



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

PALATINE LIQUOR COMMISSION

MINUTES

MARCH 11, 2024

Regular Meeting

7:05 PM

I. ROLL CALL – Time: 7:23 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Commissioner	Present	
Tim Millar	Commissioner	Present	
Scott Lamerand	Commissioner	Present	
Doug Myslinski	Commissioner	Present	
Greg Solberg	Commissioner	Present	
Kollin Kozlowski	Commissioner	Present	
Brad Helms	Commissioner	Present	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Deputy Police Chief Bill Nord, Fire Chief Patrick Gratziana, IT Deputy Director Rhonda Malcolm, Director of Finance Paul Mehring, and Director of Human Resources Pam Jackson

II. MINUTES APPROVAL

1. Palatine Liquor Commission - Regular Meeting - February 12, 2024 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tim Millar, Commissioner
SECONDER:	Doug Myslinski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

III. AGENDA ITEMS

1. Consider an Application for a Class G Restaurant (Beer & Wine) Liquor License for GK Food Service, Inc. (d/b/a Kimpro Sushi) at 23 E. Northwest Highway - **Approved by Voice Vote**

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, Commissioner
SECONDER:	Doug Myslinski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Consider a Request for a Class E (Temporary) Liquor License for the School Trivia Night Fundraiser at St. Thomas of Villanova Parish, 1201 E. Anderson Drive - **Approved by Voice Vote**

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. ADJOURNMENT – Time: 7:25 PM

Adjourn the Liquor Commission Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, Commissioner
SECONDER:	Tim Millar, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Submitted by:

Margaret R. Duer
Village Clerk



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PALATINE LIQUOR COMMISSION

MINUTES

FEBRUARY 12, 2024

Regular Meeting

7:05 PM

I. ROLL CALL – Time: 7:11 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Commissioner	Present	
Tim Millar	Commissioner	Present	
Scott Lamerand	Commissioner	Present	
Doug Myslinski	Commissioner	Present	
Greg Solberg	Commissioner	Present	
Kollin Kozlowski	Commissioner	Present	
Brad Helms	Commissioner	Absent	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Mike Kujawa, Police Chief Dave Daigle, Public Works Director Matt Barry and IT Director Larry Schroth

II. MINUTES APPROVAL

- Palatine Liquor Commission - Regular Meeting - November 20, 2023 - **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kollin Kozlowski, Commissioner
SECONDER:	Greg Solberg, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

III. AGENDA ITEMS

- Consider an Application for a Class E (Temporary) Liquor License for the Palatine Jaycees' 2024 Hometown Fest - **Approved by Voice Vote**

Village Manager Reid Ottesen added that the hours are consistent with hours in the past.

Minutes Acceptance: Minutes of Feb 12, 2024 7:05 PM (Minutes Approval)

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

IV. ADJOURNMENT – Time: 7:12 PM

Motion to Adjourn the Liquor Commission - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Kollin Kozlowski, Commissioner
SECONDER:	Doug Myslinski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Feb 12, 2024 7:05 PM (Minutes Approval)

Consider an Application for a Class G Restaurant (Beer & Wine) Liquor License for GK Food Service, Inc. (d/b/a Kimpro Sushi) at 23 E. Northwest Highway

BACKGROUND:

On this evening's agenda is a request for an increase in the number of Class G Restaurant (Beer & Wine) Liquor Licenses for Kimpro Sushi located at 23 E. Northwest Highway. The permitted hours for a Class G Liquor License are Sunday through Thursday 6 AM - Midnight and Friday & Saturday 6 AM - 1 AM.

KEY ISSUES:

A copy of the application is on file in the Village Manager's Office. The Petitioner will be present Monday evening to answer any questions of the Commission.

ALTERNATIVES:

1. Approve the Class G liquor license.
2. Do not approve the Class G liquor license.

BUDGET IMPACT:

\$2,641 Annual Fee for a Class G Liquor License.

RECOMMENDATION:

Action is at the discretion of the Commission.

ACTION REQUIRED:

Action is at the discretion of the Commission.

ATTACHMENTS:

- Business Plan
- Floor Plan
- Menu

RESULT: **APPROVED BY VOICE VOTE [UNANIMOUS]**

MOVER: Tim Millar, Commissioner

SECONDER: Doug Myslinski, Commissioner

AYES: Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

Business Plan

Overview

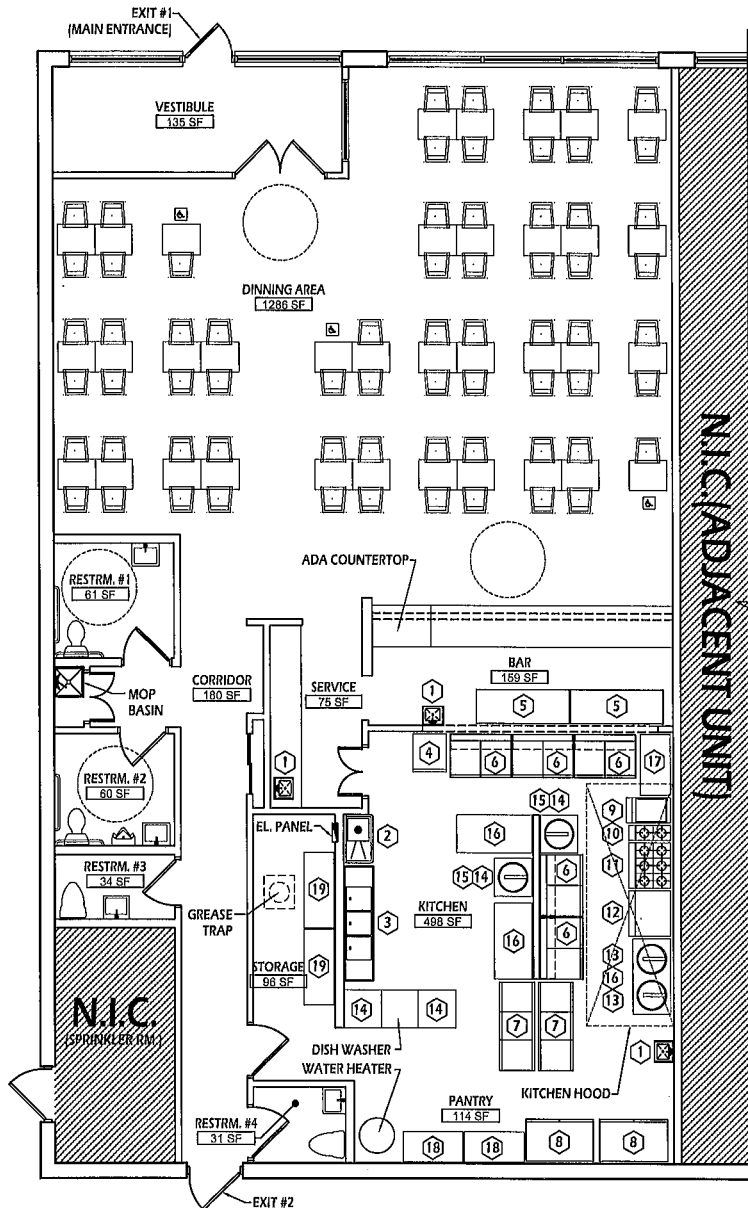
Kimpro Sushi restaurant is a fusion Asian restaurant. The menu has been variously made up with Korean food, Chinese food, and Japanese food, and the taste, price, and service will be significantly different from the existing Asian restaurant.

Vision and Marketing

The company will have financial stability for six months after opening, and will open a second store within two years, and the advantages of the current restaurant are the location and concept, and will make the most of these advantages, and marketing will be done systematically in accordance with the company's policy. The company has made it a policy to donate a portion of its profits to the community on a regular basis, so that it will regularly donate to fire department, police department, schools, and other places to promote the restaurant. and online and offline advertising as well.

Concept and Service type

Since there are many restaurants around, restaurants with the same concept are not competitive, so I chose All you can eat. The advantage of All you can eat is that customers can enjoy a variety of menus at a set price. In addition, our restaurant offers a wide range of imported and domestic beers and wines, and all staff will receive thorough service and safety training to welcome all customers. Our restaurant is open seven days a week from 11:30 - 2:30 and 4:30 - 9:30. It opens and closes on time, except for holidays, and the total number of employees is between 10 and 15. The expected number of customers averages 80 to 100 per day.



1
ASK

EXISTING PLAN

SCALE: 1/8" = 1'-0"

EQUIPMENT SCHEDULE

MARK	DESCRIPTION	Qty.	LOCATION
①	HAND SINK	3	BAR, KITCHEN, SERVICE
②	1 COMP SINK	1	KITCHEN
③	3 COMP SINK	1	KITCHEN
④	ICE MAKER	1	KITCHEN
⑤	UNDER COUNTER REF.	2	BAR
⑥	SANDWICH PREP TABLE	5	KITCHEN
⑦	CHEST FREEZER	2	KITCHEN
⑧	REACH IN REF.	2	PANTRY
⑨	FRYER	1	KITCHEN
⑩	BURNER(12")	1	KITCHEN
⑪	BURNER(36")	1	KITCHEN
⑫	GRILLE	1	KITCHEN
⑬	RICE COOKER	2	KITCHEN
⑭	RICE WARMER	4	KITCHEN
⑮	WORK TABLE(30" X 30")	2	KITCHEN
⑯	WORK TABLE(30" X 60")	3	KITCHEN
⑰	WORK TABLE(24" X 48")	1	KITCHEN
⑱	EPOXY WIRE SHELVES(48"X24")	2	PANTRY
⑲	EPOXY WIRE SHELVES(60"X24")	2	STORAGE

NOTE: BUILDING INFO.

UNIT USE GROUP:	A2 - ASSEMBLY
CONSTRUCTION TYPE:	TYPE II-B [EXISTING]
TOTAL UNIT FLOOR AREA:	2,850 S.F.
DINING/WAITING AREA:	1,286 S.F.
ACTUAL SEATING:	70 PEOPLE [INCL. 3 ADA SEATING]
NUMBER OF EMPLOYEE:	6 PEOPLE
SPRINKLERED :	YES



02/03/2024
SIGNATURE DATE
EXPIRES: 11/30/2024

Japanese Restaurant Interior Layout

23 E Northwest Hwy.
Palatine, IL 60067

ASK 1

FEB. 03, 2024



Packet Pg. 7

All you can eat menu doesn't include sashimi.

If you have any allergies or dislikes, please talk to our staff before ordering.

Appetizers	
Edamame	
Pot sticker	
Yakitori	
Shrimp tempura	
Veggie tempura	
Egg roll	
Crab rangoon	
Agedash tofu	
House salad	
Seaweed salad	
Miso soup	
Nigiri sushi 2pc	
Tuna	
Yellow tail	
Salmon	
Smoked salmon	
Sea bass	
Flounder	
Shrimp	
White tuna	
Eel	
Octopus	
Squid	
Crab	
Masago	
Tobilo	
Tamago	
Inari	
Mackerel	
Classic rolls	
Tuna roll	
Salmon roll	
Yellow tail scallion	
Shrimp cucumber	

Shrimp avocado	
Eel cucumber	
Eel avocado	
Tuna avocado	
Salmon avocado	
Philadelphia roll	
White tuna avocado	
California roll	
Spicy California roll	
Spicy tuna roll	
Spicy salmon roll	
Spicy crab roll	
Shrimp tempura roll	
Avocado roll	
Cucumber roll	
Asparagus roll	
Mango avocado	
AAC roll	
Special rolls	
Green castle	
Double spicy	
Moon light roll	
Sunday morning	
Mexican roll	
Dragon roll	
Rainbow roll	
Caterpillar roll	
Sunset roll	
Fancy roll	
Summer roll	
Sunrise roll	
Pink lady roll	
Tequila roll	

Cherry blossom	
Rice & Noodles	
Kimchi fried rice	
Veggie fried rice	
Chicken fried rice	
Beef fried rice	
Shrimp fried rice	
Combo fried rice	
Veggie yakisoba	
Chicken yakisoba	
Beef yakisoba	
Shrimp yakisoba	
Combo yakisoba	
Veggie yakiudon	
Chicken yakiudon	
Beef yakiudon	
Shrimp yakiudon	
Combo yakiudon	
Udon noodle soup	
Kitchen entrees	
Sweet & sour pork	
Beef bulgogi	
Pork bulgogi	
Donkatsu	
Chicken katsu	
Orange chicken	
Sesame chicken	
Sweet & sour chicken	
Chicken teriyaki	
Beef teriyaki	
Shrimp teriyaki	
Salmon teriyaki	
Sea bass teriyaki	
Green bean plate	

Appetizers

Tuna tataki 8	9
Sliced seared tuna, green onion, tataki sauce	
Tuna tartare	13
Small cut red tuna, chili sauce, sesame oil, green onion, avocado, soy sauce	
Salmon tartare	13
Small cut fresh salmon, chili sauce, sesame oil, green onion, avocado, soy sauce	
Yellow tail & Jalapeno 8	9
Sliced fresh yellow tail, sliced jalapeno, black tobiko ponzu sauce	
Sushi sample 5	9
Tuna, salmon, sea bass, shrimp, yellow tail	
Sashimi sample 8	9
Tuna, salmon, sea bass, yellow tail	
Pot sticker 6	8
Pork, vegetables	
Yakitori 4	8
Chicken skewers, teriyaki sauce, sesame	
Shrimp tempura 5	8
Deep fried breaded shrimp	
Veggie tempura 5	6
Sweet potato, kabocha, onion, green bean	
Egg roll 2	5
Pork, vegetables	
Crab rangoon 5	6
Deep fried/ wonton wrapper, cream cheese crab meat, green onion, sweet sour sauce	
Agedashi tofu	
Fried tofu, fish broth, soy sauce, green onion	
Seaweed salad	5
House salad	5
Lettuce, tomato, cucumber, red radish ginger dressing	
Miso soup	2
Edamame	4

Chunks of battered pork, sweet & sour sauce pineapple, carrot, cucumber	
Beef bulgogi	16
Sliced beef, onion, green onion, soy sauce sesame oil, sesame, cabbage, hot pot	
Pork bulgogi	16
Sliced pork, onion, green onion, chili paste, cabbage soy sauce, sesame oil, sesame, hot pot	
Donkatsu	16
Deep fried breaded pork, cabbage, katsu sauce tomato	
Chicken katsu	16
Deep fried breaded chicken, cabbage, katsu sauce tomato	
Orange chicken	16
Chunks of battered chicken, orange flavor chili sauce green onion, garlic, sesame	
Sesame chicken	16
Chunks of battered chicken, soy sauce base chili sauce green onion, garlic, sesame	
Sweet & sour chicken	16
Chunks of battered chicken, sweet & sour sauce pineapple, carrot, cucumber	
Chicken teriyaki	16
Grilled chicken, teriyaki sauce, carrot, zucchini broccoli, hot pot, sesame, cabbage	
Beef teriyaki	18
Grilled beef, teriyaki sauce, carrot, zucchini broccoli, hot pot, sesame, cabbage	
Shrimp teriyaki	18
Grilled shrimp, teriyaki sauce, carrot, zucchini broccoli, hot pot, sesame, cabbage	
Salmon teriyaki	18
Grilled salmon, teriyaki sauce, carrot, zucchini broccoli, hot pot, sesame, cabbage	
Sea bass teriyaki	18
Grilled sea bass, teriyaki sauce, carrot, zucchini broccoli, hot pot, sesame, cabbage	
Green bean plate	18
Stir fried fresh green bean, garlic, soy sauce onion, green onion	

Spicy crab, shrimp, yum yum sauce, wasabi mayo crunch	
Moon light roll	15
Spicy crab, cream cheese, spicy mayo, teriyaki sauce deep fried	
Sunday morning	15
Cream cheese, avocado, salmon, teriyaki sauce spicy mayo, deep fried	
Mexican roll	17
Cream cheese, avocado, yellow tail, jalapeno teriyaki sauce, spicy mayo, hot sauce	
Dragon roll	15
Shrimp tempura roll, eel, teriyaki sauce	
Rainbow roll	15
California roll, tuna, salmon, white tuna tilapia, shrimp	
Caterpillar roll	15
Shrimp tempura roll, sliced avocado, teriyaki sauce yum yum sauce, black tobiko	
Sunset roll	15
California roll, fresh salmon, masago, yum yum sauce green onion	
Fancy roll	16
Shrimp tempura roll, spicy crab, crunch, teriyaki sauce spicy mayo, yum yum sauce	
Summer roll	17
Cream cheese, smoked salmon, mango fresh salmon, avocado, yum yum sauce, ikura	
Sunrise roll	18
Pink soy paper, tuna, white tuna, salmon, red snapper jalapeno, cilantro, teriyaki sauce, wasabi mayo, lime juice	
Pink lady roll	18
Pink soy paper, spicy crab, fried shrimp, asparagus avocado, spicy mayo, yum yum sauce	
Tequila roll	18
Green soy paper, cilantro, jalapeno, red tuna, mango yellow tail, avocado, hot sauce, lime juice	
Cherry blossom roll	18
California roll, spicy tuna, fresh tuna, teriyaki sauce red tobiko	

Consider a Request for a Class E (Temporary) Liquor License for the School Trivia Night Fundraiser at St. Thomas of Villanova Parish, 1201 E. Anderson Drive

BACKGROUND:

St. Thomas of Villanova Parish, located at 1201 E. Anderson Drive, is requesting a one-day liquor license for the sale of alcoholic beverages in conjunction with their School Trivia Night Fundraiser. The Trivia Night will be held in the Activity Center at the church on Saturday, May 4, 2024 from 6 to 11:00 p.m.

KEY ISSUES:

A diagram of the serving area is attached. The hours requested are consistent with their events from prior years. Members of the parish are the volunteer sellers/bartenders and they have, or will, complete the required online liquor training for this event. Any additional servers will be required to comply with the Police Department seminar in regard to identifications.

ALTERNATIVES

1. Approve the request.
2. Do not approve the request.

RECOMMENDATION:

Action is at the discretion of the Commission.

ACTION REQUIRED:

Action is at the discretion of the Commission.

ATTACHMENTS:

- STOV Trivia Night Application May 2024 Redacted

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, Commissioner
SECONDER:	Kollin Kozlowski, Commissioner
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VILLAGE OF PALATINE

TEMPORARY EVENT LIQUOR LICENSE APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT

Village Manager's Office, 200 E. Wood St, Palatine, IL 60067 Fax: 847-359-9094 E-mail: village@palatine.il.us

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event St Thomas of Villanova School Trivia Nite		First time event? ☐ Yes ☒ No	
Exact Address of Event 1201 e Anderson Dr.			
Date(s) of Event May 4th 2024		Hours of Event 6 pm - 11 pm	
Phone number/website for publication 847 358-6999 stov.org		Estimated attendance 150	Last year's actual attendance 145
Describe the events community and/or cultural benefit Trivia nite fundraiser for the school			

CONTACT INFORMATION

Name of Sponsoring Organization St Thomas of Villanova Parish		Contact person from Sponsoring Organization Vito Manola	
Sponsoring Organization Address 1201 e Anderson Dr.		City Palatine	Zip 60074
Name of Organizer/Coordinator Vito Manola		Email vmanola@stov.org	
Organizer/Coordinator Address 1201 e Anderson Dr		City Palatine	Zip 60074
Phone Number [REDACTED]	Cell Phone Number [REDACTED]	Fax Number	

LIQUOR LICENSE INFORMATION

Dates of Alcohol Service		Time from: (am/pm)		Time to: (am/pm)		Type of Alcoholic Beverages
May 4th 2024		6:00 pm		11:00 pm		☒ Beer
						☒ Wine
						☒ Mixed Drinks
						☐ Other _____

A Copy of the following must be attached to every application:

- ☐ Site Plan
- ☐ Certificate of Insurance evidencing Dramshop Liability
- ☐ Letter from property owner acknowledging service of alcohol (Park District or Private Property Owner)
- ☐ Letter from Organization authorizing the liquor application

Conditions of Liquor License Approval

Must provide copy of State Liquor License upon Issuance to the Village

All persons who sell or serve alcoholic liquor and/ID Check must satisfactorily complete the Village of Palatine Liquor Ordinance Compliance Training Course. To schedule training course, please contact the Crime Prevention Department at (847)-359-9061.

Vito Manola
Signature of Organizer

2/21/24
Date

TEMPORARY EVENT LIQUOR LICENSE APPLICATION

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