VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS
200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

AGENDA

FEBRUARY 4, 2019

Regular Meeting **7:00 PM**

I. ROLL CALL

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - January 21, 2019

IV. MAYOR'S REPORT

1. As Submitted

V. RECESS TO THE COMMITTEE OF THE WHOLE

VI. COMMITTEE OF THE WHOLE

A. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. Consider an Ordinance Approving a Planned Development Amendment, Special Use, and Variation for a Quest Academy Children's Museum at 37 E. Northwest Highway (Council District: Six)

2. As Submitted

B. POLICE POLICY & CODE SERVICES COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. Consider a Resolution Authorizing Relief from the Village's Code to Permit Clearbrook's 2019 Charitable Casino Night Events at 746 S. Vermont St. (Council District: Two)

2. Consider an Ordinance Increasing Class D Liquor Licenses and Decreasing Class G Liquor Licenses for Portofino's at 383 W. Northwest Highway (Council District: Six)

3. As Submitted

C. BUSINESS FINANCE & BUDGET COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. Update to Village of Palatine's Investment Policy & Depository Agreements:

   A. Consider a Resolution Adopting the Village of Palatine Investment Policy

   B. Consider a Resolution Designating Authorized Depositories

   C. Consider a Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust

2. As Submitted

D. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted

E. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted

VII. RECONVENE THE VILLAGE COUNCIL MEETING

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider a Motion to Approve 2019 Warrant #3

2. Consider an Ordinance Approving a Planned Development Amendment, Special Use, and Variation for a Quest Academy Children's Museum at 37 E. Northwest Highway (Council District: Six)

3. Consider a Resolution Authorizing Relief from the Village's Code to Permit Clearbrook's 2019 Charitable Casino Night Events at 746 S. Vermont St. (Council District: Two)

4. Consider an Ordinance Increasing Class D Liquor Licenses and Decreasing Class G Liquor Licenses for Portofino's at 383 W. Northwest Highway (Council District: Six)

5. Consider a Resolution Adopting the Village of Palatine Investment Policy

6. Consider a Resolution Designating Authorized Depositories

7. Consider a Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust

8. Consider an Ordinance Transferring an Existing Special Use to Permit the Continued Operation of a pet grooming and retail supply store at 1504 W. Algonquin Road (Council District: Two)

9. Consider an Ordinance Transferring Special Use Ordinance #O-151-94 to Permit the Continued Operation of a Restaurant at 383 W. Northwest Highway (Council District: Six)

10. Consider a Resolution Rescinding the Previously Approved Resolution Commencing the One Year Maintenance Period for the Woods of Countryside Street Lighting (Council District: One)

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE

BRAD HELMS, CHAIRMAN

1. As Submitted

B. BUSINESS FINANCE & BUDGET COMMITTEE

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

TIM MILLAR, CHAIRMAN

1. As Submitted

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE

GREG SOLBERG, CHAIRMAN

1. As Submitted

F. POLICE POLICY & CODE SERVICES COMMITTEE

SCOTT LAMERAND, CHAIRMAN

1. As Submitted

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER

1. As Submitted

B. VILLAGE CLERK

1. As Submitted

C. VILLAGE ATTORNEY

1. As Submitted

XI. CLOSED SESSION AS REQUIRED

XII. RECOGNITION OF AUDIENCE

XIII. ADJOURNMENT

VILLAGE OF PALATINE

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VILLAGE COUNCIL & COMMITTEE OF THE WHOLE

MINUTES

JANUARY 21, 2019

Regular Meeting **7:00 PM**

I. ROLL CALL – Time: 7:00 PM

Attendee Name	Title	Status	Arrived
Jim Schwantz	Mayor	Present	
Tim Millar	District 1 Councilman	Present	
Scott Lamerand	District 2 Councilman	Present	
Doug Myslinski	District 3 Councilman	Present	
Greg Solberg	District 4 Councilman	Present	
Kollin Kozlowski	District 5 Councilman	Present	
Brad Helms	District 6 Councilman	Present	

Also Present:
Village Clerk Marg Duer, Village Manager Reid Ottesen, Deputy Village Manager Mike Jacobs, Village Attorney Patrick Brankin, Director of Planning & Zoning Ben Vyverberg, Director of Public Works Matt Barry, Fire Chief Scott Andersen, IT Director Larry Schroth, Director of Finance Paul Mehring, Director of Community Services Harry Spila, Director of Human Resources Pam Jackson, Police Chief Alan Stoeckel, Environmental Health Field Director Diane Gartner and Deputy Clerk Doris Sadik

II. PLEDGE TO THE FLAG

Mayor Schwantz invited everyone to stand and join him in the Pledge to the Flag.

III. APPROVAL OF MINUTES

1. Village Council & Committee of the Whole - Regular Meeting - January 7, 2019 - **Accepted**

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

IV. MAYOR'S REPORT

1. As Submitted **-**

Mayor Schwantz announced upcoming events:

Friday January 25: 6PM - 10PM
POC Tailgate Fundraising Party
Durty Nellies

Wednesday January 30: 8AM
State of the Village Address
Village of Palatine Council Chambers

V. RECESS TO THE COMMITTEE OF THE WHOLE – Time: 7:01 PM

Recess to Committee of the Whole **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VI. COMMITTEE OF THE WHOLE

A. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:01 PM

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Approving Variations for Lot Coverage, Accessory Structure Setbacks, Accessory Structures Size, and Driveway Width at 652 N. Quentin Road **- Motion Carried by Roll Call** (Council District: One)

Planning & Zoning Director Ben Vyverberg presented the petitioner's request for approval of work completed 2013-2017 without permits: a one-story addition, driveway expansion, replacement shed in an easement, accessory structures, and canopy to an existing garage. The property owner is currently in the adjudication process. A building permit has been applied for regarding these improvements. The Zoning Board of Appeals voted 5-2 to recommend approval of the request.

Staff recommends the driveway width be restored to a maximum width of 30 feet, excepting the maximum 25 feet in width within the first 5 feet of the front property line, and making adjustments to comply with the maximum lot coverage of 45%. Action is at the discretion on the remaining items.

Minutes Acceptance: Minutes of Jan 21, 2019 7:00 PM (APPROVAL OF MINUTES)

In response to Councilman Kozlowski, Vyverberg stated that the gazebos are considered permanent canopies, bolted on paved patio. Petitioner has agreed to reduce driveway, remove shed and canopy, the petitioner would be in compliance with Code.

In response to Councilman Helms, Vyverberg agreed; anyone living on Quentin Road needs area to turn around to safely exit onto Quentin and space will be available

John Wrzesinski, 112 Cleveland Avenue, La Grange, represented by John Silva 105 Westview Street, Hoffman Estates, addressed the Council.

Silva stated all surveys are being reviewed; the metal canopies are in compliance with manufacturer's requirements, secured with large bolts into the patio. Silva asked to be allowed the 5 feet on the driveway for maneuverability.

Councilman Lamerand opposed the excessive asphalt and lot coverage on the property. Silva agreed to compromise.

Wrzesinski stated that an ex-Marine lives in the house and hosts meetings for Marines with PTSD.

Councilman Kozlowski stated that both Palatine and Cook County require permits prior to construction.

Silva offered to relinquish 3 feet, not 5 feet of the driveway.

RESULT:	**MOTION CARRIED BY ROLL CALL [UNANIMOUS]**
MOVER:	Tim Millar, District 1 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. Purchase of Police Department Replacement Vehicles:

Motion was to approve Items A. and B.

Public Works Director Matt Barry explained the Police Department's vehicle needs. Staff recommends authorizing the Village Manager to approve the purchase of four 2020 Ford Utility Police Interceptor Hybrids and one Dodge Charger Pursuit through the Suburban Purchasing Cooperative Contract with 2019 Capital Vehicle Replacement Budget funds.

Minutes Acceptance: Minutes of Jan 21, 2019 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Doug Myslinski, District 3 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

A. Consider a Motion Authorizing the Village Manager to Purchase Four Replacement Police Patrol Vehicles **- Approved by Voice Vote**

B. Consider a Motion Authorizing the Village Manager to Purchase a Replacement Police Administration Vehicle **- Approved by Voice Vote**

3. As Submitted **-**

Nothing was submitted.

B. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:24 PM

BRAD HELMS, CHAIRMAN

1. Adoption of Illinois Food Code:

The motion was to approve Items A. and B.

Village Manager Reid Ottesen explained the State of Illinois new Food Code for all food establishments with a January 1, 2019 implementation date, removing the previous grading. Staff recommends approval of the ordinance amending Chapter 11, Article III of the Village's Code of Ordinances.

Environmental Health Field Director Diane Gartner responded to Councilman Kozlowski, agreeing that restaurants favored having the grading available to the public. The Board of Health has suggested on-line evaluation.

Councilman Millar prefers notice on the door. Gartner re-confirmed the State is firm: no ratings are to be posted. Restaurants will be able to hand out flyers listing the online inspection report.

Ottesen stated some restaurants may and some may not want to post ratings on-line.

RESULT:	**ADOPTED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Jim Schwantz, Mayor
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

A. Consider an Ordinance Amending Chapter Eleven, Article III, Food Establishments and Vending Machines of the Village's Code of Ordinances to Adopt the State of Illinois Food Code **- Motion Carried by Voice Vote**

Minutes Acceptance: Minutes of Jan 21, 2019 7:00 PM (APPROVAL OF MINUTES)

B. Consider a Motion to Amend the Fee Schedule Supplement to the Village's Code of Ordinances **- Approved by Voice Vote**

2. As Submitted **-**

Nothing was submitted.

C. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:30 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

D. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:30 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

E. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:30 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

F. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:30 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

Nothing was submitted.

VII. RECONVENE THE VILLAGE COUNCIL MEETING – Time: 7:30 PM

Reconvene the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Tim Millar, District 1 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

VIII.CONSENT AGENDA

All items are considered to be routine by the Village Council and will be enacted by one motion, with waiver of first reading. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESULT:	**ADOPTED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Doug Myslinski, District 3 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

1. Consider a Motion to approve Warrant #2 **- Approved**

2. Consider a Motion Authorizing the Village Manager to Purchase Four Replacement Police Patrol Vehicles **- Approved**

3. Consider a Motion Authorizing the Village Manager to Purchase a Replacement Police Administration Vehicle **- Approved**

4. Consider an Ordinance Amending Chapter Eleven, Article III, Food Establishments and Vending Machines of the Village's Code of Ordinances to Adopt the State of Illinois Food Code **- Approved**

   Ordinance #O-3-19

5. Consider a Motion to Amend the Fee Schedule Supplement to the Village's Code of Ordinances **- Approved**

6. Consider a Resolution Authorizing a Draw on the Security Deposit for Auburn Ridge **- Adopted by Roll Call** (Council District: Six)

   Resolution #R-1-19

7. Consider a Resolution Commencing the One Year Maintenance Period for the Woods of Countryside Street Lighting **- Adopted by Roll Call** (Council District: One)

   Resolution #R-2-19

IX. REPORTS OF STANDING COMMITTEE

A. ADMINISTRATION, TECHNOLOGY & COMMUNITY HEALTH COMMITTEE – Time: 7:31 PM

BRAD HELMS, CHAIRMAN

1. As Submitted **-**

   No Report

Minutes Acceptance: Minutes of Jan 21, 2019 7:00 PM (APPROVAL OF MINUTES)

B. BUSINESS FINANCE & BUDGET COMMITTEE – Time: 7:31 PM

DOUG MYSLINSKI, CHAIRMAN

1. As Submitted **-**

   No Report

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE – Time: 7:31 PM

TIM MILLAR, CHAIRMAN

1. As Submitted **-**

   No Report

D. FIRE POLICY & COMMUNITY INFORMATION COMMITTEE – Time: 7:31 PM

KOLLIN KOZLOWSKI, CHAIRMAN

1. As Submitted **-**

   No Report

E. INFRASTRUCTURE & ENVIRONMENT COMMITTEE – Time: 7:31 PM

GREG SOLBERG, CHAIRMAN

1. As Submitted **-**

   No Report

F. POLICE POLICY & CODE SERVICES COMMITTEE – Time: 7:31 PM

SCOTT LAMERAND, CHAIRMAN

1. Consider an Ordinance Approving Variations for Lot Coverage, Accessory Structure Setbacks, Accessory Structures Size, and Driveway Width at 652 N. Quentin Road **- Motion Carried by Roll Call** (Council District: One)

   As discussed and approved in Committee, the motion was to approve Variations, except the driveway width is to be limited to maximum 30' width, 25' width in the front 5 feet of the front property line, and adjustments to comply with the maximum lot coverage of 45%.

RESULT:	**MOTION CARRIED BY ROLL CALL [UNANIMOUS]**
MOVER:	Scott Lamerand, District 2 Councilman
SECONDER:	Brad Helms, District 6 Councilman
AYES:	Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

2. As Submitted **-**

Minutes Acceptance: Minutes of Jan 21, 2019 7:00 PM (APPROVAL OF MINUTES)

No Report

X. REPORTS OF THE VILLAGE OFFICERS

A. VILLAGE MANAGER – Time: 7:32 PM

1. As Submitted **-**

   No Report

B. VILLAGE CLERK – Time: 7:32 PM

1. As Submitted **-**

   No Report

C. VILLAGE ATTORNEY – Time: 7:32 PM

1. As Submitted **-**

   No Report

XI. CLOSED SESSION AS REQUIRED

No Closed Session requested.

XII. RECOGNITION OF AUDIENCE – Time: 7:33 PM

Dave Gagner, N. Bothwell St. asked to reopen discussion of Video Gaming in Palatine establishments.

1. Motion to Un-table Video Gaming Discussion **- Motion Carried by Roll Call**

RESULT:	**MOTION CARRIED BY ROLL CALL [4 TO 2]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Greg Solberg, District 4 Councilman
AYES:	Myslinski, Solberg, Kozlowski, Helms
NAYS:	Millar, Lamerand

2. Motion to Open Discussion on Video Gaming at May 13, 2019 Village Council Meeting **- Motion Carried by Voice Vote**

   Councilman Lamerand offered to have public input prior to May 13--the date Village Manager Ottesen recommended for Council discussion.

   Councilman Solberg recommended creating a draft ordinance as a basis for discussion.

Minutes Acceptance: Minutes of Jan 21, 2019 7:00 PM (APPROVAL OF MINUTES)

Village Manager Reid Ottesen suggested using the website for public input prior to May 13. Staff will put together the framework for an ordinance allowing video gaming to serve as a basis for reaction from establishments and the public.

Councilman Helms, seconded by Councilman Kozlowski, moved to open discussion of Video Gaming in Palatine at the May 13, 2019 Village Council Meeting.

RESULT:	**MOTION CARRIED BY VOICE VOTE [5 TO 1]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Kollin Kozlowski, District 5 Councilman
AYES:	Lamerand, Myslinski, Solberg, Kozlowski, Helms
NAYS:	Millar

XIII.ADJOURNMENT – Time: 7:47 PM

Adjourn the Village Council Meeting **- Motion Carried by Voice Vote**

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Brad Helms, District 6 Councilman
SECONDER:	Scott Lamerand, District 2 Councilman
AYES:	Schwantz, Millar, Lamerand, Myslinski, Solberg, Kozlowski, Helms

SUBMITTED BY:

Margaret R. Duer
Village Clerk

Consider an Ordinance Approving a Planned Development Amendment, Special Use, and Variation for a Quest Academy Children's Museum at 37 E. Northwest Highway

BACKGROUND:

The Petitioner, Quest Academy (Jacque Negus), is requesting to operate a children's museum solely for Quest Academy in the Palatine Centre shopping center (directly west of Quest Academy). Per the business plan: "The children's museum would be solely for Quest Academy students to share their creative abilities in art, technology, science, engineering, and math through interactive displays; and, it would provide students the opportunity to gain experience in being docents." Therefore, the Petitioner is requesting the following:

1. **Planned Development Amendment to Ordinance #0-80-72, as amended by Ordinance #0-120-11, to allow an assembly use (Quest Academy children's museum) in a retail tenant space (37 E. Northwest Highway) within the Palatine Centre Shopping Centre.**
2. **Planned Development Amendment to Ordinance #0-80-72, as amended by Ordinance #-0-120-11, to expand the use list to allow a children's museum operated by Quest Academy, as a Special Use.**
3. **Special Use to allow a children's museum operated by Quest Academy.**
4. **Variation of 17 parking spaces to permit the shopping center to have 201 parking spaces instead of the minimum required 244 parking spaces, (a previously approved variation was granted with a total required parking of 227 spaces). Therefore, the proposed use requires another parking variation of 17 parking spaces, pursuant to Section 7.03 (b) (1) of the Palatine Zoning Ordinance.**

KEY ISSUES:

- The subject tenant space is located within the Palatine Centre shopping center. Palatine Centre consists of two multi-tenant commercial buildings, both of which are located directly west of Quest Academy. The buildings total approximately 35,000 square feet and include retail uses, restaurants (under building permit review), Quest Academy classrooms, and office uses. The shopping center is zoned R-1 Single-Family, but is governed by a Planned Development Ordinance (#O-80-72, as amended).
- The subject tenant space is approximately 1,500 square feet and was previously occupied by a yoga studio.
- Per the Planned Development Ordinance (#O-120-11) required the following:
    - Quest shall not occupy more than 50% of the total square footage of the retail tenant space for any use. Per the rent roll provided for the recently approved restaurant uses, the total net square footage of tenant space is

34,392 square feet. **Quest currently occupies approximately 21% of the retail center. If the museum is approved, Quest will occupy approximately 25% of the retail center.**

- Quest Student uses are limited to the western building (subject building - 23 E. through 47 E. Northwest Highway). **The proposed tenant space is located directly west of Quest and adjacent to two other Quest Academy classrooms.**
- The Planned Development limited any Quest expansion into the retail tenant space as either classroom, storage, or administrative offices uses and did include assembly uses, which would require a Planned Development Amendment. This is a component of the request.

- Per the business plan, the children's museum will be partially open to the public Saturday and Sunday (10 am - 4 pm), by scheduled appointment only and for scheduled field trips for students from other schools Monday through Friday during 2-hour time frames (9 am - 11 am and 1 pm - 3 pm):
  - Saturday/Sunday: 30-50 students, 2 staff members, and 1 adult chaperone per 5 students (maximum 10)
  - Monday-Friday: field trips - with 30 students, 6 adult chaperones, and 2 staff
- Per the Petitioner, the Parent/School Association would be in charge of staffing the museum, with student docents and parent volunteers.
- The total required parking is based on 30% of maximum occupancy. The space is considered unconsecrated assembly, tables and chairs. Therefore, the floor area in is 15 square feet per occupant. The floorplan indicates only 1,100 square feet of the tenant space will be used for displays; therefore, the maximum occupancy is 73 people and required parking is 22 parking spaces.
- There are 131 existing parking spaces for the shopping center and a total of 201 parking spaces between the shopping center, Quest Academy, and the West Campus parking lot. Based on the existing uses (not including the proposed children's museum), 227 parking spaces were required. A parking variation to permit 201 spaces, instead of the required 227 was granted in 2018 for 2 new restaurants.
- The new parking Variation is required, as the proposed use has a higher parking requirement that the other office and retail uses in the center.
- Other uses in the shopping center include:

Unit #	**Tenant**	**Square Feet**	**Number of Parking Spaces Required**

3 E. Northwest Hwy	Curry Takumi (restaurant - under building permit review)	1,887	19
5 E. Northwest Hwy	Vacant	1,864	6
7 E. Northwest Hwy	Vacant	1,600	5
9 E. Northwest Hwy	Studio Styl	1,933	6
11 E. Northwest Hwy	Vacant	1,864	6
13A E. Northwest Hwy	Illinois Institute of Allergy	796	3
13B E. Northwest Hwy	Vacant	650	2
15A E. Northwest Hwy	Sherry Dunwoody Insurance	617	2
15B E. Northwest Hwy	Serenity Spa	815	3
17 E. Northwest Hwy	Vacant	1,074	4
17A E. Northwest Hwy	Atman Well-Being	321	1
19-1B E. Northwest Hwy	Vacant	207	1
19-2A E. Northwest Hwy	Vacant	532	2
19-3A E Northwest Hwy	Vacant	562	2
19-3C E. Northwest Hwy	ABC Medical Supply Inc.	374	1
21-1C E. Northwest Hwy	Vacant	459	2
21-2B E. Northwest Hwy	Vacant	557	2
23 & 25 E. Northwest Hwy	Menddokoro Benkei (restaurant - under building permit review)	2,819	28
27 E. Northwest Hwy	Twice Blest	2,688	9
31 E. Northwest Hwy	Eye Level	1,470	5
33 E. Northwest Hwy	Claude Thomas Salon & Spa	2,700	9
37 E. Northwest Hwy	**PROPOSED children's museum**	**1,100 usable space (1,500 total)**	**22**
47 E. Northwest Hwy	Quest Academy	7,134	24

- The revised business plan indicates that the maximum visitors at one time during the week would be 30 students (1 bus), with required chaperones. These visits would be pre-scheduled during the AM/PM 2-hour allotted time frames. During these visits, the bus will park in the West Campus parking lot, across Plum Grove Road.

- The weekend anticipates a maximum of 30-50 students, with chaperones during the open hours. For the weekends, there would also not be more than one school bus bought to the Quest museum, during the scheduled visits.

RECOMMENDATION:

Public Hearing:	Plan Commission - January 15, 2019
Residents testifying:	0
Vote:	The Plan Commission voted 7-0 to approve this request. Based upon the revised business plan revisions, pre-scheduled field trips, and limited hours, Staff concurs with this recommendation.

ACTION REQUIRED:

A motion to approve the proposed Planned Development Amendment, Special Use, and Variation for a Quest Academy children's museum at 37 E. Northwest Highway.

ATTACHMENTS:

- Aerial Map - 37 E. Northwest Highway
- ORD PD Amend 37 E. Northwest Highway
- SU ORD 37 E. Northwest Highway
- EXHIBIT - Business Plans 37 E. Northwest Highway
- EXHIBIT - Floor plan 37 E. Northwest Highway
- Parking Overview Quest Academy - Palatine Centre
- Plat of Survey Palatine Centre Shopping Center
- Plat of Survey Quest Academy
- Application 37 E. Northwest Highway
- PC Minutes 1-15-19 37 E. Northwest Highway
- Public Notice 37 E. Northwest Highway

37 E. Northwest Highway\

Attachment: Aerial Map - 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

ORDINANCE NO. _____

AN ORDINANCE GRANTING A
PLANNED DEVELOPMENT AMENDMENT
AT 37 E. NORTHWEST HIGHWAY

WHEREAS, pursuant to a petition and public hearing on January 15, 2019, of which public notice was given as required by law, the Plan Commission of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for Planned Development Amendment to Ordinance #O-80-72, as amended by Ordinance #O-120-11, to allow an assembly use (Quest Academy children's museum) in a retail tenant space (37 E. Northwest Highway) within the Palatine Centre Shopping Centre and Planned Development Amendment to Ordinance #O-80-72, as amended by Ordinance #O-120-11, and to expand the use list to allow a children's museum operated by Quest Academy, as a Special Use, on the following legally described property:

> **THE SOUTH 288.41 FEET (EXCEPT THE EAST 183.0 FEET EXCEPT THE WEST 50.0 FEET THEREOF) OF THAT PART OF THE WEST 40 RODS LYING SOUTH OF ROAD AND NORTH OF THE SOUTH 40 RODS OF THE NORTHWEST ¼ OF SECTION 14, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.**

commonly known as 37 E. Northwest Highway (PIN# 02-14-101-023).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:

SECTION 1: **Planned Development Amendment to Ordinance #O-80-72, as amended**

Attachment: ORD PD Amend 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

by Ordinance #O-120-11, to allow an assembly use (Quest Academy children's museum) in a retail tenant space (37 E. Northwest Highway) within the Palatine Centre Shopping Centre and Planned Development Amendment to Ordinance #O-80-72, as amended by Ordinance #O-120-11, and to expand the use list to allow a children's museum operated by Quest Academy as a Special use, is hereby granted, subject to the following condition(s):

1. **The proposed use shall substantially conform to the business plans prepared by Quest Academy, except as such plans may be revised to conform to Village Codes and Ordinances.**
2. **The children's museum shall be operated by Quest Academy only. If Quest Academy no longer operates the children's museum and another operator is proposed, a Special Use Amendment shall be required.**
3. **The exhibits shall be displayed and created by Quest Academy students only. No outside schools, students, or other outside non-Quest Academy entities shall be permitted to display or create exhibits, within this tenant space.**
4. **If the use is approved, the Petitioner shall submit a Life Safety Plan in a manner acceptable to the Fire Marshall.**
5. **The Petitioner shall coordinate with the Community Services Department and Fire Prevention Department to determine if a building permit is required prior to occupancy.**
6. **Buses used to transport students from other schools shall be permitted to load and unload directly adjacent to the tenant space in a manner that does not obstruct pedestrian and vehicular traffic. Bus parking is limited to the West Campus parking lot. The Petitioner shall submit a parking and traffic management plan, in a manner acceptable to the Director of Planning and Zoning.**
8. **Any changes or modifications to the approved hours of operation shall require additional Village review.**
9. **A six-month Staff review shall be conducted; and, if deemed necessary, Staff may recommend to Village Council additional conditions of approval.**

SECTION 2: **That a copy of the public notice is attached hereto and form a part of this ordinance.**

SECTION 3: **That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.**

PASSED: This _____day of _____, 2019

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2019

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this
_____day of _____, 2019

_____
Village Clerk

Attachment: ORD PD Amend 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE AND VARIATION
AT 37 E. NORTHWEST HIGWAY

WHEREAS, pursuant to a petition and public hearing on August 28, 2018, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for Special Use for a children's museum operated by Quest Academy pursuant to Ordinance #O-82-72, as amended by Ordinance #O-120-11 and a Variation to allow the shopping center to have 201 parking spaces instead of the now minimum required 244 parking spaces (an existing Variation was based upon 227 total required parking spaces), pursuant to Section 7.03 (b) (1) of the Palatine Zoning Ordinance on the following legally described property:

> **THE SOUTH 288.41 FEET (EXCEPT THE EAST 183.0 FEET EXCEPT THE WEST 50.0 FEET THEREOF) OF THAT PART OF THE WEST 40 RODS LYING SOUTH OF ROAD AND NORTH OF THE SOUTH 40 RODS OF THE NORTHWEST ¼ OF SECTION 14, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.**

commonly known as 37 E. Northwest Hwy (PIN# 02-14-101-023-0000).

SECTION 1: Special Use for a children's museum operated by Quest Academy pursuant to Ordinance #O-82-72, as amended by Ordinance #O-120-11 and a Variation to allow the shopping center to have 201 parking spaces, instead of the

Attachment: SU ORD 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

now minimum required 244 parking spaces (an existing Variation was based upon 227 total required parking spaces), pursuant to Section 7.03 (b) (1) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. **The proposed use shall substantially conform to the business plans prepared by Quest Academy, except as such plans may be revised to conform to Village Codes and Ordinances.**
2. **If approved, the children's museum shall be operated by Quest Academy only. If Quest Academy no longer operates the children's museum or another entity is proposed, a Special Use Amendment shall be required.**
3. **The exhibits shall be displayed and created by Quest Academy students only. No outside schools, students, or other outside non-Quest Academy entities shall be permitted to display or create exhibits within this tenant space.**
4. **If the use is approved, the Petitioner shall submit a Life Safety Plan in a manner acceptable to the Fire Marshall.**
5. **The Petitioner shall work with the Community Services Department and Fire Prevention Department to determine if a building permit is required prior to occupancy.**
6. **Buses used to transport students from other schools shall be permitted to load and unload directly adjacent to the tenant space in a manner that does not obstruct pedestrian and vehicular traffic. Bus parking is limited to the West Campus parking lot. The Petitioner shall submit a parking and traffic management plan in a manner acceptable to the Director of Planning and Zoning.**
8. **Any changes or modifications to the approved hours of operation shall require additional Village review.**
9. **A six-month review shall be conducted by Staff; and, if deemed necessary, additional conditions of review may be recommended to the Village Council.**
10. **Any proposed signage shall comply with the Planned Development requirements.**

<u>SECTION 2:</u> That a copy of the public notice is attached hereto and form a part of this ordinance.

<u>SECTION 3:</u> That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This _____day of _____, 2019

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2019

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this _____day of _____, 2019

_____
Village Clerk

Attachment: SU ORD 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

Quest Academy Interactive Children's Museum
500 North Benton Street
Palatine, IL 60067

Presented by Jacquelyn Negus
Quest Academy Head of School
October 1, 2018

Who: Quest Academy will build a museum spearheaded by our lower school art teacher, Gary Mann. Mr. Mann has successful experience in building this type of facility in conjunction with the Hoffman Estates Park District.

What: Build an interactive children's museum created by Quest children for other children to experience.

When: We plan to install the exhibits in January of 2019 and open to the public in February. The initial phase will be a six month trial.

Attachment: EXHIBIT - Business Plans 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

Where: It will be housed in a retail space adjacent to the three-year-old classroom in our plaza.

Why: This will enable our students to share their creative abilities in art, technology, science, engineering and math. Additionally, our facility will allow other children to experience these areas of education in a fun and interactive setting.

Rationale: There is no other facility like this in our immediate area. Families in Palatine and adjacent villages must travel to Glenview or Chicago to experience a children's museum. We believe that our museum will be an asset to our village, bringing families to Palatine. This facility will bring recognition to both our school and to the village. Although the Village will not collect revenue in taxes due to our not-for- profit stutus, the museum will bring families to Palatine who will support local businesses. As evidenced in the latest news releases, Quest Academy already makes its mark by having a national finalist in a prestigious science competition. The press will follow and support this endeavor.

Verbal Support: We have already generated the support of our faculty and staff. Our Parent/School Association has agreed to facilitate the logistics of running the museum with volunteers from our own community. Our Board of Trustees has given its approval. We now seek approval from the Village of Palatine.

Financial Considerations: We are looking for corporate sponsors to fund this project. We feel certain that area businesses will be willing to contribute to this type of educational project that will assist the builders as well as the visitors who enjoy and learn from the experiences our museum will offer. We are looking for help in identifying these business people.

Quest Academy Children's Museum
"Join Us On Our Quest!"
Business Plan

+ We hope to occupy #37 in the Plaza adjacent to our Quest Academy Preschool.
+ We hope to assemble the projects in January of 2019 - no build out.
+ We plan to open to the public in February 2019.
+ Exploration of the exhibits will be by appointment.
+ We hope to accommodate school groups during the school day arriving by bus. For example, a Kindercare might bring a group of four year olds during the day.
+ We plan to open for a few hours on the weekends, two to three hours each day.
+ Our school PSA will be in charge of staffing the museum with student docents/parent volunteers and will maintain the schedule.
+ We may possibly ask for a donation at the door however, the endeavor will not be self sustaining.
+ We hope to gather a number of donors to sponsor the museum in order to pay for rent, utilities, insurance, supplies and any other expense.

PURPOSE:
-to showcase the art exhibits made by the Quest Academy students.
-to allow our students experience in being docents
-to offer opportunities for area children to interact with these fun exhibits, made by children for children

Please contact Jacque Negus at Quest Academy #847-202-8035 with any questions.

Attachment: EXHIBIT - Business Plans 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

Once upon a time there was a boy and girl who discovered a wonderful museum of fun, learning and knowledge in a place where they could explore in a way they could only dream about. "Come Join Our Quest!" in an interactive children's museum!

Our museum is a magical journey where students are able to explore the world around them. Children will experience what it is like to be a surgeon, an explorer and even enter the world of their own stories. Best of all, our Quest students build and create these exciting exhibits themselves. The children use their imaginations, education and kid power working collaboratively to produce this new and interesting museum - built by kids FOR kids!

The program is divided into separate imagination interactive displays. For example, **Gutsy Gus** is a six foot body puzzle, giving the students the chance to become doctors and learn about anatomy. With hands-on play, the students are learning to enjoy science and to investigate health careers,

From there students can walk a few steps into **It's My Story** where they open up a six-foot-tall story book and physically find themselves in the story while they pen their ideas on a giant whiteboard.

Next they travel to Egypt and learn **The Secret of the Great Pyramid,** revealed as students put together the giant two-sided puzzle. One side is the surface stone but they flip the puzzle over to learn the secret on the inside.

Where else could you travel in a ten steps from Egypt and then back in time to see **How The West Was Fun**? The Wild West was the most romantic part of America's history. Here students learn how to rope a calf, pan for gold and experience exciting activities centered on the Wild West.

Then get ready to go to the sea (C) to see if **You Know Your Scales**. Students create their own fishy musical fun by learning their musical scales as well as learning about different parts of the fish, making fish prints and exploring gills and fins. Technology from our STEAM lab will help the fish to actually play music on the fishy scale!

We are ready to bring all of these adventures to children in our community!

And by the way, the little boy and girl did live happily ever after!

RECEIVED
DEC 03 2018
PLANNING & ZONING
DEPARTMENT

Quest academy Children's Museum

1) Clarification to the hours:

Saturday/Sunday: Daytime hours – 10-4?

Saturday PM - 5-8 - scheduled once per month for special Holiday or themed evenings

Anticipating three pre-scheduled and reserved field trip per week – 30 students – bus to drop off at QCM but park in Quest Academy west campus.

2) 10-4 on weekends, during the week an AM or PM field trip would be offered:

AM: 9 to 11:00am – field trips – reserved in advance – 30 students – 6 adult chaperones, 2 staff

PM: 1-3pm – field trips - reserved in advance for 30 students, 6 chaperones, 2 staff

3) Existing examples: Kohls Children's Museum, DuPage Children's Museum, Chicago Children's Museum

CMI (Children's Museum and Imaginasium – (Incorported 1987 – partnership with Hoffman Estates Park District who provided a Park District Building (Vogelei Barn) and a $50,000 annual grant from existing Museum Tax. Audience primarily preschool to 4th grade – public hours daily Mon/Wed/Fri/Sat/Sun. Field Trips scheduled in am or pm on Tues/Thurs. Typical length of stay 3 hours. Exhibits defined by Youth Advisory Board (grade 4-high school students). Exhibits

Attachment: EXHIBIT - Business Plans 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

constructed by providing grants ($500) to a High School along with their choice of three desired exhibits to build and install at CMI. Exhibits changed quarterly and thematically with seasons and holidays. Exhibits sponsored by area businesses, service and social organizations.

4) After dropping off students, buses will park in the Quest West Campus Lot

5) The number of students and adults at one time.
1 adult per 5 students Open days 30-50 with 3 staff member.
On Field Trip reserved days – 30 students with 6 adult chaperones and 2 Staffers

6) Complete the document

Fire Prevention

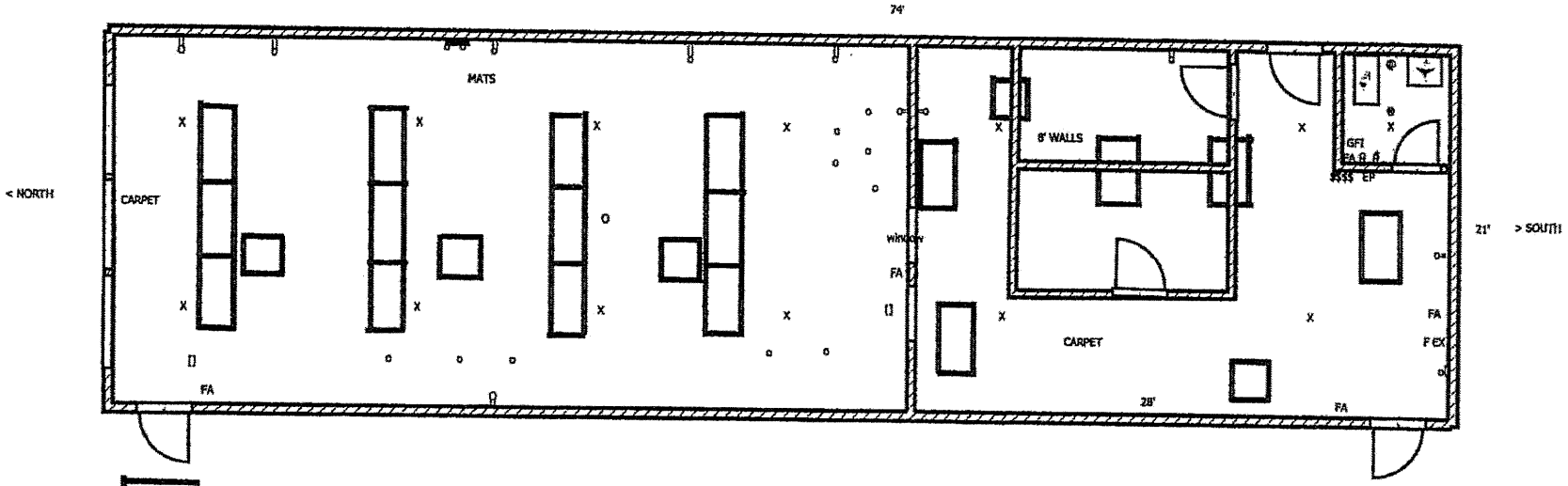
7) In progress Notification devices - Pull stations?

8) No exhibits are planned to be installed on the ceiling or within 18 inches of the ceiling

9) Exhibits are all temporary installations initially that will not hinder or obstruct fire alarm devices. Initial installations will be a mini Village to include such businesses as ; Grocery, Hospital, Veterinarians, First Responders.

10) Museum exhibits are fluid meaning they can be realigned to maximize floor space to assure exit paths are not hindered or obstructed.

11) In progress ADA compliant? Bathrooms – width of aisles – door hardware?



2 X 4 Flourescent Fixtures
track & can lights
sprinklers
HVAC
EXIT SIGN WITH EMERGENCY LIGHTS
EXIT SIGN
FA FIRE ALARM
SMOKE DETECTOR
EMERGENCY LIGHT

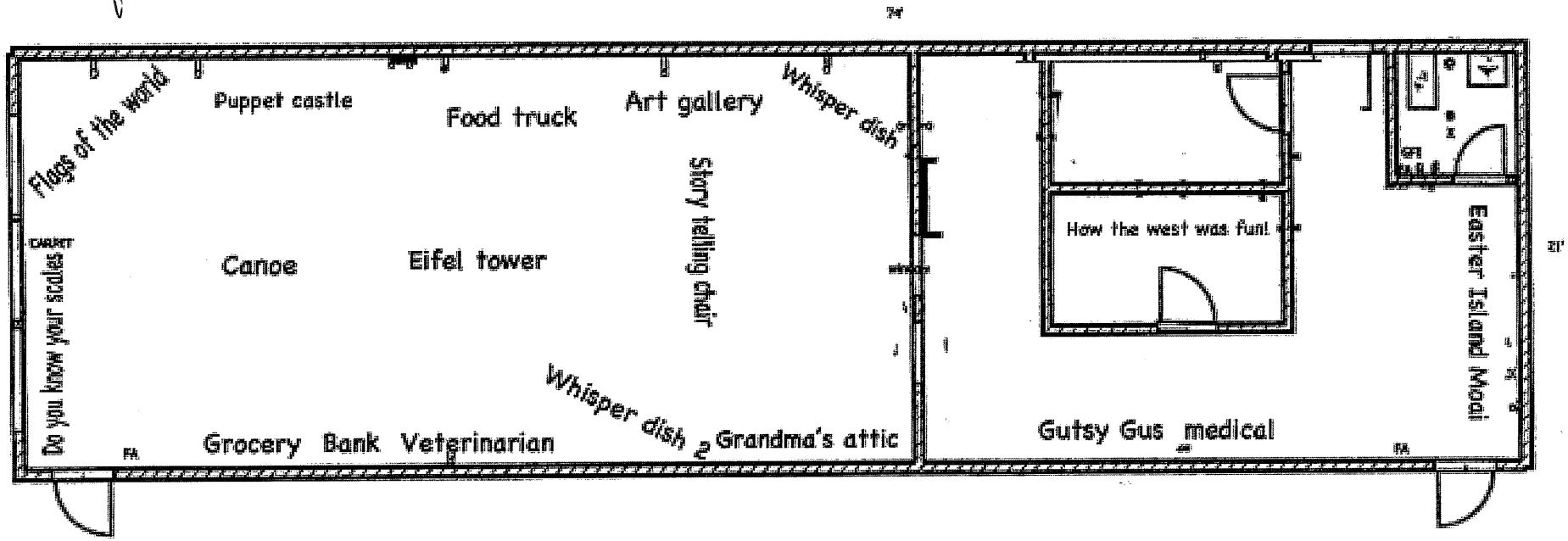
EP ELECTRIC PANEL
LIGHT/FAN
F EX FIRE EXTINGUISHER
HOT WATER HEATER

NOTHING HAS BEEN CHANGED FROM PREVIOUS LESSOR

37 E NORTHWEST HWY
PALATINE IL

EXHIBIT (B)

Proposed Floor Plan



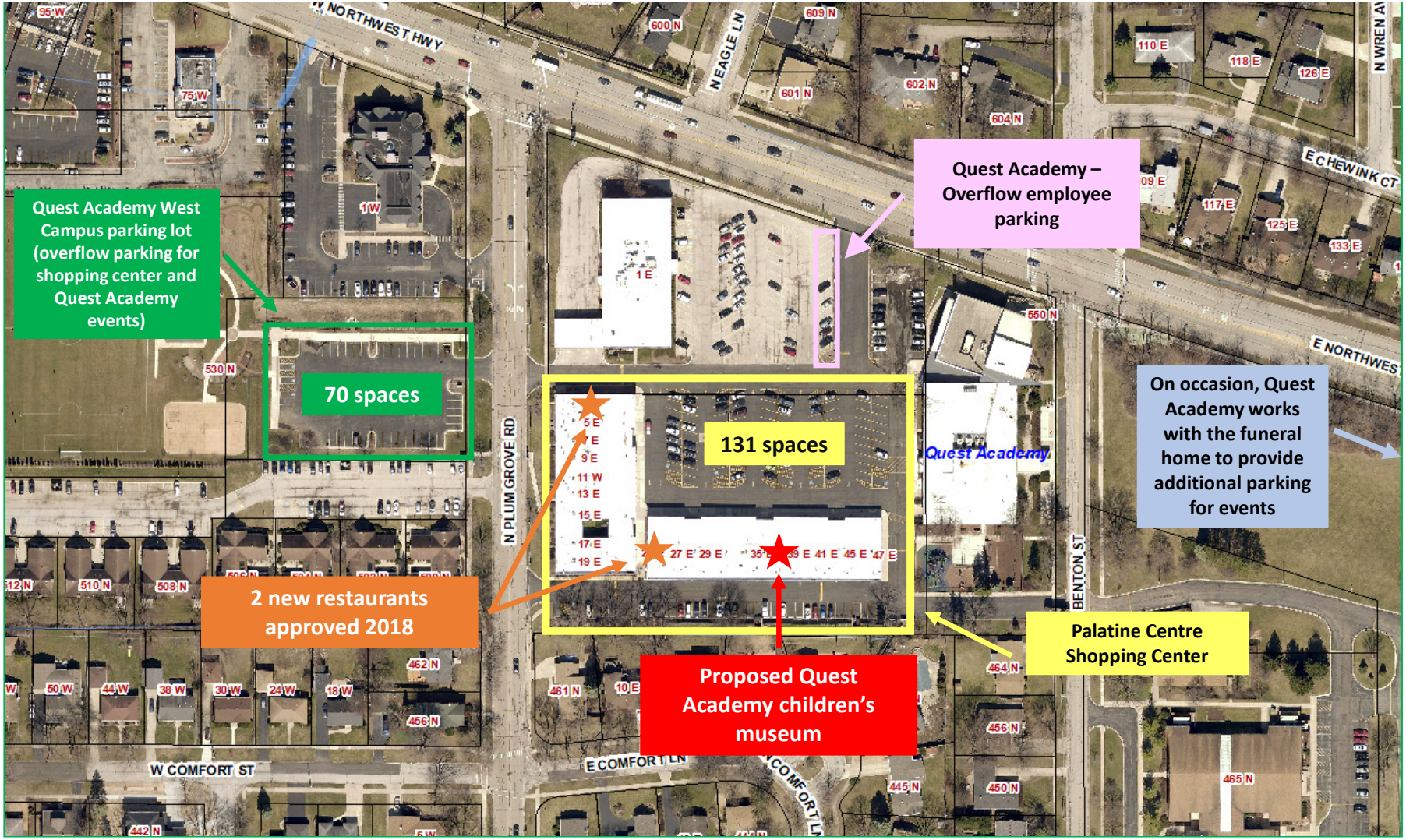
2'X4' Fluorescent Fixtures
Inside lit can lights
HVAC
EXIT SIGN WITH EMERGENCY LIGHTS
EXIT SIGN
FA FIRE ALARM
SMOKE DETECTOR
EMERGENCY LIGHT
ELECTRIC PANEL
LIGHT/FAN
FE FIRE EXTINGUISHER
HOT WATER HEATER

NOTHING HAS BEEN CHANGED FROM PREVIOUS LESSON

37 E NORTHWEST HWY
PALATINE IL

RECEIVED
NOV 05 2018
PLANNING & ECONOMIC DEVELOPMENT

37 E. Northwest Highway - Parking



ALTA/ACSM LAND TITLE SURVEY

BY

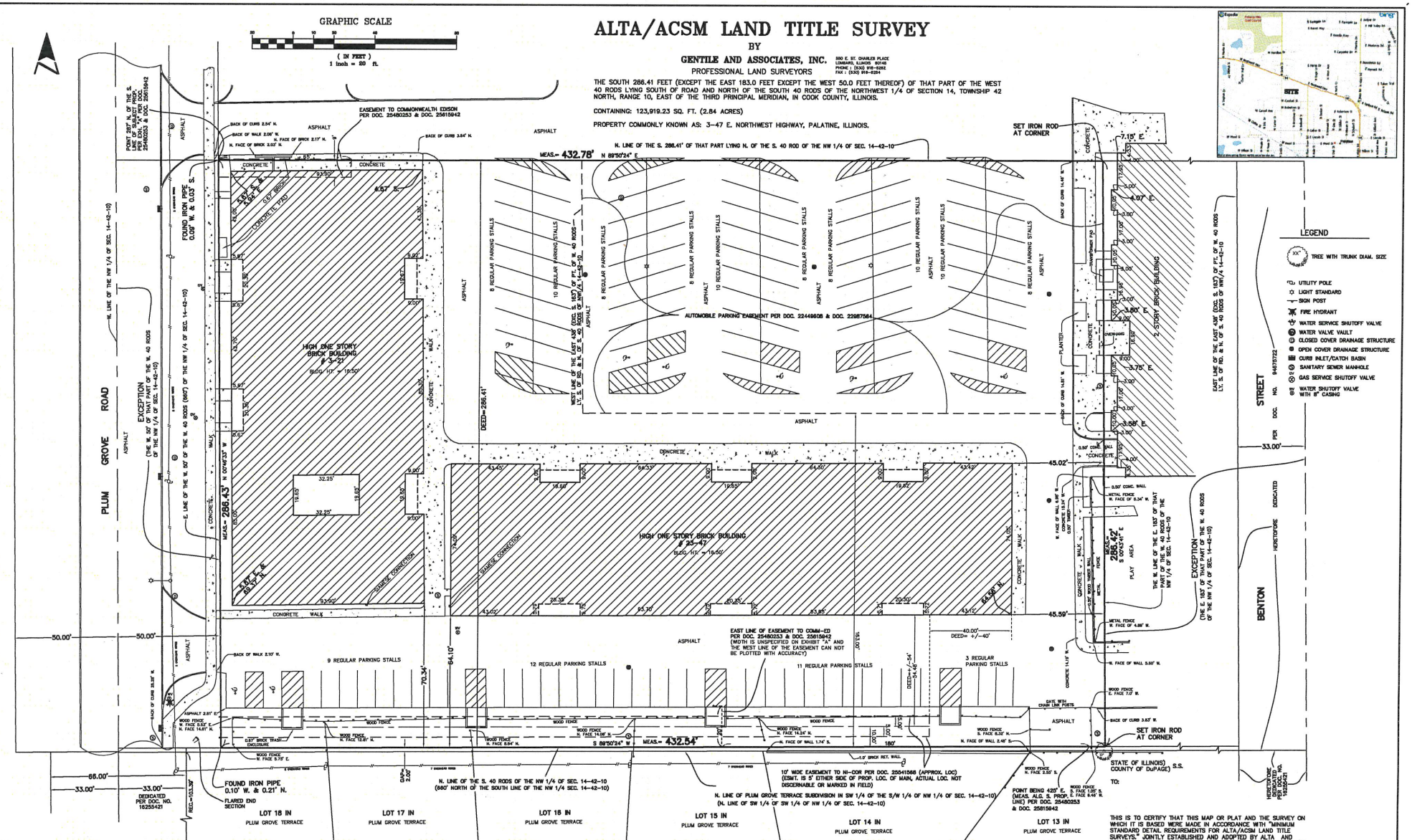
GENTILE AND ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS

590 E. ST. CHARLES PLACE
LOMBARD, ILLINOIS 60148
PHONE : (630) 916-0282
FAX : (630) 916-0284

THE SOUTH 286.41 FEET (EXCEPT THE EAST 183.0 FEET EXCEPT THE WEST 50.0 FEET THEREOF) OF THAT PART OF THE WEST 40 RODS LYING SOUTH OF ROAD AND NORTH OF THE SOUTH 40 RODS OF THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 42 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

CONTAINING: 123,919.23 SQ. FT. (2.84 ACRES)

PROPERTY COMMONLY KNOWN AS: 3-47 E. NORTHWEST HIGHWAY, PALATINE, ILLINOIS.



E : 1 INCH = 20 FEET
ARE MARKED IN FEET AND DECIMAL PARTS THEREOF
Y : THE CROWN GROUP
: VAF/MMG
Y : FJG/JFG
BY : JG-FJ
ALL POINTS BEFORE BUILDING BY SAME AND AT ONCE REPORT
ENCE, FOR BUILDING LINE AND OTHER RESTRICTIONS NOT
EGON REFER TO YOUR ABSTRACT DEED, CONTRACT AND ZONING

10-20002

NOTES:
UPON INSPECTION OF FLOOD INSURANCE MAP NO 17031C0181J, EFFECTIVE DATE AUGUST 19, 2008, IT APPEARS THAT ALL OF THE SUBJECT PROPERTY SHOWN HEREON LIES WITH ZONE "X" (AREAS DETERMINED TO BE OUTSIDE 0.2% ANNUAL CHANCE FLOOD).

STATE OF ILLINOIS)
COUNTY OF DuPAGE) S.S.

TO:

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH "MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS." JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS IN 2005, AND INCLUDES ITEMS 1, 2, 3, 4, 7a, 8, 9, 10, 11a, 14 OF TABLE "A" THEREOF. PURSUANT TO THE ACCURACY STANDARDS AS ADOPTED BY ALTA AND NSPS AND IN EFFECT ON THE DATE OF THIS CERTIFICATION, UNDERSIGNED FURTHER CERTIFIES THAT IN MY PROFESSIONAL OPINION, AS A LAND SURVEYOR REGISTERED IN THE STATE OF ILLINOIS, THE RELATIVE POSITIONAL ACCURACY OF THIS SURVEY DOES NOT EXCEED THAT WHICH IS SPECIFIED THEREIN.

GIVEN UNDER MY HAND AND SEAL THIS 17TH DAY OF NOVEMBER A.D. 20 10

SIGNED:
ILLINOIS PROFESSIONAL LAND SURVEYOR NO.
MY LICENSE EXPIRES NOVEMBER 30, 2012
ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE NO. 184.002870

Attachment: Plat of Survey Palatine Centre Shopping Center (37 E. Northwest Highway - Quest Children's Museum)

PLAT OF SURVEY

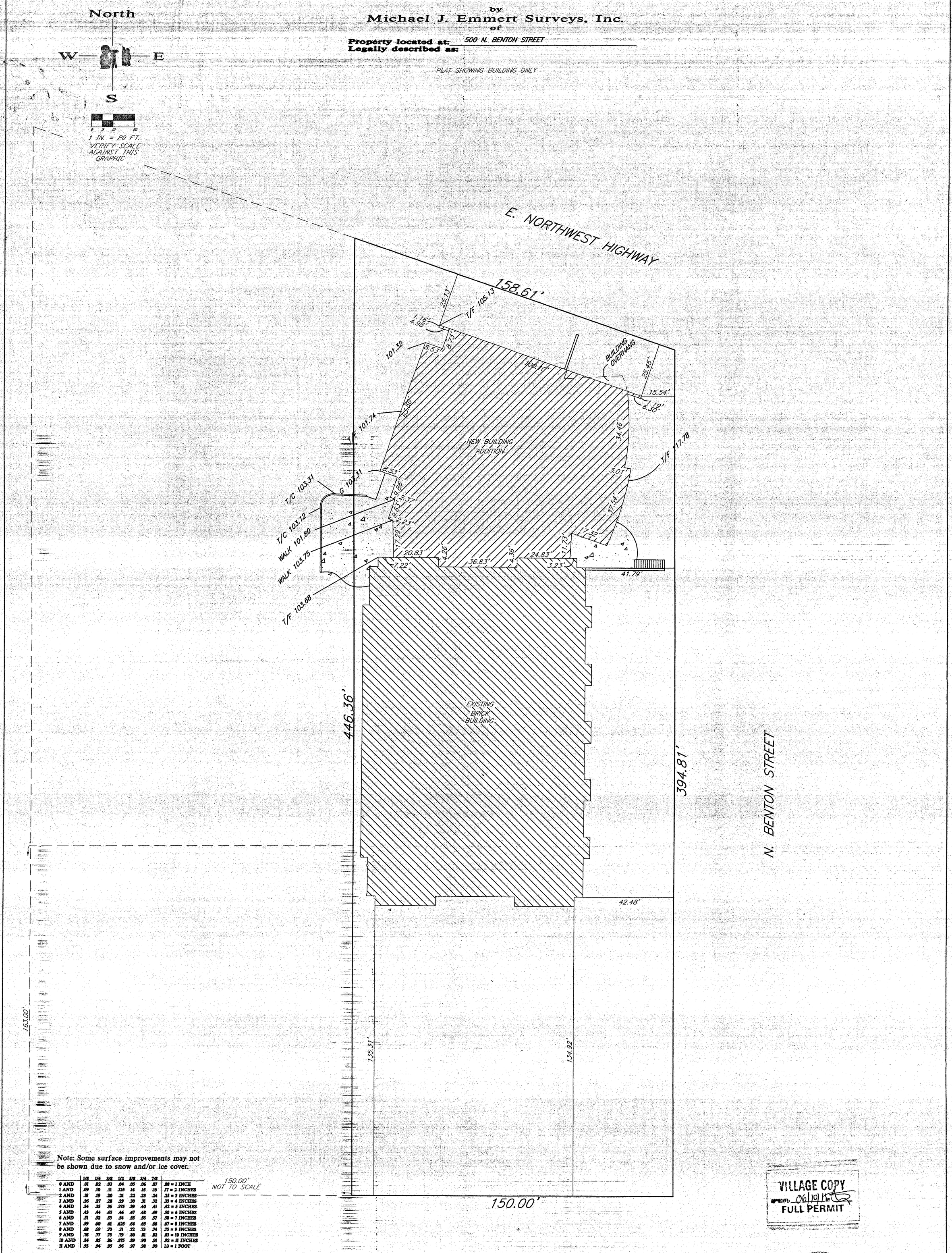
by

Michael J. Emmert Surveys, Inc.

of

Property located at: 500 N. BENTON STREET
Legally described as:

PLAT SHOWING BUILDING ONLY



Note: Some surface improvements may not be shown due to snow and/or ice cover.

	1/8	1/4	3/8	1/2	5/8	3/4	7/8	
0 AND	.01	.02	.03	.04	.05	.06	.07	.08 = 1 INCH
1 AND	.09	.10	.11	.125	.14	.15	.16	.17 = 2 INCHES
2 AND	.18	.19	.20	.21	.22	.23	.24	.25 = 3 INCHES
3 AND	.26	.27	.28	.29	.30	.31	.32	.33 = 4 INCHES
4 AND	.34	.35	.36	.375	.39	.40	.41	.42 = 5 INCHES
5 AND	.43	.44	.45	.46	.47	.48	.49	.50 = 6 INCHES
6 AND	.51	.52	.53	.54	.55	.56	.57	.58 = 7 INCHES
7 AND	.59	.60	.61	.625	.64	.65	.66	.67 = 8 INCHES
8 AND	.68	.69	.70	.71	.72	.73	.74	.75 = 9 INCHES
9 AND	.76	.77	.78	.79	.80	.81	.82	.83 = 10 INCHES
10 AND	.84	.85	.86	.875	.89	.90	.91	.92 = 11 INCHES
11 AND	.93	.94	.95	.96	.97	.98	.99	1.0 = 1 FOOT

State of Illinois)
County of Cook)

Michael J. Emmert Surveys, Inc., does hereby certify that we have surveyed the above described property and prepared the plat hereon drawn. The legal description shown hereon is provided by others. Refer to deed or title policy for building setbacks, easement or other restrictions which may exist. Dimensions not noted hereon shall not be assumed by scaling or otherwise. This office shall not be responsible for future construction unless all property corners are established by this office.

Dated this 12th day of February, 1999

By: _____ President
Professional Illinois Land Surveyor No. 2499

RECEIVED
JUN 01 2015
BUILDING SERVICES

VILLAGE COPY
APPROVED 06/01/15
FULL PERMIT

STATE OF ILLINOIS
MICHAEL J. EMMERT
No. 2499
REGISTERED LAND SURVEYOR

original plat is in colors

Michael J. Emmert Surveys, Inc.
115 West Palatine Road
Palatine, Illinois 60067-5103
Office 800/991-6898
Fax 991-4999

Attachment: Plat of Survey Quest Academy (37 E. Northwest Highway - Quest Children's Museum)

VILLAGE OF PALATINE

PLANNED DEVELOPMENT AMENDMENT

Department of Planning & Zoning
200 E. Wood Street • Palatine, IL • 60067-5339
Telephone: (847) 359-9047 • Fax (847) 963-6247
www.palatine.il.us

Office Use Only		
	Project Planner: KR	Zoning Case #: 18-101
	Filing Fee:	Notification Deadline:

RECEIVED
DEC 03 2018
PLANNING & ZONING DEPARTMENT
Date Received

PLEASE TYPE OR PRINT IN INK:

1. Name of Petitioner(s): Quest Academy

2. Authorized Agent of Petitioner (if different):
   Name: Jacquelyn Negus
   Address: 500 N. Benton St., Palatine, IL 60067
   Telephone No. 847-202-8035 Business No. _____
   Relationship to Petitioner: Head of School

3. Property Interest of Petitioner(s): Lessee
   Owner, Lessee, Contract Purchaser, etc.

4. Address of the property for which this application is being filed:
   37 E. Northwest Hwy, Palatine, IL 60067

5. All existing land use(s) on the property are:
   Retail

6. The proposed use(s) on the property, if this petition is approved is (are):
   Children's museum

7. Current zoning of property: Retail

Attachment: Application 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

8. Briefly describe the approved Planned Development plan. Discuss any changes being proposed which are different from the approved plan, if any.

ADD CHILDREN'S MUSEUM TO THE LIST OF PERMITTED AND SPECIAL USES

9. Attach a list of the Conditions of Final Approval. Describe on a separate sheet how the Conditions of Final Approval are being proposed to be amended. A status of all Conditions of Final Approval must be submitted before this item will be scheduled for a public hearing.

N/A

10. The attached Checklist of Documents outlines all required submittals before a project may be scheduled for the required public hearing before the Plan Commission. All required documents must be submitted with this Petition.

N/A

11. The petitioner's signature below indicates that the information contained in this application and on any accompanying documents is true and correct to the best of his/her knowledge.

Date: 12/3/18

Signature

SUBSCRIBED AND SWORN to before me this 3 day of December 20 18.

Notary Public

"OFFICIAL SEAL"
LISA RUNDQUIST
Notary Public, State of Illinois
My Commission Expires Nov. 23, 2020

Attachment: Application 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

VILLAGE OF PALATINE

SPECIAL USE & VARIATION APPLICATION

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Office Use Only		
	Project Planner: KR	Zoning Case #: 18-101
	Filing Fee	Notification Deadline
	~~ZBA~~ Public Hearing Date: PC 1/15/19	Village Council Date

RECEIVED
OCT 30 2018
PLANNING & ZONING DEPARTMENT
date received

Background Information

PETITIONER(S): Quest Academy
Business Name (if applicable): Jacquelyn Negus

Subject Property Address: 37 E. NW Hwy, Palatine

AUTHORIZED AGENT (if applicable)
Business Name (if applicable)

Address
City/State/Zip Code

Telephone | Fax | Email

Relationship to Petitioner (contractor, architect, etc.)

TYPE OF APPLICATION (check one)

☐ Special Use ☑ Special Use Amendment ☐ Variation

Existing Zoning District | Existing Land Use | Proposed Land Use

Generally describe your request:

Childrens museum for kids and parents from the area to learn about different parts of the world. Built by kids for kids

Attachment: Application 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

VILLAGE OF PALATINE

SPECIAL USE

Required Materials

- ☐ Filing Fee of $ _____
- ☑ Application Form
- ☑ Plat of Survey (must show all current improvements and be sealed by an Illinois certified surveyor)
- ☐ Site Plan & Floor plan (dimension, location, and setbacks of all existing and proposed buildings) – **one 11x17 copy each, electronic version preferred**
- ☑ Real Estate Interest Disclosure Form (see attached)
- ☐ Proof of Ownership or Lease (e.g. Title Insurance Policy, Deed, or Purchase Contract)
- ☐ Business Plan (if applicable; including, but not limited to nature of business, hours of operation, number of employees, and menu)

Additional Materials (as required by the Village)

- ☐ Elevation Plan (front, side, and rear elevations of a proposed building), and/or Floor Plan (proposed interior layout) – **one 11x17 copy of each plan, electronic versions preferred**
- ☐ Engineering Plans (must indicate existing conditions, topography, storm water management, tree preservation, utility connections, detention calculations, and a cost estimate)
- ☐ Photographs (e.g. ground-level or aerials)
- ☐ Other materials as deemed necessary by the Village

Petitioner Justification

The Petitioner is required to present specific evidence related to each of the following standards to justify the request (paraphrased from Section 14.05 of the Palatine Zoning Ordinance). Answer the items below and attach a separate sheet if necessary. ***If you are applying for a Variation only, you do not need to answer these items.***

1. The use is deemed necessary for the public convenience at that location

   The space is adjacent to our school.

2. The use is designed, located, and proposed to be operated that the public health, safety and welfare will be protected

   yes - it will be protected.

3. The use will not cause substantial injury to nearby property values

   yes - it will not cause injury.

4. With respect to live entertainment uses, the use shall not:
   a. Produce noise levels so great as to constitute an unreasonable interference for persons outside the confines of the establishment
   b. Impose undue health, sanitation or safety burdens on the village
   c. Create excessive demands on the Village of Palatine Police Department
   d. Be of a nature otherwise prohibited by law or village ordinance
5. For fence standards, see Section 14.05 of the Palatine Zoning Ordinance

Attachment: Application 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

VILLAGE OF PALATINE

VILLAGE HALL - COUNCIL CHAMBERS 200 E. WOOD STREET
PALATINE, IL 60067-5339 – (847) 359-9050
http://www.palatine.il.us

PLAN COMMISSION

MINUTES ● JANUARY 15, 2019

Village Hall - Council Chambers **Regular Meeting** **7:00 PM**

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Conrad Hansen	Plan Commissioner	Present	
Dennis Dwyer	Chairman	Absent	
Jane Robins	Plan Commissioner	Absent	
Patrick Noonan	Plan Commissioner	Present	
Teri Williams	Plan Commissioner	Present	
Eric Friedman	Plan Commissioner	Present	
Rodney Bettenhausen	Plan Commissioner	Present	
Robert Kolososki	Plan Commissioner	Present	
Stephen Fedota	Plan Commissioner	Present	

Staff Present: Ms. Katie Rivard

II. APPROVAL OF MINUTES

1. Plan Commission - Regular Meeting - Dec 18, 2018 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Patrick Noonan, Plan Commissioner
SECONDER:	Conrad Hansen, Plan Commissioner
AYES:	Hansen, Noonan, Williams, Friedman, Bettenhausen, Kolososki, Fedota
ABSENT:	Dwyer, Robins

Attachment: PC Minutes 1-15-19 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

III. PUBLIC HEARING

1. 37 E. Northwest Highway

Sworn in Mr. Luke Praxmarer 1306 W. Border Drive, Palatine - Trustee at Quest Academy and President of the Palatine Retail Centre LLC
Ms. Amanda Davey - Director of Enrollment Management at Quest Academy representing the leadership and administration of Quest
Mr. Gary Mann - Quest Academy art teacher and artistic director of the proposed children's museum

Mr. Praxmarer explained they are requesting an amendment to the code to allow for the children's museum. He stated they have worked with staff and plan on cooperating. He stated they have discussed staff's conditions and agree to abide.

Ms. Davey explained Quest focuses on allowing the students to feel empowered to share what they have learned and to look for ways to contribute in the community. She stated this will allow the students to grow and contribute to the community. She stressed the students involved with the museum are no older than 3rd grade. Ms. Davey stated this will give the younger children the opportunity to be presenters and use the skills they work on such as eye contact and being articulate.

Mr. Mann stated the museum is built by children for children. He spoke to the other children's museums he had done in the past showing examples of artwork they have been working on.

Mr. Praxmarer spoke to the hours of the museum being a few hours during the day and on weekends are only by appointment. He stated there will not be any traffic issues with the buses.

Mr. Hansen asked how this will differ from the previous museums.
Mr. Mann explained his past museums were done by junior high kids. He stated this will be younger children and will incorporate drama, music and art.

Mr. Kolososki asked if the exhibits will change.
Mr. Mann answered yes.

Mr. Friedman referred to aerial slide and asked about the path to and from museum to school through parking lot.
Mr. Praxmarer pointed out they already have classes in the center and the museum would be right next door. He referred to the aerial to show the walking route and stated the safety is already in place.

Mr. Hansen asked if the road way on the east side of the building is blocked with cones when school is in session.
Ms. Davey answered yes it is blocked from start to pick up time.

Mr. Kolososki asked if the building is sprinkled.
Mr. Praxmarer answered yes explain not only the retail center but the main building as well.

Ms. Rivard asked if he is speaking of Quest or the shopping center.
Mr. Praxmarer answered both.

Mr. Bettenhausen asked about the field trips with 30 kids at a time and about the expected bus sizes.
Ms. Davey explained it would be one smaller school bus. She explained they envision this catering to smaller preschools, daycare, and homeschools that have smaller enrollment. She stated there will be no more than 1 school bus.

Mr. Fedota asked if the entire shopping center meet State of Illinois Life Safety Standards or just the classrooms.
Mr. Praxmarer stated they will work with the Village and their architect to make sure they meet the requirements.

Mr. Fedota asked if this space already meets the Life Safety Standards.
Mr. Praxmarer stated it is to the best of his knowledge but if it is not they will meet with Fire Marshal and health department to bring it to code.

Mr. Kolososki asked if there is a door at the end of the hallway going into the bathroom.
Mr. Praxmarer answered yes and stated there is also another one in back of building to exit.

Mr. Fedota referred to the floor plan slide and asked if the wall divides the room into two independent spaces.
Mr. Praxmarer stated to the best of his knowledge it is not a demising wall but rather simply underpinned.

Mr. Friedman pointed out there is no door shown and asked if there would be a permanent opening.
Mr. Mann answered yes.

Mr. Kolososki asked if there is a bathroom.
Mr. Praxmarer referred to slide indicating location of bathroom.

Sworn in staff Ms. Katie Rivard
Ms. Rivard gave a brief overview of the background of the shopping center. She spoke to the special use and variation that was approved in 2018 for 2 new restaurants. She spoke to the parking requirements with the added children's museum being 244 spaces up from 227. Ms. Rivard referred to the aerial slide to show the parking lots and the restaurants and museum locations. She spoke to the conditions of the center's ordinance including the occupancy percentage limit put in place limiting Quest to no more than 50% of the total square footage of the

Attachment: PC Minutes 1-15-19 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

retail tenant space explaining even with the museum they would only be at 25%. Ms. Rivard explained the need for the amendment is because assembly uses were prohibited in the original approval. She explained how parking is calculated. She referred to slides to show floor plan and existing conditions.

Mr. Fedota asked for clarification on the term western building asking if the center is one or two separate buildings.
Ms. Rivard explained it is two separate buildings referring to the slide.
Discussion on direction.
Ms. Rivard stated they are able to occupy tenant spaces 23-47.

Mr. Fedota asked if permits would be required for electrical use as exhibits change.
Ms. Rivard explained inspections won't be needed unless there are issues. She spoke to some of the conditions the Petitioner has been made aware to avoid obstructing the sprinkler spray pattern, blocking exit paths and obstructing audio visual devices.

Mr. Fedota spoke to the Palatine Ordinance on entertainment tax and asked if since it is retail space that is being converted to non-for profit would the Village have the capacity for donations for "usage".
Ms. Rivard stated she would have to look into it.

Mr. Friedman asked about it being miscatergorized as a children's museum versus an extension of the school.
Ms. Rivard explained when wording in the public notice they attempted to word it as a Quest Academy Children's Museum only with specifics to this business plan including hours.

Mr. Fedota clarified if the museum was housed in their primary building then no variance would be required because it allows assembly space.
Ms. Rivard explained the Village doesn't have museum uses so taking a retail space is different than them displaying in their gym. She pointed out assembly use was a prohibited use within the past ordinance so they need an amendment.

Mr. Friedman asked if they are just expanding their educational footprint.

Mr. Fedota asked if staff has a concern with parking with 2 new restaurants coming in.
Mr. Kolososki pointed out the kids will be brought in by busses so no cars would be involved.

Mr. Fedota asked if the other businesses would be affected on the weekends by homeschoolers visiting.
Ms. Rivard stated during the week it would be school busses only with the exception of homeschoolers. She stated the weekends are more for parents, students, and teachers but several tenant spaces are not open on weekends especially on Sunday. She spoke to the parking count and how it is calculated.

Mr. Fedota stated given the vacant space it is an allocation of 31 parking spaces.

STAFF RECOMMENDATIONS:

As amended, the Planned Development did not contemplate additional assembly uses occupying additional tenant spaces within this center. These uses were excluded to ensure that parking and occupancy conflicts were not expanded therein. The proposal is for a school museum to be partially open to the public on Saturday and Sunday with scheduled field trips during the week. Therefore, while the use is classified as an assembly occupancy, the limited scope and use is anticipated to be far less intense in scope and use than that of another school use of a large size. Also, there are two new restaurants that recently received Special Uses and are presently under building permit review. With the limited hours, advanced scheduling, and school monitoring, the use and parking implications could be effectively monitored and addressed. Therefore, Staff recommends action at the discretion of the proposal, subject to the following conditions:

1. The proposed use shall substantially conform to the business plans prepared by Quest Academy, except as such plans may be revised to conform to Village Codes and Ordinances.
2. If approved, the children's museum shall be operated by Quest Academy only. If Quest Academy no longer operates the children's museum, a Special Use Amendment shall be required.
3. The exhibits shall be displayed and created by Quest Academy students only. No outside schools, students, or other outside non-Quest Academy entities shall be permitted to display or create exhibits within this tenant space.
4. If the use is approved, the Petitioner shall submit a Life Safety Plan in a manner acceptable to the Fire Marshall.
5. The Petitioner shall work with the Community Services Department and Fire Prevention Department to determine if a building permit is required prior to occupancy.
6. Buses used to transport students from other schools shall be permitted to load and unload directly adjacent to the tenant space in a manner that does not obstruct pedestrian and vehicular traffic. Bus parking is limited to the West Campus parking lot. The Petitioner shall submit a parking and traffic management plan.
8. Any changes or modifications to the approved hours of operation shall require additional Village review.
9. A six-month review shall be conducted by Staff; and, if deemed necessary, Staff may recommend to Village Council additional conditions of approval.
10. Any proposed signage shall comply with the Planned Development.

Mr. Hansen clarified the wording should be "Staff recommends action at the discretion of the Commission not the proposal"

Mr. Hansen asked the Petitioner if they can and will meet all of staff's conditions.
Mr. Praxmarer answered yes.

Mr. Hansen spoke to the variation wording.
Ms. Rivard stated they can call out the name of the center.

Mr. Hansen made motion to close; seconded by Mr. Noonan.

Mr. Hansen made motion to approve subject staff's conditions; seconded by Mr. Kolososki.

RESULT:	**RECOMMENDED TO APPROVE [UNANIMOUS]**
MOVER:	Conrad Hansen, Plan Commissioner
SECONDER:	Robert Kolososki, Plan Commissioner
AYES:	Hansen, Noonan, Williams, Friedman, Bettenhausen, Kolososki, Fedota
ABSENT:	Dwyer, Robins

Attachment: PC Minutes 1-15-19 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

IV. COMMUNICATIONS

Ms. Rivard stated the next Plan Commission scheduled for Tuesday, February 5th will be cancelled. The next meeting is tentatively scheduled for Tuesday, February 19th.

V. ADJOURNMENT

1. Motion to Adjourn

RESULT:	**MOTION CARRIED BY VOICE VOTE [UNANIMOUS]**
MOVER:	Patrick Noonan, Plan Commissioner
SECONDER:	Robert Kolososki, Plan Commissioner
AYES:	Hansen, Noonan, Williams, Friedman, Bettenhausen, Kolososki, Fedota
ABSENT:	Dwyer, Robins

Attachment: PC Minutes 1-15-19 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

Attachment: PC Minutes 1-15-19 37 E. Northwest Highway (37 E. Northwest Highway - Quest Children's Museum)

PUBLIC NOTICE

A public hearing will be held before the Palatine Plan Commission on Tuesday, January 15, 2019 at 7:00 PM, in the Village Council Chambers in the Palatine Village Hall, 200 E. Wood Street, relative to a request for the following:

Planned Development Amendment to Ordinance #0-80-72, as amended by Ordinance #0-120-11, to allow an assembly use (children's museum operated by Quest Academy) in a retail tenant space (37 E. Northwest Highway) within the Palatine Centre Shopping Centre.

Planned Development Amendment to Ordinance #0-80-72, as amended by Ordinance #-0-120-11, to expand the use list to allow a children's museum operated by Quest Academy as a Special Use.

Special Use to allow a children's museum operated by Quest Academy.

Variation of 17 parking spaces to permit a shopping center to have 201 parking spaces instead of the minimum required 244 parking spaces, based upon the previously approved parking variation for required parking for the proposed use, pursuant to Section 7.03 (b) (1) of the Palatine Zoning Ordinance.

The property is commonly known as 37 E. Northwest Highway (PIN# 02-14-101-023).

The Petitioner, Quest Academy (Jacque Negus), is requesting to operate a children's museum in the Palatine Centre Shopping Centre (directly adjacent to Quest Academy). Per the Petitioner, "the children's museum would be solely for Quest Academy students to share their creative abilities in art, technology, science, engineering, and math through interactive displays; and, it would provide students the opportunity to gain experience in being docents." The children's museum is intended to be partially open to the public Saturday and Sunday by appointment only and for scheduled field trips for students from other schools Monday through Friday for two 2-hour time frames both morning and afternoon.

The above petition has been filed by Quest Academy (Jacque Negus) and is available for examination in the office of the Village Clerk, 200 E. Wood Street.

FILE #: 18-101 VILLAGE OF PALATINE

Dennis Dwyer, Chair, Palatine Plan Commission

DATED: This 31st day of December 2018.

Published in Daily Herald December 31, 2018 (4515621)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin,Antioch,Arlington Heights,Aurora,North Aurora,Bannockburn, Barrington,Barrington Hills,Lake Barrington,North Barrington,South Barrington,Bartlett,Batavia,Buffalo Grove,Burlington,Campton Hills, Carpentersville,Cary,Crystal Lake,Deerfield,Deer Park,Des Plaines,East Dundee,Elgin,South Elgin,Elk Grove Village,Fox Lake, Fox River Grove,Franklin Park,Geneva,Gilberts,Glenview,Grayslake, Green Oaks,Gurnee,Hainesville,Hampshire,Hanover Park,Hawthorn Highland Park,Highwood,Hoffman Estates,Huntley,Inverness,Island Kildeer,Lake Bluff,Lake Forest,Lake in the Hills,Lake Villa,Lake Zu Libertyville,Lincolnshire,Lindenhurst,Long Grove,Melrose Park,Mor Morton Grove,Mt.Prospect,Mundelein,Niles,Northbrook,Northfield,N Palatine,Park Ridge,Prospect Heights,River Grove,Riverwoods, Rolling Meadows,Rosemont,Round Lake,Round Lake Beach,Round Heights,Round Lake Park,Schaumburg,Schiller Park,Sleepy Hollow, St. Charles,Streamwood,Sugar Grove,Third Lake,Tower Lakes,Verno Volo,Wadsworth,Wauconda,Waukegan,West Dundee,Wheeling,Wilo Wilmette

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That notice of which the annexed printed slip is a true copy, was published 31-DEC-18 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, the authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Paula Baltzer
Authorized Agent

Control # 4515621

Consider a Resolution Authorizing Relief from the Village's Code to Permit Clearbrook's 2019 Charitable Casino Night Events at 746 S. Vermont St.

BACKGROUND: Clearbrook, located at 746 S. Vermont Street, is planning their 2019 charitable casino night events for Saturday, March 2, and Saturday, October 5. These events are held to raise funds for Clearbrook, which serves over 8,000 individuals with intellectual/developmental disabilities in residential and day programs throughout the northwest suburbs. In conjunction with these two events, Clearbrook is requesting a temporary liquor license which will be considered during this evening's Liquor Commission Meeting.

KEY ISSUES: For Clearbrook to hold these events and offer alcohol, the Village Council will need to grant relief from Section 3-14 of the Village's Code of Ordinance that states: "There shall be no card games or gambling allowed on any premises licensed to sell alcoholic liquor unless otherwise exempted by law."

Once the casino license is approved by the State, Clearbrook will submit it to the Village. This relief has been previously granted to Clearbrook for similar events since 2006. There have been no problems associated with their past events. Any approval should contain a provision that the Village reserves the right to modify conditions or terminate any future event.

ALTERNATIVES:

1. Approve the Resolution.
2. Do not approve the Resolution.

RECOMMENDATION: At the discretion of the Council

ACTION REQUIRED: At the discretion of the Council

ATTACHMENTS:

- Clearbrook Exempt from Gambling RES
- Clearbrook Casino Night Spcl. Event

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING EXEMPTION FROM
CHAPTER 3, SECTION 3-14 GAMBLING PROHIBITED
CLEARBROOK CHARITABLE CASINO NIGHT EVENTS - 746 S. VERMONT STREET

WHEREAS, Clearbrook, located at 746 S. Vermont Street, is holding their 2019 charitable casino night events on Saturday, March 2, 2019 and Saturday, October 5, 2019; and

WHEREAS, these events are held to raise funds for Clearbrook which serves over 8,000 developmentally disabled adults and children in residential and day programs throughout the northwest suburbs; and

WHEREAS, Chapter 3, Section 3-14 of the Village of Palatine's Code of Ordinances states, "There shall be no card games or gambling allowed on any premises licensed to sell alcoholic liquor unless otherwise exempted by law."; and

WHEREAS, Clearbrook's request for a temporary liquor license is scheduled for the February 4, 2019 Village of Palatine Liquor Commission agenda; and

WHEREAS, in order for Clearbrook to hold these events and sell alcoholic liquor, they request exemption from Section 3-14 of the Code of Ordinances; and

WHEREAS, Clearbrook submitted a 'Charitable Games Application for License' to the Illinois Department of Revenue and is waiting for final approval.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Village Council of the Village of Palatine hereby authorizes an exemption from Section 3-14 of Chapter 3 of the Village of Palatine Code of Ordinances, to Clearbrook, subject to the following conditions:

1. **Clearbrook must hold a valid State of Illinois Gaming License. Without said license, the request for exemption from Section 3-14 of the Palatine Code of Ordinances is hereby denied.**
2. **This request is subject to a Temporary Liquor License approved by the Village of Palatine Liquor Commission.**
3. **The hours for this event shall be 5:00 p.m. to 12:00 a.m., with Liquor Service from 5:00 p.m. to 11:30 p.m., on Saturday, March 2, 2019 and Saturday, October 5, 2019.**
4. **The Village Manager has the authority to impose fees for Village services, including Police.**
5. **The Village Manager reserves the right to modify conditions and/or terminate any future events.**

PASSED: This ____ day of _____, 2019

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this _____ day of _____, 2019

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk
this _____ day of _____, 2019

_____
Village Clerk

CLEARBROOK
Creating Opportunities for People with Disabilities

December 19, 2018

Doris Sadik

Village of Palatine

200 E. Wood

Palatine, IL 60067

Dear Doris:

Please accept this letter as Clearbrook's application for our Casino Nights and special event liquor licenses for our Clearbrook Guardians Casino Night held twice a year. Listed below is the pertinent event information:

Name: Clearbrook Guardian Casino Night

Dates: Saturday, March 2, 2019 and Saturday, October 5, 2019

Time: 5:00 pm-12:00 am

Location: 746 S. Vermont, Palatine

Attached is Clearbrook's evidence of liquor liability insurance, layout of the event as well as the required forms. This fundraiser has been held at this location since 2006 with great success. The event is licensed by the Illinois Department of Revenue, Office of Bingo and Charitable Games (license number CG-0115). Once we have a copy of the 2019 license we will submit it to you.

In addition to food, we are requesting permission to sell beer, wine, and hard liquor at both events. A state of Illinois liquor license will be obtained and Bassett trained individuals will be present. There will be a cash counter for the purchase of drink chips, ID's will be checked and a bracelet given to all over 21.

Attached is a sketch of the floor plan. As we have in the past, we will contact the police department regarding the hiring of officers for security.

If you need any additional information, I can be reached at (847) 385-5008 or eleonard@clearbrook.org.

Thank you for your continued support. Proceeds from the events will fund the programs and services we offer to over 8,000 individuals with intellectual/developmental disabilities we serve.

Sincerely,

Emily Leonard

Emily Leonard

Event Planning Coordinator

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

GENERAL EVENT INFORMATION

Name of Event
Clearbrook Guardians Casino Night

Exact Address of Event
746 S Vermont st. Palatine, IL 60067

Type of Event (Check all applicable)
☐ Festival ☐ Run/Walk ☐ Parade ☐ Car Show ☐ Craft Fair ☐ Fireworks ■ Other Fundraiser

Date(s) of Event	Hours of Event	Total Hours (Step-up - Tear down)
3/2/2019 & 10/5/2019	5:00pm-12:00am	12:00pm-2:00am

Phone number/website for publication	Estimated attendance	Last years actual attendance
8473855008	300-400	300

Describe the event's community and/or cultural benefit

This event benefits Clearbrook. Clearbrook is a non-profit company helping create opportunities for adults and children w/ disabilities

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization	Contact person from Sponsoring Organization	
Clearbrook	Emily Leonard	
Sponsoring Organization Address	**City**	**Zip**
1835 W Central Road	Arlington Heights	60005

Phone Number	E-Mail	Website
8473855008	eleonard@clearbrook.org	www.clearbrook.org

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator	E-mail	
Emily Leonard	eleonard@clearbrook.org	
Organizer/Coordinator Address	**City**	**Zip**
1932 S Washington ave	Park Ridge	60068

Phone Number	Cell Phone Number	Fax Number
8473855008	2246783922	

EMERGENCY CONTACT INFORMATION

Name of Emergency Contact	E-mail	
Annie Palubicki	apalubicki@clearbrook.org	
Emergency Contact Address	**City**	**Zip**
301 N Carter #101	Palatine	60067

Phone Number (24hours)	Cell Phone Number	Fax Number
8473855005	2197767807	

Attachment: Clearbrook Casino Night Spcl. Event (Resolution Clearbrook 2019 Casino Nights)

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

EVENT OVERVIEW

Are you providing/serving food at your event that is considered potentially hazardous, being prepared on-site, or being re-packed and sold in bulk? Below are some foods exempt from a permit (not all are listed). -Pre-packaged, non-potentially hazardous foods (i.e. packaged cookies, chips, crackers, bread, etc.) -Non-potentially hazardous, minimally cut, unprocessed fruits or vegetables (ie. apples, bananas, etc.) **QUESTIONS ON WHAT QUALIFIES AS EXEMPT? CALL (847) 359-9090.**	☑ Yes ☐ No	If yes, how may vendors? prepurchased food **Each vendor must submit a Temporary Food Event Permit Application 14 days prior to the event. Applications can be found at: http://www.palatine.il.us/events/forms/applications.aspx. Questions? Contact (847) 359-9090. Please see application for full details on what is required.**
Are you erecting either: **(1)** tent(s) larger than 20'x40' (or 800 sq. ft.) or **(2)** that accommodates more than 100 people or **(3)** temporary structure(s) (ie. stage) taller than 2' in height or **(4)** that will be equipped with temporary electrical power?	☐ Yes ☑ No	**If yes, you must submit a Temporary Structure Permit Application 30 days prior to the event. Applications can be found at: http://www.palatine.il.us/events/forms/applications.aspx. Questions? Contact (847) 359-9037. Electric submissions are NOT accepted. Please see application for full details on what is required.**
Are you serving alcoholic beverages at your event?	☑ Yes ☐ No	**Alcohol vendors must submit a Special Event Liquor License 60 days prior to the event. You must obtain a Special Event Liquor License for each liquor vendor. Applications can be found at: http://www.palatine.il.us/events/forms/applications.aspx. Questions? Contact (847) 359-9031.**
Will the event include a Race/Walk or Parade?	☐ Yes ☑ No	**If yes, you must complete, Page 3, Section 1.**
Will electronic sound amplification equipment or a public address system be used at the event?	☐ Yes ☑ No	**If yes, you must complete, Page 3, Section 2.**
Are you utilizing any public parking lots, Village streets or other Village property for your event?	☐ Yes ☑ No	**If yes, you must complete, Page 3, Section 3.**

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct. I agree to conduct the special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

Emily Lyons
Signature of Organizer

12/19/2018
Date

Application must include the following documentation

- ☑ Special Event Application (Page 1, 2, 3, 4)
- ☑ Certificate of Insurance (see Section 5)
- ☑ Site Plan and/or Race/Parade Route Map

You MUST submit a new site plan or parade/race route on an annual basis.

APPLICATIONS WITH MISSING INFORMATION WILL NOT BE PROCESSED.

Attachment: Clearbrook Casino Night Spcl. Event (Resolution Clearbrook 2019 Casino Nights)

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Name of Event

SECTION 1: RACE/WALK, PARADE INFORMATION ☐ Not Applicable

Starting Location	Ending Location
Approximate Number of Attendees (runners/marchers)	Approximate Number of Vehicles (cars/floats)
Location of Assemble (Registration)	Location of Personal Vehicle Parking

Please attach a course map, with location of the staging area, start/finish lines, and water/first aid stations

SECTION 2: NOISE CONTROL PLAN ☐ Not Applicable

Please attach a Site Plan, with the location of the stages and sound systems, the location and direction of all speakers, and the proximity to residential properties

Amplified sound will be used from: (am/pm)	Amplified sound will be used to: (am/pm)

Describe the sound system(s)

Explain how the sound will be controlled and identify the means by which it can be further controlled if necessary:

The Village has the right to require applicants to revise locations, hours, or plans to control amplified music/speech.

SECTION 3: PARKING LOT/PROPERTY USAGE/CLOSURE INFORMATION ☐ Not Applicable

Public Parking Lot / Property Intended for "Event"

Lot Number or Location	Date of Closure	Time of Closure	Date to Reopen	Time of Reopen

1. No staking in the street or public parking lot is permitted.
2. Only chalk or other Village approved marking is permitted (no spray paint).
3. Any debris/stains must be removed immediately prior to the opening of the street/public parking lot.
4. No structures may be erected on any street/public parking Lot without prior approval/permit.

Attachment: Clearbrook Casino Night Spcl. Event (Resolution Clearbrook 2019 Casino Nights)

VILLAGE OF PALATINE
SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 60 DAYS PRIOR TO THE EVENT
Village Manager's Office, 200 E. Wood St., Palatine, IL 60067 Fax: 847-359-9094

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

SECTION 4: INDEMNITY/HOLD HARMLESS AGREEMENT

Name of Sponsoring Organization
Clearbrook

Name of Event
Clearbrook Guardians Casino Night

Date(s) of Event
3/2/2019 & 10/2/2019

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Palatine, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village of Palatine, its officials, agents and employees, arising in whole or in part or in consequence of the Event, and/or its employees, and or subcontractors' participation in Event, or which may in any way result therefore. The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Palatine, its officials, agents and employees, in any such action, the Organization shall, at its own expense, satisfy and discharge the same.

The Organization expressly understands and agrees that any performance bond or insurance policies required by the Village of Palatine, or otherwise provided by the Organization shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Palatine, its officials, agents and employees as herein provided.

The Organization expressly understands and agrees that the Village shall be named as an additional insured party on the insurance policy and that the Organization shall have no permission or authority to engage in the Event until evidence deemed acceptable to the Village has been provided to establish that the Village has been named as an additional insured party on the insurance policy .

Emily Leonard
SIGNATURE

Emily Leonard	Event Coordinator	12/19/2018
PRINT NAME	TITLE/POSITION	DATE

SECTION 5: INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS
Sponsoring Organization will be required to provide an original Certificate of Insurance evidencing the following insurance minimums:

Commercial General Liability - minimum $1,000,000 per occurrence

Final acceptance of applicant is contingent on applicant naming the Village of Palatine, their employees, agents and officials as additional insured.

Attachment: Clearbrook Casino Night Spcl. Event (Resolution Clearbrook 2019 Casino Nights)

Consider an Ordinance Increasing Class D Liquor Licenses and Decreasing Class G Liquor Licenses for Portofino's at 383 W. Northwest Highway

BACKGROUND: On this evening's agenda is a request for a Special Use Transfer for Portofino's Woodfire Pizza & Pasta located at 383 W. Northwest Highway. New owners Shannon DeMarke and Shiraz Mushtaq wish to apply for a Class D (restaurant) Liquor License to replace the Class G Liquor License currently held at Portofino's restaurant.

KEY ISSUES:

1. Increase Class D (Restaurant-Alcohol) Liquor License by one.

2. Decrease Class G (Restaurant-Beer and Wine) Liquor License by one held by previous owner, Manny Rafidia.

ALTERNATIVES:

1. Approve the Ordinance increasing the number of Class D Liquor Licenses by one and decreasing the number of Class G Liquor Licenses by one.
2. Do not approve the Ordinance increasing the number of Class D Liquor Licenses by one and decreasing the number of Class G Liquor Licenses by one

RECOMMENDATION: Action is at the discretion of the Committee.

ACTION REQUIRED: Action is at the discretion of the Committee.

ATTACHMENTS:

- ORD Inc. Class D Liq Lic, Dec. Class G Liq Lic Portofino's
- Portofino's Liq Lic Application

ORDINANCE NO._____

AN ORDINANCE INCREASING THE NUMBER OF CLASS D LIQUOR LICENSES AND DECREASING THE NUMBER OF CLASS G LIQUOR LICENSES PURSUANT TO CHAPTER 3, SECTION 3-37 OF THE VILLAGE OF PALATINE CODE OF ORDINANCES FOR PORTOFINO'S LOCATED AT 383 W. NORTHWEST HIGHWAY

BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power:

WHEREAS, Woodfire Pizza LLC, DBA Portofino's Pizza and Pasta new owners, Shannon DeMarke and Shiraz Mushtaq request a Class D (Restaurant) Liquor License replacing the current Class G (Restaurant-Beer and Wine) Liquor License held by previous Portofino's owner Manny Rafidia, therefore decreasing Class G (Restaurant-Beer and Wine) Liquor Licenses by one.

SECTION 1: That the number of Class D (Restaurant) Liquor Licenses shall be increased and the number of Class G (Restaurant-Beer and Wine) Liquor Licenses shall be decreased for Portofino's Pizza and Pasta at 383 W. Northwest Highway.

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____day of _____, 2019

AYES: _____ NAYS:_____ ABSENT: ____ PASS:_____

APPROVED by me this _____day of _____, 2019

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this
_____day of _____, 2019

_____
Village Clerk

VILLAGE of PALATINE

Liquor License Application

ALL INFORMATION ON THIS FORM MUST BE COMPLETED IN INK, PRINTED, OR TYPED AND RETURNED TO THE VILLAGE MANAGER'S OFFICE

1/10/19
Date of Application

SECTION 1 APPLICANT INFORMATION

Business Name: Woodfire Pizza LLC
Doing Business as (Establishment Name): Portofino's
Business Address: 383 W Northwest Hwy Palatine, IL Zip Code: 60067
Business Phone: 8473582360 Business Fax: n/a
Employer Identification Number (EIN): 38-4101473
Website: Portofinos.pizza E-Mail: sdemarke@gmail.com

SECTION II BUSINESS STRUCTURE

- [ ] Sole Proprietorship
- [ ] Partnership
- [x] Limited Liability Company
- [ ] Illinois Corporation
- [ ] Foreign Corporation

SECTION III LIQUOR CLASSIFICATION

Select the type of liquor license you are renewing from the list of liquor license classifications below.
See Section 3-35 of the Liquor Code for a description of each license classification and its particular requirements.

- [ ] Class A Tavern
- [ ] Class A-1 Sports & Recreation Facilities
- [ ] Class B Package Liquor Store
- [ ] Class B-1 Grocery Store with Package Liquor
- [ ] Class B-2 General Merchandise Store with Package Liquor
- [ ] Class B-3 Drug Store with Package Liquor
- [ ] Class C Club
- [x] Class D Restaurant
- [ ] Class D-1 Restaurant with Extended Hours
- [ ] Class F Park District
- [ ] Class LC Late Closing License (Must hold an existing valid Class LC License)
- [ ] Class G Beer and Wine
- [ ] Class G-1 Seasonal (Beer and Wine)
- [ ] Class H Banquet Hall
- [ ] Class K Hotel
- [ ] Class M Institutional Conference Center
- [ ] Class N Microbrewery
- [ ] Class O Temporary Commercial Special Event
- [ ] Class P Caterer
- [ ] Class PS Product Sampling (Must hold a Class B or B-1 License)

SECTION IV CONTACT INFORMATION (Individual to contact about application and liquor license related matters)

Name: Shannon DeMarke
Address: 907 W Panorama Dr Unit 309
City: Palatine
Alternate Phone Number: n/a
Title: Owner
Phone Number: 847-791-1868
State: Illinois Zip: 60143
E-Mail: sdemarke@gmail.com

SECTION V PROPERTY INFORMATION

Lessor Name:
Lessor Address: PO Box 338 City: Itasca Zip: 60143
Lessor Phone: 630-539-2295 Lessor Fax: n/a
Lease Period Start Date: 2/1/2019 Lease Period End Date: 1/31/2029

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

SECTION VI CORPORATE/LLC/SOLE PROPRIETORSHIP INFORMATION

Corporation/LLC Name: Woodfire Pizza LLC

Corporate/LLC Address: 358 Sweet Gum St Bollingbrook, IL 60490

Corporate/LLC Phone: 8477911868 Corporate/LLC Fax: n/a

State of Incorporation: Illinois Date of Incorporation/Formed: 12/10/2018

Corporate Registered Agent/Contact:

Agent/Contact Phone: Agent/Contact Fax:

SECTION VII DIRECTORS/OFFICERS AND LLC MEMBERS

Identify each of the Corporation's Directors/Officers and LLC Members below. If the corporate applicant is an entity publicly traded on a recognized national exchange, this section need not be completed provided that all appropriate information is supplied with respect to the managers of the premises as set forth in Section IX. If more space is needed, copy page.

1. Name: Shannon DeMarke
   Title: Owner Percent of Shares Owned: 50
   Home Address: 907 W Panorama Dr Unit 309 City Palatine Zip Code 60067
   Phone Number: 847-791-1868
   Date of Birth: 11/21/1986 Citizenship: US Citizen
   Social Security #: 334-82-9724 D/L State ID #: D562-7848-6931 State: Illinois

2. Name: Shiraz Mushtaq
   Title: Owner Percent of Shares Owned: 50
   Home Address: 358 Sweet Gum Street City Bollingbrook Zip Code 60490
   Phone Number: 847-409-6332
   Date of Birth: 1/8/1979 Citizenship: US Citizen
   Social Security #: 357-76-5944 D/L State ID #: M232-7807-9008 State: Illinois

3. Name:
   Title: Percent of Shares Owned:
   Home Address: City Zip Code
   Phone Number:
   Date of Birth: Citizenship:
   Social Security #: D/L State ID #: State:

4. Name:
   Title: Percent of Shares Owned:
   Home Address: City Zip Code
   Phone Number:
   Date of Birth: Citizenship:
   Social Security #: D/L State ID #: State:

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

SECTION VIII SHAREHOLDERS

Identify each of the corporation's shareholders owing in the aggregate more than 5% of the corporation's stock. If the corporation applicant is an entity publicly traded on a recognized national exchange, this section need not be completed provided that all appropriate information is supplied with respect to the managers of the premises as set forth in Sections IX. If more space is needed copy this page.

1. Name: Shannon DeMarke
   Title: Owner Percent of Shares Owned: 50
   Home Address: 907 W Panorama Dr Unit 309 City: Palatine Zip Code: 60067
   Phone Number: 847-791-1868
   Date of Birth: 11/21/1986 Citizenship: US Citizen
   Social Security #: 334-82-9724 D/L State ID #: D562-7848-6931 State: Illinois

2. Name: Shiraz Mushtaq
   Title: Owner Percent of Shares Owned: 50
   Home Address: 358 Sweet Gum Street City: Bollingbrook Zip Code: 60490
   Phone Number: 847-409-6332
   Date of Birth: 1/8/1979 Citizenship: US Citizen
   Social Security #: 357-76-5944 D/L State ID #: M232-7807-9008 State: Illinois

3. Name:
   Title: Percent of Shares Owned:
   Home Address: City: Zip Code:
   Phone Number:
   Date of Birth: Citizenship:
   Social Security #: D/L State ID #: State:

4. Name:
   Title: Percent of Shares Owned:
   Home Address: City: Zip Code:
   Phone Number:
   Date of Birth: Citizenship:
   Social Security #: D/L State ID #: State:

5. Name:
   Title: Percent of Shares Owned:
   Home Address: City: Zip Code:
   Phone Number:
   Date of Birth: Citizenship:
   Social Security #: D/L State ID #: State:

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

SECTION IX MANAGER AND ASSISTANT MANAGER INFORMATION

Identify each Manager and Assistant Manager for the licensed premises. Pursuant to Section 3-27A of the Liquor Code, at all times when the premise is open, the licensee shall not have less than one Manager or Assistant Manager on duty with an Alcohol Beverage Seller and Server Permit issued by the Village.

All Managers and Assistant Managers MUST have fingerprints and background checks on file with the Liquor Commission's Office. New Managers and Assistant Managers must contact the Police Department at 847-359-9033 to schedule an appointment.

1. Name: Shannon DeMarke
   Title: Owner
   Home Address: 907 W Panorama Dr Unit 309 City: Palatine Zip Code: 60067
   Home Phone: 847-791-1868 Palatine Alcoholic Beverage Seller & Server Permit #:
   Date of Birth: 11/21/1986 Social Security #: 334-82-9724
   D/L or State ID #: D562-7848-6931 State: Illinois

2. Name:
   Title:
   Home Address: City: Zip Code:
   Home Phone: Palatine Alcoholic Beverage Seller & Server Permit #:
   Date of Birth: Social Security #:
   D/L or State ID #: State:

3. Name:
   Title:
   Home Address: City: Zip Code:
   Phone Number: Palatine Alcoholic Beverage Seller & Server Permit #:
   Date of Birth: Social Security #:
   D/L or State ID #: State:

4. Name:
   Title:
   Home Address: City: Zip Code:
   Phone Number: Palatine Alcoholic Beverage Seller & Server Permit #:
   Date of Birth: Social Security #:
   D/L or State ID#: State:

5. Name:
   Title:
   Home Address: City: Zip Code:
   Phone Number: Palatine Alcoholic Beverage Seller & Server Permit #:
   Date of Birth: Social Security #:
   D/L or State ID#: State:

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

SECTION X DESCRIPTION OF BUSINESS FACILITY

Total Area (Square Feet)	State of Illinois Liquor License #	State of Illinois Liquor License Expiration Date
2400 sq ft		

SECTION XI DRAM SHOP INSURANCE INFORMATION (A copy of Certificate of Insurance must be attached)

Company Name: _____ Policy Number: _____

Policy Start Date: _____ Policy End Date: _____

SECTION XII BACKGROUND INFORMATION

ALL QUESTIONS MUST BE ANSWERED. FOR ALL QUESTIONS ANSWERED YES, PROVIDE DETAILED DOCUMENTATION

YES	NO	
	✓	Do you have or intend to have a management contract with another entity or person, who is a bona fide employee to manage the licensed business for you?
	✓	Does any director, officer, shareholder or any LLC manager hold any federal, state, county or local official office or serve as a law enforcement official?
	✓	Does any director, officer, shareholder or LLC manager possess a current Federal Wagering or Gambling Device stamp?
	X	Is the applicant engaged in the business of an importing distributor or distributor of alcoholic liquors?
	X	Is any director, officer, shareholder, or any LLC manager ineligible to hold a liquor license?
	X	Has any director, officer, shareholder, or any LLC manager ever held a liquor license in the United States?
	X	Has any director, officer, shareholder, or any LLC manager ever held a liquor license (wholesale or retail) that was suspended or revoked by any federal, state, county or local government?
	X	Has any director, officer, shareholder, or any LLC manager ever been denied a liquor license from any jurisdiction?
	X	Other than when making an initial application for a license, has any director, officer, shareholder, or any LLC manager ever been subject to charges, a hearing or an investigation by any jurisdiction with respect to a liquor license?
	X	Does any director, officer, shareholder, or any LLC manager have outstanding, past due financial obligations owed to the Village, including but not limited to fines, fees, utility charges and property taxes?
	X	Has any director, officer, shareholder, or any LLC manager ever been found guilty of a felony including but not limited to any gambling offense and/or any alcohol related traffic offense?
	X	Has any corporate officer, stockholder/partner or LLC manager/member ever been convicted of any Federal, State or local liquor law since February 1, 1934?
	X	Has any corporate officer, stockholder/partner or LLC manager/member ever been convicted of keeping a house of ill fame, pandering or other crime or misdemeanor opposed to decency and morality?
	X	Has any corporate officer, stockholder/partner or LLC manager/member ever permitted an appearance bond forfeiture for any of the violations listed or mentioned above?
	✓	Is the owner of the property or any person from whom you derive the right of possession for which your liquor license is issued ineligible to hold a liquor license?

SECTION XIII EMPLOYEE BACKGROUND INFORMATION

Identify all bartenders, servers, bouncers, identification checkers, and cashiers. Managers and Assistant Managers should be listed in Section IX. Establishments may submit or substitute an employee list that contains the required information listed below.

1. Name: Shannon DeMarke
   Home Address: 907 W. Panorama dr City: Palatine Zip Code: 60067
   Job/Position: ✓ Server ✓ Bartender ✓ Cashier ✓ Bouncer/I.D. Checker ☐ Other:
   Date of Hire: Palatine Alcoholic Beverage Seller & Server Permit #:

2. Name: Shiraz Mushtaq
   Home Address: 358 Sweet Gum St. City: Bolingbrook Zip Code: 60490
   Job/Position: ✓ Server ✓ Bartender ✓ Cashier ✓ Bouncer/I.D. Checker ☐ Other:
   Date of Hire: Palatine Alcoholic Beverage Seller & Server Permit #:

3. Name:
   Home Address: City: Zip Code:
   Job/Position: ☐ Server ☐ Bartender ☐ Cashier ☐ Bouncer/I.D. Checker ☐ Other:
   Date of Hire: Palatine Alcoholic Beverage Seller & Server Permit #:

4. Name:
   Home Address: City: Zip Code:
   Job/Position: ☐ Server ☐ Bartender ☐ Cashier ☐ Bouncer/I.D. Checker ☐ Other:
   Date of Hire: Palatine Alcoholic Beverage Seller & Server Permit #:

5. Name:
   Home Address: City: Zip Code:
   Job/Position: ☐ Server ☐ Bartender ☐ Cashier ☐ Bouncer/I.D. Checker ☐ Other:
   Date of Hire: Palatine Alcoholic Beverage Seller & Server Permit #:

6. Name:
   Home Address: City: Zip Code:
   Job/Position: ☐ Server ☐ Bartender ☐ Cashier ☐ Bouncer/I.D. Checker ☐ Other:
   Date of Hire: Palatine Alcoholic Beverage Seller & Server Permit #:

7. Name:
   Home Address: City: Zip Code:
   Job/Position: ☐ Server ☐ Bartender ☐ Cashier ☐ Bouncer/I.D. Checker ☐ Other:
   Date of Hire: Palatine Alcoholic Beverage Seller & Server Permit #:

8. Name:
   Home Address: City: Zip Code:
   Job/Position: ☐ Server ☐ Bartender ☐ Cashier ☐ Bouncer/I.D. Checker ☐ Other:
   Date of Hire: Palatine Alcoholic Beverage Seller & Server Permit #:

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

IMPORTANT INFORMATION

All individuals listed on this application may be subject to fingerprinting by the Palatine Police Department upon the request of the Liquor Commission, the Village Manager, the Mayor or the Palatine Police Department.

If any person listed on this application is a naturalized citizen of the United States of America, they must attach to this application all copies of their citizenship naturalization papers showing the place, date and court of naturalization.

If the person(s) listed on this application is not a citizen or naturalized citizen of the United States of America, they must submit documentation that they are eligible to work in the United States.

If any individual listed on this application has moved or changed residences within the last two years, the individual's name and previous address should be listed on a separate sheet and attached to this application.

The Village of Palatine has the right to enter at any time upon the premises to determine whether any of the provisions of the Alcoholic Beverage Code have been or are being violated.

AFFIDAVIT

I, first being duly sworn (or affirm), under oath deposes and say that I am an applicant for the license requested in the foregoing application; that I am of good repute, character and standing and that answers to the questions asked in the foregoing application are true and correct in every detail. I further state that I have read and understand the Code provisions of the Village of Palatine Code of Ordinances which address the sale and delivery of alcoholic beverages. I further agree not to violate any of the laws of the State of Illinois, the United States of America or any of the ordinances of the Village of Palatine in the conduct of my place of business.

I ALSO UNDERSTAND THAT ANY UNTRUE, INCORRECT OR MISLEADING ANSWER GIVEN IN THIS APPLICATION IS SUFFICIENT CAUSE FOR THE REFUSAL TO GRANT OR THE REVOCATION OF ANY LICENSE GRANTED PURSUANT TO THIS APPLICATION.

I further give my permission to the Village of Palatine or any agency thereof to check with any agency or individual named or referred to in this application to verify or clarify any answer that I have given.

Signature of Applicant

Shannon DeMarke

Printed Name of Applicant

Owner

Title/Position

1/11/2019

Date

State of IL

County of Cook

Signed (or subscribed or attested) before me on 01/11/2019 (date)

by Shannon Demarke (name/s of person/s).

Signature of Notary Public

NICHOLAS MESSINA
Official Seal
Notary Public - State of Illinois
My Commission Expires Jun 20, 2020

(Seal)

4/2017

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

OFFICE OF THE ILLINOIS SECRETARY OF STATE

JESSE WHITE
SECRETARY OF STATE

LLC FILE DETAIL REPORT

File Number	07406169		
Entity Name	WOODFIRE PIZZA LLC		
Status	ACTIVE	**On**	11/29/2018
Entity Type	LLC	**Type of LLC**	Domestic
File Date	11/29/2018	**Jurisdiction**	IL
Agent Name	TAX WIZARD INC	**Agent Change Date**	11/29/2018
Agent Street Address	4438 OAKTON ST	**Principal Office**	358 SWEET GUM ST BOLINGBROOK, IL 604900000
Agent City	SKOKIE	**Managers**	View
Agent Zip	60076	**Duration**	PERPETUAL
Annual Report Filing Date	00/00/0000	**For Year**	
Series Name	NOT AUTHORIZED TO ESTABLISH SERIES		

Return to the Search Screen

Purchase Certificate of Good Standing
(One Certificate per Transaction)

OTHER SERVICES

File Annual Report

Adopting Assumed Name

Articles of Amendment Effecting A Name Change

Change of Registered Agent and/or Registered Office Address

BACK TO CYBERDRIVEILLINOIS.COM HOME PAGE

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

Serving Alcohol Inc.

is proud to present this certificate to

Shannon DeMarke

for successful completion of the online course

Master Bartender

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

* CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
* OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
* RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
* DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECARD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
* ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

Verify online at servingalcohol.com

Verification Code
HYv5XHrOSr

Date Issued
Jan 11th, 2019

VALID FOR 3 YEARS

Learn more about this wallet card at http://servingalcohol.com/wallet-card

Master Bartender

Name: Shannon DeMarke

Certification Date: Jan 11th, 2019

Certificate Code: HYv5XHrOSr

Verify Online: servingalcohol.com

SERVING ALCOHOL INC

VALID FOR 3 YEARS

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

Serving Alcohol Operator License

License Code

Tf4hemueDp

Verify online at servingalcohol.com

Serving Alcohol Inc.

Shiraz Mushtaq

has successfully completed the course

Illinois Alcohol Seller (Off-Premise)

STATE OF ILLINOIS BASSET TRAINING PROGRAM
Beverage Alcohol Sellers and Servers Education and Training
LICENSE NUMBER: 12-5A-0100823

Persons completing this course acknowledge that it is illegal to sell, give or deliver alcoholic liquor to any person under the age of 21 years or to any intoxicated person. 625 ILCS 5/6-16(a)(i)

Persons completing this course acknowledge that it is illegal to sell, buy for, distribute samples of or furnish any cigar, cigarette, smokeless tobacco or tobacco in any of its forms to any minor under 18 years of age. 720 ILCS 675/680

Certification Date

Jan 10th, 2019

Learn more about this wallet card at http://servingalcohol.com/wallet-card

Illinois BASSET Card (Temporary)

Shiraz Mushtaq

Certification Date: Jan 10th, 2019

Certificate Code: Tf4hemueDp

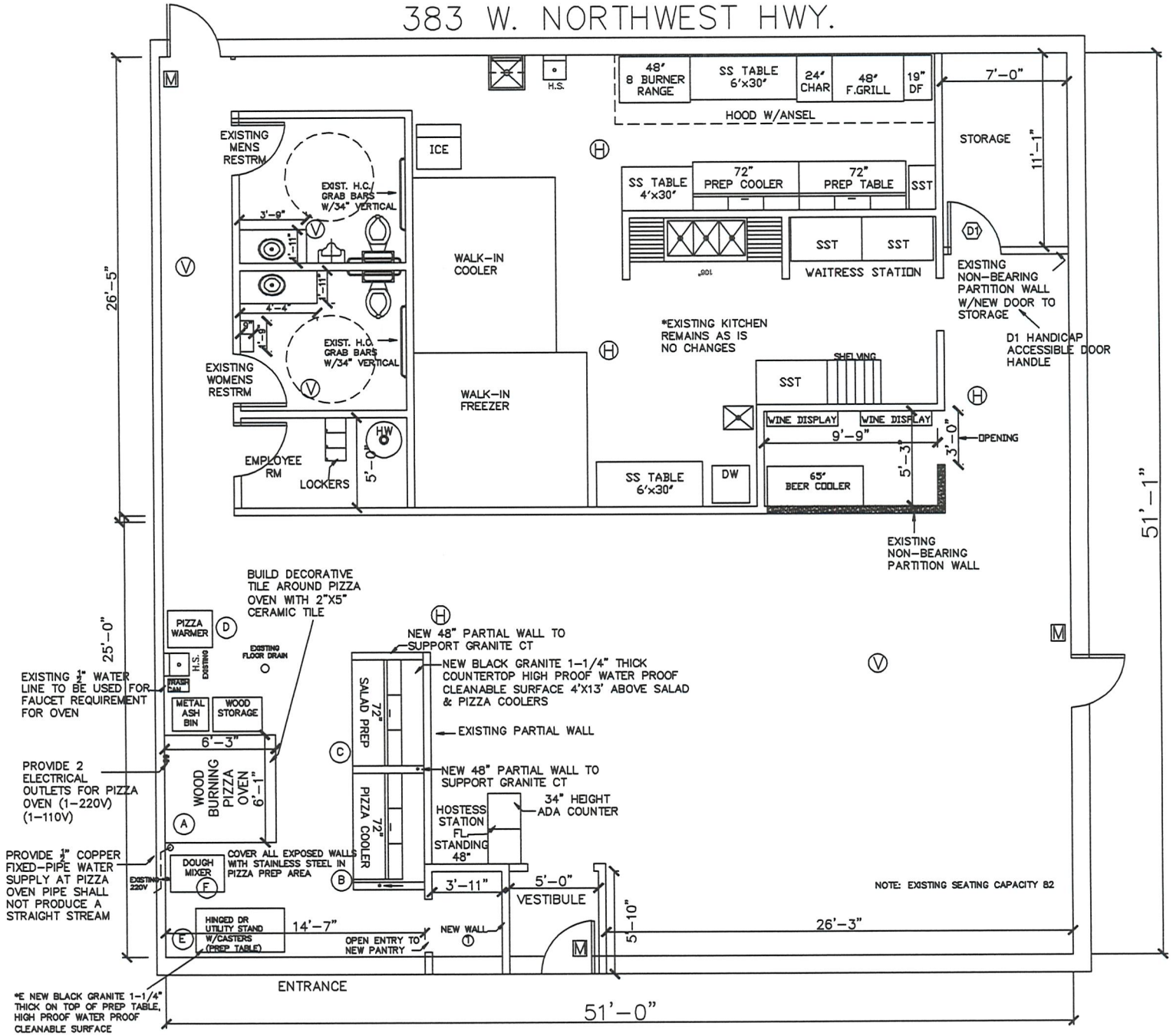
Verify Online: servingalcohol.com

BASSET TRAINER: 12-5A-0100823

SERVING ALCOHOL INC
VALID FOR 30 DAYS

Student ID: 124781 Date of Birth: 01/08/1979

After 30 days print your official BASSET card here: https://mytax.illinois.gov/?Link=Basset


383 W. NORTHWEST HWY.
48" 8 BURNER RANGE
SS TABLE 6'x30"
24" CHAR
48" F.GRILL
19" DF
HOOD W/ANSEL
7'-0"
STORAGE
11'-1"
H.S.
EXISTING MENS RESTRM
ICE
SS TABLE 4'x30"
72" PREP COOLER
72" PREP TABLE
SST
SST
SST
WAITRESS STATION
EXIST. H.C./ GRAB BARS W/34" VERTICAL
3'-9"
1'-11"
4'-4"
EXIST. H.C. GRAB BARS W/34" VERTICAL
EXISTING WOMENS RESTRM
WALK-IN COOLER
WALK-IN FREEZER
*EXISTING KITCHEN REMAINS AS IS NO CHANGES
EXISTING NON-BEARING PARTITION WALL W/NEW DOOR TO STORAGE
D1 HANDICAP ACCESSIBLE DOOR HANDLE
SHELVING
SST
WINE DISPLAY
WINE DISPLAY
9'-9"
3'-0"
OPENING
5'-3"
SS TABLE 6'x30"
DW
65" BEER COOLER
EXISTING NON-BEARING PARTITION WALL
26'-5"
51'-1"
EMPLOYEE RM
LOCKERS
5'-0"
HW
BUILD DECORATIVE TILE AROUND PIZZA OVEN WITH 2"X5" CERAMIC TILE
PIZZA WARMER
H.S. EXISTING
EXISTING FLOOR DRAIN
EXISTING 1/2" WATER LINE TO BE USED FOR FAUCET REQUIREMENT FOR OVEN
WASH CAN
METAL ASH BIN
WOOD STORAGE
6'-3"
PROVIDE 2 ELECTRICAL OUTLETS FOR PIZZA OVEN (1-220V) (1-110V)
WOOD BURNING PIZZA OVEN
6'-1"
25'-0"
PROVIDE 1/2" COPPER FIXED-PIPE WATER SUPPLY AT PIZZA OVEN PIPE SHALL NOT PRODUCE A STRAIGHT STREAM
EXISTING 220V
DOUGH MIXER
COVER ALL EXPOSED WALLS WITH STAINLESS STEEL IN PIZZA PREP AREA
NEW 48" PARTIAL WALL TO SUPPORT GRANITE CT
NEW BLACK GRANITE 1-1/4" THICK COUNTERTOP HIGH PROOF WATER PROOF CLEANABLE SURFACE 4'X13' ABOVE SALAD & PIZZA COOLERS
EXISTING PARTIAL WALL
72" SALAD PREP
72" PIZZA COOLER
NEW 48" PARTIAL WALL TO SUPPORT GRANITE CT
34" HEIGHT ADA COUNTER
HOSTESS STATION FL STANDING 48"
3'-11"
5'-0"
VESTIBULE
5'-10"
26'-3"
NOTE: EXISTING SEATING CAPACITY 82
HINGED DR UTILITY STAND W/CASTERS (PREP TABLE)
14'-7"
OPEN ENTRY TO NEW PANTRY
NEW WALL
ENTRANCE
51'-0"
*E NEW BLACK GRANITE 1-1/4" THICK ON TOP OF PREP TABLE, HIGH PROOF WATER PROOF CLEANABLE SURFACE

Form **LLC-5.5**

Illinois
Limited Liability Company Act
Articles of Organization

FILE # 07406169

Secretary of State Jesse White
Department of Business Services
Limited Liability Division
www.cyberdriveillinois.com

Filing Fee: $150

Approved By: TLB

FILED
NOV 29 2018
Jesse White
Secretary of State

1. Limited Liability Company Name: WOODFIRE PIZZA LLC

2. Address of Principal Place of Business where records of the company will be kept:
358 SWEET GUM ST
BOLINGBROOK, IL 60490

3. The Limited Liability Company has one or more members on the filing date.

4. Registered Agent's Name and Registered Office Address:

TAX WIZARD INC
4438 OAKTON ST
SKOKIE, IL 60076-3259

5. Purpose for which the Limited Liability Company is organized:
"The transaction of any or all lawful business for which Limited Liability Companies may be organized under this Act."

6. The LLC is to have perpetual existence.

7. Name and business addresses of all the managers and any member having the authority of manager:

MUSHTAQ, SHIRAZ
358 SWEET GUM ST
BOLINGBROOK, IL 60490

DEMARKE, SHANNON
907 PANORAMA DR UNIT 309
PALATINE, IL 60067

8. **Name and Address of Organizer**
I affirm, under penalties of perjury, having authority to sign hereto, that these Articles of Organization are to the best of my knowledge and belief, true, correct and complete.

Dated: NOVEMBER 29, 2018

SHIRAZ MUSHTAQ
358 SWEET GUM ST
BOLINGBROOK, IL 60490

This document was generated electronically at www.cyberdriveillinois.com

Attachment: Portofino's Liq Lic Application (Ordinance Increasing Class D Liquor License-Portofino's)

Consider a Resolution Adopting the Village of Palatine Investment Policy

BACKGROUND:

The Public Funds Investment Act (30 ILCS 235) requires the Village to have an Investment Policy.

The current policy was adopted via Resolution R-104-99 on December 13, 1999.

The Policy calls for a periodic review for continued propriety and applicability.

KEY ISSUES:

This action is a perfunctory matter, which is being taken to update the existing policy that is now twenty years old, mainly updating the references from “Chief Financial Officer” to “Director of Finance & Operations”.

There were no other substantive changes made to the Investment Policy.

RECOMMENDATION:

Approve the attached resolution adopting the Village of Palatine Investment Policy.

ACTION REQUIRED:

Motion to approve the resolution adopting the Village of Palatine Investment Policy.

ATTACHMENTS:

- Investment Policy Resolution - 2019

RESOLUTION NO. R - _____ - 19

A RESOLUTION ADOPTING
THE VILLAGE OF PALATINE INVESTMENT POLICY

WHEREAS, the Village of Palatine adopted its Investment Policy as required by the Illinois Public Funds Investment Act (30 ILCS 235) by Village of Palatine Resolution R-104-99 on December 13, 1999; and

WHEREAS, Section 17.0 of the Investment Policy calls the periodic review of the contents of the Investment Policy; and

WHEREAS, the Director of Finance & Operations has completed a review of the Investment Policy;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Village Council of the Village of Palatine, that:

SECTION 1: The Village of Palatine's Investment Policy, attached hereto, is hereby adopted pursuant to the Public Funds Investment Act (30 ILCS 235).

ADOPTED: This 4th day of February 2019

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this 4th day of February 2019.

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the
Office of the Village Clerk this
4th day of February 2019

_____
Village Clerk

VILLAGE of PALATINE

INVESTMENT POLICY

1.0 Policy

It is the policy of the Village of Palatine to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the cash flow demands of the Village and conforming to all state statutes governing the investment of public funds.

2.0 Scope

This policy applies to the investment activities of all funds of the Village of Palatine, except for the Police Pension Fund and Firefighters' Pension Fund. The Village Treasurer shall be primarily responsible for the Police Pension Fund and Firefighters' Pension Fund as guided by separately adopted Investment Policies of each of those Funds' Pension Board. The Director of Finance & Operations, or his/her designee, shall be primarily responsible for all non-pension funds of the Village.

2.1 Funds

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds
- Internal Service Funds
- Trust and Agency Funds

3.0 Prudence

Investments shall be made with the care, skill, prudence, and diligence, under circumstances then prevailing, that a "prudent person" acting in like capacity and familiar with such matters would use in the conduct of an enterprise of like character with like aims considering the probable safety of their capital as well as the probable income to be derived.

4.0 Objective

The primary objective, in priority order, of the Village of Palatine investment activities shall be:

4.1 Safety

Safety of principal is the foremost objective of the investment program. Investments of the Village shall be undertaken in such a manner that seeks to insure the preservation of capital in the portfolio.

Attachment: Investment Policy Resolution - 2019 (Investment Policy)

4.1.1 Credit Risk

Credit risk is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

- Limiting investments to the safest types of securities,
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business, and
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

4.1.2 Interest Rate Risk:

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
- By investing funds required for cash flow purposes in shorter-term securities.

4.2 Liquidity

The investment portfolio shall remain sufficiently liquid to meet all cash flow requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity).

4.3 Return on Investments

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Each investment transaction should seek to ensure that capital losses are avoided. Securities shall not be sold prior to maturity with the following exceptions:

- a declining credit security could be sold early to minimize loss of principal;
- a security swap would improve the quality yield, or target duration in the portfolio; or
- liquidity needs of the portfolio require that the security be sold.

Attachment: Investment Policy Resolution - 2019 (Investment Policy)

VILLAGE of PALATINE

INVESTMENT POLICY

5.0 Delegation of Authority

Authority to manage the Village of Palatine investment program is derived from the following:

Responsibility for the investment program of the Village of Palatine is hereby delegated to the Director of Finance & Operations, or his/her designee, who shall use these written procedures for the operation of the Investment Program consistent with this Policy. Procedures shall include references to safekeeping, delivery vs. payment, investment accounting, wire transfer agreements, and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under terms of this Policy. The Director of Finance & Operations shall be responsible for all transactions undertaken and shall establish a system of accounting controls to regulate the activities of subordinate officials. The Director of Finance & Operations may from time to time amend the written procedures in a manner not inconsistent with this policy or with state statutes.

6.0 Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that conflicts or may conflict with the proper execution and management of the investment program or impairs or may impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to performance of the investment portfolio. Officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Village. Except for pecuniary interests permitted under subsection (f) of Section 3-14-4 of the Illinois Municipal Code or under Section 3.2 of the Public Officer Prohibited Practices Act, no person acting as treasurer or financial officer or who is employed in any similar capacity by the Village, may do any of the following:

- have any interests, directly or indirectly, in any investments in which the Village is authorized to invest;
- have any interests, directly or indirectly, in the sellers, sponsors or manager of those investments; or
- receive, in any manner, compensation of any kind from any investments in which the agency is authorized to invest.

7.0 Authorized Financial Dealers and Institutions

The Village will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission Rule 150-1 (uniform net capital rule). No public deposit shall be made except on a qualified public depository as established by state statutes.

VILLAGE of PALATINE

INVESTMENT POLICY

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Village with the following:

- audited financial statements
- proof of National Association of Security Dealers (NASD) certification
- proof of state registration
- completed broker/dealer questionnaire
- certification of having read the Village's investment policy
- depository contracts

If for any reason the information furnished is considered by the Village to be insufficient, the Village may request additional data. The refusal of any institution to provide such data upon request may serve as sufficient cause for the withdrawal of Village funds.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the village invests.

8.0 Authorized and Suitable Investments

The Village may invest in any type of security allowed for in Illinois Compiled Statutes regarding the investment of public funds and subject to the restrictions contained in 30 ILCS 235, and specifically, Section 235/2. Approved investments include:

8.1 Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.

8.2 Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies. For the purposes of this section, "agencies of the United States of America" includes:

- The Federal National Mortgage Association;
- Federal land banks, federal intermediate credit banks, federal farm credit banks, and any other entity authorized to issue direct obligations of the United States of America under the Farm Credits Act of 1971 or amendments to that Act;
- Federal home loan banks and the Federal Home Loan Mortgage Corporation; and
- Any agency created by an Act of Congress that is authorized to issue direct debt obligations on the United States of America.

8.3 Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.

8.4 Short-term obligations of corporations organized in the United States with assets exceeding $500,000,000 provided that

- such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature not later than 3 years from the date of purchase,
- such purchases do not exceed 10% of the corporation's outstanding obligations, and
- no more than one-third of the public agency's funds may be invested in short term obligations of corporations.

8.5 Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (8.1) or (8.2) of this subsection and to agreements to repurchase such obligations.

8.6 Interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district. The bonds shall be registered in the name of the municipality or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the 4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.

8.7 Investments may be made only in banks, which are insured by the Federal Deposit Insurance Corporation. Short term discount obligations of the Federal National Mortgage Association or shares or other forms of securities legally issuable by savings banks or savings and loan associations incorporated under the laws of this State or any other state or under the laws of the United States. Investments may be made only in those savings banks or savings and loan associations the shares, or investment certificates of which are insured by the Federal Deposit Insurance Corporation. Any such securities may be purchased at the offering or market price thereof at the time of such purchase.

8.8 Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of this State or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois. Investments may be made only in those credit unions the accounts of which are insured by applicable law.

8.9 Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. Also, any fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.

Both the Director of Finance & Operations and the Village Treasurer will report in writing to the Village Council any intended major shift in investment instruments, portfolio structure or investment institutions before taking said action so that the Council might review said intentions. The Village will specifically avoid any purchases of financial forwards or futures, any leveraged

Attachment: Investment Policy Resolution - 2019 (Investment Policy)

investments, lending securities or reverse repurchase agreements. Repurchase agreements will only be purchased if specific securities are under the control of the Village of Palatine.

9.0 Collateralization

It is the policy of the Village that funds on deposit in excess of FDIC limits be secured by some form of collateral. The Village will accept any of the following assets as collateral:

- U. S. Government Securities
- Obligations of Federal Agencies
- Obligations of Federal Instrumentalities
- Obligations of the State of Illinois

(The Village reserves the right to accept/reject any form of the above-named securities.)

The Village also requires that all depositories that hold the Village's deposits in excess of the FDIC limit must provide and sign a Collateralization Agreement.

The amount of collateral provided will be not less than 110% of the fair market value of the net amount of public funds secured. The ratio of fair market value of collateral to the amount of funds secured will be reviewed periodically and additional collateral will be requested when the ratio declines below the required level. Pledged collateral will be held in safekeeping, by an independent third-party depository, or the Federal Reserve bank of Chicago, designated by the Village and evidenced by a safekeeping agreement. Collateral agreements will preclude the release of the pledged assets without an authorized signature from the Village of Palatine, but the agreements will allow for an exchange of collateral of like value.

10.0 Safekeeping and Custody

All security transactions entered into by the Village shall be conducted on a delivery-verses-payment (DVP) basis. Securities will be held by a third-party custodian designated by the Village and evidenced by safekeeping receipts.

11.0 Diversification

In order to reduce the risk of default, the investment portfolio of the Village shall not exceed the following diversification limits unless specifically authorized by the Council:

- No financial institution shall hold more than 10% of the Village of Palatine's investment portfolio, exclusive of U. S. Treasury securities held in safekeeping and The Illinois Funds, which is the primary investment vehicle for short-term funds.
- Commercial paper shall not exceed 10% of the Village's investment portfolio.
- Monies deposited at a financial institution shall not exceed 75% of the capital stock and surplus of that institution.

- Brokered certificates of deposit shall not exceed 25% of the Fund's investment portfolio.

12.0 Maximum Maturities

Investments shall mature or be redeemable on a date or dates prior to the time when, in the judgment of the Village, the public funds so invested will be required for expenditure by the Village. The expressed judgment of the Village as to the time when any public funds will be required for expenditure or be redeemable is final and conclusive.

13.0 Internal Controls

The Director of Finance & Operations is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Village are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of the control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and judgments by management.

Accordingly, the Director of Finance & Operations shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion, including, but not limited to, procedures to assure approval of transactions by a second party prior to execution. For example, the Treasurer shall review and approve all non-pension fund transactions.
- Separation of transaction authority from accounting and record keeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Clear delegation of authority to subordinate staff members.
- Written confirmation of telephone transactions for investments and wire transfers.

14.0 Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to appropriate benchmarks on a regular basis.

14.1 Market Yield (Benchmark)

The Village's investment strategy is passive. Given this strategy, the basis used by the Village to determine whether market yields are being achieved shall be the three-year U.S. Treasury Note.

Attachment: Investment Policy Resolution - 2019 (Investment Policy)

VILLAGE of PALATINE

INVESTMENT POLICY

15.0 Reporting

The Director of Finance & Operations, or his/her designate, shall prepare a quarterly investment report, including a succinct management summary that provides a clear picture of the status of the current investment portfolio. This management summary will be prepared in a manner, which will allow the entity to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the Village Manager, Village Treasurer, and Village Council. The report will include the following:

- List of individual securities by maturity date held at the end of the reporting period.
- List of securities by fund held at the end of the reporting period.
- Report of investment activity for the reporting period.
- The percentage of the total portfolio which each type of investment represents.
- The percentage of the total portfolio which each institution is holding.

15.1 Mark to Market

In accordance with GASB Statement Number 31, the Village will account for and report its investments at fair value. Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

16.0 Public Availability

This investment policy shall be made available to the public at the administrative offices of the Village at 200 East Wood Street, Palatine, Illinois.

17.0 Investment Policy Adoption

The Village's investment policy shall be adopted by resolution of the Village Council. This policy shall be reviewed periodically by the Director of Finance & Operations and any proposed modifications thereto must be approved by the Village Council.

Consider a Resolution Designating Authorized Depositories

BACKGROUND:

The Public Funds Investment Act (30 ILCS 235) and the Village's Investment Policy require the Village to designate authorized depositories for public funds.

Periodically the Village reviews and updates the list of depositories into which the Village may deposit public funds. The Village last updated the list of authorized depositories in CY 2011

KEY ISSUES:

This action is a perfunctory matter, which is being taken to "refresh" the existing resolution that is now eight years old, mainly updating for corporate name changes.

The requested resolution designates authorized depositories into which the Village may deposit public funds.

As a matter of record, this resolution also lists the authorized depositories of the Village's Pension Funds.

RECOMMENDATION:

Approve the attached resolution designating authorized depositories.

ACTION REQUIRED:

Motion to approve the resolution designating authorized depositories.

ATTACHMENTS:

- Authorized Depository Resolution Revised - 2019

RESOLUTION NO. R - _____ - 19

A RESOLUTION
DESIGNATING AUTHORIZED DEPOSITORIES

WHEREAS, the Village Treasurer of the Village of Palatine, Illinois, has recommended that the Council designate various financial institutions and broker/dealers to be authorized as depositories pursuant to 65 ILCS 5/3.1-35-50 and Section 7.0 of the Village of Palatine Investment Policy;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Village Council of the Village of Palatine, that:

SECTION 1: The following financial institutions and broker/dealers are authorized depositories, as follows:

Village Funds:	Police Pension Fund:	Fire Pension Fund:
JP Morgan Chase	JP Morgan Chase	JP Morgan Chase
The Illinois Funds	The Illinois Funds	The Illinois Funds
PMA Financial Network, Inc/ PMA Securities, Inc.	Morgan Stanley	SEI Investment Trust
Wintrust Financial Corp.		
Cornerstone National Bank & Trust		
Wells Fargo		
Fifth Third Bank		

SECTION 2: The Village Treasurer is hereby permitted to deposit public money and funds now in, or coming into his hands as Treasurer, in his name as Treasurer, in the previously listed financial institutions and broker/dealers, but the amount of all deposits in such financial institutions and broker/dealers not collateralized or insured by an agency of the federal government, shall not exceed 110% of the capital and surplus of each financial institution and broker/dealer.

SECTION 3: The Village Treasurer and Surety or Sureties on his official bond are hereby relieved and discharged from any liability or responsibility growing out of the closing of such financial institutions and broker/dealers or the failure of such financial institutions and broker/dealers to pay on demand any such funds or money so deposited.

SECTION 4: The Village Treasurer and his other designees are authorized to SIGN ANY AND ALL CHECKS, DRAFTS, AND ORDERS, including orders or directions in informal or letter form, against any funds at any time standing to the credit of the Village, provided that two signatures are required to release funds.

ADOPTED: This 4th day of February 2019

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this 4th day of February 2019.

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the
Office of the Village Clerk this
4th day of February 2019

_____
Village Clerk

Consider a Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust

BACKGROUND:

The Public Funds Investment Act (30 ILCS 235) and the Village's Investment Policy require the Village to designate authorized depositories for public funds.

Periodically the Village reviews and updates the list of depositories into which the Village may deposit public funds. The Village last updated the list of authorized depositories in CY 2011.

KEY ISSUES:

While reviewing our records, it was noted that the resolution related to the PMA Financial Network, Inc. and PMA Securities, Inc. needed to be updated to reflect an update to the authorized party listing - specifically the update of the Village Treasurer's name.

Additionally, PMA is creating a new "Illinois Funds-like" investment pool for Municipalities pursuant to the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq), the Illinois Municipal Code (65 ILCS 5/3.1-35-50), and the Local Government Debt Reform Act (30 ILCS 350/1 et seq.) in order to enhance the investment opportunities and increase investment earnings for its participants.

This action allows the Village to participate in this investment pool.

RECOMMENDATION:

Approve the Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust.

ACTION REQUIRED:

Motion to approve the Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust.

ATTACHMENTS:

- PMA IPrime Resolution - 2019

RESOLUTION NO. R - _____ - 19

A RESOLUTION APPROVING AND AUTHORIZING (1) PMA FINANCIAL NETWORK, INC. AND PMA SECURITIES, INC. TO PROVIDE INVESTMENT SERVICES AND (2) EXECUTION OF THE DECLARATION OF TRUST ESTABLISHING THE ILLINOIS PUBLIC RESERVES INVESTMENT MANAGEMENT TRUST

WHEREAS, the Village Council (the "Council") of the Village of Palatine, IL (the "Village"), deems it to be in the best interest of the Entity for its Village Treasurer to make use, from time to time, of investments which are legal under the Constitution and laws of the State of Illinois (the "State"), including through participation in joint investments permitted by the Constitution and laws of the State; and

WHEREAS, the Council deems it to be in the best economic and administrative interest of the Village for its Village Treasurer to make use of, from time to time, PMA Financial Network, Inc. and PMA Securities, Inc. in securing investments in accordance with the Village's Investment Policy; and

WHEREAS, separately, certain political corporations or subdivisions intend to enter into a Declaration of Trust establishing the Illinois Public Reserves Investment Management Trust (the "Fund"), for the purpose of combining their respective available investment funds so as to enhance the investment opportunities available to them and increase the investment earnings accruing to the benefit of the respective municipalities on behalf of which they acted; and

WHEREAS, the Fund is an investment opportunity for political corporations or subdivisions of the State of Illinois excluding school districts, community college districts and educational service regions (called "Participants"); and

WHEREAS, the authority for the Participants to jointly invest their funds in the Fund comes from the following sources:

i. Article VII, Section 10 of the Constitution of the State of Illinois provides, among other things, that the State shall encourage intergovernmental cooperation and use its technical and financial resources to assist intergovernmental activities among its units of local government; and

ii. The Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), as amended, provides a statutory framework that supplements the constitutional grant of intergovernmental cooperation powers, and provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party of the contract and shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties; and

iii. The Illinois Municipal Code (65 ILCS 5/3.1-35-50) (the "Municipal Code"), as amended, provides among other things, that the corporate authorities of each municipality may exercise jointly, with one or more other municipal corporations or governmental subdivisions or districts, all of the powers set forth in the Municipal Code including, among other things, that each State municipal treasurer is permitted to join with other municipal treasurers or municipalities for the purpose of investing the municipal funds of which the treasurer has custody; and

iv. The Local Government Debt Reform Act (30 ILCS 350/1 et seq.), provides that "a governing body may authorize and upon such authorization the treasurer of any governmental unit may . . . join with the treasurers of other

governmental units for the purpose of jointly investing the funds of which the treasurer has custody."

WHEREAS, the Fund's assets can only be invested in instruments authorized by the Public Funds Investment Act (30 ILCS 235/1 et seq.), as amended; and

WHEREAS, the Fund's Declaration of Trust shall set forth fully the purposes, powers, rights, objectives and responsibilities of the Participants; and

WHEREAS, no public entity shall become a Participant in the Fund unless and until such public entity, including the Entity, has adopted and authorized the Declaration of Trust; and

WHEREAS the Participants anticipate that other municipal treasurers (i.e. those persons officially charged with the collection, receipt, tabulation, custody, deposit, investment or disbursement of municipal funds) or official custodians of municipal funds may wish from time to time to become Participants; and

WHEREAS, the Council deems it necessary and in the best interests of the Village to participate in the Fund, including any series thereof, by having the Village become a Participant;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Village Council of the Village of Palatine, that:

SECTION 1: The preambles to this Resolution are hereby found and determined to be true, correct and complete and are hereby incorporated into the text of this Resolution.

SECTION 2: The officers or employees of the Village may make use of investments permitted under the Constitution and laws of the State, and that which are

also permitted by the Investment Policy of the Village, including the Fund's programs through PMA Financial Network, Inc. and PMA Securities, Inc. (collectively, the "Fund Programs").

SECTION 3: Monies of the Village may be invested, at the discretion of the officers or employees of the Village, through the intermediaries PMA Financial Network, Inc., PMA Securities, Inc. and Prudent Man Advisors, Inc.

SECTION 4: The Village may open depository accounts, make permitted investments, enter into wire transfer agreements, safekeeping agreements, third party surety agreements securing deposits, collateral agreements, letters of credit, and lockbox agreements with third-party financial institutions participating in the Fund Programs.

SECTION 5: Monies of the Village may be deposited in third-party financial institutions, from time to time in the discretion of the Village's officers and employees, pursuant to the Fund Programs, and PMA Financial Network, Inc. and PMA Securities, Inc. are authorized to act on behalf of the Village as its agent with respect to such accounts and agreements.

SECTION 6: The Village is hereby authorized to become a Participant of the Fund.

SECTION 7: The officers or employees of the Village are hereby empowered and directed to execute the Declaration of Trust establishing the Fund at such time the Declaration of Trust is executed.

SECTION 8: The officers or employees of the Village are hereby empowered to take any and all actions to invest the Village's available funds from time to time in the Fund and withdraw such funds from time to time in accordance with the provisions of the Declaration of Trust.

SECTION 9: The officers or employees of the Village are hereby empowered and directed to execute and deliver all documents, certificates and other instruments necessary to further the intent and purpose of this Resolution.

SECTION 10: All resolutions or motions in conflict herewith are hereby superseded to the extent of such conflict, and that this Resolution shall be in full force and effect forthwith upon its adoption.

SECTION 11: All resolutions or motions in conflict herewith are hereby superseded to the extent of such conflict, and that this Resolution shall be in full force and effect forthwith upon its adoption.

SECTION 12: The following individuals, or their successors, currently holding the office or position are designated as "Authorized Officials" with full power and authority to effectuate the investment and withdrawal of monies, contracts and agreements on behalf of the Entity:

Village Treasurer, Jeffrey T. Boundy
Director of Finance & Operations, Paul D. Mehring
Assistant Finance Director, Susan D. Conn

ADOPTED: This 4th day of February 2019

AYES: _____ NAYS: _____ ABSENT: _____ PASS: _____

APPROVED by me this 4th day of February 2019.

_____
Mayor of the Village of Palatine

ATTESTED and FILED in the
Office of the Village Clerk this
4th day of February 2019

_____
Village Clerk

Attachment: PMA IPrime Resolution - 2019 (Authorize Participation in IPrime)

Consider a Motion to Approve 2019 Warrant #3

Village of Palatine
Warrant approval

_____
Village Clerk

_____
Mayor

Warrant # 3 having been approved by the Village Council on 02/04/2019 authorizes the Treasurer to deposit funds from the accounts indicated below:

		Check/ACH Disbursements	Electronic (EFT/W-T) Disbursements	Manual Checks	Fund Expense
General Fund	100	177,536.21	-	-	177,536.21
Downtown TIF Fund	233	1,413.75	-	-	1,413.75
Rand Corridor TIF Fund	234	4,886.25	-	-	4,886.25
Capital Equipment Fund	401	608,604.91	-	-	608,604.91
Capital Improvements Fund	402	62,699.50	-	-	62,699.50
Village Hal/Fire HQ Const Fund	430	1,228.37	-	-	1,228.37
Water Fund	605	438,495.95	-	-	438,495.95
Sewer Fund	610	45,558.78	-	-	45,558.78
Parking Fund	620	11,799.24	-	-	11,799.24
Health Insurance Fund	701	5,752.02	-	-	5,752.02
Liability Insurance Fund	702	472,034.63	-	-	472,034.63
Fleet Services Fund	710	48,807.97	-	-	48,807.97
Total Report		**1,878,817.58**	**-**	**-**	**1,878,817.58**

ATTACHMENTS:

- Warrant #3

VILLAGE OF PALATINE

Warrant #3

Invoice Due Date Range 01/01/19 - 02/19/1
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Sub-Department	**52-42 Public Works,Fleet Services**								
Vendor	**1553 - Acme Truck & Brake Supply**								
01_17629.02	Parts - T-385	Open		01/14/2019	02/13/2019	01/28/2019			469.
01_17665	Parts - T-370	Open		01/14/2019	02/13/2019	01/28/2019			109.
		Vendor	**1553 - Acme Truck & Brake Supply** Totals			Invoices	2		$578.
Vendor	**4516 - Advance Auto Parts**								
4051834025391	Parts - PT-406	Open		12/06/2018	01/05/2019	12/31/2018			12.
4051835534958	Parts - PT-407	Open		12/21/2018	01/20/2019	12/31/2018			21.
4051835534959	Parts - PT-407	Open		12/21/2018	01/20/2019	12/31/2018			12.
4051836526306	Parts - T-360	Open		12/31/2018	01/30/2019	12/31/2018			40.
4051900235289	Parts - PT-219	Open		01/02/2019	02/01/2019	01/29/2019			6.
4051900444216	Parts - E-404 & STOCK	Open		01/04/2019	02/03/2019	01/29/2019			39.
4051900444231	Parts - T-457	Open		01/04/2019	02/03/2019	01/29/2019			77.
4051900835479	Parts - PT-413	Open		01/08/2019	02/07/2019	01/29/2019			4.
4051901026639	Parts - C-342	Open		01/10/2019	02/09/2019	01/29/2019			47.
4051901026640	Parts - C-346	Open		01/10/2019	02/09/2019	01/29/2019			91.
		Vendor	**4516 - Advance Auto Parts** Totals			Invoices	10		$353.
Vendor	**3788 - Advanced Disposal**								
F40000033524	Waste Disposal	Open		12/31/2018	01/30/2019	12/31/2018			3,482.
		Vendor	**3788 - Advanced Disposal** Totals			Invoices	1		$3,482.
Vendor	**4746 - Advanced Tree Care**								
2813	2019 Parkway Tree Trimming Program	Open		01/13/2019	02/12/2019	01/22/2019			27,998.
2836	2019 Parkway Tree Trimming Program	Open		01/17/2019	02/16/2019	01/22/2019			18,943.
		Vendor	**4746 - Advanced Tree Care** Totals			Invoices	2		$46,942.
Vendor	**3893 - Advanced Weighing Systems Inc**								
25722	Re-Certification of Portable Truck Scales (6)	Open		01/09/2019	02/08/2019	01/14/2019			300.
		Vendor	**3893 - Advanced Weighing Systems Inc** Totals			Invoices	1		$300.
Vendor	**4771 - AEC Fire-Safety & Security Inc**								
241538	Parts - STOCK	Open		12/20/2018	01/19/2019	12/31/2018			266.
		Vendor	**4771 - AEC Fire-Safety & Security Inc** Totals			Invoices	1		$266.
Vendor	**1437 - Ahlgrim Family Funeral Services**								
2019-00000078	Transport to Medical Examiners Ofc (Report # 19-00319)	Open		01/11/2019	02/05/2019	01/25/2019			250.
2019-00000075	Trnsport to Cook County Medical Examiners Ofc (Rpt #:18-20122)	Open		01/18/2019	02/04/2019	12/31/2018			250.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1437 - Ahlgrim Family Funeral Services**									
2019-00000076	Transport to Cook County Medical Examiners Ofc (Rpt #:18-20309)	Open		01/18/2019	02/05/2019	12/31/2018			250.
		Vendor **1437 - Ahlgrim Family Funeral Services** Totals				Invoices	3		$750.
Vendor **1759 - Air One Equipment, Inc.**									
139723	Pre-Mixed Fuel	Open		01/09/2019	02/08/2019	01/09/2019			84.
		Vendor **1759 - Air One Equipment, Inc.** Totals				Invoices	1		$84.
Vendor **2213 - Al Piemontes Arlington Hts Ford**									
854080	Parts - T-464	Open		01/03/2019	02/02/2019	01/22/2019			537.
854124	Parts - T-430 & T-431	Open		01/03/2019	02/02/2019	01/22/2019			313.
854766	Parts - T-445	Open		01/10/2019	02/09/2019	01/22/2019			186.
854780	Parts - T-444	Open		01/10/2019	02/09/2019	01/22/2019			186.
854809	Parts - T-444	Open		01/10/2019	02/09/2019	01/22/2019			121.
854876	Parts - T-415	Open		01/11/2019	02/10/2019	01/22/2019			31.
854972	Parts - T-441	Open		01/11/2019	02/10/2019	01/22/2019			121.
854973	Parts - T-431	Open		01/11/2019	02/10/2019	01/22/2019			16.
855259	Parts - T-444	Open		01/15/2019	02/14/2019	01/22/2019			121.
855731	Credit Memo	Open		01/21/2019	02/14/2019	01/22/2019			(80.0
		Vendor **2213 - Al Piemontes Arlington Hts Ford** Totals				Invoices	10		$1,557.
Vendor **3060 - Allegra Print & Imaging**									
90673	Office Supplies #10 regular & window envelopes	Open		01/07/2019	02/06/2019	01/03/2019			184.
90690	2019 Office Supplies General (Allegra-500 #10 White Window Env)	Open		01/08/2019	02/07/2019	01/11/2019			67.
90754	Delinquent Notice Post Cards	Open		01/16/2019	02/15/2019	01/25/2019			250.
		Vendor **3060 - Allegra Print & Imaging** Totals				Invoices	3		$503.
Vendor **2491 - Anderson Pest Solutions**									
5052535	Pest Control Services January 2019-CSF	Open		01/04/2019	02/03/2019	01/24/2019			76.
		Vendor **2491 - Anderson Pest Solutions** Totals				Invoices	1		$76.
Vendor **1443 - Arlington Power Equipment**									
797405	Supplies-Orange Cuff Glove	Open		01/07/2019	02/06/2019	01/15/2019			87.
797407	Credit Memo	Open		01/07/2019	02/06/2019	01/15/2019			(65.4
797408	Supplies-Rakes	Open		01/07/2019	02/06/2019	01/15/2019			96.
797683	Parts - PT-995	Open		01/10/2019	02/09/2019	01/29/2019			191.
		Vendor **1443 - Arlington Power Equipment** Totals				Invoices	4		$310.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2540 - Associated Technical Service Ltd**									
30945	Leak Detection Services-Northwest Highway and Hicks	Open		01/14/2019	02/13/2019	01/28/2019			905.
		Vendor **2540 - Associated Technical Service Ltd** Totals				Invoices	1		$905.
Vendor **3027 - Association of Police Social Workers**									
2019-00000081	2019 Membership Renewal x 2	Open		01/01/2019	02/01/2019	01/25/2019			120.
		Vendor **3027 - Association of Police Social Workers** Totals				Invoices	1		$120.
Vendor **4455 - AutoZone Parts Inc**									
2567668489	Credit Memo	Open		10/05/2018	02/02/2019	12/31/2018			(18.4
2567729802	Parts - STOCK	Open		01/03/2019	02/02/2019	01/28/2019			37.
		Vendor **4455 - AutoZone Parts Inc** Totals				Invoices	2		$18.
Vendor **2744 - Avalon Petroleum Company**									
570426	Motor Fuel	Open		01/14/2019	02/13/2019	01/29/2019			11,410.
019754	Motor Fuel	Open		01/15/2019	02/14/2019	01/29/2019			13,580.
		Vendor **2744 - Avalon Petroleum Company** Totals				Invoices	2		$24,990.
Vendor **3133 - Matthew J Banach**									
PWBRMB012119	Boot Reimbursement	Open		01/21/2019	02/04/2019	01/23/2019			125.
		Vendor **3133 - Matthew J Banach** Totals				Invoices	1		$125.
Vendor **4523 - Barry Services LLC**									
E215	Workout Equip. Repair	Open		01/30/2019	02/15/2019	01/30/2019			664.
		Vendor **4523 - Barry Services LLC** Totals				Invoices	1		$664.
Vendor **2282 - Baxter And Woodman**									
0204055	Rand Road Water Main (Capri Village) Design Engineering Services	Open		01/18/2019	02/17/2019	12/31/2018			5,060.
		Vendor **2282 - Baxter And Woodman** Totals				Invoices	1		$5,060.
Vendor **3124 - Adam J Begale**									
PWBRAB012219	Boot Reimbursement	Open		01/22/2019	02/05/2019	01/23/2019			149.
		Vendor **3124 - Adam J Begale** Totals				Invoices	1		$149.
Vendor **4583 - Benistar/Hartford - 6795**									
02012019	2019 - Retiree Health Insurance Premiums (Feb 2019 - Benistar)	Open		01/07/2019	02/05/2019	01/29/2019			5,752.
		Vendor **4583 - Benistar/Hartford - 6795** Totals				Invoices	1		$5,752.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1101 - Beverly Materials LLC**									
237260	Wash Stone-WMB Restoration Repair	Open		01/12/2019	02/11/2019	01/28/2019			184.
			Vendor **1101 - Beverly Materials LLC** Totals			Invoices	1		$184.
Vendor **1235 - Bonnell Industries Inc**									
0183282-IN	Parts - STOCK	Open		11/29/2018	01/01/2019	12/31/2018			4,120.
			Vendor **1235 - Bonnell Industries Inc** Totals			Invoices	1		$4,120.
Vendor **4406 - Borden Decal**									
0081198	Parking Placards for Business's	Open		10/10/2018	01/28/2019	12/31/2018			320.
			Vendor **4406 - Borden Decal** Totals			Invoices	1		$320.
Vendor **1492 - Bound Tree Medical LLC**									
83080386	EMS Equipment	Open		01/08/2019	02/07/2019	01/21/2019			84.
83080387	EMS Equipment	Open		01/08/2019	02/07/2019	01/21/2019			379.
83087048	Splints	Open		01/15/2019	02/14/2019	01/28/2019			42.
			Vendor **1492 - Bound Tree Medical LLC** Totals			Invoices	3		$506.
Vendor **1857 - Brian Edward Landscaping Inc**									
23549	2019 Bridgeview West and Peregrine Lakes Snow and Ice Control	Open		01/14/2019	02/13/2019	01/29/2019			520.
			Vendor **1857 - Brian Edward Landscaping Inc** Totals			Invoices	1		$520.
Vendor **2618 - Building & Fire Code Academy**									
50837	A. Garcia Seminar/Understanding the IRC-wall bracin	Open		01/29/2018	01/30/2019	01/30/2019			195.
			Vendor **2618 - Building & Fire Code Academy** Totals			Invoices	1		$195.
Vendor **3725 - Cambridge Computer Services Inc**									
71340	replacement arrays	Open		01/10/2019	02/09/2019	01/10/2019			5,372.
			Vendor **3725 - Cambridge Computer Services Inc** Totals			Invoices	1		$5,372.
Vendor **3162 - Lawrence D Canada**									
2019-00000077	Gear for FBI National Academy (Reimburement)	Open		01/23/2019	02/05/2019	01/25/2019			330.
			Vendor **3162 - Lawrence D Canada** Totals			Invoices	1		$330.
Vendor **2453 - CDS Office Technologies**									
INV1205130	Copier Usage	Open		12/27/2018	01/26/2019	12/31/2018			774.
			Vendor **2453 - CDS Office Technologies** Totals			Invoices	1		$774.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2732 - CDW Government Inc**									
QMZ2603	Shoulder Straps for Health Ipads	Open		12/31/2018	01/30/2019	12/31/2018			38.
QQT5394	Credit memo-return Invisible shield for IPAD-EH	Open		01/11/2019	01/11/2019	01/30/2019			(38.9
QRN1317	EH - IPAD Accessories	Open		01/15/2019	02/14/2019	01/30/2019			156.
QRS2517	PCIE Card for Video System	Open		01/16/2019	02/15/2019	01/25/2019			53.
			Vendor **2732 - CDW Government Inc** Totals			Invoices	4		$208.
Vendor **2555 - Chicago Parts & Sound**									
1-0044073	Parts - STOCK	Open		01/08/2019	02/07/2019	01/28/2019			111.
2-0000269	Parts - STOCK	Open		01/14/2019	02/13/2019	01/28/2019			175.
			Vendor **2555 - Chicago Parts & Sound** Totals			Invoices	2		$286.
Vendor **4343 - Christopher B. Burke Engineering Ltd**									
148130	Preliminary Plan Svcs from 11/25/18 - 12/31/18	Open		01/09/2019	02/08/2019	12/31/2018			26,668.
			Vendor **4343 - Christopher B. Burke Engineering Ltd** Totals			Invoices	1		$26,668.
Vendor **3050 - Cintas #22**									
022724452	Uniform Cleaning	Open		01/04/2019	02/03/2019	01/23/2019			145.
022727026	Uniform Cleaning	Open		01/11/2019	02/10/2019	01/23/2019			145.
022729669	Uniform Cleaning	Open		01/18/2019	02/17/2019	01/23/2019			141.
			Vendor **3050 - Cintas #22** Totals			Invoices	3		$432.
Vendor **1762 - City Of Rolling Meadows**									
20190007	2018 EMS Con-Ed Instructor	Open		01/07/2019	02/06/2019	12/31/2018			4,358.
			Vendor **1762 - City Of Rolling Meadows** Totals			Invoices	1		$4,358.
Vendor **1488 - CNS Tire Supply**									
24351	Repair and Maintenance - T-457	Open		01/07/2019	02/06/2019	01/28/2019			120.
			Vendor **1488 - CNS Tire Supply** Totals			Invoices	1		$120.
Vendor **3033 - Comcast Cable**									
CC 1-19 b	Backup Internet Connections	Open		01/16/2019	02/13/2019	01/25/2019			31.
			Vendor **3033 - Comcast Cable** Totals			Invoices	1		$31.
Vendor **2980 - Commonwealth Edison**									
4067768025 1218	Electricity-1 N. Plum Grove Road Rotary Plaza Sign	Open		12/13/2018	02/12/2019	12/31/2018			53.
4655362024 1218	Electricity-150 W. Wilson Street Clu Building	Open		12/13/2018	02/12/2019	12/31/2018			633.
4823222004 1218	Electricity-0 N. Hicks Pl./ W. Northwest Hwy Holiday Lighting	Open		12/13/2018	02/12/2019	12/31/2018			59.
3893074017 1218	Electricity-1279 W. Palatine Road Entrance Sign	Open		12/17/2018	02/18/2019	12/31/2018			6.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2980 - Commonwealth Edison**									
8648014008 1218	Electricity-135 W. Michigan Ave Heat Meter	Open		12/17/2018	02/18/2019	12/31/2018			428.
			Vendor **2980 - Commonwealth Edison** Totals			Invoices	5		$1,182.
Vendor **3706 - Constellation NewEnergy Inc**									
13592692701	Electricity-1199 W. Northwest Highway Countryside Pump Station	Open		12/11/2018	01/26/2019	12/31/2018			2,373.
13592693101	Electricity-884 E. Lilly Lane Rose and Lilly Lift Station	Open		12/11/2018	01/26/2019	12/31/2018			431.
13592729501	Electricity-700 N. North Court RT/25 Street Lighting	Open		12/11/2018	01/26/2019	12/31/2018			118.
13612432601	Electricity-2175 N. Coach Road Long Grove Well 15	Open		12/13/2018	01/28/2019	12/31/2018			975.
13612420301	Electricity-2175 N. Coach Rd Long Grove Pump Station	Open		12/14/2018	01/29/2019	12/31/2018			164.
13612426301	Electricity-2399 N. Dee Lane Deer Park Booster Station	Open		12/14/2018	01/29/2019	12/31/2018			175.
13612434601	Electricity-1501 N. Hicks Road Hicks and Dundee Pump Station	Open		12/14/2018	01/29/2019	12/31/2018			449.
13612462701	Electricity-0 Haleys Hill Court Dunhaven Woods Lift Station	Open		12/14/2018	01/29/2019	12/31/2018			154.
13602171401	Electricity-0 W. Rohlwing Road RT/25 Street Lighting	Open		12/17/2018	02/01/2019	12/31/2018			192.
13612460501	Electricity-975 N. Sterling Avenue RT/25 Street Lighting	Open		12/17/2018	02/01/2019	12/31/2018			148.
13631567401	Electricity-803 W. Panorama Drive Deer Grove Lift Station	Open		12/17/2018	02/01/2019	12/31/2018			145.
13631580801	Electricity-1381 N. Rohlwing Road North Supply Pump Station	Open		12/17/2018	02/01/2019	12/31/2018			5,117.
13631593101	Electricity-137 W. Wood Street Unit 2 Train Station	Open		12/17/2018	02/01/2019	12/31/2018			319.
13631595101	Electricity-137 W. Wood Street Unit 1 Parking Lot Lights	Open		12/17/2018	02/01/2019	12/31/2018			610.
13631598301	Electricity-137 W. Wood Street Unit 3 Starbucks	Open		12/17/2018	02/01/2019	12/31/2018			262.
13631630001	Electricity-550 N. Smith Street Well 7 Pump Station	Open		12/17/2018	02/01/2019	12/31/2018			417.
13631668601	Electricity-1484 N. Oak Street Pepper Tree Lift Station	Open		12/17/2018	02/01/2019	12/31/2018			314.
13631685201	Electricity-1465 E. Evergreen Drive Randville Lift Station	Open		12/17/2018	02/01/2019	12/31/2018			1,119.
13631703601	Electricity-251 W. Colfax Street Parking Deck	Open		12/17/2018	02/01/2019	12/31/2018			3,431.

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Vendor **3706 - Constellation NewEnergy Inc**									
13631783401	Electricity-0 N. Smith St./1 N. Cherrywood Dr. Street Lighting	Open		12/17/2018	02/01/2019	12/31/2018			6,833.
13631904901	Electricity-50 N. Brockway Street Parking Lot Lighting	Open		12/17/2018	02/01/2019	12/31/2018			84.
13631932801	Electricity-560 S. Hale Street Storm Water Pump Station	Open		12/17/2018	02/01/2019	12/31/2018			77.
13632087701	Electricity-519 S. Consumers Avenue Arlington Crest Lift Station	Open		12/17/2018	02/01/2019	12/31/2018			169.
13632132701	Electricity-0 Kenilworth and Elizabeth Winston Tank	Open		12/17/2018	02/01/2019	12/31/2018			48.
13632160801	Electricity-1830 N. Baldwin Road Kasuba Lift Station	Open		12/17/2018	02/01/2019	12/31/2018			1,158.
13632162101	Electricity-0 N. Smith Street Union Pacific Box	Open		12/17/2018	02/01/2019	12/31/2018			232.
13632246601	Electricity-0 Benton and Wilmette Wilmette Lift Station	Open		12/17/2018	02/01/2019	12/31/2018			76.
13631764101	Electricity-Palatine and Bothwell Street Lighting	Open		12/18/2018	02/02/2019	12/31/2018			240.
13631816601	Electricity-251 W. Colfax Street RT/25 Parking Lot Lighting	Open		12/18/2018	02/02/2019	12/31/2018			63.
13631944301	Electricity-47 W. Slade Street RT/25 Street Lighting	Open		12/18/2018	02/02/2019	12/31/2018			178.
13632290401	Electricity-Palatine and Oak Street Lighting	Open		12/18/2018	02/02/2019	12/31/2018			119.
13631779901	Electricity-0 N. Smith St./King George Ct. RT/23 Street Lighting	Open		12/19/2018	02/03/2019	12/31/2018			4,968.
13641033901	Electricity-0 Harper Well 6	Open		12/19/2018	02/03/2019	12/31/2018			449.
13641084401	Electricity-914 W. Lukas Avenue Square D Lift Station	Open		12/19/2018	02/03/2019	12/31/2018			116.
13641091301	Electricity-826 W. Exner Court Pond Aerator	Open		12/19/2018	02/03/2019	12/31/2018			53.
13641092301	Electricity-1100 W. Illinois Avenue Well 5	Open		12/19/2018	02/03/2019	12/31/2018			636.
13641093401	Electricity-149 W. Michigan Avenue South Supply Pump Station	Open		12/19/2018	02/03/2019	12/31/2018			4,486.
13641099901	Electricity-1525-35 S. Roselle Road Shires Lift Station	Open		12/19/2018	02/03/2019	12/31/2018			393.
		Vendor **3706 - Constellation NewEnergy Inc** Totals				Invoices	38		$37,311.
Vendor **2605 - Contech-MSI Co**									
149724	AB18250-PPD Door	Open		01/25/2019	01/25/2019	12/31/2018			564.
		Vendor **2605 - Contech-MSI Co** Totals				Invoices	1		$564.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2981 - Continental Weather Service**									
192053	Monthly Weather Forecasting - January 2019	Open		01/01/2019	01/31/2019	01/29/2019			150.
		Vendor **2981 - Continental Weather Service** Totals				Invoices	1		$150.
Vendor **2766 - Cook County Recorder Of Deeds**									
29812312018	Recording Fees	Open		01/22/2019	01/31/2019	12/31/2018			168.
		Vendor **2766 - Cook County Recorder Of Deeds** Totals				Invoices	1		$168.
Vendor **3091 - Cook County Treasurer Electrical & Maintenance**									
2018-4	Traffic Signal Maintenance - 10/1/2018-12/31/2018	Open		01/03/2019	02/02/2019	12/31/2018			1,368.
		Vendor **3091 - Cook County Treasurer Electrical & Maintenance** Totals				Invoices	1		$1,368.
Vendor **3840 - Crown Trophy**									
12448	Retirement Plaque for S. Kline	Open		01/23/2019	01/23/2019	01/25/2019			93.
		Vendor **3840 - Crown Trophy** Totals				Invoices	1		$93.
Vendor **2719 - Datacom**									
2019-00000079	Criminal Complaint Forms - Current Updates	Open		01/19/2019	02/18/2019	01/25/2019			449.
		Vendor **2719 - Datacom** Totals				Invoices	1		$449.
Vendor **3852 - De Lage Landen Public Finance**									
61940435	Sharp Copier Lease	Open		12/29/2018	02/12/2019	01/08/2019			621.
32089659	Samsung Copier Lease	Open		01/06/2019	02/01/2019	01/21/2019			1,110.
		Vendor **3852 - De Lage Landen Public Finance** Totals				Invoices	2		$1,732.
Vendor **4781 - Document Imaging Services, LLC**									
1246	Toner	Open		01/07/2019	02/06/2019	01/08/2019			336.
		Vendor **4781 - Document Imaging Services, LLC** Totals				Invoices	1		$336.
Vendor **1728 - Doland Engineering, LLC**									
18-8559	Stonebridge Storm Sewer Improvements Construction Engineering	Open		11/26/2018	01/31/2019	12/31/2018			4,561.
18-8560	Construction Management for 2018 South Warren Avenue Storm Sewer	Open		11/26/2018	01/31/2019	12/31/2018			4,742.
18-8569	Construction Management for 2018 Water Main Extensions Project	Open		11/30/2018	01/31/2019	12/31/2018			3,097.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1728 - Doland Engineering, LLC**									
18-8570	Construction Management for 2018 Drainage Improvements Project	Open		11/30/2018	01/31/2019	12/31/2018			4,517.
			Vendor **1728 - Doland Engineering, LLC** Totals			Invoices	4		$16,918.
Vendor **3877 - Joseph R Duer**									
B16-000175	Refund B16-000175	Open		01/30/2019	01/30/2019	01/30/2019			1,746.
			Vendor **3877 - Joseph R Duer** Totals			Invoices	1		$1,746.
Vendor **4244 - FCIA**									
10762	2019 Membership Dues -Atherton	Open		01/01/2019	02/01/2019	01/29/2019			80.
			Vendor **4244 - FCIA** Totals			Invoices	1		$80.
Vendor **2102 - Fire Service Inc**									
16397	Parts - T-412	Open		12/21/2018	01/20/2019	12/31/2018			468.
16538	Parts - T-340	Open		01/17/2019	02/16/2019	01/28/2019			84.
			Vendor **2102 - Fire Service Inc** Totals			Invoices	2		$553.
Vendor **3081 - FulLife Safety Center**									
41618	Rain Pants-Horwitz	Open		01/14/2019	02/13/2019	01/24/2019			17.
41551	Tools - M-951	Open		01/15/2019	02/14/2019	01/28/2019			99.
			Vendor **3081 - FulLife Safety Center** Totals			Invoices	2		$116.
Vendor **3075 - Gateway Palatine LLC**									
February 2019	Parking Agreement - February	Open		01/23/2019	02/10/2019	01/23/2019			2,460.
			Vendor **3075 - Gateway Palatine LLC** Totals			Invoices	1		$2,460.
Vendor **1250 - Global Emergency Products Inc**									
FA-10522	2018 Pierce Enforcer Engine	Open		01/25/2019	01/25/2019	01/31/2019			585,057.
			Vendor **1250 - Global Emergency Products Inc** Totals			Invoices	1		$585,057.
Vendor **3675 - Glock Professional Inc**									
TRP/100119049	Armorer's Course (Watson)	Open		12/06/2018	01/06/2019	01/25/2019			250.
			Vendor **3675 - Glock Professional Inc** Totals			Invoices	1		$250.
Vendor **2281 - Grainger**									
9029528800	Vehicle & Equipment Parts - STOCK	Open		12/12/2018	01/11/2019	12/31/2018			13.
9029615672	Vehicle & Equipment Parts - STOCK	Open		12/12/2018	01/11/2019	12/31/2018			45.
9045698918	C Batteries	Open		01/04/2019	02/03/2019	01/24/2019			21.
9051371988	Split Jaw Clamp Meter	Open		01/09/2019	02/08/2019	01/24/2019			116.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2281 - Grainger**									
9053576436	Vehicle & Equipment Parts - STOCK	Open		01/11/2019	02/10/2019	01/28/2019			6.
			Vendor **2281 - Grainger** Totals			Invoices	5		$203.
Vendor **1638 - H & H Electric Co.**									
32038	Pole Replacement-958 N. Arrowhead Drive	Open		11/30/2018	01/31/2019	12/31/2018			4,586.
			Vendor **1638 - H & H Electric Co.** Totals			Invoices	1		$4,586.
Vendor **4835 - High-5 Printwear Inc**									
181053-F	TRT Clothing	Open		01/05/2019	02/04/2019	01/22/2019			100.
			Vendor **4835 - High-5 Printwear Inc** Totals			Invoices	1		$100.
Vendor **4253 - Holiday Radiance Lights Llc**									
873	LED Icicle Lights	Open		01/11/2019	02/10/2019	01/14/2019			840.
			Vendor **4253 - Holiday Radiance Lights Llc** Totals			Invoices	1		$840.
Vendor **2917 - Home Depot Credit Services**									
1014772	Cotter Pins	Open		12/23/2018	01/22/2019	12/31/2018			14.
6010556	Rebar To Hang Garland	Open		01/07/2019	02/06/2019	01/14/2019			14.
6200007	Mailbox Screws	Open		01/07/2019	02/06/2019	01/15/2019			21.
3587020	Storage Bins-Village Hall Christmas Decorations	Open		01/10/2019	02/09/2019	01/14/2019			107.
8011294	Battery & Jack For Impact	Open		01/15/2019	02/14/2019	01/29/2019			253.
			Vendor **2917 - Home Depot Credit Services** Totals			Invoices	5		$411.
Vendor **1957 - IACP-International**									
0042730	2019 Annual Membership & Agency Division Dues (Stoeckel)	Open		01/07/2019	02/05/2019	01/25/2019			240.
0042947	2019 Annual Membership Dues (Daigle)	Open		01/07/2019	02/05/2019	01/25/2019			190.
			Vendor **1957 - IACP-International** Totals			Invoices	2		$430.
Vendor **4591 - IL Department of Innovation & Technology**									
T1915965	Custom Bandwidth	Open		01/15/2019	02/14/2019	01/25/2019			240.
			Vendor **4591 - IL Department of Innovation & Technology** Totals			Invoices	1		$240.
Vendor **2827 - Illinois Dept Of Agriculture**									
2019-00000039	Truck Scale Certification x 6	Open		01/09/2019	02/08/2019	01/14/2019			1,200.
2019-00000080	Annual Scale Inspection for MBL Recycling	Open		01/16/2019	02/15/2019	01/25/2019			200.
			Vendor **2827 - Illinois Dept Of Agriculture** Totals			Invoices	2		$1,400.

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Vendor **1147 - Illinois Fire Inspectors Assoc.**									
20135	2019 IFIA Membership Dues-Atherton	Open		01/01/2019	02/01/2019	01/29/2019			95.
		Vendor **1147 - Illinois Fire Inspectors Assoc.** Totals				Invoices	1		$95.
Vendor **2822 - Illinois Secretary Of State**									
PWVM C-360 2019	License Plate Renewal - C-360	Open		01/01/2019	01/31/2019	01/22/2019			101.
PWVM T-309 2019	License Plate Renewal - T-309	Open		01/01/2019	01/31/2019	01/22/2019			101.
		Vendor **2822 - Illinois Secretary Of State** Totals				Invoices	2		$202.
Vendor **2625 - Illinois Tollway**									
G129000001145	Tolls Incurred for Travel to Training (10/01/18 - 12/31/18)	Open		01/01/2019	02/05/2019	12/31/2018			15.
		Vendor **2625 - Illinois Tollway** Totals				Invoices	1		$15.
Vendor **4723 - Industrial Systems Ltd**									
21704	Liquid Deicing Chemicals	Open		01/16/2019	02/15/2019	01/29/2019			4,410.
21705	Liquid Deicing Chemicals	Open		01/17/2019	02/16/2019	01/29/2019			2,100.
21709	Liquid Deicing Chemicals	Open		01/17/2019	02/16/2019	01/29/2019			3,690.
		Vendor **4723 - Industrial Systems Ltd** Totals				Invoices	3		$10,200.
Vendor **1725 - Interstate Battery Systems**									
50106949	Parts - STOCK	Open		01/09/2019	02/08/2019	01/29/2019			588.
		Vendor **1725 - Interstate Battery Systems** Totals				Invoices	1		$588.
Vendor **2677 - IPELRA**									
PWTRGR03012019	Ruppert Training - 219 Public Sector Employment Law Seminar	Open		01/07/2019	02/06/2019	01/03/2019			195.
PWTRKL03012019	Lapid Training - 219 Public Sector Employment Law Seminar	Open		01/07/2019	02/06/2019	01/03/2019			195.
		Vendor **2677 - IPELRA** Totals				Invoices	2		$390.
Vendor **2695 - JG Uniforms Inc**									
48893	Uniform Equipment/Clothing (Frangiamore)	Open		01/18/2019	02/17/2019	01/25/2019			75.
48894	Uniform Equipment/Clothing (Guimon)	Open		01/18/2019	02/17/2019	01/25/2019			75.
		Vendor **2695 - JG Uniforms Inc** Totals				Invoices	2		$150.
Vendor **2452 - John Neri Construction Co**									
Payout No. 2	2018 Stonebridge Subdivision Storm Sewer Improvements	Open		01/10/2019	02/09/2019	12/31/2018			26,834.
		Vendor **2452 - John Neri Construction Co** Totals				Invoices	1		$26,834.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **3631 - Johnson Controls Security Solutions LLC**									
31643469	Alarm Monitoring 148 W. Illinois Ave -1/1/19-3/31/19	Open		12/15/2018	01/14/2019	01/24/2019			334.
31845547	Alarm Monitoring-250 W Illinois Ave	Open		01/12/2019	02/01/2019	01/18/2019			61.
31845548	Alarm Monitoring 137 W. Wood St-2/1/19-4/30/19	Open		01/12/2019	02/11/2019	01/24/2019			141.
31845555	Alarm Monitoring-1215 N Quentin Rd	Open		01/12/2019	02/01/2019	01/18/2019			61.
31845577	Alarm Monitoring-137 W Wood St	Open		01/12/2019	02/01/2019	01/18/2019			61.
31845585	Alarm Monitoring-39 E Colfax St	Open		01/12/2019	02/01/2019	01/18/2019			61.
31845586	Alarm Monitoring-1475 N Hicks Rd	Open		01/12/2019	02/01/2019	01/18/2019			61.
		Vendor	**3631 - Johnson Controls Security Solutions LLC** Totals			Invoices	7		$782.
Vendor **1635 - Joseph D. Foreman & Company**									
323709REISSUE	8" Hand-Tite Pipe Plug	Open		10/09/2018	01/27/2019	01/24/2019			99.
323752REISSUE	5 Gallon Water Plug	Open		10/15/2018	01/27/2019	01/24/2019			48.
		Vendor	**1635 - Joseph D. Foreman & Company** Totals			Invoices	2		$148.
Vendor **4282 - Edward F Kemper**									
2019-00000095	Car Radio Charger	Open		01/30/2019	01/30/2019	01/28/2019			41.
2019-00000096	Pulse Ox	Open		01/30/2019	01/30/2019	01/28/2019			34.
2019-00000097	NASAR Membership	Open		01/30/2019	01/30/2019	01/28/2019			55.
		Vendor	**4282 - Edward F Kemper** Totals			Invoices	3		$131.
Vendor **4044 - Lexipol LLC**									
26848	2019 Membership - DTB subscription 01/01/2019-12/31/2019	Open		12/07/2018	02/05/2019	01/22/2019			14,811.
		Vendor	**4044 - Lexipol LLC** Totals			Invoices	1		$14,811.
Vendor **2995 - M & B Landscaping**									
PD-276A	2019 Parking Deck Snow & Ice Control Services	Open		01/01/2019	01/31/2019	01/24/2019			550.
PD-277	2019 Parking Deck Snow & Ice Control Services	Open		01/16/2019	02/15/2019	01/24/2019			3,405.
		Vendor	**2995 - M & B Landscaping** Totals			Invoices	2		$3,955.
Vendor **2348 - M & V Auto Body**									
J19-38	Repairs - T-458	Open		01/17/2019	02/16/2019	01/22/2019			382.
		Vendor	**2348 - M & V Auto Body** Totals			Invoices	1		$382.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **4780 - Marsh USA, Inc**									
349582405635	2019 - Insurance Liability Premiums (MARSH USA Inc.)	Open		12/27/2018	02/05/2019	01/29/2019			453,023.
			Vendor **4780 - Marsh USA, Inc** Totals			Invoices	1		$453,023.
Vendor **4065 - Master Truck & Trailer Llc**									
S39044	Parts - E-404	Open		12/26/2018	01/25/2019	12/31/2018			34.
			Vendor **4065 - Master Truck & Trailer Llc** Totals			Invoices	1		$34.
Vendor **2756 - Mc Master Carr Supply Co.**									
83484324	Parts - T-340	Open		01/10/2019	02/09/2019	01/28/2019			20.
83742158	Parts - T-340	Open		01/14/2019	02/13/2019	01/28/2019			35.
83745948	Parts - PT-406	Open		01/14/2019	02/13/2019	01/28/2019			30.
			Vendor **2756 - Mc Master Carr Supply Co.** Totals			Invoices	3		$86.
Vendor **2173 - Menards Inc**									
96426	Community Service Cleaning Supplies	Open		01/18/2019	02/17/2019	01/25/2019			118.
			Vendor **2173 - Menards Inc** Totals			Invoices	1		$118.
Vendor **2737 - Mes Inc/Global**									
IN1298157	Letter Patches	Open		01/10/2019	02/09/2019	01/17/2019			78.
IN1300542	Boots	Open		01/17/2019	02/16/2019	01/28/2019			375.
			Vendor **2737 - Mes Inc/Global** Totals			Invoices	2		$453.
Vendor **1866 - Metro Western Cook Credit Service**									
75514	Employee Background Check (N. Andrusho)	Open		01/15/2019	02/14/2019	01/25/2019			36.
			Vendor **1866 - Metro Western Cook Credit Service** Totals			Invoices	1		$36.
Vendor **1118 - Mid American Water Of Wauconda Inc**									
205720W-1	Utility System Supplies	Open		01/03/2019	02/02/2019	01/28/2019			1,840.
206090W	Utility System Supplies	Open		01/03/2019	02/02/2019	01/28/2019			324.
206224W	Utility System Supplies	Open		01/11/2019	02/10/2019	01/28/2019			2,969.
			Vendor **1118 - Mid American Water Of Wauconda Inc** Totals			Invoices	3		$5,133.
Vendor **2421 - Mikes Towing/Auto & Truck Repair**									
1063236	Repairs & Safety Lane - T-460, T-459 & T-447	Open		01/02/2019	02/01/2019	01/28/2019			107.
1063299	Repairs & Safety Lane - T-405	Open		01/16/2019	02/15/2019	01/28/2019			36.
			Vendor **2421 - Mikes Towing/Auto & Truck Repair** Totals			Invoices	2		$143.

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Vendor **2386 - MJ Sports**									
16291	Windstar Wind Shirt/Dakota Jacket-Jordan	Open		01/14/2019	02/14/2019	01/18/2019			158.
			Vendor **2386 - MJ Sports** Totals			Invoices	1		$158.
Vendor **1856 - Monroe Truck Equipment**									
5392875	Parts - T-441	Open		01/07/2019	02/06/2019	01/28/2019			465.
			Vendor **1856 - Monroe Truck Equipment** Totals			Invoices	1		$465.
Vendor **2772 - Motion Industries**									
IL22-838005	Wrench	Open		01/08/2019	02/07/2019	01/15/2019			27.
			Vendor **2772 - Motion Industries** Totals			Invoices	1		$27.
Vendor **2789 - Municipal Clerks Of Illinois**									
2019 - MCI	2019 Renewal Annual Membership Duer & Sadik	Open		01/03/2019	02/03/2019	01/25/2019			80.
			Vendor **2789 - Municipal Clerks Of Illinois** Totals			Invoices	1		$80.
Vendor **2047 - NAARSO-Natl Assoc Amusement Ride Sf**									
3869-19	Membership Dues -Atherton	Open		11/30/2018	02/01/2019	01/29/2019			75.
			Vendor **2047 - NAARSO-Natl Assoc Amusement Ride Sf** Totals			Invoices	1		$75.
Vendor **2360 - Napa Of Palatine**									
4460-208685	Parts - T-371	Open		12/14/2018	01/13/2019	12/31/2018			31.
4460-211487	Parts - PT-407	Open		01/08/2019	02/07/2019	01/28/2019			6.
4460-211689	Parts - STOCK	Open		01/09/2019	02/08/2019	01/28/2019			69.
4460-212847	Parts - STOCK	Open		01/17/2019	02/16/2019	01/28/2019			19.
			Vendor **2360 - Napa Of Palatine** Totals			Invoices	4		$127.
Vendor **1708 - National Safety Council**									
519800-2019	2019 Annual Membership (National Safety Council)	Open		12/20/2018	02/05/2019	01/24/2019			881.
			Vendor **1708 - National Safety Council** Totals			Invoices	1		$881.
Vendor **2953 - Neopost USA, Inc.**									
15614996	Neopost Ink	Open		01/08/2019	02/08/2019	01/17/2019			150.
			Vendor **2953 - Neopost USA, Inc.** Totals			Invoices	1		$150.
Vendor **1889 - NFPA**									
7385720X	2019 Membership Dues -Atherton	Open		11/27/2018	01/01/2019	01/29/2019			175.
7396093Y	Auto Sprinkler/Nat'l Fire Alarm and Diz/Water Based Fire Protect	Open		12/13/2018	01/13/2019	12/31/2018			460.

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Vendor **1889 - NFPA**									
7412722Y	Guzman Books	Open		01/15/2019	02/14/2019	01/31/2019			124.
			Vendor **1889 - NFPA** Totals			Invoices	3		$759.
Vendor **2616 - Nicor Gas**									
90049286264-1118	Natural Gas-200 E. Wood Street Village Hall	Open		12/13/2018	01/31/2019	12/31/2018			1,770.
33367400000-1218	Natural Gas-987 E. Palatine Road Station 83	Open		12/17/2018	02/01/2019	12/31/2018			430.
93126652572-1218	Natural Gas-150 W. Wilson Street Clu Building	Open		12/17/2018	02/01/2019	12/31/2018			246.
49923400003-1218	Natural Gas-148 W. Illinois Avenue Combined Service Facility	Open		12/18/2018	02/04/2019	12/31/2018			2,846.
77309667044-1218	Natural Gas-220 W. Illinois Avenue Station 84	Open		12/18/2018	02/04/2019	12/31/2018			393.
95576400006-1218	Natural Gas-200 W. Illinois Ave Fire Storage Garage	Open		12/18/2018	02/04/2019	12/31/2018			93.
37917400006-1218	Natural Gas-914 W. Lukas Avenue Square D Lift Station	Open		12/19/2018	01/18/2019	12/31/2018			31.
55424779829-1218	Natural Gas-1545-47 Shires Court Shires Lift Station	Open		12/19/2018	02/05/2019	12/31/2018			31.
19505219626-1218	Natural Gas-251 W. Colfax Street Parking Deck	Open		12/26/2018	02/12/2019	12/31/2018			104.
46007255576-1218	Natural Gas-804 W. Panorama Drive Deer Grove Lift Station	Open		12/26/2018	02/12/2019	12/31/2018			29.
83980510966-1218	Natural Gas-550 N. Smith Street Well 7 Generator	Open		12/26/2018	02/12/2019	12/31/2018			28.
25623386239-1218	Natural Gas-1484 N. Oak Street Pepper Tree Lift Station	Open		12/27/2018	02/12/2019	12/31/2018			32.
66457600006-1218	Natural Gas-555 E. Dundee Road Hicks and Dundee Pump Station	Open		12/27/2018	02/12/2019	12/31/2018			151.
68017400000-1218	Natural Gas-137 W. Wood Street Train Station	Open		12/27/2018	02/12/2019	12/31/2018			281.
70018165616-1218	Natural Gas-432 W. Haleys Hill Court Dunhaven Woods Lift Station	Open		12/27/2018	02/12/2019	12/31/2018			36.
25237600009-1218	Natural Gas-39 E. Colfax Street Station 85	Open		12/28/2018	02/12/2019	12/31/2018			31.
60365400005-1218	Natural Gas-1475 N. Hicks Road Station 82	Open		12/28/2018	02/12/2019	12/31/2018			712.
88271305703-1218	Natural Gas-1465 E. Evergreen Drive Randville Lift Station	Open		12/28/2018	02/12/2019	12/31/2018			101.
90049286264-1218	Natural Gas-200 E. Wood Street Village Hall	Open		12/28/2018	02/12/2019	12/31/2018			1,855.

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Vendor **2616 - Nicor Gas**									
36756460568-1218	Natural Gas-884 E. Lilly Lane Rose and Lilly Lift Station	Open		12/31/2018	02/15/2019	12/31/2018			99.
51394453685-1218	Natural Gas-595 N. Hicks Road Police Headquarters	Open		12/31/2018	02/15/2019	12/31/2018			2,294.
88097600006-1218	Natural Gas-2175 N. Coach Road Long Grove Pump Station	Open		01/08/2019	02/07/2019	12/31/2018			230.
			Vendor **2616 - Nicor Gas** Totals			Invoices	22		$11,832.
Vendor **1541 - NIPSTA**									
12458967	Hazardous Materials Incident Command	Open		01/10/2019	02/09/2019	01/16/2019			225.
12459023	Company Fire Officer	Open		01/10/2019	02/09/2019	01/16/2019			1,100.
			Vendor **1541 - NIPSTA** Totals			Invoices	2		$1,325.
Vendor **3154 - North American Rescue LLC**									
IN349295	Officer Safety Equipment	Open		01/18/2019	02/17/2019	01/25/2019			643.
			Vendor **3154 - North American Rescue LLC** Totals			Invoices	1		$643.
Vendor **3793 - Northern Illinois Fire Inspectors Association**									
2019	Annual Dues-Andersen/Atherton	Open		01/01/2019	02/01/2019	01/29/2019			50.
			Vendor **3793 - Northern Illinois Fire Inspectors Association** Totals			Invoices	1		$50.
Vendor **1413 - Northwest Central Dispatch Syst**									
8708	Member Assessment Fee's (February)	Open		01/01/2019	02/01/2019	01/25/2019			58,278.
			Vendor **1413 - Northwest Central Dispatch Syst** Totals			Invoices	1		$58,278.
Vendor **2224 - Northwest Community Hospital-EMS**									
2019-00000070	System Entry Fees	Open		01/14/2019	02/13/2019	01/21/2019			150.
			Vendor **2224 - Northwest Community Hospital-EMS** Totals			Invoices	1		$150.
Vendor **1567 - Nugent Consulting Group**									
1032	2019 Services Management Consulting (Nugent-1st Qtr Installment)	Open		01/01/2019	02/05/2019	01/22/2019			4,200.
			Vendor **1567 - Nugent Consulting Group** Totals			Invoices	1		$4,200.
Vendor **1214 - On Time Embroidery Inc.**									
O58214	Clothing	Open		01/16/2019	02/15/2019	01/17/2019			94.
O58416	Clothing	Open		01/16/2019	02/15/2019	01/17/2019			157.
OE58263	Clothing	Open		01/16/2019	02/15/2019	01/17/2019			125.
OES58404	Clothing	Open		01/16/2019	02/15/2019	01/17/2019			139.
S58434	Clothing	Open		01/16/2019	02/15/2019	01/17/2019			36.
S58435	Clothing	Open		01/16/2019	02/15/2019	01/17/2019			29.

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1214 - On Time Embroidery Inc.**									
S58436	Clothing	Open		01/16/2019	02/15/2019	01/17/2019			56.
			Vendor **1214 - On Time Embroidery Inc.** Totals			Invoices	7		$638.
Vendor **1561 - Palatine Ace Hardware**									
45581/1	station 85 supplies	Open		01/07/2019	02/06/2019	01/07/2019			8.
45582/1	Hose Nozzle	Open		01/07/2019	02/06/2019	01/15/2019			10.
			Vendor **1561 - Palatine Ace Hardware** Totals			Invoices	2		$19.
Vendor **1583 - Palatine Park District**									
PWPDKIT011819	Kitchen Supplies	Open		01/18/2019	02/17/2019	01/23/2019			231.
			Vendor **1583 - Palatine Park District** Totals			Invoices	1		$231.
Vendor **1310 - Partners for Our Communities**									
2019-00000040	Office Space for Social Services Unit at Comm Resource Center	Open		01/08/2019	02/07/2019	01/14/2019			10,000.
			Vendor **1310 - Partners for Our Communities** Totals			Invoices	1		$10,000.
Vendor **3287 - Nathan W Paulsberg**									
2019-00000069	Functional Movement Systems	Open		01/21/2019	01/21/2019	01/21/2019			99.
			Vendor **3287 - Nathan W Paulsberg** Totals			Invoices	1		$99.
Vendor **4636 - PDC Laboratories Inc**									
I9340343	Water Sample Testing	Open		09/30/2018	01/15/2019	12/31/2018			1,797.
			Vendor **4636 - PDC Laboratories Inc** Totals			Invoices	1		$1,797.
Vendor **2298 - PF Pettibone & Company**									
175388	Compliance & Parking Tickets	Open		01/07/2019	02/06/2019	01/14/2019			1,012.
			Vendor **2298 - PF Pettibone & Company** Totals			Invoices	1		$1,012.
Vendor **4729 - PGI Membership Services**									
2019	Membership-Atherton	Open		01/01/2019	02/01/2019	01/29/2019			70.
			Vendor **4729 - PGI Membership Services** Totals			Invoices	1		$70.
Vendor **2167 - Pomp's Tire Service, Inc.**									
410626305	Parts - PT-219	Open		11/16/2018	01/01/2019	12/31/2018			781.
280092395	Parts - T-412	Open		01/02/2019	02/06/2019	01/29/2019			3,127.
280092719	Parts - E-211	Open		01/07/2019	02/06/2019	01/29/2019			425.
280092827	Credit Memo	Open		01/07/2019	02/06/2019	01/29/2019			(3,127.8
280092829	Parts - T-412	Open		01/07/2019	02/06/2019	01/29/2019			2,767.
			Vendor **2167 - Pomp's Tire Service, Inc.** Totals			Invoices	5		$3,974.

Attachment: Warrant #3 (Warrant # 3)

Warrant #3

Invoice Due Date Range 01/01/19 - 02/19/1
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Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1404 - Porter Lee Corporation**									
21723	Evidence Label Printer Ribbon (Property)	Open		01/09/2019	02/08/2019	01/14/2019			54.
			Vendor **1404 - Porter Lee Corporation** Totals			Invoices	1		$54.
Vendor **1944 - Quill Corporation**									
3606511	Office Supplies-General	Open		12/18/2018	01/18/2019	12/31/2018			115.
4267684	Office Supplies - General	Open		01/15/2019	02/14/2019	01/30/2019			223.
			Vendor **1944 - Quill Corporation** Totals			Invoices	2		$338.
Vendor **4300 - Ray O'Herron Co, Inc**									
1901623-IN	Uniform/Equipment Items (Meeks)	Open		01/09/2019	02/08/2019	01/28/2019			81.
1902140-IN	Uniform/Equipment Items (Bonneville)	Open		01/11/2019	02/10/2019	01/28/2019			35.
1902141-IN	Uniform/Equipment Items (Harris)	Open		01/11/2019	02/10/2019	01/28/2019			24.
1902143-IN	Uniform/Equipment Items (Murphy)	Open		01/11/2019	02/10/2019	01/28/2019			63.
1903645-IN	Uniform/Equipment Items (Bonneville)	Open		01/18/2019	02/17/2019	01/28/2019			53.
1903646-IN	Uniform/Equipment Items (Patrick)	Open		01/18/2019	02/17/2019	01/28/2019			10.
1903648-IN	Uniform/Equipment Items (Berry)	Open		01/18/2019	02/17/2019	01/28/2019			116.
1903652-IN	Uniform/Equipment Items (Murphy)	Open		01/18/2019	02/17/2019	01/28/2019			99.
			Vendor **4300 - Ray O'Herron Co, Inc** Totals			Invoices	8		$485.
Vendor **4592 - Rogner's Towing & Recovery**									
9452	Repair & Maintenance - T-332	Open		01/19/2019	02/18/2019	01/22/2019			270.
			Vendor **4592 - Rogner's Towing & Recovery** Totals			Invoices	1		$270.
Vendor **3743 - Adam W Rothenberg**									
2019-00000071	Tactical Gear Backpack	Open		01/22/2019	01/22/2019	01/22/2019			83.
2019-00000072	Gear Labels	Open		01/22/2019	01/22/2019	01/22/2019			89.
2019-00000073	Name Tapes	Open		01/22/2019	01/22/2019	01/22/2019			10.
			Vendor **3743 - Adam W Rothenberg** Totals			Invoices	3		$183.
Vendor **1201 - Route 12 Rental Co. Inc.**									
89122	Village Hall Christmas Tree Removal	Open		01/15/2019	02/14/2019	01/24/2019			161.
			Vendor **1201 - Route 12 Rental Co. Inc.** Totals			Invoices	1		$161.
Vendor **4019 - Rush Truck Centers**									
3013329586	Parts - T-381	Open		01/03/2019	02/02/2019	01/30/2019			220.

Attachment: Warrant #3 (Warrant # 3)

VILLAGE OF PALATINE

Warrant #3

Invoice Due Date Range 01/01/19 - 02/19/1
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **4019 - Rush Truck Centers**									
3013363515	Parts - E-211	Open		01/07/2019	02/06/2019	01/30/2019			200.
3013395880	Parts - T-395	Open		01/09/2019	02/08/2019	01/30/2019			880.
3013397042	Parts - T-379	Open		01/09/2019	02/08/2019	01/30/2019			451.
3013429708	Parts - T-395	Open		01/11/2019	02/10/2019	01/30/2019			223.
3013430311	Parts - T-441	Open		01/11/2019	02/10/2019	01/30/2019			205.
3013448226	Parts - T-411	Open		01/14/2019	02/13/2019	01/30/2019			880.
3013451059	Parts - T-425	Open		01/14/2019	02/13/2019	01/30/2019			370.
3013468593	Credit Memo	Open		01/15/2019	02/13/2019	01/30/2019			(63.8
			Vendor **4019 - Rush Truck Centers** Totals			Invoices	9		$3,366.
Vendor **2673 - Schain Banks Kenny & Schwartz**									
44044	Legal Services December 2018	Open		01/09/2019	02/06/2019	12/31/2018			24,446.
			Vendor **2673 - Schain Banks Kenny & Schwartz** Totals			Invoices	1		$24,446.
Vendor **4087 - Service Components Inc.**									
93465	PEMA Expedition Lights/Wiring	Open		12/31/2018	01/30/2019	01/28/2019			450.
93574	Parts - STOCK	Open		01/15/2019	02/14/2019	01/28/2019			629.
			Vendor **4087 - Service Components Inc.** Totals			Invoices	2		$1,079.
Vendor **1689 - Smith Ecological Systems Inc**									
21949	Repair-Countryside Pump Station	Open		01/15/2019	02/14/2019	01/28/2019			404.
21955	Repair-Countryside Pump Station	Open		01/18/2019	02/17/2019	01/28/2019			338.
			Vendor **1689 - Smith Ecological Systems Inc** Totals			Invoices	2		$743.
Vendor **4262 - SnoDepot**									
393849	Parts - T-381	Open		01/02/2019	02/01/2019	01/22/2019			764.
			Vendor **4262 - SnoDepot** Totals			Invoices	1		$764.
Vendor **3207 - Spaceco, Inc**									
77755	Kasuba Lift Station Forcemain Replacement Engineering Services	Open		01/10/2019	02/09/2019	12/31/2018			3,859.
			Vendor **3207 - Spaceco, Inc** Totals			Invoices	1		$3,859.
Vendor **2207 - Spartan Motors USA, Inc**									
IN00761500	Parts - T-412	Open		01/11/2019	02/10/2019	01/28/2019			195.
			Vendor **2207 - Spartan Motors USA, Inc** Totals			Invoices	1		$195.
Vendor **1547 - Spring Align**									
111590	Repairs - T-370	Open		01/17/2019	02/16/2019	01/30/2019			1,574.
			Vendor **1547 - Spring Align** Totals			Invoices	1		$1,574.

Attachment: Warrant #3 (Warrant # 3)

VILLAGE OF PALATINE

Warrant #3

Invoice Due Date Range 01/01/19 - 02/19/1
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **1804 - Staples Advantage**									
8052963763	office supplies	Open		01/19/2019	02/18/2019	01/28/2019			112.
			Vendor **1804 - Staples Advantage** Totals			Invoices	1		$112.
Vendor **4676 - Tech Electronics of Illinois, LLC**									
190116087	FD82 Security System	Open		01/16/2019	02/15/2019	01/25/2019			5,910.
			Vendor **4676 - Tech Electronics of Illinois, LLC** Totals			Invoices	1		$5,910.
Vendor **2111 - Terminal Supply Co**									
84197-00	Parts - STOCK	Open		12/18/2018	01/17/2019	12/31/2018			67.
			Vendor **2111 - Terminal Supply Co** Totals			Invoices	1		$67.
Vendor **4605 - The Sewer Boss**									
1158	Swaging Tool Die	Open		01/09/2019	02/08/2019	01/24/2019			516.
			Vendor **4605 - The Sewer Boss** Totals			Invoices	1		$516.
Vendor **2088 - The Verdin Company**									
181723	Train Station Tower Clock System	Open		01/08/2019	02/07/2019	12/31/2018			6,155.
			Vendor **2088 - The Verdin Company** Totals			Invoices	1		$6,155.
Vendor **1199 - Thompson Elevator Inspection Service Inc**									
19-0188	1 Permit Insp & 2 permit reinsp.	Open		01/11/2019	02/10/2019	01/30/2019			225.
19-0236	1 permit insp - Tamarack	Open		01/15/2019	02/14/2019	01/30/2019			75.
			Vendor **1199 - Thompson Elevator Inspection Service Inc** Totals			Invoices	2		$300.
Vendor **1650 - Topcon Solutions Store**									
INV78915	Surveying Supplies	Open		01/11/2019	02/10/2019	01/03/2019			85.
			Vendor **1650 - Topcon Solutions Store** Totals			Invoices	1		$85.
Vendor **4598 - TreeStuff.com**									
INV-443325	Tree Care Supplies	Open		01/11/2019	02/10/2019	01/15/2019			91.
			Vendor **4598 - TreeStuff.com** Totals			Invoices	1		$91.
Vendor **4403 - Tyler Technologies Inc**									
025-246847	Energov Project	Open		01/02/2019	02/16/2019	12/31/2018			10,412.
			Vendor **4403 - Tyler Technologies Inc** Totals			Invoices	1		$10,412.
Vendor **1674 - Ultimate Plumbing Supply**									
347536	Supplies-Meters	Open		12/27/2018	01/26/2019	12/31/2018			14.
			Vendor **1674 - Ultimate Plumbing Supply** Totals			Invoices	1		$14.
Vendor **3157 - UniFirst Corporation**									
061 1173096	Shop Rags/Carpets	Open		01/07/2019	02/06/2019	01/23/2019			51.

Attachment: Warrant #3 (Warrant # 3)

VILLAGE OF PALATINE

Warrant #3

Invoice Due Date Range 01/01/19 - 02/19/1
Report By Vendor - Invoi
Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **3157 - UniFirst Corporation**									
061 1173238	Shop Rags/Carpets	Open		01/07/2019	02/06/2019	01/23/2019			33.
061 1174796	Shop Rags/Carpets	Open		01/14/2019	02/13/2019	01/23/2019			51.
061 1174931	Shop Rags/Carpets	Open		01/14/2019	02/13/2019	01/23/2019			73.
			Vendor **3157 - UniFirst Corporation** Totals			Invoices	4		$210.
Vendor **2532 - United Laboratories, Inc.**									
INV243793	Vanishing Act Stain Remover and Solar Solvent	Open		12/21/2018	01/20/2019	12/31/2018			520.
			Vendor **2532 - United Laboratories, Inc.** Totals			Invoices	1		$520.
Vendor **2501 - United Parcel Service**									
00004E3E18019	Shipping Charges	Open		01/05/2019	02/04/2019	01/23/2019			31.
00004E3E18029	Shipping Charges	Open		01/12/2019	02/11/2019	01/23/2019			26.
00004E3E18039	Shipping Charges	Open		01/19/2019	02/18/2019	01/23/2019			34.
			Vendor **2501 - United Parcel Service** Totals			Invoices	3		$93.
Vendor **2276 - USA Blue Book**									
785590	Utility Tools	Open		01/15/2019	02/14/2019	01/28/2019			378.
			Vendor **2276 - USA Blue Book** Totals			Invoices	1		$378.
Vendor **3156 - Utility Service Co, Inc**									
466783	North Supply 1 East Reservoir Water Tank Maintenance Semi-Annual	Open		01/01/2019	01/31/2019	01/29/2019			12,500.
466865	Winston Tank Water Tank Maintenance Semi-Annual Fee	Open		01/01/2019	01/31/2019	01/29/2019			12,500.
466866	North Supply 2 West Reservoir Water Tank Maintenance Semi-Annual	Open		01/01/2019	01/31/2019	01/29/2019			12,500.
466922	Countryside Standpipe Water Tank Maintenance Semi-Annual Fee	Open		01/01/2019	01/31/2019	01/29/2019			185,823.
467129	Countryside Ground Storage Water Tank Maintenance SemiAnnual Fee	Open		01/01/2019	01/31/2019	01/29/2019			80,673.
			Vendor **3156 - Utility Service Co, Inc** Totals			Invoices	5		$303,996.
Vendor **3709 - Verizon Wireless**									
9821325019	Cellular Usage In Vehicle	Open		01/01/2019	02/01/2019	12/31/2018			1,687.
9822188723	Cellular Usage	Open		01/12/2019	02/04/2019	01/25/2019			1,556.
			Vendor **3709 - Verizon Wireless** Totals			Invoices	2		$3,243.

Attachment: Warrant #3 (Warrant # 3)

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Invoice Due Date Range 01/01/19 - 02/19/1
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Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **3887 - Vian Construction Co Inc**									
Pay Request # 2	2018 Water Main Extensions Project	Open		01/11/2019	02/10/2019	12/31/2018			90,865.
			Vendor **3887 - Vian Construction Co Inc** Totals			Invoices	1		$90,865.
Vendor **3020 - Village of Palatine Petty Cash**									
2019-00000084	A. Stoeckel - GCCPCA Luncheon x3	Open		01/16/2019	02/04/2019	01/29/2019			60.
2019-00000085	A. Stoeckel - FBINAA Retrainer Dinner/Meeting x3	Open		01/16/2019	02/04/2019	01/29/2019			90.
2019-00000087	A. Calanca - Two-Way Radios for Training Unit (Amazon)	Open		01/24/2019	02/04/2019	01/29/2019			64.
2019-00000086	K. Cordell - Kitchen Supplies (GFS)	Open		01/25/2019	02/04/2019	01/29/2019			28.
2019-00000091	C. Lesselyoung - School Safety Equipment (Walmart)	Open		01/29/2019	02/04/2019	01/29/2019			12.
			Vendor **3020 - Village of Palatine Petty Cash** Totals			Invoices	5		$256.
Vendor **3072 - Benjamin R Vyverberg**									
Reimb 12/18/18	Chamber meeting reimb	Open		12/11/2018	01/15/2019	12/31/2018			100.
BV 12/18/18 Reim	Plan Comm volunteer recognition dinner	Open		12/12/2018	01/15/2019	12/31/2018			145.
			Vendor **3072 - Benjamin R Vyverberg** Totals			Invoices	2		$245.
Vendor **2716 - W.S. Darley & Fireground Supply**									
17347106	K12 Saw	Open		12/27/2018	01/26/2019	12/31/2018			1,798.
			Vendor **2716 - W.S. Darley & Fireground Supply** Totals			Invoices	1		$1,798.
Vendor **2780 - Walgreen Company**									
100243933	Prisoner Medications (18-20908 & 19-00038)	Open		01/15/2019	01/30/2019	01/25/2019			52.
			Vendor **2780 - Walgreen Company** Totals			Invoices	1		$52.
Vendor **3209 - Warehouse Direct**									
4153076-0	Air Duster	Open		01/08/2019	02/08/2019	01/16/2019			13.
4161743-0	Paper	Open		01/15/2019	02/15/2019	01/25/2019			67.
4162075-0	Stamp Ink	Open		01/15/2019	02/15/2019	01/25/2019			12.
4164525-0	Office Supplies	Open		01/16/2019	02/15/2019	01/23/2019			49.
			Vendor **3209 - Warehouse Direct** Totals			Invoices	4		$142.
Vendor **2752 - West Side Exchange**									
W68823	Credit Memo	Open		11/19/2018	02/03/2019	01/22/2019			(50.0

Attachment: Warrant #3 (Warrant # 3)

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Invoice Due Date Range 01/01/19 - 02/19/1
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Summary Listi

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amou
Vendor **2752 - West Side Exchange**									
W69752	Parts - STOCK	Open		01/04/2019	02/03/2019	01/22/2019			247.
			Vendor **2752 - West Side Exchange** Totals			Invoices	2		$197.
Vendor **2258 - Wickstrom Ford Lincoln Mercury**									
674836	Repairs - C-373	Open		12/18/2018	01/17/2019	12/31/2018			45.
677229	Repairs & Maintenance - C-345	Open		01/03/2019	02/02/2019	01/22/2019			47.
674720	Repairs & Maintenance - T-414	Open		01/09/2019	02/08/2019	01/22/2019			1,118.
678555	Repairs & Maintenance - C-345	Open		01/10/2019	02/09/2019	01/22/2019			125.
679632	Repairs & Maintenance - T-456	Open		01/17/2019	02/16/2019	01/22/2019			44.
			Vendor **2258 - Wickstrom Ford Lincoln Mercury** Totals			Invoices	5		$1,381.
Vendor **1075 - Witmer Public Safety Group Inc**									
E1802941	Helmets	Open		01/07/2019	02/06/2019	01/17/2019			210.
E1802941.001	Helmets	Open		01/10/2019	02/09/2019	01/17/2019			601.
			Vendor **1075 - Witmer Public Safety Group Inc** Totals			Invoices	2		$812.
Vendor **2131 - Zarnoth Brush Works**									
0172926-IN	Parts - STOCK	Open		11/21/2018	01/01/2019	12/31/2018			1,110.
			Vendor **2131 - Zarnoth Brush Works** Totals			Invoices	1		$1,110.
Vendor **CountyCare**									
175544	Ambulance Fee Refund	Open		01/28/2019	01/28/2019	01/28/2019			233.
			Vendor **CountyCare** Totals			Invoices	1		$233.
Vendor **CountyCare**									
176177	Ambulance Fee Refund	Open		01/28/2019	01/28/2019	01/28/2019			238.
			Vendor **CountyCare** Totals			Invoices	1		$238.
Vendor **Kurt Deger**									
2019-00000083	Ambulance Fee Refund	Open		01/28/2019	01/28/2019	01/28/2019			55.
			Vendor **Kurt Deger** Totals			Invoices	1		$55.
Vendor **Malgorzata & Leszek Maciorowski**									
2019-00000082	refund withdrawn/ 670-672 E Northwest Hwy / 18-46	Open		01/28/2019	01/28/2019	01/28/2019			870.
			Vendor **Malgorzata & Leszek Maciorowski** Totals			Invoices	1		$870.
			Sub-Department **52-42 Public Works,Fleet Services** Totals			Invoices	352		$1,878,817.
			Grand Totals			Invoices	352		$1,878,817.

Attachment: Warrant #3 (Warrant # 3)

Consider an Ordinance Approving a Planned Development Amendment, Special Use, and Variation for a Quest Academy Children's Museum at 37 E. Northwest Highway

BACKGROUND:

The Petitioner, Quest Academy (Jacque Negus), is requesting to operate a children's museum solely for Quest Academy in the Palatine Centre shopping center (directly west of Quest Academy). Per the business plan: "The children's museum would be solely for Quest Academy students to share their creative abilities in art, technology, science, engineering, and math through interactive displays; and, it would provide students the opportunity to gain experience in being docents." Therefore, the Petitioner is requesting the following:

1. **Planned Development Amendment to Ordinance #0-80-72, as amended by Ordinance #0-120-11, to allow an assembly use (Quest Academy children's museum) in a retail tenant space (37 E. Northwest Highway) within the Palatine Centre Shopping Centre.**
2. **Planned Development Amendment to Ordinance #0-80-72, as amended by Ordinance #-0-120-11, to expand the use list to allow a children's museum operated by Quest Academy, as a Special Use.**
3. **Special Use to allow a children's museum operated by Quest Academy.**
4. **Variation of 17 parking spaces to permit the shopping center to have 201 parking spaces instead of the minimum required 244 parking spaces, (a previously approved variation was granted with a total required parking of 227 spaces). Therefore, the proposed use requires another parking variation of 17 parking spaces, pursuant to Section 7.03 (b) (1) of the Palatine Zoning Ordinance.**

KEY ISSUES:

- The subject tenant space is located within the Palatine Centre shopping center. Palatine Centre consists of two multi-tenant commercial buildings, both of which are located directly west of Quest Academy. The buildings total approximately 35,000 square feet and include retail uses, restaurants (under building permit review), Quest Academy classrooms, and office uses. The shopping center is zoned R-1 Single-Family, but is governed by a Planned Development Ordinance (#O-80-72, as amended).
- The subject tenant space is approximately 1,500 square feet and was previously occupied by a yoga studio.
- Per the Planned Development Ordinance (#O-120-11) required the following:
    - Quest shall not occupy more than 50% of the total square footage of the retail tenant space for any use. Per the rent roll provided for the recently approved restaurant uses, the total net square footage of tenant space is

34,392 square feet. **Quest currently occupies approximately 21% of the retail center. If the museum is approved, Quest will occupy approximately 25% of the retail center.**

- Quest Student uses are limited to the western building (subject building - 23 E. through 47 E. Northwest Highway). **The proposed tenant space is located directly west of Quest and adjacent to two other Quest Academy classrooms.**
- The Planned Development limited any Quest expansion into the retail tenant space as either classroom, storage, or administrative offices uses and did include assembly uses, which would require a Planned Development Amendment. This is a component of the request.

- Per the business plan, the children's museum will be partially open to the public Saturday and Sunday (10 am - 4 pm), by scheduled appointment only and for scheduled field trips for students from other schools Monday through Friday during 2-hour time frames (9 am - 11 am and 1 pm - 3 pm):
  - Saturday/Sunday: 30-50 students, 2 staff members, and 1 adult chaperone per 5 students (maximum 10)
  - Monday-Friday: field trips - with 30 students, 6 adult chaperones, and 2 staff
- Per the Petitioner, the Parent/School Association would be in charge of staffing the museum, with student docents and parent volunteers.
- The total required parking is based on 30% of maximum occupancy. The space is considered unconsecrated assembly, tables and chairs. Therefore, the floor area in is 15 square feet per occupant. The floorplan indicates only 1,100 square feet of the tenant space will be used for displays; therefore, the maximum occupancy is 73 people and required parking is 22 parking spaces.
- There are 131 existing parking spaces for the shopping center and a total of 201 parking spaces between the shopping center, Quest Academy, and the West Campus parking lot. Based on the existing uses (not including the proposed children's museum), 227 parking spaces were required. A parking variation to permit 201 spaces, instead of the required 227 was granted in 2018 for 2 new restaurants.
- The new parking Variation is required, as the proposed use has a higher parking requirement that the other office and retail uses in the center.
- Other uses in the shopping center include:

Unit #	Tenant	Square Feet	Number of Parking Spaces Required

3 E. Northwest Hwy	Curry Takumi (restaurant - under building permit review)	1,887	19
5 E. Northwest Hwy	Vacant	1,864	6
7 E. Northwest Hwy	Vacant	1,600	5
9 E. Northwest Hwy	Studio Styl	1,933	6
11 E. Northwest Hwy	Vacant	1,864	6
13A E. Northwest Hwy	Illinois Institute of Allergy	796	3
13B E. Northwest Hwy	Vacant	650	2
15A E. Northwest Hwy	Sherry Dunwoody Insurance	617	2
15B E. Northwest Hwy	Serenity Spa	815	3
17 E. Northwest Hwy	Vacant	1,074	4
17A E. Northwest Hwy	Atman Well-Being	321	1
19-1B E. Northwest Hwy	Vacant	207	1
19-2A E. Northwest Hwy	Vacant	532	2
19-3A E Northwest Hwy	Vacant	562	2
19-3C E. Northwest Hwy	ABC Medical Supply Inc.	374	1
21-1C E. Northwest Hwy	Vacant	459	2
21-2B E. Northwest Hwy	Vacant	557	2
23 & 25 E. Northwest Hwy	Menddokoro Benkei (restaurant - under building permit review)	2,819	28
27 E. Northwest Hwy	Twice Blest	2,688	9
31 E. Northwest Hwy	Eye Level	1,470	5
33 E. Northwest Hwy	Claude Thomas Salon & Spa	2,700	9
37 E. Northwest Hwy	**PROPOSED children's museum**	**1,100 usable space (1,500 total)**	**22**
47 E. Northwest Hwy	Quest Academy	7,134	24

- The revised business plan indicates that the maximum visitors at one time during the week would be 30 students (1 bus), with required chaperones. These visits would be pre-scheduled during the AM/PM 2-hour allotted time frames. During these visits, the bus will park in the West Campus parking lot, across Plum Grove Road.

- The weekend anticipates a maximum of 30-50 students, with chaperones during the open hours. For the weekends, there would also not be more than one school bus bought to the Quest museum, during the scheduled visits.

RECOMMENDATION:

Public Hearing:	Plan Commission - January 15, 2019
Residents testifying:	0
Vote:	The Plan Commission voted 7-0 to approve this request. Based upon the revised business plan revisions, pre-scheduled field trips, and limited hours, Staff concurs with this recommendation.

ACTION REQUIRED:

A motion to approve the proposed Planned Development Amendment, Special Use, and Variation for a Quest Academy children's museum at 37 E. Northwest Highway.

Consider a Resolution Authorizing Relief from the Village's Code to Permit Clearbrook's 2019 Charitable Casino Night Events at 746 S. Vermont St.

BACKGROUND: Clearbrook, located at 746 S. Vermont Street, is planning their 2019 charitable casino night events for Saturday, March 2, and Saturday, October 5. These events are held to raise funds for Clearbrook, which serves over 8,000 individuals with intellectual/developmental disabilities in residential and day programs throughout the northwest suburbs. In conjunction with these two events, Clearbrook is requesting a temporary liquor license which will be considered during this evening's Liquor Commission Meeting.

KEY ISSUES: For Clearbrook to hold these events and offer alcohol, the Village Council will need to grant relief from Section 3-14 of the Village's Code of Ordinance that states: "There shall be no card games or gambling allowed on any premises licensed to sell alcoholic liquor unless otherwise exempted by law."

Once the casino license is approved by the State, Clearbrook will submit it to the Village. This relief has been previously granted to Clearbrook for similar events since 2006. There have been no problems associated with their past events. Any approval should contain a provision that the Village reserves the right to modify conditions or terminate any future event.

ALTERNATIVES:

1. Approve the Resolution.
2. Do not approve the Resolution.

RECOMMENDATION: At the discretion of the Council

ACTION REQUIRED: At the discretion of the Council

Consider an Ordinance Increasing Class D Liquor Licenses and Decreasing Class G Liquor Licenses for Portofino's at 383 W. Northwest Highway

BACKGROUND: On this evening's agenda is a request for a Special Use Transfer for Portofino's Woodfire Pizza & Pasta located at 383 W. Northwest Highway. New owners Shannon DeMarke and Shiraz Mushtaq wish to apply for a Class D (restaurant) Liquor License to replace the Class G Liquor License currently held at Portofino's restaurant.

KEY ISSUES:

1. Increase Class D (Restaurant-Alcohol) Liquor License by one.

2. Decrease Class G (Restaurant-Beer and Wine) Liquor License by one held by previous owner, Manny Rafidia.

ALTERNATIVES:

1. Approve the Ordinance increasing the number of Class D Liquor Licenses by one and decreasing the number of Class G Liquor Licenses by one.
2. Do not approve the Ordinance increasing the number of Class D Liquor Licenses by one and decreasing the number of Class G Liquor Licenses by one

RECOMMENDATION: Action is at the discretion of the Committee.

ACTION REQUIRED: Action is at the discretion of the Committee.

Consider a Resolution Adopting the Village of Palatine Investment Policy

BACKGROUND:

The Public Funds Investment Act (30 ILCS 235) requires the Village to have an Investment Policy.

The current policy was adopted via Resolution R-104-99 on December 13, 1999.

The Policy calls for a periodic review for continued propriety and applicability.

KEY ISSUES:

This action is a perfunctory matter, which is being taken to update the existing policy that is now twenty years old, mainly updating the references from “Chief Financial Officer” to “Director of Finance & Operations”.

There were no other substantive changes made to the Investment Policy.

RECOMMENDATION:

Approve the attached resolution adopting the Village of Palatine Investment Policy.

ACTION REQUIRED:

Motion to approve the resolution adopting the Village of Palatine Investment Policy.

Consider a Resolution Designating Authorized Depositories

BACKGROUND:

The Public Funds Investment Act (30 ILCS 235) and the Village's Investment Policy require the Village to designate authorized depositories for public funds.

Periodically the Village reviews and updates the list of depositories into which the Village may deposit public funds. The Village last updated the list of authorized depositories in CY 2011

KEY ISSUES:

This action is a perfunctory matter, which is being taken to "refresh" the existing resolution that is now eight years old, mainly updating for corporate name changes.

The requested resolution designates authorized depositories into which the Village may deposit public funds.

As a matter of record, this resolution also lists the authorized depositories of the Village's Pension Funds.

RECOMMENDATION:

Approve the attached resolution designating authorized depositories.

ACTION REQUIRED:

Motion to approve the resolution designating authorized depositories.

Consider a Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust

BACKGROUND:

The Public Funds Investment Act (30 ILCS 235) and the Village's Investment Policy require the Village to designate authorized depositories for public funds.

Periodically the Village reviews and updates the list of depositories into which the Village may deposit public funds. The Village last updated the list of authorized depositories in CY 2011.

KEY ISSUES:

While reviewing our records, it was noted that the resolution related to the PMA Financial Network, Inc. and PMA Securities, Inc. needed to be updated to reflect an update to the authorized party listing - specifically the update of the Village Treasurer's name.

Additionally, PMA is creating a new "Illinois Funds-like" investment pool for Municipalities pursuant to the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq), the Illinois Municipal Code (65 ILCS 5/3.1-35-50), and the Local Government Debt Reform Act (30 ILCS 350/1 et seq.) in order to enhance the investment opportunities and increase investment earnings for its participants.

This action allows the Village to participate in this investment pool.

RECOMMENDATION:

Approve the Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust.

ACTION REQUIRED:

Motion to approve the Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust.

Consider an Ordinance Transferring an Existing Special Use to Permit the Continued Operation of a pet grooming and retail supply store at 1504 W. Algonquin Road

BACKGROUND:

The Subject Property contains the My Pet Zone pet grooming and retail supply store and is operating under an existing Special Use. Dog Star Inc. (Zoe Zanides) is requesting to transfer the existing Special Use to permit the continued operation of the business at 1504 W. Algonquin Road. Therefore, the Petitioner is requesting approval of the following:

> **Special Use Transfer of Ordinance #O-28-17 to Dog Star Inc. to permit the continued operation of a pet grooming and retail supply store at 1504 W. Algonquin Road.**

KEY ISSUES:

- A Special Use (Unique Use) for the existing pet grooming and retail supply store was approved for the Subject Tenant Space in 2017.
- The Petitioner is not requesting any changes to the business operations or floor plan.
- Any future changes to the floor plan or business operations will require additional Village review.

ALTERNATIVES:

1. Recommend approval of the Special Use Transfer.
2. Do not recommend approval of the Special Use Transfer.

RECOMMENDATION:
Staff recommends approval of the Special Use transfer to Dog Star Inc. at 1504 W. Algonquin Road.

ACTION REQUIRED:
A motion transferring Special Use Ordinance #O-28-17 to Dog Star Inc. (Zoe Zanides) for the continued operation of a pet grooming and retail supply store at 1504 W. Algonquin Road.

ATTACHMENTS:

- AERIAL - 1504 W Algonquin Road
- ORD SU Transfer 1504 W. Algonquin Road
- Application
- ORD #O-28-17

1504 W. Algonquin Road

Attachment: AERIAL - 1504 W Algonquin Road (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

ORDINANCE NO._____

AN ORDINANCE TRANSFERRING
SPECIAL USE ORDINANCE #O-28-17
1504 W ALGONQUIN ROAD

WHEREAS, Ordinance #O-28-17 granted a Special Use for a pet grooming and retail supply store on the property commonly known as 1504 W. Algonquin Road; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred, after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on February 4, 2019 to review a request by Dog Star Inc. (Zoe Zanides) that the Special Use be transferred to permit the continued operation of a pet grooming and retail supply store, with no substantial changes and it was the recommendation of the Village Council that the transfer of the Special Use to Dog Star Inc. (Zoe Zanides) be approved without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #O-28-17 is hereby transferred to Dog Star Inc. (Zoe Zanides), to permit the continued operation of a pet grooming and retail supply store.

SECTION 2: All conditions of Special Use Ordinance #O-28-17 shall remain in full force and effect.

DATED: This _____day of _____, 2019

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2019

_____
Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk
this ____ day of _____, 2019

_____
Village Clerk

Attachment: ORD SU Transfer 1504 W. Algonquin Road (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

VILLAGE OF PALATINE

SPECIAL USE TRANSFER

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Required Materials

- ☐ Application Form
- ☐ Business Plan (including but not limited to nature of business, hours or operation, number of employees, floor plan, menu, and any proposed changes to the business

Business Owner(s):

Zoe Zanides owner Dog Star Inc. dba Pet Star

Subject Property Address:

1504 W. Algonquin Rd.

The owner(s) listed above are requesting that Special Use Ordinance # 0-28-17 be transferred from My Pet Zone, Aveska LLC to individuals(s) and/or company listed above. I have read the ordinance(s) and agree to comply with all applicable ordinance(s) and any conditions contained therein. As the new business owner(s), the following changes (if any) are proposed to the business operation and/or floor plan:

~~may change operating hours non-[illegible]~~

no changes to existing floor plan or use

I understand that if the Village determines the nature or characteristics of the business will substantially change, a new Special Use may be required.

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

ORDINANCE NO. 0-28-17

AN ORDINANCE GRANTING A SPECIAL USE TO PERMIT A UNIQUE USE TO PERMIT A PET GROOMING FACILITY AT 1504 W. ALGONQUIN

Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
on March 20, 2017

ORDINANCE NO. O-28-17

AN ORDINANCE GRANTING A SPECIAL USE TO PERMIT
A UNIQUE USE TO PERMIT A PET GROOMING FACILITY
AT 1504 W. ALGONQUIN ROAD

WHEREAS, pursuant to a petition and public hearing on February 28, 2017, of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Zoning Ordinance of the Village of Palatine, in such case made and provided, has held such public hearing and reported their findings relative to a request for a Special Use for a Unique Use to permit a pet grooming facility pursuant to Section 11.03 (d)(34) of the Palatine Zoning Ordinance, on the following legally described property:

Lot 2 (except the West 60.00 feet thereof) in Homeier's Subdivision, a part of the West half of the Northwest quarter of Section 33, Township 42 North, Range 10, East of the Third Principal Meridian, in Cook County, Illinois.

commonly known as 1504 W. Algonquin Road (PIN# 02-33-100-015)

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power that:

SECTION 1: A Special Use for a Unique Use to permit a pet grooming facility pursuant to Section 11.03 (d)(34) of the Palatine Zoning Ordinance, is hereby granted, subject to the following condition(s):

1. The Special Use shall substantially conform to the floor plan and business plan submitted by the Petitioner on 01/06/2017, except as such plans may be changed to conform to Village Codes and Ordinances.

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

2. Waste receptacles shall be installed in a manner acceptable to the Village of Palatine.
3. Sound attenuation panels or other acceptable noise reduction material shall be installed within the tenant space in a manner acceptable to the Village of Palatine.
4. Dogs shall be leashed at all times when arriving and departing the facility.

SECTION 2: That a copy of the public notice and the report of the hearing be attached hereto and form a part of this ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 20 day of March, 2017

AYES: 6 NAYS: 0 ABSENT: 0 PASS: 0

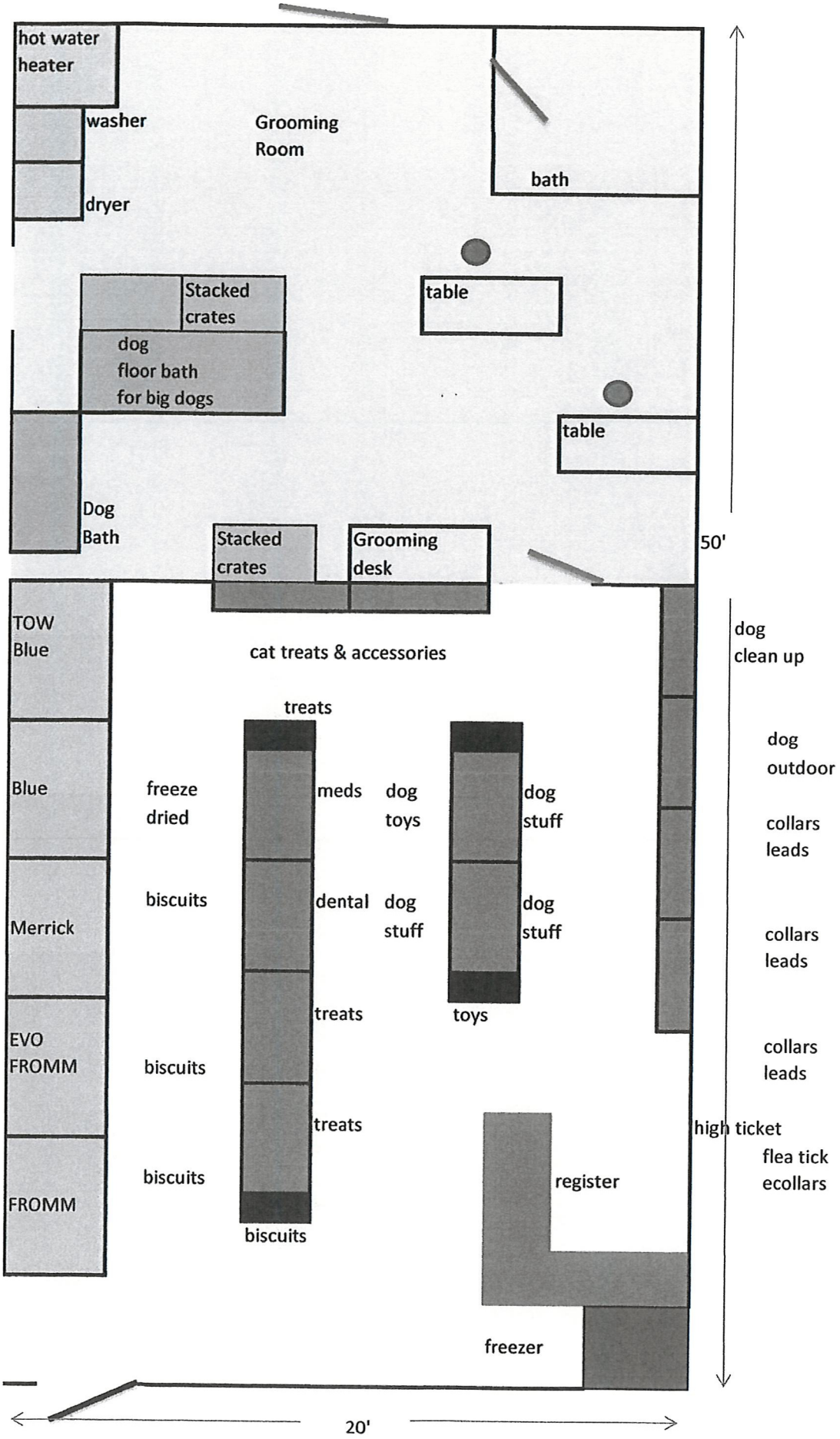
APPROVED by me this 20 day of March, 2017

Mayor of the Village of Palatine

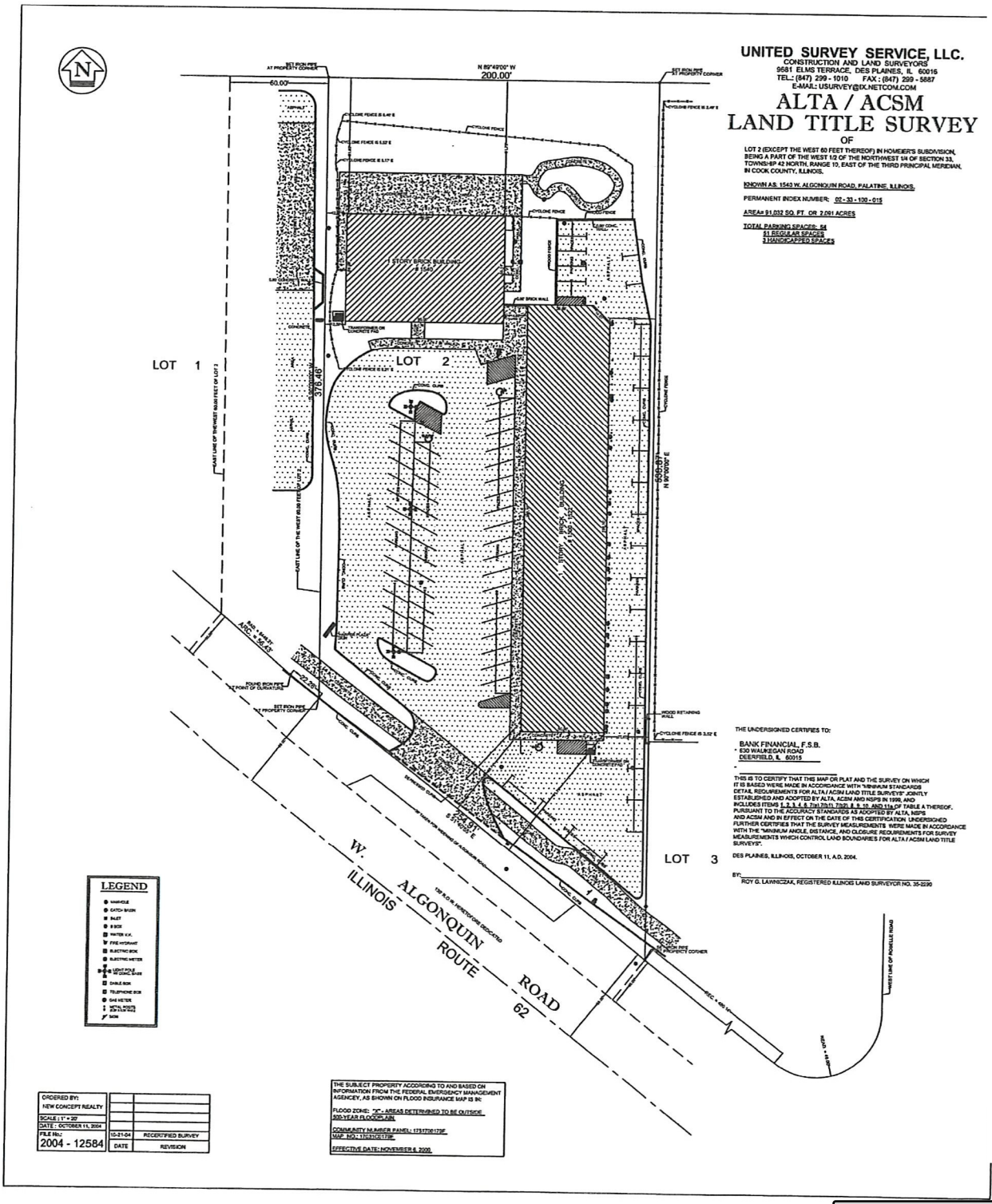
ATTESTED and FILED in the office of the Village Clerk this 20 day of March, 2017

Village Clerk

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))



Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))



Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

My PET ZONE

ARES K9, LLC

***Dba* My PET ZONE**

1504 W. Algonquin Rd., Palatine, IL

Operating Procedures

Val Graham & Michael Graham

January, 2017

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

Summary

My PET ZONE is slated to operate within the Harper Plaza located in Palatine IL. 1504 W. Algonquin Rd, a 1000 square foot space which will be dedicated to pet food and supplies with grooming service. Our goal is to provide our pet parents with the products, services, competitive prices, with a safe and fun atmosphere that will create loyal My PET ZONE shoppers for the lifetime of pets.

My PET ZONE will be positioned as the preferred alternative to the big box stores. My PET ZONE strategy is based on personalizing relationships with our customers, providing the best products, and offering stellar customer service to our pet parents at reasonable and competitive prices. My PET ZONE will develop a reputation for quality, excellence, and integrity. My PET ZONE marketing mix will cover social media, direct marketing, public relations, customer service, sponsorships, and special events.

The Opportunity

The pet industry has demonstrated positive growth for the past 18 years. As the economy weakened over the past few years, the pet industry continued to grow reporting a 5% increase in 2015, boasting over $47.7 billion in annual sales, more than double the sales from 10 years ago. Analysts estimate that 2016 will be another record year for the pet industry projecting sales to surpass $50 billion. Pet ownership is at an all-time high with 93.6 million pet cats and 77.5 million pet dogs, along with countless birds, fish, and other small animals. Multiple cat households is represented in 56% of all cat households, and multiple dog households is represented in 25% of all dog households, up slightly from previous years. Over the last 16 years pet ownership has continued to grow in Illinois, with 51.4% or 2.6 million households caring for at least one pet. With over 2.3 million dogs and 2.6 million cats in Illinois, along with the projected growth in the pet industry, there is ample room and opportunity to introduce My PET ZONE to the suburbs of Chicago.

Our Management

My PET ZONE will be managed by Valerie Graham, Michael Graham, and David Graham. Together the family will oversee the day-to-day operations, animal care, employee relations, and the marketing strategy. The trio has gone through extensive training in managing a service and retail store.

Valerie Graham has Bachelors in Science and Organizational Innovation and her Masters of Management and Human Resources Management from University of Phoenix. Valerie has 25+ years of successful retail marketing, business development, customer service, and sales experience across several classes of trade.

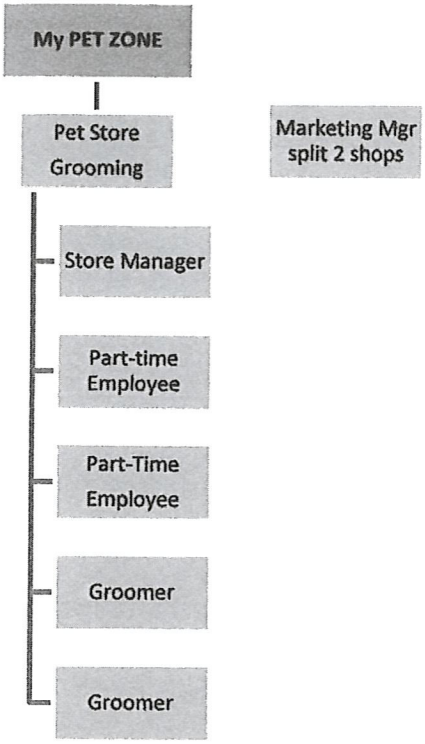
Michael Graham has been a certified dog trainer for four years. Michael competes in dog shows with two of his dogs, and continues an apprenticeship with a top trainer and dog behaviorist in Chicago. He also had five years' experience working at Graham's PET DEPOT.

David Graham has his Associates of Arts degree from University of Phoenix. David has worked in operations with organizations such as Graham's PET DEPOT, UPS, Sylvania, and Motorola.

My PET ZONE

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

Out Team Structure



HOURS OF OPERATION

1504 W. Algonquin - Retail Store and Grooming

Monday – Thursday: 8 AM – 8 PM

Saturday: 9 AM – 6 PM

Sunday: 10 AM – 6 PM

**Grooming hours will vary based on client demand*

**My PET ZONE will always have two employees working at all times for safety concerns*

Leashes

For the safety of everyone, all dogs are required to enter and exit the facility on-leash. If a client has a retractable leash, it must be locked and no longer than 4 feet.

GROOMING SERVICE DETAILS

GROOMING

My PET ZONE will offer full service pet grooming to cats, dogs, and other furry animals. Al a Carte services will be available for all animals, birds, and select reptiles. Our grooming team is trained and certified to offer the best grooming experience.

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

Dog and Cat Requirements

All pets must current on vaccinations, follow flea and tick preventive measures, and pass the socialization requirements. to allow the groomers to work on the pets.

Vaccines: All dog and cats that get groomed at My PET ZONE must be at least 16 weeks old and remain current on Rabies, Distemper/Parvo and Bordetalla vaccines. The Rabies vaccine is required on all dogs by law and dogs will not be admitted to My PET ZONE if their Rabies vaccine is expired even by just one day. The client is responsible for bringing their dog's vaccination records from a licensed veterinarian at enrollment and each time your dog's vaccines are renewed.

Fleas & Tick Free: If a dog show up the fleas or ticks on their body, the groomers are instructed to call the pet parents. They must get a flea and tick bath or the groomer will instruct the owner to pick up the dog immediately.

Socialization: All pets attending a grooming session must be calm enough to allow the groomers to touch them and fully groom them. Dogs that are aggressive will be muzzled or sent home.

What's typical day for a groomer?

- 6 – 8 grooms scheduled throughout the day for one groomer.
- No more than 4 dogs or cats in the groom shop at a time.
- A grooming sessions should last 2-4 hours from drop off to pick up.
- All dogs or cats not on the grooming table will be crated.
- No pets allowed on the floor without supervision.
- Once the groomer is finished with a groom the owner is called for pick up.
- Groomers will be responsible to washing and drying bath towels every day.
- If any injury or medical problem develops while a dog is in the care of My PET ZONE, My PET ZONE is authorized to do whatever is deemed necessary for the safety, health and well-being of said dog and the client will agree to be responsible for any expense incurred. If our staff is concerned that a dog has become seriously injured or ill, we will use the emergency contact information. The client must authorize My PET ZONE to take said dog for emergency treatment if and when My PET ZONE, in its sole discretion, deems necessary.
- Occasionally the groomer will need to take the dog outside for a bathroom break. Employees will pick up waste before going back into the facility. Waste will be placed in recycled and recyclable plastic bags, and then placed in a trash bin. Trash will be picked up once a week via Groot.

At the end of the day:

- Employees clean, sweep, and mop entire facility.
- Mopping will include Trifectant disinfectant to keep facility free of viruses, fungi, and bacteria.

Maximum dogs per day

Based on the size of our facility and how many groomers are on site, we can service a maximum of 3-4 dogs or cats at one time, approximately 6 – 12 throughout a day. By limiting the amount of dogs, we will be able to control the barking/noise.

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

PET SUPPLY STORE

In addition to grooming services, My PET ZONE offer natural food, treats, and accessories for dogs and cats. We will carry limited brands of Natural pet food and treats, the majority will be grain free and healthy alternatives for large chains. The major brands we will carry are Blue Buffalo, Merrick, FROMM, Taste of the Wild, and EVO. Our focus will be on a good, better, best selection. We will also carry a full array of supplies ranging from collars and leashes to beds, crates, clothing, toys, grooming needs, stain & odor, and training tools. Our focus will be on a better, best selection with quarterly new items we will keep the selection fresh.

A typical day in the store:

- The pet store, which will be located in the front half of the facility, will be open during all hours of operation.
- We anticipate 10 – 20 customers visiting our store throughout a given day.
- Leashed, well behaved dogs are welcome in the store.
- My PET ZONE will supply recycled and recyclable bags for pet parents that need them; whether in the front of the store or within the store. The bags will be thrown in the main garbage container and picked up by GROOT once a week.
- An average of 1-2 orders will be delivered to the store, no more than 10 – 15 boxes.

At the end of the day:

- Employees clean, sweep, and mop entire facility.
- Mopping will include Trifectant disinfectant to keep facility free of viruses, fungi, and bacteria.

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

PUBLIC NOTICE
A public hearing will be held before the Palatine Zoning Board of Appeals on Tuesday, February 28, 2017, at 7:00 PM, in the Village Council Chambers in the Palatine Village Hall, 200 East Wood Street, relative to a request for the following:
Special Use for a Unique Use to permit pet grooming pursuant to Section 11.03 (d) (34) of the Palatine Zoning Ordinance.
The property is commonly known as 1504 W. Algonquin Road (PIN# 02-33-100-015).
The Petitioner is proposing to operate a pet grooming facility.
The above petition has been filed by Michael Graham (My Pet Zone) and is available for examination in the office of the Village Clerk, 200 E. Wood Street.
FILE #: 17-03
VILLAGE OF PALATINE
Jan Wood, Chair
Palatine Zoning Board of Appeals
DATED: This 13th day of February, 2017.
Published in Daily Herald February 13, 2017 (4464196)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville,Cary,Deer Park, Des Plaines, South Elgin, East Dundee Elburn, Elgin,Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts,Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park,Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake,Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville,Lincolnshire, Lindenhurst, Long Grove, Mt.Prospect, Mundelein,Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach,Round Lake Heights,Round Lake park,Schaumburg Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora, Glenview

County(ies) of Cook, Kane, Lake, McHenry
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published February 13, 2017 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Paula Baltzer
Authorized Agent

Control # 4464196

Attachment: ORD #O-28-17 (1504 W Algonquin Road - SU Transfer Dog Grooming (CA))

Consider an Ordinance Transferring Special Use Ordinance #O-151-94 to Permit the Continued Operation of a Restaurant at 383 W. Northwest Highway

BACKGROUND:
The Subject Property contains the Portofino's Woodfire Pizza & Pasta restaurant. Woodfire Pizza LLC (Shannon DeMarke and Shiraz Maushtaq) is requesting to transfer the existing Special Use to permit the continued operation of a restaurant at 383 W. Northwest Highway. Therefore, the Petitioners are requesting approval of the following:

> **Transfer of Special Use Ordinance #O-151-94 to Woodfire Pizza LLC (Shannon DeMarke and Shiraz Maushtaq) to permit the continued operation of a restaurant at 383 W. Northwest Highway.**

KEY ISSUES:

- A Special Use for the existing restaurant was originally approved in 1994. The original Special Use was most recently transferred in 2018 to Manny Rafidia, Portofino's Woodfire Pizza & Pasta restaurant (per Ordinance #O-025-18).
- The Petitioners are not requesting any changes to the business operations, seating, or floor plan.
- Any future changes to the floor plan or business operations will require additional Village review.

ALTERNATIVES:

1. Recommend approval of the Special Use Transfer.
2. Do not recommend approval of the Special Use Transfer.

RECOMMENDATION:
Staff recommends approval of the Special Use transfer at 383 W. Northwest Highway.

ACTION REQUIRED:
A motion transferring Special Use Ordinance #O-151-94 to Woodfire Pizza LLC (Shannon DeMarke and Shiraz Maushtaq) to permit the continued operation as a restaurant at 383 W. Northwest Highway.

ATTACHMENTS:

- Aerial map - 383 W Northwest Highway
- ORD SU Transfer - 383 W Northwest Hwy
- Application
- ORD #O-151-94
- ORD SU Transfer - O-25-18

383 W Northwest Highway

Attachment: Aerial map - 383 W Northwest Highway (383 W Northwest Hwy - SU Transfer Restaurant (CA))

ORDINANCE NO._____

AN ORDINANCE TRANSFERRING
SPECIAL USE ORDINANCE #O-151-94, AS PREVIOUSLY TRANSFERRED,
383 W. NORTHWEST HIGHWAY

WHEREAS, Ordinance #O-151-94 granted a Special Use for a restaurant for the property commonly known as 383 W. Northwest Highway; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on February 4, 2019 to review a request by Woodfire Pizza LLC (Shannon DeMarke and Shiraz Maushtaq) that the Special Use be transferred to permit the continued operation of a restaurant, with no substantial changes, and it was the recommendation of the Village Council that the transfer of the Special Use to Woodfire Pizza LLC (Shannon DeMarke and Shiraz Maushtaq) be approved without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #O-151-94 is hereby transferred to Woodfire Pizza LLC (Shannon DeMarke and Shiraz Maushtaq), to permit the continued operation of a restaurant.

SECTION 2: All conditions of Special Use Ordinance #O-151-94 shall remain in full force and effect.

DATED: This _____day of _____, 2019

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____day of _____, 2019

_____
Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk
this ____ day of _____, 2019

_____
Village Clerk

Attachment: ORD SU Transfer - 383 W Northwest Hwy (383 W Northwest Hwy - SU Transfer Restaurant (CA))

VILLAGE OF PALATINE

SPECIAL USE TRANSFER

Department of Planning & Zoning
200 E. Wood Street · Palatine, IL · 60067-5339
Telephone: (847) 359-9047 · Fax (847) 963-6247

Required Materials

- Application Form
- Business Plan (including but not limited to nature of business, hours or operation, number of employees, floor plan, menu, and any proposed changes to the business

Business Owner(s):

Shannon DeMarke

Shiraz Mushtaq

Subject Property Address:

383 W Northwest Hwy Palatine, IL 60067

The owner(s) listed above are requesting that Special Use Ordinance # O-151-94 be transferred from Portofino's Woodfire Pizza & Pasta, Inc to individuals(s) and/or company listed above. I have read the ordinance(s) and agree to comply with all applicable ordinance(s) and any conditions contained therein. As the new business owner(s), the following changes (if any) are proposed to the business operation and/or floor plan:

N/A

I understand that if the Village determines the nature or characteristics of the business will substantially change, a new Special Use may be required.

Attachment: Application (383 W Northwest Hwy - SU Transfer Restaurant (CA))

ORDINANCE NO. 0-151-94

AN ORDINANCE
GRANTING A SPECIAL USE FOR A RESTAURANT
"PANCHO'S VILLA RESTAURANT" - 383 W. NORTHWEST HWY.

WHEREAS, pursuant to a petition and public hearings, held on September 20, 1994 of which public notice was given as required by law, the Zoning Board of Appeals of the Village of Palatine, in accordance with the Municipal Code of the Village of Palatine, in such case made and provided, has held such public hearing regarding granting a Special Use to permit the operation of a restaurant on the following legally described property:

That part of Lot 1 of Kuntze's Industrial Addition to Palatine, being a subdivision of part of the East 1/2 of the Northwest 1/4 and part of the West 1/2 of the northeast 1/4 of Section 15, Township 42 North, Range 10 East of the Third Principal Meridian, in Cook County, Illinois, described as follows:

Commencing at the most northerly corner of said Lot 1; thence southeasterly along the northeasterly line of said Lot 1, being along the southwesterly line of Baldwin Road, a distance of 60.0 feet for the point of beginning; thence southwesterly along a line that forms an angle of 90° 01' 46" to the right with the prolongation of the last described course, a distance of 220.0 feet; thence southeasterly parallel with the northeasterly line of said Lot 1, a distance of 127.83 feet; thence southerly parallel with the most westerly of said Lot 1, a distance of 585.50 feet to the southerly line of said Lot 1; thence northeasterly along said southerly line, a distance of 125.55 feet to the southeast corner of said Lot 1; thence northeasterly along the easterly line of said Lot 1 a distance of 666.81 feet to the northeast corner of said Lot 1; thence northwesterly along the northeasterly line of said Lot 1, being along the southwesterly line of Baldwin Road, a distance of 239.19 feet to an angle in said northeasterly line; thence northwesterly along said northeasterly line, a distance of 149.20 feet to the point of beginning, all in Cook County, Illinois, except that part thereof described as follows:

Commencing at the most northerly corner of said Lot 1; thence southeasterly along the northeasterly line of said Lot 1, being along the southwesterly line of Baldwin Road, a distance of 60.0 feet for the place of beginning of this exception, thence southwesterly along a line that forms an angle of 90° 01' 46" to the right with the prolongation of the last described course, a distance of 220.0 feet; thence southeasterly parallel with the northeasterly line of said Lot 1, a distance of 131.83 feet, thence northeasterly along a line that forms an angle of 89° 58' 14" to the left with the prolongation of the last described course, a distance of 220.0 feet to

Attachment: ORD #O-151-94 (383 W Northwest Hwy - SU Transfer Restaurant (CA))

the northeasterly line of said Lot 1; thence northwesterly along said northeasterly line, a distance of 131.83 feet to the place of beginning, in Palatine Township, Cook County, Illinois

commonly known as 383 W. Northwest Hwy.

(hereinafter sometimes called the "subject property").

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Palatine, Cook County, Illinois, acting in the exercise of their home rule power, that:

SECTION 1: A Special Use for a restaurant is hereby granted for the subject property, subject to the following conditions:

1. The Special Use to permit the operation of the Pancho's Villa restaurant is granted solely to Jose Chavez and El Torero, Inc., and may be transferred only after review by the Zoning Board of Appeals and consent of the Village Board. In the event of the sale or lease of this property, the existing and the prospective proprietors shall appear before a public meeting of the Zoning Board of Appeals. The Zoning Board of Appeals shall review the request and in its sole discretion, shall either:

   1.1 Recommend that the Village Board approve of the transfer of the lease and/or ownership to the new proprietor without amendment to the Special Use Ordinance, or

   1.2 If the Zoning Board of Appeals deems that the new proprietor contemplates a change in use which is inconsistent with this Special Use Ordinance, the new proprietor shall be required to petition for a public hearing before the Zoning Board of Appeals to amend the Special Use Ordinance.

2. The restaurant shall be constructed to substantially conform to the Floor Plan attached hereto as Exhibit "A", except as such plans may be changed to conform to Village Codes and Ordinances and the conditions below.

3. The floor plan shall indicate a revised number of seats which shall not exceed 92.

4. Any changes to the Floor Plan shall receive Village Board approval.

5. The hours of operation for the restaurant shall be limited to 7:00 AM to 10:00 PM Monday through Thursday, 7:00 AM to 12:00 Midnight Friday and Saturday, unless a liquor license is approved by the Village for this restaurant in which case the hours of operation shall be determined by the regulations of said liquor license.

SECTION 2: That the petition for special use, a copy of the public notice and the report of the Zoning Board of Appeals be attached hereto and form a part of this ordinance.

Attachment: ORD #O-151-94 (383 W Northwest Hwy - SU Transfer Restaurant (CA))

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 10 day of October, 1994

AYES: 4 NAYS: 0 ABSENT: 2 PASS: 0

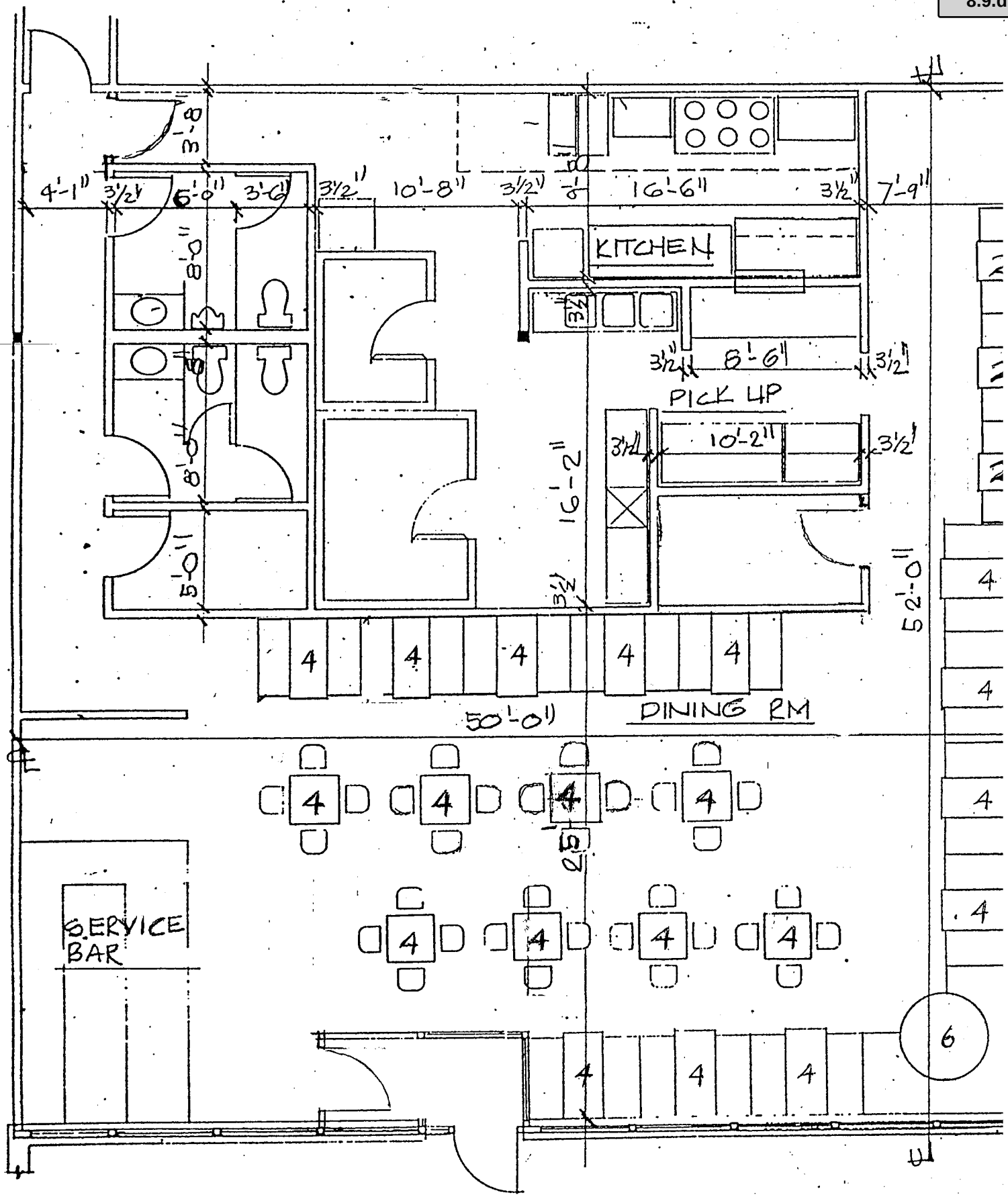
APPROVED by me this 10 day of October, 1994

President of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk this 10 day of October, 1994

Village Clerk

Attachment: ORD #O-151-94 (383 W Northwest Hwy - SU Transfer Restaurant (CA))



PANCHO'S VILLA RESTAURANT
- El Torero, Inc. by Jose G. Chavez
- Century Plaza Shopping Center
383 W. Northwest Highway

SEATING: 92 patrons
PARKING: 157 spaces in center

EXHIBIT "A"

Attachment: ORD #O-151-94 (383 W Northwest Hwy - SU Transfer Restaurant (CA))

Attachment: ORD SU Transfer - O-25-18 (383 W Northwest Hwy - SU Transfer Restaurant (CA))

ORDINANCE NO. O-25-18

AN ORDINANCE TRANSFERRING SPECIAL USE ORDINANCE #O-139-10
383 W. NORTHWEST HIGHWAY

Published in pamphlet form by authority of the
Mayor and Village Council of the Village of Palatine
on March 12, 2018

ORDINANCE NO. O-25-18

AN ORDINANCE TRANSFERRING
SPECIAL USE ORDINANCE #O-139-10
383 W. NORTHWEST HIGHWAY

WHEREAS, Ordinance #O-139-10 granted a Special Use for a restaurant on the property commonly known as 383 W. Northwest Highway; and

WHEREAS, pursuant to Section 14.05(h) in Appendix A of the Village of Palatine Code of Ordinances, in the event of the sale or lease of this business, the Special Use may be transferred after review and consent of the Village Council; and

WHEREAS, since the Village Council did meet on March 12, 2018 to review a request by Palatine Pizza and Pasta, Inc. (Manny Rafidia) that the Special Use be transferred to permit the continued operation of a restaurant with no substantial changes and it was the recommendation of the Village Council that the transfer of the Special Use to Palatine Pizza and Pasta Inc. (Manny Rafidia) be approved without amendment.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Village Council of the Village of Palatine:

SECTION 1: That the Special Use granted by Ordinance #O-139-10 is hereby transferred to Palatine Pizza and Pasta Inc. (Manny Rafidia), to permit the continued operation of a restaurant, subject to the following conditions:

SECTION 2: Al conditions of Special Use Ordinance #O-139-10 shall remain in full force and effect.

DATED: This 12th day of March, 2018

AYES: 6 NAYS: 0 ABSENT: 0 PASS: 0

APPROVED by me this 12th day of March, 2018

Mayor of the Village of Palatine

ATTEST and FILE in the office of the Village Clerk
this 12th day of March, 2018.

Village Clerk

Attachment: ORD SU Transfer - O-25-18 (383 W Northwest Hwy - SU Transfer Restaurant (CA))

February 13, 2018

RECEIVED
FEB 13 2018
PLANNING & ZONING DEPARTMENT

Village of Palatine
Dept. of Planning & Zoning
200 E. Wood St.
Palatine, IL 60067

Re: 383 W. Northwest Hwy.
Business Plan

To Whom It May Concern:

As you my may know, I am the Owner of the Century Plaza Shopping Center for the past 22 years and I am also in the pizza business for the past 40 years. I have come across many successful concepts of different pizzas and I am bringing into Palatine, for the first time, brick wood fired pizza that no one else has in the northwest suburbs. My study shows that it will be very successful especially when served with specialty beers and wines. I am planning on taking the existing El Torero space, with no modifications to the seating occupancy. Also, the kitchen will remain in the same condition, as per the attached plan, with no modification. People will enjoy this pizza especially during the summertime on the outdoor patio. I will also add cosmetic improvements to the space, by changing the design of the restaurant to a Tuscany décor.

I hope this will win your approval. Should you have any questions, please feel free to contact me.

Sincerely,

Manny Rafidia
(847) 921-9200

Attachment: ORD SU Transfer - O-25-18 (383 W Northwest Hwy - SU Transfer Restaurant (CA))

Woodfire Pizza & Pasta

383 W. Northwest Hwy.

Palatine, IL 60067

Open Daily

Sunday - Thursday 11am-10pm

Friday - Saturday 11am - 11pm

Attachment: ORD SU Transfer - O-25-18 (383 W Northwest Hwy - SU Transfer Restaurant (CA))

STARTERS

SAMPLER PLATTER 15.99
A taste of everything!
Mozzarella 'n carrozza, buffalo wings, fried ravioli, chicken fingers and garlic bread.

HOT ANTIPASTO 19.99
Baked clams, stuffed shrimp, eggplant rollatini, and stuffed mushroom for 2.

HOMEMADE MOZZARELLA 'N CARROZZA (4 pcs) 9.99
Fresh mozzarella cheese between two pieces of bread, breaded and lightly fried. Served with marinara sauce.

FRIED CALAMARI (Reg) 10.99 (Lg) 15.99
Always tender, crisp and light. Served with lemon wedges and our famous Goodfella's sauce.

BAKED CLAMS 13.50
A dozen beautifully baked clams served with fresh lemon wedges. Treat yourself!

MUSSELS MARINARA 14.99
A pound of cultured mussels sautéed with garlic, sherry wine and plum tomato strips. Beautiful!

BUFFALO-STYLE CHICKEN WINGS 10.50
Delightfully seasoned and spicy: Available in mild, medium and dangerous (Hot and Spicy)!

SPINACH AND ARTICHOKE DIP 10.99
Creamy spinach and artichoke dip baked to perfection, served with garlic bread crostini and garnished with bruschetta tomatoes.

HOMEMADE MOZZARELLA, TOMATO & BASIL 9.50
Thick slices of fresh mozzarella and fresh tomato, with a garnish of basil and a drizzle of our seasoned olive oil. With red roasted peppers add 1.99

BRUSCHETTA 8.99
Diced tomato, onion, herbs and garlic, marinated with extra virgin olive oil, served over grilled garlic toast.

CHICKEN FINGERS 8.99
A great starter for the kids! Served with honey mustard.

FRIED RAVIOLI 8.99
Goodfella's lightly breaded and fried fresh cheese ravioli, served with our famous marinara sauce.

HOMEMADE GARLIC BREAD 4.50

STUFFED MUSHROOMS 8.99

SOUP -and- SALAD

STRAWBERRY MESCLUN SALAD 12.9
Fresh mesclun greens with strawberries, sliced almonds, and homemade mozzarella, tossed with honey balsamic

HOUSE SALAD 8.5
Mixed greens, tomatoes, onions, cucumbers, carrots, red cabbage and croutons. With homemade mozzarella and provolone add 2
With grilled or breaded chicken add 2.99
With grilled or breaded eggplant add 2.25

CAESAR SALAD 8.5
Crisp romaine lettuce combined with our freshly made Caesar dressing, topped with shredded Pecorino Romano and croutons.
With grilled or breaded chicken add 2.99
With grilled or breaded eggplant add 2.25

GRILLED SALMON SALAD 12.9
Filet of salmon over Goodfella's fresh garden greens with raspberry vinaigrette

TUSCANY SALAD 12.9
Grilled chicken, oven-roasted zucchini, sun-dried tomatoes, capers and bruschetta tomatoes tossed with baby spinach and a lemon herb dressing.

COLD ANTIPASTO SALAD 16.9
Homemade roasted peppers, fresh mozzarel Prosciutto Di Parma, Genoa salami, black and green olives, provolone, artichoke hearts, and grilled zucchini.

BUFFALO CHICKEN SALAD 12.9
Strips of breaded chicken cutlet marinated in a hot and fiery wing sauce with fresh garden vegetables and shredded mozzarella, tossed in bleu cheese dressing.

DRESSINGS:
Balsamic Vinegar and Oil, Raspberry Vinaigrette, Honey Dijon Mustard, Caesar, Creamy Italian, Bleu Cheese, Ranch or Lemon Basil

OUR FAMOUS LOBSTER BISQUE Bowl 6.99 Cup 3.9
Delicious bits of lobster in an incredible cream bisque.

ITALIAN WEDDING SOUP Bowl 5.99 Cup 3.9
Baby meatballs, escarole and pasta in a light chicken broth.

LUNCH SPECIALS

MON-FRI 11-3
SERVED WITH SIDE SALAD AND BEVERAGE

GRILLED SALMON WITH SPINACH 11.99
Atlantic salmon filet grilled to perfection, with sautéed spinach and roasted potatoes.

VEAL MILANESE 11.99
Pan-fried tender cutlets of veal topped with bruschetta tomatoes, sautéed spinach and roasted potatoes.

VEAL PARMIGIANA 10.99
Served with your choice of pasta or sautéed vegetables.

EGGPLANT PARMIGIANA 10.99
Served with your choice of pasta or sautéed vegetables.

CHICKEN CUTLET PARMIGIANA 10.99
Served with your choice of pasta or sautéed vegetables

CHICKEN MARSALA 10.99
Served with your choice of pasta or sautéed vegetables

CHICKEN FRANCESE 10.99
Chicken breasts sautéed with a lemon butter sauce, served with your choice of pasta or sautéed vegetables.

FAMOUS RIGATONI ALLA VODKA 10.99
Rigatoni pasta served with our tomato cream vodka sauce, peas and diced Prosciutto Di Parma.

GNOCCHI POMODORO 10.99
Homemade potato gnocchi in our very own special plum tomato basil sauce

FRESH CHEESE RAVIOLI 10.99
Round jumbo ravioli stuffed with fresh ricotta cheese and served with Goodfella's smooth marinara sauce

PENNE, BROCCOLI RABE AND SAUSAGE 10.99
Sautéed broccoli rabe with white wine, garlic, sausage and sun-dried tomatoes, served with penne pasta

SPAGHETTI AND MEATBALLS (OR SAUSAGE) 10.99
Freshly prepared meatballs or sausage served over spaghetti and our famous marinara sauce

RIGATONI WITH SAUTÉED VEGETABLES 10.99
Sautéed fresh vegetables with white wine and garlic, served with a rigatoni pasta

BAKED ZITI 10.99
Ziti pasta baked with fresh ricotta, mozzarella and marinara sauce

LASAGNA GOODFELLA'S STYLE 10.99
Made fresh daily with chopped meat, sausage, fresh ricotta cheese and topped with homemade mozzarella and marinara sauce.

Attachment: ORD SU Transfer - O-25-18 (383 W Northwest Hwy - SU Transfer Restaurant (CA))

DINNER PASTA

FAMOUS RIGATONI ALLA VODKA SAUCE 14.99
Rigatoni pasta served with our famous tomato cream vodka sauce, peas and diced prosciutto

RAVIOLI WITH SPINACH AND SAUSAGE 16.99
Fresh cheese ravioli tossed with sautéed spinach and sausage in our incredible pomodoro sauce

TRI-COLOR CHEESE TORTELLINI WITH CHICKEN AND BROCCOLI 16.99
Cheese tortellini, fresh broccoli, diced breast of chicken, tossed with a tomato basil cream sauce

STUFFED PENNE WITH CHICKEN AND ARTICHOKES 16.99
Penne pasta stuffed with ricotta cheese tossed with sautéed diced chicken breast and oven-sautéed artichokes in a plum tomato sauce

MUSSELS MARINARA 17.99
A pound of cultured mussels sautéed with garlic, sherry wine and plum tomato strips served over a generous bed of linguini

PENNE WITH BROCCOLI RABE AND SAUSAGE 17.99
Sautéed broccoli rabe with white wine, garlic, sausage and sun-dried tomatoes, served over a generous bed of penne pasta

LASAGNA GOODFELLA'S STYLE NICE! 15.99
Made fresh daily with chopped meat, sausage, fresh ricotta cheese and topped with homemade mozzarella and marinara sauce

RIGATONI WITH SAUTÉED VEGETABLES 15.99
Sautéed garden-fresh vegetables with white wine and garlic, served with a generous portion of rigatoni pasta.

BAKED ZITI 15.49
Ziti pasta, our famous marinara sauce, fresh ricotta cheese, topped and baked with fresh mozzarella.

SHRIMP ROMULUS WITH LOBSTER SAUCE 19.99
Jumbo shrimp sautéed with a delicate lobster cream sauce, served over angel hair pasta

LINGUINI AND BABY CLAMS 17.50
Baby clams and fresh little necks sautéed with olive oil, white wine, fresh parsley and garlic served over a bed of linguini

CHICKEN GOODFELLA'S 16.99
Tender chunks of fresh chicken breast sautéed with scallions, shallots, garlic, white wine and cream, served over a generous bed of penne pasta.

SPAGHETTI AND MEATBALLS (OR SAUSAGE) 13.99
Freshly prepared meatballs or sausage served over a mound of spaghetti and our famous marinara sauce

FRESH CHEESE RAVIOLI 13.99
Round jumbo ravioli stuffed with fresh ricotta cheese and served with Goodfella's smooth marinara sauce

GNOCCHI POMODORO 14.99
Homemade potato gnocchi in our very own special plum tomato basil sauce.

BRICK OVEN PIZZAS

WELCOME TO THE WORLD-FAMOUS

Portofino's

Our Old World pizza is made with fresh mozzarella and topped with imported Italian tomatoes, extra virgin olive oil and Pecorino Romano baked to perfection in our wood-fired brick oven and topped with fresh basil! (We also offer shredded mozzarella—NY-Style)

LARGE (8 slices)	17.99
SQUARE (6 slices)	14.99
INDIVIDUAL (4 slices)	8.99
CALZONE	8.99

NY STYLE PIZZA

LARGE	14.99
SMALL	7.99

TOPPINGS

Pepperoni, Fried Eggplant, Fresh Garlic, Fresh Broccoli, Ricotta, Fresh Onion, Fresh Mushroom

LARGE	2.50ea
SQUARE	2.50ea
SMALL	1.00ea

SPECIALTY TOPPINGS

Fontina Cheese, Gaeta Olives, Prosciutto Di Parma, Sausage, Chicken Cutlet, Sun-Dried Tomatoes, Broccoli Rabe, Roasted Peppers, Imported Provolone, Meatballs, Extra Mozzarella, Artichoke Hearts

LARGE	3.00ea
SQUARE	2.50ea
SMALL	2.00ea

SPECIALTY PIZZAS

LARGE (8 slices)	22.95
SQUARE (6 slices)	17.95
INDIVIDUAL	13.95

PIZZA ALLA VODKA
Winner of 2 National Pizza Contests! Fresh mozzarella, our famous tomato cream vodka sauce, seasoned fresh mushrooms, peas and Prosciutto Di Parma

WORLD'S BEST PIZZA
Smoked mozzarella, roasted red pepper cream sauce, roasted red, yellow and green peppers, sausage and onions, topped with imported Pecorino Romano and basil

LEMON CHICKEN CHEDDAR
Lemon garlic chicken with roasted rosemary potatoes, an incredible combination of fresh mozzarella, cheddar cheese, onions and mushrooms, topped with a gourmet cheddar scallion cream sauce.

BUFFALO CHICKEN
Imported provolone, fresh mozzarella, creamy buffalo sauce, breaded chicken, and garnished with bruschetta tomatoes. Only at the world-famous Goodfella's

CLAM PIE OREGANATA
Fresh mozzarella, baby clams and our gourmet bread crumbs seasoned and baked to perfection.

QUATTRO CANTONE (4 Corners)
Start with fresh mozzarella and our famous plum tomato sauce. Your choice of individual toppings. We will separate them with our exclusive cross of dough. Looks great and your toppings won't touch mine!

QUATTRO STAGIONI (4 Seasons)
Our famous plum tomato sauce, fresh mozzarella, sun-dried tomatoes, Gaeta olives, Prosciutto Di Parma and freshly seasoned mushrooms. Great for any season!

QUATTRO FORMAGGI (4 Cheese)
Fresh mozzarella, our famous plum tomato sauce, and a delicious blend of imported provolone, fontina, and Pecorino Romano.

THE "GOODFELLA"
Fresh mozzarella, our famous plum tomato sauce, topped with our very own brick oven-roasted peppers, sausage and fresh sliced garlic.

PIZZA BIANCA
(White Pie with Prosciutto Di Parma) A classic pizza smothered with fresh mozzarella, ricotta cheese, Romano cheese, and topped with Prosciutto Di Parma.

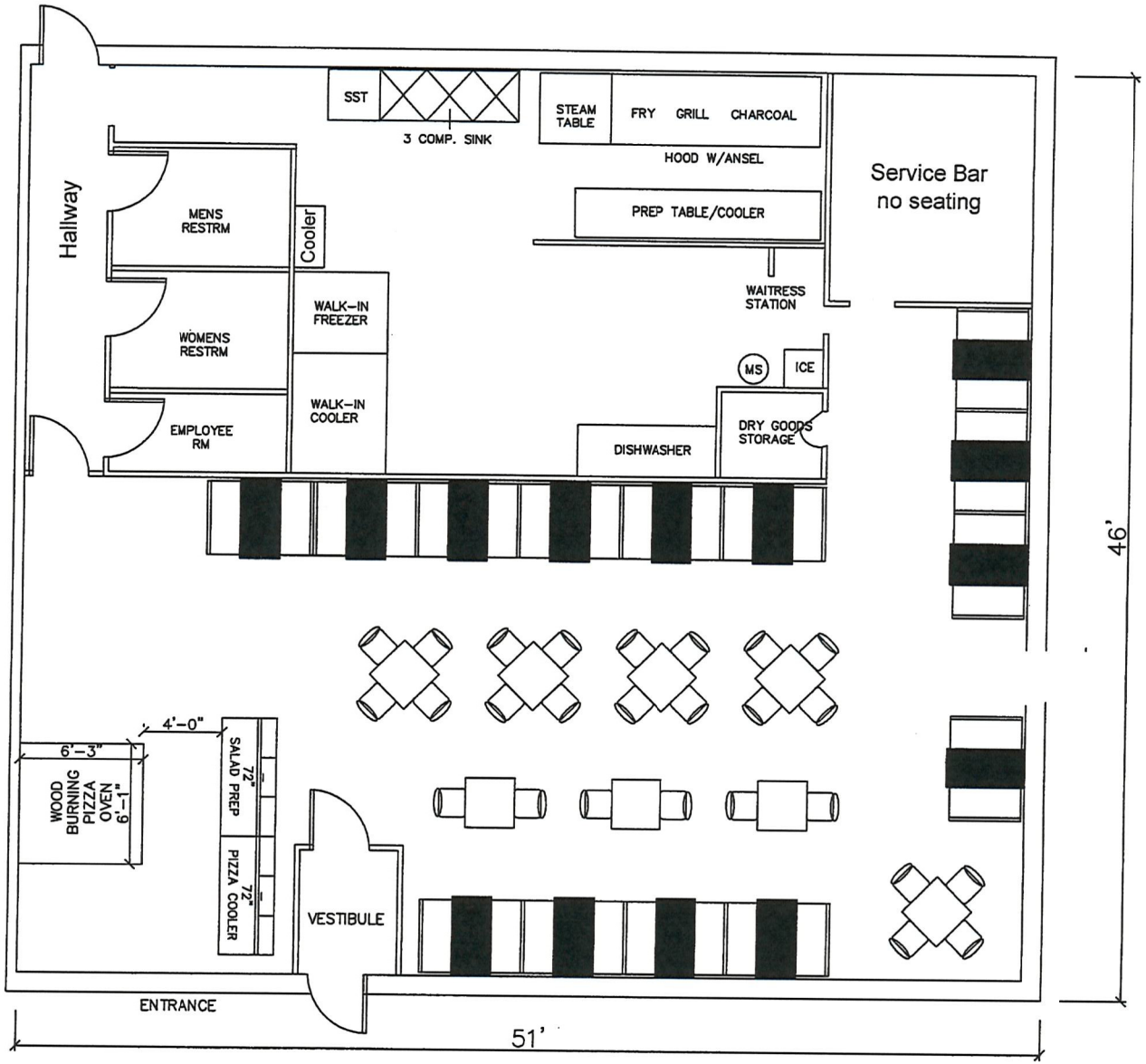
MUSHROOM MADNESS
An incredible pizza made with fresh homemade mozzarella, a delicious porcini mushroom cream sauce, freshly seasoned sliced mushrooms, and imported Pecorino Romano cheese

ARUGULA BIANCA
Fresh mozzarella and roasted garlic, topped with baby arugula, Prosciutto Di Parma and Parmigiano Reggiano, drizzled with truffle oil

GRANDMA PIE 19.95
A thin, crispy crust square, made with imported Italian tomatoes, shredded mozzarella, fresh basil and Pecorino Romano cheese, cut in 9 slices

GLUTEN-FREE PIZZA 11.95
12-inch individually made with imported Italian tomatoes and fresh mozzarella

Attachment: ORD SU Transfer - O-25-18 (383 W Northwest Hwy - SU Transfer Restaurant (CA))



383 W. NORTHWEST HWY. / 2,400/SF

SEATING 82

Consider a Resolution Rescinding the Previously Approved Resolution Commencing the One Year Maintenance Period for the Woods of Countryside Street Lighting

BACKGROUND:
Street lighting improvements for the Woods of Countryside subdivision were planned to be completed by the Owner. The improvements were to include providing right-of-way lighting on portions of Sterling Avenue and Countryside Drive.

KEY ISSUES:

- On January 21, 2019, the Village Council approved Resolution #R-2-19 commencing the one year maintenance period for the Woods of Countryside street lighting improvements.
- The necessary cash security in the amount of $50,000 has not been provided by the Owner.

ALTERNATIVES:

1. Rescind the one year maintenance period.
2. Do not rescind the one year maintenance period.

RECOMMENDATION:
Staff recommends that Resolution #R-2-19 commencing the one year maintenance period for the Woods of Countryside street lighting be rescinded. A resolution commencing the one year maintenance period will be considered in the future once the required securities are provided and any other related issues resolved.

ACTION REQUIRED:
Motion to approve the resolution rescinding Resolution #R-2-19 regarding the one year maintenance period for the Woods of Countryside street lighting.

ATTACHMENTS:

- Woods of Countryside Resolution Rescinding

RESOLUTION NO. _____

A RESOLUTION RESCINDING RESOLUTION #R-2-19

WHEREAS, on January 21, 2019, Resolution #R-2-19 was approved by the Village Council of the Village of Palatine, Cook County, Illinois, authorizing the Village to initiate the One Year Maintenance Period, pursuant to the Village of Palatine Municipal Code, Appendix B, Subdivisions, Section 9.02; and

WHEREAS, Resolution #R-2-19 required a Letter of Credit be filed in the amount of $50,000 to insure the completion of street lighting improvements for the Woods of Countryside subdivision, located along Sterling Avenue and Countryside Drive; and

WHEREAS, the necessary cash security has not been provided to the Village by the Owner; and

WHEREAS, Resolution #R-2-19 be rescinded.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Village Council of the Village of Palatine, Cook County, Illinois, acting in the exercise of its home rule power:

SECTION 1: That Resolution #R-2-19 is here by rescinded, and as a further confirmation, Resolution #R-2-19 no longer has any force and effect.

SECTION 2: That this Resolution shall be in full force and effect upon passage and approval as provided by law.

PASSED: This _____ day of _____, 2019

AYES:_____ NAYS:_____ ABSENT:_____ PASS:_____

APPROVED by me this _____ day of _____, 2019

Mayor of the Village of Palatine

ATTESTED and FILED in the office of the Village Clerk

this _____ day of _____, 2019

Village Clerk

Attachment: Woods of Countryside Resolution Rescinding (Resolution Rescinding Woods of Countryside Maintenance Period (CA))