



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

MAY 13, 2024

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Public Works Matt Barry, Police Chief William Nord, Dave Daigle, Police Commander Joshua Hester, Deputy Fire Chief Anthony Lavacchi, IT Director Larry Schroth, Director of Finance Paul Mehring, Deputy Clerk Doris Sadik and Support Services Specialist Kristin La Russo

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited the Palatine Police Honor Guard to post the colors and invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Village Council & Committee of the Whole - Special Meeting - May 6, 2024 - **Accepted**
2. Village Council & Committee of the Whole - Regular Meeting - May 6, 2024 - **Accepted**

IV. MAYOR'S REPORT

1. Resolution of Appreciation for Police Chief David C. Daigle, Jr. -

Mayor Schwantz recognized Police Chief David Daigle's 30 years of dedicated service in the Palatine Police Department concluding with his retirement on May 10th, 2024, and expressed appreciation for his service in various law enforcement agencies and volunteer organizations in Palatine.

2. Badge Pinning of William Nord as Police Chief -

Village Manager Reid Ottesen with Mayor Schwantz and Chief Nord's family, presented the Chief's badge to newly appointed William Nord as the Police Chief of Palatine, having honorably served in the Palatine Police Department since 1997.

3. Presentation of Palatine Police Department Life Saving Award to Officer Shane Murray -

Mayor Schwantz, Police Chief Nord and former Chief Daigle presented Officer Shane Murray with the Department's Life Saving Award for his action's March 5, assisting a struggling man safely to shore.

4. As Submitted -

Mayor Schwantz announced upcoming events:

Wednesday, May 15: 7:00 PM - 8:30 PM

"The History of the Palatine Library"

Palatine Public Library

Friday, May 17: 5:00 AM - Noon

"Cop on a Rooftop" to support Special Olympics

Palatine Dunkin Donuts locations

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:13 PM

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

7:13 PM

BRAD HELMS, CHAIRMAN

1. Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 20 - 22, 2024 - **Approved by Voice Vote** (Council District: Six)

Deputy Village Manager Hadley Skeffington-Voss presented the Rotary Club's request for closure of Village Parking Lots J, K and L, a portion of North Slade Street, and a temporary waiver of the sound ordinance for live music September 20-23, for Oktoberfest, with waiver of fees for Village Services, permits, and licenses and waiver of construction hours for tent set-up and removal.

Mayor Schwantz noted the generosity of the Rotary Club donating all proceeds to the community.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:15 PM

TIM MILLAR, CHAIRMAN

1. Consider an Ordinance Setting the Place and Time for the Public Hearing Regarding Approval of a Redevelopment Plan and Project, Designation of the Project Area, and Adoption of Tax Increment Allocation Financing all for the Proposed 2024 Dundee Road and IL 53 Tax Increment Financing District - **Motion Carried by Voice Vote** (Council District: Five)

Village Manager Reid Ottesen explained that to comply with the State's TIF Act, an ordinance is necessary to set the time and place for the Public Hearing regarding approval of a Redevelopment Plan and Project, designation of the Project Area, and adoption of Tax Increment Allocation Financing for the proposed 2024 Dundee Road and IL 53 TIF District.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

C. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:16 PM

GREG SOLBERG, CHAIRMAN

1. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Extensions Project - **Approved by Voice Vote** (Council District: Two)

Public Works Director Matt Barry recommended authorizing the Village Manager to execute a proposal from Doland Engineering for design engineering services for the 2025 Water Main Extensions Project in the not-to-exceed amount of \$75,225. Barry noted that the improvements along Benton Street will improve drainage.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider a Motion to Award a Contract for the 2024 Water Main Replacement Contract 1 Project - **Approved by Voice Vote**

Public Works Director Matt Barry recommended awarding a contract for water main replacement along Benton Street and Cunningham Drive to the low responsible bidder, H. Linden & Sons Sewer and Water, Incorporated of Plano, Illinois in the amount of \$1,266,196.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

3. Consider a Motion to Award a Contract for the 2024 Water Main Replacement Contract 2 Project - **Approved by Voice Vote** (Council District: Five)

Public Works Director Matt Barry recommended awarding a contract for water main replacement along Wilke Road (from Anderson Drive to Palatine Road) and Palatine Road (from Wilke Road to 1410 E. Palatine Road) to the lowest responsible bidder, Concept Plumbing, Incorporated of Palatine in the amount of \$1,213,577.60.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

4. As Submitted -

Nothing was submitted.

D. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:18 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted.

E. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:18 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted.

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:18 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 20 - 22, 2024 - **Approved** (Council District: Six)
2. Consider an Ordinance Setting the Place and Time for the Public Hearing Regarding Approval of a Redevelopment Plan and Project, Designation of the Project Area, and Adoption of Tax Increment Allocation Financing all for the Proposed 2024 Dundee Road and IL 53 Tax Increment Financing District - **Approved** (Council District: Five)

Ordinance #O-47-24
3. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Extensions Project - **Approved** (Council District: Two)
4. Consider a Motion to Award a Contract for the 2024 Water Main Replacement Contract 1 Project - **Approved**
5. Consider a Motion to Award a Contract for the 2024 Water Main Replacement Contract 2 Project - **Approved** (Council District: Five)

IX. REPORTS OF STANDING COMMITTEE**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**

BRAD HELMS, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted -

No Report

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII. ADJOURNMENT

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Submitted by:

Margaret R. Duer
Village Clerk



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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE
MAY 6, 2024

Village Hall - Council Chambers

Special Meeting

6:30 PM

I. ROLL CALL – Time: 6:30 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Absent	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Village Attorneys Patrick Brankin, and Rick Veenstra

II. REQUEST FOR CLOSED SESSION

1. Consider a Motion Requesting a Closed Session Pursuant to 5 ILCS 120/2 (c) (1) and (21) - **Approved by Voice Vote**

Village Manager Reid Ottesen requested a Closed Session pursuant to 5 ILCS 120/2 (C) (1) regarding conditions of employment, and (21) review of Closed Session Minutes.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

Minutes Acceptance: Minutes of May 6, 2024 6:30 PM (APPROVAL OF MINUTES)

III. ADJOURNMENT – Time: 6:56 PM

Adjourn the Special Meeting of the Village Council - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of May 6, 2024 6:30 PM (APPROVAL OF MINUTES)



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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

MAY 6, 2024

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Absent	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Rick Veenstra, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Paul Mehring, Deputy Village Clerk Doris Sadik and Support Service Specialist Kristin La Russo

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

- Village Council & Committee of the Whole - Regular Meeting - April 15, 2024 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

Minutes Acceptance: Minutes of May 6, 2024 7:00 PM (APPROVAL OF MINUTES)

IV. MAYOR'S REPORT

1. Certificates of Recognition for Fremd High School Girls Basketball Team -

Mayor Schwantz presented Certificates of Recognition to members of the Fremd Girls Basketball team for competing in the IHSA Girls Basketball State Finals, placing third under Head Coach Dave Yates and Assistant Coaches James Han, Matt Callison, Linaurd (Lenny) Jacobs, Jim Weaver, and Heather Glaser.

Mayor Schwantz announced a short 5-minute recess to clear the room.

2. Consider a Resolution Appointing a Member to the Village of Palatine Beautification Commission - **Adopted by Voice Vote**

Mayor Schwantz recommended the appointment of Sue Albro to a two-year term on the Beautification Commission and sought Council concurrence.

Resolution #R-21-24

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted -

Mayor Schwantz announced upcoming events:

Saturday, May 11: 8:30 AM - 11:30 AM

Document Destruction Event
Palatine Township

Saturdays, May - October: 7 AM - 1 PM

Palatine Summer Farmers' Market
Palatine Train Station Parking Lot

V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VI. COMMITTEE OF THE WHOLE

A. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. Update Regarding the Village's Ongoing Comprehensive Plan Project -

Village Manager Reid Ottesen explained that a comprehensive plan is important to plan for the future of the community. We have had meetings with representation from throughout the community for input to gather information for future planning. Ottesen introduced Andy Cross of the Lakota Group who presented an update on Phase 2 of the Comprehensive Plan, a three-phase project.

Mr. Cross explained he has been gathering information over the last year. The three-phase process includes:

- Phase 1: State of the Village
- Phase 2: Community input guided by a steering committee which will be completed in June
- Phase 3: Final Community Comprehensive Plan is compiled

Mr. Cross referenced the many in-person meetings to gather input from business owners, high school students, various governmental bodies, and resident groups, all focusing on improving quality of life, sense of community and developing a grass roots vision for the future.

Planning themes, goals, strategies, and action all come from studying the following: built environment, economy & growth, community & neighborhoods, resulting in identifying possibilities for:

- Areas offering opportunity for sites for growth and development
- Gateway locations
- Vision Statement

The next steps are to revise planning, host a community open house in June, then move on to Phase 3; drafting the comprehensive plan to conclude the process.

Mr. Cross asked the Council to help advertise the next open house.

2. Consider an Ordinance Authorizing the Establishment of the Tax Increment Financing Interested Parties Registry for the 2024 Dundee Road and IL 53 Tax Increment Financing District Under Consideration by the Village of Palatine - **Motion Carried by Voice Vote** (Council District: Five)

Community Development Director Mike Jacobs explained the State's TIF Act requires the creation of an Interested Parties Registry in conjunction with the

consideration of establishing a TIF District. For the proposed new TIF District at Dundee & IL 53, persons on the Interested Parties Registry will be notified of upcoming meetings, hearings, and other Village actions related to the creation of the 2024 Dundee Road and IL 53 TIF District. Staff recommends approval.

Mayor Schwantz agreed with Councilman Millar complimenting the success of TIF Districts in Palatine. They have been organized, monitored, and administered the right way, protecting the taxpayer and the taxing districts.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted -

Nothing was submitted.

B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. Consider an Ordinance Approving Amendments to the Agreement Establishing The Solid Waste Agency of Northern Cook County as a Municipal Joint Action Agency and to the Bylaws of The Solid Waste Agency of Northern Cook County - **Motion Carried by Voice Vote**

Village Manager Reid Ottesen recommended a change to the bylaws to grant members the authority to appoint a staff member other than the Chief Appointed Official to serve as an alternate on SWANCC's board. Prior to this change, the members from each municipality had to be the mayor, an elected official, or the chief administrative officer (Village Manager). Staff recommends approval.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. Resolution Appointing a Director and Alternate Directors to the Solid Waste Agency of Northern Cook County - **Adopted by Voice Vote**

In compliance with the recent change in the organizational document of the Solid Waste Agency allowing for an additional alternate delegate to the SWANCC Board of Directors, Village Manager Reid Ottesen recommended naming Mayor Jim Schwantz as the Director and Village Manager, Reid

Ottesen and Deputy Village Manager, Hadley Skeffington-Vos as the Alternate Directors. This appointment will expire on April 30, 2025.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

3. As Submitted -

Nothing was submitted.

C. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:32 PM

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Children's Party Venue (Kids Kustom Parties) at 295 N. Northwest Highway - **Motion Carried by Voice Vote** (Council District: Six)

Planning & Zoning Director Ben Vyverberg recommended Ada Gziwa and Iwona Bogacz's (Funlandia Kid Café LLC), request to transfer the existing Special Use (granted in 2016) to permit the continued operation of a Children's Party Venue at this location, zoned B-2 General Business District. Only the ownership will change.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

2. As Submitted -

Nothing was submitted.

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:33 PM

BRAD HELMS, CHAIRMAN

1. As Submitted -

Nothing was submitted.

E. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:33 PM*DOUG MYSLINSKI, CHAIRMAN***1. As Submitted -**

Nothing was submitted.

F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:33 PM*KOLLIN KOZLOWSKI, CHAIRMAN*

In the absence of Chairman Kozlowski, Vice-Chairman Helms opened the Fire Policy & Community Information Committee.

1. As Submitted -

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:33 PM**Reconvene the Village Council Meeting - Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

The Motion was to approve Items 1, and 3-7 on the Consent Agenda, and to accept and place on file Item 2, the Lakota Comp Plan Update.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

1. Consider a Motion to Approve 2024 Warrant #9 - Approved**2. Update Regarding the Village's Ongoing Comprehensive Plan Project -**

3. Consider an Ordinance Authorizing the Establishment of the Tax Increment Financing Interested Parties Registry for the 2024 Dundee Road and IL 53 Tax Increment Financing District Under Consideration by the Village of Palatine - **Approved** (Council District: Five)

Ordinance #O-43-24

4. Consider an Ordinance Approving Amendments to the Agreement Establishing The Solid Waste Agency of Northern Cook County as a Municipal Joint Action Agency and to the Bylaws of The Solid Waste Agency of Northern Cook County - **Approved**

Ordinance #O-44-24

5. Resolution Appointing a Director and Alternate Directors to the Solid Waste Agency of Northern Cook County - **Adopted by Roll Call**

Resolution #R-22-24

6. Consider an Ordinance Granting a Special Use Transfer to Permit the Continued Operation of a Children's Party Venue (Kids Kustom Parties) at 295 N. Northwest Highway - **Approved** (Council District: Six)

Ordinance #O-45-24

7. Consider an Ordinance Correcting the Transfer of Special Use Ordinance #O-198-97 for 802 W. Palatine Road - **Approved** (Council District: One)

Ordinance #O-46-24

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE*TIM MILLAR, CHAIRMAN*

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:34 PM*KOLLIN KOZLOWSKI, CHAIRMAN*

In the absence of Chairman Kozlowski, Vice-Chairman Helms opened the Fire Policy & Community Information Standing Committee meeting.

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE*GREG SOLBERG, CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:34 PM*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS**A. VILLAGE MANAGER – Time: 7:34 PM**

1. As Submitted -

No Report

B. VILLAGE CLERK – Time: 7:35 PM

1. As Submitted -

No Report

C. VILLAGE ATTORNEY – Time: 7:35 PM**1. As Submitted -**

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE – Time: 7:35 PM

Aleena Maille suggested community building events such as trivia night and field days.

Fayez Khozindar speaking for the Islamic society again invited residents to visit the new Mosque on Hicks Road. He invited people to come see the Mosque and interfaith events, noting that Friday is a day of prayer attracting a larger congregation, up to 1,000 people, from the surrounding area.

XIII. ADJOURNMENT – Time: 7:39 PM

To Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Helms
ABSENT:	Kozlowski

Submitted by:

Margaret R. Duer
Village Clerk

Resolution of Appreciation for Police Chief David C. Daigle, Jr.

BACKGROUND:

On September 1, 1993, David Daigle began his service to the Village of Palatine as a Police Officer. After 30 years of service to the Village of Palatine, Chief Daigle will be retiring as Police Chief on May 10, 2024.

KEY ISSUES:

- David has served with great professionalism and dedication, above and beyond expectations.
- David's dedication, commitment, initiative, enthusiasm, and passion for both law enforcement and the Village of Palatine will be sorely missed.
- David served as a Police Officer, Detective, Patrol Sergeant, Detective Sergeant, Patrol Commander, Commander of Planning & Research, Deputy Police Chief and finally Police Chief.
- David has been a long-time member of FBI National Academy Associates, Illinois Association of Chiefs of Police, North Suburban Chief's Association, Chairman of the Board for the Major Case Assistance Team (MCAT), the Palatine Rotary Club, and the Palatine Men's Civic Club.

ACTION REQUIRED:

The Mayor and Village Council of the Village of Palatine, all Village of Palatine employees, and the entire Palatine community, offer their heartfelt thanks and appreciation to David Daigle for his commitment and dedication to the Village of Palatine for 30 years of employment and wish him the very best in his well-deserved retirement.

ATTACHMENTS:

- Dave Daigle Resolution for Retirement

RESOLUTION OF APPRECIATION

DAVID C. DAIGLE, JR.

WHEREAS, the Village of Palatine has always sought to obtain the highest degree of professionalism and dedication in every employee in every department of the Village; and

WHEREAS, on September 1, 1993, David Daigle began his service to the Village of Palatine as a police officer; and

WHEREAS, during his 30 years of service to the Village of Palatine, David's responsibilities as Police Officer, Detective, Patrol Sergeant, Detective Sergeant, Patrol Commander, Commander of Planning & Research, Deputy Police Chief and finally Police Chief were always characterized by excellent and constructive contributions to the Palatine community; and

WHEREAS, David has been a longtime member of FBI National Academy Associates, Illinois Association of Chiefs of Police, North Suburban Chief's Association, Chairman of the Board for the Major Case Assistance Team (MCAT), the Palatine Rotary Club and the Palatine Men's Civic Club; and

WHEREAS, during his 30 years of service to the Village of Palatine, David has worked for the improvement of all facets of the Palatine Police Department; and

WHEREAS, David has been able to handle the vast responsibilities associated with being Chief of Police for more than four years; and

WHEREAS, David's dedication, commitment, initiative, enthusiasm, and passion for both law enforcement and the Village of Palatine will be sorely missed; and

WHEREAS, David is admired for his devotion to duty, integrity, strong work ethic, and loyalty in serving the Village of Palatine; and

WHEREAS, the Village of Palatine, on behalf of its citizens, desires to acknowledge its indebtedness and gratitude to David Daigle, for his 30 years of service to the Village of Palatine.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Village Council of the Village of Palatine offer their heartfelt thanks and appreciation to David Daigle for his commitment and dedication to the Village of Palatine for 30 years of employment and wish him the very best in his well-deserved retirement.

DATED: May 13, 2024

Jim Schwantz, Mayor

Margaret R. Duer, Village Clerk

Attachment: Dave Daigle Resolution for Retirement (Chief David Daigle - Resolution of Appreciation)

Badge Pinning of William Nord as Police Chief

4.2

BACKGROUND:

With the retirement of David Daigle as the Palatine Police Chief on May 10, 2024, the Village Manager has appointed William Nord as the next Police Chief for the Village of Palatine, effective May 11, 2024.

KEY ISSUES:

- This evening, Chief Nord will be formally presented with his badge of Police Chief. Chief Nord will be joined by his wife Julie; his sons Ryan and Kyle; and his daughters Audrey and Grace.
- Chief Nord joined the Palatine Police Department in 1997 and has served the department as a patrol officer, school resource officer, detective, patrol sergeant, neighborhood based police commander, planning and research commander, and deputy chief of both support services and operations. Chief Nord is also a graduate of the FBI National Academy and Southern Police Institute. He holds a bachelor's degree from Milikin University.

Presentation of Palatine Police Department Life Saving Award to Officer Shane Murray

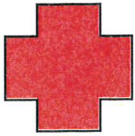
On March 5, 2024 at 1:58 AM, Palatine Police responded to the area of the 700 block of E. Constitution Dr. reference a man in the rear of a building yelling for help. Once on scene, Officer Murray, along with other Palatine officers, began searching behind the buildings. Officer Murray continued searching the area and eventually located a male subject attempting to tread water on the far end of a pond yelling for help.

Without hesitation, Officer Murray took his vest carrier and duty belt off, and entered the pond to assist the male to prevent him from drowning. Officer Murray swam out to the man in the extremely cold water and successfully assisted him to the shore. This allowed other officers on scene to carry the subject to a nearby squad car in attempt to prevent hypothermia until Palatine Fire Department could arrive.

All the officers who responded to the scene are commended for their teamwork in saving a life. However, Officer Shane Murray is also commended for his exceptional bravery and swift action by swimming out to the man in distress. Officer Murray demonstrated extraordinary courage and selflessness in this instance, putting himself at risk to help another person. Officer Shane Murray should be applauded for his heroism and life-saving actions.

ATTACHMENTS:

- Lifesaving Award - Murray



PALATINE POLICE DEPARTMENT LIFESAVING AWARD

PRESENTED TO OFFICER SHANE MURRAY

On March 5, 2024 at 1:58 AM, Palatine Police responded to the area of the 700 block of E. Constitution Dr. reference a man in the rear of a building yelling for help. Once on scene Officer Murray, along with other Palatine officers, began searching behind the buildings. Officer Murray continued searching the area and eventually located a male subject attempting to tread water on the far end of a pond yelling for help.

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All the officers who responded to the scene are commended for their teamwork in saving a life. However, Officer Shane Murray is also commended for his exceptional bravery and swift action by swimming out to the man in distress. Officer Murray demonstrated extraordinary courage and selflessness in this instance, putting himself at risk to help another person. Officer Shane Murray should be applauded for his heroism and life-saving actions.

David Daigle
Chief of Police
April 1, 2024

Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 20 - 22, 2024

BACKGROUND:

The Rotary Club of Palatine plans to hold their annual Oktoberfest Celebration on September 20 - 22, 2024 (Friday - Sunday). The Rotary Club will again utilize the Village's commuter parking lots located north of Slade Street, between Smith and Greeley Streets. All requests are consistent with those in past years.

KEY ISSUES:

The Rotary Club of Palatine is requesting approval of the following:

1. Temporary waiver of sound amplification ordinance for live music and performances during the following hours:
 - a. Friday, September 20: 5 p.m. to 12 a.m.
 - b. Saturday, September 21: 12 p.m. to 12 a.m.
 - c. Sunday, September 22: 12 p.m. to 6 p.m.
2. Temporary closure of parking lots J, K, and L and closure of Slade Street, between Smith and Greeley Streets from September 20 - 22 to accommodate the event's tents and stage. All tents and equipment will be removed Sunday evening.
3. Waiver of fees for Village services, permits, and licenses.
4. Waiver of Construction Hours for the construction and removal of tents:
 - a. Friday, September 20: Construction to begin at 6 a.m.
 - b. Sunday, September 22: Removal of tents will begin at 6 p.m.

ALTERNATIVES:

1. Approve Oktoberfest 2024.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends action at the Village Council's discretion for approval of Oktoberfest 2024 and related requests.

ACTION REQUIRED:

A motion to approve the Rotary Club of Palatine's Annual Oktoberfest and related requests.

ATTACHMENTS:

- Oktoberfest Event Application

RESULT: **APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER: Kollin Kozlowski, District 5 Councilman
SECONDER: Tim Millar, District 1 Councilman
AYES: Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

GENERAL EVENT INFORMATION

Name of Event

OKTOBERFEST

Exact Address of Event

55 N Smith St (Parking Lots J, K and L)

Type of Event (Check all applicable)

☒ Festival ☐ Run/Walk ☐ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ☐ Other

Date(s) of Event

September 20-22, 2024

Hours of Event

5p-12a, 12p-12a, 12p-6p

Total Hours (Set-Up - Tear Down)

64

Phone number/website for publication

palatinerotary.org/oktoberfest

Estimated attendance

10,000

Last years actual attendance

10,000

Describe the event's community and/or cultural benefit

Raising funds primarily for local charities and organizations with some funds going to international causes and disaster relief.

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization

Rotary Club of Palatine

Contact person from Sponsoring Organization

[REDACTED]

Sponsoring Organization Address

PO Box 412

City

Palatine

Zip

60078

Phone Number

[REDACTED]

E-Mail

[REDACTED]

Website

palatinerotary.org

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator

[REDACTED]

E-mail

[REDACTED]

Organizer/Coordinator Address

[REDACTED]

City

[REDACTED]

Zip

[REDACTED]

Phone Number

[REDACTED]

Cell Phone Number

[REDACTED]

Fax Number

[REDACTED]

EMERGENCY CONTACT INFORMATION

Name of Emergency Contact

[REDACTED]

E-mail

[REDACTED]

Emergency Contact Address

[REDACTED]

City

[REDACTED]

Zip

[REDACTED]

Phone Number (24hours)

[REDACTED]

Cell Phone Number

[REDACTED]

Fax Number

[REDACTED]

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk?

☒ Yes ☐ No

If yes, how many vendors? 10

Below are some foods exempt from a permit (not all are listed):
-Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.)
-Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (i.e. apples, bananas, etc.)

QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.

Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9090. Please see application for full details on what is required.

Are you erecting either: (1) tent(s) larger than 20'x40' (or 800 sq. ft.) or (2) that accommodates more than 100 people or (3) temporary structure(s) (i.e. stage) taller than 2' in height or (4) that will be equipped with temporary electrical power?

☒ Yes ☐ No

If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9037. Electric submissions are NOT accepted. Please see application for full details on what is required.

Are you serving alcoholic beverages at your event?

☒ Yes ☐ No

Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at:
<http://www.palatine.il.us/events/forms/applications.aspx>.
Questions? Contact (847) 359-9031.

Will the event include a Race/Walk or Parade?

☐ Yes ☒ No

If yes, you must complete, Page 3, Section 1.

Will electronic sound amplification equipment or a public address system be used at the event?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 2.

Are you utilizing any public parking lots, Village streets or other Village property for your event?

☒ Yes ☐ No

If yes, you must complete, Page 3, Section 3.

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

Michael P. Reiss

Signature of Organizer

April 2, 2024

Date

Application must include the following documentation

- ☒ Special Event Application (Page 1, 2, 3, 4)
- ☒ Certificate of Insurance (see Section 5)
- ☒ Site Plan and/or Race/Parade Route Map

****You MUST submit a new site plan or parade/race route on an annual basis.***

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event

OKTOBERFEST

SECTION 1: RACE/WALK, PARADE INFORMATION ☒ Not Applicable

Starting Location	Ending Location
Approximate Number of Attendees (runners/marchers)	Approximate Number of Vehicles (cars/floats)
Location of Assemble (Registration)	Location of Personal Vehicle Parking

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

SECTION 2: NOISE CONTROL PLAN ☐ Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm) Fri 9/20 (5pm-12am), Sat 9/21 (12pm-12am), Sun 9/22 (12pm-6pm)	Amplified sound will be used to: (am/pm)
Describe the sound system(s)	

Park District to provide speakers and amplifiers for main stage consistent with prior years.

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

Park District to provide volume/mixing controls. Stage oriented to face North to reduce impact to residential area directly to the South.

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION ☐ Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen
Lots J,K,L	9/19/2024	4am	9/22/2024	8pm
Slade St (Smith to Greeley)	9/20/2024	2pm	9/22/2024	8pm

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

VILLAGE OF PALATINE SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization

ROTARY CLUB OF PALATINE

Name of Event

OKTOBERFEST

Date(s) of Event

Friday, September 20, 2024 through Sunday, September 22, 2024

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy.

Michael P. Reiss

SIGNATURE

Michael P Reiss

Treasurer

April 2, 2024

PRINT NAME

TITLE/POSITION

DATE

SECTION 5: INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

Sponsoring Organization will be required to provide an original Certificate of Insurance evidencing the following insurance minimums:

Commercial General Liability - minimum \$1,000,000 per occurrence

Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured.

ROTARY CLUB OF PALATINE
OKTOBERFEST SITE LAYOUT
SEPTEMBER 20-22, 2024
PARKING LOTS J, K, L

W WILSON ST

N SMITH ST



W SLADE ST

IC 137760 N
Attachment: Oktoberfest Event Application (Oktoberfest 2024)

Consider an Ordinance Setting the Place and Time for the Public Hearing Regarding Approval of a Redevelopment Plan and Project, Designation of the Project Area, and Adoption of Tax Increment Allocation Financing all for the Proposed 2024 Dundee Road and IL 53 Tax Increment Financing District

BACKGROUND:

The Village of Palatine has initiated the process of creating a new Tax Increment Financing (TIF) District (2024 Dundee Road and IL 53 TIF District) for properties generally located along the Dundee Road corridor between Baldwin Road and IL Route 53. In considering the creation of a new TIF district, the Village must comply with the State's TIF Act. Due to these circumstances, the Village Council shall consider the following.

Motion approving the ordinance setting the time and place for the Public Hearing regarding approval of a Redevelopment Plan and Project, designation of the Project Area, and adoption of Tax Increment Allocation Financing all for the proposed 2024 Dundee Road and IL 53 TIF District.

KEY ISSUES:

- On September 11, 2023, the Village Council authorized execution of an agreement with S.B. Friedman Development Advisors, LLC related to the TIF Eligibility Study, Redevelopment Plan, and Designation Services for the proposed 2024 Dundee Road and IL 53 TIF District.
- On May 6, 2024, the Village Council authorized the establishment of the TIF Interested Parties Registry for the proposed 2024 Dundee Road and IL 53 TIF District.
- The next step in considering the creation of the proposed 2024 Dundee Road and IL 53 TIF District is for the Village Council to adopt an ordinance setting the time and place for the public hearing regarding the approval of a redevelopment plan and project, designation of the project area, and adoption of tax increment allocation financing.
- Due to the application timing and notification requirements of the State's TIF Act, the proposed ordinance will set the Public Hearing for 7:00 PM on Monday, July 15, 2024 (during the regular Village Council meeting) and the Joint Review Board meeting will be held at 2:30 PM on Wednesday, May 29, 2024.

ALTERNATIVES:

1. Approve the ordinance.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval of the ordinance.

ACTION REQUIRED:

Motion approving the ordinance setting the time and place for the Public Hearing regarding approval of a Redevelopment Plan and Project, designation of the Project Area, and adoption of Tax Increment Allocation Financing all for the proposed 2024

Dundee Road and IL 53 TIF District.

ATTACHMENTS:

- Ord - Dundee Road and IL 53 TIF Setting Public Hearing
- Exhibit A - RPA Legal Description
- Exhibit B - RPA Boundary Map

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

ORDINANCE NO. ____

**AN ORDINANCE FIXING A TIME AND PLACE FOR A PUBLIC HEARING
REGARDING APPROVAL OF A REDEVELOPMENT PLAN AND PROJECT FOR
THE DUNDEE ROAD AND IL 53 REDEVELOPMENT PROJECT AREA,
DESIGNATION OF THE DUNDEE ROAD AND IL 53 REDEVELOPMENT PROJECT
AREA AS A REDEVELOPMENT PROJECT AREA, AND ADOPTION OF TAX
INCREMENT ALLOCATION FINANCING PURSUANT TO THE TAX INCREMENT
ALLOCATION REDEVELOPMENT ACT**

WHEREAS, the Village of Palatine, Cook County, Illinois (the “*Village*”) desires to consider the adoption of tax increment allocation financing, pursuant to the Tax Increment Allocation Redevelopment Act, as amended, constituting Division 74.4 of Article 11 of the Illinois Municipal Code (the “*Act*”) in order to implement the redevelopment plan and project described in the document entitled “Dundee Road and IL 53 Tax Increment Financing District Eligibility Report, Redevelopment Plan and Project” (the “*Redevelopment Plan*”), prepared by S.B. Friedman Development Advisors, LLC; and

WHEREAS, the Redevelopment Plan constitutes the “redevelopment plan” and “redevelopment project”, as such terms are defined in the Act; and

WHEREAS, the “redevelopment project area” (as such term is defined in the Act) consists of approximately 44 acres, is legally described in the Redevelopment Plan and generally bounded by the following: Along the north and south sides of Dundee Road, between Baldwin Road to the west and IL Route 53 to the east; and as further described in the Redevelopment Plan (the “*Project Area*”); and

WHEREAS, the Redevelopment Plan includes an eligibility analysis of the Project Area which concludes that the Project Area is eligible for tax increment financing as a “conservation area” (as such term is defined in the Act) because the Project Area suffers from: lack of growth in equalized assessed value (EAV); deterioration; presence of structures below the minimum Code standards; and inadequate utilities; and the Redevelopment Plan, including such eligibility analysis, has been available for public inspection at least ten days prior to the adoption of this Ordinance; and

WHEREAS, pursuant to section 11-74.4-5(a) of the Act, prior to the adoption of ordinances approving the Redevelopment Plan or designating the Project Area, the Act requires the Village to mail notice of the availability of the Redevelopment Plan and how to obtain information relating thereto (i) to all residential addresses that, after a good faith effort, the Village determines are located outside the boundaries of Project Area and within 750 feet of the boundaries of the Project Area and (ii) to all organizations and residents that had registered with the Village in the interested parties registry for the Project Area; and

WHEREAS, pursuant to Section 11-74.4-5(a) of the Act, prior to the adoption of ordinances approving the Redevelopment Plan or designating the Project Area, the Act requires the Village to adopt an ordinance fixing a time and place for a public hearing; and

WHEREAS, pursuant to Section 11-74.4-6(c) of the Act, the Act requires the Village, not less than forty-five (45) days prior to the date fixed for the public hearing, to give notice by mailing to each affected taxing district having taxable property included in the Project Area and to the Department of Commerce and Economic Opportunity (the “Department”), that such taxing district or the Department is invited to participate in a joint review board; and

WHEREAS, pursuant to Section 11-74.4-5(b) of the Act, the Act requires the Village to convene a joint review board not less than fourteen (14) days but not more than twenty-eight (28) days after the Village provides notice to the taxing districts and the Department pursuant to Section 11-74.4-6(c) of the Act, and to provide administrative assistance to such joint review board.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALATINE, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: *Incorporation of Recitals.* The foregoing recitals to this Ordinance are incorporated in this Ordinance as if set out in full by this reference, and the statements and findings contained therein are found to be true and correct, and are hereby adopted as part of this Ordinance.

SECTION 2: *Time and Place for Public Hearing.* A public hearing (the “Hearing”) shall be held on the 15th day of July, 2024, at 7:00 p.m. in the Village Council Chambers at the Palatine Village Hall, 200 E. Wood Street, Palatine, Illinois 60067, to consider the adoption and approval of ordinances by the Mayor and Village Council of the Village (i) approving the Redevelopment Plan as the redevelopment plan and project for purposes of the Act respecting the Project Area, (ii) designating the Project Area as the redevelopment project area for purposes of the Act, and (iii) adopting the use of tax increment allocation financing respecting the Project Area to pay “redevelopment project costs” (as such term is defined in the Act) as set forth in the Redevelopment Plan.

SECTION 3: *Mailing of Notice Concerning Availability of Redevelopment Plan.* The Village Clerk is hereby authorized and directed, upon approval of this Ordinance, to mail notice of the availability of the Redevelopment Plan and instructions for obtaining copies of such report and related information (i) to all persons or organizations that have registered as interested parties for the Project Area with the Village and (ii) to all residential addresses that, after a good faith effort, the Village determines are located outside the proposed Project Area and within 750 feet of the boundaries of the proposed Project Area.

SECTION 4: *Joint Review Board.* Pursuant to the Act, a Joint Review Board (the “Review Board”) shall be established and shall first meet on May 29, 2024, at 2:30 p.m. at the Palatine Village Hall, 200 E. Wood Street, Palatine, Illinois 60067. At or prior to the first meeting of the Review Board, the Village shall furnish to any member of the Review Board copies of the proposed Redevelopment Plan and any related documents which such member of the Review Board shall reasonably request. The Village shall provide such information and material promptly upon the request of the Review Board and shall also provide administrative support and facilities as the Review Board may reasonably require.

SECTION 5: *Mailing of Notice to Taxing Districts and Department of Commerce and Economic Opportunity.* Not less than 14 days before the Village shall convene the Review Board with respect to the approval of the Redevelopment Plan, the Village Clerk is hereby authorized and directed to mail notice of the Hearing and the Redevelopment Plan to all taxing districts of which taxable property is included in the Project Area and to the Department, and such notice shall include an invitation to submit comments to the Village concerning the subject matter of the Hearing prior to the date of the Hearing.

SECTION 6: *Notice of Public Hearing.* Notice of the Hearing shall be given by publication and by mailing. Notice by publication shall be given at least twice, the first publication to be not more than 30 or less than 10 days prior to the Hearing in a newspaper of general circulation within the taxing districts having property in the Project Area. Notice by mailing shall be given by depositing such notice in the United States mails by certified mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Project Area. Such notice shall be mailed not less than 10 days prior to the date set for the Hearing. In the event taxes for the last preceding year were not paid, the notice shall be sent to the persons last listed on the tax rolls within the preceding three years as the owners of such property. The notice shall be in substantially the following form:

NOTICE OF HEARING

NOTICE is hereby given pursuant to Section 11-74.4-6 of the Tax Increment Allocation Redevelopment Act, as amended (the “Act”) that on the 15th day of July, 2024, the Mayor and Village Council of the Village of Palatine (the “Village”) will hold a public hearing at 7:00 p.m. in the Council Chambers at the Palatine Village Hall, 200 E. Wood Street, Palatine, Illinois 60067, regarding (i) approval of the “Dundee Road and IL 53 Tax Increment Financing District Eligibility Study, Redevelopment Plan and Project” (the “Redevelopment Plan”), as the redevelopment plan and project under the Act for the area more fully described below (the “Project Area”); (ii) designation of the Project Area as a Redevelopment Project Area for purposes of the Act; and (iii) adoption of tax increment allocation financing pursuant to the Act to finance all or a portion of the costs of improvements proposed to be made in the Project Area.

The Project Area generally consists of the properties along the north and south sides of Dundee Road, between Baldwin Road to the west and IL Route 53 to the east.

A boundary legal description of the Project Area is attached to and made a part of this Notice as Exhibit A. A boundary map of the Project Area is attached to and made a part of this Notice as Exhibit B.

The overall goals and objectives of the Redevelopment Plan are to: (1) to reduce or eliminate conditions that qualify the proposed RPA as a “conservation area,” and to provide the direction and mechanisms necessary to redevelop the proposed RPA as a vibrant commercial district; (2) Facilitate the physical improvement and/or rehabilitation of existing structures and façades within the proposed RPA, and encourage the construction of new commercial and industrial buildings, where appropriate; (3) Foster the replacement, repair, construction and/or improvement of public infrastructure, where needed, to create an environment conducive to private investment; (4) Provide resources for streetscaping, landscaping and signage to improve the image, attractiveness, and accessibility of the proposed RPA, create a cohesive identity for the proposed RPA and surrounding area, and provide, where appropriate, for buffering between different land uses and screening of unattractive service facilities such as parking lots and loading areas; (5) Facilitate the assembly and preparation, including demolition and environmental clean-up, where necessary, and marketing of available sites in the proposed RPA for redevelopment and new development by providing resources as allowed by the Act; (6) Support the goals and objectives of other overlapping plans, including the Village of Palatine Comprehensive Plan published in 2011 (the “2011 Comprehensive Plan”) and subsequent plans; and (7) Coordinate available federal, state and local resources to further the goals of this Redevelopment Plan. Redevelopment of the Project Area will strengthen the economic base and enhance the quality of life of the Village as a whole by revitalizing the commercial corridor along Dundee Road.

The Redevelopment Plan seeks to achieve these goals by implementing an integrated and comprehensive strategy that leverages public resources to stimulate additional private investment, principally through the use of tax increment financing, as well as other funding sources, to encourage further private investment. In pursuit of these goals, the Village may enter into redevelopment agreements for the construction of public and private improvements, and to finance a portion of the costs of such improvements using funds from the special tax allocation fund described in the Act and to issue one or more series of obligations secured by such funds. Please see the Redevelopment Plan for a more complete description of the proposed activities. Copies of the Redevelopment Plan are available in the Village of Palatine Clerk’s Office located at the Palatine Village Hall, 200 E. Wood Street, Palatine, Illinois 60067, during business hours, Monday through Friday: 8:00 a.m. to 4 p.m.

ORDINANCE NO.

Page 5 of 5

All interested persons will be given an opportunity to be heard at the Hearing. The Illinois Department of Commerce and Economic Opportunity and each taxing district having taxable property included in the Project Area are invited to submit comments to the Village concerning the subject matter of the Hearing prior to the hearing date addressed to: Michael W. Jacobs, AICP, Community Development Director, Village of Palatine, at the Palatine Village Hall, 200 E. Wood Street, Palatine, Illinois 60067 or to Mr. Jacobs at mjacobs@palatine.il.us. The Hearing may be adjourned by the Mayor and Village Council of the Village without further notice other than a motion to be entered upon the minutes of the Hearing fixing the time and place of the subsequent hearing.

SECTION 7: *Invalidity of Any Section.* If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 8: *Effective Date.* This Ordinance shall take effect immediately upon its adoption.

DATED: This ____ day of _____, 2024

AYES:____ NAYS:____ ABSENT:____ PASS:____

APPROVED by me this ____ day of _____, 2024

Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk this ____ day of

_____, 2024.

Village Clerk

Exhibit A

Proposed Dundee Road and IL 53 RPA Boundary Legal Description

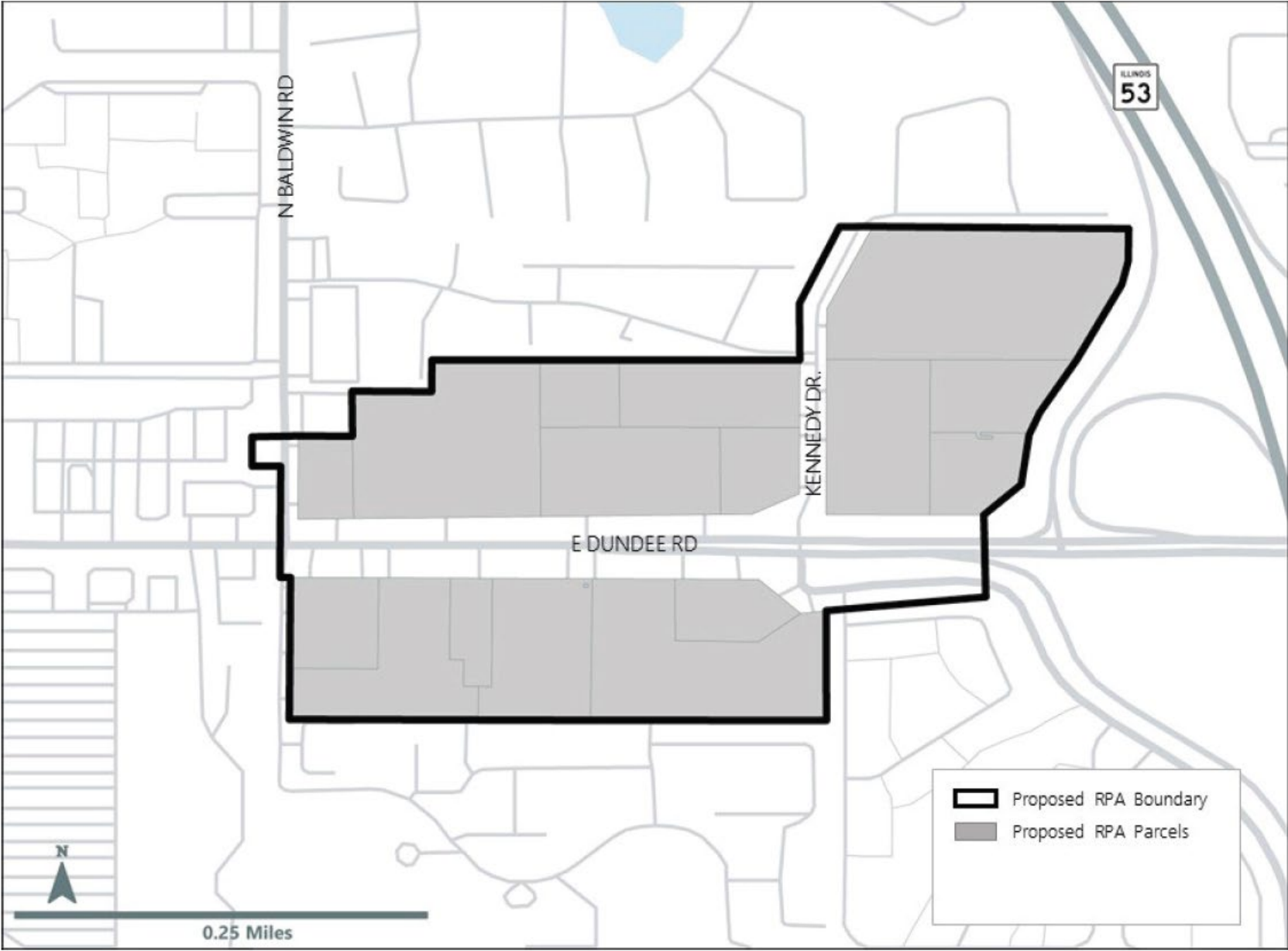
All that part of Sections 1 and 12, Township 42 North, Range 10 East of the Third Principal Meridian, bounded and described as follows:

(Described with the intent to follow the right of way lines and property lines herein described, and as such, the courses and distances described herein are superseded by the actual location of the said right of way lines and property lines that they are intended to follow.)

Beginning on the westerly right of way line of Kennedy Drive at the southeast corner of Inverrary West Revised & Amended P.U.D. (said subdivision plat recorded April 19, 1983 as document number 26574513 and certificate of correction recorded December 12, 1983 as document number 26892489); thence northerly, along the easterly line of said Inverrary West P.U.D. (also being the westerly right of way line of Kennedy Drive aforesaid), a distance of 164.52 feet to a bend point; thence northeasterly along the easterly line of said Inverrary West P.U.D. (also being the westerly right of way line of Kennedy Drive aforesaid), a distance of 264.70 feet to the north line of the south 1011.18 feet of the Southeast Quarter of Section 1 aforesaid; thence easterly, along the north line of the south 1011.18 feet of the Southeast Quarter of Section 1, a distance of 672.93 feet to the westerly right of way line of F.A. Route 61 (IL. Route #53); thence southerly, along said westerly right of way line of F.A. Route 61, being a curved line, convex to the east, and having a radius of 635.0 feet, an arc distance of 152.60 feet; thence southwest, along the westerly right of way line of F.A. Route 61, a distance of 194.87 feet; thence continuing southwest, along the westerly right of way line of F.A. Route 61, a distance of 98.29 feet to an intersection with the north line of the south 591.18 feet of the Southeast Quarter of Section 1; thence continuing southwest, along the westerly right of way line of F.A. Route 61, a distance of 141.71 feet; thence southerly, along said westerly right of way line of F.A. Route 61, being a curved line, convex to the west, and having a radius of 516.0 feet, an arc distance of 243.32 feet; thence southerly, along the westerly right of way line of F.A. Route 61, a distance of 35.17 feet; thence southwest, along the westerly right of way line of F.A. Route 61, a distance of 131.40 feet to the northerly right of way line of IL Route 68 (Dundee Road); thence southerly to the northeast corner of Outlot A in The Maples P.U.D. (said subdivision plat recorded April 28, 1978 as document number 24422957), said point being on the southerly right of way line of IL Route 68 (Dundee Road); thence westerly, along the northerly line of said Outlot A in The Maples P.U.D. (said line also being the southerly right of way line of IL Route 68 aforesaid), a distance of 100.00 feet; thence continuing westerly, along the northerly line said Outlot A

in The Maples P.U.D. (said line also being the southerly right of way line of IL Route 68 aforesaid), a distance of 274.77 feet to the westerly line of Outlot A aforesaid; thence southerly, along the westerly line of said Outlot A in the Maples P.U.D., to the intersection with the north line of Outlot A in Wyndham Court Second Amended Plat (said subdivision plat recorded March 6, 1986 as document number 86090418); thence westerly, along the northerly line of Outlot A in Wyndham Court Second Amended Plat, to the west line of said Outlot A; thence northerly, along the west line of Outlot A, and its extension northerly, to the northerly line of Section 12; thence westerly along the northerly line of Section 12 to the northwest corner of the Northeast Quarter of Section 12 aforesaid (said point also being the southwest corner of the Southeast Quarter of Section 1 aforesaid); thence northerly, along the west line of the Southeast Quarter of Section 1 aforesaid to its intersection with a line drawn 250.0 feet north of and parallel with the north right of way line of IL Route 68 (Dundee Road) aforesaid (and its extension west); thence easterly along a line drawn 250.0 feet north of and parallel with the north right of way line of IL Route 68 (Dundee Road) aforesaid (and its extension west) to a point on a line that is 200.0 feet east of the west line of the Southeast Quarter of Section 1 aforesaid; thence north, along a line that is 200.0 feet east of and parallel with the west line of the Southeast Quarter of Section 1 aforesaid, a distance of 150 feet to a point on a line that is the westerly extension of the southerly line of Inverrary West P.U.D. (said subdivision plat recorded April 19, 1983 as document number 26574513 and certificate of correction recorded December 12, 1983 as document number 26892489); thence easterly along the southerly line of Inverrary West P.U.D. (and its extension west), a distance of 186.0 feet to a corner of said Inverrary West P.U.D.; thence northerly, along an easterly line of said Inverrary West P.U.D., a distance of 101.65 feet to a corner of said Inverrary West P.U.D.; thence easterly, along the southerly line of said Inverrary West P.U.D., a distance of 873.64 feet to the point of beginning, all in Cook County, Illinois.

Exhibit B



Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Extensions Project

BACKGROUND:

Several locations of water main extension were identified and recommended for interconnection to improve fire protection and eliminate dead ends. These extensions would improve system reliability, provide access to Village water in certain areas, improve water quality, and create more uniform system pressures.

KEY ISSUES:

- Euclid Avenue from Deverell Court to Brockway Street, Vermont Street from Euclid Avenue to Bryant Avenue, Bryant Avenue from Vermont Street to Smith Street, and portions of Smith Street and Brockway Street north of Euclid Avenue are the locations with gaps to be filled. Extending these facilities is recommended in the 2025 Capital Improvement Plan.
- Engineering services are recommended to prepare for the installation of water main extensions and would include site surveying, Illinois Environmental Protection Agency permitting, development of plans, and preparation of specifications for bidding purposes.
- Doland Engineering is recommended based on a Qualification Based Selection process.

ALTERNATIVES:

1. Authorize the Village Manager to execute the proposal from Doland Engineering.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends authorizing the Village Manager to execute the proposal from Doland Engineering for design engineering services for the 2025 Water Main Extensions Project in the not-to-exceed amount of \$75,225.

BUDGET IMPACT:

Water funds in the amount of \$80,000 have been allocated in the 2024 Capital Improvement Program to accommodate the proposed design engineering.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute the proposal from Doland Engineering of Palatine, Illinois, for design engineering services for the 2025 Water Main Extensions Project in the not-to-exceed amount of \$75,225.

ATTACHMENTS:

- Doland Proposal

RESULT: **APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER: Scott Lamerand, District 2 Councilman
SECONDER: Doug Myslinski, District 3 Councilman
AYES: Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

**Request for Proposal
2025 Water Main Extensions
Euclid, Vermont & Bryant Extensions
Village of Palatine
March 18, 2024**

Submitted to:

**Mr. George Ruppert, P.E.
Village Engineer
Village of Palatine**



Submitted by:



*Celebrating Over 50 years of
Responsible Engineering
- For Now, and the Future -*

Attachment: Doland Proposal (2025 Water Main Extensions Project Design)

Mr. George Ruppert, P.E.
Village Engineer
Village of Palatine
200 E. Wood Street
Palatine, Illinois 60067

Dear Mr. Ruppert,

A. Project Understanding

Proposed new 12" water main

Proposed new 8" water main

W Euclid Ave

S. Vermont St

S. Smith St

S. Broadway St

1205

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- Water Main Extension
 - Euclid Avenue
 - East side of Deverell Court to Brockway Street
 - Install new 12" watermain for approximately 1,800 l.f.
 - Vermont Street
 - From Euclid Avenue to Bryant Avenue
 - Install new 8" watermain for approximately 660 l.f.
 - Bryant Street
 - From Vermont Street to Smith Street
 - Install new 8" watermain for approximately 660 l.f.
 - Smith Street
 - From Euclid Avenue to 50-feet north
 - Install new 8" watermain for approximately 50 l.f.
 - Brockway Street
 - From Euclid Avenue to 100-feet north
 - Install new 8" watermain for approximately 100 l.f.



We have reviewed the available aerial and GIS maps to understand the existing watermain orientation. We have also visited the area and walked the entire project limits to fully understand the installation challenges and logistics involved with replacement of the water main along these streets.

It is our understanding that the new watermain is intended to be placed in the parkway where available dependent upon conflict avoidance with pre-existing utilities and preservation of trees and roadway improvements where such preservation is practical. We anticipate using PVC SDR-26 pipe material for this watermain because this is likely to be a directional drilling installation method., but we may have further discussions about DIP pipe if open cut installation method is identified as the best practice for installation. We will have opportunities for ample public works staff input in the materials during the design process to ensure that the watermain fully satisfies the Village needs for water circulation, resident serviceability with special consideration for long term maintenance.

B. Tasks of the Consultant

1. Existing Conditions Surveying and Mapping

- a. Surveying and topographic mapping of the road R.O.W.
 - i. R.O.W. delineation
 - ii. Obtain recorded plat of subdivision and all other available plats and atlas maps for accurate depiction of Village infrastructure and any pertinent easements
 - iii. Roadway improvements mapped (curbs, walks, pavement, parkway trees, signs)
 - iv. Utilities Mapped
 - Storm Sewer (w/ rim & invert)
 - Sanitary Sewer (w/ rim & invert)
 - Water Main (w/ rim & top of pipe)
 - Quasi-public utilities (Elect., Tele., Cable, Gas, etc.) as marked by JULIE locate request (or design stage locate)
 - v. Contours and spot elevations saturated throughout roadway
 - vi. Locate and identify all trees along the ROW with trunk diameter noted
 - vii. Horizontal coordinates to be referenced to State Plan Coordinate System, Illinois East Zone, NAD83 adjustment
 - viii. Vertical elevations to be referenced to NAVD88 datum.
 - ix. Six (6) site control benchmarks will be provided outside the intended construction area (on each project location) for future contractor reference and control
- b. Results of this phase will be a comprehensive Existing Conditions Map that is utilized as the base map for the design phase work.

2. Engineering Design Plan Development

2a. Preliminary Engineering

Development of preliminary design plan set to identify preliminary watermain layout and geometrics, preliminary plan and profile, cross sections as needed and a preliminary Engineer's Opinion of Probable Cost (EOPC) for discussion and coordination with Public Works staff prior to final design phase.

This preliminary phase will include our identification of feasible routes through private properties for neighborhood interconnection along with identification if any new easements would be required to facilitate the installation. This will also include preparation of Plat of Easements as needed for the connection to existing main in adjoining neighborhood.

2b. Final Engineering Plan Set

- Watermain Replacement Plan Set in accordance with all Village and IEPA standards
- Cook County Division of Transportation and Highways (CCDOTH) requirements for utility installation within County ROW implemented along with consultation and permitting review through CCDOTH.
- Cover Sheet with general project Information
- General and Site-specific notes
 - New watermain testing and sampling requirements identified in plan set to ensure that pressure testing and chlorination activities can be undertaken without additional cost to contract quantities.
- Summary of Quantities
- Existing Conditions Plan
- Watermain Plan & Profile
 - Utility crossings/conflicts identified (Obtain private utility maps from providers, i.e.: ComEd, Nicor, ATT & Comcast)
 - Sewer and water crossing conflict resolution in accordance with IEPA requirements
- Restoration Plan
 - Parkway and private property lawn re-establishment
 - Driveway apron repair (if necessary)
 - Pavement patching of pipe trench with TBF and Class D Pavement Patching as necessary
 - Curb & Gutter replacement as necessary
- Construction Specifications & Standard Details
- Installation standards per CCDOTH requirements for County ROW utility installations
- Summary of Quantities and Cost Estimate
- IEPA Permit application and submittal for WM Construction Permit

2c. Cook County Permitting Coordination

- Cook County Division of Traffic and Highways (CCDOTH) permit application and submittal for WM installation in County ROW.
 - Correspondence, communications and expedition through county for the approval of this installation within County ROW.

3. Construction Bid Package

- Village standard bid package preparation to publish for contractor bidding
- Standard contract
- Special Provisions for all payment items
- Supporting document compilation (prevailing wages, Davis Bacon documents, etc.)
- Any needed assistance with bidding questions, clarifications and addendums

Engineering Fee Schedule

Fixed Fee: \$75,225.00

While this is a fixed fee bid, we wanted to illustrate the forecast of manhours that was compiled as the basis for the fixed fee value. Our anticipated hours of work of the responsible staff as follows:

Task #	Professional Engineer	Prof. Engineer QA/QC	Engineering Technician	Professional Surveyor	Survey Crew Chief	Survey Technician	CAD Draftsman
1				22	96	96	65
2a	45	21	11				42
2b	52	30	27				36
2c	12						
3	40	12	12				
Total Estimated Hours	149	63	50	22	96	96	143
Hourly Rate	\$150.00	\$150.00	\$110.00	\$125.00	\$110.00	\$100.00	\$105.00
Total Fee	\$22,350.00	\$9,450.00	\$5,500.00	\$2,750.00	\$10,560.00	\$9,600.00	\$15,015.00
						TOTAL =	\$75,225.00

We reviewed recent watermain design programs to scrutinize our fees for cost efficiency and found that typical fees range from \$19.50/l.f. to \$28.00/l.f. When calculated on this basis, the cost proposed herein tabulates as follows: \$75,225 / 3,270 l.f. = \$23.00 / l.f. This cost per foot of water main is in the middle of the anticipated range even with the inclusion of the CCDOTH permitting procedure; due to low number of house services, there is a greater design efficiency which is thereby reflected in this proposal.

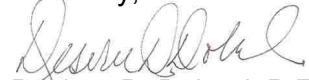
Anticipated Schedule:

Task	Start	Completion
Design & Permitting		
Kick-off Meeting	08/01/2024	
Surveying and Mapping	08/01/2024	09/01/2024
Preliminary Design Phase	09/01/2024	10/01/2024
Preliminary Design Presentation	10/01/2024	
Village Comment on Preliminary Design	10/01/2024	10/15/2024
Final Design	10/01/2024	11/01/2024
IEPA Permitting	10/01/2024	11/13/2024
CCDOTH Permitting	10/15/2024	12/15/2024
Bidding and Award		
Advertise for Bid	01/07/2025	
Bid Opening	01/21/2025	
Village Board Approval	02/03/2025	
Construction Phase	03/01/2025	05/15/2025

We understand that the objective is to facilitate construction in early 2025, which formed the basis of our schedule forecast. We can adjust as the plan is developed to create the desired construction time window in the best interest of the Village. We could shift the beginning of this work phase to have the completed bid package and all outside agency permits within the 2024 calendar year, if that was deemed beneficial to ensure the earliest possible 2025 start date. The schedule of our work is flexible at the direction of the Village.

I look forward to the opportunity to work with you and your staff.

Sincerely,



Desiree D. Doland, P.E.
C.E.O.

Accepted By: _____

Title: _____

Date: _____

Consider a Motion to Award a Contract for the 2024 Water Main Replacement Contract 1 Project

BACKGROUND:

Benton Street and Cunningham Drive are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Benton Street will be from Comfort Lane to Northwest Highway (approximately 900 feet). The water main replacement on Cunningham Drive will be from Ventura Drive to Hicks Road (approximately 1,400 feet).

Also included in this work is the second phase of drainage improvements at Benton and Comfort Street. This work will improve storm water collection to reduce the frequency and severity that runoff down Comfort Street will occur. To accomplish this improvement, an additional storm sewer will be installed, the shoulder of Benton along Saint Teresa School will be removed, and a depressional area between the sidewalk and newly installed curb and gutter will be constructed.

KEY ISSUES:

- On Tuesday, May 7, 2024, two bids were received, ranging from a high of \$1,399,759.50 to a low of \$1,266,196.00.
- The lowest responsive and responsible bidder was H. Linden & Sons Sewer and Water, Incorporated of Plano, Illinois in the amount of \$1,266,196.
- The Engineer's estimate was \$1,322,711.

ALTERNATIVES:

1. Award the contract for the 2024 Water Main Improvements Contract 1 to H. Linden & Sons.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the 2024 Water Main Replacement Contract 1 Project be awarded to H. Linden & Sons.

BUDGET IMPACT:

Funding is available in the water and sewer funds of the 2024 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:

Motion to award the contract for the 2024 Water Main Replacement Contract 1 Project to H. Linden & Sons Sewer and Water, Incorporated of Plano, Illinois in the amount of \$1,266,196.

ATTACHMENTS:

- Bid Tabulation
- Cunningham GIS
- Benton GIS

RESULT: **APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER: Tim Millar, District 1 Councilman
SECONDER: Jim Schwantz, Mayor
AYES: Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

Bidding Summary 2024 Water Main Improvements Contract 1 May 7, 2024

	Bidding Contractors	As Read Bid Amount	As Corrected Bid Amount
1	H. Linden & Sons Sewer & Water, Inc.	\$ 1,266,196.00	Correct as Read
2	Concept Plumbing, Inc.	\$ 1,399,759.50	Correct as Read

BID OPENING
Date: May 7, 2024
Time: 11:00 AM
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR
2024 Water Main Improvements Contract 1
DPW- 2421

6.C.2.a

Section # N/A

COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder		2					
						H. Linden & Sons Sewer & Water 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630) 522-0955		Concept Plumbing, Inc. 554 W. Wood Street Palatine, IL 60067 (847) 776-6180 Fax (847) 776-6189					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	SUPPLEMENTAL WATERING	UNIT	63	\$25.00	\$1,575.00	\$1.00	\$63.00	\$380.00	\$23,940.00				
2	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	1,404	\$15.00	21,060.00	6.00	\$8,424.00	14.50	\$20,358.00				
3	SODDING (SPECIAL)	SQ YD	1,404	\$15.00	21,060.00	14.00	\$19,656.00	21.00	\$29,484.00				
4	TREE PROTECTION	LF	1270	\$5.00	6,350.00	7.00	\$8,890.00	11.00	\$13,970.00				
5	DRAINAGE STRUCTURE INLET FILTERS & CLEANING	EACH	26	\$100.00	2,600.00	180.00	\$4,680.00	322.00	\$8,372.00				
6	PCC CURB AND GUTTER REMOVE AND REPLACE	LF	230	\$65.00	14,950.00	61.00	\$14,030.00	52.50	\$12,075.00				
7	PCC CURB AND GUTTER, B6.12	LF	230	\$65.00	14,950.00	50.00	\$11,500.00	45.00	\$10,350.00				
8	PCC SIDEWALK REMOVE AND REPLACE	SQ FT	650	\$25.00	16,250.00	17.00	\$11,050.00	16.00	\$10,400.00				
9	PCC SIDEWALK REMOVAL	SQ FT	88	\$25.00	2,200.00	3.00	\$264.00	2.00	\$176.00				
10	PCC SIDEWALK	SQ FT	40	\$25.00	1,000.00	14.00	\$560.00	13.00	\$520.00				
11	DETECTABLE WARNINGS	SQ FT	30	\$35.00	1,050.00	42.00	\$1,260.00	41.50	\$1,245.00				
12	CONCRETE DRIVEWAY REMOVE AND REPLACE	SQ YD	32	\$140.00	4,480.00	125.00	\$4,000.00	177.00	\$5,664.00				
13	HMA DRIVEWAY REMOVE AND REPLACE	SQ YD	32	\$80.00	2,560.00	58.00	\$1,856.00	76.00	\$2,432.00				
14	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	2,510	\$50.00	125,500.00	71.00	\$178,210.00	80.00	\$200,800.00				
15	PAVEMENT REMOVAL	SQ YD	290	\$5.00	1,450.00	10.00	\$2,900.00	37.50	\$10,875.00				
16	HMA SURFACE REMOVAL, 2"	SQ YD	70	\$5.00	350.00	6.00	\$420.00	35.50	\$2,485.00				
17	BITUMINOUS MATERIAL (TACK COAT)	LBS	1130	\$1.00	1,130.00	1.00	\$1,130.00	1.50	\$1,695.00				
18	HMA SURFACE COURSE (MACHINE METHOD), IL-9.5, MIX "D", N50, 2"	TONS	8	\$150.00	1,200.00	1000.00	\$8,000.00	208.00	\$1,664.00				
19	STRUCTURE TO BE ADJUSTED	EACH	2	\$500.00	1,000.00	500.00	\$1,000.00	1,791.00	\$3,582.00				
20	STORM SEWER REMOVE & REPLACE 8" PVC, SDR 26 2241	LF	55	\$65.00	3,575.00	95.00	\$5,225.00	145.00	\$7,975.00				
21	STORM SEWER REMOVE & REPLACE 10" PVC, SDR 26 2241	LF	140	\$80.00	11,200.00	110.00	\$15,400.00	98.50	\$13,790.00				
22	STORM SEWER 8", PVC SDR 26, 2241	LF	215	\$50.00	10,750.00	95.00	\$20,425.00	72.00	\$15,480.00				
23	INLET, TYPE A, 2' DIA, TY 1 F&G	EACH	3	\$2,500.00	7,500.00	3000.00	\$9,000.00	2,559.00	\$7,677.00				
24	CATCH BASIN, TYPE C, 2' DIA., TY 1 F&G (OPEN LID)	EACH	1	\$3,000.00	3,000.00	3000.00	\$3,000.00	4,311.00	\$4,311.00				
25	CATCH BASIN, TYPE A, 4' DIA., TY 1 F&G (OPEN LID)	EACH	1	\$5,000.00	5,000.00	4000.00	\$4,000.00	5,234.00	\$5,234.00				
26	R & R MANHOLE, TYPE A, 6' DIA., TY 1 F&CL, FLAT TOP	EACH	1	\$10,000.00	10,000.00	8000.00	\$8,000.00	15,925.00	\$15,925.00				
27	SANITARY SEWER REMOVAL AND REPLACEMENT 6"	LF	160	\$100.00	16,000.00	110.00	\$17,600.00	112.00	\$17,920.00				
28	DUCTILE IRON WATER MAIN 8", CL52 ZINC COATED. <8' DEPTH	LF	2391	\$165.00	394,515.00	140.00	\$334,740.00	158.00	\$377,778.00				

Attachment: Bid Tabulation (2024 Water Main Replacement Contract 1)

BID OPENING
Date: May 7, 2024
Time: 11:00 AM
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR

6.C.2.a

2024 Water Main Improvements Contract 1
DPW- 2421

Section # N/A

COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder		2					
		H. Linden & Sons Sewer & Wate				Concept Plumbing, Inc.							
				722 E. South Street, Unit D		554 W. Wood Street							
				Plano, IL 60545		Palatine, IL 60067							
				(630) 552-9955		(847) 776-6180							
				Fax (630) 522-0955		Fax (847) 776-6189							
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
29	DUCTILE IRON WATER MAIN 8", CL52 ZINC COATED, >8' DEPTH	LF	45	\$300.00	13,500.00	140.00	\$6,300.00	153.50	\$6,907.50				
30	PVC CASING PIPE 16"	LF	40	\$140.00	5,600.00	200.00	\$8,000.00	109.00	\$4,360.00				
31	GATE VALVE 4" WITH BOX	EACH	1	\$4,500.00	4,500.00	2000.00	\$2,000.00	2,546.00	\$2,546.00				
32	GATE VALVE 6" WITH VAULT, 5' DIAMETER	EACH	2	\$7,000.00	14,000.00	5500.00	\$11,000.00	6,602.00	\$13,204.00				
33	GATE VALVE 6" WITH BOX	EACH	1	\$4,500.00	4,500.00	3000.00	\$3,000.00	3,122.00	\$3,122.00				
34	GATE VALVE 8" WITH VAULT, 5' DIAMETER	EACH	7	\$7,500.00	52,500.00	6000.00	\$42,000.00	7,269.00	\$50,883.00				
35	GATE VALVE 8" WITH BOX	EACH	1	\$4,500.00	4,500.00	3500.00	\$3,500.00	3,782.00	\$3,782.00				
36	WATER MAIN REMOVAL	LF	25	\$75.00	1,875.00	5.00	\$125.00	8.00	\$200.00				
37	REMOVE AND REPLACE 6" GATE VALVE IN EXISTING VAULT	EACH	1	\$5,000.00	5,000.00	5000.00	\$5,000.00	4,529.00	\$4,529.00				
38	REMOVE AND REPLACE 8" GATE VALVE IN EXISTING VAULT	EACH	1	\$6,000.00	6,000.00	5000.00	\$5,000.00	5,297.00	\$5,297.00				
39	REMOVE EXISTING WATER VALVE AND ABANDON VAULT	EACH	4	\$800.00	3,200.00	1000.00	\$4,000.00	1,073.00	\$4,292.00				
40	REMOVE EXISTING WATER VALVE AND VAULT	EACH	1	\$5,000.00	5,000.00	300.00	\$300.00	1,298.00	\$1,298.00				
41	REMOVE EXISTING WATER VALVE BOX, ABANDON VALVE IN PLACE	EACH	8	\$750.00	6,000.00	50.00	\$400.00	795.00	\$6,360.00				
42	REMOVE EXISTING WATER VALVE AND BOX	EACH	1	\$3,000.00	3,000.00	50.00	\$50.00	966.00	\$966.00				
43	WATER MAIN LINE STOP 6"	EACH	1	\$5,500.00	5,500.00	6000.00	\$6,000.00	7,116.00	\$7,116.00				
44	WATER MAIN LINE STOP 8"	EACH	1	\$6,500.00	6,500.00	6000.00	\$6,000.00	7,636.00	\$7,636.00				
45	INSTALL TEMPORARY PLUG IN 8" WATERMAIN FOR TESTING AND REMOVE	EACH	2	\$4,500.00	9,000.00	3000.00	\$6,000.00	1,524.00	\$3,048.00				
46	CAP EXISTING MAIN	EACH	1	\$1,500.00	1,500.00	1200.00	\$1,200.00	2,958.00	\$2,958.00				
47	WATER SERVICE RECONNECTION (SHORT)	EACH	2	\$3,200.00	6,400.00	4000.00	\$8,000.00	1,890.00	\$3,780.00				
48	4" DIP WATER SERVICE RECONNECTION	EACH	1	\$6,000.00	6,000.00	3000.00	\$3,000.00	4,268.00	\$4,268.00				
49	WATER SERVICE RECONNECTION, (LONG)	EACH	25	\$4,000.00	100,000.00	2000.00	\$50,000.00	3,510.00	\$87,750.00				
50	WATER SERVICE B-BOX	EACH	25	\$750.00	18,750.00	300.00	\$7,500.00	93.50	\$2,337.50				
51	WATER SERVICE CURB STOP	EACH	25	\$750.00	18,750.00	2000.00	\$50,000.00	1,686.00	\$42,150.00				
52	WATER SERVICE B-BOX REMOVE AND RELOCATE	EACH	2	\$1,500.00	3,000.00	1000.00	\$2,000.00	2,577.00	\$5,154.00				
53	FIRE HYDRANT TO BE REMOVED	EACH	8	\$750.00	6,000.00	750.00	\$6,000.00	850.00	\$6,800.00				

Attachment: Bid Tabulation (2024 Water Main Replacement Contract 1)

BID OPENING
Date: May 7, 2024
Time: 11:00 AM
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR
2024 Water Main Improvements Contract 1
DPW- 2421

6.C.2.a

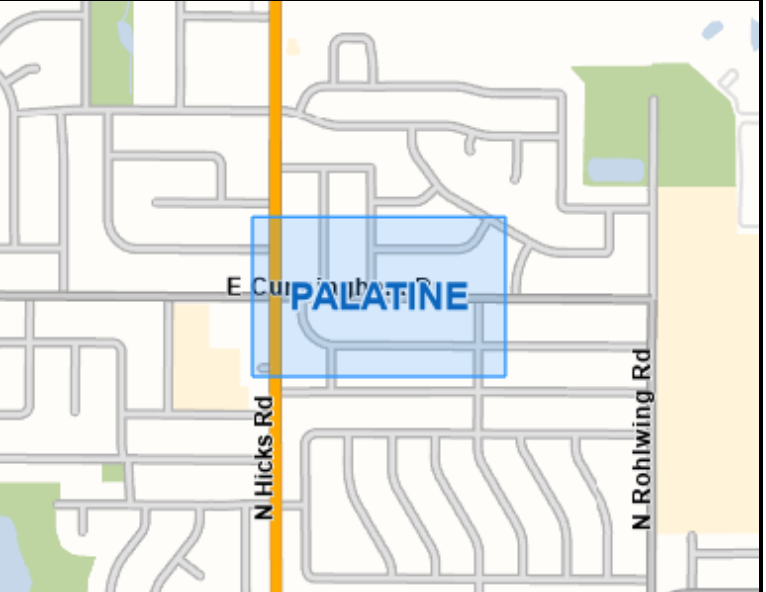
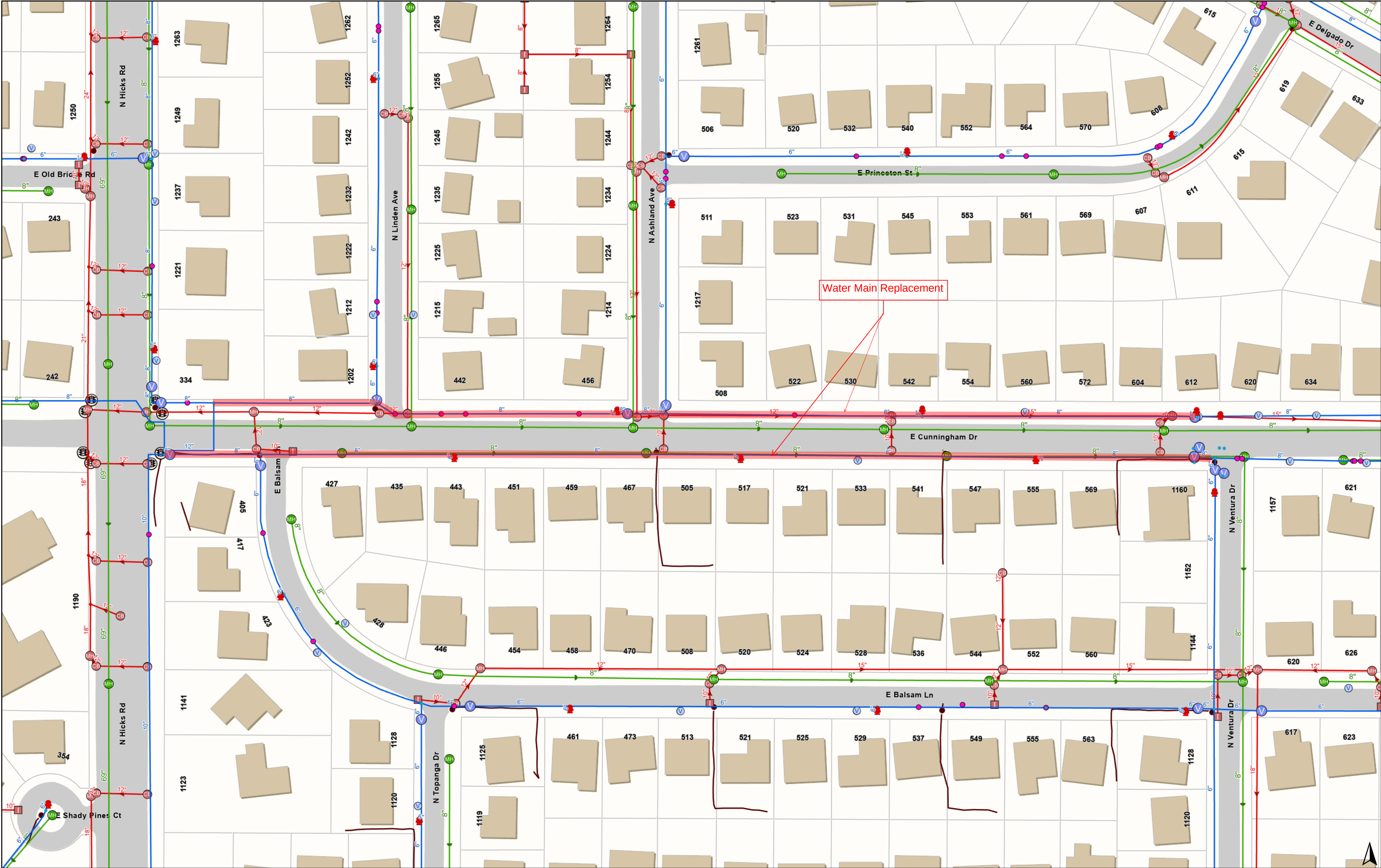
Section # N/A

COMPUTED BY: KML

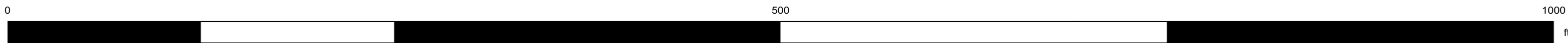
Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder		2					
						H. Linden & Sons Sewer & Water 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630) 522-0955		Concept Plumbing, Inc. 554 W. Wood Street Palatine, IL 60067 (847) 776-6180 Fax (847) 776-6189					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
54	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	9	\$8,500.00	76,500.00	9000.00	\$81,000.00	8,152.00	\$73,368.00				
55	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 6"	EACH	6	\$3,500.00	21,000.00	3000.00	\$18,000.00	3,511.00	\$21,066.00				
56	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 8"	EACH	4	\$4,500.00	18,000.00	4000.00	\$16,000.00	3,944.00	\$15,776.00				
57	DRY CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 12"	EACH	1	\$10,000.00	10,000.00	8000.00	\$8,000.00	3,944.00	\$3,944.00				
58	PRESSURE CONNECTION TO EXISTING WATER MAIN - 6"	EACH	1	\$7,000.00	7,000.00	6000.00	\$6,000.00	13,851.00	\$13,851.00				
59	PRESSURE CONNECTION TO EXISTING WATER MAIN - 8"	EACH	1	\$8,000.00	8,000.00	8000.00	\$8,000.00	14,801.00	\$14,801.00				
60	PRESSURE CONNECTION TO EXISTING WATER MAIN - 12"	EACH	1	\$15,000.00	15,000.00	10000.00	\$10,000.00	15,185.00	\$15,185.00				
61	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	\$35,000.00	35,000.00	95000.00	\$95,000.00	21,264.00	\$21,264.00				
62	PRECONSTRUCTION VIDEO TAPING	L SUM	1	\$4,500.00	4,500.00	2000.00	\$2,000.00	5,457.00	\$5,457.00				
63	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	100	\$40.00	4,000.00	80.00	\$8,000.00	34.50	\$3,450.00				
64	REMOVAL AND DISPOSAL OF REGULATED SUBSTANCES (CONTAMINATED)	CU YD	435	\$100.00	43,500.00	80.00	\$34,800.00	136.00	\$59,160.00				
65	MOBILIZATION	L SUM	1	\$40,000.00	40,000.00	10000.00	\$10,000.00	9,564.00	\$9,564.00				
66	SURVEYING, STAKING & AS-BUILTS	L SUM	1	\$8,000.00	8,000.00	10000.00	\$10,000.00	12,865.00	\$12,865.00				
67	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	LF	80	\$4.00	320.00	4.00	\$320.00	3.00	\$240.00				
68	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	LF	1517	\$5.00	7,585.00	4.00	\$6,068.00	4.00	\$6,068.00				
69	THERMOPLASTIC PAVEMENT MARKING - LINE 12"	LF	106	\$6.00	636.00	10.00	\$1,060.00	5.00	\$530.00				
70	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	LF	20	\$15.00	300.00	10.00	\$200.00	10.50	\$210.00				
71	THERMOPLASTIC PAVEMENT MARKING - SYMBOLS	SF	9	\$60.00	540.00	10.00	\$90.00	15.50	\$139.50				
72	REMOVE AND REPLACE LEAD WATER SERVICE	EACH	2	\$5,000.00	10,000.00	10000.00	\$20,000.00	7,950.00	\$15,900.00				
TOTAL BID AS READ						\$ 1,266,196.00		\$ 1,399,759.50					
TOTAL BID AS CORRECTED				\$ 1,322,711.00									
PROPOSAL GUARANTEE						5.00%		5.00%		5.00%		5.00%	

Attachment: Bid Tabulation (2024 Water Main Replacement Contract 1)

GIS Consortium Cunningham (Ventura to Hicks)



- Legend**
- Water Utilities
- Hydrant
 - Water Fitting
 - Water Valve
 - Open
 - Water Service Valve
 - Open
 - Water Main Break
 - Water Main
 - Active
- Sanitary Utilities
- Sanitary Manhole
 - Sanitary Main
 - Active
- Storm Utilities
- Storm Catch Basin
 - Storm Inlet
 - Storm Manhole
 - Storm Fitting
 - Storm Main
 - Active
- Street Light and Electrical Utilities
- Street Light Bulb
 - Traffic Light
 - Street Light Electric Line
 - Active



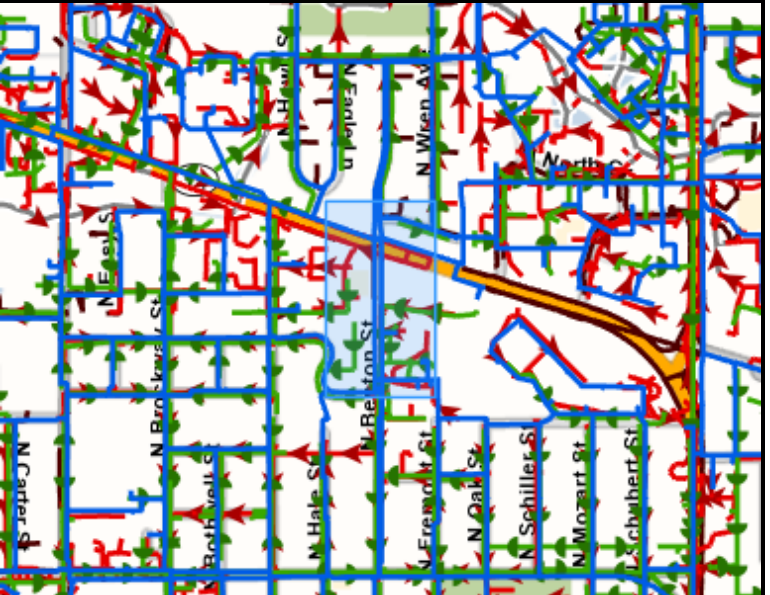
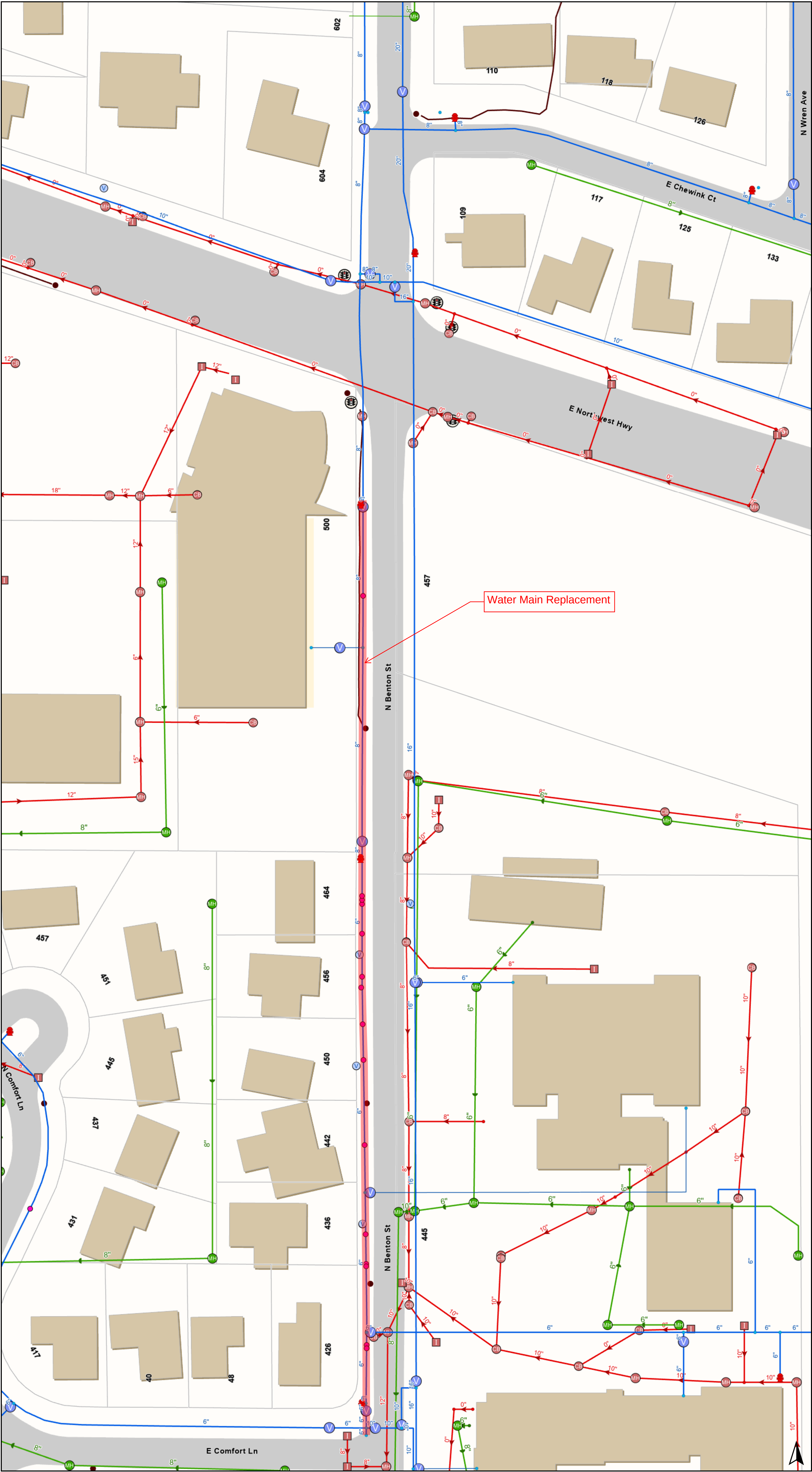
Print Date: 10/26/2023

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Notes

GISConsortium

Benton (Comfort to North West Highway)



- Legend
- Water Utilities

Hydrant

Water Fitting

Water Valve

Open

Water Service Valve

Open

Water Main Break

Water Lateral

Active

Water Main

Active

Sanitary Utilities

Sanitary Manhole

Sanitary Fitting

Sanitary Lateral

Active

Sanitary Main

Active

Storm Utilities

Storm Catch Basin

Storm Inlet

Storm Manhole

Storm Fitting

Storm Main

Active

Street Light and Electrical Utilities

Street Light Bulb

Traffic Light

Street Light Electric Line

Active

Print Date: 10/26/2023

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Notes

Consider a Motion to Award a Contract for the 2024 Water Main Replacement Contract 2 Project

BACKGROUND:

Wilke Road and Palatine Road are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Wilke Road will be from Anderson Drive to Palatine Road (approximately 2,250 feet). The water main replacement on Palatine Road will be from Wilke Road to 1410 East Palatine Road (approximately 950 feet).

KEY ISSUES:

- On Tuesday, May 7, 2024, three bids were received, ranging from a high of \$1,592,269.00 to a low of \$1,213,577.60.
- The lowest responsive and responsible bidder was Concept Plumbing, Incorporated of Palatine, Illinois in the amount of \$1,213,577.60.
- The Engineer's estimate was \$1,528,626.

ALTERNATIVES:

1. Award the contract for the 2024 Water Main Replacement Contract 2 to Concept Plumbing.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the 2024 Water Main Replacement Contract 2 Project be awarded to Concept Plumbing.

BUDGET IMPACT:

Funding is available in the water fund of the 2024 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:

Motion to award the contract for the 2024 Water Main Replacement Contract 2 Project to Concept Plumbing, Incorporated of Palatine, Illinois in the amount of \$1,213,577.60.

ATTACHMENTS:

- Bid Tabulation
- Location Map

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, District 5 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

Bidding Summary 2024 Water Main Replacement Contract 2 May 7, 2024

	Bidding Contractors	As Read Bid Amount	As Corrected Bid Amount
1	Concept Plumbing, Inc.	\$ 1,213,577.60	Correct as Read
2	H. Linden & Sons Sewer & Water, Inc.	\$ 1,361,400.00	Correct as Read
3	Bolder Contractors, Inc.	\$ 1,592,269.00	Correct as Read

Attachment: Bid Tabulation (2024 Water Main Replacement Contract 2)

BID OPENING

Date: May 7, 2024

Time: 11:00 AM

Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS

TABULATION OF BIDS

FOR

2024 Water Main Replacement Contract 2

DPW- 2422

Section # N/A

COMPUTED BY: KML

6.C.3.a

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder Concept Plumbing, Inc. 554 W. Wood Street Palatine, IL 60067 (847) 776-6180 Fax (847) 776-6189		2 H. Linden & Sons Sewer & W 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630) 522-0955		3 Bolder Contractors, Inc. 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (224) 888-8130			
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	SUPPLEMENTAL WATERING	UNIT	37	\$50.00	\$1,850.00	\$479.00	\$17,723.00	\$1.00	\$37.00	\$50.00	\$1,850.00		
2	TRENCH BACKFILL	CU YD	2,514	\$35.00	87,990.00	69.00	\$173,466.00	48.00	\$120,672.00	30.00	75,420.00		
3	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	1,451	\$10.00	14,510.00	14.50	\$21,039.50	6.00	\$8,706.00	10.00	14,510.00		
4	SEEDING, CLASS 1	ACRE	.3	\$19,300.00	5,790.00	\$207.00	\$2,462.10	5,000.00	\$1,500.00	5,000.00	1,500.00		
5	EROSION CONTROL BLANKET	SQ YD	1,451	\$5.50	7,980.50	4.00	\$5,804.00	4.00	\$5,804.00	1.00	1,451.00		
6	INLET FILTERS	EACH	18	\$160.00	2,880.00	270.00	\$4,860.00	180.00	\$3,240.00	100.00	1,800.00		
7	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	1,079	\$21.00	22,659.00	15.50	\$16,724.50	14.00	\$15,106.00	12.00	12,948.00		
8	SIDEWALK REMOVAL	SQ FT	1,079	\$6.00	6,474.00	2.00	\$2,158.00	3.00	\$3,237.00	2.00	2,158.00		
9	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	2,622	\$70.00	183,540.00	77.50	\$203,205.00	71.00	\$186,162.00	36.00	94,392.00		
10	STORM SEWER REMOVAL 10"	FOOT	47	\$12.50	587.50	38.00	\$1,786.00	1.00	\$47.00	10.00	470.00		
11	WATER MAIN 8"	FOOT	3,196	\$185.00	591,260.00	73.50	\$234,906.00	140.00	\$447,440.00	200.00	639,200.00		
12	FIRE HYDRANTS TO BE REMOVED	EACH	6	\$620.00	3,720.00	1182.00	\$7,092.00	750.00	\$4,500.00	1,000.00	6,000.00		
13	NON-SPECIAL WASTE DISPOSAL	CU YD	75	\$65.00	4,875.00	135.00	\$10,125.00	80.00	\$6,000.00	90.00	6,750.00		
14	MOBILIZATION	L SUM	1	\$75,000.00	75,000.00	16847.00	\$16,847.00	10,000.00	\$10,000.00	97,000.00	97,000.00		
15	CONSTRUCTION LAYOUT	L SUM	1	\$10,100.00	10,100.00	16795.00	\$16,795.00	10,000.00	\$10,000.00	4,000.00	4,000.00		
16	STORM SEWER (WATER MAIN REQUIREMENTS) 10 INCH	FOOT	47	\$165.00	7,755.00	71.50	\$3,360.50	124.00	\$5,828.00	250.00	11,750.00		
17	WATER MAIN TO BE ABANDONED, 6"	FOOT	145	\$10.00	1,450.00	6.00	\$870.00	5.00	\$725.00	6.00	870.00		
18	WATER MAIN TO BE ABANDONED, 8"	FOOT	3,135	\$10.00	31,350.00	10.00	\$31,350.00	3.00	\$9,405.00	6.00	18,810.00		
19	WATER MAIN REMOVAL, 6"	FOOT	3	\$65.00	195.00	1076.00	\$3,228.00	5.00	\$15.00	80.00	240.00		
20	WATER MAIN REMOVAL, 8"	FOOT	6	\$160.00	960.00	1103.00	\$6,618.00	5.00	\$30.00	80.00	480.00		
21	WATER MAIN LINE STOP 6"	EACH	1	\$7,000.00	7,000.00	8182.00	\$8,182.00	6,000.00	\$6,000.00	10,000.00	10,000.00		
22	WATER MAIN LINE STOP 8"	EACH	2	\$8,000.00	16,000.00	8704.00	\$17,408.00	6,000.00	\$12,000.00	12,000.00	24,000.00		
23	WATER SERVICE CONNECTION (SHORT)	EACH	16	\$2,555.00	40,880.00	2143.00	\$34,288.00	4,000.00	\$64,000.00	2,500.00	40,000.00		
24	WATER SERVICE CONNECTION (LONG)	EACH	31	\$3,750.00	116,250.00	3205.00	\$99,355.00	4,000.00	\$124,000.00	3,500.00	108,500.00		
25	FIRE HYDRANT COMPLETE	EACH	11	\$9,500.00	104,500.00	7946.00	\$87,406.00	9,000.00	\$99,000.00	15,000.00	165,000.00		
26	GATE VALVE 8" WITH VAULT, 5' DIAMETER	EACH	5	\$7,500.00	37,500.00	7740.00	\$38,700.00	6,000.00	\$30,000.00	10,000.00	50,000.00		
27	VALVE VAULTS TO BE REMOVED	EACH	4	\$620.00	2,480.00	1259.00	\$5,036.00	300.00	\$1,200.00	2,500.00	10,000.00		

Attachment: Bid Tabulation (2024 Water Main Replacement Contract 2)

BID OPENING
Date: May 7, 2024
Time: 11:00 AM
Location: Village Hall

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS
FOR
2024 Water Main Replacement Contract 2
DPW- 2422

6.C.3.a

Section # N/A

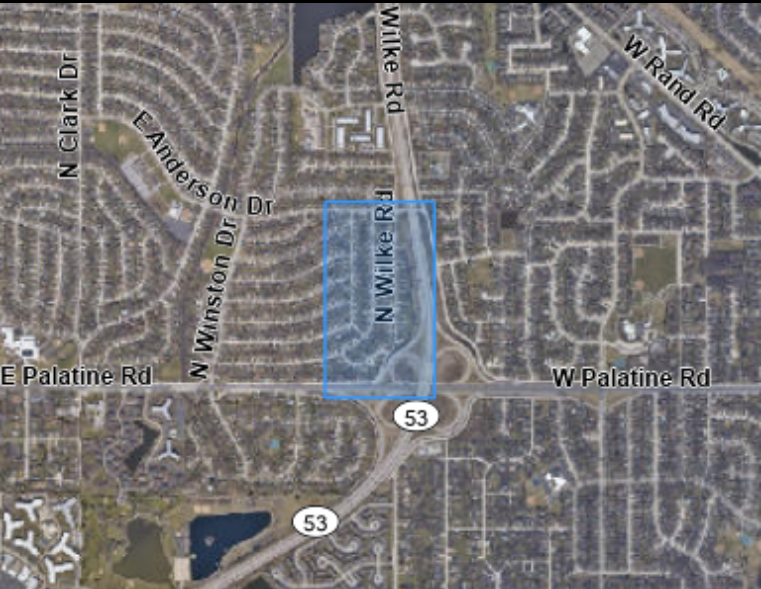
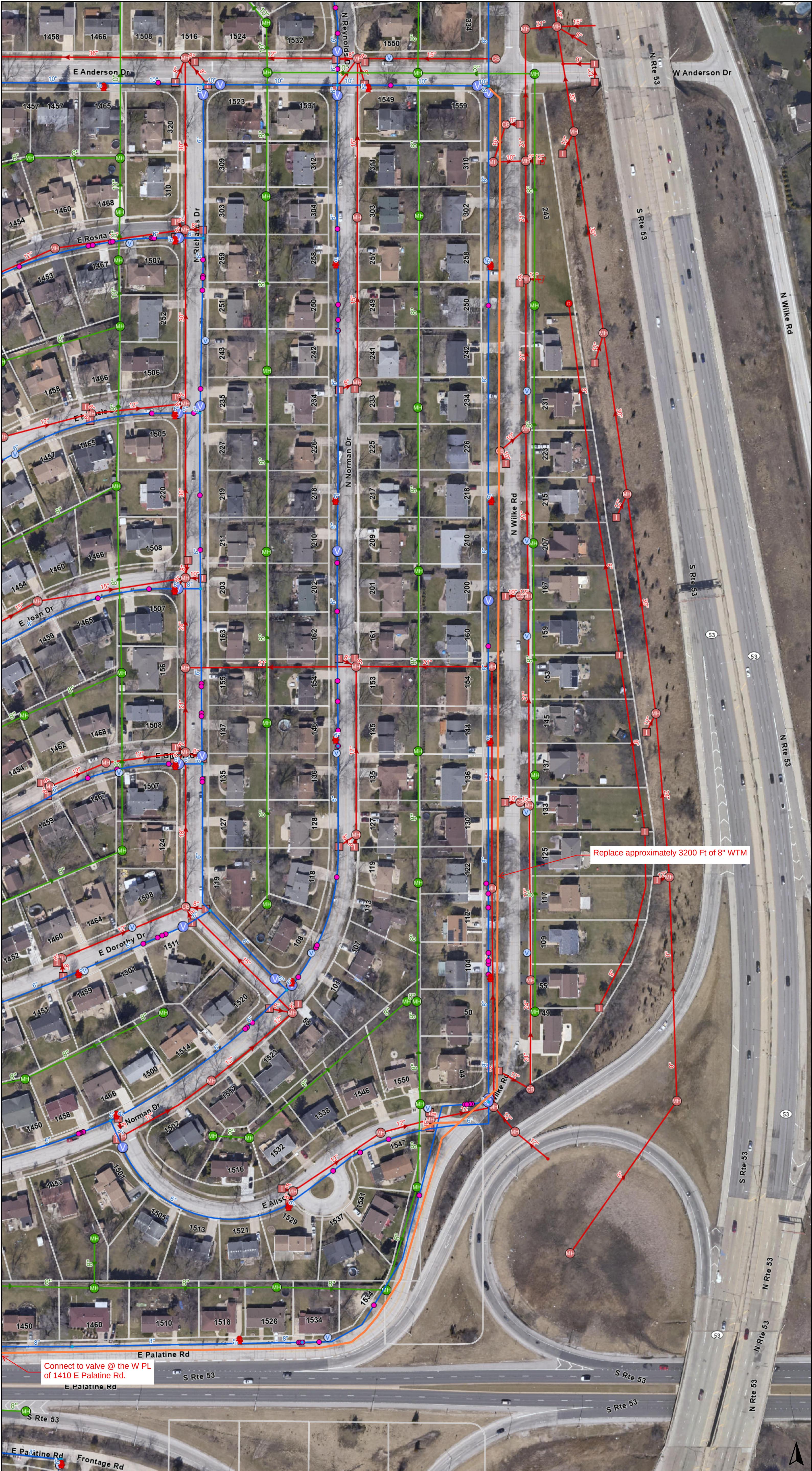
COMPUTED BY: KML

Red unit price = unit price is above median unit price Blue unit price = unit price is equal to median unit price Green unit price = unit price is below median unit price				Cost Estimate		Low Bidder Concept Plumbing, Inc. 554 W. Wood Street Palatine, IL 60067 (847) 776-6180 Fax (847) 776-6189		2 H. Linden & Sons Sewer & W 722 E. South Street, Unit D Plano, IL 60545 (630) 552-9955 Fax (630) 522-0955		3 Bolder Contractors, Inc. 316 Cary Point Drive Cary, IL 60013 (847) 236-0785 Fax (224) 888-8130			
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
28	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	\$50,000.00	50,000.00	50303.00	\$50,303.00	95,000.00	\$95,000.00	90,000.00	90,000.00		
29	DOMESTIC WATER SERVICE BOX TO BE REPLACED	EACH	5	\$675.00	3,375.00	1458.00	\$7,290.00	300.00	\$1,500.00	2,000.00	10,000.00		
30	PORTLAND CEMENT CONCRETE DRIVEWAY REMOVAL AND REPLACEMENT	SQ YD	48	\$160.00	7,680.00	183.50	\$8,808.00	125.00	\$6,000.00	160.00	7,680.00		
31	CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 8"	EACH	2	\$6,000.00	12,000.00	3341.00	\$6,682.00	4,000.00	\$8,000.00	7,000.00	14,000.00		
32	CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE) - 6"	EACH	1	\$5,300.00	5,300.00	3251.00	\$3,251.00	3,000.00	\$3,000.00	6,000.00	6,000.00		
33	PRECONSTRUCTION VIDEO TAPING	L SUM	1	\$2,000.00	2,000.00	4472.00	\$4,472.00	2,000.00	\$2,000.00	500.00	500.00		
34	EXPLORATORY EXCAVATION	FOOT	50	\$100.00	5,000.00	82.00	\$4,100.00	41.00	\$2,050.00	150.00	7,500.00		
35	HOT-MIX ASPHALT DRIVEWAY REMOVAL AND REPLACEMENT	SQ YD	20	\$120.00	2,400.00	79.00	\$1,580.00	50.00	\$1,000.00	120.00	2,400.00		
36	PVC CASING PIPE 15"	FOOT	143	\$120.00	17,160.00	156.00	\$22,308.00	200.00	\$28,600.00	180.00	25,740.00		
37	REMOVE AND REPLACE CURB AND GUTTER (SPECIAL)	FOOT	336	\$75.00	25,200.00	61.00	\$20,496.00	61.00	\$20,496.00	50.00	16,800.00		
38	TRACER WIRE #10 AWG COPPER CLAD STEEL WIRE	FOOT	3,550	\$1.50	5,325.00	1.00	\$3,550.00	2.00	\$7,100.00	1.00	3,550.00		
39	LEAD WATER SERVICE REPLACEMENT (SPECIAL)	EACH	1	\$7,650.00	7,650.00	9943.00	\$9,943.00	12,000.00	\$12,000.00	9,000.00	9,000.00		
TOTAL BID AS READ						\$ 1,213,577.60		\$ 1,361,400.00		\$ 1,592,269.00			
TOTAL BID AS CORRECTED				\$ 1,528,626.00									
PROPOSAL GUARANTEE						5.00%		5.00%		5.00%		5.00%	

Attachment: Bid Tabulation (2024 Water Main Replacement Contract 2)

GISConsortium

2024 Water Main Replacement C2



Legend

- Water Utilities
- Hydrant
 - Water Fitting
 - Water Valve
 - Water Service Valve
 - Water Main Break
 - Water Lateral
 - Water Main
- Sanitary Utilities
- Sanitary Manhole
 - Sanitary Main
- Storm Utilities
- Storm Catch Basin
 - Storm Inlet
 - Storm Manhole
 - Storm Fitting
 - Storm Discharge Point
 - Storm Flared End Section
 - Storm Main

Notes

Wilke Road Andersont to Palatine

Print Date: 11/7/2023

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Consider a Motion Granting a Waiver of the Sound Amplification Ordinance, Closure of Village Parking Lots and a Portion of Slade Street, Waiver of Village Fees, and Waiver of the Village's Construction Hours for the Rotary Club of Palatine's Annual Oktoberfest Celebration to be Held on September 20 - 22, 2024

BACKGROUND:

The Rotary Club of Palatine plans to hold their annual Oktoberfest Celebration on September 20 - 22, 2024 (Friday - Sunday). The Rotary Club will again utilize the Village's commuter parking lots located north of Slade Street, between Smith and Greeley Streets. All requests are consistent with those in past years.

KEY ISSUES:

The Rotary Club of Palatine is requesting approval of the following:

1. Temporary waiver of sound amplification ordinance for live music and performances during the following hours:
 - a. Friday, September 20: 5 p.m. to 12 a.m.
 - b. Saturday, September 21: 12 p.m. to 12 a.m.
 - c. Sunday, September 22: 12 p.m. to 6 p.m.
2. Temporary closure of parking lots J, K, and L and closure of Slade Street, between Smith and Greeley Streets from September 20 - 22 to accommodate the event's tents and stage. All tents and equipment will be removed Sunday evening.
3. Waiver of fees for Village services, permits, and licenses.
4. Waiver of Construction Hours for the construction and removal of tents:
 - a. Friday, September 20: Construction to begin at 6 a.m.
 - b. Sunday, September 22: Removal of tents will begin at 6 p.m.

ALTERNATIVES:

1. Approve Oktoberfest 2024.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends action at the Village Council's discretion for approval of Oktoberfest 2024 and related requests.

ACTION REQUIRED:

A motion to approve the Rotary Club of Palatine's Annual Oktoberfest and related requests.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider an Ordinance Setting the Place and Time for the Public Hearing Regarding Approval of a Redevelopment Plan and Project, Designation of the Project Area, and Adoption of Tax Increment Allocation Financing all for the Proposed 2024 Dundee Road and IL 53 Tax Increment Financing District

BACKGROUND:

The Village of Palatine has initiated the process of creating a new Tax Increment Financing (TIF) District (2024 Dundee Road and IL 53 TIF District) for properties generally located along the Dundee Road corridor between Baldwin Road and IL Route 53. In considering the creation of a new TIF district, the Village must comply with the State's TIF Act. Due to these circumstances, the Village Council shall consider the following.

Motion approving the ordinance setting the time and place for the Public Hearing regarding approval of a Redevelopment Plan and Project, designation of the Project Area, and adoption of Tax Increment Allocation Financing all for the proposed 2024 Dundee Road and IL 53 TIF District.

KEY ISSUES:

- On September 11, 2023, the Village Council authorized execution of an agreement with S.B. Friedman Development Advisors, LLC related to the TIF Eligibility Study, Redevelopment Plan, and Designation Services for the proposed 2024 Dundee Road and IL 53 TIF District.
- On May 6, 2024, the Village Council authorized the establishment of the TIF Interested Parties Registry for the proposed 2024 Dundee Road and IL 53 TIF District.
- The next step in considering the creation of the proposed 2024 Dundee Road and IL 53 TIF District is for the Village Council to adopt an ordinance setting the time and place for the public hearing regarding the approval of a redevelopment plan and project, designation of the project area, and adoption of tax increment allocation financing.
- Due to the application timing and notification requirements of the State's TIF Act, the proposed ordinance will set the Public Hearing for 7:00 PM on Monday, July 15, 2024 (during the regular Village Council meeting) and the Joint Review Board meeting will be held at 2:30 PM on Wednesday, May 29, 2024.

ALTERNATIVES:

1. Approve the ordinance.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval of the ordinance.

ACTION REQUIRED:

Motion approving the ordinance setting the time and place for the Public Hearing regarding approval of a Redevelopment Plan and Project, designation of the Project Area, and adoption of Tax Increment Allocation Financing all for the proposed 2024

Dundee Road and IL 53 TIF District.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2025 Water Main Extensions Project

BACKGROUND:

Several locations of water main extension were identified and recommended for interconnection to improve fire protection and eliminate dead ends. These extensions would improve system reliability, provide access to Village water in certain areas, improve water quality, and create more uniform system pressures.

KEY ISSUES:

- Euclid Avenue from Deverell Court to Brockway Street, Vermont Street from Euclid Avenue to Bryant Avenue, Bryant Avenue from Vermont Street to Smith Street, and portions of Smith Street and Brockway Street north of Euclid Avenue are the locations with gaps to be filled. Extending these facilities is recommended in the 2025 Capital Improvement Plan.
- Engineering services are recommended to prepare for the installation of water main extensions and would include site surveying, Illinois Environmental Protection Agency permitting, development of plans, and preparation of specifications for bidding purposes.
- Doland Engineering is recommended based on a Qualification Based Selection process.

ALTERNATIVES:

1. Authorize the Village Manager to execute the proposal from Doland Engineering.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends authorizing the Village Manager to execute the proposal from Doland Engineering for design engineering services for the 2025 Water Main Extensions Project in the not-to-exceed amount of \$75,225.

BUDGET IMPACT:

Water funds in the amount of \$80,000 have been allocated in the 2024 Capital Improvement Program to accommodate the proposed design engineering.

ACTION REQUIRED:

Motion to authorize the Village Manager to execute the proposal from Doland Engineering of Palatine, Illinois, for design engineering services for the 2025 Water Main Extensions Project in the not-to-exceed amount of \$75,225.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion to Award a Contract for the 2024 Water Main Replacement Contract 1 Project

BACKGROUND:

Benton Street and Cunningham Drive are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Benton Street will be from Comfort Lane to Northwest Highway (approximately 900 feet). The water main replacement on Cunningham Drive will be from Ventura Drive to Hicks Road (approximately 1,400 feet).

Also included in this work is the second phase of drainage improvements at Benton and Comfort Street. This work will improve storm water collection to reduce the frequency and severity that runoff down Comfort Street will occur. To accomplish this improvement, an additional storm sewer will be installed, the shoulder of Benton along Saint Teresa School will be removed, and a depressional area between the sidewalk and newly installed curb and gutter will be constructed.

KEY ISSUES:

- On Tuesday, May 7, 2024, two bids were received, ranging from a high of \$1,399,759.50 to a low of \$1,266,196.00.
- The lowest responsive and responsible bidder was H. Linden & Sons Sewer and Water, Incorporated of Plano, Illinois in the amount of \$1,266,196.
- The Engineer's estimate was \$1,322,711.

ALTERNATIVES:

1. Award the contract for the 2024 Water Main Improvements Contract 1 to H. Linden & Sons.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the 2024 Water Main Replacement Contract 1 Project be awarded to H. Linden & Sons.

BUDGET IMPACT:

Funding is available in the water and sewer funds of the 2024 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:

Motion to award the contract for the 2024 Water Main Replacement Contract 1 Project to H. Linden & Sons Sewer and Water, Incorporated of Plano, Illinois in the amount of \$1,266,196.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Consider a Motion to Award a Contract for the 2024 Water Main Replacement Contract 2 Project

BACKGROUND:

Wilke Road and Palatine Road are recommended for water main replacement due to their age and the number of breaks that have occurred over the last several years. The water main replacement on Wilke Road will be from Anderson Drive to Palatine Road (approximately 2,250 feet). The water main replacement on Palatine Road will be from Wilke Road to 1410 East Palatine Road (approximately 950 feet).

KEY ISSUES:

- On Tuesday, May 7, 2024, three bids were received, ranging from a high of \$1,592,269.00 to a low of \$1,213,577.60.
- The lowest responsive and responsible bidder was Concept Plumbing, Incorporated of Palatine, Illinois in the amount of \$1,213,577.60.
- The Engineer's estimate was \$1,528,626.

ALTERNATIVES:

1. Award the contract for the 2024 Water Main Replacement Contract 2 to Concept Plumbing.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the 2024 Water Main Replacement Contract 2 Project be awarded to Concept Plumbing.

BUDGET IMPACT:

Funding is available in the water fund of the 2024 Capital Improvement Program to accommodate this work.

ACTION REQUIRED:

Motion to award the contract for the 2024 Water Main Replacement Contract 2 Project to Concept Plumbing, Incorporated of Palatine, Illinois in the amount of \$1,213,577.60.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms