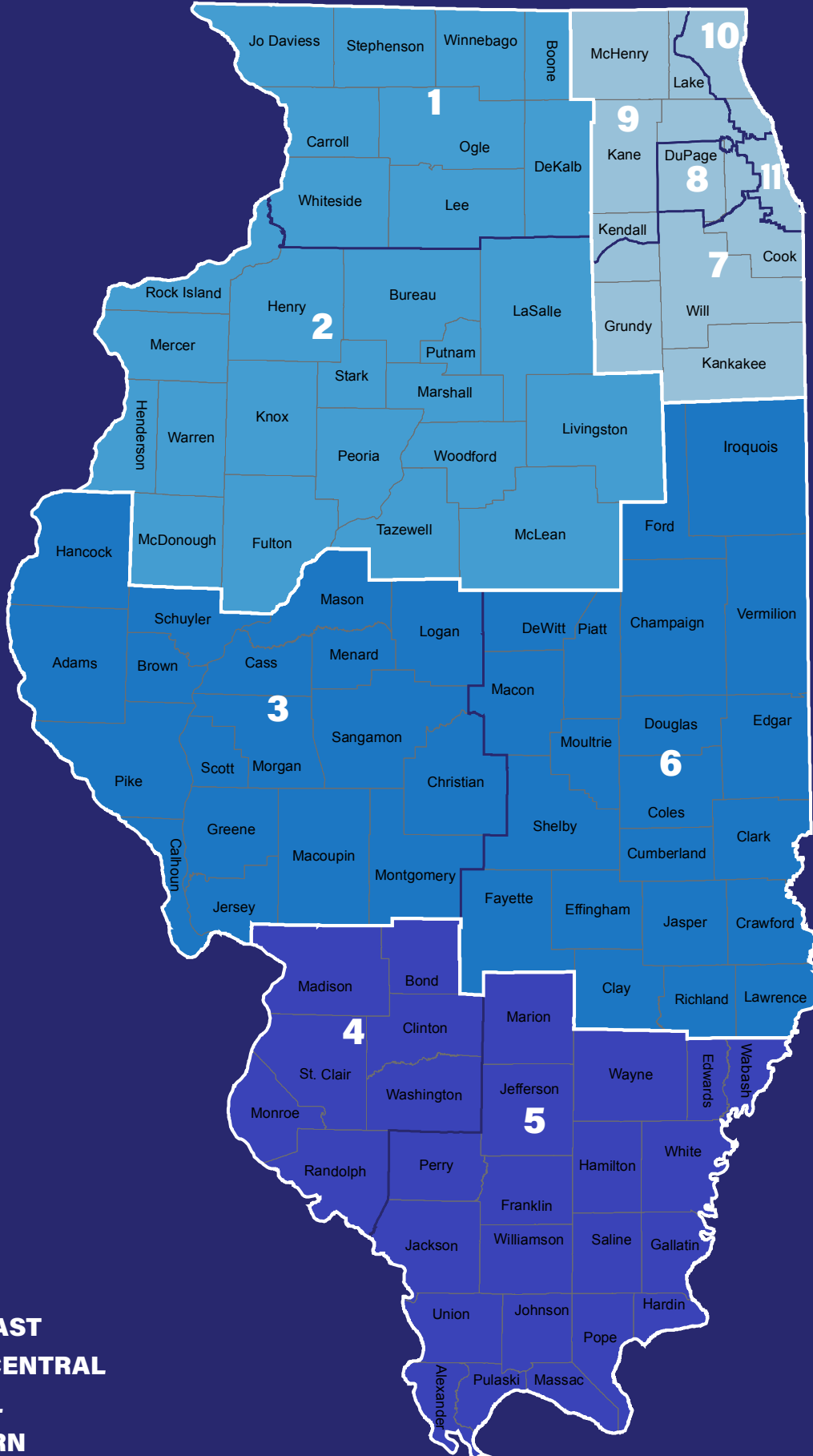
Phase 5 – Illinois Restored: With a vaccine or highly effective treatment widely available or the elimination of any new cases over a sustained period, the economy fully reopens with safety precautions continuing. Conventions, festivals and large events are permitted, and all businesses, schools and places of recreation can open with new safety guidance and procedures in place reflecting the lessons learned during the COVID-19 pandemic.

Until COVID-19 is defeated, this plan also recognizes that just as health metrics will tell us it is safe to move forward, health metrics may also tell us to return to a prior phase. With a vaccine or highly effective treatment not yet available, IDPH will be closely monitoring key metrics to immediately identify trends in cases and hospitalizations to determine whether a return to a prior phase may become necessary.

*All public health criteria included in this document are subject to change.
As research and data on this novel coronavirus continue to develop, this plan
can and will be updated to reflect the latest science and data.*

RESTORE ILLINOIS HEALTH REGIONS

- NORTHEAST**
- NORTH-CENTRAL**
- CENTRAL**
- SOUTHERN**



Phase 1: Rapid Spread

WHAT THIS PHASE LOOKS LIKE

COVID-19 is rapidly spreading. The number of COVID-19 positive patients in the hospital, in ICU beds, and on ventilators is increasing. The public health response relies on dramatic mitigation measures, like stay at home orders and social distancing, to slow the spread of the virus and prevent a surge that overwhelms the health care system. With a Stay at Home order in place, only essential businesses are in operation and activities outside of the home are limited to essentials, like grocery shopping.

WHAT'S OPEN?

Gatherings: Essential gatherings, such as religious services, of 10 or fewer allowed; No non-essential gatherings of any size

Travel: Non-essential travel discouraged

Health care: Emergency procedures and COVID-19 care only

Education and child care: Remote learning in P-12 schools and higher education; Child care in groups of 10 or fewer for essential workers

Outdoor recreation: Walking, hiking and biking permitted; State parks closed

Businesses:

- **Manufacturing:** Essential manufacturing only
- **"Non-essential" businesses:** Employees of "non-essential" businesses are required to work from home except for Minimum Basic Operations
- **Bars and restaurants:** Open for delivery, pickup and drive-through only
- **Entertainment:** Closed
- **Personal care services and health clubs:** Closed
- **Retail:** Essential stores are open with strict restrictions; Non-essential stores are closed

HOW WE MOVE TO THE NEXT PHASE

Cases and Capacity:

- Slowing of new case growth
- Availability of surge capacity in adult medical and surgical beds, ICU beds, and ventilators

Testing:

- Ability to perform 10,000 tests per day statewide
- Testing available in region for any symptomatic health care workers and first responders

Phase 2: Flattening

WHAT THIS PHASE LOOKS LIKE

The rise in the rate of infection is beginning to slow and stabilize. Hospitalizations and ICU bed usage continue to increase but are flattening, and hospital capacity remains stable. Face coverings must always be worn when social distancing is not possible. Testing capacity increases and tracing programs are put in place to contain outbreaks and limit the spread.

WHAT'S OPEN

Gatherings: Essential gatherings, such as religious services, of 10 or fewer allowed; No non-essential gatherings

Travel: Non-essential travel discouraged

Health care: Emergency and COVID-19 care continue; Elective procedures allowed once IDPH criteria met

Education and child care: Remote learning in P-12 schools and higher education; Child care in groups of 10 or fewer for essential workers

Outdoor recreation: Walking, hiking, and biking permitted; Select state parks open; Boating and fishing permitted; Golf courses open; All with IDPH approved safety guidance

Businesses:

- **Manufacturing:** Essential manufacturing only
- **"Non-essential" businesses:** Employees of "non-essential" businesses are required to work from home except for Minimum Basic Operations
- **Bars and restaurants:** Open for delivery, pickup, and drive through only
- **Personal care services and health clubs:** Closed
- **Retail:** Essential stores are open with restrictions; Non-essential stores open for delivery and curbside pickup

HOW WE MOVE TO THE NEXT PHASE

Cases and Capacity: The determination of moving from Phase 2 to Phase 3 will be driven by the COVID-19 positivity rate in each region and measures of maintaining regional hospital surge capacity. This data will be tracked from the time a region enters Phase 2, onwards.

- At or under a 20 percent positivity rate and increasing no more than 10 percentage points over a 14-day period, AND
- No overall increase (i.e. stability or decrease) in hospital admissions for COVID-19-like illness for 28 days, AND
- Available surge capacity of at least 14 percent of ICU beds, medical and surgical beds, and ventilators

Testing: Testing available for all patients, health care workers, first responders, people with underlying conditions, and residents and staff in congregate living facilities

Tracing: Begin contact tracing and monitoring within 24 hours of diagnosis

WHAT COULD CAUSE US TO MOVE BACK

IDPH will closely monitor data and receive on-the-ground feedback from local health departments and regional healthcare councils and will recommend moving back to the previous phase based on the following factors:

- Sustained rise in positivity rate
- Sustained increase in hospital admissions for COVID-19 like illness
- Reduction in hospital capacity threatening surge capabilities
- Significant outbreak in the region that threatens the health of the region

Phase 3: Recovery

WHAT THIS PHASE LOOKS LIKE

The rate of infection among those surveillance tested is stable or declining. COVID-19-related hospitalizations and ICU capacity remains stable or is decreasing. Face coverings in public continue to be required. Gatherings of 10 people or fewer for any reason can resume. Select industries can begin returning to workplaces with social distancing and sanitization practices in place. Retail establishments reopen with limited capacity, and select categories of personal care establishments can also begin to reopen with social distancing guidelines and personal protective equipment. Robust testing is available along with contact tracing to limit spread and closely monitor the trend of new cases.

WHAT'S OPEN

Gatherings: All gatherings of 10 people or fewer are allowed with this limit subject to change based on latest data & guidance

Travel: Travel should follow IDPH and CDC approved guidance

Health Care: All health care providers are open with DPH approved safety guidance

Education and child care: Remote learning in P-12 schools and higher education; Limited child care and summer programs open with IDPH approved safety guidance

Outdoor recreation: State parks open; Activities permitted in groups of 10 or fewer with social distancing

Businesses:

- **Manufacturing:** Non-essential manufacturing that can safely operate with social distancing can reopen with IDPH approved safety guidance
- **"Non-essential" businesses:** Employees of "non-essential" businesses are allowed to return to work with IDPH approved safety guidance depending upon risk level, tele-work strongly encouraged wherever possible; Employers are encouraged to provide accommodations for COVID-19-vulnerable employees
- **Bars and restaurants:** Open for delivery, pickup, and drive through only
- **Personal care services and health clubs:** Barbershops and salons open with IDPH approved safety guidance; Health and fitness clubs can provide outdoor classes and one-on-one personal training with IDPH approved safety guidance
- **Retail:** Open with capacity limits and IDPH approved safety guidance, including face coverings

HOW WE MOVE TO THE NEXT PHASE

Cases and Capacity: The determination of moving from Phase 3 to Phase 4 will be driven by the COVID-19 positivity rate in each region and measures of maintaining regional hospital surge capacity. This data will be tracked from the time a region enters Phase 3, onwards.

- At or under a 20 percent positivity rate and increasing no more than 10 percentage points over a 14-day period, AND
- No overall increase (i.e. stability or decrease) in hospital admissions for COVID-19-like illness for 28 days, AND
- Available surge capacity of at least 14 percent of ICU beds, medical and surgical beds, and ventilators

Testing: Testing available in region regardless of symptoms or risk factors

Tracing: Begin contact tracing and monitoring within 24 hours of diagnosis for more than 90% of cases in region

WHAT COULD CAUSE US TO MOVE BACK

IDPH will closely monitor data and receive on-the-ground feedback from local health departments and regional healthcare councils and will recommend moving back to the previous phase based on the following factors:

- Sustained rise in positivity rate
- Sustained increase in hospital admissions for COVID-19 like illness
- Reduction in hospital capacity threatening surge capabilities
- Significant outbreak in the region that threatens the health of the region

Phase 4: Revitalization

WHAT THIS PHASE LOOKS LIKE

There is a continued decline in the rate of infection in new COVID-19 cases. Hospitals have capacity and can quickly adapt for a surge of new cases in their communities. Additional measures can be carefully lifted allowing for schools and child care programs to reopen with social distancing policies in place. Restaurants can open with limited capacity and following strict public health procedures, including personal protective equipment for employees. Gatherings with 50 people or fewer will be permitted. Testing is widely available, and tracing is commonplace.

WHAT'S OPEN

Gatherings: Gatherings of 50 people or fewer are allowed with this limit subject to change based on latest data and guidance

Travel: Travel should follow IDPH and CDC approved guidance

Health care: All health care providers are open

Education and child care: P-12 schools, higher education, all summer programs, and child care open with IDPH approved safety guidance

Outdoor Recreation: All outdoor recreation allowed

Businesses:

- **Manufacturing:** All manufacturing open with IDPH approved safety guidance
- **"Non-essential" businesses:** All employees return to work with IDPH approved safety guidance; Employers are encouraged to provide accommodations for COVID-19-vulnerable employees
- **Bars and restaurants:** Open with capacity limits and IDPH approved safety guidance
- **Personal care services and health clubs:** All barbershops, salons, spas and health and fitness clubs open with capacity limits and IDPH approved safety guidance
- **Entertainment:** Cinema and theaters open with capacity limits and IDPH approved safety guidance
- **Retail:** Open with capacity limits and IDPH approved safety guidance

HOW WE MOVE TO THE NEXT PHASE

Post-pandemic: Vaccine, effective and widely available treatment, or the elimination of new cases over a sustained period of time through herd immunity or other factors.

WHAT COULD CAUSE US TO MOVE BACK

IDPH will closely monitor data and receive on-the-ground feedback from local health departments and regional healthcare councils and will recommend moving back to the previous phase based on the following factors:

- Sustained rise in positivity rate
- Sustained increase in hospital admissions for COVID-19 like illness
- Reduction in hospital capacity threatening surge capabilities
- Significant outbreak in the region that threatens the health of the region

Phase 5: Illinois Restored

WHAT THIS PHASE LOOKS LIKE

Testing, tracing and treatment are widely available throughout the state. Either a vaccine is developed to prevent additional spread of COVID-19, a treatment option is readily available that ensures health care capacity is no longer a concern, or there are no new cases over a sustained period. All sectors of the economy reopen with new health and hygiene practices permanently in place. Large gatherings of all sizes can resume. Public health experts focus on lessons learned and building out the public health infrastructure needed to meet and overcome future challenges. Health care equity is made a priority to improve health outcomes and ensure vulnerable communities receive the quality care they deserve.

WHAT'S OPEN

- All sectors of the economy reopen with businesses, schools, and recreation resuming normal operations with new safety guidance and procedures.
- Conventions, festivals, and large events can take place.

Consider a Motion to Accept and Place on File the Previously Approved 2020 Warrants #10 and #11

BACKGROUND:

Due to the ongoing COVID-19 pandemic and related issues, on April 6, 2020, the Village Council authorized the Village Manager to sign the warrants through July 13, 2020 if any of the regularly scheduled Village Council meetings were canceled during that time. Due to Village Council meeting cancellations, the Village Manager previously signed Warrant #10 (May 18) and Warrant #11 (June 1).

All items on the warrant are budgeted expenditures and have been processed through the established approval procedures. As indicated as part of the Council's previous action, the warrants are being placed on the consent agenda to allow for the Mayor and Council to review the items paid as part of the previously approved 2020 Warrants #10 and #11.

ALTERNATIVES:

Motion to accept and place on file the previously approved 2020 Warrants #10 and #11.

RECOMMENDATION:

Staff recommends approval of the motion.

ACTION REQUIRED:

A motion to accept and place on file the previously approved 2020 Warrants #10 and #11.

ATTACHMENTS:

- 2020 Warrant #10
- 2020 Warrant #11

Village of Palatine



Village Manager

Warrant # 10 having been approved by the Village Council on 05-18-20 hereby authorizes the Treasurer to deposit funds from the accounts indicated below

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense
General Fund	100	245,335.42	11,231.36	-	-	256,566.78
Motor Fuel Tax Fund	205	446,331.38	-	-	-	446,331.38
CDBG Fund	210	45,729.13	-	-	-	45,729.13
Federal Equitable Sharing Fund	221	-	62.66	-	-	62.66
Downtown TIF Fund	233	20,742.60	89,536.26	-	-	110,278.86
Rand Corridor TIF Fund	234	15,303.55	128,131.25	-	-	143,434.80
Rand/Lake Cook TIF Fund	235	708.29	-	-	-	708.29
Debt Service Fund	300	-	701,785.00	-	-	701,785.00
Capital Equipment Fund	401	4,757.79	-	-	-	4,757.79
Water Fund	605	925,843.82	360,344.70	-	-	1,286,188.52
Sewer Fund	610	197,325.44	163,651.28	-	-	360,976.72
Refuse Fund	615	97,198.82	277,449.45	-	510.55	375,158.82
Parking Fund	620	2,720.97	-	-	-	2,720.97
Health Insurance Fund	701	33,365.51	-	-	-	33,365.51
Fleet Services Fund	710	60,192.78	1,616.28	-	-	61,809.06
Total Report		2,095,555.50	1,733,808.24	-	510.55	3,829,874.29

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))

Village Manager

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CDBG Fund	210	45,729.13	-	-	-	45,729.13
Federal Equitable Sharing Fund	221	-	62.66	-	-	62.66
Downtown TIF Fund	233	20,742.60	89,536.26	-	-	110,278.86
Rand Corridor TIF Fund	234	15,303.55	128,131.25	-	-	143,434.80
Rand/Lake Cook TIF Fund	235	708.29	-	-	-	708.29
Debt Service Fund	300	-	701,785.00	-	-	701,785.00
Capital Equipment Fund	401	4,757.79	-	-	-	4,757.79
Water Fund	605	925,843.82	360,344.70	-	-	1,286,188.52
Sewer Fund	610	197,325.44	163,651.28	-	-	360,976.72
Refuse Fund	615	97,198.82	277,449.45	-	510.55	375,158.82
Parking Fund	620	2,720.97	-	-	-	2,720.97
Health Insurance Fund	701	33,365.51	-	-	-	33,365.51
Fleet Services Fund	710	60,192.78	1,616.28	-	-	61,809.06
Total Report		2,095,555.50	1,733,808.24	-	510.55	3,829,874.29

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4991 - 1735 North Rand LLC									
2020-00000379	Sanitary Sewer Easement Agreement Fee for 1735 N. Rand Road	Open		04/29/2020	05/15/2020	05/04/2020			15,000.
Vendor 4991 - 1735 North Rand LLC Totals									Invoices 1 \$15,000.
Vendor 4040 - 1st Ayd Corporation									
PSI356585	Hand Sanitizer	Open		04/22/2020	05/22/2020	05/08/2020			144.
PSI354474	Parts - STOCK	Open		04/14/2020	05/14/2020	05/06/2020			172.
Vendor 4040 - 1st Ayd Corporation Totals									Invoices 2 \$316.
Vendor 2440 - A.N.S. Inc									
290324	Parking Deck Window Washing	Open		04/28/2020	05/28/2020	04/28/2020			640.
Vendor 2440 - A.N.S. Inc Totals									Invoices 1 \$640.
Vendor 1553 - Acme Truck & Brake Supply									
02_2149	Parts - STOCK	Open		04/08/2020	05/08/2020	05/12/2020			275.
01_103602	Parts - STOCK	Open		04/09/2020	05/09/2020	05/12/2020			293.
01_104826	Credit Memo	Open		04/15/2020	05/22/2020	05/12/2020			(115.2)
02_2214	Parts - T-380	Open		04/15/2020	05/15/2020	05/12/2020			23.
01_105951	Parts - T-427	Open		04/22/2020	05/22/2020	05/12/2020			386.
Vendor 1553 - Acme Truck & Brake Supply Totals									Invoices 5 \$863.
Vendor 4853 - Advance Auto Parts									
2376-913516	Parts - T-391	Open		04/09/2020	05/09/2020	05/13/2020			131.
2376-913793	Parts - T-414	Open		04/13/2020	05/13/2020	05/13/2020			44.
2376-914001	Parts - T-387	Open		04/14/2020	05/14/2020	05/13/2020			854.
2376-914905	Parts - STOCK	Open		04/23/2020	05/23/2020	05/13/2020			136.
2376-915521	Parts - STOCK	Open		04/28/2020	05/28/2020	05/13/2020			26.
2376-915589	Parts - STOCK	Open		04/29/2020	05/29/2020	05/13/2020			77.
2376-915630	Parts - T-416	Open		04/29/2020	05/29/2020	05/13/2020			10.
2376-915761	Parts - E-403	Open		04/30/2020	05/30/2020	05/13/2020			17.
2376-915767	Parts - STOCK	Open		04/30/2020	05/30/2020	05/13/2020			18.
2376-915768	Parts - STOCK	Open		04/30/2020	05/30/2020	05/13/2020			54.
Vendor 4853 - Advance Auto Parts Totals									Invoices 10 \$1,371.
Vendor 4980 - Advanced Turf Solutions, Inc									
SO827322	Specticle and Chem-Stik	Open		04/30/2020	05/30/2020	05/08/2020			243.
Vendor 4980 - Advanced Turf Solutions, Inc Totals									Invoices 1 \$243.
Vendor 1759 - Air One Equipment, Inc.									
155861	Retractable Lanyard	Open		04/23/2020	05/22/2020	04/22/2020			247.
Vendor 1759 - Air One Equipment, Inc. Totals									Invoices 1 \$247.

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Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2496 - Altorfer Industries, Inc									
P80C0106702	Parts - E-603	Open		04/02/2020	05/02/2020	05/06/2020			211.
			Vendor 2496 - Altorfer Industries, Inc Totals			Invoices	1		\$211.
Vendor 4985 - American State Equipment Co, Inc									
P27479	Salt Conveyor Rollers	Open		04/29/2020	05/29/2020	05/08/2020			1,012.
			Vendor 4985 - American State Equipment Co, Inc Totals			Invoices	1		\$1,012.
Vendor 3317 - Analytical Design Solutions Inc dba KioWare									
110048	KioWare Kiosk Licenses	Open		04/30/2020	05/30/2020	05/06/2020			280.
			Vendor 3317 - Analytical Design Solutions Inc dba KioWare Totals			Invoices	1		\$280.
Vendor 1730 - Andres Medical Billing									
248944	Billing Charges - April	Open		05/07/2020	05/22/2020	05/07/2020			7,184.
			Vendor 1730 - Andres Medical Billing Totals			Invoices	1		\$7,184.
Vendor 4987 - Aptim Environmental & Infrastructure, LLC									
488452	Pre-Demolition Environmental Survey for 150 W. Wilson Street	Open		04/29/2020	05/29/2020	05/04/2020			2,734.
			Vendor 4987 - Aptim Environmental & Infrastructure, LLC Totals			Invoices	1		\$2,734.
Vendor 3669 - Aquafix, Inc									
31201	Sewer Grease Treatment	Open		04/22/2020	05/22/2020	04/28/2020			425.
			Vendor 3669 - Aquafix, Inc Totals			Invoices	1		\$425.
Vendor 2213 - Arlington Heights Ford Inc									
893445	Parts - T-387	Open		04/16/2020	05/16/2020	05/06/2020			123.
890101CM	Credit Memo	Open		04/21/2020	05/21/2020	05/12/2020			(13.2
893638	Parts - T-460	Open		04/21/2020	05/21/2020	05/06/2020			82.
893670	Parts - T-434	Open		04/21/2020	05/21/2020	05/06/2020			87.
			Vendor 2213 - Arlington Heights Ford Inc Totals			Invoices	4		\$280.
Vendor 1443 - Arlington Power Equipment									
18639	Parts - PT-109	Open		03/03/2020	04/02/2020	05/06/2020			7.
19352	Parts - PT-095	Open		03/11/2020	04/10/2020	05/06/2020			4.
25872	Parts - PT-112	Open		04/29/2020	05/29/2020	05/06/2020			459.
			Vendor 1443 - Arlington Power Equipment Totals			Invoices	3		\$471.
Vendor 2322 - Arrow Road Construction Company									
22843	Binder and Surface for Hot Paving	Open		04/27/2020	05/27/2020	05/08/2020			1,821.
22849	Binder and Surface for Hot Paving	Open		04/27/2020	05/27/2020	05/08/2020			15,783.
22859	Binder and Surface for Hot Paving	Open		04/28/2020	05/28/2020	05/08/2020			9,040.
22870	Binder and Surface for Hot Paving	Open		04/28/2020	05/28/2020	05/08/2020			7,911.
22886	Binder and Surface for Hot Paving	Open		04/30/2020	05/30/2020	05/08/2020			14,490.

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Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
22909	Binder and Surface for Hot Paving	Open		05/01/2020	05/31/2020	05/08/2020			21,534.
Vendor 2322 - Arrow Road Construction Company Totals						Invoices	6		\$70,581.
Vendor 1819 - Auto Tech Centers Inc									
303011	Parts - STOCK	Open		04/27/2020	05/27/2020	05/06/2020			1,217.
Vendor 1819 - Auto Tech Centers Inc Totals						Invoices	1		\$1,217.
Vendor 4455 - AutoZone Stores LLC									
2567021583	Parts - T-391	Open		04/09/2020	05/09/2020	05/06/2020			4.
2567023114	Parts - T-391	Open		04/13/2020	05/13/2020	05/06/2020			19.
2567023456	Parts - T-460	Open		04/14/2020	05/14/2020	05/06/2020			114.
2567024649	Parts - T-387	Open		04/18/2020	05/18/2020	05/06/2020			44.
2567024651	Parts - T-387	Open		04/18/2020	05/18/2020	05/06/2020			94.
2567026356	Parts - STOCK	Open		04/21/2020	05/21/2020	05/06/2020			52.
Vendor 4455 - AutoZone Stores LLC Totals						Invoices	6		\$330.
Vendor 4932 - Bade Supply									
35677	Automatic Hand Sanitizer Dispenser Refills	Open		04/27/2020	05/27/2020	05/04/2020			191.
Vendor 4932 - Bade Supply Totals						Invoices	1		\$191.
Vendor 4926 - Behm Pavement Maintenance, Inc									
103635	2019 Crack Sealing Program	Open		04/20/2020	05/20/2020	05/04/2020			19,000.
Vendor 4926 - Behm Pavement Maintenance, Inc Totals						Invoices	1		\$19,000.
Vendor 2976 - Bill Huffman Landscape Services									
HUFF4-1-20	Brick Paver Replacement-Southeast Corner Palatine & Plum Grove	Open		04/01/2020	05/01/2020	04/21/2020			9,000.
HUFF4-30-20	Brick Paver Replacement-Bothwell and Slade Streets	Open		04/30/2020	05/30/2020	05/04/2020			8,640.
Vendor 2976 - Bill Huffman Landscape Services Totals						Invoices	2		\$17,640.
Vendor 2856 - Blackburn Manufacturing Company									
0617721-IN	PR LG 21 W	Open		04/20/2020	05/20/2020	04/28/2020			420.
Vendor 2856 - Blackburn Manufacturing Company Totals						Invoices	1		\$420.
Vendor 1660 - Blue Cross Blue Shield Of Illinois									
96560010009 0420	April Runoff	Open		05/01/2020	05/26/2020	05/11/2020			33,365.
Vendor 1660 - Blue Cross Blue Shield Of Illinois Totals						Invoices	1		\$33,365.
Vendor 3134 - Joseph P Brand									
PWBRJB043020	Boot Reimbursement	Open		04/30/2020	05/14/2020	05/06/2020			125.
Vendor 3134 - Joseph P Brand Totals						Invoices	1		\$125.

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Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1857 - Brian Edward Landscaping Inc									
24000	May 2020 Landscape Maintenance Program	Open		04/30/2020	05/30/2020	05/08/2020			8,876.
24003	PVC Sleeve Installation for Irrigation System on Brockway Street	Open		04/30/2020	05/30/2020	05/04/2020			368.
Vendor 1857 - Brian Edward Landscaping Inc Totals							Invoices	2	\$9,244.
Vendor 2389 - Bridge Youth & Family Services									
3003	CDBG - The Bridge	Open		04/28/2020	04/28/2020	04/28/2020			10,680.
Vendor 2389 - Bridge Youth & Family Services Totals							Invoices	1	\$10,680.
Vendor 3403 - Call One									
242939	Landline Phone Service	Open		05/15/2020	06/01/2020	05/11/2020			3,315.
Vendor 3403 - Call One Totals							Invoices	1	\$3,315.
Vendor 2650 - Case Lots									
4210	Hand Sanitizer	Open		04/07/2020	05/07/2020	05/04/2020			792.
4599	Custodial Supplies 605-Paper Towels, Detergent & Spray Heads	Open		04/22/2020	05/22/2020	05/08/2020			968.
Vendor 2650 - Case Lots Totals							Invoices	2	\$1,760.
Vendor 1576 - CC Cartage Excavating									
8907	Lowboy Move-Palatine to Roland Machinery	Open		04/22/2020	05/22/2020	04/28/2020			550.
Vendor 1576 - CC Cartage Excavating Totals							Invoices	1	\$550.
Vendor 2453 - CDS Office Technologies									
INV1300241	Copier Usage	Open		03/24/2020	04/23/2020	05/11/2020			734.
INV1305506	Copier Usage	Open		04/28/2020	05/28/2020	05/05/2020			575.
INV1305069	New Engine Antennas	Open		04/24/2020	05/23/2020	05/05/2020			282.
Vendor 2453 - CDS Office Technologies Totals							Invoices	3	\$1,592.
Vendor 2732 - CDW Government Inc									
XQQ8497	Adobe Creative Cloud Renewal	Open		04/24/2020	05/24/2020	04/29/2020			948.
XRD9604	Police Ticketing Paper	Open		04/28/2020	05/28/2020	05/06/2020			118.
Vendor 2732 - CDW Government Inc Totals							Invoices	2	\$1,066.
Vendor 2492 - Certified Fleet Services									
R17701	Repairs & Maintenance - T-408	Open		03/10/2020	04/09/2020	05/06/2020			11,685.
Vendor 2492 - Certified Fleet Services Totals							Invoices	1	\$11,685.
Vendor 4988 - Chevrolet of Palatine									
CTCS332778	Parts - T-477	Open		02/07/2020	05/01/2020	05/12/2020			48.
CTCS333915	Parts - T-458	Open		04/15/2020	05/15/2020	05/12/2020			102.

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amol
			Vendor	4988 - Chevrolet of Palatine Totals		Invoices	2		\$150.
Vendor 2560 - Childrens Advocacy Center									
1019PCDBG320	CDBG - CAC	Open		04/28/2020	04/28/2020	04/28/2020			1,750.
			Vendor	2560 - Childrens Advocacy Center Totals		Invoices	1		\$1,750.
Vendor 3050 - Cintas #22									
4048303066	Uniform Cleaning	Open		04/17/2020	05/17/2020	05/06/2020			132.
4048860114	Uniform Cleaning	Open		04/24/2020	05/24/2020	04/24/2020			186.
4049425469	Uniform Cleaning	Open		05/01/2020	05/31/2020	05/06/2020			123.
			Vendor	3050 - Cintas #22 Totals		Invoices	3		\$442.
Vendor 4568 - CivicPlus									
199344	Domain SSL Setup	Open		04/21/2020	05/21/2020	04/27/2020			158.
			Vendor	4568 - CivicPlus Totals		Invoices	1		\$158.
Vendor 1874 - Civiltech Engineering, Inc.									
48776	Rand Road & Lake Cook Road Sidewalk Design Engineering Services	Open		05/01/2020	05/31/2020	05/04/2020			1,011.
			Vendor	1874 - Civiltech Engineering, Inc. Totals		Invoices	1		\$1,011.
Vendor 4981 - Clear Law Institute									
6387	Workplace Training	Open		04/20/2020	05/20/2020	05/05/2020			4,828.
			Vendor	4981 - Clear Law Institute Totals		Invoices	1		\$4,828.
Vendor 1596 - Clifford Wald Company									
IN00120638	KIP Paper	Open		04/28/2020	05/28/2020	05/11/2020			192.
			Vendor	1596 - Clifford Wald Company Totals		Invoices	1		\$192.
Vendor 1488 - CNS Tire Supply									
24926	Repairs & Maintenance - T-363	Open		04/17/2020	05/17/2020	05/12/2020			283.
24930	Parts - T-364	Open		04/21/2020	05/21/2020	04/23/2020			496.
24933	Repairs & Maintenance - T-460	Open		04/22/2020	05/22/2020	05/11/2020			186.
24862	Repairs & Maintenance - C-318	Open		04/25/2020	05/25/2020	05/06/2020			235.
			Vendor	1488 - CNS Tire Supply Totals		Invoices	4		\$1,201.
Vendor 2383 - Colfax Welding & Fabricating									
61933	Parts - M-999	Open		04/28/2020	05/28/2020	05/06/2020			32.
			Vendor	2383 - Colfax Welding & Fabricating Totals		Invoices	1		\$32.
Vendor 4986 - Columbus Supply									
X26367	Anchor Plate	Open		04/07/2020	05/06/2020	05/05/2020			240.
			Vendor	4986 - Columbus Supply Totals		Invoices	1		\$240.
Vendor 3033 - Comcast Cable									

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
CC 05-20 B	Backup Internet Connections	Open		04/25/2020	05/23/2020	04/29/2020			58.
PW 05-20	Backup Internet Connections	Open		05/02/2020	05/30/2020	05/11/2020			229.
Vendor 3033 - Comcast Cable Totals						Invoices	2		\$287.
Vendor 2741 - Conserv FS									
777002642	Motor Fuel	Open		04/21/2020	05/21/2020	05/06/2020			17,504.
Vendor 2741 - Conserv FS Totals						Invoices	1		\$17,504.
Vendor 2981 - Continental Weather Service									
193041	Monthly Weather Forecasting	Open		05/01/2020	05/31/2020	05/08/2020			150.
Vendor 2981 - Continental Weather Service Totals						Invoices	1		\$150.
Vendor 2773 - Core & Main LP									
M165260	Meters	Open		04/23/2020	05/23/2020	04/28/2020			562.
M252242	Meters	Open		04/24/2020	05/24/2020	04/28/2020			733.
M165287	Meters	Open		04/27/2020	05/27/2020	04/28/2020			335.
Vendor 2773 - Core & Main LP Totals						Invoices	3		\$1,631.
Vendor 4599 - Cummins Sales and Service									
F2-62933	Parts - T-330	Open		04/16/2020	05/16/2020	05/11/2020			116.
J5-46847	Parts - T-330	Open		04/21/2020	05/21/2020	05/11/2020			470.
Vendor 4599 - Cummins Sales and Service Totals						Invoices	2		\$587.
Vendor 4918 - DACRA Tech LLC									
2020-172	Software Service Fee (April)	Open		04/30/2020	04/30/2020	05/12/2020			850.
Vendor 4918 - DACRA Tech LLC Totals						Invoices	1		\$850.
Vendor 3852 - De Lage Landen Public Finance									
67657619	Samsung Copier Lease	Open		04/12/2020	05/01/2020	05/06/2020			1,058.
Vendor 3852 - De Lage Landen Public Finance Totals						Invoices	1		\$1,058.
Vendor 1929 - Delta Sonic Car Wash Systems									
10059769	Car Wash	Open		05/01/2020	05/31/2020	05/12/2020			18.
Vendor 1929 - Delta Sonic Car Wash Systems Totals						Invoices	1		\$18.
Vendor 1728 - Doland Engineering, LLC									
20-9179	Plat of Easement for Village Utilities at the Palatine Library	Open		04/16/2020	05/16/2020	05/04/2020			600.
20-9180	Mozart Storm Sewer Improvements Construction Engineering DPW2003	Open		04/21/2020	05/21/2020	04/20/2020			1,175.
Vendor 1728 - Doland Engineering, LLC Totals						Invoices	2		\$1,775.
Vendor 2114 - EJ USA, Inc									
110200027084	Composite Manhole Cover	Open		04/28/2020	05/28/2020	05/08/2020			800.

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Invoice Due Date Range 04/01/20 - 06/02/20
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor	2114 - EJ USA, Inc Totals		Invoices	1		\$800.
Vendor 2102 - Fire Service Inc									
19305	Parts - STOCK	Open		03/09/2020	04/08/2020	05/11/2020			221.
19590	Parts - T-412	Open		04/16/2020	05/16/2020	05/11/2020			193.
			Vendor	2102 - Fire Service Inc Totals		Invoices	2		\$414.
Vendor 2195 - FMP									
50-2817298	Parts - STOCK	Open		04/17/2020	05/17/2020	05/06/2020			179.
62-446016	Parts - STOCK	Open		04/17/2020	05/17/2020	05/06/2020			119.
			Vendor	2195 - FMP Totals		Invoices	2		\$299.
Vendor 1447 - GFOA									
2019 CoA App	Application Fee for CoA	Open		05/14/2020	05/19/2020	05/14/2020			610.
			Vendor	1447 - GFOA Totals		Invoices	1		\$610.
Vendor 2442 - Goodmark Nurseries LLC									
21877B2	Replacement Parkway Trees and 50/50 Parkway Tree Purchases	Open		04/22/2020	05/22/2020	04/28/2020			1,471.
			Vendor	2442 - Goodmark Nurseries LLC Totals		Invoices	1		\$1,471.
Vendor 2281 - Grainger									
9499391846	Seal Bearing Assembly	Open		04/08/2020	05/08/2020	05/08/2020			483.
9515985183	Twist on Wire Connector	Open		04/27/2020	05/27/2020	04/28/2020			34.
9518800355	Safety Sign-Train Station Doors	Open		04/29/2020	05/29/2020	05/08/2020			7.
9519711049	Bulbs, Bushing, Fitting, Batteries & Switch	Open		04/30/2020	05/30/2020	05/08/2020			269.
9481657543	Rubber Clamps	Open		03/20/2020	05/01/2020	05/08/2020			46.
9512656019	Food Grade Synthetic Grease	Open		04/23/2020	05/23/2020	04/28/2020			449.
9444087291	Hex Nuts	Open		02/14/2020	05/01/2020	05/08/2020			25.
9499391838	Parts - M-999	Open		04/08/2020	05/08/2020	05/13/2020			255.
9504160251	Parts - PD Flashlights	Open		04/14/2020	05/14/2020	05/13/2020			3.
9504268914	Parts - STOCK	Open		04/14/2020	05/14/2020	05/13/2020			114.
9506104703	Parts - STOCK	Open		04/16/2020	05/16/2020	05/13/2020			353.
9508124048	Parts - STOCK	Open		04/17/2020	05/17/2020	05/13/2020			124.
9512656001	Parts - T-427	Open		04/23/2020	05/23/2020	05/13/2020			4.
			Vendor	2281 - Grainger Totals		Invoices	13		\$2,171.
Vendor 4753 - Granicus LLC									
125975	Civic Streaming & Agenda & Minutes Renewal	Open		05/01/2020	05/31/2020	04/27/2020			1,540.
			Vendor	4753 - Granicus LLC Totals		Invoices	1		\$1,540.
Vendor 4971 - H. Linden & Sons Sewer and Water, Inc									

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Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
20004	Mozart Street Storm Sewer Improvements Project DPW-2003	Open		04/25/2020	05/25/2020	05/04/2020			190,207.
Vendor 4971 - H. Linden & Sons Sewer and Water, Inc		Totals				Invoices	1		\$190,207.
Vendor 2942 - HD Supply Facilities Maintenance									
9181171074	Parking Deck Door Closer	Open		04/27/2020	05/27/2020	05/08/2020			334.
Vendor 2942 - HD Supply Facilities Maintenance		Totals				Invoices	1		\$334.
Vendor 4993 - Holiday Radiance Lights									
1508	Holiday Lights	Open		04/15/2020	05/15/2020	05/14/2020			700.
1511	Holiday Lights	Open		04/17/2020	05/17/2020	05/14/2020			696.
Vendor 4993 - Holiday Radiance Lights		Totals				Invoices	2		\$1,396.
Vendor 4591 - IL Department of Innovation & Technology									
T2023051	Custom Bandwidth	Open		04/13/2020	05/13/2020	04/29/2020			428.
Vendor 4591 - IL Department of Innovation & Technology		Totals				Invoices	1		\$428.
Vendor 4521 - Imagetec LP									
600027	Copier Usage	Open		04/22/2020	05/22/2020	04/23/2020			651.
Vendor 4521 - Imagetec LP		Totals				Invoices	1		\$651.
Vendor 4951 - Interstate Batteries of North Chicago									
70117946	Parts - STOCK	Open		04/21/2020	05/20/2020	04/23/2020			828.
Vendor 4951 - Interstate Batteries of North Chicago		Totals				Invoices	1		\$828.
Vendor 4537 - J.C. Restoration Inc									
SI-37318	Board Up Svcs - 15 Rosiland	Open		04/27/2020	05/27/2020	05/11/2020			804.
Vendor 4537 - J.C. Restoration Inc		Totals				Invoices	1		\$804.
Vendor 2992 - James Messineo									
April 27, 2020	APRIL 2020 LAW JUDGE	Open		04/27/2020	05/06/2020	04/28/2020			1,350.
Vendor 2992 - James Messineo		Totals				Invoices	1		\$1,350.
Vendor 1635 - Joseph D. Foreman & Company									
327139	12 Inch Concrete FES Grate	Open		04/28/2020	05/28/2020	05/08/2020			293.
Vendor 1635 - Joseph D. Foreman & Company		Totals				Invoices	1		\$293.
Vendor 1129 - Journeys The Road Home									
2020-00000339	CBDG - Journeys	Open		04/28/2020	04/28/2020	04/28/2020			8,549.
Vendor 1129 - Journeys The Road Home		Totals				Invoices	1		\$8,549.
Vendor 3754 - KC's Car Wash Llc									
PWVMKC050220	Car Wash - April	Open		05/02/2020	06/01/2020	05/06/2020			207.
Vendor 3754 - KC's Car Wash Llc		Totals				Invoices	1		\$207.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2594 - Kenneth J Kogut & Associates									
KJK4-24-20SF	2021-2023 Electricity RFP Consulting Services-Selected Facilities	Open		04/24/2020	05/24/2020	05/04/2020			1,200.
KJK4-24-20SL	2021-2023 Electricity RFP Consulting Services-Street Lighting	Open		04/24/2020	05/24/2020	05/04/2020			1,200.
Vendor 2594 - Kenneth J Kogut & Associates Totals									Invoices 2 \$2,400.
Vendor 3137 - Robert L King									
PWBRBK050420	Boot Reimbursement	Open		05/04/2020	05/18/2020	05/06/2020			89.
Vendor 3137 - Robert L King Totals									Invoices 1 \$89.
Vendor 2841 - Kustom Signals, Inc.									
574046	Moving Radar Remote Control	Open		05/01/2020	05/31/2020	05/12/2020			98.
Vendor 2841 - Kustom Signals, Inc. Totals									Invoices 1 \$98.
Vendor 1854 - Leach Enterprises, Inc.									
1021546	Parts - T-413	Open		04/03/2020	05/03/2020	05/11/2020			363.
1021760	Parts - T-330	Open		04/14/2020	05/14/2020	05/06/2020			1,261.
Vendor 1854 - Leach Enterprises, Inc. Totals									Invoices 2 \$1,624.
Vendor 2641 - Lyons Pinner Electric Co.									
17819	Monthly Traffic Signal Maintenance-April 2020	Open		04/26/2020	05/26/2020	05/08/2020			940.
Vendor 2641 - Lyons Pinner Electric Co. Totals									Invoices 1 \$940.
Vendor 2348 - M & V Auto Body									
A20-14	Repairs & Maintenance -	Open		04/23/2020	05/23/2020	05/14/2020			743.
Vendor 2348 - M & V Auto Body Totals									Invoices 1 \$743.
Vendor 4957 - MacQueen Equipment, LLC									
P00665	Parts - T-353	Open		05/02/2020	06/01/2020	05/11/2020			31.
Vendor 4957 - MacQueen Equipment, LLC Totals									Invoices 1 \$31.
Vendor 2756 - Mc Master Carr Supply Co.									
37835054	Parts - E-222	Open		04/07/2020	05/07/2020	05/13/2020			73.
37964655	Parts - PT-999	Open		04/09/2020	05/09/2020	05/13/2020			26.
37968363	Parts - E-222	Open		04/09/2020	05/09/2020	05/13/2020			100.
38260499	Parts - T-330	Open		04/16/2020	05/16/2020	05/13/2020			31.
Vendor 2756 - Mc Master Carr Supply Co. Totals									Invoices 4 \$231.
Vendor 2421 - Mikes Towing/Auto & Truck Repair									
1065615	Repairs & Safety Lane - T-380	Open		04/10/2020	05/10/2020	05/11/2020			54.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1065651	Repairs & Safety Lane - T-409, T-319 & T-450	Open		04/17/2020	05/17/2020	05/11/2020			108.
1065712	Repairs & Safety Lane - T-419 & T-423	Open		05/01/2020	05/31/2020	05/11/2020			90.
1065734	Repairs & Safety Lane - T-374	Open		05/01/2020	05/31/2020	05/11/2020			36.
Vendor 2421 - Mikes Towing/Auto & Truck Repair Totals						Invoices	4		\$288.
Vendor 1405 - MPC Communications & Lighting Inc									
20-1117	Police Vehicle Printer Install	Open		04/27/2020	05/27/2020	05/01/2020			83.
20-1118	Parts - T-438	Open		04/27/2020	05/27/2020	05/06/2020			57.
Vendor 1405 - MPC Communications & Lighting Inc Totals						Invoices	2		\$140.
Vendor 2312 - Myers Tire Supply Chicago									
51205670	Parts - T-330 & STOCK	Open		04/23/2020	05/23/2020	05/11/2020			285.
Vendor 2312 - Myers Tire Supply Chicago Totals						Invoices	1		\$285.
Vendor 2360 - Napa Of Palatine									
4460-274167	Parts - T-391	Open		04/09/2020	05/09/2020	05/06/2020			32.
4460-274262	Parts - T-391	Open		04/09/2020	05/09/2020	05/06/2020			9.
4460-274266	Parts - T-414	Open		04/09/2020	05/09/2020	05/06/2020			3.
4460-274496	Parts - T-414	Open		04/13/2020	05/13/2020	05/06/2020			14.
4460-274954	Parts - STOCK	Open		04/16/2020	05/16/2020	05/06/2020			44.
4460-275880	Parts - STOCK	Open		04/23/2020	05/23/2020	05/06/2020			12.
4460-275943	Parts - T-427	Open		04/23/2020	05/23/2020	05/06/2020			7.
Vendor 2360 - Napa Of Palatine Totals						Invoices	7		\$122.
Vendor 1808 - Newberg Construction Co.									
2019811	Pipe Repair-746 N. Victoria Dr	Open		04/23/2020	05/23/2020	04/28/2020			3,929.
Vendor 1808 - Newberg Construction Co. Totals						Invoices	1		\$3,929.
Vendor 3002 - Northwest Community Hospital-OEHS									
20335	2020 Services Medical, NCH-OEHS (PD-M.Chlosta, L.Hanselmann)	Open		04/08/2020	05/19/2020	05/12/2020			1,046.
20317	Physicals/DOT Screening/Hearing & Vision	Open		04/08/2020	05/08/2020	05/06/2020			210.
Vendor 3002 - Northwest Community Hospital-OEHS Totals						Invoices	2		\$1,256.
Vendor 1196 - Northwest Compass Inc									
2020-00000340	CDBG - Northwest Compass	Open		04/28/2020	04/28/2020	04/28/2020			1,250.
Vendor 1196 - Northwest Compass Inc Totals						Invoices	1		\$1,250.
Vendor 1324 - Northwest Municipal Conference									
10691	NWMC Membership Dues	Open		05/01/2020	05/31/2020	05/04/2020			25,528.
Vendor 1324 - Northwest Municipal Conference Totals						Invoices	1		\$25,528.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1292 - Northwest Water Commission									
PALQRTLY050120	Quarterly Payment 05/2020	Open		04/30/2020	05/31/2020	05/07/2020			903,253.
Vendor 1292 - Northwest Water Commission Totals								Invoices	1 \$903,253.
Vendor 2753 - Office Depot Inc									
14647897	Office Supplies HR	Open		04/30/2020	05/29/2020	05/05/2020			117.
14647920	Office Supplies	Open		04/30/2020	05/30/2020	05/06/2020			54.
Vendor 2753 - Office Depot Inc Totals								Invoices	2 \$172.
Vendor 1214 - On Time Embroidery Inc.									
ES73963	Clothing	Open		04/23/2020	05/22/2020	04/22/2020			74.
OES73107	Clothing	Open		04/23/2020	05/22/2020	04/22/2020			63.
Vendor 1214 - On Time Embroidery Inc. Totals								Invoices	2 \$138.
Vendor 2572 - Paddock Publications, Inc									
47091	Legal Notices	Open		04/04/2020	05/18/2020	05/05/2020			359.
Vendor 2572 - Paddock Publications, Inc Totals								Invoices	1 \$359.
Vendor 2357 - Palatine Township									
2020-00000343	CDBG - Palatine Township	Open		04/28/2020	04/28/2020	04/28/2020			1,500.
Vendor 2357 - Palatine Township Totals								Invoices	1 \$1,500.
Vendor 2376 - Palatine Township Senior Citizens									
2020-00000342	CDBG - PTSC	Open		04/28/2020	04/28/2020	04/28/2020			5,000.
Vendor 2376 - Palatine Township Senior Citizens Totals								Invoices	1 \$5,000.
Vendor 1784 - Parent Petroleum									
1352753	Operating Supplies Lubricants & Additives	Open		03/10/2020	04/09/2020	05/06/2020			1,288.
Vendor 1784 - Parent Petroleum Totals								Invoices	1 \$1,288.
Vendor 1310 - Partners for Our Communities									
2020-00000341	CDBG - POC	Open		04/28/2020	04/28/2020	04/28/2020			12,000.
Vendor 1310 - Partners for Our Communities Totals								Invoices	1 \$12,000.
Vendor 4992 - Passport Labs, Inc									
INV-1012407	April Permit Fee	Open		04/30/2020	05/30/2020	05/13/2020			310.
Vendor 4992 - Passport Labs, Inc Totals								Invoices	1 \$310.
Vendor 4636 - PDC Laboratories Inc									
I9414329	Water Sample Testing	Open		04/30/2020	05/30/2020	05/08/2020			1,007.
Vendor 4636 - PDC Laboratories Inc Totals								Invoices	1 \$1,007.
Vendor 2167 - Pomp's Tire Service, Inc.									
280108385	Parts - E-222	Open		04/08/2020	05/08/2020	05/06/2020			48.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
280108414A	Parts - T-353	Open		04/10/2020	05/10/2020	05/12/2020			2,668.
280108773	Parts - T-427	Open		04/23/2020	05/23/2020	05/06/2020			3,472.
280108774	Parts - STOCK	Open		04/23/2020	05/23/2020	05/06/2020			138.
410764837	Parts - T-460	Open		04/23/2020	05/23/2020	05/06/2020			1,428.
			Vendor 2167 - Pomp's Tire Service, Inc. Totals			Invoices	5		\$7,756.
Vendor 2634 - Power & Cronin Ltd									
2020-00000373	Labor Management Counsel	Open		04/30/2020	05/08/2020	05/08/2020			261.
			Vendor 2634 - Power & Cronin Ltd Totals			Invoices	1		\$261.
Vendor 1622 - Prime Tack & Seal Co									
63299	Primer for Milling and Paving Program	Open		04/24/2020	05/24/2020	05/13/2020			1,489.
			Vendor 1622 - Prime Tack & Seal Co Totals			Invoices	1		\$1,489.
Vendor 1605 - R.A. Adams Enterprises									
J006530	Ford F-150 Pickup Truck Upfitting - T-471	Open		04/14/2020	05/14/2020	05/11/2020			3,830.
			Vendor 1605 - R.A. Adams Enterprises Totals			Invoices	1		\$3,830.
Vendor 3151 - Steve Rago									
2020-00000374	Danner Boot Repair - Reimbursement	Open		05/11/2020	05/18/2020	05/12/2020			151.
			Vendor 3151 - Steve Rago Totals			Invoices	1		\$151.
Vendor 4300 - Ray O'Herron Co, Inc									
2023025-IN	Misc Uniform/Equipment Items (Schlee)	Open		04/17/2020	05/17/2020	05/12/2020			17.
2023333-IN	Misc Uniform/Equipment Items (Baker)	Open		04/20/2020	05/20/2020	05/12/2020			154.
2024390-IN	Misc Uniform/Equipment Items (Baker)	Open		04/24/2020	05/24/2020	05/12/2020			124.
2025422-IN	Misc Uniform/Equipment Items (Baker)	Open		05/01/2020	05/31/2020	05/12/2020			190.
2025423-IN	Misc Uniform/Equipment Items (Schlee)	Open		05/01/2020	05/31/2020	05/12/2020			259.
2025427-IN	Misc Uniform/Equipment Items (Ingebrigtsen)	Open		05/01/2020	05/31/2020	05/12/2020			135.
2025428-IN	Misc Uniform/Equipment Items (Calanca)	Open		05/01/2020	05/31/2020	05/12/2020			10.
2025429-IN	Misc Uniform/Equipment Items (Mag Lite Holder)	Open		05/01/2020	05/31/2020	05/12/2020			8.
			Vendor 4300 - Ray O'Herron Co, Inc Totals			Invoices	8		\$900.
Vendor 4286 - Katie M Rivard									
Reimb4/29/20	APA Digital Conference	Open		04/29/2020	05/11/2020	05/11/2020			125.

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Invoice Due Date Range 04/01/20 - 06/02/20
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
			Vendor	4286 - Katie M Rivard Totals			Invoices	1	\$125.
Vendor 1697 - Rogner's Garage									
1103	Vehicle Repair & Maintenance - T-369	Open		04/10/2020	05/10/2020	05/06/2020			406.
1105	Vehicle Repair & Maintenance - T-338	Open		04/13/2020	05/13/2020	05/06/2020			787.
1107	Vehicle Repair & Maintenance - T-387	Open		04/22/2020	05/22/2020	05/06/2020			3,318.
			Vendor	1697 - Rogner's Garage Totals			Invoices	3	\$4,512.
Vendor 2200 - Roland Machinery Exchange									
38054275	Milling Machine Rental 4/6/2020-4/20/2020	Open		04/21/2020	05/21/2020	04/28/2020			15,407.
			Vendor	2200 - Roland Machinery Exchange Totals			Invoices	1	\$15,407.
Vendor 4019 - Rush Truck Centers									
3018707721	Software Subscription	Open		03/17/2020	04/16/2020	05/06/2020			561.
3019020253	Parts - T-381	Open		04/15/2020	05/15/2020	05/06/2020			1,750.
3019080990	Parts - T-395	Open		04/21/2020	05/21/2020	05/06/2020			138.
3019095040	Parts - T-381	Open		04/22/2020	05/22/2020	05/06/2020			41.
3019095115	Parts - T-381	Open		04/22/2020	05/22/2020	05/06/2020			41.
3019097153	Credit Memo	Open		04/22/2020	05/21/2020	05/06/2020			(111.8
3019156070	Parts - T-385	Open		04/28/2020	05/28/2020	05/06/2020			77.
3019159451	Parts - T-381	Open		04/28/2020	05/28/2020	05/06/2020			83.
3019167060	Parts - T-381	Open		04/28/2020	05/28/2020	05/06/2020			86.
3019183249	Parts - T-340	Open		04/29/2020	05/29/2020	05/06/2020			27.
3019183273	Parts - T-385	Open		04/29/2020	05/29/2020	05/06/2020			378.
3019185819	Parts - T-380	Open		04/29/2020	05/29/2020	05/06/2020			450.
3019189699	Credit Memo	Open		04/30/2020	05/29/2020	05/06/2020			(3.0
			Vendor	4019 - Rush Truck Centers Totals			Invoices	13	\$3,522.
Vendor 4826 - Sara M Sadoski									
2020-00000380	Tuition Reimbursement - MPA 6350	Open		05/13/2020	05/13/2020	05/13/2020			803.
			Vendor	4826 - Sara M Sadoski Totals			Invoices	1	\$803.
Vendor 2673 - Schain Banks Kenny & Schwartz									
51735	Legal Services April 2020	Open		05/01/2020	05/20/2020	05/11/2020			15,993.
			Vendor	2673 - Schain Banks Kenny & Schwartz Totals			Invoices	1	\$15,993.
Vendor 3556 - Schroeder Asphalt Services Inc									
2020-116	2020 Mallard & Eaton Street Rehab MFT Section #20-00107-00-PV	Open		04/28/2020	05/28/2020	05/04/2020			446,331.

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3556 - Schroeder Asphalt Services Inc Totals									Invoices 1 \$446,331.
Vendor 1609 - Sherwin-Williams									
6024-8	Train Station Paint	Open		04/28/2020	05/28/2020	05/08/2020			88.
Vendor 1609 - Sherwin-Williams Totals									Invoices 1 \$88.
Vendor 3008 - Sikich LLP									
441299	Annual Financial Audit	Open		05/06/2020	06/02/2020	05/06/2020			4,000.
Vendor 3008 - Sikich LLP Totals									Invoices 1 \$4,000.
Vendor 2474 - SKC Construction, Inc									
9100	2019 Crack Sealing Program	Open		04/20/2020	05/20/2020	05/04/2020			19,397.
Vendor 2474 - SKC Construction, Inc Totals									Invoices 1 \$19,397.
Vendor 4308 - Solid Waste Agency of Northern Cook County									
6453	Refuse Service - June	Open		05/01/2020	05/24/2020	04/24/2020			97,198.
Vendor 4308 - Solid Waste Agency of Northern Cook County Totals									Invoices 1 \$97,198.
Vendor 1377 - Southern Computer Warehouse									
IN-000637635	Police Ticketing Paper	Open		04/28/2020	05/28/2020	05/06/2020			444.
Vendor 1377 - Southern Computer Warehouse Totals									Invoices 1 \$444.
Vendor 1422 - Spunky Dunkers									
2020-00000375	Prisoner Meals (02/27/20 - 04/10/20)	Open		04/10/2020	05/18/2020	05/12/2020			97.
Vendor 1422 - Spunky Dunkers Totals									Invoices 1 \$97.
Vendor 1804 - Staples Advantage									
8058244988	Office Supplies	Open		04/25/2020	05/24/2020	05/05/2020			33.
Vendor 1804 - Staples Advantage Totals									Invoices 1 \$33.
Vendor 2564 - State Treasurer-II Dept Transprtation									
59095	Quarterly Traffic Signal Maintenance -1/1/20-3/31/20	Open		05/01/2020	05/31/2020	05/08/2020			9,337.
Vendor 2564 - State Treasurer-II Dept Transprtation Totals									Invoices 1 \$9,337.
Vendor 4966 - T-Mobile									
965537055-0420	CS Telematics Program Monthly Service Fee-April	Open		04/29/2020	05/21/2020	05/11/2020			285.
Vendor 4966 - T-Mobile Totals									Invoices 1 \$285.
Vendor 4754 - Tech Electronics of Illinois, LLC									
N000019399	Lenel and Milestone Support	Open		04/20/2020	05/20/2020	04/27/2020			4,390.
N000016438	CSF Vehicle Gate Remote System Installation	Open		03/30/2020	04/29/2020	05/11/2020			2,376.
Vendor 4754 - Tech Electronics of Illinois, LLC Totals									Invoices 2 \$6,766.

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2545 - Terrace Supply Co									
01011409	Parts - M-999	Open		04/30/2020	05/30/2020	05/11/2020			21.
		Vendor 2545 - Terrace Supply Co Totals				Invoices	1		\$21.
Vendor 1844 - Third Millennium Associates Inc									
24688	UB Bill Processing - April 2020	Open		04/30/2020	05/20/2020	05/07/2020			3,308.
		Vendor 1844 - Third Millennium Associates Inc Totals				Invoices	1		\$3,308.
Vendor 3787 - Township High School District 211									
04-2020-D211	Motor Fuel	Open		04/23/2020	05/23/2020	05/06/2020			595.
		Vendor 3787 - Township High School District 211 Totals				Invoices	1		\$595.
Vendor 4797 - Ultra Cleaning, Inc.									
1118	Cleaning Services for CSF and Police HQ-April 2020	Open		04/29/2020	05/29/2020	05/08/2020			3,800.
		Vendor 4797 - Ultra Cleaning, Inc. Totals				Invoices	1		\$3,800.
Vendor 3157 - UniFirst Corporation									
061 1269023	Shop Rags/Carpets	Open		02/24/2020	05/01/2020	05/06/2020			88.
061 1283784	Shop Rags/Carpets	Open		04/27/2020	05/27/2020	05/06/2020			33.
		Vendor 3157 - UniFirst Corporation Totals				Invoices	2		\$121.
Vendor 3156 - Utility Service Co, Inc									
506724	Smith Street Tank Water Tank Maintenance Semi-Annual Fee	Open		05/01/2020	05/31/2020	05/11/2020			10,000.
		Vendor 3156 - Utility Service Co, Inc Totals				Invoices	1		\$10,000.
Vendor 3020 - Village of Palatine Petty Cash									
2020-00000376	S. Schorie- Notary Public Association Renewal	Open		05/05/2020	05/18/2020	05/12/2020			54.
2020-00000378	D. Mesch - Evidence Mailed to Portland OR (Fed-Ex)	Open		05/05/2020	05/18/2020	05/12/2020			11.
2020-00000377	K. Poliquin - Popcorn for CPU (Amazon)	Open		05/11/2020	05/18/2020	05/12/2020			40.
		Vendor 3020 - Village of Palatine Petty Cash Totals				Invoices	3		\$105.
Vendor 2716 - W.S. Darley & Fireground Supply									
17395254	Hand Sanitizer	Open		04/24/2020	05/23/2020	04/29/2020			150.
		Vendor 2716 - W.S. Darley & Fireground Supply Totals				Invoices	1		\$150.
Vendor 4668 - Walter Daniels Construction Co Inc									
B19-003200	Refund partial permit fees 1570 E NW Hwy	Open		04/27/2020	04/27/2020	04/27/2020			9,283.
		Vendor 4668 - Walter Daniels Construction Co Inc Totals				Invoices	1		\$9,283.
Vendor 3209 - Warehouse Direct									

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Invoice Due Date Range 04/01/20 - 06/02/20
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
4651536-0	Office Supplies	Open		04/27/2020	05/27/2020	05/06/2020			51.
Vendor 3209 - Warehouse Direct Totals						Invoices	1		\$51.
Vendor 2258 - Wickstrom Ford Lincoln Mercury									
753013	Repairs & Maintenance - T-475	Open		04/17/2020	05/17/2020	05/06/2020			67.
753758	Repairs & Maintenance - T-455	Open		04/24/2020	05/24/2020	05/06/2020			27.
753880	Repairs & Maintenance - T-432	Open		04/27/2020	05/27/2020	05/06/2020			27.
Vendor 2258 - Wickstrom Ford Lincoln Mercury Totals						Invoices	3		\$121.
Vendor 2439 - Wings Program Inc									
2020-00000344	CDBG - WINGS	Open		04/28/2020	04/28/2020	04/28/2020			5,000.
Vendor 2439 - Wings Program Inc Totals						Invoices	1		\$5,000.
Grand Totals						Invoices	240		\$2,095,555.

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))

Payment Date Range 05/11/20 - 05/11/20

Report By Vendor - Invo

Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor 4466 - JP Morgan Chase Bank Commercial Card									
MWJ-042720-1	Displays2Go	Paid by EFT #2960		04/27/2020	05/11/2020	05/11/2020		05/11/2020	1,631.
FIN-042720-1	Groot Industries	Paid by EFT #2961		04/27/2020	05/11/2020	05/11/2020		05/11/2020	277,449.
FIN-042720-2	Staples Direct	Paid by EFT #2962		04/27/2020	05/11/2020	05/11/2020		05/11/2020	34.
BDK-042720-1	Digicert	Paid by EFT #2921		04/27/2020	05/11/2020	05/11/2020		05/11/2020	1,307.
LAS-042720-1	PayPal RKIComputer	Paid by EFT #2949		04/27/2020	05/11/2020	05/11/2020		05/11/2020	19.
LAS-042720-10	CDW GOVT	Paid by EFT #2958		04/27/2020	05/11/2020	05/11/2020		05/11/2020	16.
LAS-042720-11	Amazon	Paid by EFT #2959		04/27/2020	05/11/2020	05/11/2020		05/11/2020	117.
LAS-042720-2	Ebay	Paid by EFT #2950		04/27/2020	05/11/2020	05/11/2020		05/11/2020	25.
LAS-042720-3	CDW GOVT	Paid by EFT #2951		04/27/2020	05/11/2020	05/11/2020		05/11/2020	248.
LAS-042720-4	Google	Paid by EFT #2952		04/27/2020	05/11/2020	05/11/2020		05/11/2020	30.
LAS-042720-5	Amazon	Paid by EFT #2953		04/27/2020	05/11/2020	05/11/2020		05/11/2020	29.
LAS-042720-6	Amazon	Paid by EFT #2954		04/27/2020	05/11/2020	05/11/2020		05/11/2020	39.
LAS-042720-7	PayPal	Paid by EFT #2955		04/27/2020	05/11/2020	05/11/2020		05/11/2020	11.
LAS-042720-8	Egromart	Paid by EFT #2956		04/27/2020	05/11/2020	05/11/2020		05/11/2020	130.
LAS-042720-9	PayPal	Paid by EFT #2957		04/27/2020	05/11/2020	05/11/2020		05/11/2020	265.
ATR-042720-1	Amazon Mktp US	Paid by EFT #2905		04/27/2020	05/11/2020	05/11/2020		05/11/2020	27.
HJS-042720-1	Amazon Mktp US	Paid by EFT #2897		04/27/2020	05/11/2020	05/11/2020		05/11/2020	36.
BMB-042720-1	Amazon Marketplace	Paid by EFT #2929		04/27/2020	05/11/2020	05/11/2020		05/11/2020	100.
BMB-042720-2	Amazon Marketplace	Paid by EFT #2930		04/27/2020	05/11/2020	05/11/2020		05/11/2020	46.
DCD-042720-1	GFS Store (Gordon Food Service)	Paid by EFT #2940		04/27/2020	05/11/2020	05/11/2020		05/11/2020	15.
PAC-042720-1	Vistaprint	Paid by EFT #2903		04/27/2020	05/11/2020	05/11/2020		05/11/2020	42.
PAC-042720-2	Battery Junction	Paid by EFT #2904		04/27/2020	05/11/2020	05/11/2020		05/11/2020	160.
ARL-042720-1	IN DIVERGENT ALLIANCE	Paid by EFT #2938		04/27/2020	05/11/2020	05/11/2020		05/11/2020	717.
JBS-042720-1	The Home Depot	Paid by EFT #2914		04/27/2020	05/11/2020	05/11/2020		05/11/2020	15.
JBS-042720-2	Mutual Ace Hardware	Paid by EFT #2915		04/27/2020	05/11/2020	05/11/2020		05/11/2020	46.
JBS-042720-3	The Home Depot	Paid by EFT #2916		04/27/2020	05/11/2020	05/11/2020		05/11/2020	19.
JBS-042720-4	The Home Depot	Paid by EFT #2917		04/27/2020	05/11/2020	05/11/2020		05/11/2020	9.
JBS-042720-5	The Home Depot	Paid by EFT #2918		04/27/2020	05/11/2020	05/11/2020		05/11/2020	16.
JBS-042720-6	The Home Depot	Paid by EFT #2919		04/27/2020	05/11/2020	05/11/2020		05/11/2020	357.
JBS-042720-7	The Home Depot	Paid by EFT #2920		04/27/2020	05/11/2020	05/11/2020		05/11/2020	(117.9
MDB-042720-1	Emery & Assoc	Paid by EFT #2901		04/27/2020	05/11/2020	05/11/2020		05/11/2020	(330.0
PAM-042720-1	The Home Depot	Paid by EFT #2941		04/27/2020	05/11/2020	05/11/2020		05/11/2020	26.
PAM-042720-2	The Home Depot	Paid by EFT #2942		04/27/2020	05/11/2020	05/11/2020		05/11/2020	8.
PAM-042720-3	Int'l Assoc of Fire Chiefs	Paid by EFT #2943		04/27/2020	05/11/2020	05/11/2020		05/11/2020	215.
PMG-042720-1	IL DPT PUB HEALTH EMS	Paid by EFT #2939		04/27/2020	05/11/2020	05/11/2020		05/11/2020	21.
SAM-042720-1	The Home Depot	Paid by EFT #2945		04/27/2020	05/11/2020	05/11/2020		05/11/2020	54.
SAM-042720-2	Westech Rigging Supply	Paid by EFT #2946		04/27/2020	05/11/2020	05/11/2020		05/11/2020	576.
SAM-042720-3	Flashlight Distributor	Paid by EFT #2947		04/27/2020	05/11/2020	05/11/2020		05/11/2020	54.
SAM-042720-4	The Home Depot	Paid by EFT #2948		04/27/2020	05/11/2020	05/11/2020		05/11/2020	236.
SEM-042720-1	Honeywellstore.com	Paid by EFT #2922		04/27/2020	05/11/2020	05/11/2020		05/11/2020	34.
SEM-042720-2	Amazon.com	Paid by EFT #2923		04/27/2020	05/11/2020	05/11/2020		05/11/2020	299.57

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Payment Date Range 05/11/20 - 05/11/20
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
SEM-042720-3	Amazon.com	Paid by EFT #2924		04/27/2020	05/11/2020	05/11/2020		05/11/2020	12.
SEM-042720-4	Amazon.com	Paid by EFT #2925		04/27/2020	05/11/2020	05/11/2020		05/11/2020	21.
SEM-042720-5	Amazon.com	Paid by EFT #2926		04/27/2020	05/11/2020	05/11/2020		05/11/2020	23.
SEM-042720-6	Amazon.com	Paid by EFT #2927		04/27/2020	05/11/2020	05/11/2020		05/11/2020	17.
SEM-042720-7	Amazon.com	Paid by EFT #2928		04/27/2020	05/11/2020	05/11/2020		05/11/2020	31.
SMA-042720-1	LA-Z-BOY Furniture	Paid by EFT #2898		04/27/2020	05/11/2020	05/11/2020		05/11/2020	3,824.
JJM-042720-1	Paypal NanoTechRepairs	Paid by EFT #2944		04/27/2020	05/11/2020	05/11/2020		05/11/2020	22.
KML-042720-1	Amazon Marketplace	Paid by EFT #2906		04/27/2020	05/11/2020	05/11/2020		05/11/2020	44.
KML-042720-2	Amazon Marketplace	Paid by EFT #2910		04/27/2020	05/11/2020	05/11/2020		05/11/2020	99.
KML-042720-3	Amazon Marketplace	Paid by EFT #2911		04/27/2020	05/11/2020	05/11/2020		05/11/2020	24.
KML-042720-4	Amazon Marketplace	Paid by EFT #2913		04/27/2020	05/11/2020	05/11/2020		05/11/2020	26.
KML-042720-5	Amazon.com	Paid by EFT #2909		04/27/2020	05/11/2020	05/11/2020		05/11/2020	50.
KML-042720-6	Amazon Marketplace	Paid by EFT #2912		04/27/2020	05/11/2020	05/11/2020		05/11/2020	23.
KML-042720-7	Amazon Marketplace	Paid by EFT #2907		04/27/2020	05/11/2020	05/11/2020		05/11/2020	39.
KML-042720-8	IL Tollway	Paid by EFT #2908		04/27/2020	05/11/2020	05/11/2020		05/11/2020	200.
MB-042720-1	Mutual Ace Hardware	Paid by EFT #2899		04/27/2020	05/11/2020	05/11/2020		05/11/2020	604.
MB-042720-2	Active Radiator Supply	Paid by EFT #2900		04/27/2020	05/11/2020	05/11/2020		05/11/2020	1,390.
MJK-42720-1	The Home Depot #1927	Paid by EFT #2902		04/27/2020	05/11/2020	05/11/2020		05/11/2020	24.
SC-042720-1	The Home Depot #1927	Paid by EFT #2931		04/27/2020	05/11/2020	05/11/2020		05/11/2020	17.
SC-042720-2	The Home Depot #1927	Paid by EFT #2932		04/27/2020	05/11/2020	05/11/2020		05/11/2020	94.
SC-042720-3	The Home Depot #1927	Paid by EFT #2933		04/27/2020	05/11/2020	05/11/2020		05/11/2020	249.
SC-042720-4	Mutual Ace Hardware	Paid by EFT #2934		04/27/2020	05/11/2020	05/11/2020		05/11/2020	35.
SC-042720-5	Menards	Paid by EFT #2935		04/27/2020	05/11/2020	05/11/2020		05/11/2020	104.
SC-042720-6	Menards	Paid by EFT #2936		04/27/2020	05/11/2020	05/11/2020		05/11/2020	150.
SC-042720-7	The Home Depot #1927	Paid by EFT #2937		04/27/2020	05/11/2020	05/11/2020		05/11/2020	36.
Vendor 4466 - JP Morgan Chase Bank Commercial Card Totals						Invoices	66		\$291,224.
Grand Totals						Invoices	66		\$291,224.

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



8.1.a
Warrant #10 EFT #2

Payment Date Range 05/29/20 - 05/29/20
Report By Vendor - Invoicing
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4650 - Amalgamated Bank of Chicago									
2017A - 06/2020	Debt Service	Paid by EFT #2963		05/01/2020	05/29/2020	05/29/2020		05/29/2020	44,486.
2017B - 06/2020	Debt Service	Paid by EFT #2964		05/01/2020	05/29/2020	05/29/2020		05/29/2020	21,975.
2017C - 06/2020	Debt Service	Paid by EFT #2965		05/01/2020	05/29/2020	05/29/2020		05/29/2020	19,175.
2017D - 06/2020	Debt Service	Paid by EFT #2966		05/01/2020	05/29/2020	05/29/2020		05/29/2020	61,596.
2018 - 06/2020	Debt Service	Paid by EFT #2967		05/01/2020	05/29/2020	05/29/2020		05/29/2020	147,250.
Vendor 4650 - Amalgamated Bank of Chicago Totals						Invoices	5		\$294,482.
Grand Totals						Invoices	5		\$294,482.

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Payment Date Range 05/29/20 - 05/29/20
Report By Vendor - Invoicing
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2201 - Wells Fargo Bank									
VILLA 01062020	Debt Service	Paid by EFT #2968		05/01/2020	05/29/2020	05/29/2020		05/29/2020	1,148,101.
Vendor 2201 - Wells Fargo Bank Totals						Invoices	1		\$1,148,101.
Grand Totals						Invoices	1		\$1,148,101.

Attachment: 2020 Warrant #10 (2020 Warrants #10 & 11 - Accept & Place on File (CA))

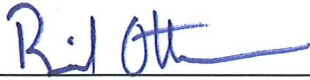
Village of Palatine
Payment Batch Register

Bank Account: AP - Accounts Payable ZBA

Batch Date: 05/08/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA					
Check	05/08/2020	253820 Utility Management Refund	PAWELEK , JAMES		472.72
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/08/2020	253821 Utility Management Refund	PLONTKE , HOWARD		5.62
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/08/2020	253822 Utility Management Refund	REED , JOHN		22.48
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/08/2020	253823 Utility Management Refund	SCANNELL , JAMES		9.73
	Account Type		Account Number	Transaction Date	Transaction Type
AP Accounts Payable ZBA Totals:			Transactions: 4		\$510.55
Checks: 4			\$510.55		

Village of Palatine



Village Manager

Warrant # 11 having been approved by the Village Council on 06-01-20 hereby authorizes the Treasurer to deposit funds from the accounts indicated below

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual/Reissue Checks	UB Refunds Processed	Fund Expense
General Fund	100	250,828.61	3,000.00	500.00	-	254,328.61
Motor Fuel Tax Fund	205	686,070.87	-	-	-	686,070.87
Downtown TIF Fund	233	44,478.67	-	-	-	44,478.67
Capital Equipment Fund	401	3,942.82	-	-	-	3,942.82
Capital Improvements Fund	402	163,745.09	-	-	-	163,745.09
Water Fund	605	64,191.04	-	-	-	64,191.04
Sewer Fund	610	12,606.77	-	-	-	12,606.77
Refuse Fund	615	-	-	-	80.99	80.99
Parking Fund	620	35,746.53	-	-	-	35,746.53
Liability Insurance Fund	702	8,985.00	-	-	-	8,985.00
Fleet Services Fund	710	47,920.39	-	-	-	47,920.39
Insurance AP Fund	899	766.50	-	-	-	766.50
Total Report		1,319,282.29	3,000.00	500.00	80.99	1,322,863.28

Attachment: 2020 Warrant #11 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Warrant #11

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4040 - 1st Ayd Corporation									
PSI362723	Stainless Steel Soap Dispenser	Open		05/07/2020	06/06/2020	05/27/2020			35.7
Vendor 4040 - 1st Ayd Corporation Totals						Invoices	1		\$35.7
Vendor 1633 - 3M - PCA3034									
9407485100	Sign Materials-Reflective Sheeting White	Open		05/08/2020	06/07/2020	05/22/2020			1,147.4
Vendor 1633 - 3M - PCA3034 Totals						Invoices	1		\$1,147.4
Vendor 1553 - Acme Truck & Brake Supply									
01_106507	Parts - T-472	Open		04/27/2020	05/26/2020	05/21/2020			35.3
01_108327	Parts - T-432	Open		05/05/2020	06/04/2020	05/21/2020			42.3
01_109583	Parts - T-371	Open		05/13/2020	06/12/2020	05/21/2020			1,218.2
01_110351	Parts - T-371	Open		05/15/2020	06/14/2020	05/21/2020			18.6
01_110355	Parts - T-371	Open		05/15/2020	06/14/2020	05/21/2020			2.8
Vendor 1553 - Acme Truck & Brake Supply Totals						Invoices	5		\$1,317.4
Vendor 4516 - Advance Auto Parts									
4051012922506	Parts - PT-226	Open		05/08/2020	06/07/2020	05/21/2020			18.1
Vendor 4516 - Advance Auto Parts Totals						Invoices	1		\$18.1
Vendor 4853 - Advance Auto Parts									
2376-916198	Parts - T-423	Open		05/04/2020	06/03/2020	05/13/2020			7.8
2376-916200	Parts - STOCK	Open		05/04/2020	06/03/2020	05/13/2020			11.0
2376-916213	Parts - STOCK	Open		05/04/2020	06/03/2020	05/13/2020			88.2
2376-916369	Parts - STOCK	Open		05/05/2020	06/04/2020	05/13/2020			28.7
2376-916532	Parts - STOCK	Open		05/06/2020	06/05/2020	05/13/2020			2.9
2376-916576	Parts - E-434	Open		05/06/2020	06/05/2020	05/13/2020			9.3
2376-916620	Parts - STOCK	Open		05/06/2020	06/05/2020	05/13/2020			12.1
2376-916722	Parts - STOCK	Open		05/07/2020	06/06/2020	05/21/2020			57.7
2376-916745	Parts - T-371	Open		05/07/2020	06/06/2020	05/21/2020			101.4
2376-916771	Parts - STOCK	Open		05/07/2020	06/06/2020	05/13/2020			74.7
2376-917161	Parts - E-640	Open		05/11/2020	06/10/2020	05/21/2020			18.0
2376-917809	Parts - STOCK	Open		05/14/2020	06/13/2020	05/21/2020			14.2
2376-917904	Parts - T-443	Open		05/15/2020	06/14/2020	05/21/2020			25.1
2376-917905	Parts - STOCK	Open		05/15/2020	06/14/2020	05/21/2020			81.3
2376-917906	Parts - STOCK	Open		05/15/2020	06/14/2020	05/21/2020			33.4
Vendor 4853 - Advance Auto Parts Totals						Invoices	15		\$566.6
Vendor 3788 - Advanced Disposal									
F40000034163	Waste Disposal	Open		04/30/2020	05/30/2020	05/22/2020			323.5
Vendor 3788 - Advanced Disposal Totals						Invoices	1		\$323.5
Vendor 4980 - Advanced Turf Solutions, Inc									

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
SO828901	Signal Blue Spray	Open		05/06/2020	06/05/2020	05/22/2020			46.0
Vendor 4980 - Advanced Turf Solutions, Inc Totals						Invoices	1		\$46.0
Vendor 4771 - AEC Fire-Safety & Security Inc									
249187	Parts - T-427	Open		04/30/2020	05/30/2020	05/21/2020			123.5
249210	Parts - T-427	Open		05/01/2020	05/31/2020	05/21/2020			126.0
Vendor 4771 - AEC Fire-Safety & Security Inc Totals						Invoices	2		\$249.5
Vendor 1759 - Air One Equipment, Inc.									
156226	Abbinanti Turnout Gear	Open		05/04/2020	06/03/2020	05/05/2020			2,198.3
156227	10 Sets of Turnout Gear	Open		05/04/2020	06/03/2020	05/07/2020			21,953.2
Vendor 1759 - Air One Equipment, Inc. Totals						Invoices	2		\$24,151.5
Vendor 2645 - Alexander Equipment Company, Inc									
164369	Repairs - E-404	Open		04/23/2020	05/23/2020	05/21/2020			257.5
Vendor 2645 - Alexander Equipment Company, Inc Totals						Invoices	1		\$257.5
Vendor 3060 - Allegra Print & Imaging									
94403	Patient History Pads	Open		04/23/2020	05/22/2020	05/18/2020			463.5
Vendor 3060 - Allegra Print & Imaging Totals						Invoices	1		\$463.5
Vendor 4989 - Nancy L Anderson									
2020-00000427	Basement Protection Program-1165 E. Patten Drive	Open		05/19/2020	05/29/2020	05/21/2020			5,240.0
Anderson	Sewer Loan	Open		05/27/2020	05/27/2020	05/27/2020			6,000.0
Vendor 4989 - Nancy L Anderson Totals						Invoices	2		\$11,240.0
Vendor 2271 - Anderson Lock									
7086817	South Supply Exterior Chlorine Room Door Repair	Open		05/08/2020	06/07/2020	05/08/2020			4,389.6
7086859	Vehicle Maintenance Door Replacement-West Man Door	Open		05/13/2020	06/12/2020	05/20/2020			5,755.5
Vendor 2271 - Anderson Lock Totals						Invoices	2		\$10,145.1
Vendor 2844 - APWA-FV									
12443-2020	Group Membership Renewal	Open		04/06/2020	05/06/2020	05/27/2020			1,050.0
Vendor 2844 - APWA-FV Totals						Invoices	1		\$1,050.0
Vendor 2213 - Arlington Heights Ford Inc									
894942	Parts - STOCK	Open		05/15/2020	06/14/2020	05/21/2020			194.8
Vendor 2213 - Arlington Heights Ford Inc Totals						Invoices	1		\$194.8
Vendor 1443 - Arlington Power Equipment									
28971	Parts - PT-112	Open		05/13/2020	06/12/2020	05/21/2020			38.1
29096	Parts - PT-112	Open		05/14/2020	06/13/2020	05/21/2020			38.1

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1443 - Arlington Power Equipment				Totals		Invoices	2		\$76,000.00
Vendor 2322 - Arrow Road Construction Company									
22938	Binder and Surface for Hot Paving	Open		05/04/2020	06/03/2020	05/08/2020			20,454.00
22952	Binder and Surface for Hot Paving	Open		05/05/2020	06/04/2020	05/08/2020			19,030.00
22977	Binder and Surface for Hot Paving	Open		05/06/2020	06/05/2020	05/08/2020			20,885.00
22997	Binder and Surface for Hot Paving	Open		05/07/2020	06/06/2020	05/08/2020			23,856.00
23027	Binder and Surface for Hot Paving	Open		05/08/2020	06/07/2020	05/22/2020			2,446.00
23119	Binder and Surface for Hot Paving	Open		05/13/2020	06/12/2020	05/22/2020			998.00
23149	Binder and Surface for Hot Paving	Open		05/15/2020	06/14/2020	05/22/2020			439.00
44720 * 3	2020 Street Resurfacing Program	Open		05/12/2020	06/11/2020	05/12/2020			686,070.00
	MFT Section #20-00000-00-GM								
44820 * 3	2020 Supplemental Street	Open		05/12/2020	06/11/2020	05/12/2020			151,818.00
	Resurfacing Program - Baldwin Road								
Vendor 2322 - Arrow Road Construction Company				Totals		Invoices	9		\$926,000.00
Vendor 2975 - AWWA									
7001755131	Membership Renewal - Hansen	Open		05/01/2020	05/31/2020	05/27/2020			224.00
Vendor 2975 - AWWA				Totals		Invoices	1		\$224.00
Vendor 1294 - Berland's House of Tools									
90261	16" General Purpose Blade	Open		05/05/2020	06/04/2020	05/08/2020			202.00
Vendor 1294 - Berland's House of Tools				Totals		Invoices	1		\$202.00
Vendor 2976 - Bill Huffman Landscape Services									
HUFF5-15-20	Replacement Parkway and 50/50	Open		05/15/2020	06/14/2020	05/22/2020			4,440.00
	Parkway Tree Installations								
HUFF4-6-20	Brick Paver Replacement-Corner	Open		04/06/2020	05/22/2020	05/22/2020			3,200.00
	of Brockway and Palatine Road								
Vendor 2976 - Bill Huffman Landscape Services				Totals		Invoices	2		\$7,640.00
Vendor 1722 - Bollinger Lach & Associates Inc									
20235-3	Rohlwing Road Resurfacing Phase	Open		04/30/2020	05/30/2020	05/21/2020			11,926.20
	II Engineering Services								
20237-1	Brockway Street Improvements	Open		04/30/2020	05/30/2020	05/21/2020			32,440.00
	Construction Engineering DPW-2015								
Vendor 1722 - Bollinger Lach & Associates Inc				Totals		Invoices	2		\$44,366.20
Vendor 4463 - David E Brandwein									
2020-00000392	2020 Tuition Assistance - SPA310	Open		05/19/2020	05/19/2020	05/19/2020			818.60
Vendor 4463 - David E Brandwein				Totals		Invoices	1		\$818.60
Vendor 1857 - Brian Edward Landscaping Inc									

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
24007	Irrigation Installation for Train Station Planters (Phase 2)	Open		05/12/2020	06/11/2020	05/21/2020			10,005.00
24006	Irrigation Installation for Train Station Planters (Phase 1)	Open		05/12/2020	06/11/2020	05/22/2020			14,340.00
Vendor 1857 - Brian Edward Landscaping Inc Totals									\$24,345.00
Invoices									2
Vendor 3725 - Cambridge Computer Services Inc									
75209	VM Turbo Maintenance	Open		05/14/2020	06/13/2020	05/15/2020			2,315.00
Vendor 3725 - Cambridge Computer Services Inc Totals									\$2,315.00
Invoices									1
Vendor 2095 - Cannon Cochran Mgmt Services Inc									
0125808	2020 Work Comp and Liability Claims Administration	Open		03/13/2020	05/21/2020	05/21/2020			8,635.00
Vendor 2095 - Cannon Cochran Mgmt Services Inc Totals									\$8,635.00
Invoices									1
Vendor 4988 - Chevrolet of Palatine									
CTCS334321	Repairs & Maintenance - T-447	Open		05/14/2020	06/13/2020	05/21/2020			64.00
Vendor 4988 - Chevrolet of Palatine Totals									\$64.00
Invoices									1
Vendor 2555 - Chicago Parts & Sound									
1J0003699	Parts - T-427	Open		04/27/2020	05/27/2020	05/21/2020			500.00
1-0140825	Parts - C-329	Open		05/06/2020	06/05/2020	05/06/2020			95.90
1-0142131	Parts - STOCK	Open		05/15/2020	06/14/2020	05/21/2020			665.90
Vendor 2555 - Chicago Parts & Sound Totals									\$1,261.90
Invoices									3
Vendor 3050 - Cintas #22									
4050037922	Uniform Cleaning	Open		05/08/2020	06/07/2020	05/06/2020			123.20
5016929071	Restock Ready Room First Aid Kits	Open		05/08/2020	06/07/2020	05/06/2020			120.50
4050629735	Uniform Cleaning	Open		05/15/2020	06/14/2020	05/27/2020			123.20
Vendor 3050 - Cintas #22 Totals									\$367.10
Invoices									3
Vendor 1488 - CNS Tire Supply									
24959	Parts - E-473	Open		05/13/2020	06/12/2020	05/21/2020			270.00
Vendor 1488 - CNS Tire Supply Totals									\$270.00
Invoices									1
Vendor 3033 - Comcast Cable									
CC 05-20 C	Backup Internet Connections	Open		05/16/2020	06/13/2020	05/21/2020			31.70
PD20-May	Monthly Cable Service Fees (05/11/20 - 06/10/20)	Open		05/04/2020	06/01/2020	05/22/2020			19.00
Vendor 3033 - Comcast Cable Totals									\$50.70
Invoices									2
Vendor 2741 - Conserv FS									
777002659	Motor Fuel	Open		04/30/2020	05/30/2020	05/21/2020			14,830.70
777002660	Motor Fuel	Open		04/30/2020	05/30/2020	05/21/2020			1,978.20
777002661	Motor Fuel	Open		04/30/2020	05/30/2020	05/21/2020			17,503.20

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
			Vendor 2741 - Conserv FS Totals	Invoices			3		\$34,312.1
Vendor 3706 - Constellation NewEnergy Inc									
17243641901	Electricity-1279 W. Palatine Road Entrance Sign	Open		04/20/2020	06/05/2020	05/26/2020			5.4
17191609801	Electricity-1199 W. Northwest Highway Countryside Pump Station	Open		04/13/2020	05/29/2020	05/27/2020			2,193.9
17191609901	Electricity-884 E. Lilly Lane Rose and Lilly Lift Station	Open		04/13/2020	05/29/2020	05/27/2020			345.4
17191649501	Electricity-700 N. Court RT/25 Street Lighting	Open		04/13/2020	05/29/2020	05/26/2020			81.7
17198372701	Electricity- 0 W. Rohlwing Road RT/25 Street Lighting	Open		04/14/2020	05/30/2020	05/26/2020			128.8
17210309401	Electricity-2175 N. Coach Road Long Grove Pump Station	Open		04/15/2020	05/31/2020	05/27/2020			123.6
17210313601	Electricity-2399 N. Dee Lane Deer Park Booster Station	Open		04/15/2020	05/31/2020	05/27/2020			173.6
17210321601	Electricity-2175 N. Coach Road Long Grove Well 15	Open		04/15/2020	05/31/2020	05/27/2020			698.4
17210327701	Electricity-1501 N. Hicks Road Hicks and Dundee Pump Station	Open		04/15/2020	05/31/2020	05/27/2020			385.2
17210414401	Electricity-975 N. Sterling Avenue RT/25 Street Lighting	Open		04/15/2020	05/31/2020	05/26/2020			92.4
17210416401	Electricity-0 Haleys Hill Court Dunhaven Woods Lift Station	Open		04/15/2020	05/31/2020	05/27/2020			141.7
17219995701	Electricity-803 W. Panorama Drive Deer Grove Lift Station	Open		04/16/2020	06/01/2020	05/27/2020			125.1
17219999201	Electricity-1381 N. Rohlwing Road North Supply Pump Station	Open		04/16/2020	06/01/2020	05/27/2020			3,136.2
17220003801	Electricity-137 W. Wood Street Unit 2 Train Station	Open		04/16/2020	06/01/2020	05/26/2020			284.8
17220004601	Electricity-137 W. Wood Street Unit 1 Parking Lot Lights	Open		04/16/2020	06/01/2020	05/26/2020			351.5
17220005901	Electricity-137 W. Wood Street Unit 3 Starbucks	Open		04/16/2020	06/01/2020	05/26/2020			219.5
17220008601	Electricity-Heron Drive Well 10 Pump Station	Open		04/16/2020	06/01/2020	05/27/2020			4,583.4
17220012701	Electricity-550 N. Smith Street Well 7 Pump Station	Open		04/16/2020	06/01/2020	05/27/2020			290.5
17220016501	Electricity-429 N. Hicks Road Holiday Lighting	Open		04/16/2020	06/01/2020	05/26/2020			18.8
17220022301	Electricity-1484 N. Oak Street Pepper Tree Lift Station	Open		04/16/2020	06/01/2020	05/27/2020			279.7
17220027101	Electricity-1465 E. Evergreen Drive Randville Lift Station	Open		04/16/2020	06/01/2020	05/27/2020			1,088.0



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
17220033401	Electricity-251 W. Colfax Street	Open		04/16/2020	06/01/2020	05/26/2020			2,789.3
17220038601	Parking Deck								
17220042501	Electricity-1 N. Plum Grove Road	Open		04/16/2020	06/01/2020	05/26/2020			38.1
17220043301	Rotary Plaza Sign								
17220043301	Electricity-150 W. Wilson Street	Open		04/16/2020	06/01/2020	05/26/2020			533.3
17220043301	Clu Building								
17232397601	Electricity-0 N. Hicks Pl./1 W.	Open		04/16/2020	06/01/2020	05/26/2020			54.4
17232403201	Northwest Hwy. Holiday Lighting								
17232433701	Electricity-0 N. Smith St/King	Open		04/17/2020	06/02/2020	05/26/2020			6,213.4
17232433701	George Ct RT/23 Street Lighting								
17232498301	Electricity-0 N. Smith St/1 N.	Open		04/17/2020	06/02/2020	05/26/2020			4,378.1
17232498301	Cherrywood Dr. Street Lighting								
17232521901	Electricity-251 W. Colfax Street	Open		04/17/2020	06/02/2020	05/26/2020			32.0
17232521901	RT/25 Parking Lot Lighting								
17232530901	Electricity-50 N. Brockway Street	Open		04/17/2020	06/02/2020	05/26/2020			47.3
17232530901	Parking Lot Lighting								
17232551801	Electricity-560 S. Hale Street	Open		04/17/2020	06/02/2020	05/27/2020			50.2
17232551801	Storm Water Pump Station								
17232620501	Electricity-47 W. Slade Street	Open		04/17/2020	06/02/2020	05/26/2020			41.1
17232620501	RT/25 Street Lighting								
17232645401	Electricity-519 S. Consumers	Open		04/17/2020	06/02/2020	05/27/2020			138.7
17232645401	Avenue Arlington Crest Lift								
17232647301	Station								
17232725901	Electricity-0 Kenilworth and	Open		04/17/2020	06/02/2020	05/27/2020			40.7
17232725901	Elizabeth Winston Tank								
17232751401	Electricity-1830 N. Baldwin Road	Open		04/17/2020	06/02/2020	05/27/2020			1,367.0
17232751401	Kasuba Lift Station								
17232792701	Electricity-0 N. Smith Street Union	Open		04/17/2020	06/02/2020	05/26/2020			141.9
17232792701	Pacific Box								
17243576401	Electricity-0 Benton and Wilmette	Open		04/17/2020	06/02/2020	05/27/2020			63.8
17243576401	Wilmette Lift Station								
17243604901	Electricity-Palatine and Oak Street	Open		04/17/2020	06/02/2020	05/26/2020			79.1
17243604901	Lighting								
17243607001	Electricity-Palatine and Bothwell	Open		04/17/2020	06/02/2020	05/26/2020			153.5
17243607001	Street Lighting								
17243607401	Electricity-0 Harper Well 6	Open		04/20/2020	06/05/2020	05/27/2020			401.3
17243607401	Electricity-914 W. Lukas Avenue	Open		04/20/2020	06/05/2020	05/27/2020			94.5
17243607701	Square D Lift Station								
17243611501	Electricity-826 W. Exner Court	Open		04/20/2020	06/05/2020	05/27/2020			43.1
17243611501	Pond Aerator								
17243611501	Electricity-1100 W. Illinois Avenue	Open		04/20/2020	06/05/2020	05/27/2020			740.7
17243611501	Well 5								
17243611501	Electricity-149 W. Michigan	Open		04/20/2020	06/05/2020	05/27/2020			3,942.1
17243611501	Avenue South Supply Pump								
17243611501	Station								
17243611501	Electricity-1525-35 S. Roselle	Open		04/20/2020	06/05/2020	05/27/2020			329.4
17243611501	Road Shires Lift Station								

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VILLAGE OF PALATINE

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3706 - Constellation NewEnergy Inc Totals									
						Invoices	44		\$36,461.1
Vendor 3840 - Crown Trophy									
15873	Retirement Plaque for K. Lesselyoung	Open		05/13/2020	06/01/2020	05/22/2020			95.0
Vendor 3840 - Crown Trophy Totals									
						Invoices	1		\$95.0
Vendor 4599 - Cummins Sales and Service									
F2-65015	Parts - T-413	Open		04/27/2020	05/27/2020	05/21/2020			355.9
Vendor 4599 - Cummins Sales and Service Totals									
						Invoices	1		\$355.9
Vendor 3852 - De Lage Landen Public Finance									
67842441	Sharp Copier Lease	Open		04/28/2020	06/12/2020	04/29/2020			621.4
67951387	Samsung Copier Lease	Open		05/09/2020	06/01/2020	05/21/2020			1,058.0
Vendor 3852 - De Lage Landen Public Finance Totals									
						Invoices	2		\$1,679.4
Vendor 4321 - Emergency Service Marketing Corp., Inc									
2020-00000431	I am Responding Subscription	Open		05/05/2020	06/04/2020	05/22/2020			810.0
Vendor 4321 - Emergency Service Marketing Corp., Inc Totals									
						Invoices	1		\$810.0
Vendor 3699 - Etchingham Law									
April 2020	Village Prosecutor Legal	Open		04/27/2020	06/03/2020	05/21/2020			3,450.0
Vendor 3699 - Etchingham Law Totals									
						Invoices	1		\$3,450.0
Vendor 3249 - Fire Investigators Strike Force									
2020-00000393	2020 Dues	Open		05/02/2020	06/01/2020	05/18/2020			75.0
Vendor 3249 - Fire Investigators Strike Force Totals									
						Invoices	1		\$75.0
Vendor 2195 - FMP									
2-5195643	Face Masks	Open		05/12/2020	06/11/2020	05/20/2020			549.9
2-5187181	Parts - STOCK	Open		04/29/2020	06/03/2020	05/06/2020			326.9
2-5190541	Credit Memo	Open		05/04/2020	06/03/2020	05/06/2020			(27.0)
50-2854533	Parts - STOCK	Open		05/11/2020	06/10/2020	05/21/2020			196.3
Vendor 2195 - FMP Totals									
						Invoices	4		\$1,046.1
Vendor 3850 - Foster Coach Sales Inc									
19556	Parts - T-396	Open		04/29/2020	05/29/2020	05/21/2020			52.1
Vendor 3850 - Foster Coach Sales Inc Totals									
						Invoices	1		\$52.1
Vendor 3081 - FullLife Safety Center									
52496	Ear Plugs, Rain Jackets, Respirator & Mask	Open		04/30/2020	05/30/2020	05/27/2020			860.2
Vendor 3081 - FullLife Safety Center Totals									
						Invoices	1		\$860.2
Vendor 3075 - Gateway Palatine LLC									

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VILLAGE OF PALATINE

Warrant #1

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
June 2020	Parking Agreement - June	Open		05/15/2020	06/02/2020	05/15/2020			2,460.00
Vendor 3075 - Gateway Palatine LLC Totals						Invoices	1		\$2,460.00
Vendor 4469 - Gerardi Sewer & Water Co									
PayEstimateFinal	2019 Water Main Replacement Project-Mallard Drive & Wood Street	Open		05/06/2020	06/05/2020	05/04/2020			30,470.95
Vendor 4469 - Gerardi Sewer & Water Co Totals						Invoices	1		\$30,470.95
Vendor 2442 - Goodmark Nurseries LLC									
21877B3	Replacement Parkway Trees and 50/50 Parkway Tree Purchases	Open		05/04/2020	06/03/2020	05/08/2020			1,772.00
21877B4	Replacement Parkway Trees and 50/50 Parkway Tree Purchases	Open		05/05/2020	06/04/2020	05/08/2020			2,362.00
21877B5	Replacement Parkway Trees and 50/50 Parkway Tree Purchases	Open		05/11/2020	06/10/2020	05/22/2020			2,124.00
21877B6	Replacement Parkway Trees and 50/50 Parkway Tree Purchases	Open		05/12/2020	06/11/2020	05/22/2020			2,271.00
21877B7	Replacement Parkway Trees and 50/50 Parkway Tree Purchases	Open		05/14/2020	06/13/2020	05/22/2020			1,038.00
Vendor 2442 - Goodmark Nurseries LLC Totals						Invoices	5		\$9,568.00
Vendor 2281 - Grainger									
9522925438	Miniature Inc Bulb T3-1/4	Open		05/05/2020	06/04/2020	05/08/2020			21.00
9529882046	Electronic Ballast T8	Open		05/12/2020	06/11/2020	05/20/2020			179.00
9525257425	Halogen Bulbs	Open		05/06/2020	06/05/2020	05/08/2020			81.00
9531363852	Tap Bolt	Open		05/13/2020	06/13/2020	05/22/2020			5.00
9513801523	Parts - STOCK	Open		04/24/2020	05/24/2020	05/21/2020			40.50
9515904408	Parts - STOCK	Open		04/27/2020	05/27/2020	05/21/2020			103.70
9524730141	Parts - T-324	Open		05/06/2020	06/05/2020	05/21/2020			27.20
Vendor 2281 - Grainger Totals						Invoices	7		\$459.70
Vendor 4753 - Granicus LLC									
122847	Civic Streaming & Agenda & Minutes Renewal	Open		02/01/2020	03/02/2020	05/15/2020			1,540.00
123594	Civic Streaming & Agenda & Minutes Renewal	Open		03/01/2020	03/31/2020	05/15/2020			1,540.00
Vendor 4753 - Granicus LLC Totals						Invoices	2		\$3,080.00
Vendor 3632 - Greetis Associates Structural Engineers, P.C.									
200509	Structural Svcs 7-11 & Car Wash 100 N TBD	Open		05/07/2020	06/06/2020	05/26/2020			500.00
Vendor 3632 - Greetis Associates Structural Engineers, P.C. Totals						Invoices	1		\$500.00
Vendor 1638 - H & H Electric Co.									

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Warrant #1

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
34813	Ground Fault Repairs -541 Everett Drive	Open		03/31/2020	05/26/2020	05/20/2020			1,027.8
			Vendor 1638 - H & H Electric Co. Totals			Invoices	1		\$1,027.8
Vendor 1125685	1916 - Harvard Maintenance Inc Village Hall Janitorial Service-May 2020	Open		05/01/2020	05/31/2020	05/20/2020			3,042.4
			Vendor 1916 - Harvard Maintenance Inc Totals			Invoices	1		\$3,042.4
Vendor 183223	2141 - Hastings Air Energy Control Plymovent- Station 83	Open		05/08/2020	06/07/2020	05/22/2020			457.8
			Vendor 2141 - Hastings Air Energy Control Totals			Invoices	1		\$457.8
Vendor 9181438763	2942 - HD Supply Facilities Maintenance Parking Deck Door Closer	Open		05/07/2020	06/06/2020	05/20/2020			334.7
			Vendor 2942 - HD Supply Facilities Maintenance Totals			Invoices	1		\$334.7
Vendor 111951	4929 - Heartline Fitness Systems Cardio Equipment Maintenance - PD Fitness Room	Open		05/11/2020	06/10/2020	05/22/2020			240.0
			Vendor 4929 - Heartline Fitness Systems Totals			Invoices	1		\$240.0
Vendor 276214	2076 - ID Networks Service Maintenance Fee (Quarterly) for RMS (06/01 - 08/31)	Open		06/01/2020	06/11/2020	05/22/2020			2,624.0
			Vendor 2076 - ID Networks Totals			Invoices	1		\$2,624.0
Vendor T2025863	4591 - IL Department of Innovation & Technology Custom Bandwidth	Open		05/11/2020	06/11/2020	05/21/2020			428.0
			Vendor 4591 - IL Department of Innovation & Technology Totals			Invoices	1		\$428.0
Vendor 2020-00000389	1604 - Illinois State Police January 2020 Background Check	Open		02/18/2020	03/17/2020	05/14/2020			28.2
2020-00000390	February 2020- Background Check	Open		03/16/2020	04/15/2020	05/14/2020			28.2
2020-00000391	March 2020- Background Check	Open		04/17/2020	05/16/2020	05/14/2020			28.2
			Vendor 1604 - Illinois State Police Totals			Invoices	3		\$84.7
Vendor 78866	4951 - Interstate Batteries of North Chicago Parts - E-348	Open		05/04/2020	06/03/2020	05/06/2020			437.2
70118127	Parts - STOCK	Open		05/05/2020	06/04/2020	05/06/2020			249.1
			Vendor 4951 - Interstate Batteries of North Chicago Totals			Invoices	2		\$686.4
Vendor 0000412987	4838 - J & R Lock & Safe Inc DBA Henning Brothers Key	Open		05/04/2020	06/03/2020	05/08/2020			6.5

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**Warrant #1:**

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary Listir

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0000413038	Extra Key and Dispenser Repair-Train Station	Open		05/12/2020	06/11/2020	05/20/2020			39.1
Vendor 4838 - J & R Lock & Safe Inc DBA Henning Brothers Totals									
							Invoices	2	\$45.6
Vendor 2695 - JG Uniforms Inc									
71319	Misc Uniform/Equipment Items (Badges)	Open		05/07/2020	06/06/2020	05/22/2020			305.2
Vendor 2695 - JG Uniforms Inc Totals									
							Invoices	1	\$305.2
Vendor 3631 - Johnson Controls Security Solutions LLC									
34272996	Alarm Monitoring-595 N Hicks Rd	Open		05/09/2020	06/01/2020	05/18/2020			101.5
34273017	Alarm Monitoring-200 E Wood St	Open		05/09/2020	06/01/2020	05/18/2020			90.0
Vendor 3631 - Johnson Controls Security Solutions LLC Totals									
							Invoices	2	\$191.5
Vendor 3357 - KONE Inc									
959549999	Service Contract for Elevator Maintenance-5/1/20-7/31/20	Open		05/01/2020	05/31/2020	05/20/2020			7,244.5
Vendor 3357 - KONE Inc Totals									
							Invoices	1	\$7,244.5
Vendor 3881 - Landscape & Construction Supplies LLC									
16593	Stakes	Open		05/08/2020	06/07/2020	05/08/2020			61.5
Vendor 3881 - Landscape & Construction Supplies LLC Totals									
							Invoices	1	\$61.5
Vendor 4957 - MacQueen Equipment, LLC									
P01999	Parts - STOCK	Open		05/11/2020	06/10/2020	05/21/2020			158.9
Vendor 4957 - MacQueen Equipment, LLC Totals									
							Invoices	1	\$158.9
Vendor 1709 - Master Hitch									
36048	Parts - E-203	Open		05/04/2020	06/03/2020	05/21/2020			93.9
Vendor 1709 - Master Hitch Totals									
							Invoices	1	\$93.9
Vendor 2737 - Mes Inc/Global									
IN1457322	SCBA Repair	Open		05/12/2020	06/11/2020	05/18/2020			101.2
Vendor 2737 - Mes Inc/Global Totals									
							Invoices	1	\$101.2
Vendor 1118 - Mid American Water Of Wauconda Inc									
228453W	Out of Service Hydrant Sign	Open		04/30/2020	05/30/2020	05/22/2020			168.0
228577W	12 X 20 Clamp, 12 X 15 Clamp & 12" Hymax Coupling	Open		05/04/2020	06/03/2020	05/22/2020			1,469.0
Vendor 1118 - Mid American Water Of Wauconda Inc Totals									
							Invoices	2	\$1,637.0
Vendor 2421 - Mikes Towing/Auto & Truck Repair									
1065687	Repairs & Safety Lane T395, E476, T461, T388, E618, E474, E203, T470, T331	Open		04/24/2020	05/24/2020	05/21/2020			340.0



Warrant #11

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2421 - Mikes Towing/Auto & Truck Repair Totals									
							Invoices	1	\$340.00
Vendor 1446 - Multiple Concrete Access. Corp.									
672616	2' x 3' ADA Replaceable Red	Open		05/12/2020	06/11/2020	05/22/2020			128.60
Vendor 1446 - Multiple Concrete Access. Corp. Totals							Invoices	1	\$128.60
Vendor 2360 - Napa Of Palatine									
4460-275926	Parts - T-427	Open		04/23/2020	05/23/2020	05/22/2020			16.40
4460-276286	Parts - M-999	Open		04/27/2020	05/27/2020	05/22/2020			10.20
4460-276289	Parts - M-999	Open		04/27/2020	05/27/2020	05/22/2020			10.20
4460-277381	Parts - E-202	Open		05/05/2020	06/04/2020	05/22/2020			14.10
4460-277447	Parts - STOCK	Open		05/05/2020	06/04/2020	05/11/2020			152.30
4460-277493	Parts - T-423	Open		05/05/2020	06/04/2020	05/22/2020			32.80
4460-277575	Parts - E-431	Open		05/06/2020	06/05/2020	05/22/2020			7.20
4460-277576	Parts - E-434	Open		05/06/2020	06/05/2020	05/22/2020			8.30
4460-277577	Parts - E-434	Open		05/06/2020	06/05/2020	05/22/2020			6.60
4460-277612	Parts - STOCK	Open		05/06/2020	06/05/2020	05/22/2020			32.80
4460-277823	Parts - PT-999	Open		05/07/2020	06/06/2020	05/11/2020			35.90
4460-277827	Parts - STOCK	Open		05/07/2020	06/06/2020	05/11/2020			36.80
4460-277845	Parts - E-639	Open		05/07/2020	06/06/2020	05/22/2020			22.70
4460-277954	Parts - T-449	Open		05/07/2020	06/06/2020	05/22/2020			11.60
4460-277959	Parts - STOCK	Open		05/08/2020	06/07/2020	05/22/2020			43.40
4460-277960	Parts - T-324	Open		05/08/2020	06/07/2020	05/22/2020			18.00
4460-277963	Parts - PT-43	Open		05/08/2020	06/07/2020	05/22/2020			25.50
4460-278307	Parts - PT-999	Open		05/11/2020	06/10/2020	05/22/2020			92.20
4460-278335	Parts - STOCK	Open		05/11/2020	06/10/2020	05/22/2020			69.90
Vendor 2360 - Napa Of Palatine Totals							Invoices	19	\$647.70
Vendor 2176 - Neenah Foundry Co.									
367012	Sewer Grading Rings and Frames	Open		04/30/2020	05/30/2020	05/22/2020			552.00
368921	Sewer Grading Rings and Frames	Open		05/15/2020	06/14/2020	05/22/2020			105.00
Vendor 2176 - Neenah Foundry Co. Totals							Invoices	2	\$657.00
Vendor 2616 - Nicor Gas									
93126652572-4/20	Natural Gas-150 W. Wilson Street Clu Building	Open		04/20/2020	06/05/2020	05/20/2020			189.30
37917400006-4/20	Natural Gas-914 W. Lukas Avenue Square D Lift Station	Open		04/21/2020	06/08/2020	05/20/2020			39.80
55424779829-4/20	Natural Gas-1545-47 Shires Court Lift Station	Open		04/22/2020	06/09/2020	05/20/2020			39.50
19505219626-4/20	Natural Gas-251 W. Colfax Street Parking Deck	Open		04/27/2020	06/12/2020	05/20/2020			126.90
46007255576-4/20	Natural Gas-804 W. Panorama Drive Deer Grove Lift Station	Open		04/27/2020	06/12/2020	05/20/2020			41.70



Warrant #11

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
70018165616-4/20	Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station	Open		04/27/2020	06/12/2020	05/20/2020			38.5
83980510966-4/20	Natural Gas-550 N. Smith Street Well 7 Generator	Open		04/27/2020	06/12/2020	05/20/2020			38.5
25623386239-4/20	Natural Gas-1484 N. Oak Street Pepper Tree Lift Station	Open		04/28/2020	06/15/2020	05/20/2020			41.1
68017400000-4/20	Natural Gas-137 W. Wood Street Train Station	Open		04/28/2020	06/15/2020	05/20/2020			197.0
66457600006-4/20	Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station	Open		04/29/2020	06/16/2020	05/20/2020			119.7
36756460568-4/20	Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station	Open		04/30/2020	06/16/2020	05/20/2020			122.5
88097600006-4/20	Natural Gas-2175 N. Coach Road Long Grove Pump Station	Open		05/01/2020	06/16/2020	05/20/2020			126.4
88271305703-4/20	Natural Gas-1465 E. Evergreen Drive Randville Lift Station	Open		05/01/2020	06/16/2020	05/20/2020			130.2
Vendor 2616 - Nicor Gas Totals									Invoices 13 \$1,252.0
Vendor 4764 - North Suburban Juvenile Association	2020-00000429	Annual Membership Registration x 4		05/01/2020	06/01/2020	05/22/2020			100.0
Vendor 4764 - North Suburban Juvenile Association Totals									Invoices 1 \$100.0
Vendor 1413 - Northwest Central Dispatch Syst	8908	2020 - PPD & PFD Member Assessment Fee's (June)	Open	05/01/2020	06/01/2020	05/22/2020			50,879.8
Vendor 1413 - Northwest Central Dispatch Syst Totals									Invoices 1 \$50,879.8
Vendor 2224 - Northwest Community Hospital-EMS	2020-00000388	4th Quarter In-Station Fee	Open	05/06/2020	06/05/2020	05/14/2020			1,084.0
Vendor 2224 - Northwest Community Hospital-EMS Totals									Invoices 1 \$1,084.0
Vendor 1480 - Northwest Trucks, Inc.	01P594270	Parts - STOCK	Open	05/01/2020	05/31/2020	05/21/2020			282.4
	01P594271	Parts - STOCK	Open	05/04/2020	06/03/2020	05/21/2020			119.1
Vendor 1480 - Northwest Trucks, Inc. Totals									Invoices 2 \$401.5
Vendor 1214 - On Time Embroidery Inc.	71674	Clothing	Open	05/12/2020	06/11/2020	05/14/2020			41.9
	74175	Clothing	Open	05/12/2020	06/11/2020	05/14/2020			141.0
	ES73229	Clothing	Open	05/12/2020	06/11/2020	05/14/2020			25.1
	ES73934	Clothing	Open	05/12/2020	06/11/2020	05/14/2020			196.3
	ES74551	Clothing	Open	05/12/2020	06/11/2020	05/14/2020			93.5
Vendor 1214 - On Time Embroidery Inc. Totals									Invoices 5 \$497.9

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**Warrant #1:**

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Report By Vendor - Invoice

Summary Listin

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amour
Vendor 4155 - Ozinga Ready Mix Concrete Inc 1430978	Concrete -605	Open		05/12/2020	06/11/2020	05/22/2020			972.8
Vendor 4155 - Ozinga Ready Mix Concrete Inc Totals									Invoices 1 \$972.8
Vendor 2572 - Paddock Publications, Inc 47854	Legal Notices	Open		05/02/2020	06/02/2020	05/11/2020			378.0
Vendor 2572 - Paddock Publications, Inc Totals									Invoices 1 \$378.0
Vendor 4873 - Partners and Paws Veterinary Services 75468	Medicine for K9 "Puma" (Christians)	Open		05/11/2020	06/10/2020	05/22/2020			363.8
Vendor 4873 - Partners and Paws Veterinary Services Totals									Invoices 1 \$363.8
Vendor 4309 - Pedley Knowles & Company 407949	Meter Sensor	Open		04/29/2020	05/28/2020	05/18/2020			159.3
408185	Sensor for MultiRAE	Open		04/30/2020	05/29/2020	05/18/2020			435.0
408535	Battery Pack	Open		05/05/2020	06/04/2020	05/18/2020			101.0
Vendor 4309 - Pedley Knowles & Company Totals									Invoices 3 \$695.3
Vendor 3366 - Kellie A Poliquin 2020-00000438	Reimbursement - Ofc Friendly eLearning Incentive Reward Gifts	Open		05/20/2020	06/01/2020	05/22/2020			265.6
Vendor 3366 - Kellie A Poliquin Totals									Invoices 1 \$265.6
Vendor 1622 - Prime Tack & Seal Co 63364	Primer for Milling and Paving Program	Open		05/04/2020	06/03/2020	05/13/2020			1,670.0
63421	Primer for Milling and Paving Program	Open		05/07/2020	06/06/2020	05/13/2020			985.0
Vendor 1622 - Prime Tack & Seal Co Totals									Invoices 2 \$2,655.0
Vendor 4545 - Robinson Engineering Ltd 20040057	2020 Thomas and Victoria Water Main Replacement Design DPW- 2023	Open		04/13/2020	05/13/2020	05/21/2020			6,510.0
Vendor 4545 - Robinson Engineering Ltd Totals									Invoices 1 \$6,510.0
Vendor 4994 - Rockford Orthopedic Associates, Ltd 2020-00000428	Haupt - FCE	Open		05/22/2020	05/22/2020	05/22/2020			350.0
Vendor 4994 - Rockford Orthopedic Associates, Ltd Totals									Invoices 1 \$350.0
Vendor 4592 - Rogner's Towing & Recovery 15287	Repairs & Maintenance - T-427	Open		05/04/2020	06/03/2020	05/22/2020			270.0
Vendor 4592 - Rogner's Towing & Recovery Totals									Invoices 1 \$270.0
Vendor 3743 - Adam W Rothenberg									

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Warrant #1

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
2020-00000394	2020 Tuition Reimbursement	Open		05/20/2020	05/20/2020	05/20/2020			4,093.1
Vendor 3743 - Adam W Rothenberg Totals				Invoices			1		\$4,093.1
Vendor 4019 - Rush Truck Centers									
3019141908	Parts - T-385	Open		04/27/2020	05/27/2020	05/22/2020			146.8
3019265864	Parts - STOCK	Open		05/07/2020	06/06/2020	05/22/2020			53.9
3019278496	Parts - T-449	Open		05/07/2020	06/06/2020	05/11/2020			20.9
Vendor 4019 - Rush Truck Centers Totals				Invoices			3		\$221.6
Vendor 1609 - Sherwin-Williams									
6386-1	Paint-Parking Deck	Open		05/13/2020	06/12/2020	05/20/2020			95.0
Vendor 1609 - Sherwin-Williams Totals				Invoices			1		\$95.0
Vendor 4281 - Sigma Controls, Inc.									
028370	Rebuild, Recal & 60 FT New Cable S/N 502147-01RB	Open		05/07/2020	06/06/2020	05/22/2020			477.0
Vendor 4281 - Sigma Controls, Inc. Totals				Invoices			1		\$477.0
Vendor 1377 - Southern Computer Warehouse									
IN-000639348	Mircosoft Surface Tablets	Open		05/12/2020	06/11/2020	05/21/2020			3,942.8
Vendor 1377 - Southern Computer Warehouse Totals				Invoices			1		\$3,942.8
Vendor 1547 - Spring Align									
114972	Repairs & Maintenance - T-386	Open		04/09/2020	05/09/2020	05/22/2020			1,589.2
115127	Repairs & Maintenance - T-380	Open		05/01/2020	05/31/2020	05/22/2020			138.7
Vendor 1547 - Spring Align Totals				Invoices			2		\$1,727.9
Vendor 2313 - Standard Equipment Co									
P21621	Parts - E-222	Open		05/04/2020	06/03/2020	05/22/2020			280.3
Vendor 2313 - Standard Equipment Co Totals				Invoices			1		\$280.3
Vendor 1804 - Staples Advantage									
8058376274	Office Supplies	Open		05/09/2020	06/08/2020	05/18/2020			51.4
Vendor 1804 - Staples Advantage Totals				Invoices			1		\$51.4
Vendor 3155 - State Industrial Products									
901499703	Coil Cleaner for A/C Coil Disinfection	Open		05/08/2020	06/07/2020	05/04/2020			233.1
Vendor 3155 - State Industrial Products Totals				Invoices			1		\$233.1
Vendor 2743 - The Sidwell Co.									
XT00002304	Sidwell Book - 52 Edition	Open		05/07/2020	06/05/2020	05/13/2020			390.0
Vendor 2743 - The Sidwell Co. Totals				Invoices			1		\$390.0
Vendor 1199 - Thompson Elevator Inspection Service Inc									

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Warrant #11

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Report By Vendor - Invoice

Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
20-1239	elevator plan review-656 N Deer Run	Open		05/13/2020	06/12/2020	05/26/2020			75.0
Vendor 1199 - Thompson Elevator Inspection Service Inc Totals									
							Invoices	1	\$75.0
Vendor 3692 - Trane US Inc									
310808805	Preventative Maintenance-PD Chiller	Open		05/05/2020	06/04/2020	05/20/2020			17,801.0
Vendor 3692 - Trane US Inc Totals									
							Invoices	1	\$17,801.0
Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc									
71751-APR-20	Online Investigative Search Engine Monthly Usage Fee (April)	Open		05/01/2020	06/01/2020	05/22/2020			202.7
Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc Totals									
							Invoices	1	\$202.7
Vendor 2565 - Tredroc Tire Services LLC									
7220038774	Parts - STOCK	Open		05/06/2020	06/05/2020	05/22/2020			2,279.3
Vendor 2565 - Tredroc Tire Services LLC Totals									
							Invoices	1	\$2,279.3
Vendor 4598 - TreeStuff.com									
INV-529115	SENA Spare Parts, Vertex Vent, & Loop Runner	Open		05/09/2020	06/08/2020	05/08/2020			191.7
INV-530658	8" Hard Head Felling Wedge	Open		05/15/2020	06/14/2020	05/22/2020			47.8
Vendor 4598 - TreeStuff.com Totals									
							Invoices	2	\$239.5
Vendor 3157 - UniFirst Corporation									
061 1285343	Shop Rags/Carpets	Open		05/04/2020	06/03/2020	05/06/2020			33.3
061 1286927	Shop Rags/Carpets	Open		05/11/2020	06/10/2020	05/06/2020			33.3
Vendor 3157 - UniFirst Corporation Totals									
							Invoices	2	\$66.7
Vendor 2501 - United Parcel Service									
0000Y1590E200	Shipping Fees	Open		05/16/2020	06/15/2020	05/22/2020			51.2
Vendor 2501 - United Parcel Service Totals									
							Invoices	1	\$51.2
Vendor 4970 - Martin Van der Hoek									
2020-00000439	Reimbursement - DVD's for CST/Property Units	Open		05/26/2020	06/01/2020	05/22/2020			114.9
Vendor 4970 - Martin Van der Hoek Totals									
							Invoices	1	\$114.9
Vendor 4825 - Verizon Connect NWF Inc									
OSV000002104993	PW Telematics Program Monthly Service Fee-April	Open		05/01/2020	05/31/2020	05/22/2020			329.0
Vendor 4825 - Verizon Connect NWF Inc Totals									
							Invoices	1	\$329.0
Vendor 3709 - Verizon Wireless									
9854555416	Cellular Usage	Open		05/12/2020	06/04/2020	05/21/2020			2,258.6
Vendor 3709 - Verizon Wireless Totals									
							Invoices	1	\$2,258.6

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Attachment: 2020 Warrant #11 (2020 Warrants #10 & 11 - Accept & Place on File (CA))



Warrant #11

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3020 - Village of Palatine Petty Cash									
2020-00000454	May - Notary Bond Renewal	Open		05/27/2020	05/27/2020	05/27/2020			30.0
2020-00000455	Bremanis - iPad Cover/Keyboard	Open		05/27/2020	05/27/2020	05/27/2020			70.5
2020-00000441	R. Portmann - Sign/Poster Frame (Walmart)	Open		05/14/2020	06/01/2020	05/27/2020			21.8
2020-00000443	R. Portmann - Garbage Can (Target)	Open		05/14/2020	06/01/2020	05/27/2020			20.5
2020-00000442	d. Weeks - Tape for Social Distancing Floor Markings (Ace)	Open		05/15/2020	06/01/2020	05/27/2020			8.7
2020-00000440	J. DeLuca - Range Supplies (Walgreens)	Open		05/19/2020	06/01/2020	05/27/2020			13.2
2020-00000449	S. Scheri - DNA Swab sent to Spokane, WA (FedEx)	Open		05/27/2020	06/01/2020	05/27/2020			16.2
2020-00000415	Paramedic License Renewal-Sugrue	Open		05/20/2020	05/20/2020	05/20/2020			41.0
2020-00000416	Paramedic License Renewal-Munson	Open		05/20/2020	05/20/2020	05/20/2020			41.0
2020-00000417	Dive 84 Supplies-Zimmerman	Open		05/20/2020	05/20/2020	05/20/2020			15.9
2020-00000418	Paramedic License Renewal-Jacquette	Open		05/20/2020	05/20/2020	05/20/2020			41.0
2020-00000419	Postage-VonderHeide	Open		05/20/2020	05/20/2020	05/20/2020			12.0
2020-00000420	Fertilizer- Learch	Open		05/20/2020	05/20/2020	05/20/2020			16.1
2020-00000421	Paramedic License Renewal-Walsh	Open		05/20/2020	05/20/2020	05/20/2020			41.0
2020-00000422	Paramedic License Renewal-Bednarek	Open		05/20/2020	05/20/2020	05/20/2020			41.0
2020-00000423	Paramedic License Renewal-Golonka	Open		05/20/2020	05/20/2020	05/20/2020			41.0
2020-00000424	Paramedic License Renewal-Hallahan	Open		05/20/2020	05/20/2020	05/20/2020			21.0
2020-00000425	Paramedic License Renewal-Aichholzer	Open		05/20/2020	05/20/2020	05/20/2020			41.0
2020-00000426	Paramedic License Renewal-Downey	Open		05/20/2020	05/20/2020	05/20/2020			41.0
2020-00000432	VonderHeide- Compression Rivets	Open		05/20/2020	05/20/2020	05/20/2020			24.9
2020-00000433	Paramedic License Renewal-Martin	Open		05/20/2020	05/20/2020	05/20/2020			41.0
Vendor 3020 - Village of Palatine Petty Cash Totals							Invoices	21	\$641.1
Vendor 3209 - Warehouse Direct									
4660971-0	Mesh Sorter	Open		05/07/2020	05/14/2020	05/14/2020			18.8
4669500-0	Paper	Open		05/19/2020	05/26/2020	05/26/2020			65.9
4660209-0	Batteries	Open		05/06/2020	06/05/2020	05/07/2020			50.7
Vendor 3209 - Warehouse Direct Totals							Invoices	3	\$135.6
Vendor 2258 - Wickstrom Ford Lincoln Mercury									



Warrant #11

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary List

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
752873	Repairs & Maintenance - T-473	Open		04/16/2020	05/15/2020	05/22/2020			27.2
754689	Repairs & Maintenance - T-442	Open		05/05/2020	06/04/2020	05/11/2020			27.2
754696	Repairs & Maintenance - C-372	Open		05/05/2020	06/04/2020	05/11/2020			17.7
755395	Repairs & Maintenance - T-465	Open		05/11/2020	06/10/2020	05/22/2020			19.2
755407	Repairs & Maintenance - T-441	Open		05/11/2020	06/10/2020	05/22/2020			19.2
755442	Repairs & Maintenance - T-464	Open		05/11/2020	06/10/2020	05/22/2020			29.2
755522	Repairs & Maintenance - T-443	Open		05/12/2020	06/11/2020	05/22/2020			29.2
755532	Repairs & Maintenance - T-415	Open		05/12/2020	06/11/2020	05/22/2020			29.2
755650	Repairs & Maintenance - T-444	Open		05/13/2020	06/12/2020	05/22/2020			27.2
755674	Repairs & Maintenance - T-431	Open		05/13/2020	06/12/2020	05/22/2020			27.2
Vendor 2258 - Wickstrom Ford Lincoln Mercury Totals						Invoices	10		\$253.1
Vendor Adrenaline Special Events, LLC									
2020-00000450	Refund - Special Event	Open		05/27/2020	05/27/2020	05/27/2020			150.0
Vendor Adrenaline Special Events, LLC Totals						Invoices	1		\$150.0
Vendor ANTHEM BCGA STATE HEALTH PLAN									
2020-00000381	Ambulance Fee Refund	Open		05/18/2020	05/18/2020	05/18/2020			149.5
Vendor ANTHEM BCGA STATE HEALTH PLAN Totals						Invoices	1		\$149.5
Vendor SAJIV BOGGAVARAPU									
2020-00000386	Ambulance Fee Refund	Open		05/18/2020	05/18/2020	05/18/2020			331.1
Vendor SAJIV BOGGAVARAPU Totals						Invoices	1		\$331.1
Vendor CIGNA									
2020-00000382	Ambulance Fee Refund	Open		05/18/2020	05/18/2020	05/18/2020			235.6
Vendor CIGNA Totals						Invoices	1		\$235.6
Vendor JOHN H GOLDMAN									
2020-00000383	Ambulance Fee Refund	Open		05/18/2020	05/18/2020	05/18/2020			200.0
Vendor JOHN H GOLDMAN Totals						Invoices	1		\$200.0
Vendor MEDICARE B ILLINOIS									
2020-00000384	Ambulance Fee Refund	Open		05/18/2020	05/18/2020	05/18/2020			394.3
Vendor MEDICARE B ILLINOIS Totals						Invoices	1		\$394.3
Vendor Meritain Health									
2020-00000430	Kennelly Reimbursement	Open		05/22/2020	05/22/2020	05/22/2020			766.5
Vendor Meritain Health Totals						Invoices	1		\$766.5
Vendor ANITA SCHNEIDER									
2020-00000437	Ambulance Fee Refund	Open		05/21/2020	05/26/2020	05/26/2020			198.0
Vendor ANITA SCHNEIDER Totals						Invoices	1		\$198.0
Vendor BETH TOBORPIRC									

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Attachment: 2020 Warrant #11 (2020 Warrants #10 & 11 - Accept & Place on File (CA))

**Warrant #1:**

Invoice Due Date Range 03/01/20 - 06/16/20

Report By Vendor - Invoice

Summary Listir

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2020-00000385	Ambulance Fee Refund	Open		05/18/2020	05/18/2020	05/18/2020			98.4
Vendor BETH TOBORPIRC Totals						Invoices	1		\$98.4
Grand Totals						Invoices	296		\$1,319,282.2



Warrant #11 EFT #:

Payment Date Range 05/26/20 - 05/26/20

Report By Vendor - Invoice

Summary Listin

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amour
Vendor 2048 - Quadient Finance USA, Inc									
05-22-2020	Village Wide Postage for Postage Machine	Paid by EFT #2979		05/22/2020	05/26/2020	05/26/2020		05/26/2020	3,000.0
		Vendor 2048 - Quadient Finance USA, Inc Totals				Invoices	1		\$3,000.0
		Grand Totals				Invoices	1		\$3,000.0

Village of Palatine
Void Payment - Reissue Check Register

Bank Account: AP - Accounts Payable ZBA
 Batch Date: 05/21/2020

Original Type	Original Date	Original Number Source	Payee Name	EFT Bank/Account	Reissue Type	Reissue Number	Transaction Amount
Bank Account: AP - Accounts Payable ZBA							
Check	03/17/2020	253327 Accounts Payable	Cook County Recorder Of Deeds		Check	253947	500.00
AP Accounts Payable ZBA Totals:			Transactions: 1				\$500.00
Checks:		1	\$500.00				

User: Tracey Vrenios

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Village of Palatine
Payment Batch Register
 Bank Account: AP - Accounts Payable ZBA
 Batch Date: 05/15/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - Accounts Payable ZBA					
Check	05/15/2020	253946 Utility Management Refund	LANGS , CHRISTOPHER		80.99
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
		Residential - Single Family	209715003-001	05/12/2020	Refund
AP Accounts Payable ZBA Totals:			Transactions: 1		\$80.99
Checks:	1		\$80.99		

User: Susan Conn

Pages: 1 of 1

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Attachment: 2020 Warrant #11 (2020 Warrants #10 & 11 - Accept & Place on File (CA))

Consider a Request for the Waiver of the Village's Sound Amplification Ordinance for Christ Lutheran Church at 41 S. Rohlwing Road

BACKGROUND Chapter 12, Article VIII of the Palatine Code of Ordinances prohibits outside sound amplification without first having secured a permit.

KEY ISSUES Christ Lutheran Church, located at 41 S. Rohlwing Road, would like to conduct occasional Sunday worship services outdoors on the south lawn of their property and are thus requesting a waiver of the sound amplification ordinance from 8 AM to Noon from June through September, 2020. A letter from the Congregation President is attached.

ALTERNATIVES

1. Approve waiver.
2. Do not approve waiver.

RECOMMENDATION Staff recommends approval of the request, subject to any applicable measures that must be taken to comply with the Governor's Executive Order. This sound waiver request is similar to their requests from past years and the Village has received no complaints related to their outdoor services.

ACTION REQUIRED Motion to approve the request for waiver of the Village's sound amplification ordinance.

Consider an Ordinance Increasing the Number of Class D (Restaurant) and Decreasing the Class D-1 Liquor Licenses by One for Donkee Bar & Grill, Inc. d/b/a as The Donkey Inn at 923 S. Plum Grove Road

BACKGROUND: Brian Schnell, owner of The Donkey Inn restaurant at 923 S. Plum Grove Road is requesting a Class D Liquor License replacing their current Class D-1 License with extended hours for the 2020/2021 Liquor License year. The restaurant no longer needs the late hours and prefers earlier closing hours during the week and weekends. The hours for a Class D Liquor License are Sunday-Thursday 6 AM - Midnight and Friday-Saturday, 6 AM - 1AM. The Class D Liquor License will be effective on July 1, start date of the new Liquor License

KEY ISSUES:

- A copy of the 2020/2021 Liquor License application is on file in the Village Manager's Office.

ALTERNATIVES:

1. Approve the Ordinance increasing the number of Class D and decreasing Class D-1 Liquor Licenses by one.
2. Do not approve the Ordinance increasing the number of Class D and decreasing Class D-1 Liquor Licenses by one.

RECOMMENDATION: Action is at the discretion of the Committee.

ACTION REQUIRED: Action is at the discretion of the Committee.

Consider a Motion to Award a Contract for the Thomas Street and Victoria Drive Water Main Replacement Project

BACKGROUND:

Thomas Street and Victoria Drive are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Victoria Drive will be from Newkirk Lane to Wilke Road (approximately 1,650 feet), while the water main replacement on Thomas Street will be from Williams Avenue to Wilke Road (approximately 1,300 feet).

KEY ISSUES:

- On Tuesday, May 12, 2020, thirteen bids were received, ranging from a high of \$1,225,500 to a low of \$720,706.50.
- The low responsive and responsible bidder was Vian Construction Company, Incorporated of Elk Grove Village, Illinois in the amount of \$720,706.50.
- The Engineer's estimate was \$1,067,210.

ALTERNATIVES:

1. Award the contract for the Thomas Street and Victoria Drive Water Main Replacement to Vian Construction.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the Thomas Street and Victoria Drive Water Main Replacement Project be awarded to Vian Construction.

BUDGET IMPACT:

Funding is available in the water fund of the 2020 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:

Motion to award the contract for the Thomas Street and Victoria Drive Water Main Replacement Project to Vian Construction Company, Incorporated of Elk Grove Village, Illinois in the amount of \$720,706.50.

Consider a Motion Authorizing the Village Manager to Execute a Proposal for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project

BACKGROUND:

Water main replacement is scheduled at Thomas Street and Victoria Drive. Work is tentatively scheduled to commence in June with construction to be substantially completed by the end of September.

KEY ISSUES:

- Utilizing Construction Engineering Services is recommended to meet procedural requirements, assure quality construction, and allow for the necessary intermittent attention needed during this construction project.

ALTERNATIVES:

1. Authorize the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends authorizing the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project.

BUDGET IMPACT:

Funding is available in the Water Fund of the 2020 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute the proposal from Doland Engineering for Construction Engineering Services for the Thomas Street and Victoria Drive Water Main Replacement Project in the not-to-exceed amount of \$37,940.

Consider a Motion to Award a Contract for the Rand Road and Hale Street Extension Water Main Replacement Project

BACKGROUND:

Rand Road and the Hale Street extension are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Rand Road will be from Diane Drive to in front of 1724 North Rand Road (approximately 965 feet), while the water main replacement on the Hale Street extension will be from Washington Street to the railroad right-of-way (approximately 670 feet).

KEY ISSUES:

- On Tuesday, May 26, 2020, nine bids were received, ranging from a high of \$1,140,667.44 to a low of \$681,353.
- The low responsive and responsible bidder was J. Congdon Sewer Service, Incorporated of Carol Stream, Illinois in the amount of \$681,353.
- The Engineer's estimate was \$830,342.

ALTERNATIVES:

1. Award the contract for the Rand Road and Hale Street Extension Main Replacement to J. Congdon Sewer Service.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the Rand Road and Hale Street Extension Water Main Replacement Project be awarded to J. Congdon Sewer Service.

BUDGET IMPACT:

Funding is available in the water fund of the 2020 Capital Improvement Program to accommodate the work on Rand Road. Funding is available in the downtown TIF fund of the 2020 Capital Improvement Program to accommodate the work on Hale Street.

ACTION REQUIRED:

Motion to award the contract for the Rand Road and Hale Street Extension Water Main Replacement Project to J. Congdon Sewer Service, Incorporated of Carol Stream, Illinois in the amount of \$681,353.

Consider a Motion to Approve Change Order #1 for the Kasuba Lift Station Force Main Replacement Project

BACKGROUND:

A portion of the Village's wastewater system includes a lift station located north of the intersection of Dundee Road and Baldwin Road, commonly referred to as the Kasuba Lift Station. This lift station was originally constructed by a private utility company and subsequently acquired by the Village when the area was annexed into the Village.

The design plan contemplated more directionally drilled forcemain than open cut installation. In review of the most current options, a value engineering proposal was made to allow for the utility to be installed with more open cut than trench-less installations.

KEY ISSUES:

- Staff has coordinated with the contractor who was awarded this construction contract to adjust payment to be by lump sum at the awarded price. With this change the contractor will now be assigned all risk for non cohesive soils, will patch all pavement and curb damaged associated with his work, will be responsible for all turf restoration, and will resurface all roads worked over from edge of pavement to edge of pavement.
- Altering this construction method via this change order will allow for the resurfacing of Lilly from Rand to Capri, Capri from Rand to Lynda, and Lynda from Capri to Dundee Road. This is approximately \$250,000 of costs for roadway maintenance avoided. The majority of which warrant being included in the 2021 recommended program.
- Staff is requesting a change order to the contract to adjust it to a lump sum contract.

ALTERNATIVES:

1. Approve change order #1 for the Kasuba Lift Station Force Main Replacement with Bolder Contractors.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval of change order #1 for the Kasuba Lift Station Force Main Replacement Project with Bolder Contractors to adjust it to a lump sum contract in the amount of \$1,856,775. All costs associated with this contract are funded from the Rand Road TIF District.

BUDGET IMPACT:

Funding is available to accommodate this project from the Rand Road TIF District in the 2020 Capital Improvement Program. No general fund dollars will be invested in this project.

ACTION REQUIRED:

Motion to approve change order #1 for the Kasuba Lift Station Force Main Replacement Project with Bolder Contractors, Incorporated of Cary, Illinois to a lump sum contract in the amount of \$1,856,775.

Consider a Resolution Appropriating \$753,029.34 of Rebuild Illinois Funds for the Rehabilitation of Rohlwing Road

BACKGROUND:

Rohlwing Road, from Palatine Road to Cunningham Drive, is scheduled to be rehabilitated in the 2020 Capital Plan. The scope of rehabilitation work includes pavement resurfacing, patching, curb and gutter reconstruction, sidewalk replacement, and ramp upgrades to meet ADA requirements.

The Illinois Department of Transportation recently notified the Village they are implementing a grant program using proceeds from a general obligation bond in the REBUILD Illinois capital program to provide Local Public Agencies with funds for capital projects. The Village has been awarded \$753,029.34 for a capital improvement.

In order to secure and expend these funds, the State requires that resolutions be passed by the Village indicating their intended use similar to the use of Motor Fuel Tax proceeds. The State then reviews these resolutions, granting or denying their approval.

KEY ISSUES:

- Reconstruction activities include: removal of all the asphalt pavement, base and sub-base repair and/or replacement, spot curb and gutter replacement, spot sidewalk replacement and drainage improvements. The pavement will be replaced with 4" of asphalt.
- In this program, 50/50 apron and curb replacement will also be provided.

ALTERNATIVES:

1. Approve the resolution appropriating Rebuild Illinois funds in the amount of \$753,029.34 for the reconstruction of Rohlwing Road.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the resolution appropriating \$753,029.34 of Rebuild Illinois funds for the rehabilitation/reconstruction of Rohlwing Road, from Palatine Road to Cunningham Drive, be approved.

ACTION REQUIRED:

Motion to approve the resolution appropriating \$753,029.34 of Rebuild Illinois funds for the reconstruction of Rohlwing Road, from Palatine Road to Cunningham Drive.

Consider an Ordinance Authorizing the Village Manager to Dispose of Excess Vehicles and Equipment

BACKGROUND:

Certain equipment and vehicles are deemed no longer useful because they have either been replaced with new vehicles, are not needed due to fleet right-sizing reductions, or have become obsolete and can no longer serve a useful purpose.

For the past several years, the Village has successfully made use of internet auctions through GovDeals.com and PublicSurplus.com for disposal of surplus vehicles and equipment. In addition, the Northwest Municipal Conference (NWMC) has a contract with America's Auto Auction to conduct a live auction on a quarterly basis, with the next scheduled live auction to take place in late summer and October. It is recommended that Staff determine the appropriate auction method based on the item description and likelihood of receiving the most lucrative bids.

KEY ISSUES:

- This year's proposed disposal includes five sedans, one air compressor, eight SUVs, four pickup trucks, one reserve Quint, two dump trucks, and one SUV crossover.
- The disposal of these items does not rely on purchase planned later in this budget year. Should the Village Council approve the disposal of these items, staff will be sure to execute in the later portions of the year to be certain any replacements targeting 2021 are more fully considered to control capital equipment expenditures in both 2020 and 2021.

ALTERNATIVES:

1. Approve an ordinance authorizing the Village Manager to dispose of excess vehicles and equipment.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that an ordinance authorizing the Village Manager to dispose of excess vehicles and equipment be adopted.

ACTION REQUIRED:

Motion to adopt an ordinance authorizing the Village Manager to dispose of excess vehicles and equipment.

Consider a Resolution to Approve the Terms of the Proposed Successor Contract for the Fraternal Order of Police

BACKGROUND: Palatine's Police Officers are represented by the Fraternal Order of Police, Lodge No. 158 (FOP) . The most recent contract expired on December 31, 2019. The Village and FOP met numerous times starting November 2019 through May 2020 to negotiate contract terms and the comparable wages of surrounding communities.

KEY ISSUES: The proposed Collective Bargaining Agreement will result in a three-year contract, expiring on December 31, 2022. This agreement was bargained within the authority granted by Village Council in December 2019.

As for economic change, the proposed wage schedule will increase by 2.5% in 2020, 2.5% in 2021 and 2.25% in 2022. New to the bargaining unit, all authorized pay outs for unused accrued leave at separation will be paid to Retirement Health Savings accounts. This results in a tax savings for the Village.

The proposed contract includes a number of language changes/clarifications that have no economic impact such as removing fair share language as a result of the Janus Supreme Court decision; clarification on holidays; clarification of regular hours to conform to past practice; and identifying the dates for sick leave incentive.

Members of the Fraternal Order of Police (FOP) ratified the terms of the contract on May 28, 2020.

BUDGET IMPACT: 2020 wages were accounted for within the existing budget. In subsequent years, 2021 and 2022, the wages are consistent with the Village's financial planning models.

RECOMMENDATION: Staff recommends approval of a resolution authorizing the proposed Collective Bargaining Agreement with the Palatine FOP, Lodge No. 158.

ACTION REQUIRED: Motion to adopt a resolution approving the collective bargaining agreement between the Village of Palatine and Palatine Fraternal Order of Police, Lodge No. 158 and authorizing the Mayor and Village Clerk to sign the agreement.

Consider a Motion Opening the 30-Day Public Review and Comment Period for the 2020-2024 CDBG Consolidated Plan and 2020 Action Plan

BACKGROUND:

The FY2020-24 Consolidated Plan and FY2020 Action Plan Public Meeting was to occur on April 9, 2020. Nevertheless, through HUD COVID 19 guidance, the meeting requirement changed and Public input through submitting any comments in phone call, email and/or letter format was acceptable. There were no Public comments received.

The 30-day subrecipient application period for use of CDBG funds went from March 18 through April 16. Per HUD requirements, the Draft Action Plan is available for a 30-day public review and comment period. As the Village's annual process, the Draft Plan will be available at the Village Clerk's Office and posted on the Village's website. The final version of the Action Plan will be submitted to HUD through the Cook County Consortium in August. Therefore, Staff is recommending the following:

Motion commencing the 30-day public review and comment period for the CDBG 2020-2024 Consolidated Plan and FY 2020 Action Plan.

KEY ISSUES:

The Village's anticipated CDBG FY 2020 entitlement amount is \$515,274, which represents over a 7% increase from last year. Palatine's program year runs from September 1 through August 31. Through HUD regulations, the Village may recommend up to 15% (\$77,291) for social service providers and up to 20% (\$103,064) for program administration. The requested subrecipient funding was \$135,730. As required, the subrecipient application notice was published in the Daily Herald. Additionally, Staff also sent FY2020 CDBG notice to each social service agency that has either applied for or received funds, over the past 4 years.

The 5-Year Consolidated Plan contains a Citizen Participation Plan, Housing and Homeless Needs Assessment, Housing Market Analysis, and a Strategic Plan. As is the HUD required practice, the data analysis is based on 2015 ACS Data.

Staff conducted a survey of non-profits, community organizations, and residents, asking them to identify community needs. The Village received 69 survey responses.

- HUD guidelines require that all subrecipient agencies provide services to Palatine residents qualifying as low- to moderate-income. The agencies also submit biannual reports to the Village documenting the number of Palatine residents served.
- All of the funded CDBG programs must meet the proposed Palatine's FY 2020-2024 Consolidated Plan objectives, the Housing and Homeless Needs Assessment, the Housing Market Analysis, and the Strategic Plan. All data analysis uses the 2015 ACS Data (the most recent Census data and HUD required). Staff will also utilize this information when formulating infrastructure recommendations for use of CDBG funds.

The FY 2020 Action Plan recommends CDBG funding for the following: program administration, public infrastructure, and facility improvements (eligible projects associated with low- to moderate-income areas and clientele), childcare and community center administration, homelessness service & prevention, an emergency transitional shelter program, supportive services for senior citizens, and counseling and advocacy for abuse victims. Staff also notes that HUD's COVID 19 protocols lift the 15% CAP for Social Services 2020 CDBG Funding. This could allow a reallocation of funding for the Village Council to further review during the final Consolidated and Action Plans in July.

Staff recommends the following expenditure of CDBG funds for FY 2020:

Administration and Infrastructure/Public Facilities			
Organization	Activity	Funding Requested	Funding Recommended
Village of Palatine Planning & Zoning	CDBG Administration	\$103,064	\$103,064
Village of Palatine Public Works	Public Improvement Projects	\$334,919	\$334,919
	Total Requested	\$437,983	
	Total Available		\$437,983

Social Services			
Organization	Activity	Funding Requested	Funding Recommended
Asian Human Resources	Support employment for those with disabilities	\$41,230	\$-
Children's Advocacy Center	Child Abuse Counseling	\$4,291	\$4,000
Escort Transportation Services		\$1,000	\$-
Faith Community Homes	financial assistance for rent and case management	\$3,000	\$-
Journeys - The Road Home	Homeless Services	\$10,000	\$9,000
Northwest Compass	Support services for the Homeless	\$15,000	\$4,500
Palatine Township	Case Management Service Coordinator	\$3,000	\$3,000
Palatine Township Senior Citizens' Council	Support Services for Older Adults	\$12,000	\$10,000
Partners for Our Community	Resources and Programs for Very Low Income Clients	\$24,000	\$24,000
The Bridge Youth &	Bilingual Child Abuse	\$15,000	\$15,000

Family Services	Counseling		
WINGS	Homeless Services for Domestic Violence Victims	\$7,000	\$7,000
	Total Requested	\$135,730	
	Total Available		\$77,291

The full draft FY2020-24 Consolidated Plan and FY2020 Action Plan can reviewed on the Village Website at www.palatine.il.us/163/News-Events

ALTERNATIVES:

1. Recommend commencing the required 30-day public comment period.
2. Do not recommend commencing the required 30-day public comment period.

RECOMMENDATION:

Staff recommends a Motion commencing the required 30-day public review and comment period. If the public comment and review period does not commence, the Village will risk losing its CDBG 2020 funding.

ACTION REQUIRED:

A motion commencing the 30-day public review and comment period for the Village of Palatine FY2020-24 Consolidated Plan and FY2020 Action.