# VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

## VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

## AGENDA

## FEBRUARY 20, 2024

**Regular Meeting** **7:00 PM**

## I. ROLL CALL

## II. PLEDGE TO THE FLAG

## III. APPROVAL OF MINUTES

1. Village Council - Special Meeting - February 12, 2024
2. Village Council & Committee of the Whole - Regular Meeting - February 12, 2024

## IV. MAYOR'S REPORT

1. Quentin Road Widening between Lake Cook and Dundee Roads
2. As Submitted

## V. RECESS TO THE COMMITTEE OF THE WHOLE

## VI. COMMITTEE OF THE WHOLE

### A. POLICE POLICY & CODE SERVICES COMMITTEE

*TIM MILLAR, CHAIRMAN*

1. Consider an Ordinance Granting a Special Use to Permit a Fence at 1060 N. Park Avenue (Council District: One)
2. Consider an Ordinance Granting a Special Use for a Rear Yard Setback Reduction at 1122 E. Pratt Drive (Council District: Five)
3. As Submitted

### B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

*DOUG MYSLINSKI, CHAIRMAN*

1. Consider a Motion Approving a Proposal for Construction Engineering Services for the Illinois Avenue Improvements Project (Council District: Two)

2. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2024 Water Main Replacement Project Contract 3

3. Consider a Motion to Extend the Contract for the 2024 Sidewalk Saw Cutting Program

4. As Submitted

**C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**

*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted

**D. BUSINESS FINANCE & BUDGET COMMITTEE**

*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted

**E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

*BRAD HELMS, CHAIRMAN*

1. As Submitted

**F. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE**

*GREG SOLBERG, CHAIRMAN*

1. As Submitted

## VII. RECONVENE THE VILLAGE COUNCIL MEETING

## VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider a Motion to Approve 2024 Warrant # 4

2. Consider an Ordinance Granting a Special Use to Permit a Fence at 1060 N. Park Avenue (Council District: One)

3. Consider an Ordinance Granting a Special Use for a Rear Yard Setback Reduction at 1122 E. Pratt Drive (Council District: Five)

4. Consider a Motion Approving a Proposal for Construction Engineering Services for the Illinois Avenue Improvements Project (Council District: Two)

5. Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2024 Water Main Replacement Project Contract 3

6. Consider a Motion to Extend the Contract for the 2024 Sidewalk Saw Cutting Program

7. Consider a Resolution Regarding the Review of Closed Session Minutes

## IX. REPORTS OF STANDING COMMITTEE

### A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted

### B. BUSINESS FINANCE & BUDGET COMMITTEE

*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted

### C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

*BRAD HELMS, CHAIRMAN*

1. As Submitted

### D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

*GREG SOLBERG, CHAIRMAN*

1. As Submitted

### E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted

### F. POLICE POLICY & CODE SERVICES COMMITTEE

*TIM MILLAR, CHAIRMAN*

1. As Submitted

## X. REPORTS OF THE VILLAGE OFFICERS

### A. VILLAGE MANAGER

1. As Submitted

### B. VILLAGE CLERK

1. As Submitted

### C. VILLAGE ATTORNEY

1. As Submitted

## XI. CLOSED SESSION AS REQUIRED

## XII. RECOGNITION OF AUDIENCE

## XIII. ADJOURNMENT

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## VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

## FEBRUARY 12, 2024

**Village Hall - Council Chambers** | **Special Meeting** | **6:15 PM**

### I. ROLL CALL – Time: 6:15 PM

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Jim Schwantz | Mayor | Present | |
| Tim Millar | District 1 Councilman | Present | |
| Scott Lamerand | District 2 Councilman | Present | |
| Doug Myslinski | District 3 Councilman | Present | |
| Greg Solberg | District 4 Councilman | Present | |
| Kollin Kozlowski | District 5 Councilman | Late | 6:30 AM |
| Brad Helms | District 6 Councilman | Absent | |

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos and Village Attorney Mike Kujawa

### II. REQUEST FOR CLOSED SESSION

1. Consider a Motion Requesting a Closed Session Pursuant to 5 ILCS 120/2 (C) (1), (11) and (21) **- Approved by Voice Vote**

   Village Manager Reid Ottesen requested a Closed Session pursuant to 5 ILCS 120/2 (c) (1), (11) and (21): Employment, Concurrence of Closed Session Minutes and Semi-annual Review of Minutes.

| | |
|---|---|
| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Doug Myslinski, District 3 Councilman |
| **SECONDER:** | Greg Solberg, District 4 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

### III. ADJOURNMENT – Time: 6:54 PM

Adjourn the Special Village Council Meeting **- Motion Carried by Voice Vote**

Minutes Acceptance: Minutes of Feb 12, 2024 6:15 PM (APPROVAL OF MINUTES)

| | |
|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Tim Millar, District 1 Councilman |
| **SECONDER:** | Kollin Kozlowski, District 5 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Feb 12, 2024 6:15 PM (APPROVAL OF MINUTES)

# VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

## VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

## MINUTES

## FEBRUARY 12, 2024

**Regular Meeting** **7:00 PM**

Minutes Acceptance: Minutes of Feb 12, 2024 7:00 PM (APPROVAL OF MINUTES)

### I. ROLL CALL – Time: 7:00 PM

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Jim Schwantz | Mayor | Present | |
| Tim Millar | District 1 Councilman | Present | |
| Scott Lamerand | District 2 Councilman | Present | |
| Doug Myslinski | District 3 Councilman | Present | |
| Greg Solberg | District 4 Councilman | Present | |
| Kollin Kozlowski | District 5 Councilman | Present | |
| Brad Helms | District 6 Councilman | Absent | |

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Mike Kujawa, Director of Public Works Matt Barry, Police Chief Dave Daigle, IT Director Larry Schroth

### II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

### III. APPROVAL OF MINUTES – Time: 7:00 PM

1. Village Council & Committee of the Whole - Regular Meeting - February 5, 2024 **- Accepted**

| | |
|---|---|
| **RESULT:** | **ACCEPTED [UNANIMOUS]** |
| **MOVER:** | Doug Myslinski, District 3 Councilman |
| **SECONDER:** | Tim Millar, District 1 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

## IV. MAYOR'S REPORT – Time: 7:00 PM

1. As Submitted -

Mayor Schwantz announced upcoming events:

Tuesday, February 13: 4:30 PM - 7:00 PM
POC Fundraiser
Chicago Culinary Kitchen

February 18 - 24, 2024
The Palatine Area Chamber of Commerce is hosting its annual Restaurant Week, with the kickoff event "The Great Chili Cook Off" on Sunday, February 18! Tap House.

February 19, 2024
Presidents' Day (Village Offices Closed)
Council Meeting Tuesday, Feb 20th

## V. RECESS TO THE COMMITTEE OF THE WHOLE

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

| | |
|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Scott Lamerand, District 2 Councilman |
| **SECONDER:** | Tim Millar, District 1 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

## VI. COMMITTEE OF THE WHOLE

### A. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

*GREG SOLBERG, CHAIRMAN*

1. Consider a Motion to Approve the 2024 Summer Farmers' Market and 2024-2025 Winter Farmers' Market **- Approved by Voice Vote** (Council District: Six)

Deputy Village Manager Hadley Skeffington-Vos presented Sister Cities' request to host the Summer 2024 and Winter 2024-25 Farmers Market Seasons outside in the Palatine Train Station Parking Lot B. Petitioner is also requesting permission to place five small signs in the area. Vendors are required to comply with state tax reporting and remittance requirements. Staff recommends approval.

Minutes Acceptance: Minutes of Feb 12, 2024 7:00 PM (APPROVAL OF MINUTES)

| | |
|---|---|
| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Doug Myslinski, District 3 Councilman |
| **SECONDER:** | Jim Schwantz, Mayor |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

2. Consider a Motion to Approve the Temporary Closure of Public Streets and Waiver of Fees All Related to the Jaycees' Proposed 2024 Hometown Fest **- Approved by Voice Vote** (Council District: Six)

   Planning & Zoning Director Ben Vyverberg presented Palatine Jaycees' request for their annual Hometown Fest from July 3 - 7, with proceeds going to the community. The Jaycees are requesting:

- waiver of fees for Village services, permits, and licenses,
- temporary closure of Wood Street for the carnival, maintaining access to Village Hall and Park District facilities throughout the event,
- temporary closure of streets on Saturday, July 6, for the Parade

   Any requested overnight security from the Palatine Police Department will be billed and paid for by the Jaycees. Staff recommends approval.

| | |
|---|---|
| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Jim Schwantz, Mayor |
| **SECONDER:** | Tim Millar, District 1 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

3. As Submitted **-**

   Nothing was submitted.

**B. INFRASTRUCTURE & ENVIRONMENT COMMITTEE**

*DOUG MYSLINSKI, CHAIRMAN*

1. Consider a Motion to Award a Contract for the 2023 Water Main Replacement Contract 1 Phase 2 Project **- Approved by Voice Vote**

   Public Works Director Matt Barry recommended replacing the Rand Road water main from Lilly Lane to Dundee Road and the Dundee Road water main from Aspen Court to Quentin Road due to their age and number of breaks. Barry recommended awarding a contract, that came in underestimated cost, for the 2023 Water Main Replacement Phase 1 and 2 Project to the low compliant bidder, Trine Construction Corporation of Saint Charles, Illinois in the amount of $700,550.

   In response to Councilman Myslinski, Barry stated performance and bid bonds are part of the bidding process, in this case, 5 bids were received and

Minutes Acceptance: Minutes of Feb 12, 2024 7:00 PM (APPROVAL OF MINUTES)

consideration was given to traffic control and IDOT proximity.

| | |
|---|---|
| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Greg Solberg, District 4 Councilman |
| **SECONDER:** | Jim Schwantz, Mayor |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

2. Consider a Motion to Award a Contract for the 2024 Street Resurfacing Program **- Approved by Voice Vote**

   Public Works Director Matt Barry recommended awarding a contract to Builders Paving of Hillside, Illinois in the amount of $3,318,638 for the resurfacing of forty-two sections of streets, totaling 7.21 miles, the bid was under estimated cost.

   Barry explained the merger of Arrow (our previous contractor) with Builders; therefore, the same people will be working on site.

   Councilman Myslinski expressed his appreciation for excellent management.

| | |
|---|---|
| **RESULT:** | **APPROVED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Tim Millar, District 1 Councilman |
| **SECONDER:** | Kollin Kozlowski, District 5 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

3. As Submitted **-**

   Nothing was submitted.

**C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE** – Time: 7:06 PM

*KOLLIN KOZLOWSKI, CHAIRMAN*

1. Consider an Ordinance Amending Chapter 12 Offenses and Miscellaneous Provisions of the Palatine Code of Ordinances **- Motion Carried by Voice Vote**

   Deputy Village Manager Hadley Skeffington-Voss recommended approving the Ordinance amending Chapter 12- Offenses and Miscellaneous Provisions of the Code of Ordinances Article XXI. Burglary or Robbery Alarm Systems with language and fee structure updates.

Minutes Acceptance: Minutes of Feb 12, 2024 7:00 PM (APPROVAL OF MINUTES)

| | |
|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Jim Schwantz, Mayor |
| **SECONDER:** | Doug Myslinski, District 3 Councilman |
| **AYES:** | Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

2. As Submitted **-**

   Nothing was submitted.

**D. BUSINESS FINANCE & BUDGET COMMITTEE** – Time: 7:07 PM

*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted **-**

   Nothing was submitted.

**E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE** – Time: 7:08 PM

*BRAD HELMS, CHAIRMAN*

In the absence of Chairman Helms, Vice Chairman Millar opened the Community and Economic Development Committee.

1. As Submitted **-**

   Nothing was submitted.

**F. POLICE POLICY & CODE SERVICES COMMITTEE** – Time: 7:08 PM

*TIM MILLAR, CHAIRMAN*

1. As Submitted **-**

   Nothing was submitted.

## VII. RECONVENE THE VILLAGE COUNCIL MEETING

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

| | |
|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Doug Myslinski, District 3 Councilman |
| **SECONDER:** | Greg Solberg, District 4 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

Minutes Acceptance: Minutes of Feb 12, 2024 7:00 PM (APPROVAL OF MINUTES)

## VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

| | |
|---|---|
| **RESULT:** | **ADOPTED BY ROLL CALL [UNANIMOUS]** |
| **MOVER:** | Scott Lamerand, District 2 Councilman |
| **SECONDER:** | Tim Millar, District 1 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

1. Consider a Motion to Approve the 2024 Summer Farmers' Market and 2024-2025 Winter Farmers' Market **- Approved** (Council District: Six)

2. Consider a Motion to Approve the Temporary Closure of Public Streets and Waiver of Fees All Related to the Jaycees' Proposed 2024 Hometown Fest **- Approved** (Council District: Six)

3. Consider a Motion to Award a Contract for the 2023 Water Main Replacement Contract 1 Phase 2 Project **- Approved**

4. Consider a Motion to Award a Contract for the 2024 Street Resurfacing Program **- Approved**

5. Consider an Ordinance Amending Chapter 12 Offenses and Miscellaneous Provisions of the Palatine Code of Ordinances **- Approved**

   Ordinance #O-11-24

## IX. REPORTS OF STANDING COMMITTEE

### A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted **-**

   No Report

### B. BUSINESS FINANCE & BUDGET COMMITTEE

*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted **-**

   No Report

Minutes Acceptance: Minutes of Feb 12, 2024 7:00 PM (APPROVAL OF MINUTES)

**C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE** – Time: 7:09 PM

*BRAD HELMS, CHAIRMAN*

In absence of Chairman Helms, Vice-Chair Millar opened the Community & Economic Development Standing Committee

1. As Submitted **-**

   No Report

**D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE** – Time: 7:09 PM

*GREG SOLBERG, CHAIRMAN*

1. As Submitted **-**

   No Report

**E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE** – Time: 7:09 PM

*DOUG MYSLINSKI, CHAIRMAN*

1. As Submitted **-**

   No Report

**F. POLICE POLICY & CODE SERVICES COMMITTEE**

*TIM MILLAR, CHAIRMAN*

1. As Submitted **-**

   No Report

## X. REPORTS OF THE VILLAGE OFFICERS

**A. VILLAGE MANAGER** – Time: 7:09 PM

1. As Submitted **-**

   No Report

**B. VILLAGE CLERK** – Time: 7:09 PM

1. As Submitted **-**

   No Report

Minutes Acceptance: Minutes of Feb 12, 2024 7:00 PM (APPROVAL OF MINUTES)

**C. VILLAGE ATTORNEY** – Time: 7:09 PM

1. As Submitted **-**

   No Report

**XI. CLOSED SESSION AS REQUIRED** – Time: 7:09 PM

No Closed Session requested.

**XII. RECOGNITION OF AUDIENCE** – Time: 7:10 PM

Roman Golash, 418 E. Juniper Drive, announced the American Legion is celebrating a Centennial Anniversary with a fish fry starting this Friday.

**XIII. ADJOURNMENT** – Time: 7:10 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

| | |
|---|---|
| **RESULT:** | **MOTION CARRIED BY VOICE VOTE [UNANIMOUS]** |
| **MOVER:** | Kollin Kozlowski, District 5 Councilman |
| **SECONDER:** | Tim Millar, District 1 Councilman |
| **AYES:** | Millar, Lamerand, Myslinski, Solberg, Kozlowski |
| **ABSENT:** | Helms |

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Feb 12, 2024 7:00 PM (APPROVAL OF MINUTES)

# Quentin Road Widening between Lake Cook and Dundee Roads

**BACKGROUND:**
Since the early 1980s, the Cook County Department of Transportation and Highways (CCDOTH) has been widening sections of Quentin Road from Algonquin Road to Dundee Road. The last section remaining to be completed is between Lake Cook Road and Dundee Road. For approximately the last sixteen years, the CCDOTH has been doing Phase 1 engineering for this final section. Additionally, Lake County has fully improved and widened Quentin Road from Lake Cook Road to Route 22.

**KEY ISSUES:**
- On October 14, 1996, the Village passed a resolution urging the CCDOTH to widen this section of Quentin Road.
- A resolution reaffirming this previous resolution was passed on April 16, 2007.
- Another resolution reaffirming this previous resolution was passed on January 20, 2020.
- A resolution reaffirming the previous resolutions was passed on April 19, 2021.
- Over the last 13 years, the CCDOTH has evaluated six road cross section alternatives and four parallel route alternatives through several public meetings. The remaining alternatives are a 3-lane cross section with curb and gutter or a 4-lane cross section with left turn lanes and curb and gutter.
- Only the 4-lane alternative fully meets the purpose and needs criteria for the project. It does require additional property acquisition and impacts approximately 125 trees and 0.4 acres of wetland while meeting the regulatory requirements for aquatic life with the ability to have no net change to pollutants with Best Management Practices. Furthermore, the 4-lane alternative best aligns traffic with improvements both to the north and south of the project area.

**ACTION REQUIRED:**
No action is required as this item is informational. Commissioner Scott Britton and Superintendent of Highways Jennifer Killen will be providing an update and addressing questions from the Mayor and Village Council.

# Consider an Ordinance Granting a Special Use to Permit a Fence at 1060 N. Park Avenue

**BACKGROUND:**
The Petitioner is proposing to construct a 6-foot tall solid wood fence, with a proposed 20-foot setback from the Subject Property's front property line abutting Winnetka Street, instead of the minimum required 40-foot setback. Therefore, the Petitioner is requesting approval of the following:

**Special Use to permit a fence in the front yard of the Subject Property**

**KEY ISSUES:**
- Per Code, the Subject Property's required front yard, abutting Winnetka Street, functions as the corner side yard as the residence is oriented to the east (towards Park Avenue).
- The proposed fence would be set back 20 feet from the front property line abutting Winnetka Street and be located behind the existing line of mature trees (which would be maintained as part of the Special Use requirements).
- Per the submitted site plan, the proposed fence would align directly with the existing fence on the abutting property to the west (1063 N. Deer Avenue). Both fences would be set back 20 feet from the property line abutting Winnetka Street and approximately 35 feet from the curb, due to the larger (approximate 18-foot) parkway.
- The Subject Property is zoned R-1 Single-Family residential. The recently approved Zoning Code amendment, allowing for fencing in the front yard of corner lots when said yard does not function as the front yard, does not apply to this case. The recent fencing Code amendments only applies to properties in the R-2 and R-3 zoning districts.

**ALTERNATIVES:**
1. Approve the Special Use to permit a fence in the front yard of the Subject Property.
2. Do not approve the Special Use to permit a fence in the front yard of the Subject Property.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on February 13, 2024. |
| Residents testifying: | None. |
| Vote: | The PZC voted unanimously to approve the Special Use to permit a fence in the front yard of the Subject Property and Staff concurs. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a fence in the front yard at 1060 N. Park Avenue.

**ATTACHMENTS:**

- Aerial Map
- ORD SU 1060 N Park Ave
- EXHIBIT - Site Plan

- EXHIBIT - Fence Elevation
- DRAFT PZC Minutes - February 13, 2024
- PZC Materials - February 13, 2024

GISConsortium

# 1060 N. Park Avenue




0 100 200 ft

**Print Date: 12/19/2023**

**Notes**

Cook County Aerial 2022

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

Attachment: Aerial Map (1060 N. Park Avenue)

**ORDINANCE NO. _____**

**AN ORDINANCE GRANTING A SPECIAL USE AT**
**1060 N. PARK AVENUE**

**WHEREAS, pursuant to a petition and public hearing on February 13, 2024, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Special Use to permit a fence in the front yard of the subject property, pursuant to Section 6.03 (b) (6) (a) of the Palatine Zoning Ordinance, on the following legally described property:**

**LOT 1 IN KAY'S SUBDIVISION OF BLOCK 18 IN PERCY WILSON'S FOREST VIEW HIGHLANDS, A SUBDIVISION IN THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.**

**Commonly known as 1060 N. Park Avenue (PIN# 02-09-309-005-0000)**

**NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:**

**SECTION 1: Special Use to permit a fence in the front yard of the Subject Property pursuant to Section 6.03 (b) (6) (a) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):**

1. **The Special Use shall substantially conform to the site plan and fence elevation plan submitted by the Petitioner, Monica Martin, except as such plans may be changed to conform to Village Codes and Ordinances. The fence would also be located behind the existing trees along Winnetka Street, which would be maintained for the landscaping requirement.**

Attachment: ORD SU 1060 N Park Ave (1060 N. Park Avenue)

**SECTION 2:** **That a copy of the public notice is attached hereto and form a part of this ordinance.**

**SECTION 3:** **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

**PASSED: This _____day of _____, 2024**

**AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____**

**APPROVED by me this _____day of _____, 2024**

_____
**Mayor of the Village of Palatine**

**ATTESTED and FILED in the office of the Village Clerk this**

**_____day of _____, 2024**

_____
**Village Clerk**

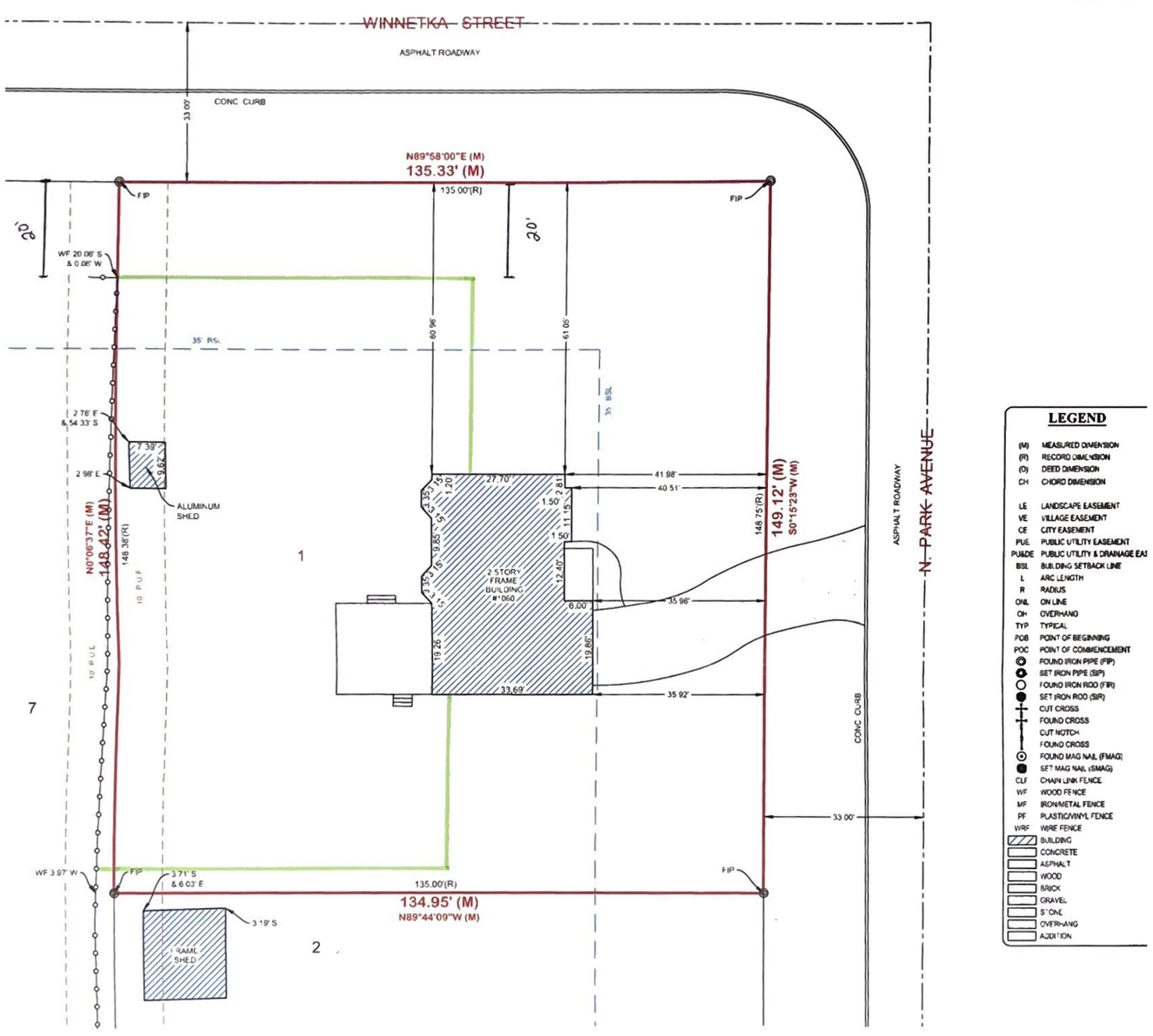
Attachment: ORD SU 1060 N Park Ave (1060 N. Park Avenue)

SUBJECT SITE AREA
20,104.20 SQ. FT. = 0.4615 ACRES

# PLAT OF SURVEY

OF

LOT 1 IN KAY'S SUBDIVISION OF BLOCK 18 IN PERCY WILSON'S FOREST VIEW HIGHLANDS, A SUBDIVISION IN THE EAST 1/2 OF THE SOUTH-WEST 1/4 OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS




6' tall cedar w/ steel posts

## LEGEND

| | |
|---|---|
| (M) | MEASURED DIMENSION |
| (R) | RECORD DIMENSION |
| (D) | DEED DIMENSION |
| CH | CHORD DIMENSION |
| LE | LANDSCAPE EASEMENT |
| VE | VILLAGE EASEMENT |
| CE | CITY EASEMENT |
| PUE | PUBLIC UTILITY EASEMENT |
| PUADE | PUBLIC UTILITY & DRAINAGE EAS |
| BSL | BUILDING SETBACK LINE |
| L | ARC LENGTH |
| R | RADIUS |
| ONL | ON LINE |
| OH | OVERHANG |
| TYP | TYPICAL |
| POB | POINT OF BEGINNING |
| POC | POINT OF COMMENCEMENT |
| | FOUND IRON PIPE (FIP) |
| | SET IRON PIPE (SIP) |
| | FOUND IRON ROD (FIR) |
| | SET IRON ROD (SIR) |
| | CUT CROSS |
| | FOUND CROSS |
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| | FOUND MAG NAIL (FMAG) |
| | SET MAG NAIL (SMAG) |
| CLF | CHAIN LINK FENCE |
| WF | WOOD FENCE |
| MF | IRON/METAL FENCE |
| PF | PLASTIC/VINYL FENCE |
| WRF | WIRE FENCE |
| | BUILDING |
| | CONCRETE |
| | ASPHALT |
| | WOOD |
| | BRICK |
| | GRAVEL |
| | STONE |
| | OVERHANG |
| | ADDITION |

SURVEY NOTES

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2. ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF.
3. REVIEW LEGAL DESCRIPTION AND RECORD MEASUREMENT ON THIS PLAT AND REPORT ANY DISCREPANCIES TO SURVEYOR AT ONCE. BEFORE DAMAGE MAY OCCUR.
4. COMPARE ALL POINTS BEFORE BUILDING BY SAME.
5. WE DO NOT CERTIFY UTILITIES, THEREFORE, CONTACT UTILITIES COMPANIES BEFORE BUILDING.
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11. CATEGORY OF THIS SURVEY IS BASED UPON CLIENT'S REQUEST.
12. TO ENSURE LEGITIMACY OF THIS PLAT, IT MUST CARRY THE SEAL OF THE PROFESSIONAL LICENSEE WHO PREPARED THIS PLAT.
13. ALL BUILDING DIMENSIONS AND TIES ARE TO CURRENT SIDING MATERIAL AND NOT TO FOUNDATION.
14. ARCHITECT, OWNER OR ENGINEER SHOULD VERIFY AND REMEASURE BUILDING FOR BUILDING ADDITION PURPOSES.

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STATE OF ILLINOIS
COUNTY OF DUPAGE

WE, PI SURVEYING PLLC, AN ILLINOIS PROFESSIONAL DESIGN FIRM, DO HEREBY CERTIFY THAT THE SURVEY WAS MADE UNDER ITS SUPERVISION ON THE GROUND AND THE PLAT HEREON DRAWN IS A REPRESENTATION OF SAME. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR BOUNDARY SURVEY.

DATED AT OAK BROOK, ILLINOIS THIS 9th DAY OF OCTOBER, 2023

BY _____
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035.003501
LICENSE EXPIRES 11/30/2024

ILLINOIS PROFESSIONAL DESIGN FIRM NO. 184.008811-0008

WILLIAM A. WORMLAND NO. 035.003501 OAK BROOK, ILLINOIS STATE OF ILLINOIS

Pi Surveying PLLC
LAND SURVEYORS
903 COMMERCE DRIVE, SUITE 210, OAK BROOK, IL 60523
PHONE: (773) 444-0445 www.pisurveying.com

| | |
|---|---|
| ADDRESS | 1060 N. PARK AVENUE, PALATINE, IL 60067 |
| FIELD BY | DRAWN BY: JCW CHECKED BY: WAW |
| FILE NUMBER | 123-14444 |
| ORDERED BY | ROSENBERG & PARKER |
| CATEGORY | BOUNDARY |

| NO. | DATE | DESCRIPTION |
|---|---|---|
| 1 | 11/1/23 | FENCE REVISION |

Attachment: EXHIBIT - Site Plan (1060 N. Park Avenue)



Attachment: EXHIBIT - Fence Elevation (1060 N. Park Avenue)

2. 1060 N. Park Avenue

**SU-000084-2023 - 1060 N. Park Avenue**

Notice was published in the Journal & Topics on January 25, 2024 and mailed to the owners of the surrounding properties.

**Petitioner's Exhibits:**

1. Special Use Application
2. Proof of Ownership
3. Plat of Survey
4. Site Plan
5. Fence Elevation
6. Existing Conditions Photos
7. Public Notice

Mr. Bradshaw provides background information on the property, stating that it is zoned R-1 for single-family residential use. Currently, the property consists of a single-family residence and a small aluminum shed located in the rear yard. Notably, the property is a corner lot, with the front yard adjacent to Winnetka Street to the north, and the functional front yard facing N. Park Avenue to the east. The northern and eastern boundaries of the property are bordered by institutional properties, with a detention pond to the north and a parking lot to the east.

The petitioner is proposing to construct a 6-foot-tall fence, which would be set back 20 feet from the front property line adjacent to Winnetka Street. This proposed setback is less than the minimum required 40-foot setback for fences in the front yard. Therefore, the petitioner is requesting permission to install a fence in the front yard with a reduced setback.

**Sworn in petitioner**: Monica Martin & Brandon Martin - 1060 N. Park Avenue

Ms. Martin clarifies that the request is to build a 6-foot-tall wood fence around the property, with the fence being situated 20 feet from the property line. Given that the property line is already 15-20 feet away from the curb, this would position the fence approximately 35-40 feet away from Winnetka Street on the north side.

Mr. Martin further explains that the intention is to align the construction of the fence with the existing fence of the neighboring property, in order to maintain continuity and consistency in the fence line.

Commissioner Roth-Wurster refers to the site photo and raises a concern about whether the installation of the fence would have any impact on the existing trees on the property.

Ms. Martin responds that the proposed fence would be positioned behind the trees, indicating that the installation of the fence would not interfere with or affect the trees in any significant way.

Mr. Bradshaw provides background information on the adjacent property, 1063

Attachment: DRAFT PZC Minutes - February 13, 2024 (1060 N. Park Avenue)

N. Deer Ave, stating that it is zoned R-2. He refers to the site plan and elevation, explaining that it functions as a side yard and complies with the 20-foot setback requirement as per the R-2 zoning regulations. Additionally, he confirms that the fence on the adjacent property was permitted for the R-2 district and that the petitioner is seeking to extend the existing fence line.
Commissioner Roth-Wurster confirms that the adjoining property did not require any special relief and is also a corner lot.
Mr. Bradshaw explains that while the adjoining property is indeed a corner lot, the orientation of their lot results in the front yard facing Deer instead of Winnetka. Therefore, they were permitted to have a side yard fence with a setback of 20 feet from the lot line.

Commissioner Roth-Wurster observes that there is no sidewalk in the area and inquires about the potential impact of the fence on future sidewalk construction.
Mr. Bradshaw responds that the proposed fence is not located within the public right of way and is set back far enough to avoid interfering with any potential future sidewalk construction.

**STAFF RECOMMENDATION:**

The Petitioner is proposing to construct a new privacy fence set back 20 feet from the subject property's northern lot line abutting a street. As the proposed fence would align with the existing fence on the adjacent property to the west, the proposal should not detract from the overall appearance of the community. Furthermore, there is substantial parkway between the subject property line and the back of the curb along W. Winnetka Street, which decreases the effect the fence could have on the existing vista in the area. Therefore, Staff recommends approval of the Special Use, subject to the following conditions:

1. The Special Use shall substantially conform to the site plan, floor plan, and elevation plans submitted by the Petitioner, Monica Martin, except as such plans may be changed to conform to the Village Codes and Ordinances.

**There were no further questions. The public hearing was closed.**

**Commissioner Kolososki made a motion to approve subject staff's conditions; seconded by Commissioner Noonan.**

**DELIBERATIONS:**

Commissioner Schubert expresses that 38 feet of space is ample and believes the proposed fence would not obstruct sightlines. Additionally, he notes that the project would not impose any restrictions on the site plan.
Commissioner Roth-Wurster agrees, stating that extending the fence line would be a sensible use of the yard, and matching it with the neighboring fence line makes logical sense.

Attachment: DRAFT PZC Minutes - February 13, 2024 (1060 N. Park Avenue)

Commissioner Friedman also expresses support for the project, indicating that it aligns with their views and makes practical sense.
Chairman Wood concludes the discussion by stating that the proposed project would not negatively impact adjoining properties and expresses favor for it.

**Chairman Wood summarized that this request has met the standards and was unanimously approved by a vote of 8-0. This item will tentatively go to Village Council on Tuesday February 20th, 2024.**

| | |
|---|---|
| **RESULT:** | **RECOMMEND TO APPROVE [UNANIMOUS]** |
| **MOVER:** | Robert Kolososki, Commissioner |
| **SECONDER:** | Patrick Noonan, Commissioner |
| **AYES:** | Noonan, Roth-Wurster, Friedman, Wood, Bettenhausen, Kolososki, Cavanaugh, Schubert |
| **ABSENT:** | Fedota |

Attachment: DRAFT PZC Minutes - February 13, 2024 (1060 N. Park Avenue)

VILLAGE OF PALATINE

**VILLAGE OF PALATINE**
**Planning and Zoning Commission**

**SCHEDULED 02/13/24 07:00 PM**

**STAFF REPORT (ID # 8842)**

# 1060 N. Park Avenue

**TO:** Palatine Planning and Zoning Commission
Jan Wood, Chair

**FROM:** Alex Bradshaw

**PETITIONER:** Monica Martin

**PLAN NUMBER:** SU-000084-2023

**BACKGROUND:**
The Subject Property is zoned R-1 single-family residential and is part of Kay's Subdivision. The property currently contains a single-family residence and small aluminum shed in the functioning rear yard. The property is a corner lot with the required front yard abutting Winnetka Street to the north, however, the functioning front yard abuts N. Park Avenue to the east. The subject property is bounded to the north and east by institutional properties, with a detention pond to the north and a parking lot across the street to the east.

The Petitioner is proposing to construct a 6-foot tall solid wood fence set back 20 feet from the subject property's front property line abutting Winnetka Street, instead of the minimum required 40-foot setback. Therefore, the Petitioner is requesting:

**Special use to permit a fence in the front yard of the subject property.**

Surrounding Zoning/Uses:

| | |
|---|---|
| North: | R-1 Single-Family (Sikh Religious Society) |
| South: | R-1 Single-Family Residential |
| East: | R-2 Single-Family (Sikh Religious Society Parking Lot) |
| West: | R-2 Single-Family Residential |

**KEY ISSUES:**

- The Petitioner's propose to install a 6-foot tall wood privacy fence in their front yard abutting W. Winnetka Street. The proposed fence would be directly adjacent to the rear yard of the property to the west, 1063 N. Deer Ave.
- Per Code, the subject property's required front yard, abutting W. Winnetka Street, functions as the corner side yard as the residence is oriented towards N. Park Avenue.

Attachment: PZC Materials - February 13, 2024 (1060 N. Park Avenue)

- The proposed fence would be set back 20 feet from the front property line abutting W. Winnetka Street, and would be behind the existing line of mature trees.
- The proposed fence would line up with the existing fence on the abutting property to the east, 1063 N. Deer Ave. Both fences would be set back 20 feet from the property line abutting W. Winnetka Street, and approximately 35 feet from the curb due to the 15-foot enlarged parkway.

**STANDARDS FOR SPECIAL USE:** Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2), (3) and (5) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, will be operated in a manner consistent with the public health, safety, and welfare, and that the Special Use will not have a negative impact on the value of surrounding properties. The Petition for a Special Use is attached, and the Petitioners have attempted to address the required standards.

(5) With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:
   i. Will not destroy existing vistas in the area;
   ii. Will enhance the appearance of the homes and the streets in the area; and
   iii. Will not detract from the overall appearance of the community; or
b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

**STAFF RECOMMENDATION:**
The Petitioner is proposing to construct a new privacy fence set back 20 feet from the subject property's northern lot line abutting a street. As the proposed fence would align with the existing fence on the adjacent property to the west, the proposal should not detract from the overall appearance of the community. Furthermore, there is substantial parkway between the subject property line and the back of the curb along W. Winnetka Street, which decreases the effect the fence could have on the existing vista in the area. Therefore, Staff recommends approval of the Special Use, subject to the following conditions:

1. The Special Use shall substantially conform to the site plan, floor plan, and elevation plans submitted by the Petitioner, Monica Martin, except as such plans may be changed to conform to the Village Codes and Ordinances.

**ATTACHMENTS:**

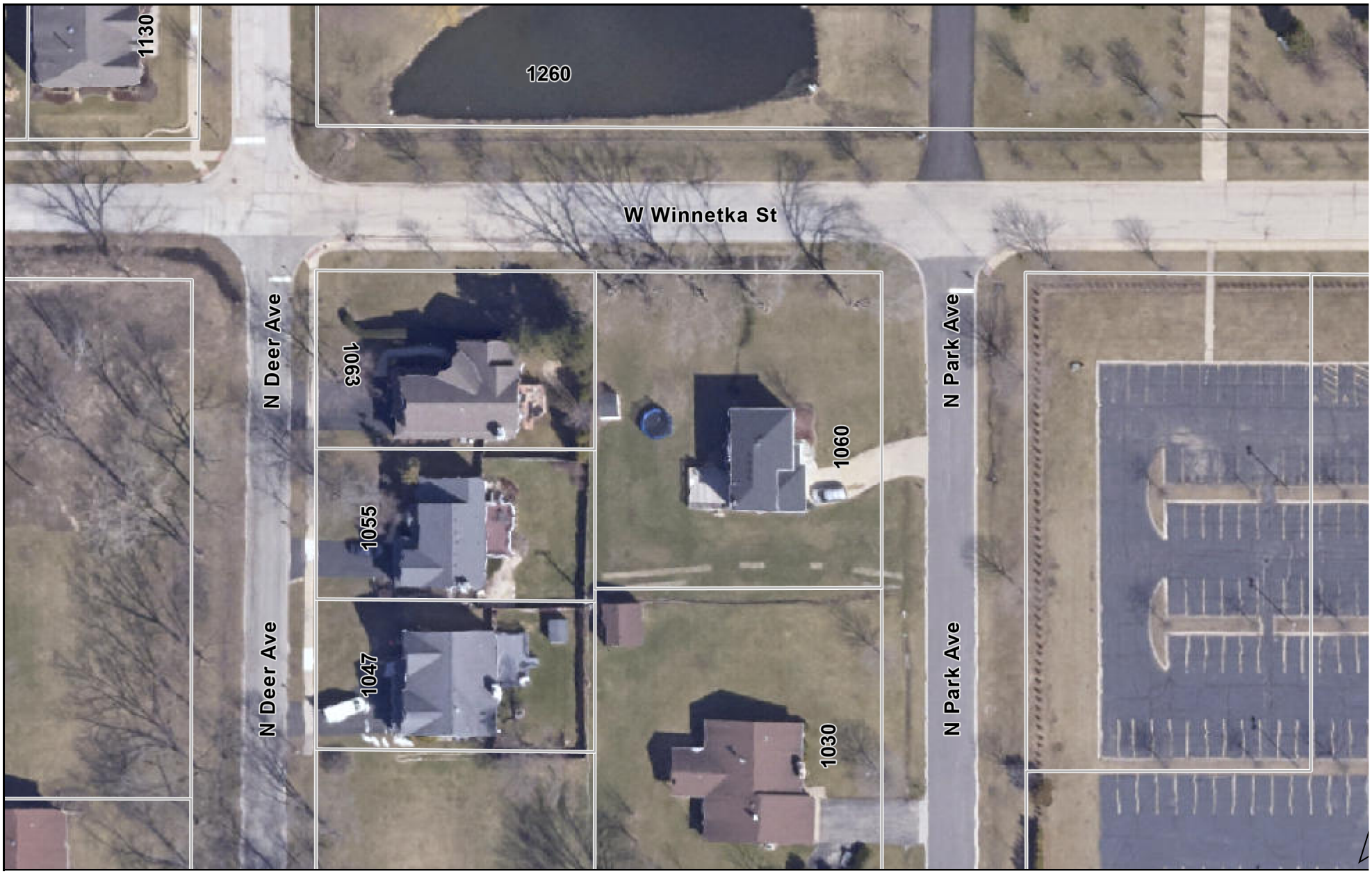
- Aerial Map

Attachment: PZC Materials - February 13, 2024 (1060 N. Park Avenue)

- Special Use Application
- Plat of Survey
- Site Plan
- Fence Elevation
- Existing Conditions Photos
- Public Notice

Attachment: PZC Materials - February 13, 2024 (1060 N. Park Avenue)

# GISConsortium | 1060 N. Park Avenue




0 100 200 ft

**Print Date: 12/19/2023**

**Notes**

Cook County Aerial 2022

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

VILLAGE OF PALATINE

# SPECIAL USE APPLICATION

**Department of Planning & Zoning**
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

Monica Martin

Business Name (if applicable)

Subject Property Address

1060 N. Park Avenue

Please provide a description of your proposed request:

We would like to build a 6-foot, cedar privacy fence around our property.

**Petitioner Justification**

Special Uses shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That use deemed necessary for the public convenience at that location. Explain:

We chose this property because of its lot size, and wanted to construct a fence around most of our back yard and side yard. The north side of the property is our functioning side yard, but the village ordinance recognizes it as our front yard requiring that the fence be set back 40 feet from the property line. However, our property line is already about 15-20 feet from the curb. The proposed fence line is about 20 feet from our property line (roughly 35 feet total away from the curb), and the ordinance would require it be set back another 20 feet. Having the fence line put so far back would frustrate the purpose of purchasing this property. Additionally, the proposed fence line is in the same location as our neighbor's fence.

The use is designed, located, and proposed to be operated that the public health, safety, welfare will be protected. Explain:

There is a larger than normal distance between the lot line and the street (about 15-20 feet). So, where the fence is being proposed is almost 40 feet from the curb which fits the purpose of the ordinance. The fence will not affect any visibility from drivers or pedestrians as it would be in line with our neighbor's fence on Winnetka, and would be placed behind several large trees on our property that also do not affect visibility. The intersection between Winnetka and Park Avenue would be fully visible.

Attachment: PZC Materials - February 13, 2024 (1060 N. Park Avenue)

The use will not cause substantial injury to nearby property values. Explain:

The fence line is only being proposed on our property and is well within property lines. The proposed fence would be in line with the existing rear neighbor's fence line already on Winnetka. Additionally, if the fence had to be moved 20 feet away from the proposed location, a majority of the property would not be fenced.

In order to supplement the above standards, the Planning and Zoning Commission may also consider the following:

With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

i. Will not destroy existing vistas in the area;

ii. Will enhance the appearance of the homes and the streets in the area; and

iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

Our property is completely open. Construction of the fence will not damage the property or the trees on Winnetka. The proposed fence will be in line with the existing rear neighbor's fence line and will not detract from the overall appearance of the community. By following the village ordinance of building 40 feet of our property line, our fence line would be 20 feet staggered off our neighbor's fence line which would not be aesthetically pleasing. Additionally, the property would lose value and appearance because so much of the property would not be fenced.

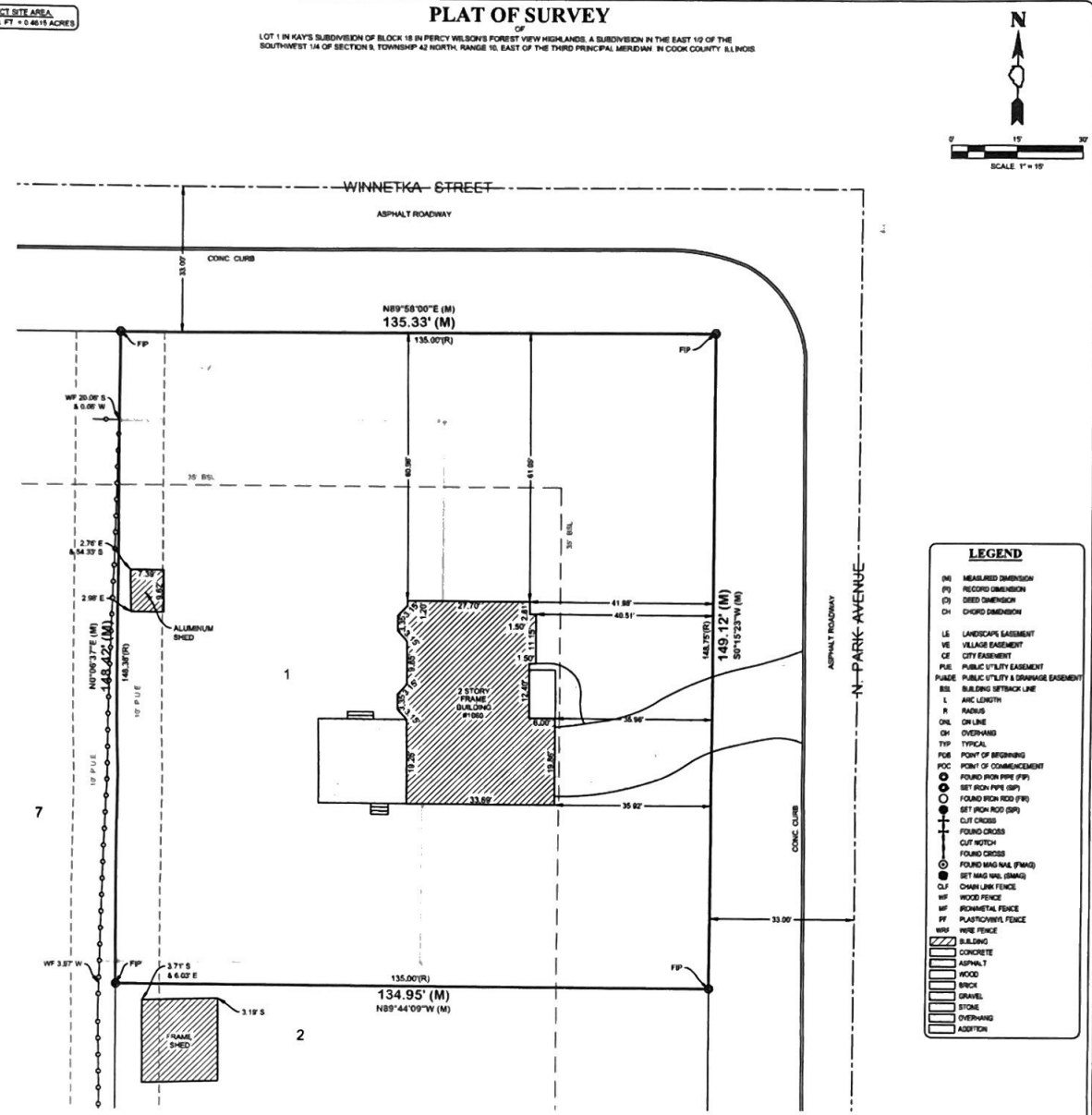
Attachment: PZC Materials - February 13, 2024 (1060 N. Park Avenue)

SUBJECT SITE AREA
20,104.20 SQ. FT. = 0.4615 ACRES

# PLAT OF SURVEY

OF

LOT 1 IN KAY'S SUBDIVISION OF BLOCK 18 IN PERCY WILSON'S FOREST VIEW HIGHLANDS, A SUBDIVISION IN THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS




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| | ADDITION |

6' tall cedar
w/ steel posts

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| ADDRESS: 1060 N. PARK AVENUE, PALATINE, IL 60067 | |
| FIELD BY: T.A. / DRAWN BY: JCW / CHECKED BY: RMW | |
| FILE NUMBER: L23-14444 | |
| ORDERED BY: ROSENBERG & PARKER | |
| CATEGORY: BOUNDARY | |

| NO | DATE | DESCRIPTION |
|---|---|---|
| 1 | 11/1/23 | FENCE REVISION |
| - | - | - |
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STATE OF ILLINOIS
COUNTY OF DUPAGE

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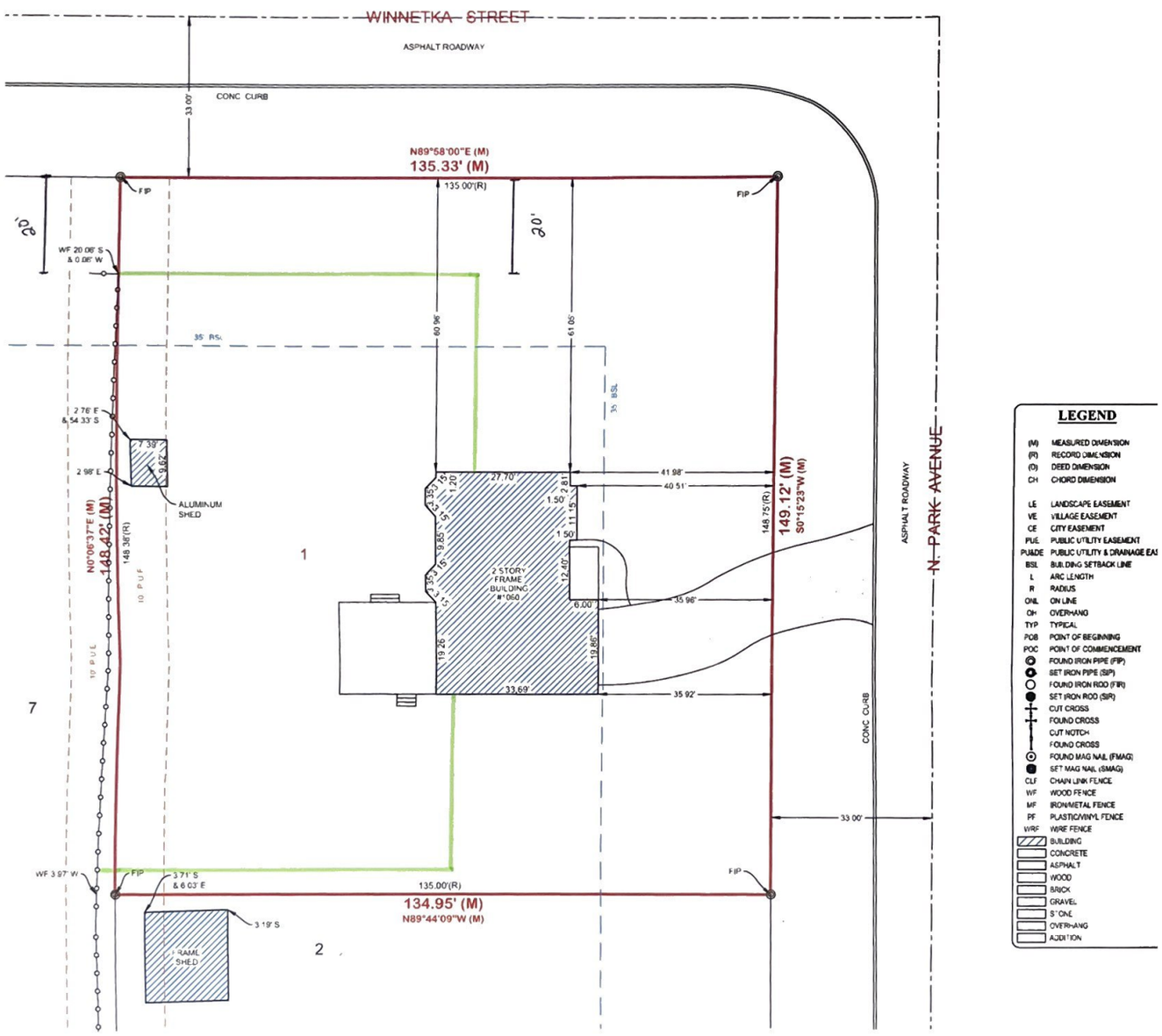
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DATED AT OAK BROOK, ILLINOIS THIS 9th DAY OF OCTOBER, 2023

BY _____
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035.003501
LICENSE EXPIRES 11/30/2024

ILLINOIS PROFESSIONAL DESIGN FIRM NO. 184.008811-0008

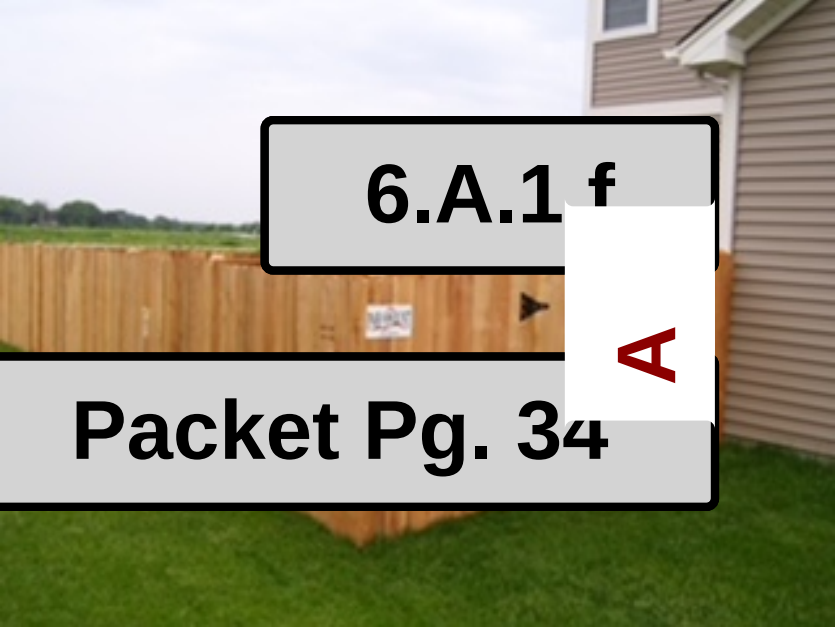
WILLIAM A. WORMLAND NO. 035.003501 OAK BROOK, ILLINOIS

Pi Surveying PLLC
LAND SURVEYORS
903 COMMERCE DRIVE, SUITE 210, OAK BROOK, IL 60523
PHONE: (773) 444-0445 www.pisurveying.com

| | |
|---|---|
| ADDRESS | 1060 N. PARK AVENUE, PALATINE, IL 60067 |
| FIELD BY | DRAWN BY: JCW CHECKED BY: WAW |
| FILE NUMBER | 123-14444 |
| ORDERED BY | ROSENBERG & PARKER |
| CATEGORY | BOUNDARY |

| NO | DATE | DESCRIPTION |
|---|---|---|
| 1 | 11/1/23 | NEW B REVISION |

Attachment: PZC Materials - February 13, 2024 (1060 N. Park Avenue)


6.A.1 f
A
Packet Pg. 34



Attachment: PZC Materials - February 13, 2024 (1060 N. Park Avenue)





# CERTIFICATE OF PUBLICATION

**DES PLAINES JOURNAL, INC.,** a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE 1060 N. PARK AVE.

(●) ( ) ( ) ( )

County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 25TH day of JANUARY, A.D. 20 24., and the last publication thereof was made on the 25TH day of JANUARY, A.D. 20 24.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

- ☐ Des Plaines Journal
- ☐ Elk Grove Village Journal
- ☐ Mt. Prospect Journal
- ☐ Niles Journal
- ☐ Park Ridge-Golf Mill Journal
- ☐ Prospect Heights Journal
- ☐ Rosemont Journal
- ☐ Arlington Heights Topics
- ☐ Buffalo Grove Topics
- ☑ Palatine Topics
- ☐ Rolling Meadows Topics
- ☐ Wheeling Topics
- ☐ Suburban Journal
- ☐ Northwest Journal
- ☐ Glenview Journal

"OFFICIAL SEAL"
MARY ALICE WENZL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, **THE DES PLAINES JOURNAL, INC.,** has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 25TH day of JANUARY A.D., 20 24.

By Todd Wessell

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 25TH day of JANUARY A.D., 20 24.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: PZC Materials - February 13, 2024 (1060 N. Park Avenue)

# Consider an Ordinance Granting a Special Use for a Rear Yard Setback Reduction at 1122 E. Pratt Drive

**BACKGROUND:**
The Petitioner is proposing to construct a screened porch addition on the rear of the existing home with a proposed setback of 34 feet (instead of the minimum required 40 feet). Therefore, the Petitioner is requesting approval of the following:

> **Special Use to permit a screened porch addition to be set back 34 feet from the rear property line, instead of the minimum required 40 feet.**

**KEY ISSUES:**
- The Petitioner is seeking a Special Use to permit a 140 square foot screened porch addition to the rear of the existing residence. The property is zoned R-2 Single-Family Residential and the proposed rear setback for the addition would be approximately 34 feet (40 feet required). The proposed addition would not encroach into the required interior side yard setbacks.
- With the proposed addition, both building and lot coverage would remain under the maximum permitted by the Zoning Ordinance. The screened porch would be constructed in the same location, albeit smaller, than the existing rear yard patio.
- During the review, Staff identified several comparable residences and rear yard setbacks in the immediate surrounding area (including 1048 E. Pratt Drive, 1059 E. Plate Drive, and 1160 E. Plate Drive).

**ALTERNATIVES:**
1. Approve the Special Use to permit a screened porch addition to encroach into the required rear yard setback.
2. Do not approve the Special Use to permit a screened porch addition to encroach into the required rear yard setback.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on February 13, 2024. |
| Residents testifying: | None. |
| Vote: | The PZC voted unanimously to approve the Special Use to permit a screened porch addition to encroach into the required rear yard setback and Staff concurs. |

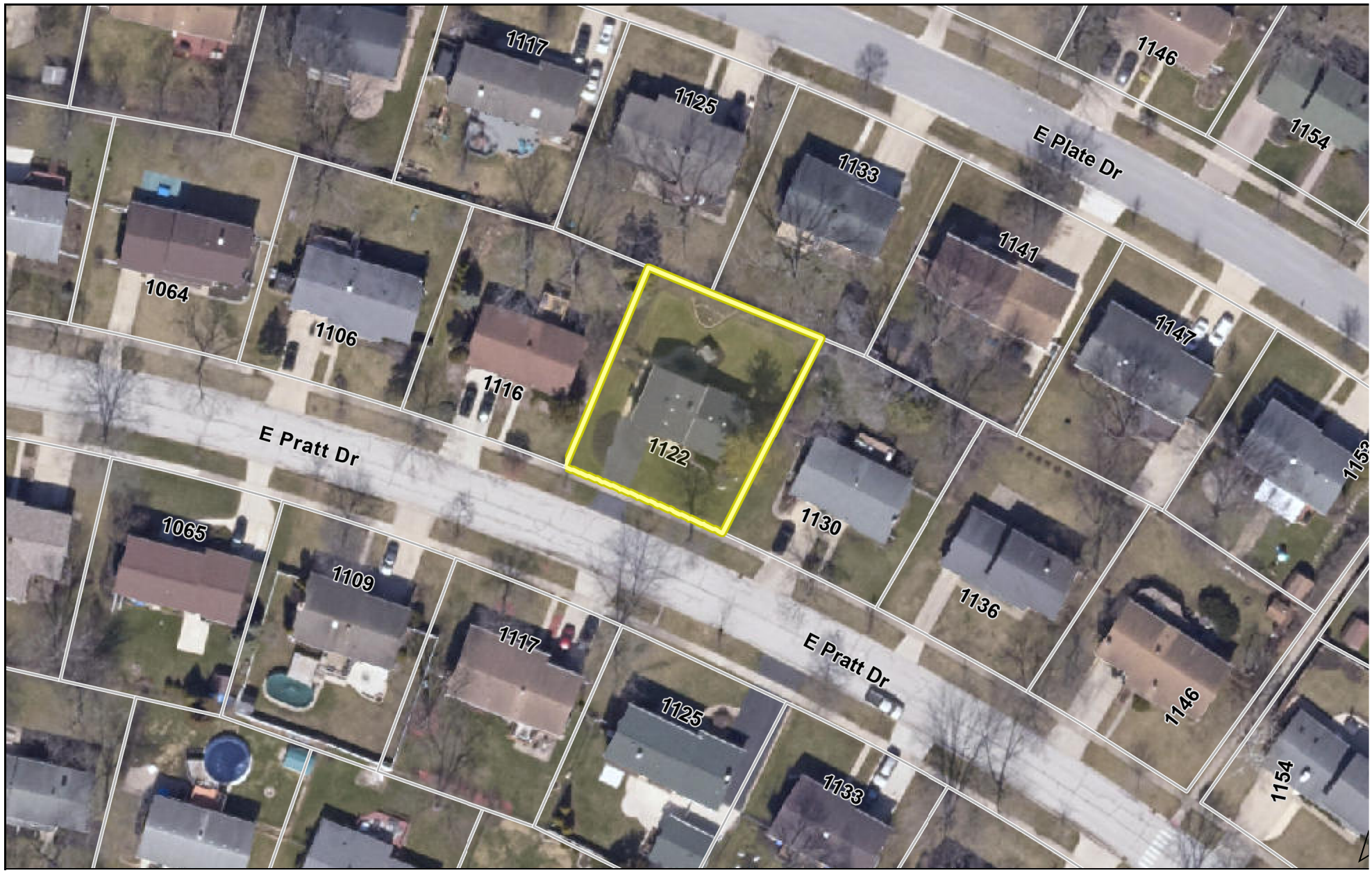
**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a screened porch addition to encroach into the required rear yard setback.

**ATTACHMENTS:**

- Aerial Map
- ORD SU 1122 E Pratt Drive
- EXHIBIT - Screened Porch Addition Site Plan & Elevations
- DRAFT PZC Minutes - February 13, 2024
- PZC Materials - February 13, 2024

GISConsortium

# 1122 E. Pratt Drive




Attachment: Aerial Map (1122 E. Pratt Drive)

0 100 200 ft

**Print Date: 1/11/2024**

**Notes**

Cook County Aerial 2022

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

**ORDINANCE NO. _____**

**AN ORDINANCE GRANTING A SPECIAL USE AT**
**1122 E. PRATT DRIVE**

**WHEREAS, pursuant to a petition and public hearing on February 13, 2024, of which public notice was given as required by law, the Planning and Zoning Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Special Use to permit a screened porch addition to be set back 34 feet from the rear property line, instead of the minimum required 40 feet pursuant to Section 10.06 (h) (2) of the Palatine Zoning Ordinance, on the following legally described property:**

**LOT 8, BLOCK 40 IN WINSTON PARK NORTHWEST, UNIT NO. 3 BEING A SUBDIVISION IN SECTION 13, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED IN THE RECORDER'S OFFICE ON MAY 21, 1962 AS DOCUMENT NO. 18480176, IN COOK COUNTY, ILLINOIS.**

**Commonly known as 1122 E. Pratt Drive (PIN# 02-13-106-008-0000)**

**NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:**

**SECTION 1: Special Use to permit a screened porch addition to be set back 34 feet from the rear property line, instead of the minimum required 40 feet pursuant to Section 10.06 (h) (2) of the Palatine Zoning Ordinance, is hereby granted, subject to**

Attachment: ORD SU 1122 E Pratt Drive (1122 E. Pratt Drive)

**the following condition(s):**

1. **The Special Use shall substantially conform to the site plan and elevation plan submitted by the Petitioner, Lynda Clements, except as such plans may be changed to conform to Village Codes and Ordinances.**

**SECTION 2:** **That a copy of the public notice is attached hereto and form a part of this ordinance.**

**SECTION 3:** **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

**PASSED: This _____day of _____, 2024**

**AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____**

**APPROVED by me this _____day of _____, 2024**

_____
**Mayor of the Village of Palatine**

**ATTESTED and FILED in the office of the Village Clerk this**

**_____day of _____, 2024**

_____
**Village Clerk**

Attachment: ORD SU 1122 E Pratt Drive (1122 E. Pratt Drive)

# PROJECT DATA

ZONING DISTRICT- R-2

LOT AREA: 8,470.75 SF

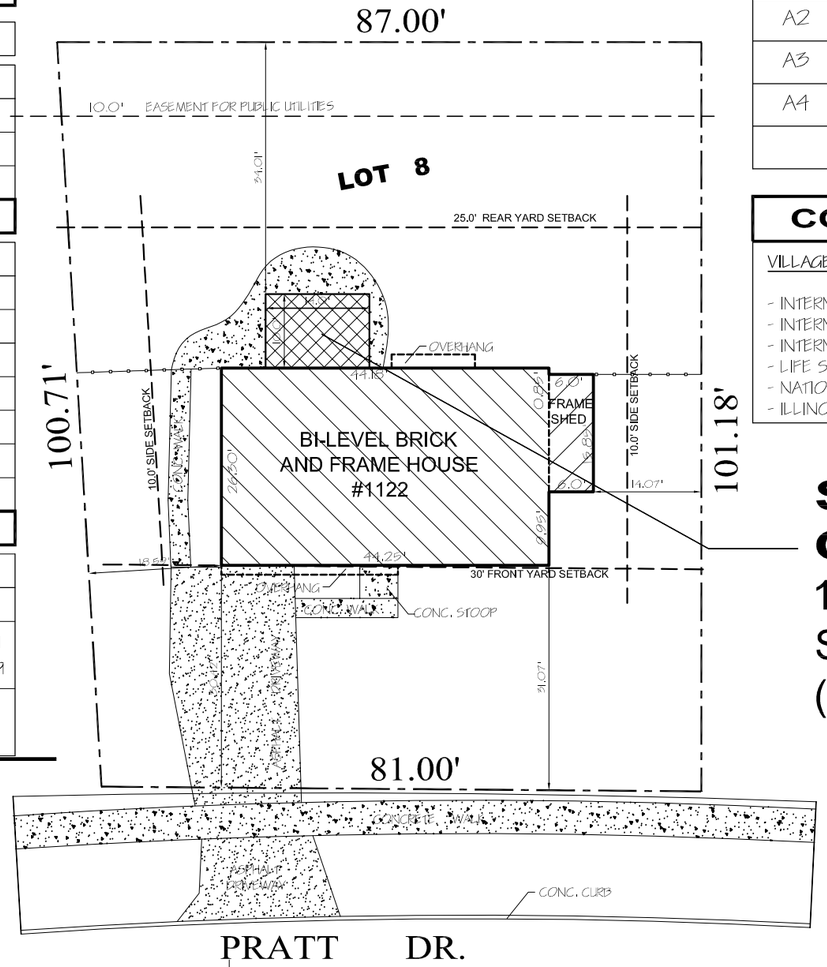
BUILDING COVERAGE LA x 35% = 2,964.7625 SF

| | EXISTING | PROPOSED |
|---|---|---|
| 1st FLOOR | 1,180.0 SF | 1,180.0 SF |
| | 95.0 SF | 235.0 SF |
| | | TOTAL - 1,415.0 SF |

MAX. LOT COVERAGE= 45% LAx 0.45 = 3,811.8375 SF

| | EXISTING | PROPOSED |
|---|---|---|
| 1st FLOOR AREA | 1,180.0 SF | 1,180.0 SF |
| EXISTING SHED (ATTACHED) | 95.0 SF | 95.0 SF |
| PROPOSED SCREEN PORCH | --- | 140.0 SF |
| FRONT PORCH | 23.0 SF | 23.0 SF |
| DRIVEWAY | 491.0 SF | 491.0 SF |
| PATIO/ WALKWAY | 432.0 SF | 292.0 SF |
| | | TOTAL - 2,221.0 SF |

| | REQUIRED | PROPOSED |
|---|---|---|
| FRONT YARD SETBACK | 30' | 30.42' exist'g |
| SIDE YARD SETBACK | 10.0' | 14.07' EAST exist'g<br>18.59' WEST exist'g |
| REAR YARD SETBACK (SCREEN PORCH ONLY) | 25.0' | 34.01' |




## SITE PLAN 1
SCALE: 1" = 20'-0" A1

| DRAWING LIST | |
|---|---|
| A1 | SITE PLAN, SCOPE OF WORK |
| A2 | NOTES |
| A3 | PROPOSED PLANS, TYP. DETAILS |
| A4 | PROPOSED ELEVATIONS |
| | |

## CODE COMPLIANCE

VILLAGE OF PALATINE DEVELOPMENT CODES:

- INTERNATIONAL RESIDENTIAL CODE, 2015 EDITION (WITH AMENDMENTS)
- INTERNATIONAL BUILDING CODE, 2015 EDITION
- INTERNATIONAL FIRE CODE, 2015 EDITION
- LIFE SAFETY CODE, NFPA 101, 2000 EDITION
- NATIONAL ELECTRICAL CODE, 2017 EDITION
- ILLINOIS PLUMBING CODE, LATEST EDITION

## SCOPE OF WORK:

14.0'x10.0' NEW SCREEN PORCH (140 SF)

PRO-PLAN ARCHITECTS PC
PROFESSIONAL DESIGN FIRM
LICENCE # 184.006386
LICENSE EXPIRES: 04 / 30 / 25

I HEREBY CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY KNOWLEDGE, THEY COMPLY WITH THE ZONING ORDINANCES AND BUILDING CODES OF VILLAGE OF PALATINE AND THE STATE OF ILLINOIS.

ANDRZEJ KACPRZYNSKI
ILLINOIS LICENSE # 001.021686, EXPIRES: 11 / 30 / 24

STATE OF ILLINOIS
ANDRZEJ KACPRZYNSKI
001.021686
LICENSED ARCHITECT

6.A.2.c

ISSUE DATES

| DESCRIPTION | DATE |
|---|---|
| PERMIT ISSUE | 11.08.2023 |


PRO-PLAN ARCHITECTS,PC
a r c h i t e c t
andy kacprzynski
705 devon ave park ridge il 60068
tel 773 775 5275


JOB NO 23099
DRAWN BY: ANDY KACPRZYNSKI

SCREEN PORCH ADDITION
1122 E. PRATT DR. PALATINE, IL 60074

DRAWING LIST
SITE PLAN, PROJECT DATA
SCOPE OF WORK

SHEET NO
A1

Attachment: EXHIBIT - Screened Porch Addition Site Plan & Elevations (1122 E. Pratt Drive)

# GENERAL NOTES

1. ALL CODES HAVING JURISDICTION SHALL BE OBSERVED STRICTLY IN CONSTRUCTION OF THE PROJECT INCLUDING ALL APPLICABLE STATE, CITY AND COUNTY BUILDING, ZONING, ELECTRICAL, MECHANICAL, PLUMBING AND FIRE CODES. CONTRACTOR SHALL VERIFY ALL CODE REQUIREMENTS AND BRING ANY DISCREPANCIES BETWEEN CODE REQUIREMENTS AND THE CONSTRUCTION DOCUMENTS TO THE ATTENTION OF THE ARCHITECT.

2. ALL CODES, TRADE STANDARDS, AND MANUFACTURER'S INSTRUCTIONS REFERENCED IN THE CONTRACT DOCUMENTS SHALL BE THE LATEST EDITION.

3. DETAILS AND SECTIONS ON THE DRAWINGS ARE SHOWN AT SPECIFIC LOCATIONS AND ARE INTENDED TO SHOW GENERAL REQUIREMENTS THROUGHOUT. DETAILS NOTED "TYPICAL" IMPLY ALL CONDITIONS TREATED SIMILARLY. MODIFICATIONS TO BE MADE BY CONTRACTOR TO ACCOMMODATE MINOR VARIATIONS.

4. ALL DRAWINGS SHALL BE FULLY COORDINATED BY CONTRACTOR TO VERIFY ALL DIMENSIONS, LOCATE DEPRESSED SLABS, SLOPES, DRAINS, OUTLETS, RECESSES, REGLETS, BOLT SETTINGS, SLEEVES, ETC.

5. THE CONTRACTOR SHALL VERIFY AND PROTECT ALL SERVICE LINES AND EXISTING SITE AREA FROM DETERIORATION OR DAMAGE.

6. THE ARCHITECT/ ENGINEER SHALL NOT BE RESPONSIBLE FOR THE SAFETY AND CONSTRUCTION PROCEDURES, TECHNIQUES OR THE FAILURE OF THE BUILDER TO CARRY OUT THE WORK IN ACCORDANCE WITH THE DRAWINGS OR THE REQUIRED CODES.

7. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS.

8. CONTRACTOR SHALL BRING ERRORS AND OMISSIONS WHICH MAY OCCUR IN CONTRACT DOCUMENTS TO THE ATTENTION OF THE ARCHITECT IN WRITING, AND WRITTEN INSTRUCTION SHALL BE OBTAINED BEFORE PROCEEDING WITH THE WORK. THE CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE RESULTS OF ANY ERRORS, DISCREPANCIES, OR OMISSIONS IN THE CONTRACT DOCUMENT OF WHICH THE CONTRACTOR FAILED TO NOTIFY THE ARCHITECT BEFORE CONSTRUCTION AND/ OR FABRICATIONS OF THE WORK.

9. THE CONTRACTOR AND SUBCONTRACTORS SHALL VERIFY ALL DIMENSIONS AND JOB CONDITIONS AT THE JOB SITE SUFFICIENTLY IN ADVANCE OF WORK TO BE PERFORMED, TO ASSURE THE ORDERLY PROGRESS OF THE WORK.

10. CONTRACTORS SHALL MAINTAIN THE PREMISES CLEAN AND FREE OF ALL TRASH, DEBRIS AND SHALL PROTECT ALL ADJACENT WORK FROM DAMAGE, SOILING, PAINT, OVER SPRAY, ETC. ALL FIXTURES, EQUIPMENT, GLAZING, FLOORS, ETC. SHALL BE LEFT CLEAN AND READY FOR OCCUPANCY UPON COMPLETION OF THE PROJECT.

11. ALL MANUFACTURER'S PRINTED WARNINGS FOR HANDLING OF PRODUCTS MUST BE STRICTLY OBSERVED. THE WORDS "OR EQUAL" ARE TO BE ASSUMED WHENEVER A SPECIFIC MANUFACTURER IS NOTED. HOWEVER, CONSTRUCTION MANAGER MUST APPROVE ALL SUBSTITUTIONS.

12. THE CONTRACTOR SHALL MAKE NO STRUCTURAL CHANGES WITHOUT WRITTEN APPROVAL OF THE ARCHITECT.

# SITE WORK NOTES

1. ALL DUMPSTERS, STRUCTURES, OR CONTAINERS SHALL BE COVERED AT ALL TIMES WHEN NO WORK IS BEING PERFORMED ON THE PROPERTY THAT IS THE SUBJECT OF THE PERMIT.

# STRUCTURAL DESIGN CRITERIA:

1. LIVE LOAD: 40PSF + 10PSF DEAD LOAD
2. WIND: MAIN WIND FORCE RES. SYSTEM 20PSF, UPLIFT LOAD 15PSF.
3. SOIL BEARING: 2,500PSF.
4. CONCRETE: 3000 PSI @28 DAYS
5. GUARDRAIL DESIGNED TO RESIST SIMULTANEOUS HORIZONTAL THRUST OF 50 PLF & APPLIED POINT LOAD OF 200 POUNDS AT ANY LOCATION ALONG TOP RAIL.

# NOTES- MATERIALS:

1. WOOD:
   SOUTHERN YELLOW PINE, PRESSURE TREATED USING ACQ-C, ACQ-D, CBA-A, OR CA-B PRESERVATIVE. GRADE No.1 OR BETTER SHALL BE USED FOR COLUMNS, AND GRADE No.2 OR BETTER SHALL BE USED FOR ALL OTHER MEMBERS.
2. FASTENERS:
   NAILS- STAINLESS STEEL OR HOT-DIPPED GALVANIZED, SIZED AS SPECIFIED IN DETAILS.
   DECK SCREWS- 2½" TO 3½" LONG, #8 SIZE MIN., STAINLESS STEEL OR HOT-DIPPED GALVANIZED.
   LAG BOLTS- STAINLESS STEEL OR HOT-DIPPED GALVANIZED, SIZED AS SPECIFIED IN DETAILS. MATERIAL SHALL BE SAE GRADE 2.
   HEX BOLTS- STAINLESS STEEL OR HOT-DIPPED GALVANIZED, SIZED AS SPECIFIED IN DETAILS. MATERIAL SHALL BE ASTM A307.
3. CONCRETE:
   CONCRETE, WHETHER PREPACKAGED OR READI-MIX, SHALL HAVE A COMPRESSIVE STRENGTH OF 3,500 POUNDS PER SQUARE INCH 28 DAYS AFTER PLACEMENT, AND SHALL HAVE 5% - 8% AIR ENTRAINMENT.
4. REINFORCEMENT BARS:
   REINFORCEMENT BARS SHALL BE ASTM A615, GRADE 60 STEEL.
5. MASONRY:
   MASONRY UNITS SHALL COMPLY WITH APPLICABLE ASTM STANDARDS, AND MORTAR SHALL BE TYPE M OR S, WITH fm=1,150 PSI.
6. METAL CONSTRUCTION CONNECTORS:
   THESE SHALL BE STAINLESS STEEL, HOT-DIPPED GALVANIZED OR TRIPLE ZINC GALVANIZED (G-185), SIMPSON STRONG TIE, UNITED STEEL PRODUCTS OR EQUAL, TO BE USED FOR JOIST HANGER, COLUMN BASE, METAL STRAP, AND METAL ANGLE CONNECTIONS.
7. FLASHING AND SEALANTS:
   FLASHING SHALL BE 28 GA. STAINLESS STEEL (0.15" MIN. THICKNESS ASTM A167, TYPE 304) OR 16-oz COLD ROLLED COPPER (0.021" MIN. THICKNESS, ASTM B 370). CARLISE COATINGS' CCW-705 SELF-ADHERING VAPOR/ AIR BARRIER SYSTEM OR EQUAL SHALL BE USED FOR THE VAPOR BARRIER AT THE LEDGER BEAM CONNECTIONS. SEALANT SHALL BE 100% SILICONE RUBBER SEALANT WITH A 50 YEAR DURABILITY GUARANTEE.
8. STRUCTURAL STEEL:
   ALL STRUCTURAL STEEL SHALL BE ASTM A-36, COATED WITH A RUST PROHIBITED PRIMER WITH A MIN. DRY THICKNESS OF 3 MILS.

# WOOD DECK NOTES:

1. ALL WOOD TO BE USED HAS TO BE PRESSURE TREATED AGAINST WEATHER AND DECAY.
2. MIN. 8"Ø CONCRETE PIERS MUST BE USED AND EXTEND 42" BELOW FINISHED GRADE AND MIN. 1" ABOVE GRADE.
3. THE WOOD POSTS THAT SUPPORT THE GIRDER MAY NOT BE IMBEDDED IN THE CONCRETE.A POST ANCHOR IS TO BE UTILIZED.
4. THE GROUND UNDER THE DECK MUST BE COVERED WITH A PERMEABLE FABRIC AND STONE BALLAST ( PEA GRAVEL) ON THE TOP.
5. USE ONLY GALVANIZED FASTENERS.
6. OVERHEAD ELECTRICAL SERVICES MUST BE A MINIMUM OF 10'-0" ABOVE DECK SURFACE.

# FOUNDATION NOTES:

1. CONTRACTOR TO LOCATE UTILITIES PRIOR TO EXCAVATING FOR FOUNDATION.
2. CONTRACTOR TO NOTIFY DIGGER (1-312-744-7000) 48 HOURS MINIMUM PRIOR TO EXCAVATION.
3. REINFORCEMENT TO BE ASTM A-6-15, GR-60, EPOXY COATED. MINIMUM SPLICE LENGTH IS 30 BAR DIAMETERS.
4. CONCRETE TO HAVE fc=3500 PSI W/ 5-8% AIR ENTRAIMENT.

# STAIR NOTES:

1. MAXIMUM RISER HEIGHT SHALL BE MAX. 7 3/ 4" AND THE MINIMUM TREAD DEPTH SHALL BE 10".

TREADS LESS THAN 11" IN DEPTH REQUIRE A 1" NOSING MIN.

2. NOSING SHALL NOT BE LESS THAN 3/ 4" AND NOT MORE THAN 1 1/ 4". THE GREATEST RISER HEIGHT WITHIN ANY FLIGHT OF STAIRS SHALL NOT EXCEED THE SMALLEST BY MORE THAN 3/ 8".
3. STAIRWAYS SHALL NOT BE LESS THAN THREE FEET IN CLEAR WIDTH, AND THE MINIMUM HEADROOM SHALL BE 6'-8". HANDRAILS MAY PROJECT FROM EACH SIDE OF STAIRWAY A DISTANCE OF 4 1/ 2" INTO THE REQUIRED WIDTH.

# GUARDRAIL NOTES:

1. PORCHES, BALCONIES OR RAISED FLOOR SURFACES LOCATED MORE THAN 30" ABOVE THE FLOOR OR GRADE BELOW SHALL HAVE GUARDRAILS NOT LESS THAN 36" IN HEIGHT.
2. OPEN SIDES OF STAIRWAYS, RAISED FLOOR AREAS, BALCONIES AND PORCHES SHALL HAVE INTERMEDIATE RAILS OR ORNAMENTAL CLOSURES WHICH WILL NOT ALLOW OF PASSAGE OF AN OBJECT 4" OR MORE IN DIAMETER.

6.A.2.c

ISSUE DATES

| DESCRIPTION | DATE |
|---|---|
| PERMIT ISSUE | 11.08.2023 |

PRO-PLAN ARCHITECTS,PC
architect
andy kacprzynski
705 devon ave park ridge,il 60068
tel 773 775 5275

JOB NO 23099

DRAWN BY: ANDY KACPRZYNSKI

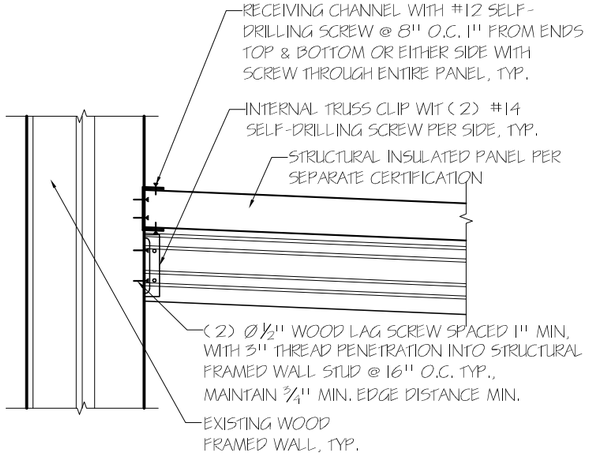
SCREEN PORCH ADDITION

DRAWING LIST
NOTES

SHEET NO
A2

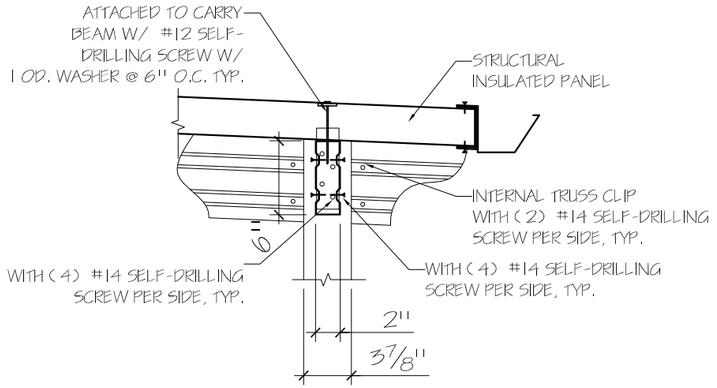
Attachment: EXHIBIT - Screened Porch Addition Site Plan & Elevations (1122 E. Pratt Drive)

STATE OF ILLINOIS
ANDRZEJ KACPRZYNSKI
001.021686
LICENSED ARCHITECT



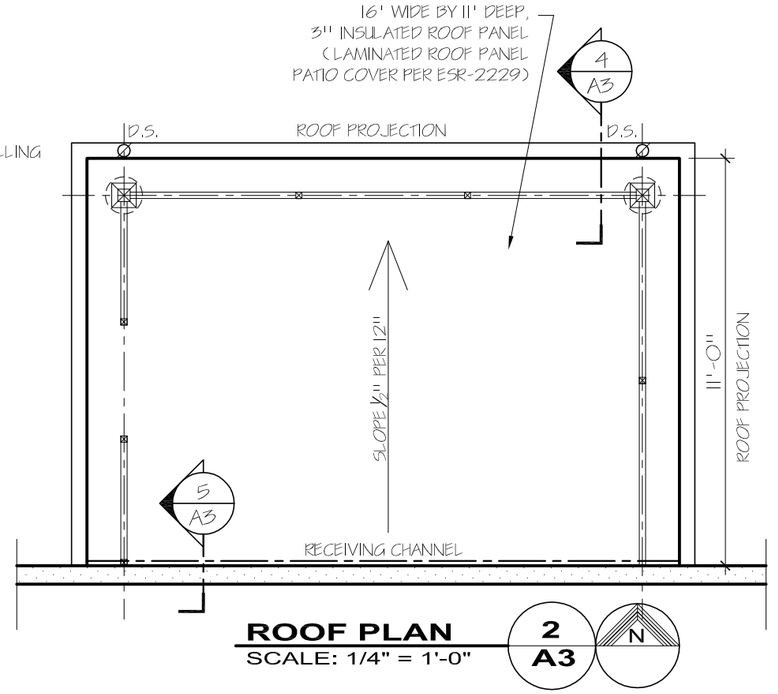

**BEAM-POST- PANEL CONNECTION** 5 A3

SCALE: 1" = 1'-0"



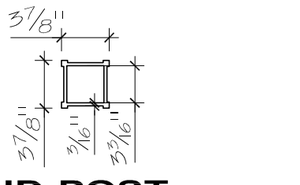

**BEAM-POST- PANEL CONNECTION** 4 A3

SCALE: 1" = 1'-0"



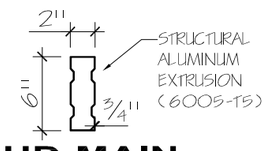

**ROOF PLAN** 2 A3 N

SCALE: 1/4" = 1'-0"



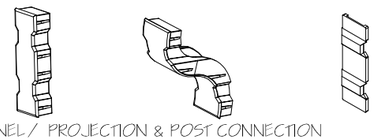

**HD-POST DETAIL** 6 A3

SCALE: N.T.S.




**HD-MAIN BEAM** 7 A3

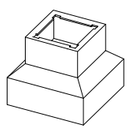
SCALE: N.T.S.



PANEL / PROJECTION & POST CONNECTION ( FRONT FACING VIEW)

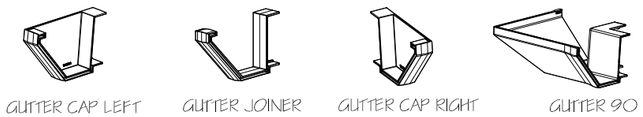
**TYP. BEAM DETAIL** 8 A3

SCALE: N.T.S.



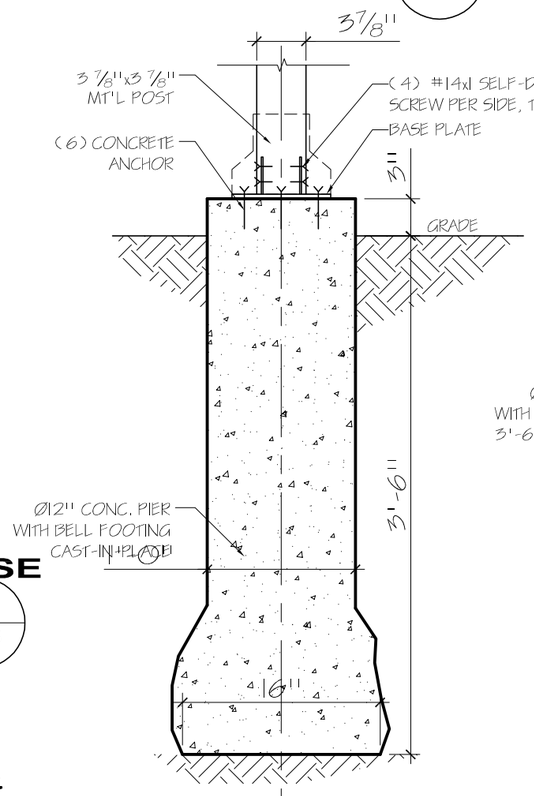
**HD-POST BASE COVER** 9 A3

SCALE: N.T.S.



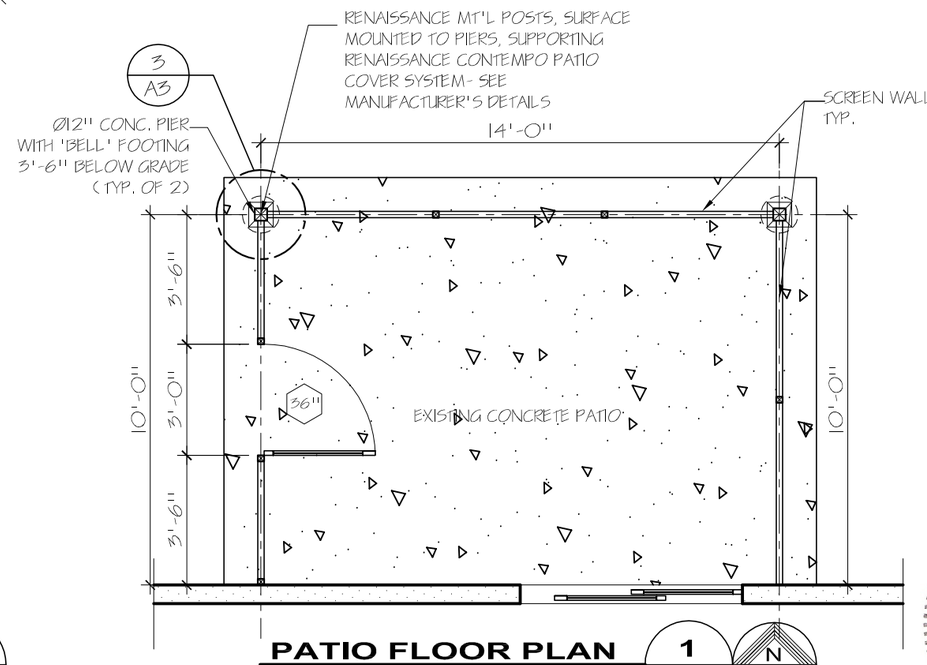

**TYPICAL GUTTER DETAIL** 10 A3

SCALE: N.T.S.




**FOUNDATION DETAIL** 3 A3

SCALE: 1" = 1'-0"




**PATIO FLOOR PLAN** 1 A3 N

SCALE: 1/4" = 1'-0"

| ISSUE DATES | |
|---|---|
| DATE | DESCRIPTION |
| 11.08.2023 | PERMIT ISSUE |

PRO-PLAN ARCHITECTS,PC
a r c h i t e c t
andy kacprzynski
705 devon ave park ridge il 60068
tel 773 775 5275

JOB NO 23099

DRAWN BY: ANDY KACPRZYNSKI

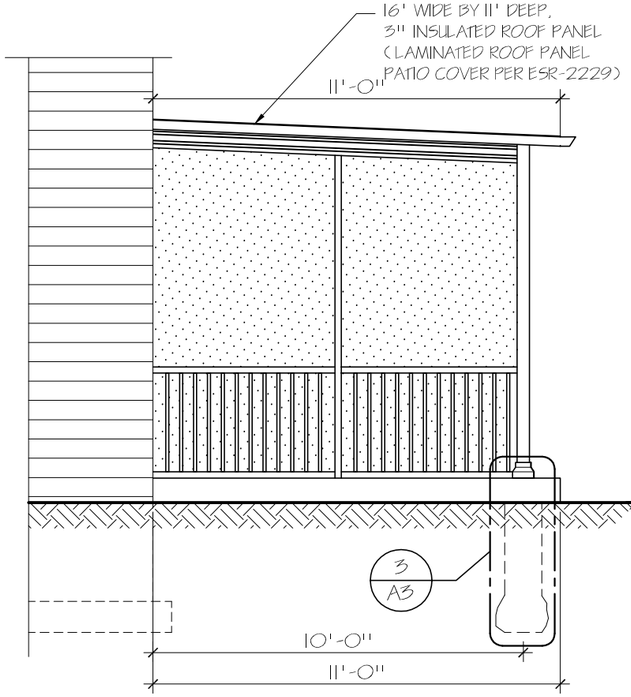
# SCREEN PORCH ADDITION

DRAWING LIST
PROPOSED PLANS
TYP. DETAILS

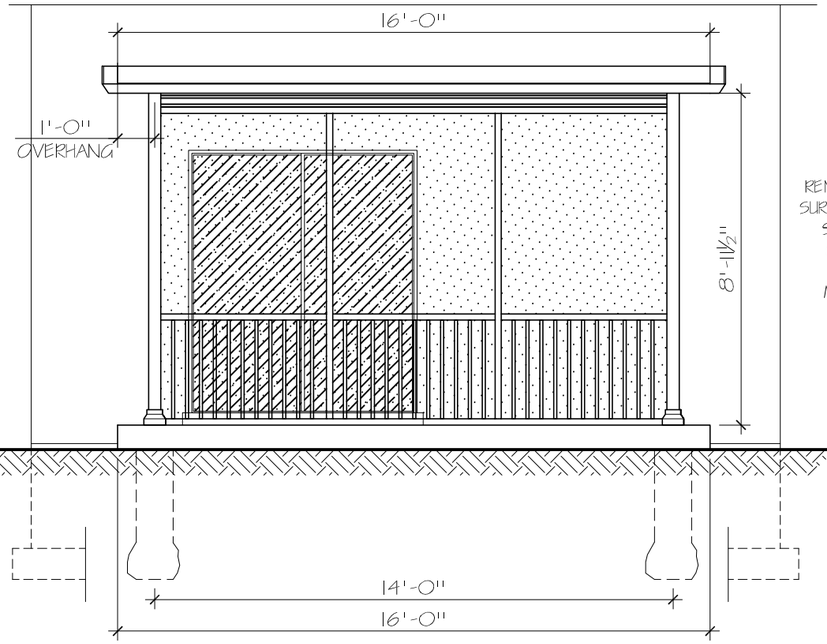
SHEET NO
A3

Attachment: EXHIBIT - Screened Porch Addition Site Plan & Elevations (1122 E. Pratt Drive)

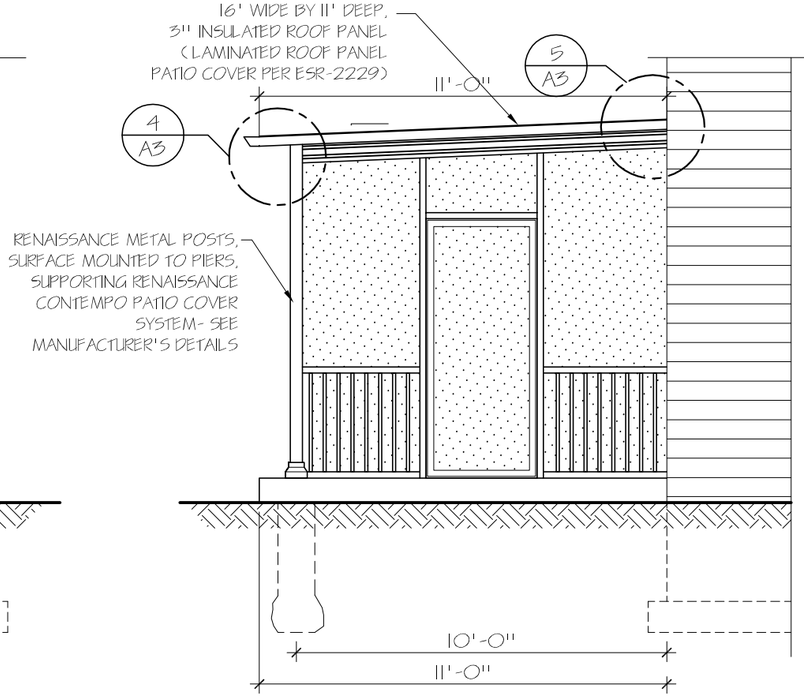
STATE OF ILLINOIS
ANDRZEJ KACPRZYNSKI
001.021686
LICENSED ARCHITECT




**EAST ELEVATION** 3/A4
SCALE: 1/4" = 1'-0"




**NORTH ELEVATION** 2/A4
SCALE: 1/4" = 1'-0"




**WEST ELEVATION** 1/A4
SCALE: 1/4" = 1'-0"

ISSUE DATES

| DESCRIPTION | DATE |
|---|---|
| PERMIT ISSUE | 11.08.2023 |

PRO-PLAN ARCHITECTS,PC
a r c h i t e c t
andy kacprzynski
705 devon ave park ridge il 60068
tel 773 775 3275

JOB NO 23099
DRAWN BY: ANDY KACPRZYNSKI

SCREEN PORCH ADDITION

DRAWING LIST
SCREEN ROOM ELEVATIONS

SHEET NO
A4

Attachment: EXHIBIT - Screened Porch Addition Site Plan & Elevations (1122 E. Pratt Drive)

STATE OF ILLINOIS
ANDRZEJ
KACPRZYNSKI
001.021686
LICENSED ARCHITECT

## III. PUBLIC HEARING

1. 1122 E. Pratt Drive

**SU-000089-2024 - 1122 E. Pratt Drive**

Notice was published in the Journal & Topics on January 25, 2024 and mailed to the owners of the surrounding properties.

**Petitioner's Exhibits:**

1. Special Use Application
2. Proof of Ownership
3. Plat of Survey
4. Site Plat & Elevations
5. Public Notice

Mr. Bradshaw outlines the request and states that the Petitioner is seeking a Special Use permit to build a 140-square foot screened porch addition to the rear of their existing residence. This addition would be set back approximately 34 feet from the rear lot line, which is 56 feet less than the required 40 feet setback. The proposed addition will not encroach into the required interior side yard setbacks. Both building and lot coverage are under the maximum percentage allowed by the Zoning Ordinance. Staff's review of the surrounding neighborhood did not identify any other properties that received relief for rear yard setbacks.

**Sworn in petitioners**:
Lynda Clements Homeowner - 1122 E. Pratt Drive
Christopher Godwin - Contractor - Mid Town Home Improvements
945 N. Edgewood, Ave - Wood Dale, IL

Mr. Godwin explains that there is currently a concrete patio at the rear of the property. This patio obstructs water from infiltrating the soil and will not contribute to permeable surfaces.
Chairman Wood inquires whether the proposed addition will be on the current footprint of the concrete patio.
Mr. Godwin clarifies that it will have a smaller footprint, indicating that it will not fully overlap with the existing concrete patio.

Commissioner Kolososki raises a question regarding the construction of concrete piers for the proposed addition.
Mr. Godwin confirms that concrete piers will indeed be used in the construction.

Mr. Bradshaw reiterates that the proposed addition will not encroach into the required interior side yard setbacks, and both building and lot coverage remain within the permissible limits set by the Zoning Ordinance. Additionally, he notes that the staff's review of the surrounding neighborhood did not identify any other

Attachment: DRAFT PZC Minutes - February 13, 2024 (1122 E. Pratt Drive)

properties that have received relief for rear yard setbacks.
Mr. Bradshaw acknowledges that there are a few comparable properties in the surrounding area that are non-conforming to the required rear yard setbacks. He refers to a map of the surrounding area and highlights these properties for the committee's reference. This indicates that while the immediate neighborhood does not have properties with relief for rear yard setbacks, there are similar instances in nearby areas.
Commissioner Friedman inquires about the existing setback to the home's rear elevation.
Mr. Bradshaw responds that it is approximately 43.5 feet.

Commissioner Schubert raises concerns about the utility meters shown in the photos and whether they would pose an issue with the construction.
Mr. Godwin clarifies that the structure is positioned to the left of the utility meters and is not centered on the house, indicating that the meters would not interfere with the proposed construction.

**STAFF RECOMMENDATION:**

The Petitioner is proposing to construct a screened porch addition off the rear of their existing residence. The required 40-foot setback for the subject property and existing placement of the home would not permit a reasonably usable addition to the rear of the residence without zoning relief. Additionally, there are a few residences in the surrounding neighborhood with existing non-conforming rear yard setbacks that are comparable, or lesser than, the Petitioner's proposal. With that said, the addition should not cause substantial injury to the value of the other properties in the surrounding area. Therefore, Staff recommends approval of the requested Special Use, subject to the following condition:

1. The Special Use shall substantially conform to the Site Plan and Elevations submitted by the Petitioner, Lynda Clements, except as such plans may be changed to conform to Village Codes and Ordinances.

**There were no further questions. The public hearing was closed.**

**Commissioner Noonan made a motion to approve subject staff's conditions; seconded by Commissioner Roth-Wurster.**

**DISCUSSION:**

Commissioner Roth-Wurster states the request meets the standards and would not cause any substantial injury to surrounding properties.

Chairman Wood states the request meets the standards and is a reasonable addition.

Attachment: DRAFT PZC Minutes - February 13, 2024 (1122 E. Pratt Drive)

**Chairman Wood summarized that this request has met the standards and was unanimously approved by a vote of 8-0. This item will tentatively go to Village Council on Tuesday February 20th, 2024.**

| | |
|---|---|
| **RESULT:** | **RECOMMEND TO APPROVE [UNANIMOUS]** |
| **MOVER:** | Patrick Noonan, Commissioner |
| **SECONDER:** | Cindy Roth-Wurster, Commissioner |
| **AYES:** | Noonan, Roth-Wurster, Friedman, Wood, Bettenhausen, Kolososki, Cavanaugh, Schubert |
| **ABSENT:** | Fedota |

Attachment: DRAFT PZC Minutes - February 13, 2024 (1122 E. Pratt Drive)

VILLAGE OF PALATINE

**VILLAGE OF PALATINE**
**Planning and Zoning Commission**

**SCHEDULED 02/13/24 07:00 PM**

**STAFF REPORT (ID # 8843)**

# 1122 E. Pratt Drive

**TO:** Palatine Planning and Zoning Commission
Jan Wood, Chair

**FROM:** Alex Bradshaw

**PETITIONER:** Lynda Clements

**PLAN NUMBER:** SU-000089-2024

**BACKGROUND:**
The Subject Property is zoned R-2 Single Family and is part of the Reseda Subdivision. The Subject Property is approximately 8,470 square feet. The lot currently consists of a single-family residential home with a patio in the rear yard. The existing residence is currently set back approximately 44 feet from the rear lot line. Therefore, any addition to the rear of the residence would require would likely require zoning relief.

The Petitioner is proposing to construct a screened porch addition to the rear of the existing single-family residence. The screened porch would be located approximately 34 feet from the rear property line. Therefore, the Petitioner is requesting:

> **Special use to permit a screened porch addition to be set back 34 feet from the rear property line, instead of the minimum required 40 feet.**

Surrounding Zoning/Uses:

| | |
|---|---|
| North: | R-2 Single-Family Residential |
| South: | R-2 Single-Family Residential |
| East: | R-2 Single-Family Residential |
| West: | R-2 Single-Family Residential |

**KEY ISSUES:**

- The Petitioner is seeking a Special Use to permit a 140-square foot screened porch addition to the rear of their existing residence to be set back approximately 34.01 feet from the rear lot line, instead of the required 40 feet. The proposed addition will not encroach into the required interior side yard setbacks.
- Both building and lot coverage are under the maximum percentage allowed by the Zoning Ordinance.

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

- Staff's review of the surrounding neighborhood did not identify any other properties that received relief for rear yard setbacks. However, there a few comparable existing non-conforming rear yard setbacks in the immediate surrounding area; 1048 E. Pratt Dr, 1059 E. Plate Dr, 1160 E. Plate Dr.

**STANDARDS FOR SPECIAL USE:** Since this Petition is not for a use publicly operated or traditionally affected with the public interest, those standards under Section 14.05 D (2) and (3) are applicable. Specifically, the Petitioners must show that the Special Use, if granted, is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected and will not cause substantial injury to the value of other property in the neighborhood in which it is located. The Petitioners have attempted to address the required standards.

**STAFF RECOMMENDATION:**
The Petitioner is proposing to construct a screened porch addition off the rear of their existing residence. The required 40-foot setback for the subject property and existing placement of the home would not permit a reasonably usable addition to the rear of the residence without zoning relief. Additionally, there are a few residences in the surrounding neighborhood with existing non-conforming rear yard setbacks that are comparable, or lesser than, the Petitioner's proposal. With that said, the addition should not cause substantial injury to the value of the other properties in the surrounding area. Therefore, Staff recommends approval of the requested Special Use, subject to the following condition:

1. The Special Use shall substantially conform to the Site Plan and Elevations submitted by the Petitioner, Lynda Clements, except as such plans may be changed to conform to Village Codes and Ordinances.

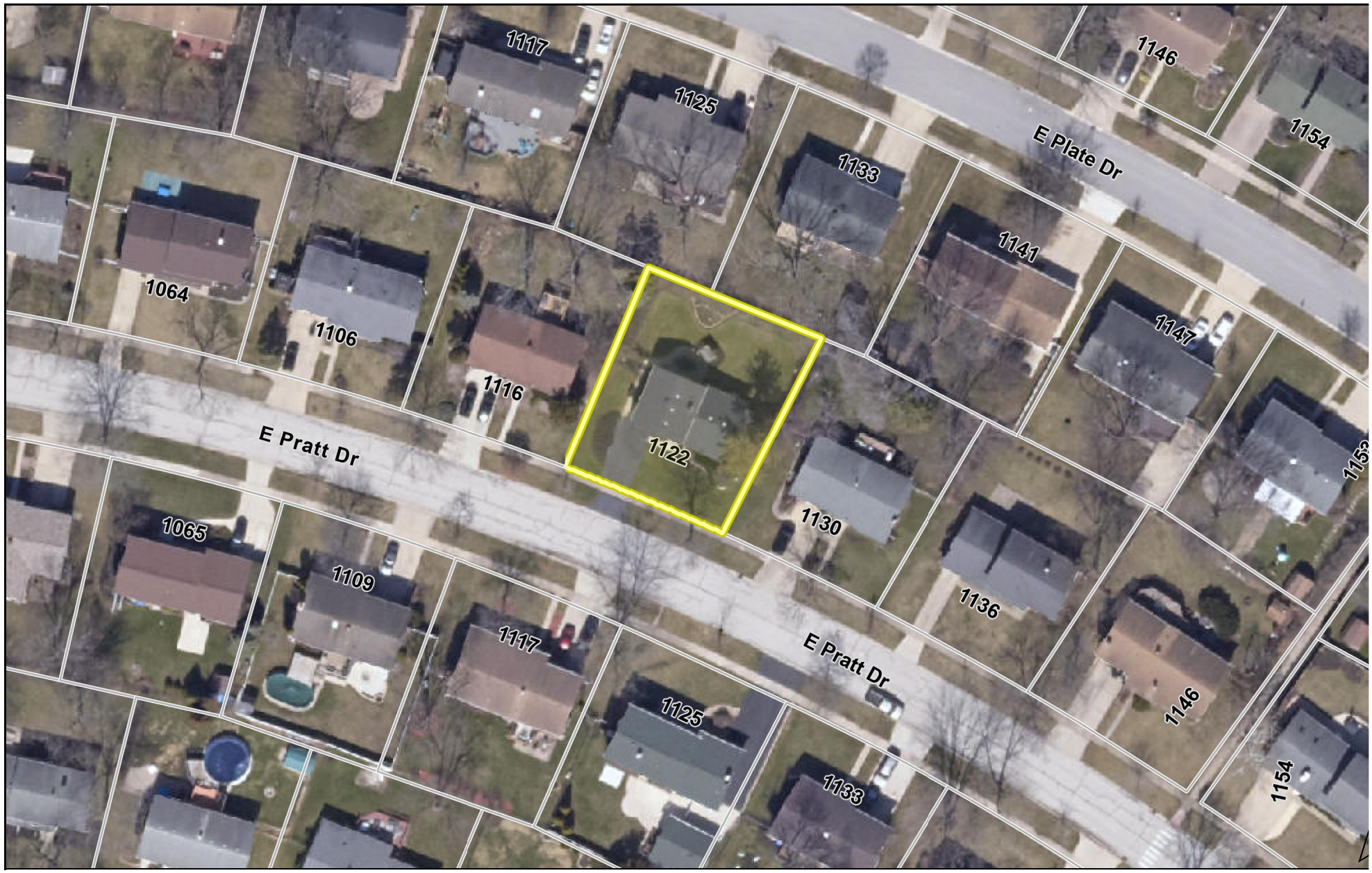
**ATTACHMENTS:**

- Aerial Map
- Special Use Application
- Plat of Survey
- Site Plan & Elevations
- Public Notice

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

GISConsortium

# 1122 E. Pratt Drive




0 100 200 ft

**Print Date: 1/11/2024**

**Notes**

Cook County Aerial 2022

*Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.*

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

VILLAGE OF PALATINE

# SPECIAL USE APPLICATION

**Department of Planning & Zoning**
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Petitioner Name

Lynda Clements

Business Name (if applicable)

Subject Property Address

1122 E. Pratt Drive

Please provide a description of your proposed request:

Building a screened in porch on rear of home.

**Petitioner Justification**

Special Uses shall not be granted except on findings based upon the evidence in each specific case. Please address the following standards as these will be used in considering the specific relief you are seeking.

That use deemed necessary for the public convenience at that location. Explain:

There is no other place to add porch without requiring relief.

The use is designed, located, and proposed to be operated that the public health, safety, welfare will be protected. Explain:

The will not have any negative impacts on public health, safety and welfare.

The use will not cause substantial injury to nearby property values. Explain:

Screened in porches/additions are common in the area. This should not cause any injury to neighboring properties.

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

In order to supplement the above standards, the Planning and Zoning Commission may also consider the following:

With respect to front yard fencing and fencing in a rear yard/side yard abutting a street, the following additional standards must be met:

a. Will meet the following aesthetic criteria:

i. Will not destroy existing vistas in the area;

ii. Will enhance the appearance of the homes and the streets in the area; and

iii. Will not detract from the overall appearance of the community; or

b. The fencing is found to be necessary to protect private property or the safety of the inhabitants of the property.

| |
|---|
| N/A |

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

# PROFESSIONALS ASSOCIATED SURVEY, INC.

PROFESSIONAL DESIGN FIRM REGISTRATION NO. 0011129145

7100 N. TRIPP AVENUE
LINCOLNWOOD, ILLINOIS 60712

Property - Alta - Topo - Condo - Mortgage Survey

TEL: (847) 675-3000
FAX: (847) 675-2167

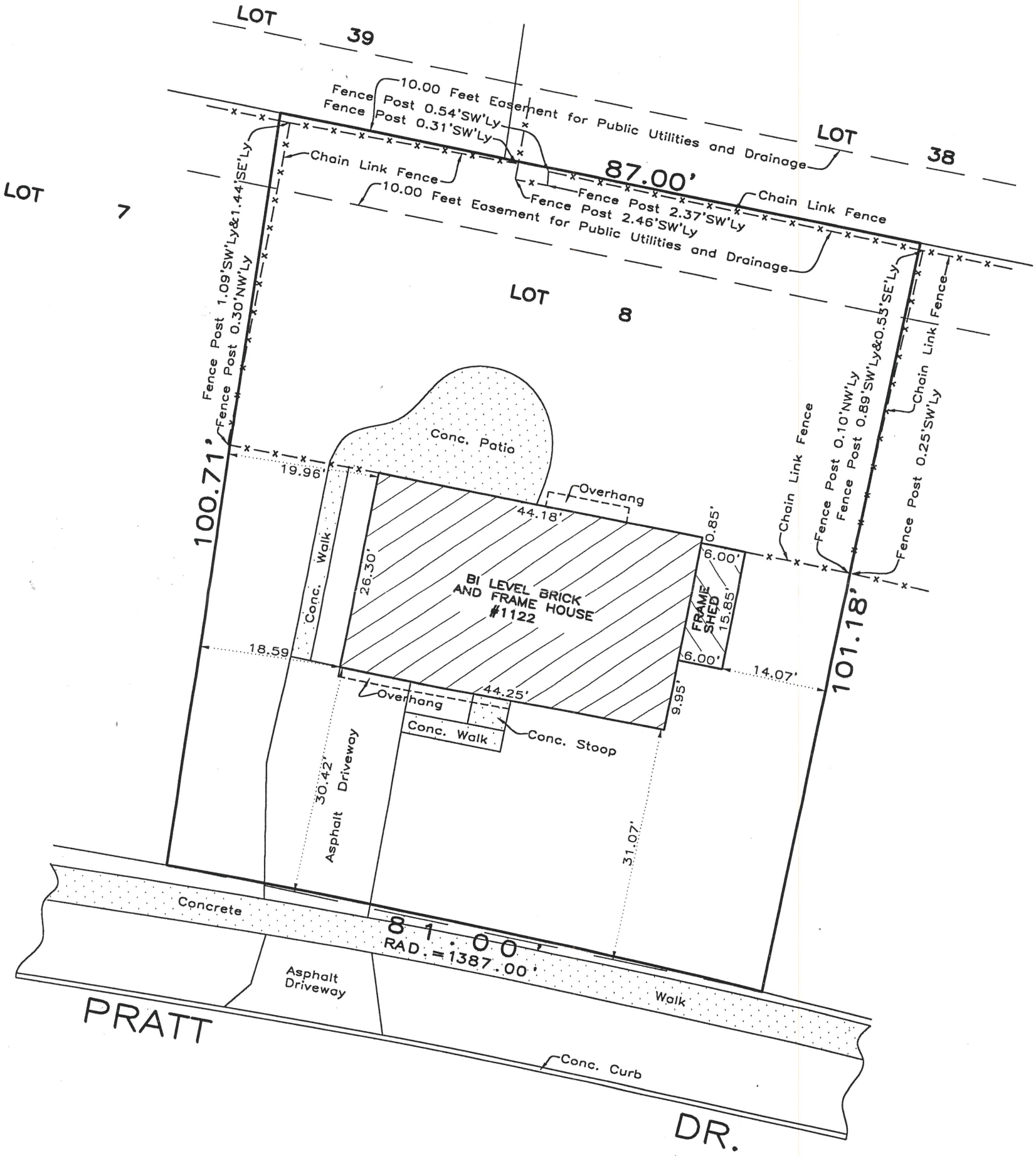
# PLAT OF SURVEY

OF

NORTH

LOT 8, BLOCK 40 IN WINSTON PARK NORTHWEST, UNIT NO. 3 BEING A SUBDIVISION IN SECTION 13, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO PLAT THEREOF RECORDED IN THE RECORDER'S OFFICE ON MAY 21, 1962 AS DOCUMENT NO. 18480176, IN COOK COUNTY, ILLINOIS.

**COMMONLY KNOWN AS: 1122 EAST PRATT DRIVE, PALATINE, ILLINOIS.**




☒ CHECK ☒ IN BOX MEANS THAT SURVEY HAS BEEN MADE FOR USE IN CONNECTION WITH A REAL ESTATE OR MORTGAGE LOAN TRANSACTION AND IS NOT TO BE USED FOR CONSTRUCTION.

THE LEGAL DESCRIPTION SHOWN ON THE PLAT HEREON DRAWN IS A COPY OF THE ORDER, AND FOR ACCURACY SHOULD BE COMPARED WITH THE TITLE OR DEED.

DIMENSIONS ARE NOT TO BE ASSUMED FROM SCALING.

Order No. 03-64674

Scale: 1 inch = 16 feet.

Date: August 7, 2003.

Ordered by: JAMES C. SIEBERT
Attorney at Law

BUILDING LINES AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED IN THE MAPS, OTHERWISE REFER TO YOUR DEED OR ABSTRACT

THIS SURVEY HAS BEEN ORDERED FOR SURFACE DIMENSIONS ONLY, NOT FOR ELEVATIONS. THIS IS NOT AN ALTA SURVEY

COMPARE ALL POINTS BEFORE BUILDING BY SAME AND AT ONCE REPORT ANY DIFFERENCE.

WAYNE W. DONOFRIO 35-2281 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS LINCOLNWOOD, ILLINOIS

State of Illinois
County of Cook s.s.

We, PROFESSIONALS ASSOCIATED SURVEY INC., do hereby certify that we have surveyed the above described property and that, to the best of our knowledge, the plat hereon drawn is an accurate representation of said survey.

IL. PROF. LAND SURVEYOR -- LICENSE EXP. DATE NOV. 30, 2004.
DRAWN BY: A.P.

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

# PROJECT DATA

ZONING DISTRICT- R-2

LOT AREA: 8,470.75 SF

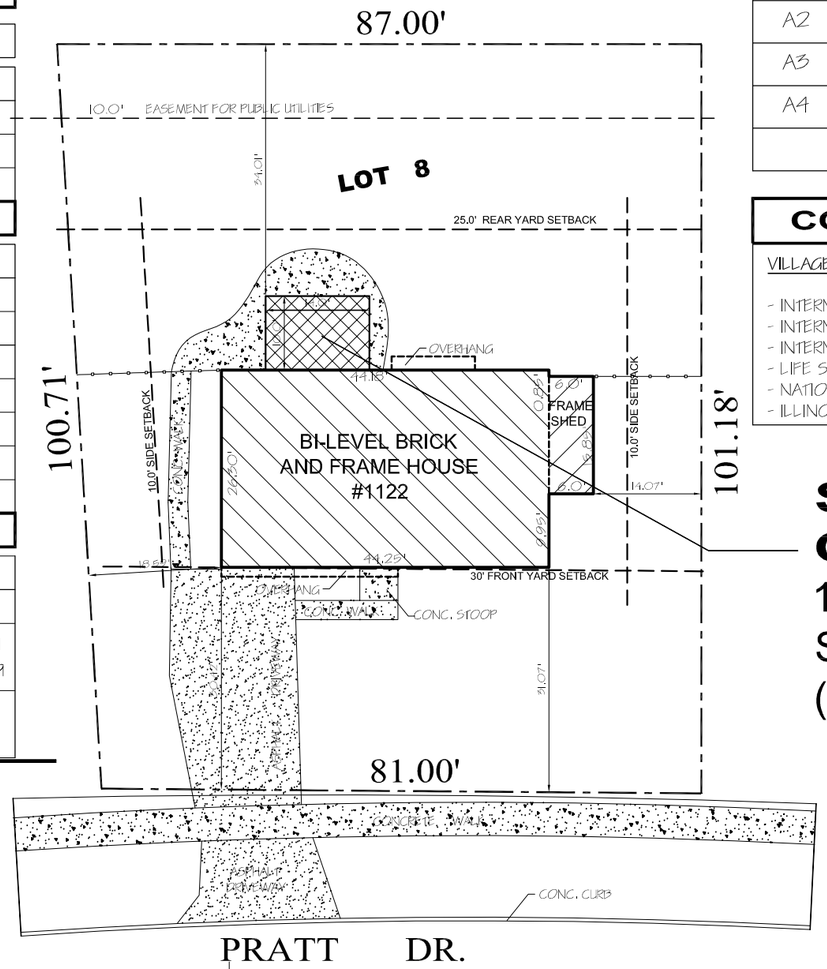
BUILDING COVERAGE LA x 35% = 2,964.7625 SF

| | EXISTING | PROPOSED |
|---|---|---|
| 1st FLOOR | 1,180.0 SF | 1,180.0 SF |
| | 95.0 SF | 235.0 SF |
| | | TOTAL - 1,415.0 SF |

MAX. LOT COVERAGE= 45% LAx 0.45 = 3,811.8375 SF

| | EXISTING | PROPOSED |
|---|---|---|
| 1st FLOOR AREA | 1,180.0 SF | 1,180.0 SF |
| EXISTING SHED (ATTACHED) | 95.0 SF | 95.0 SF |
| PROPOSED SCREEN PORCH | --- | 140.0 SF |
| FRONT PORCH | 23.0 SF | 23.0 SF |
| DRIVEWAY | 491.0 SF | 491.0 SF |
| PATIO/ WALKWAY | 432.0 SF | 292.0 SF |
| | | TOTAL - 2,221.0 SF |

| | REQUIRED | PROPOSED |
|---|---|---|
| FRONT YARD SETBACK | 30' | 30.42' exist'g |
| SIDE YARD SETBACK | 10.0' | 14.07' EAST exist'g<br>18.59' WEST exist'g |
| REAR YARD SETBACK (SCREEN PORCH ONLY) | 25.0' | 34.01' |




## SITE PLAN 1
SCALE: 1" = 20'-0" A1

## DRAWING LIST

| | |
|---|---|
| A1 | SITE PLAN, SCOPE OF WORK |
| A2 | NOTES |
| A3 | PROPOSED PLANS, TYP. DETAILS |
| A4 | PROPOSED ELEVATIONS |
| | |

## CODE COMPLIANCE

VILLAGE OF PALATINE DEVELOPMENT CODES:

- INTERNATIONAL RESIDENTIAL CODE, 2015 EDITION (WITH AMENDMENTS)
- INTERNATIONAL BUILDING CODE, 2015 EDITION
- INTERNATIONAL FIRE CODE, 2015 EDITION
- LIFE SAFETY CODE, NFPA 101, 2000 EDITION
- NATIONAL ELECTRICAL CODE, 2017 EDITION
- ILLINOIS PLUMBING CODE, LATEST EDITION

## SCOPE OF WORK:

14.0'x10.0' NEW SCREEN PORCH (140 SF)

PRO-PLAN ARCHITECTS PC
PROFESSIONAL DESIGN FIRM
LICENCE # 184.006386
LICENSE EXPIRES: 04 / 30 / 25

I HEREBY CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY KNOWLEDGE, THEY COMPLY WITH THE ZONING ORDINANCES AND BUILDING CODES OF VILLAGE OF PALATINE AND THE STATE OF ILLINOIS.

ANDRZEJ KACPRZYNSKI
ILLINOIS LICENSE # 001.021686, EXPIRES: 11 / 30 / 24

STATE OF ILLINOIS
ANDRZEJ KACPRZYNSKI
001.021686
LICENSED ARCHITECT

ISSUE DATES

| DESCRIPTION | DATE |
|---|---|
| PERMIT ISSUE | 11.08.2023 |

PRO-PLAN ARCHITECTS,PC
a r c h i t e c t
andy kacprzynski
705 devon ave park ridge il 60068
tel 773 522 3275

JOB NO 23099
DRAWN BY: ANDY KACPRZYNSKI

SCREEN PORCH ADDITION
1122 E. PRATT DR. PALATINE, IL 60074

DRAWING LIST
SITE PLAN, PROJECT DATA
SCOPE OF WORK

SHEET NO
A1

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

## GENERAL NOTES

1. ALL CODES HAVING JURISDICTION SHALL BE OBSERVED STRICTLY IN CONSTRUCTION OF THE PROJECT INCLUDING ALL APPLICABLE STATE, CITY AND COUNTY BUILDING, ZONING, ELECTRICAL, MECHANICAL, PLUMBING AND FIRE CODES. CONTRACTOR SHALL VERIFY ALL CODE REQUIREMENTS AND BRING ANY DISCREPANCIES BETWEEN CODE REQUIREMENTS AND THE CONSTRUCTION DOCUMENTS TO THE ATTENTION OF THE ARCHITECT.

2. ALL CODES, TRADE STANDARDS, AND MANUFACTURER'S INSTRUCTIONS REFERENCED IN THE CONTRACT DOCUMENTS SHALL BE THE LATEST EDITION.

3. DETAILS AND SECTIONS ON THE DRAWINGS ARE SHOWN AT SPECIFIC LOCATIONS AND ARE INTENDED TO SHOW GENERAL REQUIREMENTS THROUGHOUT. DETAILS NOTED "TYPICAL" IMPLY ALL CONDITIONS TREATED SIMILARLY. MODIFICATIONS TO BE MADE BY CONTRACTOR TO ACCOMMODATE MINOR VARIATIONS.

4. ALL DRAWINGS SHALL BE FULLY COORDINATED BY CONTRACTOR TO VERIFY ALL DIMENSIONS, LOCATE DEPRESSED SLABS, SLOPES, DRAINS, OUTLETS, RECESSES, REGLETS, BOLT SETTINGS, SLEEVES, ETC.

5. THE CONTRACTOR SHALL VERIFY AND PROTECT ALL SERVICE LINES AND EXISTING SITE AREA FROM DETERIORATION OR DAMAGE.

6. THE ARCHITECT/ ENGINEER SHALL NOT BE RESPONSIBLE FOR THE SAFETY AND CONSTRUCTION PROCEDURES, TECHNIQUES OR THE FAILURE OF THE BUILDER TO CARRY OUT THE WORK IN ACCORDANCE WITH THE DRAWINGS OR THE REQUIRED CODES.

7. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS.

8. CONTRACTOR SHALL BRING ERRORS AND OMISSIONS WHICH MAY OCCUR IN CONTRACT DOCUMENTS TO THE ATTENTION OF THE ARCHITECT IN WRITING, AND WRITTEN INSTRUCTION SHALL BE OBTAINED BEFORE PROCEEDING WITH THE WORK. THE CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE RESULTS OF ANY ERRORS, DISCREPANCIES, OR OMISSIONS IN THE CONTRACT DOCUMENT OF WHICH THE CONTRACTOR FAILED TO NOTIFY THE ARCHITECT BEFORE CONSTRUCTION AND/ OR FABRICATIONS OF THE WORK.

9. THE CONTRACTOR AND SUBCONTRACTORS SHALL VERIFY ALL DIMENSIONS AND JOB CONDITIONS AT THE JOB SITE SUFFICIENTLY IN ADVANCE OF WORK TO BE PERFORMED, TO ASSURE THE ORDERLY PROGRESS OF THE WORK.

10. CONTRACTORS SHALL MAINTAIN THE PREMISES CLEAN AND FREE OF ALL TRASH, DEBRIS AND SHALL PROTECT ALL ADJACENT WORK FROM DAMAGE, SOILING, PAINT, OVER SPRAY, ETC. ALL FIXTURES, EQUIPMENT, GLAZING, FLOORS, ETC. SHALL BE LEFT CLEAN AND READY FOR OCCUPANCY UPON COMPLETION OF THE PROJECT.

11. ALL MANUFACTURER'S PRINTED WARNINGS FOR HANDLING OF PRODUCTS MUST BE STRICTLY OBSERVED. THE WORDS "OR EQUAL" ARE TO BE ASSUMED WHENEVER A SPECIFIC MANUFACTURER IS NOTED. HOWEVER, CONSTRUCTION MANAGER MUST APPROVE ALL SUBSTITUTIONS.

12. THE CONTRACTOR SHALL MAKE NO STRUCTURAL CHANGES WITHOUT WRITTEN APPROVAL OF THE ARCHITECT.

## SITE WORK NOTES

1. ALL DUMPSTERS, STRUCTURES, OR CONTAINERS SHALL BE COVERED AT ALL TIMES WHEN NO WORK IS BEING PERFORMED ON THE PROPERTY THAT IS THE SUBJECT OF THE PERMIT.

## STRUCTURAL DESIGN CRITERIA:

1. LIVE LOAD: 40PSF + 10PSF DEAD LOAD
2. WIND: MAIN WIND FORCE RES. SYSTEM 20PSF, UPLIFT LOAD 15PSF.
3. SOIL BEARING: 2,500PSF,
4. CONCRETE: 3000 PSI @28 DAYS
5. GUARDRAIL DESIGNED TO RESIST SIMULTANEOUS HORIZONTAL THRUST OF 50 PLF & APPLIED POINT LOAD OF 200 POUNDS AT ANY LOCATION ALONG TOP RAIL.

## NOTES- MATERIALS:

1. WOOD:
   SOUTHERN YELLOW PINE, PRESSURE TREATED USING ACQ-C, ACQ-D, CBA-A, OR CA-B PRESERVATIVE. GRADE No.1 OR BETTER SHALL BE USED FOR COLUMNS, AND GRADE No.2 OR BETTER SHALL BE USED FOR ALL OTHER MEMBERS.
2. FASTENERS:
   NAILS- STAINLESS STEEL OR HOT-DIPPED GALVANIZED, SIZED AS SPECIFIED IN DETAILS.
   DECK SCREWS- 2½" TO 3½" LONG, #8 SIZE MIN., STAINLESS STEEL OR HOT-DIPPED GALVANIZED.
   LAG BOLTS- STAINLESS STEEL OR HOT-DIPPED GALVANIZED, SIZED AS SPECIFIED IN DETAILS, MATERIAL SHALL BE SAE GRADE 2.
   HEX BOLTS- STAINLESS STEEL OR HOT-DIPPED GALVANIZED, SIZED AS SPECIFIED IN DETAILS. MATERIAL SHALL BE ASTM A307.
3. CONCRETE:
   CONCRETE, WHETHER PREPACKAGED OR REDI-MIX, SHALL HAVE A COMPRESSIVE STRENGTH OF 3,500 POUNDS PER SQUARE INCH 28 DAYS AFTER PLACEMENT, AND SHALL HAVE 5% - 8% AIR ENTRAINMENT.
4. REINFORCEMENT BARS:
   REINFORCEMENT BARS SHALL BE ASTM A615, GRADE 60 STEEL.
5. MASONRY:
   MASONRY UNITS SHALL COMPLY WITH APPLICABLE ASTM STANDARDS, AND MORTAR SHALL BE TYPE M OR S, WITH fm=1,150 PSI.
6. METAL CONSTRUCTION CONNECTORS:
   THESE SHALL BE STAINLESS STEEL, HOT-DIPPED GALVANIZED OR TRIPLE ZINC GALVANIZED (G-185), SIMPSON STRONG TIE, UNITED STEEL PRODUCTS OR EQUAL, TO BE USED FOR JOIST HANGER, COLUMN BASE, METAL STRAP, AND METAL ANGLE CONNECTIONS.
7. FLASHING AND SEALANTS:
   FLASHING SHALL BE 28 GA. STAINLESS STEEL (0.15" MIN. THICKNESS ASTM A167, TYPE 304) OR 16-oz COLD ROLLED COPPER (0.021" MIN. THICKNESS, ASTM B 370). CARLISE COATINGS' CCW-705 SELF-ADHERING VAPOR/ AIR BARRIER SYSTEM OR EQUAL SHALL BE USED FOR THE VAPOR BARRIER AT THE LEDGER BEAM CONNECTIONS. SEALANT SHALL BE 100% SILICONE RUBBER SEALANT WITH A 50 YEAR DURABILITY GUARANTEE.
8. STRUCTURAL STEEL:
   ALL STRUCTURAL STEEL SHALL BE ASTM A-36, COATED WITH A RUST PROHIBITED PRIMER WITH A MIN. DRY THICKNESS OF 3 MILS.

## WOOD DECK NOTES:

1. ALL WOOD TO BE USED HAS TO BE PRESSURE TREATED AGAINST WEATHER AND DECAY.
2. MIN. 8"Ø CONCRETE PIERS MUST BE USED AND EXTEND 42" BELOW FINISHED GRADE AND MIN. 1" ABOVE GRADE.
3. THE WOOD POSTS THAT SUPPORT THE GIRDER MAY NOT BE IMBEDDED IN THE CONCRETE.A POST ANCHOR IS TO BE UTILIZED.
4. THE GROUND UNDER THE DECK MUST BE COVERED WITH A PERMEABLE FABRIC AND STONE BALLAST ( PEA GRAVEL) ON THE TOP.
5. USE ONLY GALVANIZED FASTENERS.
6. OVERHEAD ELECTRICAL SERVICES MUST BE A MINIMUM OF 10'-0" ABOVE DECK SURFACE.

## FOUNDATION NOTES:

1. CONTRACTOR TO LOCATE UTILITIES PRIOR TO EXCAVATING FOR FOUNDATION.
2. CONTRACTOR TO NOTIFY DIGGER (1-312-744-7000) 48 HOURS MINIMUM PRIOR TO EXCAVATION.
3. REINFORCEMENT TO BE ASTM A-6-15, GR-60, EPOXY COATED. MINIMUM SPLICE LENGTH IS 30 BAR DIAMETERS.
4. CONCRETE TO HAVE fc=3500 PSI W/ 5-8% AIR ENTRAIMENT.

## STAIR NOTES:

1. MAXIMUM RISER HEIGHT SHALL BE MAX. 7 3/ 4" AND THE MINIMUM TREAD DEPTH SHALL BE 10".
   TREADS LESS THAN 11" IN DEPTH REQUIRE A 1" NOSING MIN.
2. NOSING SHALL NOT BE LESS THAN 3/ 4" AND NOT MORE THAN 1 1/ 4". THE GREATEST RISER HEIGHT WITHIN ANY FLIGHT OF STAIRS SHALL NOT EXCEED THE SMALLEST BY MORE THAN 3/ 8".
3. STAIRWAYS SHALL NOT BE LESS THAN THREE FEET IN CLEAR WIDTH, AND THE MINIMUM HEADROOM SHALL BE 6'-8". HANDRAILS MAY PROJECT FROM EACH SIDE OF STAIRWAY A DISTANCE OF 4 1/ 2" INTO THE REQUIRED WIDTH.

## GUARDRAIL NOTES:

1. PORCHES, BALCONIES OR RAISED FLOOR SURFACES LOCATED MORE THAN 30" ABOVE THE FLOOR OR GRADE BELOW SHALL HAVE GUARDRAILS NOT LESS THAN 36" IN HEIGHT.
2. OPEN SIDES OF STAIRWAYS, RAISED FLOOR AREAS, BALCONIES AND PORCHES SHALL HAVE INTERMEDIATE RAILS OR ORNAMENTAL CLOSURES WHICH WILL NOT ALLOW OF PASSAGE OF AN OBJECT 4" OR MORE IN DIAMETER.

ISSUE DATES

| DESCRIPTION | DATE |
|---|---|
| PERMIT ISSUE | 11.08.2023 |

PRO-PLAN ARCHITECTS,PC
architect
andy kacprzynski
705 devon ave park ridge,il 60068
tel 773 775 3275

JOB NO 23099
DRAWN BY: ANDY KACPRZYNSKI

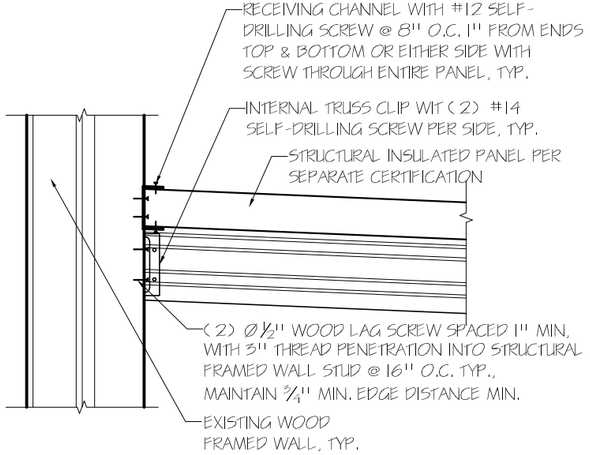
SCREEN PORCH ADDITION
1122 E. PRATT DRIVE
PARK RIDGE, IL 60068

DRAWING LIST
NOTES

SHEET NO
A2

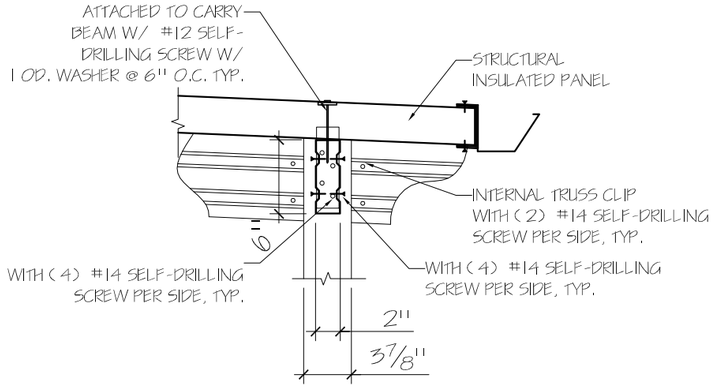
STATE OF ILLINOIS
ANDRZEJ KACPRZYNSKI
001.021686
LICENSED ARCHITECT

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)



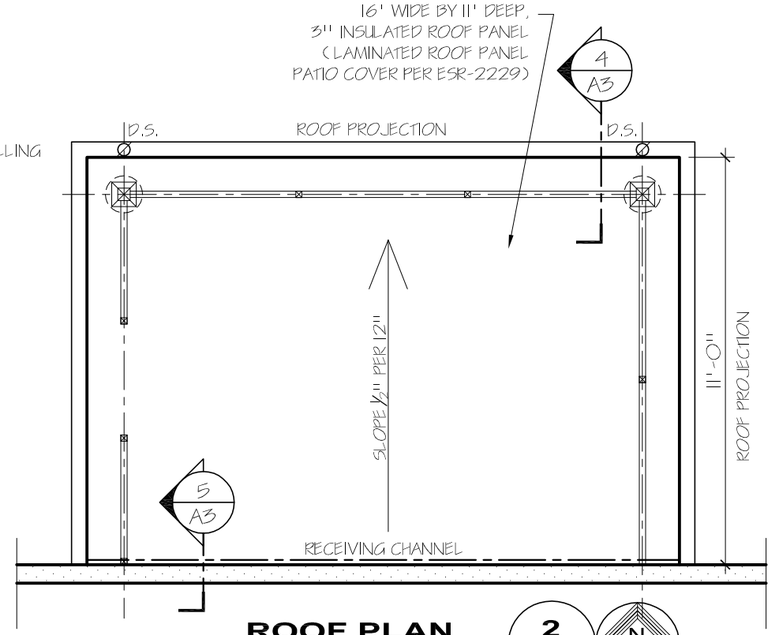

**BEAM-POST- PANEL CONNECTION** 5 A3

SCALE: 1" = 1'-0"



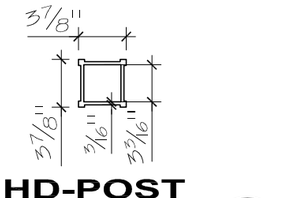

**BEAM-POST- PANEL CONNECTION** 4 A3

SCALE: 1" = 1'-0"



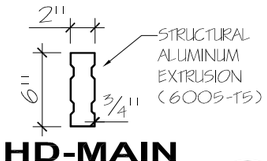

**ROOF PLAN** 2 A3

SCALE: 1/4" = 1'-0"



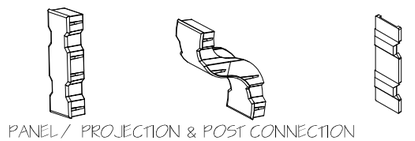

**HD-POST DETAIL** 6 A3

SCALE: N.T.S.




**HD-MAIN BEAM** 7 A3

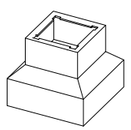
SCALE: N.T.S.



PANEL / PROJECTION & POST CONNECTION ( FRONT FACING VIEW)

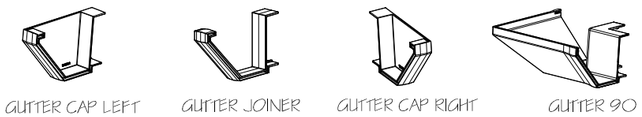
**TYP. BEAM DETAIL** 8 A3

SCALE: N.T.S.



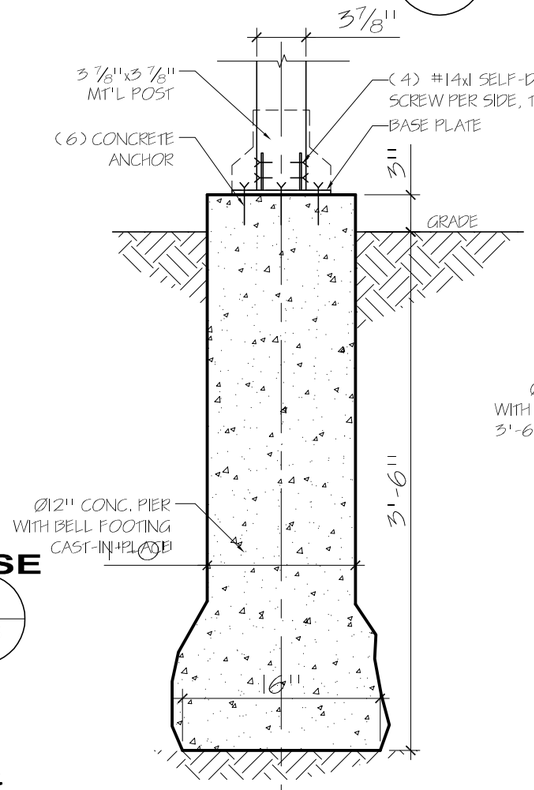
**HD-POST BASE COVER** 9 A3

SCALE: N.T.S.



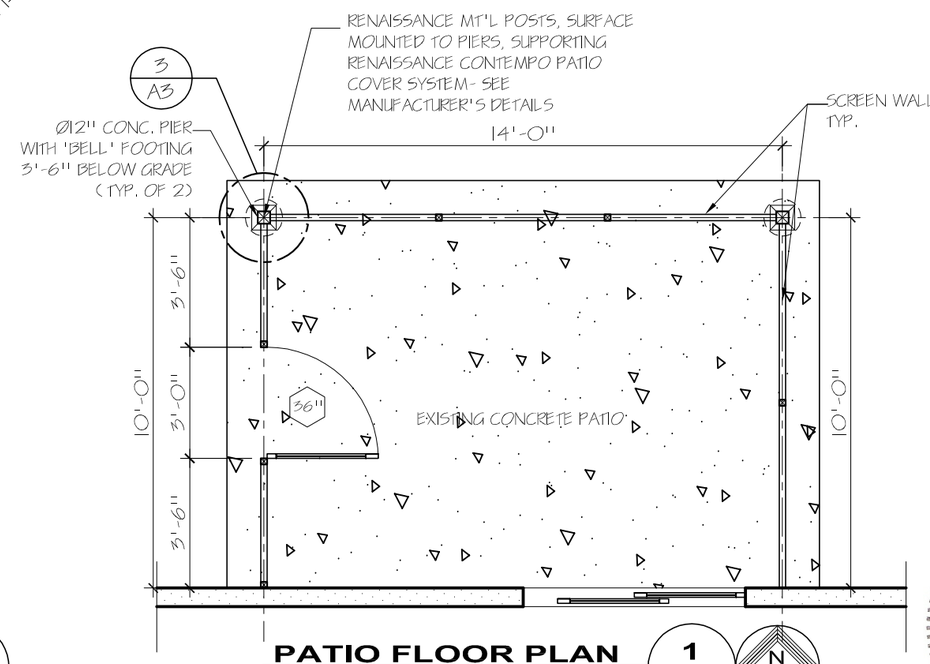

**TYPICAL GUTTER DETAIL** 10 A3

SCALE: N.T.S.




**FOUNDATION DETAIL** 3 A3

SCALE: 1" = 1'-0"




**PATIO FLOOR PLAN** 1 A3

SCALE: 1/4" = 1'-0"

ISSUE DATES

| DESCRIPTION | DATE |
|---|---|
| PERMIT ISSUE | 11.08.2023 |

PRO-PLAN ARCHITECTS,PC
a r c h i t e c t
andy kacprzynski
705 devon ave park ridge il 60068
tel 773 775 3275

JOB NO 23099

DRAWN BY: ANDY KACPRZYNSKI

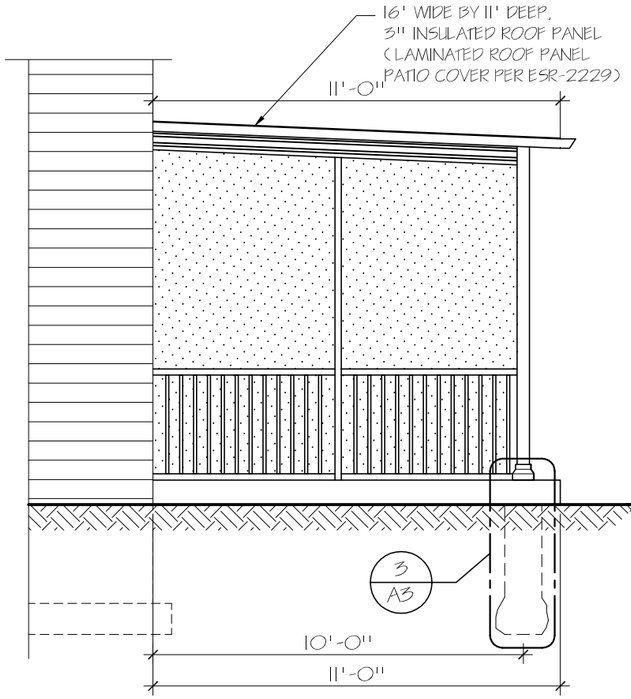
SCREEN PORCH ADDITION

DRAWING LIST
PROPOSED PLANS
TYP. DETAILS

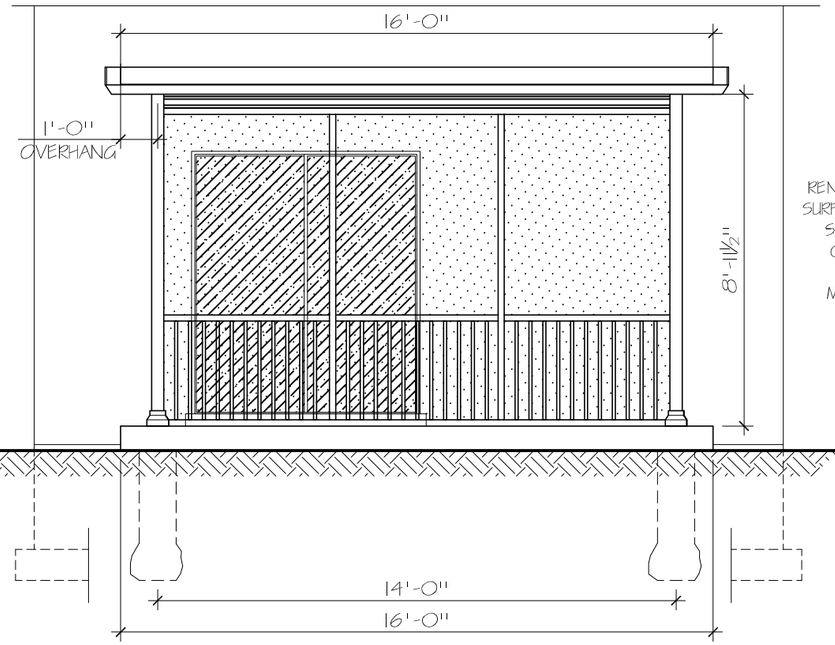
SHEET NO
A3

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

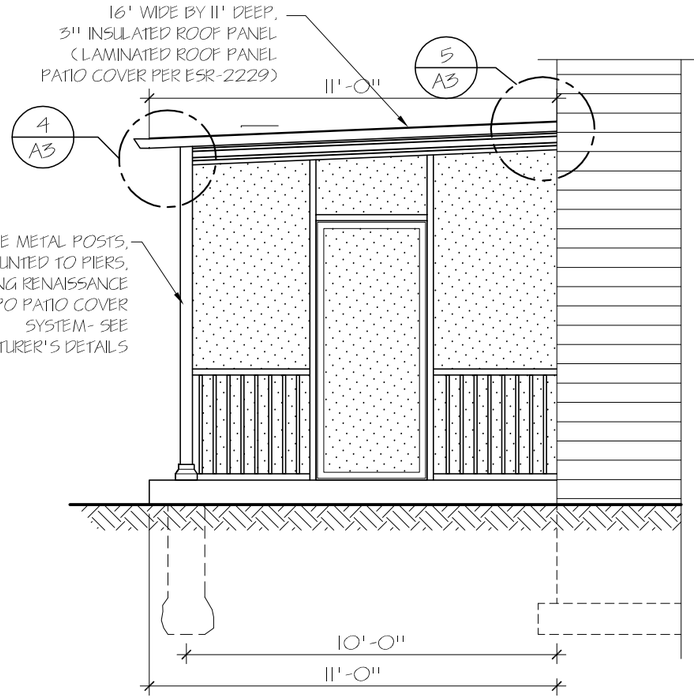
STATE OF ILLINOIS
ANDRZEJ KACPRZYNSKI
001.021686
LICENSED ARCHITECT




EAST ELEVATION 3/A4
SCALE: 1/4" = 1'-0"




NORTH ELEVATION 2/A4
SCALE: 1/4" = 1'-0"




WEST ELEVATION 1/A4
SCALE: 1/4" = 1'-0"

ISSUE DATES

| DESCRIPTION | DATE |
|---|---|
| PERMIT ISSUE | 11.08.2023 |

PRO-PLAN ARCHITECTS,PC
a r c h i t e c t
andy kacprzynski
705 devon ave park ridge il 60068
tel 773 775 3275

JOB NO 23099
DRAWN BY: ANDY KACPRZYNSKI

SCREEN PORCH ADDITION

DRAWING LIST
SCREEN ROOM ELEVATIONS

SHEET NO
A4

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

STATE OF ILLINOIS
ANDRZEJ KACPRZYNSKI
001.021686
LICENSED ARCHITECT

# CERTIFICATE OF PUBLICATION

**DES PLAINES JOURNAL, INC.,** a corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby CERTIFY that it is the publisher of the:

Journal & Topics Newspapers
AKA Des Plaines Journal, Inc.
622 Graceland Ave.
Des Plaines, IL 60016-4556

and that said newspaper(s) is a secular newspaper of general circulation and has been published weekly in the

(Village) (Town) (City) (Township) of PALATINE 1122 E. PRATT DR.

(●) ( ) ( ) ( )

County of COOK

and State of Illinois, continuously for more than one year prior to date of the first publication of the notice attached hereto, and that said newspaper(s) complies with the requirements of Paragraphs 5 and 10, Chapter 100, of the Illinois Revised Statutes.

Further, that the notice, of which the attached is a true copy, was published ONE times in the said newspaper(s), namely once each week for ONE successive week(s) and that the first publication of said notice was made on the 25TH day of JANUARY, A.D. 20 24., and the last publication thereof was made on the 25TH day of JANUARY, A.D. 20 24.

Your Legal appeared in the following Journal & Topics Newspapers (Des Plaines Journal, Inc.)

- ☐ Des Plaines Journal
- ☐ Elk Grove Village Journal
- ☐ Mt. Prospect Journal
- ☐ Niles Journal
- ☐ Park Ridge-Golf Mill Journal
- ☐ Prospect Heights Journal
- ☐ Rosemont Journal
- ☐ Arlington Heights Topics
- ☐ Buffalo Grove Topics
- ☑ Palatine Topics
- ☐ Rolling Meadows Topics
- ☐ Wheeling Topics
- ☐ Suburban Journal
- ☐ Northwest Journal
- ☐ Glenview Journal

"OFFICIAL SEAL"
MARY ALICE WENZL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/15/2025

Mary Alice Wenzl

IN WITNESS WHEREOF, **THE DES PLAINES JOURNAL, INC.,** has caused this certificate to be signed and its corporate seal affixed hereto at Des Plaines, Illinois this 25TH day of JANUARY A.D., 20 24.

By Todd Wessel

President
Title of Corporate Officer

County of Cook
State of Illinois

Subscribed and sworn to before me this 25TH day of JANUARY A.D., 20 24.

My commission expires the 15TH day of JULY A.D., 20 25.

Attachment: PZC Materials - February 13, 2024 (1122 E. Pratt Drive)

# Consider a Motion Approving a Proposal for Construction Engineering Services for the Illinois Avenue Improvements Project

**BACKGROUND:**
Illinois Avenue from Quentin Road to Plum Grove Road is scheduled to be improved this spring using Federal participation. The use of federal funds requires the Illinois Department of Transportation (IDOT) contract format and procedural requirements. The estimated start is in April with construction to be substantially completed by early August.

**KEY ISSUES:**
- Over 1,300 man-hours spanning an eight-month period are expected to meet documentation, material inspection, and reporting requirements associated with this project.
- Consulting Engineering is recommended to meet procedural requirements, assure quality construction, and allow for the necessary intermittent attention needed during the construction period.
- The construction of a multi-use path from Quentin to Brockway is included in this project. The Palatine Park District is a sponsor and contributing $140,000 towards the improvement.
- A qualification-based selection process was followed to select BLA, Incorporated for the design engineering for Illinois Avenue. It is recommended that continuity continue from design engineering into construction engineering (Phase III).

**ALTERNATIVES:**
1. Authorize the Village Manager to execute the proposal from BLA for Construction Engineering Services for the Illinois Avenue Improvements Project.
2. Refer back to Staff with comments.

**RECOMMENDATION:**
Staff recommends authorizing the Village Manager to execute the proposal from BLA for Construction Engineering Services for the Illinois Avenue Improvements Project.

**BUDGET IMPACT:**
Funds in the amount of $650,000 are available in the Capital Improvement Program to accommodate these services. Grant funds in the amount of $1,155,000 will be used for the construction which has been bid in an amount of $1,540,000 (more than $200,000 less than the engineer's estimate).

**ACTION REQUIRED:**
Motion to authorize the Village Manager to execute the proposal from BLA, Incorporated of Itasca, Illinois for Construction Engineering Services for the Illinois Avenue Improvements Project in the not-to-exceed amount of $176,636.

**ATTACHMENTS:**
- BLA Phase III Cost Proposal

Illinois Department of Transportation

**EXHIBIT D**

**COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET**

**ANNIVERSARY RAISE**

| Local Public Agency | County | Section Number |
|---|---|---|
| Village of Palatine | COOK | 22-00112-00-RS |
| **Prime Consultant (Firm) Name** | **Prepared By** | **Date** |
| BLA, Inc. | Kerry Field | 9/25/2023 |
| **Consultant / Subconsultant Name** | **Job Number** | |
| | C-91-098-24 | |

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

**Remarks**

## PAYROLL ESCALATION TABLE

| | | | | |
|---|---|---|---|---|
| CONTRACT TERM | 8 | MONTHS | OVERHEAD RATE | 121.52% |
| START DATE | 4/1/2024 | | COMPLEXITY FACTOR | 0 |
| RAISE DATE | ANNIVERSARY | | % OF RAISE | 2.00% |

### ESCALATION PER YEAR

### DETERMINE THE MID POINT OF THE AGREEMENT

4

### CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

0.67%

**The total escalation for this project would be:** 0.67%

| Local Public Agency | County | Section Number |
|---|---|---|
| Village of Palatine | COOK | 22-00112-00-RS |

| Consultant / Subconsultant Name | Job Number |
|---|---|
| | C-91-098-24 |

# PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

| | |
|---|---|
| MAXIMUM PAYROLL RATE | 86.00 |
| ESCALATION FACTOR | 0.67% |

| CLASSIFICATION | IDOT PAYROLL RATES ON FILE | CALCULATED RATE |
|---|---|---|
| Director of Construction Engineering | $86.00 | $86.00 |
| Resident Engineer I | $41.72 | $42.00 |
| Construction Engineer I | $31.80 | $32.01 |
| Sr. Marketing Coodinator | $37.26 | $37.51 |
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| Local Public Agency | County | Section Number |
|---|---|---|
| Village of Palatine | COOK | 22-00112-00-RS |
| **Consultant / Subconsultant Name** | | **Job Number** |
| | | C-91-098-24 |

## SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

| Name | Direct Labor Total | Contribution to Prime Consultant |
|---|---|---|
| Rubino Engineering | 4,826.00 | 482.60 |
| | | |
| | | |
| | |

**Local Public Agency**
Village of Palatine

**County**
COOK

**Section Number**
22-00112-00-RS

**Consultant / Subconsultant Name**

**Job Number**
C-91-098-24

# DIRECT COSTS WORKSHEET

**List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.**

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

| ITEM | ALLOWABLE | QUANTITY | CONTRACT RATE | TOTAL |
|---|---|---|---|---|
| Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual Cost (Up to state rate maximum) | | | $0.00 |
| Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual Cost | | | $0.00 |
| Air Fare | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | | | $0.00 |
| Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD) | Up to state rate maximum | | | $0.00 |
| Vehicle Owned or Leased | $32.50/half day (4 hours or less) or $65/full day | 154 | $65.00 | $10,010.00 |
| Vehicle Rental | Actual Cost (Up to $55/day) | | | $0.00 |
| Tolls | Actual Cost | | | $0.00 |
| Parking | Actual Cost | | | $0.00 |
| Overtime | Premium portion (Submit supporting documentation) | | | $0.00 |
| Shift Differential | Actual Cost (Based on firm's policy) | | | $0.00 |
| Overnight Delivery/Postage/Courier Service | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Copies of Deliverables/Mylars (In-house) | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Copies of Deliverables/Mylars (Outside) | Actual Cost (Submit supporting documentation) | 100 | $1.15 | $115.00 |
| Project Specific Insurance | Actual Cost | | | $0.00 |
| Monuments (Permanent) | Actual Cost | | | $0.00 |
| Photo Processing | Actual Cost | | | $0.00 |
| 2-Way Radio (Survey or Phase III Only) | Actual Cost | | | $0.00 |
| Telephone Usage (Traffic System Monitoring Only) | Actual Cost | | | $0.00 |
| CADD | Actual Cost (Max $15/hour) | | | $0.00 |
| Web Site | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Advertisements | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Public Meeting Facility Rental | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Public Meeting Exhibits/Renderings & Equipment | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Recording Fees | Actual Cost | | | $0.00 |
| Transcriptions (specific to project) | Actual Cost | | | $0.00 |
| Courthouse Fees | Actual Cost | | | $0.00 |
| Storm Sewer Cleaning and Televising | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Traffic Control and Protection | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Aerial Photography and Mapping | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Utliity Exploratory Trenching | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Testing of Soil Samples | Actual Cost | | | $0.00 |
| Lab Services | Actual Cost (Provide breakdown of each cost) | | | $0.00 |
| Equipment and/or Specialized Equipment Rental | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | **TOTAL DIRECT COSTS:** | **$10,125.00** |

BLR 05513 (Rev. 02/0

**Local Public Agency**
Village of Palatine

**County**
COOK

**Section Number**
22-00112-00-RS

**Consultant / Subconsultant Name**

**Job Number**
C-91-098-24

# COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

**OVERHEAD RATE** 121.52%

**COMPLEXITY FACTOR** 0.00%

| TASK | DIRECT COSTS | STAFF HOURS | PAYROLL | OVERHEAD & FRINGE BENEFITS | FIXED FEE | SERVICES BY OTHERS | TOTAL | % OF GRAND TOTAL |
|---|---|---|---|---|---|---|---|---|
| Director of Construction Engr. | | 48 | 4,128 | 5,016 | 1,362 | | 10,506 | 5.95% |
| Resident Engineer I | | 1264 | 53,086 | 64,510 | 17,518 | | 135,114 | 76.49% |
| Construction Engineer II | | | - | - | - | | - | 0.00% |
| Sr. Marketing Coordinator | | 24 | 900 | 1,094 | 297 | | 2,291 | 1.30% |
| Materials QA (Rubino) | | | - | - | - | 18,467 | 18,467 | 10.45% |
| | | | - | - | - | | - | |
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| | | | - | - | - | | - | |
| Subconsultant DL | | | | | | | $132.53 | 0.08% |
| Direct Costs Total ===> | $0.00 | | | | | | $10,125.00 | 5.73% |
| TOTALS | | 1336 | 58,114 | 70,620 | 19,177 | 18,467 | 176,636 | 100.00% |

128,734

**Local Public Agency**
Village of Palatine

**County**
COOK

**Section Number**
22-00112-00-RS

**Consultant / Subconsultant Name**

**Job Number**
C-91-098-24

## AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

SHEET 1 OF 1

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | TOTAL PROJ. RATES | | | Director of Construction Engr. | | | Resident Engineer I | | | Construction Engineer II | | | Sr. Marketing Coordinator | | | Materials QA (Rubino) | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg |
| Director of Construction Engineering | 86.00 | 48.0 | 3.59% | 3.09 | 48 | 100.00% | 86.00 | | | | | | | | | | | | |
| Resident Engineer I | 42.00 | 1,264.0 | 94.61% | 39.73 | | | | 1264 | 100.00% | 42.00 | | | | | | | | | |
| Construction Engineer I | 32.01 | 0.0 | | | | | | | | | | | | | | | | | |
| Sr. Marketing Coodinator | 37.51 | 24.0 | 1.80% | 0.67 | | | | | | | | | | 24 | 100.00% | 37.51 | | | |
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| **TOTALS** | | 1336.0 | 100% | $43.50 | 48.0 | 100.00% | $86.00 | 1264.0 | 100% | $42.00 | 0.0 | 0% | $0.00 | 24.0 | 100% | $37.51 | 0.0 | 0% | $0.00 |

BLR 05513 (Rev. 02/09

# Illinois Avenue Resurfacing and Pedestrian Improvements

## Village of Palatine

## Request for Proposal

## BLA, Inc.

## Projected Monthly Manpower Schedule

| Month Number | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | Total Hours |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | 2024 | | | | | | | |
| **BLA, Inc.** | Month of | 01/10/24 | 02/01/24 | 03/01/24 | 04/01/24 | 05/01/24 | 06/01/24 | 07/01/24 | 8/1/2024 Aug 9 Comp Date | 09/01/24 | 10/01/24 | 11/01/24 | 12/01/24 | 01/01/25 | 02/01/25 | |
| **Principal** | | | | | | | | | | | | | | | | 0 |
| **Director of Const Eng (PM)** | | | | | 8 | 8 | 8 | 8 | 8 | 8 | | | | | | 48 |
| **Resident Engineer I** | | | | | 174 | 174 | 196 | 212 | 174 | 174 | 80 | 80 | | | | 1264 |
| **Construction Engineer I** | | | | | | | | | | | | | | | | 0 |
| **Sr. Marketing Coordinator** | | | | | 16 | 8 | | | | | | | | | | 24 |
| | | | | | | | | | | | | | | | | 0 |
| | | | | | | | | | | | | | | | | 0 |
| Totals | | 0 | 0 | 0 | 198 | 190 | 204 | 220 | 182 | 182 | 80 | 80 | 0 | 0 | 0 | 1336 |
| Cummulative Manhours | | 0 | 0 | 0 | 198 | 388 | 592 | 812 | 994 | 1176 | 1256 | 1336 | 1336 | 1336 | 1336 | |
| Multiplier | | **0.0000** | | | | | | | | | | | | | | |
| Vehicle Days | | | | | 22 | 22 | 22 | 24 | 22 | 22 | 10 | 10 | | | | 154 Vehicle Days |

**DIRECT COSTS**

| | | | | | |
|---|---|---|---|---|---|
| Vehicle Costs | Days $65.00 /Day | Total 154 | Days Days | | $10,010.00 |
| Phone/ Radio | /Mo | 0 | Mo | $ | - |
| Printing | $ 1.15 each | 100 | | $ | 115.00 |
| Web Site Establishment | | | | $ | - |
| | | | | | $10,125.00 |

| Normal Work Week: Days/Month | 22 |
|---|---|
| 8 hrs/day | 174 |
| 9 hrs/day | 196 |
| 9 hrs/day + 2 Saturdays. | 212 |
| 10 hrs /day | 218 |
| 10 hrs/day + Sat. | 224 |

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

| Local Public Agency | County | Section Number |
|---|---|---|
| Village of Palatine | Cook | 22-00112-00-RS |
| **Prime Consultant (Firm) Name** | **Prepared By** | **Date** |
| BLA, Inc. | Michelle Lipinski | 9/27/2023 |
| **Consultant / Subconsultant Name** | **Job Number** | |
| Rubino Engineering, Inc. | n/a | |

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

**Remarks**

QA Material Testing in accordance with LR 1030-2, Nuc Acceptance

## PAYROLL ESCALATION TABLE

| | | |
|---|---|---|
| CONTRACT TERM | 6 | MONTHS |
| START DATE | 10/1/2023 | |
| RAISE DATE | 3/1/2024 | |
| END DATE | 3/31/2024 | |

| | |
|---|---|
| OVERHEAD RATE | 187.00% |
| COMPLEXITY FACTOR | 0 |
| % OF RAISE | 2.00% |

## ESCALATION PER YEAR

| Year | First Date | Last Date | Months | % of Contract |
|---|---|---|---|---|
| 0 | 10/1/2023 | 3/1/2024 | 5 | 83.33% |
| 1 | 3/2/2024 | 4/1/2024 | 1 | 17.00% |

**The total escalation =** 0.33%

BLR 05514 (Rev. 02/09/23)
ESCALATION

| Local Public Agency | County | Section Number |
|---|---|---|
| Village of Palatine | Cook | 22-00112-00-RS |

| Consultant / Subconsultant Name | Job Number |
|---|---|
| Rubino Engineering, Inc. | n/a |

# PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

| | |
|---|---|
| MAXIMUM PAYROLL RATE | 86.00 |
| ESCALATION FACTOR | 0.33% |

| CLASSIFICATION | IDOT PAYROLL RATES ON FILE | CALCULATED RATE |
|---|---|---|
| Material Tester 1 & 2 | $43.90 | $44.05 |
| Project Manager / Engineer | $48.46 | $48.62 |
| Staff Engineer / Geologist / Soil Scientist | $35.62 | $35.74 |
| Principal | $75.00 | $75.25 |

| Local Public Agency | County | Section Number |
|---|---|---|
| Village of Palatine | Cook | 22-00112-00-RS |
| **Consultant / Subconsultant Name** | | **Job Number** |
| Rubino Engineering, Inc. | | n/a |

# DIRECT COSTS WORKSHEET

**List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.**

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

| ITEM | ALLOWABLE | QUANTITY | CONTRACT RATE | TOTAL |
|---|---|---|---|---|
| Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual Cost (Up to state rate maximum) | | | $0.00 |
| Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual Cost | | | $0.00 |
| Air Fare | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | | | $0.00 |
| Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD) | Up to state rate maximum | | | $0.00 |
| Vehicle Owned or Leased | $32.50/half day (4 hours or less) or $65/full day | 15 | $65.00 | $975.00 |
| Vehicle Rental | Actual Cost (Up to $55/day) | | | $0.00 |
| Tolls | Actual Cost | | | $0.00 |
| Parking | Actual Cost | | | $0.00 |
| Overtime | Premium portion (Submit supporting documentation) | | | $0.00 |
| Shift Differential | Actual Cost (Based on firm's policy) | | | $0.00 |
| Overnight Delivery/Postage/Courier Service | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Copies of Deliverables/Mylars (In-house) | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Copies of Deliverables/Mylars (Outside) | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Project Specific Insurance | Actual Cost | | | $0.00 |
| Monuments (Permanent) | Actual Cost | | | $0.00 |
| Photo Processing | Actual Cost | | | $0.00 |
| 2-Way Radio (Survey or Phase III Only) | Actual Cost | | | $0.00 |
| Telephone Usage (Traffic System Monitoring Only) | Actual Cost | | | $0.00 |
| CADD | Actual Cost (Max $15/hour) | | | $0.00 |
| Web Site | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Advertisements | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Public Meeting Facility Rental | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Public Meeting Exhibits/Renderings & Equipment | Actual Cost (Submit supporting documentation) | | | $0.00 |
| Recording Fees | Actual Cost | | | $0.00 |
| Transcriptions (specific to project) | Actual Cost | | | $0.00 |
| Courthouse Fees | Actual Cost | | | $0.00 |
| Storm Sewer Cleaning and Televising | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Traffic Control and Protection | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Aerial Photography and Mapping | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Utility Exploratory Trenching | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Testing of Soil Samples | Actual Cost | | | $0.00 |
| Lab Services | Actual Cost (Provide breakdown of each cost) | 3 | $467.25 | $1,401.75 |
| Equipment and/or Specialized Equipment Rental | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | $0.00 |
| Nuclear Gauge | Inhouse Direct Cost | | $44.00 | $0.00 |
| Standard Proctor | Inhouse Direct Cost | | $195.00 | $0.00 |
| Cylinders | Inhouse Direct Cost | 36 | $18.00 | $648.00 |
| | | | | $0.00 |
| | | | **TOTAL DIRECT COSTS:** | **$3,024.75** |

**Local Public Agency**
Village of Palatine

**County**
Cook

**Section Number**
22-00112-00-RS

**Consultant / Subconsultant Name**
Rubino Engineering, Inc.

**Job Number**
n/a

## COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

**OVERHEAD RATE** 187.00%

**COMPLEXITY FACTOR** 0

| TASK | DIRECT COSTS (not included in row totals) | STAFF HOURS | PAYROLL | OVERHEAD & FRINGE BENEFITS | FIXED FEE | SERVICES BY OTHERS | TOTAL | % OF GRAND TOTAL |
|---|---|---|---|---|---|---|---|---|
| Material Tester 1 & 2 | 3,025 | 107 | 4,826 | 9,024 | 1,592 | | 15,442 | 83.62% |
| | | | - | - | - | | - | |
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| Subconsultant DL | | | | | | | $0.00 | |
| Direct Costs Total ===> | $3,024.75 | | | | | | $3,024.75 | 16.38% |
| TOTALS | | 107 | 4,826 | 9,024 | 1,592 | - | 18,467 | 100.00% |
| | | | 13,850 | | | | | |

BLR 05514 (Rev. 02/09/23)
COST EST

**Local Public Agency**
Village of Palatine

**County**
Cook

**Section Number**
22-00112-00-RS

**Consultant / Subconsultant Name**
Rubino Engineering, Inc.

**Job Number**
n/a

## AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | TOTAL PROJ. RATES | | | Material Tester 1 & 2 | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg |
| Material Tester 1 & 2 | 44.05 | 94.0 | 87.85% | 38.69 | 94 | 87.85% | 38.69 | | | | | | | | | | | | |
| Project Manager / Enginee | 48.62 | 11.0 | 10.28% | 5.00 | 11 | 10.28% | 5.00 | | | | | | | | | | | | |
| Staff Engineer / Geologist / | 35.74 | 0.0 | | | | | | | | | | | | | | | | | |
| Principal | 75.25 | 2.0 | 1.87% | 1.41 | 2 | 1.87% | 1.41 | | | | | | | | | | | | |
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| TOTALS | | 107.0 | 100% | $45.10 | 107.0 | 100.00% | $45.10 | 0.0 | 0% | $0.00 | 0.0 | 0% | $0.00 | 0.0 | 0% | $0.00 | 0.0 | 0% | $0.00 |

# Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2024 Water Main Replacement Project Contract 3

**BACKGROUND:**
Annually, the Village completes water main replacements to address locations that have experienced high volumes of breaks. As planned with the Master Water System Improvement Program, the annual investment has increased to a proposed level of $3,660,250 in 2024. The increase in volume has exceeded in-house staff's capacity and thus consulting engineering is recommended.

**KEY ISSUES:**
- The water mains on Peregrine Drive, from Falmore Drive to Quentin Road, and on Linden Avenue, from Robertson Street to Ashland Avenue, have experienced a high number of breaks. Replacement of these facilities is recommended in the 2024 Capital Improvement Plan.
- Hampton, Lenzini and Renwick are recommended based upon a qualification-based selection process. They completed design engineering in the 2022 program with no complaints from staff about their performance.
- Engineering services are recommended to prepare for the installation of a replacement water main and would include site surveying, Illinois Environmental Protection Agency permitting, development of plans, and preparation of specifications for bidding purposes.

**ALTERNATIVES:**
1. Authorize the Village Manger to execute the proposal from Hampton, Lenzini and Renwick.
2. Refer back to Staff with comments.

**RECOMMENDATION:**
Staff recommends authorizing the Village Manager to execute the proposal from Hampton, Lenzini and Renwick for design engineering services for the 2024 Water Main Replacement Project Contract 3 in the not-to-exceed amount of $105,180.

**BUDGET IMPACT:**
Water funds are available within the $3,660,250 budget for water main replacement in the 2024 Capital Improvement Program to accommodate the proposed services.

**ACTION REQUIRED:**
Motion to authorize the Village Manager to execute the proposal from Hampton, Lenzini and Renwick, Incorporated of Elgin, Illinois for design engineering services for the 2024 Water Main Replacement Project Contract 3 in the not-to-exceed amount of $105,180.

**ATTACHMENTS:**
- HLR Proposal

Hampton, Lenzini and Renwick, Inc.
Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hlrengineering.com

January 29, 2024

Mr. Matt Barry - Public Works Director
Village of Palatine
200 East Wood Street
Palatine, IL 60067

**Re: 2024 Watermain Project – Contract 3; North Linden Avenue and West Peregrine Drive**

Dear Mr. Barry:

We prepared this letter to serve as the agreement between the Village of Palatine (Client) and Hampton, Lenzini and Renwick, Inc. (Consultant) for Design Engineering services requested relative to 2024 Watermain Project – Contract 3.

## SCOPE OF SERVICES

The Client and Consultant have agreed to a list of Basic Services the Consultant will provide to the Client, listed on the appended Scope of Services, labeled as Exhibit A.

If agreed to in writing by the Client and Consultant, Additional Services shall be provided and shall be labeled as Exhibit B, appended hereto.

Services not set forth above as Basic Services and not listed in Exhibit A of this Agreement are specifically excluded from the scope of the Consultant's services. The Consultant assumes no responsibility to perform any services not specifically listed in Exhibit A.

All services provided shall meet with the approval of the Illinois Environmental Protection Agency.

All of the above services are to be performed in conformance with the requirements of the Village of Palatine.

It is our understanding that construction engineering services are not being provided for any site work that is outside the limits of the public right-of-way or easements dedicated for public use. All services relative to installation of utilities outside the right-of-way and leading to proposed buildings is to be provided by others.

## RESPONSIBILITIES OF CLIENT

It is the Consultant’s understanding that the Client will provide the following assistance, information, and related materials relative to the above-described project:

Any associated as-built data
Any known locations of lead water services
All available atlas for underground utilities including but not limited to; Watermain, Sanitary Sewer, Storm Sewer, Electrical Utilities.

**Information Provided by Others**
The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys, and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys, and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

1707 N. Randall Road
Suite 100
Elgin, IL 60123
Tel. 847.697.6700
Fax 847.697.6753

380 Shepard Drive
Elgin, Illinois 60123-7010
Tel. 847.697.6700
Fax 847.697.6753

380 N. Terra Cotta Road
Unit G
Crystal Lake, Illinois 60012
Tel. 847.697.6700
Fax 847.697.6753

3085 Stevenson Drive
Suite 201
Springfield, Illinois 62703
Tel. 217.546.3400
Fax 217.546.8116

323 West 3rd Street
P.O. Box 160
Mt Carmel, Illinois 62863
Tel. 618.2
Fax 618.2

## COMPENSATION

### Billing Terms

For our services we will be compensated at the following hourly rates which will be considered payment in full to Hampton, Lenzini and Renwick, Inc. for actual employee time utilized to provide the required services, said rates include overhead and burden costs plus profit. Other out-of-pocket expenses will be reimbursed at our actual cost.

| Employee Classification | 2024 Rates |
|---|---|
| PRINCIPAL | $ 240.00 |
| ENGINEER 6 | $ 215.00 |
| ENGINEER 5 | $ 195.00 |
| ENGINEER 4 | $ 185.00 |
| ENGINEER 3 | $ 170.00 |
| ENGINEER 2 | $ 140.00 |
| ENGINEER 1 | $ 125.00 |
| STRUCTURAL 2 | $ 230.00 |
| STRUCTURAL 1 | $ 195.00 |
| TECHNICIAN 3 | $ 165.00 |
| TECHNICIAN 2 | $ 135.00 |
| TECHNICIAN 1 | $ 110.00 |
| INTERN/TEMPORARY | $ 70.00 |
| LAND ACQUISITION | $ 180.00 |
| SURVEY 2 | $ 170.00 |
| SURVEY 1 | $ 125.00 |
| ENVIRONMENTAL 3 | $ 180.00 |
| ENVIRONMENTAL 2 | $ 135.00 |
| ENVIRONMENTAL 1 | $ 110.00 |
| ADMINISTRATION 2 | $ 150.00 |
| ADMINISTRATION 1 | $ 90.00 |

These rates will remain in effect through December 31, 2024. In the event our services are required after that date, we will submit revised rates to be utilized through December 31, 2025.

At this time, we estimate the cost of our services will not exceed $105,180. Any additional services required beyond those set forth above will be charged at the rates stated above and be considered an addition to the not-to-exceed cost.

### Payment Terms

Invoices shall be submitted by the Consultant on a monthly basis, are due upon presentation and shall be considered past due if not paid within 30 calendar days of the invoice date.

If the Client fails to make payment to the Consultant in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the Consultant.

If the Client objects to any portion of an invoice, the Client shall so notify the Consultant in writing within ten (10) calendar days of receipt of the invoice. The Client shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

(10) calendar days after presentation of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest as stated above shall be paid by the Client on all disputed invoice amounts that are subsequently resolved in the Consultant's favor and shall be calculated on the unpaid balance from the due date of the invoice.

Payments to the Consultant shall not be withheld, postponed, or made contingent on the construction, completion, or success of the project or upon receipt by the Client of offsetting reimbursement or credit from other parties who may have caused Additional Services or expenses. No withholdings, deductions, or offsets shall be made from the Consultant's compensation for any reason unless the Consultant has been found to be legally liable for such amounts.

## GENERAL TERMS AND CONDITIONS

**Assignment**
Neither party to this Agreement shall transfer, sublet, or assign any rights under or interest in this agreement without the prior written consent of the other party. Subcontracting to sub-consultants normally contemplated by the Consultant shall not be considered an assignment for purposes of this agreement.

**Authorized Representatives**
The Client and Consultant hereby designate their authorized representatives to act on their behalf with respect to the services and responsibilities under this agreement. The following designated representatives are authorized to receive notices, transmit information, and make decisions regarding the Project on behalf of their respective parties.

For the Client:

Name ..... Village of Palatine
Contact ..... Matt Barry – Director of Public Works
Contact ..... George Ruppert, PE - City Engineer
Title ..... Director of Public Works
Address ..... 148 West Illinois Ave, Palatine, IL 60067
Office Phone ..... 847-202-6900
E-mail ..... mbarry@palatine.il.us

For the Consultant:

Name ..... Randy Newkirk
Title ..... (Principal in Charge)
Address ..... 1707 North Randall Road, Suite 100, Elgin, IL 60123
Office Phone ..... 847-697-6700
Cell Phone ..... 630-803-7508
E-mail ..... rnewkirk@hlreng.com

Name ..... Alex Riegler
Title (Project Manager)
Address ..... 380 Terra Cotta Road, Unit G, Crystal Lake, IL 60012
Office Phone ..... 847-697-6700
Cell Phone ..... 815-354-3835
E-mail ..... ariegler@hlreng.com

**Changed Conditions**
If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the Consultant are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the Consultant may call for renegotiation of

appropriate portions of this Agreement. The Consultant shall notify the Client of the changed conditions necessitating renegotiation, and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the Termination provision hereof.

**Confidential Communications**
The Consultant may be required to report on or render confidential opinions about the past or current performance and/or qualifications of others engaged or being considered for engagement directly or indirectly by the Client. Those about whom reports and opinions are rendered may as a consequence initiate claims against the consultant. To help create an atmosphere in which the Consultant may freely report or express such opinions candidly in the interest of the Client, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant against all damages, liabilities, or costs arising from the rendering of such confidential opinions and reports by the Consultant to the Client or to the Client's agents.

**Consequential Damages**
Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors, or sub-consultants shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the Client and the Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

**Construction Observation**
The Consultant shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Consultant, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the Consultant shall keep the Client informed about the progress of the Work and shall endeavor to guard the Client against deficiencies in the Work.

If the Client desires more extensive project observation or full-time project representation, the Client shall request that such services be provided by the Consultant as Additional Services in accordance with the terms of this Agreement.

The Consultant shall not supervise, direct, or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences, or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

The Consultant shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules, or regulations.

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

**Contractor Insurance and Indemnity Requirements**
The Client agrees, in any construction contracts in connection with this Project, to require all contractors of any tier to carry statutory Workers Compensation, Employers Liability Insurance and appropriate limits of Commercial General Liability Insurance (CGL). The Client further agrees to require all contractors to have their CGL policies endorsed to name the Client, the Consultant, and its sub-consultants as Additional Insureds and to provide Contractual Liability coverage sufficient to insure the hold harmless and indemnity obligations assumed by the contractors. The Client shall require all contractors to furnish to the Client and the Consultant certificates of insurance as evidence of the required insurance prior to commencing work and upon renewal of each policy during the entire period of construction. In addition, the Client shall require that all contractors will, to the fullest extent permitted by law, indemnify and hold harmless the Client, the Consultant, and its sub-consultants from and against any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the Project, including all claims by employees of the contractors.

**Corporate Protection**
It is intended by the parties to this Agreement that the Consultant's services in connection with the Project shall not subject the Consultant's individual employees, officers, or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against Hampton, Lenzini and Renwick, Inc., a Delaware corporation, and not against any of the Consultant's individual employees, officers, or directors.

**Defects in Service**
The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, so that the Consultant may take measures to minimize the consequences of such a defect. The Client further agrees to impose a similar notification requirement on all contractors in its Client/Contractor contract and shall require all subcontracts at any level to contain a like requirement. Failure by the Client and the Client's contractors or subcontractors to notify the Consultant shall relieve the Consultant of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

**Delays**
The Client agrees that the Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond the Consultant's reasonable control, nor shall the Consultant be deemed in default of this Agreement. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; work slowdowns or stoppages; government ordered industry shutdowns; power or server outages; severe weather disruptions or other natural disasters; fires, riots, war, widespread infectious disease outbreaks (including but not limited to epidemics and pandemics), or other emergencies or acts of nature; failure of any government agency or utility to act in timely manner; failure of the Client to furnish timely information or approve or disapprove of the Consultant’s services or work product; delays caused by the faulty performance by the Client’s or by contractors of any level; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to an equitable adjustment in schedule and/or compensation.

**Design without Construction Administration**
It is understood and agreed that the Consultant's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the client. The Client assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the Client waives any claims against the Consultant that may be in any way connected thereto.

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, and sub-consultants (collectively, Consultant) against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments, or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Consultant.

If the Client requests in writing that the Consultant provide any specific construction phase services and if the Consultant agrees in writing to provide such services, then they shall be compensated for as Additional Services as provided in Exhibit B

**Entire Agreement**
This Agreement, comprising pages 1 through 11, and Exhibits A, is the entire Agreement between the Client and the Consultant. It supersedes all prior communications, understandings, and agreements, whether oral or written. Amendments to this Agreement must be in writing and signed by both the Client and the Consultant.

**Extension of Protection**
The Client agrees that any and all limitations of the Consultant's liability and indemnifications by the Client to the Consultant shall include and extend to those individuals and entities the Consultant retains for performance of the services under this Agreement, including but not limited to the Consultant's officers, partners, and employees and their heirs and assigns, as well as the Consultant's sub-consultants and their officers, employees, heirs and assigns.

**Governing Law and Jurisdiction**
The Client and the Consultant agree that this Agreement and any legal actions concerning its validity, interpretation, and performance shall be governed by the laws of the State of Illinois.

It is further agreed that any legal action between the Client and the Consultant arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in the County of Kane, Illinois.

**Hazardous Materials – Suspension of Services**
Both parties acknowledge that the Consultant's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the Consultant or any other party encounters any hazardous or toxic materials, or should it become known to the Consultant that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the Consultant's services, the Consultant may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Client retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

**Indemnification**
The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees (collectively, Client) against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its sub-consultants or anyone for whom the Consultant is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, and sub-consultants (collectively, Consultant) against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors, or consultants, or anyone for whom the Client is legally liable.

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

**Incorporation**
It is understood and agreed that the provisions of (document, master agreement, etc.) are incorporated herein and made a part of this Agreement by this reference, with the exception of: (list any clauses that don't apply).

**Jobsite Safety**
Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and sub-consultants at a construction/project site, shall relieve the General Contractor of its obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequence, techniques, or procedures necessary for performing, superintending, and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, the Consultant, and the Consultant's sub-consultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

**Mediation**
In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers, and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

**Notice of Delay**
If the Consultant becomes aware of delays due to time allowances for review and approval being exceeded, delay by the Contractor, the Client, the Client's consultants, or any other cause beyond the control of the Consultant, which will result in the schedule for performance of the Consultant's services not being met, the Consultant shall promptly notify the Client. If the Client becomes aware of any delays or other causes that will affect the Consultant's schedule, the Client shall promptly notify the Consultant. In either event, the Consultant's schedule for performance of its services shall be equitably adjusted.

**Opinions of Probable Construction Cost (Engineer's Estimate)**
In providing opinions of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment, or materials, or over market conditions or the Contractor's method of pricing, and that the Consultant's opinions of probable construction costs are made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Consultant's opinion of probable construction cost.

**Ownership of Instruments of Service**
The Client acknowledges the Consultant's construction documents, including electronic files, as instruments of professional service. Nevertheless, the final documents prepared under this Agreement shall become the property of the Client upon completion of services and payment in full of all fees due to the Consultant. The Client shall not reuse or make any modification to the final documents without the prior written authorization of the Consultant. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers,

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

directors, employees, and sub-consultants against any damages, liabilities, or costs, arising from the unauthorized reuse or modification of the documents by the Client or any person or entity that acquires or obtains the documents from or through the Client without the written authorization of the Consultant.

**Quality Control**
The Consultant agrees to maintain written quality control procedures for the general guidance of its staff in providing services under this Agreement. Such procedures may be modified by the Consultant from time to time as appropriate to the Consultant's professional practice. The Consultant shall utilize these quality-control procedures to the extent practicable in rendering services in accordance with the standard of professional care.

**Record Documents**
Upon completion of the Work, the Consultant shall compile for and deliver to the Client a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders, and other data furnished by the Contractor. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties which the Consultant shall assume will be reliable, the Consultant cannot and does not warrant their accuracy.

**Requests for Clarification or Interpretation**
The Contractor may, after exercising due diligence to locate required information, request from the Consultant clarification or interpretation of the requirements of the Contract Documents. The Consultant shall, with reasonable promptness, respond to such Contractor's requests for clarification or interpretation. However, if the information requested by the Contractor is apparent from field observations, is contained in the Contract Documents, or is reasonably inferable from them, the Contractor shall be responsible to the Client for all reasonable costs charged by the Consultant to the Client for the Additional Services required to provide such information.

**Right of Entry**
The Client shall provide for the Consultant's right to enter the property owned by the Client and/or others in order for the Consultant to fulfill the Scope of Services included hereunder. Although the Consultant will exercise reasonable care in performing its services, the Client understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this Agreement. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, and sub-consultants (collectively, Consultant) against any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from procedures associated with testing or investigative activities or connected in any way with the discovery of hazardous materials or suspected hazardous materials on the property.

**Severability**
Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of the Agreement shall remain in full force and effect.

**Shop Drawing Review**
The Consultant shall review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples, and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades, or construction safety precautions, all of which are the sole responsibility of the Contractor. The Consultant's review shall be conducted with reasonable promptness while allowing sufficient time in the Consultant's judgment to permit adequate review. Review of a specific item shall not indicate that the Consultant has reviewed the entire assembly of which the item is a component. The Consultant shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Consultant in writing by the Contractor. The Consultant shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

**Standard of Care**
In providing services under this Agreement, the Consultant will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

**Supplanting of Former Consultant**
In consideration of the risks and rewards involved in this Project, the Client agrees, to the maximum extent permitted by law, to indemnify and hold harmless the Consultant from any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from any negligent acts, errors or omissions by any prior consultant employed by the Client on this project and from any claims of copyright or patent infringement by the Consultant arising from the use of any documents prepared or provided by the Client or any prior consultant of the Client's. The Client warrants that any documents provided to the Consultant by the Client or by the prior consultant may be relied upon as to their accuracy and completeness without independent investigation by the supplanting Consultant and that the Client has the right to provide such documents to the supplanting Consultant free of any claims of copyright or patent infringement or violation of any other party's rights in intellectual property.

**Suspension of Services**
If the Project or the Consultant's services are suspended by the Client for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this Agreement, the Consultant shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the Client shall compensate the Consultant for expenses incurred as a result of the suspension and resumption of its services, and the Consultant's schedule and fees for the remainder of the Project shall be equitably adjusted.

If the Consultant's services are suspended for more than ninety (90) days, consecutive or in the aggregate, the Consultant may terminate this Agreement upon giving not less than five (5) calendar days' written notice to the Client.

If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

**Termination**
In the event of termination of this Agreement by either party, the Client shall within fifteen (15) calendar days of termination pay the Consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement.

The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant not less than seven (7) calendar days' written notice.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for any of the following reasons:

- Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
- Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

- Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
- Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

In the event of any termination that is not the fault of the Consultant, the Client shall pay the Consultant, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination.

**Third-Party Beneficiaries**
Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client and Consultant agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this Project to carry out the intent of this provision.

**Unauthorized Changes**
In the event the Client, the Client's contractors or subcontractors, or anyone for whom the Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents prepared by the Consultant without obtaining the Consultant's prior written consent, the Client shall assume full responsibility for the results of such changes. Therefore the Client agrees to waive any claim against the Consultant and to release the Consultant from any liability arising directly or indirectly from such changes.

In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant from any damages, liabilities, or costs, including reasonable attorneys' fees and costs of defense, arising from such changes.

In addition, the Client agrees to include in any contracts for construction appropriate language that prohibits the Contractor or any subcontractors of any tier from making any changes or modifications to the Consultant's construction documents without the prior written approval of the Consultant and that further requires the Contractor to indemnify both the Consultant and the Client from any liability or cost arising from such changes made without such proper authorization.

If this agreement meets with the (Client's) approval, please have the proper Village officials sign and date same where indicated below and return one (1) copy for our file. If you have questions on any of the above, please call me at our (Elgin) office.

Yours truly,

**HAMPTON, LENZINI AND RENWICK, INC.**

Ryan Livingston, PE
Vice President

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

**ACCEPTANCE**

The terms and conditions of this letter agreement are hereby accepted by the Village of Palatine for design engineering services set forth above.

By _____ _____
Date

Title _____

**ATTEST:**

By _____

Title _____

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

**EXHIBIT A**
**Scope of Service**
**2024 Watermain Project – Contract 3**
**Village of Palatine**

**SCOPE OF SERVICES**

The Village of Palatine (hereinafter the "Client") has requested professional engineering services for 2024 Watermain Project – Contract 3 (hereinafter the "Project"). The following outlines the proposed Project scope of services.

**UNDERSTANDING OF THE PROJECT**

Hampton, Lenzini and Renwick, Inc. (HLR) has prepared this Scope of Work for engineering services based on our knowledge of the Project from the following items:

- Email received from George Ruppert Friday January 19, 9:05am with attachments;
  - Village Map-showing approximate project locations
  - N Linden Ave GIS – approximate length of watermain replacement
  - Peregrine Dr GIS – approximate length of watermain replacement
- Site Review

The following is a list of basic project understandings

- Topographic Survey
- Design Engineering and Preparation of Plans, Specifications and Estimates
  - Elements shall include; watermain, services, valves, vaults, associated pavement patching, associated curb and gutter removal and replacement, associated sidewalk removal and replacement, landscape restoration, storm or sanitary sewer spot repairs or single run replacement and other appurtenant work directly related to the watermain replacement
- IEPA Permitting; watermain construction (assuming 45 day turnaround)
- IEPA LPC 662 CCDD Permitting
- Coordination with Village Staff
- Utility Coordination
- Coordination with Cook County Department of Highways not anticipated
- Geotechnical Services not anticipated
- Construction Observation not anticipated
- PESA not anticipated
- Subsurface utility engineering for private utilities not anticipated
- Land Acquisition services not anticipated
- Detailed design of storm or sanitary sewer not anticipated
- Storm and Sanitary Televising not anticipated

The project limits are understood to be;

- North Linden Avenue from East Robertson Street to East Colfax Street at North Ashland Avenue (~980 feet of 10" diameter watermain)
- Peregrine Drive from South Falmore Drive to South Quentin Road (~2,350 feet replacement of 8" diameter watermain)

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

**Schedule** – Based on our project understanding, the following are project milestones desired by Client.

| | |
|---|---|
| Notice to Proceed | February 12, 2024 |
| Preliminary Plans and Bid Documents | April 12, 2024 |
| Final Plans and Bid Documents | April 25, 2024 |
| Bid Opening (Local) | May 3, 2024 |
| Board Approval – Construction | May 13, 2024 |
| Start of Construction | June 3, 2024 |
| End of Construction | August 23, 2024 |

**PHASE I ENGINEERING**

Based on the goals of the project, the following services are provided to seek approval by IDOT for the project.

□ **Environmental Services – Based on the anticipated scope of service,** HLR will provide the following environmental services:

- **Clean Construction Demolition Debris (CCDD)** – Based on a cursory review of publicly available data, HLR anticipates that this project can be processed under the **IEPA LPC 662.** If during the formal project and environmental database review, that the project does not meet the assumed process, HLR will notify the client in writing and may require additional compensation.
  - **IEPA LPC 662 -** The initial step will include an environmental database search for all records pertaining to contamination within project limits. The information generated in the database search will be utilized to create a map delineating potentially impacted properties (PIPs). The areas not adjacent to PIPs should be eligible for processing with a 662 application, if allowable by the nearest CCDD facility. The spoils generated from these sites will only require pH testing, which will be provided by HLR with a mobile testing device. HLR will coordinate with local CCDD facilities for 662 pre-approval.

**PHASE II ENGINEERING**

Based on the understanding of the project, the following items are necessary parts of the design scope of services:

Survey and Land Acquisition
- Topographic Survey

Data Collection
- Review Existing Reports made available by the Client
- Publicly available GIS data
- GIS data to be provided by Client
- As-Built plans from previous construction
- Construction plans from previous project

Utility
- Utility Coordination

Design Plans
- Title Sheet
- General Notes
- Alignment Ties and Benchmarks
- Summary of Quantities

Bid Documents
- Quantity Calculations
- Special Provisions
- Cost Estimate

- Permitting and Environmental Coordination
- Pre-Phase III & Phase III Activities
- Meetings and Coordination
- Project Administration and Management

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

## SCOPE OF SERVICES

### 1. Survey and Land Acquisition

Based on our understanding of the project and the needs of the client the following services are included in the scope of service:

**Topographic Survey**

- **Topographic Survey** – HLR will provide topographic survey to documents existing conditions for the purpose of preparing the design requested by the Client. Topographic survey will be limited to:
  - Curb and Gutter
  - Edge of Pavement and Shoulders
  - Sidewalk
  - Driveways
  - Building
  - Building Faces Only
  - Pavement Marking
  - Visible Property Corners
  - Signs
  - Utilities – Above Ground
  - Utilities – Below Ground (observed only)
  - Drainage Items
  - Detailed Bridge Information
  - Detailed Waterway Cross Sections
  - Roadway Safety Items
  - Trees
  - Landscaping Areas
  - Ground Shots

Topographic survey will be limited to the right-of-way area plus 10' beyond

Topographic Survey will be based on the following coordinate system:

Horizontal
- Illinois State Plane – East

Vertical
- NAVD-88

### 2. Data Collection

HLR will review various resources and collect project pertinent data. This work will include detailed review of publicly available and Client provided information to more fully understand the project requirements, complete field reconnaissance, and coordinate with other sub-consultants, as necessary.

- **Document Review –** HLR will review the following publicly available and/or Client provided information:
  - "As-Built" Plans
  - Construction Plans
  - Existing Utility Atlases
  - Publicly available GIS data
  - GIS data to be provided by Client
  - Technical Reports provided by the Client
  - Site Specific data provided by the Client
  - Preliminary Concept Plans
  - Microstation Files by Client

- **Field Review –** HLR will scheduled a field review of the project to determine site-specific constraints and document existing conditions. A photographic log will not be prepared of the project.

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

## 3. Utility Coordination

HLR will coordinate with utilities with determining their facility location, potential conflict determination, and resolution of those conflicts. The major work items under this task will include:

- A J.U.L.I.E. Design Level Locate request will be submitted.
- Project status letters will be prepared to the individual utility companies along with location map. In the event that federal funding will be used during construction, the client will provide HLR with their letterhead for transmittal to utilities.
- HLR will verify the location of visible utilities identified on the atlas maps provided by the utilities. The location of underground utilities will be added to our base topography based on the information provided.
- HLR will review potential utility conflicts determined by the utility owner in regards to the proposed improvements. These locations will be discussed with the utility if relocation is not possible.
- Pre-final and Final plans will be sent to the utility companies. This submittal will include the location of known conflicts identified by the utilities.
- HLR will review all utility permit request provided by the Client which are within the improvement limits to check that the relocations are consistent with coordination and the proposed improvements.
- HLR will assist the Client in the coordination effort to obtain utility relocation schedules and relocation cost of utilities for those within dedicated easements.
- Efforts to verify the accuracy of utilities located within the project limits will constitute additional work. The Client will be contacted to approve additional costs.
- Efforts to revise the design of proposed improvements based on conflicts for which the utility is unwilling or untimely in their efforts will constitute additional work. The Client will be contacted to approve additional costs for the redesign.

## 4. Proposed Plans, Bid Documents, Calculations, and Estimates of Probable Costs

□ **Plans -** The plans will be prepared and submitted to the Client at the following intervals:

- **Preliminary (50%)** – Basic plans with well defined concept of the proposed improvement
- **Final (100%)** – Plans are fully developed and are ready for distribution to contractors.

The plans are working drawings that show the location, configuration, and dimensions of the proposed construction activities. The plans will be prepared under the supervision of a Professional Engineer. The plan set will consist of the following drawings and the estimated number of sheets:

| | |
|---|---|
| Title Sheet | 1 Sheet(s) |
| General Notes | 1 Sheet(s) |
| Summary of Quantities | 1 Sheet(s) |
| Schedule of Quantities | 1 Sheet(s) |
| Alignment, Ties and Benchmarks | 2 Sheet(s) |
| Proposed Pavement Typical Sections | 1 Sheet(s) |
| Existing Conditions and Removals | 7 Sheet(s) |
| Roadway, Drainage, Utility Plan & Profile | 7 Sheet(s) |
| SESC and Landscaping Plans and Details | 7 Sheet(s) |
| Special Details | 1 Sheet(s) |
| Standard Details | 4 Sheet(s) |

Increases to the actual number of plans sheets as compared to the estimated sheets above may constitute additional work. HLR will notify the Client if additional work is anticipated.

HLR will distribute electronic version of plans, bid documents, and estimate of probable costs to Client's Project Manager for distribution to reviewers. Comments provided will be reviewed and necessary updates will be made. Disposition to comments will be provided at the next submittal. The disposition to comments will be provided based on how HLR received them:

- Client provides a list of comments – HLR will provide a formal disposition to comments in letter format.
- Client provides comment on plan and/or bid document sheets – HLR will provide written disposition to comments next to the comments provided by the Client.

□ **Bid Documents –** Bid Documents will be prepared for the solicitation of contractors to provide construction services. Bid Documents format will be based on the following criteria:

- **Client Provided Example Bid Documents –** Client will provide a digital copy that HLR can use to modify to this project and meet the Clients format. HLR will modify the bid document accordingly and provide Special Provisions and Schedule of Prices baed on this project. It is understood that that material provided including "front end" requirements by the client are current.

HLR will prepare contract specifications and special provisions for Pre-Final and Final Plan submittals. The latest version of the IDOT "Standard Specifications for Road and Bridge Construction" and "Supplemental Specifications and Recurring Special Provisions" will be used as the basis of the construction special provisions. IDOT check sheets will be used as required by the project.

Where a project work item contains work, material, unique sequence of operations or any other requirements that are not included in the Standard Specifications, Supplemental Specifications, Recurring Special Provisions, BDE Special Provisions or Guide Bridge Special Provisions, a project specific Special Provision will be written by HLR.

## 5. Cost Estimate

- **Estimate of Probable Cost** - HLR will prepare engineering opinions of probable construction costs for each submittal. Costs will be determined using available guides and bid tabulations from similar projects. In addition, the pay item reports with awarded prices from IDOT's website will be used to approximate current unit costs.

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

## 6. Consultation and Coordination

- **Kickoff Meeting** - Kickoff Meeting with Client (assume 1 meeting).
- **Utility Coordination Meeting** - Utility Coordination Meeting are assumed to be necessary for the project. (assume 1 meeting).
- **Coordination Meeting** - Coordination and design meeting with the Client (assume 1 meetings).
- **Business Letters** – New public utility service connections can be interrupt business operations and it is important to make these connections when it has minimal impact to operations. HLR ideally will provide specified limitation on when public utility services can be switched to the new service. HLR will prepare a correspondence letter to affected businesses and track responses to questions provided. Businesses that do not respond will be contacted in person. HLR anticipates Approximately 200 letters.
- **Consultation and Coordination** – HLR will coordinate with all stakeholders regarding the design phase of the project.
- **Request for Information** – HLR will correspond with the engineering team during construction for any questions that may arise.

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

# VILLAGE OF PALATINE
## DESIGN ENGINEERING SERVICES
## 2024 WATER MAIN PROJECTS
## DETAILED COST BREAKDOWN

| Task | Description | Employee Classification | | | | | | | | | Direct Costs | Hours | Fee |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | E6 | E5 | E4 | E2 | E1 | T1 | SUR 1 | ENV 3 | ENV 2 | | | |
| **1.** | **SURVEY AND LAND ACQUISITION SERVICES** | | | | | | | | | | | | |
| | Control/Level Circuit | | | | | | | 32 | | | | 32 | $ 4,000. |
| | Topographic/Route Survey | | | | | | | 48 | | | | 48 | $ 6,000. |
| | Manhole Inspection | | | | | | | 32 | | | | 32 | $ 4,000. |
| | Scan Processing/Drafting | | | | | | 80 | 8 | | | | 88 | $ 9,800. |
| **2.** | **PHASE I DESIGN ENGINEERING SERVICES** | | | | | | | | | | | | |
| | Data Collection (Review GIS, Design Stage JULIE, Field Visit) | | | 4 | 4 | 4 | | | | | | 12 | $ 1,800. |
| **3.** | **DESIGN ENGINEERING SERVICES** | | | | | | | | | | | | |
| | Prepare Plans | | | | | | | | | | | | |
| | Title Sheet | | | 2 | 2 | | | | | | | 4 | $ 650. |
| | General Notes | | | 4 | 2 | | | | | | | 6 | $ 1,020. |
| | Alignment, Ties, and Benchmarks | | | | 2 | | 8 | | | | | 10 | $ 1,160. |
| | Summary of Quantities | | | 2 | 4 | | | | | | | 6 | $ 930. |
| | Schedule of Quantities | | | 2 | 2 | | | | | | | 4 | $ 650. |
| | Typical Sections | | | 4 | 2 | | | | | | | 6 | $ 1,020. |
| | Removal and Restoration Plan | | | 16 | 32 | | 4 | | | | | 52 | $ 7,880. |
| | Roadway, Drainage and Utility Plan and Profile | | | 48 | 80 | | 8 | | | | | 136 | $ 20,960. |
| | Standard Details | | | 2 | 2 | | | | | | | 4 | $ 650. |
| | Special Details | | | 8 | 2 | | | | | | | 10 | $ 1,760. |
| | Prepare Bid Documents | | | 48 | 24 | | | | | | | 72 | $ 12,240. |
| | Prepare Estimate of Quantities | | | 16 | 4 | | | | | | | 20 | $ 3,520. |
| | Utility Coordination | | | 4 | | 16 | | | | | | 20 | $ 2,740. |
| | Bidding Assistance | | | 4 | | | | | | | | 4 | $ 740. |
| **4.** | **PERMITTING** | | | | | | | | | | | | |
| | Prepare IEPA Watermain Construction Permit | | | 24 | 8 | | | | | | | 32 | $ 5,560. |
| | Prepare Clean Construction and Demolition Debris (CCDD) Form 662 | | | | | | | | 8 | 36 | $ 200.00 | 44 | $ 6,500. |
| **5.** | **CONSTRUCTION ENGINEERING - NOT INCLUDED** | | | | | | | | | | | | |
| **6.** | **COORDINATION AND CONSULTATION** | | | | | | | | | | | | |
| | Prepare and Attend Kick-off Meeting | 2 | | 2 | | | | | | | | 4 | $ 800. |
| | Prepare and Attend Coordination Meeting | 4 | | 4 | | | | | | | | 8 | $ 1,600. |
| | Prepare Monthly Status Report for Client | | | 8 | | | | | | | | 8 | $ 1,480. |
| **7.** | **QUALITY ASSURANCE AND PROJECT ADMINISTRATION** | | | | | | | | | | | | |
| | Quality Assurance and Quality Control | | 8 | | | | | | | | | 8 | $ 1,560. |
| | Project Administration | 8 | | 24 | | | | | | | | 32 | $ 6,160. |
| | | | | | | | | | | | | | |
| | **Total** | **14** | **8** | **226** | **170** | **20** | **100** | **120** | **8** | **36** | **$ 200.00** | **702** | **$ 105,180.** |

Attachment: HLR Proposal (2024 Water Main Replacement Design - Contract 3)

# Consider a Motion to Extend the Contract for the 2024 Sidewalk Saw Cutting Program

**BACKGROUND:**
In 2022, the Municipal Partnering Initiative (MPI) solicited bids for sidewalk saw cutting services for 2022. MPI is a group of local municipalities that have coordinated similar projects to benefit from bulk purchasing, the sharing of best practices, and the sharing of workloads. The contract was awarded to Hard Rock Concrete Cutters, Incorporated of Wheeling, Illinois. A renewal option is available for up to three additional one-year periods.

The area targeted for sidewalk improvements in 2024 is roughly from Lake Cook Road south to Carpenter Drive between Hicks Road and Route 53, and from Carpenter Drive south to Palatine Road between Clark Drive and Route 53. The area targeted for sidewalk improvements in 2025 is roughly from Dundee Road south to Northwest Highway between Quentin Road and Hicks Road, and from Carpenter Drive south to Baldwin Road between Hicks Road and Clark Drive.

**KEY ISSUES:**
- Hard Rock Concrete has agreed to an extension for 2024 with a 2% increase in unit prices. In 2023, one cut was $40.55 per sidewalk square. The increase would adjust the price to $41.36 per sidewalk square.
- 2022 was the first term of the contract. This would be the second renewal for 2024.
- Based upon anticipated maintenance needs in the 2024 and 2025 maintenance areas and the unit cost per sidewalk square which would qualify for cutting (instead of replacement), an estimated $160,000 in sidewalk cuts are anticipated.
- Work performed by Hard Rock Concrete Cutters during 2022 and 2023 was satisfactory.

**ALTERNATIVES:**
1. Extend the contract with Hard Rock Concrete Cutters through 2024 for the Sidewalk Saw Cutting Program.
2. Refer back to Staff with comments.

**RECOMMENDATION:**
Staff recommends that the contract with Hard Rock Concrete Cutters be extended through 2024 for the Sidewalk Saw Cutting Program in an amount of $160,000.

**BUDGET IMPACT:**
Funds have been appropriated in the 2024 Capital Improvement Program to accommodate this work. A total of $370,000 is budgeted in 2024 for sidewalk maintenance and extension.

**ACTION REQUIRED:**
Motion to extend the contract with Hard Rock Concrete Cutters, Incorporated of Wheeling, Illinois through 2024 for the Sidewalk Saw Cutting Program in an amount of $160,000.

**ATTACHMENTS:**

- Hard Rock Concrete Renewal Letter

Palatine Public Works

148 W. Illinois Ave.

Palatine, IL 60067

To whom it concerns,

Hard Rock Concrete Cutters Inc. requests a 2% increase on the per cut unit price of $40.55 for this year's work on the 2024 Sidewalk Saw Cutting Program. This will bring the unit cost per cut to $41.36.

Lisa Crilly

Vice President

Hard Rock Concrete Cutters, Inc.

Attachment: Hard Rock Concrete Renewal Letter (2024 Sidewalk Saw Cutting Program)

HARD ROCK CONCRETE CUTTERS, INC.

601 Chaddick Drive • Wheeling • Illinois 60090 • Phone: 847-699-0010 • Fax: 847-699-0292

# Consider a Motion to Approve 2024 Warrant # 4

**Village of Palatine**
Warrant approval

_____
Village Clerk

_____
Mayor

Warrant # 4 having been approved by the Village Council on 02/20/2024 authorizes the Treasurer to deposit funds from the accounts indicated below:

| | | Check/ACH Disbursements | Electronic (EFT/W-T) Disbursements | Manual Checks | UB Refunds Processed | Fund Expense |
|---|---|---|---|---|---|---|
| General Fund | 100 | 314,712.48 | 47,845.94 | - | - | 362,558.42 |
| Federal Equitable Sharing Fund | 221 | 11,709.35 | - | - | - | 11,709.35 |
| State Equitable Sharing Fund | 222 | 1,239.00 | - | - | - | 1,239.00 |
| ARPA Fund | 256 | 24,766.00 | - | - | - | 24,766.00 |
| Capital Equipment Fund | 401 | 32,005.47 | 430.94 | - | - | 32,436.41 |
| Capital Improvements Fund | 402 | 9,613.50 | - | - | - | 9,613.50 |
| Water Fund | 605 | 191,616.18 | 7,265.10 | - | 21.12 | 198,902.40 |
| Sewer Fund | 610 | 1,910.57 | 1,049.31 | - | - | 2,959.88 |
| Refuse Fund | 615 | 117,110.35 | 790,825.82 | - | - | 907,936.17 |
| Parking Fund | 620 | 15,087.13 | 234.86 | - | - | 15,321.99 |
| Liability Insurance Fund | 702 | 10,445.21 | 10,231.00 | - | - | 20,676.21 |
| Fleet Services Fund | 710 | 38,420.14 | 2,504.49 | - | - | 40,924.63 |
| **Total Report** | | **768,635.38** | **860,387.46** | **-** | **21.12** | **1,629,043.96** |

**ATTACHMENTS:**

- Warrant #4

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **4040 - 1st Ayd Corporation** | | | | | | | | | |
| PSI672419 | Parts - STOCK | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 573.00 |
| | | | Vendor **4040 - 1st Ayd Corporation** Totals | | | Invoices | 1 | | $573.00 |
| Vendor **2385 - A & A Body Shop, Inc.** | | | | | | | | | |
| 5786 | Repairs - T-509 | Open | | 01/09/2024 | 02/08/2024 | 02/12/2024 | | | 2,754.00 |
| | | | Vendor **2385 - A & A Body Shop, Inc.** Totals | | | Invoices | 1 | | $2,754.00 |
| Vendor **4853 - Advance Auto Parts** | | | | | | | | | |
| 2376-1207391 | Credit Memo | Open | | 01/10/2024 | 02/23/2024 | 01/30/2024 | | | (22.00) |
| 2376-1209273 | Parts - PT-999 | Open | | 01/19/2024 | 02/18/2024 | 02/09/2024 | | | 6.47 |
| 2376-1210334 | Parts - STOCK | Open | | 01/24/2024 | 02/23/2024 | 01/30/2024 | | | 23.84 |
| 2376-1210335 | Parts - STOCK | Open | | 01/24/2024 | 02/23/2024 | 01/30/2024 | | | 44.44 |
| 2376-1211064 | Parts - T-460 | Open | | 01/29/2024 | 02/28/2024 | 02/09/2024 | | | 69.99 |
| 2376-1211184 | Parts - Stock | Open | | 01/29/2024 | 02/28/2024 | 02/09/2024 | | | 21.84 |
| 2376-1211493 | Parts - Stock | Open | | 01/31/2024 | 02/01/2024 | 02/09/2024 | | | 196.65 |
| 2376-1211505 | Parts - Stock | Open | | 01/31/2024 | 02/01/2024 | 02/09/2024 | | | 142.19 |
| 2376-1211756 | Parts - Stock | Open | | 02/01/2024 | 03/02/2024 | 02/09/2024 | | | (37.09) |
| 2376-1211759 | Parts - Stock | Open | | 02/01/2024 | 03/02/2024 | 02/09/2024 | | | 9.79 |
| 2376-1211762 | Parts - Stock | Open | | 02/01/2024 | 03/02/2024 | 02/09/2024 | | | 39.16 |
| 2376-1211956 | Parts - Stock | Open | | 02/01/2024 | 03/02/2024 | 02/09/2024 | | | 190.83 |
| | | | Vendor **4853 - Advance Auto Parts** Totals | | | Invoices | 12 | | $686.11 |
| Vendor **3030 - Advanced Automation & Control** | | | | | | | | | |
| 24-4308 | SCADA Troubleshooting - Heron Pump Station & WIN 911 | Open | | 01/30/2024 | 02/29/2024 | 02/07/2024 | | | 960.00 |
| | | | Vendor **3030 - Advanced Automation & Control** Totals | | | Invoices | 1 | | $960.00 |
| Vendor **5350 - Airespring Inc** | | | | | | | | | |
| 181089951 | Telephone Service | Open | | 02/01/2024 | 02/25/2024 | 01/31/2024 | | | 2,196.34 |
| | | | Vendor **5350 - Airespring Inc** Totals | | | Invoices | 1 | | $2,196.34 |
| Vendor **2611 - Al Warren Oil Co** | | | | | | | | | |
| W1624906 | Motor Fuel | Open | | 01/23/2024 | 02/22/2024 | 01/25/2024 | | | 20,907.86 |
| | | | Vendor **2611 - Al Warren Oil Co** Totals | | | Invoices | 1 | | $20,907.86 |
| Vendor **3060 - Allegra Print & Imaging** | | | | | | | | | |
| 102556 | Business Cards - Brandon Saccone | Open | | 01/24/2024 | 02/23/2024 | 01/25/2024 | | | 119.85 |
| | | | Vendor **3060 - Allegra Print & Imaging** Totals | | | Invoices | 1 | | $119.85 |
| Vendor **2496 - Altorfer Industries, Inc** | | | | | | | | | |
| P54C0163746 | Parts - E-603 | Open | | 01/23/2024 | 02/22/2024 | 01/30/2024 | | | 46.03 |
| P54C0163747 | Parts - STOCK | Open | | 01/23/2024 | 02/22/2024 | 01/30/2024 | | | 269.28 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| P54C0163761 | Parts - STOCK | Open | | 01/24/2024 | 02/23/2024 | 01/30/2024 | | | 46.03 |
| | | Vendor **2496 - Altorfer Industries, Inc** Totals | | | | Invoices | 3 | | $361.34 |
| Vendor **2491 - Anderson Pest Solutions** | | | | | | | | | |
| 57524914 | Pest Control Services February 2024-Fire Station 85 | Open | | 02/04/2024 | 03/05/2024 | 02/07/2024 | | | 41.00 |
| 57524916 | Pest Control Services February 2024-Fire Station 84 | Open | | 02/04/2024 | 03/05/2024 | 02/07/2024 | | | 42.42 |
| 57524918 | Pest Control Services February 2024-Fire Station 83 | Open | | 02/04/2024 | 03/05/2024 | 02/07/2024 | | | 43.14 |
| 57524924 | Pest Control Services February 2024-Fire Station 82 | Open | | 02/04/2024 | 03/05/2024 | 02/07/2024 | | | 50.63 |
| | | Vendor **2491 - Anderson Pest Solutions** Totals | | | | Invoices | 4 | | $177.19 |
| Vendor **5021 - Arlington Heights Ford LLC** | | | | | | | | | |
| 127801H | Parts - STOCK | Open | | 01/25/2024 | 02/24/2024 | 01/30/2024 | | | 3.44 |
| 128361H | Parts - STOCK | Open | | 01/31/2024 | 03/01/2024 | 02/12/2024 | | | 43.94 |
| 128509H | Parts - STOCK | Open | | 01/31/2024 | 03/01/2024 | 02/12/2024 | | | 23.25 |
| 128807H | Parts - STOCK | Open | | 02/02/2024 | 03/03/2024 | 02/12/2024 | | | 193.76 |
| 128855H | Parts - T-479 | Open | | 02/03/2024 | 03/04/2024 | 02/12/2024 | | | 240.87 |
| | | Vendor **5021 - Arlington Heights Ford LLC** Totals | | | | Invoices | 5 | | $505.26 |
| Vendor **1443 - Arlington Power Equipment** | | | | | | | | | |
| 179966 | Parts - PT-183 | Open | | 01/04/2024 | 02/03/2024 | 02/12/2024 | | | 78.98 |
| 182597 | Parts - PT-183 | Open | | 01/30/2024 | 02/29/2024 | 02/12/2024 | | | 8.60 |
| 182598 | Parts - PT-183 | Open | | 01/30/2024 | 02/29/2024 | 02/12/2024 | | | 114.23 |
| 182742 | Parts - PT-38 | Open | | 02/01/2024 | 03/02/2024 | 02/12/2024 | | | 160.82 |
| 182743 | Parts - PT-109 | Open | | 02/01/2024 | 03/02/2024 | 02/12/2024 | | | 71.12 |
| 182797 | Parts - PT-43 | Open | | 02/02/2024 | 03/03/2024 | 02/12/2024 | | | 21.70 |
| | | Vendor **1443 - Arlington Power Equipment** Totals | | | | Invoices | 6 | | $455.45 |
| Vendor **2282 - Baxter And Woodman** | | | | | | | | | |
| 0243900 | Southwest Water System Improvements Construction Eng. DPW-2226 | Open | | 02/22/2023 | 02/15/2024 | 12/31/2023 | | | 12,044.51 |
| 0245446 | Southwest Water System Improvements Construction Eng. DPW-2226 | Open | | 04/24/2023 | 02/15/2024 | 12/31/2023 | | | 2,552.50 |
| 0246490 | Southwest Water System Improvements Construction Eng. DPW-2226 | Open | | 05/24/2023 | 02/15/2024 | 12/31/2023 | | | 8,433.22 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 0247566 | Southwest Water System Improvements Construction Eng. DPW-2226 | Open | | 06/20/2023 | 02/15/2024 | 12/31/2023 | | | 1,336.25 |
| 0248708 | Southwest Water System Improvements Construction Eng. DPW-2226 | Open | | 07/25/2023 | 02/15/2024 | 12/31/2023 | | | 1,750.94 |
| | | Vendor **2282 - Baxter And Woodman** Totals | | | | Invoices | 5 | | $26,117.42 |
| Vendor **3124 - Adam J Begale** | | | | | | | | | |
| 2024-00000093 | Tuition Reimbursement | Open | | 02/06/2024 | 02/06/2024 | 12/31/2023 | | | 813.00 |
| | | Vendor **3124 - Adam J Begale** Totals | | | | Invoices | 1 | | $813.00 |
| Vendor **1101 - Beverly Materials LLC** | | | | | | | | | |
| 300749 | Wash Stone-WMB Restoration Repair | Open | | 01/31/2024 | 03/01/2024 | 02/07/2024 | | | 2,470.70 |
| 300838 | Wash Stone-WMB Restoration Repair | Open | | 02/03/2024 | 03/04/2024 | 02/07/2024 | | | 205.28 |
| | | Vendor **1101 - Beverly Materials LLC** Totals | | | | Invoices | 2 | | $2,675.98 |
| Vendor **1722 - BLA, Inc** | | | | | | | | | |
| 22987-13 | Illinois Avenue Improvements Phase I and II Engineering Services | Open | | 11/30/2023 | 02/15/2024 | 12/31/2023 | | | 6,159.50 |
| | | Vendor **1722 - BLA, Inc** Totals | | | | Invoices | 1 | | $6,159.50 |
| Vendor **3134 - Joseph P Brand** | | | | | | | | | |
| PWBRJB020924 | Boot Reimbursement | Open | | 02/09/2024 | 02/20/2024 | 02/13/2024 | | | 132.95 |
| | | Vendor **3134 - Joseph P Brand** Totals | | | | Invoices | 1 | | $132.95 |
| Vendor **1857 - Brian Edward Landscaping Inc** | | | | | | | | | |
| 25024 | 2024 Bridge View West and Peregrine Lakes Snow and Ice Control | Open | | 01/24/2024 | 02/23/2024 | 01/30/2024 | | | 480.00 |
| 25025 | 2024 Snow and Ice Control-Police HQ | Open | | 01/24/2024 | 02/23/2024 | 01/30/2024 | | | 220.25 |
| 25026 | 2024 Snow and Ice Control-Train Station and Parking Deck | Open | | 01/24/2024 | 02/23/2024 | 01/30/2024 | | | 1,830.25 |
| 25027 | 2024 Snow and Ice Control-Downtown Areas | Open | | 01/24/2024 | 02/23/2024 | 01/30/2024 | | | 4,361.50 |
| | | Vendor **1857 - Brian Edward Landscaping Inc** Totals | | | | Invoices | 4 | | $6,892.00 |
| Vendor **2243 - Bristol Hose & Fitting** | | | | | | | | | |
| 3535993 | Parts - STOCK | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 1,167.40 |
| 3535994 | Parts - STOCK | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 813.05 |
| 3535995 | Parts - STOCK | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 1,283.00 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 3536176 | Credit Memo | Open | | 01/26/2024 | 02/23/2024 | 02/12/2024 | | | (15.00) |
| 3536182 | Parts - STOCK | Open | | 01/26/2024 | 02/25/2024 | 02/12/2024 | | | 1,469.40 |
| 3536358 | Parts - STOCK | Open | | 01/29/2024 | 02/28/2024 | 02/12/2024 | | | 1,079.40 |
| 3536407 | Parts - STOCK | Open | | 01/29/2024 | 02/28/2024 | 02/12/2024 | | | 207.28 |
| 3536653 | Credit Memo | Open | | 02/01/2024 | 02/23/2024 | 02/12/2024 | | | (2,435.40) |
| | | | Vendor **2243 - Bristol Hose & Fitting** Totals | | | Invoices | 8 | | $3,569.13 |
| Vendor **3725 - Cambridge Computer Services Inc** | | | | | | | | | |
| 87394 | Backup Storage | Open | | 01/31/2024 | 03/01/2024 | 01/31/2024 | | | 15,612.26 |
| 87437 | Dell Server Maintenance | Open | | 02/02/2024 | 03/02/2024 | 01/31/2024 | | | 1,502.46 |
| | | | Vendor **3725 - Cambridge Computer Services Inc** Totals | | | Invoices | 2 | | $17,114.72 |
| Vendor **2095 - Cannon Cochran Mgmnt Services Inc** | | | | | | | | | |
| 0153309 | 2024 Services Claims Administration | Open | | 01/22/2024 | 02/05/2024 | 02/05/2024 | | | 9,523.75 |
| | | | Vendor **2095 - Cannon Cochran Mgmnt Services Inc** Totals | | | Invoices | 1 | | $9,523.75 |
| Vendor **2774 - Cargill Inc-Salt Division** | | | | | | | | | |
| 2909012315 | 2024 Rock Salt | Open | | 01/12/2024 | 02/11/2024 | 02/06/2024 | | | 7,804.50 |
| 2909022446 | 2024 Rock Salt | Open | | 01/16/2024 | 02/15/2024 | 02/06/2024 | | | 31,654.15 |
| 2909028227 | 2024 Rock Salt | Open | | 01/17/2024 | 02/16/2024 | 02/06/2024 | | | 17,687.75 |
| 2909098476 | 2024 Rock Salt | Open | | 01/30/2024 | 02/29/2024 | 02/06/2024 | | | 1,969.14 |
| 2909112572 | 2024 Rock Salt | Open | | 02/01/2024 | 03/02/2024 | 02/06/2024 | | | 72,884.96 |
| 2909119593 | 2024 Rock Salt | Open | | 02/02/2024 | 03/04/2024 | 02/06/2024 | | | 1,932.35 |
| 2909135585 | 2024 Rock Salt | Open | | 02/06/2024 | 02/15/2024 | 02/06/2024 | | | 7,742.42 |
| 2909135592 | 2024 Rock Salt | Open | | 02/06/2024 | 02/15/2024 | 02/06/2024 | | | 7,874.26 |
| | | | Vendor **2774 - Cargill Inc-Salt Division** Totals | | | Invoices | 8 | | $149,549.53 |
| Vendor **2453 - CDS Office Technologies** | | | | | | | | | |
| INV1582292 | Fortigate VPN License | Open | | 12/26/2023 | 01/25/2024 | 12/31/2023 | | | 1,028.00 |
| INV1589817 | Tablet Cable Set | Open | | 01/31/2024 | 03/01/2024 | 02/12/2024 | | | 220.00 |
| | | | Vendor **2453 - CDS Office Technologies** Totals | | | Invoices | 2 | | $1,248.00 |
| Vendor **2555 - Chicago Parts & Sound** | | | | | | | | | |
| 1-0412638 | Parts - STOCK | Open | | 01/25/2024 | 02/24/2024 | 01/30/2024 | | | 222.20 |
| | | | Vendor **2555 - Chicago Parts & Sound** Totals | | | Invoices | 1 | | $222.20 |
| Vendor **3050 - Cintas #22** | | | | | | | | | |
| 4181511480 | Uniform Cleaning | Open | | 01/26/2024 | 02/25/2024 | 01/26/2024 | | | 2.51 |
| 4181511566 | Uniform Cleaning, Shop Rags & Carpets | Open | | 01/26/2024 | 02/25/2024 | 01/26/2024 | | | 151.11 |
| 4181511622 | Uniform Cleaning, Shop Rags & Carpets | Open | | 01/26/2024 | 02/25/2024 | 01/26/2024 | | | 17.12 |
| 4181511784 | Uniform Cleaning, Shop Rags & Carpets | Open | | 01/26/2024 | 02/25/2024 | 01/26/2024 | | | 132.51 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 4181599203 | Village Hall Carpets | Open | | 01/29/2024 | 02/28/2024 | 02/14/2024 | | | 147.13 |
| 4182230029 | Shop Rags | Open | | 02/02/2024 | 03/03/2024 | 02/14/2024 | | | 17.12 |
| 4182230158 | Uniform Cleaning | Open | | 02/02/2024 | 03/03/2024 | 02/14/2024 | | | 135.02 |
| | | | Vendor **3050 - Cintas #22** Totals | | | Invoices | 7 | | $602.52 |
| Vendor **4199 - Clark Baird Smith LLP** | | | | | | | | | |
| 17858 | 2024 Services Legal | Open | | 01/31/2024 | 02/08/2024 | 02/08/2024 | | | 2,122.50 |
| | | | Vendor **4199 - Clark Baird Smith LLP** Totals | | | Invoices | 1 | | $2,122.50 |
| Vendor **3033 - Comcast Cable** | | | | | | | | | |
| FD83 01-24 A | Backup Internet Connections | Open | | 01/24/2024 | 02/21/2024 | 01/31/2024 | | | 84.90 |
| PW 01-24 B | Backup Internet Connections | Open | | 01/24/2024 | 02/21/2024 | 01/31/2024 | | | 6.30 |
| PD24-FEB | Monthly Service Fee's (02/11/24 - 03/10/24) | Open | | 02/04/2024 | 03/03/2024 | 02/14/2024 | | | 16.80 |
| | | | Vendor **3033 - Comcast Cable** Totals | | | Invoices | 3 | | $108.00 |
| Vendor **3706 - Constellation NewEnergy Inc** | | | | | | | | | |
| 67411373501 | Electricity-1199 W. Northwest Highway Countryside Pump Station | Open | | 01/12/2024 | 02/11/2024 | 02/02/2024 | | | 3,739.61 |
| 67411373701 | Electricity-884 E. Lilly Lane Rose and Lilly Lift Station | Open | | 01/12/2024 | 02/11/2024 | 02/02/2024 | | | 535.01 |
| 67411579801 | Electricity-700 N. North Court RT/25 Street Lighting | Open | | 01/12/2024 | 02/11/2024 | 02/02/2024 | | | 59.77 |
| 67418374501 | Electricity-0 W. Rohlwing Road RT/25 Street Lighting | Open | | 01/15/2024 | 02/14/2024 | 02/02/2024 | | | 381.12 |
| 67438901201 | Electricity-2175 N. Coach Road Long Grove Pump Station | Open | | 01/17/2024 | 02/16/2024 | 02/02/2024 | | | 243.60 |
| 67438903201 | Electricity-2399 N. Dee Lane Deer Park Booster Station | Open | | 01/17/2024 | 02/16/2024 | 02/02/2024 | | | 496.89 |
| 67438906501 | Electricity-2175 N. Coach Road Long Grove Well 15 | Open | | 01/17/2024 | 02/16/2024 | 02/02/2024 | | | 42.42 |
| 67438908201 | Electricity-1501 N. Hicks Road Hicks and Dundee Pump Station | Open | | 01/17/2024 | 02/16/2024 | 02/02/2024 | | | 1,006.18 |
| 67438936201 | Electricity-0 Haleyshill Court Dunhaven Woods Lift Station | Open | | 01/17/2024 | 02/16/2024 | 02/02/2024 | | | 250.12 |
| 67447483501 | Electricity-803 W. Panorama Drive Deer Grove Lift Station | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 293.98 |
| 67447510601 | Electricity-1381 N. Rohlwing Road North Supply Pump Station | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 5,261.78 |
| 67447533001 | Electricity-137 W. Wood Street Unit 2 Train Station | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 396.21 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 67447535301 | Electricity-137 W. Wood Street Unit 1 Parking Lot Lights | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 1,247.56 |
| 67447544301 | Electricity-137 W. Wood Street Unit 3 Conscious Cup | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 344.45 |
| 67447559701 | Electricity-Heron Drive Well 10 Pump Station | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 13,345.30 |
| 67447583801 | Electricity-429 N. Hicks Road Holiday Lighting | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 22.71 |
| 67447645701 | Electricity-1484 N. Oak Street Pepper Tree Lift Station | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 464.59 |
| 67447738101 | Electricity-1465 E. Evergreen Drive Randville Lift Station | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 1,505.76 |
| 67447761701 | Electricity-1 N. Plum Grove Rd. Rotary Plaza Sign | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 25.34 |
| 67447845101 | Electricity-150 W. Wilson St. Clu Building | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 910.03 |
| 67447848301 | Electricity-0 N. Hicks Pl./1 W. Northwest Hwy. Holiday Lighting | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 169.86 |
| 67447972101 | Electricity-251 W. Colfax Street Parking Deck | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 6,999.53 |
| 67464383701 | Electricity-50 N. Brockway Street Parking Lot Lighting | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 111.83 |
| 67464393301 | Electricity-560 S. Hale Street Storm Water Lift Station | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 56.76 |
| 67464395401 | Electricity-47 W. Slade Street RT/25 Street Lighting | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 347.24 |
| 67464399701 | Electricity-519 S. Consumers Ave Arlington Crest Lift Station | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 235.34 |
| 67464413501 | Electricity-0 Kenilworth and Elizabeth Winston Tank | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 89.99 |
| 67464415001 | Electricity-1830 N. Baldwin Road Kasuba Lift Station | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 1,999.73 |
| 67464415101 | Electricity-0 N. Smith Street Union Pacific Box | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 293.02 |
| 67464416801 | Electricity-0 Benton and Wilmette Wilmette Lift Station | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 75.72 |
| 67464419101 | Electricity-Palatine and Oak Street Lighting | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 219.42 |
| 67464422601 | Electricity-0 N. Smith St/King George Ct RT/23 Street Lighting | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 6,790.20 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 67464423001 | Electricity-0 N. Smith St/1 N Cherrywood Dr. Street Lighting | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 15,273.80 |
| 67464432401 | Electricity-251 W. Colfax Street RT/25 Parking Lot Lighting | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 37.88 |
| 67471776201 | Electricity-0 Harper Well 6 | Open | | 01/22/2024 | 02/21/2024 | 02/02/2024 | | | 918.72 |
| 67471800601 | Electricity-914 W. Lukas Avenue Square D Lift Station | Open | | 01/22/2024 | 02/21/2024 | 02/02/2024 | | | 181.99 |
| 67471805501 | Electricity-1100 W. Illinois Av. Well 5 | Open | | 01/22/2024 | 02/21/2024 | 02/02/2024 | | | 1,234.62 |
| 67471806201 | Electricity-149 W. Michigan Avenue South Supply Pump Station | Open | | 01/22/2024 | 02/21/2024 | 02/02/2024 | | | 10,563.62 |
| 67471810101 | Electricity-1525-35 S. Roselle Road Shires Lift Station | Open | | 01/22/2024 | 02/21/2024 | 02/02/2024 | | | 1,006.48 |
| 67471830601 | Electricity-1279 W. Palatine Road Entrance Sign | Open | | 01/22/2024 | 02/21/2024 | 02/02/2024 | | | 6.43 |
| 67487584201 | Electricity-Palatine and Bothwell Street Lighting | Open | | 01/23/2024 | 02/22/2024 | 02/02/2024 | | | 490.50 |
| 67471805001 | Electricity-826 W. Exner Court Pond Aerator | Open | | 01/25/2024 | 02/24/2024 | 02/02/2024 | | | 26.61 |
| 67526681801 | Electricity-550 N. Smith Street Well 7 Pump Station | Open | | 01/29/2024 | 02/28/2024 | 02/02/2024 | | | 2,963.08 |
| | | Vendor **3706 - Constellation NewEnergy Inc** Totals | | | | Invoices | 43 | | $80,664.80 |
| Vendor **2981 - Continental Weather Service** | | | | | | | | | |
| 195618 | Monthly Weather Forecasting-February 2024 | Open | | 02/01/2024 | 03/02/2024 | 02/09/2024 | | | 150.00 |
| | | Vendor **2981 - Continental Weather Service** Totals | | | | Invoices | 1 | | $150.00 |
| Vendor **3091 - Cook County Treasurer Electrical & Maintenance** | | | | | | | | | |
| 2023-4 | Traffic Signal Maintenance-10/1/23-12/31/23 | Open | | 01/03/2024 | 02/15/2024 | 12/31/2023 | | | 1,810.02 |
| | | Vendor **3091 - Cook County Treasurer Electrical & Maintenance** Totals | | | | Invoices | 1 | | $1,810.02 |
| Vendor **2773 - Core & Main LP** | | | | | | | | | |
| U155567 | Meters-IPERL 1 3TS 1000G SM 4WHL, Tile Probe, 36" MH Cover Hook | Open | | 01/02/2024 | 02/20/2024 | 12/31/2023 | | | 3,598.00 |
| U286224 | Meters-OMNI+ 2 C2 MEAS CHMB 1G; MRT CPLG;3/4 & 1/8 Rubber Washer | Open | | 01/26/2024 | 02/25/2024 | 02/07/2024 | | | 2,741.00 |
| U287013 | 8 x 12-1/2 Rep Clp | Open | | 01/26/2024 | 02/25/2024 | 02/07/2024 | | | 175.55 |
| U287817 | Credit Memo | Open | | 01/26/2024 | 02/20/2024 | 02/07/2024 | | | (267.55) |
| | | Vendor **2773 - Core & Main LP** Totals | | | | Invoices | 4 | | $6,247.00 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **4918 - DACRA Tech LLC** | | | | | | | | | |
| DT 2024-01-088 | Municipal Enforcement Software Monthly Service & Citation Fee's | Open | | 01/31/2024 | 01/31/2024 | 02/14/2024 | | | 2,611.44 |
| | | | Vendor **4918 - DACRA Tech LLC** Totals | | | Invoices | 1 | | $2,611.44 |
| Vendor **1929 - Delta Sonic Car Wash Systems** | | | | | | | | | |
| INV-0012393 | Car Wash | Open | | 01/26/2024 | 02/25/2024 | 01/25/2024 | | | 164.36 |
| | | | Vendor **1929 - Delta Sonic Car Wash Systems** Totals | | | Invoices | 1 | | $164.36 |
| Vendor **2828 - Director Of Illinois State Police** | | | | | | | | | |
| 34741 | Declaration of Asset Forfeiture (SAO #23-12-0155) | Open | | 02/06/2024 | 02/12/2024 | 02/20/2024 | | | 1,239.00 |
| | | | Vendor **2828 - Director Of Illinois State Police** Totals | | | Invoices | 1 | | $1,239.00 |
| Vendor **1728 - Doland Engineering, LLC** | | | | | | | | | |
| 24-10473 | January 2024 Site Development Permit Inspection Fees | Open | | 01/31/2024 | 03/02/2024 | 02/12/2024 | | | 626.00 |
| 24-10475 | January 2024 Engineering Plan Review Services | Open | | 01/31/2024 | 03/01/2024 | 02/12/2024 | | | 750.00 |
| | | | Vendor **1728 - Doland Engineering, LLC** Totals | | | Invoices | 2 | | $1,376.00 |
| Vendor **2786 - EJ Equipment Inc** | | | | | | | | | |
| P11531 | Vac-Con Clamp | Open | | 02/01/2024 | 03/02/2024 | 02/07/2024 | | | 24.87 |
| | | | Vendor **2786 - EJ Equipment Inc** Totals | | | Invoices | 1 | | $24.87 |
| Vendor **3563 - FGM Architects** | | | | | | | | | |
| 23-3804-02-1 | Fire Stations 82 and 85 Renovations Phase 2 Services | Open | | 01/22/2024 | 02/21/2024 | 12/31/2023 | | | 24,766.00 |
| | | | Vendor **3563 - FGM Architects** Totals | | | Invoices | 1 | | $24,766.00 |
| Vendor **2665 - Fleet Safety Supply** | | | | | | | | | |
| 82336 | Parts - Stock | Open | | 01/23/2024 | 02/22/2024 | 02/12/2024 | | | 189.28 |
| 82350 | Parts - T-517 | Open | | 01/29/2024 | 02/28/2024 | 02/12/2024 | | | 204.26 |
| | | | Vendor **2665 - Fleet Safety Supply** Totals | | | Invoices | 2 | | $393.54 |
| Vendor **2195 - FMP** | | | | | | | | | |
| 162-166194 | Credit Memo | Open | | 01/05/2024 | 03/02/2024 | 02/12/2024 | | | (84.00) |
| 50-5052647 | Parts - Stock | Open | | 01/30/2024 | 02/29/2024 | 02/12/2024 | | | 93.80 |
| 162-168572 | Parts - Stock | Open | | 02/01/2024 | 03/02/2024 | 02/12/2024 | | | 368.52 |
| | | | Vendor **2195 - FMP** Totals | | | Invoices | 3 | | $378.32 |
| Vendor **1621 - Fox Valley Fire & Safety** | | | | | | | | | |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| IN00659943 | Fire Extinguisher Service | Open | | 02/05/2024 | 03/04/2024 | 02/05/2024 | | | 112.80 |
| IN00659945 | Fire Extinguisher Service | Open | | 02/05/2024 | 03/04/2024 | 02/05/2024 | | | 357.90 |
| IN00659946 | Fire Extinguisher Service | Open | | 02/05/2024 | 03/04/2024 | 02/05/2024 | | | 229.65 |
| IN00660169 | Fire Extinguisher Service | Open | | 02/05/2024 | 03/04/2024 | 02/05/2024 | | | 359.20 |
| IN00660170 | Fire Extinguisher Service | Open | | 02/05/2024 | 03/04/2024 | 02/05/2024 | | | 178.95 |
| | | | Vendor **1621 - Fox Valley Fire & Safety** Totals | | | Invoices | 5 | | $1,238.50 |
| Vendor **5073 - FulLife Safety LLC** | | | | | | | | | |
| 69714 | Henry-boots | Open | | 01/26/2024 | 02/25/2024 | 02/07/2024 | | | 419.98 |
| | | | Vendor **5073 - FulLife Safety LLC** Totals | | | Invoices | 1 | | $419.98 |
| Vendor **3895 - Garland / DBS Inc** | | | | | | | | | |
| 42785245137 | South Supply Pump Station Roof Replacement | Open | | 12/31/2023 | 02/15/2024 | 12/31/2023 | | | 81,019.00 |
| | | | Vendor **3895 - Garland / DBS Inc** Totals | | | Invoices | 1 | | $81,019.00 |
| Vendor **3400 - Gewalt Hamilton Associates Inc** | | | | | | | | | |
| 4510.008-1 | Tulip Way Reconstruction Design Engineering | Open | | 01/31/2024 | 02/15/2024 | 12/31/2023 | | | 3,454.00 |
| 4510.009-1 | Michigan and Brockway Rehabilitation Design Engineering | Open | | 01/31/2024 | 02/15/2024 | 12/31/2023 | | | 872.00 |
| | | | Vendor **3400 - Gewalt Hamilton Associates Inc** Totals | | | Invoices | 2 | | $4,326.00 |
| Vendor **2281 - Grainger** | | | | | | | | | |
| 9973162788 | Kasuba Lift Station Semiconductor Fuse | Open | | 01/24/2024 | 02/23/2024 | 01/18/2024 | | | 155.72 |
| | | | Vendor **2281 - Grainger** Totals | | | Invoices | 1 | | $155.72 |
| Vendor **1173 - Graybar Electric Company, Inc.** | | | | | | | | | |
| 9335823686 | LED-8039E345D-A, LED-8024M345-G7-FW | Open | | 02/02/2024 | 03/03/2024 | 02/07/2024 | | | 545.49 |
| | | | Vendor **1173 - Graybar Electric Company, Inc.** Totals | | | Invoices | 1 | | $545.49 |
| Vendor **4944 - Ryan G Hansen** | | | | | | | | | |
| PWBRRH020124 | Boot Reimbursement | Open | | 02/01/2024 | 02/15/2024 | 02/14/2024 | | | 250.00 |
| | | | Vendor **4944 - Ryan G Hansen** Totals | | | Invoices | 1 | | $250.00 |
| Vendor **2989 - Huerta Bros** | | | | | | | | | |
| 48823 | Snow and Ice Removal-Fawn Lane | Open | | 01/31/2024 | 03/01/2024 | 02/09/2024 | | | 1,800.00 |
| | | | Vendor **2989 - Huerta Bros** Totals | | | Invoices | 1 | | $1,800.00 |
| Vendor **2563 - IAPEM** | | | | | | | | | |
| 94997 | 2024 Membership Dues (Semro) | Open | | 01/31/2024 | 02/29/2024 | 02/14/2024 | | | 35.00 |

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VILLAGE OF PALATINE

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Invoice Due Date Range 12/01/23 - 03/05/24
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| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | | Vendor **2563 - IAPEM** Totals | | | Invoices | 1 | | $35.00 |
| Vendor **4591 - IL Department of Innovation & Technology** | | | | | | | | | |
| T2413373 | Custom Bandwidth | Open | | 01/17/2024 | 02/17/2024 | 01/31/2024 | | | 428.00 |
| | | | Vendor **4591 - IL Department of Innovation & Technology** Totals | | | Invoices | 1 | | $428.00 |
| Vendor **2822 - Illinois Secretary Of State** | | | | | | | | | |
| PWVM 2024 T-209 | License Plate Renewal T-209 | Open | | 02/01/2024 | 03/02/2024 | 02/12/2024 | | | 151.00 |
| PWVM 2024 T-400 | License Plate Renewal T-400 | Open | | 02/01/2024 | 03/02/2024 | 02/12/2024 | | | 151.00 |
| PWVM 2024 C-379 | License Plate Renewal C-379 | Open | | 02/01/2024 | 02/29/2024 | 02/12/2024 | | | 151.00 |
| | | | Vendor **2822 - Illinois Secretary Of State** Totals | | | Invoices | 3 | | $453.00 |
| Vendor **4273 - Illinois Workers' Compensation Commission** | | | | | | | | | |
| 2024-00000124 | IWCC Rate Adjustment 07.01.2023-12.31.2023 | Open | | 02/12/2024 | 02/12/2024 | 12/31/2023 | | | 326.46 |
| | | | Vendor **4273 - Illinois Workers' Compensation Commission** Totals | | | Invoices | 1 | | $326.46 |
| Vendor **4723 - Industrial Systems Ltd** | | | | | | | | | |
| 24963 | Liquid Deicing Chemicals | Open | | 01/25/2024 | 02/24/2024 | 02/09/2024 | | | 4,214.00 |
| | | | Vendor **4723 - Industrial Systems Ltd** Totals | | | Invoices | 1 | | $4,214.00 |
| Vendor **4951 - Interstate Batteries of North Chicago** | | | | | | | | | |
| 60017981 | Well 7 UPS Battery Replacement | Open | | 01/26/2024 | 02/25/2024 | 01/30/2024 | | | 125.03 |
| 23046418 | Parts - Stock | Open | | 01/30/2024 | 02/29/2024 | 02/09/2024 | | | 191.88 |
| 839210 | Parts - Stock | Open | | 02/02/2024 | 03/03/2024 | 02/09/2024 | | | 433.76 |
| | | | Vendor **4951 - Interstate Batteries of North Chicago** Totals | | | Invoices | 3 | | $750.67 |
| Vendor **2677 - IPELRA** | | | | | | | | | |
| 2024-00000128 | 2024 Employment Law Seminar (Nord & Calanca) | Open | | 01/16/2024 | 02/20/2024 | 02/14/2024 | | | 650.00 |
| | | | Vendor **2677 - IPELRA** Totals | | | Invoices | 1 | | $650.00 |
| Vendor **3869 - John Nelson Architect Inc** | | | | | | | | | |
| JN 2/12/24 | Plan Review/ Consultation Services 1/31-2/9 | Open | | 02/12/2024 | 02/12/2024 | 02/12/2024 | | | 1,540.00 |
| | | | Vendor **3869 - John Nelson Architect Inc** Totals | | | Invoices | 1 | | $1,540.00 |
| Vendor **1635 - Joseph D. Foreman & Company** | | | | | | | | | |
| 334013 | Utility System Supplies-Hydrant Repair Supplies | Open | | 01/31/2024 | 03/01/2024 | 02/07/2024 | | | 1,073.50 |
| 334029 | Utility System Supplies-Kennedy Hydrant Upper Stem K81 | Open | | 02/02/2024 | 03/03/2024 | 02/07/2024 | | | 291.00 |
| | | | Vendor **1635 - Joseph D. Foreman & Company** Totals | | | Invoices | 2 | | $1,364.50 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
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Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **2268 - Journal & Topics Newspapers** | | | | | | | | | |
| 191761 | legal notice 58 W Illinois | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 52.50 |
| 191762 | legal notice 23 E Northwest Hwy | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 42.50 |
| 191763 | legal notice 430-436 E Northwest Hwy | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 57.50 |
| 191764 | legal notice 1060 N Park Av | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 45.00 |
| 191765 | legal notice 1122 E Pratt Dr | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 52.50 |
| 191766 | legal notice 1740 N Rand Rd | Open | | 01/24/2024 | 02/23/2024 | 02/12/2024 | | | 42.50 |
| | | Vendor **2268 - Journal & Topics Newspapers** Totals | | | | Invoices | 6 | | $292.50 |
| Vendor **2075 - Kimball Midwest** | | | | | | | | | |
| 101862161 | Parts - Stock | Open | | 01/29/2024 | 02/28/2024 | 01/25/2024 | | | 319.86 |
| | | Vendor **2075 - Kimball Midwest** Totals | | | | Invoices | 1 | | $319.86 |
| Vendor **3137 - Robert L King** | | | | | | | | | |
| PWBRBK020424 | Boot Reimbursement | Open | | 02/04/2024 | 02/18/2024 | 02/13/2024 | | | 132.76 |
| | | Vendor **3137 - Robert L King** Totals | | | | Invoices | 1 | | $132.76 |
| Vendor **4999 - Kristin La Russo** | | | | | | | | | |
| Notary-KL2024 | Notary Membership Course | Open | | 01/26/2024 | 02/26/2024 | 02/05/2024 | | | 29.00 |
| Notary-LaRusso24 | Notary Membership Renewal | Open | | 01/26/2024 | 02/26/2024 | 02/05/2024 | | | 109.80 |
| | | Vendor **4999 - Kristin La Russo** Totals | | | | Invoices | 2 | | $138.80 |
| Vendor **5367 - Law Enforcement Records Managers of Illinois** | | | | | | | | | |
| 2258 | 2024 Membership Dues (Markovic) | Open | | 02/01/2024 | 03/01/2024 | 02/14/2024 | | | 40.00 |
| | | Vendor **5367 - Law Enforcement Records Managers of Illinois** Totals | | | | Invoices | 1 | | $40.00 |
| Vendor **4345 - Liftoff Llc** | | | | | | | | | |
| 7531ADD24 | Additional One Drive and Office 365 Licenses | Open | | 01/27/2024 | 02/27/2024 | 01/31/2024 | | | 864.00 |
| | | Vendor **4345 - Liftoff Llc** Totals | | | | Invoices | 1 | | $864.00 |
| Vendor **2641 - Lyons Electric Company, Inc** | | | | | | | | | |
| 18748 | Monthly Traffic Signal Maintenance-January 2024 | Open | | 01/31/2024 | 03/01/2024 | 02/07/2024 | | | 940.00 |
| | | Vendor **2641 - Lyons Electric Company, Inc** Totals | | | | Invoices | 1 | | $940.00 |
| Vendor **2995 - M & B Landscaping Co.** | | | | | | | | | |
| PD-338 | 2024 Parking Deck Snow & Ice Control Services | Open | | 01/24/2024 | 02/23/2024 | 01/30/2024 | | | 302.50 |
| PD-339 | 2024 Parking Deck Snow & Ice Control Services | Open | | 01/26/2024 | 02/25/2024 | 02/07/2024 | | | 3,072.00 |
| | | Vendor **2995 - M & B Landscaping Co.** Totals | | | | Invoices | 2 | | $3,374.50 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **5392 - Many Paws Global Rescue, Inc** | | | | | | | | | |
| APO-01842451 | Vaccine's for PPD Strays Rescue Program | Open | | 01/20/2024 | 02/20/2024 | 02/14/2024 | | | 254.97 |
| | | Vendor **5392 - Many Paws Global Rescue, Inc** Totals | | | | Invoices | 1 | | $254.97 |
| Vendor **5066 - Marco Technologies LLC** | | | | | | | | | |
| 520916883 | Copier Maintenance Agreement | Open | | 01/24/2024 | 02/23/2024 | 01/31/2024 | | | 1,539.33 |
| | | Vendor **5066 - Marco Technologies LLC** Totals | | | | Invoices | 1 | | $1,539.33 |
| Vendor **4600 - Meridian IT Inc** | | | | | | | | | |
| 544209 | Reporting and Support Services: Commvault Licenses | Open | | 01/27/2024 | 02/27/2024 | 01/22/2024 | | | 122.18 |
| 543479 | Reporting and Support Services: Commvault Licenses | Open | | 02/01/2024 | 03/01/2024 | 01/22/2024 | | | 763.48 |
| | | Vendor **4600 - Meridian IT Inc** Totals | | | | Invoices | 2 | | $885.66 |
| Vendor **2421 - Mikes Towing/Auto & Truck Repair** | | | | | | | | | |
| 1072481 | Safety Lane T-424, T-419, T-451, T-372 | Open | | 01/26/2024 | 02/25/2024 | 02/12/2024 | | | 160.00 |
| 1072493 | Safety Lane T-379, T-503 | Open | | 01/31/2024 | 03/01/2024 | 02/12/2024 | | | 80.00 |
| | | Vendor **2421 - Mikes Towing/Auto & Truck Repair** Totals | | | | Invoices | 2 | | $240.00 |
| Vendor **4934 - Mindsight** | | | | | | | | | |
| 12337 | Cisco SmartNet & Sub Renewal | Open | | 01/08/2024 | 02/07/2024 | 02/09/2024 | | | 5,703.60 |
| | | Vendor **4934 - Mindsight** Totals | | | | Invoices | 1 | | $5,703.60 |
| Vendor **1856 - Monroe Truck Equipment** | | | | | | | | | |
| 34491 | Parts - STOCK | Open | | 01/23/2024 | 02/22/2024 | 01/25/2024 | | | 829.83 |
| | | Vendor **1856 - Monroe Truck Equipment** Totals | | | | Invoices | 1 | | $829.83 |
| Vendor **5118 - Municipal GIS Partners, Inc** | | | | | | | | | |
| 7490 | Staffing consultants | Open | | 01/31/2024 | 02/29/2024 | 01/31/2024 | | | 19,170.36 |
| | | Vendor **5118 - Municipal GIS Partners, Inc** Totals | | | | Invoices | 1 | | $19,170.36 |
| Vendor **5099 - NAPA Auto Parts** | | | | | | | | | |
| 421472 | Credit Memo | Open | | 01/09/2024 | 02/15/2024 | 02/09/2024 | | | (56.16) |
| 422077 | Parts - PT-408 | Open | | 01/16/2024 | 02/15/2024 | 02/09/2024 | | | 164.32 |
| 422114 | Parts - PT-48 | Open | | 01/24/2024 | 02/23/2024 | 02/09/2024 | | | 14.18 |
| 423124 | Parts - PT-999 | Open | | 01/24/2024 | 02/23/2024 | 02/09/2024 | | | 23.90 |
| 423680 | Parts - STOCK | Open | | 01/29/2024 | 02/28/2024 | 01/25/2024 | | | 14.55 |
| 423874 | Parts - Stock | Open | | 01/31/2024 | 02/01/2024 | 02/09/2024 | | | 15.40 |
| 424049 | Parts - T-319 | Open | | 02/01/2024 | 03/02/2024 | 02/09/2024 | | | 179.71 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 424096 | Parts - Stock | Open | | 02/01/2024 | 03/02/2024 | 02/09/2024 | | | 72.40 |
| 424192 | Parts - Stock | Open | | 02/02/2024 | 03/03/2024 | 02/09/2024 | | | 74.45 |
| 424287 | Parts - Stock | Open | | 02/02/2024 | 03/03/2024 | 02/09/2024 | | | 14.46 |
| | | | Vendor **5099 - NAPA Auto Parts** Totals | | | Invoices | 10 | | $517.21 |
| Vendor **4890 - Nat'l Union Fire Ins Company of Pittsburg, PA** | | | | | | | | | |
| 2024-00000121 | National Union Fire Insurance Company | Open | | 02/01/2024 | 02/12/2024 | 02/12/2024 | | | 595.00 |
| | | | Vendor **4890 - Nat'l Union Fire Ins Company of Pittsburg, PA** Totals | | | Invoices | 1 | | $595.00 |
| Vendor **2616 - Nicor Gas** | | | | | | | | | |
| 39263126664-1/24 | Natural Gas-25 W. Palatine Rd. American Data | Open | | 01/17/2024 | 02/16/2024 | 02/02/2024 | | | 92.54 |
| 49923400003-1/24 | Natural Gas-148 W. Illinois Ave Combined Service Facility | Open | | 01/17/2024 | 02/16/2024 | 02/02/2024 | | | 4,174.92 |
| 93126652572-1/24 | Natural Gas-150 W. Wilson Street Clu Building | Open | | 01/17/2024 | 02/16/2024 | 02/02/2024 | | | 839.94 |
| 37917400006-1/24 | Natural Gas-914 W. Lukas Avenue Square D Lift Station | Open | | 01/18/2024 | 02/17/2024 | 02/02/2024 | | | 44.62 |
| 55424779829-1/24 | Natural Gas-1545-47 Shires Court Lift Station | Open | | 01/19/2024 | 02/18/2024 | 02/02/2024 | | | 44.11 |
| 19505219626-1/24 | Natural Gas-251 W. Colfax Street Parking Deck | Open | | 01/24/2024 | 02/23/2024 | 02/02/2024 | | | 144.89 |
| 46007255576-1/24 | Natural Gas-804 W. Panorama Drive Deer Grove Lift Station | Open | | 01/24/2024 | 02/23/2024 | 02/02/2024 | | | 88.38 |
| 70018165616-1/24 | Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station | Open | | 01/24/2024 | 02/23/2024 | 02/02/2024 | | | 47.17 |
| 83980510966-1/24 | Natural Gas-550 N. Smith Street Well 7 Generator | Open | | 01/24/2024 | 02/23/2024 | 02/02/2024 | | | 41.98 |
| 25623386239-1/24 | Natural Gas-1484 N. Oak Street Pepper Tree Lift Station | Open | | 01/25/2024 | 02/24/2024 | 02/02/2024 | | | 41.95 |
| 66457600006-1/24 | Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station | Open | | 01/25/2024 | 02/24/2024 | 02/02/2024 | | | 244.94 |
| 68017400000-1/24 | Natural Gas-137 W. Wood Street Train Station | Open | | 01/26/2024 | 02/25/2024 | 02/02/2024 | | | 456.72 |
| 88271305703-1/24 | Natural Gas-1465 E. Evergreen Drive Randville Lift Station | Open | | 01/26/2024 | 02/25/2024 | 02/02/2024 | | | 180.00 |
| 36756460568-1/24 | Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station | Open | | 01/29/2024 | 02/28/2024 | 02/02/2024 | | | 144.01 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| 88097600006-1/24 | Natural Gas-2175 N. Coach Road Long Grove Pump Station | Open | | 01/29/2024 | 02/28/2024 | 02/02/2024 | | | 316.16 |
| | | | Vendor **2616 - Nicor Gas** Totals | | | Invoices | 15 | | $6,902.33 |
| Vendor **1413 - Northwest Central Dispatch Syst** | | | | | | | | | |
| 9557 | 2024 Member Assessment Fee - PD & FD (March) | Open | | 02/01/2024 | 03/02/2024 | 02/14/2024 | | | 39,725.34 |
| | | | Vendor **1413 - Northwest Central Dispatch Syst** Totals | | | Invoices | 1 | | $39,725.34 |
| Vendor **2224 - Northwest Community Hospital-EMS** | | | | | | | | | |
| 2024-00000118 | In-Station Con Ed Fees (Nov/Dec) | Open | | 02/05/2024 | 03/04/2024 | 12/31/2023 | | | 358.79 |
| | | | Vendor **2224 - Northwest Community Hospital-EMS** Totals | | | Invoices | 1 | | $358.79 |
| Vendor **3078 - NSACP** | | | | | | | | | |
| 2023-1219-86 | 2024 Annual Membership Renewal (Nord) | Open | | 01/25/2024 | 02/24/2024 | 02/14/2024 | | | 200.00 |
| | | | Vendor **3078 - NSACP** Totals | | | Invoices | 1 | | $200.00 |
| Vendor **5203 - ODP Business Solutions, LLC** | | | | | | | | | |
| 351425366001 | Shared Office Supplies | Open | | 01/24/2024 | 03/04/2024 | 02/09/2024 | | | 281.13 |
| 29563669 | Misc Office Supplies/Department Copy Paper | Open | | 01/31/2024 | 03/01/2024 | 02/14/2024 | | | 352.34 |
| | | | Vendor **5203 - ODP Business Solutions, LLC** Totals | | | Invoices | 2 | | $633.47 |
| Vendor **1214 - On Time Embroidery Inc.** | | | | | | | | | |
| 119419 | Clothing | Open | | 01/26/2024 | 02/25/2024 | 01/29/2024 | | | 108.00 |
| 119766 | Clothing | Open | | 01/26/2024 | 02/25/2024 | 01/29/2024 | | | 66.00 |
| 120008 | Clothing | Open | | 01/26/2024 | 02/25/2024 | 01/29/2024 | | | 84.00 |
| 120356 | Clothing | Open | | 01/26/2024 | 02/25/2024 | 01/29/2024 | | | 41.00 |
| 120357 | Clothing | Open | | 01/26/2024 | 02/25/2024 | 01/29/2024 | | | 45.00 |
| 120358 | Clothing | Open | | 01/26/2024 | 02/25/2024 | 01/29/2024 | | | 31.00 |
| | | | Vendor **1214 - On Time Embroidery Inc.** Totals | | | Invoices | 6 | | $375.00 |
| Vendor **3147 - Reid T Ottesen** | | | | | | | | | |
| 22024NWMC | TT &E 2024 NWMC | Open | | 02/07/2024 | 02/19/2024 | 02/07/2024 | | | 147.50 |
| | | | Vendor **3147 - Reid T Ottesen** Totals | | | Invoices | 1 | | $147.50 |
| Vendor **5151 - Pace Analytical Services, LLC** | | | | | | | | | |
| I9581885 | Water Sample Testing | Open | | 01/23/2024 | 02/22/2024 | 01/18/2024 | | | 956.00 |
| I9582049 | Water Sample Testing | Open | | 01/24/2024 | 02/23/2024 | 02/07/2024 | | | 541.00 |
| I9582141 | Water Sample Testing | Open | | 01/26/2024 | 02/25/2024 | 01/18/2024 | | | 2,102.00 |
| | | | Vendor **5151 - Pace Analytical Services, LLC** Totals | | | Invoices | 3 | | $3,599.00 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **2572 - Paddock Publications, Inc** | | | | | | | | | |
| 278008 | Legal Notice 4610799 | Open | | 01/29/2024 | 03/04/2024 | 02/06/2024 | | | 135.00 |
| | | | Vendor **2572 - Paddock Publications, Inc** Totals | | | Invoices | 1 | | $135.00 |
| Vendor **1784 - Parent Petroleum** | | | | | | | | | |
| 1628302 | Lubricants & Additives - STOCK | Open | | 01/25/2024 | 02/24/2024 | 01/25/2024 | | | 483.44 |
| | | | Vendor **1784 - Parent Petroleum** Totals | | | Invoices | 1 | | $483.44 |
| Vendor **4019 - Rush Truck Centers** | | | | | | | | | |
| 3035818321 | Parts - T-410 | Open | | 01/24/2024 | 02/23/2024 | 01/25/2024 | | | 257.44 |
| 3035901615 | Parts -T-411 | Open | | 01/30/2024 | 02/29/2024 | 02/12/2024 | | | 46.11 |
| | | | Vendor **4019 - Rush Truck Centers** Totals | | | Invoices | 2 | | $303.55 |
| Vendor **4168 - Doris K Sadik** | | | | | | | | | |
| Sadik013124 | Council Food Supplies | Open | | 01/31/2024 | 03/04/2024 | 02/01/2024 | | | 28.96 |
| | | | Vendor **4168 - Doris K Sadik** Totals | | | Invoices | 1 | | $28.96 |
| Vendor **5263 - Austin Schramer** | | | | | | | | | |
| as clothing 2/12 | clothing reimbursement | Open | | 02/12/2024 | 02/12/2024 | 02/12/2024 | | | 80.47 |
| | | | Vendor **5263 - Austin Schramer** Totals | | | Invoices | 1 | | $80.47 |
| Vendor **3968 - SignsDirect Inc** | | | | | | | | | |
| 109068 | 12" Slot Crosspiece for Flat Street Signs | Open | | 01/09/2024 | 02/08/2024 | 02/09/2024 | | | 1,418.44 |
| | | | Vendor **3968 - SignsDirect Inc** Totals | | | Invoices | 1 | | $1,418.44 |
| Vendor **3008 - Sikich LLP** | | | | | | | | | |
| 40721 | Annual Financial Audit | Open | | 01/29/2024 | 02/28/2024 | 01/30/2024 | | | 8,300.00 |
| | | | Vendor **3008 - Sikich LLP** Totals | | | Invoices | 1 | | $8,300.00 |
| Vendor **5233 - Hadley Skeffington-Vos** | | | | | | | | | |
| 020724ILCMA | TT&E 2024 ILCMA | Open | | 02/07/2024 | 02/19/2024 | 02/07/2024 | | | 148.00 |
| | | | Vendor **5233 - Hadley Skeffington-Vos** Totals | | | Invoices | 1 | | $148.00 |
| Vendor **4308 - Solid Waste Agency of Northern Cook County** | | | | | | | | | |
| 7488 | Refuse Service - March | Open | | 02/01/2024 | 02/24/2024 | 01/22/2024 | | | 117,110.35 |
| | | | Vendor **4308 - Solid Waste Agency of Northern Cook County** Totals | | | Invoices | 1 | | $117,110.35 |
| Vendor **1422 - Spunky Dunkers** | | | | | | | | | |
| 2024-00000130 | Prisoner Meals (01/02/24 - 02/09/24) | Open | | 02/09/2024 | 02/20/2024 | 02/14/2024 | | | 124.80 |
| | | | Vendor **1422 - Spunky Dunkers** Totals | | | Invoices | 1 | | $124.80 |
| Vendor **1804 - Staples** | | | | | | | | | |
| 8073066385 | Paper | Open | | 01/27/2024 | 02/26/2024 | 02/05/2024 | | | 406.40 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | | Vendor **1804 - Staples** Totals | | | Invoices | 1 | | $406.40 |
| Vendor **2564 - State Treasurer-IL Dept of Transportation** | | | | | | | | | |
| 64838 | Quarterly Traffic Signal Maintenance-10/1/23-12/31/23 | Open | | 01/31/2024 | 03/01/2024 | 12/31/2023 | | | 13,764.84 |
| | | | Vendor **2564 - State Treasurer-IL Dept of Transportation** Totals | | | Invoices | 1 | | $13,764.84 |
| Vendor **4855 - Sunrun Installation Services Inc** | | | | | | | | | |
| 2/13/2024 | withdrawn permit/ 14750-2023 /1103 N King Arthur Ct | Open | | 02/13/2024 | 02/13/2024 | 02/13/2024 | | | 402.00 |
| | | | Vendor **4855 - Sunrun Installation Services Inc** Totals | | | Invoices | 1 | | $402.00 |
| Vendor **4966 - T-Mobile** | | | | | | | | | |
| 965537055-0124 | CS Telematics Program Monthly Service Fee-January | Open | | 01/29/2024 | 02/28/2024 | 02/12/2024 | | | 300.00 |
| | | | Vendor **4966 - T-Mobile** Totals | | | Invoices | 1 | | $300.00 |
| Vendor **4359 - Target Solutions Learning Llc** | | | | | | | | | |
| INV88537 | Training Management Program - Membership & Maintenance Fee's | Open | | 01/31/2024 | 03/01/2024 | 02/14/2024 | | | 11,709.35 |
| | | | Vendor **4359 - Target Solutions Learning Llc** Totals | | | Invoices | 1 | | $11,709.35 |
| Vendor **1844 - Third Millennium Associates Inc** | | | | | | | | | |
| 30975 | UB Bill Processing - January 2024 | Open | | 01/31/2024 | 02/29/2024 | 02/05/2024 | | | 2,862.71 |
| | | | Vendor **1844 - Third Millennium Associates Inc** Totals | | | Invoices | 1 | | $2,862.71 |
| Vendor **1199 - Thompson Elevator Inspection Service Inc** | | | | | | | | | |
| 24-0210 | 3 R&R mod permit insp- 80 W Northwest Hwy | Open | | 01/24/2024 | 02/23/2024 | 01/29/2024 | | | 225.00 |
| | | | Vendor **1199 - Thompson Elevator Inspection Service Inc** Totals | | | Invoices | 1 | | $225.00 |
| Vendor **2593 - TKB Associates Inc** | | | | | | | | | |
| 15238 | LaserFiche Maintenance and Support Renewal | Open | | 01/29/2024 | 02/29/2024 | 01/31/2024 | | | 9,539.00 |
| | | | Vendor **2593 - TKB Associates Inc** Totals | | | Invoices | 1 | | $9,539.00 |
| Vendor **4940 - Richard Tracy** | | | | | | | | | |
| 2024-00000094 | NAARSO Conference | Open | | 02/06/2024 | 02/06/2024 | 02/06/2024 | | | 722.96 |
| | | | Vendor **4940 - Richard Tracy** Totals | | | Invoices | 1 | | $722.96 |
| Vendor **2202 - TSI Inc** | | | | | | | | | |
| 91720578 | Portacount Fit Test Machine | Open | | 01/25/2024 | 02/24/2024 | 01/26/2024 | | | 14,410.00 |
| 91720578-S | Freight Charge | Open | | 01/25/2024 | 02/24/2024 | 01/26/2024 | | | 91.21 |
| | | | Vendor **2202 - TSI Inc** Totals | | | Invoices | 2 | | $14,501.21 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **4196 - UL LLC** | | | | | | | | | |
| 72020557785 | Ground Ladder Testing | Open | | 01/27/2024 | 02/26/2024 | 01/31/2024 | | | 3,384.44 |
| | | | Vendor **4196 - UL LLC** Totals | | | Invoices | 1 | | $3,384.44 |
| Vendor **4797 - Ultra Cleaning, Inc.** | | | | | | | | | |
| 1163 | Cleaning Services for CSF and Police HQ-January 2024 | Open | | 01/29/2024 | 02/28/2024 | 01/30/2024 | | | 4,810.00 |
| | | | Vendor **4797 - Ultra Cleaning, Inc.** Totals | | | Invoices | 1 | | $4,810.00 |
| Vendor **2501 - United Parcel Service** | | | | | | | | | |
| 00004E3E18054 | Shipping Charges | Open | | 02/03/2024 | 03/04/2024 | 02/13/2024 | | | 37.25 |
| | | | Vendor **2501 - United Parcel Service** Totals | | | Invoices | 1 | | $37.25 |
| Vendor **4825 - Verizon Connect NWF Inc** | | | | | | | | | |
| OSV00000324009 | PW Telematics Program Monthly Service Fee-January | Open | | 02/01/2024 | 03/03/2024 | 02/15/2024 | | | 323.80 |
| | | | Vendor **4825 - Verizon Connect NWF Inc** Totals | | | Invoices | 1 | | $323.80 |
| Vendor **5186 - Verizon Wireless - VSAT** | | | | | | | | | |
| 9022346679 | Cellular Phone Tracking/Tower Dump (23-031031) | Open | | 02/03/2024 | 03/04/2024 | 12/31/2023 | | | 55.00 |
| | | | Vendor **5186 - Verizon Wireless - VSAT** Totals | | | Invoices | 1 | | $55.00 |
| Vendor **2780 - Walgreen Company** | | | | | | | | | |
| 500094379 | Prisoner Prescriptions (January) | Open | | 02/02/2024 | 03/02/2024 | 02/14/2024 | | | 35.97 |
| | | | Vendor **2780 - Walgreen Company** Totals | | | Invoices | 1 | | $35.97 |
| Vendor **3209 - Warehouse Direct** | | | | | | | | | |
| 5664109-0 | Sponges and Degreaser | Open | | 02/08/2024 | 02/29/2024 | 02/07/2024 | | | 581.50 |
| | | | Vendor **3209 - Warehouse Direct** Totals | | | Invoices | 1 | | $581.50 |
| Vendor **3185 - Ziebell Water Service Products Inc** | | | | | | | | | |
| 264586-000 | Ford Sleeves-6x7.5,6x15;Curb Stop;Corp Stop;4 1/2& 5 1/2 Bonnett | Open | | 01/22/2024 | 02/21/2024 | 02/07/2024 | | | 1,599.24 |
| 264695-000 | Box Tap & O-Ring | Open | | 02/01/2024 | 03/02/2024 | 02/07/2024 | | | 886.24 |
| 264719-000 | Ford Repair Sleeves-6x15, 8x15 | Open | | 02/02/2024 | 03/03/2024 | 02/07/2024 | | | 448.81 |
| 264720-000 | Hymax Couplings | Open | | 02/02/2024 | 03/03/2024 | 02/07/2024 | | | 1,062.68 |
| | | | Vendor **3185 - Ziebell Water Service Products Inc** Totals | | | Invoices | 4 | | $3,996.97 |
| Vendor **5003 - Zonatherm Products, Inc** | | | | | | | | | |
| Z29156INV | Parts - G-014 | Open | | 02/01/2024 | 03/02/2024 | 02/12/2024 | | | 2,799.00 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4

Invoice Due Date Range 12/01/23 - 03/05/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | Vendor **5003 - Zonatherm Products, Inc** Totals | | | | Invoices | 1 | | $2,799.00 |
| Vendor **Robert Bianchini** | | | | | | | | | |
| 2024-00000092 | sign refund/ 1379 N Rand Rd/ Su79-2023 | Open | | 02/06/2024 | 02/06/2024 | 02/06/2024 | | | 125.00 |
| | | Vendor **Robert Bianchini** Totals | | | | Invoices | 1 | | $125.00 |
| Vendor **Ludmilla Capurka** | | | | | | | | | |
| 2024-00000125 | Ticket T1194-000009 - Found Not Liable | Open | | 02/08/2024 | 02/20/2024 | 02/12/2024 | | | 500.00 |
| | | Vendor **Ludmilla Capurka** Totals | | | | Invoices | 1 | | $500.00 |
| Vendor **Thomas Herzau** | | | | | | | | | |
| 2024-00000117 | Release of Pub Imp Bond / 1133 N Grove | Open | | 02/09/2024 | 02/09/2024 | 02/09/2024 | | | 5,625.89 |
| | | Vendor **Thomas Herzau** Totals | | | | Invoices | 1 | | $5,625.89 |
| Vendor **Zachary Mayfield** | | | | | | | | | |
| 2024-00000116 | sign refund/ 101 2001 N Rand Rd/ SU-83-2023 | Open | | 02/08/2024 | 02/08/2024 | 02/08/2024 | | | 125.00 |
| | | Vendor **Zachary Mayfield** Totals | | | | Invoices | 1 | | $125.00 |
| | | Grand Totals | | | | Invoices | 274 | | $768,635.38 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4 EFT #1

Payment Date Range 02/07/24 - 02/07/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **2048 - Quadient Finance USA, Inc** | | | | | | | | | |
| 02-06-24 Quadien | Village Wide Postage Machine | Paid by EFT #10783 | | 02/06/2024 | 02/07/2024 | 02/07/2024 | | 02/07/2024 | 3,000.00 |
| | | Vendor **2048 - Quadient Finance USA, Inc** Totals | | | | Invoices | 1 | | $3,000.00 |
| | | | | Grand Totals | | Invoices | 1 | | $3,000.00 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4 EFT #2

Payment Date Range 02/08/24 - 02/08/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **4466 - JP Morgan Chase Bank Commercial Card** | | | | | | | | | |
| HSV-012524-1 | 3CMA | Paid by EFT #10757 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 400.00 |
| HSV-012524-2 | WALGREENS #4355 Palatine | Paid by EFT #10762 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 17.59 |
| HSV-012524-3 | WPY*ILLINOIS PUBLIC EM | Paid by EFT #10758 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 325.00 |
| HSV-012524-4 | AMZN MKTP US*R82U48BC2 | Paid by EFT #10763 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 854.90 |
| HSV-012524-5 | NIU OUTREACH DEKALB IL | Paid by EFT #10760 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 290.00 |
| HSV-012524-6 | AMZN MKTP US*R07RJ4FH2 | Paid by EFT #10761 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 56.96 |
| HSV-012524-7 | DARIO'S PALATINE | Paid by EFT #10759 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 86.58 |
| RTO-012524-1 | AMZN MKTP US*HG9LH8SX3 | Paid by EFT #10750 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 74.55 |
| RTO-012524-2 | AMZN MKTP US*232SG0CM3 | Paid by EFT #10751 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 196.19 |
| RTO-012524-3 | Hobby Lobby #0205 Palatine | Paid by EFT #10753 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 3,290.50 |
| RTO-012524-4 | Hobby Lobby #0205 Palatine | Paid by EFT #10754 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 2,991.36 |
| RTO-012524-5 | Hobby Lobby #0205 Palatine | Paid by EFT #10752 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | (3,290.50) |
| RTO-012524-6 | AMAZON.COM*RT11I66J2 | Paid by EFT #10755 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 21.69 |
| RTO-012524-7 | AMAZON.COM*r00094PN0 | Paid by EFT #10756 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 9.50 |
| FIN-012524-1 | Groot Industries | Paid by EFT #10595 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 263,599.81 |
| FIN-012524-2 | Groot Industries | Paid by EFT #10596 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 263,616.77 |
| FIN-012524-3 | Groot Industries | Paid by EFT #10597 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 263,609.24 |
| PDM-012524-1 | GFOA | Paid by EFT #10598 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 595.00 |
| PDM-012524-2 | IGFOA | Paid by EFT #10599 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 700.00 |
| SDC-012524-1 | Panera | Paid by EFT #10669 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 68.11 |
| PJ-012524-1 | IPELRA | Paid by EFT #10600 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 325.00 |
| PJ-012524-2 | National PELRA | Paid by EFT #10601 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 230.00 |
| PJ-012524-3 | IPELRA | Paid by EFT #10602 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 325.00 |
| PJ-012524-4 | IPELRA | Paid by EFT #10603 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 325.00 |
| BDK-012524-1 | Microsoft Azure | Paid by EFT #10687 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 531.88 |
| BDK-012524-2 | ChatGPT | Paid by EFT #10688 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 20.00 |
| LAS-012524-1 | Ebay | Paid by EFT #10727 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 62.54 |
| LAS-012524-10 | DRI Recovery Tools | Paid by EFT #10734 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 317.69 |
| LAS-012524-11 | Amazon | Paid by EFT #10735 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 23.58 |
| LAS-012524-12 | OnSignTV | Paid by EFT #10736 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 314.16 |
| LAS-012524-13 | Tap House Grill | Paid by EFT #10737 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 203.63 |
| LAS-012524-14 | Tap House Grill | Paid by EFT #10738 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 162.63 |
| LAS-012524-2 | Ebay | Paid by EFT #10728 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 57.81 |
| LAS-012524-3 | Google | Paid by EFT #10729 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 42.00 |
| LAS-012524-4 | Google Cloud | Paid by EFT #10730 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | .20 |
| LAS-012524-5 | OnSignTV | Paid by EFT #10731 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 8.87 |
| LAS-012524-6 | Amazon | Paid by EFT #10739 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 448.98 |
| LAS-012524-7 | OnSignTV | Paid by EFT #10732 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 5,182.24 |
| LAS-012524-8 | Amazon | Paid by EFT #10733 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 19.99 |
| LAS-012524-9 | Amazon | Paid by EFT #10740 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 110.29 |
| BRV-012524-1 | American Planning | Paid by EFT #10604 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 331.00 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4 EFT #2

Payment Date Range 02/08/24 - 02/08/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| DLG-012524-1 | EB IACE Membership | Paid by EFT #10670 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 120.00 |
| DLG-012524-2 | Illinois Environmental | Paid by EFT #10671 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 55.00 |
| DLG-012524-3 | Illinois Environmental | Paid by EFT #10672 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 55.00 |
| DLG-012524-4 | Illinois Environmental | Paid by EFT #10673 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 55.00 |
| DLG-012524-5 | Bendita Cocina LLC | Paid by EFT #10674 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 85.33 |
| MWJ-012524-1 | American Planning A | Paid by EFT #10781 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 746.00 |
| MWJ-012524-2 | NWBOCA Schaumburg | Paid by EFT #10782 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 80.00 |
| ARC-012524-1 | Jotform, Inc | Paid by EFT #10719 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 408.00 |
| DCD-012524-1 | Domino's | Paid by EFT #10702 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 177.78 |
| PAC-012524-1 | Ray O'Herron Co | Paid by EFT #10656 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 1,487.97 |
| PAC-012524-10 | Amazon Marketplace | Paid by EFT #10665 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 62.09 |
| PAC-012524-11 | Amazon.Com | Paid by EFT #10666 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 351.18 |
| PAC-012524-12 | Vistaprint | Paid by EFT #10667 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 132.54 |
| PAC-012524-13 | USA Medical Supply | Paid by EFT #10668 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 287.96 |
| PAC-012524-2 | Ray O'Herron Co | Paid by EFT #10657 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 1,307.35 |
| PAC-012524-3 | Ray O'Herron Co | Paid by EFT #10658 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 1,468.20 |
| PAC-012524-4 | Ray O'Herron Co | Paid by EFT #10659 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 1,361.71 |
| PAC-012524-5 | Ray O'Herron Co | Paid by EFT #10660 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 1,489.96 |
| PAC-012524-6 | Ray O'Herron Co | Paid by EFT #10661 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 1,479.59 |
| PAC-012524-7 | Mariano's | Paid by EFT #10662 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 42.95 |
| PAC-012524-8 | Amazon Marketplace | Paid by EFT #10663 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 298.89 |
| PAC-012524-9 | Dogteampro | Paid by EFT #10664 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 192.00 |
| WEN-012524-1 | Transunion Shareable | Paid by EFT #10708 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 60.00 |
| ARL-012524-1 | Dunkin Donuts | Paid by EFT #10700 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 30.22 |
| JBS-012524-1 | Home Depot | Paid by EFT #10675 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 39.98 |
| JJA-012524-1 | Hydro Flow Products | Paid by EFT #10741 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 441.00 |
| JJA-012524-2 | Lands End Business | Paid by EFT #10742 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 144.20 |
| JJA-012524-3 | Amazon | Paid by EFT #10743 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 116.92 |
| JJA-012524-4 | Illinois Fire Inspector | Paid by EFT #10744 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 350.00 |
| JJA-012524-5 | NAARSO | Paid by EFT #10745 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 75.00 |
| JJA-012524-6 | NAARSO | Paid by EFT #10746 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 75.00 |
| JJA-012524-7 | NFPA | Paid by EFT #10747 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 175.00 |
| JJA-012524-8 | Firestop | Paid by EFT #10748 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 90.00 |
| JJA-012524-9 | Northern IL Fire Inspec Assoc | Paid by EFT #10749 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 50.00 |
| MDB-012524-1 | US Cargo Control | Paid by EFT #10632 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 606.64 |
| MDB-012524-10 | ZIPS Truck Equipment | Paid by EFT #10641 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 354.15 |
| MDB-012524-2 | Westech Rigging Supply | Paid by EFT #10633 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 69.20 |
| MDB-012524-3 | TulsaChain | Paid by EFT #10634 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 337.81 |
| MDB-012524-4 | Pizza Bella | Paid by EFT #10635 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 34.54 |
| MDB-012524-5 | Pizza Bella | Paid by EFT #10636 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 18.29 |
| MDB-012524-6 | Pizza Bella | Paid by EFT #10637 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 35.21 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4 EFT #2

Payment Date Range 02/08/24 - 02/08/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| MDB-012524-7 | Pizza Bella | Paid by EFT #10638 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 32.49 |
| MDB-012524-8 | Pizza Bella | Paid by EFT #10639 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 35.76 |
| MDB-012524-9 | American | Paid by EFT #10640 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 1,019.10 |
| NLB-012524-1 | Eventbrite | Paid by EFT #10676 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 475.00 |
| PMG-012524-1 | Kostas | Paid by EFT #10701 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 79.19 |
| RRK-012524-1 | Home Depot | Paid by EFT #10627 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 1,004.96 |
| RRK-012524-2 | Home Depot | Paid by EFT #10628 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 555.97 |
| RRK-012524-3 | Berland's | Paid by EFT #10629 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 548.96 |
| RRK-012524-4 | Shop.Broco-Rankin | Paid by EFT #10630 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 389.90 |
| RRK-012524-5 | Home Depot | Paid by EFT #10631 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 25.98 |
| SAM-012524-1 | Home Depot | Paid by EFT #10724 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 1,215.62 |
| SEM-012524-1 | Amazon | Paid by EFT #10764 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 29.16 |
| SEM-012524-10 | Amazon | Paid by EFT #10773 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 61.09 |
| SEM-012524-11 | Amazon | Paid by EFT #10774 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 136.09 |
| SEM-012524-12 | Amazon | Paid by EFT #10775 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 24.94 |
| SEM-012524-13 | Amazon | Paid by EFT #10776 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 19.95 |
| SEM-012524-14 | Amazon | Paid by EFT #10777 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 66.52 |
| SEM-012524-15 | Amazon | Paid by EFT #10778 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 16.00 |
| SEM-012524-16 | Amazon | Paid by EFT #10779 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 15.99 |
| SEM-012524-17 | Amazon | Paid by EFT #10780 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 13.36 |
| SEM-012524-2 | Amazon | Paid by EFT #10765 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 165.06 |
| SEM-012524-3 | TycoIntegrated Security | Paid by EFT #10766 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 76.12 |
| SEM-012524-4 | TycoIntegrated Security | Paid by EFT #10767 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 61.28 |
| SEM-012524-5 | TycoIntegrated Security | Paid by EFT #10768 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 61.28 |
| SEM-012524-6 | Amazon | Paid by EFT #10769 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 68.95 |
| SEM-012524-7 | Amazon | Paid by EFT #10770 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 175.37 |
| SEM-012524-8 | Binders | Paid by EFT #10771 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 26.37 |
| SEM-012524-9 | Amazon | Paid by EFT #10772 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 113.59 |
| AJB-012524-1 | Supplyhouse.com | Paid by EFT #10681 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 32.10 |
| AJB-012524-2 | ebay | Paid by EFT #10682 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 416.50 |
| AJB-012524-3 | Supplyhouse.com | Paid by EFT #10683 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 32.10 |
| AJB-012524-4 | Menards | Paid by EFT #10684 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 63.98 |
| AJB-012524-5 | Sunny Communications | Paid by EFT #10685 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 301.30 |
| AJB-012524-6 | Grainger | Paid by EFT #10686 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 265.60 |
| CGJ-012524-1 | Home Depot | Paid by EFT #10715 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 49.96 |
| CGJ-012524-2 | Menards | Paid by EFT #10716 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 181.85 |
| CGJ-012524-3 | Home Depot | Paid by EFT #10717 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 5.34 |
| CGJ-012524-4 | Home Depot | Paid by EFT #10718 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 139.30 |
| CJG-012524-1 | Berland's Inc. | Paid by EFT #10703 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 204.97 |
| CJG-012524-2 | Menards | Paid by EFT #10704 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 494.16 |
| CJG-012524-3 | Home Depot | Paid by EFT #10705 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 455.52 |
| CJG-012524-4 | Home Depot | Paid by EFT #10706 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 8.98 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4 EFT #2

Payment Date Range 02/08/24 - 02/08/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| CJG-012524-5 | Grimco Inc. | Paid by EFT #10707 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 489.00 |
| DVN-012524-1 | SAI Subscription | Paid by EFT #10695 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 808.99 |
| GSR-012524-1 | ASCE Purchasing | Paid by EFT #10677 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 291.00 |
| JM-012524-1 | Amazon Marketplace | Paid by EFT #10610 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 80.61 |
| JM-012524-10 | Amazon.com | Paid by EFT #10608 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 274.98 |
| JM-012524-11 | Amazon.com | Paid by EFT #10617 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 305.98 |
| JM-012524-12 | Amazon Marketplace | Paid by EFT #10618 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 135.87 |
| JM-012524-13 | Amazon Marketplace | Paid by EFT #10619 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 57.42 |
| JM-012524-14 | Amazon Marketplace | Paid by EFT #10620 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 86.00 |
| JM-012524-15 | Amazon Marketplace | Paid by EFT #10621 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 98.99 |
| JM-012524-16 | Amazon Marketplace | Paid by EFT #10622 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 113.99 |
| JM-012524-17 | Amazon.com | Paid by EFT #10623 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 35.70 |
| JM-012524-18 | Paper Mart | Paid by EFT #10624 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 278.00 |
| JM-012524-19 | Amazon.com | Paid by EFT #10625 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 89.99 |
| JM-012524-2 | Allegra Marketing | Paid by EFT #10609 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 204.22 |
| JM-012524-20 | Amazon Marketplace | Paid by EFT #10626 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 53.67 |
| JM-012524-3 | Amazon.com | Paid by EFT #10611 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 20.17 |
| JM-012524-4 | Amazon.com | Paid by EFT #10612 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 29.99 |
| JM-012524-5 | Amazon.com | Paid by EFT #10613 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 205.38 |
| JM-012524-6 | Amazon Marketplace | Paid by EFT #10614 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 77.25 |
| JM-012524-7 | Amazon.com | Paid by EFT #10615 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 24.49 |
| JM-012524-8 | Amazon.com | Paid by EFT #10607 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 155.96 |
| JM-012524-9 | Amazon.com | Paid by EFT #10616 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 15.63 |
| JMH-012524-1 | Cutler Workwear | Paid by EFT #10693 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 1,264.32 |
| JMH-012524-2 | Cutler Workwear | Paid by EFT #10694 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 277.38 |
| JRK-012524-1 | Grainger | Paid by EFT #10696 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 142.66 |
| JRK-012524-2 | Grainger | Paid by EFT #10697 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 293.64 |
| JRK-012524-3 | Grainger | Paid by EFT #10698 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 142.66 |
| JRK-012524-4 | Grainger | Paid by EFT #10699 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 142.66 |
| KCH-012524-1 | Home Depot | Paid by EFT #10709 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 25.33 |
| KCH-012524-2 | Mutual Ace Hardware | Paid by EFT #10710 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 22.99 |
| KCH-012524-3 | Menards | Paid by EFT #10711 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 156.33 |
| KCH-012524-4 | Home Depot | Paid by EFT #10712 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 315.91 |
| KCH-012524-5 | Home Depot | Paid by EFT #10713 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 159.76 |
| KCH-012524-6 | Home Depot | Paid by EFT #10714 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 104.94 |
| KML-012524-1 | Mariano's | Paid by EFT #10725 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 82.93 |
| KML-012524-2 | Jimmy John's | Paid by EFT #10726 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 462.77 |
| MB-012524-1 | Tramco Pump | Paid by EFT #10605 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 3,860.00 |
| MG-012524-1 | Home Depot | Paid by EFT #10721 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 568.98 |
| MG-012524-2 | Sherwin Williams | Paid by EFT #10720 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 383.11 |
| MIH-012524-1 | Branom Instrument Comp | Paid by EFT #10722 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 439.35 |
| MIH-012524-2 | Branom Instrument Comp | Paid by EFT #10723 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 23.91 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4 EFT #2

Payment Date Range 02/08/24 - 02/08/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| MJK-012524-1 | Mutual Ace Hardware | Paid by EFT #10655 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 14.39 |
| MWK-012524-1 | Grainger | Paid by EFT #10642 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 690.79 |
| MWK-012524-10 | Grainger | Paid by EFT #10651 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 17.88 |
| MWK-012524-11 | Grainger | Paid by EFT #10652 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 141.94 |
| MWK-012524-12 | Grainger | Paid by EFT #10653 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 3.78 |
| MWK-012524-13 | Grainger | Paid by EFT #10654 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 74.69 |
| MWK-012524-2 | ebay | Paid by EFT #10643 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 50.00 |
| MWK-012524-3 | Grainger | Paid by EFT #10644 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 44.10 |
| MWK-012524-4 | Grainger | Paid by EFT #10645 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 20.34 |
| MWK-012524-5 | Grainger | Paid by EFT #10646 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 607.60 |
| MWK-012524-6 | Austin Hardware | Paid by EFT #10647 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 611.18 |
| MWK-012524-7 | Grainger | Paid by EFT #10648 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 45.00 |
| MWK-012524-8 | ebay | Paid by EFT #10649 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 148.99 |
| MWK-012524-9 | Grainger | Paid by EFT #10650 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 49.01 |
| SAD-012524-1 | U of I Crop Science | Paid by EFT #10606 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 180.00 |
| SC-012524-1 | Mutual Ace Hardware | Paid by EFT #10689 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 10.79 |
| SC-012524-2 | Menards | Paid by EFT #10690 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 8.49 |
| SC-012524-3 | Menards | Paid by EFT #10691 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 59.50 |
| SC-012524-4 | Mutual Ace Hardware | Paid by EFT #10692 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 26.99 |
| WES-012524-1 | Menards | Paid by EFT #10678 | | 01/25/2024 | 02/08/2024 | 12/31/2023 | | 02/08/2024 | 542.98 |
| WES-012524-2 | Mutual Ace Hardware | Paid by EFT #10679 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | 98.99 |
| WES-012524-3 | Mutual Ace Hardware | Paid by EFT #10680 | | 01/25/2024 | 02/08/2024 | 02/08/2024 | | 02/08/2024 | (98.99) |
| | Vendor **4466 - JP Morgan Chase Bank Commercial Card** Totals | | | | | Invoices | 188 | | $846,720.46 |
| | | | | Grand Totals | | Invoices | 188 | | $846,720.46 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4 EFT #3

Payment Date Range 02/12/24 - 02/12/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **1462 - Allied Benefit Systems, Inc.** | | | | | | | | | |
| 0000503399 | February 2024 Flex Spending Fees | Paid by EFT #10784 | | 02/12/2024 | 02/12/2024 | 02/12/2024 | | 02/12/2024 | 436.00 |
| | | Vendor **1462 - Allied Benefit Systems, Inc.** Totals | | | | Invoices | 1 | | $436.00 |
| | | | | Grand Totals | | Invoices | 1 | | $436.00 |

Attachment: Warrant #4 (Warrant 2024 # 4)

VILLAGE OF PALATINE

# Warrant #4 EFT #4

Payment Date Range 02/01/24 - 02/29/24
Report By Vendor - Invoice
Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| Vendor **2819 - IL Department Of Emplymnt Security** | | | | | | | | | |
| 2024-00000127 | Illinois Department of Employment Security - Unemployment Claim | Paid by EFT #10785 | | 02/13/2024 | 02/13/2024 | 12/31/2023 | | 02/09/2024 | 10,231.00 |
| | | Vendor **2819 - IL Department Of Emplymnt Security** Totals | | | | Invoices | 1 | | $10,231.00 |
| | | | | Grand Totals | | Invoices | 1 | | $10,231.00 |

Attachment: Warrant #4 (Warrant 2024 # 4)

Village of Palatine

# Payment Batch Register

**Bank Account: AP - Accounts Payable ZBA**

**Batch Date: 02/02/2024**

| Type | Date | Number | Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---|---|---|---|---|---|---|
| **Bank Account:** AP - Accounts Payable ZBA | | | | | | |
| Check | 02/02/2024 | 264238 | Utility Management Refund | PALATINE ICE CREAM INC | | 21.12 |

| Account Type | Account Number | Transaction Date | Transaction Type |
|---|---|---|---|

| | | |
|---|---|---|
| AP Accounts Payable ZBA Totals: | Transactions: 1 | $21.12 |

| | | |
|---|---|---|
| Checks: | 1 | $21.12 |

Attachment: Warrant #4 (Warrant 2024 # 4)

# Consider an Ordinance Granting a Special Use to Permit a Fence at 1060 N. Park Avenue

**BACKGROUND:**
The Petitioner is proposing to construct a 6-foot tall solid wood fence, with a proposed 20-foot setback from the Subject Property's front property line abutting Winnetka Street, instead of the minimum required 40-foot setback. Therefore, the Petitioner is requesting approval of the following:

**Special Use to permit a fence in the front yard of the Subject Property**

**KEY ISSUES:**
- Per Code, the Subject Property's required front yard, abutting Winnetka Street, functions as the corner side yard as the residence is oriented to the east (towards Park Avenue).
- The proposed fence would be set back 20 feet from the front property line abutting Winnetka Street and be located behind the existing line of mature trees (which would be maintained as part of the Special Use requirements).
- Per the submitted site plan, the proposed fence would align directly with the existing fence on the abutting property to the west (1063 N. Deer Avenue). Both fences would be set back 20 feet from the property line abutting Winnetka Street and approximately 35 feet from the curb, due to the larger (approximate 18-foot) parkway.
- The Subject Property is zoned R-1 Single-Family residential. The recently approved Zoning Code amendment, allowing for fencing in the front yard of corner lots when said yard does not function as the front yard, does not apply to this case. The recent fencing Code amendments only applies to properties in the R-2 and R-3 zoning districts.

**ALTERNATIVES:**
1. Approve the Special Use to permit a fence in the front yard of the Subject Property.
2. Do not approve the Special Use to permit a fence in the front yard of the Subject Property.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on February 13, 2024. |
| Residents testifying: | None. |
| Vote: | The PZC voted unanimously to approve the Special Use to permit a fence in the front yard of the Subject Property and Staff concurs. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a fence in the front yard at 1060 N. Park Avenue.

# Consider an Ordinance Granting a Special Use for a Rear Yard Setback Reduction at 1122 E. Pratt Drive

**BACKGROUND:**
The Petitioner is proposing to construct a screened porch addition on the rear of the existing home with a proposed setback of 34 feet (instead of the minimum required 40 feet). Therefore, the Petitioner is requesting approval of the following:

> **Special Use to permit a screened porch addition to be set back 34 feet from the rear property line, instead of the minimum required 40 feet.**

**KEY ISSUES:**
- The Petitioner is seeking a Special Use to permit a 140 square foot screened porch addition to the rear of the existing residence. The property is zoned R-2 Single-Family Residential and the proposed rear setback for the addition would be approximately 34 feet (40 feet required). The proposed addition would not encroach into the required interior side yard setbacks.
- With the proposed addition, both building and lot coverage would remain under the maximum permitted by the Zoning Ordinance. The screened porch would be constructed in the same location, albeit smaller, than the existing rear yard patio.
- During the review, Staff identified several comparable residences and rear yard setbacks in the immediate surrounding area (including 1048 E. Pratt Drive, 1059 E. Plate Drive, and 1160 E. Plate Drive).

**ALTERNATIVES:**
1. Approve the Special Use to permit a screened porch addition to encroach into the required rear yard setback.
2. Do not approve the Special Use to permit a screened porch addition to encroach into the required rear yard setback.

**RECOMMENDATION:**

| | |
|---|---|
| Public Hearing**:** | PZC meeting on February 13, 2024. |
| Residents testifying: | None. |
| Vote: | The PZC voted unanimously to approve the Special Use to permit a screened porch addition to encroach into the required rear yard setback and Staff concurs. |

**ACTION REQUIRED:**
A motion to approve the ordinance granting a Special Use to permit a screened porch addition to encroach into the required rear yard setback.

# Consider a Motion Approving a Proposal for Construction Engineering Services for the Illinois Avenue Improvements Project

**BACKGROUND:**
Illinois Avenue from Quentin Road to Plum Grove Road is scheduled to be improved this spring using Federal participation. The use of federal funds requires the Illinois Department of Transportation (IDOT) contract format and procedural requirements. The estimated start is in April with construction to be substantially completed by early August.

**KEY ISSUES:**
- Over 1,300 man-hours spanning an eight-month period are expected to meet documentation, material inspection, and reporting requirements associated with this project.
- Consulting Engineering is recommended to meet procedural requirements, assure quality construction, and allow for the necessary intermittent attention needed during the construction period.
- The construction of a multi-use path from Quentin to Brockway is included in this project. The Palatine Park District is a sponsor and contributing $140,000 towards the improvement.
- A qualification-based selection process was followed to select BLA, Incorporated for the design engineering for Illinois Avenue. It is recommended that continuity continue from design engineering into construction engineering (Phase III).

**ALTERNATIVES:**
1. Authorize the Village Manager to execute the proposal from BLA for Construction Engineering Services for the Illinois Avenue Improvements Project.
2. Refer back to Staff with comments.

**RECOMMENDATION:**
Staff recommends authorizing the Village Manager to execute the proposal from BLA for Construction Engineering Services for the Illinois Avenue Improvements Project.

**BUDGET IMPACT:**
Funds in the amount of $650,000 are available in the Capital Improvement Program to accommodate these services. Grant funds in the amount of $1,155,000 will be used for the construction which has been bid in an amount of $1,540,000 (more than $200,000 less than the engineer's estimate).

**ACTION REQUIRED:**
Motion to authorize the Village Manager to execute the proposal from BLA, Incorporated of Itasca, Illinois for Construction Engineering Services for the Illinois Avenue Improvements Project in the not-to-exceed amount of $176,636.

# Consider a Motion Authorizing the Village Manager to Execute a Proposal for Design Engineering Services for the 2024 Water Main Replacement Project Contract 3

**BACKGROUND:**
Annually, the Village completes water main replacements to address locations that have experienced high volumes of breaks. As planned with the Master Water System Improvement Program, the annual investment has increased to a proposed level of $3,660,250 in 2024. The increase in volume has exceeded in-house staff's capacity and thus consulting engineering is recommended.

**KEY ISSUES:**
- The water mains on Peregrine Drive, from Falmore Drive to Quentin Road, and on Linden Avenue, from Robertson Street to Ashland Avenue, have experienced a high number of breaks. Replacement of these facilities is recommended in the 2024 Capital Improvement Plan.
- Hampton, Lenzini and Renwick are recommended based upon a qualification-based selection process. They completed design engineering in the 2022 program with no complaints from staff about their performance.
- Engineering services are recommended to prepare for the installation of a replacement water main and would include site surveying, Illinois Environmental Protection Agency permitting, development of plans, and preparation of specifications for bidding purposes.

**ALTERNATIVES:**
1. Authorize the Village Manger to execute the proposal from Hampton, Lenzini and Renwick.
2. Refer back to Staff with comments.

**RECOMMENDATION:**
Staff recommends authorizing the Village Manager to execute the proposal from Hampton, Lenzini and Renwick for design engineering services for the 2024 Water Main Replacement Project Contract 3 in the not-to-exceed amount of $105,180.

**BUDGET IMPACT:**
Water funds are available within the $3,660,250 budget for water main replacement in the 2024 Capital Improvement Program to accommodate the proposed services.

**ACTION REQUIRED:**
Motion to authorize the Village Manager to execute the proposal from Hampton, Lenzini and Renwick, Incorporated of Elgin, Illinois for design engineering services for the 2024 Water Main Replacement Project Contract 3 in the not-to-exceed amount of $105,180.

# Consider a Motion to Extend the Contract for the 2024 Sidewalk Saw Cutting Program

**BACKGROUND:**
In 2022, the Municipal Partnering Initiative (MPI) solicited bids for sidewalk saw cutting services for 2022. MPI is a group of local municipalities that have coordinated similar projects to benefit from bulk purchasing, the sharing of best practices, and the sharing of workloads. The contract was awarded to Hard Rock Concrete Cutters, Incorporated of Wheeling, Illinois. A renewal option is available for up to three additional one-year periods.

The area targeted for sidewalk improvements in 2024 is roughly from Lake Cook Road south to Carpenter Drive between Hicks Road and Route 53, and from Carpenter Drive south to Palatine Road between Clark Drive and Route 53. The area targeted for sidewalk improvements in 2025 is roughly from Dundee Road south to Northwest Highway between Quentin Road and Hicks Road, and from Carpenter Drive south to Baldwin Road between Hicks Road and Clark Drive.

**KEY ISSUES:**
- Hard Rock Concrete has agreed to an extension for 2024 with a 2% increase in unit prices. In 2023, one cut was $40.55 per sidewalk square. The increase would adjust the price to $41.36 per sidewalk square.
- 2022 was the first term of the contract. This would be the second renewal for 2024.
- Based upon anticipated maintenance needs in the 2024 and 2025 maintenance areas and the unit cost per sidewalk square which would qualify for cutting (instead of replacement), an estimated $160,000 in sidewalk cuts are anticipated.
- Work performed by Hard Rock Concrete Cutters during 2022 and 2023 was satisfactory.

**ALTERNATIVES:**
1. Extend the contract with Hard Rock Concrete Cutters through 2024 for the Sidewalk Saw Cutting Program.
2. Refer back to Staff with comments.

**RECOMMENDATION:**
Staff recommends that the contract with Hard Rock Concrete Cutters be extended through 2024 for the Sidewalk Saw Cutting Program in an amount of $160,000.

**BUDGET IMPACT:**
Funds have been appropriated in the 2024 Capital Improvement Program to accommodate this work. A total of $370,000 is budgeted in 2024 for sidewalk maintenance and extension.

**ACTION REQUIRED:**
Motion to extend the contract with Hard Rock Concrete Cutters, Incorporated of Wheeling, Illinois through 2024 for the Sidewalk Saw Cutting Program in an amount of $160,000.

# Consider a Resolution Regarding the Review of Closed Session Minutes

**BACKGROUND:**
Pursuant to the requirements of the Open Meetings Act, public bodies are to approve Closed Session Minutes and periodically review Closed Session Minutes and release any that are no longer considered to be confidential. On February 12, 2024, the Village Council met in closed session to review the Closed Session Minutes and determined that a need for confidentiality still exists for all Closed Session minutes on file.

**ALTERNATIVES:**
1. Approve the Resolution regarding approval and review of Closed Session Minutes.
2. Amend the Resolution regarding approval and review of Closed Session Minutes.

**RECOMMENDATION:**
The attached Resolution approves the Closed Session Minutes of November 13 and December 11 of 2023. The Resolution indicates that a need for confidentiality still exists for all unreleased Closed Session minutes, therefore no Closed Session Minutes will be released at this time.

**ACTION REQUIRED:**
Motion to approve the Resolution regarding the approval and review of Closed Session Minutes.

**ATTACHMENTS:**

- RES - CS Minutes

**RESOLUTION NO._____**

**A RESOLUTION REGARDING CLOSED SESSION MINUTES**

**WHEREAS, The Mayor and Village Council of the Village of Palatine, have met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act; and**

**WHEREAS, as required by the Act, the Village Council has kept written minutes of all such closed sessions; and**

**WHEREAS, pursuant to the requirements of 5ILCS 120/1 et seq., the Mayor and Village Council have met in closed session on February 12, 2024 to review all closed session minutes; and**

**WHEREAS, the Village Council has reached consensus to approve the Closed Session Minutes from November 13, 2023 and December 11, 2023.**

**NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, as follows:**

**SECTION 1: The Mayor and Village Council have determined that a need for confidentiality still exists for all Closed Session minutes on file, thus none of the Closed Session minutes will be released at this time and to the extent required by law, approval of said minutes is hereby ratified and approved.**

**SECTION 2: This Resolution shall be in full force and effect from and after its passage.**

**PASSED: This _____day of _____, 2024**

**AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____**

**APPROVED by me this _____day of _____, 2024**

_____

**Mayor of the Village of Palatine**

**ATTESTED and FILED in the office of the Village Clerk this**

**_____day of _____, 2024**

_____

**Village Clerk**

Attachment: RES - CS Minutes (Review of Closed Session Minutes - Feb. 2024 (CA))