



VILLAGE OF PALATINE
VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
<http://www.palatine.il.us>

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

FEBRUARY 14, 2022

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Absent	

Also Present:

Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Patrick Brankin, Director of Community Development Mike Jacobs, Director of Public Works Matt Barry, Police Chief Dave Daigle, Fire Chief Patrick Gratziana, IT Director Larry Schroth, Director of Finance Paul Mehring, Director of Human Resources Pam Jackson, Deputy Village Clerk Doris Sadik and Customer Service Representative Vicki Cox

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES – Time: 7:00 PM

1. Village Council & Committee of the Whole - Regular Meeting - February 7, 2022
- **Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

IV. MAYOR'S REPORT – Time: 7:01 PM

1. As Submitted -

Mayor Schwantz announced upcoming events:

Monday, February 21 President's Day – Village offices are closed. The next Village Council Meeting will be Tuesday, February 22.

Monday, February 21: 11AM-2PM – Palatine Park District Job Fair
Community Center 250 E. Wood Street.

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:01 PM

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Greg Solberg, District 4 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

VI. COMMITTEE OF THE WHOLE**A. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:01 PM**

TIM MILLAR, CHAIRMAN

1. 2022 Road Program

Motion was to approve Items A. and B.

Village Manager Reid Ottesen explained, at residents' request, staff is proposing a 50/50 program for curb and apron replacement prior to the resurfacing of streets with a very favorable bid.

Public Works Director Matt Barry detailed this year's annual street resurfacing program including 8.2 miles of street for resurfacing. The low bid is 15.3% under estimate. Staff recommends the 2022 Street Resurfacing contract be awarded to Arrow Road Construction of Elk Grove, Illinois in the amount of \$2,758,758.

Barry proposed using approximately \$537,000 resurfacing savings to resurface Anderson Drive, from Rohlwing Road to Williams Drive; and recommended a contract for Anderson Drive Resurfacing with Arrow Road Construction Company of Elk Grove, Illinois in the amount of \$267,000.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

- A. Consider a Motion to Award a Contract for the Village's 2022 Street Resurfacing Program - **Approved** (Council District: Multiple)
- B. Consider a Motion to Approve a Contract for the 2022 Anderson Drive Resurfacing Project - **Approved** (Council District: Four)
- C. In-House Milling and Paving Program Discussion -

For discussion, Public Works Director Matt Barry proposed an April milling and May paving program: in April, renting a milling machine to mill identified streets and offer residents along the affected streets the option to participate in the 50/50 Curb and Apron Replacement Program. Residents would obtain their own quotes and building permits. Apron and/or curb replacement by their contractors to occur prior to the resurfacing work. After milling and paving work is complete, residents would submit their invoices to Public Works for review and inspection. Approved work would be reimbursed at 50% of the homeowner's cost.

In response to Mayor Schwantz, Barry stated that homeowners' bids would be reviewed by the Village.

Village Manager, Reid Ottesen expects about 10% of residents to take advantage of this program and added that the 50/50 sidewalk program is also available.

Councilman Lamerand asked about the PCI projection of 2 point pick up. Barry confirmed more funds are available including Rebuild Illinois.

Councilman Millar recommended instructing the vendor to improve on replacing earth on edges of curb replacement.

Councilman Myslinski noted it is the homeowner's responsibility to seed and maintain the curbside area.

- 2. As Submitted -

Nothing was submitted.

B. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:14 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. Consider an Ordinance Approving a Special Use Amendment to include Alcohol Service, in Conjunction with a Liquor License, for Heng Wing Restaurant at 121 W. Palatine Road - **Motion Carried by Voice Vote** (Council District: Two)

Village Manager Reid Ottesen presented Heng Wing's request for a Special Use Amendment to allow alcohol service in the restaurant.

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

2. As Submitted -

Nothing was submitted.

C. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:15 PM

SCOTT LAMERAND, CHAIRMAN

1. Consider a Motion to Approve Items Related to the Village of Palatine's 2022 Street Fest - **Approved by Voice Vote** (Council District: Six)

Village Manager Reid Ottesen presented the request to approve various waivers and temporary street and lot closures for 2022 Street Fest, Friday, August 26 through Monday, August 29 and to authorize the Village Manager to enter into contracts/agreements related to the 2022 Downtown Palatine Street Fest, subject to review and approval by the Village Attorney. Ottesen proposed, if space is available, to allow food vendors from outside the Village of Palatine and to replace Kids Zone, in Towne Square, with a quieter, family oriented "Backyard BBQ" themed area to include: sponsor tents, backyard games (cornhole, bocce ball etc.), children's entertainment and a satellite bar. Staff has presented this idea to Duff Entertainment who is working to implement it with speakers.

In response to Councilman Millar, Ottesen stated that after local food vendors and out of town vendors, including food trucks will be considered.

Councilman Myslinski considered fee reimbursement to help cover losses in bad weather. Ottesen favors a fixed fee, noting the Village loses in bad weather, too.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

2. As Submitted -

Nothing was submitted.

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

7:22 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

Nothing was submitted.

E. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:22 PM

BRAD HELMS, CHAIRMAN

In the Absence of Chairman Helms, Vice-Chairman Millar opened the Business Finance & Budget Committee Meeting.

1. As Submitted -

Nothing was submitted.

F. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:23 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted -

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:23 PM

Reconvene the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

1. Consider a Motion to Award a Contract for the Village's 2022 Street Resurfacing Program - **Approved** (Council District: Multiple)
2. Consider a Motion to Approve a Contract for the 2022 Anderson Drive Resurfacing Project - **Approved** (Council District: Four)
3. Consider an Ordinance Approving a Special Use Amendment to include Alcohol Service, in Conjunction with a Liquor License, for Heng Wing Restaurant at 121 W. Palatine Road - **Approved** (Council District: Two)

Ordinance #O-15-22

4. Consider a Motion to Approve Items Related to the Village of Palatine's 2022 Street Fest - **Approved** (Council District: Six)

IX. REPORTS OF STANDING COMMITTEE**A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE**

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

No Report

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:23 PM

BRAD HELMS, CHAIRMAN

1. As Submitted -

No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:23 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:23 PM

SCOTT LAMERAND, CHAIRMAN

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:24 PM

TIM MILLAR, CHAIRMAN

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:24 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS – Time: 7:24 PM

A. VILLAGE MANAGER – Time: 7:24 PM

1. As Submitted -

No Report

B. VILLAGE CLERK – Time: 7:24 PM

1. As Submitted -

No Report

C. VILLAGE ATTORNEY – Time: 7:24 PM

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED – Time: 7:24 PM

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE – Time: 7:24 PM

No one came forward.

XIII. ADJOURNMENT – Time: 7:24 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk



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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

FEBRUARY 7, 2022

Regular Meeting

7:00 PM

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:

Village Clerk Marg Duer, Deputy Village Manager Hadley Skeffington-Vos, Village Attorney Nicholas Standiford, Community Development Director Mike Jacobs, Director of Public Works Matt Barry and IT Director Larry Schroth

II. PLEDGE TO THE FLAG – Time: 7:00 PM

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES – Time: 7:00 PM

- Village Council & Committee of the Whole - Regular Meeting - January 24, 2022
- Accepted

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. MAYOR'S REPORT – Time: 7:00 PM

- As Submitted -

Mayor Schwantz announced upcoming events:

Friday, February 11: 6PM-9PM

Minutes Acceptance: Minutes of Feb 7, 2022 7:00 PM (APPROVAL OF MINUTES)

Steak Dinner to Raise Funds for Legion Family Charities
American Legion

Friday February 11 through Sunday February 13
Friends of the Palatine Library Used Book Sale
Palatine Library

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:01 PM

Recess to Committee of the Whole - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:01 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. 7-Eleven Special Use Transfers:

Motion was to approve both Items A. and B.

Community Development Director Mike Jacobs presented 7-Eleven's request for a transfer of the 2007 Special Use to permit continued operation of the food mart at 753 W. Palatine Road.

Jacobs also presented 7-Eleven's request to acquire the Special Use for corporate to continue operation of the Service Station and Food Mart at 799 W. Northwest Highway, with no proposed changes to the business operations.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

- A. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Food Mart (7-Eleven) at 753 W. Palatine Road - **Approved** (Council District: Two)
- B. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Service Station and Mart (7-Eleven) at 799 W. Northwest Highway - **Approved** (Council District: One)

2. As Submitted -

Nothing was submitted.

B. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:02 PM

SCOTT LAMERAND, CHAIRMAN

1. Saint Patrick's Day Events (Council District: Six):

Motion was to approve Items A. and B.

Community Development Director Mike Jacobs presented Durty Nellie's request for approval of St. Patrick's Day Parade on Saturday, March 12, 2022, temporary closure of streets and a sound waiver from noon to 10 PM.

Jacobs presented Tap House Grill's request for a sound waiver for St. Pat's Party on March 11 and 12 (Friday - Saturday), 2022, in a 40'x80' tent in their parking lot with dueling pianos and speakers on Friday night, and live music and DJ on Saturday.

Melanie Santostaphano and Jim Dolezal promoted the St. Paddy's event, again with a new traditional Irish breakfast from 8:30-10:30 with the parade at 11:00 am. Originally opened on March 17, 1972, Durty Nellie's is also celebrating 50 years in business.

Councilman Lamerand commended Durty Nellie's for hosting the event which energizes the downtown.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwartz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

A. Consider a Motion to Approve the Temporary Closure of Streets for the 'St. Patrick's Day Parade' and a Waiver of the Village's Sound Amplification Ordinance for a 'St. Paddy's Party' at 180 N. Smith Street on Saturday, March 12, 2022 - **Approved** (Council District: Six)

B. Consider a Motion Approving a Waiver of the Village of Palatine's Sound Amplification Ordinance for the St. Pat's Party on March 11 & 12, 2022 at Tap House Grill, 56 W. Wilson Street - **Approved** (Council District: Six)

2. As Submitted -

Nothing was submitted.

C. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time:

7:07 PM

DOUG MYSLINSKI, CHAIRMAN

1. Consider a Motion to Approve the 2022 Summer Farmers' Market and 2022-2023 Winter Farmers' Market - **Approved by Voice Vote**

Village Clerk Marg Duer presented the Palatine Farmers' Market request for the 2022 Summer Market and for the 2022-2023 Drive-Thru Winter Market outside, both in Parking Lot B. She thanked Palatine Police, Public Works and Health Department for their efforts supporting the Market.

Nghi Loi Pappas, Co-President of Sister Cities explained the outdoor Winter Drive-Thru Market offering no-contact pre-ordered drive-through service and walk up venue every first and third Saturday through April.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted -

Nothing was submitted.

D. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:10 PM*TIM MILLAR, CHAIRMAN*

1. Traffic Restrictions:

The motion was to approve Items A. and B.

Public Works Director Matt Barry reported, in response to citizen concerns, and due to the high pedestrian traffic and the risk of pedestrian accidents, staff recommends the prohibition of U-turns on South Cedar be added to the Village Code.

Mayor Schwantz, and Councilman Lamerand noted the "no left turn" at Michigan and this "no U-turn" will improve safety in the school and park area.

Barry reported due to high pedestrian and bicycle traffic in the area of the multi-family and commercial section of Baldwin Road from Dundee Road to Gardenia Lane, staff recommends extending the parking restrictions on Baldwin Road.

RESULT:	ADOPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

- A. Consider an Ordinance Amending Section 18-66 of the Code of Ordinances to Prohibit U-Turns on South Cedar Street - **Motion Carried by Voice Vote** (Council District: Two)
- B. Consider an Ordinance Amending Section 18-81 of the Code of Ordinances to Amend the No Parking Restriction on Baldwin Road (from Dundee Road to Nichols Road) - **Motion Carried by Voice Vote** (Council District: Multiple)
- 2. As Submitted -
Nothing was submitted.

E. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:13 PM

GREG SOLBERG, CHAIRMAN

- 1. Consider a Motion Adopting the Village of Palatine's Official 2022 Zoning Map - **Approved by Voice Vote**

Community Development Director Mike Jacobs recommended approval of the 2022 Village of Palatine Official Zoning Map which accurately reflects the current zoning of all properties within the Village as of December 31, 2021.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

- 2. As Submitted -
Nothing was submitted.

F. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:14 PM

BRAD HELMS, CHAIRMAN

- 1. As Submitted -
Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:15 PM**Reconvene the Village Council Meeting - Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII. CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	ADOPTED BY ROLL CALL [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider a Motion to Approve 2022 Warrant #3 - **Approved**
2. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Food Mart (7-Eleven) at 753 W. Palatine Road - **Approved** (Council District: Two)

Ordinance #O-11-22
3. Consider an Ordinance Approving a Special Use Transfer to Permit the Continued Operation of a Service Station and Mart (7-Eleven) at 799 W. Northwest Highway - **Approved** (Council District: One)

Ordinance #O-12-22
4. Consider a Motion to Approve the Temporary Closure of Streets for the 'St. Patrick's Day Parade' and a Waiver of the Village's Sound Amplification Ordinance for a 'St. Paddy's Party' at 180 N. Smith Street on Saturday, March 12, 2022 - **Approved** (Council District: Six)
5. Consider a Motion Approving a Waiver of the Village of Palatine's Sound Amplification Ordinance for the St. Pat's Party on March 11 & 12, 2022 at Tap House Grill, 56 W. Wilson Street - **Approved** (Council District: Six)
6. Consider a Motion to Approve the 2022 Summer Farmers' Market and 2022-2023 Winter Farmers' Market - **Approved**

7. Consider an Ordinance Amending Section 18-66 of the Code of Ordinances to Prohibit U-Turns on South Cedar Street - **Approved** (Council District: Two)

Ordinance #O-13-22

8. Consider an Ordinance Amending Section 18-81 of the Code of Ordinances to Amend the No Parking Restriction on Baldwin Road (from Dundee Road to Nichols Road) - **Approved** (Council District: Multiple)

Ordinance #O-14-22

9. Consider a Motion Adopting the Village of Palatine's Official 2022 Zoning Map - **Approved**

10. Consider a Resolution Consenting to the Mayor's Appointment of the Village Prosecutor - **Adopted by Roll Call**

Resolution #R-4-22

IX. REPORTS OF STANDING COMMITTEE – Time: 7:15 PM

- A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:15 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted -

No Report

- B. BUSINESS FINANCE & BUDGET COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted -

No Report

- C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted -

No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE*SCOTT LAMERAND, CHAIRMAN*

1. As Submitted -

No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE*TIM MILLAR, CHAIRMAN*

1. As Submitted -

No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE*KOLLIN KOZLOWSKI, CHAIRMAN*

1. As Submitted -

No Report

X. REPORTS OF THE VILLAGE OFFICERS**A. VILLAGE MANAGER**

1. As Submitted -

No Report

B. VILLAGE CLERK

1. As Submitted -

No Report

C. VILLAGE ATTORNEY

1. As Submitted -

No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE

No one came forward.

XIII.ADJOURNMENT – Time: 7:15 PM

Adjourn the Village Council Meeting - **Motion Carried by Voice Vote**

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Minutes Acceptance: Minutes of Feb 7, 2022 7:00 PM (APPROVAL OF MINUTES)

Consider a Motion to Award a Contract for the Village's 2022 Street Resurfacing Program

BACKGROUND:

On a yearly basis, the Village of Palatine undertakes a street resurfacing program designed to achieve the Village's stated goal of having all streets at the "good" level as defined by the COE-APWA Micro Paver Program.

Forty-five sections of street have been identified for resurfacing, totaling approximately 43,285 feet or 8.20 miles. In addition, the proposed work includes 6 inlet structures to be replaced, 12,343 square feet of sidewalk replaced for ADA accessible ramps, approximately 39,196 feet of curb/gutter replaced and new gutter installed, along with base course repairs. This is our largest annual resurfacing program in the past 20-30 years.

KEY ISSUES:

- The street resurfacing program's major funding source is State Motor Fuel Tax (MFT) fund, thus bidding and contract awards must be in accordance with IDOT procedures.
- On Tuesday, February 1, 2022, six bids were received that were properly prepared, with affidavits completed and signatures executed, and therefore found to be compliant.
- The engineer's opinion of probable cost for this project was \$3,256,071. The low bid is 15.3% under the amount estimated when the 2022 Budget was adopted.
- Arrow Road Construction Company of Elk Grove Village, Illinois submitted the lowest compliant bid in the amount of \$2,758,758.
- The savings of approximately \$537,000 are split between MFT savings (\$208,000) and local capital improvement funds (\$328,000).
- Due to the restrictions on the MFT funds, Staff is recommending that those savings be rolled to an expanded 2023 resurfacing program with an enhanced focus on collector streets consistent with the Council's direction several years ago.
- The local savings are recommended to be considered as follows:
 - \$275,000 expanded resurfacing program - Anderson Drive, from Rohlwing Road to Williams Drive, is the recommended roadway addition. This is a collector route with a Pavement Condition Index of less than 63 which is consistent with the roadway maintenance standards recently adopted by the Council. It was otherwise scheduled for resurfacing in 2023.

ALTERNATIVES:

1. Award the contract for the 2022 Street Resurfacing Program to Arrow Road Construction.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the 2022 Street Resurfacing Program be awarded to Arrow Road Construction of Elk Grove Village, Illinois in the amount of \$2,758,758.

BUDGET IMPACT:

Funds have been budgeted in the 2022 Capital Improvement Program. The low compliant bid will result in a savings of approximately \$537,000. \$208,000 is from MFT savings and \$328,000 are local funds. The local funds can be allocated through separate actions as described in this memo.

ACTION REQUIRED:

Motion to award the contract for the 2022 Street Resurfacing Program to Arrow Road Construction Company of Elk Grove Village, Illinois in the amount of \$2,758,758.

ATTACHMENTS:

- Bid Tabulation
- 2022 Street Resurfacing Sections

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Brad Helms

VILLAGE OF PALATINE - DEPARTMENT OF PUBLIC WORKS

TABULATION OF BIDS

FOR

2022 STREET RESURFACING PROGRAM

DPW - 2211

SHEET 1 OF 2

SECTION NO. 22-00000-00 GM

COMPUTED BY _____

**BID
OPENING**

DATE: Febuary 1, 2022

TIME: 11:00 AM

PLACE: Community Room A

				Engineer's Estimate		Arrow Road Construction Co. 1445 Oakton Street Elk Grove Village IL 60007 (847) 437-0700		Builders Paving, LLC 4413 W. Roosevelt Road, Suite 108 Hillside, IL 60162 (847) 419-9000		Peter Baker & Son Company 1349 Rockland Road PO Box 187 Lake Bluff IL 60044-0187 (847) 362-3663		J.A. Johnson Paving Company 1025 E Addison Court Arlington Heights IL 60005 (847) 439-2025	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	129,668	\$2.65	\$343,620.20	\$1.95	\$252,852.60	\$3.50	\$453,838.00	\$3.00	\$389,004.00	\$3.00	\$389,004.00
2	HOT-MIX ASPHALT BINDER COURSE, IL-9.5, N50	TON	5,448	76.65	417,589.20	76.15	414,865.20	88.00	479,424.00	85.00	463,080.00	87.00	473,976.00
3	BITUMINOUS MATERIALS (TACK COAT)	LBS	87,529	0.50	43,764.50	0.01	875.29	0.01	875.29	0.01	875.29	0.01	875.29
4	HOT-MIX ASPHALT SURFACE COURSE, MIX D, IL-9.5, N50	TON	10,893	77.70	846,386.10	73.75	803,358.75	80.00	871,440.00	85.00	925,905.00	85.00	925,905.00
5	CLASS D PATCHES, TYPE III, 6"	SQ YD	268	50.00	13,400.00	1.00	268.00	18.00	4,824.00	68.00	18,224.00	40.00	10,720.00
6	CLASS D PATCHES, TYPE IV, 6"	SQ YD	2,575	45.00	115,875.00	1.00	2,575.00	18.00	46,350.00	57.00	146,775.00	40.00	103,000.00
7	SUBGRADE REMOVAL AND REPLACEMENT	CU YD	50	52.50	2,625.00	0.01	0.50	50.00	2,500.00	25.00	1,250.00	90.00	4,500.00
8	THERMOPLASTIC PAVEMENT MARKINGS - LINE 4"	FOOT	2,304	1.50	3,456.00	1.25	2,880.00	1.00	2,304.00	1.25	2,880.00	1.25	2,880.00
9	THERMOPLASTIC PAVEMENT MARKINGS - LINE 6"	FOOT	1,695	1.85	3,135.75	1.75	2,966.25	1.65	2,796.75	1.75	2,966.25	1.75	2,966.25
10	THERMOPLASTIC PAVEMENT MARKINGS - LINE 12"	FOOT	418	3.60	1,504.80	3.50	1,463.00	2.50	1,045.00	3.50	1,463.00	3.50	1,463.00
11	THERMOPLASTIC PAVEMENT MARKINGS - LINE 24"	FOOT	1,050	7.10	7,455.00	7.00	7,350.00	3.75	3,937.50	7.00	7,350.00	7.00	7,350.00
12	STRUCTURES TO BE ADJUSTED	EACH	128	315.00	40,320.00	250.00	32,000.00	265.00	33,920.00	300.00	38,400.00	300.00	38,400.00
13	STRUCTURES TO BE RECONSTRUCTED	EACH	3	1,155.00	3,465.00	1,150.00	3,450.00	1,150.00	3,450.00	1,000.00	3,000.00	1,000.00	3,000.00
14	FRAMES AND LIDS TO BE ADJUSTED	EACH	1	450.00	450.00	470.00	470.00	470.00	470.00	425.00	425.00	425.00	425.00
15	FRAMES AND LIDS TO BE ADJUSTED, SPECIAL	EACH	84	630.00	52,920.00	540.00	45,360.00	550.00	46,200.00	650.00	54,600.00	650.00	54,600.00
16	FRAMES AND LIDS, TYPE 1 TO BE REPLACED	EACH	5	367.50	1,837.50	325.00	1,625.00	325.00	1,625.00	350.00	1,750.00	350.00	1,750.00
17	FRAMES AND GRATES, SPECIAL TO BE REPLACED	EACH	80	420.00	33,600.00	415.00	33,200.00	415.00	33,200.00	400.00	32,000.00	400.00	32,000.00
18	INLETS, TYPE A, WITH FRAME AND GRATE, SPECIAL (15" - 30	EACH	4	1,400.00	5,600.00	1,430.00	5,720.00	1,430.00	5,720.00	1,250.00	5,000.00	1,250.00	5,000.00
19	INLETS, TYPE A, WITH FRAME AND GRATE, SPECIAL (OVER 3	EACH	1	1,575.00	1,575.00	1,460.00	1,460.00	1,460.00	1,460.00	1,450.00	1,450.00	1,450.00	1,450.00
20	INLETS, TPYE B, WITH FRAME AND GRATE, SPECIAL	EACH	1	2,000.00	2,000.00	2,495.00	2,495.00	2,495.00	2,495.00	1,650.00	1,650.00	1,650.00	1,650.00
21	CATCH BASINS, TYPE A, 48" DIAMETER, WITH FRAME AND GI	EACH	1	5,000.00	5,000.00	3,780.00	3,780.00	3,780.00	3,780.00	4,250.00	4,250.00	4,250.00	4,250.00
22	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AN	FOOT	29,539	23.15	683,827.85	20.35	601,118.65	20.25	598,164.75	20.50	605,549.50	20.00	590,780.00
23	TYPE B GUTTER, SPECIAL	FOOT	7,226	21.90	158,249.40	19.75	142,713.50	20.00	144,520.00	21.50	155,359.00	21.00	151,746.00
24	INTEGRAL CURB REMOVAL	FOOT	2,433	3.75	9,123.75	3.00	7,299.00	4.25	10,340.25	4.00	9,732.00	4.00	9,732.00
25	COMBINATION CONCRETE CURB AND GUTTER, TYPE B6.12	FOOT	2,433	22.05	53,647.65	16.50	40,144.50	16.00	38,928.00	18.00	43,794.00	18.00	43,794.00
26	PORTLAND CEMENT CONCRETE BASE COURSE REPLACEME	SQ YD	145	18.90	2,740.50	5.00	725.00	10.00	1,450.00	18.00	2,610.00	15.00	2,175.00
27	TIE-BARS, NO. 6 X 18", EPOXY COATED	EACH	820	7.35	6,027.00	5.00	4,100.00	5.00	4,100.00	9.00	7,380.00	8.00	6,560.00
28	SIDEWALK REMOVAL, SPECIAL	SQ FT	175	3.15	551.25	1.00	175.00	3.00	525.00	2.50	437.50	2.50	437.50
29	PORTLAND CEMENT CONCRETE SIDEWALK REMOVAL AND F	SQ FT	12,343	6.55	80,846.65	5.75	70,972.25	6.00	74,058.00	5.90	72,823.70	5.90	72,823.70
30	DETECTABLE WARNINGS	SQ FT	1,338	22.05	29,502.90	21.00	28,098.00	21.00	28,098.00	22.00	29,436.00	22.00	29,436.00
31	HOT-MIX ASPHALT DRIVEWAY PAVEMENT REMOVAL AND RE	SQ YD	1,740	47.25	82,215.00	53.00	92,220.00	65.00	113,100.00	48.50	84,390.00	50.00	87,000.00
32	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT REM	SQ YD	1,780	54.60	97,188.00	52.00	92,560.00	53.00	94,340.00	54.00	96,120.00	55.00	97,900.00
33	ADDITIONAL TOPSOIL AND SEED	FOOT	7,338	2.00	14,676.00	2.00	14,676.00	1.25	9,172.50	3.50	25,683.00	3.00	22,014.00
34	ADDITIONAL TOPSOIL AND SOD	SQ YD	1,190	18.90	22,491.00	10.00	11,900.00	15.00	17,850.00	18.00	21,420.00	14.50	17,255.00
35	MAILBOX RELOCATION	EACH	46	105.00	4,830.00	115.00	5,290.00	100.00	4,600.00	60.00	2,760.00	50.00	2,300.00
36	TRAFFIC CONTROL AND PROTECTION	L SUM	1	64,575.00	64,575.00	27,751.51	27,751.51	217,098.96	217,098.96	138,362.00	138,362.00	322,850.00	322,850.00
AS READ						\$2,758,758.00		\$3,358,000.00		\$3,398,154.24		\$3,521,967.74	
TOTALS				\$3,256,071.00									
AS CORRECTED													
PROPOSAL GUARANTEE						5% BID BOND		5% BID BOND		5% BID BOND		5% BID BOND	
COMMENTS													

Attachment: Bid Tabulation (2022 Street Resurfacing Program)

**BID
OPENING**

DATE:	February 1, 2022
TIME:	11:00 AM
PLACE:	Community Room A

TABULATION OF BIDS

FOR

2022 STREET RESURFACING PROGRAM

DPW - 2211

SHEET 2 OF 2

SECTION NO. 22-00000-00 GM

COMPUTED BY _____

				Geske and Sons, Inc. 400 E Terra Cotta Avenue Crystal Lake, IL 60014 (815) 459-2407		R.W. Duntelman Company 600 S Lombard Road PO Box 1129 Addison IL 60101 (630) 953-1500							
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	129,668	\$2.87	\$372,147.16	\$4.25	\$551,089.00						
2	HOT-MIX ASPHALT BINDER COURSE, IL-9.5, N50	TON	5,448	90.95	495,495.60	89.00	484,872.00						
3	BITUMINOUS MATERIALS (TACK COAT)	LBS	87,529	0.28	24,508.12	0.01	875.29						
4	HOT-MIX ASPHALT SURFACE COURSE, MIX D, IL-9.5, N50	TON	10,893	85.00	925,905.00	82.00	893,226.00						
5	CLASS D PATCHES, TYPE III, 6"	SQ YD	268	55.50	14,874.00	66.00	17,688.00						
6	CLASS D PATCHES, TYPE IV, 6"	SQ YD	2,575	55.50	142,912.50	53.00	136,475.00						
7	SUBGRADE REMOVAL AND REPLACEMENT	CU YD	50	65.00	3,250.00	145.00	7,250.00						
8	THERMOPLASTIC PAVEMENT MARKINGS - LINE 4"	FOOT	2,304	1.31	3,018.24	1.10	2,534.40						
9	THERMOPLASTIC PAVEMENT MARKINGS - LINE 6"	FOOT	1,695	1.84	3,118.80	1.50	2,542.50						
10	THERMOPLASTIC PAVEMENT MARKINGS - LINE 12"	FOOT	418	3.68	1,538.24	3.40	1,421.20						
11	THERMOPLASTIC PAVEMENT MARKINGS - LINE 24"	FOOT	1,050	7.35	7,717.50	7.00	7,350.00						
12	STRUCTURES TO BE ADJUSTED	EACH	128	312.00	39,936.00	300.00	38,400.00						
13	STRUCTURES TO BE RECONSTRUCTED	EACH	3	1,040.00	3,120.00	1,000.00	3,000.00						
14	FRAMES AND LIDS TO BE ADJUSTED	EACH	1	445.00	445.00	425.00	425.00						
15	FRAMES AND LIDS TO BE ADJUSTED, SPECIAL	EACH	84	680.00	57,120.00	650.00	54,600.00						
16	FRAMES AND LIDS, TYPE 1 TO BE REPLACED	EACH	5	365.00	1,825.00	350.00	1,750.00						
17	FRAMES AND GRATES, SPECIAL TO BE REPLACED	EACH	80	416.00	33,280.00	400.00	32,000.00						
18	INLETS, TYPE A, WITH FRAME AND GRATE, SPECIAL (15" - 30")	EACH	4	1,300.00	5,200.00	1,250.00	5,000.00						
19	INLETS, TYPE A, WITH FRAME AND GRATE, SPECIAL (OVER 30")	EACH	1	1,508.00	1,508.00	1,450.00	1,450.00						
20	INLETS, TYPE B, WITH FRAME AND GRATE, SPECIAL	EACH	1	1,716.00	1,716.00	1,650.00	1,650.00						
21	CATCH BASINS, TYPE A, 48" DIAMETER, WITH FRAME AND GRATE	EACH	1	4,420.00	4,420.00	4,250.00	4,250.00						
22	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	29,539	26.78	791,054.42	35.50	1,048,634.50						
23	TYPE B GUTTER, SPECIAL	FOOT	7,226	30.45	220,031.70	30.50	220,393.00						
24	INTEGRAL CURB REMOVAL	FOOT	2,433	5.25	12,773.25	10.50	25,546.50						
25	COMBINATION CONCRETE CURB AND GUTTER, TYPE B6.12	FOOT	2,433	24.15	58,756.95	24.50	59,608.50						
26	PORTLAND CEMENT CONCRETE BASE COURSE REPLACEMENT	SQ YD	145	50.40	7,308.00	51.00	7,395.00						
27	TIE-BARS, NO. 6 X 18", EPOXY COATED	EACH	820	3.68	3,017.60	6.50	5,330.00						
28	SIDEWALK REMOVAL, SPECIAL	SQ FT	175	3.15	551.25	7.25	1,268.75						
29	PORTLAND CEMENT CONCRETE SIDEWALK REMOVAL AND REPLACEMENT	SQ FT	12,343	7.40	91,338.20	8.75	108,001.25						
30	DETECTABLE WARNINGS	SQ FT	1,338	28.35	37,932.30	30.00	40,140.00						
31	HOT-MIX ASPHALT DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT	SQ YD	1,740	24.15	42,021.00	45.00	78,300.00						
32	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT	SQ YD	1,780	60.90	108,402.00	60.00	106,800.00						
33	ADDITIONAL TOPSOIL AND SEED	FOOT	7,338	3.68	27,003.84	3.20	23,481.60						
34	ADDITIONAL TOPSOIL AND SOD	SQ YD	1,190	18.90	22,491.00	23.50	27,965.00						
35	MAILBOX RELOCATION	EACH	46	78.75	3,622.50	200.00	9,200.00						
36	TRAFFIC CONTROL AND PROTECTION	L SUM	1	53,025.00	53,025.00	100,000.00	100,000.00						
AS READ				\$3,622,384.17		\$4,109,912.49							
TOTALS													
AS CORRECTED													
PROPOSAL GUARANTEE				5% BID BOND		5% BID BOND							
COMMENTS													

Attachment: Bid Tabulation (2022 Street Resurfacing Program)

2022 STREET RESURFACING - SECTIONS

	<u>Street Name</u>	<u>From</u>	<u>To</u>
1	APPLE TREE COURT	HEATHERLEA DRIVE	CUL-DE-SAC SOUTH
2	AUTUMN ROAD	PALOS AVENUE	DEER AVENUE
3	BABCOCK DRIVE	BALDWIN ROAD	CLARK DRIVE
4	BENNETT AVENUE	PLEASANT HILL BOULEVARD	STUART LANE
5	BURNO DRIVE	STUART LANE	BENNETT AVENUE
6	CEDAR STREET	ILLINOIS AVENUE	PALATINE ROAD
7	CHURCHILL DRIVE	JONATHAN DRIVE	WILKE ROAD
8	CLEARWATER COURT	EDGEWATER LANE	CUL-DE-SAC
9	CLINTON COURT	BEDFORD DRIVE	CUL-DE-SAC
10	CUNNINGHAM DRIVE	OLDE VIRGINIA DRIVE	WILLIAMS DRIVE
11	E. GLADE AVENUE	PLUM GROVE ROAD	OAK STREET
12	ECHO LANE	ELM STREET SOUTH	ELM STREET NORTH
13	EISENHOWER AVENUE	MAC ARTHUR DRIVE	GREENWOOD AVENUE
14	EISENHOWER COURT	EISENHOWER AVENUE	CUL-DE-SAC
15	ELIZABETH AVENUE	KENILWORTH AVENUE	DEAD END NORTH
16	ELIZABETH COURT	ELIZABETH AVENUE	CUL-DE-SAC
17	FOREST COURT	LINCOLN STREET	CUL-DE-SAC
18	FREMONT STREET	COLFAX STREET	SHERMAN STREET
19	GLENN DRIVE	CARPENTER DRIVE	COOPER DRIVE
20	GLORIA DRIVE	WINSTON DRIVE	RICHARDS DRIVE
21	HAMPTON COURT	KENILWORTH AVENUE	CUL-DE-SAC
22	HOME COURT	HOME AVENUE	CUL-DE-SAC
23	IRIS DRIVE	LILLY LANE	ZINNIA LANE
24	JONATHAN DRIVE	LAKE LOUISE DRIVE	CHURCHILL DRIVE
25	KERWOOD STREET	PARALLEL STREET	PALATINE ROAD
26	LAKEVIEW DRIVE	QUENTIN ROAD (SOUTH)	QUENTIN ROAD (NORTH)
27	LARKSPUR LANE	LENOX LANE	THORNHILL LANE
28	LAUREL DRIVE	LILLY LANE	ASTER AVENUE
29	LENOX LANE	LARKSPUR LANE	ROHLWING ROAD
30	MILL COURT	HOME AVENUE	CUL-DE-SAC
31	MORRIS DRIVE	CLARK DRIVE	WILLIAMS DRIVE
32	PLEASANT HILL BOULEVARD	BENNETT AVENUE	CEDAR STREET
33	ROBINSON DRIVE	ANDERSON DRIVE	SAYLES DRIVE
34	ROSE AVENUE	CAPRI DRIVE	LILLY LANE
35	ROSE STREET	WILSON STREET	WOOD STREET
36	SHADY PINES COURT	HICKS ROAD	CUL-DE-SAC
37	SHERWOOD COURT	SHERWOOD LANE	CUL-DE-SAC
38	ST. JAMES COURT	ROSELLE ROAD	CUL-DE-SAC
39	VIRGINIA DRIVE	WINSTON DRIVE	ANDERSON DRIVE
40	VIRGINIA LAKE COURT	CARPENTER DRIVE	CUL-DE-SAC
41	WARREN AVENUE	NORTHWEST HIGHWAY	DEAD END NORTH
42	WHITEHALL COURT	KENILWORTH AVENUE	CUL-DE-SAC
43	WHITEHALL DRIVE	WHYTECLIFF ROAD	KENILWORTH AVENUE
44	WHYTECLIFF ROAD	ROSELLE ROAD	CHATHAM DRIVE
45	WHYTECLIFF ROAD	CHATHAM DRIVE	MIDDLETON AVENUE

Attachment: 2022 Street Resurfacing Sections (2022 Street Resurfacing Program)

Consider a Motion to Approve a Contract for the 2022 Anderson Drive Resurfacing Project

BACKGROUND:

The 2022 resurfacing program received a low bid approximately \$537,000 under budget. Based on the needs in the pavement system as a whole, it is recommended that a portion of these project savings be directed towards resurfacing additional lane miles of Village roadway. Staff consulted with the Illinois Department of Transportation (IDOT) to determine if contracts using Motor Fuel Tax (MFT) funds could be expanded to allow for additional maintenance with favorable bid prices. IDOT indicated this type of project expansion was inconsistent with regulations governing the use of these funds. It is therefore recommended the Village consider entering into a separate contract with Arrow Road Construction for the additional street maintenance. This contract would honor the unit prices as offered in their recent bid, be managed in the same way, and have no perceived disconnect to the motoring public.

KEY ISSUES:

- Anderson Drive, from Rohlwing Road to Williams Drive is currently in the Village's 5-year road program targeted for 2023. It is 3,425 feet of collector roadway. The section from Rohlwing to Clark Drive has a Pavement Condition Index (PCI) of 55 and was last resurfaced 26 years ago. The section from Clark to Williams has a PCI of 63 and was last resurfaced 19 years ago.
- Extending our maintenance onto Anderson Drive was considered preferable to Village Staff as it addresses a collector need and is in a dollar amount less than the balance of resurfacing funds available due to the favorable bidding results.
- Anderson Drive was scheduled for resurfacing in 2023 so this will provide more flexibility in the 2023 program.
- Savings on the original street bid (\$537,000) are available to be used for this project (\$275,000).

ALTERNATIVES:

1. Approve the separate, no-bid contract with Arrow Road Construction.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval of a contract for Anderson Drive Resurfacing with Arrow Road Construction Company of Elk Grove Village, Illinois in the amount of \$275,000.

BUDGET IMPACT:

Funds are available in the 2022 Capital Improvement Program to accomplish this work.

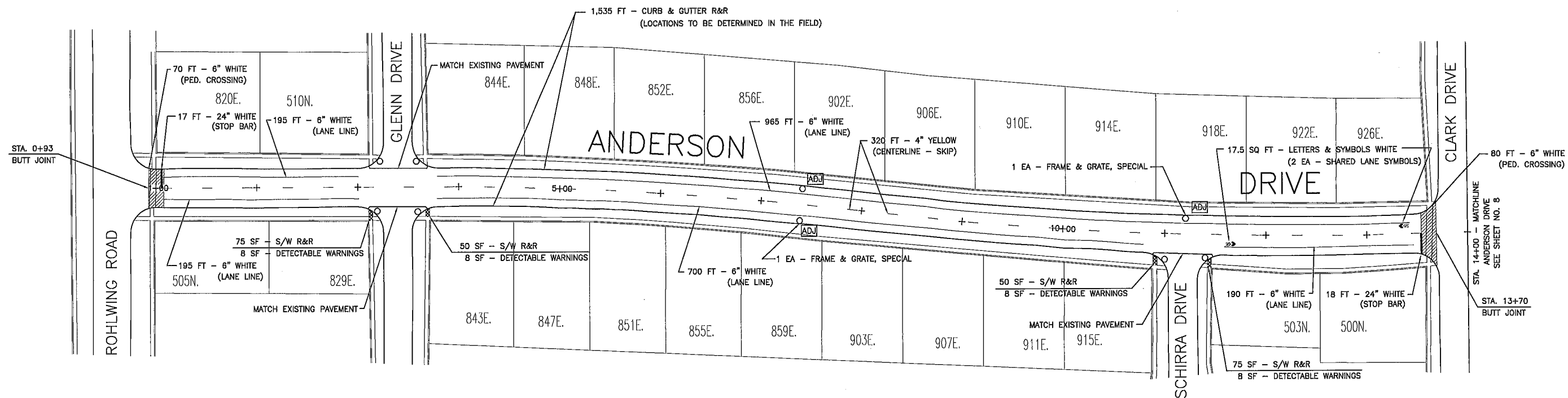
ACTION REQUIRED:

Motion to approve the separate, no-bid contract for the resurfacing of Anderson Drive, from Rohlwing Road to Williams Drive, with Arrow Road Construction Company of Elk Grove Village, Illinois in the amount of \$275,000.

ATTACHMENTS:

- Anderson Additional Resurfacing
- 2022 Supplemental Bid Tabulation

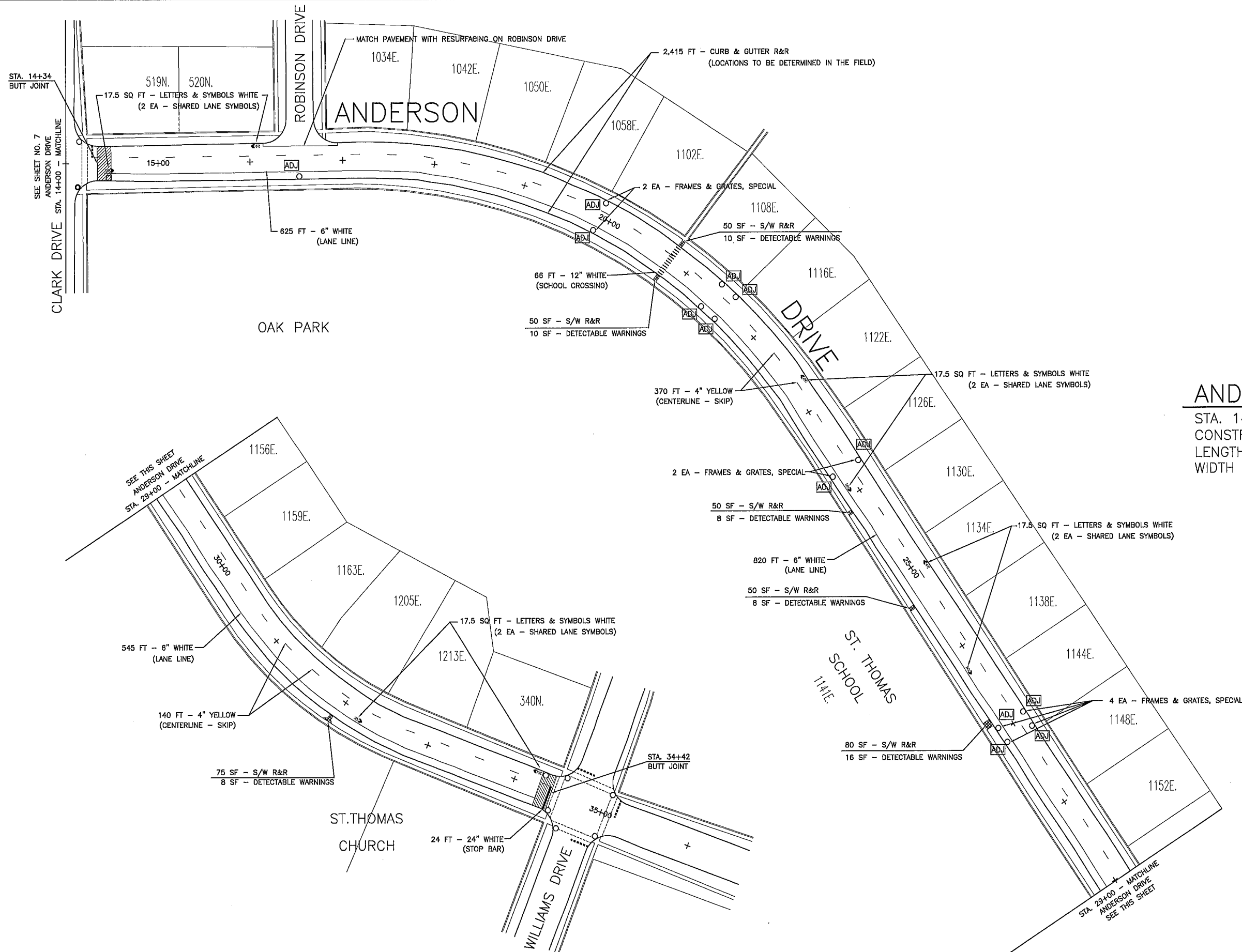
RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Jim Schwantz, Mayor
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Brad Helms



ANDERSON DRIVE

STA. 0+93 TO STA. 13+70
CONSTRUCTION TYPE - 1
LENGTH = 1,277 FT
WIDTH = 34 FT

2022 SUPPLEMENTAL STREET RESURFACING PROGRAM			
SCALE: 1" = 50'	APPROVED BY:		DRAWN BY: MAG
DATE: FEB 2022			REVISED
ANDERSON DRIVE			
SHEET 7 OF 8 SHEETS			DRAWING NUMBER:



ANDERSON DRIVE

STA. 14+34 TO STA. 34+42
CONSTRUCTION TYPE - 1
LENGTH = 2,008 FT
WIDTH = 34 FT

2022 SUPPLEMENTAL STREET RESURFACING PROGRAM			
SCALE 1"= 50'	APPROVED BY:	DRAWN BY: MAG	REVISOR
DATE FEB. 2022			
ANDERSON DRIVE			
SHEET 8 OF 8 SHEETS			DRAWING NUMBER

BID OPENING

DATE: February 8, 2022

TIME:

PLACE:

TABULATION OF BIDS

FOR

2022 SUPPLEMENTAL STREET RESURFACING

DPW - 2214

SHEET 1 OF 1

COMPUTED BY _____

				Engineer's Estimate		Arrow Road Construction Co. 1445 Oakton Street Elk Grove Village IL 60007 (847) 437-0700							
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	12,410	1.95	24,199.50	\$1.95	\$24,199.50						
2	HOT-MIX ASPHALT BINDER COURSE, IL-9.5, N50	TON	522	76.15	39,750.30	76.15	\$39,750.30						
3	BITUMINOUS MATERIALS (TACK COAT)	LBS	8,377	0.01	83.77	0.01	\$83.77						
4	HOT-MIX ASPHALT SURFACE COURSE, MIX D, IL-9.5, N50	TON	1,042	73.75	76,847.50	73.75	\$76,847.50						
5	CLASS D PATCHES, TYPE III, 6"	SQ YD	50	1.00	50.00	1.00	\$50.00						
6	CLASS D PATCHES, TYPE IV, 6"	SQ YD	100	1.00	100.00	1.00	\$100.00						
8	THERMOPLASTIC PAVEMENT MARKINGS - LINE 4"	FOOT	830	1.25	1,037.50	1.25	\$1,037.50						
9	THERMOPLASTIC PAVEMENT MARKINGS - LINE 6"	FOOT	4,235	1.75	7,411.25	1.75	\$7,411.25						
10	THERMOPLASTIC PAVEMENT MARKINGS - LINE 12"	FOOT	66	3.50	231.00	3.50	\$231.00						
11	THERMOPLASTIC PAVEMENT MARKINGS - LINE 24"	FOOT	59	7.00	413.00	7.00	\$413.00						
12	STRUCTURES TO BE ADJUSTED	EACH	16	250.00	4,000.00	250.00	\$4,000.00						
17	FRAMES AND GRATES, SPECIAL TO BE REPLACED	EACH	10	415.00	4,150.00	415.00	\$4,150.00						
22	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND	FOOT	3,950	20.35	80,382.50	20.35	\$80,382.50						
29	PORTLAND CEMENT CONCRETE SIDEWALK REMOVAL AND F	SQ FT	605	5.75	3,478.75	5.75	\$3,478.75						
30	DETECTABLE WARNINGS	SQ FT	92	21.00	1,932.00	21.00	\$1,932.00						
31	HOT-MIX ASPHALT DRIVEWAY PAVEMENT REMOVAL AND RE	SQ YD	25	53.00	1,325.00	53.00	\$1,325.00						
32	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT REM	SQ YD	200	52.00	10,400.00	52.00	\$10,400.00						
36	TRAFFIC CONTROL AND PROTECTION	L SUM	1	7,000.00	7,000.00	8,500.00	\$8,500.00						
37	PREFORMED THERMOPLASTIC PAVEMENT MARKINGS - LET	SQ FT	88	45.00	3,937.50	46.50	\$4,068.75						
TOTALS				AS READ		\$268,360.82							
				AS CORRECTED		266,729.57							
COMMENTS													

Attachment: 2022 Supplemental Bid Tabulation (2022 Anderson Drive Resurfacing)

BACKGROUND:

The Public Works Department Streets Division annually conducts an in-house milling and paving program. Over the years, this program has evolved from spot repairs to curb-to-curb resurfacing of whole blocks. It has also grown from a single round to three rounds. A discussion on the future of this program is requested.

KEY ISSUES:

- The Village typically rents a milling machine in one week increments. Due to the size and slow speed of the machine, a trucking company has to move the machine from the rental company to the Public Works facility. Rental fees in 2021 were \$8,700 per week and round trip delivery was \$1,100. The timing of our program depends on availability of the machine and has been delayed in the past due to scheduling issues.
 - In 2017, we increased from two to three rounds of milling and paving, which were spread out through the spring and summer and thus incurred separate trucking fees with each cycle. Crews also had to prepare the equipment and mobilize at three different times.
 - In 2020 and 2021, rounds one and two were done back to back. We rented the machine for two consecutive weeks, which allowed crews to work more efficiently by completing all the milling at once. It also eliminated the need to return the machine in between cycles.
 - For 2022, Staff is proposing renting this machine for one month and consolidating the typical three rounds into one.
 - Renting the machine for one month cost the same as 3-weekly rentals but adds productivity and efficiency to the milling operation.
- During the annual Street Resurfacing Program, residents along the affected streets are offered the option to participate in the 50/50 Curb and Apron Replacement Program. Staff is proposing to offer this program during milling and paving as well, with slightly different conditions.
 - Residents would obtain their own quotes and building permits. Apron and/or curb replacement by their contractors would have to occur prior to the resurfacing work.
 - Residents would indicate their interest and obtain pre-approval for reimbursements. Approved work would be reimbursed at 50% of the homeowner's cost. The unit rates from the resurfacing contract would serve as a guide in establishing the reimbursements.
 - Funding is available from resurfacing savings to fully fund offering the 50/50 program to property owners who front the in-house resurfacing effort.

An additional 25 road segments amounting to over 3 miles of additional resurfacing could be accomplished with in house efforts. Isolated milling and paving would continue in very limited areas.

CONCLUSION:

Staff recommends a 1 month milling machine rental starting in early April. Paving on in-

house resurfaced streets would take place in May and into early June if necessary. All costs would be within the existing operating budget. Residents along the routes fully resurfaced would be offered the 50/50 curb and 50/50 apron program. The Village would administer this program as a reimbursement to the resident rather than by coordinating the work.

ATTACHMENTS:

- In house resurfacing and spot list
- 2022 Proposed Milling and Paving Program

2022 STREET RESURFACING - SECTIONS
IN-HOUSE

	STREET	FROM	TO	# SQUARE YARDS FULL STREET SPOT REPAIRED PATCH	
1	BRENTWOOD DR. West court	BRENTWOOD DR.	CUL-DE-SAC	623	FULL STREET
2	BRENTWOOD DR. East court	BRENTWOOD DR.	CUL-DE-SAC	376	FULL STREET
3	IRENE DR.	LAKE COOK RD.	BRENTWOOD DR.	1,078	FULL STREET
4	BIG OAKS RD.	LAKE COOK RD.	SHADY LANE RD.	818	FULL STREET
5	SHADY LANE RD.	SUNSET RD.	BARRINGTON WOODS RD.	2,166	FULL STREET
6	SUNSET RD.	SHADY LANE RD.	CREEKWOOD DR.	919	FULL STREET
7	CREEKWOOD DR.	SUNSET RD.	BARRINGTON WOODS RD.	2,176	FULL STREET
8	BARRINGTON WOODS RD.	LAKE COOK RD.	CREEKWOOD DR.	1,789	FULL STREET
9	HILLCREST RD.	SUTHERS LN.	VILLAGE LIMITS WEST	677	FULL STREET
10	WINNETKA ST.	DEAD END WEST	PALOS AV.	562	FULL STREET
11	POPLAR ST.	DEER AV.	PARK AV.	630	FULL STREET
12	FRANKLIN AV.	NORTHWEST HIGHWAY	POPLAR ST.	2,518	FULL STREET
13	WOOD ST.	DEAD END WEST	CLYDE AV.	1,409	FULL STREET
14	TEAL DR.	MALLARD DR.	BORDERS DR.	930	FULL STREET
15	HART ST.	HELEN RD.	GLADE AV.	2,298	FULL STREET
16	GILBERT RD.	PLUM GROVE RD.	OAK ST.	2,684	FULL STREET
17	DANIELS RD.	PLUM GROVE RD.	OAK ST.	3,401	FULL STREET
18	ROSE ST.	WILSON ST.	PALATINE RD.	1,552	FULL STREET
19	WILMETTE RD.	ROHLWING RD.	TWIN LAKES DR.	4,110	FULL STREET
20	BALDWIN FRONTAGE RD.	BALDWIN RD. WEST	BALDWIN RD. EAST	2,164	FULL STREET
21	PEBBLE CREEK RD.	WILLOW WOOD DR.	CUL-DE-SAC	2,275	FULL STREET
22	MALIBOU LN.	STARK DR.	BEL AIRE TERRACE	1,456	FULL STREET
23	WHITCOMB DR.	JANE ADDAMS DR.	PLATE DR.	5,208	FULL STREET
24	COUNTRY LANE	RUSSET WAY	RESEDA PKWY.	819	FULL STREET
24	PLUM GROVE RD.	CUNNINGHAM DR.	RUSSET WAY	2,600	FULL STREET
				45,238	
	PLUM TREE LN.	PEREGRINE DR.	PLUM TREE CT.	1,078	Spot Patch
	DORSET AV.	QUENTIN RD.	ELM ST.	940	Spot Patch

Attachment: In house resurfacing and spot list (In-House Milling and Paving Program Discussion)

2022 V.O.P. PUBLIC WORKS MILLING - PAVING PROGRAM

PROPOSED

Red = Mains

REV. 12/08/2021

STREET	FROM	TO	# SQUARE YARDS REPAIRED	SECTION LENGTH (FT)	FULL STREET SPOT PATCH	PCI RATING	LAST INSPECTION DATE	CURB TYPE	COST @ \$56.00 PER TON	ASPHALT TONS
2022										
1 BRENTWOOD DR. West court	BRENTWOOD DR.	CUL-DE-SAC	623	255	FULL STREET	66	06/16/2021	EDGE	\$3,420.85	61.1
2 BRENTWOOD DR. East court	BRENTWOOD DR.	CUL-DE-SAC	376	154	FULL STREET	58	06/16/2021	EDGE	\$2,065.93	36.9
3 IRENE DR.	LAKE COOK RD.	BRENTWOOD DR.	1,078	441	FULL STREET	62	06/16/2021	EDGE	\$5,916.06	105.6
4 BIG OAKS RD.	LAKE COOK RD.	SHADY LANE RD.	818	320	FULL STREET	62	06/16/2021	EDGE	\$4,487.96	80.1
5 SHADY LANE RD.	SUNSET RD.	BARRINGTON WOODS RD.	2,166	886	FULL STREET	65	06/16/2021	EDGE	\$11,885.79	212.2
6 SUNSET RD.	SHADY LANE RD.	CREEKWOOD DR.	919	376	FULL STREET	65	06/16/2021	EDGE	\$5,044.08	90.1
7 CREEKWOOD DR.	SUNSET RD.	BARRINGTON WOODS RD.	2,176	890	FULL STREET	66	06/16/2021	EDGE	\$11,939.45	213.2
8 BARRINGTON WOODS RD.	LAKE COOK RD.	CREEKWOOD DR.	1,789	732	FULL STREET	60	06/16/2021	EDGE	\$9,819.86	175.4
9 HILLCREST RD.	SUTHERS LN.	VILLAGE LIMITS WEST	677	290	FULL STREET	65	06/16/2021	EDGE	\$3,713.55	66.3
10 WINNETKA ST.	DEAD END WEST	PALOS AV.	562	230	FULL STREET	53	05/27/2020	EDGE	\$3,085.48	55.1
11 POPLAR ST.	DEER AV.	PARK AV.	630	270	FULL STREET	57	05/27/2020	EDGE	\$3,375.12	60.3
12 FRANKLIN AV.	NORTHWEST HIGHWAY	POPLAR ST.	2,518	1,030	FULL STREET	80	05/26/2020	EDGE	\$13,817.56	246.7
13 WOOD ST.	DEAD END WEST	CLYDE AV.	1,409	634	FULL STREET	60	05/22/2020	EDGE	\$7,731.98	138.1
14 TEAL DR.	MALLARD DR.	BORDERS DR.	930	322	FULL STREET	61	05/20/2020	C&G	\$5,105.06	91.2
15 PLUM TREE LN.	PEREGRINE DR.	PLUM TREE CT.	1,078	915	Spot Patch	72	05/29/2020	C&G	\$5,913.62	105.6
16 DORSET AV.	QUENTIN RD.	ELM ST.	940	1,290	Spot Patch	76	06/01/2020	C&G	\$5,160.55	92.2
17 HART ST.	HELEN RD.	GLADE AV.	2,298	940	FULL STREET	61	06/09/2020	EDGE	\$12,610.20	225.2
18 GILBERT RD.	PLUM GROVE RD.	OAK ST.	2,684	1,098	FULL STREET	71	06/15/2020	EDGE	\$14,729.79	263
19 DANIELS RD.	PLUM GROVE RD.	OAK ST.	3,401	1,331	FULL STREET	61	06/11/2020	C&G	\$18,667.13	333.3
20 ROSE ST.	WILSON ST.	PALATINE RD.	1,552	635	FULL STREET	65	06/05/2020	C&G	\$8,518.60	152.1
21 WILMETTE RD.	ROHLWING RD.	TWIN LAKES DR.	4,110	1,088	FULL STREET	56	05/21/2021	C&G	\$22,556.90	402.8
22 BALDWIN FRONTAGE RD.	BALDWIN RD. WEST	BALDWIN RD. EAST	2,164	1,025	FULL STREET	61	06/24/2021	C&G	\$11,875.42	212.1
23 PEBBLE CREEK RD.	WILLOW WOOD DR.	CUL-DE-SAC	2,275	853	FULL STREET	54	06/24/2021	C&G	\$12,483.37	222.9
24 MALIBOU LN.	STARK DR.	BEL AIRE TERRACE	1,456	524	FULL STREET	57	06/23/2021	C&G	\$7,988.09	142.6
25 WHITCOMB DR.	JANE ADDAMS DR.	PLATE DR.	5,208	1,875	FULL STREET	61	06/14/2021	C&G	\$28,583.33	510.4
26 COUNTRY LANE	RUSSET WAY	RESEDA PKWY.	819	295	FULL STREET	57	07/08/2021	C&G	\$4,497.11	80.3
27 PLUM GROVE RD.	CUNNINGHAM DR.	RUSSET WAY	2,600	1,170	FULL STREET	51	07/07/2021	C&G	\$14,268.80	254.8
			47,256	19,869					\$259,261.64	4629.6

Consider an Ordinance Approving a Special Use Amendment to include Alcohol Service, in Conjunction with a Liquor License, for Heng Wing Restaurant at 121 W. Palatine Road

BACKGROUND:

The Petitioner is seeking a Special Use Amendment to permit an existing restaurant, Heng Wing, to provide alcohol service. Therefore, the Petitioner is seeking approval of the following:

Special Use Amendment to Special Use Ordinance #O-131-21 to include alcohol service at Heng Wing restaurant.

KEY ISSUES:

- The Subject Property, zoned B-1 Shopping Center District, is located in downtown Palatine.
- In late 2021, the Village Council approved a transfer of the existing restaurant Special Use without any changes to the business operations. Although the previous operator maintained a liquor license, as part of the restaurant service, liquor service was not specifically contemplated with the approved transfer.
- The Petitioner is now applying for a liquor license to include alcohol service, as part of the menu offerings. There are no other proposed changes to the existing floor plan or operation as a restaurant.
- Any future changes to the floorplan, seating count, or operations will require additional Village review.

ALTERNATIVES:

1. Approve the Special Use Amendment to permit the existing restaurant to serve alcohol.
2. Do not approve the Special Use Amendment to permit the existing restaurant to serve alcohol.

RECOMMENDATION:

Staff recommends approval of the Special Use Amendment.

ACTION REQUIRED:

A motion to approve the Special Use Amendment to Ordinance # O-131-21 to permit the existing restaurant to serve alcohol at 121 W. Palatine Road.

ATTACHMENTS:

- Aerial Map
- ORD SU Amendment 121 W. Palatine Road
- EXHIBIT - Business plan and application

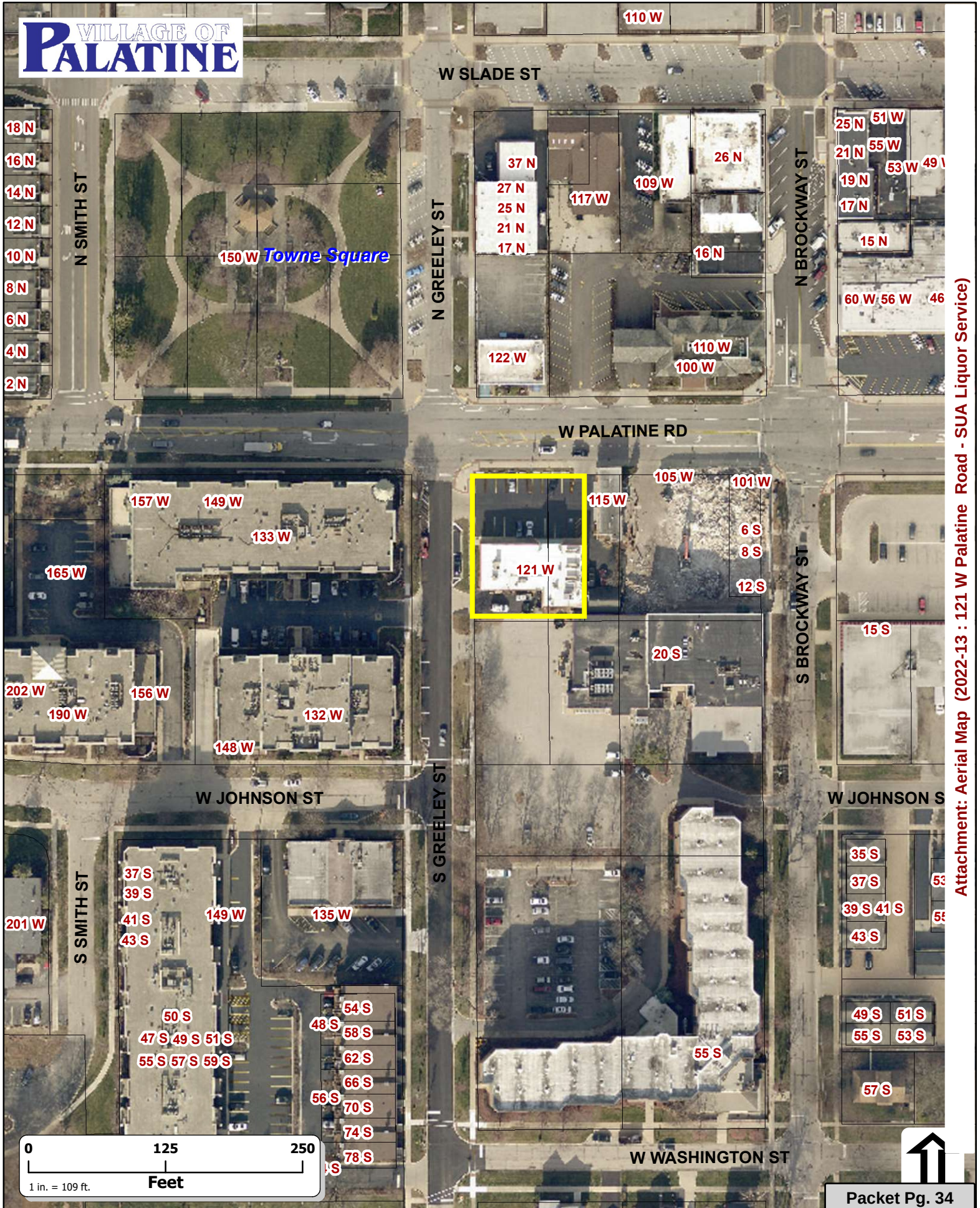
- 2012 Special Use Transfrer Ordinance - #O-131-21
- O-55-71
- Application

RESULT:	MOTION CARRIED BY VOICE VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Jim Schwantz, Mayor
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Brad Helms

121 W. Palatine Road

6.B.1.a

VILLAGE OF
PALATINE



ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE AMENDMENT TO
SPECIAL USE ORDINANCE #O-131-21
121 W. PALATINE ROAD**

WHEREAS, Ordinance #O-131-21 granted a Special Use for the operation of a restaurant, pursuant to Section 11.03 (d) (27) of the Palatine Zoning Ordinance on the property commonly known as 121 W Palatine Road; and

WHEREAS, pursuant to Section 14.05(b) in Appendix A of the Village Code, the Special Use Amendment may be approved after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on February 14, 2022 to review a request by Ken Situ, Heng Wing, that a Special Use Amendment be approved to permit alcohol service and it was the recommendation of the Village Council that the Special Use Amendment be approved without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: Special Use Amendment of Ordinance #O-131-21 to permit alcohol service, pursuant to Section 11.03 (d) (27) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. The Special Use shall substantially conform to the business plan and floor plan submitted by the Petitioner, Ken Situ, on 02/7/2022, except as such plans may be changed to conform to Village Codes and Ordinances.

Attachment: ORD SU Amendment 121 W. Palatine Road (2022-13 : 121 W Palatine Road - SUA Liquor Service)

SECTION 2: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____ day of _____, 2022

AYES:_____ **NAYS:**_____ **ABSENT:**_____ **PASS:**_____

APPROVED by me this _____ day of _____, 2022

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this
_____ day of _____, 2022

Village Clerk

HENG WING RESTAURANT
121 W. PALATINE RD
PALATINE, ILL 60067

We will have approximately 15 employees working at Heng Wing on the daily basis

Our hours of operation are from 11 AM to 9 PM with the exception of Friday and Saturday when we close at 10 PM. We are closed on Mondays.

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

Office Use Only	Project Planner	Zoning Case #
	Filing Fee	Notification Deadline
	ZBA Public Hearing Date	Village Council Date

date received

Background Information	PETITIONER(S) <u>Ken Si Tu</u>		Business Name (if applicable)	
	<u>121 W Palatine Rd</u>			
	Subject Property Address			
	<u>121 W Palatine Rd</u>			
	AUTHORIZED AGENT (if applicable)		Business Name (if applicable)	
	Address		City/State/Zip Code	
	Telephone	Fax	Email	
	Relationship to Petitioner (contractor, architect, etc.)			
	TYPE OF APPLICATION (check one)			
	☐ Special Use ☒ Special Use Amendment ☐ Variation			
Existing Zoning District		Existing Land Use		Proposed Land Use
Generally describe your request:				
<u>I WANT TO APPLY FOR APPROVAL OF A</u>				
<u>LIQUOR LICENSE FOR HENG WING RESTAURANT</u>				

Attachment: EXHIBIT - Business plan and application (2022-13 : 121 W Palatine Road - SUA Liquor Service)



SPECIAL USE

Required Materials

- ☐ Filing Fee of \$ _____
- ☐ Application Form
- ☐ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- ☐ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy each, electronic version preferred**
- ☐ Real Estate Interest Disclosure Form (see attached)
- ☐ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)
- ☐ Business Plan (if applicable; including, but not limited to nature of business, hours of operation, number of employees, and menu)

Additional Materials (as required by the Village)

- ☐ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- ☐ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- ☐ Photographs (e.g. ground-level or aerials)
- ☐ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.05 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. **If you are applying for a Variation only, you do not need to answer these items.**

1. The use is deemed necessary for the public convenience at that location

2. The use is designed, located, and proposed to be operated that the public health, safety and welfare will be protected

WE WILL OPERATE FOLLOWING THE GUIDELINE
OF PALATINE

3. The use will not cause substantial injury to nearby property values

THERE WILL NO NEGATIVE IMPACT SINCE
THE RESTAURANT IS IN OPERATION

4. With respect to live entertainment uses, the use shall not:

- a. Produce noise levels so great as to constitute an unreasonable interference for persons outside the confines of the establishment
- b. Impose undue health, sanitation or safety burdens on the village
- c. Create excessive demands on the Village of Palatine Police Department
- d. Be of a nature otherwise prohibited by law or village ordinance

5. For fence standards, see Section 14.05 of the Palatine Zoning Ordinance
-
-

ORDINANCE NO. O-131-21

**AN ORDINANCE TRANSFERRING SPECIAL USE #O-55-71
121 W. PALATINE ROAD**

**Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
on December 13, 2021**

**AN ORDINANCE TRANSFERRING SPECIAL USE ORDINANCE #O-55-71
121 W. PALATINE ROAD**

WHEREAS, Ordinance #O-55-71 granted a Special Use for the operation of a restaurant (Heng Wing) at 121 W. Palatine Road; and

WHEREAS, pursuant to the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on December 13, 2021 to review a request that the Special Use be transferred to permit the continued operation of a restaurant (Heng Wing), with no substantial changes, and it was the recommendation of the Village Council that the transfer of the Special Use to Ken Situ and Ying Cai Ruan be approved, without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

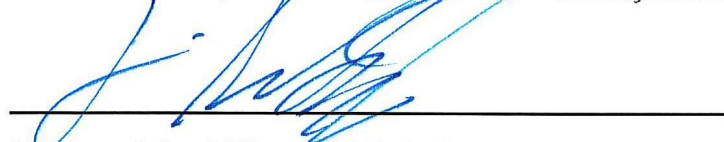
SECTION 1: That the Special Use granted by Ordinance #O-55-71 is hereby transferred to Ken Situ and Ying Cai Ruan, to permit the continued operation of a restaurant.

SECTION 2: All conditions of Special Use Ordinance #O-55-71 shall remain in full force and effect.

DATED: This 13 day of December, 2021

AYES: 6 NAYS: 0 ABSENT: 0 PASS: 0

APPROVED by me this 13 day of December, 2021



Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk
this 13 day of December, 2021



Village Clerk

ORDINANCE NO. 0-55-71

AN ORDINANCE
GRANTING A SPECIAL USE AND
VARIATIONS - 125 W. Palatine Road

WHEREAS, pursuant to a petition and a public hearing, of which public notice was duly given as required by law, the President and Board of Trustees of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held said public hearing wherein petitioner asks that a special use be granted for the purpose of constructing and operating a restaurant on the following legally described property, and further a rear yard variation be granted that would permit a rear yard of 5 feet, instead of the required 20 feet, along 40 foot of the rear yard; and further allow 20 on-site parking spaces, instead of the required 26 spaces, in a B-1 district:

Lot 3, (except the east 30 feet) and Lot 4, except the west 33 feet) in Block "C" in Palatine, being a Subdivision by Alex S. Pratt of the Northeast Quarter of Section 22, Township 42 North, Range 10 East of the Third Principal Meridian in Cook County, Illinois,

commonly known as 125 West Palatine Road.

said special use to permit the construction and operation of a restaurant in a B-1 District, a 5 foot rear yard along 40 foot of the rear yard, instead of the required 20 feet and 20 on-site parking spaces instead of the required 26 spaces.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Palatine, Cook County, Illinois, that:

SECTION 1: That a special use be and the same is hereby granted for the use of the above described property for the construction and operation of a restaurant.

SECTION 2: That a variation be and the same is hereby granted for the construction of a building on the above described property 5 foot from the rear lot line, along 40 feet of the rear lot line, according to the site plan attached hereto and made a part of this ordinance.

SECTION 3: That a variation in the parking requirement be allowed with 20 on-site parking spaces, instead of the required 26 spaces, according to the site plan attached hereto and made a part of this ordinance.

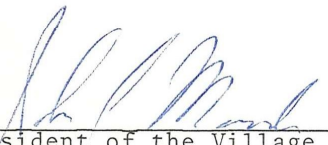
SECTION 4: That the petition for special use, rear yard variation and variation in parking requirements; copy of public notice; and report on the public hearing be attached hereto and made a part of this ordinance.

SECTION 5: This ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

PASSED: This 14th day of June, 1971.

AYES: 5 NAYS: 0 ABSENT: 1 PASS: 0

APPROVED by me this 14th day of June, 1971



President of the Village of Palatine

ATTESTED AND FILED in the office of the Village Clerk this
14th day of June, 1971.



Village Clerk

REPORT OF THE ZONING BOARD OF APPEALS
MEETING HELD April 22, 1971

Present: Messrs. Kuh, Ahern, Nelson, Goodrich and Benstein
Absent: Messrs La Dore and Richter

PETITION OF HARRINGTON J. PIERCE, ATTORNEY FOR OWNERS, TO CONSIDER GRANTING A SPECIAL USE IN A B-1 DISTRICT THAT WOULD PERMIT THE CONSTRUCTION AND OPERATION OF A RESTAURANT: VARIATIONS THAT WOULD PERMIT A REAR YARD OF 5 FEET, INSTEAD OF THE REQUIRED 20 FEET ALONG 40 FEET OF THE REAR YARD: AND 20 ON-SITE PARKING SPACES INSTEAD OF THE REQUIRED 26 SPACES. S.E. CORNER OF PALATINE ROAD AND GREELEY STREET.

Chairman Kuh read the public notice as published in the Palatine Herald on March 26, 1971 and swore in Mr. Harrington Pierce, attorney, offices located at 17 West Railroad Avenue, Palatine, Illinois. He represents the owners of the subject property, Mr. Robert Poy Moy and Li Goon Gong Moy, his wife as joint tenants.

The subject property is located at the southeast corner of Palatine Road and Greeley Street, is north of the parking lot of the Illinois Bell Telephone Company. To the north of the subject property across Palatine Road is the American Legion Hall. The property is now vacant and is in a B-1 District. The owners plan to erect a restaurant and office building on the property. They presently run a take-out restaurant in the building just to the east of the subject property and they would abandon this operation when the new building was completed and ready for use. They presently have no plans for the old building, except they hope to be able to rent it to some retail business. They have operated at the old location for 10 years.

They are seeking the special use to operate a restaurant because restaurants are now special uses in all business districts. When they acquired the subject property several years ago this was a permitted use in a B-1 District.

They are planning to construct a two-story building, with the restaurant on the ground level and office space on the second floor. They do not know at this time who will occupy the office space, but they hope to attract doctors, lawyers, etc. In the restaurant they will have 9 tables with 4 seats each and a total of 7 booths. This would require 20 parking spaces for the restaurant under the new requirements of the Zoning Ordinance. They will have 20 parking spaces, but will need an additional 14 spaces for the office space on the second floor. Mr. Pierce pointed out that this restaurant would only be several hundred feet from the Village's shopper's parking lot and at the time the restaurant would be busy this lot would be virtually empty. It would be the type of restaurant that would cater to the evening dinner hour rather than daytime dining operation. There also would be a great amount of take-out service. The hours of operation would be 11 AM to 9 PM.

With regard to the petition for a rear yard variation along 40 feet of the rear yard line, this portion will abut the Illinois Bell Telephone Company parking lot and will not cut off the light and air from this property. This will be a service area of the restaurant for the storage of food, a walk-in cooler and sinks for the preparation of vegetables. This is necessary because if they took this space from the area of the regular kitchen they would not have the same efficient layout as they will be able to realize with this additional space provided by this 15 x 40 foot one-story addition. This would be only one story in height, while the remainder of the building would be two-stories high.

Attachment: O-55-71 (2022-13 : 121 W Palatine Road - SUA Liquor Service)

Page two

This would allow trucks to deliver right to this storage area by pulling into the driveway which will be 20 feet in width. They could not have their food storage in the basement as this would involve too much stair climbing and inefficiency of layout. They do not feel they would be hurting anyone to have this 15 foot variation along 40 feet of the building and it would help them to lay out their restaurant more efficiently and would make it more functional. With regard to the parking variation, when they first laid out the restaurant, they had more than enough parking spaces under the Zoning Ordinance then in force. The Village has just recently amended the Zoning Ordinance to require more parking spaces and they have to seek a variation to allow the 20 parking spaces, instead of the 34 spaces that would be required for the restaurant and office space.

Mr. Henry Apida, Building and Zoning Administrator was called with regard to this petition. He stated that the office space consisted of 4095 square feet and the restaurant totalled 4983 square feet. Under the old ordinance 20 parking spaces would have been sufficient for both uses, but under the new parking requirements they would need 20 spaces for the restaurant and 14 spaces for office use.

There were no objectors present.

Mr. Ahern Moved that the special use for a restaurant be granted.
Mr. Goodrich seconded the motion.

Ayes: Messrs. Kuh, Ahern, Nelson, Goodrich and Benstein
Nays: None

Mr. Nelson moved the variations in parking requirements and rear yard be granted. Mr. Benstein seconded the motion.

Ayes: Messrs. Kuh, Ahern, Nelson, Goodrich and Benstein.
Nays: None.

The Zoning Board of Appeals finds that the storage area is a necessary adjunct to the kitchen area and the variation in the rear yard if granted, would not alter the essential character of the locality; with regard to the parking requirements, the owner had prepared his plans on the basis of the old requirements of the Zoning Ordinance and had not been aware that the Ordinance was being changed. It would be an extreme hardship not to use the plans as prepared by the architect.

Respectfully submitted,

June B. Boston, Secretary
Zoning Board of Appeals

The above petition was re-heard on May 27, 1971 because of an error in the legal description in the original advertisement of the petition. This error was caused by a faulty plat of survey. Mr. Pierce asked that all of the testimony entered into the April 22, 1971 hearing be accepted for testimony in this hearing.

Mr. Nelson moved approval of the petition. Mr. Ahern seconded the Motion.

Ayes: Messrs. Kuh, Nelson, Ahern and Benstein.
Nays: None.

Motion Carried.

Respectfully submitted,

June B. Boston, Secretary
Zoning Board of Appeals

PUBLIC NOTICE

NOTICE is hereby given that the Zoning Board of Appeals of the Village of Palatine, Cook County, Illinois will hold a public hearing at the request of Harrington J. Pierce, attorney for the Owners, to consider granting a special use that would permit the construction and operation of a restaurant, and variations that would permit a rear yard of 5 feet, instead of the required 20 feet along 40 feet of the rear yard; and 20 on-site parking spaces instead of the required 26 spaces in a B-1 District on the following legally described property:

Lot 3 (except the East 30 feet) and Lot 4 (except the West 33 feet) in Block "C" in Palatine, being a Subdivision by Alex S. Pratt of the Northeast Quarter of Section 22, Township 42 North, Range 10 East of the Third Principal Meridian, in Cook County, Illinois

commonly known as the southeast corner of Palatine Road and Greeley Street.

This hearing will be held on Thursday, May 27, 1971 at 8 PM in the Board Room of the Village Hall, 54 South Brockway Street, Palatine, Illinois.

All persons desiring to be heard on the question will be heard at this time.

DATED: This seventh day of May, 1971.

ZONING BOARD OF APPEALS
Village of Palatine

David Kuh, Chairman

TRUNINGER & PIERCE

ATTORNEYS AT LAW
17 WEST RAILROAD AVENUE
P.O. BOX 236
PALATINE, ILLINOIS 60067

DAVID L. TRUNINGER
HARRINGTON J. PIERCE

TELEPHONE:
(312) 359-0636

April 26, 1971

Mrs. June Boston
54 South Brockway Street
Palatine, Illinois 60067

Re: S.E. Corner of Palatine Road (Chicago Avenue)
and Greeley Street
Moy REstaurant

Dear Mrs. Boston:

In connection with the hearing held on April 22, 1971 before the Zoning Board of Appeals, pursuant to the notice of March 26, 1971, please be advised that the legal description furnished for and published in the Notice of Public Hearing was in error.

I am enclosing herewith a photocopy of the Chicago Title & Trust Company owners policy # 55-00-982 containing the correct legal description. I have advised the owners to immediately order a survey of the property for presentation to the Village authorities.

I assume that the notice containing the correct legal description will be required to be republished and, if so, please do so as soon as possible. We enclose our check for \$35.00 to cover the costs of republishing.

Please advise what the new hearing date will be.

Please advise the zoning board of our deep regret and ask them to accept my apology for the error.

I checked out the legal at the map department in Chicago as I had some questions about the "west 33 feet" of lot 4, which is excluded from the legal description. Both lot 4 and lot 5 in that particular block were odd sized and larger than the other lots in the area. The west 33 feet of lots 4 and 5 were dedicated by a plat for street purposes in 1930.

If you have any questions, please phone.

Very truly yours,


Harrington J. Pierce

HJP:a
Encl.

Attachment: O-55-71 (2022-13 : 121 W Palatine Road - SUA Liquor Service)

Number	Date of Policy	Amount of Policy
55-00-982	July 29, 1965	\$38,000.00

1. Name of Insured.

**** ROBERT POY MOY AND LI GOON GONG MOY, HIS WIFE, AS JOINT TENANTS ****

2. The estate or interest in the land described or referred to in this schedule covered by this policy is:

Fee Simple

3. Title to the estate or interest covered by this policy at the date hereof is vested in the Insured.

4. The land herein described is encumbered by the following mortgage or trust deed:

Mortgage dated June 25, 1965 and recorded June 28, 1965 as document 19509626 made by Robert Poy Moy and Li Goon Gong Moy, his wife, to 1st State Bank of Palatine, a corporation of Illinois, to secure a note for \$25,000.00

and the mortgages or trust deeds, if any, shown in Schedule B.

5. The land referred to in this policy is described as follows:

Lot 3 (except the East 30 feet) and Lot 4 (except the West 33 feet) in Block "C" in Palatine, being a Subdivision by Alex S. Pratt of the North East quarter of Section 22, Township 42 North, Range 10 East of the Third Principal Meridian, in Cook County, Illinois.**

Permanent Tax Nos. 02-22-203-011, (except the East 30 feet) Lot 3;
02-22-203-001, (except the West 33 feet) Lot 4.

1st State Bank of Palatine
35 North Brockway
Palatine, Illinois

PUBLIC NOTICE

April 22
8:15 P.M.

NOTICE is hereby given that the Zoning Board of Appeals of the Village of Palatine, Cook County, Illinois will hold a public hearing at the request of Harrington J. Pierce, attorney for the Owners, to consider granting a special use that would permit the construction and operation of a restaurant, and variations that would permit a rear yard of 5 feet, instead of the required 20 feet along 40 feet of the rear yard; and 20 on-site parking spaces instead of the required 26 spaces in a B-1 District on the following legally described property:

The West 102 feet of Lot 3 in Block "C" in Pratt's Subdivision of the North 24.60 Acres in the Northeast Quarter of the Northeast Quarter of Section 22, Township 42 North, Range 10 East of the Third Principal Meridian in Cook County, Illinois

commonly known as the southeast corner of Palatine Road and Greeley Street

This hearing will be held on Thursday, April 22, 1971 at 8:00 P.M. in the Board Room of the Village Hall, 54 South Brockway Street, Palatine, Illinois.

All persons desiring to be heard on the question will be heard at this time.

DATED: This 26th day of March, 1971.

ZONING BOARD OF APPEALS
Village of Palatine

David Kuh, Chairman

Attachment: O-55-71 (2022-13 : 121 W Palatine Road - SUA Liquor Service)

To ZBA.

TRUNINGER & PIERCE

ATTORNEYS AT LAW
17 WEST RAILROAD AVENUE
P.O. BOX 236
PALATINE, ILLINOIS 60067

DAVID L. TRUNINGER
HARRINGTON J. PIERCE

TELEPHONE:
(312) 359-0636

March 19, 1971

Village Manager
Village of Palatine
54 South Brockway Street
Palatine, Illinois 60067

Re: South East Corner of Chicago Ave., & Greeley St.

Gentlemen:

The undersigned attorney represents Robert Moy and John Moy, owners of vacant property having a frontage of 102 feet on Chicago Avenue (Palatine Road) and 132 feet frontage on Greeley Street. My clients also own the property immediately adjacent to the East of the subject property. This last mentioned property is currently improved with a two story brick building containing apartments on the second floor and a restaurant on the ground floor at 115 West Palatine Road and known as Palatine Chop Suey.

The subject property is entirely within and surrounded by a B-1 zoning district (Shopping Center District).

Petitioners request the granting of a special use in connection with the erection of a two story building on the property to provide for a restaurant on the ground floor and business or professional offices on the second floor.

Petitioners will require variations from the new parking requirement applicable to the proposed use and will require a variation from the rear yard set back requirement of 20 feet to a set back line of 5 feet for a distance of 40 feet along the rear yard line. The regular set back requirements for the balance of the rear yard will comply with existing regulation of 20 feet. The property adjacent to the rear yard of the subject property for which the set back variation is required, is presently in use as a paved parking lot to service the Illinois Bell Telephone Company building located at the Eastern portion of the property.

Petitioners plans call for 20 on-site parking spaces with ingress and egress driveways provided; on Chicago Avenue and one on Greeley Street. An additional driveway from Greeley Street is provided to provide access to delivery and loading area provided in the rear of the premises.

At the time the petitioners acquired the subject property and at the time the plans were drawn, the parking requirements were only 50% of the new current

Attachment: O-55-71 (2022-13 : 121 W Palatine Road - SUA Liquor Service)

Village Manager
Palatine, Illinois

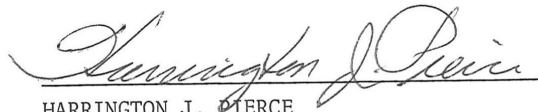
Page -2-
3/19/71

requirements.

The legal description of the subject property is as follows:

The West 102 feet of Lot 3 in Block "C" in Pratt's Sub-
division of the North 24.60 acres in the N. E. 1/4 of
the N. E. 1/4 of Section 22, Township 42 North, Range
10, East of the Third Principal Meridian, Cook County,
Illinois.**

We enclose herewith our check for \$^{35.00} in payment of the required fee
in connection with this application for a special use and variation.


HARRINGTON J. PIERCE
Attorney for Owners
17 West Railroad Avenue - Box 236
Palatine, Illinois 60067
Phone: 359-0636

HJP:a
Encl.

Attachment: O-55-71 (2022-13 : 121 W Palatine Road - SUA Liquor Service)

March 23, 1971

Mr. Harrington Jm Pierce
17 West Railroad Avenue
Palatine, Illinois

Dear Mr. Pierce:

Enclosed herewith is a copy of the public notice that will be published in the March 26 issue of the Palatine Herald. This hearing will be held on Thursday, April 22, 1971 at 8:00 P.M. in the Board Room of the Village Hall, 54 South Brockway Street, Palatine, Illinois. I was not able to set it up for the original date of April 8 which we first talked about.

Also enclosed is a copy of the exhibits you will need to present at this hearing.

Sincerely yours,

June B. Boston
Deputy Clerk

enc.

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247

Office Use Only	Project Planner	Zoning Case #
	Filing Fee	Notification Deadline
	ZBA Public Hearing Date	Village Council Date

date received

Background Information	PETITIONER(S) <u>KEN SITU</u>		Business Name (if applicable)	
	<u>121 W Palatine Rd</u>			
	Subject Property Address <u>121 W Palatine Rd</u>			
	AUTHORIZED AGENT (if applicable)		Business Name (if applicable)	
	Address		City/State/Zip Code	
	Telephone	Fax	Email	
	Relationship to Petitioner (contractor, architect, etc.)			
	TYPE OF APPLICATION (check one)			
	☐ Special Use ☒ Special Use Amendment ☐ Variation			
	Existing Zoning District		Existing Land Use	
Generally describe your request: <u>I WANT TO APPLY FOR APPROVAL OF A</u> <u>LIQUOR LICENSE FOR HENG WING RESTAURANT</u> 				

Attachment: Application (2022-13 : 121 W Palatine Road - SUA Liquor Service)



SPECIAL USE

Required Materials

- ☐ Filing Fee of \$ _____
- ☐ Application Form
- ☐ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- ☐ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy each, electronic version preferred**
- ☐ Real Estate Interest Disclosure Form (see attached)
- ☐ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)
- ☐ Business Plan (if applicable; including, but not limited to nature of business, hours of operation, number of employees, and menu)

Additional Materials (as required by the Village)

- ☐ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- ☐ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- ☐ Photographs (e.g. ground-level or aerials)
- ☐ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.05 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. **If you are applying for a Variation only, you do not need to answer these items.**

1. The use is deemed necessary for the public convenience at that location

2. The use is designed, located, and proposed to be operated that the public health, safety and welfare will be protected

WE WILL OPERATE FOLLOWING THE GUIDELINE OF PALATINE

3. The use will not cause substantial injury to nearby property values

THERE WILL NO NEGATIVE IMPACT SINCE THE RESTAURANT IS IN OPERATION

4. With respect to live entertainment uses, the use shall not:
 - a. Produce noise levels so great as to constitute an unreasonable interference for persons outside the confines of the establishment
 - b. Impose undue health, sanitation or safety burdens on the village
 - c. Create excessive demands on the Village of Palatine Police Department
 - d. Be of a nature otherwise prohibited by law or village ordinance
5. For fence standards, see Section 14.05 of the Palatine Zoning Ordinance

Consider a Motion to Approve Items Related to the Village of Palatine's 2022 Street Fest

BACKGROUND:

The Village of Palatine has begun planning for the 22nd annual Downtown Palatine Street Fest on August 26 - 28, 2022.

KEY ISSUES:

As we move to a post-pandemic Street Fest, staff has been working with the event coordinators to identify ways to refresh the festival after 20 successful years. With the scaled back festival last year, we felt the 2022 festival may be a good time to try some new things.

The area east of Greeley will be largely the same. It is the area around Towne Square that we are recommending a "refresh." This area historically housed the Kid Zone, which took a significant amount of resources (human and financial). From looking at other successful festivals, we believe that a change might bring new life to the area. This will be discussed in more detail as part of the presentation on Monday evening.

The following approvals are being requested in conjunction with the proposed 2022 Downtown Palatine Street Fest event. The event's fate will ultimately lie with the status of the Covid-19 pandemic and related guidelines/regulations that are in place at the time of the event:

1. Temporary waiver of the sound amplification ordinance for live music and performances;
2. Waiver of fees for Village services, permits, and licenses;
3. Waiver of the building construction hours;
4. Temporary closure of public streets from 5 AM on Friday, August 26 until noon on Monday, August 29;
5. Temporary Closure of Parking Lot G (main stage) beginning on Thursday, August 25 as well as Village Lots I (staging area), J (dumpsters), K and L (event set up & handicapped parking) beginning on Friday, August 26 through Monday, August 29. In addition, there will be several areas in which on-street parking will also be blocked off to accommodate the event;
6. A motion authorizing the Village Manager to enter into contracts/agreements related to the 2022 Downtown Palatine Street Fest, subject to review and approval by the Village Attorney. Any contracts/agreements related to the event will include language addressing cancellation due to Covid-19 and related issues;
7. If there is space available, the Village may allow food vendors from outside the Village of Palatine to participate in the event;
8. Replacing Kids Zone, in Towne Square, with "Backyard BBQ" themed area which

includes: sponsor tents, backyard games (cornhole, bocce ball etc.), children's entertainment and satellite bar; and

9. A motion authorizing Staff to request a Class E Temporary Liquor License for the purpose of selling alcoholic beverages.

ALTERNATIVES:

1. Approve the 2022 Downtown Palatine Street Fest.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval of the 2022 Downtown Palatine Street Fest.

ACTION REQUIRED:

A motion to approve the Annual Downtown Palatine Street Fest and related requests.

ATTACHMENTS:

- Street Fest 2022 Memo
- Backyard BBQ/Town Square Map 2022

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Brad Helms

MEMORANDUM

Date: February 1, 2022

To: Reid Ottesen, Village Manager

From: Hadley Skeffington-Vos, Deputy Village Manager

Re: Street Fest 2022



Following the cancelation of Street Fest in 2020 and a scaled back Street Fest in 2021, staff is looking forward to a return to a full festival. As part of the stepped back event last year, it gave us an opportunity to work with our event coordinator to rethink how we approach the event. Following a lot of discussion, the general music and beverage/food area will stay the same, but staff is proposing that we discontinue the Kid Zone (as we did last year) and introduce a Backyard BBQ concept around Towne Square.

The Kid Zone and associated activities/not-for-profits has become very time-consuming for our staff. Additionally, we often were finding ourselves more in a babysitting mode with older kids being left unattended while parents were elsewhere at the festival. The Backyard BBQ will provide more seating areas for dining as well as BBQ or tailgate type games (i.e. bag toss, bocce ball, hole in one). Some of the family-friendly entertainment such as an animal show, face painting and K9 demonstration will remain. There will be a home theater or entertainment area to broadcast a sports game. Additionally, we will look at having a satellite bar operating during the day for adults to purchase beverages in Towne Square rather than having to go back towards the stage. The Backyard BBQ should also bring new sponsors to the event helping defray some of our expenses.

The following approvals are being sought in connection with the Village's 2022 Downtown Palatine Street Fest:

1. Temporary waiver of the sound amplification ordinance for the live music and performances during the following hours:
 - **Friday, August 26:** 12 PM – 12 AM
 - **Saturday, August 27:** 8 AM – 12 AM
 - **Sunday, August 28:** 8 AM – 6 PM

Note: *The earlier time from the actual event start times is for sound checks and for other events such as the 5k run/walk, Bike Race, and other activities.*

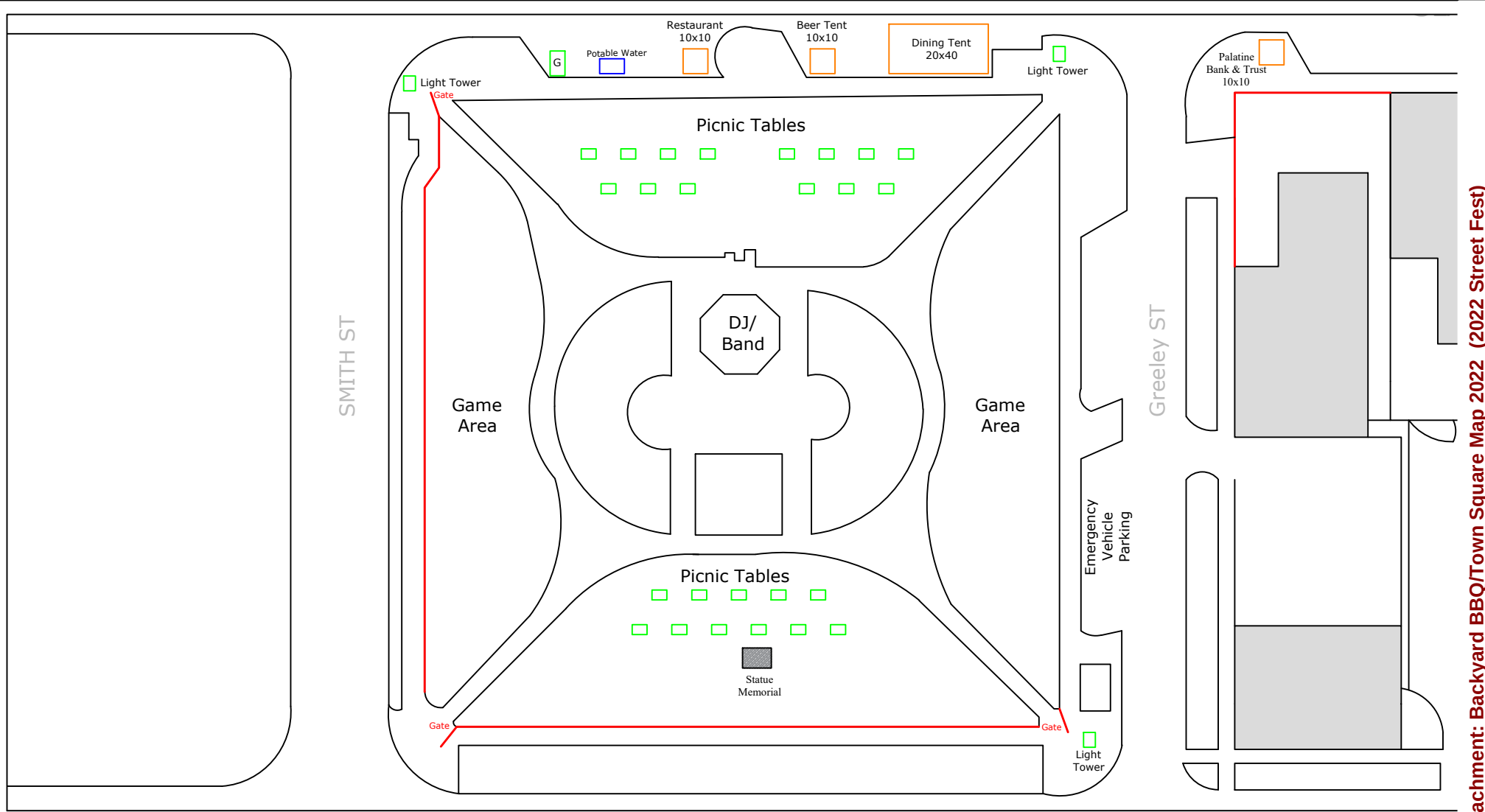
2. Waiver of Fees for Village services, permits, and licenses.
3. Waiver of the Building Construction Hours for the following:
 - **Wednesday, August 24:** Construction of tents to begin at 7 AM and continue throughout Friday morning.
 - **Thursday, August 25:** Construction of tents and stage to begin at 6 AM and continue throughout Friday morning.
 - **Sunday, August 28:** Removal of tents and stage between 8 PM to 12 AM.
4. Temporary Closure of On-Street Parking from **Wednesday, August 24** at 5 AM to **Monday, August 29** at 12 PM as follows:

Attachment: Street Fest 2022 Memo (2022 Street Fest)

- Slade Street (north side between Greeley St. and Brockway St., south side between Smith St. and Brockway St.)
 - Greeley Street (east and west sides between Slade St. and Palatine Rd.)
 - Brockway Street (east side between Slade St. and railroad tracks)
5. Public street closures from **Friday, August 26** at 5 AM to **Monday, August 29** at 12 PM as follows:
- **Slade Street** – between Smith Street and Bothwell Street
 - **Greeley Street** – between Palatine Road and Wilson Street
 - **Brockway Street** - between Palatine Road and Railroad Tracks
 - **Railroad Avenue** – between Plum Grove Road and Bothwell Street
 - **Bothwell Street** – Between Palatine Road and Railroad Avenue
 - **Wilson Street** – between Smith Street and Greeley Street
 - **Smith Street** – between Palatine Road and Wood Street (only temporarily if needed in event of an emergency or for the bike race or 5K)
6. Temporary Closure of Commuter Parking Lots
- **Parking Lot I:** Friday, August 26 at 5 AM through Monday, August 29 at 12 PM for Village staff staging area.
 - **Parking Lot J:** Friday, August 26 at 5 AM through Monday, August 29 at 12 PM to accommodate garbage dumpsters.
 - **Parking Lot G:** Thursday, August 25 at 5 AM through Monday, August 29 at 12 PM to accommodate the construction of the main stage.
 - **Parking Lots K & L:** Friday, August 26 at 5 AM through Monday, August 29 at 12 PM to accommodate handicapped parking and event set up.
7. A motion authorizing the Village Manager to enter into contracts/agreements related to the 2022 Downtown Palatine Street Fest. In conjunction with the 2022 Downtown Palatine Street Fest, the Village will need to enter into a number of contracts or agreements which may exceed \$20,000. All expenses have been funded as part of the CY 2022 budget.
- The contracts and/or agreements may include, but are not limited to, the following (cost estimate):
- Tent, table, chair rental (\$25,000)
 - Portable Restrooms (\$10,000)
 - Fencing (\$5,000)
 - Beverages – Beer, Wine, Pop, Water (\$60,000)
 - Main Stage Entertainment (Bands, Stage, Lighting) (\$65,000)
 - Printed Promotional Materials (\$1,000)
 - Towne Square “Backyard BBQ” (\$5,000)*
 - Generators (\$5,500)
 - General Supplies and Miscellaneous Rentals (\$5,000)
 - Event Operation, Labor, Support, Security (\$21,250)
 - Street Fest Sponsorship Agreements
8. A motion to authorize a Class E Temporary Liquor License for the purpose of selling alcoholic beverages during the following hours:
- **Friday, August 26:** 5 PM – 12 AM

- **Saturday, August 27:** 11 AM – 12 AM
- **Sunday, August 28:** 11 AM – 6 PM

**Replacing the Kids Zone with the “Backyard BBQ” area would cover expenses and add new revenues to our bottom line.*



Attachment: Backyard BBQ/Town Square Map 2022 (2022 Street Fest)

	Towne Square View

Drafted by: Alan Weusthoff
11x8.5
Sheet: 1 of 1



Draft Date: January 28, 2022
Palatine Street Fest 2022
Event Date:

Consider a Motion to Award a Contract for the Village's 2022 Street Resurfacing Program

BACKGROUND:

On a yearly basis, the Village of Palatine undertakes a street resurfacing program designed to achieve the Village's stated goal of having all streets at the "good" level as defined by the COE-APWA Micro Paver Program.

Forty-five sections of street have been identified for resurfacing, totaling approximately 43,285 feet or 8.20 miles. In addition, the proposed work includes 6 inlet structures to be replaced, 12,343 square feet of sidewalk replaced for ADA accessible ramps, approximately 39,196 feet of curb/gutter replaced and new gutter installed, along with base course repairs. This is our largest annual resurfacing program in the past 20-30 years.

KEY ISSUES:

- The street resurfacing program's major funding source is State Motor Fuel Tax (MFT) fund, thus bidding and contract awards must be in accordance with IDOT procedures.
- On Tuesday, February 1, 2022, six bids were received that were properly prepared, with affidavits completed and signatures executed, and therefore found to be compliant.
- The engineer's opinion of probable cost for this project was \$3,256,071. The low bid is 15.3% under the amount estimated when the 2022 Budget was adopted.
- Arrow Road Construction Company of Elk Grove Village, Illinois submitted the lowest compliant bid in the amount of \$2,758,758.
- The savings of approximately \$537,000 are split between MFT savings (\$208,000) and local capital improvement funds (\$328,000).
- Due to the restrictions on the MFT funds, Staff is recommending that those savings be rolled to an expanded 2023 resurfacing program with an enhanced focus on collector streets consistent with the Council's direction several years ago.
- The local savings are recommended to be considered as follows:
 - \$275,000 expanded resurfacing program - Anderson Drive, from Rohlwing Road to Williams Drive, is the recommended roadway addition. This is a collector route with a Pavement Condition Index of less than 63 which is consistent with the roadway maintenance standards recently adopted by the Council. It was otherwise scheduled for resurfacing in 2023.

ALTERNATIVES:

1. Award the contract for the 2022 Street Resurfacing Program to Arrow Road Construction.
2. Refer back to Staff with comments.

RECOMMENDATION:

It is recommended that the contract for the 2022 Street Resurfacing Program be awarded to Arrow Road Construction of Elk Grove Village, Illinois in the amount of \$2,758,758.

BUDGET IMPACT:

Funds have been budgeted in the 2022 Capital Improvement Program. The low compliant bid will result in a savings of approximately \$537,000. \$208,000 is from MFT savings and \$328,000 are local funds. The local funds can be allocated through separate actions as described in this memo.

ACTION REQUIRED:

Motion to award the contract for the 2022 Street Resurfacing Program to Arrow Road Construction Company of Elk Grove Village, Illinois in the amount of \$2,758,758.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Brad Helms

Consider a Motion to Approve a Contract for the 2022 Anderson Drive Resurfacing Project

BACKGROUND:

The 2022 resurfacing program received a low bid approximately \$537,000 under budget. Based on the needs in the pavement system as a whole, it is recommended that a portion of these project savings be directed towards resurfacing additional lane miles of Village roadway. Staff consulted with the Illinois Department of Transportation (IDOT) to determine if contracts using Motor Fuel Tax (MFT) funds could be expanded to allow for additional maintenance with favorable bid prices. IDOT indicated this type of project expansion was inconsistent with regulations governing the use of these funds. It is therefore recommended the Village consider entering into a separate contract with Arrow Road Construction for the additional street maintenance. This contract would honor the unit prices as offered in their recent bid, be managed in the same way, and have no perceived disconnect to the motoring public.

KEY ISSUES:

- Anderson Drive, from Rohlwing Road to Williams Drive is currently in the Village's 5-year road program targeted for 2023. It is 3,425 feet of collector roadway. The section from Rohlwing to Clark Drive has a Pavement Condition Index (PCI) of 55 and was last resurfaced 26 years ago. The section from Clark to Williams has a PCI of 63 and was last resurfaced 19 years ago.
- Extending our maintenance onto Anderson Drive was considered preferable to Village Staff as it addresses a collector need and is in a dollar amount less than the balance of resurfacing funds available due to the favorable bidding results.
- Anderson Drive was scheduled for resurfacing in 2023 so this will provide more flexibility in the 2023 program.
- Savings on the original street bid (\$537,000) are available to be used for this project (\$275,000).

ALTERNATIVES:

1. Approve the separate, no-bid contract with Arrow Road Construction.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval of a contract for Anderson Drive Resurfacing with Arrow Road Construction Company of Elk Grove Village, Illinois in the amount of \$275,000.

BUDGET IMPACT:

Funds are available in the 2022 Capital Improvement Program to accomplish this work.

ACTION REQUIRED:

Motion to approve the separate, no-bid contract for the resurfacing of Anderson Drive, from Rohlwing Road to Williams Drive, with Arrow Road Construction Company of Elk Grove Village, Illinois in the amount of \$275,000.

RESULT: **APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Scott Lamerand, District 2 Councilman
SECONDER: Kollin Kozlowski, District 5 Councilman
AYES: Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT: Brad Helms

Consider an Ordinance Approving a Special Use Amendment to include Alcohol Service, in Conjunction with a Liquor License, for Heng Wing Restaurant at 121 W. Palatine Road

BACKGROUND:

The Petitioner is seeking a Special Use Amendment to permit an existing restaurant, Heng Wing, to provide alcohol service. Therefore, the Petitioner is seeking approval of the following:

Special Use Amendment to Special Use Ordinance #O-131-21 to include alcohol service at Heng Wing restaurant.

KEY ISSUES:

- The Subject Property, zoned B-1 Shopping Center District, is located in downtown Palatine.
- In late 2021, the Village Council approved a transfer of the existing restaurant Special Use without any changes to the business operations. Although the previous operator maintained a liquor license, as part of the restaurant service, liquor service was not specifically contemplated with the approved transfer.
- The Petitioner is now applying for a liquor license to include alcohol service, as part of the menu offerings. There are no other proposed changes to the existing floor plan or operation as a restaurant.
- Any future changes to the floorplan, seating count, or operations will require additional Village review.

ALTERNATIVES:

1. Approve the Special Use Amendment to permit the existing restaurant to serve alcohol.
2. Do not approve the Special Use Amendment to permit the existing restaurant to serve alcohol.

RECOMMENDATION:

Staff recommends approval of the Special Use Amendment.

ACTION REQUIRED:

A motion to approve the Special Use Amendment to Ordinance # O-131-21 to permit the existing restaurant to serve alcohol at 121 W. Palatine Road.

RESULT: **APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Scott Lamerand, District 2 Councilman
SECONDER: Kollin Kozlowski, District 5 Councilman
AYES: Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT: Brad Helms

Consider a Motion to Approve Items Related to the Village of Palatine's 2022 Street Fest

BACKGROUND:

The Village of Palatine has begun planning for the 22nd annual Downtown Palatine Street Fest on August 26 - 28, 2022.

KEY ISSUES:

As we move to a post-pandemic Street Fest, staff has been working with the event coordinators to identify ways to refresh the festival after 20 successful years. With the scaled back festival last year, we felt the 2022 festival may be a good time to try some new things.

The area east of Greeley will be largely the same. It is the area around Towne Square that we are recommending a "refresh." This area historically housed the Kid Zone, which took a significant amount of resources (human and financial). From looking at other successful festivals, we believe that a change might bring new life to the area. This will be discussed in more detail as part of the presentation on Monday evening.

The following approvals are being requested in conjunction with the proposed 2022 Downtown Palatine Street Fest event. The event's fate will ultimately lie with the status of the Covid-19 pandemic and related guidelines/regulations that are in place at the time of the event:

1. Temporary waiver of the sound amplification ordinance for live music and performances;
2. Waiver of fees for Village services, permits, and licenses;
3. Waiver of the building construction hours;
4. Temporary closure of public streets from 5 AM on Friday, August 26 until noon on Monday, August 29;
5. Temporary Closure of Parking Lot G (main stage) beginning on Thursday, August 25 as well as Village Lots I (staging area), J (dumpsters), K and L (event set up & handicapped parking) beginning on Friday, August 26 through Monday, August 29. In addition, there will be several areas in which on-street parking will also be blocked off to accommodate the event;
6. A motion authorizing the Village Manager to enter into contracts/agreements related to the 2022 Downtown Palatine Street Fest, subject to review and approval by the Village Attorney. Any contracts/agreements related to the event will include language addressing cancellation due to Covid-19 and related issues;
7. If there is space available, the Village may allow food vendors from outside the Village of Palatine to participate in the event;
8. Replacing Kids Zone, in Towne Square, with "Backyard BBQ" themed area which

includes: sponsor tents, backyard games (cornhole, bocce ball etc.), children's entertainment and satellite bar; and

9. A motion authorizing Staff to request a Class E Temporary Liquor License for the purpose of selling alcoholic beverages.

ALTERNATIVES:

1. Approve the 2022 Downtown Palatine Street Fest.
2. Refer back to Staff with comments.

RECOMMENDATION:

Staff recommends approval of the 2022 Downtown Palatine Street Fest.

ACTION REQUIRED:

A motion to approve the Annual Downtown Palatine Street Fest and related requests.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski
ABSENT:	Brad Helms