



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

JUNE 2, 2025

Regular Meeting

7:00 PM

I. ROLL CALL: TIME: 7:01 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Greg Langer	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Joe Falkenberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Absent	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Maureen Pasqualucci, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Andrew Brown, and Director of Human Resources Monika Pandya

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - May 19, 2025 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Joe Falkenberg, District 4 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kozlowski

IV. MAYOR'S REPORT

1. Certificates of Recognition for the Immanuel Lutheran Girls Basketball Team and Immanuel Lutheran Boys Basketball Team -

Mayor Schwantz presented the Immanuel Lutheran Boys and Girls basketball teams with certificates celebrating their win in the Lutheran State Championship, while Coach John Ulrich Sr. reflected on the team's history and the achievements of both players and coaches.

2. As Submitted -

Mayor Schwantz announced upcoming events:

Thursday, June 5 - Saturday, June 7: 10:00 AM - 5:00 PM

Downtown Palatine Business Association's Annual Sidewalk Sales
Downtown Palatine

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to the Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kozlowski

VI. COMMITTEE OF THE WHOLE

A. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIRMAN

1. Consider a Motion Approving the TwiLight Fun Run Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Street Closures on August 8, 2025 - **Approved by Voice Vote** (Council District: One)

Village Manager Reid Ottesen spoke regarding the 3rd annual event and is recommended approval.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Langer, District 1 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kozlowski

2. Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 19 - 21, 2025 - **Approved by Voice Vote** (Council District: Six)

Village Manager Reid Ottesen provided details about the Oktoberfest event, highlighting that the event fees are waived, with all proceeds being donated to the community, while also discussing the reconfiguration of the site plans; Ottesen acknowledged the presence of a Rotary Club representative at the meeting, and staff recommended approval.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kozlowski

3. As Submitted -

Nothing was submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. Consider an Ordinance Granting a Special Use for a Fence at 1239 W. Autumn Road - **Motion Failed by Roll Call** (Council District: One)

Director of Planning & Zoning Ben Vyverberg presented the petitioner's request for a Special Use for a corner lot fence at 1239 W. Autumn Road, with a 5-foot setback, specified elevation, and noting an email objection from a neighbor. While staff could not recommend approval, the Planning & Zoning Commission ultimately voted 6-3 to deny the Special Use request.

Councilman Langer discussed the safety, views, and vistas, suggesting a 10-foot setback after visiting the location.

Petitioners Yanet Miranda and Jose Hernandez, 1239 W. Autumn Road, spoke about their petition and explained why they wanted the fence. In response to Councilman Myslinski, Yanet Miranda explained that she uses a walker and thanked Councilman Langer for visiting the proposed site of the fence. She also shared her conversation that she had with the builder, as well as discussing accessibility, aesthetic value, and safety concerns.

Councilman Myslinski questioned the support of the neighbors and Vyverberg responded that those on the cul-de-sac are supportive of the petition.

Councilman Helms sought clarification on the fence's placement between the house and sidewalk. The Petitioner discussed other property fences and foliage, leading to further discussion on safety and zoning considerations. Councilman Helms agrees with Councilman Lamerand with a 10-foot setback.

Village Manager Reid Ottesen explained the topography of the land to avoid flooding to nearby properties. Ottesen clarified that ADA regulations do not impact fence zoning and that staff suggested a 15-foot setback.

Petitioners questioned foliage instead of a fence and Ottesen responded that foliage is allowed.

Mayor Schwantz discussed the foliage site line and suggested a 15-foot setback.

Councilman Myslinski advised the petitioner to consider modifications and return at a future date before proceeding with a vote.

Councilman Lamerand disagreed with the fence and suggested an open design, while encouraging a compromise before moving forward with the final consideration.

RESULT:	MOTION FAILED BY ROLL CALL [1 TO 6]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Greg Langer, District 1 Councilman
AYES:	Langer
NAYS:	Schwantz, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG LANGER, CHAIRMAN

1. As Submitted -

Nothing was submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE

JOE FALKENBERG, CHAIRMAN

1. As Submitted -

Nothing was submitted.

E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

Nothing was submitted.

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

In the absence of Chairman Kozlowski, Vice-Chairman Brad Helms opened the Infrastructure & Environment Committee.

1. As Submitted -

Nothing was Submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Joe Falkenberg, District 4 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kozlowski

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kozlowski

1. Consider a Motion to Approve Warrant 2025 #11 - **Approved**
2. Consider a Motion Approving the TwiLight Fun Run Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Street Closures on August 8, 2025 - **Approved** (Council District: One)
3. Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 19 - 21, 2025 - **Approved** (Council District: Six)
4. Consider an Ordinance Authorizing the Village Manager to Grant Administrative Approval for Certain Items Recommended for Approval by the Planning and Zoning Commission - **Approved**

Ordinance #O-51-25

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG LANGER, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE

JOE FALKENBERG, CHAIRMAN

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE*BRAD HELMS, CHAIRMAN*

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE*KOLLIN KOZLOWSKI, CHAIRMAN*

In the absence of Chairman Kozlowski, Vice-Chairman Brad Helms reported on the Infrastructure & Environment Committee.

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE*DOUG MYSLINSKI, CHAIRMAN*

1. Consider an Ordinance Granting a Special Use for a Fence at 1239 W. Autumn Road - **Motion Failed by Roll Call** (Council District: One)

RESULT:	MOTION FAILED BY ROLL CALL [1 TO 4]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Joe Falkenberg, District 4 Councilman
AYES:	Langer
NAYS:	Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kozlowski

2. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS**A. VILLAGE MANAGER**

1. As Submitted -

No Report

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY**1. As Submitted -**

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE**XIII. ADJOURNMENT: TIME: 7:45 PM****- Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Langer, District 1 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kozlowski

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk



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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

MAY 19, 2025

Regular Meeting

7:00 PM

I. ROLL CALL TIME: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Greg Langer	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Joe Falkenberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Maureen Pasqualucci, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief William Nord, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Andrew Brown, Director of Human Resources Monika Pandya, and Deputy Clerk Kristin La Russo

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

- Village Council & Committee of the Whole - Regular Meeting - May 12, 2025 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Joe Falkenberg, District 4 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

Minutes Acceptance: Minutes of May 19, 2025 7:00 PM (APPROVAL OF MINUTES)

IV. MAYOR'S REPORT

1. As Submitted -

Mayor Schwantz announced upcoming events:

Monday, May 26

Memorial Day

Village Offices are Closed

Monday, May 26: 10:00 AM

American Legion Memorial Day Parade

Beginning at Cornell Ave & Smith St

Friday, May 30: 1:00 PM - 3:00 PM

Palatine Police Beat 8100 Meeting

Palatine Senior Center

Saturday, May 31: 8:30 AM - 2:30 PM

American Legion Blood Drive

American Legion Post 690

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to the Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE**A. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**

BRAD HELMS, CHAIRMAN

1. Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 25, 2025 - **Approved by Voice Vote** (Council District: Six)

Deputy Village Manager Hadley Skeffington-Vos presented the for-profit annual event hosted by Adrenaline Sports Management and the accompanying fees.

Councilman Helms expressed that this event has consistently been successful, with no issues reported in past years.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Voluntarily Annexing the Property at 192 E. Wilmette Avenue - **Motion Carried by Voice Vote** (Council District: Two)

Director of Planning & Zoning Ben Vyverberg presented the annexation for the petitioner at 192 E. Wilmette Avenue.

Vyverberg noted that there is another property in the area that is surrounded by the Village of Palatine and that property is likely to be a part of the Village in the future.

Councilman Lamerand raised a question about the boundaries and the feasibility of annexing both properties at the same time.

Vyverberg discussed the border and connections stating that after the subject property is annexed into the Village, the property directly west (160 E. Wilmette Avenue) would be surrounded by properties incorporated in Palatine and could then be annexed into the Village.

Councilman Lamerand stated that this will also be on the Reports of the Standing Committee.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Greg Langer, Joe Falkenberg
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

C. POLICE POLICY & CODE SERVICES COMMITTEE*DOUG MYSLINSKI, CHAIRMAN*

1. Consider an Ordinance Granting a Special Use Amendment and Variations for an Electronic Message Board at 2195 N. Hicks Road - **Motion Carried by Voice Vote** (Council District: Three)

Director of Planning & Zoning Ben Vyverberg recommends outdated signage replacement for the facility at 2195 N. Hicks Road. Vyverberg mentioned that there are sign dimension changes, code requirements, and that a part of the sign is static.

Vyverberg noted that there was a Park District representative at the meeting to answer any questions.

Councilman Myslinski commented on the size and stationary part of the signage.

Councilman Helms questioned the size of the signage and the nighttime lighting.

Vyverberg clarified the dimensional increase, proposed programming and hours of signage.

Councilman Myslinski stated that this will also be on the Reports of the Standing Committee.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Langer, District 1 Councilman
SECONDER:	Joe Falkenberg, District 4 Councilman
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

2. Presentation of Video Gaming Establishments -

Councilman Myslinski spoke about the ongoing presentations from establishments concerning Video Gaming in Palatine. The Council discussed their challenges and successes, in addition, what the future holds for Video Gaming.

Deputy Village Manager Hadley Skeffington-Vos presented that the terminal operators and the establishments both receive approximately 33%, the State receives 29% and the Municipality receives 5%. She noted the revenue of each of the 11 establishments.

American Legion Post 690: Francis Kelch and Mark Cramer, 122 W. Palatine Road, spoke about the American Legion and the establishment. Mark mentioned that funds are used for upgrades to carpet the entry, a new cooler, and a new Video Gaming wall. In the future, the American Legion plans to improve clubroom equipment and pave their parking lot.

Councilman Myslinski praised their community donations and noted the improvements.

Mayor Schwantz asked about future improvements and in response, Mark mentioned upgrading the structure and inner workings of the building.

Councilman Myslinski asked about the limited number of video gaming units and Mark responded that it's about space constraints.

Councilman Myslinski and Councilman Helms inquired on demographics and late-night clients. Mark and Frank responded that the customers are regulars.

One Taco Dos Tequilas: Manny Rafidia, 375 W Northwest Highway. Manny mentioned losses and Video Gaming subsidizing those losses.

Manny commented on retail locations in other cities and sees this form of entertainment as positive. He also thanked the Council for the Video Gaming opportunity.

Councilman Myslinski asked about the location of the gaming area. Manny responded that they are a family-friendly restaurant and that their staff ensures guests are directed to the right spots.

Councilman Myslinski praised his dedication to the community and encouraged him to continue.

Councilman Lamerand asked Manny about his thoughts on cafes. Manny responded that he is in favor of cafes and the additional business to the area.

Councilman Kozlowski questioned the number of machines. Manny responded favorable to an increased amount.

Councilman Kozlowski asked about advertising and in response, Manny said that there is a database for video gaming terminals.

Durty Nellie's: Jim Dolezal, 180 N. Smith Street thanked the Council for the machines yet mentioned retail location losses and that future upgrades include menu options.

Councilman Kozlowski recognized them as being a vital local business in Palatine and highlighting their history within the community.

Councilman Lamerand inquired on customer trends. In response, Jim noted that there isn't much of a late-night crowd and that the dynamics have shifted compared to the past.

3. Consider an Ordinance Amending Chapter 6 - Article I Building Codes and Amendments, Article III Building Operations, and Article VIII Enforcement and Penalties of the Palatine Code of Ordinances - **Motion Carried by Voice Vote**

Director of Community Development Mike Jacobs proposed revisions to three sections of Chapter 6 - Building Codes and Amendments that warranted revision: corrects a specific building code section reference regarding exterior decks; adjusts the restrictions regarding limitations on construction activity at night, allowing the Village Manager to authorize such activities when deemed necessary and subject to any corresponding conditions; and clarifies the circumstances in which a stop work order could be issued and related review procedures.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

4. As Submitted -

Councilman Lamerand asked for clarification on future discussions regarding Video Gaming presentations from the 11 establishments.

Deputy Village Manager Hadley Skeffington-Vos replied that staff would provide further information, and that Council would be scheduled in the summer to discuss the policy direction to be set for the next renewal season.

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG LANGER, CHAIRMAN

1. Consider an Ordinance Authorizing the Village Manager to Dispose of Excess Vehicles and Equipment - **Motion Carried by Voice Vote**

Director of Public Works Matt Barry spoke about 16 replacement units to be removed from the fleet and be auctioned off through internet auctions for disposal of surplus vehicles and equipment.

Councilman Langer asked if this was done as needed or yearly. Barry answered that it is an annual process.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

E. BUSINESS FINANCE & BUDGET COMMITTEE

JOE FALKENBERG, CHAIRMAN

1. As Submitted -

Nothing was submitted.

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

1. Consider a Motion to Approve Warrant 2025 #10 - **Approved**
2. Consider a Motion Approving the Halloween Hustle 5K & Kids Dash, Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Closure of a Portion of Eric Drive, on Saturday, October 25, 2025 - **Approved** (Council District: Six)
3. Consider an Ordinance Amending Chapter 6 - Article I Building Codes and Amendments, Article III Building Operations, and Article VIII Enforcement and Penalties of the Palatine Code of Ordinances - **Approved**

Ordinance #O-47-25

4. Consider an Ordinance Authorizing the Village Manager to Dispose of Excess Vehicles and Equipment - **Approved**

Ordinance #O-48-25

5. Resolution Appointing a Director and Alternate Directors to the Solid Waste Agency of Northern Cook County - **Adopted by Roll Call**

Resolution #R-11-25

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

GREG LANGER, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE

JOE FALKENBERG, CHAIRMAN

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Voluntarily Annexing the Property at 192 E. Wilmette Avenue - **Motion Carried by Voice Vote** (Council District: Two)

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

2. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. Consider an Ordinance Granting a Special Use Amendment and Variations for an Electronic Message Board at 2195 N. Hicks Road - **Motion Carried by Voice Vote** (Council District: Three)

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

2. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted -

No Report

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII. ADJOURNMENT TIME: 8:03 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms

SUBMITTED BY:

Maureen Pasqualucci
Village Clerk

Minutes Acceptance: Minutes of May 19, 2025 7:00 PM (APPROVAL OF MINUTES)

Certificates of Recognition for the Immanuel Lutheran Girls Basketball Team and Immanuel Lutheran Boys Basketball Team

BACKGROUND:

On Sunday, March 9, 2025, the Immanuel Lutheran Girls Basketball Team won the Lutheran Sports Association of Illinois' State Championship that took place in Arlington Heights, Illinois.

Team Members:

Kenzie Phillips, Claire Moser, Caro Wolfe, Taylor Moser, Brynn Theodosakis, Diana Nagel, Adi Geldon, Ava Mraz, Aria VanderGiessen, Mary Fullenkamp, Moriah Helfrich, and Brooke Czaja

Coaches:

Heather Glaser, T.R. Turner, Jim Beckley, and Aubrey Horbach

On Sunday, March 9, 2025, the Immanuel Lutheran Boys Basketball Team won the Lutheran Sports Association of Illinois' State Championship that took place in Arlington Heights, Illinois.

Team Members:

Juan Boria, Jake Costa, Alex Duski, Jack Fullenkamp, William Gaan, Luke Grybash, Bradley Latusek, Connor McNeill, Anthony Rizzo, Noah Roth, John Stevens, Harrison Rathe, James Czaja

Coaches:

Johnnie Ulrich Jr., John Ulrich Sr., Tony Rizzo, Dylan Tapia, Matt Ulrich, Erik McNeill

Consider a Motion Approving the TwiLight Fun Run Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Street Closures on August 8, 2025

BACKGROUND

The Palatine Park District would like to host their 3rd Annual, TwiLight Fun Run, at the Tom T. Hamilton Reservoir, 1037 N. Smith Street. They are requesting closure of streets throughout a portion of the Village for the run on Friday, August 8, 2025. The run will begin at 6:30 PM and end at approximately 8:30 PM. Based on the use of the speaker system and microphone, a sound waiver is necessary. The route is outlined on the attached map. The run/walk will offer the community a fun, safe, and family friendly activity. Notification of the event to area residents will be required.

KEY ISSUES

- The Council has previously approved this event in 2023 and 2024.
- The Police Department will use on-duty personnel to assist with the event.
- In conjunction with the event, the Petitioner is requesting a waiver of the Village's sound amplification ordinance to allow announcements through a speaker system (amplified sound) from 6:30 PM - 8:30 PM.

ALTERNATIVES

1. Approve the temporary closure of streets and sound waiver.
2. Do not approve the temporary closure of streets and sound waiver.

RECOMMENDATION

Action is at the discretion of the Committee.

ACTION REQUIRED

Action is at the discretion of the Committee.

ATTACHMENTS:

- TwiLight Fun Run Application
- TwiLight Fun Run Map

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Langer, District 1 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kollin Kozlowski

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

GENERAL EVENT INFORMATION

Name of Event

Twilight Fun Run

Exact Address of Event

Tom T Hamilton Reservoir 1037 N Smith St. Palatine IL 60067

Type of Event (Check all applicable)

☐ Festival ☒ Run/Walk ☐ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ☐ Other

Date(s) of Event

August 8

Hours of Event

6:30 - 8:30 pm

Total Hours (Step-up - Tear down)

5:30 pm - 9:00 pm

Phone number/website for publication

847-496-6214

Estimated attendance

250

Last years actual attendance

146

Describe the event's community and/or cultural benefit

Twilight fun run, participants will have glow sticks.

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization

Palatine Park District

Contact person from Sponsoring Organization

[REDACTED]

Sponsoring Organization Address

250 E Wood St.

City

Palatine

Zip

60067

Phone Number

[REDACTED]

E-Mail

[REDACTED]

Website

www.palatineparks.org

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator

[REDACTED]

E-mail

[REDACTED]

Organizer/Coordinator Address

250 E Wood St.

City

Palatine

Zip

60067

Phone Number

[REDACTED]

Cell Phone Number

[REDACTED]

Fax Number

N/A

EMERGENCY CONTACT INFORMATION

Name of Emergency Contact

[REDACTED]

E-mail

[REDACTED]

Emergency Contact Address

[REDACTED]

City

[REDACTED]

Zip

[REDACTED]

Phone Number (24hours)

[REDACTED]

Cell Phone Number

[REDACTED]

Fax Number

N/A

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk?

☐ Yes ☒ No

Below are some foods exempt from a permit (not all are listed):
-Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.)
-Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (i.e. apples, bananas, etc.)

QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.

If yes, how many vendors? _____

Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at:
https://permits.palatine.il.us/EnerGov_Prod/SelfService/PalatinellProd#/home
Questions? Contact (847) 359-9090. Please see application for full details on what is required.

Are you erecting either: (1) tent(s) larger than 20'x40' (or 800 sq. ft.) or (2) that accommodates more than 100 people or (3) temporary structure(s) (i.e. stage) taller than 2' in height or (4) that will be equipped with temporary electrical power?

☐ Yes ☒ No

If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at:
https://permits.palatine.il.us/EnerGov_Prod/SelfService/PalatinellProd#/home
Questions? Contact (847) 359-9037. Electric submissions are required. Please see application for full details on what is required.

Are you serving alcoholic beverages at your event?

☐ Yes ☒ No

Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>
Questions? Contact (847) 359-9031.

Will the event include a Race/Walk or Parade?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 1.

Will electronic sound amplification equipment or a public address system be used at the event?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 2.

Are you utilizing any public parking lots, Village streets or other Village property for your event?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 3.

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

Alison Shariatzadeh
Signature of Organizer

5/19/25
Date

Application must include the following documentation

- ☒ Special Event Application (Page 1, 2, 3, 4)
 - ☒ Certificate of Insurance (see Section 5)
 - ☒ Site Plan and/or Race/Parade Route Map
- *You MUST submit a new site plan or parade/race route on an annual basis.**

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event

Twilight Fun Run

SECTION 1: RACE/WALK, PARADE INFORMATION ☐ Not Applicable

Starting Location Tom T. Hamilton Reservoir	Ending Location Tom T. Hamilton Reservoir
Approximate Number of Attendees (runners/marchers) 250	Approximate Number of Vehicles (cars/floats) None
Location of Assemble (Registration) Tom T Hamilton Reservoir	Location of Personal Vehicle Parking

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

SECTION 2: NOISE CONTROL PLAN ☐ Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems,
the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm) 6:30 pm	Amplified sound will be used to: (am/pm) 8:30 pm
Describe the sound system(s)	

Portable wireless speaker system with headset and microphone

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

Volume controlled via computer system

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION ☐ Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization

Palatine Park District

Name of Event

Twilight Fun Run

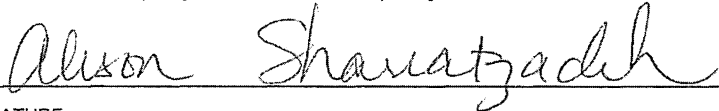
Date(s) of Event

08/08/24

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy.



SIGNATURE

Alison Shariatzadeh

Fitness Coordinator

5/19/25

PRINT NAME

TITLE/POSITION

DATE

SECTION 5: INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance, as well as the additional insured endorsement evidencing the following insurance minimums: Commercial General Liability - minimum \$1,000,000 per occurrence. Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured on a primary and non-contributory basis.



Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 19 - 21, 2025

BACKGROUND:

The Rotary Club of Palatine plans to hold their annual Oktoberfest Celebration on September 19 - 21, 2025 (Friday - Sunday). The Rotary Club will again utilize the Village's commuter parking lots located north of Slade Street, between Smith and Greeley Streets. The event hours are consistent with those in past years, however they have revised their site plan for 2025.

KEY ISSUES:

The Rotary Club of Palatine is requesting approval of the following:

1. Temporary waiver of sound amplification ordinance for live music and performances during the following hours:
 - a. Friday, September 19: 5 p.m. to 12 a.m.
 - b. Saturday, September 20: 12 p.m. to 12 a.m.
 - c. Sunday, September 21: 12 p.m. to 6 p.m.
2. Temporary closure of parking lots K and L from Thursday September 18 through Monday September 22nd; temporary closure of parking lot J from Friday September 19th through Sunday September 21st; temporary closure of Slade Street between Smith and Greeley Streets from Friday September 19th through Sunday September 21st. All tents and equipment in Lot J and Slade St. will be removed Sunday evening. Lots K and L will remain closed until Monday, September 22 until 4 p.m.
3. Waiver of fees for Village services, permits, and licenses.
4. Waiver of Construction Hours for the construction and removal of tents:
 - a. Friday, September 19: Construction to begin at 6 a.m.
 - b. Sunday, September 21: Removal of tents will begin at 6 p.m. (Lot J & Slade Street reopen 8 p.m.)
 - c. Monday, September 22: Lots K and L reopen at 4 p.m. (*new request*)
5. Key **changes** to site plan:
 - a. Lots K & L Closed - 9/18 at 4 am. Reopen: 9/22/25 at 4 pm.
 - 1) Beer tent, tickets & main tent moved to east side of lot, near Brandt Insurance Property. Support was secured from the business.
 - 2) Stage relocated to west side of lot, facing east (away from Smith Street row homes).
 - b. Lot J Closed 9/19, 8 am, Reopen: 9/21, 8 pm.
 - 1) Relocating the tents from Lot J to Lots K and L. Due to construction staging on the eastern part of the lot near Greeley, dumpsters and restrooms are relocated to Lot J.
 - c. Slade St. (Smith to Greeley) Closed 9/19, 2 pm, Reopen: 9/21, 8 pm.
6. Black fencing will also be placed at the South end of Towne Square along Palatine Road for safety due to the foot traffic of the event.
7. Parking Signs

- a. Staff requests organizers create parking signs directing patrons to park in the Gateway Parking Deck.
 - b. More Towing Signs.
8. Towne Square will become a more active part of the festival. The reorientation of the tents and stage will facilitate people utilizing Towne Square as a gathering location. Event organizers received approval at the May 27th Palatine Park District Board Meeting for alcohol and use of Towne Square for this event. The Village will be using more significant barricades/obstructions to close Slade Street between Towne Square and the commuter lots.

Staff met with event organizers on site to review logistics of the changed site plan. We support trying the new layout for the 2025 festival. The only concern is the expanded closure period for the parking lots as they are proposed to remain closed and unavailable to commuter parking for a longer period to accommodate the schedules of the event vendors. There will be a lot of advanced signage warning commuters of the extended closure - particularly the Thursday closure as that is a high volume commuter day.

Staff does recommend that approval is subject to any final site plan revisions in a manner acceptable to the Village Manager including a lighting plan for Towne Square.

ALTERNATIVES:

1. Approve Oktoberfest 2025 subject to Park District approval and Village Manager approval of site plan and lighting plan.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval subject to final site plan approval by the Village Manager.

ACTION REQUIRED:

A motion to approve the Rotary Club of Palatine's Annual Oktoberfest and related requests.

ATTACHMENTS:

- Oktoberfest
- Oktoberfest Revised 2025 Site Plan
- 2024 (Last Year's) Oktoberfest Site Plan
- Brandt Support Email

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kollin Kozlowski

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

GENERAL EVENT INFORMATION

Name of Event

OKTOBERFEST

Exact Address of Event

142 W Slade St (parking lots J, K and L)

Type of Event (Check all applicable)

☒ Festival ☐ Run/Walk ☐ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ☐ Other

Date(s) of Event

September 19-21, 2025

Hours of Event

5p-12a, 12p-12a, 12p-6p

Total Hours (Set-Up - Tear Down)

64

Phone number/website for publication

palatinerotary.org/oktoberfest

Estimated attendance

10,000

Last years actual attendance

10,000

Describe the event's community and/or cultural benefit

Raising funds primarily for local charities and organizations with some funds going to international causes and disaster relief.

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization

Rotary Club of Palatine

Contact person from Sponsoring Organization

[REDACTED]

Sponsoring Organization Address

[REDACTED]

City

[REDACTED]

Zip

[REDACTED]

Phone Number

[REDACTED]

E-Mail

[REDACTED]

Website

[REDACTED]

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator

[REDACTED]

E-mail

[REDACTED]

Organizer/Coordinator Address

[REDACTED]

City

[REDACTED]

Zip

[REDACTED]

Phone Number

[REDACTED]

Cell Phone Number

[REDACTED]

Fax Number

[REDACTED]

EMERGENCY CONTACT INFORMATION

Name of Emergency Contact

[REDACTED]

E-mail

[REDACTED]

Emergency Contact Address

[REDACTED]

City

[REDACTED]

Zip

[REDACTED]

Phone Number (24hours)

[REDACTED]

Cell Phone Number

[REDACTED]

Fax Number

[REDACTED]

Attachment: Oktoberfest (Oktoberfest 2025)

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk?

☒ Yes ☐ No

Below are some foods exempt from a permit (not all are listed):
-Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.)
-Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (i.e. apples, bananas, etc.)

QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.

If yes, how many vendors? 10

Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9090. Please see application for full details on what is required.

Are you erecting either: (1) tent(s) larger than 20'x40' (or 800 sq. ft.) or (2) that accommodates more than 100 people or (3) temporary structure(s) (i.e. stage) taller than 2' in height or (4) that will be equipped with temporary electrical power?

☒ Yes ☐ No

If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9037. Electric submissions are NOT accepted. Please see application for full details on what is required.

Are you serving alcoholic beverages at your event?

☒ Yes ☐ No

Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9031.

Will the event include a Race/Walk or Parade?

☐ Yes ☒ No

If yes, you must complete, Page 3, Section 1.

Will electronic sound amplification equipment or a public address system be used at the event?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 2.

Are you utilizing any public parking lots, Village streets or other Village property for your event?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 3.

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

Michael P. Reis

Signature of Organizer

April 21, 2025

Date

Application must include the following documentation

- ☒ Special Event Application (Page 1, 2, 3, 4)
- ☒ Certificate of Insurance (see Section 5)
- ☒ Site Plan and/or Race/Parade Route Map

***You MUST submit a new site plan or parade/race route on an annual basis.**

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event

OKTOBERFEST

SECTION 1: RACE/WALK, PARADE INFORMATION

☒ Not Applicable

Starting Location

Ending Location

Approximate Number of Attendees (runners/marchers)

Approximate Number of Vehicles (cars/floats)

Location of Assemble (Registration)

Location of Personal Vehicle Parking

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

SECTION 2: NOISE CONTROL PLAN

☐ Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm)

Amplified sound will be used to: (am/pm)

Fri 9/19 (5pm-12am), Sat 9/20 (12pm-12am), Sun 9/21 (12pm-6pm)

Describe the sound system(s)

Park District to provide speakers and amplifiers for main stage consistent with prior years.

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

Park District to provide volume/mixing controls. Stage oriented to face East to reduce impact to residential areas to the South and West.

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION

☐ Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen
Lots K&L	9/18/2025	4am	9/22/2025	4pm
Lot J	9/19/2025	8am	9/21/2025	8pm
Slade St (Smith to Greeley)	9/19/2025	2pm	9/21/2025	8pm

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

ROTARY CLUB OF PALATINE OKTOBERFEST SITE LAYOUT SEPTEMBER 19-21, 2025 PARKING LOTS J, K, L

W WILSON ST

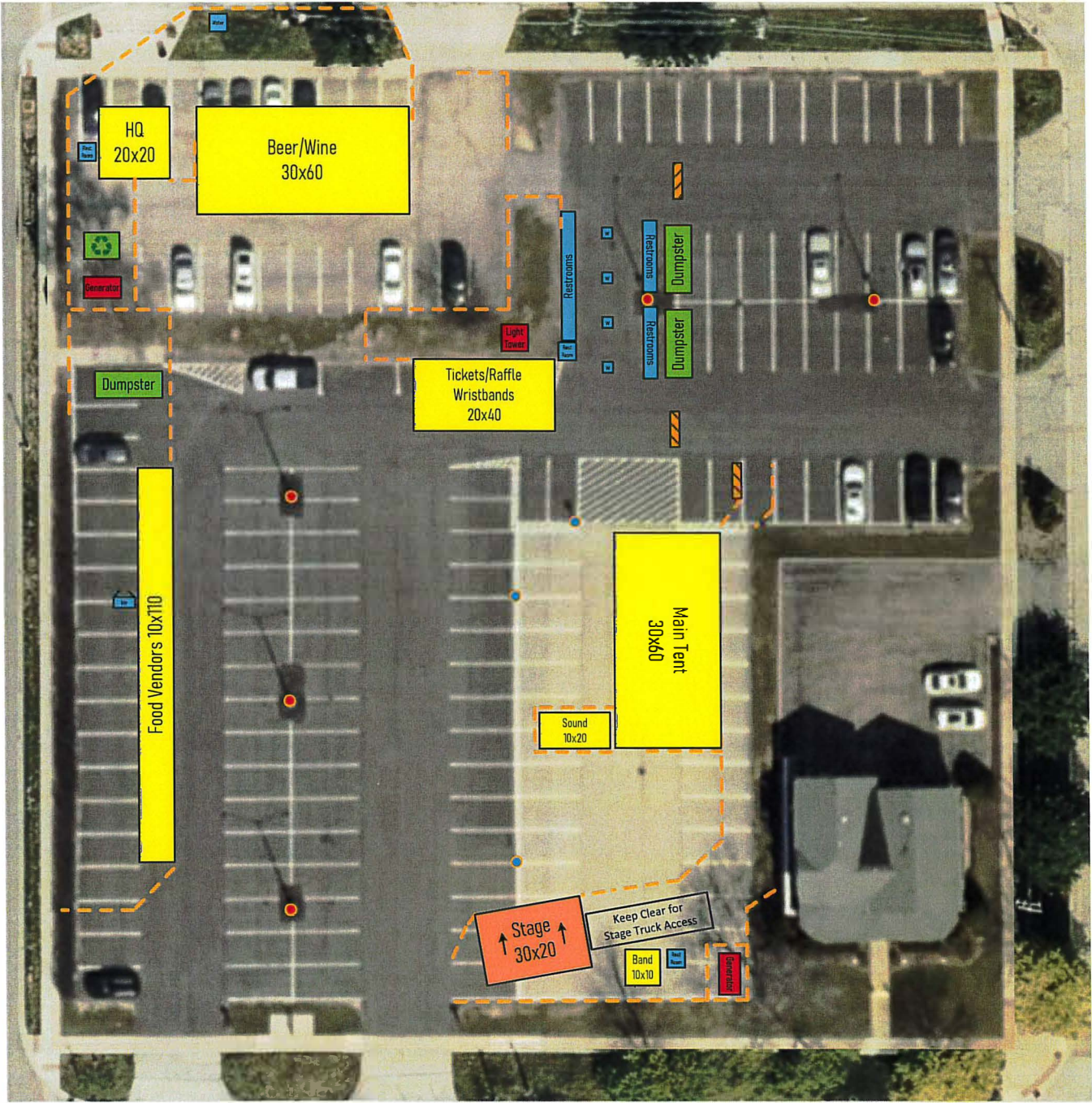


Black Fencing will also be placed at the South end of Towne Square along Palatine Road

LAST YEAR'S FOR COMPARISON
ROTARY CLUB OF PALATINE
OKTOBERFEST SITE LAYOUT
SEPTEMBER 20-22, 2024
PARKING LOTS J, K, L

W WILSON ST

N SMITH ST



W SLADE ST

Attachment: 2024 (Last Year's) Oktoberfest Site Plan (Oktoberfest 2025)

**Re: Oktoberfest**

1 message

Fri, Apr 11, 2025 at 4:47 PM

Hi Mike,

How nice of the village to be concerned about us. All we ask is for barricades for our private parking lot entrance to preserve for our staff and tenants who do work weekends, we should be fine.

Absolutely, Jim and I would be pleased to provide water, electricity and internet access to support the event with appreciation for the offer to be recognized as a sponsor providing the earth, wind, and fire to power the fest. Water, electricity, and internet doesn't rhyme too well 😊.

Please let us know if you have any other needs and if you need the artwork for our logo, if applicable.

Have a great weekend with hopes that our assistance gives you and your team confidence that the issues you have raised present no problem with us.

Have a great weekend – if you have further questions or concerns, feel free to call anytime. My cell is [REDACTED]. Happy to help.

Winner of the 2019 Palatine Chamber of Commerce Business of the Year Award!

Carol Brandt CLTC®**President**

**No plan? No excuses - Click
here!**



Attachment: Brandt Support Email (Oktoberfest 2025)



[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Securities offered through Independent Financial Group, LLC (IFG). Member FINRA/ SIPC. Brandt Financial Concepts, Inc. and IFG are unaffiliated entities. Electronic communications are not necessarily confidential and may not be delivered or received reliably. Therefore, do not send orders to buy or sell securities or other instructions related to your accounts electronically. The material contained herein is confidential and intended for the addressed recipient. If you are not the intended recipient for this message, any review, dissemination, distribution, or duplication of this communication is strictly prohibited. Please contact the sender immediately if you have received this message in error.

From: [REDACTED]
Date: Friday, April 11, 2025 at 1:50 PM
To: [REDACTED]
Subject: Oktoberfest

Carol and Jim,

We are deep into the planning of Oktoberfest. We have some changes we want to make to the site plan. The village expressed some concerns with proximity to your property and we figured we'd run it by you before going back to the drawing board.

In our draft, we have the beer tent located next to your property. We will have fencing, etc. to keep people from cutting across your lawn, etc. Between the beer tent and your property should be a refrigerated truck. It would be entirely on the village parking lot pavement, but pretty close to the edge. The business end of the truck (where the compressor makes noise to cool the unit) will be adjacent to your parking lot, roughly in line with where your ramp ends, maybe a little further north. The unit cycles on and off periodically creating some noise, like a truck idling. The truck would get there sometime on Friday and should be gone by Sunday night. The village is concerned that having the truck close to your building would impact your use on the days we are having the event.

In addition, we'd like to propose adding you as a sponsor of the event in consideration for being able to use some water, electricity, maybe Internet access too as your building is the closest we have for onsite utilities.

Thank you for your consideration and let me know your thoughts.

- Mike

Attachment: Brandt Support Email (Oktoberfest 2025)

Consider an Ordinance Granting a Special Use for a Fence at 1239 W. Autumn Road

BACKGROUND:

The Subject Property, zoned R-2 Single-Family Residential, is a corner lot and approximately 14,483 square feet in size. The property is located in the Autumn Road subdivision and is currently improved with a single-family home and related improvements. Presently, there is no fence in place at the Subject Property.

The Petitioner's proposed fence would be located in the Subject Property's side yard abutting a street yard (along Grove Avenue). In addition, this side yard abutting a street abuts the front yard of a home directly to the south.

Pursuant to 6.03(b)(6)(b) "*Special Uses*" of the Village of Palatine Zoning Ordinance, fences located in a side yard abutting a street, which also abuts the side lot line of a front yard of an adjacent lot, are only permitted when approved through the Special Use review process. Therefore, the Petitioner is requesting approval of the following:

Special Use to permit a fence in a side yard abutting a street, which abuts the side lot line of an adjacent front yard.

KEY ISSUES:

- The Petitioner is seeking a Special Use to permit a 5' tall solid composite fence in a side yard abutting a street (Grove Avenue) and the side lot line of a front yard to the south. The proposed fence will be set back 5 feet from the side lot line along Grove Avenue. The petition includes landscaping between the fence and the Grove Avenue lot line.
- Furthermore, the Petitioner intends to place fencing across the remaining side and rear yards. Outside of the required side yard abutting a street, the other fence locations and sizes would conform with the Village's applicable Code requirements.
- Staff's review included analysis of both existing and previously approved fencing (either through a building permit or Special Use/Variation approval) in the surrounding area. Per Code, a fence installed on this lot, without zoning relief, must comply with the minimum setback of 20' (as required in the R-2 zoning district).
- Two recently approved solid vinyl fences, which were located outside of the subject area, were approved with zoning relief and both located in corner-lot yards. Both of these fences were ultimately approved due to their alignment with the building face, or fencing present at the property, which directly abuts the subject side yard. The approved fences are set back 15 feet or farther from the side lot line and include Village-required landscaping (or existing landscaping) between the fence and the lot line.

ALTERNATIVES:

1. Approve the Special Use to allow a fence in a side yard abutting street, which abuts the side lot line of an adjacent front yard.
2. Do not approve the Special Use to allow a fence in a side yard abutting a street, which abuts the side lot line of an adjacent front yard.

RECOMMENDATION:

Public Hearing: PZC meeting on May 13, 2025.
 Residents testifying: One objection submitted via e-mail.
 Vote: The PZC voted 6-3 to deny the Special Use and Staff concurs.

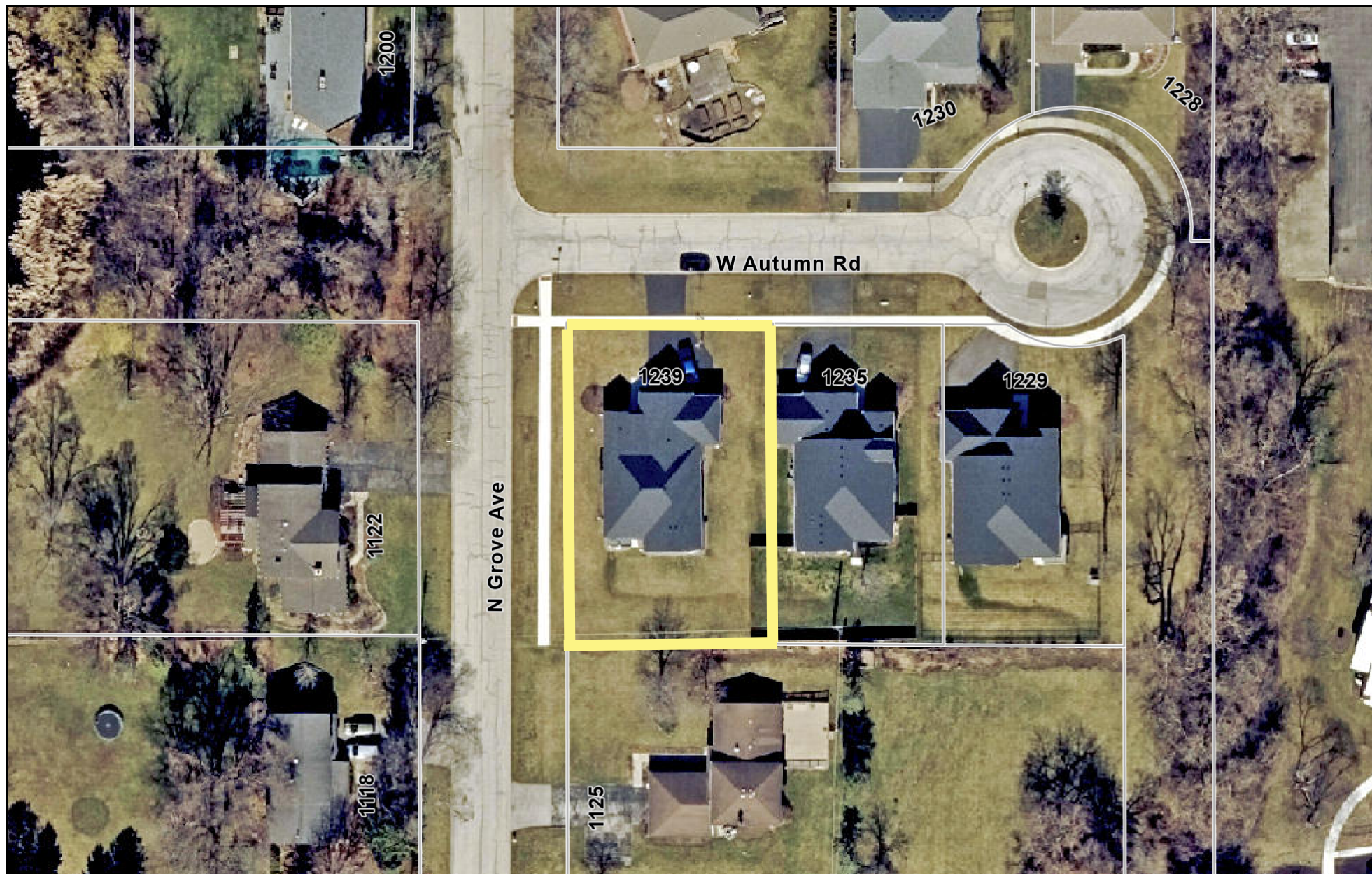
ACTION REQUIRED:

A motion to approve the Special Use application for a fence in a side yard abutting a street, which abuts the side lot line of an adjacent front yard at 1239 W. Autumn Road.

ATTACHMENTS:

- Aerial Map
- ORD SU 1239 W Autumn Road
- Exhibit - Site Plan
- Exhibit - Fence Elevation
- PZC Materials - Tuesday, May 13, 2025
- PZC Minutes - May 13, 2025 meeting
- Public Notice

RESULT:	MOTION FAILED BY ROLL CALL [1 TO 6]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Greg Langer, District 1 Councilman
AYES:	Greg Langer
NAYS:	Schwantz, Lamerand, Myslinski, Falkenberg, Kozlowski, Helms



Attachment: Aerial Map (2025-43 : 1239 W Autumn Road - SU Fence)

0 100 200
ft

Print Date: 5/8/2025

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE AT
1239 W. AUTUMN ROAD**

WHEREAS, pursuant to a petition and public hearing on May 13, 2025, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Special Use to permit a fence in a side yard abutting a street, where the side lot line of said side yard abutting a street, abuts the side lot line of a front yard of an adjacent lot; pursuant to Section 6.03 (b) (6) (b) of the Palatine Zoning Ordinance, on the following legally described property:

**LOT 1 IN AUTUMN ROAD SUBDIVISION, BEING A SUBDIVISION
IN THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 42
NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN,
IN COOK COUNTY, ILLINOIS.**

Commonly known as 1239 W. AUTUMN ROAD (PIN# 02-09-306-028-0000)

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Special Use to permit a fence in a side yard abutting a street, where the side lot line of said side yard abutting a street, abuts the side lot line of a front yard of an adjacent lot, pursuant to Section 6.03 (b) (6) (b) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. The Special Use shall substantially conform to the site plan submitted by the petitioner dated 04/15/25 and elevation submitted by the Petitioner except as such plans may be changed to conform to Village Codes and Ordinances.

SECTION 2: That a copy of the public notice is attached hereto and form a part of this ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ day of _____, 2025

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____ day of _____, 2025

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this

_____ day of _____, 2025

Village Clerk

LEGAL DESCRIPTION

LOT 1 IN AUTUMN ROAD SUBDIVISION, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

West Fence Line
To be Installed: 5'
inside property
Line.

CP# 600
BM Bolt on Hydrant
N: 1990786.8670
E: 1054547.9610
Elev: 829.20

LEGEND

- Manhole
Catch Basin
Inlet
Storm Sewer
Sanitary Sewer
Water Main
Fire Hydrant
Valve Vault
Valve Box
Light Pole
Fence
Pipe Bolland
Gas Meter
Overhead Utility Line
Electric Meter
Guy Wire
Utility Pole
Telephone Pedestal
Cable TV Pedestal
Mailbox
Curb & Gutter
Depressed Curb
Retaining Wall
Curb Elevation and
Gutter/Pavement Elevation
Pavement Elevation
Sidewalk Elevation
Ground Elevation
Contour Line
Deciduous Tree
Coniferous Tree
Record
On Line
Building Setback Line
Public Utility & Drainage Easement

Surveyor's Notes:

- Field work was completed on August 15, 2022.
- The Horizontal coordinates and basis of bearing shown hereon are based on NAD 83(2011) Illinois East Zone 1201 State Plane Coordinates as referenced from Kara Company's RTK Network.
- The Vertical Datum referenced hereon is based on NAVD 88 (Geoid 12A) as referenced from Kara Company's RTK Network.
- A title commitment policy was not provided for this survey. This property may be subject to easements and/or restrictions not provided to the surveyor prior to the completion of this survey.
- Utility information shown hereon is based upon field measurements, available records. Information from field data is limited to that which is visible and can be measured. This survey does not exclude the possibility of the existence of other underground utilities and/or structures. Record information is based upon data collected from both public and private sources. The completeness and/or accuracy of these records cannot be guaranteed, except for those items that can be verified by field measurement. Prior to any excavation contact J.U.L.I.E. (1-800-892-0123).

Ordered By: Dan Barick
Order No.: 20229 Lot No. 1



EXPIRES 11-30-22

State of Illinois
County of Cook

This professional service conforms to the current Illinois minimum standards for a boundary and topographic survey.

Schaumburg, Illinois, September 21, 2022

By: *Leendert Kleinjan*
Illinois Professional Land Surveyor No. 3760

TOPOGRAPHIC SURVEY OF AS-BUILT CONDITIONS

1239 AUTUMN ROAD
PALATINE ILLINOIS

HAEGER ENGINEERING
consulting engineers • land surveyors

100 East Lake Parkway, Schaumburg, IL 60197 • Tel: 847.394.0050 Fax: 847.394.0058
Illinois Professional Design Firm License No. 084-0002123
www.haegerengineering.com

No. Date Revision

Packet Pg. 40

Scale: 1" = 20'

Attachment: Exhibit - Site Plan (2025-43 : 1239 W Autumn Road - SU Fence)



Attachment: Exhibit - Fence Elevation (2025-43 : 1239 W Autumn Road - SU Fence)

VILLAGE OF PALATINE
Planning and Zoning Commission

SCHEDULED 05/13/25 07:00 PM

STAFF REPORT (ID # 9804)

1239 W. Autumn Road

TO: Palatine Planning and Zoning Commission
Jan Wood, Chair

FROM: R. Auer

PETITIONER: Yanet Miranda and Jose Hernandez, Owners

PLAN NUMBER: SU-000161-2025

BACKGROUND:

The Subject Property is zoned R-2, single-family residential and is approximately 14,483 square feet in size. The property is located in the Autumn Road subdivision and is currently improved with a single-family home. Currently, there is no fence in-place at the subject property.

The fence is proposed to be located in the subject property's side yard abutting a street yard (north Grove Avenue). Concurrently, this side yard abuts the front yard of a residential lot to the south. This property is categorized as a "corner lot" by the Village of Palatine Zoning ordinance.

Pursuant to 6.03(b)(6)(b) "*Special Uses*" of the Village of Palatine Zoning Ordinance, fences located in a side yard abutting a street, which also abut the side lot line of a front yard, of an adjacent lot, are only permitted when approved via special use procedure.

Therefore, the Petitioner is requesting approval of the following:

Special Use to permit a fence in a side yard abutting a street and a fence in the side yard abutting a street, which abuts the side lot line of an adjacent front yard.

Surrounding Zoning/Uses:

North: R-1, Single-Family District
South: R-1, Single-Family District
East: R-2, Single-Family District
West: R-1, Single-Family District

Attachment: PZC Materials - Tuesday, May 13, 2025 (2025-43 : 1239 W Autumn Road - SU Fence)

KEY ISSUES:

- The Petitioner is seeking Special Use approval to permit a 5-foot-tall solid composite fence in the side yard that simultaneously abuts both a street (N. Grove avenue), and, side lot line of a front yard to the south. The proposed fence will be set back 5 feet from the side lot line along N. Grove Avenue. The petition includes landscaping between the fence and N. Grove Avenue lot line.
- Furthermore, the petitioner intends to place fencing across the remaining side and rear yards. These fence locations and sizes conform with fence regulations set forth in Article 6.03(b) “*Residential Districts*” of the Village of Palatine zoning ordinance.
- Staff review included analysis of both existing and previously approved fencing (either through a building permit or Special Use/Variation approval) in the surrounding area. Per code, a fence installed on this lot - without zoning relief - must comply with the minimum setback of 20 feet required by the “R-2” zoning district. Two approved solid vinyl fences, which were located outside of the subject area, were approved with zoning relief and both located in corner-lot yards, were reviewed for reference. Both fences were approved due to their alignment with the building face, or, fence present at the property that directly abuts the subject side yard. The approved fences are set back 15 feet or farther from the side lot line and include Village-required landscaping (or existing foliage) between the fence and the lot line.
- For similar corner-lots in the Village, the Palatine Village Council has approved corner-lot fences that include a set back from the front building face nearest to the intersection. For example, a corner-lot fence was approved with a 10-foot setback from the front corner of the home. This particular fence proposed a side yard setback at 15-feet; a greater setback than this proposal. With corner lots abutting two intersecting streets, this setback ensures visibility for vehicles and pedestrians when approaching the intersection. This proposed fence follows the front face of the residence, thus conflicting with the other example setbacks noted.

STANDARDS FOR SPECIAL USE: Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2) and (3) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

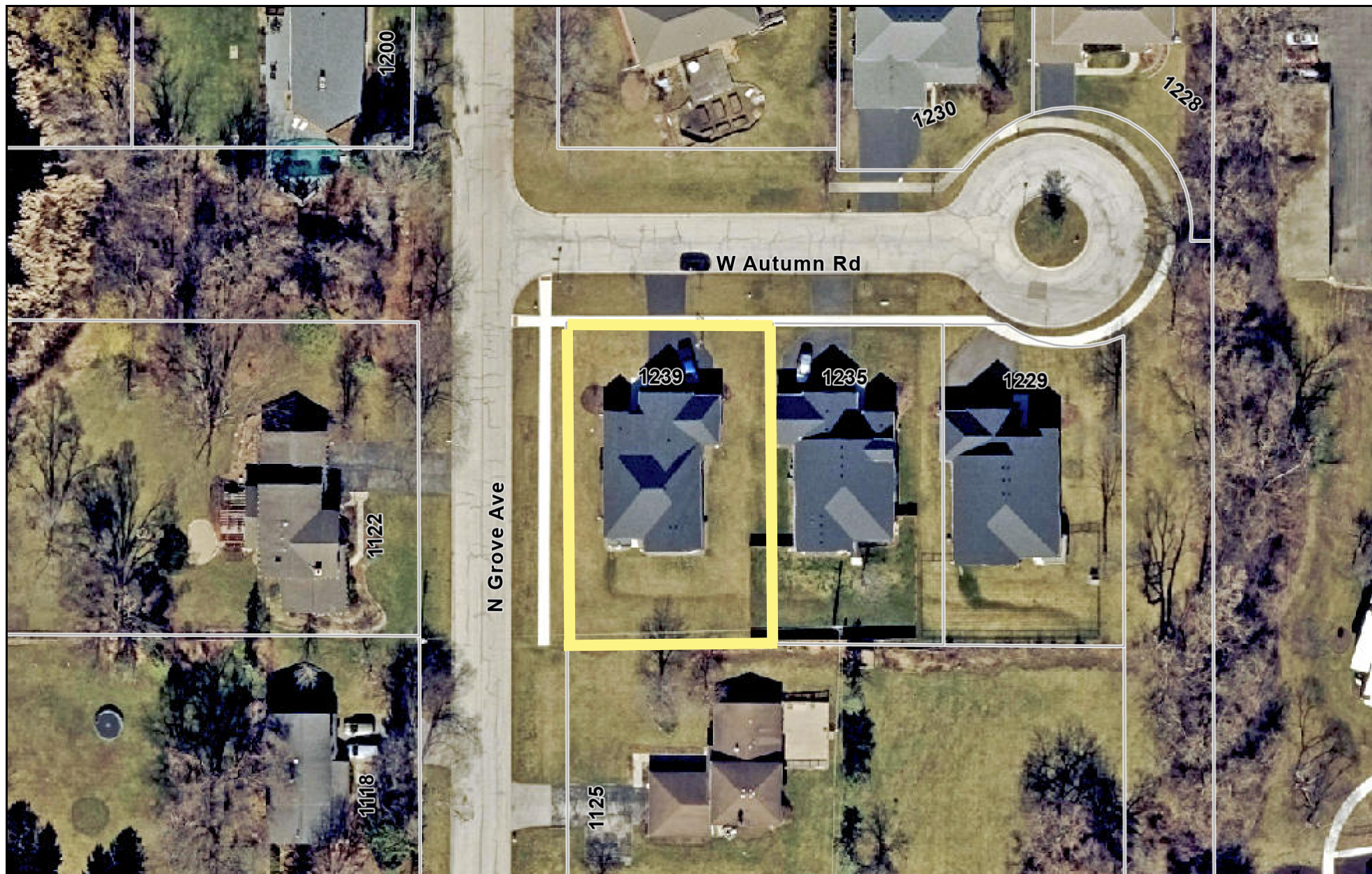
STAFF RECOMMENDATION:

In conclusion, the fence proposal is overall inconsistent with approved fences of similar circumstance and character. Therefore, Staff recommends denial of the proposed special use application. Staff notes the other similar corner side yard fence approvals, provided a minimum 15-foot setback from the property line. If the Planning and Zoning Commission recommends approval, Staff recommends the following condition:

1. The fence is setback from the corner side lot line that parallels Grove Avenue, with a minimum 15-foot setback, in addition to the parkway along Grove Avenue, and includes the required landscaping between the fence and lot line.

ATTACHMENTS:

- Aerial Map
- Special Use Application
- Plat of Survey
- Site Plan
- Fence Elevation
- Petitioner narrative
- Objection email
- Certificate of Publication



0 100 200
ft

Print Date: 5/8/2025

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



SPECIAL USE APPLICATION

Department of Planning & Zoning

200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

Yanet Miranda, Jose Hernandez

Business Name (if applicable)

Subject Property Address

1239 W. Autumn Rd. Palatine, IL 60067

Please provide a description of your proposed request:

Fence to be installed in side yard

Petitioner Justification

Special Uses shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That use deemed necessary for the public convenience at that location. Explain:

Not applicable.

The use is designed, located, and proposed to be operated that the public health, safety, welfare will be protected. Explain:

Installing the fence in the side yard will not negatively affect the safety and welfare of the public.

The use will not cause substantial injury to nearby property values. Explain:

This installation will not negatively impact nearby property values.

Attachment: PZC Materials - Tuesday, May 13, 2025 (2025-43 : 1239 W Autumn Road - SU Fence)

In order to supplement the above standards, the Planning and Zoning Commission may also consider the following:

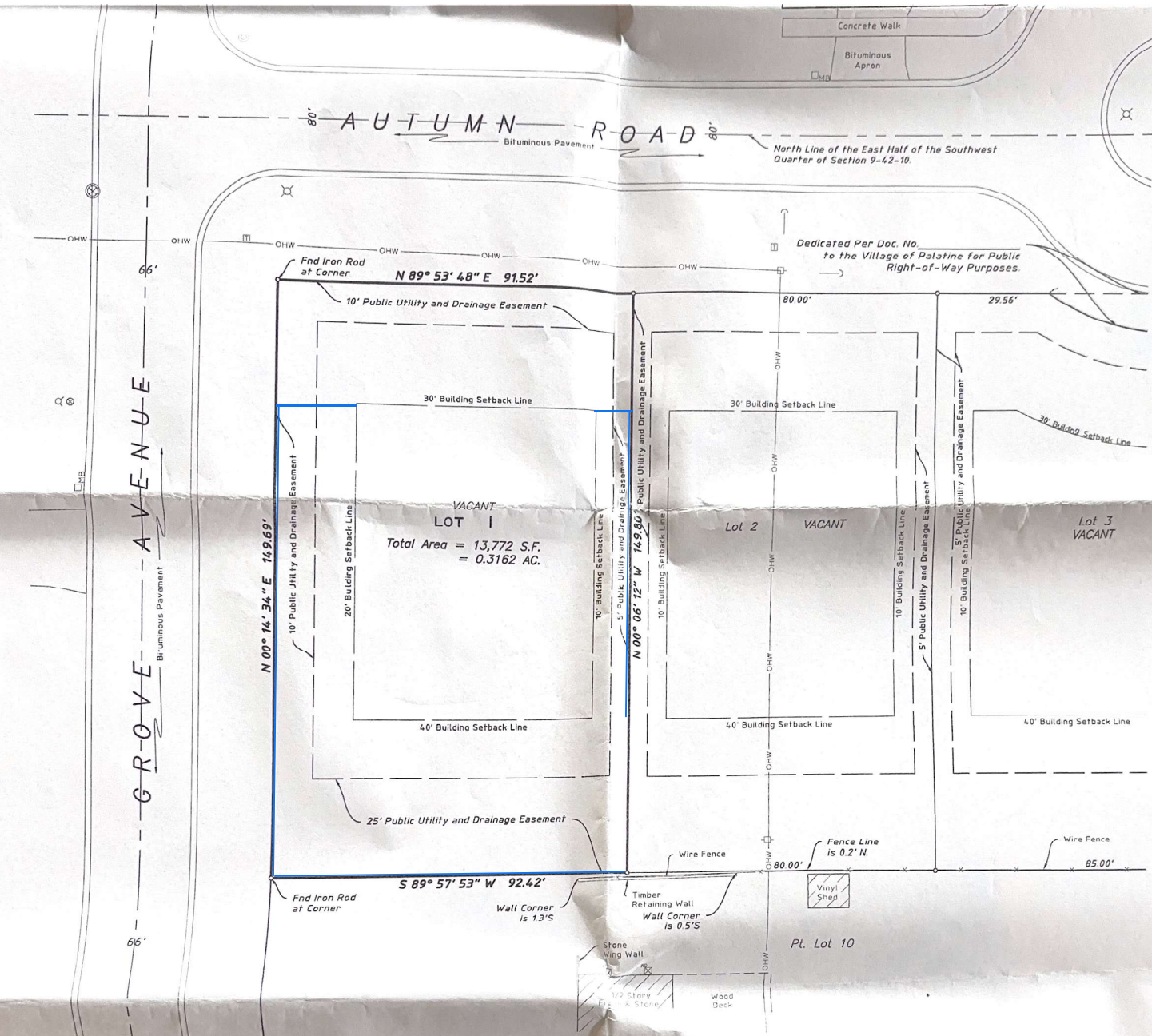
With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

- i. Will not destroy existing vistas in the area;
- ii. Will enhance the appearance of the homes and the streets in the area; and
- iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

This improvement is aligned with the above regulations.



LEGEND

	Manhole		Cable TV Pedestal
	Catch Basin		Mailbox
	Inlet		Curb & Gutter
	Fire Hydrant		Depressed Curb
	Valve Vault		Retaining Wall
	Valve Box		Record
	Light Pole		On Line
	Fence		Electric Meter
	Pipe Bollard		Guy Wire
	Gas Meter		Utility Pole
	Overhead Utility Line		Telephone Pedestal

Surveyor's notes:

1. Field work was completed on November 8, 2021.
2. The basis of bearing shown hereon is assumed.
3. Underground utilities are not shown hereon.
4. This survey should not be used for conveyance unless Subdivision is recorded.

State of Illinois)
 County of Cook)

This professional service conforms to the current Illinois minimum standards for a boundary survey.

Schaumburg, Illinois November 8, 2021
 By:
 Illinois Professional Land Surveyor No. 3695



EXPIRES 11-30-22

Ordered By: SKYCREST HOMES

Project No. 20-229

HAEGER ENGINEERING
 consulting engineers • land survey

100 East State Parkway, Schaumburg, IL 60173
 Tel: 847.394.6600 Fax: 847.394.6608
 Illinois Professional Design Firm License No. 184-003152
 www.haegerengineering.com

LEGAL DESCRIPTION

LOT 1 IN AUTUMN ROAD SUBDIVISION, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

EAGLE POINT ESTATES
SUBDIVISION

Rec. November 7, 2006 As Doc. No. 0631115069

Lot 4

West Fence Line
To be Installed:
inside property
Line.

CP# 600
BM Bolt on Hydrant
N: 1990786.8670
E: 1054547.9610
Elev: 829.20

LEGEND

- Manhole
Catch Basin
Inlet
Storm Sewer
Sanitary Sewer
Water Main
Fire Hydrant
Valve Vault
Valve Box
Light Pole
Fence
Pipe Bolland
Gas Meter
Overhead Utility Line
Electric Meter
Guy Wire
Utility Pole
Telephone Pedestal
Cable TV Pedestal
Mailbox
Curb & Gutter
Depressed Curb
Retaining Wall
Curb Elevation and
Gutter/Pavement Elevation
Pavement Elevation
Sidewalk Elevation
Ground Elevation
Contour Line
Deciduous Tree
Coniferous Tree
Record
On Line
Building Setback Line
Public Utility & Drainage Easement

Surveyor's Notes:

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Ordered By: Dan Barick
Order No.: 20229 Lot No. 1



EXPIRES 11-30-22

State of Illinois }
County of Cook }

This professional service conforms to the current Illinois minimum standards for a boundary and topographic survey.

Schaumburg, Illinois, September 21, 2022

By: *Leendert Kleinjan*
Illinois Professional Land Surveyor No. 3760

TOPOGRAPHIC SURVEY
OF AS-BUILT CONDITIONS

1239 AUTUMN ROAD
PALATINE ILLINOIS

HAEGER ENGINEERING
consulting engineers • land surveyors

100 East Lake Parkway, Schaumburg, IL 60197 • Tel: 847.394.0000 Fax: 847.394.0008
Illinois Professional Design Firm License No. 084-000212
www.haegerengineering.com

Packet Pg. 49

Scale: 1" = 20'

Attachment: PZC Materials - Tuesday, May 13, 2025 (2025-43 : 1239 W Autumn Road - SU Fence)



Attachment: PZC Materials - Tuesday, May 13, 2025 (2025-43 : 1239 W Autumn Road - SU Fence)

Dear Planning Commission Members,

My name is Yanet Miranda and I have been a proud resident of Palatine for the past 21 years. I am writing to respectfully request approval for the installation of a backyard fence that would be situated five feet away from our property line and at 5 feet tall on the west side and around the rest of the house at 6 feet tall.

This request is made out of necessity and with deep consideration for both safety and privacy. Since 2007, I have lived with a disability that limits my mobility. I rely on a walker and wheelchair to get around, and I am unable to safely navigate stairs or uneven surfaces due to a fractured tibia and my spinal cord injury. The backyard of our property is sloped and difficult for me to access, so I can only safely walk along the west side of the house. A fence would allow me to safely walk in that area, including to access and open the water hose, without the risk of falling or encountering

unexpected hazards.

Additionally, my daughter has autism and requires a secure environment for her safety and well-being. My husband frequently travels for work, leaving the two of us alone at home. A fence would provide a necessary layer of protection and give us peace of mind when we are outdoors.

Furthermore, there are apartment buildings nearby, and people often walk through or around the neighborhood. While we welcome a friendly and open community, we are also seeking a bit more privacy and peace of mind, particularly with my medical condition and my daughter's needs.

This proposed fence would not encroach on neighboring properties and would be positioned thoughtfully to maintain neighborhood aesthetics. I am hopeful that the Commission will consider the personal and medical factors involved in this request and grant the necessary exception for the five-foot setback.

Thank you for your time and consideration. I would be happy to provide any further documentation or attend a meeting to discuss this in more detail.

Sincerely,
Yanet Miranda

Attachment: PZC Materials - Tuesday, May 13, 2025 (2025-43 : 1239 W Autumn Road - SU Fence)

Ryan Auer

From: Bill Deal
Sent: Tuesday, May 6, 2025 2:30 PM
To: Ryan Auer
Subject: Re: 1239 W Autumn rd

Caution: This is an external email, Please take care when clicking links or opening attachments. When in doubt, please talk with the sender or check with VOP IT

Ryan

RE: the fence at 1239 Autumn Dr

My house lines up directly across the street from this property. The proposed 5' tall plastic fence would be the dominant object in my field of vision from my front yard extending across the entire frontage of my home and nearly across the entire frontage of my lot. If I proposed a privacy fence across my front yard it would not be considered. My objection is that fences are not pretty, and plastic fences are no maintenance but are not nice to look at, and there is just way too much of it as proposed. The landscaping in front of the fence part of the proposal was not clear and didn't sound like it would be much help.

Bill Deal
1122 N Grove

Attachment: PZC Materials - Tuesday, May 13, 2025 (2025-43 : 1239 W Autumn Road - SU Fence)



VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS 200 E. WOOD STREET
 PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

PLANNING AND ZONING COMMISSION

MINUTES • MAY 13, 2025

Village Hall - Council Chambers

Regular Meeting

7:00 PM

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Patrick Noonan	Commissioner	Present	
Cindy Roth-Wurster	Commissioner	Present	
Eric Friedman	Vice Chairperson	Present	
Jan Wood	Chairperson	Present	
Rodney Bettenhausen	Commissioner	Present	
Robert Kolososki	Commissioner	Present	
Kevin Cavanaugh	Commissioner	Present	
Stephen Fedota	Commissioner	Present	
Tim Schubert	Commissioner	Present	

II. MINUTES

1. Planning and Zoning Commission - Regular Meeting - Apr 22, 2025 7:00 PM -
Accepted as Amended

RESULT: **ACCEPTED AS AMENDED [UNANIMOUS]**
MOVER: Stephen Fedota, Commissioner
SECONDER: Tim Schubert, Commissioner
AYES: Noonan, Roth-Wurster, Friedman, Wood, Bettenhausen, Kolososki,
 Cavanaugh, Fedota, Schubert

Attachment: PZC Minutes - May 13, 2025 meeting (2025-43 : 1239 W Autumn Road - SU Fence)

III. PUBLIC HEARING

1. 1239 W. Autumn Road - **Recommend to Deny**
SU-000161-2025 - 1239 W Autumn Rd.

Notice was published in the Journal & Topics on April 24, 2025 and mailed to the required surrounding property owners.

Petitioner's Exhibits:

1. **Application & Real Estate Disclosure**
2. **Proof of Ownership**
3. **Plat of Survey**
4. **Site Plan**
5. **Elevation**
6. **Public Notice**

Mr. Auer provides the background for the request:

The Subject Property is zoned R-2, single-family residential and is approximately 14,483 square feet. The property is located in the Autumn Road subdivision and is improved with a single-family home. Currently, there is no fencing at the subject property.

The fence is proposed to be located in the subject property's side yard abutting a street yard (north Grove Avenue). Concurrently, this side yard abuts the front yard of a residential lot to the south. This property is categorized as a "corner lot" by the Village of Palatine Zoning ordinance.

Pursuant to 6.03(b)(6)(b) "*Special Uses*" of the Village of Palatine Zoning Ordinance, fences located in a side yard abutting a street, which also abut the side lot line of a front yard, of an adjacent lot, are only permitted when approved through special use procedure. The petitioner is requesting Special Use approval to permit a fence in a side yard abutting a street and a fence in the side yard abutting a street, which abuts the side lot line of an adjacent front yard.

Mr. Auer reviewed the existing conditions and discussed the special use standards. He also referenced existing property references within the Village and similar circumstances, where fences were approved with 15 or 20' setbacks.

Sworn in petitioners: Yante Miranda and Jose Hernandez - 1239 W Autumn Road

Ms. Miranda states she has been a resident of Palatine for 21 years. They purchased the property in 2023. She explains her request is based on privacy and safety concerns. She notes that the existing properties presented do not reflect her property's conditions. The side where she is requesting the fence is flat and provides access to the water spigot. She uses a walker and wheelchair and needs access to the level side of the house. The rest of the property is graded unevenly, making this the only accessible area. She adds that her

daughter has special needs, and the fence would help keep her safe. She emphasizes that their situation is unique and asks for her special conditions to be considered.

Mr. Hernandez states he is a CDL driver and travels out of town every month. He wants to ensure his wife and daughter are safe, while he is away. He agrees the requested side is more level than the other side.

Chairman Wood asks when the house was purchased.

Ms. Miranda confirms it was in 2023.

Chairman Wood asks if there is a rear entrance and whether the home was newly constructed to accommodate her condition.

Ms. Miranda says they would like to add a patio in the back, but the grading was altered due to water runoff. It wasn't originally like that.

Chairman Wood asks if the fence is to prevent people from entering the property.

Ms. Miranda confirms and states it is a high-traffic area and a safety concern.

Chairman Wood asks if the neighbor, who objected, is present.

Ms. Miranda says no, and Mr. Hernandez clarifies it's the neighbor across the street.

Chairman Wood notes there are decorative fences in the area and asks if they are seeking privacy.

Ms. Miranda confirms it is for privacy, reiterating that it's the only side she can walk on due to the grading.

Commissioner Kolososki asks why they are requesting 6' fences on the rest of the property.

Ms. Miranda responds that a neighboring property has a 6' fence, and they want the height to match, though not the material.

Commissioner Friedman asks her to reference the site plan and explain the 5' setback request.

Ms. Miranda explains there is no walkable area due to the slope.

Commissioner Friedman asks if she accesses that area from the front door.

Ms. Miranda confirms the question.

Commissioner Friedman questions if a 15' setback would still allow space to walk.

Ms. Miranda explains that she uses a walker, they have a tractor, and that side is the only usable outdoor space due to water runoff and slope.

Commissioner Roth-Wurster notes the house was built by a developer who was aware of Miranda's needs.

Ms. Miranda says the grading was changed to stop water from draining into the neighbor's yard.

Commissioner Roth-Wurster asks if the builder presented alternative options.

Ms. Miranda says it was the Village that required the grading adjustment.

Commissioner Friedman asks if the slope is at the front, back, or across the yard.

Ms. Miranda states it's a cross-slope across the yard.

Commissioner Bettenhausen notes that a 6' fence would block neighbors from seeing her in an emergency.

Ms. Miranda says she is getting a special device to notify emergency services if she falls.

Commissioner Bettenhausen asks if the yard could be regraded if a patio were added.

Ms. Miranda says regrading the backyard is not allowed. Chairman Wood asks if they have considered bushes. Ms. Miranda says she would consider it but notes the bushes would exceed 6'. Mr. Hernandez adds that neighboring bushes grow over sidewalks. Mr. Auer states that staff's review and consideration was based on the fence being 5' from the lot line. Chairman Wood asks whether the required setback in that area is 15'. Mr. Auer responds that the zoning district's standard set back in the area is 20' without a special use.

Sworn in resident: Jeff Javior & Tiffany Javior - 1235 W Autumn Road

Mr. Javior refers to the slide showing the existing conditions and discusses the slope of the house, which makes it difficult for the owner to walk safely. He explains that the sidewalk on her side of Autumn Road is safe for walking, and the sidewalk across the street is the only other safe walking area available to her. He emphasizes that the only part of the property that is safe and accessible for her is the area where she is requesting to install the fence. He describes the original development and notes that the planned grading was changed to prevent flooding of the house located at the bottom of the slope. He also mentions the construction of a berm as part of those changes. Mr. Javior expresses his support for the homeowner and advocates for her situation, stating that she should be able to enjoy and safely use her property.

Commissioner Kolososki asks who installed the berm.

Mr. Javior states it was required by the Village of Palatine.

Commissioner Noonan asks staff if there is any documentation on this property.

Ms. Bremanis states she does not have that information on hand for this development.

Mr. Auer states that there is a drainage easement on the site plan and explains that stormwater impacts should be reduced for neighboring residents. Ms. Bremanis reiterates that the request at hand pertains solely to the fence, and drainage should not be part of this discussion, as the subdivision and home were inspected and approved through the process. Ms. Javior comments that if the fence is set back more than 5 feet, the petitioner would only have 9 feet of space to maneuver on her property. Commissioner Friedman states that the standard setback is 20 feet. Ms. Javior responds that the issue seems to be more about aesthetics than the petitioner's quality of life, and she continues to advocate for the neighbor's safety.

STAFF RECOMMENDATION:

In conclusion, the fence proposal is overall inconsistent with approved fences of

similar circumstance and character. Therefore, Staff does not recommend approval of the proposed special use application. Staff notes the other similar corner side yard fence approvals, provided a minimum 15-foot setback from the property line. If the Planning and Zoning Commission recommends approval, Staff recommended the following condition:

1. The fence is setback from the corner side lot line that parallels Grove Avenue, with a minimum 15-foot setback, in addition to the parkway along Grove Avenue, and includes the required landscaping between the fence and lot line.

Mr. Auer states there will be a revision to this condition:

The condition will read: **If the Planning and Zoning Commission recommends the requested Special Use, the Special Use shall substantially conform to the site plans as submitted by the applicant, except as such plans may be changed to conform with the village codes and standards.**

Ms. Javior asks about a property that was allowed a 15' setback if the standard is 20'.

Mr. Auer states that in this district, a 20' setback is the minimum setback without a permit. A side yard request can be for 10' or 15', however it must be approved via special use. A fence in the side yard can be requested at a lesser distance, but it must go through the special use process. The property referenced was approved at 15' as a special use. Chairman Wood states that variations and special uses are reviewed on a case-by-case basis. Each request goes through the process and is evaluated individually. Some may be approved, and some may not. This is the same situation here, which is why residents may request a special use or variation. Ms. Javior asks why this special use for a disabled person would not automatically apply.

Ms. Bremanis explains that a special use is not a guaranteed approval-it is simply the process through which a request can be made. Mr. Auer provided a sample of a property that was approved at 15' through this same process. It was meant to demonstrate that relief was applied for and granted. Typically, fence requests at this reduced distance are denied. Ms. Javior refers to a house in the rear neighborhood that has a chain link fence with decorative landscaping. Mr. Auer states that the chain link fence was part of the final planned development for that subdivision. Applicants can request such allowances at the time of final planned development approval.

There were no further questions. The public hearing was closed.

Commissioner Cavanaugh Made a motion to approve subject staff's conditions; seconded by Commissioner Schubert.

DISCUSSION:

Commissioner Schubert states that the neighborly support is commendable and appreciates the advocacy shown for the petitioner. He acknowledges that other

fence requests have been approved with varying visibility impacts, but this particular request raises concerns due to the placement of the fence on the side lot, which does not align with other homes on the street. He recognizes that the petitioner has unique needs that limit her ability to enjoy the property, but believes there may be alternative solutions to address those needs.

Chairman Wood comments that this is a tough situation. She appreciates the passion and support from the neighbors and thinks it's commendable. From a safety standpoint, she has considered the neighboring property across the street and is concerned that the proposed fence may obstruct the view for other residents. She notes that, overall, fences in the neighborhood are typically in the backyards, not front yards. While the request meets safety concerns, it does not meet the aesthetic standards typically upheld. The 5' setback is not commonly approved, making this a difficult decision. She emphasizes the importance of considering each case individually, and acknowledges the reasoning behind staff's recommendation.

Commissioner Kolososki states that even moving the fence back 10' would be an improvement, as 5' from the sidewalk feels too close. He acknowledges the sensitivity of the issue and believes a compromise may be possible. Chairman Wood replies that even an additional 5' may not sufficiently address the concerns.

Commissioner Kolososki adds that from a safety standpoint, someone might be inclined to come 5' into the lot to look over the fence, whereas at a 20' setback, that becomes less likely.

Commissioner Roth-Wurster notes that corner lots naturally have less usable yard area. She emphasizes that when you install a fence, you're essentially putting up a wall, which may offer a false sense of security. If safety is a concern, she advises calling the police. While she's empathetic to the petitioner's situation and mobility limitations, she finds it difficult to support the request because of the broader impact on neighboring properties and the potential precedent it could set. She is not aware of similar special uses granted at this distance and feels the request does not meet the established standards.

Commissioner Friedman states that the petitioner acknowledged that much of their yard isn't usable due to the grading and their mobility concerns. He notes that of the area enclosed by the proposed fence, only about 20% would actually be of functional use to the homeowner. He encourages the petitioner to find a way to make use of that 20% in a way that meets their needs while staying within code requirements. From a planning and zoning perspective, he cannot support the request and urges the petitioner to explore other solutions.

A vote to approve this request subject to staffs conditions as per the revised submitted plan. The motion was moved by Commissioner Cavanaugh and 2nd by Commissioner Fedota. The vote to approve was denied by a vote of 6-3. A second motion to Deny the petitioners request was taken and moved by Commissioner Friedman and 2nd by Commissioner Fedota. The vote to deny was 6-3 and denied. This item will tentatively go to Village Council on Monday June 2nd, 2025.

RESULT:	RECOMMEND TO DENY [6 TO 3]
MOVER:	Kevin Cavanaugh, Commissioner
SECONDER:	Tim Schubert, Commissioner
AYES:	Noonan, Roth-Wurster, Friedman, Bettenhausen, Fedota, Schubert
NAYS:	Wood, Kolososki, Cavanaugh

CERTIFICATE OF PUBLICATION

DES PLAINES JOURNAL, INC., a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE 1239 W. AUTUMN RD.

 County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 24TH day of APRIL, A.D. 2025, and the last publication thereof was made on the 24TH day of APRIL, A.D. 2025.

Your Legal appeared in
 the following Journal & Topics
 Newspapers
 (Des Plaines Journal, Inc.)

- ☐ Des Plaines Journal
- ☐ Elk Grove Village Journal
- ☐ Mt. Prospect Journal
- ☐ Niles Journal
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- ☐ Northwest Journal
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Mary Alice Wenzl

IN WITNESS WHEREOF, THE **DES PLAINES JOURNAL, INC.**, has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 24TH day of APRIL, A.D., 2025.

By Todd Wessel

President

Title of Corporate Officer

County of Cook
 State of Illinois

Subscribed and sworn to before me this 24TH day of APRIL, A.D., 2025.

My commission expires the 15TH day of JULY, A.D., 2025.

Attachment: Public Notice (2025-43 : 1239 W Autumn Road - SU Fence)

Consider a Motion to Approve Warrant 2025 #11

8.1

Village of Palatine Warrant approval

Village Clerk

Mayor

Warrant # 11 having been approved by the Village Council on 06/02/2025 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	UB Refunds Processed	Fund Expense
General Fund	100	313,014.88	3,000.00	-	-	316,014.88
Motor Fuel Tax Fund	205	829,704.75	-	-	-	829,704.75
Federal Equitable Sharing Fund	221	5,083.96	-	-	-	5,083.96
Downtown TIF Fund	233	63,975.23	-	-	-	63,975.23
ARPA Fund	256	2,476.60	-	-	-	2,476.60
Opioid Settlement Fund	257	227.27	-	-	-	227.27
Capital Equipment Fund	401	7,635.90	-	-	-	7,635.90
Capital Improvements Fund	402	606,240.52	-	-	-	606,240.52
Water Fund	605	440,294.37	-	-	-	440,294.37
Sewer Fund	610	7,156.81	-	-	-	7,156.81
Refuse Fund	615	-	-	-	7.98	7.98
Parking Fund	620	16,436.77	-	-	-	16,436.77
Liability Insurance Fund	702	1,887.00	-	-	-	1,887.00
Fleet Services Fund	710	30,141.92	-	-	-	30,141.92
Total Report		2,324,275.98	3,000.00	-	7.98	2,327,283.96

ATTACHMENTS:

- Warrant #11

RESULT: APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER: Scott Lamerand, District 2 Councilman
SECONDER: Doug Myslinski, District 3 Councilman
AYES: Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT: Kollin Kozlowski



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4040 - 1st Ayd Corporation									
PSI783899	Motor Fuel	Open		05/01/2025	05/31/2025	05/23/2025			637.02
PSI783746	Parts - Stock	Open		05/08/2025	06/07/2025	05/23/2025			174.00
Vendor 4040 - 1st Ayd Corporation Totals							Invoices	2	\$811.02
Vendor 1553 - Acme Truck & Brake Supply									
01_464930	Parts - T-411	Open		05/07/2025	06/06/2025	05/08/2025			23.35
01_466864	Parts - Stock/T-411	Open		05/15/2025	06/14/2025	05/23/2025			174.37
Vendor 1553 - Acme Truck & Brake Supply Totals							Invoices	2	\$197.72
Vendor 5416 - Advance Auto Parts									
6432512537559	Parts - T-458	Open		05/05/2025	06/04/2025	05/08/2025			161.97
6432512563308	Parts - T-324	Open		05/05/2025	06/04/2025	05/08/2025			6.57
6432512863398	Parts - T-389	Open		05/08/2025	06/07/2025	05/23/2025			41.76
6432512863409	Parts - Stock	Open		05/08/2025	06/07/2025	05/23/2025			551.08
6432512963453	Parts - T-456	Open		05/09/2025	06/08/2025	05/23/2025			79.30
6432513263508	Parts - Stock	Open		05/12/2025	06/11/2025	05/23/2025			139.52
6432513263549	Parts - T-460	Open		05/12/2025	06/11/2025	05/23/2025			24.83
6432513337731	Parts -PT-204	Open		05/13/2025	06/14/2025	05/23/2025			424.30
6432513537800	Parts - Stock	Open		05/15/2025	06/14/2025	05/23/2025			126.36
6432513537801	Parts - T-498	Open		05/15/2025	06/14/2025	05/23/2025			256.94
6432513537804	Parts - T-487	Open		05/15/2025	06/14/2025	05/23/2025			181.60
6432513537819	Parts - M-995/Stock	Open		05/15/2025	06/14/2025	05/23/2025			8.93
6432513663757	Parts - Stock	Open		05/16/2025	06/15/2025	05/23/2025			35.03
6432513663758	Parts - Stock	Open		05/16/2025	06/15/2025	05/23/2025			23.97
Vendor 5416 - Advance Auto Parts Totals							Invoices	14	\$2,062.16
Vendor 2611 - Al Warren Oil Co									
W1745489	Motor Fuel	Open		05/07/2025	06/06/2025	05/08/2025			2,126.90
W1745490	Motor Fuel	Open		05/07/2025	06/06/2025	05/08/2025			16,018.60
Vendor 2611 - Al Warren Oil Co Totals							Invoices	2	\$18,145.50
Vendor 2496 - Altorfer Industries, Inc									
P56C0065100	Parts - E-603	Open		05/08/2025	06/07/2025	05/23/2025			71.53
Vendor 2496 - Altorfer Industries, Inc Totals							Invoices	1	\$71.53
Vendor 5021 - Arlington Heights Ford LLC									
161050H	Parts - T-456	Open		05/10/2025	06/09/2025	05/23/2025			112.75
161342H	Parts - T-462	Open		05/15/2025	06/14/2025	05/23/2025			38.89
Vendor 5021 - Arlington Heights Ford LLC Totals							Invoices	2	\$151.64
Vendor 1443 - Arlington Power Equipment									
231588	Parts - PT-422	Open		05/08/2025	06/07/2025	05/23/2025			123.93
231589	Parts - PT-112	Open		05/08/2025	06/07/2025	05/23/2025			40.18



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
231590	Parts - PT-112	Open		05/08/2025	06/07/2025	05/23/2025			333.98
231591	Parts - PT-999	Open		05/08/2025	06/07/2025	05/23/2025			11.96
231593	Parts - PT-999	Open		05/08/2025	06/07/2025	05/23/2025			11.96
232024	Fuel - M-999 & PT-999	Open		05/12/2025	06/11/2025	05/23/2025			155.15
232493	Parts - PT-112	Open		05/14/2025	06/13/2025	05/23/2025			5.48
232713	Parts - M-995	Open		05/15/2025	06/14/2025	05/23/2025			1.58
			Vendor	1443 - Arlington Power Equipment Totals			Invoices	8	\$684.22
Vendor 1722 - BLA, Inc									
24001-11	Illinois Avenue Improvements Construction Engineering	Open		04/30/2025	05/30/2025	05/19/2025			2,376.82
			Vendor	1722 - BLA, Inc Totals			Invoices	1	\$2,376.82
Vendor 5564 - Bluewater Construction LLC									
1067	2024 Water Main Extensions Project DPW-2425	Open		04/30/2025	05/30/2025	05/27/2025			356,823.39
			Vendor	5564 - Bluewater Construction LLC Totals			Invoices	1	\$356,823.39
Vendor 4850 - Builders Asphalt, Llc									
161958	Binder and Surface for Hot Paving	Open		05/05/2025	06/04/2025	05/06/2025			7,012.64
162153	Binder and Surface for Hot Paving	Open		05/06/2025	06/05/2025	05/06/2025			16,517.20
162324	Binder and Surface for Hot Paving	Open		05/07/2025	06/06/2025	05/06/2025			28,892.52
162492	Binder and Surface for Hot Paving	Open		05/08/2025	06/07/2025	05/06/2025			29,198.52
162641	Binder and Surface for Hot Paving	Open		05/09/2025	06/08/2025	05/21/2025			30,736.68
162783	Binder and Surface for Hot Paving	Open		05/12/2025	06/11/2025	05/21/2025			27,026.60
163014	Binder and Surface for Hot Paving	Open		05/13/2025	06/12/2025	05/21/2025			18,942.76
163318	Binder and Surface for Hot Paving	Open		05/15/2025	06/14/2025	05/21/2025			16,022.16
163488	Binder and Surface for Hot Paving	Open		05/16/2025	06/15/2025	05/21/2025			34,540.60
163166	In House Street Resurfacing- Willow Street and Cornell Avenue	Open		05/14/2025	06/13/2025	05/16/2025			30,406.88
			Vendor	4850 - Builders Asphalt, Llc Totals			Invoices	10	\$239,296.56
Vendor 5195 - Castle Chevrolet North LLC									
42690	Parts - T-458	Open		05/06/2025	06/05/2025	05/08/2025			74.03
42691	Parts - T-458	Open		05/06/2025	06/05/2025	05/08/2025			109.53



Warrant #11

8.1.a

Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 5195 - Castle Chevrolet North LLC Totals						Invoices	2		\$183.56
Vendor 1576 - CC Cartage Excavating 10113	Lowboy Move-Palatine to Roland Machinery	Open		04/28/2025	05/28/2025	05/21/2025			645.00
Vendor 1576 - CC Cartage Excavating Totals						Invoices	1		\$645.00
Vendor 2555 - Chicago Parts & Sound									
40V0032310	Parts - T-458	Open		05/05/2025	06/04/2025	05/08/2025			44.12
40V0033712	Parts - T-460	Open		05/12/2025	06/11/2025	05/23/2025			49.46
40V0033906	Parts - T-460	Open		05/12/2025	06/11/2025	05/23/2025			19.72
40V0033922	Parts - T-495	Open		05/12/2025	06/11/2025	05/23/2025			298.91
40V0034129	Parts - T-460	Open		05/13/2025	06/12/2025	05/23/2025			221.81
Vendor 2555 - Chicago Parts & Sound Totals						Invoices	5		\$634.02
Vendor 3050 - Cintas #22									
4229405200	Village Hall Carpets	Open		05/05/2025	06/04/2025	05/08/2025			151.55
4230005237	Uniform Cleaning	Open		05/09/2025	06/08/2025	05/13/2025			131.15
4230005244	Shop Rags	Open		05/09/2025	06/08/2025	05/13/2025			17.60
4230741019	CSF Carpets	Open		05/16/2025	06/15/2025	05/23/2025			155.65
4230741120	Uniform Cleaning	Open		05/16/2025	06/15/2025	05/23/2025			156.26
Vendor 3050 - Cintas #22 Totals						Invoices	5		\$612.21
Vendor 2707 - Ciorba Group Inc									
0033109	Salt Creek Streambank Stabilization Construction Eng DPW-2471	Open		05/08/2025	06/07/2025	05/14/2025			4,537.50
Vendor 2707 - Ciorba Group Inc Totals						Invoices	1		\$4,537.50
Vendor 1488 - CNS Tire Supply									
27694	Parts - PT-082	Open		05/08/2025	06/07/2025	05/23/2025			127.00
Vendor 1488 - CNS Tire Supply Totals						Invoices	1		\$127.00
Vendor 2741 - Conserv FS									
65194313	Peat Moss & Pro Mix	Open		05/13/2025	06/12/2025	05/21/2025			516.13
Vendor 2741 - Conserv FS Totals						Invoices	1		\$516.13
Vendor 3706 - Constellation NewEnergy Inc									
70588012501	Electricity-884 E. Lilly Lane Rose and Lilly Lift Station	Open		04/16/2025	05/16/2025	05/20/2025			568.59
70588200801	Electricity-700 N. North Court RT/25 Street Lighting	Open		04/16/2025	05/16/2025	05/20/2025			76.94
70588227001	Electricity-1199 W. Northwest Highway Countryside Pump Station	Open		04/16/2025	05/16/2025	05/20/2025			3,750.11

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Warrant #11

8.1.a

Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
70596734201	Electricity-251 W. Colfax Street RT/25 Parking Lot Lighting	Open		04/17/2025	05/17/2025	05/20/2025			26.14
70596796201	Electricity-0 N. Smith St/King George Ct RT/23 Street Lighting	Open		04/17/2025	05/17/2025	05/20/2025			7,428.50
70596815601	Electricity-47 W. Slade Street RT/25 Street Lighting	Open		04/17/2025	05/17/2025	05/20/2025			40.34
70596838201	Electricity-0 N. Smith St/1 N Cherrywood Dr. Street Lighting	Open		04/17/2025	05/17/2025	05/20/2025			9,413.05
70596933701	Electricity-0 W. Rohlwing Road RT/25 Street Lighting	Open		04/17/2025	05/17/2025	05/20/2025			251.44
70605518601	Electricity-2399 N. Dee Lane Deer Park Booster Station	Open		04/18/2025	05/18/2025	05/20/2025			400.61
70605554701	Electricity-0 Haleyshill Court Dunhaven Woods Lift Station	Open		04/18/2025	05/18/2025	05/20/2025			236.68
70605765901	Electricity-2175 N. Coach Road Long Grove Pump Station	Open		04/18/2025	05/18/2025	05/20/2025			196.16
70605770401	Electricity-1501 N. Hicks Road Hicks and Dundee Pump Station	Open		04/21/2025	05/21/2025	05/20/2025			934.38
70610064101	Electricity-1465 E. Evergreen Drive Randville Lift Station	Open		04/21/2025	05/21/2025	05/20/2025			1,262.80
70610180001	Electricity-137 W. Wood Street Unit 2 Train Station	Open		04/21/2025	05/21/2025	05/20/2025			380.15
70610295701	Electricity-429 N. Hicks Road Holiday Lighting	Open		04/21/2025	05/21/2025	05/20/2025			26.17
70610300201	Electricity-1484 N. Oak Street Pepper Tree Lift Station	Open		04/21/2025	05/21/2025	05/20/2025			484.30
70610307701	Electricity-0 N. Hicks Pl./1 W. Northwest Hwy. Holiday Lighting	Open		04/21/2025	05/21/2025	05/20/2025			64.93
70610322001	Electricity-803 W. Panorama Drive Deer Grove Lift Station	Open		04/21/2025	05/21/2025	05/20/2025			211.02
70610340401	Electricity-137 W. Wood Street Unit 3 Conscious Cup	Open		04/21/2025	05/21/2025	05/20/2025			189.29
70610344501	Electricity-150 W. Wilson St. Clu Building	Open		04/21/2025	05/21/2025	05/20/2025			790.83
70610350401	Electricity-137 W. Wood Street Unit 1 Parking Lot Lights	Open		04/21/2025	05/21/2025	05/20/2025			466.87
70610351701	Electricity-1381 N. Rohlwing Road North Supply Pump Station	Open		04/21/2025	05/21/2025	05/20/2025			4,439.62

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Warrant #11

8.1.a

Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
70610217201	Electricity-Heron Drive Well 10 Pump Station	Open		04/22/2025	05/22/2025	05/20/2025			8,786.01
70620163101	Electricity-560 S. Hale Street Storm Water Lift Station	Open		04/22/2025	05/22/2025	05/20/2025			79.36
70620436701	Electricity-0 Kenilworth and Elizabeth Winston Tank	Open		04/22/2025	05/22/2025	05/20/2025			91.26
70620437701	Electricity-0 N. Smith Street Union Pacific Box	Open		04/22/2025	05/22/2025	05/20/2025			246.10
70620444301	Electricity-50 N. Brockway Street Parking Lot Lighting	Open		04/22/2025	05/22/2025	05/20/2025			98.98
70620503901	Electricity-519 S. Consumers Ave Arlington Crest Lift Station	Open		04/22/2025	05/22/2025	05/20/2025			267.82
70620573701	Electricity-Palatine and Oak Street Lighting	Open		04/22/2025	05/22/2025	05/20/2025			140.03
70620577701	Electricity-0 Benton and Wilmette Wilmette Lift Station	Open		04/22/2025	05/22/2025	05/20/2025			109.49
70620584701	Electricity-Palatine and Bothwell Street Lighting	Open		04/22/2025	05/22/2025	05/20/2025			301.59
70620585901	Electricity-1830 N. Baldwin Road Kasuba Lift Station	Open		04/22/2025	05/22/2025	05/20/2025			1,549.53
70625598801	Electricity-914 W. Lukas Avenue Square D Lift Station	Open		04/23/2025	05/23/2025	05/20/2025			136.96
70625600201	Electricity-1279 W. Palatine Road Entrance Sign	Open		04/23/2025	05/23/2025	05/20/2025			7.13
70625602301	Electricity-1525-35 S. Roselle Road Shires Lift Station	Open		04/23/2025	05/23/2025	05/20/2025			608.19
70626041601	Electricity-0 Harper Well 6	Open		04/23/2025	05/23/2025	05/20/2025			603.84
70626438101	Electricity-149 W. Michigan Avenue South Supply Pump Station	Open		04/23/2025	05/23/2025	05/20/2025			11,234.41
70626444501	Electricity-826 W. Exner Court Pond Aerator	Open		04/23/2025	05/23/2025	05/20/2025			39.10
70626570301	Electricity-1100 W. Illinois Av. Well 5	Open		04/23/2025	05/23/2025	05/20/2025			1,386.53
70637394801	Electricity-2175 N. Coach Road Long Grove Well 15	Open		04/24/2025	05/24/2025	05/20/2025			60.09
70690834401	Electricity-550 N. Smith Street Well 7 Pump Station	Open		05/05/2025	06/04/2025	05/20/2025			2,088.44
70735974801	Electricity-251 W. Colfax Street Parking Deck	Open		05/12/2025	06/11/2025	05/20/2025			4,262.50
70735974901	Electricity-251 W. Colfax Street Parking Deck	Open		05/12/2025	06/11/2025	05/20/2025			7,048.44

Vendor 3706 - Constellation NewEnergy Inc Totals

Invoices

43

\$70,784.72

Vendor 5342 - Design Workshop, Inc



Warrant #11

8.1.a

Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0081251	Downtown Parking and Wayfinding Sign Plan	Open		05/06/2025	06/05/2025	05/12/2025			4,835.00
		Vendor	5342 - Design Workshop, Inc	Totals		Invoices	1		\$4,835.00
Vendor 5608 - Danielle Di Cristofano									
2025-00000437	Tuition Reimbursement	Open		05/23/2025	05/23/2025	05/23/2025			416.00
		Vendor	5608 - Danielle Di Cristofano	Totals		Invoices	1		\$416.00
Vendor 4863 - Dinges Fire Company									
69060	Liquid Smoke	Open		04/03/2025	05/03/2025	05/16/2025			448.00
		Vendor	4863 - Dinges Fire Company	Totals		Invoices	1		\$448.00
Vendor 5398 - EMS Management & Consultants, Inc.									
EMS-015069	Ambulance Billing Charges - Apr	Open		04/30/2025	06/15/2025	05/12/2025			7,775.40
		Vendor	5398 - EMS Management & Consultants, Inc.	Totals		Invoices	1		\$7,775.40
Vendor 3563 - FGM Architects									
23-3804.02-15	Fire Stations 82 and 85 Renovations Phase 2 Services	Open		05/08/2025	06/07/2025	05/06/2025			2,476.60
23-3856.02-4	Palatine Fire Station 84 Training Tower Renovation	Open		05/08/2025	06/07/2025	05/09/2025			7,086.00
		Vendor	3563 - FGM Architects	Totals		Invoices	2		\$9,562.60
Vendor 3693 - Finkbiner Equipment Co Inc									
P59757	Parts - T-241	Open		05/05/2025	06/04/2025	05/23/2025			283.23
		Vendor	3693 - Finkbiner Equipment Co Inc	Totals		Invoices	1		\$283.23
Vendor 2195 - FMP									
162-207264	Parts - T-458	Open		05/06/2025	06/05/2025	05/08/2025			91.17
162-207311	Parts - T-458	Open		05/07/2025	06/06/2025	05/08/2025			53.16
162-207461	Parts - T-460	Open		05/08/2025	06/07/2025	05/23/2025			207.00
50-6075492	Parts - STOCK	Open		05/08/2025	06/07/2025	05/23/2025			152.01
50-6078458	Parts - STOCK	Open		05/09/2025	06/08/2025	05/23/2025			620.00
50-6078827	Parts - T-460	Open		05/09/2025	06/08/2025	05/23/2025			489.60
162-207790	Lubricants & Additives - STOCK	Open		05/13/2025	06/12/2025	05/23/2025			72.00
162-207947	Parts - STOCK	Open		05/15/2025	06/14/2025	05/23/2025			110.98
50-6089434	Parts - T-462	Open		05/15/2025	06/14/2025	05/23/2025			39.78
		Vendor	2195 - FMP	Totals		Invoices	9		\$1,835.70
Vendor 1621 - Fox Valley Fire & Safety									
IN00770735	Fire Extinguisher Service- Sta 85	Open		05/05/2025	06/04/2025	05/06/2025			120.80

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
IN00770736	Fire Extinguisher Service- Sta 84	Open		05/05/2025	06/04/2025	05/06/2025			279.25
IN00770737	Fire Extinguisher Service- Sta 81	Open		05/05/2025	06/04/2025	05/06/2025			62.85
IN00770738	Fire Extinguisher Service- Sta 82	Open		05/05/2025	06/04/2025	05/06/2025			238.75
IN00770739	Fire Extinguisher Service- Sta 83	Open		05/05/2025	06/04/2025	05/06/2025			50.00
IN00772779	Fire Extinguisher Recharge- Sta 85	Open		05/16/2025	06/15/2025	05/16/2025			199.00
Vendor 1621 - Fox Valley Fire & Safety		Totals				Invoices	6		\$950.65
Vendor 3180 - Gasvoda & Associates Inc									
INV25PTS0225	Filter Element	Open		05/14/2025	06/13/2025	05/21/2025			397.17
INV25PTS0233	Filter Assembly	Open		05/14/2025	06/13/2025	05/21/2025			333.64
Vendor 3180 - Gasvoda & Associates Inc		Totals				Invoices	2		\$730.81
Vendor 4150 - Geske and Sons Inc									
61602	2025 Street Resurfacing Program MFT Section #25-00000 - 00 -GM	Open		05/14/2025	06/10/2025	05/19/2025			1,376,883.57
Vendor 4150 - Geske and Sons Inc		Totals				Invoices	1		\$1,376,883.57
Vendor 3400 - Gewalt Hamilton Associates Inc									
4510.011-3	BAS RFQ Preparation	Open		05/09/2025	06/08/2025	05/08/2025			1,390.70
Vendor 3400 - Gewalt Hamilton Associates Inc		Totals				Invoices	1		\$1,390.70
Vendor 2442 - Goodmark Nurseries LLC									
ARINV-009642	Silver Maple Replacement Parkway Trees	Open		05/12/2025	06/11/2025	05/27/2025			15,620.00
Vendor 2442 - Goodmark Nurseries LLC		Totals				Invoices	1		\$15,620.00
Vendor 2905 - Group Link Corp									
2025-01-11-25911	eHelp Desk Renewal	Open		01/11/2025	05/30/2025	05/21/2025			4,537.61
Vendor 2905 - Group Link Corp		Totals				Invoices	1		\$4,537.61
Vendor 1648 - Grower Equipment & Supply Co.									
INV-50612	Parts - E-475	Open		05/06/2025	06/05/2025	05/28/2025			173.67
Vendor 1648 - Grower Equipment & Supply Co.		Totals				Invoices	1		\$173.67
Vendor 5512 - Hammer Construction, LLC									
3467	Gateway Center Parking Deck 2024 Maintenance Repairs DPW-2454	Open		05/05/2025	06/04/2025	05/12/2025			55,980.00
Vendor 5512 - Hammer Construction, LLC		Totals				Invoices	1		\$55,980.00
Vendor 3118 - James M Handzel									

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
PWTRJH01225/1825	Tool Reimbursement	Open		05/27/2025	05/29/2025	05/23/2025			625.00
Vendor 3118 - James M Handzel Totals						Invoices	1		\$625.00
Vendor 5046 - Hoosier Fire Equipment Inc 122877	Parts - T-413	Open		05/07/2025	06/06/2025	05/28/2025			221.60
Vendor 5046 - Hoosier Fire Equipment Inc Totals						Invoices	1		\$221.60
Vendor 5061 - Illinois LEAP 2025-18	2025 IL LEAP Conference	Open		05/09/2025	06/08/2025	05/27/2025			339.00
Vendor 5061 - Illinois LEAP Totals						Invoices	1		\$339.00
Vendor 1604 - Illinois State Police 20250401570	Fingerprinting for Liquor Licensing (1570-April)	Open		05/01/2025	06/15/2025	05/27/2025			540.00
20250404348	Background Check	Open		05/16/2025	06/15/2025	05/13/2025			54.00
Vendor 1604 - Illinois State Police Totals						Invoices	2		\$594.00
Vendor 4616 - Interstate All Battery Center 1903702008678	VH Door Control Panel	Open		05/13/2025	06/12/2025	05/21/2025			96.80
Vendor 4616 - Interstate All Battery Center Totals						Invoices	1		\$96.80
Vendor 2837 - Intoximeters Inc 787275	Dry Gas Canister for Intoximeters in Lock-up	Open		05/13/2025	06/12/2025	05/27/2025			177.75
Vendor 2837 - Intoximeters Inc Totals						Invoices	1		\$177.75
Vendor 4838 - J & R Lock & Safe Inc DBA Henning Brothers 0000502918	Ticket Office Keys	Open		05/15/2025	06/14/2025	05/21/2025			44.00
Vendor 4838 - J & R Lock & Safe Inc DBA Henning Brothers Totals						Invoices	1		\$44.00
Vendor 3869 - John Nelson Architect Inc JN 5/27/25	plan review/consultation 5/14-2/23	Open		05/27/2025	05/27/2025	05/15/2025			2,100.00
Vendor 3869 - John Nelson Architect Inc Totals						Invoices	1		\$2,100.00
Vendor 2268 - Journal & Topics Newspapers 194440	legal notice 605-619 E Dundee	Open		05/07/2025	06/07/2025	05/12/2025			74.25
194441	legal notice 501 n hicks	Open		05/07/2025	06/07/2025	05/12/2025			44.00
Vendor 2268 - Journal & Topics Newspapers Totals						Invoices	2		\$118.25
Vendor 4354 - James E Kernan 2025-00000436	Tuition Reimbursement	Open		05/23/2025	05/23/2025	05/23/2025			312.00
PWBRJK042625	Boot Reimbursement	Open		04/26/2025	05/29/2025	05/23/2025			125.00
Vendor 4354 - James E Kernan Totals						Invoices	2		\$437.00



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3357 - KONE Inc									
871674383	Service Contract for Elevator Maintenance-5/1/25-7/31/25	Open		05/01/2025	05/31/2025	05/21/2025			6,338.70
Vendor 3357 - KONE Inc Totals						Invoices	1		\$6,338.70
Vendor 4201 - Koziol Reporting Service									
2480-247a	KOZIOL REPORTING SERVICE - ARBITRATION - SERVICE DATE 03/19/2025	Open		04/23/2025	05/23/2025	05/19/2025			1,939.50
2480-250a	KOZIOL REPORTING SERVICE - ARBITRATION - SERVICE DATE 04/17/2025	Open		04/28/2025	05/28/2025	05/19/2025			1,408.50
Vendor 4201 - Koziol Reporting Service Totals						Invoices	2		\$3,348.00
Vendor 4999 - Kristin La Russo									
LaRusso050825	NW Municipal Clerk's Meeting	Open		05/13/2025	06/10/2025	05/13/2025			153.24
LaRusso050525	Council Reception Cake and Water	Open		05/05/2025	06/04/2025	05/07/2025			37.63
Vendor 4999 - Kristin La Russo Totals						Invoices	2		\$190.87
Vendor 3324 - Language Testing International Inc									
L97617-INa	2025 LANGUAGE TESTING - ALEXANDRA C - SPANISH	Open		05/07/2025	06/06/2025	05/19/2025			124.00
Vendor 3324 - Language Testing International Inc Totals						Invoices	1		\$124.00
Vendor 4575 - Katherine M Lapid									
2025-00000453	2025 Healthy Lifestyle Challenge	Open		05/28/2025	05/28/2025	05/28/2025			109.99
Vendor 4575 - Katherine M Lapid Totals						Invoices	1		\$109.99
Vendor 4287 - Lauterbach & Amen, LLP									
102383	Annual Actuarial Valuations	Open		03/21/2025	05/23/2025	05/23/2025			6,130.00
103571	Annual Actuarial Valuations	Open		04/25/2025	05/25/2025	05/23/2025			6,130.00
Vendor 4287 - Lauterbach & Amen, LLP Totals						Invoices	2		\$12,260.00
Vendor 1176 - Liberty Tire Recycling Llc									
2967293	Tire Disposal - M-999, PT-999	Open		04/26/2025	05/29/2025	05/28/2025			233.14
Vendor 1176 - Liberty Tire Recycling Llc Totals						Invoices	1		\$233.14
Vendor 4780 - Marsh USA, Inc									
349583133042	Brokerage Consulting Credit	Open		04/03/2025	05/25/2025	05/19/2025			(7,994.00)
399969288881	Brown Bond	Open		04/23/2025	05/23/2025	05/19/2025			200.00
349584352087	23-24 Excess Workers Compensation Premium	Open		04/25/2025	05/25/2025	05/19/2025			9,681.00

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 4780 - Marsh USA, Inc Totals				Invoices	3	\$1,887.00
Vendor 1709 - Master Hitch									
106957	Parts - PT-82	Open		05/13/2025	06/12/2025	05/28/2025			61.25
			Vendor 1709 - Master Hitch Totals				Invoices	1	\$61.25
Vendor 2756 - Mc Master Carr Supply Co.									
44958553	Parts - Stock	Open		05/01/2025	05/31/2025	05/28/2025			199.24
			Vendor 2756 - Mc Master Carr Supply Co. Totals				Invoices	1	\$199.24
Vendor 5584 - MES Service Company LLC									
IN2251050	O2 Sensor	Open		04/29/2025	05/28/2025	05/14/2025			350.00
			Vendor 5584 - MES Service Company LLC Totals				Invoices	1	\$350.00
Vendor 1118 - Mid American Water Of Wauconda Inc									
280882W	Valve Box Extension	Open		05/08/2025	06/07/2025	05/21/2025			182.00
			Vendor 1118 - Mid American Water Of Wauconda Inc Totals				Invoices	1	\$182.00
Vendor 2421 - Mikes Towing/Auto & Truck Repair									
1074494	Safety Lane T-454	Open		05/09/2025	06/08/2025	05/28/2025			60.00
1074498	Safety Lane T-534	Open		05/09/2025	06/08/2025	05/28/2025			40.00
			Vendor 2421 - Mikes Towing/Auto & Truck Repair Totals				Invoices	2	\$100.00
Vendor 1405 - MPC Communications & Lighting Inc									
25-1131	Upfit (1) 2025 Ford Police Interceptor Utility Hybrid-T-543	Open		05/16/2025	06/15/2025	05/22/2025			760.00
			Vendor 1405 - MPC Communications & Lighting Inc Totals				Invoices	1	\$760.00
Vendor 2789 - Municipal Clerks Of Illinois									
05-05-2025	Municipal Clerks of Illinois Membership	Open		05/07/2025	06/07/2025	05/07/2025			85.00
			Vendor 2789 - Municipal Clerks Of Illinois Totals				Invoices	1	\$85.00
Vendor 5599 - Napa Auto Parts									
472034	Parts - Stock	Open		05/01/2025	05/31/2025	05/23/2025			75.01
472756	Parts - E-224	Open		05/08/2025	06/07/2025	05/28/2025			18.92
			Vendor 5599 - Napa Auto Parts Totals				Invoices	2	\$93.93
Vendor 2176 - Neenah Foundry Co.									
182766	Grates	Open		05/08/2025	06/07/2025	05/21/2025			1,026.00
			Vendor 2176 - Neenah Foundry Co. Totals				Invoices	1	\$1,026.00
Vendor 1468 - Newcastle Electric									
2854	Well 15 Repair	Open		05/13/2025	06/12/2025	05/13/2025			13,600.00

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Warrant #11

8.1.a

Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2857	South Supply Pump Station Surge Protective Devices	Open		05/13/2025	06/13/2025	05/13/2025			7,238.00
			Vendor 1468 - Newcastle Electric	Totals		Invoices	2		\$20,838.00
Vendor 2432 - Northern Ill Police Alarm System									
15617	NIPAS - Annual Membership Assessment Fees (05/01/25 - 04/30/26)	Open		05/13/2025	06/13/2025	05/27/2025			7,085.00
			Vendor 2432 - Northern Ill Police Alarm System	Totals		Invoices	1		\$7,085.00
Vendor 2224 - Northwest Community Hospital									
PAL050925	Annual SOPs	Open		05/09/2025	06/08/2025	05/09/2025			227.27
			Vendor 2224 - Northwest Community Hospital	Totals		Invoices	1		\$227.27
Vendor 5203 - ODP Business Solutions, LLC									
35118143a	April ODP	Open		04/30/2025	06/12/2025	05/15/2025			133.24
			Vendor 5203 - ODP Business Solutions, LLC	Totals		Invoices	1		\$133.24
Vendor 1214 - On Time Embroidery Inc.									
135626	Clothing	Open		05/08/2025	06/07/2025	05/09/2025			100.00
137514	Clothing	Open		05/08/2025	06/07/2025	05/09/2025			380.00
137647	Clothing	Open		05/08/2025	06/07/2025	05/09/2025			234.00
137771	Clothing	Open		05/08/2025	06/07/2025	05/09/2025			152.00
137835	Clothing	Open		05/08/2025	06/07/2025	05/09/2025			346.00
			Vendor 1214 - On Time Embroidery Inc.	Totals		Invoices	5		\$1,212.00
Vendor 5151 - Pace Analytical Services, LLC									
257212839	Water Sample Testing	Open		05/12/2025	06/11/2025	05/21/2025			520.00
257213010	Water Sample Testing	Open		05/14/2025	06/13/2025	05/21/2025			350.00
257213011	Water Sample Testing	Open		05/14/2025	06/13/2025	05/21/2025			875.00
			Vendor 5151 - Pace Analytical Services, LLC	Totals		Invoices	3		\$1,745.00
Vendor 5601 - Pangea Printing LLC									
PNG25317	Baseball caps for CERT Volunteers	Open		05/08/2025	06/02/2025	05/27/2025			300.00
			Vendor 5601 - Pangea Printing LLC	Totals		Invoices	1		\$300.00
Vendor 1784 - Parent Petroleum									
1749445	Lubricants & Additives - Stock/Oil	Open		05/13/2025	06/12/2025	05/28/2025			1,806.00
			Vendor 1784 - Parent Petroleum	Totals		Invoices	1		\$1,806.00
Vendor 4873 - Partners and Paws Veterinary Services									
149644	Medications for K-9 Jax (Wagner)	Open		05/12/2025	06/11/2025	05/27/2025			102.00

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4873 - Partners and Paws Veterinary Services		Totals			Invoices		1		\$102.00
Vendor 4703 - Peralte-Clark Llc									
15	Smith and Colfax Drainage Improvements Feasibility Study	Open		05/06/2025	06/05/2025	05/12/2025			3,160.23
Vendor 4703 - Peralte-Clark Llc		Totals			Invoices		1		\$3,160.23
Vendor 1622 - Prime Tack & Seal Co									
82914	Primer for Milling and Paving Program	Open		04/29/2025	05/29/2025	05/21/2025			2,069.00
82947	Primer for Milling and Paving Program	Open		05/01/2025	05/31/2025	05/21/2025			1,875.00
83041	Primer for Milling and Paving Program	Open		05/08/2025	06/07/2025	05/21/2025			2,875.50
83176	Primer for Milling and Paving Program	Open		05/15/2025	06/14/2025	05/21/2025			3,088.50
Vendor 1622 - Prime Tack & Seal Co		Totals			Invoices		4		\$9,908.00
Vendor 1944 - Quill LLC									
44078849	office supplies-paper	Open		05/05/2025	06/05/2025	05/15/2025			69.98
Vendor 1944 - Quill LLC		Totals			Invoices		1		\$69.98
Vendor 5561 - Range Ventilation Design, Inc									
2580-Reissue	Range Maintenance Visit	Open		02/21/2025	06/02/2025	05/27/2025			1,250.00
Vendor 5561 - Range Ventilation Design, Inc		Totals			Invoices		1		\$1,250.00
Vendor 4300 - Ray O'Herron Co, Inc									
2410414	Badge	Open		05/08/2025	06/07/2025	05/14/2025			169.89
Vendor 4300 - Ray O'Herron Co, Inc		Totals			Invoices		1		\$169.89
Vendor 4545 - Robinson Engineering Ltd									
25050219	Public Works Utilities Division Phase 2 Assistance	Open		05/09/2025	06/08/2025	05/09/2025			5,009.25
Vendor 4545 - Robinson Engineering Ltd		Totals			Invoices		1		\$5,009.25
Vendor 4019 - Rush Truck Centers									
3041676975	Parts - T-502	Open		05/12/2025	06/11/2025	05/28/2025			950.00
Vendor 4019 - Rush Truck Centers		Totals			Invoices		1		\$950.00
Vendor 5606 - Spine Experts									
2	Arbitration Testimony - Spine Experts	Open		03/07/2025	05/23/2025	05/23/2025			1,400.00
Vendor 5606 - Spine Experts		Totals			Invoices		1		\$1,400.00
Vendor 4172 - State Police Services Fund									

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Warrant #11

8.1.a

Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2025-00000438	ISP Basic Training Police Academy x2 (M. Quick/N. Neiheisel)	Open		05/06/2025	06/06/2025	05/27/2025			12,522.00
Vendor 4172 - State Police Services Fund Totals							Invoices	1	\$12,522.00
Vendor 4621 - Stephen A. Laser Associates, PC									
2008126	2025 Services Other, Stephen Laser, FD 2candidates (DG/KH) PSFIA	Open		05/13/2025	05/23/2025	05/23/2025			1,200.00
Vendor 4621 - Stephen A. Laser Associates, PC Totals							Invoices	1	\$1,200.00
Vendor 2190 - Streicher's Inc									
I1758601	NIPAS EST Team Equipment (Auman)	Open		04/24/2025	05/24/2025	05/27/2025			47.96
I1761560	NIPAS EST Team Equipment (Auman)	Open		05/12/2025	06/11/2025	05/27/2025			1,099.91
I1761838	NIPAS EST Team Equipment (Auman)	Open		05/14/2025	06/13/2025	05/27/2025			1,029.99
Vendor 2190 - Streicher's Inc Totals							Invoices	3	\$2,177.86
Vendor 5607 - Greg Szegeski									
2025-00000445	50/50 Curb and Apron Replacement Program Reimbursement	Open		05/23/2025	05/30/2025	05/27/2025			2,266.00
Vendor 5607 - Greg Szegeski Totals							Invoices	1	\$2,266.00
Vendor 4966 - T-Mobile									
983355792-0525	Birchwood Cameras	Open		05/01/2025	06/01/2025	05/16/2025			76.60
Vendor 4966 - T-Mobile Totals							Invoices	1	\$76.60
Vendor 2111 - Terminal Supply Co									
28954-00	Parts - Stock	Open		05/14/2025	06/13/2025	05/28/2025			134.84
Vendor 2111 - Terminal Supply Co Totals							Invoices	1	\$134.84
Vendor 2491 - Terminix-Anderson									
76219466	Pest Control Services April 2025-135 W. Michigan Ave	Open		05/06/2025	06/05/2025	05/07/2025			49.25
77573092	Pest Control Services May 2025-CSF	Open		05/06/2025	06/05/2025	05/08/2025			85.20
Vendor 2491 - Terminix-Anderson Totals							Invoices	2	\$134.45
Vendor 2545 - Terrace Supply Co									
0071073618	Oxygen	Open		05/06/2025	06/05/2025	05/06/2025			260.59
Vendor 2545 - Terrace Supply Co Totals							Invoices	1	\$260.59
Vendor 2296 - The Blue Line									

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
47718	Law Enforcement Recruitment Advertisement	Open		05/16/2025	06/15/2025	05/27/2025			2,787.00
			Vendor 2296 - The Blue Line	Totals		Invoices	1		\$2,787.00
Vendor 1844 - Third Millennium Associates Inc									
32892	UB Bill Processing - May 2025	Open		05/16/2025	06/16/2025	05/19/2025			2,947.47
			Vendor 1844 - Third Millennium Associates Inc	Totals		Invoices	1		\$2,947.47
Vendor 1199 - Thompson Elevator Inspection Service Inc									
25-1030	plan review documents for Harper College – Building A at 1200 W	Open		05/08/2025	06/08/2025	05/02/2025			75.00
25-1064	27 code insp & 2 reinspect	Open		05/12/2025	06/12/2025	05/15/2025			1,102.00
25-1108	2 elevator plan review- Lake Louise	Open		05/16/2025	06/16/2025	05/15/2025			150.00
			Vendor 1199 - Thompson Elevator Inspection Service Inc	Totals		Invoices	3		\$1,327.00
Vendor 5346 - TIGRIS Aquatic Services, LLC									
3762858	2025 Aquatic Weed and Algae Control Services	Open		05/01/2025	05/31/2025	05/27/2025			862.50
			Vendor 5346 - TIGRIS Aquatic Services, LLC	Totals		Invoices	1		\$862.50
Vendor 2593 - TKB Associates Inc									
15532	Laserfiche Site Lic	Open		12/13/2024	05/30/2025	05/21/2025			6,995.00
			Vendor 2593 - TKB Associates Inc	Totals		Invoices	1		\$6,995.00
Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc									
71751-202504-1	Online Investigative Search Engine (04/01/25 - 04/30/25)	Open		05/01/2025	06/15/2025	05/27/2025			278.50
			Vendor 4058 - TransUnion Risk and Alternative Data Solutions Inc	Totals		Invoices	1		\$278.50
Vendor 2501 - United Parcel Service									
00004E3E18205	Shipping Charges	Open		05/17/2025	06/16/2025	05/23/2025			30.00
			Vendor 2501 - United Parcel Service	Totals		Invoices	1		\$30.00
Vendor 3156 - Utility Service Co, Inc									
625911	Winston Tank LED Light and Installation	Open		05/14/2025	06/13/2025	05/16/2025			8,500.00
			Vendor 3156 - Utility Service Co, Inc	Totals		Invoices	1		\$8,500.00
Vendor 3709 - Verizon Wireless									
6113406774	Cellular Service	Open		05/12/2025	06/04/2025	05/21/2025			4,300.31
			Vendor 3709 - Verizon Wireless	Totals		Invoices	1		\$4,300.31
Vendor 1631 - Vermeer - Illinois Inc									

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
PN3839	Parts - E-615	Open		05/13/2025	06/12/2025	05/28/2025			106.87
Vendor 1631 - Vermeer - Illinois Inc Totals						Invoices	1		\$106.87
Vendor 3020 - Village of Palatine Petty Cash									
2025-00000441	W. Nord - GCCPCA Meeting x 3	Open		05/14/2025	06/02/2025	05/27/2025			60.00
2025-00000442	C. Stearns - GCCPCA Meeting	Open		05/14/2025	06/02/2025	05/27/2025			20.00
2025-00000443	R. Huber - May Peer Jury Hearing Expenses	Open		05/07/2025	06/02/2025	05/27/2025			45.00
2025-00000444	D. DiCristofano - Train Tickets to Chicago for Training	Open		05/02/2025	06/02/2025	05/27/2025			27.00
PWPCAG05092025	Gonet-Training Travel	Open		05/09/2025	05/29/2025	05/27/2025			23.60
Vendor 3020 - Village of Palatine Petty Cash Totals						Invoices	5		\$175.60
Vendor 5605 - Alexander Lyle West									
2025-00000431	50/50 Curb and Apron Replacement Program Reimbursement	Open		05/20/2025	05/30/2025	05/19/2025			1,000.00
Vendor 5605 - Alexander Lyle West Totals						Invoices	1		\$1,000.00
Vendor 1151 - William Rainey Harper College									
0757989	Spring Classes	Open		05/14/2025	06/13/2025	05/14/2025			3,300.00
Vendor 1151 - William Rainey Harper College Totals						Invoices	1		\$3,300.00
Vendor 3185 - Ziebell Water Service Products Inc									
269283-000	Gaskets, T-Head Bolts & Megalug Restraints	Open		05/06/2025	06/05/2025	05/13/2025			553.00
269330-000	1-1/2x1-1/4 Piggyback	Open		05/09/2025	06/08/2025	05/21/2025			142.48
269331-000	Bushing, Valve Box, 3/4 Cop Pk	Open		05/09/2025	06/08/2025	05/21/2025			3,334.51
Vendor 3185 - Ziebell Water Service Products Inc Totals						Invoices	3		\$4,029.99
Vendor 4049 - Zip's Truck Equipment Inc									
SO255499	Parts - Stock	Open		04/29/2025	05/29/2025	05/28/2025			231.48
Vendor 4049 - Zip's Truck Equipment Inc Totals						Invoices	1		\$231.48
Vendor Mohammed Alobaidi									
2025-00000428	withdrawn Su-000117-2024 1347 N Grove	Open		05/16/2025	05/16/2025	05/16/2025			403.00
Vendor Mohammed Alobaidi Totals						Invoices	1		\$403.00
Vendor Lucas Crowell									
2025-00000440	Ticket # P1511-000784 was Paid then Voided	Open		05/22/2025	06/02/2025	05/27/2025			50.00

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Invoice Due Date Range 04/01/25 - 06/17/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor	Lucas Croswell Totals		Invoices		1	\$50.00
Vendor	Silvia Feliciano								
2025-00000439	Ticket # A1184-000216 was Paid then Voided	Open		05/22/2025	06/02/2025	05/27/2025			50.00
			Vendor	Silvia Feliciano Totals		Invoices		1	\$50.00
Vendor	Bob Freyder								
2025-00000430	50/50 Curb and Apron Program Refund	Open		05/21/2025	05/21/2025	05/21/2025			306.00
			Vendor	Bob Freyder Totals		Invoices		1	\$306.00
Vendor	Old Second National Bank								
25017	Search Warrant Records Request (25 SW 01419)	Open		05/02/2025	06/02/2025	05/27/2025			20.90
			Vendor	Old Second National Bank Totals		Invoices		1	\$20.90
Vendor	George Tselos								
2025-00000432	Sign Refund/783 N Quentin/SU-000149-2024	Open		05/22/2025	05/22/2025	05/22/2025			250.00
			Vendor	George Tselos Totals		Invoices		1	\$250.00
			Grand Totals			Invoices	236		\$2,324,275.98

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)



Payment Date Range 05/15/25 - 05/15/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2048 - Quadient Finance USA, Inc BH3795771536	Village Wide Postage for Postage Machine	Paid by EFT #14749		05/15/2025	05/15/2025	05/15/2025		05/15/2025	3,000.00
Vendor 2048 - Quadient Finance USA, Inc Totals						Invoices	1		\$3,000.00
Grand Totals						Invoices	1		\$3,000.00

Attachment: Warrant #11 (2025-10 : Warrant 2025 # 11)

Consider a Motion Approving the TwiLight Fun Run Including a Waiver of the Village's Sound Amplification Ordinance and Temporary Street Closures on August 8, 2025

BACKGROUND

The Palatine Park District would like to host their 3rd Annual, TwiLight Fun Run, at the Tom T. Hamilton Reservoir, 1037 N. Smith Street. They are requesting closure of streets throughout a portion of the Village for the run on Friday, August 8, 2025. The run will begin at 6:30 PM and end at approximately 8:30 PM. Based on the use of the speaker system and microphone, a sound waiver is necessary. The route is outlined on the attached map. The run/walk will offer the community a fun, safe, and family friendly activity. Notification of the event to area residents will be required.

KEY ISSUES

- The Council has previously approved this event in 2023 and 2024.
- The Police Department will use on-duty personnel to assist with the event.
- In conjunction with the event, the Petitioner is requesting a waiver of the Village's sound amplification ordinance to allow announcements through a speaker system (amplified sound) from 6:30 PM - 8:30 PM.

ALTERNATIVES

1. Approve the temporary closure of streets and sound waiver.
2. Do not approve the temporary closure of streets and sound waiver.

RECOMMENDATION

Action is at the discretion of the Committee.

ACTION REQUIRED

Action is at the discretion of the Committee.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kollin Kozlowski

Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 19 - 21, 2025

BACKGROUND:

The Rotary Club of Palatine plans to hold their annual Oktoberfest Celebration on September 19 - 21, 2025 (Friday - Sunday). The Rotary Club will again utilize the Village's commuter parking lots located north of Slade Street, between Smith and Greeley Streets. The event hours are consistent with those in past years, however they have revised their site plan for 2025.

KEY ISSUES:

The Rotary Club of Palatine is requesting approval of the following:

1. Temporary waiver of sound amplification ordinance for live music and performances during the following hours:
 - a. Friday, September 19: 5 p.m. to 12 a.m.
 - b. Saturday, September 20: 12 p.m. to 12 a.m.
 - c. Sunday, September 21: 12 p.m. to 6 p.m.
2. Temporary closure of parking lots K and L from Thursday September 18 through Monday September 22nd; temporary closure of parking lot J from Friday September 19th through Sunday September 21st; temporary closure of Slade Street between Smith and Greeley Streets from Friday September 19th through Sunday September 21st. All tents and equipment in Lot J and Slade St. will be removed Sunday evening. Lots K and L will remain closed until Monday, September 22 until 4 p.m.
3. Waiver of fees for Village services, permits, and licenses.
4. Waiver of Construction Hours for the construction and removal of tents:
 - a. Friday, September 19: Construction to begin at 6 a.m.
 - b. Sunday, September 21: Removal of tents will begin at 6 p.m. (Lot J & Slade Street reopen 8 p.m.)
 - c. Monday, September 22: Lots K and L reopen at 4 p.m. (*new request*)
5. Key **changes** to site plan:
 - a. Lots K & L Closed - 9/18 at 4 am. Reopen: 9/22/25 at 4 pm.
 - 1) Beer tent, tickets & main tent moved to east side of lot, near Brandt Insurance Property. Support was secured from the business.
 - 2) Stage relocated to west side of lot, facing east (away from Smith Street row homes).
 - b. Lot J Closed 9/19, 8 am, Reopen: 9/21, 8 pm.
 - 1) Relocating the tents from Lot J to Lots K and L. Due to construction staging on the eastern part of the lot near Greeley, dumpsters and restrooms are relocated to Lot J.
 - c. Slade St. (Smith to Greeley) Closed 9/19, 2 pm, Reopen: 9/21, 8 pm.
6. Black fencing will also be placed at the South end of Towne Square along Palatine Road for safety due to the foot traffic of the event.
7. Parking Signs

- a. Staff requests organizers create parking signs directing patrons to park in the Gateway Parking Deck.
 - b. More Towing Signs.
8. Towne Square will become a more active part of the festival. The reorientation of the tents and stage will facilitate people utilizing Towne Square as a gathering location. Event organizers received approval at the May 27th Palatine Park District Board Meeting for alcohol and use of Towne Square for this event. The Village will be using more significant barricades/obstructions to close Slade Street between Towne Square and the commuter lots.

Staff met with event organizers on site to review logistics of the changed site plan. We support trying the new layout for the 2025 festival. The only concern is the expanded closure period for the parking lots as they are proposed to remain closed and unavailable to commuter parking for a longer period to accommodate the schedules of the event vendors. There will be a lot of advanced signage warning commuters of the extended closure - particularly the Thursday closure as that is a high volume commuter day.

Staff does recommend that approval is subject to any final site plan revisions in a manner acceptable to the Village Manager including a lighting plan for Towne Square.

ALTERNATIVES:

1. Approve Oktoberfest 2025 subject to Park District approval and Village Manager approval of site plan and lighting plan.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval subject to final site plan approval by the Village Manager.

ACTION REQUIRED:

A motion to approve the Rotary Club of Palatine's Annual Oktoberfest and related requests.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kollin Kozlowski

Consider an Ordinance Authorizing the Village Manager to Grant Administrative Approval for Certain Items Recommended for Approval by the Planning and Zoning Commission

BACKGROUND:

In order to accommodate a reasonable turn-around for requests heard by the Planning and Zoning Commission (PZC) at their June 10, June 24, and July 8, 2025 meetings, Staff recommends authorizing the Village Manager to administratively approve petitions for Special Uses and Variations, which are both recommended by Staff and unanimously recommended by the PZC. This will prevent a potential 30-day delay for Village Council review and allow any active petitioners to apply for building permit review. Similar actions have been authorized in the past due to only one Council meeting being held in July. Therefore, Staff is seeking approval of the following:

An ordinance authorizing the Village Manager to administratively approve any Planning and Zoning Commission petitions for Special Uses and Variations that are reviewed at the June 10, June 24, and July 8, 2025 PZC meetings and are recommended by Staff and unanimously recommended for approval by the PZC.

KEY ISSUES:

- By administratively approving these requests, Petitioners can apply for building permit review and avoid a delay of up to roughly 30 days for Village Council review. This is the same process the Village has followed over the last several years to minimize the impacts of a single Village Council meeting on July 14, 2025.
- Any Petition not recommended by Staff, or not unanimously recommended for approval by the PZC, would follow the normal review cycle and be heard by the Village Council in July or August.

ALTERNATIVES:

1. Approve the ordinance authorizing the Village Manager to grant administrative approval for certain PZC items.
2. Do not approve the ordinance authorizing the Village Manager to grant administrative approval for certain PZC items.

RECOMMENDATION:

Staff recommends approval of the ordinance authorizing the Village Manager to administratively approve petitions from the Planning and Zoning Commission meetings on June 10, June 24, and July 8, 2025, for Special Uses and Variations which are both recommended by Staff and unanimously recommended for approval by the Planning and Zoning Commission.

ACTION REQUIRED:

A motion to approve the ordinance authorizing the Village Manager to grant administrative approval for certain items approved by the Village's Planning and Zoning Commission.

ATTACHMENTS:

- 2025 Auth. VM Admin Approval of PZC Items ORD

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Langer, Lamerand, Myslinski, Falkenberg, Helms
ABSENT:	Kollin Kozlowski

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT
ADMINISTRATIVE APPROVAL OF CERTAIN
PLANNING AND ZONING COMMISSION ITEMS**

WHEREAS, petitions approved by the Planning and Zoning Commission require Village Council approval; and

WHEREAS, the only regularly scheduled Village Council meeting in July, 2025 is on Monday, July 14th; and

WHEREAS, Village Council approval on items from the June 10, June 24, and July 8, 2025 Planning and Zoning Commission meetings could be delayed up to roughly 30 days; and

WHEREAS, it would be in the best interest of the Village/Petitioner(s) to authorize the Village Manager to administratively approve petitions for Special Uses and Variations that are recommended by Staff and unanimously recommended for approval by the Planning and Zoning Commission at their June 10, June 24, and July 8, 2025 meetings.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their Home Rule Power that:

SECTION 1: The Village Manager, on behalf of the Mayor and Village Council, is hereby authorized to administratively approve petitions for Special Uses and Variations, limited to those items recommended by Staff and unanimously recommended for approval by the Planning and Zoning Commission at their regularly scheduled meetings on June 10, June 24, and July 8, 2025, without further approval from the Village Council.

SECTION 2: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This ____ day of _____, 2025

AYES:____ NAYS:____ ABSENT:____ PASS:____

APPROVED by me this ____ day of _____, 2025

Mayor of the Village of Palatine

ATTESTED and FILED in the office of Village Clerk

this ____ day of _____, 2025.

Village Clerk

5/29/2025 10:58 AM

Consider an Ordinance Granting a Special Use for a Fence at 1239 W. Autumn Road

BACKGROUND:

The Subject Property, zoned R-2 Single-Family Residential, is a corner lot and approximately 14,483 square feet in size. The property is located in the Autumn Road subdivision and is currently improved with a single-family home and related improvements. Presently, there is no fence in place at the Subject Property.

The Petitioner's proposed fence would be located in the Subject Property's side yard abutting a street yard (along Grove Avenue). In addition, this side yard abutting a street abuts the front yard of a home directly to the south.

Pursuant to 6.03(b)(6)(b) "*Special Uses*" of the Village of Palatine Zoning Ordinance, fences located in a side yard abutting a street, which also abuts the side lot line of a front yard of an adjacent lot, are only permitted when approved through the Special Use review process. Therefore, the Petitioner is requesting approval of the following:

Special Use to permit a fence in a side yard abutting a street, which abuts the side lot line of an adjacent front yard.

KEY ISSUES:

- The Petitioner is seeking a Special Use to permit a 5' tall solid composite fence in a side yard abutting a street (Grove Avenue) and the side lot line of a front yard to the south. The proposed fence will be set back 5 feet from the side lot line along Grove Avenue. The petition includes landscaping between the fence and the Grove Avenue lot line.
- Furthermore, the Petitioner intends to place fencing across the remaining side and rear yards. Outside of the required side yard abutting a street, the other fence locations and sizes would conform with the Village's applicable Code requirements.
- Staff's review included analysis of both existing and previously approved fencing (either through a building permit or Special Use/Variation approval) in the surrounding area. Per Code, a fence installed on this lot, without zoning relief, must comply with the minimum setback of 20' (as required in the R-2 zoning district).
- Two recently approved solid vinyl fences, which were located outside of the subject area, were approved with zoning relief and both located in corner-lot yards. Both of these fences were ultimately approved due to their alignment with the building face, or fencing present at the property, which directly abuts the subject side yard. The approved fences are set back 15 feet or farther from the side lot line and include Village-required landscaping (or existing landscaping) between the fence and the lot line.

ALTERNATIVES:

1. Approve the Special Use to allow a fence in a side yard abutting street, which abuts the side lot line of an adjacent front yard.
2. Do not approve the Special Use to allow a fence in a side yard abutting a street, which abuts the side lot line of an adjacent front yard.

RECOMMENDATION:

Public Hearing: PZC meeting on May 13, 2025.
 Residents testifying: One objection submitted via e-mail.
 Vote: The PZC voted 6-3 to deny the Special Use and Staff concurs.

ACTION REQUIRED:

A motion to approve the Special Use application for a fence in a side yard abutting a street, which abuts the side lot line of an adjacent front yard at 1239 W. Autumn Road.

RESULT:	MOTION FAILED BY ROLL CALL [1 TO 4]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Joe Falkenberg, District 4 Councilman
AYES:	Greg Langer
NAYS:	Scott Lamerand, Doug Myslinski, Joe Falkenberg, Brad Helms
ABSENT:	Kollin Kozlowski